



**PLAINVIEW CITY COUNCIL
SPECIAL MEETING
AGENDA**

Tuesday, April 24, 2018, at 6:00 P.M.

Special meetings are meetings held at a time or place that is different from the regularly scheduled meetings. These are often scheduled to deal with specific items that need to be addressed before the next regular meeting. Generally, any matter that can be addressed at a regular meeting can also be addressed at a special meeting if it has been properly noticed. The clerk must post written notice of the date, time, place, and purpose of the special meeting on the city's principal bulletin board at least three days before the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
Because this is a special meeting, no business may be addressed that is not posted (part of the original agenda).
- 4. UNFINISHED BUSINESS**
 - A. Board of Appeals & Equalization
 - B. Anastacia Easement Vacation
- 5. NEW BUSINESS**
 - A. Library Plans & Specs / Ad for Bid
 - B. Award Sidewalk Bid
 - C. Award Cemetery Fence Bid
 - D. Employee PTO
- 6. ADJOURN TO REGULAR WORK SESSION**



Executive Summary

City Council Special Meeting: April 24, 2018

AGENDA ITEM: Board of Appeals & Equalization	AGENDA SECTION: Unfinished Business
PREPARED BY: Clarissa Hadler, City Administrator	AGENDA NO. 4.A.
ATTACHMENTS:	APPROVED BY: cgh
RECOMMENDED ACTION:	

SUMMARY

The Council met acting as the Board of Appeals & Equalization on Tuesday, April 17, 2018. At that meeting there were a number of people who appealed their valuations. The Council recessed that meeting until this evening. This meeting is the follow-up and completion of that business.



Executive Summary

City Council Special Meeting: April 24, 2018

AGENDA ITEM:	Easement Vacation – Anastacia Estates	AGENDA SECTION:	Unfinished Business
PREPARED BY:	Clarissa Hadler, City Administrator	AGENDA NO.	4.B.
ATTACHMENTS:	Resolution, Public Hearing Notice	APPROVED BY:	cgh
RECOMMENDED ACTION: Motion to approve Resolution Vacating a Portion of the Utility Easement Located on Lots 8, 9, 10, 11, 12, 13, and 14 in Block 2 of Anastacia Estates.			

SUMMARY

The public hearing for this item was held at the April 10, 2018, regular meeting of the City Council. There were no speakers at the hearing. Council member O'Connor requested that we table the item so that he may have time to walk the property and discuss the issue with the developer.

BACKGROUND

The owners of Anastacia Development Inc. are seeking an Easement Vacation of the west 4 feet of a 40 ft. wide easement. The original plans for the property had the houses located closer to the street. The developer now would like to ability to build a few feet further back, which is impeded by the location of the easement.

The developer has called in locates and had the property staked so that staff could review the request. Here are the facts as we see them;

- The sewer line that runs through the property is located approximately 7 feet off the western edge of the easement, leaving 33 feet of unused easement to the east.
- The sewer line is approximately 50 years old.
- The sewer line is likely to sit about 7 – 8 feet underground.

The purpose of the easement is so that the City has access to that sewer line for maintenance and replacement. It is staff's opinion that the easement vacation is acceptable for the following reasons;

- When the sewer line does need to be replaced, it can be shifted to the east. With a 33 ft. wide easement, there is still plenty of room for a new pipe.

- If the sewer line needs repair, it could be lined, using access from the manhole to the north of the properties. Staff checked with City Engineer Hruska and he stated that the cost for lining is not significantly higher for lining than for digging and replacing and may even be less.

The City had entered into a License Agreement with the property owner of Lot 10 last year to allow them to build into the easement. The other homes in the next few lots will have the same footprint and line up roughly with the back of the home on Lot 10.

It is recommended by staff that the developer, Anastacia Development Inc. reimburse the City for attorney, publication, filing and other costs incurred for the easement vacation. Staff is estimating it will cost less than \$1000.

RECOMMENDATION

Staff recommends approval of this Easement Vacation.

**CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2018 - 03

**A RESOLUTION VACATING A PORTION OF THE UTILITY EASEMENT
LOCATED ON LOTS 8, 9, 10, 11, 12, 13, AND 14 IN BLOCK 2 OF ANASTACIA
ESTATES PURSUANT TO MINNESOTA STATUTES § 462.358, SUBD. 7**

WHEREAS, the City Council of the City of Plainview ("City") received a request from Anastacia Development Inc. to vacate, pursuant to Minnesota Statute § 462.358, subd. 7, a four-foot wide portion of the City's utility easement located in Anastacia Estates and legally described as follows:

The West 4 feet of the East 40 feet of Lots 8,9,10,11,12,13,14, Block 2, ANASTACIA ESTATES, (M.R. Book 22, Page 867 located in the Wabasha County Recorders office) Wabasha County, Minnesota.

WHEREAS, the above-described area proposed to be vacated is depicted on the survey [or plat] attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, the easement legally described above was dedicated to the City as a public utility easement pursuant to the recorded plat thereof, ANASTACIA ESTATES (the "recorded plat"); and

WHEREAS, Block 2, Lot 8 of the recorded plat are owned by Brad F. & Chelsie R. (Montgomery) Jech; and

WHEREAS, Block 2, Lot 9 of the recorded plat are owned by Neva I. Ramsey; and

WHEREAS, Block 2, Lot 10 of the recorded plat are owned by Ponto Living Trust; and

WHEREAS, Block 2, Lots 11, 12, 13, and 14 of the recorded plat are owned by Anastacia Development Inc.; and

WHEREAS, the above-referenced property owners have been notified in writing of the proposed vacation proceedings and have been provided a copy of this resolution in advance of the scheduled public hearing; and

WHEREAS, a public hearing to consider the vacation of such street right-of-way was held on the 10 day of April, 2018, before the Plainview City Council in the City Hall located at 241 W Broadway, Plainview, Minnesota, 55964 at 6:00 p.m. after duly published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator and all interested and affected persons were given an opportunity to voice their concerns and be heard at the scheduled public hearing; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated hereby, reserves the right to continue maintaining the same or to enter

upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the City Council in its discretion has determined that the vacation will benefit the public interest because:

1. Notice of the vacation was duly provided to the effected property owner(s)
2. The person(s) identified as having received the notice of vacation are identified on the Affidavit of Mailing Public Notice, signed by the City Clerk
3. The vacation is beneficial to the City in that the City will no longer have to bear the expense of maintaining the vacated portion of the easement;
4. The vacation is logical in that the City does not need the four feet portion of the easement proposed for vacation and vacation of said portion will promote development on the lots referenced, which will increase the value of taxable property within the City; and

WHEREAS, Anastacia Development Inc. has agreed to reimburse the City for all Attorney, Engineering, Staff and Publication expenses related to the Easement Vacation up to an amount of One Thousand Dollars (\$1000); and

WHEREAS, four-fifths of all members of the City Council are required for passage of this resolution.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW, COUNTY OF WABASHA, MINNESOTA, that such petition for vacation is hereby granted and the portion of the utility easement legally described below is hereby vacated:

The West 4 feet of the East 40 feet of Lots 8,9,10,11,12,13,14, Block 2, ANASTACIA ESTATES, (M.R. Book 22, Page 867 located in the Wabasha County Recorder's office) Wabasha County, Minnesota.

BE IT FURTHER RESOLVED, that the Mayor and the City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

ADOPTED this 24th day of April 2018.

Mayor Roger Ziebel

Attest:

MariClair Schneider
City Clerk

(seal)

The foregoing resolution was moved by _____, seconded by _____.

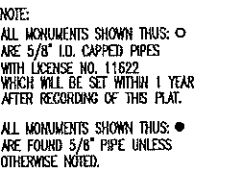
The following Councilmembers voted in favor:

The following Councilmembers voted nay:

The following Councilmembers absent:

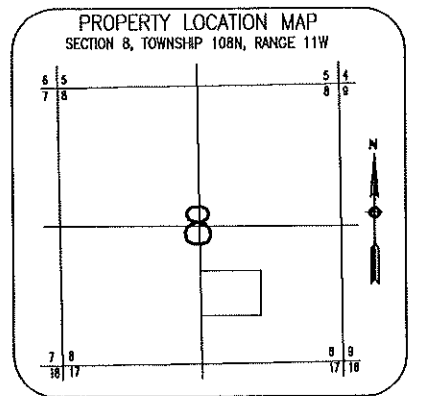
Exhibit A

Attach Anastacia Estates Plat



UTILITY EASEMENT defined:
An unobstructed easement for the construction and maintenance of all necessary underground or surface public utilities including rights to conduct drainage and trimming on said easement.

DRAINAGE EASEMENT (D.E.) defined:
An unobstructed easement for the operation and maintenance of waterways, both surface and underground, running over, across, and under said easement.



PREPARED BY:
McGHEE & BETTS, INC.
CONSULTING ENGINEERS
PLANNERS, LAND SURVEYORS
ROCHESTER, MINNESOTA



**CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA**

**NOTICE OF HEARING TO CONSIDER
PUBLIC DRAINAGE AND UTILITY EASEMENT VACATION**

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN, that the City Council of the City of Plainview will conduct a public hearing on **Tuesday, April 10, 2018,** in the Council Chambers of the Plainview City Hall, 241 West Broadway, beginning at 6:00 p.m. or as soon thereafter as possible. The purpose of this hearing is to consider a vacation of the following legally described public drainage and utility easement:

The West 4 feet of the East 40 feet of Lots 8,9,10,11,12,13,14, Block 2, ANASTACIA ESTATES, (M.R. Book 22, Page 867 located in the Wabasha County Recorder's office) Wabasha County, Minnesota.

Such person(s) as desire to be heard with reference to the above item will be heard at this meeting.

Dated this 23rd day of March, 2018.

/s/ MariClair Schneider, City Clerk
City of Plainview
Wabasha County, Minnesota

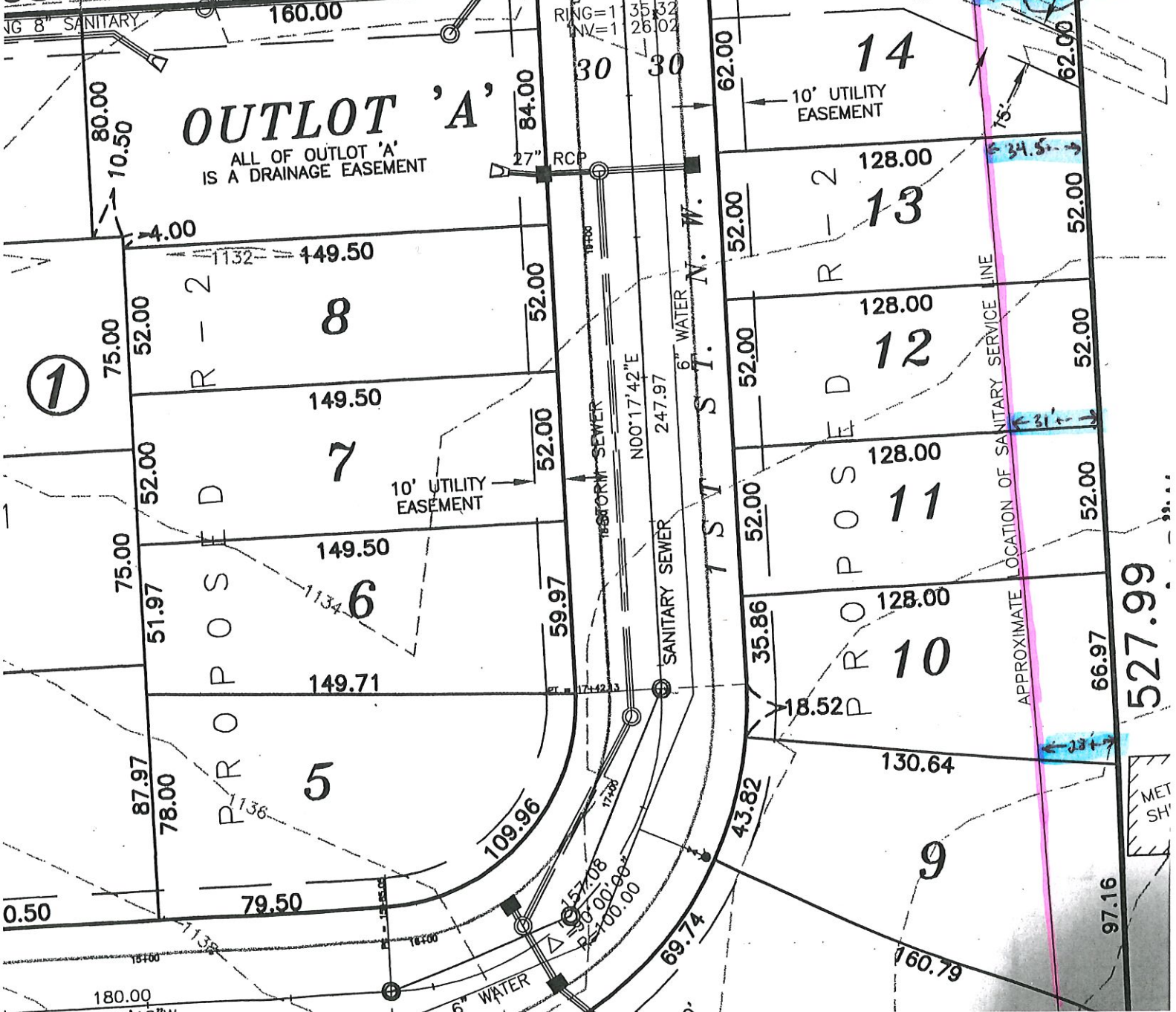
NED R-1

1ST ST.
N.W.

SUBDIVISION

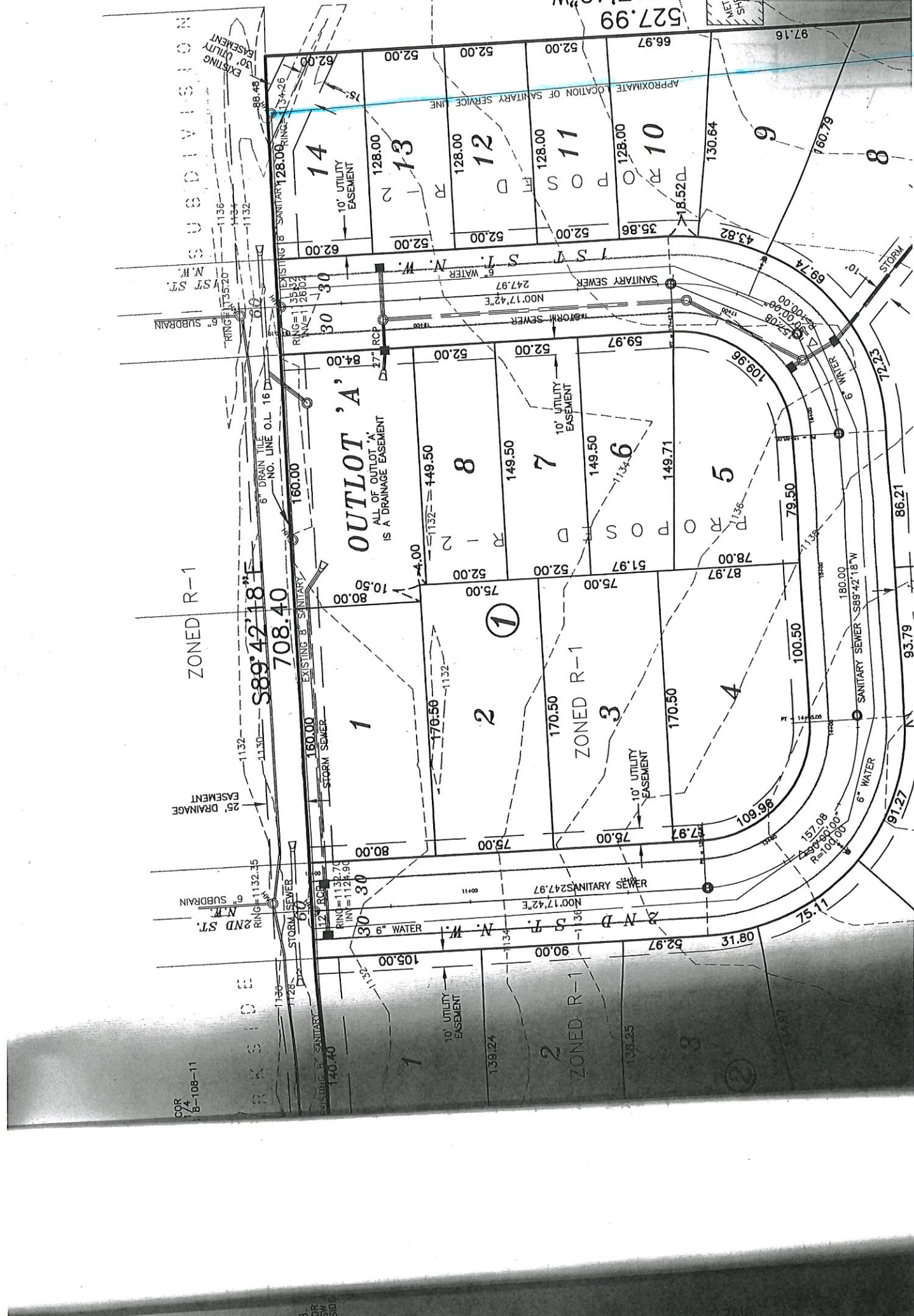
42'18"E
108.40

OUTLOT 'A'
ALL OF OUTLOT 'A'
IS A DRAINAGE EASEMENT



527.99

MET
SH



PROGRESSIVE PLAN DESIGN LLP

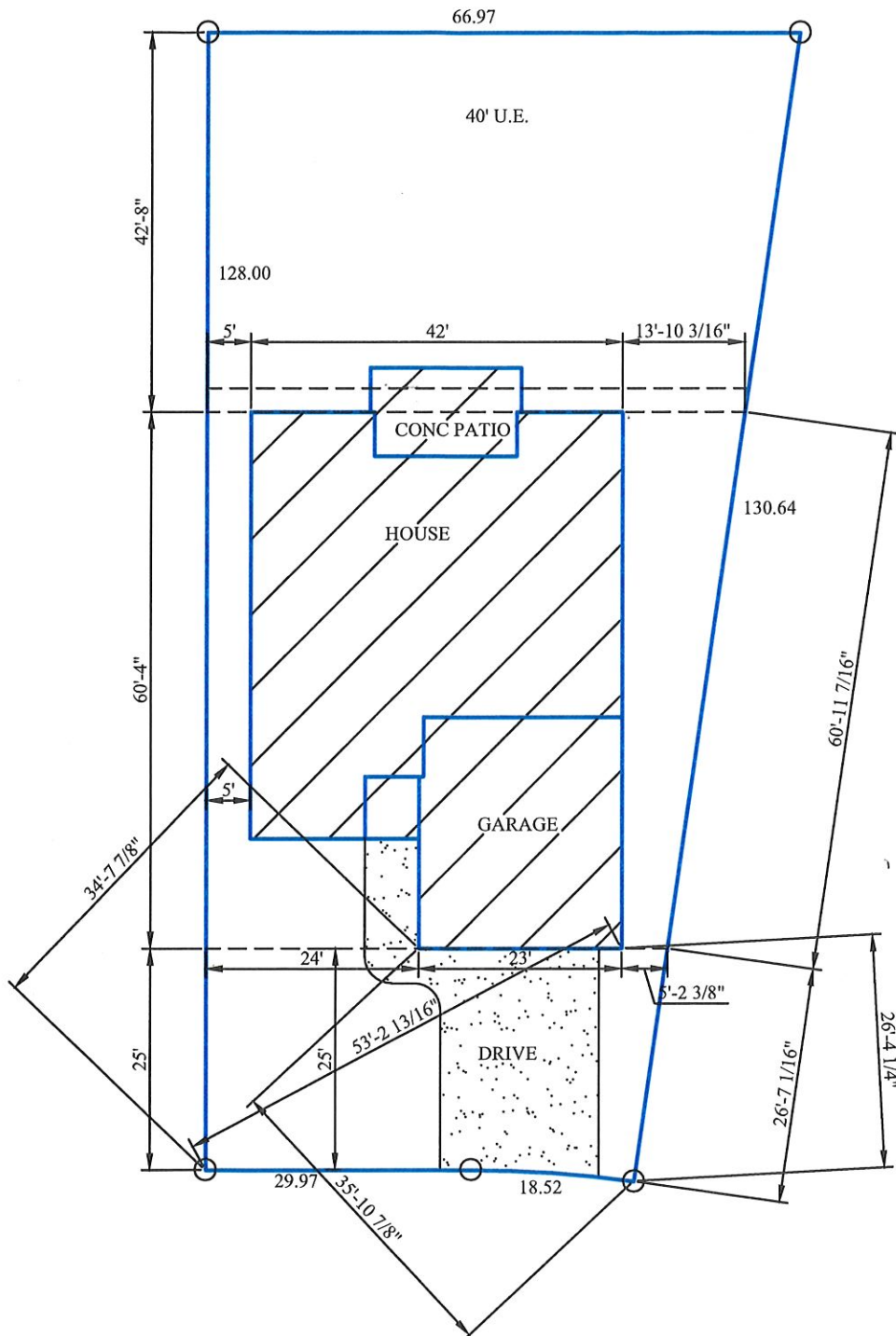
RESIDENTIAL ARCHITECTURE
714 County Rd 3 NW Byron MN 55920
(507)775-6877 progressiveplandesign@gmail.com

LOT, #10 BLK. #2
SUBDIVISION: ANASTACIA ESTATES
CITY: PLAINVIEW STATE: MN

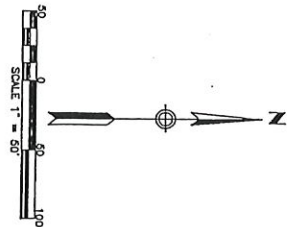
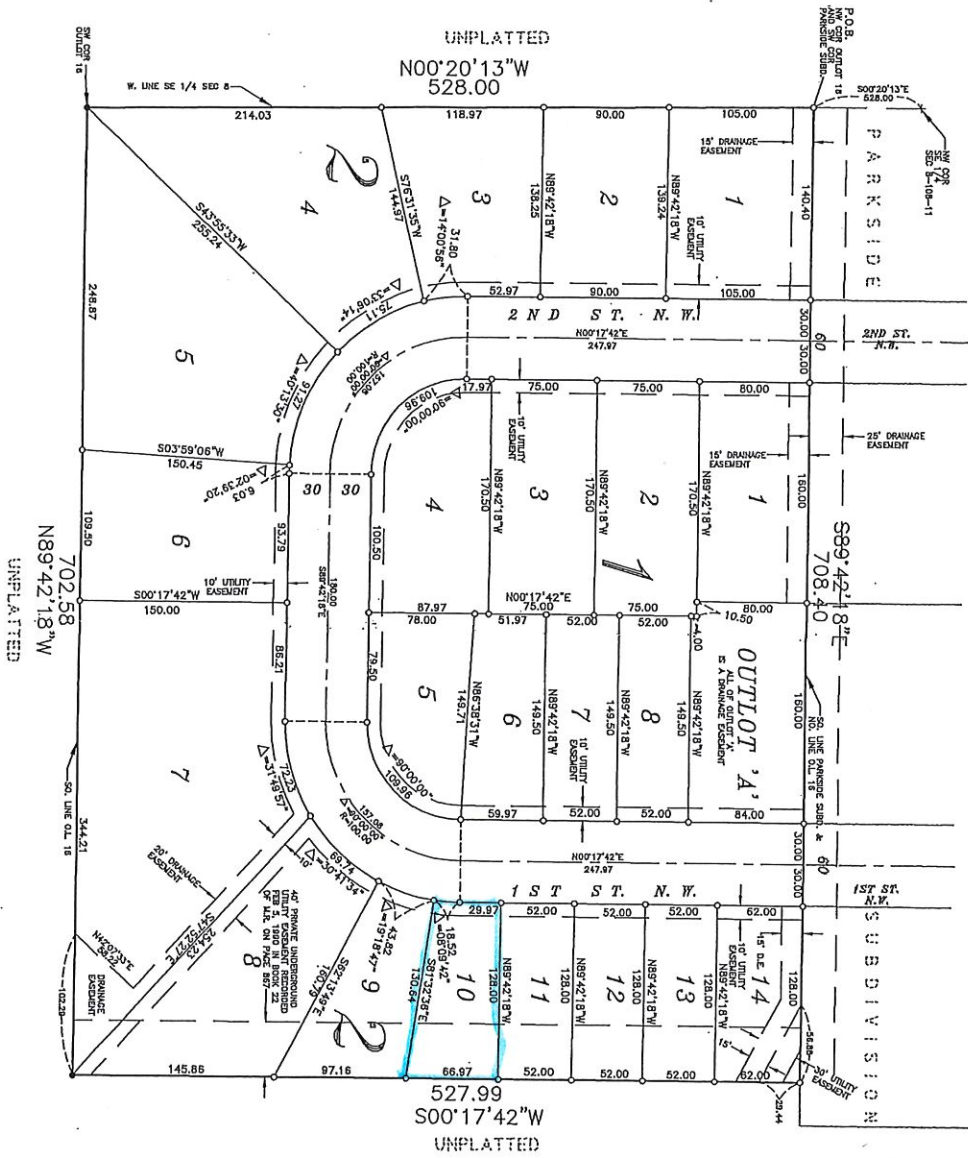
CONTRACTOR: BRAD JECH
CUSTOMER: LOT 10 BLK 2



SCALE: 1" = 20'



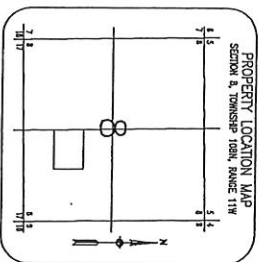
ANASTACIA ESTATES



NOTE:
ALL MOUNTINGS SHOWN THUS: ○
ARE 5/8" ID. CLIPPED PIES
WITH LICENSE NO. 11622
WHICH WILL BE SET WITHIN 1 YEAR
AFTER RECORDING OF THIS PLAT.
ALL MOUNTMENTS SHOWN THUS: ●
ARE FOUND 5/8" PIPE UNLESS
OTHERWISE NOTED.

UTILITY EASEMENT defined:
An unobstructed easement for the construction and maintenance of all necessary underground or surface public utilities including rights to conduct, change and running on said easement.

DRAINAGE EASEMENT (D/E) defined:
An unobstructed easement for the operation and maintenance of waterways, both surface and underground, running over, across, and under said easement.



PREPARED BY:
MACIE & BETTS, INC.
CONSULTING ENGINEERS





Executive Summary

City Council Special Meeting: April 24, 2018

AGENDA ITEM: Library Plans & Specs – Ad for Bid	AGENDA SECTION: New Business
PREPARED BY: Clarissa Hadler, City Administrator	AGENDA NO. 4.C.
ATTACHMENTS: Resolution, Plans & Specs	APPROVED BY: cgh
RECOMMENDED ACTION: Motion to Adopt a Resolution Receiving the Plans and Specifications, and Authorizing Advertisement for Bids for City of Plainview Library Repairs.	

BACKGROUND:

On January 9, 2018, City Council authorized the preparation of Plans and Specs for repairs to the Library to address various issues with water leaking into the building.

Advertisements for bid will appear in the Plainview News and on the online bid site QuestCDN. Bids will be opened on May 16, 2018, at 2:00 pm. Construction is proposed to begin as soon as possible this spring and summer but will depend on availability of the contractor.

The Plans include an optional add-on of redoing the restrooms. The redo of the restrooms would serve a couple purposes. It would make them ADA compliant. It would also allow us to add insulation to the north wall as the restrooms are both very cold currently.

Additionally, staff is assessing whether it is worthy to replace the shingles. The roof currently has some shingles that are only a couple years old as they were part of the south roof redo. Most of the shingles are seven years old. However, in the area of the vaulted ceiling, the shingles appear to be weakening and starting to become brittle. Given the other new shingles that will be installed for this project, the architect has recommended replacing the roof for aesthetic purposes alone. However, this is a difficult cost to accept when some of them are only a couple years old. This does not need to be decided on immediately. It can be done as a change order. I simply wanted to draw it to your attention as it would increase the cost of the project by about \$30,000.

SUMMARY:

Staff recommends Council receive the plans and specifications and approve the advertising for bids for the Library repairs.

**CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA**

RESOLUTION NO. 2018 - _____

**A RESOLUTION RECEIVING THE PLANS AND SPECIFICATIONS
AND AUTHORIZING ADVERTISEMENT OF BIDS FOR
CITY OF PLAINVIEW LIBRARY REPAIRS**

WHEREAS, the City Council of the City of Rosemount has ordered the preparation of plans and specifications for the City of Plainview Library, and such plans and specifications have been presented to this Council for approval:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Plainview, Minnesota:

1. Such plans and specifications are hereby approved and ordered placed on file in the office of the City Clerk.
2. The City Clerk shall prepare and cause to be inserted in the official City newspaper and the QuestCDN, an advertisement for bids upon the making of such improvements under such approved plans and specifications for the City Library.
3. The advertisement shall be published in each of said publications at least once not less than 10 days before the date set for opening bids, specifying the work to be done, stating the bids will be publicly opened on May 16, 2018, at 2 o'clock pm at the Plainview City Hall in said City, and that no bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Clerk for five (5%) percent of the amount of such bid.
4. Such advertisement for bids is hereby authorized by the Council.

ADOPTED this 24th day of April, 2018.

Roger Ziebell, Mayor

ATTEST:

MariClair Schneider, City Clerk

PLAINVIEW PUBLIC LIBRARY RENOVATION

345 1st Ave NW, PLAINVIEW, MN



SHEET INDEX	
SHEET #	SHEET NAME
G1.2	ADA STANDARDS
GENERAL	
G1.1	TITLE SHEET
DEMOLITION	
D1.1	DEMO PLAN
ARCHITECTURAL	
A1.1	NEW FLOOR PLAN, ROOF PLAN, ELEVATIONS
A1.2	SCHEDULES, SECTIONS, DETAILS

ABBREVIATIONS

@	AT	ELECT	ELECTRICAL (AL)	LB	LAG BOLT	PWD	PLYWOOD
AB	ABOVE FINISHED FLOOR	EW	ELECTRIC WATER COOLER	LAM	LAMINATE (ED)	PT	POINT
AP	ACCESS PANEL	EVL	ELEVATION	LAV	LAVATORY	LBS	POUNDS
ACT	ACOUSTIC CEILING TILE	ELEV	ELEVATOR	LFH	LEFT HAND	PSI	POUNDS PER SQUARE INCH
AC	AIR CONDITIONING	EQ	EQUAL	LEN	LENGTH	PC	PRECAST
AB	ANCHOR BOLT	EOP	EQUIPMENT	LT	LIGHT	PFN	PREFINISHED
ALT	ALTERNATE	EXIST	EXISTING	LL	LINE LOAD		
AL	ALUMINUM	EXP	EXPANSION	LLH	LONG LEG HORIZONTAL	QT	QUARRY TILE
	ANGLE	EB	EXPANSION BOLT	LLH	LONG LEG VERTICAL		
APX	APPROXIMATE	EJ	EXPANSION JOINT	LVR	LOUVER		
ARCH	ARCHITECT (URAL)	EXT	EXTERIOR			RAD	RADIUS
				MFR	MANUFACTURER	REFR	REFRIGERATOR
BSMT	BASEMENT	FB	FACE BRICK	MAS	MASONRY	RE	REINFORCE (D, (NG), (MENT))
BSMT	BEAM & BENCHMARK	FC	FACE OF CONCRETE	MO	MASONRY OPENING	REQ'D	REQUIRED
BRG	BEARING	FOM	FACE OF MASONRY	MTL	MATERIAL (S)	RA	RETURN AIR
BPL	BEARING PLATE	FOS	FACE OF STUDS	MAX	MAXIMUM	RVS	REVISION
BIT	BITUMINOUS	FIN	FINISH	MECH	MECHANICAL	RH	RIGHT HAND
BLK	BLOCK	FFE	FINISHED FLOOR ELEVATION	MC	MEDICINE CABINET	ROW	RIGHT OF WAY
BLKG	BLOCKING	FIRE	FIRE	MED	MEDIUM	RIS	RISER
BRK	BRICK	FIRE	FIRE EXTINGUISHER	MBER	MEMBER	R	ROOF DRAIN
BLDG	BUILDING	FEC	FIRE EXTINGUISHER CABINET	MMB	MEMBRANE	RM	ROOM
		FP	FIRE PROOF	MET	METAL	RO	ROUGH OPENING
CAB	CABINET	FLG	FLASHING				
CPT	CARPET (ED)	FLR	FLOOR (ING)	M-L	MICROLAM	SND	SANITARY NAPKIN DISPENSER
CSMT	CASEMENT	FD	FLOOR DRAIN	MIN	MINIMUM	SNR	SANITARY RECEPTOR
CI	CAST IRON	FT	FOOT	MIR	MIRROR	SCH	SCHEDULE
CB	CATCH BASIN	FTG	FOOTING	MISC	MISCELLANEOUS	SEC	SECTION
CLG	CEILING	FND	FOUNDATION	MLD	MOLDING	SHT	SHED
C	CENTERLINE	FRA	FRESH AIR	MT	MOUNT (ED), (ING)	SHTH	SHEATHING
C	CHANNEL	FBO	FURNISHED BY OTHERS	MULL	MULLION	SIM	SIMILAR
CHBD	CHALKBOARD	FUR	FURRED(ING)			SC	SOLID CORE
CO	CLEANOUT	FUT	FUTURE	NOM	NOMINAL	SABI	SOUND ATTENUATING BATT INSULATION
CLR	CLEAR			N	NORTH	SP	SOUNDPROOF
CL	CLOSET	GAL	GALVANIZED	NIC	NOT IN CONTRACT	S	SOUTH
COL	COLUMN	GI	GALVANIZED IRON	NTS	NOT TO SCALE	SPK	SPEAKER
CONC	CONCRETE	GA	GAUGE	NO	NO	SPEC	SPECIFICATION (S)
CMU	CONCRETE MASONRY UNIT	GC	GENERAL CONTRACTOR	NC	NUMBER	SQ	SQUARE
CONST	CONSTRUCTION	G	GLASS	ON	ON CENTER	SS	STAINLESS STEEL
CONT	CONTINUOUS	GB	GRAB BAR	OPP	OPPOSITE	STD	STANDARD
CONTR	CONTRACTOR	GD	GRADE(ING)	OSB	ORIENTED STRAND BOARD	ST	STEEL
CJT	CONTROL JOINT	GYP BD	GYPSUM BOARD	OD	OUTSIDE DIAMETER	SJ	STEEL JOIST
				OA	OVERALL	STO	STORAGE
DL	DEAD LOAD	HDW	HARDWARE	OH	OVERHEAD	STR	STRUCTURAL
	DEGREE(S)	HDR	HEADER			SUS	SUSPENDED
DEPT	DEPARTMENT	HTG	HEATING	PNT	PAINT	SYM	SYMMETRICAL
DETAIL	DETAIL	HVAC	HEATING/VENTILATION/AIR CONDITIONING	PR	PAIR	SYS	SYSTEM
DIAM	DIAMETER	HD	HEAVY DUTY	PBL	PANEL		
DIM	DIMENSION	HT	HEIGHT	PB	PANIC BAR	TKBD	TACK BOARD
DPR	DISPENSER	HC	HOLLOW CORE	PTD	PAPER TOWEL DISPENSER	TLS	TACK STRIP
DR	DOOR	HM	HOLLOW METAL	PTR	PAPER TOWEL RECEPTOR	TK	TELEPHONE
DH	DOUBLE HUNG	HOR	HORIZONTAL	PAR	PARALLEL	TV	TELEVISION
DN	DOWN	HB	HOSE BIBB	PBD	PARTICLE BOARD	TZ	TERRAZZO
DN	DOWNSPOUT	HHW	HOT WATER HEATER	PTN	PARTITION	THK	THICK (NESS)
DWG	DRAWING	HR	HOUR	PVMT	PAVEMENT	THR	THRESHOLD
DF	DRINKING FOUNTAIN			PERF	PERFORATE (ED)	TPTN	TOILET PARTITION
		ID	INSIDE DIAMETER	PERI	PERIMETER	TPO	TOILET PAPER DISPENSER
E	EAST	INS	INSULATE (D),(ION),(ING)	PLAS	PLASTER	T&G	TONGUE AND GROOVE
EA	EACH	INT	INTERIOR	PLAM	PLASTIC LAMINATE	TOB	TOP OF BLOCK
EF	EACH FACE			PL OR P	PLATE	TOD	TOP OF DECK
EW	EACH WAY	JT	JOINT	PLBG	PLUMBING	TOS	TOP OF STEEL
		J	JOIST		PLUS OR MINUS		TREAD

TYPICAL SYMBOLS/MATERIALS

[illegible]

DESIGN TEAM:

ARCHITECTURAL: Widseth Smith Nolting & Assoc.
3777 40th St NW, Suite 200
Rochester, MN 55901
Architect: Dana Hlebichuk
Phone: (507) 206-2135



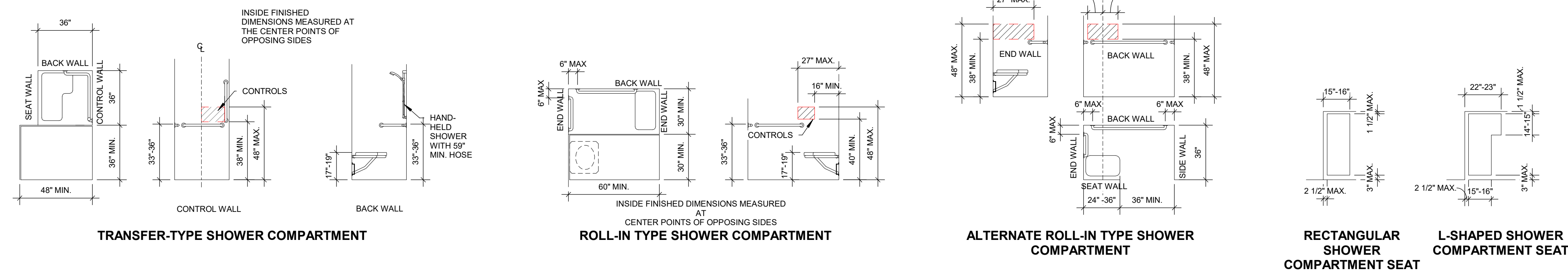
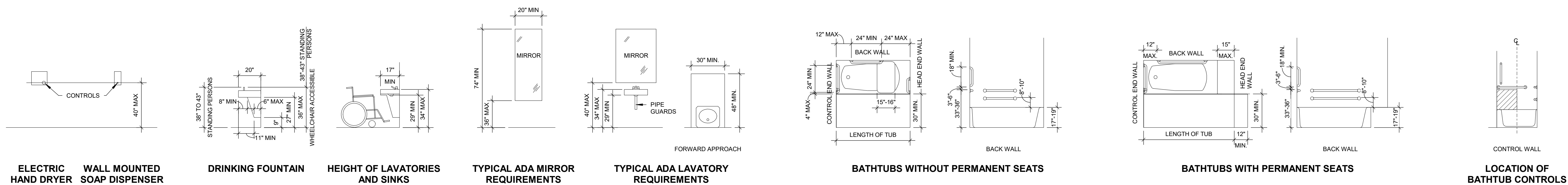
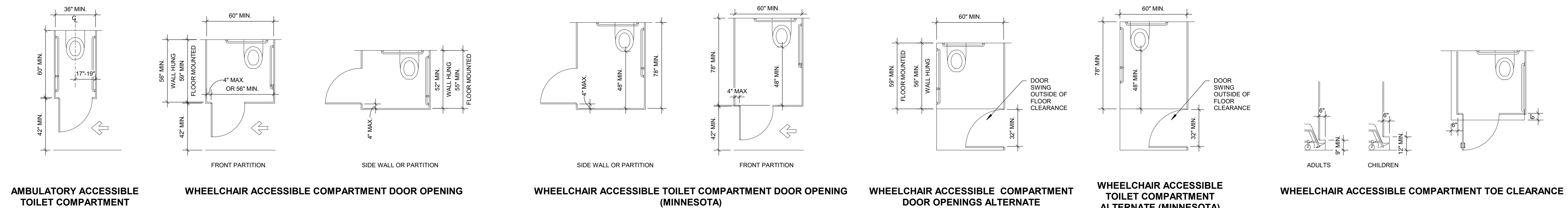
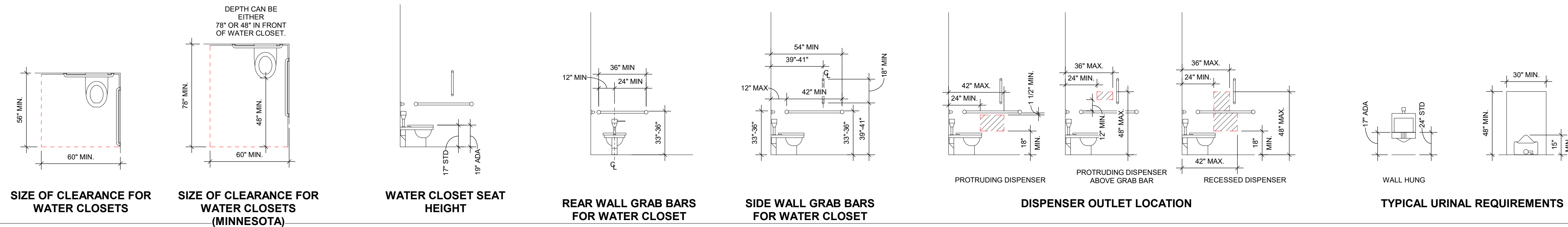
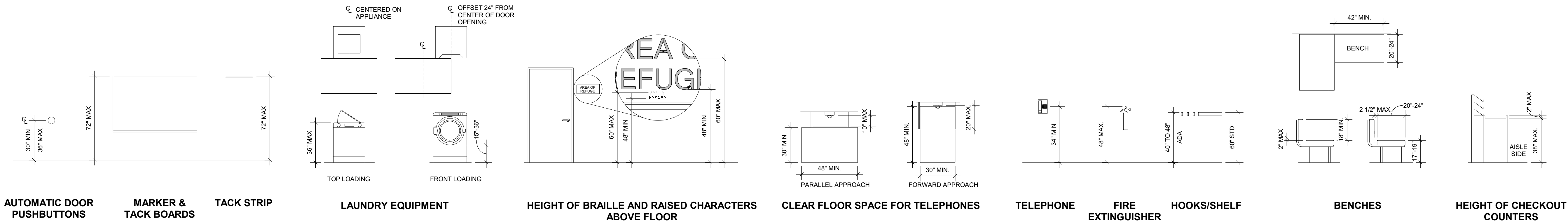
WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental

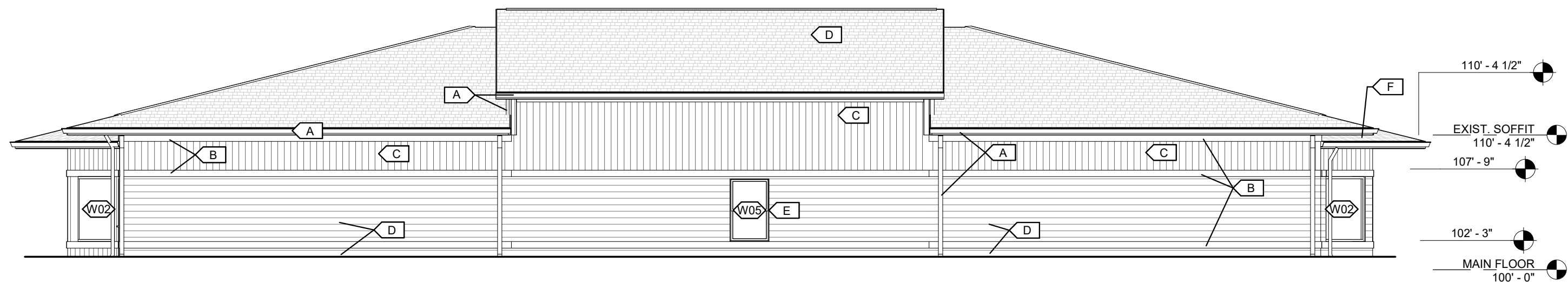
REVISIONS		
#	DESCRIPTION	DATE

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA	DATE: APRIL, 2018
	SHEET NO. G1.1
DATE: SIGN DATE	LIC. # 44719
SHEET	OF

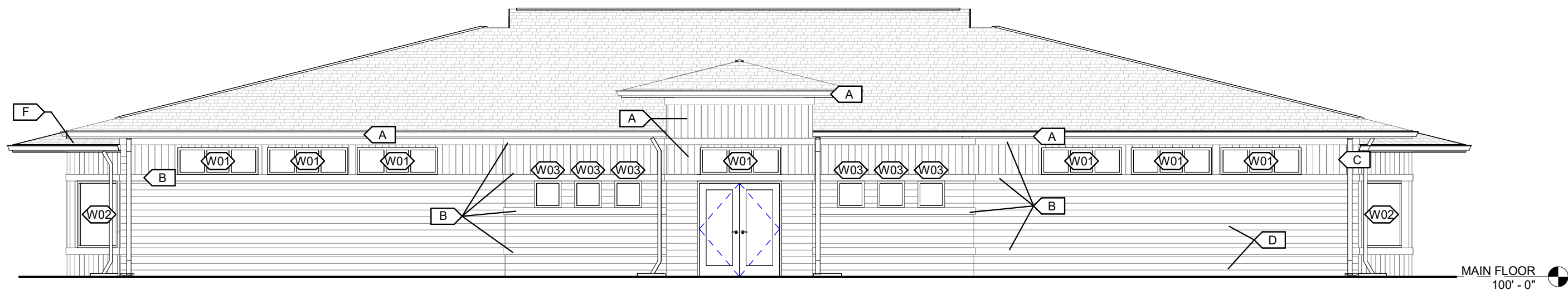
CONSTRUCTION DOCUMENTS
2018-4-19 PRELIMINARY

PROJECT NAME: PLAINVIEW PUBLIC LIBRARY RENOVATION
PROJECT #: 1032R0001

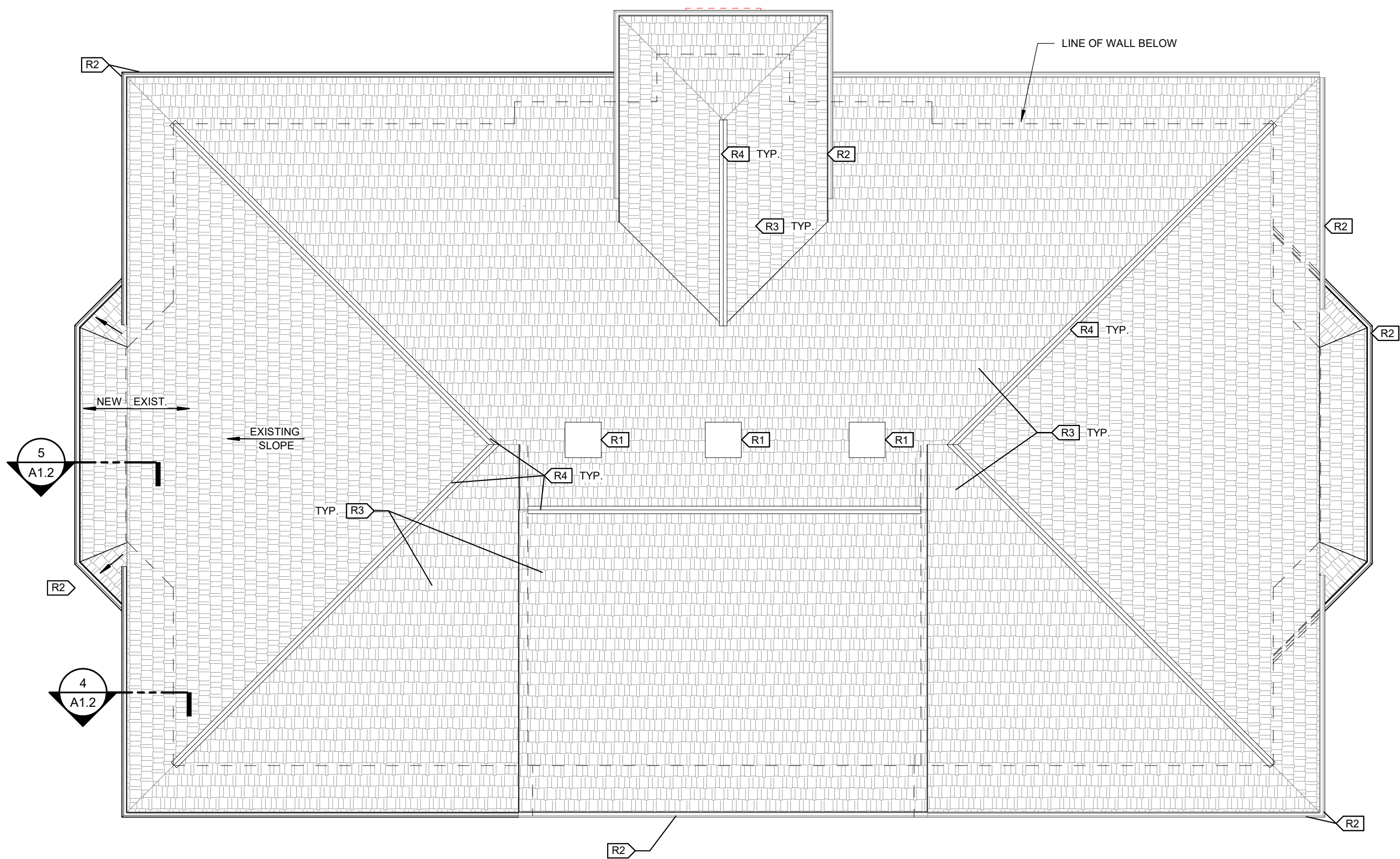




1 SOUTH ELEVATION
1/8" = 1'-0"



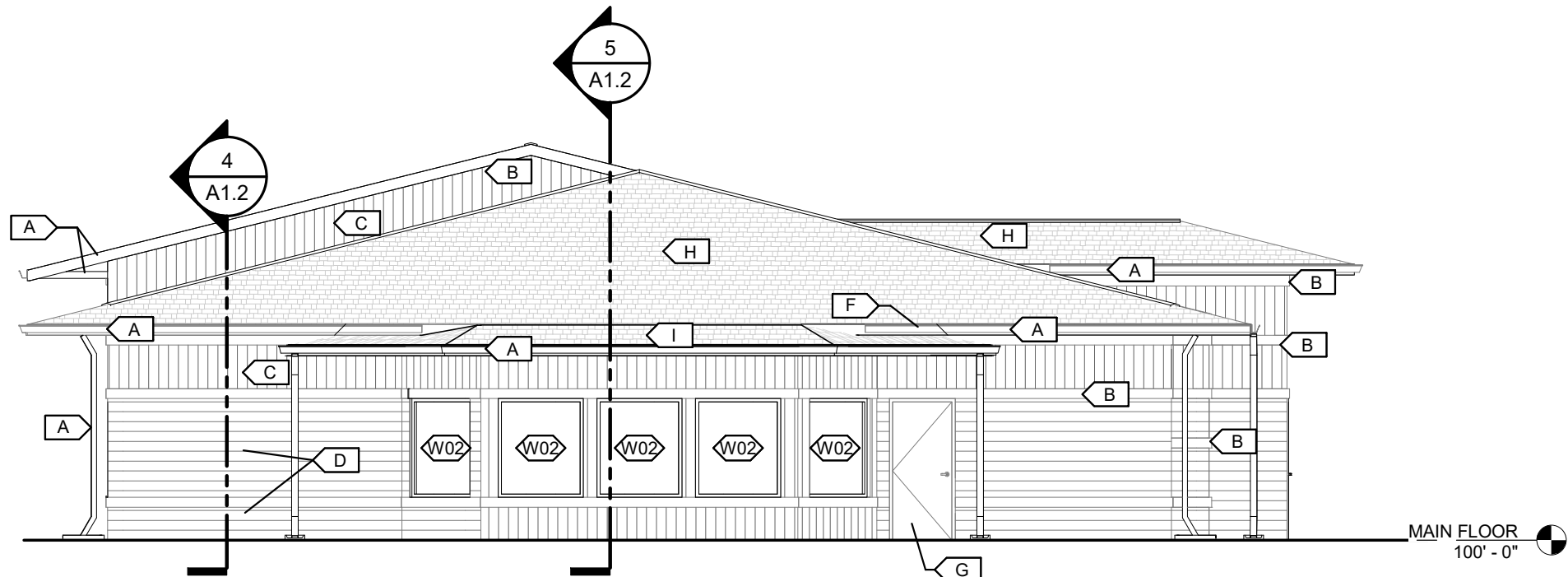
2 NORTH ELEVATION
1/8" = 1'-0"



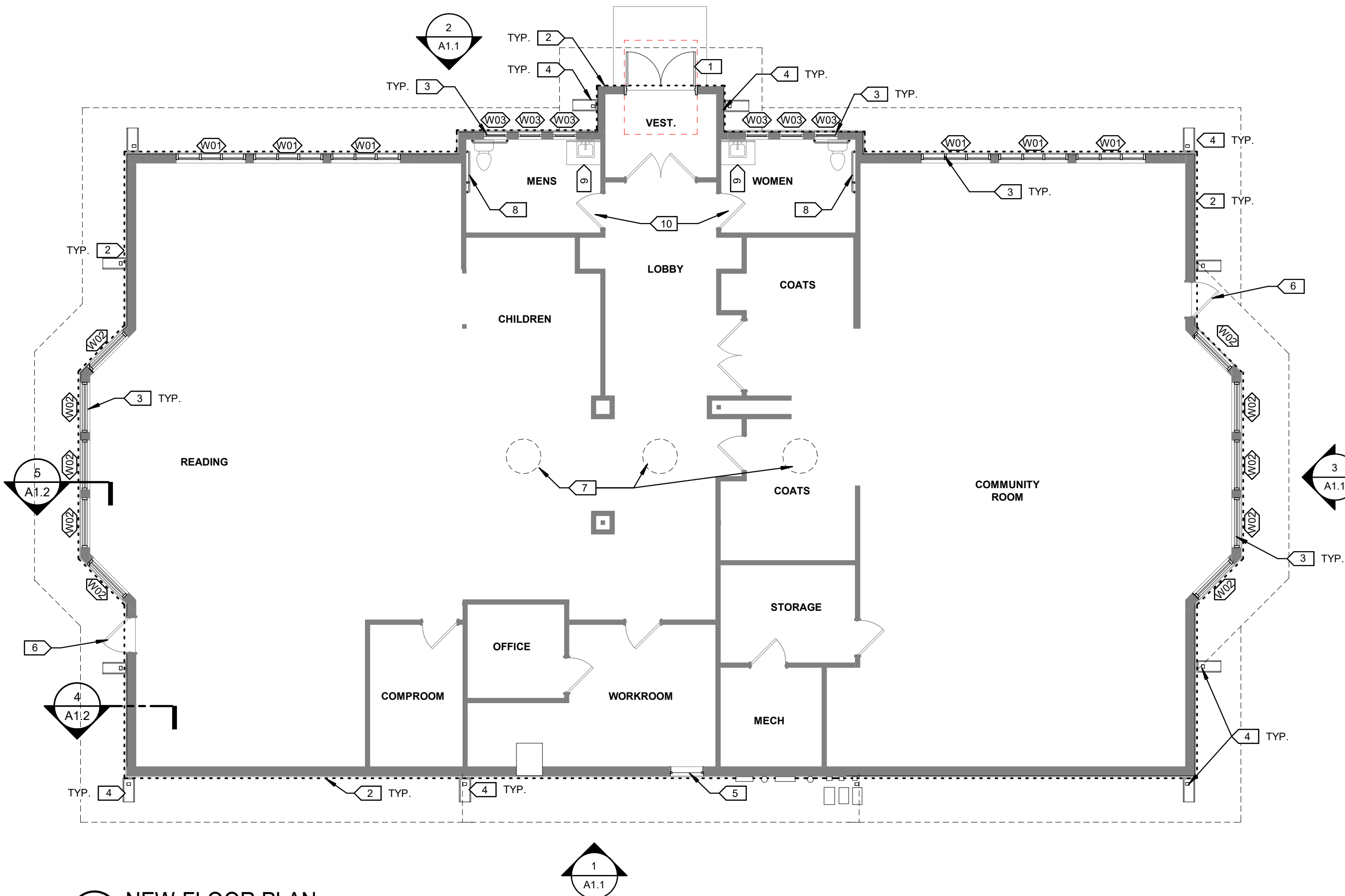
5 ROOF
1/8" = 1'-0"

#	ROOF PLAN KEYNOTES
#	DESCRIPTION
R1	NEW METAL LOW PROFILE ROOF VENTS (OVER EXIST. SKYLIGHT OPENINGS). MATCH ROOF COLOR. PROVIDE NEW FLASHING, REWORK SHINGLES AS REQ'D.
R2	NEW ALUM. SOFFIT, FASCIA, GUTTER & DOWNSPOUTS. OWNER SELECT COLOR.
R3	EXIST ASPHALT SHINGLES TO REMAIN AS IS. REPLACE ANY DAMAGED DUE TO THIS WORK.
R4	NEW RIDGE VENT W/ NEW SHINGLES (COLOR MATCH EXIST). SIZE PER VENTILATION CODE.

#	ELEVATION KEYNOTES
#	DESCRIPTION
A	NEW ALUMINUM SOFFIT, FASCIA, GUTTER, & DOWNSPOUTS W/ SPLASH BLOCKERS.
B	NEW ALUMINUM BAND 6" HIGH
C	NEW VERTICAL STEEL SIDING (MATCH EXIST EXTERIOR COLOR) PROVIDE NEW FLASHING UNDER SHINGLES & MIN. OF 6" UP WALL.
D	NEW HORIZONTAL STEEL SIDING (MATCH EXIST EXTERIOR COLOR)
E	NEW ALUM. EGRESS WINDOW
F	EXTEND FASCIA UP & ENCLOSE AREA UNDER SOFFIT. PROVIDE NEW FLASHING.
G	PAINT EXISTING HOLLOW METAL DOOR AND FRAME (OWNER TO SELECT COLOR).
H	EXISTING SHINGLES TO REMAIN.
I	NEW SHINGLES (MATCH EXISTING). FLASH UNDER NEW TRANSITION.



3 EAST ELEVATION
1/8" = 1'-0"



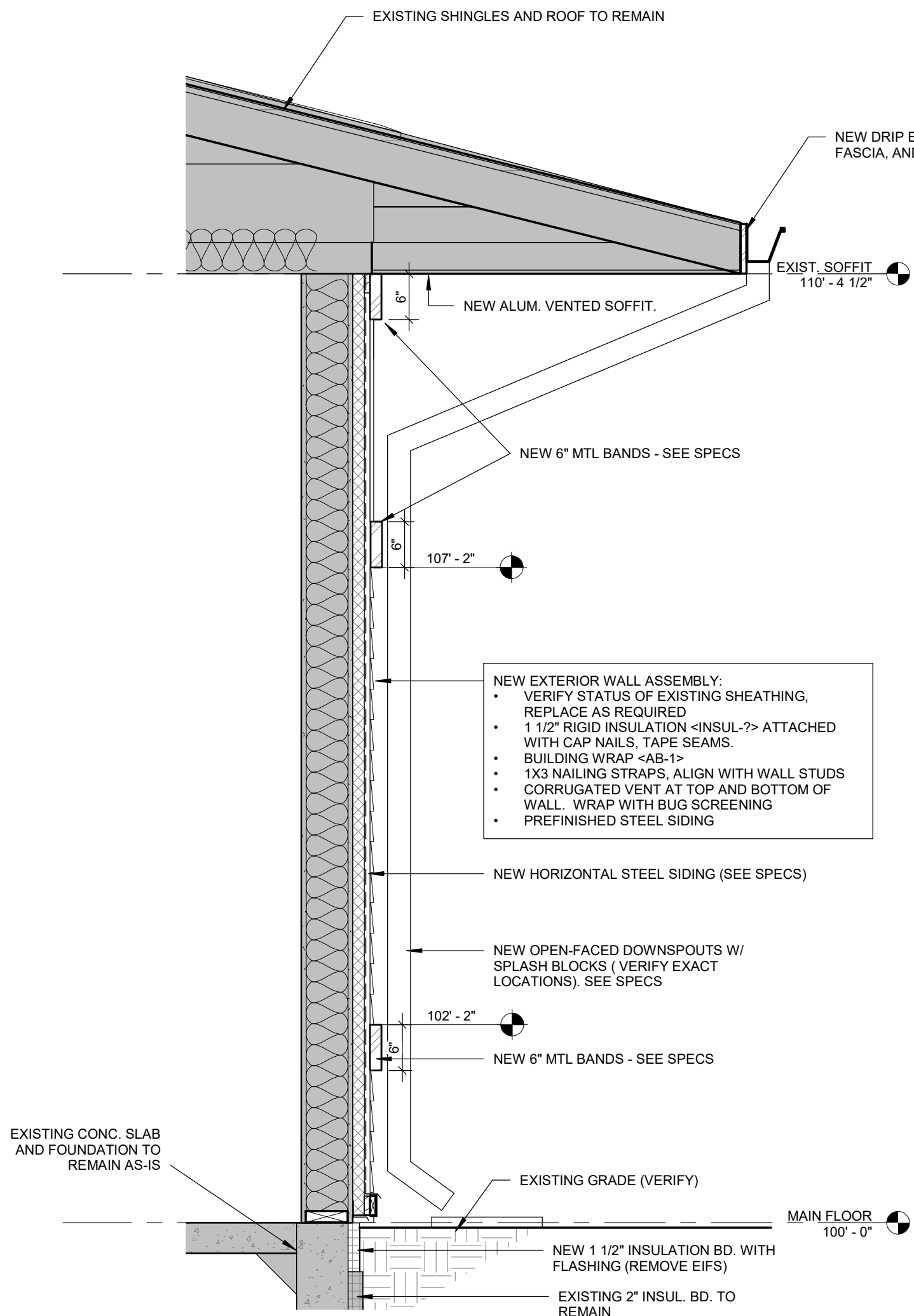
4 NEW FLOOR PLAN
1/8" = 1'-0"

GENERAL PLAN NOTES:

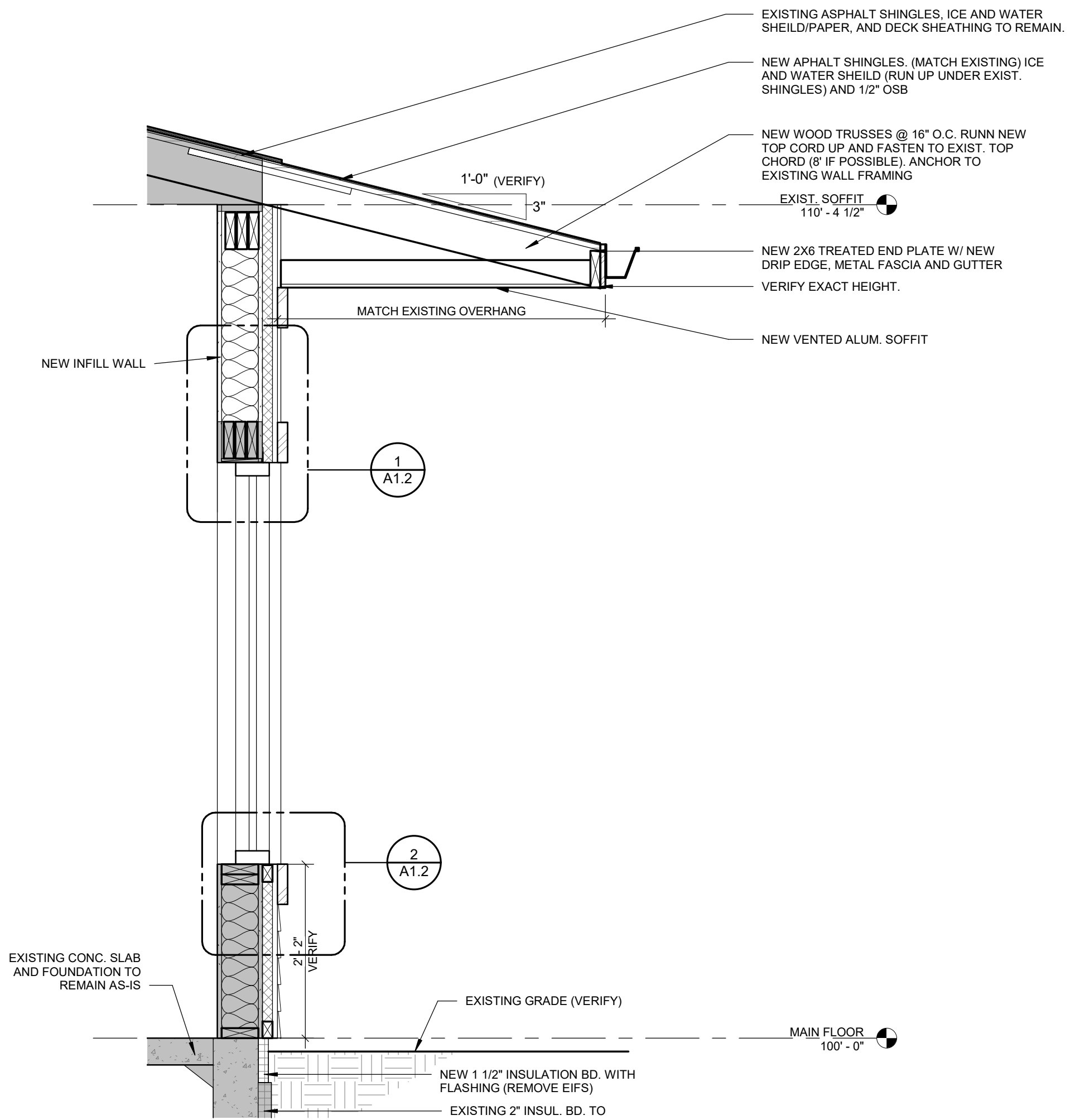
- DISCREPANCIES SHALL BE BROUGHT TO THE ARCHITECTS ATTENTION IMMEDIATELY
- PATCH ALL HOLES IN SURFACES WHERE EQUIPMENT HAS BEEN REMOVED OR DEMOLITION HAS OCCURRED. PREPARED SURFACES AS REQUIRED FOR NEW FINISHES. PATCH TO MATCH ADJACENT SURFACE IF NOT SCHEDULED.

#	FLOOR PLAN NOTES
1	NEW INSULATED ALUM. DOOR W/ FRAME, REWORK OPENING AS REQ'D.
2	NEW STEEL SIDING - ENTIRE BUILDING EXTERIOR
3	NEW INSULATED ALUM. WINDOW, SEE ELEVATIONS, INFILL W/ NEW STUD WALL VAPOR BARRIER GWB AS REQ'D, SEE DETAIL 5/A1.2
4	NEW DOWNSPOUTS W/ SPLASH BLOCKS, NEW SOFFIT, FASCIA, AND GUTTER SYSTEM ABOVE
5	NEW ALUM. EGRESS WINDOW & FRAME
6	PAINT EXIST HM DOOR & FRAME TO MATCH SIDING (OWNER TO VERIFY COLOR).
7	INFILL SKYLIGHT SHAFT OPENING W/ FRAMING INSULATION, & GWB (MATCH ADJACENT COLOR & TEXTURE)
8	NEW ADA COMPLIANT GRAB BARS (SEE G1.2)
9	EXISTING COUNTERTOP / LAV TO REMAIN. VERIFY ADA COMPLIANCE HT, PROVIDE PIPE SHIELDS (IF APPLICABLE)
10	REPLACE PUSH/PULL W/ NEW PRIVACY LOCKSET. EXIST DOOR & FRAME TO REMAIN "AS IS"

CONSTRUCTION DOCUMENTS 2018-4-19 PRELIMINARY

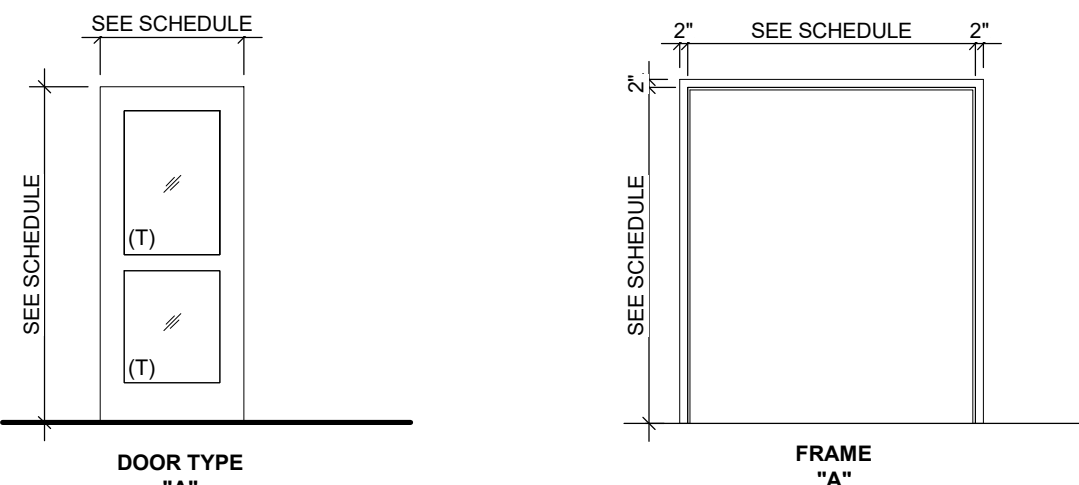


4 TYPICAL WALL SECTION
3/4" = 1'-0"

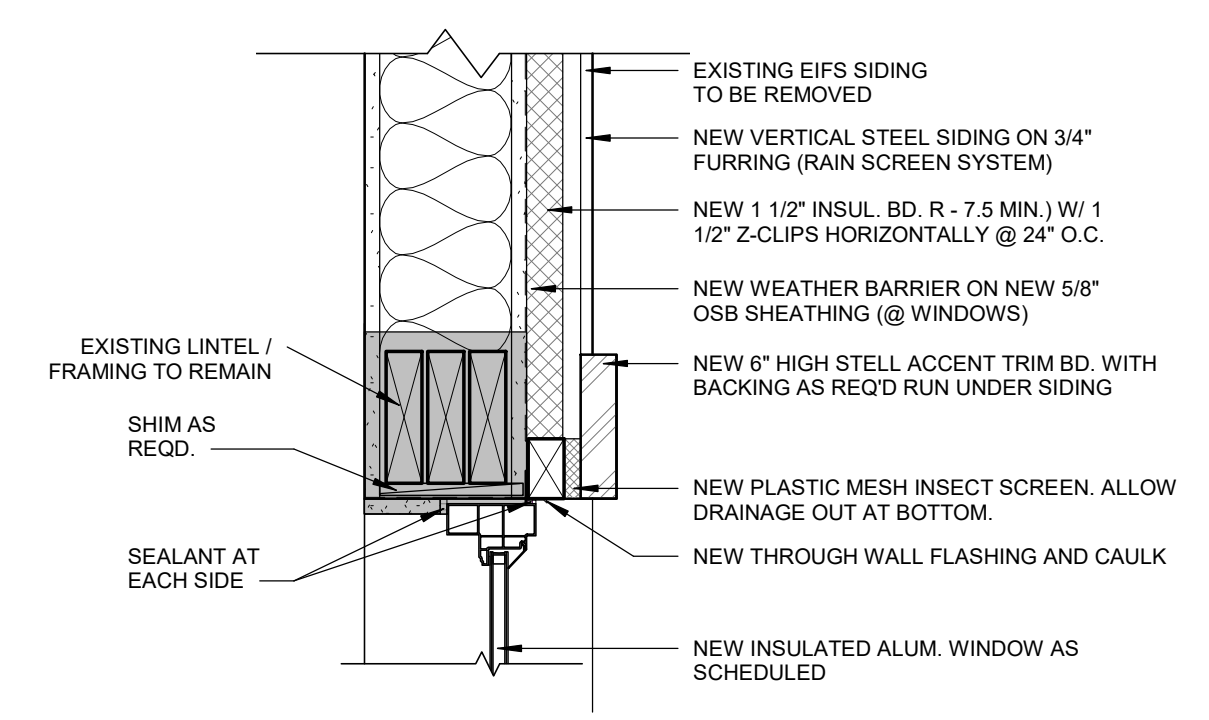


5 WALL SECTION @ WINDOW
3/4" = 1'-0"

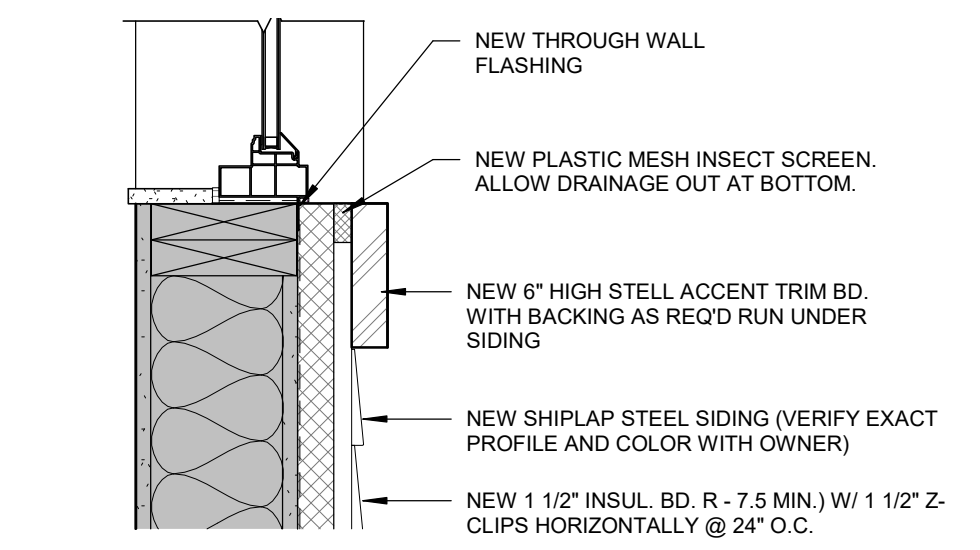
DOOR SCHEDULE															
DOOR #	ROOM NAME	DOOR						FRAME				HARDWARE SET	GLASS TYPE	FIRE RATING	COMMENTS
		WIDTH	HEIGHT	THICKNESS	TYPE	MATERIAL	FINISH	TYPE	MATERIAL	FINISH	DEPTH				
100		6' - 0"	7' - 0"	1 3/4"	C										



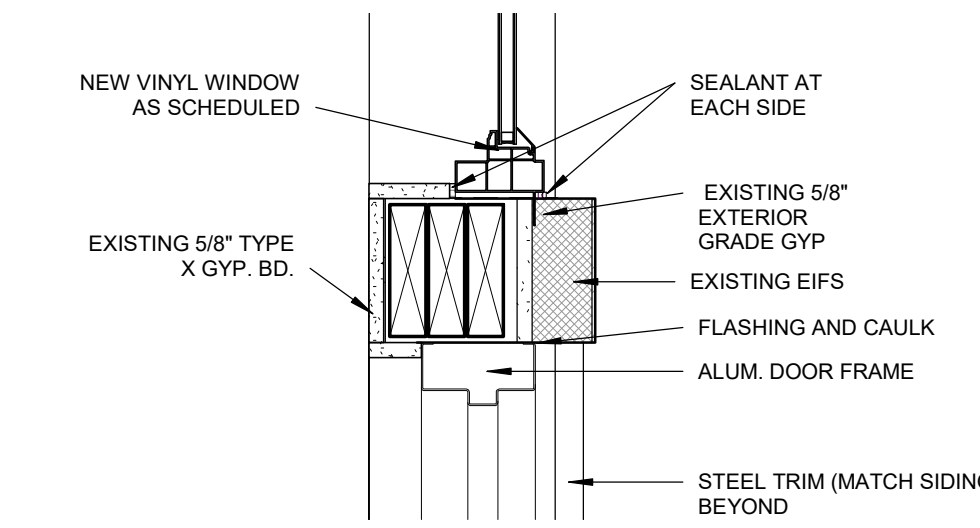
NOTE:
-FIELD VERIFY IF 5/8" GYP SHEATHING CAN REMAIN WHEN EIFS IS REMOVED. IF NOT PROVIDE NEW 1/2" OSB (SEE SPEC. UNIT PRICING)
-EXISTING WALL TO REMAIN. 5/8" GYP. SHEATHING 2X6'S @ 16" O.C. W/ R-19 BATT. INSUL AND VAPOR BARRIER, AND 5/8" GYP. (PAINTED AS REQD)



1 WINDOW HEAD DETAIL
1 1/2" = 1'-0"

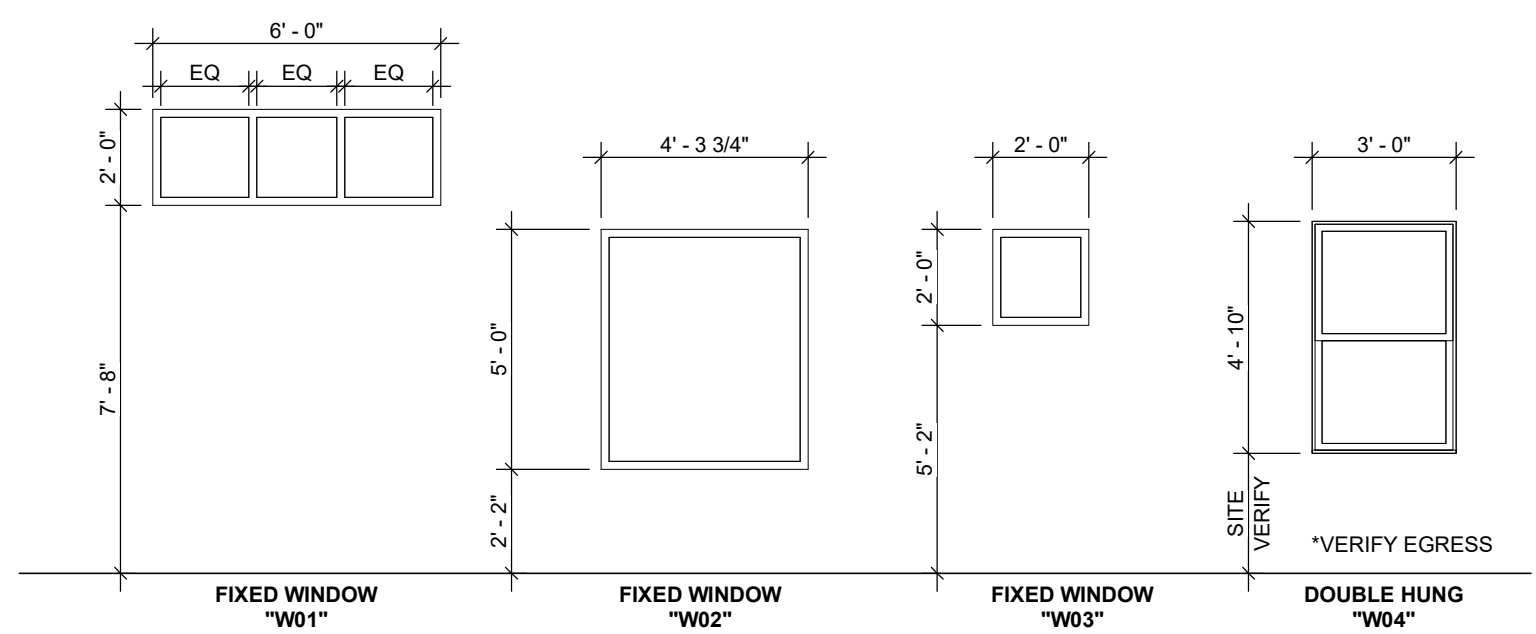


2 WINDOW SILL DETAIL
1 1/2" = 1'-0"



3 FRONT ENTRY SECTION
1 1/2" = 1'-0"

WINDOW SCHEDULE				
WINDOW #	WIDTH	HEIGHT	FINISH	COMMENTS
W01	6' - 0"	2' - 0"	Aluminum	DOUBLE PANE ARGON INSULATED GLASS W/ LOW-E COATING
W02	4' - 3 3/4"	5' - 0"	Aluminum	DOUBLE PANE ARGON INSULATED GLASS W/ LOW-E COATING
W03	2' - 0"	2' - 0"	Aluminum	DOUBLE PANE ARGON INSULATED GLASS W/ LOW-E COATING
W05	3' - 0"	4' - 10"	Aluminum	



CONSTRUCTION DOCUMENTS 2018-4-19 PRELIMINARY

WIDSETH SMITH NOLTING

Engineering | Architecture | Surveying | Environmental

HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

DATE: APRIL 2018
SCALE: AS NOTED
DRAWN BY: Author
CHECKED BY: Checker
JOB NUMBER: 1032R0001

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345 1st Ave NW, PLAINVIEW, MN

SHEET NO. A1.2

REVISIONS DESCRIPTION

DATE REV#

SIGNATURE

LIC# 44719

SCHEDULES, SECTIONS, DETAILS

J:\1032R-City of Plainview\1032R0001-Plainview Library\1032R0001.000-Plainview Library\CADD\Arch

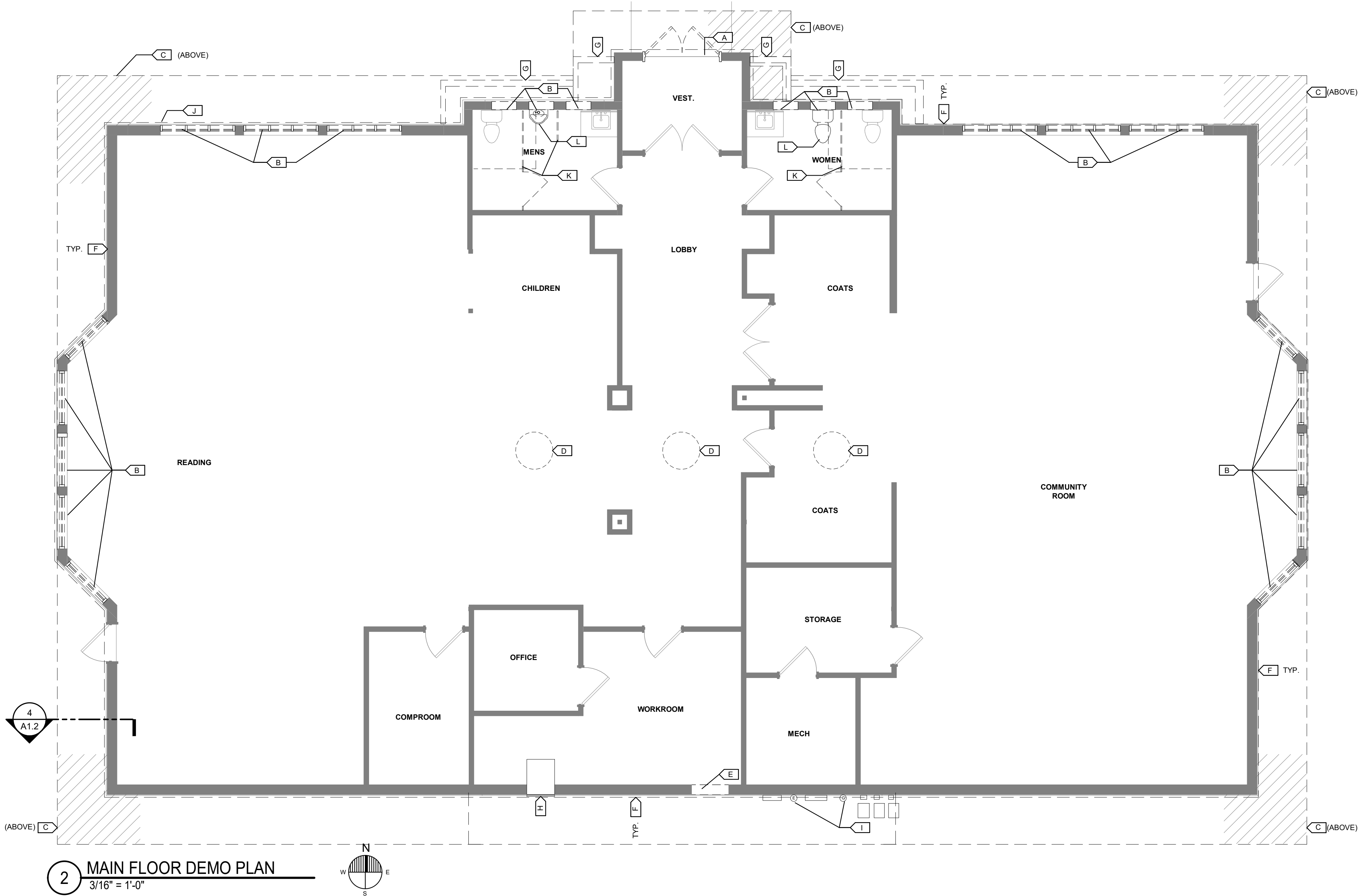
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DEMOLITION PLAN NOTES

- VERIFY EXISTING CONDITIONS AND DIMENSIONS. COORDINATE THE EXTENT OF DEMOLITION WORK AND EXISTING WORK TO REMAIN WITH NEW FLOOR PLAN AND PROJECT SITE PRIOR TO PRICING, FABRICATION, AND INSTALLATION. NOTIFY ARCHITECTS OF ALL CONFLICTS IMMEDIATELY.
- PROVIDE SAFE MEANS OF EGRESS THROUGH AND/OR AROUND THE BUILDING AND/OR SITE AT ALL TIMES.
- AVOID DISRUPTION TO ADJACENT FLOOR/AREAS AS MUCH AS POSSIBLE. KEEP NOISE TO A LEVEL ACCEPTABLE TO THE OWNER BY SCHEDULING EXCESSIVE NOISE TASKS WITH OWNER. ALL SAW CUTTING AND NOISE FABRICATION PRODUCING CONSTRUCTION TO BE SCHEDULED WITH OWNER AS NOT TO INTERFERE WITH DAILY ACTIVITIES. THIS MAY REQUIRE AFTER HOUR WORK.
- PROVIDE DUST CONTROL BETWEEN CONSTRUCTION AREAS AND OCCUPIED AREAS AT ALL TIMES.
- ALL SHUTDOWNS OF MECHANICAL, SPRINKLER, FIRE ALARM, AND/OR ELECTRICAL SYSTEMS SHALL BE COORDINATED WITH OWNER.
- ALL ITEMS INDICATED TO BE REMOVED FROM EXISTING WALLS (TACK BOARDS, MARKER BOARDS, BUMPER RAILS, CORNER GUARDS, MIRRORS, ETC.) SHALL BE RETURNED TO OWNER. U.N.O. PATCH WALLS AS REQUIRED FOR NEW FINISHES.
- ALL MATERIALS & PRODUCTS BEING REMOVED SHALL BE DISPOSED BY GENERAL CONTRACTOR IN COMPLIANCE W/ LOCAL & STATE CODES. REVIEW W/ OWNER FOR POSSIBLE SALVAGE IF NOTED.

#	DEMOLITION NOTES
MARK	DESCRIPTION
A	REMOVE EXIST. DOOR, FRAME, & HARDWARE. THRESH-HOLD. SALVAGE TO OWNER
B	REMOVE EXIST WINDOW & FRAME(UPPER & LOWER). SALVAGE TO OWNER.
C	REMOVE EXIST SOFFIT, FASCIA, GUTTERS & DOWNSPOUTS, ROOF RIDGE VENTS. DO NOT DAMAGE EXIST ROOF DRIP EDGE(REPLACE AS REQ'D) DONT DAMAGE FRAMING/SHEATHING.
D	REMOVE SKYLIGHTS & SHAFT ENCLOSURE.
E	REMOVE WALL FOR NEW WINDOW
F	REMOVE EXIST. EIFS& WEATHER WRAP. DO NOT DAMAGE EXIST SHEATHING. (REPLACE AS REQ'D)
G	REMOVE EXIST PLANTERS & ALL SOIL MATERIALS. REMOVE WALL TREATMENTS DOWN TO SHEATHING.
H	EXIST BOOK DROP BOX COVER TO BE REMOVED DURING SIDING. REINSTALL W/ FLASHING & CAULK AS REQ'D.
I	EXIST ELEC CABINES & METER, GAS METER & DISTRIBUTION UNIT, CONDENSING UNITS TO REMAIN. REVIEW SIDING AROUND THESE ITEMS W/ OWNER.
J	REMOVE EXIST SIGNAGE & LIGHTING, REINSTALL WHEN SIDING COMPLETED. VERIFY LOCATION & ATTACHMENT W/ OWNER.
K	REMOVE EXIST TOILET PARTITIONS. PATCH FLOOR & WALL AS REQ'D
L	REMOVE EXIST WATER CLOSET / URINAL, CAP LINE, PATCH CONC & FLOOR FINISH TO MATCH



CONSTRUCTION DOCUMENTS 2018-4-19 PRELIMINARY

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DEMO PLAN

SHEET NO.

D1.1

SHEET OF

DATE: APRIL 2018

SCALE: AS NOTED

DRAWN BY: Author

CHECKED BY: Checker

JOB NUMBER: 1032R0001

DATE

REV#

REVISIONS DESCRIPTION

BY

I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

Dana Hrabchuk

SIGN DATE

LIC#: 44719



Executive Summary

City Council Special Meeting: April 24, 2018

AGENDA ITEM: Award Sidewalk Bid	AGENDA SECTION: New Business
Michael L. Burgdorf, PW Director	AGENDA NO. 5.B.
ATTACHMENTS: 2 quotes received	APPROVED BY:
RECOMMENDED ACTION: 1. Motion: To approve the quote from Leonard Enterprises for the sidewalk replacement in 2018.	

SUMMARY

After seeking quotes from 5 contractors 2 were received back. One was at \$5.75/ square foot the other was at \$15.00/ square foot. The sidewalk replacement budget for 2018 is \$26,000.00. Prices are good until October 31, 2018.



Executive Summary

City Council Special Meeting: April 24, 2018

AGENDA ITEM: 2018 Cemetery Fence Extension	AGENDA SECTION: New Business
PREPARED BY: Michael L. Burgdorf, PW Director	AGENDA NO. 5.C.
ATTACHMENTS:	APPROVED BY: cgh
RECOMMENDED ACTION: Motion to approve fence quote of American Fence Company to enclose the cemetery at price of \$12,955.	

SUMMARY

The city council had a complaint of motorized vehicles coming through the cemetery in 2017 (golf carts, 4 wheelers, and UTV's). There were 6 quote proposals sent out with 3 being returned. A completion date of May 25, 2018, is expected. There are trees that need to be removed that are in the way of the fence extension which may not make it possible to achieve this date. (Weather Depending)

RECOMMENDATION

Staff recommends approval of American Fence Company for \$12,955.00, to complete this project. There is \$12,000.00 budgeted for this project.

CITY OF PLAINVIEW

241 WEST BROADWAY • PLAINVIEW, MN 55964

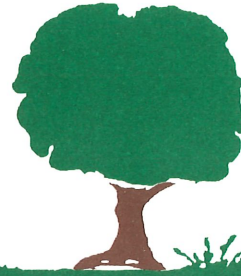
MICHAEL L. BURGDORF - Public Works Director

507-534-3701

Cell: 507-273-6223

FAX: 507-534-0116

E-mail: m.burgdorf@plainviewmn.com



The Heart of Greenwood Prairie

April 4, 2018

The City of Plainview is seeking quotes for the furnishing chain link fence to complete the fencing of Greenwood Cemetery. The completion date of this project is May 25, 2018.

This project to include:

1. Approximately 1185' of 4'-9 gauge 2" X 2" diamond galvanized fencing.
2. 5-2 1/2" X 8' galvanized posts cemented in.
3. Spacing of 2" X 8' line posts 10' on center. Air driven.
4. Schedule 40 top rail.
5. The fence is to be installed so that there is 1" clearance above the ground and the bottom of the fence.
6. All other related materials to complete the job: Loop caps, end caps, nuts, bolts, end bars, clamps, and wire ties.
7. The wire ties are to be spaced 2" on center.

Lump Sum Quote for materials and labor: \$ 12,955.00. Cemeteries are not taxed.

Name of the Business or Individual performing the job: American Fence Company.

Name of the Contact Person: Bronson Ohm.

Phone number of the business and contact person. 507-289-0898.

Successful quote to provide to the City of Plainview a Certificate of Insurance which include general comprehension liability with no less than a \$1,200,000.00 and Workers Compensation.

All quotes are to be turned into the Plainview City Hall by 10:00 am April 18th, 2018. The envelope to be marked on the outside "CEMETERY FENCING 2018".

Any questions, feel free to call Michael L. Burgdorf, Public Works Director at 507-534-3701.

Michael L. Burgdorf



Executive Summary

City Council Special Meeting: April 24, 2018

AGENDA ITEM: Employee PTO	AGENDA SECTION: New Business
PREPARED BY: Clarissa Hadler, City Administrator	AGENDA NO. 4.F.
ATTACHMENTS: Agreement	APPROVED BY: cgh
RECOMMENDED ACTION: Motion to approve payout of the balance of Personal Time Off, or 30 hours, to Amanda Dybedahl in exchange for her resignation at the City's request. Motion to approve Agreement between City of the Plainview and Michael Burgdorf, effective on the date that the Bureau of Mediation Services (BMS) orders that AFSCME Council No. 65 is no longer the exclusive representative for any City of Plainview employees, because the City cannot execute agreements with employees on terms and conditions of employment when they are in an appropriate unit represented by an exclusive representative	