



**REGULAR CITY COUNCIL MEETING
AGENDA**

Tuesday September 12, 2023, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS – *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- August 8, 2023
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes
- E. Maintenance Agreement between Wabasha County and City of Plainview

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- A. CGMC
- B. Setting the 2023 Truth in Taxation Hearing and Approving the 2024 Preliminary Levy – Resolution 2023-22
- C. Bolton & Menk – 2023 Street & Utility Improvements – Pay Estimate No. 3
- D. Bolton & Menk - 2023 Street & Utility Project Change Order No. 1
- E. Bolton & Menk – Well No 3 Phase 2 Option 2
- F. Union Contract IUOE Local 49
- G. Public Works – Working Foreman
- H. Meter Installment
- I. Multiple Pet Permit Application

8. INFORMATION ONLY DOCUMENTS

- A. Administrator Annual Evaluation 2023

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the August 8, 2023, Regular Meeting Proceedings.	

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday August 8, 2023, at 6:00 P.M.

- 1. CALL TO ORDER** – Mayor Pro-Tempore Reeve called the Regular Plainview City Council meeting to order on Tuesday August 8, 2023, at 6:00 p.m.

Council Members in attendance: Holly Reeve, Lindsay Hammer Bartley, and Don Kuschel.

Council Members absent: Aaron Luckstein and Ben Jacobs.

Department Heads in attendance: City Administrator David Todd, City Clerk Carol Kujath, Police Chief Jason Timm, and Development Services Coordinator Richard Baker.

Department Heads absent: Finance Director Vicki Axley, Public Works Director Shane Loftus, Library Director Alice Henderson, and Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm and Drew Weber with Bolton & Menk, Tim Weaver, Christian Timm, Greg Schumacher, Marshall Schumacher, Graham Schumacher, Chad Gelner, and Richard Johnson.

- 2. PLEDGE OF ALLEGIANCE** –

- 3. PUBLIC HEARING** – INTERIM ORDINANCE PROHIBITING THE OPERATION OF CANNABIS BUSINESSES WITHIN THE CITY OF PLAINVIEW –

Mayor Pro-Tempore Reeve called for a motion to close the regular meeting and open the public hearing to discuss the Interim Ordinance Prohibiting the Operation of Cannabis Businesses within the City of Plainview. At 6:00 p.m. a motion was made by Hammer Bartley, second by Kuschel to open the public hearing.

Motion carried unanimously.

There were no public comments or written comments.

Motion by Kuschel, second by Hammer Bartley to close the public hearing and reopen the regular City Council meeting. Public hearing closed and regular City Council meeting reopened at 6:01 p.m.

Motion carried unanimously.

- 4. PUBLIC COMMENTS** – None.

- 5. APPROVAL OF AGENDA** – Motion by Kuschel, second by Hammer Bartley to approve the Agenda. Motion carried unanimously.

- 6. APPROVAL OF CONSENT AGENDA** – Motion by Hammer Bartley, second by Kuschel to approve the Consent Agenda. Motion carried unanimously.

A. City Council Minutes – July 11, 2023.

B. Bills

C. Permits/Licenses/Donations

Chicken Permit(s) – Aaron Nicklay, and Johnathan & Rose Roth

Gambling Permit – Plainview Community Theater

D. Department Head Reports and Board Minutes

E. Suspend Public Consumption Ban for Corn on the Cob Days 2023 – Resolution 2023-18

F. Street Closure for Tractor Games and Parade for Corn on the Cob Days

- 7. UNFINISHED BUSINESS** – None.

- 8. NEW BUSINESS** –

A. An Interim Ordinance of the City of Plainview Prohibiting the Operation of Cannabis Businesses within the City – Ordinance 2023-04 –

The State Legislature enacted Minnesota State Statute 342 entitled Regulation of Adult Use Cannabis. The statute establishes that cities can regulate the retail sale of cannabis and hemp products. The law provides that local government may adopt reasonable restrictions to the time, place, and manner of operations of cannabis businesses and established the State Office of Cannabis Management. The Cannabis Law directs the Office of Cannabis Management to work with local units of government to (1) develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of a Cannabis Business, (2) develop standardized forms and procedures for the issuance of a retail registration, and (3) develop model policies and procedures for the performance of compliance checks local units of government are required to conduct.

Motion by Hammer Bartley, second by Kuschel to approve Ordinance 2023-04 Prohibiting the Operation of Cannabis Businesses within the City of Plainview until January 1, 2025.

Motion carried unanimously.

B. Partial Alley Vacation and Preservation of Utility Easement -Church of Christ Chas Posz Subdivision – Resolution 2023-19 –

Administrator David Todd explained to Council, that at the July 12, 2023, City Council meeting the Council adopted Resolution 2023-14, vacating an alley, and preserving a utility easement for the Church of Christ Quick Plat project. Resolution 2023-14 contained some language pursuant to the legal description that was inaccurate, and, as a result, failed to achieve its intended purpose of vacating the alley. Resolution 2023-19 has the correct legal description and needs Council approval to be recorded at Wabasha County.

Motion by Kuschel, second by Hammer Bartley to approve Resolution 2023-19 vacating a 20' wide portion of the alley and reserving the utility easement dedicated as part of the Chas Posz Subdivision in Plainview, Minnesota.

Motion carried unanimously.

C. Bolton & Menk – 2023 Street & Utility Improvement – Pay Estimate No. 2 –

Drew Weber and Brian Malm with Bolton & Menk presented Pay Estimate No. 2 for the 2023 Street & Utility Improvement Project for Elcor Construction in the amount of \$146,029.82.

Drew also gave Council an update on the project.

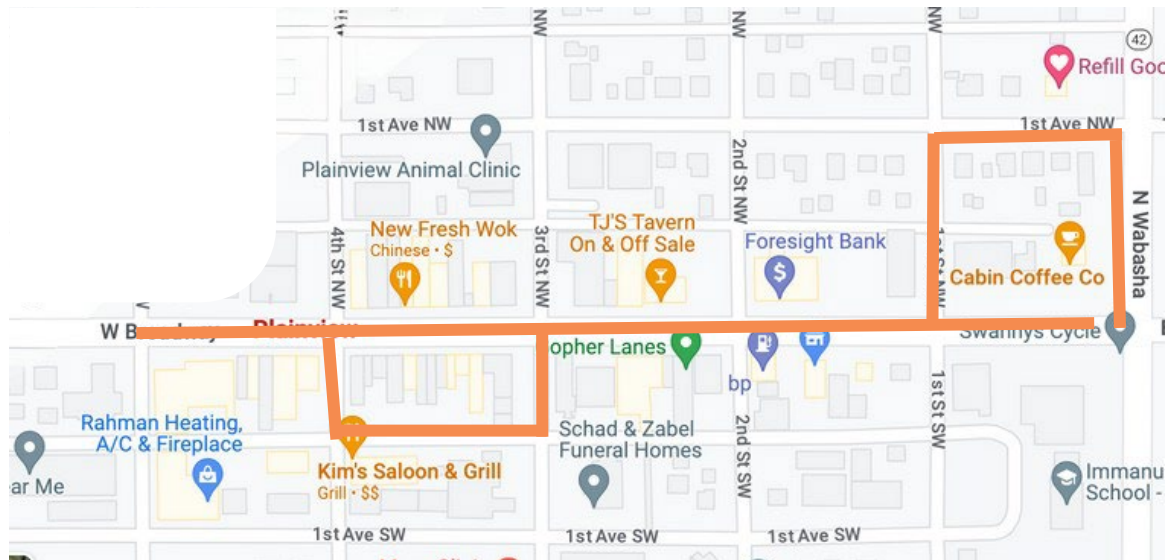
Motion by Kuschel, second by Hammer Bartley to approve Pay Estimate No. 2 from Bolton & Menk to Elcor Construction in the amount of \$146,029.82 for the 2023 Street & Utility Improvements.

Motion carried unanimously.

D. Sip and Shop – Resolution 2023-20 –

The City received a letter from Annie Jurrens, owner of Refill Goods, stating several retailers and other participating businesses would like to hold a Sip and Shop event, and respectfully request a temporary suspension of the public consumption prohibition to allow shoppers and visitors to move between shops and businesses with their beverages in hand. A map of the locations for the temporary suspension of the public consumption prohibition was provided to Council.

Motion by Kuschel, second by Hammer Bartley to approve Resolution 2023-20 suspending prohibition of public consumption for the Sip and Shop event on Thursday, September 14, 2023, from 2:00 p.m. to 8:00 p.m. in accordance with the map/locations below.



E. Amending City Fee Schedule – Ordinance 2023-05, Resolution 2023-21 –

Administrator Todd explained to Council, that with the passage of Ordinance 2023-03 Regulating the Sale of Tetrahydrocannabinol (THC) Products for the City of Plainview, a fee for the permit needs to be set. Research of other cities was completed by staff. Staff recommended the permit fee be set at \$500.

ADMINISTRATIVE FEES			
Bingo License	\$	150.00	
Chicken Permit	\$	45.00	
Dance Permit	\$	25.00	
Dog License (Options: 1-year 2-year 3-year)	\$	15.00	\$25.00 \$30.00
Cigarette License	\$	75.00	
Faxing	\$	2.00	for 1st page, \$1/per page a
Copies	\$	0.25	per page (Black and Whit
	\$	0.50	per page (Color)
License for Sale of Fireworks	\$	100.00	
Gaming Device/Raffle/Bingo		No Charge	
Insufficient Funds (NSF) Check	\$	30.00	
Loudspeaker Permit	\$	10.00	
Refuse Collector License	\$	500.00	
Transient Sales	\$	30.00	
Tetrahydrocannabinol (THC) Sales Permit	\$	500.00	
Research*	\$	100.00	
*Fee to be paid before the start of the research and any additional expenses that are incurred			
will be due upon completion of the project.			

Motion by Kuschel, second by Hammer Bartley to adopt Ordinance 2023-05, an Ordinance of the City of Plainview, Minnesota amending the City Fees and Charges and a motion to approve Resolution 2023-21 allowing for a Summary Publication of Ordinance Amending the City Fees and Charges.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

10. COUNCIL COMMENT –

- Administrator Todd – City staff has reached out to a company called Apptegy to increase the marketability and updating of the City's website. Apptegy provides a very modern website that allows each individual department to subscribe to it and implement their information into the whole of the website in a modern format. There is also an app associated with it, so residents can sign up for push notifications, which are essentially real time notifications from the City of Plainview to be delivered directly to residents' cell phones. We are hopeful to have the new website up and running late August to mid-September.

-Reeve – Attended The Annual League of MN Cities Conference in Duluth. Workshop topics included Conflict and Conversation, Sustainability, Human Resources, Legislative Updates, and Cultivating Connection through the Arts. Also toured Duluth Creative Solutions to Housing Needs. Next year's Annual League of MN Cities Conference is being hosted in Rochester, June 26 through June 28, 2024, and would like to see staff and Council members attend.

11. ADJOURN –

Motion by Kuschel, second by Hammer Bartley to adjourn the Plainview City Council meeting.
Motion carried unanimously.

Meeting adjourned at 6:22 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: va
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106237 42 N. MAIN COMMON GROUNDS, LLC								
08/11/2023	AUG 2023	1	Invoice	AUGUST 2023 TIF PAYMENT	08/11/2023	08/11/2023	3,229.00	506-46500-439
Total 106237 42 N. MAIN COMMON GROUNDS, LLC:							3,229.00	
524 ALEX AIR APPARATUS								
08/16/2023	7162	1	Invoice	SCBA-FLOW TEST (NFPA & MASK ONLY), BY-	07/24/2023	08/17/2023	572.58	101-42200-221
08/16/2023	7162	2	Invoice	SCBA-FLOW TEST (NFPA & MASK ONLY), BY-	07/24/2023	08/17/2023	572.57	245-42200-221
09/06/2023	7278	1	Invoice	HOSE FITTING, COUPLINGS/FIRE DEPT	08/29/2023	09/06/2023	716.42	101-42200-221
Total 524 ALEX AIR APPARATUS:							1,861.57	
751 ANCOM COMMUNICATIONS								
08/14/2023	116366	1	Invoice	PAGERS, MAINTENANCE PLAN, PROGRAMM	08/01/2023	08/15/2023	1,110.00	101-42200-221
08/14/2023	116366	2	Invoice	PAGERS, MAINTENANCE PLAN, PROGRAMM	08/01/2023	08/15/2023	1,110.00	245-42200-221
09/06/2023	116625	1	Invoice	#211 RADIO REPAIRS/PD	08/17/2023	09/06/2023	347.50	101-42100-221
Total 751 ANCOM COMMUNICATIONS:							2,567.50	
106617 AT&T MOBILITY								
08/16/2023	2872918546	1	Invoice	PHONES POLICE	07/25/2023	08/16/2023	919.11	101-42100-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	01/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	02/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	03/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	04/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	05/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	06/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	07/11/2022	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	07/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	08/11/2022	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	08/11/2023	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	09/19/2022	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	10/19/2022	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	11/11/2022	08/30/2023	76.46	101-42200-321
08/30/2023	2872969810	1	Invoice	PHONES FIRE DEPT - INVOICES NOT REC'D	12/11/2022	08/30/2023	76.46	101-42200-321
Total 106617 AT&T MOBILITY:							1,989.55	
106772 BADGER METER								
08/31/2023	80137480	1	Invoice	MONTHLY FEE-ORION CELLULAR	08/30/2023	08/31/2023	534.89	601-49400-321
Total 106772 BADGER METER:							534.89	
104716 BAKER & TAYLOR								
08/21/2023	L2300462 A	1	Invoice	BOOKS/LIBRARY	07/31/2023	08/21/2023	1,641.25	211-45500-592
Total 104716 BAKER & TAYLOR:							1,641.25	
106816 BAKER. RICHARD LLOYD								
08/21/2023	JULY 2023	1	Invoice	MILEAGE	08/04/2023	08/22/2023	31.44	101-46500-331
Total 106816 BAKER. RICHARD LLOYD:							31.44	
329 BECKLEYS OFFICE PRODUCTS								
08/21/2023	8/21/23	1	Invoice	paper shred	08/21/2023	08/22/2023	41.50	101-41500-401

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 329 BECKLEYS OFFICE PRODUCTS:							41.50	
31 BENNETT & SONS SAND & GRAVEL								
08/21/2023	40109	1	Invoice	RIVER ROCK/PW	06/22/2023	08/21/2023	675.00	101-43100-217
08/21/2023	40162	1	Invoice	RED BALL LIME/PARKS	07/14/2023	08/21/2023	1,225.00	225-45200-221
Total 31 BENNETT & SONS SAND & GRAVEL:							1,900.00	
154 BENNETT'S FOOD CENTER								
08/10/2023	00074966	1	Invoice	SNACKS/POOL	07/06/2023	08/11/2023	259.14	225-45128-259
08/10/2023	00075252	1	Invoice	SNACKS/POOL	07/10/2023	08/11/2023	108.99	225-45128-259
08/10/2023	00075325	1	Invoice	SNACKS/POOL	07/11/2023	08/11/2023	446.42	225-45128-259
08/10/2023	00075330	1	Invoice	REFUND FOR SLUSHEE OVERCHARGE/PO	07/11/2023	08/11/2023	52.00-	225-45128-259
08/10/2023	00075522	1	Invoice	SNACKS/POOL	07/14/2023	08/11/2023	321.12	225-45128-259
08/10/2023	00076223	1	Invoice	SNACKS/POOL	07/20/2023	08/11/2023	185.65	225-45128-259
08/10/2023	00076494	1	Invoice	SNACKS/POOL	07/24/2023	08/11/2023	600.37	225-45128-259
08/10/2023	00076632	1	Invoice	SNACKS/POOL	07/26/2023	08/11/2023	233.92	225-45128-259
08/10/2023	00077126	1	Invoice	SNACKS/POOL	07/31/2023	08/11/2023	312.61	225-45128-259
09/06/2023	00077328	1	Invoice	SNACKS/POOL	08/03/2023	09/06/2023	407.98	225-45128-259
09/06/2023	00077510	1	Invoice	SNACKS/POOL	08/05/2023	09/06/2023	39.50	225-45128-259
09/06/2023	00077642	1	Invoice	SNACKS/POOL	08/07/2023	09/06/2023	316.49	225-45128-259
09/06/2023	00078767	1	Invoice	SNACKS/POOL	08/22/2023	09/06/2023	173.27	225-45128-259
09/06/2023	00078842	1	Invoice	SNACKS/POOL	08/23/2023	09/06/2023	34.39	225-45128-259
09/06/2023	00079001	1	Invoice	SNACKS/POOL	08/25/2023	09/06/2023	31.00	225-45128-259
08/10/2023	00767651	1	Invoice	SNACKS/POOL	07/28/2023	08/11/2023	26.07	225-45128-259
09/06/2023	00773020	1	Invoice	SNACKS/POOL	08/12/2023	09/06/2023	156.00	225-45128-259
09/06/2023	00773515	1	Invoice	SNACKS/POOL	08/14/2023	09/06/2023	41.15	225-45128-259
Total 154 BENNETT'S FOOD CENTER:							3,642.07	
106463 BOLTON & MENK, INC.								
08/11/2023	0317423	1	Invoice	WELL #2 GENERATOR	07/31/2023	08/11/2023	6,714.10	601-49400-303
08/21/2023	0317855	1	Invoice	GENERAL ENGINEERING	07/31/2023	08/22/2023	1,720.00	101-41500-303
08/21/2023	0317863	1	Invoice	2023 STREET PROJECT	07/31/2023	08/22/2023	45,604.86	418-48000-303
08/21/2023	0317921	1	Invoice	ANNUAL STREET MAINTENANCE	07/31/2023	08/22/2023	175.00	101-43100-303
08/21/2023	0317922	1	Invoice	ORCHARD HILLS 7TH	07/31/2023	08/22/2023	396.00	101-41500-303
08/21/2023	0317923	1	Invoice	ORCHARD HILLS 8TH	07/31/2023	08/21/2023	746.00	101-41500-303
08/21/2023	0317924	1	Invoice	VERIZON TOWER INSTALLATION	07/31/2023	08/22/2023	2,509.00	601-49400-303
Total 106463 BOLTON & MENK, INC.:							57,864.96	
106834 CANON FINANCIAL SERVICES, INC.								
08/16/2023	30916010	1	Invoice	COPIER/LIBRARY	07/12/2023	08/16/2023	66.80	211-45500-401
Total 106834 CANON FINANCIAL SERVICES, INC.:							66.80	
106938 CENTRAL TECHNOLOGY, INC.								
08/21/2023	1917	1	Invoice	ANNUAL MAINTENANCE AGREEMENT/LIBRA	07/14/2023	08/21/2023	863.91	211-45500-418
Total 106938 CENTRAL TECHNOLOGY, INC.:							863.91	
105327 CGMC								
08/21/2023	2024 DUES	1	Invoice	CGMC 2024 DUES	08/21/2023	08/21/2023	6,598.00	101-41110-433
Total 105327 CGMC:							6,598.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106449 CINTAS CORPORATION								
09/06/2023	4163219164	1	Invoice	MATS & SCRAPER/PW	08/01/2023	09/06/2023	20.09	101-43100-310
09/06/2023	4163926495	1	Invoice	MATS & SCRAPER/PW	08/08/2023	09/06/2023	20.09	101-43100-310
09/06/2023	4164698974	1	Invoice	MATS & SCRAPER/PW	08/15/2023	09/06/2023	20.09	101-43100-310
09/06/2023	4165324920	1	Invoice	MOPS&TOWELS/CITYHALL	08/22/2023	09/06/2023	21.70	101-41500-310
09/06/2023	4165325333	1	Invoice	MATS & SCRAPER/PW	08/22/2023	09/06/2023	20.09	101-43100-310
09/06/2023	4165886197	1	Invoice	MATS & SCRAPER/PW	08/28/2023	09/06/2023	20.09	101-43100-310
Total 106449 CINTAS CORPORATION:							122.15	
51 CONSTRUCTION MGMT. SERVICES								
08/21/2023	819-234240-	1	Invoice	BUILDING INSPECTION	08/02/2023	08/21/2023	2,517.38	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							2,517.38	
105876 CURTISS, MEG								
08/21/2023	FAR 8/8/202	1	Invoice	MILEAGE TO/FROM FARIBAULT	08/08/2023	08/22/2023	79.91	211-45500-331
Total 105876 CURTISS, MEG:							79.91	
106428 DATA SMART COMPUTERS INC.								
08/16/2023	81265	1	Invoice	DATTO BACKUP	08/01/2023	08/16/2023	149.00	101-41500-309
08/16/2023	81266	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	08/01/2023	08/16/2023	75.00	101-41500-309
08/16/2023	81267	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	08/01/2023	08/16/2023	10.00	101-41500-309
08/16/2023	81379	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	08/01/2023	08/16/2023	6.49	101-42200-309
08/16/2023	81450	1	Invoice	MICROSOFT 365 LICENSES, EXCHANGE ON	08/07/2023	08/16/2023	220.80	101-41500-309
08/14/2023	81549	1	Invoice	NEW ADMIN SERVER	08/08/2023	08/15/2023	7,430.89	101-41500-580
Total 106428 DATA SMART COMPUTERS INC.:							7,892.18	
105564 DEARBORN LIFE INS CO.								
08/16/2023	SEPTEMBE	1	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	163.87	101-41500-131
08/16/2023	SEPTEMBE	2	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	23.30	101-46500-131
08/16/2023	SEPTEMBE	3	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	334.39	101-42100-131
08/16/2023	SEPTEMBE	4	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	72.67	101-43100-131
08/16/2023	SEPTEMBE	5	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	74.43	211-45500-131
08/16/2023	SEPTEMBE	6	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	35.15	225-45200-131
08/16/2023	SEPTEMBE	7	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	35.15	601-49400-131
08/16/2023	SEPTEMBE	8	Invoice	EMPLOYEE INS.	08/15/2023	08/16/2023	34.17	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							773.13	
106798 ELCOR CONSTRUCTION, INC.								
08/10/2023	OH1.127562	1	Invoice	2023 STREET PROJECT-PAY ESTIMATE #2	08/08/2023	08/11/2023	146,029.82	418-48000-530
Total 106798 ELCOR CONSTRUCTION, INC.:							146,029.82	
498 EMERGENCY APPARATUS MAINTENANC								
08/16/2023	128507	1	Invoice	ENGINE F72 NFPA PUMP TEST, SERVICE PU	07/27/2023	08/17/2023	830.15	245-42200-221
Total 498 EMERGENCY APPARATUS MAINTENANC:							830.15	
106925 FEILS, MATTHEW								
08/16/2023	JULY 2023 M	1	Invoice	MILEAGE FOR TRAINING	08/07/2023	08/17/2023	345.84	101-42200-331
Total 106925 FEILS, MATTHEW:							345.84	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105806 FLAHERTY & HOOD, P.A.								
08/14/2023	19858	1	Invoice	JULY LABOR LEGAL SERVICES	08/01/2023	08/15/2023	181.25	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							181.25	
104 GOPHER STATE ONE CALL								
08/21/2023	3070685	1	Invoice	LOCATES/WATER	07/31/2023	08/21/2023	42.53	601-49400-310
08/21/2023	3070685	2	Invoice	LOCATES/SEWER	07/31/2023	08/21/2023	42.52	602-49450-310
09/06/2023	3080686	1	Invoice	LOCATES/WATER	08/31/2023	09/06/2023	33.75	601-49400-310
09/06/2023	3080686	2	Invoice	LOCATES/SEWER	08/31/2023	09/06/2023	33.75	602-49450-310
Total 104 GOPHER STATE ONE CALL:							152.55	
106564 HAWKINS, INC.								
08/21/2023	6557174	1	Invoice	CHEMICALS POOL	08/18/2023	08/21/2023	322.59	225-45128-217
08/21/2023	6557175	1	Invoice	Water Supplies	08/18/2023	08/21/2023	623.93	601-49400-217
Total 106564 HAWKINS, INC.:							946.52	
105808 HBC, INC.								
08/14/2023	105099 AUG	1	Invoice	PHONE&INTERNET/FIRE DEPT.	08/02/2023	08/15/2023	194.94	101-42200-321
08/14/2023	1277099 AU	1	Invoice	PHONE & INTERNET/POOL	08/02/2023	08/15/2023	147.63	225-45128-321
08/16/2023	71466 AUGU	1	Invoice	PHONE&INTERN/LIBRARY	08/02/2023	08/16/2023	55.80	211-45500-321
08/16/2023	78487 AUGU	1	Invoice	PHONE INTERNET/ADMIN	08/02/2023	08/16/2023	469.09	101-41500-321
08/16/2023	78487 AUGU	2	Invoice	PHONE INTERNET/POLICE	08/02/2023	08/16/2023	348.19	101-42100-321
08/16/2023	78487 AUGU	3	Invoice	PHONE INTERNET/PUBLIC WORKS	08/02/2023	08/16/2023	312.52	101-43100-321
Total 105808 HBC, INC.:							1,528.17	
106923 HENDERSON LAWN & LANDSCAPE								
09/05/2023	1703	1	Invoice	MOWING & TRIMMING/CEMETERY	09/01/2023	09/06/2023	3,700.00	235-49010-401
Total 106923 HENDERSON LAWN & LANDSCAPE:							3,700.00	
105970 HG ELECTRIC, LLC								
08/30/2023	C1071	1	Invoice	INSTALL & WIRE FLAG POLE LIGHT AT BASE	08/24/2023	08/30/2023	562.00	225-45200-221
Total 105970 HG ELECTRIC, LLC:							562.00	
116 HIGH PLAINS								
08/22/2023	207823	1	Invoice	FUEL/PARKS	07/10/2023	08/22/2023	40.72	225-45200-212
08/22/2023	207848	1	Invoice	FUEL/PARKS	07/11/2023	08/22/2023	4.00	225-45200-212
08/22/2023	207878	1	Invoice	FUEL/PW	07/12/2023	08/22/2023	68.84	101-43100-212
08/22/2023	207894	1	Invoice	FUEL/PW	07/12/2023	08/22/2023	57.13	101-43100-212
08/22/2023	207944	1	Invoice	FUEL/PARKS	07/13/2023	08/22/2023	4.00	225-45200-212
08/22/2023	207987	1	Invoice	FUEL/PARKS	07/14/2023	08/22/2023	28.62	225-45200-212
08/22/2023	208070	1	Invoice	FUEL/PW	07/17/2023	08/22/2023	9.02	101-43100-212
08/22/2023	208128	1	Invoice	FUEL/PARKS	07/18/2023	08/22/2023	4.00	225-45200-212
08/22/2023	208203	1	Invoice	FUEL/PW	07/20/2023	08/22/2023	68.64	101-43100-212
08/22/2023	208345	1	Invoice	FUEL/PARKS	07/24/2023	08/22/2023	26.69	225-45200-212
08/22/2023	208387	1	Invoice	FUEL/PARKS	07/25/2023	08/22/2023	20.37	225-45200-212
08/22/2023	213499	1	Invoice	FUEL/PARKS	06/05/2023	08/22/2023	4.00	225-45200-212
08/22/2023	216083	1	Invoice	FUEL/PARKS	06/20/2023	08/22/2023	4.00	225-45200-212
08/22/2023	216125	1	Invoice	FUEL/PARKS	06/21/2023	08/22/2023	4.00	225-45200-212
08/22/2023	24025	1	Invoice	FUEL/RURAL FIRE DEPT	07/07/2023	08/22/2023	40.38	245-42200-212
08/22/2023	24026	1	Invoice	FUEL/RURAL FIRE DEPT	07/07/2023	08/22/2023	101.10	245-42200-212
08/22/2023	24027	1	Invoice	FUEL/FIRE DEPT	07/08/2023	08/22/2023	44.71	101-42200-212
08/22/2023	24032	1	Invoice	FUEL/RURAL FIRE DEPT	07/12/2023	08/22/2023	59.13	245-42200-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
08/24/2023	7/31/23 STAT	1	Invoice	FUEL/RURAL FIRE DEPT	07/31/2023	08/24/2023	202.96	245-42200-212
Total 116 HIGH PLAINS:							792.31	
106648 HOMES OF HARMONY								
08/29/2023	PL23-141-RE	1	Invoice	REFUND DEPOSIT	08/25/2023	08/30/2023	100.00	101-41500-32210
Total 106648 HOMES OF HARMONY:							100.00	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
08/08/2023	SEPTEMBE	1	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	4,260.00	101-41500-131
08/08/2023	SEPTEMBE	2	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	1,420.00	101-42100-131
08/08/2023	SEPTEMBE	3	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	1,192.80	101-43100-131
08/08/2023	SEPTEMBE	4	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	227.20	101-43125-131
08/08/2023	SEPTEMBE	5	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	1,420.00	225-45200-131
08/08/2023	SEPTEMBE	6	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	1,420.00	601-49400-131
08/08/2023	SEPTEMBE	7	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	1,420.00	602-49450-131
08/08/2023	SEPTEMBE	1	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	2,242.80	101-41500-131
08/08/2023	SEPTEMBE	2	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	961.20	101-46500-131
08/08/2023	SEPTEMBE	3	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	12,816.00	101-42100-131
08/08/2023	SEPTEMBE	4	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	1,345.68	101-43100-131
08/08/2023	SEPTEMBE	5	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	256.32	101-43125-131
08/08/2023	SEPTEMBE	6	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	08/03/2023	08/08/2023	3,204.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							32,186.00	
105968 ITRON, INC.								
08/14/2023	656983	1	Invoice	WATER METER HARDWARE & SOFTWARE	08/12/2023	08/15/2023	4,491.49	601-49400-309
Total 105968 ITRON, INC.:							4,491.49	
106906 J & S REPAIR								
08/21/2023	CJ46546	1	Invoice	PARTS/PARKS	08/14/2023	08/22/2023	79.47	225-45200-221
09/07/2023	CJ46761	1	Invoice	PARTS/PARKS	08/28/2023	09/08/2023	62.86	225-45200-221
Total 106906 J & S REPAIR:							142.33	
106344 J.F.AHERN CO.								
09/05/2023	33032	1	Invoice	ANNUAL INSPECTION- SPRINKLER SYSTEM/	09/05/2023	09/06/2023	313.00	101-43100-223
Total 106344 J.F.AHERN CO.:							313.00	
348 JOHN DEERE FINANCIAL								
08/21/2023	9715358	1	Invoice	MIDWEST MACHINERY CO-PARTS/PARKS	08/02/2023	08/21/2023	41.90	225-45200-221
Total 348 JOHN DEERE FINANCIAL:							41.90	
141 KREOFISKY BUILDING SUPPLIES								
08/16/2023	2307-773246	1	Invoice	BATTERIES/SEWER	07/11/2023	08/17/2023	11.99	602-49450-217
08/16/2023	2307-773767	1	Invoice	GALV. NIPPLE AND COUPLING/WATER	07/13/2023	08/17/2023	19.48	601-49400-217
08/16/2023	2307-774935	1	Invoice	MISC FASTENERS, SCREWS/LIBRARY	07/17/2023	08/17/2023	10.76	211-45500-223
08/16/2023	2307-776242	1	Invoice	AIR HOSE/FIRE DEPT.	07/20/2023	08/17/2023	5.96	101-42200-221
08/16/2023	2307-777387	1	Invoice	ACETONE, ORANGE SPRAY PAINT/FIRE DEP	07/24/2023	08/17/2023	55.96	101-42200-221
08/16/2023	2307-777690	1	Invoice	VALVE/PW	07/25/2023	08/17/2023	15.99	101-43100-221
08/16/2023	2307-777944	1	Invoice	TRIM, MISC METAL FUEL SURCHARGE/PAR	07/26/2023	08/17/2023	200.86	225-45200-223
08/16/2023	2307-777962	1	Invoice	RUBBER GASKET/PW	07/26/2023	08/17/2023	3.79	101-43100-217
08/16/2023	2307-778089	1	Invoice	PAINT, BRUSH, CLEAR POLY/PARKS	07/26/2023	08/17/2023	116.26	225-45200-217
09/06/2023	2308-780022	1	Invoice	PAINT, BRUSH/PARKS	08/02/2023	09/08/2023	100.57	225-45200-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/06/2023	2308-780183	1	Invoice	STRAW FOAM/PARKS	08/02/2023	09/08/2023	12.99	225-45200-217
09/06/2023	2308-780722	1	Invoice	MISC FASTENERS, SCREWS/POOL	08/04/2023	09/08/2023	.24	225-45128-221
09/06/2023	2308-781360	1	Invoice	CUTOFF WHEEL/PW	08/07/2023	09/08/2023	20.95	101-43100-217
09/06/2023	2308-781819	1	Invoice	GALV PIPE CAP/WATER	08/08/2023	09/08/2023	6.99	601-49400-217
09/06/2023	2308-784135	1	Invoice	WASP & HORNET SPRAY/PARKS	08/16/2023	09/08/2023	35.88	225-45200-217
09/06/2023	2308-784941	1	Invoice	PVC PIPE & ELBOW/FIRE DEPT	08/18/2023	09/08/2023	71.91	101-42200-221
09/06/2023	2308-785964	1	Invoice	SILVER DOOR BOTTOM/PARKS	08/22/2023	09/08/2023	7.99	225-45200-223
09/06/2023	2308-789045	1	Invoice	SUPPLIES/PARKS	08/31/2023	09/08/2023	27.04	225-45200-221
Total 141 KREOFISKY BUILDING SUPPLIES:							725.61	
106730 KUJATH, CAROL								
08/30/2023	8/29/23 MILE	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	08/30/2023	08/30/2023	34.32	101-41500-331
Total 106730 KUJATH, CAROL:							34.32	
106939 LAFEE, JOHN								
08/21/2023	PL23-100 RE	1	Invoice	REFUND DEPOSIT FOR BUILDING PERMIT	08/03/2023	08/22/2023	100.00	101-41500-32210
Total 106939 LAFEE, JOHN:							100.00	
106329 LAKE CITY RECYCLING & DISPOSAL								
08/21/2023	113952	1	Invoice	GARBAGE/PARKS	08/01/2023	08/21/2023	72.54	225-45200-384
08/21/2023	113952	2	Invoice	GARBAGE/PARKS	08/01/2023	08/21/2023	72.54	225-45200-384
08/21/2023	113952	3	Invoice	GARBAGE/CEMETERY	08/01/2023	08/21/2023	72.54	235-49010-384
08/21/2023	113952	4	Invoice	GARBAGE/STREETS	08/01/2023	08/21/2023	50.25	101-43100-384
08/21/2023	113952	5	Invoice	GARBAGE/PW	08/01/2023	08/21/2023	72.54	101-43100-384
08/21/2023	113952	6	Invoice	GARBAGE/FIRE HALL	08/01/2023	08/21/2023	54.76	101-42200-384
08/21/2023	114339	1	Invoice	CITY CLEAN UP-SPRING	08/07/2023	08/21/2023	1,092.20	101-41110-440
09/06/2023	114625	1	Invoice	GARBAGE/PARKS	09/01/2023	09/06/2023	72.54	225-45200-384
09/06/2023	114625	2	Invoice	GARBAGE/PARKS	09/01/2023	09/06/2023	72.54	225-45200-384
09/06/2023	114625	3	Invoice	GARBAGE/CEMETERY	09/01/2023	09/06/2023	72.54	235-49010-384
09/06/2023	114625	4	Invoice	GARBAGE/STREETS	09/01/2023	09/06/2023	50.25	101-43100-384
09/06/2023	114625	5	Invoice	GARBAGE/PW	09/01/2023	09/06/2023	72.54	101-43100-384
09/06/2023	114625	6	Invoice	GARBAGE/FIRE HALL	09/01/2023	09/06/2023	54.76	101-42200-384
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							1,882.54	
106330 LAVIGNE, MIKE								
08/21/2023	AUGUST 1, 2	1	Invoice	NATIONAL NIGHT OUT ICE CREAM MIX	08/03/2023	08/22/2023	62.00	101-42100-437
Total 106330 LAVIGNE, MIKE:							62.00	
105662 LEONARD ENTERPRISES LLC								
08/21/2023	8223	1	Invoice	CEMENT WORK-SIDEWALKS AND CEMENT	08/02/2023	08/21/2023	25,602.00	101-43100-226
08/28/2023	8-2-23	1	Invoice	CEMENT WORK-SIDEWALKS	08/02/2023	08/30/2023	32,401.00	101-43100-226
Total 105662 LEONARD ENTERPRISES LLC:							58,003.00	
106419 LEWISTON AUTO								
08/30/2023	RO#319043	1	Invoice	2015 TAHOE REPAIRS/PD	08/30/2023	08/30/2023	2,352.30	101-42100-221
Total 106419 LEWISTON AUTO:							2,352.30	
106720 LOFFLER COMPANIES INC.								
08/18/2023	34615328	1	Invoice	ADMIN COPIER LEASE	08/07/2023	08/18/2023	161.22	101-41500-401
08/11/2023	4430281	1	Invoice	COPIES/LIBRARY	08/01/2023	08/11/2023	36.03	211-45500-401
09/06/2023	4458903	1	Invoice	COPIER CHARGES/ADMIN	09/01/2023	09/06/2023	122.13	101-41500-401

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106720 LOFFLER COMPANIES INC.:							319.38	
160 LYONS OIL MINI MART								
08/16/2023	5044230	1	Invoice	FUEL/PW	07/17/2023	08/16/2023	106.29	101-43100-212
08/16/2023	5060605	1	Invoice	FUEL/PARKS	07/05/2023	08/16/2023	42.68	225-45200-212
08/16/2023	5060641	1	Invoice	FUEL/PW	07/07/2023	08/16/2023	5.68	101-43100-212
08/16/2023	5060646	1	Invoice	FUEL/PARKS	07/07/2023	08/16/2023	35.91	225-45200-212
08/16/2023	5060647	1	Invoice	FUEL/PW	07/07/2023	08/16/2023	96.40	101-43100-212
09/07/2023	5111651	1	Invoice	FUEL/PARKS	08/23/2023	09/08/2023	40.04	225-45200-212
09/07/2023	5111666	1	Invoice	FUEL/PARKS	08/24/2023	09/08/2023	48.88	225-45200-212
09/07/2023	5111698	1	Invoice	FUEL/PARKS	08/25/2023	09/08/2023	9.03	225-45200-212
09/07/2023	5642150	1	Invoice	FUEL/PARKS	08/28/2023	09/08/2023	3.99	225-45200-212
09/07/2023	5642171	1	Invoice	FUEL/PW	08/29/2023	09/08/2023	84.09	101-43100-212
09/07/2023	5642199	1	Invoice	FUEL/PW	08/30/2023	09/08/2023	56.10	101-43100-212
09/07/2023	5655814	1	Invoice	FUEL/PARKS	08/07/2023	09/08/2023	20.03	225-45200-212
09/07/2023	5655833	1	Invoice	FUEL/PW	08/08/2023	09/08/2023	96.79	101-43100-212
09/07/2023	5655841	1	Invoice	FUEL/PW	08/08/2023	09/08/2023	62.81	101-43100-212
09/07/2023	5655867	1	Invoice	FUEL/PARKS	08/09/2023	09/08/2023	52.90	225-45200-212
09/07/2023	5657601	1	Invoice	FUEL/PARKS	08/30/2023	09/08/2023	50.75	225-45200-212
09/07/2023	5743512	1	Invoice	FUEL/PARKS	08/16/2023	09/08/2023	54.98	225-45200-212
09/07/2023	5743521	1	Invoice	FUEL/PARKS	08/17/2023	09/08/2023	39.45	225-45200-212
09/07/2023	5743534	1	Invoice	FUEL/PARKS	08/17/2023	09/08/2023	16.61	225-45200-212
09/07/2023	5743564	1	Invoice	FUEL/PARKS	08/18/2023	09/08/2023	10.62	225-45200-212
08/16/2023	5743645	1	Invoice	FUEL/PARKS	07/26/2023	08/16/2023	31.36	225-45200-212
08/16/2023	5743647	1	Invoice	FUEL/PW	07/26/2023	08/16/2023	66.75	101-43100-212
08/16/2023	5743666	1	Invoice	FUEL/PW	07/27/2023	08/16/2023	83.33	101-43100-212
08/16/2023	5743699	1	Invoice	FUEL/PW	07/29/2023	08/16/2023	103.88	101-43100-212
08/16/2023	5761000	1	Invoice	FUEL/PARKS	07/05/2023	08/16/2023	19.37	225-45200-212
09/07/2023	5955208	1	Invoice	FUEL/PW	08/11/2023	09/08/2023	74.55	101-43100-212
09/07/2023	5955242	1	Invoice	FUEL/PW	08/14/2023	09/08/2023	142.49	101-43100-212
09/07/2023	5955283	1	Invoice	FUEL/PARKS	08/15/2023	09/08/2023	22.39	225-45200-212
09/07/2023	5955286	1	Invoice	FUEL/PARKS	08/15/2023	09/08/2023	9.17	225-45200-212
09/07/2023	5955312	1	Invoice	FUEL/PARKS	08/02/2023	09/08/2023	31.37	225-45200-212
09/07/2023	5955340	1	Invoice	FUEL/PARKS	08/03/2023	09/08/2023	22.36	225-45200-212
09/07/2023	5955359	1	Invoice	FUEL/PW	08/04/2023	09/08/2023	87.08	101-43100-212
09/07/2023	5955370	1	Invoice	FUEL/PARKS	08/04/2023	09/08/2023	37.96	225-45200-212
08/16/2023	5955840	1	Invoice	FUEL/PARKS	07/31/2023	08/16/2023	32.40	225-45200-212
08/15/2023	5955873	1	Invoice	CAR WASHES/PD	07/31/2023	08/15/2023	30.04	101-42100-221
09/07/2023	5955882	1	Invoice	FUEL/PW	08/01/2023	09/08/2023	88.00	101-43100-212
08/16/2023	5955940	1	Invoice	FUEL/PARKS	07/12/2023	08/16/2023	8.47	225-45200-212
08/16/2023	5955943	1	Invoice	FUEL/PARKS	07/12/2023	08/16/2023	13.58	225-45200-212
08/16/2023	5955948	1	Invoice	FUEL/PARKS	07/12/2023	08/16/2023	21.35	225-45200-212
08/16/2023	5955961	1	Invoice	FUEL/PW	07/13/2023	08/16/2023	102.82	101-43100-212
08/16/2023	5955968	1	Invoice	FUEL/PARKS	07/13/2023	08/16/2023	16.37	225-45200-212
08/16/2023	5955989	1	Invoice	FUEL/PW	07/14/2023	08/16/2023	96.10	101-43100-212
08/16/2023	5956518	1	Invoice	FUEL/PW	07/20/2023	08/16/2023	102.39	101-43100-212
08/16/2023	5956551	1	Invoice	FUEL/PARKS	07/22/2023	08/16/2023	59.91	225-45200-212
08/16/2023	5956589	1	Invoice	FUEL/PARKS	07/24/2023	08/16/2023	21.51	225-45200-212
08/16/2023	5956594	1	Invoice	FUEL/PARKS	07/24/2023	08/16/2023	48.44	225-45200-212
08/16/2023	7/31/23 STAT	1	Invoice	CREDIT/DISCOUNT JULY 2023	07/31/2023	08/16/2023	10.79-	101-43100-212
08/16/2023	7/31/23 STAT	2	Invoice	CREDIT/DISCOUNT JULY 2023	07/31/2023	08/16/2023	4.81-	225-45200-212
09/07/2023	STATEMENT	1	Invoice	CREDIT/DISCOUNT AUGUST 2023	08/31/2023	09/08/2023	9.17-	101-43100-212
09/07/2023	STATEMENT	2	Invoice	CREDIT/DISCOUNT AUGUST 2023	08/31/2023	09/08/2023	5.88-	225-45200-212
Total 160 LYONS OIL MINI MART:							2,276.82	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106690 McGRAW, ANDREA								
09/07/2023	515940780 -	1	Invoice	3M MASKS FOR SQUAD CARS/PD	08/29/2023	09/08/2023	58.34	101-42100-437
Total 106690 McGRAW, ANDREA:							58.34	
106592 MCKELLIPS, JORDAN								
09/07/2023	113-2454228	1	Invoice	AMAZON-GUN PARTS/PD	08/11/2023	09/08/2023	356.36	101-42100-417
09/07/2023	25000378	1	Invoice	MAGPUL RAIL VERTICAL GRIP/PD	08/11/2023	09/08/2023	41.44	101-42100-418
09/07/2023	25000378	2	Invoice	HOGUE AR15 MISC/PD	08/11/2023	09/08/2023	77.40	101-42100-417
Total 106592 MCKELLIPS, JORDAN:							475.20	
586 MERIT CONTRACTING								
08/29/2023	PL23-65 REF	1	Invoice	REFUND DEPOSIT	08/24/2023	08/30/2023	100.00	101-41500-32210
Total 586 MERIT CONTRACTING:							100.00	
105998 METERING & TECHNOLOGY SOLUTION								
09/06/2023	3263	1	Invoice	METER COUPLINGS/WATER	08/31/2023	09/06/2023	494.89	601-49400-550
09/06/2023	3268	1	Invoice	WALL MOUNTS, TORX SCREWS, COUPLING	08/31/2023	09/06/2023	16,478.16	601-49400-550
Total 105998 METERING & TECHNOLOGY SOLUTION:							16,973.05	
175 MICHAEL'S TIRE & AUTO								
08/21/2023	135512	1	Invoice	211 OIL CHANGE, FLUIDS/PD	07/11/2023	08/22/2023	61.90	101-42100-221
08/16/2023	135557	1	Invoice	KEROSENE/PW	07/17/2023	08/17/2023	60.00	101-43100-212
09/06/2023	135825	1	Invoice	TIRES/PARKS	08/21/2023	09/08/2023	108.00	225-45200-221
Total 175 MICHAEL'S TIRE & AUTO:							229.90	
105967 MID-AMERICAN RESEARCH CHEMICAL								
08/21/2023	0797409	1	Invoice	BREAK-A-WAY OIL, PARTS CLEANER, RUST	08/09/2023	08/22/2023	552.73	101-43100-221
Total 105967 MID-AMERICAN RESEARCH CHEMICAL:							552.73	
106719 MIDWEST TAPE								
08/21/2023	2000018848	1	Invoice	BOOKS/LIBRARY	07/31/2023	08/21/2023	536.57	211-45500-592
Total 106719 MIDWEST TAPE:							536.57	
106352 MN BOARD OF FIREFIGHTER TRAINING & EDUCATION								
08/31/2023	2023	1	Invoice	LICENSE RENEWALS/FIRE	08/30/2023	08/31/2023	850.00	101-42200-433
08/31/2023	2023	2	Invoice	LICENSE RENEWALS/FIRE	08/30/2023	08/31/2023	850.00	245-42200-433
Total 106352 MN BOARD OF FIREFIGHTER TRAINING & EDUCATION:							1,700.00	
104410 MN DEPARTMENT OF HEALTH								
08/21/2023	3RD QTR 20	1	Invoice	3RD QTR WATER CONNECT FEES	08/17/2023	08/21/2023	3,137.00	601-49400-310
Total 104410 MN DEPARTMENT OF HEALTH:							3,137.00	
223 MN ENERGY RESOURCES CORP.								
08/08/2023	0502616026	1	Invoice	GAS UTILITY/POOL	07/31/2023	08/10/2023	1,843.23	225-45128-383
09/07/2023	0502616026	1	Invoice	GAS UTILITY/POOL	08/31/2023	09/08/2023	1,552.47	225-45128-383
08/08/2023	0503043614	1	Invoice	GAS UTILITY/SEWER	07/31/2023	08/10/2023	32.68	602-49450-383
09/07/2023	0503043614	1	Invoice	GAS UTILITY/SEWER	08/29/2023	09/08/2023	32.66	602-49450-383
08/08/2023	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	07/31/2023	08/10/2023	66.84	101-42200-383
09/07/2023	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	08/29/2023	09/08/2023	64.71	101-42200-383

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
08/08/2023	0503494971	1	Invoice	GAS UTILITY/ICE RINK	08/02/2023	08/10/2023	26.21	225-45127-383
09/07/2023	0503494971	1	Invoice	GAS UTILITY/ICE RINK	08/31/2023	09/08/2023	26.21	225-45127-383
08/08/2023	0505377887	1	Invoice	GAS UTILITY/COUNCIL	07/31/2023	08/10/2023	20.09	101-41110-383
08/08/2023	0505377887	2	Invoice	GAS UTILITY/ADMIN	07/31/2023	08/10/2023	20.09	101-41500-383
08/08/2023	0505377887	3	Invoice	GAS UTILITY/PD	07/31/2023	08/10/2023	20.09	101-42100-383
09/07/2023	0505377887	1	Invoice	GAS UTILITY/COUNCIL	08/29/2023	09/08/2023	20.09	101-41110-383
09/07/2023	0505377887	2	Invoice	GAS UTILITY/ADMIN	08/29/2023	09/08/2023	20.09	101-41500-383
09/07/2023	0505377887	3	Invoice	GAS UTILITY/PD	08/29/2023	09/08/2023	20.09	101-42100-383
08/08/2023	0506816622	1	Invoice	GAS UTILITY/SEWER	08/02/2023	08/10/2023	20.51	602-49450-383
09/07/2023	0506816622	1	Invoice	GAS UTILITY/SEWER	08/31/2023	09/08/2023	19.18	602-49450-383
08/08/2023	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	07/31/2023	08/10/2023	70.73	101-43100-383
09/07/2023	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	08/29/2023	09/08/2023	71.84	101-43100-383
08/08/2023	0507609025	1	Invoice	GAS UTILITY/LIBRARY	08/01/2023	08/10/2023	60.27	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							4,008.08	
106021 MN FIRE SERVICE CERTIFICATION BOARD								
09/06/2023	11757	1	Invoice	FIREFIGHTER II EXAM-M. FEILS/FIRE DEPT.	08/28/2023	09/06/2023	126.00	101-42200-331
Total 106021 MN FIRE SERVICE CERTIFICATION BOARD:							126.00	
105717 MOTOROLA SOLUTIONS, INC.								
08/21/2023	8281681892	1	Invoice	RADIO MICROPHONE/FIRE DEPT.	08/01/2023	08/21/2023	95.76	101-42200-221
09/07/2023	8281705272	1	Invoice	CHARGER/FIRE DEPT	08/31/2023	09/08/2023	112.50	101-42200-221
09/07/2023	8281705272	2	Adjustmen	CHARGER/FIRE DEPT	08/31/2023	09/08/2023	112.50-	101-42200-221
Total 105717 MOTOROLA SOLUTIONS, INC.:							95.76	
106277 NATIONAL FIRE SAFETY COUNCIL, INC.								
08/21/2023	7/26/2023	1	Invoice	FIRE SAFETY ITEMS	07/26/2023	08/22/2023	808.50	101-42200-207
Total 106277 NATIONAL FIRE SAFETY COUNCIL, INC.:							808.50	
201 OLMSTED COUNTY PUBLIC HEALTH SERVICES								
08/14/2023	653	1	Invoice	WATER FEES	08/09/2023	08/15/2023	270.00	601-49400-310
Total 201 OLMSTED COUNTY PUBLIC HEALTH SERVICES:							270.00	
202 OLMSTED MEDICAL CENTER								
08/24/2023	1131 6/5/23	1	Invoice	NEW EMPLOY DRUG SCREEN 2023/POOL	06/05/2023	08/24/2023	39.00	225-45128-310
Total 202 OLMSTED MEDICAL CENTER:							39.00	
106085 ON-SITE COMPUTERS, INC.								
08/18/2023	CW87577	1	Invoice	CLOUD BACKUP, HUNTRESS, ACRONIS/PD	08/01/2023	08/18/2023	190.12	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							190.12	
106161 PEOPLE'S ENERGY COOPERATIVE								
08/17/2023	2643900 AU	1	Invoice	ELEC WELL #3	08/04/2023	08/17/2023	1,077.00	601-49400-381
08/17/2023	2647400 AU	1	Invoice	ELEC SKATING RINK	08/04/2023	08/17/2023	96.00	225-45127-381
08/17/2023	2658900 AU	1	Invoice	ELEC POOL	08/04/2023	08/17/2023	1,846.00	225-45128-381
08/17/2023	2706100 AU	1	Invoice	ELEC NE LIFT STATION	08/04/2023	08/17/2023	224.00	602-49450-381
08/17/2023	2709900 AU	1	Invoice	ELEC WEST BROADWAY	08/04/2023	08/17/2023	10.00	101-42500-381
08/17/2023	2714900 AU	1	Invoice	ELEC STREET LIGHTS	08/04/2023	08/17/2023	3,107.00	101-43100-381
08/17/2023	2738000 AU	1	Invoice	ELEC WELL #2	08/04/2023	08/17/2023	2,697.00	601-49400-381
08/17/2023	2739100 AU	1	Invoice	ELEC PW BUILDING	08/04/2023	08/17/2023	363.00	101-43100-381
08/17/2023	2747700 AU	1	Invoice	ELEC SW SIREN	08/04/2023	08/17/2023	74.00	101-42500-381

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
08/17/2023	2764400 AU	1	Invoice	ELEC NW LIFT STATION	08/04/2023	08/17/2023	337.00	602-49450-381
08/17/2023	2767800 AU	1	Invoice	ELEC CEMETERY FLAG LIGHT	08/04/2023	08/17/2023	56.00	235-49010-381
08/17/2023	2777600 AU	1	Invoice	ELEC LIBRARY	08/04/2023	08/17/2023	402.00	211-45500-381
08/17/2023	3036800 AU	1	Invoice	ELEC FIRE HALL	08/04/2023	08/17/2023	200.00	101-42200-381
08/17/2023	3038100 AU	1	Invoice	ELEC COUNCIL/CITY HALL	08/04/2023	08/17/2023	156.33	101-41110-381
08/17/2023	3038100 AU	2	Invoice	ELEC ADMIN/CITY HALL	08/04/2023	08/17/2023	156.34	101-41500-381
08/17/2023	3038100 AU	3	Invoice	ELEC PD/CITY HALL	08/04/2023	08/17/2023	156.33	101-42100-381
08/17/2023	3041300 AU	1	Invoice	ELEC WEDGEWOOD PARK	08/04/2023	08/17/2023	73.00	225-45200-381
08/17/2023	3042300 AU	1	Invoice	ELEC WATER TOWER	08/04/2023	08/17/2023	171.00	601-49400-381
08/17/2023	3043900 AU	1	Invoice	ELEC BIKE TRAIL	08/04/2023	08/17/2023	54.00	225-45200-381
08/17/2023	3274000 AU	1	Invoice	ELEC 6TH ST SW LIGHTS	08/04/2023	08/17/2023	89.38	101-43100-381
08/17/2023	3274100 AU	1	Invoice	ELEC 4TH ST SW LIGHTS	08/04/2023	08/17/2023	104.25	101-43100-381
08/17/2023	3274200 AU	1	Invoice	ELEC 2ND ST SW LIGHTS	08/04/2023	08/17/2023	85.29	101-43100-381
08/17/2023	3274300 AU	1	Invoice	ELEC 1ST ST SW LIGHTS	08/04/2023	08/17/2023	78.10	101-43100-381
08/17/2023	3333200 AU	1	Invoice	ELEC TENNIS COURT-ECKSTEIN	08/04/2023	08/17/2023	1,335.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							12,948.02	
105004 PK MEYER BUILDERS, INC.								
08/11/2023	AUG 2023	1	Invoice	AUG 2023 TIF PAYMENT	08/11/2023	08/11/2023	10,370.00	505-46500-439
08/31/2023	PL22-184 RE	1	Invoice	REFUND DEPOSIT WATER	08/31/2023	08/31/2023	500.00	601-49400-229
08/31/2023	PL22-184 RE	2	Invoice	REFUND DEPOSIT SEWER	08/31/2023	08/31/2023	500.00	602-49450-229
Total 105004 PK MEYER BUILDERS, INC.:							11,370.00	
104365 PLAINVIEW LIONS CLUB								
08/14/2023	2023 BLUEB	1	Invoice	BLUEBELL	08/14/2023	08/15/2023	1,000.00	101-49300-426
08/11/2023	AUG 2023	1	Invoice	2023 CITY CONTRIBUTION TO COTC DAYS	08/11/2023	08/11/2023	3,000.00	101-49300-422
Total 104365 PLAINVIEW LIONS CLUB:							4,000.00	
238 PLAINVIEW PARTS HOUSE								
08/22/2023	709512	1	Invoice	BLUE RTV SEALANT/PW	07/07/2023	08/22/2023	7.94	101-43100-221
08/22/2023	709778	1	Invoice	DISPOSABLE GLOVES/PW	07/11/2023	08/22/2023	28.00	101-43100-217
08/22/2023	709860	1	Invoice	DETAIL SPRAY, CAR WASH, FILTER, OIL/PW	07/12/2023	08/22/2023	50.36	101-43100-221
08/22/2023	709864	1	Invoice	AIR FILTER/PARKS	07/12/2023	08/22/2023	16.35	225-45200-221
08/22/2023	711171	1	Invoice	PLIERS/PARKS	07/31/2023	08/22/2023	27.84	225-45200-217
Total 238 PLAINVIEW PARTS HOUSE:							130.49	
240 PLAINVIEW POSTMASTER								
09/05/2023	SEPTEMBE	1	Invoice	UTILITY BILLING	09/05/2023	09/05/2023	241.59	601-49400-322
09/05/2023	SEPTEMBE	2	Invoice	UTILITY BILLING	09/05/2023	09/05/2023	241.59	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							483.18	
106442 PRESTIGE PLUMBING LLC								
08/21/2023	2300386	1	Invoice	REBUILD EXTERIOR FAUCET/LIBRARY	07/17/2023	08/21/2023	286.25	211-45500-223
Total 106442 PRESTIGE PLUMBING LLC:							286.25	
741 QUILL CORPORATION								
08/21/2023	33767880	1	Invoice	KLEENEX, BREAKROOM SUPPLIES/ADMIN	07/31/2023	08/22/2023	79.58	101-41500-217
08/21/2023	33793099	1	Invoice	CARDSTOCK, STAPLER/POOL	08/01/2023	08/22/2023	71.57	225-45128-217
08/21/2023	33793099	2	Invoice	ENVELOPES, POST-IT NOTES/ADMIN	08/01/2023	08/22/2023	173.80	101-41500-201
08/21/2023	33793099	3	Invoice	BREAKROOM SUPPLIES/ADMIN	08/01/2023	08/22/2023	13.74	101-41500-217
08/30/2023	34093540	1	Invoice	BLUE PAPER/ADMIN	08/17/2023	08/30/2023	15.99	101-41500-201
08/30/2023	34108494	1	Invoice	BINDER CLIPS/PW	08/17/2023	08/30/2023	6.49	101-43100-201

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
08/30/2023	34108494	2	Invoice	HIGHLIGHTER, PAPER, CALENDARS/ADMIN	08/17/2023	08/30/2023	80.81	101-41500-201
08/30/2023	34108494	3	Invoice	PAPER/EDA	08/17/2023	08/30/2023	36.48	101-46500-201
08/30/2023	34117992	1	Invoice	PINK PAPER/ADMIN	08/18/2023	08/30/2023	14.59	101-41500-201
Total 741 QUILL CORPORATION:							493.05	
105845 RAHMAN HEATING, AC &								
09/05/2023	23408	1	Invoice	REPLACE HOT SURFACE IGNITOR/POOL	08/04/2023	09/06/2023	604.80	225-45128-221
Total 105845 RAHMAN HEATING, AC &:							604.80	
258 ROCHESTER SAND & GRAVEL								
09/05/2023	4900030766	1	Invoice	STREET PATCHES-10TH ST SW, ORCHARD	08/31/2023	09/06/2023	7,512.59	101-43100-224
Total 258 ROCHESTER SAND & GRAVEL:							7,512.59	
106941 ROYAL ENTERPRISES								
08/29/2023	PL23-127 RE	1	Invoice	REFUND DEPOSIT	08/24/2023	08/30/2023	100.00	101-41500-32210
Total 106941 ROYAL ENTERPRISES:							100.00	
106723 S&R TRUCK LLC								
08/17/2023	230712	1	Invoice	F73 REPAIR/RURAL FIRE DEPT	07/12/2023	08/18/2023	731.36	245-42200-221
Total 106723 S&R TRUCK LLC:							731.36	
268 SELCO								
08/21/2023	51432	1	Invoice	COLIBRI BOOK COVERS/LIBRARY	07/21/2023	08/21/2023	1,102.81	211-45500-201
08/21/2023	51460	1	Invoice	BARCODES/LIBRARY	07/25/2023	08/21/2023	37.82	211-45500-201
08/21/2023	51497	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	08/04/2023	08/21/2023	275.38	211-45500-418
Total 268 SELCO:							1,416.01	
106934 SHORT ELLIOTT HENDRICKSON, INC.								
08/29/2023	450805	1	Invoice	STORM DAMAGE-ROOF REPAIRS	08/08/2023	08/30/2023	9,800.00	101-41500-310
Total 106934 SHORT ELLIOTT HENDRICKSON, INC.:							9,800.00	
106920 SIMON MOBILE DIESEL REPAIR LLC								
08/28/2023	PV03	1	Invoice	ENGINE DIAGNOSTIC-PLOW TRUCK	08/27/2023	08/30/2023	270.00	101-43100-221
08/30/2023	PV04	1	Invoice	STERLING INJECTOR SEALS/PW	08/29/2023	08/30/2023	1,337.56	101-43100-221
Total 106920 SIMON MOBILE DIESEL REPAIR LLC:							1,607.56	
104639 SOMA CONSTRUCTION INC.								
09/05/2023	21055	1	Invoice	CHURCH-REPLACE CURB STOP & BOX 8/25/	09/01/2023	09/06/2023	3,021.79	601-49400-228
09/05/2023	21059	1	Invoice	PROCESSED TOPSOIL/PARKS	09/01/2023	09/06/2023	491.60	225-45200-217
Total 104639 SOMA CONSTRUCTION INC.:							3,513.39	
284 STREICHER'S								
09/06/2023	11647692	1	Invoice	FLASHLIGHT, IRRITANT HOLDER, FLASHLIG	08/02/2023	09/06/2023	241.97	101-42100-417
09/06/2023	11649975	1	Invoice	SHIRTS-J. TIMM/PD	08/15/2023	09/06/2023	74.98	101-42100-417
Total 284 STREICHER'S:							316.95	
106940 SYLVESTER, DONNA								
08/29/2023	PL23-125 RE	1	Invoice	REFUND DEPOSIT	08/24/2023	08/30/2023	100.00	101-41500-32210

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106940 SYLVESTER, DONNA:							100.00	
289 THATCHER POOLS & SPA								
08/21/2023	TRAINING S	1	Invoice	CPO COURSE K. DEFRANG	08/14/2023	08/21/2023	325.00	225-45128-331
Total 289 THATCHER POOLS & SPA:							325.00	
716 THREE RIVERS COMMUNITY ACTION								
09/06/2023	AUGUST 202	1	Invoice	AUGUST TRANSIT BUS FEES	08/31/2023	09/06/2023	175.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							175.00	
104900 TOMS LAWN & CLEANING SERVICE								
08/21/2023	319	1	Invoice	JULY CLEANING/LIBRARY	07/31/2023	08/21/2023	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							765.00	
106785 US INTERNET CORP.								
08/31/2023	4027922	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	08/31/2023	08/31/2023	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105973 USA BLUEBOOK								
08/21/2023	00108936	1	Invoice	COIL, BLUE-WHITE TUBE ASSEMBLY, HYDR	08/18/2023	08/21/2023	564.21	601-49400-221
08/21/2023	00109256	1	Invoice	COLLAPSIBLE TRAFFIC CONES/WATER	08/18/2023	08/21/2023	309.95	601-49400-406
08/21/2023	00109359	1	Invoice	2-WAY VALVE/WATER	08/18/2023	08/21/2023	326.72	601-49400-221
Total 105973 USA BLUEBOOK:							1,200.88	
105928 VIOLA NURSERY & GREENHOUSE								
08/14/2023	8/8/23	1	Invoice	CLEAN/TRIM LANDSCAPE/CITY HALL	08/08/2023	08/15/2023	140.00	101-41500-401
Total 105928 VIOLA NURSERY & GREENHOUSE:							140.00	
105461 VISA/TCM BANK N.A.								
08/17/2023	#0165 AUGU	1	Invoice	AMAZON-BOOKS/LIBRARY	08/02/2023	08/17/2023	136.28	211-45500-592
08/17/2023	#0165 AUGU	2	Invoice	AMAZON-WALL CLOCK/LIBRARY	08/02/2023	08/17/2023	37.32	211-45500-201
08/17/2023	#0165 AUGU	3	Invoice	AMAZON-SHARPIES, LAMINATING POUCHE	08/02/2023	08/17/2023	47.81	211-45500-201
08/17/2023	#0165 AUGU	4	Invoice	AMAZON-BOOKS/LIBRARY	08/02/2023	08/17/2023	33.69	211-45500-592
08/17/2023	#0165 AUGU	5	Invoice	AMAZON-BOOKS/LIBRARY	08/02/2023	08/17/2023	29.68	211-45500-592
08/17/2023	#0165 AUGU	6	Invoice	OVERDRIVE-AUDIOBOOK/LIBRARY	08/02/2023	08/17/2023	70.00	211-45500-592
08/11/2023	#6188 AUGU	1	Invoice	SUGAR LOAF FORD-REPAIRS F350/PW	08/02/2023	08/11/2023	156.55	101-43100-221
08/11/2023	#6196 AUGU	1	Invoice	MENARDS-PAPER TOWELS/PW	08/02/2023	08/11/2023	38.97	101-43100-217
08/11/2023	#6196 AUGU	2	Invoice	3BALLS.COM-SHIRT UNIFORM/S. LARSON	08/02/2023	08/11/2023	168.00	602-49450-417
08/11/2023	#6196 AUGU	3	Invoice	BATTERIES PLUS-BATTERIES/POOL	08/02/2023	08/11/2023	43.07	225-45128-221
08/11/2023	#6840 AUGU	1	Invoice	ADOBE/C. KUJATH	08/02/2023	08/11/2023	16.10	101-41500-433
08/11/2023	#6840 AUGU	2	Invoice	DEPT. OF LABOR-2ND QTR 2023 BUILDING P	08/02/2023	08/11/2023	154.35	101-41500-316
08/18/2023	#6998 AUGU	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	08/02/2023	08/18/2023	17.71	101-42100-309
08/18/2023	#6998 AUGU	2	Invoice	HOSTGATOR.COM-WEEBLY CLOUD PRO/PD	08/02/2023	08/18/2023	8.99	101-42100-321
08/18/2023	#6998 AUGU	3	Invoice	AMAZON-COFFEE FILTERS/PD	08/02/2023	08/18/2023	16.79	101-42100-437
08/14/2023	#7111 AUGU	1	Invoice	RED WING SHOE - UNIFORM/K. DEFRANG	08/02/2023	08/14/2023	195.49	101-43100-417
08/14/2023	#7111 AUGU	2	Invoice	RED WING SHOE - UNIFORM/K. DEFRANG	08/02/2023	08/14/2023	224.99	101-43100-417
08/11/2023	#7228 AUGU	1	Invoice	AMAZON-RESCUE TUBE/POOL	08/02/2023	08/11/2023	61.74	225-45128-217
08/18/2023	#7798 AUGU	1	Invoice	APPLE.COM/PD	08/02/2023	08/18/2023	.99	101-42100-321
08/18/2023	#7798 AUGU	2	Invoice	HOLIDAY INN-TRAINING L. SZYMANSKI/PD	08/02/2023	08/18/2023	134.41	101-42100-331
08/18/2023	#7798 AUGU	3	Invoice	GODADDY.COM-DOMAIN/PD	08/02/2023	08/18/2023	44.34	101-42100-321
08/18/2023	#7798 AUGU	4	Invoice	SLICE HOT STUFF PIZZA-MEAL FOR TRAINI	08/02/2023	08/18/2023	82.56	101-42100-331

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
08/18/2023	#7798 AUGU	5	Invoice	CENEX-TRAINING/PD	08/02/2023	08/18/2023	21.87	101-42100-331
08/18/2023	#7798 AUGU	6	Invoice	USPS-POSTAGE/PD	08/02/2023	08/18/2023	9.55	101-42100-322
08/18/2023	#7798 AUGU	7	Invoice	ROCHESTER FORD-171 REPAIRS/PD	08/02/2023	08/18/2023	348.44	101-42100-221
08/18/2023	#7798 AUGU	8	Invoice	USPS-POSTAGE/PD	08/02/2023	08/18/2023	17.12	101-42100-322
08/18/2023	#7798 AUGU	9	Invoice	AXON-TASER INSTRUCTOR CLASS A. STONI	08/02/2023	08/18/2023	495.00	101-42100-331
08/18/2023	#7798 AUGU	10	Invoice	AMAZON-COFFEE FILTERS/PD	08/02/2023	08/18/2023	25.99	101-42100-437
08/18/2023	#7798 AUGU	11	Invoice	EBAY-CAMERA FOR CITY HALL/PD	08/02/2023	08/18/2023	78.38	101-42100-590
08/18/2023	#7798 AUGU	12	Invoice	COSTCO-ROUTER/PD	08/02/2023	08/18/2023	171.79	101-42100-228
08/18/2023	#7798 AUGU	13	Invoice	HP.COM-LAPTOP/PD	08/02/2023	08/18/2023	707.59	101-42100-228
08/18/2023	#7798 AUGU	14	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	08/02/2023	08/18/2023	179.70	101-42100-309
08/18/2023	#7798 AUGU	15	Invoice	US FLEET TRACKING/MONTHLY SERVICE P	08/02/2023	08/18/2023	59.90	101-42100-309
08/18/2023	#7798 AUGU	16	Invoice	5.11 INC-RETURN UNIFORM A. MCGRAW/PD	08/02/2023	08/18/2023	58.00	101-42100-417
Total 105461 VISA/TCM BANK N.A.:							3,777.16	
307 WABASHA COUNTY AUDITOR/TREAS.								
08/18/2023	AUGUST 202	1	Invoice	AUGUST 2023 LEGAL SERVICES CONTRACT	08/07/2023	08/18/2023	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							1,800.00	
104759 WABASHA COUNTY RECORDER								
08/10/2023	RES 2023-19	1	Invoice	RECORDING FEE-RES 2023-19 ALLEY VACA	08/10/2023	08/10/2023	46.00	101-41500-310
08/15/2023	RES 2023-19	1	Invoice	ADD'L RECORDING FEE RES 2023-19 ALLEY	08/15/2023	08/15/2023	60.00	101-41500-310
Total 104759 WABASHA COUNTY RECORDER:							106.00	
310 WABASHA IMPLEMENT COMPANY								
08/30/2023	2212	1	Invoice	SUPPLIES/PARKS	08/10/2023	08/30/2023	62.01	225-45200-217
Total 310 WABASHA IMPLEMENT COMPANY:							62.01	
106269 WATER SYSTEMS COMPANY								
09/06/2023	581003	1	Invoice	WATER/CITY HALL	08/10/2023	09/06/2023	37.60	101-41500-401
08/21/2023	581675	1	Invoice	WATER COOLER/CITY HALL	08/01/2023	08/22/2023	365.00	101-41500-217
09/07/2023	593421	1	Invoice	WATER/CITY HALL	09/07/2023	09/08/2023	56.40	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							459.00	
105600 WEX BANK								
08/16/2023	90884380	1	Invoice	FUEL/POLICE DEPT.	07/31/2023	08/16/2023	1,608.27	101-42100-212
Total 105600 WEX BANK:							1,608.27	
Grand Totals:							447,480.21	

Report GL Period Summary

GL Period	Amount
09/23	40,746.30
08/23	406,733.91
Grand Totals:	447,480.21

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Vendor number hash - split:	21775278		
Total number of invoices:	300		
Total number of transactions:	377		
Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	447,480.21	.00	447,480.21
Grand Totals:	447,480.21	.00	447,480.21

Report Criteria:

[Report].GL Account = {<>} "10121709"

BUILDING PERMIT REPORT

September 2023

Permit Number & Applicant

PL23-MISC High Plains Cooperative (Keith Holm)	45 3 rd St NW – Concrete	Value: \$11,000.00 Total Fee: \$25.00 Permit Fee: \$25.00
PL23-216 Tonna Mechanical (Jon Krusmark)	835 3 rd Ave NW - AC	Value: \$4,000.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-217 Ronningen Roofing (Bill Miller)	340 2 nd St SW – Reroof	Value: \$10,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-218 Priority Construction (Lincoln Beery)	405 4 th St NE – Reside	Value: \$15,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-219 Haley Comfort Systems (Kurt Rabe)	720 4 th Ave NW – AC	Value: \$3,200.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-220 Millersberg Construction (Carly Dorn)	430 2 nd St SE – Reroof	Value: \$19,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-221 Jeff Zabel Siding LLC (Randy Bartsh)	225 N Wabasha – Reside	Value: \$None-given Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-184 Joe Hofschulte	520 E Broadway – Garage Heater	Value: \$3,000.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-222 Haley Comfort Systems (Chris Horsman)	350 2 nd St SW – Furnace/AC	Value: \$5,800.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

September 2023

PL23-223 Roger Rahman Construction (Tim & MariClair Schneider)	630 3 rd St SW – Reside	Value: \$None-given Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-MISC Brandon Pahl	50 2 nd Ave NW – Fence	Value: \$5,000.00 Total Fee: \$25.00 Permit Fee: \$25.00
PL23-224 B & C Plumbing & Heating (Donna Christison)	215 7 th Ave SE – Gas Fireplace	Value: \$6,200.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-185 Area Agencies	347 W Broadway – Deck and Reroof	Value: \$2,000.00 Total Fee: \$175.76 Permit Fee: \$68.40 Plan Check Fee: \$6.11 State Surcharge: \$1.25
PL23-195 Alex Bartley	355 3 rd St SW – Deck	Value: \$2,000.00 Total Fee: \$146.71 Permit Fee: \$27.70 Plan Check Fee: \$18.01 State Surcharge: \$1.00 Refundable Deposit: \$100.00
PL23-196 Kenny Sylvester Construction (Jerry Martin/George Stoning)	245 7 th Ave NE – Deck/Porch	Value: \$8,000.00 Total Fee: \$180.80 Permit Fee: \$47.30 Plan Check Fee: \$30.75 State Surcharge: \$2.75 Refundable Deposit: \$100.00
PL23-197 Andy Barnes	145 2 nd St SE – Deck	Value: \$5,000.00 Total Fee: \$175.93 Permit Fee: \$44.50 Plan Check Fee: \$28.93 State Surcharge: \$2.50 Refundable Deposit: \$100.00
PL23-208 Mad City Windows/Baths (Arvin & Corrine Hanson)	305 6 th St SW – Remodel	Value: \$4,176.00 Total Fee: \$196.19 Permit Fee: \$38.90 Plan Check Fee: \$25.29 State Surcharge: \$2.00 Plumbing: \$30.00 Refundable Deposit: \$100.00

BUILDING PERMIT REPORT

September 2023

PL23-209 Justin Tentis	545 5 th St NE – Deck Floor Joists/Decking/Railing	Value: \$None-given Total Fee: \$140.52 Permit Fee: \$24.04 Plan Check Fee: \$15.63 State Surcharge: \$0.85 Refundable Deposit: \$100.00
PL23-210 Anthony McClellan	330 2 nd Ave NW – Deck	Value: \$4,000.00 Total Fee: \$185.67 Permit Fee: \$50.10 Plan Check Fee: \$32.57 State Surcharge: \$3.00 Refundable Deposit: \$100.00
PL23-179 Plainview Milk Products	130 2 nd St SW – Scale	Value: \$150,000 Total Fee: \$1,015.68 Permit Fee: \$509.50 Plan Check Fee: \$331.18 State Surcharge: \$75.00 Refundable Deposit: \$100.00
PL23-183 La Crosse Sign Group (City of Plainview)	241 W Broadway – Welcome Signs (2)	Value: \$65,000.00 Total Fee: \$526.68 Permit Fee: \$299.50 Plan Check Fee: \$194.68 State Surcharge: \$32.50
PL23-225 B & C Plumbing/Heating (Javier Prieto Martinez)	320 7 th St SW – Water Heater	Value: \$1,100.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-227 Millersberg Construction (Greg Jerdon)	210 4 th Ave SE – Reroof	Value: \$19,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-MISC Vicky Rice	245 7 th St NW – Fence	Value: \$7,000.00 Total Fee: \$25.00 Permit Fee: \$25.00
PL23-232 McCaleb Builders LLC (Mark Ihrke)	325 6 th Ave NE – Reroof	Value: \$14,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

September 2023

PL23-211 Ike Speedling	825 E Broadway – Remodel, Water Heater, Furnace	Value: \$15,000.00 Total Fee: \$333.033 Permit Fee: \$100.50 Plan Check Fee: \$65.33 State Surcharge: \$7.50 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL23-212 Christopher Wingert	215 2 nd St NE – Move Existing House	Value: \$70,000.00 Total Fee: \$640.60 Permit Fee: \$274.30 Plan Check Fee: \$178.30 State Surcharge: \$28.00 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL23-214 Bruce Firzlaff	355 4 th St SW – Porch	Value: \$1,100.00 Total Fee: \$128.14 Permit Fee: \$16.72 Plan Check Fee: \$10.87 State Surcharge: \$0.55 Refundable Deposit: \$100.00
PL23-215 PK Meyer Builders	635 7 th Ave NE – Basement Finish	Value: \$12,000.00 Total Fee: \$304.11 Permit Fee: \$83.70 Plan Check Fee: \$54.41 State Surcharge: \$6.00 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL23-229 PK Meyer Builders	635 7 th Ave NE – Deck	Value: \$3,000.00 Total Fee: \$156.45 Permit Fee: \$33.30 Plan Check Fee: \$21.65 State Surcharge: \$1.50 Refundable Deposit: \$100.00
PL23-233 Brauer Roofing Inc. (Darold Heddlesten)	440 2 nd Ave NW – Reroof	Value: \$13,153.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

September 2023

PL23-213
Hail Pro LLC
(Nick Wingert)

419 W Broadway – Commercial
Reroof

Value: \$18,000.00
Total Fee: \$302.55
Permit Fee: \$117.30
Plan Check Fee: \$76.25
State Surcharge: \$9.00
Refundable Deposit: \$100.00

PL23-230
PK Meyer Builders

645 7th Ave NE – New Single-
Family Home

Value: \$171,000.00
Total Fee: \$4,063.79
Permit Fee: \$556.54
Plan Check Fee: \$361.75
State Surcharge: \$85.50
Water Deposit: \$500.00
Sewer Deposit: \$500.00
Water Connection: \$1,000.00
Sewer Connection: \$1,000.00
Plumbing: \$30.00
Mechanical: \$30.00

PL23-MISC
Maxwell Construction
(Cathe & Nick Hanson)

610 2nd Ave NE – Concrete
sidewalk

Value: \$1,000.00
Total Fee: \$25.00
Permit Fee: \$25.00

PL23-234
Hail Pro
(Julie Danckwart)

115 1st Ave SE – Reroof

Value: \$18,519.23
Total Fee: \$60.00
Permit Fee: \$59.00
State Surcharge: \$1.00

PL23-

Value: \$
Total Fee: \$
Permit Fee: \$

PL23-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL23-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:		AGENDA NO.	5.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR
August, 2023

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Delinquent Accounts, Meter Changes & Issues
- August TIF payments
- 2024 Budget Process – Continued work on the 2024 Preliminary Budget, will meet with the council finance committee and have a preliminary budget levy ready to certify in September.

Projects

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of August 2023, 454 new meters have been installed. We're also using this process as an opportunity to review and clean up some old meter issues.
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review & research credit card providers for city cards

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Apptegy meetings-website development
- Negotiations meeting w/David & union

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	165.00	.00	165.00
101-41110-122	FICA	812.85	1,018.00	.00	1,018.00
101-41110-151	Worker s Comp Insurance Prem	78.96	83.00	73.71	9.29
101-41110-201	Office Supplies(paper-pens-et)	17.29	100.00	.00	100.00
101-41110-310	Other Professional Services	.00	.00	66.00	66.00-
101-41110-322	Postage	.00	50.00	.00	50.00
101-41110-331	Meetings-Conferences (mtgs/mi)	105.00	1,000.00	1,379.52	379.52-
101-41110-343	Advertising	648.00	200.00	240.00	40.00-
101-41110-362	Property - Casualty Ins (Auto)	7,335.15	7,702.00	6,727.05	974.95
101-41110-381	Electric Utilities	1,966.32	1,800.00	1,087.31	712.69
101-41110-383	Gas Utilities	1,128.42	1,125.00	655.80	469.20
101-41110-401	Contractual Services	7,200.00	7,200.00	4,200.00	3,000.00
101-41110-433	Dues and Subscriptions	10,608.00	10,500.00	6,598.00	3,902.00
101-41110-437	Miscellaneous	149.77	500.00	296.82	203.18
101-41110-440	City Cleanup	6,851.60	6,600.00	3,205.23	3,394.77
Total Council:		50,366.36	51,343.00	24,529.44	26,813.56
Elections					
101-41410-103	Part-Time Employees	5,868.00	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	414.78	.00	.00	.00
101-41410-437	Miscellaneous	1,840.30	840.00	960.00	120.00-
101-41410-590	Capital Outlay	3,496.32	.00	.00	.00
Total Elections:		11,619.40	840.00	960.00	120.00-
Administration					
101-41500-101	Full-Time Employees Regular	312,941.38	323,444.00	211,882.83	111,561.17
101-41500-102	Full-Time Employees Overtime	14,221.54	17,500.00	9,341.37	8,158.63
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	1,958.40	1,041.60
101-41500-121	PERA	23,567.10	25,571.00	16,561.75	9,009.25
101-41500-122	FICA	24,686.55	26,082.00	16,777.93	9,304.07
101-41500-131	Employer Paid Health	75,753.31	77,373.60	52,882.13	24,491.47
101-41500-142	Unemployment Benefit Payments	8,349.39	.00	.00	.00
101-41500-151	Worker s Comp Insurance Prem	2,903.29	3,048.00	2,707.10	340.90
101-41500-201	Office Supplies	4,458.72	5,500.00	2,315.28	3,184.72
101-41500-211	Operating Supplies - Cleaning	700.83	1,000.00	176.22	823.78
101-41500-217	Other Operating Supplies	1,617.76	1,000.00	820.81	179.19
101-41500-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	11,828.43	2,500.00	558.49	1,941.51
101-41500-227	Repair/Maintain - Amb Building	2,669.03	3,000.00	210.00	2,790.00
101-41500-301	Auditing and Acct g Services	29,000.00	29,500.00	30,800.00	1,300.00-
101-41500-303	Engineering Fees	162,490.00	50,000.00	9,559.00	40,441.00
101-41500-304	Legal Fees	35,524.21	25,000.00	6,480.00	18,520.00
101-41500-309	Software and Design	18,306.42	17,500.00	19,823.76	2,323.76-
101-41500-310	Other Professional Services	9,400.42	5,000.00	15,052.60	10,052.60-
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	650.00	2,000.00
101-41500-316	Building Inspections	31,538.68	20,000.00	20,954.43	954.43-
101-41500-317	Dial A Ride Bus	8,135.25	6,000.00	3,192.00	2,808.00
101-41500-321	Communications	5,886.35	6,000.00	3,990.00	2,010.00
101-41500-322	Postage	2,115.09	2,500.00	1,683.96	816.04
101-41500-331	Meetings-Conferences (mtgs/mi)	2,641.57	5,000.00	2,960.29	2,039.71
101-41500-343	Advertising	3,564.18	3,500.00	2,756.37	743.63
101-41500-362	Property - Casualty Ins (Auto)	5,317.98	5,583.00	4,876.28	706.72

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-41500-381	Electric Utilities	1,966.36	2,000.00	1,087.36	912.64
101-41500-383	Gas Utilities	1,128.42	1,200.00	655.79	544.21
101-41500-401	Contractual Services	13,421.57	13,000.00	11,140.15	1,859.85
101-41500-417	Uniforms	1,643.64	1,800.00	723.68	1,076.32
101-41500-433	Dues and Subscriptions	2,072.29	2,000.00	1,445.45	554.55
101-41500-434	Sales Tax Paid	9.00	20.00	8.00	12.00
101-41500-437	Miscellaneous	1,639.19	500.00	65.61	434.39
101-41500-442	Bank Service Charges	3,255.30	3,200.00	753.08	2,446.92
101-41500-443	Credit Card Merchant Fees	3,339.64	2,500.00	644.54	1,855.46
101-41500-444	XPRESS Bill Pay Fees	5,597.46	5,500.00	1,429.67	4,070.33
101-41500-560	Furniture & Fixtures	94.98	.00	.00	.00
101-41500-570	Office Equipment & Furnishings	705.13	1,000.00	319.00	681.00
101-41500-580	Computers & Technology	1,343.80	29,180.00	8,757.80	20,422.20
101-41500-590	Capital Outlay	17,028.66	65,000.00	.00	65,000.00
Total Administration:		856,508.12	794,651.60	466,001.13	328,650.47
Police					
101-42100-101	Full-Time Employees Regular	616,024.85	617,732.00	393,802.36	223,929.64
101-42100-102	Full-Time Employees Overtime	23,730.07	20,000.00	26,054.21	6,054.21-
101-42100-103	Part-Time Employees	6,194.68	6,000.00	5,508.30	491.70
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	652.80	347.20
101-42100-121	PERA	102,349.97	107,934.00	70,176.25	37,757.75
101-42100-122	FICA	12,683.12	12,985.00	8,617.64	4,367.36
101-42100-131	Employer Paid Health	166,208.28	169,482.00	113,960.54	55,521.46
101-42100-142	Unemployment Benefit Payments	282.88	.00	.00	.00
101-42100-151	Worker s Comp Insurance Prem	36,014.12	37,815.00	33,585.61	4,229.39
101-42100-201	Office Supplies(paper-pens-et)	2,983.35	3,000.00	923.42	2,076.58
101-42100-212	Motor Fuels-Gas	23,597.07	20,000.00	10,791.48	9,208.52
101-42100-217	Other Operating Supplies	258.95	500.00	100.71	399.29
101-42100-221	Repair/Maint - Equipment	19,715.28	16,000.00	7,072.96	8,927.04
101-42100-228	Repair/Maintain Other	2,499.31	3,000.00	1,682.76	1,317.24
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	14,400.00	7,200.00
101-42100-309	Software and Design	6,152.91	7,000.00	10,636.16	3,636.16-
101-42100-310	Other Professional Services	4,422.56	5,000.00	7,473.80	2,473.80-
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,869.39	15,000.00	9,520.93	5,479.07
101-42100-322	Postage	238.07	500.00	71.07	428.93
101-42100-331	Meetings-Conferences (mtgs/mi)	9,396.75	9,000.00	5,771.76	3,228.24
101-42100-343	Advertising	96.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,898.37	6,193.00	5,409.07	783.93
101-42100-381	Electric Utilities	2,118.32	1,800.00	1,087.33	712.67
101-42100-383	Gas Utilities	1,128.39	1,100.00	655.77	444.23
101-42100-406	Safety	624.69	1,200.00	.00	1,200.00
101-42100-417	Uniforms	10,297.65	9,000.00	11,210.31	2,210.31-
101-42100-418	Range/Ammo	10,166.79	10,000.00	9,054.65	945.35
101-42100-433	Dues and Subscriptions	1,787.69	3,500.00	1,783.94	1,716.06
101-42100-436	Towing Charges	.00	200.00	.00	200.00
101-42100-437	Miscellaneous	940.15	3,000.00	864.41	2,135.59
101-42100-438	Police - DARE Prog	1,924.33	5,000.00	525.89	4,474.11
101-42100-446	NSF Checks	.00	500.00	18.48	481.52
101-42100-560	Furniture & Fixtures	64.99	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	7,593.95	60,060.00	78.38	59,981.62

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Police:		1,120,141.32	1,184,801.00	757,770.98	427,030.02
City Fire					
101-42200-103	Part-Time Employees	25,866.16	22,156.00	.00	22,156.00
101-42200-122	FICA	1,978.81	1,695.00	.00	1,695.00
101-42200-151	Worker s Comp Insurance Prem	3,334.53	3,501.00	3,109.44	391.56
101-42200-201	Office Supplies(paper-pens-et)	125.94	300.00	.00	300.00
101-42200-207	Fire Prevention Instruct Supps	1,560.00	2,000.00	808.50	1,191.50
101-42200-211	Operating Supplies - Cleaning	.00	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	1,463.77	1,000.00	1,058.45	58.45-
101-42200-217	Other Operating Supplies	1,673.75	1,500.00	193.90	1,306.10
101-42200-221	Repair/Maint - Equipment	32,208.43	20,000.00	55,482.76	35,482.76-
101-42200-223	Repair/Maintain - Building	17,226.01	10,000.00	884.00	9,116.00
101-42200-226	Foam	.00	1,000.00	2,449.12	1,449.12-
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	77.88	100.00	51.92	48.08
101-42200-310	Other Professional Services	1,402.50	1,000.00	1,073.75	73.75-
101-42200-321	Communications	3,575.66	3,200.00	2,641.86	558.14
101-42200-322	Postage	62.19	100.00	.00	100.00
101-42200-331	Meetings-Conferences (mtgs/mi)	2,964.50	1,500.00	6,666.91	5,166.91-
101-42200-343	Advertising	273.00	300.00	.00	300.00
101-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
101-42200-381	Electric Utilities	1,852.00	2,000.00	1,195.00	805.00
101-42200-383	Gas Utilities	5,384.93	5,000.00	3,986.26	1,013.74
101-42200-384	Garbage Service	657.12	720.00	383.32	336.68
101-42200-417	Uniforms/Fire Equip	.00	5,000.00	6,085.52	1,085.52-
101-42200-433	Dues and Subscriptions	342.50	1,000.00	850.00	150.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	17,726.44	.00	.00	.00
101-42200-602	Other LT Obligation Principal	.00	42,186.00	.00	42,186.00
101-42200-612	Other Long-Term Obligation Int	.00	20,500.00	.00	20,500.00
Total City Fire:		126,227.55	153,853.00	92,855.57	60,997.43
Emergency Management					
101-42500-103	Part-Time Employees	1,190.98	1,227.00	.00	1,227.00
101-42500-122	FICA	91.11	94.00	.00	94.00
101-42500-221	Repair/Maint - Equipment	278.69	2,000.00	1,675.80	324.20
101-42500-310	Other Professional Services	.00	660.00	892.00	232.00-
101-42500-381	Electric Utilities	1,000.00	900.00	575.00	325.00
Total Emergency Management:		2,560.78	4,881.00	3,142.80	1,738.20
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	114,076.53	120,766.00	79,605.64	41,160.36
101-43100-102	Full-Time Employees Overtime	445.40	2,100.00	1,282.06	817.94
101-43100-120	CENTRAL PENSION FUND	838.75	840.00	548.38	291.62
101-43100-121	PERA	8,514.29	9,215.00	6,038.93	3,176.07
101-43100-122	FICA	8,684.55	9,399.00	6,159.56	3,239.44
101-43100-131	Employer Paid Health	28,653.36	30,209.76	20,740.66	9,469.10
101-43100-151	Worker s Comp Insurance Prem	19,747.21	20,735.00	18,415.92	2,319.08
101-43100-201	Office Supplies(paper-pens-et)	494.28	500.00	6.49	493.51
101-43100-211	Operating Supplies - Cleaning	25.78	100.00	.00	100.00
101-43100-212	Motor Fuels-Gas	13,242.17	8,000.00	5,688.48	2,311.52
101-43100-217	Other Operating Supplies	8,893.93	14,000.00	6,226.14	7,773.86

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-43100-221	Repair/Maint - Equipment	12,697.84	25,000.00	15,074.14	9,925.86
101-43100-222	Tree trimming	13,408.49	18,500.00	.00	18,500.00
101-43100-223	Repair/Maintain - Building	8,775.20	7,500.00	1,006.83	6,493.17
101-43100-224	Repair/Maintain - Streets	58,450.00	100,000.00	830.52	99,169.48
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	54,491.45	55,000.00	58,003.00	3,003.00-
101-43100-303	Engineering Fees	2,080.00	10,000.00	12,148.50	2,148.50-
101-43100-310	Other Professional Services	25,982.98	30,000.00	19,308.05	10,691.95
101-43100-321	Communications	3,162.33	4,000.00	2,425.12	1,574.88
101-43100-322	Postage	7.85	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	39.50	300.00	24.50	275.50
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	16,384.88	17,205.00	15,027.13	2,177.87
101-43100-381	Electric Utilities	51,944.71	43,000.00	27,140.22	15,859.78
101-43100-383	Gas Utilities	6,796.13	4,500.00	3,259.76	1,240.24
101-43100-384	Garbage Service	1,473.48	1,650.00	859.53	790.47
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	404.32	1,000.00	928.69	71.31
101-43100-417	Uniforms	976.86	1,200.00	600.04	599.96
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	1,337.24	.00	.00	.00
101-43100-590	Capital Outlay	3,617.56	115,000.00	51,984.36	63,015.64
101-43100-700	TRANSFERS OUT	13,286.00	.00	.00	.00

Total Public Works (GENERAL):

478,933.07 672,469.76 353,332.65 319,137.11

Ice & Snow Removal

101-43125-101	Full-Time Employees Regular	21,728.76	23,003.00	15,162.93	7,840.07
101-43125-102	Full-Time Employees Overtime	84.79	400.00	244.20	155.80
101-43125-120	CENTRAL PENSION FUND	159.65	160.00	104.42	55.58
101-43125-121	PERA	1,621.92	1,755.00	1,150.21	604.79
101-43125-122	FICA	1,654.18	1,790.00	1,173.30	616.70
101-43125-131	Employer Paid Health	5,299.04	5,754.24	3,844.16	1,910.08
101-43125-212	Motor Fuels-Gas	8,069.90	8,000.00	5,669.43	2,330.57
101-43125-217	Other Operating Supplies	15,070.75	12,500.00	11,023.05	1,476.95
101-43125-221	Repair/Maint - Equipment	9,147.79	7,500.00	4,477.29	3,022.71
101-43125-310	Other Professional Services	16,934.10	35,000.00	21,817.50	13,182.50
101-43125-343	Advertising	288.00	100.00	.00	100.00
101-43125-437	Miscellaneous	.00	.00	500.00	500.00-

Total Ice & Snow Removal:

80,058.88 95,962.24 65,166.49 30,795.75

Economic Development

101-46500-101	Full-Time Employees Regular	34,889.93	39,661.00	25,932.49	13,728.51
101-46500-102	Full-Time Employees Overtime	641.75	1,500.00	278.87	1,221.13
101-46500-121	PERA	2,664.71	3,087.00	1,965.87	1,121.13
101-46500-122	FICA	2,649.14	3,149.00	2,005.20	1,143.80
101-46500-131	Employer Paid Health	11,236.84	11,444.40	7,822.18	3,622.22
101-46500-201	Office Supplies	66.27	500.00	36.48	463.52
101-46500-304	Legal Fees	.00	.00	568.75	568.75-
101-46500-310	Other Professional Services	204.20	500.00	.00	500.00
101-46500-331	Meetings-Conferences (mtgs/mi)	341.19	1,000.00	299.95	700.05
101-46500-491	EDA Contributions	7,500.00	.00	.00	.00
101-46500-580	Computers & Technology	1,343.79	.00	.00	.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Economic Development:		61,537.82	60,841.40	38,909.79	21,931.61
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	27,500.00	15,000.00-
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00
Total Other Finanacing Uses/Contrib:		17,800.00	17,800.00	31,800.00	14,000.00-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	127,524.65	135,512.00	88,604.01	46,907.99
211-45500-103	Part-Time Employees	16,466.94	23,553.00	14,114.77	9,438.23
211-45500-121	PERA	10,609.10	11,755.00	7,639.29	4,115.71
211-45500-122	FICA	10,847.54	12,169.00	7,801.06	4,367.94
211-45500-131	Employer Paid Health	37,489.08	38,148.00	26,047.06	12,100.94
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	245.00	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	727.65	765.00	679.43	85.57
211-45500-201	Office Supplies(paper-pens-et)	6,559.15	4,000.00	2,293.15	1,706.85
211-45500-217	Other Operating Supplies	.00	.00	78.47	78.47-
211-45500-221	Repair/Maint - Equipment	2,938.12	2,100.00	2,447.24	347.24-
211-45500-223	Repair/Maintain - Building	1,996.54	2,000.00	1,236.62	763.38
211-45500-310	Other Professional Services	.00	1,000.00	.00	1,000.00
211-45500-321	Communications	614.33	675.00	455.41	219.59
211-45500-331	Meetings-Conferences (mtgs/mi)	85.20	500.00	267.24	232.76
211-45500-362	Property - Casualty Ins (Auto)	4,859.53	5,450.00	4,760.12	689.88
211-45500-381	Electric Utilities	4,502.00	4,200.00	2,368.00	1,832.00
211-45500-383	Gas Utilities	2,487.58	2,000.00	1,599.34	400.66
211-45500-401	Contractual Services	10,130.00	9,180.00	6,041.28	3,138.72
211-45500-418	Rentals	11,792.94	10,950.00	6,972.00	3,978.00
211-45500-434	Sales Tax Paid	218.00	150.00	162.00	12.00-
211-45500-437	Miscellaneous	1,625.27	1,500.00	250.00	1,250.00
211-45500-580	Computers & Technology	.00	1,500.00	.00	1,500.00
211-45500-590	Capital Outlay	.00	100,000.00	4,268.02	95,731.98
211-45500-592	Books/Periodicals	31,132.86	32,000.00	20,307.55	11,692.45
Total Libraries (GENERAL):		282,851.48	399,107.00	198,392.06	200,714.94
Libraries (GENERAL)					
215-45500-570	Office Equipment & Furnishings	1,993.69	.00	.00	.00
Total Libraries (GENERAL):		1,993.69	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	100.00	62.79	37.21
225-45127-217	Other Operating Supplies	.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	5.98	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,279.00	1,000.00	801.00	199.00
225-45127-383	Gas Utilities	954.27	1,000.00	701.96	298.04
225-45127-437	Miscellaneous	.00	200.00	.00	200.00
Total ICE RINK:		2,239.25	5,300.00	1,565.75	3,734.25

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
POOL					
225-45128-103	Part-Time Employees	61,628.35	85,000.00	89,384.11	4,384.11-
225-45128-121	PERA	614.84	675.00	632.78	42.22
225-45128-122	FICA	4,714.59	6,125.00	6,838.18	713.18-
225-45128-142	Unemployment Benefit Payments	823.40	.00	.00	.00
225-45128-151	Worker s Comp Insurance Prem	3,900.61	4,096.00	3,637.89	458.11
225-45128-211	Operating Supplies - Cleaning	26.47	300.00	6.60	293.40
225-45128-217	Other Operating Supplies	6,855.78	8,000.00	7,323.49	676.51
225-45128-221	Repair/Maint - Equipment	23,158.68	4,000.00	1,863.53	2,136.47
225-45128-223	Repair/Maintain - Building	893.00	750.00	1,069.26	319.26-
225-45128-228	Repair/Maintain - Other	37.99	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	6,857.30	7,500.00	7,030.99	469.01
225-45128-309	SOFTWARE & DESIGN	2,995.00	2,995.00	3,295.00	300.00-
225-45128-310	Other Professional Services	3,716.00	2,500.00	3,248.50	748.50-
225-45128-321	Communications	668.14	800.00	623.97	176.03
225-45128-322	Postage	19.33	100.00	61.45	38.55
225-45128-331	Meetings-Conferences (mtgs/mi)	2,039.00	2,000.00	4,367.00	2,367.00-
225-45128-343	Advertising	456.00	300.00	144.00	156.00
225-45128-362	Property - Casualty Ins (Auto)	14,156.83	14,865.00	12,983.34	1,881.66
225-45128-381	Electric Utilities	6,634.00	7,500.00	5,103.00	2,397.00
225-45128-383	Gas Utilities	6,566.29	5,400.00	5,981.52	581.52-
225-45128-417	UNIFORMS	1,925.72	3,000.00	2,575.63	424.37
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	2,690.00	4,000.00	3,493.00	507.00
225-45128-437	Miscellaneous	75.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	848.46	2,000.00	32.85	1,967.15
Total POOL:		152,970.78	164,356.00	159,696.09	4,659.91
PARKS					
225-45200-101	Full-Time Employees Regular	61,458.15	61,381.00	40,247.92	21,133.08
225-45200-102	Full-Time Employees Overtime	4,903.20	5,000.00	4,004.50	995.50
225-45200-103	Part-Time Employees	13,327.00	14,000.00	15,262.50	1,262.50-
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	652.80	347.20
225-45200-121	PERA	4,815.57	4,978.00	3,271.86	1,706.14
225-45200-122	FICA	6,057.03	5,988.00	4,537.66	1,450.34
225-45200-131	Employer Paid Health	16,492.12	16,890.00	11,537.22	5,352.78
225-45200-142	Unemployment Benefit Payments	404.91	.00	.00	.00
225-45200-151	Worker s Comp Insurance Prem	2,863.20	3,006.00	2,669.80	336.20
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	4,536.59	4,500.00	1,897.62	2,602.38
225-45200-217	Other Operating Supplies	5,313.19	4,000.00	2,306.54	1,693.46
225-45200-221	Repair/Maint - Equipment	4,660.35	6,000.00	2,744.94	3,255.06
225-45200-223	Repair/Maintain - Building	12,024.47	10,000.00	1,970.23	8,029.77
225-45200-228	Repair/Maintain - Other	109.95	500.00	.00	500.00
225-45200-229	Refunds	30.00	120.00	.00	120.00
225-45200-310	Other Professional Services	1,845.00	2,000.00	1,280.73	719.27
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	144.00	250.00	198.00	52.00
225-45200-362	Property - Casualty Ins (Auto)	18,876.08	19,819.00	17,310.24	2,508.76
225-45200-381	Electric Utilities	6,476.00	3,500.00	5,969.00	2,469.00-
225-45200-384	Garbage Service	1,565.46	1,900.00	840.06	1,059.94
225-45200-417	Uniforms	595.27	600.00	143.61	456.39
225-45200-418	Rentals	25.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	66.00	100.00	77.00	23.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
225-45200-590	Capital Outlay	.00	125,000.00	9,756.49	115,243.51
Total PARKS:		167,586.94	291,732.00	126,678.72	165,053.28
AED SMART CABINETS PROJECT					
228-41500-437	Miscellaneous	.00	.00	344.13	344.13-
228-41500-590	Capital Outlay	.00	.00	14,390.00	14,390.00-
Total AED SMART CABINETS PROJECT:		.00	.00	14,734.13	14,734.13-
Cemetery					
235-49010-217	Other Operating Supplies	1,166.88	1,500.00	760.84	739.16
235-49010-221	Repair/Maint - Equipment	193.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	.00	500.00
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	640.00	.00	640.00
235-49010-310	Other Professional Services	1,692.60	2,500.00	1,802.61	697.39
235-49010-343	Advertising	216.00	.00	.00	.00
235-49010-362	Property - Casualty Ins (Auto)	3,572.22	3,750.00	3,275.31	474.69
235-49010-381	Electric Utilities	623.00	500.00	385.00	115.00
235-49010-384	Garbage Service	1,389.96	1,900.00	374.40	1,525.60
235-49010-401	Contractual Services	31,070.00	30,000.00	17,045.00	12,955.00
235-49010-418	Rental	125.00	200.00	.00	200.00
235-49010-590	Capital Outlay	158,671.05	20,000.00	.00	20,000.00
Total Cemetery:		199,359.71	63,990.00	23,643.16	40,346.84
RURAL FIRE					
245-42200-103	Part-Time Employees	10,971.15	9,902.00	.00	9,902.00
245-42200-122	FICA	839.28	758.00	.00	758.00
245-42200-151	Worker s Comp Insurance Prem	3,343.03	3,510.00	3,117.43	392.57
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,981.08	2,700.00	1,242.02	1,457.98
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	18,462.33	10,000.00	9,299.16	700.84
245-42200-226	Foam	.00	1,000.00	2,449.13	1,449.13-
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	990.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
245-42200-417	Uniform	.00	2,000.00	.00	2,000.00
245-42200-433	Dues and Subscriptions	.00	500.00	850.00	350.00-
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,771.00	.00	.00	.00
Total RURAL FIRE:		52,829.30	39,415.00	22,892.60	16,522.40
Fire Relief					
250-42300-124	Fire Pension Contributions	42,316.70	42,316.00	.00	42,316.00
250-42300-490	Donations - Fire Relief Assoc	19,200.00	20,200.00	.00	20,200.00
Total Fire Relief:		61,516.70	62,516.00	.00	62,516.00
Debt Service					
300-47000-601	Bond Principal Pymt	370,000.00	381,000.00	381,000.00	.00
300-47000-611	Bond Interest Payment	80,534.25	72,552.00	72,551.50	.50

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Debt Service:		450,534.25	453,552.00	453,551.50	.50
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	21,045.50	.00	.00	.00
325-43100-700	Transfers Out	60,000.00	.00	.00	.00
Total STREET IMPROVEMENT FUND:		81,045.50	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	157,169.00	.00	.00	.00
Total CAPITAL IMPROVEMENT FUND:		157,169.00	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	1,136.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	3,405.15	.00	.00	.00
Total 2019 DOWNTOWN PROJECT:		4,541.65	.00	.00	.00
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	3,487.50	.00	.00	.00
417-48000-310	Other Professional Services	4,295.00	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		7,782.50	.00	.00	.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	101,834.50	961,200.00	362,561.36	598,638.64
418-48000-310	Other Professional Services	.00	.00	38,400.00	38,400.00-
418-48000-352	General Notices and Pub Info	.00	.00	216.00	216.00-
418-48000-530	Capital-Other Improvements	.00	3,844,249.75	304,358.72	3,539,891.03
418-48000-620	Fiscal Agent Fees	.00	.00	750.00	750.00-
Total 2023 STREET/UTIL IMPROVE PROJ:		101,834.50	4,805,449.75	706,286.08	4,099,163.67
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	6,710.00	7,500.00	18,420.00	10,920.00-
Total TIF 1-9 LEVAN:		7,710.00	8,500.00	19,420.00	10,920.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	8,532.00	8,750.00	5,330.00	3,420.00
Total TIF DOWNTOWN REDEVELOPMENT:		9,532.00	9,750.00	6,330.00	3,420.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	58,595.47	61,381.00	40,264.99	21,116.01
601-49400-102	Full-Time Employees Overtime	2,812.75	5,000.00	972.77	4,027.23
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	652.80	347.20
601-49400-121	PERA	6,164.53	4,978.00	3,077.83	1,900.17
601-49400-122	FICA	4,682.37	4,945.00	3,139.44	1,805.56
601-49400-131	Employer Paid Health	16,481.56	16,890.00	11,531.06	5,358.94
601-49400-151	Worker s Comp Insurance Prem	1,433.40	1,505.00	1,336.67	168.33
601-49400-201	Office Supplies(paper-pens-et)	764.69	750.00	424.57	325.43

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
601-49400-212	Motor Fuels-Gas	513.41	750.00	46.94	703.06
601-49400-217	Other Operating Supplies	11,136.88	10,000.00	4,715.15	5,284.85
601-49400-221	Repair/Maint -WELLS	29,711.07	30,000.00	9,953.61	20,046.39
601-49400-223	Repair/Maintain - Building	1,145.34	2,000.00	.00	2,000.00
601-49400-228	Repair-Water Main Repairs	7,190.07	30,000.00	18,147.15	11,852.85
601-49400-229	Refunds	5,000.00	3,000.00	1,000.00	2,000.00
601-49400-303	Engineering Fees	8,600.00	10,000.00	26,937.65	16,937.65-
601-49400-309	Software and Design	4,083.18	10,000.00	4,491.49	5,508.51
601-49400-310	Other Professional Services	21,345.61	17,000.00	11,167.61	5,832.39
601-49400-321	Communications	4,402.83	4,000.00	4,211.48	211.48-
601-49400-322	Postage	2,915.47	2,400.00	1,949.58	450.42
601-49400-331	Meetings-Conferences (mtgs/mi)	223.95	1,000.00	386.00	614.00
601-49400-343	Advertising	48.00	400.00	48.00	352.00
601-49400-362	Property - Casualty Ins (Auto)	7,209.53	7,570.00	6,611.76	958.24
601-49400-381	Electric Utilities	45,494.00	43,000.00	21,551.00	21,449.00
601-49400-401	Contractual Services	540.23	1,500.00	.00	1,500.00
601-49400-406	SAFETY	953.49	1,000.00	309.95	690.05
601-49400-417	Uniforms	554.60	600.00	323.03	276.97
601-49400-420	Depreciation	111,120.00	110,000.00	.00	110,000.00
601-49400-433	Dues and Subscriptions	300.00	1,000.00	400.00	600.00
601-49400-434	Sales Tax Paid	2.08-	100.00	1.30	98.70
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	10,668.65	95,000.00	235.36	94,764.64
601-49400-570	Capital Outlay - Equipment	40,066.25	.00	.00	.00
601-49400-611	Bond Interest	2,790.94	2,651.00	2,650.88	.12
601-49400-700	Transfers Out	335,062.13	181,138.00	122,087.13	59,050.87
Total Water Utilities (GENERAL):		743,006.72	660,758.00	298,625.20	362,132.80
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	61,233.22	61,381.00	40,445.60	20,935.40
602-49450-102	Full-Time Employees Overtime	6,034.06	5,000.00	4,574.93	425.07
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	652.80	347.20
602-49450-121	PERA	2,656.62	4,978.00	3,361.53	1,616.47
602-49450-122	FICA	5,020.04	4,945.00	3,428.79	1,516.21
602-49450-131	Employer Paid Health	16,490.80	16,890.00	11,535.47	5,354.53
602-49450-201	Office Supplies(paper-pens-et)	421.85	500.00	424.56	75.44
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	204.39	2,000.00	326.39	1,673.61
602-49450-221	Repair/Maint - Equipment	18,481.37	16,000.00	4,714.89	11,285.11
602-49450-228	Repair/Maintain - Other	2,141.00	.00	.00	.00
602-49450-229	Refunds	5,000.00	2,000.00	1,000.00	1,000.00
602-49450-310	Other Professional Services	328.73	500.00	809.57	309.57-
602-49450-322	Postage	2,554.63	2,400.00	1,881.86	518.14
602-49450-331	Meetings-Conferences (mtgs/mi)	895.44	1,000.00	802.16	197.84
602-49450-343	Advertising	72.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,980.57	5,230.00	4,567.98	662.02
602-49450-381	Electric Utilities	8,375.00	9,000.00	5,226.00	3,774.00
602-49450-383	Gas Utilities	580.29	1,000.00	385.23	614.77
602-49450-385	Sewer Plv-Elgin Sewer District	789,204.65	840,000.00	391,797.97	448,202.03
602-49450-417	UNIFORM	600.00	600.00	496.65	103.35
602-49450-420	Depreciation	29,199.00	23,000.00	.00	23,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	335,062.12	181,138.00	122,087.12	59,050.88

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Sewer (GENERAL):		1,290,534.18	1,179,312.00	598,519.50	580,792.50
Net Grand Totals:		6,580,791.45-	11,181,180.75-	4,464,803.64-	6,716,377.11-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Regular Meeting: September 12th, 2023

AGENDA ITEM:	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: August Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of August. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Chief's Association meeting regarding the new laws affecting school resource officers.
- Conducted department meeting regarding Corn on the Cob Days staffing and operations plan.

Misc. Activity

- National Night Out was August 1st. Had a good turnout. All of the police department staff were present.
- Corn on the Cob Days. Ran less staff this year to help save on payroll expenses. The weekend went very well with only a couple of minor incidences.
- We have been part of a lot of conversations regarding our School Resource Officer (SRO) program. Many agencies are pulling their officers from the schools due to some new laws that got snuck through. We will continue with our SRO program because we believe the value of the program outweighs the poor legislation that was passed.

- We conducted a search warrant on a house on the NE side of town and recovered a stolen motorcycle and fentanyl. Two people were arrested and charged with felonies.

Citations issued: 12

August Call Activity 2023

9-11 Hang-Ups	0
Alarms	3
All other	2
Animal Complaints	8
Assault	0
Assist Other Department	19
Attempt to Locate	0
ATV Violations	1
Burglary/Open Door	0
Child Abuse/Custody Exchange	1
Civil Matter	1
Contempt/Curfew Violation	0
Damage to Property	1
DANCO Violation	0
Disorderly Conduct	3
Domestics	3
Driving Complaints	5
Driving Under the Influence	1
Drugs All Types	1
Escort	0
Fire Calls	1
Fireworks	0
Found Property	3
Fraud	1
Funeral Assist	3
Gun Permit	0
Harassment/Threats	1
Littering	0
Lost Property	0
Medical Calls	28
Misc. Information	1
Motorist Assists	4
Noise Complaints	3
OFP/HRO Violation	1
Ordinance Violation	1
Parking Complaints/Violations	4
POR Predatory Offender Reg.	0
Public Assists	29
School Bus/Incident & Tobacco	0
Security Check	90
Sex Offense	0
Snow Removal	0
Sudden Death	2
Suspicious Activity	12

Theft Offenses	3
Traffic Crashes/Violations	148
Trespassing	2
Vulnerable Adults	0
Weapons Violation	0
Warrants All	1
Welfare Checks	5
Worthless Checks	0
TOTAL CALLS	392

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of August. We as a city averaged 420,290 gallons per day. The highest being 695,000 gallons and the lowest being 214,000 gallons. We pumped 13,029,000 gallons for the month.
- Water meters were read on the 1st of the month.
- Water meter replacement is ongoing.
- We had 48 locates for Gopher State One Call.
- Burgerson-Caswell has completed their testing on well #3. It has been determined the air is coming from the aquifer.

Sewer

- We are currently getting bids to clean and regrade one of our storm sewer drainage ways.

Streets

- Elcor brought in a second crew to help move the 2nd Ave NW project along.
- We have been filling potholes as they appear. This will continue as needed.
- Sidewalk replacement has been completed for the year.

Parks

- The pool closed August 27th.
- The soccer field has been set up for the 2023 season.
- We are continuing to work with Julie and Will Harrington, along with the Parks and Trails Committee for the Wedgewood project.

Trees

- We have begun our fall tree trimming. This is to help with branches hitting and damaging equipment and trucks.
- We are working with residents to remove Ash trees from their properties. We started with over 80 residents and are down to 18.

Buildings

- I have received the bid packet from SEH and have begun to review.

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,
Shane Loftus
Public Works Director**



PARKS & TRAILS COMMISSION

Meeting Minutes

Tuesday, May 23, 2023, at 6:00 P.M.
Public Works Building, 230 10th St SW, Plainview, MN 55964

The Plainview Parks & Trails Commission meeting was called to order at 6:00 pm on May 23, 2023.
Commissioners in attendance: John Curtiss, Ben Jacobs, Carrie Klassen, Sue Tangen, and Marlene Young.
Absent: Claire Speedling. Staff in attendance: Shane Loftus.

Motion was made by Tangen and seconded by Klassen to approve the agenda. Passed. 5/0.

Motion was made by Tangen and seconded by Jacobs to approve the March 28, 2023, meeting minutes. Passed. 5/0.

Old Business:

Loftus shared an update on the welcome signs. Danckwart Landscaping will be removing the current signs later this week or sometime next week. He was in touch with Randy Doane about replacement at the location on Highway 247. Doane is agreeable to replacing the sign, but without an easement signed. Loftus will take this to City Council to discuss. The previously discussed alternate location along the northwest corner of Lakeside was determined to not work as most of the area is swampy or in the path of the snowmobile trail. He will be working with Lakeside to sign an easement replacement of the sign on the Highway 42 location. Loftus has been in touch with LaCrosse Sign Group regarding the new signs. They should go up sometime yet this year. The footings from the current signs cannot be used as they need undisturbed soil.

Jacobs has been updating the park information on the City's website. He has updated the listing of available equipment/amenities and added parks that weren't previously listed. Pictures of the parks can also be added. Members of the commission will work on taking pictures. Klassen suggested moving the parks page out of the dropdown for Public Works to make it easier to find. Jacobs will check with Carol Kujath at City Hall about any issues with moving the page.

New Business:

Curtiss shared that he has a youth group from the Good Shephard Lutheran Youth that will be doing a service project on June 14th, 2023. They will be planting four new trees along the walking trail in the northwest part of town. There is still money left from the Blandin Project grant that will be used to purchase the trees. Loftus will look for trees and have them ready along the trail the morning of June 14th. The group will also be working on cleaning gravestones in Greenwood Cemetery.

The group accepted the resignation of Beau Hebert from the commission. Loftus will request to have a request put on the City's Facebook page asking for new members to apply.

Reports:

Jacobs informed the group that the first two AED cabinets will be going up tomorrow, May 24th, 2023, with one located in Millville and the other at Eckstein Park.

Jacobs had no news to share from City Council.

Loftus gave a Public Works update:

- The parks have been opened for the season.
- The pool has been filled and will open on June 5th.
 - He has a 7th grade class coming to the pool on the last day of school.
 - The lifeguards will be at the pool the Saturday before opening to finalize everything.
- He previously received a bid of \$15,000 for putting up lights around the pickleball court at Eastwood Park. Due to the cost and the fact that it stays light out until around 9pm during the summer, this project will not be pursued at this time.
- During improvements in Orchard Hills, he had sewer and water put in at the Orchard Hills Park. Due to this, the sidewalk had to be removed. As part of this year's sidewalk project, he will be replacing the sidewalk at the park, as well as pouring a cement pad for a bike rack.

Motion was made to adjourn by Jacobs and seconded by Tangen. Passed 5/0.

Meeting adjourned at 6:34 p.m.



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MEMORANDUM

Date: September 6, 2023
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

Elcor Construction currently has 3 crews working on the project, with one crew working on storm sewer between 2nd St NW and 4th St NW, one working on sanitary sewer between 4th St NW and 6th St NW, and the last working on sidewalk grading between TH 42 and 2nd St NW.

Private utility relocations (Lumen fiber) within Phase 3 of the project have delayed the contractor. Based on this, it will no longer be possible to fully complete the work in the Phase 3 area in the 2023 construction season. Street and utility work between 6th St NW and 8th St NW will be delayed until 2024. A change order modifying the completion dates for this section of the project is included in the Council packet for consideration of approval.

Based on this change, work between 4th St NW and TH 42 (except for final wearing course), and along 10th St NW (CR 8) would be fully complete this construction season. Between 6th St NW and 4th St NW, and between 10th St NW (CR 8) and 8th St NW the curb and gutter, asphalt base course, and concrete driveways will be complete this construction season. All remaining work would be completed in the 2024 construction season.

In addition to the completion date change, the proposed change order also adds various street maintenance items (asphalt and curb patching, manhole and valve adjustments) in other areas of the City to the project. These were planned and budgeted street maintenance items and are being added to this contract by change order to take advantage of economies of scale from a cost standpoint. Funding would come from budgeted street maintenance funds.

As a reminder, project updates are being sent out on a regular basis by e-mail and text. Those interested can sign up to receive updates through the project website, here: <https://clients.bolton-menk.com/plainviewstreets/>, under the "Updates" tab. Copies of previous updates and informational meeting presentations can also be downloaded from the website.

Orchard Hills 7th and 8th Subdivisions

A punch list has been prepared for each of these subdivisions and sent to the developer, developer's engineer, and contractor. There are still several items remaining to be completed, including grading modifications. The punch list will need to be completed prior to the City accepting the public improvements.

Name: Current Project Update

Date: 9/6/23

Page: 2

Well No. 3 Issues

An update memo on this project is included as a separate item in the Council packet.

Chapter 600 Code Updates

We've completed our initial review of the Chapter 600 Zoning and Subdivision ordinance in City Code and forwarded a memo and draft Code issue markups to City staff for review. The next step will be to determine the final scope of revisions with staff and then bring those revisions to Planning Commission and Council for consideration, likely at the October meetings.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- 3rd Avenue SE backyard drainage issues.
- Church of Christ parking lot expansion improvements.
- Plan review and inspection for modifications to Verizon's wireless antenna installations on the City's water tower.
- Standby generator improvements for Well No. 2.
- Lead service line inventory, as required by Minnesota Department of Health and EPA.
- 2020 Improvement Project close-out

Director's Report: September 2023

Outdoor Pick-up Locker: Our Outdoor Pick-Up Locker has been installed in the alley next to the book return. When placing an item on hold through our app or the online catalog, patrons are now able to select Plainview Pickup Locker as their pickup location. When their requested items become available, they receive an email telling them how to access their materials. Patrons may also contact the library and request that their current items on hold be placed in a locker. This project increases access to library materials, and has been generously funded through donations by local community members and businesses.

Home Delivery: To improve access to library services, community members who have difficulties visiting the library may request home delivery of materials. Library staff will select materials based on patron preferences and deliver them. Currently, this service is only available within the city limits of Plainview, MN. Sign up can be found on our website:

<https://plainview.lib.mn.us/services/outreach/>

Landscaping & Plants: I would like to recognize the following for their assistance in keeping the library looking fresh and colorful in the summer months.

- Happy Ramblers 4-H, who plant and maintain the horseshoe flower bed in the front of the building
- Bob and Sue Tangen, who plant and maintain the raised beds on either side of our entry doors
- John and Barb Meyer, who deliver gladiolus which we enjoy at the library for several days and then share with our patrons

August Quick Stats:



3810 Items Circulated



32 New Patrons



287 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday, July 18, 2023 7:00 PM

Members Present: Miranda Muller, Nicholas Ozment, Adam Feils, Youlonda Loechler, Carla Tentis, Paul Eidenschink

Members Not Present: Ian McDonald

Staff: Alice Henderson

City Council Member: Don Kuschel

SELCO Staff: Krista Ross

The meeting was called to order by Youlonda at 7:00 PM.

Public Comments (None)

A motion was made by Paul and seconded by Miranda to approve the agenda. Motion carried unanimously.

A motion was made by Adam and seconded by Nick to approve the consent agenda as follows:

- Board Minutes 6/20/2023
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations (None)
- SELCO/SELS & Foundation Reports (None)

Payment of Bills

A motion was made by Miranda and seconded by Youlonda to approve the Payables by Payee in the amount of \$5,538.34. Motion carried unanimously.

Unfinished Business

New Business

- Discussion with SELCO Executive Director Krista Ross: Presentation and discussion lead by Krista Ross on SELCO. Topics discussed were: Designation, Revenue Sources, Stakeholder Perspectives
- Preliminary Budget 2024: Discussion of preliminary budget and future capital improvements. Budget updates and changes for August meeting.

Additional Discussion

Next meeting is set for August 15, 2023.

Motion to adjourn was made by Carla and seconded by Adam at 8:08 PM. Motion carried unanimously.

Respectfully submitted,

Miranda Muller

Secretary, Plainview Library Board of Trustees

Development Services Coordinator Update

August 2023

EDA/HRA:

- **Operations:**

- The Southern Minnesota Initiative Foundation (SMIF) conducted a site visit on September 6th. Pam Bishop, SMIF and Molly Olson, Compeer Financial meet with members of the Core Team. This is the last step in the process to become a participant in their Rural Entrepreneurial Venture (REV) program. The REV program helps rural communities create more vibrant economies by finding and supporting local entrepreneurs. The REV model is based on the e2 Entrepreneurial Ecosystems framework. This should be a nice addition to what we already provide with our business incubator and Next Gen loan programs as well as other services. REV Communities will be announced at SMIF's 9th Annual Entrepreneurial Bridge Event on September 26, 2023, at Wedgewood Cove Golf Club in Albert Lea.
- Maxwell Construction is slated for some time in October to perform the repair work needed to remediate the condensation issue we had last winter at the Plainview Business Center.
- We had the locks on doors A & C fail, so we had to replace them. We were able to install a commercial lock on door A, so now all four of the entrances to the building are keyed alike.
- Mike Flaherty has provided the EDA with a draft of a new lease agreement to be used with tenants at the Plainview Business Center. The EDA Board will be reviewing this at their September Board meeting.
- I am working with several entrepreneurs who have indicated interest in leasing space at the Plainview Business Center.

- **BR&E (Business Retention & Expansion) Visits/ Business Assistance**

- Plainview and Wabasha are the two stops on this year's SE MN Together Housing Tour on October 4th. Highlights will be First Homes and the special zoning done for Skye View Development. The tour group will be doing lunch and an educational session here in Plainview. SEE ATTACHED FLYER if you are interested in registering.
- Access agreements have been signed between a local business and the MPCA to allow them and their consultants, Braun Intertec, to access the property. Phase I Brownfield remediation studies for the properties should begin this month.
- We have kicked off the P-E-M Safe Routes To School (SRTS) Plan process. P-E-M Schools will be sending a link to a Caregiver (Parents) Survey which will inquire into what barriers to walking and biking are perceived. The Teachers at all schools will also be collecting data at the end of September on how many students walk, or bike to school.
- SMIF awarded \$10,000 to the City of Plainview to support the development of a National Service Park which will highlight all forms of national service including Peace Corps, AmeriCorps, military, and other types of service. The Park Launch Event is being coordinated by Ken Flies and will be held on Saturday, November 4th at the High School.
- Working with the Plainview Downtown Merchants to establish a 501c.6 Business Alliance.
- Reminder that the Plainview Downtown Merchants are holding their Sip 'N Shop event from 2-8 pm on Thursday, September 14th.

- **Meetings:**

- 8/10 – Attended the monthly meeting of the Broadway Shops
- 9/7 – Monthly meeting of the Broadway Shops
- 9/8 – DEED & PEC Infrastructure Planning for Economic Development workshop
- 9/20 – PADCO Meeting

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator



Housing Bus Tour

Join us as we visit the communities of Wabasha and Plainview from the comfort of a coach bus!

Each community will share their recent successes in the development of affordable housing and discuss the ongoing and pressing needs for workforce housing. You'll leave the FREE tour with practical ways to enhance your community's housing outlook, new ideas, and new relationships.

Register at: <https://bit.ly/SEMNT2023>

**Wednesday
October 4
2023**



Housing Tour Agenda:

8:00 AM - Coffee, Donuts, and Mingling
8:30-9:30 AM - Speaker (at Wood Lake Meeting Center)
9:45 AM - Bus Departs Rochester
BUS STOP: The Community of Wabasha
BUS STOP: The Community of Plainview
12:30 PM - Lunch, Refreshments, and Networking
3:15 PM - Bus Drop Off in Rochester

The program will kick off with hot coffee, donuts, and a morning educational session with Ben Winchester, UMN Extension Center for Community Vitality Educator. Then we will hit the road, hearing from other speakers while en route to our spotlight communities.

**There is limited seating so please
register by September 15 at:**

<https://bit.ly/SEMNT2023>

Thank You to Our Event Sponsors



Southeast
Service
Cooperative



Plainview Fire Relief Association Monthly Report

August 2023

August 2023 Reports from the Plainview Fire Relief Association:

Meeting August 2, 2023

- 1) Old City truck will go to auction this month.**
- 2) Visited on what we are doing for the Corn on the Cob days:**
 - A) Trucks in the parade**
 - B) Help set up fence at TJ,s parking lot**
 - C) Updated our Firefighter License**

Fire Practice August 16th:

- A) We are still doing training on the new City Truck**

Fire Calls:

August 1st - Plainview senior housing - smoke in an apartment caused by food on the stove.

August 19th - alert call possible car accident responded but was called off.

August 22nd - medical lift assist.

August 23rd - gas leak in a house in Plainview, gas company was there and fixed.

Community events:

- A) Running a sportsman raffle.**
- B) Selling meat board raffle tickets at local establishments.**
- C) Trucks in the city parade.**

Submitted By:

Eric Bennett

Plainview Fire Relief secretary

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM:	Maintenance Agreement between Wabasha Co. and City of Plainview	AGENDA SECTION: Consent
PREPARED BY:	Shane Loftus, Public Works Director	AGENDA NO. 5.E
ATTACHMENTS:	Maintenance Agreement	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve the Maintenance Agreement between Wabasha Co. and the City of Plainview.		

SUMMARY

See attached maintenance agreement.

**Maintenance Agreement
Between Wabasha County and the City of Plainview**

WHEREAS, Wabasha County State Aid Highways 56 and 57 are within the City of Plainview;
and

WHEREAS, Wabasha County is obliged to maintain these roads; and

WHEREAS, It is beneficial for the citizens of the City of Plainview and Wabasha County to have the City of Plainview perform the following maintenance activities on the listed road segments:

Sweeping and removal of debris.

Snow and ice control including applying salt and/or abrasives and removal by the method shown in the table below

Road	Termini	Snow/Ice Removal Method	Length (miles)	Annual	
				Payment Rate (\$/mile)	Amount
CSAH 56 (3rd St SW)	TH 42 - 2nd Ave SW	Plowing	0.32	2,502	800.64
CSAH 56 (3rd St SW)	2nd Ave SW - W Broadway	Plowing and Hauling	0.14	6,255	875.70
CSAH 57 (9th and 10th St SW)	TH 42 - W Broadway	Plowing	0.49	2,502	1,225.98
Total Annual Amount =				\$2,902.32	

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

That Wabasha County agrees to pay the City of Plainview for performing the above described maintenance activities on the listed roads from January 1, 2024 through December 31, 2024 in one annual payment having a total amount of \$2902.32.

The City of Plainview agrees to indemnify and hold harmless Wabasha County from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to the activities conducted by the City of Plainview under this Agreement. The City of Plainview will be solely responsible for its own employees for any Workers Compensation claims.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

City of Plainview, Minnesota

County of Wabasha

APPROVED:

APPROVED:

City Mayor

Date



Wabasha County Engineer

8/1/2023

Date

ATTEST:

City Clerk

Date

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM: 2024 Proposed Levy	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 7.B.
ATTACHMENTS: Resolution No. 2023-22, Preliminary 2024 Tax Levy Spreadsheet	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the Resolution setting the Proposed 2024 tax levy at \$2,757,215 and setting the Truth in Taxation hearing date for December 12, 2023, at 6:00 p.m. at the Plainview Church of Christ.	

SUMMARY

Minnesota Statute 275.065 Subdivision 1(a) requires that each year, cities shall adopt the preliminary tax levy for taxes payable the following year and certify it to the county auditor by September 30. This proposed levy establishes a “ceiling” for the tax levy and allows the City the opportunity to reduce the levy at the final certification in December.

It has been our past practice to establish the preliminary levy in September, as required by State Statute, and then work through the details of that budget in October and November when we have property valuation numbers from Wabasha County, as well as more accurate numbers on any insurance increases, economic factors etc. The final budget is then presented for council approval at the December Truth in Taxation meeting. At this point, the levy amount can be reduced from the preliminary levy set, but it cannot be set any higher.

Staff have been working on the draft budget for several months. David and I have met with the Council’s Budget/Finance Committee to review and discuss the preliminary levy. An ongoing review of each department’s operating and capital budgets will take place during October and November which will give the Council time to review, ask questions, discuss, and make changes as they see necessary. The CIP and final budget will be considered for final adoption by the City Council in December after the Truth in Taxation hearing.

We have determined that the Proposed 2024 levy should be set at \$2,757,215. This amount reflects an increase from the 2023 levy in the amount of \$180,482 or 7%.

Several key factors were taken into consideration when recommending an increase in the 2024 Preliminary Levy. These factors include:

- Inflationary increases in fuel costs, electricity services, natural gas services and general

operating supplies.

- An increase in savings account interest rates and investment interest rates as well as an increase in funding for the 2024 Local Government Aid from the State of MN will help offset some of these inflationary increases.
- Estimated 5% increase in work comp and liability/property insurance premiums based on 2023 actual premium expenses.
- Estimated 5% increase in health insurance premiums. It's likely this increase could be lower, but those rates won't be set until later this year as the policy renews on March 1, 2024.
- Estimated a 4% cost of living increase for all full-time employees. Both union contracts expire this year and negotiations are ongoing.
- Increase in pool and park expenses due to higher wages for seasonal employees to help recruit and retain staff.
- \$1,000 increase in the amount that the City contributes to the volunteer firefighter's retirement fund.
- Continue funding for the Community Center, Corn on the Cob Days, Blue Bell Festival, Ye Olde Fashioned Christmas, and the Garden Club at the same rate as 2023.
- Continue funding the street maintenance program at \$100,000 a year. Annual street maintenance extends the life of our streets.
- Continue funding the capital improvement and street project funds at the same rate as 2023. These funds are used to meet the needs of our capital improvement plan and ensure the long-term viability of our street, water, and sewer infrastructure, as well as our capital equipment needs. A strong capital financial plan can lead to a more stable tax rate because future growth and infrastructure needs are incorporated into the plan.
- We continue to assign a portion of our general fund levy to help rebuild the unassigned general fund balance. This is a long-term plan to ensure we are maintaining significant fund balances. Not only does this affect our credit rating for future bond issues, but it indicates financial stability and good management practices.

RECOMMENDATION

Staff recommends approval of the resolution setting the Proposed 2024 Tax Levy and Setting the Truth in Taxation Hearing.

**CITY OF PLAINVIEW, MN
CITY COUNCIL**

RESOLUTION 2023-22

**RESOLUTION APPROVING THE PRELIMINARY 2023 TAX LEVY,
COLLECTIBLE IN 2024**

BE IT RESOLVED by the City Council of the City of Plainview, County of Wabasha, Minnesota, that the following sums of money be levied for the current year, collectible in 2024, upon taxable property in the City of Plainview, in these maximum amounts, for the following purposes:

Fund/Account Name	Preliminary Levy Amount
General	\$1,946,815
Fire Relief	\$21,200
Street Project Fund	\$150,000
Capital Project Fund	\$175,000
Library	\$262,253
Debt Service	\$201,947
TOTAL	\$2,757,215

The City Clerk is hereby instructed to transmit a copy of this resolution to the County Auditor of Wabasha County, Minnesota.

ADOPTED by the Plainview City Council on this 12th day of September 2023.

Aaron Luckstein, Mayor

ATTEST:

Carol Kujath, City Clerk

<u>Fund</u>	<u>Proposed Levy Amt</u>
General	\$1,946,815.00
Fire Relief	\$21,200.00
Street Projects	\$150,000.00
Capital Projects	\$175,000.00
Library	\$262,253.00
Debt Service	\$201,947.00
	<u>\$2,757,215.00</u>

NTC	\$0.00	tax rate unavailable	(net tax capacity numbers from Wabasha County aren't available until October)
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2024 General Fund Property Tax & LGA Funds

Gen Levy

Dept		Amt	
41110	Council	\$42,419.00	
41410	Elections	\$13,250.00	
41500	Admin	\$332,222.00	\$323,964.00
42100	Police	\$739,210.00	\$323,964.00
42200	City Fire	\$137,546.00	
42500	Emer Manage	\$7,274.00	
43100	Public Works	\$187,656.00	\$323,964.00
43125	Ice/Snow	\$90,703.00	
46500	EDA	\$64,144.00	
49300	Other/Contrib	\$17,800.00	
45127	Rec-Rink	\$6,100.00	
45128	Rec-Pool	\$113,009.00	
45200	Rec-Parks	\$166,152.00	
49010	Cemetery	\$29,330.00	
		\$1,946,815.00	\$971,892.00

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM:	2023 Street & Utility Improvements-Pay Estimate No. 3	AGENDA SECTION:	New Business
PREPARED BY:	Drew Weber PE, Bolton & Menk	AGENDA NO.	7.C.
ATTACHMENTS:	Estimate No. 3	APPROVED BY:	
RECOMMENDED ACTION: Motion to approve the Pay Estimate No.3 from Bolton & Menk to Elcor Construction in the amount of \$660,097.97 for the 2023 Street and Utility Improvements.			

SUMMARY

Pay Application No. 3 for the 2023 Street & Utility Construction project has been prepared. Bolton & Menk has reviewed the pay application and recommends payment in the amount of \$660,097.97.

(See attached memo from Bolton & Menk)



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

August 31, 2023

Matt Smith
Elcor Construction
123 Carlton Street SW
Rochester, MN 55902

RE: 2023 Street & Utility Improvements
City of Plainview, MN
Project No.: OH1.127562

Dear Matt:

Enclosed is Contractor's Estimate No. 3 in the amount of \$660,097.97.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Drew Weber, PE
Project Engineer

Enclosures

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Agency's Project No.:	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS		
Contract:			
Application No.:	3	Application Date:	8/31/2023
Application Period:	From 7/16/2023	to	8/15/2023

1. Original Contract Price	\$	3,859,624.82
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	3,859,624.82
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	1,015,217.57
5. Retainage		
a. 5% X \$ 751,744.90 Work Completed	\$	37,587.25
b. 5% X \$ 263,472.67 Stored Materials	\$	13,173.63
c. Total Retainage (Line 5.a + Line 5.b)	\$	50,760.88
6. Amount eligible to date (Line 4 - Line 5.c)	\$	964,456.69
7. Less previous payments	\$	304,358.72
8. Amount due this application	\$	660,097.97
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	2,844,407.25

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ELCOR CONSTRUCTION**Signature:** _____**Date:** _____**Name:** MATT SMITH**Title:** VICE PRESIDENT**Recommended by Engineer****Approved by Owner****By:** _____**By:** _____**Name:** DREW WEBER**Name:** CAROL KUJATH**Title:** PROJECT ENGINEER**Title:** CITY CLERK**Date:** _____**Date:** _____

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.:		3	Application Period:		From	07/16/23	to	08/15/23	Application Date:		08/31/23			
A	B		C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
														Contract Information
Original Contract														
1	CONSTRUCTION ALLOWANCE	50,000.00	UNIT	1.00	50,000.00	-	-	-	-		-		50,000.00	
2	LANDSCAPE ALLOWANCE	5,000.00	UNIT	1.00	5,000.00	-	-	-	-		-		5,000.00	
3	MOBILIZATION	1.00	L S	187,350.00	187,350.00	0.50	93,675.00	0.50	93,675.00		93,675.00	50%	93,675.00	
4	CLEARING	24.00	EACH	1,500.00	36,000.00	24.00	36,000.00	24.00	36,000.00		36,000.00	100%	-	
5	GRUBBING	25.00	EACH	425.00	10,625.00	2.00	850.00	5.00	2,125.00		2,125.00	20%	8,500.00	
6	SALVAGE SIGN	36.00	EACH	40.00	1,440.00	1.00	40.00	2.00	80.00		80.00	6%	1,360.00	
7	SALVAGE MAIL BOX SUPPORT	50.00	EACH	63.00	3,150.00	12.00	756.00	12.00	756.00		756.00	24%	2,394.00	
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	5.50	3,685.00	152.00	836.00	364.00	2,002.00		2,002.00	54%	1,683.00	
9	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,017.00	L F	1.80	1,830.60	199.00	358.20	376.00	676.80		676.80	37%	1,153.80	
10	REMOVE CURB AND GUTTER	6,400.00	L F	3.00	19,200.00	1,752.00	5,256.00	3,176.00	9,528.00		9,528.00	50%	9,672.00	
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	9.00	8,073.00	174.00	1,566.00	485.00	4,365.00		4,365.00	54%	3,708.00	
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	5.00	2,115.00	61.00	305.00	76.00	380.00		380.00	18%	1,735.00	
13	REMOVE BITUMINOUS PAVEMENT	15,021.00	S Y	3.00	45,063.00	15,021.00	45,063.00	15,033.00	45,099.00		45,099.00	100%	(36.00)	
14	REMOVE CONCRETE WALK	19,824.00	S F	1.00	19,824.00	4,581.00	4,581.00	10,647.00	10,647.00		10,647.00	54%	9,177.00	
15	EXCAVATION - COMMON	8,755.00	C Y	15.00	131,325.00	-	-	1,550.00	23,250.00		23,250.00	18%	108,075.00	
16	EXCAVATION - SUBGRADE	1,461.00	C Y	19.00	27,759.00	-	-	84.00	1,596.00		1,596.00	6%	26,163.00	
17	SELECT GRANULAR EMBANKMENT (CV)	5,854.00	C Y	19.00	111,226.00	-	-	-	-		-		111,226.00	
18	STABILIZING AGGREGATE (CV)	1,461.00	C Y	28.00	40,908.00	-	-	1,100.00	30,800.00		30,800.00	75%	10,108.00	
19	EXCAVATION SPECIAL	15.00	HOURL	225.00	3,375.00	6.50	1,462.50	7.00	1,575.00		1,575.00	47%	1,800.00	
20	GEOTEXTILE FABRIC TYPE 10	17,535.00	S Y	3.00	52,605.00	-	-	3,041.00	9,123.00		9,123.00	17%	43,482.00	
21	AGGREGATE SURFACING CLASS 2	86.00	TON	20.00	1,720.00	-	-	-	-		-		1,720.00	
22	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOURL	175.00	4,375.00	-	-	-	-		-		4,375.00	
23	AGGREGATE BASE (CV) CLASS 5	3,901.00	C Y	31.00	120,931.00	-	-	677.00	20,987.00		20,987.00	17%	99,944.00	
24	BITUMINOUS MATERIAL TACK COAT	1,492.00	GAL	0.01	14.92	-	-	-	-		-		14.92	
25	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	74.00	8,658.00	-	-	-	-		-		8,658.00	
26	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	74.00	17,094.00	-	-	-	-		-		17,094.00	
27	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14,923.00	S Y	10.10	150,722.30	-	-	-	-		-		150,722.30	
28	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14,923.00	S Y	15.50	231,306.50	-	-	-	-		-		231,306.50	
29	6" PERF PVC PIPE DRAIN	7,310.00	L F	19.00	138,890.00	-	-	846.00	16,074.00		16,074.00	12%	122,816.00	
30	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	350.00	8,750.00	-	-	4.00	1,400.00		1,400.00	16%	7,350.00	
31	SUMP PUMP SERVICE	63.00	EACH	900.00	56,700.00	-	-	-	-		-		56,700.00	
32	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	26.00	20,436.00	-	-	-	-		-		20,436.00	
33	CONCRETE CURB AND GUTTER DESIGN B618	6,630.00	L F	18.75	124,312.50	-	-	-	-		-		124,312.50	
34	6" CONCRETE DRIVEWAY PAVEMENT	1,105.00	S Y	64.00	70,720.00	-	-	-	-		-		70,720.00	
35	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	71.00	11,147.00	-	-	-	-		-		11,147.00	
36	8" CONCRETE VALLEY GUTTER	54.00	S Y	86.00	4,644.00	-	-	-	-		-		4,644.00	
37	REINSTALL MAIL BOX SUPPORT	50.00	EACH	150.00	7,500.00	-	-	-	-		-		7,500.00	
38	TEMPORARY MAIL BOX BANK	1.00	L S	1,500.00	1,500.00	-	-	-	-		-		1,500.00	
39	TRAFFIC CONTROL	1.00	L S	15,000.00	15,000.00	0.50	7,500.00	0.50	7,500.00		7,500.00	50%	7,500.00	
40	REINSTALL SIGN	36.00	EACH	250.00	9,000.00	-	-	-	-		-		9,000.00	
41	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	300.00	300.00	-	-	-	-		-		300.00	
42	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	500.00	500.00	-	-	-	-		-		500.00	
43	STABILIZED CONSTRUCTION EXIT	1.00	L S	1.00	1.00	-	-	-	-		-		1.00	
44	EROSION CONTROL SUPERVISOR	1.00	L S	2,500.00	2,500.00	-	-	-	-		-		2,500.00	
45	STORM DRAIN INLET PROTECTION	57.00	EACH	175.00	9,975.00	20.00	3,500.00	20.00	3,500.00		3,500.00	35%	6,475.00	
46	SILT FENCE; TYPE MS	600.00	L F	3.00	1,800.00	488.00	1,464.00	488.00	1,464.00		1,464.00	81%	336.00	
47	ROCK DITCH CHECK	58.00	EACH	150.00	8,700.00	-	-	-	-		-		8,700.00	
48	COMPOST GRADE 2	449.00	C Y	34.00	15,266.00	-	-	-	-		-		15,266.00	

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.:		3	Application Period:		From	07/16/23	to	08/15/23	Application Date:		08/31/23			
A	B		C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
						Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
49	FERTILIZER TYPE 3	588.00	L B	2.00	1,176.00	-	-	-	-	-	-	-	-	1,176.00
50	TOPSOIL PREPARATION	6,793.00	S Y	1.00	6,793.00	-	-	-	-	-	-	-	-	6,793.00
51	SODDING TYPE LAWN	4,449.00	S Y	13.00	57,837.00	-	-	-	-	-	-	-	-	57,837.00
52	SODDING TYPE SALT TOLERANT	2,344.00	S Y	14.00	32,816.00	-	-	-	-	-	-	-	-	32,816.00
53	RAPID STABILIZATION METHOD 3	4,062.00	SY	2.00	8,124.00	-	-	-	-	-	-	-	-	8,124.00
54	TURF MAINTENANCE	30.00	DAY	110.00	3,300.00	-	-	-	-	-	-	-	-	3,300.00
55	REMOVE MANHOLE (SANITARY)	9.00	EACH	500.00	4,500.00	1.00	500.00	2.00	1,000.00	-	1,000.00	22%	3,500.00	
56	REMOVE SEWER PIPE (SANITARY)	2,976.00	L F	2.00	5,952.00	523.30	1,046.60	1,223.30	2,446.60	-	2,446.60	41%	3,505.40	
57	REMOVE FORCE MAIN	72.00	L F	54.00	3,888.00	-	-	-	-	-	-	-	-	3,888.00
58	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	18.00	12,276.00	-	-	-	-	-	-	-	-	12,276.00
59	SANITARY SEWER TRACER SYSTEM	1.00	L S	6,341.00	6,341.00	-	-	-	-	-	-	-	-	6,341.00
60	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	19,000.00	19,000.00	-	-	-	-	-	-	-	-	19,000.00
61	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	600.00	5,400.00	3.00	1,800.00	3.00	1,800.00	-	1,800.00	33%	3,600.00	
62	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	780.00	780.00	-	-	-	-	-	-	-	-	780.00
63	8"X6" PVC WYE	42.00	EACH	400.00	16,800.00	-	-	-	-	-	-	-	-	16,800.00
64	10"X6" PVC WYE	27.00	EACH	540.00	14,580.00	9.00	4,860.00	18.00	9,720.00	-	9,720.00	67%	4,860.00	
65	CHIMNEY SEAL (SANITARY)	10.00	EACH	305.00	3,050.00	-	-	-	-	-	-	-	-	3,050.00
66	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	950.00	13,300.00	-	-	-	-	-	-	-	-	13,300.00
67	8" PVC PIPE SEWER	1,898.00	L F	65.00	123,370.00	28.00	1,820.00	28.00	1,820.00	-	1,820.00	1%	121,550.00	
68	10" PVC PIPE SEWER	1,104.00	L F	72.00	79,488.00	375.00	27,000.00	767.00	55,224.00	-	55,224.00	69%	24,264.00	
69	6" PVC SANITARY SERVICE PIPE	2,079.00	L F	61.00	126,819.00	129.60	7,905.60	501.00	30,561.00	-	30,561.00	24%	96,258.00	
70	4" PVC FORCE MAIN	36.00	L F	76.00	2,736.00	-	-	-	-	-	-	-	-	2,736.00
71	4" INSULATION	10.00	S Y	60.00	600.00	-	-	9.90	594.00	-	594.00	99%	6.00	
72	CASTING ASSEMBLY (SANITARY)	8.00	EACH	1,000.00	8,000.00	-	-	-	-	-	-	-	-	8,000.00
73	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	800.00	8,000.00	-	-	-	-	-	-	-	-	8,000.00
74	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	919.00	82,526.20	12.70	11,671.30	24.90	22,883.10	-	22,883.10	28%	59,643.10	
75	CONSTRUCT 8" INSIDE DROP	8.50	L F	412.00	3,502.00	-	-	-	-	-	-	-	-	3,502.00
76	REMOVE GATE VALVE AND BOX	10.00	EACH	150.00	1,500.00	1.00	150.00	5.00	750.00	-	750.00	50%	750.00	
77	REMOVE HYDRANT	6.00	EACH	500.00	3,000.00	-	-	2.00	1,000.00	-	1,000.00	33%	2,000.00	
78	REMOVE WATER MAIN	2,559.00	L F	8.00	20,472.00	309.70	2,477.60	680.70	5,445.60	-	5,445.60	27%	15,026.40	
79	TEMPORARY WATER SERVICE	1.00	L S	29,000.00	29,000.00	0.25	7,250.00	0.25	7,250.00	-	7,250.00	25%	21,750.00	
80	WATERMAIN TRACER SYSTEM	1.00	L S	7,200.00	7,200.00	-	-	-	-	-	-	-	-	7,200.00
81	CONNECT TO EXISTING WATER MAIN	12.00	EACH	800.00	9,600.00	2.00	1,600.00	6.00	4,800.00	-	4,800.00	50%	4,800.00	
82	HYDRANT (8.5' BURY)	5.00	EACH	7,200.00	36,000.00	-	-	1.00	7,200.00	-	7,200.00	20%	28,800.00	
83	HYDRANT (9.0' BURY)	2.00	EACH	7,400.00	14,800.00	-	-	1.00	7,400.00	-	7,400.00	50%	7,400.00	
84	HYDRANT (10.0' BURY)	1.00	EACH	7,900.00	7,900.00	-	-	-	-	-	-	-	-	7,900.00
85	ADJUST VALVE BOX	18.00	EACH	380.00	6,840.00	-	-	-	-	-	-	-	-	6,840.00
86	1" CORPORATION STOP & SADDLE	64.00	EACH	405.00	25,920.00	5.00	2,025.00	18.00	7,290.00	-	7,290.00	28%	18,630.00	
87	6" GATE VALVE AND BOX	9.00	EACH	2,700.00	24,300.00	-	-	4.00	10,800.00	-	10,800.00	44%	13,500.00	
88	8" GATE VALVE AND BOX	13.00	EACH	3,500.00	45,500.00	2.00	7,000.00	4.00	14,000.00	-	14,000.00	31%	31,500.00	
89	12" GATE VALVE AND BOX	1.00	EACH	6,000.00	6,000.00	-	-	-	-	-	-	-	-	6,000.00
90	1" CURB STOP AND BOX	64.00	EACH	550.00	35,200.00	5.00	2,750.00	19.00	10,450.00	-	10,450.00	30%	24,750.00	
91	VALVE BOX TOP SECTION & CAP	6.00	EACH	300.00	1,800.00	-	-	-	-	-	-	-	-	1,800.00
92	1" TYPE K COPPER PIPE	2,175.00	L F	44.00	95,700.00	76.80	3,379.20	564.30	24,829.20	-	24,829.20	26%	70,870.80	
93	6" DIP WATERMAIN	40.00	L F	141.00	5,640.00	2.00	282.00	9.00	1,269.00	-	1,269.00	23%	4,371.00	
94	6" PVC WATERMAIN	68.00	L F	122.00	8,296.00	-	-	11.00	1,342.00	-	1,342.00	16%	6,954.00	
95	8" PVC WATERMAIN	2,336.00	L F	72.00	168,192.00	308.00	22,176.00	692.00	49,824.00	-	49,824.00	30%	118,368.00	
96	12" PVC WATERMAIN	40.00	L F	207.00	8,280.00	-	-	-	-	-	-	-	-	8,280.00
97	4" INSULATION	10.00	S Y	50.00	500.00	-	-	-	-	-	-	-	-	500.00
98	WATERMAIN FITTINGS	1,519.00	L B	12.00	18,228.00	248.00	2,976.00	628.00	7,536.00	-	7,536.00	41%	10,692.00	
99	REMOVE PIPE APRON	1.00	EACH	400.00	400.00	-	-	-	-	-	-	-	-	400.00

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
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Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.:		3	Application Period:		From	07/16/23	to	08/15/23	Application Date:		08/31/23		
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
100	REMOVE MANHOLE (STORM)	6.00	EACH	450.00	2,700.00	-	-	1.00	450.00		450.00	17%	2,250.00
101	REMOVE CATCH BASIN	19.00	EACH	450.00	8,550.00	-	-	2.00	900.00		900.00	11%	7,650.00
102	REMOVE SEWER PIPE (STORM)	1,763.00	L F	5.00	8,815.00	-	-	396.00	1,980.00		1,980.00	22%	6,835.00
103	15" RC PIPE APRON	1.00	EACH	2,000.00	2,000.00	-	-	-	-		-	-	2,000.00
104	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	110.00	2,200.00	-	-	-	-		-	-	2,200.00
105	CONNECT TO EXISTING STORM SEWER	11.00	EACH	550.00	6,050.00	-	-	5.00	2,750.00		2,750.00	45%	3,300.00
106	10" PVC PIPE SEWER	32.00	LF	69.00	2,208.00	-	-	32.00	2,208.00		2,208.00	100%	-
107	12" PIPE SEWER	929.00	L F	66.00	61,314.00	-	-	205.00	13,530.00		13,530.00	22%	47,784.00
108	15" PIPE SEWER	948.00	L F	72.00	68,256.00	-	-	538.00	38,736.00		38,736.00	57%	29,520.00
109	18" PIPE SEWER	712.00	L F	79.00	56,248.00	-	-	98.00	7,742.00		7,742.00	14%	48,506.00
110	24" PIPE SEWER	152.00	L F	99.00	15,048.00	-	-	-	-		-	-	15,048.00
111	30" PIPE SEWER	21.00	L F	119.00	2,499.00	-	-	-	-		-	-	2,499.00
112	CASTING ASSEMBLY (STORM)	47.00	EACH	1,000.00	47,000.00	-	-	-	-		-	-	47,000.00
113	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	800.00	8,800.00	-	-	-	-		-	-	8,800.00
114	CHIMNEY SEAL (STORM)	47.00	EACH	250.00	11,750.00	-	-	-	-		-	-	11,750.00
115	MODIFY DRAINAGE STRUCTURE	2.00	EACH	1,590.00	3,180.00	-	-	-	-		-	-	3,180.00
116	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	679.00	69,733.30	-	-	19.20	13,036.80		13,036.80	19%	56,696.50
117	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	4,100.00	8,200.00	-	-	2.00	8,200.00		8,200.00	100%	-
118	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	679.00	7,740.60	-	-	3.90	2,648.10		2,648.10	34%	5,092.50
119	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	649.00	28,620.90	-	-	12.00	7,788.00		7,788.00	27%	20,832.90
120	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	1,000.00	4,800.00	-	-	-	-		-	-	4,800.00
121	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	989.00	4,846.10	-	-	-	-		-	-	4,846.10
122	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	1,549.00	15,180.20	-	-	-	-		-	-	15,180.20
123	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	748.00	2,244.00	-	-	-	-		-	-	2,244.00
124	RANDOM RIPRAP CLASS III	15.00	C Y	70.00	1,050.00	-	-	-	-		-	-	1,050.00
125	SALVAGE MAIL BOX SUPPORT	2.00	EACH	60.00	120.00	-	-	-	-		-	-	120.00
126	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	5.50	225.50	21.00	115.50	42.00	231.00		231.00	102%	(5.50)
127	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	1.80	799.20	222.00	399.60	444.00	799.20		799.20	100%	-
128	REMOVE CURB AND GUTTER	668.00	L F	3.00	2,004.00	334.00	1,002.00	668.00	2,004.00		2,004.00	100%	-
129	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	9.00	639.00	35.50	319.50	71.00	639.00		639.00	100%	-
130	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	9.00	945.00	105.00	945.00	105.00	945.00		945.00	100%	-
131	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	3.00	552.00	92.00	276.00	184.00	552.00		552.00	100%	-
132	REMOVE CONCRETE WALK	176.00	S F	1.00	176.00	88.00	88.00	176.00	176.00		176.00	100%	-
133	EXCAVATION - COMMON	133.00	C Y	15.00	1,995.00	-	-	-	-		-	-	1,995.00
134	AGGREGATE SURFACING CLASS 2	10.00	TON	20.00	200.00	-	-	-	-		-	-	200.00
135	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	74.00	13,394.00	-	-	-	-		-	-	13,394.00
136	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	74.00	3,848.00	-	-	-	-		-	-	3,848.00
137	4" CONCRETE WALK	31,244.00	S F	7.00	218,708.00	-	-	2,070.00	14,490.00		14,490.00	7%	204,218.00
138	6" CONCRETE WALK	2,546.00	S F	11.00	28,006.00	-	-	-	-		-	-	28,006.00
139	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	7.00	3,311.00	-	-	-	-		-	-	3,311.00
140	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	26.00	8,450.00	-	-	319.00	8,294.00		8,294.00	98%	156.00
141	CONCRETE CURB DESIGN SPECIAL	160.00	L F	70.00	11,200.00	-	-	-	-		-	-	11,200.00
142	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	66.00	4,356.00	-	-	90.00	5,940.00		5,940.00	136%	(1,584.00)
143	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	73.00	3,577.00	-	-	34.50	2,518.50		2,518.50	70%	1,058.50
144	CONCRETE SILL	140.00	L F	7.00	980.00	-	-	-	-		-	-	980.00
145	TRUNCATED DOMES	590.00	S F	60.00	35,400.00	-	-	-	-		-	-	35,400.00
146	REINSTALL MAIL BOX SUPPORT	2.00	EACH	150.00	300.00	-	-	-	-		-	-	300.00
147	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	10,700.00	10,700.00	0.50	5,350.00	0.50	5,350.00		5,350.00	50%	5,350.00
148	SILT FENCE; TYPE MS	71.00	L F	3.00	213.00	-	-	-	-		-	-	213.00
149	COMPOST GRADE 2	23.00	C Y	34.00	782.00	-	-	-	-		-	-	782.00
150	FERTILIZER TYPE 3	29.00	L B	2.00	58.00	-	-	-	-		-	-	58.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.:	3	Application Period:	From	07/16/23	to	08/15/23	Application Date: 08/31/23						
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
151	TOPSOIL PREPARATION	1,730.00	S Y	1.00	1,730.00	-	-	-	-		-		1,730.00
152	SODDING TYPE LAWN	938.00	S Y	13.00	12,194.00	-	-	-	-		-		12,194.00
153	SODDING TYPE SALT TOLERANT	792.00	S Y	14.00	11,088.00	-	-	-	-		-		11,088.00
154	RAPID STABILIZATION METHOD 3	201.00	SY	2.00	402.00	-	-	-	-		-		402.00
SM1	Storm Pipe - Prinsco									45,422.80	45,422.80		(45,422.80)
SM2	Hydrants & DIP - Core & Main									10,853.81	10,853.81		(10,853.81)
SM3	Subdrain - Core & Main									58,639.60	58,639.60		(58,639.60)
SM4	Sanitary Sewer - Core & Main									21,468.38	21,468.38		(21,468.38)
SM5	Watermain - Core & Main									78,355.61	78,355.61		(78,355.61)
SM6	Geotextile Fabric - Ramy									18,467.75	18,467.75		(18,467.75)
SM7	Castings - Ess Brothers									30,264.72	30,264.72		(30,264.72)
		-		-	-		-		-		-		-
Original Contract Totals					\$ 3,859,624.82		\$ 320,377.60		\$ 751,744.90	\$ 263,472.67	\$ 1,015,217.57	26%	\$ 2,844,407.25

Stored Materials Summary
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	OH1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 3		Application Period: From 07/16/23 to 08/15/23				Application Date: 08/31/23						
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	
								-			-	-
STORM PIPE	T002294		Storm Pipe - Prinsco	On-Site	3		64,889.72	64,889.72		19,466.92	19,466.92	45,422.80
CORE & MAIN 2	T320028		Hydrants & DIP - Core & Main	On-Site	3		18,089.69	18,089.69		7,235.88	7,235.88	10,853.81
CORE & MAIN 3	T271038		Subdrain - Core & Main	On-Site	3		73,299.50	73,299.50		14,659.90	14,659.90	58,639.60
CORE & MAIN 4	T341282		Sanitary Sewer - Core & Main	On-Site	3		42,936.77	42,936.77		21,468.39	21,468.39	21,468.38
CORE & MAIN 5	T341435		Watermain - Core & Main	On-Site	3		130,592.68	130,592.68		52,237.07	52,237.07	78,355.61
GEO FABRIC	OP-95841-06		Geotextile Fabric - Ramy	On-Site	3		23,084.69	23,084.69		4,616.94	4,616.94	18,467.75
CASTINGS	DD5914		Castings - Ess Brothers	On-Site	3		30,264.72	30,264.72		-	-	30,264.72
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
Totals						\$ -	\$ 383,157.77	\$ 383,157.77	\$ -	\$ 119,685.10	\$ 119,685.10	\$ 263,472.67

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
 Engineer: BOLTON & MENK
 Contractor: ELCOR CONSTRUCTION
 Project: 2023 STREET AND UTILITY IMPROVEMENTS
 Contract:

Owner's Project No.:
 Engineer's Project No.: 0H1.127562
 Contractor's Project No.:
 Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
1	2016.615	CONSTRUCTION ALLOWANCE	50000.00	UNIT	\$1.00	\$50,000.00						
2	2016.615	LANDSCAPE ALLOWANCE	5000.00	UNIT	\$1.00	\$5,000.00						
3	2021.501	MOBILIZATION	1.00	L S	\$187,350.00	\$187,350.00	0.04	\$7,494.00	0.46	\$86,181.00	0.50	\$93,675.00
4	2101.502	CLEARING	24.00	EACH	\$1,500.00	\$36,000.00			24.00	\$36,000.00	24.00	\$36,000.00
5	2101.502	GRUBBING	25.00	EACH	\$425.00	\$10,625.00			5.00	\$2,125.00	5.00	\$2,125.00
6	2104.502	SALVAGE SIGN	36.00	EACH	\$40.00	\$1,440.00			2.00	\$80.00	2.00	\$80.00
7	2104.502	SALVAGE MAIL BOX SUPPORT	50.00	EACH	\$63.00	\$3,150.00			12.00	\$756.00	12.00	\$756.00
8	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	\$5.50	\$3,685.00			364.00	\$2,002.00	364.00	\$2,002.00
9	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1017.00	L F	\$1.80	\$1,830.60			376.00	\$676.80	376.00	\$676.80
10	2104.503	REMOVE CURB AND GUTTER	6400.00	L F	\$3.00	\$19,200.00			3,176.00	\$9,528.00	3,176.00	\$9,528.00
11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	\$9.00	\$8,073.00			485.00	\$4,365.00	485.00	\$4,365.00
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	\$5.00	\$2,115.00			76.00	\$380.00	76.00	\$380.00
13	2104.504	REMOVE BITUMINOUS PAVEMENT	15021.00	S Y	\$3.00	\$45,063.00			15,033.00	\$45,099.00	15,033.00	\$45,099.00
14	2104.518	REMOVE CONCRETE WALK	19824.00	S F	\$1.00	\$19,824.00			10,647.00	\$10,647.00	10,647.00	\$10,647.00
15	2106.507	EXCAVATION - COMMON	8755.00	C Y	\$15.00	\$131,325.00			1,550.00	\$23,250.00	1,550.00	\$23,250.00
16	2106.507	EXCAVATION - SUBGRADE	1461.00	C Y	\$19.00	\$27,759.00			84.00	\$1,596.00	84.00	\$1,596.00
17	2106.507	SELECT GRANULAR EMBANKMENT (CV)	5854.00	C Y	\$19.00	\$111,226.00						
18	2106.507	STABILIZING AGGREGATE (CV)	1461.00	C Y	\$28.00	\$40,908.00			1,100.00	\$30,800.00	1,100.00	\$30,800.00
19	2106.607	EXCAVATION SPECIAL	15.00	HOURL	\$225.00	\$3,375.00			7.00	\$1,575.00	7.00	\$1,575.00
20	2108.504	GEOTEXTILE FABRIC TYPE 10	17535.00	S Y	\$3.00	\$52,605.00			3,041.00	\$9,123.00	3,041.00	\$9,123.00
21	2118.509	AGGREGATE SURFACING CLASS 2	86.00	TON	\$20.00	\$1,720.00						
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOURL	\$175.00	\$4,375.00						
23	2211.507	AGGREGATE BASE (CV) CLASS 5	3901.00	C Y	\$31.00	\$120,931.00			677.00	\$20,987.00	677.00	\$20,987.00
24	2357.506	BITUMINOUS MATERIAL TACK COAT	1492.00	GAL	\$0.01	\$14.92						
25	2231.604	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	\$74.00	\$8,658.00						
26	2231.604	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	\$74.00	\$17,094.00						
27	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14923.00	S Y	\$10.10	\$150,722.30						
28	2360.504	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14923.00	S Y	\$15.50	\$231,306.50						
29	2502.503	6" PERF PVC PIPE DRAIN	7310.00	L F	\$19.00	\$138,890.00			846.00	\$16,074.00	846.00	\$16,074.00
30	2502.602	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	\$350.00	\$8,750.00			4.00	\$1,400.00	4.00	\$1,400.00
31	2502.602	SUMP PUMP SERVICE	63.00	EACH	\$900.00	\$56,700.00						
32	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	\$26.00	\$20,436.00						
33	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	6630.00	L F	\$18.75	\$124,312.50						
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	1105.00	S Y	\$64.00	\$70,720.00						
35	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	\$71.00	\$11,147.00						
36	2531.604	8" CONCRETE VALLEY GUTTER	54.00	S Y	\$86.00	\$4,644.00						
37	2540.602	REINSTALL MAIL BOX SUPPORT	50.00	EACH	\$150.00	\$7,500.00						
38	2540.602	TEMPORARY MAIL BOX BANK	1.00	L S	\$1,500.00	\$1,500.00						
39	2563.601	TRAFFIC CONTROL	1.00	L S	\$15,000.00	\$15,000.00	0.04	\$600.00	0.46	\$6,900.00	0.50	\$7,500.00
40	2564.602	REINSTALL SIGN	36.00	EACH	\$250.00	\$9,000.00						
41	2564.602	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	\$300.00	\$300.00						
42	2564.602	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	\$500.00	\$500.00						
43	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	L S	\$1.00	\$1.00						

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
44	2573.501	EROSION CONTROL SUPERVISOR	1.00	L S	\$2,500.00	\$2,500.00						
45	2573.502	STORM DRAIN INLET PROTECTION	57.00	EACH	\$175.00	\$9,975.00			20.00	\$3,500.00	20.00	\$3,500.00
46	2573.503	SILT FENCE; TYPE MS	600.00	L F	\$3.00	\$1,800.00			488.00	\$1,464.00	488.00	\$1,464.00
47	2573.602	ROCK DITCH CHECK	58.00	EACH	\$150.00	\$8,700.00						
48	2574.507	COMPOST GRADE 2	449.00	C Y	\$34.00	\$15,266.00						
49	2574.508	FERTILIZER TYPE 3	588.00	LB	\$2.00	\$1,176.00						
50	2574.604	TOPSOIL PREPARATION	6793.00	S Y	\$1.00	\$6,793.00						
51	2575.504	SODDING TYPE LAWN	4449.00	S Y	\$13.00	\$57,837.00						
52	2575.504	SODDING TYPE SALT TOLERANT	2344.00	S Y	\$14.00	\$32,816.00						
53	2575.504	RAPID STABILIZATION METHOD 3	4062.00	SY	\$2.00	\$8,124.00						
54	2575.611	TURF MAINTENANCE	30.00	DAY	\$110.00	\$3,300.00						
55	2104.502	REMOVE MANHOLE (SANITARY)	9.00	EACH	\$500.00	\$4,500.00			2.00	\$1,000.00	2.00	\$1,000.00
56	2104.503	REMOVE SEWER PIPE (SANITARY)	2976.00	L F	\$2.00	\$5,952.00			1,223.30	\$2,446.60	1,223.30	\$2,446.60
57	2104.503	REMOVE FORCE MAIN	72.00	L F	\$54.00	\$3,888.00						
58	2451.609	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	\$18.00	\$12,276.00						
59	2503.601	SANITARY SEWER TRACER SYSTEM	1.00	L S	\$6,341.00	\$6,341.00						
60	2503.601	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	\$19,000.00	\$19,000.00						
61	2503.602	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	\$600.00	\$5,400.00			3.00	\$1,800.00	3.00	\$1,800.00
62	2503.602	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	\$780.00	\$780.00						
63	2503.602	8"X6" PVC WYE	42.00	EACH	\$400.00	\$16,800.00						
64	2503.602	10"X6" PVC WYE	27.00	EACH	\$540.00	\$14,580.00			18.00	\$9,720.00	18.00	\$9,720.00
65	2503.602	CHIMNEY SEAL (SANITARY)	10.00	EACH	\$305.00	\$3,050.00						
66	2503.602	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	\$950.00	\$13,300.00						
67	2503.603	8" PVC PIPE SEWER	1898.00	L F	\$65.00	\$123,370.00			28.00	\$1,820.00	28.00	\$1,820.00
68	2503.603	10" PVC PIPE SEWER	1104.00	L F	\$72.00	\$79,488.00			767.00	\$55,224.00	767.00	\$55,224.00
69	2503.603	6" PVC SANITARY SERVICE PIPE	2079.00	L F	\$61.00	\$126,819.00			501.00	\$30,561.00	501.00	\$30,561.00
70	2503.603	4" PVC FORCE MAIN	36.00	L F	\$76.00	\$2,736.00						
71	2503.604	4" INSULATION	10.00	S Y	\$60.00	\$600.00			9.90	\$594.00	9.90	\$594.00
72	2506.502	CASTING ASSEMBLY (SANITARY)	8.00	EACH	\$1,000.00	\$8,000.00						
73	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	\$800.00	\$8,000.00						
74	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	\$919.00	\$82,526.20			24.90	\$22,883.10	24.90	\$22,883.10
75	2506.603	CONSTRUCT 8" INSIDE DROP	8.50	L F	\$412.00	\$3,502.00						
76	2104.502	REMOVE GATE VALVE AND BOX	10.00	EACH	\$150.00	\$1,500.00			5.00	\$750.00	5.00	\$750.00
77	2104.502	REMOVE HYDRANT	6.00	EACH	\$500.00	\$3,000.00			2.00	\$1,000.00	2.00	\$1,000.00
78	2104.503	REMOVE WATER MAIN	2559.00	L F	\$8.00	\$20,472.00			680.70	\$5,445.60	680.70	\$5,445.60
79	2504.601	TEMPORARY WATER SERVICE	1.00	L S	\$29,000.00	\$29,000.00			0.25	\$7,250.00	0.25	\$7,250.00
80	2504.601	WATERMAIN TRACER SYSTEM	1.00	L S	\$7,200.00	\$7,200.00						
81	2504.602	CONNECT TO EXISTING WATER MAIN	12.00	EACH	\$800.00	\$9,600.00			6.00	\$4,800.00	6.00	\$4,800.00
82	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	\$7,200.00	\$36,000.00			1.00	\$7,200.00	1.00	\$7,200.00
83	2504.602	HYDRANT (9.0' BURY)	2.00	EACH	\$7,400.00	\$14,800.00			1.00	\$7,400.00	1.00	\$7,400.00
84	2504.602	HYDRANT (10.0' BURY)	1.00	EACH	\$7,900.00	\$7,900.00						
85	2504.602	ADJUST VALVE BOX	18.00	EACH	\$380.00	\$6,840.00						
86	2504.602	1" CORPORATION STOP & SADDLE	64.00	EACH	\$405.00	\$25,920.00			18.00	\$7,290.00	18.00	\$7,290.00

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
 Engineer: BOLTON & MENK
 Contractor: ELCOR CONSTRUCTION
 Project: 2023 STREET AND UTILITY IMPROVEMENTS
 Contract:

Owner's Project No.:
 Engineer's Project No.: 0H1.127562
 Contractor's Project No.:
 Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
87	2504.602	6" GATE VALVE AND BOX	9.00	EACH	\$2,700.00	\$24,300.00			4.00	\$10,800.00	4.00	\$10,800.00
88	2504.602	8" GATE VALVE AND BOX	13.00	EACH	\$3,500.00	\$45,500.00			4.00	\$14,000.00	4.00	\$14,000.00
89	2504.602	12" GATE VALVE AND BOX	1.00	EACH	\$6,000.00	\$6,000.00						
90	2504.602	1" CURB STOP AND BOX	64.00	EACH	\$550.00	\$35,200.00			19.00	\$10,450.00	19.00	\$10,450.00
91	2504.602	VALVE BOX TOP SECTION & CAP	6.00	EACH	\$300.00	\$1,800.00						
92	2504.603	1" TYPE K COPPER PIPE	2175.00	L F	\$44.00	\$95,700.00			564.30	\$24,829.20	564.30	\$24,829.20
93	2504.603	6" DIP WATERMAIN	40.00	L F	\$141.00	\$5,640.00			9.00	\$1,269.00	9.00	\$1,269.00
94	2504.603	6" PVC WATERMAIN	68.00	L F	\$122.00	\$8,296.00			11.00	\$1,342.00	11.00	\$1,342.00
95	2504.603	8" PVC WATERMAIN	2336.00	L F	\$72.00	\$168,192.00			692.00	\$49,824.00	692.00	\$49,824.00
96	2504.603	12" PVC WATERMAIN	40.00	L F	\$207.00	\$8,280.00						
97	2504.604	4" INSULATION	10.00	S Y	\$50.00	\$500.00						
98	2504.608	WATERMAIN FITTINGS	1519.00	L B	\$12.00	\$18,228.00			628.00	\$7,536.00	628.00	\$7,536.00
99	2104.502	REMOVE PIPE APRON	1.00	EACH	\$400.00	\$400.00						
100	2104.502	REMOVE MANHOLE (STORM)	6.00	EACH	\$450.00	\$2,700.00			1.00	\$450.00	1.00	\$450.00
101	2104.502	REMOVE CATCH BASIN	19.00	EACH	\$450.00	\$8,550.00			2.00	\$900.00	2.00	\$900.00
102	2104.503	REMOVE SEWER PIPE (STORM)	1763.00	L F	\$5.00	\$8,815.00			396.00	\$1,980.00	396.00	\$1,980.00
103	2501.502	15" RC PIPE APRON	1.00	EACH	\$2,000.00	\$2,000.00						
104	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	\$110.00	\$2,200.00						
105	2503.602	CONNECT TO EXISTING STORM SEWER	11.00	EACH	\$550.00	\$6,050.00			5.00	\$2,750.00	5.00	\$2,750.00
106	2503.603	10" PVC PIPE SEWER	32.00	L F	\$69.00	\$2,208.00			32.00	\$2,208.00	32.00	\$2,208.00
107	2503.603	12" PIPE SEWER	929.00	L F	\$66.00	\$61,314.00			205.00	\$13,530.00	205.00	\$13,530.00
108	2503.603	15" PIPE SEWER	948.00	L F	\$72.00	\$68,256.00			538.00	\$38,736.00	538.00	\$38,736.00
109	2503.603	18" PIPE SEWER	712.00	L F	\$79.00	\$56,248.00			98.00	\$7,742.00	98.00	\$7,742.00
110	2503.603	24" PIPE SEWER	152.00	L F	\$99.00	\$15,048.00						
111	2503.603	30" PIPE SEWER	21.00	L F	\$119.00	\$2,499.00						
112	2506.502	CASTING ASSEMBLY (STORM)	47.00	EACH	\$1,000.00	\$47,000.00						
113	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	\$800.00	\$8,800.00						
114	2506.502	CHIMNEY SEAL (STORM)	47.00	EACH	\$250.00	\$11,750.00						
115	2506.502	MODIFY DRAINAGE STRUCTURE	2.00	EACH	\$1,590.00	\$3,180.00						
116	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	L F	\$679.00	\$69,733.30			19.20	\$13,036.80	19.20	\$13,036.80
117	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	\$4,100.00	\$8,200.00			2.00	\$8,200.00	2.00	\$8,200.00
118	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	\$679.00	\$7,740.60			3.90	\$2,648.10	3.90	\$2,648.10
119	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	\$649.00	\$28,620.90			12.00	\$7,788.00	12.00	\$7,788.00
120	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	\$1,000.00	\$4,800.00						
121	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	\$989.00	\$4,846.10						
122	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	\$1,549.00	\$15,180.20						
123	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	\$748.00	\$2,244.00						
124	2511.507	RANDOM RIPRAP CLASS III	15.00	C Y	\$70.00	\$1,050.00						
125	2104.502	SALVAGE MAIL BOX SUPPORT	2.00	EACH	\$60.00	\$120.00						
126	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	\$5.50	\$225.50	42.00	\$231.00			42.00	\$231.00
127	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	\$1.80	\$799.20	444.00	\$799.20			444.00	\$799.20
128	2104.503	REMOVE CURB AND GUTTER	668.00	L F	\$3.00	\$2,004.00	668.00	\$2,004.00			668.00	\$2,004.00
129	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	\$9.00	\$639.00	71.00	\$639.00			71.00	\$639.00

Project Cost Estimate Breakdown

Owner:

CITY OF PLAINVIEW

Engineer:

BOLTON & MENK

Contractor:

ELCOR CONSTRUCTION

Project:

2023 STREET AND UTILITY IMPROVEMENTS

Contract:

Owner's Project No.:

Engineer's Project No.:

OH1.127562

Contractor's Project No.:

Agency's Project No.:

079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
130	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	\$9.00	\$945.00	105.00	\$945.00			105.00	\$945.00
131	2104.504	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	\$3.00	\$552.00	184.00	\$552.00			184.00	\$552.00
132	2104.518	REMOVE CONCRETE WALK	176.00	S F	\$1.00	\$176.00	176.00	\$176.00			176.00	\$176.00
133	2106.507	EXCAVATION - COMMON	133.00	C Y	\$15.00	\$1,995.00						
134	2118.509	AGGREGATE SURFACING CLASS 2	10.00	TON	\$20.00	\$200.00						
135	2231.604	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	\$74.00	\$13,394.00						
136	2231.604	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	\$74.00	\$3,848.00						
137	2521.518	4" CONCRETE WALK	31244.00	S F	\$7.00	\$218,708.00	2,070.00	\$14,490.00			2,070.00	\$14,490.00
138	2521.518	6" CONCRETE WALK	2546.00	S F	\$11.00	\$28,006.00						
139	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	\$7.00	\$3,311.00						
140	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	\$26.00	\$8,450.00	319.00	\$8,294.00			319.00	\$8,294.00
141	2531.503	CONCRETE CURB DESIGN SPECIAL	160.00	L F	\$70.00	\$11,200.00						
142	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	\$66.00	\$4,356.00	90.00	\$5,940.00			90.00	\$5,940.00
143	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	\$73.00	\$3,577.00	34.50	\$2,518.50			34.50	\$2,518.50
144	2531.603	CONCRETE SILL	140.00	L F	\$7.00	\$980.00						
145	2531.618	TRUNCATED DOMES	590.00	S F	\$60.00	\$35,400.00						
146	2540.602	REINSTALL MAIL BOX SUPPORT	2.00	EACH	\$150.00	\$300.00						
147	2563.601	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	\$10,700.00	\$10,700.00	0.50	\$5,350.00			0.50	\$5,350.00
148	2573.503	SILT FENCE; TYPE MS	71.00	L F	\$3.00	\$213.00						
149	2574.507	COMPOST GRADE 2	23.00	C Y	\$34.00	\$782.00						
150	2574.508	FERTILIZER TYPE 3	29.00	L B	\$2.00	\$58.00						
151	2574.604	TOPSOIL PREPARATION	1730.00	S Y	\$1.00	\$1,730.00						
152	2575.504	SODDING TYPE LAWN	938.00	S Y	\$13.00	\$12,194.00						
153	2575.504	SODDING TYPE SALT TOLERANT	792.00	S Y	\$14.00	\$11,088.00						
154	2575.504	RAPID STABILIZATION METHOD 3	201.00	SY	\$2.00	\$402.00						
SM1		Storm Pipe - Prinsco								\$45,422.80		\$45,422.80
SM2		Hydrants & DIP - Core & Main								\$10,853.81		\$10,853.81
SM3		Subdrain - Core & Main								\$58,639.60		\$58,639.60
SM4		Sanitary Sewer - Core & Main								\$21,468.38		\$21,468.38
SM5		Watermain - Core & Main								\$78,355.61		\$78,355.61
SM6		Geotextile Fabric - Ramy								\$18,467.75		\$18,467.75
SM7		Castings - Ess Brothers								\$30,264.72		\$30,264.72
TOTALS								\$50,032.70		\$965,184.87		\$1,015,217.57

Total Work Completed			\$50,032.70		\$965,184.87		\$1,015,217.57
Retainage	5%		\$2,501.64		\$48,259.24		\$50,760.88
Previous Payments			\$15,760.12		\$288,598.60		\$304,358.72
Total Amount Due			\$31,770.95		\$628,327.03		\$660,097.97

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM:	2023 Street & Utility Project Change Order No. 1	AGENDA SECTION:	New Business
PREPARED BY:	Brian Malm, Bolton & Menk	AGENDA NO. 7.D.	
ATTACHMENTS:	None	APPROVED BY:	
RECOMMENDED ACTION: Motion to approve Change Order No. 1.			

SUMMARY

Change Order 1 has been prepared for City Council review and approval.

This change order includes modifications to the project completion schedule, required to accommodate delays due to private utility relocation, and the addition of planned street maintenance work. The street maintenance work includes casting adjustments, concrete repairs, and pavement patches, the costs of which would be covered by budgeted Public Works street maintenance funds.

Based on this change, work between 4th St NW and TH 42 (except for final wearing course), and along 10th St NW (CR 8) would be fully complete this construction season. Between 6th St NW and 4th St NW, and between 10th St NW (CR 8) and 8th St NW the curb and gutter, asphalt base course, and concrete driveways will be complete this construction season.

All remaining work would be completed in the 2024 construction season.

SP/SAP(s)	079-594-003	MN Project No.:		Change Order No.	1
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Project Location	City of Plainview		
Local Agency	City of Plainview	Local Project No.	0H1.127562
Contractor	Elcor Construction	Contract No.	
Address/City/State/Zip	241 West Broadway Plainview, MN 55964		
Total Change Order Amount \$		\$62,946.00	

The Contract is modified as follows upon execution of this Change Order:

Description:

- Additional manhole and gate valve casting adjustments
- Additional bituminous patching
- Additional concrete curb & gutter repairs
- Document C520-Agreement
 - Paragraph 4.03.A. is hereby modified as follows:
 - The work will be substantially completed on or before August 16, 2024, and completed and ready for final payment in accordance with Paragraph 15.06 of Section 00 72 00 "General Conditions" of this Project Manual on or before September 13, 2024.
 - Paragraph 4.03.B. is hereby modified as follows:
 - Milestone 1: Phase 1A, as described in the Plan and Section 013513 of the Project Manual must be substantially complete by September 29, 2023
 - Milestone 2: Phase 4 work must be substantially complete within 42 calendar days of starting work within Phase 4. The 42 calendar day requirement will commence upon activation of traffic control devices and existing surface removal within Phase 4.
 - Milestone 3: The work as defined below must be substantially complete by November 22, 2023.
 - 4th St NW to TH 42 - All work (besides final lift)
 - 6th to 4th St NW – Concrete curb & gutter, base course, and driveway pavement
 - 8th to 6th St NW – Prepped for winter maintenance
 - 10th to 8th St NW - Concrete curb & gutter, base course, and driveway pavement
 - Milestone 4: The manhole casting adjustments included in Change Order 1 must be substantially complete by November 22, 2023.
 - Paragraph 4.04.A.3.d. is hereby added as follows:
 - Contractor shall pay Owner \$330.00 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for achievement of Milestone 4, until Milestone 4 is achieved, or until the time specified for Substantial Completion is reached, at which time the rate indicated in Paragraph 4.05.A.1 will apply, rather than the Milestone rate.

SP/SAP(s)	079-594-003	MN Project No.:		Change Order No.	1
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- Plan Sheets:
- Additional Sheets: C9.01-C9.06

Estimate Of Cost: <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>						
**Group/ funding Category	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount \$
	CO1-1	MOBILIZATION	L S	\$3,000.00	1	\$3,000.00
	CO1-2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$1.80	1,260	\$2,268.00
	CO1-3	REMOVE CURB AND GUTTER	L F	\$3.00	32	\$96.00
	CO1-4	REMOVE BITUMINOUS PAVEMENT	S Y	\$3.00	560	\$1,680.00
	CO1-5	CONCRETE CURB AND GUTTER DESIGN B618	L F	\$18.75	32	\$600.00
	CO1-6	TRAFFIC CONTROL	L S	\$2,500.00	1	\$2,500.00
	CO1-7	CHIMNEY SEAL (SANITARY)	EACH	\$305.00	12	\$3,660.00
	CO1-8	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	EACH	\$800.00	12	\$9,600.00
	CO1-9	ADJUST VALVE BOX	EACH	\$600.00	14	\$8,400.00
	CO1-10	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	EACH	\$800.00	3	\$2,400.00
	CO1-11	CHIMNEY SEAL (STORM)	EACH	\$250.00	3	\$750.00
	CO1-12	BITUMINOUS PATCH SPECIAL 2	S Y	\$74.00	40	\$2,960.00
	CO1-13	BITUMINOUS PATCH SPECIAL 3	S Y	\$44.70	560	\$26,032.00
Net Change this Change Order						\$62,946.00

****Group/funding category is required for federal aid projects**

Due to this change, the contract time: <i>(check one)</i>	
☐ Is NOT changed	☐ May be revised as provided in MnDOT Specification 1806
☐ Is Increased by _____ Working Days	☒ Is Increased by <u>As Noted</u> Calendar Days
☐ Is Decreased by _____ Working Days	☐ Is Decreased by _____ Calendar Days



STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SP/SAP(s)	079-594-003	MN Project No.:		Change Order No.	1
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Approved by Project Engineer: _____ Date: _____

Print Name: _____ Phone: _____

Approved by Contractor: _____ Date: _____

Print Name: _____ Phone: _____

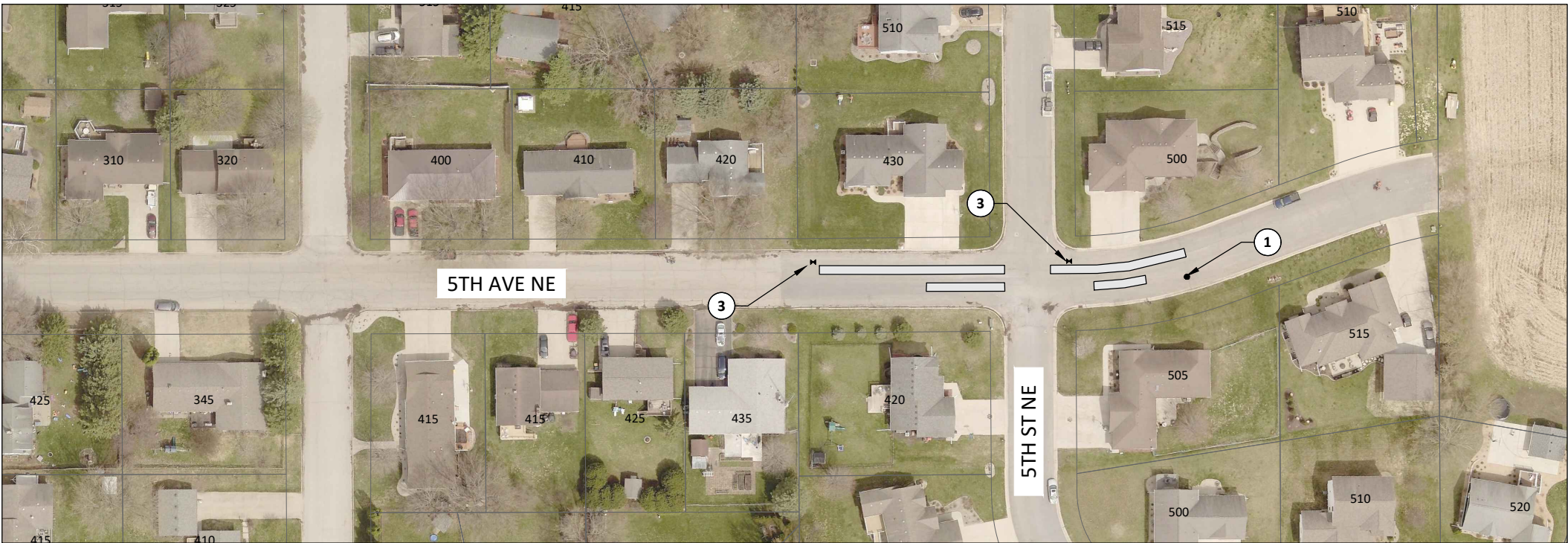
Approved by City: _____ Date: _____

Print Name: _____ Phone: _____

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for **FUNDING PURPOSES ONLY** and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ____ Federal Funding ____ State Aid Funding ____ Local funds

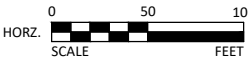
District State Aid Engineer: _____ Date: _____



LEGEND

-  BITUMINOUS PATCH SPECIAL 3
(4" BITUMINOUS PAVEMENT)
-  REMOVE & REPLACE CONCRETE CURB & GUTTER
-  ADJUST SANITARY MANHOLE CASTING
-  ADJUST STORM MANHOLE CASTING
-  ADJUST GATE VALVE

- NOTES:**
1. CONCRETE CURB & GUTTER SPOT REPLACEMENT WILL BE REQUIRED AS IDENTIFIED AND MARKED BY THE ENGINEER IN THE FIELD.
 2. CONTRACTOR MUST MATCH ALL EXISTING DRAINAGE PATTERNS UNLESS OTHERWISE REQUESTED OR APPROVED BY THE ENGINEER. THE CONTRACTOR MUST WORK WITH THE ENGINEER TO IDENTIFY PAVEMENT PROFILE ADJUSTMENTS IN THE FIELD AS NECESSARY TO MAINTAIN AND/OR IMPROVE DRAINAGE THROUGH THE INTERSECTIONS AND MAINTAIN/RE-ESTABLISH CROWN ALONG ALL STREETS.
 3. CURB AND GUTTER IDENTIFIED FOR REMOVAL & REPLACEMENT MUST BE REINSTALLED TO MATCH THE EXISTING CURB TYPE, B618 CURB AND GUTTER TO BE INSTALLED AT CATCH BASINS.



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

FOR REVIEW

DREW P. WEBER
LIC. NO. 58643 DATE 03/28/2023

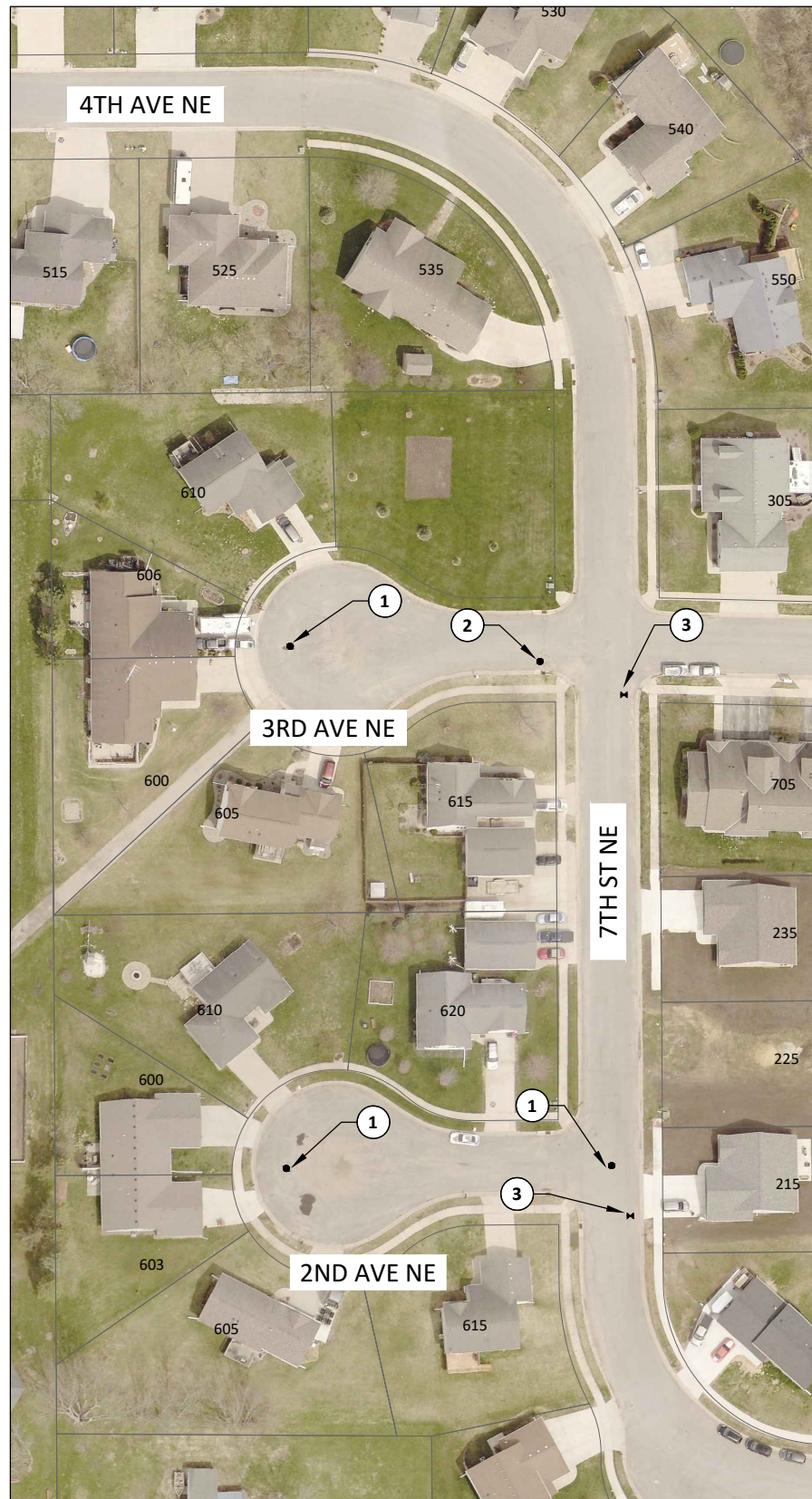


2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
Phone: (507) 208-4332
Email: Rochester@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
JTP	1	CO 1	08/29/23
DRAWN	JTP		
CHECKED	DPW		
CLIENT PROJ. NO.	0H1.127562		

CITY OF PLAINVIEW, MINNESOTA
2023 STREET & UTILITY IMPROVEMENTS (SAP 079-594-003)
STREET PLAN
7TH AVE NW & 5TH AVE NE

SHEET
C9.03



BITUMINOUS PATCH SPECIAL 3
(4" BITUMINOUS PAVEMENT)

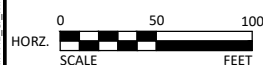
REMOVE & REPLACE CONCRETE CURB & GUTTER

1 ADJUST SANITARY MANHOLE CASTING

2 ADJUST STORM MANHOLE CASTING

3 ADJUST GATE VALVE

- NOTES:**
1. CONCRETE CURB & GUTTER SPOT REPLACEMENT WILL BE REQUIRED AS IDENTIFIED AND MARKED BY THE ENGINEER IN THE FIELD.
 2. CONTRACTOR MUST MATCH ALL EXISTING DRAINAGE PATTERNS UNLESS OTHERWISE REQUESTED OR APPROVED BY THE ENGINEER. THE CONTRACTOR MUST WORK WITH THE ENGINEER TO IDENTIFY PAVEMENT PROFILE ADJUSTMENTS IN THE FIELD AS NECESSARY TO MAINTAIN AND/OR IMPROVE DRAINAGE THROUGH THE INTERSECTIONS AND MAINTAIN/RE-ESTABLISH CROWN ALONG ALL STREETS.
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DREW P. WEBER
LIC. NO. 58643 DATE 03/28/2023



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DESIGNED	NO.	ISSUED FOR	DATE
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CLIENT PROJ. NO. 0H1.127562			

CITY OF PLAINVIEW, MINNESOTA
2023 STREET & UTILITY IMPROVEMENTS (SAP 079-594-003)
STREET PLAN
3RD AVE NE & 7TH ST NE

SHEET

	C9.04
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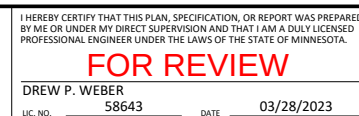


BITUMINOUS PATCH SPECIAL 3
(4" BITUMINOUS PAVEMENT)

REMOVE & REPLACE CONCRETE CURB & GUTTER

- 1 ADJUST SANITARY MANHOLE CASTING
- 2 ADJUST STORM MANHOLE CASTING
- 3 ADJUST GATE VALVE

1. CONCRETE CURB & GUTTER SPOT REPLACEMENT WILL BE REQUIRED AS IDENTIFIED AND MARKED BY THE ENGINEER IN THE FIELD.
2. CONTRACTOR MUST MATCH ALL EXISTING DRAINAGE PATTERNS UNLESS OTHERWISE REQUESTED OR APPROVED BY THE ENGINEER. THE CONTRACTOR MUST WORK WITH THE ENGINEER TO IDENTIFY PAVEMENT PROFILE ADJUSTMENTS IN THE FIELD AS NECESSARY TO MAINTAIN AND/OR IMPROVE DRAINAGE THROUGH THE INTERSECTIONS AND MAINTAIN/RE-ESTABLISH CROWN ALONG ALL STREETS.
3. CURB AND GUTTER IDENTIFIED FOR REMOVAL & REPLACEMENT MUST BE REINSTALLED TO MATCH THE EXISTING CURB TYPE, B618 CURB AND GUTTER TO BE INSTALLED AT CATCH BASINS.



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CLIENT PROJ. NO.			
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CITY OF PLAINVIEW, MINNESOTA
2023 STREET & UTILITY IMPROVEMENTS (SAP 079-594-003)
STREET PLAN
4TH AVE SE

SHEET

C9.05



LEGEND

- BITUMINOUS PATCH SPECIAL 3
(4" BITUMINOUS PAVEMENT)
- REMOVE & REPLACE CONCRETE CURB & GUTTER
- 1

ADJUST SANITARY MANHOLE CASTING
- 2

ADJUST STORM MANHOLE CASTING
- 3

ADJUST GATE VALVE

- NOTES:**
- CONCRETE CURB & GUTTER SPOT REPLACEMENT WILL BE REQUIRED AS IDENTIFIED AND MARKED BY THE ENGINEER IN THE FIELD.
 - CONTRACTOR MUST MATCH ALL EXISTING DRAINAGE PATTERNS UNLESS OTHERWISE REQUESTED OR APPROVED BY THE ENGINEER. THE CONTRACTOR MUST WORK WITH THE ENGINEER TO IDENTIFY PAVEMENT PROFILE ADJUSTMENTS IN THE FIELD AS NECESSARY TO MAINTAIN AND/OR IMPROVE DRAINAGE THROUGH THE INTERSECTIONS AND MAINTAIN/RE-ESTABLISH CROWN ALONG ALL STREETS.
 - CURB AND GUTTER IDENTIFIED FOR REMOVAL & REPLACEMENT MUST BE REINSTALLED TO MATCH THE EXISTING CURB TYPE, B618 CURB AND GUTTER TO BE INSTALLED AT CATCH BASINS.



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

FOR REVIEW

DREW P. WEBER
LIC. NO. 58643 DATE 03/28/2023



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DESIGNED	NO.	ISSUED FOR	DATE
JTP	1	CO 1	08/29/23
DRAWN			
JTP			
CHECKED			
DPW			
CLIENT PROJ. NO.			
0H1.127562			

CITY OF PLAINVIEW, MINNESOTA

2023 STREET & UTILITY IMPROVEMENTS (SAP 079-594-003)

STREET PLAN

4TH AVE SE & 2ND ST SE & 7TH AVE SE & ORCHARD MANOR

SHEET

C9.06

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM: Well No. 3 Phase 2 – Option 2	AGENDA SECTION: New Business
PREPARED BY: Brian Malm, Bolton & Menk	AGENDA NO. 7.E.
ATTACHMENTS: None	APPROVED BY:
RECOMMENDED ACTION: Motion to authorize proceeding with Phase 2-Option 2.	

SUMMARY

At the June 13, 2023, Council meeting, the Council authorized proceeding with Phase 1 repairs to Well No. 3 based on recommendations in a memo prepared by Bolton & Menk dated February 8, 2023. Phase 1 included replacing the existing vertical turbine pump with a submersible style pump, drop piping, and appurtenances and completing test pumping. The goal was to determine whether a change from a vertical turbine to submersible pump will address the air entrainment issue currently being encountered.

The contractor has completed the test pumping and it has been determined that the air entrainment is an aquifer-based issue and changes to the well pump will not resolve the issue.

The attached memo describes options for Phase 2, which would involve construction of an air break to dissipate air in the well water prior to it entering the distribution system. As described in the memo, staff recommends Council consider proceeding with Phase 2-Option 2, which includes the construction of a small, elevated storage tank as an air break.



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

VIA EMAIL

September 6, 2023

Honorable Council
City of Plainview
241 West Broadway
Plainview, MN 55964

RE: Well No. 3 – Gas Entrainment Issues
City of Plainview, Minnesota

Honorable Council,

The purpose of this letter is to provide an update on the ongoing issues with Well No. 3 and recommended next steps. Table 1 summarizes the proposed phased approach for investigating and resolving the gas entrainment issue, which was discussed during the February 2023 council meeting.

Table 1 - Summary of Phased Approach				
Phase	Description	Cost Range (Approx.)	Relative Cost vs. Certainty ⁽¹⁾	Status
1	Conduct comprehensive test pumping to confirm source of issue; Possibly replace existing vertical turbine pump with a new submersible-style pump.	As bid: \$164,650 (with expected deduction of \$86,450)	Low Cost / Low Certainty	Completed (see discussion below)
2	Construct a new gas dissipation tank to allow the gas to dissipate before pumping into the distribution system.	\$1,000,000 - \$1,500,000	High Cost / High Certainty	Pending authorization

⁽¹⁾ Drilling a new well is not recommended since it is considered a high-cost, low-certainty option due to the potential to experience further gas entrainment issues with the local aquifer.

Phase 1 – Comprehensive Test Pumping

In February 2023, the council authorized the “Phase 1” investigation and comprehensive test pumping work as an initial low cost effort to identify and resolve the gas entrainment issue. This work was performed by Bergerson-Caswell, Inc. in July and August 2023, in which they found persistent gas entrainment issues with both the existing vertical turbine pump and temporary submersible pump

under a full range of operating conditions. This result confirms the local aquifer is the source of the gas production and it is not a mechanical issue with the existing well pump.

The contractor was instructed to re-install the existing vertical turbine pump and put the well back in service. The remaining unit price work to install a new submersible-style pump has been declined and the City will only be responsible for paying the costs to perform the comprehensive test pumping and water analysis. The final invoice is still pending with the contractor, but is expected to be approximately \$78,200 (i.e. deduction of \$86,450 to eliminate remaining unit price work).

Phase 2 – Construction of Gas Dissipation Tank

We recommend the City to continue with the Phase 2 work to construct a new gas dissipation tank to address the symptom of the issue. We do not recommend drilling a new well or since it is considered a high-cost, low certainty option due to the potential to experience further gas entrainment issues with the local aquifer. Based on discussion with City public works staff, there are two general options to consider for the gas dissipation tank:

- **Option 1 – Construct an at-grade or below-grade dissipation tank and high service pump station (\$1,500,000 estimated construction cost)**

This option would involve construction of a small at-grade or below-grade tank of approximately 10,000 gallons to ensure sufficient detention time to dissipate the gas. The City may choose to install a larger tank for additional storage reserve. A new buried tank could be cast-in-place or precast concrete, while an at-grade tank could be glass-lined bolted steel. Based on preliminary jar testing, the entrained gas clears up in approximately 5 minutes. The existing well would discharge into the dissipation tank and the well pump may need to be downsized for the lower pressure condition (i.e. no longer pumping against the water tower pressure). A high service pumping station would be constructed to then pump the clear water into the distribution system. Effectively, this new infrastructure would serve as a small reservoir and booster station for the City of Plainview.

The estimated construction cost for this option is expected to be higher than Option 2 due to the need to construct a new building to house the high service pumps and associated work for piping, HVAC, plumbing, electrical, and controls.

- **Option 2 – Construct a new elevated dissipation tank and utilize the existing well for high service pumping (\$1,100,000 estimated construction cost)**

This option would involve construction of a new elevated storage tank near the existing Well No. 3 site. We would recommend sizing the tank up to 50,000 gallons to provide additional storage reserve. The existing well discharge would be re-routed to serve as a dedicated fill line for the new storage tank, while the outlet pipe would be connected to the distribution system with a control valve. The elevated tower would be piped to allow for two modes of operation: 1) normal operation with Well No. 3 utilized for dedicated fill and 2) alternative operation with the system pressure on the outlet side to serve as fill. The new tower would be constructed of

painted steel similar to the existing tower located along Second Ave. SW. There are several styles of elevated towers the City can consider, including spheroidal and hydrocone.

The estimated construction cost for this option is expected to be lower than Option 1 since a new pump station is not needed and the existing well can be utilized for high service pumping into the tower. The existing well would also not need to be modified, other than controls work associated with operating the well pump in conjunction with the new tower. Operation and maintenance (O&M) costs are also expected to be lower by eliminating the additional pumping station.

Based on the preliminary cost evaluation and discussion with public works staff, we would recommend the City consider constructing a new elevated storage tank to serve two functions: 1) dissipate the entrained gas from Well No. 3 and 2) provide additional water storage. As part of design work to finalize the tank sizing, it would be prudent to review historical water usage and population trends to verify long-term storage needs that account for both seasonal usage and fire protection.

If the City decides to pursue this work, Bolton & Menk, Inc. would be happy to continue assisting City staff with solving this important water supply issue. Please feel free to contact me at 612-750-6505, or by email at jakeb.pichelmann@bolton-menk.com, with any questions or comments regarding this letter.

Sincerely,

Bolton & Menk, Inc.



Jake R. Pichelmann, P.E.
Principal Environmental Engineer

cc: Shane Loftus, City of Plainview
Brian Malm, Bolton & Menk, Inc.
Herman Dharmarajah, Bolton & Menk, Inc.
File

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM: Union Contract IUOE Local 49	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 7.F.
ATTACHMENTS: Memo to the Personnel Committee	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the Tentative Agreement (TA) with the International Union of Operating Engineers Local 49.	

SUMMARY:

To memorialize the tentative agreement reached with the International Union of Operating Engineers ("IUOE") Local 49, this memo will serve as the basis of the agreement reached with the Union and the City. Once the agreement has been ratified by the union members of the City of Plainview, staff will propose the agreement to City Council for approval. The tenets of the tentative agreement ("TA") will be summarized in the attached memo to the Personnel Committee.

Respectfully Submitted,

David Todd
City Administrator

Memorandum

To: City of Plainview Personnel Committee

From: David Todd, City Administrator

Date: 08/17/2023

Re: Union Contract Negotiations IUOE Local 49

I was pleasantly surprised by the tone of the Local 49 Union negotiations this year. It was non-adversarial and amicable. There was a robust conversation about the financial state of the city compared to unreasonable asks for certain items within the union contract that may exacerbate the levy. There was agreement on both sides that the city is a very fair employer and that there was mutual interest in keeping the good relationship with the city and union going in that direction. Similarly, there was mutual interest in keeping costs down for the city and maintaining the levy at a reasonable level, while insuring that employees are taken care of and the excellent level of service to the community is maintained.

Non-monetary requests:

- Text amendment changes removing any mention of ~~AFL-CIO~~ from the contract as the IUOE 49 are no longer affiliated with them.
- Hours of Work: Striking the word ~~rotating~~ when describing hours worked on Fridays to be consistent with the new city hall hours for office staff. Police Technical Specialist hours to be reflected more accurately by striking ~~7:00 AM to 3:00 PM~~ and replacing it with **8:00 AM to 4:30 PM**.
- Duration of Contract: This is a proposal for a three-year contract. Enacted on **January 1, 2024, through December 31st, 2026**.

Monetary Requests:

- Overtime: Employees required for weekend duty (public works weekend chores) be compensated for a **two-hour call-out as defined in sections 8.2 and section 10.2 in the contract**. Financial impact to the city is minimal.
- Clothing/Boot Allowance: **Negotiated Cola Increases will be applied to the clothing/boot allowance per year (example: \$600 clothing allowance will increase by 4% in 2024, 3% in 2025, and 3% in 2026)**. Total impact on the budget would be minimal.
- Wages/COLA increases: The union is requesting **COLA increases be set at 4% for 2024, 3% for 2025 and 3% for 2026**. I find this to be a reasonable request as CPI inflation is around 4% currently and trending downward. However, there are still signs in the

- economic outlook for the country that shows inflation is still an issue and unpredictable currently. Example: This time last year, CPI inflation (All Sectors) was at 9.1% with fluctuations +/- throughout the year. Similarly, other cities around southeast Minnesota were asking for a much higher increase; in some cases, 6%, 5%, and 4% respectively. Likewise, it was mentioned in the discussion that Plainview's employees are on the low end of the market in terms of wages. I reminded them that we are the only city in the market region paying 100% of the insurance premiums for employees and dependents. But I did acknowledge that a compensation and classification study needed to be undertaken by the city to ensure that we are not undervaluing our employee workforce market wide. While there are other factors included in this analysis, such as step increases for those not topped out versus those who are topped out, and the employees this impacts mostly come from the general fund with the exception of one employee being paid from the water fund and one employee being paid from the sewer fund. This equates to approximately 11% of the total each year from water and 11% from sewer with the balance coming from the general fund.

Other Compensation:

Employees who are on-call on a weekly basis are compensated at a premium rate of \$1.75 per hour. The Union is requesting this be changed to **\$2.00 per hour**. The impact on the budget was estimated in the previous bullet point regarding cola increases. This impact is minimal.

Employee Sick and Safe Time Law:

The union simply requests that the city comply with the law at the state minimum requirement of 48 hours per year, per person, which is mandated by Minnesota Statute 181.9445—181.9448. This law takes effect on January 1, 2024. This request does not affect the budget in a monetary sense. Just like utilizing PTO for sick time, the ESST pay will impact the city in the sense of not having an employee physically working such as being out sick.

PLAINVIEW CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM: Public Works – Working Foreman	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 7.G.
ATTACHMENTS: Job Description	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve the creation of a Working Foreman within Public Works.	

SUMMARY

In the spring, Council and staff met for a goal setting session for the 2023 year. After the session, Council and staff ranked the goals in order of priority and importance. Shop foreman was in the top 5 on that list.

I am not looking to hire another person for Public Works. I would like to promote within. This position would help take care of some of the duties that do not need to cross my desk and make decisions in the absence of the Public Works Director. It is similar to the Sargent position to the Chief for the police department. David and I have checked with Flaherty and Hood to ensure we are not in conflict with the union. I have also included a job description for the position. If approved by council, I will post internally for 7 days (per Union). If there is more than one application we will conduct interviews, if not then whomever applies will receive the position. The position would come with a 5% increase in pay with the added responsibilities. I have spoken with Vicki, and we do have enough room in the budget to absorb a 5% increase for the rest of this year. This would take effect after the Union accepts the position in an MOU (Memorandum Of Understanding).

Respectfully submitted,
Shane Loftus
Public Works Director



Job Description

Job Title: Working Foreman	Department: Public Works
Reports To: Public Works Director	Effective Date:

Position Summary

Under supervision of the Public Works Director, the Working Foreman will have the same responsibilities as the Public Works Assistants with added responsibilities. These responsibilities are as follows but not limited to:

- Supervises: none
- In charge of shop inventory.
- Vehicle/Equipment maintenance.
- Making judgement calls in the absence of the Public Works Director.
- Issuing work activities and maintenance from a predetermined list in the absence of the Public Works Director.
- Display good customer service through courteous and prompt attention to public complaints and concerns in the absence of the Public Works Director.
- Analyze and solve operational problems and/or public concerns through use of acquired knowledge and experience.

This position may encounter not public data in the course of these duties. Any access to not public data should be strictly limited to accessing the data that is necessary to

perform the duties. While data are being accessed, this position should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished, this position must properly store the not public data.

Minimum Qualifications

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience and training required.

Education

High school diploma or GED certificate required.

Experience

- Valid Minnesota Class B Commercial Driver's License (CDL) with air brakes
- Five (5) years' experience in public works or related field.
- Must have a Class D water license.
- Must have a Class SC wastewater license.

Complexity

The overall complexity of this position is advanced. While performing the normal duties of this job, work demands great depth of analysis to identify the nature and extent of problems, develop new methods, and deal with many variables including some that are unclear and conflicting. This is addition to work that requires many different processes and methods.

Required Physical Abilities and Work Conditions

The physical demands and work conditions described here are representative of those that must be met by an individual to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hazards

While performing the duties of this job, this position may occasionally climb, bend, kneel, crouch, squat, crawl, reach above shoulder level, run, push/pull 45 to 125 lbs., lift 10 to 70 lbs., carry 10 to 70 lbs., enter data. This position may frequently stand, sit, walk, continually balance, perform repetitive motions, and drive.

Surroundings

While performing the duties of this job this position experience exposure to inside environmental conditions, exposure to outside environmental conditions, exposure to noise, dust, fumes, gases, chemicals, or oils requiring special mitigating precautions or protective gear, working in narrow pathways or aisles, working around moving mechanical parts, working in close quarters, exposure to extreme heat, exposure to extreme cold. Working at unguarded heights, and exposure to infectious diseases.

The above statements are intended to describe the general nature and level of work being performed by individuals employed in this job. They are not intended to be an exhaustive list of all duties and qualifications required of personnel in this job.

Review/Approvals

I acknowledge reviewing this job description.

_____	_____
Employee	Date

I acknowledge reviewing and approving this job description.

_____	_____
Department Head	Date

_____	_____
City Administrator	Date

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM: Meter Installment	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 7.H.
ATTACHMENTS: none	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve Allegiant Utility Services to install the remaining meters. The cost is not to exceed \$89,362.39.	

SUMMARY

We began our four-year water meter replacement project in 2021. Public Works was going to attempt this large project to save money. The goal was to complete this in four years. After our third year we have installed 444 of 1294 meters. This is approximately one third of completion. With our normal workload we have found this to be more than we are staffed for. We have continued to replace meters even after receiving this quote. This is the reason for the “not to exceed” in the recommended action.

We currently are using two different systems to read meters. We paid \$4491 (which is an annual fee) this year for the older system plus so much per new meter. The cost is starting to add up and is only going to increase as time goes on.

We received bids from Allegiant Utility Services and Hydro Corp. Allegiant was the least expensive of the two. Both companies take care of all the scheduling and the installs.

Company	Number of Meters	Bid
Allegiant	876	\$89,362.39
Hydro Corp	876	\$100,350.00

Both companies have stated they can have the remainder of the meters changed out by the end of 2024.

Respectfully submitted,
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: September 12, 2023

AGENDA ITEM:	Application for a Multiple Pet Permit	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7.I.	
ATTACHMENTS:	City Code 503.17, Multiple Pet Permit Application, Vaccination Records, Service Dog Registration Records	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve/deny the application for multiple pets.			

SUMMARY

The city is in receipt of an application for a permit to house multiple pets at a residence within the city. The application is pursuant to contacts by Plainview Police Officers responding to dogs at large and vicious animal complaints regarding the applicant's dogs. The applicant(s) James Haley and Amber Gallie, reside at 725 2nd Ave NW, Plainview. PPD Incident Report 21-2189 was entered on June 29th, 2023, by Officer Jordan McKellips, in which there was a complaint that the applicants pit bull was loose and aggressively interacting with the complainant(s). The ICR indicates that there was no fence at the time of complaint and that the applicant was issued a Dangerous Dog Form from the police department on the same date.

Officers responded again to the applicant's residence on July 23rd, 2023, regarding the animals—which number five dogs total, regarding them being a-large and not having a multiple pet permit with the city. City Code 503.17 states that dogs exceeding the total number of four must be registered with the city under a multiple pet license. The ordinance further states that Council can adjudicate the permit based on prior instances, the environment by which they are kept, and free of nuisance that affect the public.

Applicant has indicated that these are registered emotional support animals. Staff has contacted our city attorney to inquire if there is a provision of law that would

provide for service or emotional support animals to circumvent City Code provisions with respect to permitting of multiple pets—to which there is not.

Based on incident history (running at large, dangerous dog classification, and applicants admitted lack of fencing to keep the dogs contained) staff recommends denying the multiple pet permit application at this time.

Respectfully Submitted,

David Todd
City Administrator

503.17 Multiple Pets. In order to own three or more of any one species, a multiple pet permit is required. In addition to the Multiple Pet Permit, the owner must obtain a regular license for each animal as required by other City Code Provisions. Applications for Multiple Pet Permits shall be processed and approved through the City Clerk.

503.17.1 Issuance Of Multiple Pet Permits. An annual Multiple Pet Permit shall be issued at a fee as determined by the City Council pursuant to resolution. Permits shall be pro-rated monthly. If an owner acquires a new pet, which would require obtaining a Permit, then the owner will only be charged for the number of months remaining in the year including the month within which the Permit is being obtained.

503.17.2 Stipulations. All premises with Multiple Pet Permits shall be maintained areas where animals are kept free of all contamination and diseases, shall provide sufficient enclosures and housing, so as to keep the pets on the owner's premises, shall be kept in a clean and sanitary manner, devoid of rodents and vermin and free from objectionable odors, noises and other nuisances effecting the public.

503.17.3 Maximum Number of Animals. Because the keeping of four or more dogs on the same premises is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation, the keeping of four or more dogs on the premises is hereby declared to be a nuisance. The exception to the maximum number of animals allowed is that a fresh litter of pups may be kept for a period of up to four months.

503.17.4 Revocation. The City Council may revoke a Multiple Pet Permit for violation of any of the requirements contained in section 503 or the violation of any other City Code Provision pertaining thereto. Before revoking any such permit, the City shall notify the owner of its intention to do so stating the grounds upon which the permit is being revoked and giving the permit holder the right to a hearing before the City Council. Any request for hearing by a permit holder must be submitted in writing to the City Clerk no later than ten days following receipt of the Notice of Revocation. If the permit holder within said ten days requests a hearing in compliance with the provisions established herein, a hearing shall be held before the City Council to determine whether the Permit should be revoked. Following said hearing, the City Council shall, by resolution, make a determination whether the revocation should occur and the basis for it. If no request for hearing is received by the City Clerk within the ten days as set forth above, then the revocation shall be effective on the tenth day following receipt of the Revocation Notice.

503.18 Penalty. Separate offenses. Each day a violation of this chapter is committed or permitted to continue shall constitute a separate offense and shall be punishable under this section.

503.18.1 Misdemeanor. Unless otherwise provided, violation of this chapter shall constitute a misdemeanor punishable as provided in Minnesota State Statute 10.99.

503.18.2 Petty misdemeanor. Violations of 503.2, 503.7, 503.12 and 503.13 are petty misdemeanors punishable as provided in Minnesota State Statute 10.99.

504 GARAGE AND RUMMAGE SALES

504.1 Definitions. The following term, as used in this chapter, shall have the meaning stated:

GARAGE OR RUMMAGE SALE. Any display and sale of personal property, conducted on premises located in any Residentially-Zoned District by the occupant and which garage or rummage sale does not require a business license or make taxable sales, leases or services.

504.2 Restrictions and Prohibitions. The following restrictions apply to all garage and rummage sales:

- A None of the items offered for sale shall have been obtained for resale or received on consignment for sale.

APPLICATION FOR MULTIPLE PET PERMIT
City Of Plainview

Name James R Haley

Address 725 2nd ave NW Plainview MN

Phone: (Day) 507 993 0323 Evening Ombuds - 507 951 0451

Animal License/Rabies Tag # 2249 # 4252 # 4260

²¹¹⁰⁰⁵~~5051248~~ # 4258 # # #

I have reviewed ordinance number 914 and have met the requirements to obtain a multiple pet permit.

Applicant Signature James R Haley

Date 8-9-23

MULTIPLE PET PERMIT

City Of Plainview

WHEREAS, _____ has/have requested permission to house three or more pets in a residence and compliance has been met regarding all requirements of Ordinance Number 914 and the City Of Plainview for obtaining this permit:

NOW THEREFORE, by order of the Plainview City Council and virtue hereof, the said pet owner/s _____ are hereby permitted to house three or more pets in a residence for the period of one year beginning: January 1, _____ ending December 31, _____.

GIVEN under my hand and the corporate seal of the City Of Plainview this _____ day of _____, _____.

_____ City Clerk

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.



Office Use Only:
Date: AUG 09 2023
Approved By: CC
CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2433
Name: Jim Haley - Amber Gallie
Address: 1725 2nd AVE NW
Phone: 507 998 0323
Email: _____

PET INFORMATION

Rabies Tag #: 4258 Rabies Expiration Date: 6/22/24
Name: MOO MOO Breed: AMERICAN BULLY
Color: WHITE Age: Jr. Male: _____ Female: X Neuter/Spayed: _____
Veterinarian: PLAINVIEW VET CLINIC Microchip: _____ Yes X No _____

Select Only ONE License Type:

2023 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2023)

One (1) Year License \$15.00 X

2024 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2024 or later.)
(Dog License Will Expire 12/31/2024)

Two (2) Year License \$25.00 X

2025 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
(Dog License Will Expire 12/31/2025)

Three (3) Year License \$30.00

Dog License - Replacement Tag \$3.00 _____

Signature Jim Haley Date 8-9-23

City of Plainview • 241 West Broadway Plainview, MN 55964

Approved by Council 1/11/2022

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.



Office Use Only:
Date: AUG 09 2023
Approved By: CC
CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2434
Name: Jim Haley - Amber Gallie
Address: 1725 2nd AVE NW
Phone: 507 998 0323
Email: _____

PET INFORMATION

Rabies Tag #: 211005 Rabies Expiration Date: 3/26/24
Name: LOUIE Breed: BULL TERRIER
Color: BLUE/WT Age: 6YR Male: X Female: _____ Neuter/Spayed: X
Veterinarian: PLAINVIEW VET CLINIC Microchip: _____ Yes _____ No _____

Select Only ONE License Type:

2023 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2023)

One (1) Year License \$15.00 X

2024 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2024 or later.)
(Dog License Will Expire 12/31/2024)

Two (2) Year License \$25.00 X

2025 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
(Dog License Will Expire 12/31/2025)

Three (3) Year License \$30.00

Dog License - Replacement Tag \$3.00 _____

Signature Jim Haley Date 8-9-23

City of Plainview • 241 West Broadway Plainview, MN 55964

Approved by Council 1/11/2022

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.



Office Use Only:
Date: AUG 09 2023
Approved By: CC
CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2509
Name: Jim Haley - Amber Gallie
Address: 1725 2nd AVE NW
Phone: 507 998 0323
Email: _____

PET INFORMATION

Rabies Tag #: 4260 Rabies Expiration Date: 6/23/26
Name: BOLD Breed: TERRIER MIX
Color: BLACK Age: 2YR Male: X Female: _____ Neuter/Spayed: X
Veterinarian: PLAINVIEW VET CLINIC Microchip: X Yes _____ No _____

Select Only ONE License Type:

2023 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2023)

One (1) Year License \$15.00 X

2024 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2024 or later.)
(Dog License Will Expire 12/31/2024)

Two (2) Year License \$25.00

2025 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
(Dog License Will Expire 12/31/2025)

Three (3) Year License \$30.00 X

Dog License - Replacement Tag \$3.00 _____

Signature Jim Haley Date 8-9-23

City of Plainview • 241 West Broadway Plainview, MN 55964

Approved by Council 1/11/2022

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.



Office Use Only:
Date: AUG 09 2023
Approved By: CC
CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2510
Name: Jim Haley - Amber Gallie
Address: 1725 2nd AVE NW
Phone: 507 998 0323
Email: _____

PET INFORMATION

Rabies Tag #: 4252 Rabies Expiration Date: 6/23/26
Name: LILLIE Breed: PITBULL
Color: TAN Age: Jr. Male: _____ Female: X Neuter/Spayed: X
Veterinarian: PLAINVIEW VET CLINIC Microchip: X Yes _____ No _____

Select Only ONE License Type:

2023 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2023)

One (1) Year License \$15.00 X

2024 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2024 or later.)
(Dog License Will Expire 12/31/2024)

Two (2) Year License \$25.00

2025 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
(Dog License Will Expire 12/31/2025)

Three (3) Year License \$30.00 X

Dog License - Replacement Tag \$3.00 _____

Signature Jim Haley Date 8-9-23

City of Plainview • 241 West Broadway Plainview, MN 55964

Approved by Council 1/11/2022

RABIES VACCINATION INFORMATION

Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.

**Office Use Only:**

Date: AUG 09 2023
 Approved By: [Signature]
 CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2511
 Name: Jim Haley - Amber Gellie
 Address: 1725 2nd AVE NW
 Phone: 507 949 0323
 Email: _____

PET INFORMATION

Rabies Tag #: 2249 Rabies Expiration Date: 7/1/25
 Name: Chewy Breed: Shih Tzu
 Color: Light Brown Age: 5yr Male: X Female: _____ Neuter/Spayed: X
 Veterinarian: PLAINVIEW VET CLINIC Microchip: X Yes _____ No _____

Select Only ONE License Type:

2023 License (To qualify, your pet's rabies vaccination expiration date must be current.)
 (Dog License Will Expire 12/31/2023)

One (1) Year License \$15.00 ☒

2024 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2024 or later.)
 (Dog License Will Expire 12/31/2024)

Two (2) Year License \$25.00 ☐

2025 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
 (Dog License Will Expire 12/31/2025)

Three (3) Year License \$30.00 ☒

Dog License - Replacement Tag \$3.00 _____

Signature: [Signature] Date: 8-9-23

Approved by Council 1/1/2022

City of Plainview • 241 West Broadway Plainview, MN 55964



City of Plainview
 241 W Broadway
 Plainview, MN 55964
 (607) 534-2229
 www.plainviewmn.com

XBP Confirmation Number: 151175385

Transaction detail for payment to City of Plainview. Date: 08/09/2023 - 10:22:57 AM MT
 Transaction Number: 202539751
 Mastercard — XXXX-XXXX-XXXX-7453
 Status: Successful

Account #	Item	Quantity	Item Amount
	DOG LICENSE	1	\$30.00
Notes: Chewy-3 year #2511			
	DOG LICENSE	1	\$30.00
Notes: Lillie-3 year #2510			
	DOG LICENSE	1	\$30.00
Notes: Rolo-3yr-#2509			
	DOG LICENSE	1	\$25.00
Notes: Louie-2yr-#2434			
	DOG LICENSE	1	\$25.00
Notes: Moo Moo-2yr #2433			

TOTAL: \$140.00

Billing Information
 JAMES R HALEY JR
 55964

Transaction taken by: Admin ckujahCasolle carol

PLAINVIEW VETERINARY CLINIC

Plainview MN
(507) 534-3181

Client : **Jim Haley**
725 2nd Ave NW
Plainview, MN 55964

Phone : (507) 993-0323

Patient : **Chewy**
Species : Canine
Sex : MN
DOB : 08/02/2018

Acct No. : 5942 D
Breed : Shih Tzu
Color : Light Brown

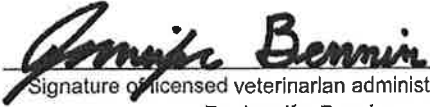
RABIES VACCINATION INFORMATION

Rabies : Nobivac 3 - Rabies
Date Vaccinated : 07/02/2022
Serial No. : 518868
Vaccine Type : Killed

Tag No. : 2249
Expires : 07/01/2025
Producer : Zoetis

Vaccine Name:	Date Given:	Date Due:
DA2PPv + L4	06/23/2023	06/22/2024
Lymes	06/23/2023	06/22/2024
Bordetella		
DAPPv		
Heartworm Test (Yearly)	06/23/2023	06/22/2024
DA2PPv + Cv		
Influenza H3N2 & H3N8		

I hereby certify that I have vaccinated this animal in accordance with the company's
Recommendation for the vaccine used on the above date.


Signature of licensed veterinarian administering vaccine.
Dr. Jennifer Bennin

PLAINVIEW VETERINARY CLINIC

Plainview MN
(507) 534-3181

Client : **Jim Haley**
725 2nd Ave NW
Plainview, MN 55964

Phone : (507) 993-0323

Patient : **Lillie**
Species : Canine
Sex : FS
DOB : 12/06/2016

Accl No. : 5942 C
Breed : Pitbull
Color : Tan

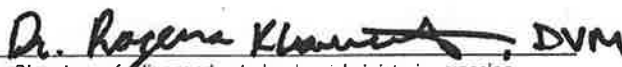
RABIES VACCINATION INFORMATION

Rabies : Nobivac 3 - Rabies
Date Vaccinated : 06/23/2023
Serial No. : 562891
Vaccine Type : Killed

Tag No. : 4252
Expires : 06/22/2026
Producer : Zoetis

Vaccine Name:	Date Given:	Date Due:
DA2PPv + L4	06/23/2023	06/22/2024
Lymes	06/23/2023	06/22/2024
Bordetella	06/23/2023	06/22/2024
DAPPv		
Heartworm Test (Yearly)	06/23/2023	06/22/2024
DA2PPv + Cv		
Influenza H3N2 & H3N8		

I hereby certify that I have vaccinated this animal in accordance with the company's recommendation for the vaccine used on the above date.

 **DVM**

Signature of a licensed veterinarian administering vaccine.
Rogena Klavetter

PLAINVIEW VETERINARY CLINIC

Plainview MN
(507) 534-3181

Client : **Jim Haley**
725 2nd Ave NW
Plainview, MN 55964

Phone : (507) 993-0323

Patient : **Rolo**
Species : Canine
Sex : MN
DOB : 06/21/2021

Acct No. : 5942 G
Breed : Terrier Mix
Color : Brown/Black

RABIES VACCINATION INFORMATION

Rabies : Nobivac 3 - Rabies
Date Vaccinated : 06/23/2023
Serial No. : 176720
Vaccine Type : Killed

Tag No. : 4260
Expires : 06/23/2026
Producer : Nobivac

Vaccine Name:	Date Given:	Date Due:
DA2PPv + L4	06/23/2023	06/22/2024
Lymes	06/23/2023	06/22/2024
Bordetella	06/23/2023	06/22/2024
DAPPv		
Heartworm Test (Yearly)	06/23/2023	06/22/2024
DA2PPv + Cv		
Influenza H3N2 & H3N8		

I hereby certify that I have vaccinated this animal in accordance with the company's
Recommendation for the vaccine used on the above date.


Signature of licensed veterinarian administering vaccine.
Dr. Jennifer Bennin

PLAINVIEW VETERINARY CLINIC

Plainview MN
(507) 534-3181

Client : **Jim Haley**
725 2nd Ave NW
Plainview, MN 55964

Phone : (507) 993-0323

Patient : **Louie**
Species : Canine
Sex : MN
DOB : 10/04/2017

Acct No. : 5942 B
Breed : Pitbull
Color : Blue Nose

RABIES VACCINATION INFORMATION

Rabies : Nobivac 3 - Rabies
Date Vaccinated : 03/27/2021
Serial No. : 412635
Vaccine Type : Killed

Tag No. : 211005
Expires : 03/26/2024
Producer : Zoetis

Vaccine Name:	Date Given:	Date Due:
DA2PPv + L4	06/23/2023	06/22/2024
Lymes	06/23/2023	06/22/2024
Bordetella	06/23/2023	06/22/2024
DAPPv		
Heartworm Test (Yearly)	06/23/2023	06/22/2024
DA2PPv + Cv		
Influenza H3N2 & H3N8		

I hereby certify that I have vaccinated this animal in accordance with the company's
Recommendation for the vaccine used on the above date.


Signature of licensed veterinarian administering vaccine.
Dr. Jennifer Bennin

PLAINVIEW VETERINARY CLINIC

Plainview MN
(507) 534-3181

Client : Jim Haley
725 2nd Ave NW
Plainview, MN 55964

Phone : (507) 993-0323

Patient : Moo
Species : Canine
Sex : F
DOB : 05/21/2022

Acct No. : 5942 H
Breed : American Bulldog
Color : White

RABIES VACCINATION INFORMATION

Rabies Nobivac 3- Rabies
Date Vaccinated 06/23/2023
Serial No. 518868
Vaccine Type Killed

Tag No. 4258
Expires 06/22/2024
Producer Zoetis

Vaccine Name:	Date Given:	Date Due:
DA2PPv + L4	06/23/2023	07/14/2023?
Lymes	06/23/2023	07/14/2023?
Bordetella	06/23/2023	06/22/2024
DAPPv		
Heartworm Test (Yearly)	06/23/2023	06/22/2024
DA2PPv + Cv		
Influenza H3N2 & H3N8		

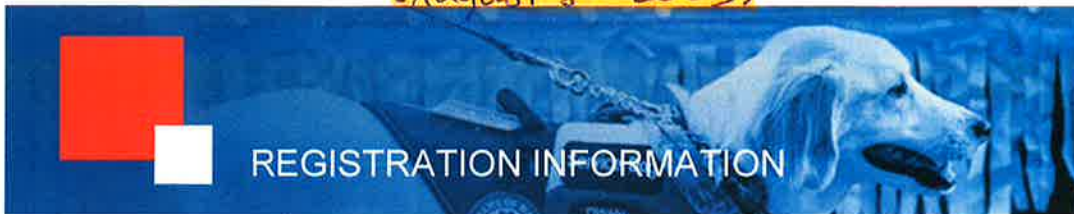
I hereby certify that I have vaccinated this animal in accordance with the company's
Recommendation for the vaccine used on the above date.


Signature of licensed veterinarian administering vaccine.
Dr. Jennifer Bennin



USA SERVICE DOG
REGISTRATION

*City of Plainview's
Copy's*
(August 8th 2023)



HANDLER INFORMATION



(Amber 8/8/2023 signed)
Amber Gallie

725 2nd Ave NW, Plainview, MN, 55964-1006

✉ amber2rose89@gmail.com

☎ 5079510451

REGISTERED ANIMALS



Animal #1 : Moo moo

Breed : American Bully

Type : Emotional Support Animal

Registration : 1649500292

Service(s) : Anxiety Disorder, ADHD, Depression Disorder,
Emotional Issues, PTSD

Training Status : My ESA is an Emotional Support Dog 'No
Training Needed'

Handler: Amber Gallie

725 2nd Ave NW, , Plainview, MN, 55964-1006

amber2rose89@gmail.com | 5079510451



Animal #2 : Rolo

Breed : Mixed

Type : Emotional Support Animal

Registration : 1866908858

Service(s) : Anxiety Disorder, Depression Disorder,
Emotional Issues, PTSD

Training Status : My ESA is an Emotional Support Dog 'No
Training Needed'

Handler: Kaisen Haley

725 2nd Ave NW, , Plainview, MN, 55964-1006

amber2rose89@gmail.com | 5079510451



Animal #3 : Louie

Breed : Staffordshire Bull Terrier
Type : Emotional Support Animal

Registration : 2097032981

Service(s) : Anxiety Disorder, Depression Disorder,
Emotional Issues, PTSD, Separation Anxiety Disorder
Training Status : My ESA is an Emotional Support Dog 'No
Training Needed'

Handler: James Haley

725 2nd Ave NW, , Plainview, MN, 55964-1006
amber2rose89@gmail.com | 5079930323



Animal #4 : Lillie

Breed : American Staffordshire
Terrier
Type : Emotional Support Animal

Registration : 0317317608

Service(s) : Anxiety Disorder, ADHD, PTSD, Separation
Anxiety Disorder
Training Status : My ESA is an Emotional Support Dog 'No
Training Needed'

Handler: Skylee Neumann

725 2nd Ave NW, , Plainview, MN, 55964-1006
amber2rose89@gmail.com | 5079510451



Animal #5 : Chewy

Breed : Shih Tzu
Type : Emotional Support Animal

Registration : 0916768999

Service(s) : Anxiety Disorder, PTSD, Social Anxiety
Disorder
Training Status : My ESA is an Emotional Support Dog 'No
Training Needed'

Handler: Jordyn Woodford

725 2nd Ave NW, , Plainview, MN, 55964-1006
amber2rose89@gmail.com | 5079510451

ADDITIONAL INFORMATION

No Documents Uploaded yet.

To: Plainview City Council

From: Personnel Committee

Re: City Administrator Annual Performance Evaluation

Date: August 22, 2023

On Friday August 18, 2023, the City of Plainview Personnel Committee (Council Members Holly Reeve and Lindsay Hammer Bartley) conducted the annual performance evaluation of City Administrator David Todd. The review included a self-assessment and staff feedback. The outcome of the review was positive and included a discussion of performance objectives and mutually agreed upon goals.