SPECIAL CITY COUNCIL MEETING

AGENDA

Tuesday August 6, 2024, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: https://www.facebook.com/plainviewmn/

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*
The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back and forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address. We ask that citizens maintain social distancing and that all comments remain respectful.
In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. *We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.*
Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.
This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF CONSENT AGENDA**
   A. City Council Minutes- July 9, 2024
   B. Bills
   C. Permits/Licenses/Donations
      A. Chicken Permit – Holly Kreofsky
      B. Loudspeaker Permit – Plainview American Legion(Corn on the Cob Days)
      C. Loudspeaker Permit – Anthony McClellan
      D. Multiple Pet Permit – James Haley
   D. Department Head Reports and Board Minutes
   E. Sip and Shop-Suspend Public Consumption Ban September 19, 2024 – Resolution 2024-14
   F. Street Closure for Tractor Games Saturday, August 17, 2024 – Corn on the Cob Days
   G. PEM & City of Plainview Facility Use and Lease Agreement for Eckstein Field

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**
   A. Joe Barber Request
   B. Earned Sick and Safe Time (ESST) Policy Update
   C. Alley Closure Request
   D. Bolton & Menk – 2023 Street & Utility Improvement-Pay Estimate No. 10

8. **INFORMATION ONLY DOCUMENTS**
   A. National Night Out – August 6, 2024, at the Fire Hall

9. **COUNCIL COMMENT**

10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY:** **cjk**

RECOMMENDED ACTION:

1. **Motion** to approve Minutes of the July 9, 2024, Regular Meeting Proceedings.

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday July 9, 2024, at 6:00 P.M.

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday July 9, 2024, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, and Public Works Director Shane Loftus.

Department Heads absent: Library Director Alice Henderson and Fire Chief Mike Lyons.

Guests in attendance: Brian Malm with Bolton & Menk, Gavin Sawyer, Tim Weaver, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE -

3. PUBLIC COMMENTS – None.

4. **APPROVAL OF AGENDA** – Motion by Kuschel, second by Reeve to approve the Agenda.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA –Motion by Jacobs, second by Kuschel to approve the Consent Agenda.
Motion carried unanimously.

- **A.** City Council Minutes – June 11, 2024, Regular Meeting Minutes and the June 13, 2024, Special Meeting Minutes.
- **B.** Bills
- **C.** Permits/Licenses/Donations
  - **a.** Loudspeaker Permit – Tamara Boyd, Benchmark – July 19, 2024
  - **b.** Chicken Permit – Shanna and Derrick Hoffman – 110 3rd St SE
  - **c.** Chicken Permit – Heidi Loftus – 420 7th St SW
  - **d.** Gambling Permit – Cheese Days Elgin, MN-TJ's Tavern – August 16, 2024
  - **e.** Loudspeaker Permit – TJ's Tavern – August 17, 2024
- **D.** Department Head Reports and Board Minutes
- **E.** Kim's Saloon License Agreement for Corn on the Cob Days Dance
- **F.** TJ's Tavern License Agreement for Corn on the Cob Days Dance
- **G.** Street Closures for Corn on the Cob Days
- **H.** Police Department Body Camera Audit
- **I.** Suspend Public Consumption Ban for Corn on the Cob Days – Resolution 2024-13

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

- **A. Lot Combination – Resolution 2024-12 –**

Gavin James Sawyer applied for a simple lot combination for his property located at 515 4th Street SW. The lot combination would combine his single lots (PID #R26.00463.00 and PID #R26.00464.00) to create a single lot, which would accommodate an accessory structure. The combination will meet all setback requirements within the R-1 Zoning District.
Mr. Sawyer will be required to record this transaction with Wabasha County.

Motion by Hammer Bartley, second by Kuschel to approve the simple lot combination application allowing Gavin James Sawyer to combine his double lot, located at 515 4th Street SW (PID #R26.00463.00 and PID #R26.00464.00), thereby creating one lot to accommodate building an accessory structure.
Motion carried unanimously.

B. Bolton & Menk Pay Estimate No. 8 and Pay Estimate No. 9 –
Brian Malm with Bolton & Menk presented Pay Estimate No. 8 and Pay Estimate No. 9 to the Council. Malm and Shane Loftus answered Council questions as to when the final lift was to be applied. It was noted that the completion date would be the end of July, other than the punch list items.

Motion by Reeve, second by Hammer Bartley to approve the Pay Estimate No. 8 from Bolton & Menk to Elcor Construction in the amount of $113,121.46 and Pay Estimate No. 9 from Bolton & Menk to Elcor Construction in the amount of $192,886.85.
Motion carried unanimously.

C. Public Works Assistant Hire–
The City received 13 applications for the Public Works Assistant position. Interviews were conducted for three finalists. Staff recommended the hire of Derrick Hoffman. Staff believe Hoffman will be a great addition to the Public Works team.

Motion by Kuschel, second by Jacobs to hire Derrick Hoffman to the Public Works Assistant position at Step 2 for $24.37 per hour.
Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

A. CDC Water Fluoridation Quality Award 2022 – The City of Plainview was presented with the Centers for Disease Control and Prevention (CDC) Water Fluoridation Quality Award 2022.

10. COUNCIL COMMENT

-Kuschel – Wondering about putting something on the back of the Plainview signs. Possibly a mural.
-Public Works Director Shane Loftus – The Parks and Trails Committee is reviewing the possibilities for the back of the signs. Options could include a mural or vegetation around the back of the sign.

-Luckstein –Participated in a Legislative recap from the League of Minnesota Cities. There is a good summary document that outlines all the legislative impacts for cities with plain language explanations. Some things in the summary do not pertain to Plainview but found it to be a good document. One thing to note was the change to the earned safe and sick time.
-Administrator Todd – The safe and sick time change was regarding definition on who qualifies for safe and sick time. This will be a change in the personnel policy.

-Luckstein – Will be attending the township meeting tonight for the continued discussions with Plainview Township as well as some landowners near and/or adjacent to the city to talk about future development opportunities. Evaluating development options based on different zoning between the township and the city. Most of those discussions have focused on the property Dustin Boettcher owns. Boettcher purchased the property and was evaluating whether he would seek annexation into the city or

development under the township. This may lead into longer term planning discussions for property owners to understand long term growth and what would be best in the township versus the city and how to coordinate that in addition to the comp plan the city has put together.
-Public Works Director Shane Loftus– Wanted to make the public aware of the free ice cream and pool party that the PEM Foundation is putting on July 24, 2024, from 6:30 p.m. to 8:30 p.m. Free admission to the pool. This is posted on the Plainview Swimming Pool Facebook page and will be added to the City's Facebook page and website as well.

11. ADJOURN –

Motion by Luckstein, second by Kuschel to adjourn the Plainview City Council meeting.
Motion carried unanimously. Meeting adjourned at 6:18 p.m.

_____________________________ _____________________________
Aaron Luckstein, Mayor Carol Kujath, City Clerk

Executive Summary

City Council Special Meeting: August 6, 2024

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO. 5.B.**
ATTACHMENTS: Bills Report	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve payment of all bills listed in attached report.	

Report Criteria:
[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106632 AG PARTNERS COOP								
07/31/2024	404432	1	Invoice	SUPPLIES/POOL	07/26/2024	08/05/2024	19.90	225-45128-217
Total 106632 AG PARTNERS COOP:							19.90	
106617 AT&T MOBILITY								
07/19/2024	2872918546	1	Invoice	PHONES POLICE	06/25/2024	07/19/2024	918.29	101-42100-321
07/29/2024	2872969810	1	Invoice	PHONES FIRE DEPT	07/11/2024	07/30/2024	76.46	101-42200-321
Total 106617 AT&T MOBILITY:							994.75	
106772 BADGER METER								
07/05/2024	80164157	1	Invoice	MONTHLY FEE-ORION CELLULAR	06/28/2024	07/09/2024	579.60	601-49400-321
Total 106772 BADGER METER:							579.60	
104716 BAKER & TAYLOR								
07/18/2024	L2300462 JU	1	Invoice	BOOKS/LIBRARY	06/30/2024	07/19/2024	1,497.18	211-45500-592
Total 104716 BAKER & TAYLOR:							1,497.18	
329 BECKLEYS OFFICE PRODUCTS								
07/23/2024	105037	1	Invoice	paper shred	07/23/2024	07/23/2024	44.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							44.50	
31 BENNETT & SONS SAND & GRAVEL								
07/31/2024	41055	1	Invoice	RIVER ROCK, ROAD ROCK, DUMPING FEE/P	07/31/2024	08/05/2024	1,030.00	101-43100-590
Total 31 BENNETT & SONS SAND & GRAVEL:							1,030.00	
154 BENNETT'S FOOD CENTER								
07/23/2024	00094354	1	Invoice	SNACKS/POOL	06/05/2024	07/23/2024	291.34	225-45128-259
07/23/2024	00094594	1	Invoice	SNACKS/POOL	06/10/2024	07/23/2024	288.88	225-45128-259
07/23/2024	00094983	1	Invoice	SNACKS/POOL	06/17/2024	07/23/2024	371.70	225-45128-259
07/23/2024	00095184	1	Invoice	SNACKS/POOL	06/21/2024	07/23/2024	489.25	225-45128-259
07/23/2024	00095299	1	Invoice	SNACKS/POOL	06/24/2024	07/23/2024	90.60	225-45128-259
07/23/2024	00360790	1	Invoice	SNACKS/POOL	06/03/2024	07/23/2024	181.00	225-45128-259
07/23/2024	00361471	1	Invoice	SUPPLIES/POOL	06/06/2024	07/23/2024	80.93	225-45128-217
07/23/2024	00361472	1	Invoice	SUPPLIES/POOL	06/06/2024	07/23/2024	31.50	225-45128-217
07/23/2024	00873547	1	Invoice	SNACKS/POOL	06/13/2024	07/23/2024	197.73	225-45128-259
07/23/2024	00876879	1	Invoice	SNACKS/POOL	06/25/2024	07/23/2024	259.83	225-45128-259
07/23/2024	00877775	1	Invoice	SNACKS/POOL	06/28/2024	07/23/2024	359.76	225-45128-259
Total 154 BENNETT'S FOOD CENTER:							2,642.52	
105774 BERGERSON-CASWELL,INC.								
07/19/2024	33574	1	Invoice	WELL PUMP #3	04/28/2024	07/19/2024	80,650.00	601-49400-221
Total 105774 BERGERSON-CASWELL,INC.:							80,650.00	
106463 BOLTON & MENK, INC.								
07/09/2024	0339625	1	Invoice	WELL #2 GENERATOR	06/28/2024	07/09/2024	982.70	601-49400-303
07/09/2024	0339789	1	Invoice	2023 STREET PROJECT	06/28/2024	07/09/2024	33,750.52	418-48000-303
07/09/2024	0339791	1	Invoice	GENERAL ENGINEERING	06/28/2024	07/09/2024	1,170.00	101-41500-303

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
07/09/2024	0339792	1	Invoice	ORCHARD HILLS 7TH	06/28/2024	07/09/2024	206.00	101-41500-303
07/09/2024	0339793	1	Invoice	ORCHARD HILLS 8TH	06/28/2024	07/09/2024	206.00	101-41500-303
07/24/2024	0340356	1	Invoice	CEMETERY GIS SYSTEM	07/12/2024	07/24/2024	8,363.50	235-49010-590
Total 106463 BOLTON & MENK, INC.:							44,678.72	
106997 CARRIE EVERSMAN LLC								
07/09/2024	AUG 2024	1	Invoice	PROPERTY MANAGEMENT-EDA BUILDING	07/08/2024	07/09/2024	300.00	101-46500-401
Total 106997 CARRIE EVERSMAN LLC:							300.00	
106938 CENTRAL TECHNOLOGY, INC.								
07/18/2024	2026	1	Invoice	ANNUAL MAINTENANCE AGREEMENT/LIBRA	07/11/2024	07/19/2024	907.10	211-45500-418
Total 106938 CENTRAL TECHNOLOGY, INC.:							907.10	
106449 CINTAS CORPORATION								
07/09/2024	4194629603	1	Invoice	MATS & SCRAPER/PW	06/04/2024	07/09/2024	34.67	101-43100-310
07/09/2024	4195393466	1	Invoice	MATS & SCRAPER/PW	06/11/2024	07/09/2024	34.67	101-43100-310
07/09/2024	4196101567	1	Invoice	MATS & SCRAPER/PW	06/18/2024	07/09/2024	34.67	101-43100-310
07/09/2024	4196789234	1	Invoice	MOPS&TOWELS/CITYHALL	06/25/2024	07/09/2024	30.81	101-41500-310
07/09/2024	4196789714	1	Invoice	MATS & SCRAPER/PW	06/25/2024	07/09/2024	34.67	101-43100-310
Total 106449 CINTAS CORPORATION:							169.49	
105990 CIVIC SYSTEMS, LLC								
07/05/2024	CVC25177	1	Invoice	SEMI ANNUAL SOFTWARE SUPPORT/ADM	06/27/2024	07/09/2024	5,668.00	101-41500-309
Total 105990 CIVIC SYSTEMS, LLC:							5,668.00	
106984 COMMUNITY & ECONOMIC DEVELOPMENT ASSOCIA								
07/05/2024	3RD QTR 20	1	Invoice	QTR EDA DIRECTOR SERVICES	07/02/2024	07/09/2024	12,757.50	101-46500-401
Total 106984 COMMUNITY & ECONOMIC DEVELOPMENT ASSOCIA:							12,757.50	
51 CONSTRUCTION MGMT. SERVICES								
07/23/2024	819-244592-	1	Invoice	BUILDING INSPECTION	07/11/2024	07/23/2024	3,787.59	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							3,787.59	
106999 CREATIVE CURB APPEAL								
07/11/2024	180626	1	Invoice	LANDSCAPING AROUND CITY SIGNS ON 247	07/01/2024	07/11/2024	417.00	101-43100-590
07/11/2024	180626	2	Invoice	LANDSCAPING AROUND PARKS SIGNS	07/01/2024	07/11/2024	1,328.00	225-45200-223
Total 106999 CREATIVE CURB APPEAL:							1,745.00	
105316 DAKOTA SUPPLY GROUP								
07/22/2024	S103857429.	1	Invoice	FAUCET & CONNECTORS/FIRE HALL	07/01/2024	07/23/2024	117.73	101-42200-223
Total 105316 DAKOTA SUPPLY GROUP:							117.73	
106428 DATA SMART COMPUTERS INC.								
07/18/2024	86726	1	Invoice	DATTO BACKUP/ADMIN	07/01/2024	07/19/2024	149.00	101-41500-309
07/18/2024	86727	1	Invoice	MONTHLY SENTINELONE SECURITY/ADMIN	07/01/2024	07/19/2024	212.50	101-41500-309
07/18/2024	86728	1	Invoice	CLOUD BACKUP/ADMIN	07/01/2024	07/19/2024	14.00	101-41500-309
07/18/2024	86729	1	Invoice	MONTHLY SENTINELONE SECURITY SERVI	07/01/2024	07/19/2024	17.00	101-42200-309
07/18/2024	86895	1	Invoice	ADMIN IT SUPPORT	07/01/2024	07/19/2024	290.00	101-41500-310
07/18/2024	86897	1	Invoice	IT SUPPORT/POOL CC	07/01/2024	07/19/2024	145.00	225-45128-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
07/18/2024	86928	1	Invoice	MICROSOFT 365 LICENSES, EXCHANGE ON	07/03/2024	07/19/2024	220.80	101-41500-309
07/18/2024	87048	1	Invoice	DISPOSAL FEE-MONITOR	07/08/2024	07/19/2024	27.35	101-41500-384
07/18/2024	87073	1	Invoice	ADMIN IT SUPPORT	07/12/2024	07/19/2024	72.50	101-41500-310
07/24/2024	87139	1	Invoice	SURFACE PRO-COUNCIL	07/22/2024	07/24/2024	145.00	101-41110-310
07/29/2024	87162	1	Invoice	NEW SURFACE PRO-REPLACING ONE THAT	07/25/2024	07/30/2024	1,425.15	101-41500-580
07/29/2024	87163	1	Invoice	DISABLE TERM. EMPLOYEE EMAIL, SET UP	07/25/2024	07/30/2024	72.50	101-41500-310
07/29/2024	87170	1	Invoice	IT SUPPORT/POOL CC	07/26/2024	07/30/2024	72.50	225-45128-310
Total 106428 DATA SMART COMPUTERS INC.:							2,863.30	
104686 DAVID DROWN ASSOCIATES, INC.								
07/24/2024	5893	1	Invoice	2023 TIF REPORTS	07/18/2024	07/24/2024	1,000.00	505-46500-310
07/24/2024	5893	2	Invoice	2023 TIF REPORTS	07/18/2024	07/24/2024	1,000.00	506-46500-310
Total 104686 DAVID DROWN ASSOCIATES, INC.:							2,000.00	
105564 DEARBORN LIFE INS CO.								
07/24/2024	AUGUST 202	1	Invoice	EMPLOYEE INS.	07/23/2024	07/24/2024	170.93	101-41500-131
07/24/2024	AUGUST 202	2	Invoice	EMPLOYEE INS.	07/23/2024	07/24/2024	388.67	101-42100-131
07/24/2024	AUGUST 202	3	Invoice	EMPLOYEE INS.	07/23/2024	07/24/2024	81.78	101-43100-131
07/24/2024	AUGUST 202	4	Invoice	EMPLOYEE INS.	07/23/2024	07/24/2024	79.20	211-45500-131
07/24/2024	AUGUST 202	5	Invoice	EMPLOYEE INS.	07/23/2024	07/24/2024	35.15	601-49400-131
07/24/2024	AUGUST 202	6	Invoice	EMPLOYEE INS.	07/23/2024	07/24/2024	34.17	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							789.90	
106798 ELCOR CONSTRUCTION, INC.								
07/10/2024	0H1.127562	1	Invoice	2023 STREET PROJECT-PAY ESTIMATE #8	05/29/2024	07/11/2024	113,121.46	418-48000-530
07/10/2024	0H1.127562	1	Invoice	2023 STREET PROJECT-PAY ESTIMATE #9	07/02/2024	07/11/2024	192,886.85	418-48000-530
07/24/2024	42971	1	Invoice	JUNE 11-12, 2024 REMOVE & REPLACE BIKE	06/30/2024	07/24/2024	9,500.00	101-43100-224
07/24/2024	42972	1	Invoice	REMOVE & REPLACE BIT PAVEMENT 7TH ST	06/30/2024	07/24/2024	7,464.90	101-43100-224
Total 106798 ELCOR CONSTRUCTION, INC.:							322,973.21	
106912 FAUL PSYCHOLOGICAL								
07/23/2024	2032	1	Invoice	PRE-EMPLOYMENT EVAL - M. HUEMANN/PD	07/09/2024	07/23/2024	665.00	101-42100-310
Total 106912 FAUL PSYCHOLOGICAL:							665.00	
105806 FLAHERTY & HOOD, P.A.								
07/23/2024	21498	1	Invoice	JUNE GENERAL LEGAL FEES	07/02/2024	07/23/2024	2,042.50	101-41500-304
07/23/2024	21570	1	Invoice	JUNE LABOR LEGAL FEES	07/02/2024	07/23/2024	45.00	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							2,087.50	
93 FORESIGHT BANK								
07/05/2024	AUG 2024	1	Invoice	SERIES 2020A GO REV BOND INTEREST	07/03/2024	07/09/2024	15,993.25	300-47000-611
Total 93 FORESIGHT BANK:							15,993.25	
104 GOPHER STATE ONE CALL								
07/22/2024	4060686	1	Invoice	LOCATES/WATER	06/30/2024	07/23/2024	19.58	601-49400-310
07/22/2024	4060686	2	Invoice	LOCATES/SEWER	06/30/2024	07/23/2024	19.57	602-49450-310
Total 104 GOPHER STATE ONE CALL:							39.15	
107013 HALL, JASON								
07/29/2024	PL21-141 RE	1	Invoice	REFUND DEPOSIT/WATER	07/25/2024	07/30/2024	500.00	601-49400-229

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
07/29/2024	PL21-141 RE	2	Invoice	REFUND DEPOSIT/SEWER	07/25/2024	07/30/2024	500.00	602-49450-229
Total 107013 HALL, JASON:							1,000.00	
106564 HAWKINS, INC.								
07/22/2024	6811168	1	Invoice	CHEMICALS POOL	07/16/2024	07/23/2024	1,392.89	225-45128-217
Total 106564 HAWKINS, INC.:							1,392.89	
105808 HBC, INC.								
07/11/2024	105099 JULY	1	Invoice	PHONE&INTERNET/FIRE DEPT.	07/02/2024	07/11/2024	196.22	101-42200-321
07/11/2024	1277099 - 7/	1	Invoice	PHONE & INTERNET/POOL	07/02/2024	07/11/2024	165.09	225-45128-321
07/11/2024	71466 JULY	1	Invoice	PHONE&INTERN/LIBRARY	07/02/2024	07/11/2024	57.27	211-45500-321
07/11/2024	78487 JULY	1	Invoice	PHONE INTERNET/ADMIN	07/02/2024	07/11/2024	477.83	101-41500-321
07/11/2024	78487 JULY	2	Invoice	PHONE INTERNET/POLICE	07/02/2024	07/11/2024	353.44	101-42100-321
07/11/2024	78487 JULY	3	Invoice	PHONE INTERNET/PUBLIC WORKS	07/02/2024	07/11/2024	316.94	101-43100-321
Total 105808 HBC, INC.:							1,566.79	
104372 HENDERSON, ALICE								
07/22/2024	7/8/2024	1	Invoice	AMAZON-LEAF BLOWER/LIBRARY	07/08/2024	07/23/2024	53.68	211-45500-217
Total 104372 HENDERSON, ALICE:							53.68	
116 HIGH PLAINS								
07/24/2024	1646	1	Invoice	FUEL/PARKS	06/04/2024	07/24/2024	96.45	225-45200-212
07/24/2024	2076	1	Invoice	FUEL/PARKS	06/06/2024	07/24/2024	3.17	225-45200-212
07/24/2024	3580	1	Invoice	FUEL/PW	06/18/2024	07/24/2024	4.13	101-43100-212
07/24/2024	3651	1	Invoice	FUEL/PARKS	06/18/2024	07/24/2024	12.16	225-45200-212
07/24/2024	3685	1	Invoice	FUEL/PARKS	06/18/2024	07/24/2024	35.73	225-45200-212
07/24/2024	3695	1	Invoice	FUEL/PARKS	06/07/2024	07/24/2024	21.96	225-45200-212
07/24/2024	439	1	Invoice	FUEL/PARKS	06/26/2024	07/24/2024	4.00	225-45200-212
07/24/2024	4409	1	Invoice	FUEL/PARKS	06/25/2024	07/24/2024	18.88	225-45200-212
07/24/2024	4829	1	Invoice	FUEL/PW	06/10/2024	07/24/2024	66.17	101-43100-212
07/24/2024	5278	1	Invoice	FUEL/PARKS	06/11/2024	07/24/2024	4.00	225-45200-212
07/24/2024	6/30/24 STAT	1	Invoice	FUEL/RURAL FIRE DEPT	06/30/2024	07/24/2024	287.51	245-42200-212
07/24/2024	9765	1	Invoice	FUEL/PW	06/24/2024	07/24/2024	20.08	101-43100-212
Total 116 HIGH PLAINS:							574.24	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
07/23/2024	7/23/24 D H	1	Invoice	New Employee Health Ins-D Hoffman-Aug 24	07/23/2024	07/23/2024	1,475.00	225-45200-131
07/10/2024	JULY 24 HU	1	Invoice	JULY 24 NEW EMP HEALTH INS. PREMIUM-M	07/01/2024	07/10/2024	1,682.00	101-42100-131
07/29/2024	SEPTEMBE	1	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	4,425.00	101-41500-131
07/29/2024	SEPTEMBE	2	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	1,475.00	101-42100-131
07/29/2024	SEPTEMBE	3	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	1,239.00	101-43100-131
07/29/2024	SEPTEMBE	4	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	236.00	101-43125-131
07/29/2024	SEPTEMBE	5	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	1,475.00	225-45200-131
07/29/2024	SEPTEMBE	6	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	1,475.00	601-49400-131
07/29/2024	SEPTEMBE	7	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	1,475.00	602-49450-131
07/29/2024	SEPTEMBE	1	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	1,682.00	101-41500-131
07/29/2024	SEPTEMBE	2	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	15,138.00	101-42100-131
07/29/2024	SEPTEMBE	3	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	1,412.88	101-43100-131
07/29/2024	SEPTEMBE	4	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	269.12	101-43125-131
07/29/2024	SEPTEMBE	5	Invoice	EMPLOYEE HEALTH INSURANCE-SEPTEMB	07/29/2024	07/29/2024	3,364.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							36,823.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
107012 IMPERIAL DADE								
07/24/2024	4249927	1	Invoice	SUPPLIES/PW	06/24/2024	07/24/2024	464.66	101-43100-217
07/24/2024	4249928	1	Invoice	SUPPLIES/FIRE DEPT.	06/24/2024	07/24/2024	318.60	101-42200-223
07/31/2024	4257864	1	Invoice	FOAM WASH/FIRE DEPT.	07/15/2024	08/05/2024	95.00	101-42200-223
Total 107012 IMPERIAL DADE:							878.26	
106906 J & S REPAIR								
07/22/2024	CJ49045	1	Invoice	PARTS/PARKS	02/14/2024	07/23/2024	269.15	225-45200-221
07/22/2024	CJ52558	1	Invoice	PARTS/PW	07/02/2024	07/23/2024	83.25	101-43100-221
Total 106906 J & S REPAIR:							352.40	
106470 JIM'S TRUCK AND TRAILER, INC.								
07/22/2024	036122	1	Invoice	SUSPENSION WORK 2000 STERLING/SNOW	07/03/2024	07/23/2024	6,250.50	101-43125-221
Total 106470 JIM'S TRUCK AND TRAILER, INC.:							6,250.50	
348 JOHN DEERE FINANCIAL								
07/22/2024	IP44601	1	Invoice	MN AG GROUP-PARTS/PW	07/02/2024	07/23/2024	81.00	101-43100-221
07/31/2024	IP45227	1	Invoice	MN AG GROUP-O-RING, O-RING OIL/PW	07/24/2024	08/05/2024	11.94	101-43100-217
07/31/2024	IP45234	1	Invoice	MN AG GROUP-O-RING, O-RING OIL/PW	07/24/2024	08/05/2024	11.94	101-43100-217
Total 348 JOHN DEERE FINANCIAL:							104.88	
106520 KENNY SYLVESTER CONSTRUCTION								
07/24/2024	JUNE 11-JUL	1	Invoice	CLEANING CITY HALL/ADMIN	07/23/2024	07/24/2024	600.00	101-41500-401
07/24/2024	JUNE 11-JUL	2	Invoice	CLEANING CITY HALL/COUNCIL	07/23/2024	07/24/2024	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFSKY BUILDING SUPPLIES								
07/09/2024	2406-862118	1	Invoice	BACKPACK SPRAYER/PW	06/04/2024	07/09/2024	99.99	101-43100-217
07/09/2024	2406-864217	1	Invoice	MISC FASTENERS, SCREWS/PW	06/11/2024	07/09/2024	.85	101-43100-221
07/09/2024	2406-864715	1	Invoice	MISC FASTENERS, SCREWS/POOL	06/12/2024	07/09/2024	1.14	225-45128-217
07/09/2024	2406-866788	1	Invoice	SAFETY YELLOW PAINT/PARKS	06/20/2024	07/09/2024	56.99	225-45200-217
07/09/2024	2406-867773	1	Invoice	TERRO ANT KILLER/PARKS	06/24/2024	07/09/2024	12.48	225-45200-217
07/09/2024	2406-867869	1	Invoice	DRAIN/WATER	06/24/2024	07/09/2024	11.98	601-49400-223
07/09/2024	2406-869313	1	Invoice	ANT KILLER/PW	06/28/2024	07/09/2024	8.99	101-43100-217
Total 141 KREOFSKY BUILDING SUPPLIES:							192.42	
106329 LAKE CITY RECYCLING & DISPOSAL								
07/10/2024	07/02/2024	1	Invoice	GARBAGE/CEMETERY	07/02/2024	07/11/2024	72.54	235-49010-384
07/10/2024	07/02/2024	2	Invoice	GARBAGE/PARKS	07/02/2024	07/11/2024	72.54	225-45200-384
07/10/2024	07/02/2024	3	Invoice	GARBAGE/PARKS	07/02/2024	07/11/2024	72.54	225-45200-384
07/10/2024	07/02/2024	4	Invoice	GARBAGE/STREETS	07/02/2024	07/11/2024	50.25	101-43100-384
07/10/2024	07/02/2024	5	Invoice	GARBAGE/PW	07/02/2024	07/11/2024	72.54	101-43100-384
07/10/2024	07/02/2024	6	Invoice	GARBAGE/FIRE HALL	07/02/2024	07/11/2024	54.76	101-42200-384
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							395.17	
107014 LARSON, JIM & HELEN								
07/29/2024	PERMIT 249	1	Invoice	BUILDING PERMIT REFUND DEPOSIT	07/25/2024	07/30/2024	100.00	101-41500-32210
Total 107014 LARSON, JIM & HELEN:							100.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106017 LEAGUE OF MN CITIES INSURANCE TRUST								
07/26/2024	9034	1	Invoice	DEDUCTIBLE-SQUAD HIT PARKED VEHICLE-	06/14/2024	07/26/2024	500.00	101-42100-437
Total 106017 LEAGUE OF MN CITIES INSURANCE TRUST:							500.00	
105662 LEONARD ENTERPRISES LLC								
07/22/2024	72124	1	Invoice	SIDEWALK REMOVAL AND INSTALL, TRUNC	07/21/2024	07/23/2024	24,431.80	101-43100-226
Total 105662 LEONARD ENTERPRISES LLC:							24,431.80	
106720 LOFFLER COMPANIES INC.								
07/22/2024	36950012	1	Invoice	ADMIN COPIER LEASE	07/08/2024	07/23/2024	161.22	101-41500-401
07/10/2024	4736655	1	Invoice	COPIES/LIBRARY	07/01/2024	07/11/2024	30.32	211-45500-401
Total 106720 LOFFLER COMPANIES INC.:							191.54	
160 LYONS OIL MINI MART								
07/15/2024	5127409	1	Invoice	FUEL/PARKS	06/18/2024	07/15/2024	47.11	225-45200-212
07/15/2024	5127412	1	Invoice	FUEL/PARKS	06/18/2024	07/15/2024	3.41	225-45200-212
07/15/2024	5127413	1	Invoice	FUEL/PARKS	06/18/2024	07/15/2024	12.66	225-45200-212
07/15/2024	5127434	1	Invoice	FUEL/PW	06/19/2024	07/15/2024	91.73	101-43100-212
07/15/2024	5127462	1	Invoice	FUEL/PW	06/20/2024	07/15/2024	100.76	101-43100-212
07/15/2024	5627516	1	Invoice	FUEL/WATER	06/24/2024	07/15/2024	76.84	601-49400-212
07/15/2024	5627525	1	Invoice	FUEL/PARKS	06/24/2024	07/15/2024	18.41	225-45200-212
07/15/2024	5627528	1	Invoice	FUEL/PARKS	06/24/2024	07/15/2024	34.96	225-45200-212
07/15/2024	5627571	1	Invoice	FUEL/PARKS	06/26/2024	07/15/2024	33.43	225-45200-212
07/15/2024	5627573	1	Invoice	FUEL/PARKS	06/26/2024	07/15/2024	14.75	225-45200-212
07/15/2024	5627575	1	Invoice	FUEL/PARKS	06/26/2024	07/15/2024	36.00	225-45200-212
07/15/2024	5627577	1	Invoice	FUEL/PARKS	06/26/2024	07/15/2024	20.24	225-45200-212
07/15/2024	5627592	1	Invoice	FUEL/PARKS	06/27/2024	07/15/2024	14.68	225-45200-212
07/15/2024	5627594	1	Invoice	FUEL/PARKS	06/27/2024	07/15/2024	2.76	225-45200-212
07/15/2024	5627770	1	Invoice	CAR WASHES/PD	06/30/2024	07/15/2024	75.11	101-42100-221
07/15/2024	5627997	1	Invoice	FUEL/PW	06/03/2024	07/15/2024	80.35	101-43100-212
07/15/2024	5628106	1	Invoice	FUEL/PARKS	06/03/2024	07/15/2024	15.68	225-45200-212
07/15/2024	5628149	1	Invoice	FUEL/PARKS	06/04/2024	07/15/2024	19.57	225-45200-212
07/15/2024	5628160	1	Invoice	FUEL/PARKS	06/04/2024	07/15/2024	49.71	225-45200-212
07/15/2024	5628161	1	Invoice	FUEL/PARKS	06/04/2024	07/15/2024	18.61	225-45200-212
07/15/2024	5628167	1	Invoice	FUEL/PARKS	06/04/2024	07/15/2024	59.85	225-45200-212
07/15/2024	5628187	1	Invoice	FUEL/PW	06/05/2024	07/15/2024	71.51	101-43100-212
07/15/2024	5628194	1	Invoice	FUEL/PARKS	06/05/2024	07/15/2024	37.73	225-45200-212
07/15/2024	5628710	1	Invoice	FUEL/PARKS	06/06/2024	07/15/2024	12.78	225-45200-212
07/15/2024	5628714	1	Invoice	FUEL/PARKS	06/06/2024	07/15/2024	13.01	225-45200-212
07/15/2024	5628730	1	Invoice	FUEL/PW	06/07/2024	07/15/2024	31.56	101-43100-212
07/15/2024	5628761	1	Invoice	FUEL/PARKS	06/10/2024	07/15/2024	15.52	225-45200-212
07/15/2024	5628807	1	Invoice	FUEL/PARKS	06/12/2024	07/15/2024	16.09	225-45200-212
07/15/2024	5628835	1	Invoice	FUEL/PARKS	06/13/2024	07/15/2024	37.81	225-45200-212
07/15/2024	5628857	1	Invoice	FUEL/PARKS	06/14/2024	07/15/2024	20.44	225-45200-212
07/15/2024	5628868	1	Invoice	FUEL/PARKS	06/16/2024	07/15/2024	12.60	225-45200-212
07/15/2024	6/30/2024 ST	1	Invoice	CREDIT/DISCOUNT JUNE 2024	06/30/2024	07/15/2024	1.16-	601-49400-212
07/15/2024	6/30/2024 ST	2	Invoice	CREDIT/DISCOUNT JUNE 2024	06/30/2024	07/15/2024	5.64-	101-43100-212
07/15/2024	6/30/2024 ST	3	Invoice	CREDIT/DISCOUNT JUNE 2024	06/30/2024	07/15/2024	7.86-	225-45200-212
Total 160 LYONS OIL MINI MART:							1,081.01	
170 MED-COMPASS INC.								
07/18/2024	45741	1	Invoice	PHYSICAL, FIT TEST/FIRE DEPT.	06/18/2024	07/19/2024	2,420.00	101-42200-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 170 MED-COMPASS INC.:							2,420.00	
171 MEDTOX LABORATORIES INC.								
07/11/2024	0620247991	1	Invoice	NEW EMPLOY DRUG SCREEN M. HUEMANN	06/30/2024	07/11/2024	34.75	101-42100-310
07/11/2024	0620247991	2	Invoice	NEW EMPLOY SUMMER HELP-DRUG SCREE	06/30/2024	07/11/2024	173.75	225-45128-310
07/11/2024	0620247991	3	Invoice	NEW EMPLOY SUMMER HELP-DRUG SCREE	06/30/2024	07/11/2024	34.75	225-45200-310
Total 171 MEDTOX LABORATORIES INC.:							243.25	
175 MICHAEL'S TIRE & AUTO								
07/23/2024	137873	1	Invoice	211 OIL CHANGE, WASHER FLUID/PD	06/06/2024	07/23/2024	62.80	101-42100-221
07/23/2024	137876	1	Invoice	231 OIL CHANGE, WASHER FLUID, ROTATE	06/06/2024	07/23/2024	86.80	101-42100-221
07/23/2024	138014	1	Invoice	KEROSENE/PW	06/24/2024	07/23/2024	65.00	101-43100-212
07/23/2024	138014	2	Invoice	TIRE DISPOSAL-SPRING CLEAN UP	06/24/2024	07/23/2024	112.00	101-41110-440
Total 175 MICHAEL'S TIRE & AUTO:							326.60	
106719 MIDWEST TAPE								
07/18/2024	2000018848	1	Invoice	MOVIES/LIBRARY	06/30/2024	07/19/2024	473.60	211-45500-592
Total 106719 MIDWEST TAPE:							473.60	
105702 MILLER, BRANDON								
07/23/2024	GYM MEMB	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	07/17/2024	07/23/2024	150.00	101-42100-305
Total 105702 MILLER, BRANDON:							150.00	
223 MN ENERGY RESOURCES CORP.								
07/19/2024	0502616026	1	Invoice	GAS UTILITY/POOL	05/28/2024	07/19/2024	111.86-	225-45128-383
07/19/2024	0502616026	1	Invoice	GAS UTILITY/POOL	06/28/2024	07/19/2024	2,108.55	225-45128-383
07/19/2024	0503043614	1	Invoice	GAS UTILITY/SEWER	06/28/2024	07/19/2024	25.34	602-49450-383
07/19/2024	0503494971	1	Invoice	GAS UTILITY/ICE RINK	07/03/2024	07/19/2024	19.86	225-45127-383
07/19/2024	0503494971	1	Invoice	GAS UTILITY/ICE RINK	06/05/2024	07/19/2024	15.03-	225-45127-383
07/19/2024	0505377887	1	Invoice	GAS UTILITY/COUNCIL	06/28/2024	07/19/2024	17.01	101-41110-383
07/19/2024	0505377887	2	Invoice	GAS UTILITY/ADMIN	06/28/2024	07/19/2024	17.00	101-41500-383
07/19/2024	0505377887	3	Invoice	GAS UTILITY/PD	06/28/2024	07/19/2024	17.00	101-42100-383
07/19/2024	0506816622	1	Invoice	GAS UTILITY/SEWER	07/03/2024	07/19/2024	14.56	602-49450-383
07/19/2024	0506912263	1	Invoice	GAS UTILITY/PW	06/28/2024	07/19/2024	54.61	101-43100-383
07/19/2024	0506912263	1	Invoice	GAS UTILITY/PW	05/30/2024	07/19/2024	34.54-	101-43100-383
07/19/2024	0507609025	1	Invoice	GAS UTILITY/LIBRARY	07/01/2024	07/19/2024	20.98	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							2,133.48	
105220 MN PUBLIC FACILITIES AUTHORITY								
07/24/2024	AUG. 2024	1	Invoice	MPFA-11-0036-R-FY12 PRINCIPAL	07/12/2024	07/24/2024	15,000.00	601-23110
07/24/2024	AUG. 2024	2	Invoice	MPFA-11-0036-R-FY12 INTEREST PAYMENT	07/12/2024	07/24/2024	1,180.76	601-49400-611
Total 105220 MN PUBLIC FACILITIES AUTHORITY:							16,180.76	
106753 MyRec.Com								
07/05/2024	03217398S	1	Invoice	POOL MEMBERSHIP CARDS	07/03/2024	07/09/2024	199.00	225-45128-217
Total 106753 MyRec.Com:							199.00	
106936 NORTHLAND TRUST SERVICES, INC.								
07/05/2024	AUG 2024	1	Invoice	SERIES 2023A GO REV BOND INTEREST	06/06/2024	07/09/2024	69,100.00	300-47000-611
07/05/2024	AUG 2024	2	Invoice	FISCAL AGENT FEES-2023A BOND	06/06/2024	07/09/2024	495.00	300-47000-620

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106936 NORTHLAND TRUST SERVICES, INC.:							69,595.00	
106201 NORTHVIEW BANK								
07/05/2024	AUG 2024	1	Invoice	SERIES 2015A GO INTEREST PAYMENT	06/21/2024	07/09/2024	8,445.00	300-47000-611
Total 106201 NORTHVIEW BANK:							8,445.00	
106085 ON-SITE COMPUTERS, INC.								
07/18/2024	CW94034	1	Invoice	MICROSOFT 365 BUSINESS AGREEMENT/P	07/01/2024	07/19/2024	98.00	101-42100-309
07/18/2024	CW94131	1	Invoice	CLOUD BACKUP, HUNTRESS, ACRONIS/PD	07/01/2024	07/19/2024	193.04	101-42100-309
Total 106085 ON-SITE COMPUTERS, INC.:							291.04	
106161 PEOPLE'S ENERGY COOPERATIVE								
07/17/2024	2643900 JUL	1	Invoice	ELEC WELL #3	07/03/2024	07/17/2024	244.00	601-49400-381
07/16/2024	2647400 JUL	1	Invoice	ELEC SKATING RINK	07/03/2024	07/17/2024	105.00	225-45127-381
07/16/2024	2658900 JUL	1	Invoice	ELEC POOL	07/03/2024	07/17/2024	1,776.00	225-45128-381
07/16/2024	2706100 JUL	1	Invoice	ELEC NE LIFT STATION	07/03/2024	07/17/2024	256.00	602-49450-381
07/17/2024	2709900 JUL	1	Invoice	ELEC WEST BROADWAY	07/03/2024	07/17/2024	11.00	101-42500-381
07/16/2024	2714900 JUL	1	Invoice	ELEC STREET LIGHTS	07/03/2024	07/17/2024	3,161.00	101-43100-381
07/17/2024	2738000 JUL	1	Invoice	ELEC WELL #2	07/03/2024	07/17/2024	2,446.00	601-49400-381
07/16/2024	2739100 JUL	1	Invoice	ELEC PW BUILDING	07/03/2024	07/17/2024	357.00	101-43100-381
07/16/2024	2747700 JUL	1	Invoice	ELEC SW SIREN	07/03/2024	07/17/2024	81.00	101-42500-381
07/16/2024	2764400 JUL	1	Invoice	ELEC NW LIFT STATION	07/03/2024	07/17/2024	573.00	602-49450-381
07/16/2024	2767800 JUL	1	Invoice	ELEC CEMETERY FLAG LIGHT	07/03/2024	07/17/2024	60.00	235-49010-381
07/16/2024	2777600 JUL	1	Invoice	ELEC LIBRARY	07/03/2024	07/17/2024	334.00	211-45500-381
07/16/2024	3036800 JUL	1	Invoice	ELEC FIRE HALL	07/03/2024	07/17/2024	191.00	101-42200-381
07/16/2024	3038100 JUL	1	Invoice	ELEC CITY HALL/COUNCIL	07/03/2024	07/17/2024	147.66	101-41110-381
07/16/2024	3038100 JUL	2	Invoice	ELEC CITY HALL/ADMIN	07/03/2024	07/17/2024	147.67	101-41500-381
07/16/2024	3038100 JUL	3	Invoice	ELEC CITY HALL/PD	07/03/2024	07/17/2024	147.67	101-42100-381
07/17/2024	3041300 JUL	1	Invoice	ELEC WEDGEWOOD PARK	07/03/2024	07/17/2024	79.00	225-45200-381
07/16/2024	3042300 JUL	1	Invoice	ELEC WATER TOWER	07/03/2024	07/17/2024	268.00	601-49400-381
07/16/2024	3043900 JUL	1	Invoice	ELEC BIKE TRAIL	07/03/2024	07/17/2024	69.00	225-45200-381
07/17/2024	3274000 JUL	1	Invoice	ELEC 6TH ST SW LIGHTS	07/03/2024	07/17/2024	96.90	101-43100-381
07/17/2024	3274100 JUL	1	Invoice	ELEC 4TH ST SW LIGHTS	07/03/2024	07/17/2024	114.74	101-43100-381
07/17/2024	3274200 JUL	1	Invoice	ELEC 2ND ST SW LIGHTS	07/03/2024	07/17/2024	103.51	101-43100-381
07/17/2024	3274300 JUL	1	Invoice	ELEC 1ST ST SW LIGHTS	07/03/2024	07/17/2024	85.32	101-43100-381
07/16/2024	3333200 JUL	1	Invoice	ELEC ECKSTEIN TENNIS COURT	07/03/2024	07/17/2024	1,208.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							12,062.47	
105723 PEOPLES STATE BANK-GENERAL								
07/05/2024	AUG 2024	1	Invoice	2019A GO TAX ABATE INTEREST	07/03/2024	07/09/2024	5,720.00	300-47000-611
Total 105723 PEOPLES STATE BANK-GENERAL:							5,720.00	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
07/05/2024	3106731928	1	Invoice	LEASE POSTAGE MACHINE	06/27/2024	07/09/2024	159.57	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							159.57	
105004 PK MEYER BUILDERS, INC.								
07/23/2024	PL23-228 RE	1	Invoice	REFUND DEPOSIT WATER	07/09/2024	07/23/2024	500.00	601-49400-229
07/23/2024	PL23-228 RE	2	Invoice	REFUND DEPOSIT SEWER	07/09/2024	07/23/2024	500.00	602-49450-229
Total 105004 PK MEYER BUILDERS, INC.:							1,000.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105272 PLAINVIEW LAWN & SNOW								
07/18/2024	9862	1	Invoice	OPEN & CLOSE/J. KLASSEN	07/02/2024	07/19/2024	550.00	235-49010-401
07/18/2024	9863	1	Invoice	1/2 YEAR SEXTON FEE	07/01/2024	07/19/2024	600.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							1,150.00	
239 PLAINVIEW NEWS								
07/05/2024	78652	1	Invoice	ADVERTISE/2023 DRINKING WATER REPOR	06/06/2024	07/09/2024	50.00	601-49400-343
Total 239 PLAINVIEW NEWS:							50.00	
238 PLAINVIEW PARTS HOUSE								
07/22/2024	733015	1	Invoice	FILTERS/PW	06/03/2024	07/23/2024	43.83	101-43100-221
07/22/2024	734009	1	Invoice	CABLE TIES/PARKS	06/18/2024	07/23/2024	70.45	225-45200-217
07/22/2024	734174	1	Invoice	FILTERS/PW	06/21/2024	07/23/2024	12.05	101-43100-221
07/22/2024	734390	1	Invoice	V-BELT/PW	06/24/2024	07/23/2024	23.69	101-43100-221
Total 238 PLAINVIEW PARTS HOUSE:							150.02	
231 PLAINVIEW-ELGIN SANITARY DISTRICT								
07/24/2024	2ND QTR 24	1	Invoice	SEWER CHARGES-2ND QTR 2024	07/22/2024	07/24/2024	190,118.31	602-49450-385
Total 231 PLAINVIEW-ELGIN SANITARY DISTRICT:							190,118.31	
741 QUILL CORPORATION								
07/19/2024	39256483	1	Invoice	ENVELOPES/ADMIN	06/25/2024	07/19/2024	36.61	101-41500-201
07/19/2024	39257033	1	Invoice	DOUBLE WINDOW ENVELOPES/ADMIN	06/25/2024	07/19/2024	74.98	101-41500-201
07/19/2024	39268477	1	Invoice	DRY ERASE MARKERS/PW	06/25/2024	07/19/2024	8.93	101-43100-201
07/19/2024	39268477	2	Invoice	PAPER, ENVELOPE MOISTENER/ADMIN	06/25/2024	07/19/2024	87.38	101-41500-201
07/29/2024	39554928	1	Invoice	FILE FOLDERS/ADMIN	07/16/2024	07/30/2024	83.94	101-41500-201
07/29/2024	39611751	1	Invoice	NAME PLATE D. HOFFMAN/PW	07/19/2024	07/30/2024	19.59	101-43100-201
Total 741 QUILL CORPORATION:							311.43	
105845 RAHMAN HEATING, AC &								
07/10/2024	25182-1	1	Invoice	AC MAINTENANCE/AMBULANCE BUILDING	07/01/2024	07/11/2024	424.12	101-41500-227
Total 105845 RAHMAN HEATING, AC &:							424.12	
105866 RED WING PUBLIC LIBRARY								
07/18/2024	6/26/2024	1	Invoice	DAMAGED BOOK/LIBRARY	06/26/2024	07/19/2024	22.00	211-45500-592
Total 105866 RED WING PUBLIC LIBRARY:							22.00	
107015 RIVER VALLEY POWER & SPORT OF ROCHESTER								
07/30/2024	59639	1	Invoice	REPAIRS TO RANGER/PD	07/19/2024	07/30/2024	491.35	101-42100-221
Total 107015 RIVER VALLEY POWER & SPORT OF ROCHESTER:							491.35	
104494 ROCHESTER FORD								
07/24/2024	FOCS42402	1	Invoice	INSTALL KEYLESS ENTRY/PD	04/15/2024	07/24/2024	144.00	101-42100-221
Total 104494 ROCHESTER FORD:							144.00	
268 SELCO								
07/18/2024	52528	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	07/02/2024	07/19/2024	447.71	211-45500-418

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 268 SELCO:							447.71	
106621 SHERWIN WILLIAMS CO.								
07/23/2024	2466-6	1	Invoice	STREET PAINT	07/08/2024	07/23/2024	1,412.95	101-43100-224
07/31/2024	3107-5	1	Invoice	RETURN STREET PAINT	07/29/2024	08/05/2024	128.45-	101-43100-224
07/31/2024	3153-9	1	Invoice	STREET PAINT	07/30/2024	08/05/2024	385.35	101-43100-224
07/22/2024	7588-0	1	Invoice	STREET PAINT	07/17/2024	07/23/2024	129.25	101-43100-224
Total 106621 SHERWIN WILLIAMS CO.:							1,799.10	
106934 SHORT ELLIOTT HENDRICKSON, INC.								
07/11/2024	469283	1	Invoice	STORM DAMAGE-PLAIM ROOF REPLACEME	07/08/2024	07/11/2024	1,960.00	101-41500-310
Total 106934 SHORT ELLIOTT HENDRICKSON, INC.:							1,960.00	
104639 SOMA CONSTRUCTION INC.								
07/16/2024	21412	1	Invoice	PROCESSED TOPSOIL/PW	06/03/2024	07/17/2024	484.80	101-43100-226
07/16/2024	21447	1	Invoice	5TH ST. & 1ST AVE SW HYDRANT REPLACE	06/03/2024	07/17/2024	17,884.74	601-49400-221
Total 104639 SOMA CONSTRUCTION INC.:							18,369.54	
284 STREICHER'S								
07/18/2024	I1706382	1	Invoice	UNIFORM/M. HUEMANN	06/26/2024	07/19/2024	1,326.77	101-42100-417
07/18/2024	I1706417	1	Invoice	UNIFORM/A. FERGUSON	06/27/2024	07/19/2024	161.97	101-42100-417
07/30/2024	I1709268	1	Invoice	UNIFORM/M. HUEMANN	07/16/2024	07/30/2024	364.95	101-42100-417
Total 284 STREICHER'S:							1,853.69	
106770 SZYMANSKI, LOGAN								
07/29/2024	APRIL 2024	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	04/01/2024	07/30/2024	32.21	101-42100-305
07/29/2024	JUNE 2024	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	06/01/2024	07/30/2024	32.21	101-42100-305
07/29/2024	MAY 2024	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	05/01/2024	07/30/2024	32.21	101-42100-305
Total 106770 SZYMANSKI, LOGAN:							96.63	
289 THATCHER POOLS & SPA								
07/22/2024	126623-1	1	Invoice	SODIUM BICARBONATE, STABILIZER, DE-CH	07/01/2024	07/23/2024	351.92	225-45128-217
07/24/2024	127606-2	1	Invoice	POOLIFE TURBO SHOCK/POOL	07/18/2024	07/24/2024	910.57	225-45128-217
Total 289 THATCHER POOLS & SPA:							1,262.49	
106988 THE WOODS FINE AMISH FURNITURE								
07/23/2024	1127	1	Invoice	2 ANDOVER CHAIRS	07/17/2024	07/23/2024	2,136.00	211-45500-560
07/23/2024	1127	2	Invoice	2 SIESTA CHAIRS - 50% DEPOSIT	07/17/2024	07/23/2024	955.00	211-45500-560
Total 106988 THE WOODS FINE AMISH FURNITURE:							3,091.00	
716 THREE RIVERS COMMUNITY ACTION								
07/22/2024	JUNE 2024	1	Invoice	JUNE TRANSIT BUS FEES	06/30/2024	07/23/2024	100.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							100.00	
106697 TRUGREEN								
07/24/2024	196256731	1	Invoice	LAWN SERVICE/ECKSTEIN FIELD	07/10/2024	07/24/2024	843.16	225-45200-310
Total 106697 TRUGREEN:							843.16	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106785 US INTERNET CORP.								
07/05/2024	4561058	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	06/30/2024	07/09/2024	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105461 VISA/TCM BANK N.A.								
07/17/2024	#0165 JULY	1	Invoice	AMAZON-BOOKS/LIBRARY	07/02/2024	07/17/2024	35.36	211-45500-592
07/17/2024	#0165 JULY	2	Invoice	AMAZON-BOOKS/LIBRARY	07/02/2024	07/17/2024	47.38	211-45500-592
07/17/2024	#0165 JULY	3	Invoice	AMAZON-BOOKS/LIBRARY	07/02/2024	07/17/2024	13.79	211-45500-592
07/17/2024	#0165 JULY	4	Invoice	EB FUNDAMENTALS OF LIBRARIANS-WORK	07/02/2024	07/17/2024	251.94	211-45500-331
07/17/2024	#0165 JULY	5	Invoice	AMAZON-SOFA PILLOW/LIBRARY	07/02/2024	07/17/2024	65.94	211-45500-217
07/17/2024	#0165 JULY	6	Invoice	OVERDRIVE/LIBRARY	07/02/2024	07/17/2024	61.25	211-45500-592
07/17/2024	#0165 JULY	7	Invoice	AMAZON-BOOKS/LIBRARY	07/02/2024	07/17/2024	17.99	211-45500-592
07/17/2024	#0165 JULY	8	Invoice	U OF M BOOKSTORE-BOOKS/LIBRARY	07/02/2024	07/17/2024	59.94	211-45500-592
07/17/2024	#0165 JULY	9	Invoice	AED SUPERSTORE-BATTERY, ELECTRODE,	07/02/2024	07/17/2024	268.00	211-45500-217
07/17/2024	#0165 JULY	10	Invoice	AMAZON-CRAFT BEADS/LIBRARY	07/02/2024	07/17/2024	5.85	211-45500-217
07/17/2024	#0165 JULY	11	Invoice	AMAZON-BOOKS/LIBRARY	07/02/2024	07/17/2024	36.62	211-45500-592
07/11/2024	#6196 JULY	1	Invoice	REINDERS-LAWN SEED MIX/PW	07/02/2024	07/11/2024	70.25	101-43100-226
07/11/2024	#6196 JULY	2	Invoice	MENARDS-RAIN GAUGE, CARTRIDGE FILTE	07/02/2024	07/11/2024	125.00	101-43100-217
07/11/2024	#6196 JULY	3	Invoice	VIKING ELECTRIC-LAMP/POOL	07/02/2024	07/11/2024	119.72	225-45128-223
07/11/2024	#6196 JULY	4	Invoice	VIKING ELECTRIC-TRIPLETUBE LAMP/POOL	07/02/2024	07/11/2024	38.11	225-45128-223
07/11/2024	#6196 JULY	5	Invoice	VIKING ELECTRIC-CREDIT OVERCHARGED	07/02/2024	07/11/2024	11.86-	225-45128-223
07/10/2024	#6634 JULY	1	Invoice	FAMILY DOLLAR-GARBAGE BAGS/POOL	07/02/2024	07/11/2024	8.59	225-45128-217
07/10/2024	#6634 JULY	2	Invoice	USPS-POSTAGE/WATER	07/02/2024	07/11/2024	5.80	601-49400-322
07/10/2024	#6634 JULY	3	Invoice	FAMILY DOLLAR-GARBAGE BAGS/POOL	07/02/2024	07/11/2024	11.49	225-45128-211
07/10/2024	#6840 JULY	1	Invoice	COSTCO-BATTERIES/ADMIN	07/02/2024	07/11/2024	17.99	101-41500-201
07/10/2024	#6840 JULY	2	Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	07/02/2024	07/11/2024	58.26	101-41500-211
07/10/2024	#6840 JULY	3	Invoice	ADOBE-C. KUJATH	07/02/2024	07/11/2024	21.46	101-41500-433
07/10/2024	#6931 JULY	1	Invoice	USPS-CERTIFIED WEED NOTICE	07/02/2024	07/11/2024	8.73	101-41500-322
07/10/2024	#6931 JULY	2	Invoice	USPS-CERTIFIED WEED NOTICE	07/02/2024	07/11/2024	8.73	101-41500-322
07/17/2024	#6998 JULY	1	Invoice	MCPA LEGAL ASSISTANCE PROGRAM/PD	07/02/2024	07/17/2024	150.00	101-42100-433
07/17/2024	#6998 JULY	2	Invoice	HOSTGATOR-WEEBLY RENEWAL/PD	07/02/2024	07/17/2024	8.99	101-42100-321
07/10/2024	#7228 JULY	1	Invoice	SWIMOUTLET.COM-RESCUE TUBE/POOL	07/02/2024	07/11/2024	49.98	225-45128-217
07/10/2024	#7228 JULY	2	Invoice	MCFOA-RENEW MEMBERSHIP/V. AXLEY	07/02/2024	07/11/2024	50.00	101-41500-433
07/10/2024	#7228 JULY	3	Invoice	SWIMOUTLET.COM-LIFEGUARD SUIT/POOL	07/02/2024	07/11/2024	20.39	225-45128-417
07/10/2024	#7228 JULY	4	Invoice	AMAZON-CREDIT RETURN SUITS/POOL	07/02/2024	07/11/2024	75.18-	225-45128-417
07/10/2024	#7228 JULY	5	Invoice	AMAZON-CREDIT RETURN SUIT/POOL	07/02/2024	07/11/2024	27.99-	225-45128-417
07/10/2024	#7228 JULY	6	Invoice	AMERICAN RED CROSS-LIFEGUARD RECER	07/02/2024	07/11/2024	368.00	225-45128-331
07/10/2024	#7228 JULY	7	Invoice	AMERICAN RED CROSS-LIFEGUARD TRAINI	07/02/2024	07/11/2024	322.00	225-45128-331
07/10/2024	#7228 JULY	8	Invoice	AMERICAN RED CROSS-LIFEGUARD TRAINI	07/02/2024	07/11/2024	460.00	225-45128-331
07/10/2024	#7228 JULY	9	Invoice	AMAZON-PARENT/CHILD CLASS SUPPLIES/	07/02/2024	07/11/2024	19.32	225-45128-217
07/10/2024	#7228 JULY	10	Invoice	AMAZON-LIFEGUARD SUIT/POOL	07/02/2024	07/11/2024	33.99	225-45128-417
07/10/2024	#7228 JULY	11	Invoice	AMAZON-AIR FRESHENERS/ADMIN	07/02/2024	07/11/2024	30.95	101-41500-217
07/10/2024	#7228 JULY	12	Invoice	AMAZON-DESK CALENDAR/ADMIN	07/02/2024	07/11/2024	28.48	101-41500-201
07/10/2024	#7228 JULY	13	Invoice	AMAZON-KEYCHAIN WRISTLETS/POOL	07/02/2024	07/11/2024	21.46	225-45128-217
07/10/2024	#7228 JULY	14	Invoice	GOV FINANCE OFFICER ASSOC-RENEWAL	07/02/2024	07/11/2024	149.00	101-41500-433
07/10/2024	#7228 JULY	15	Invoice	AMAZON-OFFICE HEATER/ADMIN	07/02/2024	07/11/2024	36.29	101-41500-217
07/10/2024	#7228 JULY	16	Invoice	AMAZON-GAUZE PADS/POOL	07/02/2024	07/11/2024	13.66	225-45128-217
07/10/2024	#7228 JULY	17	Invoice	AMAZON-USB WALL CHARGER/POOL	07/02/2024	07/11/2024	8.58	225-45128-217
07/10/2024	#7228 JULY	18	Invoice	AMAZON-TOASTER/ADMIN	07/02/2024	07/11/2024	48.95	101-41500-217
07/17/2024	#7798 JULY	1	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	07/02/2024	07/17/2024	59.90	101-42100-309
07/17/2024	#7798 JULY	2	Invoice	APPLE.COM/PD	07/02/2024	07/17/2024	.99	101-42100-321
07/17/2024	#7798 JULY	3	Invoice	UNDER ARMOUR-SHIRTS UNIFORM A. STON	07/02/2024	07/17/2024	180.00	101-42100-417
07/17/2024	#7798 JULY	4	Invoice	AMAZON-BINDER CLIPS, FOLDERS, TAPE/P	07/02/2024	07/17/2024	40.67	101-42100-201
07/17/2024	#7798 JULY	5	Invoice	AMAZON-FUSE BOX/PD	07/02/2024	07/17/2024	11.99	101-42100-221
07/17/2024	#7798 JULY	6	Invoice	AMAZON-BATTERIES/PD	07/02/2024	07/17/2024	36.06	101-42100-228
07/17/2024	#7798 JULY	7	Invoice	AMAZON-TAPE DISPENSER/PD	07/02/2024	07/17/2024	14.00	101-42100-201
07/17/2024	#7798 JULY	8	Invoice	USPS-POSTAGE/PD	07/02/2024	07/17/2024	8.59	101-42100-322

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
07/17/2024	#7798 JULY	9	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	07/02/2024	07/17/2024	59.90	101-42100-309
07/17/2024	#7798 JULY	10	Invoice	MN POST BOARD-PEACE OFFICER LICENSE	07/02/2024	07/17/2024	90.00	101-42100-433
07/17/2024	#7798 JULY	11	Invoice	MN POST BOARD-SERVICE FEE/PD	07/02/2024	07/17/2024	1.94	101-42100-433
07/17/2024	#7798 JULY	12	Invoice	PHANTOM BAITS-L. SZYMANSKI WILL REIM	07/02/2024	07/17/2024	20.79	101-42100-437
07/17/2024	#7798 JULY	13	Invoice	THORNE BROS CUSTOM-L. SZYMANSKI WIL	07/02/2024	07/17/2024	28.80	101-42100-437
07/17/2024	#7798 JULY	14	Invoice	PETESPRANKS-L. SZYMANSKI WILL REIMBU	07/02/2024	07/17/2024	14.99	101-42100-437
	Total 105461 VISA/TCM BANK N.A.:						3,631.82	
307 WABASHA COUNTY AUDITOR/TREAS.								
07/18/2024	091-030124-	1	Invoice	JULY 2024 LEGAL SERVICES CONTRACT	07/17/2024	07/19/2024	1,800.00	101-42100-304
07/18/2024	201-070924-	1	Invoice	CIS SYSTEMS MAINTENANCE & SUPPORT/P	07/09/2024	07/19/2024	2,087.87	101-42100-309
	Total 307 WABASHA COUNTY AUDITOR/TREAS.:						3,887.87	
104759 WABASHA COUNTY RECORDER								
07/08/2024	D KAUPA 07/	1	Invoice	MORTGAGE SATISFACTION FEE-DAVE KAUP	07/08/2024	07/08/2024	46.00	101-41500-310
	Total 104759 WABASHA COUNTY RECORDER:						46.00	
310 WABASHA IMPLEMENT COMPANY								
07/22/2024	2390	1	Invoice	6PK GAL MIX/PARKS	06/24/2024	07/23/2024	16.50	225-45200-212
	Total 310 WABASHA IMPLEMENT COMPANY:						16.50	
106269 WATER SYSTEMS COMPANY								
07/18/2024	727957	1	Invoice	WATER/CITY HALL	06/13/2024	07/19/2024	47.00	101-41500-401
	Total 106269 WATER SYSTEMS COMPANY:						47.00	
105600 WEX BANK								
07/18/2024	98054914	1	Invoice	FUEL/POLICE DEPT.	06/30/2024	07/19/2024	1,414.55	101-42100-212
	Total 105600 WEX BANK:						1,414.55	
	Grand Totals:						933,249.03	

Report GL Period Summary

GL Period	Amount
07/24	933,249.03
Grand Totals:	933,249.03

Vendor number hash:	13933825
Vendor number hash - split:	22598912
Total number of invoices:	238
Total number of transactions:	329

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	933,249.03	.00	933,249.03

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Grand Totals:	933,249.03	.00	933,249.03

Report Criteria:
[Report].GL Account = {<>} "10121709"

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.C.**
ATTACHMENTS: None	**APPROVED BY: dt**

RECOMMENDED ACTION:

1. **Motion** to approve Chicken Permit for Holly Kreofsky
2. **Motion** to approve Loudspeaker Permit for the Plainview American Legion for Corn on the Cob Days.
3. **Motion** to approve Loudspeaker Permit for Anthony McClellan.
4. **Motion** to approve Multiple Pet Permit for James Haley.

SUMMARY

1. Holly Kreofsky located at 330 2nd Ave SE, has applied for a Chicken permit.

2. The Plainview American Legion located at 215 3rd St SW, has applied for a Loudspeaker Permit for Corn on the Cob Days Weekend Saturday August 17, and 18, 2024. Saturday from 3:00 p.m. to 6:00 p.m. for a DJ, and Sunday until 10:00 p.m. for a live band.

3. Anthony McClellan located at 330 2nd Ave NW, has applied for a Loudspeaker permit for Friday, August 23, 2024, from 6:00 p.m. to 11:00 p.m. for a birthday party.

4. James Haley located at 725 2nd Ave NW has applied for a multiple pet permit.

BUILDING PERMIT REPORT
AUGUST 2024

Permit Number & Applicant

24 910 160 **Aaron Foss**	250 6th St SW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$10,000.00 $60.00 $59.00 $1.00
24 910 161 **Scott Kujath**	465 8th St SW – Furnace/AC	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $35.00 $34.00 $1.00
24PV-00001 **Bryan & Hannah Lowery**	410 2nd St SE – Deck	**Value:** **Total Fee:** **Permit Fee:** **Compliance Review:** **State Surcharge:**	$4,800.00 $243.78 $144.00 $93.60 $6.18
24PV-00002 **Roger Lentz**	220 2nd St NW – Reside	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $64.00 $63.00 $1.00
24PV-00003 **Roger Lentz**	220 2nd St NW - Windows/Doors	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $64.00 $63.00 $1.00
24PV-00004 **Randy Doughty**	500 7th Ave NE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $64.00 $63.00 $1.00
24PV-00006 **Ryan Windows &Siding** **(Don Luckstein)**	205 4th Ave SE – Windows/Doors/Skylights	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$55,226.00 $64.00 $63.00 $1.00
24PV-00008 **William Dunbar**	445 6th St NW – Fence	**Value:** **Total Fee:** **Permit Fee:**	$3,556.00 $25.00 $25.00
24PV-00009 **Scott Ball**	225 6th St SW – Fence	**Value:** **Total Fee:** **Permit Fee:**	$1,500.00 $25.00 $25.00

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM:	Dept. Head Reports & Board Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 5.D.**
ATTACHMENTS: Department Head Reports		**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to accept Department reports.		

MONTHLY REPORT OF FINANCE DIRECTOR
July, 2024

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to department
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Monthly Financial Processes-Bank recs, account reconciliations/fund cash balances, cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- 2023 Street Project – tracking temporary water hookups for billing
- 2023 Fiscal Year End & Audit Entries
- PW new hire paperwork
- Seasonal employees' payroll/other pool issues
- First half 2024 tax revenues
- Set up new codes in our financial system to accept credit card payments from MNSPECT for all the different types of building permits. Also worked with Xpress Bill Pay to get this process setup.
- Research history on 2 old EDA loans. Filed mortgage satisfaction paperwork on one loan that hadn't been done previously.
- Prep work to start 2024 Budget Process

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over multiple years. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of July 2024, 685 new meters have been installed. These installations are now being coordinated with Bolton & Menk's lead service line inventory project, which is required by the State of MN and the EPA.
- Future projects:
  - File/Organize Financial/Personnel Records
  - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 2nd Qtr. 2024 Quarterly Payroll Reports

Training/Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Meetings with the City's Personnel Attorney-ongoing issue
- MNSPECT Community Core software training

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	165.00	.00	165.00
101-41110-122	FICA	812.85	813.00	.00	813.00
101-41110-151	Worker s Comp Insurance Prem	73.71	78.00	68.39	9.61
101-41110-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
101-41110-310	Other Professional Services	66.00	200.00	145.00	55.00
101-41110-331	Meetings-Conferences (mtgs/mi)	1,379.52	1,500.00	.00	1,500.00
101-41110-343	Advertising	480.00	100.00	.00	100.00
101-41110-362	Property - Casualty Ins (Auto)	6,727.05	7,063.00	6,718.08	344.92
101-41110-381	Electric Utilities	1,792.98	1,800.00	667.33	1,132.67
101-41110-383	Gas Utilities	930.91	1,100.00	411.85	688.15
101-41110-401	Contractual Services	7,200.00	7,200.00	4,200.00	3,000.00
101-41110-433	Dues and Subscriptions	10,996.00	11,000.00	.00	11,000.00
101-41110-437	Miscellaneous	296.82	500.00	.00	500.00
101-41110-440	City Cleanup	6,022.83	7,500.00	1,898.55	5,601.45
Total Council:		50,243.67	52,419.00	14,109.20	38,309.80
Elections					
101-41410-103	Part-Time Employees	.00	9,000.00	2,382.00	6,618.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	850.00	416.14	433.86
101-41410-437	Miscellaneous	960.00	3,500.00	1,033.93	2,466.07
Total Elections:		960.00	13,350.00	3,832.07	9,517.93
Administration					
101-41500-101	Full-Time Employees Regular	323,920.71	318,102.00	180,986.13	137,115.87
101-41500-102	Full-Time Employees Overtime	15,028.28	17,500.00	8,533.79	8,966.21
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	1,728.00	1,272.00
101-41500-121	PERA	24,946.63	24,795.00	14,187.73	10,607.27
101-41500-122	FICA	25,776.71	25,674.00	14,383.21	11,290.79
101-41500-131	Employer Paid Health	78,079.00	74,361.00	49,717.19	24,643.81
101-41500-151	Worker s Comp Insurance Prem	2,707.10	2,843.00	2,492.57	350.43
101-41500-201	Office Supplies	3,376.88	4,500.00	1,902.97	2,597.03
101-41500-211	Operating Supplies - Cleaning	309.03	1,000.00	213.84	786.16
101-41500-217	Other Operating Supplies	1,195.48	1,300.00	435.55	864.45
101-41500-221	Repair/Maint - Equipment	.00	200.00	.00	200.00
101-41500-223	Repair/Maintain - Building	2,339.25	2,500.00	7,449.54	4,949.54-
101-41500-227	Repair/Maintain - Amb Building	678.51	2,000.00	969.50	1,030.50
101-41500-301	Auditing and Acct g Services	30,800.00	32,000.00	32,500.00	500.00-
101-41500-303	Engineering Fees	28,804.00	40,000.00	18,556.00	21,444.00
101-41500-304	Legal Fees	16,833.65	25,000.00	9,041.25	15,958.75
101-41500-309	Software and Design	21,737.46	23,000.00	20,160.23	2,839.77
101-41500-310	Other Professional Services	28,926.78	30,000.00	8,431.67	21,568.33
101-41500-312	CITY WEBSITE	13,350.00	6,350.00	.00	6,350.00
101-41500-316	Building Inspections	37,074.00	30,000.00	25,726.33	4,273.67
101-41500-317	Dial A Ride Bus	9,630.25	6,000.00	4,432.50	1,567.50
101-41500-321	Communications	5,893.18	6,450.00	3,338.21	3,111.79
101-41500-322	Postage	2,577.30	2,700.00	1,398.42	1,301.58
101-41500-331	Meetings-Conferences (mtgs/mi)	3,147.05	5,000.00	52.27	4,947.73
101-41500-343	Advertising	3,238.57	3,500.00	1,599.40	1,900.60
101-41500-362	Property - Casualty Ins (Auto)	4,876.28	5,120.00	4,869.97	250.03
101-41500-381	Electric Utilities	1,793.03	2,000.00	953.34	1,046.66
101-41500-383	Gas Utilities	930.91	1,200.00	411.87	788.13
101-41500-384	Garbage Service	.00	.00	27.35	27.35-

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
101-41500-401	Contractual Services	16,146.77	13,500.00	8,663.92	4,836.08
101-41500-417	Uniforms	1,628.64	1,872.00	589.00	1,283.00
101-41500-433	Dues and Subscriptions	2,735.03	2,100.00	1,227.54	872.46
101-41500-434	Sales Tax Paid	11.00	20.00	.00	20.00
101-41500-437	Miscellaneous	823.16	500.00	415.92	84.08
101-41500-442	Bank Service Charges	3,177.80	3,500.00	1,241.72	2,258.28
101-41500-443	Credit Card Merchant Fees	2,892.56	3,500.00	1,286.36	2,213.64
101-41500-444	XPRESS Bill Pay Fees	5,742.38	5,600.00	2,490.24	3,109.76
101-41500-560	Furniture & Fixtures	.00	.00	1,268.06	1,268.06-
101-41500-570	Office Equipment & Furnishings	1,299.48	1,000.00	.00	1,000.00
101-41500-580	Computers & Technology	11,037.09	3,000.00	4,755.64	1,755.64-
	Total Administration:	736,459.15	730,687.00	436,437.23	294,249.77
Police					
101-42100-101	Full-Time Employees Regular	630,154.30	685,841.00	381,317.73	304,523.27
101-42100-102	Full-Time Employees Overtime	39,440.09	37,500.00	24,890.78	12,609.22
101-42100-103	Part-Time Employees	7,186.41	8,500.00	293.04	8,206.96
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	576.00	424.00
101-42100-121	PERA	107,761.59	120,518.00	68,188.75	52,329.25
101-42100-122	FICA	13,602.52	15,533.00	8,012.83	7,520.17
101-42100-131	Employer Paid Health	172,242.10	184,107.00	126,276.75	57,830.25
101-42100-151	Worker s Comp Insurance Prem	33,585.61	35,265.00	30,918.23	4,346.77
101-42100-201	Office Supplies(paper-pens-et)	2,247.39	3,000.00	458.30	2,541.70
101-42100-212	Motor Fuels-Gas	19,391.74	20,000.00	9,444.21	10,555.79
101-42100-217	Other Operating Supplies	576.61	500.00	119.74-	619.74
101-42100-221	Repair/Maint - Equipment	11,905.74	16,000.00	11,259.41	4,740.59
101-42100-228	Repair/Maintain Other	2,363.60	3,000.00	1,729.97	1,270.03
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	.00	6,500.00
101-42100-304	Legal Fees	21,600.00	21,600.00	12,600.00	9,000.00
101-42100-305	Employee Wellness Program	.00	10,000.00	493.26	9,506.74
101-42100-309	Software and Design	11,566.38	12,000.00	10,981.95	1,018.05
101-42100-310	Other Professional Services	13,294.30	8,000.00	5,992.40	2,007.60
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,593.83	15,000.00	7,675.80	7,324.20
101-42100-322	Postage	186.00	500.00	39.23	460.77
101-42100-331	Meetings-Conferences (mtgs/mi)	7,092.96	9,000.00	1,552.76	7,447.24
101-42100-343	Advertising	.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,409.07	5,680.00	5,402.62	277.38
101-42100-381	Electric Utilities	1,792.99	2,000.00	810.33	1,189.67
101-42100-383	Gas Utilities	930.88	1,300.00	411.86	888.14
101-42100-406	Safety	.00	1,200.00	273.97	926.03
101-42100-417	Uniforms	18,168.31	12,000.00	7,283.47	4,716.53
101-42100-418	Range/Ammo	9,096.09	10,000.00	1,000.00	9,000.00
101-42100-433	Dues and Subscriptions	2,597.32	3,500.00	1,591.94	1,908.06
101-42100-436	Towing Charges	.00	200.00	368.00	168.00-
101-42100-437	Miscellaneous	2,116.74	3,000.00	1,064.18	1,935.82
101-42100-438	Police - DARE Prog	1,089.58	2,500.00	.00	2,500.00
101-42100-446	NSF Checks	43.53	500.00	.00	500.00
101-42100-491	Contributions/Donations Expend	.00	.00	500.00	500.00-
101-42100-560	Furniture & Fixtures	.00	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	45,354.67	7,000.00	152,872.42	145,872.42-
	Total Police:	1,203,668.74	1,265,444.00	874,160.45	391,283.55

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
City Fire					
101-42200-103	Part-Time Employees	31,488.04	25,000.00	100.00	24,900.00
101-42200-122	FICA	2,401.19	1,913.00	7.65	1,905.35
101-42200-151	Worker s Comp Insurance Prem	3,109.44	3,265.00	2,862.56	402.44
101-42200-201	Office Supplies(paper-pens-et)	109.99	200.00	109.99	90.01
101-42200-207	Fire Prevention Instruct Supps	808.50	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	.00	100.00	.00	100.00
101-42200-212	Motor Fuels-Gas	1,152.54	1,500.00	335.69	1,164.31
101-42200-217	Other Operating Supplies	710.46	1,500.00	90.00	1,410.00
101-42200-221	Repair/Maint - Equipment	76,174.95	30,000.00	26,997.63	3,002.37
101-42200-223	Repair/Maintain - Building	1,866.36	10,000.00	1,628.08	8,371.92
101-42200-226	Foam	2,449.12	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	71.39	100.00	87.38	12.62
101-42200-310	Other Professional Services	1,073.75	1,000.00	6,606.06	5,606.06-
101-42200-321	Communications	4,630.80	3,200.00	2,326.58	873.42
101-42200-322	Postage	.00	50.00	.00	50.00
101-42200-331	Meetings-Conferences (mtgs/mi)	8,963.77	2,000.00	252.00	1,748.00
101-42200-343	Advertising	127.89	200.00	660.00	460.00-
101-42200-362	Property - Casualty Ins (Auto)	5,934.86	6,232.00	5,927.67	304.33
101-42200-381	Electric Utilities	2,034.00	2,000.00	993.00	1,007.00
101-42200-383	Gas Utilities	5,165.75	8,000.00	1,424.02	6,575.98
101-42200-384	Garbage Service	657.12	700.00	328.56	371.44
101-42200-417	Uniforms/Fire Equip	22,419.30	20,000.00	5,017.42	14,982.58
101-42200-433	Dues and Subscriptions	1,100.00	1,000.00	.00	1,000.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-602	Other LT Obligation Principal	.00	43,030.00	.00	43,030.00
101-42200-612	Other Long-Term Obligation Int	20,500.00	19,656.00	.00	19,656.00
Total City Fire:		192,949.22	186,246.00	55,754.29	130,491.71
Emergency Management					
101-42500-103	Part-Time Employees	1,226.71	1,276.00	.00	1,276.00
101-42500-122	FICA	93.85	98.00	.00	98.00
101-42500-221	Repair/Maint - Equipment	1,675.80	4,000.00	1,401.25	2,598.75
101-42500-310	Other Professional Services	892.00	900.00	1,112.00	212.00-
101-42500-381	Electric Utilities	988.00	1,000.00	514.00	486.00
Total Emergency Management:		4,876.36	7,274.00	3,027.25	4,246.75
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	123,850.04	127,458.00	76,193.99	51,264.01
101-43100-102	Full-Time Employees Overtime	1,343.11	2,940.00	400.73	2,539.27
101-43100-120	CENTRAL PENSION FUND	838.72	840.00	483.90	356.10
101-43100-121	PERA	9,234.06	9,780.00	5,720.37	4,059.63
101-43100-122	FICA	9,554.87	9,975.00	5,834.66	4,140.34
101-43100-131	Employer Paid Health	31,185.26	33,217.00	21,617.08	11,599.92
101-43100-151	Worker s Comp Insurance Prem	18,415.92	19,337.00	16,953.51	2,383.49
101-43100-201	Office Supplies(paper-pens-et)	320.22	250.00	75.11	174.89
101-43100-211	Operating Supplies - Cleaning	35.96	200.00	38.97	161.03
101-43100-212	Motor Fuels-Gas	10,934.78	8,000.00	3,696.50	4,303.50
101-43100-217	Other Operating Supplies	11,626.76	14,000.00	4,403.47	9,596.53
101-43100-221	Repair/Maint - Equipment	23,765.58	25,000.00	12,482.65	12,517.35
101-43100-222	Tree trimming	6,165.00	18,500.00	4,100.00	14,400.00
101-43100-223	Repair/Maintain - Building	4,357.16	7,500.00	2,511.22	4,988.78
101-43100-224	Repair/Maintain - Streets	26,105.71	100,000.00	19,631.21	80,368.79

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	58,003.00	55,000.00	24,986.85	30,013.15
101-43100-303	Engineering Fees	13,548.50	15,000.00	.00	15,000.00
101-43100-310	Other Professional Services	22,943.17	30,000.00	20,825.64	9,174.36
101-43100-321	Communications	3,688.76	4,000.00	2,215.28	1,784.72
101-43100-331	Meetings-Conferences (mtgs/mi)	41.47	300.00	4.00	296.00
101-43100-343	Advertising	.00	300.00	528.00	228.00-
101-43100-362	Property - Casualty Ins (Auto)	15,027.13	15,775.00	15,004.64	770.36
101-43100-381	Electric Utilities	46,228.71	43,000.00	23,336.65	19,663.35
101-43100-383	Gas Utilities	4,240.08	6,300.00	1,768.83	4,531.17
101-43100-384	Garbage Service	1,473.48	1,650.00	736.74	913.26
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	928.69	1,000.00	891.00	109.00
101-43100-417	Uniforms	996.92	1,248.00	191.93	1,056.07
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	200.00	.00	200.00
101-43100-590	Capital Outlay	84,646.86	255,000.00	3,130.00	251,870.00
	Total Public Works (GENERAL):	529,499.92	827,620.00	267,762.93	559,857.07
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	23,590.18	24,278.00	14,513.11	9,764.89
101-43125-102	Full-Time Employees Overtime	256.11	560.00	76.33	483.67
101-43125-120	CENTRAL PENSION FUND	159.68	160.00	92.10	67.90
101-43125-121	PERA	1,758.78	1,863.00	1,089.56	773.44
101-43125-122	FICA	1,820.06	1,900.00	1,111.49	788.51
101-43125-131	Employer Paid Health	5,778.24	6,092.00	4,019.36	2,072.64
101-43125-212	Motor Fuels-Gas	6,013.00	8,000.00	2,531.00	5,469.00
101-43125-217	Other Operating Supplies	11,735.37	15,000.00	11,623.64	3,376.36
101-43125-221	Repair/Maint - Equipment	7,897.00	7,500.00	19,740.86	12,240.86-
101-43125-310	Other Professional Services	21,817.50	36,750.00	10,205.00	26,545.00
101-43125-343	Advertising	198.00	100.00	.00	100.00
101-43125-437	Miscellaneous	500.00	.00	.00	.00
	Total Ice & Snow Removal:	81,523.92	102,203.00	65,002.45	37,200.55
Economic Development					
101-46500-101	Full-Time Employees Regular	31,708.37	.00	.00	.00
101-46500-102	Full-Time Employees Overtime	657.84	.00	.00	.00
101-46500-121	PERA	2,394.72	.00	.00	.00
101-46500-122	FICA	2,476.05	.00	.00	.00
101-46500-131	Employer Paid Health	9,767.89	.00	.00	.00
101-46500-201	Office Supplies	36.48	.00	.00	.00
101-46500-304	Legal Fees	3,325.00	.00	.00	.00
101-46500-331	Meetings-Conferences (mtgs/mi)	446.67	.00	.00	.00
101-46500-401	Contractual Services	.00	66,030.00	36,420.00	29,610.00
101-46500-433	Dues and Subscriptions	.00	.00	3,500.00	3,500.00-
	Total Economic Development:	50,813.02	66,030.00	39,920.00	26,110.00
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	27,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
	Total Other Finanacing Uses/Contrib:	32,800.00	17,800.00	17,800.00	.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	135,229.05	140,920.00	81,436.72	59,483.28
211-45500-103	Part-Time Employees	21,675.23	28,894.00	14,262.06	14,631.94
211-45500-121	PERA	11,645.29	12,555.00	7,082.51	5,472.49
211-45500-122	FICA	11,931.16	12,991.00	7,242.15	5,748.85
211-45500-131	Employer Paid Health	39,160.78	41,263.00	27,287.32	13,975.68
211-45500-151	Worker s Comp Insurance Prem	679.43	713.00	625.11	87.89
211-45500-201	Office Supplies(paper-pens-et)	2,554.59	3,000.00	4,585.44	1,585.44-
211-45500-217	Other Operating Supplies	402.56	.00	503.96	503.96-
211-45500-221	Repair/Maint - Equipment	2,844.84	4,500.00	744.00	3,756.00
211-45500-223	Repair/Maintain - Building	3,498.49	2,000.00	1,634.95	365.05
211-45500-310	Other Professional Services	.00	100.00	45.00	55.00
211-45500-321	Communications	680.07	700.00	393.67	306.33
211-45500-322	Postage	.00	200.00	202.00	2.00-
211-45500-331	Meetings-Conferences (mtgs/mi)	390.24	500.00	251.94	248.06
211-45500-362	Property - Casualty Ins (Auto)	4,760.12	5,500.00	5,231.41	268.59
211-45500-381	Electric Utilities	3,980.00	5,000.00	1,812.00	3,188.00
211-45500-383	Gas Utilities	2,184.25	3,000.00	967.00	2,033.00
211-45500-401	Contractual Services	9,742.85	11,015.00	5,266.17	5,748.83
211-45500-418	Rentals	8,774.43	7,780.00	4,434.47	3,345.53
211-45500-434	Sales Tax Paid	243.00	250.00	173.00	77.00
211-45500-437	Miscellaneous	250.00	500.00	8.19	491.81
211-45500-560	Furniture & Fixtures	.00	.00	5,791.00	5,791.00-
211-45500-590	Capital Outlay	4,268.02	.00	4,407.58	4,407.58-
211-45500-592	Books/Periodicals	33,663.68	35,000.00	21,246.97	13,753.03
	Total Libraries (GENERAL):	298,558.08	316,381.00	195,634.62	120,746.38
Libraries (GENERAL)					
215-45500-700	Tansfers Out	4,351.47	.00	.00	.00
	Total Libraries (GENERAL):	4,351.47	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	62.79	500.00	.00	500.00
225-45127-217	Other Operating Supplies	1,139.96	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	998.29	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,276.00	1,300.00	596.00	704.00
225-45127-383	Gas Utilities	951.94	1,300.00	337.02	962.98
	Total ICE RINK:	4,428.98	6,100.00	933.02	5,166.98
POOL					
225-45128-103	Part-Time Employees	95,712.76	96,000.00	74,496.29	21,503.71
225-45128-121	PERA	632.78	675.00	669.76	5.24
225-45128-122	FICA	7,322.34	7,497.00	5,698.92	1,798.08
225-45128-142	Unemployment Benefit Payments	.00	7,152.00	.00	7,152.00
225-45128-151	Worker s Comp Insurance Prem	3,637.89	3,800.00	3,331.61	468.39
225-45128-211	Operating Supplies - Cleaning	6.60	100.00	34.46	65.54
225-45128-217	Other Operating Supplies	7,323.49	8,000.00	11,187.75	3,187.75-
225-45128-221	Repair/Maint - Equipment	4,008.79	5,000.00	6,711.54	1,711.54-
225-45128-223	Repair/Maintain - Building	1,403.47	5,000.00	1,119.18	3,880.82

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	8,138.37	7,500.00	3,679.31	3,820.69
225-45128-309	SOFTWARE & DESIGN	3,295.00	3,450.00	3,295.00	155.00
225-45128-310	Other Professional Services	3,248.50	3,000.00	4,410.50	1,410.50-
225-45128-321	Communications	577.62	800.00	624.39	175.61
225-45128-322	Postage	61.45	75.00	6.05	68.95
225-45128-331	Meetings-Conferences (mtgs/mi)	4,367.00	4,000.00	4,810.00	810.00-
225-45128-343	Advertising	144.00	300.00	264.00	36.00
225-45128-362	Property - Casualty Ins (Auto)	12,983.34	13,632.00	12,966.29	665.71
225-45128-381	Electric Utilities	7,933.00	7,500.00	3,588.00	3,912.00
225-45128-383	Gas Utilities	7,533.99	5,400.00	4,250.53	1,149.47
225-45128-417	UNIFORMS	2,575.63	3,000.00	2,405.44	594.56
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	3,996.00	4,000.00	3,087.00	913.00
225-45128-437	Miscellaneous	.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	1,390.52	2,000.00	588.30	1,411.70
Total POOL:		176,962.54	190,181.00	147,224.32	42,956.68
PARKS					
225-45200-101	Full-Time Employees Regular	61,578.00	64,126.00	31,267.21	32,858.79
225-45200-102	Full-Time Employees Overtime	4,847.68	5,500.00	3,311.21	2,188.79
225-45200-103	Part-Time Employees	15,742.50	16,000.00	12,131.08	3,868.92
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	414.72	585.28
225-45200-121	PERA	4,934.79	6,541.00	2,206.05	4,334.95
225-45200-122	FICA	6,270.56	6,285.00	3,563.73	2,721.27
225-45200-131	Employer Paid Health	17,357.82	18,314.00	10,410.60	7,903.40
225-45200-151	Worker s Comp Insurance Prem	2,669.80	2,803.00	2,457.50	345.50
225-45200-212	Motor Fuels-Gas	3,454.59	4,500.00	1,524.28	2,975.72
225-45200-217	Other Operating Supplies	3,437.36	4,000.00	1,067.50	2,932.50
225-45200-221	Repair/Maint - Equipment	6,548.94	6,000.00	8,263.02	2,263.02-
225-45200-223	Repair/Maintain - Building	2,686.46	10,000.00	3,430.15	6,569.85
225-45200-228	Repair/Maintain - Other	.00	200.00	.00	200.00
225-45200-229	Refunds	.00	100.00	.00	100.00
225-45200-310	Other Professional Services	1,280.73	2,000.00	1,110.41	889.59
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	198.00	250.00	264.00	14.00-
225-45200-362	Property - Casualty Ins (Auto)	17,310.24	18,175.00	17,287.44	887.56
225-45200-381	Electric Utilities	10,512.00	6,500.00	4,285.00	2,215.00
225-45200-384	Garbage Service	1,565.46	1,900.00	870.48	1,029.52
225-45200-417	Uniforms	598.58	600.00	190.96	409.04
225-45200-418	Rentals	.00	1,000.00	.00	1,000.00
225-45200-433	Dues and Subscriptions	25.00	.00	.00	.00
225-45200-434	Sales Tax Paid	87.00	100.00	80.00	20.00
225-45200-590	Capital Outlay	9,756.49	350,000.00	.00	350,000.00
Total PARKS:		171,860.40	525,994.00	104,135.34	421,858.66
Cemetery					
235-49010-217	Other Operating Supplies	760.84	1,500.00	4.98	1,495.02
235-49010-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	.00	500.00
235-49010-229	Refunds	.00	.00	800.00	800.00-
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	1,842.00	1,400.00	.00	1,400.00
235-49010-310	Other Professional Services	1,802.61	2,500.00	1,874.71	625.29

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
235-49010-362	Property - Casualty Ins (Auto)	3,275.31	3,440.00	3,272.01	167.99
235-49010-381	Electric Utilities	688.00	650.00	367.00	283.00
235-49010-384	Garbage Service	737.10	1,900.00	435.24	1,464.76
235-49010-401	Contractual Services	27,550.00	30,000.00	18,910.00	11,090.00
235-49010-418	Rental	.00	200.00	.00	200.00
235-49010-590	Capital Outlay	5,227.50	42,101.00	12,437.50	29,663.50
Total Cemetery:		41,883.36	86,691.00	38,101.44	48,589.56
RURAL FIRE					
245-42200-103	Part-Time Employees	7,833.04	11,000.00	.00	11,000.00
245-42200-122	FICA	599.22	841.00	.00	841.00
245-42200-151	Worker s Comp Insurance Prem	3,117.43	3,273.00	2,869.57	403.43
245-42200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
245-42200-212	Motor Fuels-Gas	1,734.29	2,700.00	715.99	1,984.01
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	13,508.92	10,000.00	2,777.71	7,222.29
245-42200-226	Foam	2,449.13	2,500.00	.00	2,500.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	5,934.86	6,232.00	5,927.67	304.33
245-42200-417	Uniform	.00	2,000.00	2,907.50	907.50-
245-42200-433	Dues and Subscriptions	995.00	500.00	.00	500.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	.00	.00	9,867.00	9,867.00-
Total RURAL FIRE:		36,171.89	41,246.00	25,065.44	16,180.56
Fire Relief					
250-42300-124	Fire Pension Contributions	46,752.51	46,752.00	.00	46,752.00
250-42300-490	Donations - Fire Relief Assoc	20,200.00	21,200.00	.00	21,200.00
Total Fire Relief:		66,952.51	67,952.00	.00	67,952.00
Debt Service					
300-47000-601	Bond Principal Pymt	381,000.00	560,000.00	560,000.00	.00
300-47000-611	Bond Interest Payment	72,551.50	208,526.00	208,525.50	.50
300-47000-620	Fiscal Agent Fees	.00	.00	495.00	495.00-
Total Debt Service:		453,551.50	768,526.00	769,020.50	494.50-
STREET IMPROVEMENT FUND					
325-43100-700	Transfers Out	.00	635,325.00	.00	635,325.00
Total STREET IMPROVEMENT FUND:		.00	635,325.00	.00	635,325.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	183,043.24	367,000.00	.00	367,000.00
Total CAPITAL IMPROVEMENT FUND:		183,043.24	367,000.00	.00	367,000.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	608,038.52	204,629.00	72,370.02	132,258.98
418-48000-310	Other Professional Services	69,368.50	.00	.00	.00
418-48000-352	General Notices and Pub Info	216.00	.00	.00	.00

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
418-48000-530	Capital-Other Improvements	2,641,766.01	1,500,000.00	306,008.31	1,193,991.69
418-48000-620	Fiscal Agent Fees	750.00	.00	.00	.00
	Total 2023 STREET/UTIL IMPROVE PROJ:	3,320,139.03	1,704,629.00	378,378.33	1,326,250.67
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	18,420.00	20,000.00	12,343.00	7,657.00
	Total TIF 1-9 LEVAN:	19,420.00	21,000.00	13,343.00	7,657.00
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	5,330.00	7,000.00	3,229.00	3,771.00
	Total TIF DOWNTOWN REDEVELOPMENT:	6,330.00	8,000.00	4,229.00	3,771.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	60,713.98	64,646.00	37,766.05	26,879.95
601-49400-102	Full-Time Employees Overtime	1,332.75	5,000.00	2,954.66	2,045.34
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	576.00	424.00
601-49400-121	PERA	13,386.85	5,223.00	3,040.94	2,182.06
601-49400-122	FICA	4,821.47	5,328.00	3,101.75	2,226.25
601-49400-131	Employer Paid Health	17,351.66	18,314.00	11,991.05	6,322.95
601-49400-151	Worker s Comp Insurance Prem	1,336.67	1,404.00	1,230.95	173.05
601-49400-201	Office Supplies(paper-pens-et)	424.57	1,000.00	584.32	415.68
601-49400-212	Motor Fuels-Gas	46.94	750.00	158.26	591.74
601-49400-217	Other Operating Supplies	8,806.43	10,000.00	4,038.16	5,961.84
601-49400-221	Repair/Maint -WELLS	9,982.37	30,000.00	100,937.12	70,937.12-
601-49400-223	Repair/Maintain - Building	1,875.01	2,000.00	32.45	1,967.55
601-49400-228	Repair-Water Main Repairs	31,201.69	30,000.00	9,910.02	20,089.98
601-49400-229	Refunds	2,500.00	3,000.00	2,500.00	500.00
601-49400-303	Engineering Fees	23,202.60	25,000.00	18,077.20	6,922.80
601-49400-309	Software and Design	4,491.49	10,000.00	.00	10,000.00
601-49400-310	Other Professional Services	25,096.97	18,000.00	10,347.08	7,652.92
601-49400-321	Communications	6,451.61	5,000.00	3,426.28	1,573.72
601-49400-322	Postage	3,246.53	2,880.00	1,708.12	1,171.88
601-49400-331	Meetings-Conferences (mtgs/mi)	1,060.78	1,000.00	23.00	977.00
601-49400-343	Advertising	48.00	200.00	50.00	150.00
601-49400-362	Property - Casualty Ins (Auto)	6,611.76	6,950.00	6,610.60	339.40
601-49400-381	Electric Utilities	39,803.00	43,000.00	18,580.00	24,420.00
601-49400-401	Contractual Services	.00	1,500.00	.00	1,500.00
601-49400-406	SAFETY	309.95	1,000.00	.00	1,000.00
601-49400-417	Uniforms	548.96	624.00	237.33	386.67
601-49400-420	Depreciation	124,218.00	115,000.00	.00	115,000.00
601-49400-433	Dues and Subscriptions	400.00	1,000.00	400.00	600.00
601-49400-434	Sales Tax Paid	.06-	.00	1.89	1.89-
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	1,317.56	150,000.00	156,380.87	6,380.87-
601-49400-590	Capital Outlay	.00	.00	15,777.58	15,777.58-
601-49400-611	Bond Interest	2,544.88	2,361.00	2,361.52	.52-
601-49400-700	Transfers Out	154,910.60	340,608.00	198,448.90	142,159.10
	Total Water Utilities (GENERAL):	549,041.42	901,988.00	611,252.10	290,735.90

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	63,637.05	67,332.00	39,406.01	27,925.99
602-49450-102	Full-Time Employees Overtime	5,567.43	5,500.00	5,460.79	39.21
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	576.00	424.00
602-49450-121	PERA	14,377.37	5,462.00	3,351.88	2,110.12
602-49450-122	FICA	5,351.46	5,572.00	3,418.88	2,153.12
602-49450-131	Employer Paid Health	17,352.15	18,302.00	11,984.19	6,317.81
602-49450-201	Office Supplies(paper-pens-et)	424.56	1,000.00	584.31	415.69
602-49450-212	Motor Fuels-Gas	69.73	250.00	.00	250.00
602-49450-217	Other Operating Supplies	326.39	2,000.00	139.88	1,860.12
602-49450-221	Repair/Maint - Equipment	6,064.01	20,000.00	1,140.65	18,859.35
602-49450-223	BUILDING REPAIR	108.45	.00	131.71	131.71-
602-49450-229	Refunds	2,500.00	2,000.00	2,500.00	500.00-
602-49450-310	Other Professional Services	927.69	1,000.00	83.04	916.96
602-49450-322	Postage	2,846.81	2,880.00	1,682.92	1,197.08
602-49450-331	Meetings-Conferences (mtgs/mi)	1,050.16	1,000.00	.00	1,000.00
602-49450-343	Advertising	144.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,567.98	4,800.00	4,565.60	234.40
602-49450-381	Electric Utilities	8,278.00	9,500.00	4,402.00	5,098.00
602-49450-383	Gas Utilities	650.99	1,500.00	235.56	1,264.44
602-49450-385	Sewer Plv-Elgin Sewer District	779,827.91	828,665.00	380,035.53	448,629.47
602-49450-417	UNIFORM	600.00	624.00	331.68	292.32
602-49450-420	Depreciation	35,386.00	35,000.00	.00	35,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	207,365.90	340,608.00	297,673.35	42,934.65
Total Sewer (GENERAL):		1,158,422.44	1,354,495.00	757,703.98	596,791.02
Net Grand Totals:		9,374,910.86-	10,264,581.00-	4,822,826.96-	5,441,754.04-

PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council Special Meeting: August 6th, 2024

AGENDA ITEM: Monthly Department Report to Council	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** 5.D.
ATTACHMENTS: July Activity Summary Report	**APPROVED BY: jt**
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of July. Day to day operations continue to be busy with changes, updates and planning. **

Meeting/Training

- We hosted a summer rifle shooting skills course at our range. Wabasha Police and Sheriff's Office participated.

Misc. Activity

- We updated our park cameras and installed cameras in at the pool to help with security and liability. We were able to find a less expensive program that will save us several thousands of dollars over the next five years.
- Staff took a stolen vehicle report that later in the day ended with a vehicle recovery and arrest for felony vehicle theft.
- Investigations have been busy in July with two large dollar financial crimes. The suspects have been identified in both cases.
- This years National Night Out is a joint effort between staff and Plainview Fire Department. The event will take place on August 6th at the fire station.

Citations issued: 19

July Call Activity 2024

9-11 Hang-Ups	1
Alarms	2
All other	4
Animal Complaints	4
Assault	0
Assist Other Department	12
Attempt to Locate	2
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	0
Contempt/Curfew Violation	2
Damage to Property	3
DANCO Violation	0
Disorderly Conduct	3
Domestics	2
Driving Complaints	4
Driving Under the Influence	0
Drugs All Types	0
Escort	5
Fire Calls	1
Fireworks	1
Found Property	3
Fraud	1
Funeral Assist	1
Gun Permit	0
Harassment/Threats	2
Littering	1
Lost Property	0
Medical Calls	20
Misc. Information	1
Motorist Assists	3
Noise Complaints	3
OFP/HRO Violation	0
Ordinance Complaint/Violation	7
Parking Complaints/Violations	2
POR Predatory Offender Reg.	0
Public Assists	37
School Bus/Incident & Tobacco	0
Security Check	91
Sex Offense	2
Snow Removal	0
Sudden Death	0
Suspicious Activity	10
Theft Offenses	4
Traffic Crashes/Violations	208
Trespassing	0
Vulnerable Adults	0
Weapons Violation	0

Warrants All	1
Welfare Checks	6
Worthless Checks	0
TOTAL CALLS	**449**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of July. We as a city averaged 292,064 gallons per day. The highest being 631,000 gallons and the lowest being 133,000 gallons. We pumped 9,054,000 gallons for the month.
- Water meters were read on the 1st of the month.
- Water meter replacement is ongoing.
- We had 54 locates for Gopher State One Call.
- We were informed of water running in a parking lot. After further investigating, it was determined there was a water leak on the homeowner's side.
- We are currently painting all fire hydrants within the city.
- The generator at well #2 has been set. The installation will be finished in the next couple of weeks.

Sewer

- We are currently working with Bolton & Menk to repair an invert in a manhole.
- Elcor has given us a bid for repairing manholes that need adjusting as part of our street maintenance.
- We have flushed all dead end sewer lines as part of our maintenance program.

Streets

- We have been filling potholes as they appear. This will continue as needed.
- Elcor has finished all the underground on the project. Their subcontractors are now working on the curb, sidewalks, blacktop, and dirt work.
- We are currently working on sidewalk repairs around the community.
- We have begun painting all curbs, parking stalls, and crosswalks for the year.
- Our new street sweeper was delivered.

Parks

- We are getting bids for the walking trail.
- We installed new cameras at the pool.
- We collaborated with the PEM Foundation to do a free swim night at the pool. There was a great turnout for the event.
- Creative Curb has put curbing around the welcome signs and the parks signs. We have landscaped and rocked them.

Trees

- We removed a tree that was causing a sidewalk and curb to heave.
- Due to high winds, we removed a tree with substantial damage.

Buildings

- A start date for the roof repairs has not been established.
- We installed a new faucet, hand towel dispenser, and soap dispenser in the fire hall.

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

Respectfully,
Shane Loftus
Public Works Director

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: August 1, 2024

To: David Todd, City Administrator

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: 0H1.132979

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

All concrete curb and gutter is complete on the project. Sidewalk construction is proceeding. The contractor is currently grading and laying aggregate base for sidewalk between 6th Street and 8th Street, and there are a few sections of concrete remaining to be completed between 8th Street and 10th Street. Asphalt base paving is planned for next week between 6th Street and 8th Street. Following that they will complete wearing course paving between Hwy 42 and 6th Street and 8th Street to 10th Street. The final wearing course from 6th Street to 8th Street will be completed next spring to allow for any potential utility trench settlement to be repaired prior to final paving. Sod is expected to be done by mid-August, meeting the substantial completion date.

Orchard Hills 7th and 8th Subdivisions

The deadline for completion of the punch list items was July 31st. The developers were sent letters by certified mail formally notifying them of items remaining to be completed under the Development Agreements. We are not aware of any progress made on the punch list items. We will be verifying this and then working with City staff and attorney on next steps.

Well No. 3 Air Entrainment – Water Tower

The draft final report is under review by City staff. We expect the report to be presented at the September meeting. The final report will include estimated costs for budgeting purposes along with recommendations for possible low interest loan funding through the Public Facilities Authority.

Chapter 600 Code Updates

No update since the last meeting.

GIS Cemetery Management System

We are working on entering data into the GIS application and filling in any gaps with field verification.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Standby generator improvements for Well No. 2. This work is in progress.
- Lead service line inventory, as required by Minnesota Department of Health and EPA, is in progress. The initial submittal for this was completed in mid-July, meeting the MDH deadline. Final submittal is in mid-August.

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Plainview Public Library Board of Trustees
Tuesday June 18, 2024 7:00 PM

Members Present: Miranda Muller, Youlonda Loechler, Ian McDonald, Chad Gelner, Carla Tentis, Nicholas Ozment, Adam Feils
Members Not Present:
Staff: Alice Henderson
City Council Member: Don Kuschel

The meeting was called to order by Youlonda at 7:00 PM.

A motion was made by Chad and seconded by Carla to approve the agenda. Motion carried unanimously.

Public Comments: No comments

A motion was made by Ian and seconded by Adam to approve the board minutes from 5/28/2024. Motion carried unanimously.

A motion was made by Miranda and seconded by Chad to approve the consent agenda as follows:
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
  - Kathie Saggisor
- SELCO/SELS & Foundation Reports (none)

Unfinished Business

New Business
A. Payment of Bills: A motion was made by Nick and seconded by Miranda to approve the Payables by Payee in the amount of $5,571.17. Motion carried unanimously.
B. A motion was made by Adam and seconded by Carla to approve the revised position descriptions as written for the Library Clerk, Library Assistant, Programming & Outreach Librarian, and Library Director. Motion carried unanimously.
C. A motion was made by Chad and seconded by Carla to approve the position description as written for Library Trustees. Motion carried unanimously.

Announcements
A. Trustee or Staff Comments: Youlonda is working on revisions to the Library Director performance review.
B. Next Regular Meeting is 7/16/2024

Motion to adjourn was made by Ian and seconded by Adam at 7:40 PM. Motion carried unanimously.

Respectfully submitted,
Miranda Muller
Secretary, Plainview Library Board of Trustees

Economic Development- August 2024 Update:

Rural Entrepreneurial Ventures (REV): The July meeting was held on Tuesday the 16th. The core team discussed what they would like to apply for with the REV grant opportunity. Consensus was to apply for funds to create a business toolkit that includes helpful items for any business (startup or existing) and will include things like EDA info, how to write a business plan, business registration, legal process/advice, startup financing, budgeting, marketing, employee management, and succession planning. The grant application will also request funds to market the toolkit a few different ways: via word of mouth by adding CEDA staff for another day a month for 6 months, a radio ad campaign and Facebook post boosting. Jeff Andrews of SMIF heads the Business of Child Care and presented to the core team. He outlined their 90-120 days process that will leave the community with an action plan. The workshop will be sometime closer to September. Jeff's team will create all marketing materials and will organize/lead workshops, it's up to the core team to make sure people show up and participate to be successful.

Ongoing projects:

- County Rd. 4 commercial/light industrial park- waiting to see if the county will be annexing the right away along Co. Rd. 4. If it's annexed, we can start the Greater MN BDPI grant application through DEED to help cover the cost of running water/sewer into the site.
- Working with Ag Partners to remediate their contaminated commercial sites. If Ag Partners decides to wash their hands of the property and wants to sell them to the city, we can look at applying for redevelopment grants through DEED.
- REV Grant application for Business Toolkit and marketing for it.
- Continued business visits.
- Continued updates to EDA website.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM: Sip and Shop Event	**AGENDA SECTION:** Consent
PREPARED BY: David Todd, City Administrator	**AGENDA NO. 5.E.**
ATTACHMENTS: Letter from Business Owners, Resolution #2024-14	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve Resolution 2024-14 suspending prohibition of public consumption for the Sip and Shop event on Thursday, September 19th, 2024, from 10:00 AM to 8:00 PM in accordance with the attached map/location(s).	

SUMMARY

The City of Plainview is in receipt of a letter requesting the suspension of the prohibition on public consumption in accordance with a planned Sip and Shop event proposed by a coalition of businesses in downtown Plainview. The event will be held on Thursday, September 19th, 2024, from 10:00AM to 8:00PM. The event proposes to allow customers to sip alcoholic and non-alcoholic beverages while shopping at participating stores.

The location(s) associated with the requested temporary suspension of the prohibition of public consumption are outlined on the attached letter/map. They include West Broadway from 5th Street SW to N. Wabasha; 4th Street SW from Broadway Avenue to 1st Avenue SW; the alley running west to east in front of Kim's Saloon from 4th Street SW to 3rd Street SW; and finally, 3rd Street SW from Broadway Ave to the alley leading to Kim's Saloon.

City staff (Public Works and Police Department) reviewed the request, and no issues were identified.

Respectfully Submitted,

David Todd, City Administrator

CITY OF PLAINVIEW, MINNESOTA

RESOLUTION 2024-14

TEMPORARILY SUSPENDING THE PUBLIC CONSUMPTION PROHIBITION DURING THE SIP AND SHOP EVENT 2024

WHEREAS Section 513.4 of the city code of the City of Plainview (the "City") bans consumption of alcohol in public places, but also allows for temporary suspension of that ban for special events, such as the annual Sip and Shop event (the "Event").

WHEREAS, The Sip and Shop event will take place on September 19, 2024, where alcohol is served during certain times throughout the event which is sponsored by local Plainview businesses and clubs.

WHEREAS Consumption of alcohol during the event will occasionally occur on certain public spaces and the City Council has determined that public consumption to be in the best interests of the city during certain events held throughout the city and such consumption will not unduly impact the safety and welfare of the general public

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City hereby suspends the prohibition against consuming alcohol in public found in Plainview Code Section 513.4, but such suspension is limited to the following times and locations:

   a. Thursday, September 19th, 2024 – Starting at 10 a.m. and continuing until 8 p.m. only for the following locations: between West Broadway from 5th Street SW to N. Wabasha; 4th Street SW from Broadway Avenue to 1st Avenue SW; the alley running west to east in front of Kim's Saloon from 4th Street SW to 3rd Street SW; and finally, 3rd Street SW from Broadway Ave to the alley leading to Kim's Saloon as depicted on Attachment A, which is attached hereto and incorporated herein by reference.

2. The City Police Department and Public Works Department are hereby directed to post sufficient notice of the time and geographic restrictions listed in this Resolution in a conspicuous and public place.

3. All other City code sections and state statutes remain in effect during the entirety of the Sip and Shop event.

Passed by the City Council of the City of Plainview, Minnesota this 6th day of August 2024.

____
Aaron Luckstein, Mayor

ATTEST:

____
Carol Kujath, City Clerk

Dear Plainview City Council,

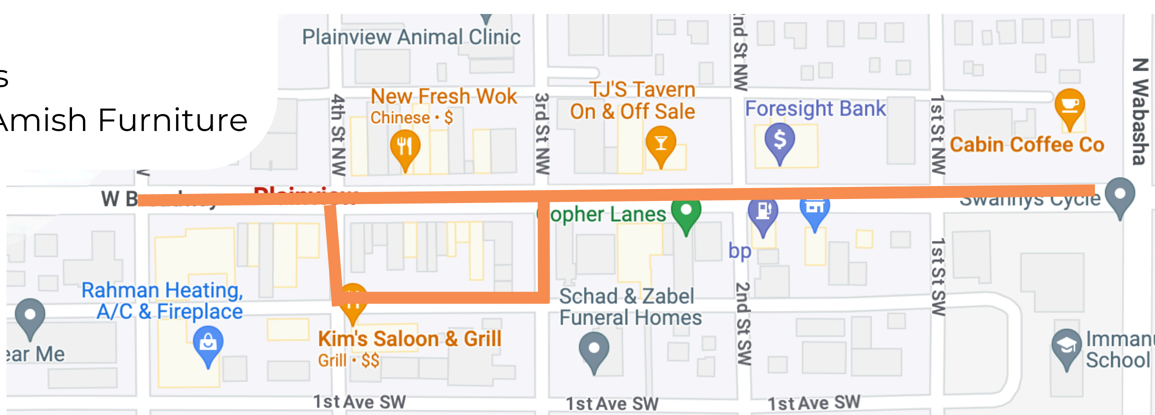
Several retailers and other participating businesses would like to hold a Sip and Shop event on Sept 19 10am-8pm. Our goal is to attract shoppers to visit Plainview for the late afternoon/evening and enjoy things to do, see, and/or purchase at each participating shop.

We, the participating businesses listed below, may offer snacks, and/or alcoholic and non-alcoholic drinks. The local bars may also participate by selling beverages. To create the optimal experience and attract the most shoppers, we hope you will allow participants to walk about the mapped area with beverages while shopping the retail businesses downtown.

We respectfully request a temporary suspension of the public consumption prohibition to allow shoppers and visitors to move between shops and businesses with their beverages in hand.

The map for this event is indicated below with the projected route displayed in orange.

Prospective Participating Businesses:
Front Porch Market
TJs Tavern
The Magnolia Boutique
The Cre8tive Place
Young Love Floral and Finds
Rare Necessities
JT Varieties & Toys
The Woods Fine Amish Furniture
Refill Goods
Atelier @ 1901



annie.jurrens@refillgoods.shop

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM:	Street Closure for the Tractor Games During Corn on the Cob Days	**AGENDA SECTION:** Consent
PREPARED BY:	Carol Kujath, City Clerk	**AGENDA NO. 5.F.**
ATTACHMENTS:	Corn on the Cob Days Special Event Permit from Wabasha County, Map	**APPROVED BY:** dt
RECOMMENDED ACTION: **Motion** to approve the street closure for the Tractor Games Saturday August 17, 2024, for Corn on the Cob Days.		

SUMMARY

The Plainview Lions Club has requested the street closure of County Highway 57 from Hwy 247 to Hwy 42 from the hours of 10:00 a.m. to 5:00 p.m. for the Tractor Games and other activities for the Corn on the Cob Days event.

WABASHA COUNTY
HIGHWAY DEPARTMENT
821 Hiawatha Drive West
Wabasha, Minnesota 55981
Phone: 651-565-3366 Fax: 651-565-4696

Application to Use County Highway Right of Way for Special Events

Applicant Name: _Martin Hassig___________________________________

Phone: ____507 421-3797________________

Address: _320 3rd st sw ____________________

City, State, Zip: __Plainview Mn 55964_________

E-mail: __Mhassigoutlook.com____________

Sponsoring Organization Name:____Plainview Lions club______________________________

Event Name: __Corn on the Cob____

Event Description:

____

Location: County Highway_~~4~~ 57_______ from _hwy 247________ to _hwy 42______________

Proposed Date(s) of Closure:___~~augest 20 2022~~ Aug 17 2024 Saterday________

Proposed Hour(s) of Closure:__10 am to 5pm_________________________

Will detouring of traffic be necessary?_XX___ Yes ____ No

Describe the detour route, traffic control, and parking provisions (attach diagram): __

hwy 42 to hwy 247__________________________

____

The undersigned applicant hereby accepts and agrees to fully comply with all conditions required by Wabasha County.

Applicant Signature: Martin Hassig____________________________Date7/07/22

~~HIGHWAY DEPARTMENT~~

Additional Conditions:__________ **~~County Use Only Below This Line~~** __________

Approval of this permit is contingent on and subject to the City of Plainview approval of event and conditions of approval.

____

Authorized Highway Dept. Signature: _________________________ Date 7/31/2024

Copy Distribution: Applicant
County Highway Department
County Sheriff
Local Police Chief (if applicable)

General Conditions for using County Highway Right of Way for Special Events:

1. A legitimate public interest must be served by the use of the right of way.

2. The event shall not be detrimental to the highway or safety of the public.

3. A completed permit shall be submitted a minimum of one month prior to the event to the Wabasha County Highway Department.

4. If the requested County Highway location is within a city, the city shall approve of the event. If the requested County Highway location is within a township, the township shall approve of the event. City or township approval shall be submitted along with the application. Approval can be in the form of a letter on official stationary or by resolution.

5. The Applicant and Sponsoring Organization must notify and coordinate this activity with the local Police Department or Wabasha County Sheriff's Department.

6. All detours and/or lane closures shall conform to the provisions of the Minnesota Manual on Uniform Traffic Control Devices. All signing, notices, and costs of providing for traffic control are the responsibility of the Applicant and Sponsoring Organization. Requests for using Wabasha County traffic control shall be made on the application. Due to County policy, the Sponsoring Organization is responsible for the actual costs incurred by the County for providing traffic control devices, if cost reimbursement is deemed prudent by the Wabasha County Highway Department.

7. No stakes or attachment(s) to pavement will be permitted.

8. Failure to abide by the conditions of the permit will be cause for denial of future applications.

9. The Applicant and Sponsoring Organization will be responsible for all costs involved in or as a result of the event including damages to highway right of way.

10. An approved permit cannot be assigned or transferred to others without the written consent of Wabasha County Highway Department.

11. The Applicant and Sponsoring Organization agree to assume the entire responsibility and liability for all damages or injury to all persons, whether employees or otherwise and to all property, arising out of, resulting from or in any manner connected with the operations of the event.

12. The Sponsoring Organization agrees to obtain an insurance policy and have Wabasha County named as an additional insured on the policy. A Certificate of Insurance listing Wabasha County as an additional insured on the Sponsoring Organization's Commercial General Liability policy must be provided to Wabasha County a minimum of 14 days prior to use of the right of way. The certificate must be in place prior the event and provide minimum limits of $1,500,000 per occurrence and aggregate. The Applicant or Sponsoring Organization is responsible for all costs of providing for insurance as stated above.

13. The Applicant and Sponsoring Organization shall hold Wabasha County harmless and indemnify Wabasha County, its agents and employees, from any and all claim demands and causes of action arising from the Applicant's and Sponsoring Organization's use of the County Highway, including any attorney's fees and costs related thereto to the extent permitted by Minnesota Law.

- STREET CLOSURE FOR SATURDAY - CORN ON THE COB DAYS -

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM:	PEM & City of Plainview Facility Use and Lease Agreement for Eckstein Field	**AGENDA SECTION:** Consent
PREPARED BY:	Carol Kujath, City Clerk	**AGENDA NO.** 5.G.
ATTACHMENTS:	Facility Use and Lease Agreement	**APPROVED BY:** sl
RECOMMENDED ACTION: **Motion** to approve the 2024-2025 City of Plainview/Plainview Elgin Millville School District #2899 Facility Use and License Agreement for Eckstein Field.		

SUMMARY
See attached Facility Use and License Agreement.

2024-2025 CITY/PLAINVIEW-ELGIN-MILLVILLE SCHOOL DISTRICT #2899

FACILITY USE AND LICENSE AGREEMENT

THIS AGREEMENT is made this day 7th of June 2024 by and between the City of Plainview, Minnesota, Municipal Corporation (hereinafter the "City"), and the Plainview-Elgin-Millville School District, (hereinafter the "School District"), collectively referred to as the "parties."

WHEREAS the City and the School District have a mutual interest in sharing use of the City owned area known as Eckstein Field for the purpose of providing recreation programs to the general public;

WHEREAS THE City wishes to license to the School District the use of Eckstein Field for recreational purposes; and

WHEREAS the School District and the City wish to mutually share maintenance obligations of Eckstein Field as set forth in this agreement; and

NOW, THEREFORE, the City and the School District agree as follows:

1. **License Term, Termination, and Renewal:** The City shall license to the School District the public area known as Eckstein Field for the period of July **1,** 2024, to June 30, 2025, retroactive to July 1, 2024. The license fee shall be **$1** for the year payable on April I, 2024. This Agreement shall automatically renew for successive one-year terms unless a written notice to terminate the agreement delivered to the signatories of this Agreement, or their successors, not later than June 1 of each respective calendar year of the Agreement. Unless terminated by June 1 of a particular calendar year, or otherwise terminated pursuant to this paragraph, the terms of this Agreement remain in effect.

This Agreement may be terminated based on a breach of a term of this Agreement. Termination pursuant to this paragraph must be in writing and delivered to the signatories of this agreement or their successors.

2. **City Maintenance Responsibility:** During the rental period the city will be responsible for performing the maintenance tasks listed in this paragraph. In addition to the rent outlined in paragraph 1 of this Agreement, the School District will pay to the City the Total Maintenance Fee that is listed in this paragraph.

I.	Mow Eckstein Field for the Baseball and Soccer Seasons.	$1,445.00
2.	Do daily clean-up of litter during the Baseball and Soccer Seasons.	$1,246.00
3.	Measure and paint the field for Soccer Seasons	$1,697.50
4.	Trim Eckstein Field for the Baseball and Soccer Seasons.	$ 665.00
5.	Pay for electricity for the Baseball and Soccer Seasons.	$1,210.00
6.	Fertilize and weed control.	$ 941.00
7.	Set up baseball fence and move bleachers. The school must give reasonable notice of when the fence is needed.	$ 983.00

Total Maintenance Fee: $8188.00

The height of the grass to be cut is 3" unless directed by the Activities Director. The lowest cut allowed is 2 ½". If the lines are cut in the baseball field, the lowest it can be cut is 2 ½'.

There will be a shared cost for a load of red lime between the City and School District. Cost may vary from year to year.

3. **School District Responsibility:** The School District we be responsible for performing the following maintenance tasks at their own expense.
   1. Drag lime and paint baseball field for games and practice.
   2. Set up markers for the soccer games.
   3. Provide port-potties for the restroom facilities that meet the needs of the participants and the spectators.
   4. Pick-up litter for events that are held on Fridays, Saturdays, Sundays, and Holidays.
   5. Provide the City, a paint machine and paint to mark soccer lines. Paint machine is to be in excellent working order.

4. **Ownership:** The parties acknowledge that the City owns the following equipment and is obligated to maintain the same: Baseball press box, baseball fence, bases, field lights, and batting cage.

The parties acknowledge that the School District owns the following equipment and is responsible for maintaining the same: bleachers, soccer press box, ticket booth, soccer P.A., paint machine, lime machine, soccer goals soccer and baseball score board, pitching machine, baseball P.A.

The parties further acknowledge that for the term of the Agreement, the equipment listed in this paragraph may be used by either party, but such use is contingent upon providing advance notice to the other parties designated representative and obtaining approval from that person for such use, which may not be unreasonably withheld. The City's designated representative is the City Public Works Director. (hereinafter "Designated Representative")

5. **Use of Licensed Premises.** The licensed premises shall be all areas commonly referred to as Eckstein Field, as shown in Exhibit A. The license granted to the School District is for the use of Eckstein Field for the purpose of conducting recreational activities, including but not limited to, baseball, softball, soccer, and other intramural sports and physical activities conducted by the School District. The use of Eckstein field shall not be for any commercial purposes, other than the sale of concessions at sporting events, and the sale of alcohol is prohibited.

6. **Building Use:** The School District will have the right to use the concession stand and the ticket sates area at any time during the agreement period. The City shall furnish keys to these buildings to the School District's Activities Director. The School District shall be responsible for cleaning these facilities during the agreement period.

7. **Trash Removal:** The parties shall mutually share the obligation for trash and litter removal at Eckstein Field by assigning those duties to each party on different days of the week. The party that is responsible for trash and litter removal must keep Eckstein Field completely clear of trash and litter by collecting the same and placing it in the dumpster located thereon. Costs associated with emptying the dumpster shall be borne by the School District and the dumpster must be emptied not less than once per week. The City shall assume responsibility for litter and trash removal Monday through Thursday. The School District shall assume that responsibility on Friday, Saturday, Sunday, and Holidays.

8. **Equipment Set Up:** *Any* equipment set up shall be the responsibility of the School District for School District events and the City for City events.

9. Reservations: Reservation for use of the facilities at Eckstein Field shall be on a first-come first-served basis, except for the School District's regularly scheduled events, (hereinafter "Regular Events"). The School District's Designated Representative shall have the option to deliver to the City's Designated Representative a schedule of Regular Events no later than August 1, 2024, for fall sports, February 15, 2025 for spring sports, and April 15, 2025 for summer sports. The School District shall have a superior right, over all other members of the public, to use the facilities at Eckstein Field for the dates on the schedule.

For any date not listed on the schedule of Regular Events, either Party's Designated Representative shall be allowed to make a reservation by sending an email to the other Designated Representative notifying him or her of the reservation. Each party's Designated Representative shall maintain a schedule of use of the facilities at Eckstein Field.

10. Emergencies: In the event of a medical situation, the Mayo Medical Center shall have use of Eckstein Field as an emergency landing pad.

11. **Indemnification:** School District shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors; employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages, including expenses, reasonable attorneys' fees, and costs of alternative dispute resolution, which may arise out of or be caused by School District or its agents, employees, students, patrons, invitees, attendees, volunteers, or contractors, with respect to School District's use, operation or maintenance of the Licensed Premises. School District shall defend City against the foregoing, or litigation in connection with the foregoing, at School District's expense, with counsel reasonably acceptable to City. City, at its expense, shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Paragraph shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of City. All indemnification obligations shall survive termination of this License, provided that the incident giving rise to the indemnification obligation must have occurred during the term of this Agreement.

12. Insurance: School District shall, at School District's expense, maintain in effect bodily injury liability insurance and property damage insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes, Section 466.04, as amended. School District shall provide the City with evidence of such insurance in the form of a certificate of insurance no later than ten days after executing this Agreement and annually thereafter. The City shall be an additional insured on such policy and all certificates shall contain a provision that the insurance shall not be cancelled unless prior written notice thereof is given to the City not less than 30 days prior to the effective date of such cancellation. Notwithstanding any provision of this Agreement, if the School District fails to maintain a policy of insurance as required by the City for the term of this Agreement, the City may immediately revoke this License.

13. Assignment: Neither party shall assign or transfer its interest in this agreement without the express written consent of the other party.

14. Severability: The parties agree that if any term or provision of this contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be valid.

1S. Merger Clause: This agreement constitutes the entire agreement between the parties. No waiver, consent, modification of change of terms of this agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements or representations, oral or written, not specified herein regarding this agreement. The City and the School District, by the signature below of their authorized representatives, hereby acknowledges that they have read this agreement, understand it and agree to be bound by its terms and conditions.

IN WITNESS WHEREOF, the respective parties hereto have caused this Agreement to be duly executed on the day and year first above written.

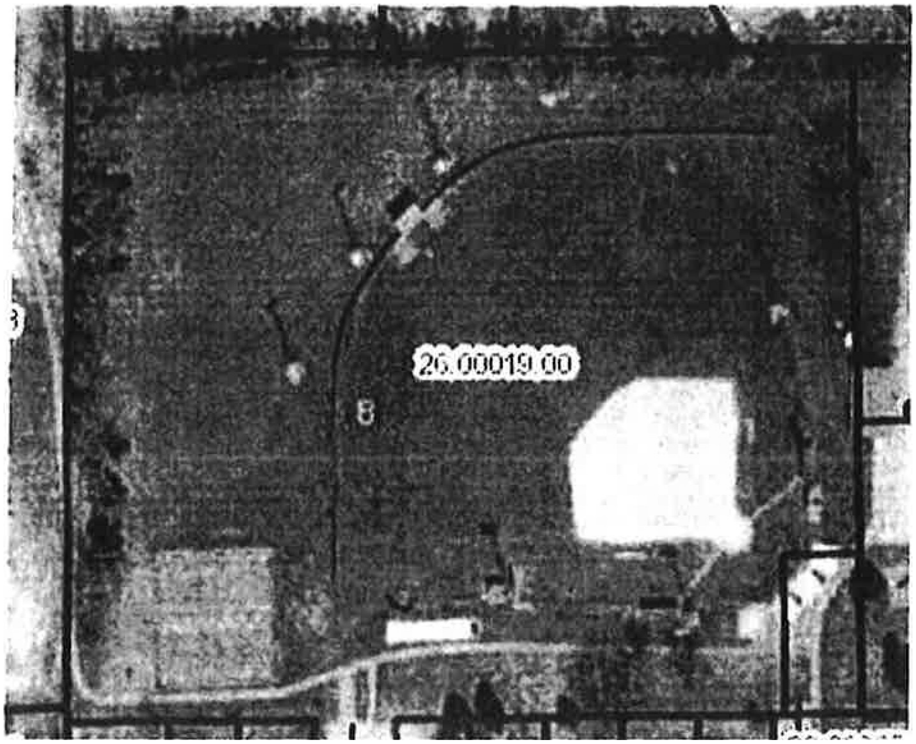
CITY OF PLAINVIEW, MN
PLAINVIEW-ELGIN-MILLVILLE
A MUNICIPAL CORPORATION SCHOOL DISTRICT

By: ______________________
Aaron Luckstein, Mayor

By: ______________________
Erick Enger,
Interim Superintendent

Attest: ______________________
Carol Kujath, City Clerk

EXHIBIT A



PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM: Joe Barber Request	**AGENDA SECTION:** New Business
PREPARED BY: David Todd, City Administrator	**AGENDA NO. 7.A.**
ATTACHMENTS: Written Request, Estimate for Repairs, Map	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve or deny monetary contribution from the city for the drainage repair request.	

SUMMARY

On July 31, 2024, Mr. Joe Barber came to the city with a request to be placed on the city council agenda. Mr. Barber is asking the city to contribute to the repair of a drainage issue behind his home located at 285 3rd Ave SE, Plainview, MN. Mr. Barber has provided an estimate for repairs in the amount of $16,350.00.

Mr. Barber provided a map snippet that shows the proposed location of the drainage pipeline and the location of where it would connect to the city's stormwater system. The proposed pipeline would traverse the neighbor's property owned by Patrick and Diane Petit at 295 3rd Ave SE, Plainview, MN. According to Mr. Barber, the Petit's agree with the repair of the drainage behind their homes.

The drainage issue is the result of infrastructure installed by the developer 17 years ago. When the developer was building one of the townhomes, the drain line was subsequently buried and plugged causing stormwater backup upstream which has threatened Mr. Barber's home with flooding.

Mr. Barber is requesting the Council provide up to 50% of the project cost to repair the drainage issue.

Respectfully Submitted,

David Todd
City Administrator

1

7/31/2024

REQUEST:

CITY COUNCIL APPROVES PAYMENT OF 50% OF COSTS ASSOCIATED WITH REMEDIATION OF WATER DRAINAGE ISSUE ASSOCIATED WITH CATCH BASIN LOCATED AT 385 3RD AVE SE.

BACKGROUND:

APPROXIMATELY 17 YEARS AGO PETE MEYER INSTALLED THIS CATCH BASIN & DRAIN LINE TO ADDRESS FLOODING & DRAINAGE CONCERNS BY THE CURRENT RESIDENT (OWNERS) AT THAT TIME. THE DRAINLINE (6" CORRUGATED) RAN WEST BEHIND THE TOWNHOMES ON SOUTH SIDE OF 3RD AVE SE. THE DRAINLINE ENDED (DAYLIGHTED) INTO STORM DRAIN DITCH IN THE OPEN FIELD BEHIND PEOPLES BANK. FOR SOME TIME THE DRAINAGE ISSUE SEEMED TO BE RESOLVED.

WHEN PETE MEYER WAS CONSTRUCTING A RESIDENCE (SINGLE FAMILY) NEXT TO THE LAST TOWN HOME ON THE SOUTH SIDE OF 3RD AVE SE. DURING THE CONSTRUCTION, PETE MEYER REMOVED THE CATCH BASIN DRAINLINE THAT RAN BEHIND THE RESIDENCE HE WAS CONSTRUCTING & DAYLIGHTED THE CATCH BASIN DRAINLINE REMAINDER BEHIND THE LAST TOWNHOME.

AT SOME POINT THE DAYLIGHTED DRAINLINE WAS BURIED AND PLUGGED. THE DRAINAGE ISSUE AND POTENTIAL FLOODING HAD RETURNED.

2

IN JUNE 2022 I BOUGHT 385 3RD AVE SE. MY NEIGHBOR INFORMED ME THAT DURING HEAVY RAINS THE CATCH BASIN WOULD BACK UP (FILL OVER WITH WATED) AND WATER WOULD RISE TO WITHIN SEVERAL INCHES OF THE FLOOR OF MY TOWN HOME.

THIS PAST SPRING WAS THE SECOND TIME I EXPERIENCED THIS. THIS TIME WAS THE WORST I'VE SEEN & USED TWO PUMPS TO DRAIN WATER TO STREET.

OWNER OF PROPERTY WHERE DRAINLINE IS BURIED WILL NOT ALLOW ME ON PROPERTY TO REPAIR. UNDERSTANDBLY HIS CONCERN IS FLOODING OF THE BASEMENT OF HIS TOWN HOME.

IF A NATURAL UNRESYRICTED DRAINAGE IS NOT CREATED I EXPECT MY HOME TO BE FLOODED IN THE NEAR FUTURE.

I BELIEVE INSTALLING THE 8" DRAINLINE ONTO EXISTING CATCH BASIN AS SHOWN ON THE BOLTON & MENK PROPOSED GRADING PLAN WILL REMOVE THIS THREAT.

ESTIMATE

Dykes Brothers Excavating
56170 278th Ave
Plainview, MN 55964
dykesbrox@gmail.com

Bill to
Joe Barber
285 3rd Ave SE
Plainview, MN 55964 USA

Ship to
Joe Barber
285 3rd Ave SE
Plainview, MN 55964 USA

Estimate details
Estimate no.: 1029
Estimate date: 07/08/2024

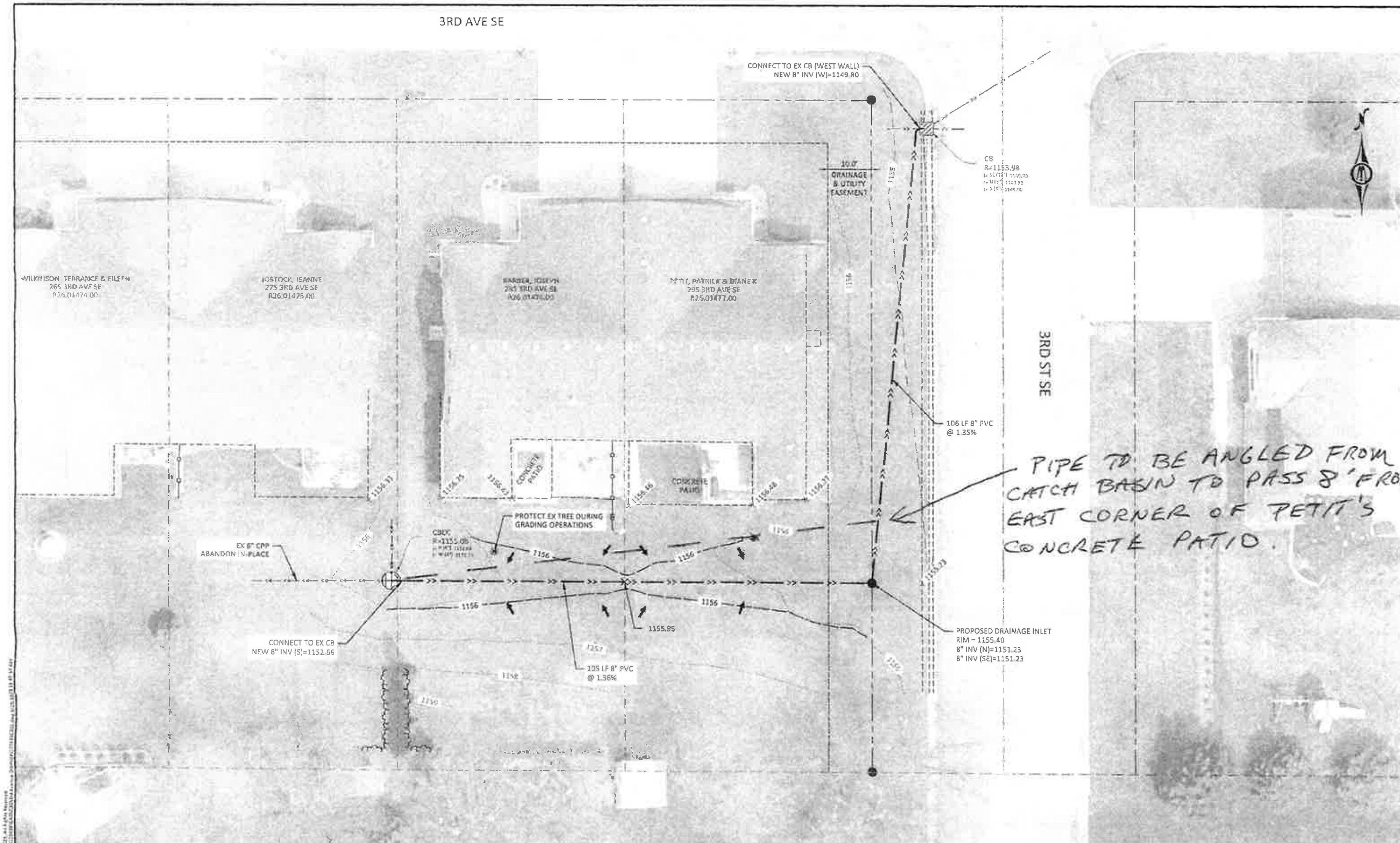
#	Product or service	Description	Qty	Rate	Amount
1.		Quote for Back yard Drainline project			
2.	**Services**	Excavate next to catchbasin to find and expose and cross utilities	1	$1,000.00	$1,000.00
3.	**Services**	Core 10" hole into catchbasin and mortar around pipe	1	$1,500.00	$1,500.00
4.	**Services**	Excavate for and install 8" dual wall HDPE pipe. Backfill and fine grade for seed.(lf)	225	$28.00	$6,300.00
5.	**Services**	Furnish and install drain basin on Petit corner per drawing.	1	$1,500.00	$1,500.00
6.	**Services**	Hook into existing catch basin and mortar pipe in.	1	$750.00	$750.00
7.	**Services**	~~Seed, fertilize and straw mat disturbed area. (No sod and owner to water new seeding).~~	1	$1,500.00	$1,500.00

Total **$12,550.00**

GRADE & BACKFILL BLACK DIRT
AS NECESSARY & SOD — 3,800.00

16,350.00

JOE BARBER
630-386-2547
285 3RD AVE SE PLAINVIEW



HORZ. SCALE 0 10 20 FEET

BOLTON & MENK

2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
Phone: (507) 208-4332
Email: Rochester@bolton-menk.com
www.bolton-menk.com

PLAINVIEW, MINNESOTA
3RD AVENUE DRAINAGE
PROPOSED GRADING PLAN - EAST

SHEET C3.04

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM:	Earned Sick and Safe Time (ESST) Policy Update	**AGENDA SECTION:** New Business
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 7.B.**
ATTACHMENTS:	Section 10.21 Plainview Personnel Policy	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve the Plainview's Personnel Policy update to reflect the new ESST Law changes		

SUMMARY

The Earned Sick and Safe Time (ESST) Law was recently updated by the Minnesota Department of Labor and Industry to clarify who qualifies as a covered employee under the law. The changes became effective as of May 25, 2024. The changes to the law establish that, "ESST requirements do not apply to volunteer or paid-on-call firefighters, volunteer ambulance attendants, paid-on-call ambulance personnel, elected officials, and individuals appointed to fill vacancies in elected offices…."

The Plainview Personnel Policy, Section 10.21 Earned Sick and Safe Time, will be modified to reflect the changes upon approval of the City Council at its August special meeting.

Respectfully Submitted

David Todd, City Administrator

Section 10.21 Earned Sick and Safe Time

Effective January 1, 2024, Earned Sick and Safe Time (ESST) is a requirement for all MN employers with one or more employees to provide paid leave benefits as described below to all eligible employees. "Earned Sick and Safe Time" is paid time off earned at one hour of Earned Sick and Safe leave for every 30 hours worked by an employee, up to a maximum of 48 hours of Sick and Safe Time per year. The hourly rate of Earned Sick and Safe Time is the same hourly rate an employee earns from employment with the city. This specific leave applies to all employees, including temporary and part-time employees (excluding volunteer or paid on call firefighters, volunteer ambulance attendants, paid on call ambulance personnel, and elected officials, as well as individuals appointed to fill vacancies in elected offices), performing work for at least 80 hours in a **calendar year (January 1 through December 31)** for the city. Earned Sick and Safe Time is a Minnesota state law and is not intended to supersede any federal labor laws.

(a) Earned Sick and Safe Time Use

The leave may be used as it is accrued in the smallest increment of time tracked by the city's payroll system (.25 hours) for the following circumstances:

- An employee's own:
  - Mental or physical illness, injury, or other health condition.
  - Need for medical diagnosis, care, or treatment, of a mental or physical illness.
  - injury or health condition
  - Need for preventive care.
  - Closure of the employee's place of business due to weather or another public emergency
  - The employee's inability to work or telework because the employee is prohibited from working by the city due to health concerns related to the potential transmission of a communicable illness related to a public emergency, or seeking or awaiting the results of a diagnostic test for, or a medical diagnosis of, a communicable disease related to a public emergency and the employee has been exposed to a communicable disease or the city has requested a test or diagnosis.
  - Absence due to domestic abuse, sexual assault, or stalking of the employee provided the absence is to:
    - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking.
    - Obtain services from a victim service organization.
    - Obtain psychological or other counseling.
    - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking.
    - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.
  - Care of a family member:

- With mental or physical illness, injury or other health condition who needs medical diagnosis, care or treatment of a mental or physical illness, injury or other health condition who needs preventative medical or health care whose school or place of care has been closed due to weather or other public emergency When it has been determined by health authority or a health care professional that the presence of the family member of the employee in the community would jeopardize the health of others because of the exposure of the family member of the employee to a communicable disease, whether or not the family member has actually contracted the communicable disease
- Absence due to domestic abuse, sexual assault or stalking of the employee's family member provided the absence is to:
  - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking.
  - Obtain services from a victim service organization.
  - Obtain psychological or other counseling.
  - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking.
  - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.

(b) **For Earned Sick and Safe Time purposes, family member includes an employee's:**

- Spouse or registered domestic partner.
- Child, foster child, adult child, legal ward, child for whom the employee is legal guardian, or child to whom the employee stands or stood in loco parentis.
- Sibling, step sibling or foster sibling
- Biological, adoptive, or foster parent, stepparent or a person who stood in loco parentis when the employee was a minor child.
- Grandchild, foster grandchild, or step grandchild
- Grandparent or step grandparent
- A child of a sibling of the employee
- A sibling of the parent of the employee or
- A child-in-law or sibling-in-law
- Any of the above family members of a spouse or registered domestic partner.
- Any other individual related by blood or whose close association with the employee is the equivalent of a family relationship.
- Up to one individual annually designated by the employee.

(c) **Advance Notice for use of Earned Sick and Safe Time**

If the need for Sick and Safe Time is foreseeable, the city requires three days' advance notice. However, if the need is unforeseeable, employees must provide notice of the need for Earned

Sick and Safe Time as soon as practicable. When an employee uses Earned Sick and Safe Time for more than three consecutive days, the city may require appropriate supporting documentation (such as medical documentation supporting medical leave, court records or related documentation to support safety leave). However, if the employee or employee's family member did not receive services from a health care professional, or if documentation cannot be obtained from a health care professional in a reasonable time or without added expense, then reasonable documentation may include a written statement from the employee indicating that the employee is using, or used, Earned Sick and Safe Time for a qualifying purpose. The city will not require an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition. In accordance with state law, the city will not require an employee using Earned Sick and Safe Time to find a replacement worker to cover the hours the employee will be absent.

Employers must maintain the confidentiality of Earned Sick and Safe records, medical certifications, histories, and documents information pertaining to domestic abuse, sexual assault or stalking, and any statement from the employee about the need for leave. Medical records should be maintained confidentially and apart from personnel files.

Per the statute, employees may request the city to destroy or return records under Earned Sick and Safe Time that are older than three years prior to the current calendar year.

(d) **Carry Over of Earned Sick and Safe Time**

Employees are eligible for carryover accrued but unused Earned Sick and Safe Time into the following year, but the total of Earned Sick and Safe Time carryover hours shall not exceed 80 hours.

(e) **Retaliation prohibited**

The city shall not discharge, discipline, penalize, interfere with, or otherwise retaliate or discriminate against an employee for asserting Earned Sick and Safe Time rights, requesting an Earned Sick and Safe Time absence, or pursuing remedies. Further, use of Earned Sick and Safe Time will not be factored into any attendance point system the city may use. Additionally, it is unlawful to report or threaten to report a person or a family member's immigration status for exercising a right under Earned Sick and Safe Time.

(f) **Benefits and return to work protections**

During an employee's use of Earned Sick and Safe Time absence, an employee will continue to receive the city's employer insurance contribution as if they were working, and the employee will be responsible for any share of their insurance premiums.

An employee returning from time off using accrued Earned Sick and Safe Time is entitled to return to their city employment at the same rate of pay received when their leave began, plus any automatic pay adjustments that may have occurred during the employee's time off. Seniority during Earned Sick and Safe Time absences will continue to accrue as if the employee has been continually employed.

When there is a separation from employment with the city and the employee is rehired again within 180 days of separation, previously accrued Earned Sick and Safe Time that had not been used will be reinstated. An employee is entitled to use and accrue Earned Sick and Safe Time at the commencement of reemployment.

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM: Alley Closure Request	**AGENDA SECTION:** New Business
PREPARED BY: David Todd, City Administrator	**AGENDA NO. 7.C.**
ATTACHMENTS: Request from Plainview Church of Christ	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve the partial closure of alley between the Church building and 150 2nd Ave NE from August 21 to August 24 for the Mobile Pack Event.	

SUMMARY

The City of Plainview has received a request for a partial alley closure from Plainview Church of Christ. The request is for the partial closure of the alley between the Church building and 150 2nd Ave NE to accommodate the Mobile Pack Event from August 21, 2024, through August 24, 2024, as shown on the attached map snippet. The closure will not impact the access to the driveway for 220 2nd St NE.

Respectfully Submitted,

David Todd, City Administrator

PLAINVIEW
Church of Christ

July 3, 2023

The Plainview Church of Christ requests permission to block off the alley between the church building and 150 2nd Ave NE, from August 21st to August 24th, 2024, for our annual Mobile Pack event. We would like to park the trailer for loading pallets in that location. The trailer would not block access to the driveway and garage for 220 2nd St NE.

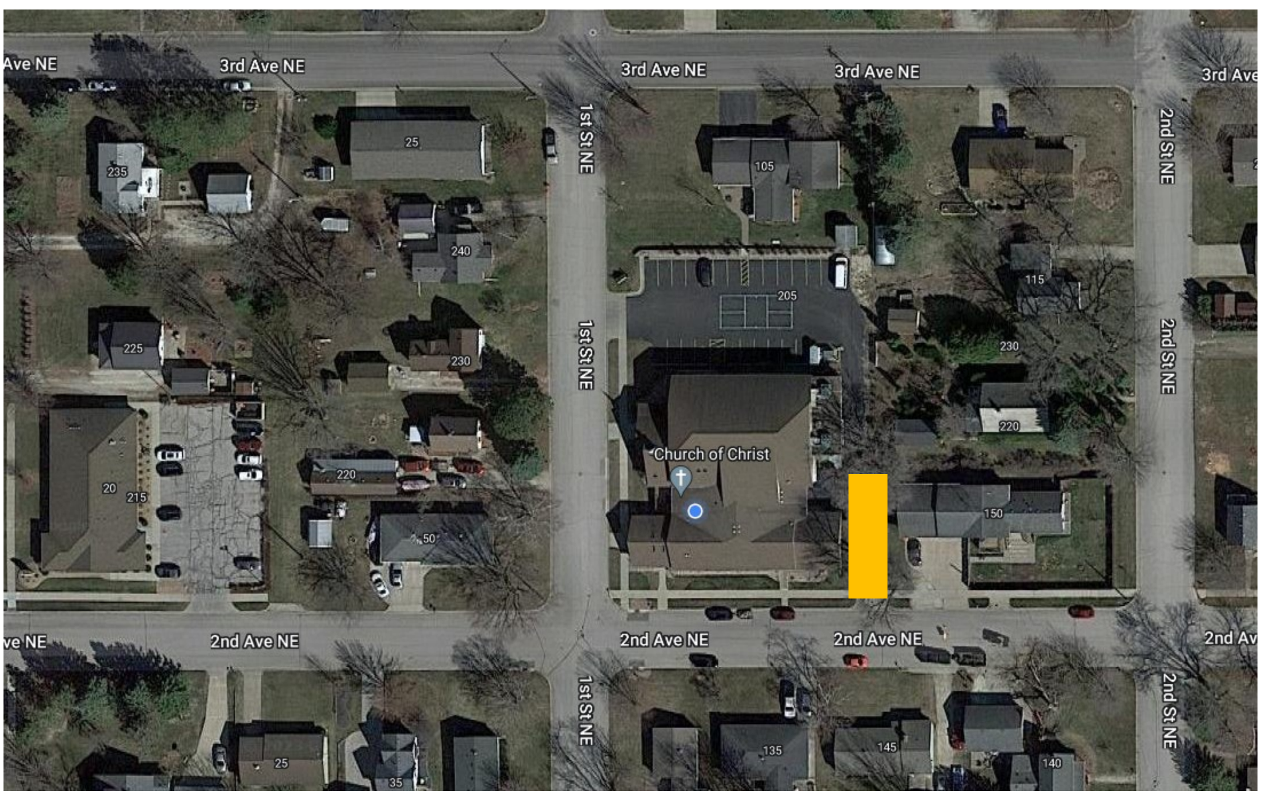
The Mobile Pack is a community volunteer event open to all and held on the Plainview Church of Christ property.

Thank you for your consideration!

Jess Locke

Office Manager

Proposed Closure (yellow box):



PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: August 6, 2024

AGENDA ITEM:	2023 Street & Utility Improvements	**AGENDA SECTION:** New Business
PREPARED BY:	Drew Weber, Bolton & Menk	**AGENDA NO. 7.D.**
ATTACHMENTS:	Estimate No. 10	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve Pay Estimate No.10 from Bolton & Menk to Elcor Construction in the amount of $140,329.63.		

SUMMARY

See Memo from Drew Weber.

BOLTON & MENK

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

July 30, 2024

Matt Smith
Elcor Construction
123 Carlton Street SW
Rochester, MN 55902

RE: 2023 Street & Utility Improvements
City of Plainview, MN
Project No.: 0H1.127562

Dear Matt:

Enclosed is Contractor's Estimate No. 10 in the amount of $140,329.63.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

751B9A0AEAA5424...

Drew Weber, PE
Project Engineer

Enclosures

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Agency's Project No.:**	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS		
Contract:			

Application No.: 10 **Application Date:** 7/30/2024

Application Period: **From** 6/16/2024 **to** 7/15/2024

1. Original Contract Price	$	3,859,624.82
2. Net change by Change Orders	$	62,946.00
3. Current Contract Price (Line 1 + Line 2)	$	3,922,570.82
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	3,250,635.74
5. Retainage		
a. 5% X $ 3,250,635.74 Work Completed	$	162,531.79
b. 5% X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	162,531.79
6. Amount eligible to date (Line 4 - Line 5.c)	$	3,088,103.95
7. Less previous payments	$	2,947,774.32
8. Amount due this application	**$**	**140,329.63**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ELCOR CONSTRUCTION

Signature: **Date:**

Name: MATT SMITH **Title:** VICE PRESIDENT

Recommended by Engineer		**Approved by Owner**	
By:	DocuSigned by: [signature] 751B9A0AEAA5424...	**By:**	
Name:	DREW WEBER	**Name:**	CAROL KUJATH
Title:	PROJECT ENGINEER	**Title:**	CITY CLERK
Date:	July 30, 2024	**Date:**	

NATIONAL NIGHT OUT

AUGUST 6, 2024
5PM TO 7PM
FREE FOOD

NEW LOCATION
FIRE DEPARTMENT!