

**NOTICE OF REGULAR MEETING AND EXECUTIVE SESSION OF THE TOWN OF PARKER
COMMON COUNCIL**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Town of Parker and to the general public that the Parker Common Council will hold a Regular Meeting, open to the public, at Parker Town Hall at 1314 11th Street on March 5, 2024, at 6:00 p.m. Doors open to Council Chambers at 5:30 pm for public seating. As indicated on the agenda pursuant to A.R.S. § 38-431.03(A)(1), (3) and (4), the Parker Common Council may vote to go into executive session in its regular meeting, which will not be open to the public, to discuss certain matters. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

The agenda for the meeting is as follows:

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MINUTES

**TOWN OF PARKER COMMON COUNCIL
TOWN COUNCIL CHAMBERS
1314 11th STREET
TUESDAY, March 5, 2024, 6:00 P.M.**

MAYOR'S ANNOUNCEMENT: Please silence or mute your electronic devices during the Council Meetings

CALL THE REGULAR MEETING TO ORDER: Mayor Hartless called the meeting to order at 6:00 pm

ROLL CALL OF COUNCIL: Mayor Hartless, Council Member Shontz, Council Member Daniels, Absent Council Member Woodell, Absent Council Member Lucas, Absent Council Member De Leon

Staff: Interim Town Manager/Community Development Director Nora Yackley, Finance Manager Megan Poe, Chief of Police Michael Bailey, Public Works Director Steve Ziegler, PCC/TOP CHOP Director Lee Ann Anderson, Town Attorney Christina Estes-Werther

Others Present: Melissa Newton, John Gutekunst, Yoli Holt, Lois Moore, Morris Sevada, Dolores Ferris, Tammy Thorn, Larry Kubacki, Vivian Hartless, Courtney Kom, Jessica Moore, John Luther

PLEDGE OF ALLEGIANCE: Led by Mayor Hartless

INVOCATION: John Gutekunst

PRESENTATION: Swearing in of Officer Jimenez

Chief of Police Michael Bailey swore in Officer Jimenez

CALL TO THE PUBLIC: There was no Call to the Public

If you wish to address the Council during this meeting, please read and fill in the information on the "Call to the Public" form and hand it to the Town Clerk. Please limit your comments to a maximum of **3 minutes**.

CHAMBER DIRECTORS REPORT: Melissa Newton

Melissa invited all in attendance to the Chamber Mixer on March 21 at the Black Cat Bar at the county Fairgrounds. Melissa expressed her thanks to all the department members for their support of the Downtown Experience during the Parker 500 Race.

CONSENT AGENDA:

All items in the Consent Agenda are considered routine or have been previously reviewed by the Council, and will be enacted by one motion. There will be a separate discussion of these items if a Council Member so requests. If requested, the item will be removed from the Consent Agenda for separate discussion and action.

Approve the following:

- a. Blake Primary School Kindergarten Community Helpers Day Special Event Application for April 12, 2024, from 7:30 AM to 12:00 PM (street closure requested see attached map)
- b. Approval for PAACE Building Mural

Courtney Kom spoke briefly about the new mural that will be painted on the PAACE Building. PAACE staff has been working with Arizona At Works to get the funding for this project. There is no fiscal impact on the Town for this project. The project will begin on Monday, March 11. The message will read "Radiate Positivity". There will be space left to place banners on the wall as well. It is meant to bring some color to the community at a very low cost. Member Hooper asked "What street would it be on?" and Courtney replied, "On Navajo". Courtney shared that the youth would be involved with the project which is very important to PAACE.

MOTION:	To approve items a and b
BY:	Mayor Hartless
SECOND:	CM Daniels
APPROVE:	With all others in favor, the motion passed

REGULAR AGENDA:

Discussion and possible action on the following item(s)

1. Discussion and Action to Approve/Deny Arizona Governor's Office of Highway Safety Grant Application for \$69,612.56

Michael Bailey, Chief of Police

Chief of Police Michael Bailey respectfully requests the Mayor and Council to approve the submission of three reimbursable grant applications to the Arizona Governor's Office of Highway Safety for enhanced impaired driving enforcement overtime funding, select traffic enforcement overtime funding, and funding for RADARs and child safety seats in the amount of \$69,612.56. The Parker Police Department is interested in submitting a grant proposal to be considered for funding in the form of a reimbursable grant from the Arizona Governor's Office of Highway Safety. The funding will allow the Parker Police Department to purchase eight portable breath tests, two pole-mounted RADAR signs, four vehicle RADAR units, and child safety seats. In addition to the funding requests for the above-mentioned items, PPD will be seeking overtime funds for DUI detection and enforcement overtime and select traffic enforcement. If approved, PPD will submit the grant applications to the Arizona Governor's Office of Highway Safety and, if awarded, accept the funding. Council Member Shontz asked "if PPD was still planning on working with Community Outreach with the child safety seats safety?" Bailey responded that "PPD does reach out to Community Health and the State and shared that PPD recently purchased a car seat simulator to assist with the different configurations and designs of child safety seats to show the community how to properly install the seats without our Officers getting into the vehicles."

MOTION:	To approve the Arizona Governor's Office of Highway Safety Grant Application for \$69,612.56
BY:	CM Hooper
SECOND:	CM Shontz
APPROVE:	With all others in favor, the motion passed

2. Discussion and Action to Approve/Deny Bridging Agreement with National Business Furniture, LLC through BuyBoard National Purchasing Cooperative not to exceed \$45,000.00

Michael Bailey, Chief of Police

Chief of Police Michael Bailey respectfully requests Mayor and Council to approve the Bridging Agreement with National Business Furniture, LLC through BuyBoard National Purchasing Cooperative not to exceed \$45,000.00. Michael stated this furniture will be put into the new Parker Police Department building upon completion. The total cost for the furniture is \$41,071.00. Council Member Daniels asked, "If the current furniture will stay in the current building for whoever moves into that part of the building?" Michael responded that "to his understanding, the Public Works Department will be moving into that side of the building when PPD leaves. Funds that were left over from the USDA Grant that was owed to us will be used to purchase this furniture."

MOTION:	To approve the Bridging Agreement with National Business Furniture, LLC through BuyBoard National Purchasing Cooperative not to exceed \$45,000.00
BY:	CM Hooper
SECOND:	Mayor Hartless
APPROVE:	With all others in favor, the motion passed

3. Discussion and Action to Approve/Deny Resolution 03-2024 FY 2024 WACOG Grant Authorization for Nutritional Services

Lee Ann Anderson, PCC/TOP CHOP Director

PCC/TOP CHOP Director Lee Ann Anderson respectfully requests Mayor and Council to approve Resolution 03-2024 FY WACOG Grant Authorization for Nutritional Services.

MOTION: To approve Resolution 03-2024 FY 2024 WACOG Grant Authorization for Nutritional Services
BY: CM Daniels
SECOND: CM Hooper
APPROVE: With all others in favor, the motion passed

4. Discussion and Action to Approve/Deny Appointment of Kimmy Olsen to the Parker Community Center Advisory Board

Lee Ann Anderson, PCC/TOP CHOP Director

PCC/TOP CHOP Director Lee Ann Anderson respectfully requests Mayor and Council approve the appointment of Kimmy Olsen to the Parker Community Center Advisory Board, Lee Ann explains that there is an open, vacant seat on their Board that Kimmy Olsen has applied to sit on. Our Committee met last week and all agreed to recommend Kimmy Olsen to fill that seat.

MOTION: To approve the Appointment of Kimmy Olsen to the Parker Community Center Advisory Board
BY: CM Hooper
SECOND: CM Daniels
APPROVE: With all others in favor, the motion passed

5. Discussion and Action to Approve/Deny Intergovernmental Agreement with La Paz County for 2024 Election Services

Amy Putnam, Town Clerk

Interim Town Manager, Community Development Director Nora Yackley shared that Town Clerk Amy Putnam respectfully requests Mayor and Council to approve the Intergovernmental Agreement with La Paz County for 2024 Election Services to perform the Primary and General Elections if the General is needed. This is an annual budgeted item. Last year's Primary Election fee from the County was \$1,834.00. It is expected that the fee for this year will be similar. Council Member Hooper stated, "that most of the time the Primary Election is what votes for the Council Members but if it goes to the General, are we paying more for that?" Town Attorney Christina Estes-Werther stated that yes, the County would charge but it is typically smaller than having a Special Election."

MOTION: To approve the Intergovernmental Agreement with La Paz County for 2024 Election Services
BY: CM Hooper
SECOND: CM Shontz
APPROVE: With all others in favor, the motion passed

6. Discussion and Action to Approve/Deny Rural Development Grant Application for Parker South Feasibility Study

Nora Yackley, Interim Town Manager/Community Development Director

Interim Town Manager/ Community Development Director Nora Yackley respectfully requests Mayor and Council to authorize staff to apply for and sign grant applications to conduct a comprehensive feasibility study for the Parker South Development Project. Staff would like to apply for a comprehensive feasibility study through a Rural Business Development Grant from USDA, in the amount of \$99,999.00. If awarded, the project will start on 10/01/2024 and be completed on 09/30/2025 with the total cost of the project of \$140,000.00. The grant's purposes will be accomplished through a well-structured approach to project administration and execution to examine the present state of Parker South, the strategic goals of the Town and the greater community, and the future development of the Parker South area to meet these needs and support the growth of the Town of Parker. This grant is aligned with the interests and long-term goals of the Town and is vital for our future. The purposes include conducting data collection and analysis, assessing infrastructure needs, developing land use and utility plans, ensuring regulatory compliance, and creating an implementation strategy. The \$40,001.00 Town match will be included in the FY 24-25 Community Develop other Professional Services Budget. Council Member Daniels asked, "has the Town applied for one of these grants before?" Nora replied, "We have not applied for this grant before. There has been a feasibility study done about 20-plus years ago."

MOTION:	To approve the Rural Development Grant Application for Parker South Feasibility Study
BY:	CM Hooper
SECOND:	CM Shontz
APPROVE:	With all others in favor, the motion passed

7. Discussion and Action To Approve/Deny the Proposed Employment Agreement with Nora Yackley for her appointment as Town Manager. The Council may vote to discuss this matter in Executive Session pursuant to A.R.S. §38-431.03 (A)(1), (3) and (4).

MOTION:	To approve item 7 to be moved into an E-session
BY:	Mayor Hartless
SECOND:	CM Hooper
APPROVE:	With all others in favor, the motion passed

The council returned to open meeting at 6:35 PM

MOTION:	To approve the Proposed Employment Agreement with Nora Yackley
BY:	CM Hooper
SECOND:	CM Shontz
APPROVE:	With all others in favor, the motion passed

COUNCIL MEMBER/LIAISONS REPORTS WITH POSSIBLE TOPICS FOR DISCUSSION:

Chamber of Commerce and Tourism-VM Lucas + CM DeLeon
Joint Venture-CM Hooper + CM Shontz *Tribal Committee-Mayor Hartless + CM Daniels* *Parks & Recreation-VM Lucas + CM Daniels* *Senior Center-CM De Leon + CM Shontz* *Streets & Traffic-CM Hooper + CM Wooddell* *Library Board-CM Shontz + CM Wooddell* *WACOG-Mayor Hartless + CM Daniels*

ANNOUNCEMENTS:

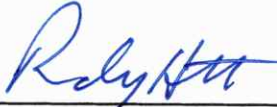
Thursday-Saturday	March 7-9, 2024	La Paz County Fair	@ La Paz County Fairgrounds
Monday	March 11, 2024	Library Advisory Board	5:45 PM
Tuesday	March 12, 2024	Parks and Recreation Advisory Board	4:00 PM
Monday	March 18, 2024	Parker Community Center Advisory Board	5:15 PM
Tuesday	March 19, 2024	Next Regular Council Meeting	6:00 PM

Unless so noted, all meetings are held in the Council Chambers located at 1314 11th Street.

ADJOURN: Mayor Hartless adjourned the meeting at 6:25 pm

Some members of the council or the town attorney may attend the meeting either in person or by telephone conference call. Persons with a disability may request reasonable accommodation by contacting, the town clerk, (928) 669-9265, at least (72) hours before the scheduled meeting. Facilities are handicapped accessible

The council may vote to recess into an executive session which will not be open to the public, for the purpose of obtaining legal advice regarding any of the agenda items, pursuant to a.r.s. §38-431.03(a)(3).

 Approve

Randy Hartless, Mayor