

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday October 10, 2023, at 6:00 P.M.

1. CALL TO ORDER - Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday October 10, 2023, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Public Works Director Shane Loftus, and Police Chief Jason Timm.

Department Heads absent: Library Director Alice Henderson and Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm with Bolton & Menk, Drew Weber with Bolton & Menk, Spencer Larson, Chad Gelner, Bob Blanshan, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC COMMENT – None.

4. APPROVAL OF AGENDA - Motion by Kuschel, second by Reeve to approve the Agenda.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA – Motion by Jacobs, second by Kuschel to approve the Consent Agenda. Motion carried unanimously.

- A. City Council Minutes – September 12, 2023.
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

A. Conditional Use Permit (CUP) for the Church of Christ – Parking Lot – Resolution 2023-23 –

The Church of Christ submitted a CUP application to construct a parking lot as an accessory use to the Church. The location of the requested conditional use is 230 2nd St NE, which is zoned (R1) Residential, which a CUP for a Church is listed as a conditional use of the property and a parking lot is a reasonable accessory use for the Church. A public hearing was held by the Planning Commission on October 3, 2023. The public in attendance spoke in favor of, and opposition to, the CUP. A letter of

opposition was received by the City, stating concerns regarding privacy, the environmental impact the removal of trees would have on surrounding properties, the value of properties affected by the development of a parking lot, the stormwater runoff, the lighting of the parking lot, and the amount of traffic from vehicles parking in the parking lot. The Planning Commission has recommended approval of the CUP with the following conditions; require screening either vegetation that is tall enough to provide adequate screening at the time of planting while not spreading beyond the property line as it grows, or a 6-foot privacy fence sufficient to block headlights, for staff to research a need for reviewing future lighting and signage, and a minimum of 8-foot side yard setback on each side.

The motion by Jacobs, to approve a CUP for the Church of Christ for a parking lot as an accessory use to the Church with the three (3) conditions currently listed in

Resolution 2023-23 (*1.require screening either vegetation that is tall enough to provide adequate screening at the time of planting while not spreading beyond the property line as it grows, or a 6-foot privacy fence sufficient to block headlights, 2. for staff to research a need for reviewing future lighting and signage, and 3.a minimum of 8-feet side yard setback on each side.*) failed due to lack of a second.

Motion by Reeve, second by Hammer Bartley to approve a CUP for the Church of Christ for a parking lot as an accessory use to the Church with conditions one (1) *1.require screening either vegetation that is tall enough to provide adequate screening at the time of planting while not spreading beyond the property line as it grows, or a 6-foot privacy fence sufficient to block headlights, and three (3) a minimum of 8-feet side yard setback on each side* as listed in Resolution 2023-23.

Aye: Reeve, Hammer Bartley, Jacobs, and Kuschel

Nay: None

Abstain: Luckstein

Motion carried.

B. 2023 Street & Utility Improvements Bolton & Menk Pay Estimate No. 4 –

Drew Weber with Bolton & Menk brought forward Pay Estimate No. 4 in the amount of \$696,522.08. This includes all work done through September 15, 2023.

Motion by Reeve, second by Kuschel to approve the Pay Estimate No. 4 from Bolton & Menk to Elcor Construction in the amount of \$696,522.08.

Motion carried unanimously.

Weber gave the Council an update on the project.

C. Generator for the Well –

In April of 2022 the City Council approved the purchase of a generator for the well not to exceed \$100,000, however with inflation and lack of availability the final price came in over budget. The City received the following bids:

BIDDERS	BID ITEM 1 New Power Generation System	BID ITEM 2 Used or Alternative Power Generation System
1.Caterpillar Ziegler CAT	Quote: \$137,258.00 Delivery: 40-45 weeks	Not Available
2. Cummins Kodiak Power Systems	Quote: \$152,642.00 Delivery: 60 weeks	Not Available

3. MTU Onsite Interstate Power Systems	Quote: \$186,550.00 Delivery: 36 weeks	Quote: \$145,500.00 ⁽¹⁾ Delivery: December 2023
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⁽¹⁾New generator, but does not include load center, dampers, or lights that would be additional cost.

Public Works Director Shane Loftus requested approval from Council to purchase a generator for the well at the cost of \$137,258. It was noted that the amount would come from the water fund. The city has received a grant in the amount of \$10,000. Loftus has also applied for another competitive grant through the Minnesota Department of Health in the amount of \$10,000.

Motion by Hammer Bartley, second by Jacobs to approve the purchase of a generator for \$137,258.00.

Motion carried unanimously.

D. Police Department – 2023 Dodge Durango AWD V6 –

Police Chief Jason Timm came before the City Council to request approval for the purchase of a 2023 Dodge Durango AWD V6. Chief Timm explained to Council that a 2022 Ford Explorer was ordered to replace the 2017 Explorer, which Ford didn't get made and was turned into a 2023 Ford Explorer, which has not been made yet. With the concern of another order being cancelled, Chief Timm ordered a 2023 Dodge Durango. With the latest communication with Ford and Dodge, both squads have VIN numbers and could be available in the near future. The CIP has allotted \$52,000 for a squad in 2024. Chief Timm is requesting if needed to be able to purchase both vehicles in 2023.

Motion by Kuschel, second by Reeve to approve the purchase of a 2023 Dodge Durango AWD V6 on State Bid from Dodge of Burnsville, MN in the amount of \$39,131.

Motion carried unanimously.

E. Street Closure Request – Church of Christ –

The Plainview Church of Christ submitted a request for a street closure for their annual Halloween Remix Event. The request is for the closure of 1st St NE between 2nd Ave NE and halfway to 3rd Ave NE on October 31, 2023, from 2:00 p.m. to 8:30 p.m.

Motion by Jacobs, second by Kuschel to approve the closure of 1st Street NE between 2nd Ave NE and halfway to 3rd Ave NE for the Halloween Remix on October 31, 2023, from 2:00 p.m. to 8:30 p.m.

Motion carried unanimously.

F. Election Judges Pay –

The current pay is \$12.00 per hour for Election Judges and \$14.00 per hour for Healthcare and Head Judges. The City of Plainview has two precincts, which means twice as many judges are needed to run the elections. It can be a challenge trying to fill all the positions needed. City staff requested the Council increase the pay for election officials.

Motion by Hammer Bartley, second by Reeve to approve increasing pay to \$13.00 per hour for Election Judges and \$16.00 per hour for Healthcare and Head Election Judges.

Motion carried unanimously.

G. Memorandum of Understanding Amendment to the IUOE 49 Contract 2023 –

At the September 2023 City Council meeting, the Council approved the creation of a Crew Leader position within the Public Works Department. The position was created to assist with certain duties in the Public Works Director's absence. The Crew Leader position will also be responsible for assigning work duties to Public Works staff and add a level of accountability for completing tasks in the absence of the Director.

Representatives for the IUOE Local 49 have discussed this position and have created a MOU/Amendment to the remainder of the 2023 Contract and will be placing language in the new 2024-2026 Contract continuing the position of Crew Leader. The salary scale will be the Public Works pay scale with an added 5%.

The position was posted, and interviews were held. It was announced that Spencer Larson was selected to the Crew Leader position for the City of Plainview Public Works Department.

Motion by Jacobs, second by Kuschel to approve the amendment to the 2023 IUOE Contract to include the Crew Leader Position and subsequent 5% increase in compensation.

Motion carried unanimously.

8. INFORMATION ONLY DOCUMENTS –

9. COUNCIL COMMENT –

-Jacobs – Update on the National Services Park, the kickoff event is scheduled for Saturday, November 4, 2023, at 9:00 a.m. at the high school. A press release has gone out and more information will be put on the City's website and Facebook page.

-Luckstein – Excited about the kickoff event for the National Services Park, the park is to remember and honor our past and current service members as well as inspire others to provide service to their country.

-Luckstein – EDA Update – Richard's last day was Friday October 6, 2023. The EDA Board has a tentative transition plan in place for how to cover his duties in the interim, which will go before the EDA Board at next week's meeting for approval.

-Luckstein – Participated in the Clean Water Discussions Group meeting which was very informative. Will share the information with the Plainview-Elgin Sanitary Sewer District Board.

-Luckstein – Plainview participated in the Southeast Minnesota Housing Tour, which started in Rochester, learned about the housing challenges and solutions. Traveled to Wabasha to look at some of the efforts they have underway. Ended the tour in Plainview, touring the Great Harvest Ridge apartment complex as well as the First Homes that Bigelow Homes is building. Thank you to Bennett's Food Center, Foresight Bank, and Peoples State Bank for being sponsors of the event.

-Luckstein – Participated with Bolton & Menk, attended the American Planners Association Minnesota Chapter Conference to present the things Plainview is doing with our 600-code update, the developer checklist, the engineer checklist, and the meetings held with developers and builders to identify the challenges and possible solutions and the evaluation of our fee structure from the development side. Great feedback from those in attendance and made some great connections. The American Planners Association has a legislative committee and will continue discussions with them.

-Luckstein – Safe Routes to School Grant, hosted a table with Shane to gather input from citizens at the homecoming family night. Thank you to all the families that provided information and for filling out the surveys. Will attend the Trunk or Treat event with Safe Routes to School survey.

-Todd – PEM School District is doing the Trunk or Treat event on Monday, October 23, 2023, from 5:00 p.m. to 6:30 p.m. Andrea McGraw will attend. If any council member would like to help, let Andrea know.

10. ADJOURN –

Motion by Luckstein, second by Kuschel to adjourn the Plainview City Council meeting. Motion carried unanimously. Meeting adjourned at 6:38p.m.



Aaron Luckstein, Mayor



Carol Kujath, City Clerk