PLAINVIEW
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REGULAR CITY COUNCIL MEETING
AGENDA
Tuesday, May 9, 2023, at 6:00 P.M.
Location: Church of Christ 205 1st St. NE Plainview

Broadcast of the City Council Meetings will continue to be streamed on FaceBook Live
https://www.facebook.com/plainviewmn/

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*

   The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

   In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

   Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

   This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting where public comments are allowed.

4. **APPROVAL OF AGENDA**
5. **APPROVAL OF CONSENT AGENDA**
   A. City Council Minutes – April 11, 2023
   B. Bills
   C. Permits/Licenses/Donations
      a. Chicken Permit – Laura Meyer
      b. Loudspeaker Permit – American Legion Post 179-Corn on the Cob Days 2023
   D. Department Head Reports and Board Minutes
6. **UNFINISHED BUSINESS**
   A. Discuss Welcome Signs
7. **NEW BUSINESS**
   A. Minnesota Active Transportation Program Grant Agreement – Resolution 2023 -10
   B. 2023 – 2nd Ave NW Street and Utility Project Bids – Resolution 2023 -11
   C. Series 2023A General Obligation Utility Revenue Bonds – Resolution 2023 -12
   D. Motorola APX-6000 Portable Radio – Police Department
   E. 2023 Public Works Summer Employee Hires
   F. Concrete Bids for Sidewalk Replacement
   G. Brush Chipping
   H. Administration Department Server Replacement
8. **INFORMATION ONLY DOCUMENTS**
   A. Fire Relief/Community Awareness Event May 13, 2023
   B. Dead/Diseased Ash Tree Letter
9. **COUNCIL COMMENT**
10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY: cjk**

RECOMMENDED ACTION:

1. **Motion** to approve Minutes of the April 11, 2023, Regular Meeting Proceedings.

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday April 11, 2023 at 6:00 P.M.

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday April 11, 2023, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, and Lindsay Hammer Bartley.

Council Members absent: Ben Jacobs and Don Kuschel.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, Public Works Director Shane Loftus, Library Director Alice Henderson, and Development Services Coordinator Richard Baker.

Department Heads absent: Fire Chief Ed Jacobs.

Guests in attendance: Christian Timm, Tim Weaver, Al Ojanen, Kraig DeFrang, Gina DeFrang, Will Harrington, Julie Harrington, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE –

3. PUBLIC COMMENTS – None

4. **APPROVAL OF AGENDA** – Motion by Reeve, second by Hammer Bartley to approve the Agenda. Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA – Motion by Hammer Bartley, second by Reeve to approve the Consent Agenda. Motion carried unanimously.

- **A.** City Council Minutes – March 14, 2023, and March 27, 2023
- **B.** Bills
- **C.** Permits/Licenses/Donations
  - a. Gambling Permit – St Joachim's Fall Festival September 22, 23, and 24, 2023.
  - b. Loudspeaker Permit – St Joachim's Fall Festival September 22, 23, and 24, 2023
  - c. Liquor Temporary On-Sale Permit – St Joachim's Fall Festival September 22, 23, and 24, 2023
- **D.** Department Head Reports and Board Minutes
- **E.** Roof Repairs – Contract with Short Elliot Hendrickson Inc.
- **F.** Plainview Fire Relief Fundraiser/Community Awareness – Street Closure

6. UNFINISHED BUSINESS – None

7. NEW BUSINESS –

A. Budget Amendments – Resolution 2023-06 – City budgets are meant to be a guideline. To be compliant on the City's annual audit, it is required to review actual revenues and expenses compared to the budgeted numbers each year to determine if we anticipate any function or program to be less than originally budgeted for revenues or higher than originally budgeted for expenses. It is noted that the State of MN only requires that cities note the reasons for amending the city budget and adopt the amendments in a resolution. The City's budget amendments show an increase in total revenues in the amount of $387,341 and an increase in total expenditures in the amount of $57,559. Revenue increases include insurance reimbursements, Fire Relief Association donations, revolving

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loan fund payments, increased police state aid, etc. Expenditures increases are largely due to inflationary factors, as well as increased attorney and engineering fees for development projects. The overall increase in expenditures was reduced by street maintenance and detention pond repairs that didn't get completed in 2022, reduced labor costs at the pool due to the unexpected closure, reduced costs of the snow blowing/hauling contract, etc.
Motion by Reeve, second by Hammer Bartley to approve Resolution 2023-06, approving 2022 Budget Amendments.
Motion carried unanimously.

B. **Police Department – No Parking Zone –** Police Chief Jason Timm explained to Council that Lakeside Foods transports cans to-and-from a warehouse at 510 1st Ave SW using a semi tractor. The City has a truck route ordinance, and for Lakeside to stay in compliance with the ordinance, semi drivers travel on HWY 247 to 7th St SW then east on 1st Ave SW. Truck driver's ability to turn onto 1st Ave SW off 7th St SW is hindered due to cars being parked on 1st Ave SW. The property owner at 635 1st Ave SW was contacted and they support the proposed 30 foot no parking zone. Upon approval, Public Works will paint the 30-foot curb and order a no parking sign to be placed along the no parking zone. An alternative option was discussed; however, City staff have safety concerns with the alternative option. It was noted that the no parking area can be changed again in the future if/when needed.
Motion by Reeve, second by Hammer Bartley to approve the designation of a 30 foot no parking zone on 1st Ave SW on the southeast side of the 1st Ave SW and 7th St SW intersection.
Motion carried unanimously.

C. **Cemetery Mowing for 2023-2024-2025** – The City's 3-year contract for mowing and trimming the Greenwood Cemetery expired on December 31, 2022. Requests for bids were sent out. The City received bids from Indian Creek Lawn, Heim Services, and Henderson Lawn & Landscape.

Indian Creek	**2023**	**2024**	**2025**
Mowing	$650.00	$700.00	$750.00
Trimming	$400.00	$400.00	$400.00
Total per mowing	$1,050.00	$1,100.00	$1,150.00

Heim Services	**2023**	**2024**	**2025**
Mowing	$650.00	$675.00	$700.00
Trimming	$550.00	$575.00	$600.00
Total per mowing	$1,200.00	$1,250.00	$1,300.00

Henderson Lawn	**2023**	**2024**	**2025**
Mowing	$750.00	$800.00	$850.00
Trimming	$350.00	$350.00	$350.00
Total per mowing	$1,100.00	$1,150.00	$1,200.00

Motion by Hammer Bartley, second by Reeve to approve Indian Creek Lawn for the mowing and trimming of Greenwood Cemetery for 2023, 2024, and 2025. Motion carried unanimously.

D. **2023 Water Aerobics Pool Employee Hires –** Pool Manager Michelle Olig has completed the hiring process and has provided a list of employees to be approved by Council for Water

Aerobics for the 2023 season.
Motion by Reeve, second by Hammer Bartley to approve the hiring of Tamara Sawyer and Bonnie Bosma for Water Aerobics for the 2023 pool season.
Motion carried unanimously.

E. Ice Cream Truck –The DeFrang family would like to operate an ice cream truck during special events, private parties, and the Farmer's Market. They would also like to operate the ice cream truck on the City streets from May through October, once a week from 5:00 p.m. to 8:30 p.m. It was noted that they will take due care to avoid County Highways and State roads, sticking mostly to city streets and cul-de-sacs, and other off-street areas approved by the City. Motion by Luckstein, second by Hammer Bartley to approve the set up and operation of an Ice Cream Truck Business for Kraig, Gina, and Maelyn DeFrang (3D's Ice Cream) within the City of Plainview.
Motion carried unanimously.

F. Plainview Lions Club Playground Project – The Plainview Lions Club is seeking permission to move forward with a project to improve the playground and facilities at Wedgewood Park. It was noted that the City would need to replace the existing playground equipment in the near future. The Mayor thanked the Lions Club for supporting this project.
Motion by Reeve, second by Hammer Bartley to approve staff to craft a statement of support permitting the Lions Club to seek grant funding and facilitate fund raising for the playground project.
Motion carried unanimously.

G. Transportation Management Organization Development – Resolution 2023-07 –
Administrator David Todd explained to Council there is a bill circulating the MN House and Senate to appropriate funds to establish a Transportation Management Organization Development of Cities and Counties in SE Minnesota. The bill would appropriate funds, through the State Commissioner of Transportation to the City of Chatfield in the form of grant funding, to establish the organization. SE Minnesota Cities and Counties have lost funding for transportation projects and/or transit services due to the pandemic. These funds would allow the establishment of the TMO to implement studies to establish a comprehensive assessment and a financial plan so that TMO can develop resources to meet the ever-changing needs of transportation projects in SE Minnesota. Letters of support will accompany the approved resolution if passed.
Motion by Hammer Bartley, second by Reeve to approve Resolution 2023-07 and accompanying letters of support for Transportation Management Organization Development in SE Minnesota.
Motion carried unanimously.

H. Supporting the Amendment of TIF Income Limits HF 1285 – Resolution 2023-08 –
There is a bill in the MN House of Representatives (HF 1285) that seeks to amend the income requirement for Tax Increment Financing (TIF). TIF has statutory income requirements that must be met by the developer that requires their project to dedicate a portion or percentage of their housing units to low-income or subsidized lessor or owner. This House bill would amend those income limits, which could incentivize developers to pursue projects, but also provides local control absent any statutory requirements for income limits.
Motion by Reeve, second by Hammer Bartley to approve Resolution 2023-08 Supporting HF 1285 Amending Income Limits to Statutory Tax Increment Financing. Motion carried unanimously.

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I. **Plainview Fire Relief Fundraiser/Community Awareness Event – Temporarily Suspend the Ban on Public Consumption – Resolution 2023-09 –** The Plainview American Legion Post 179 requested the suspension of the prohibition on public consumption for the Plainview Fire Relief Fundraiser/Community Awareness Event that will take place at the Legion and Wedgewood Park on Saturday, May 13, 2023. The location associated with the requested temporary suspension of the prohibition of public consumption include 3rd St. SW between 2nd Ave SW and 3rd Ave SW.
Motion by Hammer Bartley, second by Reeve to approve Resolution 2023-09 suspending the ban of public consumption for the Plainview Fire Relief Fundraiser/Community Awareness Event.
Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

A. **Spring Clean-Up** – City of Plainview's Spring Clean-Up is scheduled for Saturday April 29, 2023, from 9:00 a.m. to 12:00 p.m. Council Member Hammer Bartley volunteered to help with the Spring Clean-Up.
B. **Grants for MMCI Clerks Training** – Carol Kujath and Kayla Hall each applied for a grant for the Year III MMCI Clerks Training. Each received $100 in grant money. MMCI Clerks Training is May 8 through May 12, 2023, in St Cloud.

10. COUNCIL COMMENT

- Administrator Todd – will attend the last day of the MMCI Clerks Training for the award ceremony. Encouraged Mayor Luckstein to attend as well.
- Luckstein – Congratulations to the Plainview Elgin Sanitary Sewer District for receiving an Excellence in Operation Award. Also, a thank you to Plainview Staff for making sure everything in the City is running like it should and working with PESSD, so they are able to receive this award.
- Luckstein – April 22, 2023, is Earth Day, Seth and Annie Jurrens along with the Plainview Volunteer Group are hosting a clean up event. Starts at 10:00 a.m. at the Refill Goods location.
- Luckstein – Richard, Shane, and I have been participating in the Safe Routes to School program. Plainview was awarded a grant from the MN Dept of Transportation. We are working through the needs and grant opportunities.
- Luckstein – Appreciates the community. Plainview has lost very important members of the community lately. The community has come together to support each other. May is mental health awareness month. Please know that you are not alone, and you can reach out for help. Plainview has great volunteers, meals on wheels, and the local food shelf. The City also has businesses that are tied to the community. Very proud of this community and proud to be a part of it. This agenda had so many things that involved the community coming together and it's great to see. Have seen enough pain through the nation and don't want to see it locally.

11. ADJOURN –

Motion by Luckstein, second by Hammer Bartley to adjourn the Plainview City Council meeting.
Motion carried. Meeting adjourned at 6:39 p.m.

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Aaron Luckstein, Mayor

Carol Kujath, City Clerk

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PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO. 5.B.**
ATTACHMENTS: Bills Report	**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:
[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106914 ADVOCATES FOR HEALTH								
04/26/2023	1187	1	Invoice	AED SMART CABINET-ECKSTEIN FIELD	04/18/2023	04/26/2023	7,195.00	228-41500-590
Total 106914 ADVOCATES FOR HEALTH:							7,195.00	
106915 AED SMART MONITORING								
04/26/2023	1142	1	Invoice	AED MAINTENANCE-ECKSTEIN FIELD	04/18/2023	04/26/2023	600.00	101-41500-401
Total 106915 AED SMART MONITORING:							600.00	
524 ALEX AIR APPARATUS								
05/03/2023	INV-47775	1	Invoice	COATS, PANTS, HELMETS, BOOTS,HOSE&C	04/26/2023	05/03/2023	4,441.12	101-42200-221
05/03/2023	INV-47775	2	Invoice	COATS, PANTS, HELMETS, BOOTS,HOSE&C	04/26/2023	05/03/2023	4,441.13	245-42200-221
Total 524 ALEX AIR APPARATUS:							8,882.25	
106356 ALL FLAGS, LLC								
04/24/2023	104383	1	Invoice	FLAGS/STREETS	04/12/2023	04/25/2023	1,975.19	101-43100-217
Total 106356 ALL FLAGS, LLC:							1,975.19	
106375 AXON ENTERPRISES, INC.								
04/20/2023	INUS150196	1	Invoice	STRIKE PLATFORM, HOLSTER/PD	04/10/2023	04/21/2023	128.15	101-42100-417
Total 106375 AXON ENTERPRISES, INC.:							128.15	
104716 BAKER & TAYLOR								
04/19/2023	L2300462 AP	1	Invoice	BOOKS/LIBRARY	03/31/2023	04/19/2023	1,208.99	211-45500-592
Total 104716 BAKER & TAYLOR:							1,208.99	
329 BECKLEYS OFFICE PRODUCTS								
05/01/2023	5/1/23	1	Invoice	paper shred	05/01/2023	05/03/2023	41.50	101-41500-401
04/13/2023	APRIL 3, 202	1	Invoice	paper shred	04/03/2023	04/14/2023	41.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							83.00	
31 BENNETT & SONS SAND & GRAVEL								
05/02/2023	39760	1	Invoice	SCREENED SAND DELIVERED 3.22.23/SNO	03/31/2023	05/03/2023	1,162.50	101-43125-217
05/02/2023	39819	1	Invoice	ROAD ROCK DELIVERED 4.24.23/STREETS	04/24/2023	05/03/2023	525.00	101-43100-224
Total 31 BENNETT & SONS SAND & GRAVEL:							1,687.50	
106922 BENNETT, ERIC								
04/24/2023	4/17/23 MILE	1	Invoice	MILEAGE TO APPLETON, WI-FIRE TRUCK IN	04/17/2023	04/25/2023	332.09	101-42200-331
Total 106922 BENNETT, ERIC:							332.09	
682 BLACKBURN MFG COMPANY								
04/19/2023	0702914	1	Invoice	SUPPLIES/WATER	04/18/2023	04/19/2023	246.12	601-49400-217
04/19/2023	0702914	2	Invoice	SUPPLIES/SEWER	04/18/2023	04/19/2023	246.12	602-49450-217
Total 682 BLACKBURN MFG COMPANY:							492.24	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106463 BOLTON & MENK, INC.								
04/18/2023	0309963	1	Invoice	GENERAL ENGINEERING	03/31/2023	04/18/2023	760.00	101-41500-303
04/18/2023	0309964	1	Invoice	2023 STREET PROJECT	03/31/2023	04/18/2023	54,244.00	418-48000-303
04/18/2023	0309966	1	Invoice	ORCHARD HILLS 7TH	03/31/2023	04/18/2023	198.00	101-41500-303
04/18/2023	0309967	1	Invoice	ORCHARD HILLS 8TH	03/31/2023	04/18/2023	198.00	101-41500-303
Total 106463 BOLTON & MENK, INC.:							55,400.00	
106453 CHERRY LAKE PUBLISHING								
04/20/2023	205265	1	Invoice	BOOKS/LIBRARY	03/16/2023	04/21/2023	21.45	211-45500-592
Total 106453 CHERRY LAKE PUBLISHING:							21.45	
106449 CINTAS CORPORATION								
05/01/2023	4151336026	1	Invoice	MOPS&TOWELS/CITYHALL	04/04/2023	05/03/2023	21.70	101-41500-310
05/01/2023	4151336096	1	Invoice	MATS & SCRAPER/PW	04/04/2023	05/03/2023	20.09	101-43100-310
05/01/2023	4152061418	1	Invoice	MATS & SCRAPER/PW	04/11/2023	05/03/2023	20.09	101-43100-310
05/01/2023	4152749341	1	Invoice	MATS & SCRAPER/PW	04/18/2023	05/03/2023	20.09	101-43100-310
05/01/2023	4153447952	1	Invoice	MATS & SCRAPER/PW	04/25/2023	05/03/2023	20.09	101-43100-310
Total 106449 CINTAS CORPORATION:							102.06	
106428 DATA SMART COMPUTERS INC.								
04/11/2023	79720	1	Invoice	ADMIN IT SUPPORT	04/11/2023	04/13/2023	66.00	101-41500-310
04/13/2023	79735	1	Invoice	ADMIN IT SUPPORT	04/12/2023	04/14/2023	66.00	101-41500-310
04/13/2023	79736	1	Invoice	ADMIN IT SUPPORT	04/12/2023	04/14/2023	858.00	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							990.00	
105564 DEARBORN LIFE INS CO.								
04/19/2023	MAY 2023	1	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	146.20	101-41500-131
04/19/2023	MAY 2023	2	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	22.04	101-46500-131
04/19/2023	MAY 2023	3	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	302.25	101-42100-131
04/19/2023	MAY 2023	4	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	69.45	101-43100-131
04/19/2023	MAY 2023	5	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	70.09	211-45500-131
04/19/2023	MAY 2023	6	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	31.01	225-45200-131
04/19/2023	MAY 2023	7	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	30.13	601-49400-131
04/19/2023	MAY 2023	8	Invoice	EMPLOYEE INS.	04/13/2023	04/19/2023	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							702.07	
106066 ECONO SIGNS								
05/03/2023	10-982116	1	Invoice	SIGNS/STREETS	04/24/2023	05/03/2023	45.31	101-43100-217
Total 106066 ECONO SIGNS:							45.31	
106372 EGAN								
04/19/2023	JC611490N0	1	Invoice	REPAIR-REPLACE SPD AT WELL #2 PANELB	04/13/2023	04/19/2023	427.00	601-49400-221
Total 106372 EGAN:							427.00	
105794 FARM SHOW								
04/20/2023	965611 4/1/2	1	Invoice	RENEWAL/LIBRARY	04/01/2023	04/21/2023	71.95	211-45500-592
Total 105794 FARM SHOW:							71.95	
105049 FIRE SAFETY USA, INC.								
05/03/2023	171869	1	Invoice	ANNUAL COMPRESSOR SERVICE, OIL, FILT	04/25/2023	05/03/2023	462.50	245-42200-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
05/03/2023	171869	2	Invoice	ANNUAL COMPRESSOR SERVICE,OIL,FILTE	04/25/2023	05/03/2023	462.49	101-42200-221
	Total 105049 FIRE SAFETY USA, INC.:						924.99	
105806 FLAHERTY & HOOD, P.A.								
04/13/2023	19238	1	Invoice	MARCH GENERAL ADMIN LEGAL FEES	04/04/2023	04/14/2023	337.50	101-41500-304
	Total 105806 FLAHERTY & HOOD, P.A.:						337.50	
105336 GALE/CENGAGE LEARNING								
04/19/2023	80897375	1	Invoice	BOOKS/LIBRARY	03/16/2023	04/20/2023	19.59	211-45500-592
04/19/2023	80905032	1	Invoice	BOOKS/LIBRARY	03/17/2023	04/20/2023	19.59	211-45500-592
04/19/2023	80929447	1	Invoice	BOOKS/LIBRARY	03/22/2023	04/20/2023	38.48	211-45500-592
04/19/2023	80982370	1	Invoice	BOOKS/LIBRARY	03/30/2023	04/20/2023	21.00	211-45500-592
	Total 105336 GALE/CENGAGE LEARNING:						98.66	
104 GOPHER STATE ONE CALL								
05/02/2023	3040686	1	Invoice	LOCATES/WATER	04/30/2023	05/03/2023	18.22	601-49400-310
05/02/2023	3040686	2	Invoice	LOCATES/SEWER	04/30/2023	05/03/2023	18.23	602-49450-310
	Total 104 GOPHER STATE ONE CALL:						36.45	
105808 HBC, INC.								
04/13/2023	105099 APRI	1	Invoice	PHONE&INTERNET/FIRE DEPT.	04/02/2023	04/13/2023	194.90	101-42200-321
04/13/2023	1277099 AP	1	Invoice	PHONE & INTERNET/POOL	04/02/2023	04/13/2023	23.84	225-45128-321
04/13/2023	71466 APRIL	1	Invoice	PHONE&INTERN/LIBRARY	04/02/2023	04/13/2023	55.99	211-45500-321
04/13/2023	78487 APRIL	1	Invoice	PHONE INTERNET/ADMIN	04/02/2023	04/13/2023	533.18	101-41500-321
04/13/2023	78487 APRIL	2	Invoice	PHONE INTERNET/POLICE	04/02/2023	04/13/2023	305.01	101-42100-321
04/13/2023	78487 APRIL	3	Invoice	PHONE INTERNET/PUBLIC WORKS	04/02/2023	04/13/2023	290.87	101-43100-321
	Total 105808 HBC, INC.:						1,403.79	
106923 HENDERSON LAWN & LANDSCAPE								
05/03/2023	1202	1	Invoice	MOWING/CEMETERY	04/27/2023	05/03/2023	750.00	235-49010-401
	Total 106923 HENDERSON LAWN & LANDSCAPE:						750.00	
116 HIGH PLAINS								
04/26/2023	205015	1	Invoice	FUEL/SNOW	03/01/2023	04/26/2023	104.28	101-43125-212
04/26/2023	205039	1	Invoice	FUEL/SNOW	03/01/2023	04/26/2023	20.41	101-43125-212
04/26/2023	205042	1	Invoice	FUEL/SNOW	03/01/2023	04/26/2023	42.34	101-43125-212
04/26/2023	205084	1	Invoice	FUEL/SNOW	03/02/2023	04/26/2023	47.45	101-43125-212
04/26/2023	205114	1	Invoice	FUEL/SNOW	03/03/2023	04/26/2023	56.23	101-43125-212
04/26/2023	205160	1	Invoice	OIL/PD	03/05/2023	04/26/2023	9.00	101-42100-221
04/26/2023	205337	1	Invoice	FUEL/SNOW	03/10/2023	04/26/2023	248.92	101-43125-212
04/26/2023	205381	1	Invoice	FUEL/SNOW	03/12/2023	04/26/2023	126.81	101-43125-212
04/26/2023	205426	1	Invoice	FUEL/SNOW	03/13/2023	04/26/2023	122.38	101-43125-212
04/26/2023	205633	1	Invoice	FUEL/PW	03/20/2023	04/26/2023	15.81	101-43100-212
04/26/2023	205694	1	Invoice	FUEL/PW	03/22/2023	04/26/2023	121.03	101-43100-212
04/26/2023	205700	1	Invoice	FUEL/SNOW	03/22/2023	04/26/2023	115.81	101-43125-212
04/26/2023	205935	1	Invoice	FUEL/PW	03/29/2023	04/26/2023	102.23	101-43100-212
04/26/2023	FIRE DEPT 3	1	Invoice	FUEL/FIRE DEPT	03/31/2023	04/26/2023	65.75	101-42200-212
	Total 116 HIGH PLAINS:						1,198.45	
106919 INNOCORP, LTD.								
04/13/2023	12400	1	Invoice	FATAL VISION GOGGLES/PD	03/20/2023	04/14/2023	519.00	101-42100-438

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
04/13/2023	12400	2	Adjustmen	FATAL VISION GOGGLES/PD	03/20/2023	04/14/2023	519.00-	101-42100-438
	Total 106919 INNOCORP, LTD.:						.00	
104367 JACOBS, ED								
04/24/2023	4/17/23 MILE	1	Invoice	MILEAGE TO APPLETON, WI-FIRE TRUCK IN	04/17/2023	04/25/2023	332.09	101-42200-331
	Total 104367 JACOBS, ED:						332.09	
141 KREOFSKY BUILDING SUPPLIES								
05/01/2023	2304-742506	1	Invoice	MATERIAL FOR DUGOUT/PARKS	04/05/2023	05/03/2023	645.06	225-45200-223
05/01/2023	2304-742588	1	Invoice	DOOR KNOB WITH KEYS/PARKS	04/05/2023	05/03/2023	59.36	225-45200-223
05/02/2023	2304-743614	1	Invoice	PUTTY/LIBRARY	04/10/2023	05/03/2023	5.29	211-45500-223
05/02/2023	2304-743923	1	Invoice	SUPPLIES/PARKS	04/11/2023	05/03/2023	3.44	225-45200-217
05/02/2023	2304-744054	1	Invoice	MISC. FASTENERS, SCREWS/PW	04/11/2023	05/03/2023	4.99	101-43100-221
05/02/2023	2304-748333	1	Invoice	TOILET BOWL RING REMOVER/PARKS	04/26/2023	05/03/2023	17.98	225-45200-217
05/02/2023	2304-748703	1	Invoice	HOSE COUPLING/CEMETERY	04/27/2023	05/03/2023	6.98	235-49010-217
05/02/2023	2304-748735	1	Invoice	TAPE & PARTS/POOL	04/27/2023	05/03/2023	34.95	225-45128-221
	Total 141 KREOFSKY BUILDING SUPPLIES:						778.05	
104873 KREOFSKY BUILDING SYSTEMS								
04/21/2023	PL22-394 RE	1	Invoice	REFUNDABLE DEPOSIT	04/21/2023	04/21/2023	100.00	101-41500-32210
	Total 104873 KREOFSKY BUILDING SYSTEMS:						100.00	
106730 KUJATH, CAROL								
04/24/2023	4/23/23 MILE	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	04/23/2023	04/25/2023	34.32	101-41500-331
	Total 106730 KUJATH, CAROL:						34.32	
106590 LICKITY STITCH								
04/19/2023	1364	1	Invoice	UNIFORM V.AXLEY	04/18/2023	04/19/2023	150.26	101-41500-417
	Total 106590 LICKITY STITCH:						150.26	
106720 LOFFLER COMPANIES INC.								
04/18/2023	33800717	1	Invoice	ADMIN COPIER LEASE	04/06/2023	04/18/2023	161.22	101-41500-401
05/02/2023	4317137	1	Invoice	COPIER CHARGES/ADMIN	04/01/2023	05/02/2023	208.50	101-41500-401
04/13/2023	4317138	1	Invoice	COPIES/LIBRARY	04/01/2023	04/14/2023	32.19	211-45500-401
05/02/2023	4343335	1	Invoice	COPIER CHARGES/ADMIN	05/01/2023	05/02/2023	128.60	101-41500-401
	Total 106720 LOFFLER COMPANIES INC.:						530.51	
106921 LOYA, ADAN								
04/21/2023	PL22-230 RE	1	Invoice	REFUND DEPOSIT	04/13/2023	04/21/2023	100.00	101-41500-32210
	Total 106921 LOYA, ADAN:						100.00	
160 LYONS OIL MINI MART								
04/14/2023	3/31/23 STAT	1	Invoice	CREDIT/DISCOUNT MARCH 2023	03/31/2023	04/14/2023	.73-	601-49400-212
04/14/2023	3/31/23 STAT	2	Invoice	CREDIT/DISCOUNT MARCH 2023	03/31/2023	04/14/2023	5.62-	101-43100-212
04/14/2023	3/31/23 STAT	3	Invoice	CREDIT/DISCOUNT MARCH 2023	03/31/2023	04/14/2023	5.22-	101-43125-212
05/03/2023	4/30/23 STAT	1	Invoice	CREDIT/DISCOUNT APRIL 2023	04/30/2023	05/03/2023	.67-	101-42200-212
05/03/2023	4/30/23 STAT	2	Invoice	CREDIT/DISCOUNT APRIL 2023	04/30/2023	05/03/2023	7.10-	101-43100-212
05/03/2023	4/30/23 STAT	3	Invoice	CREDIT/DISCOUNT APRIL 2023	04/30/2023	05/03/2023	.27-	225-45200-212
05/03/2023	4/30/23 STAT	4	Invoice	CREDIT/DISCOUNT APRIL 2023	04/30/2023	05/03/2023	.28-	101-43125-212
05/03/2023	5642023	1	Invoice	FUEL/PW	04/21/2023	05/03/2023	124.89	101-43100-212

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05/03/2023	5642088	1	Invoice	FUEL/PW	04/25/2023	05/03/2023	44.58	101-43100-212
05/03/2023	5655163	1	Invoice	FUEL/PW	04/28/2023	05/03/2023	62.39	101-43100-212
05/03/2023	5655228	1	Invoice	FUEL/PARKS	04/17/2023	05/03/2023	21.52	225-45200-212
05/03/2023	5655237	1	Invoice	FUEL/PW	04/17/2023	05/03/2023	124.22	101-43100-212
05/03/2023	5655240	1	Invoice	FUEL/PW	04/17/2023	05/03/2023	98.81	101-43100-212
05/03/2023	5655295	1	Invoice	FUEL/FIRE DEPT.	04/19/2023	05/03/2023	46.50	101-42200-212
04/14/2023	5655398	1	Invoice	FUEL/PW	03/27/2023	04/14/2023	125.96	101-43100-212
04/14/2023	5656679	1	Invoice	FUEL/PW	03/01/2023	04/14/2023	90.30	101-43100-212
04/14/2023	5657328	1	Invoice	CAR WASHES/PD	03/31/2023	04/14/2023	105.14	101-42100-221
04/14/2023	5660444	1	Invoice	FUEL/SNOW	03/09/2023	04/14/2023	83.91	101-43125-212
04/14/2023	5660448	1	Invoice	FUEL/SNOW	03/09/2023	04/14/2023	6.20	101-43125-212
04/14/2023	5660449	1	Invoice	FUEL/SNOW	03/09/2023	04/14/2023	61.85	101-43125-212
04/14/2023	5660464	1	Invoice	FUEL/SNOW	03/10/2023	04/14/2023	21.86	101-43125-212
04/14/2023	5660469	1	Invoice	FUEL/SNOW	03/10/2023	04/14/2023	87.14	101-43125-212
05/03/2023	5743408	1	Invoice	FUEL/PW	04/05/2023	05/03/2023	70.84	101-43100-212
04/14/2023	5954916	1	Invoice	FUEL/PW	03/28/2023	04/14/2023	75.37	101-43100-212
04/14/2023	5954943	1	Invoice	FUEL/PW	03/29/2023	04/14/2023	51.54	101-43100-212
05/03/2023	5954996	1	Invoice	FUEL/SNOW	04/01/2023	05/03/2023	21.64	101-43125-212
04/14/2023	5956114	1	Invoice	FUEL/SNOW	03/13/2023	04/14/2023	20.06	101-43125-212
04/14/2023	5956142	1	Invoice	L P-POTHOLES/PW	03/14/2023	04/14/2023	23.61	101-43100-217
04/14/2023	5956151	1	Invoice	FUEL/PW	03/14/2023	04/14/2023	53.19	101-43100-212
04/14/2023	5956152	1	Invoice	FUEL/SNOW	03/14/2023	04/14/2023	44.46	101-43125-212
04/14/2023	5956263	1	Invoice	FUEL/WATER	03/20/2023	04/14/2023	47.67	601-49400-212
04/14/2023	5960013	1	Invoice	FUEL/SNOW	03/02/2023	04/14/2023	21.95	101-43125-212
04/14/2023	5960074	1	Invoice	FUEL/SNOW	03/06/2023	04/14/2023	47.83	101-43125-212
Total 160 LYONS OIL MINI MART:							1,563.54	
106823 MAXWELL CONSTRUCTION SERVICES								
04/21/2023	PL22-405 RE	1	Invoice	REFUND DEPOSIT	04/13/2023	04/21/2023	100.00	101-41500-32210
Total 106823 MAXWELL CONSTRUCTION SERVICES:							100.00	
171 MEDTOX LABORATORIES INC.								
04/18/2023	0320237991	1	Invoice	NEW EMPLOY SUMMER HELP-DRUG SCREE	03/31/2023	04/18/2023	69.50	225-45128-310
04/18/2023	0320237991	2	Invoice	NEW EMPLOY DRUG SCREEN R. LUCAS/FIR	03/31/2023	04/18/2023	34.75	101-42200-310
Total 171 MEDTOX LABORATORIES INC.:							104.25	
105998 METERING & TECHNOLOGY SOLUTION								
04/19/2023	2226	1	Invoice	2" RUBBER GASKET/WATER	04/12/2023	04/19/2023	24.36	601-49400-550
Total 105998 METERING & TECHNOLOGY SOLUTION:							24.36	
175 MICHAEL'S TIRE & AUTO								
04/20/2023	134581	1	Invoice	TUBE, CHANGE TIRE/SNOW	03/02/2023	04/21/2023	25.78	101-43125-221
04/20/2023	134605	1	Invoice	TIRES & DISPOSAL/PW	03/07/2023	04/21/2023	1,197.96	101-43100-221
04/20/2023	134641	1	Invoice	151 OIL CHANGE, FLUIDS, IGNITION COIL/P	03/14/2023	04/21/2023	265.63	101-42100-221
04/20/2023	134663	1	Invoice	FIELD TRAX TIRE, DISPOSAL/PW	03/16/2023	04/21/2023	128.78	101-43125-221
04/20/2023	134730	1	Invoice	TIRE REPAIR/PW	03/28/2023	04/21/2023	40.00	101-43100-221
Total 175 MICHAEL'S TIRE & AUTO:							1,658.15	
106719 MIDWEST TAPE								
04/20/2023	2000018848	1	Invoice	BOOKS/LIBRARY	03/31/2023	04/21/2023	467.07	211-45500-592
Total 106719 MIDWEST TAPE:							467.07	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
104410 MN DEPARTMENT OF HEALTH								
04/19/2023	B. FLIES RE	1	Invoice	WATER SUPPLY SYSTEM OPERATOR RENE	04/18/2023	04/19/2023	23.00	601-49400-331
Total 104410 MN DEPARTMENT OF HEALTH:							23.00	
105717 MOTOROLA SOLUTIONS, INC.								
04/13/2023	8281600597	1	Invoice	RADIOS/FIRE	04/06/2023	04/14/2023	6,240.88	101-42200-221
Total 105717 MOTOROLA SOLUTIONS, INC.:							6,240.88	
202 OLMSTED MEDICAL CENTER								
04/25/2023	4/16/23	1	Invoice	NEW EMPLOY DRUG SCREEN 2023/POOL	04/16/2023	04/25/2023	273.00	225-45128-310
Total 202 OLMSTED MEDICAL CENTER:							273.00	
106085 ON-SITE COMPUTERS, INC.								
04/18/2023	CW85354	1	Invoice	CLOUD & SERVER BACKUP, HUNTRESS, AD	04/03/2023	04/18/2023	175.00	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							175.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
04/14/2023	2643900 AP	1	Invoice	ELEC WELL #3	04/05/2023	04/14/2023	492.00	601-49400-381
04/14/2023	2647400 AP	1	Invoice	ELEC SKATING RINK	04/05/2023	04/14/2023	105.00	225-45127-381
04/14/2023	2658900 AP	1	Invoice	ELEC POOL	04/05/2023	04/14/2023	154.00	225-45128-381
04/14/2023	2706100 AP	1	Invoice	ELEC NE LIFT STATION	04/05/2023	04/14/2023	295.00	602-49450-381
04/14/2023	2709900 AP	1	Invoice	ELEC W BROADWAY	04/05/2023	04/14/2023	10.00	101-42500-381
04/14/2023	2714900 AP	1	Invoice	ELEC STREET LIGHTS	04/05/2023	04/14/2023	3,232.00	101-43100-381
04/14/2023	2738000 AP	1	Invoice	ELEC WELL #2	04/05/2023	04/14/2023	2,270.00	601-49400-381
04/14/2023	2739100 AP	1	Invoice	ELEC PW BUILDING	04/05/2023	04/14/2023	360.00	101-43100-381
04/14/2023	2747700 AP	1	Invoice	ELEC SW SIREN	04/05/2023	04/14/2023	71.00	101-42500-381
04/14/2023	2764400 AP	1	Invoice	ELEC NW LIFT STATION	04/05/2023	04/14/2023	631.00	602-49450-381
04/13/2023	2767800 AP	1	Invoice	ELEC CEMETERY FLAG LIGHT	04/05/2023	04/14/2023	57.00	235-49010-381
04/14/2023	2777600 AP	1	Invoice	ELEC LIBRARY	04/05/2023	04/14/2023	338.00	211-45500-381
04/13/2023	3036800 AP	1	Invoice	ELEC FIRE HALL	04/05/2023	04/14/2023	173.00	101-42200-381
04/13/2023	3038100 AP	1	Invoice	ELEC CITY HALL/COUNCIL	04/05/2023	04/14/2023	164.00	101-41110-381
04/13/2023	3038100 AP	2	Invoice	ELEC CITY HALL/ADMIN	04/05/2023	04/14/2023	164.00	101-41500-381
04/13/2023	3038100 AP	3	Invoice	ELEC CITY HALL/PD	04/05/2023	04/14/2023	164.00	101-42100-381
04/14/2023	3041300 AP	1	Invoice	ELEC WEDGEWOOD PARK	04/05/2023	04/14/2023	57.00	225-45200-381
04/14/2023	3042300 AP	1	Invoice	ELEC WATER TOWER	04/05/2023	04/14/2023	258.00	601-49400-381
04/13/2023	3043900 AP	1	Invoice	ELEC BIKE TRAIL	04/05/2023	04/14/2023	68.00	225-45200-381
04/14/2023	3274000 AP	1	Invoice	ELEC 6TH ST SW LIGHTS	04/05/2023	04/14/2023	93.24	101-43100-381
04/14/2023	3274100 AP	1	Invoice	ELEC 4TH ST SW LIGHTS	04/05/2023	04/14/2023	110.98	101-43100-381
04/14/2023	3274200 AP	1	Invoice	ELEC 2ND ST SW LIGHTS	04/05/2023	04/14/2023	88.89	101-43100-381
04/14/2023	3274300 AP	1	Invoice	ELEC 1ST ST SW LIGHTS	04/05/2023	04/14/2023	79.98	101-43100-381
04/14/2023	3333200 AP	1	Invoice	ELEC TENNIS COURT-ECKSTEIN	04/05/2023	04/14/2023	135.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,571.09	
106768 PETTY CASH - CITY OF PLAINVIEW								
04/24/2023	2023 SPRIN	1	Invoice	START UP CASH FOR APRIL 29, 2023 SPRIN	04/24/2023	04/25/2023	350.00	101-41110-440
Total 106768 PETTY CASH - CITY OF PLAINVIEW:							350.00	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
04/18/2023	3106052144	1	Invoice	LEASE POSTAGE MACHINE	04/11/2023	04/18/2023	159.57	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							159.57	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
104294 PLAINVIEW AREA COMM. CENTER								
04/19/2023	2023	1	Invoice	2023 FUNDING	04/19/2023	04/19/2023	12,500.00	101-49300-425
Total 104294 PLAINVIEW AREA COMM. CENTER:							12,500.00	
105272 PLAINVIEW LAWN & SNOW								
04/13/2023	9788	1	Invoice	OPEN & CLOSE/J. JOHNSON	03/30/2023	04/14/2023	670.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							670.00	
238 PLAINVIEW PARTS HOUSE								
04/25/2023	700694	1	Invoice	GEAR OIL, 2.5 DEF, ALARM, SEAL RING/PW	03/08/2023	04/26/2023	106.62	101-43100-221
04/25/2023	700760	1	Invoice	OIL FILTER/SNOW	03/09/2023	04/26/2023	8.88	101-43125-221
04/25/2023	700785	1	Invoice	BULBS/SNOW	03/09/2023	04/26/2023	9.49	101-43125-221
04/25/2023	701042	1	Invoice	RADIATOR & HOSES/PW	03/14/2023	04/26/2023	443.51	101-43100-221
04/26/2023	701055	1	Invoice	OIL/PD	03/14/2023	04/26/2023	83.76	101-42100-221
04/25/2023	701068	1	Invoice	OIL & FILTER/PW	03/14/2023	04/26/2023	51.42	101-43100-221
04/25/2023	701131	1	Invoice	ALARM/SNOW	03/15/2023	04/26/2023	27.50	101-43125-221
04/25/2023	701464	1	Invoice	ANTIFREEZE/PW	03/20/2023	04/26/2023	31.68	101-43100-221
04/25/2023	701472	1	Invoice	RETAINERS/PW	03/20/2023	04/26/2023	12.88	101-43100-221
04/25/2023	701784	1	Invoice	OIL & FILTER/PW	03/24/2023	04/26/2023	61.99	101-43100-221
04/25/2023	701917	1	Invoice	CAR RAMP, GREASE GUN COUPLER/PW	03/27/2023	04/26/2023	76.72	101-43100-217
04/25/2023	702122	1	Invoice	FUSE & MINI BULBS/PW	03/29/2023	04/26/2023	2.04	101-43100-221
Total 238 PLAINVIEW PARTS HOUSE:							916.49	
240 PLAINVIEW POSTMASTER								
05/02/2023	MAY 2023	1	Invoice	UTILITY BILLING	05/02/2023	05/02/2023	236.00	601-49400-322
05/02/2023	MAY 2023	2	Invoice	UTILITY BILLING	05/02/2023	05/02/2023	236.01	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							472.01	
231 PLAINVIEW-ELGIN SANITARY DISTRICT								
04/24/2023	1ST QTR 20	1	Invoice	SEWER CHARGES-1ST QTR 2023	04/20/2023	04/25/2023	196,658.25	602-49450-385
Total 231 PLAINVIEW-ELGIN SANITARY DISTRICT:							196,658.25	
106442 PRESTIGE PLUMBING LLC								
04/19/2023	2300177	1	Invoice	REPLACE HARD WATER LINE/PW SHOP	04/12/2023	04/19/2023	284.50	101-43100-223
04/19/2023	2300178	1	Invoice	REPAIRS MEN'S BATHROOM/EASTWOOD PA	04/12/2023	04/19/2023	193.00	225-45200-223
Total 106442 PRESTIGE PLUMBING LLC:							477.50	
741 QUILL CORPORATION								
04/18/2023	31622424	1	Invoice	ENVELOPES & DESK ORGANIZERS/ADMIN	03/28/2023	04/18/2023	97.97	101-41500-201
04/18/2023	31622424	2	Invoice	PAPER/POOL	03/28/2023	04/18/2023	76.17	225-45128-217
04/18/2023	31632599	1	Invoice	DESK ORGANIZER/ADMIN	03/29/2023	04/18/2023	28.99	101-41500-201
Total 741 QUILL CORPORATION:							203.13	
106039 RECREONICS								
05/02/2023	0911346	1	Invoice	VALVE/POOL	04/27/2023	05/02/2023	72.93	225-45128-221
Total 106039 RECREONICS:							72.93	
106924 RED WING SHOES STORE								
05/03/2023	5/3/23 PER F	1	Invoice	BOOTS/FIRE DEPT.	05/03/2023	05/03/2023	4,442.76	101-42200-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106924 RED WING SHOES STORE:							4,442.76	
104494 ROCHESTER FORD								
04/20/2023	FOCS38807	2	Adjustmen	REPAIRS/POLICE	03/16/2023	03/29/2023	2,064.41-	101-42100-221
Total 104494 ROCHESTER FORD:							2,064.41-	
105837 ROTO-ROOTER								
04/24/2023	137483	1	Invoice	JET CITY MAIN/SEWER	04/17/2023	04/25/2023	616.50	602-49450-310
Total 105837 ROTO-ROOTER:							616.50	
268 SELCO								
04/20/2023	51127	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	04/05/2023	04/21/2023	585.99	211-45500-418
04/20/2023	51162	1	Invoice	PLASTIC BAGS/LIBRARY	04/07/2023	04/21/2023	126.54	211-45500-201
Total 268 SELCO:							712.53	
106621 SHERWIN WILLIAMS CO.								
04/19/2023	6957-8	1	Invoice	STREET PAINT	03/31/2023	04/19/2023	150.00	101-43100-217
Total 106621 SHERWIN WILLIAMS CO.:							150.00	
106920 SIMON MOBILE DIESEL REPAIR LLC								
04/19/2023	GMCT 2	1	Invoice	MN DOT INSPECTIONS/SNOW	04/09/2023	04/20/2023	570.00	101-43125-221
04/19/2023	PV02	1	Invoice	REPAIRS/PW	04/13/2023	04/20/2023	1,385.44	101-43100-221
Total 106920 SIMON MOBILE DIESEL REPAIR LLC:							1,955.44	
426 STAR TRIBUNE								
04/19/2023	9993694 AP	1	Invoice	RENEWAL/LIBRARY	04/18/2023	04/19/2023	439.30	211-45500-592
Total 426 STAR TRIBUNE:							439.30	
284 STREICHER'S								
04/20/2023	I1626850	1	Invoice	UNIFORM/N. FOX	04/11/2023	04/21/2023	112.97	101-42100-417
04/26/2023	I1628528	1	Invoice	UNIFORM/N. FOX	04/19/2023	04/26/2023	276.00	101-42100-417
04/26/2023	I1628943	1	Invoice	UNIFORM/A. FERGUSON	04/20/2023	04/26/2023	169.99	101-42100-417
Total 284 STREICHER'S:							558.96	
289 THATCHER POOLS & SPA								
05/02/2023	106082-1	1	Invoice	DPD POWDER, CHLORINE/POOL	05/01/2023	05/03/2023	100.13	225-45128-217
Total 289 THATCHER POOLS & SPA:							100.13	
716 THREE RIVERS COMMUNITY ACTION								
05/01/2023	APRIL 2023	1	Invoice	APRIL TRANSIT BUS FEES	04/30/2023	05/03/2023	441.00	101-41500-317
04/13/2023	MARCH 202	1	Invoice	MARCH TRANSIT BUS FEES	03/31/2023	04/14/2023	981.75	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							1,422.75	
104900 TOMS LAWN & CLEANING SERVICE								
04/13/2023	251	1	Invoice	MARCH CLEANING/LIBRARY	03/31/2023	04/14/2023	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							765.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105973 USA BLUEBOOK								
04/21/2023	330990	1	Invoice	PUMP & PARTS/POOL	04/14/2023	04/21/2023	487.14	225-45128-221
Total 105973 USA BLUEBOOK:							487.14	
105461 VISA/TCM BANK N.A.								
04/11/2023	#0165 APRIL	1	Invoice	OVERDRIVE-AUDIOBOOK/LIBRARY	04/02/2023	04/12/2023	95.00	211-45500-592
04/11/2023	#0165 APRIL	2	Invoice	AMAZON-PAPER RECEIPT ROLLS/LIBRARY	04/02/2023	04/12/2023	71.95	211-45500-201
04/11/2023	#0165 APRIL	3	Invoice	AMAZON-BOOKS/LIBRARY	04/02/2023	04/12/2023	30.74	211-45500-592
04/11/2023	#0165 APRIL	4	Invoice	AMAZON-JEWELRY CONNECTORS/LIBRARY	04/02/2023	04/12/2023	4.98	211-45500-201
04/11/2023	#0165 APRIL	5	Invoice	LIBRARY JOURNAL-SUBSCRIPTION RENEW	04/02/2023	04/12/2023	157.99	211-45500-592
04/11/2023	#0165 APRIL	6	Invoice	AMAZON-BOOKS/LIBRARY	04/02/2023	04/12/2023	41.19	211-45500-592
04/11/2023	#6188 APRIL	1	Invoice	POSTAL SUPPLY-PRIVATE MASTER LOCK/LI	04/02/2023	04/11/2023	106.55	211-45500-590
04/11/2023	#6188 APRIL	2	Invoice	ST. CLOUD PARKING SYSTEM-TRAINING S.	04/02/2023	04/11/2023	20.00	602-49450-331
04/11/2023	#6188 APRIL	3	Invoice	GREEN MILL-MEAL AT TRAINING/S. LOFTUS	04/02/2023	04/11/2023	20.28	602-49450-331
04/11/2023	#6188 APRIL	4	Invoice	MCDONALD'S-MEAL AT TRAINING/S. LOFTU	04/02/2023	04/11/2023	11.80	602-49450-331
04/11/2023	#6188 APRIL	5	Invoice	BEST WESTERN ST. CLOUD-TRAINING/S. LO	04/02/2023	04/11/2023	232.00	602-49450-331
04/11/2023	#6196 APRIL	1	Invoice	MENARDS-PAPER TOWELS & POTHOLE PAT	04/02/2023	04/11/2023	145.68	101-43100-217
04/11/2023	#6196 APRIL	2	Invoice	MENARDS-LED/LIBRARY	04/02/2023	04/11/2023	49.95	211-45500-223
04/11/2023	#6196 APRIL	3	Invoice	MENARDS-GLOVES & POTHOLE PATCH/PW	04/02/2023	04/11/2023	161.60	101-43100-217
04/11/2023	#6196 APRIL	4	Invoice	MENARDS-POTHOLE PATCH/PW	04/02/2023	04/11/2023	143.64	101-43100-217
04/14/2023	#6592 APRIL	1	Invoice	USPS-POSTAGE FOR BADGES/PD	04/02/2023	04/14/2023	10.20	101-42100-322
04/14/2023	#6592 APRIL	2	Invoice	BENNETT'S FOOD-FOOD FOR TASER TRAINI	04/02/2023	04/14/2023	42.23	101-42100-331
04/14/2023	#6592 APRIL	3	Invoice	KIMS SALOON-FOOD FOR TASER TRAINING/	04/02/2023	04/14/2023	95.18	101-42100-331
04/14/2023	#6592 APRIL	4	Invoice	APPLE.COM/PD	04/02/2023	04/14/2023	.99	101-42100-321
04/14/2023	#6592 APRIL	5	Invoice	GALLS-UNIFORM/K. KUHLEMEIER	04/02/2023	04/14/2023	475.72	101-42100-417
04/14/2023	#6592 APRIL	6	Invoice	ZAGG-APPLE IPHONE CASE/PD	04/02/2023	04/14/2023	16.10	101-42100-228
04/14/2023	#6592 APRIL	7	Invoice	BLACK BOX CUSTOMS INC-UNIFORM/L. SZY	04/02/2023	04/14/2023	43.26	101-42100-417
04/14/2023	#6592 APRIL	8	Invoice	INTERNATIONAL TXN FEE/PD	04/02/2023	04/14/2023	.43	101-42100-417
04/14/2023	#6592 APRIL	9	Invoice	AMAZON-BLUETOOTH ADAPTER/PD	04/02/2023	04/14/2023	14.44	101-42100-228
04/14/2023	#6592 APRIL	10	Invoice	NATIONAL PEN CO.-PENS/PD	04/02/2023	04/14/2023	161.21	101-42100-201
04/14/2023	#6592 APRIL	11	Invoice	VISTAPRINT-BUSINESS CARDS K.KUHLEMEI	04/02/2023	04/14/2023	51.53	101-42100-417
04/14/2023	#6592 APRIL	12	Invoice	ROCHESTER FORD-REPAIRS TO 171/PD	04/02/2023	04/14/2023	2,064.41	101-42100-221
04/14/2023	#6592 APRIL	13	Invoice	AMAZON-FLAGS/PD	04/02/2023	04/14/2023	15.97	101-42100-437
04/14/2023	#6592 APRIL	14	Invoice	AMAZON-POST-IT NOTES/PD	04/02/2023	04/14/2023	61.45	101-42100-201
04/14/2023	#6592 APRIL	15	Invoice	LOREX-SECURITY CAMERA/PD	04/02/2023	04/14/2023	273.79	101-42100-437
04/14/2023	#6592 APRIL	16	Invoice	INNOCORP LTD-FATAL VISION GOGGLES/PD	04/02/2023	04/14/2023	519.00	101-42100-438
04/14/2023	#6592 APRIL	17	Invoice	AMAZON-UNIFORM/L. SZYMANSKI	04/02/2023	04/14/2023	9.99	101-42100-417
04/14/2023	#6592 APRIL	18	Invoice	AMAZON-UNIFORM/L. SZYMANSKI	04/02/2023	04/14/2023	29.99	101-42100-417
04/14/2023	#6592 APRIL	19	Invoice	EBAY-LOREX CAMERA/PD	04/02/2023	04/14/2023	98.57	101-42100-437
04/14/2023	#6592 APRIL	20	Invoice	LOREX-RETURN SECURITY CAMERA/PD	04/02/2023	04/14/2023	273.79-	101-42100-437
04/14/2023	#6592 APRIL	21	Invoice	GALLS-UNIFORM/B. MILLER	04/02/2023	04/14/2023	17.33	101-42100-417
04/14/2023	#6592 APRIL	22	Invoice	GALLS-UNIFORM/B. MILLER	04/02/2023	04/14/2023	62.63	101-42100-417
04/11/2023	#6634 APRIL	1	Invoice	SCHEELS-UNIFORM/B. FLIES	04/02/2023	04/11/2023	239.95	601-49400-417
04/11/2023	#6840 APRIL	1	Invoice	MN STATE COLLEGES-MMCI YEAR 3/C. KUJ	04/02/2023	04/11/2023	370.00	101-41500-331
04/11/2023	#6840 APRIL	2	Invoice	ADOBE/C. KUJATH	04/02/2023	04/11/2023	16.10	101-41500-433
04/11/2023	#6931 APRIL	1	Invoice	ARMY SURPLUS-DISASTER BLANKETS/FIRE	04/02/2023	04/11/2023	216.93	101-42200-221
04/11/2023	#6931 APRIL	2	Invoice	MN STATE COLLEGES-MMCI YEAR 3/K. HAL	04/02/2023	04/11/2023	370.00	101-41500-331
04/26/2023	#6998 APRIL	1	Invoice	CREDIT LATE CHARGE FEE/PD	04/02/2023	04/27/2023	40.00-	101-42100-437
04/26/2023	#6998 APRIL	2	Invoice	CREDIT FINANCE CHARGES/PD	04/02/2023	04/27/2023	18.87-	101-42100-437
04/26/2023	#6998 APRIL	3	Invoice	MICROSOFT-ONLINE SERVICES/PD	04/02/2023	04/27/2023	17.71	101-42100-309
04/26/2023	#6998 APRIL	4	Invoice	AMAZON-BINDER CLIPS/PD	04/02/2023	04/27/2023	8.99	101-42100-201
04/26/2023	#6998 APRIL	5	Invoice	HOSTGATOR.COM-WEEBLY CLOUD PRO/PD	04/02/2023	04/27/2023	8.99	101-42100-321
04/26/2023	#6998 APRIL	6	Invoice	AMAZON-ALCOHOL WIPES/DARE PD	04/02/2023	04/27/2023	6.89	101-42100-438
04/26/2023	#6998 APRIL	7	Invoice	AMAZON-LENS CLEANING WIPES/PD	04/02/2023	04/27/2023	14.34	101-42100-418
04/11/2023	#7111 APRIL	1	Invoice	USPS-POSTAGE/WATER	04/02/2023	04/11/2023	7.89	601-49400-322
04/11/2023	#7228 APRIL	1	Invoice	MN GOV FIN. OFFICERS ASSOC. MEMBERS	04/02/2023	04/11/2023	70.00	101-41500-433
04/11/2023	#7228 APRIL	2	Invoice	AMERICAN RED CROSS-LIFEGUARD TRAINI	04/02/2023	04/11/2023	300.00	225-45128-331

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
04/11/2023	#7228 APRIL	3	Invoice	AMAZON-CUPS/ADMIN	04/02/2023	04/11/2023	28.69	101-41500-201
04/11/2023	#7228 APRIL	4	Invoice	AMAZON-MYREC SCANNER PROTECTION P	04/02/2023	04/11/2023	10.99	225-45128-217
04/11/2023	#7228 APRIL	5	Invoice	AMAZON-SCANNER FOR MYREC CARDS/PO	04/02/2023	04/11/2023	107.36	225-45128-217
04/11/2023	#7327 APRIL	1	Invoice	EVENTBRITE-SEMLM SPRING 2023 EVENT/	04/02/2023	04/11/2023	23.00	101-46500-331
	Total 105461 VISA/TCM BANK N.A.:						6,842.94	
307 WABASHA COUNTY AUDITOR/TREAS.								
04/18/2023	APRIL 2023	1	Invoice	APRIL 2023 LEGAL SERVICES CONTRACT	04/05/2023	04/18/2023	1,800.00	101-42100-304
	Total 307 WABASHA COUNTY AUDITOR/TREAS.:						1,800.00	
310 WABASHA IMPLEMENT COMPANY								
05/03/2023	1589	1	Invoice	BLOWER VAC/PARKS	04/20/2023	05/03/2023	269.99	225-45200-217
	Total 310 WABASHA IMPLEMENT COMPANY:						269.99	
106911 WOLF RIVER ELECTRIC								
04/21/2023	PL22-182 RE	1	Invoice	REFUND DEPOSIT FOR BUILDING PERMIT	04/13/2023	04/21/2023	100.00	101-41500-32210
	Total 106911 WOLF RIVER ELECTRIC:						100.00	
106913 WSE ENGINEERING SERVICES, LTD.								
04/13/2023	819-234240-	1	Invoice	BUILDING PERMITS	04/04/2023	04/14/2023	2,271.45	101-41500-316
	Total 106913 WSE ENGINEERING SERVICES, LTD.:						2,271.45	
324 ZARNOTH BRUSH WORKS INC.								
04/19/2023	0193257	1	Invoice	DIRT SHOE/PW	04/03/2023	04/19/2023	113.20	101-43100-221
	Total 324 ZARNOTH BRUSH WORKS INC.:						113.20	
	Grand Totals:						340,783.22	

Report GL Period Summary

GL Period	Amount
05/23	19,991.10
04/23	322,856.53
03/23	2,064.41-
Grand Totals:	340,783.22

Vendor number hash:	10520943
Vendor number hash - split:	16644804
Total number of invoices:	192
Total number of transactions:	261

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	340,783.22	.00	340,783.22

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Grand Totals:	340,783.22	.00	340,783.22

Report Criteria:
[Report].GL Account = {<>} "10121709"

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.C.**
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: 1. **Motion** to approve Chicken Permit for Laura Meyer. 2. **Motion** to approve Loudspeaker Permit for the American Legion Post 179 for Corn on the Cob Days 8/19/23 through 8/20/23.	

SUMMARY

1. Laura Meyer has applied for a Chicken Permit for 4 hens. All paperwork has been completed and the permit has been paid for.

2. The Plainview American Legion has applied for a Loudspeaker Permit for Corn on the Cob Days event for August 19th and August 20th, 2023. All paperwork has been completed and paid for.

BUILDING PERMIT REPORT
May 2023

Permit Number & Applicant

PL23-74 **JW Schmit Construction** **(Ryan Speedling)**	110 4th St SW – Porch and Reside	**Value:** **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:** **Refundable Deposit:**	$1,700.00 $195.52 $78.04 $15.63 $1.85 $100.00
PL23-81 **Ronningen Roofing** **(Paul Allen)**	145 5th Ave NE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$10,000.00 $60.00 $59.00 $1.00
PL23-80 **Kayla Arens**	245 8th St NE – Basement Finish	**Value:** **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:** **Plumbing:** **Refundable Deposit:**	$7,000.00 $225.41 $55.70 $36.21 $3.50 $30.00 $100.00
PL23-83 **Gavin Sawyer**	515 4th ST SW – Reroof and Reside	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$25,000.00 $60.00 $59.00 $1.00
PL23-84 **Ryan Schneider**	330 2nd Ave NW – Garage	**Value:** **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:** **Refundable Deposit:**	$14,000.00 $263.59 $94.90 $61.69 $7.00 $100.00
PL23-85 **Haley Comfort Systems** **(Jerry Becker)**	205 5th St SW – Furnace	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$3,200.00 $35.00 $34.00 $1.00
PL23-86 **Priority Construction** **(Kimber Quota)**	220 2nd Ave NW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$14,500.00 $60.00 $59.00 $1.00

BUILDING PERMIT REPORT
May 2023

PL23-87 **Priority Construction** **(Roger Ziebell)**	730 2nd Ave SW – Reside	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$8,500.00 $60.00 $59.00 $1.00
PL23-88 **Steve Gentry Construction** **(Bill Holst)**	440 6th St SW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$12,000.00 $60.00 $59.00 $1.00
PL23-89 **Steve Gentry Construction** **(Chad Hanson-Ed Krenik)**	825 3rd Ave NW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$14,700.00 $60.00 $59.00 $1.00
PL23-90 **Peak Remodel & Design** **(John Schmit)**	420 2nd Ave SW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **Sate Surcharge:**	None-given $60.00 $59.00 $1.00
PL23-91 **All Craft Exteriors** **(Lee Peterson)**	510 4th Ave NE – Reroof/Reside	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$50,810.00 $60.00 $59 $1.00
PL23-92 **All Craft Exteriors** **(Roy Johnson)**	410 8th ST SW – Reroof/Reside	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$15,340.00 $60.00 $59.00 $1.00
PL23-93 **All Craft Exteriors** **(Jim & Renee Root)**	505 4th St SE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$30,860.00 $60.00 $59.00 $1.00
PL23-94 **Kenny Sylvester Construction** **(Bill & Kelly Rahman)**	150 7th Ave SE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $60.00 $59.00 $1.00
PL23-95 **Above All Roofing** **(Chris Henderson)**	630 2nd St SE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $60.00 $59.00 $1.00

BUILDING PERMIT REPORT
May 2023

PL23-96 **Above All Roofing** **(Colin Rieke)**	450 4th St SW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $60.00 $59.00 $1.00
PL23-97 **Above All Roofing** **(Abby Harrington)**	225 3rd Ave NE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $60.00 $59.00 $1.00
PL23-98 **Roof Co. NA Inc.** **(Shirley Ponto)**	635 1st St NW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$8,000.00 $60.00 $59.00 $1.00
PL23-99 **Haley Comfort Systems** **(Holli VanSchaick)**	125 2nd Ave NW – AC	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$3,000.00 $35.00 $34.00 $1.00
PL23-MISC **American Fence Co** **(Nate & Jessa Malone)**	400 6th Ave NE – Fence	**Value:** **Total Fee:** **Permit Fee:**	$5,500.00 $25.00 $25.00
PL23-MISC **Leslie Upton**	325 4th Ave NE – Concrete	**Value:** **Total Fee:** **Permit Fee:**	$1,300.00 $25.00 $25.00
PL23-105 **Kenny Sylvester Construction** **(Brian Klavetter)**	270 6th Ave SE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $60.00 $59.00 $1.00
PL23-106 **K&S Heating and Air** **(Scott Klavetter)**	425 2nd St SE – AC	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$ 5,095.00 $35.00 $34.00 $1.00
PL23-107 **All Craft Exteriors** **(Lance Sexton)**	425 2nd Ave NW	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$12,910.00 $60.00 $59.00 $1.00

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Dept. Head Reports & Board Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	**AGENDA NO.** **5.D.**
ATTACHMENTS: Department Head Reports	**APPROVED BY:** **DT**
RECOMMENDED ACTION: **Motion** to accept Department reports.	

MONTHLY REPORT OF FINANCE DIRECTOR
April, 2023

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- 2022 Fiscal Year End/Audit Prep. The auditors were onsite April 24-25 and completed field work. Work will continue for at least the next few weeks and the final audit will be presented at a council meeting in June. The Annual Financial Report is due to the MN Office of the State Auditor by June 30.
- 2022 Budget Amendments
- Hiring Process/Packets for seasonal employees

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of April, 2023 404 new meters have been installed. We're also working on cleaning up some old meter issues during this process.
- Future projects:
    - File/Organize Financial/Personnel Records
    - Update Chart of Accounts
    - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
    - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 1st Qtr 2023 Quarterly Payroll Reports
- Annual US Treasury Report-ARPA Funds

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	165.00	.00	165.00
101-41110-122	FICA	812.85	1,018.00	.00	1,018.00
101-41110-151	Worker s Comp Insurance Prem	78.96	83.00	73.31	9.69
101-41110-201	Office Supplies(paper-pens-et)	17.29	100.00	.00	100.00
101-41110-322	Postage	.00	50.00	.00	50.00
101-41110-331	Meetings-Conferences (mtgs/mi)	105.00	1,000.00	170.00	830.00
101-41110-343	Advertising	648.00	200.00	.00	200.00
101-41110-362	Property - Casualty Ins (Auto)	7,335.15	7,702.00	6,727.05	974.95
101-41110-381	Electric Utilities	1,966.32	1,800.00	486.32	1,313.68
101-41110-383	Gas Utilities	1,128.42	1,125.00	484.17	640.83
101-41110-401	Contractual Services	7,200.00	7,200.00	2,400.00	4,800.00
101-41110-433	Dues and Subscriptions	10,608.00	10,500.00	.00	10,500.00
101-41110-437	Miscellaneous	149.77	500.00	296.82	203.18
101-41110-440	City Cleanup	6,851.60	6,600.00	.00	6,600.00
Total Council:		50,366.36	51,343.00	10,637.67	40,705.33
Elections					
101-41410-103	Part-Time Employees	5,868.00	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	414.78	.00	.00	.00
101-41410-437	Miscellaneous	1,840.30	840.00	.00	840.00
101-41410-590	Capital Outlay	3,496.32	.00	.00	.00
Total Elections:		11,619.40	840.00	.00	840.00
Administration					
101-41500-101	Full-Time Employees Regular	312,941.38	323,444.00	99,721.32	223,722.68
101-41500-102	Full-Time Employees Overtime	14,221.54	17,500.00	4,442.86	13,057.14
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	921.60	2,078.40
101-41500-121	PERA	23,567.10	25,571.00	7,797.30	17,773.70
101-41500-122	FICA	24,686.55	26,082.00	7,899.11	18,182.89
101-41500-131	Employer Paid Health	75,753.31	77,373.60	26,268.46	51,105.14
101-41500-142	Unemployment Benefit Payments	8,349.39	.00	.00	.00
101-41500-151	Worker s Comp Insurance Prem	2,903.29	3,048.00	2,692.46	355.54
101-41500-201	Office Supplies	4,458.72	5,500.00	1,174.91	4,325.09
101-41500-211	Operating Supplies - Cleaning	700.83	1,000.00	60.49	939.51
101-41500-217	Other Operating Supplies	1,617.76	1,000.00	169.34	830.66
101-41500-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	11,828.43	2,500.00	275.49	2,224.51
101-41500-227	Repair/Maintain - Amb Building	2,669.03	3,000.00	.00	3,000.00
101-41500-301	Auditing and Acct g Services	29,000.00	29,500.00	.00	29,500.00
101-41500-303	Engineering Fees	162,490.00	50,000.00	2,276.00	47,724.00
101-41500-304	Legal Fees	35,524.21	25,000.00	2,922.50	22,077.50
101-41500-309	Software and Design	18,306.42	17,500.00	12,179.06	5,320.94
101-41500-310	Other Professional Services	9,400.42	5,000.00	3,262.10	1,737.90
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	31,538.68	20,000.00	6,607.44	13,392.56
101-41500-317	Dial A Ride Bus	8,135.25	6,000.00	2,294.25	3,705.75
101-41500-321	Communications	5,886.35	6,000.00	2,142.23	3,857.77
101-41500-322	Postage	2,115.09	2,500.00	841.98	1,658.02
101-41500-331	Meetings-Conferences (mtgs/mi)	2,641.57	5,000.00	842.96	4,157.04
101-41500-343	Advertising	3,564.18	3,500.00	1,853.17	1,646.83
101-41500-362	Property - Casualty Ins (Auto)	5,317.98	5,583.00	4,876.28	706.72
101-41500-381	Electric Utilities	1,966.36	2,000.00	486.34	1,513.66

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-41500-383	Gas Utilities	1,128.42	1,200.00	484.15	715.85
101-41500-401	Contractual Services	13,421.57	13,000.00	6,796.24	6,203.76
101-41500-417	Uniforms	1,643.64	1,800.00	249.26	1,550.74
101-41500-433	Dues and Subscriptions	2,072.29	2,000.00	448.30	1,551.70
101-41500-434	Sales Tax Paid	9.00	20.00	5.00	15.00
101-41500-437	Miscellaneous	1,639.19	500.00	.00	500.00
101-41500-442	Bank Service Charges	3,255.30	3,200.00	753.08	2,446.92
101-41500-443	Credit Card Merchant Fees	3,339.64	2,500.00	644.54	1,855.46
101-41500-444	XPRESS Bill Pay Fees	5,597.46	5,500.00	1,429.67	4,070.33
101-41500-560	Furniture & Fixtures	94.98	.00	.00	.00
101-41500-570	Office Equipment & Furnishings	705.13	1,000.00	.00	1,000.00
101-41500-580	Computers & Technology	1,343.80	29,180.00	1,326.91	27,853.09
101-41500-590	Capital Outlay	17,028.66	65,000.00	.00	65,000.00
Total Administration:		856,508.12	794,651.60	206,794.80	587,856.80
Police					
101-42100-101	Full-Time Employees Regular	616,024.85	617,732.00	189,122.32	428,609.68
101-42100-102	Full-Time Employees Overtime	23,730.07	20,000.00	13,833.50	6,166.50
101-42100-103	Part-Time Employees	6,194.68	6,000.00	1,588.44	4,411.56
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	307.20	692.80
101-42100-121	PERA	102,349.97	107,934.00	33,584.05	74,349.95
101-42100-122	FICA	12,683.12	12,985.00	4,110.31	8,874.69
101-42100-131	Employer Paid Health	166,208.28	169,482.00	57,444.80	112,037.20
101-42100-142	Unemployment Benefit Payments	282.88	.00	.00	.00
101-42100-151	Worker s Comp Insurance Prem	36,014.12	37,815.00	33,403.96	4,411.04
101-42100-201	Office Supplies(paper-pens-et)	2,983.35	3,000.00	787.32	2,212.68
101-42100-212	Motor Fuels-Gas	23,597.07	20,000.00	4,593.69	15,406.31
101-42100-217	Other Operating Supplies	258.95	500.00	.00	500.00
101-42100-221	Repair/Maint - Equipment	19,715.28	16,000.00	3,664.48	12,335.52
101-42100-228	Repair/Maintain Other	2,499.31	3,000.00	773.09	2,226.91
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	7,200.00	14,400.00
101-42100-309	Software and Design	6,152.91	7,000.00	9,631.37	2,631.37-
101-42100-310	Other Professional Services	4,422.56	5,000.00	5,783.11	783.11-
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,869.39	15,000.00	4,347.69	10,652.31
101-42100-322	Postage	238.07	500.00	25.10	474.90
101-42100-331	Meetings-Conferences (mtgs/mi)	9,396.75	9,000.00	1,271.10	7,728.90
101-42100-343	Advertising	96.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,898.37	6,193.00	5,409.07	783.93
101-42100-381	Electric Utilities	2,118.32	1,800.00	486.34	1,313.66
101-42100-383	Gas Utilities	1,128.39	1,100.00	484.14	615.86
101-42100-406	Safety	624.69	1,200.00	.00	1,200.00
101-42100-417	Uniforms	10,297.65	9,000.00	9,300.25	300.25-
101-42100-418	Range/Ammo	10,166.79	10,000.00	6,545.22	3,454.78
101-42100-433	Dues and Subscriptions	1,787.69	3,500.00	1,783.94	1,716.06
101-42100-436	Towing Charges	.00	200.00	.00	200.00
101-42100-437	Miscellaneous	940.15	3,000.00	284.78	2,715.22
101-42100-438	Police - DARE Prog	1,924.33	5,000.00	525.89	4,474.11
101-42100-446	NSF Checks	.00	500.00	18.48	481.52
101-42100-560	Furniture & Fixtures	64.99	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	7,593.95	60,060.00	.00	60,060.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Police:		1,120,141.32	1,184,801.00	402,589.63	782,211.37
City Fire					
101-42200-103	Part-Time Employees	25,866.16	22,156.00	.00	22,156.00
101-42200-122	FICA	1,978.81	1,695.00	.00	1,695.00
101-42200-151	Worker s Comp Insurance Prem	3,334.53	3,501.00	3,092.62	408.38
101-42200-201	Office Supplies(paper-pens-et)	125.94	300.00	.00	300.00
101-42200-207	Fire Prevention Instruct Supps	1,560.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	.00	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	1,463.77	1,000.00	406.34	593.66
101-42200-217	Other Operating Supplies	1,673.75	1,500.00	184.91	1,315.09
101-42200-221	Repair/Maint - Equipment	32,208.43	20,000.00	17,737.30	2,262.70
101-42200-223	Repair/Maintain - Building	17,226.01	10,000.00	80.00	9,920.00
101-42200-226	Foam	.00	1,000.00	.00	1,000.00
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	77.88	100.00	25.96	74.04
101-42200-310	Other Professional Services	1,402.50	1,000.00	73.75	926.25
101-42200-321	Communications	3,575.66	3,200.00	791.74	2,408.26
101-42200-322	Postage	62.19	100.00	.00	100.00
101-42200-331	Meetings-Conferences (mtgs/mi)	2,964.50	1,500.00	1,744.18	244.18-
101-42200-343	Advertising	273.00	300.00	.00	300.00
101-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
101-42200-381	Electric Utilities	1,852.00	2,000.00	535.00	1,465.00
101-42200-383	Gas Utilities	5,384.93	5,000.00	3,268.95	1,731.05
101-42200-384	Garbage Service	657.12	720.00	164.28	555.72
101-42200-417	Uniforms/Fire Equip	.00	5,000.00	385.33	4,614.67
101-42200-433	Dues and Subscriptions	342.50	1,000.00	.00	1,000.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	17,726.44	.00	.00	.00
101-42200-602	Other LT Obligation Principal	.00	42,186.00	.00	42,186.00
101-42200-612	Other Long-Term Obligation Int	.00	20,500.00	.00	20,500.00
Total City Fire:		126,227.55	153,853.00	34,425.22	119,427.78
Emergency Management					
101-42500-103	Part-Time Employees	1,190.98	1,227.00	.00	1,227.00
101-42500-122	FICA	91.11	94.00	.00	94.00
101-42500-221	Repair/Maint - Equipment	278.69	2,000.00	587.80	1,412.20
101-42500-310	Other Professional Services	.00	660.00	892.00	232.00-
101-42500-381	Electric Utilities	1,000.00	900.00	243.00	657.00
Total Emergency Management:		2,560.78	4,881.00	1,722.80	3,158.20
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	114,076.53	120,766.00	37,343.73	83,422.27
101-43100-102	Full-Time Employees Overtime	445.40	2,100.00	1,149.81	950.19
101-43100-120	CENTRAL PENSION FUND	838.75	840.00	258.05	581.95
101-43100-121	PERA	8,514.29	9,215.00	2,873.20	6,341.80
101-43100-122	FICA	8,684.55	9,399.00	2,930.56	6,468.44
101-43100-131	Employer Paid Health	28,653.36	30,209.76	10,305.72	19,904.04
101-43100-151	Worker s Comp Insurance Prem	19,747.21	20,735.00	18,316.31	2,418.69
101-43100-201	Office Supplies(paper-pens-et)	494.28	500.00	.00	500.00
101-43100-211	Operating Supplies - Cleaning	25.78	100.00	.00	100.00
101-43100-212	Motor Fuels-Gas	13,242.17	8,000.00	1,302.44	6,697.56
101-43100-217	Other Operating Supplies	8,893.93	14,000.00	3,774.65	10,225.35

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-43100-221	Repair/Maint - Equipment	12,697.84	25,000.00	9,228.68	15,771.32
101-43100-222	Tree trimming	13,408.49	18,500.00	.00	18,500.00
101-43100-223	Repair/Maintain - Building	8,775.20	7,500.00	677.27	6,822.73
101-43100-224	Repair/Maintain - Streets	58,450.00	100,000.00	161.88	99,838.12
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	54,491.45	55,000.00	.00	55,000.00
101-43100-303	Engineering Fees	2,080.00	10,000.00	.00	10,000.00
101-43100-310	Other Professional Services	25,982.98	30,000.00	3,117.52	26,882.48
101-43100-321	Communications	3,162.33	4,000.00	1,166.09	2,833.91
101-43100-322	Postage	7.85	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	39.50	300.00	20.00	280.00
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	16,384.88	17,205.00	15,027.13	2,177.87
101-43100-381	Electric Utilities	51,944.71	43,000.00	11,949.92	31,050.08
101-43100-383	Gas Utilities	6,796.13	4,500.00	2,650.06	1,849.94
101-43100-384	Garbage Service	1,473.48	1,650.00	368.37	1,281.63
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	404.32	1,000.00	748.50	251.50
101-43100-417	Uniforms	976.86	1,200.00	.00	1,200.00
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	1,337.24	.00	.00	.00
101-43100-590	Capital Outlay	3,617.56	115,000.00	14,959.60	100,040.40
101-43100-700	TRANSFERS OUT	13,286.00	.00	.00	.00
	Total Public Works (GENERAL):	478,933.07	672,469.76	138,329.49	534,140.27
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,728.76	23,003.00	7,113.05	15,889.95
101-43125-102	Full-Time Employees Overtime	84.79	400.00	219.01	180.99
101-43125-120	CENTRAL PENSION FUND	159.65	160.00	49.15	110.85
101-43125-121	PERA	1,621.92	1,755.00	547.24	1,207.76
101-43125-122	FICA	1,654.18	1,790.00	558.25	1,231.75
101-43125-131	Employer Paid Health	5,299.04	5,754.24	1,910.08	3,844.16
101-43125-212	Motor Fuels-Gas	8,069.90	8,000.00	5,648.07	2,351.93
101-43125-217	Other Operating Supplies	15,070.75	12,500.00	5,000.87	7,499.13
101-43125-221	Repair/Maint - Equipment	9,147.79	7,500.00	4,412.89	3,087.11
101-43125-310	Other Professional Services	16,934.10	35,000.00	21,817.50	13,182.50
101-43125-343	Advertising	288.00	100.00	.00	100.00
101-43125-437	Miscellaneous	.00	.00	500.00	500.00-
	Total Ice & Snow Removal:	80,058.88	95,962.24	47,776.11	48,186.13
Economic Development					
101-46500-101	Full-Time Employees Regular	34,889.93	39,661.00	12,203.52	27,457.48
101-46500-102	Full-Time Employees Overtime	641.75	1,500.00	278.87	1,221.13
101-46500-121	PERA	2,664.71	3,087.00	936.18	2,150.82
101-46500-122	FICA	2,649.14	3,149.00	954.90	2,194.10
101-46500-131	Employer Paid Health	11,236.84	11,444.40	3,887.96	7,556.44
101-46500-201	Office Supplies	66.27	500.00	.00	500.00
101-46500-310	Other Professional Services	204.20	500.00	.00	500.00
101-46500-331	Meetings-Conferences (mtgs/mi)	341.19	1,000.00	80.41	919.59
101-46500-491	EDA Contributions	7,500.00	.00	.00	.00
101-46500-580	Computers & Technology	1,343.79	.00	.00	.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
	Total Economic Development:	61,537.82	60,841.40	18,341.84	42,499.56
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	.00	3,000.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	.00	300.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	.00	1,000.00
	Total Other Finanacing Uses/Contrib:	17,800.00	17,800.00	12,500.00	5,300.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	127,524.65	135,512.00	41,696.00	93,816.00
211-45500-103	Part-Time Employees	16,466.94	23,553.00	5,979.59	17,573.41
211-45500-121	PERA	10,609.10	11,755.00	3,526.42	8,228.58
211-45500-122	FICA	10,847.54	12,169.00	3,620.37	8,548.63
211-45500-131	Employer Paid Health	37,489.08	38,148.00	12,946.36	25,201.64
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	245.00	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	727.65	765.00	675.76	89.24
211-45500-201	Office Supplies(paper-pens-et)	6,559.15	4,000.00	945.96	3,054.04
211-45500-217	Other Operating Supplies	.00	.00	78.47	78.47-
211-45500-221	Repair/Maint - Equipment	2,938.12	2,100.00	885.00	1,215.00
211-45500-223	Repair/Maintain - Building	1,996.54	2,000.00	495.84	1,504.16
211-45500-310	Other Professional Services	.00	1,000.00	.00	1,000.00
211-45500-321	Communications	614.33	675.00	226.96	448.04
211-45500-331	Meetings-Conferences (mtgs/mi)	85.20	500.00	.00	500.00
211-45500-362	Property - Casualty Ins (Auto)	4,859.53	5,450.00	4,760.12	689.88
211-45500-381	Electric Utilities	4,502.00	4,200.00	991.00	3,209.00
211-45500-383	Gas Utilities	2,487.58	2,000.00	1,176.92	823.08
211-45500-401	Contractual Services	10,130.00	9,180.00	2,527.59	6,652.41
211-45500-418	Rentals	11,792.94	10,950.00	2,952.78	7,997.22
211-45500-434	Sales Tax Paid	218.00	150.00	65.00	85.00
211-45500-437	Miscellaneous	1,625.27	1,500.00	250.00	1,250.00
211-45500-580	Computers & Technology	.00	1,500.00	.00	1,500.00
211-45500-590	Capital Outlay	.00	100,000.00	4,268.02	95,731.98
211-45500-592	Books/Periodicals	31,132.86	32,000.00	10,050.47	21,949.53
	Total Libraries (GENERAL):	282,851.48	399,107.00	98,118.63	300,988.37
Libraries (GENERAL)					
215-45500-570	Office Equipment & Furnishings	1,993.69	.00	.00	.00
	Total Libraries (GENERAL):	1,993.69	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	100.00	62.79	37.21
225-45127-217	Other Operating Supplies	.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	5.98	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,279.00	1,000.00	428.00	572.00
225-45127-383	Gas Utilities	954.27	1,000.00	527.46	472.54
225-45127-437	Miscellaneous	.00	200.00	.00	200.00
	Total ICE RINK:	2,239.25	5,300.00	1,018.25	4,281.75

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
POOL					
225-45128-103	Part-Time Employees	61,628.35	85,000.00	2,777.85	82,222.15
225-45128-121	PERA	614.84	675.00	208.35	466.65
225-45128-122	FICA	4,714.59	6,125.00	212.55	5,912.45
225-45128-142	Unemployment Benefit Payments	823.40	.00	.00	.00
225-45128-151	Worker s Comp Insurance Prem	3,900.61	4,096.00	3,618.21	477.79
225-45128-211	Operating Supplies - Cleaning	26.47	300.00	.00	300.00
225-45128-217	Other Operating Supplies	6,855.78	8,000.00	408.77	7,591.23
225-45128-221	Repair/Maint - Equipment	23,158.68	4,000.00	781.64	3,218.36
225-45128-223	Repair/Maintain - Building	893.00	750.00	.00	750.00
225-45128-228	Repair/Maintain - Other	37.99	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	6,857.30	7,500.00	.00	7,500.00
225-45128-309	SOFTWARE & DESIGN	2,995.00	2,995.00	3,295.00	300.00-
225-45128-310	Other Professional Services	3,716.00	2,500.00	342.50	2,157.50
225-45128-321	Communications	668.14	800.00	95.78	704.22
225-45128-322	Postage	19.33	100.00	.00	100.00
225-45128-331	Meetings-Conferences (mtgs/mi)	2,039.00	2,000.00	300.00	1,700.00
225-45128-343	Advertising	456.00	300.00	144.00	156.00
225-45128-362	Property - Casualty Ins (Auto)	14,156.83	14,865.00	12,983.34	1,881.66
225-45128-381	Electric Utilities	6,634.00	7,500.00	429.00	7,071.00
225-45128-383	Gas Utilities	6,566.29	5,400.00	.00	5,400.00
225-45128-417	UNIFORMS	1,925.72	3,000.00	.00	3,000.00
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	2,690.00	4,000.00	26.00	3,974.00
225-45128-437	Miscellaneous	75.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	848.46	2,000.00	32.85	1,967.15
Total POOL:		152,970.78	164,356.00	25,655.84	138,700.16
PARKS					
225-45200-101	Full-Time Employees Regular	61,458.15	61,381.00	18,856.95	42,524.05
225-45200-102	Full-Time Employees Overtime	4,903.20	5,000.00	3,028.85	1,971.15
225-45200-103	Part-Time Employees	13,327.00	14,000.00	.00	14,000.00
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	307.20	692.80
225-45200-121	PERA	4,815.57	4,978.00	1,633.93	3,344.07
225-45200-122	FICA	6,057.03	5,988.00	1,666.62	4,321.38
225-45200-131	Employer Paid Health	16,492.12	16,890.00	5,729.04	11,160.96
225-45200-142	Unemployment Benefit Payments	404.91	.00	.00	.00
225-45200-151	Worker s Comp Insurance Prem	2,863.20	3,006.00	2,655.36	350.64
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	4,536.59	4,500.00	.00	4,500.00
225-45200-217	Other Operating Supplies	5,313.19	4,000.00	.00	4,000.00
225-45200-221	Repair/Maint - Equipment	4,660.35	6,000.00	55.46	5,944.54
225-45200-223	Repair/Maintain - Building	12,024.47	10,000.00	368.51	9,631.49
225-45200-228	Repair/Maintain - Other	109.95	500.00	.00	500.00
225-45200-229	Refunds	30.00	120.00	.00	120.00
225-45200-310	Other Professional Services	1,845.00	2,000.00	.00	2,000.00
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	144.00	250.00	198.00	52.00
225-45200-362	Property - Casualty Ins (Auto)	18,876.08	19,819.00	17,310.24	2,508.76
225-45200-381	Electric Utilities	6,476.00	3,500.00	644.00	2,856.00
225-45200-384	Garbage Service	1,565.46	1,900.00	259.74	1,640.26
225-45200-417	Uniforms	595.27	600.00	120.00	480.00
225-45200-418	Rentals	25.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	66.00	100.00	10.00	90.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
225-45200-590	Capital Outlay	.00	125,000.00	9,756.49	115,243.51
Total PARKS:		167,586.94	291,732.00	62,600.39	229,131.61
AED SMART CABINETS PROJECT					
228-41500-590	Capital Outlay	.00	.00	14,390.00	14,390.00-
Total AED SMART CABINETS PROJECT:		.00	.00	14,390.00	14,390.00-
Cemetery					
235-49010-217	Other Operating Supplies	1,166.88	1,500.00	.00	1,500.00
235-49010-221	Repair/Maint - Equipment	193.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	.00	500.00
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	640.00	.00	640.00
235-49010-310	Other Professional Services	1,692.60	2,500.00	.00	2,500.00
235-49010-343	Advertising	216.00	.00	.00	.00
235-49010-362	Property - Casualty Ins (Auto)	3,572.22	3,750.00	3,275.31	474.69
235-49010-381	Electric Utilities	623.00	500.00	164.00	336.00
235-49010-384	Garbage Service	1,389.96	1,900.00	84.24	1,815.76
235-49010-401	Contractual Services	31,070.00	30,000.00	1,340.00	28,660.00
235-49010-418	Rental	125.00	200.00	.00	200.00
235-49010-590	Capital Outlay	158,671.05	20,000.00	.00	20,000.00
Total Cemetery:		199,359.71	63,990.00	4,863.55	59,126.45
RURAL FIRE					
245-42200-103	Part-Time Employees	10,971.15	9,902.00	.00	9,902.00
245-42200-122	FICA	839.28	758.00	.00	758.00
245-42200-151	Worker s Comp Insurance Prem	3,343.03	3,510.00	3,100.57	409.43
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,981.08	2,700.00	133.42	2,566.58
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	18,462.33	10,000.00	1,097.00	8,903.00
245-42200-226	Foam	.00	1,000.00	.00	1,000.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	990.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
245-42200-417	Uniform	.00	2,000.00	.00	2,000.00
245-42200-433	Dues and Subscriptions	.00	500.00	.00	500.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,771.00	.00	.00	.00
Total RURAL FIRE:		52,829.30	39,415.00	10,265.85	29,149.15
Fire Relief					
250-42300-124	Fire Pension Contributions	42,316.70	42,316.00	.00	42,316.00
250-42300-490	Donations - Fire Relief Assoc	19,200.00	20,200.00	.00	20,200.00
Total Fire Relief:		61,516.70	62,516.00	.00	62,516.00
Debt Service					
300-47000-601	Bond Principal Pymt	370,000.00	381,000.00	381,000.00	.00
300-47000-611	Bond Interest Payment	80,534.25	72,552.00	38,304.25	34,247.75

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
	Total Debt Service:	450,534.25	453,552.00	419,304.25	34,247.75
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	21,045.50	.00	.00	.00
325-43100-700	Transfers Out	60,000.00	.00	.00	.00
	Total STREET IMPROVEMENT FUND:	81,045.50	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	157,169.00	.00	.00	.00
	Total CAPITAL IMPROVEMENT FUND:	157,169.00	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	1,136.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	3,405.15	.00	.00	.00
	Total 2019 DOWNTOWN PROJECT:	4,541.65	.00	.00	.00
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	3,487.50	.00	.00	.00
417-48000-310	Other Professional Services	4,295.00	.00	.00	.00
	Total 2020 STREET/UTIL IMPROVE PROJ:	7,782.50	.00	.00	.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	101,834.50	961,200.00	208,111.50	753,088.50
418-48000-352	General Notices and Pub Info	.00	.00	216.00	216.00-
418-48000-530	Capital-Other Improvements	.00	3,844,249.75	.00	3,844,249.75
	Total 2023 STREET/UTIL IMPROVE PROJ:	101,834.50	4,805,449.75	208,327.50	4,597,122.25
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	.00	1,000.00
505-46500-439	TIF Payments	6,710.00	7,500.00	8,050.00	550.00-
	Total TIF 1-9 LEVAN:	7,710.00	8,500.00	8,050.00	450.00
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	.00	1,000.00
506-46500-439	TIF Payments	8,532.00	8,750.00	2,101.00	6,649.00
	Total TIF DOWNTOWN REDEVELOPMENT:	9,532.00	9,750.00	2,101.00	7,649.00
601-23110	General Obligation Bonds Pay	122,422.00	15,000.00	122,422.00	107,422.00-
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	58,595.47	61,381.00	18,535.76	42,845.24
601-49400-102	Full-Time Employees Overtime	2,812.75	5,000.00	681.67	4,318.33
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	307.20	692.80
601-49400-121	PERA	4,590.53	4,978.00	1,433.80	3,544.20
601-49400-122	FICA	4,682.37	4,945.00	1,462.51	3,482.49
601-49400-131	Employer Paid Health	16,481.56	16,890.00	5,725.52	11,164.48
601-49400-151	Worker s Comp Insurance Prem	1,433.40	1,505.00	1,329.44	175.56
601-49400-201	Office Supplies(paper-pens-et)	764.69	750.00	.00	750.00
601-49400-212	Motor Fuels-Gas	513.41	750.00	46.94	703.06

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
601-49400-217	Other Operating Supplies	11,136.88	10,000.00	1,766.01	8,233.99
601-49400-221	Repair/Maint -WELLS	29,711.07	30,000.00	476.50	29,523.50
601-49400-223	Repair/Maintain - Building	1,145.34	2,000.00	.00	2,000.00
601-49400-228	Repair-Water Main Repairs	7,190.07	30,000.00	.00	30,000.00
601-49400-229	Refunds	5,000.00	3,000.00	.00	3,000.00
601-49400-303	Engineering Fees	8,600.00	10,000.00	280.00	9,720.00
601-49400-309	Software and Design	4,083.18	10,000.00	.00	10,000.00
601-49400-310	Other Professional Services	21,345.61	17,000.00	4,040.26	12,959.74
601-49400-321	Communications	4,402.83	4,000.00	1,556.61	2,443.39
601-49400-322	Postage	2,915.47	2,400.00	941.66	1,458.34
601-49400-331	Meetings-Conferences (mtgs/mi)	223.95	1,000.00	386.00	614.00
601-49400-343	Advertising	48.00	400.00	.00	400.00
601-49400-362	Property - Casualty Ins (Auto)	7,209.53	7,570.00	6,611.76	958.24
601-49400-381	Electric Utilities	45,494.00	43,000.00	9,186.00	33,814.00
601-49400-401	Contractual Services	540.23	1,500.00	.00	1,500.00
601-49400-406	SAFETY	953.49	1,000.00	.00	1,000.00
601-49400-417	Uniforms	554.60	600.00	315.04	284.96
601-49400-420	Depreciation	.00	110,000.00	.00	110,000.00
601-49400-433	Dues and Subscriptions	300.00	1,000.00	.00	1,000.00
601-49400-434	Sales Tax Paid	2.08-	100.00	.81-	100.81
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	114,234.65	95,000.00	24.36	94,975.64
601-49400-570	Capital Outlay - Equipment	40,066.25	.00	.00	.00
601-49400-611	Bond Interest	2,920.94	2,651.00	1,325.44	1,325.56
601-49400-700	Transfers Out	335,062.13	181,138.00	122,087.13	59,050.87
	Total Water Utilities (GENERAL):	734,008.72	660,758.00	178,518.80	482,239.20
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	61,233.22	61,381.00	18,972.40	42,408.60
602-49450-102	Full-Time Employees Overtime	6,034.06	5,000.00	3,236.18	1,763.82
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	307.20	692.80
602-49450-121	PERA	4,921.62	4,978.00	1,658.15	3,319.85
602-49450-122	FICA	5,020.04	4,945.00	1,691.33	3,253.67
602-49450-131	Employer Paid Health	16,490.80	16,890.00	5,728.60	11,161.40
602-49450-201	Office Supplies(paper-pens-et)	421.85	500.00	.00	500.00
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	204.39	2,000.00	246.12	1,753.88
602-49450-221	Repair/Maint - Equipment	75,382.37	16,000.00	4,134.89	11,865.11
602-49450-228	Repair/Maintain - Other	2,141.00	.00	.00	.00
602-49450-229	Refunds	5,000.00	2,000.00	.00	2,000.00
602-49450-310	Other Professional Services	328.73	500.00	646.22	146.22-
602-49450-322	Postage	2,554.63	2,400.00	928.37	1,471.63
602-49450-331	Meetings-Conferences (mtgs/mi)	895.44	1,000.00	802.16	197.84
602-49450-343	Advertising	72.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,980.57	5,230.00	4,567.98	662.02
602-49450-381	Electric Utilities	8,375.00	9,000.00	2,500.00	6,500.00
602-49450-383	Gas Utilities	580.29	1,000.00	161.27	838.73
602-49450-385	Sewer Plv-Elgin Sewer District	789,204.65	840,000.00	196,658.25	643,341.75
602-49450-417	UNIFORM	600.00	600.00	328.65	271.35
602-49450-420	Depreciation	.00	23,000.00	.00	23,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	335,062.12	181,138.00	122,087.12	59,050.88
	Total Sewer (GENERAL):	1,320,501.18	1,179,312.00	364,654.89	814,657.11
	Net Grand Totals:	6,724,182.45-	11,196,180.75-	2,393,408.51-	8,802,772.24-

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council Regular Meeting: May 11th, 2023

AGENDA ITEM: Department Head Report	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** 5.D.
ATTACHMENTS: April Activity Summary Report	**APPROVED BY:**
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of April. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Attended the annual Chiefs of Police conference in Duluth. This was paid for by a scholarship that I applied for.
- Planned the spring firearms qualification that is scheduled in May.

Misc. Activity

- Been an increase in calls involving juveniles. Most of the kids involved have been identified and spoken with.
- Several higher-level cases have been referred to the county attorney's office for charges relating to assault, false name to police officer and theft.
- Ford still will not give us a build date for the Explorer we ordered in 2022, because of this we ordered a Dodge Durango for a little less money. We will take whichever vehicle shows up first and cancel the other.
- Working on summer scheduling with upcoming events.

Citations issued: 13

April Call Activity 2023

9-11 Hang-Ups	4
Alarms	1
All other	4
Animal Complaints	10
Assault	1
Assist Other Department	19
Attempt to Locate	1
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	5
Contempt/Curfew Violation	0
Damage to Property	2
DANCO Violation	0
Disorderly Conduct	3
Domestics	1
Driving Complaints	2
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	1
Fireworks	0
Found Property	0
Fraud	2
Funeral Assist	2
Gun Permit	0
Harassment/Threats	3
Littering	0
Lost Property	0
Medical Calls	31
Misc. Information	3
Motorist Assists	5
Noise Complaints	3
OFP/HRO Violation	1
Ordinance Violation	2
Parking Complaints/Violations	0
POR Predatory Offender Reg.	0
Public Assists	5
School Bus/Incident & Tobacco	2
Security Check	49
Sex Offense	0
Snow Removal	13
Sudden Death	0
Suspicious Activity	17
Theft Offenses	3
Traffic Crashes/Violations	82
Trespassing	1
Vulnerable Adults	0

Weapons Violation	0
Warrants All	2
Welfare Checks	3
Worthless Checks	0

TOTAL CALLS 284

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water
- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of April. We as a city averaged 200,533 gallons per day. The highest being 261,000 gallons and the lowest being 128,000 gallons. We pumped 6,016,000 gallons for the month.
- Water meters were read on the 3rd of the month.
- Water meter replacement is ongoing.
- We had 22 locates for Gopher State One Call.

Sewer
- We received a call from NPL about a blockage in our sewer main on 2nd Ave NW. We had Roto-Rooter jet it out.

Streets
- We had the bid opening for the 2nd Ave NW project. We will have the neighborhood meeting May 24th @ 6:00 PM.
- We are street sweeping.
- We have been filling potholes. This will continue as needed.
- We are working with Bolton & Menk for this year’s street repairs.

Parks
- We have the parks ready to open May 1st.
- We are currently putting the pool back together for the season.
- We have begun mowing.
- We have put the baseball fence up for spring.

Trees
- We have put together an inventory list of ash trees that are on public/private property.

Buildings
- We are still waiting to hear from SEH on the roof repairs for the buildings.

Daily Tasks
- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

Respectfully,
Shane Loftus
Public Works Director

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: May 1, 2023

To: David Todd, City Administrator

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

Bids were received for this project and were very favorable. The following items are included in the Council packet as separate approval items:

- Bid Award Recommendation Letter
- Resolution Awarding Bid
- Construction Services Work Order
- MnDOT Active Transportation Grant Agreement and Resolution

A neighborhood informational meeting focusing on the construction phase of the project is scheduled for May 24th. Assuming contract award, Elcor Construction plans to begin work in early to mid-June.

Orchard Hills 7th and 8th Subdivisions

No new information. Work has yet to resume this spring.

Marshman Addition

No new information. Information and paperwork are required from the developer to finalize this project.

Well No. 3 Issues

We are proceeding with developing quote package for the Phase 1 improvements as recommended in our 2/8/23 memo and authorized by Council at the February meeting.

2020 Improvement Project

No new information since the last meeting. Still waiting for Alcon Construction to provide consent of surety to final payment and IC-134's prior to making final payment. No action has resulted from repeated inquiries on this issue, and we are consulting with the City Attorney on whether any additional action is required.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

Bolton & Menk is an equal opportunity employer.

- Drainage and utility easement issues.
- Church of Christ parking lot expansion improvements.
- Plan review and inspection for modifications to Verizon's wireless antenna installations on the City's water tower.
- Standby generator improvements for Well No. 2.
- Lead service line inventory, as required by Minnesota Department of Health and EPA.

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Director's Report: May 2023

May Author Visits: We are pleased to kick off our 2023 Author Tour with these Minnesota mystery authors. Both authors will have books available for purchase and signing.

David Housewright
Thursday, May 11, 1:00pm
A past President of the Private Eye Writers of America, David Housewright brings murder and mayhem to the Midwest through his Rushmore McKenzie and Holland Taylor private eye series. He has published 27 novels and is the recipient of the prestigious Edgar Award from the Mystery Writers of America and three Minnesota Book Awards.

PJ Tracy
Saturday, May 20, 10:00am
PJ Tracy began as the pseudonym of mother-daughter duo PJ and Traci Lambrecht. This New York Times bestselling author of the "Monkeewrench" series has won the Anthony, Barry, Gumshoe, and Minnesota Book Awards. After PJ's passing, Traci began authoring the critically-acclaimed Margaret Nolan Detective series.

These projects are made possible with money from Minnesota's Arts and Cultural Heritage Fund and the people of Minnesota for Library Legacy activities.

April Quick Stats:

3148 Items Circulated

20 New Patrons

120 New Items

Respectfully Submitted,

Alice L. Henderson
Director, Plainview Public Library

Plainview Public Library

Connecting Our Community With Information, Experiences, and Each Other

Plainview Public Library Board of Trustees
Tuesday March 21, 2023 7:00 PM

Members Present: Miranda Muller, Ian McDonald, Youlonda Loechler, Adam Feils
Members Not Present: Paul Eidenschink, Nicholas Ozment, Carla Tentis
Staff: Alice Henderson
City Council Member: Don Kuschel

The meeting was called to order by Youlonda at 7:00 PM.

Public Comments: No comments

A motion was made by Adam and seconded by Youlonda to approve the agenda. Motion carried unanimously.

A motion was made by Miranda and seconded by Ian to approve the consent agenda as follows:

- Board Minutes 2/21/2023
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
    - Larry Gates $100
- SELCO/SELS & Foundation Reports (None)

Payment of Bills
A motion was made by Ian and seconded by Adam to approve the Payables by Payee in the amount of $6,383.29. Motion carried unanimously.

Unfinished Business

New Business

A. Foundation Withdrawal: A motion was made by Youlonda and seconded by Miranda to withdraw $211.47 from the SELCO Foundation to pay for miscellaneous materials needed for the locker system. Motion carried unanimously
B. State Statutes and Rules Pertaining to Libraries: Continued learning about legal responsibilities of library boards. Discussion about state statutes and rules.

Additional Discussion

Next meeting is set for April 18, 2023.

Motion to adjourn was made by Youlonda and seconded by Adam at 7:30 PM. Motion carried unanimously.

Respectfully submitted,
Miranda Muller
Secretary, Plainview Library Board of Trustees

Plainview EDA
241 West Broadway
Plainview, MN 55964
www.plainvieweda.org
PH: 507-710-4085

Development Services Coordinator Update
May 2023

EDA/HRA:

- **Business Center:**
  - We welcome Josie Jacobs to the Plainview Business Center. Josie has leased Suite# 203, one of our new suites on the second floor.
  - We currently have three suites available to rent: We have the new Suite #204 on the second floor, Suite #9 on the first floor (formally occupied by Proactive Health Chiropractic), and Suite #8 on the first floor formally occupied by Baighley Standinger.
  - I submitted a claim to Auto-Owners Insurance for the damage we suffered from the condensation water leakage issue we had last winter; we will receive payment for some of the work to be done.
  - We took advantage of the City of Plainview's Spring Cleanup and disposed of a trailer full of items. There is still a lot of work to be done to cleanup and organize the storage areas in the loading dock area. A lot of the cleanup will involve scrap lumber that has been saved from previous demolition projects.

- **Operations:**
  - The EDA Board continues to discuss lease rates as well as our strategic goals.
  - We are preparing for an upcoming service visit and compliance review meeting with the USDA Rural Development on Wednesday, May 31st.

- **BR&E (Business Retention & Expansion) Visits/ Business Assistance**
  - We are hosting an SBDC Workshop on May 15th from 8:30 am to 10:30 am in the Council Chambers at City Hall. The title of the workshop is "10 Ways to Improve the Profitability of your Business: a session with the SBDC. We encourage entrepreneurs looking to start a business, and existing business owners, to attend. (Flyer attached.)
  - Provided resources to a local business looking to diversify their business, and organized a meeting with local, regional, and state resources to discuss their project and showcase perspective resources they may want to explore further.
  - We are making an application to the MPCA for a Brownfield Assessment Grant to perform a Phase I remediation study.
  - We continue to assist the group of merchants interested in starting a Plainview Alliance (Chamber / Tourism organization)
  - I am working on a Safe Routes To School Boost Grant for the SRTS Committee.

- **Meetings:**.
  - 4/17 - P-E-M Safe Routes to School virtual meeting to discuss Boost Grant application.
  - 4/19 – Organized and held meeting to discuss a potential development project.
  - 5/8 – Virtual meeting with MPCA and KSU TAB on Brownfield cleanup.

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator

10 Ways to Improve the Profitability of your Business: a session with the SBDC

Monday May 15, 2023

8:30 a.m. Coffee and Networking

9:00-9:15 a.m. Business resource for the Community

9:15-10:30 a.m. Speaker: Rick Indrelie with the Small Business Development Center (SBDC)

PLAINVIEW

The perfect place to be you.

Location: Plainview City Hall
241 West Broadway
(City Council Chambers)

AMERICA'S SBDC MINNESOTA

SBA
U.S. Small Business Administration

FREE EVENT- Please Register by email: r.baker@plainviewmn.com

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Discuss Welcome Signs	**AGENDA SECTION:** Unfinished Business
PREPARED BY: Aaron Luckstein	**AGENDA NO. 6.A**
ATTACHMENTS: March 14, 2023 Agenda No. 7.B. packet information and quotes from La Crosse Sign Group and Schad Tracy Signs	**APPROVED BY:** al
RECOMMENDED ACTION: **Motion** to accept the proposed bid from La Crosse Sign Group for the replacement of the Welcome Signs	

SUMMARY

At the March 14, 2023 Regular City Council meeting, the City Council voted on a recommendation from the Parks and Trails Commission to remove the existing Welcome Signs and replace them with a proposal from La Crosse Sign Group. The motion failed for a lack of majority on a 2-2 vote. The Council then voted to remove the existing signs due to safety concerns which passed on a 3-1 vote. During the discussion on the proposed action, it was noted that the Council did not have a full five-member panel and that the agenda item could be brought back to the council for a full vote so it can pass or fail based on a majority.

Because the Council already voted to hire Danckwart Landscaping & Excavating to remove the existing signs, this motion is strictly for the replacement of the signs.

The Parks and Trails Commission contacted the companies and confirmed their bids are still valid. The Parks and Trails Commission is still recommending accepting the bid from La Crosse Sign Group.

Option A	La Crosse Sign Group	$64,825.00
Option B	Schad Tracy Signs	$79,492.54

This project was budgeted in the CIP for 2023 for $75,000. $4,612.26 was already approved for the sign removal; leaving $70,387.74 budgeted in the CIP. The funds will come out of the CIP fund balance. 2023 CIP purchases approved to date include John Deere Mower in the amount of $9,756.49 and a Ventrac 4500Y in the amount of $14,959.60.

If the motion fails, I will request that Councilmembers provide input to the Parks and Trails Commission on what, if any, next steps he/she would like the Commission to take on this project.

Respectfully submitted,
Aaron Luckstein
Mayor

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: March 14, 2023

AGENDA ITEM: Welcome Signs	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus, PW Director	**AGENDA NO.** **7.B.**
ATTACHMENTS: See Below	**APPROVED BY:**
RECOMMENDED ACTION: Motion to approve option B, removal and replacement of the City of Plainview signs through La Crosse Sign Group.	

SUMMARY

Plainview has two welcome signs as you come into town. One is on 42 and the other is on 247. The signs have deteriorated to the point they need to be removed. The Parks and Trails Committee has been tasked to find options for council. At this time, we believe there are three options with a recommendation from the Parks and Trails Committee. The Committee recommends option B.

Danckwart Landscaping & Excavating was the lowest bid for the removal of the signs. His price is built into the bid for La Crosse Sign Group you see below. La Crosse Sign Group did not offer a bid to remove the signs.

Option A	Removal of the signs/ no replacement	$4,612.26
Option B	Removal of the signs with replacement/ La Crosse Sign Group	$69,437.26
Option C	Removal of the signs with replacement/ Schadd Tracy Signs	$79,492.54

The Parks and Trail Committee has applied for a grant through the Plainview Elgin Millville Are Foundation for the removal of the signs. We have yet to hear the results of the grant.

There will be additional cost at the end of the project for landscaping around the signs if the council chooses that option.

This project was budgeted in the CIP for 2023 for $75,000. The funds will come out of the CIP fund balance. 2023 CIP purchases approved to date include John Deere Mower in the amount of $9,756.49 and Ventrac 4500Y in the amount of $14,959.60.

Respectfully submitted,
Shane Loftus
Public Works Director

A: Monument Sign with Faux Stone Base and Flat Cut Aluminum Letters

Approved by:______________________________ Date:____________ Landlord:______________________________ Date:____________

*Colors on sketch are only a representation, actual color of finished product may differ from this sketch.
*To make the best use of standard sized materials and control costs the size of the finished product may vary slightly.

This artwork is copyright La Crosse Sign Group and may not otherwise be used without permission. It is the property of La Crosse Sign Group and must be returned to them upon request.

lacrossesign.com

La Crosse Sign Group

1450 Oak Forest Drive • Onalaska, WI 54650 • 608-781-1450
2242 Mustang Way • Madison, WI 53718 • 608-222-5353
2502 Melby Street • Eau Claire, WI 54703 • 715-835-6189

DESIGN	SALES	FILE	COLOR KEY
Drawing by: Chris Clark	Job Name: Plainview MN	Version Number: 2	1 TBD/Doric Brown MP04418
Sign Type: Monument Sign	Job Address: 2410 West Broadway	Job File Location:	2 TBD/Bewitching MP06013
Date Created: 8-9-2022	Plainview, MN 55964	S:\P\Plainview Minnesota City of\	3 TBD/Stone
Last Modified: 9-1-2022	Consultant: Lou Kastler	Design	4
Scale: 3/16"=1'	Job Number: 117912		5

CITY OF PLAINVIEW

CITY OF PLAINVIEW/MONUMENT AND PYLON

CONTACT INFO

Tom Hansen
thansen@schadtracy.com
507.367.2631
schadtracy.com

CITY OF PLAINVIEW/MONUMENT AND PYLON
OVERVIEW

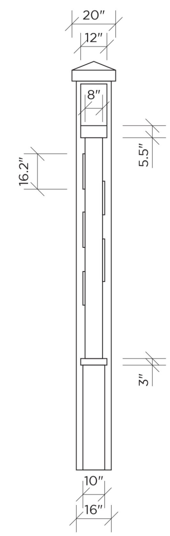
INSTALL ADDRESS:
241 West Broadway, Plainview,
MN 55964, USA

OPTION A

FRONT VIEW

REAR VIEW

SIDE VIEW

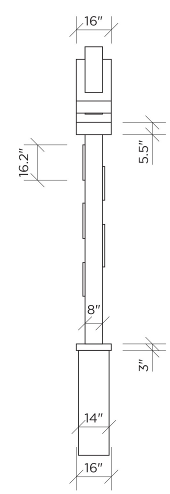


OPTION B

FRONT VIEW

REAR VIEW

SIDE VIEW



ORDER NUMBER: 3577

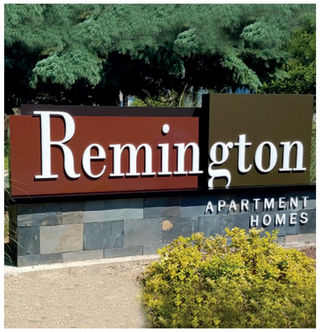
DESCRIPTION:

Aluminum Monument Sign, double-sided, with dimensional letters and faux stone/brick application.

AREAS:

170"(W) x 187"(H) x 16"(D)
220.8 SQ FT

EXAMPLE:



CONTACT INFO:
Tom Hansen
thansen@schadtracy.com
507.367.2631
schadtracy.com

THANK YOU!

schad tracy signs
PO Box 357
325 Minnesota Ave N.
Oronoco, MN 55960
1610 Cliff Rd E.
Burnsville, MN 55337

PROPOSAL

220760-01

Date: 12/08/2022
Expires: 01/07/2023
Drawing Numbers: 220760-01

Project: City of Plainview
241 West Broadway
Plainview, MN 55964

Client: City of Plainview
241 West Broadway
Plainview, MN 55964

Contact: Beau Hebert 952-237-5822 beau_hebert@yahoo.com

We are pleased to offer this proposal for the following services at the above location.

Project Description:	**Item Total:**
1. Manufacture and install the following signs:	$39,746.27

A. Replace "Welcome to" monument signs
Size: 170" W x 187" H - Hwy 42 South
Detailed Notes: Replace with sign similar to Burnsville sign created by Schad Tracy. This sign is an unlit monument sign with a full brick base and a painted aluminum sign face with curved silver accents bars and white aluminum lettering. This sign is an unlit monument sign with a full brick base and a painted aluminum sign face with curved silver accents bars and white aluminum lettering. This bid also includes removal and disposal of the existing monuments.

$39,746.27

B. Replace "Welcome to" monument signs
Size: 170" W x 187" H - Hwy. 247 West
Detailed Notes: Replace with sign similar to Burnsville sign created by Schad Tracy. This sign is an unlit monument sign with a full brick base and a painted aluminum sign face with curved silver accents bars and white aluminum lettering. The sign will be anchored in place with a steel pole and brick base. This bid also includes removal and disposal of the existing monuments.

Deposit Rate: 75%
Deposit: $59,619.41

Subtotal: **$79,492.54**

Total: **$79,492.54**

schad tracy signs
PO Box 357
325 Minnesota Ave N.
Oronoco, MN 55960
1610 Cliff Rd E.
Burnsville, MN 55337

PROPOSAL

220760-01

Date: 12/08/2022
Expires: 01/07/2023
Drawing Numbers: 220760-01

Project: City of Plainview
241 West Broadway
Plainview, MN 55964

Client: City of Plainview
241 West Broadway
Plainview, MN 55964

Contact: Beau Hebert 952-237-5822 beau_hebert@yahoo.com

2. This proposal is made for specially constructed equipment and when accepted is not subjected to cancellation. Company shall not be responsible for errors in plans, designs, specifications, or drawings furnished by PURCHASER or for defects caused thereby.

3. The Purchaser agrees to secure all necessary governmental permits, and all necessary permits or approval from the building owner and/or others whose permission is required for the installation of this display. Purchaser assumes all liability with regard to same and all liability, public and otherwise, for damages caused by the display or by reason of it being on or attached to the premises. Purchaser agrees to secure all necessary permission for use of all registered trademarks or copyrights used on the display.

4. Any items not shipped or installed on or before 60 days from contract date will be invoiced in full at the designated contract price, and PURCHASER hereby agrees to pay said invoice within (30) days from invoiced date. It is agreed that storage charges shall accrue at the rate of one percent (1%) per month of the price of the display commencing at the end of said 60 day period. Company, at its option, may invoice each item called for in the proposal separately upon completion is delayed, or, if for reasons beyond its control completion is delayed, company may invoice for that portion of the work completed during any given month. Under no condition, will any item be held 60 days after completion. In the event that size and weight of any item prohibits storage by Company on its own property, Purchaser must make arrangements for shipments immediately upon completion.

5. Payment for items purchased under the terms of this contract will be made upon receipt of invoices submitted. In the event of payment is not made as agreed, PURCHASER agrees to pay a service charge on past due amounts from the times they are due, thirty (30) days from invoice date, at the rate of one and one-half percent (1 1/2%) per month. In the event this contract is placed for collection or if collected by suit or through any Court, attorney's fees and/or collection service fees will be added.

6. Company will not be responsible for delays in shipments caused by delays created by supplies or transportation services, by labor disputes, or due to any other circumstances beyond it's control.

7. Title to all materials and property covered by this contract shall remain property of Company and shall not be deemed to constitute a part of the realty to which may be attached until the purchase price is paid in full. Company is given an express security interest in said material and property both erected and unerected not with standing the manner in which such personal property shall be annexed or attached to the realty. In the event of default by PURCHASER, including, but not limited to, payment of any amounts due and payable, Company may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, all materials used or intended for use in this construction of said equipment and any and all property called for in this contract without being deemed guilty of trespass.

8. NOTICE: Purchaser shall supply to Company as subcontractor, all information required under law in connection with the ownership of the premises for the purpose of notice, by subcontractor, of lien rights.

9. Purchaser is responsible for any and all additional expenses of Company resulting from labor disputes, acts of God, or construction scheduling delays.

Salesperson: Tom Hansen

Buyer__________ Seller__________

www.squarecoil.com

1450 Oak Forest Drive
P.O. Box 187
Onalaska, WI 54650
Phone (608) 781-1450
Fax (608) 781-1451

La Crosse Sign Group

PROPOSAL

Proposal No. 117912

Date: 10/20/22

Proposal Submitted To: Plainview Minnesota City of Attn: Shane Loftus Public Works Dir 241 West Broadway PLAINVIEW,MN 55964	*Phone:* 507-534-3701	*Fax:*
	Job Name and Address: Plainview Minnesota City of 241 West Broadway PLAINVIEW,MN 55964	

La Crosse Sign Group to provide the following upon acceptance of this proposal: Monmument signs (2-3)

Desc: Create, design and install non illuminated single faced monument welcome/entrance signs in various locations as specified by customer.
Construction: Signs to be fabricated using aluminum with painted finish. Lettering is to be individual cut .125" aluminum and installed flush to main sign face.
Installation: Old signs and footings to be removed by City of Plainview. New signs cannot use existing footings. New signs must be installed on undisturbed soil only in a location accessible by our equipment.

Total Project Investment for 1 sign: $ 39,905.00 *
Total Project Investment for 2 signs: $ 64,825.00 *
Total Project Investment for 3 signs: $ 89,525.00 *

Please note terms below, tax exempt entities must supply appropriate form(s) prior construction phase. Sign permits often need electrical permits, even if work does not involve electrical work, this cost is in addition to quote, or electrical permit may procured by client. Sign permits are usually required and can vary in price, up to 100's of dollars, permit cost is extra. La Crosse sign Group is happy to procure permits, but will charge $150 for this service. Minnesota Law does requires a licensed master electrician to make all final connects. Client may obtain electrician if they so choose.

DUE TO THE VOLATILITY OF RAW MATERIALS, PRICING IS SUBJECT TO REVIEW IF NOT ACCEPTED WITHIN 10 DAYS.
CUSTOMER IS RESPONSIBLE FOR ALL PERMIT COSTS.
ALL ILLUMINATED SIGNS WILL BE 120 VOLT, UNLESS OTHERWISE SPECIFIED AND QUOTED.
FINAL ELECTRICAL HOOK-UP BY CUSTOMER.
ALL PRICES ARE PLUS APPLICABLE SALES TAX

We hereby proposed to furnish labor and materials – complete in accordance with the above specifications, for the sum of: 0.00

Terms: 50% down, balance due upon completion, with approved credit.
Any CC payments over $500 run online – 3% fee / If manually run by La Crosse Sign - 3.5%. ACH/Echeck over $500 via the online pay ports - 1% convenience fee. Check and Cash will have no additional surcharge.

A FINANCE CHARGE, maximum according to law, will be made on all amounts owed over 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon orders, and will become an extra charge over and above the estimate. It is also agreed that if any unforeseen extra costs, such as other than ideal excavating conditions, are encountered, such extra costs will be added to this estimate on a time and material basis. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance to cover his own properties. Our workers are covered by Worker's Compensation and Public Liability insurance.

Authorized Signature: ______________________________
LOU KASTLER

Note: This proposal may be withdrawn by us if not accepted within 10 days.
WI. BUILDING CONTRACTOR REGISTRATION #1104371

CUSTOMER ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Note: See Lien notice on reverse side.

Date:______________________________ Signature:______________________________

TERMS AND CONDITIONS

Proposal No. **117912**
Date: 10/20/22

* Pricing is subject to review after acceptance of final project specifications and artwork.
* Pricing does not include applicable tax, permit or permit acquisition fees.
* Pricing does not include any new primary electrical runs if required.
* Pricing does not include any additional service work other than specified.
* Pricing is subject to review after initial site survey is performed.
* Pricing does not account for installation in cold/ wet conditions or with ground frost present.
* Pricing assumes the use of standard equipment and that soil conditions are clear from bedrock or obstructions for the engineered depth required.
* Pricing assumes all options are selected and completed together. Individual selections may impact price due to collective expenses being dispersed.

1. PAYMENT: Payment shall be based on terms listed on this proposal. Interest shall accrue on the unpaid balance from the due date, at the monthly interest rate of 1.5%
2. TAXES: Buyer shall pay all taxes and other charges imposed by any governmental authority upon the production, sale, use or shipment of the products sold. Price quotations do not include taxes or other charges, unless specified.
3. **NOTICE OF LIEN RIGHTS: YOU ARE HEREBY NOTIFIED THAT PERSONS OR COMPANIES WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION ON YOUR PROPERTY DESCRIBED ON THE REVERSE SIDE HEREOF MAY HAVE LIEN RIGHTS ON YOUR LAND AND BUILDINGS IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE LA CROSSE SIGN COMPANY, INC., ARE THOSE WHO CONTRACT DIRECTLY WITH YOU OR THOSE WHO GIVE YOU IDENTIFICATION NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION. YOU PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. LA CROSSE SIGN COMPANY, INC. AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.**
4. UNDERGROUND UTILITIES: If underground digging is required at the location, it is La Crosse Sign's obligation to have any and all public underground utilities marked and located prior to digging (including water, sewer, electrical, telephone, cable, etc). Customer is liable for any and all costs or damages incurred as a result of lack of marking any private underground utilities (in ground sprinkler systems, etc.)
5. QUOTATIONS: Price quotations are not binding beyond 10 days unless mutually agreed. Clerical errors are subject to correction.
6. LIMITED WARRANTY AND LIMITATION OF LIABILITY: Seller warrants the products sold and labor provided are free from defects in material and workmanship, subject to reasonable commercial variations. All products are sold and labor provided with the understanding that the customer has independently determined the suitability of the products for its purposes. Should any failure to conform to this warranty appear, and customer gives La Crosse Sign Company, Inc. notice of the defect within 2 year of the providing of the product and materials or completion of the work hereunder, whichever last occurs, La Crosse Sign Company, Inc. shall, upon proper notification hereunder and substantiation, at La Crosse Sign Company, Inc.'s option, refund the purchase price or repair or replace the product sold. Any claims for which notice of defect was not given as required above, are deemed waived.

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, FOR THE LABOR, MATERIALS AND PRODUCTS PROVIDED UNDER THIS AGREEMENT. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED FROM THIS WARRANTY, AND LA CROSSE SIGN COMPANY, INC.'S OBLIGATION SHALL NOT EXCEED ITS OBLIGATION SET FORTH IN THIS WARRANTY.

7. COMPLETION: Unless otherwise mutually agreed, this Order is accepted on the basis that time of completion is not of the essence. La Crosse Sign Company, Inc. is not liable for any delays in completion caused by any cause beyond its reasonable control including accidents to machinery, labor disputes, transportation delays and delays or restrictions imposed by government rules or regulations.
8. THIRD PARTY LIABILITY: Seller shall not be liable to any third party for any claim in connection with the products sold. Buyer assumes sole responsibility for such third party liability and shall indemnify seller for all losses the third party claims, including, but not limited to, expenditures for judgments, attorney's fees, litigation and negotiation.
9. EXPENSES OF COLLECTION: Buyer agrees to pay all expenses of seller for collection of the amounts owed here under, including reasonable attorney's fees.
10. APPLICABLE LAW: This agreement shall be governed by the laws of the State of Wisconsin.
11. CONFLICTING TERMS: The terms of this estimate/quotation shall prevail over any conflicting term in any order or other document from buyer.

PO Box 357
325 Minnesota Ave N.
Oronoco, MN 55960
1610 Cliff Rd E.
Burnsville, MN 55337

PROPOSAL

220760-01

Date:	12/08/2022
Expires:	01/07/2023
Drawing Numbers:	220760-01

Project: City of Plainview
241 West Broadway
Plainview, MN 55964

Client: City of Plainview
241 West Broadway
Plainview, MN 55964

Contact: Beau Hebert 952-237-5822 beau_hebert@yahoo.com

We are pleased to offer this proposal for the following services at the above location.

Project Description:	**Item Total:**
1. Manufacture and install the following signs:	$39,746.27

A. Replace "Welcome to" monument signs
Size: 170" W x 187" H - Hwy 42 South
Detailed Notes: Replace with sign similar to Burnsville sign created by Schad Tracy. This sign is an unlit monument sign with a full brick base and a painted aluminum sign face with curved silver accents bars and white aluminum lettering. This sign is an unlit monument sign with a full brick base and a painted aluminum sign face with curved silver accents bars and white aluminum lettering. This bid also includes removal and disposal of the existing monuments.

$39,746.27

B. Replace "Welcome to" monument signs
Size: 170" W x 187" H - Hwy. 247 West
Detailed Notes: Replace with sign similar to Burnsville sign created by Schad Tracy. This sign is an unlit monument sign with a full brick base and a painted aluminum sign face with curved silver accents bars and white aluminum lettering. The sign will be anchored in place with a steel pole and brick base. This bid also includes removal and disposal of the existing monuments.

Deposit Rate: 75%
Deposit: $59,619.41

Subtotal: $79,492.54

Total: $79,492.54

To better serve our customers and to ensure that your signage orders are processed as quickly as possible, Schad

Salesperson: Tom Hansen

Buyer___________Seller___________

PO Box 357
325 Minnesota Ave N.
Oronoco, MN 55960
1610 Cliff Rd E.
Burnsville, MN 55337

PROPOSAL

220760-01

Date: 12/08/2022
Expires: 01/07/2023
Drawing Numbers: 220760-01

Project: City of Plainview
241 West Broadway
Plainview, MN 55964

Client: City of Plainview
241 West Broadway
Plainview, MN 55964

Contact: Beau Hebert 952-237-5822 beau_hebert@yahoo.com

Tracy Signs asks that the following items be returned to your sales representative upon acceptance of the contract:

1. Sales contract, signed and dated
2. Approved layout, signed and dated
3. 75% down payment
   - MasterCard and Visa accepted, 3.95% convenience fees apply.
4. Permit acquired, with assistance by Schad Tracy, from the city.

Once all 4 items above have been received, production of your sign will begin. Production of signs can take anywhere between 4 to 10 weeks based on type of sign and current production capacity. Fabrication cannot begin until we receive written approvals from the city and landlord if project requires them.

NOTE: IF CITY AND / OR LANDLORD APPROVAL IS REQUIRED, PROJECT WILL NOT PROCEED WITHOUT THEM.

Thank you for giving Schad Tracy Signs the opportunity to earn your business.

Sales contract does not include:

- City sign permits, securing of permits, electrical hook up, additional insured.
- Electrical service on existing sign will be billed at a time and material basis if requested or required.
- Fuel surcharge.
- Certified engineering prints and specifications.
- Minnesota sales tax is included when installed by Schad Tracy Sign, but does not include any out of state tax.
- Unforeseen obstructions such as wall structures, excess rock, steel, cement, utilities, sprinkler systems, communication lines or any other unforeseen conditions. These items will be billed as additional expenses.

TERMS AND CONDITIONS

1. All signs MANUFACTURED by Schad Tracy Signs are guaranteed for a period of 1 year or 4380 operating hours from the date of installation or shipment, to be free of defects in materials and workmanship. Defective parts will be replaced, during the first 90 days, without charge for both labor and materials. Defective parts will be replaced, after 90 days up to 12 months, without charge for materials only. THIS WARRANTY DOES NOT APPLY TO: LAMPS, NEON, OR LABOR INCURRED AFTER 90 DAYS, SHIPPING OF DEFECTIVE PARTS, DAMAGE CAUSED BY ACCIDENT, NEGLIGENCE, MISUSE, or FAULTY INSTALLATION BY OTHER THAN SCHAD TRACY. WARRANTY WILL BE VOID IF NOT PAID IN FULL WITHIN 30 DAYS OF INVOICE.

Salesperson: Tom Hansen

Buyer____________Seller____________

PO Box 357
325 Minnesota Ave N.
Oronoco, MN 55960
1610 Cliff Rd E.
Burnsville, MN 55337

PROPOSAL

220760-01

Date: 12/08/2022
Expires: 01/07/2023
Drawing Numbers: 220760-01

Project:	City of Plainview 241 West Broadway Plainview, MN 55964	**Client:**	City of Plainview 241 West Broadway Plainview, MN 55964

Contact: Beau Hebert 952-237-5822 beau_hebert@yahoo.com

2. This proposal is made for specially constructed equipment and when accepted is not subjected to cancellation. Company shall not be responsible for errors in plans, designs, specifications, or drawings furnished by PURCHASER or for defects caused thereby.

3. The Purchaser agrees to secure all necessary governmental permits, and all necessary permits or approval from the building owner and/or others whose permission is required for the installation of this display. Purchaser assumes all liability with regard to same and all liability, public and otherwise, for damages caused by the display or by reason of it being on or attached to the premises. Purchaser agrees to secure all necessary permission for use of all registered trademarks or copyrights used on the display.

4. Any items not shipped or installed on or before 60 days from contract date will be invoiced in full at the designated contract price, and PURCHASER hereby agrees to pay said invoice within (30) days from invoiced date. It is agreed that storage charges shall accrue at the rate of one percent (1%) per month of the price of the display commencing at the end of said 60 day period. Company, at its option, may invoice each item called for in the proposal separately upon completion is delayed, or, if for reasons beyond its control completion is delayed, company may invoice for that portion of the work completed during any given month. Under no condition, will any item be held 60 days after completion. In the event that size and weight of any item prohibits storage by Company on its own property, Purchaser must make arrangements for shipments immediately upon completion.

5. Payment for items purchased under the terms of this contract will be made upon receipt of invoices submitted. In the event of payment is not made as agreed, PURCHASER agrees to pay a service charge on past due amounts from the times they are due, thirty (30) days from invoice date, at the rate of one and one-half percent (1 1/2%) per month. In the event this contract is placed for collection or if collected by suit or through any Court, attorney’s fees and/or collection service fees will be added.

6. Company will not be responsible for delays in shipments caused by delays created by supplies or transportation services, by labor disputes, or due to any other circumstances beyond it’s control.

7. Title to all materials and property covered by this contract shall remain property of Company and shall not be deemed to constitute a part of the realty to which may be attached until the purchase price is paid in full. Company is given an express security interest in said material and property both erected and unerected not with standing the manner in which such personal property shall be annexed or attached to the realty. In the event of default by PURCHASER, including, but not limited to, payment of any amounts due and payable, Company may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, all materials used or intended for use in this construction of said equipment and any and all property called for in this contract without being deemed guilty of trespass.

8. NOTICE: Purchaser shall supply to Company as subcontractor, all information required under law in connection with the ownership of the premises for the purpose of notice, by subcontractor, of lien rights.

9. Purchaser is responsible for any and all additional expenses of Company resulting from labor disputes, acts of God, or construction scheduling delays.

Salesperson: Tom Hansen

Buyer___________Seller___________

www.squarecoil.com

PO Box 357
325 Minnesota Ave N.
Oronoco, MN 55960
1610 Cliff Rd E.
Burnsville, MN 55337

PROPOSAL

220760-01

Date: 12/08/2022
Expires: 01/07/2023
Drawing Numbers: 220760-01

Project: City of Plainview
241 West Broadway
Plainview, MN 55964

Client: City of Plainview
241 West Broadway
Plainview, MN 55964

Contact: Beau Hebert 952-237-5822 beau_hebert@yahoo.com

10. It is agreed that this contract shall be construed according to the laws of the State of Minnesota. Acceptance by Company is deemed to occur in Minnesota.

11. When this contract is signed by a duly authorized person of each party, all provisions contained herein become integral parts of this contract, and there is no other agreement or understanding of any nature concerning same unless such agreement or understanding, if any, is specifically incorporated here by reference.

Salesperson: Tom Hansen

Buyer's Acceptance ____________________ Title ____________________ Date ________________________

Seller's Acceptance ____________________ Title ____________________ Date ________________________

www.squarecoil.com

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM:	Minnesota Active Transportation Infrastructure Program Grant Agreement	**AGENDA SECTION:** New Business
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 7.A.**
ATTACHMENTS:	Minnesota Active Transportation Infrastructure Program Grant Agreement Terms and Conditions; Resolution 2023-10	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve Resolution 2023 -10 Accepting the Terms and Conditions of the Minnesota Active Transportation Program Grant Award of $383,542.00		

SUMMARY

The City of Plainview has been awarded funding for the construction of sidewalk improvements as a part of the reconstruction of 2nd Avenue NW from TH 42 to CSAH 8 in the NW part of the city. The 2nd Avenue NW project corridor contains multiple sidewalk gaps identified as Priority 1 improvements in the plan, as well as deteriorated existing sidewalk segments also identified as Priority improvements.

The city has been awarded $383,542 through the Active Transportation Grant Program to offset the cost of sidewalks within the project.

Respectfully Submitted,

David Todd, City Adminstrator

STATE OF MINNESOTA
ACTIVE TRANSPORTATION PROGRAM
GRANT AGREEMENT

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and ("Grantee"**):**

Public Entity (Grantee) name, address and contact person:
__City of Plainview________________
__241 W Broadway________________
__Plainview, MN 55964_____________
____
Contact: __David Todd, City Administrator_

RECITALS

1. Minnesota Statute § 174.38 authorizes the State to enter into this agreement.
2. General Funds were appropriated for the Active Transportation Program in Minnesota Laws 2021, First Special Session, Chapter 5, Article 1, Section 2, Subdivision 2(b).
3. Grantee has been awarded Active Transportation (AT) Program funds under Minn. Stat. § 174.38.
4. Grantee represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State. Pursuant to Minn.Stat.§16B.98, Subd.1, Grantee agrees to minimize administrative costs as a condition of this agreement.

AGREEMENT TERMS

1 **Term of Agreement, Survival of Terms, and Incorporation of Exhibits**

1.1 **Effective Date.** This agreement will be effective on the date the State obtains all required signatures under Minn. Stat.§16B.98, Subd. 5. As required by Minn.Stat.§16B.98 Subd. 7, no payments will be made to Grantee until this agreement is fully executed. Grantee must not begin work under this agreement until this agreement is fully executed and Grantee has been notified by the State's Authorized Representative to begin the work**.**

1.2 **Expiration Date.** This agreement will expire on April 1, 2028, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this agreement, including, without limitation, the following clauses: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 11. Workers Compensation; 12. Governing Law, Jurisdiction, and Venue; and 14. Data Disclosure.

1.4 **Exhibits.** Exhibit A: Sources and Uses of Funds Schedule; Exhibit B: Grant Application; Exhibit C: Grantee Resolution Approving Grant Agreement are attached and incorporated into this agreement.

2 **Grantee's Duties**

2.1 Grantee will conduct activities in accordance with its grant application, or in the case of legislatively selected projects, in accordance with the enabling session law, which is attached to this Agreement as Exhibit B.

2.2 Grantee will comply with all required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4 (a) (1).

2.3 **Asset Monitoring.** If Grantee uses funds obtained by this agreement to acquire a capital asset, the Grantee is required to use that asset for a public purpose for the normal useful life of the asset. Grantee may not sell or change the purpose of use for the capital asset(s) obtained with grant funds under this agreement without the prior written consent of the State and an agreement executed and approved by the same parties who executed and approved this agreement, or their successors in office.

3 **Time**

3.1 Grantee must comply with all the time requirements described in this agreement. In the performance of this grant agreement, time is of the essence.

4 **Consideration and Payment**

4.1 **Consideration.** The State will pay for all services performed by Grantee under this agreement as follows:

4.1.1 **Compensation.** Grantee will be reimbursed for actual, incurred costs that are eligible under Minn. Stat. § 174.38. Grantee shall use this grant solely to reimburse itself for expenditures it has already made to pay for the costs of one or more of the activities listed under section 2.1.

4.1.2 **Sources and Uses of Funds.** Grantee represents to State that the Sources and Uses of Funds Schedule attached as Exhibit A accurately shows the total cost of the project and all of the funds that are available for the completion of the project. Grantee agrees that it will pay for any costs that are ineligible for reimbursement and for any amount by which the costs exceed State's total obligation in section 4.1.3. Grantee will return to State any amount appropriated but not required.

4.1.3 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed $383,542.00.

4.2 **Payment**

4.2.1 **Invoices.** Grantee will submit state aid pay requests for reimbursements requested under this grant agreement. The State will promptly pay Grantee after Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services.

4.2.2 **All Invoices Subject to Audit.** All invoices are subject to audit, at State's discretion.

4.2.3 **State's Payment Requirements**. State will promptly pay all valid obligations under this agreement as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Grantee's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Grantee within ten days of discovering the error. After State receives the corrected invoice, State will pay Grantee within 30 days of receipt of such invoice.

4.2.4 **Grant Monitoring Visit and Financial Reconciliation.** During the period of performance, the State will make at least annual monitoring visits and conduct annual financial reconciliations of Grantee's expenditures.

4.2.4.1 The State's Authorized Representative will notify Grantee's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Grantee staff members should be present. Grantee will be provided with at least seven calendar days of notice prior to any monitoring visit or financial reconciliation.

4.2.4.2 Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by State.

4.2.4.3 At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.

4.2.5 **Unexpended Funds.** The Grantee must promptly return to the State at grant closeout any unexpended funds that have not been accounted for in a financial report submitted to the State.

4.2.6 **Closeout.** The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

4.3 **Contracting and Bidding Requirements.** If Grantee is a municipality as defined by Minn. Stat. § 471.345, subdivision 1, then Grantee shall comply with the requirements of Minn. Stat. § 471.345 for all procurement under this Agreement.

5 **Conditions of Payment**

All services provided by Grantee under this agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representatives**

6.1 The State's Authorized Representative is:

Marc Briese,
Programs Engineer,
MnDOT State Aid Office
395 John Ireland Boulevard, MS 500
St. Paul, MN 55155
Office: 651-366-3802
marc.briese@state.mn.us

or his/her successor. State's Authorized Representative has the responsibility to monitor Grantee's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2 Grantee's Authorized Representative is:

David Todd
City Administrator
City of Plainview
241 W Broadway
Plainview, MN 55964
507-710-4327
d.todd@plainviewmn.com

If Grantee's Authorized Representative changes at any time during this agreement, Grantee will immediately notify the State.

7 **Assignment Amendments, Waiver, and Grant Agreement Complete**

7.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

7.2 **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

7.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or the State's right to subsequently enforce it.

7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and Grantee. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

7.5 **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

7.6 **Certification.** By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.

8 **Liability**

Grantee and State agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of State is governed by the provisions of Minn. Stat. Sec. 3.736. If Grantee is a "municipality" as that term is used in Minn. Stat. Chapter 466, then the liability of Grantee is governed by the provisions of Chapter 466. Grantee's liability hereunder shall not be limited to the extent of insurance carried by or provided by Grantee, or subject to any exclusion from coverage in any insurance policy.

9 **State Audits**

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of Grantee, or other party relevant to this grant agreement or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10 **Government Date Practices and Intellectual Property Rights**

10.1 **Government Data Practices.** Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either Grantee or the State.

11 **Workers Compensation**

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13 **Termination; Suspension**

13.1 **Termination by the State.** The State may terminate this agreement with or without cause, upon 30 days written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2 **Termination for Cause.** The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3 **Termination for Insufficient Funding.** The State may immediately terminate this agreement if:

13.3.1 It does not obtain funding from the Minnesota Legislature; or

13.3.2 If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

13.4 **Suspension.** The State may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

14 **Data Disclosure**

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

15 **Fund Use Prohibited.** The Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Grantee from utilizing these funds to pay any party who might be disqualified or debarred after the Grantee's contract award on this Project.

16 **Discrimination Prohibited by Minnesota Statutes §181.59.** Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

17 **Limitation.** Under this Agreement, the State is only responsible for receiving and disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Grantee, however, the Grantee will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

18 **Additional Provisions**

18.1 **Prevailing Wages.** Grantee agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat.§. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the project. By agreeing to this provision, Grantee is not acknowledging or agreeing that the cited provisions apply to the project.

18.2 **E-Verification.** Grantee agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

18.3 **Telecommunications Certification.** If federal funds are included in Exhibit A, by signing this agreement Grantee certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), Grantee does not and will not use any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Grantee will include this certification as a flow down clause in any contract related to this agreement.

18.4 **Title VI/Non-discrimination Assurances.** Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in Exhibit A, Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee's compliance with this provision. The

Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.5 **Use, Maintenance, Repair and Alterations**. The Grantee shall not, without the written consent of the State and the Commissioner, (i) permit or allow the use of any of the Property improved with these grant funds (the Real Property) for any purpose other than in conjunction with or for nonmotorized transportation, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in section (i), (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Grantee fails to maintain the Real Property in accordance with this Section, the State may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Grantee irrevocably authorizes the State to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by the State shall be at its sole discretion, and nothing contained herein shall require the State to take any action or incur any expense and the State shall not be responsible, or liable to the Grantee or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by the State pursuant to this Section shall be due and payable on demand by the State and will bear interest from the date of payment by the State at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

[The remainder of this page has intentionally been left blank.]

GRANTEE
The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:______________________________

Title:______________________________

Date:______________________________

By:______________________________

Title:______________________________

Date:______________________________

By:______________________________

Title:______________________________

Date:______________________________

DEPARTMENT OF TRANSPORTATION
Approval and Certifying Encumbrance

By:______________________________
(with delegated authority)

Title: State Aid Programs Manager

Date:______________________________

DEPARTMENT OF TRANSPORTATION
CONTRACT MANAGEMENT

By:______________________________

Date:______________________________

EXHIBIT A

SOURCES AND USES OF FUNDS SCHEDULE

SOURCES OF FUNDS			**USES OF FUNDS**	
Entity Supplying Funds	**Amount**		**Expenses**	**Amount**
State Funds:			**Items Paid for with AT General Fund Grant Funds:**	
AT General Fund Grant (Acct 362)	$_383,542.00			
Other:			Sidewalk and ADA improvements, and related items	$_383,542.00
________________	$__________			$__________
Subtotal	$_383,542.00		Subtotal	$_383,542.00
Public Entity Funds:			**Items paid for with Non-AT General Fund Grant Funds:**	
Matching Funds				
Local Match	$_3,476,082.82			
Other:			Bituminous pavement, curb and gutter, storm sewer, sanitary sewer, watermain, and related items	$_3,476,082.82
________________	$__________			$__________
________________	$__________			
Subtotal	$_3,476,082.82		Subtotal	$_3,476,082.82
TOTAL FUNDS	$_3,859,624.82	=	**TOTAL PROJECT COSTS**	$_3,859,624.82

EXHIBIT B

GRANT APPLICATION

Attach the grant application for the project

EXHIBIT C

GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

CITY OF PLAINVIEW

WABASHA COUNTY, MINNESOTA

RESOLUTION 2023-10

Exhibit C
for Active Transportation Program Grant Agreement
Grant Terms and Conditions
SAP 079-590-002
May 9, 2023

WHEREAS, The City of Plainview has applied to the Commissioner of Transportation for grant from the Active Transportation Account; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be $383,542.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that the City of Plainview does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.38 and will pay any additional amount by which the cost exceeds the estimate and will return to the Active Transportation Fund any amount appropriated for the project but not required. The proper city officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

ADOPTED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA, THIS 9th DAY OF MAY 2023.

____________________________________	__________________________________
Aaron Luckstein	David Todd
Mayor	City Administrator

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

Real People. Real Solutions.

MEMORANDUM

Date: May 1, 2023

To: David Todd, City Administrator

From: Brian Malm, P.E., City Engineer

Subject: 2023 Street & Utility Improvements – Construction Services
City of Plainview
Project No.: 0H1.127562

Attached is a work order for construction services for the 2023 Street & Utility Improvement project (2nd Ave NW Reconstruction). This work order includes engineering and surveying services to complete construction of the project, including:

- Project Communications
- Construction Contract Administration
- Construction Staking
- Construction Observation
- Construction Materials Testing
- Project Closeout

The total amount of the work order is $402,200.

Previously approved engineering work orders for this project include Preliminary Engineering for $65,300 (Approved 5/10/22), and Design Engineering for $396,000 (Approved 10/11/22).

Approval of this work order would bring the total engineering services for this project to $863,500. This amount is included in the total estimated project cost of $4,803,125.

Please let me know if you have any questions or would like any additional information.

Bolton & Menk is an equal opportunity employer.

WORK ORDER

Project: 2023 Street & Utility Improvements – Construction

Plainview, Minnesota

This Work Order is entered into this 9th day of May 2023 by and between the CITY OF PLAINVIEW, Minnesota, 241 West Broadway, Plainview, MN 55964 (the "City") and BOLTON & MENK, INC., 2900 43rd Street NW, Suite 100, Rochester, MN 55901 (the "Consultant").

RECITALS

WHEREAS, the City and the Consultant entered into a Professional Services Agreement on the 13th day of March, 2018, including Amendment No 1 on the 1st day of May, 2018; and

WHEREAS, the Professional Services Agreement provides that project specific professional services would be authorized and documented by separate Work Orders; and

WHEREAS, this Work Order outlines the services to be performed by the Consultant; the approved compensation for the Project; and the Project schedule.

NOW, THEREFORE, in consideration of the mutual agreements herein contained and intending to be legally bound hereby, the City and the Consultant hereby agree as follows:

ARTICLE ONE
SERVICES TO BE PERFORMED BY THE CONSULTANT

The City hereby retains Consultant for the services described on Exhibit A attached hereto and made a part hereof.

ARTICLE TWO
CONSULTANT'S COMPENSATION

The City agrees to compensate the Consultant for services furnished according to Exhibit B attached hereto and made a part hereof.

ARTICLE THREE
SCHEDULE OF PERFORMANCE

The Consultant shall perform the services for the Project as noted in Exhibit A.

Subject to the terms and conditions of this Work Order, all of the terms and conditions of the Professional Services Agreement dated the 13th day of March, 2018, and amended the 1st day of May 2018 will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Work Order as of the date first above written.

BOLTON & MENK, INC.

By: Brian P. Malm
Brian Malm, P.E., Principal Engineer

Date 5/1/23

CITY OF PLAINVIEW

By:________________________________
Aaron Luckstein, Mayor

By:________________________________
David Todd, City Administrator

Date ________________________________

EXHIBIT A

SERVICES TO BE PERFORMED BY CONSULTANT

Project Limits:
2023 Street & Utility Improvements

- 2nd Avenue NW from 10th Street NW (CSAH 8) to N Wabasha (TH 42) to as shown on Exhibits C.

Project Scope:
The proposed scope of work includes construction services for construction of street and utility improvements within the project limits described above. Following is a detailed description of the scope of work for each task.

<u>Task 5 – Construction Services</u>

a. Project communications:
    - Facilitate and lead Public Informational Meeting #3,
    - Update the project website.
    - Facilitate weekly e-blast and text updates during construction.
    - Coordinate communications between the property owners, Contractor, and City.

b. Construction Administration
    - Facilitate the contract documents between the City and contractor.
    - Facilitate a pre-construction meeting.
    - Review shop drawings.
    - Coordinate and attend construction meetings (one per week).
    - Preparing partial and final payment applications for contractor and city review and acceptance.
    - Facilitate State Aid reimbursement requests.
    - Review certified payrolls.
    - Facilitate State Aid project documentation.
    - Prepare change orders, if needed.
    - Providing monthly progress updates for City Council meetings.

c. Construction Staking
    - Provide construction staking in accordance with the project specifications.

d. Construction Observation
    - Tracking and scheduling material testing and other quality assurance activities required in the contract.
    - Addressing contractor questions.
    - Provide construction observation totaling an estimated 1300 hours over an assumed 28-week construction schedule.

e. Project Closeout
    - Project close-out walk-through.
    - Project close-out documents.
    - As-Built/Record Drawings of the implemented construction will be prepared and delivered to the City upon completion of the project.

Task 6 – Construction Materials Testing (Reimbursable Expense)

a. The work under this task will be performed by American Engineering Testing as a sub-consultant to Bolton & Menk.
b. Construction materials testing includes soil testing, aggregate gradations, concrete testing, and bituminous testing, for quality assurance purposes.

EXHIBIT B

CONSULTANT'S COMPENSATION FOR PROJECT

TASK	DESCRIPTION	Total Cost
5	Construction Services	$387,200
6	Construction Materials Testing	$15,000
TOTALS		**$402,200**

Tasks 5 and 6 are estimated amounts. The City will be billed on an hourly basis for work performed. The estimated amount will not be exceeded without prior notification to the City by the Consultant.

EXHIBIT C


2023 STREET & UTILITY IMPROVEMENTS
CITY OF PLAINVIEW, MN
FIGURE 1: PROJECT LOCATION
AUGUST 2022
BOLTON & MENK
LEGEND
PROJECT LOCATION
HORZ. SCALE
0 300 600
FEET
N WABASHA (TH 42)
W BROADWAY (TH 247)
E BROADWAY
2ND AVE NW
1ST AVE NW
10TH STREET NW (CSAH 8)

CITY OF PLAINVIEW

WABASHA COUNTY, MINNESOTA

RESOLUTION 2023-11

Resolution Awarding Bid for
2023 Street & Utility Improvement Project

WHEREAS, pursuant to an advertisement for bids for the 2023 Street & Utility Improvement project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Bid Amount
Elcor Construction	$3,859,624.82
BCM Construction Inc	$4,244,444.00
A-1 Excavating, Inc.	$4,393,920.87
Wencl Construction Inc	$4,483,773.42

AND WHEREAS, it appears that Elcor Construction is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA:

1. The Mayor and City Clerk, are hereby authorized and directed to enter into a contract with Elcor Construction in the name of the City of Plainview for the 2023 Street & Utility Improvement project according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed. Once the contract has been signed by the successful bidder, then the deposit of the next lowest bidder shall be returned.

Adopted by the council this 9th day of May, 2023.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Series 2023A General Obligation Utility Revenue Bonds	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 7.C**
ATTACHMENTS: Letter from DDA, Cash Flow Exhibit, CFP Update 2022, PFA CE Program Agreement Form, Resolution 2023-12	**APPROVED BY: DT**
RECOMMENDED ACTION: Motion to approve Resolution 2023-12 authorizing the competitive negotiated sale of the $3,815,000 General Obligation Utility Revenue Bonds, Series 2023A to finance the 2023 Street and Utility Project.	

SUMMARY

At the May 9, 2023, council meeting, the Council likely will award the contract for the 2023 Street & Utility Improvement Project. As part of the City's Capital Improvement Plan, we have chosen to finance a portion of this project using GO Utility Revenue Bonds. The remaining portion of the project will be paid with cash from the Street Improvement Project Fund and the state grant we were awarded for the sidewalk portion of the project.

I have included the letter from Mike Bubany, David Drown Associates, Inc. detailing his recommendations as well as the cash flow exhibit, CFP update, and PFA CE Program Agreement Form. Mike will be present at the meeting to discuss this financing issue and answer any questions you may have.

RECOMMENDATION

Staff recommends a motion to approve Resolution 2023-12 authorizing the competitive negotiated sale of the $3,815,000 General Obligation Utility Revenue Bonds, Series 2023A to finance the 2023 Street and Utility Project.

DDA
David Drown Associates, Inc.
Public Finance Advisors

Spring Valley Office:
29359 County 38
Spring Valley, MN 55975
Phone 507-346-7895 | Cell 507-273-2443
Fax 612-605-2375
www.daviddrown.com

May 1, 2023 **RECOMMENDATIONS**

VIA EMAIL

City of Plainview
Aaron Luckstein, Mayor
David Todd, Administrator
241 West Broadway
Plainview, MN 55964

RE: General Obligation Utility Revenue Bonds, Series 2023A

Honorable Mayor Luckstein, Members of the City Council, and Mr. Todd:

This letter outlines our recommendations for the structure and sale of General Obligation Bonds associated with the City's 2023 Street & Utility Projects.

Statutory Authority
Cities must cite the specific statutory authority they intend to use before issuing general obligation bonds. Since the vast majority of costs involved in this project are categorized as sewer and water related expenses, I am advising that the bonds be issued as General Obligation Utility Revenue Bonds utilizing authority provided in Minnesota Statutes Chapters 444 and 475. This type of debt requires no public hearings and is not subject to statutory debt limits and/or petition periods. The only requirement is that the City will covenant to keep utility rates so that the net operating income of the systems can cover 105% of the anticipated debt payments.

Grants and local cash contributions by the City will cover costs that cannot be categorized as "utility".

I also advise that the City apply to the Minnesota Public Facilities Authority's Credit Enhancement program. For only $500 in additional issuance costs, we will be able to assign the State's credit rating to the bonds to enhance the City's own. Reduced interest expense will more than cover that additional expense many, many times over.

Overview of Project and Component Costs
The major component costs, sources of funds, and recommended bond size are detailed below:

Utility Construction	$	2,781,300
Engineering	$	863,500
Contingency	$	80,000
Sidewalks	$	383,000
Street Related	$	695,325
TOTAL CAPITAL	**$**	**4,803,125**
Discount Allowance	$	38,150
Issuance Costs	$	52,150
Less State Grant	$	(383,000)
Less City Cash	$	(695,325)
Less Construction Fund Earnings	$	(100)
TOTAL BOND SIZE	**$**	**3,815,000**

Payment and Revenue Requirements
At today's rates, we are projecting annual bond payments to average approximately $437,000 per year. Water revenues are expected to cover approximately 50% of this payment, sewer would also cover 50%.

The City will also be using cash to cover non-utility related expenses associated with the project.

Please refer to the attached exhibit for bond details and a breakdown of revenue requirements. If rates were to increase by 50 basis points, average annual bond payments would increase by approximately $10,500, so this issuance is fairly sensitive to interest rate movement.

Other Bond Sale Components and Schedule
If the Council agrees with these recommendations, David Drown Associates, Inc. recommends the project costs be financed through the issuance of competitively sold $3,815,000 of rated General Obligation Bonds. Key elements of this financing would be:

- 10-year term, which is consistent with the City's prior capital financial planning.
- Callable any time after 2/1/2031 @ par plus acc'd interest.
- Sale of bonds utilizing a competitive sales process.
- Offer up to 1.00% discount allowance.
- Standard and Poor's Rating along with State Credit Enhancement
- Limited Continuing Disclosure. The City already provides limited continuing disclosure on other issues so no additional administrative burdens or costs are added.

The proposed schedule for putting the project financing in place is as follows:

May 9, 2023	Resolution Set Sale Date of Bond Issue
July 11, 2023	Resolution Award Sale of Bonds
July 25, 2023	Closing

We believe these recommendations are suitable and advise that the City Council approve the attached resolution setting sale date. Thank you and we look forward to working with the City of Plainview on this project.

Yours truly,

Mike Bubany, Associate
David Drown Associates, Inc.

City of Plainview, Minnesota | **Proposed for Competitive Sale**

$3,815,000
General Obligation Utility Revenue Bonds, Series 2023A | **STATE CREDIT ENHANCED** | **Master Cash Flow ~ Prelim**

Uses of Funds

Utility Portion (construction, engineering, contingency)		3,724,800.00
Non Utility Portion (sidewalks & streets)		1,078,325.00
Total Project Costs		**4,803,125.00**
Underwriter's Discount Allowance	1.00%	38,150.00
Unused Discount to D/S Fund		-
Fiscal Fee (includes $500 State CE Fee)		22,500.00
Bond Counsel		13,000.00
Pay Agent		750.00
Printing & Misc		1,650.00
Rating		14,250.00
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		-
		4,893,425.00

Sources of Funds

Bond Issue	**3,815,000.00**
Bond Premium	-
Construction Fund Earnings / Rounding	100.00
State Grant for Sidewalks	383,000.00
City Cash (to cover streets)	695,325.00
	4,893,425.00

Bond Details

Set Sale Date		5/9/2023
Bid Date		7/11/2023
Sale Date		7/11/2023
Dated Date		7/25/2023
Closing Date		7/25/2023
1st Interest Payment		2/1/2024
Proceeds spent by:		12/31/2024
Purchase Price		3,776,850.00
Net Interest Cost		831,572.88
Net Effective Rate		**3.619298%**
Average Coupon		3.453256%
Call Option	@ par	2/1/2031
Weighted Avg. Maturity		6.023
Average Life		6.023
Bond Yield		3.4496%
Purchaser		Proposed for Competitive Sale
Bond Counsel		Taft Law
Rating Agency		S & P Global Ratings, Inc.
Pay Agent		Northland Trust Services
Tax Status		Tax Exempt
Continuing Disclosure		Limited
Rebate		Small Issuer
Statutory Authority		MS, Chapters 444, & 475

Payment Schedule & Cashflow

Payment Schedule							50%	50%	*Account Balances*	
12-Month Period ending*	Principal	Coupon	Interest	Payment Total	**PLUS 5%**	Collection Year	Water Revenues	Sewer Revenues	Surplus (deficit)	Account Balance
7/25/2023	*Dated Date*								Initial Deposit to D/S Fund >	-
2/1/2024	175,000	3.55%	67,475	242,475	**254,599**	2023	127,300	127,300	-	-
2/1/2025	310,000	3.35%	124,385	434,385	**456,104**	2024	228,052	228,052	-	-
2/1/2026	325,000	3.35%	114,000	439,000	**460,950**	2025	230,475	230,475	-	-
2/1/2027	335,000	3.35%	103,113	438,113	**460,018**	2026	230,009	230,009	-	-
2/1/2028	345,000	3.35%	91,890	436,890	**458,735**	2027	229,367	229,367	-	-
2/1/2029	355,000	3.35%	80,333	435,333	**457,099**	2028	228,550	228,550	-	-
2/1/2030	370,000	3.35%	68,440	438,440	**460,362**	2029	230,181	230,181	-	-
2/1/2031	380,000	3.40%	56,045	436,045	**457,847**	2030	228,924	228,924	-	-
2/1/2032	395,000	3.45%	43,125	438,125	**460,031**	2031	230,016	230,016	-	-
2/1/2033	405,000	3.55%	29,498	434,498	**456,222**	2032	228,111	228,111	-	-
2/1/2034	420,000	3.60%	15,120	435,120	**456,876**	2033	228,438	228,438	-	-
	3,815,000		793,423	4,608,423	**4,838,844**		2,419,422	2,419,422	-	

City of Plainview, Minnesota
Projects, Debt & Revenue Allocation Worksheet

JULY 2022

Updated Capital Financial Plan

Baseline

	Cap. Outlay
Sewer Fund	50,000
Water Fund	85,000

-	Annual Street Maint from Street Reco Fund (2023+)

Graph Options

	yes	< prevent rate reductions? (yes,no)
	150,000	< value of "typical" homestead for impact
	5,000	< typical water usage per month
11% per yr 2020-2023	3%	< market value inflation factor
	3%	< construction inflation factor
	3%	< Spending Increase % (GF, Water, Sewer,etc.)
	3%	< Tax Base Growth Assumption
	-	*Water Xfr to Cap Outlay in 2022*
	-	*Sewer Xfr to Streets*

5	Population Growth/Year
2	Households/Year
1.0%	Water 2023+
1.0%	Water 2024+
1.0%	Sewer 2023+
1.0%	Sewer 2024+
2%	**Sewer District Increases**

-	LGA Cuts (increase) 2023+
-	Offsets
-	Net Increase in Levy
325,000	Capital Projects Fund 2023+
46%	% to Street Reco
54%	% to Cap Outlay

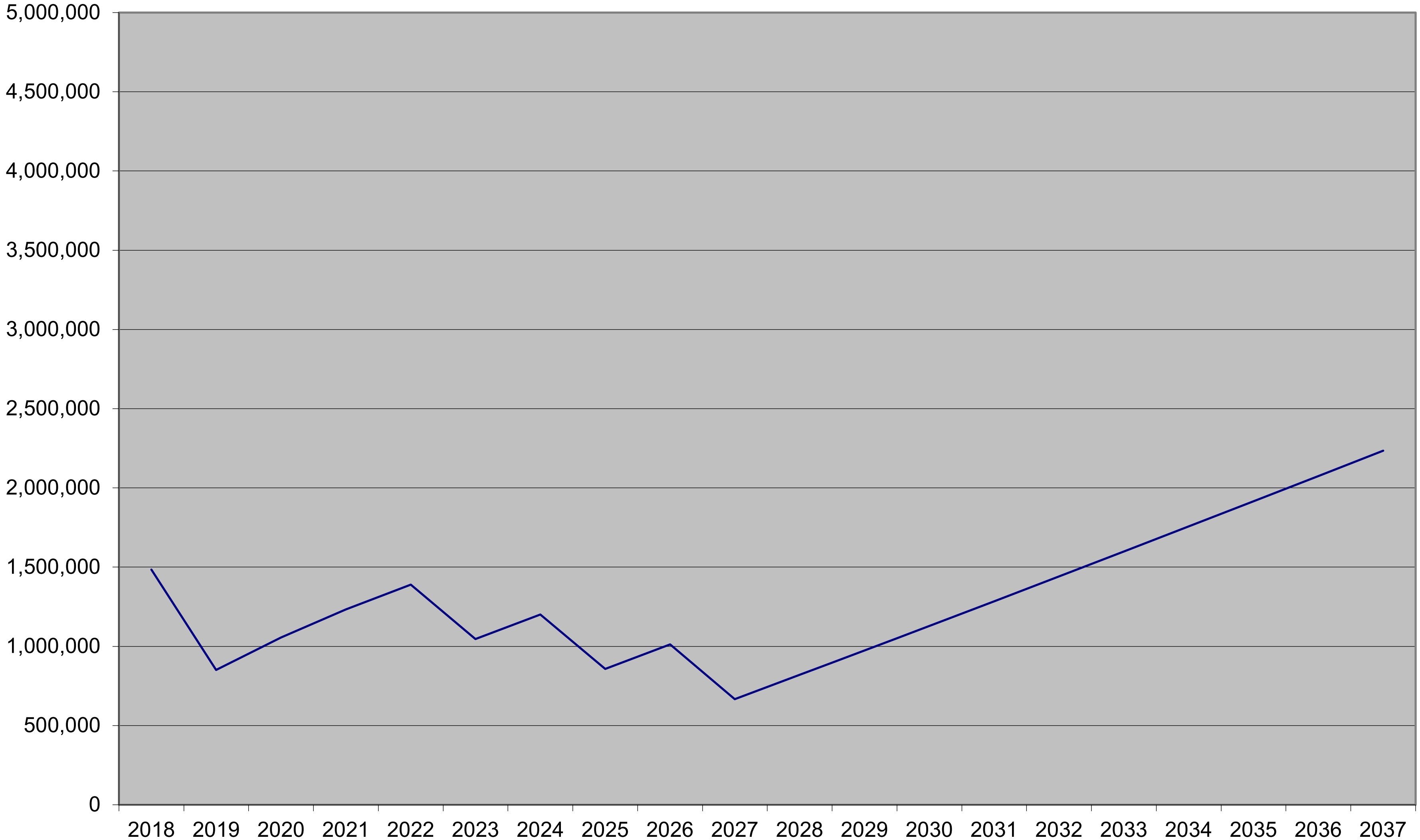
Projects & Debt

# Project		Public Improvement / Utility	Water Tower	Public Improvement / Utility	Sweeper Equip			
Est Year 2021 Cost	**-**	**4,600,000**	**545,000**	**2,500,000**	**192,180**	**-**	**-**	**-**
NET Financed (Inflation Less Cash)	-	4,380,140	(0)	2,898,185	210,000	-	-	-
GO Bond or Cash		GO	Cash	GO	GO	GO	GO	GO
Term	10	10	20	10	10	10	10	10
Rate	3.00%	3.50%	4.50%	3.50%	3.50%	3.00%	3.00%	3.00%
Bond Pymt	-	526,674	(0)	348,482	25,251	-	-	-
Yr Built	**0**	**2023**	**2027**	**2026**	**2024**	**0**	**0**	**0**

Repayment Sources

CASH	Street Reconstruction	-	500,000	-	-	-	-	-	-
	Capital Outlay Fund	-	-	-	-	-	-	-	-
	Grants / Other	-	-	-	-	-	-	-	-
	Water Fund	-	-	650,759	-	-	-	-	-
	Sewer Fund	-	-	-	-	-	-	-	-
DEBT	Other Revenues	0%	0%	0%	0%	0%	0%	0%	0%
	NET Assmts	0%	0%	0%	0%	0%	0%	0%	0%
	Electric Rates/Fees	0%	0%	0%	0%	0%	0%	0%	0%
	Storm Funds	0%	0%	0%	0%	0%	0%	0%	0%
	Sewer Rates/Fees	0%	60%	0%	60%	0%	0%	0%	0%
	Water Rates/Fees	0%	40%	100%	40%	0%	0%	0%	0%
	Tax Levies	100%	0%	0%	0%	100%	100%	100%	100%
		100%	100%	100%	100%	100%	100%	100%	100%

STREET RECONSTRUCTION FUND



MINNESOTA PUBLIC FACILITIES AUTHORITY
CREDIT ENHANCEMENT PROGRAM AGREEMENT

This Credit Enhancement Program Agreement, ("the Agreement"), is made between the Minnesota Public Facilities Authority (the "Authority") and Plainview, Minnesota (the "Governmental Unit"), in order to comply with the requirements of Minnesota Statutes, Section 446A.086 (the "Act"). The Governmental Unit has passed a resolution dated May 9, 2023, (the "Resolution) authorizing the issuance of its $3,815,000 General Obligation Utility Revenue Bonds (the "Bonds"), the proceeds of which will be used to provide funds for the City's 2023 Street and Utility Projects. The Governmental Unit represents that the Resolution authorizes the Governmental Unit to enter into this Agreement and obligates the Governmental Unit to be bound by the provisions of the Act. The Governmental Unit and the Authority agree as follows:

Section 1. The Governmental Unit will deposit with Northland Trust Services, Inc. (and any subsequent paying agent) (the "Paying Agent") three business days before the date on which each payment is due on the Bonds an amount sufficient to make that payment.

Section 2. The Governmental Unit will notify the Authority not less than 15 business days prior to the date a payment is due on the Bonds if the Governmental Unit will be unable to make all or a portion of the payment. Notification shall be provided by faxing and mailing a completed and executed Notification of Potential Default form to the Authority.

Section 3. The Governmental Unit will include a provision in its agreement with the Paying Agent for the Bonds that requires the Paying Agent to immediately inform the Minnesota Commissioner of Management and Budget, with a copy to the Authority, if the Paying Agent becomes aware of a default or potential default in the payment of principal or interest on the Bonds or if, on the day two business days before the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make the payment. For purposes of this paragraph and the Act, funds invested in a refunding escrow account established under Minnesota Statutes, Section. 475.67 that are to become available to the Paying Agent on a principal or interest payment date are deemed to be on deposit with the Paying Agent three business days before the payment date.

Section 4. The provisions of this Agreement are binding with respect to the Bonds as long as the Bonds remain outstanding.

Section 5. According to its terms, the Act is a contract with bondholders and may not be amended or repealed for the covered bonds so long as the covered bonds are outstanding.

Section 6. The Governmental Unit agrees to provide the Authority with a copy of the final debt service schedule for the Bonds within 30 days of the closing date and an estimate of the interest savings that will be achieved by participation in the program.

Section 7. The Authority has reviewed the application of the Governmental Unit dated

________________, and, based solely upon the application, the opinion of bond counsel and the provisions of this Agreement, verifies that the Bonds are participating in the Credit Enhancement Program established pursuant to the Act, and that if the Governmental Unit is unable to make any portion of the payment on the Bonds on or before the date due, the State of Minnesota, acting through the Authority, shall make such payment in its place pursuant to the Act, providing that funds are available in the State General Fund. **The obligation to make a payment under the Act is not a general obligation of the State of Minnesota. The Act does not obligate the legislature to provide for the availability of funds in the General Fund for this purpose.**

Section 8. The Authority will provide to the Governmental Unit upon request, or to its duly authorized agent, any information which the State of Minnesota files with the Nationally Recognized Municipal Securities Information Repositories pursuant to the State's obligations under rule 15c2-12.

Section 9. The Governmental Unit agrees to notify the Authority if the Paying Agent is replaced by a subsequent paying agent and to provide to the Authority a certification by the subsequent paying agent in the form set forth for the original paying agent below.

IN WITNESS WHEREOF, the Authority and the Governmental Unit acknowledge their assent to this Agreement and agree to be bound by its terms and the terms of the Act through their signatures entered below.

1. PLAINVIEW, MINNESOTA:

By: ____________________________

Title: Mayor

Date: ____________________________

By: ____________________________

Title: Administrator

Date: ____________________________

2. PUBLIC FACILITIES AUTHORITY:

By (auth. signature): ______________________

Title: Executive Director

Date: ____________________________

3. COMMISSIONER OF ADMINISTRATION:
As delegated to: Office of State Procurement

By (auth. signature): ______________________

Date: ____________________________

Admin ID: ____________________________

PAYING AGENT CERTIFICATION

The undersigned Paying Agent for the bonds of Plainview , Minnesota in the original principal amount of $ 3,815,000 referred to in the Agreement to which this certification is attached acknowledges, understands, and agrees to be bound by the procedures contained in Minnesota Statutes, Section 446A.086 and the Agreement which, in part, requires that the Paying Agent notify the Minnesota Commissioner of Management and Budget, with a copy to the Minnesota Public Facilities Authority if it becomes aware of a default or a potential default in the payment of principal or interest on those debt obligations, or if, on the day two business days prior to the date a payment is due on those debt obligations, there are insufficient funds to make the payment on deposit with the Paying Agent. Notification shall be provided by faxing and mailing a completed and executed Paying Agent Notification of Potential Default form to the Commissioner of Management and Budget and the Authority.

I, Scott Miles, do hereby certify that I am a COO/Cashier duly appointed and acting as such, of the Paying Agent, and am authorized to execute this Certificate on behalf of the Paying Agent.

By: ______________________________________ Date: _____________

Signature - Paying Agent Authorized Representative

<table>
<tr><th colspan="6">TO BE COMPLETED BY THE PAYING AGENT</th></tr>
<tr><td colspan="6">Name of Paying Agent
Northland Trust Services, Inc.</td></tr>
<tr><td colspan="2">Address
150 South Fifth Street, Suite 3300</td><td colspan="2">City
Minneapolis</td><td>State
MN</td><td>Zip
55402</td></tr>
<tr><td>Paying Agent Contact Person
Scott Miles</td><td colspan="2">Title
COO/Cashier</td><td colspan="2">Telephone Number
612-851-5914</td><td>Fax Number
612-851-4933</td></tr>
<tr><td colspan="2">Paying Agent's Name of Bank
Wells Fargo, National Association</td><td colspan="4">Paying Agent's Bank Account Name
Northland Trust Services, Inc.</td></tr>
<tr><td colspan="2">Bank Association Number
121-000-248</td><td colspan="4">Paying Agent Bank Account Number
143-5412710</td></tr>
<tr><td colspan="2">Paying Agent Federal Tax ID
20-1369079</td><td colspan="4">State Tax ID
7134229</td></tr>
</table>

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF PLAINVIEW, MINNESOTA

HELD: May 9, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Plainview, Wabasha County, Minnesota, was duly held at the City Hall in said City on the 9th day of May, 2023, beginning at 6:00 o'clock P.M. for the purpose, in part, of authorizing the competitive negotiated sale of the $3,815,000 General Obligation Utility Revenue Bonds, Series 2023A, of said City.

The following Council Members were present:

and the following were absent:

Council member _____________ introduced the following resolution and moved its adoption:

RESOLUTION 2023-12
PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF
$3,815,000 GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2023A

A. WHEREAS, the City Council of the City of Plainview, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's $3,815,000 General Obligation Utility Revenue Bonds, Series 2023A (the "Bonds"), to finance the 2023 Street and Utility Projects, located within the City; and

B. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent municipal advisor for the Bonds and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Plainview, Minnesota, as follows:

1. Authorization. The Council hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds.

2. Meeting; Bid Opening. The Council shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The City Administrator, or designee, shall open bids at the time and place specified in such Terms of Offering.

3. The Council wishes to issue the Bonds using the Minnesota Public Facilities Credit Enhancement Program.

   a) The Form of Minnesota Public Facilities Authority Credit Enhancement Agreement (the “Agreement”) and the Application for Participation in the PFA Credit Enhancement Program (the “Application”) are authorized and approved in substantially the forms presented to the Council. Submission of the Application to the PFA and payment of related fees are approved. The City hereby covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086, as it may be amended from time to time. The City understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 446A.086, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

b) The City hereby covenants and obligates itself to notify the Minnesota Public Facilities Authority of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee payment of the principal and interest on the Bonds when due. The City further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Minnesota Public Facilities Authority that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Minnesota Public Facilities Authority if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar.

c) The City further covenants to comply with all procedures now or hereafter established by the Department of Finance and Minnesota Public Facilities Authority pursuant to Minnesota Statutes, Section 446A.086, subdivision 3 and otherwise to take such actions as necessary to comply with that section. The Mayor and City Clerk-Treasurer are authorized to execute any applicable Minnesota Public Facilities Authority forms and to provide for the payment of the City's application fee of $500 to the Authority, or will reimburse DDA for their payment of the fee on the City's behalf, which fee is required to be submitted with the executed forms

4. Terms of Offering. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.

5. Official Statement. In connection with said competitive negotiated sale, the officers or employees of the City are hereby authorized to cooperate with David Drown and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council member ________________ and, after full discussion thereof and upon a vote being taken thereon, the following Council members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Approved this 9th day of May, 2023.

STATE OF MINNESOTA
COUNTY OF WABASHA
CITY OF PLAINVIEW

I, the undersigned, being the duly qualified and acting City Administrator of the City of Plainview, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's $3,815,000 General Obligation Utility Revenue Bonds, Series 2023A.

WITNESS my hand as such City Administrator of the City this 9th day of May, 2023.

____
City Administrator

EXHIBIT A

TERMS OF OFFERING

City of Plainview, Minnesota

$3,815,000

General Obligation Utility Revenue Bonds, Series 2023A

(BOOK ENTRY ONLY)

TERMS OF PROPOSAL

Proposals for the Bonds will be received on Tuesday, July 11, 2023 at 11:00 A.M. Central Time, at the offices of David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota, after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council of the City of Plainview (the "City") at 6:00 P.M., Central Time, on that same date.

SUBMISSION OF PROPOSALS

Proposals may be submitted in a sealed envelope or by fax (612) 605-2375 to David Drown Associates, Inc. Signed Proposals, without final price or coupons, may be submitted to David Drown Associates, Inc. prior to the time of sale. The bidder shall be responsible for submitting to David Drown Associates, Inc. the final Proposal price and coupons, by telephone (612) 920-3320 or fax (612) 605-2375 for inclusion in the submitted Proposal. David Drown Associates, Inc. will assume no liability for the inability of the bidder to reach David Drown Associates, Inc. prior to the time of sale specified above.

Notice is hereby given that electronic proposals will be received via PARITY®, in the manner described below, until 11:00 A.M., local time on July 11th 2023. Bids may be submitted electronically via PARITY® pursuant to this Notice until 11:00 A.M., local time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY® conflict with this Notice, the terms of this Notice shall control. For further information about PARITY®, potential bidders may contact David Drown Associates, Inc. or PARITY® at (212) 806-8304.

Neither the City of Plainview nor David Drown Associates, Inc. assumes any liability if there is a malfunction of PARITY. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner of the Proposal submitted.

DETAILS OF THE BONDS

The Bonds will be dated July 25, 2023, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2024. Interest will be computed on the basis of a 360-day year of twelve 30-day months. The Bonds will mature February 1 in the years and amounts as follows:

Year	Amount	Year	Amount
2024	$ 175,000	2030	$ 370,000
2025	310,000	2031	380,000
2026	325,000	2032	395,000
2027	335,000	2033	405,000
2028	345,000	2034	420,000
2029	355,000		

TERM BOND OPTION

Bids for the bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption and must conform to the maturity schedule set forth above at a price of par plus accrued interest to the date of redemption. In order to designate term bonds, the bid must specify as provided on the Proposal Form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of $5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name Northland Trust Services, Inc., Minneapolis, MN, as registrar for the Bonds. Northland Trust Services, Inc. shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2031 and on any day thereafter, to prepay Bonds due on or after February 1, 2032. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition the City will pledge revenues from its water and sewer utilities. The proceeds will finance the 2023 Street and Utility Projects located within the City.

TYPE OF PROPOSALS

Proposals shall be for not less than $3,776,850.00 (99.00%) and accrued interest on the total principal amount of the Bonds. The apparent low-bidder as notified by David Drown Associates, Inc. shall wire, to a designated account, a good faith amount of $76,300 by 3:00 p.m. on the date of sale. If the good faith wire transfer is not in process prior to the award, the City shall retain the right to reject the bid. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a net interest cost (NIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling. The City will reserve the right to waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, reject all proposals without cause, and reject any proposal, which the City determines to have failed to comply with the terms herein.

MATURITY ADJUSTMENTS

The City reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of $5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per $1,000.

ISSUE PRICE DETERMINATION

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the Purchaser has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by David Drown Associates, Inc.

The City intends that the sale of the Bonds pursuant to this Terms of Offering shall constitute a "competitive sale" as defined in the Regulation based on the following:

i. the City shall cause this Terms of Offering to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
ii. all bidders shall have an equal opportunity to submit a bid;
iii. the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
iv. the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest net interest cost, as set forth in this Terms of Offering (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Offering shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the City and David Drown Associates, Inc. if a "substantial amount" (as defined in the Regulation) of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which such substantial amount was sold. The City will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the City and David Drown Associates, Inc. the prices at which a substantial amount of such maturities are sold to the public; provided such determination shall be made and the City and David Drown Associates, Inc. notified of such prices not later than three (3) business days prior to the closing date.

BOND INSURANCE AT PURCHASER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the underwriter, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser. Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The purchaser shall pay the CUSIP Service Bureau charge for the assignment of CUSIP identification numbers.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of bond counsel, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

LIMITED CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Bonds, the City will be obligated with respect to more than $10,000,000 of outstanding municipal securities, including the Bonds being offered hereby. In order to assist bidders in complying with SEC Rule 15c2-12, the City will covenant to provide certain financial information that is customarily prepared and is publicly available and notices of certain material events to the limited extend required by SEC Rule 15c2-12(d)(2). A description of the City's undertaking is set forth in the Official Statement.

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota 55410, and telephone (612) 920-3320.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded 5 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated: 9 May, 2023 BY ORDER OF THE CITY COUNCIL

/s/ David Todd
City Administrator

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Motorola APX-6000 Portable Radio	**AGENDA SECTION:** New Business
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** 7.D.
ATTACHMENTS: None	**APPROVED BY:** jt
RECOMMENDED ACTION: Motion to approve the purchase of 1 Motorola APX-6000 portable radio for $6100.00 dollars from Motorola Solutions.	

SUMMARY

We have been slowly updating our portable radios in an attempt to keep up with technology. I had budgeted for one additional portable radio to replace an existing older radio. Motorola Solutions (ANCOM) has the state bid for $6,100.00 dollars for this particular radio. The radio is specked out in accordance to Wabasha County's requirements. This purchase will be paid for out of the capital improvement fund.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: 2023 Public Works - Summer Hires	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus	**AGENDA NO.** **7.E.**
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the hire of Jamie Stucky, Nathan Elias, and Scott Pries for summer help for public works pending background check and drug screening.	

SUMMARY

Each year Public Works hires summer help to assist in mowing, trimming, watering flowers, cleaning parks, and other tasks as needed. We also rely on summer help to take care of parks and flowers on the weekends, which saves the city money by not having to pay a full-time employee to complete these tasks.

<u>Wages</u>
Scott Pries - $15.00 per hour
Nathan Elias - $15.00 per hour
Jamie Stucky - $15.00 per hour

Respectfully Submitted,
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: May 9, 2023

AGENDA ITEM:	Concrete Bids for sidewalk replacement.	**AGENDA SECTION:** New Business
PREPARED BY:	Shane Loftus, PW Director	**AGENDA NO.** **7.F.**
ATTACHMENTS:	None	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve Leonard Enterprises for the replacement of sidewalk/curb replacement for 2023.		

SUMMARY

Each year the city replaces sidewalks with tripping hazards or sidewalks that are failing. We also fix some sections of curb if they are causing issue or are a part of the sidewalk we are replacing. The city generates $26,500 in sidewalk fees and budgets an additional $28,500 for a total of $55,000 in sidewalk replacement.

I sent 3 requests for bids to Allen Concrete, TS Concrete, and Leonard Enterprises. Leonard Enterprises was the only bid received.

For a standard 4 inch thick/5 ft wide sidewalk Leonard Enterprises is $36 per lineal foot for removal and replacement. This is up $1.50 from last year.

Curb removal/replacement:

Type of curb	Removal	Replacement	Total
B618	$16.00 per ft	$54.00 per ft	$70.00 per ft
B624	$17.00 per ft	$54.00 per ft	$71.00 per ft
Mountable	$16.00 per ft	$54.00 per ft	$70.00 per ft

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Brush Chipping	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus	**AGENDA NO.** **7.G.**
ATTACHMENTS: None	**APPROVED BY: SL**
RECOMMENDED ACTION: **Motion** to approve Valdes Lawn Snow Landscape for chipping the brush pile for $12,500.	

SUMMARY
Each year we have the brush pile chipped. This is a budgeted expense. Residents pay for this with the compost fee on their utility (water) bill each month. Valdes' quote did state that there would be a .5% fuel surcharge for every $.10 above $4.00 for diesel.

Valdes will do the chipping but not haul out the byproduct because we have farmers that are willing to take it for bedding. Not having Valdes haul out the byproduct, the city saves thousands of dollars, and we help local farmers provide bedding for their animals.

Company	Mobilization	Price to chip pile	Total
Valdes	$2,000.00	$10,500.00	$12,500.00
YTS	$2,500.00	$14,665.00	$17,165.00

Respectfully Submitted,
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: May 9, 2023

AGENDA ITEM: Replace Administration Dept. Server	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 7.H**
ATTACHMENTS: none	**APPROVED BY: DT**
RECOMMENDED ACTION: Motion to approve the purchase of an HP server for the Administration Department in the amount of $7,430.89.	

SUMMARY
The current server was purchased in December 2017. This server is the hub for our financial software, email system, and electronic files and is vital to our day-to-day operations. If it were to fail, we would be unable to access vital records and financial information nor would we be able to access utility billing accounts, issue checks for bill payment or process payroll.

This purchase was included in the CIP Plan and was originally scheduled to be replaced in 2022. We moved the purchase out to 2023 due to financial constraints, but the warranty has since expired and it's important that we replace it now to avoid a potential system failure that could potentially cost us additional time and money.

We discussed our options with Data Smart, which provides our IT services. We can purchase a one-year warranty in the amount of $2,342.85 and wait another year to replace the server or we could replace the server now for a cost of $7,430.89. If we wait to replace the server next year, we run the risk of failure and additional cost as well as an increased replacement price next year. I am recommending that we purchase the new server now. I believe this makes the most sense financially and operationally.

$15,000 is budgeted in the CIP budget for 2023. The funds will come out of the CIP Fund balance, which is funded by property taxes. 2023 CIP purchases approved to date include a John Deere Mower in the amount of $9,756.49 and a Ventrac in the amount of $14,959.60. The replacement of the City's entrance signs and the purchase of a radio for the Police Department are also on the May 9th agenda for discussion.

RECOMMENDATION
Staff recommends a motion to approve the purchase of an HP server for the Administration Department in the amount of $7,430.89.

MAY 12-13TH 2023

PLAINVIEW AMERICAN LEGION

PLAINVIEW BLUEBELL FESTIVAL

PLAINVIEW FIRE DEPT.
PLAINVIEW LIONS CLUB
BENNETT'S FOOD CENTER
OTHER LOCAL BUSINESSES

Join us for this year's Bluebell Festival, Plainview Fire Department Fundraiser and Bennett's Food Center's 10 year anniversary. There are many events planned and more to come! Stay tuned and we will see you May 12th-13th

PLAINVIEW FIRE DEPT.

PLAINVIEW MINNESOTA LIONS WE SERVE

Bennett's

LIONS CLUB PORK CHOP FEED FRIDAY NIGHT 5-7

PFD BEAN BAG TOURNAMENT 10:00AM

PFD CHICKEN DINNER SATURDAY 11:00AM UNTIL GONE

UNVAILING OF THE PFD'S NEW LADDER TRUCK

SPECIALITY HOURS FOR LOCAL BUSINESSES

PETTING ZOO PONY CAROUSELL BOUNCE HOUSE ICECREAM TRUCK

CONTACT

Any local PFD member

PLAINVIEW

The perfect place to be you

TO: Property owner

FROM: City of Plainview

Public Works Department

RE: Dead/Diseased Ash tree

Dear property owner,

Plainview Public Works has identified 1 or more dead/diseased trees on your property, either by complaint or a visual inspection. By city ordinance, under city code 310.11 (which I have included with this letter), you will have 60 days from the post marked date of this letter to remove the tree/trees. If the tree/trees are not removed by that time, the city will hire a private contractor to complete the work, charging the homeowner with the cost. If the cost is not paid, the city will assess the cost to your property taxes. In effort to work with property owners, please contact me at your earliest opportunity with your intentions for the tree removal plans. Enforcement of this ordinance is for the safety of you, your neighbors, and the public. Dead trees, especially Ash trees, have the capability of falling apart very quickly.

Per code 310.11 (B) The owner has the right to appeal the determination that a public nuisance exists by submitting a request in writing to the city clerk within (7) days after service of notice, or before the date of the abatement must be completed, whichever comes first. Please contact me at s.loftus@plainviewmn.com or call 1-507-534-3701 between 8:30 – 4:00 Monday - Friday concerning your removal process.

Sincerely,

Shane Loftus

Public Works Director

310.11 Standard abatement procedure. Except as provided in Sections 310.12 and 310.14, whenever a tree inspector determines with reasonable certainty that a public nuisance, as described by this ordinance, is being maintained or exists on premises in the city, the tree inspector is authorized to abate a public nuisance according to the procedures in this section.

(A) The tree inspector will notify in writing the owner of record of the premises that a public nuisance exists and order that the nuisance be terminated or abated. The notice may be given in person or by mail. Failure of any party to receive the mail does not invalidate the service of the notice. A copy of the notice shall be filed with the city clerk.

(B) The notice of abatement shall state that unless the public nuisance is abated by the owner, it will be abated by the city at the expense of the owner. The notice shall specify the control measures to be taken to abate the nuisance and provide a reasonable amount of time to abate the nuisance. The notice will also state that the owner has the right to appeal the determination that a public nuisance exists by submitting a request in writing to the city clerk within seven (7) days after service of the notice, or before the date by which abatement must be completed, whichever comes first.

(C) If no timely appeal is submitted, and the control measures prescribed in the notice of abatement are not complied with within the time provided by the notice or any additional time granted, the tree inspector or designated person shall have the authority to obtain permission or an administrative search warrant, enter the property, and carry out abatement in accordance with the notice of abatement.

310.12 High-cost abatement. If the tree inspector determines that the cost of abating a nuisance will exceed $5,000 based on a reasonable, good faith estimate, the written notice referred to in Section 310.11 must provide that if the nuisance is not abated within the reasonable amount of time provided, the matter will be referred to the City Council for a hearing. The date, time, and location of the hearing must be provided in the notice.

310.13 Appeal procedure. If the city clerk receives a written request for a hearing on the question of whether a public nuisance exists, the City Council shall hold a hearing within fourteen (14) calendar days following receipt by the clerk of the written request. At least three (3) days notice of the hearing shall be given to the individual who made the written request for the hearing. The Council may modify the abatement notice or extend the time by which abatement must be completed. Each owner, agent of the owner, occupant, and lienholder of the subject property or properties in attendance, if any, shall be given the opportunity to present evidence at the hearing. After holding the hearing, the City Council may issue an order requiring abatement of the nuisance, upon a majority vote of the City Council present at the hearing.

310.14 Abatement procedure in event of imminent danger.

(A) If the tree inspector determines that the danger of infestation to other shade trees is imminent, and delay in control measures may put public health, safety, or welfare in immediate danger, the tree inspector may provide for abatement without following Section 310.11 or 310.12. The tree inspector must reasonably attempt to notify the owner of the affected property