PLAINVIEW

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REGULAR CITY COUNCIL MEETING
AGENDA
Tuesday, January 9, 2024, at 6:00 P.M.
Location: Church of Christ 205 1st St. NE Plainview

also streamed on FaceBook Live: https://www.facebook.com/plainviewmn/

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*

   The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

   In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

   Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

   This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF CONSENT AGENDA**
   - A. City Council Minutes- December 12, 2023, December 20, 2023, and December 29, 2023
   - B. Bills
   - C. Permits/Licenses/Donations
     1. Gambling Permit: Plainview Lions Club
   - D. Department Head Reports and Board Minutes
   - E. Meeting Schedule for 2024
   - F. Plainview Volunteer Fire Department Appointments for 2024
   - G. Official Designations for 2024
   - H. Fire Relief Appointments for 2024

6. **UNFINISHED BUSINESS -** none

7. **NEW BUSINESS**
   - A. Fee Schedule for 2024 – Ordinance 2024-01, Resolution 2024-01
   - B. Commercial District Improvement Loan Application
   - C. Earned Sick and Safe Time ESST Policy Update – Resolution 2024-02
   - D. 2023 Street & Utility Improvements – Pay Estimate No. 7
   - E. Amending City Code Chapter 200 Planning Commission Meetings – Resolution 2024-03

8. **INFORMATION ONLY DOCUMENTS -** none

9. **COUNCIL COMMENT**

10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY: cjk**

RECOMMENDED ACTION:

1. **Motion** to approve Minutes of the December 12, 2023, Regular Meeting Proceedings.
2. **Motion** to approve Minutes of the December 20, 2023, Special Joint Meeting Proceedings.
3. **Motion** to approve Minutes of the December 29, 2023, Special Meeting Proceedings.

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday December 12, 2023, at 6:00 P.M.

1. CALL TO ORDER - Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday December 12, 2023, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, Fire Chief Ed Jacobs, and Public Works Director Shane Loftus.

Department Heads absent: Library Director Alice Henderson.

Guests in attendance: Sara Fuher with SEMMCHRA, Betty Fahrenz, Seamus Johnston, Jae Gourley, Eric Bennett, Jason Bade, Nick Stamschror, Vanessa Klavetter, Tim Weaver, Christian Timm, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE –

3. PUBLIC COMMENT – None.

4. APPROVAL OF AGENDA – Council member Reeve requested item 6.I. Plainview Volunteer Fire Department Appointments for 2024, be removed from the agenda. The Fire department nominating membership will be taking this back to membership on January 3, 2024, for in-person nominating and voting by ballot. Following that meeting the fire department will forward the recommendations to the City Council, to be approved at the January City Council meeting.
Motion by Kuschel, second by Hammer Bartley to approve the Agenda with the removal of 6.I. Plainview Volunteer Fire Department Appointments for 2024. Motion carried unanimously.

Motion by Luckstein, second by Kuschel to close the regular council meeting and open the Truth in Taxation Hearing. Motion carried unanimously. The hearing opened at 6:03 p.m.

5. TRUTH IN TAXATION HEARING – Administrator David Todd gave a slide presentation of the Budget and Levy hearing for Taxes Payable 2024. Residents were given the opportunity to ask questions, however no residents came forward to do so.
Motion by Luckstein, second by Kuschel to close the Truth in Taxation Hearing and reopen the Regular City Council meeting.
Motion carried unanimously. Regular meeting reopened at 6:16 p.m.

6. APPROVAL OF CONSENT AGENDA – Motion by Reeve , second by Jacobs to approve the Consent Agenda. Motion carried unanimously.

A. City Council Minutes – November 14, 2023, and November 29, 2023
B. Bills
C. Permits/Licenses/Donations:
    a. Refuse License Renewals – Hagedorn Enterprises, dba: Lake City Recycling, Interstate Disposal Service, Waste Management, and Lakeshore Recycling Systems LLC
    b. Tobacco License Renewals – High Plains, Lyon's Oil BP, Kwik Trip, and Family Dollar
    c. Donations – (2-$100) – to the Plainview Fire Department in memory of William Goede
    d. Optional 2:00 a.m. Liquor License – Walkes Enterprises Inc. dba Kim's Saloon
D. Department Head Reports and Board Minutes

E. Parks and Trails Committee Appointments
F. Library Board Appointments
G. Planning/Zoning Commission Appointments
H. Council Board and Liaison Assignments
~~I. Plainview Volunteer Fire Department Appointments for 2024 REMOVED~~

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS –

A. 2024 Levy Certification – Resolution 2023-25 – The City of Plainview is required by law to certify to the County Auditor the final tax levy in December each year. It was noted that in September 2023, the City Council approved a preliminary levy amount of $2,757,215. This amount reflected an increase from the 2023 levy in the amount of $180,482 or 7.0%. After working through the budget process the levy amount was reduced to $2,737,661, which reflects an increase in the amount of $160,928 or 6.25%. Inflationary costs make it difficult to reduce the levy any further without affecting City services provided to the citizens of Plainview.
Motion by Hammer Bartley, second by Reeve to approve Resolution 2023-25 certifying the final 2023 tax levy collectible in 2024 in the amount of $2,737,661.
Motion carried unanimously.

B. 2023 Budget Approval – Resolution 2023-26 – The City of Plainview is required by law to adopt a budget each year. Detailed information was given to the Council Budget Committee for their review, discussion, input, and approval throughout this process.
Motion by Reeve, second by Kuschel to approve Resolution 2023-26 adopting the 2024 operating budget for the general governmental funds in the amount of $4,601,7976.
Motion carried unanimously.

C. Fund Transfers – Resolution 2023-27 – Administrator David Todd explained how each year a transfer resolution is brought before the Council for approval. Fund transfers are normal functions in fund accounting and are necessary to ensure that funds do not end the year with a negative balance. All of these fund transfers are for purchases that have already been approved by the council and paid for. This process is just to approve the transfer of money between funds.
Motion by Jacobs, second by Hammer Bartley to approve Resolution 2023-27 authorizing the 2023 Fund Transfers in the total amount of $283,043.24 as listed.
The 2023 Fund Transfers for capital project/equipment funding are itemized as follows:

1. Transfer $7,430.89 from the Capital Improvement Fund to the General Fund for the new admin server.
2. Transfer $39,131.00 from the Capital Improvement Fund to the General Fund for the 2023 Dodge Durango Police Department squad car.
3. Transfer $69,437.26 from the Capital Improvement Fund to the General Fund for Public Works purchase of new welcome signs.
4. Transfer $9,756.49 from the Capital Improvement Fund to the Parks Fund for the John Deere Mower purchased.
5. Transfer $14,959.60 from the Capital Improvement Fund to the General Fund for Public Works purchase of a new Ventrac.
6. Transfer $42,328.00 from the Capital Improvement Fund to the Cemetery Fund for the new GIS system.
7. Transfer $50,000 from the Water Fund and $50,000 from the Sewer Fund for General Fund support per the 2023 approved budget.

Motion carried unanimously.

D. **Donation to the Plainview Fire Department - $90,134.80 from Orville Timm** –
The Plainview Fire Department received a donation from Orville Timm in the amount of $90,134.80. The Plainview Fire Department would like to put the donation towards the purchase of an air compressor for refilling their air packs. Put any remaining donation money

towards the New City Ladder Truck loan.
Motion by Kuschel, second by Reeve to accept the donation of $90,134.80 from Orville Timm to the Plainview Fire Department and approve the spending of the donation for an air compressor with surplus funds for the City Ladder Truck loan.
Mayor Luckstein thanked the Orville Timm family for the donation.
Motion carried unanimously.

E. **Donation to the Plainview Police Department - $90,134.80 from Orville Timm** – The City of Plainview Police Department received a donation from Orville Timm in the amount of $90,134.80. The Police Department would like to update the cameras in the patrol vehicles and the body worn cameras, which were on the CIP for 2024. The donation would cover the cost of the cameras which total $88,299.00. This price included additional new body cameras in 2026, and 2028/2029, and new squad cameras in 2028/2029. Chief Timm is requesting to purchase the cameras from AXON, the top company regarding technology, service, and support.
Motion by Jacobs, second by Kuschel to accept the donation from Orville Timm in the amount of $90,134.80 and approve spending up to $90,000 dollars of donated money to update the police department's squad car and body worn cameras to AXON.
Motion carried unanimously.

F. Parks and Trails Reduction in Members – Resolution 2023-28 –
Since formulating the Parks and Trails Commission, it has been a struggle to fill the seven positions on the panel. The Parks and Trails Commission is requesting the reduction of members from seven (7) to five (5). The Commission voted on November 28, 2023, to go from a seven (7) member to a five (5) member commission and is now bringing it before the City Council for approval.
Motion by Reeve, second by Kuschel to approve to reduce the number of members from seven (7) to five (5).
Motion carried unanimously.

G. **SEMMCHRA Grant – Resolution 2023-29 –**
Sara Fuher with SEMMCHRA along with Nick Koverman (via phone call), came to Council to request the City of Plainview partner with SEMMCHRA as the grant administrator to conduct a survey in anticipation of submitting a preliminary proposal to the Department of Employment & Economic Development's Small Cities Development Program during the open funding round in 2024. As these grants are highly competitive, SEMMCHRA is also requesting approval for the City to contribute $5,000 towards the project, which demonstrates the City's leverage and investment in the project. It was noted the $5,000 contribution from the City would be due in the second year of the grant (2026), which would allow the City time to budget for the fee. Also, if the application was not accepted, there is no fee due.
Motion by Jacobs, second by Hammer Bartley to approve Resolution 2023-29 to partner with SEMMCHRA to apply for a grant through DEED and to contribute $5,000 towards the project.
Motion carried unanimously.

H. **2023 Street & Utility Improvements Bolton & Menk Pay Application No. 6 –**
Pay application No. 6 for the 2023 Street & Utility Construction project has been prepared. Bolton & Menk have reviewed it and recommend payment in the amount of $540,607.14.
Motion by Luckstein, second by Reeve to approve Pay Application No.6 from Bolton & Menk to Elcor Construction in the amount of $540,607.14 for the 2023 Street and Utility Improvements.
Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

A. Reminder – The joint meeting with the City of Elgin to appoint Plainview-Elgin Sanitary Sewer Board members is December 20, 2023, at 6:00 p.m. at Elgin City Hall.

10. COUNCIL COMMENT –

- Luckstein – Thank you to the Public Works Department for getting the watermain fixed as quickly as possible on Broadway. As the project was wrapping up, a vehicle caught on fire in front of Gopher Lanes Bowling Alley. Brian Flies, who is a Public Works employee and a volunteer firefighter, quickly responded. Because of the quick action of Flies, the fire was contained, and no buildings sustained fire damage. The City along with Fire Chief Ed Jacobs wanted to recognize Brian Flies of the Plainview Fire Department for his quick response to the fire. A huge thank you to all the firefighters that responded to the call.

- Luckstein – A thank you note to the Police Department, Fire Department, and the Public Works Department for participating in the Trunk or Treat event at the school from the Plainview Public School Preschool.

-Luckstein – Is on the Clean Water Advisory Board for the State of Minnesota. This board is participating in the assessment of PFAS levels in sewer districts. The state and federal government is possibly increasing regulations regarding PFAS. Will provide an update again next month.

11. ADJOURN –

Motion by Luckstein, second by Reeve to adjourn the Plainview City Council meeting. Motion carried unanimously. Meeting adjourned at 7:00 p.m.

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Aaron Luckstein, Mayor Carol Kujath, City Clerk

PLAINVIEW SPECIAL CITY COUNCIL MEETING
JOINT MEETING WITH CITY OF ELGIN COUNCIL
Wednesday December 20, 2023, at 6:00 P.M.

CALL TO ORDER - Mayor Luckstein called the Joint City Council Special Meeting with the City of Elgin to order Wednesday December 20, 2023, at 6:01 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Ben Jacobs, and Don Kuschel.

Council Members absent: Lindsay Hammer Bartley.

Department Heads in attendance: City Administrator David Todd and Deputy Clerk Kayla Hall.

Motion by Luckstein, second by Kuschel to open the special joint meeting with the City of Elgin.
Motion carried unanimously. Meeting opened at 6:01 p.m.
Elgin Council: Motion by Craig Ziebell, second by Kevin Keilholtz, to approve Carla Folkert to the Plainview Elgin Sanitary Sewer District Board.
Motion carried unanimously.
Motion by Luckstein, second by Kuschel to approve Randy Boettcher to the Plainview Elgin Sanitary Sewer District Board.
Motion carried unanimously.
Elgin Council: Motion by Terri Flynn, second by Kevin Keilholtz, to approve Randy Boettcher to the Sanitary Sewer Board.
Motion carried unanimously.
Motion by Luckstein, second by Kuschel to approve Carla Folkert to the Plainview Elgin Sanitary Sewer District Board.
Motion carried unanimously.
Elgin Council: Motion by Kevin Keilholtz, second by Craig Ziebell to close the Elgin Special Joint meeting.
Motion carried unanimously. Meeting adjourned at 6:03 p.m.
Motion by Luckstein, second by Kuschel to close the Special Joint meeting.
Motion carried unanimously. Meeting adjourned at 6:03 p.m.

Aaron Luckstein, Mayor

Kayla Hall, Deputy City Clerk

Plainview City Council
Special Meeting
December 29, 2023, at 8:00 a.m.

1. **CALL TO ORDER-** Mayor Luckstein called the Plainview City Council Special Meeting to order on Friday December 29, 2023, at 8:02 a.m.

   Council Members in attendance: Luckstein, Jacobs, Hammer Bartley, and Kuschel. Council Members absent: Reeve.

   Department Heads in attendance: Finance Director Vicki Axley, Public Works Director Shane Loftus, and City Clerk Carol Kujath.

   Department Heads Absent: City Administrator David Todd, Library Director Alice Henderson, Police Chief Jason Timm, and Fire Chief Ed Jacobs.

   Guests in attendance: None.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA -**Motion by Kuschel, second by Hammer Bartley to approve the agenda. Motion carried.

4. **UNFINSHED BUSINESS-** None.

5. **NEW BUSINESS**

A. **Earned Sick and Safe Time Policy**–
The State of Minnesota has approved the Earned Sick and Safe Time (ESST) law. This law takes effect January 1, 2024. The law requires employers to provide paid leave to employees who work at least 80 hours in a year in the state. Temporary and part-time employees are covered under the new law. For cities, this includes paid-on-call firefighters and seasonal employees who work at least 80 hours in the year. Those not included are independent contractors and elected officials. Finance Director Vicki Axley shared three (3) different options available for the Council to choose from to implement the new ESST law.

Option 1 – Accrual and Carryover:
-Employees begin accruing ESST from their first day of employment;
-ESST accrues at a rate of at least one hour for every 30 hours worked;
-Employees are permitted to accrue a minimum of up to 48 hours of ESST in a year (more if the employer agrees to a higher amount); and
-Employees can carry over unused ESST into the next year. However, at no time can an employee's accrued ESST exceed 80 hours (unless the employer agrees to a higher amount).

Option 2 – Front loading with pay out and no carryover:
-A minimum of 48 hours of ESST is provided to an employee and made available for immediate use at the start of each year; and

-Unused ESST hours are paid out at the end of the accrual year at the employee's hourly rate.
Option 3 – Front loading with no pay out and no carryover:
-A minimum of 80 hours of ESST is provided to an employee and made available for immediate use at the start of each year; and
-The ESST hours the employee did not use are not paid out at the end of the accrual year.
A lengthy discussion regarding the options as well as the ESST law itself was had by the Council. Finance Director Axley answered all the Council's questions. The law does require a notice to be sent to all employees by January 1, 2024. ESST is also to be tracked by the City's payroll system which will be shown on all employees' paycheck stubs. Administrator Todd and Finance Director Axley met with the Personnel Committee on December 18, 2023, to discuss the options available. The consensus was Option 1, which will require more tracking and management in the payroll system, however, believed it to be the most cost-effective way to implement the new law. There was concern about the possibility of union action regarding this new law. It was noted whichever option the Council decided on, that it could be re-addressed for 2025, if Council decided Option 1 was not working as they expected.
Motion by Hammer Bartley, second by Kuschel to approve the implementation of the Earned Sick and Safe Time Policy for 2024 using Option 1.
Motion carried.

5. **ADJOURN-** Motion by Luckstein, second by Kuschel to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:16 a.m.

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Aaron Luckstein, Mayor

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Carol Kujath, City Clerk

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO. 5.B.**
ATTACHMENTS: Bills Report	**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:
[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
104286 ALDEN POOL & MUNICIPAL SUPPLY								
01/03/2024	23-1440	1	Invoice	CLAMP RINGS/WATER	12/07/2023	01/03/2024	42.00	601-49400-223
Total 104286 ALDEN POOL & MUNICIPAL SUPPLY:							42.00	
106617 AT&T MOBILITY								
12/28/2023	2872969810	1	Invoice	PHONES FIRE DEPT	12/11/2023	12/28/2023	76.46	101-42200-321
Total 106617 AT&T MOBILITY:							76.46	
104716 BAKER & TAYLOR								
12/20/2023	L2300462 D	1	Invoice	BOOKS/LIBRARY	11/30/2023	12/21/2023	1,257.87	211-45500-592
Total 104716 BAKER & TAYLOR:							1,257.87	
31 BENNETT & SONS SAND & GRAVEL								
12/28/2023	40651	1	Invoice	SAND FOR W BROADWAY WATER MAIN BRE	12/13/2023	12/28/2023	1,080.00	601-49400-228
Total 31 BENNETT & SONS SAND & GRAVEL:							1,080.00	
106463 BOLTON & MENK, INC.								
12/15/2023	0326062	1	Invoice	GENERAL ENGINEERING	11/30/2023	12/15/2023	3,400.00	101-41500-303
12/15/2023	0326094	1	Invoice	WELL #2 GENERATOR	11/30/2023	12/15/2023	3,155.95	601-49400-303
12/15/2023	0326245	1	Invoice	2023 STREET PROJECT	11/30/2023	12/15/2023	42,510.09	418-48000-303
12/15/2023	0326246	1	Invoice	VERIZON TOWER INSTALLATION	11/30/2023	12/15/2023	1,158.00	601-49400-303
Total 106463 BOLTON & MENK, INC.:							50,224.04	
106219 BRAUN, DAVID								
12/21/2023	498073	1	Invoice	REPAIRS/PW	12/02/2023	12/21/2023	18.00	101-43100-221
Total 106219 BRAUN, DAVID:							18.00	
106834 CANON FINANCIAL SERVICES, INC.								
12/20/2023	31756557	1	Invoice	COPIER/LIBRARY	12/12/2023	12/21/2023	66.80	211-45500-401
Total 106834 CANON FINANCIAL SERVICES, INC.:							66.80	
106449 CINTAS CORPORATION								
01/03/2024	4175973980	1	Invoice	MATS & SCRAPER/PW	12/05/2023	01/03/2024	34.67	101-43100-310
01/03/2024	4176698203	1	Invoice	MOPS&TOWELS/CITYHALL	12/12/2023	01/03/2024	30.81	101-41500-310
01/03/2024	4176698355	1	Invoice	MATS & SCRAPER/PW	12/12/2023	01/03/2024	34.67	101-43100-310
01/03/2024	4177424305	1	Invoice	MATS & SCRAPER/PW	12/19/2023	01/03/2024	34.67	101-43100-310
01/03/2024	4178065083	1	Invoice	MATS & SCRAPER/PW	12/26/2023	01/03/2024	34.67	101-43100-310
Total 106449 CINTAS CORPORATION:							169.49	
51 CONSTRUCTION MGMT. SERVICES								
12/14/2023	819-234240-	1	Invoice	BUILDING INSPECTION	12/05/2023	12/15/2023	3,678.10	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							3,678.10	
106428 DATA SMART COMPUTERS INC.								
12/28/2023	83106	1	Invoice	REPLACE PRINTER/ADMIN	12/02/2023	12/28/2023	1,264.53	101-41500-580
12/14/2023	83358	1	Invoice	ANTI-VIRUS MONTHLY/FIRE DEPT	12/03/2023	12/15/2023	6.49	101-42200-309

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/20/2023	83494	1	Invoice	ADMIN IT SUPPORT	12/20/2023	12/21/2023	66.00	101-41500-310
12/28/2023	83541	1	Invoice	ADMIN IT SUPPORT	12/27/2023	12/28/2023	66.00	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							1,403.02	
105564 DEARBORN LIFE INS CO.								
12/15/2023	JANUARY 20	1	Invoice	EMPLOYEE INS.	12/13/2023	12/15/2023	148.35	101-41500-131
12/15/2023	JANUARY 20	2	Invoice	EMPLOYEE INS.	12/13/2023	12/15/2023	334.39	101-42100-131
12/15/2023	JANUARY 20	3	Invoice	EMPLOYEE INS.	12/13/2023	12/15/2023	72.67	101-43100-131
12/15/2023	JANUARY 20	4	Invoice	EMPLOYEE INS.	12/13/2023	12/15/2023	74.43	211-45500-131
12/15/2023	JANUARY 20	5	Invoice	EMPLOYEE INS.	12/13/2023	12/15/2023	35.15	225-45200-131
12/15/2023	JANUARY 20	6	Invoice	EMPLOYEE INS.	12/13/2023	12/15/2023	35.15	601-49400-131
12/15/2023	JANUARY 20	7	Invoice	EMPLOYEE INS.	12/13/2023	12/15/2023	34.17	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							734.31	
106372 EGAN								
12/20/2023	JC612071N0	1	Invoice	TROUBLESHOOT LIGHTS ILLUMINATING WA	12/15/2023	12/21/2023	1,717.57	601-49400-223
Total 106372 EGAN:							1,717.57	
106798 ELCOR CONSTRUCTION, INC.								
12/13/2023	OH1.127562	1	Invoice	2023 STREET PROJECT-PAY ESTIMATE #6	12/05/2023	12/13/2023	540,607.14	418-48000-530
Total 106798 ELCOR CONSTRUCTION, INC.:							540,607.14	
106645 ELLINGSON, MATTHEW								
12/15/2023	11-16-23 - A	1	Invoice	UNIFORM REIMBURSE PARKS	11/16/2023	12/15/2023	73.52	225-45200-417
Total 106645 ELLINGSON, MATTHEW:							73.52	
106968 FAIR MANUFACTURING INC								
12/22/2023	9286	1	Invoice	SHEAR BOLTS, LOCK NUTS/SNOW	11/03/2023	12/22/2023	37.52	101-43125-221
Total 106968 FAIR MANUFACTURING INC:							37.52	
105806 FLAHERTY & HOOD, P.A.								
12/14/2023	20389	1	Invoice	NOVEMBER PERSONNEL LEGAL FEES	12/01/2023	12/15/2023	1,285.00	101-41500-304
12/14/2023	20450	1	Invoice	NOVEMBER GENERAL ADMIN LEGAL FEES	12/01/2023	12/15/2023	1,402.25	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							2,687.25	
105336 GALE/CENGAGE LEARNING								
12/20/2023	83046412	1	Invoice	BOOKS/LIBRARY	12/08/2023	12/21/2023	787.27	211-45500-592
Total 105336 GALE/CENGAGE LEARNING:							787.27	
104 GOPHER STATE ONE CALL								
01/03/2024	3120686	1	Invoice	LOCATES/WATER	12/31/2023	01/03/2024	16.88	601-49400-310
01/03/2024	3120686	2	Invoice	LOCATES/SEWER	12/31/2023	01/03/2024	16.87	602-49450-310
Total 104 GOPHER STATE ONE CALL:							33.75	
105808 HBC, INC.								
12/15/2023	105099 DEC	1	Invoice	PHONE&INTERNET/FIRE DEPT.	12/02/2023	12/15/2023	196.26	101-42200-321
12/15/2023	71466 DECE	1	Invoice	PHONE&INTERN/LIBRARY	12/02/2023	12/15/2023	55.81	211-45500-321
12/15/2023	78487 DECE	1	Invoice	PHONE INTERNET/ADMIN	12/02/2023	12/15/2023	478.03	101-41500-321
12/15/2023	78487 DECE	2	Invoice	PHONE INTERNET/POLICE	12/02/2023	12/15/2023	353.56	101-42100-321

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/15/2023	78487 DECE	3	Invoice	PHONE INTERNET/PUBLIC WORKS	12/02/2023	12/15/2023	317.04	101-43100-321
	Total 105808 HBC, INC.:						1,400.70	
105970 HG ELECTRIC, LLC								
12/14/2023	C1116	1	Invoice	LED LAMPS & LABOR/LIBRARY	11/27/2023	12/15/2023	134.00	211-45500-223
	Total 105970 HG ELECTRIC, LLC:						134.00	
116 HIGH PLAINS								
12/28/2023	11/30/23 STA	1	Invoice	FUEL/RURAL FIRE DEPT	11/30/2023	12/28/2023	148.29	245-42200-212
12/28/2023	2037	1	Invoice	FUEL/PARKS	11/13/2023	12/28/2023	56.85	225-45200-212
12/28/2023	2598	1	Invoice	FUEL/PW	11/15/2023	12/28/2023	117.78	101-43100-212
12/28/2023	2671	1	Invoice	FUEL/PARKS	11/15/2023	12/28/2023	43.51	225-45200-212
12/28/2023	5084	1	Invoice	FUEL/PW	11/22/2023	12/28/2023	114.23	101-43100-212
12/28/2023	622	1	Invoice	FUEL/PARKS	11/09/2023	12/28/2023	4.34	225-45200-212
12/28/2023	6461	1	Invoice	FUEL/SNOW	11/27/2023	12/28/2023	83.52	101-43125-212
12/28/2023	7305	1	Invoice	FUEL/PARKS	11/30/2023	12/28/2023	67.35	225-45200-212
12/28/2023	8444	1	Invoice	FUEL/PARKS	11/03/2023	12/28/2023	10.30	225-45200-212
12/28/2023	9987	1	Invoice	FUEL/PARKS	11/07/2023	12/28/2023	40.14	225-45200-212
12/28/2023	9996	1	Invoice	FUEL/PW	11/07/2023	12/28/2023	93.63	101-43100-212
	Total 116 HIGH PLAINS:						779.94	
348 JOHN DEERE FINANCIAL								
12/14/2023	9878190	1	Invoice	MIDWEST MACHINERY CO-FILTERS & OIL/P	12/07/2023	12/15/2023	278.80	225-45200-221
12/14/2023	9879613	1	Invoice	MIDWEST MACHINERY CO-BOLT & BLADE/P	12/08/2023	12/15/2023	110.05	225-45200-221
01/03/2024	9893908	1	Invoice	MIDWEST MACHINERY CO-WIPER BLADE/P	12/27/2023	01/03/2024	42.32	101-43100-221
01/03/2024	9893911	1	Invoice	MIDWEST MACHINERY CO-RETURN WIPER	12/27/2023	01/03/2024	99.58-	101-43100-221
	Total 348 JOHN DEERE FINANCIAL:						331.59	
106520 KENNY SYLVESTER CONSTRUCTION								
12/27/2023	NOV 11-DEC	1	Invoice	CLEANING CITY HALL/ADMIN NOV 11 2023 -	12/24/2023	12/27/2023	600.00	101-41500-401
12/27/2023	NOV 11-DEC	2	Invoice	CLEANING CITY HALL/COUNCIL NOV 11 202	12/24/2023	12/27/2023	600.00	101-41110-401
	Total 106520 KENNY SYLVESTER CONSTRUCTION:						1,200.00	
141 KREOFSKY BUILDING SUPPLIES								
01/03/2024	2312-816201	1	Invoice	SANDPAPER/LIBRARY	12/01/2023	01/03/2024	2.55	211-45500-223
01/03/2024	2312-817037	1	Invoice	DOOR KNOB/AMBULANCE BUILDING	12/05/2023	01/03/2024	40.52	101-41500-227
01/03/2024	2312-817200	1	Invoice	BRASS HOSE SHUT-OFF/PW	12/05/2023	01/03/2024	21.98	101-43100-217
01/03/2024	2312-818003	1	Invoice	SHELF SUPPORT/LIBRARY	12/08/2023	01/03/2024	9.98	211-45500-223
01/03/2024	2312-818057	1	Invoice	GARAGE DOOR HINGE/AMBULANCE BUILDI	12/08/2023	01/03/2024	6.99	101-41500-227
01/03/2024	2312-818973	1	Invoice	GLASS CLEANER/PW	12/12/2023	01/03/2024	9.98	101-43100-211
01/03/2024	2312-819235	1	Invoice	PLYWOOD, #2 PLUS SPF, REV. UNDERLAYM	12/13/2023	01/03/2024	101.27	225-45127-223
01/03/2024	2312-819242	1	Invoice	RETURN REV. UNDERLAYMENT PLY/ICE RIN	12/13/2023	01/03/2024	31.71-	225-45127-223
01/03/2024	2312-819242	2	Invoice	PLYWOOD/ICE RINK	12/13/2023	01/03/2024	56.91	225-45127-223
01/03/2024	2312-819405	1	Invoice	BLADES, DRYWALL, PLYWOOD/ICE RINK	12/14/2023	01/03/2024	217.27	225-45127-223
01/03/2024	2312-819511	1	Invoice	PVC/SNOW	12/14/2023	01/03/2024	40.14	101-43125-221
01/03/2024	2312-819625	1	Invoice	JIG SAW HCS, MISC FASTENERS-SCREWS,	12/14/2023	01/03/2024	165.28	225-45127-223
01/03/2024	2312-819675	1	Invoice	HAMMER DRILL/PW	12/14/2023	01/03/2024	209.99	101-43100-217
01/03/2024	2312-819764	1	Invoice	#2 PLUS SPF, PLYWOOD/ICE RINK	12/15/2023	01/03/2024	170.40	225-45127-223
01/03/2024	2312-820212	1	Invoice	#2 PLUS SPF, PLYWOOD/ICE RINK	12/18/2023	01/03/2024	215.91	225-45127-223
01/03/2024	2312-820294	1	Invoice	RETURN JIG SAW BLADE/ICE RINK	12/18/2023	01/03/2024	17.45-	225-45127-223
01/03/2024	2312-820294	2	Invoice	ROLLER FRAME, PAINT TRAY LINER/ICE RIN	12/18/2023	01/03/2024	13.46	225-45127-223
01/03/2024	2312-820372	1	Invoice	WHITE PAINT/ICE RINK	12/18/2023	01/03/2024	117.98	225-45127-223
01/03/2024	2312-820398	1	Invoice	RETURN WHITE PAINT/ICE RINK	12/18/2023	01/03/2024	58.99-	225-45127-223

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
01/03/2024	2312-820419	1	Invoice	LAG SCREW, SUPPLIES/ICE RINK	12/18/2023	01/03/2024	47.96	225-45127-223
01/03/2024	2312-820588	1	Invoice	SHOCKWAVE BIT/PW	12/19/2023	01/03/2024	2.99	101-43100-217
01/03/2024	2312-820613	1	Invoice	GREAT STUFF GAPS/WATER	12/19/2023	01/03/2024	6.99	601-49400-223
01/03/2024	2312-820724	1	Invoice	DRAIN OPENER/ADMIN	12/19/2023	01/03/2024	9.99	101-41500-223
01/03/2024	2312-821506	1	Invoice	SHELF SUPPORT/LIBRARY	12/22/2023	01/03/2024	44.91	211-45500-223
01/03/2024	2312-822308	1	Invoice	CHAIN, NO TRESPASSING SIGN/PARKS	12/27/2023	01/03/2024	42.83	225-45200-217
	Total 141 KREOFSKY BUILDING SUPPLIES:						1,448.13	
106730 KUJATH, CAROL								
12/15/2023	12/13/23 MIL	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	12/14/2023	12/15/2023	34.32	101-41500-331
	Total 106730 KUJATH, CAROL:						34.32	
106927 LACROSSE SIGN CO, INC.								
12/14/2023	56026	1	Invoice	REMAINING PAYMENT FOR WELCOME SIGN	11/29/2023	12/15/2023	32,662.50	101-43100-590
	Total 106927 LACROSSE SIGN CO, INC.:						32,662.50	
106329 LAKE CITY RECYCLING & DISPOSAL								
12/14/2023	116551	1	Invoice	GARBAGE/PARKS	12/01/2023	12/15/2023	72.54	225-45200-384
12/14/2023	116551	2	Invoice	GARBAGE/PARKS	12/01/2023	12/15/2023	72.54	225-45200-384
12/14/2023	116551	3	Invoice	GARBAGE/CEMETERY	12/01/2023	12/15/2023	72.54	235-49010-384
12/14/2023	116551	4	Invoice	GARBAGE/STREETS	12/01/2023	12/15/2023	50.25	101-43100-384
12/14/2023	116551	5	Invoice	GARBAGE/PW	12/01/2023	12/15/2023	72.54	101-43100-384
12/14/2023	116551	6	Invoice	GARBAGE/FIRE HALL	12/01/2023	12/15/2023	54.76	101-42200-384
01/03/2024	117071	1	Invoice	GARBAGE/PARKS	01/01/2024	01/03/2024	72.54	225-45200-384
01/03/2024	117071	2	Invoice	GARBAGE/PARKS	01/01/2024	01/03/2024	72.54	225-45200-384
01/03/2024	117071	3	Invoice	GARBAGE/CEMETERY	01/01/2024	01/03/2024	72.54	235-49010-384
01/03/2024	117071	4	Invoice	GARBAGE/STREETS	01/01/2024	01/03/2024	50.25	101-43100-384
01/03/2024	117071	5	Invoice	GARBAGE/PW	01/01/2024	01/03/2024	72.54	101-43100-384
01/03/2024	117071	6	Invoice	GARBAGE/FIRE HALL	01/01/2024	01/03/2024	54.76	101-42200-384
	Total 106329 LAKE CITY RECYCLING & DISPOSAL:						790.34	
106197 LEXIPOL LLC								
12/21/2023	INVLEX1224	1	Invoice	LAW ENFORCE POLICY/POLICE	12/01/2023	12/21/2023	4,131.08	101-42100-310
	Total 106197 LEXIPOL LLC:						4,131.08	
106590 LICKITY STITCH								
12/28/2023	1414	1	Invoice	UNIFORM V.AXLEY	12/21/2023	12/28/2023	101.15	101-41500-417
	Total 106590 LICKITY STITCH:						101.15	
106720 LOFFLER COMPANIES INC.								
12/21/2023	35460077	1	Invoice	ADMIN COPIER LEASE	12/07/2023	12/21/2023	161.22	101-41500-401
12/14/2023	4542921	1	Invoice	COPIES/LIBRARY	12/01/2023	12/15/2023	29.29	211-45500-401
01/03/2024	4570024	1	Invoice	COPIER CHARGES/ADMIN	01/02/2024	01/03/2024	81.08	101-41500-401
	Total 106720 LOFFLER COMPANIES INC.:						271.59	
106592 MCKELLIPS, JORDAN								
12/21/2023	1114289875	1	Invoice	GUN PARTS-UNIFORM	11/24/2023	12/21/2023	107.36	101-42100-417
12/21/2023	S00563796	1	Invoice	BOOTS-UNIFORM	12/05/2023	12/21/2023	137.99	101-42100-417
	Total 106592 MCKELLIPS, JORDAN:						245.35	

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175 MICHAEL'S TIRE & AUTO								
01/03/2024	136666	1	Invoice	JUMP PACK/FIRE DEPT	12/18/2023	01/03/2024	954.57	101-42200-221
Total 175 MICHAEL'S TIRE & AUTO:							954.57	
106719 MIDWEST TAPE								
12/20/2023	2000018848	1	Invoice	BOOKS/LIBRARY	11/30/2023	12/21/2023	428.35	211-45500-592
Total 106719 MIDWEST TAPE:							428.35	
223 MN ENERGY RESOURCES CORP.								
12/14/2023	0503043614	1	Invoice	GAS UTILITY/SEWER	11/29/2023	12/15/2023	40.07	602-49450-383
12/14/2023	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	11/29/2023	12/15/2023	546.71	101-42200-383
12/14/2023	0503494971	1	Invoice	GAS UTILITY/ICE RINK	12/01/2023	12/15/2023	83.20	225-45127-383
12/14/2023	0505377887	1	Invoice	GAS UTILITY/COUNCIL	11/29/2023	12/15/2023	111.70	101-41110-383
12/14/2023	0505377887	2	Invoice	GAS UTILITY/ADMIN	11/29/2023	12/15/2023	111.70	101-41500-383
12/14/2023	0505377887	3	Invoice	GAS UTILITY/PD	11/29/2023	12/15/2023	111.70	101-42100-383
12/14/2023	0506816622	1	Invoice	GAS UTILITY/SEWER	12/01/2023	12/15/2023	22.71	602-49450-383
12/14/2023	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	11/29/2023	12/15/2023	407.68	101-43100-383
12/14/2023	0507609025	1	Invoice	GAS UTILITY/LIBRARY	11/29/2023	12/15/2023	213.36	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							1,648.83	
379 MN POLLUTION CONTROL AGENCY								
12/21/2023	BRIAN FLIE	1	Invoice	WASTEWATER RECERT B. FLIES	12/21/2023	12/21/2023	23.00	602-49450-331
Total 379 MN POLLUTION CONTROL AGENCY:							23.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
12/20/2023	2643900 DE	1	Invoice	ELEC WELL #3	12/05/2023	12/21/2023	434.00	601-49400-381
12/20/2023	2647400 DE	1	Invoice	ELEC SKATING RINK	12/05/2023	12/21/2023	94.00	225-45127-381
12/20/2023	2658900 DE	1	Invoice	ELEC SWIMMING POOL	12/05/2023	12/21/2023	152.00	225-45128-381
12/20/2023	2706100 DE	1	Invoice	ELEC NE LIFT STATION	12/05/2023	12/21/2023	243.00	602-49450-381
12/20/2023	2709900 DE	1	Invoice	ELEC WEST BROADWAY	12/05/2023	12/21/2023	10.00	101-42500-381
12/20/2023	2714900 DE	1	Invoice	ELEC STREET LIGHTS	12/05/2023	12/21/2023	3,105.00	101-43100-381
12/20/2023	2738000 DE	1	Invoice	ELEC WELL #2	12/05/2023	12/21/2023	2,349.00	601-49400-381
12/20/2023	2739100 DE	1	Invoice	ELEC PW BUILDING	12/05/2023	12/21/2023	302.00	101-43100-381
12/20/2023	2747700 DE	1	Invoice	ELEC SW SIREN	12/05/2023	12/21/2023	72.00	101-42500-381
12/20/2023	2764400 DE	1	Invoice	ELEC NW LIFT STATION	12/05/2023	12/21/2023	423.00	602-49450-381
12/20/2023	2767800 DE	1	Invoice	ELEC CEMETERY FLAG LIGHT	12/05/2023	12/21/2023	61.00	235-49010-381
12/20/2023	2777600 DE	1	Invoice	ELEC LIBRARY	12/05/2023	12/21/2023	292.00	211-45500-381
12/20/2023	3036800 DE	1	Invoice	ELEC FIRE HALL	12/05/2023	12/21/2023	158.00	101-42200-381
12/20/2023	3038100 DE	1	Invoice	ELEC CITY HALL/COUNCIL	12/05/2023	12/21/2023	144.00	101-41110-381
12/20/2023	3038100 DE	2	Invoice	ELEC CITY HALL/ADMIN	12/05/2023	12/21/2023	144.00	101-41500-381
12/20/2023	3038100 DE	3	Invoice	ELEC CITY HALL/PD	12/05/2023	12/21/2023	144.00	101-42100-381
12/20/2023	3041300 DE	1	Invoice	ELEC WEDGEWOOD PARK	12/05/2023	12/21/2023	58.00	225-45200-381
12/20/2023	3042300 DE	1	Invoice	ELEC WATER TOWER	12/05/2023	12/21/2023	240.00	601-49400-381
12/20/2023	3043900 DE	1	Invoice	ELEC BIKE TRAIL	12/05/2023	12/21/2023	54.00	225-45200-381
12/20/2023	3274000 DE	1	Invoice	ELEC 6TH STREET SW LIGHTS	12/05/2023	12/21/2023	103.66	101-43100-381
12/20/2023	3274100 DE	1	Invoice	ELEC 4TH STREET SW LIGHTS	12/05/2023	12/21/2023	123.32	101-43100-381
12/20/2023	3274200 DE	1	Invoice	ELEC 2ND STREET SW LIGHTS	12/05/2023	12/21/2023	97.50	101-43100-381
12/20/2023	3274300 DE	1	Invoice	ELEC 1ST STREET SW LIGHTS	12/05/2023	12/21/2023	86.65	101-43100-381
12/20/2023	3333200 DE	1	Invoice	ELEC ECKSTEIN TENNIS COURT	12/05/2023	12/21/2023	143.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,033.13	
104928 PITNEY BOWES INC.								
12/14/2023	1024371049	1	Invoice	INK CART/POSTAGE	12/04/2023	12/15/2023	107.88	101-41500-201

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 104928 PITNEY BOWES INC.:							107.88	
105167 PLAINVIEW FIRE RELIEF ASSOCIATION								
12/20/2023	2023 CITY C	1	Invoice	2023 CITY CONTRIBUTION TO FIRE RETIRE	12/18/2023	12/21/2023	20,200.00	250-42300-490
12/20/2023	2023 STATE	1	Invoice	2023 STATE FIRE AID	12/18/2023	12/21/2023	46,752.51	250-42300-124
Total 105167 PLAINVIEW FIRE RELIEF ASSOCIATION:							66,952.51	
105272 PLAINVIEW LAWN & SNOW								
12/15/2023	9828	1	Invoice	HALF SEXTON ANNUAL FEE	12/03/2023	12/15/2023	600.00	235-49010-401
12/28/2023	9835	1	Invoice	OPEN & CLOSE/R. LAMPRECHT	12/20/2023	12/28/2023	670.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							1,270.00	
240 PLAINVIEW POSTMASTER								
01/03/2024	JANUARY 20	1	Invoice	UTILITY BILLING	01/03/2024	01/03/2024	240.38	601-49400-322
01/03/2024	JANUARY 20	2	Invoice	UTILITY BILLING	01/03/2024	01/03/2024	240.38	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							480.76	
741 QUILL CORPORATION								
12/28/2023	36101383	1	Invoice	PAPER, POST-IT NOTES, PENCILS, RUBBER	12/11/2023	12/28/2023	223.92	101-41500-201
12/28/2023	36172098	1	Invoice	NAPKINS/ADMIN	12/14/2023	12/28/2023	18.98	101-41500-217
12/28/2023	36186654	1	Invoice	KLEENEX/ADMIN	12/14/2023	12/28/2023	69.99	101-41500-217
12/28/2023	36186654	2	Invoice	PAPER CLIPS/ADMIN	12/14/2023	12/28/2023	8.67	101-41500-201
12/28/2023	36199426	1	Invoice	RENEWAL MEMBERSHIP	12/15/2023	12/28/2023	69.99	101-41500-433
12/28/2023	36232928	1	Invoice	INK/PW	12/18/2023	12/28/2023	211.18	101-43100-201
12/28/2023	36232928	2	Invoice	POST-IT NOTES/ADMIN	12/18/2023	12/28/2023	14.39	101-41500-201
Total 741 QUILL CORPORATION:							617.12	
105845 RAHMAN HEATING, AC &								
12/14/2023	24081-1	1	Invoice	FURNACE MAINTENANCE & FILTERS/LIBRA	12/06/2023	12/15/2023	285.00	211-45500-223
01/03/2024	24236-1	1	Invoice	WATER PANEL/LIBRARY	12/22/2023	01/03/2024	22.40	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							307.40	
390 RITEWAY BUSINESS FORMS								
12/22/2023	23-85217	1	Invoice	2023 TAX FORMS	12/21/2023	12/22/2023	311.97	101-41500-201
Total 390 RITEWAY BUSINESS FORMS:							311.97	
268 SELCO								
12/20/2023	51855	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	12/04/2023	12/21/2023	431.69	211-45500-418
Total 268 SELCO:							431.69	
106907 SHEILA'S PERSONAL CHEF SERVICE								
12/15/2023	988326	1	Invoice	EMPLOYEE APPRECIATION MEAL	12/14/2023	12/15/2023	714.29	101-41500-437
Total 106907 SHEILA'S PERSONAL CHEF SERVICE:							714.29	
104639 SOMA CONSTRUCTION INC.								
12/28/2023	21233	1	Invoice	241 W BROADWAY WATER MAIN BREAK REP	12/20/2023	12/28/2023	8,952.75	601-49400-228
Total 104639 SOMA CONSTRUCTION INC.:							8,952.75	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
713 TESSMAN SEED COMPANY								
12/14/2023	S387285	1	Invoice	ICE MELT/SNOW	12/07/2023	12/15/2023	690.00	101-43125-217
Total 713 TESSMAN SEED COMPANY:							690.00	
716 THREE RIVERS COMMUNITY ACTION								
01/03/2024	DECEMBER	1	Invoice	DECEMBER TRANSIT BUS FEES	12/31/2023	01/03/2024	1,774.50	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							1,774.50	
104321 UNIVERSAL TRUCK EQUIPMENT INC								
12/14/2023	62099	1	Invoice	BACK-UP CAMERA SYSTEM/SNOW	12/07/2023	12/15/2023	378.75	101-43125-221
Total 104321 UNIVERSAL TRUCK EQUIPMENT INC:							378.75	
105973 USA BLUEBOOK								
12/14/2023	00214655	1	Invoice	BUSHING/WATER	12/06/2023	12/15/2023	17.37	601-49400-221
Total 105973 USA BLUEBOOK:							17.37	
106967 VETSCH HARDWOODS INC								
12/21/2023	72199	1	Invoice	RED OAK/LIBRARY	11/30/2023	12/21/2023	493.50	211-45500-223
12/21/2023	72237	1	Invoice	RED OAK/LIBRARY	12/04/2023	12/21/2023	69.00	211-45500-223
Total 106967 VETSCH HARDWOODS INC:							562.50	
105461 VISA/TCM BANK N.A.								
12/13/2023	#0165 DECE	1	Invoice	AMAZON-ORNAMENT HOOKS, SHEETS FOR	12/03/2023	12/13/2023	235.58	211-45500-217
12/13/2023	#0165 DECE	2	Invoice	AMERICAN LIBRARY ASSOC.-MEMBERSHIP	12/03/2023	12/13/2023	123.00	211-45500-331
12/13/2023	#0165 DECE	3	Invoice	AMAZON-BOOKS/LIBRARY	12/03/2023	12/13/2023	11.64	211-45500-592
12/13/2023	#6188 DECE	1	Invoice	NORTHERN TOOL-UNIFORM/S. LOFTUS	12/03/2023	12/13/2023	85.72	101-43100-417
12/13/2023	#6188 DECE	2	Invoice	AMAZON-UNIFORM/S. LOFTUS	12/03/2023	12/13/2023	123.00	101-43100-417
12/13/2023	#6188 DECE	3	Invoice	MENARDS-CHRISTMAS LIGHTS, LIGHT BUL	12/03/2023	12/13/2023	249.95	101-43100-217
12/13/2023	#6188 DECE	4	Invoice	AMAZON-AIR FILTERS/PW	12/03/2023	12/13/2023	62.55	101-43100-221
12/13/2023	#6188 DECE	5	Invoice	AMAZON-BUMPER ASSEMBLY KIT/PW	12/03/2023	12/13/2023	221.18	101-43100-221
12/13/2023	#6188 DECE	6	Invoice	AMAZON-CHRISTMAS LIGHTS/PW	12/03/2023	12/13/2023	100.93	101-43100-217
12/13/2023	#6188 DECE	7	Invoice	AMAZON-FOOT SWITCH/PW	12/03/2023	12/13/2023	280.24	101-43100-221
12/13/2023	#6196 DECE	1	Invoice	MENARDS-SMOKE/CO DETECTORS/LIBRAR	12/03/2023	12/13/2023	259.92	211-45500-223
12/13/2023	#6196 DECE	2	Invoice	MENARDS-PAPER TOWELS, DRILL BIT SETS	12/03/2023	12/13/2023	35.60	101-43100-217
12/13/2023	#6196 DECE	3	Invoice	HOME DEPOT-DIGITAL MULTI-METER/PW	12/03/2023	12/13/2023	59.97	101-43100-217
12/13/2023	#6196 DECE	4	Invoice	NORTH CENTRAL INTL-HEATING REPAIRS/S	12/03/2023	12/13/2023	933.67	101-43125-221
12/13/2023	#6196 DECE	5	Invoice	BATTERIES PLUS-BATTERIES/FIRE DEPT	12/03/2023	12/13/2023	42.50	101-42200-223
12/13/2023	#6196 DECE	6	Invoice	BATTERIES PLUS-BATTERIES/PW	12/03/2023	12/13/2023	166.90	101-43100-223
12/13/2023	#6196 DECE	7	Invoice	BATTERIES PLUS-BATTERIES/WATER	12/03/2023	12/13/2023	108.45	601-49400-223
12/13/2023	#6196 DECE	8	Invoice	BATTERIES PLUS-BATTERIES/SEWER	12/03/2023	12/13/2023	108.45	602-49450-223
12/13/2023	#6196 DECE	9	Invoice	MENARDS-HIGH PRESSURE NOZZLE/PW	12/03/2023	12/13/2023	35.96	101-43100-217
12/13/2023	#6634 DECE	1	Invoice	UNDER ARMOUR-UNIFORM/B. FLIES	12/03/2023	12/13/2023	17.94	601-49400-417
12/13/2023	#6634 DECE	2	Invoice	AMAZON-SHIRTS UNIFORM/B. FLIES	12/03/2023	12/13/2023	40.00	601-49400-417
12/13/2023	#6840 DECE	1	Invoice	ADOBE/C. KUJATH	12/03/2023	12/13/2023	21.46	101-41500-433
12/13/2023	#6931 DECE	1	Invoice	ADOBE-YEARLY SUBSCRIPTION/K. HALL	12/03/2023	12/13/2023	257.57	101-41500-433
12/13/2023	#6931 DECE	2	Invoice	JP COOKE-REFUND STRIP PACKING FOR D	12/03/2023	12/13/2023	30.00-	101-42100-217
12/21/2023	#6998 DECE	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	12/03/2023	12/21/2023	17.71	101-42100-309
12/21/2023	#6998 DECE	2	Invoice	HOSTGATOR.COM-WEEBLY/PD	12/03/2023	12/21/2023	8.99	101-42100-309
12/13/2023	#7228 DECE	1	Invoice	VCN LICENSE CENTER-TITLE FEES 2023 DO	12/03/2023	12/13/2023	26.56	101-42100-437
12/21/2023	#7798 DECE	1	Invoice	AMAZON-BATTERY FOR UNIFORM L. SZYMA	12/03/2023	12/21/2023	64.41	101-42100-417
12/21/2023	#7798 DECE	2	Invoice	APPLE.COM/PD	12/03/2023	12/21/2023	.99	101-42100-321
12/21/2023	#7798 DECE	3	Invoice	OTTERBOX-PHONE CASE A. MCGRAW/PD	12/03/2023	12/21/2023	75.11	101-42100-417
12/21/2023	#7798 DECE	4	Invoice	CDW GOVT-XEROX/PD	12/03/2023	12/21/2023	563.69	101-42100-438

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/21/2023	#7798 DECE	5	Invoice	AMAZON-PRINTER PAPER/PD	12/03/2023	12/21/2023	44.51	101-42100-201
12/21/2023	#7798 DECE	6	Invoice	AMAZON-BOXES/PD	12/03/2023	12/21/2023	28.70	101-42100-201
12/21/2023	#7798 DECE	7	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	12/03/2023	12/21/2023	59.90	101-42100-309
12/21/2023	#7798 DECE	8	Invoice	USPS-POSTAGE/PD	12/03/2023	12/21/2023	5.50	101-42100-322
Total 105461 VISA/TCM BANK N.A.:							4,448.25	
307 WABASHA COUNTY AUDITOR/TREAS.								
12/28/2023	11598	1	Invoice	2023 TRUTH IN TAXATION STATEMENTS	12/18/2023	12/28/2023	238.40	101-41500-310
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							238.40	
106898 WINGERT METAL								
01/03/2024	122223	1	Invoice	HALF OF STREET REPAIR/STREETS	12/22/2023	01/03/2024	1,360.00	101-43100-224
Total 106898 WINGERT METAL:							1,360.00	
324 ZARNOTH BRUSH WORKS INC.								
01/03/2024	0196542	1	Invoice	ELGIN HD POLY CABLEWRAP BROOM, GUT	12/27/2023	01/03/2024	2,670.40	101-43100-221
Total 324 ZARNOTH BRUSH WORKS INC.:							2,670.40	
Grand Totals:							752,599.22	

Report GL Period Summary

GL Period	Amount
12/23	752,118.46
01/24	480.76
Grand Totals:	752,599.22

Vendor number hash:	9350589
Vendor number hash - split:	14322261
Total number of invoices:	150
Total number of transactions:	205

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	752,599.22	.00	752,599.22
Grand Totals:	752,599.22	.00	752,599.22

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.C.**
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Gambling Permit Application for the Plainview Lions Club.	

SUMMARY
The Plainview Lions Club has submitted a gambling permit application, with a Certificate of Good Standing from the MN Secretary of State Office to the City of Plainview. The date of activity is August 18, 2024.

BUILDING PERMIT REPORT
January 2024

Permit Number & Applicant

PL23-283 **Jerry Martin**	398 8th Ave NE – Manufactured home	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:** **Mechanical:** **Refundable Deposit:**	$None Given $255.00 $124.00 $1.00 $30.00 $100.00
PL23-286 **Adam Feils**	140 4th St SW – Enclose Existing Porch	**Value:** **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:** **Refundable Deposit:**	$3,000.00 $156.45 $33.30 $21.65 $1.50 $100.00
PL23-287 **All Craft Exteriors** **(Karen Harris)**	30 1st Ave SE – Reroof/Reside	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$35,000.00 $60.00 $59.00 $1.00
PL23-288 **Priority Construction** **(Tonya Laden)**	540 2nd Ave SW – Reside	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$17,000.00 $60.00 $59.00 $1.00
PL23-289 **Priority Construction** **(Curt Pennington)**	410 2nd St NE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$14,200.00 $60.00 $59.00 $1.00
PL23-290 **Superior Mechanical** **(Nick Kedrowski)**	445 3rd Ave SW – Furnace/AC	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$8,000.00 $35.00 $34.00 $1.00
PL23-291 **K&S Heating & AC** **(Jessica Krier)**	360 5th St SW – Furnace	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$5,595.00 $35.00 $34.00 $1.00
PL23-292 **K&S Heating & AC** **(Stephan O'Connor)**	20 W Broadway – Furnace	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$6,695.00 $35.00 $34.00 $1.00

BUILDING PERMIT REPORT
January 2024

PL23-293 **K&S Heating & AC** **(Michael Pick)**	130 2nd Ave SE – AC	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$3,995.00 $35.00 $34.00 $1.00
PL23-296 **Haley Comfort System** **(Dick Zabel)**	325 4th Ave SE – Fireplace	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$2,900.00 $35.00 $34.00 $1.00
-		**Value:** **Total Fee:** **Permit Fee:**	$ $ $ $
		Value: **Total Fee:** **Permit Fee:** **State Surcharge:**	$
		Value: **Total Fee:** **Permit Fee:** **State Surcharge:**	$
		Value: **Total Fee:** **Permit Fee:** **State Surcharge:**	$
		Value: **Total Fee:** **Permit Fee:** **State Surcharge:**	$
		Value: **Total Fee:** **Permit Fee:** **State Surcharge:**	$
		Value: **Total Fee:** **Permit Fee:** **Plan Check Fee:**	$
		Value: **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:**	$

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM:	Dept. Head Reports & Board Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 5.D.**
ATTACHMENTS: Department Head Reports		**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to accept Department reports.		

MONTHLY REPORT OF FINANCE DIRECTOR
December, 2023

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Delinquent Accounts, Meter Changes & Issues
- 2024 Budget Process –Finalize 2024 Budget. The final levy and budget were approved at the December 12th council meeting after the truth in taxation meeting. The levy certification was filed with Wabasha County as well as the required state reports.
- Continued work on the city's new website.
- Assist with EDA duties during the interim.
- Start preparation for 2023 year-end processes.
- Research ESST Law and Regulations for Jan. 1, 2024, start date. Met with LMC representatives regarding ESST as well as the Council Personnel Committee.

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of December 2023, 511 new meters have been installed. We're also using this process as an opportunity to review and clean up some old meter issues.
- Future projects:
    - File/Organize Financial/Personnel Records
    - Update Chart of Accounts
    - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
    - Review & research credit card providers for city cards

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 2023 Property Tax Levy Report-State of MN
- 2023 Certification of Truth in Taxation Compliance-State of MN

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Earned Sick & Safe Time (ESST)- LMC
- Earned Sick & Safe Time (ESST)-Council Personnel Committee

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	13,300.00	.00
101-41110-121	PERA	165.00	165.00	165.00	.00
101-41110-122	FICA	812.85	1,018.00	812.85	205.15
101-41110-151	Worker s Comp Insurance Prem	78.96	83.00	73.71	9.29
101-41110-201	Office Supplies(paper-pens-et)	17.29	100.00	.00	100.00
101-41110-310	Other Professional Services	.00	.00	66.00	66.00-
101-41110-322	Postage	.00	50.00	.00	50.00
101-41110-331	Meetings-Conferences (mtgs/mi)	105.00	1,000.00	1,379.52	379.52-
101-41110-343	Advertising	648.00	200.00	480.00	280.00-
101-41110-362	Property - Casualty Ins (Auto)	7,335.15	7,702.00	6,727.05	974.95
101-41110-381	Electric Utilities	1,966.32	1,800.00	1,648.98	151.02
101-41110-383	Gas Utilities	1,128.42	1,125.00	847.19	277.81
101-41110-401	Contractual Services	7,200.00	7,200.00	7,200.00	.00
101-41110-433	Dues and Subscriptions	10,608.00	10,500.00	10,996.00	496.00-
101-41110-437	Miscellaneous	149.77	500.00	296.82	203.18
101-41110-440	City Cleanup	6,851.60	6,600.00	6,022.83	577.17
Total Council:		50,366.36	51,343.00	50,015.95	1,327.05
Elections					
101-41410-103	Part-Time Employees	5,868.00	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	414.78	.00	.00	.00
101-41410-437	Miscellaneous	1,840.30	840.00	960.00	120.00-
101-41410-590	Capital Outlay	3,496.32	.00	.00	.00
Total Elections:		11,619.40	840.00	960.00	120.00-
Administration					
101-41500-101	Full-Time Employees Regular	312,941.38	323,444.00	324,983.71	1,539.71-
101-41500-102	Full-Time Employees Overtime	14,221.54	17,500.00	14,868.28	2,631.72
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	2,995.20	4.80
101-41500-121	PERA	23,567.10	25,571.00	24,953.84	617.16
101-41500-122	FICA	24,686.55	26,082.00	25,776.71	305.29
101-41500-131	Employer Paid Health	75,753.31	77,373.60	78,220.64	847.04-
101-41500-142	Unemployment Benefit Payments	8,349.39	.00	.00	.00
101-41500-151	Worker s Comp Insurance Prem	2,903.29	3,048.00	2,707.10	340.90
101-41500-201	Office Supplies	4,458.72	5,500.00	3,278.79	2,221.21
101-41500-211	Operating Supplies - Cleaning	700.83	1,000.00	264.36	735.64
101-41500-217	Other Operating Supplies	1,617.76	1,000.00	1,155.51	155.51-
101-41500-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	11,828.43	2,500.00	1,410.89	1,089.11
101-41500-227	Repair/Maintain - Amb Building	2,669.03	3,000.00	385.00	2,615.00
101-41500-301	Auditing and Acct g Services	29,000.00	29,500.00	30,800.00	1,300.00-
101-41500-303	Engineering Fees	162,490.00	50,000.00	24,970.00	25,030.00
101-41500-304	Legal Fees	35,524.21	25,000.00	14,138.50	10,861.50
101-41500-309	Software and Design	18,306.42	17,500.00	21,516.66	4,016.66-
101-41500-310	Other Professional Services	9,400.42	5,000.00	28,926.78	23,926.78-
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	13,350.00	10,700.00-
101-41500-316	Building Inspections	31,538.68	20,000.00	35,151.73	15,151.73-
101-41500-317	Dial A Ride Bus	8,135.25	6,000.00	9,630.25	3,630.25-
101-41500-321	Communications	5,886.35	6,000.00	5,893.18	106.82
101-41500-322	Postage	2,115.09	2,500.00	2,577.30	77.30-
101-41500-331	Meetings-Conferences (mtgs/mi)	2,641.57	5,000.00	3,147.05	1,852.95
101-41500-343	Advertising	3,564.18	3,500.00	3,238.57	261.43
101-41500-362	Property - Casualty Ins (Auto)	5,317.98	5,583.00	4,876.28	706.72

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-41500-381	Electric Utilities	1,966.36	2,000.00	1,649.03	350.97
101-41500-383	Gas Utilities	1,128.42	1,200.00	847.18	352.82
101-41500-401	Contractual Services	13,421.57	13,000.00	16,109.17	3,109.17-
101-41500-417	Uniforms	1,643.64	1,800.00	1,300.72	499.28
101-41500-433	Dues and Subscriptions	2,072.29	2,000.00	2,713.57	713.57-
101-41500-434	Sales Tax Paid	9.00	20.00	11.00	9.00
101-41500-437	Miscellaneous	1,639.19	500.00	779.90	279.90-
101-41500-442	Bank Service Charges	3,255.30	3,200.00	753.08	2,446.92
101-41500-443	Credit Card Merchant Fees	3,339.64	2,500.00	644.54	1,855.46
101-41500-444	XPRESS Bill Pay Fees	5,597.46	5,500.00	1,429.67	4,070.33
101-41500-560	Furniture & Fixtures	94.98	.00	.00	.00
101-41500-570	Office Equipment & Furnishings	705.13	1,000.00	1,299.48	299.48-
101-41500-580	Computers & Technology	1,343.80	29,180.00	11,037.09	18,142.91
101-41500-590	Capital Outlay	17,028.66	65,000.00	.00	65,000.00
	Total Administration:	856,508.12	794,651.60	717,790.76	76,860.84
Police					
101-42100-101	Full-Time Employees Regular	616,024.85	617,732.00	633,966.30	16,234.30-
101-42100-102	Full-Time Employees Overtime	23,730.07	20,000.00	38,755.09	18,755.09-
101-42100-103	Part-Time Employees	6,194.68	6,000.00	7,186.41	1,186.41-
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
101-42100-121	PERA	102,349.97	107,934.00	107,761.59	172.41
101-42100-122	FICA	12,683.12	12,985.00	13,597.16	612.16-
101-42100-131	Employer Paid Health	166,208.28	169,482.00	172,242.10	2,760.10-
101-42100-142	Unemployment Benefit Payments	282.88	.00	.00	.00
101-42100-151	Worker s Comp Insurance Prem	36,014.12	37,815.00	33,585.61	4,229.39
101-42100-201	Office Supplies(paper-pens-et)	2,983.35	3,000.00	1,152.78	1,847.22
101-42100-212	Motor Fuels-Gas	23,597.07	20,000.00	17,978.78	2,021.22
101-42100-217	Other Operating Supplies	258.95	500.00	705.92	205.92-
101-42100-221	Repair/Maint - Equipment	19,715.28	16,000.00	11,445.11	4,554.89
101-42100-228	Repair/Maintain Other	2,499.31	3,000.00	2,363.60	636.40
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	21,600.00	.00
101-42100-309	Software and Design	6,152.91	7,000.00	11,450.67	4,450.67-
101-42100-310	Other Professional Services	4,422.56	5,000.00	12,257.98	7,257.98-
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,869.39	15,000.00	14,720.05	279.95
101-42100-322	Postage	238.07	500.00	99.33	400.67
101-42100-331	Meetings-Conferences (mtgs/mi)	9,396.75	9,000.00	6,717.96	2,282.04
101-42100-343	Advertising	96.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,898.37	6,193.00	5,409.07	783.93
101-42100-381	Electric Utilities	2,118.32	1,800.00	1,648.99	151.01
101-42100-383	Gas Utilities	1,128.39	1,100.00	847.15	252.85
101-42100-406	Safety	624.69	1,200.00	.00	1,200.00
101-42100-417	Uniforms	10,297.65	9,000.00	13,953.28	4,953.28-
101-42100-418	Range/Ammo	10,166.79	10,000.00	9,096.09	903.91
101-42100-433	Dues and Subscriptions	1,787.69	3,500.00	2,597.32	902.68
101-42100-436	Towing Charges	.00	200.00	.00	200.00
101-42100-437	Miscellaneous	940.15	3,000.00	2,116.74	883.26
101-42100-438	Police - DARE Prog	1,924.33	5,000.00	1,089.58	3,910.42
101-42100-446	NSF Checks	.00	500.00	43.53	456.47
101-42100-560	Furniture & Fixtures	64.99	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	7,593.95	60,060.00	39,576.99	20,483.01

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Police:		1,120,141.32	1,184,801.00	1,191,243.57	6,442.57-
City Fire					
101-42200-103	Part-Time Employees	25,866.16	22,156.00	31,388.04	9,232.04-
101-42200-122	FICA	1,978.81	1,695.00	2,401.19	706.19-
101-42200-151	Worker s Comp Insurance Prem	3,334.53	3,501.00	3,109.44	391.56
101-42200-201	Office Supplies(paper-pens-et)	125.94	300.00	109.99	190.01
101-42200-207	Fire Prevention Instruct Supps	1,560.00	2,000.00	808.50	1,191.50
101-42200-211	Operating Supplies - Cleaning	.00	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	1,463.77	1,000.00	1,152.54	152.54-
101-42200-217	Other Operating Supplies	1,673.75	1,500.00	193.90	1,306.10
101-42200-221	Repair/Maint - Equipment	32,208.43	20,000.00	68,302.02	48,302.02-
101-42200-223	Repair/Maintain - Building	17,226.01	10,000.00	1,614.36	8,385.64
101-42200-226	Foam	.00	1,000.00	2,449.12	1,449.12-
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	77.88	100.00	71.39	28.61
101-42200-310	Other Professional Services	1,402.50	1,000.00	1,073.75	73.75-
101-42200-321	Communications	3,575.66	3,200.00	4,630.80	1,430.80-
101-42200-322	Postage	62.19	100.00	.00	100.00
101-42200-331	Meetings-Conferences (mtgs/mi)	2,964.50	1,500.00	7,463.77	5,963.77-
101-42200-343	Advertising	273.00	300.00	127.89	172.11
101-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
101-42200-381	Electric Utilities	1,852.00	2,000.00	1,864.00	136.00
101-42200-383	Gas Utilities	5,384.93	5,000.00	4,748.67	251.33
101-42200-384	Garbage Service	657.12	720.00	602.36	117.64
101-42200-417	Uniforms/Fire Equip	.00	5,000.00	22,419.30	17,419.30-
101-42200-433	Dues and Subscriptions	342.50	1,000.00	1,100.00	100.00-
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	17,726.44	.00	.00	.00
101-42200-602	Other LT Obligation Principal	.00	42,186.00	.00	42,186.00
101-42200-612	Other Long-Term Obligation Int	.00	20,500.00	.00	20,500.00
Total City Fire:		126,227.55	153,853.00	161,565.89	7,712.89-
Emergency Management					
101-42500-103	Part-Time Employees	1,190.98	1,227.00	1,226.71	.29
101-42500-122	FICA	91.11	94.00	93.85	.15
101-42500-221	Repair/Maint - Equipment	278.69	2,000.00	1,675.80	324.20
101-42500-310	Other Professional Services	.00	660.00	892.00	232.00-
101-42500-381	Electric Utilities	1,000.00	900.00	905.00	5.00-
Total Emergency Management:		2,560.78	4,881.00	4,793.36	87.64
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	114,076.53	120,766.00	124,017.04	3,251.04-
101-43100-102	Full-Time Employees Overtime	445.40	2,100.00	1,439.11	660.89
101-43100-120	CENTRAL PENSION FUND	838.75	840.00	838.72	1.28
101-43100-121	PERA	8,514.29	9,215.00	9,234.06	19.06-
101-43100-122	FICA	8,684.55	9,399.00	9,554.87	155.87-
101-43100-131	Employer Paid Health	28,653.36	30,209.76	31,185.26	975.50-
101-43100-151	Worker s Comp Insurance Prem	19,747.21	20,735.00	18,415.92	2,319.08
101-43100-201	Office Supplies(paper-pens-et)	494.28	500.00	320.22	179.78
101-43100-211	Operating Supplies - Cleaning	25.78	100.00	25.98	74.02
101-43100-212	Motor Fuels-Gas	13,242.17	8,000.00	10,122.82	2,122.82-
101-43100-217	Other Operating Supplies	8,893.93	14,000.00	9,877.84	4,122.16

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-43100-221	Repair/Maint - Equipment	12,697.84	25,000.00	20,349.42	4,650.58
101-43100-222	Tree trimming	13,408.49	18,500.00	1,215.00	17,285.00
101-43100-223	Repair/Maintain - Building	8,775.20	7,500.00	4,063.16	3,436.84
101-43100-224	Repair/Maintain - Streets	58,450.00	100,000.00	20,137.11	79,862.89
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	54,491.45	55,000.00	58,003.00	3,003.00-
101-43100-303	Engineering Fees	2,080.00	10,000.00	13,548.50	3,548.50-
101-43100-310	Other Professional Services	25,982.98	30,000.00	19,980.67	10,019.33
101-43100-321	Communications	3,162.33	4,000.00	3,688.76	311.24
101-43100-322	Postage	7.85	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	39.50	300.00	24.50	275.50
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	16,384.88	17,205.00	15,027.13	2,177.87
101-43100-381	Electric Utilities	51,944.71	43,000.00	42,284.21	715.79
101-43100-383	Gas Utilities	6,796.13	4,500.00	3,894.10	605.90
101-43100-384	Garbage Service	1,473.48	1,650.00	1,350.69	299.31
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	404.32	1,000.00	928.69	71.31
101-43100-417	Uniforms	976.86	1,200.00	996.92	203.08
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	1,337.24	.00	.00	.00
101-43100-590	Capital Outlay	3,617.56	115,000.00	84,646.86	30,353.14
101-43100-700	TRANSFERS OUT	13,286.00	.00	.00	.00
	Total Public Works (GENERAL):	478,933.07	672,469.76	505,170.56	167,299.20
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,728.76	23,003.00	23,622.18	619.18-
101-43125-102	Full-Time Employees Overtime	84.79	400.00	274.11	125.89
101-43125-120	CENTRAL PENSION FUND	159.65	160.00	159.68	.32
101-43125-121	PERA	1,621.92	1,755.00	1,758.78	3.78-
101-43125-122	FICA	1,654.18	1,790.00	1,820.06	30.06-
101-43125-131	Employer Paid Health	5,299.04	5,754.24	5,778.24	24.00-
101-43125-212	Motor Fuels-Gas	8,069.90	8,000.00	5,979.48	2,020.52
101-43125-217	Other Operating Supplies	15,070.75	12,500.00	11,735.37	764.63
101-43125-221	Repair/Maint - Equipment	9,147.79	7,500.00	7,846.86	346.86-
101-43125-310	Other Professional Services	16,934.10	35,000.00	21,817.50	13,182.50
101-43125-343	Advertising	288.00	100.00	198.00	98.00-
101-43125-437	Miscellaneous	.00	.00	500.00	500.00-
	Total Ice & Snow Removal:	80,058.88	95,962.24	81,490.26	14,471.98
Economic Development					
101-46500-101	Full-Time Employees Regular	34,889.93	39,661.00	31,708.37	7,952.63
101-46500-102	Full-Time Employees Overtime	641.75	1,500.00	657.84	842.16
101-46500-121	PERA	2,664.71	3,087.00	2,394.72	692.28
101-46500-122	FICA	2,649.14	3,149.00	2,476.05	672.95
101-46500-131	Employer Paid Health	11,236.84	11,444.40	9,767.89	1,676.51
101-46500-201	Office Supplies	66.27	500.00	36.48	463.52
101-46500-304	Legal Fees	.00	.00	3,325.00	3,325.00-
101-46500-310	Other Professional Services	204.20	500.00	.00	500.00
101-46500-331	Meetings-Conferences (mtgs/mi)	341.19	1,000.00	446.67	553.33
101-46500-491	EDA Contributions	7,500.00	.00	.00	.00
101-46500-580	Computers & Technology	1,343.79	.00	.00	.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
	Total Economic Development:	61,537.82	60,841.40	50,813.02	10,028.38
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	27,500.00	15,000.00-
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00
	Total Other Finanacing Uses/Contrib:	17,800.00	17,800.00	31,800.00	14,000.00-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	127,524.65	135,512.00	135,512.05	.05-
211-45500-103	Part-Time Employees	16,466.94	23,553.00	21,589.23	1,963.77
211-45500-121	PERA	10,609.10	11,755.00	11,645.29	109.71
211-45500-122	FICA	10,847.54	12,169.00	11,931.16	237.84
211-45500-131	Employer Paid Health	37,489.08	38,148.00	39,160.78	1,012.78-
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	245.00	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	727.65	765.00	679.43	85.57
211-45500-201	Office Supplies(paper-pens-et)	6,559.15	4,000.00	2,442.55	1,557.45
211-45500-217	Other Operating Supplies	.00	.00	402.56	402.56-
211-45500-221	Repair/Maint - Equipment	2,938.12	2,100.00	2,844.84	744.84-
211-45500-223	Repair/Maintain - Building	1,996.54	2,000.00	3,166.65	1,166.65-
211-45500-310	Other Professional Services	.00	1,000.00	.00	1,000.00
211-45500-321	Communications	614.33	675.00	680.07	5.07-
211-45500-331	Meetings-Conferences (mtgs/mi)	85.20	500.00	390.24	109.76
211-45500-362	Property - Casualty Ins (Auto)	4,859.53	5,450.00	4,760.12	689.88
211-45500-381	Electric Utilities	4,502.00	4,200.00	3,680.00	520.00
211-45500-383	Gas Utilities	2,487.58	2,000.00	1,993.51	6.49
211-45500-401	Contractual Services	10,130.00	9,180.00	9,709.58	529.58-
211-45500-418	Rentals	11,792.94	10,950.00	8,774.43	2,175.57
211-45500-434	Sales Tax Paid	218.00	150.00	243.00	93.00-
211-45500-437	Miscellaneous	1,625.27	1,500.00	250.00	1,250.00
211-45500-580	Computers & Technology	.00	1,500.00	.00	1,500.00
211-45500-590	Capital Outlay	.00	100,000.00	4,268.02	95,731.98
211-45500-592	Books/Periodicals	31,132.86	32,000.00	32,276.78	276.78-
	Total Libraries (GENERAL):	282,851.48	399,107.00	296,400.29	102,706.71
Libraries (GENERAL)					
215-45500-570	Office Equipment & Furnishings	1,993.69	.00	.00	.00
215-45500-700	Tansfers Out	.00	.00	4,351.47	4,351.47-
	Total Libraries (GENERAL):	1,993.69	.00	4,351.47	4,351.47-
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	100.00	62.79	37.21
225-45127-217	Other Operating Supplies	.00	1,500.00	1,139.96	360.04
225-45127-221	Repair/Maint - Equipment	5.98	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,279.00	1,000.00	1,181.00	181.00-
225-45127-383	Gas Utilities	954.27	1,000.00	877.69	122.31
225-45127-437	Miscellaneous	.00	200.00	.00	200.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total ICE RINK:		2,239.25	5,300.00	3,261.44	2,038.56
POOL					
225-45128-103	Part-Time Employees	61,628.35	85,000.00	95,712.76	10,712.76-
225-45128-121	PERA	614.84	675.00	632.78	42.22
225-45128-122	FICA	4,714.59	6,125.00	7,322.34	1,197.34-
225-45128-142	Unemployment Benefit Payments	823.40	.00	.00	.00
225-45128-151	Worker s Comp Insurance Prem	3,900.61	4,096.00	3,637.89	458.11
225-45128-211	Operating Supplies - Cleaning	26.47	300.00	6.60	293.40
225-45128-217	Other Operating Supplies	6,855.78	8,000.00	7,323.49	676.51
225-45128-221	Repair/Maint - Equipment	23,158.68	4,000.00	4,008.79	8.79-
225-45128-223	Repair/Maintain - Building	893.00	750.00	1,235.47	485.47-
225-45128-228	Repair/Maintain - Other	37.99	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	6,857.30	7,500.00	8,230.77	730.77-
225-45128-309	SOFTWARE & DESIGN	2,995.00	2,995.00	3,295.00	300.00-
225-45128-310	Other Professional Services	3,716.00	2,500.00	3,248.50	748.50-
225-45128-321	Communications	668.14	800.00	544.22	255.78
225-45128-322	Postage	19.33	100.00	61.45	38.55
225-45128-331	Meetings-Conferences (mtgs/mi)	2,039.00	2,000.00	4,367.00	2,367.00-
225-45128-343	Advertising	456.00	300.00	144.00	156.00
225-45128-362	Property - Casualty Ins (Auto)	14,156.83	14,865.00	12,983.34	1,881.66
225-45128-381	Electric Utilities	6,634.00	7,500.00	7,784.00	284.00-
225-45128-383	Gas Utilities	6,566.29	5,400.00	7,533.99	2,133.99-
225-45128-417	UNIFORMS	1,925.72	3,000.00	2,575.63	424.37
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	670.00	330.00
225-45128-434	Sales Tax Paid	2,690.00	4,000.00	3,996.00	4.00
225-45128-437	Miscellaneous	75.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	848.46	2,000.00	32.85	1,967.15
Total POOL:		152,970.78	164,356.00	175,346.87	10,990.87-
PARKS					
225-45200-101	Full-Time Employees Regular	61,458.15	61,381.00	61,582.00	201.00-
225-45200-102	Full-Time Employees Overtime	4,903.20	5,000.00	4,942.68	57.32
225-45200-103	Part-Time Employees	13,327.00	14,000.00	15,742.50	1,742.50-
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
225-45200-121	PERA	4,815.57	4,978.00	4,934.79	43.21
225-45200-122	FICA	6,057.03	5,988.00	6,270.56	282.56-
225-45200-131	Employer Paid Health	16,492.12	16,890.00	17,357.82	467.82-
225-45200-142	Unemployment Benefit Payments	404.91	.00	.00	.00
225-45200-151	Worker s Comp Insurance Prem	2,863.20	3,006.00	2,669.80	336.20
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	4,536.59	4,500.00	3,384.94	1,115.06
225-45200-217	Other Operating Supplies	5,313.19	4,000.00	3,394.53	605.47
225-45200-221	Repair/Maint - Equipment	4,660.35	6,000.00	6,434.56	434.56-
225-45200-223	Repair/Maintain - Building	12,024.47	10,000.00	2,644.46	7,355.54
225-45200-228	Repair/Maintain - Other	109.95	500.00	.00	500.00
225-45200-229	Refunds	30.00	120.00	.00	120.00
225-45200-310	Other Professional Services	1,845.00	2,000.00	1,280.73	719.27
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	144.00	250.00	198.00	52.00
225-45200-362	Property - Casualty Ins (Auto)	18,876.08	19,819.00	17,310.24	2,508.76
225-45200-381	Electric Utilities	6,476.00	3,500.00	10,294.00	6,794.00-
225-45200-384	Garbage Service	1,565.46	1,900.00	1,420.38	479.62

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
225-45200-417	Uniforms	595.27	600.00	571.42	28.58
225-45200-418	Rentals	25.00	1,000.00	.00	1,000.00
225-45200-433	Dues and Subscriptions	.00	.00	25.00	25.00-
225-45200-434	Sales Tax Paid	66.00	100.00	87.00	13.00
225-45200-590	Capital Outlay	.00	125,000.00	9,756.49	115,243.51
Total PARKS:		167,586.94	291,732.00	171,300.30	120,431.70
AED SMART CABINETS PROJECT					
228-41500-437	Miscellaneous	.00	.00	344.13	344.13-
228-41500-590	Capital Outlay	.00	.00	14,390.00	14,390.00-
Total AED SMART CABINETS PROJECT:		.00	.00	14,734.13	14,734.13-
Cemetery					
235-49010-217	Other Operating Supplies	1,166.88	1,500.00	760.84	739.16
235-49010-221	Repair/Maint - Equipment	193.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	.00	500.00
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	640.00	705.00	65.00-
235-49010-310	Other Professional Services	1,692.60	2,500.00	1,802.61	697.39
235-49010-343	Advertising	216.00	.00	.00	.00
235-49010-362	Property - Casualty Ins (Auto)	3,572.22	3,750.00	3,275.31	474.69
235-49010-381	Electric Utilities	623.00	500.00	623.00	123.00-
235-49010-384	Garbage Service	1,389.96	1,900.00	664.56	1,235.44
235-49010-401	Contractual Services	31,070.00	30,000.00	27,550.00	2,450.00
235-49010-418	Rental	125.00	200.00	.00	200.00
235-49010-590	Capital Outlay	158,671.05	20,000.00	.00	20,000.00
Total Cemetery:		199,359.71	63,990.00	35,381.32	28,608.68
RURAL FIRE					
245-42200-103	Part-Time Employees	10,971.15	9,902.00	7,833.04	2,068.96
245-42200-122	FICA	839.28	758.00	599.22	158.78
245-42200-151	Worker s Comp Insurance Prem	3,343.03	3,510.00	3,117.43	392.57
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,981.08	2,700.00	1,734.29	965.71
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	18,462.33	10,000.00	13,508.92	3,508.92-
245-42200-226	Foam	.00	1,000.00	2,449.13	1,449.13-
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	990.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
245-42200-417	Uniform	.00	2,000.00	.00	2,000.00
245-42200-433	Dues and Subscriptions	.00	500.00	995.00	495.00-
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,771.00	.00	.00	.00
Total RURAL FIRE:		52,829.30	39,415.00	36,171.89	3,243.11
Fire Relief					
250-42300-124	Fire Pension Contributions	42,316.70	42,316.00	46,752.51	4,436.51-
250-42300-490	Donations - Fire Relief Assoc	19,200.00	20,200.00	20,200.00	.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
	Total Fire Relief:	61,516.70	62,516.00	66,952.51	4,436.51-
Debt Service					
300-47000-601	Bond Principal Pymt	370,000.00	381,000.00	381,000.00	.00
300-47000-611	Bond Interest Payment	80,534.25	72,552.00	72,551.50	.50
	Total Debt Service:	450,534.25	453,552.00	453,551.50	.50
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	21,045.50	.00	.00	.00
325-43100-700	Transfers Out	60,000.00	.00	.00	.00
	Total STREET IMPROVEMENT FUND:	81,045.50	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	157,169.00	.00	.00	.00
	Total CAPITAL IMPROVEMENT FUND:	157,169.00	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	1,136.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	3,405.15	.00	.00	.00
	Total 2019 DOWNTOWN PROJECT:	4,541.65	.00	.00	.00
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	3,487.50	.00	.00	.00
417-48000-310	Other Professional Services	4,295.00	.00	.00	.00
	Total 2020 STREET/UTIL IMPROVE PROJ:	7,782.50	.00	.00	.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	101,834.50	961,200.00	589,323.92	371,876.08
418-48000-310	Other Professional Services	.00	.00	69,368.50	69,368.50-
418-48000-352	General Notices and Pub Info	.00	.00	216.00	216.00-
418-48000-530	Capital-Other Improvements	.00	3,844,249.75	2,621,869.58	1,222,380.17
418-48000-620	Fiscal Agent Fees	.00	.00	750.00	750.00-
	Total 2023 STREET/UTIL IMPROVE PROJ:	101,834.50	4,805,449.75	3,281,528.00	1,523,921.75
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	6,710.00	7,500.00	18,420.00	10,920.00-
	Total TIF 1-9 LEVAN:	7,710.00	8,500.00	19,420.00	10,920.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	8,532.00	8,750.00	5,330.00	3,420.00
	Total TIF DOWNTOWN REDEVELOPMENT:	9,532.00	9,750.00	6,330.00	3,420.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	58,595.47	61,381.00	61,833.98	452.98-
601-49400-102	Full-Time Employees Overtime	2,812.75	5,000.00	1,490.75	3,509.25

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
601-49400-121	PERA	6,164.53	4,978.00	4,726.85	251.15
601-49400-122	FICA	4,682.37	4,945.00	4,821.47	123.53
601-49400-131	Employer Paid Health	16,481.56	16,890.00	17,351.66	461.66-
601-49400-151	Worker s Comp Insurance Prem	1,433.40	1,505.00	1,336.67	168.33
601-49400-201	Office Supplies(paper-pens-et)	764.69	750.00	424.57	325.43
601-49400-212	Motor Fuels-Gas	513.41	750.00	46.94	703.06
601-49400-217	Other Operating Supplies	11,136.88	10,000.00	8,806.43	1,193.57
601-49400-221	Repair/Maint -WELLS	29,711.07	30,000.00	9,982.37	20,017.63
601-49400-223	Repair/Maintain - Building	1,145.34	2,000.00	1,826.02	173.98
601-49400-228	Repair-Water Main Repairs	7,190.07	30,000.00	31,201.69	1,201.69-
601-49400-229	Refunds	5,000.00	3,000.00	2,528.16	471.84
601-49400-303	Engineering Fees	8,600.00	10,000.00	35,083.60	25,083.60-
601-49400-309	Software and Design	4,083.18	10,000.00	4,491.49	5,508.51
601-49400-310	Other Professional Services	21,345.61	17,000.00	25,080.09	8,080.09-
601-49400-321	Communications	4,402.83	4,000.00	5,889.13	1,889.13-
601-49400-322	Postage	2,915.47	2,400.00	3,241.03	841.03-
601-49400-331	Meetings-Conferences (mtgs/mi)	223.95	1,000.00	1,060.78	60.78-
601-49400-343	Advertising	48.00	400.00	48.00	352.00
601-49400-362	Property - Casualty Ins (Auto)	7,209.53	7,570.00	6,611.76	958.24
601-49400-381	Electric Utilities	45,494.00	43,000.00	36,620.00	6,380.00
601-49400-401	Contractual Services	540.23	1,500.00	.00	1,500.00
601-49400-406	SAFETY	953.49	1,000.00	309.95	690.05
601-49400-417	Uniforms	554.60	600.00	548.96	51.04
601-49400-420	Depreciation	111,120.00	110,000.00	.00	110,000.00
601-49400-433	Dues and Subscriptions	300.00	1,000.00	400.00	600.00
601-49400-434	Sales Tax Paid	2.08-	100.00	.01-	100.01
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	10,668.65	95,000.00	73,547.56	21,452.44
601-49400-570	Capital Outlay - Equipment	40,066.25	.00	10,000.00	10,000.00-
601-49400-611	Bond Interest	2,790.94	2,651.00	2,650.88	.12
601-49400-700	Transfers Out	335,062.13	181,138.00	122,087.13	59,050.87
Total Water Utilities (GENERAL):		743,006.72	660,758.00	475,046.31	185,711.69
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	61,233.22	61,381.00	64,609.05	3,228.05-
602-49450-102	Full-Time Employees Overtime	6,034.06	5,000.00	5,644.43	644.43-
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
602-49450-121	PERA	2,656.62	4,978.00	5,069.37	91.37-
602-49450-122	FICA	5,020.04	4,945.00	5,351.46	406.46-
602-49450-131	Employer Paid Health	16,490.80	16,890.00	17,352.15	462.15-
602-49450-201	Office Supplies(paper-pens-et)	421.85	500.00	424.56	75.44
602-49450-212	Motor Fuels-Gas	.00	250.00	69.73	180.27
602-49450-217	Other Operating Supplies	204.39	2,000.00	326.39	1,673.61
602-49450-221	Repair/Maint - Equipment	18,481.37	16,000.00	5,162.06	10,837.94
602-49450-223	BUILDING REPAIR	.00	.00	108.45	108.45-
602-49450-228	Repair/Maintain - Other	2,141.00	.00	.00	.00
602-49450-229	Refunds	5,000.00	2,000.00	2,500.00	500.00-
602-49450-310	Other Professional Services	328.73	500.00	910.82	410.82-
602-49450-322	Postage	2,554.63	2,400.00	2,846.81	446.81-
602-49450-331	Meetings-Conferences (mtgs/mi)	895.44	1,000.00	1,050.16	50.16-
602-49450-343	Advertising	72.00	.00	144.00	144.00-
602-49450-362	Property - Casualty Ins (Auto)	4,980.57	5,230.00	4,567.98	662.02
602-49450-381	Electric Utilities	8,375.00	9,000.00	7,576.00	1,424.00
602-49450-383	Gas Utilities	580.29	1,000.00	605.48	394.52

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
602-49450-385	Sewer Plv-Elgin Sewer District	789,204.65	840,000.00	587,047.91	252,952.09
602-49450-417	UNIFORM	600.00	600.00	600.00	.00
602-49450-420	Depreciation	29,199.00	23,000.00	.00	23,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	335,062.12	181,138.00	122,087.12	59,050.88
Total Sewer (GENERAL):		1,290,534.18	1,179,312.00	835,052.33	344,259.67
Net Grand Totals:		6,580,791.45-	11,181,180.75-	8,670,471.73-	2,510,709.02-

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council Regular Meeting: January 9, 2024

AGENDA ITEM: Department Report to Council	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** **5.D.**
ATTACHMENTS: December Activity Summary Report	**APPROVED BY: jt**
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of December. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Officers completed the annual low light firearms qualification.
- Officers are completing the annual mandated PATROL and OSHA courses.

Misc. Activity

- Finalized the camera contract and pricing with AXON. The transmission will happen around May of 2024.
- Entered into contract with LE-AST services for officer wellness. Specifically, this company will provide our annual psych. checkups and be available for any critical incidences.
- Investigations wrote another social media search warrant for another possession of child photos case. Also finishing up three other investigations from prior month.
- In June of 2020 my office discovered that money was being embezzled from the city liquor store. After an extensive investigation the former liquor store manager Alisha Mohs was charged with three counts of felony theft. I petitioned the courts to order Mohs to pay restitution and it was granted. I was advised this

December 18th that the city has finally received the restitution payment of $10,974.36.

Citations issued: 24

December Call Activity	2023
9-11 Hang-Ups	5
Alarms	0
All other	4
Animal Complaints	5
Assault	0
Assist Other Department	14
Attempt to Locate	2
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	3
Contempt/Curfew Violation	0
Damage to Property	4
DANCO Violation	0
Disorderly Conduct	0
Domestics	1
Driving Complaints	4
Driving Under the Influence	0
Drugs All Types	0
Escort	1
Fire Calls	3
Fireworks	0
Found Property	1
Fraud	2
Funeral Assist	3
Gun Permit	0
Harassment/Threats	0
Littering	0
Lost Property	0
Medical Calls	20
Misc. Information	2
Motorist Assists	0
Noise Complaints	1
OFP/HRO Violation	2
Ordinance Violation	0
Parking Complaints/Violations	1
POR Predatory Offender Reg.	0
Public Assists	10
School Bus/Incident & Tobacco	1
Security Check	1
Sex Offense	0
Snow Removal	0
Sudden Death	0
Suspicious Activity	13
Theft Offenses	4
Traffic Crashes/Violations	104

Trespassing	0
Vulnerable Adults	0
Weapons Violation	0
Warrants All	0
Welfare Checks	3
Worthless Checks	0
TOTAL CALLS	**218**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of December. We as a city averaged 273,258 gallons per day. The highest being 470,000 gallons and the lowest being 127,000 gallons. We pumped 8,471,000 gallons for the month. We pumped a total of 107,146,000 gallons for the year.
- Water meters were read on the 1st of the month.
- Water meter replacement is ongoing.
- We had 25 locates for Gopher State One Call.
- We had a water main break on main street.

Sewer

- We are currently working with Bolton & Menk to correct an invert in one of our Manholes**.**

Snow

- We had 1 snow event in December that resulted in us treating roads and sidewalks.

Parks

- We have begun flooding the ice rinks with the colder temps.

Trees

- We have been trimming trees that hit our trucks and equipment. This will continue as needed.
- The power company had a company come and remove all the trees under the power lines in Six Oaks Park.
- We are continuing to work with residents to remove Ash trees from their properties.

Buildings

- We are still waiting for the updated bid packet from the LMC League of Minnesota Cities) for all the hail damaged buildings.

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

Respectfully,
Shane Loftus
Public Works Director

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

Real People. Real Solutions.

MEMORANDUM

Date: January 3, 2024

To: David Todd, City Administrator

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

<u>2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)</u>

Work has been suspended on this project for the winter months. Work will resume when weather permits in the spring.

<u>Orchard Hills 7th and 8th Subdivisions</u>

There are still several punch list that need to be completed on both of these subdivisions. An updated punch list was sent out to the developers and contractor on November 16th requesting an update on schedule for completion. No response was received. A second request for an update was sent on December 5th. The project contractor reported that they would be working on the punch list the week of December 11th. We understand that the only item that has been completed since then has been sign installation.

For Orchard Hills 7th, the development agreement required completion of all work on the project, with the exception of sidewalks, by June 30, 2022. Full completion of sidewalks, regardless of home construction, is required by October 31, 2024.

For Orchard Hills 8th, the development agreement required completion of all work on the project, with the exception of sidewalks, by June 30, 2023. Full completion of sidewalks, regardless of home construction, is required by December 31, 2024.

Based on the lack of progress on completing the punch list for these subdivisions, we recommend sending notice to the developers that all punch list items must be completed by June 14th, 2024 or the City will take control of completing the remaining punch list items, drawing down on the letter of credit to cover the costs.

<u>Well No. 3 Air Entrainment – Water Tower</u>

Work on the water system feasibility study, to analyze appropriate sizing for the water tower to address the air entrainment issues in Well No. 3, is in progress. The goal is to have the study completed in February, with presentation to Council in March.

Chapter 600 Code Updates

A joint workshop with the Planning Commission and City Council has been scheduled for January 10th at 5pm, to review recommended changes to the Chapter 600 code.

GIS Cemetery Management System

We are proceeding with initial work on this project, beginning with the ArcGIS Online Implementation task. Following setup, we will proceed with data review and boundary development. Headstone data gathering and field verification will take place over the summer months.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Standby generator improvements for Well No. 2.
- Lead service line inventory, as required by Minnesota Department of Health and EPA.

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Director's Report: January 2024

Conversation Club: The Library will be hosting its first Conversation Club meeting of the year on January 22 at 1:00 pm. Our first discussion will center around the work of US Surgeon General, Vivek Murthy. In 2023, he released a Surgeon General Advisory on the United States health crisis caused by loneliness. Participants are encouraged to read or listen to *To Be a Healer* and come prepared to discuss their impressions. The audio and transcript are freely available at: https://onbeing.org/programs/vivek-murthy-to-be-a-healer. Copies of the transcript are also available at the library.

SELCO Diversity, Equity, and Inclusion Grant: Work is now complete on the SELCO DEI grant. The grant funded supplies to lift the bottom shelving of each adult fiction and non-fiction bookcase to 10 inches off the floor in order to reduce the need to stoop or kneel to pull books. I would like to extend my sincere gratitude to the Public Works Department for their work to plan, create, and install the extra shelving; and Christopher Henderson for his efforts to measure out shelf heights and physically shift the collection.

SELCO Libraries App Update: Many have been impacted by the abrupt end to the SELCO Libraries App last November. Since then, a new app product has been chosen, and SELCO is in the process of implementation. They hope to have a rough, but functional, version ready to go live sometime in January. In the meantime, patrons may still access their account and library catalog at www.plainview.lib.mn.us.

December Quick Stats:

2604 Items Circulated

6 New Patrons

168 New Items

Respectfully Submitted,

Alice L. Henderson
Director, Plainview Public Library

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Plainview Public Library Board of Trustees
Tuesday November 21, 2023 7:00 PM

Members Present: Miranda Muller, Youlonda Loechler, Paul Eidenschink, Ian McDonald, Nicholas Ozment
Members Not Present: Carla Tentis, Adam Feils
Staff: Alice Henderson
City Council Member: Don Kuschel

The meeting was called to order by Youlonda at 7:00 PM.

Public Comments: No comments

A motion was made by Paul and seconded by Nick to approve the agenda. Motion carried unanimously.

A motion was made by Ian and seconded by Paul to approve the board minutes from 10/17/23. Motion carried unanimously.

A motion was made by Miranda and seconded by Youlonda to approve the consent agenda as follows:
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations (None)
- SELCO/SELS & Foundation Reports

Unfinished Business

New Business
A. Payment of Bills: A motion was made by Ian and seconded by Miranda to approve the Payables by Payee in the amount of $6,266.79. Motion carried unanimously.
B. Change of Existing SELCO Foundation Deposits: A motion was made by Youlonda and seconded by Ian to reinvest $2,686.48 to a new CD. Motion carried unanimously.
C. Recommend New Trustee: A motion was made by Miranda and seconded by Nick to approve the new trustee appointments as recommended. Motion carried unanimously.
D. Goal Setting for 2024: Discussion of goals and board goals.
E. Approve Final Budget: A motion was made by Youlonda and seconded by Ian to approve the budget with potential deductions in the automation category. Motion carried unanimously.
F. Donation: A motion was made by Youlonda and seconded by Miranda to approve the designation of a $3,000.00 donation towards library furniture.Motion carried unanimously.

Announcements
A. Trustee or Staff Comments
    a. Paul would like to thank everyone for the chance to participate on the Library Board.
B. Next Regular Meeting is 12/19/2023

Motion to adjourn was made by Paul and seconded by Miranda at 7:42 PM. Motion carried unanimously.
Respectfully submitted,
Miranda Muller, Secretary, Plainview Library Board of Trustees

Plainview Fire Relief Association Monthly Report

December, 2023

Meetings:

-Business as usual doing year end items.

-Resignation letters: Greg Luebke – 25 years
Matt Davidson – 10 years

Practice and Training:

-Training on Blood Borne Pathogens and Safety at Scenes

Calls:

-December 7, 2023 – Immanuel Lutheran School smoke alarm going off

-December 11, 2023 – Truck Fire on Main Street

-December 17, 2023 Plainview resident smoke coming from basement washer smoking. No injuries.

Maintenance:

-Keeping all vehicles and equipment ready for winter.

Community Activities:

-Helped with Olde Fashioned Christmas pulling the antique ladder cart around town.

Submitted By:

Eric Bennett, Secretary Plainview Fire Relief Association

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM: Set Meeting Schedule for 2024	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.E.**
ATTACHMENTS: None	**APPROVED BY: D.T.**
RECOMMENDED ACTION: **Motion** to Adopt Regular Meeting Schedule for 2024.	

SUMMARY
Minnesota Statute requires that City Councils establish and post their regular meeting schedule. Staff recommends maintaining the same meeting schedule as last year.

Regular City Council meetings will be held the <u>second Tuesday</u> of each month at 6:00 p.m. at
The Church of Christ
205 1st Street NE
Plainview, MN 55964

Occasionally Special Meeting dates are scheduled to address pressing issues of the City. Special meetings are posted on the official bulletin board at City Hall three days prior to the meeting. Council may only address issues that are properly noticed in the posting.

Occasionally meeting dates are changed to avoid conflicts with holidays or other events.
Staff is proposing the following change to the 2024 meeting scheduling:

- State Primary Election: Change August 13, 2024, Regular Meeting to Tuesday, August 6, 2024.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM:	Chief and Assistant Chiefs Appointments for the Plainview Fire Department	**AGENDA SECTION:** Consent
PREPARED BY:	Carol Kujath, City Clerk	**AGENDA NO. 5.F.**
ATTACHMENTS:	Fire Department Officers Report	**APPROVED BY: hr**

RECOMMENDED ACTION:
Motion to approve Mike Lyons as the Chief of the Plainview Fire Department for 2024.
Motion to approve Jason Bade, Jim Tentis and Matt Taylor as Assistant Fire Chiefs of the Plainview Fire Department for 2024.

SUMMARY:
The Plainview Fire Department voted on their annual officer appointments for 2024. The Fire Chief and Assistant Fire Chiefs appointments are being brought forward for City Council approval. The Fire Relief Association appointments are for information only, as the Fire Relief Association is a separate entity.

See attached document

For approval by Plainview City Council:

FIRE DEPARTMENT OFFICERS

Chief:

Mike Lyons
City Fire Budget/Purchasing
Rural Fire Budget/Purchasing
Building Maintenance

Assistant Chiefs:

Jason Bade	**Jim Tentis**	**Matt Taylor**
Safety Officer	Truck Maintenance	Training Officer
Haz Mat Coordinator	Equipment Maintenance	

For information only:

Relief Association Officers:
President: Mark Becker 2024
Vice President: Brandon Reiter 2026
Secretary: Eric Bennett 2026
Treasurer: Vanessa Klavetter 2025

Relief Association Board of Trustees
Mike Burgdorf 2025
Jim Tentis 2024

Rural Fire Advisory Board
Secretary: Jim Tentis
Don Schreiber
Brian Flies
Nick Stamschror

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM: 2024 Official Designations	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** **5.G.**
ATTACHMENTS: Official Designations – 2024	**APPROVED BY:** **DT**
RECOMMENDED ACTION: 1. **Motion** to approve the attached Official Designations for 2024 and instruct the City Clerk to include a copy of such designations in the minutes of this meeting.	

SUMMARY

According to Minnesota statutes, governing annual appointments must be made each year. The 2024 designations are attached.

PLAINVIEW

The perfect place to be you

OFFICIAL DESIGNATIONS – 2024

Designation of Banks and Investment Institutions:

Peoples State Bank	Edward Jones
Foresight Bank	4M Fund

Authorization of Official Signatories:

Aaron Luckstein, Mayor
Vicki Axley, Finance Director
David Todd, City Administrator
Carol Kujath, City Clerk
Kayla Hall, Deputy City Clerk

Authorization of Facsimile Signatures:

Aaron Luckstein, Mayor
Vicki Axley, Finance Director

Designation of Official Newspaper:

Plainview News

Designation of Auditor (2021 Audit):

Hawkins Ash CPA, LLP

Designation of Engineer:

Brian Malm, Bolton and Menk

Designation of Treasurer:

Vicki Axley, Finance Director

Designation of City Attorneys;

Mike Flaherty, Flaherty & Hood, Civil Attorney
Brandon Fitzsimmons, Flaherty & Hood, Personnel Attorney
Wabasha County Attorney, Criminal Attorney

Established January 9, 2024.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM: Amending City Fee Schedule	**AGENDA SECTION:** New Business
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 7.A.**
ATTACHMENTS: Ordinance 2024-01, Fee Schedule, Resolution 2024-01, Summary Publication of Ordinance	**APPROVED BY: dt**
RECOMMENDED ACTION: 1. **Motion** to adopt Ordinance 2024-01, an Ordinance of the City of Plainview, Minnesota Amending the City Fees and Charges. 2. **Motion** to approve Resolution 2024-01 allowing for Summary Publication of Ordinance Amending the City Fees and Charges.	

SUMMARY
Each year the City Council reviews and amends the fees set forth for City services and utilities. The changes are as follows:

- **Cemetery Fees:**
    - Increase Niche Door Plaque from $625 to $650
    - Increase Additional or Replacement Niche Door Plaque from $625 to $650
    - Increase Memory Wall Plaque from $350 to $364
    - Increase Niche Date Plaque from $75 to $78

- **Public Works Fees:**
    - Increase Loader and Person from $100 to $125
    - Increase Street Sweeper and Person from $100 to $125
    - Increase Trimmer and Operator from $35 to $45
    - Increase Truck and Person from $95 to $115
    - Increase Water Rates by 6% and Sewer Rates by 1%. Rate increases are based on operational needs and capital financial planning with our municipal finance advisor. (For example: A household that uses 5000-gallons a month, their bill will increase by $2.05).

CITY OF PLAINVIEW
STATE OF MINNESOTA

ORDINANCE 2024-01

AMENDING SECTION 800 OF THE PLAINVIEW CODE OF ORDINANCES CONCERNING GENERAL FEES, FINES, AND CHARGES

WHEREAS, the City Council wishes to adopt fees, penalties, and charges by ordinance;

NOW THEREFORE, IT IS ORDAINED BY THE CITY OF PLAINVIEW, MINNESOTA AS FOLLOWS:

1. Section 801 and 802 of the Plainview City Code regarding Fees, Fines, and Charges is hereby amended to read as follows:

- **Cemetery Fees:**
  - Increase Niche Door Plaque from $625 to $650
  - Increase Additional or Replacement Niche Door Plaque from $625 to $650
  - Increase Memory Wall Plaque from $350 to $364
  - Increase Niche Date Plaque from $75 to $78

- **Public Works Fees:**
  - Increase Loader and Person from $100 to $125
  - Increase Street Sweeper and Person from $100 to $125
  - Increase Trimmer and Operator from $35 to $45
  - Increase Truck and Person from $95 to $115
  - Increase Water Rates by 6% and Sewer Rates by 1%

This ordinance shall take effect and be in force after its passage and publication according to law.

ADOPTED by the City Council of the City of Plainview, this 9th day of January 2024.

____________________________ ____________________________

Aaron Luckstein, Mayor Carol Kujath, City Clerk

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA

RESOLUTION NO. 2024-01

RESOLUTION APPROVING SUMMARY PUBLICATION OF ORDINANCE NO. 2024-01

WHEREAS, the City has adopted the above referenced ordinance; and

WHEREAS, the verbatim text of the ordinance is cumbersome, and the expense of publication of the complete text is not justified; and

WHEREAS, Minnesota Statutes §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the following summary clearly informs the public of the intent and effect of the ordinance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Plainview that the following summary is hereby approved for official publication in lieu of the entire ordinance:

SUMMARY PUBLICATION
ORDINANCE NO. 2024-01

AN ORDINANCE AMENDING PLAINVIEW CITY CODE SECTIONS 801 AND 802 ENTITLED GENERAL FEES, FINES, AND CHARGES

On January 9, 2024, the Plainview City Council adopted an ordinance designated as Ordinance No. 2024-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled “General Fees, Fines, and Charges” pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

BE IT FURTHER RESOLVED, that the City Clerk is directed to keep a copy of the ordinance in her office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.

Adopted by the City Council of the City of Plainview, Minnesota this 9th day of January 2024.

____
Aaron Luckstein, Mayor

ATTEST:

____
Carol Kujath, City Clerk

SUMMARY PUBLICATION

ORDINANCE NO. 2024-01

AN ORDINANCE AMENDING PLAINVIEW CITY CODE SECTIONS 801 AND 802 ENTITLED GENERAL FEES, FINES, AND CHARGES

On January 9, 2024, the Plainview City Council adopted an ordinance designated as Ordinance No. 2024-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled "General Fees, Fines, and Charges" pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM:	Commercial District Improvement Loan Application	**AGENDA SECTION:** New Business
PREPARED BY:	Aaron Luckstein on behalf of EDA	**AGENDA NO. 7.B.**
ATTACHMENTS:	Commercial District Improvement Program Brochure	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve Commercial District Improvement Loan in the amount of $10,000 to Young Love Floral & Finds/Dale and Shantelle Speedling		

SUMMARY
The EDA Board of Directors recommends approval of a Commercial District Improvement Loan in the amount of $10,000 to Dale and Shantelle Speedling for building improvements at the Young Love Floral & Finds business located on West Broadway. The proposed building improvements include new windows, insulation, and other energy efficiency measures; all of which are consistent with the eligible uses for the loan program. The EDA Board of Directors approved the loan application at the December 19, 2023, meeting. The loan also requires Council approval. The applicants own the building and are current on all city taxes and other city-related bills and fees.

Total cost of project: $40,000.00

An assistance program for commercial buildings...

The Plainview Economic Development Authority (EDA) announces the Commercial District Improvement Program (CDIP).

The goal of this program is to encourage property owners to make necessary exterior and interior improvements to their buildings located in Plainview's C1 or C2 zones.

Funding for the CDIP has been made available by the Plainview City Council using Rochester Sales Tax funds given to Plainview for economic development purposes by the City of Rochester.

Applications will be evaluated and priority will be given to projects which:

- maximize owner investment (equity or commercial financing);
- offer the greatest overall exterior aesthetic impact; and
- foster preservation and/or maintenance of commercial buildings.

What does the CDIP cover?

Examples of Eligible Projects:

- Exterior enhancements *(i.e. tuck pointing, brickwork, siding)*
- Windows and Entry Doors
- Awnings and Signage
- Roof Repair
- Foundation Repair
- Parking Lot Improvements
- Energy Efficiency Measures to include HVAC

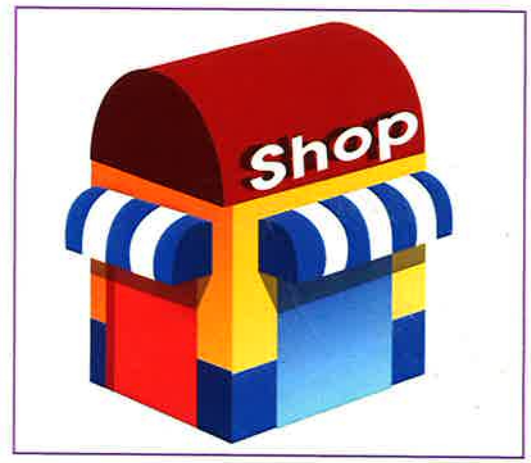
Examples of Ineligible Projects:

- Interior Remodeling
- Shelving and Interior Displays
- Inventory
- Equipment
- Acquisition of Property *(real estate or other business-related property like vehicles, etc.)*

Plainview Business Center

445 West Broadway
Plainview, MN 55964
Ph: (507) 421-6564
plainvieweda@gmail.com
www.plainviewcvb.com

Commercial District Improvement Program



from
the City of Plainview
&
the Plainview
Economic Development
Authority

CDIP funds can be used for rehab and remodeling!

The Commercial District Improvement Program (CDIP) is an economic development lending program authorized by the City of Plainview and administered by the Plainview EDA.

The CDIP can be used for the following purposes:

1) Exterior or interior repairs and improvements to include signage, awnings, siding, exterior painting, parking, etc.;
2) Code violation corrections;
3) Handicapped accessibility; and
4) Energy efficiency improvements to include heating & cooling systems, windows, doors, insulation, and siding.

Applicants must own the property to be improved, be current on all taxes, and be current on city sewer & water bills and other fee-based services of the City.

Program applications are available at the Plainview EDA office in the Plainview Business Center, at City Hall and on-line at www.plainviewcvb.com

How does the CDIP loan work? Can I use it with other programs?

CDIP funds are being offered in the form of loans of up to $10,000 to qualifying applicants

1) The minimum amount of assistance per building is $1,000.
2) The maximum amount of assistance per building is $10,000.
3) The maximum amount of assistance is no more than 50% of the total project cost.

CDIP clients will enter into a Repayment Agreement with the Plainveiw EDA which specifies that:

1) Length of the loan is seven years and the interest rate is 3%.
2) The loan will be interest-free (0%) for the first 36 months after which interest will accrue on the remaining balance.
3) Repayment will be to the Plainview Economic Development Fund.

CDIP loans may be combined with other Plainview EDA lending programs.

CDIP application process and timeline!

1) Applications will be reviewed on a quarterly basis with application periods closing March 31, June 30, September 30, and December 31.
2) After the close of the application period, the EDA Board of Commissioners will act upon applications in a timely manner. Priority for consideration will be given on a "first come/first served" basis if all variables are equal. *(Application must be complete and include all required documentation.)*
3) Applications that are approved by the EDA Board will be submitted to the Plainview City Council for final approval.
4) Applicants will then be notified that they have been approved and must sign a Repayment Agreement. The EDA will then secure a lien on the property, which will be recorded with Wabasha County.
5) Applicants will receive their funds upon submission of invoices for completed project expenses.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM:	Earned Sick and Safe Time (ESST) Policy Update	**AGENDA SECTION:** New Business
PREPARED BY:	David Todd, City Administrator	**AGENDA NO: 7.C.**
ATTACHMENTS:	Section 10.21 Plainview Personnel Policy – Resolution 2024-02	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve Resolution 2024-02, amending the Plainview Personnel Policy update to reflect the new ESST Law.		

SUMMARY

Effective January 1, 2024, Earned Sick and Safe Time (ESST) is a requirement for all MN employers with one or more employees to provide paid leave benefits as described below to all eligible employees. “Earned Sick and Safe Time” is paid time off earned at one hour of Earned Sick and Safe leave for every 30 hours worked by an employee, up to a maximum of 48 hours of Sick and Safe Time per year. The hourly rate of Earned Sick and Safe Time is the same hourly rate an employee earns from employment with the city. This specific leave applies to all employees (including temporary and part-time employees) performing work for at least 80 hours in a year for the city. Employees begin accruing ESST from their first day of employment up to a maximum of 48 hours a year. Employees are allowed to carry over unused ESST to the following year but cannot exceed 80 hours in total. Earned Sick and Safe Time is a Minnesota state law and is not intended to supersede any federal labor laws.

The League of Minnesota Cities developed a model policy for all Minnesota cities regarding the new ESST law. The attached document, once approved, will be incorporated into Plainview’s Personnel Policy as an amendment for 2024.

Respectfully Submitted

David Todd, City Administrator

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA
RESOLUTION NO. 2024-02

RESOLUTION AMENDING PLAINVIEW PERSONNEL POLICIES AND ADDING SECTION 10.21 EARNED SICK AND SAFE TIME

WHEREAS the Minnesota State Legislature passed legislation entitled Earned Sick and Safe Time, hereby incorporated, and referenced as ("ESST"); and

WHEREAS the "ESST" legislation went into effect January 1st, 2024 and is a requirement that all Minnesota employers with one or more employee to provide paid leave benefits as described in Plainview Personnel Policy referenced herein as ("Attachment A"); and

WHEREAS the ESST Legislation expands upon the parameters of the use of ESST time as well as the definitions of family as referenced in "Attachment A" personnel policies; and

WHEREAS the "ESST" bill provides employees with one hour of Earned Sick and Safe Leave for every 30 hours worked, up to a maximum of 48 hours Sick and Safe Time per calendar year (January 1 through December 31); and

WHEREAS the "ESST" legislation allows employees to carry over accrued but unused Sick and Safe Time into the following year but the total of earned "ESST" carryover hours cannot exceed 80 hours; and

WHEREAS the Plainview Personnel Policy shall be amended with the addition of Section 10.21 Earned Sick and Safe Time.

NOW THEREFORE, BE IT RESOLVED, the Plainview City Council amends Plainview Personnel Policies ("Attachment A") to add Section 10.21 Earned Sick and Safe Time in accordance with Minnesota State Law §181.9446.

Passed and duly adopted by the Council of the City of Plainview on this 9th day of January 2024.

____
Aaron Luckstein, Mayor

ATTEST:

____
Carol Kujath, City Clerk

"Attachment A"

Section 10.21 Earned Sick and Safe Time

Effective January 1, 2024, Earned Sick and Safe Time (ESST) is a requirement for all MN employers with one or more employees to provide paid leave benefits as described below to all eligible employees. "Earned Sick and Safe Time" is paid time off earned at one hour of Earned Sick and Safe leave for every 30 hours worked by an employee, up to a maximum of 48 hours of Sick and Safe Time per year. The hourly rate of Earned Sick and Safe Time is the same hourly rate an employee earns from employment with the city. This specific leave applies to all employees (including temporary and part-time employees) performing work for at least 80 hours in a **calendar year (January 1 through December 31)** for the city. Earned Sick and Safe Time is a Minnesota state law and is not intended to supersede any federal labor laws.

(a) **Earned Sick and Safe Time Use**

The leave may be used as it is accrued in the smallest increment of time tracked by the city's payroll system (.25 hours) for the following circumstances:

- An employee's own:
  - Mental or physical illness, injury, or other health condition.
  - Need for medical diagnosis, care, or treatment, of a mental or physical illness.
  - injury or health condition
  - Need for preventive care.
  - Closure of the employee's place of business due to weather or another public emergency
  - The employee's inability to work or telework because the employee is prohibited from working by the city due to health concerns related to the potential transmission of a communicable illness related to a public emergency, or seeking or awaiting the results of a diagnostic test for, or a medical diagnosis of, a communicable disease related to a public emergency and the employee has been exposed to a communicable disease or the city has requested a test or diagnosis.
  - Absence due to domestic abuse, sexual assault, or stalking of the employee provided the absence is to:
    - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking.
    - Obtain services from a victim service organization.
    - Obtain psychological or other counseling.
    - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking.
    - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.
  - Care of a family member:

    - With mental or physical illness, injury or other health condition who needs medical diagnosis, care or treatment of a mental or physical illness, injury or other health condition who needs preventative medical or health care whose school or place of care has been closed due to weather or other public emergency When it has been determined by health authority or a health care professional that the presence of the family member of the employee in the community would jeopardize the health of others because of the exposure of the family member of the employee to a communicable disease, whether or not the family member has actually contracted the communicable disease
    - Absence due to domestic abuse, sexual assault or stalking of the employee's family member provided the absence is to:
        - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking.
        - Obtain services from a victim service organization.
        - Obtain psychological or other counseling.
        - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault, or stalking.
        - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.

(b) **For Earned Sick and Safe Time purposes, family member includes an employee's:**

- Spouse or registered domestic partner.
- Child, foster child, adult child, legal ward, child for whom the employee is legal guardian, or child to whom the employee stands or stood in loco parentis.
- Sibling, step sibling or foster sibling
- Biological, adoptive, or foster parent, stepparent or a person who stood in loco parentis when the employee was a minor child.
- Grandchild, foster grandchild, or step grandchild
- Grandparent or step grandparent
- A child of a sibling of the employee
- A sibling of the parent of the employee or
- A child-in-law or sibling-in-law
- Any of the above family members of a spouse or registered domestic partner.
- Any other individual related by blood or whose close association with the employee is the equivalent of a family relationship.
- Up to one individual annually designated by the employee.

(c) **Advance Notice for use of Earned Sick and Safe Time**

If the need for Sick and Safe Time is foreseeable, the city requires three days' advance notice. However, if the need is unforeseeable, employees must provide notice of the need for Earned

Sick and Safe Time as soon as practicable. When an employee uses Earned Sick and Safe Time for more than three consecutive days, the city may require appropriate supporting documentation (such as medical documentation supporting medical leave, court records or related documentation to support safety leave). However, if the employee or employee's family member did not receive services from a health care professional, or if documentation cannot be obtained from a health care professional in a reasonable time or without added expense, then reasonable documentation may include a written statement from the employee indicating that the employee is using, or used, Earned Sick and Safe Time for a qualifying purpose. The city will not require an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition. In accordance with state law, the city will not require an employee using Earned Sick and Safe Time to find a replacement worker to cover the hours the employee will be absent.

Employers must maintain the confidentiality of Earned Sick and Safe records, medical certifications, histories, and documents information pertaining to domestic abuse, sexual assault or stalking, and any statement from the employee about the need for leave. Medical records should be maintained confidentially and apart from personnel files.

Per the statute, employees may request the city to destroy or return records under Earned Sick and Safe Time that are older than three years prior to the current calendar year.

(d) **Carry Over of Earned Sick and Safe Time**

Employees are eligible for carryover accrued but unused Earned Sick and Safe Time into the following year, but the total of Earned Sick and Safe Time carryover hours shall not exceed 80 hours.

(e) **Retaliation prohibited**

The city shall not discharge, discipline, penalize, interfere with, or otherwise retaliate or discriminate against an employee for asserting Earned Sick and Safe Time rights, requesting an Earned Sick and Safe Time absence, or pursuing remedies. Further, use of Earned Sick and Safe Time will not be factored into any attendance point system the city may use. Additionally, it is unlawful to report or threaten to report a person or a family member's immigration status for exercising a right under Earned Sick and Safe Time.

(f) **Benefits and return to work protections**

During an employee's use of Earned Sick and Safe Time absence, an employee will continue to receive the city's employer insurance contribution as if they were working, and the employee will be responsible for any share of their insurance premiums.

An employee returning from time off using accrued Earned Sick and Safe Time is entitled to return to their city employment at the same rate of pay received when their leave began, plus any automatic pay adjustments that may have occurred during the employee's time off. Seniority during Earned Sick and Safe Time absences will continue to accrue as if the employee has been continually employed.

When there is a separation from employment with the city and the employee is rehired again within 180 days of separation, previously accrued Earned Sick and Safe Time that had not been used will be reinstated. An employee is entitled to use and accrue Earned Sick and Safe Time at the commencement of reemployment.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 9, 2024

AGENDA ITEM:	2023 Street & Utility Improvements-Pay Estimate No. 7	**AGENDA SECTION:** New Business
PREPARED BY:	Drew Weber PE, Bolton & Menk	**AGENDA NO. 7.D.**
ATTACHMENTS:	Estimate No. 7	**APPROVED BY:**

RECOMMENDED ACTION:
Motion to approve the Pay Estimate No.7 from Bolton & Menk to Elcor Construction in the amount of $19,896.43 for the 2023 Street and Utility Improvements.

SUMMARY
Pay Application No.7 for the 2023 Street & Utility Construction project has been prepared. Bolton & Menk has reviewed the pay application and recommends payment in the amount of $19,896.43.

(See attached memo from Bolton & Menk)

BOLTON & MENK

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

January 2, 2024

Matt Smith
Elcor Construction
123 Carlton Street SW
Rochester, MN 55902

RE: 2023 Street & Utility Improvements
City of Plainview, MN
Project No.: 0H1.127562

Dear Matt:

Enclosed is Contractor's Estimate No. 7 in the amount of $19,896.43.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

751B9A0AEAA5424...

Drew Weber, PE
Project Engineer

Enclosures

DocuSign Envelope ID: 3C6AE516-83BB-4635-A716-B35F9F8C66E5

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Agency's Project No.:**	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS		
Contract:			

Application No.: 7 **Application Date:** 12/29/2023

Application Period: **From** 11/25/2023 **to** 12/26/2023

1. Original Contract Price	$	3,859,624.82
2. Net change by Change Orders	$	62,946.00
3. Current Contract Price (Line 1 + Line 2)	$	3,922,570.82
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	2,780,806.33
5. Retainage		
a. 5% X $ 2,705,226.31 Work Completed	$	135,261.32
b. 5% X $ 75,580.02 Stored Materials	$	3,779.00
c. Total Retainage (Line 5.a + Line 5.b)	$	139,040.32
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,641,766.01
7. Less previous payments	$	2,621,869.58
8. Amount due this application	**$**	**19,896.43**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ELCOR CONSTRUCTION

Signature: **Date:**

Name: MATT SMITH **Title:** VICE PRESIDENT

Recommended by Engineer		**Approved by Owner**	
By:	DocuSigned by: [signature] 751B9A0AEAA5424...	**By:**	
Name:	DREW WEBER	**Name:**	CAROL KUJATH
Title:	PROJECT ENGINEER	**Title:**	CITY CLERK
Date:	January 2, 2024	**Date:**	

Progress Estimate - Unit Price Work | **Contractor's Application for Payment**

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Application No.: 7 **Application Period:** From 11/25/23 to 12/26/23 **Application Date:** 12/29/23

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	CONSTRUCTION ALLOWANCE	50,000.00	UNIT	1.00	50,000.00	2,550.00	2,550.00	10,797.61	10,797.61		10,797.61	22%	39,202.39
2	LANDSCAPE ALLOWANCE	5,000.00	UNIT	1.00	5,000.00	-	-	-	-		-		5,000.00
3	MOBILIZATION	1.00	L S	187,350.00	187,350.00	0.75	140,512.50	0.75	140,512.50		140,512.50	75%	46,837.50
4	CLEARING	24.00	EACH	1,500.00	36,000.00	25.00	37,500.00	25.00	37,500.00		37,500.00	104%	(1,500.00)
5	GRUBBING	25.00	EACH	425.00	10,625.00	9.00	3,825.00	9.00	3,825.00		3,825.00	36%	6,800.00
6	SALVAGE SIGN	36.00	EACH	40.00	1,440.00	17.00	680.00	17.00	680.00		680.00	47%	760.00
7	SALVAGE MAIL BOX SUPPORT	50.00	EACH	63.00	3,150.00	35.00	2,205.00	35.00	2,205.00		2,205.00	70%	945.00
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	5.50	3,685.00	576.00	3,168.00	576.00	3,168.00		3,168.00	86%	517.00
9	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,017.00	L F	1.80	1,830.60	712.00	1,281.60	712.00	1,281.60		1,281.60	70%	549.00
10	REMOVE CURB AND GUTTER	6,400.00	L F	3.00	19,200.00	4,951.00	14,853.00	4,951.00	14,853.00		14,853.00	77%	4,347.00
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	9.00	8,073.00	721.00	6,489.00	721.00	6,489.00		6,489.00	80%	1,584.00
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	5.00	2,115.00	330.00	1,650.00	330.00	1,650.00		1,650.00	78%	465.00
13	REMOVE BITUMINOUS PAVEMENT	15,021.00	S Y	3.00	45,063.00	15,033.00	45,099.00	15,033.00	45,099.00		45,099.00	100%	(36.00)
14	REMOVE CONCRETE WALK	19,824.00	S F	1.00	19,824.00	14,720.00	14,720.00	14,720.00	14,720.00		14,720.00	74%	5,104.00
15	EXCAVATION - COMMON	8,755.00	C Y	15.00	131,325.00	6,589.00	98,835.00	6,589.00	98,835.00		98,835.00	75%	32,490.00
16	EXCAVATION - SUBGRADE	1,461.00	C Y	19.00	27,759.00	419.00	7,961.00	419.00	7,961.00		7,961.00	29%	19,798.00
17	SELECT GRANULAR EMBANKMENT (CV)	5,854.00	C Y	19.00	111,226.00	-	-	-	-		-		111,226.00
18	STABILIZING AGGREGATE (CV)	1,461.00	C Y	28.00	40,908.00	4,875.00	136,500.00	5,045.00	141,260.00		141,260.00	345%	(100,352.00)
19	EXCAVATION SPECIAL	15.00	HOUR	225.00	3,375.00	9.50	2,137.50	13.50	3,037.50		3,037.50	90%	337.50
20	GEOTEXTILE FABRIC TYPE 10	17,535.00	S Y	3.00	52,605.00	13,346.00	40,038.00	13,346.00	40,038.00		40,038.00	76%	12,567.00
21	AGGREGATE SURFACING CLASS 2	86.00	TON	20.00	1,720.00	-	-	-	-		-		1,720.00
22	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOUR	175.00	4,375.00	-	-	-	-		-		4,375.00
23	AGGREGATE BASE (CV) CLASS 5	3,901.00	C Y	31.00	120,931.00	3,148.00	97,588.00	3,148.00	97,588.00		97,588.00	81%	23,343.00
24	BITUMINOUS MATERIAL TACK COAT	1,492.00	GAL	0.01	14.92	100.00	1.00	100.00	1.00		1.00	7%	13.92
25	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	74.00	8,658.00	117.00	8,658.00	117.00	8,658.00		8,658.00	100%	-
26	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	74.00	17,094.00	85.00	6,290.00	85.00	6,290.00		6,290.00	37%	10,804.00
27	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14,923.00	S Y	10.10	150,722.30	140.00	1,414.00	140.00	1,414.00		1,414.00	1%	149,308.30
28	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14,923.00	S Y	15.50	231,306.50	12,093.00	187,441.50	12,093.00	187,441.50		187,441.50	81%	43,865.00
29	6" PERF PVC PIPE DRAIN	7,310.00	L F	19.00	138,890.00	5,505.00	104,595.00	5,505.00	104,595.00		104,595.00	75%	34,295.00
30	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	350.00	8,750.00	20.00	7,000.00	20.00	7,000.00		7,000.00	80%	1,750.00
31	SUMP PUMP SERVICE	63.00	EACH	900.00	56,700.00	48.00	43,200.00	48.00	43,200.00		43,200.00	76%	13,500.00
32	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	26.00	20,436.00	3,280.00	85,280.00	3,280.00	85,280.00		85,280.00	417%	(64,844.00)
33	CONCRETE CURB AND GUTTER DESIGN B618	6,630.00	L F	18.75	124,312.50	2,760.00	51,750.00	2,760.00	51,750.00		51,750.00	42%	72,562.50
34	6" CONCRETE DRIVEWAY PAVEMENT	1,105.00	S Y	64.00	70,720.00	983.00	62,912.00	983.00	62,912.00		62,912.00	89%	7,808.00
35	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	71.00	11,147.00	20.00	1,420.00	20.00	1,420.00		1,420.00	13%	9,727.00
36	8" CONCRETE VALLEY GUTTER	54.00	S Y	86.00	4,644.00	54.00	4,644.00	54.00	4,644.00		4,644.00	100%	-
37	REINSTALL MAIL BOX SUPPORT	50.00	EACH	150.00	7,500.00	35.00	5,250.00	35.00	5,250.00		5,250.00	70%	2,250.00
38	TEMPORARY MAIL BOX BANK	1.00	L S	1,500.00	1,500.00	0.60	900.00	0.60	900.00		900.00	60%	600.00
39	TRAFFIC CONTROL	1.00	L S	15,000.00	15,000.00	0.75	11,250.00	0.75	11,250.00		11,250.00	75%	3,750.00
40	REINSTALL SIGN	36.00	EACH	250.00	9,000.00	16.00	4,000.00	16.00	4,000.00		4,000.00	44%	5,000.00
41	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	300.00	300.00	1.00	300.00	1.00	300.00		300.00	100%	-
42	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	500.00	500.00	-	-	-	-		-		500.00
43	STABILIZED CONSTRUCTION EXIT	1.00	L S	1.00	1.00	-	-	-	-		-		1.00
44	EROSION CONTROL SUPERVISOR	1.00	L S	2,500.00	2,500.00	-	-	-	-		-		2,500.00
45	STORM DRAIN INLET PROTECTION	57.00	EACH	175.00	9,975.00	20.00	3,500.00	20.00	3,500.00		3,500.00	35%	6,475.00
46	SILT FENCE; TYPE MS	600.00	L F	3.00	1,800.00	488.00	1,464.00	488.00	1,464.00		1,464.00	81%	336.00
47	ROCK DITCH CHECK	58.00	EACH	150.00	8,700.00	-	-	-	-		-		8,700.00
48	COMPOST GRADE 2	449.00	C Y	34.00	15,266.00	-	-	81.00	2,754.00		2,754.00	18%	12,512.00

EJCDC C-620 Contractor's Application for Payment

Progress Estimate - Unit Price Work **Contractor's Application for Payment**

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Application No.: 7 **Application Period:** From 11/25/23 to 12/26/23 **Application Date:** 12/29/23

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
49	FERTILIZER TYPE 3	588.00	L B	2.00	1,176.00	105.00	210.00	105.00	210.00		210.00	18%	966.00
50	TOPSOIL PREPARATION	6,793.00	S Y	1.00	6,793.00	2,586.00	2,586.00	2,586.00	2,586.00		2,586.00	38%	4,207.00
51	SODDING TYPE LAWN	4,449.00	S Y	13.00	57,837.00	984.00	12,792.00	984.00	12,792.00		12,792.00	22%	45,045.00
52	SODDING TYPE SALT TOLERANT	2,344.00	S Y	14.00	32,816.00	972.00	13,608.00	972.00	13,608.00		13,608.00	41%	19,208.00
53	RAPID STABILIZATION METHOD 3	4,062.00	SY	2.00	8,124.00	1,090.00	2,180.00	1,090.00	2,180.00		2,180.00	27%	5,944.00
54	TURF MAINTENANCE	30.00	DAY	110.00	3,300.00	-	-	-	-		-		3,300.00
55	REMOVE MANHOLE (SANITARY)	9.00	EACH	500.00	4,500.00	6.00	3,000.00	6.00	3,000.00		3,000.00	67%	1,500.00
56	REMOVE SEWER PIPE (SANITARY)	2,976.00	L F	2.00	5,952.00	2,708.30	5,416.60	2,708.30	5,416.60		5,416.60	91%	535.40
57	REMOVE FORCE MAIN	72.00	L F	54.00	3,888.00	-	-	-	-		-		3,888.00
58	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	18.00	12,276.00	68.00	1,224.00	68.00	1,224.00		1,224.00	10%	11,052.00
59	SANITARY SEWER TRACER SYSTEM	1.00	L S	6,341.00	6,341.00	0.50	3,170.50	0.50	3,170.50		3,170.50	50%	3,170.50
60	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	19,000.00	19,000.00	-	-	-	-		-		19,000.00
61	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	600.00	5,400.00	7.00	4,200.00	7.00	4,200.00		4,200.00	78%	1,200.00
62	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	780.00	780.00	-	-	-	-		-		780.00
63	8"X6" PVC WYE	42.00	EACH	400.00	16,800.00	22.00	8,800.00	22.00	8,800.00		8,800.00	52%	8,000.00
64	10"X6" PVC WYE	27.00	EACH	540.00	14,580.00	27.00	14,580.00	27.00	14,580.00		14,580.00	100%	-
65	CHIMNEY SEAL (SANITARY)	10.00	EACH	305.00	3,050.00	-	-	-	-		-		3,050.00
66	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	950.00	13,300.00	4.00	3,800.00	4.00	3,800.00		3,800.00	29%	9,500.00
67	8" PVC PIPE SEWER	1,898.00	L F	65.00	123,370.00	1,179.00	76,635.00	1,179.00	76,635.00		76,635.00	62%	46,735.00
68	10" PVC PIPE SEWER	1,104.00	L F	72.00	79,488.00	1,101.00	79,272.00	1,101.00	79,272.00		79,272.00	100%	216.00
69	6" PVC SANITARY SERVICE PIPE	2,079.00	L F	61.00	126,819.00	1,510.00	92,110.00	1,510.00	92,110.00		92,110.00	73%	34,709.00
70	4" PVC FORCE MAIN	36.00	L F	76.00	2,736.00	-	-	-	-		-		2,736.00
71	4" INSULATION	10.00	S Y	60.00	600.00	9.90	594.00	9.90	594.00		594.00	99%	6.00
72	CASTING ASSEMBLY (SANITARY)	8.00	EACH	1,000.00	8,000.00	5.00	5,000.00	7.00	7,000.00		7,000.00	88%	1,000.00
73	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	800.00	8,000.00	-	-	-	-		-		8,000.00
74	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	919.00	82,526.20	60.00	55,140.00	60.00	55,140.00		55,140.00	67%	27,386.20
75	CONSTRUCT 8" INSIDE DROP	8.50	L F	412.00	3,502.00	8.50	3,502.00	8.50	3,502.00		3,502.00	100%	-
76	REMOVE GATE VALVE AND BOX	10.00	EACH	150.00	1,500.00	6.00	900.00	6.00	900.00		900.00	60%	600.00
77	REMOVE HYDRANT	6.00	EACH	500.00	3,000.00	4.00	2,000.00	4.00	2,000.00		2,000.00	67%	1,000.00
78	REMOVE WATER MAIN	2,559.00	L F	8.00	20,472.00	2,229.00	17,832.00	2,229.00	17,832.00		17,832.00	87%	2,640.00
79	TEMPORARY WATER SERVICE	1.00	L S	29,000.00	29,000.00	0.80	23,200.00	0.80	23,200.00		23,200.00	80%	5,800.00
80	WATERMAIN TRACER SYSTEM	1.00	L S	7,200.00	7,200.00	0.50	3,600.00	0.50	3,600.00		3,600.00	50%	3,600.00
81	CONNECT TO EXISTING WATER MAIN	12.00	EACH	800.00	9,600.00	8.00	6,400.00	8.00	6,400.00		6,400.00	67%	3,200.00
82	HYDRANT (8.5' BURY)	5.00	EACH	7,200.00	36,000.00	4.00	28,800.00	4.00	28,800.00		28,800.00	80%	7,200.00
83	HYDRANT (9.0' BURY)	2.00	EACH	7,400.00	14,800.00	1.00	7,400.00	1.00	7,400.00		7,400.00	50%	7,400.00
84	HYDRANT (10.0' BURY)	1.00	EACH	7,900.00	7,900.00	1.00	7,900.00	1.00	7,900.00		7,900.00	100%	-
85	ADJUST VALVE BOX	18.00	EACH	380.00	6,840.00	-	-	-	-		-		6,840.00
86	1" CORPORATION STOP & SADDLE	64.00	EACH	405.00	25,920.00	53.00	21,465.00	53.00	21,465.00		21,465.00	83%	4,455.00
87	6" GATE VALVE AND BOX	9.00	EACH	2,700.00	24,300.00	8.00	21,600.00	8.00	21,600.00		21,600.00	89%	2,700.00
88	8" GATE VALVE AND BOX	13.00	EACH	3,500.00	45,500.00	11.00	38,500.00	11.00	38,500.00		38,500.00	85%	7,000.00
89	12" GATE VALVE AND BOX	1.00	EACH	6,000.00	6,000.00	-	-	-	-		-		6,000.00
90	1" CURB STOP AND BOX	64.00	EACH	550.00	35,200.00	54.00	29,700.00	54.00	29,700.00		29,700.00	84%	5,500.00
91	VALVE BOX TOP SECTION & CAP	6.00	EACH	300.00	1,800.00	-	-	5.00	1,500.00		1,500.00	83%	300.00
92	1" TYPE K COPPER PIPE	2,175.00	L F	44.00	95,700.00	1,781.00	78,364.00	1,781.00	78,364.00		78,364.00	82%	17,336.00
93	6" DIP WATERMAIN	40.00	L F	141.00	5,640.00	9.00	1,269.00	9.00	1,269.00		1,269.00	23%	4,371.00
94	6" PVC WATERMAIN	68.00	L F	122.00	8,296.00	44.00	5,368.00	44.00	5,368.00		5,368.00	65%	2,928.00
95	8" PVC WATERMAIN	2,336.00	L F	72.00	168,192.00	2,240.00	161,280.00	2,240.00	161,280.00		161,280.00	96%	6,912.00
96	12" PVC WATERMAIN	40.00	L F	207.00	8,280.00	-	-	-	-		-		8,280.00
97	4" INSULATION	10.00	S Y	50.00	500.00	6.00	300.00	6.00	300.00		300.00	60%	200.00
98	WATERMAIN FITTINGS	1,519.00	L B	12.00	18,228.00	1,281.00	15,372.00	1,281.00	15,372.00		15,372.00	84%	2,856.00
99	REMOVE PIPE APRON	1.00	EACH	400.00	400.00	1.00	400.00	1.00	400.00		400.00	100%	-

Progress Estimate - Unit Price Work **Contractor's Application for Payment**

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Application No.: 7 **Application Period:** From 11/25/23 to 12/26/23 **Application Date:** 12/29/23

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
100	REMOVE MANHOLE (STORM)	6.00	EACH	450.00	2,700.00	4.00	1,800.00	4.00	1,800.00		1,800.00	67%	900.00
101	REMOVE CATCH BASIN	19.00	EACH	450.00	8,550.00	12.00	5,400.00	12.00	5,400.00		5,400.00	63%	3,150.00
102	REMOVE SEWER PIPE (STORM)	1,763.00	L F	5.00	8,815.00	1,458.00	7,290.00	1,458.00	7,290.00		7,290.00	83%	1,525.00
103	15" RC PIPE APRON	1.00	EACH	2,000.00	2,000.00	1.00	2,000.00	1.00	2,000.00		2,000.00	100%	-
104	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	110.00	2,200.00	20.00	2,200.00	20.00	2,200.00		2,200.00	100%	-
105	CONNECT TO EXISTING STORM SEWER	11.00	EACH	550.00	6,050.00	9.00	4,950.00	9.00	4,950.00		4,950.00	82%	1,100.00
106	10" PVC PIPE SEWER	32.00	LF	69.00	2,208.00	32.00	2,208.00	32.00	2,208.00		2,208.00	100%	-
107	12" PIPE SEWER	929.00	L F	66.00	61,314.00	889.00	58,674.00	889.00	58,674.00		58,674.00	96%	2,640.00
108	15" PIPE SEWER	948.00	L F	72.00	68,256.00	796.00	57,312.00	796.00	57,312.00		57,312.00	84%	10,944.00
109	18" PIPE SEWER	712.00	L F	79.00	56,248.00	711.00	56,169.00	711.00	56,169.00		56,169.00	100%	79.00
110	24" PIPE SEWER	152.00	L F	99.00	15,048.00	152.00	15,048.00	152.00	15,048.00		15,048.00	100%	-
111	30" PIPE SEWER	21.00	L F	119.00	2,499.00	16.00	1,904.00	16.00	1,904.00		1,904.00	76%	595.00
112	CASTING ASSEMBLY (STORM)	47.00	EACH	1,000.00	47,000.00	26.00	26,000.00	26.00	26,000.00		26,000.00	55%	21,000.00
113	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	800.00	8,800.00	-	-	-	-		-		8,800.00
114	CHIMNEY SEAL (STORM)	47.00	EACH	250.00	11,750.00	26.00	6,500.00	26.00	6,500.00		6,500.00	55%	5,250.00
115	MODIFY DRAINAGE STRUCTURE	2.00	EACH	1,590.00	3,180.00	2.00	3,180.00	2.00	3,180.00		3,180.00	100%	-
116	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	679.00	69,733.30	83.20	56,492.80	83.20	56,492.80		56,492.80	81%	13,240.50
117	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	4,100.00	8,200.00	2.00	8,200.00	2.00	8,200.00		8,200.00	100%	-
118	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	679.00	7,740.60	9.70	6,586.30	9.70	6,586.30		6,586.30	85%	1,154.30
119	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	649.00	28,620.90	26.30	17,068.70	26.30	17,068.70		17,068.70	60%	11,552.20
120	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	1,000.00	4,800.00	-	-	-	-		-		4,800.00
121	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	989.00	4,846.10	3.90	3,857.10	3.90	3,857.10		3,857.10	80%	989.00
122	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	1,549.00	15,180.20	7.80	12,082.20	7.80	12,082.20		12,082.20	80%	3,098.00
123	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	748.00	2,244.00	5.60	4,188.80	5.60	4,188.80		4,188.80	187%	(1,944.80)
124	RANDOM RIPRAP CLASS III	15.00	C Y	70.00	1,050.00	-	-	-	-		-		1,050.00
125	SALVAGE MAIL BOX SUPPORT	2.00	EACH	60.00	120.00	-	-	-	-		-		120.00
126	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	5.50	225.50	42.00	231.00	42.00	231.00		231.00	102%	(5.50)
127	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	1.80	799.20	444.00	799.20	444.00	799.20		799.20	100%	-
128	REMOVE CURB AND GUTTER	668.00	L F	3.00	2,004.00	668.00	2,004.00	668.00	2,004.00		2,004.00	100%	-
129	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	9.00	639.00	71.00	639.00	71.00	639.00		639.00	100%	-
130	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	9.00	945.00	105.00	945.00	105.00	945.00		945.00	100%	-
131	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	3.00	552.00	184.00	552.00	184.00	552.00		552.00	100%	-
132	REMOVE CONCRETE WALK	176.00	S F	1.00	176.00	176.00	176.00	176.00	176.00		176.00	100%	-
133	EXCAVATION - COMMON	133.00	C Y	15.00	1,995.00	133.00	1,995.00	133.00	1,995.00		1,995.00	100%	-
134	AGGREGATE SURFACING CLASS 2	10.00	TON	20.00	200.00	-	-	-	-		-		200.00
135	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	74.00	13,394.00	181.00	13,394.00	181.00	13,394.00		13,394.00	100%	-
136	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	74.00	3,848.00	52.00	3,848.00	52.00	3,848.00		3,848.00	100%	-
137	4" CONCRETE WALK	31,244.00	S F	7.00	218,708.00	14,139.00	98,973.00	14,139.00	98,973.00		98,973.00	45%	119,735.00
138	6" CONCRETE WALK	2,546.00	S F	11.00	28,006.00	1,116.00	12,276.00	1,116.00	12,276.00		12,276.00	44%	15,730.00
139	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	7.00	3,311.00	209.00	1,463.00	209.00	1,463.00		1,463.00	44%	1,848.00
140	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	26.00	8,450.00	325.00	8,450.00	325.00	8,450.00		8,450.00	100%	-
141	CONCRETE CURB DESIGN SPECIAL	160.00	L F	70.00	11,200.00	-	-	-	-		-		11,200.00
142	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	66.00	4,356.00	90.00	5,940.00	90.00	5,940.00		5,940.00	136%	(1,584.00)
143	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	73.00	3,577.00	47.00	3,431.00	47.00	3,431.00		3,431.00	96%	146.00
144	CONCRETE SILL	140.00	L F	7.00	980.00	140.00	980.00	140.00	980.00		980.00	100%	-
145	TRUNCATED DOMES	590.00	S F	60.00	35,400.00	253.00	15,180.00	253.00	15,180.00		15,180.00	43%	20,220.00
146	REINSTALL MAIL BOX SUPPORT	2.00	EACH	150.00	300.00	-	-	-	-		-		300.00
147	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	10,700.00	10,700.00	0.50	5,350.00	0.50	5,350.00		5,350.00	50%	5,350.00
148	SILT FENCE; TYPE MS	71.00	L F	3.00	213.00	-	-	-	-		-		213.00
149	COMPOST GRADE 2	23.00	C Y	34.00	782.00	-	-	23.00	782.00		782.00	100%	-
150	FERTILIZER TYPE 3	29.00	L B	2.00	58.00	14.00	28.00	14.00	28.00		28.00	48%	30.00

Progress Estimate - Unit Price Work | **Contractor's Application for Payment**

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Application No.: 7 **Application Period:** **From** 11/25/23 **to** 12/26/23 **Application Date:** 12/29/23

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
151	TOPSOIL PREPARATION	1,730.00	S Y	1.00	1,730.00	646.00	646.00	646.00	646.00		646.00	37%	1,084.00
152	SODDING TYPE LAWN	938.00	S Y	13.00	12,194.00	518.00	6,734.00	518.00	6,734.00		6,734.00	55%	5,460.00
153	SODDING TYPE SALT TOLERANT	792.00	S Y	14.00	11,088.00	128.00	1,792.00	128.00	1,792.00		1,792.00	16%	9,296.00
154	RAPID STABILIZATION METHOD 3	201.00	SY	2.00	402.00	-	-	-	-		-		402.00
SM1	Storm Pipe - Prinsco						6,488.97			6,488.97	6,488.97		(6,488.97)
SM2	Hydrants & DIP - Core & Main						1,808.97			1,808.97	1,808.97		(1,808.97)
SM3	Subdrain - Core & Main						14,659.90			14,659.90	14,659.90		(14,659.90)
SM4	Sanitary Sewer - Core & Main						10,734.19			10,734.19	10,734.19		(10,734.19)
SM5	Watermain - Core & Main						13,059.27			13,059.27	13,059.27		(13,059.27)
SM6	Geotextile Fabric - Ramy						4,616.94			4,616.94	4,616.94		(4,616.94)
SM7	Castings - Ess Brothers						24,211.78			24,211.78	24,211.78		(24,211.78)
		-	-	-	-		-		-		-		-
				Original Contract Totals	**$ 3,859,624.82**		**$ 2,728,849.32**		**$ 2,674,212.91**	**$ 75,580.02**	**$ 2,749,792.93**	**71%**	**$ 1,109,831.89**
						Change Orders							
CO1-1	MOBILIZATION	1.00	S Y	3,000.00	3,000.00	0.50	1,500.00	0.50	1,500.00		1,500.00	50%	1,500.00
CO1-2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,260.00	S Y	1.80	2,268.00	388.00	698.40	388.00	698.40		698.40	31%	1,569.60
CO1-3	REMOVE CURB AND GUTTER	32.00	S Y	3.00	96.00	-	-	-	-		-		96.00
CO1-4	REMOVE BITUMINOUS PAVEMENT	560.00	SY	3.00	1,680.00	-	-	-	-		-		1,680.00
CO1-5	CONCRETE CURB AND GUTTER DESIGN B618	32.00	LS	18.75	600.00	-	-	-	-		-		600.00
CO1-6	TRAFFIC CONTROL	1.00	LF	2,500.00	2,500.00	0.50	1,250.00	0.50	1,250.00		1,250.00	50%	1,250.00
CO1-7	CHIMNEY SEAL (SANITARY)	12.00	LF	305.00	3,660.00	13.00	3,965.00	13.00	3,965.00		3,965.00	108%	(305.00)
CO1-8	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	12.00	SY	800.00	9,600.00	13.00	10,400.00	13.00	10,400.00		10,400.00	108%	(800.00)
CO1-9	ADJUST VALVE BOX	14.00	LF	600.00	8,400.00	15.00	9,000.00	15.00	9,000.00		9,000.00	107%	(600.00)
CO1-10	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	3.00	LS	800.00	2,400.00	4.00	3,200.00	4.00	3,200.00		3,200.00	133%	(800.00)
CO1-11	CHIMNEY SEAL (STORM)	3.00	EACH	250.00	750.00	4.00	1,000.00	4.00	1,000.00		1,000.00	133%	(250.00)
CO1-12	BITUMINOUS PATCH SPECIAL 2	40.00	EACH	74.00	2,960.00	-	-	-	-		-		2,960.00
CO1-13	BITUMINOUS PATCH SPECIAL 3	560.00	EACH	44.70	25,032.00	-	-	-	-		-		25,032.00
				Change Order Totals	**$ 62,946.00**		**$ 31,013.40**		**$ 31,013.40**	**$ -**	**$ 31,013.40**	**49%**	**$ 31,932.60**
						Original Contract and Change Orders							
				Project Totals	**$ 3,922,570.82**		**$ 2,759,862.72**		**$ 2,705,226.31**	**$ 75,580.02**	**$ 2,780,806.33**	**71%**	**$ 1,141,764.49**

EJCDC C-620 Contractor's Application for Payment

Project Cost Estimate Breakdown

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
1	2016.615	CONSTRUCTION ALLOWANCE	50000.00	UNIT	$1.00	$50,000.00			10,797.61	$10,797.61	10,797.61	$10,797.61
2	2016.615	LANDSCAPE ALLOWANCE	5000.00	UNIT	$1.00	$5,000.00						
3	2021.501	MOBILIZATION	1.00	L S	$187,350.00	$187,350.00	0.06	$11,241.00	0.69	$129,271.50	0.75	$140,512.50
4	2101.502	CLEARING	24.00	EACH	$1,500.00	$36,000.00			25.00	$37,500.00	25.00	$37,500.00
5	2101.502	GRUBBING	25.00	EACH	$425.00	$10,625.00			9.00	$3,825.00	9.00	$3,825.00
6	2104.502	SALVAGE SIGN	36.00	EACH	$40.00	$1,440.00			17.00	$680.00	17.00	$680.00
7	2104.502	SALVAGE MAIL BOX SUPPORT	50.00	EACH	$63.00	$3,150.00			35.00	$2,205.00	35.00	$2,205.00
8	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	$5.50	$3,685.00			576.00	$3,168.00	576.00	$3,168.00
9	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1017.00	L F	$1.80	$1,830.60			712.00	$1,281.60	712.00	$1,281.60
10	2104.503	REMOVE CURB AND GUTTER	6400.00	L F	$3.00	$19,200.00			4,951.00	$14,853.00	4,951.00	$14,853.00
11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	$9.00	$8,073.00			721.00	$6,489.00	721.00	$6,489.00
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	$5.00	$2,115.00			330.00	$1,650.00	330.00	$1,650.00
13	2104.504	REMOVE BITUMINOUS PAVEMENT	15021.00	S Y	$3.00	$45,063.00			15,033.00	$45,099.00	15,033.00	$45,099.00
14	2104.518	REMOVE CONCRETE WALK	19824.00	S F	$1.00	$19,824.00			14,720.00	$14,720.00	14,720.00	$14,720.00
15	2106.507	EXCAVATION - COMMON	8755.00	C Y	$15.00	$131,325.00			6,589.00	$98,835.00	6,589.00	$98,835.00
16	2106.507	EXCAVATION - SUBGRADE	1461.00	C Y	$19.00	$27,759.00			419.00	$7,961.00	419.00	$7,961.00
17	2106.507	SELECT GRANULAR EMBANKMENT (CV)	5854.00	C Y	$19.00	$111,226.00						
18	2106.507	STABILIZING AGGREGATE (CV)	1461.00	C Y	$28.00	$40,908.00			5,045.00	$141,260.00	5,045.00	$141,260.00
19	2106.607	EXCAVATION SPECIAL	15.00	HOUR	$225.00	$3,375.00			13.50	$3,037.50	13.50	$3,037.50
20	2108.504	GEOTEXTILE FABRIC TYPE 10	17535.00	S Y	$3.00	$52,605.00			13,346.00	$40,038.00	13,346.00	$40,038.00
21	2118.509	AGGREGATE SURFACING CLASS 2	86.00	TON	$20.00	$1,720.00						
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOUR	$175.00	$4,375.00						
23	2211.507	AGGREGATE BASE (CV) CLASS 5	3901.00	C Y	$31.00	$120,931.00			3,148.00	$97,588.00	3,148.00	$97,588.00
24	2357.506	BITUMINOUS MATERIAL TACK COAT	1492.00	GAL	$0.01	$14.92			100.00	$1.00	100.00	$1.00
25	2231.604	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	$74.00	$8,658.00			117.00	$8,658.00	117.00	$8,658.00
26	2231.604	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	$74.00	$17,094.00			85.00	$6,290.00	85.00	$6,290.00
27	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14923.00	S Y	$10.10	$150,722.30			140.00	$1,414.00	140.00	$1,414.00
28	2360.504	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14923.00	S Y	$15.50	$231,306.50			12,093.00	$187,441.50	12,093.00	$187,441.50
29	2502.503	6" PERF PVC PIPE DRAIN	7310.00	L F	$19.00	$138,890.00			5,505.00	$104,595.00	5,505.00	$104,595.00
30	2502.602	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	$350.00	$8,750.00			20.00	$7,000.00	20.00	$7,000.00
31	2502.602	SUMP PUMP SERVICE	63.00	EACH	$900.00	$56,700.00			48.00	$43,200.00	48.00	$43,200.00
32	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	$26.00	$20,436.00			3,280.00	$85,280.00	3,280.00	$85,280.00
33	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	6630.00	L F	$18.75	$124,312.50			2,760.00	$51,750.00	2,760.00	$51,750.00
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	1105.00	S Y	$64.00	$70,720.00			983.00	$62,912.00	983.00	$62,912.00
35	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	$71.00	$11,147.00			20.00	$1,420.00	20.00	$1,420.00
36	2531.604	8" CONCRETE VALLEY GUTTER	54.00	S Y	$86.00	$4,644.00			54.00	$4,644.00	54.00	$4,644.00
37	2540.602	REINSTALL MAIL BOX SUPPORT	50.00	EACH	$150.00	$7,500.00			35.00	$5,250.00	35.00	$5,250.00
38	2540.602	TEMPORARY MAIL BOX BANK	1.00	L S	$1,500.00	$1,500.00			0.60	$900.00	0.60	$900.00
39	2563.601	TRAFFIC CONTROL	1.00	L S	$15,000.00	$15,000.00	0.06	$900.00	0.69	$10,350.00	0.75	$11,250.00
40	2564.602	REINSTALL SIGN	36.00	EACH	$250.00	$9,000.00			16.00	$4,000.00	16.00	$4,000.00
41	2564.602	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	$300.00	$300.00			1.00	$300.00	1.00	$300.00
42	2564.602	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	$500.00	$500.00						
43	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	L S	$1.00	$1.00						

Project Cost Estimate Breakdown

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
44	2573.501	EROSION CONTROL SUPERVISOR	1.00	L S	$2,500.00	$2,500.00						
45	2573.502	STORM DRAIN INLET PROTECTION	57.00	EACH	$175.00	$9,975.00			20.00	$3,500.00	20.00	$3,500.00
46	2573.503	SILT FENCE; TYPE MS	600.00	L F	$3.00	$1,800.00			488.00	$1,464.00	488.00	$1,464.00
47	2573.602	ROCK DITCH CHECK	58.00	EACH	$150.00	$8,700.00						
48	2574.507	COMPOST GRADE 2	449.00	C Y	$34.00	$15,266.00			81.00	$2,754.00	81.00	$2,754.00
49	2574.508	FERTILIZER TYPE 3	588.00	L B	$2.00	$1,176.00			105.00	$210.00	105.00	$210.00
50	2574.604	TOPSOIL PREPARATION	6793.00	S Y	$1.00	$6,793.00			2,586.00	$2,586.00	2,586.00	$2,586.00
51	2575.504	SODDING TYPE LAWN	4449.00	S Y	$13.00	$57,837.00			984.00	$12,792.00	984.00	$12,792.00
52	2575.504	SODDING TYPE SALT TOLERANT	2344.00	S Y	$14.00	$32,816.00			972.00	$13,608.00	972.00	$13,608.00
53	2575.504	RAPID STABILIZATION METHOD 3	4062.00	SY	$2.00	$8,124.00			1,090.00	$2,180.00	1,090.00	$2,180.00
54	2575.611	TURF MAINTENANCE	30.00	DAY	$110.00	$3,300.00						
55	2104.502	REMOVE MANHOLE (SANITARY)	9.00	EACH	$500.00	$4,500.00			6.00	$3,000.00	6.00	$3,000.00
56	2104.503	REMOVE SEWER PIPE (SANITARY)	2976.00	L F	$2.00	$5,952.00			2,708.30	$5,416.60	2,708.30	$5,416.60
57	2104.503	REMOVE FORCE MAIN	72.00	L F	$54.00	$3,888.00						
58	2451.609	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	$18.00	$12,276.00			68.00	$1,224.00	68.00	$1,224.00
59	2503.601	SANITARY SEWER TRACER SYSTEM	1.00	L S	$6,341.00	$6,341.00			0.50	$3,170.50	0.50	$3,170.50
60	2503.601	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	$19,000.00	$19,000.00						
61	2503.602	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	$600.00	$5,400.00			7.00	$4,200.00	7.00	$4,200.00
62	2503.602	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	$780.00	$780.00						
63	2503.602	8"X6" PVC WYE	42.00	EACH	$400.00	$16,800.00			22.00	$8,800.00	22.00	$8,800.00
64	2503.602	10"X6" PVC WYE	27.00	EACH	$540.00	$14,580.00			27.00	$14,580.00	27.00	$14,580.00
65	2503.602	CHIMNEY SEAL (SANITARY)	10.00	EACH	$305.00	$3,050.00						
66	2503.602	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	$950.00	$13,300.00			4.00	$3,800.00	4.00	$3,800.00
67	2503.603	8" PVC PIPE SEWER	1898.00	L F	$65.00	$123,370.00			1,179.00	$76,635.00	1,179.00	$76,635.00
68	2503.603	10" PVC PIPE SEWER	1104.00	L F	$72.00	$79,488.00			1,101.00	$79,272.00	1,101.00	$79,272.00
69	2503.603	6" PVC SANITARY SERVICE PIPE	2079.00	L F	$61.00	$126,819.00			1,510.00	$92,110.00	1,510.00	$92,110.00
70	2503.603	4" PVC FORCE MAIN	36.00	L F	$76.00	$2,736.00						
71	2503.604	4" INSULATION	10.00	S Y	$60.00	$600.00			9.90	$594.00	9.90	$594.00
72	2506.502	CASTING ASSEMBLY (SANITARY)	8.00	EACH	$1,000.00	$8,000.00			7.00	$7,000.00	7.00	$7,000.00
73	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	$800.00	$8,000.00						
74	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	$919.00	$82,526.20			60.00	$55,140.00	60.00	$55,140.00
75	2506.603	CONSTRUCT 8" INSIDE DROP	8.50	L F	$412.00	$3,502.00			8.50	$3,502.00	8.50	$3,502.00
76	2104.502	REMOVE GATE VALVE AND BOX	10.00	EACH	$150.00	$1,500.00			6.00	$900.00	6.00	$900.00
77	2104.502	REMOVE HYDRANT	6.00	EACH	$500.00	$3,000.00			4.00	$2,000.00	4.00	$2,000.00
78	2104.503	REMOVE WATER MAIN	2559.00	L F	$8.00	$20,472.00			2,229.00	$17,832.00	2,229.00	$17,832.00
79	2504.601	TEMPORARY WATER SERVICE	1.00	L S	$29,000.00	$29,000.00			0.80	$23,200.00	0.80	$23,200.00
80	2504.601	WATERMAIN TRACER SYSTEM	1.00	L S	$7,200.00	$7,200.00			0.50	$3,600.00	0.50	$3,600.00
81	2504.602	CONNECT TO EXISTING WATER MAIN	12.00	EACH	$800.00	$9,600.00			8.00	$6,400.00	8.00	$6,400.00
82	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	$7,200.00	$36,000.00			4.00	$28,800.00	4.00	$28,800.00
83	2504.602	HYDRANT (9.0' BURY)	2.00	EACH	$7,400.00	$14,800.00			1.00	$7,400.00	1.00	$7,400.00
84	2504.602	HYDRANT (10.0' BURY)	1.00	EACH	$7,900.00	$7,900.00			1.00	$7,900.00	1.00	$7,900.00
85	2504.602	ADJUST VALVE BOX	18.00	EACH	$380.00	$6,840.00						
86	2504.602	1" CORPORATION STOP & SADDLE	64.00	EACH	$405.00	$25,920.00			53.00	$21,465.00	53.00	$21,465.00

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
87	2504.602	6" GATE VALVE AND BOX	9.00	EACH	$2,700.00	$24,300.00			8.00	$21,600.00	8.00	$21,600.00
88	2504.602	8" GATE VALVE AND BOX	13.00	EACH	$3,500.00	$45,500.00			11.00	$38,500.00	11.00	$38,500.00
89	2504.602	12" GATE VALVE AND BOX	1.00	EACH	$6,000.00	$6,000.00						
90	2504.602	1" CURB STOP AND BOX	64.00	EACH	$550.00	$35,200.00			54.00	$29,700.00	54.00	$29,700.00
91	2504.602	VALVE BOX TOP SECTION & CAP	6.00	EACH	$300.00	$1,800.00			5.00	$1,500.00	5.00	$1,500.00
92	2504.603	1" TYPE K COPPER PIPE	2175.00	L F	$44.00	$95,700.00			1,781.00	$78,364.00	1,781.00	$78,364.00
93	2504.603	6" DIP WATERMAIN	40.00	L F	$141.00	$5,640.00			9.00	$1,269.00	9.00	$1,269.00
94	2504.603	6" PVC WATERMAIN	68.00	L F	$122.00	$8,296.00			44.00	$5,368.00	44.00	$5,368.00
95	2504.603	8" PVC WATERMAIN	2336.00	L F	$72.00	$168,192.00			2,240.00	$161,280.00	2,240.00	$161,280.00
96	2504.603	12" PVC WATERMAIN	40.00	L F	$207.00	$8,280.00						
97	2504.604	4" INSULATION	10.00	S Y	$50.00	$500.00			6.00	$300.00	6.00	$300.00
98	2504.608	WATERMAIN FITTINGS	1519.00	L B	$12.00	$18,228.00			1,281.00	$15,372.00	1,281.00	$15,372.00
99	2104.502	REMOVE PIPE APRON	1.00	EACH	$400.00	$400.00			1.00	$400.00	1.00	$400.00
100	2104.502	REMOVE MANHOLE (STORM)	6.00	EACH	$450.00	$2,700.00			4.00	$1,800.00	4.00	$1,800.00
101	2104.502	REMOVE CATCH BASIN	19.00	EACH	$450.00	$8,550.00			12.00	$5,400.00	12.00	$5,400.00
102	2104.503	REMOVE SEWER PIPE (STORM)	1763.00	L F	$5.00	$8,815.00			1,458.00	$7,290.00	1,458.00	$7,290.00
103	2501.502	15" RC PIPE APRON	1.00	EACH	$2,000.00	$2,000.00			1.00	$2,000.00	1.00	$2,000.00
104	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	$110.00	$2,200.00			20.00	$2,200.00	20.00	$2,200.00
105	2503.602	CONNECT TO EXISTING STORM SEWER	11.00	EACH	$550.00	$6,050.00			9.00	$4,950.00	9.00	$4,950.00
106	2503.603	10" PVC PIPE SEWER	32.00	LF	$69.00	$2,208.00			32.00	$2,208.00	32.00	$2,208.00
107	2503.603	12" PIPE SEWER	929.00	L F	$66.00	$61,314.00			889.00	$58,674.00	889.00	$58,674.00
108	2503.603	15" PIPE SEWER	948.00	L F	$72.00	$68,256.00			796.00	$57,312.00	796.00	$57,312.00
109	2503.603	18" PIPE SEWER	712.00	L F	$79.00	$56,248.00			711.00	$56,169.00	711.00	$56,169.00
110	2503.603	24" PIPE SEWER	152.00	L F	$99.00	$15,048.00			152.00	$15,048.00	152.00	$15,048.00
111	2503.603	30" PIPE SEWER	21.00	L F	$119.00	$2,499.00			16.00	$1,904.00	16.00	$1,904.00
112	2506.502	CASTING ASSEMBLY (STORM)	47.00	EACH	$1,000.00	$47,000.00			26.00	$26,000.00	26.00	$26,000.00
113	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	$800.00	$8,800.00						
114	2506.502	CHIMNEY SEAL (STORM)	47.00	EACH	$250.00	$11,750.00			26.00	$6,500.00	26.00	$6,500.00
115	2506.502	MODIFY DRAINAGE STRUCTURE	2.00	EACH	$1,590.00	$3,180.00			2.00	$3,180.00	2.00	$3,180.00
116	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	$679.00	$69,733.30			83.20	$56,492.80	83.20	$56,492.80
117	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	$4,100.00	$8,200.00			2.00	$8,200.00	2.00	$8,200.00
118	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	$679.00	$7,740.60			9.70	$6,586.30	9.70	$6,586.30
119	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	$649.00	$28,620.90			26.30	$17,068.70	26.30	$17,068.70
120	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	$1,000.00	$4,800.00						
121	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	$989.00	$4,846.10			3.90	$3,857.10	3.90	$3,857.10
122	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	$1,549.00	$15,180.20			7.80	$12,082.20	7.80	$12,082.20
123	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	$748.00	$2,244.00			5.60	$4,188.80	5.60	$4,188.80
124	2511.507	RANDOM RIPRAP CLASS III	15.00	C Y	$70.00	$1,050.00						
125	2104.502	SALVAGE MAIL BOX SUPPORT	2.00	EACH	$60.00	$120.00						
126	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	$5.50	$225.50	42.00	$231.00			42.00	$231.00
127	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	$1.80	$799.20	444.00	$799.20			444.00	$799.20
128	2104.503	REMOVE CURB AND GUTTER	668.00	L F	$3.00	$2,004.00	668.00	$2,004.00			668.00	$2,004.00
129	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	$9.00	$639.00	71.00	$639.00			71.00	$639.00

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
130	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	$9.00	$945.00	105.00	$945.00			105.00	$945.00
131	2104.504	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	$3.00	$552.00	184.00	$552.00			184.00	$552.00
132	2104.518	REMOVE CONCRETE WALK	176.00	S F	$1.00	$176.00	176.00	$176.00			176.00	$176.00
133	2106.507	EXCAVATION - COMMON	133.00	C Y	$15.00	$1,995.00	133.00	$1,995.00			133.00	$1,995.00
134	2118.509	AGGREGATE SURFACING CLASS 2	10.00	TON	$20.00	$200.00						
135	2231.604	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	$74.00	$13,394.00	181.00	$13,394.00			181.00	$13,394.00
136	2231.604	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	$74.00	$3,848.00	52.00	$3,848.00			52.00	$3,848.00
137	2521.518	4" CONCRETE WALK	31244.00	S F	$7.00	$218,708.00	14,139.00	$98,973.00			14,139.00	$98,973.00
138	2521.518	6" CONCRETE WALK	2546.00	S F	$11.00	$28,006.00	1,116.00	$12,276.00			1,116.00	$12,276.00
139	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	$7.00	$3,311.00	209.00	$1,463.00			209.00	$1,463.00
140	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	$26.00	$8,450.00	325.00	$8,450.00			325.00	$8,450.00
141	2531.503	CONCRETE CURB DESIGN SPECIAL	160.00	L F	$70.00	$11,200.00						
142	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	$66.00	$4,356.00	90.00	$5,940.00			90.00	$5,940.00
143	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	$73.00	$3,577.00	47.00	$3,431.00			47.00	$3,431.00
144	2531.603	CONCRETE SILL	140.00	L F	$7.00	$980.00	140.00	$980.00			140.00	$980.00
145	2531.618	TRUNCATED DOMES	590.00	S F	$60.00	$35,400.00	253.00	$15,180.00			253.00	$15,180.00
146	2540.602	REINSTALL MAIL BOX SUPPORT	2.00	EACH	$150.00	$300.00						
147	2563.601	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	$10,700.00	$10,700.00	0.50	$5,350.00			0.50	$5,350.00
148	2573.503	SILT FENCE; TYPE MS	71.00	L F	$3.00	$213.00						
149	2574.507	COMPOST GRADE 2	23.00	C Y	$34.00	$782.00	23.00	$782.00			23.00	$782.00
150	2574.508	FERTILIZER TYPE 3	29.00	L B	$2.00	$58.00	14.00	$28.00			14.00	$28.00
151	2574.604	TOPSOIL PREPARATION	1730.00	S Y	$1.00	$1,730.00	646.00	$646.00			646.00	$646.00
152	2575.504	SODDING TYPE LAWN	938.00	S Y	$13.00	$12,194.00	518.00	$6,734.00			518.00	$6,734.00
153	2575.504	SODDING TYPE SALT TOLERANT	792.00	S Y	$14.00	$11,088.00	128.00	$1,792.00			128.00	$1,792.00
154	2575.504	RAPID STABILIZATION METHOD 3	201.00	SY	$2.00	$402.00						
CO1-1		MOBILIZATION	1.00	LS	$3,000.00	$3,000.00			0.50	$1,500.00	0.50	$1,500.00
CO1-2		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1260.00	LF	$1.80	$2,268.00			388.00	$698.40	388.00	$698.40
CO1-3		REMOVE CURB AND GUTTER	32.00	LF	$3.00	$96.00						
CO1-4		REMOVE BITUMINOUS PAVEMENT	560.00	SY	$3.00	$1,680.00						
CO1-5		CONCRETE CURB AND GUTTER DESIGN B618	32.00	LF	$18.75	$600.00						
CO1-6		TRAFFIC CONTROL	1.00	LS	$2,500.00	$2,500.00			0.50	$1,250.00	0.50	$1,250.00
CO1-7		CHIMNEY SEAL (SANITARY)	12.00	EACH	$305.00	$3,660.00			13.00	$3,965.00	13.00	$3,965.00
CO1-8		ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	12.00	EACH	$800.00	$9,600.00			13.00	$10,400.00	13.00	$10,400.00
CO1-9		ADJUST VALVE BOX	14.00	EACH	$600.00	$8,400.00			15.00	$9,000.00	15.00	$9,000.00
CO1-10		ADJUST FRAME AND RING CASTING SPECIAL (STORM)	3.00	EACH	$800.00	$2,400.00			4.00	$3,200.00	4.00	$3,200.00
CO1-11		CHIMNEY SEAL (STORM)	3.00	EACH	$250.00	$750.00			4.00	$1,000.00	4.00	$1,000.00
CO1-12		BITUMINOUS PATCH SPECIAL 2	40.00	SY	$74.00	$2,960.00						
CO1-13		BITUMINOUS PATCH SPECIAL 3	560.00	SY	$44.70	$25,032.00						
SM1		Storm Pipe - Prinsco								$6,488.97		$6,488.97
SM2		Hydrants & DIP - Core & Main								$1,808.97		$1,808.97
SM3		Subdrain - Core & Main								$14,659.90		$14,659.90
SM4		Sanitary Sewer - Core & Main								$10,734.19		$10,734.19
SM5		Watermain - Core & Main								$13,059.27		$13,059.27

Project Cost Estimate Breakdown

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
SM6		Geotextile Fabric - Ramy								$4,616.94		$4,616.94
SM7		Castings - Ess Brothers								$24,211.78		$24,211.78
						TOTALS		**$198,749.20**		**$2,582,057.13**		**$2,780,806.33**

Total Work Completed			$198,749.20		$2,582,057.13		$2,780,806.33
Retainage	5%		$9,937.46		$129,102.86		$139,040.32
Previous Payments			$188,068.84		$2,433,800.74		$2,621,869.58
Total Amount Due			**$742.90**		**$19,153.53**		**$19,896.43**

Stored Materials Summary

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	**Owner's Project No.:**	
Engineer:	BOLTON & MENK	**Engineer's Project No.:**	0H1.127562
Contractor:	ELCOR CONSTRUCTION	**Contractor's Project No.:**	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	**Agency's Project No.:**	079-590-002
Contract:			

Application No.: 7 **Application Period:** From 11/25/23 to 12/26/23 **Application Date:** 12/29/23

A	B	C	D	E	F	G	H	I	J	K	L	M
							Materials Stored			Incorporated in Work		
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored ($)	Amount Stored this Period ($)	Amount Stored to Date (G+H) ($)	Amount Previously Incorporated in the Work ($)	Amount Incorporated in the Work this Period ($)	Total Amount Incorporated in the Work (J+K) ($)	Materials Remaining in Storage (I-L) ($)
								-			-	-
STORM PIPE	T002294		Storm Pipe - Prinsco	On-Site	3	64,889.72		64,889.72	58,400.75	-	58,400.75	6,488.97
CORE & MAIN 2	T320028		Hydrants & DIP - Core & Main	On-Site	3	18,089.69		18,089.69	16,280.72	-	16,280.72	1,808.97
CORE & MAIN 3	T271038		Subdrain - Core & Main	On-Site	3	73,299.50		73,299.50	58,639.60	-	58,639.60	14,659.90
CORE & MAIN 4	T341282		Sanitary Sewer - Core & Main	On-Site	3	42,936.77		42,936.77	32,202.58	-	32,202.58	10,734.19
CORE & MAIN 5	T341435		Watermain - Core & Main	On-Site	3	130,592.68		130,592.68	117,533.41	-	117,533.41	13,059.27
GEO FABRIC	OP-95841-06		Geotextile Fabric - Ramy	On-Site	3	23,084.69		23,084.69	18,467.75	-	18,467.75	4,616.94
CASTINGS	DD5914		Castings - Ess Brothers	On-Site	3	30,264.72		30,264.72	6,052.94	-	6,052.94	24,211.78
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
					Totals	**$ 383,157.77**	**$ -**	**$ 383,157.77**	**$ 307,577.75**	**$ -**	**$ 307,577.75**	**$ 75,580.02**

Executive Summary

City Council Regular Meeting: January 9, 2024

AGENDA ITEM:	Amending City Code Chapter 200 Planning Commission Meetings	**AGENDA SECTION:** New Business
PREPARED BY:	David Todd, City Administrator	**AGENDA NO 7.E.**
ATTACHMENTS:	Chapter 200 Municipal Administration--Boards and Commissions, Resolution 2024-03, December 5, 2023 Draft Planning Commission Minutes	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve Resolution 2024-03, amending Chapter 200, Section 207.3, language eliminating the minimum number of meetings of the Planning Commission.		

SUMMARY

At its regularly scheduled meeting on December 5, 2023, the Planning Commission discussed the need to have a minimum number of meetings established in City Code section 207.3. The code states in part…"The Commission shall hold at least six (6) regular meetings per year." The Planning Commission discussed whether this was necessary, and it was determined that in the past, the Commission simply met as needed to complete its work.

Chairperson Reeve indicated that she would like to bring this to City Council to amend City Code to remove the requirement that there be a minimum number of meetings required by the Commission.

The process for amending the City Code, outside of the 600 Codes, is to hold a first reading at an open council meeting and then pass the necessary amendment with a simple majority vote of the Council.

Minnesota State Statute, Chapter 462.354, grants cities the authority to create and maintain ordinances by which to establish a local Planning Commission. Statute allows local jurisdictions great latitude by which to operate the Commission, to determine its membership, set its terms and vacancies, and organize its meetings accordingly.

The Planning Commission voted unanimously to recommend the Council amend Chapter 200, Section 207.3 amending the language of holding a minimum of six (6) meetings per year to holding meetings as necessary to complete its work. The vote passed 5-0 with two members absent.

Respectfully Submitted,

David Todd, City Administrator

207 PLANNING COMMISSION. A City Planning Commission for the City of Plainview is hereby continued. The commission shall be a City Planning Agency authorized by Minnesota Statutes Section 462.354

207.1 Membership. The City Planning Commission shall consist of seven (7) members. The City Council may select up to two (2) members of the Planning Commission from its own membership. The members shall be appointed and may be removed by the Council.

207.2 Terms, Vacancies, Oath. Each member of the Board shall serve for three (3) years. Appointees shall hold their offices until their successors are appointed and qualified. Every appointed member shall before entering upon the discharge of his duties, take an oath that he will faithfully discharge the duties of his office.

207.3 Organization, Meetings, Etc. The commission shall elect a chairperson and vice chairperson from among its appointed members for a term of one (1) year. The commission may create and fill such other offices as it may determine. The committee shall hold ~~at least six (6)~~ as many regular or special meetings as it deems necessary each year to complete its work. It shall adopt rules for the transaction and findings, which records shall be a public record. On or before the second regular City Council meeting in January of each year, the commission shall submit a report to the Council of its work during the preceding calendar year. Expenditures shall be within the amount appropriated for the purpose by the City Council.

207.4 Powers and Duties. The Planning Commission shall have the powers and duties given planning agencies generally by law. The commission shall also exercise the duties conferred upon it by the City Code and by the Council. After the commission has prepared and adopted a comprehensive plan, the commission shall periodically, but at least once every three (3) years review the plan, as well as any Ordinances and any capital improvement program the Council has adopted to implement the plan. After such review, it shall to the extent it deems necessary, revise the comprehensive plan, adopt the amendments or the new comprehensive plan and recommend it to the Council in accordance with the law. Similarly, after such review, it shall recommend to the Council any amendments it deems desirable to the capital improvement program and any Ordinance implementing the plan.

207.5 Zoning Ordinances, Public Hearings. No Zoning Ordinance or amendment shall be adopted by the Council until a public hearing has been held thereon by the Planning Commission upon notice as provided in Minnesota Statutes Section 462.357 Subdivision 3.

207.6 Approval. Any subdivision plat, conditional use permit, or variance submitted to the Council for approval shall be referred to the Planning Commission for review and recommendation as required by State Statutes.

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA
RESOLUTION 2024-03

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA TO AMEND CHAPTER 200 PLAINVIEW CITY CODE

WHEREAS The City of Plainview City Council ("City") established a Planning Commission "(Commission") subject to Minnesota State Statute 462.354; and

WHEREAS The City established the ("Commission") for the purpose of advising the City related to issues of planning, zoning, building codes, and construction, and established city code section 207 for this purpose; and

WHEREAS Minnesota State Statute 462.354 provides great latitude to local jurisdictions to organize and conduct meetings; and

WHEREAS City Code Section 207.3 ("Attachment A") establishes terms for members and sets a minimum number of meetings of the "(Commission") at six (6) per year; and

WHEREAS The City desires to amend language of City Code Section 207.3 for the ("Commission") to eliminate the minimum number of meetings from six (6) to read "The Commission will hold as many regular and special meetings as it deems necessary each year to complete its work."

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. The City hereby amends the Plainview City Code, Chapter 200, Section 207.3, which are attached hereto as Attachment A, and are incorporated herein by reference.

2. The City hereby amends the City Code language regarding the minimum number of meetings held by the ("Commission") only as stated in Attachment A and this Resolution.

3. The City of Plainview Planning Commission shall have no authority to expend any City funds or to complete any work on behalf of the City related to the City's planning and zoning functions.

Passed by the City Council of the City of Plainview, Minnesota this 9th day of January 2024.

ATTEST:

____________________________ ____________________________

Carol Kujath, City Clerk Aaron Luckstein, Mayor

CITY OF PLAINVIEW PLANNING COMMISSION
DECEMBER 5, 2023
MEETING MINUTES

The December 5, 2023, meeting for the Plainview Planning Commission was called to order at 5:58 p.m. by Chair, Holly Reeve.

Members present: Holly Reeve, Don Kuschel, Scott Kujath, Roger Durgin, and Jim Walkes.

Members absent: Aaron Nicklay and Ann Liebenow-Anttila.

Staff members present: City Administrator David Todd, City Clerk Carol Kujath, and Deputy City Clerk Kayla Hall.

Guests in attendance: None.

Motion by Kuschel, second by Kujath to approve the Agenda. Motion carried.

Motion by Kujath, second by Durgin to approve the Consent Agenda. Motion carried. The October 3, 2023, minutes were approved without any corrections or amendments.

<u>Planning/Zoning Commission Minimum Meetings Requirement:</u>
Per Plainview City Code, the Planning Commission, "…shall hold at least six (6) regular meetings each year." The Commission discussed the reasons for this, and if it was necessary to hold six (6) meetings if there isn't a need to have a meeting. It was noted that in years past the Commission only held meetings when needed. Reeve would like to bring this to Council to amend City Code to remove the requirement to have a minimum of meetings per year.
Motion by Reeve, second by Kuschel to recommend Council amend City Code pertaining to the Planning Commission minimum meetings requirement.
Motion carried.

<u>Updates/Discussion:</u>

Discuss – 2023 Annual Report to Council – Chair Reeve explained one of the tasks as a Commission is to report to the Council a summary of the past year's activities. This report will be brought forward at the January Planning/Zoning Commission meeting for approval to be forwarded to Council.

Discuss – Expiring Commission Terms – The Planning/Zoning Commission is a three (3) year term. Commissioners Jim Walkes and Roger Durgin have terms that expire on December 31, 2023. Both Jim and Roger agreed to another 3-year term. This will go before Council for approval at the December City Council meeting.

Discuss – January election of Chair and Vice Chair – Reeve stated that in January the Planning/Zoning Commission votes for Chair and Vice Chair for the year.

Discuss – Commission Absences – It was brought to the Commissions' attention that a member has missed four (4) of the six (6) meetings this year. It states in the Plainview City Code of Conduct, "…Fully participate in meetings and other public forums while demonstrating respect, kindness, consideration, and courtesy to others." There is no language in City Code on how many meetings can be missed in a year. Reeve offered to reach out to this commissioner to discuss the absences.

Update – MnSpect – City Staff along with roughly nine other cities in the area had a zoom meeting with MnSpect to see if they would consider coming to the area to do building inspections. Scott Qualle, a MnSpect Building Official, came to Plainview and had a meeting with the City Administrator and the City Clerk, to discuss our wants/needs/expectations if MnSpect was to come into the area. The meeting went very well. MnSpect will send Administrator Todd a Bid for Services to bring before the Planning Commission and then to Council. It was noted that CMS's prices will be increasing as of the first of the year. Some of the pricing will be increasing by 300% or more. CMS has also purchased software to improve turnaround times and help with inspections. CMS is passing the cost of the new software onto the city. The cost to the city will be $2,400 annually.

Update – 600 Code Updates – Brian Malm with Bolton & Menk met with staff for a first review of the 600 Code updates. Staff made modification requests after the first review. Malm will bring the modified 600 Code back to staff before bringing it to the Commission. Malm would like a joint meeting with the Planning Commission and City Council to go over the updated 600 Code. Administrator Todd is hopeful that the meeting with staff will be the second week in January.

Motion by Kuschel, second by Walkes to adjourn.
Motion carried unanimously. Meeting adjourned at 6:25 p.m.

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Planning and Zoning Commissioner City Clerk

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Date