PLAINVIEW
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REGULAR CITY COUNCIL MEETING
AGENDA
Tuesday, January 11, 2022, at 6:00 P.M.
Location: Church of Christ 205 1st St. NE Plainview

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, David Todd, City Administrator for the City of Plainview, determine that in-person meetings of the city council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. Additionally, I determine the presence of any members of the public is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

"Due to COVID-19 Restrictions Regarding Public Gatherings, The City will regulate the number of participants allowed within the Church of Christ Building. Broadcast of the City Council Meetings will continue to be streamed on FaceBook Live" https://www.facebook.com/plainviewmn/

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*

   While the City Council welcomes and encourages participation from community members, we ask that citizens maintain social distancing and that all comments remain respectful. In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

   Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

   This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. **APPROVAL OF AGENDA**
5. **APPROVAL OF CONSENT AGENDA**
   - A. City Council Minutes- December 14, 2021
   - B. Bills
   - C. Permits/Licenses/Donations
     1. Gambling Permit – Bulldog Youth Baseball
     2. Refuse Collector License – Interstate Disposal Service LLC
   - D. Department Head Reports and Board Minutes
   - E. Meeting Schedule for 2022
   - F. Council Appointments for 2022
   - G. Official Designations for 2022
   - H. Planning/Zoning Commission Term
   - I. Planning/Zoning Commission 2021 Annual Report to Council
6. **UNFINISHED BUSINESS -** none
7. **NEW BUSINESS**
   - A. Fee Schedule for 2022 – Ordinance 2022-01, Resolution 2022-03
   - B. Orchard Hills 7th Preliminary Plat Extension Request
8. **INFORMATION ONLY DOCUMENTS -**none
9. **COUNCIL COMMENT**
10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY:** **dt**
RECOMMENDED ACTION: **1. Motion** to approve Minutes of the December 14, 2021 Regular Meeting Proceedings.	

REGULAR PLAINVIEW CITY COUNCIL MEETING
Tuesday December 14, 2021 at 6:00 P.M.

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday December 14, 2021 at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Ben Jacobs, Lindsay Hammer Bartley, and Andrea Kieffer.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy City Clerk Kayla Hall, Library Director Alice Henderson, Fire Chief Ed Jacobs, and Police Chief Jason Timm.

Department Heads absent: Shane Loftus.

Guests in attendance: Mike Flaherty, Brian Malm, Tony Montgomery, Tom Wiener, Allison Wiener, Eric Bennett, Greg Speedling, Betty Fahrenz, Allyn Stoltz, Susan Buck, Curt Buck, Chelsie Jech, Brad Jech, Chad Gelner, Ian McDonald, Steve Frein, Jim Walkes, Steve Sawyer, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC COMMENTS –

- Tony Montgomery – 630 2nd St. NW – Concerns with Skye View Special District application. Big difference in GDP, Final Plat, and Rezoning. There are a lot of ifs, many financial. He is not interested in moving the easement or squelching it down to 26 feet.
-Betty Fahrenz – 350 5th St. SW – Why did she receive 2 tax statements instead of one. Wondering how the assessment of her home is figured.
-Greg Speedling – 25408 533rd St. Plainview – PADCO Board member – very much in favor of the Skye View Development.
-Brad Jech – 25479 531st St. Plainview – Told Council the Anastasia Development developers came forward with a subdivision with 14 lots that the Council voted against because the cul-de-sac was too long, which was a loss of income for the City.

4. APPROVAL OF AGENDA –

Motion by Jacobs, second by Reeve to approve the Agenda. Motion carried unanimously.

5. 2021 TRUTH IN TAXATION HEARING – Administrator Todd gave a slide presentation of the Budget and Levy Hearing for Taxes Payable 2022. The General Fund levy increase of $80,446 combined with a $2,737 increase in the Debt Service Fund nets a total overall increase of 3.56%. Increases in the General Fund are primarily a result of inflationary factors that increased insurance premiums for property/liability as well as worker's compensation coverage in addition to wages and benefits changes within the union contracts. Additionally, the City is maintaining amounts dedicated to Capital Improvement and Project Funds in order to fund future projects and capital equipment expenditures for 2022 and beyond. Increases in the Debt Services levy is based on required bond payments. Todd explained that Plainview has experienced a moderate increase in the net tax capacity.

-Allyn Stoltz – Asked why are the City and County having hearings at the same time? People can't be at both. Had questions regarding his tax rate. Also wanted to know if there was anything special coming next year that will cost the City a lot of money.

Motion by Hammer Bartley, second by Jacobs to close the Truth in Taxation Hearing.

Motion carried.

6. APPROVAL OF CONSENT AGENDA-

Motion by Reeve, second by Kieffer to approve the Consent Agenda.
Motion carried unanimously.

- **A.** City Council Minutes – November 9, 2021, and November 17, 2021
- **B.** Bills
- **C.** Permits/Licenses/Donations-
    - A. Refuse License Renewals-2022- Hagedorn Enterprises, dba: Lake City Recycling, Sunshine Sanitation, Waste Management, and Lakeshore Recycling Systems LLC
    - B. Tobacco License Renewals -2022 – High Plains, Lyon's Oil BP, Kwik Trip, and Family Dollar
- **D.** Department Head Reports and Board Minutes
- **E.** LMCIT Monetary Tort Liability Limit
- **F.** Plainview Volunteer Fire Department Appointments for 2022
- **G.** Library Board Appointments

7. UNFINISHED BUSINESS –

A. **Skye View Development – Special District Zone –**

Brian Malm gave the Council an update on the Skye View Development – Special District Zone, with an overview of the MOU from MnDOT.
MnDOT is willing to break access control on Highway 42 for a public roadway but not a private/commercial driveway to a sole development.
With the new public roadway: To facilitate a future east-west connection between 225th Avenue and 3rd Street South, the City shall not approve any development that would prohibit a future east-west connection, in accordance with current City Code, paragraph 622.2.8 *Where adjoining areas are not subdivided, the arrangement of streets in new subdivisions shall make provision for the proper projection of streets so that parcels will not be landlocked. When a new subdivision adjoins developable land, then the new streets shall be carried to the boundaries of such unsubdivided land.*
The location for break in access will be for future public roadways north and south of Highway 42. Staggered north and south access points to Highway 42 will not be allowed.
A proposed access per a new development and/or plats will need to go through MnDOT's Development Review process and approval.
Location of future public roadway access is acceptable as shown by Exhibit A and guided by MnDOT's Access Management Guidelines.
Note, the final location will be approved as part of MnDOT's Development Review process and meet the City of Plainview's City Code.
A future access may necessitate changes to Highway 42 such as a right turn lane and/or a center left turn lane be built.
This requirement would be due to expected traffic volumes accessing developments based on assumed traffic trip generations and/or a traffic study required based on a proposed development.
Funding for changes to the roadway system shall be borne by the City of Plainview and/or developer. For example, turn lanes, the cost to break access control, culverts, etc.
Sources of funding could be via competitive funding programs from state agencies (such as Minnesota Department of Transportation or Minnesota Department of Employment and Economic Development) or future grant programs.
The "official" break in access will not occur until final plat and engineering plans are complete with a public roadway in a location that has been approved by agencies

affected by the roadway.
There was a lengthy discussion between Council, City Staff, and the Developer.

Motion by Luckstein, second by Reeve to approve the Special District for the Skye View Development PID 26.00116.24 with the following conditions:
a1. – Public roadway connection to Highway 42 shall be required as part of the first phase of the proposed development.
b. –Formal MnDOT approval for Highway 42 access shall be required prior to final plat approval.
c. – Preliminary and final plat submittals shall show that access to Parcel No.'s 14.00110.00 and 14.00109.06 is maintained through the special district property during construction of the improvements and after the improvements are made.
d. – The preliminary and final plat shall properly identify MnDOT right-of-way for Highway 42.
After two years from the date of approval of the Special District, the Council may, following a public hearing, rescind approval of this Special District upon finding that the conditions in Subd. 1 have not been met, or that no progress has been made in the construction of the development.
Motion carried unanimously.

8. NEW BUSINESS –

A. **Final 2022 Levy Certification – Resolution 2021-34 –** The City of Plainview is required by law to certify to the County Auditor the final tax levy in December each year.
Motion by Jacobs, second by Hammer Bartley to approve Resolution 2021-34 certifying the final 2021 tax levy collectible in 2022 in the amount of $2,419,754.
Motion carried unanimously.

B. **Final 2022 Budget – Resolution 2021-35 –** The City of Plainview is required by law to adopt a budget each year. The detailed information was given to the Council to review.
Motion by Kieffer, second by Reeve to approve Resolution 2021-35 adopting the 2022 operating budget for the general governmental funds in the amount of $3,522,040.
Motion carried unanimously.

C. **2021 Fund Transfers Resolution 2021-36 –** Finance Director Vicki Axley explained to Council how each year a transfer resolution is brought before the Council for approval. Fund transfers are a normal function in fund accounting and are necessary to ensure that funds do not end the year with a negative balance.
Motion by Reeve, second by Kieffer to approve Resolution 21-36 authorizing the 2021 Fund Transfers in the total amount of $1,735,012.92 as listed below.

1. Transfer $70,655 from the Capital Improvement Fund to the General Fund for the City Hall roof project approved in 2020 and completed in 2021.

2. Transfer $5,005 from the Capital Improvement Fund to the General Fund for the equipment on the Police Department squad car that was purchased in 2020. We transferred $43,133 in 2020 and this $5,005 is the remaining balance that was approved for the purchase.

3. Transfer $1,025,006 from the Sewer Fund to the General Fund for the interfund loan approved by council for the purchase of the Fire Dept. ladder truck.

4. Transfer $71,881.80 from the Capital Improvement Fund to the General Fund for the Public Works purchase of the paint sprayer, bucket truck and Bobcat.

5. Transfer $82,773.68 from the Capital Improvement Fund to the Park Fund for the Eckstein Lighting Project, the walking trail bridge project repairs and the tennis court resurfacing project.

6. Transfer $189,845.72 from the Water Fund and $189,845.72 from the Sewer Fund to the 2020 Street Improvement Project Fund for 2021 expenses that remained to be paid from the required cash contribution to the project. This project was approved to be funded partially with a bond issue and partially with cash reserves from both the Water and Sewer Funds.

7. Transfer $50,000 from the Water Fund and $50,000 from the Sewer Fund for General Fund support per the 2021 approved budget.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

A. Police Department Body Worn Cameras – Police Chief Jason Timm explained to Council that Minnesota law requires that communities moving forward with the Body Worn Camera (BWC) program receive public comments at three junctures in the process. First, enforcement agencies must provide an opportunity for public comment before purchasing or implementing a BWC system. Secondly, the agency must receive comments by mail and email but may also hold public meetings and forums if desired. Third, agencies must allow for public comment and input when developing their BWC policies. To meet these requirements a notice was posted on the City's website, the City's Facebook page and the Police Department's Facebook page.

10. COUNCIL COMMENT-

- Luckstein – Thanks to Shane and Public Works for getting the flashing beacon at Kwik Trip expedited.
- Luckstein – Thanks to Police Chief Timm for extra watch there at the Kwik Trip area while the light was down.
- Luckstein – Thank you to the Library Board for volunteering to be on the Library Board.
- Luckstein – Thank you to the Fire Department Board appointments and Eric Bennett for the fire department minutes for the packet. It is greatly appreciated.
- Luckstein – Congratulations to Vanessa Klavetter for passing her Fire Fighter 1 Class. Very proud to have her on the Fire department. Represents the fire department well and the community well.
- Luckstein – Public Works is working on getting the ice rink up and going for the year. Last year there was quite a bit of vandalism and trash left at the park. Please remember to clean up after yourself and take care of our amenities. We want to keep the ice rink open for the community.
- Luckstein – Participated in the MN Mayor's Together, and no tax dollars were spent for him to attend. Was beneficial to talk to other mayors to discuss issues. Able to talk to LMC about legislative priorities and investing in our infrastructure as well. Told public to bring concerns forward so he can discuss at future meetings.

11. ADJOURN –

Motion by Luckstein, second by Hammer Bartley to adjourn the Plainview City Council meeting. Motion carried unanimously. Meeting adjourned at 7:53 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: January 11, 2022

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO. 5.B.**
ATTACHMENTS: Bills Report	**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:
[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
263 1 SOURCE								
01/05/2022	270937-0	1	Invoice	TONER, BINDER/PD	12/21/2021	01/06/2022	341.14	101-42100-201
01/06/2022	271115-0	1	Invoice	COPY PAPER LIBRARY	01/03/2022	01/06/2022	167.96	211-45500-201
Total 263 1 SOURCE:							509.10	
524 ALEX AIR APPARATUS								
12/21/2021	INV-44918	1	Invoice	STOP/SLOW LED SIGN/FIRE DEPT	12/09/2021	12/22/2021	543.00	101-42200-221
12/21/2021	INV-44918	2	Invoice	STOP/SLOW LED SIGN/FIRE DEPT	12/09/2021	12/22/2021	543.00	245-42200-221
Total 524 ALEX AIR APPARATUS:							1,086.00	
751 ANCOM COMMUNICATIONS								
12/21/2021	105323	1	Invoice	RADIO REPAIR FIRE DEPT.	12/09/2021	12/22/2021	180.76	101-42200-221
Total 751 ANCOM COMMUNICATIONS:							180.76	
106617 AT&T MOBILITY								
12/14/2021	2872918546	1	Invoice	PHONES POLICE	11/25/2021	12/14/2021	1,191.07	101-42100-321
Total 106617 AT&T MOBILITY:							1,191.07	
106772 BADGER METER								
12/30/2021	80089264	1	Invoice	MONTHLY FEE-ORION CELLULAR	12/29/2021	12/30/2021	269.67	601-49400-321
Total 106772 BADGER METER:							269.67	
104716 BAKER & TAYLOR								
12/29/2021	L2300462 D	1	Invoice	BOOKS/LIBRARY	11/30/2021	12/30/2021	404.60	211-45500-592
Total 104716 BAKER & TAYLOR:							404.60	
329 BECKLEYS OFFICE PRODUCTS								
12/14/2021	12/13/2021	1	Invoice	paper shred	12/13/2021	12/14/2021	39.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							39.50	
106463 BOLTON & MENK, INC.								
12/14/2021	0280599	1	Invoice	2020 STREET IMPROVEMENT PROJECT	11/30/2021	12/14/2021	804.50	417-48000-303
12/14/2021	0280600	1	Invoice	GENERAL ENGINEERING-ORCHARD HILLS 7	11/30/2021	12/14/2021	3,877.00	101-41500-303
12/14/2021	0280601	1	Invoice	SIDEWALK PLAN	11/30/2021	12/14/2021	525.00	101-43100-303
12/14/2021	0280656	1	Invoice	GENERAL ENGINEERING-SKYE VIEW	11/30/2021	12/14/2021	3,750.00	101-41500-303
01/05/2022	0281758	1	Invoice	GENERAL ENGINEERING-ORCHARD HILLS 7	12/28/2021	01/06/2022	4,199.50	101-41500-303
01/05/2022	0281799	1	Invoice	ADMIN ENGINEERING	12/28/2021	01/06/2022	4,050.00	101-41500-303
01/05/2022	0281799	2	Invoice	PAVEMENT CONDITION	12/28/2021	01/06/2022	637.50	101-43100-303
01/05/2022	0281799	3	Invoice	WELL #2 REHAB	12/28/2021	01/06/2022	187.50	601-49400-303
Total 106463 BOLTON & MENK, INC.:							18,031.00	
104828 CENTER POINT LARGE PRINT								
12/29/2021	1892536	1	Invoice	LG PRT BOOKS/LIBRARY	11/04/2021	12/30/2021	70.50	211-45500-592
12/29/2021	1899708	1	Invoice	LG PRT BOOKS/LIBRARY	12/02/2021	12/30/2021	92.25	211-45500-592
Total 104828 CENTER POINT LARGE PRINT:							162.75	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106449 CINTAS CORPORATION								
01/04/2022	4103848845	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/07/2021	01/06/2022	22.25	101-43100-310
01/04/2022	4104526465	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/14/2021	01/06/2022	22.25	101-43100-310
01/04/2022	4104526470	1	Invoice	MOPS&TOWELS/CITYHALL	12/14/2021	01/06/2022	18.63	101-41500-310
01/04/2022	4105089079	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/20/2021	01/06/2022	22.25	101-43100-310
01/04/2022	4105760511	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/27/2021	01/06/2022	22.25	101-43100-310
Total 106449 CINTAS CORPORATION:							107.63	
105990 CIVIC SYSTEMS, LLC								
01/04/2022	CVC21460	1	Invoice	SEMI ANNUAL SOFTWARE SUPPORT/ADM	12/17/2021	01/06/2022	5,368.00	101-41500-309
Total 105990 CIVIC SYSTEMS, LLC:							5,368.00	
51 CONSTRUCTION MGMT. SERVICES								
01/06/2022	DECEMBER	1	Invoice	BUILDING INSPECTION	12/31/2021	01/06/2022	1,293.02	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							1,293.02	
106428 DATA SMART COMPUTERS INC.								
12/21/2021	72380	1	Invoice	IT SUPPORT/ADMIN	12/15/2021	12/22/2021	125.00	101-41500-310
01/04/2022	72464	1	Invoice	IT SUPPORT/ADMIN	12/30/2021	01/06/2022	187.50	101-41500-310
01/05/2022	72524	1	Invoice	DATTO BACKUP	01/01/2022	01/06/2022	149.00	101-41500-309
01/05/2022	72525	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	01/01/2022	01/06/2022	75.00	101-41500-309
01/05/2022	72622	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	01/01/2022	01/06/2022	6.49	101-42200-309
01/05/2022	72674	1	Invoice	MICROSOFT 365 LICENSES	01/04/2022	01/06/2022	205.50	101-41500-309
Total 106428 DATA SMART COMPUTERS INC.:							748.49	
105564 DEARBORN LIFE INS CO.								
12/15/2021	JANUARY 20	1	Invoice	EMPLOYEE INS.	12/13/2021	12/17/2021	131.51	101-41500-131
12/15/2021	JANUARY 20	2	Invoice	EMPLOYEE INS.	12/13/2021	12/17/2021	296.27	101-42100-131
12/15/2021	JANUARY 20	3	Invoice	EMPLOYEE INS.	12/13/2021	12/17/2021	69.45	101-43100-131
12/15/2021	JANUARY 20	4	Invoice	EMPLOYEE INS.	12/13/2021	12/17/2021	70.09	211-45500-131
12/15/2021	JANUARY 20	5	Invoice	EMPLOYEE INS.	12/13/2021	12/17/2021	31.01	225-45200-131
12/15/2021	JANUARY 20	6	Invoice	EMPLOYEE INS.	12/13/2021	12/17/2021	30.13	601-49400-131
12/15/2021	JANUARY 20	7	Invoice	EMPLOYEE INS.	12/13/2021	12/17/2021	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							659.36	
106810 DEFRANG, KRAIG								
12/21/2021	114-1827548	1	Invoice	UNIFORM ALLOWANCE	10/10/2021	12/22/2021	118.16	101-43100-417
Total 106810 DEFRANG, KRAIG:							118.16	
68 DEMCO								
12/29/2021	7048996	1	Invoice	SUPPLIES/LIBRARY	12/01/2021	12/30/2021	254.03	211-45500-201
Total 68 DEMCO:							254.03	
106372 EGAN								
12/14/2021	JC10228508	1	Invoice	REPAIR RRFB/ACCIDENT	11/03/2021	12/14/2021	2,933.00	101-43100-221
Total 106372 EGAN:							2,933.00	
105649 ELECTRIC PUMP								
01/04/2022	0072459	1	Invoice	REPAIRS MAIN LIFT STATION	12/23/2021	01/06/2022	36,114.90	602-49450-221
12/30/2021	0072502	1	Invoice	NURSING HOME LIFT STATION REPLACE FA	12/29/2021	12/30/2021	472.00	602-49450-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105649 ELECTRIC PUMP:							36,586.90	
105049 FIRE SAFETY USA, INC.								
12/21/2021	153752	1	Invoice	LEATHER PAGER HOLDER/FIRE DEPT.	11/29/2021	12/22/2021	168.45	101-42200-221
12/21/2021	153760	1	Invoice	PAGER CASE WITH CLIP/FIRE DEPT.	11/29/2021	12/22/2021	79.75	101-42200-221
Total 105049 FIRE SAFETY USA, INC.:							248.20	
104 GOPHER STATE ONE CALL								
01/06/2022	1120679	1	Invoice	LOCATES/WATER	12/31/2021	01/06/2022	9.45	601-49400-310
01/06/2022	1120679	2	Invoice	LOCATES/SEWER	12/31/2021	01/06/2022	9.45	602-49450-310
Total 104 GOPHER STATE ONE CALL:							18.90	
106800 H & L MESABI COMPANY								
12/21/2021	09205	1	Invoice	CARBIDE INSERTED PLOW	12/14/2021	12/22/2021	1,010.00	101-43100-221
Total 106800 H & L MESABI COMPANY:							1,010.00	
113 HALEY COMFORT SYSTEMS INC.								
12/28/2021	101662	1	Invoice	VALVE REPAIR RELATED TO 2020 STREET P	09/23/2021	12/30/2021	163.00	417-48000-310
Total 113 HALEY COMFORT SYSTEMS INC.:							163.00	
106812 HAMMER BARTLEY, LINDSAY								
12/28/2021	PL21-90 REF	1	Invoice	REFUND DEPOSIT	12/23/2021	12/30/2021	100.00	101-41500-32210
Total 106812 HAMMER BARTLEY, LINDSAY:							100.00	
106564 HAWKINS, INC.								
12/22/2021	6088986	1	Invoice	CHEMICALS/WATER	12/20/2021	12/22/2021	619.75	601-49400-217
12/22/2021	6088987	1	Invoice	CHEMICALS/WATER	12/20/2021	12/22/2021	462.51	601-49400-217
Total 106564 HAWKINS, INC.:							1,082.26	
106811 HEXCO MOTORSPORTS LLC								
12/28/2021	108	1	Invoice	2022 CAN AM/RURAL FIRE DEPT.	01/01/2021	12/30/2021	43,358.81	245-42200-590
Total 106811 HEXCO MOTORSPORTS LLC:							43,358.81	
105970 HG ELECTRIC, LLC								
12/14/2021	R3378	1	Invoice	CHECK BATH FANS & EXTERIOR LIGHTS AT	12/04/2021	12/14/2021	150.00	225-45200-221
Total 105970 HG ELECTRIC, LLC:							150.00	
116 HIGH PLAINS								
12/21/2021	185709	1	Invoice	FUEL/PARKS	11/03/2021	12/22/2021	17.40	225-45200-212
12/21/2021	185745	1	Invoice	FUEL/PW	11/04/2021	12/22/2021	6.59	101-43100-212
12/21/2021	185746	1	Invoice	FUEL/PW	11/04/2021	12/22/2021	110.35	101-43100-212
12/21/2021	185874	1	Invoice	FUEL/PW	11/08/2021	12/22/2021	101.31	101-43100-212
12/21/2021	185902	1	Invoice	FUEL/PARKS	11/09/2021	12/22/2021	34.08	225-45200-212
12/21/2021	186001	1	Invoice	FUEL/PW	11/12/2021	12/22/2021	116.20	101-43100-212
12/21/2021	186103	1	Invoice	FUEL/PW	11/16/2021	12/22/2021	92.71	101-43100-212
12/21/2021	186121	1	Invoice	FUEL/PARKS	11/16/2021	12/22/2021	11.61	225-45200-212
12/21/2021	186170	1	Invoice	FUEL/PW	11/17/2021	12/22/2021	73.92	101-43100-212
12/21/2021	186192	1	Invoice	FUEL/PW	11/18/2021	12/22/2021	76.96	101-43100-212
12/21/2021	186497	1	Invoice	FUEL/PARKS	11/29/2021	12/22/2021	3.98	225-45200-212

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12/21/2021	186515	1	Invoice	FUEL/PW	11/30/2021	12/22/2021	80.29	101-43100-212
12/21/2021	FIRE DEPT.	1	Invoice	FUEL/FIRE DEPT	11/30/2021	12/22/2021	163.61	101-42200-212
12/21/2021	FIRE DEPT.	2	Invoice	FUEL/RURAL FIRE DEPT	11/30/2021	12/22/2021	163.60	245-42200-212
Total 116 HIGH PLAINS:							1,052.61	
106813 HOYER CONSTRUCTION								
12/28/2021	PL21-97 REF	1	Invoice	REFUND DEPOSIT	12/23/2021	12/30/2021	100.00	101-41500-32210
Total 106813 HOYER CONSTRUCTION:							100.00	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
01/05/2022	FEBRUARY	1	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	3,975.00	101-41500-131
01/05/2022	FEBRUARY	2	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	1,325.00	101-42100-131
01/05/2022	FEBRUARY	3	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	1,113.00	101-43100-131
01/05/2022	FEBRUARY	4	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	212.00	101-43125-131
01/05/2022	FEBRUARY	5	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	1,325.00	225-45200-131
01/05/2022	FEBRUARY	6	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	1,325.00	601-49400-131
01/05/2022	FEBRUARY	7	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	1,325.00	602-49450-131
01/05/2022	FEBRUARY	1	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	1,527.00	101-41500-131
01/05/2022	FEBRUARY	2	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	12,216.00	101-42100-131
01/05/2022	FEBRUARY	3	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	1,282.68	101-43100-131
01/05/2022	FEBRUARY	4	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	244.32	101-43125-131
01/05/2022	FEBRUARY	5	Invoice	EMPLOYEE HEALTH INSURANCE-FEB. 2022	01/04/2022	01/06/2022	3,054.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							28,924.00	
348 JOHN DEERE FINANCIAL								
01/05/2022	18039	1	Invoice	SUPPLIES/PW	12/30/2021	01/06/2022	23.04	101-43100-217
Total 348 JOHN DEERE FINANCIAL:							23.04	
106740 KELLY PRINTING SUPPLIES								
12/14/2021	258730	1	Invoice	TONER CARTRIDGES	12/06/2021	12/14/2021	124.85	101-41500-201
Total 106740 KELLY PRINTING SUPPLIES:							124.85	
106520 KENNY SYLVESTER CONSTRUCTION								
12/10/2021	NOV 11 - DE	1	Invoice	CLEANING CITY HALL/ADMIN NOV-DEC 2021	12/10/2021	12/10/2021	600.00	101-41500-401
12/10/2021	NOV 11 - DE	2	Invoice	CLEANING CITY HALL/COUNCIL NOV-DEC 2	12/10/2021	12/10/2021	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
106454 KLM ENGINEERING, INC.								
12/22/2021	8709	1	Invoice	REPAIR CORRODED SAMPLE TAP/WATER	12/22/2021	12/22/2021	2,500.00	601-49400-228
Total 106454 KLM ENGINEERING, INC.:							2,500.00	
141 KREOFSKY BUILDING SUPPLIES								
01/05/2022	2112-608004	1	Invoice	SUPPLIES FOR SERVER CLOSET/ADMIN	12/01/2021	01/06/2022	200.00	101-41500-223
01/05/2022	2112-608263	1	Invoice	PAINT/LIBRARY	12/01/2021	01/06/2022	16.49	211-45500-223
01/05/2022	2112-608263	2	Invoice	SOFTENER SALT/PW	12/01/2021	01/06/2022	27.96	101-43100-217
01/05/2022	2112-608263	3	Invoice	SUPPLIES/PARKS	12/01/2021	01/06/2022	35.90	225-45200-221
01/05/2022	2112-608511	1	Invoice	SUPPLIES/FIRE DEPT.	12/02/2021	01/06/2022	63.28	101-42200-217
01/05/2022	2112-609614	1	Invoice	SUPPLIES FOR SERVER CLOSET/ADMIN	12/06/2021	01/06/2022	119.68	101-41500-223
01/05/2022	2112-609895	1	Invoice	SUPPLIES FOR SERVER CLOSET/ADMIN	12/07/2021	01/06/2022	24.98	101-41500-223
01/05/2022	2112-609941	1	Invoice	SUPPLIES FOR SERVER CLOSET/ADMIN	12/07/2021	01/06/2022	19.76	101-41500-223
01/05/2022	2112-610009	1	Invoice	SUPPLIES FOR SERVER CLOSET/ADMIN	12/07/2021	01/06/2022	13.97	101-41500-223

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01/05/2022	2112-610340	1	Invoice	MARKING/STRIPING-RED/PD	12/08/2021	01/06/2022	7.99	101-42100-418
01/05/2022	2112-610519	1	Invoice	DRYWALL KNIFE/ADMIN	12/09/2021	01/06/2022	3.99	101-41500-217
01/05/2022	2112-610640	1	Invoice	PAINT FOR NEW OFFICE/ADMIN	12/09/2021	01/06/2022	45.57	101-41500-223
01/05/2022	2112-610850	1	Invoice	10" BLACK BRACKET/LIBRARY	12/10/2021	01/06/2022	13.47	211-45500-223
01/05/2022	2112-610967	1	Invoice	24" SNOWPLOW SHOVEL/PW	12/10/2021	01/06/2022	39.00	101-43100-217
01/05/2022	2112-612093	1	Invoice	PARTS/SNOW	12/15/2021	01/06/2022	.43	101-43125-221
01/05/2022	2112-612130	1	Invoice	SUPPLIES FOR NEW OFFICE/ADMIN	12/15/2021	01/06/2022	56.43	101-41500-223
01/05/2022	2112-612171	1	Invoice	PAINT FOR NEW OFFICE/ADMIN	12/15/2021	01/06/2022	42.99	101-41500-223
01/05/2022	2112-613767	1	Invoice	SUPPLIES FOR NEW OFFICE/ADMIN	12/21/2021	01/06/2022	17.95	101-41500-223
01/05/2022	2112-614784	1	Invoice	MISC FASTENERS/PW	12/27/2021	01/06/2022	1.92	101-43100-221
01/05/2022	2112-615085	1	Invoice	SHOVEL WOOD HANDLE/SNOW	12/28/2021	01/06/2022	12.99	101-43125-217
Total 141 KREOFSKY BUILDING SUPPLIES:							764.75	
104873 KREOFSKY BUILDING SYSTEMS								
12/22/2021	PROJ21-087	1	Invoice	REPLACE 1 DOOR/FIRE STATION	12/17/2021	12/22/2021	4,391.00	101-42200-223
Total 104873 KREOFSKY BUILDING SYSTEMS:							4,391.00	
106329 LAKE CITY RECYCLING & DISPOSAL								
12/21/2021	101117	1	Invoice	CITY CLEAN UP-FALL	10/04/2021	12/22/2021	930.08	101-41110-440
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							930.08	
106590 LICKITY STITCH								
12/22/2021	1292	1	Invoice	UNIFORM K.HALL	12/20/2021	12/22/2021	18.00	101-41500-417
Total 106590 LICKITY STITCH:							18.00	
106720 LOFFLER COMPANIES INC.								
12/21/2021	30625930	1	Invoice	COPIERS AGREEMENT/ADMIN	12/07/2021	12/22/2021	161.22	101-41500-401
01/04/2022	3916917	1	Invoice	COPIER CHARGES/ADMIN	01/03/2022	01/06/2022	84.07	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							245.29	
173 METRO SALES INC.								
12/15/2021	1942669	1	Invoice	COPIER USAGE/LIBRARY	12/06/2021	12/17/2021	102.63	211-45500-201
Total 173 METRO SALES INC.:							102.63	
175 MICHAEL'S TIRE & AUTO								
01/04/2022	131296	1	Invoice	8" TUBE, TIRE CHANGE/PW	12/06/2021	01/06/2022	27.68	101-43100-221
01/04/2022	131388	1	Invoice	KEROSENE/PW	12/20/2021	01/06/2022	52.50	101-43100-212
01/04/2022	131389	1	Invoice	MOUNT & BALANCE TIRES/PW	12/20/2021	01/06/2022	99.00	101-43100-221
01/04/2022	131391	1	Invoice	MOUNT & BALANCE TIRES/PW	12/20/2021	01/06/2022	99.00	101-43100-221
01/04/2022	131398	1	Invoice	OIL FILTER DISPOSAL/PW	12/20/2021	01/06/2022	30.00	101-43100-221
Total 175 MICHAEL'S TIRE & AUTO:							308.18	
106719 MIDWEST TAPE								
12/29/2021	2000018848	1	Invoice	BOOKS/LIBRARY	12/01/2021	12/30/2021	566.34	211-45500-592
Total 106719 MIDWEST TAPE:							566.34	
379 MN POLLUTION CONTROL AGENCY								
12/14/2021	77698757	1	Invoice	CLASS SD CERTIFICATION/M. ELLINGSON	12/06/2021	12/14/2021	45.00	602-49450-331

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Total 379 MN POLLUTION CONTROL AGENCY:							45.00	
105217 MN SECRETARY OF STATE								
12/23/2021	K. HALL NOT	1	Invoice	NOTARY K.HALL	12/23/2021	12/23/2021	120.00	101-41500-433
Total 105217 MN SECRETARY OF STATE:							120.00	
607 MN STATE FIRE CHIEF ASSN.								
01/06/2022	3493	1	Invoice	MEMBERSHIP/FIRE DEPT.	12/16/2021	01/06/2022	280.00	101-42200-433
Total 607 MN STATE FIRE CHIEF ASSN.:							280.00	
106201 NORTHVIEW BANK								
01/04/2022	2/1/2022	1	Invoice	GO POOL BOND INTEREST	12/24/2021	01/06/2022	12,090.00	300-47000-611
01/04/2022	2/1/2022	2	Invoice	GO POOL BOND PRINCIPAL	12/24/2021	01/06/2022	78,000.00	300-47000-601
Total 106201 NORTHVIEW BANK:							90,090.00	
202 OLMSTED MEDICAL CENTER								
12/22/2021	12/7/21	1	Invoice	NEW EMPLOY DRUG SCREEN-D. LOCKE/LIB	12/11/2021	12/22/2021	37.00	211-45500-310
Total 202 OLMSTED MEDICAL CENTER:							37.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
12/15/2021	2643900 DE	1	Invoice	ELEC WELL #3	12/03/2021	12/17/2021	1,834.00	601-49400-381
12/15/2021	2647400 DE	1	Invoice	ELEC SKATING RINK	12/03/2021	12/17/2021	82.00	225-45127-381
12/15/2021	2706100 DE	1	Invoice	ELEC NE LIFT STATION	12/03/2021	12/17/2021	207.00	602-49450-381
12/15/2021	2709900 DE	1	Invoice	ELEC WEST BROADWAY	12/03/2021	12/17/2021	10.00	101-42500-381
12/15/2021	2714900 DE	1	Invoice	ELEC STREET LIGHTS	12/03/2021	12/17/2021	2,944.00	101-43100-381
12/15/2021	2738000 DE	1	Invoice	ELEC WELL #2	12/03/2021	12/17/2021	1,871.00	601-49400-381
12/15/2021	2739100 DE	1	Invoice	ELEC PUBLIC WORKS	12/03/2021	12/17/2021	290.00	101-43100-381
12/15/2021	2747700 DE	1	Invoice	ELEC SW SIREN	12/03/2021	12/17/2021	63.00	101-42500-381
12/15/2021	2764400 DE	1	Invoice	ELEC NW LIFT STATION	12/03/2021	12/17/2021	375.00	602-49450-381
12/15/2021	2767800 DE	1	Invoice	ELEC CEMETERY FLAG LIGHT	12/03/2021	12/17/2021	45.00	235-49010-381
12/15/2021	2777600 DE	1	Invoice	ELEC LIBRARY	12/03/2021	12/17/2021	281.00	211-45500-381
12/15/2021	3036800 DE	1	Invoice	ELEC FIRE HALL	12/03/2021	12/17/2021	151.00	101-42200-381
12/15/2021	3038100 DE	1	Invoice	ELEC CITY HALL/COUNCIL	12/03/2021	12/17/2021	131.66	101-41110-381
12/15/2021	3038100 DE	2	Invoice	ELEC CITY HALL/ADMIN	12/03/2021	12/17/2021	131.67	101-41500-381
12/15/2021	3038100 DE	3	Invoice	ELEC CITY HALL/POLICE	12/03/2021	12/17/2021	131.67	101-42100-381
12/15/2021	3041300 DE	1	Invoice	ELEC WEDGEWOOD PARK	12/03/2021	12/17/2021	45.00	225-45200-381
12/15/2021	3042300 DE	1	Invoice	ELEC WATER TOWER	12/03/2021	12/17/2021	224.00	601-49400-381
12/15/2021	3043900 DE	1	Invoice	ELEC BIKE TRAIL	12/03/2021	12/17/2021	56.00	225-45200-381
12/15/2021	3274000 DE	1	Invoice	ELEC 6TH ST SW LIGHTS	12/03/2021	12/17/2021	92.01	101-43100-381
12/15/2021	3274100 DE	1	Invoice	ELEC 4TH ST SW LIGHTS	12/03/2021	12/17/2021	109.08	101-43100-381
12/15/2021	3274200 DE	1	Invoice	ELEC 2ND ST SW LIGHTS	12/03/2021	12/17/2021	86.11	101-43100-381
12/15/2021	3274300 DE	1	Invoice	ELEC 1ST ST SW LIGHTS	12/03/2021	12/17/2021	75.50	101-43100-381
12/15/2021	3333200 DE	1	Invoice	ELEC TENNIS COURT-ECKSTEIN	12/03/2021	12/17/2021	71.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,306.70	
105167 PLAINVIEW FIRE RELIEF ASSOCIATION								
12/30/2021	DEC 2021	1	Invoice	BALANCE OF 2021 STATE AID	12/30/2021	12/30/2021	6,874.33	250-42300-124
12/30/2021	DEC 2021	2	Invoice	BALANCE OF 2021 CITY CONTRIBUTION	12/30/2021	12/30/2021	9,212.02	250-42300-490
12/30/2021	DEC 2021	3	Invoice	BALANCE CARRYOVER FROM PRIOR YEAR	12/30/2021	12/30/2021	1,768.57	250-42300-124
Total 105167 PLAINVIEW FIRE RELIEF ASSOCIATION:							17,854.92	

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105272 PLAINVIEW LAWN & SNOW								
12/28/2021	9420	1	Invoice	OPEN & CLOSE/V. PETTY	12/13/2021	12/30/2021	610.00	235-49010-401
12/28/2021	9424	1	Invoice	OPEN & CLOSE/A. KBALL	12/17/2021	12/30/2021	610.00	235-49010-401
12/28/2021	9425	1	Invoice	OPEN & CLOSE/D. BENNETT	12/17/2021	12/30/2021	610.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							1,830.00	
239 PLAINVIEW NEWS								
01/05/2022	70492	1	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING P	12/23/2021	01/06/2022	67.84	101-41500-343
Total 239 PLAINVIEW NEWS:							67.84	
238 PLAINVIEW PARTS HOUSE								
01/04/2022	11/30/21 STA	1	Invoice	WIPER BLADES, PEAK ALL-IN-ONE/PD	11/30/2021	01/06/2022	25.97	101-42100-221
12/21/2021	667943	1	Invoice	PARTS & DEX COOL COOLANT/PW	11/03/2021	12/22/2021	75.66	101-43100-221
12/21/2021	668479	1	Invoice	DIESEL EXHAUST FLUID/PW	11/12/2021	12/22/2021	9.99	101-43100-221
12/21/2021	668516	1	Invoice	OIL DRY/PW	11/12/2021	12/22/2021	11.69	101-43100-217
12/21/2021	668831	1	Invoice	BATTERY & CORE DEPOSIT/SEWER	11/17/2021	12/22/2021	173.10	602-49450-221
12/21/2021	668839	1	Invoice	CREDIT CORE DEPOSIT/SEWER	11/17/2021	12/22/2021	27.00-	602-49450-221
12/21/2021	669019	1	Invoice	SEAL TAPE/WATER	11/19/2021	12/22/2021	7.87	601-49400-221
Total 238 PLAINVIEW PARTS HOUSE:							277.28	
240 PLAINVIEW POSTMASTER								
01/04/2022	JANUARY 20	1	Invoice	UTILITY BILLING	01/04/2021	01/04/2021	206.53	602-49450-201
01/04/2022	JANUARY 20	2	Invoice	UTILITY BILLING	01/04/2021	01/04/2021	206.53	601-49400-201
Total 240 PLAINVIEW POSTMASTER:							413.06	
741 QUILL CORPORATION								
12/29/2021	21669119	1	Invoice	QUILLPLUS BLUE RENEWAL	12/15/2021	12/30/2021	69.99	101-41500-201
12/14/2021	99056165	1	Invoice	ENVELOPES/ADMIN	12/09/2021	12/14/2021	100.98	101-41500-201
01/04/2022	99283064	1	Invoice	OFFICE CHAIR FOR RICHARD/ADMIN	12/28/2021	01/06/2022	253.99	101-41500-560
Total 741 QUILL CORPORATION:							424.96	
105845 RAHMAN HEATING, AC &								
01/05/2022	I-12672-1	1	Invoice	AC - POLICE SIDE OF CITY HALL	05/25/2021	01/06/2022	147.31	101-41500-223
Total 105845 RAHMAN HEATING, AC &:							147.31	
106792 SCHULTZ, SHEILA								
12/22/2021	DECEMBER	1	Invoice	EMPLOYEE APPRECIATION/HOLIDAY LUNC	12/22/2021	12/22/2021	600.00	101-41500-437
Total 106792 SCHULTZ, SHEILA:							600.00	
267 SCHWAAB INC.								
12/29/2021	6604115	1	Invoice	NAME BADGES/LIBRARY	12/01/2021	12/30/2021	72.71	211-45500-201
Total 267 SCHWAAB INC.:							72.71	
268 SELCO								
12/29/2021	49520	1	Invoice	OVERDRIVE 2022	12/02/2021	12/30/2021	1,183.17	211-45500-592
12/29/2021	49546	1	Invoice	BASIC TECH FEES/PC SUPPORT	12/02/2021	12/30/2021	861.32	211-45500-418
Total 268 SELCO:							2,044.49	

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713 TESSMAN SEED COMPANY								
12/14/2021	S348267-IN	1	Invoice	ICE MELT	12/10/2021	12/14/2021	580.00	101-43125-217
Total 713 TESSMAN SEED COMPANY:							580.00	
716 THREE RIVERS COMMUNITY ACTION								
01/04/2022	DECEMBER	1	Invoice	DECEMBER TRANSIT BUS FEES	12/31/2021	01/06/2022	756.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							756.00	
104900 TOMS LAWN & CLEANING SERVICE								
01/06/2022	5803	1	Invoice	DECEMBER CLEANING/LIBRARY	12/31/2021	01/06/2022	760.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							760.00	
105796 US BANK EQUIPMENT FINANCE								
01/06/2022	461538985	1	Invoice	COPIER/LIBRARY	12/29/2021	01/06/2022	92.55	211-45500-201
Total 105796 US BANK EQUIPMENT FINANCE:							92.55	
106785 US INTERNET CORP.								
01/05/2022	2826404	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	07/16/2021	01/06/2022	31.50	101-41500-309
12/15/2021	3025284	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	11/30/2021	12/17/2021	31.50	101-41500-309
01/05/2022	3071293	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	12/31/2021	01/06/2022	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							94.50	
105973 USA BLUEBOOK								
12/30/2021	829093	1	Invoice	SAFETY ITEMS/PW	12/27/2021	12/30/2021	228.95	101-43100-406
12/30/2021	830053	1	Invoice	CPVC INJECTION CHECK VALVE/WATER	12/28/2021	12/30/2021	234.75	601-49400-221
Total 105973 USA BLUEBOOK:							463.70	
105461 VISA/TCM BANK N.A.								
12/17/2021	#0165 DECE	1	Invoice	AMAZON-DESK ORGANIZER/LIBRARY	12/02/2021	12/17/2021	46.11	211-45500-592
12/17/2021	#0165 DECE	2	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2021	12/17/2021	45.00	211-45500-592
12/17/2021	#0165 DECE	3	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2021	12/17/2021	37.90	211-45500-592
12/17/2021	#0165 DECE	4	Invoice	AMAZON-WALL MOUNTING TABS/LIBRARY	12/02/2021	12/17/2021	30.38	211-45500-592
12/17/2021	#0165 DECE	5	Invoice	AMAZON-BOOKS, USB WALL CHARGER/LIB	12/02/2021	12/17/2021	54.40	211-45500-592
12/16/2021	#6188 DECE	1	Invoice	AMAZON-DESK CALENDARS/PW	12/02/2021	12/17/2021	20.27	101-43100-201
12/16/2021	#6188 DECE	2	Invoice	AMAZON-WALL CALENDARS/PW	12/02/2021	12/17/2021	37.96	101-43100-201
12/16/2021	#6196 DECE	1	Invoice	DUNGAREES-UNIFORM/S. LARSON	12/02/2021	12/17/2021	229.96	602-49450-417
12/16/2021	#6196 DECE	2	Invoice	USPS-POSTAGE/WATER	12/02/2021	12/17/2021	8.80	601-49400-322
12/16/2021	#6196 DECE	3	Invoice	DUNGAREES-RETURN UNIFORM/S. LARSO	12/02/2021	12/17/2021	39.48-	602-49450-417
12/16/2021	#6451 DECE	1	Invoice	BESTAR INC-NEW DESK/ADMIN	12/02/2021	12/17/2021	1,006.69	101-41500-560
12/16/2021	#6451 DECE	2	Invoice	INTERNATIONAL TXN FEE/ADMIN	12/02/2021	12/17/2021	10.07	101-41500-560
12/16/2021	#6451 DECE	3	Invoice	BESTAR INC-REFUND TAX/ADMIN	12/02/2021	12/17/2021	69.15-	101-41500-560
12/17/2021	#6592 DECE	1	Invoice	USPS-BADGE RETURN FOR NEW NAME/PD	12/02/2021	12/17/2021	8.70	101-42100-437
12/17/2021	#6592 DECE	2	Invoice	VISTAPRINT-MUG, BUSINESS CARDS/PD	12/02/2021	12/17/2021	43.56	101-42100-201
12/17/2021	#6592 DECE	3	Invoice	APPLE.COM/PD	12/02/2021	12/17/2021	.99	101-42100-321
12/17/2021	#6592 DECE	4	Invoice	AMAZON-DESKTOP HOLDER/PD	12/02/2021	12/17/2021	19.32	101-42100-228
12/17/2021	#6592 DECE	5	Invoice	PAYPAL REOLINK-SECURITY CAMERAS CLO	12/02/2021	12/17/2021	3.49	101-42100-309
12/17/2021	#6592 DECE	6	Invoice	AMAZON-PARK CAMERAS/PD	12/02/2021	12/17/2021	435.92	101-42100-590
12/17/2021	#6592 DECE	7	Invoice	AMAZON-PARK CAMERAS/PD	12/02/2021	12/17/2021	699.51	101-42100-590
12/17/2021	#6592 DECE	8	Invoice	INTERNATOINAL TXN FEE/PD	12/02/2021	12/17/2021	.03	101-42100-309
12/17/2021	#6592 DECE	9	Invoice	DANNER-UNIFORM/L. SZYMANSKI/PD	12/02/2021	12/17/2021	160.00	101-42100-417
12/17/2021	#6592 DECE	10	Invoice	TARGET-VACUUM/PD	12/02/2021	12/17/2021	270.30	101-42100-560
12/17/2021	#6592 DECE	11	Invoice	CREDIT DANNER-RETURN UNIFORM/L. SZY	12/02/2021	12/17/2021	160.00-	101-42100-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/17/2021	#6592 DECE	12	Invoice	AMAZON-CORRECTION TAPE/PD	12/02/2021	12/17/2021	8.58	101-42100-201
12/17/2021	#6592 DECE	13	Invoice	PAYPAL REOLINK/PD	12/02/2021	12/17/2021	6.99	101-42100-309
12/17/2021	#6592 DECE	14	Invoice	INTERNATIONAL TXN FEE/PD	12/02/2021	12/17/2021	.07	101-42100-309
12/17/2021	#6592 DECE	15	Invoice	KBS-MISC FASTENERS, CABLE TIES/PD	12/02/2021	12/17/2021	7.57	101-42100-418
12/17/2021	#6592 DECE	16	Invoice	AMAZON-RADIO PART B. WENER/PD	12/02/2021	12/17/2021	49.05	101-42100-228
12/17/2021	#6592 DECE	17	Invoice	AMAZON-EXTENSION CABLE/PD	12/02/2021	12/17/2021	10.73	101-42100-228
12/17/2021	#6592 DECE	18	Invoice	CREDIT PAYPAL REOLINK/PD	12/02/2021	12/17/2021	1,144.49-	101-42100-406
12/17/2021	#6592 DECE	19	Invoice	ZAGG-GLASS ELITE APPLE IPHONE 12/PD	12/02/2021	12/17/2021	7.99	101-42100-228
12/17/2021	#6592 DECE	20	Invoice	ZAGG-GLASS ELITE APPLE IPHONE 12/PD	12/02/2021	12/17/2021	13.36	101-42100-228
12/17/2021	#6592 DECE	21	Invoice	AMAZON-UNIFORM/PD	12/02/2021	12/17/2021	65.99	101-42100-417
12/17/2021	#6592 DECE	22	Invoice	AMAZON-CASE FOR IPHONE XR/PD	12/02/2021	12/17/2021	41.26	101-42100-228
12/17/2021	#6592 DECE	23	Invoice	TRIELECTRONICS-MICROPHONE PALM/PD	12/02/2021	12/17/2021	59.00	101-42100-221
12/17/2021	#6592 DECE	24	Invoice	YETI-MUGS/PD	12/02/2021	12/17/2021	160.28	101-42100-417
12/17/2021	#6592 DECE	25	Invoice	AUTOZONE-BULBS/PD	12/02/2021	12/17/2021	69.18	101-42100-221
12/17/2021	#6592 DECE	26	Invoice	AMAZON-EVIDENCE SCALE/PD	12/02/2021	12/17/2021	123.48	101-42100-228
12/17/2021	#6592 DECE	27	Invoice	AMAZON-THIN BLUE LINE FLAG/PD	12/02/2021	12/17/2021	17.17	101-42100-437
12/17/2021	#6592 DECE	28	Invoice	CREDIT YETI-MUGS/PD	12/02/2021	12/17/2021	160.28-	101-42100-417
12/17/2021	#6592 DECE	29	Invoice	CUBICLE KEYS-CABINET LOCK/PD	12/02/2021	12/17/2021	28.75	101-42100-228
12/17/2021	#6592 DECE	30	Invoice	AMAZON-IN EAR HEADPHONE/PD	12/02/2021	12/17/2021	10.73	101-42100-417
12/17/2021	#6634 DECE	1	Invoice	AMAZON-UNIFORM/B. FLIES	12/02/2021	12/17/2021	24.16	601-49400-417
12/17/2021	#6634 DECE	2	Invoice	AMAZON-UNIFORM/B. FLIES	12/02/2021	12/17/2021	56.85	601-49400-417
12/17/2021	#6634 DECE	3	Invoice	AMAZON-UNIFORM/B. FLIES	12/02/2021	12/17/2021	52.44	601-49400-417
12/17/2021	#6634 DECE	4	Invoice	CARHARTT-UNIFORM/B. FLIES	12/02/2021	12/17/2021	79.98	601-49400-417
12/17/2021	#6725 DECE	1	Invoice	USPS-POSTAGE/WATER	12/02/2021	12/17/2021	5.10	601-49400-201
12/17/2021	#6725 DECE	2	Invoice	FLEET FARM-UNIFORM/M. ELLINGSON	12/02/2021	12/17/2021	104.97	225-45200-417
12/17/2021	#6725 DECE	3	Invoice	SCHEELS-UNIFORM/M. ELLINGSON	12/02/2021	12/17/2021	119.99	225-45200-417
12/16/2021	#6840 DECE	1	Invoice	ADOBE/C. KUJATH	12/02/2021	12/17/2021	16.10	101-41500-433
12/16/2021	#6840 DECE	2	Invoice	AMAZON-UNIFORM/C. KUJATH	12/02/2021	12/17/2021	128.37	101-41500-417
12/16/2021	#6840 DECE	3	Invoice	AMAZON-UNIFORM/C. KUJATH	12/02/2021	12/17/2021	49.99	101-41500-417
12/16/2021	#6840 DECE	4	Invoice	DEPT. OF LABOR-3RD QUARTER BUILDING	12/02/2021	12/17/2021	121.50	101-41500-316
12/16/2021	#6840 DECE	5	Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	12/02/2021	12/17/2021	15.98	101-41500-211
12/16/2021	#6931 DECE	1	Invoice	LANDS END-UNIFORM/K. HALL	12/02/2021	12/17/2021	280.75	101-41500-417
12/16/2021	#6931 DECE	2	Invoice	ADOBE/K. HALL	12/02/2021	12/17/2021	193.15	101-41500-433
12/16/2021	#6931 DECE	3	Invoice	J P COOKE-DOG LICENSE RECEIPT BOOK	12/02/2021	12/17/2021	46.70	101-42100-217
12/17/2021	#6998 DECE	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	12/02/2021	12/17/2021	8.86	101-42100-309
12/17/2021	#6998 DECE	2	Invoice	CREDIT HOSTGATOR-WEEBLY CLOUD PRO-	12/02/2021	12/17/2021	8.99-	101-42100-321
12/17/2021	#6998 DECE	3	Invoice	AMAZON-CARD HOLDERS/PD	12/02/2021	12/17/2021	17.16	101-42100-201
12/17/2021	#6998 DECE	4	Invoice	HIGH SPEED GEAR-UNIFORM/L. SZYMANSK	12/02/2021	12/17/2021	52.09	101-42100-417
12/17/2021	#6998 DECE	5	Invoice	HOSTGATOR-WEEBLY CLOUD PRO/PD	12/02/2021	12/17/2021	8.99	101-42100-321
12/17/2021	#7111 DECE	1	Invoice	FLEET FARM-UNIFORM/K. DEFRANG	12/02/2021	12/17/2021	221.90	101-43100-417
12/17/2021	#7111 DECE	2	Invoice	FLEET FARM-UNIFORM/K. DEFRANG	12/02/2021	12/17/2021	74.99	101-43100-417
12/17/2021	#7111 DECE	3	Invoice	CREDIT FLEET FARM-RETURN UNIFORM/K.	12/02/2021	12/17/2021	69.99-	101-43100-417
	Total 105461 VISA/TCM BANK N.A.:						3,877.18	
106337 WABASHA COUNTY HERALD								
01/06/2022	JANUARY 20	1	Invoice	RENEWAL/LIBRARY	01/06/2022	01/06/2022	52.00	211-45500-592
	Total 106337 WABASHA COUNTY HERALD:						52.00	
104759 WABASHA COUNTY RECORDER								
12/29/2021	PK MEYER 1	1	Invoice	RECORDING FEE PK MEYER MORTGAGE S	12/29/2021	12/29/2021	46.00	101-41500-310
	Total 104759 WABASHA COUNTY RECORDER:						46.00	
310 WABASHA IMPLEMENT COMPANY								
12/29/2021	18821	1	Invoice	PARTS PW	12/23/2021	12/30/2021	95.96	101-43100-217
12/29/2021	18821	2	Invoice	SAFETY ITEMS/PW	12/23/2021	12/30/2021	126.99	101-43100-406

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 310 WABASHA IMPLEMENT COMPANY:							222.95	
106269 WATER SYSTEMS COMPANY								
01/05/2022	308382	1	Invoice	WATER/CITY HALL	12/30/2021	01/06/2022	31.00	101-41500-401
12/14/2021	983869	1	Invoice	WATER/CITY HALL	11/04/2021	12/14/2021	31.00	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							62.00	
105600 WEX BANK								
12/15/2021	76399023	1	Invoice	FUEL/POLICE DEPT.	11/30/2021	12/17/2021	1,620.11	101-42100-212
Total 105600 WEX BANK:							1,620.11	
324 ZARNOTH BRUSH WORKS INC.								
01/04/2022	0187111	1	Invoice	ELGIN HD POLY CABLEWRAP BROOM, GUT	12/28/2021	01/06/2022	2,328.00	101-43100-221
Total 324 ZARNOTH BRUSH WORKS INC.:							2,328.00	
Grand Totals:							291,891.24	

Report GL Period Summary

GL Period	Amount
01/22	125,482.51
12/21	166,408.73
Grand Totals:	291,891.24

Vendor number hash:	10621962
Vendor number hash - split:	18962720
Total number of invoices:	169
Total number of transactions:	255

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	291,891.24	.00	291,891.24
Grand Totals:	291,891.24	.00	291,891.24

Report Criteria:
[Report].GL Account = {<>} "10121709"

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.C.**
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: 1. **Motion** to approve Gambling Permit Application for the Bulldog Youth Baseball. 2. **Motion** to approve Refuse License for Interstate Disposal Service LLC through December 31, 2022.	

SUMMARY

1. Bulldog Youth Baseball has submitted a gambling permit application, with a Certificate of Good Standing from the MN Secretary of State Office to the City of Plainview. The date of activity is Saturday July 30, 2022.

2. Interstate Disposal Service LLC, owner James Wobbe of Wabasha, has taken over the Sunshine Sanitation's Wabasha County area garbage clientele.
Interstate Disposal Service LLC has submitted the required application, proof of insurance, and paid the appropriate license fee to the City of Plainview.

BUILDING PERMIT REPORT
January 2022

Permit Number & Applicant

PL21-150 **Jill Johnson**	125 2nd Ave SE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$17,000.00 $55.00 $54.00 $1.00
PL21-152 **McNallan Plumbing & Heating** **(PEM Schools)**	500 W Broadway – Water Heater	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$28,936.00 $30.00 $29.00 $1.00
PL21-154 **Pete Meyer** **(Ryan Taylor)**	215 3rd Ave SE - Fireplace	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$None-given $30.00 $29.00 $1.00
PL21-153 Jerry Martin **(Edgewood Acres)**	411 (Lot 21) 7th Ave NE-Install Manufactured Home	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:** **Mechanical:** **Refundable Deposit:**	$None given $215.00 $84.00 $1.00 $30.00 $100.00
		Value: **Total Fee:** **Permit Fee:** **State Surcharge:**	$ $ $ $
PL21-		**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM:	Dept. Head Reports & Board Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	Carol Kujath, City Clerk	**AGENDA NO. 5.D.**
ATTACHMENTS: Department Head Reports		**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to accept Department reports.		

MONTHLY REPORT OF FINANCE DIRECTOR
December, 2021

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing system
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Provide assistance/information to Judith Jordan/EDA
- Assist City Administrator

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- 2022 budget – finalized the budget process at the 12-14-21 meeting and certified the 2022 final levy to Wabasha County.
- Fire Ladder Truck Purchase-Contract is signed, payment made & engineering has started.
- Open Enrollment 2022 Benefits – AFLAC emp meeting
- Annual payrolls
- Annual Fund Transfers
- Office project for new employee, work with DataSmart/MedCity Elec/HBC and Public Works

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. They install the meters in the homes, and I install them in our financial system & the meter reading software and then monitor the systems. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of Dec. 2021 we had installed 221.
- East Winds, Orchard Hills, potential development projects
- Future projects:
    - File/Organize Financial/Personnel Records
    - Update Chart of Accounts
    - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
    - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 2022 Property Tax Levy Report-State of MN
- 2022 Certification of Truth in Taxation Compliance-State of MN

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Development Meetings/Skye View Project
- Meet with Mike Bubany/Municipal Financial Advisor
- EDA/Development Services Coordinator position/process

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	13,299.99	.01
101-41110-121	PERA	.00	.00	165.00	165.00-
101-41110-122	FICA	1,017.45	1,017.00	812.86	204.14
101-41110-151	Worker s Comp Insurance Prem	64.45	84.00	57.18	26.82
101-41110-201	Office Supplies(paper-pens-et)	181.18	500.00	12.61	487.39
101-41110-221	Repair/Maint - Equipment	125.00	.00	.00	.00
101-41110-303	Engineering Fees	1,912.50	3,000.00	.00	3,000.00
101-41110-310	Other Professional Services	.00	4,000.00	.00	4,000.00
101-41110-322	Postage	105.24	100.00	21.05	78.95
101-41110-331	Meetings-Conferences (mtgs/mi)	700.00	5,000.00	45.45	4,954.55
101-41110-343	Advertising	.00	.00	142.24	142.24-
101-41110-362	Property - Casualty Ins (Auto)	7,381.76	7,600.00	7,893.71	293.71-
101-41110-381	Electric Utilities	1,416.70	1,725.00	1,552.00	173.00
101-41110-383	Gas Utilities	722.10	1,000.00	560.10	439.90
101-41110-401	Contractual Services	4,800.00	7,200.00	7,200.00	.00
101-41110-433	Dues and Subscriptions	3,825.00	10,000.00	10,157.00	157.00-
101-41110-437	Miscellaneous	665.08	100.00	461.71	361.71-
101-41110-440	City Cleanup	1,297.01	6,600.00	6,821.92	221.92-
Total Council:		37,513.47	61,226.00	49,202.82	12,023.18
Elections					
101-41410-103	Part-Time Employees	6,620.00	.00	.00	.00
101-41410-309	Software and Design	.00	500.00	.00	500.00
101-41410-331	Meetings-Conferences (mtgs/mi)	822.09	.00	.00	.00
101-41410-437	Miscellaneous	3,815.05	1,000.00	840.00	160.00
Total Elections:		11,257.14	1,500.00	840.00	660.00
Administration					
101-41500-101	Full-Time Employees Regular	247,759.75	313,081.00	272,631.68	40,449.32
101-41500-102	Full-Time Employees Overtime	21,036.58	5,000.00	12,174.24	7,174.24-
101-41500-103	Part-Time Employees	87,799.17	.00	.00	.00
101-41500-120	CENTRAL PENSION FUND	.00	2,995.20	2,995.20	.00
101-41500-121	PERA	22,043.52	23,893.00	20,853.72	3,039.28
101-41500-122	FICA	26,795.96	24,391.00	25,147.49	756.49-
101-41500-131	Employer Paid Health	50,507.95	81,553.20	67,422.12	14,131.08
101-41500-151	Worker s Comp Insurance Prem	3,157.12	3,315.00	2,256.72	1,058.28
101-41500-201	Office Supplies(paper-pens-et)	7,831.95	6,000.00	4,234.88	1,765.12
101-41500-211	Operating Supplies - Cleaning	1,008.80	1,075.00	556.65	518.35
101-41500-217	Other Operating Supplies	1,023.17	1,000.00	1,005.63	5.63-
101-41500-221	Repair/Maint - Equipment	1,573.27	500.00	572.22	72.22-
101-41500-223	Repair/Maintain - Building	2,572.34	2,500.00	1,676.60	823.40
101-41500-227	Repair/Maintain - Amb Building	167.80	2,500.00	3,426.66	926.66-
101-41500-301	Auditing and Acct g Services	27,200.00	28,000.00	28,100.00	100.00-
101-41500-303	Engineering Fees	7,181.00	7,500.00	61,268.50	53,768.50-
101-41500-304	Legal Fees	32,591.77	40,000.00	19,663.26	20,336.74
101-41500-309	Software and Design	24,040.67	12,500.00	15,787.59	3,287.59-
101-41500-310	Other Professional Services	7,659.76	9,000.00	4,195.41	4,804.59
101-41500-312	CITY WEBSITE	.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	27,120.19	22,000.00	22,243.03	243.03-
101-41500-317	Dial A Ride Bus	4,569.25	8,000.00	6,891.50	1,108.50
101-41500-321	Communications	5,576.10	6,500.00	6,143.53	356.47
101-41500-322	Postage	522.70	500.00	1,092.70	592.70-
101-41500-331	Meetings-Conferences (mtgs/mi)	2,521.95	6,500.00	928.37	5,571.63

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-41500-343	Advertising	2,922.00	2,500.00	4,360.99	1,860.99-
101-41500-362	Property - Casualty Ins (Auto)	3,916.56	5,500.00	5,712.56	212.56-
101-41500-381	Electric Utilities	1,416.69	2,070.00	1,552.02	517.98
101-41500-383	Gas Utilities	722.10	1,200.00	560.11	639.89
101-41500-401	Contractual Services	15,684.08	12,315.00	12,836.98	521.98-
101-41500-406	Safety	.00	500.00	.00	500.00
101-41500-417	Uniforms	1,223.48	1,800.00	1,237.31	562.69
101-41500-433	Dues and Subscriptions	600.50	1,500.00	2,792.46	1,292.46-
101-41500-434	Sales Tax Paid	3.00	15.00	6.00	9.00
101-41500-437	Miscellaneous	406.57	500.00	1,437.67	937.67-
101-41500-442	Bank Service Charges	3,599.26	4,000.00	2,910.59	1,089.41
101-41500-443	Credit Card Merchant Fees	1,932.56	1,800.00	2,025.69	225.69-
101-41500-444	XPRESS Bill Pay Fees	4,703.12	4,500.00	4,810.62	310.62-
101-41500-445	Legal Settlements	.00	.00	47,618.91	47,618.91-
101-41500-560	Furniture & Fixtures	.00	.00	3,623.89	3,623.89-
101-41500-570	Office Equipment & Furnishings	.00	10,000.00	.00	10,000.00
101-41500-580	Computers & Technology	26,405.94	52,500.00	.00	52,500.00
101-41500-590	Capital Outlay	.00	70,655.00	77,631.00	6,976.00-
101-41500-705	Tansfers Out-CARES Act Funds	191,730.26	.00	.00	.00
Total Administration:		867,526.89	782,308.40	753,034.50	29,273.90
Police					
101-42100-101	Full-Time Employees Regular	489,508.07	491,956.00	559,112.79	67,156.79-
101-42100-102	Full-Time Employees Overtime	21,053.29	18,000.00	25,750.84	7,750.84-
101-42100-103	Part-Time Employees	60,254.06	50,000.00	18,824.93	31,175.07
101-42100-120	CENTRAL PENSION FUND	.00	998.40	998.40	.00
101-42100-121	PERA	75,669.20	88,750.00	95,002.61	6,252.61-
101-42100-122	FICA	12,948.14	11,220.00	12,818.76	1,598.76-
101-42100-131	Employer Paid Health	80,901.21	130,459.60	157,587.46	27,127.86-
101-42100-151	Worker s Comp Insurance Prem	21,587.75	33,500.00	22,805.41	10,694.59
101-42100-201	Office Supplies(paper-pens-et)	2,215.39	3,000.00	3,975.20	975.20-
101-42100-212	Motor Fuels-Gas	13,093.64	13,000.00	17,459.47	4,459.47-
101-42100-217	Other Operating Supplies	117.50	.00	518.16	518.16-
101-42100-221	Repair/Maint - Equipment	17,860.63	16,000.00	12,122.55	3,877.45
101-42100-228	Repair/Maintain Other	1,031.25	3,000.00	1,034.58	1,965.42
101-42100-304	Legal Fees	23,400.00	21,600.00	21,600.00	.00
101-42100-309	Software and Design	3,239.70	5,000.00	6,467.04	1,467.04-
101-42100-310	Other Professional Services	9,601.70	5,000.00	3,911.23	1,088.77
101-42100-313	Task Force	7,649.09	.00	.00	.00
101-42100-318	Animal Control	586.54	1,000.00	.00	1,000.00
101-42100-319	Forfeitures	1,216.69	1,200.00	217.80	982.20
101-42100-321	Communications	10,835.56	14,000.00	12,949.24	1,050.76
101-42100-322	Postage	.00	.00	29.47	29.47-
101-42100-331	Meetings-Conferences (mtgs/mi)	2,240.79	7,500.00	1,571.18	5,928.82
101-42100-343	Advertising	350.00	.00	100.00	100.00-
101-42100-362	Property - Casualty Ins (Auto)	5,727.23	5,899.00	6,126.98	227.98-
101-42100-381	Electric Utilities	1,416.61	1,970.00	1,551.98	418.02
101-42100-383	Gas Utilities	722.04	1,000.00	560.12	439.88
101-42100-406	Safety	1,429.98	1,000.00	37.50	962.50
101-42100-417	Uniforms	17,931.68	9,000.00	10,478.78	1,478.78-
101-42100-418	Range/Ammo	6,241.96	6,000.00	5,078.15	921.85
101-42100-433	Dues and Subscriptions	1,797.59	1,000.00	2,704.48	1,704.48-
101-42100-436	Towing Charges	.00	200.00	193.28	6.72
101-42100-437	Miscellaneous	4,088.38	3,000.00	433.71	2,566.29
101-42100-438	Police - DARE Prog	1,411.23	5,000.00	1,049.59	3,950.41

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-42100-446	NSF Checks	795.88	1,000.00	.00	1,000.00
101-42100-491	Contributions/Donations Expend	1,000.00	.00	.00	.00
101-42100-560	Furniture & Fixtures	294.20	1,000.00	270.30	729.70
101-42100-590	Capital Outlay	125,309.50	16,800.00	10,213.09	6,586.91
	Total Police:	1,023,526.48	968,053.00	1,013,555.08	45,502.08-
City Fire					
101-42200-103	Part-Time Employees	14,843.61	20,000.00	14,791.37	5,208.63
101-42200-122	FICA	1,135.57	1,530.00	1,131.55	398.45
101-42200-151	Worker s Comp Insurance Prem	3,837.84	4,030.00	2,743.45	1,286.55
101-42200-201	Office Supplies(paper-pens-et)	146.94	600.00	166.51	433.49
101-42200-207	Fire Prevention Instruct Supps	1,210.00	2,000.00	960.00	1,040.00
101-42200-211	Operating Supplies - Cleaning	20.52	200.00	69.37	130.63
101-42200-212	Motor Fuels-Gas	703.35	1,000.00	251.02	748.98
101-42200-217	Other Operating Supplies	2,425.34	200.00	577.16	377.16-
101-42200-221	Repair/Maint - Equipment	13,474.05	20,000.00	15,176.09	4,823.91
101-42200-223	Repair/Maintain - Building	1,797.05	8,000.00	7,957.68	42.32
101-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
101-42200-228	Repair/Maintain - Other	.00	1,500.00	2,514.55	1,014.55-
101-42200-309	Software and Design	6.49	.00	70.90	70.90-
101-42200-310	Other Professional Services	327.00	1,000.00	411.00	589.00
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	2,897.20	2,000.00	3,672.44	1,672.44-
101-42200-322	Postage	84.20	100.00	29.60	70.40
101-42200-331	Meetings-Conferences (mtgs/mi)	510.00	2,000.00	3,503.89	1,503.89-
101-42200-343	Advertising	405.60	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,475.00	6,725.23	250.23-
101-42200-381	Electric Utilities	2,173.00	2,875.00	2,348.00	527.00
101-42200-383	Gas Utilities	2,925.87	4,000.00	2,551.92	1,448.08
101-42200-384	Garbage Service	611.39	658.00	657.12	.88
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	1,428.35	10,000.00	484.43	9,515.57
101-42200-433	Dues and Subscriptions	1,355.00	1,000.00	645.00	355.00
101-42200-437	Miscellaneous	.00	300.00	.00	300.00
101-42200-520	Capital Outlay-Bldg & Structur	78,850.00	.00	.00	.00
101-42200-590	Capital Outlay	.00	.00	1,025,006.00	1,025,006.00-
	Total City Fire:	138,389.28	93,968.00	1,093,069.28	999,101.28-
Emergency Management					
101-42500-103	Part-Time Employees	1,122.61	1,135.00	1,156.29	21.29-
101-42500-122	FICA	85.88	87.00	88.46	1.46-
101-42500-221	Repair/Maint - Equipment	.00	6,000.00	92.88	5,907.12
101-42500-310	Other Professional Services	660.00	660.00	660.00	.00
101-42500-381	Electric Utilities	522.00	800.00	732.00	68.00
	Total Emergency Management:	2,390.49	8,682.00	2,729.63	5,952.37
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	113,564.63	115,061.00	111,353.36	3,707.64
101-43100-102	Full-Time Employees Overtime	2,586.60	5,000.00	1,670.16	3,329.84
101-43100-120	CENTRAL PENSION FUND	.00	838.65	790.34	48.31
101-43100-121	PERA	8,323.60	8,919.26	8,296.41	622.85
101-43100-122	FICA	8,576.18	12,986.00	8,537.66	4,448.34
101-43100-131	Employer Paid Health	24,959.52	28,292.35	28,391.01	98.66-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-43100-151	Worker s Comp Insurance Prem	17,115.67	23,184.00	15,782.71	7,401.29
101-43100-201	Office Supplies(paper-pens-et)	694.03	500.00	199.09	300.91
101-43100-211	Operating Supplies - Cleaning	7.92	100.00	51.30	48.70
101-43100-212	Motor Fuels-Gas	5,491.35	6,000.00	7,424.59	1,424.59-
101-43100-217	Other Operating Supplies	12,646.83	16,275.00	11,022.65	5,252.35
101-43100-221	Repair/Maint - Equipment	16,805.50	25,000.00	15,810.43	9,189.57
101-43100-222	Tree trimming	16,620.25	20,000.00	18,317.25	1,682.75
101-43100-223	Repair/Maintain - Building	5,300.08	7,500.00	4,174.14	3,325.86
101-43100-224	Repair/Maintain - Streets	23,041.69	100,000.00	92,337.45	7,662.55
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	3,950.00	16,050.00
101-43100-226	Sidewalk Repairs	47,933.55	60,000.00	50,531.03	9,468.97
101-43100-229	Refunds	.00	.00	104.00	104.00-
101-43100-303	Engineering Fees	.00	30,000.00	23,468.74	6,531.26
101-43100-310	Other Professional Services	16,935.26	30,000.00	19,262.72	10,737.28
101-43100-321	Communications	3,142.92	5,000.00	3,384.12	1,615.88
101-43100-322	Postage	182.30	100.00	21.05	78.95
101-43100-331	Meetings-Conferences (mtgs/mi)	110.60	400.00	.00	400.00
101-43100-343	Advertising	.00	300.00	320.04	20.04-
101-43100-362	Property - Casualty Ins (Auto)	15,908.97	16,386.00	17,019.25	633.25-
101-43100-381	Electric Utilities	31,581.59	39,799.00	40,296.35	497.35-
101-43100-383	Gas Utilities	3,166.23	5,000.00	2,184.90	2,815.10
101-43100-384	Garbage Service	1,489.79	2,340.00	1,473.48	866.52
101-43100-401	Contractual Services	232.28	850.00	.00	850.00
101-43100-406	Safety	619.99	1,000.00	939.10	60.90
101-43100-417	Uniforms	954.06	600.00	721.05	121.05-
101-43100-418	Rentals	354.55	1,000.00	135.57	864.43
101-43100-437	Miscellaneous	206.83	500.00	.00	500.00
101-43100-590	Capital Outlay	169,248.83	74,500.00	73,901.63	598.37
	Total Public Works (GENERAL):	547,801.60	657,431.26	561,871.58	95,559.68
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,631.29	21,803.00	21,210.15	592.85
101-43125-102	Full-Time Employees Overtime	492.53	1,000.00	318.11	681.89
101-43125-120	CENTRAL PENSION FUND	.00	159.75	150.46	9.29
101-43125-121	PERA	1,585.35	1,688.26	1,580.28	107.98
101-43125-122	FICA	1,633.52	1,722.03	1,626.11	95.92
101-43125-131	Employer Paid Health	4,629.96	5,316.25	5,254.24	62.01
101-43125-212	Motor Fuels-Gas	3,946.96	8,000.00	2,423.73	5,576.27
101-43125-217	Other Operating Supplies	8,145.90	14,000.00	8,024.91	5,975.09
101-43125-221	Repair/Maint - Equipment	1,233.25	8,000.00	6,495.39	1,504.61
101-43125-310	Other Professional Services	30,050.00	40,000.00	11,327.75	28,672.25
101-43125-343	Advertising	93.60	.00	106.68	106.68-
101-43125-437	Miscellaneous	678.00	.00	.00	.00
101-43125-590	Capital Outlay	108,500.00	.00	.00	.00
	Total Ice & Snow Removal:	182,620.36	101,689.29	58,517.81	43,171.48
Economic Development					
101-46500-491	EDA Contributions	48,500.00	45,000.00	45,000.00	.00
	Total Economic Development:	48,500.00	45,000.00	45,000.00	.00
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	.00	.00	11,937.00	11,937.00-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
	Total One-Meeting Community Planning:	.00	.00	11,937.00	11,937.00-
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	.00	1,000.00
	Total Other Finanacing Uses/Contrib:	15,800.00	17,800.00	16,800.00	1,000.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	71,877.25	68,890.00	109,088.82	40,198.82-
211-45500-102	Full-Time Employees Overtime	387.60	.00	.00	.00
211-45500-103	Part-Time Employees	57,303.81	63,766.00	19,775.28	43,990.72
211-45500-121	PERA	9,270.21	9,949.00	9,527.16	421.84
211-45500-122	FICA	9,795.23	10,148.00	9,750.39	397.61
211-45500-131	Employer Paid Health	12,568.89	37,108.00	37,516.01	408.01-
211-45500-151	Worker s Comp Insurance Prem	784.52	800.00	544.61	255.39
211-45500-201	Office Supplies(paper-pens-et)	6,515.57	4,000.00	4,997.91	997.91-
211-45500-221	Repair/Maint - Equipment	1,615.73	4,000.00	4,153.59	153.59-
211-45500-223	Repair/Maintain - Building	4,134.42	3,000.00	3,210.34	210.34-
211-45500-310	Other Professional Services	77.75	75.00	108.75	33.75-
211-45500-321	Communications	588.13	750.00	665.55	84.45
211-45500-322	Postage	105.24	.00	21.05	21.05-
211-45500-331	Meetings-Conferences (mtgs/mi)	1,446.50	500.00	.00	500.00
211-45500-362	Property - Casualty Ins (Auto)	5,090.87	5,000.00	5,193.23	193.23-
211-45500-381	Electric Utilities	3,063.00	4,000.00	3,887.00	113.00
211-45500-383	Gas Utilities	1,621.06	2,000.00	1,248.43	751.57
211-45500-401	Contractual Services	8,440.00	9,000.00	8,360.00	640.00
211-45500-418	Rentals	11,594.01	13,000.00	11,805.12	1,194.88
211-45500-434	Sales Tax Paid	131.00	160.00	125.00	35.00
211-45500-437	Miscellaneous	594.02	1,500.00	3,763.89	2,263.89-
211-45500-590	Capital Outlay	50,393.01	.00	1,539.60-	1,539.60
211-45500-592	Books/Periodicals	25,566.06	30,000.00	28,817.32	1,182.68
	Total Libraries (GENERAL):	282,963.88	267,646.00	261,019.85	6,626.15
Libraries (GENERAL)					
215-45500-223	Repair/Maintain - Building	20,651.84	.00	.00	.00
	Total Libraries (GENERAL):	20,651.84	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	23.39	100.00	121.56	21.56-
225-45127-217	Other Operating Supplies	496.17	1,500.00	1,259.00	241.00
225-45127-221	Repair/Maint - Equipment	11.36	500.00	13.15	486.85
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	577.00	400.00	894.00	494.00-
225-45127-383	Gas Utilities	358.08	800.00	379.60	420.40
225-45127-437	Miscellaneous	.00	.00	500.00	500.00-
	Total ICE RINK:	1,466.00	4,300.00	3,167.31	1,132.69

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
POOL					
225-45128-103	Part-Time Employees	5,000.00	70,000.00	71,714.31	1,714.31-
225-45128-121	PERA	375.00	578.00	653.48	75.48-
225-45128-122	FICA	382.50	5,215.00	5,486.21	271.21-
225-45128-151	Worker s Comp Insurance Prem	3,447.26	4,288.00	2,919.09	1,368.91
225-45128-211	Operating Supplies - Cleaning	.00	300.00	233.07	66.93
225-45128-217	Other Operating Supplies	4.30	6,000.00	6,730.90	730.90-
225-45128-221	Repair/Maint - Equipment	1,574.49	4,015.00	2,014.18	2,000.82
225-45128-223	Repair/Maintain - Building	252.00	750.00	833.53	83.53-
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	.00	7,000.00	7,373.18	373.18-
225-45128-309	SOFTWARE & DESIGN	.00	.00	3,254.69	3,254.69-
225-45128-310	Other Professional Services	.00	2,800.00	2,552.75	247.25
225-45128-321	Communications	597.51	500.00	753.51	253.51-
225-45128-322	Postage	84.20	100.00	.00	100.00
225-45128-331	Meetings-Conferences (mtgs/mi)	550.00	2,000.00	1,572.00	428.00
225-45128-343	Advertising	93.60	200.00	190.80	9.20
225-45128-362	Property - Casualty Ins (Auto)	13,745.35	14,158.00	14,705.15	547.15-
225-45128-381	Electric Utilities	782.00	7,084.00	6,933.00	151.00
225-45128-383	Gas Utilities	.00	4,895.00	4,991.78	96.78-
225-45128-417	UNIFORMS	.00	4,000.00	1,894.35	2,105.65
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,350.00	670.00	680.00
225-45128-434	Sales Tax Paid	9.00	3,500.00	4,038.00	538.00-
225-45128-437	Miscellaneous	.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	.00	.00	1,502.95	1,502.95-
225-45128-590	Capital Outlay	26,750.00	.00	26,750.00	26,750.00-
Total POOL:		54,317.21	140,183.00	167,766.93	27,583.93-
PARKS					
225-45200-101	Full-Time Employees Regular	54,003.75	55,503.34	56,616.48	1,113.14-
225-45200-102	Full-Time Employees Overtime	3,012.02	5,000.00	4,088.42	911.58
225-45200-103	Part-Time Employees	14,001.64	16,785.00	11,366.02	5,418.98
225-45200-120	CENTRAL PENSION FUND	.00	998.40	998.40	.00
225-45200-121	PERA	4,154.32	4,537.75	4,492.64	45.11
225-45200-122	FICA	5,355.12	5,912.56	5,490.49	422.07
225-45200-131	Employer Paid Health	13,026.62	14,637.00	16,181.11	1,544.11-
225-45200-151	Worker s Comp Insurance Prem	2,217.66	2,838.00	1,932.00	906.00
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	2,877.42	3,500.00	3,534.78	34.78-
225-45200-217	Other Operating Supplies	8,322.63	5,275.00	4,039.83	1,235.17
225-45200-221	Repair/Maint - Equipment	3,071.55	6,535.00	1,564.26	4,970.74
225-45200-223	Repair/Maintain - Building	112.37	5,000.00	4,947.54	52.46
225-45200-228	Repair/Maintain - Other	332.49	500.00	.00	500.00
225-45200-229	Refunds	60.00	.00	125.00	125.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,482.25	2,000.00	1,040.25	959.75
225-45200-321	Communications	659.34	600.00	168.70	431.30
225-45200-331	Meetings-Conferences (mtgs/mi)	25.00	100.00	.00	100.00
225-45200-343	Advertising	187.20	250.00	284.46	34.46-
225-45200-362	Property - Casualty Ins (Auto)	18,328.41	18,878.00	19,607.56	729.56-
225-45200-381	Electric Utilities	1,406.40	3,500.00	2,442.00	1,058.00
225-45200-383	Gas Utilities	224.41	185.00	105.98	79.02
225-45200-384	Garbage Service	1,745.79	1,800.00	1,740.96	59.04
225-45200-406	Safety	.00	200.00	.00	200.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
225-45200-417	Uniforms	600.00	600.00	389.96	210.04
225-45200-418	Rentals	30.00	2,000.00	.00	2,000.00
225-45200-434	Sales Tax Paid	16.00	100.00	93.00	7.00
225-45200-520	Capital Outlay-Bldg & Structur	.00	73,668.00	24,500.00	49,168.00
225-45200-590	Capital Outlay	26,465.64	.00	58,273.68	58,273.68-
Total PARKS:		161,718.03	232,003.05	224,023.52	7,979.53
Cemetery					
235-49010-217	Other Operating Supplies	1,094.15	2,500.00	498.14	2,001.86
235-49010-221	Repair/Maint - Equipment	.00	500.00	1,432.37	932.37-
235-49010-228	Repair/Maintain - Other	4.98	500.00	119.56	380.44
235-49010-229	Refunds	.00	.00	250.00	250.00-
235-49010-258	Columbarium Plaques	.00	.00	1,313.50	1,313.50-
235-49010-309	Software & Design	640.00	.00	640.00	640.00-
235-49010-310	Other Professional Services	1,905.89	2,500.00	1,612.00	888.00
235-49010-362	Property - Casualty Ins (Auto)	3,403.25	3,573.00	3,711.08	138.08-
235-49010-381	Electric Utilities	307.70	402.00	427.00	25.00-
235-49010-384	Garbage Service	1,730.79	1,800.00	1,740.96	59.04
235-49010-401	Contractual Services	30,330.00	32,000.00	30,140.00	1,860.00
235-49010-590	Capital Outlay	.00	.00	6,681.00	6,681.00-
Total Cemetery:		39,416.76	43,775.00	48,565.61	4,790.61-
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	8,041.55	.00	23,075.00	23,075.00-
Total Cemetery Perpetual Care:		8,041.55	.00	23,075.00	23,075.00-
RURAL FIRE					
245-42200-103	Part-Time Employees	6,593.60	10,000.00	8,461.36	1,538.64
245-42200-122	FICA	504.41	765.00	647.31	117.69
245-42200-151	Worker s Comp Insurance Prem	3,849.93	4,042.00	2,751.63	1,290.37
245-42200-201	Office Supplies(paper-pens-et)	146.94	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	760.40	1,500.00	1,497.61	2.39
245-42200-217	Other Operating Supplies	198.12	200.00	818.67	618.67-
245-42200-221	Repair/Maint - Equipment	9,306.83	10,000.00	11,379.97	1,379.97-
245-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
245-42200-228	Repair/Maintain - Other	.00	500.00	1,351.83	851.83-
245-42200-310	Other Professional Services	700.00	1,000.00	.00	1,000.00
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,472.00	6,722.11	250.11-
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	1,428.35	300.00	484.42	184.42-
245-42200-433	Dues and Subscriptions	990.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00
245-42200-580	Computers & Technology	3,806.15	.00	.00	.00
245-42200-590	Capital Outlay	.00	.00	43,358.81	43,358.81-
245-42200-700	Transfers Out	23,800.41	.00	.00	.00
Total RURAL FIRE:		59,306.05	40,379.00	78,098.72	37,719.72-
RURAL FIRE EQUIPMENT FUND					
246-42200-590	Capital Outlay	236,946.62	.00	.00	.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
	Total RURAL FIRE EQUIPMENT FUND:	236,946.62	.00	.00	.00
Fire Relief					
250-42300-124	Fire Pension Contributions	39,135.13	36,195.00	41,903.31	5,708.31-
250-42300-490	Donations - Fire Relief Assoc	13,200.00	16,200.00	16,200.00	.00
	Total Fire Relief:	52,335.13	52,395.00	58,103.31	5,708.31-
Debt Service					
300-47000-601	Bond Principal Pymt	1,044,000.00	78,000.00	78,000.00	.00
300-47000-611	Bond Interest Payment	67,886.63	41,230.00	41,230.00	.00
300-47000-620	Fiscal Agent Fees	.00	1,000.00	.00	1,000.00
	Total Debt Service:	1,111,886.63	120,230.00	119,230.00	1,000.00
STORM WATER PROJECTS					
404-41500-310	Other Professional Services	20,795.03	.00	.00	.00
	Total STORM WATER PROJECTS:	20,795.03	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	524,383.00	298,123.00	.00	298,123.00
	Total CAPITAL IMPROVEMENT FUND:	524,383.00	298,123.00	.00	298,123.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	130,588.31	.00	5,833.75	5,833.75-
416-48000-310	Other Professional Services	275.05	.00	.00	.00
416-48000-437	Miscellaneous	199,087.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	620,114.50	.00	.00	.00
	Total 2019 DOWNTOWN PROJECT:	950,065.36	.00	5,833.75	5,833.75-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	525,378.45	.00	59,042.00	59,042.00-
417-48000-310	Other Professional Services	.00	.00	163.00	163.00-
417-48000-352	General Notices and Pub Info	489.46	.00	.00	.00
417-48000-530	Capital-Other Improvements	2,236,774.62	.00	298,263.36	298,263.36-
	Total 2020 STREET/UTIL IMPROVE PROJ:	2,762,642.53	.00	357,468.36	357,468.36-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	.00	1,000.00	1,000.00-
505-46500-439	TIF Payments	61,638.38	.00	2,529.00	2,529.00-
	Total TIF 1-9 LEVAN:	62,638.38	.00	3,529.00	3,529.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	.00	1,000.00	1,000.00-
506-46500-439	TIF Payments	7,063.00	7,500.00	7,592.00	92.00-
	Total TIF DOWNTOWN REDEVELOPMENT:	8,063.00	7,500.00	8,592.00	1,092.00-
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	52,563.07	53,663.79	54,867.28	1,203.49-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
601-49400-102	Full-Time Employees Overtime	1,556.17	6,500.00	2,963.31	3,536.69
601-49400-120	CENTRAL PENSION FUND	.00	998.40	998.40	.00
601-49400-121	PERA	6,225.17-	4,512.29	4,314.81	197.48
601-49400-122	FICA	4,021.68	4,602.53	4,401.11	201.42
601-49400-131	Employer Paid Health	14,280.27	14,637.00	16,201.56	1,564.56-
601-49400-151	Worker s Comp Insurance Prem	1,226.47	1,575.00	1,072.20	502.80
601-49400-201	Office Supplies(paper-pens-et)	4,166.74	3,500.00	3,445.70	54.30
601-49400-212	Motor Fuels-Gas	125.14	750.00	621.50	128.50
601-49400-217	Other Operating Supplies	9,112.85	10,000.00	7,702.49	2,297.51
601-49400-221	Repair/Maint -WELLS	2,980.26	30,000.00	24,716.92	5,283.08
601-49400-223	Repair/Maintain - Building	1,094.18	500.00	99.80	400.20
601-49400-228	Repair-Water Main Repairs	13,173.51	30,000.00	34,162.51	4,162.51-
601-49400-229	Refunds	1,307.68	500.00	3,519.53	3,019.53-
601-49400-303	Engineering Fees	.00	10,000.00	187.50	9,812.50
601-49400-309	Software and Design	3,389.92	5,000.00	4,042.12	957.88
601-49400-310	Other Professional Services	17,861.70	17,000.00	17,264.41	264.41-
601-49400-321	Communications	.00	.00	1,621.58	1,621.58-
601-49400-322	Postage	492.60	100.00	358.00	258.00-
601-49400-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	744.18	755.82
601-49400-343	Advertising	327.50	400.00	47.40	352.60
601-49400-362	Property - Casualty Ins (Auto)	6,999.95	7,210.00	7,488.64	278.64-
601-49400-381	Electric Utilities	34,628.60	43,700.00	42,017.00	1,683.00
601-49400-401	Contractual Services	3,595.01	1,500.00	926.10	573.90
601-49400-406	SAFETY	94.19	1,200.00	.00	1,200.00
601-49400-417	Uniforms	596.60	600.00	600.00	.00
601-49400-420	Depreciation	90,406.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	378.00	1,500.00	300.00	1,200.00
601-49400-434	Sales Tax Paid	.35	250.00	1.90	248.10
601-49400-437	Miscellaneous	.50	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.00	85,000.00	93,573.85	8,573.85-
601-49400-580	Computers & Technology	4,066.72	4,500.00	.00	4,500.00
601-49400-590	Capital Outlay	.00	.00	5,107.01	5,107.01-
601-49400-601	Debt Srv Bond Principal	.00	194,000.00	194,000.00	.00
601-49400-611	Bond Interest	5,964.46	33,031.00	33,029.75	1.25
601-49400-700	Transfers Out	436,154.47	50,000.00	.00	50,000.00
	Total Water Utilities (GENERAL):	704,339.42	708,430.01	560,396.56	148,033.45
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	57,544.46	57,342.89	58,787.24	1,444.35-
602-49450-102	Full-Time Employees Overtime	5,084.49	6,500.00	5,860.95	639.05
602-49450-120	CENTRAL PENSION FUND	.00	998.40	998.40	.00
602-49450-121	PERA	13,126.84-	4,788.22	4,826.12	37.90-
602-49450-122	FICA	4,561.69	4,883.99	4,922.66	38.67-
602-49450-131	Employer Paid Health	24,422.94	14,637.00	16,212.76	1,575.76-
602-49450-201	Office Supplies(paper-pens-et)	2,737.32	3,000.00	2,261.77	738.23
602-49450-212	Motor Fuels-Gas	.00	250.00	200.89	49.11
602-49450-217	Other Operating Supplies	601.72	6,500.00	2,692.11	3,807.89
602-49450-221	Repair/Maint - Equipment	18,954.38	16,000.00	68,551.04	52,551.04-
602-49450-223	BUILDING REPAIR	.00	.00	74.85	74.85-
602-49450-228	Repair/Maintain - Other	64,844.61	25,000.00	27,502.65	2,502.65-
602-49450-229	Refunds	1,000.00	500.00	3,430.76	2,930.76-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	473.85	750.00	399.60	350.40
602-49450-322	Postage	84.19	100.00	42.09	57.91
602-49450-331	Meetings-Conferences (mtgs/mi)	567.63	1,500.00	289.93	1,210.07

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
602-49450-343	Advertising	.00	.00	103.35	103.35-
602-49450-362	Property - Casualty Ins (Auto)	4,836.33	4,981.00	5,173.50	192.50-
602-49450-381	Electric Utilities	5,743.25	9,660.00	7,619.00	2,041.00
602-49450-383	Gas Utilities	457.37	950.00	428.85	521.15
602-49450-385	Sewer Plv-Elgin Sewer District	780,574.14	787,000.00	598,159.22	188,840.78
602-49450-417	UNIFORM	240.87	600.00	555.44	44.56
602-49450-420	Depreciation	12,394.00	14,000.00	.00	14,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	.00	115,000.00	115,000.00	.00
602-49450-611	Bond Interest	1,108.91	28,130.00	28,129.25	.75
602-49450-700	Transfers Out	436,154.46	50,000.00	.00	50,000.00
Total Sewer (GENERAL):		1,409,259.77	1,157,571.50	952,222.43	205,349.07
Net Grand Totals:		11,346,561.90-	5,810,193.51-	6,477,650.05-	667,456.54

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary
City Council Meeting: January 11th 2022

AGENDA ITEM: Department Report	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** **5.D.**
ATTACHMENTS: December Activity Summary Report	**APPROVED BY: jt**
RECOMMENDED ACTION: Information only	

SUMMARY
**The following is a brief summary of the highlights for the month of December. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training
- Attended and instructed the annual Low Light Adverse Weather Conditions firearms training that started the last week of November and ended the second week of December. Wabasha County Sheriff's Office and Wabasha Pd attended.
- I taught four annual Use of Force classes for the sheriff's office. These classes were four hours long.
- All staff completed the mandated OSHA trainings. These classes are available through our PATROL police training on-line subscription. Staff also completed all of the available mental health, diversity and implicit bias trainings.

Misc. Activity
- Working on getting prices for a new patrol vehicle that is budgeted for 2022.
- Updating mandated policies, and completed the training compliance audits.
- Updating training lesson plans to reflect the new state requirements.
- A lot of time has been spent on drafting the records retention and the body camera use policies. They are near completion.
- Researching prices and buying options for the future purchase and update of our TASER program.

The following are the December calls per service.

December Call Activity	2021
9-11 Hang-Ups	0
Alarms	0
All other	2
Animal Complaints	9
Assault	0
Assist Other Department	16
Attempt to Locate	0
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	1
Contempt/Curfew Violation	0
Damage to Property	3
DANCO Violation	0
Disorderly Conduct	1
Domestics	2
Driving Complaints	0
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	3
Fireworks	0
Found Property	0
Fraud	1
Funeral Assist	5
Gun Permit	4
Harassment/Threats	3
Littering	0
Lost Property	2
Medical Calls	27
Misc. Information	12
Motorist Assists	6
Noise Complaints	2
OFP/HRO Violation	0
Ordinance Violation	0
Parking Complaints/Violations	2
Permit	0
POR Predatory Offender Reg.	0
Public Assists	10
School Bus & Incident Report	2
Security Check	144
Sex Offense	0
Snow Removal	27
Sudden Death	0
Suspicious Activity	14
Theft Offenses	4
Traffic Crashes/Violations	73
Trespassing	0

Vulnerable Adults	0
Weapons Violation	0
Warrants All	0
Welfare Checks	7
Worthless Checks	0
TOTAL CALLS	**381**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of December. We averaged as a city 224,709 gallons per day. The highest being 330,000 gallons and the lowest being 124,000 gallons. We pumped 6,966,000 gallons for the month.
- The annual report was filled out for 2021 and sent to the MDH. This year Plainview pumped 116,550,000 gallons for the year. The highest day this year was 887,000 gallons and the lowest being 100,000 gallons. We had a daily average of 319,315 gallons for 2021.
- As part of the Gopher State One call before you dig, we had 13 locates.
- Water meter replacement is ongoing.
- We replaced a check valve at well #3.

Sewer

- The final pump was installed at the 6th street lift station December 22nd .
- We had a float go bad at the High Rise lift station, this was replaced the 27th .

Snow

- We had 4 snow events for the month that required public works to plow and/or apply treatment to the streets and sidewalks. The snow total for the month was almost 20”.

Parks

- The skating rinks have opened up for the season.
- We had a storm on the 15th with high winds and confirmed tornados in the area. This caused significant damage to the visitor’s dugout at Eckstein ballfield. The LMC (League of Minnesota Cities) sent an adjuster down for pictures and estimates. We have since cleaned up the mess and will deal with the rebuild in the spring.
- Park and Trail Commission did not meet due to lack of agenda items.

Trees

- We lost 3 trees in the December 15th storm. The LMC is going to reimburse the city for them.
- We are continuing our efforts to remove Ash trees from city property. This will continue as needed.
- We have been trimming trees that hit our equipment and trucks. This will continue as needed.

Buildings

- We had roof damage from the December 15th storm to the Ambulance building. There has been repairs made until it can be reroofed in the spring. This also was turned into the LMC.

Daily Task

- We check the wells and write down the readings from the day before. We do this for record keeping, and also this is a good way to track if there is anything out of the ordinary.
- We check our lift stations and write down the reading from the day before. We do this for record keeping, and also to ensure our pumps are working correctly.
- We take water samples and test them.
- We check for locates, if there are any, we have 48 hours to complete them.
- Sweep the rinks and Zamboni them.

Respectfully,
Shane Loftus
Public Works Director

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

MEMORANDUM

Date: January 6, 2022

To: David Todd, City Administrator

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

2020 Improvement Project

Alcon Construction needs to complete reseeding in the spring and has agreed to complete the needed work. Final payment is being held until the seeding can be accepted. Retainage has been reduced to what is allowed under the contract, which is 1% of the work completed plus 250% of the estimated cost of the seeding work that is being monitored.

Orchard Hills 7th Subdivision

Construction of the improvements for this subdivision are underway. Sanitary sewer main work was completed in December. Work has been suspended until spring.

Marshman Addition

The storm sewer improvements for this development have been installed, but additional work, as required in the approved construction plans, needs to be completed prior to the City accepting the improvements. This work is progressing as a part of home construction, as we understand it.

Skye View Development

This project is included in the Council packet for further review.

Orchard Hills 8th Subdivision

Information on this project is included in the Council packet for further review.

Plainview Public Library
345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: January 2022

December 16-17 Adjustment of Hours: On Wednesday, December 15, severe windstorms resulted in many power outages within the city and out into our county service area. The next day, we saw community members coming to the library to charge devices, utilize Wi-Fi, and simply warm up. With an eye to the Peoples Energy outage map, the decision was made to extend our hours until 10:00 pm that evening (rather than 7:00 pm) and reopen early at 8:00 am (rather than 10:00 am). We did have patrons coming in late into the evening on the 16th. By morning, most homes were back up so there was no additional traffic that day.

Material Circulation:

	Overall Circulation	Service Days	Average Circulation per Service Day
December 2021	2607 Items	24	109 Items
November 2021	2734 Items	23	119 Items
October 2021	2822 Items	26	109 Items
September 2021	3085 Items	24	129 Items
August 2021	3043 Items	22	138 Items
July 2021	3325 Items	21	158 Items
June 2021	3355 Items	22	153 Items
May 2021	2329 Items	24	97 Items
April 2021	2675 Items	26	103 Items
March 2021	2777 Items	27	103 Items
February 2021	2507 Items	24	104 Items
January 2021	2405 Items	23	105 Items

If you have any questions, concerns, or ideas, please feel free to contact me.

Respectfully Submitted,
Alice L. Henderson

Plainview Public Library Board of Trustees
Tuesday, November 16, 2021 7:00 PM

Members Present: Youlonda Loechler, Miranda Muller, Amy Appel, Adam Feils, Paul Eidenschink
Members Not Present: Missy McRay, Nicholas Ozment
Staff: Alice Henderson
City Council Member: Lindsay Hammer-Bartley

The meeting was called to order by Youlonda at 7:00 PM. The meeting was held online due to COVID-19.

A motion was made by Amy and seconded by Miranda to approve the agenda. Motion carried unanimously via roll call vote.

A motion was made by Youlonda and seconded by Amy to approve the consent agenda as follows:

- Board Minutes 10/19/2021
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
  - Thomas and Ann Theis (In memory of Wayne Dittrich)
  - Ione Jacobs

Payment of Bills
A motion was made by Paul and seconded by Amy to approve the Payables by Payee in the amount of 6,071.98. Motion carried unanimously via roll call vote.

Unfinished Business

New Business

A. Recommendation Trustee Appointments: A motion was made by Youlonda and seconded by Amy to recommend the trustee appointments of Ian McDonald and Miranda Muller to the city council.
B. Library Director Performance Review Update: Alice's review has been completed and will be turned in to be filed in her employee file.

Additional Discussion

Next meeting is set for December 21, 2021.

Motion to adjourn was made by Youlonda and seconded by Amy at 7:05 PM. Motion carried unanimously via roll call vote.

Plainview Public Library Board of Trustees
Special Meeting
Thursday, December 2, 2021 6:30 PM

Members Present: Miranda Muller, Amy Appel, Missy McRay, Paul Eidenschink, Youlonda Loechler, Adam Feils
Members Not Present: Nicholas Ozment
Staff: Alice Henderson
City Council Member:Lindsay Hammer-Bartley

The meeting was called to order by Youlonda at 6:30 PM. The meeting was held online due to COVID-19.

A motion was made by Paul and seconded by Amy to approve the agenda. Motion carried unanimously via roll call vote.

New Business

A. A motion was made by Missy and seconded by Amy to approve the hire of Dan Locke as a Library Assistant substitute at $16.28 (Grade 3, Step 1 of the Library Payscale).

Motion to adjourn was made by Youlonda and seconded by Missy at 6:32 PM. Motion carried unanimously via roll call vote.

Respectfully submitted,
Miranda Muller

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM: Set Meeting Schedule for 2022	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.E.**
ATTACHMENTS: None	**APPROVED BY: D.T.**
RECOMMENDED ACTION: **Motion** to Adopt Regular Meeting Schedule for 2022.	

SUMMARY
Minnesota Statute requires that City Councils establish and post their regular meeting schedule. Staff recommends maintaining the same meeting schedule as last year.

Regular City Council meetings will be held the <u>second Tuesday</u> of each month at 6:00 p.m. at the Church of Christ - 205 1st Street NE Plainview.

Occasionally Special Meeting dates are scheduled to address pressing issues of the City. Special meetings are posted on the official bulletin board at City Hall three days prior to the meeting. Council may only address issues that are properly noticed in the posting.

As this is an election year the following council meetings will not be held on the 2nd Tuesday:
March
August
November
These meetings will be determined at a later date.

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting:

AGENDA ITEM:	Council Board and Liaison Assignments	**AGENDA SECTION:** Consent Agenda
PREPARED BY:	Aaron Luckstein	**AGENDA NO.** **5.F.**
ATTACHMENTS:	None	**APPROVED BY:** **al**
RECOMMENDED ACTION: **Motion** to approve the proposed council assignments		

SUMMARY
The Mayor has the authority to assign council members to serve on City boards, commissions, and committees; serve as liaisons to Department Heads; and fulfill the Mayor Pro Tempore. Each appointment is for one year. I am requesting council approval for the following appointments for 2022. These are the same as what was approved in June 2021 following the resignation of former councilmember Daschner and the addition of Councilmember Kieffer.

Committees:

Planning Commission—2 Council Appointees (Ben Jacobs and Holly Reeve); Meets the first Tuesday of each month at 6:00 PM or as needed. Ordinance requires 6 meetings per year.

Parks and Trails Commission—1 Council Appointee (Ben Jacobs); Meets the fourth Tuesday of the month at 6:00 PM.

EDA Board—2 Council Appointees (Andrea Kieffer and Aaron Luckstein); Meets the third Tuesday of the month at 6:30 PM.

Personnel Committee—2 Council Appointees (Holly Reeve and Lindsay Hammer Bartley); Meets as needed.

Budget/Finance/Audit Committee—2 Council Appointees (Andrea Kieffer and Aaron Luckstein); Meets as needed during budget process.

Library Board—1 Council Appointee; (Lindsay Hammer Bartley); Meets the third Tuesday of each month at 7:00 PM.

Department Liaisons: 1 Council Liaison Per Department

Library – Lindsay Hammer Bartley
Public Works – Ben Jacobs
Police – Andrea Kieffer
Finance – Aaron Luckstein
Fire Department – Holly Reeve

Mayor Pro-tempore: Holly Reeve

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM: 2022 Official Designations	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 5.G.**
ATTACHMENTS: Official Designations - 2022	**APPROVED BY: DT**
RECOMMENDED ACTION: 1. **Motion** to approve the attached Official Designations for 2022 and instruct the City Clerk to include a copy of such designations in the minutes of this meeting.	

SUMMARY

According to Minnesota statutes, governing annual appointments must be made each year. The 2022 designations are attached.

PLAINVIEW

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OFFICIAL DESIGNATIONS – 2022

Designation of Banks and Investment Institutions:

Peoples State Bank
Foresight Bank
Edward Jones

Authorization of Official Signatories:

Aaron Luckstein, Mayor
Vicki Axley, Finance Director
David Todd, City Administrator
Carol Kujath, City Clerk
Kayla Hall, Deputy City Clerk

Authorization of Facsimile Signatures:

Aaron Luckstein, Mayor
Vicki Axley, Finance Director

Designation of Official Newspaper:

Plainview News

Designation of Auditor (2021 Audit):

Hawkins Ash CPA, LLP

Designation of Engineer:

Brian Malm, Bolton and Menk

Designation of Treasurer:

Vicki Axley, Finance Director

Designation of City Attorneys;

Mike Flaherty, Flaherty & Hood, Civil Attorney
Brandon Fitzsimmons, Flaherty & Hood, Personnel Attorney
Wabasha County Attorney, Criminal Attorney

Established January 11, 2022.

____
Aaron Luckstein, Mayor

____
Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM: P&Z Commission Term	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.H.**
ATTACHMENTS: None	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve Ann Liebenow-Anttila to another 3-year term to the Planning/Zoning Commission to expire December 31, 2024.	

SUMMARY

At the January 4, 2022 Planning Commission meeting, the Plainview Planning and Zoning Commission approved to recommend to Council to reappoint Ann Liebenow-Anttila to another 3 -year term. This term will expire December 31, 2024.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM:	2021 Report of the Plainview Planning Commission	**AGENDA SECTION:** Consent
PREPARED BY:	Carol Kujath, City Clerk	**AGENDA NO. 5.I.**
ATTACHMENTS:	2021 Report to City Council of the Plainview Planning Commission	**APPROVED BY: hr**
RECOMMENDED ACTION: **Motion** to approve the 2021 Report of the Planning Commission.		

SUMMARY
The Planning Commission is required to submit an annual report of activities to the City Council by the January council meeting.

(please see attached)

2021 Report to City Council

Plainview Planning Commission

Summary of Activities

January, 2021:
No meeting

February 2, 2021:
Held a public hearing for the Marshman Addition preliminary plat; Voted to recommend approval with conditions

Tom Weiner and Jim Walkes agreed to new 3-year terms as commissioners.

March 2, 2021:
Reviewed the Marshman Addition final plat; Voted to recommend approval with conditions

Voted to request that the City Council change the time of the Planning Commission meetings from 7 pm to 6 pm.

April, 2021:
No meeting

May 4, 2021:
Reviewed the Orchard Hills 7th Addition final plat; Voted to recommend approval

Voted to recommend that the City Council direct staff to explore the potential for adding Special District language to city code

June 1, 2021:
Adam Daschner resigned his positions on the City Council and Planning Commission.

Held a public hearing for the Pleasant Acres Preliminary Plat; Voted to recommend denial due to a conflict with the Land Management Ordinance and an undue burden on the City's traffic system

Voted to recommend that the City Council allow staff to develop language for a code amendment allowing a Special District

July 6, 2021:
Held a public hearing to consider an amendment to City Ordinance to allow Special District Zoning; Voted to recommend approval of the amendment

Tom Weiner stepped down from the Planning Commission.

Holly Reeve was appointed to the Planning Commission to fill the position previously held by Adam Daschner.

August 4, 2021:
Reviewed an application for a Conditional Use Permit for Occupation submitted by Kaitlin and Justin Bauer; Voted to recommend approval

Reviewed the Pleasant Acres Development preliminary plat and GDP; Voted to recommend a 60 day extension

Reviewed applications for two open seats on the Planning Commission; Voted to recommend Aaron Nicklay and Scott Kujath

September 7, 2021:
Appointed officers for the remainder of 2021: Holly Reeve as Chair; Ann Liebenow-Anttila as Vice Chair

Information binders were distributed to all Planning Commission members

October 5, 2021:
Reviewed the Skye View Development application for a Special District Zone; Voted to recommend denial due to it being incomplete

November, 2021:
No meeting

December 7, 2021:
No meeting

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM: Amending City Fee Schedule	**AGENDA SECTION:** New Business
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 7.A.**
ATTACHMENTS: Ordinance, Fee Schedule, Resolution Dog License Application	**APPROVED BY: dt**
RECOMMENDED ACTION: 1. **Motion** to adopt Ordinance 2022-01, an Ordinance of the City of Plainview, Minnesota Amending the City Fees and Charges. 2. **Motion** to approve Resolution 2022-03 allowing for Summary Publication of Ordinance Amending the City Fees and Charges.	

SUMMARY
Each year the City Council reviews and amends the fees set forth for City services and utilities. The changes are as follows:

- **Cemetery Fees:**
  - Increase Door Plaque from $300 to $625
  - Add Date Plaque $75
- **Administrative Fees:**
  - Add 2-year and 3-year option for Dog License; 2-year $25, 3-year $30
  - Add Replacement Tag Fee $3
- **Police Fees:**
  - Increase Copies of Police Reports (Pictures) from $0.25 to $1.00 per copy
  - Add Copies of Police Video/Audio Recording $25 per Case #/per Camera
  - Add Winter Parking Ticket if not paid within 48 hours $120
- **Public Works Fees:**
  - Increase Water and Sewer Rates by 1% as planned in the Capital Improvement Plan.
  - Remove Water Reconnect-Delinquent $120
  - Add Water Disconnect/Reconnect-Voluntary $50
  - Add Water Reconnect-Non-Payment $50

CITY OF PLAINVIEW
STATE OF MINNESOTA

ORDINANCE 2022-01

AMENDING SECTION 800 OF THE PLAINVIEW CODE OF ORDINANCES CONCERNING GENERAL FEES, FINES, AND CHARGES

WHEREAS, the City Council wishes to adopt fees, penalties, and charges by ordinance;

NOW THEREFORE, IT IS ORDAINED BY THE CITY OF PLAINVIEW, MINNESOTA AS FOLLOWS:

1. Section 801 and 802 of the Plainview City Code regarding Fees, Fines, and Charges is hereby amended to read as follows:

- **Cemetery Fees:**
  - Increase Door Plaque from $300 to $625
  - Add Date Plaque $75
- **Administrative Fees:**
  - Add 2-Year and 3-Year Option for Dog License; 2-Year $25, 3-Year $30
  - Add Replacement Tag Fee $3
- **Police Fees:**
  - Increase Copies of Police Reports (Pictures) from $0.25 to $1.00 per copy
  - Add Copies of Police Video/Audio Recording $25 per case #/per camera
  - Add Winter Parking Ticket if not Paid within 48 hours $120
- **Public Works Fees:**
  - Increase Water and Sewer Rates by 1% as planned in the Capital Improvement Plan
  - Remove Water Reconnect-Delinquent $120
  - Add Water Disconnect/Reconnection—Voluntary $50
  - Add Water Reconnect—Non-Payment $50

This ordinance shall take effect and be in force after its passage and publication according to law.

ADOPTED by the City Council of the City of Plainview, this 11th day of January 2022.

______________________________ ______________________________

Aaron Luckstein, Mayor | Carol Kujath, City Clerk

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA

RESOLUTION NO. 2022-03

RESOLUTION APPROVING SUMMARY PUBLICATION OF ORDINANCE NO. 2022-01

WHEREAS, the City has adopted the above referenced ordinance; and

WHEREAS, the verbatim text of the ordinance is cumbersome, and the expense of publication of the complete text is not justified; and

WHEREAS, Minnesota Statutes §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the following summary clearly informs the public of the intent and effect of the ordinance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Plainview that the following summary is hereby approved for official publication in lieu of the entire ordinance:

SUMMARY PUBLICATION
ORDINANCE NO. 2022-01

AN ORDINANCE AMENDING PLAINVIEW CITY CODE SECTIONS 801 AND 802 ENTITLED GENERAL FEES, FINES, AND CHARGES

On January 11, 2022, the Plainview City Council adopted an ordinance designated as Ordinance No. 2022-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled “General Fees, Fines, and Charges” pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

BE IT FURTHER RESOLVED, that the City Clerk is directed to keep a copy of the ordinance in her office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.

Adopted by the City Council of the City of Plainview, Minnesota this 11th day of January 2022.

____
Aaron Luckstein, Mayor

ATTEST:

____
Carol Kujath, City Clerk

801-GENERAL FEES, FINES, CHARGES

Building Fees (Per MN Building Code) Includes $1.00-State Surcharge	
Building Construction Permit Fee	40% of 1997 Code
*Building Demolition	$ 100.00
Sewer Access Charge (Per Dwelling Unit or Connection)	$ 1,000.00
Water Access Charge (Per Dwelling Unit or Connection)	$ 1,000.00
Water /Sewer Access Deposit (Refundable with interest)	$ 1,000.00
Reroof or Reside	$ 55.00
Windows/Doors (Exact replacements excluded)	$ 55.00
Please call City Hall to check if a permit is required	
Reissue of Expired Permit	$ 50.00
Failure to Obtain Building Permit - 1st Offense	$ 150.00 , or sum equal to two times the building permit fee, whichever is greater
Failure to Obtain Building Permit - 2nd Offense	3 Times the permit fee
Structure Moving	$ 30.00
Fence	$ 20.00
Cement, Sidewalk, Driveway, Patio	$ 20.00
Furnace/Water Heater	$ 30.00

*$100.00 Refundable Deposit (WITHOUT Interest) when projects are completed within 180 days and the final inspection is completed. Examples would be: Decks, New Garages, Additions, Structure moving, and Demolition.

Miscellaneous Fees

A miscellaneous fee shall be paid by the applicant for expenses which the City incurs. Such expenses may include but are not limited to, direct City payroll and overhead costs, costs of printing, mailing and supplies, and fees paid to consultants/professional. Such miscellaneous fees shall come due immediately upon notification by the City. Upon request, the City shall provide a breakdown of the various expenses incurred by the City. The City may withhold any final action and/or rescind prior actions until all miscellaneous fees are paid in full. The City may request additional deposits if deemed necessary.

CEMETERY FEES	
Cemetery Lot Purchase (Full Lot Equals 4 Graves)	
Full Lot	$ 1,400.00
One Gravesite	$ 350.00
Two Gravesites	$ 700.00
Three Gravesites	$ 1,050.00
Cemetery Perpetual Care (per Gravesite)	$ 100.00
Grave Opening/Closing Winter Rate Full Grave (Frost Nov. 15th to March 31st)	$ 610.00
Grave Opening/Closing Summer Rate Full Grave (No Frost April 1st to Nov. 14th)	$ 525.00
Grave Opening/Closing Winter Rate Cremation Vault (Frost Nov. 15th to March 31st)	$ 335.00
Grave Opening/Closing Summer Rate Cremation Vault (No Frost April 1st to Nov. 14th)	$ 270.00

Additional Charges:			
Sundays and Holidays	$ 150.00		
Saturdays	$ 35.00		

COLUMBARIUM PRICING

Niche Tier Pricing	$ 800.00	$ 900.00	$ 1,000.00
Door Plaque	$ 625.00		
Additional or Replacement Door Plaque	$ 625.00		
Memory Wall Plaques	$ 350.00		
Date Plaque	$ 75.00		
Niche Openings	$ 150.00		

FIRE FEES

Fire/Emergency Call (First Hour of Service)	$ 850.00	plus $15/hr/man
Every Hour Thereafter	$ 350.00	hr plus $15/hr/man
Extrication/Rescue Call	$ 850.00	plus $15/hr/man
False Alarms/Cancellation en route	$ 250.00	
Recharge/SCBA Foam	$ 40.00	gallon, plus $8 per bottle of ai
Emergency Water Delivery	$ 90.00	load, plus $20 labor/load

ADMINISTRATIVE FEES

Bingo License	$ 150.00		
Chicken Permit	$ 45.00		
Dance Permit	$ 25.00		
Dog License (Options: 1-year 2-year 3-year)	$ 15.00	$ 25.00	$ 30.00
Cigarette License	$ 75.00		
Faxing	$ 2.00	for 1st page, $1/per page add'l	
Copies	$ 0.25	per page (Black and White)	
	$ 0.50	per page (Color)	
License for Sale of Fireworks	$ 100.00		
Gaming Device/Raffle/Bingo	No Charge		
Insufficient Funds (NSF) Check	$ 30.00		
Loudspeaker Permit	$ 10.00		
Refuse Collector License	$ 500.00		
Transient Sales	$ 30.00		
Research*	$ 100.00		

*Fee to be paid before the start of the research and any additional expenses that are incurred will be due upon completion of the project.

LIBRARY FEES

Library Card Replacement	$ 3.00
3 Month Library Acct for Non-Minnesota Residents	$ 10.00
Photocopies/Computer Printout (BW)	$ 0.20
Photocopies/Computer Printout (Color)	$ 0.50

LIQUOR FEES

Beer, Off-Sale	$	100.00	
Beer, On-Sale	$	125.00	
Liquor, Club On-Sale	$	500.00	
Liquor Temporary On-Sale	$	50.00	
Liquor, On-/sale	$	1,500.00	
Liquor, Sunday	$	200.00	
Wine License	$	75.00	

PARK FEES			
Field Rental (Per Day)	$	30.00	
Field Rental (Per Season)	$	50.00	plus field maintenance costs
Park Shelter Reservation	$	30.00	
Picnic Table Rental	$	15.00	for first table, plus $10 for each additional table

POLICE FEES			
Animal Impound Fee Per Day	$	25.00	
Pick up fee for Animals and Licensed Dogs	$	50.00	
Pick up fee for Unlicensed Dogs	$	150.00	
Copies of Police Reports (Pictures)	$	1.00	per page
	(Up to 100-Actual cost >100)		
Copes of Police Reports (Text)	$	0.25	per page
Copies of Police Video/Audio Recording	$	25.00	per case #/per camera
CD Pictures	$	15.00	
Recreation Vehicle License	$	10.00	
Golf Cart License	$	10.00	
Parking Ticket	$	25.00	
Winter Parking Ticket	$	100.00	
Winter Parking Ticket if not paid within 48 hours	$	120.00	

POOL FEES			
Daily Admission	$	5.00	/day, $3 afternoon, $2 evening
Family Membership	$	130.00	
Single Membership	$	80.00	
Pool Rental (Up to 25 persons)	$	80.00	
Pool Rental (Over 25 persons)	$	80.00	plus $2/person over 25
Pool Lessons (Level I-IV)	$	30.00	
Lesson Cancellation Fee (if within 2 weeks of lesson start date)	$	15.00	
Toddler	$	30.00	
Lifeguard Training (Plus Extra for Materials and Book Costs)	$	110.00	
Adult Lessons	$	30.00	
Aerobics	$	25.00	Punch Card(non-refundable)
AM/PM Aerobics	$	2.50	/Session

PLANNING AND ZONING FEES			
Annexation Petition Filing * **	$	200.00	
Conditional Use Permit	$	200.00	

Plat, General Subdivision Plan* **	$	200.00	plus $10 per lot
Plat, Preliminary Subdivision Plan* **	$	350.00	plus $10 per lot
Quick Plat Subdivision Plan ***	$	200.00	plus $10 per lot
Plat, Final Subdivision Filing*	$	600.00	plus $15 per lot
Rezoning Petition	$	200.00	
Variance	$	200.00	

*Applicant must also pay the cost of public hearing notices, all other miscellaneous administrative fees and other government requirements such as environmental assessments or stormwater evaluations.

** Applicant to reimburse city for engineering incurred for plan review.

PUBLIC WORKS FEES

Air Compressor and Person	$	80.00	/hour
Brush Site Fee for Non-Residents	$	100.00	
Lawn Mower and Person	$	75.00	/hour
Snow Removal and Person	$	75.00	/hour
Loader and Person	$	100.00	/hour
Street Excavation Fee	$	40.00	
Street Sweeper and Person	$	100.00	/hour
Trimmer and Operator	$	35.00	/hour
Truck and Person	$	95.00	/hour

SMALL CELL WIRELESS FACILITIES

Small Cell Wireless Permit Application	$	500.00	for up to 5 Small Wireless Facilities
	$	100.00	for each additional Facility
Small Wireless Facility ROW Access Fee	$	270.00	per year for each Small Wireless Facility

802 UTILITY FEES

WATER RATES

RESIDENTIAL NEW CONSTRUCTION

Monthly Base Fee	$	14.17

Unit Rate per 1000 gallons

0-5000 gallons used	$	2.15
5,001-10,000 gallons used	$	2.31
10,001-15,000 gallons used	$	2.53
15,001-20,000 gallons used	$	2.77
20,001+ gallons used	$	2.99

Residential new construction customers will not pay any sewer charges until construction is complete.

RESIDENTIAL

Monthly Base Fee	$	14.17
Unit Rate per 1000 gallons		
0-5000 gallons used	$	2.15
5,001-10,000 gallons used	$	2.31
10,001-15,000 gallons used	$	2.53
15,001-20,000 gallons used	$	2.77
20,001+ gallons used	$	2.99

COMMERCIAL

Monthly Base Fee	$	17.32
Unit Rate per 1000 gallons		
0-5000 gallons used	$	2.15
5,001-10,000 gallons used	$	2.31
10,001-15,000 gallons used	$	2.53
15,001-20,000 gallons used	$	2.77
20,001+ gallons used	$	2.99

INDUSTRIAL

Monthly Base Fee	$	83.04
Unit Rate per 1000 gallons		
1,000-1,000,000 gallons used	$	2.12
1,000,001-2,000,000 gallons used	$	2.30
2,000,001-3,000,000 gallons used	$	2.40
3,000,001-4,000,000 gallons used	$	2.47
4,000,001+ gallons used	$	2.53

SEWER RATES

MONTHLY BASE RATES

Meter Size		
5/8" to 1.0"	$	38.84
1.5"	$	105.44
2"	$	166.49
3"	$	291.89
4"	$	466.12
6"	$	851.42
UNIT RATE PER 1000 GALLONS	$	2.68

INDUSTRIAL SEWER CHARGES

Unit Rate Flow/MG	$	823.29
Unit Rate BOD/100 lb.	$	40.21
Unit Rate SS:/100 lb.	$	39.11

GENERAL UTILITY FEES

Compost	$2.00 / month
Stormwater Pond	$0.25 / month
Utility Capital Outlay	$10.09 / month
Sidewalk	$1.75 / month
MN State Drinking Water Fee	$0.81 / month
Water, Bulk Rate	$0.01 / gallon
Water Disconnect/Reconnect - Voluntary	$ 50.00
Water Reconnect - Non-Payment	$ 50.00

Ordinance 2022-01

SUMMARY PUBLICATION

ORDINANCE NO. 2022-01

AN ORDINANCE AMENDING PLAINVIEW CITY CODE SECTIONS 801 AND 802 ENTITLED GENERAL FEES, FINES, AND CHARGES

On January 11, 2022, the Plainview City Council adopted an ordinance designated as Ordinance No. 2021-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled “General Fees, Fines, and Charges” pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.

PLAINVIEW
The perfect place to be you

Office Use Only:
Date:_______________
Approved By:__________

OWNER INFORMATION

Homeowner _____ Renter _____ *City of Plainview License Tag #* ________________

Name: ____

Address: ____

Phone: ____

Email: ____

PET INFORMATION

Rabies Tag #: ________ Rabies Expiration Date:____________

Name: ____________________________________ Breed: ______________________________________

Color: ___________________ Age: ____ Male: ____ Female: ____ Neuter/Spayed: _______

Veterinarian: __________________________ Microchip: _________Yes __________No

---

Select Only ONE License Type:

2022 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2022)

One (1) Year License $15.00 ☐

2023 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2023 or later.)
(Dog License Will Expire 12/31/2023)

Two (2) Year License $25.00 ☐

2024 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2024 or later)
(Dog License Will Expire 12/31/2024)

Three (3) Year License $30.00 ☐

Dog License -Replacement Tag $3.00 _______

City of Plainview
241 West Broadway
Plainview, MN 55964

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 11, 2022

AGENDA ITEM:	Orchard Hills 7th & 8th Preliminary Plat Application Extension	**AGENDA SECTION:** New Business
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 7.B.**
ATTACHMENTS:	Extension Application, Original Plats, Excerpts of Meeting Minutes from January, and May 2021	**APPROVED BY: d.t.**
RECOMMENDED ACTION: **Motion** to approve the extension of the Preliminary Plat of Orchard Hills 7th for one year to January 12, 2023.		

SUMMARY
On January 12, 2021, a preliminary plat submitted by Peter Meyer for the proposed Orchard Hills 7th subdivision was approved by the City Council. This preliminary plat included 26 single family lots and one detention pond lot on 10.83 acres. Following approval of the preliminary plat, Mr. Meyer decided to split the proposed subdivision into two phases and submitted a final plat, splitting the development into two parts, with the southerly portion of the development platted as developable lots, and the northern portion platted as a Outlot for future development. The final plat was approved by Council at the May 12, 2021 Council meeting.

Mr. Meyer has now requested to proceed with replatting Outlot B of the Orchard Hills 7th subdivision as developable lots. The replat would be titled Orchard Hills 8th.

City Code section 609.10 allows for the resubdivision of property provided that the same procedure is followed for subdivision of property. City Code requires preliminary plat approval prior to final plat approval, therefore proposed Orchard Hills 8th replat requires an approved preliminary plat. The approved Orchard Hills 7th plat meets the preliminary plat requirements in City Code for the proposed Orchard Hills 8th replat.

However, City Code section 620.14 indicates that preliminary plat approval is good for 1 year unless extended by City Council upon application by the developer 20 days prior to expiration. Since the preliminary plat was approved on January 12, 2021, the preliminary plat approval will expire on January 12, 2022 and an application for extension would have needed to be submitted on December 23, 2022. An application for an extension was submitted on January 6, 2022.

Although the developer did not submit the application within the required time period, staff recommends that City Council approve the applicant's request for an extension of the Orchard Hills 7th preliminary plat for a period of 1 year, until January 12, 2023. This will allow the developer to proceed directly to final plat for the proposed Orchard Hills 8th subdivision replat of Outlot B. Not providing the extension would require the developer to submit a new preliminary plat. Staff does not believe this is necessary, as all of the required information needed to consider approval of the proposed final plat is already included on the existing Orchard Hills 7th preliminary plat.

PLAINVIEW
The perfect place to be you

CITY OF PLAINVIEW

APPLICATION FOR REVIEW

DATE: Jan 06, 2022

PROJECT NAME: ORCHARD HILLS 7th & 8th

REQUEST REVIEW (please check):

- ______ Plat, General Development Plan ($200.00 filing fee plus $10 per lot):
- __X__ Plat, Preliminary Subdivision Plan ~~($350.00 filing fee plus $10 per lot):~~ EXTEND APPROVAL FOR 12 MONTHS
- ______ Plat, Final Subdivision ($600 filing fee plus $15 per lot):
- ______ Rezoning ($200 filing fee):
- ______ Annexation Petition Filing ($100 filing fee):
- ______ Conditional Use Permit ($200.00 filing fee):
- ______ Quick Plat Subdivision Plan ($200.00 filing fee plus $10 per lot)
- ______ Resubdivision ($200.00 filing fee)
- ______ Special District Permit ($200.00)

PROJECT LOCATION & LEGAL DESCRIPTION:

South one half of the Northeast Quarter of Section 17, township 108, Range 11 West, Wabasha County, Minnesota

EXISTING USE(S) OF PROPERTY:

Agriculture

PROJECT TYPE/INTEDED USE OF PROPERTY (residential, commercial, industrial, etc.):

Residential Subdivision

PROJECT DESCRIPTION:

10+/- acres, residential Subdivision, R2 zoning 26 lots

PLEASE EXTEND THE PRELIMINARY PLAT APPROVAL FOR 12 MONTHS TO START ON NEXT CONSTRUCTION PHASE CALLED ORCHARD HILLS 8th.

CITY OF PLAINVIEW
APPLICATION FOR REVIEW

PROPERTY OWNER (name, address, and phone number):

Pete Meyer
57907 County Rd 86
Plainview MN 55964

APPLICANT (contact person, business name, address and phone number):

Les Conway
PO Box 100
Kasson MN 55944
(507) 634-4505

PROPERTY OWNER'S SIGNATURE:

______________________ DATE: __________

______________________ DATE: __________

APPLICANT'S SIGNATURE (if different than property owner):

Les Conway DATE: Jan 6, 2022

______________________ DATE: __________

This application shall be submitted with all required supporting documentation.

11-203336 Grading Plan.dwg

LEGEND

- EXISTING CONTOURS
- TREE LINE
- WETLAND BOUNDARY
- WETLAND SETBACK
- WATERMAIN PIPE
- STORM SEWER PIPE
- SANITARY PIPE
- BOUNDARY LINE
- BUILDING SETBACK LINE
- EASEMENT LINE

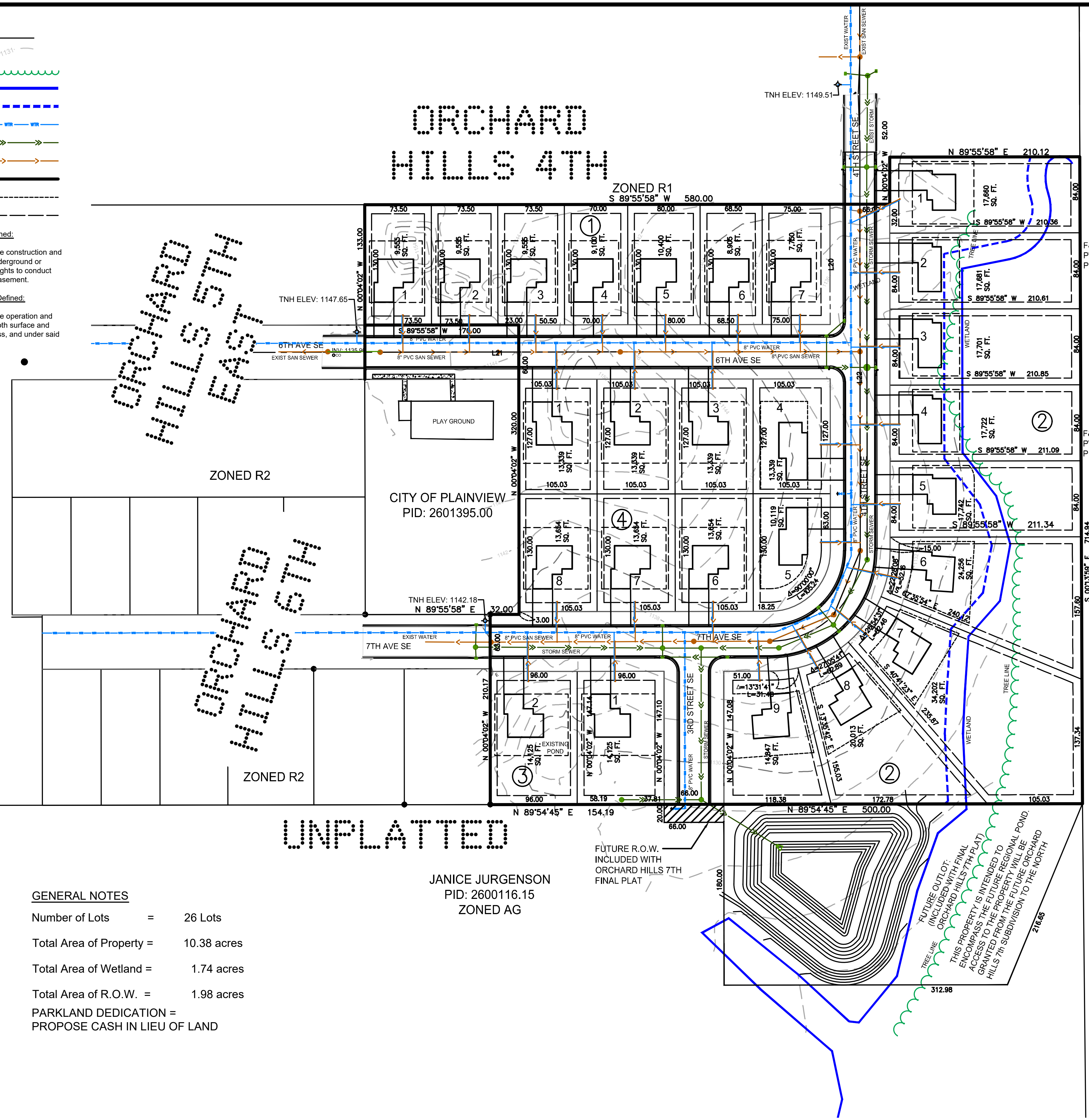
UTILITY EASEMENT (U.E.) Defined:

An unobstructed easement for the construction and maintenance of all necessary underground or surface public utilities including rights to conduct drainage and trimming on said easement.

DRAINAGE EASEMENT (D.E.) Defined:

An unobstructed easement for the operation and maintenance of all waterways, both surface and underground, running over, across, and under said easement.

ALL MONUMENTS SHOWN THUS: ARE FOUND IRON MONUMENTS UNLESS OTHERWISE NOTED



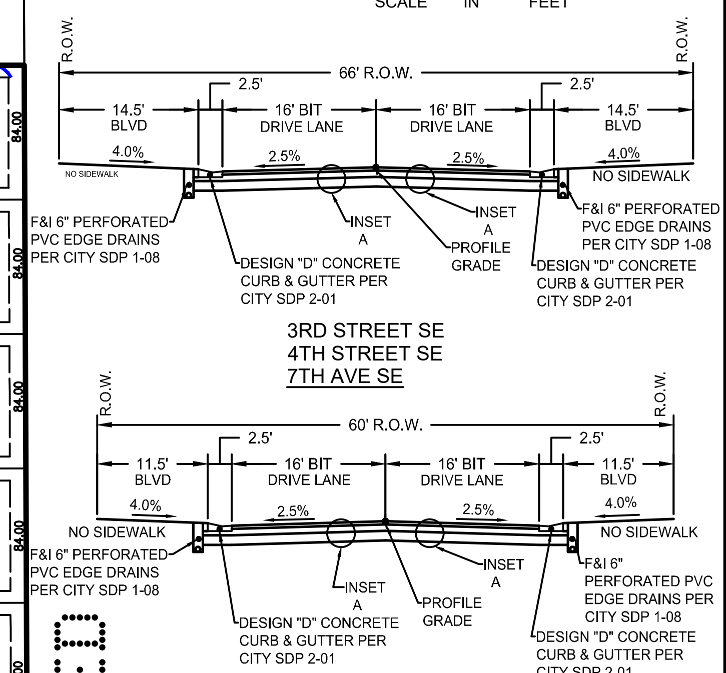
GENERAL NOTES

Number of Lots	=	26 Lots
Total Area of Property	=	10.38 acres
Total Area of Wetland	=	1.74 acres
Total Area of R.O.W.	=	1.98 acres

PARKLAND DEDICATION = PROPOSE CASH IN LIEU OF LAND

PLAN

SCALE IN FEET 0 60 120



3RD STREET SE
4TH STREET SE
7TH AVE SE

6TH AVE SE

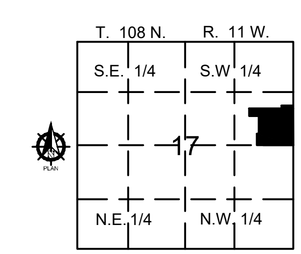
NOTE: PAVEMENT/R.O.W CROSS SECTION DOES NOT INCLUDE SIDEWALK

ZONING ORCHARD HILLS 7TH

EXISTING	=	AG
PROPOSED	=	R2

ZONING R2 SETBACKS

FRONT YARD	=	25'
REAR YARD	=	15'
SIDE YARD	=	5'
TOTAL SIDE YARD	=	10'
LOT FRONTAGE	=	60'
LOT AREA	=	6,000 FT²
WETLAND BUFFER	=	20'



No Scale

LOCATION MAP

LEGAL DESCRIPTION

That part of the South One Half of the Northeast Quarter of Section 17, Township 108, Range 11 West, Wabasha County, Minnesota, lying:

South of Orchard Hills Fourth and Orchard Hills East Fifth and East of Orchard Hills West Fifth and Orchard Hills Sixth in the South One Half of Northeast One Quarter.

Said parcel contains 10.38 acres more or less.

WSE MASSEY
Engineering & Surveying

PH. NO. 507-634-4505
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KASSON OFFICE
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33 B E VETERANS MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY SUITE 3
PLAINVIEW, MN 55964

REV:	DATE:	DESCRIPTION:
1	11/16/20	PRELIMINARY PLAT

ORCHARD HILLS 7TH
PLAINVIEW, MINNESOTA
PRELIMINARY PLAT

THIS DOCUMENT WAS PREPARED FOR BIDDING PURPOSES ONLY AND NOT TO BE USED FOR CONSTRUCTION

SCALE:	NONE
DATE:	11/5/2020
DRAWN BY:	GFN
JOB NUMBER:	11-203336
DWG. FILE:	

SHEET 1 OF 1

11/16/2020 2:22:43 PM

From the January 12, 2021 Minutes:

3. PUBLIC HEARING - ORCHARD HILLS 7TH ADDITION REZONE AND PRELIMINARY PLAT– Mayor Luckstein stated the public hearing was open and asked if anyone would like to speak regarding the Orchard Hills 7th Addition Rezone application or the Orchard Hills Preliminary Plat application.

- Les Conway from WSE/Massee Engineer Firm for the Contractor Mr. Meyer, asked the council for approval of both the Rezone application and the Preliminary Plat application.
- Tim Jankowski – 315 3rd Ave SE- Asked the council not to approve the applications.
- Merlin Schreiber – 225 3rd Ave SE – Commented on tiling problems in back yards of Pete Meyer's other developments. Would like the City to look into that and would like to see the City hold Pete accountable.
- David Todd – No one contacted City Hall with comments for this public hearing.
- Luckstein stated before closing the public hearing, he would like to recognize the outgoing council with a plaque ceremony.
- Luckstein – presented each outgoing council member (Roger Ziebell, Don Kuschel, Roger Rettmann, and Dave Walkes) with a memorial plaque and thanked them for their service to the community of Plainview.
- David Todd – Thank you to outgoing council for their support for the last 5 months, and for your service. Stop by City Hall anytime.
- Adam Daschner – Thank you for everything over the last couple years.

Motion made by Daschner, second, by Jacobs to close the public hearing. Motion carried.

A. **Orchard Hills 7th Addition Preliminary Plat – Resolution 2021-02-** Peter Meyer has made application to the City of Plainview for a subdivision to be named Orchard Hills 7th Addition located in the southeast portion of the city. The request is for 26 single-family lots and one detention pond lot. This phase of Orchard Hills is intended to be the final phase of the whole subdivision. A public hearing was held on December 15, 2020 at a special meeting of the Planning and Zoning Commission whereby the preliminary plat was discussed, and public input was heard. At the Planning and Zoning Commission meeting, this proposal was reviewed and the Commission, by a vote of 4-1-1, forwarded it to City Council recommending approval, with some conditions. Harry Davis from Bolton and Menk informed the council of the conditions and mentioned that there were a lot of public comments regarding the preliminary plat, along with a lengthy discussion by the Planning Commission. Sidewalks, drainage issues and street issues were discussed. Brain Malm told the council that the city should implement a sidewalk plan moving forward, not just for this development.

Daschner also agreed that there should be a sidewalk plan, as this has been discussed in the past, but never completed. Mayor Luckstein stated a sidewalk plan would be extremely important, and would eliminate confusion for developers, and well as city council. It was also noted that this development becomes difficult because it is the 7th addition, and of the first 6 parts of the development, no sidewalks were implemented. Mayor Luckstein asked if it could be a condition to the final plat, that if a sidewalk plan were in place, this development would need to comply with the sidewalk plan. Todd and Malm both stated yes it can be part of the development agreement, and that the city attorney would draw up the agreement, the council would not have to decide on the verbiage at this time. Flaherty informed the council that there is a 2-stage plan – a preliminary plat and a final plat. Les Conway commented on the difference in the 1200 feet compared to the variance of 1281 feet. Conway also mentioned how the character of this development was written to keep it looking like a rural development, and the developer has done that by not including sidewalks in any part of the subdivision thus far.
Motion made by Daschner, second by Luckstein to approve Orchard Hills 7th Addition Preliminary Plat, Resolution 2021-02 with conditions as listed. Motion failed 1-4.
Motion made by Jacobs, second by Hammer Bartley, to approve, Orchard Hills 7th Addition Preliminary Plat, Resolution 2021-02 with conditions striking 2D, which states, "the developer shall receive a waiver to not install sidewalks along proposed streets within this phase of Orchard hills." Motion carried unanimously.

***From the May 11, 2021 Minutes*:**

PUBLIC HEARING - ORCHARD HILLS 7TH ADDITION FINAL PLAT–

Mayor Luckstein asked for a motion to close the regular meeting. Motion by Reeve, second by Jacobs to close the regular meeting. Motion carried unanimously. Regular meeting closed at 6:01 pm.

Motion by Jacobs, second by Hammer Bartley to open the public hearing. Motion carried unanimously. Public hearing opened at 6:01.

Mayor Luckstein asked if anyone would like to speak regarding the Orchard Hills 7th Addition Final Plat application.

- Les Conway from WSE/Massee Engineer Firm, Contractor for Mr. Meyer, asked the council for approval of the Final Plat application, with the condition that sidewalks not be required for this addition, as this is the final addition to Orchard Hills and there have not been sidewalks in the previous 6 subdivisions. Orchard Hills was to have a rural look to the subdivision, and that is why there are no sidewalks. He also agreed to the parkland dedication amount but will work with staff on deferring part of this dollar amount due to the fact that the applicant is only requesting 10 single-family lots and one detention pond lot of the original 26 lots in that were in the preliminary plat. Les also spoke of construction inspections which will be discussed more with the development agreement, and they will likely discuss the sump connector.

Motion made by Hammer Bartley, second, by Jacobs to close the public hearing. Motion carried unanimously. Public hearing closed at 6:11 pm.

Motion made by Jacobs, second, by Reeve to reopen the regular meeting. Motion carried unanimously. Regular meeting reopened at 6:11 pm.

A. **Orchard Hills 7th Addition Final Plat – Resolution 2021-13 –** Pete Meyer has made application to the City of Plainview for a subdivision to be named Orchard Hills 7th Addition located in the southeast portion of the city. The request is for only 10 single-family lots and one detention pond lot of the original 26 lots in the preliminary plat. Earlier this year, the applicant received preliminary plat approval by City Council to move forward on this development with a total of 26 lots. Because this is only part of the original scope, this final plat shall still be known as of Orchard Hills 7th, with the rest of the lots addressed in a future phase of Orchard Hills. The lot sizes will be between 9,555 square feet and 34,202 square feet with a range of lot widths (street frontage) between 62 feet and 105 feet. Of the overall 12.03 acres, 2.41 acres are proposed to remain wetland after the developer completes DNR's wetland removal and remediation procedures. The overall density for the development will be just over two homes per acre. The applicant will adhere to R2 zoning standards.

   Motion made by Reeve, second by Luckstein to approve Resolution 2021-13 with condition listed for the final plat of Orchard Hills 7th Addition.

   Ayes: Luckstein and Reeve

   Nays: Jacobs and Hammer Bartley

   Motion fails.

   Brian Malm asked for more direction for staff from council and suggested the following language might satisfy both parties. *"Sidewalks will not be required to be constructed as* *a part of the development unless at the time a home is constructed, a sidewalk plan has been adopted by City Council and the sidewalk plan indicates that sidewalks should be constructed on that lot."*

Motion by Hammer Bartley, second by Jacobs to approve Resolution 2021-13 to include a condition that the requirement of sidewalks is to be negotiated as part of the developer's agreement.

Motion carried unanimously.

Orchard Hills 7th Subdivision - Preliminary Plat

LEGEND

- EXISTING CONTOURS
- TREE LINE
- WETLAND BOUNDARY
- WETLAND SETBACK
- WATERMAIN PIPE
- STORM SEWER PIPE
- SANITARY PIPE
- BOUNDARY LINE
- BUILDING SETBACK LINE
- EASEMENT LINE

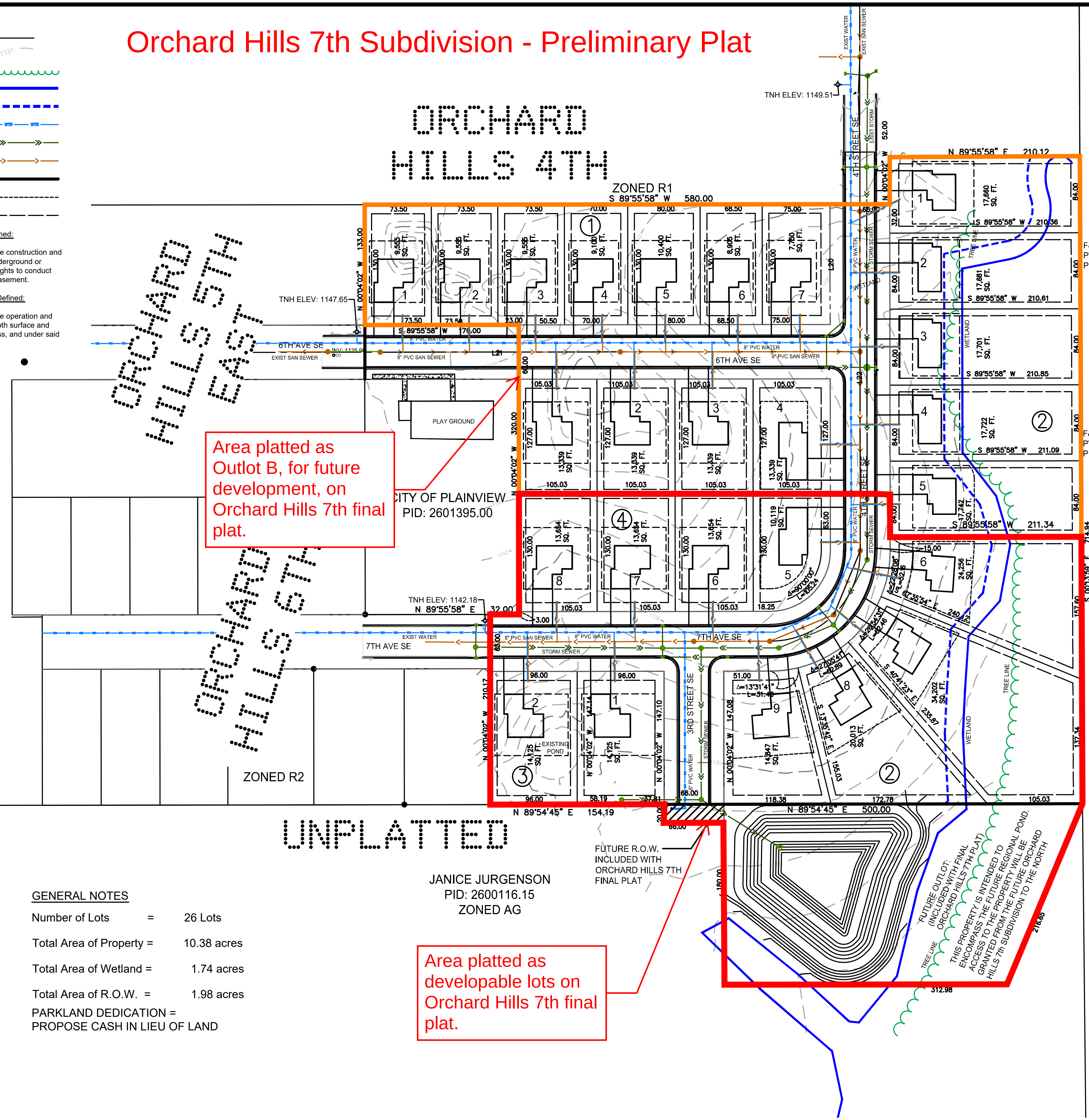
UTILITY EASEMENT (U.E.) Defined:

An unobstructed easement for the construction and maintenance of all necessary underground or surface public utilities including rights to conduct drainage and trimming on said easement.

DRAINAGE EASEMENT (D.E.) Defined:

An unobstructed easement for the operation and maintenance of all waterways, both surface and underground, running over, across, and under said easement.

ALL MONUMENTS SHOWN THUS: ARE FOUND IRON MONUMENTS UNLESS OTHERWISE NOTED



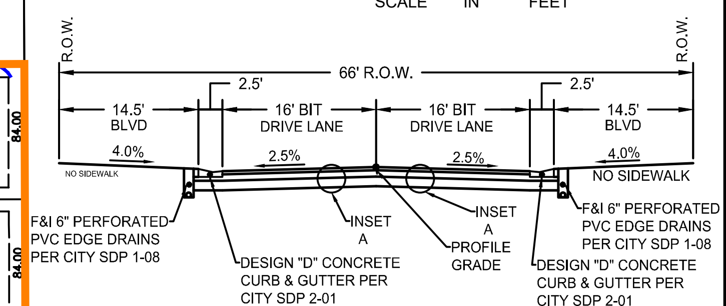
GENERAL NOTES

Number of Lots	=	26 Lots
Total Area of Property	=	10.38 acres
Total Area of Wetland	=	1.74 acres
Total Area of R.O.W.	=	1.98 acres

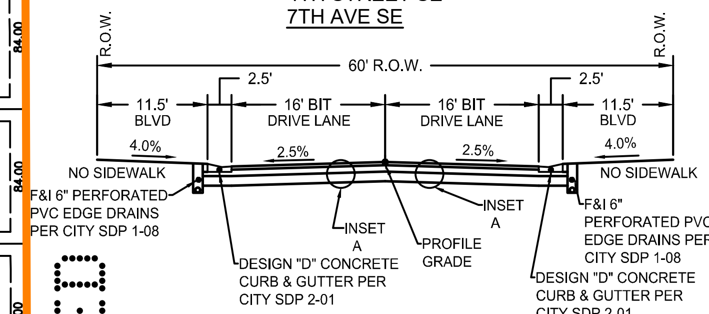
PARKLAND DEDICATION = PROPOSE CASH IN LIEU OF LAND

PLAN

SCALE 0 60 120 IN FEET



3RD STREET SE
4TH STREET SE
7TH AVE SE



6TH AVE SE

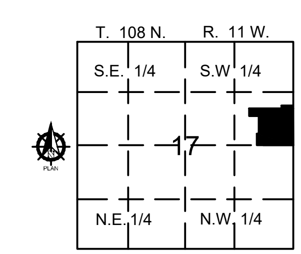
NOTE: PAVEMENT/R.O.W CROSS SECTION DOES NOT INCLUDE SIDEWALK

ZONING ORCHARD HILLS 7TH

EXISTING	=	AG
PROPOSED	=	R2

ZONING R2 SETBACKS

FRONT YARD	=	25'
REAR YARD	=	15'
SIDE YARD	=	5'
TOTAL SIDE YARD	=	10'
LOT FRONTAGE	=	60'
LOT AREA	=	6,000 FT²
WETLAND BUFFER	=	20'



No Scale

LOCATION MAP

LEGAL DESCRIPTION

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South of Orchard Hills Fourth and Orchard Hills East Fifth and East of Orchard Hills West Fifth and Orchard Hills Sixth in the South One Half of Northeast One Quarter.

Said parcel contains 10.38 acres more or less.

WSE MASSEY Engineering & Surveying

PH. NO. 507-634-4505
PLANS@WSE.ENGINEERING
www.wse.engineering

KASSON OFFICE
P.O. BOX 100
33 B E VETERANS MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY SUITE 3
PLAINVIEW, MN 55964

REV:	DATE:	DESCRIPTION:
1	11/16/20	PRELIMINARY PLAT

ORCHARD HILLS 7TH
PLAINVIEW, MINNESOTA
PRELIMINARY PLAT

THIS DOCUMENT WAS PREPARED FOR BIDDING PURPOSES ONLY AND NOT TO BE USED FOR CONSTRUCTION

SCALE:	NONE
DATE:	11/5/2020
DRAWN BY:	GFN
JOB NUMBER:	11-203336
DWG. FILE:	

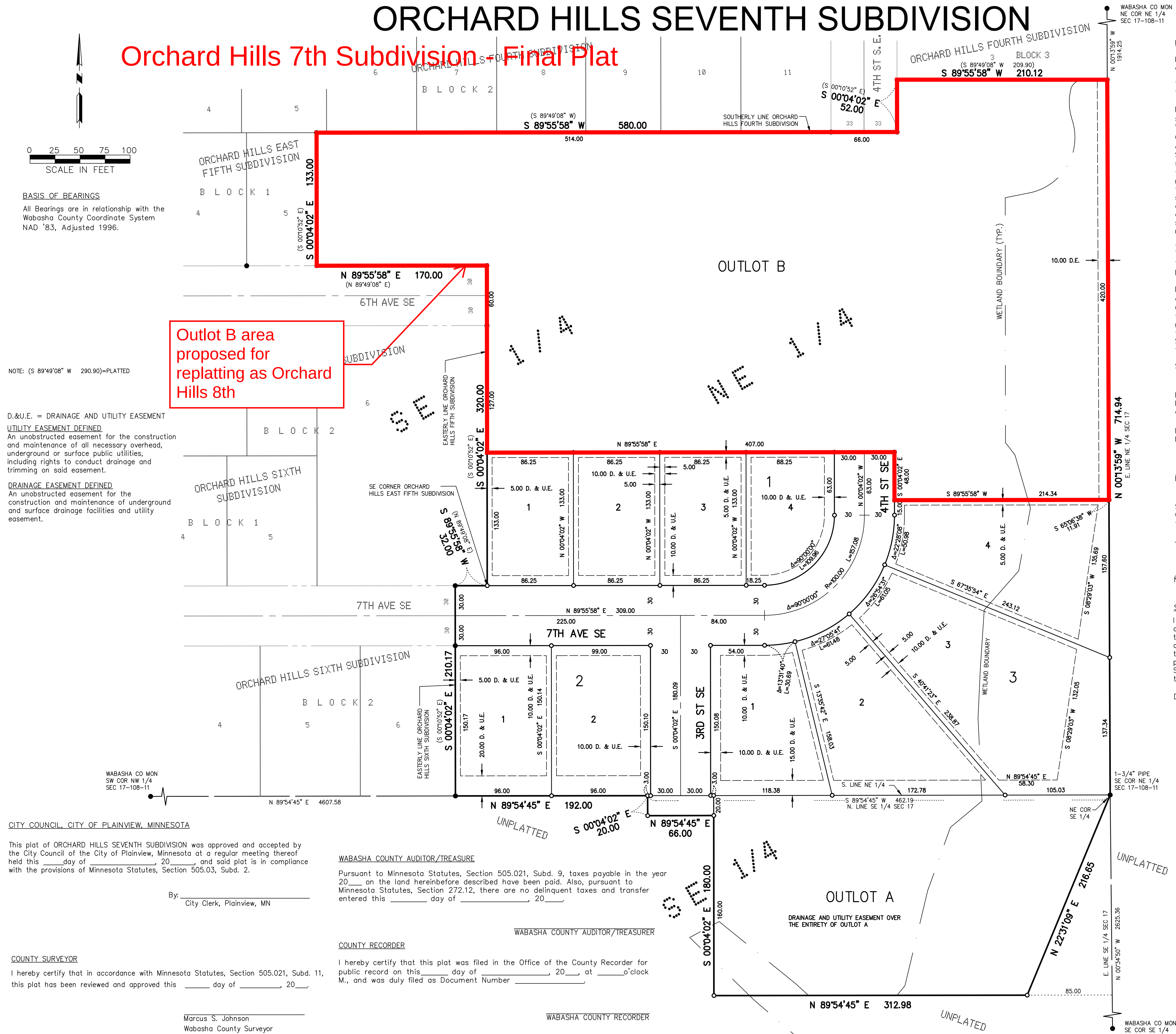
SHEET 1 OF 1

11-203336 Grading Plan.dwg

11/16/2020 2:22:43 PM

ORCHARD HILLS SEVENTH SUBDIVISION

Orchard Hills 7th Subdivision - Final Plat



BASIS OF BEARINGS

All Bearings are in relationship with the Wabasha County Coordinate System NAD '83, Adjusted 1996.

NOTE: (S 89°49'08" W 290.90)=PLATTED

D.&U.E. = DRAINAGE AND UTILITY EASEMENT

UTILITY EASEMENT DEFINED

An unobstructed easement for the construction and maintenance of all necessary overhead, underground or surface public utilities, including rights to conduct drainage and trimming on said easement.

DRAINAGE EASEMENT DEFINED

An unobstructed easement for the construction and maintenance of underground and surface drainage facilities and utility easement.

INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That Peter J. Meyer and Marian J. Meyer, husband and wife, owners and proprietors of the following described property:

That part of the Southeast Quarter of the Northeast Quarter of Section 17, Township 108 North, Range 11 West, Wabasha County, Minnesota, described as follows:

BEGINNING at the southeast corner of said Northeast Quarter; thence North 00 degrees 13 minutes 59 seconds West, (NOTE: All bearings are in relationship with the Wabasha County Coordinate System NAD '83, Adjusted 1996), along the east line of said Northeast Quarter, 714.94 feet to the southerly line of ORCHARD HILLS FOURTH SUBDIVISION, according to the recorded plat thereof (the next 3 courses are along said southerly line); thence South 89 degrees 55 minutes 58 seconds West, 210.12 feet; thence South 00 degrees 04 minutes 02 seconds East, 52.00 feet; thence South 89 degrees 55 minutes 58 seconds West, 580.00 feet to the easterly line of ORCHARD HILLS EAST FIFTH SUBDIVISION, according to the recorded plat thereof (the next 3 courses are along said easterly line); thence South 00 degrees 04 minutes 02 seconds East, 133.00 feet; thence North 89 degrees 55 minutes 58 seconds East, 170.00 feet; thence South 00 degrees 04 minutes 02 seconds East, 320.00 feet to the southeast corner of said ORCHARD HILLS EAST FIFTH SUBDIVISION; thence South 89 degrees 55 minutes 58 seconds West, along the southerly line thereof, 32.00 feet to the easterly line of ORCHARD HILLS SIXTH SUBDIVISION, according to the recorded plat thereof; thence South 00 degrees 04 minutes 02 seconds East, along said easterly line, 210.17 feet to the south line of said Northeast Quarter; thence North 89 degrees 54 minutes 45 seconds East, along said south line, 654.19 feet to the POINT OF BEGINNING.

TOGETHER WITH:

That part of the Southeast Quarter of Section 17, Township 108 North, Range 11 West, Wabasha County, Minnesota described as follows:

BEGINNING at the northeast corner of the Southeast Quarter of said Section 17; thence South 89 degrees 54 minutes 45 seconds West (NOTE: All bearings are in relationship with the Wabasha County Coordinate System NAD '83, Adjusted 1996), along the north line of said Southeast Quarter, 462.19 feet; thence South 00 degrees 04 minutes 02 seconds East, 20.00 feet; thence North 89 degrees 54 minutes 45 seconds East, 66.00 feet; thence South 00 degrees 04 minutes 02 seconds East, 180.00 feet; thence North 89 degrees 54 minutes 45 seconds East, parallel with the north line of said Southeast Quarter, 312.98 feet, to a point 85.00 feet west of the east line of said Southeast Quarter; thence North 22 degrees 31 minutes 09 seconds East, 216.65 feet to the POINT OF BEGINNING.

Said parcel contains 12.04 acres, more or less.

Have caused the same to be surveyed and platted as ORCHARD HILLS SEVENTH SUBDIVISION and do hereby dedicate to the public for public use the public ways and the drainage and utility easements as created herewith.

In witness whereof, said Peter J. Meyer and Marian J. Meyer, husband and wife, have hereunto set their hands this_______ day of___________________, 20_____.

Peter J. Meyer   Marian J. Meyer

STATE OF MINNESOTA
COUNTY OF WABASHA

This instrument was acknowledged before me this __________ day of ______________, 20___. by Peter J. Meyer and Marian J. Meyer.

Notary Printed Name   Notary Public, Wabasha County, MN
My Commission Expires _______________

SURVEYOR'S CERTIFICATE

I Richard J. Massey do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been or will be correctly set within one year of the recording of this plat; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this______________day of ____________________, 20______.

Richard J. Massey, Licensed Land Surveyor
Minnesota License No. 41814

STATE OF MINNESOTA
COUNTY OF DODGE

This instrument was acknowledged before me on this______day of__________, 20______ by Richard J Massey.

Notary Printed Name   Notary Public, Wabasha, MN
My Commission Expires ____________

MONUMENTS

○ SET (5/8" PIPE UNLESS NOTED OTHERWISE)

● Found Monuments (5/8" PIPE UNLESS NOTED OTHERWISE)

PROPERTY LOCATION MAP

T. 108 N. R. 11 W.

N.W. 1/4 N.E. 1/4 S.W. 1/4 S.E. 1/4 17

No Scale

CITY COUNCIL, CITY OF PLAINVIEW, MINNESOTA

This plat of ORCHARD HILLS SEVENTH SUBDIVISION was approved and accepted by the City Council of the City of Plainview, Minnesota at a regular meeting thereof held this _____day of ________________, 20______, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

By: ________________________________
City Clerk, Plainview, MN

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ______ day of __________, 20___.

Marcus S. Johnson
Wabasha County Surveyor

WABASHA COUNTY AUDITOR/TREASURE

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _________ day of ________________, 20____.

WABASHA COUNTY AUDITOR/TREASURER

COUNTY RECORDER

I hereby certify that this plat was filed in the Office of the County Recorder for public record on this______ day of ________________, 20___, at ______o'clock M., and was duly filed as Document Number ________________.

WABASHA COUNTY RECORDER

WSE MASSEY
ENGINEERING & LAND SURVEYING
P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING