

Chromebook

KEYBOARD SHORTCUTS



CHROMEBOOK CLASSROOM

SPECIAL CHROMEBOOK KEYS

- Move forward / back one page  
- Refresh / reload page 
- Fullscreen 
- Window switcher 
- Adjust screen brightness  
- Audio controls   
- The "everything button" 

CHROMEBOOK SHORTCUTS

- Chromebook clipboard  + 
- Enable / disable caps lock  + 
- Lock your Chromebook  + 
- Splitscreen left or right  + 
- View emoji keyboard  +  + 
- Take a partial screenshot  +  + 
- Screen shot (entire screen)  + 

CHROMEBOOK ACCESSIBILITY SHORTCUTS

- Activate select-to-speak  + 
- Activate dictation  + 
- Reset zoom to default  + 

CHROME BROWSER

- Copy  + 
- Paste  + 
- Find on page  + 
- Open new tab  + 
- Reopen recently closed tab  +  + 
- Show/hide bookmark bar  +  + 

GOOGLE DRIVE

- Add a comment  +  + 
- Insert hyperlink  + 
- Create new folder  +  then 
- Create new document  +  then 
- Create new presentation  +  then 
- Create new Form  +  then 
- Create new Drawing  +  then 
- Upload file  +  then 
- Undo last action  + 
- Select all  + 

Chromebook

KEYBOARD SHORTCUTS



CHROMEBOOK CLASSROOM

SPECIAL CHROMEBOOK KEYS

- Move forward / back one page  
- Refresh / reload page 
- Fullscreen 
- Window switcher 
- Adjust screen brightness  
- Audio controls   
- The "everything button" 

CHROMEBOOK SHORTCUTS

- Chromebook clipboard  + **V**
- Enable / disable caps lock **Alt** + 
- Lock your Chromebook  + **L**
- Splitscreen left or right **Alt** + **[or]**
- View emoji keyboard  + **Shift** + **Space**
- Take a partial screenshot **Ctrl** + **Shift** + 
- Screen shot (entire screen) **Ctrl** + 

CHROMEBOOK ACCESSIBILITY SHORTCUTS

- Activate select-to-speak  + **S**
- Activate dictation  + **D**
- Reset zoom to default **Ctrl** + **0**

CHROME BROWSER

- Copy **Ctrl** + **C**
- Paste **Ctrl** + **V**
- Find on page **Ctrl** + **F**
- Open new tab **Ctrl** + **T**
- Reopen recently closed tab **Ctrl** + **Shift** + **T**
- Show/hide bookmark bar **Ctrl** + **Shift** + **B**

GOOGLE DRIVE

- Add a comment **Ctrl** + **Alt** + **M**
- Insert hyperlink **Ctrl** + **K**
- Create new folder **Alt** + **C** then **F**
- Create new document **Alt** + **C** then **T**
- Create new presentation **Alt** + **C** then **P**
- Create new Form **Alt** + **C** then **O**
- Create new Drawing **Alt** + **C** then **D**
- Upload file **Alt** + **C** then **U**
- Undo last action **Ctrl** + **Z**
- Select all **Ctrl** + **A**