



REGULAR CITY COUNCIL MEETING AGENDA

Tuesday, February 14, 2023, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS – *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- January 10, 2023
- B. Bills
- C. Permits/Licenses/Donations
 - 1. Loudspeaker Permit – Church of Christ – June 18, 2023, and August 27, 2023
 - 2. Gambling Permit – Plainview Lions Club – August 20, 2023
- D. Department Head Reports and Board Minutes
- E. Appointment – Fire Relief Association Board of Trustees for 2023

6. UNFINISHED BUSINESS - none

7. NEW BUSINESS

- A. Rezone from R1 to Transition District – 20 1st Ave NW – Ordinance 2023-02
- B. Facility Use Agreement with the Church of Christ – Resolution 2023-02
- C. 2023 Street & Utility Improvement – Authorize Advertisement for Bids – Resolution 2023-03
- D. Well No. 3 Air Entrainment Issues
- E. Ventrac 4500Y
- F. Sip and Shop Event-Temporarily Suspend Public Consumption – Resolution 2023-04
- G. 2023 Pool Staff Wages
- H. 2023 Public Works Seasonal Wages
- I. City Hall Hours

8. INFORMATION ONLY DOCUMENTS

- A. 2022 City of Plainview Highlights
- B. Fire Truck

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the January 10, 2023, Regular Meeting Proceedings.	

REGULAR PLAINVIEW CITY COUNCIL MEETING

Tuesday January 10, 2023, at 6:00 P.M.

1. CALL TO ORDER – Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday January 10, 2023, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, Public Works Director Shane Loftus, and Development Services Coordinator Richard Baker.

Department Heads absent: Library Director Alice Henderson and Fire Chief Ed Jacobs.

Guests in attendance: Andrea Kieffer, Bob Blanshan, Tim Weaver, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE -

3. PUBLIC COMMENTS – None.

4. APPROVAL OF AGENDA – Motion by Kuschel, second by Jacobs to approve the Agenda with the addition of 5.J. Parks and Trails Commission Appointment.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA – Motion by Reeve, second by Hammer Bartley to approve the Consent Agenda.
Motion carried unanimously.

A. City Council Minutes – December 13, 2022

B. Bills

C. Permits/Licenses/Donations –

1. AED Donations – Plainview Lyon’s Club, Kenny Sylvester Construction, Paulette Klees, Denise Jacobs, Immaculate Conception Church, and Anonymous.

D. Department Head Reports and Board Minutes –

E. Meeting Schedule for 2023 – Regular City Council meetings will be held the second Tuesday of each month at 6:00 p.m. at the Church of Christ.

F. Council Appointment for 2023 –

Department Liaison as follows: Finance – Luckstein, Police – Hammer Bartley, Fire – Reeve, Library – Kuschel, Public Works/Streets/Parks – Jacobs.

Acting Mayor (“Mayor Pro Tem”) – Reeve

Planning Commission – Reeve and Kuschel

Parks and Trails Commission – Jacobs

EDA Board – Luckstein and Hammer Bartley

Personnel Committee – Reeve and Hammer Bartley

Budget/Finance/Audit Committee – Luckstein and Jacobs

Library Board – Kuschel

G. Official Designations for 2023 –

Designation of Banks and Investment Institutions – Peoples State Bank, Foresight Bank, Edward Jones, 4M Fund.

Authorization of Official Signatories – Aaron Luckstein (Mayor), Vicki Axley (Finance Director), David Todd (City Administrator), Carol Kujath (City Clerk), Kayla Hall (Deputy Clerk).

Authorization of Facsimile Signatures: Aaron Luckstein (Mayor) and Vicki Axley (Finance Director).

Designation of Official Newspaper – Plainview News.

Designation of Auditor (2021 Audit) – Hawkins Ash CPA, LLP.

Designation of Engineer – Brian Malm Bolton & Menk, Inc.

Designation of Treasurer – Vicki Axley (Finance Director).

Designation of City Attorneys – Mike Flaherty - Flaherty & Hood (Civil Attorney), Brandon Fitzsimmons – Flaherty & Hood (Personnel Attorney), Wabasha County Attorney (Criminal Attorney)

H. Planning/Zoning Commission 2022 Annual Report to Council

I. Re-appointment of Carrie Eversman to EDA Board of Directors

J. Parks and Trails Appointment – Ben Jacobs

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS

- A. **2023 Fee Schedule – Ordinance 2023-01 and Resolution 2023-01** – Each year the City Council reviews and amends the fees set forth for City services and utilities. The fee schedule was discussed by Administrator Todd and the Council. Luckstein asked about the building permit increased fees, which was due to Construction Management Services (CMS) increasing their prices.

Motion made by Jacobs, second by Hammer Bartley to approve Ordinance 2023-01, an Ordinance of the City of Plainview, Minnesota amending the City Fees and Charges.

Aye: Luckstein, Reeve, Jacobs, Hammer Bartley, and Kuschel

Nay: None

Motion carried unanimously.

Motion by Kuschel, second by Reeve to approve Resolution 2023-01 allowing for Summary Publication of Ordinance amending the City Fees and Charges.

Motion carried unanimously.

2023 Fee Schedule can be viewed at City Hall or on the City of Plainview's website

- B. **John Deere Z994R Diesel Mower** – Public Works Director Shane Loftus brought before Council a request to purchase a John Deere Z994R Diesel Mower. The current mower is a 2019 John Deere Z994 mower that has 1400 hours on it. This is a scheduled purchase in the City's Capital Improvement Plan. A 2023 John Deere Z994R diesel mower is priced at \$16,356.49, with a trade in value of \$7,100 for the 2019 mower, the cost to the City would be \$9,756.49.

Motion by Reeve, second by Kuschel to approve the purchase of a new John Deere Z994R Diesel Commercial mower.

Motion carried unanimously.

- C. **Welcome Signs Survey and Easement** – The City of Plainview has two (2) welcome signs that were installed in the 1990's. These signs are deteriorating and need to be removed. The Parks and Trails Committee has been working with the landowners where the current signs sit. The City does not have a current easement for the welcome signs. This is something the City should have. A current landowner does not want to grant an easement to the City, so it's possible the sign would be moved to the opposite side of the highway, where an easement will be granted to the City for the welcome sign. Staff is wanting Bolton and Menk to survey the areas where the signs are to be placed for the description in the easements to be recorded with Wabasha County. There were concerns from Council with surveying the easements before knowing what the new welcome signs will look like and how much space will be needed. Motion by Kuschel, second by Hammer Bartley to approve Bolton & Menk to survey area for

welcome signs and to approve Flaherty & Hood to draft an easement agreement for the welcome signs.

- D. Welcome Signs Grant Application** – The Parks and Trails Committee would like to apply for a grant through the Plainview-Elgin-Millville Foundation to help with the cost of replacing the current welcome signs for the City of Plainview.

Mayor Luckstein thanked Loftus for bringing this before Council, however until the City is awarded a grant and needs to enter a contract to receive the funds from the grant, this can be an information only item.

No motion was made.

- E. Police Department – Hire New Full-Time Police Officer** – Plainview Police Department has one (1) full-time opening due to the resignation of Bryttany Wener. The position was posted internally per union contract rules. Police Department staff and Councilmember Hammer Bartley interviewed Nathaniel Fox, who has a four (4) year degree in criminal justice and is eligible for P.O.S.T. license activation. Chief Timm is requesting Council to approve the hire of Nathaniel Fox as a full-time police officer starting at step 1 of the union contract pay scale. Motion by Jacobs, second by Kuschel to approve the hiring of Nathaniel Fox as a Full-Time Police Officer with a starting wage of step 1 per the LELS Union contract. Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS – None.

10. COUNCIL COMMENT

-Reeve – Would like to welcome Officer Nathaniel Fox to the Plainview Police Department Team.

-Luckstein – “Mayor for a Day” essay contest, results from the state should be out soon. Will notify local winners sometime next week.

-Luckstein – Luckstein and Administrator Todd will be attending the Legislative Active Day on January 25, 2023, at the State Capital.

-Luckstein – The EDA, along with Development Services Coordinator Richard Baker will be hosting a Planning Session at City Hall on January 17, 2023, from 4:00 p.m. to 6:30 p.m. Specific invitations were sent out; however, this is an open meeting so anyone can attend.

-Luckstein – Congratulated and welcomed Don Kuschel to the Council, and congratulated Hammer Bartley for her re-election to Council.

11. ADJOURN –

Motion by Luckstein, second by Kuschel to adjourn the Plainview City Council meeting. Motion carried. Meeting adjourned at 6:33 pm.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106237 42 N. MAIN COMMON GROUNDS, LLC								
02/06/2023	FEB 2023	1	Invoice	FEB. 2023 TIF PAYMENT	02/06/2023	02/06/2023	2,101.00	506-46500-439
Total 106237 42 N. MAIN COMMON GROUNDS, LLC:							2,101.00	
524 ALEX AIR APPARATUS								
01/24/2023	INV-47090	1	Invoice	LEDS, SPANNER WRENCH, RES-Q-ME, GLO	01/05/2023	01/24/2023	2,201.30	101-42200-221
Total 524 ALEX AIR APPARATUS:							2,201.30	
106521 ALLSTATE PETERBILT OF WINONA								
02/03/2023	5103117942	1	Invoice	REPAIR RURAL TRUCK 98 FORD/FIRE DEPT.	01/31/2023	02/03/2023	608.24	245-42200-221
Total 106521 ALLSTATE PETERBILT OF WINONA:							608.24	
751 ANCOM COMMUNICATIONS								
01/23/2023	112432	1	Invoice	SERVICE WARNING SIREN-EMERGENCY MAN	01/05/2023	01/24/2023	320.00	101-42500-221
01/24/2023	112442	1	Invoice	MVI PAGER, CHARGER, MAINT. PLAN, PROG	01/05/2023	01/24/2023	2,770.00	101-42200-221
01/24/2023	112752	1	Invoice	REPAIR ANTENNA COAX FOR SIREN AT EAS	01/19/2023	01/24/2023	267.80	101-42500-221
Total 751 ANCOM COMMUNICATIONS:							3,357.80	
19 APPEL'S SERVICE INC								
01/17/2023	INV098653	1	Invoice	TIRES/POLICE	12/29/2022	01/18/2023	648.64	101-42100-221
Total 19 APPEL'S SERVICE INC:							648.64	
106617 AT&T MOBILITY								
01/13/2023	2872918546	1	Invoice	PHONES POLICE	12/25/2022	01/13/2023	958.18	101-42100-321
Total 106617 AT&T MOBILITY:							958.18	
106772 BADGER METER								
01/31/2023	80118931	1	Invoice	MONTHLY FEE-ORION CELLULAR	01/30/2023	01/31/2023	518.87	601-49400-321
Total 106772 BADGER METER:							518.87	
104716 BAKER & TAYLOR								
01/19/2023	L2300462 JA	1	Invoice	BOOKS/LIBRARY	12/31/2022	01/19/2023	753.16	211-45500-592
Total 104716 BAKER & TAYLOR:							753.16	
106816 BAKER. RICHARD LLOYD								
02/07/2023	JANUARY 20	1	Invoice	MILEAGE	02/06/2023	02/08/2023	33.41	101-46500-331
Total 106816 BAKER. RICHARD LLOYD:							33.41	
106908 BEARPORT PUBLISHING								
01/19/2023	178707	1	Invoice	BOOKS/LIBRARY	12/08/2022	01/19/2023	119.70	211-45500-592
Total 106908 BEARPORT PUBLISHING:							119.70	
329 BECKLEYS OFFICE PRODUCTS								
02/06/2023	FEBRUARY	1	Invoice	paper shred	02/06/2023	02/08/2023	41.50	101-41500-401
01/24/2023	JANUARY 9,	1	Invoice	paper shred	01/09/2023	01/24/2023	41.50	101-41500-401

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 329 BECKLEYS OFFICE PRODUCTS:							83.00	
31 BENNETT & SONS SAND & GRAVEL								
01/17/2023	39431	1	Invoice	SAND DELIVERED 12/7/22, PUSH UP SNOW	12/31/2022	01/18/2023	2,092.50	101-43125-310
Total 31 BENNETT & SONS SAND & GRAVEL:							2,092.50	
154 BENNETT'S FOOD CENTER								
01/19/2023	00061553	1	Invoice	EMPLOYEE APPRECIATION LUNCH	12/21/2022	01/19/2023	214.45	101-41500-437
Total 154 BENNETT'S FOOD CENTER:							214.45	
106463 BOLTON & MENK, INC.								
01/19/2023	0304798	1	Invoice	GENERAL ENGINEERING	12/30/2022	01/19/2023	920.00	101-41500-303
01/19/2023	0304798	2	Invoice	WELL #3 ENGINEERING	12/30/2022	01/19/2023	1,320.00	601-49400-303
01/19/2023	0304800	1	Invoice	2023 STREET PROJECT	12/30/2022	01/19/2023	29,402.50	418-48000-303
01/19/2023	0304801	1	Invoice	VERIZON TOWER INSTALLATION	12/30/2022	01/19/2023	360.00	601-49400-303
01/19/2023	0304802	1	Invoice	ORCHARD HILLS 7TH	12/30/2022	01/19/2023	1,017.50	101-41500-303
01/19/2023	0304803	1	Invoice	ORCHARD HILLS 8TH	12/30/2022	01/19/2023	906.50	101-41500-303
Total 106463 BOLTON & MENK, INC.:							33,926.50	
106729 CHURCH OF CHRIST								
01/18/2023	#53490.11	1	Invoice	REFUND OVERPAYMENT-XBP ERROR ON A	01/18/2023	01/18/2023	126.78	601-49400-229
Total 106729 CHURCH OF CHRIST:							126.78	
106449 CINTAS CORPORATION								
02/03/2023	4142111808	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	01/03/2023	02/08/2023	24.02	101-43100-310
02/03/2023	4142913073	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	01/10/2023	02/08/2023	24.02	101-43100-310
02/03/2023	4142913124	1	Invoice	MOPS&TOWELS/CITYHALL	01/10/2023	02/08/2023	21.70	101-41500-310
02/03/2023	4143633236	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	01/17/2023	02/08/2023	24.02	101-43100-310
02/03/2023	4144324939	1	Invoice	MATS & SCRAPER/PW	01/24/2023	02/08/2023	20.09	101-43100-310
02/03/2023	4145020628	1	Invoice	MATS & SCRAPER/PW	01/31/2023	02/08/2023	20.09	101-43100-310
Total 106449 CINTAS CORPORATION:							133.94	
106428 DATA SMART COMPUTERS INC.								
01/19/2023	78357	1	Invoice	IT SUPPORT/ADMIN	01/16/2023	01/20/2023	462.00	101-41500-310
02/03/2023	78531	1	Invoice	DATTO BACKUP	02/01/2023	02/08/2023	149.00	101-41500-309
02/03/2023	78532	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	02/01/2023	02/08/2023	75.00	101-41500-309
02/03/2023	78533	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	02/01/2023	02/08/2023	10.00	101-41500-309
02/03/2023	78644	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	02/01/2023	02/08/2023	6.49	101-42200-309
02/07/2023	78682	1	Invoice	MICROSOFT 365 LICENSES	02/06/2023	02/08/2023	212.50	101-41500-309
Total 106428 DATA SMART COMPUTERS INC.:							914.99	
105564 DEARBORN LIFE INS CO.								
01/18/2023	FEBRUARY	1	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	148.66	101-41500-131
01/18/2023	FEBRUARY	2	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	22.04	101-46500-131
01/18/2023	FEBRUARY	3	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	299.75	101-42100-131
01/18/2023	FEBRUARY	4	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	69.45	101-43100-131
01/18/2023	FEBRUARY	5	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	70.09	211-45500-131
01/18/2023	FEBRUARY	6	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	31.01	225-45200-131
01/18/2023	FEBRUARY	7	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	30.13	601-49400-131
01/18/2023	FEBRUARY	8	Invoice	EMPLOYEE INS.	01/13/2023	01/18/2023	30.90	602-49450-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105564 DEARBORN LIFE INS CO.:							702.03	
106912 FAUL PSYCHOLOGICAL								
02/09/2023	1421	1	Invoice	PRE-EMPLOYMENT EVAL - N. FOX/PD	02/08/2023	02/10/2023	650.00	101-42100-310
Total 106912 FAUL PSYCHOLOGICAL:							650.00	
259 FIRST SUPPLY, LLC-ROCHESTER								
02/03/2023	13564138-00	1	Invoice	NEUTRALIZER KIT/PW	02/01/2023	02/08/2023	90.83	101-43100-223
Total 259 FIRST SUPPLY, LLC-ROCHESTER:							90.83	
105806 FLAHERTY & HOOD, P.A.								
01/11/2023	18693	1	Invoice	DEC. ADMIN GENERAL LEGAL FEES	01/04/2023	01/11/2023	120.00	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							120.00	
106594 FLIES, BRIAN								
01/31/2023	1-26-23	1	Invoice	REIMBURSE-CLOTHING ALLOWANCE	01/26/2023	01/31/2023	75.09	601-49400-417
Total 106594 FLIES, BRIAN:							75.09	
93 FORESIGHT BANK								
01/18/2023	FEB. 1, 2023	1	Invoice	BOND PRINCIPAL	01/17/2023	01/18/2023	224,000.00	300-47000-601
01/18/2023	FEB. 1, 2023	2	Invoice	BOND INTEREST	01/17/2023	01/18/2023	20,174.25	300-47000-611
01/19/2023	JAN 2023	1	Invoice	PURCHASE 12 MONTH CD	01/19/2023	01/19/2023	50,000.00	245-10400
01/19/2023	JAN 2023	2	Invoice	PURCHASE 17 MONTH CD	01/19/2023	01/19/2023	50,000.00	245-10400
Total 93 FORESIGHT BANK:							344,174.25	
104 GOPHER STATE ONE CALL								
01/11/2023	2120684	1	Invoice	LOCATES WATER	12/31/2022	01/11/2023	4.73	601-49400-310
01/11/2023	2120684	2	Invoice	LOCATES SEWER	12/31/2022	01/11/2023	4.72	602-49450-310
01/23/2023	3000684	1	Invoice	ANNUAL FEE	01/31/2023	01/31/2023	25.00	601-49400-310
01/23/2023	3000684	2	Invoice	ANNUAL FEE	01/31/2023	01/31/2023	25.00	602-49450-310
02/03/2023	3010684	1	Invoice	LOCATES WATER	01/31/2023	02/08/2023	.68	601-49400-310
02/03/2023	3010684	2	Invoice	LOCATES SEWER	01/31/2023	02/08/2023	.67	602-49450-310
Total 104 GOPHER STATE ONE CALL:							60.80	
106564 HAWKINS, INC.								
01/23/2023	6385569	1	Invoice	Water Supplies	01/20/2023	01/24/2023	816.97	601-49400-217
Total 106564 HAWKINS, INC.:							816.97	
105808 HBC, INC.								
02/07/2023	105099 FEB	1	Invoice	PHONE&INTERNET/FIRE DEPT.	02/02/2023	02/10/2023	195.90	101-42200-321
01/18/2023	105099 JAN	1	Invoice	PHONE&INTERNET/FIRE DEPT.	01/02/2023	01/18/2023	205.06	101-42200-321
01/18/2023	1277099 JAN	1	Invoice	PHONE & INTERNET/POOL	01/02/2023	01/18/2023	23.98	225-45128-321
02/03/2023	1277099-FE	1	Invoice	PHONE & INTERNET/POOL	02/02/2023	02/10/2023	23.98	225-45128-321
02/09/2023	71466 FEBR	1	Invoice	PHONE&INTERN/LIBRARY	02/02/2023	02/10/2023	55.74	211-45500-321
01/18/2023	71466 JANU	1	Invoice	PHONE&INTERN/LIBRARY	01/02/2023	01/18/2023	57.52	211-45500-321
02/06/2023	78487 FEBR	1	Invoice	PHONE INTERNET/ADMIN	02/02/2023	02/10/2023	536.35	101-41500-321
02/06/2023	78487 FEBR	2	Invoice	PHONE INTERNET/POLICE	02/02/2023	02/10/2023	306.45	101-42100-321
02/06/2023	78487 FEBR	3	Invoice	PHONE INTERNET/PUBLIC WORKS	02/02/2023	02/10/2023	291.74	101-43100-321
01/18/2023	78487 JANU	1	Invoice	PHONE INTERNET/ADMIN	01/02/2023	01/18/2023	536.35	101-41500-321
01/18/2023	78487 JANU	2	Invoice	PHONE INTERNET/POLICE	01/02/2023	01/18/2023	306.45	101-42100-321

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
01/18/2023	78487 JANU	3	Invoice	PHONE INTERNET/PUBLIC WORKS	01/02/2023	01/18/2023	291.74	101-43100-321
Total 105808 HBC, INC.:							2,831.26	
116 HIGH PLAINS								
01/25/2023	201752	1	Invoice	FUEL/PW	12/01/2022	01/25/2023	86.31	101-43100-212
01/25/2023	201795	1	Invoice	FUEL/SNOW	12/02/2022	01/25/2023	30.08	101-43125-212
01/25/2023	201946	1	Invoice	FUEL/SNOW	12/06/2022	01/25/2023	9.73	101-43125-212
01/25/2023	202055	1	Invoice	FUEL/SNOW	12/09/2022	01/25/2023	122.79	101-43125-212
01/25/2023	202132	1	Invoice	FUEL/SNOW	12/12/2022	01/25/2023	147.60	101-43125-212
01/25/2023	202133	1	Invoice	FUEL/SNOW	12/12/2022	01/25/2023	142.06	101-43125-212
01/25/2023	202174	1	Invoice	FUEL/SNOW	12/13/2022	01/25/2023	56.62	101-43125-212
01/25/2023	202260	1	Invoice	FUEL/SNOW	12/15/2022	01/25/2023	45.11	101-43125-212
01/25/2023	202273	1	Invoice	FUEL/SNOW	12/15/2022	01/25/2023	149.92	101-43125-212
01/25/2023	202278	1	Invoice	FUEL/SNOW	12/15/2022	01/25/2023	84.91	101-43125-212
01/25/2023	202280	1	Invoice	FUEL/SNOW	12/15/2022	01/25/2023	120.67	101-43125-212
01/25/2023	202295	1	Invoice	FUEL/SNOW	12/16/2022	01/25/2023	113.28	101-43125-212
01/25/2023	202298	1	Invoice	FUEL/SNOW	12/16/2022	01/25/2023	170.57	101-43125-212
01/25/2023	202303	1	Invoice	FUEL/SNOW	12/16/2022	01/25/2023	105.38	101-43125-212
01/25/2023	202305	1	Invoice	FUEL/SNOW	12/16/2022	01/25/2023	130.08	101-43125-212
01/25/2023	202448	1	Invoice	FUEL/SNOW	12/20/2022	01/25/2023	20.12	101-43125-212
01/25/2023	202453	1	Invoice	FUEL/SNOW	12/20/2022	01/25/2023	68.66	101-43125-212
01/25/2023	202506	1	Invoice	FUEL/SNOW	12/21/2022	01/25/2023	82.80	101-43125-212
01/25/2023	202564	1	Invoice	FUEL/SNOW	12/22/2022	01/25/2023	130.78	101-43125-212
01/25/2023	202567	1	Invoice	FUEL/SNOW	12/22/2022	01/25/2023	138.28	101-43125-212
01/25/2023	202571	1	Invoice	FUEL/SNOW	12/22/2022	01/25/2023	91.44	101-43125-212
01/25/2023	202716	1	Invoice	FUEL/SNOW	12/27/2022	01/25/2023	79.61	101-43125-212
01/25/2023	202742	1	Invoice	FUEL/PW	12/28/2022	01/25/2023	76.13	101-43100-212
01/25/2023	202771	1	Invoice	FUEL/SNOW	12/28/2022	01/25/2023	103.78	101-43125-212
01/25/2023	202774	1	Invoice	FUEL/SNOW	12/28/2022	01/25/2023	128.13	101-43125-212
01/25/2023	202786	1	Invoice	FUEL/SNOW	12/28/2022	01/25/2023	138.74	101-43125-212
01/25/2023	202838	1	Invoice	FUEL/SNOW	12/29/2022	01/25/2023	80.14	101-43125-212
01/25/2023	202839	1	Invoice	FUEL/SNOW	12/29/2022	01/25/2023	99.41	101-43125-212
01/25/2023	202840	1	Invoice	FUEL/SNOW	12/29/2022	01/25/2023	88.34	101-43125-212
01/25/2023	202875	1	Invoice	FUEL/SNOW	12/30/2022	01/25/2023	78.83	101-43125-212
Total 116 HIGH PLAINS:							2,920.30	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
01/19/2023	01-19-23	1	Invoice	NEW EMP ENROLL FEB. 2023 NATHANIEL F	01/19/2023	01/19/2023	1,527.00	101-42100-131
02/07/2023	MARCH 202	1	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	4,260.00	101-41500-131
02/07/2023	MARCH 202	2	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	1,420.00	101-42100-131
02/07/2023	MARCH 202	3	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	1,192.80	101-43100-131
02/07/2023	MARCH 202	4	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	227.20	101-43125-131
02/07/2023	MARCH 202	5	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	1,420.00	225-45200-131
02/07/2023	MARCH 202	6	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	1,420.00	601-49400-131
02/07/2023	MARCH 202	7	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	1,420.00	602-49450-131
02/07/2023	MARCH 202	1	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	2,242.80	101-41500-131
02/07/2023	MARCH 202	2	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	961.20	101-46500-131
02/07/2023	MARCH 202	3	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	12,816.00	101-42100-131
02/07/2023	MARCH 202	4	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	1,345.68	101-43100-131
02/07/2023	MARCH 202	5	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	256.32	101-43125-131
02/07/2023	MARCH 202	6	Invoice	EMPLOYEE HEALTH INSURANCE-MARCH 20	02/06/2023	02/08/2023	3,204.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							33,713.00	
106340 IDENTISYS								
01/10/2023	P120719	1	Invoice	SOFTWARE LICENSE	12/22/2022	01/10/2023	131.00	101-42100-309

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106340 IDENTISYS:							131.00	
106855 INTERSTATE POWER SYSTEMS								
01/31/2023	R001195119:	1	Invoice	REPAIR NATURAL GAS GENERATOR/SEWER	01/27/2023	01/31/2023	1,221.75	602-49450-221
Total 106855 INTERSTATE POWER SYSTEMS:							1,221.75	
106906 J & S REPAIR								
01/24/2023	41409	1	Invoice	PARTS/PW	01/04/2023	01/24/2023	32.28	101-43100-221
Total 106906 J & S REPAIR:							32.28	
106910 JOHN DEERE COMPANY								
01/24/2023	09361684	1	Invoice	JOHN DEERE Z994R	01/12/2023	01/24/2023	9,756.49	225-45200-590
Total 106910 JOHN DEERE COMPANY:							9,756.49	
348 JOHN DEERE FINANCIAL								
01/19/2023	9442612	1	Invoice	MIDWEST MACHINERY-18" BAR, CHAIN LOO	12/15/2022	01/20/2023	165.96	101-42200-221
01/24/2023	9442612	2	Adjustmen	MIDWEST MACHINERY-18" BAR, CHAIN LOO	12/15/2022	01/20/2023	165.96-	101-42200-221
01/19/2023	9442748	1	Invoice	MIDWEST MACHINERY-RETURN 18" BAR/FIR	12/15/2022	01/20/2023	48.99-	101-42200-221
01/24/2023	9442748	2	Adjustmen	MIDWEST MACHINERY-RETURN 18" BAR/FIR	12/15/2022	01/20/2023	48.99	101-42200-221
01/24/2023	9461803	1	Invoice	MIDWEST MACHINERY-FILTERS & HY-GARD-	01/04/2023	01/24/2023	450.04	101-43100-221
02/06/2023	IP29607	1	Invoice	MN AG GROUP-GREASE POLY/PW	02/03/2023	02/08/2023	47.02	101-43100-221
Total 348 JOHN DEERE FINANCIAL:							497.06	
106520 KENNY SYLVESTER CONSTRUCTION								
01/18/2023	DEC 11, 22 -	1	Invoice	CLEANING CITY HALL/ADMIN DEC 2022-JAN	01/18/2023	01/18/2023	600.00	101-41500-401
01/18/2023	DEC 11, 22 -	2	Invoice	CLEANING CITY HALL/COUNCIL DEC 2022-J	01/18/2023	01/18/2023	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFISKY BUILDING SUPPLIES								
01/09/2023	2212-714734	1	Invoice	MISC FASTENERS, SCREWS/FIRE DEPT.	12/01/2022	01/09/2023	5.52	101-42200-217
01/09/2023	2212-716012	1	Invoice	MISC FASTENERS, SCREWS/PW	12/06/2022	01/09/2023	.94	101-43100-221
01/09/2023	2212-716023	1	Invoice	BRASS BUSHING/PW	12/06/2022	01/09/2023	5.58	101-43100-221
01/09/2023	2212-716368	1	Invoice	MISC FASTENERS, SCREWS/PW	12/07/2022	01/09/2023	5.96	101-43100-221
01/09/2023	2212-716420	1	Invoice	PARTS/PW	12/07/2022	01/09/2023	7.97	101-43100-221
01/09/2023	2212-717586	1	Invoice	MISC FASTENERS, SCREWS/PW	12/12/2022	01/09/2023	.30	101-43100-217
01/09/2023	2212-717890	1	Invoice	PIPE THREAD SEAL/PW	12/13/2022	01/09/2023	12.99	101-43100-217
01/09/2023	2212-718055	1	Invoice	COUPLING/PW	12/14/2022	01/09/2023	2.99	101-43100-221
01/09/2023	2212-718185	1	Invoice	STOP VALVE/WATER	12/14/2022	01/09/2023	6.79	601-49400-217
01/09/2023	2212-720025	1	Invoice	BUNGEE CORD, GROMMET/PW	12/21/2022	01/09/2023	14.99	101-43100-221
02/03/2023	2301-722343	1	Invoice	SUPPLIES/PW	01/04/2023	02/08/2023	49.95	101-43100-217
02/03/2023	2301-727616	1	Invoice	SUPPLIES/POOL	01/27/2023	02/08/2023	58.97	225-45128-221
02/09/2023	2301-727619	1	Invoice	LED BULB/LIBRARY	01/27/2023	02/10/2023	7.49	211-45500-223
02/03/2023	2301-727652	1	Invoice	DRILL BIT/PW	01/27/2023	02/08/2023	15.98	101-43100-217
02/03/2023	2301-728471	1	Invoice	FILTERS/CITY HALL	01/31/2023	02/08/2023	26.94	101-41500-223
02/03/2023	2301-728499	1	Invoice	RETURN FILTER/CITY HALL	01/31/2023	02/08/2023	3.98-	101-41500-223
01/24/2023	PL22-35 REF	1	Invoice	REFUND DEPOSIT FOR BUILDING PERMIT	01/06/2023	01/24/2023	100.00	101-41500-32210
Total 141 KREOFISKY BUILDING SUPPLIES:							319.38	
104873 KREOFISKY BUILDING SYSTEMS								
01/10/2023	22-056	1	Invoice	PROJECT SNOW STOPS	01/04/2023	01/10/2023	3,263.00	101-43100-223

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 104873 KREOFKY BUILDING SYSTEMS:							3,263.00	
106730 KUJATH, CAROL								
01/31/2023	1/30/23 MILE	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	01/30/2023	01/31/2023	34.32	101-41500-331
Total 106730 KUJATH, CAROL:							34.32	
106329 LAKE CITY RECYCLING & DISPOSAL								
01/11/2023	109814	1	Invoice	GARBAGE/PARKS	01/01/2023	01/11/2023	72.54	225-45200-384
01/11/2023	109814	2	Invoice	GARBAGE/STREETS	01/01/2023	01/11/2023	50.25	101-43100-384
01/11/2023	109814	3	Invoice	GARBAGE/PW	01/01/2023	01/11/2023	72.54	101-43100-384
01/11/2023	109814	4	Invoice	GARBAGE/FIRE HALL	01/01/2023	01/11/2023	54.76	101-42200-384
01/11/2023	109814	5	Invoice	GARBAGE/CEMETERY	01/01/2023	01/11/2023	28.08	235-49010-384
01/11/2023	109814	6	Invoice	GARBAGE/PARKS	01/01/2023	01/11/2023	14.04	225-45200-384
02/06/2023	110326	1	Invoice	GARBAGE/PARKS	02/01/2023	02/08/2023	72.54	225-45200-384
02/06/2023	110326	2	Invoice	GARBAGE/STREETS	02/01/2023	02/08/2023	50.25	101-43100-384
02/06/2023	110326	3	Invoice	GARBAGE/PW	02/01/2023	02/08/2023	72.54	101-43100-384
02/06/2023	110326	4	Invoice	GARBAGE/FIRE HALL	02/01/2023	02/08/2023	54.76	101-42200-384
02/06/2023	110326	5	Invoice	GARBAGE/CEMETERY	02/01/2023	02/08/2023	28.08	235-49010-384
02/06/2023	110326	6	Invoice	GARBAGE/PARKS	02/01/2023	02/08/2023	14.04	225-45200-384
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							584.42	
106514 LAMPRECHT LAW, PLLC								
01/24/2023	2911	1	Invoice	PRORATED TAXES-FISK ACRE ANNEX	01/03/2023	01/24/2023	200.00	101-41500-304
Total 106514 LAMPRECHT LAW, PLLC:							200.00	
365 LEAGUE OF MINNESOTA CITIES/FINANCE								
01/31/2023	375005	1	Invoice	PATROL SUBSCRIPTION/PD	01/11/2023	01/31/2023	990.00	101-42100-433
Total 365 LEAGUE OF MINNESOTA CITIES/FINANCE:							990.00	
106017 LEAGUE OF MN CITIES INSURANCE TRUST								
01/23/2023	10003143-20	1	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	5,899.66	101-41110-362
01/23/2023	10003143-20	2	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	4,276.55	101-41500-362
01/23/2023	10003143-20	3	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	4,743.78	101-42100-362
01/23/2023	10003143-20	4	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	5,204.91	101-42200-362
01/23/2023	10003143-20	5	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	13,178.88	101-43100-362
01/23/2023	10003143-20	6	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	4,174.65	211-45500-362
01/23/2023	10003143-20	7	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	11,386.46	225-45128-362
01/23/2023	10003143-20	8	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	15,181.18	225-45200-362
01/23/2023	10003143-20	9	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	2,872.47	235-49010-362
01/23/2023	10003143-20	10	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	5,204.91	245-42200-362
01/23/2023	10003143-20	11	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	11,489.87	601-23110
01/23/2023	10003143-20	12	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	5,798.55	601-49400-362
01/23/2023	10003143-20	13	Invoice	2023 PROPERTY/LIABILITY INSURANCE	01/18/2023	01/24/2023	4,006.13	602-49450-362
Total 106017 LEAGUE OF MN CITIES INSURANCE TRUST:							93,418.00	
106197 LEXIPOL LLC								
02/06/2023	INVLEX1412	1	Invoice	LAW ENFORCE POLICY/POLICE	12/31/2022	02/08/2023	4,102.36	101-42100-310
Total 106197 LEXIPOL LLC:							4,102.36	
106590 LICKITY STITCH								
01/24/2023	1353	1	Invoice	UNIFORM K.HALL	01/18/2023	01/24/2023	99.00	101-41500-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106590 LICKITY STITCH:							99.00	
106228 LINCOLN AQUATICS								
01/31/2023	24571408	1	Invoice	VAC HOSE/POOL	01/25/2023	01/31/2023	191.59	225-45128-221
Total 106228 LINCOLN AQUATICS:							191.59	
106720 LOFFLER COMPANIES INC.								
01/18/2023	33194375	1	Invoice	ADMIN COPIER LEASE	01/09/2023	01/18/2023	161.22	101-41500-401
01/17/2023	4237342	1	Invoice	COPIES/LIBRARY	01/03/2023	01/18/2023	43.53	211-45500-201
02/03/2023	4263205	1	Invoice	COPIER CHARGES/ADMIN	02/01/2023	02/08/2023	97.40	101-41500-401
02/09/2023	4263206	1	Invoice	COPIES/LIBRARY	02/01/2023	02/10/2023	27.80	211-45500-201
Total 106720 LOFFLER COMPANIES INC.:							329.95	
160 LYONS OIL MINI MART								
02/08/2023	1/31/23	STAT	1	Invoice	CREDIT/DISCOUNT JANUARY 2023	01/31/2023	02/08/2023	3.02- 101-43100-212
02/08/2023	1/31/23	STAT	2	Invoice	CREDIT/DISCOUNT JANUARY 2023	01/31/2023	02/08/2023	11.88- 101-43125-212
02/08/2023	1/31/23	STAT	3	Invoice	CREDIT/DISCOUNT JANUARY 2023	01/31/2023	02/08/2023	.76- 225-45127-212
01/12/2023	12/31/22	STA	1	Invoice	CREDIT/DISCOUNT DECEMBER 2022	12/31/2022	01/12/2023	2.92- 101-43100-212
01/12/2023	12/31/22	STA	2	Invoice	CREDIT/DISCOUNT DECEMBER 2022	12/31/2022	01/12/2023	9.76- 101-43125-212
02/08/2023	5043434	1	Invoice	FUEL/SNOW	01/03/2023	02/08/2023	53.12	101-43125-212
02/08/2023	5043443	1	Invoice	FUEL/SNOW	01/03/2023	02/08/2023	17.41	101-43125-212
01/12/2023	5043474	1	Invoice	CAR WASHES/PD	12/31/2022	01/12/2023	37.55	101-42100-221
02/08/2023	5642408	1	Invoice	FUEL/SNOW	01/03/2023	02/08/2023	12.99	101-43125-212
02/08/2023	5642420	1	Invoice	FUEL/SNOW	01/05/2023	02/08/2023	121.87	101-43125-212
02/08/2023	5642426	1	Invoice	FUEL/SNOW	01/05/2023	02/08/2023	20.83	101-43125-212
02/08/2023	5642483	1	Invoice	FUEL/SNOW	01/09/2023	02/08/2023	37.95	101-43125-212
02/08/2023	5642486	1	Invoice	FUEL/PW	01/09/2023	02/08/2023	65.12	101-43100-212
02/08/2023	5645507	1	Invoice	FUEL/SNOW	01/20/2023	02/08/2023	115.44	101-43125-212
02/08/2023	5645512	1	Invoice	FUEL/ICE RINK	01/20/2023	02/08/2023	17.60	225-45127-212
02/08/2023	5645515	1	Invoice	FUEL/SNOW	01/20/2023	02/08/2023	59.07	101-43125-212
02/08/2023	5645560	1	Invoice	FUEL/SNOW	01/23/2023	02/08/2023	14.34	101-43125-212
02/08/2023	5656806	1	Invoice	FUEL/SNOW	01/30/2023	02/08/2023	95.87	101-43125-212
02/08/2023	5656822	1	Invoice	FUEL/PW	01/31/2023	02/08/2023	62.99	101-43100-212
02/09/2023	5656841	1	Invoice	CAR WASHES/PD	01/31/2023	02/10/2023	22.53	101-42100-221
01/12/2023	5657032	1	Invoice	FUEL/PW	12/05/2022	01/12/2023	99.06	101-43100-212
01/12/2023	5657089	1	Invoice	FUEL/SNOW	12/07/2022	01/12/2023	148.60	101-43125-212
01/12/2023	5942015	1	Invoice	FUEL/SNOW	12/27/2022	01/12/2023	59.59	101-43125-212
01/12/2023	5942085	1	Invoice	FUEL/SNOW	12/30/2022	01/12/2023	22.10	101-43125-212
01/12/2023	5955411	1	Invoice	FUEL/PW	12/21/2022	01/12/2023	73.50	101-43100-212
01/12/2023	5955426	1	Invoice	FUEL/SNOW	12/22/2022	01/12/2023	24.38	101-43125-212
01/12/2023	5955435	1	Invoice	FUEL/SNOW	12/22/2022	01/12/2023	56.38	101-43125-212
01/12/2023	5955477	1	Invoice	FUEL/SNOW	12/24/2022	01/12/2023	12.23	101-43125-212
01/12/2023	5955478	1	Invoice	FUEL/SNOW	12/24/2022	01/12/2023	106.47	101-43125-212
02/08/2023	5955537	1	Invoice	FUEL/ICE RINK	01/17/2023	02/08/2023	11.75	225-45127-212
02/08/2023	5955558	1	Invoice	FUEL/SNOW	01/18/2023	02/08/2023	65.31	101-43125-212
02/08/2023	5955583	1	Invoice	FUEL/SNOW	01/19/2023	02/08/2023	150.11	101-43125-212
01/12/2023	5956406	1	Invoice	FUEL/SNOW	12/13/2022	01/12/2023	55.27	101-43125-212
01/12/2023	5956429	1	Invoice	FUEL/SNOW	12/14/2022	01/12/2023	150.49	101-43125-212
01/12/2023	5956431	1	Invoice	FUEL/SNOW	12/14/2022	01/12/2023	15.38	101-43125-212
01/12/2023	5956464	1	Invoice	FUEL/SNOW	12/15/2022	01/12/2023	24.34	101-43125-212
01/12/2023	5956486	1	Invoice	FUEL/SNOW	12/16/2022	01/12/2023	21.56	101-43125-212
01/12/2023	5956498	1	Invoice	FUEL/SNOW	12/17/2022	01/12/2023	10.73	101-43125-212
01/12/2023	5957066	1	Invoice	FUEL/SNOW	12/01/2022	01/12/2023	47.36	101-43125-212
01/12/2023	5957088	1	Invoice	FUEL/SNOW	12/02/2022	01/12/2023	15.24	101-43125-212
01/12/2023	5957129	1	Invoice	FUEL/SNOW	12/09/2022	01/12/2023	14.66	101-43125-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
01/12/2023	5957141	1	Invoice	FUEL/SNOW	12/09/2022	01/12/2023	21.63	101-43125-212
02/08/2023	5957504	1	Invoice	FUEL/SNOW	01/10/2023	02/08/2023	82.01	101-43125-212
02/08/2023	5957508	1	Invoice	FUEL/ICE RINK	01/10/2023	02/08/2023	22.91	225-45127-212
02/08/2023	5957572	1	Invoice	FUEL/ICE RINK	01/13/2023	02/08/2023	11.29	225-45127-212
02/08/2023	5959231	1	Invoice	FUEL/SNOW	01/26/2023	02/08/2023	54.59	101-43125-212
02/08/2023	5959232	1	Invoice	FUEL/SNOW	01/26/2023	02/08/2023	24.50	101-43125-212
02/08/2023	5959294	1	Invoice	FUEL/SNOW	01/30/2023	02/08/2023	23.69	101-43125-212
02/08/2023	5959298	1	Invoice	FUEL/PW	01/30/2023	02/08/2023	68.60	101-43100-212
01/12/2023	5960647	1	Invoice	FUEL/PW	12/19/2022	01/12/2023	23.99	101-43100-212
01/12/2023	5960678	1	Invoice	FUEL/SNOW	12/20/2022	01/12/2023	50.38	101-43125-212
Total 160 LYONS OIL MINI MART:							2,294.44	
106053 M&M CONSTRUCTION & CLEANING INC.								
01/23/2023	00004	1	Invoice	HAUL OUT SNOW 1/3/2023	01/03/2023	01/24/2023	1,760.00	101-43125-310
02/06/2023	00053	1	Invoice	HAUL OUT SNOW 1/20/23	01/20/2023	02/08/2023	2,750.00	101-43125-310
01/11/2023	7705	1	Invoice	HAUL OUT SNOW 12/16/22	12/22/2022	01/11/2023	1,980.00	101-43125-310
01/23/2023	7729	1	Invoice	SNOW REMOVAL 12/22/2022	12/22/2022	01/24/2023	1,980.00	101-43125-310
Total 106053 M&M CONSTRUCTION & CLEANING INC.:							8,470.00	
106690 McGRAW, ANDREA								
02/06/2023	6325060133	1	Invoice	KOHL'S-FLEECE JACKET/PD	01/20/2023	02/08/2023	14.99	101-42100-417
02/06/2023	6325060133	2	Invoice	KOHL'S-SHOES/PD	01/20/2023	02/08/2023	59.99	101-42100-417
Total 106690 McGRAW, ANDREA:							74.98	
106592 MCKELLIPS, JORDAN								
01/23/2023	57025776	1	Invoice	UNIFORM-MUZZLE BRAKE, GAS BLOCK, GA	12/15/2022	01/24/2023	107.14	101-42100-417
01/23/2023	INV-750846	1	Invoice	UNIFORM-RIFLE FREE FLOAT FOREND, DU	12/15/2022	01/24/2023	382.43	101-42100-417
Total 106592 MCKELLIPS, JORDAN:							489.57	
171 MEDTOX LABORATORIES INC.								
02/09/2023	0120237991	1	Invoice	NEW EMPLOY DRUG SCREEN N. FOX/PD	01/31/2023	02/10/2023	34.75	101-42100-310
01/17/2023	1220227991	1	Invoice	NEW EMPLOY DRUG SCREEN D. STENGLEI	12/31/2022	01/18/2023	69.50	101-42200-310
Total 171 MEDTOX LABORATORIES INC.:							104.25	
175 MICHAEL'S TIRE & AUTO								
01/19/2023	133974	1	Invoice	TUBE, CHANGE TIRE/PW	12/05/2022	01/20/2023	25.78	101-43100-221
01/19/2023	133993	1	Invoice	KEROSENE/PW	12/06/2022	01/20/2023	71.00	101-43100-221
01/19/2023	133997	1	Invoice	171 TIRE REPAIR-RF/PD	01/02/2022	01/20/2023	20.00	101-42100-221
01/19/2023	134072	1	Invoice	171 OIL CHANGE, FLUIDS/PD	12/15/2022	01/20/2023	63.25	101-42100-221
01/19/2023	134093	1	Invoice	KEROSENE, FIX TIRE/PW	12/19/2022	01/20/2023	50.50	101-43100-221
01/19/2023	134126	1	Invoice	TUBE, CHANGE TIRE/PW	12/22/2022	01/20/2023	25.78	101-43100-221
01/19/2023	134169	1	Invoice	BALANCE NEW SNOW TIRES/PD	12/29/2022	01/20/2023	95.00	101-42100-221
01/19/2023	134178	1	Invoice	POWER SERVICE F71, F76/FIRE DEPT.	12/30/2022	01/20/2023	20.70	101-42200-221
01/19/2023	134179	1	Invoice	POWER SERVICE, F75 DOOR, F72 REAR BU	12/30/2022	01/20/2023	66.33	101-42200-221
02/09/2023	134283	1	Invoice	FILTER DISPOSAL/PW	01/18/2023	02/10/2023	30.00	101-43100-221
Total 175 MICHAEL'S TIRE & AUTO:							468.34	
106909 MIDWEST MACHINERY CO.								
01/24/2023	9442612	1	Invoice	18" BAR, CHAIN LOOP/FIRE DEPT.	12/15/2022	01/24/2023	165.96	101-42200-221
01/24/2023	9442748	1	Invoice	RETURN 18" BAR/FIRE DEPT	12/15/2022	01/24/2023	48.99	101-42200-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106909 MIDWEST MACHINERY CO.:							116.97	
106719 MIDWEST TAPE								
01/19/2023	2000018848	1	Invoice	BOOKS/LIBRARY	12/31/2022	01/19/2023	456.33	211-45500-592
Total 106719 MIDWEST TAPE:							456.33	
106430 MN DEPT. OF NATURAL RESOURCES								
01/23/2023	1980-5091/2	1	Invoice	WATER PERMIT INVOICE	01/19/2023	01/24/2023	637.53	601-49400-310
Total 106430 MN DEPT. OF NATURAL RESOURCES:							637.53	
223 MN ENERGY RESOURCES CORP.								
01/20/2023	0503043614	1	Invoice	GAS UTILITY/SEWER	12/30/2022	01/20/2023	28.35	602-49450-383
01/20/2023	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	12/30/2022	01/20/2023	1,331.27	101-42200-383
01/20/2023	0503494971	1	Invoice	GAS UTILITY/ICE RINK	01/04/2023	01/20/2023	229.48	225-45127-383
01/20/2023	0505377887	1	Invoice	GAS UTILITY/ADMIN	12/30/2022	01/20/2023	201.89	101-41500-383
01/20/2023	0505377887	2	Invoice	GAS UTILITY/COUNCIL	12/30/2022	01/20/2023	201.89	101-41110-383
01/20/2023	0505377887	3	Invoice	GAS UTILITY/PD	12/30/2022	01/20/2023	201.89	101-42100-383
01/20/2023	0506816622	1	Invoice	GAS UTILITY/SEWER	01/04/2023	01/20/2023	18.55	602-49450-383
01/20/2023	0507609025	1	Invoice	GAS UTILITY/LIBRARY	12/30/2022	01/20/2023	545.35	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							2,758.67	
105220 MN PUBLIC FACILITIES AUTHORITY								
01/23/2023	FEB 23	1	Invoice	MNPFA LOAN 11-0036-R_FY12 INTEREST PA	01/23/2023	01/24/2023	1,325.44	601-49400-611
Total 105220 MN PUBLIC FACILITIES AUTHORITY:							1,325.44	
106567 MOBILE BEACON								
01/24/2023	MB-155798	1	Invoice	HOTSPOT-SERVICE FEE/LIBRARY	01/03/2023	01/24/2023	885.00	211-45500-221
Total 106567 MOBILE BEACON:							885.00	
106458 NORTHLAND BUSINESS SYSTEMS								
02/06/2023	IN105654	1	Invoice	BODY CAMERA ADAPTER/PD	01/24/2023	02/08/2023	195.00	101-42100-221
Total 106458 NORTHLAND BUSINESS SYSTEMS:							195.00	
201 OLMSTED COUNTY PUBLIC HEALTH SERVICES								
02/06/2023	585	1	Invoice	WATER FEES	01/25/2023	02/08/2023	270.00	601-49400-310
Total 201 OLMSTED COUNTY PUBLIC HEALTH SERVICES:							270.00	
202 OLMSTED MEDICAL CENTER								
01/31/2023	1-16-23	1	Invoice	NEW EMPLOY DRUG SCREEN & PHYSICAL-	01/16/2023	01/31/2023	320.00	101-42100-310
Total 202 OLMSTED MEDICAL CENTER:							320.00	
106469 ON SCENE TAGS								
01/24/2023	2374	1	Invoice	METAL ACCOUNTABILITY TAG/FIRE DEPT	01/05/2023	01/24/2023	44.50	101-42200-221
Total 106469 ON SCENE TAGS:							44.50	
106085 ON-SITE COMPUTERS, INC.								
01/23/2023	CW83670	1	Invoice	CLOUD & SERVER BACKUP, HUNTRESS/PO	01/09/2023	01/24/2023	163.00	101-42100-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106085 ON-SITE COMPUTERS, INC.:							163.00	
106466 OVERDRIVE, INC.								
01/19/2023	02225CO224	1	Invoice	AUDIO/LIBRARY	12/21/2022	01/19/2023	65.00	211-45500-592
Total 106466 OVERDRIVE, INC.:							65.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
01/20/2023	2643900 JAN	1	Invoice	ELEC WELL #3	01/05/2023	01/20/2023	566.00	601-49400-381
01/20/2023	2647400 JAN	1	Invoice	ELEC ICE SKATING RINK	01/05/2023	01/20/2023	100.00	225-45127-381
01/20/2023	2658900 JAN	1	Invoice	ELEC POOL	01/05/2023	01/20/2023	139.00	225-45128-381
01/20/2023	2706100 JAN	1	Invoice	ELEC NE LIFT STATION	01/05/2023	01/20/2023	279.00	602-49450-381
01/20/2023	2709900 JAN	1	Invoice	ELEC WEST BROADWAY	01/05/2023	01/20/2023	10.00	101-42500-381
01/20/2023	2714900 JAN	1	Invoice	ELEC STREET LIGHTS	01/05/2023	01/20/2023	3,178.00	101-43100-381
01/20/2023	2738000 JAN	1	Invoice	ELEC WELL #2	01/05/2023	01/20/2023	2,358.00	601-49400-381
01/20/2023	2739100 JAN	1	Invoice	ELEC PUBLIC WORKS BUILDING	01/05/2023	01/20/2023	380.00	101-43100-381
01/20/2023	2747700 JAN	1	Invoice	ELEC SW SIREN	01/05/2023	01/20/2023	71.00	101-42500-381
01/20/2023	2764400 JAN	1	Invoice	ELEC NW LIFT STATION	01/05/2023	01/20/2023	485.00	602-49450-381
01/20/2023	2767800 JAN	1	Invoice	ELEC CEMETERY FLAG LIGHT	01/05/2023	01/20/2023	52.00	235-49010-381
01/20/2023	2777600 JAN	1	Invoice	ELEC LIBRARY	01/05/2023	01/20/2023	338.00	211-45500-381
01/20/2023	3036800 JAN	1	Invoice	ELEC FIRE HALL	01/05/2023	01/20/2023	193.00	101-42200-381
01/20/2023	3038100 JAN	1	Invoice	ELEC CITY HALL/COUNCIL	01/05/2023	01/20/2023	166.33	101-41110-381
01/20/2023	3038100 JAN	2	Invoice	ELEC CITY HALL/ADMIN	01/05/2023	01/20/2023	166.34	101-41500-381
01/20/2023	3038100 JAN	3	Invoice	ELEC CITY HALL/POLICE	01/05/2023	01/20/2023	166.33	101-42100-381
01/20/2023	3041300 JAN	1	Invoice	ELEC WEDGEWOOD PARK	01/05/2023	01/20/2023	56.00	225-45200-381
01/20/2023	3042300 JAN	1	Invoice	ELEC WATER TOWER	01/05/2023	01/20/2023	250.00	601-49400-381
01/20/2023	3043900 JAN	1	Invoice	ELEC BIKE TRAIL	01/05/2023	01/20/2023	70.00	225-45200-381
01/20/2023	3274000 JAN	1	Invoice	ELEC 6TH STREET SW-LIGHTS	01/05/2023	01/20/2023	119.37	101-43100-381
01/20/2023	3274100 JAN	1	Invoice	ELEC 4TH STREET SW-LIGHTS	01/05/2023	01/20/2023	141.60	101-43100-381
01/20/2023	3274200 JAN	1	Invoice	ELEC 2ND STREET SW-LIGHTS	01/05/2023	01/20/2023	110.46	101-43100-381
01/20/2023	3274300 JAN	1	Invoice	ELEC 1ST STREET SW-LIGHTS	01/05/2023	01/20/2023	95.65	101-43100-381
01/20/2023	3333200 JAN	1	Invoice	ELEC TENNIS COURT-ECKSTEIN	01/05/2023	01/20/2023	72.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,563.08	
105723 PEOPLES STATE BANK-GENERAL								
01/18/2023	FEB. 2023	1	Invoice	2019A GO BOND PRINCIPAL PAYMENT	01/10/2023	01/18/2023	74,000.00	300-47000-601
01/18/2023	FEB. 2023	2	Invoice	2019A GO BOND INTEREST PAYMENT	01/10/2023	01/18/2023	7,210.00	300-47000-611
Total 105723 PEOPLES STATE BANK-GENERAL:							81,210.00	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
01/19/2023	3105913419	1	Invoice	LEASE POSTAGE MACHINE	01/12/2023	01/20/2023	159.57	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							159.57	
104928 PITNEY BOWES INC.								
01/23/2023	1022368202	1	Invoice	SEALER/POSTAGE MACHINE	01/17/2023	01/24/2023	58.08	101-41500-201
Total 104928 PITNEY BOWES INC.:							58.08	
105004 PK MEYER BUILDERS, INC.								
02/06/2023	FEB. 2023	1	Invoice	FEB. 2023 TIF PAYMENT	02/06/2023	02/06/2023	8,050.00	505-46500-439
Total 105004 PK MEYER BUILDERS, INC.:							8,050.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
239 PLAINVIEW NEWS								
02/07/2023	74237	1	Invoice	ADVERTISE/ANNUAL FEE SCHEDULE	01/19/2023	02/08/2023	44.32	101-41500-343
02/07/2023	74288	1	Invoice	ADVERTISE/ANNUAL FEE SCHEDULE	01/26/2023	02/08/2023	44.32	101-41500-343
02/07/2023	74288	2	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING-R	01/26/2023	02/08/2023	210.00	101-41500-343

Total 239 PLAINVIEW NEWS:

298.64

238 PLAINVIEW PARTS HOUSE

01/17/2023	694523	1	Invoice	2.5 DEF/PW	12/01/2022	01/18/2023	33.18	101-43100-221
01/17/2023	694953	1	Invoice	TIRE SHINE/PW	12/08/2022	01/18/2023	14.49	101-43100-217
01/17/2023	695216	1	Invoice	PARTS/PW	12/13/2022	01/18/2023	210.42	101-43100-221
01/17/2023	695244	1	Invoice	DRILL BIT, ADAPTERS/PW	12/13/2022	01/18/2023	53.72	101-43100-221
01/17/2023	695269	1	Invoice	OIL, OIL FILTER/PW	12/14/2022	01/18/2023	41.28	101-43100-221
01/17/2023	695289	1	Invoice	PARTS/PW	12/14/2022	01/18/2023	15.72	101-43100-221
01/17/2023	695450	1	Invoice	2.5 DEF/PW	12/15/2022	01/18/2023	33.18	101-43100-221
01/17/2023	695687	1	Invoice	WIPER BLADE/PW	12/20/2022	01/18/2023	42.90	101-43100-221
01/17/2023	695710	1	Invoice	CABLE TIES/PW	12/20/2022	01/18/2023	13.49	101-43100-217
01/17/2023	695772	1	Invoice	2.5 DEF, WINDSHIELD WASH/PW	12/21/2022	01/18/2023	60.12	101-43100-221
01/17/2023	695989	1	Invoice	OIL/PD	12/23/2022	01/18/2023	22.32	101-42100-221
01/17/2023	696467	1	Invoice	2.5 DEF/PW	12/30/2022	01/18/2023	15.99	101-43100-221
02/07/2023	696740	1	Invoice	FILTERS/PW	01/04/2023	02/08/2023	105.05	101-43100-221
02/07/2023	696756	1	Invoice	O-RINGS/POOL	01/04/2023	02/08/2023	1.23	225-45128-221
02/07/2023	696779	1	Invoice	AIR BRAKE CHAMBER/SNOW	01/04/2023	02/08/2023	80.37	101-43125-221
02/07/2023	696918	1	Invoice	RETURN AIR BRAKE CHAMBER/SNOW	01/06/2023	02/08/2023	80.37	101-43125-221
02/07/2023	697220	1	Invoice	2.5 DEF/SNOW	01/11/2023	02/08/2023	15.99	101-43125-212
02/07/2023	697286	1	Invoice	TORCH LIGHTER/PW	01/12/2023	02/08/2023	7.80	101-43100-217
02/07/2023	697596	1	Invoice	O-RINGS/PW	01/17/2023	02/08/2023	1.12	101-43100-221
02/07/2023	697637	1	Invoice	2.5 DEF/SNOW	01/18/2023	02/08/2023	31.98	101-43125-212
02/07/2023	697779	1	Invoice	WIPER BLADES/PD	01/19/2023	02/08/2023	47.64	101-42100-221
02/07/2023	698047	1	Invoice	PIPE & HOSE FITTINGS, LEVER COUPLER/P	01/24/2023	02/08/2023	42.71	225-45128-221
02/07/2023	698379	1	Invoice	AIR FILTER, 2.5 DEF/PW	01/30/2023	02/08/2023	68.84	101-43100-221

Total 238 PLAINVIEW PARTS HOUSE:

879.17

240 PLAINVIEW POSTMASTER

02/01/2023	FEBRUARY	1	Invoice	UTILITY BILLING	02/01/2023	02/01/2023	225.43	601-49400-322
02/01/2023	FEBRUARY	2	Invoice	UTILITY BILLING	02/01/2023	02/01/2023	225.43	602-49450-322

Total 240 PLAINVIEW POSTMASTER:

450.86

231 PLAINVIEW-ELGIN SANITARY DISTRICT

01/19/2023	4TH QTR 20	1	Invoice	SEWER CHARGES-4TH QUARTER 2022	01/18/2023	01/19/2023	197,610.71	602-49450-385
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Total 231 PLAINVIEW-ELGIN SANITARY DISTRICT:

197,610.71

105152 PURCHASE POWER

01/19/2023	1/11/23	1	Invoice	POSTAGE REFILL	01/11/2023	01/20/2023	420.99	101-41500-322
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Total 105152 PURCHASE POWER:

420.99

741 QUILL CORPORATION

01/19/2023	29880519	1	Invoice	PLAQUE FOR A. KIEFFER/COUNCIL	01/04/2023	01/20/2023	174.09	101-41110-437
01/25/2023	30119384	1	Invoice	DATE STAMP/ADMIN	01/12/2023	01/25/2023	17.10	101-41500-201
01/25/2023	30138106	1	Invoice	OFFICE SUPPLIES/ADMIN	01/12/2023	01/25/2023	235.61	101-41500-201
02/06/2023	30350170	1	Invoice	FILE FOLDERS, BOXES/ADMIN	01/23/2023	02/08/2023	304.32	101-41500-201

Total 741 QUILL CORPORATION:

731.12

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105845 RAHMAN HEATING, AC &								
01/24/2023	17392-1	1	Invoice	THERMOSTAT/FIRE HALL	01/04/2023	01/24/2023	80.00	101-42200-223
02/06/2023	17576-1	1	Invoice	BOILER POWER CONTROLLER/PW	02/03/2023	02/08/2023	260.00	101-43100-223
Total 105845 RAHMAN HEATING, AC &:							340.00	
258 ROCHESTER SAND & GRAVEL								
01/13/2023	12/2/22 0H1.	1	Invoice	CEMETERY ROAD PROJECT	12/02/2022	01/13/2023	144,544.80	235-49010-590
Total 258 ROCHESTER SAND & GRAVEL:							144,544.80	
106438 SAND CREEK GROUP, LTD.								
01/19/2023	SDC3413-IN	1	Invoice	2023 EAP ANNUAL FEE	01/19/2023	01/20/2023	500.00	101-41500-401
Total 106438 SAND CREEK GROUP, LTD.:							500.00	
268 SELCO								
01/24/2023	50806	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	01/09/2023	01/24/2023	585.99	211-45500-418
Total 268 SELCO:							585.99	
106012 SEMLM								
01/23/2023	2023 DUES	1	Invoice	ANNUAL DUES	01/23/2023	01/24/2023	50.00	101-41500-433
Total 106012 SEMLM:							50.00	
106841 STONING, AARON								
02/06/2023	2301-727717	1	Invoice	KBS-GORILLA TAPE/PD	01/28/2023	02/08/2023	8.58	101-42100-228
Total 106841 STONING, AARON:							8.58	
284 STREICHER'S								
01/17/2023	I1606690	1	Invoice	UNIFORM/J. TIMM	12/20/2022	01/18/2023	39.99	101-42100-417
01/17/2023	I1606692	1	Invoice	UNIFORM/M. LAVIGNE	12/20/2022	01/18/2023	594.81	101-42100-417
01/17/2023	I1607450	1	Invoice	UNIFORM/J. TIMM	12/23/2022	01/18/2023	139.99	101-42100-417
01/17/2023	I1608044	1	Invoice	UNIFORM/M. LAVIGNE	12/28/2022	01/18/2023	114.99	101-42100-417
01/17/2023	I1608737	1	Invoice	LAUNCHER/PD	01/03/2023	01/18/2023	870.00	101-42100-418
01/24/2023	I1610194	1	Invoice	UNIFORM/A. FERGUSON	01/10/2023	01/24/2023	1,722.00	101-42100-417
01/23/2023	I1610393	1	Invoice	UNIFORM/N. FOX	01/10/2023	01/24/2023	954.90	101-42100-417
01/23/2023	I1610539	1	Invoice	UNIFORM/C. TRIPLETT	01/11/2023	01/24/2023	70.00	101-42100-417
01/23/2023	I1611116	1	Invoice	UNIFORM/N. FOX	01/13/2023	01/24/2023	11.99	101-42100-417
02/06/2023	I1612676	1	Invoice	UNIFORM/N. FOX	01/23/2023	02/08/2023	110.96	101-42100-417
02/06/2023	I1613193	1	Invoice	UNIFORM/N. FOX	01/25/2023	02/08/2023	24.99	101-42100-417
02/09/2023	I1613809	1	Invoice	UNIFORM/M. LAVIGNE	01/30/2023	02/10/2023	1,446.00	101-42100-417
02/06/2023	I1614144	1	Invoice	AMMO/POLICE	01/31/2023	02/08/2023	1,315.12	101-42100-418
02/09/2023	I1614544	1	Invoice	UNIFORM/J. TIMM	02/01/2023	02/10/2023	291.96	101-42100-417
Total 284 STREICHER'S:							7,707.70	
105963 TACTICAL SOLUTIONS								
01/31/2023	9070	1	Invoice	RADAR/POLICE	06/26/2022	01/31/2023	185.00	101-42100-221
Total 105963 TACTICAL SOLUTIONS:							185.00	
713 TESSMAN SEED COMPANY								
01/24/2023	S368786	1	Invoice	ICE MELT/SNOW	01/09/2023	01/24/2023	707.00	101-43125-217

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 713 TESSMAN SEED COMPANY:							707.00	
716 THREE RIVERS COMMUNITY ACTION								
02/03/2023	JANUARY 20	1	Invoice	JANUARY TRANSIT BUS FEES	01/31/2023	02/08/2023	752.50	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							752.50	
104900 TOMS LAWN & CLEANING SERVICE								
02/09/2023	223	1	Invoice	JANUARY CLEANING/LIBRARY	01/31/2023	02/10/2023	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							765.00	
106785 US INTERNET CORP.								
01/31/2023	3679387	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	01/31/2023	01/31/2023	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105461 VISA/TCM BANK N.A.								
01/10/2023	#0165 JANU	1	Invoice	AMAZON-BOOKS/LIBRARY	01/02/2023	01/10/2023	36.98	211-45500-592
01/10/2023	#0165 JANU	2	Invoice	AMAZON-BOOKS/LIBRARY	01/02/2023	01/10/2023	147.91	211-45500-592
01/10/2023	#0165 JANU	3	Invoice	AMAZON-BOOKS/LIBRARY	01/02/2023	01/10/2023	23.57	211-45500-592
01/10/2023	#0165 JANU	4	Invoice	AMAZON-CLEAR FOLDERS/LIBRARY	01/02/2023	01/10/2023	7.98	211-45500-201
01/10/2023	#0165 JANU	5	Invoice	AMAZON-BOOKS/LIBRARY	01/02/2023	01/10/2023	40.83	211-45500-592
01/10/2023	#0165 JANU	6	Invoice	AMAZON-BOOKS/LIBRARY	01/02/2023	01/10/2023	31.27	211-45500-592
01/10/2023	#0165 JANU	7	Invoice	AMAZON-BOOKS/LIBRARY	01/02/2023	01/10/2023	13.99	211-45500-592
01/10/2023	#0165 JANU	8	Invoice	AMAZON-LAMINATED TAPE/LIBRARY	01/02/2023	01/10/2023	24.98	211-45500-201
01/10/2023	#0165 JANU	9	Invoice	AMAZON-BOOKS/LIBRARY	01/02/2023	01/10/2023	12.99	211-45500-592
01/10/2023	#6188 JANU	1	Invoice	ON SITE SANITATION-OLD FASHIONED CHRI	01/02/2023	01/10/2023	428.44	101-41500-437
01/10/2023	#6188 JANU	2	Invoice	AMAZON-UNIFORM/S. LOFTUS	01/02/2023	01/10/2023	169.25	101-43100-417
01/10/2023	#6188 JANU	3	Invoice	AMAZON-PORTABLE EYEWASH/PW	01/02/2023	01/10/2023	44.32	101-43100-406
01/10/2023	#6188 JANU	4	Invoice	ON SITE SANITATION-CREDIT TAX	01/02/2023	01/10/2023	29.44	101-41500-437
01/10/2023	#6196 JANU	1	Invoice	NORTHERN TOOL EQUIP-PARTS/PW	01/02/2023	01/10/2023	61.96	101-43100-221
01/10/2023	#6196 JANU	2	Invoice	MENARDS-CABINET HANDLE/LIBRARY	01/02/2023	01/10/2023	17.07	211-45500-223
01/10/2023	#6196 JANU	3	Invoice	MENARDS-FOAMBOARD ADHESIVE, PAPER	01/02/2023	01/10/2023	18.18	101-43100-217
01/10/2023	#6196 JANU	4	Invoice	USPS-WATER SAMPLE POSTAGE	01/02/2023	01/10/2023	5.40	601-49400-322
01/12/2023	#6592 JANU	1	Invoice	APPLE.COM/PD	01/02/2023	01/12/2023	.99	101-42100-321
01/12/2023	#6592 JANU	2	Invoice	5.11 INC-UNIFORM/A. STONING	01/02/2023	01/12/2023	112.27	101-42100-417
01/12/2023	#6592 JANU	3	Invoice	AMAZON-PENS/PD	01/02/2023	01/12/2023	11.98	101-42100-201
01/12/2023	#6592 JANU	4	Invoice	SHEELS-UNIFORM/B. WENER	01/02/2023	01/12/2023	140.00	101-42100-417
01/12/2023	#6592 JANU	5	Invoice	MACYS-UNIFORM/A. MCGRAW	01/02/2023	01/12/2023	89.50	101-42100-417
01/12/2023	#6592 JANU	6	Invoice	FIRST TACTICAL-UNIFORM/B. WENER	01/02/2023	01/12/2023	139.98	101-42100-417
01/12/2023	#6592 JANU	7	Invoice	USPS-NSF NOTICE/PD	01/02/2023	01/12/2023	9.90	101-42100-322
01/12/2023	#6592 JANU	8	Invoice	ROGUE-UNIFORM/A. STONING	01/02/2023	01/12/2023	175.88	101-42100-417
01/12/2023	#6592 JANU	9	Invoice	USPS-RETURN UNIFORM FROM FIRST TACT	01/02/2023	01/12/2023	17.00	101-42100-322
01/12/2023	#6592 JANU	10	Invoice	SAFARILAND-UNIFORM/L. SZYMANSKI	01/02/2023	01/12/2023	266.02	101-42100-417
01/12/2023	#6592 JANU	11	Invoice	ROCHESTER FORD-F171 REPAIRS/PD	01/02/2023	01/12/2023	1,885.12	101-42100-221
01/10/2023	#6634 JANU	1	Invoice	KEEN INC-UNIFORM/B. FLIES	01/02/2023	01/10/2023	123.00	601-49400-417
01/10/2023	#6725 JANU	1	Invoice	UNIVERSAL TRUCK EQUIP-PARTS/PW	01/02/2023	01/10/2023	57.50	101-43100-221
01/10/2023	#6725 JANU	2	Invoice	ROGANS SHOES-UNIFORM/M. ELLINGSON	01/02/2023	01/10/2023	135.00	225-45200-417
01/10/2023	#6725 JANU	3	Invoice	AMAZON-UNIFORM/M. ELLINGSON	01/02/2023	01/10/2023	128.68	225-45200-417
01/10/2023	#6725 JANU	4	Invoice	AMAZON-UNIFORM/M. ELLINGSON	01/02/2023	01/10/2023	50.89	225-45200-417
01/10/2023	#6840 JANU	1	Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	01/02/2023	01/10/2023	56.76	101-41500-211
01/10/2023	#6840 JANU	2	Invoice	ADOBE/C. KUJATH	01/02/2023	01/10/2023	16.10	101-41500-433
01/10/2023	#6923 JANU	1	Invoice	BEST BUY-OFFICE SUPPLIES D. TODD	01/02/2023	01/10/2023	27.02	101-41500-201
01/10/2023	#6931 JANU	1	Invoice	JCPENNEY-UNIFORM/K. HALL	01/02/2023	01/10/2023	72.07	101-41500-417
01/10/2023	#6931 JANU	2	Invoice	MAURICES-UNIFORM/K. HALL	01/02/2023	01/10/2023	82.72	101-41500-417
01/10/2023	#6931 JANU	3	Invoice	USPS-POSTAGE FOR BILL REMOVING SNO	01/02/2023	01/10/2023	7.85	101-43125-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
01/12/2023	#6998 JANU	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	01/02/2023	01/12/2023	17.71	101-42100-309
01/12/2023	#6998 JANU	2	Invoice	FAMOUS DAVE'S-MEAL DURING TRAINING/J.	01/02/2023	01/12/2023	42.14	101-42100-331
01/12/2023	#6998 JANU	3	Invoice	HOSTGATOR.COM-WEEBLY CLOUD PRO/PD	01/02/2023	01/12/2023	8.99	101-42100-321
01/12/2023	#6998 JANU	4	Invoice	FLEET FARM-UNIFORM/J. TIMM	01/02/2023	01/12/2023	35.00	101-42100-417
01/12/2023	#6998 JANU	5	Invoice	AMAZON-PRINTER PAPER/PD	01/02/2023	01/12/2023	45.98	101-42100-201
01/11/2023	#7111 JANU	1	Invoice	RETURN AG PARTNERS-UNIFORM/K. DEFRA	01/02/2023	01/11/2023	114.95-	101-43100-417
01/11/2023	#7111 JANU	2	Invoice	DUNGAREES-UNIFORM/K. DEFRANG	01/02/2023	01/11/2023	149.94	101-43100-417
01/11/2023	#7111 JANU	3	Invoice	SCHEELS-UNIFORM/K. DEFRANG	01/02/2023	01/11/2023	277.46	101-43100-417
Total 105461 VISA/TCM BANK N.A.:							5,124.18	
307 WABASHA COUNTY AUDITOR/TREAS.								
01/23/2023	11490	1	Invoice	2023 TIF MAINTENANCE	01/17/2023	01/24/2023	280.00	101-41500-310
01/10/2023	JANUARY 20	1	Invoice	JANUARY 2022 LEGAL SERVICES CONTRAC	01/04/2023	01/10/2023	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							2,080.00	
106207 WABASHA COUNTY EMERGENCY MANAGEMENT								
01/23/2023	JAN 13, 2023	1	Invoice	2023 CODE RED SYSTEM	01/13/2023	01/24/2023	892.00	101-42500-310
Total 106207 WABASHA COUNTY EMERGENCY MANAGEMENT:							892.00	
106337 WABASHA COUNTY HERALD								
01/24/2023	PLAINVIEW	1	Invoice	RENEWAL/LIBRARY	01/17/2023	01/24/2023	52.00	211-45500-592
Total 106337 WABASHA COUNTY HERALD:							52.00	
104731 WABASHA COUNTY SHERIFFS OFFICE								
02/06/2023	2023-WCSO-	1	Invoice	CIS MAINTENANCE-LICENSE RENEWAL/PD	01/23/2023	02/08/2023	2,217.00	101-42100-309
01/24/2023	2023-WCSO-	1	Invoice	LODGING-BCA MISSING PERSON/DEATH IN	01/10/2023	01/24/2023	277.03	101-42100-331
02/03/2023	2023-WCSO-	2	Adjustmen	LODGING-BCA MISSING PERSON/DEATH IN	01/10/2023	01/24/2023	277.03-	101-42100-331
Total 104731 WABASHA COUNTY SHERIFFS OFFICE:							2,217.00	
106269 WATER SYSTEMS COMPANY								
01/31/2023	489093	1	Invoice	WATER/CITY HALL	01/26/2023	01/31/2023	28.20	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							28.20	
105600 WEX BANK								
01/09/2023	86048148	1	Invoice	FUEL/POLICE DEPT.	12/31/2022	01/09/2023	1,393.17	101-42100-212
02/06/2023	87018818	1	Invoice	FUEL/POLICE DEPT.	01/31/2023	02/08/2023	1,374.05	101-42100-212
Total 105600 WEX BANK:							2,767.22	
106898 WINGERT METAL								
01/24/2023	192023	1	Invoice	CURB SCRAPER FOR PLOW/PW	01/09/2023	01/24/2023	100.00	101-43100-221
Total 106898 WINGERT METAL:							100.00	
106911 WOLF RIVER ELECTRIC								
01/24/2023	PL22-102 RE	1	Invoice	REFUND DEPOSIT FOR BUILDING PERMIT	01/06/2023	01/24/2023	100.00	101-41500-32210
Total 106911 WOLF RIVER ELECTRIC:							100.00	
Grand Totals:							1,039,427.50	

GL Period	Amount
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GL Period	Amount
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02/23	64,717.83
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01/23	558,982.90
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12/22	415,726.77
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Grand Totals:	1,039,427.50
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Vendor number hash:	13838934
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Vendor number hash - split:	23041106
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Total number of invoices:	317
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Total number of transactions:	418
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Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,039,427.50	.00	1,039,427.50
Grand Totals:	1,039,427.50	.00	1,039,427.50

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: Permits/Licenses/Donations	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.C.
ATTACHMENTS: None	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the Gambling Permit Application for the Plainview Lions Club.	

SUMMARY

The Plainview Lions Club has submitted a gambling permit application, with a Certificate of Good Standing from the MN Secretary of State Office to the City of Plainview. The date of activity is August 20, 2023.

BUILDING PERMIT REPORT

February 2023

Permit Number & Applicant

PL22-304 Peak Remodel & Design (Owen Tlougan)	410 1 st Ave SW – Reroof	Value: \$None-Given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL23-01 Haley Comfort Systems (Nick Schneider)	260 5 th Ave SE – Garage Heater	Value: \$1,300.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL23-02 Haley Comfort Systems (John Zabel)	165 Orchard Manor Dr SE - Furnace	Value: \$3,200.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL23-03 B&C Plumbing/Heating (Owen Schneider)	320 5 th Ave NE – Water Heater	Value: \$1,549.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL23-04 Cathy Zabel	130 2 nd St NE – Reroof/Reside	Value: \$10,000.00 Total Fee: \$5500 Permit Fee: \$54.00 State Surcharge: \$1.00
PL23-05 McCaleb Builders (Ryan & Stephanie Miller)	820 3 rd Ave NE – Basement Finish	Value: \$8,000.00 Total Fee: \$265.15 Permit Fee: \$61.30 Plan Check Fee: \$39.85 State Surcharge: \$4.00 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL23-06 B&C Plumbing/Heating (Larry Elliot)	445 2 nd St NE – Water Heater	Value: \$1,549.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

February 2023

PL23-07
B&C Plumbing/Heating
(Robert Peterson)

115 1st Ave NE – Water Heater

Value: \$2,372.00
Total Fee: \$35.00
Permit Fee: \$34.00
State Surcharge: \$1.00

PL23-08
Haley Comfort Systems
(Curt and Sue Buck)

320 4th Ave SW – Boiler

Value: \$4,500.00
Total Fee: \$35.00
Permit Fee: \$34.00
State Surcharge: \$1.00

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
Sate Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:		AGENDA NO.	5.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR

January, 2023

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- Continued work to correct issues with City's DUNS/Unique Entity ID numbers & how it was previously set-up, just waiting now for final approval from SAM.gov
- Payroll 2022 YE Process
- Payroll-1st Payroll of the year Process, new tax rates, employee pay changes, benefit changes, etc.
- Annual W2 Process/Submission to SSA/Mn Dept of Rev
- Annual 1099 Process/Submission to IRS/MN Dept of Rev
- Complete and File Annual State Budget Report & required Summary Publication for newspaper
- SRO contract billing to PEM July 22-Dec. 22
- Payroll Audit – Wilson McShane
- February 2023 Debt Payments

Projects

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of December, 2022 we had installed 366 meters. We're also working on cleaning up some old meter issues during this process.
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 2023 State Budget Report
- 4th Qtr 2022 Payroll Reports

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2022 Prior year PRELIMINARY ACTUAL	2023 Current year Budget	2023 Current year Actual	2023 Current Year Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	165.00	.00	165.00
101-41110-122	FICA	812.85	1,018.00	.00	1,018.00
101-41110-151	Worker s Comp Insurance Prem	78.96	83.00	.00	83.00
101-41110-201	Office Supplies(paper-pens-et)	17.29	100.00	.00	100.00
101-41110-322	Postage	.00	50.00	.00	50.00
101-41110-331	Meetings-Conferences (mtgs/mi)	105.00	1,000.00	.00	1,000.00
101-41110-343	Advertising	648.00	200.00	.00	200.00
101-41110-362	Property - Casualty Ins (Auto)	7,335.15	7,702.00	5,899.66	1,802.34
101-41110-381	Electric Utilities	1,966.32	1,800.00	.00	1,800.00
101-41110-383	Gas Utilities	1,128.42	1,125.00	.00	1,125.00
101-41110-401	Contractual Services	7,200.00	7,200.00	600.00	6,600.00
101-41110-433	Dues and Subscriptions	10,608.00	10,500.00	.00	10,500.00
101-41110-437	Miscellaneous	149.77	500.00	174.09	325.91
101-41110-440	City Cleanup	6,851.60	6,600.00	.00	6,600.00
Total Council:		50,366.36	51,343.00	6,673.75	44,669.25
Elections					
101-41410-103	Part-Time Employees	5,868.00	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	414.78	.00	.00	.00
101-41410-437	Miscellaneous	1,840.30	840.00	.00	840.00
101-41410-590	Capital Outlay	3,496.32	.00	.00	.00
Total Elections:		11,619.40	840.00	.00	840.00
Administration					
101-41500-101	Full-Time Employees Regular	311,364.38	323,444.00	24,930.32	298,513.68
101-41500-102	Full-Time Employees Overtime	14,335.54	17,500.00	328.90	17,171.10
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	230.40	2,769.60
101-41500-121	PERA	23,960.95	25,571.00	1,890.68	23,680.32
101-41500-122	FICA	24,686.55	26,082.00	1,914.99	24,167.01
101-41500-131	Employer Paid Health	75,753.31	77,373.60	6,321.46	71,052.14
101-41500-142	Unemployment Benefit Payments	8,349.39	.00	.00	.00
101-41500-151	Worker s Comp Insurance Prem	2,903.29	3,048.00	.00	3,048.00
101-41500-201	Office Supplies	4,458.72	5,500.00	310.79	5,189.21
101-41500-211	Operating Supplies - Cleaning	700.83	1,000.00	.00	1,000.00
101-41500-217	Other Operating Supplies	1,617.76	1,000.00	.00	1,000.00
101-41500-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	11,258.90	2,500.00	.00	2,500.00
101-41500-227	Repair/Maintain - Amb Building	2,669.03	3,000.00	.00	3,000.00
101-41500-301	Auditing and Acct g Services	29,000.00	29,500.00	.00	29,500.00
101-41500-303	Engineering Fees	162,490.00	50,000.00	.00	50,000.00
101-41500-304	Legal Fees	35,524.21	25,000.00	200.00	24,800.00
101-41500-309	Software and Design	18,306.42	17,500.00	9,765.50	7,734.50
101-41500-310	Other Professional Services	9,400.42	5,000.00	742.00	4,258.00
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	.00	2,650.00
101-41500-316	Building Inspections	31,538.68	20,000.00	.00	20,000.00
101-41500-317	Dial A Ride Bus	8,135.25	6,000.00	.00	6,000.00
101-41500-321	Communications	5,886.35	6,000.00	536.35	5,463.65
101-41500-322	Postage	2,115.09	2,500.00	420.99	2,079.01
101-41500-331	Meetings-Conferences (mtgs/mi)	2,641.57	5,000.00	34.32	4,965.68
101-41500-343	Advertising	3,564.18	3,500.00	.00	3,500.00
101-41500-362	Property - Casualty Ins (Auto)	5,317.98	5,583.00	4,276.55	1,306.45
101-41500-381	Electric Utilities	1,966.36	2,000.00	.00	2,000.00

Account Number	Account Title	2022	2023	2023	2023
		Prior year PRELIMINARY ACTUAL	Current year Budget	Current year Actual	Current Year Budget Remaining
101-41500-383	Gas Utilities	1,128.42	1,200.00	.00	1,200.00
101-41500-401	Contractual Services	13,421.57	13,000.00	1,490.49	11,509.51
101-41500-417	Uniforms	1,643.64	1,800.00	99.00	1,701.00
101-41500-433	Dues and Subscriptions	2,072.29	2,000.00	50.00	1,950.00
101-41500-434	Sales Tax Paid	9.00	20.00	2.00	18.00
101-41500-437	Miscellaneous	1,504.31	500.00	.00	500.00
101-41500-442	Bank Service Charges	2,396.12	3,200.00	.00	3,200.00
101-41500-443	Credit Card Merchant Fees	2,341.79	2,500.00	.00	2,500.00
101-41500-444	XPRESS Bill Pay Fees	4,118.54	5,500.00	.00	5,500.00
101-41500-560	Furniture & Fixtures	94.98	.00	.00	.00
101-41500-570	Office Equipment & Furnishings	705.13	1,000.00	.00	1,000.00
101-41500-580	Computers & Technology	1,343.80	29,180.00	.00	29,180.00
101-41500-590	Capital Outlay	17,028.66	65,000.00	.00	65,000.00
Total Administration:		851,398.61	794,651.60	53,544.74	741,106.86
Police					
101-42100-101	Full-Time Employees Regular	611,640.85	617,732.00	47,655.71	570,076.29
101-42100-102	Full-Time Employees Overtime	23,290.07	20,000.00	4,525.76	15,474.24
101-42100-103	Part-Time Employees	6,279.68	6,000.00	179.34	5,820.66
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	76.80	923.20
101-42100-121	PERA	102,357.58	107,934.00	8,075.42	99,858.58
101-42100-122	FICA	12,683.12	12,985.00	1,038.98	11,946.02
101-42100-131	Employer Paid Health	166,208.28	169,482.00	13,860.75	155,621.25
101-42100-142	Unemployment Benefit Payments	282.88	.00	.00	.00
101-42100-151	Worker s Comp Insurance Prem	36,014.12	37,815.00	.00	37,815.00
101-42100-201	Office Supplies(paper-pens-et)	2,983.35	3,000.00	.00	3,000.00
101-42100-212	Motor Fuels-Gas	23,597.07	20,000.00	.00	20,000.00
101-42100-217	Other Operating Supplies	258.95	500.00	.00	500.00
101-42100-221	Repair/Maint - Equipment	19,715.28	16,000.00	.00	16,000.00
101-42100-228	Repair/Maintain Other	2,499.31	3,000.00	.00	3,000.00
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	.00	6,500.00
101-42100-304	Legal Fees	21,600.00	21,600.00	1,800.00	19,800.00
101-42100-309	Software and Design	6,152.91	7,000.00	1,460.00	5,540.00
101-42100-310	Other Professional Services	4,422.56	5,000.00	483.00	4,517.00
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,869.39	15,000.00	306.45	14,693.55
101-42100-322	Postage	238.07	500.00	.00	500.00
101-42100-331	Meetings-Conferences (mtgs/mi)	9,396.75	9,000.00	277.03	8,722.97
101-42100-343	Advertising	96.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,898.37	6,193.00	4,743.78	1,449.22
101-42100-381	Electric Utilities	2,118.32	1,800.00	.00	1,800.00
101-42100-383	Gas Utilities	1,128.39	1,100.00	.00	1,100.00
101-42100-406	Safety	624.69	1,200.00	.00	1,200.00
101-42100-417	Uniforms	10,297.65	9,000.00	2,758.89	6,241.11
101-42100-418	Range/Ammo	10,166.79	10,000.00	.00	10,000.00
101-42100-433	Dues and Subscriptions	1,787.69	3,500.00	990.00	2,510.00
101-42100-436	Towing Charges	.00	200.00	.00	200.00
101-42100-437	Miscellaneous	940.15	3,000.00	.00	3,000.00
101-42100-438	Police - DARE Prog	1,924.33	5,000.00	.00	5,000.00
101-42100-446	NSF Checks	.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	64.99	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	7,593.95	60,060.00	.00	60,060.00

Account Number	Account Title	2022	2023	2023	2023
		Prior year PRELIMINARY ACTUAL	Current year Budget	Current year Actual	Current Year Budget Remaining
Total Police:		1,115,409.93	1,184,801.00	88,231.91	1,096,569.09
City Fire					
101-42200-103	Part-Time Employees	25,866.16	22,156.00	.00	22,156.00
101-42200-122	FICA	1,978.81	1,695.00	.00	1,695.00
101-42200-151	Worker s Comp Insurance Prem	3,334.53	3,501.00	.00	3,501.00
101-42200-201	Office Supplies(paper-pens-et)	125.94	300.00	.00	300.00
101-42200-207	Fire Prevention Instruct Supps	1,560.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	.00	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	1,463.77	1,000.00	.00	1,000.00
101-42200-217	Other Operating Supplies	1,673.75	1,500.00	.00	1,500.00
101-42200-221	Repair/Maint - Equipment	32,208.43	20,000.00	5,015.80	14,984.20
101-42200-223	Repair/Maintain - Building	17,226.01	10,000.00	80.00	9,920.00
101-42200-226	Foam	.00	1,000.00	.00	1,000.00
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	77.88	100.00	6.49	93.51
101-42200-310	Other Professional Services	1,402.50	1,000.00	.00	1,000.00
101-42200-321	Communications	3,575.66	3,200.00	205.06	2,994.94
101-42200-322	Postage	62.19	100.00	.00	100.00
101-42200-331	Meetings-Conferences (mtgs/mi)	2,964.50	1,500.00	.00	1,500.00
101-42200-343	Advertising	273.00	300.00	.00	300.00
101-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,204.91	1,590.09
101-42200-381	Electric Utilities	1,852.00	2,000.00	.00	2,000.00
101-42200-383	Gas Utilities	5,384.93	5,000.00	.00	5,000.00
101-42200-384	Garbage Service	657.12	720.00	.00	720.00
101-42200-417	Uniforms/Fire Equip	.00	5,000.00	.00	5,000.00
101-42200-433	Dues and Subscriptions	342.50	1,000.00	.00	1,000.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	17,726.44	.00	.00	.00
101-42200-602	Other LT Obligation Principal	.00	42,186.00	.00	42,186.00
101-42200-612	Other Long-Term Obligation Int	.00	20,500.00	.00	20,500.00
Total City Fire:		126,227.55	153,853.00	10,512.26	143,340.74
Emergency Management					
101-42500-103	Part-Time Employees	1,190.98	1,227.00	.00	1,227.00
101-42500-122	FICA	91.11	94.00	.00	94.00
101-42500-221	Repair/Maint - Equipment	278.69	2,000.00	587.80	1,412.20
101-42500-310	Other Professional Services	.00	660.00	892.00	232.00-
101-42500-381	Electric Utilities	1,000.00	900.00	.00	900.00
Total Emergency Management:		2,560.78	4,881.00	1,479.80	3,401.20
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	113,692.53	120,766.00	9,288.89	111,477.11
101-43100-102	Full-Time Employees Overtime	387.40	2,100.00	262.89	1,837.11
101-43100-120	CENTRAL PENSION FUND	838.75	840.00	64.50	775.50
101-43100-121	PERA	8,514.29	9,215.00	712.94	8,502.06
101-43100-122	FICA	8,684.55	9,399.00	727.17	8,671.83
101-43100-131	Employer Paid Health	28,653.36	30,209.76	2,481.93	27,727.83
101-43100-151	Worker s Comp Insurance Prem	19,747.21	20,735.00	.00	20,735.00
101-43100-201	Office Supplies(paper-pens-et)	494.28	500.00	.00	500.00
101-43100-211	Operating Supplies - Cleaning	25.78	100.00	.00	100.00
101-43100-212	Motor Fuels-Gas	13,242.17	8,000.00	.00	8,000.00
101-43100-217	Other Operating Supplies	8,893.93	14,000.00	.00	14,000.00

Account Number	Account Title	2022	2023	2023	2023
		Prior year PRELIMINARY ACTUAL	Current year Budget	Current year Actual	Current Year Budget Remaining
101-43100-221	Repair/Maint - Equipment	12,697.84	25,000.00	582.32	24,417.68
101-43100-222	Tree trimming	13,408.49	18,500.00	.00	18,500.00
101-43100-223	Repair/Maintain - Building	8,775.20	7,500.00	.00	7,500.00
101-43100-224	Repair/Maintain - Streets	58,450.00	100,000.00	.00	100,000.00
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	54,491.45	55,000.00	.00	55,000.00
101-43100-229	Refunds	29.45	.00	.00	.00
101-43100-303	Engineering Fees	2,080.00	10,000.00	.00	10,000.00
101-43100-310	Other Professional Services	25,982.98	30,000.00	105.56	29,894.44
101-43100-321	Communications	3,162.33	4,000.00	291.74	3,708.26
101-43100-322	Postage	7.85	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	39.50	300.00	.00	300.00
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	16,384.88	17,205.00	13,178.88	4,026.12
101-43100-381	Electric Utilities	51,944.71	43,000.00	.00	43,000.00
101-43100-383	Gas Utilities	6,796.13	4,500.00	.00	4,500.00
101-43100-384	Garbage Service	1,473.48	1,650.00	.00	1,650.00
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	404.32	1,000.00	.00	1,000.00
101-43100-417	Uniforms	976.86	1,200.00	.00	1,200.00
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	1,337.24	.00	.00	.00
101-43100-590	Capital Outlay	3,617.56	115,000.00	.00	115,000.00
Total Public Works (GENERAL):		465,234.52	672,469.76	27,696.82	644,772.94
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,655.76	23,003.00	1,769.30	21,233.70
101-43125-102	Full-Time Employees Overtime	73.79	400.00	50.08	349.92
101-43125-120	CENTRAL PENSION FUND	159.65	160.00	12.30	147.70
101-43125-121	PERA	1,621.92	1,755.00	135.78	1,619.22
101-43125-122	FICA	1,654.18	1,790.00	138.51	1,651.49
101-43125-131	Employer Paid Health	5,299.04	5,754.24	459.52	5,294.72
101-43125-212	Motor Fuels-Gas	8,069.90	8,000.00	.00	8,000.00
101-43125-217	Other Operating Supplies	15,070.75	12,500.00	707.00	11,793.00
101-43125-221	Repair/Maint - Equipment	9,147.79	7,500.00	.00	7,500.00
101-43125-310	Other Professional Services	16,934.10	35,000.00	1,760.00	33,240.00
101-43125-343	Advertising	288.00	100.00	.00	100.00
Total Ice & Snow Removal:		79,974.88	95,962.24	5,032.49	90,929.75
Economic Development					
101-46500-101	Full-Time Employees Regular	34,889.93	39,661.00	3,050.88	36,610.12
101-46500-102	Full-Time Employees Overtime	641.75	1,500.00	143.01	1,356.99
101-46500-121	PERA	2,664.71	3,087.00	239.54	2,847.46
101-46500-122	FICA	2,649.14	3,149.00	244.32	2,904.68
101-46500-131	Employer Paid Health	11,236.84	11,444.40	938.24	10,506.16
101-46500-201	Office Supplies	66.27	500.00	.00	500.00
101-46500-310	Other Professional Services	204.20	500.00	.00	500.00
101-46500-331	Meetings-Conferences (mtgs/mi)	341.19	1,000.00	.00	1,000.00
101-46500-491	EDA Contributions	7,500.00	.00	.00	.00
101-46500-580	Computers & Technology	1,343.79	.00	.00	.00
Total Economic Development:		61,537.82	60,841.40	4,615.99	56,225.41

Account Number	Account Title	2022 Prior year PRELIMINARY ACTUAL	2023 Current year Budget	2023 Current year Actual	2023 Current Year Budget Remaining
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	.00	3,000.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	.00	300.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	.00	12,500.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	.00	1,000.00
Total Other Finanacing Uses/Contrib:		17,800.00	17,800.00	.00	17,800.00
Net Total GENERAL FUND:		2,782,129.85-	3,037,443.00-	197,787.76-	2,839,655.24-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	126,961.65	135,512.00	10,424.00	125,088.00
211-45500-103	Part-Time Employees	16,315.94	23,553.00	1,468.15	22,084.85
211-45500-121	PERA	10,609.10	11,755.00	876.57	10,878.43
211-45500-122	FICA	10,847.54	12,169.00	903.04	11,265.96
211-45500-131	Employer Paid Health	37,489.08	38,148.00	3,124.09	35,023.91
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	245.00	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	727.65	765.00	.00	765.00
211-45500-201	Office Supplies(paper-pens-et)	6,559.15	4,000.00	.00	4,000.00
211-45500-221	Repair/Maint - Equipment	2,938.12	2,100.00	885.00	1,215.00
211-45500-223	Repair/Maintain - Building	1,996.54	2,000.00	.00	2,000.00
211-45500-310	Other Professional Services	.00	1,000.00	.00	1,000.00
211-45500-321	Communications	614.33	675.00	57.52	617.48
211-45500-331	Meetings-Conferences (mtgs/mi)	85.20	500.00	.00	500.00
211-45500-362	Property - Casualty Ins (Auto)	4,859.53	5,450.00	4,174.65	1,275.35
211-45500-381	Electric Utilities	4,502.00	4,200.00	.00	4,200.00
211-45500-383	Gas Utilities	2,487.58	2,000.00	.00	2,000.00
211-45500-401	Contractual Services	10,130.00	9,180.00	.00	9,180.00
211-45500-418	Rentals	11,792.94	10,950.00	585.99	10,364.01
211-45500-434	Sales Tax Paid	218.00	150.00	16.00	134.00
211-45500-437	Miscellaneous	1,625.27	1,500.00	.00	1,500.00
211-45500-580	Computers & Technology	.00	1,500.00	.00	1,500.00
211-45500-590	Capital Outlay	.00	100,000.00	.00	100,000.00
211-45500-592	Books/Periodicals	31,132.86	32,000.00	52.00	31,948.00
Total Libraries (GENERAL):		282,137.48	399,107.00	22,567.01	376,539.99
Net Total LIBRARY:		282,137.48-	399,107.00-	22,567.01-	376,539.99-
Libraries (GENERAL)					
215-45500-570	Office Equipment & Furnishings	1,993.69	.00	.00	.00
Total Libraries (GENERAL):		1,993.69	.00	.00	.00
Net Total LIBRARY MEMORIAL:		1,993.69-	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	100.00	.00	100.00
225-45127-217	Other Operating Supplies	.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	5.98	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,279.00	1,000.00	.00	1,000.00

Account Number	Account Title	2022	2023	2023	2023
		Prior year PRELIMINARY ACTUAL	Current year Budget	Current year Actual	Current Year Budget Remaining
225-45127-383	Gas Utilities	954.27	1,000.00	.00	1,000.00
225-45127-437	Miscellaneous	.00	200.00	.00	200.00
Total ICE RINK:		2,239.25	5,300.00	.00	5,300.00

POOL

225-45128-103	Part-Time Employees	61,628.35	85,000.00	.00	85,000.00
225-45128-121	PERA	614.84	675.00	.00	675.00
225-45128-122	FICA	4,714.59	6,125.00	.00	6,125.00
225-45128-142	Unemployment Benefit Payments	823.40	.00	.00	.00
225-45128-151	Worker s Comp Insurance Prem	3,900.61	4,096.00	.00	4,096.00
225-45128-211	Operating Supplies - Cleaning	26.47	300.00	.00	300.00
225-45128-217	Other Operating Supplies	6,855.78	8,000.00	.00	8,000.00
225-45128-221	Repair/Maint - Equipment	23,158.68	4,000.00	191.59	3,808.41
225-45128-223	Repair/Maintain - Building	893.00	750.00	.00	750.00
225-45128-228	Repair/Maintain - Other	37.99	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	6,857.30	7,500.00	.00	7,500.00
225-45128-309	SOFTWARE & DESIGN	2,995.00	2,995.00	.00	2,995.00
225-45128-310	Other Professional Services	3,716.00	2,500.00	.00	2,500.00
225-45128-321	Communications	668.14	800.00	23.98	776.02
225-45128-322	Postage	19.33	100.00	.00	100.00
225-45128-331	Meetings-Conferences (mtgs/mi)	2,039.00	2,000.00	.00	2,000.00
225-45128-343	Advertising	456.00	300.00	.00	300.00
225-45128-362	Property - Casualty Ins (Auto)	14,156.83	14,865.00	11,386.46	3,478.54
225-45128-381	Electric Utilities	6,634.00	7,500.00	.00	7,500.00
225-45128-383	Gas Utilities	6,566.29	5,400.00	.00	5,400.00
225-45128-417	UNIFORMS	1,925.72	3,000.00	.00	3,000.00
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	2,690.00	4,000.00	.00	4,000.00
225-45128-437	Miscellaneous	75.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	815.61	2,000.00	.00	2,000.00
Total POOL:		152,937.93	164,356.00	11,602.03	152,753.97

PARKS

225-45200-101	Full-Time Employees Regular	61,338.15	61,381.00	4,578.62	56,802.38
225-45200-102	Full-Time Employees Overtime	4,811.20	5,000.00	917.09	4,082.91
225-45200-103	Part-Time Employees	13,327.00	14,000.00	.00	14,000.00
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	76.80	923.20
225-45200-121	PERA	4,815.57	4,978.00	410.30	4,567.70
225-45200-122	FICA	6,057.03	5,988.00	418.51	5,569.49
225-45200-131	Employer Paid Health	16,492.12	16,890.00	1,376.01	15,513.99
225-45200-142	Unemployment Benefit Payments	404.91	.00	.00	.00
225-45200-151	Worker s Comp Insurance Prem	2,863.20	3,006.00	.00	3,006.00
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	4,536.59	4,500.00	.00	4,500.00
225-45200-217	Other Operating Supplies	5,313.19	4,000.00	.00	4,000.00
225-45200-221	Repair/Maint - Equipment	16,431.62	6,000.00	.00	6,000.00
225-45200-223	Repair/Maintain - Building	253.20	10,000.00	.00	10,000.00
225-45200-228	Repair/Maintain - Other	109.95	500.00	.00	500.00
225-45200-229	Refunds	30.00	120.00	.00	120.00
225-45200-310	Other Professional Services	1,845.00	2,000.00	.00	2,000.00
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	144.00	250.00	.00	250.00
225-45200-362	Property - Casualty Ins (Auto)	18,876.08	19,819.00	15,181.18	4,637.82

Account Number	Account Title	2022	2023	2023	2023
		Prior year PRELIMINARY ACTUAL	Current year Budget	Current year Actual	Current Year Budget Remaining
225-45200-381	Electric Utilities	6,476.00	3,500.00	.00	3,500.00
225-45200-384	Garbage Service	1,565.46	1,900.00	.00	1,900.00
225-45200-417	Uniforms	595.27	600.00	.00	600.00
225-45200-418	Rentals	25.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	66.00	100.00	.00	100.00
225-45200-590	Capital Outlay	.00	125,000.00	9,756.49	115,243.51
Total PARKS:		167,374.94	291,732.00	32,715.00	259,017.00
Net Total PARKS/REC:		322,552.12-	461,388.00-	44,317.03-	417,070.97-
Cemetery					
235-49010-217	Other Operating Supplies	1,166.88	1,500.00	.00	1,500.00
235-49010-221	Repair/Maint - Equipment	193.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	.00	500.00
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	640.00	.00	640.00
235-49010-310	Other Professional Services	1,692.60	2,500.00	.00	2,500.00
235-49010-343	Advertising	216.00	.00	.00	.00
235-49010-362	Property - Casualty Ins (Auto)	3,572.22	3,750.00	2,872.47	877.53
235-49010-381	Electric Utilities	623.00	500.00	.00	500.00
235-49010-384	Garbage Service	1,389.96	1,900.00	.00	1,900.00
235-49010-401	Contractual Services	31,070.00	30,000.00	.00	30,000.00
235-49010-418	Rental	125.00	200.00	.00	200.00
235-49010-590	Capital Outlay	158,671.05	20,000.00	.00	20,000.00
Total Cemetery:		199,359.71	63,990.00	2,872.47	61,117.53
Net Total CEMETERY:		199,359.71-	63,990.00-	2,872.47-	61,117.53-
RURAL FIRE					
245-42200-103	Part-Time Employees	10,971.15	9,902.00	.00	9,902.00
245-42200-122	FICA	839.28	758.00	.00	758.00
245-42200-151	Worker s Comp Insurance Prem	3,343.03	3,510.00	.00	3,510.00
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,981.08	2,700.00	.00	2,700.00
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	18,462.33	10,000.00	.00	10,000.00
245-42200-226	Foam	.00	1,000.00	.00	1,000.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	990.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,204.91	1,590.09
245-42200-417	Uniform	.00	2,000.00	.00	2,000.00
245-42200-433	Dues and Subscriptions	.00	500.00	.00	500.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,771.00	.00	.00	.00
Total RURAL FIRE:		52,829.30	39,415.00	5,204.91	34,210.09
Net Total RURAL FIRE:		52,829.30-	39,415.00-	5,204.91-	34,210.09-

Account Number	Account Title	2022 Prior year PRELIMINARY ACTUAL	2023 Current year Budget	2023 Current year Actual	2023 Current Year Budget Remaining
Fire Relief					
250-42300-124	Fire Pension Contributions	42,316.70	42,316.00	.00	42,316.00
250-42300-490	Donations - Fire Relief Assoc	.00	20,200.00	.00	20,200.00
Total Fire Relief:		42,316.70	62,516.00	.00	62,516.00
Net Total FIRE RELIEF:		42,316.70-	62,516.00-	.00	62,516.00-
Debt Service					
300-47000-601	Bond Principal Pymt	151,000.00	381,000.00	381,000.00	.00
300-47000-611	Bond Interest Payment	38,160.00	72,552.00	38,304.25	34,247.75
Total Debt Service:		189,160.00	453,552.00	419,304.25	34,247.75
Net Total DEBT SERVICE FUND:		189,160.00-	453,552.00-	419,304.25-	34,247.75-
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	1,136.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	3,405.15	.00	.00	.00
Total 2019 DOWNTOWN PROJECT:		4,541.65	.00	.00	.00
Net Total 2019 DOWNTOWN PROJECT:		4,541.65-	.00	.00	.00
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	3,487.50	.00	.00	.00
417-48000-310	Other Professional Services	4,295.00	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		7,782.50	.00	.00	.00
Net Total 2020 STREET/UTIL IMPROVE PROJ:		7,782.50-	.00	.00	.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	101,834.50	961,200.00	.00	961,200.00
418-48000-530	Capital-Other Improvements	.00	3,844,249.75	.00	3,844,249.75
Total 2023 STREET/UTIL IMPROVE PROJ:		101,834.50	4,805,449.75	.00	4,805,449.75
Net Total 2023 STREET/UTIL IMPROVE PROJ:		101,834.50-	4,805,449.75-	.00	4,805,449.75-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	.00	1,000.00
505-46500-439	TIF Payments	6,710.00	7,500.00	.00	7,500.00
Total TIF 1-9 LEVAN:		7,710.00	8,500.00	.00	8,500.00
Net Total TIF 1-9 LEVAN:		7,710.00-	8,500.00-	.00	8,500.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	.00	1,000.00

Account Number	Account Title	2022	2023	2023	2023
		Prior year PRELIMINARY ACTUAL	Current year Budget	Current year Actual	Current Year Budget Remaining
506-46500-439	TIF Payments	8,532.00	8,750.00	.00	8,750.00
Total TIF DOWNTOWN REDEVELOPMENT:		9,532.00	9,750.00	.00	9,750.00
Net Total TIF DOWNTOWN REDEVELOPMENT:		9,532.00-	9,750.00-	.00	9,750.00-
601-23110	General Obligation Bonds Pay	58,422.00	15,000.00	11,489.87-	26,489.87
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	58,674.47	61,381.00	4,998.60	56,382.40
601-49400-102	Full-Time Employees Overtime	2,832.75	5,000.00	681.67	4,318.33
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	76.80	923.20
601-49400-121	PERA	4,590.53	4,978.00	424.14	4,553.86
601-49400-122	FICA	4,682.37	4,945.00	432.63	4,512.37
601-49400-131	Employer Paid Health	16,481.56	16,890.00	1,375.13	15,514.87
601-49400-151	Worker s Comp Insurance Prem	1,433.40	1,505.00	.00	1,505.00
601-49400-201	Office Supplies(paper-pens-et)	2,415.91	750.00	.00	750.00
601-49400-212	Motor Fuels-Gas	513.41	750.00	.00	750.00
601-49400-217	Other Operating Supplies	11,136.88	10,000.00	816.97	9,183.03
601-49400-221	Repair/Maint -WELLS	29,711.07	30,000.00	.00	30,000.00
601-49400-223	Repair/Maintain - Building	1,145.34	2,000.00	.00	2,000.00
601-49400-228	Repair-Water Main Repairs	7,190.07	30,000.00	.00	30,000.00
601-49400-229	Refunds	5,427.82	3,000.00	126.78	2,873.22
601-49400-303	Engineering Fees	8,600.00	10,000.00	.00	10,000.00
601-49400-309	Software and Design	4,083.18	10,000.00	.00	10,000.00
601-49400-310	Other Professional Services	21,345.61	17,000.00	662.53	16,337.47
601-49400-321	Communications	4,402.83	4,000.00	518.87	3,481.13
601-49400-322	Postage	1,264.25	2,400.00	225.81	2,174.19
601-49400-331	Meetings-Conferences (mtgs/mi)	223.95	1,000.00	.00	1,000.00
601-49400-343	Advertising	48.00	400.00	.00	400.00
601-49400-362	Property - Casualty Ins (Auto)	7,209.53	7,570.00	5,798.55	1,771.45
601-49400-381	Electric Utilities	45,494.00	43,000.00	.00	43,000.00
601-49400-401	Contractual Services	540.23	1,500.00	.00	1,500.00
601-49400-406	SAFETY	953.49	1,000.00	.00	1,000.00
601-49400-417	Uniforms	554.60	600.00	75.09	524.91
601-49400-420	Depreciation	.00	110,000.00	.00	110,000.00
601-49400-433	Dues and Subscriptions	300.00	1,000.00	.00	1,000.00
601-49400-434	Sales Tax Paid	2.08-	100.00	.00	100.00
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	114,234.65	95,000.00	.00	95,000.00
601-49400-570	Capital Outlay - Equipment	40,066.25	.00	.00	.00
601-49400-601	Debt Srv Bond Principal	109,500.00	.00	.00	.00
601-49400-611	Bond Interest	14,020.94	2,651.00	1,325.44	1,325.56
601-49400-700	Transfers Out	160,087.13	181,138.00	.00	181,138.00
Total Water Utilities (GENERAL):		680,160.54	660,758.00	17,539.01	643,218.99
Net Total WATER FUND:		680,160.54-	660,758.00-	17,539.01-	643,218.99-
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	59,849.22	61,381.00	4,732.60	56,648.40
602-49450-102	Full-Time Employees Overtime	6,072.06	5,000.00	843.31	4,156.69
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	76.80	923.20
602-49450-121	PERA	4,921.62	4,978.00	416.32	4,561.68
602-49450-122	FICA	5,020.04	4,945.00	424.65	4,520.35

Account Number	Account Title	2022	2023	2023	2023
		Prior year PRELIMINARY ACTUAL	Current year Budget	Current year Actual	Current Year Budget Remaining
602-49450-131	Employer Paid Health	16,490.80	16,890.00	1,375.90	15,514.10
602-49450-201	Office Supplies(paper-pens-et)	2,073.08	500.00	.00	500.00
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	204.39	2,000.00	.00	2,000.00
602-49450-221	Repair/Maint - Equipment	75,382.37	16,000.00	1,221.75	14,778.25
602-49450-228	Repair/Maintain - Other	2,141.00	.00	.00	.00
602-49450-229	Refunds	5,470.54	2,000.00	.00	2,000.00
602-49450-310	Other Professional Services	328.73	500.00	25.00	475.00
602-49450-322	Postage	903.40	2,400.00	225.80	2,174.20
602-49450-331	Meetings-Conferences (mtgs/mi)	895.44	1,000.00	.00	1,000.00
602-49450-343	Advertising	72.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,980.57	5,230.00	4,006.13	1,223.87
602-49450-381	Electric Utilities	8,375.00	9,000.00	.00	9,000.00
602-49450-383	Gas Utilities	580.29	1,000.00	.00	1,000.00
602-49450-385	Sewer Plv-Elgin Sewer District	789,204.65	840,000.00	.00	840,000.00
602-49450-417	UNIFORM	600.00	600.00	.00	600.00
602-49450-420	Depreciation	.00	23,000.00	.00	23,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	109,500.00	.00	.00	.00
602-49450-611	Bond Interest	11,100.00	.00	.00	.00
602-49450-700	Transfers Out	160,087.12	181,138.00	.00	181,138.00
Total Sewer (GENERAL):		1,265,250.72	1,179,312.00	13,348.26	1,165,963.74
Net Total SEWER FUND:		1,265,250.72-	1,179,312.00-	13,348.26-	1,165,963.74-
Net Grand Totals:		6,007,712.76-	11,196,180.75-	711,450.83-	10,484,729.92-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

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1-800-927-2647 Non-Emergency
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Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: Department Report	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: January Activity Summary Report	APPROVED BY:
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of January. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Department meeting. Updated staff on new operating guidelines and expectations.
- Annual Use of Force training/certification completed.
- Scheduled officers to attend drug interdiction training for the month of July.

Misc. Activity

- Investigations investigated a felony child endangerment case involving an infant with Fentanyl found in his system. Case has been sent to the county attorney for charges.
- Investigations investigated a felony domestic assault. Charges have been filed.
- Investigations are investigating a juvenile sex assault. This case is in progress.
- Nathaniel Fox started his field training mid-January.

January Call Activity	2023
9-11 Hang-Ups	2
Alarms	1
All other	2
Animal Complaints	4
Assault	1
Assist Other Department	15
Attempt to Locate	1
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	3
Contempt/Curfew Violation	0
Damage to Property	2
DANCO Violation	0
Disorderly Conduct	0
Domestics	4
Driving Complaints	4
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	2
Fireworks	0
Found Property	0
Fraud	0
Funeral Assist	1
Gun Permit	1
Harassment/Threats	1
Littering	0
Lost Property	1
Medical Calls	26
Misc. Information	3
Motorist Assists	7
Noise Complaints	1
OFP/HRO Violation	0
Ordinance Violation	2
Parking Complaints/Violations	3
POR Predatory Offender Reg.	0
Public Assists	2
School Bus/Incident & Tobacco	2
Security Check	55
Sex Offense	1
Snow Removal	21
Sudden Death	0
Suspicious Activity	6
Theft Offenses	4
Traffic Crashes/Violations	109
Trespassing	1
Vulnerable Adults	0
Weapons Violation	0
Warrants All	4

Welfare Checks	5
Worthless Checks	2
TOTAL CALLS	306

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of January. We averaged as a city 235,709 gallons per day. The highest being 343,000 gallons and the lowest being 165,000 gallons. We pumped 7,307,000 for the month.
- We had 1 locate for Gopher State One Call.
- Meters were read on the 3rd of the month.
- Water meter replacement is ongoing.
- We are continuing our efforts to resolve the issue at well #3. Bolton & Menk, Bergersen Caswell, and I met and discussed where we need to go from here. At this point we feel we have exhausted everything we can do topside and need to look within the mechanical pieces of the well.

Streets

- Bolton & Menk Peoples Energy, Minnesota Energy, Midco, HBCI, and I had a utility meeting to ensure there were no conflicting areas in the 2nd Ave NW Street project.
- We removed Christmas lights from the street light poles and replaced them with the business banners.
- We opened storm drains when it warmed up and rained to ensure the rain had somewhere to go so it did not refreeze on the streets.

Snow

- We had 8 snow events that we either had to plow or treat the roads.
- We hauled the snow out of cul-de-sacs and dead ends.
- We cleaned the curb line (parking lane) on Broadway from all the business owners removing snow from their sidewalks in front of their business.
- After doing pre/post trip inspections on the plow trucks we made a few repairs.

Parks

- Unfortunately, the weather has continued to be an issue getting the ice-skating rink to the standard we would like to provide the city residents. With the warmer temps the ice melts, and then it goes into a deep freeze leaving us a very small window to work on the rinks. The residents have been skating on what we have been able to maintain.

Trees

- We are continuing our winter tree trimming. This will continue until we have completed this year's trimming.

Buildings

- We are continuing to work with the LMC (League of Minnesota Cities) on the buildings that sustained hail damage from the storms in early 2022. They are having a hard time finding a general for the project to oversee the repairs.
- We repaired a water leak inside the ambulance building.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,
Shane Loftus
Public Works Director**



PARKS & TRAILS COMMISSION

***Special Meeting* Meeting Minutes**

**Tuesday, December 20, 2022, at 6:00 P.M.
Public Works Building, 230 10th St SW, Plainview, MN 55964**

The Plainview Parks & Trails Commission meeting was called to order at 6:01 pm on December 20, 2022. Commissioners in attendance: John Curtiss, Beau Hebert, Carrie Klassen, Claire Speedling, Sue Tangen, and Marlene Young. Absent: Ben Jacobs. Staff in attendance: Shane Loftus.

Motion was made by Tangen and seconded by Klassen to approve the agenda. Passed. 6/0.

Motion was made by Tangen and seconded by Klassen to approve the September 27, 2022, meeting minutes. Passed. 6/0.

Tangen shared information on the status of the AED project. The Knights of Columbus had a breakfast to raise funds for the project. They raised \$1,500 and had a matching grant for an additional \$1,000. The next steps for the project are to continue to raise money and community awareness. Tangen indicated the subcommittee will meet with Karen Miller again after the holidays.

Hebert, Klassen, and Young shared information from the Welcome Sign subcommittee. Hebert received project cost proposals from La Crosse Sign Group and Schad Tracy Signs. Both proposals came in just under \$40,000 per sign. However, the LaCrosse Sign Group proposal includes a price break based on the number of signs. The cost for two signs would be approximately \$65,000. The Schad Tracy Signs proposal includes removal of the current signs, but the LaCrosse Sign Group does not. Loftus indicated that a new location for the Highway 247 sign still needs to be determined. Hebert will get in contact with Lakeside Foods to inquire about installing a sign on the northwest corner of their property. If they agree to both the Highway 42 location replacement and new installation on the Highway 247 location, Loftus will go to the city administrator to inquire about City Council and/or the city attorney's involvement in drafting an easement agreement. Curtiss inquired about applying to the Plainview Area Foundation for a grant to help with costs of the new signs. Loftus will take this to the next City Council meeting for approval.

Curtiss continued previous discussions on a location for a dog park. He indicated that the CenturyLink building is currently for sale, which includes the open lot to the north of the building. Loftus has been in discussions with the realtor to see if the owners would be willing to split off the open lot to sell to the city. He will give an update to the commission once he has more information.

Loftus shared that he and Jacobs have been continuing to work on photos of the park and an inventory list. Once they have everything together, the city website will be updated.

Loftus gave a public works update:

- They planned to flood the ice rink this week, but due to the temps and incoming snow, they will have to wait until the weather improves.

The general report from Council from Jacobs was tabled to the January meeting.

Motion was made to adjourn by Tangen and seconded by Young. Passed 6/0.

Meeting adjourned at 7:01 p.m.



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: February 8, 2023
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: OH1.123353

Orchard Hills 7th and 8th Subdivisions

No new information. Work is expected to resume in the spring when weather permits.

Marshman Addition

No new information. Information and paperwork are required from the developer to finalize this project.

Well No. 3 Issues

We've included a memo with recommendations in the Council Packet as a separate item.

2020 Improvement Project

No new information since the last meeting. Still waiting for Alcon Construction to provide consent of surety to final payment and IC-134's prior to making final payment. No action has resulted from multiple inquiries on this since the last meeting.

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

A request for approval of plans and specifications and authorization to bid the project is included in the Council Packet as a separate item.

Development Process Update

We are ready to discuss development process improvements with the Council at the City's discretion, preferably in a workshop setting.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Drainage and utility easement issues.
- Church of Christ parking lot expansion improvements.
- Plan review and inspection for modifications to Verizon's wireless antenna installations on the City's water tower.

Director's Report: February 2023

Well-Loved Book Sale: When we remove items from the library's collection, they are placed on our Well-Loved Book Sale to give members of the community an opportunity to purchase them. Generally, these are books that have not circulated in five years or for which there have been updated versions published as often happens with health subjects and legal reference material. Removing items that are no longer proving their value helps to ensure that our collection is meeting the current needs of the community and creates room for growth. This year's sale will run from February 3-9.

The Reminders Concert: As part of Rochester Civic Music's Southeast Minnesota Library Tour, the library will host husband and wife hip-hop duo The Reminders at 6:00 p.m. on Friday, March 3. The Reminders are a rare and remarkable musical duo whose rhymes blend seamlessly with soulful vocals and reggae-tinged hip-hop beats to highlight relevant and inspiring messages of unity and togetherness. They take their hip hop foundation and move it beyond genre, time, and space to create a global musical experience. This engagement is supported by the Arts Midwest GIG Fund, a program of Arts Midwest that is funded by the National Endowment for the Arts, with additional contributions from the Minnesota State Arts Board.

January Quick Stats:



2758 Items Circulated



13 New Patrons



191 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library

Plainview Public Library Board of Trustees

Tuesday, December 20, 2022 7:00 PM

Members Present: Miranda Muller, Missy McRay, Ian McDonald, Youlonda Loechler, Nicholas Ozment, Adam Feils, Paul Eidenschink

Members Not Present:

Staff: Alice Henderson

City Council Member: Lindsay Hammer-Bartley

The meeting was called to order by Youlonda at 7:00 PM.

Public Comments: No comments

A motion was made by Missy and seconded by Paul to approve the agenda. Motion carried unanimously.

A motion was made by Miranda and seconded by Ian to approve the consent agenda as follows:

- Board Minutes 11/15/2022
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
 - Jessica Andring \$25
 - Lindsay Hammer Bartley \$50
 - Foresight Bank \$1000
 - David and Judy Knecht \$125
 - David McKenzie \$500
 - Michelle Terry \$20
- SELCO/SELS & Foundation Reports

Payment of Bills

A motion was made by Paul and seconded by Adam to approve the Payables by Payee in the amount of \$5,194.73. Motion carried unanimously.

Unfinished Business

New Business

- A. 2023 Janitorial Contract: A motion was made by Youlonda and seconded by Ian to approve the 2023 cleaning contract with Tom's Lawn and Cleaning Service. The cost will be \$765/month for 2 cleanings per week with all cleaning and bathroom products included. Motion carried unanimously.
- B. 2023 Pay Scale: A motion was made by Missy and seconded by Youlonda to adopt the 2023 City of Plainview pay scale. Motion carried unanimously

C. Library Card Replacement Fee: A motion was made by Adam and seconded by Ian to eliminate the \$3.00 library card replacement fee. Motion carried unanimously

Next meeting is set for January 17, 2023.

Motion to adjourn was made by Youlonda and seconded by Paul at 7:11 PM. Motion carried unanimously.

Respectfully submitted,
Miranda Muller
Secretary, Plainview Library Board of Trustees



Plainview Public Library

Connecting our Community with Information, Experiences, and Each Other

2022 HIGHLIGHTS

INFORMATION

Library Material Circulation
37,770 Items (12% increase over 2021)

Overdrive Digital Circulation
4,606 Items from SELCO Collection*
*Does not account for Rochester and Traverse des Sioux

Library App Use
6629 Opens (not counted in 2021)

Reference Questions Addressed
5,330 (8% increase over 2021)

Average Newsletter Engagement
553 Opens (65% increase over 2021)



EXPERIENCES

3 Music Concerts

5 Author Visits

6 Book Club Discussions

11 Family Learning Events

13 Storytimes

1 Tiny Art Show

EACH OTHER

In addition to homebound delivery, we coordinated 16 outreach efforts to reach over 313 community members outside of the library.



2,719 Patrons
(197 new in 2022)



24,327 Items
(1,779 new in 2022)



48 Open
hours / week
(45 summer)

LOOKING AHEAD TO 2023



**Conversation
Club**
Jan / Feb 2023



**The Reminders
Concert**
March 2023



**Minnesota
Author Tour**
Spring 2023

Development Services Coordinator Update February 2023

EDA/HRA:

Business Center:

- Awaiting a bid for fixing the reoccurring (every winter for the last 10 years) “roof” leak at the Plainview Business Center. Discovered that, even after installation of a new metal roof over the summer that the real issue was a fairly large cold air space between the insulated ceiling area in the furnace room and the actual rafters of the building. Daylight can be seen in the seams of the sheet metal on the front peak of the building. Cold air is entering through those cracks and causing condensation of the warm moist air rising from the main floor to form icicles attached to the sheet metal. During the day the sun warms the building enough for the ice to melt and the moisture then leaks through the ceiling in the east hallway, damaging the paint on the common wall between the pharmacy and the Business Center and dripping out of the air duct in the ceiling onto the floor. This warm air leakage is also causing some ice dams on the roof and gutter.
- Tenants have been utilizing the shared common space on the second floor for events. This has delayed the start of building out two new offices on the south end of that room. There has been interest from two start-up businesses who are patiently waiting to move in upon completion.
- In 2022, utilities ran approximately \$2,000 higher than in 2021. Recommendation to the EDA Board will be to consider an increase in lease rates for 2024.

Operations:

- We had 19 attendees for our Community Futures Workshop, facilitated by the University of Minnesota Extension’s Center for Community Vitality. We are awaiting the report from Extension. A lot of great discussion took place and I have heard a lot of positive comments from the business owners who attended the event.
- The EDA Board continues their discussions on the proposed budget for 2023, strategic planning, and website improvements.

BR&E (Business Retention & Expansion) Visits/ Business Assistance

- Met with a local developer regarding his frustration in finding available land in, or adjacent to, the city limits to purchase and develop for housing. None of the landowners he has contacted were interested in selling. As presented during the Futures Workshop, Plainview collects 75% of its taxes from residential and only 25% from commercial and industrial properties. This lack of opportunity to grow our taxbase is a little discerning.
- We have had discussions with MPCA, DEED and others about financial assistance for the potential redevelopment of parcels that are classified as Brownfield properties due to blighted conditions, or potential soil contamination. We continue to meet and facilitate discussions regarding the feasibility of redevelopment of these properties.
- Responded to an inquiry for Revolving Loan Funds to assist in the purchase of a building and business.
- Discussion continues and assistance offered to the group of merchants interested in starting a Plainview Alliance (Chamber / Tourism organization)
- Submitted a Safe Routes To School Planning Grant application on behalf of the P-E-M Safe Routes to School Committee.

Meetings:

- 1/13 – Virtual meeting of the Southeast Economic Development Professionals. Presentation on the Southeast Labor Market by Amanda O’Connell, DEED Southeast & South Central Regional Analyst.
- 1/26 – Plainview Events meeting. Discussion of City events organized by the Lions Club and proposed monthly events organized by the Plainview merchants.
- 1/31 – Southeastern Minnesota League of Municipalities (SEMLM) Annual Meeting.
- 2/2 – Monthly meeting of the Broadway Shops.
- 2/10 - Southeast Economic Development Professionals meeting at People’s Energy Co-op. Speaker was Mark Thein, SBDC Small Business Development Center Coordinator.

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator

Plainview Fire Relief Association Monthly Report

December 2022

Meetings:

- 1) We had a recommendation from interview committee for 2 new firefighters: Motion made & seconded to have Matthew Feils & Darin Stenglien to become members
- 2) Worked on all year-end items
- 3) Fire School for all members in March, 2023

Practice/Training:

Dec 21st: Practice on ropes, familiarize ourselves with what is in each truck, watched videos on hazmat & bloodborne pathogens

Calls:

Slow month – That is good in December.

Dec. 26th: Gas leak in a house in town

Dec. 26th: Alarm at Lakeside Foods

Dec. 30th: 3 car accident on 247 – multiple injuries

Maintenance:

Firehall and trucks ready for winter

Community Activities:

Pulled ladder-cart around town for Old Fashioned Christmas

Respectfully Submitted by **Eric Bennett, Secretary**

Plainview Fire Relief Association Monthly Report

January, 2023

Meetings: January 4th

- 1) Introduce the 2 new firefighters: Darin & Matthew
- 2) Went over year-end details
- 3) Discussed some 2023 community events
- 4) Discussed 2023 State Fire School – we have a good number of firefighters going

Practice/Training:

Jan 18th: Watched a video on electric pickups & cars – we had an electric Ford 150 Lightning to look over and see how we would handle an accident.

Calls:

Jan 4th: Lift assist w/Mayo ambulance

Jan 4th: Gas leak in a house

Jan 6th: Lift assist w/Mayo ambulance

Jan 10th: Lift assist w/Green Prairie

Jan 24th: Truck fire

Maintenance:

Went through all vehicles – ready for cold spell coming

Went through all clothing – made sure in good order

Other:

At our January 4th meeting, we invited all our retired firefighters to a meal at the firehall (oyster stew, chili, roast beef).

Respectfully Submitted by **Eric Bennett, Secretary**

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM:	Appointment to the Plainview Fire Relief Association Board of Trustees for 2023	AGENDA SECTION:	Consent
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO.	5.E.
ATTACHMENTS:		APPROVED BY:	D.T.
RECOMMENDED ACTION: • Motion to appoint the following to the Plainview Fire Relief Association Board of Trustees for 2023: ○ Vicki Axley, Finance Director ○ Holly Reeve, Councilmember			

SUMMARY

According to Minnesota statute, each year municipal governments must make certain appointments to City Boards and Commissions, as well as appoint an Acting Mayor. In addition, the City of Plainview utilizes Council Liaisons with each department to act as a sounding board and additional “touch-point” for those departments to interact with Council.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM:	Rezoning Request from R1 to Transition District	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7. A.	
ATTACHMENTS:	Ordinance 2023-02, Summary Publication, Zoning Application, Map, Code 615, Planning Commission Draft Minutes	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to recommend approval of Ordinance 2023-02 rezoning property 20 1 st Avenue NW, which includes PID #R26.00416.00 and PID #R26.00028.00, from Residential (R-1) to Transition (T) District.			

SUMMARY

On February 7th, 2023, the Planning Commission held a public hearing to consider a request for rezoning two parcels from Residential (R-1) to Transition (T) District. The applicant is seeking the rezoning of the property so that a small dry goods business can be operated out of the building. The rezoning would be necessary because the applicant will no longer be living in the residence.

Approximately 7 people attended the public hearing and spoke in support of the rezone request. The intended use of the property will serve the public good and is consistent with the City's comprehensive plan. The Planning Commission voted in favor (7-0) of recommending to the City Council to rezone the property consisting of two parcels (PID 26.00416.00 and PID 26.00028.00) depicted in the attached map. Once approved, the applicant will record the zoning change with Wabasha County. Staff has no objection to the rezone.

Respectfully Submitted,

David Todd
City Administrator

ORDINANCE NO. 2023-02

**AN ORDINANCE OF THE CITY OF PLAINVIEW, MINNESOTA, REZONING
PARCEL A AND OUTLOT B IN THE CITY OF PLAINVIEW, WABASHA COUNTY,
MINNESOTA FROM R1: RESIDENTIAL TO T: TRANSITION DISTRICT**

THE CITY COUNCIL OF THE CITY OF PLAINVIEW DOES ORDAIN THAT:

SECTION 1. Upon the recommendation of the Plainview Planning Commission and pursuant to Plainview City Code Chapter 608.4, the following legally described real properties and attached hereto as Exhibit A, located at 26.00416.00 and 26.00028.00 in the City of Plainview, County of Wabasha, State of Minnesota, is hereby rezoned from R1: Residential to T: Transition District.

PARCEL A:

Commencing at the Southeast corner of lot 7, block 38, in the City of Plainview, Centerville Plat (Lot 8, Block 38, PID 26.00416.00); thence North along the East line of said lot 7, 140 feet; thence at right angles East 90 feet; thence at right angles South 140 feet; thence at right angles West 90 feet to the place of beginning, that being lot 8, in block 38, and lot 30 in section 8—Outlot B (PID 26.00028.00) Township 108 Range 11, Wabasha County, Minnesota.

SECTION 2. The official zoning map of the City of Plainview, as set forth by authority of Plainview Code, Chapter 608, shall be amended accordingly.

SECTION 3. This Ordinance shall take effect 30 days after its publication.

Passed by the City Council of the City of Plainview, Minnesota, this 14th day of February, 2023.

ATTEST:

City Clerk

Mayor

VOTE: ☐ LUCKSTEIN ☐ REEVE ☐ HAMMER-BARTLEY ☐ JACOBS
 ☐ KUSCHEL

SUMMARY PUBLICATION OF CITY OF PLAINVIEW ORDINANCE NO. 2023-02

**AN ORDINANCE OF THE CITY OF PLAINVIEW, MINNESOTA AMENDING THE
OFFICIAL ZONING MAP OF THE CITY OF PLAINVIEW TO REZONE PARCEL A AND
OUTLOT B FROM R1-: RESIDENTIAL TO T: TRANSITION DISTRICT**

Summary: The official zoning map of the City of Plainview, as set forth by authority of Plainview Code 608, shall be amended upon the recommendation of the Plainview Planning Commission. The real property owned by Annie and Seth Jurrens located at 20 1st Ave NW (PID # 26.00416.00 and 26.00028.00) in the City of Plainview, County of Wabasha, State of Minnesota, is hereby rezoned from R1: Residential to T: Transition District.

The complete text of Ordinance No. 2023-02 may be obtained at no charge at City Hall (241 West Broadway, Plainview, MN 55964).

/s/ Carol Kujath, City Clerk



CITY OF PLAINVIEW

APPLICATION FOR REVIEW

DATE: First submitted 12.8.2022, revised and resubmitted 1.19.2023

PROJECT NAME: 20 1st Ave NW

REQUEST REVIEW (please check):

- ☐ General Development Plan (\$200.00 filing fee):
- ☐ Preliminary Subdivision Plat (\$350.00 filing fee plus \$10 per lot):
- ☐ Final Subdivision Plat (\$600 filing fee plus \$10 per lot):
- ☒ Rezoning (\$200 filing fee):
- ☐ Resubdivision (\$100 filing fee):
- ☐ Conditional Use Permit (\$200.00 filing fee):

PROJECT LOCATION & LEGAL DESCRIPTION:

Commencing at the Southeast corner of Lot 7, in Block 38, in the City (formerly Village) of Plainview, Minnesota; thence North along the East line of said Lot 7, 140 feet; thence at right angles East 90 feet, thence at right angles South 140 feet; thence at right angles West 90 feet to the place of beginning, and being Lot 8, in Block 38 and Lot 30 in Section 8, Township 108, Range 11, Wabasha County, Minnesota.

EXISTING USE(S) OF PROPERTY:

Single Family Dwelling

PROJECT TYPE/INTENDED USE OF PROPERTY (residential, commercial, industrial, etc.):

We are asking for a rezone from residential to transitional zoning so that we can run a commercial business out of the house without living there.



CITY OF PLAINVIEW
APPLICATION FOR REVIEW
PAGE TWO

PROPERTY OWNER (name, address, and phone number):

Annie and Seth Jurrens 20 1st Ave NW, Plainview, MN 55964

APPLICANT (contact person, business name, address and phone number):

Annie and Seth Jurrens 20 1st Ave NW Plainview MN, 55964

PROPERTY OWNER'S SIGNATURE:

Annie Jurrens DATE: 1/19/2022

Seth Jurrens DATE: 1/19/2022

APPLICANT'S SIGNATURE (if different than property owner):

DATE: _____

DATE: _____

This application shall be submitted with all required supporting documentation.

City of Plainview 241
West Broadway
Plainview, MN 55964
507-534-2229



CITY OF PLAINVIEW
APPLICATION FOR REVIEW
PAGE TWO

PROPERTY OWNER (name, address, and phone number):

Annie and Seth Jurens, 20 1st Ave NW, Plainview.
Annie-507-517-1340 Seth- 507-517-1570

APPLICANT (contact person, business name, address and phone number):

Annie and Seth Jurens
Jurens Group, LLC
20 1st Ave NW, Plainview, MN
507-517-1340, 507-517-1570

PROPERTY OWNER'S SIGNATURE:

Annie Jurens

12/8/2022

DATE: _____

Seth Jurens

12/8/2022

DATE: _____

APPLICANT'S SIGNATURE (if different than property owner):

DATE: _____

DATE: _____

PROJECT DESCRIPTION:

We have opened a small shop called Refill Goods. We have been looking for retail space in Plainview for 6 months and have only found a 96sq ft space in the back of Young Love Floral. While it has been great to be there, we are out of room and ready to move somewhere else. While we were looking for commercial property, we found a perfect house for our family to move to, just two blocks from 20 1st Ave NW. We are asking the council to approve a rezoning request from residential to commercial for the house we are moving out of . It is a great location, being right on 42, to draw travelers in to town, and it is already touching a transitional zone. Since we will no longer be living there we cannot apply for a CUP.

Our plans for the house include expanding our low waste general store to include bulk dry goods and spices, seasonal fresh flowers, local art, and a larger selection of the items we already have in store (see www.refillgoods.shop for more details.) We hope to also have some classes and indoor events. We also would like to turn the upstairs into an overnight rental, with two bedrooms and a bathroom. Since there are currently no overnight rentals in town we feel this could be a valuable addition to the community.

26.00414.00

26.00415.00

26.00416.00

26.00028.00

26.00027.00

N Wabasha

1st Ave NW

40

20

8

615 ZONING AND LAND MANAGEMENT, T, TRANSITION DISTRICT

615.1 Intent And Purpose: There are some areas of the community that, by their very nature and location, are destined to be underutilized if placed in a traditional dominant use district. The T Transition District has been established to accommodate these areas where there exist conflicting uses, and the continuance of the use mixture *is* desirable for the community welfare. By their very nature, uses allowed in this district will have both positive and negative impacts on one another. It is the purpose of this District to minimize or eliminate those conflicts.

615.2 Permitted Uses:

- 1 Any accessory use of an existing conforming and/or approved conditional use.

615.3 Conditional Uses:

- 1 Single family dwellings,
- 2 Two family dwellings/units,
- 3 Multi-family dwellings/units,
- 4 Automotive sales, service, and storage,
- 5 Retail sales,
- 6 Personal services,
- 7 Home improvement services and trades,
- 8 Repair shops,
- 9 Offices,
- 10 Home occupations, and
- 11 Any permitted or conditional use allowed in a district if that district has an adjoining boundary line with the Transitional District. (For example, if a C-2 District is adjacent to the Transitional District, offices (which are a permitted use in the C-2 District) could be considered under this Conditional Use definition.)

615.4 Lot Area, Frontage, And Yard Requirements:

Use	Lot Area (sq. ft.)	Lot Frontage	Rear Yard/ Front Yard	Any Side	Side Yards
					Sum of Both Sides
Single Family Dwellings	6,000	60 ft.	15 ft.	5 ft.	15 ft.
Two Family Dwellings/Units	8,000	60 ft.	15 ft.	5 ft.	15 ft.
Multi-Family Dwelling/Unit	3,000	60 ft.	15 ft.	5 ft.	15 ft.
Non-Residential	7,500	60 ft.	15 ft.	10 ft.	20 ft.

615.5 Requirements Reduced: Where the proposed use involves the utilization of an existing structure built prior to the adoption of this ordinance, the City Council may reduce the lot area, frontage, and yard requirements, but new additions or new construction are to comply with this provision.

CITY OF PLAINVIEW PLANNING COMMISSION
FEBRUARY 7, 2023
MEETING MINUTES

The February 7, 2023, meeting for the Plainview Planning Commission was called to order at 6:00 p.m. by Commission Chair Holly Reeve.

Members present: Holly Reeve, Aaron Nicklay, Ann Liebenow-Anttila, Roger Durgin, Jim Walkes, Scott Kujath, and Don Kuschel.

Members absent: None.

Staff members present: City Administrator David Todd, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Public Works Director Shane Loftus, and Development Services Coordinator Richard Baker.

Guests in attendance: Fran Grover, Paul Schimmelpfenning, Sally Harrington, Annie Jurrens, Seth Jurrens, John Buster, Duane Haack, and Steve Flies.

Motion by Kuschel, second by Durgin to approve the Agenda.
Motion carried unanimously.

Motion by Kujath, second by Walkes to approve the Consent Agenda which included the January 10, 2023, Planning Commission Minutes.
Motion carried unanimously.

Rezoning Request from R1 to Transitional – 20 1st Avenue NW:

Commission Chair, Holly Reeve made a motion, second by Kuschel, to open the public hearing at 6:01 p.m. to hear testimony regarding the proposed Rezoning Request from R1 to Transition District for address 20 1st Avenue NW which includes PID #R26.00416.00 and PID #R26.00028.00.

Motion carried unanimously.

Annie Jurrens, the applicant of the rezone request gave a summary to the Planning Commission of her reasons for this request. The Jurrens opened a small shop called Refill Goods, in the back of Young Love Floral building. Refill Goods has outgrown the 96 square foot space and they are ready to move elsewhere. The plan is to expand the low waste general store to include bulk dry goods and spices, seasonal fresh flowers, local artists, and a larger selection of the items already available at Refill Goods. They would also like to turn the upstairs into an overnight rental, with two bedrooms and a bathroom, which they feel would be a valuable addition to the community. While looking for commercial property, the Jurrens found a house for their family to move into. They would like to have their Refill Goods shop in their current house located at 20 1st Avenue NW. With the current zone of R1, they are not able to apply for a CUP

without living in the home. The property is along Highway 42 and is already touching a transitional district zone. The rezone would make it possible for Seth and Annie to apply for a CUP to have their Refill Goods at this location.

Fran Grover – 5 1st Ave NW – Questioned the address. Also wanted to know if the City had any money to donate to the Jurrens for a driveway for their business.

Paul Schimmelpfenning – 40 1st Ave NW – The Jurrens are good neighbors but is worried about parking along 1st Ave NW with mailboxes having to be out by the street. Would like to see a business sign in front of their property to help with the parking.

John Buster – 135 N Wabasha – Wanted to know more about the business.

Annie Jurrens – Will work with local farmers and artists, along with having household goods and personal care supplies.

Steve Flies – 40 West Broadway – Has traffic concerns. Possibly a one-way street. Already have traffic issues with Cabin Coffee.

Fran Grover – Agreed with Flies regarding traffic issues. People use his driveway to turn around.

Motion by Liebenow-Anttila, second by Durgin to close the public hearing.

Motion carried unanimously. Public hearing closed at 6:14 p.m.

Motion by Kuschel, second by Walkes to reopen the Commission meeting.

Motion carried unanimously. Meeting reopened at 6:15 p.m.

Rezoning Request from R1 to Transitional – 20 1st Avenue NW:

Seth and Annie Jurrens have applied for a rezone from residential (R1) to transitional zoning so they can run a commercial business out of the house without living there.

Applicant has opened a small shop called Refill Goods. They have been looking for retail space in Plainview for 6 months and have only found a 96sq ft space in the back of Young Love Floral. While it has been great to be there, they are out of room and ready to move somewhere else. While they were looking for commercial property, they found a perfect house for their family to move to, just two blocks from 20 1st Ave NW.

They are asking the council to approve a rezoning request from residential to transition for the house they are moving out of. It is a great location, being right on 42, to draw travelers into town, and it is already touching a transitional zone. Since they will no longer be living there, they cannot apply for a CUP.

Their plans for the house include expanding the low waste general store to include bulk dry goods and spices, seasonal fresh flowers, local art, and a larger selection of the items they already have in store (see www.refillgoods.shop for more details.) They hope to also have some classes and indoor events. They also would like to turn the upstairs into an overnight rental, with two bedrooms and a bathroom. Since there are currently no overnight rentals in town, they feel this could be a valuable addition to the community.

Motion by Kuschel, second by Durgin to recommend approval of the rezoning request for property located at 20 1st Avenue NW from residential to transitional to the City Council.

Commissioner Liebenow-Anttila would like the 2 parcel id numbers to be included in the motion. Other concerns were if the location was rezoned to a transition district can it be rezoned back to residential in the future. Mr. Todd stated yes it can be rezoned in the future, however it wouldn't be necessary to do so. The property could stay zoned as transitional and still be sold as a single-family home.

Reeve commented when looking at the Comprehensive Plan, this request is acceptable, and it could be considered that the property is underutilized as it is now.

Aye: Durgin

Nay: Reeve, Liebenow-Anttila, Nicklay, Kujath, Walkes, and Kuschel.

Motion failed 1-6

Motion by Liebenow-Anttila, second by Kujath to recommend approval of the rezoning request for the property located at 20 1st Avenue NW, which includes Parcel ID #R26.00416.00 and Parcel ID #R26.00028.00, from residential to transitional to the City Council.

Aye: Reeve, Liebenow-Anttila, Nicklay, Kujath, Walkes, Durgin, and Kuschel.

Nay: None.

Motion by Reeve, second by Walkes to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:28 p.m.

Planning and Zoning Commissioner

City Clerk

Date

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM:	Facility Use Agreement with the Church of Christ	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	7.B.
ATTACHMENTS:	Facility Use Agreement, Resolution 2023-02	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve Resolution 2023-02 entering a Facility Use Agreement between the City of Plainview and the Church of Christ for the use of the Worship Hall for City Council Meetings.			

SUMMARY

In 2019, the City of Plainview relocated City Council meetings to the Church of Christ, 205 1st St. NE, Plainview, MN due to the COVID 19 pandemic.

The Church and the City entered into a facility use agreement in 2022 which has been a benefit for both the Church of Christ and the City of Plainview. Prior to the agreement, the Church had not sought any compensation from the City for the use of the space citing the use as a “Public Service” to the community. As a practical matter, the use of the Worship Hall has proven to be a perfect fit for Council meetings as the space can accommodate more folks, the sound and video capabilities at the Church has proven much better for meetings to be broadcast to the public, and the Church has welcomed the use of the hall as an addition to other activities undertaken at the Church. The City provided a \$5,000 donation to upgrade the audio/visual capabilities from COVID funds provided by the Cares Act.

Simply put, City Hall has limited space, poor audio/visual capabilities, a general lack of parking, and is not set up to adequately host regular City Council Meetings.

The City is seeking to continue to use the space at the Church of Christ to host City Council meetings for the foreseeable future and the Church leadership has

welcomed the opportunity to host. Although Church leaders initially did not want compensation for the use of the space, the City is obligated to provide such compensation for the use of the space. A meeting was held with Church officials and City staff whereby a mutual agreement to provide \$600 per year in the form of a Facility Use Agreement for the space at the Church. The agreement is to be evaluated and approved on an annual basis.

Respectfully Submitted,

David Todd
City Administrator

2023-2024 CITY OF PLAINVIEW/CHURCH OF CHRIST FACILITY USE AGREEMENT

PARTIES

This Lease Agreement (herein after referred to as the “**Agreement**”) is entered into on _____ (the “**Effective Date**”), by and between the Church of Christ, with an address of 205 1st St. NE, Plainview, MN 55964 (herein referred to as the “**Lessor**”) and The City of Plainview, with an address of 241 West Broadway, Plainview, MN 55964, (herein referred to as the “**Lessee**”) (collectively known as the “**Parties**”).

PREMISES, USE AND OCCUPANCY

The premises to be leased by the Lessor are located at 205 1st St. NE, Plainview, MN 55964, commonly referred to as the fellowship hall at the Church of Christ. The premises are to be used to facilitate and host meetings of the City Council as well as other boards and commissions with prior approval and adequate scheduling with the Lessor.

TERM AND COMPENSATION

This agreement will be valid for **ONE-YEAR**. At the end of the term of agreement, it will not be automatically renewed for a new annual term without the consent of the **PARTIES**. The annual lease to be paid by the Lessee to the Lessor is **\$600.00**. It is to be paid by the Lessee before the first of the month upon the beginning of the term, so that the lease payment is due on **March 1st, 2023**.

UTILITIES

The lessor agrees to pay for all utilities and any other services during the period of the lease.

FURNISHINGS AND EQUIPMENT

The premises leased under this Agreement contain the following furnishings and equipment.

1. Individual Seating
2. Tables and chairs to be used for the city council and other boards and commissions and staff
3. Microphones
4. Audio Visual Equipment for broadcasting meetings on Facebook Live
5. Podium/Lectern with microphone for public address

INDEMNIFICATION AND INSURANCE

Lessor shall maintain in effect through the term of this agreement, personal injury liability insurance covering the leased premises for injury to or death of any one person, for injury or

death of any number of persons in once occurrence, and property damage liability in at least the amounts required by state law for municipalities.

EARLY TERMINATION

Either party shall have the option to terminate this lease agreement by giving 60 days written notice of the intention to terminate and identifying an ending date for this agreement. In the event of early termination, the Grantee shall pay the Grantor a reduced lease fee equal to \$1.64 per day of the lease term, calculated from the date of this agreement until the date of expiration.

SIGNATURE AND DATE

The parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated by their signatures below:

LESSOR

LESSEE

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

**CITY OF PLAINVIEW
WABASHA COUNTY MINNESOTA
CITY COUNCIL RESOLUTION 2023-02**

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
PLAINVIEW MINNESOTA, ENTERING INTO A FACILITY USE AND LEASE
AGREEMENT WITH THE CHURCH OF CHRIST**

WHEREAS, The City of Plainview (“**CITY**”) has been utilizing the Church of Christ (“**CHURCH**”) to host city council meetings during the COVID 19 pandemic, to ensure the safety of the public, city staff, and council members since 2019; and

WHEREAS, Although the Church has not sought compensation for the use of their space up to this point, the worship hall has proven to be a useful location for city council and other commission meetings thereby providing adequate space for the public, staff, and others but also providing audio/visual capabilities that city hall cannot provide in order to broadcast council meetings to the public; and

WHEREAS The City and the Church of Christ desire to enter a facility use agreement for the worship hall, located at 205 1st St. NE, Plainview, Minnesota 55964; the form of which is attached hereto and incorporated herein as **Exhibit A**; and

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT: The City Council hereby approves the attached Facility Use Agreement and authorizes and directs the Mayor and/or City Administrator to execute the agreement in substantially the same form shown in **Exhibit A**.

PASSED by the City Council of the City of Plainview on this 14th day of February 2023.

ATTEST

Carol Kujath, City Clerk

Aaron Luckstein, Mayor

VOTE: ____ Luckstein ____ Reeve ____ Hammer-Bartley
 ____ Jacobs ____ Kuschel

Neighborhood Informational Meeting 2023 Street & Utility Improvements

February 2, 2023



Introductions

Brian Malm, P.E.
City Engineer
Cell: 507-381-7511
brian.malm@bolton-menk.com

Drew Weber, P.E.
Project Manager
Cell: 507-469-0306
drew.weber@bolton-menk.com

Jordan Pankonin, P.E.
Project Engineer
Cell: 507-735-2742
Jordan.pankonin@bolton-menk.com



Agenda

- Project Area
- Existing Conditions
- Proposed Improvements
- Cost Estimate & Financing
- Schedule & Next Steps
- Questions



Project Selection

- Infrastructure Management Plan – August 2019

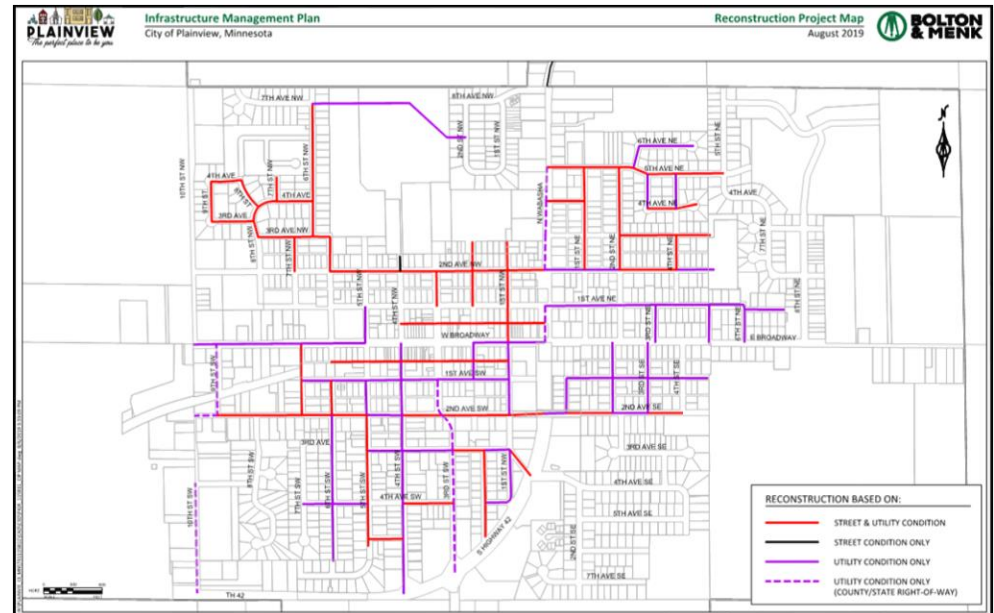


Infrastructure Management Plan

City of Plainview, MN

August 2019

Submitted by:
Bolton & Menk, Inc.
1960 Premier Drive
Mankato, MN 56001
P: 507-625-4171
F: 507-625-4177



Project Location

2023 Street & Utility Improvements
City of Plainville

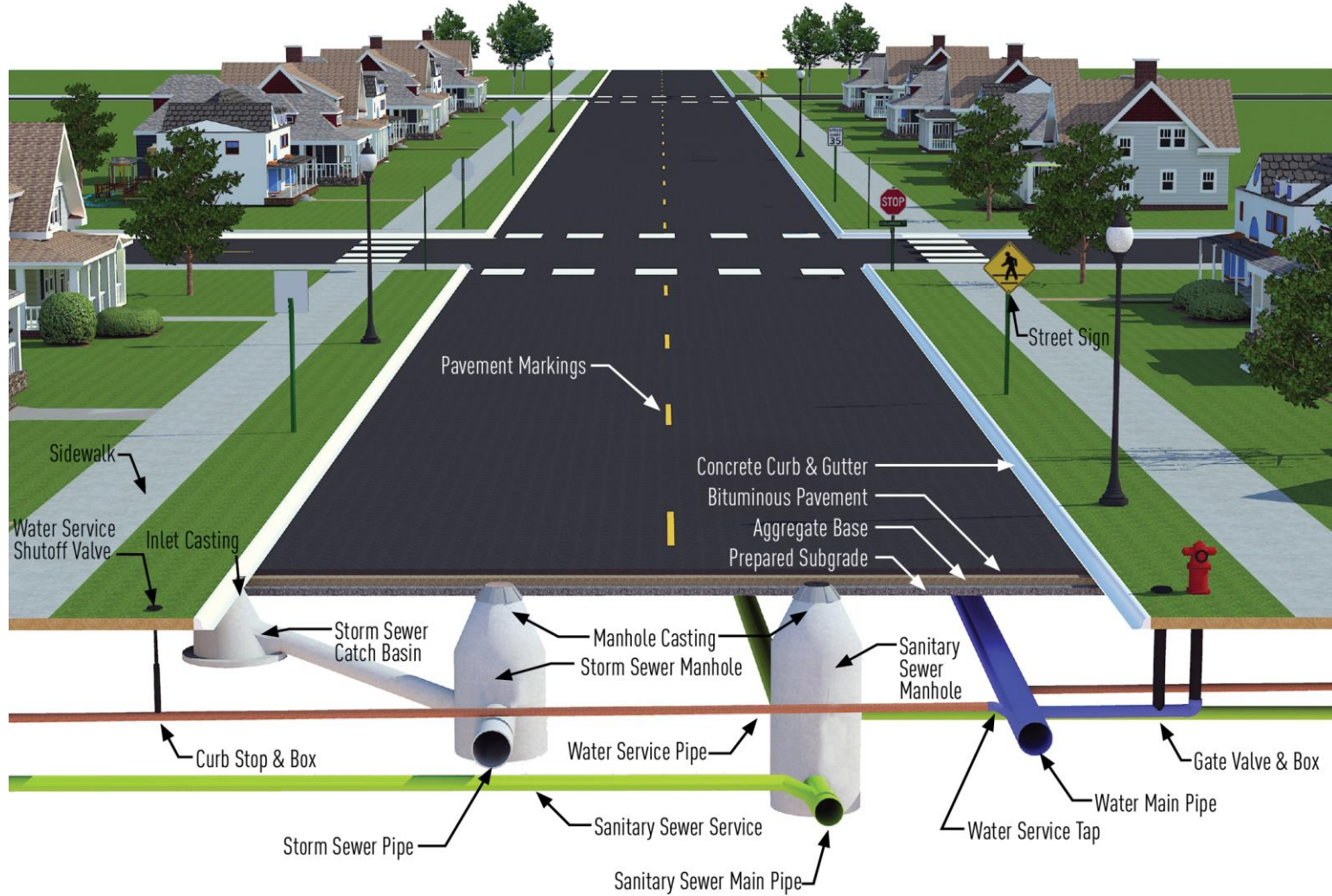
Figure 1: Project Location
July 2022



Xref: \Project Border.dwg



Typical City Street



Existing Conditions

Streets



- Asphalt surface – fair to poor condition
- Concrete curb and gutter – fair to poor condition
 - Minimal curb between 10th Street (CSAH 8) & 8th Street
- Fragmented sidewalk
- Steep driveway aprons and boulevards



Existing Conditions

Utilities

- Majority of systems are approximately 60 years old
- Sanitary - 8-inch vitrified clay pipe
 - Mineral deposits, offset joints, pipe sags, broken and damaged pipe (I&I)
- Watermain - 4-inch cast iron pipe (CIP)
 - Brittle, corroded, breaks and undersized for fire protection
- Storm – 4 different systems
 - 10th St/CR 8 – New in 2020
 - 6th St, 3rd /4th & TH 42 – poor condition



Proposed Improvements: Surface

- 36' bituminous pavement
 - 10' driving lanes & 8' parking lanes
 - Standard residential street width
- Concrete curb & gutter
- Concrete sidewalks & driveway aprons



Proposed Improvements: Sanitary Sewer

- 8 to 10-inch PVC Pipe
- Concrete Manholes
- 6-inch residential service to property line
- Watertight system



Proposed Improvements: Watermain

- 8-inch watermain
- 1-inch residential services to property line with curb stop
- New hydrants and valves



Proposed Improvements: Storm Sewer

- New concrete or plastic pipe
- Additional catch basins
- 6-inch subdrain in street with sump pump services
- 2020 Storm Sewer (CSAH 8)
 - New curb & gutter
 - Adjust castings



Proposed Improvements: Reconstruction

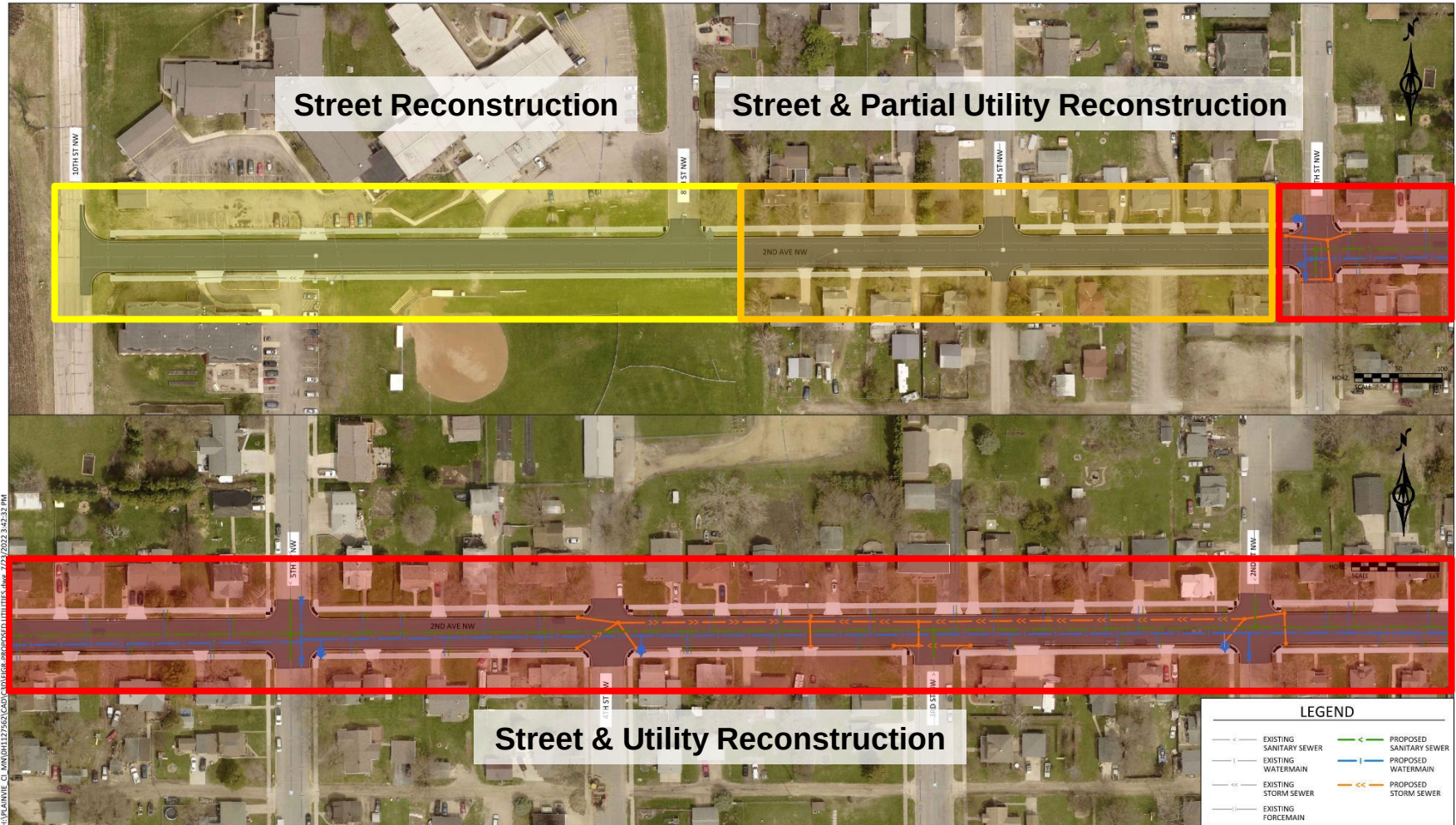
- Street Reconstruction
 - 10th Street (CSAH 8) to 8th Street
- Street & Partial Utility Reconstruction
 - 8th Street to 6th Street
- Street & Utility Reconstruction
 - 6th Street to TH 42
- Sidewalk Extension – 10th St (CSAH 8)
 - TH 247 to 2nd Ave NW



Proposed Improvements

2023 STREET & UTILITY IMPROVEMENTS
CITY OF PLAINVIEW, MN

FIGURE 4: PROPOSED UTILITY IMPROVEMENTS
JULY 2022



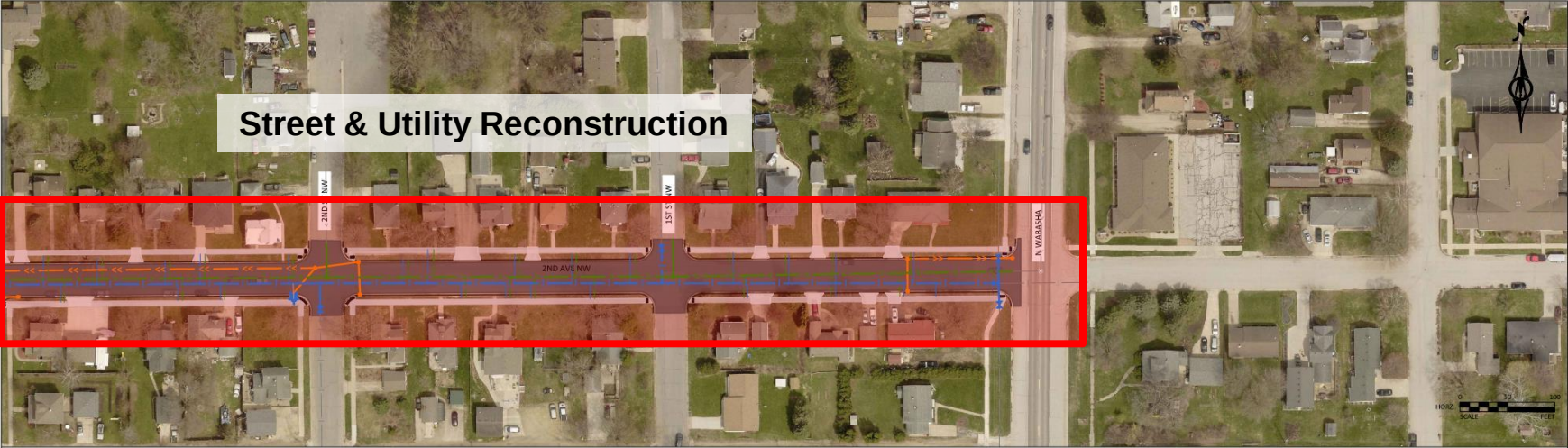
\\PLAINVIEW-CL\W\0111275651\CAD\DWG\0111275651.DWG 7/27/2022 3:42:33 PM



Proposed Improvements

2023 STREET & UTILITY IMPROVEMENTS
CITY OF PLAINVIEW, MN

FIGURE 5: PROPOSED UTILITY IMPROVEMENTS
JULY 2022



H:\PLAINVIEW_CI_MN\GH11275651\CAO\CD\FIG5-PROPOSED UTILITIES.dwg, 7/12/2022 3:45:12 PM

LEGEND			
— C —	EXISTING SANITARY SEWER	— C —	PROPOSED SANITARY SEWER
— I —	EXISTING WATERMAIN	— I —	PROPOSED WATERMAIN
— << —	EXISTING STORM SEWER	— << —	PROPOSED STORM SEWER



Other Utilities

- Communications (internet, phone cable)
- Natural Gas
- Electric
- Design to be coordinated with these systems



Estimated Cost & Financing

- Total Project Cost:
 - Current Estimate - \$4.6 million
- We understand project will be financed using a bond sale repaid with:
 - Utility Funds
 - Street Reconstruction Fund



Tentative Project Schedule Summary

Table 10 – Tentative Project Schedule

Council Authorize Preliminary Engineering Report	5/10/2022
Prepare Feasibility Report	Summer 2022
Neighborhood Information Meeting #1	7/27/2022
Resolution Receiving Report	9/13/2022
Resolution Ordering Improvement and Preparation of Plans and Specifications	9/13/2022
Prepare Plans and Specifications	Oct 2022 – Feb 2023
Neighborhood Information Meeting #2	Winter 2023
Resolution Approving Plans and Specifications and Ordering Advertisement for Bids	2/14/2023
Advertise for Bids	2/23/2023
Open Bids	March 2023
Resolution Awarding Contract	
Neighborhood Informational Meeting #3	April 2023
Begin Construction	May 2023
Substantial Completion of Construction	October 2023
Final Completion of Construction	June 2024



Construction Process & Project Communication



Project Website



<https://clients.bolton-menk.com/plainviewstreets/>



Before You Leave

- Provide name and contact information on sign-in sheet
- We plan to have a third Neighborhood Informational Meeting in April.
- Specific concerns now, let us know.



Thank you! Questions?

Brian Malm, P.E.
City Engineer
Cell: 507-381-7511
brian.malm@bolton-menk.com

Drew Weber, P.E.
Project Manager
Cell: 507-469-0306
drew.weber@bolton-menk.com

Jordan Pankonin, P.E.
Project Engineer
Cell: 507-735-2742
jordan.pankonin@bolton-menk.com



CITY OF PLAINVIEW, MINNESOTA

CONSTRUCTION PLANS FOR

2023 STREET & UTILITY IMPROVEMENTS

PAVEMENT REMOVAL, STREET GRADING, SANITARY SEWER, WATERMAIN, STORM SEWER, CONCRETE SIDEWALKS, DRIVEWAYS, CURB & GUTTER, BITUMINOUS PAVEMENT, EROSION CONTROL, AND TURF ESTABLISHMENT

MARCH, 2023

RESOURCE LIST

City of Plainview

City Hall
241 West Broadway
Plainview, MN 55964
507-534-2229

City Administrator:
David Todd

City Clerk:
Vicki Axley

Mayor:
Aaron Luckstein

City Council Members:
Don Kuschel
Holly Reeve
Ben Jacobs
Lindsay Hammer-Bartley

City Engineer:
(Consultant)
Brian P. Malm P.E.
Bolton & Menk, Inc.
2900 43rd Street NW, Suite 100
Rochester, Minnesota 55901
Brian.Malm@bolton-menk.com
507-381-7511

Project Manager:
(Consultant)
Drew P. Weber P.E.
Bolton & Menk, Inc.
Drew.Weber@bolton-menk.com
507-469-0306

Public Works Director:
Shane Loftus
507-534-3701

UTILITIES

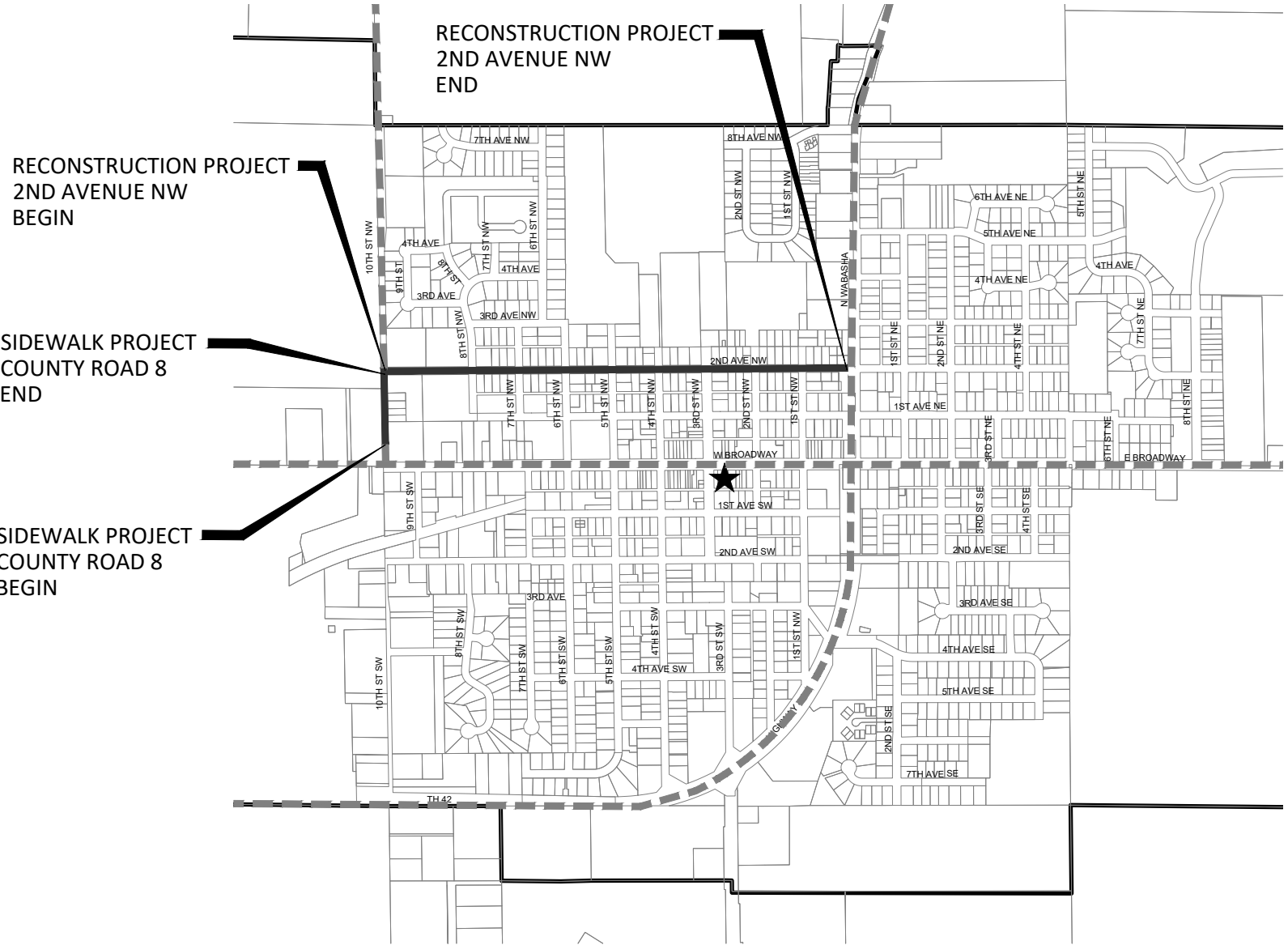
GAS
Minnesota Energy Resources:
3460 Technology Drive NW
Rochester, MN 55901
507-529-5129
920-420-6110
Tom Livingston
thomas.livingston@minnesotaenergyresources.com

TELEPHONE/CABLE
Lumen/Terra Technologies:
612-432-7626
Lauren Schmidt, PMP
lschmidt@terratechllc.net

HBC:
58 Johnson Street
Winona, MN 55987
507-474-9631
Chad Richtman
crichtman@hbi.com

Midcontinent Communications:
924 Lake Avenue
Fairmont, MN 56031
507-432-8217
Gene Jensen
gene.jensen@midco.net

ELECTRIC
Peoples Energy Cooperative:
1775 Lake Shady Avenue south
Oronoco, MN 55960
507-367-7000
Brian Engen
bengen@peoplesrec.com



SHEET NUMBER	SHEET TITLE
GENERAL	
G0.01 - G0.02	TITLE SHEET, LEGEND
G1.03	STATEMENT OF ESTIMATED QUANTITIES
G2.01	LOCATION PLAN, PHASING PLAN, GENERAL NOTES
CIVIL	
C0.01 - C0.06	EXISTING CONDITIONS & REMOVALS PLAN
C1.01 - C1.20	TYPICAL SECTIONS, TABULATIONS, DETAILS
C2.01 - C2.08	SWPPP & EROSION CONTROL PLAN
C4.01 - C4.05	SANITARY SEWER & WATER PLAN & PROFILE
C5.01 - C5.05	STORM SEWER PLAN & PROFILE
C6.01 - C6.05	STREET PLAN & PROFILE
C6.06 - C6.010	SIDEWALK PLAN & PROFILE
C6.12 - C6.22	INTERSECTION DETAILS
C7.01 - C7.03	TRAFFIC CONTROL
C9.01 - C9.09	CROSS SECTIONS
THIS PLAN SET CONTAINS <u>81</u> SHEETS.	

MAP OF THE
CITY OF PLAINVIEW
WABASHA COUNTY, MN



0 600 1200
SCALE FEET

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

MAP LEGEND

- PROJECT LIMITS
- HAUL ROUTES
- CITY HALL

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DREW P. WEBER
LIC. NO. 58643 DATE MM/DD/YYYY



2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
Phone: (507) 208-4332
Email: Rochester@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
JTP			
DRAWN			
JTP			
CHECKED			
DPW			
CLIENT PROJ. NO.			
0H1.127562			

CITY OF PLAINVIEW, MINNESOTA
2023 STREET & UTILITY IMPROVEMENTS

TITLE SHEET

RECORD DRAWING
INFORMATION

OBSERVER:

CONTRACTOR:

DATE:

PROJECT DATUM:
HORIZONTAL: 2011 Wabasha County Coordinate System
VERTICAL: NAVD 1988 In Feet

SHEET

G0.01





**CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA**

RESOLUTION 2023-03

Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

WHEREAS, Bolton & Menk, Inc. has prepared plans and specifications for the 2023 Street & Utility Improvements project for:

- Street & Utility Reconstruction and related infrastructure along 2nd Avenue Northwest between 10th Street NW (CSAH 8) and Wabasha Avenue (TH 42), with limits of construction as identified in the project plans,
- Sidewalk construction along 10th Street NW (CSAH 8) between Broadway Avenue (TH 247) and 2nd Avenue NW, with limits of construction as identified in the project plans,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in a trade publication an advertisement for bids upon the making of such improvements under such approved plans and specifications. The advertisement shall be published at least once, with the first ad published no less than three weeks before the bid date, shall specify the work to be done, and shall state that bids will be received online by the City Clerk until 2:00 p.m. on March 23, 2023 at which time they will be publicly opened in the Council chambers of City Hall by the City Clerk and the City Engineer, will be tabulated, and will be considered by the Council at the next scheduled council meeting. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by bid bond for five percent of the amount of such bid.

Adopted by the Council this 14th day of February 2023.

Mayor

City Clerk



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

VIA EMAIL

February 8, 2023

Honorable Council
City of Plainview
241 West Broadway
Plainview, MN 55964

RE: Well No. 3 – Air Entrainment Issues
City of Plainview, Minnesota

Honorable Council,

The purpose of this letter is to provide an update on the ongoing issues with Well No. 3 and recommended next steps. The existing well has experienced issues with air entrainment dating back to April 2022. This is evident by the “milky” appearance of the water after it is pumped out of the ground, which slowly dissipates once the water is utilized by the end-user and the air is released. It should be emphasized that the water is safe to use and consume; however, the milky appearance is an aesthetic issue and has been a source of complaints by residents when the well is operational. Due to the complaints, City public works staff have decided to take Well No. 3 offline and only utilize Well No. 2 as the primary water source until the issue can be resolved.

Well No. 3 was originally constructed in 1998 and draws groundwater from the Jordan Sandstone aquifer. The well is 411 feet in depth and utilizes a 200 HP vertical turbine pump to deliver water into the City’s distribution system. In 2019, the City hired Traut Companies out of Waite Park, MN to install approximately 360 feet of 18-inch inner casing to resolve issues with sand accumulation that was due to inadequate grouting at the termination point of the original 24-inch casing. This recent work is unrelated to the ongoing air issues, since the well has operated effectively over the past few years, including during the Well No. 2 maintenance work that was completed in March 2022.

Well No. 3 Investigation

City staff notified Bolton & Menk in April 2022 of the air issues at Well No. 3. The City subsequently hired Bergeson Caswell, Inc., who recently completed the Well No. 2 maintenance work, to investigate possible issues with Well No. 3 that could be causing the air entrainment. The hope was to identify and fix an obvious problem that was causing the air. Common issues that can cause air entrainment include holes or micro-fractures in the column piping, excessive drawdown of water inside the well, or mechanical issues with the pump components. It is also possible the source of the air or gas is coming from the aquifer itself.

Over the course of the following eight (8) months from April to November 2022, the investigation work conducted by Bergeson Caswell included televising the column piping, removing and inspecting the

pump components, test pumping with a temporary submersible pump, test pumping after re-installation of the existing vertical turbine pump, and re-televising the well when the pump is running. Bergeson Caswell also consulted with other well drillers to review the televising video and brainstorm possible ideas. Attachment #1 includes a copy of a detailed email summary of the investigation work.

Unfortunately, these efforts failed to identify the specific source of the air issue at Well No. 3. The aquifer itself also cannot be excluded. At this point, we believe that all low-cost options to investigate and fix the problem have been exhausted. Well No. 3 has been offline for over 10 months and City staff is relying exclusively on Well No. 2. This is not a sustainable long-term solution.

Recommendations

Table 1 summarizes potential long-term solutions the City could pursue. Due to the unknown nature of the issue, each option is assigned an approximate cost range and level of certainty for fixing the issue. We do not recommend pursuing Option 3 to drill a new well, due to the high cost and potential for the air issue to persist if the localized aquifer surrounding Well No. 3 is the source of the issue (i.e. high cost, low certainty). The goal is to implement a long-term solution that minimizes costs.

Table 1 - Summary of Potential Long-Term Solutions				
Option	Description	Cost Range (Approx.)	Relative Cost vs. Certainty	Conclusions
1	Replace existing vertical turbine pump with a new submersible-style pump, drop piping, and appurtenances.	\$100,000 - \$200,000	Low Cost / Low Certainty	Recommended Phase 1
2	Construct a new air break & pumping structure to allow the air to dissipate before pumping into the distribution system.	\$750,000 - \$1,500,000	High Cost / High Certainty	Recommended Phase 2
3	Drill a new well. Depending on location, reuse existing well house or construct a new well house.	\$750,000 - \$1,500,000	High Cost / Low Certainty	Not Recommended

We recommend the City to pursue a phased approach using a combination of Options 1 and 2.

This phased approach would start by soliciting quotes from Contractors for Option 1, which would include comprehensive test pumping with a temporary submersible pump to help confirm whether replacing the existing vertical turbine pump will solve the issue. If test pumping confirms no air issues at a full range of flows, speeds, and pressure conditions, the Contractor would then order and install a permanent submersible pump. If test pumping shows persistent air issues with the temporary submersible pump, then the existing pump would be re-installed and Option 2 would be pursued.

Option 2 would have a relatively high cost, but high certainty of solving the issue. The existing well pump discharge would be re-routed into a new at-grade break tank, which would allow the entrapped air to dissipate before the water is pumped into the distribution system. The air break tank sizing would

need to be confirmed through jar testing of the well water. This option will likely require construction of a small building that houses new high-service pumps, piping, valves, and electrical equipment needed to power and control the system.

If the City decides to pursue this work, Bolton & Menk, Inc. would be happy to continue assisting City staff with solving this important water supply issue. Please feel free to contact me at 612-750-6505, or by email at jakeb.pichelmann@bolton-menk.com, with any questions or comments regarding this letter.

Sincerely,

Bolton & Menk, Inc.



Jake R. Pichelmann, P.E.
Principal Environmental Engineer

cc: Shane Loftus, City of Plainview
Brian Malm, Bolton & Menk, Inc.
Herman Dharmarajah, Bolton & Menk, Inc.
File

Enclosures:

- Attachment #1

Jake Pichelmann

From: Jake Pichelmann
Sent: Thursday, November 3, 2022 6:02 AM
To: Rick Lohmann; Herman Dharmarajah; s.loftus@plainviewmn.com; Tim Berquam
Cc: Brian Malm
Subject: Plainview Well 3 - Conference Call
Attachments: Well Profiles.pdf

Categories: Filed by Newforma

Morning all,

I'd like to setup a conference call to discuss the Plainview Well #3 air issues and next steps. This has been an ongoing issue since April 2022.

Please let me know if any of these dates work for a 30 to 60 minute call:

- Friday, November 4th
- Tuesday, November 8th
- Wednesday, November 9th

To help with our discussion, below is a summary of the work completed to date:

- April/May – Removed the discharge piping and televised the 8” column pipe.
 - No obvious holes found in the column pipe.
 - Lateral movement of the vertical setting of impellers checked out as normal.
 - Calcium precipitates observed at the bottom of the removed discharge piping.
 - Water inside column piping was initially clear.
 - Air entrainment began about 45 seconds into the pump run
- May – Monitored pH of the water to confirm air or CO2
 - During pump run, the pH decreased from 7.1 to 6.9. Indicates air entrainment, not CO2
 - Air issues appeared to mitigate when the well pump slowed down.
 - Later in May, pump was run at lower speed (~30 Hz) and found that air issues continued.
- June – Pump was pulled for inspection
 - Pre-removal test pumping continued to show oxygenated water
 - Did not find any holes in the column pipe or areas where air could be pulled into the stream of pumped water.\
 - Recommended re-televising the well when it's running to determine where the air is coming from
 - Recommended installing a tail pipe (similar to Well #2)
- July – Submersible pump testing
 - Temporary submersible pump was installed in the well.
 - No air was observed during test pumping. Flowrate was not measured, but estimated to range 450-900 gpm
 - It was decided to not re-televising the well.
- July – Re-installation of permanent pump
 - A 5-foot tail piece was installed on the permanent pump (similar to Well #2)
 - Isolation valve installed on the air relief.
 - Test pumping showed a big reduction in air, but it was still present.
 - Air issues appeared to worsen at higher flowrates
- August – Continued test pumping

- The permanent pump was test pumped between 500 to 900 gpm (to waste, not against system pressure)
- Air was not observed during the test pumping.
- Once the well was put into service, air was noticed within a day or two
- The well was taken offline.
- September – Continued test pumping
 - The permanent pump was test pumped to waste, but throttled to simulate higher system pressure.
 - Air was observed at all pumping rates.
- October – Continued test pumping
 - The permanent pump was test pumped to waste, simulating a full range of pressure, flow, and speed conditions
 - Air was observed at all pump gpm, VFD speed, and backpressure conditions.
 - Bergerson-Caswell recommended re-televising the well when the pump is running

Jake R. Pichelmann, P.E.

Principal Environmental Engineer

Bolton & Menk, Inc.

3507 High Point Drive North

Bldg. 1 Suite E130

Oakdale, MN 55128

P: (651) 704-9970 ext. 2867

M: (612) 750-6505

jakeb.pichelmann@bolton-menk.com

www.bolton-menk.com

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: Ventrac 4500Y	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 7.E.
ATTACHMENTS: CIP Budget Spreadsheet	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve the purchase of a Ventrac 4500Y for \$14,959.60.	

SUMMARY

In 2019 we purchased the Ventrac with a cab, drop sander, mulching deck, blower, and sweeper for \$50,586.42. This piece of equipment has proven vital to the operations of public works. It truly is the Swiss army knife of our trade. We currently have 6 attachments for the Ventrac, and they are all in good condition. The machine itself has 1,520 hours on it and is showing signs of its age. We had to repair the main operating control arm that broke completely off, the main swivel pin needs to be replaced, and has multiple oil leaks. The only thing we are looking to replace is the tractor itself, not including the cab (the cab will fit the new tractor).

New price	State Bid savings	Cost after State Bid
\$34,045.00	\$4,085.40	\$29,959.60
		<u>\$15,000.00 Trade-in</u>
		\$14,959.60 total

This was budgeted in the CIP for 2023 for \$15,000. The funds will come out of the CIP Fund balance, which is funded by property taxes. 2023 CIP purchases approved to date include a John Deere Mower in the amount of \$9,756.49.

Respectfully submitted,
Shane Loftus
Public Works Director

Parks	Mower (John Deere)				10,000	CIP												
Parks	Replace Ventrac				15,000	CIP												
Parks	Walking Trail - Blacktop				100,000	CIP												
Parks	Eastwood Park - Connect Walking Path							80,000	CIP									
Parks	Wedgewood - Parking Lot/Alley						65,000	CIP										
Pool	Laptop Replacement						1,500	OP										
Pool	Surface Pro Replacement						1,000	OP										
Pool	Pool Parking Lot						100,000	CIP										
Cemetery	Trees				5,000	CIP												
Cemetery	Entrance Sign				15,000	CIP												
Cemetery	Blacktop-Road Project			125,000	CIP													
Water Utility	WA Meter Replacement Program - 4 Yr Plan			85,000	WA	85,000	WA	85,000	WA									
Water Utility	Water Tower - Repaint											650,000	WA					
Water Utility	Well Generator			40,000	WA										40,000	WA		
Sewer Utility																		
	FUND CODE:	Annual Total	265,000	5,401,740	546,500	141,000	2,979,180	946,000	46,000	67,000								
	CIP - General/CIP Fund (levy)	Funding Summary																
	WA - Water Fund	CIP	130,000	486,560	245,000	137,000	59,000	296,000	5,000	63,000								
	SW - Sewer Fund	Water Fund Resv	125,000	85,000	85,000			650,000	40,000									
	ST - Street Project Fund (levy)	Sewer Fund Resv																
	D - Debt Issue	Street Fund		500,000		0	500,000											
	OP - Operational	Debt		4,300,000			2,400,000											
		CIP FUND BALANCE	2022	2023	2024	2025	2026	2027	2028	2029								
		Beginning Balance	25,524	370,524	58,964	-11,036	26,964	142,964	21,964	191,964								
		Trans In-Other Funds	300,000	0	0	0	0	0	0	0								
		Levy Revenues	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000								
		Expenses	130,000	486,560	245,000	137,000	59,000	296,000	5,000	63,000								
		Ending Balance	370,524	58,964	-11,036	26,964	142,964	21,964	191,964	303,964								

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: Sip and Shop Event	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 7. F.
ATTACHMENTS: Letter from Business Owners, Resolution 2023-04	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve Resolution 2023-04 suspending prohibition of public consumption for the sip and shop event on Friday, March 17, 2023, from 3:00 PM to 8:00 PM in accordance with the attached map/location(s).	

SUMMARY

The City of Plainview is in receipt of a letter requesting the suspension of the prohibition on public consumption in accordance with a planned Sip and Shop event proposed by a coalition of businesses in downtown Plainview. The event will be held on Friday, March 17, 2023, from 3:00PM to 8:00PM. The event proposes to allow customers to sip alcoholic and non-alcoholic beverages while shopping at participating stores.

The location(s) associated with the requested temporary suspension of the prohibition of public consumption are outlined on the attached letter/map. They include West Broadway from 5th Street SW to 1st Street SW; 4th Street SW from Broadway Avenue to 1st Avenue SW; the alley running west to east in front of Kim's Saloon from 4th Street SW to 3rd Street SW; and finally, 3rd Street SW from Broadway Ave to the alley leading to Kim's Saloon.

City staff (Public Works and Police Department) reviewed the request, and no issues were identified.

Respectfully Submitted,

David Todd, City Administrator

CITY OF PLAINVIEW, MINNESOTA

RESOLUTION 2023-04

TEMPORARILY SUSPENDING THE PUBLIC CONSUMPTION PROHIBITION DURING THE SIP AND SHOP EVENT 2023

- WHEREAS** Section 513.4 of the city code of the City of Plainview (the “City”) bans consumption of alcohol in public places, but also allows for temporary suspension of that ban for special events, such as the annual Sip and Shop event (the “Event”);
- WHEREAS,** The Event will take place on March 17, 2023, where alcohol is served during certain times throughout the event which is sponsored by local Plainview businesses and clubs.
- WHEREAS** Consumption of alcohol during the event will occasionally occur on certain public spaces and the City Council has determined that public consumption to be in the best interests of the City during certain events held throughout the city and such consumption will not unduly impact the safety and welfare of the general public.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City hereby suspends the prohibition against consuming alcohol in public found in Plainview Code Section 513.4, but such suspension is limited to the following times and locations:
 - a. Friday, March 17, 2023 – Starting at 3 p.m. and continuing until 8 p.m. only for the following locations: between West Broadway from 5th Street SW to 1st Street SW; 4th Street SW from Broadway Avenue to 1st Avenue SW; the alley running west to east in front of Kim’s Saloon from 4th Street SW to 3rd Street SW; and finally, 3rd Street SW from Broadway Ave to the alley leading to Kim’s Saloon as depicted on Attachment A, which is attached hereto and incorporated herein by reference.
2. The City Police Department and Public Works Department are hereby directed to post sufficient notice of the time and geographic restrictions listed in this Resolution in a conspicuous and public place.
3. All other City code sections and state statutes remain in effect during the entirety of the Event.

Passed by the City Council of the City of Plainview, Minnesota this 14th day of February 2023.

Aaron Luckstein, Mayor

ATTEST: _____
Carol Kujath, City Clerk



Dear Plainview Council,

Several retailers and other participating businesses would like to hold a Plainview-of-Gold event on Friday, March 17, 2023, from 3:00 PM – 8:00 PM. Our goal is to attract shoppers to visit Plainview for the late afternoon/evening and enjoy things to do, see, and/or purchase at each participating shop.

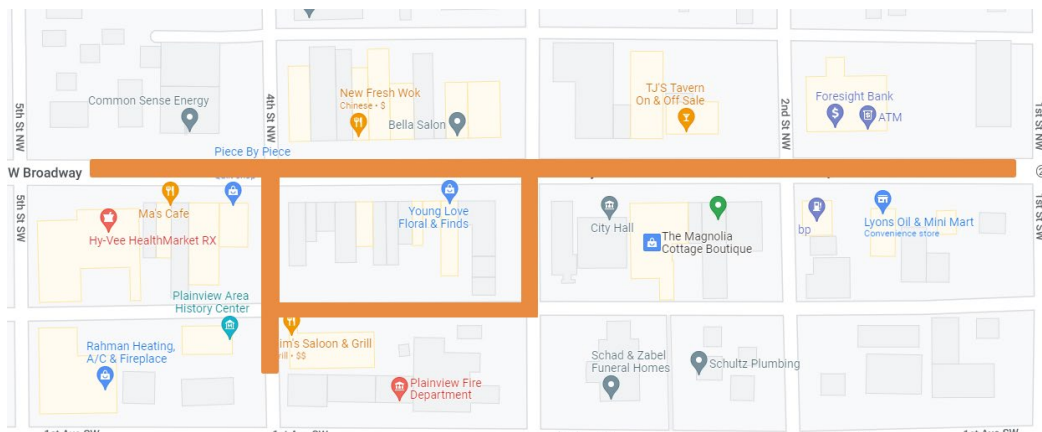
We, the participating businesses listed below, may offer snacks, and/or alcoholic and non-alcoholic drinks. The local bars may also participate by selling beverages. To create the optimal experience and attract the most shoppers, we hope you will allow participants to walk about the mapped area with beverages while shopping the retail businesses downtown.

We respectfully request a temporary suspension of the public consumption prohibition to allow shoppers and visitors to move between shops and businesses with their beverages in hand.

The map for this event is indicated below with the projected route displayed in orange.

Prospective Participating Businesses:

Front Porch Market
TJs Tavern
The Magnolia Boutique
The Cre8tive Place
Young Love Floral and Finds
Rare Necessities
the SHOP on Broadway
JT Varieties & Toys
Piece by Piece Creative Collaboration
The Woods Fine Amish Furniture



328 West Broadway Avenue, Plainview, MN 55934 | 507.710.4440 |
info@theshoponbroadway.com

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: 2023 Pool Staff Wages	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 7.G
ATTACHMENTS: Pool Payroll Budget	APPROVED BY: DT
RECOMMENDED ACTION: 1. Motion to approve the salary for Michelle Olig, Pool Manager, for the 2023 pool season at \$7,778 for the season, plus \$17.80 per hour for training hours. 2. Motion to approve the 2023 wage scale for pool employees as listed below.	

SUMMARY

Michelle Olig is a seasonal employee who manages the swimming pool each year. She typically works from January-August of each year. We are requesting her salary be set at \$7,778 for the 2023 season plus \$17.80 per hour for training hours. This salary reflects a 3% increase, which is the same increase approved for all other employees for 2023. Michelle is a long-time employee who devotes a lot of time managing the pool for us.

We had some trouble recruiting and retaining lifeguards last summer. One of the contributing factors was that other area pools were paying higher wages for their lifeguards and pool staff. We asked for some comparisons this year and have adjusted our pay scale to try to stay competitive with area pools and other area employers. Due to the Federal and State Fair Labor Standards Acts, most of our pool employees are not eligible for overtime pay. This increase in wages was factored into the 2023 budget. The budget impact is dependent on weather, staffing issues, pool hours, etc., but I've attached information on the pool's payroll expenses from previous years and the current budget for 2023 for reference.

For reference, the state's minimum wage requirement for 2023 is currently \$10.59 an hour for large employers. Large employers are defined as employers whose gross revenues are more than \$500,000 in the previous year.

The process of planning for the season and hiring pool staff starts in January of each year. Once that process is complete and all staff is hired, the employee list will be brought to council for approval. In the meantime, we would like to set the hourly wage scale for the pool employees for 2023 as follows:

Position:

- Lifeguard - \$14.00
- WSI Guard - \$15.00
- Headguard - \$16.50
- Desk Attendant - \$12.50
- Water Aerobics Instructor - \$14.00
- Pool Manager - \$7,778 for the season, plus \$17.80 an hour for training.

Pool Payroll Budget

Account Number	Account Title	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Budget
225-45128-103	Part-Time Employees	67,983.52	5,000.00	71,714.31	61,628.35	85,000.00
225-45128-121	PERA	563.4	375	653.48	614.84	675
225-45128-122	FICA	5,200.68	382.5	5,486.21	4,714.59	6,125.00
225-45128-142	Unemployment Benefit Payments	0	0	0	823.4	0
225-45128-151	Worker s Comp Insurance Prem	3,890.00	3,447.26	2,919.09	3,900.61	4,096.00
		<u>77,637.60</u>	<u>9,204.76</u>	<u>80,773.09</u>	<u>71,681.79</u>	<u>95,896.00</u>

* 2020 - The pool was closed due to COVID, the manager was paid for her work preparing for the season

* 2022 - The pool was closed in June due to a leak at the pool , so we had a shortened season

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: 2023 Public Works Seasonal Wages	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 7.H.
ATTACHMENTS:	APPROVED BY: DT
RECOMMENDED ACTION: 1. Motion to approve the 2023 wage scale for the Public Works seasonal employees as listed below.	

SUMMARY

Each summer we hire seasonal help to assist with mowing, trimming, watering flowers, cleaning parks, and other tasks as needed for the Public Works department. They also help with weekend duties, which helps lower overtime expenses for full-time employees.

Similar to the pool staff, we have had trouble recruiting seasonal employees for Public Works in recent years. We are asking for an increase in wages again this year to remain competitive with other area employers, and to ensure that we can staff these positions. This increase in wages was factored into the 2023 budget. Based on the number of hours these positions have worked in the past, the budget impact of these increases will be approximately \$1,428 for the mower position and \$2,379 for the trimmer positions.

For reference, the state's minimum wage requirement for 2023 is currently \$10.59 an hour for large employers. Large employers are defined as employers whose gross revenues are more than \$500,000 in the previous year.

Once the hiring process is complete, the employee list will be brought to the council for approval. In the meantime, we would like to set the hourly wage scale for the seasonal Public Works employees for 2023 as follows:

Position:

- Mower - \$15.00
- Trimmer, Parks - \$14.00

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: February 14, 2023

AGENDA ITEM: City Hall Friday Business Hours	AGENDA SECTION: New Business
PREPARED BY: Admin Staff	AGENDA NO. 7.I.
ATTACHMENTS: City Hall Business Hours Comparison	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the change in City Hall business hours on Fridays from 7:00 am - 3:00 pm to 7:00 am -11:00 am.	

SUMMARY

Since the onset of COVID, we have implemented ways for residents to handle city business without physically entering City Hall. Some examples of the changes made include online building permit applications, electronic utility service orders, implementing an online payment system for utility bills, permits, etc., accepting credit card payments and implementing an online recreation registration and payment system for pool memberships and swimming lessons. In addition, we continue to utilize the overnight drop box for payments.

City Hall is currently open extended hours Monday through Thursday from 7:00 am to 4:30 pm, including the lunch hour, and from 7:00 am to 3:00 pm on Fridays. With the changes we have implemented, we are seeing less walk-in traffic in City Hall and more people are utilizing our online options. That being said, the work still continues behind the scenes, but we don't have quite as much face to face interaction with the public.

Because we are open longer hours Monday-Thursday, staff work 9-hour shifts M-Th and 4-hour shifts on Fridays. We are currently doing split shifts on Friday to make sure the office is covered all day. The split shift on Friday is 7:00am – 11:00am and 11:00am – 3:00pm. Because of our small staff, we sometimes have to cover for other employees on Fridays due to vacations, sick time, etc. This takes time away from our regular duties as well as increasing overtime costs.

We would like to request a change in the hours on Fridays to 7:00 am-11:00 am. This would mean all employees would work the same shift. It is our hope that this will potentially lower some overtime costs and lessen the number of hours employees are covering for each other. We have been monitoring walk-in traffic on Fridays and find it is pretty slow in the afternoons.

City Hall is open to the public 46 hours a week currently. With the change to the hours on Fridays, City Hall will still be open to the public 42 hours a week. Staff will not be working less hours; we will all just work the same hours on Friday instead of splitting time.

We have researched other cities' office hours, and found that a number of cities have shorter hours on Fridays or are even closed on Fridays. We have attached that information for your review.

City Hall Hours per City:

City of:	Office Hours:	Days:	Friday Hours if Different:
<i>Plainview</i>	<i>7:00am-4:30pm</i>	<i>M-Th</i>	<i>7:00am-3:00pm Friday</i>
Plainview Staff Requesting:	7:00am-4:30pm	M-Th	7:00am-11:00am Friday
Altura	7:30am-4:00pm	M-F	
Belgrade	7:00am-4:00pm	M-Th	7:00am-12:30pm Friday
Byron	7:30am-4:30pm	M-Th	7:30am-1:30pm Friday
Caledonia	8:00am-5:00pm	M-F	
Claremont	7:00am-3:00pm	M-Th	Closed Friday
Dover	8:30am-5:30pm	M-Th	8:30am-4:00pm Friday
Elgin	7:30am-4:30pm	M-Th	Closed Friday
Eyota	8:00am-4:30pm	M-F	
Harmony	8:00am-4:30pm	M-F	
Hoka	9:00am-3:00pm	M-F	
Kellogg	8:00am-2:00pm	M-F	
LA Crescent	7:30am-4:00pm	M-F	
Lake City	8:00am-4:30pm	M-F	
Lanesboro	8:00am-3:00pm	M-F	
Lewiston	8:00am-4:00pm	M-Th	Closed Friday
Madison Lake	7:30am-4:00pm	M-Th	7:30am-2:00pm Friday
Mantorville	7:00am-5:30pm	M-Th	Closed Friday
Oakdale	8:00am-4:30pm	M-F	
Oronoco	7:00am-4:00pm	M-Th	7:00am-11:00am Friday
Otsego	8:00am-5:00pm	M-Th	8:00am-12:00pm Friday
Pine Island	8:00am-4:30pm	M-F	
Preston	8:00am-4:30pm	M-F	
Rushford	8:00am-4:30pm	M-F	
Spring Grove	9:00am-3:00pm	M-F	
Spring Valley	8:00am-4:30pm	M-Th	Closed Friday
St Charles	8:00am-5:00pm	M-F	
St. Clair	8:00am-4:30pm	M-F	
Stockton	10:00am-6:00pm	M-F	
Wabasha	9:00am-4:00pm	M-Th	9:00am-11:00am Friday
Wanamingo	7:00am-4:30pm	M-Th	7:00am-12:00pm Friday
Winona-Summer hours	8:00am-4:00pm	M-F	
Winona-Winter hours	8:00am-4:30pm	M-F	
Zimmerman	7:00am-5:30pm	M-Th	Closed Friday
Zumbrota	7:00am-4:30pm	M-W	
Zumbrota	7:00am-5:30pm	Th	7:00am-12:00pm Friday

Plainview City Hall is open 46 hours to the public per week, if we change the Friday hours to 7:00am-11:00am we would be open to the public for 42 hours a week.



City of Plainview

2022 Highlights

As we wrap up a very rewarding and challenging FY 2022, the staff at the City of Plainview would like to take this opportunity to highlight some of the many services provided to our community, expound on some new offerings, and highlight some improvements made to enhance the quality of life for residents.

Public Works:

Plainview's infrastructure, including our water system, sanitary sewer lines, streets, and the other equipment and structures that form the physical backbone of the city, are in the care of the Public Works Department.

Public Works Snapshot:

16.79 Miles of Streets Maintained

19.61 Miles of Water Main

16.54 Miles of Sanitary Sewer Line

3 Lift Stations

2 Wells

PESSD Treated 215 million Gallons of Wastewater

In 2022, the City of Plainview pumped over 108 million gallons of water through our water system which includes a water tower that holds up to 500,000 gallons and 19.61 miles of water main. We also completed proper maintenance on our water system which requires daily checks on our 2 wells and daily water sampling and testing. We had well #2 pulled for routine maintenance. This is done every 10 years to replace worn parts. We applied for, and were awarded, a grant to help with the cost to install a generator at well #2 in 2023. This will ensure we have water in the event we have a long period of power outages. We are in the 2nd year of a 4–5-year project to update all home water meters. The new meters will have a longer battery life, cheaper software, and a

user-friendly app to track usage and detect leaks.

We maintain 16.54 miles of sanitary sewer lines and 3 lift stations, which help with flow in areas where gravity is not an option. We replaced pumps in our lift stations that were past their serviceable life. In 2022, the Plainview-Elgin Sewer District treated 215 million gallons of water for the City of Plainview. This is double the amount of water we pumped from our wells. As we

complete street reconstruction, we will reduce the number of old clay sewer systems that allow ground water to infiltrate the joints.

Plainview has 16.79 miles of blacktopped streets that run over our sewer and water mains. We also crack sealed over 32,000 linear feet. These are cost efficient measures that significantly extend the life of the street by helping to prevent water from getting underneath.

With all this infrastructure comes the responsibility to locate it when someone calls Gopher State One to do work. This year we had 456 locates to ensure our infrastructure is not hit.

We are also responsible for some of those special touches that help give Plainview its hometown, community feel. As seasons change, we put up the business banners, senior graduation banners, flower baskets, and Christmas decorations on the light poles of Broadway.

2022 has been a busy year for the Public Works Department. We take pride in our work as we strive to provide efficient service.

Library:

The Plainview Library seeks to *Connect our community with information, experiences, and each other*. Some highlights to our mission-driven community service in 2022 included:

Information

- Newsletter Revamp: Our digital newsletter received a facelift with a new logo and content that includes staff and community voices. We now also offer a print version for patrons who prefer to get their information in hardcopy. Since the roll-out, our newsletter engagement has increased by 65%.
- SELCO Libraries App: Our customized app has proven wildly popular. With the app, patrons can request and renew items and track their family's accounts in one spot. It can be used in place of a library card and includes a self-check feature. On average, our app is opened 552 times each month.

Experiences

- Programming: We planned and facilitated 39 programs including music concerts, author visits, book discussions, family learning events, and Storytime. With topics of local history, science, and the arts, events appealed to a wide range of tastes. In total, there we had 721 participants at our events.
- Outreach: We coordinated 16 outreach efforts to connect with community members outside of the library such as story strolls and our large print grant project for homebound patrons. We reached over 313 community members who do not regularly use the library.

Each Other

- **Homebound Patron Support:** Library staff members provide support for persons who have difficulties coming to the library. As we are able, staff members deliver materials, assist with digital collection access (OverDrive), and facilitate item requests through the Minnesota Braille and Talking Book Library.
- **Plainview Volunteer League:** We continue to leverage the strengths and talents of the Plainview Volunteer League. We coordinated with seven service project leaders to provide volunteers for a variety of projects such as planting trees, cleaning cemetery headstones, and tutoring.

Library Snapshot:

**Library Newsletter Revamp
Increased Engagement by 65%**

**39 Programs Offered Reaching 721
Participants**

**16 Outreach Efforts Affecting 313
Community Members**

**SELCO Library App opened 552
Times per Month**

This year, hundreds of community members have actively supported the library by contributing to our community needs assessment, promoting literacy through our “local celebrity reads” project, writing blurbs for the newsletter, volunteering at library events, assisting in inventory processes, participating in Plainview Volunteer League projects, and tending our plants and flowers. Library staff members are looking forward to another year of working together with the community to shape, strengthen, and expand library efforts in 2023.

Police Department:

The Plainview Police Department had 4,074 calls for service in 2022. Of those calls, 1,185 were traffic stops. 146 citations were issued because of traffic stops. Among the citations issued, 59 were for driver’s license violations, 24 for no insurance, 23 were for drug related offenses, and 34 citations issued for speeding. Additionally, 6 violations were issued for stop sign and crosswalk violations. There were also 1,039 traffic related warnings given. PPD charged out 5 felony, 4 gross misdemeanor and 15 misdemeanor cases with a total of 24 arrests made.

Police Department Snapshot:

4,074 Calls for Service

1,185 Traffic Stops

24 Custodial Arrests Made

**Body Worn Camera (BWC)
Program First in the County**

Plainview Police Department launched its Body Worn Camera program (BWC) in February 2022. Currently, PPD is the first and only department in Wabasha County utilizing body worn cameras which are excellent tools for not only police accountability, but for safety as well. Other accomplishments in 2022

include replacing our old TASERs with newer, safer T7 TASERs and training our officers in the P.I.T maneuver or Pursuit Intervention Maneuver which provide our officers with the ability to end pursuits efficiently and safely when conditions allow.

Plainview Police was also busy in 2022 with community outreach. The police department hosted National Night Out, was heavily involved with Corn on the Cob Days and the Halloween Remix that was held at Plainview Church of Christ as well as the annual Trunk or Treat event.

Administration Department:

The administration department serves as the head of the city government organization. The city administrator, finance director, city clerk and deputy city clerk function as the very public face of the organization but also serve to guide the course of government operations in conjunction with the City Council. Policies are established, guidance set, and oversight of all public programs and services are conducted out of city hall. FY 2022 was a year of significant change and a few challenges for the city of Plainview. Processes were organized, streamlined, and in many cases were improved. The guidance established by a professional, dedicated staff and City Council has set the tone for improved transparency, better communication, and a vision for the future of the city.

2022 shone a spotlight on process improvements for development within the city. Significant improvements to the development process were undertaken by staff and City Council. Development documents that outline the protocol for many different development tools within our City Code were modified, thereby making the process for applying for subdivisions, conditional use permits, plats, and other projects much easier to understand for the developer—but also provided a checklist for submittals—making it more efficient and easier for staff to process. This is a first step to invigorate development in Plainview. Updating and modifying our development code, also known as the 600 Code, remains a priority moving forward.

Furthermore, in a sign that these process improvements are working, the City has processed 450 building permits in 2022—up from 153 the prior year—which is an increase of 297 building permits issued since 2021. Similarly, there were 9 new home permits issued in 2022: up from 8

Administration Department Snapshot:

Development:

450 Building Permits Issued
2 New Housing Developments
9 New Home Building Permits Issued

Community Outreach:

Increased Community Participation
Hosted National Night Out Event
Participated in Corn on the Cob Days Event
Participated in Trunk or Treat Event

Process Improvements:

Swimming Pool Registration and Software
Water Meter Replacement and Software
Developer's Checklist and Code Updates

the previous year. Two new subdivisions were started in 2022: Orchards Hills 7th Addition and Orchard Hills 8th Addition are nearing completion in early 2023. The city remains committed to developing the areas south of T.H 42 as well for 2023 and beyond.

Community outreach continued in 2022 with the successful 'From the Mayor's Desk' newsletter. The monthly newsletter was established by Mayor Luckstein in conjunction with city staff to provide a monthly highlight of the happenings in our community. Increased participation in community events, such as national night out, Corn on the Cob Days, Olde Fashioned Christmas, Blue Belle Festival, and an annual Trunk or Treat event has provided many opportunities for the community to interact with their City Council members and city staff.

Administrative staff continually modify and update the city's capital improvement plan—projects and equipment that are identified as necessary to keep the city running smoothly. The plan looks out ten years and allows the Council to plan for budget expenditures to accomplish those goals. The city has implemented a water meter replacement program that will eventually replace the existing meters that are near the end of their useful life cycle. Since 2021 there have been 366 new meters installed thus far with many more scheduled for 2023. With the replacement of the meters, there will be an online system integrated where water customers will be able to log on and view their water usage, pay their water bills, and identify issues such as leakage in their water service lines. This will also allow folks to plan water usage with much more control over water efficiency—potentially saving money due to decreased usage and increased efficiency.

The City Council and staff have continued and enhanced a planning and goal setting workshop—a special meeting of the City Council—to set and establish goals for the upcoming year(s). This process sets the vision for the community and provides benchmarks for staff. In 2022, the Council has hired a Development Services Coordinator to assist and oversee the development process and improve efficiency in development projects, planning and zoning items and serve as the EDA point person—a goal that was identified in 2021. Another goal identified through the goal setting workshop was to develop a code of conduct policy for City Council. This newly created policy will enhance the way Council communicates with not only each other, but the community as well. The benefit of standardizing the way the Council operates is to create trust with each other as well as community members and invigorate public participation in local government. In 2022 the city purchased a new ladder truck for the fire department to replace the aging, obsolete 35-year-old truck that had outlived its useful lifecycle. The new ladder truck should be delivered and operational later this spring.

2022 was not without its challenges as well. But through those challenges, city staff and Council have been amazing in their response to critical incidents thereby keeping the city, its infrastructure, and data safe. The city encountered a ransomware cyber-attack that luckily did not breach the city's critical data or expose any of the city's financial software. As a result of that attack, the city has instituted some additional related safeguards to protect from a future attack. We upgraded city email systems to lessen the potential for personal breaches of

protocol. The city has instituted a two-factor authentication system that will make it more difficult for hackers to compromise our servers. The city has purchased a social media data retention system that will archive all the city's business conducted on our social media platforms. Lastly, we have installed enhanced backup systems for our servers to safeguard against data loss from our enterprise systems.

Of all the challenges faced in 2022, let us not forget about the swimming pool. We suffered a setback of this valued piece of infrastructure when a water pipe broke under the pool deck in a spot not easily fixable. Staff worked tirelessly to fix the issue and salvage the pool season. Of the many reasons to be thankful for our city employees, their pride in this organization, as well as their dedication to our community; this challenge highlighted those characteristics.

2022 was also an election year. City staff ran the local election process alongside hired election judges. The City Clerk oversees this process as part of her constitutional duties. The city has two precincts and conducts healthcare outreach voting in the weeks prior to election day. There were three open seats on the City Council with two incumbents being re-elected and one member returning to the Council after serving on a previous Council. The City has more than 2,000 registered voters eligible to cast ballots in our local precincts on election day. The City Clerk and Deputy City Clerk oversee approximately 15 election judges and conduct the election process as outlined in State Statute. They are trained annually and provide an essential service for this community.

Fire Department:



Fire Department Snapshot:

42 Service Calls Fire, Accident, Assists
9 Motor Vehicle Accidents
2 Mutual Aid Fire
1 Apartment Fire

Community Outreach:

Fire Prevention Week Breakfast
Hosted National Night Out Event
Participated in Corn on the Cob Days Event
Fireman's Dance at TJ's Tavern

The Plainview Fire Department has had a very busy 2022. We are happy to report that there were zero injuries to fire personnel for the year! We continue to have an eye towards making our firefighters the best in the region and continually train to keep up with industry standards. We have added 2 new firefighters to our staff in 2022 and will be sending them to firefighter training at Riverland Community College around the first of the year.

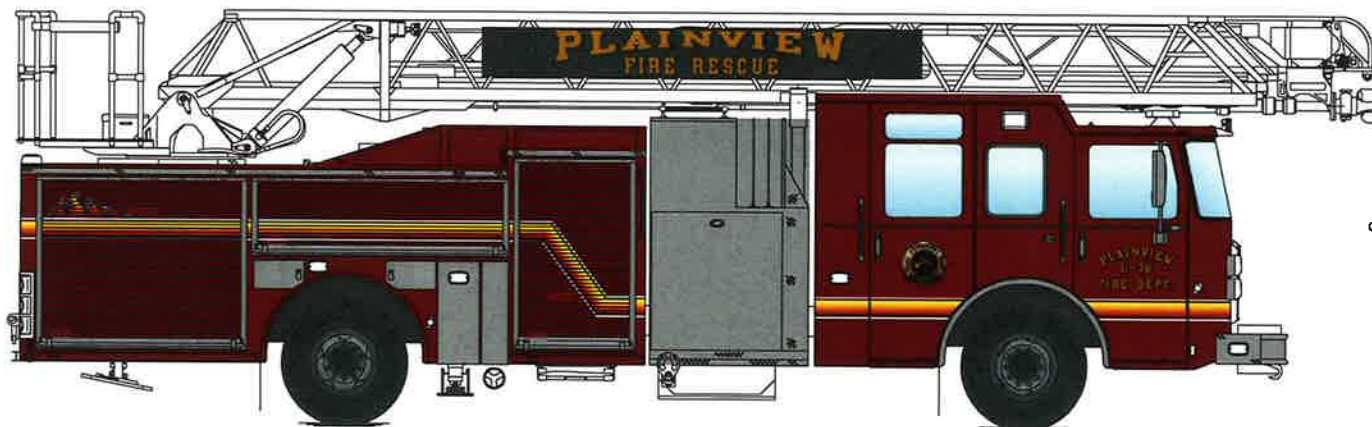
PFD continues to improve our community engagement by conducting outreach events. Those events in 2022 have been

great successes and have included: Fire Prevention Week and Breakfast, PFD sponsored the dance at TJ's Tavern during Corn on the Cob Days, and PFD co-hosted the National Night Out at Eckstein Park.

PFD has supplemented our vehicle fleet in 2022 with the purchase of a new ladder truck. The previous truck had served the community for 35+ years and has outlived its useful lifecycle and the components, gauges, and inter-working equipment could no longer be purchased. PFD, in conjunction with city staff, utilized the HGAC regional buying co-op to contract for a brand-new build for a ladder truck. The purchase of this vehicle was funded partially through the Fire Relief Gambling Fund and partially through city funding. We anticipate this new vehicle will last another several decades. The city will take possession of this new vehicle sometime in the spring of 2023 and we plan to have an open house for the community to come see the truck and meet the fire staff.

There were some unique calls for service in 2022. PFD responded to 42 calls for service, of which included 9 motor vehicle accidents, an apartment fire, car fires, lift assists, 2 mutual aid calls for service, alarm calls and other miscellaneous calls for service. We are very busy for a town of our size! Additionally, we service the surrounding townships and their communities.

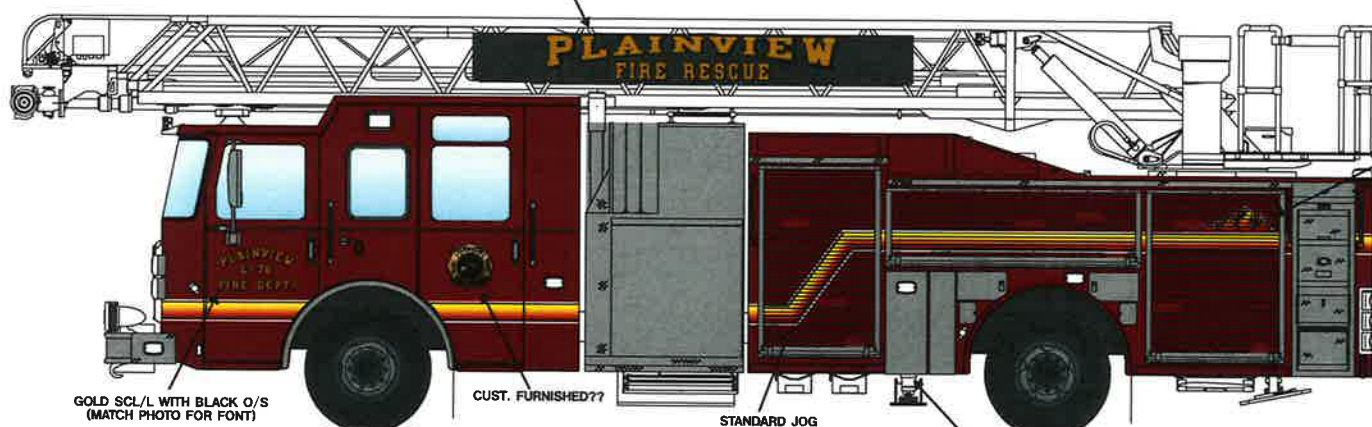
We are very proud to represent the city of Plainview and honored to serve the citizens of this great community.



GOLD SCL/L WITH BLACK O/S
3 1/2" OVERALL HT
ARCHED ON BOTTOM



GOLD SCL/L WITH BLACK O/S
TOP LINE = APPRX. 11" OVERALL HT
ARCHED ON BOTTOM
BOTTOM LINE = APPRX. 6" OVERALL HT



GOLD SCL/L WITH BLACK O/S
(MATCH PHOTO FOR FONT)

DIAMOND GR CHEV
INSIDE CAB DOORS
4" RED
4" FL. YELL-GRN 983-23

CUST. FURNISHED??

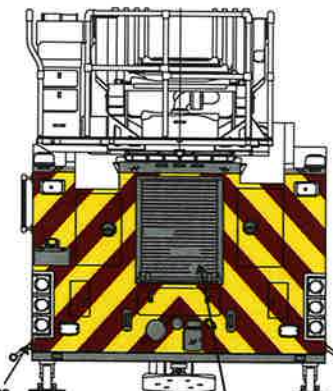
STANDARD JOG

4" FL. YELL-GREEN
DIAMOND GRADE STRIPE
ON STABILIZERS

SPECIAL FLAMES

SPECIAL
SCOTCHLITE STRIPE
1/2" WHITE
1/2" BLACK
5" GRADIENT
1/2" BLACK
1/2" WHITE
OVERALL HT = 7"

DIAMOND GRADE CHEVRON
6" RED
6" FL. YELLOW-GREEN 983-23



ANYTHING ON REAR??



THIS IS FOR GRAPHICS REFERENCE ONLY

**THIS IS NOT TO BE USED FOR ANY TYPE OF PAINT APPROVAL INFORMATION!!!
PLEASE REFER TO PICTURES ATTACHED TO PAINT OPTIONS FOR DETAILED PAINT BREAK DESIGN!!!**

CUSTOMER APPROVAL

APPROVED BY:

DATE:

JOB 37764

PLAINVIEW, MN

REVISION #1, DATED: 01/24/23