REGULAR CITY COUNCIL MEETING

AGENDA

Tuesday, September 15, 2020, at 6:00 P.M.

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, David Schmidt, Interim-City Administrator for the City of Plainview, determine that in-person meetings of the city council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. Additionally, I determine the presence of any members of the public is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

We are trying to reopen the meeting to the public on September 15th using the Church of Christ which can provide a safe space with appropriate digital connection for broadcasting.

Additional members of the public may monitor the meeting electronically from a remote location by locating the live streamed video of the council meeting at the City of Plainview's Facebook page (located at this address: https://www.facebook.com/plainviewmn/

1. **PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*
While the City Council welcomes and encourages participation from community members, we ask that citizens maintain social distancing and that all comments remain respectful. In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.
Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.
This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

3. **APPROVAL OF CONSENT AGENDA**
   A. City Council Minutes- July 14, 2020, July 30, 2020, August 10, 2020, August 18, 2020, September 3, 2020.
   B. Bills
   C. Permits/Licenses/Donations
      a. Donation from Deanna Sawyer
      b. Off-Sale Liquor License Application-Gopher Lanes
   D. Department Head Reports and Board Minutes
   E. Wabasha County Snow Removal Agreement
   F. Wabasha County Road Repair-Resolution 2020-21
   G. Resolution 2020-19-Discontinuing the Municipal Liquor Store

4. **PUBLIC HEARINGS**
   A. Liquor Ordinance 2020-04-Repeal and Replace City Code Chapter 513

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**
   A. Discussion & Action- Liquor Ordinance
   B. Discussion & Action-Preliminary Budget
   C. Discussion & Action- Pay Application-Alcon Excavating
   D. Discussion & Action-Bolton & Menk- Pay Application-Josh Meyers
   E. Discussion & Action-Bolton & Menk – Pay Application #7--2020 TAP Project
   F. Discussion & Action-Bolton & Menk- Sewer Line Repair
   G. Discussion & Action- Police Department Job Reclassification-Investigator/Sergeant

7. **INFORMATION ONLY DOCUMENTS**

8. **COUNCIL COMMENT**

9. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: September 15, 2020

AGENDA ITEM:	Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	MariClair Schneider, City Clerk Carol Kujath, Deputy Clerk	**AGENDA NO. 3.A.**
ATTACHMENTS: Draft Minutes		**APPROVED BY:**

RECOMMENDED ACTION:
1.Motion to approve Minutes of the July 14, 2020 Regular City Council Meeting Proceedings.
2. Motion to approve Minutes of the July 30, 2020 Special City Council Meeting Proceedings.
3. Motion to approve the Minutes of the August 14, 2020 Special City Council Meeting Proceedings.
4. Motion to approve the Minutes of the August 18, 2020 Special City Council Meeting.
5. Motion to approve the Minutes of the September 3, Special City Council Meeting.

SUMMARY

REGULAR PLAINVIEW CITY COUNCIL MEETING
Tuesday July 14, 2020 at 6:00 P.M.

1. **CALL TO ORDER-** Mayor Ziebell called the Plainview City Council meeting to order on Tuesday July 14, 2020 at 6:00 p.m.

   Council Members in attendance: Ziebell, Walkes, Daschner, Rettmann and Kuschel.
   Council Members absent: None

   Department Heads in attendance: Interim City Administrator David Schmidt, Finance Director Vicki Axley, City Clerk MariClair Schneider, and Police Chief Jason Timm, Public Works Director Shane Loftus, Fire Chief Ed Jacobs, and Assistant Liquor Store Manager Heather Bennett-Streich.

   Department Heads absent: Library Director Alice Henderson

   Guests in attendance: Brian Malm of Bolton and Menk, Stephanie Holper, Kristin Kahler, Abi Dickinson, Josh Kahler, Deb Arthur, Jane Klassen, Sherri Norton, Odie Christenson, Bob Blanshan, Molly Greer, Allison Schultz, Danita Irish, Nick Pitzer, Gregg Luebke, Roger Durgin, Betty Tlougan, Ben Tlougan, Julie Liebenow, Blaine Mickow, Heidi Loftus, Kara Zabel, Bill Holst, Jeremy Strain, LaVern Deming, Brandon Reiter, Kasey Schulz, Jean Lyons, Bob Lyons, Karl Wurst, Bob Haley, Brian Flies, Janelle Bade, Jason Bade, Tyler Kreofsky, Andrea Getchmann, Katlin Bauer, Ashley Finne, Sam Kroening, Jacob Grummons, Heather Grummons, Tyler Miller, Zach Sylvester, Richard Johnson, Marian Meyer, Peter Meyer, Cherie Brand-Marking, Todd Graves, Jonathan Timm, Deb Piva, Larry Luhman, Barb Haley, Bonnie Grummons, Helen Coggins, Chuck Coggins, Brenda Bennett, Linda Smith, Steve Erwin, Heather Bennett-Streich, Ben Jacobs, LaVerne Boyd, Dorothy Boyd, Jim Sheehan, Mary Ann Sheehan, Nick Stamschror, Tim Janikowski, Duane Haack, Mike Klavetter, Vanessa Klavetter, Heidi Zell, Kim McHugh, Darin Breza, Linda Bateman, Jackie McGrath, Bob Shanks, Donny Schreiber, Therese Jacobs, Paul Bedney, Robin Deming, Aaron Welti, Tom Welti, Tom Lorimor, Pat Lehmann, Steve Flies, Mike Hutchison, Tracy Hutchison, Ben Bailey, Diane Reiter, Deb Ohm, Bonnie Zell.

2. **PLEDGE OF ALLEGIANCE-**

3. **PUBLIC COMMENTS**

   - Stephanie Holper-350 2nd ST NE- Holper asked questions regarding the Municipal Liquor Store, the Manager position, the General Fund Balance, and payouts to former employees of the City from the previous 12 months.

   - Ben Tlougan- 410 East Broadway-Tlougan shared his personal thoughts on city owned liquor stores.

   - Jeremy Strain- 405 7th ST SW- Strain asked the council how many of them would be voting on the sale of the liquor store as he felt it was a conflict for some council members.

   - Ashley Finne- 225 1st Ave NE- Finne asked questions regarding the budget in 2018 and 2019, payments to past employees, and if anyone has been checking in with the former manager.

   - David Noehl- No address given-Noehl asked about the loss of revenue that the Liquor Store had in 2016 and also about the pensions paid out to employees. -Interim Administrator Schmidt asked Finance Director Axley to explain further, which she did.

   -Barb Haley-721 1st ST NW- Haley stated her questions were answered already.

   -Tracy Hutchison-135 6th ST NW-Hutchison spoke about her time on the city council in previous years and questioned the current council's decision-making process.

-Duane Haack-30 1st Ave NE-Haack spoke about several issues and offered that the current Liquor Store site would make a great spot for a new Post Office.

-Steve Erwin-225 4th Ave SE-Erwin asked the Council to consider repairs to the tennis courts/pickle ball courts in Eastwood Park. He felt they were in severe disrepair. He also shared he planned on meeting with the Parks and Trails Commission on the topic.

-Therese Jacobs-210 North Wabasha-Jacobs thanked the Plainview Fire Department for the 52 parades they had done to that point for all the kids and elderly in town.

-Jim Sheehan-110 2nd St SE-Sheehan gave some history on the horseshow pits that used to be in existence and encouraged the space to be used for pickle ball courts.

-Jonathan Timm- 235 7th ST NW-Timm shared his thoughts and concerns on the potential sale of the Liquor Store.

4. APPROVAL OF CONSENT AGENDA –

Motion by Kuschel to approve the Consent Agenda. Second by Rettmann. Motion carried.

A. City Council Minutes-June 9, 2020 and June 30, 2020
B. Bills
C. Permits/Licenses/Donations
  a. Loudspeaker Permit Applications-Trinity Evangelical Free Church, Robin Deming, and Brandon Reiter.
D. Department Head Reports and Board Minutes

5. UNFINISHED BUSINESS-

6. NEW BUSINESS-

While the City Council welcomes and encourages participation from community members, we currently find ourselves in a unique situation with the COVID-19 and Social Distancing. If an effort to better communicate with your City, we have designated the Interim City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

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7. UNFINISHED BUSINESS – None

8. NEW BUSINESS

A. Plainview Municipal Liquor Store- Discussion amongst the City Council took place. Interim Administrator Schmidt recommended to the Council to move forward with selling the Municipal Liquor Store after reviewing the financials.

Motion by Ziebell to direct the Interim City Administrator to work with the City Attorney to finalize the process to sell the Plainview Municipal Liquor Store and return the proposed offers to the City Council prior to the August meeting. Second by Rettmann.

Roll call vote of the Council as follows:

Ziebell: Yay
Walkes: Abstained
Daschner: Yay
Kuschel: Yay
Rettmann: Yay

Motion carried.

B. Bolton and Menk Crack Sealing Bids- Brian Malm shared with the Council that bids were received and opened on Friday June 26, 2020 at 5:00 p.m. Two bids were received and are listed below. Malm recommended accepting the low bid from Fahrner Asphalt, LLC in the amount of $23,183.00

Fahrner Asphalt Sealers, LLC	$23,183.00
Bargen Incorporated	$35,372.00

Motion by Rettmann to approve bid from Fahrner Asphalt Sealers, LLC in the amount of $23,183.00. Second by Walkes. Motion carried.

C. Bolton and Menk Pay Application-2020 Mill & Overlay – Brian explained the pay estimate before the Council for the 2020 Mill & Overlay Street improvements in town that council had already approved. This was simply the pay request.

Motion by Walkes to approve the pay application to Rochester Sand and Gravel in the amount of $225,346.05. Second by Kuschel. Motion carried.

D. Bolton and Menk Pay Application – 2020 Street & Utility Improvements- Malm explained that requested pay application to pay Alcon Excavating for the 2020 Street and Utility Improvements.

Motion by Daschner to approve the pay application to Alcon Excavating, Inc in the amount of $91,768.43. Second by Kuschel. Motion carried.

E. Bolton and Menk Pay Application #5 – 2020 TAP Project- Malm explained this is the 5th pay application for the 2020 TAP Project.

Motion by Walkes to approve pay application #5 to Chippewa Concrete Services in the amount of $267,038.79. Second by Kuschel. Motion carried.

F. Street Closure Request from David Walkes- David Walkes submitted a request to hold his street dance and for the street closure during what would normally be Corn on the Cob Days weekend, August 15, 2020.

Motion by Kuschel to approve David Walkes of Kim's Saloon and Grill to hold a street dance on August 15, 2020. Second by Rettmann. Motion carried.

Motion by Rettmann to approve the closure of 4th ST SW, extending from Broadway and 4th, to 1st Ave SW and 4th, from 8:00 a.m. Saturday August 15, 2020 to 10:00 a.m. Sunday August 16, 2020. Second by Kuschel. Motion carried.

G. Compost Site- Public Works Director Loftus shared with the Council that after meeting with the Compost subcommittee a couple times and brainstorming different ideas on how to handle the large amount of brush at the compost site, it was recommended by the committee to chip the current pile, increase the monthly rate on the utility bill, and increase the single-use fee for non-residents.

Motion by Daschner to approve chipping the brush pile, with YTS doing the work. Second by Kuschel. Motion carried.

Motion by Rettmann to increase the charge from $25.00 to $100.00 per load for non-residents. Second by Daschner. Motion carried.

Motion by Kuschel to raise the monthly rate from $.50 to $2.00 per month. Second by Walkes. Motion carried.

H. School Resource Officer Contract with PEM Schools- Chief Timm explained the contract to the Council and answered questions.

Motion by Daschner to approve the SRO Contract. Second by Kuschel. Motion carried.

I. Police Department Hire - Chief Timm recommended the hire of Nik Bredehoft for one of the two open full-time spots within the Police Department.

Motion by Walkes to approve the hire of Nik Bredehoft as a full-time police officer with a starting wage at Step 1 on the pay scale, $23.95/hour. Second by Kuschel. Motion carried.

J. Fire Department Hire – Public Works Director Loftus recommended the hire of Vanessa Klavetter to the Plainview Fire Department as the first female to join the department and stated she would be a wonderful addition.

Motion by Walkes to approve the hire of Vanessa Klavetter. Second by Rettmann. Motion carried.

K. Bond Redemption- Finance Director Axley explained the process and reason for the redemption and prepayment of the bonds to the Council. By paying off the bonds early, the city would save about $70,000 in interest over the next 5 years and would free up approximately $150,000 of tax levy revenues which can be designated back to the general fund reserve balance instead of going towards debt service.

Motion by Rettmann to pass a resolution providing for the redemption and prepayment of the General Obligation Street Reconstruction Bonds, Series 2010A. Second by Walkes. Motion carried.

L. TIF Decertification – Axley explained the reasoning for the removal of the parcels listed in the resolution from TIF District 1-8.

Motion by Rettmann to pass a resolution approving the removal of the listed parcels of land included in the TIF District No. 1-8. Second by Daschner. Motion carried.

9. INFORMATION ONLY DOCUMENTS-

A. August Meeting Dates

10. COUNCIL COMMENTS

11. ADJOURN-Motion by Ziebell to adjourn the meeting. Second by Daschner. Motion carried. Meeting adjourned at 7:40 p.m.

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Roger Ziebell, Mayor

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MariClair Schneider, City Clerk

Special Plainview City Council
Special Meeting - Interviewing City Administrator Candidates
Monday July 30, 2020 at 4:00 p.m.

1. **CALL TO ORDER-** Mayor Ziebell called the Plainview City Council meeting to order on Thursday June 30, 2020 at 4:00 p.m.

   Council Members in attendance: Ziebell, Rettmann, Kuschel, Walkes, and Daschner.

   Council Members absent: None

   Department Heads in attendance: Interim City Administrator David Schmit

   Department Heads Absent: Finance Director Vicki Axley, City Clerk MariClair Schneider, Fire Chief Ed Jacobs, Library Director Alice Henderson, Police Chief Jason Timm, and Public Works Director Shane Loftus.

2. **NEW BUSINESS**
   A. City Administrator Interviews – Interviews were held with the two candidates.

   Motion by Rettmann to hire David Todd. Second by Kuschel. Motion carried

7. **ADJOURN-** Meeting adjourned at 8:02 p.m.

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Roger Ziebell, Mayor David Schmidt, Interim City Administrator

Special Plainview City Council
Special Meeting
Monday August 10, 2020 at 4:30 p.m.

1. **CALL TO ORDER-** Mayor Ziebell called the Plainview City Council meeting to order on Monday August 10, 2020 at 4:31 p.m.

   Council Members in attendance: Ziebell, Rettmann, Kuschel, Daschner., and Walkes

   Council Members absent: None.

   Department Heads in attendance: Interim City Administrator David Schmit, Finance Director Vicki Axley, Police Chief Jason Timm, and City Clerk MariClair Schneider.

   Department Heads Absent: Fire Chief Ed Jacobs, Library Director Alice Henderson, and Public Works Director Shane Loftus.

   Guests in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA -**Motion by Kuschel to approve the agenda. Second by Daschner. Motion carried.

4. **UNFINSHED BUSINESS-** None

5. **NEW BUSINESS**

   A. This portion of the meeting is closed pursuant to Minn. Stat. 13D.05, subd.(c)(3),to consider offers to purchase the municipal liquor store and bar facility located at 218 West Broadway, as well as the personal property located within the liquor store/bar facility, including currently existing inventory, furniture, appliances, pool table, bar equipment, signs, décor, and any other personal property currently located within the liquor store/bar that is related to business operations.

   Motion by Kuschel to close the meeting to the public at 4:32 p.m. Second by Rettmann. Motion carried.

   Meeting re-opened at 4:45 p.m.

   Motion by

6. **INFORMATION ONLY**

7. **ADJOURN-** Motion by Ziebell to adjourn the meeting. Second by Kuschel. Meeting adjourned at 4:47 p.m.

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Roger Ziebell, Mayor | MariClair Schneider, City Clerk

REGULAR PLAINVIEW CITY COUNCIL MEETING
Tuesday August 18, 2020 at 6:00 P.M.

1. **CALL TO ORDER-** Mayor Ziebell called the Plainview City Council meeting to order on Tuesday July 14, 2020 at 6:00 p.m.

   Council Members in attendance: Ziebell, Walkes, Daschner, Rettmann and Kuschel.

   Council Members absent: None

   Department Heads in attendance: Interim City Administrator David Schmidt, Finance Director Vicki Axley, City Clerk MariClair Schneider, Police Chief Jason Timm, Public Works Director Shane Loftus,

   Department Heads absent: Library Director Alice Henderson, Fire Chief Ed Jacobs, and Assistant Liquor Store Manager Heather Bennett-Streich.

   Guests in attendance: Mike Henke, Marty Walsh, Jeff LeVan, Richard Johnson, Shane Loftus, Eric Bennett, Eric Rahman, Chastity Rahman, Mike Rahman, David Walkes, Jen Martin.

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS**

4. **APPROVAL OF CONSENT AGENDA**

   Motion by Kuschel to approve the Consent Agenda. Second by Daschner. Motion carried.

   A. City Council Minutes-
   B. Bills
   C. Permits/Licenses/Donations
   D. Department Head Reports and Board Minutes
   E. Abolish Plainview Municipal Liquor License
   F. Transfer Ambulance Funds

5. **UNFINISHED BUSINESS-**

6. **NEW BUSINESS-**
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   Should you have any questions related to the City Council Agenda,

   Please call the Interim City Administrator at 507-534-2229.

7. **UNFINISHED BUSINESS –** None

8. **NEW BUSINESS**
   A. People's Energy Cooperative- Mike Henke from People's Energy Cooperative came and presented the rate increases projected for residents of Plainview.

   B. TAP Project Pay Estimate- Brian Malm from Bolton and Menk presented the pay estimate from Chippewa Concrete Services in the amount of $346,990.43.

Motion by Daschner to approve pay estimate #6 to Chippewa Concrete Services in the amount of $346,990.43. Second by Kuschel. Motion carried.

C. 2020 Mill & Overlay Project Estimate - Malm from Bolton and Menk presented the pay estimate from Rochester Sand and Gravel in the amount of $288,316.74.

Motion by Rettmann to approve pay estimate #2 to Rochester Sand and Gravel in the amount of $288,316.74. Second by Kuschel. Motion carried.

D. Bolton and Menk Pay Application 2020 Street & Utility Improvements – Malm from Bolton and Menk presented the pay estimate from Alcon Excavating in the amount of $158,237.09.

Motion by Kuschel to approve pay estimate #2 to Alcon Excavating in the amount of $158,237.09. Second by Daschner. Motion carried.

E. City Administrator David Todd Contract- Schmidt explained that City Attorney Mike Flaherty had been working with himself and Todd to draft the agreement. Schmidt recommended starting Todd at pay grade 15, step 6 on the pay scale. Annual salary of $94,027.00. No discussion or questions from council.

Motion by Rettmann to approve the newly hired City Administrator David Todd at pay grade 15, step 6. Second by Kuschel. Motion carried.

F. Employee Healthcare Recommendation- Schmidt explained how the Healthcare Subcommittee met and reviewed different options and how the committee came to the proposal that was included in the council packet. Schmidt also explained how the plan would be paid for.

Motion by Kuschel to approve the renewal of the BCBS Blue Access Plan 655 and Delta Dental Plan for all employees not covered under the IOUE health fund and to implement the following recommendations of the healthcare subcommittee. Second by Daschner. Motion carried.

Motion by Walkes to approve Resolution 2020-18 approving renewal of the employee health plan changes. Second by Rettmann. Motion carried.

G. Police Department Hire – Timm explained the need to fill the full-time opening at this time to the Council. He recommended the hire of Eric Rahman who currently serves as a part-time officer with the department. Recommended starting wage at step 1, $23.95 per hour.

Motion by Kuschel to approve the hire of Eric Rahman as a full-time police officer with starting wage at step 1, $23.95 per hour. Second by Walkes. Motion carried.

H. On and Off Sale Liquor License Tyler Norton and Jeff LeVan- Tyler Norton and Jeff LeVan applied for an On-Sale and Off-Sale Liquor License as the buyers of the Plainview Municipal Liquor Store.

Motion by Rettmann to approve the On-Sale License to Tyler Norton and Jeff LeVan. Second by Kuschel. Motion carried.

Motion by Kuschel to approve the Off-Sale Liquor License to Tyler Norton and Jeff LeVan. Second by Daschner. Motion carried.

I. Police Department Part-Time Hire- Timm explained that with the promoting of part-time officers to the full-time positions, he was seeking Council's approval to hire more part-time officers.

Motion by Daschner to approve the Police Department to select and hire a part-time officer. Second by Kuschel. Motion carried.

9. INFORMATION ONLY DOCUMENTS- None.

10. COUNCIL COMMENTS-

Ziebell asked a question about a bill he had received from the Coalition of Greater Minnesota Cities. Axley confirmed the city was not going to pay that and be a member at this time. He also asked about a joint meeting the PADCO and EDA and how he would like to see an update from Aaron Luckstein from the Parks and Trails Commission. Ziebell also stated he would like to see the columbarium installed in the cemetery.

11. ADJOURN-Motion by Ziebell to adjourn the meeting. Second by Kuschel. Motion carried. Meeting adjourned at 6:47 p.m.

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Roger Ziebell, Mayor MariClair Schneider, City Clerk

Special Plainview City Council
Special Meeting
Tuesday September 3, 2020 at 4:00 p.m.

1. **CALL TO ORDER-** Mayor Ziebell called the Plainview City Council meeting to order on Tuesday September 3, 2020 at 4:00 p.m.

   Council Members in attendance: Ziebell, Rettmann, Kuschel, Walkes.

   Council Members absent: Daschner

   Department Heads in attendance: City Administrator David Todd, Interim City Administrator David Schmit, Finance Director Vicki Axley, Police Chief Jason Timm, Public Works Director Shane Loftus and Deputy Clerk Carol Kujath.

   Department Heads Absent: Fire Chief Ed Jacobs, Library Director Alice Henderson, City Clerk MariClair Schneider.

   Guests in attendance: Richard Johnson from the Plainview News. *(Due to COVID-19 Pandemic, the City followed the CDC's social distancing guidelines at the time. Meeting was live streamed on the City Facebook Page)*

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA -**Motion by Kuschel to approve the agenda. Second by Walkes. Motion carried.

4. **UNFINSHED BUSINESS-** None

5. **NEW BUSINESS**
   A. Plainview Municipal Liquor Store Purchase Agreement-The agreement between LeVan Norton Enterprises, LLC and the City of Plainview was presented to the Plainview City Council. City Administrator, David Todd stated that before the Council can approve the purchase agreement, the council needed to adopt City Council Resolution 2020-20.

   Motion by Rettmann to approve City Council Resolution 2020-20, The Sale of City-Owned Real Property in Plainview Minnesota and Dispensing with Review of the Sale by the Plainview Planning Commission. Second by Kuschel.
   Motion carried.

   Motion by Walkes to approve the Commercial Property Purchase Agreement between LeVan Norton Enterprises, LLC, and the City of Plainview.
   Second by Kuschel.
   Motion carried.

   B. 842D Snocrete Blower-Public Works Director Shane Loftus is requesting the purchase of a 842D Snocrete Blower. Loftus explained that the snow blowing service that has been provided for several year is no longer available. Loftus went on to explain the City has a contract with both the state and the county to windrow/blow snow off Broadway and part of 3rd ST SW. with the money saved from not contracting this work out and the income from the county and state, will make this huge savings for the City and residents long term.

Motion by Rettmann to approve the purchase of an 824D Snocrete Blower for $108,500.00.
Second by Kuschel.
Motion carried.

C. Finance Director Reclassification-City Administrator David Todd and Interim City Administrator David Schmidt met with Union reps and discussed an outstanding issue resulting from a title and responsibility change.

Motion by Rettmann to approve the Reclassification of the Finance Director from Pay Grade 9 Step 6 to Pay Grade 11 Step 4 in recognition of the change in duties performed.
Second by Walkes.
Motion carried.

D. Library Roof- Schmidt explained that after much review the City attorney has determined there is insufficient documentation to hold the architect liable for the failure in design for the library roof project. Schmidt stated CMS highly recommends Eagle Ridge Constr. and is requesting the Council to accept the "Not to Exceed Bid" from Eagle Ridge Const. LLC in the amount of $45,880.41.

Motion by Kuschel to approve the "Not to Exceed Bid" from Eagle Ridge Const. LLC in the Amount of $45,880.41 for the library roof repairs.
Second by Walkes.
Motion carried.

E. Official City Designees-With a new City Administrator and Deputy Clerk the Council will need to officially add these to the Designation list for 2020.

Motion by Kuschel to approve the new Official Designations for 2020.
Second by Rettmann.
Motion carried.

6. **ADJOURN-** Motion by Ziebell to adjourn the meeting. Second by Kuschel.
Meeting adjourned at 4:17 p.m.

Roger Ziebell, Mayor

Carol Kujath, Deputy City Clerk

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
263 1 SOURCE								
08/24/2020	258401-0	1	Invoice	SUPPLIES ADM	08/20/2020	09/04/2020	127.46	101-41500-201
09/01/2020	258486-0	1	Invoice	SUPPLIES ADM	08/24/2020	09/04/2020	513.98	101-41500-201
Total 263 1 SOURCE:							641.44	
106703 ALCON EXCAVATION, INC.								
09/01/2020	20181	1	Invoice	WATERMAIN REPAIR 150 1ST AVE SW	08/25/2020	09/04/2020	1,995.50	601-49400-228
08/24/2020	PAY REQUE	1	Invoice	2020 STREET IMPROVEMENT PROJECT	07/27/2020	08/24/2020	158,237.09	417-48000-530
Total 106703 ALCON EXCAVATION, INC.:							160,232.59	
524 ALEX AIR APPARATUS								
09/02/2020	3128	1	Invoice	SCBA-FLOW TEST/FIRE	08/26/2020	09/26/2020	515.75	101-42100-221
09/02/2020	3128	2	Invoice	SCBA-FLOW TEST/FIRE	08/26/2020	09/26/2020	515.75	245-42200-221
08/20/2020	INV-42090	1	Invoice	FIX ZIPPER, EXPAND WAISTLINE ON PANTS/	08/11/2020	08/21/2020	239.00	101-42200-221
Total 524 ALEX AIR APPARATUS:							1,270.50	
104716 BAKER & TAYLOR								
08/19/2020	L2300462 7/	1	Invoice	BOOK LEASE/LIBRARY	08/18/2020	08/21/2020	801.59	211-45500-592
Total 104716 BAKER & TAYLOR:							801.59	
329 BECKLEYS OFFICE PRODUCTS								
08/24/2020	8/24/2020 IN	1	Invoice	SHREDDING/ADM	08/24/2020	09/04/2020	36.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							36.50	
106463 BOLTON & MENK, INC.								
09/01/2020	0255418	1	Invoice	ENGINEERING/INSPECTION FOR EAST WIN	08/25/2020	09/04/2020	510.00	101-41500-303
09/01/2020	0255421	1	Invoice	2019 DOWNTOWN SURFACE/LIGHT PROJEC	08/25/2020	09/04/2020	510.00	416-48000-303
09/01/2020	0255438	1	Invoice	2020 STREET IMPROVEMENT PROJECT	08/25/2020	09/04/2020	48,476.50	417-48000-303
09/01/2020	0255760	1	Invoice	2019 DOWNTOWN LIGHTING & SURFACE PR	08/25/2020	09/04/2020	39,882.00	416-48000-303
Total 106463 BOLTON & MENK, INC.:							89,378.50	
106219 BRAUN, DAVID								
08/25/2020	752823	1	Invoice	1SQ FT 1/8" STAINLESS	08/24/2020	09/04/2020	17.00	101-43100-221
08/25/2020	752823	2	Invoice	1SQ FT 1/8" STAINLESS	08/24/2020	09/04/2020	18.00	230-49020-221
Total 106219 BRAUN, DAVID:							35.00	
104828 CENTER POINT LARGE PRINT								
08/19/2020	1777448	1	Invoice	LG PRT BOOKS/LIBRARY	08/18/2020	08/21/2020	44.99	211-45500-592
Total 104828 CENTER POINT LARGE PRINT:							44.99	
572 CENTURYLINK/PHOENIX								
08/19/2020	313054219 A	1	Invoice	PHONE SWIM POOL	08/11/2020	08/21/2020	55.32	225-45128-321
08/19/2020	313539040 A	1	Invoice	PHONE PARK BOARD	08/11/2020	08/21/2020	55.15	225-45200-321
Total 572 CENTURYLINK/PHOENIX:							110.47	
106052 CJ SIGNAGE LLC								
08/24/2020	622	1	Invoice	6-VINYL CITY OF PLAINVIEW LOGO	08/19/2020	09/04/2020	70.08	101-43100-217

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106052 CJ SIGNAGE LLC:							70.08	
105564 DEARBORN LIFE INS CO.								
08/21/2020	SEPTEMBE	1	Invoice	EMPLOYEE LIFE INS.	08/20/2020	08/21/2020	98.33	101-41500-131
08/21/2020	SEPTEMBE	2	Invoice	EMPLOYEE LIFE INS.	08/20/2020	08/21/2020	235.85	101-42100-131
08/21/2020	SEPTEMBE	3	Invoice	EMPLOYEE LIFE INS.	08/20/2020	08/21/2020	73.88	101-43100-131
08/21/2020	SEPTEMBE	4	Invoice	EMPLOYEE LIFE INS.	08/20/2020	08/21/2020	38.35	211-45500-131
08/21/2020	SEPTEMBE	5	Invoice	EMPLOYEE LIFE INS.	08/20/2020	08/21/2020	31.01	225-45200-131
08/21/2020	SEPTEMBE	6	Invoice	EMPLOYEE LIFE INS.	08/20/2020	08/21/2020	30.13	601-49400-131
08/21/2020	SEPTEMBE	7	Invoice	EMPLOYEE LIFE INS.	08/20/2020	08/21/2020	31.88	602-49450-131
08/21/2020	SEPTEMBE	8	Invoice	EMPLOYEE LIFE INS. CREDIT	08/20/2020	08/21/2020	39.98-	609-49750-131
Total 105564 DEARBORN LIFE INS CO.:							499.45	
105433 DELTA DENTAL OF MINNESOTA								
08/24/2020	RIS0003020	1	Invoice	EMPLOY DENTAL/SEPTEMBER 2020	08/24/2020	08/24/2020	269.80	101-21705
Total 105433 DELTA DENTAL OF MINNESOTA:							269.80	
106725 EAGLE RIDGE								
09/04/2020	9/4/20 INVOI	1	Invoice	LIBRARY ROOF PROJECT/REPAIRS	09/04/2020	09/04/2020	5,000.00	211-45500-590
Total 106725 EAGLE RIDGE:							5,000.00	
105049 FIRE SAFETY USA, INC.								
09/02/2020	137735	1	Invoice	WINDSHIELD CUTTER BASIC KIT/FIRE DEPT	08/18/2020	09/04/2020	300.00	101-42200-221
09/02/2020	137735	2	Invoice	WINDSHIELD CUTTER BASIC KIT/FIRE DEPT	08/18/2020	09/04/2020	300.00	245-42200-221
09/02/2020	137815	1	Invoice	GOGGLE/FIRE DEPT.	08/19/2020	09/04/2020	47.50	101-42200-221
Total 105049 FIRE SAFETY USA, INC.:							647.50	
104 GOPHER STATE ONE CALL								
09/03/2020	0080679	1	Invoice	LOCATES WATER	08/31/2020	09/04/2020	51.30	601-49400-310
09/03/2020	0080679	2	Invoice	LOCATES SEWER	08/31/2020	09/04/2020	51.30	602-49450-310
Total 104 GOPHER STATE ONE CALL:							102.60	
105374 INDIAN CREEK LAWN & SERVICES								
09/03/2020	2863	1	Invoice	MOW & TRIM/CEMETERY 8/6, 8/14, 8/21, 8/27	08/31/2020	09/15/2020	3,250.00	235-49010-401
Total 105374 INDIAN CREEK LAWN & SERVICES:							3,250.00	
348 JOHN DEERE FINANCIAL								
08/19/2020	1427143	1	Invoice	MULCH KIT/PARKS	08/03/2020	08/21/2020	346.69	225-45200-221
08/19/2020	1427329	1	Invoice	BOLT, LOCK NUT FOR MOWER/PARKS	08/03/2020	08/21/2020	11.82	225-45200-221
08/19/2020	IP01829	1	Invoice	ROUND PIN/PW	08/13/2020	08/21/2020	.75	101-43100-217
Total 348 JOHN DEERE FINANCIAL:							359.26	
106722 JORDAN, JUDITH								
08/25/2020	MNDOT LAN	1	Invoice	REIMBURSE CENTRAL LANDSCAPE BILL PD	08/25/2020	08/25/2020	799.25	225-45200-217
Total 106722 JORDAN, JUDITH:							799.25	
141 KREOFSKY BUILDING SUPPLIES								
09/02/2020	2008-960399	1	Invoice	BATTERIES/AMBULANCE BUILDING	08/07/2020	09/04/2020	9.98	101-41500-227
09/02/2020	2008-962007	1	Invoice	BUSHING WELL #3/WATER	08/12/2020	09/04/2020	1.79	601-49400-217

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/02/2020	2008-962833	1	Invoice	1/4" BLACK OXIDE BIT	08/14/2020	09/04/2020	7.58	101-43100-217
09/02/2020	2008-963365	1	Invoice	AA BATTERIES/PUBLIC WORKS	08/17/2020	09/04/2020	7.99	101-43100-217
09/02/2020	2008-964228	1	Invoice	9V BATTERIES/SEWER	08/19/2020	09/04/2020	8.99	602-49450-217
09/02/2020	2008-964749	1	Invoice	FLUSH LEVER/AMBULANCE BUILDING	08/20/2020	09/04/2020	7.29	101-41500-227
09/02/2020	2008-964769	1	Invoice	BALLAST REPAIR/AMBULANCE BUILDING	08/20/2020	09/04/2020	15.99	101-41500-227
09/02/2020	2008-964769	2	Invoice	CREDIT FLUSH LEVER/AMBULANCE BUILDI	08/20/2020	09/04/2020	7.29-	101-41500-227
09/02/2020	2008-965078	1	Invoice	3X3/4 COR IRON ZK/LIBRARY	08/21/2020	09/04/2020	10.58	211-45500-223
09/02/2020	2008-965178	1	Invoice	SUPPLIES/WATER	08/21/2020	09/04/2020	2.92	601-49400-217
09/02/2020	2008-966949	1	Invoice	4 KICKDOWN STOPS, FASTENERS, SCREW	08/26/2020	09/04/2020	7.29	101-41500-217
09/02/2020	2008-968271	1	Invoice	KEY FOR UTILITY ROOM/ADMIN	08/31/2020	09/04/2020	1.49	101-41500-223
	Total 141 KREOFSKY BUILDING SUPPLIES:						74.60	
106724 KREOFSKY, BRAD								
09/01/2020	PL20-45	1	Invoice	REFUND DEPOSIT	08/31/2020	09/04/2020	100.00	101-41500-32210
	Total 106724 KREOFSKY, BRAD:						100.00	
106720 LOFFLER COMPANIES INC.								
08/19/2020	27572144	1	Invoice	COPIERS AGREEMENT/ADMIN	08/07/2020	08/21/2020	161.22	101-41500-401
	Total 106720 LOFFLER COMPANIES INC.:						161.22	
160 LYONS OIL MINI MART								
09/02/2020	5767121	1	Invoice	FUEL/2014	08/31/2020	09/04/2020	34.39	101-43100-212
09/02/2020	5772670	1	Invoice	FUEL/PARKS	08/10/2020	09/04/2020	23.14	225-45200-212
09/02/2020	5772685	1	Invoice	FUEL/524L	08/11/2020	09/04/2020	74.52	101-43100-212
09/02/2020	5786910	1	Invoice	FUEL/PARKS	08/25/2020	09/04/2020	9.23	225-45200-212
09/02/2020	5786965	1	Invoice	FUEL/JOHN DEERE MOWER	08/27/2020	09/04/2020	20.53	225-45200-212
09/02/2020	5793665	1	Invoice	FUEL/PARKS	08/01/2020	09/04/2020	48.25	225-45200-212
09/02/2020	5794438	1	Invoice	FUEL/2014	08/13/2020	09/04/2020	40.97	101-43100-212
09/02/2020	5794446	1	Invoice	FUEL/TOOLCAT	08/13/2020	09/04/2020	30.25	225-45200-212
09/02/2020	5794473	1	Invoice	FUEL/PARKS	08/14/2020	09/04/2020	18.48	225-45200-212
09/02/2020	5794475	1	Invoice	FUEL/VENTTRACK	08/14/2020	09/04/2020	10.85	225-45200-212
09/02/2020	5794670	1	Invoice	FUEL/PARKS	08/05/2020	09/04/2020	18.44	225-45200-212
09/02/2020	5794693	1	Invoice	FUEL/SWEEPER	08/06/2020	09/04/2020	56.48	101-43100-212
09/02/2020	5794694	1	Invoice	FUEL/PARKS	08/06/2020	09/04/2020	20.00	225-45200-212
09/02/2020	8/31/2020 ST	1	Invoice	DISCOUNT FUEL/PUBLIC WORKS	08/31/2020	09/04/2020	9.56-	101-43100-212
	Total 160 LYONS OIL MINI MART:						395.97	
164 MACQUEEN EQUIPMENT INC.								
08/27/2020	P29508	1	Invoice	THROT CABLE KIT/PW	08/27/2020	09/04/2020	140.57	101-43100-221
	Total 164 MACQUEEN EQUIPMENT INC.:						140.57	
137 MCFOA								
08/24/2020	8/24/20 INVO	1	Invoice	MEMBER C. KUJATH	08/24/2020	09/04/2020	45.00	101-41500-433
	Total 137 MCFOA:						45.00	
106719 MIDWEST TAPE								
08/19/2020	99177492	1	Invoice	BOOKS/LIBRARY	08/18/2020	08/21/2020	451.63	211-45500-592
08/19/2020	99254646	1	Invoice	BOOKS/LIBRARY	08/18/2020	08/21/2020	74.98	211-45500-592
	Total 106719 MIDWEST TAPE:						526.61	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106721 MILLER, DUANE								
08/21/2020	PL20-37	1	Invoice	REFUND PERMIT DEPOSIT	08/20/2020	08/21/2020	100.00	101-41500-32210
Total 106721 MILLER, DUANE:							100.00	
223 MN ENERGY RESOURCES CORP.								
09/01/2020	0503043614-	1	Invoice	GAS UTILITY/NW LIFT STATION	08/26/2020	09/04/2020	22.26	602-49450-383
09/02/2020	0503078391-	1	Invoice	GAS UTILITY/FIRE HALL	08/26/2020	09/04/2020	51.49	101-42200-383
09/01/2020	0503494971-	1	Invoice	GAS UTIL/PARK	08/26/2020	09/04/2020	19.86	225-45200-383
09/02/2020	0505377887-	1	Invoice	GAS UTILITY/ADMIN	08/26/2020	09/04/2020	15.99	101-41500-383
09/02/2020	0505377887-	2	Invoice	GAS UTILITY/PD	08/26/2020	09/04/2020	15.98	101-42100-383
09/02/2020	0505377887-	3	Invoice	GAS UTILITY/COUNCIL	08/26/2020	09/04/2020	15.98	101-41110-383
09/01/2020	0506816622-	1	Invoice	GAS UTILITY/NE LIFT STATION	08/27/2020	09/04/2020	13.13	602-49450-383
09/01/2020	0506912263-	1	Invoice	GAS UTIL/PUBLIC WORKS	08/26/2020	09/04/2020	52.48	101-43100-383
09/02/2020	0507609025-	1	Invoice	GAS UTILITY/LIBRARY	08/26/2020	09/04/2020	45.50	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							252.67	
106021 MN FIRE SERVICE CERTIFICATION BOARD								
08/25/2020	2020 CERTIF	1	Invoice	RECERTIFICATION/FIRE DEPT.	08/25/2020	09/04/2020	100.00	245-42200-433
08/25/2020	2020 CERTIF	2	Invoice	RECERTIFICATION/FIRE DEPT.	08/25/2020	09/04/2020	100.00	101-42200-433
Total 106021 MN FIRE SERVICE CERTIFICATION BOARD:							200.00	
607 MN STATE FIRE CHIEF ASSN.								
08/20/2020	2020 MEMB	1	Invoice	MEMBERSHIP/FIRE DEPT.	08/19/2020	08/20/2020	140.00	101-42200-433
08/20/2020	2020 MEMB	2	Invoice	MEMBERSHIP/FIRE DEPT.	08/19/2020	08/20/2020	140.00	245-42200-433
Total 607 MN STATE FIRE CHIEF ASSN.:							280.00	
105004 PK MEYER BUILDERS, INC.								
08/19/2020	PL19-16	1	Invoice	REFUND DEPOSITS	08/19/2020	08/21/2020	1,000.00	101-41500-32210
Total 105004 PK MEYER BUILDERS, INC.:							1,000.00	
76 PLAINVIEW EDA								
08/19/2020	SEPT 2020	1	Invoice	SEPTEMBER 2020 CONTRIBUTION	08/19/2020	08/21/2020	4,041.67	101-46500-491
Total 76 PLAINVIEW EDA:							4,041.67	
105272 PLAINVIEW LAWN & SNOW								
09/01/2020	8637	1	Invoice	OPEN & CLOSE/L. SIMANOVSKI	08/22/2020	09/04/2020	450.00	235-49010-401
09/01/2020	8639	1	Invoice	OPEN & CLOSE/F.LANNING	08/24/2020	09/04/2020	250.00	235-49010-401
09/01/2020	8640	1	Invoice	OPEN & CLOSE/F.LANNING	08/27/2020	09/04/2020	250.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							950.00	
239 PLAINVIEW NEWS								
09/02/2020	9/1/20 ANNU	1	Invoice	ANNUAL PLAINVIEW NEWS SUBSCRIPTION	09/01/2020	09/04/2020	49.00	101-41500-433
Total 239 PLAINVIEW NEWS:							49.00	
240 PLAINVIEW POSTMASTER								
09/02/2020	SEPTEMBE	1	Invoice	UITILITY BILLING	09/02/2020	09/02/2020	183.25	601-49400-201
09/02/2020	SEPTEMBE	2	Invoice	UITILITY BILLING	09/02/2020	09/02/2020	183.26	602-49450-201
Total 240 PLAINVIEW POSTMASTER:							366.51	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106693 PUBLIC HEALTH SERVICES								
08/25/2020	213	1	Invoice	BACTERIA W/20% DISCOUNT	08/25/2020	09/30/2020	297.60	601-49400-201
Total 106693 PUBLIC HEALTH SERVICES:							297.60	
741 QUILL CORPORATION								
08/24/2020	8/20/20 INVO	1	Invoice	SUPPLIES/ADMIN	08/20/2020	09/04/2020	84.97	101-41500-201
08/25/2020	9585723	1	Invoice	SUPPLIES/ADMIN	08/14/2020	09/04/2020	39.07	101-41500-201
08/27/2020	9800247	1	Invoice	SUPPLIES/ADMIN	08/21/2020	09/04/2020	45.99	101-41500-201
Total 741 QUILL CORPORATION:							170.03	
105845 RAHMAN HEATING, AC &								
08/25/2020	I-10408-1	1	Invoice	T705 THERMOSTAT	08/17/2020	09/04/2020	80.00	101-43100-223
Total 105845 RAHMAN HEATING, AC &:							80.00	
258 ROCHESTER SAND & GRAVEL								
08/24/2020	PAY REQUE	1	Invoice	2020 STREEET IMPROVEMENT PROJECT/MI	08/06/2020	08/24/2020	288,316.74	417-48000-530
Total 258 ROCHESTER SAND & GRAVEL:							288,316.74	
106723 S&R STAINLESS & REPAIR INC.								
08/27/2020	52005	1	Invoice	2021 RURAL FIRE TRUCK-3500 GAL SINGLE	08/07/2020	08/27/2020	132,107.00	246-42200-590
Total 106723 S&R STAINLESS & REPAIR INC.:							132,107.00	
268 SELCO								
08/19/2020	048006	1	Invoice	BASIC TECH FEES/PC SUPPORT/MAILERS	08/18/2020	08/21/2020	868.10	211-45500-418
09/03/2020	48019	1	Invoice	SELF CHECKOUT, REMOTE INSTALLATION,	08/25/2020	09/04/2020	8,889.23	211-45500-590
Total 268 SELCO:							9,757.33	
104900 TOMS LAWN & CLEANING SERVICE								
09/02/2020	5309	1	Invoice	AUGUST CLEANING/LIBRARY	08/31/2020	09/04/2020	760.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							760.00	
106086 ULINE								
09/01/2020	123290250	1	Invoice	TRASH PICKER/PARKS	08/18/2020	09/04/2020	94.81	225-45200-217
Total 106086 ULINE:							94.81	
105796 US BANK EQUIPMENT FINANCE								
08/24/2020	421810664	1	Invoice	COPIER/ADM	08/17/2020	09/04/2020	218.01	101-41500-401
09/02/2020	422687475	1	Invoice	COPIER/LIBRARY	08/28/2020	09/04/2020	92.55	211-45500-201
Total 105796 US BANK EQUIPMENT FINANCE:							310.56	
307 WABASHA COUNTY AUDITOR/TREAS.								
08/24/2020	2020-129	1	Invoice	2019 DOWNTOWN LIGHTING/TAP PROJECT	08/21/2020	08/24/2020	3,507.21	416-48000-530
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							3,507.21	
106684 WABASHA COUNTY FINANCE OFFICE								
08/19/2020	SEPTEMBE	1	Invoice	HEALTH INS PREMIUM SEPTEMBER 2020/J.	08/19/2020	08/21/2020	1,986.27	101-42100-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106684 WABASHA COUNTY FINANCE OFFICE:							1,986.27	
310 WABASHA IMPLEMENT COMPANY								
09/01/2020	16258	1	Invoice	PARTS/PARKS	07/27/2020	09/04/2020	50.39	225-45200-217
09/01/2020	18161	1	Invoice	PARTS PW	08/25/2020	09/04/2020	279.95	101-43100-217
Total 310 WABASHA IMPLEMENT COMPANY:							330.34	
Grand Totals:							709,951.23	

Report GL Period Summary

GL Period	Amount
09/20	114,275.26
08/20	595,675.97
Grand Totals:	709,951.23

Vendor number hash:	3724910
Vendor number hash - split:	4783209
Total number of invoices:	93
Total number of transactions:	110

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	709,951.23	.00	709,951.23
Grand Totals:	709,951.23	.00	709,951.23

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: September 15, 2020

AGENDA ITEM: Donation	**AGENDA SECTION:** Consent
PREPARED BY: MariClair Schneider, City Clerk	**AGENDA NO.** **3.C.**
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: **1.Motion** to approve a Donation from Deanna Sawyer in memory of Richard Sawyer, in the amount of $1235.00 for improvements of the walking trail.	

SUMMARY

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: September 15, 2020

AGENDA ITEM: Off-Sale Liquor License	**AGENDA SECTION:** Consent
PREPARED BY: MariClair Schneider, City Clerk	**AGENDA NO.** 3.C.
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: **1.Motion** to approve the Off-Sale Liquor License Application from K & J Bowling, dba, Gopher Lanes.	

SUMMARY
Mark Becker has submitted the required paperwork for an Off-Sale Liquor License Application.

BUILDING PERMIT REPORT
September 2020

Permit Number & Applicant

PL20-94 All Craft Exteriors (S&M.Kruckeberg)	285 6th Ave SE	**Value:**	$9000
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00
PL20-99 B&C Plumbing & Heating (J.Johnson)	715 2nd Ave NW-Water Heater	**Value:**	1155.00
		Total Fee:	$30.00
		Permit Fee:	$29.00
		State Surcharge:	$1.00
PL20-91 PK Meyer Construction	635 7th Ave NE-Single Family Home	**Value:**	$152,000
		Total Fee:	$3984.07
		Permit Fee:	$513.98
		State Surcharge:	$76.00
		Plan Check:	$334.09
		Water Deposit:	$500.00
		Sewer Deposit:	$500.00
		Water Connection:	$1000.00
		Sewer Connection:	$1000.00
		Plumbing:	$30.00
		Mechanical:	$30.00
PL20-95 Shawn Johnson	310 2nd Ave NW-Deck	**Value:**	$4000
		Total Fee:	$166.19
		Permit Fee:	$38.90
		State Surcharge:	$2.00
		Plan Check:	$25.29
		Refundable Deposit:	$100.00
PL20-98 Greg Speedling Contracting, Inc	250 7th Ave SE-Single Family Home	**Value:**	$205,000
		Total Fee:	$4206.46
		Permit Fee:	$632.70
		State Surcharge:	$102.50
		Plan Check:	$411.26
		Water Deposit:	$500.00
		Sewer Deposit:	$500.00
		Water Connection:	$1000.00
		Sewer Connection:	$1000.00
		Plumbing:	$30.00
		Mechanical:	$30.00
PL20-MISC Gary Stevenson (A.Tidball)	35 1st Ave NW-Concrete	**Value:**	None Given
		Total Fee:	$20.00
		Permit Fee:	$20.00

BUILDING PERMIT REPORT
September 2020

PL20-MISC-Joseph & Kelly Rowekamp	325 2nd St NE-Fence	**Value:**	$1000.00
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-MISC-Lyndon Clark (K&J Thompson)	615 3rd Ave NE-Concrete	**Value:**	None Given
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-102-James Marquardt	340 2nd Ave NW-Deck	**Value:**	$3000.00
		Total Fee:	$156.45
		Permit Fee:	$33.30
		State Surcharge:	$1.50
		Plan Check Fee:	$21.65
		Refundable Deposit:	$100.00
PL20-104 Bob Weidendorf	210 2nd Ave NW-Reroof	**Value:**	None Given
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00
PL20-103 All Craft Exteriors (N.Schneider)	260 5th Ave SE-Reroof	**Value:**	$8000.00
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00
PL20-MISC Ann Lingl	210 1st ST NW-Fence	**Value:**	$1500
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-96 Alan McRay (M.Haag)	605 West Broadway -Deck	**Value:**	$2500
		Total Fee:	$151.58
		Permit Fee:	$30.50
		State Surcharge:	$1.25
		Refundable Deposit:	$100.00
PL20-92 Paul Krause	910 3rd Ave NW-Deck	**Value:**	$8000
		Total Fee:	$205.15
		Permit Fee:	$61.30
		Plan Check Fee:	$39.85
		State Surcharge:	$4.00
		Refundable Deposit:	$100.00
PL20-100-Ronningen Roofing (T&K Scanlon)	725 2nd St NE-Reroof	**Value:**	$11,000
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00
PL20-101-Ronningen Roofing (D.Klassen)	730 2nd St NW-Reroof	**Value:**	$10,000
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00

BUILDING PERMIT REPORT
September 2020

PL20-MISC Derek Holper	350 2nd ST NE-Fence & Concrete	**Value:** **Total Fee:** **Permit Fee:**	$5500 $40.00 $40.00
PL20-MISC Jed & Shelly Kronebusch	615 5th ST NE-Concrete	**Value:** **Total Fee:** **Permit Fee:**	$20.00 $20.00 $20.00
PL20-MISC Jed & Shelly Kronebusch	615 5th St NE-Fence	**Value:** **Total Fee:** **Permit Fee:**	$20.00 $20.00 $20.00
PL20-97-Priority Construction (J.Johnson)	130 1st ST SW-Windows	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$12,500 $55.00 $54.00 $1.00
PL20-105 K&S Heating and Air (A.Hanson)	305 6th ST SW-Water Heater	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$6,000 $30.00 $29.00 $1.00
PL20-106-Paul Eidenschink	260 6th ST Ave SE-Water Heater	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	None Given $30.00 $29.00 $1.00
PL20-MISC Britteny Swanson	415 3rd St SW-Fence	**Value:** **Total Fee:** **Permit Fee:**	$800 $20.00 $20.00
PL20-109 All Craft Exterior (Jeremy Strain)	405 7th St SW-Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$9,000 $55.00 $54.00 $1.00

BUILDING PERMIT REPORT
September 2020

Pl20-110 All Craft Exteriors (Scott Hubbard)	235 4th Ave SE	**Value:**	$9,000
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00

MONTHLY REPORT OF FINANCE DIRECTOR
August, 2020

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing system
- Journal Entries to record payments, receipts, adjustments
- Code bills for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Fire Department Equipment Donations, Gambling Funds
- Work with Judith Jordan/EDA

Activities

- Assist City Administrator
- Assist with Liquor Store Sale Process, Staff Transition
- Health Insurance – Open Enrollment for 10-1-20 renewal date
- Financial reports and balancing funds for 2019.
- Continue work on 2021 Budget Process, meet with department heads/administrator
- Continued work -COVID planning, CARES Act Funding etc.
- Primary Election
- Cabin Coffee TIF
- City Clerk job posting/application process

Projects

- Project Work: Tap Grant Downtown Project, East Winds TIF, 2020 Street Project
- Future projects:
  - File/Organize Financial/Personnel Records
  - Update Chart of Accounts to match MN State guidelines
  - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
  - Review bank accounts/rates at People's State Bank/Foresight
  - Review credit card provider/process-Look for new provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report

Training

Meetings

- Dept. head meetings
- Health Insurance Committee Meetings
- Meet with City Administrator on current issues and planning
- Meetings with council members and staff regarding current issues
- Council Meetings/Special Meetings/Work Sessions

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Council					
101-41110-103	Part-Time Employees	12,883.33	13,300.00	.00	13,300.00
101-41110-122	FICA	985.57	1,017.00	.00	1,017.00
101-41110-151	Worker s Comp Insurance Prem	79.00	80.00	64.45	15.55
101-41110-201	Office Supplies(paper-pens-et)	380.00	500.00	181.18	318.82
101-41110-221	Repair/Maint - Equipment	.00	.00	125.00	125.00-
101-41110-303	Engineering Fees	7,745.00	.00	1,912.50	1,912.50-
101-41110-310	Other Professional Services	31,004.41	5,000.00	.00	5,000.00
101-41110-322	Postage	.00	.00	31.57	31.57-
101-41110-331	Meetings-Conferences (mtgs/mi)	570.05	.00	.00	.00
101-41110-344	Community Engagement	486.15	2,000.00	.00	2,000.00
101-41110-362	Property - Casualty Ins (Auto)	5,682.41	5,800.00	7,381.76	1,581.76-
101-41110-381	Electric Utilities	1,615.33	1,500.00	881.68	618.32
101-41110-383	Gas Utilities	814.56	1,000.00	454.62	545.38
101-41110-401	Contractual Services	2,268.88	3,000.00	1,200.00	1,800.00
101-41110-433	Dues and Subscriptions	3,860.00	5,000.00	.00	5,000.00
101-41110-437	Miscellaneous	24.50	100.00	102.32	2.32-
101-41110-440	City Cleanup	6,154.44	6,600.00	.00	6,600.00
101-41110-489	Grant Opport/Matching Funds	.00	3,000.00	.00	3,000.00
101-41110-590	Capital Outlay	1,543.20	.00	.00	.00
Total Council:		76,096.83	47,897.00	12,335.08	35,561.92
Elections					
101-41410-103	Part-Time Employees	.00	6,000.00	3,798.50	2,201.50
101-41410-309	Software and Design	270.00	775.00	.00	775.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	400.00	608.19	208.19-
101-41410-437	Miscellaneous	455.00	3,000.00	1,125.72	1,874.28
Total Elections:		725.00	10,175.00	5,532.41	4,642.59
Administration					
101-41500-101	Full-Time Employees Regular	255,266.94	261,305.60	158,123.35	103,182.25
101-41500-102	Full-Time Employees Overtime	871.44	5,000.00	12,654.07	7,654.07-
101-41500-103	Part-Time Employees	.00	.00	69,949.17	69,949.17-
101-41500-121	PERA	19,964.50	21,573.72	14,096.30	7,477.42
101-41500-122	FICA	21,963.63	22,019.99	18,257.13	3,762.86
101-41500-131	Employer Paid Health	56,309.67	59,092.62	34,984.69	24,107.93
101-41500-151	Worker s Comp Insurance Prem	1,519.00	2,500.00	3,157.12	657.12-
101-41500-201	Office Supplies(paper-pens-et)	6,347.90	5,500.00	3,540.79	1,959.21
101-41500-211	Operating Supplies - Cleaning	496.26	700.00	628.00	72.00
101-41500-217	Other Operating Supplies	645.24	1,000.00	911.94	88.06
101-41500-221	Repair/Maint - Equipment	179.82	1,000.00	62.99	937.01
101-41500-223	Repair/Maintain - Building	1,268.48	4,000.00	401.95	3,598.05
101-41500-301	Auditing and Acct g Services	26,200.00	28,000.00	27,200.00	800.00
101-41500-303	Engineering Fees	21,957.50	9,000.00	170.00	8,830.00
101-41500-304	Legal Fees	69,776.74	30,000.00	26,258.02	3,741.98
101-41500-309	Software and Design	10,569.48	10,000.00	13,620.02	3,620.02-
101-41500-310	Other Professional Services	9,830.29	5,000.00	2,153.31	2,846.69
101-41500-312	CITY WEBSITE	.00	500.00	.00	500.00
101-41500-316	Building Inspections	19,469.46	25,000.00	15,295.39	9,704.61
101-41500-317	Dial A Ride Bus	9,809.50	8,000.00	2,670.50	5,329.50
101-41500-321	Communications	6,695.24	5,700.00	3,526.74	2,173.26
101-41500-322	Postage	.00	.00	122.75	122.75-
101-41500-331	Meetings-Conferences (mtgs/mi)	3,148.84	2,500.00	1,179.90	1,320.10
101-41500-343	Advertising	2,491.63	2,500.00	1,258.88	1,241.12

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-41500-362	Property - Casualty Ins (Auto)	2,743.23	2,800.00	3,916.56	1,116.56-
101-41500-381	Electric Utilities	1,698.70	1,800.00	881.67	918.33
101-41500-383	Gas Utilities	759.86	1,200.00	454.62	745.38
101-41500-401	Contractual Services	11,430.45	7,000.00	7,842.46	842.46-
101-41500-406	Safety	.00	750.00	.00	750.00
101-41500-417	Uniforms	1,441.45	1,800.00	752.72	1,047.28
101-41500-433	Dues and Subscriptions	914.12	1,500.00	471.00	1,029.00
101-41500-434	Sales Tax Paid	15.00	25.00	2.00	23.00
101-41500-437	Miscellaneous	134.81	1,000.00	21.00	979.00
101-41500-442	Bank Service Charges	3,879.82	6,000.00	2,175.47	3,824.53
101-41500-443	Credit Card Merchant Fees	1,300.74	1,500.00	1,138.16	361.84
101-41500-444	XPRESS Bill Pay Fees	4,145.85	4,800.00	3,489.22	910.18
101-41500-445	Legal Settlements	2,500.00	.00	.00	.00
101-41500-520	Capital Outlay-Bldg & Structur	.00	100,000.00	.00	100,000.00
101-41500-560	Furniture & Fixtures	3,407.39	.00	.00	.00
101-41500-580	Computers & Technology	400.03	.00	7,003.22	7,003.22-
101-41500-590	Capital Outlay	12,186.00	43,000.00	.00	43,000.00
101-41500-700	Tansfers Out	113,316.00	.00	.00	.00
	Total Administration:	705,055.01	683,066.93	438,371.11	244,295.22
Police					
101-42100-101	Full-Time Employees Regular	499,444.17	514,498.00	304,172.43	210,325.57
101-42100-102	Full-Time Employees Overtime	24,201.42	18,000.00	10,538.44	7,461.56
101-42100-103	Part-Time Employees	47,863.54	56,250.00	36,886.45	19,363.55
101-42100-121	PERA	90,080.94	98,365.00	45,660.50	52,704.50
101-42100-122	FICA	11,902.09	12,388.00	7,554.30	4,833.70
101-42100-131	Employer Paid Health	44,068.10	49,123.28	33,824.20	15,299.08
101-42100-151	Worker s Comp Insurance Prem	23,640.00	24,822.00	21,587.75	3,234.25
101-42100-201	Office Supplies(paper-pens-et)	3,963.37	4,000.00	699.64	3,300.36
101-42100-212	Motor Fuels-Gas	12,543.63	13,000.00	6,865.92	6,134.08
101-42100-217	Other Operating Supplies	.00	.00	91.77	91.77-
101-42100-221	Repair/Maint - Equipment	14,074.73	13,000.00	9,564.31	3,435.69
101-42100-228	Repair/Maintain Other	3,822.88	.00	1,031.25	1,031.25-
101-42100-304	Legal Fees	21,600.00	21,600.00	16,200.00	5,400.00
101-42100-309	Software and Design	393.57	5,000.00	2,728.95	2,271.05
101-42100-310	Other Professional Services	3,934.50	4,800.00	4,992.20	192.20-
101-42100-313	Task Force	7,426.30	7,650.00	7,649.09	.91
101-42100-318	Animal Control	521.20	1,800.00	407.55	1,392.45
101-42100-319	Forfeitures	385.60	1,200.00	1,014.94	185.06
101-42100-321	Communications	13,120.06	14,000.00	6,481.57	7,518.43
101-42100-331	Meetings-Conferences (mtgs/mi)	5,474.10	7,500.00	1,718.54	5,781.46
101-42100-343	Advertising	.00	.00	350.00	350.00-
101-42100-362	Property - Casualty Ins (Auto)	4,408.77	4,500.00	5,727.23	1,227.23-
101-42100-381	Electric Utilities	1,709.64	1,800.00	881.65	918.35
101-42100-383	Gas Utilities	871.31	1,000.00	454.60	545.40
101-42100-401	Contractual Services	3,295.52	2,800.00	.00	2,800.00
101-42100-406	Safety	.00	1,000.00	393.82	606.18
101-42100-417	Uniforms	9,735.24	9,500.00	4,167.03	5,332.97
101-42100-418	Range/Ammo	6,307.90	6,000.00	1,803.50	4,196.50
101-42100-433	Dues and Subscriptions	264.00	1,000.00	1,036.00	36.00-
101-42100-436	Towing Charges	190.00	200.00	.00	200.00
101-42100-437	Miscellaneous	827.46	3,000.00	1,279.92	1,720.08
101-42100-438	Police - DARE Prog	7,766.33	5,000.00	.00	5,000.00
101-42100-446	NSF Checks	.00	.00	795.88	795.88-
101-42100-491	Contributions/Donations Expend	1,000.00	1,000.00	1,000.00	.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-42100-560	Furniture & Fixtures	2,464.83	.00	294.20	294.20-
101-42100-590	Capital Outlay	34,560.07	75,000.00	9,638.00	65,362.00
Total Police:		901,861.27	978,796.28	547,491.63	431,304.65
City Fire					
101-42200-103	Part-Time Employees	15,215.85	20,000.00	.00	20,000.00
101-42200-122	FICA	1,164.04	1,530.00	.00	1,530.00
101-42200-151	Worker s Comp Insurance Prem	4,204.00	4,400.00	3,837.84	562.16
101-42200-201	Office Supplies(paper-pens-et)	593.90	600.00	146.94	453.06
101-42200-207	Fire Prevention Instruct Supps	1,210.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	255.05	.00	9.36	9.36-
101-42200-212	Motor Fuels-Gas	426.81	1,000.00	246.01	753.99
101-42200-217	Other Operating Supplies	162.51	200.00	188.78	11.22
101-42200-221	Repair/Maint - Equipment	14,196.24	30,000.00	6,757.16	23,242.84
101-42200-223	Repair/Maintain - Building	9,820.84	8,000.00	912.74	7,087.26
101-42200-226	Foam	.00	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	1,487.97	.00	.00	.00
101-42200-310	Other Professional Services	.00	1,000.00	264.50	735.50
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	1,750.83	2,000.00	1,365.57	634.43
101-42200-322	Postage	.00	.00	21.05	21.05-
101-42200-331	Meetings-Conferences (mtgs/mi)	1,457.04	2,500.00	510.00	1,990.00
101-42200-343	Advertising	.00	.00	405.60	405.60-
101-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,937.00	6,283.41	1,346.41-
101-42200-381	Electric Utilities	2,473.00	2,500.00	1,134.00	1,366.00
101-42200-383	Gas Utilities	3,491.21	4,000.00	1,983.73	2,016.27
101-42200-384	Garbage Service	.00	1,980.00	392.35	1,587.65
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	29,347.36	30,000.00	.00	30,000.00
101-42200-433	Dues and Subscriptions	301.50	1,000.00	1,065.00	65.00-
101-42200-437	Miscellaneous	25.97	300.00	.00	300.00
101-42200-520	Capital Outlay-Bldg & Structur	.00	100,000.00	78,850.00	21,150.00
Total City Fire:		92,286.81	222,447.00	104,374.04	118,072.96
Emergency Management					
101-42500-103	Part-Time Employees	1,103.84	1,100.00	.00	1,100.00
101-42500-122	FICA	84.44	82.00	.00	82.00
101-42500-221	Repair/Maint - Equipment	281.10	1,000.00	.00	1,000.00
101-42500-310	Other Professional Services	660.00	330.00	660.00	330.00-
101-42500-381	Electric Utilities	550.00	700.00	.00	700.00
Total Emergency Management:		2,679.38	3,212.00	660.00	2,552.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	134,432.54	107,929.00	73,282.86	34,646.14
101-43100-102	Full-Time Employees Overtime	5,881.98	4,110.00	2,129.43	1,980.57
101-43100-121	PERA	7,458.22	8,403.00	5,450.63	2,952.37
101-43100-122	FICA	11,234.32	8,346.00	5,681.94	2,664.06
101-43100-131	Employer Paid Health	18,062.38	21,644.90	14,210.74	7,434.16
101-43100-151	Worker s Comp Insurance Prem	21,029.00	22,080.00	17,115.67	4,964.33
101-43100-201	Office Supplies(paper-pens-et)	733.22	500.00	419.88	80.12
101-43100-211	Operating Supplies - Cleaning	64.20	100.00	7.92	92.08
101-43100-212	Motor Fuels-Gas	5,625.67	6,000.00	3,151.16	2,848.84
101-43100-217	Other Operating Supplies	13,960.32	16,275.00	7,268.40	9,006.60

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-43100-221	Repair/Maint - Equipment	19,907.40	25,000.00	12,903.41	12,096.59
101-43100-222	Tree trimming	10,600.00	20,000.00	485.25	19,514.75
101-43100-223	Repair/Maintain - Building	10,757.04	7,500.00	2,873.00	4,627.00
101-43100-224	Repair/Maintain - Streets	23,839.67	80,000.00	448.45	79,551.55
101-43100-225	Repair/Maint - Detention Ponds	96.70	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	36,974.36	40,000.00	47,933.55	7,933.55-
101-43100-228	Repair/Maintain - Other	490.75	.00	.00	.00
101-43100-303	Engineering Fees	28,275.50	30,000.00	.00	30,000.00
101-43100-310	Other Professional Services	26,252.72	17,500.00	5,058.18	12,441.82
101-43100-321	Communications	4,980.92	5,000.00	1,987.14	3,012.86
101-43100-322	Postage	.00	.00	56.00	56.00-
101-43100-331	Meetings-Conferences (mtgs/mi)	14.00	400.00	110.60	289.40
101-43100-343	Advertising	318.20	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	12,246.58	12,500.00	15,908.97	3,408.97-
101-43100-381	Electric Utilities	35,715.81	34,608.00	16,850.57	17,757.43
101-43100-383	Gas Utilities	5,053.83	4,800.00	2,290.25	2,509.75
101-43100-384	Garbage Service	374.85	2,340.00	998.63	1,341.37
101-43100-401	Contractual Services	7,003.13	850.00	25.28	824.72
101-43100-406	Safety	859.23	1,000.00	619.99	380.01
101-43100-417	Uniforms	354.80	600.00	758.68	158.68-
101-43100-418	Rentals	981.42	1,000.00	139.55	860.45
101-43100-437	Miscellaneous	500.00	500.00	206.83	293.17
101-43100-590	Capital Outlay	11,448.69	103,000.00	169,248.83	66,248.83-
Total Public Works (GENERAL):		455,527.45	602,285.90	407,621.79	194,664.11
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	23,187.12	20,558.00	13,958.66	6,599.34
101-43125-102	Full-Time Employees Overtime	1,120.10	800.00	405.59	394.41
101-43125-121	PERA	1,420.48	1,602.00	1,038.13	563.87
101-43125-122	FICA	1,775.68	1,591.00	1,082.23	508.77
101-43125-131	Employer Paid Health	4,145.67	4,122.84	2,659.08	1,463.76
101-43125-212	Motor Fuels-Gas	9,305.11	8,000.00	3,176.34	4,823.66
101-43125-217	Other Operating Supplies	16,897.15	14,000.00	7,076.10	6,923.90
101-43125-221	Repair/Maint - Equipment	7,690.41	8,000.00	719.86	7,280.14
101-43125-310	Other Professional Services	37,604.50	34,000.00	28,652.00	5,348.00
101-43125-437	Miscellaneous	2,798.48	.00	.00	.00
101-43125-590	Capital Outlay	22,793.21	.00	.00	.00
Total Ice & Snow Removal:		128,737.91	92,673.84	58,767.99	33,905.85
Economic Development					
101-46500-491	EDA Contributions	55,000.00	48,500.00	32,333.36	16,166.64
Total Economic Development:		55,000.00	48,500.00	32,333.36	16,166.64
One-Meeting Community Planning					
101-46700-310	Other Professional Services	3,812.50	.00	.00	.00
101-46700-331	Meetings-Conferences (mtgs/mi)	137.25	.00	.00	.00
Total One-Meeting Community Planning:		3,949.75	.00	.00	.00
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	.00	3,000.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-49300-425	Plainview Community Center	8,500.00	10,000.00	10,000.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	.00	1,000.00
	Total Other Finanacing Uses/Contrib:	13,800.00	15,300.00	10,300.00	5,000.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	63,738.58	68,684.00	47,114.37	21,569.63
211-45500-103	Part-Time Employees	63,599.18	70,417.00	39,883.64	30,533.36
211-45500-121	PERA	9,751.23	10,433.00	6,276.86	4,156.14
211-45500-122	FICA	10,118.03	10,641.00	6,655.41	3,985.59
211-45500-131	Employer Paid Health	9,275.78	10,182.00	6,673.56	3,508.44
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	2,816.58	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	681.00	800.00	784.52	15.48
211-45500-201	Office Supplies(paper-pens-et)	3,709.57	4,000.00	2,783.37	1,216.63
211-45500-221	Repair/Maint - Equipment	4,129.24	3,000.00	1,615.73	1,384.27
211-45500-223	Repair/Maintain - Building	1,985.49	3,000.00	1,622.30	1,377.70
211-45500-310	Other Professional Services	34.75	.00	77.75	77.75-
211-45500-321	Communications	749.85	720.00	370.09	349.91
211-45500-322	Postage	.00	.00	31.57	31.57-
211-45500-331	Meetings-Conferences (mtgs/mi)	317.86	2,000.00	1,446.50	553.50
211-45500-362	Property - Casualty Ins (Auto)	3,918.91	4,000.00	5,090.87	1,090.87-
211-45500-381	Electric Utilities	3,954.00	3,400.00	1,775.00	1,625.00
211-45500-383	Gas Utilities	1,665.76	2,000.00	1,061.50	938.50
211-45500-401	Contractual Services	11,180.00	9,000.00	4,640.00	4,360.00
211-45500-406	Safety	.00	500.00	.00	500.00
211-45500-418	Rentals	11,015.65	15,000.00	6,108.27	8,891.73
211-45500-434	Sales Tax Paid	161.00	160.00	94.00	66.00
211-45500-437	Miscellaneous	5,154.46	4,500.00	58.58	4,441.42
211-45500-590	Capital Outlay	27,387.63	.00	.00	.00
211-45500-592	Books/Periodicals	29,338.35	30,000.00	14,450.51	15,549.49
	Total Libraries (GENERAL):	264,682.90	252,437.00	148,614.40	103,822.60
ICE RINK					
225-45127-103	Part-Time Employees	2,729.00-	.00	.00	.00
225-45127-212	Motor Fuels-Gas	.00	.00	23.39	23.39-
225-45127-217	Other Operating Supplies	322.15	1,500.00	496.17	1,003.83
225-45127-221	Repair/Maint - Equipment	11.96	500.00	11.36	488.64
225-45127-223	Repair/Maintain - Building	903.60	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	493.00	400.00	329.00	71.00
225-45127-383	Gas Utilities	651.44	800.00	155.25	644.75
	Total ICE RINK:	346.85-	4,200.00	1,015.17	3,184.83
POOL					
225-45128-103	Part-Time Employees	67,983.52	70,000.00	5,000.00	65,000.00
225-45128-121	PERA	563.40	578.00	375.00	203.00
225-45128-122	FICA	5,200.68	5,215.00	382.50	4,832.50
225-45128-151	Worker s Comp Insurance Prem	3,890.00	4,084.00	3,447.26	636.74
225-45128-211	Operating Supplies - Cleaning	278.70	300.00	.00	300.00
225-45128-217	Other Operating Supplies	7,749.00	6,000.00	4.30	5,995.70
225-45128-221	Repair/Maint - Equipment	5,308.54	4,015.00	1,574.49	2,440.51
225-45128-223	Repair/Maintain - Building	520.91	750.00	112.00	638.00
225-45128-228	Repair/Maintain - Other	10,737.04	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	7,448.07	7,000.00	.00	7,000.00
225-45128-310	Other Professional Services	3,221.25	2,800.00	.00	2,800.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
225-45128-321	Communications	513.94	500.00	320.73	179.27
225-45128-322	Postage	.00	.00	21.05	21.05-
225-45128-331	Meetings-Conferences (mtgs/mi)	1,944.14	2,000.00	550.00	1,450.00
225-45128-343	Advertising	195.42	200.00	280.80	80.80-
225-45128-362	Property - Casualty Ins (Auto)	10,287.13	10,800.00	13,745.35	2,945.35-
225-45128-381	Electric Utilities	6,160.00	6,500.00	380.00	6,120.00
225-45128-383	Gas Utilities	3,676.89	4,895.00	.00	4,895.00
225-45128-417	UNIFORMS	3,129.17	4,000.00	.00	4,000.00
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	1,990.00	1,350.00	.00	1,350.00
225-45128-434	Sales Tax Paid	3,763.00	3,500.00	9.00	3,491.00
225-45128-437	Miscellaneous	276.92	300.00	.00	300.00
225-45128-590	Capital Outlay	2,441.19	.00	.00	.00
Total POOL:		147,278.91	135,937.00	26,202.48	109,734.52
PARKS					
225-45200-101	Full-Time Employees Regular	50,531.97	52,920.00	34,860.75	18,059.25
225-45200-102	Full-Time Employees Overtime	4,365.44	5,000.00	2,448.02	2,551.98
225-45200-103	Part-Time Employees	17,619.79	16,440.00	13,413.14	3,026.86
225-45200-121	PERA	4,126.03	4,500.00	2,739.37	1,760.63
225-45200-122	FICA	5,609.45	5,540.00	3,866.85	1,673.15
225-45200-131	Employer Paid Health	15,169.56	15,844.52	9,076.57	6,767.95
225-45200-151	Worker s Comp Insurance Prem	2,574.00	2,703.00	2,217.66	485.34
225-45200-201	Office Supplies(paper-pens-et)	127.16	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	3,142.90	3,500.00	1,538.82	1,961.18
225-45200-217	Other Operating Supplies	2,371.74	5,275.00	2,105.32	3,169.68
225-45200-221	Repair/Maint - Equipment	2,575.17	6,535.00	704.01	5,830.99
225-45200-223	Repair/Maintain - Building	1,229.19	5,000.00	40.79	4,959.21
225-45200-228	Repair/Maintain - Other	1,996.00	500.00	330.00	170.00
225-45200-229	Refunds	.00	.00	60.00	60.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,232.75	2,000.00	1,482.25	517.75
225-45200-321	Communications	664.12	600.00	383.47	216.53
225-45200-331	Meetings-Conferences (mtgs/mi)	245.00	100.00	.00	100.00
225-45200-343	Advertising	148.80	250.00	187.20	62.80
225-45200-362	Property - Casualty Ins (Auto)	13,716.17	14,401.00	18,328.41	3,927.41-
225-45200-381	Electric Utilities	2,573.20	3,500.00	673.20	2,826.80
225-45200-383	Gas Utilities	172.93	.00	204.55	204.55-
225-45200-384	Garbage Service	.00	1,800.00	1,165.47	634.53
225-45200-406	Safety	.00	200.00	.00	200.00
225-45200-417	Uniforms	759.03	600.00	.00	600.00
225-45200-418	Rentals	1,185.00	2,000.00	30.00	1,970.00
225-45200-434	Sales Tax Paid	63.00	100.00	7.00	93.00
225-45200-437	Miscellaneous	500.00	.00	.00	.00
225-45200-590	Capital Outlay	47,275.79	40,000.00	26,465.64	13,534.36
Total PARKS:		179,974.19	190,408.52	122,328.49	68,080.03
Ambulance					
230-49020-101	Full-Time Employees Regular	23,763.24-	.00	.00	.00
230-49020-102	Full-Time Employees OT	3,721.49	.00	.00	.00
230-49020-103	Part-Time Employees	5,650.15	.00	.00	.00
230-49020-121	PERA	436.96	.00	.00	.00
230-49020-122	FICA	1,099.71	.00	.00	.00
230-49020-131	Employer Paid Health	105.46-	.00	.00	.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
230-49020-135	Employer Paid Deferred Comp	4,274.20	.00	.00	.00
230-49020-142	Unemployment Benefit Payments	6,888.62	.00	.00	.00
230-49020-151	Worker s Comp Insurance Prem	1,480.00	.00	1,249.00	1,249.00-
230-49020-208	Training and Instruction	.00	.00	365.00	365.00-
230-49020-211	Operating Supplies - Cleaning	40.69	.00	.00	.00
230-49020-212	Motor Fuels-Gas	461.28	.00	.00	.00
230-49020-221	Repair/Maint - Equipment	.00	.00	18.00	18.00-
230-49020-223	Repair/Maintain - Building	16,085.85	10,000.00	997.22	9,002.78
230-49020-229	Refunds	455.33	.00	.00	.00
230-49020-310	Other Professional Services	717.82	.00	.00	.00
230-49020-321	Communications	130.58	.00	.00	.00
230-49020-362	Property - Casualty Ins (Auto)	4,898.63	5,000.00	1,133.00	3,867.00
230-49020-384	Garbage Service	32.29	.00	.00	.00
230-49020-401	Contractual Services	754.00	.00	.00	.00
230-49020-434	Sales Tax Paid	1,000.00	.00	211.63	211.63-
Total Ambulance:		24,258.90	15,000.00	3,973.85	11,026.15
Cemetery					
235-49010-217	Other Operating Supplies	1,477.51	2,500.00	585.65	1,914.35
235-49010-221	Repair/Maint - Equipment	179.00	500.00	.00	500.00
235-49010-223	Repair/Maintain - Building	56.82	.00	.00	.00
235-49010-228	Repair/Maintain - Other	712.79	500.00	4.98	495.02
235-49010-310	Other Professional Services	.00	2,500.00	1,730.89	769.11
235-49010-362	Property - Casualty Ins (Auto)	2,547.29	2,674.00	3,403.25	729.25-
235-49010-381	Electric Utilities	333.00	350.00	153.70	196.30
235-49010-384	Garbage Service	576.00	680.00	1,150.47	470.47-
235-49010-401	Contractual Services	23,346.00	32,000.00	21,155.00	10,845.00
Total Cemetery:		29,228.41	41,704.00	28,183.94	13,520.06
RURAL FIRE					
245-42200-103	Part-Time Employees	6,525.85	12,000.00	.00	12,000.00
245-42200-122	FICA	499.23	918.00	.00	918.00
245-42200-151	Worker s Comp Insurance Prem	4,204.00	4,415.00	3,849.93	565.07
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	146.94	3.06
245-42200-212	Motor Fuels-Gas	590.79	1,500.00	479.51	1,020.49
245-42200-217	Other Operating Supplies	.00	175.00	198.12	23.12-
245-42200-221	Repair/Maint - Equipment	8,039.72	10,000.00	3,538.67	6,461.33
245-42200-226	Foam	.00	2,000.00	.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,487.97	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	200.00	800.00
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	267.03	200.00	.00	200.00
245-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,937.00	6,283.41	1,346.41-
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	107.00	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	276.50	850.00	990.00	140.00-
245-42200-437	Miscellaneous	.00	500.00	.00	500.00
Total RURAL FIRE:		26,700.78	41,445.00	15,686.58	25,758.42
RURAL FIRE EQUIPMENT FUND					
246-42200-590	Capital Outlay	.00	.00	236,946.62	236,946.62-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Total RURAL FIRE EQUIPMENT FUND:		.00	.00	236,946.62	236,946.62-
Fire Relief					
250-42300-124	Fire Pension Contributions	36,990.16	36,195.00	.00	36,195.00
250-42300-490	Donations - Fire Relief Assoc	13,200.00	13,200.00	.00	13,200.00
Total Fire Relief:		50,190.16	49,395.00	.00	49,395.00
Debt Service					
300-47000-601	Bond Principal Pymt	92,000.00	219,000.00	1,024,000.00	805,000.00-
300-47000-611	Bond Interest Payment	31,297.50	55,236.26	43,709.07	11,527.19
300-47000-620	Fiscal Agent Fees	500.00	1,000.00	.00	1,000.00
Total Debt Service:		123,797.50	275,236.26	1,067,709.07	792,472.81-
STREET PROJECT FUND					
325-43100-601	Debt Srv Bond Principal	120,000.00	.00	.00	.00
325-43100-611	Bond Interest	29,918.76	.00	.00	.00
325-43100-700	Transfers Out	500,000.00	.00	.00	.00
Total STREET PROJECT FUND:		649,918.76	.00	.00	.00
STORM WATER PROJECTS					
404-41500-310	Other Professional Services	120,402.47	.00	14,352.30	14,352.30-
Total STORM WATER PROJECTS:		120,402.47	.00	14,352.30	14,352.30-
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	361,585.00	.00	.00	.00
Total CAPITAL IMPROVEMENT FUND:		361,585.00	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	154,946.07	.00	39,053.08	39,053.08-
416-48000-310	Other Professional Services	345.00	.00	275.05	275.05-
416-48000-437	Miscellaneous	.00	.00	912.50-	912.50
416-48000-510	Capital Outlay - Land	2,000.00	.00	.00	.00
416-48000-530	Capital-Other Improvements	44,455.78	1,100,000.00	61,028.40	1,038,971.60
Total 2019 DOWNTOWN PROJECT:		201,746.85	1,100,000.00	99,444.03	1,000,555.97
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	48,921.05	.00	342,534.36	342,534.36-
417-48000-352	General Notices and Pub Info	.00	.00	489.46	489.46-
417-48000-530	Capital-Other Improvements	.00	.00	446,553.83	446,553.83-
Total 2020 STREET/UTIL IMPROVE PROJ:		48,921.05	.00	789,577.65	789,577.65-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	3,000.00	.00	.00	.00
505-46500-439	TIF Payments	92,944.45	54,000.00	61,638.38	7,638.38-
Total TIF 1-9 LEVAN:		95,944.45	54,000.00	61,638.38	7,638.38-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
TIF DOWNTOWN REDEVELOPMENT					
506-46500-439	TIF Payments	3,689.00	7,500.00	7,063.00	437.00
	Total TIF DOWNTOWN REDEVELOPMENT:	3,689.00	7,500.00	7,063.00	437.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	43,880.12	52,920.00	33,549.43	19,370.57
601-49400-102	Full-Time Employees Overtime	5,819.81	6,370.00	1,452.04	4,917.96
601-49400-121	PERA	3,887.63-	4,447.00	2,611.97	1,835.03
601-49400-122	FICA	4,750.56	4,417.00	2,664.22	1,752.78
601-49400-131	Employer Paid Health	15,148.00	15,844.52	10,334.62	5,509.90
601-49400-151	Worker s Comp Insurance Prem	1,213.00	1,500.00	1,226.47	273.53
601-49400-201	Office Supplies(paper-pens-et)	3,363.21	3,500.00	2,342.24	1,157.76
601-49400-212	Motor Fuels-Gas	379.81	750.00	83.35	666.65
601-49400-217	Other Operating Supplies	7,928.83	8,000.00	8,832.21	832.21-
601-49400-221	Repair/Maint -WELLS	5,767.21	30,000.00	2,352.31	27,647.69
601-49400-223	Repair/Maintain - Building	47.23	500.00	1,087.19	587.19-
601-49400-228	Repair-Water Main Repairs	40,360.81	30,000.00	18.92	29,981.08
601-49400-229	Refunds	1,146.42	200.00	767.60	567.60-
601-49400-303	Engineering Fees	7,910.00	25,000.00	.00	25,000.00
601-49400-309	Software and Design	53.16	200.00	.00	200.00
601-49400-310	Other Professional Services	10,441.62	15,305.00	11,221.05	4,083.95
601-49400-322	Postage	.00	.00	63.15	63.15-
601-49400-331	Meetings-Conferences (mtgs/mi)	591.40	1,500.00	.00	1,500.00
601-49400-343	Advertising	84.50	200.00	327.50	127.50-
601-49400-362	Property - Casualty Ins (Auto)	5,388.50	5,500.00	6,999.95	1,499.95-
601-49400-381	Electric Utilities	38,095.00	38,000.00	16,298.60	21,701.40
601-49400-401	Contractual Services	852.39	1,500.00	3,595.01	2,095.01-
601-49400-406	SAFETY	.00	1,200.00	.00	1,200.00
601-49400-417	Uniforms	1,100.87	600.00	209.97	390.03
601-49400-420	Depreciation	90,406.00	83,600.00	.00	83,600.00
601-49400-433	Dues and Subscriptions	1,070.91	1,500.00	78.00	1,422.00
601-49400-434	Sales Tax Paid	131.24-	250.00	.09-	250.09
601-49400-437	Miscellaneous	8.76	200.00	.00	200.00
601-49400-580	Computers & Technology	1,320.17	.00	4,066.72	4,066.72-
601-49400-601	Debt Srv Bond Principal	.00	77,000.00	77,000.00	.00
601-49400-611	Bond Interest	8,883.12	6,827.46	6,827.46	.00
601-49400-700	Transfers Out	.00	150,000.00	.00	150,000.00
	Total Water Utilities (GENERAL):	291,992.54	566,830.98	194,009.89	372,821.09
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	59,327.81	54,708.00	35,902.62	18,805.38
602-49450-102	Full-Time Employees Overtime	10,468.85	7,000.00	3,492.85	3,507.15
602-49450-121	PERA	30,562.00	4,103.00	2,941.53	1,161.47
602-49450-122	FICA	5,220.34	4,075.00	3,000.42	1,074.58
602-49450-131	Employer Paid Health	15,206.88	15,847.04	10,348.54	5,498.50
602-49450-201	Office Supplies(paper-pens-et)	3,301.89	3,000.00	1,981.59	1,018.41
602-49450-212	Motor Fuels-Gas	180.90	250.00	.00	250.00
602-49450-217	Other Operating Supplies	1,162.32	6,500.00	319.55	6,180.45
602-49450-221	Repair/Maint - Equipment	16,805.05	16,000.00	5,975.13	10,024.87
602-49450-228	Repair/Maintain - Other	.00	63,000.00	64,694.61	1,694.61-
602-49450-229	Refunds	.00	.00	500.00	500.00-
602-49450-303	Engineering Fees	442.50	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	805.68	750.00	261.90	488.10
602-49450-322	Postage	.00	.00	21.05	21.05-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
602-49450-331	Meetings-Conferences (mtgs/mi)	850.90	1,500.00	77.63	1,422.37
602-49450-362	Property - Casualty Ins (Auto)	3,722.96	3,800.00	4,836.33	1,036.33-
602-49450-381	Electric Utilities	8,382.00	8,400.00	3,430.25	4,969.75
602-49450-383	Gas Utilities	475.50	950.00	268.19	681.81
602-49450-385	Sewer Plv-Elgin Sewer District	783,954.64	800,000.00	196,746.94	603,253.06
602-49450-417	UNIFORM	594.17	600.00	.00	600.00
602-49450-420	Depreciation	14,045.00	13,122.00	.00	13,122.00
602-49450-437	Miscellaneous	107.17	500.00	.00	500.00
602-49450-570	Capital Outlay - Equipment	.26-	.00	.00	.00
602-49450-601	Debt Srv Bond Principal	.00	44,000.00	.00	44,000.00
602-49450-611	Bond Interest	2,218.00	1,210.00	605.00	605.00
Total Sewer (GENERAL):		957,834.30	1,053,315.04	335,404.13	717,910.91
Liquor Store (GENERAL)					
609-49750-101	Full-Time Employees Regular	98,606.14	103,214.00	65,456.61	37,757.39
609-49750-102	Full-Time Employees Overtime	3,381.85	3,000.00	1,410.43	1,589.57
609-49750-103	Part-Time Employees	70,807.67	80,665.00	30,736.68	49,928.32
609-49750-121	PERA	80,839.66	14,245.00	6,803.30	7,441.70
609-49750-122	FICA	13,530.43	15,365.00	7,637.76	7,727.24
609-49750-131	Employer Paid Health	15,681.31	17,037.36	9,014.43	8,022.93
609-49750-151	Worker s Comp Insurance Prem	4,498.00	7,500.00	7,741.33	241.33-
609-49750-201	Office Supplies(paper-pens-et)	2,270.09	2,000.00	122.92	1,877.08
609-49750-211	Operating Supplies - Cleaning	1,190.63	1,500.00	459.16	1,040.84
609-49750-214	Liquor Store Bar Supply	17,303.31	13,000.00	9,529.27	3,470.73
609-49750-217	Other Operating Supplies	2,767.78	3,000.00	966.36	2,033.64
609-49750-221	Repair/Maint - Equipment	1,438.64	1,500.00	936.30	563.70
609-49750-223	Repair/Maintain - Building	10,215.67	9,000.00	7,753.24	1,246.76
609-49750-251	Merchandise Resale - Liquor	186,604.01	165,000.00	123,477.38	41,522.62
609-49750-252	Merchandise Resale - Beer	501,813.49	425,000.00	304,241.42	120,758.58
609-49750-259	Merchandise For Resale - Other	17,842.17	10,000.00	4,344.10	5,655.90
609-49750-269	Merch- On-Sale Other	172.81	.00	.00	.00
609-49750-310	Other Professional Services	1,187.74	3,500.00	4,694.67	1,194.67-
609-49750-311	Video Technology/Security	209.78	540.00	268.22	271.78
609-49750-321	Communications	4,418.69	4,400.00	1,924.43	2,475.57
609-49750-322	Postage	.00	.00	42.10	42.10-
609-49750-331	Meetings-Conferences (mtgs/mi)	743.95	800.00	44.23	755.77
609-49750-343	Advertising	5,201.72	5,000.00	2,989.81	2,010.19
609-49750-348	Program Expense	12,763.67	12,000.00	4,589.70	7,410.30
609-49750-362	Property - Casualty Ins (Auto)	5,781.04	3,500.00	4,454.50	954.50-
609-49750-364	Dram Shop Ins	483.00	3,000.00	.00	3,000.00
609-49750-381	Electric Utilities	11,340.95	9,000.00	4,512.00	4,488.00
609-49750-383	Gas Utilities	1,982.81	2,800.00	1,052.71	1,747.29
609-49750-384	Garbage Service	7,287.67	5,500.00	2,957.59	2,542.41
609-49750-401	Contractual Services	965.08	4,000.00	.00	4,000.00
609-49750-406	Safety	.00	500.00	294.44	205.56
609-49750-420	Depreciation	13,922.00	12,000.00	.00	12,000.00
609-49750-432	Uncollectible Checks	91.70	.00	.00	.00
609-49750-433	Dues and Subscriptions	1,313.75	2,000.00	.00	2,000.00
609-49750-434	Sales Tax Paid	23,267.67	18,000.00	11,890.19	6,109.81
609-49750-437	Miscellaneous	1,195.84	500.00	173.94	326.06
609-49750-443	Credit Card Merchant Fees	10,767.79	.00	9,723.38	9,723.38-
609-49750-450	ATM WITHDRAWALS	111,860.00	.00	.00	.00
609-49750-580	Computers & Technology	.24-	.00	2,624.87	2,624.87-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Total Liquor Store (GENERAL):		1,243,748.27	958,066.36	632,867.47	325,198.89
Net Grand Totals:		7,257,267.00-	7,449,829.11-	5,402,804.86-	2,046,623.65-

PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council Regular Meeting: September 15, 2020

AGENDA ITEM: Department Head Report	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** 3.D.
ATTACHMENTS: August Activity	**APPROVED BY:**
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of June. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Weekly dept. head meetings where we have been discussing budgets and future planning.
- Weekly on-line training for continuing Ed. Credits on PATROL.
- Finished updating our department policy and operating manual.
- Met with county IT department to discuss them improving/fixing their external server. We are reliant on their server for our records program.
- Met with Sheriff Bartsh in regards to entering into a joint ownership of a speed monitoring trailer. Joint ownership along with an outside donor has given us the ability to purchase this trailer for a fraction of the price and will serve our community well.

- **Misc. Activity**
  - We have been focusing a lot of daily patrols on high traffic areas along with passing on the right issues, cross walk violations and trucks using their engine breaks.
  - We are currently working with AW Beed Blasting with cleaning up the property per our nuisance Ordinance.
  - We are again continuing to see an increase in day to day calls per service which is keeping the staff very busy.

- Officer Miller has solved a number of pending investigations that have been forwarded to the county attorney for charges.
- The Liquor Store investigation is wrapping up and will be submitted to the attorney's office for charges this next week.

August Call Activity

9-11 Hang-Ups	3
Alarms	0
All other	0
Animal Complaints	13
Assist Other Department	29
Attempt to Locate	0
ATV & Curfew Violations	0
Burglary	1
Child Custody Exchange	2
Civil Matter	3
Damage to Property	9
Disorderly Conduct	5
DANCO Violation	1
Domestics	2
Driving Complaints	4
Driving Under The Influence	1
Fire Calls	2
Fireworks	4
Found Property	3
Fraud	2
Funeral Assist	2
Gun Permit	4
Harassment/Threats	5
Littering	1
Lost Property	1
Medical Calls	20
Misc. Information	4
Motorist Assists	6
Noise Complaints	4
OFP/HRO Violation	0
Ordinance Violation	1
Parking Complaints/Violations	1
Permit	9
POR	1
Public Assists	11
Security Check	1
Sex Offense	2
Suspicious Activity	14
Theft Offenses	4
Tobacco Violation	1
Traffic Crashes/Violations	194
Welfare Checks	6
TOTAL CALLS	**375**

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of August. We averaged as a city 489,935 gallons of water per day. The highest being 776,000 gallons and the lowest being 295,000 gallons.
- Meters were read on the 3rd of the month.
- We are a part of the gopher one call before you dig locating service. We locate our water services and good faith locate homeowner's sewer service. We had 87 locates for the month of August.
- We had a watermain break August 25th on 1st Ave SW.
- We had a water service leak repaired on August 26th.
- We are currently working on prices for a large volume of water meters to be replaced. This will take place over the next four years to spread out the cost. The water meters that the city installed starting in 2002 are at the end of their life cycle.

Sewer

- We received a call that an individual was experiencing some slow draining in their basement. After doing some investigating it was determined it was in their service line and not the city's sewer main.
- We will continue to work with Bolton & Menk reviewing the sewer report for future infrastructure planning.
- We are continuing our efforts with HBC to have the line removed that was bored through our sewer main. We are going to have a robot go in the sewer main and cut their fiber out and line the inside the sewer main to insure no leaks. This will be done after they run a new fiber and disconnect the fiber in our sewer main.

Streets

- We are continuing our progress with Bolton & Menk, Egan, and Chippewa Concrete on the TAP project. This project is close to completion.
- The new flag brackets are installed, and the flags are up.
- The banners for the businesses are installed.
- We are continuing our progress with Bolton & Menk and Alcon on the 2020 street project. As of August 27th, Hillcrest had rock on the entire project. Curb and gutter should happen in the beginning of September.
- We did a preliminary test on the tracer wire in Hillcrest. We will do a final at the end of the project.

Parks

- Thanks to the Plainview Police Dept. the vandalism has stopped.
- We painted the ice rink boards.
- Summer help is done for the year.
- The bathrooms remain locked until further notice due to Covid-19.

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Trees

- We have been trimming trees that have been hitting our equipment or trucks. This will continue as needed.
- We had a large number of stumps across the city ground up. In order to save the city money, we have the stumps ground and we take care of the cleanup, black dirt, and the seeding.
- We have ash trees all over the community that are infested with EAB (Emerald Ash Borer) and will need to be removed. Over the next few years almost every Ash tree will be gone. We are currently working on a gravel bed tree nursery not only for us but the community as well.

Buildings

- We have confirmed with KBS that we are on the schedule to have the City Hall roof done in the fall.
- We are continuing to work with KBS to get the gutters repaired on the shop. The gutters were damaged from the snow this past year.

Respectfully,
Shane Loftus
Public Works Director

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

MEMORANDUM

Date: September 9, 2020

To: Mayor and City Council

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: H19.120409

TAP Lighting, Sidewalk, and Bus Turnout Project

This project is substantially complete. Remaining items include some minor turf establishment and some pavement repairs to correct damage that was done as a part of the striping removal. The crossing flashers at the 7th Street intersection are installed and partially functioning, but due to a delivery delay with some of the equipment, the 5th Street flashers have yet to be installed. Depending on delivery date, those are expected to be completed in the next 1-2 weeks.

2020 Improvement Project

Aggregate base and concrete curb construction is completed in the Hillcrest area, and driveway construction is expected later this week. Sewer, water, and storm sewer work is complete along 2nd Street SW, and Alcon Construction is currently working on drain tile installation. Along 2nd Avenue NW and CR 8, storm sewer installation is completed, but there is grading, turf, and pavement restoration work to be completed yet.

The mill and overlay project is complete with the exception of manhole casting adjustments and some minor grading and turf establishment. This work is expected to be completed later this month.

Residents can sign up for weekly e-mail or text updates for the projects (TAP project, Hillcrest and 2nd Street Project, and Mill/Overlay Project) on the city project website located here: https://clients.bolton-menk.com/plainview2020/

Street Maintenance – Crack Sealing

Quotes for this work were awarded at the July Council Meeting to Fahrner Asphalt Sealers. We are still awaiting word from them on their proposed schedule for this work. The work needs to be completed prior to October 15, according to the specifications.

East Wind 2nd Subdivision/Northeast Regional Pond Modifications

The punch list for the Northeast Regional Pond Modifications has been completed, and the final payment request is included in your Council packet for approval. For the East Wind 2nd Subdivision, we are currently reviewing the project status for final completion and possible acceptance of the improvements. Any items remaining to be completed will be added to the punch list to be completed prior to acceptance.

Plainview Public Library Board of Trustees
Tuesday July 21, 2020 7:00 PM

Members Present: Youlonda Loechler, Miranda Muller, Adam Feils, Missy McRay, Jeff Henry
Staff: Alice Henderson

The meeting was called to order by Youlonda at 7:00 PM. The meeting was held online due to COVID-19.

A motion was made by Jeff and seconded by Miranda to approve the agenda. Motion carried unanimously via roll call vote.

A motion was made by Missy and seconded by Youlonda to approve the consent agenda as follows:

- Board Minutes 6/16/2020
- Director's Report
- Children's Services Report
- Library Statistical Report-none
- Acknowledgement of Donations-none

Payment of Bills
A motion was made by Jeff and seconded by Missy to approve the Payables by Payee. Motion carried unanimously via roll call vote.

Unfinished Business
None

New Business

A. Accept Landscaping Proposal: Work must be completed by August 15, 2020 and in 4 days or less. A motion was made by Youlonda and seconded by Adam to approve Sargent's proposal as written. Motion carried unanimously via roll call vote.

Additional Discussion
Working to see if the CARES act can fund some or all of the remaining money needed for the self-check machine.

Next meeting is set for August 18, 2020.

Motion to adjourn was made by Youlonda and seconded by Missy at 7:12 PM. Motion carried unanimously via roll call vote.

Plainview Public Library
345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: September 2020

COVID-19 Current Service Model:

- Curbside service: 11-7 Mon-Fri, 10-1 Sat
- Open by Appointment (30 mins.): 11-2 Mon-Fri
- Open without Appointment: 2-7 Mon-Fri, 10-1 Sat

Roof Project:

On Tuesday, September 8, I met with the construction manager, roofing contractor, and supplies coordinator for our upcoming roofing project. Plans were firmed up and project start is slated to begin the week of October 26th. It is anticipated that it will take 2-3 weeks to complete.

Material Circulation:

	Overall Circulation	Service Days	Average Circulation per Service Day
March 1-15	1433 Items	12	119 Items
March 16	750 Items	1	750 Items
March 17-31	851 Items	11	77 Items
April 1-30	1359 Items	8	170 Items
May 1-31	1559 Items	20	78 Items
June 1-30	2667 Items	22	121 Items
July 1-31	2678 Items	22	122 Items
August 1-31	2534 Items	21	121 Items

If you have any questions, concerns, or ideas, please feel free to contact me.

Respectfully Submitted,
Alice L. Henderson

Plainview Business Center
445 West Broadway
Plainview, MN 55964
www.plainvieweda.org
PH: 507.421-6564

EDA DIRECTOR UPDATE
August 2020

An update on some activities that are or were in process, or completed in August 2020 includes:

- **COVID/Business Support** – A sub-committee of EDA Board members and the Director worked on recommendations for use of a portion of the $255,177 received by the City of Plainview from the state Coronavirus Relief Fund (CRF). Those recommendations were approved by the full Board at their August meeting, and forwarded to Interim City Administrator David Schmidt. It is the EDA's hope that Council will allocate some of the CRF funds to grants for local businesses and non-profits as allowed by guidance from the state and CRF legislation.
- **Housing –** PADCO has taken the lead on exploration of potential development of 9.22 acres south of Highway 42. As a private, non-profit, this 501(c)(6) can work on housing for all income brackets. *(see statutory restrictions for EDAS below)*

  EDA Statute 469.001. Purposes sets the parameters of housing activities for EDAs as follows:

  > The purposes of sections 469.001 to 469.047 are: (1) to provide a sufficient supply of adequate, safe, and sanitary dwellings in order to protect the health, safety, morals, and welfare of the citizens of this state; (2) to clear and redevelop blighted areas;(3) to perform those duties according to comprehensive plans; (4) to remedy the shortage of housing for low and moderate income residents, and to redevelop blighted areas, in situations in which private enterprise would not act without government participation or subsidies; and (5) in cities of the first class, to provide housing for persons of all incomes.

  As a 4th class city, Plainview's EDA continues to look at ways to address the affordable housing issue, but is not recommending any action until the private sector is has explored options for the Hwy. 42 parcels.

- **2021 EDA Budget Request –** The EDA Board approved the 2021 budget request at their August meeting and provided it to the City before the Sept. 1 deadline for submission.
- **MnDOT Community Landscaping Project** – Planting Day has been re-scheduled for Saturday, September 19th because of wet weather. Nursery stock will be delivered by end of week (September 11th). MnDOT has modified the agreement to reflect the new location of Trailhead Park ditches. The original site along Lakeside was ruled out after Locate One marked numerous lines and pipes that appear to be close to the surface in the Hwy. 247 ditches.
- **Public Relations/Banners** – Banners are up! Thanks to Public Works for working with the EDA Director to resolve the size issue. Public Works put up the new banners when they arrived in late August. Final step for this project is providing duplicate art files to the City and preparing step-by-step instructions for reprinting existing banners and generating new art.
- **Meetings** –The Director staffed EDA meetings in August via teleconference and has coordinated with PADCO on meetings and information dissemination.
- **Business Incubator –** Lease renewals are in process, and the building and heating units have been or will be prepped for winter. Many thanks to Public Works for finishing work on the bump-out in front of the building.
- **Next Generation Loan Fund** – It's time for the annual report to the USDA, so the Director is gathering information from loan recipients. The deadline for reporting the LINC report is October 31st.

Maintenance Agreement
Between Wabasha County and the City of Plainview

WHEREAS, Wabasha County State Aid Highways 56 and 57 are within the City of Plainview; and

WHEREAS, Wabasha County is obliged to maintain these roads; and

WHEREAS, It is beneficial for the citizens of the City of Plainview and Wabasha County to have the City of Plainview perform the following maintenance activities on the listed road segments:

Sweeping and removal of debris.
Snow and ice control including applying salt and/or abrasives and removal by the method shown in the table below

Road	Termini	Snow/Ice Removal Method	Length (miles)	Annual Payment Rate ($/mile)	Amount
CSAH 56 (3rd St SW)	TH 42 - 2nd Ave SW	Plowing	0.32	2,306	737.92
CSAH 56 (3rd St SW)	2nd Ave SW - W Broadway	Plowing and Hauling	0.14	5,765	807.10
CSAH 57 (9th and 10th St SW)	TH 42 - W Broadway	Plowing	0.49	2,306	1,129.94
				Total Annual Amount =	**$2,674.96**

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:
That Wabasha County agrees to pay the City of Plainview for performing the above described maintenance activities on the listed roads from January 1, 2021 through December 31, 2021 in one annual payment having a total amount of $2674.96.

The City of Plainview agrees to indemnify and hold harmless Wabasha County from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to the activities conducted by the City of Plainview under this Agreement. The City of Plainview will be solely responsible for its own employees for any Workers Compensation claims.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

City of Plainview, Minnesota

APPROVED:

____
City Mayor Date

ATTEST:

____
City Clerk Date

County of Wabasha

APPROVED:

____
County Board Chair Date

ATTEST:

____
County Administrator Date

MINNESOTA DEPARTMENT OF TRANSPORTATION
WABASHA COUNTY

CONSTRUCTION PLAN FOR BITUMINOUS RECLAMATION, PAVING, EDGELINE STRIPING AND RUMBLE STRIP

LOCATED ON WABASHA C.S.A.H 8, BEGINNING AT THE JCT OF TH 247 AND C.S.A.H. 2 ENDING AT OF JCT C.S.A.H. 2 AND C.S.A.H. 8 (GEOGRAPHIC DESCRIPTION)

BEGIN 36' NORTH OF THE SW CORNER OF SECTION 8 T-108-N, R-11-W AND ENDING 94' WEST OF THE SE CORNER OF THE NE ¼ OF SEC 20 T-109-N, R-12-W (LEGAL DESCRIPTION)

STATE PROJECT NO. 079-070-017
STATE AID PROJECT NO. 079-608-016

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GROSS LENGTH	45904.8	FEET	8.694	MILES
BRIDGE-LENGTH	131.4	FEET	0.025	MILES
EXCEPTION-LENGTH	131.4	FEET	0.025	MILES
NET LENGTH	45773.4	FEET	8.670	MILES

WARNING:
DIAL GOPHER STATE ONE CALL AT 1-800-252-1166 48 HOURS IN ADVANCE OF CONSTRUCTION OPERATIONS TO OBTAIN COMPLETE UTILITY PROPERTY OWNERSHIP AND LOCATION INFORMATION.

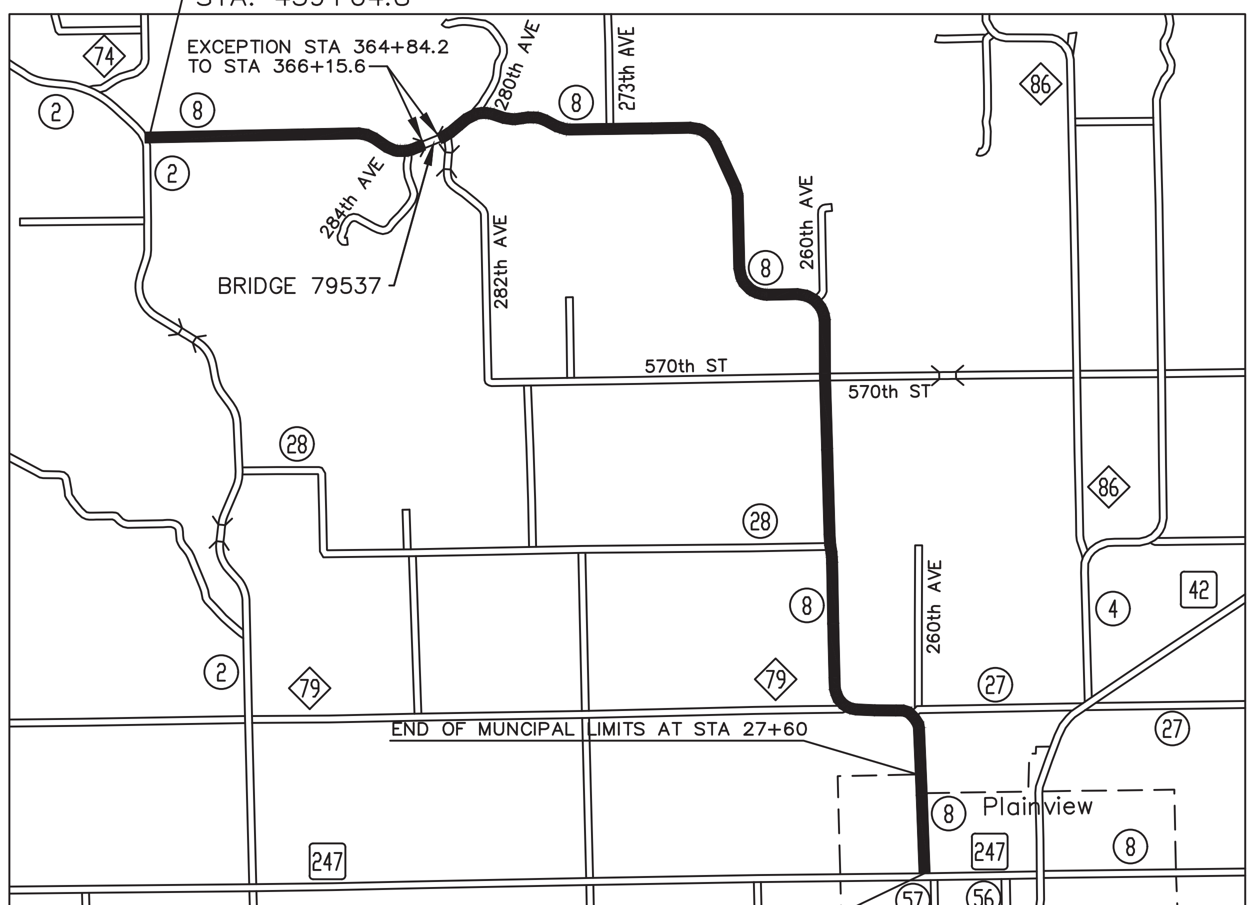
PLAN SYMBOLS

STATE LINE
COUNTY LINE
TOWNSHIP OR RANGE LINE
SECTION LINE
QUARTER LINE
SIXTEENTH LINE
RIGHT-OF-WAY LINE
PRESENT RIGHT-OF-WAY LINE
CONTROL OF ACCESS LINE
PROPERTY LINE (Except Land Lines)
VACATED PLATTED PROPERTY
CORPORATE OR CITY LIMITS
TRUNK HIGHWAY CENTER LINE
RETAINING WALL
RAILROAD
RAILROAD RIGHT-OF-WAY LINE
RIVER OR CREEK
DRY RUN
DRAINAGE DITCH
DRAIN TILE
CULVERT
DROP INLET
GUARD RAIL
BARBED WIRE FENCE
WOVEN WIRE FENCE
CHAIN LINK FENCE
RAILROAD SNOW FENCE
STONE WALL OR FENCE
HEDGE
RAILROAD CROSSING SIGN
RAILROAD CROSSING BELL
ELECTRIC WARNING SIGN
CROSSING GATE
MEANDER CORNER
SPRINGS
MARSH
TIMBER
ORCHARD
BRUSH
NURSERY
CATCH BASIN
FIRE HYDRANT
CATTLE GUARD
OVERPASS (Highway Over)
UNDERPASS (Highway Under)
BRIDGE
BUILDING (One Story Frame)
F-FRAME C-CONCRETE
S-STONE T-TILE
B-BRICK ST-STUCCO
IRON PIPE OR ROD
MONUMENT (STONE, CONCRETE, OR METAL)
WOODEN HUB
GRAVEL PIT
SAND PIT
BORROW PIT
ROCK QUARRY

UTILITY SYMBOLS

POWER POLE LINE
TELEPHONE OR TELEGRAPH POLE LINE
JOINT TELEPHONE AND POWER ON POWER POLES
ON TELEPHONE POLES
ANCHOR
STEEL TOWER
STREET LIGHT
PEDESTAL (TELEPHONE CABLE TERMINAL)
GAS MAIN
WATER MAIN
CONDUIT
TELEPHONE CABLE IN CONDUIT
ELECTRIC CABLE IN CONDUIT
TELEPHONE MANHOLE
ELECTRIC MANHOLE
BURIED TELEPHONE CABLE
BURIED ELECTRIC CABLE
AERIAL TELEPHONE CABLE
SEWER, (SANITARY)
SEWER, (STORM)
SEWER MANHOLE
SUBSURFACE DRAIN
HANDHOLE

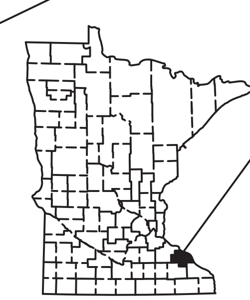
END S.P. 079-070-017
END S.A.P. 079-608-016
STA. 459+04.8



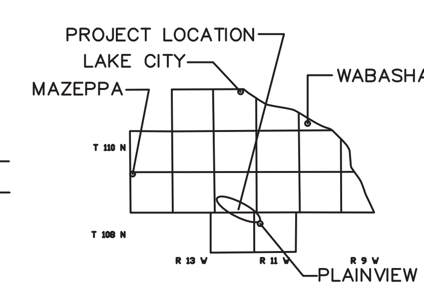
BEGIN S.P. 079-070-017
BEGIN S.A.P. 079-608-016
STA. 0+00

PLAN
PROFILE HORIZ.
VERT.
INDEX MAP 5,280'
CROSS SECTIONS HORIZ.
VERT.

PLAN REVISIONS		
DATE	SHEET NO.	APPROVED BY



PROJECT LOCATION
COUNTY WABASHA
DISTRICT 6



MINN. PROJ. NO.

GOVERNING SPECIFICATIONS:
THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND THE 2018 EDITION OF THE "MATERIALS LAB SUPPLEMENTAL SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

INDEX

THIS PLAN CONTAINS 6 SHEETS

DESIGN DATA

TRAFFIC LANE WIDTH	12'
SHOULDER WIDTH	4' (3' PAVED)
R VALUE	12
ADT 2021	668
PROJ. ADT 2051	878
STRUCTURAL DESIGN STRENGTH	10 TON
FUNCTIONAL CLASSIFICATION	MINOR COLLECTOR
NO. OF TRAFFIC LANES	2
SIGMA N 18 (20)	454,000
STATUTORY SPEED	55 MPH (18+48 - 459+05)
POSTED SPEED	30 MPH (0+00 - 18+48)
PARKING LANE WIDTH	8' (STA 0+00 - 7+40)

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: WABASHA CO. HWY. ENGINEER Typed Name: DIETRICH R. FLESCH

Date 3/26/2020 Lic. No. 43825

STATE AID APPROVALS:

DATE
DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE-AID RULES/POLICY

DATE
STATE AID ENGINEER: APPROVED FOR FEDERAL AID AND STATE AID FUNDING

S.P. NO. 079-070-017
S.A.P. NO. 079-608-016
SHEET NO. 1 OF 6 SHEETS

ESTIMATED QUANTITIES

NOTES	ITEM NO.	ITEM DESCRIPTION	UNIT	S.A.P. 079-608-016 REGULAR	S.A.P. 079-608-016 MUNICIPAL	S.P. 079-070-017 REGULAR	S.P. 079-070-017 MUNICIPAL	TOTAL
1	2021.501	MOBILIZATION	LUMP SUM	0.7	0.1	0.2		1
2	2211.509	AGGREGATE BASE CLASS 5 MOD	TON	3142	614	1047	205	5008
3	2215.504	FULL DEPTH RECLAMATION	SQ YD	116974	9024	13137		139135
4	2221.509	SHOULDER BASE AGGREGATE CLASS 2	TON	2081	180			2261
	2232.603	MILLED RUMBLE STRIPS-INTERMITTENT	LIN FT			69502		69502
5	2232.604	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	180	99			279
	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	5753	434	1611	75	7873
6	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	TON	436	68			504
7	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	TON	6826	515	1789	84	9214
8	2360.509	TYPE SP 19.0 WEARING COURSE MIXTURE (3;C)	TON	20477	1544	5735	268	28024
9	2563.601	TRAFFIC CONTROL	LUMP SUM	0.7	0.1	0.2		1
10	2582.503	4" SOLID LINE PAINT	LIN FT	15635	2346			17981
11	2582.503	6" SOLID LINE PAINT	LIN FT			86290	4000	90290
10	2582.503	4" BROKEN LINE PAINT	LIN FT	2298	478			2776
10	2582.503	4" DOUBLE SOLID LINE PAINT	LIN FT	20668	684			21352

ENTRANCE RECLAMATION

Location	SY
2nd St NW (MUN.)	112
7th AVE NW (MUN.)	128
CEMETERY ENTRANCES (MUN.)	108
RRE 36+62 (REG.)	38
CSAH 27 (REG.)	149
RRE 55+80 (REG.)	37
CR 79 (REG.)	149
CSAH 28 (REG.)	172
570th ST T-185 (REG.)	151
570th ST T-185 (REG.)	151
260th AVE T-201 (REG.)	139
273rd AVE T-131 (REG.)	160
280th AVE T-169 (REG.)	153
282nd AVE T-185 (REG.)	156
284th AVE T-184 (REG.)	124
RRE 429+81 (REG.)	84
RADIUS AT CSAH 8 & CSAH 2 (REG.)	116
SY TOTAL	2127

NOTES

1 SEE SPECIAL PROVISIONS
2 INCORPORATED DURING FULL DEPTH RECLAMATION. SPREAD 3" THICK BY 24 FEET WIDTH, STA. 7+40 - STA. 161+05
3 RECLAIMED MATERIAL SHALL BE SPREAD TO A WIDTH OF 30'. ITEM INCLUDES ALL COSTS OF BITUMINOUS RECLAMATION REMOVAL FROM STA 0+00 - 7+40 AND USE WITHIN THE PROJECT AS APPROVED BY THE ENGINEER.
4 INCLUDES 1159 TONS FOR ENTRANCES AND APPROACHES.
5 MILLED BUTT JOINTS AS DIRECTED BY THE ENGINEER.
6 FOR ENTRANCES AND APPROACHES.
7 SAP 079-608-016 MUNICIPAL, INCLUDES 160 TONS FOR PARKING LANES AND SHOULDERS. TYPE SP(9.5) WEARING COURSE MIXTURE (2;C) MAY BE USED AS A SUBSTITUTE.
8 SAP 079-608-016 MUNICIPAL, INCLUDES 497 TONS FOR PARKING LANES AND SHOULDERS.
9 ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
10 YELLOW CENTER LINE
11 WHITE EDGE LINE

STANDARD PLATES

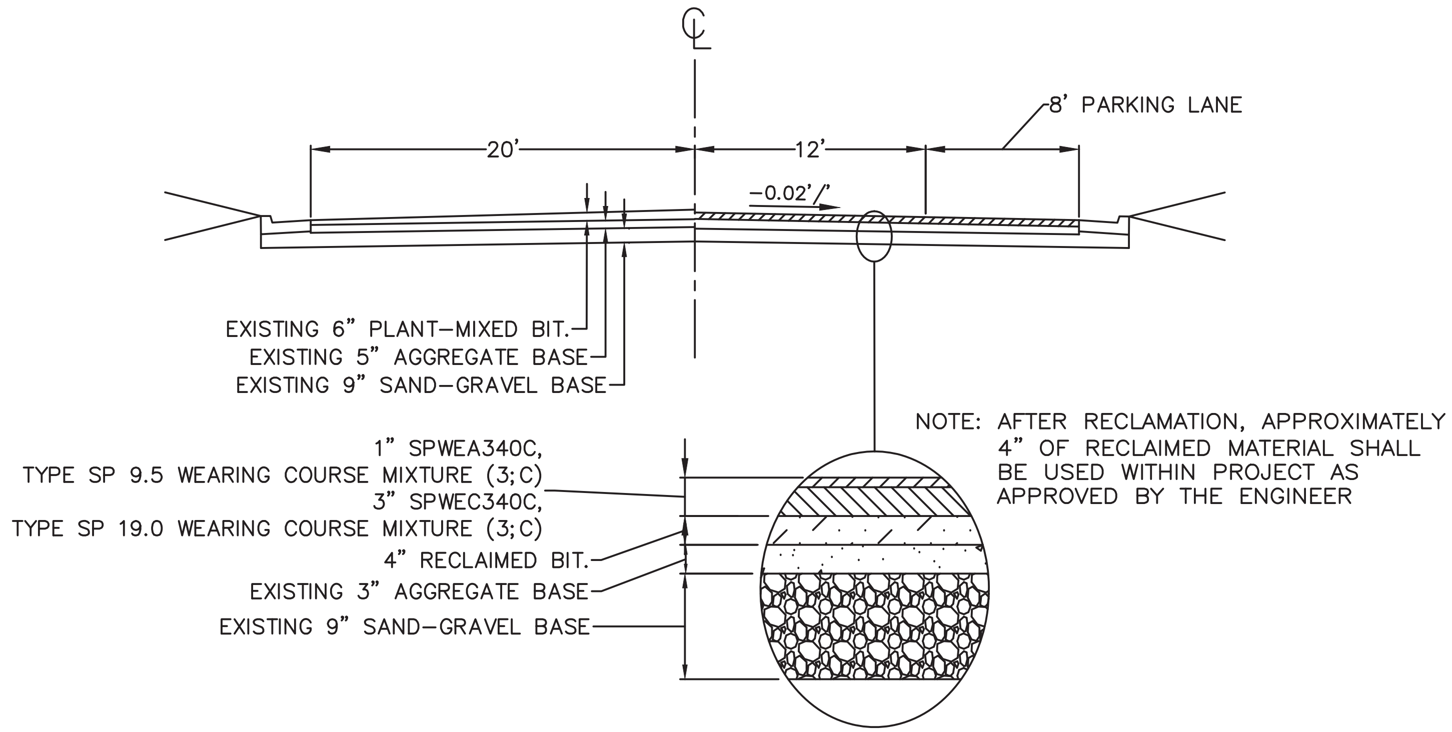
THE FOLLOWING STANDARD PLATES, APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION, SHALL APPLY TO THIS PROJECT.

PLATE NO.	DESCRIPTION
8000J	CHANNELIZERS

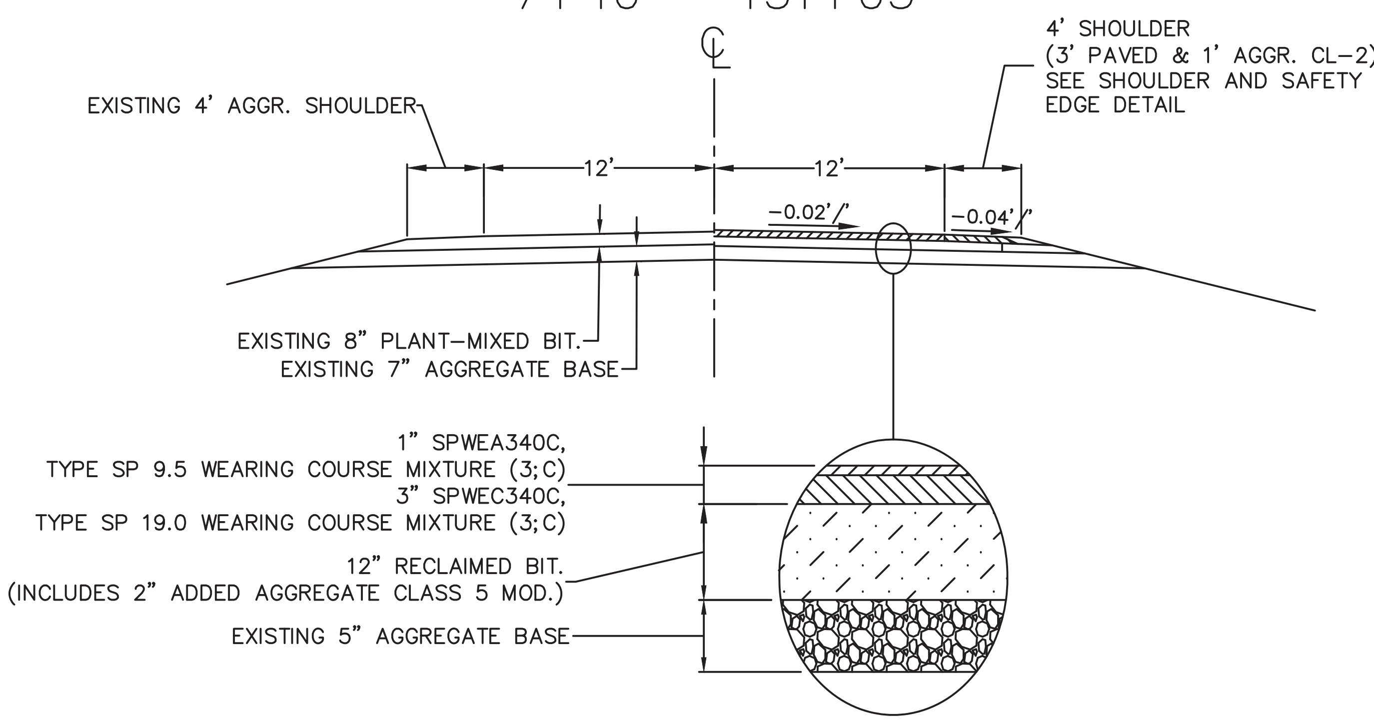
BASIS OF ESTIMATED QUANTITES

TYPE SP 19.0, SP 12.5 AND SP 9.5 WEARING COURSE MIXTURE = 113LB/SQ YD/1" DEPTH
AGGREGATE BASE TON = 135 LB/CU FT (DRY WIEGHT)
BITUMINOUS MATERIAL FOR TACK COAT = 0.05 GAL/SQ YD

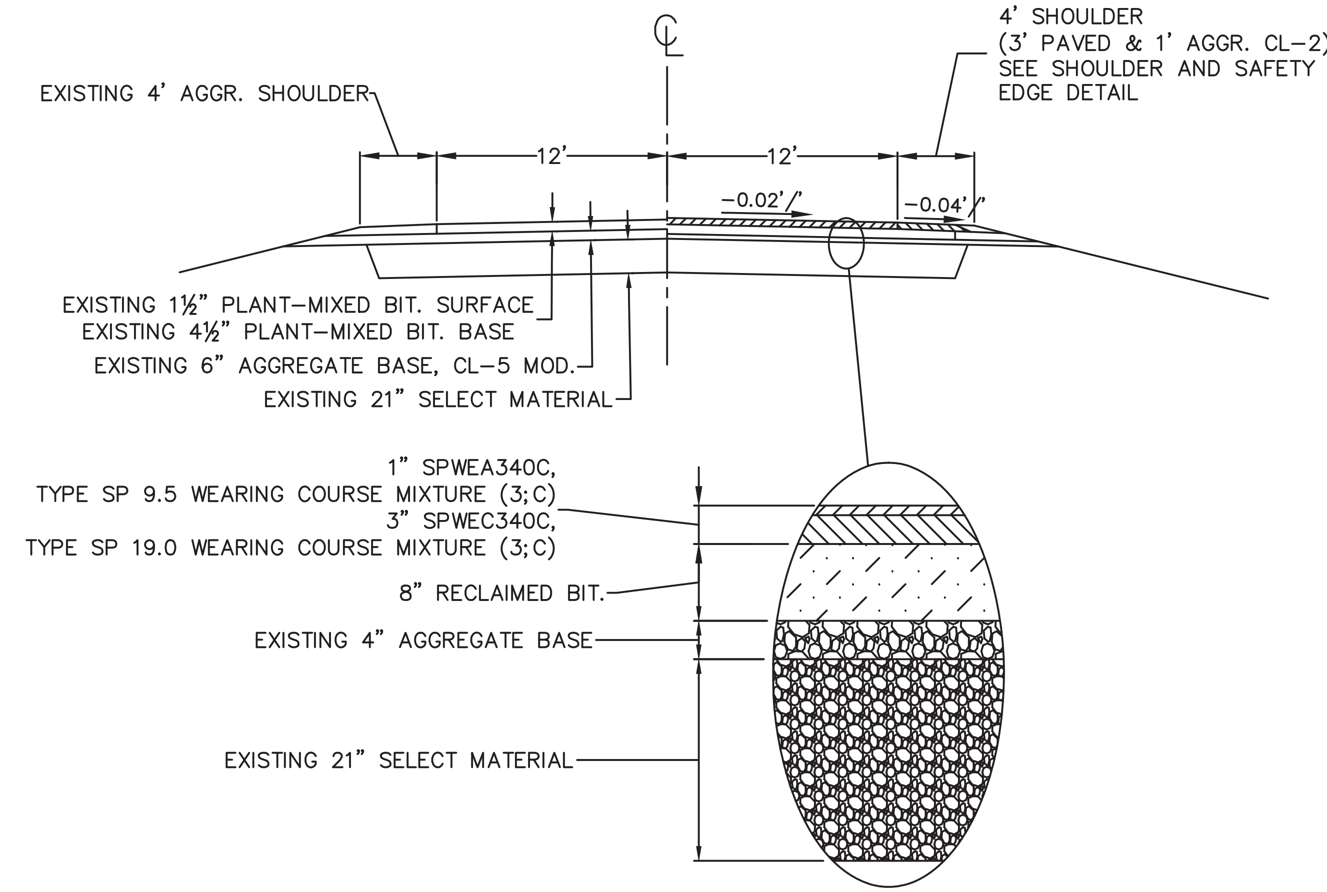
TYPICAL SECTION
0+00 – 7+40



TYPICAL SECTION
7+40 – 131+05



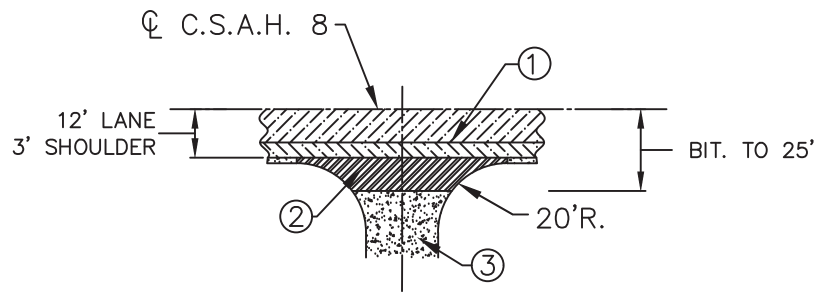
TYPICAL SECTION
131+05 – 459+05
EXCEPTION 364+84.2 – 366+15.6



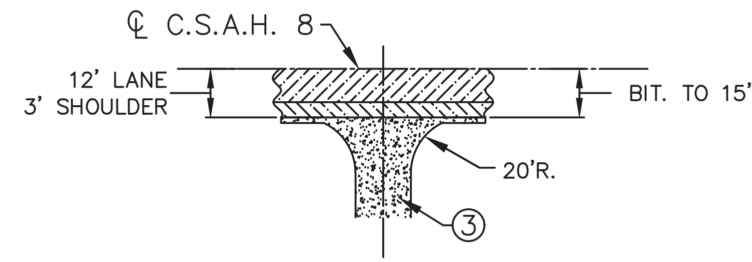
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA

SIGNATURE ________ LIC.NO. 43825
TYPED NAME DETRICH R. FLESCH DATE 3/26/2020

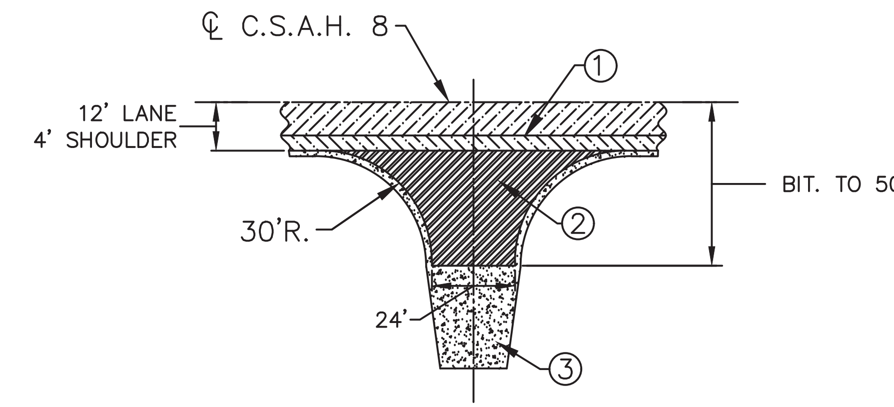
TYPICAL SECTIONS AND DETAILS | S.A.P. 079-608-016 S.P. 079-070-017 C.S.A.H. 8 |



RRE's & CE ENTRANCES



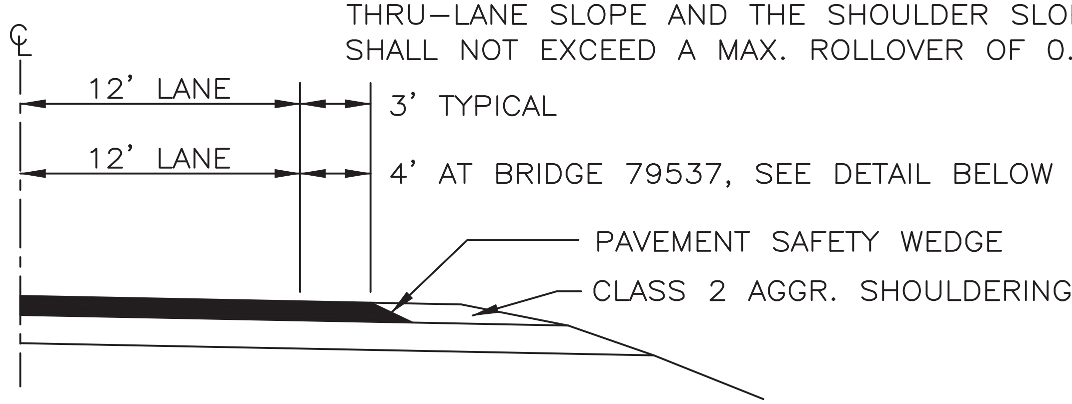
FIELD ENTRANCE



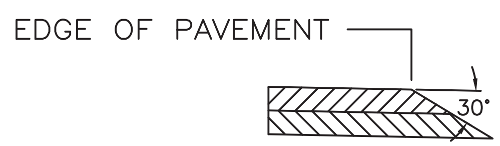
COUNTY & TOWNSHIP ROADS

SHOULDER AND SAFETY EDGE PLACEMENT DETAIL

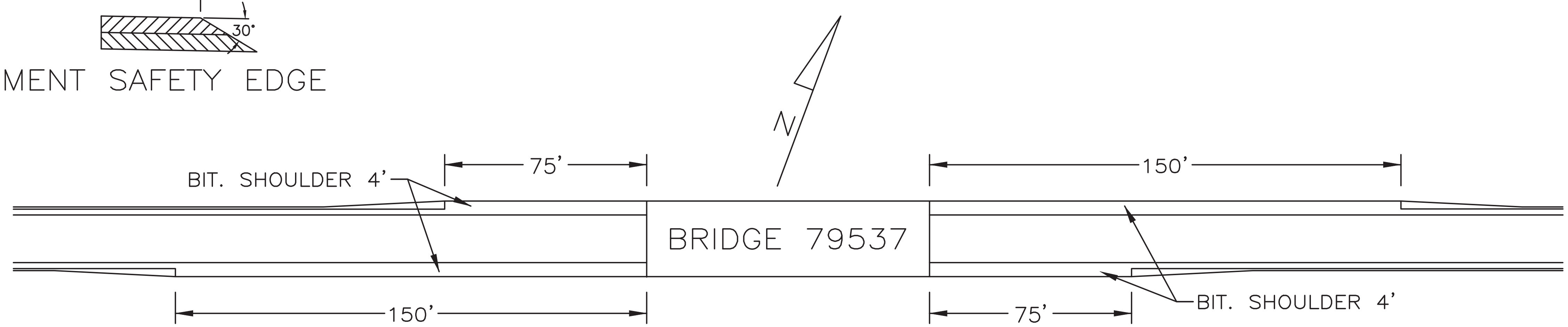
THRU–LANE SLOPE AND THE SHOULDER SLOPE SHALL NOT EXCEED A MAX. ROLLOVER OF 0.07 FT/FT.



① MATCH EXISTING ROADWAY
② 3" SPWEB240B, TYPE SP 12.5 WEARING COURSE MIXTURE (2;B), 1 LIFT
③ AGGREGATE BASE CL–2

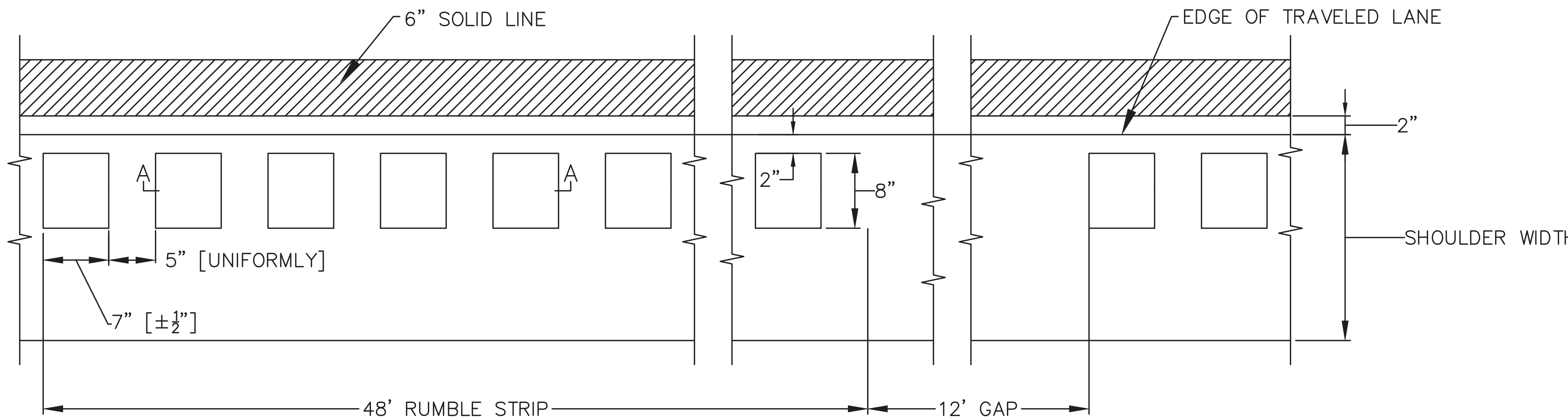


PAVEMENT SAFETY EDGE

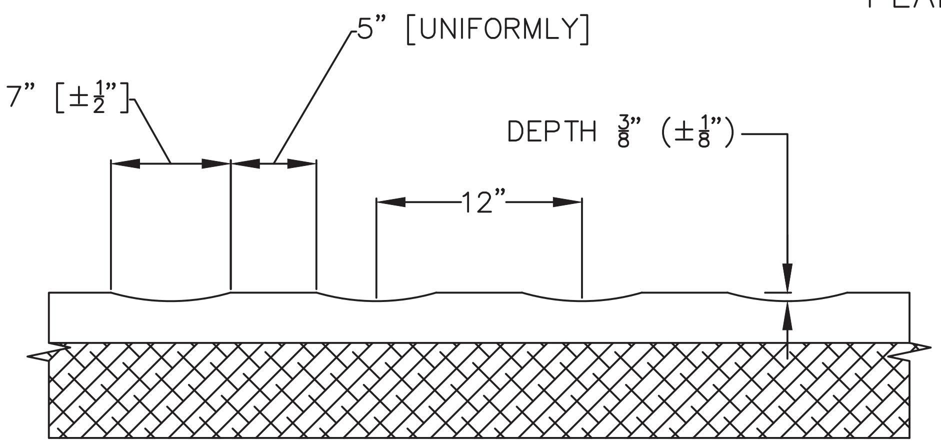


SHOULDER DETAIL

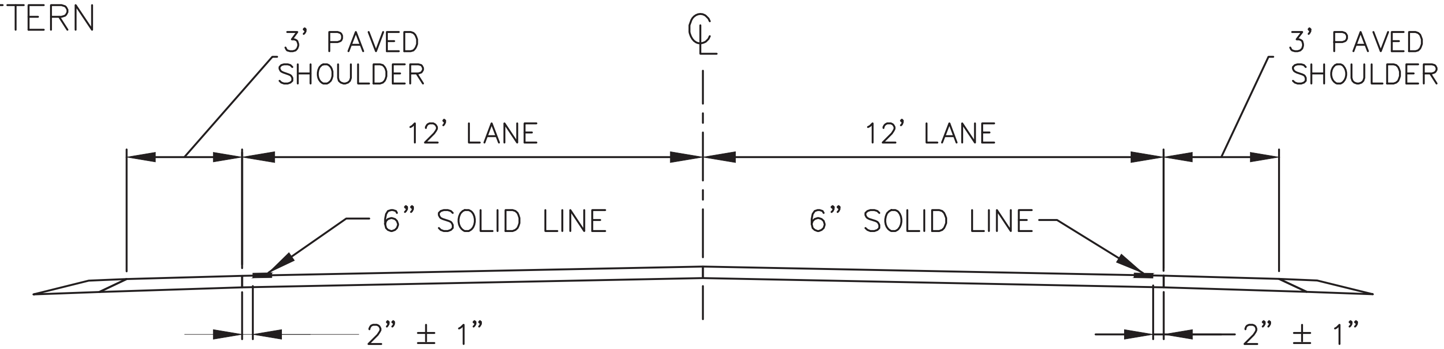
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	SIGNATURE ____ LIC.NO. 43825 TYPED NAME DETRICH R. FLESCH DATE 3/26/2020	APPROACH AND SHOULDER DETAILS	S.A.P. 079–608–016 S.P. 079–070–017 C.S.A.H. 8	SHEET 4 OF 6



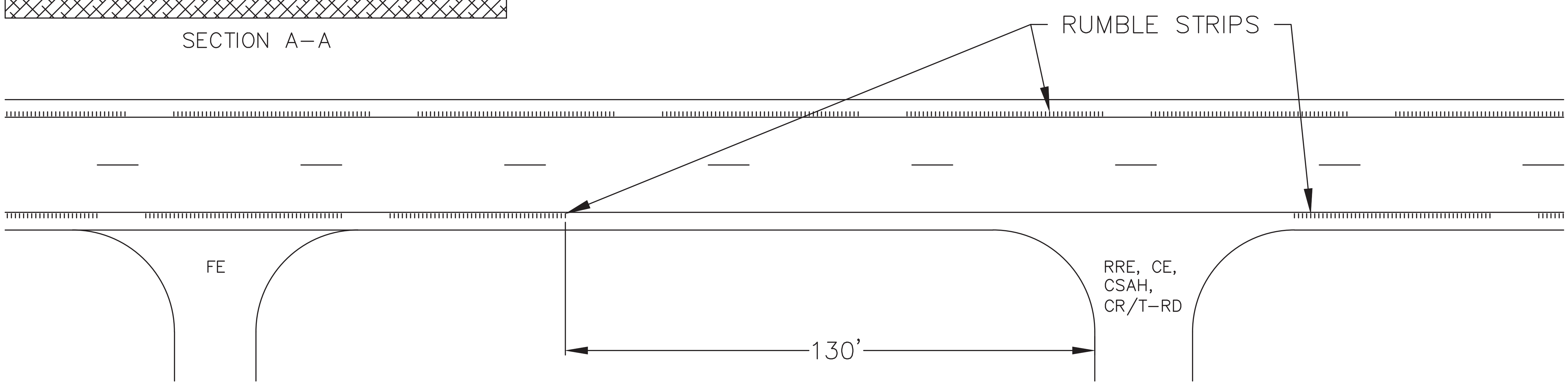
PLAN VIEW—INTERMITTENT PATTERN



SECTION A—A

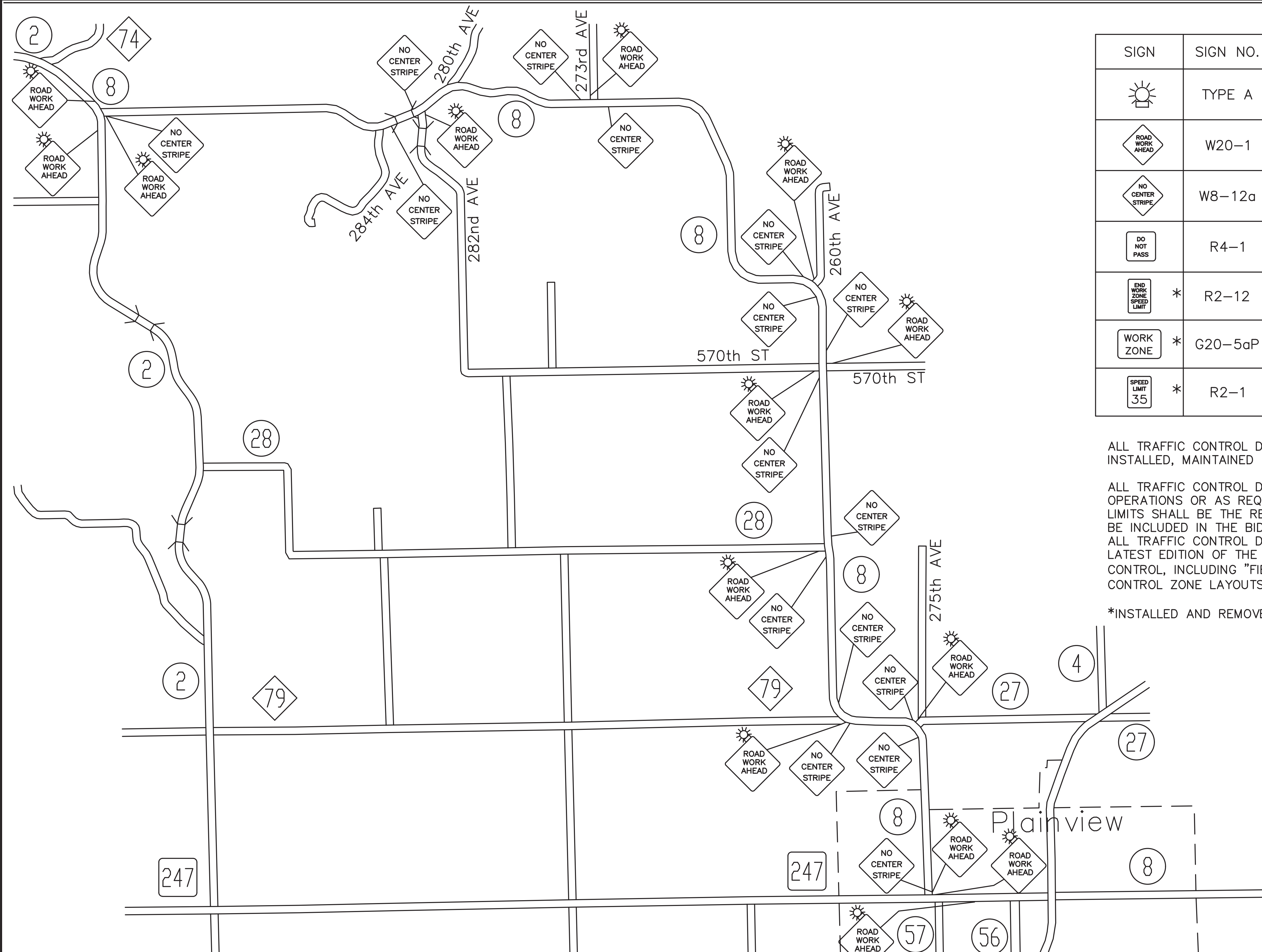


EDGE LINE LAYOUT



GAP AT ENTRANCE ROADS AND INSIDE RADIUS OF HORIZONTAL CURVES. NO RUMBLE STRIPS STA. 0+00 TO STA. 28+00

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA	SIGNATURE ______ LIC.NO. 43825 TYPED NAME DETRICH R. FLESCH DATE 3/26/2020	RUMBLE STRIP AND EDGE LINE DETAILS	S.A.P. 079—608—016 S.P. 079—070—017 C.S.A.H. 8	SHEET 5 OF 6



SIGN	SIGN NO.	SIZE	COLOR	NO.
	TYPE A	FLASHER	AMBER	14
ROAD WORK AHEAD	W20–1	48" X 48"	BL ON OR	14
NO CENTER STRIPE	W8–12a	48" X 48"	BL ON OR	16
DO NOT PASS	R4–1	18" X 24"	BL ON OR	27
END WORK ZONE SPEED LIMIT *	R2–12	36" X 54"	BL ON WH	4
WORK ZONE *	G20–5aP	36" X 24"	BL ON OR	4
SPEED LIMIT 35 *	R2–1	36" X 48"	BL ON WH	4

ALL TRAFFIC CONTROL DEVICES HEREIN SHALL BE FURNISHED, INSTALLED, MAINTAINED & REMOVED BY THE CONTRACTOR.

ALL TRAFFIC CONTROL DEVICES NECESSARY FOR CONSTRUCTION OPERATIONS OR AS REQUIRED BY THE ENGINEER, WITHIN THE PROJECT LIMITS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR & SHALL BE INCLUDED IN THE BID PRICE FOR TRAFFIC CONTROL.
ALL TRAFFIC CONTROL DEVICES SHALL BE IN CONFORMANCE WITH THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL, INCLUDING "FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS."

*INSTALLED AND REMOVED AS REQUIRED. SEE SPECIAL PROVISIONS.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA

SIGNATURE ____ LIC.NO. 43825
TYPED NAME DETRICH R. FLESCH DATE 3/26/2020

TRAFFIC CONTROL

S.A.P. 079-608-016 S.P. 079-070-017 C.S.A.H. 8

SHEET 6 OF 6

CITY OF PLAINVIEW, MINNESOTA
CITY COUNCIL RESOLUTION 2020-21
Approving Wabasha County SAP 079-608-016 and SP 079-070-017
Within the Corporate Limits of the City of Plainview

WHEREAS, plans for Wabasha County SAP 079-608-016 and SP 079-070-017 showing proposed construction and improvement of County State Aid Highway 8 within the limits of the City of Plainview as a State Aid and Federal Aid Project have been prepared and presented to the City.

NOW, THEREFORE, BE IT RESOLVED: That said plans be in all things approved.

Adopted _______________________.
(Date)

____
Mayor

Attest:

____
City Clerk

<u>CERTIFICATION</u>
I hereby certify that the above is a true and correct copy of a resolution duly passed, adopted and approved by the City Council of the City of Plainview on ___________________.

____
City Clerk

(Seal)

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA

RESOLUTION NO. 2020-19

RESOLUTION DISCONTINUING THE MUNICIPAL LIQUOR STORE

WHEREAS, the City of Plainview presently operated a municipal liquor store; and

WHEREAS, the City of Plainview desires to discontinue the municipal liquor store and entered into a purchase agreement to sell the liquor store to a private operator; and

WHEREAS, the closing on the sale of the liquor store is scheduled for August 31, 2020; and

WHEREAS, the City Council has adopted Ordinance 2020-04 for the purpose of repealing ordinances relating to the municipal liquor store and authorizing the issuance of private liquor licenses,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Plainview, effective September 15, 2020, the Municipal Liquor Store of the City of Plainview is hereby discontinued.

ADOPTED by the Plainview City Council on this 15th, Day of September, 2020:

____
Roger Ziebell, Mayor

ATTEST:

____
Carol Kujath, Deputy City Clerk

Executive Summary
City Council Special Meeting: September 15, 2020

AGENDA ITEM: Liquor Ordinance	**AGENDA SECTION:** New Business
PREPARED BY: Carol Kujath, Deputy Clerk	**AGENDA NO. 6.A.**
ATTACHMENTS: Ordinance No. 2020-04	**APPROVED BY: D.S.**
RECOMMENDED ACTION: **Motion** to approve the Ordinance No. 2020-04 amending Chapter 513 of the Liquor Code.	

SUMMARY
Amending City Code, Section 513 by deleting the entirety and replacing the same with the attached Ordinance No. 2020-04.

ORDINANCE NO. 2020 - 04

AN ORDINANCE OF THE CITY OF PLAINVIEW, MINNESOTA DELETING AND REPLACING IN ITS ENTIRETY CITY CODE CHAPTER 513 ENTITLED LIQUOR LICENSES

THE CITY COUNCIL OF THE CITY OF PLAINVIEW DOES ORDAIN AS FOLLOWS:

SECTION 1. Plainview City Code, Section 513 is hereby amended by deleting the entirety of Section 513 and replacing the same with the following:

513.1 Adoption of State Law by Reference. The provisions of M.S. Ch. 340A, as they may be amended from time to time, with reference to the definition of terms, conditions of operation, restrictions on consumption, provisions relating to sales, hours of sale, and all other matters pertaining to the retail sale, distribution, and consumption of intoxicating liquor and 3.2 percent malt liquor are hereby adopted by reference and are made a part of this Chapter as if set out in full. It is the intention of the City Council that all future amendments to M.S. Ch. 340A are hereby adopted by reference or referenced as if they had been in existence at the time this Chapter is adopted.

513.2 City May be More Restrictive Than State Law. The Council is authorized by the provisions of M.S. § 340A.509, as it may be amended from time to time, to impose, and has imposed in this chapter, additional restrictions on the sale and possession of alcoholic beverages within its limits beyond those contained in M.S. Ch. 340A, as it may be amended from time to time.

513.3 Definitions. In addition to the definitions contained in M. S. § 340A.101, as it may be amended from time to time, the following terms are defined for purposes of this ordinance:

LIQUOR, as used in this ordinance, without modification by the words "intoxicating" or "3.2 percent malt", includes both intoxicating liquor and 3.2 percent malt liquor.

RESTAURANT mean an eating facility, other than a hotel, under the control of a single proprietor or manager, where meals are regularly prepared on the premises, where full waitress/waiter table service is provided, where a customer orders food from printed menus and where the main food course is served and consumed while seated at a single location. To be a restaurant as defined by this section, an establishment shall have a license from the state as required by Minn. Stat. § 157.16, as it may be amended from time to time, and meet the definition of either a “small establishment,” “medium establishment” or “large establishment” as defined in Minn. Stat. § 157.16, subd. 3(d), as it may be amended from time to time. An establishment which serves prepackaged food that receives heat treatment and is served in the package or frozen pizza that is heated and served, shall not be considered to be a restaurant for purposes of this ordinance unless it meets the definitions of a “small establishment”, “medium establishment” or “large establishment”.

513.4 Nudity on the Premises of Licensed Establishment Prohibited.

A The City Council finds that it is in the best interests of the public health, safety, and general welfare of the people of the city that nudity is prohibited as provided in this section on the premises of any establishment licensed under this ordinance. This is to protect and assist the owners, operators, and employees of the establishment, as well as patrons and the public in general, from harm stemming from the physical immediacy and combination of alcohol, nudity, and sex. The Council especially intends to prevent any subliminal endorsement of sexual harassment or activities likely to lead to the possibility of various criminal conduct, including prostitution, sexual assault, and disorderly conduct. The Council also finds that the prohibition of nudity on the premises of any establishment licensed under this ordinance, as set forth in this section, reflects the prevailing community standards of the city.

B It is unlawful for any licensee to permit or allow any person or persons on the licensed premises when the person does not have his or her buttocks, anus, breasts, and genitals covered with a non-transparent material. It is unlawful for any person to be on the licensed premises when the person does not have his or her buttocks, anus, breasts, and genitals covered with a non-transparent material.

C A violation of this section is a misdemeanor punishable as provided by law, and is justification for revocation or suspension of any liquor, wine, or 3.2 percent malt liquor license or any other license issued under this ordinance or the imposition of a civil penalty under the provisions of Section 513.24.2.

513.5 Consumption in Public Places. No person shall consume intoxicating liquor or 3.2 percent malt liquor in a public park, on any public street, sidewalk, parking lot or alley, or in any public place other than on the premises of an establishment licensed under this ordinance, in a municipal liquor dispensary if one exists in the city, or where the consumption and display of liquor is lawfully permitted.

513.6 Raffles, Silent Auctions and Fund Raising Events for Charitable Purposes of Wine, Beer or Intoxicating Liquor. No person shall conduct a silent auction, raffle of other fund raising event pursuant to Minn. Stat. § 340A.707 with prizes or awards of wine, beer or intoxicating liquors without notifying the city clerk of the event at least ten days prior to the occurrence of the event. The event holder shall provide the city with the following information: the person or organization holding the event, the day, time and location of the event, type of fund raising event (silent auction, raffle or otherwise), type and amount of wine, beer, intoxicating liquor to be awarded as prizes, and the charitable purposes to which the event proceeds will be donated.

513.7 Number of Licenses Which May Be Issued.

513.7.1 On-Sale License Limit. The City of Plainview shall issue up to the number of on-sale liquor licenses allowed under Minn. Stat. § 340A.413, subd. 1, as may be amended from time to time.

513.7.2 Exclusions From On-Sale License Limit. Pursuant to M.S. § 340A.413, subd. 4, on-sale intoxicating liquor licenses may be issued to the following entities by the city, in addition to the number authorized by this section:

A Clubs, or congressionally chartered veterans organizations.

B Restaurants.

C Establishments that are issued licenses to sell wine under M.S. § 340A.404, subd. 5.

D Theaters that are issued licenses under M.S. § 340A.404;

E Hotels.

F Bowling Centers.

513.7.3 Off-Sale License Limit. The City of Plainview shall not issue more than four off-sale intoxicating liquor licenses. One off-sale intoxicating license shall be reserved for the owner(s) of the former municipal liquor store located at 218 W Broadway Street, through December 31, 2020, after which date the owner(s) of the former municipal liquor store shall have no right to such a license superior to other license applicants.

513.8 Term and Expiration of Licenses. Each license shall be issued for a maximum period of one year. All licenses, except temporary licenses, shall expire on December 31 of each year unless another date is provided by ordinance. All licenses shall expire on the same date. Temporary licenses expire according to their terms. Consumption and display permits issued by the Commissioner of Public Safety, and the accompanying city consent to the permit, shall expire on March 31 of each year.

513.9 Kinds of Liquor Licenses. The Council of a city that does not have a municipal liquor store is authorized to issue the following licenses and permits, up to the number specified in Section 513.7.

A 3.2 percent malt liquor on-sale licenses, which may be issued only to golf courses, restaurants, hotels, clubs, bowling centers, and establishments used exclusively for the sale of 3.2 percent malt liquor with the incidental sale of tobacco and soft drinks.

B 3.2 percent malt liquor off-sale license.

C Temporary 3.2 percent malt liquor licenses which may be issued only to a club, charitable, religious, or nonprofit organization.

D Off-sale intoxicating liquor licenses, which may be issued only to exclusive liquor stores or drug stores that have an off-sale license which was first issued on or before May 1, 1994. The fee for an off-sale intoxicating liquor license established by the Council under Section 10 shall not exceed $240 or a greater amount which may be permitted by Minn. Stat. § 340A.408, subd. 3, as it may be amended from time to time.

E On-sale intoxicating liquor licenses, which may be issued to the following establishments as defined by Minn. Stat. § 340A.101, as it may be amended from time to time, and this ordinance: hotels, restaurants, bowling centers, theaters, clubs or congressionally chartered veterans organizations, theaters and exclusive liquor stores. Club licenses may be issued only with the approval of the Commissioner of Public Safety. The fee for club licenses established by the Council under Section 10 of this ordinance shall not exceed the amounts provided for in Minn. Stat. § 340A.408, subd. 2(b) as it may be amended from time to time. The Council may in its sound discretion authorize a retail on-sale licensee to dispense intoxicating liquor off the licensed premises at a community festival held within the city under the provisions of Minn. Stat. § 340A.404, subd. 4(b) as it may be amended from time to time. The Council may in its sound discretion authorize a retail on-sale licensee to dispense intoxicating liquor off the licensed premises at any convention, banquet, conference, meeting, or social affair conducted on the premises of a sports, convention, or cultural facility owned by the city, under the provisions of Minn. Stat. § 340A.404, subd. 4(a) as it may be amended from time to time; however, the licensee is prohibited from dispensing intoxicating liquor to any person attending or participating in an amateur athletic event being held on the premises.

F Sunday on-sale intoxicating liquor licenses, only after authorization to do so by voter approval at a general or special election as provided by Minn. Stat. § 340A.504, subd. 3, as it may be amended from time to time. Sunday on-sale intoxicating liquor licenses may be issued only to a restaurant as defined in Section 3 of this ordinance, club, bowling center, or hotel which has a seating capacity of at least 30 persons, which holds an on-sale intoxicating liquor license, and which serves liquor only in conjunction with the service of food. The maximum fee for this license, which shall be established by the Council under the provisions of Section 10 of this ordinance, shall not exceed $200, or the maximum amount provided by Minn. Stat. § 340A.504, subd. 3(c) as it may be amended from time to time.

G Combination on-sale/off-sale intoxicating liquor licenses if the city has a population less than 10,000.

H Temporary on-sale intoxicating liquor licenses, with the approval of the Commissioner of Public Safety, which may be issued only in connection with a social event sponsored by a club, charitable, religious, or other nonprofit corporation that has existed for at least three years; a political committee registered under state law; or a state university. No license shall be for longer than four consecutive days, and the city shall issue no more than 12 days' worth of temporary licenses to any one organization in one calendar year.

I On-sale wine licenses, with the approval of the Commissioner of Public Safety to: theaters, restaurants that have facilities for seating at least 25 guests at one time and meet the criteria of Minn. Stat. § 340A.404, subd. 5, as it may be amended from time to time, and which meet the definition of restaurant in section 3; to licensed bed and breakfast facilities which meet the criteria in Minn. Stat. § 340A.4011, subd. 1, as it may be amended from time to time and to theaters that meet the criteria of Minn. Stat. § 340A.404, subd. 1(b) as it may be amended from time to time. The fee for an on-sale wine license established by the Council under the provisions of Section 10 of this ordinance, shall not exceed one-half of the license fee charged for an on-sale intoxicating liquor license. The holder of an on-sale wine license who also holds an on-sale 3.2 percent malt liquor license is authorized to sell malt liquor with a content over 3.2 percent (strong beer) without an additional license.

J One day consumption and display permits with the approval of the Commissioner of Public Safety to a nonprofit organization in conjunction with a social activity in the city sponsored by the organization.

K Approval of the issuance of a consumption and display permit by the Commissioner of Public Safety. The maximum amount of the additional fee which may be imposed by the Council on a person who has been issued a consumption and display permit under the provisions of Section 10 of this ordinance shall not exceed $300, or the maximum amount permitted by Minn. Stat. § 340A.414, subd. 6, as it may be amended from time to time. Consumption and display permits shall expire on March 31 of each year.

L Culinary class limited on-sale licenses may be issued to a business establishment not otherwise eligible for an on-sale intoxicating liquor license that, as part of its business, conducts culinary or cooking classes for which payment is made by each participant or advance reservation required. The license authorizes the licensee to furnish to each participant in each class, at no additional cost to the participant, up to a maximum of six ounces of wine or 12 ounces of intoxicating malt liquor, during and as part of the class, for consumption on the licensed premises only.

M Temporary off-sale wine licenses, with the approval of the Commission of Public Safety, may be issued for the off-sale of wine at an auction. A license issued under this subdivision authorizes the sale of only vintage wine of a brand and vintage that is not commonly being offered for sale by any wholesaler in Minnesota. The license may authorize the off-sale of wine for not more than three consecutive days provided not more than 600 cases of wine are sold at any auction. The licenses are subject to the terms, including license fee, imposed by Section 10.

N Brew pub on-sale intoxicating liquor or on-sale 3.2 percent malt liquor licenses, with the approval of the Commissioner of Public Safety, may be issued to brewers who operate a restaurant in their place of manufacture and who meet the criteria established at Minn. Stat. § 340A.24, as it may be amended from time to time. Sales under this license at on-sale may not exceed 3,500 barrels per year. If a brew pub licensed under this section possesses a license for off-sale under Section 9 (O) below, the brew pub's total combined retail sales at on-sale or off-sale may not exceed 3,500 barrels per year, provided that off-sales may not total more than 500 barrels.

O Brewer off-sale malt liquor licenses, with the approval of the Commissioner of Public Safety, may be issued to a brewer that is a licensee under Section 9 (N) above and otherwise meets the criteria established at Minn. Stat. § 340A.24, as it may be amended from time to time. Off-sale of malt liquor shall be limited to the legal hours for off-sale at exclusive liquor stores in the city. Malt liquor sold off-sale must be removed from the premises before the applicable off-sale closing time at exclusive liquor stores. All malt liquor sold under this license shall be packaged in the manner required by Minn. Stat. § 340A.285 as it may be amended from time to time. Sales under this license may not exceed 500 barrels per year. If a brewer licensed under this section possesses a license under Section 9 (N) above, the brewer's total retail sales at on-sale or off-sale may not exceed 3,500 barrels per year, provided that off-sales may not total more than 750 barrels.

Brewer off-sale malt liquor licenses may also be issued, with approval of the Commissioner, to a holder of a brewer's license under Minn. Stat. § 340A.301, subd. 6(c), (i) or (j) and meeting the criteria established by Minn. Stat. § 340A.28 as may be amended from time to time. The amount of malt liquor sold at off-sale may not exceed 750 barrels annually. Off-sale of malt liquor shall be limited to the legal hours for off-sale at exclusive liquor stores in the jurisdiction in which the brewer is located, and the malt liquor sold off-sale must be removed from the premises before the applicable off-sale closing time at exclusive liquor stores. Packaging of malt liquor for off-sale under this license must comply with section 340A.285.

P Brewer temporary on-sale intoxicating liquor licenses may be issued, with the approval of the Commissioner of Public Safety, to brewers who manufacture fewer than 3,500 barrels of malt liquor in a year for the on-sale of intoxicating liquor in connection with a social event within the municipality sponsored by the brewer.

Q A brewer taproom license, may be issued to the holder of a brewer's license under M.S. § 340A.301 Subd. 6(c), (i) or (j) as it may amended from time to time. A brewer's taproom license authorizes on-sale of malt liquor produced by the brewer for consumption on the premises of or adjacent to one brewery location owned by the brewer. A brewer may have only one taproom license and may not have an ownership interest in a brewer licensed under Minn. Stat. § 340A.301 Subd. 6(d) as it may be amended from time to time. A brewer taproom license may not be issued to a brewer that brews more than 250,000 barrels of malt liquor annually or a winery that produces more than 250,000 gallons of wine annually. Within ten days of issuing a brewer taproom license the City Clerk will inform the Commissioner of Public Safety of the licensee's name, address, trade name and the effective date and expiration date of the license. The City Clerk will inform the Commissioner of Public Safety of a license transfer, cancellation, suspension, or revocation during the license period.

R A cocktail room license may be issued to the holder of a state microdistillery license if at least 50 percent of the annual production of the licensee is processed and distilled on premises. A microdistillery cocktail room license authorizes on-sale of distilled liquor produced by the distiller for consumption on the premises of or adjacent to one distillery location owned by the distiller. The holder of a microdistillery cocktail room license may also hold a license to operate a restaurant at the distillery. No more than one cocktail room license may be issued to any distiller and a microdistillery cocktail room license may not be issued to any person having an ownership interest in a distillery licensed under Minn. Stat. § 340A.301 subd. 6 (a). No single entity may hold both a microdistillery cocktail room and taproom license and a microdistillery cocktail room and taproom license may not be co-located. Within ten days of the issuance of a microdistillery cocktail room license, the city shall inform the commissioner of public safety of the licensee's name and address and trade name, and the effective date and expiration date of the license. The city shall also inform the commissioner of public safety of a microdistillery cocktail room license transfer, cancellation, suspension, or revocation during the license period.

S A microdistiller off-sale license may be issued to the holder of a state microdistillery license if at least 50 percent of the annual production of the licensee is processed and distilled on premises. A microdistiller off-sale license authorizes off-sale of one 375 milliliter bottle per customer per day of product manufactured on-site provided the product is also available for distribution to wholesalers.

T A microdistiller temporary on-sale intoxicating liquor license may be issued to the holder of a state microdistillery license. A microdistillery temporary on-sale intoxicating liquor license authorizes on-sale of intoxicating liquor in connection with a social event within the city sponsored by the microdistillery.

513.10 License Fees; Pro Rata. Each license shall be issued for a maximum period of one year. All licenses, except temporary licenses, shall expire on December 31 of each year unless another date is provided by ordinance. All licenses shall expire on the same date. Temporary licenses expire according to their terms. Consumption and display permits issued by the Commissioner of Public Safety, and the accompanying city consent to the permit, shall expire on March 31 of each year.

513.10.1 Maximum Fee. No license or other fee established by the city shall exceed any limit established by Minn. Stat. Ch. 340A, as it may be amended from time to time, for a liquor license.

513.10.2 Fees Established by Ordinance or Resolution. The Council may establish from time to time in Chapter 800 of the City Code related to fees and fines, the fee for any of the liquor licenses it is authorized to issue. The license fee may not exceed the cost of issuing the license and other costs directly related to the enforcement of the liquor laws and this ordinance. No liquor license fee shall be increased without providing mailed notice of a hearing on the proposed increase to all affected licensees at least 30 days before the hearing.

513.10.3 Prorated Quarterly. The fee for all licenses, except temporary licenses, granted after the commencement of the license year shall be prorated on a quarterly basis.

513.10.4 Prompt Payment; Return. All license fees shall be paid in full at the time the application is filed with the city. If the application is denied, the license fee shall be returned to the applicant.

513.10.5 Pro Rata Refund. A refund of a pro rata share of an annual license fee may occur only if authorized by Minn. Stat. § 340A.408, subd. 5, as it may be amended from time to time.

513.10.6 Off-Sale License Fee Reduction. Off-sale intoxicating liquor licensees may request a reduction in their annual license fee by the amount specified in Minn. Stat. § 340A.408 if at the time of initial application or renewal they:

A Agree to have a private vendor approved by the city train all employees within 60 days of hire and annually thereafter in laws pertaining to the sale alcohol, the rules for identification checks, and the responsibilities of establishments serving intoxicating liquors;

B Post a policy requiring identification checks for all persons appearing to be 30 years old or less;

C Establish a written cash award and incentive program to award employees who catch underage drinkers and a written penalty program to punish employees in the event of a failed compliance check;

D Failure to abide by the provisions of this paragraph may result in suspension of the license until the conditions of the fee reduction are met and may result in suspension and/or revocation of the license pursuant to Section 513.23 of this ordinance.

513.11 Council Discretion to Grant or Deny a License. The Council in its sound discretion may either grant or deny the application for any license or for the transfer or renewal of any license. No applicant has a right to a license under this ordinance.

513.12 Application for License.

513.12.1 Form. Every application for a license issued under this ordinance shall be on a form provided by the city. Every application shall state the name of the applicant, the applicant's age, representations as to the applicant's character, with references as the Council may require, the type of license applied for, the business in connection with which the proposed license will operate and its location, a description of the premises, whether the applicant is owner and operator of the business, how long the applicant has been in that business at that place, and other information as the Council may require from time to time. An application for an on-sale intoxicating liquor license shall be in the form prescribed by the Commissioner of Public Safety and shall also contain the information required in this section. The form shall be verified and filed with the city. No person shall make a false statement in an application.

513.12.2 Financial Responsibility. Prior to the issuance of any license under this ordinance, the applicant shall demonstrate proof of financial responsibility as defined in Minn. Stat. § 340A.409, as it may be amended from time to time, with regard to liability under Minn. Stat. § 340A.801, as it may be amended from time to time. This proof will be filed with the city and the Commissioner of Public Safety. Any liability insurance policy filed as proof of financial responsibility under this section shall conform to Minn. Stat. § 340A.409, as it may be amended from time to time. Operation of a business which is required to be licensed by this ordinance without having on file with the city at all times effective proof of financial responsibility is a cause for revocation of the license.

513.13 Description of Premises. The application shall specifically describe the compact and contiguous premises within which liquor may be dispensed and consumed. The description may not include any parking lot or sidewalk.

513.14 Application for Renewal. At least 90 days before a license issued under this ordinance is to be renewed, an application for renewal shall be filed with the city. The decision whether or not to renew a license rests within the sound discretion of the Council. No licensee has a right to have the license renewed.

513.15 Transfer of License. No license issued under this ordinance may be transferred without the approval of the Council. Any transfer of stock of a corporate licensee is deemed to be a transfer of the license, and a transfer of stock without prior Council approval is a ground for revocation of the license. An application to transfer a license shall be treated the same as an application for a new license, and all of the provisions of this code applying to applications for a license shall apply.

513.16 Investigation.

513.16.1 Preliminary Background and Financial Investigation. On an initial application for a license, on an application for transfer of a license and, in the sound discretion of the Council that it is in the public interest to do so, on an application for renewal of a license, the city shall conduct a preliminary background and financial investigation of the applicant or it may contract with the Commissioner of Public Safety for the investigation. The applicant shall pay with the application an investigation fee of $500 which shall be in addition to any license fee. If the cost of the preliminary investigation is less than $500, the unused balance shall be returned to the applicant. The results of the preliminary investigation shall be sent to the Commissioner of Public Safety if the application is for an on-sale intoxicating liquor license or an on-sale wine license.

513.16.2 Comprehensive Background and Financial Investigation. If the results of a preliminary investigation warrant, in the sound discretion of the Council, a comprehensive background and financial investigation, the Council may either conduct the investigation itself or contract with the Commissioner of Public Safety for the investigation. The investigation fee for this comprehensive background and financial investigation to be paid by the applicant shall be $500, less any amount paid for the initial investigation if the investigation is to be conducted within the state, and $10,000, less any amount paid for the initial investigation, if the investigation is required outside the state. The unused balance of the fee shall be returned to the applicant whether or not the application is denied. The fee shall be paid in advance of any investigation and the amount actually expended on the investigation shall not be refundable in the event the application is denied. The results of the comprehensive investigation shall be sent to the Commissioner of Public Safety if the application is for an on-sale intoxicating liquor license or an on-sale wine license.

513.17 Hearing and Issuance. The Council shall investigate all facts set out in the application and not investigated in the preliminary or comprehensive background and financial investigations. Opportunity shall be given to any person to be heard for or against the granting of the license. After the investigation and hearing, the Council shall in its sound discretion grant or deny the application. No license shall become effective until the proof of financial security has been approved by the Commissioner of Public Safety.

513.18 Restrictions on Issuance.

513.18.1 Issuance to Applicant. Each license shall be issued only to the applicant for the premises described in the application.

513.18.2 One License. Not more than one license shall be directly or indirectly issued within the city to any one person.

513.18.3 Delinquent Taxes and Fees. No license shall be granted or renewed for operation on any premises on which taxes, assessments, utility charges, service charges, or other financial claims of the city are delinquent and unpaid.

513.18.4 Eligibility Under State Law. No license shall be issued for any place or any business ineligible for a license under state law.

513.18.5 Schools and Churches. No license shall be granted within 500 feet of any school or church. The distance is to be measured from the closest side of the church to the closest side of the structure on the premises within which liquor is to be sold.

513.19 Conditions of License. The failure of a licensee to meet any one of the conditions of the license specified below shall result in a suspension of the license until the condition is met.

A Within 90 days after employment, every person selling or serving liquor in an establishment which has an on-sale license shall receive training regarding the selling or serving of liquor to customers. The training shall be provided by an organization approved by the Council. Proof of training shall be provided by the licensee.

B Every licensee is responsible for the conduct of the place of business and the conditions of sobriety and order in it. The act of any employee on the licensed premises is deemed the act of the licensee as well, and the licensee shall be liable to all penalties provided by this ordinance and the law equally with the employee.

C Every licensee shall allow any peace officer, health officer, city employee, or any other person designated by the Council to conduct compliance checks and to otherwise enter, inspect, and search the premises of the licensee during business hours and after business hours during the time when customers remain on the premises without a warrant.

D No on-sale establishment shall display liquor to the public during hours when the sale of liquor is prohibited.

E Compliance with financial responsibility requirements of state law and of this ordinance is a continuing condition of any license.

F Failure by on off-sale intoxicating liquor license who has received a fee reduction pursuant to section 10 (f) of this ordinance to abide with the provisions of section 10 (f).

513.20 Hours and Days of Sale. The failure of a licensee to meet any one of the conditions of the license specified below shall result in a suspension of the license until the condition is met.

513.20.1 State Law Adopted. The hours of operation and days of sale shall be those set by Minn. Stat. § 340A.504, as it may be amended from time to time, except that the City Council may, by resolution or ordinance, provide for more restrictive hours than state law allows.

513.20.2 Consumption Prohibited. No person shall consume nor shall any on-sale licensee permit any consumption of intoxicating liquor or 3.2 percent malt liquor in an on-sale licensed premises more than 30 minutes after the time when a sale can legally occur.

513.20.3 Open Containers Prohibited. No on-sale licensee shall permit any glass, bottle, or other container containing intoxicating liquor or 3.2 percent malt liquor to remain upon any table, bar, stool, or other place where customers are served, more than 30 minutes after the time when a sale can legally occur.

513.20.4 Patrons Prohibited. No person, other than the licensee and any employee, shall remain on the on-sale licensed premises more than 30 minutes after the time when a sale can legally occur.

513.20.5 Penalty; License Revocation. Any violation of any condition of this section may be grounds for revocation or suspension of the license.

513.21 Minors on Premises.

513.21.1 Minors 18 and Under. No person under the age of 18 years shall be employed in any rooms constituting the place in which intoxicating liquors or 3.2 percent malt liquor are sold at retail on sale, except that persons under the age of 18 may be employed as musicians or to perform the duties of a bus person, host or dishwashing services in places defined as a restaurant, hotel, motel or other multi-purpose building serving food in rooms in which intoxicating liquors or 3.2 percent malt liquor are sold at retail on sale.

513.21.2 Employment Under Age 21. No person under the age of 21 years may enter a licensed establishment except to work, consume meals on premises that qualify as a restaurant, or attend social functions that are held in a portion of the premises where liquor is not sold.

513.22 Restrictions on Purchase and Consumption. No person shall mix or prepare liquor for consumption in any public place of business unless it has a license to sell on-sale, or a permit from the Commissioner of Public Safety under the provisions of Minn. Stat. § 340A.414, as it may be amended from time to time, which has been approved by the Council, and no person shall consume liquor in any such place.

513.23. Suspension and Revocation.

513.23.1 Council Action; Appeal. The Council shall either suspend for a period not to exceed 60 days or revoke any liquor license upon finding that the licensee has failed to comply with any applicable statute, regulation, or provision of this ordinance relating to liquor. Except in cases of lapse of proof of financial responsibility, no suspension or revocation shall take effect until the procedures of this section regarding notice and public hearing have been complied with.

513.23.2 Request for Suspension. A request for suspension or revocation of a license may be made by the City Administrator, City Attorney, or Chief of Police, and when so request, the City Council shall as soon as is practicable thereafter cause notice to be given to the licensee.

513.23.3 Notice. The notice shall be prepared by the City Clerk. It shall advise the licensee that the City Council has been requested to consider suspension or revocation of a license held by the licensee. It shall state the alleged cause, that the licensee is entitled to a public hearing before the Council if he or she notifies the Clerk, in writing of the licensee's desire that such a hearing be held and that such notification to the Clerk is received by the Clerk within five business days after service on the licensee of the original notice. The notice shall further state that the licensee will be informed of the date, time and place, that a procedure for the conduct of a public hearing has been set by the City Council, which procedure is available for inspection at the office of the Clerk and that if no request for a public hearing is made by the licensee, the City Council will proceed to consider and act upon the request to suspend or revoke the license as soon as is practicable after the expiration of the 5-day period.

513.23.4 Service of Notice. Service of the notice shall be in the manner for service of process in the District Court, except, that service may be made by a police officer or other employee of the City and, in the case of a non-resident licensee, by registered mail.

513.23.5 Public Hearing; Process. A public hearing shall be held at a regular, recessed or special meeting. The presiding officer shall make a statement as to the reason for the hearing.

He or she shall make every reasonable effort to ensure a fair and full presentation of the facts and arguments by the licensee and the City and counsel for each. The licensee shall be permitted to make an opening and closing statement, and shall be permitted to provide facts and evidence relevant to the license suspension or revocation. At the conclusion of the hearing, the Council shall make written findings of fact and conclusions regarding suspension or revocation of the licensee's license. A decision shall be made by the City Council within a reasonable time and not more than 20 days after the day the public hearing is closed.

513.23.6 Mandatory Revocation. If the City Council determines that the licensee has violated the terms of the license issued under this chapter by the commission of a felony related to the licensed activity, by the sale of alcoholic beverages while the license is under suspension, by the sale of intoxicating liquor where the only license is for 3.2 percent malt liquor, or has committed a violation of Section 4, the license shall be revoked.

513.23.7 Term of Suspension. The license shall be suspended by the Council after a finding under Code Section 513.23.1 that the licensee has failed to comply with any applicable statute, rule, or provision of this ordinance for at least the minimum periods as follows:

A For the first violation within any three-year period, at least one day suspension in addition to any criminal or civil penalties which may be imposed.

B For a second violation within any three-year period, at least three consecutive days suspension in addition to any criminal or civil penalties which may be imposed.

C For the third violation within any three-year period, at least seven consecutive days suspension in addition to any criminal or civil penalties which may be imposed.

D For a fourth violation within any three-year period, the license shall be revoked.

513.23.8 Dates of Suspension. The Council shall select the day or days during which the license will be suspended.

513.23.9 Proof of Financial Responsibility. Lapse of required proof of financial responsibility shall effect an immediate suspension of any license issued pursuant to this ordinance or state law without further action of the Council. Notice of cancellation or lapse of a current liquor liability policy shall also constitute notice to the licensee of the impending suspension of the license. The holder of a license who has received notice of lapse of required insurance or of suspension or revocation of a license may request a hearing thereon and, if a request is made in writing to the Clerk, a hearing before the Council shall be granted within ten days. Any suspension under this this Section shall continue until the Council determines that the financial responsibility requirements of state law and this ordinance have again been met.

513.23.10 Administrative Penalties. The provisions of 513.24 pertaining to administrative penalty may be imposed in addition to or in lieu of any suspension or revocation under this ordinance.

513.24. Penalties.

513.24.1 Criminal Penalty. Any person violating the provisions of this ordinance or Minn. Stat. Ch. 340A as it may be amended from time to time or any rules promulgated under that chapter as they may be amended from time to time is guilty of a misdemeanor and upon conviction shall be punished as provided by law.

513.24.2 Administrative Penalties. The Council shall impose a civil penalty of up to $2,000 for each violation of Minn. Stat. Ch. 340A, as it may be amended from time to time, and of this ordinance. Conviction of a violation in a court of law is not required in order for the Council to impose the civil penalty. The administrative penalty under this section may be imposed after a public hearing under Section 513.24. If no public hearing is held under that section, the licensee shall have the right to appeal any fine under this section to the City Council, who may affirm, reverse, or amend the administrative penalty. Non-payment of the penalty is grounds for suspension or revocation of the license. The term "violation" as used in Section 23 includes any and all violations of the provisions in this section, or of Minn. Stat. Ch. 340A, as it may be amended from time to time or any rules promulgated under that chapter as they may be amended from time to time. The number of violations shall be determined on the basis of the history of violations for the preceding three-year period. Revocation shall occur within 60 days following a violation for which revocation is imposed.

513.24.3 Minimum Administrative Penalty. The following is the minimum schedule of presumptive civil penalties which must be imposed in addition to any suspension unless the license is revoked:

A For the first violation within any three-year period, $500.

B For the second violation within any three-year period, $1,000.

C For the third and subsequent violations within any three-year period, $2,000.

SECTION 2. Effective Date. This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Passed by the City Council of the City of Plainview, Minnesota this ___ day of ____________________, 2020.

____

Roger Ziebell, Mayor

Attest:

____

MariClair Schneider, City Clerk

Introduction and Adoption:

Date: ________, 2020

Ayes: ____

Nays: ____

Absent: ____

Abstain ____

Date: _______________

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: September 15, 2020

AGENDA ITEM: 2021 Proposed Levy	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** 6.B.
ATTACHMENTS: Levy Spreadsheet, Resolution No. 2020-22	**APPROVED BY: D.T.**
RECOMMENDED ACTION: Motion to approve the Resolution setting the Proposed 2021 levy at $2,342,256 and setting the Truth in Taxation hearing date for December 8, 2020 at 6:00 p.m. at the Plainview Church of Christ.	

SUMMARY
Minnesota Statute 275.065 Subdivision 1(a) requires that each year, cities shall adopt the preliminary tax levy for taxes payable the following year and certify it to the county auditor by September 30. This proposed levy establishes a "ceiling" for the tax levy and allows the City the opportunity to reduce the levy after the ceiling is set until final certification in December.

It has been our past practice to establish the preliminary levy in September, as required by State Statute, and then work through the details of that budget in October and November when we have accurate valuation numbers from Wabasha County, as well as solid numbers on insurance increases, PERA rates for 2021, union contract negotiations, etc. The final budget is then presented for council approval at the December Truth in Taxation meeting. At this point, the levy amount can be reduced from the preliminary levy set, but it cannot be set any higher.

Staff has been working on the draft budget for several months. I have met with all department heads and as well as with David Schmidt, Interim City Administrator and David Todd, City Administrator. Ongoing review of individual department's operating and capital budgets will happen during October and November which will give the Council ample time to review and ask questions and make changes as they see necessary. The CIP and final budget will be considered for final adoption by the City Council in December after the Truth in Taxation hearing.

Staff has worked hard to control operational budgets and present a balanced budget in which revenues are expected to exceed expenditures. This budget also includes funds to plan for future infrastructure and capital improvement needs and to maintain adequate fund balances.

We have determined that the Proposed 2020 levy should be set at $2,342,256. This amount reflects an increase from the 2020 levy in the amount of $68,221.00 or 3%.

Several key factors were taken into consideration when recommending an increase in the 2021 levy. These factors include:

- Increases in health insurance expenses are based on the renewal of the BCBS Health Insurance plan for the Oct. 1, 2020 renewal year that council approved in August 2020, and which includes increased contributions for employee's dependent coverage. The Police Dept. has the largest number of employees eligible for the BCBS Health Insurance plan so that department sees the largest increases from this change. These numbers could be considerably less than anticipated if we don't have full participation in our health care plan. And as we previously discussed, the increase in tax base due to the decertification of parcels in the LeVan TIF District, offsets these increased health insurance expenses.
- No PERA rate increase–this is unknown at this time, but increases are expected to be minimal.
- Estimated 5% increase in Work Comp Ins.
- Estimated 3% increase in Liability/Property Ins.
- 3% Cost of living increase for all full-time employees. Union contracts end 12/31/20 and new contracts are in negotiations.
- Continue funding EDA at $48,500 for the 2021 year and add a position for a City Planner. Once a City Planner is in place, we will determine if we will continue contributions to the EDA. This gives EDA ample time to plan for future funding needs if necessary.
- Continue funding the street maintenance program at $80,000 a year plus an additional $20,000 for catch basin repairs. As discussed during our capital planning workshops, annual street maintenance extends the life of our streets and helps controls costs on our street reconstruction projects.
- Continue funding the capital improvement and street project funds at the same rate as 2020. This ensures that we can continue the Capital Improvement Plan created to ensure the long-term viability of our Street, Water and Sewer Infrastructure, as well as our capital equipment needs.
- The ambulance fund has been closed and the balance transferred back to the general fund.
- The liquor store sale is in process and when it is finalized, those funds will be transferred to the general fund.
- The 2010 GO Street Reconstruction Bond was paid off with water and sewer funds in 2020, which allowed our debt service levy to remain relatively steady even though we issued a new GO Bond in 2019 for the Downtown Lighting and Surface Project.
- It is crucial that we continue to rebuild the unassigned general fund balance. We have made some changes this year that will help bring our general fund balance closer to the amount established in our fund balance policy, but this is a long-term plan that we will need to look at every year to ensure we are maintaining significant fund balances. Not only does this affect our credit rating for future bond issues, but it indicates financial stability and good management practices. Accurate and complete budgeting provides sound legal, financial and ethical basis for city operations.

RECOMMENDATION

Staff recommends approval of a resolution setting the Proposed 2021 Levy and Setting the Truth in Taxation Hearing date of December 8, 2020 at 6:00 p.m.

PRELIMINARY 2020 Payable 2021 Tax Levy

Fund	Proposed Levy Amt
General	$1,570,645.00
Fire Relief	$16,200.00
Street Projects	$175,000.00
Capital Projects	$175,000.00
Library	$205,225.00
Debt Service	$200,186.00
	$2,342,256.00

2020 Final Levy	**$2,274,035.00**
2021 Prelim Levy	**$2,342,256.00**
3% Increase	**$68,221.00**

FINAL 2019 Payable 2020 Tax Levy

Fund	Proposed Levy Amt
General	$1,425,074.00
Fire Relief	$13,200.00
Street Projects	$175,000.00
Capital Projects	$175,000.00
Library	$196,419.00
Debt Service	$289,342.00
	$2,274,035.00

2021 General Fund Property Tax & LGA Funds

Gen Levy

Dept		Amt	LGA $835,140
41110	Council	$54,626.00	
41410	Elections	$1,500.00	
41500	Admin	$172,543.00	$278,380.00
42100	Police	$569,186.00	$278,380.00
42200	City Fire	$82,468.00	
42500	Emer Manage	$8,682.00	
43100	Public Works	$249,575.00	$278,380.00
43125	Ice/Snow	$110,321.00	
46500	EDA	$48,500.00	
49300	Other/Contrib	$17,800.00	
45127	Rec-Rink	$4,300.00	
45128	Rec-Pool	$70,883.00	
45200	Rec-Parks	$149,486.00	
49010	Cemetery	$30,775.00	
		$1,570,645.00	**$835,140.00**

2020 General Fund Property Tax & LGA Funds

Gen Levy

Dept		Amt	LGA $807,292
41110	Council	$41,297.00	
41410	Elections	$8,675.00	
41500	Admin	$229,091.00	$269,097.00
42100	Police	$488,200.00	$269,097.00
42200	City Fire	$64,447.00	
42500	Emer Manage	$3,212.00	
43100	Public Works	$194,428.00	$269,098.00
43125	Ice/Snow	$86,174.00	
46500	EDA	$48,500.00	
49300	Other/Contrib	$15,300.00	
45127	Rec-Rink	$4,200.00	
45128	Rec-Pool	$66,437.00	
45200	Rec-Parks	$141,909.00	
49020	Amb	$0.00	
49010	Cemetery	$33,204.00	
		$1,425,074.00	**$807,292.00**

CITY OF PLAINVIEW, MN
CITY COUNCIL

RESOLUTION 2020-22

RESOLUTION APPROVING THE PRELIMINARY 2020 TAX LEVY, COLLECTIBLE IN 2021

BE IT RESOLVED by the City Council of the City of Plainview, County of Wabasha, Minnesota, that the following sums of money be levied for the current year, collectible in 2021, upon taxable property in the City of Plainview, in these maximum amounts, for the following purposes:

Fund/Account Name	**Preliminary Levy Amount**
General	$1,570,645
Fire Relief	$16,200
Street Project Fund	$175,000
Capital Project Fund	$175,000
Library	$205,225
Debt Service	$200,186
TOTAL	**$2,342,256**

The City Clerk is hereby instructed to transmit a copy of this resolution to the County Auditor of Wabasha County, Minnesota.

ADOPTED by the Plainview City Council on this 15th day of September 2020.

____
Roger Ziebell, Mayor

ATTEST:

____
Carol Kujath, Deputy City Clerk

Executive Summary
City Council Special Meeting: September 15, 2020

AGENDA ITEM:	2020 Street & Utility Improvements Pay Application- Alcon Excavation	**AGENDA SECTION:** New Business
PREPARED BY:	Brian Malm, Bolton and Menk	**AGENDA NO.** 6.C.
ATTACHMENTS:	Memo and Pay Estimate	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Pay Estimate No. 3 to Alcon Excavating in the amount of $313,365.67.		

SUMMARY
See Memo from Brian Malm

BOLTON & MENK

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

August 26, 2020

Ross Badger
Alcon Excavating, Inc.
2258 Marion Road SE
Rochester, MN 55904

RE: 2020 Street & Utility Improvements
City of Plainview
Project No.: H19.119930

Dear Mr. Badger:

Enclosed is Contractor's Estimate No. 3 in the amount of $313,365.67.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

To ensure prompt processing of your pay request, please include two current copies of the MPCA Construction Storm Water Permit Inspection Log Form that you are required to maintain. You will need to attach them with the pay application in the DocuSign system.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, P.E.
City Engineer

Enclosures

cc: MariClair Schneider, City Clerk, City of Plainview
David Schmidt, Interim City Administrator, City of Plainview

CONTRACTOR'S PAY REQUEST 2020 STREET & UTILITY IMPROVEMENTS CITY OF PLAINVIEW BMI PROJECT NO. H19.119930 BOLTON & MENK Real People. Real Solutions.	DISTRIBUTION: CONTRACTOR (1) OWNER (1) ENGINEER (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$2,127,250.01
TOTAL, COMPLETED WORK TO DATE	$593,022.30
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$593,022.30
RETAINED PERCENTAGE (5.0%)	$29,651.12
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$563,371.19
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$250,005.52
PAY CONTRACTOR AS ESTIMATE NO. 3	$313,365.67

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: ALCON EXCAVATING, INC.
2258 MARION ROAD SE
ROCHESTER, MN 55904

By ____
Name Title

Date ____

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 2900 43RD STREET NW, STE 100, ROCHESTER, MN 55901

By ____, CONSULTING ENGINEER
Brian Malm, PE

Date ____

APPROVED FOR PAYMENT:
OWNER:

By: ____
MariClair Schneider City Clerk Date

Pay Request No.: 3

2020 STREET & UTILITY IMPROVEMENTS

BOLTON & MENK

Real People. Real Solutions.

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH SATURDAY, AUGUST 15, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
1	MOBILIZATION	$266,189.60	1.00	L S	$266,189.60	0.25	L S	$66,547.40	0.35	L S	$93,166.36
2	CLEARING	$303.00	26.00	TREE	$7,878.00	32.00	TREE	$9,696.00	32.00	TREE	$9,696.00
3	GRUBBING	$76.00	26.00	TREE	$1,976.00	1.00	TREE	$76.00	6.00	TREE	$456.00
4	CLEARING	$20.00	2.00	SHRUB	$40.00	0.00	SHRUB	$0.00	0.00	SHRUB	$0.00
5	GRUBBING	$11.00	2.00	SHRUB	$22.00	0.00	SHRUB	$0.00	0.00	SHRUB	$0.00
6	SALVAGE MAIL BOX SUPPORT	$38.00	23.00	EACH	$874.00	0.00	EACH	$0.00	0.00	EACH	$0.00
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	$1.78	1,118.00	L F	$1,990.04	0.00	L F	$0.00	0.00	L F	$0.00
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	$4.80	826.00	LF	$3,964.80	0.00	LF	$0.00	0.00	LF	$0.00
9	REMOVE CURB AND GUTTER	$5.70	5,121.00	L F	$29,189.70	2,066.00	L F	$11,776.20	3,656.00	L F	$20,839.20
10	REMOVE TWO-RAIL FENCE	$14.50	50.00	L F	$725.00	0.00	L F	$0.00	0.00	L F	$0.00
11	SALVAGE POST & ROPE FENCE	$18.00	10.00	L F	$180.00	0.00	L F	$0.00	0.00	L F	$0.00
12	REMOVE CONCRETE DRIVEWAY PAVEMENT	$5.25	1,196.00	S Y	$6,279.00	0.00	S Y	$0.00	1,076.00	S Y	$5,649.00
13	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	$3.60	57.00	S Y	$205.20	0.00	S Y	$0.00	0.00	S Y	$0.00
14	REMOVE BITUMINOUS PAVEMENT	$2.22	10,674.00	S Y	$23,696.28	6,972.00	S Y	$15,477.84	10,101.00	S Y	$22,424.22
15	REMOVE CONCRETE WALK	$1.00	6,150.00	S F	$6,150.00	0.00	S F	$0.00	6,110.00	S F	$6,110.00
16	SALVAGE CONCRETE PAVERS	$2.50	275.00	S F	$687.50	0.00	S F	$0.00	0.00	S F	$0.00
17	GEOTEXTILE FABRIC TYPE 5	$1.06	9,549.00	S Y	$10,121.94	0.00	S Y	$0.00	2,606.00	S Y	$2,762.36
18	COMMON EXCAVATION (P)	$10.20	9,043.00	C Y	$92,238.60	0.00	C Y	$0.00	2,393.00	C Y	$24,408.60
19	SUBGRADE EXCAVATION (EV)	$12.30	845.00	C Y	$10,393.50	0.00	C Y	$0.00	77.00	C Y	$947.10
20	SELECT GRANULAR BORROW (CV) (P)	$18.10	3,877.00	C Y	$70,173.70	0.00	C Y	$0.00	925.00	C Y	$16,742.50
21	STABILIZING AGGREGATE (CV)	$15.30	845.00	C Y	$12,928.50	0.00	C Y	$0.00	77.00	C Y	$1,178.10
22	AGGREGATE SURFACING CLASS 2	$18.00	256.00	TON	$4,608.00	0.00	TON	$0.00	0.00	TON	$0.00
23	STREET SWEEPER (WITH PICKUP BROOM)	$125.00	32.00	HOUR	$4,000.00	0.00	HOUR	$0.00	2.00	HOUR	$250.00
24	EXPLORATORY EXCAVATION	$125.00	10.00	HOUR	$1,250.00	2.00	HOUR	$250.00	2.00	HOUR	$250.00
25	AGGREGATE BASE (CV) CLASS 5 (P)	$22.45	2,875.00	C Y	$64,543.75	0.00	C Y	$0.00	585.00	C Y	$13,133.25
26	BITUMINOUS PATCH SPECIAL 1	$44.00	758.00	S Y	$33,352.00	0.00	S Y	$0.00	0.00	S Y	$0.00
27	BITUMINOUS PATCH SPECIAL 2	$30.00	73.00	S Y	$2,190.00	0.00	S Y	$0.00	0.00	S Y	$0.00
28	BITUMINOUS PATCH SPECIAL 3	$40.00	143.00	S Y	$5,720.00	0.00	S Y	$0.00	0.00	S Y	$0.00
29	BITUMINOUS PATCH SPECIAL 4	$40.00	257.00	S Y	$10,280.00	0.00	S Y	$0.00	0.00	S Y	$0.00
30	MILL BITUMINOUS SURFACE	$4.05	1,652.00	S Y	$6,690.60	0.00	S Y	$0.00	0.00	S Y	$0.00
31	BITUMINOUS MATERIAL FOR TACK COAT	$0.01	503.00	GAL	$5.03	0.00	GAL	$0.00	0.00	GAL	$0.00
32	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 1.5" THICK (P)	$8.00	10,049.00	S Y	$80,392.00	0.00	S Y	$0.00	0.00	S Y	$0.00
33	TYPE SP 9.5 WEARING COURSE MIXTURE (3;B) 2" THICK (P)	$11.64	1,723.00	S Y	$20,055.72	0.00	S Y	$0.00	0.00	S Y	$0.00
34	TYPE SP 12.5 WEARING COURSE MIXTURE (3;C) 2.5" THICK (P)	$13.40	10,049.00	S Y	$134,656.60	0.00	S Y	$0.00	0.00	S Y	$0.00
35	4" CONCRETE WALK	$4.55	6,164.00	S F	$28,046.20	0.00	S F	$0.00	0.00	S F	$0.00
36	6" CONCRETE WALK	$6.45	346.00	S F	$2,231.70	0.00	S F	$0.00	0.00	S F	$0.00
37	CONCRETE CURB AND GUTTER DESIGN B618	$13.40	4,959.00	L F	$66,450.60	0.00	L F	$0.00	0.00	L F	$0.00
38	CONCRETE CURB AND GUTTER DESIGN D418	$30.35	44.00	L F	$1,335.40	0.00	L F	$0.00	0.00	L F	$0.00
39	6" CONCRETE DRIVEWAY PAVEMENT	$54.60	1,311.00	S Y	$71,580.60	0.00	S Y	$0.00	0.00	S Y	$0.00
40	7" CONCRETE VALLEY GUTTER	$68.75	107.00	S Y	$7,356.25	0.00	S Y	$0.00	0.00	S Y	$0.00
41	TRUNCATED DOMES	$52.60	96.00	S F	$5,049.60	0.00	S F	$0.00	0.00	S F	$0.00
42	REINSTALL CONCRETE PAVERS	$10.50	275.00	S F	$2,887.50	0.00	S F	$0.00	0.00	S F	$0.00
43	REINSTALL POST & ROPE FENCE	$57.82	10.00	L F	$578.20	0.00	L F	$0.00	0.00	L F	$0.00
44	INSTALL TWO-RAIL WOOD FENCE	$23.12	50.00	L F	$1,156.00	0.00	L F	$0.00	0.00	L F	$0.00
45	INSTALL MAIL BOX SUPPORT	$100.00	23.00	EACH	$2,300.00	0.00	EACH	$0.00	0.00	EACH	$0.00
46	TEMPORARY MAIL BOX BANK	$900.00	1.00	L S	$900.00	0.25	L S	$225.00	0.25	L S	$225.00
47	TRAFFIC CONTROL	$6,575.00	1.00	L S	$6,575.00	0.25	L S	$1,643.75	0.35	L S	$2,301.25
48	STABILIZED CONSTRUCTION EXIT	$1,323.00	1.00	L S	$1,323.00	0.00	L S	$0.00	0.00	L S	$0.00
49	EROSION CONTROL SUPERVISOR	$1,445.00	1.00	L S	$1,445.00	0.00	L S	$0.00	0.00	L S	$0.00
50	AMENDED TOPSOIL BORROW (LV)	$28.85	2,350.00	C Y	$67,797.50	0.00	C Y	$0.00	0.00	C Y	$0.00

2020 STREET & UTILITY IMPROVEMENTS

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CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH SATURDAY, AUGUST 15, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
51	SEED, FERTILIZE, & HYDROMULCH	$1.50	7,926.00	SY	$11,889.00	0.00	SY	$0.00	0.00	SY	$0.00
52	SEED, FERTILIZE, & EROSION CONTROL BLANKETS CATEGORY 3	$2.00	2,141.00	S Y	$4,282.00	0.00	S Y	$0.00	0.00	S Y	$0.00
53	REINSTALL ROCK SWALE	$64.25	9.00	S Y	$578.25	0.00	S Y	$0.00	0.00	S Y	$0.00
54	LANDSCAPING ALLOWANCE	$1.00	15,000.00	UNIT	$15,000.00	0.00	UNIT	$0.00	0.00	UNIT	$0.00
55	CONSTRUCTION ALLOWANCE	$1.00	50,000.00	UNIT	$50,000.00	0.00	UNIT	$0.00	0.00	UNIT	$0.00
56	REMOVE MANHOLE (SANITARY)	$360.00	9.00	EACH	$3,240.00	3.00	EACH	$1,080.00	6.00	EACH	$2,160.00
57	REMOVE SEWER PIPE (SANITARY)	$4.50	2,141.00	L F	$9,634.50	452.00	L F	$2,034.00	1,307.00	L F	$5,881.50
58	AGGREGATE FOUNDATION	$15.00	723.00	TON	$10,845.00	0.00	TON	$0.00	0.00	TON	$0.00
59	CONNECT TO EXISTING SANITARY SEWER	$355.00	6.00	EACH	$2,130.00	1.00	EACH	$355.00	5.00	EACH	$1,775.00
60	CONNECT TO EXISTING MANHOLE (SANITARY)	$500.00	1.00	EACH	$500.00	0.00	EACH	$0.00	0.00	EACH	$0.00
61	8"X6" PVC WYE	$290.00	40.00	EACH	$11,600.00	4.00	EACH	$1,160.00	16.00	EACH	$4,640.00
62	LATERAL CONNECTION LINER	$3,745.00	3.00	EACH	$11,235.00	0.00	EACH	$0.00	0.00	EACH	$0.00
63	LATERAL REINSTATEMENT-ANY SIZE	$177.00	3.00	EACH	$531.00	0.00	EACH	$0.00	0.00	EACH	$0.00
64	TRIM PROTRUDING TAP-ANY SIZE/MATERIAL	$10.20	3.00	EACH	$30.60	0.00	EACH	$0.00	0.00	EACH	$0.00
65	8" PVC PIPE SEWER	$42.00	2,235.00	L F	$93,870.00	448.00	L F	$18,816.00	1,285.00	L F	$53,970.00
66	6" PVC SANITARY SERVICE PIPE	$19.50	1,575.00	L F	$30,712.50	104.00	L F	$2,028.00	611.00	L F	$11,914.50
67	8" CIPP LINING	$67.25	201.00	L F	$13,517.25	0.00	L F	$0.00	0.00	L F	$0.00
68	CASTING ASSEMBLY (SANITARY)	$600.00	11.00	EACH	$6,600.00	0.00	EACH	$0.00	0.00	EACH	$0.00
69	ADJUST FRAME AND RING CASTING	$479.00	11.00	EACH	$5,269.00	0.00	EACH	$0.00	0.00	EACH	$0.00
70	CONSTRUCT MANHOLE DESIGN 4007	$392.00	94.20	L F	$36,926.40	33.00	L F	$12,936.00	67.20	L F	$26,342.40
71	SANITARY SEWER I&I BARRIER	$170.00	11.00	EACH	$1,870.00	0.00	EACH	$0.00	0.00	EACH	$0.00
72	SANITARY SEWER TRACER WIRE SYSTEM (HILLCREST 2ND ADDI	$2,660.00	1.00	EACH	$2,660.00	0.00	EACH	$0.00	0.00	EACH	$0.00
73	SANITARY SEWER TRACER WIRE SYSTEM (2ND STREET SW)	$2,500.00	1.00	EACH	$2,500.00	0.00	EACH	$0.00	0.00	EACH	$0.00
74	REMOVE GATE VALVE AND BOX	$180.00	6.00	EACH	$1,080.00	3.00	EACH	$540.00	3.00	EACH	$540.00
75	REMOVE HYDRANT	$360.00	3.00	EACH	$1,080.00	1.00	EACH	$360.00	1.00	EACH	$360.00
76	REMOVE WATERMAIN	$7.00	1,933.00	L F	$13,531.00	437.00	L F	$3,059.00	477.00	L F	$3,339.00
77	ABANDON WATERMAIN	$1.98	842.00	L F	$1,667.16	0.00	L F	$0.00	0.00	L F	$0.00
78	TEMPORARY WATER SERVICE (HILLCREST 2ND ADDITION)	$3,000.00	1.00	EACH	$3,000.00	0.00	EACH	$0.00	1.00	EACH	$3,000.00
79	TEMPORARY WATER SERVICE (2ND STREET SW)	$3,000.00	1.00	EACH	$3,000.00	0.00	EACH	$0.00	0.50	EACH	$1,500.00
80	TEMPORARY WATER SERVICE CONNECTION AT CURB STOP	$285.00	5.00	EACH	$1,425.00	0.00	EACH	$0.00	1.00	EACH	$285.00
81	CONNECT TO EXISTING WATER MAIN	$1,245.00	8.00	EACH	$9,960.00	4.00	EACH	$4,980.00	6.00	EACH	$7,470.00
82	HYDRANT, 9 FT BURY	$4,625.00	1.00	EACH	$4,625.00	1.00	EACH	$4,625.00	1.00	EACH	$4,625.00
83	HYDRANT, 8 FT BURY	$4,210.00	3.00	EACH	$12,630.00	0.00	EACH	$0.00	1.00	EACH	$4,210.00
84	ADJUST VALVE BOX	$180.00	11.00	EACH	$1,980.00	0.00	EACH	$0.00	0.00	EACH	$0.00
85	1" CORPORATION STOP	$288.00	44.00	EACH	$12,672.00	4.00	EACH	$1,152.00	21.00	EACH	$6,048.00
86	1-1/2" CORPORATION STOP	$337.00	1.00	EACH	$337.00	0.00	EACH	$0.00	0.00	EACH	$0.00
87	6" GATE VALVE AND BOX	$1,308.00	4.00	EACH	$5,232.00	2.00	EACH	$2,616.00	4.00	EACH	$5,232.00
88	8" GATE VALVE AND BOX	$1,785.00	8.00	EACH	$14,280.00	2.00	EACH	$3,570.00	7.00	EACH	$12,495.00
89	1" CURB STOP AND BOX	$317.00	44.00	EACH	$13,948.00	3.00	EACH	$951.00	20.00	EACH	$6,340.00
90	1-1/2" CURB STOP AND BOX	$510.00	1.00	EACH	$510.00	0.00	EACH	$0.00	0.00	EACH	$0.00
91	VALVE BOX TOP SECTION & CAP	$174.00	9.00	EACH	$1,566.00	0.00	EACH	$0.00	0.00	EACH	$0.00
92	1" TYPE K COPPER PIPE	$20.88	1,609.00	L F	$33,595.92	80.00	L F	$1,670.40	545.00	L F	$11,379.60
93	1 1/2" TYPE K COPPER PIPE	$38.00	20.00	L F	$760.00	0.00	L F	$0.00	0.00	L F	$0.00
94	6" PVC WATERMAIN	$23.00	90.00	L F	$2,070.00	20.00	L F	$460.00	45.00	L F	$1,035.00
95	8" PVC WATERMAIN	$30.00	2,531.00	L F	$75,930.00	559.00	L F	$16,770.00	1,645.00	L F	$49,350.00
96	8" PVC WATERMAIN (TRENCHLESS)	$75.45	190.00	L F	$14,335.50	190.00	L F	$14,335.50	190.00	L F	$14,335.50
97	2" INSULATION	$55.00	11.00	S Y	$605.00	7.50	S Y	$412.50	11.00	S Y	$605.00
98	WATERMAIN FITTINGS	$1.00	1,691.00	L B	$1,691.00	440.00	L B	$440.00	1,188.00	L B	$1,188.00
99	EXCAVATE AND INSULATE WATERMAIN (4" INSULATION)	$24.10	290.00	L F	$6,989.00	0.00	L F	$0.00	0.00	L F	$0.00
100	WATERMAIN TRACER WIRE SYSTEM (HILLCREST 2ND ADDITION)	$3,615.00	1.00	EACH	$3,615.00	0.00	EACH	$0.00	0.00	EACH	$0.00
101	WATERMAIN TRACER WIRE SYSTEM (2ND STREET SW)	$2,707.00	1.00	EACH	$2,707.00	0.00	EACH	$0.00	0.00	EACH	$0.00

Pay Request No.: 3

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102	REMOVE CONCRETE APRON	$300.00	1.00	EACH	$300.00	0.00	EACH	$0.00	0.00	EACH	$0.00
103	REMOVE METAL APRON	$120.00	2.00	EACH	$240.00	1.00	EACH	$120.00	1.00	EACH	$120.00
104	REMOVE MANHOLE (STORM)	$412.00	6.00	EACH	$2,472.00	3.00	EACH	$1,236.00	3.00	EACH	$1,236.00
105	REMOVE CATCH BASIN	$275.00	9.00	EACH	$2,475.00	1.00	EACH	$275.00	1.00	EACH	$275.00
106	ABANDON PIPE SEWER (STORM)	$18.05	435.00	EACH	$7,851.75	0.00	EACH	$0.00	0.00	EACH	$0.00
107	REMOVE SEWER PIPE (STORM)	$11.75	969.00	L F	$11,385.75	142.00	L F	$1,668.50	142.00	L F	$1,668.50
108	12" RC PIPE APRON	$1,000.00	1.00	EACH	$1,000.00	0.00	EACH	$0.00	0.00	EACH	$0.00
109	15" RC PIPE APRON	$940.00	2.00	EACH	$1,880.00	0.00	EACH	$0.00	0.00	EACH	$0.00
110	30" RC PIPE APRON	$1,775.00	1.00	EACH	$1,775.00	1.00	EACH	$1,775.00	1.00	EACH	$1,775.00
111	6" PERF PVC PIPE DRAIN	$11.85	4,957.00	L F	$58,740.45	0.00	L F	$0.00	1,385.00	L F	$16,412.25
112	6" PVC PIPE DRAIN CLEANOUT	$235.00	23.00	EACH	$5,405.00	0.00	EACH	$0.00	0.00	EACH	$0.00
113	SUMP PUMP SERVICE	$540.00	46.00	EACH	$24,840.00	0.00	EACH	$0.00	0.00	EACH	$0.00
114	CONNECT TO EXISTING STORM SEWER	$288.00	4.00	EACH	$1,152.00	4.00	EACH	$1,152.00	4.00	EACH	$1,152.00
115	CONNECT INTO EXISTING DRAINAGE STRUCTURE	$720.00	1.00	EACH	$720.00	0.00	EACH	$0.00	0.00	EACH	$0.00
116	8" PIPE SEWER	$32.60	16.00	L F	$521.60	13.00	L F	$423.80	13.00	L F	$423.80
117	12" PIPE SEWER	$33.50	680.00	L F	$22,780.00	0.00	L F	$0.00	623.00	L F	$20,870.50
118	15" PIPE SEWER	$37.70	321.00	L F	$12,101.70	53.00	L F	$1,998.10	302.00	L F	$11,385.40
119	18" PIPE SEWER	$53.25	38.00	L F	$2,023.50	0.00	L F	$0.00	0.00	L F	$0.00
120	24" PIPE SEWER	$62.25	63.00	L F	$3,921.75	61.00	L F	$3,797.25	61.00	L F	$3,797.25
121	30" PIPE SEWER	$69.00	498.00	L F	$34,362.00	498.00	L F	$34,362.00	498.00	L F	$34,362.00
122	CASTING ASSEMBLY (STORM)	$655.00	27.00	EACH	$17,685.00	0.00	EACH	$0.00	0.00	EACH	$0.00
123	ADJUST FRAME AND RING CASTING (STORM)	$360.00	27.00	EACH	$9,720.00	0.00	EACH	$0.00	0.00	EACH	$0.00
124	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	$745.00	7.00	L F	$5,215.00	5.01	L F	$3,732.45	5.01	L F	$3,732.45
125	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	$615.00	21.70	L F	$13,345.50	7.87	L F	$4,840.05	15.71	L F	$9,661.65
126	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	$721.00	5.10	L F	$3,677.10	0.00	L F	$0.00	4.10	L F	$2,956.10
127	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	$754.00	21.20	L F	$15,984.80	6.79	L F	$5,119.66	11.29	L F	$8,512.66
128	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (R-1)	$530.00	50.30	L F	$26,659.00	2.21	L F	$1,171.30	23.91	L F	$12,672.30
129	STORM SEWER EXTERNAL SEAL	$300.00	27.00	EACH	$8,100.00	0.00	EACH	$0.00	0.00	EACH	$0.00
130	RECONSTRUCT DRAINAGE STRUCTURE	$560.00	2.00	L F	$1,120.00	0.00	L F	$0.00	0.00	L F	$0.00
131	RANDOM RIPRAP CLASS III	$48.00	39.00	TON	$1,872.00	0.00	TON	$0.00	0.00	TON	$0.00
132	TURF REINFORCEMENT MAT - TYPE SCOUR STOP	$8.10	80.00	S F	$648.00	0.00	S F	$0.00	0.00	S F	$0.00
133	STORM DRAIN INLET PROTECTION	$131.00	30.00	EACH	$3,930.00	8.00	EACH	$1,048.00	8.00	EACH	$1,048.00
134	SILT FENCE; TYPE MS	$2.00	421.00	L F	$842.00	201.00	L F	$402.00	201.00	L F	$402.00
135	ROCK CHECK	$135.00	32.00	EACH	$4,320.00	0.00	EACH	$0.00	0.00	EACH	$0.00
136	REMOVE CATCH BASIN	$360.00	5.00	EACH	$1,800.00	0.00	EACH	$0.00	0.00	EACH	$0.00
137	REMOVE CATCH BASIN GRATE CASTING	$79.00	11.00	EACH	$869.00	0.00	EACH	$0.00	0.00	EACH	$0.00
138	SAWING CONCRETE PAVEMENT (FULL DEPTH)	$4.80	67.00	L F	$321.60	0.00	L F	$0.00	0.00	L F	$0.00
139	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	$1.76	335.00	L F	$589.60	0.00	L F	$0.00	0.00	L F	$0.00
140	REMOVE CATCH BASIN	$360.00	11.00	L F	$3,960.00	0.00	L F	$0.00	0.00	L F	$0.00
141	REMOVE CURB AND GUTTER	$18.80	236.00	L F	$4,436.80	0.00	L F	$0.00	0.00	L F	$0.00
142	REMOVE CONCRETE DRIVEWAY PAVEMENT	$19.10	13.00	S Y	$248.30	0.00	S Y	$0.00	0.00	S Y	$0.00
143	REMOVE BITUMINOUS PAVEMENT	$25.00	125.00	S Y	$3,125.00	0.00	S Y	$0.00	0.00	S Y	$0.00
144	REMOVE CONCRETE WALK	$1.80	60.00	S F	$108.00	0.00	S F	$0.00	0.00	S F	$0.00
145	REMOVE CONCRETE PAVEMENT DRIVEWAY	$7.20	13.00	S Y	$93.60	0.00	S Y	$0.00	0.00	S Y	$0.00
146	BITUMINOUS PATCH SPECIAL 1	$43.00	125.00	S Y	$5,375.00	0.00	S Y	$0.00	0.00	S Y	$0.00
147	CONNECT TO EXISTING STORM SEWER	$765.00	15.00	EACH	$11,475.00	0.00	EACH	$0.00	0.00	EACH	$0.00
148	CASTING ASSEMBLY (STORM)	$932.00	11.00	EACH	$10,252.00	0.00	EACH	$0.00	0.00	EACH	$0.00
149	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (R-1)	$1,828.00	5.00	EACH	$9,140.00	0.00	EACH	$0.00	0.00	EACH	$0.00
150	REPAIR CATCH BASIN	$378.00	11.00	L F	$4,158.00	0.00	L F	$0.00	0.00	L F	$0.00
151	6" CONCRETE WALK	$6.45	60.00	S F	$387.00	0.00	S F	$0.00	0.00	S F	$0.00
152	CONCRETE CURB AND GUTTER DESIGN SPECIAL	$32.36	236.00	L F	$7,636.96	0.00	L F	$0.00	0.00	L F	$0.00

Pay Request No.: *3*

2020 STREET & UTILITY IMPROVEMENTS

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH SATURDAY, AUGUST 15, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
153	6" CONCRETE DRIVEWAY PAVEMENT	$55.60	13.00	S Y	$722.80	0.00	S Y	$0.00	0.00	S Y	$0.00
154	AMENDED TOPSOIL BORROW (LV)	$43.44	54.00	C Y	$2,345.76	0.00	C Y	$0.00	0.00	C Y	$0.00
155	SEED, FERTILIZE, & HYDROMULCH	$2.00	119.00	SY	$238.00	0.00	SY	$0.00	0.00	SY	$0.00
									0		0
	TOTAL AMOUNT:				**$2,127,250.01**			**$263,163.70**			**$593,022.30**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: September 15, 2020

AGENDA ITEM:	Northeast Regional Pond Modifications	**AGENDA SECTION:** New Business
PREPARED BY:	Brian Malm, Bolton and Menk	**AGENDA NO.** **6.D.**
ATTACHMENTS:	Estimate No. 2 and Final	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Pay Estimate No. 3 and Final to Josh Meyers in the amount of $3,442.73.		

SUMMARY
See Memo from Brian Malm

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

September 1, 2020

Josh Meyers
Heartland Excavating, Inc.
1431 Highway 14 SW
St. Charles, MN 55972

RE: Northeast Regional Pond Modifications
City of Plainview, MN
Project No. H19.117480

Dear Mr. Meyers:

Enclosed is Contractor's Estimate No. 2 and Final in the amount of $3,442.73

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please sign.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian P. Malm, P.E.
City Engineer

BPM/hh

Enclosures

cc: MariClair Schneider, City Clerk

CONTRACTOR'S PAY REQUEST **NORTHEAST REGIONAL POND MODIFICATIONS** **CITY OF PLAINVIEW, MN** **BMI PROJECT NO. H19.117480**	**DISTRIBUTION:** CONTRACTOR (1) OWNER (1) ENGINEER (1) BONDING CO. (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$68,854.61
TOTAL, COMPLETED WORK TO DATE	$68,854.61
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$68,854.61
RETAINED PERCENTAGE (0%)	$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$68,854.61
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$65,411.88
PAY CONTRACTOR AS ESTIMATE NO. **2 - FINAL**	$3,442.73

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Heartland Excavating, Inc.
1431 Hwy 14 SW
St. Charles, MN 55972

By ______________________________
Name Title

Date ______________________________

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 2900 43RD STREET NW, SUITE 100, ROCHESTER, MN 55901

By ______________________________ , CITY ENGINEER
Brian Malm, P.E.

Date ______________________________

APPROVED FOR PAYMENT:
OWNER:

By ______________________________
MariClaire Schneider City Clerk Date

Partial Pay Estimate No.: 2 - FINAL

EASTWINDS SECOND - NE POND
CITY OF PLAINVIEW, MN
BMI PROJECT NO. H19.117480

WORK COMPLETED THROUGH 08/19/2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
1	MOBILIZATION	$0.05	1	LS	$0.05	1	LS	$0.05	1	LS	$0.05
2	POND DEWATERING	$400.00	1	LS	$400.00	1	LS	$400.00	1	LS	$400.00
3	REMOVE STORM SEWER PIPE	$12.00	133	LF	$1,596.00	133	LF	$1,596.00	133	LF	$1,596.00
4	COMMON EXCAVATION (P)	$8.83	5632	CY	$49,730.56	5632	CY	$49,730.56	5632	CY	$49,730.56
5	POND SKIMMER STRUCTURE	$6,700.00	1	1	$6,700.00	1	1	$6,700.00	1	1	$6,700.00
6	EROSION CONTROL BLAKET - CAT 3	$1.50	4762	SY	$7,143.00	4762	SY	$7,143.00	4762	SY	$7,143.00
7	CLASS 3 RIPRAP (P)	$35.00	15	CY	$525.00	15	CY	$525.00	15	CY	$525.00
8	SILT FENCE, TYPE MS	$2.00	885	LF	$1,770.00	885	LF	$1,770.00	885	LF	$1,770.00
9	SEEDING	$900.00	1.1	ACRE	$990.00	1.1	ACRE	$990.00	1.1	ACRE	$990.00
	TOTAL AMOUNT:				**$68,854.61**			**$68,854.61**			**$68,854.61**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: September 15, 2020

AGENDA ITEM: TAP Lighting & Surface Improvements	**AGENDA SECTION:** New Business
PREPARED BY: Brian Malm, Bolton and Menk	**AGENDA NO.** **6.D.**
ATTACHMENTS: Estimate No. 7	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Pay Estimate No. 7 to Chippewa Concrete Services in the amount of $128,151.03.	

SUMMARY
See Memo from Brian Malm

BOLTON & MENK

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

September 2, 2020

Barry Bohman
Chippewa Concrete Services
3030 110th Street
Chippewa Falls, WI 54729

RE: TAP Lighting & Surface Improvements
SP 079-596-010, Minn Proj No TA 7919 (162)
Wabasha County, Minnesota
Project No.: H19.116441

Mr. Bohman:

Enclosed is an electronic copy of Contractor's Estimate No. 7 in the amount of $128,151.03.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please sign in the indicated area through DocuSign. All parties will receive a finalized copy through DocuSign once all of the signatures have been processed.

To ensure prompt processing of your pay request, please also upload **a copy of the MPCA Construction Storm Water Permit Inspection Log Form** that you are required to maintain through DocuSign.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

34000096AD454F2...

Brian Malm, P.E.
Project Manager

Cc: Dietrich Flesch, Wabasha County
MariClair Schneider, City of Plainview

CONTRACTOR'S PAY REQUEST	**DISTRIBUTION:**
TAP LIGHTING & SURFACE IMPROVEMENTS	CONTRACTOR (1)
SP 079-596-010, MINN PROJ NO TA 7919(162)	COUNTY (1)
WABASHA COUNTY, MINNESOTA	ENGINEER (1)
BMI PROJECT NO. H19.116441	BONDING CO. (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$1,300,651.67
TOTAL, COMPLETED WORK TO DATE	$1,238,960.44
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$1,238,960.44
RETAINED PERCENTAGE (1%)	$12,389.60
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$1,226,570.83
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$1,098,419.80
PAY CONTRACTOR AS ESTIMATE NO. 7	$128,151.03

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Chippewa Concrete Services
3030 110th Street
Chippewa Falls, WI 54729

DocuSigned by:
By Barry Bohman — Project Controller
9E7D8E364B2D48E...
Barry Bohman — Title

Date September 2, 2020

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, 2900 43RD STREET, SUITE 100, ROCHESTER, MN 55901

DocuSigned by:
By ______________________, PROJECT MANAGER Date September 2, 2020
Brian Malm, P.E.
34000096AD454F2...

APPROVED FOR PAYMENT:
CITY:
By ______________________
MariClair Schneider City Clerk Date

APPROVED FOR PAYMENT:
COUNTY:
By ______________________
Dietrich Flesch, Wabasha County Engineer Date

Partial Pay Estimate No.: 7

TAP LIGHTING & SURFACE IMPROVEMENTS

SP 079-596-010, MINN PROJ NO TA 7919(162)

WABASHA COUNTY, MINNESOTA

BMI PROJECT NO. H19.116441

WORK COMPLETED THROUGH 08/28/2020

ITEM NO.		ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
1	2021.501	MOBILIZATION	$70,000.00	1	LUMP SUM	$70,000.00	0.9	LUMP SUM	$63,000.00	1.00	LUMP SUM	$70,000.00
2	2101.524	CLEARING	$246.75	16	TREE	$3,948.00	17	TREE	$4,194.75	17.00	TREE	$4,194.75
3	2101.524	GRUBBING	$320.25	16	TREE	$5,124.00	17	TREE	$5,444.25	17.00	TREE	$5,444.25
4	2104.502	REMOVE LIGHT FOUNDATION	$210.00	21	EACH	$4,410.00	21	EACH	$4,410.00	22.00	EACH	$4,620.00
5	2104.502	REMOVE LIGHT FOUNDATION	$210.00	13	EACH	$2,730.00	13	EACH	$2,730.00	12.00	EACH	$2,520.00
6	2104.502	REMOVE LIGHTING UNIT	$120.75	1	EACH	$120.75	0	EACH	$0.00	0.00	EACH	$0.00
7	2104.502	REMOVE LIGHT POLE	$141.75	15	EACH	$2,126.25	11	EACH	$1,559.25	11.00	EACH	$1,559.25
8	2104.502	REMOVE SIGNAL SYSTEM	$301.25	1	EACH	$301.25	1	EACH	$301.25	1.00	EACH	$301.25
9	2104.502	REMOVE CATCH BASIN	$446.25	3	EACH	$1,338.75	3	EACH	$1,338.75	3.00	EACH	$1,338.75
10	2104.502	SALVAGE SIGN TYPE SPECIAL	$36.25	68	EACH	$2,465.00	5	EACH	$181.25	64.00	EACH	$2,320.00
11	2104.503	REMOVE SEWER PIPE (STORM)	$16.80	32	LIN FT	$537.60	32	LIN FT	$537.60	32.00	LIN FT	$537.60
12	2104.503	SALVAGE CHAIN LINK FENCE	$15.00	75	LIN FT	$1,125.00	75	LIN FT	$1,125.00	75.00	LIN FT	$1,125.00
13	2104.503	REMOVE CURB & GUTTER	$5.25	1668	LIN FT	$8,757.00	1760	LIN FT	$9,240.00	1,760.00	LIN FT	$9,240.00
14	2104.504	REMOVE BITUMINOUS PAVEMENT	$3.36	3943	SQ YD	$13,248.48	2813	SQ YD	$9,451.68	2,813.00	SQ YD	$9,451.68
15	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	$1.79	386	SQ YD	$690.94	316	SQ YD	$565.64	316.00	SQ YD	$565.64
16	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	$2.31	122	SQ YD	$281.82	157	SQ YD	$362.67	157.00	SQ YD	$362.67
17	2104.518	REMOVE CONCRETE WALK	$1.47	13364	SQ FT	$19,645.08	13585	SQ FT	$19,969.95	14,388.00	SQ FT	$21,150.36
18	2105.507	COMMON EXCAVATION (P)	$15.75	1994	CU YD	$31,405.50	1994	CU YD	$31,405.50	1,994.00	CU YD	$31,405.50
19	2105.507	SUBGRADE EXCAVATION	$18.90	200	CU YD	$3,780.00	13	CU YD	$245.70	13.00	CU YD	$245.70
20	2105.507	STABILIZING AGGREGATE	$33.60	200	CU YD	$6,720.00	13	CU YD	$436.80	13.00	CU YD	$436.80
21	2105.604	GEOGRID	$3.15	3293	SQ YD	$10,372.95	0	SQ YD	$0.00	706.00	SQ YD	$2,223.90
22	2118.507	AGGREGATE SURFACING (CV) CLASS 2	$43.05	10	CU YD	$430.50	0	CU YD	$0.00	0.00	CU YD	$0.00
23	2211.507	AGGREGATE BASE (CV) CLASS 5	$34.65	1469	CU YD	$50,900.85	683	CU YD	$23,665.95	683.00	CU YD	$23,665.95
24	2231.604	BITUMINOUS PATCH SPECIAL 1	$29.50	569	SQ YD	$16,785.50	474	SQ YD	$13,983.00	474.00	SQ YD	$13,983.00
25	2231.604	BITUMINOUS PATCH SPECIAL 2	$44.25	1938	SQ YD	$85,756.50	1882	SQ YD	$83,278.50	1,882.00	SQ YD	$83,278.50
26	2231.604	BITUMINOUS PATCH SPECIAL 3	$29.50	53	SQ YD	$1,563.50	88	SQ YD	$2,596.00	88.00	SQ YD	$2,596.00
27	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	$16.00	422	EACH	$6,752.00	211	EACH	$3,376.00	443.00	EACH	$7,088.00
28	2501.602	12" PIPE APRON	$1,601.25	1	EACH	$1,601.25	0	EACH	$0.00	0.00	EACH	$0.00
29	2503.602	CONNECT TO EXISTING STORM SEWER	$1,260.00	3	EACH	$3,780.00	3	EACH	$3,780.00	3.00	EACH	$3,780.00
30	2503.603	12" PIPE SEWER	$42.00	181	LIN FT	$7,602.00	176	LIN FT	$7,392.00	176.00	LIN FT	$7,392.00
31	2503.603	15" PIPE SEWER	$48.30	427	LIN FT	$20,624.10	427	LIN FT	$20,624.10	427.00	LIN FT	$20,624.10
32	2503.603	18" PIPE SEWER	$53.55	282	LIN FT	$15,101.10	282	LIN FT	$15,101.10	282.00	LIN FT	$15,101.10
33	2503.603	24" PIPE SEWER	$71.40	31	LIN FT	$2,213.40	31	LIN FT	$2,213.40	31.00	LIN FT	$2,213.40
34	2504.602	ADJUST GATE VALVE & BOX	$262.50	4	EACH	$1,050.00	2	EACH	$525.00	4.00	EACH	$1,050.00
35	2506.502	CASTING ASSEMBLY	$1,165.50	12	EACH	$13,986.00	12	EACH	$13,986.00	12.00	EACH	$13,986.00
36	2506.502	ADJUST FRAME & RING CASTING	$787.50	2	EACH	$1,575.00	2	EACH	$1,575.00	2.00	EACH	$1,575.00
37	2506.503	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	$346.50	27	LIN FT	$9,355.50	24.8	LIN FT	$8,593.20	24.80	LIN FT	$8,593.20
38	2506.503	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	$467.25	9	LIN FT	$4,205.25	9.2	LIN FT	$4,298.70	9.20	LIN FT	$4,298.70
39	2506.503	CONST DRAINAGE STRUCTURE DESIGN SPEC 3	$766.50	5	LIN FT	$3,832.50	4.5	LIN FT	$3,449.25	4.50	LIN FT	$3,449.25
40	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	$514.50	16	LIN FT	$8,232.00	18.8	LIN FT	$9,672.60	18.80	LIN FT	$9,672.60
41	2521.518	4" CONCRETE WALK	$7.25	8100	SQ FT	$58,725.00	6165	SQ FT	$44,696.25	7,933.00	SQ FT	$57,514.25
42	2521.518	6" CONCRETE WALK	$7.90	13643	SQ FT	$107,779.70	11800	SQ FT	$93,220.00	13,571.00	SQ FT	$107,210.90
43	2531.503	CONCRETE CURB & GUTTER DESIGN B618	$30.95	539	LIN FT	$16,682.05	561	LIN FT	$17,362.95	561.00	LIN FT	$17,362.95
44	2531.503	CONCRETE CURB & GUTTER DESIGN B624	$38.95	1494	LIN FT	$58,191.30	1534	LIN FT	$59,749.30	1,534.00	LIN FT	$59,749.30
45	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	$70.25	401	SQ YD	$28,170.25	429.9	SQ YD	$30,200.48	429.90	SQ YD	$30,200.48
46	2531.603	CONCRETE CURB DESIGN V	$28.70	17	LIN FT	$487.90	0	LIN FT	$0.00	0.00	LIN FT	$0.00
47	2531.604	8" CONCRETE VALLEY GUTTER	$105.20	20	SQ YD	$2,104.00	20	SQ YD	$2,104.00	20.00	SQ YD	$2,104.00
48	2531.618	TRUNCATED DOMES	$60.00	300	SQ FT	$18,000.00	279	SQ FT	$16,740.00	282.00	SQ FT	$16,920.00
49	2540.602	BOLLARD	$784.35	8	EACH	$6,274.80	8	EACH	$6,274.80	8.00	EACH	$6,274.80

Partial Pay Estimate No.: 7

TAP LIGHTING & SURFACE IMPROVEMENTS

SP 079-596-010, MINN PROJ NO TA 7919(162)

WABASHA COUNTY, MINNESOTA

BMI PROJECT NO. H19.116441

WORK COMPLETED THROUGH 08/28/2020

ITEM NO.		ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
50	2545.502	EQUIPMENT PAD	$1,338.00	4	EACH	$5,352.00	4	EACH	$5,352.00	4.00	EACH	$5,352.00
51	2545.502	LIGHT FOUNDATION DESIGN SPECIAL	$767.55	49	EACH	$37,609.95	50	EACH	$38,377.50	50.00	EACH	$38,377.50
52	2545.502	SERVICE CABINET -TYPE L1 (MOD)	$5,359.20	4	EACH	$21,436.80	4	EACH	$21,436.80	4.00	EACH	$21,436.80
53	2545.502	LIGHTING UNIT TYPE SPECIAL 1	$7,046.55	16	EACH	$112,744.80	16	EACH	$112,744.80	16.00	EACH	$112,744.80
54	2545.502	LIGHTING UNIT TYPE SPECIAL 2	$4,677.75	29	EACH	$135,654.75	29	EACH	$135,654.75	29.00	EACH	$135,654.75
55	2545.502	LIGHTING UNIT TYPE SPECIAL 3	$874.65	4	EACH	$3,498.60	5	EACH	$4,373.25	5.00	EACH	$4,373.25
56	2545.502	GROUNDING ELECTRODE	$128.10	8	EACH	$1,024.80	0	EACH	$0.00	8.00	EACH	$1,024.80
57	2545.502	HANDHOLE	$530.25	0	EACH	$0.00	0	EACH	$0.00	0.00	EACH	$0.00
58	2545.503	1" NON-METALLIC CONDUIT	$7.25	100	LIN FT	$725.00	0	LIN FT	$0.00	0.00	LIN FT	$0.00
59	2545.503	1" NON-METALLIC CONDUIT	$12.92	911	LIN FT	$11,770.12	765	LIN FT	$9,883.80	785.00	LIN FT	$10,142.20
60	2545.503	1.25" NON-METALLIC CONDUIT	$12.96	0	LIN FT	$0.00	0	LIN FT	$0.00	0.00	LIN FT	$0.00
61	2545.503	1.5" NON-METALLIC CONDUIT	$9.35	40	LIN FT	$374.00	0	LIN FT	$0.00	0.00	LIN FT	$0.00
62	2545.503	UNDERGROUND WIRE 1/C 2 AWG	$2.00	15861	LIN FT	$31,722.00	13683	LIN FT	$27,366.00	15,555.00	LIN FT	$31,110.00
63	2545.503	UNDERGROUND WIRE 1/C 4 AWG	$1.47	13307	LIN FT	$19,561.29	12962	LIN FT	$19,054.14	14,210.00	LIN FT	$20,888.70
64	2545.602	UNDERGROUND WIRE 1/C 3 AWG	$1.68	300	LIN FT	$504.00	0	LIN FT	$0.00	0.00	LIN FT	$0.00
65	2557.603	INSTALL CHAIN LINK FENCE	$60.00	75	LIN FT	$4,500.00	75	LIN FT	$4,500.00	75.00	LIN FT	$4,500.00
66	2563.601	TRAFFIC CONTROL	$13,125.00	1	LUMP SUM	$13,125.00	1	LUMP SUM	$13,125.00	1.00	LUMP SUM	$13,125.00
67	2563.601	DETOUR SIGNING	$5,250.00	1	LUMP SUM	$5,250.00	1	LUMP SUM	$5,250.00	1.00	LUMP SUM	$5,250.00
68	2564.502	SIGN TYPE C	$51.98	71	SQ FT	$3,690.58	71	SQ FT	$3,690.58	71.00	SQ FT	$3,690.58
69	2564.502	INSTALL SIGN TYPE SPECIAL 1	$236.25	28	EACH	$6,615.00	17	EACH	$4,016.25	24.00	EACH	$5,670.00
70	2564.502	INSTALL SIGN TYPE SPECIAL 2	$299.25	29	EACH	$8,678.25	23	EACH	$6,882.75	27.00	EACH	$8,079.75
71	2573.502	STORM DRAIN INLET PROTECTION	$194.25	13	EACH	$2,525.25	5	EACH	$971.25	5.00	EACH	$971.25
72	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	$3.15	1448	LIN FT	$4,561.20	1086	LIN FT	$3,420.90	1,450.00	LIN FT	$4,567.50
73	2574.507	COMMON TOPSOIL BORROW	$18.90	469	CU YD	$8,864.10	0	CU YD	$0.00	0.00	CU YD	$0.00
74	2574.508	FERTILIZER TYPE 3	$1.16	124	POUND	$143.84	0	POUND	$0.00	0.00	POUND	$0.00
75	2575.504	SOD TYPE LAWN	$11.02	2353	SQ YD	$25,930.06	0	SQ YD	$0.00	2,550.00	SQ YD	$28,101.00
76	2582.503	4" SOLID LINE MULTI COMP	$5.25	10	LIN FT	$52.50	160	LIN FT	$840.00	160.00	LIN FT	$840.00
77	2582.503	6" SOLID LINE MULTI COMP	$4.00	377	LIN FT	$1,508.00	318	LIN FT	$1,272.00	318.00	LIN FT	$1,272.00
78	2582.503	12" SOLID LINE MULTI COMP	$6.30	44	LIN FT	$277.20	85	LIN FT	$535.50	85.00	LIN FT	$535.50
79	2582.518	CROSSWALK MULTI COMP	$5.25	504	SQ FT	$2,646.00	522	SQ FT	$2,740.50	522.00	SQ FT	$2,740.50
80	2582.603	PAVEMENT MARKING SPECIAL 1	$5.80	742	LIN FT	$4,303.60	855	LIN FT	$4,959.00	855.00	LIN FT	$4,959.00
81	2582.603	PAVEMENT MARKING SPECIAL 2	$7.35	56	LIN FT	$411.60	48	LIN FT	$352.80	48.00	LIN FT	$352.80
CO1-1	2545.502	HANDHOLE	$1,390.20	7	EACH	$9,731.40	7	EACH	$9,731.40	7.00	EACH	$9,731.40
CO1-2	2545.503	2" NON-METALLIC CONDUIT	$14.18	5287	LIN FT	$74,969.66	5271	LIN FT	$74,742.78	5,271.00	LIN FT	$74,742.78
		TOTAL AMOUNT:				**$1,300,651.67**			**$1,156,231.37**			**$1,238,960.44**

Executive Summary

City Council Regular Meeting: September 15, 2020

AGENDA ITEM: Sewer Repair	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus Public Works Director	**AGENDA NO.** 6.E.
ATTACHMENTS:	**APPROVED BY:**
RECOMMENDED ACTION: Motion to repair a sewer line that was bored through to reimbursed at a later date.	

SUMMARY: The City would like to remain in charge of the repair to ensure it is done correctly.
Prices for the repair will be provided at the council meeting.

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary
City Council Meeting: September 15, 2020

AGENDA ITEM:	Police Dept.- Job Reclassification. Change investigator to sergeant	**AGENDA SECTION:** New Business
PREPARED BY:	Jason Timm, Chief of Police	**AGENDA NO.** 6.D.
ATTACHMENTS:		**APPROVED BY:**

RECOMMENDED ACTION: Motion –

1. Approve changing the job classification from Investigator to Sergeant.
2. Approve the Sergeant job description.
3. Approve promoting Officer Brandon Miller to Sergeant with a starting wage of pay grade 11 step 5 - $32.54/hour.

SUMMARY

The finial phase for rebuilding the police department is a promotional position that is currently classified as “investigator”. After careful consideration I am requesting that this title be changed to “sergeant”. I do see a great need for an investigator however I feel that this position can be a lot more diverse in job duties.

The sergeant duties will include being in charge of investigations but will have additional duties. These duties include the filling of open shifts, assisting with training, equipment maintenance, coaching and mentoring staff and assisting the chief with wide variety of daily operations. These duties will have a monetary savings along with adding efficiency to our agency that helps us better serve the community. The sergeant will also be trained and able to take command of the agency during a short- or long-term absence of the chief. **(Please see the attached job description for approval)**

Lastly, I would like to recommend promoting Officer Brandon Miller to sergeant. Officer Miller has worked for the Plainview Police Department for 11 years. During the past 11 years Officer Miller has been and continues to be a Use of Force instructor and Field Training Officer. This past August I assigned Officer Miller to help me with the back log of investigation. Officer Miller has shown a great amount of dedication and pride in his investigative work. Not only has he proven to be a great investigator, but he is looked up too by other staff because of his exceptional leadership skills. Officer Miller has proven to be a great asset to this agency and community.