PLAINVIEW
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SPECIAL CITY COUNCIL MEETING
AGENDA
Monday November 10, 2025, at 6:00 P.M.
Location: Plainview City Hall, 241 W Broadway, Plainview
Broadcast of the City Council Meeting will be posted on FaceBook: https://www.facebook.com/plainviewmn/

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be relevant to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address. We ask that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. *We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.*

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF CONSENT AGENDA**
   - A. City Council Minutes- October 14, 2025
   - B. Bills
   - C. Permits/Licenses/Donations
     - A. Liquor License Renewals – 2026 – Walkes Enterprises Inc, K-J Bowling Enterprises, Inc, William Allen American Legion, LeVan Norton Enterprises LLC, and Firehouse Beer, Wine, and Liquor
   - D. Department Head Reports and Board Minutes
   - E. LMCIT Tort Limit
   - F. 2026 Maintenance Agreement between Wabasha County and the City of Plainview

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**
   - A. Envision Plainview Ripple Mapping Results – CEDA – Trisha Hess
   - B. Three Rivers Community Action Transit Services Contract
   - C. MN Paid Leave Policy – Resolution 2025-17
   - D. Dumpsite for Snow/Equipment to Push Up Snow for 2025-2026
   - E. Snow Hauling for 2025-2028
   - F. Sand for 2025-2026
   - G. Ordinance Amendment – 402.8.5
   - H. Standardized Seasonal Opening and Closing Dates for Plainview Parks
   - I. 2nd Ave SW LRIP Grant Application – Resolution 2025-18

8. **INFORMATION ONLY DOCUMENTS**
9. **COUNCIL COMMENT**
10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY: cjk**
RECOMMENDED ACTION: 1. **Motion** to approve Minutes of the October14, 2025 Regular Meeting Proceedings.	

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday October 14, 2025, at 6:00 P.M.

1. CALL TO ORDER- Mayor Holm called the Regular Plainview City Council meeting to order on Tuesday October 14, 2025, at 6:00 p.m.

Council Members in attendance: Keith Holm, Holly Reeve, Lindsay Hammer Bartley, Brandon Bauman, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, Public Works Director Shane Loftus, and Fire Chief Mike Lyons .

Department Heads absent: Library Director Alice Henderson.

Guests in attendance: Brian Malm with Bolton & Menk, Sam Johnston, Jae Gourley, Terry Krusmark, Tony Montgomery, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE -

3. PUBLIC COMMENTS – None.

4. **APPROVAL OF AGENDA** – Motion by Kuschel, second by Reeve to approve the amended Agenda to include 7.G. The Utility Easement Agreement for the Watermain Relocation.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA –Motion by Hammer Bartley, second by Reeve to approve the Consent Agenda.
Motion carried unanimously.

- **A.** City Council Minutes – September 9, 2025, Regular Meeting Minutes.
- **B.** Bills
- **C.** Permits/Licenses/Donations
    - **1.** Chicken Permit – Hannah Bauman
    - **2.** Tobacco License – Plainview LLC: dba Plainview Smoke Shop
- **D.** Department Head Reports and Board Minutes
- **E.** Library Board Appointment – Gary Melbostad

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

- **A. Elevated Water Storage Projects Bid Evaluations and Contract Awards –**
  The City approved a request for bids for the two (2) elevated water storage projects at the August 12, 2025, council meeting.
  Public bids were received on September 16, 2025, at 2:00 p.m. at city hall.

The City received seven (7) bids for Project No. 1 Rehabilitation of the existing 500,000-gallon elevated storage tank.

Tankez Coatings Inc. of Fort Worth, TX	$663,650.00
O&A Classic Coatings and Paintings Corp. of Hurst, TX	$728,700.00
Classic Protective Coatings Inc. of Menomonie, WI	$740,700.00
Tanksco Inc. of Decatur, TX	$762,940.00
Viking Industrial Painting of La Vista, NE	$797,200.00
Maguire Iron Inc. of Sioux Falls, SD	$813,000.00
TMI Coatings LLC of Saint Paul, MN	$826,300.00

The City received two (2) bids for Project No. 2 Construction of a new 100,000-gallon elevated storage tank.

Maguire Iron Inc. of Sioux Falls, SD	$2,890,000.00
Caldwell Tanks, Inc. of Louisville, KY	$6,375,300.00

The bids received for Project No. 1 provided the City with the needed rehabilitation of the existing 32-year-old water storage tank. The proposed improvements include complete removal and replacement of the interior wet, interior dry, and exterior coating systems to provide another 20+ years of protection to the existing structural steel tank.

The primary purpose of Project No. 2 is to dissipate entrained gas from Well No. 3, while providing the benefit of additional elevated volume for managing summer peak demands and operation flexibility.

The City's engineer, Brian Malm, was on hand to answer questions from Council and to clarify the project bids the city received. Malm noted that construction of a new well and well house or construction of an at-grade reservoir and booster station were alternatives that were not recommended by staff due to the risks involved in drilling a new well and the lack of cost saving in comparison to the elevated storage tank.

Motion by Reeve, second by Bauman to recommend that Council move forward with the water tower projects to include accepting bids and awarding contracts to the following:

-Project No. 1 – Rehabilitation of existing 500,000-gallon Elevated Storage Tank in the amount of $663,650.00 from Tankez Coatings, Inc of Fort Worth, TX.

-Project No. 2 – Construction of a new 100,000-gallon Elevated Storage Tank (for gas dissipation of Well No. 3) in the amount of $2,890,000.00 from Maguire Iron, Inc of Sioux Falls, SD.

Motion carried unanimously.

B. BDPI Grant Application and Resolution Amendment – Resolution 2025-16

The City submitted a BDPI grant application to the Minnesota Department of Employment and Economic Development (DEED) on September 30, 2025. The BDPI grant administrator Jeremy LeCroix reached out to city staff and advised that there is $1 million available for this project during this current funding cycle. Administrator Todd explained the options to the Council. If the city wishes to pursue the $1 million available, the city would need to amend the current grant application to reflect the new amount, pass an updated resolution to reflect the city's matching funds—which initially were $2 million for the non-BDPI portion of the project, now the city would need to show matching funds equivalent to $3 million for the non-BDPI portion of the project, and then resubmit to DEED. Staff spoke with City Engineer Brian Malm, who believed that Jeremy was advising staff to amend the application and resolution to reflect the new amount is tantamount to receiving the award.

If the city decided to amend the grant application and resolution to pursue and accept the $1 million award and were awarded the funds, the city will not be allowed to re-apply for additional funds next year. Any additional grant applications from the city for this project

would not be allowed for at least one award cycle (through FY2026). It was noted that DEED is anticipating the State Legislature to do a bonding bill that will allocate another $2.25 million to this program (although not a guarantee). If the city decided to wait to submit another grant application for the full $2 million dollar award (what was requested), the city would need to submit a letter stating this intent. DEED will keep the City's application file, and they would ask for an updated application in June with any changes that have happened since the initial application was received. It was noted that the city will not be guaranteed funds come 7/1 and the City's application will be competing with other applications that have come in after the current funding is gone and are also waiting for the additional funding.
There were two options for the city to consider:
1. Amend the application and resolution to reflect the $1 million dollar award request and discuss, internally, how (or if) the city wishes to finance the remainder of the utility extension and road improvements to 530th Street, OR.
2.Wait and reapply for the full $2 million dollars (what was requested) with no guarantee of award.
City Staff reached out to the City's Municipal Financial Advisor, Mike Bubany, to discuss this project now that there is an idea of the potential award from DEED, in addition to the impact on the city's finances, taking into consideration the current water tower projects as well as other planned projects in the future. The Municipal Advisor believes it is paramount to clearly define the maximum amount of participation the city will provide for this estimated $4 million project. Bubany stated using the $400K of EDA Housing money coupled with a small bond or cash of $600K (total City assistance of $1 million) to match the BDPI grant is more than reasonable. The city should extract some sort of commitment from the developer that they are prepared to invest approximately $2 million of the remaining project costs to install the infrastructure within the park. This should be bolstered by some sort of mechanism to guarantee quick performance, whether that be an irrevocable letter of credit or perhaps some sort of land transfer if development timelines are not met. If the developer is not prepared to commit to a significant investment, the Municipal Advisor thinks the city should redirect its energy elsewhere. It was noted that job and wage goals must be established during a public hearing due to the requirements of the Business Subsidy Act. The developer will also have to commit to the milk hauling business to stay operational for at least five years. If either job or wage goals, or the operational commitment, fail to be met, statutes require the developer to repay any public assistance received plus interest. Staff answered all of the Council's questions.
Motion by Reeve, second by Kuschel to authorize staff to amend the BDPI grant application and resolution to request the available $1 million dollars remaining within the BDPI grant funds.
Motion carried unanimously.

C. 2024 Walking Trail Improvements Pay Estimate No. 3 –

Public Works Director Shane Loftus gave an update to Council on the 2024 Walking Trail Improvements project. It was noted that there is a 5% retainer that is being held as there are a few issues that need to be resolved before final payment will be made. Bolton & Menk has reviewed the pay application and recommended payment in the amount of $2,306.60.
Motion by Hammer Bartley, second by Kuschel to approve the Pay Estimate No. 3 from Bolton & Menk to Elcor Construction in the amount of $2,306.60 for the 2024 Walking Trail Improvements Project.
Motion carried unanimously.

D. Updated Compensation and Classification Study–

The City Administrator David Todd explained to Council that typically cities undertake compensation and classification studies every 5-7 years and conduct market research to ensure that there is comparable worth for wages within the market area. The last compensation and classification study for the City of Plainview was in 2015. A compensation and classification study is beneficial when negotiating union contracts as well as for recruitment and retention of qualified staff. It was noted that the City has budgeted $25,000 for a compensation and classification study for FY2025.

Motion by Hammer Bartley, second by Bauman to accept the base services and timeline quote provided by Flaherty and Hood to update the classification and compensation system for the City of Plainview as well as any additional services provided within the quote in an amount not to exceed $25,000.00

Motion carried unanimously.

E. Public Works Assistant Hire –

The Public Works Department had an opening for a Public Works Assistant. The city received eight (8) applications for the position. Four (4) of those applicants were interviewed, and staff along with the personal committee recommended hiring Terry Krusmark for the open position. Krusmark has experience in snow removal, equipment operating, traffic control, has his CDL license and is licensed to apply pesticides and fertilizers. Public Works Director Shane Loftus believes Krusmark will be a good addition to the department staff.

Motion by Kuschel, second by Reeve to approve the hiring of Terry Krusmark to the Public Works Assistant position at Step 2 for $25.10 per hour.

Motion carried unanimously.

F. Immanuel Lutheran School Crosswalk Request –

The Immanuel Lutheran School Principal Billy Zuelsdorff requested a lighted crosswalk be added on West Broadway Ave. at 1st Street. The request came from families that have concerns with their children crossing Broadway from the north on their way to school. Staff would need to research the feasibility of the potential location and type of crosswalk mechanism to ensure there is adequate power to fuel the mechanical portion of the crosswalk mechanisms. A traffic study might also be needed. It was noted that Broadway is a state road (Hwy 247), and this request would need to go before MnDOT for approval.

Motion by Reeve, second by Hammer Bartley to authorize staff to conduct and research the feasibility of and petition MnDOT for placement of crossing flashers on West Broadway (Hwy 247) at 1st Street in front of the Immanuel Lutheran Church.

Motion carried unanimously.

G. Utility Easement Agreement for the Watermain Relocation –

The City Council approved the relocation of the watermain located at 430 3rd Ave NE that was inadvertently missed when locates were done for an addition to the home over 15 years ago. A utility easement agreement has been drafted to be executed with the homeowner to complete the relocation project.

Motion by Reeve, second by Hammer Bartley to approve the Utility Easement Agreement between the City of Plainview and Isadore and Jean Speedling for relocation of the watermain located at 430 3rd Ave NE.

Motion carried unanimously.

8. INFORMATION ONLY DOCUMENTS –

A. **November City Council Meeting**– Due to the Veterans' Holiday on Tuesday, November 11, 2025, the November City Council meeting will be held on Monday, November 10, 2025, at 6:00 p.m. at City Hall in Plainview.

9. COUNCIL COMMENT – None.

10. ADJOURN –

Motion by Reeve, second by Kuschel to adjourn the Plainview City Council meeting. Motion carried unanimously. Meeting adjourned at 6:44 p.m.

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Keith Holm, Mayor Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO.** **5.B.**
ATTACHMENTS: Bills Report	**APPROVED BY:** **dt**
RECOMMENDED ACTION: **Motion** to approve payment of all bills listed in attached report.	

Report Criteria:
[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106617 AT&T MOBILITY								
10/27/2025	2872969810	1	Invoice	PHONES & IPADS/FIRE DEPT	10/11/2025	10/28/2025	152.92	101-42200-321
Total 106617 AT&T MOBILITY:							152.92	
106982 AUDIO DESIGNS INC								
10/21/2025	34449	1	Invoice	151 REPAIR EQUIPMENT POWER ISSUE/PD	10/13/2025	10/21/2025	127.00	101-42100-221
Total 106982 AUDIO DESIGNS INC:							127.00	
106440 AXLEY, VICKI								
10/20/2025	10/18/25	1	Invoice	UNIFORM ALLOWANCE REIMBURSEMENT	10/18/2025	10/21/2025	58.06	101-41500-417
Total 106440 AXLEY, VICKI:							58.06	
106772 BADGER METER								
11/04/2025	80216164	1	Invoice	MONTHLY FEE-ORION CELLULAR	10/30/2025	11/05/2025	1,204.84	601-49400-321
Total 106772 BADGER METER:							1,204.84	
104716 BAKER & TAYLOR								
11/04/2025	2039288542	1	Invoice	BOOKS/LIBRARY	10/02/2025	11/05/2025	27.86	211-45500-592
10/13/2025	L2300462 O	1	Invoice	BOOKS/LIBRARY	09/30/2025	10/13/2025	379.18	211-45500-592
Total 104716 BAKER & TAYLOR:							407.04	
329 BECKLEYS OFFICE PRODUCTS								
10/16/2025	118095	1	Invoice	paper shred	10/13/2025	10/17/2025	46.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							46.50	
106463 BOLTON & MENK, INC.								
11/04/2025	0378136	1	Invoice	WELL #3 NEW WATER TOWER PROJECT	10/31/2025	11/05/2025	11,925.00	601-49400-303
Total 106463 BOLTON & MENK, INC.:							11,925.00	
106889 BUREAU OF CRIMINAL APPREHENSION								
10/16/2025	892469	1	Invoice	CJDN ACCESS FEE/PD	09/30/2025	10/17/2025	600.00	101-42100-309
Total 106889 BUREAU OF CRIMINAL APPREHENSION:							600.00	
106834 CANON FINANCIAL SERVICES, INC.								
10/22/2025	41956700	1	Invoice	COPIER/LIBRARY	10/12/2025	10/23/2025	66.80	211-45500-401
10/13/2025	41956701	1	Invoice	COPIER LEASE AGREEMENT/ADMIN	10/12/2025	10/13/2025	169.36	101-41500-401
Total 106834 CANON FINANCIAL SERVICES, INC.:							236.16	
106997 CARRIE EVERSMAN LLC								
10/27/2025	NOV 25	1	Invoice	PROPERTY MANAGEMENT-EDA BUILDING	10/24/2025	10/28/2025	300.00	101-46500-401
Total 106997 CARRIE EVERSMAN LLC:							300.00	
104828 CENTER POINT LARGE PRINT								
11/04/2025	2206813	1	Invoice	LG PRT BOOKS/LIBRARY	10/08/2025	11/05/2025	24.00	211-45500-592
11/04/2025	2208666	1	Invoice	LG PRT BOOKS/LIBRARY	10/13/2025	11/05/2025	24.00	211-45500-592

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 104828 CENTER POINT LARGE PRINT:							48.00	
106449 CINTAS CORPORATION								
11/03/2025	4244968256	1	Invoice	MATS & SCRAPER/PW	09/30/2025	11/05/2025	57.69	101-43100-310
11/03/2025	4245662117	1	Invoice	MATS & SCRAPER/PW	10/07/2025	11/05/2025	57.69	101-43100-310
11/03/2025	4246398215	1	Invoice	MOPS&TOWELS/CITYHALL	10/14/2025	11/05/2025	51.88	101-41500-310
11/03/2025	4246398628	1	Invoice	MATS & SCRAPER/PW	10/14/2025	11/05/2025	57.69	101-43100-310
11/03/2025	4247170421	1	Invoice	MATS & SCRAPER/PW	10/21/2025	11/05/2025	57.69	101-43100-310
11/03/2025	4247903367	1	Invoice	MATS & SCRAPER/PW	10/28/2025	11/05/2025	50.00	101-43100-310
Total 106449 CINTAS CORPORATION:							332.64	
106422 CORE & MAIN, LP								
10/16/2025	X850785	1	Invoice	PAINT/SEWER	10/02/2025	10/17/2025	90.00	602-49450-217
Total 106422 CORE & MAIN, LP:							90.00	
106428 DATA SMART COMPUTERS INC.								
10/20/2025	95319	1	Invoice	MICROSOFT MONTHLY LICENSES	10/19/2025	10/21/2025	258.17	101-41500-309
10/22/2025	95438	1	Invoice	SET UP EMAIL FOR T. KRUSMARK	10/21/2025	10/23/2025	72.50	101-41500-310
11/04/2025	95563	1	Invoice	DATTO BACKUP/ADMIN	11/01/2025	11/05/2025	179.00	101-41500-309
11/04/2025	95564	1	Invoice	SENTINELONE SECURITY/ADMIN	11/01/2025	11/05/2025	212.50	101-41500-309
11/04/2025	95565	1	Invoice	MONTHLY CLOUD BACKUP	11/01/2025	11/05/2025	14.00	101-41500-309
11/04/2025	95566	1	Invoice	SENTINELONE SECURITY/FIRE DEPT	11/01/2025	11/05/2025	17.00	101-42200-309
Total 106428 DATA SMART COMPUTERS INC.:							753.17	
105564 DEARBORN LIFE INS CO.								
10/20/2025	NOVEMBER	1	Invoice	EMPLOYEE INS.	10/13/2025	10/21/2025	178.67	101-41500-131
10/20/2025	NOVEMBER	2	Invoice	EMPLOYEE INS.	10/13/2025	10/21/2025	373.88	101-42100-131
10/20/2025	NOVEMBER	3	Invoice	EMPLOYEE INS.	10/13/2025	10/21/2025	17.80-	101-43100-131
10/20/2025	NOVEMBER	4	Invoice	EMPLOYEE INS.	10/13/2025	10/21/2025	81.83	211-45500-131
10/20/2025	NOVEMBER	5	Invoice	EMPLOYEE INS.	10/13/2025	10/21/2025	31.38	225-45200-131
10/20/2025	NOVEMBER	6	Invoice	EMPLOYEE INS.	10/13/2025	10/21/2025	36.27	601-49400-131
10/20/2025	NOVEMBER	7	Invoice	EMPLOYEE INS.	10/13/2025	10/21/2025	36.76	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							720.99	
105414 DYNAMIC LIFECYCLE INNOVATIONS								
10/29/2025	INV-2508250	1	Invoice	FALL CLEAN-UP	10/29/2025	10/29/2025	2,056.61	101-41110-440
Total 105414 DYNAMIC LIFECYCLE INNOVATIONS:							2,056.61	
106798 ELCOR CONSTRUCTION, INC.								
10/24/2025	24X.135730.	1	Invoice	2024 TRAIL IMPROVEMENTS	10/08/2025	10/24/2025	2,306.60	225-45200-590
Total 106798 ELCOR CONSTRUCTION, INC.:							2,306.60	
106973 ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE								
10/17/2025	900115931	1	Invoice	GIS SOFTWARE LICENSING	10/15/2025	10/17/2025	1,081.20	101-43100-309
10/17/2025	900115931	2	Invoice	GIS SOFTWARE LICENSING	10/15/2025	10/17/2025	360.39	235-49010-309
Total 106973 ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE:							1,441.59	
105806 FLAHERTY & HOOD, P.A.								
10/13/2025	23800	1	Invoice	SEPT GENERAL LEGAL FEES	10/02/2025	10/13/2025	100.00	101-41500-304
10/13/2025	23926	1	Invoice	SEPT LABOR & EMPLOYMENT LEGAL FEES	10/02/2025	10/13/2025	297.50	101-41500-304

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105806 FLAHERTY & HOOD, P.A.:							397.50	
105336 GALE/CENGAGE LEARNING								
10/22/2025	9991015736	1	Invoice	BOOKS/LIBRARY	10/08/2025	10/23/2025	304.38	211-45500-592
10/22/2025	99910157911	1	Invoice	BOOKS/LIBRARY	10/09/2025	10/23/2025	51.78	211-45500-592
Total 105336 GALE/CENGAGE LEARNING:							356.16	
106800 H & L MESABI COMPANY								
10/10/2025	15307	1	Invoice	BLADES & PLOW BOLTS	10/09/2025	10/13/2025	2,504.40	101-43125-221
Total 106800 H & L MESABI COMPANY:							2,504.40	
106564 HAWKINS, INC.								
10/16/2025	7222593	1	Invoice	Water Supplies	10/09/2025	10/17/2025	1,126.82	601-49400-217
Total 106564 HAWKINS, INC.:							1,126.82	
105808 HBC, INC.								
10/10/2025	71466 OCT.	1	Invoice	PHONE&INTERN/LIBRARY	10/02/2025	10/13/2025	56.07	211-45500-321
Total 105808 HBC, INC.:							56.07	
116 HIGH PLAINS								
10/21/2025	11378	1	Invoice	FUEL/PARKS	09/11/2025	10/21/2025	28.06	225-45200-212
10/21/2025	14790	1	Invoice	FUEL/PD	09/20/2025	10/21/2025	37.91	101-42100-212
10/21/2025	14834	1	Invoice	FUEL/PD	09/20/2025	10/21/2025	25.15	101-42100-212
10/21/2025	15153	1	Invoice	FUEL/PD	09/21/2025	10/21/2025	22.04	101-42100-212
10/21/2025	16766	1	Invoice	FUEL/PARKS	09/26/2025	10/21/2025	10.14	225-45200-212
10/21/2025	16810	1	Invoice	FUEL/PARKS	09/26/2025	10/21/2025	19.12	225-45200-212
10/21/2025	254642	1	Invoice	FUEL/RURAL FIRE DEPT	09/03/2025	10/21/2025	7.74	245-42200-212
10/21/2025	254643	1	Invoice	FUEL/RURAL FIRE DEPT	09/03/2025	10/21/2025	49.23	245-42200-212
10/21/2025	27627	1	Invoice	FUEL/PW	09/15/2025	10/21/2025	86.67	101-43100-212
10/21/2025	27875	1	Invoice	FUEL/PARKS	09/16/2025	10/21/2025	16.49	225-45200-212
10/21/2025	28692	1	Invoice	FUEL/PW	09/22/2025	10/21/2025	66.41	101-43100-212
10/21/2025	28867	1	Invoice	FUEL/PARKS	09/23/2025	10/21/2025	18.70	225-45200-212
Total 116 HIGH PLAINS:							387.66	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
10/23/2025	11-1-25 T KR	1	Invoice	NOVEMBER 25 INS PREMIUM TERRY KRUS	10/23/2025	10/23/2025	1,314.60	101-43100-131
10/23/2025	11-1-25 T KR	2	Invoice	NOVEMBER 25 INS PREMIUM TERRY KRUS	10/23/2025	10/23/2025	250.40	101-43125-131
10/28/2025	DECEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	4,695.00	101-41500-131
10/28/2025	DECEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	1,565.00	101-42100-131
10/28/2025	DECEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	1,314.60	101-43100-131
10/28/2025	DECEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	250.40	101-43125-131
10/28/2025	DECEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	1,565.00	225-45200-131
10/28/2025	DECEMBER	6	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	1,565.00	601-49400-131
10/28/2025	DECEMBER	7	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	1,565.00	602-49450-131
10/28/2025	DECEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	1,772.00	101-41500-131
10/28/2025	DECEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	14,176.00	101-42100-131
10/28/2025	DECEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	1,488.48	101-43100-131
10/28/2025	DECEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	283.52	101-43125-131
10/28/2025	DECEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	10/27/2025	10/28/2025	3,544.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							35,349.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106802 ICMA								
10/16/2025	2026 RENE	1	Invoice	2026 ICMA MEMBERSHIP/D. TODD	10/14/2025	10/17/2025	609.59	101-41500-433
Total 106802 ICMA:							609.59	
106906 J & S REPAIR								
10/27/2025	CJ60892	1	Invoice	FILTERS, OIL, GREASE, BEARING, PINS/SNO	10/22/2025	10/28/2025	431.59	101-43125-221
Total 106906 J & S REPAIR:							431.59	
348 JOHN DEERE FINANCIAL								
10/22/2025	IP59172	1	Invoice	MN AG GROUP-FILTERS/SNOW	10/20/2025	10/23/2025	62.45	101-43125-221
Total 348 JOHN DEERE FINANCIAL:							62.45	
106520 KENNY SYLVESTER CONSTRUCTION								
10/16/2025	SEPT 11-OC	1	Invoice	CLEANING CITY HALL/COUNCIL	10/16/2025	10/17/2025	600.00	101-41110-401
10/16/2025	SEPT 11-OC	2	Invoice	CLEANING CITY HALL/ADMIN	10/16/2025	10/17/2025	600.00	101-41500-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFSKY BUILDING SUPPLIES								
11/04/2025	2510-990078	1	Invoice	4" END CAP-DRAIN TILE/PW	10/06/2025	11/05/2025	16.98	101-43100-217
11/04/2025	2510-990101	1	Invoice	RETURN 4" END CAP-DRAIN TILE/PW	10/06/2025	11/05/2025	16.98-	101-43100-217
11/04/2025	2510-991519	1	Invoice	FAUCET/AMB. BUILDING	10/10/2025	11/05/2025	74.99	101-41500-227
11/04/2025	2510-992477	1	Invoice	MISC FASTENER, SCREWS, ETC/PARKS	10/14/2025	11/05/2025	8.72	225-45200-217
11/04/2025	2510-992506	1	Invoice	MISC FASTENER, SCREWS, ETC/PARKS	10/14/2025	11/05/2025	6.32	225-45200-217
11/04/2025	2510-993399	1	Invoice	SOFTENER SALT, TAPE RULE/PW	10/17/2025	11/05/2025	70.55	101-43100-217
11/04/2025	2510-993681	1	Invoice	WAX GASKET/AMB. BUILDING	10/18/2025	11/05/2025	3.49	101-41500-227
11/04/2025	2510-995125	1	Invoice	BATTERY/WATER	10/23/2025	11/05/2025	7.49	601-49400-217
11/04/2025	2510-996041	1	Invoice	12" GALV VALLEY TIN/SEWER	10/27/2025	11/05/2025	78.00	602-49450-221
11/04/2025	2510-996544	1	Invoice	SILVER DOOR BOTTOM/PW	10/29/2025	11/05/2025	14.49	101-43100-217
Total 141 KREOFSKY BUILDING SUPPLIES:							264.05	
106329 LAKE CITY RECYCLING & DISPOSAL								
10/27/2025	119829	1	Invoice	CITY CLEAN UP-FALL	10/06/2025	10/28/2025	2,053.19	101-41110-440
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							2,053.19	
105662 LEONARD ENTERPRISES LLC								
10/16/2025	10132025	1	Invoice	CEMENT WORK-SIDEWALKS AND CEMENT	10/13/2025	10/17/2025	72,418.55	101-43100-226
Total 105662 LEONARD ENTERPRISES LLC:							72,418.55	
106720 LOFFLER COMPANIES INC.								
10/10/2025	5143679	1	Invoice	COPIES/LIBRARY	10/01/2025	10/13/2025	85.03	211-45500-401
10/10/2025	5150769	1	Invoice	COPIER CHARGES/ADMIN	10/08/2025	10/13/2025	29.90	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							114.93	
160 LYONS OIL MINI MART								
10/13/2025	5156859	1	Invoice	FUEL/PARKS	09/02/2025	10/13/2025	18.34	225-45200-212
10/13/2025	5157013	1	Invoice	FUEL/PW	09/03/2025	10/13/2025	18.36	101-43100-212
10/13/2025	5157031	1	Invoice	FUEL/PARKS	09/04/2025	10/13/2025	15.32	225-45200-212
10/13/2025	5157047	1	Invoice	FUEL/PARKS	09/05/2025	10/13/2025	31.24	225-45200-212
10/13/2025	5157226	1	Invoice	FUEL/PARKS	09/16/2025	10/13/2025	31.61	225-45200-212
10/13/2025	5157336	1	Invoice	FUEL/PW	09/30/2025	10/13/2025	126.94	101-43100-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/13/2025	5157346	1	Invoice	FUEL/PW	09/30/2025	10/13/2025	59.30	101-43100-212
10/13/2025	5157349	1	Invoice	FUEL/PARKS	09/30/2025	10/13/2025	17.00	225-45200-212
10/13/2025	5157376	1	Invoice	CAR WASHES/PD	09/30/2025	10/13/2025	53.65	101-42100-221
10/13/2025	5755415	1	Invoice	FUEL/PARKS	09/10/2025	10/13/2025	60.15	225-45200-212
10/13/2025	5755460	1	Invoice	FUEL/PARKS	09/12/2025	10/13/2025	15.90	225-45200-212
10/13/2025	5755468	1	Invoice	FUEL/PW	09/12/2025	10/13/2025	55.50	101-43100-212
10/13/2025	5755488	1	Invoice	FUEL/PARKS	09/15/2025	10/13/2025	12.44	225-45200-212
10/13/2025	5756034	1	Invoice	FUEL/PARKS	09/23/2025	10/13/2025	33.20	225-45200-212
10/13/2025	5756036	1	Invoice	FUEL/PARKS	09/23/2025	10/13/2025	27.57	225-45200-212
10/13/2025	5756045	1	Invoice	FUEL/PARKS	09/24/2025	10/13/2025	15.00	225-45200-212
10/13/2025	5756056	1	Invoice	FUEL/PARKS	09/24/2025	10/13/2025	17.89	225-45200-212
10/13/2025	9/30/2025 ST	1	Invoice	CREDIT/DISCOUNT SEPTEMBER 2025	09/30/2025	10/13/2025	3.75-	101-43100-212
10/13/2025	9/30/2025 ST	2	Invoice	CREDIT/DISCOUNT SEPTEMBER 2025	09/30/2025	10/13/2025	4.69-	225-45200-212
Total 160 LYONS OIL MINI MART:							600.97	
175 MICHAEL'S TIRE & AUTO								
11/04/2025	141362	1	Invoice	TIRE DISPOSAL/FALL CLEAN UP	10/07/2025	11/05/2025	280.50	101-41110-440
Total 175 MICHAEL'S TIRE & AUTO:							280.50	
106719 MIDWEST TAPE								
10/13/2025	2000018848	1	Invoice	MOVIES/LIBRARY	10/01/2025	10/13/2025	1,093.42	211-45500-592
Total 106719 MIDWEST TAPE:							1,093.42	
105702 MILLER, BRANDON								
10/13/2025	JULY-SEPTE	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	10/09/2025	10/13/2025	150.00	101-42100-305
Total 105702 MILLER, BRANDON:							150.00	
378 MN DEPARTMENT OF AGRICULTURE								
10/22/2025	102125	1	Invoice	TREE CARE REGISTRY RENEWAL	10/21/2025	10/23/2025	30.00	225-45200-310
Total 378 MN DEPARTMENT OF AGRICULTURE:							30.00	
223 MN ENERGY RESOURCES CORP.								
10/16/2025	0502616026	1	Invoice	GAS UTILITY/POOL	10/03/2025	10/16/2025	522.60	225-45128-383
10/10/2025	0503494971	1	Invoice	GAS UTILITY/ICE RINK	10/03/2025	10/13/2025	19.86	225-45127-383
10/10/2025	0507609025	1	Invoice	GAS UTILITY/LIBRARY	09/29/2025	10/13/2025	46.26	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							588.72	
379 MN POLLUTION CONTROL AGENCY								
10/10/2025	10925	1	Invoice	WASTEWATER RECERT S. LARSON	10/09/2025	10/13/2025	23.00	602-49450-331
Total 379 MN POLLUTION CONTROL AGENCY:							23.00	
202 OLMSTED MEDICAL CENTER								
10/27/2025	700001131 1	1	Invoice	NEW EMPLOY DRUG SCREEN-T. KRUSMAR	10/20/2025	10/28/2025	39.00	101-43100-310
Total 202 OLMSTED MEDICAL CENTER:							39.00	
106888 OLMSTED WASTE-TO-ENERGY								
10/29/2025	10124959	1	Invoice	EVIDENCE DESTRUCTION/PD	09/24/2025	10/29/2025	53.93	101-42100-437
Total 106888 OLMSTED WASTE-TO-ENERGY:							53.93	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106085 ON-SITE COMPUTERS, INC.								
10/16/2025	CW103170	1	Invoice	MICROSOFT 365 BUSINESS AGREEMENT/P	10/02/2025	10/16/2025	98.00	101-42100-310
10/16/2025	CW103261	1	Invoice	CLOUD BACKUP, HUNTRESS, ACRONIS/PD	10/02/2025	10/16/2025	163.22	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							261.22	
106466 OVERDRIVE, INC.								
10/10/2025	02225CO252	1	Invoice	EBOOK, AUDIOBOOK/LIBRARY	09/29/2025	10/13/2025	60.75	211-45500-592
Total 106466 OVERDRIVE, INC.:							60.75	
106434 PENWORTHY COMPANY								
10/22/2025	116081	1	Invoice	BOOKS/LIBRARY	10/14/2025	10/23/2025	719.74	211-45500-592
Total 106434 PENWORTHY COMPANY:							719.74	
106161 PEOPLE'S ENERGY COOPERATIVE								
10/17/2025	2643900 OC	1	Invoice	ELEC WELL #3	10/03/2025	10/17/2025	170.00	601-49400-381
10/17/2025	2647400 OC	1	Invoice	ELEC ICE RINK	10/03/2025	10/17/2025	105.00	225-45127-381
10/17/2025	2658900 OC	1	Invoice	ELEC POOL	10/03/2025	10/17/2025	329.00	225-45128-381
10/17/2025	2706100 OC	1	Invoice	ELEC NE LIFT STATION	10/03/2025	10/17/2025	224.00	602-49450-381
10/17/2025	2709900 OC	1	Invoice	ELEC WEST BROADWAY	10/03/2025	10/17/2025	11.00	101-42500-381
10/17/2025	2714900 OC	1	Invoice	ELEC STREET LIGHTS	10/03/2025	10/17/2025	3,200.00	101-43100-381
10/17/2025	2738000 OC	1	Invoice	ELEC WELL #2	10/03/2025	10/17/2025	3,233.00	601-49400-381
10/17/2025	2739100 OC	1	Invoice	ELEC PW BUILDING	10/03/2025	10/17/2025	341.00	101-43100-381
10/17/2025	2747700 OC	1	Invoice	ELEC SW SIREN	10/03/2025	10/17/2025	83.00	101-42500-381
10/17/2025	2764400 OC	1	Invoice	ELEC NW LIFT STATION	10/03/2025	10/17/2025	304.00	602-49450-381
10/17/2025	2767800 OC	1	Invoice	ELEC CEMETERY FLAG LIGHT	10/03/2025	10/17/2025	63.00	235-49010-381
10/17/2025	2777600 OC	1	Invoice	ELEC LIBRARY	10/03/2025	10/17/2025	318.00	211-45500-381
10/17/2025	3036800 OC	1	Invoice	ELEC FIRE HALL	10/03/2025	10/17/2025	173.00	101-42200-381
10/17/2025	3038100 OC	1	Invoice	ELEC CITY HALL/COUNCIL	10/03/2025	10/17/2025	143.66	101-41110-381
10/17/2025	3038100 OC	2	Invoice	ELEC CITY HALL/ADMIN	10/03/2025	10/17/2025	143.67	101-41500-381
10/17/2025	3038100 OC	3	Invoice	ELEC CITY HALL/PD	10/03/2025	10/17/2025	143.67	101-42100-381
10/17/2025	3041300 OC	1	Invoice	ELEC WEDGEWOOD PARK	10/03/2025	10/17/2025	93.00	225-45200-381
10/17/2025	3042300 OC	1	Invoice	ELEC WATER TOWER	10/03/2025	10/17/2025	311.00	601-49400-381
10/17/2025	3043900 OC	1	Invoice	ELEC BIKE TRAIL	10/03/2025	10/17/2025	81.00	225-45200-381
10/17/2025	3274000 OC	1	Invoice	ELEC 6TH ST SW LIGHTS	10/03/2025	10/17/2025	103.58	101-43100-381
10/17/2025	3274100 OC	1	Invoice	ELEC 4TH ST SW LIGHTS	10/03/2025	10/17/2025	121.17	101-43100-381
10/17/2025	3274200 OC	1	Invoice	ELEC 2ND ST SW LIGHTS	10/03/2025	10/17/2025	109.81	101-43100-381
10/17/2025	3274300 OC	1	Invoice	ELEC 1ST ST SW LIGHTS	10/03/2025	10/17/2025	90.03	101-43100-381
10/17/2025	3333200 OC	1	Invoice	ELEC ECKSTEIN TENNIS COURT	10/03/2025	10/17/2025	1,245.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							11,139.59	
76 PLAINVIEW EDA								
10/14/2025	1	1	Invoice	CITY PD MATCHING GRANT FUNDS-SMIF RE	09/30/2025	10/14/2025	5,000.00	101-46500-489
Total 76 PLAINVIEW EDA:							5,000.00	
105272 PLAINVIEW LAWN & SNOW								
10/28/2025	16	1	Invoice	OPEN & CLOSE/J. KLASSEN	10/26/2025	10/28/2025	595.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							595.00	
239 PLAINVIEW NEWS								
10/10/2025	OCTOBER 2	1	Invoice	SUBSCRIPTION RENEWAL/LIBRARY	10/08/2025	10/13/2025	58.00	211-45500-592

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Total 239 PLAINVIEW NEWS:							58.00	
240 PLAINVIEW POSTMASTER								
11/03/2025	NOVEMBER	1	Invoice	UTILITY BILLING	11/03/2025	11/03/2025	268.17	601-49400-322
11/03/2025	NOVEMBER	2	Invoice	UTILITY BILLING	11/03/2025	11/03/2025	268.16	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							536.33	
231 PLAINVIEW-ELGIN SANITARY DISTRICT								
10/16/2025	3RD QTR 20	1	Invoice	SEWER CHARGES-3RD QTR 2025	10/01/2025	10/16/2025	189,949.88	602-49450-385
Total 231 PLAINVIEW-ELGIN SANITARY DISTRICT:							189,949.88	
106994 PULVER MOTOR SERVICE, LLC								
10/27/2025	40840	1	Invoice	TOWING SQUAD 211	10/21/2025	10/28/2025	100.00	101-42100-436
Total 106994 PULVER MOTOR SERVICE, LLC:							100.00	
105152 PURCHASE POWER								
10/20/2025	0602-5906 O	1	Invoice	POSTAGE REFILL	10/12/2025	10/21/2025	441.99	101-41500-322
Total 105152 PURCHASE POWER:							441.99	
741 QUILL CORPORATION								
10/13/2025	45961384	1	Invoice	PLANNER, PAPER, FILE FOLDER/ADMIN	09/29/2025	10/13/2025	142.41	101-41500-201
11/04/2025	46328578	1	Invoice	NAME PLATE T. KRUSMARK/PW	10/25/2025	11/05/2025	2.63	101-43100-201
11/04/2025	46328605	1	Invoice	NAME PLATES/PW	10/25/2025	11/05/2025	70.52	101-43100-201
Total 741 QUILL CORPORATION:							215.56	
268 SELCO								
10/10/2025	53793	1	Invoice	ILS PACKAGE/LIBRARY	10/01/2025	10/13/2025	464.15	211-45500-310
Total 268 SELCO:							464.15	
716 THREE RIVERS COMMUNITY ACTION								
10/28/2025	OCT. 2025 (9	1	Invoice	TRANSIT BUS FEES-CREDIT CARD CHARGE	10/28/2025	10/28/2025	626.50	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							626.50	
104900 TOMS LAWN & CLEANING SERVICE								
10/13/2025	758	1	Invoice	CLEANING/LIBRARY	09/30/2025	10/13/2025	770.00	211-45500-401
10/13/2025	758	2	Invoice	CARPET CLEANING/LIBRARY	09/30/2025	10/13/2025	750.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							1,520.00	
106785 US INTERNET CORP.								
11/04/2025	5487436	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	10/31/2025	11/05/2025	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105461 VISA/TCM BANK N.A.								
10/13/2025	#0165 OCTO	1	Invoice	AMAZON-BOOKS/LIBRARY	10/02/2025	10/13/2025	59.08	211-45500-592
10/13/2025	#0165 OCTO	2	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	10/02/2025	10/13/2025	9.00	211-45500-592
10/13/2025	#0165 OCTO	3	Invoice	AMAZON-WATER FILTER/LIBRARY	10/02/2025	10/13/2025	78.58	211-45500-217
10/13/2025	#0165 OCTO	4	Invoice	AMAZON-UNDER DESK KEYBOARD TRAYS/L	10/02/2025	10/13/2025	149.97	211-45500-201
10/13/2025	#0165 OCTO	5	Invoice	STAPLES-BARCODE SCANNER/LIBRARY	10/02/2025	10/13/2025	362.88	211-45500-201

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/13/2025	#0165 OCTO	6	Invoice	AMAZON-BOOKS/LIBRARY	10/02/2025	10/13/2025	36.29	211-45500-592
10/13/2025	#0165 OCTO	7	Invoice	STAPLES-REFUND TAX FOR SCANNER/LIBR	10/02/2025	10/13/2025	24.92-	211-45500-201
10/13/2025	#0165 OCTO	8	Invoice	AMAZON-STAND FOR SCANNER/LIBRARY	10/02/2025	10/13/2025	76.00	211-45500-201
10/13/2025	#0165 OCTO	9	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	10/02/2025	10/13/2025	9.00	211-45500-592
10/13/2025	#0165 OCTO	10	Invoice	AMAZON-BOOKS/LIBRARY	10/02/2025	10/13/2025	82.98	211-45500-592
10/13/2025	#0165 OCTO	11	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	10/02/2025	10/13/2025	9.00	211-45500-592
10/13/2025	#0165 OCTO	12	Invoice	AMAZON-RETURN UNDER DESK KEYBOAR	10/02/2025	10/13/2025	99.98-	211-45500-201
10/13/2025	#0165 OCTO	13	Invoice	AMAZON-BOOKS/LIBRARY	10/02/2025	10/13/2025	50.19	211-45500-592
10/13/2025	#0165 OCTO	14	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	10/02/2025	10/13/2025	6.00	211-45500-592
10/13/2025	#0165 OCTO	15	Invoice	AMAZON-BOOKS/LIBRARY	10/02/2025	10/13/2025	13.45	211-45500-592
10/14/2025	#6188 OCT.	1	Invoice	AMAZON-BATTERIES/PARKS	10/02/2025	10/15/2025	50.57	225-45200-217
10/14/2025	#6188 OCT.	2	Invoice	AMAZON-IGNITER & GASKET REPLACEMEN	10/02/2025	10/15/2025	146.71	225-45128-221
10/14/2025	#6196 OCT.	1	Invoice	N. TOOL & EQUIP-LEVER HOIST/PW	10/02/2025	10/15/2025	259.99	101-43100-217
10/14/2025	#6196 OCT.	2	Invoice	MENARDS-PVC CONDUIT BODY, PAPER TO	10/02/2025	10/15/2025	31.62	101-43100-211
10/14/2025	#6196 OCT.	3	Invoice	FAMILY DOLLAR-COFFEE FILTERS/WATER	10/02/2025	10/15/2025	3.22	601-49400-217
10/14/2025	#6196 OCT.	4	Invoice	USPS-POSTAGE/WATER	10/02/2025	10/15/2025	8.45	601-49400-322
10/14/2025	#6196 OCT.	5	Invoice	EXCEL DRYER INC-DRYER/PARKS	10/02/2025	10/15/2025	44.03	225-45200-223
10/14/2025	#6196 OCT.	6	Invoice	FLEET FARM-TARGET/PARKS	10/02/2025	10/15/2025	209.97	225-45200-217
10/14/2025	#6634 OCT.	1	Invoice	HOLLOWSOCKS.COM-UNIFORM B. FLIES	10/02/2025	10/14/2025	210.44	601-49400-417
10/14/2025	#6840 OCT.	1	Invoice	AMAZON-CHAIRS FOR DAIS/COUNCIL	10/02/2025	10/15/2025	1,599.90	101-41110-590
10/14/2025	#6840 OCT.	2	Invoice	COSTCO-BOWLS, CANDY/ADMIN	10/02/2025	10/15/2025	57.27	101-41500-217
10/14/2025	#6840 OCT.	3	Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	10/02/2025	10/15/2025	39.97	101-41500-211
10/14/2025	#6840 OCT.	4	Invoice	PAYPAL SONNCW CO-UNIFORM TOPS/C. KU	10/02/2025	10/15/2025	86.59	101-41500-417
10/14/2025	#6840 OCT.	5	Invoice	INTNL TXN FEE-UNIFORM/C. KUJATH	10/02/2025	10/15/2025	.87	101-41500-417
10/14/2025	#6840 OCT.	6	Invoice	ADOBE-C. KUJATH	10/02/2025	10/15/2025	21.46	101-41500-433
10/14/2025	#6931 OCT.	1	Invoice	PULSE BOUTIQUE-UNIFORM TOPS/K. HALL	10/02/2025	10/15/2025	208.32	101-41500-417
10/14/2025	#7228 OCT.	1	Invoice	AMAZON-AIR FRESHENER REFILLS/ADMIN	10/02/2025	10/15/2025	31.84	101-41500-217
10/14/2025	#7228 OCT.	2	Invoice	AMAZON-AIR FRESHENER REFILLS/ADMIN	10/02/2025	10/15/2025	17.49	101-41500-217
10/14/2025	#7228 OCT.	3	Invoice	AMAZON-DOUBLE SIDED TAPE/ADMIN	10/02/2025	10/15/2025	16.48	101-41500-217
10/14/2025	#7228 OCT.	4	Invoice	BREEZY POINT HOTEL-LODGING FOR MN S	10/02/2025	10/15/2025	503.59	101-42200-331
10/14/2025	#7228 OCT.	5	Invoice	BREEZY POINT HOTEL-LODGING FOR MN S	10/02/2025	10/15/2025	503.59	101-42200-331
10/16/2025	#7798 OCT.	1	Invoice	APPLE.COM/PD	10/02/2025	10/16/2025	.99	101-42100-321
10/16/2025	#7798 OCT.	2	Invoice	STECK MFG-UNLOCKING TOOL KITS/PD	10/02/2025	10/16/2025	184.56	101-42100-228
10/16/2025	#7798 OCT.	3	Invoice	AMAZON-STYLUS PENS, PEN HOLDERS/PD	10/02/2025	10/16/2025	19.31	101-42100-201
10/16/2025	#7798 OCT.	4	Invoice	LOWE'S-TOOL BOX, ORGANIZER/PD	10/02/2025	10/16/2025	160.38	101-42100-228
10/16/2025	#7798 OCT.	5	Invoice	AMAZON-GUN CASE/PD	10/02/2025	10/16/2025	106.29	101-42100-418
10/16/2025	#7798 OCT.	6	Invoice	GUIDEFITTER-OPTICS/PD	10/02/2025	10/16/2025	160.53	101-42100-418
10/16/2025	#7798 OCT.	7	Invoice	AMAZON-CAR JUMP STARTER/PD	10/02/2025	10/16/2025	141.45	101-42100-228
10/16/2025	#7798 OCT.	8	Invoice	FURNITURE MAX-HUSKY OFFICE CHAIRS/P	10/02/2025	10/16/2025	1,183.25	101-42100-560
10/16/2025	#7798 OCT.	9	Invoice	HOSTGATOR.COM-WEEBLY RENEWAL/PD	10/02/2025	10/16/2025	8.99	101-42100-321
10/16/2025	#7798 OCT.	10	Invoice	AMAZON-UNIFORM SHIRTS A. MCGRAW/PD	10/02/2025	10/16/2025	89.90	101-42100-417
10/16/2025	#7798 OCT.	11	Invoice	AMAZON-UNIFORM SHIRTS A. MCGRAW/PD	10/02/2025	10/16/2025	47.97	101-42100-417
10/16/2025	#7798 OCT.	12	Invoice	KOHL'S-UNIFORM PANTS A. MCGRAW/PD	10/02/2025	10/16/2025	83.97	101-42100-417
10/16/2025	#7798 OCT.	13	Invoice	KOHL'S-UNIFORM SHOES A. MCGRAW/PD	10/02/2025	10/16/2025	82.48	101-42100-417
10/16/2025	#7798 OCT.	14	Invoice	AMAZON-COFFEE MAKER/PD	10/02/2025	10/16/2025	119.99	101-42100-228
10/16/2025	#7798 OCT.	15	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	10/02/2025	10/16/2025	59.90	101-42100-309
10/16/2025	#8143 OCT.	1	Invoice	CENEX CHS-ANTIFREEZE/PARKS	10/02/2025	10/16/2025	267.64	225-45200-217
	Total 105461 VISA/TCM BANK N.A.:						7,587.49	
310 WABASHA IMPLEMENT COMPANY								
11/04/2025	1700	1	Invoice	PARTS/PARKS	10/25/2025	11/05/2025	64.22	225-45200-221
	Total 310 WABASHA IMPLEMENT COMPANY:						64.22	
105600 WEX BANK								
11/04/2025	108312799	1	Invoice	FUEL/POLICE DEPT.	10/31/2025	11/05/2025	1,627.58	101-42100-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105600 WEX BANK:							1,627.58	
Grand Totals:							363,998.12	

Report GL Period Summary

GL Period	Amount
10/25	347,159.95
11/25	16,838.17
Grand Totals:	363,998.12

Vendor number hash:	9668844
Vendor number hash - split:	16531020
Total number of invoices:	150
Total number of transactions:	217

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	363,998.12	.00	363,998.12
Grand Totals:	363,998.12	.00	363,998.12

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM:	Permits/Licenses/Donations: On-Sale Liquor License Renewals Off-Sale Liquor License Renewal	**AGENDA SECTION:** Consent
PREPARED BY:	Carol Kujath, City Clerk	**AGENDA NO. 5.C.**
ATTACHMENTS: None		**APPROVED BY:**

RECOMMENDED ACTION:
Motion to approve the On-Sale Liquor License Renewal of Walkes Enterprises Inc, K-J Bowling Enterprises, Inc, LeVan Norton Enterprises LLC, and William Allen American Legion Post 179 through December 31, 2026.
Motion to approve the Off-Sale Liquor License Renewal of K-J Bowling Enterprises, Inc, Walkes Enterprises Inc, LeVan Norton Enterprises LLC, and Firehouse Beer, Wine, and Liquor through December 31, 2026.

On-Sale Liquor License Renewal: Walkes Enterprises Inc (Kim's Saloon), K-J Bowling Enterprises Inc (Gopher Lanes), LeVan Norton Enterprises LLC (TJ's Tavern On & Off Sale) and William Allen American Legion Post 179 have submitted the required paperwork, as well as the fees for their On-Sale liquor license renewal.

Off-Sale Liquor License Renewal: Walkes Enterprises Inc, (Kim's Saloon), K-J Bowling Enterprises Inc (Gopher Lanes), LeVan Norton Enterprises LLC, and Firehouse Beer, Wine, and Liquor have submitted the required paperwork, as well as the fees for their Off-Sale liquor licenses renewal.

Permit Number	Valuation	Fees Paid	Address	Permit Type	Owner Name	Notes
25PV-00094	$410,000.00	$6,055.43	620 5TH ST NE	Modular House	DPK LLC	modular home installation with garage
25PV-00106	$4,656.00	$69.00	545 1ST AVE SW B	Re-Window/Exterior Door	JERILYN M WEHRS	Installing front entry door, installed into existing opening.
25PV-00116	$90,000.00	$1,025.93	285 7TH AVE SE	Swimming Pool	Jennifer L Martin Living Trust	20' x 33' Inground kidney shaped pool
25PV-00129	$60,000.00	$788.18	900 S WABASHA	Mechanical	TRINITY EVANG'L FREE CHURCH	complete HVAC for new addition
25PV-00131		$25.00	230 7TH AVE SE	Fence	AARON & SUE A NELSON	Furnish and install 136' of 4' tall black vinyl coated chain link fence with two gates.
25PV-00132		$25.00	150 E BROADWAY	Concrete	SHAWN A & JENNIFER A POLSON	remove sidewalk and repair
25PV-00133		$25.00	600 7TH AVE NW	Concrete	GLENN & DAWN SHONES	replace concerte in front of garage. Replace 13' x 8' x 4' slab. Replace 12' x 21' x 4' cement slab
25PV-00134		$76.00	425 7TH ST SW	Mechanical	DAMON DEVLIN & NATALIE KERNAN	Replace furnace & AC
25PV-00135		$25.00	145 W BROADWAY	Concrete	LYONS OIL PROPERTIES LLC	replace concrete in front of car wash and by garbage containers
25PV-00137		$50.00	290 7TH AVE SE	Zoning	Jenny L & Justin N Chonis	Fencing in around the backyard; pouring cement patio back of house
25PV-00138		$25.00	20 3RD AVE NE	Concrete	SCOTT K & DEBRA A ALBRECHT	remove old tar - new drive add-on along garage s walk
25PV-00139		$381.00	265 7TH AVE SE	Mechanical	MICHAEL J & CASEY B KASTEN	HVAC and gas piping for a new single family residential home
25PV-00140		$181.00	265 7TH AVE SE	Plumbing	MICHAEL J & CASEY B KASTEN	Plumbing work for a new single family residential home
25PV-00141		$116.00	495 8TH ST SW	Mechanical	Randall D & Joleen R Bartsh	Install new unit heater in garage, to include a new gas line ran from utility room to new heater
25PV-00142		$111.00	610 7TH AVE NE	Plumbing	PK MEYER BUILDERS INC	plumbing - new home construction
25PV-00143		$343.50	610 7TH AVE NE	Mechanical	PK MEYER BUILDERS INC	mechanical for new home construction
25PV-00144		$76.00	850 4TH AVE NW	Mechanical	JOHNATHAN D & ROSE E ROTH	replace furnace

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM:	Dept. Head Reports & Board Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 5.D.**
ATTACHMENTS: Department Head Reports		**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to accept Department reports.		

MONTHLY REPORT OF FINANCE DIRECTOR
October, 2025

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Monthly Financial Processes-Bank recs, account reconciliations/fund cash balances, cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Industrial Sewer Billing, Meter Issues
- Work on cleaning up some old meter issues.
- 2023 Street Project – should be closing out this year, final sidewalk grant money & project expenses
- 2026 Budget Process – Finalized the preliminary budget work which was approved at the 9-9-25 council meeting. Certified the preliminary budget and the debt levy to Wabasha County. I will continue to review and make any necessary changes to the budget during October and November. The Truth in Taxation Meeting is December 9th, and the final levy certification is due to Wabasha County on or before December 29, 2025.
- Compensation study information gathering and document research, review & update all job descriptions
- MN Paid Leave-create policy and payroll setup, employee notification-Starts January 1, 2026

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over multiple years. We will be running two software systems for meter reading & billing until the entire city is converted to the new meters. By the end of September 2025, 1021 new meters have been installed and there are 285 old meters left to replace.
- Future projects:
    - File/Organize Old Financial/Personnel Records/Electronic Filing System
    - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- MN New Hire Report
- 3rd Qtr. Quarterly Payroll Reports
- Rural Fire Board Annual Financial Report

Training/Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Meet with David and the council finance committee-preliminary budget
- Meeting with Bolton & Menk-New Water Tower Project
- Meeting with Three Rivers Comm Action Agency-Transit Bus Contract

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	.00	.00	.00
101-41110-122	FICA	812.85	998.00	.00	998.00
101-41110-151	Worker s Comp Insurance Prem	68.39	74.00	74.12	.12-
101-41110-201	Office Supplies(paper-pens-et)	29.86	50.00	27.93	22.07
101-41110-217	Other Operating Supplies	.00	.00	309.00	309.00-
101-41110-310	Other Professional Services	145.00	1,000.00	.00	1,000.00
101-41110-322	Postage	.00	.00	12.44	12.44-
101-41110-331	Meetings-Conferences (mtgs/mi)	.00	2,500.00	198.00	2,302.00
101-41110-343	Advertising	589.00	500.00	490.00	10.00
101-41110-362	Property - Casualty Ins (Auto)	6,718.08	7,054.00	6,433.53	620.47
101-41110-381	Electric Utilities	1,554.33	1,845.00	1,407.66	437.34
101-41110-383	Gas Utilities	701.31	960.00	614.90	345.10
101-41110-401	Contractual Services	7,200.00	7,200.00	6,000.00	1,200.00
101-41110-433	Dues and Subscriptions	8,273.00	11,650.00	11,253.00	397.00
101-41110-437	Miscellaneous	89.08	400.00	.00	400.00
101-41110-440	City Cleanup	6,416.89	6,800.00	8,553.94	1,753.94-
101-41110-590	Capital Outlay	.00	10,000.00	1,599.90	8,400.10
Total Council:		46,062.79	64,331.00	36,974.42	27,356.58
Elections					
101-41410-103	Part-Time Employees	8,878.25	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	976.13	.00	.00	.00
101-41410-437	Miscellaneous	2,488.75	1,000.00	1,200.00	200.00-
Total Elections:		12,343.13	1,000.00	1,200.00	200.00-
Administration					
101-41500-101	Full-Time Employees Regular	322,062.54	326,852.00	277,066.58	49,785.42
101-41500-102	Full-Time Employees Overtime	15,206.17	17,500.00	13,164.68	4,335.32
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	2,534.40	465.60
101-41500-121	PERA	24,626.04	25,639.00	21,729.84	3,909.16
101-41500-122	FICA	25,587.74	26,152.00	21,931.37	4,220.63
101-41500-131	Employer Paid Health	75,038.94	79,389.00	72,564.58	6,824.42
101-41500-151	Worker s Comp Insurance Prem	2,492.57	2,680.00	2,684.25	4.25-
101-41500-201	Office Supplies	3,631.90	4,500.00	2,472.60	2,027.40
101-41500-211	Operating Supplies - Cleaning	338.32	1,000.00	373.26	626.74
101-41500-217	Other Operating Supplies	930.69	1,300.00	772.29	527.71
101-41500-221	Repair/Maint - Equipment	.00	250.00	.00	250.00
101-41500-223	Repair/Maintain - Building	8,067.41	2,500.00	1,585.97	914.03
101-41500-227	Repair/Maintain - Amb Building	1,249.50	2,000.00	794.92	1,205.08
101-41500-301	Auditing and Acct g Services	32,500.00	34,000.00	34,500.00	500.00-
101-41500-303	Engineering Fees	27,346.50	40,000.00	19,672.00	20,328.00
101-41500-304	Legal Fees	34,136.08	25,000.00	26,024.55	1,024.55-
101-41500-309	Software and Design	24,072.03	24,000.00	24,824.32	824.32-
101-41500-310	Other Professional Services	14,462.13	33,000.00	20,924.38	12,075.62
101-41500-312	CITY WEBSITE	6,711.84	7,000.00	7,000.87	.87-
101-41500-316	Building Inspections	39,160.56	35,000.00	17,115.06	17,884.94
101-41500-317	Dial A Ride Bus	10,247.50	8,800.00	4,031.50	4,768.50
101-41500-321	Communications	5,731.31	6,000.00	4,788.57	1,211.43
101-41500-322	Postage	2,316.16	3,500.00	2,534.19	965.81
101-41500-331	Meetings-Conferences (mtgs/mi)	87.38	3,500.00	887.86	2,612.14
101-41500-343	Advertising	3,096.31	3,500.00	2,310.13	1,189.87
101-41500-362	Property - Casualty Ins (Auto)	4,869.97	5,114.00	4,664.17	449.83

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-41500-381	Electric Utilities	1,840.35	2,000.00	1,407.67	592.33
101-41500-383	Gas Utilities	701.31	1,200.00	614.90	585.10
101-41500-384	Garbage Service	27.35	.00	.00	.00
101-41500-401	Contractual Services	15,302.54	16,500.00	10,842.61	5,657.39
101-41500-417	Uniforms	1,928.98	1,928.00	1,430.64	497.36
101-41500-433	Dues and Subscriptions	2,660.50	2,700.00	1,992.20	707.80
101-41500-434	Sales Tax Paid	3.00	20.00	5.00	15.00
101-41500-437	Miscellaneous	1,467.14	1,000.00	250.00	750.00
101-41500-442	Bank Service Charges	3,175.98	3,200.00	2,308.16	891.84
101-41500-443	Credit Card Merchant Fees	3,348.63	3,500.00	2,772.72	727.28
101-41500-444	XPRESS Bill Pay Fees	6,098.23	6,000.00	5,620.52	379.48
101-41500-520	Capital Outlay-Bldg & Structur	451,725.00	.00	.00	.00
101-41500-560	Furniture & Fixtures	1,268.06	1,000.00	.00	1,000.00
101-41500-570	Office Equipment & Furnishings	.00	1,000.00	.00	1,000.00
101-41500-580	Computers & Technology	4,795.63	5,000.00	1,139.47	3,860.53
Total Administration:		1,181,307.49	766,224.00	615,336.23	150,887.77
Police					
101-42100-101	Full-Time Employees Regular	684,875.29	681,913.00	581,140.18	100,772.82
101-42100-102	Full-Time Employees Overtime	38,283.16	40,000.00	35,387.47	4,612.53
101-42100-103	Part-Time Employees	799.20	5,000.00	1,358.28	3,641.72
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	844.80	155.20
101-42100-121	PERA	116,650.79	121,567.00	103,386.48	18,180.52
101-42100-122	FICA	14,176.04	15,899.00	12,376.69	3,522.31
101-42100-131	Employer Paid Health	187,829.65	213,743.00	176,079.80	37,663.20
101-42100-151	Worker s Comp Insurance Prem	30,918.23	33,237.00	33,289.82	52.82-
101-42100-201	Office Supplies(paper-pens-et)	817.89	3,000.00	1,384.67	1,615.33
101-42100-212	Motor Fuels-Gas	18,999.02	20,000.00	13,807.82	6,192.18
101-42100-217	Other Operating Supplies	26.79-	500.00	322.06	177.94
101-42100-221	Repair/Maint - Equipment	19,263.68	16,000.00	10,204.19	5,795.81
101-42100-228	Repair/Maintain Other	3,924.46	3,500.00	2,278.17	1,221.83
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	18,000.00	3,600.00
101-42100-305	Employee Wellness Program	1,329.02	10,000.00	3,109.89	6,890.11
101-42100-309	Software and Design	12,659.46	13,000.00	9,075.96	3,924.04
101-42100-310	Other Professional Services	12,354.28	10,000.00	3,036.47	6,963.53
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,000.00	.00	1,000.00
101-42100-321	Communications	14,282.31	15,000.00	10,073.19	4,926.81
101-42100-322	Postage	152.23	200.00	183.23	16.77
101-42100-331	Meetings-Conferences (mtgs/mi)	2,134.36	9,000.00	4,635.39	4,364.61
101-42100-343	Advertising	.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,402.62	5,673.00	5,174.01	498.99
101-42100-381	Electric Utilities	1,697.32	2,000.00	1,407.67	592.33
101-42100-383	Gas Utilities	701.27	1,300.00	614.86	685.14
101-42100-406	Safety	399.96	1,200.00	208.36	991.64
101-42100-417	Uniforms	8,456.99	12,000.00	8,036.52	3,963.48
101-42100-418	Range/Ammo	7,592.43	10,000.00	7,980.45	2,019.55
101-42100-433	Dues and Subscriptions	1,861.94	3,500.00	1,606.00	1,894.00
101-42100-436	Towing Charges	368.00	500.00	100.00	400.00
101-42100-437	Miscellaneous	1,498.20	3,000.00	1,210.73	1,789.27
101-42100-438	Police - DARE Prog	1,207.83	2,500.00	500.80	1,999.20
101-42100-446	NSF Checks	.00	250.00	.00	250.00
101-42100-491	Contributions/Donations Expend	500.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	.00	1,000.00	1,183.25	183.25-

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-42100-590	Capital Outlay	153,054.43	68,500.00	93,642.47	25,142.47-
Total Police:		1,371,041.66	1,354,582.00	1,147,919.67	206,662.33
City Fire					
101-42200-103	Part-Time Employees	23,306.76	30,000.00	.00	30,000.00
101-42200-122	FICA	1,782.98	2,235.00	.00	2,235.00
101-42200-151	Worker s Comp Insurance Prem	2,862.56	3,077.00	3,081.88	4.88-
101-42200-201	Office Supplies(paper-pens-et)	208.45	1,000.00	108.18	891.82
101-42200-207	Fire Prevention Instruct Supps	1,040.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	.00	100.00	.00	100.00
101-42200-212	Motor Fuels-Gas	673.24	1,500.00	338.22	1,161.78
101-42200-217	Other Operating Supplies	100.98	1,500.00	316.41	1,183.59
101-42200-221	Repair/Maint - Equipment	47,933.25	30,000.00	72,466.42	42,466.42-
101-42200-223	Repair/Maintain - Building	2,385.39	10,000.00	1,243.08	8,756.92
101-42200-226	Foam	.00	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	172.38	204.00	170.00	34.00
101-42200-310	Other Professional Services	6,817.06	2,500.00	.00	2,500.00
101-42200-321	Communications	3,691.16	3,500.00	3,357.49	142.51
101-42200-331	Meetings-Conferences (mtgs/mi)	8,148.42	3,000.00	5,542.86	2,542.86-
101-42200-343	Advertising	660.00	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	5,927.67	6,225.00	5,677.45	547.55
101-42200-381	Electric Utilities	2,152.00	2,000.00	1,806.00	194.00
101-42200-383	Gas Utilities	2,327.10	5,000.00	2,035.52	2,964.48
101-42200-384	Garbage Service	602.36	700.00	547.60	152.40
101-42200-417	Uniforms/Fire Gear	9,981.24	20,000.00	.00	20,000.00
101-42200-433	Dues and Subscriptions	.00	1,200.00	.00	1,200.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	.00	200,000.00	175,928.00	24,072.00
101-42200-602	Other LT Obligation Principal	.00	43,890.00	.00	43,890.00
101-42200-612	Other Long-Term Obligation Int	19,656.00	18,796.00	.00	18,796.00
Total City Fire:		140,429.00	392,527.00	272,619.11	119,907.89
Emergency Management					
101-42500-103	Part-Time Employees	1,275.78	2,315.00	.00	2,315.00
101-42500-122	FICA	97.60	177.00	.00	177.00
101-42500-221	Repair/Maint - Equipment	1,401.25	4,000.00	.00	4,000.00
101-42500-310	Other Professional Services	1,112.00	1,300.00	1,116.00	184.00
101-42500-381	Electric Utilities	1,065.00	1,000.00	841.00	159.00
Total Emergency Management:		4,951.63	8,792.00	1,957.00	6,835.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	135,132.75	137,635.00	111,211.11	26,423.89
101-43100-102	Full-Time Employees Overtime	709.44	2,000.00	938.99	1,061.01
101-43100-120	CENTRAL PENSION FUND	838.76	840.00	548.42	291.58
101-43100-121	PERA	9,938.38	10,473.00	7,978.76	2,494.24
101-43100-122	FICA	10,342.34	10,682.00	8,547.31	2,134.69
101-43100-131	Employer Paid Health	32,664.65	34,542.00	28,827.77	5,714.23
101-43100-151	Worker s Comp Insurance Prem	16,953.51	18,225.00	18,253.95	28.95-
101-43100-201	Office Supplies(paper-pens-et)	184.09	250.00	48.26	201.74
101-43100-211	Operating Supplies - Cleaning	108.86	200.00	115.71	84.29
101-43100-212	Motor Fuels-Gas	9,329.70	8,000.00	6,610.48	1,389.52
101-43100-217	Other Operating Supplies	11,053.70	14,000.00	7,732.08	6,267.92

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-43100-221	Repair/Maint - Equipment	22,818.89	25,000.00	14,102.75	10,897.25
101-43100-222	Tree trimming	10,664.80	18,500.00	6,043.00	12,457.00
101-43100-223	Repair/Maintain - Building	3,986.10	7,500.00	8,219.17	719.17-
101-43100-224	Repair/Maintain - Streets	46,330.24	100,000.00	93,623.50	6,376.50
101-43100-225	Repair/Maint - Detention Ponds	.00	50,000.00	.00	50,000.00
101-43100-226	Sidewalk Repairs	58,053.35	55,000.00	72,418.55	17,418.55-
101-43100-303	Engineering Fees	16,140.00	15,000.00	3,603.00	11,397.00
101-43100-309	Software and Design	.00	.00	1,081.20	1,081.20-
101-43100-310	Other Professional Services	23,906.03	30,000.00	22,763.76	7,236.24
101-43100-321	Communications	3,802.21	4,000.00	3,182.13	817.87
101-43100-331	Meetings-Conferences (mtgs/mi)	24.97	300.00	52.37	247.63
101-43100-343	Advertising	528.00	600.00	552.00	48.00
101-43100-362	Property - Casualty Ins (Auto)	15,004.64	15,755.00	14,369.20	1,385.80
101-43100-381	Electric Utilities	47,159.83	46,000.00	36,674.75	9,325.25
101-43100-383	Gas Utilities	2,889.76	4,000.00	2,228.16	1,771.84
101-43100-384	Garbage Service	1,350.69	1,500.00	1,227.90	272.10
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	891.00	1,000.00	861.31	138.69
101-43100-417	Uniforms	977.24	1,286.00	122.52	1,163.48
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	200.00	109.59	90.41
101-43100-590	Capital Outlay	261,238.38	63,000.00	.00	63,000.00
	Total Public Works (GENERAL):	743,022.31	677,338.00	472,047.70	205,290.30
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	25,740.01	26,217.00	21,183.06	5,033.94
101-43125-102	Full-Time Employees Overtime	135.13	500.00	178.85	321.15
101-43125-120	CENTRAL PENSION FUND	159.64	160.00	104.38	55.62
101-43125-121	PERA	1,892.95	2,004.00	1,519.82	484.18
101-43125-122	FICA	1,970.18	2,006.00	1,628.05	377.95
101-43125-131	Employer Paid Health	6,039.84	6,379.00	5,343.52	1,035.48
101-43125-212	Motor Fuels-Gas	3,816.18	8,000.00	2,268.39	5,731.61
101-43125-217	Other Operating Supplies	12,303.64	15,000.00	10,631.20	4,368.80
101-43125-221	Repair/Maint - Equipment	19,740.86	15,000.00	7,353.77	7,646.23
101-43125-310	Other Professional Services	10,947.50	36,750.00	8,373.75	28,376.25
101-43125-343	Advertising	198.00	200.00	.00	200.00
	Total Ice & Snow Removal:	82,943.93	112,216.00	58,584.79	53,631.21
Economic Development					
101-46500-331	Meetings-Conferences (mtgs/mi)	.00	.00	404.75	404.75-
101-46500-401	Contractual Services	51,849.42	57,182.00	61,318.13	4,136.13-
101-46500-433	Dues and Subscriptions	3,500.00	3,500.00	.00	3,500.00
101-46500-489	EDA Matching Grant Funds	.00	10,000.00	5,000.00	5,000.00
	Total Economic Development:	55,349.42	70,682.00	66,722.88	3,959.12
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
	Total Other Finanacing Uses/Contrib:	17,800.00	17,800.00	17,800.00	.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	141,185.73	145,143.00	123,404.16	21,738.84
211-45500-103	Part-Time Employees	25,457.47	30,217.00	23,239.30	6,977.70
211-45500-121	PERA	12,323.70	12,931.00	10,855.53	2,075.47
211-45500-122	FICA	12,600.67	13,415.00	11,108.09	2,306.91
211-45500-131	Employer Paid Health	41,152.47	43,344.00	39,622.30	3,721.70
211-45500-151	Worker s Comp Insurance Prem	625.11	765.00	766.22	1.22-
211-45500-201	Office Supplies(paper-pens-et)	4,683.35	2,000.00	1,290.83	709.17
211-45500-217	Other Operating Supplies	1,509.05	2,000.00	1,905.78	94.22
211-45500-221	Repair/Maint - Equipment	3,684.51	3,420.00	2,211.07	1,208.93
211-45500-223	Repair/Maintain - Building	9,330.38	3,600.00	7,693.70	4,093.70-
211-45500-310	Other Professional Services	85.00	7,825.00	5,988.09	1,836.91
211-45500-321	Communications	674.09	700.00	572.34	127.66
211-45500-322	Postage	202.00	200.00	146.00	54.00
211-45500-331	Meetings-Conferences (mtgs/mi)	2,334.21	500.00	35.00	465.00
211-45500-362	Property - Casualty Ins (Auto)	5,231.41	5,493.00	5,009.84	483.16
211-45500-381	Electric Utilities	3,448.00	4,500.00	3,279.00	1,221.00
211-45500-383	Gas Utilities	1,705.16	2,500.00	1,429.94	1,070.06
211-45500-401	Contractual Services	10,509.10	11,400.00	9,655.34	1,744.66
211-45500-418	Rentals	6,673.02	2,100.00	.00	2,100.00
211-45500-434	Sales Tax Paid	270.00	250.00	193.00	57.00
211-45500-437	Miscellaneous	406.39	.00	58.00	58.00-
211-45500-560	Furniture & Fixtures	5,791.00	.00	.00	.00
211-45500-590	Capital Outlay	5,877.58	10,000.00	.00	10,000.00
211-45500-592	Books/Periodicals	37,045.96	35,000.00	26,198.18	8,801.82
	Total Libraries (GENERAL):	332,805.36	337,303.00	274,661.71	62,641.29
Libraries (GENERAL)					
215-45500-401	Contractual Services	515.00	.00	.00	.00
215-45500-570	Office Equipment & Furnishings	11,153.58	.00	.00	.00
	Total Libraries (GENERAL):	11,668.58	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	500.00	228.61	271.39
225-45127-217	Other Operating Supplies	345.50	1,500.00	14.99	1,485.01
225-45127-221	Repair/Maint - Equipment	.00	500.00	84.56	415.44
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,226.00	1,300.00	1,061.00	239.00
225-45127-383	Gas Utilities	572.28	1,300.00	564.64	735.36
	Total ICE RINK:	2,143.78	6,100.00	1,953.80	4,146.20
POOL					
225-45128-103	Part-Time Employees	121,829.63	128,500.00	121,726.31	6,773.69
225-45128-121	PERA	776.33	1,200.00	1,049.22	150.78
225-45128-122	FICA	9,319.94	9,830.00	9,312.03	517.97
225-45128-151	Worker s Comp Insurance Prem	3,331.61	3,582.00	3,587.69	5.69-
225-45128-211	Operating Supplies - Cleaning	161.67	500.00	149.60	350.40
225-45128-217	Other Operating Supplies	13,302.55	12,500.00	13,041.38	541.38-
225-45128-221	Repair/Maint - Equipment	7,822.16	7,500.00	867.97	6,632.03
225-45128-223	Repair/Maintain - Building	3,493.00	10,000.00	6,005.47	3,994.53

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	7,126.51	7,500.00	8,274.25	774.25-
225-45128-309	SOFTWARE & DESIGN	3,295.00	3,450.00	3,295.00	155.00
225-45128-310	Other Professional Services	3,995.50	4,000.00	3,462.50	537.50
225-45128-321	Communications	1,385.36	800.00	1,585.63	785.63-
225-45128-322	Postage	6.05	50.00	.00	50.00
225-45128-331	Meetings-Conferences (mtgs/mi)	4,810.00	5,000.00	3,702.00	1,298.00
225-45128-343	Advertising	264.00	300.00	276.00	24.00
225-45128-362	Property - Casualty Ins (Auto)	12,966.29	13,615.00	12,417.43	1,197.57
225-45128-381	Electric Utilities	8,298.00	7,500.00	7,807.00	307.00-
225-45128-383	Gas Utilities	7,130.71	7,500.00	8,944.84	1,444.84-
225-45128-417	UNIFORMS	2,405.44	3,000.00	2,415.82	584.18
225-45128-433	Dues and Subscriptions	670.00	670.00	.00	670.00
225-45128-434	Sales Tax Paid	4,509.00	4,000.00	4,976.00	976.00-
225-45128-437	Miscellaneous	.00	200.00	50.00	150.00
225-45128-443	Credit Card Merchant Fees	1,373.13	2,000.00	1,628.63	371.37
Total POOL:		218,271.88	234,197.00	214,574.77	19,622.23
PARKS					
225-45200-101	Full-Time Employees Regular	53,655.84	57,595.00	49,176.46	8,418.54
225-45200-102	Full-Time Employees Overtime	3,422.31	5,500.00	434.56	5,065.44
225-45200-103	Part-Time Employees	21,926.32	18,500.00	18,814.39	314.39-
225-45200-120	CENTRAL PENSION FUND	837.12	1,000.00	844.80	155.20
225-45200-121	PERA	3,890.82	4,732.00	3,669.48	1,062.52
225-45200-122	FICA	6,052.13	4,827.00	5,148.08	321.08-
225-45200-131	Employer Paid Health	16,467.50	19,067.00	17,438.80	1,628.20
225-45200-142	Unemployment Benefit Payments	2,414.15	.00	7,242.45	7,242.45-
225-45200-151	Worker s Comp Insurance Prem	2,457.50	2,642.00	2,646.19	4.19-
225-45200-212	Motor Fuels-Gas	3,518.56	4,000.00	2,871.16	1,128.84
225-45200-217	Other Operating Supplies	3,792.10	4,000.00	2,605.74	1,394.26
225-45200-221	Repair/Maint - Equipment	8,458.38	8,000.00	11,605.39	3,605.39-
225-45200-223	Repair/Maintain - Building	11,014.20	10,000.00	9,288.53	711.47
225-45200-228	Repair/Maintain - Other	.00	200.00	.00	200.00
225-45200-229	Refunds	.00	100.00	.00	100.00
225-45200-303	Engineering Fees	.00	.00	23,551.00	23,551.00-
225-45200-310	Other Professional Services	1,467.16	2,000.00	1,533.92	466.08
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	264.00	250.00	.00	250.00
225-45200-362	Property - Casualty Ins (Auto)	17,287.44	18,152.00	16,555.36	1,596.64
225-45200-381	Electric Utilities	10,312.00	6,500.00	9,331.00	2,831.00-
225-45200-384	Garbage Service	1,595.88	1,900.00	1,450.80	449.20
225-45200-417	Uniforms	808.38	643.00	541.70	101.30
225-45200-418	Rentals	.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	105.00	100.00	76.00	24.00
225-45200-590	Capital Outlay	.00	215,890.00	167,460.30	48,429.70
Total PARKS:		169,746.79	386,698.00	352,286.11	34,411.89
Cemetery					
235-49010-217	Other Operating Supplies	510.68	1,500.00	51.70	1,448.30
235-49010-221	Repair/Maint - Equipment	.00	500.00	24.19	475.81
235-49010-228	Repair/Maintain - Other	153.00	500.00	.00	500.00
235-49010-229	Refunds	800.00	.00	.00	.00
235-49010-258	Columbarium Plaques	.00	2,000.00	343.57	1,656.43
235-49010-309	Software & Design	1,630.00	1,400.00	981.39	418.61

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
235-49010-310	Other Professional Services	1,874.71	2,500.00	1,940.32	559.68
235-49010-362	Property - Casualty Ins (Auto)	3,272.01	3,436.00	3,133.77	302.23
235-49010-381	Electric Utilities	746.00	650.00	584.00	66.00
235-49010-384	Garbage Service	797.94	1,400.00	725.40	674.60
235-49010-401	Contractual Services	35,405.00	35,000.00	32,085.00	2,915.00
235-49010-418	Rental	.00	200.00	.00	200.00
235-49010-590	Capital Outlay	30,193.50	.00	6,907.00	6,907.00-
Total Cemetery:		75,382.84	49,086.00	46,776.34	2,309.66
RURAL FIRE					
245-42200-103	Part-Time Employees	8,531.76	11,000.00	.00	11,000.00
245-42200-122	FICA	652.66	842.00	.00	842.00
245-42200-151	Worker s Comp Insurance Prem	2,869.57	3,014.00	3,018.78	4.78-
245-42200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
245-42200-212	Motor Fuels-Gas	1,317.46	2,500.00	1,109.09	1,390.91
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	6,388.65	10,000.00	3,076.02	6,923.98
245-42200-226	Foam	.00	2,500.00	.00	2,500.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	5,927.67	6,225.00	5,677.45	547.55
245-42200-417	Uniform	3,205.80	3,000.00	.00	3,000.00
245-42200-433	Dues and Subscriptions	.00	1,000.00	.00	1,000.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,867.00	.00	.00	.00
Total RURAL FIRE:		38,760.57	42,281.00	12,881.34	29,399.66
Fire Relief					
250-42300-124	Fire Relief Pension-State Aid	53,714.72	53,714.00	4,000.00	49,714.00
250-42300-490	City Cont- Fire Relief Retire	21,200.00	22,000.00	.00	22,000.00
Total Fire Relief:		74,914.72	75,714.00	4,000.00	71,714.00
Debt Service					
300-47000-601	Bond Principal Pymt	560,000.00	681,000.00	681,000.00	.00
300-47000-611	Bond Interest Payment	208,525.50	188,595.00	188,595.50	.50-
300-47000-620	Fiscal Agent Fees	495.00	500.00	495.00	5.00
Total Debt Service:		769,020.50	870,095.00	870,090.50	4.50
STREET IMPROVEMENT FUND					
325-43100-700	Transfers Out	642,108.00	.00	.00	.00
Total STREET IMPROVEMENT FUND:		642,108.00	.00	.00	.00
STORM WATER PROJECTS					
404-41500-228	Repair/Maintain - Other	8,875.00	.00	.00	.00
Total STORM WATER PROJECTS:		8,875.00	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	267,701.00	305,390.00	.00	305,390.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
	Total CAPITAL IMPROVEMENT FUND:	267,701.00	305,390.00	.00	305,390.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	169,687.32	50,000.00	19,060.50	30,939.50
418-48000-530	Capital-Other Improvements	1,107,509.94	173,300.00	74,464.08	98,835.92
	Total 2023 STREET/UTIL IMPROVE PROJ:	1,277,197.26	223,300.00	93,524.58	129,775.42
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	29,930.00	30,000.00	34,655.00	4,655.00-
	Total TIF 1-9 LEVAN:	30,930.00	31,000.00	35,655.00	4,655.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	6,190.00	7,000.00	5,987.00	1,013.00
	Total TIF DOWNTOWN REDEVELOPMENT:	7,190.00	8,000.00	6,987.00	1,013.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	65,696.52	66,477.00	56,826.68	9,650.32
601-49400-102	Full-Time Employees Overtime	5,251.38	4,000.00	2,639.10	1,360.90
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	844.80	155.20
601-49400-121	PERA	382.40	5,286.00	4,441.18	844.82
601-49400-122	FICA	5,367.62	5,397.00	4,530.04	866.96
601-49400-131	Employer Paid Health	18,072.40	19,126.00	17,487.70	1,638.30
601-49400-151	Worker s Comp Insurance Prem	1,230.95	1,324.00	1,326.10	2.10-
601-49400-201	Office Supplies(paper-pens-et)	584.32	1,000.00	585.01	414.99
601-49400-212	Motor Fuels-Gas	158.26	750.00	208.41	541.59
601-49400-217	Other Operating Supplies	9,004.64	10,000.00	9,311.98	688.02
601-49400-221	Repair/Maint -WELLS	2,467.59	30,000.00	969.43	29,030.57
601-49400-223	Repair/Maintain - Building	2,107.15	2,000.00	44.33	1,955.67
601-49400-228	Repair-Water Main Repairs	26,541.46	30,000.00	30,346.94	346.94-
601-49400-229	Refunds	4,500.00	3,000.00	1,000.00	2,000.00
601-49400-303	Engineering Fees	31,608.70	100,000.00	236,943.00	136,943.00-
601-49400-309	Software and Design	4,760.99	10,000.00	5,046.63	4,953.37
601-49400-310	Other Professional Services	18,407.28	18,000.00	18,341.57	341.57-
601-49400-321	Communications	10,337.38	9,500.00	10,599.61	1,099.61-
601-49400-322	Postage	3,413.90	3,500.00	2,685.21	814.79
601-49400-331	Meetings-Conferences (mtgs/mi)	23.00	1,000.00	218.00	782.00
601-49400-343	Advertising	50.00	200.00	773.50	573.50-
601-49400-362	Property - Casualty Ins (Auto)	6,610.60	6,941.00	6,330.47	610.53
601-49400-381	Electric Utilities	39,004.00	43,000.00	32,440.00	10,560.00
601-49400-383	Gas Utilities	313.38	2,500.00	412.59	2,087.41
601-49400-401	Contractual Services	.00	1,500.00	.00	1,500.00
601-49400-406	SAFETY	271.50	1,000.00	.00	1,000.00
601-49400-417	Uniforms	619.75	643.00	980.09	337.09-
601-49400-420	Depreciation	159,783.00	120,000.00	.00	120,000.00
601-49400-433	Dues and Subscriptions	400.00	1,000.00	425.00	575.00
601-49400-434	Sales Tax Paid	1.26-	.00	.40	.40-
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	9,479.05	.00	34,781.56	34,781.56-
601-49400-590	Capital Outlay	.42-	.00	6,390.00	6,390.00-
601-49400-611	Bond Interest	2,256.52	2,073.00	2,072.18	.82

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
601-49400-700	Transfers Out	282,486.20	321,736.00	271,736.20	49,999.80
Total Water Utilities (GENERAL):		712,186.66	822,153.00	760,737.71	61,415.29
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	68,917.01	69,098.00	59,011.23	10,086.77
602-49450-102	Full-Time Employees Overtime	7,703.68	7,000.00	5,577.00	1,423.00
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	844.80	155.20
602-49450-121	PERA	396.39	5,708.00	4,825.37	882.63
602-49450-122	FICA	5,741.91	5,822.00	4,921.87	900.13
602-49450-131	Employer Paid Health	18,067.99	19,132.00	17,492.60	1,639.40
602-49450-201	Office Supplies(paper-pens-et)	584.31	1,000.00	585.00	415.00
602-49450-212	Motor Fuels-Gas	.00	250.00	82.91	167.09
602-49450-217	Other Operating Supplies	153.47	2,000.00	328.89	1,671.11
602-49450-221	Repair/Maint - Equipment	13,225.13	20,000.00	17,568.11	2,431.89
602-49450-223	BUILDING REPAIR	131.71	500.00	.00	500.00
602-49450-229	Refunds	4,500.00	2,500.00	1,000.00	1,500.00
602-49450-310	Other Professional Services	253.15	1,000.00	253.15	746.85
602-49450-322	Postage	2,965.08	2,880.00	2,592.61	287.39
602-49450-331	Meetings-Conferences (mtgs/mi)	1,943.64	1,000.00	1,193.00	193.00-
602-49450-343	Advertising	528.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,565.60	4,794.00	4,372.32	421.68
602-49450-381	Electric Utilities	8,661.00	9,500.00	6,505.00	2,995.00
602-49450-383	Gas Utilities	483.62	1,500.00	369.50	1,130.50
602-49450-385	Sewer Plv-Elgin Sewer District	752,060.21	830,000.00	564,915.77	265,084.23
602-49450-417	UNIFORM	616.91	643.00	642.50	.50
602-49450-420	Depreciation	34,051.00	38,000.00	.00	38,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	398,729.30	457,604.00	407,604.30	49,999.70
Total Sewer (GENERAL):		1,325,277.51	1,481,431.00	1,100,685.93	380,745.07
Net Grand Totals:		9,619,431.81-	8,338,240.00-	6,465,976.59-	1,872,263.41-

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary
City Council Meeting: November 10th, 2025

AGENDA ITEM: Department Report to Council	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO. 5.D.**
ATTACHMENTS: October Activity Summary Report	**APPROVED BY: jt**
RECOMMENDED ACTION: Information only	

SUMMARY
**The following is a summary of the highlights for October.*

Meeting/Training
- Attended the fall region 10 chiefs' meeting.
- Attended the fall RCTC police advisory meeting.
- Officer McKellips attended a Pepper Ball less-lethal training in Wabasha.

Misc. Activity
- We assisted the BCA with a search warrant and arrest for soliciting a minor for sex.
- Staff conducted a search warrant and arrested another resident for possession and distribution of child pornography.
- Staff participated in the Trunk or Treat.
- Staff attended this year's Halloween Remix.

Citations issued: 20

October Call Activity	**2025**
9-11 Hang-Ups	1
Alarms	1
All other	6
Animal Complaints	11
Assault	0
Assist Other Department	12
Attempt to Locate	1
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	1
Contempt/Curfew Violation	0
Damage to Property	4
DANCO Violation	0
Disorderly Conduct	0
Domestics	1
Driving Complaints	6
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	3
Fireworks	0
Found Property	2
Fraud	0
Funeral Assist	2
Harassment/Threats	2
Littering	0
Lost Property	0
Medical Calls	37
Misc. Information	0
Motorist Assists	3
Noise Complaints	5
OFP/HRO Violation	0
Ordinance Complaint/Violation	2
Parking Complaints/Violations	1
POR Predatory Offender Reg.	0
Public Assists	6
School Bus/Incident & Tobacco	1
Security Check	63
Sex Offense	0
Snow Removal	0
Sudden Death	1
Suspicious Activity	11
Theft Offenses	4
Traffic Crashes/Violations	126
Trespassing	0
Vulnerable Adults	0
Weapons Violation	0
Warrants All	1

Welfare Checks	7
Worthless Checks	0
TOTAL CALLS	**321**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of October. We as a city averaged 248,806 gallons per day. The highest being 492,000 gallons and the lowest being 173,000 gallons. We pumped 7,713,000 gallons for the month.
- Water meters were read the 1st of the month.
- Water meter replacement is ongoing.
- We had 32 locates for Gopher State One Call.
- We had a water leak. After further investigation, it was determined to be on the homeowner's side.
- We froze a waterline to get a resident hooked up city water.

Sewer

- We made a repair on a storm sewer pipe in SE. We will have the repair blacktopped before winter.
- We flushed all dead end sewer mains. We do this twice a year for maintenance.

Streets

- We filled potholes as they appeared. This will continue as needed.
- We did the dirt work around the sidewalks that were replaced.

Parks

- Parks have been winterized and closed for the season.
- Repairs to the pool have begun.
- We painted the ice rink boards.
- We moved the bleachers back for the season.
- We put up the baseball fence for the season.
- We blew out the irrigation for Eckstein Baseball field.
- We have stacked all the picnic tables at the parks for the year.
- We installed a bench that was donated on the walking trail.
- The new backstop is installed at Eckstein.

Trees

- We have been trimming trees that hit our trucks and equipment. This will continue as needed.

Buildings

- We are still working with the roofing company to repair the leak at City Hall.
- We repaired a faucet at the ambulance building.
- We mounted a cork board at City Hall.
- We put all the new chairs together at City Hall.

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.
- Water flowers during the summer months.

Respectfully,
Shane Loftus
Public Works Director

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: November 4th, 2025

To: David Todd, City Administrator

From: Drew Weber, P.E.

Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: 25X.137377

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

Closeout documentation has been approved. We will work with staff to finalize this project with the MnDOT State Aid office.

Orchard Hills 7th and 8th Subdivisions

No update since the last meeting. Developers and contractors for both subdivisions are working to complete the remaining items on the punchlists and within the development agreements. We will continue coordination with city staff and the city attorney.

Well No. 3 Air Entrainment – Water Tower & Existing Tower Rehab

Bids were received for both projects on Tuesday September 16th. Bid evaluation letters were presented and both projects were awarded during the October council meeting. We will work through the contract and submittal process this winter. Construction is anticipated to begin on both projects in spring 2026.

Water Service Line Inventory & Replacement

The water service line inventory has been submitted to the Minnesota Department of Health (MDH). Once approved, the city will be required to send notifications to customers with services lines classified as lead, galvanized, or unknown. We will work with staff to meet the notification requirements.

Shultz (BA Holdings) Property Annexation and Utility Extension

The City was awarded $1 million in grant funding the BDPI grant program. We are working through the Development Agreement process with the developer, City staff and City attorney.

Skye View Development

No update since the last meeting. We are working with city staff and the developer to determine a path for this project to move forward.

2025 Trail Improvements

No update since the last meeting. Elcor Construction and subcontractors have completed the trail paving, concrete work, grading and turf establishment. We will continue to work with the contractor to complete the final punchlist items in the spring.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- 2025 Waterway Maintenance Project
- 3rd Ave NE Watermain Relocation Project
- Local Road Improvement Program Grant Application (2nd Ave SW)

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Director's Report: October 2025

Grant Award - Wonderbooks with Science Topics: The library has been awarded a $3500 grant from the People's Energy Operation Round-Up program to supplement our Wonderbook collection with science themed non-fiction. A Wonderbook is a print book with an integrated audiobook that allows readers to see and listen to books without devices or access to the internet. The grant will allow us to add approximately 55 titles to the collection.

Baker & Taylor Closes: Our book wholesaler, Baker & Taylor, closed without warning sometime in early October. By the time we learned what had happened, we had over 500 items on back order and pre-order status, and many hundreds more that had been cancelled. B&T gave us the ability to consolidate purchasing and tracking to one vendor, and their closure has meant establishing relationships with multiple vendors. We are re-sourcing the higher priority items that had been ordered through B&T.

SELCO Sorting Machine: In February of 2026, SELCO will be installing a new Central Sorter (Automated Material Handling Machine) to assist in delivery of materials for the 35 public libraries in southeastern Minnesota. For reference, Plainview shared 6,937 items with other libraries and borrowed 5,746 from other libraries in 2024. All items were sorted by hand and placed in delivery at SELCO. The new sorter will read RFID codes for libraries who utilize the technology. For libraries who do not have RFID (such as Plainview), it means moving barcodes to the exterior of items so they can be visually scanned. Library staff members have been systematically assessing each item in the library's collection and are on track to have any interior barcodes moved to the exterior prior to SELCO's installation day.

October Quick Stats:

3791 Items Circulated

19 New Patrons

216 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Plainview Public Library Board of Trustees

Tuesday, September 16th, 2025, 7:00 PM

Members Present: Carla Tentis, Chad Gelner, Adam Feils, Ian McDonald, Mary Schneider, Nicholas Ozment

Member Not Present: Youlonda Loechler

Staff: Alice Henderson

City Council Member: Don Kuschel

The meeting was called to order by Adam at 7:00 PM.

A motion was made by Carla and seconded by Mary to approve the agenda. Motion carried unanimously.

Public Comments: No comments

A motion was made by Chad and seconded by Carla to approve the board minutes from prior meeting of 8/19/2025. Motion carried unanimously.

A motion was made by Mary and seconded by Chad to approve the Consent Agenda including reports from staff and SELCO representatives and an acknowledgement of donations. Motion carried unanimously.

Unfinished business: None

New Business:

A. Payment of Bills: A motion was made by Ian and seconded by Mary to approve the Payables by Payee report in the amount of $4,059.56. Motion carried unanimously.

Announcements

A. Trustee or Staff Comments: Mary shared information regarding the ongoing restructure of the SELCO Library Foundation.
B. Next Regular Meeting set for 10/21/2025.

The meeting adjourned at 7:39 PM.

Respectfully submitted,
Ian McDonald
Secretary, Plainview Library Board of Trustees.

Plainview Fire Relief Association Monthly Report

October 2025

Calls: 4

- -Carbon Monoxide: 2
- -Vehicle Full of Smoke: 1
- -Rescue a Man Off of a Grain Bin: 1

Other:

-Fire Prevention Week:

- -School and Daycare tours
- -Pancake Breakfast
- -Trunk or Treat at School

Respectfully Submitted by **Mike Lyons, Fire Chief**

Economic Development – November 2025 Update:

Update:

- The October EDA meeting took place on October 21, 2025, with the following members present: Marie Zabel Stelling, Lindsay Hammer Bartley, Carrie Eversman, Keith Holm, and Trisha Hess (CEDA Representative).

- At the November EDA meeting, there will be an election for the Presidential role, currently held by Marie Zabel Stelling, and the Vice-Presidential role, currently held by Will Harrington. Those elected for the new positions will begin in January 2026.

- Envision Plainview/REV Update
  - The University of Minnesota Extension Office will be attending the Plainview City Council meeting on November 10th to give a brief update on the Ripple Effect Mapping that took place earlier this year with Envision Plainview/REV and community members.

- The Plainview Business Center (445 W Broadway) still has 608 square feet of rental space with a large window available. Rent is $608/ month. Interested parties can contact Carrie Eversman at 507-534-9200.

Ongoing projects:

- Continued updates to the EDA website
- Continued Spark Sessions

Respectfully,

Trisha Hess
EDA Director - Plainview
CEDA Representative
Trisha.Hess@cedausa.com
M: 507-250-0308

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM: LMCIT Tort Limit	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 5.E.**
ATTACHMENTS: LMCIT Liability Coverage - Waiver Form	**APPROVED BY: DT**
RECOMMENDED ACTION: Motion to NOT WAIVE the monetary limits on municipal tort liability established by Minn. Stat. 466.04.	

SUMMARY
LMCIT Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body. The effects of waiving and not waiving are discussed on the form itself.

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 University Avenue West
St. Paul, Minnesota 55103
PH: (651) 281-1200
TF: (800) 925-1122
FX: (651) 281-1298
www.lmc.org

LMCIT Member Name:
CITY OF PLAINVIEW

Check one:

☑ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: 11/10/25

Signature:________________________________ Position: CITY ADMINISTRATOR

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM:	Maintenance Agreement between Wabasha County and City of Plainview	**AGENDA SECTION:** Consent
PREPARED BY:	Shane Loftus, Public Works Director	**AGENDA NO.** 5.F
ATTACHMENTS:	Maintenance Agreement	**APPROVED BY:** sl

RECOMMENDED ACTION:
Motion to approve the Maintenance Agreement between Wabasha County and the City of Plainview.

SUMMARY
See attached maintenance agreement.

Maintenance Agreement
Between Wabasha County and the City of Plainview

WHEREAS, Wabasha County State Aid Highways 56 and 57 are within the City of Plainview; and

WHEREAS, Wabasha County is obliged to maintain these roads; and

WHEREAS, It is beneficial for the citizens of the City of Plainview and Wabasha County to have the City of Plainview perform the following maintenance activities on the listed road segments:

Sweeping and removal of debris.
Snow and ice control including applying salt and/or abrasives and removal by the method shown in the table below

Road	Termini	Snow/Ice Removal Method	Length (miles)	Annual Payment Rate ($/mile)	Amount
CSAH 56 (3rd St SW)	TH 42 - 2nd Ave SW	Plowing	0.32	2,608	834.56
CSAH 56 (3rd St SW)	2nd Ave SW - W Broadway	Plowing and Hauling	0.14	6,520	912.80
CSAH 57 (9th and 10th St SW)	TH 42 - W Broadway	Plowing	0.49	2,608	1,277.92
				Total Annual Amount =	**$3,025.28**

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:
That Wabasha County agrees to pay the City of Plainview for performing the above described maintenance activities on the listed roads from January 1, 2026 through December 31, 2026 in one annual payment having a total amount of $3025.28.

The City of Plainview agrees to indemnify and hold harmless Wabasha County from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to the activities conducted by the City of Plainview under this Agreement. The City of Plainview will be solely responsible for its own employees for any Workers Compensation claims.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

City of Plainview, Minnesota

APPROVED:

City Mayor Date

ATTEST:

City Clerk Date

County of Wabasha

APPROVED:

11/4/2025

Wabasha County Engineer Date

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

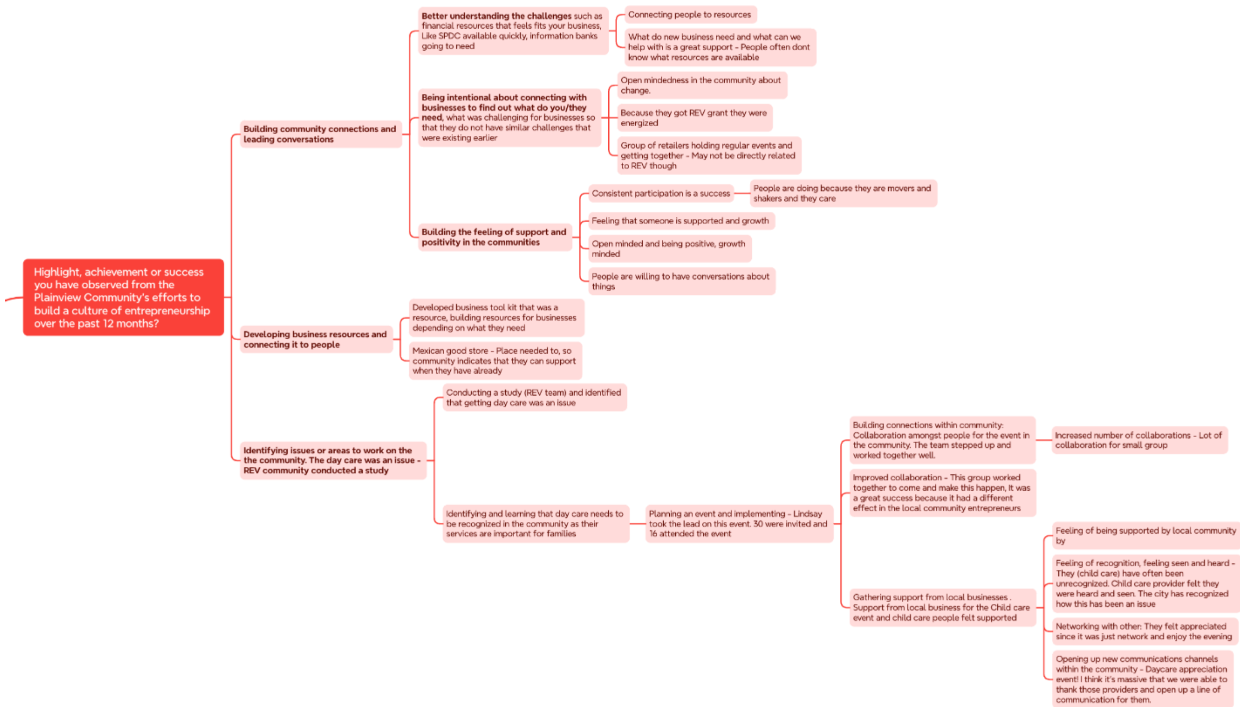
AGENDA ITEM:	Envision Plainview Ripple Mapping Results	**AGENDA SECTION:** New Business
PREPARED BY:	Trisha Hess, CEDA Community and Business Development Specialist	**AGENDA NO 7.A.**
ATTACHMENTS:	Plainview Ripple Mapping	**APPROVED BY: th**
RECOMMENDED ACTION: No Action - Informational		

SUMMARY

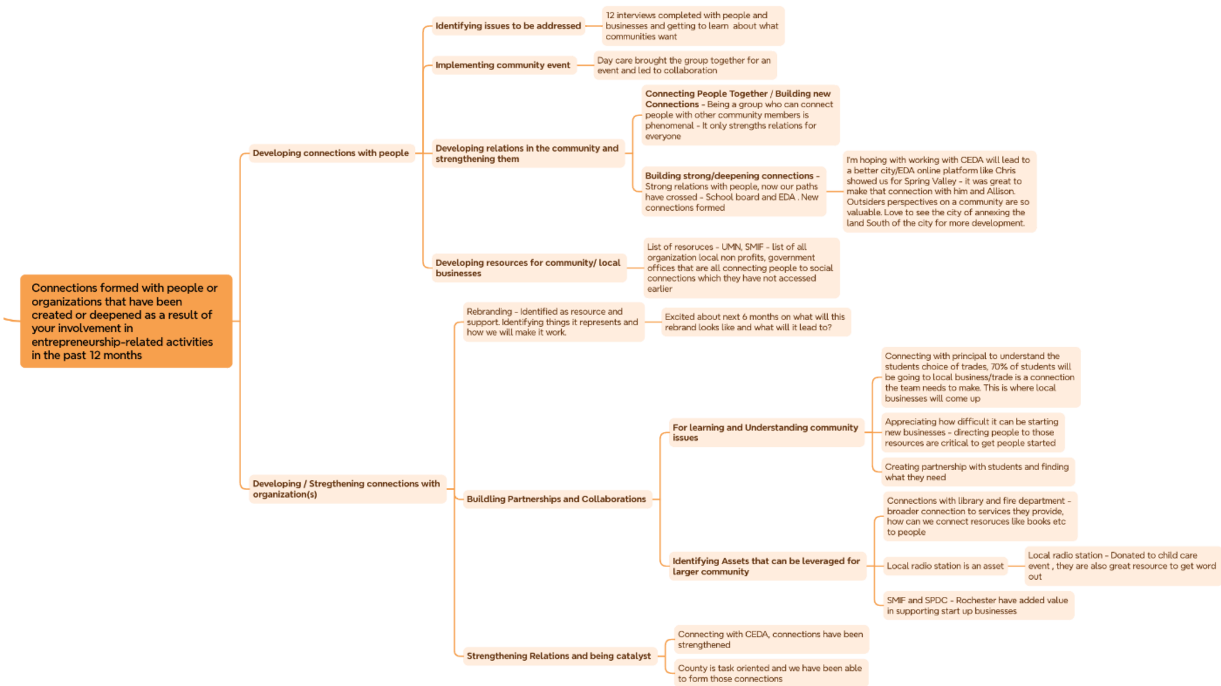
Ripple Effect Mapping (REM) is a method for evaluating community-based efforts. It involves interviewing a group of people who participated in or benefited from a community-based activity, asking them to describe the work they have done and the outcomes of that work. After that, our University of Minnesota Extension team looks for themes and creates a report and map for the group to review.

We utilized the REM process in Plainview to understand the impact of the first year of the Rural Entrepreneurial Ventures program on the community and to consider the opportunities for year two. During this presentation, Neil Linscheid, Entrepreneurship State Specialist with University of Minnesota Extension, will share the results from the Plainview REM session. He will also highlight how Plainview's work was similar to and different from that of the other communities participating in the REV program. Overall, the City Council will leave with a better understanding of the REV program in Plainview and what similar communities are doing to support entrepreneurs.

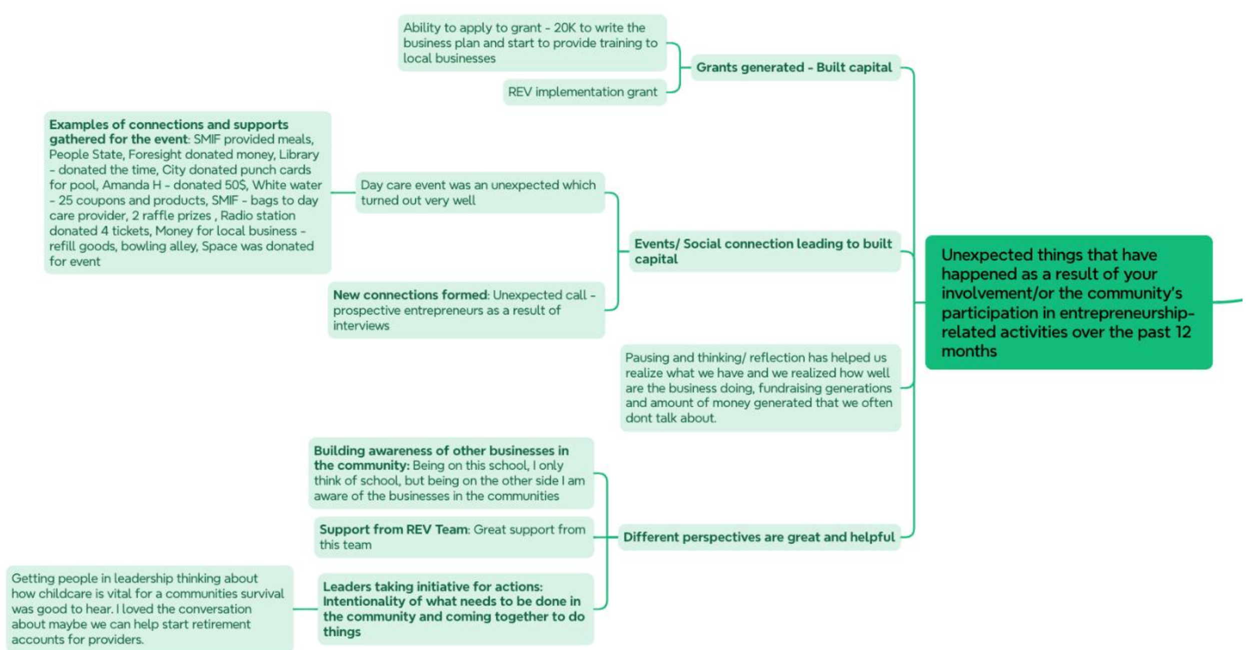
Plainview



Highlight, achievement or success you have observed from the Plainview Community's efforts to build a culture of entrepreneurship over the past 12 months?
Building community connections and leading conversations
Better understanding the challenges such as financial resources that feels fits your business, Like SPDC available quickly, information banks going to need
Connecting people to resources
What do new business need and what can we help with is a great support - People often dont know what resources are available
Being intentional about connecting with businesses to find out what do you/they need, what was challenging for businesses so that they do not have similar challenges that were existing earlier
Open mindedness in the community about change.
Because they got REV grant they were energized
Group of retailers holding regular events and getting together - May not be directly related to REV though
Building the feeling of support and positivity in the communities
Consistent participation is a success
People are doing because they are movers and shakers and they care
Feeling that someone is supported and growth
Open minded and being positive, growth minded
People are willing to have conversations about things
Developing business resources and connecting it to people
Developed business tool kit that was a resource, building resources for businesses depending on what they need
Mexican good store - Place needed to, so community indicates that they can support when they have already
Identifying issues or areas to work on the the community. The day care was an issue - REV community conducted a study
Conducting a study (REV team) and identified that getting day care was an issue
Identifying and learning that day care needs to be recognized in the community as their services are important for families
Planning an event and implementing - Lindsay took the lead on this event. 30 were invited and 16 attended the event
Building connections within community: Collaboration amongst people for the event in the community. The team stepped up and worked together well.
Increased number of collaborations - Lot of collaboration for small group
Improved collaboration - This group worked together to come and make this happen, It was a great success because it had a different effect in the local community entrepreneurs
Gathering support from local businesses . Support from local business for the Child care event and child care people felt supported
Feeling of being supported by local community by
Feeling of recognition, feeling seen and heard - They (child care) have often been unrecognized. Child care provider felt they were heard and seen. The city has recognized how this has been an issue
Networking with other: They felt appreciated since it was just network and enjoy the evening
Opening up new communications channels within the community - Daycare appreciation event! I think it's massive that we were able to thank those providers and open up a line of communication for them.


Connections formed with people or organizations that have been created or deepened as a result of your involvement in entrepreneurship-related activities in the past 12 months
Developing connections with people
Identifying issues to be addressed
12 interviews completed with people and businesses and getting to learn about what communities want
Implementing community event
Day care brought the group together for an event and led to collaboration
Developing relations in the community and strengthening them
Connecting People Together / Building new Connections - Being a group who can connect people with other community members is phenomenal - It only strengths relations for everyone
Building strong/deepening connections - Strong relations with people, now our paths have crossed - School board and EDA . New connections formed
I'm hoping with working with CEDA will lead to a better city/EDA online platform like Chris showed us for Spring Valley - it was great to make that connection with him and Allison. Outsiders perspectives on a community are so valuable. Love to see the city of annexing the land South of the city for more development.
Developing resources for community/ local businesses
List of resoruces - UMN, SMIF - list of all organization local non profits, government offices that are all connecting people to social connections which they have not accessed earlier
Developing / Stregthening connections with organization(s)
Rebranding - Identified as resource and support. Identifying things it represents and how we will make it work.
Excited about next 6 months on what will this rebrand looks like and what will it lead to?
Buildling Partnerships and Collaborations
For learning and Understanding community issues
Connecting with principal to understand the students choice of trades, 70% of students will be going to local business/trade is a connection the team needs to make. This is where local businesses will come up
Appreciating how difficult it can be starting new businesses - directing people to those resources are critical to get people started
Creating partnership with students and finding what they need
Identifying Assets that can be leveraged for larger community
Connections with library and fire department - broader connection to services they provide, how can we connect resoruces like books etc to people
Local radio station is an asset
Local radio station - Donated to child care event , they are also great resource to get word out
SMIF and SPDC - Rochester have added value in supporting start up businesses
Strengthening Relations and being catalyst
Connecting with CEDA, connections have been strengthened
County is task oriented and we have been able to form those connections


What have these connections led to?
Developing New Partnership and Strengthening Existing Partnerships
Developing new relations and developing resources
Eg: Library, Fire department
Identifying issues/ opportunities / resources
WDI - partners are already working with workforce development
Connecting with SPDC to help connect people to industry who can provide mentors.
Building support and resources for local businesses
People are able to diagnose and connect with others and helped with contacts
These contacts have expnaded the networks
Strengthening or Deepening the connections
Connections with businesses and people have strengthened
Local radio station


Unexpected things that have happened as a result of your involvement/or the community's participation in entrepreneurship-related activities over the past 12 months
Grants generated - Built capital
Ability to apply to grant - 20K to write the business plan and start to provide training to local businesses
REV implementation grant
Events/ Social connection leading to built capital
Day care event was an unexpected which turned out very well
Examples of connections and supports gathered for the event: SMIF provided meals, People State, Foresight donated money, Library - donated the time, City donated punch cards for pool, Amanda H - donated 50$, White water - 25 coupons and products, SMIF - bags to day care provider, 2 raffle prizes , Radio station donated 4 tickets, Money for local business - refill goods, bowling alley, Space was donated for event
New connections formed: Unexpected call - prospective entrepreneurs as a result of interviews
Pausing and thinking/ reflection has helped us realize what we have and we realized how well are the business doing, fundraising generations and amount of money generated that we often dont talk about.
Different perspectives are great and helpful
Building awareness of other businesses in the community: Being on this school, I only think of school, but being on the other side I am aware of the businesses in the communities
Support from REV Team: Great support from this team
Leaders taking initiative for actions: Intentionality of what needs to be done in the community and coming together to do things
Getting people in leadership thinking about how childcare is vital for a communities survival was good to hear. I loved the conversation about maybe we can help start retirement accounts for providers.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Special Meeting: November 10, 2025

AGENDA ITEM: Three Rivers Community Action Transit Bus Contract	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 7.B.**
ATTACHMENTS: Three Rivers Transit Bus Contract	**APPROVED BY: DT**
RECOMMENDED ACTION: Motion to approve the contract between Three Rivers Community Action, Inc., and the City of Plainview for the Provision of Transit Services.	

SUMMARY

Three Rivers Community Action has been providing transportation services in Plainview for many years. They provide a curb-to-curb Demand Response service to the residents in and around Plainview and Elgin during the hours of 7:00 am-5:00 pm, Monday-Friday. Plainview currently maintains three passengers or more per hour. In addition to citizens utilizing these rides for young children going back and forth to school, citizens can also use them to get rides to the grocery store, local clinics, churches, etc.

In past years, the agreement was that the only cost to the city for the transit services provided was to pay the local match on new bus purchases for that area. Prior to 2020 the cost of the bus similar to the one utilized in and around Plainview was about $80,000. That same bus in 2023 was $192,000. That means that the local match went from about $16,000 to $38,400.

With the increased costs of the buses, Three Rivers is making a change to find a better way to cover the local match costs as well as help plan their capital purchases. They have decided to implement a Fee for Service MOU with all the communities they provide public transit services in. It will now be an annual fee that can be budgeted for. This number was calculated based on hours in each service area. With this MOU, Three Rivers would bill the City of Plainview $6,000 per year beginning on January 1, 2026, for three years. At the end of 2029, the contract will be reevaluated. There is an option for either party to opt out of the contract early for any reason.

We believe that Three Rivers provides a useful and necessary service to the citizens of Plainview and that this contract is a cost-effective way to ensure continued services. The users of the transit bus pay the cost of the rides; this contract simply covers the cost of replacing buses as necessary.

RECOMMENDATION

Staff recommends approval of the transit bus contract with Three Rivers Community Action, Inc.

MEMORANDUM OF UNDERSTANDING BETWEEN THREE RIVERS COMMUNITY ACTION, INC. AND

THE CITY OF PLAINVIEW

FOR THE PROVISION OF TRANSIT SERVICES

This agreement made this ___ day of ___________, 2025, between Three Rivers Community Action, Inc., hereinafter referred to as "Three Rivers," and the "City of Plainview" hereinafter referred to as "City."

Whereas, Three Rivers Community Action, Inc. operates public transit under the name Hiawathaland Transit; and

Whereas, Three Rivers is under contract with the Minnesota Department of Transportation (MnDOT) to provide Demand Response and/or Deviated Route services for the cities in Goodhue, Rice and Wabasha Counties: Cannon Falls, Elgin/Plainview, Faribault, Kenyon/Wanamingo, Lake City, Northfield, Pine Island, Red Wing, Wabasha/Kellogg, and Zumbrota/Mazeppa.

WITNESSETH: That for the consideration of the mutual promises and covenants herein stipulated to be performed by the parties to this Agreement, it is agreed as follows:

1. **Services to be Provided.** Three Rivers agrees to provide City with transit services designed to meet the transportation needs of the public (hereinafter "Services"). All Services shall be provided in a manner consistent with the level of care and skill ordinarily exercised by public transit organizations providing similar services.

2. **Term.** The Term of this Agreement will be for a period of four years. This Agreement shall remain in full force and effect commencing from January 1, 2026, and continuing until December 31, 2029, unless terminated earlier as provided in paragraph 4 or amended pursuant to this Agreement. Every individual calendar year that elapses from January 1, 2026, until December 31, 2029, shall be deemed a "Contract Year".

3. **Payment.** City shall pay Three Rivers the amount of six thousand dollars ($6,000.00) annually from 2026 through 2029, and Three Rivers will bill in January of each year and payment is due and payable within 30 days of invoicing. The terms for any subsequent years can be renegotiated in 2029. This fee for service payment is replacing the local share amount for bus replacement.

4. **Termination.** This Agreement may be terminated as follows:

   4.1. **Mutual Agreement**. The Parties, by mutual written agreement, may terminate this Agreement as outlined in 4.2 and 4.3. Any termination by Three Rivers must be approved by the Minnesota Department of Transportation.

4.2. **City Breach**. Three Rivers can only terminate this Agreement in the event of a breach of the Agreement by City upon providing thirty (30) days' written notice and an opportunity for City to cure the breach before expiration of the thirty (30) days.

4.3. **Termination by City**. City may terminate this Agreement for any reason or no reason at all at any time upon providing thirty (30) days' written notice to Three Rivers. However, City must provide notice of termination prior to December 1st of any year, to not be liable for any portion of the following years' annual payment set forth in Paragraph 3.

In the event of termination during a contract year, City will not be eligible for a prorated refund of the current years contract amount.

5. **Insurance**. For the entire term of this Agreement, Three Rivers will provide insurance for bodily injury and property damage liability and related coverages, including physical damage insurance on the buses in at least the limits set forth in Three Rivers' contract with the state of Minnesota titled "Public Transit Participation Program Operating Grant Agreement."

6. **Licensure and Training.** Three Rivers will ensure that all transportation drivers will maintain the licensure and training required for the class of vehicle driven.

7. **Property of Three Rivers.** The bus fleet is the property of Three Rivers. City shall not be liable for injuries to persons or damage to property associated with the Services outline in Paragraph 1.

8. **Indemnification**. In the performance of this Agreement, Three Rivers agrees to indemnify, save, and hold the City, its agents, and employees harmless from any claims or causes of action arising from the performance of this Agreement by Three Rivers or Three Rivers' agents or employees. This obligation survives termination of this Agreement.

   Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which City is entitled.

9. **Independent Contractor**. All Services provided by Three Rivers pursuant to this Agreement shall be provided by Three Rivers as an independent contractor and not as an employee of City for any purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts and eligibility for employee benefits.

10. **Data Practices Act Compliance**. Any and all data provided to Three Rivers, received from Three Rivers, created, collected, received, stored, used, maintained, or disseminated by Three Rivers pursuant to this Agreement shall be administered in accordance with, and is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. The remedies in Minnesota Statues Section 13.08 apply to Three Rivers.

11. **Reporting**. Three Rivers shall make all necessary reports to the Minnesota Department of Transportation.

12. **Costs**. The Parties agree to the following terms related to costs under this Agreement:

    12.1. Three Rivers shall be solely responsible for all operating and capital costs that arise during the term of this Agreement. The payments set forth in Paragraph 3 reflect City's only obligation to contribute to Three Rivers operating costs. Other than those payments, City has no obligation to contribute to Three Rivers' operating, capital, or any other costs or expenses, whether anticipated or unanticipated.

    12.2. Three Rivers will not be compensated separately for any incidental expenses.

13. **Transit Advisory Council**. City will provide a representative to the Transit Advisory Council to attend meetings and elicit feedback regarding ridership, fare, and transit routes.

14. **Amendments**. Except as expressly permitted by this Agreement, no amendments may be made to this Agreement except upon mutual written agreement signed by both Parties.

15. **Waiver**. No waiver of any provision or of any breach of this Agreement shall constitute a waiver of any other provisions or any other or further breach, and no such waiver shall be effective unless made in writing and signed by an authorized representative of the Party to be charged with such a waiver.

16. **Entire Agreement.** This Agreement, any attached exhibits and any addenda or amendments signed by the Parties shall constitute the entire Agreement between City and Three Rivers and supersedes any other written or oral agreements between City and Three Rivers. This Agreement can only be modified in writing signed by City and Three Rivers. If there is any conflict between the terms of this Agreements and referenced or attached items, the terms of this Agreement shall prevail.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on

the _________ day of ________________, 2025

City of Plainview:

By: ____________________________________

Its: City Administrator_____________________

City of Plainview:

By: ____________________________________

Its: Mayor______________________________

Three Rivers Community Action, Inc.:

By: ____________________________________

Its: Executive Director_____________________

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Special Meeting: November 10, 2025

AGENDA ITEM: MN Paid Leave Law Policy	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** **7.C.**
ATTACHMENTS: MN Paid Leave Policy, Resolution 2025-17.	**APPROVED BY:** **DT**
RECOMMENDED ACTION: Motion to approve Resolution 2025-17 establishing the new Minnesota Paid Leave Policy.	

SUMMARY

A new Minnesota law will create a state-administered mandatory paid family and medical leave insurance program beginning Jan. 1, 2026. Minnesota will be the 13th state to launch a statewide paid leave program.

The program will provide job protections and partial wage replacement per benefit year up to a maximum of 20 weeks for family and medical leave funded in large part by employer premiums and in some cases, employee contributions. For each program leave type (broadly categorized as family/caregiving leave and medical leave) an employee can take 12 weeks of leave, up to a combined total of 20 weeks under the program. The program will be administered by the Minnesota Department of Employment and Economic Development (DEED).

All employers in MN are required to participate in this program. All wages earned while working in “covered employment” are subject to MNPL premiums (no earnings threshold). Benefit eligibility is subject to meeting the $3,900 wage threshold, which is 5.3% of the State’s average annual wage, and other criteria under Minnesota Statues, section 268B.03. The premium rate for 2026 has been set at .88% of taxable wages. Wages will be reported quarterly to MN DEED through the Unemployment Insurance/MNPL account. Employers must contribute at least 50% of the total premium for Minnesota Paid Leave and may deduct up to 50% of the premium from employee’s wages. Pending union approvals, we intend to split the required premiums evenly between the city and the employees, which will be .44% paid by the city and .44% paid by the employee. This premium rate will be calculated annually by DEED. Payroll deductions will begin on January 1, 2026 and premiums are due to DEED by

April 30, 2026, based on wage detail reports covering the period from Jan. 1, 2026 to March 31, 2026. Similar to unemployment insurance (UI), employers are required to submit quarterly wage detail reports, including total wages paid and paid hours worked for each employee.

Although premium payments do not begin until 2026, wage reporting began in 2024. Cities met their dual reporting obligations (for both UI and Minnesota Paid Leave) when they submitted wage detail for July–September 2024 by Oct. 31, 2024.

According to DEED, all employers must designate a MNPL administrator (Vicki Axley) using the UI system, before Jan. 1, 2026. This designated administrator will be the city's primary point of contact for the MNPL program and will be responsible for:

- Managing the city's MNPL account.
- Reviewing applications submitted by employees.
- Coordinating paid leave with other city benefits.

Minnesota Paid Leave law does not allow employees to make more than their regular earnings while receiving Minnesota Paid Leave benefits. Employers may designate certain benefits — such as paid time off — as "supplemental benefits" to be paid in addition to Minnesota Paid Leave benefits. These supplemental benefits can help make up the difference between partial and full wage replacement but cannot result in the employee receiving more than their regular earnings. We have opted to allow employees to use their available paid leave time as a supplemental benefit under MNPL.

Minnesota Paid Leave Policy

Purpose
This policy is established to comply with the Minnesota Paid Leave Law, which establishes a public insurance program administered by the Minnesota Department of Employment and Economic Development ("DEED"), providing eligible employees with paid leave for family and medical reasons beginning January 1, 2026 ("MPL"). The MPL program is funded by premium contributions payable to the State of Minnesota and split between employers and employees pursuant to Minn. Stat. sec. 268B.14, subd. 3.

Employee Application and Eligibility
Employees seeking MPL must apply with DEED. Employee eligibility based on such application is determined solely by DEED.

Employee Notification Required
Employees must provide the City of Plainview with at least thirty (30) days' notice before their MPL begins if the need for leave is foreseeable. If the leave is not foreseeable, employees must notify the City of Plainview as soon as possible.

If the employee does not provide the City of Plainview with at least thirty (30) days' notice when the need for leave is foreseeable, the employee must explain why it was not possible or practicable upon request from the City of Plainview

In addition, employees are required to comply with any and all City of Plainview policies and procedures for requesting leave, including but not limited to: Section 10 of the Personnel Policy for Leaves of Absence. Employees that fail to comply with relevant City of Plainview policies and procedures are subject to discipline, up to and including termination from employment.

Certification and Documentation Requirements
Employees seeking MPL are required to provide a copy of their DEED certification of eligibility to the Finance Director on the same day that it is provided to DEED.

Intermittent Leave
Employees taking intermittent MPL are required to provide the City of Plainview with a schedule of the workdays the employee needs off as soon as possible. Employees taking intermittent leave must make a reasonable effort to schedule the intermittent leave.

Consistent with other forms of leave provided by the City of Plainview employees may take intermittent leave in increments of **one** calendar day. If eligible for intermittent leave, the City of Plainview allows a maximum of 480 hours of intermittent leave in any 12-month period. After reaching the maximum amount of allowed intermittent leave, employees may request continuous MPL provided the continuous leave does not exceed the maximum amount of MPL allowed by law.

Concurrent Leaves
Employees taking MPL, whether intermittently or continuously, that are concurrently eligible for Family and Medical Leave Act ("FMLA") and/or pregnancy/parenting leave under Minn. Stat. sec. 181.941 will automatically be placed on such leaves to run concurrently with MPL.

Supplemental Benefits
Employees are permitted to use their available paid leave time as a supplemental benefit while on leave under MPL.

Health Insurance
Employees taking MPL will continue to be covered under the City of Plainview's group health insurance plan under the same conditions and at the same level of City of Plainview contributions as would have been provided had they been continuously employed during the leave period.

MPL Fraud
An employee is guilty of theft if they obtain or attempt to obtain benefits to which the individual is not entitled. Reporting false information to DEED and/or the City of Plainview will be cause for discipline, up to and including termination.

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA
RESOLUTION NO. 2025-17

RESOLUTION ESTABLISHING MINNESOTA PAID LEAVE POLICY

WHEREAS, effective January 1, 2026, the State of Minnesota has mandated that Minnesota employers participate in a paid family medical leave benefit insurance program for their employees under Minnesota Paid Leave (MPL) Law (Minn. Stat. ch. 268B);

WHEREAS, covered employers are required to participate in the State Plan administered by the Minnesota Department of Employment Development, unless they apply for and receive approval of an Equivalent Plan; and

WHEREAS, payment for the MPL premium for each employee will be shared equally by the City of Plainview and each employee as provided under Minn. Stat. sec. 268B.14.

NOW, BE IT RESOLVED BY THE CITY COUNCIL OF PLAINVIEW that the attached Minnesota Paid Leave Policy is hereby adopted and incorporated by reference, effective January 1, 2026;

BE IT FURTHER RESOLVED that the City Council reserves the right to unilaterally and unconditionally modify and update the Minnesota Paid Leave policy as deemed necessary; and

BE IT FURTHER RESOLVED that the City Administrator be authorized to promulgate rules and procedures to enforce the Minnesota Paid Leave policy and distribute the approved policy and subsequent updates to employees.

APPROVED AND ADOPTED by the Plainview City Council of the City of Plainview, County of Wabasha, this 10th day of November, 2025.

Approved:	Attested:
______________________________	______________________________
Mayor	City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM:	Dumpsite for Snow/Equipment to Push Up Snow	**AGENDA SECTION:** New Business
PREPARED BY:	Shane Loftus, PW Director	**AGENDA NO. 7.D.**
ATTACHMENTS:		**APPROVED BY: sl**
RECOMMENDED ACTION: **Motion** to approve Bennett & Sons for the dumpsite and cost of equipment to push up snow.		

SUMMARY
We put a RFB (request for bid) in the paper for a dumpsite to take the snow that is hauled from the windrowed streets. The bid also was for the equipment to push up the snow to ensure there is enough room for the whole season.

Bennett & Sons was low bid at $3,500 for the dump site and $175.00 per hour for the equipment to push up the snow.

This will come out of Public Works snow budget.

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM: Snow Hauling 2025 - 2028	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus, PW Director	**AGENDA NO. 7.E.**
ATTACHMENTS:	**APPROVED BY: sl**
RECOMMENDED ACTION: **Motion** to approve M & M Construction for hauling snow for the 2025 – 2028 snow seasons.	

SUMMARY
The state and the county pay for us to remove snow on Broadway, 3rd St. SW, and 10th St. SW. We windrow most of those streets. We also windrow the business district. To ensure the windrow is removed in an efficient manor we contract the hauling of the snow.

A RFB (request for bids) was put in the paper at the beginning of October and due October 24th.

M & M Construction was the lowest bid at $155.00 per truck/per hour for snow falls under 5" and $148.50 per truck/per hour for snow falls over 5".

Because we are doing a 3 year contract, they gave us a discounted rate and it is good for all 3 years.

This will come out of Public Works snow budget.

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM: Sand for 2025-2026	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus, PW Director	**AGENDA NO. 7.F.**
ATTACHMENTS:	**APPROVED BY: sl**
RECOMMENDED ACTION: **Motion** to approve Bennett & Sons to supply the City with sand for the 2025-2026 winter season.	

SUMMARY
We put a RFB (request for bid) in the paper for providing sand for us to mix with salt for the winter months.

Bennett & Sons were the lowest bid at $17.00 per yard.

This will come out of Public Works snow budget.

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM:	Ordinance Amendment - Changing Code 402.8.5	**AGENDA SECTION:** New Business
PREPARED BY:	Shane Loftus, PW Director	**AGENDA NO. 7.G.**
ATTACHMENTS:	Ordinance 2025-03 and Summary Publication.	**APPROVED BY: sl**

RECOMMENDED ACTION: Motion to approve amending City Code Chapter 402.8.5 to allow for the use of CTS (Copper Tube Size) plastic with tracer wire per MRWA (Minnesota Rural Water Association) specs for water service lines.

SUMMARY

City Code Chapter 402.8.5 currently stipulates that Type K Copper Tubing shall be used in all water service lines. Since the code was written, current industry standards have changed as well as the Minnesota Rural Water Association's specifications allowing the use of CTS (copper tube size) plastic with tracer wire for all service lines. This is a less expensive alternative to copper tubing.

The use of plastic for water and sewer service lines have come a long way. The City of Plainview currently uses plastic (C-900) for our watermains and sewer lines. We do it for multiple reasons but mainly because it costs less. Other communities around us allow the use of CTS plastic for this very reason. Since Plainview residents own the lateral lines off the water main and since COVID the price of copper has gone through the roof, local contractors concur that CTS plastic is easier to work with and less waste. Additionally, with the lead and copper inventory currently taking place for each community by the MDH (Minnesota Department of Health) we have learned there are only two acceptable service line types, CTS plastic and copper.

Staff, along with Bolton and Menk are requesting Council approve amending City Code 402.8.5, by adding the use of CTS plastic tubing along with tracer wire, to the existing code language. City Attorney, Mike Flaherty, has provided the ordinance amendment language and a summary publication for the newspaper. This ordinance will become effective upon publication of the ordinance summary, and a copy of the new ordinance will be made available at City Hall for anyone wishing to view it.

Respectfully submitted,
Shane Loftus
Public Works Director

CITY OF PLAINVIEW
STATE OF MINNESOTA

ORDINANCE NO. 2025-03

AN ORDINANCE OF THE CITY OF PLAINVIEW, MINNESOTA, AMENDING PLAINVIEW CITY CODE TO ALLOW FOR THE USE OF CTS (COPPER TUBE SIZE) PLASTIC FOR WATER SERVICE LINES

THE CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA DOES ORDAIN (new material is **bold** and **<u>underlined</u>**; deleted material is **bold** and **~~lined out~~**; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title):

SECTION 1: That Plainview City Code, Section 402.8, is hereby amended as follows:

402.8 General Water Regulations.

<u>402.8.1 Supply from One Service.</u> No more than one housing unit or building shall be supplied from one service connection. Each unit shall have a separate water meter.

<u>402.8.2 Tapping of Water Mains Restricted.</u> No person, except persons authorized by the Public Works Director shall tap any distributing main or pipe of the water supply system or insert stopcocks or ferrules therein.

<u>402.8.3 Abandoned or Unused Services.</u> If the premises served by water has been abandoned, or if the service has not been used for one year, then the service shall be shut off at the curb stop box by the city and the water meter will be removed. When new buildings are erected on the site of old ones, and it is desired to increase or change the old water service, no connections with the mains shall be made until all the old service has been removed.

<u>402.8.4 Disconnection Permit.</u> An excavation permit must be obtained to disconnect from the existing water service curb stop box. The fee for the permit shall be set by the City Council.

<u>402.8.5 Service Pipes.</u> Every service pipe shall be laid so as to allow at least one foot of extra length in order to prevent rupture by settlement. The service pipe must be placed no less than seven feet below the ground and in a manner as to prevent rupture by freezing. Service pipes must extend from the curb stop box to the inside of the building, or if not taken into the building, then to the hydrant or fixtures which it is intended to supply. Type K copper **~~tubing~~** **<u>or CTS (Copper Tube Size) plastic tubing with tracer wire, per Minnesota Rural Water Association specifications,</u>** shall be used. All services over two inches shall be ductile or cast iron. All underground joints are to be mechanical, except joints under floors shall be silver soldered, unless otherwise approved by the Public Works Director. Joints of copper **~~tubing~~** **<u>or CTS (Copper Tube Size) plastic tubing</u>** shall be kept, to a minimum, with not more than one joint used for service for each 70 feet in length. Splicing may be approved with three-piece unions only. All joints and connections shall be left uncovered until inspected by the Public Works Director and tested at normal water line pressure. Unions must be three-part type. All services other two inches shall be ductile iron or cast iron. Connections with the mains for domestic supply shall be at least one inch up to the house.

<u>402.8.6 Connection to Other Water Supplies Restricted.</u> No water pipe of the water system shall be connected with any pump, well, tank, or piping that is connected with any other source of water supply except to service municipal systems.

SECTION 2: This Ordinance shall take effect after its publication.

Passed by the City Council of the City of Plainview, Minnesota, this ______ day of ________________, 2025.

____
Keith Holm, Mayor

ATTEST:

By: ___________________________
David Todd, City Administrator

SUMMARY PUBLICATION OF CITY OF PLAINVIEW ORDINANCE NO. 2025-03

AN ORDINANCE OF THE CITY OF PLAINVIEW, MINNESOTA AMENDING SECTION 402.8 OF THE PLAINVIEW CITY CODE, GENERAL WATER REGULATIONS, BY ADDING LANGUAGE TO ALLOW FOR THE USE OF CTS (COPPER TUBE SIZE) PLASTIC FOR WATER SERVICE LINES

Summary: The City Council of the City of Plainview has adopted Ordinance No. 2025-03. This Ordinance adds language to Section 402.8.5 of the Plainview City Code to provide that CTS (Copper Tube Size) plastic may be used for water service pipes and underground joints.

The complete text of Ordinance No.2025—03 may be obtained at no charge at City Hall (241 West Broadway, Plainview, MN 55964) during regular office hours, or on the City's website at https://plainviewmn.com/.

Dated this ______ day of _______________, 2025.

____

Keith Holm, Mayor

ATTEST:

By: __________________________________

David Todd, City Administrator

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2025

AGENDA ITEM:	Standardized Seasonal Opening and Closing Dates for Plainview Parks	**AGENDA SECTION:** New Business
PREPARED BY:	Shane Loftus, PW Director	**AGENDA NO. 7.H.**
ATTACHMENTS:		**APPROVED BY: sl**
RECOMMENDED ACTION: Motion to approve establishing May 1st of each year for opening and October 15th of each year as closing dates for Plainview city parks		

SUMMARY

Each year, City staff must perform specific tasks and duties to open and close all Plainview city parks. These often include weatherizing and cleaning the park bathrooms as well as removing certain pieces of equipment to be stored (picnic tables) for the season. In Minnesota, the often extreme and unpredictable weather factors into the decision as to when the parks can stay open and precisely how long. The unintended effect on the public's utilization of the parks is often entirely dependent on weather.

Many communities and campgrounds within the state have standardized dates for when they open and close for the season. Having standardized dates will assist staff when renting the parks at the beginning and end of each year. Standardization will also help with scheduling work orders for repairs and improvements as well as maintenance and upkeep of the restrooms and equipment when in the off-season.

The Parks and Trails Committee has discussed this issue, voted, and is recommending establishing May 1st of each year as the opening date and October 15th as the closing date for all Plainview parks for the season.

Respectfully submitted,
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Special Meeting: November 10, 2025

AGENDA ITEM:	2nd Ave SW LRIP Grant Application	**AGENDA SECTION:** New Business
PREPARED BY:	Drew Weber, Bolton & Menk	**AGENDA NO. 7.I.**
ATTACHMENTS:	LRIP Project Location Map, Resolution 2025-18	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve Resolution 2025-18 supporting pursuit of local road improvement program funding from MnDOT for the reconstruction of 2nd Avenue SW in the City of Plainview.		

SUMMARY

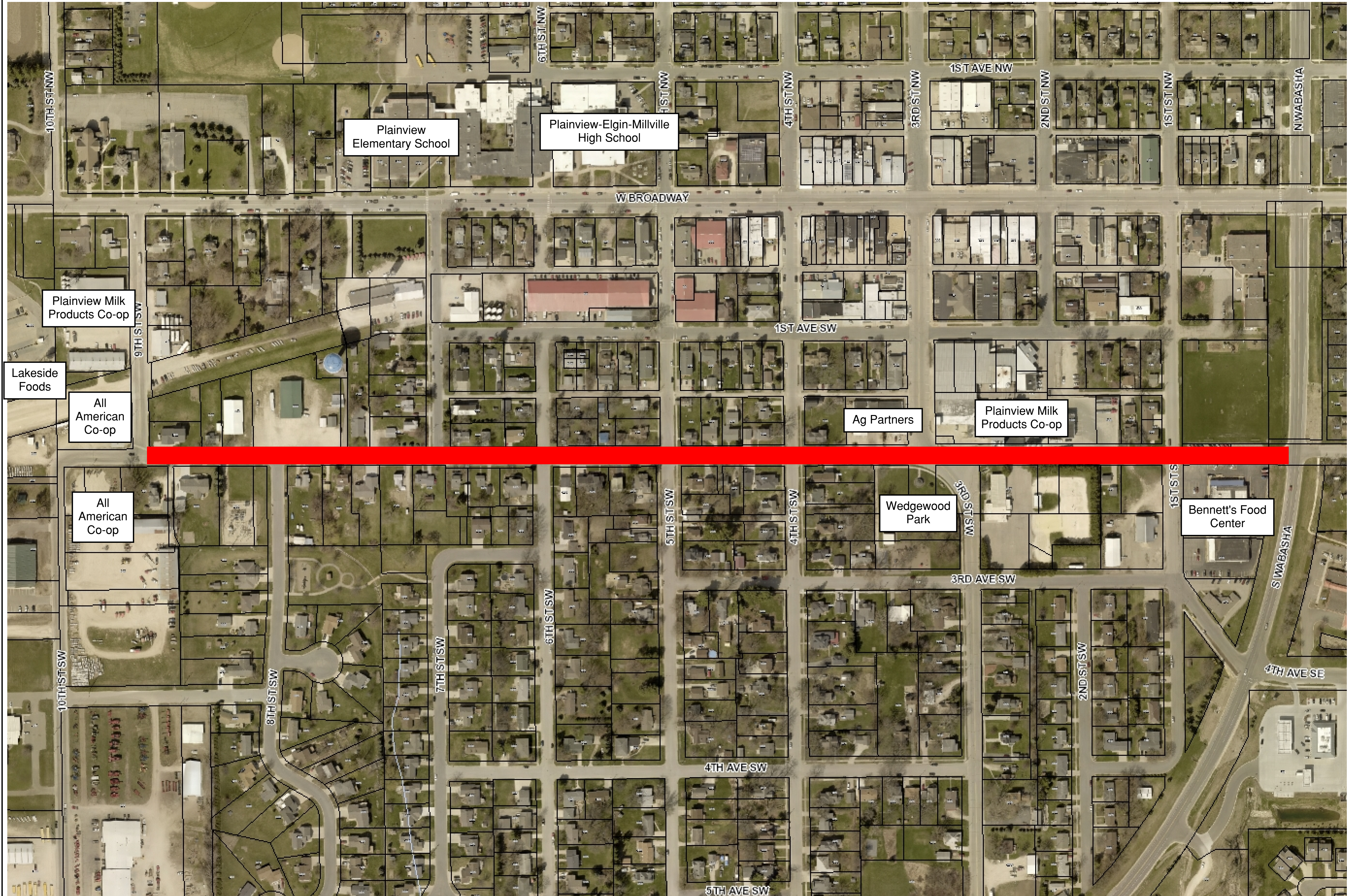
MnDOT has announced the solicitation for the Local Road Improvement Program (LRIP) Funding, which supports local roadway projects that demonstrate regional significance. In both 2021 and 2023, the City submitted an LRIP funding application for improvements to 2nd Ave SW. Although this project was not selected either year, it ranked near the fundable threshold both times.

The current proposal seeks full reconstruction of the street and utilities along 2nd Ave SW, between TH 42 and 9th Street SW (CSAH 57). Although the project did not receive funding previously, it remains competitive due to the presence of regionally significant agricultural businesses at both ends of the corridor, as depicted on the attached location map, making it a strong candidate for this solicitation.

The estimated project cost is $6.7 million (2025 dollars), with up to $1.5 million in LRIP funds available across FY 2026, 2027, and 2028. This project is included in the current Capital Financial Plan for construction in 2028. To participate in this funding opportunity, the City must pass the attached resolution. Applications are due by December 12, 2025, and funding awards will be announced in March 2026.

Respectfully submitted,

Drew Weber, PE (IA, MN)
Municipal Project Manager/Senior Associate
Bolton & Menk, Inc.



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Legend

City Limits
Parcels (11/1/2020)
Parcels

Protected Waters - Watercours

2nd Ave NW
LRIP

Disclaimer:
This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Plainview is not responsible for any inaccuracies herein contained.

City of Plainview

Wabasha County, Minnesota

Resolution No. 2025-18

RESOLUTION SUPPORTING PURSUIT OF LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MnDOT FOR THE RECONSTRUCTION OF 2ND AVENUE SW.

WHEREAS, the existing pavement along 2nd Avenue SW between N Wabasha (TH 42) and 9th Street SW (CSAH 57) in the City of Plainview, MN is in very poor condition and is in need of reconstruction; and

WHEREAS, 2nd Avenue SW is regionally significant in that it is a connection to the regional system between CSAH 57 and TH 42, provides capacity parallel to TH 42, and is a farm to market route, and

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to $1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, and address transportation deficiencies;and

WHEREAS, the Local Road Improvement Program (LRIP) requires a city, such as Plainview, that is not a State Aid city, to have a County sponsor and the support of the County Board; and

WHEREAS, the proposed year for said project construction is 2028,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW; that

1. The City Council hereby supports the reconstruction of 2nd Avenue SW, and,
2. The City Council hereby supports the City's pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application, and
3. The City Council hereby seeks the support by resolution of Wabasha County to act as Sponsor for the City of Plainview's Local Road Improvement Program funding application and the associated project for the reconstruction of 2nd Avenue SW, and
4. The City Council hereby provides assurance that the City of Plainview will pay all costs associated with the project, and that City staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to.

ADOPTED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA, THIS __________ DAY OF ___________________, 2025.

___________________________________	___________________________________
Keith Holm	David Todd
Mayor	City Administrator