



**REGULAR CITY COUNCIL MEETING
AGENDA**

Tuesday August 10, 2021, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS – *Using the Four Minutes Per Attendee Policy*

While the City Council welcomes and encourages participation from community members, we ask that all comments remain respectful. In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- July 13, 2021 and July 20, 2021
- B. Bills
- C. Permits/Licenses/Donations
 - A. Chicken Permit – Robyn Pierce, Andrea Kieffer
- D. Department Head Reports and Board Minutes
- E. Maintenance Agreement between Wabasha Co. and City of Plainview
- F. PEM & City of Plainview Facility Use and Lease Agreement - Eckstein Field
- G. Suspend Public Consumption Ban for Corn on the Cob Days 2021 – Resolution 2021-24
- H. Corn on the Cob Days Parade Route

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- A. Lot Split – Janice Jurgenson – Resolution 2021-22
- B. Bolton & Menk – Pay Estimate No. 1 and Final – Pearson Bros. Inc.
- C. ARPA Funds- Resolution 2021-23
- D. CUP-Kaitlin and Justin Bauer – In-Home Hair Salon – Resolution 2021-25
- E. Approval of Applicants to Fill Vacant Seats on the Planning & Zoning Commission

8. INFORMATION ONLY DOCUMENTS

- A. Pleasant Acres Development Update

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the July 13, 2021 Regular Meeting and July 20, 2021 Special Meeting Proceedings.	

REGULAR PLAINVIEW CITY COUNCIL MEETING

Tuesday July 13, 2021 at 6:00 P.M.

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday July 13, 2021 at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Lindsay Hammer Bartley, Ben Jacobs, Holly Reeve and Andrea Kieffer.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, City Clerk Carol Kujath, Deputy City Clerk Kayla Hall, Police Chief Jason Timm, and Public Works Director Shane Loftus.

Department Heads absent: Finance Director Vicki Axley, Fire Chief Ed Jacobs, and Library Director Alice Henderson.

Guests in attendance: Brian Malm, Michael Flaherty, Tom Wiener, Dave Walkes, Eric Bennett, Mike and Chastity Rahman, Tony Montgomery, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC HEARING – AMENDMENT TO CITY ORDINANCE TO ALLOW SPECIAL DISTRICT ZONING–

Mayor Luckstein asked for a motion to open the public hearing. Motion by Jacobs, second by Kieffer, to open public hearing. Public hearing opened at 6:01 pm.

Mayor Luckstein asked if anyone would like to speak regarding the Amendment to City Ordinance to Allow Special District Zoning.

No one stepped forward to speak.

Motion made by Hammer Bartley, second, by Kieffer, to close the public hearing. Motion carried unanimously. Public hearing closed at 6:02 pm.

Motion made by Jacobs, second, by Reeve to reopen the regular meeting. Motion carried unanimously. Regular meeting reopened at 6:02 pm.

4. PUBLIC COMMENTS – None

5. APPROVAL OF AGENDA – Mayor Luckstein stated the agenda needed to be amended with the following:

Add: 7.A. Dog Park to Unfinished Business.

Change: 8.A. to be “Special District Zoning”

Change: 8.B. to be “Terminating Local Emergency Resolution 2021-21”.

Add: Loudspeaker permit to 8.E.

Motion by Hammer Bartley, second, by Reeve to approve the amended agenda. Motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA- Motion by Jacobs, second by Kieffer to approve the Consent Agenda. Motion carried unanimously.

A. City Council Minutes – June 8, 2021 and June 24, 2021

B. Bills

C. Permits/Licenses/Donations-

A. Loudspeaker Permits: (3) Plainview Library (Meg Curtiss), American Legion Post 179

B. Gambling Permit - Robin Deming – Heidi Hoekstra Memorial Barbeque Contest – Gambling (Cash Raffle) License During Corn on the Cob Days

C. Chicken Permit: Amber Gallie

D. Department Head Reports and Board Minutes

- E. Tom Wiener Resignation from Planning & Zoning Commission
- F. Council Appointments

7. UNFINISHED BUSINESS

- A. **Dog Park** – At the April 13, 2021 meeting the Parks and Trails Commission provided a report along with a Scope of Work Proposal from Bolton & Menk for a Dog Park. In April, the motion to approve the Proposal for the Dog Park Plan from Bolton & Menk failed for lack of a second. A motion to table the Dog Park until the June meeting was approved. The Dog Park did not make the June agenda. Council needs to determine what steps they would like to take.
- Motion by Hammer Bartley, second by Reeve to discuss the scope of the Dog Park project and potential budget planning for 2022. A lengthy discussion followed. There is a lot of community support for a Dog Park in Plainview. The Parks and Trails Committee reported Eckstein Field to be a central location for a Dog Park. There is the issue of it not being budgeted for 2021. Council needs to figure out what the next step is and how to fund whatever action the council takes. The budget can accommodate the \$1,700 Site Final Plan and Cost Estimate. Mayor Luckstein also updated the council on the Parks and Trails findings on site locations for a Dog Park. No vote was taken.
- Motion by Luckstein, second by Kieffer to approve Bolton & Menk to move forward with the preferred Site Final Plan and Cost Estimate for \$1,700. Motion carried unanimously.

8. NEW BUSINESS

- A. **Special District Zoning Ordinance 2021-03** – The City has received a request from Skyview Development in connection with a concept plan for a development along the Hwy 42 corridor, between CR 4 and 225th Ave. on the south side of State Hwy 42 in Plainview. The proposal from the applicant was for a “Special District Code” that would allow mixed use developments to be built in that location currently zoned as Residential 1 (R-1). City Council requested that staff investigate and provide information and a recommendation for or against adding a “Special Use District” to Plainview’s City Code at the June 8, 2021 meeting. A report was presented to the Planning and Zoning Commission to review. A public hearing was held on July 6, 2021. Planning Commission, with a vote of 3-1, approved to recommend to City Council to adopt the Special District into Plainview’s Planning and Development Code.
- Motion made by Jacobs, second by Hammer Bartley to adopt and publish the Special District Ordinance for the City of Plainview’s Planning and Development Code, Ordinance 2021-03.
- Ayes: Luckstein, Reeve, Kieffer, Hammer Bartley, Jacobs
- Nays: None
- Motion carried.
- B. **Terminating Local Emergency – Resolution 2021-21** The City of Plainview enacted a local state of emergency on April 1, 2020, due to the Governor’s state of emergency for the State of Minnesota due to the COVID 19 pandemic on March 13, 2020. The local state of emergency is to protect the health, safety, and welfare of the community and to allow staff to enter contracts and allocate funds for the safe operation of local government during the pandemic.
- Governor Walz has declared an end to the Peacetime Emergency declaration commencing at 12:00 (midnight) on July 1, 2021. In conjunction with the Governor’s Decree, the City of Plainview seeks to terminate the Mayor’s Decree of a State of Emergency. With this termination of the local state of emergency, the City will end the moratorium on utility late fees and shut offs as well as the provisional authority of the

City Administrator and staff to enter contracts and allocate money during the pandemic under MN Statute 12.37.

Motion by Reeve, second by Hammer Bartley, to approve Resolution 2021-21 terminating the Mayor declared local emergency for the City of Plainview and ending the City's moratorium on utility shut offs and late fees.

Motion carried unanimously.

- C. Bolton & Menk – Pay Estimate No. 9 Alcon Excavating** – Brian Malm from Bolton & Menk presented the pay estimate No. 9 from Alcon Excavating in the amount of \$280,845.97.

Motion by Reeve, second by Jacobs to approve the Pay Estimate No. 9 to Alcon Excavating, Inc. in the amount of \$280,845.97. Motion carried unanimously.

- D. Bolton & Menk – Pay Estimate No. 5** – Brian Malm with Bolton & Menk presented the pay estimate No. 5 from Rochester Sand & Gravel in the amount of \$9,076.31.

Motion by Kieffer, second by Jacobs to approve the Pay Estimate No. 5 to Rochester Sand & Gravel in the amount of \$9,076.31. Motion carried unanimously.

- E. TJ's Tavern License Agreement with Loudspeaker Permit for Corn on the Cob Days** – Tyler Norton with TJ's Tavern On & Off Sale is requesting to hold the Plainview Fireman's Dance during Corn on the Cob Days and is requesting to close the alley from 3rd Street NW to 2nd Street NW as well as 2nd Street NW from the alley entrance to Broadway. The License Agreement is to reflect the times and dates on the letter of request by TJ's Tavern. The time is from 10:00 am Friday August 20th, to 10:00 am Saturday August 21, 2021. TJ's Tavern has also applied for a Loudspeaker permit.

Motion by Jacobs, second by Hammer Bartley to approve the License Agreement and Loudspeaker permit with TJ's Tavern On & Off Sale. Motion carried unanimously.

- F. Update on Improving the Development Process in Plainview** – Mayor Luckstein updated the council on the progress that he and councilmember Reeve have made regarding the Development Process for the City of Plainview.

The ultimate goal of the project is to establish a planning, zoning, and development process that is:

1. easy to understand to all parties,
2. complies with state and local requirements,
3. provides continuity with competency,
4. creates efficiency,
5. promotes fiscal responsibility for all parties, and
6. establishes a clear stepped process with reasonable timelines

In addition to set the goals, the group identified the action items needed to achieve those goals. The action items are:

Action Items	Goal achieved	Responsible party
1. Create a development package that includes a stepped process checklist with references to City code, expected timeline, and fees.	1, 4, 6	City (Brian and David)
2. City and developers meet to establish a shared understanding of risk	3, 4, 5, 6	City (Brian, David, and Council Rep)
3. Update or rewrite 600 codes	1, 2, 3, 4, 5, 6	City
4. Develop a leadership training and packet	3, 4, 6	City
5. Develop a clear assignment of roles and responsibilities and contact list	3, 4	City

Options for Action #5: 1) keep all responsibilities as is but prioritize development proposals for the City Administrator. Planning services would continue to be contracted out; 2) Shift more development related responsibilities to the City Clerk to help balance the responsibilities between the Administrator and Clerk. Planning services would continue to be contracted out; 3) Expand the EDA Director position to take on lead role for managing development proposals. EDA Director would coordinate with the City Administrator, for taking items to Planning and Zoning and Council and hosting public hearings. Planning services would remain contracted out, 4) replace the retiring EDA Director with a full-time Community Development Director position. The position would complete the EDA responsibilities, act as point of contact for development proposals, provide basic planning services, act as a project manager for non-engineering related projects, and the overall expert on the implementation of the 600 codes. All four options were discussed with the EDA.

Motion by Reeve, second by Jacobs to discuss and authorized the City Administrator to actively discuss options #3 and #4 for Action item #5 with the EDA Board and report back to council. Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS

- A. Life Saving Award- Officer Eric Rahman & Aaron Stoning** – Chief Timm shared with council a call that Officers Eric Rahman and Aaron Stoning were dispatched to, which resulted in saving a life. Officers Rahman and Stoning were presented with the Life Saving Award.

10. COUNCIL COMMENT

- Luckstein – Thanked Chief Timm for bringing this award for Officers Rahman and Stoning to City Council. Thank you for your service to this community and for going above and beyond. Appreciate you both for being first responders and protecting our city. Very proud of our officers.
- Reeve – Very proud of the officers. Thanks to Chief Timm for bringing this to the council's attention. It's a great way to end a council meeting.

11. ADJOURN –

Motion by Luckstein, second by Hammer Bartley to adjourn the Plainview City Council meeting.
Motion carried unanimously. Meeting adjourned at 7:19 pm.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

DRAFT

**Plainview City Council
Special Meeting
Closed Session
Tuesday July 20, 2021, at 6:30 p.m.**

1. **CALL TO ORDER-** Mayor Luckstein called the Plainview City Council Special Meeting to order on Tuesday July 20, 2021, at 6:30 p.m.

Council Members in attendance: Luckstein, Reeve, Jacobs, and Kieffer
Council Members absent: Hammer-Bartley

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley.

Department Heads Absent: Carol Kujath, City Clerk

Guests in attendance: Jana Sullivan, LMC Attorney

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA** -Motion by Council Member Jacobs, second by Council Member Reeve to approve the agenda. Motion carried unanimously 4-0.

4. **UNFINISHED BUSINESS-** None

5. **NEW BUSINESS (Closed Executive Session)**

A. **Discussion of Ongoing Litigation—Attorney Client Privileged Information-** On July 20th, 2021, at 6:30 PM, Mayor Luckstein called the Special Meeting of the Plainview City Council to order. Mayor Luckstein declared the meeting to be a closed, executive session under Minnesota Statute 13.D.05(b), to discuss attorney-client privileged information regarding ongoing litigation. A motion was made by council Member Jacobs to close the open portion of the meeting at 6:35 PM; a second was made by Council Member Kieffer. Motion passed 4-0. Motion to open the closed session was made by Council Member Jacobs; a second was made by Council Member Kieffer at 6:35 PM. Motion passed 4-0.

A discussion of legal strategy commenced between Council and LMC Attorney representing the City in the litigation. Much of the discussion was about settling the litigation through monetary means as well as history and chronology of the case as it made its way through the Courts.

Motion was made to end the closed session at 7:02 PM by Council Member Jacobs; a second was made by Reeve. Motion passed 4-0.

Motion was made by Council Member Jacobs to go back into open session at 7:03 PM; a second was made by Council Member Reeve. Motion passed 4-0.

Motion by Council Member Reeve to approve the settlement offer made to satisfy the litigation; a second by Council Member Kieffer. Motion passed 4-0.

6. **ADJOURN-** Motion by Luckstein, second by Jacobs to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:04 PM.

Aaron Luckstein, Mayor

David Todd, City Administrator

DRAFT

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106781 ABBOTT FUNERAL HOME & CREMATORY								
07/29/2021	10/23/18 - P	1	Invoice	REFUND-BURIAL FEE/OPENING, PD IN ERR	07/29/2021	07/29/2021	250.00	235-49010-229
Total 106781 ABBOTT FUNERAL HOME & CREMATORY:							250.00	
416 AFLAC								
07/19/2021	514277	1	Invoice	EMPLOYEE INS.	07/12/2021	07/20/2021	151.06	101-21705
Total 416 AFLAC:							151.06	
106703 ALCON EXCAVATION, INC.								
07/16/2021	H19.119930	1	Invoice	2020 STREET IMPROVEMENT PROJECT PAY	07/07/2021	07/16/2021	280,845.97	417-48000-530
Total 106703 ALCON EXCAVATION, INC.:							280,845.97	
106632 ALL-AMERICAN CO-OP								
07/15/2021	699408	1	Invoice	SUPPLIES PW	07/12/2021	07/16/2021	7.41	101-43100-217
Total 106632 ALL-AMERICAN CO-OP:							7.41	
105123 AQUA LOGIC								
07/15/2021	51518	1	Invoice	POOL SERVICE 7-7-21/POOL	07/09/2021	07/16/2021	420.00	225-45128-310
Total 105123 AQUA LOGIC:							420.00	
104716 BAKER & TAYLOR								
07/22/2021	L2300462 JU	1	Invoice	BOOKS/LIBRARY	06/30/2021	07/23/2021	1,163.05	211-45500-592
07/22/2021	LS21070088	1	Invoice	BOOK LEASE/LIBRARY	07/06/2021	07/23/2021	1,092.00	211-45500-592
Total 104716 BAKER & TAYLOR:							2,255.05	
106783 BARRIENTOS, JOHANNA								
08/04/2021	LIBRARY BR	1	Invoice	ENGLISH TO SPANISH TRANSLATION	07/22/2021	08/11/2021	90.00	211-45500-201
Total 106783 BARRIENTOS, JOHANNA:							90.00	
329 BECKLEYS OFFICE PRODUCTS								
07/26/2021	JULY 26, 202	1	Invoice	paper shred	07/26/2021	07/29/2021	36.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							36.50	
31 BENNETT & SONS SAND & GRAVEL								
07/28/2021	37556	1	Invoice	2 YDS BLACKTOP RUBBLE, 13 YDS 3/4" ROA	06/30/2021	07/29/2021	289.50	602-49450-221
Total 31 BENNETT & SONS SAND & GRAVEL:							289.50	
154 BENNETT'S FOOD CENTER								
07/15/2021	00034905	1	Invoice	SNACKS/POOL	07/14/2021	07/16/2021	332.21	225-45128-259
07/26/2021	00035303	1	Invoice	SNACKS/POOL	07/23/2021	07/29/2021	509.03	225-45128-259
07/28/2021	00035453	1	Invoice	SNACKS/POOL	07/28/2021	07/29/2021	185.70	225-45128-259
07/15/2021	00152346	1	Invoice	SNACKS/POOL	07/09/2021	07/16/2021	189.00	225-45128-259
07/22/2021	00520893	1	Invoice	SNACKS/POOL	07/20/2021	07/23/2021	450.25	225-45128-259
08/03/2021	00525559	1	Invoice	SNACKS/POOL	07/30/2021	08/11/2021	496.41	225-45128-259
08/03/2021	00525560	1	Invoice	SNACKS/POOL	07/30/2021	08/11/2021	2.99	225-45128-259

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 154 BENNETT'S FOOD CENTER:							2,165.59	
106463 BOLTON & MENK, INC.								
07/20/2021	0272058	1	Invoice	2020 STREET IMPROVEMENT PROJECT	06/30/2021	07/20/2021	13,443.00	417-48000-303
07/20/2021	0272059	1	Invoice	SIDEWALK PLAN	06/30/2021	07/20/2021	3,847.00	101-43100-303
07/20/2021	0272060	1	Invoice	2019 TAP LIGHTING/SURFACE PROJECT	06/30/2021	07/20/2021	1,782.50	416-48000-303
07/20/2021	0272166	1	Invoice	GENERAL ENGINEERING 2021	06/30/2021	07/20/2021	5,662.50	101-41500-303
07/20/2021	0272168	1	Invoice	GENERAL ENGINEERING-MARSHMAN ADDI	06/30/2021	07/20/2021	1,527.00	101-41500-303
Total 106463 BOLTON & MENK, INC.:							26,262.00	
104828 CENTER POINT LARGE PRINT								
07/22/2021	1861480	1	Invoice	LG PRINT BOOKS/LIB	06/14/2021	07/23/2021	45.75	211-45500-592
Total 104828 CENTER POINT LARGE PRINT:							45.75	
106449 CINTAS CORPORATION								
08/03/2021	4088989571	1	Invoice	MATS & SCRAPER/PW	07/06/2021	08/11/2021	15.71	101-43100-310
08/03/2021	4089845827	1	Invoice	MATS & SCRAPER/PW	07/13/2021	08/11/2021	15.71	101-43100-310
08/03/2021	4090502960	1	Invoice	MATS & SCRAPER/PW	07/20/2021	08/11/2021	15.71	101-43100-310
08/03/2021	4091171848	1	Invoice	MOPS&TOWELS/CITYHALL	07/27/2021	08/11/2021	17.41	101-41500-310
08/03/2021	4091171872	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	07/27/2021	08/11/2021	19.21	101-43100-310
Total 106449 CINTAS CORPORATION:							83.75	
105990 CIVIC SYSTEMS, LLC								
07/15/2021	CVC20886	1	Invoice	SEMI ANNUAL SOFTWARE SUPPORT/ADM	06/24/2021	07/16/2021	5,068.00	101-41500-309
Total 105990 CIVIC SYSTEMS, LLC:							5,068.00	
51 CONSTRUCTION MGMT. SERVICES								
08/04/2021	JULY 2021	1	Invoice	BUILDING INSPECTION	07/31/2021	08/11/2021	2,337.35	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							2,337.35	
104935 CRABTREE PUBLISHING COMPANY								
07/22/2021	520069 JULY	1	Invoice	BOOKS/LIBRARY	07/06/2021	07/23/2021	124.20	211-45500-592
Total 104935 CRABTREE PUBLISHING COMPANY:							124.20	
105876 CURTISS, MEG								
08/04/2021	BENNETT'S	1	Invoice	COMMUNITY DINNERS	07/18/2021	08/11/2021	66.96	211-45500-437
Total 105876 CURTISS, MEG:							66.96	
62 DALCO								
07/23/2021	3802330	1	Invoice	TRASH LINERS FOR PARKS	07/08/2021	07/23/2021	169.19	225-45200-217
Total 62 DALCO:							169.19	
106428 DATA SMART COMPUTERS INC.								
07/19/2021	70096	1	Invoice	DATTO BACKUP	07/01/2021	07/20/2021	149.00	101-41500-309
07/19/2021	70097	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	07/01/2021	07/20/2021	72.00	101-41500-309
07/19/2021	70195	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	07/01/2021	07/20/2021	6.49	101-42200-309
07/19/2021	70229	1	Invoice	ADMIN LABOR-SURFACE PRO	07/01/2021	07/20/2021	62.50	101-41500-310
07/19/2021	70236	1	Invoice	ADMIN LABOR	07/01/2021	07/20/2021	62.50	101-41500-310
07/19/2021	70279	1	Invoice	MICROSOFT 365 LICENSES	07/02/2021	07/20/2021	193.00	101-41500-309

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106428 DATA SMART COMPUTERS INC.:							545.49	
104686 DAVID DROWN ASSOCIATES, INC.								
07/19/2021	5033	1	Invoice	2020 TIF REPORTS	07/13/2021	07/20/2021	1,000.00	505-46500-310
07/19/2021	5033	2	Invoice	2020 TIF REPORTS	07/13/2021	07/20/2021	1,000.00	506-46500-310
Total 104686 DAVID DROWN ASSOCIATES, INC.:							2,000.00	
105564 DEARBORN LIFE INS CO.								
07/19/2021	AUGUST 202	1	Invoice	EMPLOYEE INS.	07/19/2021	07/20/2021	131.51	101-41500-131
07/19/2021	AUGUST 202	2	Invoice	EMPLOYEE INS.	07/19/2021	07/20/2021	295.56	101-42100-131
07/19/2021	AUGUST 202	3	Invoice	EMPLOYEE INS.	07/19/2021	07/20/2021	73.88	101-43100-131
07/19/2021	AUGUST 202	4	Invoice	EMPLOYEE INS.	07/19/2021	07/20/2021	69.11	211-45500-131
07/19/2021	AUGUST 202	5	Invoice	EMPLOYEE INS.	07/19/2021	07/20/2021	31.01	225-45200-131
07/19/2021	AUGUST 202	6	Invoice	EMPLOYEE INS.	07/19/2021	07/20/2021	30.13	601-49400-131
07/19/2021	AUGUST 202	7	Invoice	EMPLOYEE INS.	07/19/2021	07/20/2021	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							662.10	
106596 DEMAND ELECTRIC LLC								
07/28/2021	1740	1	Invoice	ECKSTEIN PARK LIGHT TOWER	07/26/2021	07/29/2021	24,500.00	225-45200-520
Total 106596 DEMAND ELECTRIC LLC:							24,500.00	
104422 EASTWOOD TIRE & SERVICE								
07/15/2021	66518	1	Invoice	AC RECOVERY, FREON/POLICE	06/30/2021	07/16/2021	114.63	101-42100-221
Total 104422 EASTWOOD TIRE & SERVICE:							114.63	
106779 EBIN, SARAH								
07/20/2021	FAMILY DOL	1	Invoice	PAPER TOWELS, TRASH BAGS/POOL	06/12/2021	07/20/2021	10.74	225-45128-211
07/20/2021	FAMILY DOL	1	Invoice	COMET CLEANSER/POOL	06/27/2021	07/20/2021	2.68	225-45128-211
07/20/2021	FAMILY DOL	1	Invoice	PAPER TOWELS, MICROBAN CLEANING SP	06/27/2021	07/20/2021	8.59	225-45128-211
Total 106779 EBIN, SARAH:							22.01	
105649 ELECTRIC PUMP								
08/03/2021	0071415	1	Invoice	INSPECTION & AGREEMENT SEWER	07/23/2021	08/11/2021	1,151.00	602-49450-221
Total 105649 ELECTRIC PUMP:							1,151.00	
105806 FLAHERTY & HOOD, P.A.								
07/20/2021	16256	1	Invoice	MAY LABOR LEGAL FEES	06/01/2021	07/20/2021	337.50	101-41500-304
07/20/2021	16317	1	Invoice	JUNE GENERAL LEGAL FEES	07/01/2021	07/20/2021	3,262.50	101-41500-304
07/20/2021	16384	1	Invoice	JUNE LABOR LEGAL FEES	07/02/2021	07/20/2021	506.25	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							4,106.25	
93 FORESIGHT BANK								
07/19/2021	GO REV BO	1	Invoice	BOND INTEREST/WATER	07/19/2021	07/20/2021	11,100.00	601-49400-611
07/19/2021	GO REV BO	2	Invoice	BOND INTEREST/SEWER	07/19/2021	07/20/2021	11,100.00	602-49450-611
Total 93 FORESIGHT BANK:							22,200.00	
104 GOPHER STATE ONE CALL								
08/04/2021	1070679	1	Invoice	LOCATES WATER	07/31/2021	08/11/2021	49.95	601-49400-310
08/04/2021	1070679	2	Invoice	LOCATES SEWER	07/31/2021	08/11/2021	49.95	602-49450-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 104 GOPHER STATE ONE CALL:							99.90	
105971 HAWKINS ASH CPA, LLP								
07/15/2021	3123522	1	Invoice	2020 AUDIT	07/07/2021	07/16/2021	28,100.00	101-41500-301
Total 105971 HAWKINS ASH CPA, LLP:							28,100.00	
106564 HAWKINS, INC.								
07/15/2021	4980295	1	Invoice	CHEMICALS POOL	07/09/2021	07/16/2021	643.85	225-45128-217
07/15/2021	4981572	1	Invoice	CHEMICALS POOL	07/12/2021	07/16/2021	1,347.71	225-45128-217
07/28/2021	4994306	1	Invoice	CHEMICALS/WATER	07/27/2021	07/29/2021	526.22	601-49400-217
07/28/2021	4994307	1	Invoice	CHEMICALS/WATER	07/27/2021	07/29/2021	509.67	601-49400-217
08/03/2021	4998159	1	Invoice	Water Supplies/Wells	07/30/2021	08/11/2021	710.00	601-49400-221
Total 106564 HAWKINS, INC.:							3,737.45	
105808 HBC, INC.								
07/13/2021	105099 JULY	1	Invoice	PHONE&INTERNET/FIRE DEPT.	07/02/2021	07/13/2021	173.76	101-42200-321
07/13/2021	1277099 JUL	1	Invoice	PHONE & INTERNET/POOL	07/02/2021	07/13/2021	128.02	225-45128-321
07/13/2021	71466 JULY	1	Invoice	PHONE&INTERN/LIBRARY	07/02/2021	07/13/2021	54.65	211-45500-321
Total 105808 HBC, INC.:							356.43	
116 HIGH PLAINS								
07/27/2021	179829	1	Invoice	FUEL/PARKS	06/01/2021	07/29/2021	12.35	225-45200-212
07/27/2021	179865	1	Invoice	FUEL/PARKS	06/02/2021	07/29/2021	27.61	225-45200-212
07/27/2021	179962	1	Invoice	FUEL/PARKS	06/04/2021	07/29/2021	25.90	225-45200-212
07/27/2021	180094	1	Invoice	FUEL/PARKS	06/08/2021	07/29/2021	2.82	225-45200-212
07/27/2021	180095	1	Invoice	FUEL/PARKS	06/08/2021	07/29/2021	45.13	225-45200-212
07/27/2021	180136	1	Invoice	FUEL/PARKS	06/09/2021	07/29/2021	28.28	225-45200-212
07/27/2021	180139	1	Invoice	FUEL/PW	06/09/2021	07/29/2021	74.79	101-43100-212
07/27/2021	180164	1	Invoice	FUEL/PW	06/10/2021	07/29/2021	78.40	101-43100-212
07/27/2021	180165	1	Invoice	FUEL/PARKS	06/10/2021	07/29/2021	86.07	225-45200-212
07/27/2021	180181	1	Invoice	FUEL/PARKS	06/10/2021	07/29/2021	65.98	225-45200-212
07/27/2021	180226	1	Invoice	FUEL/PARKS	06/11/2021	07/29/2021	32.54	225-45200-212
07/27/2021	180321	1	Invoice	FUEL/PARKS	06/14/2021	07/29/2021	2.92	225-45200-212
07/27/2021	180363	1	Invoice	FUEL/PW	06/15/2021	07/29/2021	109.32	101-43100-212
07/27/2021	180364	1	Invoice	FUEL/PW	06/15/2021	07/29/2021	6.86	101-43100-212
07/27/2021	180415	1	Invoice	FUEL/PW	06/16/2021	07/29/2021	69.47	101-43100-212
07/27/2021	180510	1	Invoice	FUEL/PARKS	06/18/2021	07/29/2021	27.48	225-45200-212
07/26/2021	180600	1	Invoice	FUEL/PARKS	06/21/2021	07/29/2021	27.36	225-45200-212
07/26/2021	180646	1	Invoice	FUEL/PARKS	06/22/2021	07/29/2021	74.31	225-45200-212
07/26/2021	180682	1	Invoice	FUEL/PW	06/23/2021	07/29/2021	67.07	101-43100-212
07/26/2021	180696	1	Invoice	FUEL/PARKS	06/23/2021	07/29/2021	2.46	225-45200-212
07/26/2021	180729	1	Invoice	FUEL/PW	06/24/2021	07/29/2021	77.21	101-43100-212
07/26/2021	180774	1	Invoice	FUEL/PARKS	06/25/2021	07/29/2021	15.69	225-45200-212
07/26/2021	180775	1	Invoice	FUEL/PARKS	06/25/2021	07/29/2021	25.07	225-45200-212
07/26/2021	180876	1	Invoice	FUEL/PARKS	06/28/2021	07/29/2021	11.75	225-45200-212
07/26/2021	180922	1	Invoice	FUEL/WATER	06/29/2021	07/29/2021	69.12	601-49400-212
07/26/2021	180926	1	Invoice	FUEL/WATER	06/29/2021	07/29/2021	61.22	601-49400-212
07/26/2021	180964	1	Invoice	FUEL/PARKS	06/30/2021	07/29/2021	14.69	225-45200-212
07/26/2021	180971	1	Invoice	FUEL/PARKS	06/30/2021	07/29/2021	2.61	225-45200-212
07/26/2021	180980	1	Invoice	FUEL/PARKS	06/30/2021	07/29/2021	10.66	225-45200-212
07/26/2021	180982	1	Invoice	FUEL/PARKS	06/30/2021	07/29/2021	3.88	225-45200-212
07/26/2021	6/30/21	1	Invoice	FUEL/RURAL FIRE DEPT	06/30/2021	07/29/2021	308.25	245-42200-212
07/26/2021	6/30/21	2	Invoice	JUNE DISCOUNT FUEL/RURAL FIRE DEPT	06/30/2021	07/29/2021	4.53-	245-42200-212
07/27/2021	6/30/21 STAT	1	Invoice	JUNE DISCOUNT FUEL/PW	06/30/2021	07/29/2021	7.89-	101-43100-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account	
07/27/2021	6/30/21	STAT	2	Invoice	JUNE DISCOUNT FUEL/PARKS	06/30/2021	07/29/2021	9.00-	225-45200-212
07/27/2021	6/30/21	STAT	3	Invoice	JUNE DISCOUNT FUEL/WATER	06/30/2021	07/29/2021	2.19-	601-49400-212
Total 116 HIGH PLAINS:							1,443.66		
105810 HOFSCHULTE WELL & PUMP SERVICE									
07/23/2021	11446	1	Invoice	REPLACE HYDRANT AT CEMETERY	07/15/2021	07/23/2021	1,382.00	235-49010-221	
Total 105810 HOFSCHULTE WELL & PUMP SERVICE:							1,382.00		
105374 INDIAN CREEK LAWN & SERVICES									
08/04/2021	2938	1	Invoice	MOW & TRIM/CEMETERY	07/31/2021	08/11/2021	3,400.00	235-49010-401	
Total 105374 INDIAN CREEK LAWN & SERVICES:							3,400.00		
348 JOHN DEERE FINANCIAL									
07/15/2021	1545548	1	Invoice	PARTS/PW	07/13/2021	07/16/2021	19.00	101-43100-221	
07/22/2021	1547941	1	Invoice	PARTS/PARKS	07/20/2021	07/23/2021	3.12	225-45200-221	
Total 348 JOHN DEERE FINANCIAL:							22.12		
141 KREOFSKY BUILDING SUPPLIES									
08/05/2021	2107-561569	1	Invoice	CEDAR OIL FINISH, PAINT TRAY LINER/CEM	07/02/2021	08/11/2021	50.37	235-49010-221	
08/05/2021	2107-562285	1	Invoice	SUPER GLUE, FELT PADS/PARKS	07/07/2021	08/11/2021	5.48	225-45200-217	
08/05/2021	2107-562345	1	Invoice	FELT PADS/PARKS	07/07/2021	08/11/2021	3.49	225-45200-217	
08/05/2021	2107-563778	1	Invoice	GRAY FLOODLIGHT PHOTO CELL/FIRE DEP	07/12/2021	08/11/2021	11.39	101-42200-223	
08/05/2021	2107-564655	1	Invoice	FLAP DISC, METAL CUTTING/PW	07/14/2021	08/11/2021	23.95	101-43100-217	
08/05/2021	2107-564662	1	Invoice	SMOOTH GLASSBOARD, 2X4-8' #2 PLUS SP	07/14/2021	08/11/2021	81.74	101-43100-217	
08/05/2021	2107-564749	1	Invoice	SUPPLIES/PW	07/14/2021	08/11/2021	5.00	101-43100-217	
08/05/2021	2107-565214	1	Invoice	NATIONAL PULL 6-3/4", 1/2" DRILL/PW	07/15/2021	08/11/2021	123.97	101-43100-217	
08/05/2021	2107-566571	1	Invoice	PREMIUM FURRING STRIPS/PW	07/20/2021	08/11/2021	18.42	101-43100-217	
08/05/2021	2107-567658	1	Invoice	150' LAYOUT PRO XL CHALK, WHITE STAND	07/23/2021	08/11/2021	49.23	101-43100-217	
08/05/2021	2107-569074	1	Invoice	LED BULBS, QUICKFIT BLK HANDLE SET/LIB	07/28/2021	08/11/2021	82.35	211-45500-223	
08/05/2021	2107-569609	1	Invoice	TERRO ANT KILLER LIQUID BAIT/PW	07/29/2021	08/11/2021	6.99	101-43100-217	
Total 141 KREOFSKY BUILDING SUPPLIES:							462.38		
104873 KREOFSKY BUILDING SYSTEMS									
07/23/2021	PL21-28	REF	1	Invoice	REFUNDABLE DEPOSIT	07/22/2021	07/23/2021	100.00	101-41500-32210
Total 104873 KREOFSKY BUILDING SYSTEMS:							100.00		
106720 LOFFLER COMPANIES INC.									
07/15/2021	29664992	1	Invoice	ADMIN COPIER LEASE	07/07/2021	07/16/2021	161.22	101-41500-401	
07/16/2021	3762462	1	Invoice	COPIER CHARGES/ADMIN	07/01/2021	07/16/2021	86.39	101-41500-401	
Total 106720 LOFFLER COMPANIES INC.:							247.61		
171 MEDTOX LABORATORIES INC.									
07/15/2021	0620217991	1	Invoice	NEW EMPLOY DRUG SCREEN (5)/POOL	06/30/2021	07/16/2021	173.75	225-45128-310	
Total 171 MEDTOX LABORATORIES INC.:							173.75		
175 MICHAEL'S TIRE & AUTO									
08/03/2021	130155	1	Invoice	LABOR TO CHECK NOISE ON BOOM TRUCK	07/01/2021	08/11/2021	40.00	101-42100-221	
Total 175 MICHAEL'S TIRE & AUTO:							40.00		

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105284 MID-AMERICA BACKFLOW PREVENTOR CO.								
07/22/2021	201059	1	Invoice	BACKFLOW TEST/WATER	06/14/2021	07/23/2021	375.00	601-49400-310
Total 105284 MID-AMERICA BACKFLOW PREVENTOR CO.:							375.00	
104646 MIDWEST LEAK DETECTION L.L.C.								
08/03/2021	2216	1	Invoice	ANNUAL SURVEY CITY WATER MAIN SYSTE	07/26/2021	08/11/2021	600.00	601-49400-310
Total 104646 MIDWEST LEAK DETECTION L.L.C.:							600.00	
106719 MIDWEST TAPE								
07/22/2021	2000018848	1	Invoice	BOOKS/LIBRARY	07/01/2021	07/23/2021	136.21	211-45500-592
Total 106719 MIDWEST TAPE:							136.21	
190 MINNESOTA RURAL WATER ASSOC								
07/19/2021	7/19/21	1	Invoice	MEMBERSHIP/WATER	07/19/2021	07/20/2021	300.00	601-49400-433
Total 190 MINNESOTA RURAL WATER ASSOC:							300.00	
106749 NEW AGE TREE SERVICE								
08/04/2021	2163	1	Invoice	STUMP REMOVAL	08/03/2021	08/11/2021	972.00	101-43100-222
08/04/2021	2164	1	Invoice	REMOVAL AND GRIND STUMP-WALNUT TRE	08/03/2021	08/11/2021	3,100.00	101-43100-222
Total 106749 NEW AGE TREE SERVICE:							4,072.00	
106201 NORTHVIEW BANK								
07/19/2021	GO BOND P	1	Invoice	GO POOL BOND INTEREST	07/08/2021	07/20/2021	12,090.00	300-47000-611
Total 106201 NORTHVIEW BANK:							12,090.00	
202 OLMSTED MEDICAL CENTER								
07/15/2021	06/29/21	1	Invoice	NEW EMPLOY DRUG SCREEN (5) 2021/POO	06/29/2021	07/16/2021	185.00	225-45128-310
Total 202 OLMSTED MEDICAL CENTER:							185.00	
106466 OVERDRIVE, INC.								
07/22/2021	02225CO212	1	Invoice	AUDIO/LIBRARY	06/17/2021	07/23/2021	65.55	211-45500-592
Total 106466 OVERDRIVE, INC.:							65.55	
106780 PEARSON BROS. INC.								
07/26/2021	5325	1	Invoice	SEAL COAT	07/19/2021	07/29/2021	75,865.45	101-43100-224
Total 106780 PEARSON BROS. INC.:							75,865.45	
106161 PEOPLE'S ENERGY COOPERATIVE								
07/20/2021	2643900 JUL	1	Invoice	ELEC WELL #3	07/06/2021	07/20/2021	1,821.00	601-49400-381
07/20/2021	2647400 JUL	1	Invoice	ELEC SKATING RINK	07/06/2021	07/20/2021	67.00	225-45127-381
07/20/2021	2658900 JUL	1	Invoice	ELEC SWIMMING POOL	07/06/2021	07/20/2021	2,197.00	225-45128-381
07/20/2021	2706100 JUL	1	Invoice	ELEC NE LIFT STATION	07/06/2021	07/20/2021	237.00	602-49450-381
07/20/2021	2709900 JUL	1	Invoice	ELEC W BROADWAY	07/06/2021	07/20/2021	10.00	101-42500-381
07/20/2021	2714900 JUL	1	Invoice	ELEC STREET LIGHTS	07/06/2021	07/20/2021	2,692.00	101-43100-381
07/20/2021	2738000 JUL	1	Invoice	ELEC WELL #2	07/06/2021	07/20/2021	1,684.00	601-49400-381
07/20/2021	2739100 JUL	1	Invoice	ELEC PW BUILDING	07/06/2021	07/20/2021	397.00	101-43100-381
07/20/2021	2747700 JUL	1	Invoice	ELEC SW SIREN	07/06/2021	07/20/2021	51.00	101-42500-381
07/20/2021	2764400 JUL	1	Invoice	ELEC NW LIFT STATION	07/06/2021	07/20/2021	518.00	602-49450-381
07/20/2021	2767800 JUL	1	Invoice	ELEC CEMETERY FLAG LIGHT	07/06/2021	07/20/2021	30.00	235-49010-381

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07/20/2021	2777600 JUL	1	Invoice	ELEC LIBRARY	07/13/2021	07/20/2021	471.00	211-45500-381
07/20/2021	3036800 JUL	1	Invoice	ELEC FIRE HALL	07/06/2021	07/20/2021	226.00	101-42200-381
07/20/2021	3038100 JUL	1	Invoice	ELEC CITY HALL/COUNCIL	07/06/2021	07/20/2021	181.67	101-41110-381
07/20/2021	3038100 JUL	2	Invoice	ELEC CITY HALL/ADMIN	07/06/2021	07/20/2021	181.67	101-41500-381
07/20/2021	3038100 JUL	3	Invoice	ELEC CITY HALL/PD	07/06/2021	07/20/2021	181.66	101-42100-381
07/20/2021	3041300 JUL	1	Invoice	ELEC WEDGEWOOD PARK	07/06/2021	07/20/2021	49.00	225-45200-381
07/20/2021	3042300 JUL	1	Invoice	ELEC WATER TOWER	07/06/2021	07/20/2021	217.00	601-49400-381
07/20/2021	3043900 JUL	1	Invoice	ELEC BIKE TRAIL	07/06/2021	07/20/2021	40.00	225-45200-381
07/20/2021	3274000 JUL	1	Invoice	ELEC 6TH ST SW LIGHTS	07/06/2021	07/20/2021	61.71	101-43100-381
07/20/2021	3274100 JUL	1	Invoice	ELEC 4TH ST SW LIGHTS	07/06/2021	07/20/2021	75.83	101-43100-381
07/20/2021	3274200 JUL	1	Invoice	ELEC 2ND ST SW LIGHTS	07/06/2021	07/20/2021	57.94	101-43100-381
07/20/2021	3274300 JUL	1	Invoice	ELEC 1ST ST SW LIGHTS	07/06/2021	07/20/2021	52.01	101-43100-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							11,499.49	
105723 PEOPLES STATE BANK-GENERAL								
07/15/2021	GO BOND S	1	Invoice	2019A GO BOND INTEREST PAYMENT-AUG 2	07/07/2021	07/16/2021	7,940.00	300-47000-611
Total 105723 PEOPLES STATE BANK-GENERAL:							7,940.00	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
07/20/2021	3104853119	1	Invoice	LEASE POSTAGE MACHINE	07/13/2021	07/20/2021	141.36	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							141.36	
105004 PK MEYER BUILDERS, INC.								
08/05/2021	PL19-101 RE	1	Invoice	REFUND DEPOSIT WATER	08/04/2021	08/11/2021	500.00	601-49400-229
08/05/2021	PL19-101 RE	2	Invoice	REFUND DEPOSIT SEWER	08/04/2021	08/11/2021	500.00	602-49450-229
07/20/2021	PL21-70 REF	1	Invoice	REFUND DEPOSIT	07/20/2021	07/20/2021	100.00	101-41500-32210
Total 105004 PK MEYER BUILDERS, INC.:							1,100.00	
105272 PLAINVIEW LAWN & SNOW								
07/20/2021	9238	1	Invoice	1ST HALF SEXTON FEE	07/02/2021	07/20/2021	600.00	235-49010-401
07/20/2021	9238	2	Invoice	EQUIP RENTAL-SW REPAIR 3RD ST SE	07/02/2021	07/20/2021	100.00	602-49450-228
07/20/2021	9238	3	Invoice	EQUIP RENTAL-COLUMBARIUM	07/02/2021	07/20/2021	100.00	235-49010-228
07/26/2021	9245	1	Invoice	OPEN & CLOSE/M. BANY	07/16/2021	07/29/2021	525.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							1,325.00	
104365 PLAINVIEW LIONS CLUB								
07/09/2021	COTC 2021	1	Invoice	2021 COTC CONTRIBUTION	07/09/2021	07/09/2021	3,000.00	101-49300-422
Total 104365 PLAINVIEW LIONS CLUB:							3,000.00	
239 PLAINVIEW NEWS								
07/16/2021	68378	1	Invoice	ADVERTISE/OPEN POSITION: CITY COUNCIL	06/01/2021	07/16/2021	142.24	101-41110-343
07/16/2021	68378	2	Invoice	ADVERTISE/PLEASANT ACRES NOTICE	06/01/2021	07/16/2021	177.80	101-41500-343
07/16/2021	68607	1	Invoice	ADVERTISE/2020 WATER REPORT	06/24/2021	07/16/2021	47.40	601-49400-343
Total 239 PLAINVIEW NEWS:							367.44	
238 PLAINVIEW PARTS HOUSE								
07/29/2021	6/29/21 STAT	1	Invoice	INVOICE #658565 - BATTERY/PD	06/29/2021	07/29/2021	105.71	101-42100-221
07/22/2021	657417	1	Invoice	SUPPLIES/PW	06/09/2021	07/23/2021	16.24	101-43100-221
07/22/2021	657489	1	Invoice	CARB-CHOKE CLEANER/PW	06/10/2021	07/23/2021	7.02	101-43100-217
07/22/2021	657591	1	Invoice	OIL & AIR FILTERS/PW	06/11/2021	07/23/2021	26.77	101-43100-221
07/22/2021	657610	1	Invoice	OIL DRY/PW	06/11/2021	07/23/2021	18.46	101-43100-217

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07/22/2021	657778	1	Invoice	BIT SET/PW	06/14/2021	07/23/2021	46.99	101-43100-217
07/22/2021	657971	1	Invoice	DISPOSABLE GLOVES/PW	06/16/2021	07/23/2021	23.52	101-43100-217
07/22/2021	658051	1	Invoice	2004 CHEVY TRUCK-BLOWER MOTOR-AC, A	06/17/2021	07/23/2021	124.33	101-43100-221
07/22/2021	658101	1	Invoice	2004 CHEVY TRUCK-BLOWER MOTOR RESI	06/17/2021	07/23/2021	88.48	101-43100-221
07/22/2021	658108	1	Invoice	2004 CHEVY TRUCK-BLOWER MOTOR RESI	06/17/2021	07/23/2021	8.98	101-43100-221
07/22/2021	658564	1	Invoice	FLAP DISC, LAMP/PW	06/24/2021	07/23/2021	19.16	101-43100-221
Total 238 PLAINVIEW PARTS HOUSE:							485.66	
240 PLAINVIEW POSTMASTER								
08/05/2021	AUGUST 202	1	Invoice	UTILITY BILLING	08/04/2021	08/05/2021	182.98	601-49400-201
08/05/2021	AUGUST 202	2	Invoice	UTILITY BILLING	08/04/2021	08/05/2021	182.98	602-49450-201
Total 240 PLAINVIEW POSTMASTER:							365.96	
231 PLAINVIEW-ELGIN SANITARY SEWER								
07/20/2021	2ND QTR 20	1	Invoice	SEWER CHARGES-2ND QTR 2021	07/20/2021	07/20/2021	200,504.26	602-49450-385
Total 231 PLAINVIEW-ELGIN SANITARY SEWER:							200,504.26	
395 PRAXAIR DISTRIBUTION INC.								
07/19/2021	64554938	1	Invoice	FINANCE CHARGE/PW	06/30/2021	07/20/2021	1.74	101-43100-418
Total 395 PRAXAIR DISTRIBUTION INC.:							1.74	
106649 PRO-STALL AUTO GLASS								
07/15/2021	19346	1	Invoice	REPAIR 2015 TAHOE/PD	06/23/2021	07/16/2021	734.53	101-42100-221
Total 106649 PRO-STALL AUTO GLASS:							734.53	
105152 PURCHASE POWER								
07/20/2021	07/11/21 STA	1	Invoice	POSTAGE	07/11/2021	07/20/2021	21.05	101-41110-322
07/20/2021	07/11/21 STA	2	Invoice	POSTAGE	07/11/2021	07/20/2021	189.45	101-41500-322
07/20/2021	07/11/21 STA	3	Invoice	POSTAGE	07/11/2021	07/20/2021	21.05	101-42100-322
07/20/2021	07/11/21 STA	4	Invoice	POSTAGE	07/11/2021	07/20/2021	21.05	101-42200-322
07/20/2021	07/11/21 STA	5	Invoice	POSTAGE	07/11/2021	07/20/2021	21.05	101-43100-322
07/20/2021	07/11/21 STA	6	Invoice	POSTAGE	07/11/2021	07/20/2021	21.05	211-45500-322
07/20/2021	07/11/21 STA	7	Invoice	POSTAGE	07/11/2021	07/20/2021	84.20	601-49400-322
07/20/2021	07/11/21 STA	8	Invoice	POSTAGE	07/11/2021	07/20/2021	42.09	602-49450-322
Total 105152 PURCHASE POWER:							420.99	
741 QUILL CORPORATION								
07/20/2021	07/06/2021	1	Invoice	RECEIPT BOOK/PD	07/06/2021	07/20/2021	9.59	101-42100-201
07/20/2021	07/06/2021	2	Invoice	DOUBLE WINDOW ENVELOPES/ADMIN	07/06/2021	07/20/2021	79.95	101-41500-201
Total 741 QUILL CORPORATION:							89.54	
106572 RADIO TIME BILLING								
07/19/2021	282021-10	1	Invoice	PUBLIC SAFETY ADVERTISING	07/06/2021	07/20/2021	237.00	101-41500-343
Total 106572 RADIO TIME BILLING:							237.00	
105845 RAHMAN HEATING, AC &								
07/22/2021	I-119744-8	1	Invoice	MONTHLY COMFORT CLUB/PW	07/19/2021	07/23/2021	49.00	101-43100-223
07/22/2021	I-119744-8	2	Invoice	MONTHLY COMFORT CLUB/CITY HALL	07/19/2021	07/23/2021	28.00	101-41500-223
07/22/2021	I-119744-8	3	Invoice	MONTHLY COMFORT/POOL	07/19/2021	07/23/2021	28.00	225-45128-223
07/22/2021	I-119744-8	4	Invoice	MONTHLY COMFORT/EASTWOOD PARK	07/19/2021	07/23/2021	7.00	225-45200-223

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
07/22/2021	I-119744-8	5	Invoice	MONTHLY COMFORT CLUB/FIRE HALL	07/19/2021	07/23/2021	42.00	101-42200-223
07/22/2021	I-119744-8	6	Invoice	MONTHLY COMFORT CLUB/AMBULANCE BU	07/19/2021	07/23/2021	35.00	101-41500-227
07/22/2021	I-119744-8	7	Invoice	MONTHLY COMFORT CLUB/LIBRARY	07/19/2021	07/23/2021	42.00	211-45500-223
07/19/2021	I-12970-1	1	Invoice	AIR SYSTEM/AMBULANCE BUILDING	07/09/2021	07/20/2021	96.59	101-41500-227
Total 105845 RAHMAN HEATING, AC &:							327.59	
255 ROCHESTER FIRE EXTINGUISHER								
07/15/2021	4-1646	1	Invoice	ABC RECHARGE, PULL PIN, VERIFICATION/	07/07/2021	07/16/2021	26.06	101-42100-406
Total 255 ROCHESTER FIRE EXTINGUISHER:							26.06	
258 ROCHESTER SAND & GRAVEL								
07/19/2021	PAY EST #5	1	Invoice	2020 STREET IMPROVEMENT PROJECT	07/02/2021	07/20/2021	9,076.31	417-48000-530
Total 258 ROCHESTER SAND & GRAVEL:							9,076.31	
268 SELCO								
07/22/2021	49123	1	Invoice	BASIC TECH FEES/PC SUPPORT	07/02/2021	07/23/2021	861.32	211-45500-418
Total 268 SELCO:							861.32	
232 SEMA EQUIPMENT, INC.								
07/19/2021	1544463	1	Invoice	MOTO MIX/RURAL FIRE	07/08/2021	07/20/2021	31.96	245-42200-217
07/19/2021	1544463	2	Invoice	MOTO MIX/FIRE DEPT.	07/08/2021	07/20/2021	31.96	101-42200-217
Total 232 SEMA EQUIPMENT, INC.:							63.92	
106782 SURFACE PRO LLC								
08/04/2021	1982	1	Invoice	RESURFACE TENNIS COURTS	08/03/2021	08/11/2021	14,900.00	225-45200-590
Total 106782 SURFACE PRO LLC:							14,900.00	
105963 TACTICAL SOLUTIONS								
07/15/2021	8494	1	Invoice	RADAR/POLICE	07/02/2021	07/16/2021	170.00	101-42100-221
Total 105963 TACTICAL SOLUTIONS:							170.00	
106493 TENTIS, MADISON								
07/20/2021	BENNETT'S	1	Invoice	TOILET BOWL CLEANER/POOL	07/03/2021	07/20/2021	2.95	225-45128-211
07/20/2021	FAMILY DOL	1	Invoice	DISINFECTING WIPES/POOL	07/11/2021	07/20/2021	4.03	225-45128-211
07/20/2021	FAMILY DOL	1	Invoice	DAWN/POOL	07/03/2021	07/20/2021	2.85	225-45128-211
Total 106493 TENTIS, MADISON:							9.83	
716 THREE RIVERS COMMUNITY ACTION								
08/03/2021	JULY 2021	1	Invoice	JULY TRANSIT BUS FEES	07/31/2021	08/11/2021	101.50	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							101.50	
104900 TOMS LAWN & CLEANING SERVICE								
07/13/2021	5607	1	Invoice	JUNE CLEANING/LIBRARY	06/30/2021	07/13/2021	760.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							760.00	
106697 TRUGREEN								
07/28/2021	137932392	1	Invoice	LAWN SERVICE/CEMETERY	05/05/2021	07/29/2021	1,612.00	235-49010-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106697 TRUGREEN:							1,612.00	
105796 US BANK EQUIPMENT FINANCE								
08/04/2021	449374131	1	Invoice	COPIER/LIBRARY	07/29/2021	08/11/2021	92.55	211-45500-201
Total 105796 US BANK EQUIPMENT FINANCE:							92.55	
105973 USA BLUEBOOK								
08/03/2021	677026	1	Invoice	PLANTPRO BIO-BLOCK/SEWER	07/28/2021	08/11/2021	1,946.38	602-49450-217
Total 105973 USA BLUEBOOK:							1,946.38	
105461 VISA/TCM BANK N.A.								
07/14/2021	#0165 JULY	1	Invoice	NDSU-BOOKSTORE/LIBRARY	07/02/2021	07/16/2021	39.72	211-45500-592
07/14/2021	#0165 JULY	2	Invoice	AMAZON-NAME TAG STICKERS/LIBRARY	07/02/2021	07/16/2021	34.96	211-45500-592
07/14/2021	#6154 JULY	1	Invoice	MENARDS-SUPPLIES/POOL	07/02/2021	07/16/2021	89.20	225-45128-223
07/14/2021	#6154 JULY	2	Invoice	FAMILY DOLLAR-STRAWS, GLOVES/POOL	07/02/2021	07/16/2021	10.15	225-45128-259
07/14/2021	#6154 JULY	3	Invoice	BATTERIES PLUS-BATTERY/PW	07/02/2021	07/16/2021	14.91	101-43100-223
07/14/2021	#6154 JULY	4	Invoice	FAMILY DOLLAR-DISINFECTING WIPES/POO	07/02/2021	07/16/2021	8.05	225-45128-211
07/14/2021	#6154 JULY	5	Invoice	FAMILY DOLLAR-GLOVES/POOL	07/02/2021	07/16/2021	16.00	225-45128-211
07/14/2021	#6188 JULY	1	Invoice	VOLLEYBALL MECCA-NET/PARKS	07/02/2021	07/16/2021	409.96	225-45200-217
07/14/2021	#6196 JULY	1	Invoice	FAMILY DOLLAR-LYSOL WIPES, DRY ERASE	07/02/2021	07/16/2021	20.40	225-45128-217
07/14/2021	#6196 JULY	2	Invoice	FAMILY DOLLAR-BLEACH, GLOVES, HAMPE	07/02/2021	07/16/2021	34.63	225-45128-211
07/19/2021	#6451 JULY	1	Invoice	ADOBE - SUBSCRIPTION/V. AXLEY	07/02/2021	07/20/2021	119.88	101-41500-309
07/19/2021	#6451 JULY	2	Invoice	LIFEGUARD STORE - LIFEGUARD UNIFORM	07/02/2021	07/20/2021	72.50	225-45128-417
07/19/2021	#6451 JULY	3	Invoice	AMERICAN RED CROSS - LIFEGUARD TRAI	07/02/2021	07/20/2021	304.00	225-45128-331
07/19/2021	#6451 JULY	4	Invoice	DARNING GROUP - LIFEGUARD WSI COURS	07/02/2021	07/20/2021	690.00	225-45128-331
07/19/2021	#6451 JULY	5	Invoice	DARNING GROUP - LIFEGUARD WSI COURS	07/02/2021	07/20/2021	230.00	225-45128-331
07/19/2021	#6451 JULY	6	Invoice	SWIMOUTLET - LIFEGUARD UNIFORMS/POO	07/02/2021	07/20/2021	85.00	225-45128-417
07/19/2021	#6451 JULY	7	Invoice	LIFEGUARD STORE - RESCUE TUBE/POOL	07/02/2021	07/20/2021	97.44	225-45128-217
07/19/2021	#6451 JULY	8	Invoice	SWIMOUTLET - LIFEGUARD UNIFORM/POOL	07/02/2021	07/20/2021	42.99	225-45128-417
07/15/2021	#6592 JULY	1	Invoice	AMAZON-PEPPER SPRAY CANISTER/I. HEN	07/02/2021	07/16/2021	9.68	101-42100-417
07/15/2021	#6592 JULY	2	Invoice	AMAZON-WALKERS ELECTRONIC MUFF/I. H	07/02/2021	07/16/2021	51.95	101-42100-417
07/15/2021	#6592 JULY	3	Invoice	GALLS-UNIFORM/I. HENDERSON PD	07/02/2021	07/16/2021	143.39	101-42100-417
07/15/2021	#6592 JULY	4	Invoice	APPLE.COM/PD	07/02/2021	07/16/2021	.99	101-42100-321
07/15/2021	#6634 JULY	1	Invoice	CARHARTT-UNIFORM/B. FLIES	07/02/2021	07/16/2021	89.98	601-49400-417
07/15/2021	#6840 JULY	1	Invoice	ADOBE/C. KUJATH	07/02/2021	07/16/2021	16.10	101-41500-433
07/15/2021	#6840 JULY	2	Invoice	USPS-RETURN SWIMSUITS/POOL	07/02/2021	07/16/2021	25.15	225-45128-417
07/15/2021	#6840 JULY	3	Invoice	COSTCO-SUPPLIES/ADMIN	07/02/2021	07/16/2021	38.39	101-41500-211
07/20/2021	#6998 JULY	1	Invoice	STATE OF MN POST BOARD/B. MILLER	07/02/2021	07/20/2021	90.00	101-42100-433
07/20/2021	#6998 JULY	2	Invoice	POST BOARD SERVICE FEE/B. MILLER	07/02/2021	07/20/2021	2.24	101-42100-433
07/20/2021	#6998 JULY	3	Invoice	APPLE.COM/PD	07/02/2021	07/20/2021	.99	101-42100-321
07/20/2021	#6998 JULY	4	Invoice	USPS-PPD ICR 21-1105/PD	07/02/2021	07/20/2021	7.95	101-42100-437
07/20/2021	#6998 JULY	5	Invoice	MICROSOFT 365 BUSINESS/PD	07/02/2021	07/20/2021	8.86	101-42100-309
07/20/2021	#6998 JULY	6	Invoice	HOSTGATOR-WEEBLY CLOUD PRO/PD	07/02/2021	07/20/2021	8.99	101-42100-321
07/20/2021	#6998 JULY	7	Invoice	BADGE AND WALLET-LIFE SAVING AWARD/P	07/02/2021	07/20/2021	46.00	101-42100-417
07/20/2021	#6998 JULY	8	Invoice	MYTEE PRODUCTS-CAR DOOR OPENER/PD	07/02/2021	07/20/2021	75.67	101-42100-221
07/20/2021	#6998 JULY	9	Invoice	PB ELECTRONICS-TUNING FORK/PD	07/02/2021	07/20/2021	48.00	101-42100-228
07/20/2021	#6998 JULY	10	Invoice	AMAZON-THIN BLUE LINE USA FLAG/PD	07/02/2021	07/20/2021	26.81	101-42100-437
07/20/2021	#6998 JULY	11	Invoice	AMAZON-DESK CALENDAR/PD	07/02/2021	07/20/2021	13.95	101-42100-201
07/20/2021	#6998 JULY	12	Invoice	SCHAD ZABEL FUNERAL HOMES-FLOWERS/	07/02/2021	07/20/2021	78.32	101-42100-437
Total 105461 VISA/TCM BANK N.A.:							2,643.20	
310 WABASHA IMPLEMENT COMPANY								
07/27/2021	18501/18525	1	Invoice	SUPPLIES/PARKS	07/16/2021	07/29/2021	26.49	225-45200-217

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 310 WABASHA IMPLEMENT COMPANY:							26.49	
106269 WATER SYSTEMS COMPANY								
07/15/2021	918744	1	Invoice	WATER/CITY HALL	06/17/2021	07/16/2021	46.50	101-41500-401
07/15/2021	931411	1	Invoice	WATER/CITY HALL	07/15/2021	07/16/2021	38.75	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							85.25	
Grand Totals:							770,139.64	

Report GL Period Summary

GL Period	Amount
08/21	32,019.13
07/21	738,120.51
Grand Totals:	770,139.64

Vendor number hash: 11889945
Vendor number hash - split: 17587385
Total number of invoices: 200
Total number of transactions: 263

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	770,139.64	.00	770,139.64
Grand Totals:	770,139.64	.00	770,139.64

Report Criteria:

[Report]. GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM: Permits/Licenses/Donations	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.C.
ATTACHMENTS: None	APPROVED BY:
RECOMMENDED ACTION: 1. Motion to approve Chicken Permit Application from Robyn Pierce and Andrea Kieffer.	

SUMMARY

Chicken Permit:

Robyn Pierce applied for a chicken permit. All paperwork and fees have been collected.
Andrea Kieffer applied for a chicken permit. All paperwork and fees have been collected.

BUILDING PERMIT REPORT

August 2021

Permit Number & Applicant

PL21-MISC Leonard Enterprises (Gloria Cavagnetto)	245 5 th ST NW - Concrete	Value: \$7488.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL21-MISC Leonard Enterprises (Laura Miller)	135 1 st Ave NE - Concrete	Value: \$5,200.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL21-82 Raymond Mussell	625 West Broadway - Deck	Value: \$4,000.00 Total Fee: \$166.19 Permit Fee: \$38.90 Plan Check Fee: \$25.29 State Surcharge: \$2.00 Refundable Deposit: \$100.00
PL21-83 Josh Norton	245 7 th Ave SE – Basement Finish	Value: \$12,000.00 Total Fee: \$274.00 Permit Fee: \$83.70 Plan Check Fee: \$54.41 State Surcharge: \$6.00 Plumbing: \$30.00 Refundable Deposit: \$100.00
PL21-84 Kenny Sylvester Construction	125 2 nd Ave SW – Building Expansion/Remodel	Value: \$3,200.00 Total Fee: \$480.89 Permit Fee: \$184.78 Plan Check Fee: \$120.11 State Surcharge: \$16.00 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL21-85 Building Design Systems – Lucas Marshman	50 8 th St NE – New Single-Family Home	Value: \$174,000.00 Total Fee: \$4,076.38 Permit Fee: \$563.26 Plan Check Fee: \$366.12 State Surcharge: \$87.00 Water Deposit: \$500.00 Sewer Deposit: \$500.00 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$0.00
PL21-MISC American Fence (A. Hanson)	305 6 th St SW - Fence	Value: \$8,132.00 Total Fee: \$20.00 Permit Fee: \$20.00

BUILDING PERMIT REPORT

August 2021

PL21-88 Above All Roofing (Tony Ford)	415 7 th St NW - Reroof	Value: \$7,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL21-89 All Craft Exteriors (Michael Timm)	145 7 th Ave SE - Reroof	Value: \$8,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL21-91 Haley Comfort Systems (Brenda Muro)	415 6 th St NW – A/C	Value: \$2,300.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL21-87 Lifesaver Fire Protection (PEM Community School)	500 West Broadway-Fire Sprinkler Remodel	Value: \$11,000.00 Total Fee: \$196.29 Permit Fee: \$78.10 State Surcharge: \$5.50 Refundable Deposit: \$100.00
PL21-MISC Ryan Schneider	330 2 nd Ave NW - Concrete	Value: \$None given Total Fee: \$20.00 Permit Fee: \$20.00
PL21-MISC Lyndon Clark (Diane Petit)	295 3 rd Ave SE - Concrete	Value: \$None given Total Fee: \$20.00 Permit Fee: \$20.00
PL21-		Value: Total Fee: Permit Fee: State Surcharge:
PL21-		Value: Total Fee: Permit Fee: Plan Check Fee: State Surcharge: Plumbing Fee: Mechanical Fee: Refundable Deposit:

MONTHLY REPORT OF FINANCE DIRECTOR

July, 2021

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing system
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Provide assistance/information to Judith Jordan/EDA
- Assist City Administrator

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- Enter Audit Entries & Finalize 2020 Financials
- Continued work with Ind. SW customer regarding contract/billing, researching history, etc.
- The moratorium on utility late penalties and disconnects has ended and I am working on an updated process for past due accounts to ensure that we are compliant with the state guidelines and rules regarding past due collections and customer service disconnects.
- Completed application to request ARPA Funds
- Started 2021 budget process. The preliminary levy has to be adopted and certified to Wabasha County by Sept. 30th. The final levy has to be adopted and certified by December 28th.
- August 2021 debt payments

Projects

- Continue software setup and training/testing and meter installations for water meter changeout program starting in March, 2021—coordinating with Public Works. They will install the meters in the homes, and I will install in our financial system & the meter reading software and then monitor the systems. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. There have been a few issues to work through, but at the end of July we had installed 60 of the roughly 300 meters we are planning to do this year.
- East Winds, 2020 Street Project, Orchard Hills
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates at People's State Bank/Foresight
 - Review credit card provider/process-Look for new provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 2nd Qtr 2021 Payroll Reports

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Mike Bubany-financial planning, future development projects, potential equipment purchase
- Meet & Greet Community Center – Admin Dept.

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	1,041.66	12,258.34
101-41110-122	FICA	1,017.45	1,017.00	79.69	937.31
101-41110-151	Worker s Comp Insurance Prem	64.45	84.00	57.18	26.82
101-41110-201	Office Supplies(paper-pens-et)	181.18	500.00	12.61	487.39
101-41110-221	Repair/Maint - Equipment	125.00	.00	.00	.00
101-41110-303	Engineering Fees	1,912.50	3,000.00	.00	3,000.00
101-41110-310	Other Professional Services	.00	4,000.00	.00	4,000.00
101-41110-322	Postage	105.24	100.00	21.05	78.95
101-41110-331	Meetings-Conferences (mtgs/mi)	700.00	5,000.00	.00	5,000.00
101-41110-343	Advertising	.00	.00	142.24	142.24-
101-41110-362	Property - Casualty Ins (Auto)	7,381.76	7,600.00	7,893.71	293.71-
101-41110-381	Electric Utilities	1,416.70	1,725.00	858.01	866.99
101-41110-383	Gas Utilities	722.10	1,000.00	390.82	609.18
101-41110-401	Contractual Services	4,800.00	7,200.00	4,200.00	3,000.00
101-41110-433	Dues and Subscriptions	3,825.00	10,000.00	.00	10,000.00
101-41110-437	Miscellaneous	665.08	100.00	307.24	207.24-
101-41110-440	City Cleanup	1,297.01	6,600.00	3,097.63	3,502.37
Total Council:		37,513.47	61,226.00	18,101.84	43,124.16
Elections					
101-41410-103	Part-Time Employees	6,620.00	.00	.00	.00
101-41410-309	Software and Design	.00	500.00	.00	500.00
101-41410-331	Meetings-Conferences (mtgs/mi)	822.09	.00	.00	.00
101-41410-437	Miscellaneous	3,815.05	1,000.00	840.00	160.00
Total Elections:		11,257.14	1,500.00	840.00	660.00
Administration					
101-41500-101	Full-Time Employees Regular	247,759.75	313,081.00	153,269.65	159,811.35
101-41500-102	Full-Time Employees Overtime	21,036.58	5,000.00	7,126.60	2,126.60-
101-41500-103	Part-Time Employees	87,799.17	.00	.00	.00
101-41500-120	CENTRAL PENSION FUND	.00	2,995.20	1,728.00	1,267.20
101-41500-121	PERA	22,043.52	23,893.00	12,003.47	11,889.53
101-41500-122	FICA	26,795.96	24,391.00	12,106.72	12,284.28
101-41500-131	Employer Paid Health	50,507.95	81,553.20	39,254.57	42,298.63
101-41500-151	Worker s Comp Insurance Prem	3,157.12	3,315.00	2,256.72	1,058.28
101-41500-201	Office Supplies(paper-pens-et)	7,831.95	6,000.00	1,543.72	4,456.28
101-41500-211	Operating Supplies - Cleaning	1,008.80	1,075.00	359.21	715.79
101-41500-217	Other Operating Supplies	1,023.17	1,000.00	689.49	310.51
101-41500-221	Repair/Maint - Equipment	1,573.27	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	2,572.34	2,500.00	1,101.27	1,398.73
101-41500-227	Repair/Maintain - Amb Building	167.80	2,500.00	3,193.68	693.68-
101-41500-301	Auditing and Acct g Services	27,200.00	28,000.00	28,100.00	100.00-
101-41500-303	Engineering Fees	7,181.00	7,500.00	30,757.00	23,257.00-
101-41500-304	Legal Fees	32,591.77	40,000.00	11,548.01	28,451.99
101-41500-309	Software and Design	24,040.67	12,500.00	13,753.09	1,253.09-
101-41500-310	Other Professional Services	7,659.76	9,000.00	2,471.37	6,528.63
101-41500-312	CITY WEBSITE	.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	27,120.19	22,000.00	10,100.27	11,899.73
101-41500-317	Dial A Ride Bus	4,569.25	8,000.00	2,514.75	5,485.25
101-41500-321	Communications	5,576.10	6,500.00	3,520.73	2,979.27
101-41500-322	Postage	522.70	500.00	678.19	178.19-
101-41500-331	Meetings-Conferences (mtgs/mi)	2,521.95	6,500.00	890.00	5,610.00
101-41500-343	Advertising	2,922.00	2,500.00	2,586.86	86.86-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-41500-362	Property - Casualty Ins (Auto)	3,916.56	5,500.00	5,712.56	212.56-
101-41500-381	Electric Utilities	1,416.69	2,070.00	858.01	1,211.99
101-41500-383	Gas Utilities	722.10	1,200.00	390.84	809.16
101-41500-401	Contractual Services	15,684.08	12,315.00	6,920.57	5,394.43
101-41500-406	Safety	.00	500.00	.00	500.00
101-41500-417	Uniforms	1,223.48	1,800.00	128.68	1,671.32
101-41500-433	Dues and Subscriptions	600.50	1,500.00	1,176.50	323.50
101-41500-434	Sales Tax Paid	3.00	15.00	3.00	12.00
101-41500-437	Miscellaneous	406.57	500.00	.00	500.00
101-41500-442	Bank Service Charges	3,599.26	4,000.00	754.62	3,245.38
101-41500-443	Credit Card Merchant Fees	1,932.56	1,800.00	501.87	1,298.13
101-41500-444	XPRESS Bill Pay Fees	4,703.12	4,500.00	1,716.57	2,783.43
101-41500-570	Office Equipment & Furnishings	.00	10,000.00	.00	10,000.00
101-41500-580	Computers & Technology	26,405.94	52,500.00	.00	52,500.00
101-41500-590	Capital Outlay	.00	70,655.00	77,631.00	6,976.00-
101-41500-705	Tansfers Out-CARES Act Funds	191,730.26	.00	.00	.00
Total Administration:		867,526.89	782,308.40	439,997.59	342,310.81
Police					
101-42100-101	Full-Time Employees Regular	489,508.07	491,956.00	297,211.90	194,744.10
101-42100-102	Full-Time Employees Overtime	21,053.29	18,000.00	12,536.45	5,463.55
101-42100-103	Part-Time Employees	60,254.06	50,000.00	15,142.05	34,857.95
101-42100-120	CENTRAL PENSION FUND	.00	998.40	576.00	422.40
101-42100-121	PERA	75,669.20	88,750.00	53,065.44	35,684.56
101-42100-122	FICA	12,948.14	11,220.00	7,392.46	3,827.54
101-42100-131	Employer Paid Health	80,901.21	130,459.60	89,990.93	40,468.67
101-42100-151	Worker s Comp Insurance Prem	21,587.75	33,500.00	22,805.41	10,694.59
101-42100-201	Office Supplies(paper-pens-et)	2,215.39	3,000.00	2,126.97	873.03
101-42100-212	Motor Fuels-Gas	13,093.64	13,000.00	8,626.11	4,373.89
101-42100-217	Other Operating Supplies	117.50	.00	76.64	76.64-
101-42100-221	Repair/Maint - Equipment	17,860.63	16,000.00	5,249.89	10,750.11
101-42100-228	Repair/Maintain Other	1,031.25	3,000.00	231.63	2,768.37
101-42100-304	Legal Fees	23,400.00	21,600.00	12,600.00	9,000.00
101-42100-309	Software and Design	3,239.70	5,000.00	3,880.30	1,119.70
101-42100-310	Other Professional Services	9,601.70	5,000.00	.00	5,000.00
101-42100-313	Task Force	7,649.09	.00	.00	.00
101-42100-318	Animal Control	586.54	1,000.00	.00	1,000.00
101-42100-319	Forfeitures	1,216.69	1,200.00	.00	1,200.00
101-42100-321	Communications	10,835.56	14,000.00	7,010.48	6,989.52
101-42100-322	Postage	.00	.00	21.05	21.05-
101-42100-331	Meetings-Conferences (mtgs/mi)	2,240.79	7,500.00	486.15	7,013.85
101-42100-343	Advertising	350.00	.00	100.00	100.00-
101-42100-362	Property - Casualty Ins (Auto)	5,727.23	5,899.00	6,126.98	227.98-
101-42100-381	Electric Utilities	1,416.61	1,970.00	857.98	1,112.02
101-42100-383	Gas Utilities	722.04	1,000.00	390.85	609.15
101-42100-406	Safety	1,429.98	1,000.00	26.06	973.94
101-42100-417	Uniforms	17,931.68	9,000.00	5,224.38	3,775.62
101-42100-418	Range/Ammo	6,241.96	6,000.00	3,398.80	2,601.20
101-42100-433	Dues and Subscriptions	1,797.59	1,000.00	2,454.48	1,454.48-
101-42100-436	Towing Charges	.00	200.00	193.28	6.72
101-42100-437	Miscellaneous	4,088.38	3,000.00	130.85-	3,130.85
101-42100-438	Police - DARE Prog	1,411.23	5,000.00	789.00	4,211.00
101-42100-446	NSF Checks	795.88	1,000.00	.00	1,000.00
101-42100-491	Contributions/Donations Expend	1,000.00	.00	.00	.00
101-42100-560	Furniture & Fixtures	294.20	1,000.00	.00	1,000.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-42100-590	Capital Outlay	125,309.50	16,800.00	8,562.27	8,237.73
Total Police:		1,023,526.48	968,053.00	567,023.09	401,029.91
City Fire					
101-42200-103	Part-Time Employees	14,843.61	20,000.00	.00	20,000.00
101-42200-122	FICA	1,135.57	1,530.00	.00	1,530.00
101-42200-151	Worker s Comp Insurance Prem	3,837.84	4,030.00	2,743.45	1,286.55
101-42200-201	Office Supplies(paper-pens-et)	146.94	600.00	166.51	433.49
101-42200-207	Fire Prevention Instruct Supps	1,210.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	20.52	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	703.35	1,000.00	28.29	971.71
101-42200-217	Other Operating Supplies	2,425.34	200.00	33.16	166.84
101-42200-221	Repair/Maint - Equipment	13,474.05	20,000.00	10,113.11	9,886.89
101-42200-223	Repair/Maintain - Building	1,797.05	8,000.00	3,464.48	4,535.52
101-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
101-42200-228	Repair/Maintain - Other	.00	1,500.00	.00	1,500.00
101-42200-309	Software and Design	6.49	.00	38.45	38.45-
101-42200-310	Other Professional Services	327.00	1,000.00	250.00	750.00
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	2,897.20	2,000.00	1,813.28	186.72
101-42200-322	Postage	84.20	100.00	29.60	70.40
101-42200-331	Meetings-Conferences (mtgs/mi)	510.00	2,000.00	.00	2,000.00
101-42200-343	Advertising	405.60	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,475.00	6,725.23	250.23-
101-42200-381	Electric Utilities	2,173.00	2,875.00	1,465.00	1,410.00
101-42200-383	Gas Utilities	2,925.87	4,000.00	1,853.59	2,146.41
101-42200-384	Garbage Service	611.39	658.00	383.32	274.68
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	1,428.35	10,000.00	.00	10,000.00
101-42200-433	Dues and Subscriptions	1,355.00	1,000.00	280.00	720.00
101-42200-437	Miscellaneous	.00	300.00	.00	300.00
101-42200-520	Capital Outlay-Bldg & Structur	78,850.00	.00	.00	.00
Total City Fire:		138,389.28	93,968.00	30,012.47	63,955.53
Emergency Management					
101-42500-103	Part-Time Employees	1,122.61	1,135.00	.00	1,135.00
101-42500-122	FICA	85.88	87.00	.00	87.00
101-42500-221	Repair/Maint - Equipment	.00	6,000.00	.00	6,000.00
101-42500-310	Other Professional Services	660.00	660.00	660.00	.00
101-42500-381	Electric Utilities	522.00	800.00	414.00	386.00
Total Emergency Management:		2,390.49	8,682.00	1,074.00	7,608.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	113,564.63	115,061.00	67,274.14	47,786.86
101-43100-102	Full-Time Employees Overtime	2,586.60	5,000.00	1,544.90	3,455.10
101-43100-120	CENTRAL PENSION FUND	.00	838.65	483.87	354.78
101-43100-121	PERA	8,323.60	8,919.26	5,137.18	3,782.08
101-43100-122	FICA	8,576.18	12,986.00	5,180.52	7,805.48
101-43100-131	Employer Paid Health	24,959.52	28,292.35	17,236.52	11,055.83
101-43100-151	Worker s Comp Insurance Prem	17,115.67	23,184.00	15,782.71	7,401.29
101-43100-201	Office Supplies(paper-pens-et)	694.03	500.00	.00	500.00
101-43100-211	Operating Supplies - Cleaning	7.92	100.00	.00	100.00
101-43100-212	Motor Fuels-Gas	5,491.35	6,000.00	3,508.86	2,491.14

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-43100-217	Other Operating Supplies	12,646.83	16,275.00	9,638.13	6,636.87
101-43100-221	Repair/Maint - Equipment	16,805.50	25,000.00	5,954.91	19,045.09
101-43100-222	Tree trimming	16,620.25	20,000.00	11,130.50	8,869.50
101-43100-223	Repair/Maintain - Building	5,300.08	7,500.00	805.14	6,694.86
101-43100-224	Repair/Maintain - Streets	23,041.69	100,000.00	75,865.45	24,134.55
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	47,933.55	60,000.00	1,312.00	58,688.00
101-43100-303	Engineering Fees	.00	30,000.00	4,493.00	25,507.00
101-43100-310	Other Professional Services	16,935.26	30,000.00	16,368.02	13,631.98
101-43100-321	Communications	3,142.92	5,000.00	1,944.40	3,055.60
101-43100-322	Postage	182.30	100.00	21.05	78.95
101-43100-331	Meetings-Conferences (mtgs/mi)	110.60	400.00	.00	400.00
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	15,908.97	16,386.00	17,019.25	633.25-
101-43100-381	Electric Utilities	31,581.59	39,799.00	22,905.11	16,893.89
101-43100-383	Gas Utilities	3,166.23	5,000.00	1,663.44	3,336.56
101-43100-384	Garbage Service	1,489.79	2,340.00	859.53	1,480.47
101-43100-401	Contractual Services	232.28	850.00	.00	850.00
101-43100-406	Safety	619.99	1,000.00	583.16	416.84
101-43100-417	Uniforms	954.06	600.00	159.99	440.01
101-43100-418	Rentals	354.55	1,000.00	135.57	864.43
101-43100-437	Miscellaneous	206.83	500.00	.00	500.00
101-43100-590	Capital Outlay	169,248.83	74,500.00	73,901.63	598.37
Total Public Works (GENERAL):		547,801.60	657,431.26	360,908.98	296,522.28
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,631.29	21,803.00	12,814.14	8,988.86
101-43125-102	Full-Time Employees Overtime	492.53	1,000.00	294.25	705.75
101-43125-120	CENTRAL PENSION FUND	.00	159.75	92.13	67.62
101-43125-121	PERA	1,585.35	1,688.26	978.51	709.75
101-43125-122	FICA	1,633.52	1,722.03	986.69	735.34
101-43125-131	Employer Paid Health	4,629.96	5,316.25	3,184.64	2,131.61
101-43125-212	Motor Fuels-Gas	3,946.96	8,000.00	2,423.73	5,576.27
101-43125-217	Other Operating Supplies	8,145.90	14,000.00	7,431.92	6,568.08
101-43125-221	Repair/Maint - Equipment	1,233.25	8,000.00	5,130.21	2,869.79
101-43125-310	Other Professional Services	30,050.00	40,000.00	11,327.75	28,672.25
101-43125-343	Advertising	93.60	.00	.00	.00
101-43125-437	Miscellaneous	678.00	.00	.00	.00
101-43125-590	Capital Outlay	108,500.00	.00	.00	.00
Total Ice & Snow Removal:		182,620.36	101,689.29	44,663.97	57,025.32
Economic Development					
101-46500-491	EDA Contributions	48,500.00	45,000.00	30,000.00	15,000.00
Total Economic Development:		48,500.00	45,000.00	30,000.00	15,000.00
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	.00	.00	11,937.00	11,937.00-
Total One-Meeting Community Planning:		.00	.00	11,937.00	11,937.00-
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	.00	1,000.00	.00	1,000.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	.00	1,000.00
Total Other Finanacing Uses/Contrib:		15,800.00	17,800.00	15,800.00	2,000.00

Libraries (GENERAL)

211-45500-101	Full-Time Employees Regular	71,877.25	68,890.00	58,920.01	9,969.99
211-45500-102	Full-Time Employees Overtime	387.60	.00	.00	.00
211-45500-103	Part-Time Employees	57,303.81	63,766.00	13,845.76	49,920.24
211-45500-121	PERA	9,270.21	9,949.00	5,357.82	4,591.18
211-45500-122	FICA	9,795.23	10,148.00	5,504.47	4,643.53
211-45500-131	Employer Paid Health	12,568.89	37,108.00	21,800.50	15,307.50
211-45500-151	Worker s Comp Insurance Prem	784.52	800.00	544.61	255.39
211-45500-201	Office Supplies(paper-pens-et)	6,515.57	4,000.00	1,596.08	2,403.92
211-45500-221	Repair/Maint - Equipment	1,615.73	4,000.00	4,153.59	153.59-
211-45500-223	Repair/Maintain - Building	4,134.42	3,000.00	1,179.04	1,820.96
211-45500-310	Other Professional Services	77.75	75.00	.00	75.00
211-45500-321	Communications	588.13	750.00	382.62	367.38
211-45500-322	Postage	105.24	.00	21.05	21.05-
211-45500-331	Meetings-Conferences (mtgs/mi)	1,446.50	500.00	.00	500.00
211-45500-362	Property - Casualty Ins (Auto)	5,090.87	5,000.00	5,193.23	193.23-
211-45500-381	Electric Utilities	3,063.00	4,000.00	2,247.00	1,753.00
211-45500-383	Gas Utilities	1,621.06	2,000.00	828.86	1,171.14
211-45500-401	Contractual Services	8,440.00	9,000.00	4,560.00	4,440.00
211-45500-418	Rentals	11,594.01	13,000.00	6,209.24	6,790.76
211-45500-434	Sales Tax Paid	131.00	160.00	63.00	97.00
211-45500-437	Miscellaneous	594.02	1,500.00	3,246.93	1,746.93-
211-45500-590	Capital Outlay	50,393.01	.00	1,539.60-	1,539.60
211-45500-592	Books/Periodicals	25,566.06	30,000.00	17,737.19	12,262.81
Total Libraries (GENERAL):		282,963.88	267,646.00	151,851.40	115,794.60

Libraries (GENERAL)

215-45500-223	Repair/Maintain - Building	20,651.84	.00	.00	.00
Total Libraries (GENERAL):		20,651.84	.00	.00	.00

ICE RINK

225-45127-212	Motor Fuels-Gas	23.39	100.00	121.56	21.56-
225-45127-217	Other Operating Supplies	496.17	1,500.00	1,259.00	241.00
225-45127-221	Repair/Maint - Equipment	11.36	500.00	13.15	486.85
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	577.00	400.00	508.00	108.00-
225-45127-383	Gas Utilities	358.08	800.00	225.91	574.09
225-45127-437	Miscellaneous	.00	.00	500.00	500.00-
Total ICE RINK:		1,466.00	4,300.00	2,627.62	1,672.38

POOL

225-45128-103	Part-Time Employees	5,000.00	70,000.00	51,984.31	18,015.69
225-45128-121	PERA	375.00	578.00	576.37	1.63
225-45128-122	FICA	382.50	5,215.00	3,976.84	1,238.16
225-45128-151	Worker s Comp Insurance Prem	3,447.26	4,288.00	2,919.09	1,368.91
225-45128-211	Operating Supplies - Cleaning	.00	300.00	225.02	74.98
225-45128-217	Other Operating Supplies	4.30	6,000.00	6,573.72	573.72-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
225-45128-221	Repair/Maint - Equipment	1,574.49	4,015.00	1,859.66	2,155.34
225-45128-223	Repair/Maintain - Building	252.00	750.00	560.67	189.33
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	.00	7,000.00	6,664.73	335.27
225-45128-309	SOFTWARE & DESIGN	.00	.00	3,254.69	3,254.69-
225-45128-310	Other Professional Services	.00	2,800.00	2,515.75	284.25
225-45128-321	Communications	597.51	500.00	510.59	10.59-
225-45128-322	Postage	84.20	100.00	.00	100.00
225-45128-331	Meetings-Conferences (mtgs/mi)	550.00	2,000.00	1,064.00	936.00
225-45128-343	Advertising	93.60	200.00	190.80	9.20
225-45128-362	Property - Casualty Ins (Auto)	13,745.35	14,158.00	14,705.15	547.15-
225-45128-381	Electric Utilities	782.00	7,084.00	3,137.00	3,947.00
225-45128-383	Gas Utilities	.00	4,895.00	2,203.71	2,691.29
225-45128-417	UNIFORMS	.00	4,000.00	1,908.90	2,091.10
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,350.00	.00	1,350.00
225-45128-434	Sales Tax Paid	9.00	3,500.00	2,903.00	597.00
225-45128-437	Miscellaneous	.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	.00	.00	1,398.08	1,398.08-
225-45128-590	Capital Outlay	26,750.00	.00	26,750.00	26,750.00-
Total POOL:		54,317.21	140,183.00	135,882.08	4,300.92

PARKS

225-45200-101	Full-Time Employees Regular	54,003.75	55,503.34	32,517.91	22,985.43
225-45200-102	Full-Time Employees Overtime	3,012.02	5,000.00	2,914.24	2,085.76
225-45200-103	Part-Time Employees	14,001.64	16,785.00	7,864.23	8,920.77
225-45200-120	CENTRAL PENSION FUND	.00	998.40	576.00	422.40
225-45200-121	PERA	4,154.32	4,537.75	2,615.63	1,922.12
225-45200-122	FICA	5,355.12	5,912.56	3,298.79	2,613.77
225-45200-131	Employer Paid Health	13,026.62	14,637.00	9,401.06	5,235.94
225-45200-151	Worker s Comp Insurance Prem	2,217.66	2,838.00	1,932.00	906.00
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	2,877.42	3,500.00	1,441.40	2,058.60
225-45200-217	Other Operating Supplies	8,322.63	5,275.00	1,605.03	3,669.97
225-45200-221	Repair/Maint - Equipment	3,071.55	6,535.00	655.29	5,879.71
225-45200-223	Repair/Maintain - Building	112.37	5,000.00	4,376.55	623.45
225-45200-228	Repair/Maintain - Other	332.49	500.00	.00	500.00
225-45200-229	Refunds	60.00	.00	.00	.00
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,482.25	2,000.00	215.25	1,784.75
225-45200-321	Communications	659.34	600.00	168.70	431.30
225-45200-331	Meetings-Conferences (mtgs/mi)	25.00	100.00	.00	100.00
225-45200-343	Advertising	187.20	250.00	71.10	178.90
225-45200-362	Property - Casualty Ins (Auto)	18,328.41	18,878.00	19,607.56	729.56-
225-45200-381	Electric Utilities	1,406.40	3,500.00	567.00	2,933.00
225-45200-383	Gas Utilities	224.41	185.00	105.98	79.02
225-45200-384	Garbage Service	1,745.79	1,800.00	1,015.56	784.44
225-45200-406	Safety	.00	200.00	.00	200.00
225-45200-417	Uniforms	600.00	600.00	165.00	435.00
225-45200-418	Rentals	30.00	2,000.00	.00	2,000.00
225-45200-434	Sales Tax Paid	16.00	100.00	56.00	44.00
225-45200-520	Capital Outlay-Bldg & Structur	.00	73,668.00	24,500.00	49,168.00
225-45200-590	Capital Outlay	26,465.64	.00	6,705.68	6,705.68-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Total PARKS:		161,718.03	232,003.05	122,375.96	109,627.09
Cemetery					
235-49010-217	Other Operating Supplies	1,094.15	2,500.00	277.26	2,222.74
235-49010-221	Repair/Maint - Equipment	.00	500.00	1,382.00	882.00-
235-49010-228	Repair/Maintain - Other	4.98	500.00	119.56	380.44
235-49010-229	Refunds	.00	.00	250.00	250.00-
235-49010-309	Software & Design	640.00	.00	.00	.00
235-49010-310	Other Professional Services	1,905.89	2,500.00	1,612.00	888.00
235-49010-362	Property - Casualty Ins (Auto)	3,403.25	3,573.00	3,711.08	138.08-
235-49010-381	Electric Utilities	307.70	402.00	232.00	170.00
235-49010-384	Garbage Service	1,730.79	1,800.00	1,015.56	784.44
235-49010-401	Contractual Services	30,330.00	32,000.00	13,705.00	18,295.00
235-49010-590	Capital Outlay	.00	.00	6,681.00	6,681.00-
Total Cemetery:		39,416.76	43,775.00	28,985.46	14,789.54
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	8,041.55	.00	23,075.00	23,075.00-
Total Cemetery Perpetual Care:		8,041.55	.00	23,075.00	23,075.00-
RURAL FIRE					
245-42200-103	Part-Time Employees	6,593.60	10,000.00	.00	10,000.00
245-42200-122	FICA	504.41	765.00	.00	765.00
245-42200-151	Worker s Comp Insurance Prem	3,849.93	4,042.00	2,751.63	1,290.37
245-42200-201	Office Supplies(paper-pens-et)	146.94	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	760.40	1,500.00	843.00	657.00
245-42200-217	Other Operating Supplies	198.12	200.00	63.92	136.08
245-42200-221	Repair/Maint - Equipment	9,306.83	10,000.00	6,709.17	3,290.83
245-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	700.00	1,000.00	.00	1,000.00
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,472.00	6,722.11	250.11-
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	1,428.35	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	990.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00
245-42200-580	Computers & Technology	3,806.15	.00	.00	.00
245-42200-700	Transfers Out	23,800.41	.00	.00	.00
Total RURAL FIRE:		59,306.05	40,379.00	17,714.83	22,664.17
RURAL FIRE EQUIPMENT FUND					
246-42200-590	Capital Outlay	236,946.62	.00	.00	.00
Total RURAL FIRE EQUIPMENT FUND:		236,946.62	.00	.00	.00
Fire Relief					
250-42300-124	Fire Pension Contributions	39,135.13	36,195.00	.00	36,195.00
250-42300-490	Donations - Fire Relief Assoc	13,200.00	16,200.00	.00	16,200.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Total Fire Relief:		52,335.13	52,395.00	.00	52,395.00
Debt Service					
300-47000-601	Bond Principal Pymt	1,044,000.00	78,000.00	78,000.00	.00
300-47000-611	Bond Interest Payment	67,886.63	41,230.00	41,230.00	.00
300-47000-620	Fiscal Agent Fees	.00	1,000.00	.00	1,000.00
Total Debt Service:		1,111,886.63	120,230.00	119,230.00	1,000.00
STORM WATER PROJECTS					
404-41500-310	Other Professional Services	20,795.03	.00	.00	.00
Total STORM WATER PROJECTS:		20,795.03	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	524,383.00	298,123.00	.00	298,123.00
Total CAPITAL IMPROVEMENT FUND:		524,383.00	298,123.00	.00	298,123.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	130,588.31	.00	3,105.25	3,105.25-
416-48000-310	Other Professional Services	275.05	.00	.00	.00
416-48000-437	Miscellaneous	199,087.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	620,114.50	.00	.00	.00
Total 2019 DOWNTOWN PROJECT:		950,065.36	.00	3,105.25	3,105.25-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	525,378.45	.00	37,176.00	37,176.00-
417-48000-352	General Notices and Pub Info	489.46	.00	.00	.00
417-48000-530	Capital-Other Improvements	2,236,774.62	.00	292,023.21	292,023.21-
Total 2020 STREET/UTIL IMPROVE PROJ:		2,762,642.53	.00	329,199.21	329,199.21-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	.00	1,000.00	1,000.00-
505-46500-439	TIF Payments	61,638.38	.00	146.00	146.00-
Total TIF 1-9 LEVAN:		62,638.38	.00	1,146.00	1,146.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	.00	1,000.00	1,000.00-
506-46500-439	TIF Payments	7,063.00	7,500.00	3,374.00	4,126.00
Total TIF DOWNTOWN REDEVELOPMENT:		8,063.00	7,500.00	4,374.00	3,126.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	52,563.07	53,663.79	31,397.92	22,265.87
601-49400-102	Full-Time Employees Overtime	1,556.17	6,500.00	2,159.91	4,340.09
601-49400-120	CENTRAL PENSION FUND	.00	998.40	576.00	422.40
601-49400-121	PERA	6,225.17-	4,512.29	2,503.72	2,008.57
601-49400-122	FICA	4,021.68	4,602.53	2,553.80	2,048.73
601-49400-131	Employer Paid Health	14,280.27	14,637.00	9,425.91	5,211.09
601-49400-151	Worker s Comp Insurance Prem	1,226.47	1,575.00	1,072.20	502.80
601-49400-201	Office Supplies(paper-pens-et)	4,166.74	3,500.00	1,998.02	1,501.98

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
601-49400-212	Motor Fuels-Gas	125.14	750.00	170.42	579.58
601-49400-217	Other Operating Supplies	9,112.85	10,000.00	4,107.13	5,892.87
601-49400-221	Repair/Maint -WELLS	2,980.26	30,000.00	23,159.13	6,840.87
601-49400-223	Repair/Maintain - Building	1,094.18	500.00	99.80	400.20
601-49400-228	Repair-Water Main Repairs	13,173.51	30,000.00	25,981.93	4,018.07
601-49400-229	Refunds	1,307.68	500.00	1,530.00	1,030.00-
601-49400-303	Engineering Fees	.00	10,000.00	.00	10,000.00
601-49400-309	Software and Design	3,389.92	5,000.00	750.00	4,250.00
601-49400-310	Other Professional Services	17,861.70	17,000.00	9,710.04	7,289.96
601-49400-321	Communications	.00	.00	98.79	98.79-
601-49400-322	Postage	492.60	100.00	84.20	15.80
601-49400-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	744.18	755.82
601-49400-343	Advertising	327.50	400.00	47.40	352.60
601-49400-362	Property - Casualty Ins (Auto)	6,999.95	7,210.00	7,488.64	278.64-
601-49400-381	Electric Utilities	34,628.60	43,700.00	23,502.00	20,198.00
601-49400-401	Contractual Services	3,595.01	1,500.00	926.10	573.90
601-49400-406	SAFETY	94.19	1,200.00	.00	1,200.00
601-49400-417	Uniforms	596.60	600.00	209.95	390.05
601-49400-420	Depreciation	90,406.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	378.00	1,500.00	300.00	1,200.00
601-49400-434	Sales Tax Paid	.35	250.00	.01-	250.01
601-49400-437	Miscellaneous	.50	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.00	85,000.00	93,573.85	8,573.85-
601-49400-580	Computers & Technology	4,066.72	4,500.00	.00	4,500.00
601-49400-590	Capital Outlay	.00	.00	5,107.01	5,107.01-
601-49400-601	Debt Srv Bond Principal	.00	194,000.00	194,000.00	.00
601-49400-611	Bond Interest	5,964.46	33,031.00	33,029.75	1.25
601-49400-700	Transfers Out	436,154.47	50,000.00	.00	50,000.00
Total Water Utilities (GENERAL):		704,339.42	708,430.01	476,307.79	232,122.22
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	57,544.46	57,342.89	33,839.03	23,503.86
602-49450-102	Full-Time Employees Overtime	5,084.49	6,500.00	3,675.51	2,824.49
602-49450-120	CENTRAL PENSION FUND	.00	998.40	576.00	422.40
602-49450-121	PERA	13,126.84-	4,788.22	2,800.46	1,987.76
602-49450-122	FICA	4,561.69	4,883.99	2,856.49	2,027.50
602-49450-131	Employer Paid Health	24,422.94	14,637.00	9,433.26	5,203.74
602-49450-201	Office Supplies(paper-pens-et)	2,737.32	3,000.00	1,276.91	1,723.09
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	601.72	6,500.00	691.59	5,808.41
602-49450-221	Repair/Maint - Equipment	18,954.38	16,000.00	1,658.78	14,341.22
602-49450-223	BUILDING REPAIR	.00	.00	74.85	74.85-
602-49450-228	Repair/Maintain - Other	64,844.61	25,000.00	100.00	24,900.00
602-49450-229	Refunds	1,000.00	500.00	1,500.00	1,000.00-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	473.85	750.00	221.41	528.59
602-49450-322	Postage	84.19	100.00	42.09	57.91
602-49450-331	Meetings-Conferences (mtgs/mi)	567.63	1,500.00	.00	1,500.00
602-49450-362	Property - Casualty Ins (Auto)	4,836.33	4,981.00	5,173.50	192.50-
602-49450-381	Electric Utilities	5,743.25	9,660.00	4,742.00	4,918.00
602-49450-383	Gas Utilities	457.37	950.00	228.26	721.74
602-49450-385	Sewer Plv-Elgin Sewer District	780,574.14	787,000.00	398,193.57	388,806.43
602-49450-417	UNIFORM	240.87	600.00	364.96	235.04
602-49450-420	Depreciation	12,394.00	14,000.00	.00	14,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
602-49450-601	Debt Srv Bond Principal	.00	115,000.00	115,000.00	.00
602-49450-611	Bond Interest	1,108.91	28,130.00	28,129.25	.75
602-49450-700	Transfers Out	436,154.46	50,000.00	.00	50,000.00
Total Sewer (GENERAL):		1,409,259.77	1,157,571.50	610,577.92	546,993.58
Net Grand Totals:		11,346,561.90-	5,810,193.51-	3,546,811.46-	2,263,382.05-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Meeting: August 10th, 2021

AGENDA ITEM: Department Head Report	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: July Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of July. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Weekly on-line training for continuing Ed. Credits on PATROL.
- Planning and preparing for the summer firearms skills / tactical instruction sponsored by and taught by our agency. Wabasha PD and Wabasha Sheriff's Office join us for this training. Will be held first week in August.
- Completed Annual firearms inspections.

Misc. Activity

- Started working on the 2022 budget.
- Planning and preparing for National Night out on August 3rd. We will be serving hot dogs, soft serve ice cream and cotton candy.
- Continue to work on city ordinance enforcement updates and wording.
- We continue with an increased presence and patrols through and around the parks. It has proven to be effective because we have seen less littering with no damage the past couple of months.
- Planning for Corn on the Cob Days later this month.
- Plainview along with three other towns had multiple vehicles egged a couple of weeks ago. I am happy to report that we caught the Six juveniles that were responsible for the damage in Plainview and the three other communities.

The following are the July calls per service as it compares to 1 year ago.

July Call Activity	2021	2020
9-11 Hang-Ups	1	2
Alarms	2	2
All other	0	2
Animal Complaints	7	5
Assault	0	0
Assist Other Department	15	17
Attempt to Locate	0	1
ATV Violations	1	1
Burglary/Open Door	1	0
Child Custody Exchange	0	0
Civil Matter	2	4
Curfew Violation	0	1
Damage to Property	7	6
DANCO Violation	0	0
Disorderly Conduct	2	5
Domestics	3	3
Driving Complaints	4	3
Driving Under the Influence	0	0
Drugs All Types	0	0
Escort	0	0
Fire Calls	3	5
Fireworks	2	2
Found Property	5	7
Fraud	2	4
Funeral Assist	0	6
Gun Permit	0	2
Harassment/Threats	1	5
Littering	1	0
Lost Property	1	0
Medical Calls	17	38
Misc. Information	12	6
Motorist Assists	2	7
Noise Complaints	3	3
OFP/HRO Violation	0	1
Ordinance Violation	2	0
Parking Complaints/Violations	3	2
Permit	6	6
POR	0	2
Public Assists	39	15
School Bus & Incident Report	0	0
Security Check	131	2
Sex Offense	0	0
Snow Removal	0	0
Sudden Death	0	0
Suspicious Activity	11	22
Theft Offenses	2	10
Traffic Crashes/Violations	135	95

Trespassing	1	0
Vulnerable Adults	0	0
Weapons Violation	0	0
Warrants All	3	0
Welfare Checks	6	4
Worthless Checks	1	2
TOTAL CALLS	437	298

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of July. We averaged 333,709 gallons per day. The highest being 455,000 gallons and the lowest being 203,000 gallons. We pumped 10,345,000 gallons for the month.
- Meters were read on the 1st of the month.
- As part of the Gopher One call before you dig, we had 81 locates.
- Water meter replacement is ongoing.
- We are still waiting on our contractor to repair the fire hydrant that is out of service.
- We had our annual leak detection service on our system. It was determined that we are leak free at this time. The company is able to hear water leaking by listening to our valves and hydrants. Sometimes leaks do not surface, and this is a very inexpensive way to catch a leak before it creates thousands of dollars of damage and losing a lot of water.

Sewer

- We have our lift station pumps inspected every two years. This year there were repairs needed to four of the six pumps. We will be looking at replacing the older pumps and repairing the new pumps.
- We dealt with a milk spill from the creamery. We sand bagged the creek to prevent the milk from going any further until the creamery could get vac trucks there to clean up the spill.

Streets

- Chippewa Concrete was here to finish up their punch list for the TAP project.
- Alcon was here to finish up their punch list for the 2020 street project. The grass not growing continues to be an issue. We will continue our efforts with Alcon.
- We removed one of the handicap spots at the PADCO building on fifth.
- We graded gravel alleys.
- We have completed street painting for the year.
- We had an accident across from Kwik Trip that took out our RRFB (rectangular rapid flashing beacon). We are currently working with Egan for the replacement.
- Chip sealing has been completed.
- Crack sealing has now been moved to the middle of September.

Parks

- We have removed the baseball fence in preparation for the upcoming soccer season.
- Peoples Energy Coop has completed their portion of the repair of Eckstein lights, the conduit for the wiring has been completed, Demand has ordered supplies. The hope is to have this completed before the first home game at the end of August.
- We put new engineered wood chips in the parks.

Pool

- Swimming lessons are complete.
- The pool has been full due to the hot dry weather.
- The last day the pool will be open is August 20th.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Trees

- We are continuing our efforts to remove Ash trees from City property. This will continue as needed.
- We have been trimming trees back that hit our trucks and equipment. This will continue as needed.

Daily task

- We check the wells and write down the readings from the day before. We do this for record keeping and also this is a good way to track if anything is out of the ordinary.
- We check the lift stations and write down the readings from the day before. We do this for record keeping and to ensure our pumps are working correctly.
- We take water samples and test them.
- We check for locates, if there are any, we have 48 hours to complete them.
- Maintenance at the pool. Check for candy order/cleaning supplies.
- We check parks and pick up any garbage.
- We water flowers.

**Respectfully,
Shane Loftus
Public Works Director**



PARKS & TRAILS COMMISSION

Meeting Minutes

Tuesday, May 25, 2021, at 6:00 P.M.

Community Presbyterian Church, 505 W Broadway, Plainview, MN 55964

The Plainview Parks & Trails Commission meeting was called to order at 6:01 pm on May 25, 2021.

Commissioners in attendance: Beau Hebert, Jon Curtiss, Ben Jacobs, Carrie Klassen, and Marlene Young. Absent: Jason Hall and Jenny Schneider. Staff in attendance: Shane Loftus. Public in attendance: Greg Schumacher.

Motion was made by Curtiss and seconded by Jacobs to approve the agenda. Passed 5/0.

Motion was made by Jacobs and seconded by Klassen to approve the April 27, 2021 meeting minutes. Passed. 5/0.

Jacobs informed the commission that the Eckstein concession stand must be updated soon per the Minnesota Department of Health. Many parts of the concession stand need to be updated with stainless steel. Loftus will get Jacobs a list of exactly what needs to be updated. Jacobs would like this project to be added to the city's budget for 2022.

The Eckstein basketball court bids discussion was tabled until the June meeting.

Hebert discussed ideas for repurposing the Eckstein horseshoe pits. He received some feedback in the community about turning the pits into a new basketball court. Loftus is working on getting bids to redo the current basketball court and Hebert requested getting bids for changing the horseshoe pits. Loftus shared that the fence currently around the horseshoe pit would have to come down in order to change it to a basketball court. Loftus also mentioned that he looked at costs of re-doing the tennis courts at Eastwood Park and the cost was upwards of \$100,000.

Loftus gave an update on replacing the slide bar at Six Oaks Park with swings. The cost would be approximately \$2,000. As part of an Eagle Scouts project, Adam Schumacher is working with Judith Jordan to get a grant as part of his service project. The plan would be for the city to fund the project and then be reimbursed from the grant. Greg Schumacher shared that he is waiting to hear from Jordan and mentioned if they raise more money than is needed for the project, that the money would go to the city. The grant calls for the project to be completed by the end of July. Loftus will look into the timeframe for ordering the swings. Loftus also shared that this project would involve removing the slider bar and the city will determine if it can be salvaged and used at another park.

Curtiss gave an update on the Blandin grant he was able to apply for based on his attendance at the Blandin Community Leadership training. Curtiss applied for the grant in the city's name to go towards tree replacement in the community. The grant money will be sent to the city in June. The heart of the grant is to provide an opportunity for a community volunteer gathering. Curtiss suggested having a community tree planting day. Loftus shared that the number of trees that can be purchased with the grant will depend on the type and size of trees. Curtiss is going to look into the best time to plant trees.

Loftus gave a Public Works update:

- They have been doing some repairs to benches. Some benches have needed updates due to aging.
- They are still working with the police on vandalism that is still occurring at some of the parks.
- The pool has been filled and heaters have been installed. The pool will be open this summer with no restrictions.
- The city's summer help will start on June 7th and will be helping with park maintenance.
- Flowers came in from Lawn & Leisure and will be hung this week.

Hebert gave an update on the Trailhead Park project. He has a final plan that is supported by the American Legion, Boy Scouts, and Peace Corps. The plan is ready to go to City Council and to the public for feedback. The plan includes only enhancements to the existing Veteran's Memorial, with nothing moving that is already there. There will be an agreement that goes along with the plan. The agreement includes that there will be no money requested from the city and the Peace Corps will pay for maintenance. Loftus questioned the plan for the park during the winter months and if the city will be responsible for snow removal. He shared concern for possible damage that could be done from equipment used for removing the snow. Hebert stated there is currently nothing in the agreement but that will need to be clarified with the city attorney for the final agreement. Hebert also shared the following:

- The title for the property will need be located and recorded with Wabasha County.
- The Great River Trail Committee and Minnesota DNR will need to be kept in the loop of what happens with the project as they are stakeholders in the property.
- The proposed name for the park supported by the American Legion, Boy Scouts, and Peace Corps is "National Services Memorial Park."
- With an approved motion from the committee, he will plan to attend the next city council meeting to present the project and request for the city to hold a public informational meeting to get feedback from the community. Representatives from the American Legion and Boy Scouts have been asked to be in attendance to show their groups' support of the project.

Motion was made by Hebert and seconded by Jacobs for the project to go to City Council. Passed 5/0.

Motion was made to adjourn by Young and seconded by Curtiss. Passed 5/0.

Meeting adjourned at 6:59 p.m.



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MEMORANDUM

Date: August 5, 2021
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

2020 Improvement Project

As discussed in our last update memo, although Alcon Construction has completed all of the punch list items for the project, we plan to hold final payment for the project until it can be verified that the grass seeding that was done is growing and can be accepted in accordance with the project specifications. Retainage has been reduced to what is allowed under the contract, which is 1% of the work completed plus 250% of the estimated cost of the seeding work that is being monitored. If reseeding is necessary to address any failed areas, it will either be done this fall or next spring, when weather conditions are better for seeding.

Orchard Hills 7th Subdivision

As discussed in our last update memo, the development agreement for this project was approved by the City Council. All that remains to move forward with construction of the improvements is signature by the developer and submittal of the required financial security and cash deposit. Construction plans have been approved.

Marshman Addition

We are continuing to work with the developer and his engineer on completing the public improvements required under the development agreement. The storm sewer improvements have been installed, but additional work is needed prior to the City accepting the improvements.

Walkability Plan

The public input process for the Walkability/Pedestrian Plan has been completed. The process included online web-based mapping input, surveys, a focus group, and input obtained at the National Night Out event. We are currently preparing the draft plan based on that input for staff review and expect it to be presented for public and Council review later this month.

2021 Street Maintenance Project

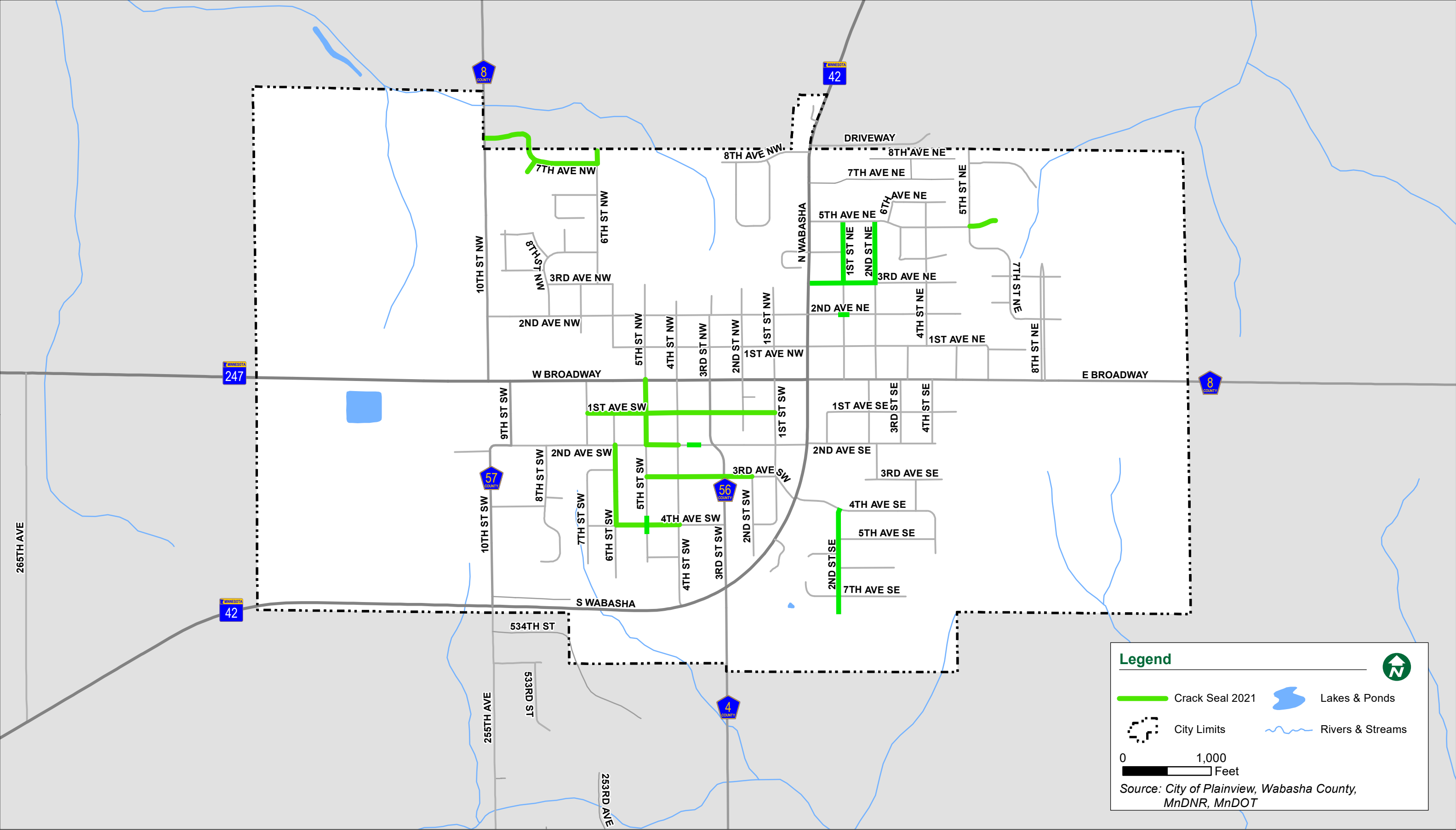
Pearson Brothers has completed the seal coating work, and Fahrner Asphalt Sealers is currently planning to begin planning to begin crack sealing sometime in mid-September (their schedule has shifted multiple times). Maps showing the crack sealing and seal coating areas is attached.

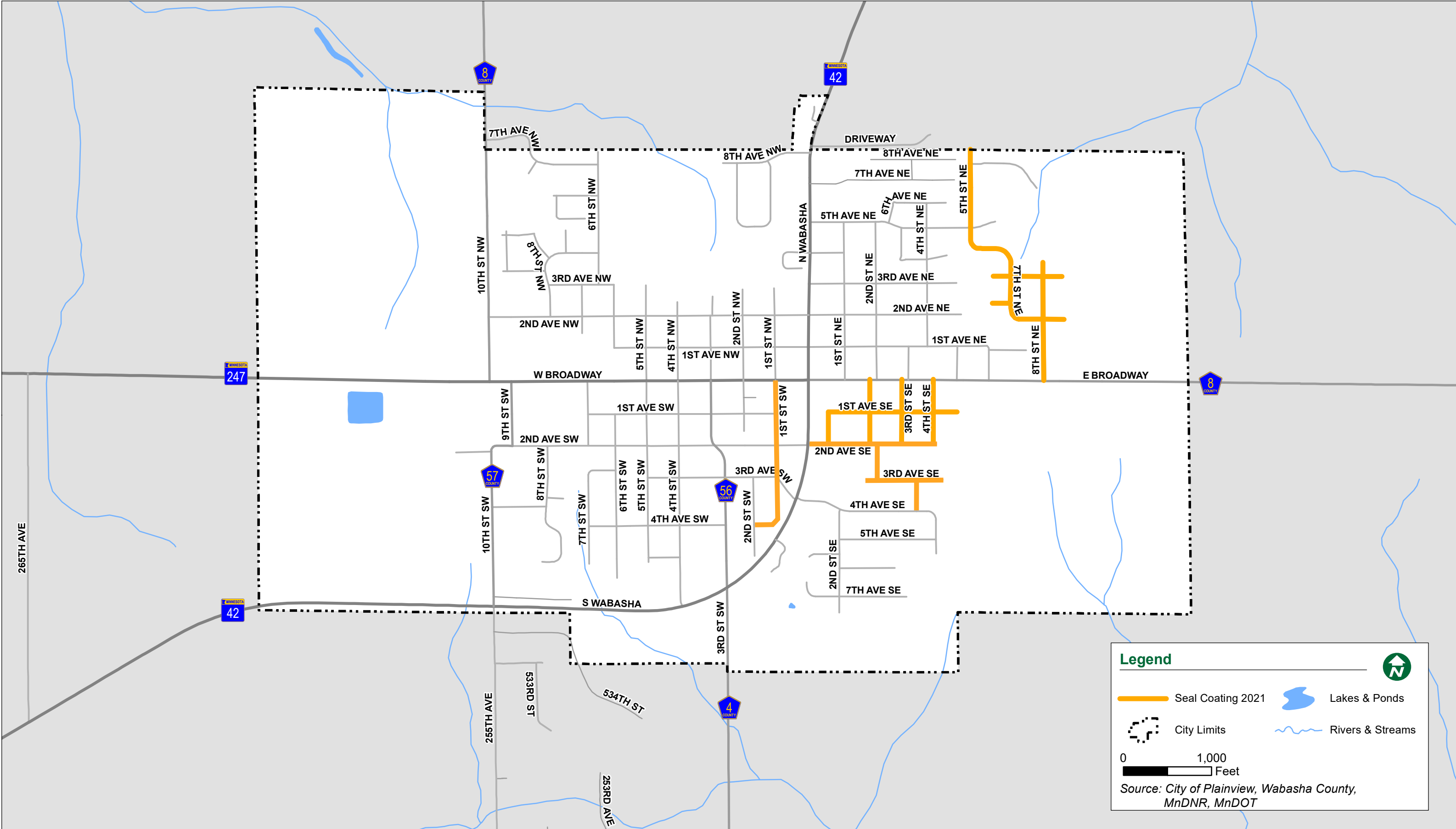
Skyview (former PADCO) Property Development/Special District Code Revision

The proposed language for a City Code revision to allow special districts to accommodate mixed use development in the City of Plainview was approved at the last meeting. We have met with the developer to review their proposed concept plan and expect a special district proposal from them soon. We have also been working with MnDOT to review the proposed TH 42 access for this area.

Montgomery Property Development

The Planning Commission met on 8/4 to review additional information prepared by the developer's engineer for this proposed subdivision. The proposed development, as currently proposed, does not meet City Code requirements for cul-de-sac length and connectivity to adjacent properties. The Commission reviewed information provided related to a stream crossing that would be required in order to eliminate the cul-de-sac and provide the Code required connectivity. The intent of the developer's submittal was to show that the stream crossing was not feasible and presented a practical difficulty that would justify a variance to the City Code provisions. City Engineering staff did not agree that the information presented showed that there was a practical difficulty, and that other options for the stream crossing needed to be looked at prior to making such a determination. After much discussion, the Commission voted to provide an additional 60-days for the developer to look at revising the information related to the stream crossing.





Plainview Public Library

345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: August 2021

Community Dinners: As a part of our SMIF Small Town grant, the library received funds to host a series of 3 community dinners on Thursday nights from 6-6:45 at Eastwood Park. We have hosted 2 thus far, and in both cases we observed people getting to know someone they had not met before and intergenerational conversation. This fits well with our intent to help people feel welcome and appreciated in their community. Our approach to each week has been a bit different. Once the dinners are completed, library staff will discuss whether any of them make it feasible to continue to offer them into the future.

Library Landscaping: I would like to recognize the following for their diligent care of the library grounds. Over the past 2 years, ongoing issues surrounding the building project made it difficult to plan for improvements and landscaping maintenance. This year, we started with a fresh slate and no complications. Much credit and gratitude for our vibrant look goes to:

- Sue Tangen - She designed and planted the raised beds on either side of the entry. She also waters and pulls weeds on all landscaped areas weekly.
- Happy Ramblers 4H Club - They designed and planted the horseshoe garden at the front of the entry, and they water weekly.
- Shane Loftus and the Public Works Department - They are responsible for tree consulting, mowing, and weed control.

Fall Planning: With August now upon us, it is time to start looking at plans for the fall. Effective the week of September 5, we will resume our Saturday hours. Our regular hours will be 10-7 Monday through Friday, and 10-1 on Saturday. In terms of activities, there will be a shift towards outreach. Meg has been working to identify audiences that may find it difficult to access library services, and will begin implementing targeted initiatives intended to build connections.

Plainview Public Library

345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Material Circulation:

	Overall Circulation	Service Days	Average Circulation per Service Day
July 2021	3325 Items	21	158 Items
June 2021	3355 Items	22	153 Items
May 2021	2329 Items	24	97 Items
April 2021	2675 Items	26	103 Items
March 2021	2777 Items	27	103 Items
February 2021	2507 Items	24	104 Items
January 2021	2405 Items	23	105 Items
December 2020	2353 Items	23	102 Items
November 2020	2234 Items	21	106 Items
October 2020	2742 Items	27	102 Items
September 2020	2787 Items	24	116 Items
August 2020	2534 Items	21	121 Items

If you have any questions, concerns, or ideas, please feel free to contact me.

Respectfully Submitted,
Alice L. Henderson

Plainview Public Library Board of Trustees

Tuesday June 15, 2021 7:00 PM

Members Present: Miranda Muller, Amy Appel, Adam Feils, Youlonda Loechler

Members Not Present: Paul Eidenschink, Missy McRay, Nick Ozment

Staff: Alice Henderson

City Council Member:

The meeting was called to order by Youlonda at 7:02 PM. The meeting was held online due to COVID-19.

A motion was made by Miranda and seconded by Amy to approve the agenda. Motion carried unanimously via roll call vote.

A motion was made by Youlonda and seconded by Amy to approve the consent agenda as follows:

- Board Minutes 5/18/2021
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
 - Jurgenson

Payment of Bills

A motion was made by Youlonda and seconded by Amy to approve the Payables by Payee in the amount of \$6,952.37. Motion carried unanimously via roll call vote.

Unfinished Business

New Business

- A. Preliminary Budget 2022: Preliminary budget discussed. A motion was made by Amy and seconded by Adam to approve the budget as proposed. Motion carried unanimously via roll call vote.

Additional Discussion

Next meeting is set for July 20, 2021.

Motion to adjourn was made by Youlonda and seconded by Miranda at 7:12 PM. Motion carried unanimously via roll call vote.

Respectfully submitted,
Miranda Muller

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM:	Maintenance Agreement between Wabasha Co. and City of Plainview	AGENDA SECTION:	Consent
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO.	5.E.
ATTACHMENTS:	Maintenance Agreement	APPROVED BY:	
RECOMMENDED ACTION: Motion to approve the Maintenance Agreement between Wabasha Co. and the City of Plainview.			

SUMMARY

See attached maintenance agreement.

Maintenance Agreement
Between Wabasha County and the City of Plainview

WHEREAS, Wabasha County State Aid Highways 56 and 57 are within the City of Plainview;
and

WHEREAS, Wabasha County is obliged to maintain these roads; and

WHEREAS, It is beneficial for the citizens of the City of Plainview and Wabasha County to have
the City of Plainview perform the following maintenance activities on the listed road segments:

Sweeping and removal of debris.
Snow and ice control including applying salt and/or abrasives and removal by the
method shown in the table below

Road	Termini	Snow/Ice Removal Method	Length (miles)	Annual	Amount
				Payment Rate (\$/mile)	
CSAH 56 (3rd St SW)	TH 42 - 2nd Ave SW	Plowing	0.32	2,418	773.76
CSAH 56 (3rd St SW)	2nd Ave SW - W Broadway	Plowing and Hauling	0.14	6,045	846.30
CSAH 57 (9th and 10th St SW)	TH 42 - W Broadway	Plowing	0.49	2,418	1,184.82
Total Annual Amount =					\$2,804.88

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

That Wabasha County agrees to pay the City of Plainview for performing the above described
maintenance activities on the listed roads from January 1, 2022 through December 31, 2022 in
one annual payment having a total amount of \$2804.88.

The City of Plainview agrees to indemnify and hold harmless Wabasha County from any claims,
losses, costs, expenses or damages resulting from the acts or omissions of the respective
officers, agents, or employees relating to the activities conducted by the City of Plainview under
this Agreement. The City of Plainview will be solely responsible for its own employees for any
Workers Compensation claims.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

City of Plainview, Minnesota

County of Wabasha

APPROVED:

APPROVED:

City Mayor Date



Wabasha County Engineer 8/3/2021 Date

ATTEST:

City Clerk Date

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM:	PEM & City of Plainview Facility Use and Lease Agreement for Eckstein Field	AGENDA SECTION: Consent
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO. 5.F.
ATTACHMENTS:	Facility Use and Lease Agreement	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the 2021-2022 City of Plainview/Plainview Elgin Millville School District #2899 Facility Use and License Agreement for Eckstein Field.		

SUMMARY

See attached Facility Use and License Agreement.

2021-2022 CITY/PLAINVIEW-ELGIN-MILLVILLE SCHOOL DISTRICT #2899 FACILITY USE AND LICENSE AGREEMENT

2021 *wp*

THIS AGREEMENT is made this 22nd day of July 2020~~1~~ by and between the City of Plainview, Minnesota, Municipal Corporation (hereinafter the "City"), and the Plainview-Elgin-Millville School District, (hereinafter the "School District"), collectively referred to as the "parties."

WHEREAS, the City and the School District have a mutual interest in sharing use of the City owned area known as Eckstein Field for the purpose of providing recreation programs to the general public;

WHEREAS, the City wishes to license to the School District the use of Eckstein Field for recreational purposes; and

WHEREAS, the School District and City wish to mutually share maintenance obligations of Eckstein Field as set forth in this Agreement; and

NOW, THEREFORE, the City and the School District agree as follows:

1. License Term, Termination, and Renewal: The City shall license to the School District the public area known as Eckstein Field for the period of July 1, 2021, to June 30, 2022, retroactive to July 1, 2021. The license fee shall be \$1 for the year payable on April 1, 2021. This Agreement shall automatically renew for successive one-year terms unless a written notice to terminate the agreement delivered to the signatories of this Agreement, or their successors, not later than June 1 of each respective calendar year of the Agreement. Unless terminated by June 1 of a particular calendar year, or otherwise terminated pursuant to this paragraph, the terms of this Agreement remain in effect.

This Agreement may be terminated based on a breach of a term of this Agreement. Termination pursuant to this paragraph must be in writing and delivered to the signatories of this agreement or their successors.

2. City Maintenance Responsibility: During the rental period the City will be responsible for performing the maintenance tasks listed in this paragraph. In addition to the rent outlined in paragraph 1 of this Agreement, the School District will pay to the City the Total Maintenance Fee that is listed in this paragraph.

- | | |
|--|------------|
| 1. Mow Eckstein Field for the Baseball and Soccer Seasons. | \$1,268.00 |
| 2. Do daily clean-up of litter during the Baseball and Soccer Seasons. | \$1,246.00 |
| 3. Measure and paint the field for soccer. | \$1,630.00 |
| 4. Trim Eckstein Field for the Baseball and Soccer Seasons. | \$665.00 |
| 5. Pay for electricity for the Baseball and Soccer Seasons. | \$794.00 |

6. Fertilize and weed control. \$764.00
7. Set up baseball fence and move bleachers. The school must give \$983.00
8. reasonable advance notice of when the fence is needed.

Total Maintenance Fee: \$7,350.00

The height of the grass to be cut at is 3" unless directed by the Activities Director. The lowest cut allowed is 2 1/2". If lines are cut in the baseball field, the lowest that they can be cut is 2 1/2".

3. School District Responsibility: The School District will be responsible for performing the following maintenance tasks at their own expense.

1. Drag lime and paint baseball field for games and practices.
2. Set up markers for the soccer games.
3. Provide port-potties for restroom facilities that meet the needs of the participants and spectators.
4. Pick-up litter for events that are held on Friday, Saturday, Sunday, and Holidays.
5. Provide to the City, a paint machine and paint to mark soccer lines. Paint machine is to be in excellent working order.

4. Ownership: The parties acknowledge that the City owns the following equipment and is obligated to maintain the same: baseball scoreboard, baseball press box, baseball P.A., baseball fence, bases, field lights, and batting cage.

The parties acknowledge that the School District owns the following equipment and is responsible for maintaining the same: bleachers, soccer scoreboard, soccer P.A., paint machine, lime machine, soccer press-box, ticket booth, soccer goals, and pitching machine.

The parties further acknowledge that for the term of this Agreement, the equipment listed in this paragraph may be used by either party, but such use is contingent upon providing advanced notice to the other parties designated representative and obtaining approval from that person for such use, which may not be unreasonably withheld. The City's designated representative is the City Public Works Director. (hereinafter "Designated Representative")

5. Use of Licensed Premises. The licensed premises shall be all areas commonly referred to as Eckstein Field, as shown in Exhibit A. The license granted to the School District is for the use of Eckstein Field for the purpose of conducting recreation activities, including but not limited to, baseball, softball, soccer, and other intramural sports and physical activities conducted by the School District. The use of Eckstein Field shall not be for any commercial purposes, other than the sale of concessions at sporting events, and the use, sale, and consumption of alcohol is expressly prohibited.

6. Building Use: The School District will have the right to use the concession stand and the ticket sales area at any time during the agreement period. The City shall furnish keys to these buildings to the School District's Activities Director. The School District shall be responsible for cleaning these facilities during the agreement period.

7. Trash Removal: The parties shall mutually share the obligation for trash and litter removal at Eckstein Field by assigning those duties to each party on different days of the week. The party that is responsible for trash and litter removal must keep Eckstein Field completely clear of trash and litter by collecting the same and placing it in the dumpster located thereon. Costs associated with emptying the dumpster shall be borne by the School District and the dumpster must be emptied not less than once per week. The City shall assume responsibility for litter and trash removal Monday through Thursday. The School District shall assume that responsibility on Friday, Saturday, Sunday, and Holidays.

8. Equipment Set Up: Any equipment set up shall be responsibility of the School District for School District events and the City for City events.

9. Reservations: Reservation for use of the facilities at Eckstein Field shall be on a first-come first-served basis, with the exception of the School District's regularly scheduled events, (hereinafter "Regular Events"). The School District's Designated Representative shall have the option to deliver to the City's Designated Representative a schedule of Regular Events no later than August 1, 2021 for fall sports, February 15, 2022 for spring sports, and April 15, 2022 for summer sports. The School District shall have a superior right, over all other members of the public, to use the facilities at Eckstein Field for the dates on the schedule. For any date not listed on the schedule of Regular Events, either Party's Designated Representative shall be allowed to make a reservation by sending an email to the other Designated Representative notifying him or her of the reservation. Each party's Designated Representative shall maintain a schedule of use of the facilities at Eckstein Field.

10. Emergencies: In the event of a medical situation, the Mayo Medical Center shall have use of Eckstein Field as an emergency landing pad.

11. Indemnification: School District shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages, including expenses, reasonable attorneys' fees, and costs of alternative dispute resolution, which may arise out of or be caused by School District or its agents, employees, students, patrons, invitees, attendees, volunteers, or contractors, with respect to School District's use, operation or maintenance of the Licensed Premises. School District shall defend City against the foregoing, or litigation in connection with the foregoing, at School District's expense, with counsel reasonably acceptable to City. City, at its expense, shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Paragraph shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of City. All indemnification obligations shall survive

termination of this License, provided that the incident giving rise to the indemnification obligation must have occurred during the term of this Agreement.

12. Insurance: School District shall, at School District's expense, maintain in effect bodily injury liability insurance and property damage insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes, Section 466.04, as amended. School District shall provide the City with evidence of such insurance in the form of a certificate of insurance no later than ten days after executing this Agreement and annually thereafter. The City shall be an additional insured on such policy and all certificates shall contain a provision that the insurance shall not be cancelled unless prior written notice thereof is given to the City not less than 30 days prior to the effective date of such cancellation. Notwithstanding any provision of this Agreement, if the School District fails to maintain a policy of insurance as required by the City for the term of this Agreement, the City may immediately revoke this License.

13. Assignment: Neither party shall assign or transfer its interest in this agreement without the express written consent of the other party.

14. Severability: The parties agree that if any term or provision of this contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be valid.

15. Merger Clause: This agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms of this agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements or representations, oral or written, not specified herein regarding this agreement. The City and the School District, by the signature below of their authorized representatives, hereby acknowledges that they have read this agreement, understand it and agree to be bound by its terms and conditions.

IN WITNESS WHEREOF, the respective parties hereto have caused this Agreement to be duly executed on the day and year first above written.

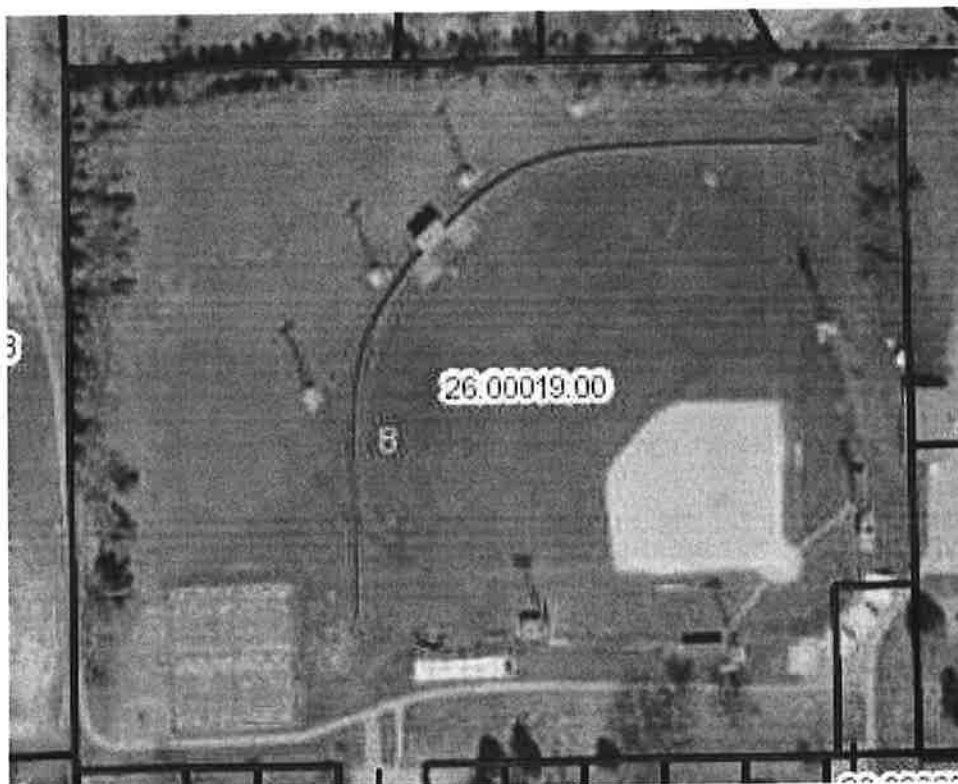
CITY OF PLAINVIEW, MN PLAINVIEW-ELGIN-MILLVILLE A MUNICIPAL CORPORATION SCHOOL DISTRICT

BY: _____
Aaron Luckstein, Mayor

BY:  _____
Bill Ihrke, Superintendent

BY: _____
Carol Kujath, City Clerk

EXHIBIT A



PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM: Suspend Public Consumption Ban	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.G.
ATTACHMENTS: Draft Resolution 2021-24	APPROVED BY: dt
RECOMMENDED ACTION: Motion to Approve Resolution 2021-24 Temporarily Suspending the Public Consumption Prohibition during Corn on the Cob Days 2021.	

SUMMARY

Historically, the City of Plainview has temporarily suspended its local ordinance prohibiting consumption of alcohol in public places during certain times and in certain places during the community's Corn on the Cob Days celebration.

Staff requests approval of this resolution again this year.

CITY OF PLAINVIEW, MINNESOTA

RESOLUTION 2021-24

TEMPORARILY SUSPENDING THE PUBLIC CONSUMPTION PROHIBITION DURING CORN ON THE COB DAYS 2021

WHEREAS, Section 513.4 of the city code of the City of Plainview (the “City”) bans consumption of alcohol in public places, but also allows for temporary suspension of that ban for special events, such as the annual Corn on the Cob Celebration (the “Celebration”);

WHEREAS, the annual Corn on the Cob Celebration will take place between August 18, 2021, and August 22, 2021, and alcohol is served during certain events throughout the Celebration which are sponsored by local Plainview businesses and clubs;

WHEREAS, consumption of alcohol during the Celebration will occasionally occur on certain public spaces and the City Council has determined that public consumption to be in the best interests of the City during certain events held throughout the Celebration and such consumption will not unduly impact the safety and welfare of the general public

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City hereby suspends the prohibition against consuming alcohol in public found in Plainview Code Section 513.4, but such suspension is limited to the following times and locations:
 - a. Friday, August 20, and Saturday, August 21 respectively – Starting at 7 p.m. and continuing until 2 a.m. the following calendar day, and only for the following locations: between 1st Ave SW and 1st Ave NW; between 2nd St SW/NW and 4th St SW/NW; and a corridor from 1st Ave to 3rd Ave adjacent to 3rd St SW, as depicted on Attachment A, which is attached hereto and incorporated herein by reference.
 - b. Sunday, August 22 – Starting at 12 p.m. and continuing until 11:59 p.m., and only in the area of Wedgewood Park and the section of 3rd St SW between 2nd and 3rd Ave SW, as depicted on Attachment B, which is attached hereto and incorporated herein by reference.
2. The City Police Department and Public Works Department are hereby directed to post sufficient notice of the time and geographic restrictions listed in this Resolution in a conspicuous and public place.

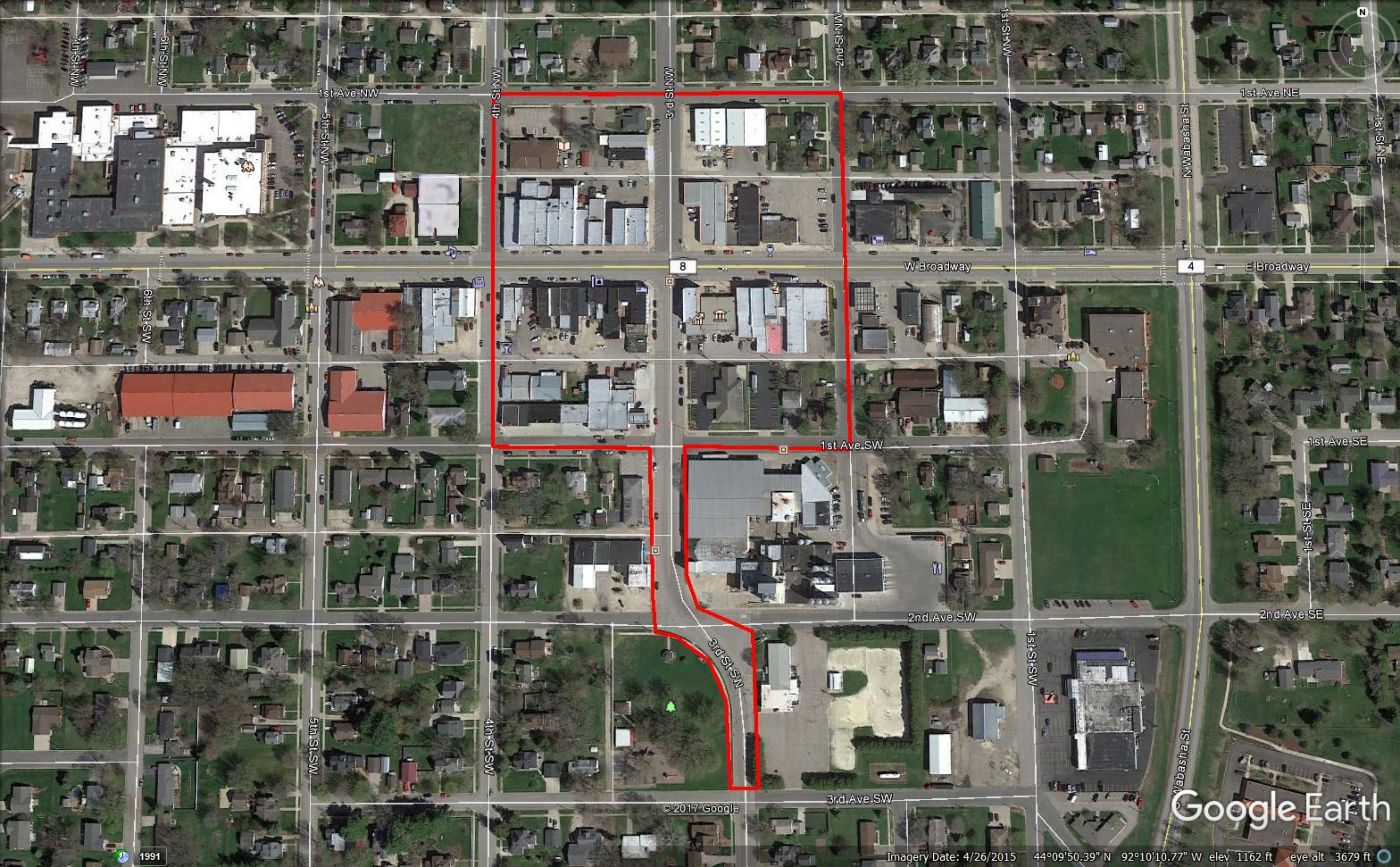
3. All other City code sections and state statutes remain in effect during the entirety of the Corn on the Cob Celebration.

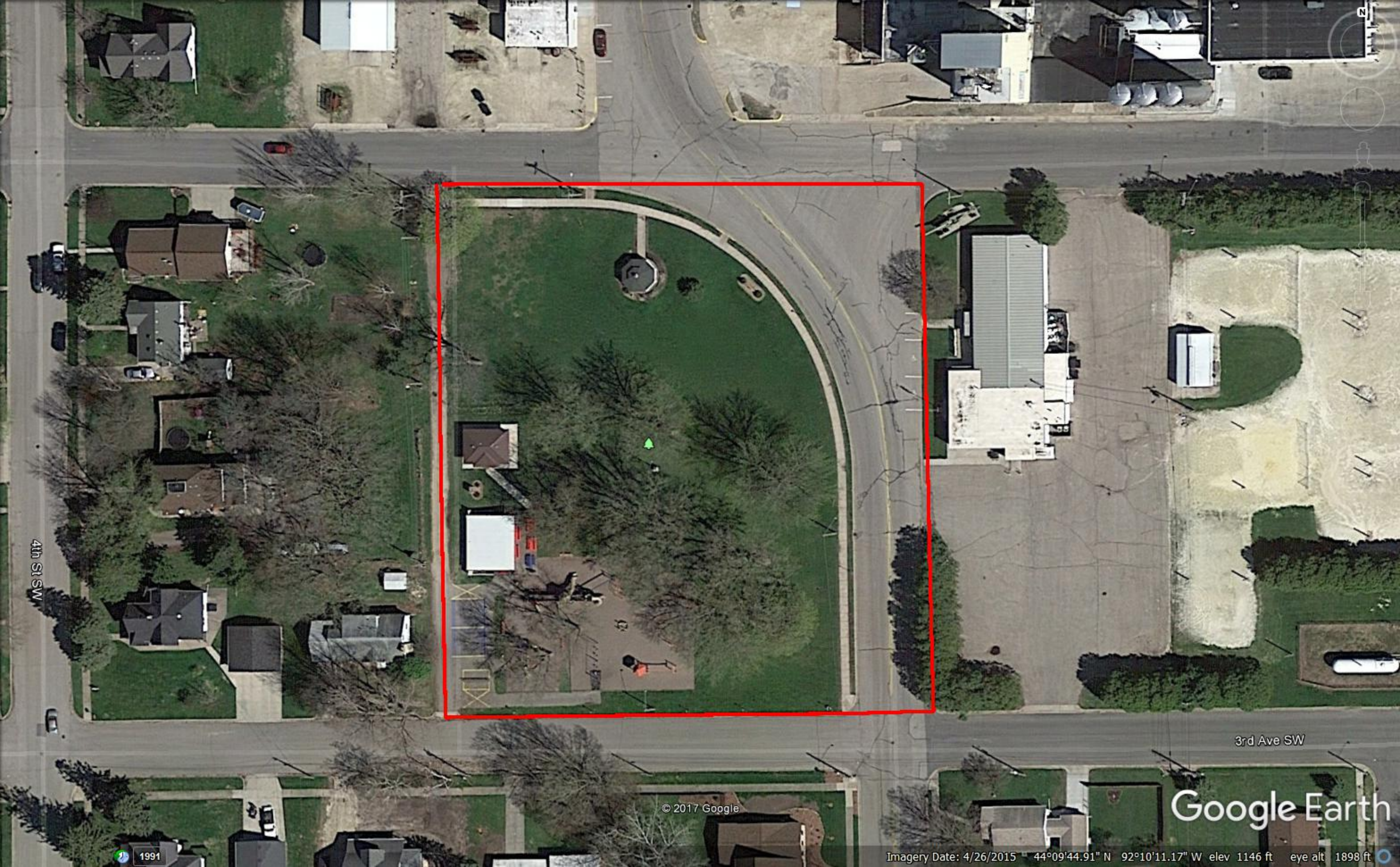
Passed by the City Council of the City of Plainview, Minnesota this 10th day of August 2021.

Aaron Luckstein, Mayor

ATTEST:

Carol Kujath, City Clerk





4th St SW

3rd Ave SW

© 2017 Google

Google Earth

Imagery Date: 4/26/2015 44°09'44.91" N 92°10'11.17" W elev 1146 ft eye alt 1898 ft

1991

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM: Corn on the Cob Parade Route	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.H.
ATTACHMENTS: Map, Corn on the Cob Days Special Event Permit from Wabasha County	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the parade route for the Corn on the Cob Days Parade Sunday August 22, 2021.	

SUMMARY



**WABASHA COUNTY
HIGHWAY DEPARTMENT**
821 Hiawatha Drive West
Wabasha, Minnesota 55981
Phone: 651-565-3366 Fax: 651-565-4696

Application to Use County Highway Right of Way for Special Events Applicant

Name: Dirk Ranta

Phone: 507-251-9641

Address: PO Box 404

City, State, Zip: Plainview, MN 55964

E-mail: therantas@gmail.com

Sponsoring Organization Name: Plainview Lions Club

Event Name: Corn on the Cob Days Parade

Event Description: Parade for Town festival.

Location: County Highway 247 from 9th St SW to 3rd St SW

Parade Route setup will be on 9th St SW/10th St SW/ 2nd Ave SW and 8th Street SW

Parade will March from 9th St SW to 3rd St SW then go south on 3rd ST SW ending at 4th Ave SW (Diagram Included)

Proposed Date(s) of Closure: 8/22/2021

Proposed Hour(s) of Closure: 3 hours

Will detouring of traffic be necessary? ☒ Yes ☐ No

Describe the detour route, traffic control, and parking provisions (attach diagram): Plainview Police will assist with Traffic control. Detour would take 10th St NW to 2nd Ave NW and come out on Hwy 42. (Diagram Included)

The undersigned applicant hereby accepts and agrees to fully comply with all conditions required by Wabasha County.

Applicant Signature: _____

Date 7/20/2021

County Use Only Below This Line

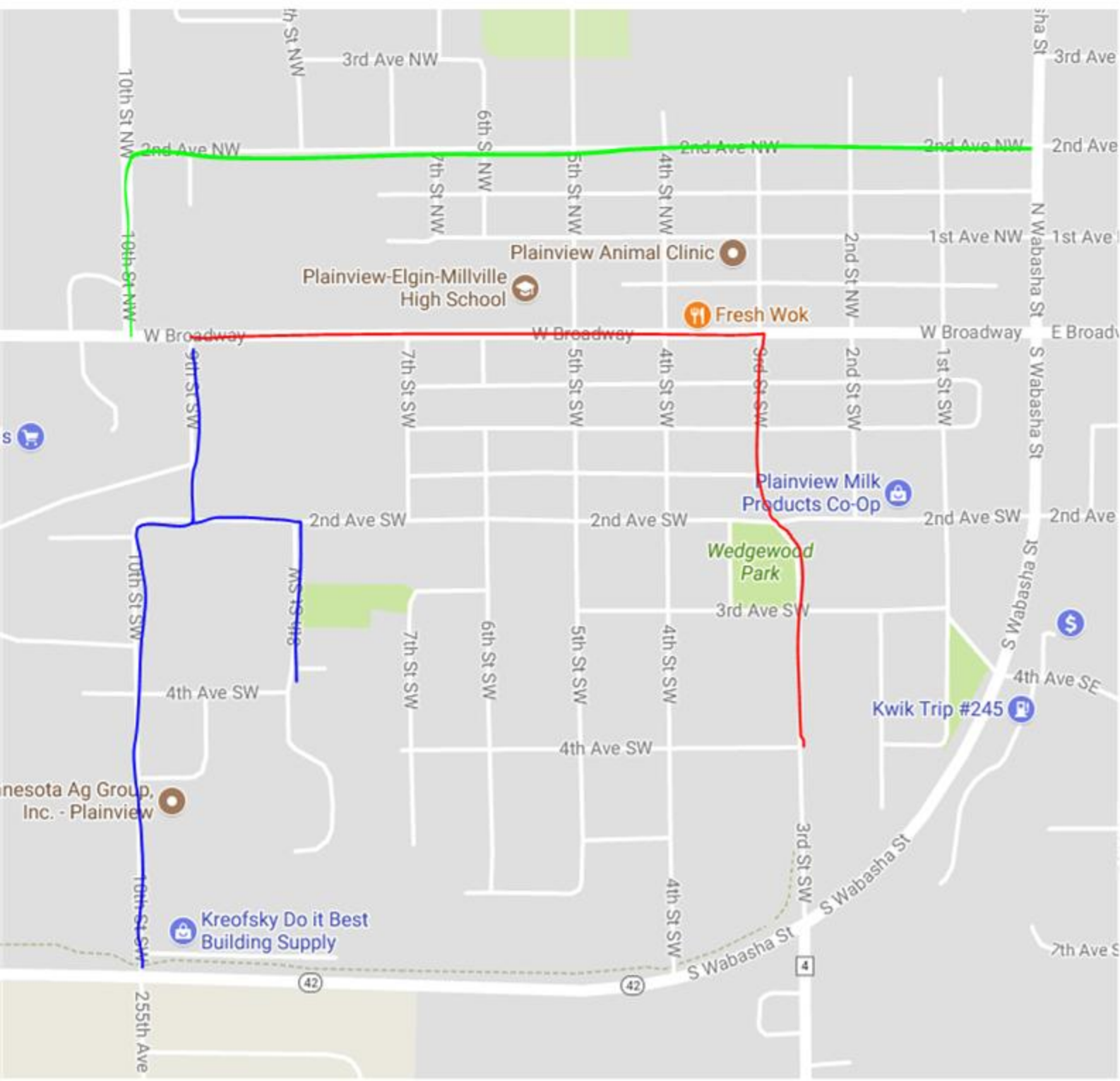
HIGHWAY DEPARTMENT

Additional Conditions: _____

Authorized Highway Dept. Signature: _____

Date _____

Copy Distribution: Applicant
County Highway Department
County Sheriff
Local Police Chief (if applicable)



PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM: Lot Split Application	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 7.A.
ATTACHMENTS: Lot Split Application. Certificate of Survey. Color Map. Resolution 2021-22	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the simple lot split application allowing Janice Jurgenson to split 1.66 acres from her single parcel, located along 53282 County Road 4 (PID#26.00116.15), thereby accommodating the Orchard Hills 7 th Development allowing the creation of a retention pond. (See attached map and survey).	

SUMMARY

Janice Jurgenson has applied for a simple lot split for her property located along 53282 County Road 4. The lot split seeks to split off a 1.66-acre parcel of agricultural land within parcel # 26.0011615 to accommodate the Orchard Hills 7th Addition Development project for the creation of a retention pond. The result of this lot split will have no negative impacts on the surrounding development and will satisfy all elements of the City's Comprehensive Plan. Mrs. Jurgenson will be required to record this transaction with Wabasha County once the application is approved. Staff has no objection to this request/application for a simple lot split and the required fee has been paid.

Respectfully,

David Todd
City Administrator

CITY OF PLAINVIEW, MN
CITY COUNCIL RESOLUTION 2021-22

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW,
MINNESOTA APPROVING A LOT SPLIT OF PARCEL ID #R26.00116.15, SECTION 17,
TOWNSHIP 108, RANGE 011 OF THE CITY

WHEREAS, Janice E. Jurgenson (“the Owner”) is the fee owners of PID# R26.00116.15, zoned as agriculture land, located along 53282 County Road 4, section 17/township 108/range 011 in the City of Plainview, Wabasha County, Minnesota; and

WHEREAS Parcel 1 bears a Parcel ID # of R26.00116.15; and

WHEREAS, The Owner desires to split a 1.66 acre portion of the parcel, thereby creating a retention pond as described on the survey prepared by WSE Massey Engineering and Land Surveying, to Peter Meyer—PID# R26.00111.18, which is attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, The Owner has submitted an application pursuant to Plainview City Code Section 609.20 requesting that Parcel #R26.00116.15 be split as shown in Exhibit A, and said application is attached hereto and incorporated herein by reference as Exhibit B; and

WHEREAS the application submitted by the Owner contains the information required by Plainview City Code Section 609.20; and

WHEREAS, City Staff has reviewed the submitted application and has determined that the proposed lot split meets the requirements of the Land Management Ordinance of the City of Plainview; that the lot split, if approved, will have no adverse effects on adjoining property; and that the lot split will not result in a lot or portion of a lot which lacks access to a public street or roadway; and

WHEREAS, City Staff recommends approval of the application; and

WHEREAS the City Council reviewed the requested lot split and City Staff recommendation at its meeting on August 10, 2021; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. The proposed lot split contained in the application in Exhibit B and depicted on the survey in Exhibit A is hereby approved.

2. The City Clerk is directed to notify the applicants, in writing, of the Council's action pursuant to Plainview Code Section 609.20.
3. Pursuant to Plainview Code Section 609.20, the applicants are directed to record this document at the Wabasha County Recorder's Office, pay for the cost of the recording this document, and provided proof of the recording to the City Clerk.
4. In the event the applicants do not record this document as required by Paragraph 3 above within 90 days of the issuance of this Plainview City Council Resolution 2021-22, this Resolution shall be null and void.

Passed by the City Council of the City of Plainview, Minnesota this 10th day of August 2021.

ATTEST:

Carol Kujath/City Clerk

Aaron Luckstein/Mayor

VOTE: KIEFFER ____ REEVE ____ HAMMER-BARTLEY ____ JACOBS ____
LUCKSTEIN ____

EXHIBIT A

SURVEY

EXHIBIT B
APPLICATION

CITY OF PLAINVIEW LOT SPLIT APPLICATION

1. Owner(s) Information

First Owner Name

JAMIE JURGENSEN

Address

53282 00 RD 4

Daytime Phone Number

507.534.2547

Second Owner Name

Address

Daytime Phone Number

2. First Property Legal Description (Lot and Block or Metes and Bounds)

Block: NA

Lot: NA

Addition: NA

Metes and Bounds (if necessary)

Section 17 Township 108 Range 011 Zone AG

Property ID Number

R26.00116.15

Second Property Legal Description (Lot and Block or Metes and Bounds)

Block:

Lot:

Addition:

Metes and Bounds (if necessary)

Property ID Number

3. Lot Split Description (Why Lot Split Is Warranted)

1.66 ACRES (SEE ATTACHMENTS) ADJACENT TO ORCHARD HILLS FOR
CONSTRUCTION OF A RETENTION POND.

4. Application Information

1) An owner desiring a lot split shall also submit either a certificate of survey prepared by a registered land surveyor, a plat drawing prepared by a person who prepares plat drawings for attorneys handling real estate closings, or a plat drawing prepared by the owner indicating the specific physical location of lot markers or lot lines.

2) Upon receipt, the completed application and survey/plat drawing shall be submitted to the City Council for review. In deciding whether to approve the request, the City Council shall consider, among other things, the reason for the request, whether the lot after the split would comply with all the requirements of the Land Management Ordinance concerning minimum size, setbacks etc. and the effect which the lot split if approved might have on the rights of adjoining property owners. In order to be approved, the lot split must not result in a lot or portion of a lot which lacks access to a public street or roadway.

3) The owner shall also submit an application fee to be established by resolution of the City Council \$200.00

4) If approved, the City Administrator shall issue notice of approval in writing to the property owner. The property owner shall be required to record this approval with the Wabasha County Recorder and bear any costs associated with doing so. If denied, the owner shall have the right to a public hearing before the City Council in conformance with the variance appeal procedure set forth in Article XX, Section 1.3.

5. Signatures and Approval Dates

I, the applicant, acknowledge and affirm that the above information is accurate and shall be used shall comply with the plans and specifications here with submitted and with all the ordinances of the City of Plainview.

Applicant Signature and Date

Jamie Jurgenson 07/21/21

Second Applicant Signature and Date (if necessary)

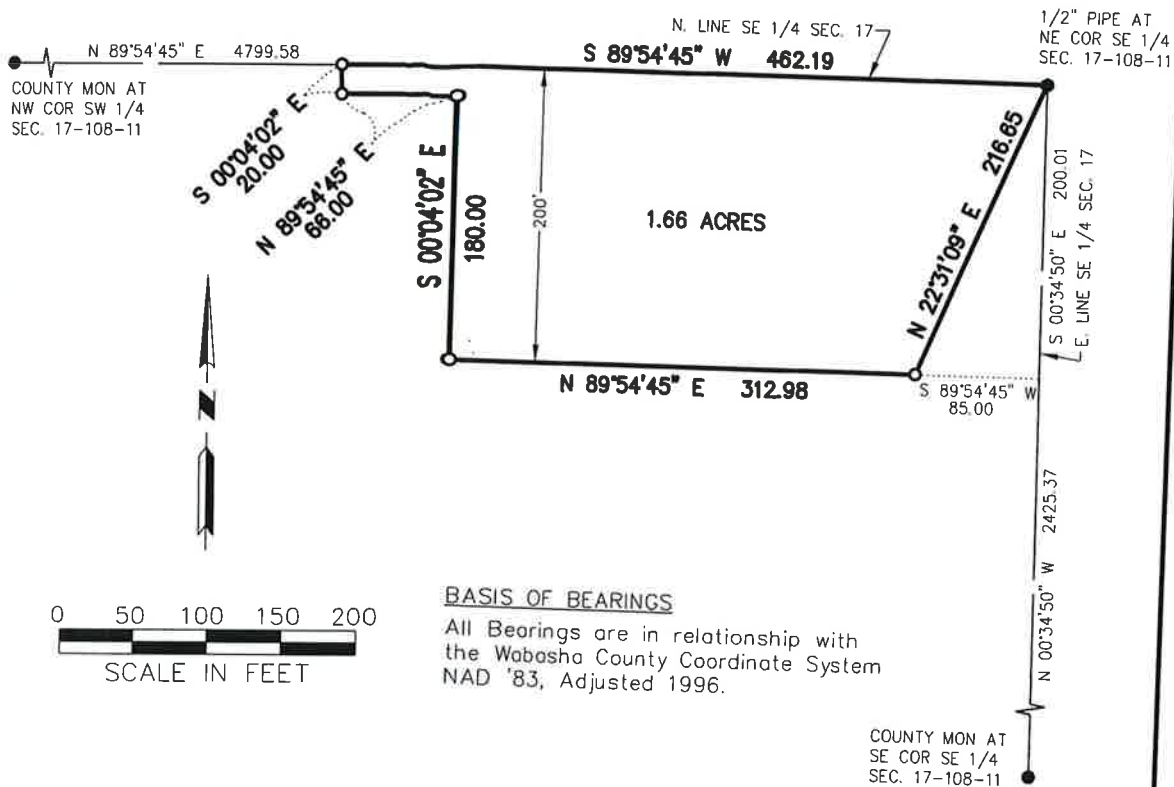
Date Approved by City Council

Date Recorded at County

Note: Ensure that survey or drawing is attached.

27-Mar-02

CERTIFICATE OF SURVEY PART OF THE SE 1/4 SECTION 17, T 108 N, R 11 W WABASHA COUNTY, MINNESOTA



BASIS OF BEARINGS

All Bearings are in relationship with
the Wabasha County Coordinate System
NAD '83, Adjusted 1996.

DESCRIPTION

That part of the Southeast Quarter of Section 17, Township 108 North, Range 11 West, Wabasha County, Minnesota described as follows:

BEGINNING at the northeast corner of the Southeast Quarter of said Section 17; thence South 89 degrees 54 minutes 45 seconds West (NOTE: All bearings are in relationship with the Wabasha County Coordinate System NAD '83, Adjusted 1996), along the north line of said Southeast Quarter, 462.19 feet; thence South 00 degrees 04 minutes 02 seconds East, 20.00 feet; thence North 89 degrees 54 minutes 45 seconds East, 66.00 feet; thence South 00 degrees 04 minutes 02 seconds East, 180.00 feet; thence North 89 degrees 54 minutes 45 seconds, parallel with the north line of said Southeast Quarter, 312.98 feet, to a point 85.00 feet west of the east line of said Southeast Quarter; thence North 22 degrees 31 minutes 09 seconds East, 216.65 feet to the POINT OF BEGINNING.

Said parcel contains 1.66 acres, more or less.

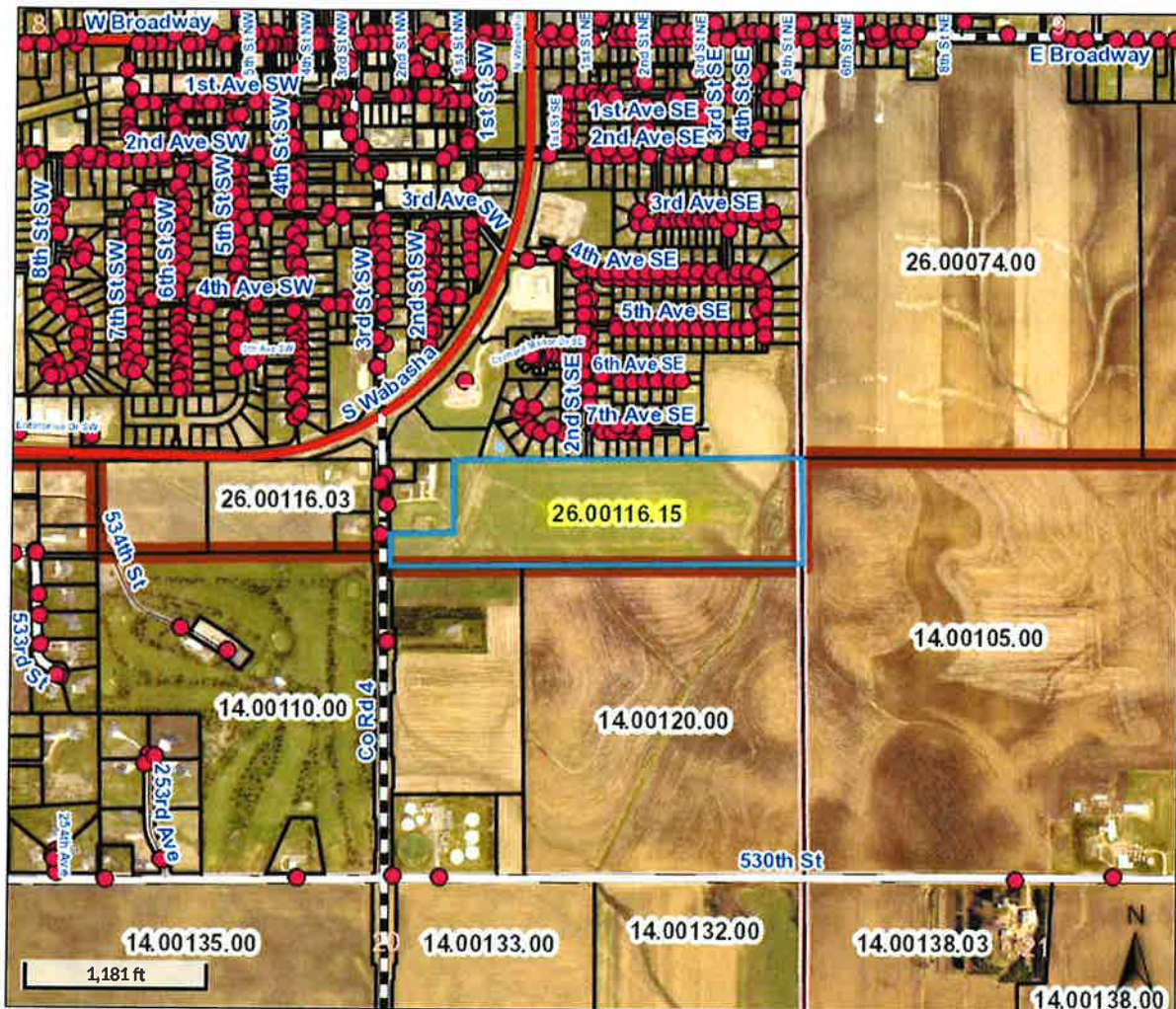
Said parcel is subject to any easements or encumbrances of record.

PROPERTY LOCATION MAP T. 108 N. R. 11 W. <table border="1" style="margin: auto; text-align: center; width: 100px;"> <tr> <td>N.W. 1/4</td> <td>N.E. 1/4</td> </tr> <tr> <td colspan="2" style="font-size: 2em;">17</td> </tr> <tr> <td>S.W. 1/4</td> <td>S.E. 1/4</td> </tr> </table> ★ No Scale	N.W. 1/4	N.E. 1/4	17		S.W. 1/4	S.E. 1/4	WSE MASSEY ENGINEERING & LAND SURVEYING P.O. BOX 100, KASSON, MN 55944 PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Date 11/3/2020 LIC. NO.: 41814 Richard J. Massey	THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF: PETE MEYER PLAINVIEW, MN MONUMENTS ● FOUND (AS INDICATED) ○ SET (5/8" PIPE UNLESS NOTED OTHERWISE) DATE: 11/3/2020 DWG NO. 3336SC02 JOB NO. 3336 DRAWN BY: R.W.Z. SHEET 1 OF 1
N.W. 1/4	N.E. 1/4							
17								
S.W. 1/4	S.E. 1/4							

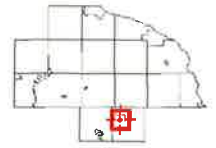


Beacon™

Wabasha County, MN



Overview



Legend

- Driveway Points
- Highways/Roads
 - US Highway
 - MN Highway
 - County-State Aid Highway
 - County Road
 - Township Road
 - Municipal Street
 - State Forest Road
 - Private Road- Restricted Access
- Parcels
 - No
 - Yes
- Section Lines
- Lakes/Rivers
- Cities Boundary
- Townships Boundary

Parcel ID	R26.00116.15	Alternate ID	n/a	Owner Address	JURGENSON, JANICE E
Sec/Twp/Rng	17-108-011	Class	101 - AGRICULTURAL		53282 COUNTY ROAD 4
Property Address	PLAINVIEW	Acreage	35.81		PLAINVIEW, MN 55964

District PLAIN C-SCH-2899-WWW

Brief Tax Description Sect-17 Twp-108 Range-011 35.81 AC EX N 456' OF W 400', N1/4SE1/4 (WWW)

(Note: Not to be used on legal documents)

The parcel boundaries are created and drawn by Wabasha County GIS and are continually updated. The parcels are drawn as accurately as possible, but should not be considered a replacement for a professional land survey.

Aerial Photos were collected in Spring 2019 by Eagleview and are 6"/3" resolution.

Date created: 7/20/2021

Last Data Uploaded: 7/20/2021 2:01:31 AM

Developed by Schneider GEOSPATIAL



Wabasha County, MN

Summary

Parcel ID R26.00116.15
Property Address
Sec/Twp/Rng PLAINVIEW
 17-108-011
Brief Tax Description Sect-17 Twp-108 Range-011 35.81 AC EX N 456' OF W 400'; N1/4SE1/4 (WWW)
 (Note: Not to be used on legal documents)
Deeded Acres 35.81
Class 101 - (HSTD) AGRICULTURAL
District (2604) PLAIN C-SCH-2899-WWW
School District 2899
Neighborhood 260000 - PLAINVIEW CITY BASE
Contact Appraiser: [Melissa Hoffman](#)

Owner

Primary Taxpayer
[Janice F Jurgenson](#)
 53282 County Road 4
 Plainview, MN 55964

Valuation

	2021 Assessment	2020 Assessment	2019 Assessment	2018 Assessment	2017 Assessment
+ Estimated Building Value	\$0	\$0	\$0	\$0	\$0
+ Estimated Land Value	\$235,200	\$247,400	\$217,800	\$217,800	\$212,200
+ Estimated Machinery Value	\$0	\$0	\$0	\$0	\$0
= Estimated Market Value	\$235,200	\$247,400	\$217,800	\$217,800	\$212,200

Taxation

	2021 Payable	2020 Payable	2019 Payable	2018 Payable
Estimated Market Value	\$247,400	\$217,800	\$217,800	\$212,200
- Excluded Value	\$0	\$0	\$0	\$0
- Homestead Exclusion	\$0	\$0	\$0	\$0
= Taxable Market Value	\$247,400	\$217,800	\$217,800	\$212,200
Net Taxes Due	\$1,850.00	\$1,698.00	\$1,826.00	\$1,732.00
+ Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
= Total Taxes Due	\$1,850.00	\$1,698.00	\$1,826.00	\$1,732.00

See "Taxes Unpaid" below for total amount due at this time.

Taxes Unpaid

	2021 Payable
Unpaid Tax	\$925.00
+ Unpaid Spec Asmt	\$0.00
+ Unpaid Fees	\$0.00
+ Unpaid Penalty	\$0.00
+ Unpaid Interest	\$0.00
= Unpaid Total	\$925.00

Tax Statements

[2021 Tax Statement \(PDF\)](#)
[2020 Tax Statement \(PDF\)](#)
[2019 Tax Statement \(PDF\)](#)
[2018 Tax Statement \(PDF\)](#)
[2017 Tax Statement \(PDF\)](#)
[2016 Tax Statement \(PDF\)](#)
[2015 Tax Statement \(PDF\)](#)
[2014 Tax Statement \(PDF\)](#)

No data available for the following modules: Escrow, Buildings, Photos.

Wabasha County shall not be liable for any direct, indirect, special, or consequential damages or for any loss of data or information resulting from the use of this data, even if Wabasha County has been advised of the possibility of such loss or damage.

[User Privacy Policy](#)
[GDPR Privacy Notice](#)

Last Data Upload: 7/20/2021, 1:01:31 AM

Developed by


PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Meeting: August 10, 2021

AGENDA ITEM: 2021 Seal Coating	AGENDA SECTION: New Business
PREPARED BY: Brian Malm, Bolton & Menk	AGENDA NO. 7.B.
ATTACHMENTS: Estimate No. 1 and Final	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve the Pay Estimate No.1 and Final to Pearson Bros. Inc. in the amount of \$75,865.45.	

SUMMARY

See Memo from Brian Malm.



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

July 30, 2021

Jack E. Pearson
Pearson Bros. Inc.
11079 Lamont Ave NE
Hanover, MN 55341

RE: 2021 Seal Coating
City of Plainview
Project No.: 0H1.123353

Dear Mr. Pearson:

Enclosed is Contractor's Estimate No. 1 and Final in the amount of \$75,865.45.

Payment has already been issued by the City of Plainview, please complete the pay application to assist the City in maintaining their records.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

34000096AD454F2...

Brian Malm, P.E.
City Engineer

Enclosures

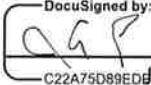
cc: Carol Kujath, City Clerk, City of Plainview

CONTRACTOR'S PAY REQUEST		DISTRIBUTION:
BITUMINOUS SEAL COATING 2021		CONTRACTOR (1)
CITY OF PLAINVIEW, MN		OWNER (1)
BMI PROJECT NO. 0H1.123353		ENGINEER (1)
		BONDING CO. (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS		\$47,705.00
TOTAL, COMPLETED WORK TO DATE		\$75,865.45
TOTAL, STORED MATERIALS TO DATE		\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED		\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS		\$75,865.45
RETAINED PERCENTAGE (0%)		\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)		\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE		\$75,865.45
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES		\$0.00
PAY CONTRACTOR AS ESTIMATE NO. 1 - FINAL		\$75,865.45

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

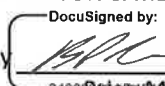
Contractor: PEARSON BROS INC.
11079 LAMONT AVE NE
HANOVER, MN 55341

By  **JACK E. PEARSON** PRESIDENT

Date August 3, 2021

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, 2900 43rd STREET NW, SUITE 100, ROCHESTER, MN 55901

By  **Brian Malm, P.E.** , CITY ENGINEER

Date July 30, 2021

APPROVED FOR PAYMENT:

OWNER:

By Carol Kujath City Clerk Date _____

Partial Pay Estimate No.:

1 -FINAL

BITUMINOUS SEAL COATING 2021
CITY OF PLAINVIEW, MN
BMI PROJECT NO. 0H1.123353

WORK COMPLETED THROUGH 07/19/2021

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	BITUMINOUS SEAL COATING	\$1.45	32900	LF \$47,705.00	LF	\$0.00	52,321.00	LF \$75,865.45
TOTAL AMOUNT:				\$47,705.00		\$0.00		\$75,865.45

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10, 2021

AGENDA ITEM: ARPA Funds	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 7.C.
ATTACHMENTS: Resolution 2021-23, Accept ARPA Funds	APPROVED BY: DT
RECOMMENDED ACTION: 1. Motion to pass a resolution accepting the Coronavirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act.	

SUMMARY

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Fund to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to each jurisdiction.

Local governments will receive their funding in two payments, with 50% provided in 2021 and the balance 12 months later. The City of Plainview received \$174,492.27 on 7/26/21 and should receive \$174,492.27 in July 2022.

These funds are different than the funds that were received in 2020 from the CARES Act. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- Support public health expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer and broadband infrastructure

This is just a broad overview of the allowable expenses. There is also a list of ineligible uses. The funds are eligible to be used for costs incurred through December 31, 2024. We will be required to submit an annual report to the US Treasury Department each year. We intend to put a plan together for the use of these funds and bring to council for further discussion at a future council meeting.

**CITY OF PLAINVIEW, MN
RESOLUTION NO. 2021-23**

**A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY
FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

WHEREAS, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, \$348,984.54 has been allocated to the City of Plainview (“City”) pursuant to the ARPA (“Allocation”).

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

WHEREAS, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PLAINVIEW, MINNESOTA AS FOLLOWS:**

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury’s guidance.
2. City staff, together with the Mayor and the City Attorney are hereby authorized to take any actions necessary to receive the City’s share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.

3. City staff, together with the Mayor and the City Attorney are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Adopted by the City Council of Plainview, Minnesota this 10th day of August, 2021.

Aaron Luckstein, Mayor

Attested:

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10th, 2021

AGENDA ITEM:	Conditional Use Permit for Kaitlin and Justin Bauer—Hair Salon	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7.D.	
ATTACHMENTS:	CUP Application, Ordinance Excerpt, Beacon Map Snippet, Resolution 2021-25	APPROVED BY:	DT
RECOMMENDED ACTION: Motion To Approve Resolution 2021-25 for a CUP for a Home Occupation for Kaitlin and Justin Bauer—In-Home Hair Salon.			

SUMMARY

Kaitlin Bauer has submitted a CUP Home Occupation application for a hair salon to be operated out of her home. A Public Hearing Notice was advertised and held by the Planning Commission on August 4th, 2021, at 6:00 PM in which the public was provided the opportunity to comment on the proposed home occupation. No public input was provided.

Plainview City Code Section 608.6.2 outlines the process for CUP applications and the criteria for scrutinizing them for approval. The ordinance excerpts have been provided to you in your agenda packets.

In determining whether to approve the CUP, the Commission and Council should consider the following:

- The use will not create an excessive burden on streets, parks, schools, or other public services and infrastructure
- The proposed use is sufficiently compatible with the surrounding zoning districts, or sufficiently screened, so as not to depreciate the value of existing homes
- The appearance of the property of which the conditional use applies will not adversely affect the surrounding properties
- The use is reasonably related to the needs of the city

- The use is consistent with the zoning code and the district of which the use is to be located
- The use is not in conflict with the Comprehensive Plan
- Adequate utilities, access roads, drainage, and necessary facilities are present or will be provided

The location of the requested conditional use is 135 3rd Street NW, Zoned as R-1, of which a home occupation is listed as a conditional use of the property. All fees have been paid by the applicant.

Respectfully Submitted.

David Todd
City Administrator

**CITY OF PLAINVIEW
STATE OF MINNESOTA**

RESOLUTION 2021-25

**APPROVING A CONDITIONAL USE PERMIT (CUP) FOR A HOME
OCCUPATION USE IN THE R-1 DISTRICT**

WHEREAS, the City of Plainview received an application for a Conditional Use Permit (CUP) from Kaitlin and Justin Bauer for a Home Occupation (Hair Salon) use in the R-1 District;

WHEREAS, the Planning Commission held a public hearing, on August 4th, 2021, to receive public comment on the permit;

WHEREAS, all required publications and notices for the public hearing were completed according to Minnesota Statute and Plainview City Code;

WHEREAS, the Planning Commission has recommended approval of the permit;

WHEREAS, on August 10th, 2021, The City Council of the City of Plainview reviewed the Planning Commission's recommendation and the CUP application; and

WHEREAS, the City Council has considered the advice of the Planning Commission, and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands and made the following findings;

1. The Home Occupation use will not create an excessive burden on streets or other public facilities and utilities which serve or are proposed to serve the area.
2. The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land.
3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent residential properties.
4. The use, in the opinion of the City Council, is reasonably related to the overall needs of the city and to the existing land use.
5. The use is consistent with the purposes of the zoning ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
6. The use is not in conflict with the comprehensive plan of the city.
7. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

NOW THEREFORE, BE IT RESOLVED, the Council of the City of Plainview hereby grants a Conditional Use Permit for a home occupation (hair salon) use in the R-1 District at the property described as "Lots 1 & 2, Block 5, Centerville (Plainview), County of Wabasha, State of Minnesota."

ADOPTED by the City Council of the City of Plainview, this 10th day of August 2021.

Aaron Luckstein, Mayor

Attested:

Carol Kujath, City Clerk



PUBLIC HEARING NOTICE

Notice is hereby given that the Planning Commission will hold a public hearing starting at **6:00 PM, Wednesday, August 4th, 2019**, at Plainview City Hall, 241 West Broadway.

The Commission will hold a public hearing to consider an application of property owner Kaitlin and Justin Bauer for a conditional use permit to allow for the following uses: Home Occupation (Hair Salon) located at the property at 135 3rd Street NW, further identified as Sect-08 Twp-108 Range-011 CENTERVILLE (PLAINVIEW CITY) N1/2 of lots 1&2 Blk 5.

Citizens are invited to attend and participate in the public hearing. Additional information regarding the application may be obtained from City Hall or by calling 507-534-2229.

Dated July 20th, 2021.

David Todd

City Administrator

CITY OF PLAINVIEW - APPLICATION FOR REVIEW

PROJECT NAME IN HOME HAIR SALON

DATE 7/7/21

Conditional Use Permit (\$200.00 fee): ☒ Rezoning/Lot Split (\$200 fee): ☐ Resubdivision (\$200 fee): ☐

1) Please note that applicants will be required to reimburse the City the cost of publishing and mailing public hearing notices and the cost to file the permit with the County. Also, applicant to pay for any other government requirements such as environmental assessments or storm water evaluations, and engineering expenses incurred for plan review.

2) Applications shall be submitted with all required supporting documentation, such as project drawing (plot map) or building plans.

Project Location & Legal Description (Separate Sheet If Necessary)

IN MY HOUSE

PUTTING A HAIR SALON IN A EXTRA ROOM
IN OUR HOUSE.

Existing Use(S) Of Property (Residential, Commercial, Industrial, Etc.)

RESIDENTIAL SPARE ROOM

Project Description (Project Type, Intended Use Of Property, Etc)

HAIR SALON

TURNING A SPARE ROOM IN OUR HOUSE
INTO A HAIR SALON.

WE WON'T BE ADDING ON, JUST USING THE ROOM
WE HAVE.

Property Owner (Name, Address And Phone Number):

Name: KATLIN BAUER

Address: 135 3RD ST NW

Phone Number: 507-218-5233

Owner's Signature

Katlin Bauer

Date :

7/7/21

Applicant, If Different Than Owner

Name: _____

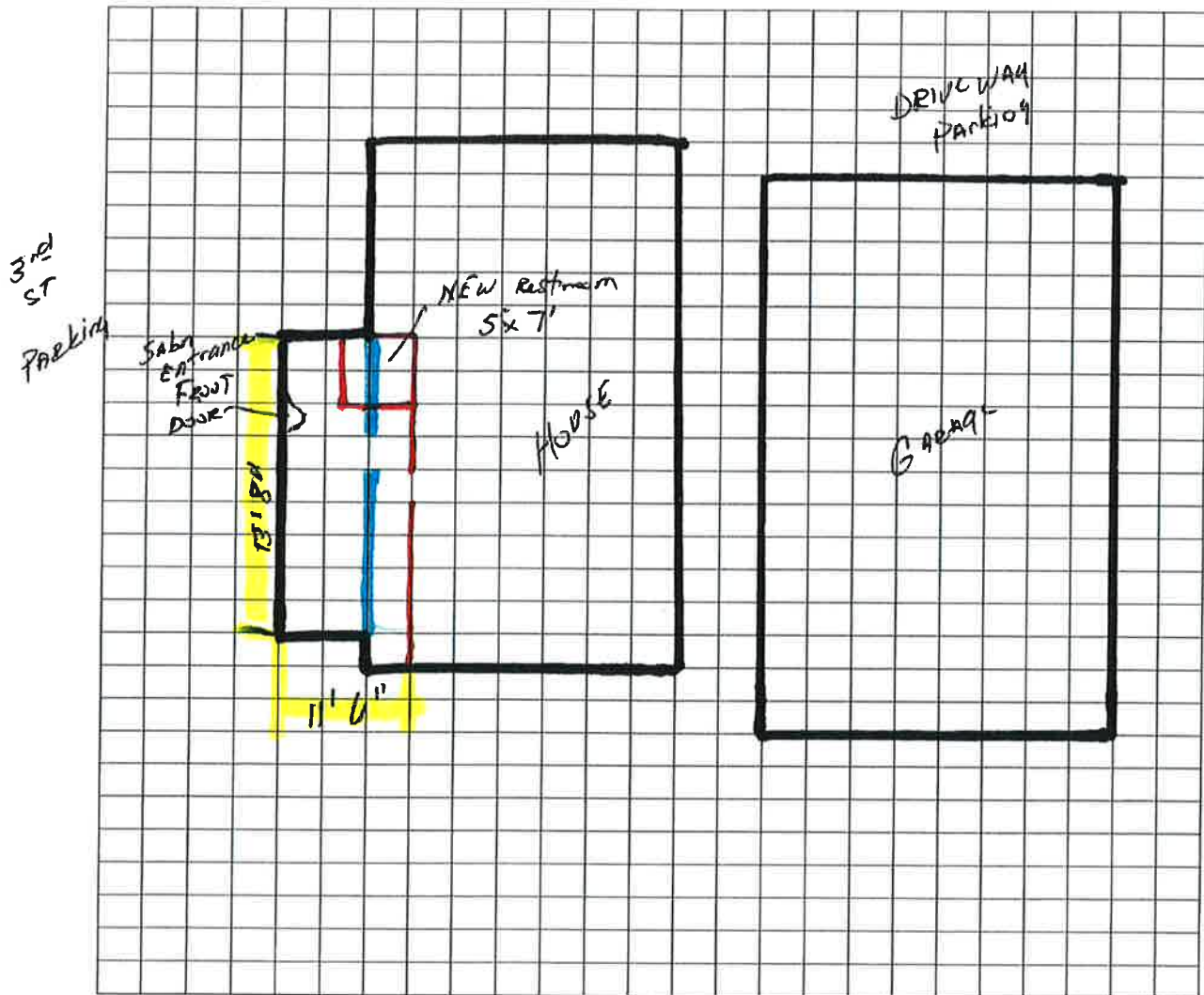
Address: _____ Phone Number: _____

Applicant's Signature _____ Date : _____

This is a request for a permit to add a hair salon in my house at 135 3rd St NW. Access to the proposed salon is the front door off third street parking would also be on 3rd St with overflow in our driveway on 2nd Ave if necessary. Max Parking time per costumer is 2hrs and 30 min.

THIS BELONGS WITH KATUN BAUERS CUP APPLICATION
IF ANY QUESTIONS OR NEED MORE INFORMATION CALL
507-218-5233. THANK YOU.

2ND AVE



 EXISTING WALL TO BE REMOVED
 PROPOSED NEW WALL



Overview



Legend

- Driveway Points
- Highways/Roads
 - US Highway
 - MN Highway
 - County-State Aid Highway
 - County Road
 - Township Road
 - Municipal Street
 - State Forest Road
 - Private Road-Restricted Access
- Parcels
 - No
 - Yes
- Section Lines
- Lakes/Rivers
- Cities Boundary
- Townships Boundary

The parcel boundaries are created and drawn by Wabasha County GIS and are continually updated. The parcels are drawn as accurately as possible, but should not be considered a replacement for a professional land survey.

Aerial Photos were collected in Spring 2019 by Eagleview and are 6"/3" resolution.

Date created: 7/12/2021
Last Data Uploaded: 7/12/2021 1:34:02 AM

Developed by  **Schneider**
GEOSPATIAL

43. **Height of Building.** The vertical distance from the "grade" to the highest point of the coping of a flat roof or to the deck line of a mansard roof or to the average height of the highest gable of a pitch or hip roof.
44. **Home Occupation.** Any gainful occupation or profession engaged in by the occupant of a dwelling at or from the dwelling when carried on in a dwelling unit. Such uses include professional offices, minor and small appliance repair services, photo or art studios, dressmaking, barber shops, beauty shops, tourist homes, daycare centers, or similar uses. Auto repair, welding, and large equipment repair shall not be included as a home occupation.
45. **Improvements.** See Lot Improvements or Public Improvements.
46. **Inspection.** A procedure of determining the location of buildings and structures and the general construction or erection utilized to meet the intent of this ordinance.
47. **Loading Space, Off-street.** Space logically and conveniently located for bulk pickups and deliveries, scaled to delivery vehicles expected to be used and accessible to such vehicles when required off-street parking spaces are filled. Required off-street loading space is not to be included as off-street parking space in figuring of required off-street parking space.
48. **Lot.** For purposes of this ordinance, a lot is a parcel of land of at least sufficient size to meet minimum zoning requirements for use, coverage, and area, and to provide such yards and other open spaces as are herein required. Such lot shall have frontage on an approved public street, or on an approved private street and may consist of: a single lot of record; a portion of a lot of record; a combination of complete lots of record, of complete lots of record and portions of lots of record, or of portions of lots of record, a parcel of land described by metes and bounds. In no case of division or combination shall any residual lot or parcel be created which does not meet the requirements of this ordinance.
49. **Lot, Corner.** A lot situated at the intersection of two (2) streets, the interior angle of such intersection not exceeding 135 degrees.
50. **Lots, Double Frontage.** Lots which have a front line abutting on one street and a back or rear, line abutting on another street.
51. **Lot, Interior.** A lot which is located between two other lots.
52. **Lot, Through.** A lot situated such that any two of its opposite sides are adjacent to street.
53. **Lot Improvement.** Any building, structure, work of art, or other object, or improvement of the land on which they are situated constituting a physical betterment of real property, or any part of such betterment. Certain lot improvements shall be properly bonded as provided in these regulations.
54. **Lot Measurement.** Depth of a lot shall be considered to be the distance between the midpoints of straight lines connecting the foremost points of the side lot lines in front and the rearmost points of the side lot lines in the rear. The width of a lot shall be considered to be the distance between straight lines connecting front and rear lot lines at each side of the lot, measured across the rear of the required front yard; provided, however, that width

to this ordinance shall require a 4/5 vote of the City Council.

608.4 District Changes. Whenever the public necessity to maintain the integrity of this ordinance requires it, the City Council may by ordinance change the district boundaries shown on the District Boundary Map. Such changes shall be made only after the Planning and Zoning Commission has held a public hearing and the City Council has held a public meeting on the proposed change. District changes to this ordinance shall require a 4/5 vote of the City Council.

608.5 Initiating Changes. Text amendments or district boundary changes may be initiated by either the City Council or the Planning and Zoning Commission. In addition, district boundary changes may be initiated by petition by any property owner within the boundary change area. Property owner petitions shall be submitted to the City Clerk three weeks (21 days) prior to the Planning and Zoning Commission meeting at which the petition is to be heard. The property owner petition for change shall include a legal description of the property to be changed, a description of the existing and intended use of the property, a map of the property showing existing structures and property lines of the change area and adjacent properties and the required filing fee.

608.6 Use Permits. A use permit shall be obtained as described below before starting or proceeding with the erection, construction, moving in, or the structural alteration of a building or structure. One of the two following use permits shall be secured as required by regulations of the district the property is located in:

608.6.1 Permitted Use Permit. An applicant for a permitted use permit shall submit an application at least three (3) days prior to a public meeting of the City Council. The application shall be accompanied by a description of the use proposed and a site plan showing compliance with this ordinance. The City Council may approve or disapprove such an application based on compliance to this ordinance and general acceptance of the site plan.

608.6.2 Conditional Use Permit. For any use designated as a conditional use within the district in which the proposed use is to be located, a conditional use permit shall be secured from the City of Plainview after the Planning and Zoning Commission holds a public hearing pursuant to §1 above and the City Council holds a public meeting. The applicant for a conditional use permit shall submit in writing, at least three (3) weeks (21 days) prior to the hearing, the permit request to be heard. A description of the property and use proposed and a site plan including, but not limited to the following shall accompany a conditional use permit:

- a. Location of all structures, existing and proposed.
- b. Location of all parking and drive areas.
- c. Property lines.

In granting a conditional use permit, the City Council shall consider the advice and recommendations of the Planning and Zoning Commission and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands. Among other things, the City Council shall make the following findings where applicable:

- i. The use will not create an excessive burden on existing parks, schools, streets, and other public facilities and utilities which serve or are proposed to serve the area.
- ii. The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of

vacant land.

- iii. The structure and site shall have an appearance that will not have an adverse effect upon adjacent residential properties.
- iv. The use, in the opinion of the City Council, is reasonably related to the overall needs of the city and to the existing land use.
- v. The use is consistent with the purposes of the zoning ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
- vi. The use is not in conflict with the comprehensive plan of the city.
- vii. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

Additional Conditions. In permitting a new conditional use or the alteration of any existing conditional use, the Planning Commission may recommend and the City Council may impose, in addition to these standards and requirements expressly specified by this ordinance, additional conditions which the City Council considers necessary to protect the best interest of the surrounding area or the community as a whole. These conditions may include, but are not limited to the following:

- i. Increasing the required lot size or yard dimension.
- ii. Limiting the height, size, or location of buildings.
- iii. Controlling the location and number of vehicle access points.
- iv. Increasing the street width.
- v. Increasing the number of required off-street parking spaces.
- vi. Limiting the number, size, location or lighting of signs.
- vii. Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- viii. Designation sites for open spaces.
- ix. Other conditions as judged necessary.

The City Administrator shall maintain a record of all use permits issued including information on the use, location, and conditions imposed by the City Council, time limits, review dates, and such other information as may be appropriate.

After reviewing the submitted information and the recommendation of the Planning and Zoning Commission, the City Council, after holding a public meeting, (i) may approve the permit, (ii) may approve the permit with conditions, or (iii) may deny the permit, having found it not consistent with the City of Plainview's comprehensive plan or not compatible with the general character of the neighborhood.

The City Council will forward its decisions/findings to all applicants. Applicants will be financially responsible for the published notices as well as filing fees with the County Recorder's Office or Registrar of Titles' Office.

Denial Appeal. The applicant for any permit denied under 608.3.6 may appeal, within ten days after the denial, to the Board of Adjustment for relief, which may be granted after holding a public hearing, with a 4/5 vote of the Board of Adjustment.

Approval Appeal. An aggrieved party of the approval of any permit under 608.3.6 may

appeal, within ten days after approval or imposition of additional conditions, which may be done after holding a public hearing and notifying the applicant prior to said hearing to review permit approval. Reversal of permit approval shall require a 4/5 vote of the Board of Adjustment.

Accessory Building Use Permits. Any person desiring a use permit or a building permit for an accessory building as defined under this ordinance, shall accompany such permit request with the following information:

A scale drawing of the proposed building to include front, side, and rear elevations.

A scale grid drawing with the location of:

- i. all structures existing and proposed;
- ii. all parking and drive areas;
- iii. all landscaping and existing and proposed;
- iv. all property lines.

Structures exceeding \$10,000.00 in cost would require blueprints submitted in addition to the above.

All other information as requested by the City Council or the Planning and Zoning Commission.

609 ZONING AND LAND MANAGEMENT, GENERAL REGULATIONS

609.1 Non-Conforming Uses. The lawful use of a building or land existing on the effective date of this ordinance may be continued, although such use does not conform to the provisions hercof. Whenever a non-conforming use has been changed to a more restricted use or to a conforming use, such use shall not thereafter be changed to a less restrictive use. The expansion of a non-conforming use is expressly prohibited, unless such expansion is done within the provisions of a conditional use permit, as allowed in the district the property is located within.

609.2 Discontinuance Of Non-Conforming Use. No premise, building, or portion thereof used in whole or part for nonconforming purposes according to the provisions of this ordinance, which hereafter become and remain vacant for a continued period of one year shall again be used except in conformity with the regulations of the district in which such building or premise is situated.

609.3 Damaged Non-Conforming Buildings. No building which has been damaged to the extent of more than sixty-five percent (65%) of the estimated fair market value of the building immediately prior to damage shall be restored except in conformity with the regulations of this ordinance.

609.4 Corner Lots. For corner lots platted after the effective date of this ordinance, the side street yard shall be equal in width to the setback regulation of the lot to the rear having frontage on the intersecting street. If there are no lots to the rear having frontage on the

613 ZONING AND LAND MANAGEMENT, R-1, RESIDENTIAL DISTRICT

613.1 Intent And Purpose: The R-1 Residential District is established to identify and protect both existing and future residential areas, where the single family dwelling shall be the major use activity. Over all other criteria, the protection and enhancement of the single-family dwelling shall be considered. Other use activities may be allowed to the extent they will not detract from the single family residential character of the district.

613.2 Permitted Uses:

- 1 Single-family dwellings.

613.3 Conditional Uses:

- 1 Public uses, such as public parks, public schools, etc.
- 2 Semi-public uses such as churches, private schools, etc.
- 3 Cemeteries, funeral parlors,
- 4 Two-family dwellings/units,
- 5 Nursing or convalescent homes,
- 6 Residential care facilities, providing there are no more than 12 residents, and
- 7 Home occupation.

613.4 Lot Area, Frontage, And Yard Requirements:

Use	Lot Area	Lot Frontage	Rear Yard/ Front Yard	Side Yards	
				Any Side	Sum of Both Sides
Single-family dwelling	7500 sq.ft.	60 ft	5 ft. rear 25 ft. front	5 ft.	15 ft.
Two-family dwellings/units	9000 sq. ft.	80 ft.	5 ft. rear 25 ft. front	10 ft.	20 ft.
Non-residential	1 acre	100 ft.	25 ft. rear 25 ft. front	10 ft.	30 ft.
Public Uses	12,000 sq. ft	100 ft.	25 ft. rear 25 ft. front	10 ft.	30 ft.

613.5 Exceptions To Lot Frontage. Residential lots in cul-de-sacs shall be allowed if the lot frontage is at least 50 feet, so long as the lot frontage is 60 feet at the front setback line (25 ft past the property line). Zero-lot line two family dwellings have a minimum lot frontage of 50 feet per lot (100 feet for both lots).

613.6 Parking: Two off-street parking spaces shall be provided for each dwelling unit.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10th, 2021

AGENDA ITEM:	Approval of Applicants to Fill Vacant Seats on the P&Z Commission	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	7.E.
ATTACHMENTS:	Applications for Review, Resolution 2021-26	APPROVED BY:	DT
RECOMMENDED ACTION: Motion To Approve Applicants to Fill Vacancies on the Commission			

SUMMARY

The Plainview Planning and Zoning Commission is a seven-member commission appointed by the City Council as an advisory board to oversee zoning, development, and City Code related to the same. The Commission has two Council Members who serve on the board and the rest are made up of appointed members to round out the Commission. Currently, there are two open positions on the P&Z Commission that need be filled. The applicants have submitted their membership applications outlining their skills set, desire to help the community, and other pertinent information for the Commission and Council to consider when making the appointment. The candidates are:

- Aaron Nicklay—815 3rd Ave NW. Plainview, MN
- Dave Walkes—300 5th Ave NE. Plainview, MN
- Scott Kujath—465 8th Street SW. Plainview, MN

All of the applicants have experience either in the trades or have served on a Council or board in the past. The applications are attached for your review. At the August 4th meeting of the Planning Commission, Candidates Aaron Nicklay and Scott Kujath were approved for recommendation to the City Council to fill the vacant seats on the P&Z Commission.

**CITY OF PLAINVIEW
RESOLUTION NO. 2021-26
RESOLUTION APPOINTING PERSON TO FILL A VACANCY**

WHEREAS two vacancies exist on the Plainview Planning and Zoning Commission.

WHEREAS, pursuant to Plainview City Code 204.6 the City Council of Plainview shall, by majority vote, fill any sudden vacancies on city boards and commissions for the unexpired terms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA, AS FOLLOWS:

1. The council appoints Aaron Nicklay and Scott Kujath to fill the vacant positions on the Planning and Zoning Commission for a three-year term, expiring December 31st, 2024

Adopted by the City Council of the City of Plainview on August 10th, 2021.

Approved:

Aaron Luckstein, Mayor

Attested:

Carol Kujath, City Clerk



PLANNING COMMISSION MEMBER APPLICATION

Name: Aaron Nicklay Phone: 951-7388
Address: 815 3rd Ave NW
Email: thenicklays@hotmail.com
Place of Employment: All-American Co-op

Describe any experience you have that has prepared you for being a member of the commission:

I served 4 years on the Dover City Council
Have worked in Plainview for 20+ years

What skills and/or abilities do you have that would be helpful for the commission? _____

I have experience with planning and can communicate well with people

With what you know about Plainview, what do you see as the most significant issue(s) the commission will have to face in the next two years?

Growth of the city and bringing in new
business. Making main street an attraction to the city.

What contribution do you believe you would make in your first year on the commission?

I have different view points from other members
maybe options they haven't thought of

If appointed, are you willing to take the time necessary (one or two days per year) to attend training that would be paid for by the City? (Circle One) Yes No

Can you think of any potential conflicts of interest you would have serving on the commission?

None that I am aware of

Is there anything else you think we should know that would help us in our decision making?

I'm ready to help and assist other members
make Plainview the best place to call home!

Aaron Nicklay
Signature

7-16-2021
Date



PLANNING COMMISSION MEMBER APPLICATION

Name: DAVID WAIKES

Phone: 507 957-4583

Address: 300 5 AV NE

Email: DC WAIKES

Place of Employment: SELF

Describe any experience you have that has prepared you for being a member of the commission:

3-3 1/2 YEARS ON PREVIOUSLY ON THE BOARD

What skills and/or abilities do you have that would be helpful for the commission? I HAVE

BEEN TRYING FOR PAST 4 YRS TO MEET REGULARLY & LIVE TIME MEMBER OF PLV

With what you know about Plainview, what do you see as the most significant issue(s) the commission will have to face in the next two years?

HOUSING AND BUSINESS DEVELOPMENT GROW CITY -
REVIEW ORDINANCES

What contribution do you believe you would make in your first year on the commission?

FOLLOW AND MAKE DECISIONS THAT MAKE SENSE FOR
PLV AND ITS RESIDENCES

If appointed, are you willing to take the time necessary (one or two days per year) to attend training that would be paid for by the City? (Circle One) ☒ Yes ☐ No

Can you think of any potential conflicts of interest you would have serving on the commission?

NONE -

Is there anything else you think we should know that would help us in our decision making?

David Waikes

Signature

7-14-21

Date



PLANNING COMMISSION MEMBER APPLICATION

Name: Scott Kujath Phone: 507-251-6725

Address: 465 8th ST SW

Email: scottkooch@hotmail.com

Place of Employment: Mayo Clinic

Describe any experience you have that has prepared you for being a member of the commission:

I have been a construction electrician for 23 years and a Master Electrician for Olmsted Medical Center for 2 years and a Master Electrician for Mayo Clinic for 8 years.

What skills and/or abilities do you have that would be helpful for the commission? During my career as a electrician, I have dealt with building large and small buildings and the process that occurs.

With what you know about Plainview, what do you see as the most significant issue(s) the commission will have to face in the next two years?

The on going struggle between balancing adding new affordable developments with making sure to follow the guidelines set forth in the city codes.

What contribution do you believe you would make in your first year on the commission?

I would try to weigh both affordability of the development with following the city codes to make sure each development adds value to the city.

If appointed, are you willing to take the time necessary (one or two days per year) to attend training that would be paid for by the City? (Circle One) ☒ Yes ☐ No

Can you think of any potential conflicts of interest you would have serving on the commission?

I don't believe so.

Is there anything else you think we should know that would help us in our decision making?

I believe that with my construction background, I could make educated decisions.

Scott Kujath
Signature

7/12/21
Date

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: August 10th, 2021

AGENDA ITEM:	Discussion of Pleasant Acres Development Stormwater and Road connection	AGENDA SECTION: Information Only
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 8.A.
ATTACHMENTS:	Drainage Summary, Drainage Ditch Crossing, Drainage Ditch Overview, Drainage Area Map, Hydro CAD Model	APPROVED BY: DT
RECOMMENDED ACTION: Discussion of storm drainage and road connectivity for the Pleasant Acres Subdivision		

SUMMARY

At the June 1st meeting of the Planning and Zoning Commission, a discussion of the preliminary plat for Pleasant Acres Subdivision was undertaken. Staff reported that the Commission and City Council had to weigh two options prior to approval of the plat:

- Waive or provide a variance to City code regarding road connectivity to adjacent parcels
- Waive or provide a variance to City Code regarding the Cul-de-sac length

Since that meeting, the city provided a 60-day extension letter to Mr. Montgomery so that he could address those issues to gain approval for the preliminary plat.

WSN Engineering and Mr. Montgomery believe there is a practical difficulty to providing connectivity which involves stormwater and drainage that would add significant cost to the project. Similarly, the length of the Cul-de-sac for the development is not outside of precedence with other such roads in town.

WSN Engineering has provided data to support the drainage and stormwater difficulties with the connectivity piece to the project. The Planning Commission had a discussion regarding those practical difficulties and weighed those facts when

considering approval of the preliminary plat and general development plan.

During discussion, WSN Engineer Craig Britton indicated that there was a practical difficulty to providing access to the development to the west with regards to storm water mitigation. In sum, adding culverts and engineered fill to elevate the road, in conjunction with other mitigating factors, would add significant cost to Pleasant Acres Development.

The planning commission had concerns about the grading and water retention within the development area and asked about other means of stormwater mitigation such as utilizing different culverts (box versus round as well as upsizing) and redirecting storm water upstream/downstream and retention ponds.

City Staff from Bolton and Menk indicated that there indeed could be a practical difficulty with mitigating the flow of water through the development, however, did not feel that WSN engineers demonstrated the practical difficulty to satisfaction and didn't go far enough with alternative options for stormwater mitigation.

Administrator Todd advised the P&Z Commission that there were a couple scenarios to vote on: Recommend the City Council provide a variance to the connectivity issue to the parcel to the west; Recommend the City Council to provide a variance to the cul-de-sac length; and finally, have city staff craft another 60-day extension letter to allow Mr. Montgomery's engineers to work through additional mitigation of stormwater.

The Planning Commission elected to consider these options one at a time:

- ✓ Administrator Todd called for a motion to recommend Council waive the city code providing connectivity to the parcel to the west—Item failed for lack of motion.
- ✓ A motion was called for to recommend Council waive the code provision for cul-de-sac length—Motion by Walkes, Second by Durgin—motion failed 3-2
- ✓ Motion by Liebenow, Second by Jacobs to recommend staff craft another 60-day extension letter to Mr. Montgomery so more research can be done to show practical difficulty for connectivity—Motion passed unanimously.

Respectfully Submitted,

David Todd
City Administrator

DRAINAGE SUMMARY

Project Name: **Pleasant Acres – Plainview, MN**
WSN Project # 2021-10730

SECTION 1.0 – Project Summary and Proposed Site Improvements

We have performed our analysis of the proposed addition of culverts to the drainage ditch running to the west of the proposed Pleasant Acres subdivision.

Hydrologic & Hydraulic Modeling

The HydroCAD™ Ver. 10.0 modeling software was utilized to develop the hydrologic contributions serving the proposed project site. This software is adept at modeling urban drainage settings and can provide storage routing calculations under dynamic outlet conditions.

In order to determine the flow rates to the drainage ditch, StreamStats was used to determine the flow rates to the culvert flowing under S Wabasha Street. These flow rates were input into the links shown in the HydroCAD model.

PRE-Improvement Condition

The existing site is currently a field that appears to be used for row crops. To the north and draining to the ditch is primarily single-family homes with some commercial areas. There is an existing drainage ditch from north to south along the western edge of the proposed subdivision.

POST-Improvement Condition

Proposed site improvements consist of the following: Residential single family homes and the installation of the necessary utilities. The addition of a connection over the existing drainage ditch to other developments to the west is modelled.

PRE & POST-Improvement Discharge Rates, Velocities, and Water Surface Elevations:

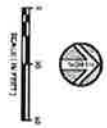
Table 1 – Pre & Post Development Drainage Conditions

	Existing Drainage Ditch	Proposed Crossing & Culvert
Node	1R	1P
100-YR Event		
Flow Rate (cfs)	278	278
Velocity (ft/s)	3.23	9.13
Peak Elevation (ft)	1120.07	1123.83
500-YR Event		
Flow Rate (cfs)	443	424
Velocity (ft/s)	3.69	10.81
Peak Elevation (ft)	1120.31	1126.54



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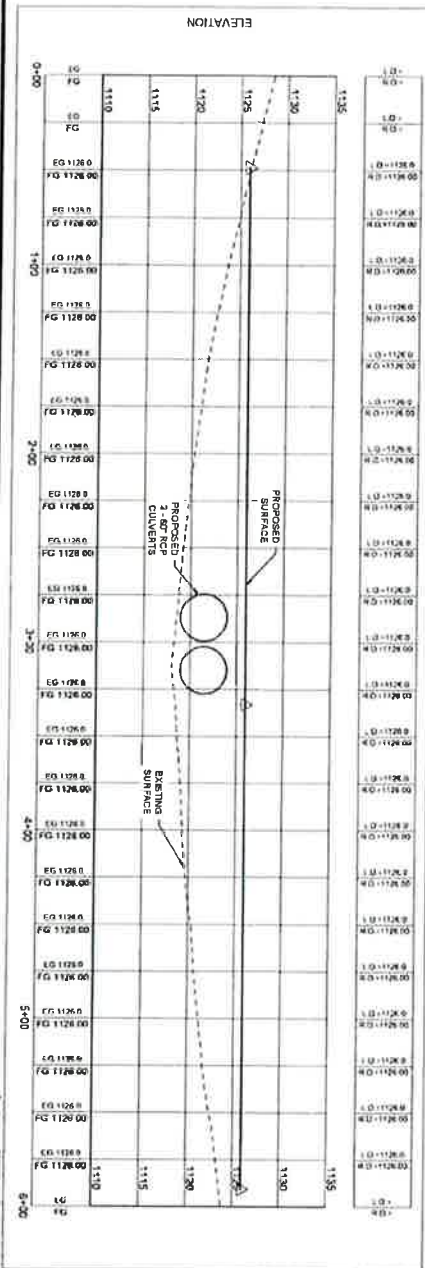
OWNERS/DEVELOPER: ANASTACIA DEVELOPMENT, INC.
 15000 W. 100TH AVE. SUITE 100
 PLAINVIEW, MN 55131
 CONTACT: TONY KONTAGIANNIS



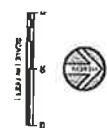
PROJECT: PLEASANT ACRES ANASTACIA DEVELOPMENT INC PLAINVIEW, MINNESOTA DRAINAGE DITCH EXHIBIT - OVERVIEW	SHEET: 1 OF 1 DATE: 10/20/2021 DRAWN BY: TONY KONTAGIANNIS CHECKED BY: TONY KONTAGIANNIS	SCALE: 1" = 20' NORTH ARROW: [Symbol] GRAPHIC SCALE: 0, 10, 20 FEET	NOTES: 1. THE DRAINAGE DITCH IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE MINNESOTA DRAINAGE CODE. 2. THE DRAINAGE DITCH IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE MINNESOTA DRAINAGE CODE.	WIDSETH ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS
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PROPOSED CULVERT PROFILE



EARTHWORK			
CUT		85% C.V.	
FILL		85% C.V.	
NET FILL		85% C.V.	
EARTHWORK QUANTITIES ARE BASED UPON THE FINISHED SURFACES EXCLUDING THE BUILDING FOOTPRINTS			

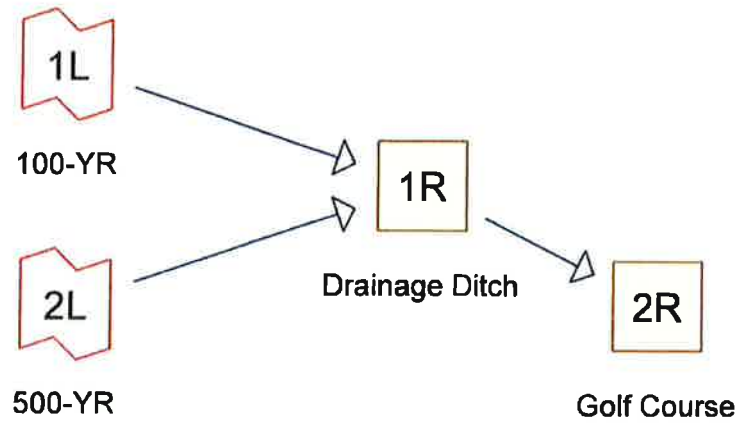


OWNER: PLEASANT ACRES
ANASTASIA DEVELOPMENT, INC.
PLAINVIEW, MINNESOTA
DESIGNER: WIDSETH
CONTRACT: 2014-00125-0001

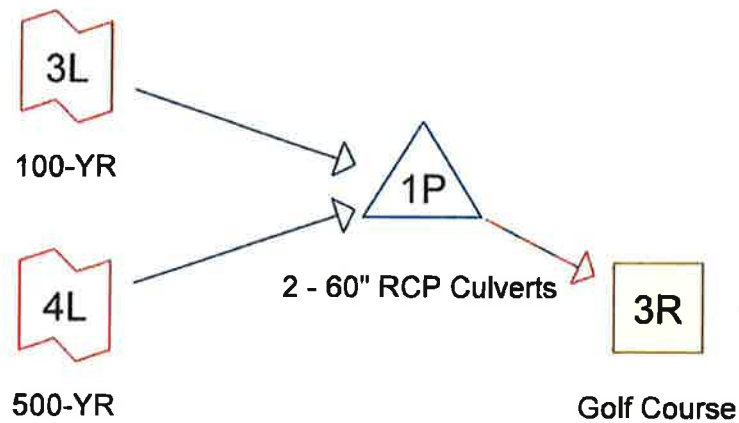
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PLEASANT ACRES
ANASTASIA DEVELOPMENT INC.
PLAINVIEW, MINNESOTA
DRAINAGE DITCH EXHIBIT

Existing Conditions



Proposed Conditions - Added Culverts



Routing Diagram for Ditch Model

Prepared by Widsith Smith Nolting, Printed 7/28/2021
HydroCAD® 10.10-6a s/n 01722 © 2020 HydroCAD Software Solutions LLC

CITY OF PLAINVIEW PLANNING COMMISSION
AUGUST 4, 2021
MEETING MINUTES

The August 4, 2021 meeting for the Plainview Planning Commission was called to order at 6:00 p.m. by City Administrator David Todd.

Members present: Ben Jacobs, Ann Liebenow-Anttila, Roger Durgin, Jim Walkes and Holly Reeve.

Members absent: None

Staff members present: City Administrator David Todd, Public Works Director Shane Loftus, and City Clerk Carol Kujath.

Guests in attendance: Brian Malm with Bolton and Menk Engineering, Craig Brittan with WSN Engineering, David Walkes Sr., Kaitlin Bauer, Justin Bauer, Jacob Sievers, Bobbi Jo Sievers, Tony Montgomery, Aaron Nicklay, Scott Kujath, Tom Wiener, Tracy Hutchison, and Mike Hutchison.

Motion by Jacobs, second by Durgin to approve the agenda. Motion carried.

Motion by Jacobs, second by Walkes to approve the Consent Agenda. Motion carried.

Conditional Use Permit for Kaitlin and Justin Bauer – Hair Salon:

Motion by Reeve, second by Jacobs to open the public hearing at 6:02 p.m. to hear testimony regarding the proposed CUP Home Occupation application for a hair salon by Kaitlin Bauer. Motion carried.

Kaitlin Bauer – 135 3rd St. NW – Kaitlin Bauer is applying for a CUP for a 1 chair salon in her home, as a part time venture for now. There is plenty of parking in her long driveway, or along 3rd Street. Kaitlin also stated that she would have a wooden sign out front advertising her business. She does not believe her home business would be a nuisance in her neighborhood.

Motion by Liebenow-Anttila, second by Durgin to close the public hearing.

Motion carried. Public hearing closed at 6:07 p.m.

Motion by Durgin, second by Walkes to recommend the City Council approve the CUP (Conditional Use Permit) for a Home Occupation for Kaitlin and Justin Bauer – In-Home Hair Salon located at 135 3rd St. NW.

Roll Call Vote:

Aye: Reeve, Jacobs, Durgin, Liebenow-Anttila, Walkes

Nay: None

Motion carried.

Pleasant Acres Development Stormwater and Road Connection:

Craig Brittan with WSN Engineering along with Tony Montgomery gave a presentation to the Planning Commission on why they felt the connectivity was impractical to do between the Pleasant Acres Development and the Skyview Development. Brittan stated the amount of fill that would be needed, and the cost associated with the fill needed would be considered a practical difficulty. He talked about the flood stream, and if culverts were put in for the connectivity it would cause more flooding north of the development as well as to the south.

Commissioner Liebenow-Anttila asked about grating and a retention plan, and had concerns about water flow, with or without connectivity. What other possible options, like using box culverts instead of the 60-inch round culverts, to help with water flow and what about a redesign to address these issues. Liebenow-Anttila is wanting to see the property owners work together.

Montgomery talked about how the development would be an asset to the City and he is not interested in clustered housing.

Tom Wiener stated he is willing to work with the City and with Montgomery on the connectivity of his property and the Montgomery property.

Other comments included having further discussion between engineers, needing to demonstrate the hardships for the development to the City to consider waiving the connectivity between developments.

No motion was made for waiving or providing a variance to City Code regarding road connectivity to adjacent parcels.

Motion by Walkes, second by Durgin to waive or provide a variance to City Code regarding the cul-de-sac length.

Aye: Walkes and Durgin

Nay: Reeve, Jacobs, and Liebenow-Anttila

Motion failed 3-2.

Motion by Liebenow-Anttila, second by Jacobs to provide a 60-day extension to Tony Montgomery for Pleasant Acres Development Preliminary Plat and GDP.

Motion carried unanimously.

Planning & Zoning Commission Applications for the Vacant Seats:

The Plainview Planning and Zoning Commission is a seven-member commission appointed by the City Council as an advisory board to oversee zoning, development, and City Code related to the same. Currently, there are two open positions on the P&Z Commission that need to be filled.

The City received three (3) applications, each outlining their skill set, desire to help the community, and other pertinent information for the Commission and Council to consider when making the appointment.

The applicants are Aaron Nicklay, Dave Walkes Sr., and Scott Kujath.

Each applicant gave a brief summary of their experience and their reasoning to become a commission member.

Motion by Jacobs, second by Liebenow-Anttila to recommend Aaron Nicklay to the City Council to fill a vacancy on the Planning & Zoning Commission.

Aye: Jacobs, Durgin, and Liebenow-Anttila

Nay: Reeve

Abstain: Walkes

Motion carried 3-1-1

Motion by Durgin, second by Reeve to recommend Dave Walkes Sr. to the City Council to fill a vacancy on the Planning & Zoning Commission.

Aye: Durgin and Reeve

Nay: Jacobs and Liebenow-Anttila

Abstain: Walkes

Motion failed due to a tie vote.

Motion by Jacobs, second by Liebenow-Anttila to recommend Scott Kujath to the City Council to fill a vacancy on the Planning & Zoning Commission.

Aye: Reeve, Jacobs, Liebenow-Anttila,

Nay: Durgin

Abstain: Walkes

Motion carried 3-1-1

Motion made by Liebenow-Anttila, second by Walkes to adjourn.

Motion carried. 7:25 pm.

Planning and Zoning Commissioner

City Clerk

Date