



**REGULAR CITY COUNCIL MEETING
AGENDA**

Tuesday, July 11, 2023, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview

also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS – *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back and forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- June 13, 2023, and June 28, 2023
- B. Bills
- C. Permits/Licenses/Donations
 - A. Chicken Permit – Tonya Laden
 - B. Multiple Pet Permit – Dustin Jacobs
- D. Department Head Reports and Board Minutes
- E. 2023-2024 Facility Use and Licenses Agreement for Eckstein Field with PEM Schools
- F. TJ's Tavern License Agreement for Corn-on-the-Cob-Day Dance
- G. Street Closure Parade for Corn on the Cob Days

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- A. Church of Christ Quick Plat- Resolution 2023-16
- B. Bolton & Menk Pay Estimate No. 1
- C. Adult-Use Cannabis Temporary Moratorium
- D. Ordinance 2023-03 Regulating the Sale and establishing a Permitting Process for Tetrahydrocannabinol (THC) Products

8. INFORMATION ONLY DOCUMENTS

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the June 13, 2023, Regular Meeting Proceedings. 2. Motion to approve Minutes of the June 28, 2023, Special Meeting Proceedings.	

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday June 13, 2023, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday June 13, 2023, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, Police Chief Jason Timm, Public Works Director Shane Loftus, Library Director Alice Henderson, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, and Development Services Coordinator Richard Baker.

Department Heads absent: Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm with Bolton & Menk, Eric Bennett, Brenda Bennett, Susan Buck, Curtis Buck, Bob Blanshan, Tim Weaver, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE -

3. PUBLIC HEARING – ALLEY VACATION – CHURCH OF CHRIST – CHAS POSZ SUBDIVISION –

Mayor Luckstein called for a motion to close the regular council meeting and open the public hearing to discuss the Church of Christ request for an alley vacation. At 6:01 p.m. a motion was made by Kuschel, second by Reeve to open the public hearing.

Motion carried unanimously.

There were no public comments or written comments.

Motion by Jacobs, second by Kuschel to close the public hearing and reopen the regular city council meeting.

Motion carried unanimously.

4. PUBLIC COMMENTS –

-Roger Rettmann – 525 1st Ave SW – The State of MN Health Dept is taking aggressive steps towards the food preparation and serving for churches and community centers. The Community Center is requesting funding from the City to upgrade the kitchen.

-Mayor Luckstein – Asked Rettmann to stay to answer any questions regarding the Community Center and the request for funds as it was on the agenda under new business.

-Rettmann stated he would stay.

-Curt Buck – 320 4th Ave SW – Addressed the Council regarding his concerns and view on how during the COVID pandemic much of our City Government was conducted in a church, however now with the pandemic over he believes it's poor optics to still be having council and other meetings at the church. He believes that council meetings should be held back at city hall.

5. APPROVAL OF AGENDA – Motion by Reeve, second by Kuschel to approve the Agenda with the addition of 8.H. Crossing Lights Audible Upgrade. Motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA – Motion by Kuschel, second by Jacobs to approve the Consent Agenda.

Aye: Reeve, Jacobs, Hammer Bartley, Kuschel. Mayor Luckstein voted aye, however abstained from voting on 6.C.A.

Nay: none

Motion carried.

- A. City Council Minutes – May 9, 2023.
- B. Bills
- C. Permits/Licenses/Donations
 - a. Chicken Permit – Aaron Luckstein and Brenda Axelson
 - b. Donation – American Legion for the Plainview Fire Department
 - c. Off-Sale Liquor License – Firehouse Beer Wine & Liquor (Eric and Brenda Bennett)
- D. Department Head Reports and Board Minutes
- E. Kim's Saloon License Agreement – Corn on the Cob Days Event
- F. SRO Contract with PEM Schools

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS –

- A. **Steve Jacobs – MN House of Representatives**– MN House of Representatives Steve Jacobs gave a summary of the laws passed in the 2023 session. Jacobs also talked about his concerns of the proposed National Park that would encompass Whitewater State Park, Carley State Park, Zumbro Bottoms along with parks in Iowa and Wisconsin. There is a meeting at the Front Porch in Kellogg on June 15, 2023, at 7:00 p.m. to discuss the concerns with this National Park proposal.
(see attached document)
- B. **Alley Vacation – Church of Christ – Resolution 2023-14 –**
The City received a request from the property owner of PID# R26.00683.00 located within Block 09 of the Chas Posz Subdivision to vacate a 20' portion of the alley and reserving the utility easement that runs concurrent to the property line. The purpose of the request for the easement vacation is due to the potential expansion project proposed by the Church of Christ. The City holds no infrastructure within the easement nor are there any plans to utilize the easement to hold infrastructure. The City will preserve the utility easement starting at Lot 7, Block 09 that runs north along the north/south alley.
Motion by Jacobs, second by Reeve to approve Resolution 2023-14 vacating a 20' wide portion of the alley and reserving the utility easement dedicated as part of the Chas Posz Subdivision in Plainview, MN.
- C. **Juneteenth Holiday – Resolution 2023-13 –**
Administrator Todd explained to Council that a bill to establish Juneteenth (June 19th) as a state-recognized holiday was passed and the Governor signed the bill into law on 02/03/2023. Federal, State, and local offices must be closed in observance of Juneteenth starting this year. The holiday recognizes the date on which slavery was abolished in the United States.
Motion by Kuschel, second by Hammer Bartley to approve Resolution 2023-13 establishing June 19th (Juneteenth) as an Observed Holiday for the City of Plainview and Amending the City's Personnel Policy to reflect the addition to the Holiday schedule.
Motion carried unanimously.
- D. **Community Center Request for Funds–**
The Community Center is requesting additional funding of \$15,000 to help upgrade the kitchen equipment in response to the MN Department of Health's mandate that commercial grade food preparation equipment be utilized when making and preparing food for public sale and consumption. The Community Center hosts many food-type events throughout the year with these events making up 20%-25% of their annual income. It was noted that since this request was not budgeted for, there are two sources of funds that the City could utilize for this request. The General Fund Reserve and/or funds provided to the City from the American Rescue Plan Act (ARPA COVID Funds), of which this project fits within the funding parameters. Mayor

Luckstein is not comfortable using general funds for this as the City is still building its reserves. The Mayor did, however, feel the ARPA COVID funds would work for this, even though the City has not identified where the ARPA funds will be used. It was requested that the Community Center share their financials with the City along with the number of patrons served. Roger Rettmann agreed that numbers can be shared. He also told the Council that the Community Center has received private donations, donations from other businesses as well as applying for the Plainview Area Foundation grant. It was noted that the City does not own the Community Center.

Motion by Luckstein, second by Jacobs to approve the request for additional funding of \$15,000 for the Community Center.

Aye: Luckstein, Reeve, Jacobs, and Hammer Bartley

Nay: None

Abstain: Kuschel

E. Public Works – Summer Hires –

Public Works Director Shane Loftus explained to Council that this year there were not a lot of applicants for summer help. One of the hires approved at last month's council meeting has respectfully declined the job offer. Kevin Lamb and Wyatt Kujath have expressed their willingness to work part time for Public Works this summer.

Motion by Kuschel, second by Hammer Bartley to approve Kevin Lamb and Wyatt Kujath for summer help at Public Works.

Motion carried unanimously.

F. Well #3 Improvements –

At the February 14, 2023, Council meeting, the Council authorized proceeding with Phase 1 repairs to Well No. 3. Phase 1 included replacing the existing vertical turbine pump with a submersible style pump, drop piping, and appurtenances and completing test pumping. The goal is to determine whether a change from a vertical turbine to submersible pump will address the air entrainment issue currently being encountered.

Brian Malm explained to the Council the test pumping that will be completed for the air entrainment issue. If the submersible pump does not solve the issue, then a vertical turbine pump will be reinstalled and the Council would need to consider proceeding with Phase 2 improvements, which would include construction of an air break and pumping structure to allow the air to dissipate prior to pumping into the distribution system.

The unit price bid includes costs for both potential outcomes under Phase 1 (permanent installation of the submersible pump and reinstallation of the vertical turbine pump). If the submersible pump is permanently installed, the total estimated cost under the unit price bid would be \$158,700. If the vertical turbine pump is reinstalled the total estimated cost under the unit price bid would be \$85,650. Phase 2 air break and pumping structure improvements would be an additional cost and would require another bid package with an estimated cost ranging from \$750,000 to \$1,500,000. Staff recommended awarding the unit price bid to Bergeson-Caswell in the amount of \$164,650 and notes that it is within the cost range of \$100,000 to \$200,000 identified in Bolton & Menk's February 8, 2023, memo.

Motion by Reeve, second by Kuschel to award the contract to Bergeson-Caswell for the unit price bid of \$164,650.00.

Motion carried unanimously.

G. Police Department – Hire New Full-Time Police Officer –

Police Chief Jason Timm explained to Council that the Police Department has one full-time opening due to the resignation of Nathaniel Fox. Javier Prieto was one of four applicants that applied for this position. Prieto has an A.A.S. degree in criminal justice and is eligible for P.O.S.T. license activation. This hire will be pending the successful completion of the state mandated pre-employment requirements.

Motion by Jacobs, second by Kuschel to approve the hiring of Javier Prieto as a Full-Time Police Officer with a starting wage of step 1 per the LELS Union Contract.

Motion carried unanimously.

H. Crossing Lights Audible Upgrade –

The City of Plainview has a new resident in town who is completely blind. The crossing lights at the pool and at Kwik Trip do not have the capability of audible direction. The resident relies solely on hearing to cross at these intersections. This is a safety issue for a blind resident. The upgrade was priced at \$3,500 a piece without labor.

Motion by Kuschel, second by Hammer Bartley to approve the upgrade of the crossing lights at the pool and Kwik Trip by Egan. The cost is not to exceed \$10,000.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

A. 2nd Ave NW Designated Pedestrian Crosswalk for the 2023 Street/Utility Project

10. COUNCIL COMMENT -None

11. ADJOURN –

Motion by Luckstein, second by Kuschel to adjourn the Plainview City Council meeting.

Motion carried unanimously. Meeting adjourned at 7:18 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

**Plainview City Council
Special Meeting
Wednesday June 28, 2023 at 4:30 p.m.**

1. **CALL TO ORDER-** Mayor Luckstein called the Plainview City Council Special Meeting to order on Wednesday June 28, 2023, at 4:34 p.m.

Council Members in attendance: Luckstein, Reeve, Hammer Bartley, and Kuschel.
Council Members absent: Jacobs.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, Development Services Coordinator Richard Baker, and City Clerk Carol Kujath.

Department Heads Absent: Public Works Director Shane Loftus, Library Director Alice Henderson, Police Chief Jason Timm, and Fire Chief Ed Jacobs.

Guests in attendance: Monica Hauser with Hawkins & Ash CPAs.

2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF THE AGENDA** -Motion by Kuschel, second by Hammer Bartley to approve the agenda. Motion carried.
4. **UNFINISHED BUSINESS-** None
5. **NEW BUSINESS**
 - A. **2022 Audit Presented by Hawkins/Ash CPAs**– Monica Hauser from Hawkins Ash CPAs presented the 2022 audit to Council. Hauser gave a generalized overview of the audit. All questions by City Council were answered by Hauser and Finance Director Axley. Hauser complemented the staff on being very well prepared and responsive to questions throughout the auditing process. The City has a clean audit.
Motion by Reeve, second by Kuschel to approve Resolution 2023-15, accepting the 2022 Financial Statements with Independent Auditors' Report.
Motion carried.
6. **ADJOURN-** Motion by Luckstein, second by Kuschel to adjourn the meeting.
Motion carried unanimously. Meeting adjourned at 4:59 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: va
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
524 ALEX AIR APPARATUS								
07/05/2023	INV-48102	1	Invoice	COAT, PANTS, HELMET, BOOTS/FIRE DEPT.	06/27/2023	07/06/2023	5,700.19	101-42200-417
Total 524 ALEX AIR APPARATUS:							5,700.19	
19 APPEL'S SERVICE INC								
06/14/2023	101749	1	Invoice	TIRE DISPOSAL	05/05/2023	06/14/2023	150.00	101-41110-440
Total 19 APPEL'S SERVICE INC:							150.00	
106772 BADGER METER								
07/05/2023	80132038	1	Invoice	MONTHLY FEE-ORION CELLULAR	06/29/2023	07/06/2023	529.55	601-49400-321
Total 106772 BADGER METER:							529.55	
104716 BAKER & TAYLOR								
06/21/2023	L2300462 JU	1	Invoice	BOOKS/LIBRARY	05/31/2023	06/22/2023	1,556.12	211-45500-592
Total 104716 BAKER & TAYLOR:							1,556.12	
106816 BAKER. RICHARD LLOYD								
07/05/2023	MAY & JUNE	1	Invoice	MILEAGE	06/30/2023	07/06/2023	163.10	101-46500-331
Total 106816 BAKER. RICHARD LLOYD:							163.10	
329 BECKLEYS OFFICE PRODUCTS								
06/27/2023	JUNE 26, 20	1	Invoice	paper shred	06/26/2023	06/27/2023	41.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							41.50	
154 BENNETT'S FOOD CENTER								
06/15/2023	00072138	1	Invoice	SNACKS/POOL	05/30/2023	06/15/2023	549.00	225-45128-259
07/05/2023	00072566	1	Invoice	SNACKS/POOL	06/05/2023	07/06/2023	363.58	225-45128-259
07/05/2023	00072637	1	Invoice	SNACKS/POOL	06/06/2023	07/06/2023	239.58	225-45128-259
07/05/2023	00073220	1	Invoice	SNACKS/POOL	06/12/2023	07/06/2023	326.34	225-45128-259
07/05/2023	00073475	1	Invoice	SNACKS/POOL	06/16/2023	07/06/2023	307.58	225-45128-259
07/05/2023	00073723	1	Invoice	SNACKS/POOL	06/20/2023	07/06/2023	563.16	225-45128-259
07/05/2023	00074233	1	Invoice	SNACKS/POOL	06/27/2023	07/06/2023	158.81	225-45128-259
07/05/2023	00074494	1	Invoice	SNACKS/POOL	06/30/2023	07/06/2023	821.72	225-45128-259
07/05/2023	00285562	1	Invoice	SNACKS/POOL	06/08/2023	07/06/2023	345.05	225-45128-259
07/05/2023	00285745	1	Invoice	SNACKS/POOL	06/09/2023	07/06/2023	443.25	225-45128-259
07/05/2023	00288581	1	Invoice	SNACKS/POOL	06/23/2023	07/06/2023	470.63	225-45128-259
Total 154 BENNETT'S FOOD CENTER:							4,588.70	
106463 BOLTON & MENK, INC.								
06/22/2023	0313826	1	Invoice	2023 STREET PROJECT	05/31/2023	06/23/2023	19,549.50	418-48000-303
06/22/2023	0313827	1	Invoice	ORCHARD HILLS 7TH	05/31/2023	06/23/2023	412.50	101-41500-303
06/22/2023	0313828	1	Invoice	ORCHARD HILLS 8TH	05/31/2023	06/23/2023	412.50	101-41500-303
06/22/2023	0313829	1	Invoice	VERIZON TOWER INSTALLATION	05/31/2023	06/23/2023	1,737.00	601-49400-303
06/22/2023	0313883	1	Invoice	GENERAL ENGINEERING	05/31/2023	06/23/2023	1,200.00	101-41500-303
06/27/2023	0314333	1	Invoice	WELL #2 GENERATOR	06/19/2023	06/27/2023	1,163.50	601-49400-303
06/27/2023	0314334	1	Invoice	WELL #3 PUMP REPLACEMENT	06/19/2023	06/27/2023	6,001.00	601-49400-303

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106463 BOLTON & MENK, INC.:							30,476.00	
106834 CANON FINANCIAL SERVICES, INC.								
06/21/2023	30669390	1	Invoice	COPIER/LIBRARY	06/12/2023	06/22/2023	66.80	211-45500-401
Total 106834 CANON FINANCIAL SERVICES, INC.:							66.80	
106449 CINTAS CORPORATION								
07/05/2023	4157647359	1	Invoice	MATS & SCRAPER/PW	06/06/2023	07/06/2023	20.09	101-43100-310
07/05/2023	4158351434	1	Invoice	MATS & SCRAPER/PW	06/13/2023	07/06/2023	20.09	101-43100-310
07/05/2023	4159038189	1	Invoice	MATS & SCRAPER/PW	06/20/2023	07/06/2023	20.09	101-43100-310
07/05/2023	4159737682	1	Invoice	MOPS&TOWELS/CITYHALL	06/27/2023	07/06/2023	21.70	101-41500-310
07/05/2023	4159737743	1	Invoice	MATS & SCRAPER/PW	06/27/2023	07/06/2023	20.09	101-43100-310
Total 106449 CINTAS CORPORATION:							102.06	
105990 CIVIC SYSTEMS, LLC								
07/06/2023	CVC23591	1	Invoice	SEMI ANNUAL SOFTWARE SUPPORT/ADM	06/26/2023	07/06/2023	5,668.00	101-41500-309
Total 105990 CIVIC SYSTEMS, LLC:							5,668.00	
51 CONSTRUCTION MGMT. SERVICES								
06/22/2023	JUNE 2023	1	Invoice	BUILDING INSPECTION	06/08/2023	06/23/2023	5,269.49	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							5,269.49	
105949 CUSTOM COMMUNICATIONS INC.								
06/15/2023	552316	1	Invoice	FIRE ALARM MONITORING/PW	06/12/2023	06/16/2023	114.00	101-43100-310
Total 105949 CUSTOM COMMUNICATIONS INC.:							114.00	
106428 DATA SMART COMPUTERS INC.								
06/14/2023	80359	1	Invoice	DATTO BACKUP	06/01/2023	06/15/2023	149.00	101-41500-309
06/14/2023	80360	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	06/01/2023	06/15/2023	75.00	101-41500-309
06/14/2023	80361	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	06/01/2023	06/15/2023	10.00	101-41500-309
06/14/2023	80472	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	06/01/2023	06/15/2023	6.49	101-42200-309
06/14/2023	80525	1	Invoice	MICROSOFT 365 LICENSES, EXCHANGE ON	06/05/2023	06/15/2023	220.80	101-41500-309
06/22/2023	80678	1	Invoice	POOL CC SYSTEM PCI COMPLIANCE	06/16/2023	06/23/2023	66.00	225-45128-310
07/06/2023	80809	1	Invoice	DATTO BACKUP	07/01/2023	07/06/2023	149.00	101-41500-309
07/06/2023	80810	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	07/01/2023	07/06/2023	75.00	101-41500-309
07/06/2023	80811	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	07/01/2023	07/06/2023	10.00	101-41500-309
07/06/2023	80923	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	07/01/2023	07/06/2023	6.49	101-42200-309
07/06/2023	80967	1	Invoice	MICROSOFT 365 LICENSES, EXCHANGE ON	07/05/2023	07/06/2023	220.80	101-41500-309
Total 106428 DATA SMART COMPUTERS INC.:							988.58	
105564 DEARBORN LIFE INS CO.								
06/21/2023	JULY 2023	1	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	146.20	101-41500-131
06/21/2023	JULY 2023	2	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	22.04	101-46500-131
06/21/2023	JULY 2023	3	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	269.05	101-42100-131
06/21/2023	JULY 2023	4	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	69.45	101-43100-131
06/21/2023	JULY 2023	5	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	70.09	211-45500-131
06/21/2023	JULY 2023	6	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	31.01	225-45200-131
06/21/2023	JULY 2023	7	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	30.13	601-49400-131
06/21/2023	JULY 2023	8	Invoice	EMPLOYEE INS.	06/13/2023	06/21/2023	30.90	602-49450-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105564 DEARBORN LIFE INS CO.:							668.87	
68 DEMCO								
06/21/2023	7310787	1	Invoice	SUNFLOWER DESIGN KIT & LABELS/LIBRAR	05/16/2023	06/22/2023	57.93	211-45500-201
Total 68 DEMCO:							57.93	
106925 FEILS, MATTHEW								
07/05/2023	JUNE 2023	1	Invoice	MILEAGE FOR TRAINING	06/30/2023	07/06/2023	378.59	101-42200-331
06/29/2023	MAY 2023 MI	1	Invoice	MILEAGE FOR TRAINING	05/31/2023	06/29/2023	411.34	101-42200-331
Total 106925 FEILS, MATTHEW:							789.93	
105049 FIRE SAFETY USA, INC.								
06/22/2023	173479	1	Invoice	FIRE CAP PLUS/FIRE DEPT.	06/09/2023	06/23/2023	1,399.50	245-42200-226
06/22/2023	173479	2	Invoice	FIRE CAP PLUS/FIRE DEPT.	06/09/2023	06/23/2023	1,399.50	101-42200-226
Total 105049 FIRE SAFETY USA, INC.:							2,799.00	
105806 FLAHERTY & HOOD, P.A.								
06/22/2023	19586	1	Invoice	MAY GENERAL ADMIN LEGAL FEES	06/01/2023	06/23/2023	1,098.75	101-41500-304
06/22/2023	19586	2	Invoice	MAY EDA LEGAL FEES	06/01/2023	06/23/2023	87.50	101-46500-304
Total 105806 FLAHERTY & HOOD, P.A.:							1,186.25	
105971 HAWKINS ASH CPA, LLP								
07/06/2023	3184912	1	Invoice	2022 ANNUAL AUDIT	07/03/2023	07/06/2023	30,800.00	101-41500-301
Total 105971 HAWKINS ASH CPA, LLP:							30,800.00	
106564 HAWKINS, INC.								
06/27/2023	6502382	1	Invoice	CHEMICALS POOL	06/19/2023	06/27/2023	1,928.03	225-45128-217
Total 106564 HAWKINS, INC.:							1,928.03	
105808 HBC, INC.								
06/14/2023	105099 JUN	1	Invoice	PHONE&INTERNET/FIRE DEPT.	06/02/2023	06/14/2023	194.90	101-42200-321
06/14/2023	1277099 JU	1	Invoice	PHONE & INTERNET/POOL	06/02/2023	06/14/2023	209.09	225-45128-321
06/14/2023	71466 JUNE	1	Invoice	PHONE&INTERN/LIBRARY	06/02/2023	06/14/2023	55.47	211-45500-321
06/14/2023	78487 JUNE	1	Invoice	PHONE INTERNET/ADMIN	06/02/2023	06/14/2023	468.79	101-41500-321
06/14/2023	78487 JUNE	2	Invoice	PHONE INTERNET/POLICE	06/02/2023	06/14/2023	348.01	101-42100-321
06/14/2023	78487 JUNE	3	Invoice	PHONE INTERNET/PUBLIC WORKS	06/02/2023	06/14/2023	312.37	101-43100-321
Total 105808 HBC, INC.:							1,588.63	
106923 HENDERSON LAWN & LANDSCAPE								
07/06/2023	1434	1	Invoice	MOWING & TRIMMING/CEMETERY	07/03/2023	07/06/2023	4,450.00	235-49010-401
Total 106923 HENDERSON LAWN & LANDSCAPE:							4,450.00	
104372 HENDERSON, ALICE								
06/29/2023	06-07-2023	1	Invoice	MILEAGE TO CANNON FALLS	06/12/2023	06/29/2023	66.81	211-45500-331
Total 104372 HENDERSON, ALICE:							66.81	
105970 HG ELECTRIC, LLC								
06/27/2023	C1033	1	Invoice	REPLACE BAD GFCI OUTLET/FIRE HALL	06/13/2023	06/27/2023	127.00	101-42200-223

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
06/27/2023	R4037	1	Invoice	REPLACE BAD OUTLETS/CITY HALL	06/13/2023	06/27/2023	115.00	101-41500-223
Total 105970 HG ELECTRIC, LLC:							242.00	
116 HIGH PLAINS								
06/29/2023	207130	1	Invoice	FUEL/RURAL FIRE DEPT	05/01/2023	06/29/2023	76.73	245-42200-212
06/29/2023	207274	1	Invoice	FUEL/PW	05/05/2023	06/29/2023	90.67	101-43100-212
06/29/2023	207395	1	Invoice	FUEL/PARKS	05/09/2023	06/29/2023	20.84	225-45200-212
06/29/2023	207446	1	Invoice	FUEL/PARKS	05/10/2023	06/29/2023	3.48	225-45200-212
06/29/2023	207487	1	Invoice	FUEL/PW	05/11/2023	06/29/2023	104.19	101-43100-212
06/29/2023	208758	1	Invoice	FUEL/PARKS	05/18/2023	06/29/2023	36.17	225-45200-212
06/29/2023	209903	1	Invoice	FUEL/PARKS	05/22/2023	06/29/2023	50.94	225-45200-212
06/29/2023	MAY 2023 ST	1	Invoice	FUEL/RURAL FIRE DEPT	05/31/2023	06/29/2023	47.81	245-42200-212
Total 116 HIGH PLAINS:							430.83	
106794 J.W. SCHMIT CONSTR.								
06/29/2023	PL23-74 REF	1	Invoice	DEPOSIT REFUND	06/26/2023	06/29/2023	100.00	101-41500-32210
Total 106794 J.W. SCHMIT CONSTR.:							100.00	
106520 KENNY SYLVESTER CONSTRUCTION								
07/06/2023	JUNE 11-JUL	1	Invoice	CLEANING CITY HALL/ADMIN JUNE 11 - JULY	07/05/2023	07/06/2023	600.00	101-41500-401
07/06/2023	JUNE 11-JUL	2	Invoice	CLEANING CITY HALL/COUNCIL JUNE 11 - J	07/05/2023	07/06/2023	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFISKY BUILDING SUPPLIES								
06/13/2023	2305-750610	1	Invoice	BUSHING/FIRE DEPT	05/04/2023	06/14/2023	1.49	101-42200-221
06/13/2023	2305-750639	1	Invoice	RETURN BUSHING/FIRE DEPT	05/04/2023	06/14/2023	1.49	101-42200-221
06/13/2023	2305-750655	1	Invoice	PARTS/FIRE DEPT	05/04/2023	06/14/2023	4.48	101-42200-221
06/14/2023	2305-750719	1	Invoice	FERTILIZER/CEMETERY	05/04/2023	06/14/2023	35.99	235-49010-217
06/13/2023	2305-753512	1	Invoice	MISC. FASTENERS, SCREWS/PW	05/12/2023	06/14/2023	4.40	101-43100-217
06/13/2023	2305-757071	1	Invoice	HOSE COUPLING, CLEAR VINYL/POOL	05/23/2023	06/14/2023	19.88	225-45128-217
06/13/2023	2305-757203	1	Invoice	BRAIDED HOSE, MIP CONNECTOR/POOL	05/23/2023	06/14/2023	7.67	225-45128-221
06/13/2023	2305-757223	1	Invoice	MIP CONNECTOR, BOILER DRAIN/POOL	05/23/2023	06/14/2023	4.10	225-45128-221
06/13/2023	2305-757923	1	Invoice	BLACK MULCH/CEMETERY	05/25/2023	06/14/2023	28.95	235-49010-217
06/13/2023	2305-758101	1	Invoice	BLACK MULCH/CEMETERY	05/25/2023	06/14/2023	28.95	235-49010-217
06/13/2023	2305-758330	1	Invoice	KEY BLANK/PARKS	05/26/2023	06/14/2023	9.16	225-45200-217
06/13/2023	2305-759281	1	Invoice	CLEAR SILICONE/LIBRARY	05/30/2023	06/14/2023	10.49	211-45500-223
07/06/2023	2306-760512	1	Invoice	SOFTENER SALT/PW	06/02/2023	07/06/2023	35.56	101-43100-223
07/06/2023	2306-760657	1	Invoice	KLEENEX, SAND SPONGE, GEN. PURPOSE	06/02/2023	07/06/2023	18.46	101-42100-437
07/06/2023	2306-760687	1	Invoice	WHITE PAINT AND BRUSHES/PD	06/02/2023	07/06/2023	32.97	101-42100-437
07/06/2023	2306-761499	1	Invoice	METAL HANDLE/FIRE DEPT	06/05/2023	07/06/2023	8.99	101-42200-217
07/06/2023	2306-761657	1	Invoice	KEY BLANK/PARKS	06/06/2023	07/06/2023	2.29	225-45200-217
07/06/2023	2306-762636	1	Invoice	GARDEN GLOVES/PARKS	06/08/2023	07/06/2023	10.99	225-45200-217
07/06/2023	2306-763664	1	Invoice	MILDEW STAIN REMOVER/CEMETERY	06/12/2023	07/06/2023	39.99	235-49010-217
07/06/2023	2306-764253	1	Invoice	MISC FASTENERS, SCREWS/POOL	06/13/2023	07/06/2023	.50	225-45128-221
07/06/2023	2306-767585	1	Invoice	CLEAR POLY, LANDSCAPE PINS/PW	06/22/2023	07/06/2023	64.28	101-43100-217
07/06/2023	2306-767609	1	Invoice	CLEAR POLY, LANDSCAPE PINS/PW	06/22/2023	07/06/2023	64.28	101-43100-217
07/06/2023	2306-767900	1	Invoice	SUPPLIES/PW	06/23/2023	07/06/2023	23.53	101-43100-217
07/06/2023	2306-768661	1	Invoice	PCV PIPE, COUPLING PVC/PW	06/26/2023	07/06/2023	49.48	101-43100-217
07/06/2023	2306-769814	1	Invoice	DECK STAIN, ROLLER COVERS/CEMETERY	06/29/2023	07/06/2023	65.98	235-49010-217
07/06/2023	2306-769815	1	Invoice	RETURN DECK STAIN/CEMETERY	06/29/2023	07/06/2023	59.99	235-49010-217
07/06/2023	2306-769815	2	Invoice	SUPPLIES/CEMETERY	06/29/2023	07/06/2023	29.99	235-49010-217
07/06/2023	2306-770206	1	Invoice	SUPPLIES/CEMETERY	06/30/2023	07/06/2023	29.99	235-49010-217

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 141 KREOFKY BUILDING SUPPLIES:							571.36	
106929 KUEHN RENTAL LLC								
06/22/2023	APRIL 18-20,	1	Invoice	VAN RENTAL FOR NEW FIRE TRUCK/FIRE D	04/18/2023	06/23/2023	360.97	101-42200-331
Total 106929 KUEHN RENTAL LLC:							360.97	
106730 KUJATH, CAROL								
06/29/2023	6/27/23 - MIL	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	06/27/2023	06/29/2023	34.32	101-41500-331
Total 106730 KUJATH, CAROL:							34.32	
106017 LEAGUE OF MN CITIES INSURANCE TRUST								
07/05/2023	6/28/23	1	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	.40	101-41110-151
07/05/2023	6/28/23	2	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	14.64	101-41500-151
07/05/2023	6/28/23	3	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	181.65	101-42100-151
07/05/2023	6/28/23	4	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	16.82	101-42200-151
07/05/2023	6/28/23	5	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	99.61	101-43100-151
07/05/2023	6/28/23	6	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	3.67	211-45500-151
07/05/2023	6/28/23	7	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	19.68	225-45128-151
07/05/2023	6/28/23	8	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	14.44	225-45200-151
07/05/2023	6/28/23	9	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	16.86	245-42200-151
07/05/2023	6/28/23	10	Invoice	2023 WORK COMP PREMIUMS-AUDIT ADJ.	06/28/2023	07/06/2023	7.23	601-49400-151
Total 106017 LEAGUE OF MN CITIES INSURANCE TRUST:							375.00	
106720 LOFFLER COMPANIES INC.								
06/14/2023	34209606	1	Invoice	ADMIN COPIER/PRINTER	06/06/2023	06/14/2023	161.22	101-41500-401
06/14/2023	4378627	1	Invoice	COPIES/LIBRARY	06/01/2023	06/14/2023	29.67	211-45500-401
07/05/2023	4405895	1	Invoice	COPIER CHARGES/ADMIN	07/01/2023	07/06/2023	104.13	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							295.02	
160 LYONS OIL MINI MART								
06/15/2023	5/31/23 STAT	1	Invoice	CREDIT/DISCOUNT MAY 2023	05/31/2023	06/15/2023	9.42-	101-43100-212
06/15/2023	5/31/23 STAT	2	Invoice	CREDIT/DISCOUNT MAY 2023	05/31/2023	06/15/2023	4.77-	225-45200-212
06/15/2023	5644907	1	Invoice	FUEL/PARKS	05/26/2023	06/15/2023	18.55	225-45200-212
06/15/2023	5644908	1	Invoice	FUEL/PARKS	05/26/2023	06/15/2023	41.41	225-45200-212
06/15/2023	5644974	1	Invoice	FUEL/PW	05/30/2023	06/15/2023	96.11	101-43100-212
06/15/2023	5645405	1	Invoice	FUEL/PARKS	05/31/2023	06/15/2023	17.82	225-45200-212
06/15/2023	5645438	1	Invoice	CAR WASHES/PD	05/31/2023	06/15/2023	60.08	101-42100-221
06/15/2023	5656001	1	Invoice	FUEL/PARKS	05/17/2023	06/15/2023	21.59	225-45200-212
06/15/2023	5656036	1	Invoice	FUEL/PW	05/19/2023	06/15/2023	62.17	101-43100-212
06/15/2023	5657242	1	Invoice	FUEL/PW	05/01/2023	06/15/2023	60.61	101-43100-212
06/15/2023	5657260	1	Invoice	FUEL/PARKS	05/02/2023	06/15/2023	32.93	225-45200-212
06/15/2023	5657265	1	Invoice	FUEL/PW	05/02/2023	06/15/2023	9.03	101-43100-212
06/15/2023	5657266	1	Invoice	FUEL/PW	05/02/2023	06/15/2023	129.46	101-43100-212
06/15/2023	5657275	1	Invoice	FUEL/PARKS	05/02/2023	06/15/2023	20.08	225-45200-212
06/15/2023	5659217	1	Invoice	FUEL/PARKS	05/04/2023	06/15/2023	36.32	225-45200-212
06/15/2023	5659276	1	Invoice	FUEL/PW	05/08/2023	06/15/2023	58.91	101-43100-212
06/15/2023	5659279	1	Invoice	FUEL/PARKS	05/08/2023	06/15/2023	19.72	225-45200-212
06/15/2023	5942224	1	Invoice	FUEL/PW	05/23/2023	06/15/2023	79.00	101-43100-212
06/15/2023	5942257	1	Invoice	FUEL/PARKS	05/24/2023	06/15/2023	15.64	225-45200-212
06/15/2023	5942263	1	Invoice	FUEL/PARKS	05/24/2023	06/15/2023	4.00	225-45200-212
06/15/2023	5956036	1	Invoice	FUEL/PARKS	05/10/2023	06/15/2023	25.07	225-45200-212
06/15/2023	5956060	1	Invoice	FUEL/PW	05/11/2023	06/15/2023	94.18	101-43100-212
06/15/2023	5956836	1	Invoice	FUEL/PARKS	05/15/2023	06/15/2023	21.64	225-45200-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
06/15/2023	5956837	1	Invoice	FUEL/PARKS	05/15/2023	06/15/2023	50.26	225-45200-212
06/15/2023	5956846	1	Invoice	FUEL/PARKS	05/15/2023	06/15/2023	31.38	225-45200-212
06/15/2023	5956853	1	Invoice	FUEL/PW	05/16/2023	06/15/2023	70.51	101-43100-212
06/15/2023	5956873	1	Invoice	FUEL/PARKS	05/16/2023	06/15/2023	17.57	225-45200-212
Total 160 LYONS OIL MINI MART:							1,079.85	
164 MACQUEEN EQUIPMENT INC.								
07/05/2023	008520	1	Invoice	INTAKE VALVES/FIRE DEPT	06/21/2023	07/06/2023	1,587.26	101-42200-221
06/27/2023	W05257	1	Invoice	EQUIP NEW LADDER TRUCK/FIRE DEPT	06/20/2023	06/27/2023	2,043.67	101-42200-221
Total 164 MACQUEEN EQUIPMENT INC.:							3,630.93	
137 MCFOA								
06/26/2023	00150 7/202	1	Invoice	MEMBER C. KUJATH	06/08/2023	06/26/2023	50.00	101-41500-433
06/26/2023	00500 - 7/23-	1	Invoice	MEMBERSHIP K. HALL	06/08/2023	06/26/2023	50.00	101-41500-433
Total 137 MCFOA:							100.00	
106690 McGRAW, ANDREA								
06/29/2023	6344124329	1	Invoice	KOHL'S UNIFORM-JEANS, POLO, SHOES/PD	05/22/2023	06/29/2023	215.73	101-42100-417
06/29/2023	MENARDS 1	1	Invoice	REIMBURSE CRIMPER TOOL, CONNECTOR	01/13/2023	06/29/2023	24.00	101-42100-221
Total 106690 McGRAW, ANDREA:							239.73	
175 MICHAEL'S TIRE & AUTO								
06/27/2023	134979	1	Invoice	TIRE DISPOSAL/PW	05/08/2023	06/27/2023	174.00	101-41110-440
06/27/2023	135012	1	Invoice	OIL CHANGE & FLUIDS/PD	05/04/2023	06/27/2023	64.00	101-42100-221
06/27/2023	135083	1	Invoice	BATTERIES-SIREN/EMERGENCY MANAGEM	05/15/2023	06/27/2023	1,088.00	101-42500-221
06/27/2023	135208	1	Invoice	OIL CHANGE & FLUIDS/PD	05/31/2023	06/27/2023	66.65	101-42100-221
Total 175 MICHAEL'S TIRE & AUTO:							1,392.65	
106719 MIDWEST TAPE								
06/21/2023	2000018848	1	Invoice	BOOKS/LIBRARY	05/31/2023	06/22/2023	287.88	211-45500-592
Total 106719 MIDWEST TAPE:							287.88	
190 MINNESOTA RURAL WATER ASSOC								
06/29/2023	6/27/23	1	Invoice	MEMBERSHIP/WATER	06/27/2023	06/29/2023	400.00	601-49400-433
Total 190 MINNESOTA RURAL WATER ASSOC:							400.00	
223 MN ENERGY RESOURCES CORP.								
07/06/2023	0502616026	1	Invoice	GAS UTILITY/POOL	06/21/2023	07/06/2023	2,083.86	225-45128-383
06/15/2023	0503043614	1	Invoice	GAS UTILITY/SEWER	05/31/2023	06/15/2023	36.88	602-49450-383
06/15/2023	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	05/31/2023	06/15/2023	161.38	101-42200-383
06/15/2023	0503494971	1	Invoice	GAS UTILITY/ICE RINK	06/02/2023	06/15/2023	32.70	225-45127-383
06/15/2023	0505377887	1	Invoice	GAS UTILITY/COUNCIL	05/31/2023	06/15/2023	39.31	101-41110-383
06/15/2023	0505377887	2	Invoice	GAS UTILITY/ADMIN	05/31/2023	06/15/2023	39.31	101-41500-383
06/15/2023	0505377887	3	Invoice	GAS UTILITY/PD	05/31/2023	06/15/2023	39.30	101-42100-383
06/15/2023	0506816622	1	Invoice	GAS UTILITY/SEWER	06/02/2023	06/15/2023	23.46	602-49450-383
06/15/2023	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	05/31/2023	06/15/2023	96.94	101-43100-383
06/15/2023	0507609025	1	Invoice	GAS UTILITY/LIBRARY	05/31/2023	06/15/2023	95.52	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							2,648.66	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106931 OH7 BUILDING LLC								
06/29/2023	PL21-134 RE	1	Invoice	REFUND DEPOSIT/WATER	06/14/2023	06/29/2023	500.00	601-49400-229
06/29/2023	PL21-134 RE	2	Invoice	REFUND DEPOSIT/SEWER	06/14/2023	06/29/2023	500.00	602-49450-229
Total 106931 OH7 BUILDING LLC:							1,000.00	
106121 OLIG, MICHELLE								
06/29/2023	5/1/23 LIFEG	1	Invoice	REIMBURSE FOR SWIMSUITS	06/13/2023	06/29/2023	153.38	225-45128-417
06/29/2023	5/1/23 SWIM	1	Invoice	REIMBURSE FOR SWIMSUITS	06/13/2023	06/29/2023	580.30	225-45128-417
Total 106121 OLIG, MICHELLE:							733.68	
202 OLMSTED MEDICAL CENTER								
06/27/2023	700001131 6/	1	Invoice	NEW EMPLOY DRUG SCREEN 2023/POOL	06/16/2023	06/27/2023	741.00	225-45128-310
06/27/2023	700001131 6/	2	Invoice	NEW EMPLOY SUMMER HELP-DRUG SCREE	06/16/2023	06/27/2023	156.00	225-45200-310
06/27/2023	700001131 6/	3	Invoice	NEW EMPLOY DRUG SCREEN-J. PRIETO VA	06/16/2023	06/27/2023	39.00	101-42100-310
Total 202 OLMSTED MEDICAL CENTER:							936.00	
106469 ON SCENE TAGS								
06/29/2023	2431	1	Invoice	METAL ACCOUNTABILITY TAG/FIRE DEPT	06/10/2023	06/29/2023	25.00	101-42200-221
Total 106469 ON SCENE TAGS:							25.00	
106085 ON-SITE COMPUTERS, INC.								
06/14/2023	CW86690	1	Invoice	CLOUD & SERVER BACKUP, HUNTRESS, AD	06/02/2023	06/14/2023	175.00	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							175.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
06/21/2023	2643900 JU	1	Invoice	ELEC WELL #3	06/05/2023	06/21/2023	283.00	601-49400-381
06/21/2023	2647400 JU	1	Invoice	ELEC SKATING RINK	06/05/2023	06/21/2023	91.00	225-45127-381
06/21/2023	2658900 JU	1	Invoice	ELEC POOL	06/05/2023	06/21/2023	826.00	225-45128-381
06/21/2023	2706100 JU	1	Invoice	ELEC NE LIFT STATION	06/05/2023	06/21/2023	242.00	602-49450-381
06/21/2023	2709900 JU	1	Invoice	ELEC WEST BROADWAY	06/05/2023	06/21/2023	10.00	101-42500-381
06/21/2023	2714900 JU	1	Invoice	ELEC STREET LIGHTS	06/05/2023	06/21/2023	3,106.00	101-43100-381
06/21/2023	2738000 JU	1	Invoice	ELEC WELL #2	06/05/2023	06/21/2023	2,105.00	601-49400-381
06/21/2023	2739100 JU	1	Invoice	ELEC PW BUILDING	06/05/2023	06/21/2023	283.00	101-43100-381
06/21/2023	2747700 JU	1	Invoice	ELEC SW SIREN	06/05/2023	06/21/2023	73.00	101-42500-381
06/21/2023	2764400 JU	1	Invoice	ELEC NW LIFT STATION	06/05/2023	06/21/2023	470.00	602-49450-381
06/21/2023	2767800 JU	1	Invoice	ELEC CEMETERY FLAG LIGHT	06/05/2023	06/21/2023	58.00	235-49010-381
06/21/2023	2777600 JU	1	Invoice	ELEC LIBRARY	06/05/2023	06/21/2023	296.00	211-45500-381
06/21/2023	3036800 JU	1	Invoice	ELEC FIRE HALL	06/05/2023	06/21/2023	146.00	101-42200-381
06/21/2023	3038100 JU	1	Invoice	ELEC CITY HALL/COUNCIL	06/05/2023	06/21/2023	136.33	101-41110-381
06/21/2023	3038100 JU	2	Invoice	ELEC CITY HALL/ADMIN	06/05/2023	06/21/2023	136.34	101-41500-381
06/21/2023	3038100 JU	3	Invoice	ELEC CITY HALL/PD	06/05/2023	06/21/2023	136.33	101-42100-381
06/21/2023	3041300 JU	1	Invoice	ELEC WEDGEWOOD PARK	06/05/2023	06/21/2023	66.00	225-45200-381
06/21/2023	3042300 JU	1	Invoice	ELEC WATER TOWER	06/05/2023	06/21/2023	151.00	601-49400-381
06/21/2023	3043900 JU	1	Invoice	ELEC BIKE TRAIL	06/05/2023	06/21/2023	67.00	225-45200-381
06/21/2023	3274000 JU	1	Invoice	ELEC 6TH ST SW LIGHTS	06/05/2023	06/21/2023	85.01	101-43100-381
06/21/2023	3274100 JU	1	Invoice	ELEC 4TH ST SW LIGHTS	06/05/2023	06/21/2023	98.54	101-43100-381
06/21/2023	3274200 JU	1	Invoice	ELEC 2ND ST SW LIGHTS	06/05/2023	06/21/2023	81.53	101-43100-381
06/21/2023	3274300 JU	1	Invoice	ELEC 1ST ST SW LIGHTS	06/05/2023	06/21/2023	75.48	101-43100-381

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
104294 PLAINVIEW AREA COMM. CENTER								
06/27/2023	6-13-23	1	Invoice	REQUEST FOR ADDITIONAL FUNDS FOR KIT	06/13/2023	06/27/2023	15,000.00	101-49300-425
Total 104294 PLAINVIEW AREA COMM. CENTER:							15,000.00	
105272 PLAINVIEW LAWN & SNOW								
06/22/2023	9798	1	Invoice	1ST HALF SEXTON FEE 2023	06/12/2023	06/23/2023	600.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							600.00	
239 PLAINVIEW NEWS								
07/06/2023	75414	1	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING-A	06/01/2023	07/06/2023	270.00	101-41500-343
07/06/2023	75477	1	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING-A	06/08/2023	07/06/2023	270.00	101-41500-343
07/06/2023	75477	2	Invoice	ADVERTISE/2022 DRINKING WATER REPOR	06/08/2023	07/06/2023	48.00	601-49400-343
Total 239 PLAINVIEW NEWS:							588.00	
238 PLAINVIEW PARTS HOUSE								
06/27/2023	705174	1	Invoice	DRILL PUMP/POOL	05/09/2023	06/27/2023	10.01	225-45128-221
06/27/2023	705294	1	Invoice	DISPOSABLE GLOVES/FIRE DEPT.	05/10/2023	06/27/2023	10.99	101-42200-221
06/27/2023	706838	1	Invoice	OIL AND AIR FILTERS/PARKS	05/31/2023	06/27/2023	48.80	225-45200-221
Total 238 PLAINVIEW PARTS HOUSE:							69.80	
240 PLAINVIEW POSTMASTER								
07/05/2023	JULY 2023	1	Invoice	UTILITY BILLING	07/05/2023	07/05/2023	236.99	601-49400-322
07/05/2023	JULY 2023	2	Invoice	UTILITY BILLING	07/05/2023	07/05/2023	236.99	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							473.98	
741 QUILL CORPORATION								
07/06/2023	33095034	1	Invoice	PENS/ADMIN	06/20/2023	07/06/2023	24.59	101-41500-201
07/06/2023	33104992	1	Invoice	PENS/ADMIN	06/20/2023	07/06/2023	23.34	101-41500-201
07/06/2023	33107353	1	Invoice	TONER/ADMIN	06/20/2023	07/06/2023	213.99	101-41500-201
Total 741 QUILL CORPORATION:							261.92	
105845 RAHMAN HEATING, AC &								
06/27/2023	I-23221-1	1	Invoice	COMFORT CLUB JAN-JUNE 2023/CITY HALL	06/02/2023	06/27/2023	168.00	101-41500-223
06/27/2023	I-23221-1	2	Invoice	COMFORT CLUB JAN-JUNE 2023/AMBULAN	06/02/2023	06/27/2023	210.00	101-41500-227
06/27/2023	I-23221-1	3	Invoice	COMFORT CLUB JAN-JUNE 2023/PW	06/02/2023	06/27/2023	294.00	101-43100-223
06/27/2023	I-23221-1	4	Invoice	COMFORT CLUB JAN-JUNE 2023/POOL	06/02/2023	06/27/2023	168.00	225-45128-223
06/27/2023	I-23221-1	5	Invoice	COMFORT CLUB JAN-JUNE 2023/PARK	06/02/2023	06/27/2023	42.00	225-45200-223
06/27/2023	I-23221-1	6	Invoice	COMFORT CLUB JAN-JUNE 2023/LIBRARY	06/02/2023	06/27/2023	252.00	211-45500-223
06/27/2023	I-23221-1	7	Invoice	COMFORT CLUB JAN-JUNE 2023/FIRE HALL	06/02/2023	06/27/2023	252.00	101-42200-223
Total 105845 RAHMAN HEATING, AC &:							1,386.00	
106835 RAINBOW BOOK COMPANY								
06/22/2023	231138	1	Invoice	BOOKS/LIBRARY	06/13/2023	06/23/2023	882.10	211-45500-592
Total 106835 RAINBOW BOOK COMPANY:							882.10	
106233 RECREATION SUPPLY COMPANY								
06/27/2023	503604	1	Invoice	CLOCKS/POOL	06/10/2023	06/27/2023	88.92	225-45128-221
Total 106233 RECREATION SUPPLY COMPANY:							88.92	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106930 REEVE, HOLLY								
06/29/2023	6-21-23	HOT	1 Invoice	REIMBURSE HOTEL STAY FOR LMC ANNUAL	06/21/2023	06/29/2023	317.98	101-41110-331
06/29/2023	6-21-23	MILE	1 Invoice	REIMBURSE MILEGE TO DULUTH FOR LMC	06/21/2023	06/29/2023	306.54	101-41110-331
Total 106930 REEVE, HOLLY:							624.52	
398 RIVERLAND COMMUNITY COLLEGE								
06/29/2023	1165351		1 Invoice	TRAINING 1, 2 & HAZ - D. STENGLEIN/FIRE D	06/22/2023	06/29/2023	1,500.00	101-42200-331
Total 398 RIVERLAND COMMUNITY COLLEGE:							1,500.00	
268 SELCO								
06/22/2023	51276		1 Invoice	PC MANAGEMENT-ENVISIONWARE/LIBRAR	05/16/2023	06/23/2023	341.18	211-45500-418
06/22/2023	51316		1 Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	06/02/2023	06/23/2023	585.99	211-45500-418
Total 268 SELCO:							927.17	
106117 SHEA DESIGN, INC.								
07/05/2023	11322		1 Invoice	WINDOW SIGN/POOL	06/21/2023	07/06/2023	120.00	225-45128-217
Total 106117 SHEA DESIGN, INC.:							120.00	
104639 SOMA CONSTRUCTION INC.								
06/27/2023	20898		1 Invoice	5/31/23 & 6/1/23 REPLACE 10" VALVE	06/15/2023	06/27/2023	11,069.32	601-49400-228
06/27/2023	20904		1 Invoice	6/2/23 & 6/5/23 6" GATE VALVE REPLACEME	06/15/2023	06/27/2023	6,726.83	601-49400-228
Total 104639 SOMA CONSTRUCTION INC.:							17,796.15	
106527 STANDINGER, KENNEDY								
06/29/2023	6-4-23		1 Invoice	REIMBURSE POOL SUPPLIES-FAMILY DOLL	06/04/2023	06/29/2023	6.60	225-45128-211
Total 106527 STANDINGER, KENNEDY:							6.60	
284 STREICHER'S								
06/29/2023	I1638930		1 Invoice	PRACTICE AMMO/PD	06/12/2023	06/29/2023	1,265.76	101-42100-418
Total 284 STREICHER'S:							1,265.76	
163 STUMPF PRINTING								
06/29/2023	100305		1 Invoice	ENVELOPES/PD	06/19/2023	06/29/2023	81.61	101-42100-201
Total 163 STUMPF PRINTING:							81.61	
105963 TACTICAL SOLUTIONS								
06/14/2023	9612		1 Invoice	RADAR/POLICE	06/08/2023	06/14/2023	152.00	101-42100-221
Total 105963 TACTICAL SOLUTIONS:							152.00	
503 TANGEN, SUE								
06/22/2023	PLANTS 202		1 Invoice	PLANTS FOR OUTDOOR PLANTERS/LIBRAR	06/14/2023	06/23/2023	116.00	211-45500-223
Total 503 TANGEN, SUE:							116.00	
289 THATCHER POOLS & SPA								
06/14/2023	107193-1		1 Invoice	TELESCOPIC POLE/POOL	06/06/2023	06/14/2023	260.10	225-45128-221
Total 289 THATCHER POOLS & SPA:							260.10	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
716 THREE RIVERS COMMUNITY ACTION								
07/05/2023	JUNE 2023	1	Invoice	JUNE TRANSIT BUS FEES	06/30/2023	07/06/2023	154.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							154.00	
104900 TOMS LAWN & CLEANING SERVICE								
06/14/2023	281	1	Invoice	MAY CLEANING/LIBRARY	05/31/2023	06/14/2023	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							765.00	
106785 US INTERNET CORP.								
07/05/2023	3925237	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	06/30/2023	07/06/2023	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105973 USA BLUEBOOK								
06/27/2023	00040677	1	Invoice	SAFETY GLASSES, EAR PLUGS/PARKS	06/12/2023	06/27/2023	100.05	225-45200-217
06/27/2023	00040677	2	Invoice	TUBE ASSEMBLY, PUMPS/WATER	06/12/2023	06/27/2023	326.18	601-49400-221
07/05/2023	00060646	1	Invoice	HARD HATS/PW	06/30/2023	07/06/2023	130.29	101-43100-406
Total 105973 USA BLUEBOOK:							556.52	
105461 VISA/TCM BANK N.A.								
06/13/2023	#0165 JUNE	1	Invoice	AMAZON-BOOKS/LIBRARY	06/02/2023	06/13/2023	31.64	211-45500-592
06/13/2023	#0165 JUNE	2	Invoice	AMAZON-ENVELOPES/LIBRARY	06/02/2023	06/13/2023	25.51	211-45500-201
06/13/2023	#0165 JUNE	3	Invoice	AMAZON-GARDEN HOSE/LIBRARY	06/02/2023	06/13/2023	59.99	211-45500-223
06/13/2023	#6196 JUNE	1	Invoice	J&S REPAIR-PARTS/PARKS	06/02/2023	06/13/2023	286.00	225-45200-221
06/13/2023	#6196 JUNE	2	Invoice	PLAINVIEW POWERSPORTS-FUEL CAP/PAR	06/02/2023	06/13/2023	8.02	225-45200-221
06/13/2023	#6634 JUNE	1	Invoice	USPS-POSTAGE/WATER	06/02/2023	06/13/2023	11.75	601-49400-322
06/13/2023	#6840 JUNE	1	Invoice	MC'S DUGOUT-MEAL FOR CLERKS TRAININ	06/02/2023	06/13/2023	15.21	101-41500-331
06/13/2023	#6840 JUNE	2	Invoice	BEST WESTERN-CLERKS TRAINING C. KUJA	06/02/2023	06/13/2023	866.37	101-41500-331
06/13/2023	#6840 JUNE	3	Invoice	ADOBE/C. KUJATH	06/02/2023	06/13/2023	16.10	101-41500-433
06/13/2023	#6931 JUNE	1	Invoice	MC'S DUGOUT-MEAL FOR CLERKS TRAININ	06/02/2023	06/13/2023	16.29	101-41500-331
06/13/2023	#6931 JUNE	2	Invoice	GREEN MILL-MEAL FOR CLERS TRAINING/A	06/02/2023	06/13/2023	16.28	101-41500-331
06/13/2023	#6931 JUNE	3	Invoice	MCDONALD'S-MEAL FOR CLERKS TRAINING	06/02/2023	06/13/2023	19.97	101-41500-331
06/13/2023	#6931 JUNE	4	Invoice	BEST WESTERN-CLERKS TRAINING K.HALL	06/02/2023	06/13/2023	866.37	101-41500-331
06/13/2023	#6931 JUNE	5	Invoice	B-52 - MEAL FOR CLERKS TRAINING K.HALL	06/02/2023	06/13/2023	28.12	101-41500-331
06/13/2023	#6998 JUNE	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	06/02/2023	06/13/2023	17.71	101-42100-309
06/13/2023	#6998 JUNE	2	Invoice	HOSTGATOR-WEEBLY CLOUD PRO/PD	06/02/2023	06/13/2023	8.99	101-42100-321
06/16/2023	#7228 JUNE	1	Invoice	AMAZON-LIFEGUARD UNIFORMS/POOL	06/02/2023	06/16/2023	249.45	225-45128-417
06/16/2023	#7228 JUNE	2	Invoice	LIFEGUARD STORE-REFUND SWIMSUITS/P	06/02/2023	06/16/2023	177.22	225-45128-417
06/16/2023	#7228 JUNE	3	Invoice	AMAZON-LIFEGUARD UNIFORMS/POOL	06/02/2023	06/16/2023	32.83	225-45128-417
06/16/2023	#7228 JUNE	4	Invoice	USPS-POSTAGE TO RETURN SUITS/POOL	06/02/2023	06/16/2023	51.85	225-45128-322
06/16/2023	#7228 JUNE	5	Invoice	ADOBE-REFUND SALES TAX ON SUBSCRIP	06/02/2023	06/16/2023	17.69	101-41500-433
06/16/2023	#7228 JUNE	6	Invoice	LIFEGUARD STORE-RETURN SWIMSUITS/P	06/02/2023	06/16/2023	1,916.40	225-45128-417
06/16/2023	#7228 JUNE	7	Invoice	SWIMOUTLET.COM-SWIMSUITS/POOL	06/02/2023	06/16/2023	982.80	225-45128-417
06/16/2023	#7228 JUNE	8	Invoice	CUSTOMINK LLC-DESK ATTENDANT SHIRTS	06/02/2023	06/16/2023	174.72	225-45128-417
06/13/2023	#7798 JUNE	1	Invoice	POLICE RECORDS MGMT-WEBINAR A. MCG	06/02/2023	06/13/2023	208.97	101-42100-331
06/13/2023	#7798 JUNE	2	Invoice	STREICHERS-UNIFORM B. MILLER/PD	06/02/2023	06/13/2023	187.99	101-42100-417
06/13/2023	#7798 JUNE	3	Invoice	APPLE.COM/PD	06/02/2023	06/13/2023	.99	101-42100-321
06/13/2023	#7798 JUNE	4	Invoice	REOLINK-STANDARD PLAN/PD	06/02/2023	06/13/2023	6.99	101-42100-309
06/13/2023	#7798 JUNE	5	Invoice	INTERNATIONAL TXN FEE/PD	06/02/2023	06/13/2023	.07	101-42100-309
06/13/2023	#7798 JUNE	6	Invoice	REOLINK-SOLAR PANELS/PD	06/02/2023	06/13/2023	39.99	101-42100-309
06/13/2023	#7798 JUNE	7	Invoice	INTERNATIONAL TXN FEE/PD	06/02/2023	06/13/2023	.40	101-42100-309
06/13/2023	#7798 JUNE	8	Invoice	UNDERARMOUR-UNIFORM A. STONING/PD	06/02/2023	06/13/2023	91.15	101-42100-417
06/13/2023	#7798 JUNE	9	Invoice	AMAZON-PAPER/PD	06/02/2023	06/13/2023	44.51	101-42100-201
06/13/2023	#7798 JUNE	10	Invoice	5.11 INC-UNIFORM A. MCGRAW/PD	06/02/2023	06/13/2023	198.00	101-42100-417
06/13/2023	#7798 JUNE	11	Invoice	AMERICINN-TRAINING J. MCKELLIPS/PD	06/02/2023	06/13/2023	210.34	101-42100-331

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
06/13/2023	#7798 JUNE	12	Invoice	AMERICINN-TRAINING A. STONING/PD	06/02/2023	06/13/2023	210.34	101-42100-331
06/13/2023	#7798 JUNE	13	Invoice	CONNECTEAM-OPERATIONS & COMMUNICA	06/02/2023	06/13/2023	468.00	101-42100-309
06/13/2023	#7798 JUNE	14	Invoice	FLOWER SHOP-FLOWERS FOR MEMORIAL/	06/02/2023	06/13/2023	79.01	101-42100-437
Total 105461 VISA/TCM BANK N.A.:							3,421.41	
307 WABASHA COUNTY AUDITOR/TREAS.								
06/27/2023	11561	1	Invoice	DS200 ANNUAL MAINTENANCE	06/21/2023	06/27/2023	510.00	101-41410-437
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							510.00	
104759 WABASHA COUNTY RECORDER								
06/27/2023	OH8 LOT 4 B	1	Invoice	OH8TH LOT 4 BLOCK 3 MORTGAGE SATISFA	06/27/2023	06/27/2023	46.00	101-41500-310
Total 104759 WABASHA COUNTY RECORDER:							46.00	
310 WABASHA IMPLEMENT COMPANY								
07/05/2023	1999	1	Invoice	6PK GAL MIX, LINE/PARKS	06/20/2023	07/06/2023	61.01	225-45200-217
Total 310 WABASHA IMPLEMENT COMPANY:							61.01	
105576 WALKES, DAVE								
06/22/2023	6/12/23 - ME	1	Invoice	REIMBURSE FOR CEMETERY SUPPLIES	06/12/2023	06/23/2023	64.83	235-49010-217
Total 105576 WALKES, DAVE:							64.83	
106269 WATER SYSTEMS COMPANY								
06/27/2023	554085	1	Invoice	WATER/CITY HALL	06/15/2023	06/27/2023	47.00	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							47.00	
Grand Totals:							174,011.88	

Report GL Period Summary

GL Period	Amount
06/23	114,131.16
07/23	59,880.72
Grand Totals:	174,011.88

Vendor number hash: 11591426
Vendor number hash - split: 18039274
Total number of invoices: 223
Total number of transactions: 292

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	174,011.88	.00	174,011.88
Grand Totals:	174,011.88	.00	174,011.88

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
-------------------	----------------	-----------------	--------------------

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Meeting: July 11, 2023

AGENDA ITEM: Permits/Licenses/Donations	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.C.
ATTACHMENTS: None	APPROVED BY: dt
RECOMMENDED ACTION: 1. Motion to approve Chicken Permit Application from Tonya Laden. 2. Motion to approve Multiple Pet Permit Application from Dustin Jacobs.	

SUMMARY

Chicken Permit:

-Tonya Laden applied for a chicken permit. All paperwork and fees have been collected.

Multiple Pet Permit:

-Dustin Jacobs applied for a multiple pet permit. All paperwork and fees have been collected.

BUILDING PERMIT REPORT

July 2023

Permit Number & Applicant

PL23-124 Jerry Martin – Edgewood Acres	215 7 th Ave NE – Install Manufacture Home	Value: \$None Given Total Fee: \$215.00 Permit Fee: \$84.00 State Surcharge: \$1.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL23-127 Royal Enterprises (Brian Haack)	405 4 th St SW – Deck	Value: \$4,000.00 Total Fee: \$166.19 Permit Fee: \$38.90 Plan Check Fee: \$25.24 State Surcharge: \$2.00 Refundable Deposit: \$100.00
PL23-141 Homes of Harmony	710 5 th St NE – Manufactured Home	Value: \$40,000.00 Total Fee: \$285.00 Permit Fee: \$124.00 State Surcharge: \$1.00 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL23-146 Brandon Horsman	515 5 th St NE – Deck	Value: \$5,000.00 Total Fee: \$175.93 Permit Fee: \$44.50 Plan Check Fee: \$28.93 State Surcharge: \$2.50 Refundable Deposit: \$100.00
PL23-167 PK Meyer Builders (Tom Muller)	170 5 th Ave NE – Addition and Attached Deck	Value: \$58,000.00 Total Fee: \$590.84 Permit Fee: \$279.90 State Surcharge: \$181.94 \$29.00 \$100.00
PL23-168 Rose City Canopy & Sign (High Plains/Cenex)	445 North Wabasha – Sign	Value: \$8,000.00 Total Fee: \$205.15 Permit Fee: \$61.30 Plan Check Fee: \$39.85 State Surcharge: \$4.00 Refundable Deposit: \$100.00

BUILDING PERMIT REPORT

July 2023

PL23-151 Priority Construction (Mike Andring)	302 2 nd Ave NW – Reroof and Reside	Value: \$29,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-152 Pella Northland (Tony Wolf)	220 4 th St SW – Window	Value: \$15,249.78 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-153 Tonna Mechanical (Kristin Arthur)	25 2 nd St NE – Water Heater	Value: \$1,000.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-MISC Jacob Clark	280 6 th Ave SE – Concrete	Value: \$1,000.00 Total Fee: \$25.00 Permit Fee: \$25.00
PL23-154 All Craft Exteriors (Alex Bartley)	355 3 rd St SW – Reroof/Reside	Value: \$73,380.00 Total Fee: \$60.00 Permit Fee: \$59.00 Sate Surcharge: \$1.00
PL23-155 Priority Construction (Seth Jurrens)	20 1 st Ave NW – Reroof	Value: \$12,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-156 River Valley Remodelers (Susan Gause)	230 4 th St NE – Windows	Value: \$29,896.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-157 Renner Roofing (Riley Downey)	345 1 st St NE – Reroof	Value: \$11,400.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-MISC Hoyer Construction (Jonathan Cevallos)	240 6 th Ave NE – Fence	Value: \$6,000.00 Total Fee: \$25.00 Permit Fee: \$25.00
PL23-MISC James Haley/Amber Galie	725 2 nd Ave NW - Fence	Value: \$10,000.00 Total Fee: \$25.00 Permit Fee: \$25.00

BUILDING PERMIT REPORT

July 2023

PL23-MISC Randy Boettcher (Immanuel Lutheran Church)	45 W Broadway – Concrete	Value: \$None-given Total Fee: \$25.00 Permit Fee: \$25.00
PL23-158 Haley Comfort Systems (Duane Miller)	130 8 th Ave NW – Furnace/AC	Value: \$5,200.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-159 All Craft Exteriors (Logan Szymanski)	345 4 th Ave SW – Reroof/Reside	Value: \$25,100.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-160 B&C Plumbing & Heating (Julie Jurgenson)	745 3 rd St SW – Water Heater	Value: \$1,539.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-161 Priority Construction (John Meyer)	435 1 st Ave SW – Reside	Value: \$11,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-162 Gary Kline Roofing (Richard Nelson)	550 4 th Ave SW – Reroof	Value: \$None-given Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-MISC Lydia Roberts	115 8 th St NE – Fence	Value: \$850.00 Total Fee: \$25.00 Permit Fee: \$25.00
PL23-165 Tony Wolf	220 4 th St SW – Reside	Value: \$ None given Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-163 B&C Plumbing & Heating (George Stoning/Angela Parry)	245 7 th Ave NE, Unit 4 – AC	Value: \$4,200.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

July 2023

PL23-164 B&C Plumbing & Heating (Stephen Hengel)	135 2 nd Ave NW – AC	Value: \$3200.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-166 All Craft Exteriors (Tom Haglund)	725 3 rd Ave NW – Reside	Value: \$16,780.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-MISC Ryan Speedling	110 4 th St SW – Concrete	Value: \$3,500.00 Total Fee: \$25.00 State Surcharge: \$25.00
PL23-169 B&C Plumbing & Heating (Daniel McHone)	325 6 th St SW – Water Heater	Value: \$1,600.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-170 Priority Construction (Kim & Jill Hayes)	350 1 st Ave NW – Reroof	Value: \$None given Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-171 Priority Construction (Michael Petterson)	845 W Broadway – Reroof/Reside	Value: \$37,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-172 Priority Construction (Kraig DeFrang)	365 5 th St SW – Reroof/Reside	Value: \$45,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-173 Nick Lammers LLC (Janneu Passow)	440 W Broadway – Reroof	Value: \$20,253.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-MISC TS Concrete Inc. (Susan Holtz)	45 8 th Ave NW – Concrete	Value: \$10,000.00 Total Fee: \$25.00 Permit Fee: \$25.00

BUILDING PERMIT REPORT

July 2023

PL23-175	485 8 th St SW – Reside	Value:	\$14,309.39
Hail Pro LLC		Total Fee:	\$60.00
(Matt Roforth)		Permit Fee:	\$59.00
		State Surcharge:	\$1.00

PL23-MISC	215 1 st Ave NW – Fence	Value:	\$700.00
Chad Holtorf		Total Fee:	\$25.00
		Permit Fee:	\$25.00

PL23-177	30 W Broadway – Reroof	Value:	\$48,000.00
Priority Construction		Total Fee:	\$60.00
(Carol Boyle)		Permit Fee:	\$59.00
		State Surcharge:	\$1.00

PL23-178	540 10 th St SW – Reroof/Reside	Value:	\$41,000.00
Priority Construction		Total Fee:	\$60.00
(Olson Explosives)		Permit Fee:	\$59.00
		State Surcharge:	\$1.00

PL23-		Value:	\$
		Total Fee:	\$
		Permit Fee:	\$
		State Surcharge Fee:	\$

PL23-		Value:	\$
		Total Fee:	\$
		Permit Fee:	\$
		State Surcharge:	\$

PL23-		Value:	\$
		Total Fee:	\$
		Permit Fee:	\$
		State Surcharge:	\$

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:		AGENDA NO.	5.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR

June, 2023

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Delinquent Accounts, Meter Changes & Issues
- 2022 Fiscal Year End/Audit Prep. The auditors were onsite April 24th-25th and completed the field work. Work continued on the financial statements, and the final audit was presented at a special meeting on June 28th. The Annual Financial Report was filed to the MN Office of the State Auditor.
- Hiring Process/Packets/New employee setup for seasonal employees/first payroll for seasonal employees June 16th payroll.
- S&P Global Rating Call for 2023 Street Project Bonds

Projects

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of June, 2023 418 new meters have been installed. We're also using this process as an opportunity to review and clean up some old meter issues.
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Meeting with Mike Bubany, Municipal Financial Advisor & City Administrator for bond rating call review

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	165.00	.00	165.00
101-41110-122	FICA	812.85	1,018.00	.00	1,018.00
101-41110-151	Worker s Comp Insurance Prem	78.96	83.00	73.31	9.69
101-41110-201	Office Supplies(paper-pens-et)	17.29	100.00	.00	100.00
101-41110-322	Postage	.00	50.00	.00	50.00
101-41110-331	Meetings-Conferences (mtgs/mi)	105.00	1,000.00	1,379.52	379.52-
101-41110-343	Advertising	648.00	200.00	240.00	40.00-
101-41110-362	Property - Casualty Ins (Auto)	7,335.15	7,702.00	6,727.05	974.95
101-41110-381	Electric Utilities	1,966.32	1,800.00	779.32	1,020.68
101-41110-383	Gas Utilities	1,128.42	1,125.00	615.62	509.38
101-41110-401	Contractual Services	7,200.00	7,200.00	3,600.00	3,600.00
101-41110-433	Dues and Subscriptions	10,608.00	10,500.00	.00	10,500.00
101-41110-437	Miscellaneous	149.77	500.00	296.82	203.18
101-41110-440	City Cleanup	6,851.60	6,600.00	2,113.03	4,486.97
Total Council:		50,366.36	51,343.00	15,824.67	35,518.33
Elections					
101-41410-103	Part-Time Employees	5,868.00	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	414.78	.00	.00	.00
101-41410-437	Miscellaneous	1,840.30	840.00	960.00	120.00-
101-41410-590	Capital Outlay	3,496.32	.00	.00	.00
Total Elections:		11,619.40	840.00	960.00	120.00-
Administration					
101-41500-101	Full-Time Employees Regular	312,941.38	323,444.00	162,022.16	161,421.84
101-41500-102	Full-Time Employees Overtime	14,221.54	17,500.00	7,044.56	10,455.44
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	1,497.60	1,502.40
101-41500-121	PERA	23,567.10	25,571.00	12,657.47	12,913.53
101-41500-122	FICA	24,686.55	26,082.00	12,822.62	13,259.38
101-41500-131	Employer Paid Health	75,753.31	77,373.60	39,566.46	37,807.14
101-41500-142	Unemployment Benefit Payments	8,349.39	.00	.00	.00
101-41500-151	Worker s Comp Insurance Prem	2,903.29	3,048.00	2,692.46	355.54
101-41500-201	Office Supplies	4,458.72	5,500.00	1,273.54	4,226.46
101-41500-211	Operating Supplies - Cleaning	700.83	1,000.00	118.45	881.55
101-41500-217	Other Operating Supplies	1,617.76	1,000.00	335.21	664.79
101-41500-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	11,828.43	2,500.00	558.49	1,941.51
101-41500-227	Repair/Maintain - Amb Building	2,669.03	3,000.00	210.00	2,790.00
101-41500-301	Auditing and Acct g Services	29,000.00	29,500.00	.00	29,500.00
101-41500-303	Engineering Fees	162,490.00	50,000.00	6,061.00	43,939.00
101-41500-304	Legal Fees	35,524.21	25,000.00	4,852.50	20,147.50
101-41500-309	Software and Design	18,306.42	17,500.00	13,151.66	4,348.34
101-41500-310	Other Professional Services	9,400.42	5,000.00	3,637.20	1,362.80
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	31,538.68	20,000.00	15,561.26	4,438.74
101-41500-317	Dial A Ride Bus	8,135.25	6,000.00	3,038.00	2,962.00
101-41500-321	Communications	5,886.35	6,000.00	3,051.82	2,948.18
101-41500-322	Postage	2,115.09	2,500.00	1,262.97	1,237.03
101-41500-331	Meetings-Conferences (mtgs/mi)	2,641.57	5,000.00	2,925.97	2,074.03
101-41500-343	Advertising	3,564.18	3,500.00	1,853.17	1,646.83
101-41500-362	Property - Casualty Ins (Auto)	5,317.98	5,583.00	4,876.28	706.72
101-41500-381	Electric Utilities	1,966.36	2,000.00	779.35	1,220.65

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-41500-383	Gas Utilities	1,128.42	1,200.00	615.61	584.39
101-41500-401	Contractual Services	13,421.57	13,000.00	9,625.25	3,374.75
101-41500-417	Uniforms	1,643.64	1,800.00	723.68	1,076.32
101-41500-433	Dues and Subscriptions	2,072.29	2,000.00	1,363.25	636.75
101-41500-434	Sales Tax Paid	9.00	20.00	8.00	12.00
101-41500-437	Miscellaneous	1,639.19	500.00	.00	500.00
101-41500-442	Bank Service Charges	3,255.30	3,200.00	753.08	2,446.92
101-41500-443	Credit Card Merchant Fees	3,339.64	2,500.00	644.54	1,855.46
101-41500-444	XPRESS Bill Pay Fees	5,597.46	5,500.00	1,429.67	4,070.33
101-41500-560	Furniture & Fixtures	94.98	.00	.00	.00
101-41500-570	Office Equipment & Furnishings	705.13	1,000.00	319.00	681.00
101-41500-580	Computers & Technology	1,343.80	29,180.00	1,326.91	27,853.09
101-41500-590	Capital Outlay	17,028.66	65,000.00	.00	65,000.00
Total Administration:		856,508.12	794,651.60	321,309.19	473,342.41
Police					
101-42100-101	Full-Time Employees Regular	616,024.85	617,732.00	299,837.96	317,894.04
101-42100-102	Full-Time Employees Overtime	23,730.07	20,000.00	20,666.62	666.62-
101-42100-103	Part-Time Employees	6,194.68	6,000.00	3,420.27	2,579.73
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	499.20	500.80
101-42100-121	PERA	102,349.97	107,934.00	53,225.86	54,708.14
101-42100-122	FICA	12,683.12	12,985.00	6,540.66	6,444.34
101-42100-131	Employer Paid Health	166,208.28	169,482.00	83,250.90	86,231.10
101-42100-142	Unemployment Benefit Payments	282.88	.00	.00	.00
101-42100-151	Worker s Comp Insurance Prem	36,014.12	37,815.00	33,403.96	4,411.04
101-42100-201	Office Supplies(paper-pens-et)	2,983.35	3,000.00	765.43	2,234.57
101-42100-212	Motor Fuels-Gas	23,597.07	20,000.00	7,749.70	12,250.30
101-42100-217	Other Operating Supplies	258.95	500.00	.00	500.00
101-42100-221	Repair/Maint - Equipment	19,715.28	16,000.00	4,106.93	11,893.07
101-42100-228	Repair/Maintain Other	2,499.31	3,000.00	803.38	2,196.62
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	10,800.00	10,800.00
101-42100-309	Software and Design	6,152.91	7,000.00	10,361.14	3,361.14-
101-42100-310	Other Professional Services	4,422.56	5,000.00	6,258.36	1,258.36-
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,869.39	15,000.00	6,921.87	8,078.13
101-42100-322	Postage	238.07	500.00	44.40	455.60
101-42100-331	Meetings-Conferences (mtgs/mi)	9,396.75	9,000.00	3,166.99	5,833.01
101-42100-343	Advertising	96.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,898.37	6,193.00	5,409.07	783.93
101-42100-381	Electric Utilities	2,118.32	1,800.00	779.33	1,020.67
101-42100-383	Gas Utilities	1,128.39	1,100.00	615.59	484.41
101-42100-406	Safety	624.69	1,200.00	.00	1,200.00
101-42100-417	Uniforms	10,297.65	9,000.00	10,790.35	1,790.35-
101-42100-418	Range/Ammo	10,166.79	10,000.00	9,054.65	945.35
101-42100-433	Dues and Subscriptions	1,787.69	3,500.00	1,783.94	1,716.06
101-42100-436	Towing Charges	.00	200.00	.00	200.00
101-42100-437	Miscellaneous	940.15	3,000.00	708.20	2,291.80
101-42100-438	Police - DARE Prog	1,924.33	5,000.00	525.89	4,474.11
101-42100-446	NSF Checks	.00	500.00	18.48	481.52
101-42100-560	Furniture & Fixtures	64.99	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	7,593.95	60,060.00	.00	60,060.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Police:		1,120,141.32	1,184,801.00	587,789.12	597,011.88
City Fire					
101-42200-103	Part-Time Employees	25,866.16	22,156.00	.00	22,156.00
101-42200-122	FICA	1,978.81	1,695.00	.00	1,695.00
101-42200-151	Worker s Comp Insurance Prem	3,334.53	3,501.00	3,092.62	408.38
101-42200-201	Office Supplies(paper-pens-et)	125.94	300.00	.00	300.00
101-42200-207	Fire Prevention Instruct Supps	1,560.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	.00	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	1,463.77	1,000.00	595.09	404.91
101-42200-217	Other Operating Supplies	1,673.75	1,500.00	184.91	1,315.09
101-42200-221	Repair/Maint - Equipment	32,208.43	20,000.00	48,406.06	28,406.06-
101-42200-223	Repair/Maintain - Building	17,226.01	10,000.00	459.00	9,541.00
101-42200-226	Foam	.00	1,000.00	2,449.12	1,449.12-
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	77.88	100.00	38.94	61.06
101-42200-310	Other Professional Services	1,402.50	1,000.00	73.75	926.25
101-42200-321	Communications	3,575.66	3,200.00	1,181.54	2,018.46
101-42200-322	Postage	62.19	100.00	.00	100.00
101-42200-331	Meetings-Conferences (mtgs/mi)	2,964.50	1,500.00	5,816.48	4,316.48-
101-42200-343	Advertising	273.00	300.00	.00	300.00
101-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
101-42200-381	Electric Utilities	1,852.00	2,000.00	829.00	1,171.00
101-42200-383	Gas Utilities	5,384.93	5,000.00	3,854.71	1,145.29
101-42200-384	Garbage Service	657.12	720.00	273.80	446.20
101-42200-417	Uniforms/Fire Equip	.00	5,000.00	385.33	4,614.67
101-42200-433	Dues and Subscriptions	342.50	1,000.00	.00	1,000.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	17,726.44	.00	.00	.00
101-42200-602	Other LT Obligation Principal	.00	42,186.00	.00	42,186.00
101-42200-612	Other Long-Term Obligation Int	.00	20,500.00	.00	20,500.00
Total City Fire:		126,227.55	153,853.00	73,575.21	80,277.79
Emergency Management					
101-42500-103	Part-Time Employees	1,190.98	1,227.00	.00	1,227.00
101-42500-122	FICA	91.11	94.00	.00	94.00
101-42500-221	Repair/Maint - Equipment	278.69	2,000.00	1,675.80	324.20
101-42500-310	Other Professional Services	.00	660.00	892.00	232.00-
101-42500-381	Electric Utilities	1,000.00	900.00	407.00	493.00
Total Emergency Management:		2,560.78	4,881.00	2,974.80	1,906.20
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	114,076.53	120,766.00	60,554.63	60,211.37
101-43100-102	Full-Time Employees Overtime	445.40	2,100.00	1,149.81	950.19
101-43100-120	CENTRAL PENSION FUND	838.75	840.00	419.35	420.65
101-43100-121	PERA	8,514.29	9,215.00	4,607.09	4,607.91
101-43100-122	FICA	8,684.55	9,399.00	4,699.12	4,699.88
101-43100-131	Employer Paid Health	28,653.36	30,209.76	15,521.58	14,688.18
101-43100-151	Worker s Comp Insurance Prem	19,747.21	20,735.00	18,316.31	2,418.69
101-43100-201	Office Supplies(paper-pens-et)	494.28	500.00	.00	500.00
101-43100-211	Operating Supplies - Cleaning	25.78	100.00	.00	100.00
101-43100-212	Motor Fuels-Gas	13,242.17	8,000.00	3,606.19	4,393.81
101-43100-217	Other Operating Supplies	8,893.93	14,000.00	3,824.36	10,175.64

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-43100-221	Repair/Maint - Equipment	12,697.84	25,000.00	11,713.45	13,286.55
101-43100-222	Tree trimming	13,408.49	18,500.00	.00	18,500.00
101-43100-223	Repair/Maintain - Building	8,775.20	7,500.00	971.27	6,528.73
101-43100-224	Repair/Maintain - Streets	58,450.00	100,000.00	830.52	99,169.48
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	54,491.45	55,000.00	.00	55,000.00
101-43100-303	Engineering Fees	2,080.00	10,000.00	.00	10,000.00
101-43100-310	Other Professional Services	25,982.98	30,000.00	15,912.33	14,087.67
101-43100-321	Communications	3,162.33	4,000.00	1,800.08	2,199.92
101-43100-322	Postage	7.85	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	39.50	300.00	24.50	275.50
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	16,384.88	17,205.00	15,027.13	2,177.87
101-43100-381	Electric Utilities	51,944.71	43,000.00	19,518.09	23,481.91
101-43100-383	Gas Utilities	6,796.13	4,500.00	3,117.32	1,382.68
101-43100-384	Garbage Service	1,473.48	1,650.00	613.95	1,036.05
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	404.32	1,000.00	748.50	251.50
101-43100-417	Uniforms	976.86	1,200.00	.00	1,200.00
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	1,337.24	.00	.00	.00
101-43100-590	Capital Outlay	3,617.56	115,000.00	47,372.10	67,627.90
101-43100-700	TRANSFERS OUT	13,286.00	.00	.00	.00
Total Public Works (GENERAL):		478,933.07	672,469.76	230,347.68	442,122.08
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,728.76	23,003.00	11,534.16	11,468.84
101-43125-102	Full-Time Employees Overtime	84.79	400.00	219.01	180.99
101-43125-120	CENTRAL PENSION FUND	159.65	160.00	79.85	80.15
101-43125-121	PERA	1,621.92	1,755.00	877.50	877.50
101-43125-122	FICA	1,654.18	1,790.00	895.12	894.88
101-43125-131	Employer Paid Health	5,299.04	5,754.24	2,877.12	2,877.12
101-43125-212	Motor Fuels-Gas	8,069.90	8,000.00	5,669.43	2,330.57
101-43125-217	Other Operating Supplies	15,070.75	12,500.00	11,023.05	1,476.95
101-43125-221	Repair/Maint - Equipment	9,147.79	7,500.00	4,412.89	3,087.11
101-43125-310	Other Professional Services	16,934.10	35,000.00	21,817.50	13,182.50
101-43125-343	Advertising	288.00	100.00	.00	100.00
101-43125-437	Miscellaneous	.00	.00	500.00	500.00-
Total Ice & Snow Removal:		80,058.88	95,962.24	59,905.63	36,056.61
Economic Development					
101-46500-101	Full-Time Employees Regular	34,889.93	39,661.00	19,830.73	19,830.27
101-46500-102	Full-Time Employees Overtime	641.75	1,500.00	278.87	1,221.13
101-46500-121	PERA	2,664.71	3,087.00	1,508.23	1,578.77
101-46500-122	FICA	2,649.14	3,149.00	1,538.40	1,610.60
101-46500-131	Employer Paid Health	11,236.84	11,444.40	5,854.44	5,589.96
101-46500-201	Office Supplies	66.27	500.00	.00	500.00
101-46500-304	Legal Fees	.00	.00	218.75	218.75-
101-46500-310	Other Professional Services	204.20	500.00	.00	500.00
101-46500-331	Meetings-Conferences (mtgs/mi)	341.19	1,000.00	80.41	919.59
101-46500-491	EDA Contributions	7,500.00	.00	.00	.00
101-46500-580	Computers & Technology	1,343.79	.00	.00	.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Economic Development:		61,537.82	60,841.40	29,309.83	31,531.57
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	.00	3,000.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	27,500.00	15,000.00-
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	.00	1,000.00
Total Other Finanacing Uses/Contrib:		17,800.00	17,800.00	27,800.00	10,000.00-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	127,524.65	135,512.00	67,756.01	67,755.99
211-45500-103	Part-Time Employees	16,466.94	23,553.00	10,355.47	13,197.53
211-45500-121	PERA	10,609.10	11,755.00	5,793.77	5,961.23
211-45500-122	FICA	10,847.54	12,169.00	5,931.96	6,237.04
211-45500-131	Employer Paid Health	37,489.08	38,148.00	19,494.54	18,653.46
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	245.00	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	727.65	765.00	675.76	89.24
211-45500-201	Office Supplies(paper-pens-et)	6,559.15	4,000.00	1,029.40	2,970.60
211-45500-217	Other Operating Supplies	.00	.00	78.47	78.47-
211-45500-221	Repair/Maint - Equipment	2,938.12	2,100.00	2,447.24	347.24-
211-45500-223	Repair/Maintain - Building	1,996.54	2,000.00	939.61	1,060.39
211-45500-310	Other Professional Services	.00	1,000.00	.00	1,000.00
211-45500-321	Communications	614.33	675.00	340.32	334.68
211-45500-331	Meetings-Conferences (mtgs/mi)	85.20	500.00	108.73	391.27
211-45500-362	Property - Casualty Ins (Auto)	4,859.53	5,450.00	4,760.12	689.88
211-45500-381	Electric Utilities	4,502.00	4,200.00	1,578.00	2,622.00
211-45500-383	Gas Utilities	2,487.58	2,000.00	1,478.80	521.20
211-45500-401	Contractual Services	10,130.00	9,180.00	4,335.90	4,844.10
211-45500-418	Rentals	11,792.94	10,950.00	4,465.94	6,484.06
211-45500-434	Sales Tax Paid	218.00	150.00	95.00	55.00
211-45500-437	Miscellaneous	1,625.27	1,500.00	250.00	1,250.00
211-45500-580	Computers & Technology	.00	1,500.00	.00	1,500.00
211-45500-590	Capital Outlay	.00	100,000.00	4,268.02	95,731.98
211-45500-592	Books/Periodicals	31,132.86	32,000.00	15,192.21	16,807.79
Total Libraries (GENERAL):		282,851.48	399,107.00	151,375.27	247,731.73
Libraries (GENERAL)					
215-45500-570	Office Equipment & Furnishings	1,993.69	.00	.00	.00
Total Libraries (GENERAL):		1,993.69	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	100.00	62.79	37.21
225-45127-217	Other Operating Supplies	.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	5.98	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,279.00	1,000.00	610.00	390.00
225-45127-383	Gas Utilities	954.27	1,000.00	649.54	350.46
225-45127-437	Miscellaneous	.00	200.00	.00	200.00
Total ICE RINK:		2,239.25	5,300.00	1,322.33	3,977.67

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
POOL					
225-45128-103	Part-Time Employees	61,628.35	85,000.00	31,417.98	53,582.02
225-45128-121	PERA	614.84	675.00	466.10	208.90
225-45128-122	FICA	4,714.59	6,125.00	2,403.60	3,721.40
225-45128-142	Unemployment Benefit Payments	823.40	.00	.00	.00
225-45128-151	Worker s Comp Insurance Prem	3,900.61	4,096.00	3,618.21	477.79
225-45128-211	Operating Supplies - Cleaning	26.47	300.00	6.60	293.40
225-45128-217	Other Operating Supplies	6,855.78	8,000.00	5,060.89	2,939.11
225-45128-221	Repair/Maint - Equipment	23,158.68	4,000.00	1,809.31	2,190.69
225-45128-223	Repair/Maintain - Building	893.00	750.00	1,041.71	291.71-
225-45128-228	Repair/Maintain - Other	37.99	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	6,857.30	7,500.00	549.00	6,951.00
225-45128-309	SOFTWARE & DESIGN	2,995.00	2,995.00	3,295.00	300.00-
225-45128-310	Other Professional Services	3,716.00	2,500.00	2,865.50	365.50-
225-45128-321	Communications	668.14	800.00	328.71	471.29
225-45128-322	Postage	19.33	100.00	51.85	48.15
225-45128-331	Meetings-Conferences (mtgs/mi)	2,039.00	2,000.00	300.00	1,700.00
225-45128-343	Advertising	456.00	300.00	144.00	156.00
225-45128-362	Property - Casualty Ins (Auto)	14,156.83	14,865.00	12,983.34	1,881.66
225-45128-381	Electric Utilities	6,634.00	7,500.00	1,453.00	6,047.00
225-45128-383	Gas Utilities	6,566.29	5,400.00	121.06	5,278.94
225-45128-417	UNIFORMS	1,925.72	3,000.00	2,659.28	340.72
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	2,690.00	4,000.00	255.00	3,745.00
225-45128-437	Miscellaneous	75.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	848.46	2,000.00	32.85	1,967.15
Total POOL:		152,970.78	164,356.00	70,862.99	93,493.01
PARKS					
225-45200-101	Full-Time Employees Regular	61,458.15	61,381.00	30,759.08	30,621.92
225-45200-102	Full-Time Employees Overtime	4,903.20	5,000.00	3,523.67	1,476.33
225-45200-103	Part-Time Employees	13,327.00	14,000.00	3,772.50	10,227.50
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	499.20	500.80
225-45200-121	PERA	4,815.57	4,978.00	2,548.13	2,429.87
225-45200-122	FICA	6,057.03	5,988.00	2,899.78	3,088.22
225-45200-131	Employer Paid Health	16,492.12	16,890.00	8,631.06	8,258.94
225-45200-142	Unemployment Benefit Payments	404.91	.00	.00	.00
225-45200-151	Worker s Comp Insurance Prem	2,863.20	3,006.00	2,655.36	350.64
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	4,536.59	4,500.00	551.76	3,948.24
225-45200-217	Other Operating Supplies	5,313.19	4,000.00	1,336.48	2,663.52
225-45200-221	Repair/Maint - Equipment	4,660.35	6,000.00	818.98	5,181.02
225-45200-223	Repair/Maintain - Building	12,024.47	10,000.00	1,769.37	8,230.63
225-45200-228	Repair/Maintain - Other	109.95	500.00	.00	500.00
225-45200-229	Refunds	30.00	120.00	.00	120.00
225-45200-310	Other Professional Services	1,845.00	2,000.00	365.75	1,634.25
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	144.00	250.00	198.00	52.00
225-45200-362	Property - Casualty Ins (Auto)	18,876.08	19,819.00	17,310.24	2,508.76
225-45200-381	Electric Utilities	6,476.00	3,500.00	3,030.00	470.00
225-45200-384	Garbage Service	1,565.46	1,900.00	549.90	1,350.10
225-45200-417	Uniforms	595.27	600.00	143.61	456.39
225-45200-418	Rentals	25.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	66.00	100.00	24.00	76.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
225-45200-590	Capital Outlay	.00	125,000.00	9,756.49	115,243.51
Total PARKS:		167,586.94	291,732.00	91,143.36	200,588.64
AED SMART CABINETS PROJECT					
228-41500-437	Miscellaneous	.00	.00	344.13	344.13-
228-41500-590	Capital Outlay	.00	.00	14,390.00	14,390.00-
Total AED SMART CABINETS PROJECT:		.00	.00	14,734.13	14,734.13-
Cemetery					
235-49010-217	Other Operating Supplies	1,166.88	1,500.00	654.88	845.12
235-49010-221	Repair/Maint - Equipment	193.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	.00	500.00
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	640.00	.00	640.00
235-49010-310	Other Professional Services	1,692.60	2,500.00	1,802.61	697.39
235-49010-343	Advertising	216.00	.00	.00	.00
235-49010-362	Property - Casualty Ins (Auto)	3,572.22	3,750.00	3,275.31	474.69
235-49010-381	Electric Utilities	623.00	500.00	275.00	225.00
235-49010-384	Garbage Service	1,389.96	1,900.00	229.32	1,670.68
235-49010-401	Contractual Services	31,070.00	30,000.00	9,705.00	20,295.00
235-49010-418	Rental	125.00	200.00	.00	200.00
235-49010-590	Capital Outlay	158,671.05	20,000.00	.00	20,000.00
Total Cemetery:		199,359.71	63,990.00	15,942.12	48,047.88
RURAL FIRE					
245-42200-103	Part-Time Employees	10,971.15	9,902.00	.00	9,902.00
245-42200-122	FICA	839.28	758.00	.00	758.00
245-42200-151	Worker s Comp Insurance Prem	3,343.03	3,510.00	3,100.57	409.43
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,981.08	2,700.00	838.45	1,861.55
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	18,462.33	10,000.00	6,055.08	3,944.92
245-42200-226	Foam	.00	1,000.00	2,449.13	1,449.13-
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	990.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
245-42200-417	Uniform	.00	2,000.00	.00	2,000.00
245-42200-433	Dues and Subscriptions	.00	500.00	.00	500.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,771.00	.00	.00	.00
Total RURAL FIRE:		52,829.30	39,415.00	18,378.09	21,036.91
Fire Relief					
250-42300-124	Fire Pension Contributions	42,316.70	42,316.00	.00	42,316.00
250-42300-490	Donations - Fire Relief Assoc	19,200.00	20,200.00	.00	20,200.00
Total Fire Relief:		61,516.70	62,516.00	.00	62,516.00
Debt Service					
300-47000-601	Bond Principal Pymt	370,000.00	381,000.00	381,000.00	.00
300-47000-611	Bond Interest Payment	80,534.25	72,552.00	38,304.25	34,247.75

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Debt Service:		450,534.25	453,552.00	419,304.25	34,247.75
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	21,045.50	.00	.00	.00
325-43100-700	Transfers Out	60,000.00	.00	.00	.00
Total STREET IMPROVEMENT FUND:		81,045.50	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	157,169.00	.00	.00	.00
Total CAPITAL IMPROVEMENT FUND:		157,169.00	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	1,136.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	3,405.15	.00	.00	.00
Total 2019 DOWNTOWN PROJECT:		4,541.65	.00	.00	.00
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	3,487.50	.00	.00	.00
417-48000-310	Other Professional Services	4,295.00	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		7,782.50	.00	.00	.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	101,834.50	961,200.00	286,770.50	674,429.50
418-48000-352	General Notices and Pub Info	.00	.00	216.00	216.00-
418-48000-530	Capital-Other Improvements	.00	3,844,249.75	.00	3,844,249.75
Total 2023 STREET/UTIL IMPROVE PROJ:		101,834.50	4,805,449.75	286,986.50	4,518,463.25
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	.00	1,000.00
505-46500-439	TIF Payments	6,710.00	7,500.00	8,050.00	550.00-
Total TIF 1-9 LEVAN:		7,710.00	8,500.00	8,050.00	450.00
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	.00	1,000.00
506-46500-439	TIF Payments	8,532.00	8,750.00	2,101.00	6,649.00
Total TIF DOWNTOWN REDEVELOPMENT:		9,532.00	9,750.00	2,101.00	7,649.00
601-23110	General Obligation Bonds Pay	122,422.00	15,000.00	122,422.00	107,422.00-
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	58,595.47	61,381.00	30,437.77	30,943.23
601-49400-102	Full-Time Employees Overtime	2,812.75	5,000.00	885.44	4,114.56
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	499.20	500.80
601-49400-121	PERA	4,590.53	4,978.00	2,337.99	2,640.01
601-49400-122	FICA	4,682.37	4,945.00	2,384.80	2,560.20
601-49400-131	Employer Paid Health	16,481.56	16,890.00	8,625.78	8,264.22
601-49400-151	Worker s Comp Insurance Prem	1,433.40	1,505.00	1,329.44	175.56
601-49400-201	Office Supplies(paper-pens-et)	764.69	750.00	.00	750.00
601-49400-212	Motor Fuels-Gas	513.41	750.00	46.94	703.06

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
601-49400-217	Other Operating Supplies	11,136.88	10,000.00	2,688.80	7,311.20
601-49400-221	Repair/Maint -WELLS	29,711.07	30,000.00	9,062.68	20,937.32
601-49400-223	Repair/Maintain - Building	1,145.34	2,000.00	.00	2,000.00
601-49400-228	Repair-Water Main Repairs	7,190.07	30,000.00	17,796.15	12,203.85
601-49400-229	Refunds	5,000.00	3,000.00	500.00	2,500.00
601-49400-303	Engineering Fees	8,600.00	10,000.00	17,714.55	7,714.55-
601-49400-309	Software and Design	4,083.18	10,000.00	.00	10,000.00
601-49400-310	Other Professional Services	21,345.61	17,000.00	7,676.23	9,323.77
601-49400-321	Communications	4,402.83	4,000.00	2,615.71	1,384.29
601-49400-322	Postage	2,915.47	2,400.00	1,425.81	974.19
601-49400-331	Meetings-Conferences (mtgs/mi)	223.95	1,000.00	386.00	614.00
601-49400-343	Advertising	48.00	400.00	.00	400.00
601-49400-362	Property - Casualty Ins (Auto)	7,209.53	7,570.00	6,611.76	958.24
601-49400-381	Electric Utilities	45,494.00	43,000.00	14,374.00	28,626.00
601-49400-401	Contractual Services	540.23	1,500.00	.00	1,500.00
601-49400-406	SAFETY	953.49	1,000.00	.00	1,000.00
601-49400-417	Uniforms	554.60	600.00	323.03	276.97
601-49400-420	Depreciation	.00	110,000.00	.00	110,000.00
601-49400-433	Dues and Subscriptions	300.00	1,000.00	400.00	600.00
601-49400-434	Sales Tax Paid	2.08-	100.00	.45-	100.45
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	114,234.65	95,000.00	24.36	94,975.64
601-49400-570	Capital Outlay - Equipment	40,066.25	.00	.00	.00
601-49400-611	Bond Interest	2,920.94	2,651.00	1,325.44	1,325.56
601-49400-700	Transfers Out	335,062.13	181,138.00	122,087.13	59,050.87
Total Water Utilities (GENERAL):		734,008.72	660,758.00	251,558.56	409,199.44
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	61,233.22	61,381.00	30,952.40	30,428.60
602-49450-102	Full-Time Employees Overtime	6,034.06	5,000.00	4,079.49	920.51
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	499.20	500.80
602-49450-121	PERA	4,921.62	4,978.00	2,616.15	2,361.85
602-49450-122	FICA	5,020.04	4,945.00	2,668.49	2,276.51
602-49450-131	Employer Paid Health	16,490.80	16,890.00	8,630.40	8,259.60
602-49450-201	Office Supplies(paper-pens-et)	421.85	500.00	.00	500.00
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	204.39	2,000.00	314.40	1,685.60
602-49450-221	Repair/Maint - Equipment	75,382.37	16,000.00	4,714.89	11,285.11
602-49450-228	Repair/Maintain - Other	2,141.00	.00	.00	.00
602-49450-229	Refunds	5,000.00	2,000.00	500.00	1,500.00
602-49450-310	Other Professional Services	328.73	500.00	725.20	225.20-
602-49450-322	Postage	2,554.63	2,400.00	1,400.78	999.22
602-49450-331	Meetings-Conferences (mtgs/mi)	895.44	1,000.00	802.16	197.84
602-49450-343	Advertising	72.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,980.57	5,230.00	4,567.98	662.02
602-49450-381	Electric Utilities	8,375.00	9,000.00	4,071.00	4,929.00
602-49450-383	Gas Utilities	580.29	1,000.00	278.96	721.04
602-49450-385	Sewer Plv-Elgin Sewer District	789,204.65	840,000.00	196,658.25	643,341.75
602-49450-417	UNIFORM	600.00	600.00	328.65	271.35
602-49450-420	Depreciation	.00	23,000.00	.00	23,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	335,062.12	181,138.00	122,087.12	59,050.88
Total Sewer (GENERAL):		1,320,501.18	1,179,312.00	385,895.52	793,416.48
Net Grand Totals:		6,724,182.45-	11,196,180.75-	3,189,872.25-	8,006,308.50-

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Regular Meeting: July 11th, 2023

AGENDA ITEM: Monthly Department Report	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: June Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of June. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Attended a Zoom meeting with MN POST Board regarding all of the new laws and regulations involving our licensing, hiring and training.
- Attended a Zoom meeting with Chiefs of Police Assn. that covered new criminal laws and other legislative changes.
- NARCAN and Less-Lethal training scheduled for July 10th.

Misc. Activity

- Completed new employee's background investigation. Psych. and all POST requirements met.
- Officer Prieto started training and is off to a very good start.
- Investigations conducted a search warrant for a felony financial crimes case. Charges were filed.
- Investigations is also investigating another felony check fraud case that occurred at a local store. Suspect has been identified and a arrest warrant will be issued.
- Started planning for National Night out that is scheduled in August.

Citations issued: 27**June Call Activity 2023**

9-11 Hang-Ups	3
Alarms	3
All other	0
Animal Complaints	6
Assault	1
Assist Other Department	17
Attempt to Locate	0
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	1
Civil Matter	3
Contempt/Curfew Violation	0
Damage to Property	2
DANCO Violation	0
Disorderly Conduct	0
Domestics	0
Driving Complaints	8
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	1
Fireworks	0
Found Property	1
Fraud	1
Funeral Assist	0
Gun Permit	0
Harassment/Threats	2
Littering	1
Lost Property	1
Medical Calls	28
Misc. Information	0
Motorist Assists	7
Noise Complaints	2
OFP/HRO Violation	0
Ordinance Violation	0
Parking Complaints/Violations	7
POR Predatory Offender Reg.	0
Public Assists	38
School Bus/Incident & Tobacco	0
Security Check	76
Sex Offense	0
Snow Removal	0
Sudden Death	0
Suspicious Activity	14
Theft Offenses	0
Traffic Crashes/Violations	85
Trespassing	0
Vulnerable Adults	0

Weapons Violation	0
Warrants All	1
Welfare Checks	5
Worthless Checks	1
TOTAL CALLS	317

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of June. We as a city averaged 383,000 gallons per day. The highest being 676,000 gallons and the lowest being 223,000 gallons. We pumped 11,510,000 gallons for the month.
- Water meters were read on the 1st of the month.
- Water meter replacement is ongoing.
- We had 61 locates for Gopher State One Call.
- We have begun our hydrant flushing. We do this to ensure lines are clean and the hydrants are exercised and working properly.

Sewer

- We flushed dead-end sewer mains to ensure things were flowing properly. We do this in the spring and in the fall. There are 83 dead-ends.

Streets

- Elcor has begun the 2023 street project.
- We have been filling potholes as they appear. This will continue as needed.
- The welcome signs have been removed and we are working with LaCrosse Sign Group on the new signs.

Parks

- It has been a great start to the pool season.

Trees

- We sent out Ash Tree notices to residents requiring them to remove diseased trees.
- We have been trimming trees as needed.

Buildings

- SEH (Short Elliot Hendrickson Inc) will have a representative here July 11th to do some final measurements on the roofs that were damaged in 2022 hailstorms. After they are finished, we will be going out for bids.

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,
Shane Loftus
Public Works Director**



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: July 5, 2023
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

Elcor Construction is currently working on water and sewer utility construction between TH 42 and 2nd Street NW. Work will continue on in the Phase 1 area of the project through the end of the construction season (see attached phasing map). Elcor plans to begin work in the Phase 4 area the week of 7/10, the Phase 3 area the week of 8/3, and the Phase 2 area the week of 9/7. These dates are tentative and will be impacted by weather and contractor progress.

Project updates will be sent out during construction by e-mail and text. Those interested can sign up to receive updates through the project website, here: <https://clients.bolton-menk.com/plainviewstreets/>, under the "Updates" tab. Copies of previous informational meeting presentations can also be downloaded from the website.

Orchard Hills 7th and 8th Subdivisions

The final lift of asphalt has been completed. Grading corrections need to be completed in several locations. We are preparing a punch list of other items that need to be completed prior to the City accepting the public improvements.

Well No. 3 Issues

The Council awarded the contract for Phase 1 improvements to address the air entrainment issues to Bergeson Caswell at the last meeting. They plan to begin test pumping work the week of July 24th.

Chapter 600 Code Updates

We are continuing work on recommended updates to the Chapter 600 Zoning and Subdivision ordinance in City Code. We hope to complete this work in July and have recommendations for the August Council meeting.

2020 Improvement Project

No new information since the last meeting. Still waiting for Alcon Construction to provide consent of surety to final payment and IC-134's prior to making final payment. No action has resulted from

Name: Current Project Update

Date: 7/5/23

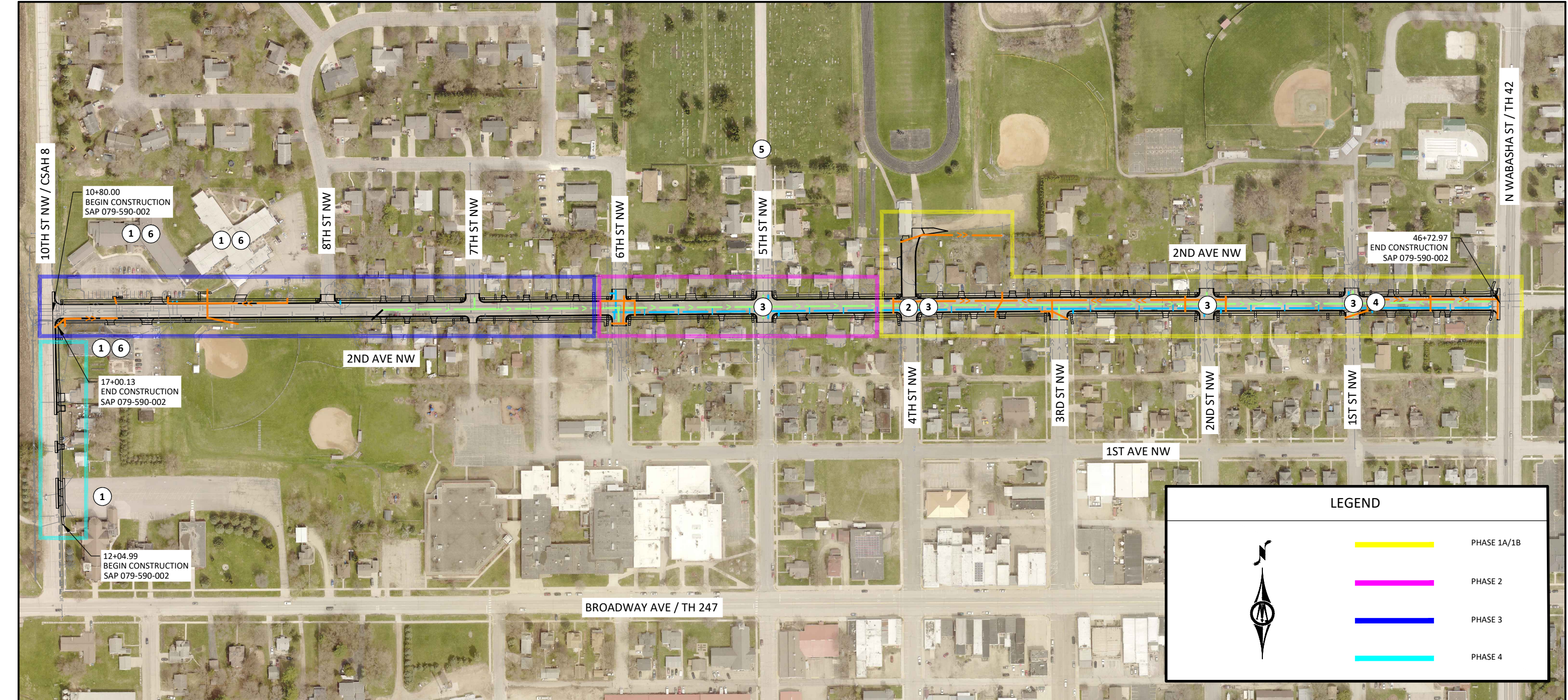
Page: 2

repeated inquiries on this issue, and we are consulting with the City Attorney on other strategies to compel a response from Alcon.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- 3rd Avenue SE backyard drainage issues.
- Church of Christ parking lot expansion improvements.
- Plan review and inspection for modifications to Verizon's wireless antenna installations on the City's water tower.
- Standby generator improvements for Well No. 2.
- Lead service line inventory, as required by Minnesota Department of Health and EPA.



GENERAL CONSTRUCTION REQUIREMENTS

- A. All traffic control and erosion control shall be installed before commencing with work in each respective area.
- B. Corner lot properties: Where applicable, the Contractor is limited to construction of underground utilities on one-side of the corner lot, while the other leg of the street should provide reasonable access. No underground or significant construction will be allowed simultaneously on two legs of an intersection.
- C. Work affecting vehicular access to properties with singular access points within the work limits shall be staged to minimize the amount of time that access is closed. Under no circumstances shall work restrict access to residences over nights, weekends, or other periods of time while work is not actively progressing.
- D. The Contractor shall coordinate with the postal service, garbage/recycling service, and school bus service prior to construction to allow for reasonable continuation of their services throughout construction.
- E. The contractor shall coordinate with emergency services to develop a contingency plan for accessing the site during all hours of the day, throughout construction.
- F. The contractor shall track and log all water usage during the project and submit this information to the City. Contractor shall coordinate with the Public Works Department prior to using any hydrants.
- G. The Contractor shall temporarily relocate mailboxes, haul recycling and garbage for residents to a designated pick up location and back at the end of the day, etc., as required by the subject service provider. All equipment materials and labor required to coordinate with service providers and maintain services shall be incidental to the Contract.
- H. The work shall be scheduled to minimize the elapsed time between pavement removal and the new street construction in order to cause the least disruption and inconvenience to adjacent properties. Each construction activity within each segment shall be pursued diligently and continuously from start to finish. After the aggregate base is in place, temporary access shall be provided to the adjacent properties when no construction activity is taking place, including evenings and weekends (incidental).
- I. Modifications to the limitations described above may be requested by the Contractor. Such variations will be considered by the Engineer and the Owner and will be evaluated based on the impacts to properties within the project area. If approved, written authorization will be provided to the Contractor.

KEY NOTES

- 1 The Contractor shall provide access at all times through permanent or temporary means. Access shall consist of a smooth, all weather surface that does not restrict flow of traffic during or after normal rainfall events. All work and materials necessary to be included in Traffic Control unit price.
- 2 Temporary pedestrian channelizer. See sheet C1.12 for details.
- 3 The Contractor shall provide access through permanent or temporary means whenever active work is not occurring. Access shall consist of a smooth, all weather surface that does not restrict flow of traffic during or after normal rainfall events. All work and materials necessary to be included in Traffic Control unit price.
- 4 Protect existing sanitary forcemain.
- 5 The Contractor must coordinate with cemetery to provide access as needed for services.
- 6 7 Day notice required for any water service interruption. Contractor must coordinate with staff for timing of interruption.

© Bolton & Menk, Inc. 2023. All Rights Reserved.
PLAINVIEW, MN 55901 122.560 (04/12/23) 25x36.00, 01.dwg 4/6/2023 2:24:18 PM



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Drew P. Weber
DREW P. WEBER
LIC. NO. 58643 DATE 03/28/2023



2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
Phone: (507) 208-4332
Email: Rochester@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
JTP	B	ADD 3	03/28/2023
DRAWN	C	ADD 4	04/12/2023
CHECKED	0	CON	05/31/2023
CLIENT PROJ. NO.	0H1.127562		

CITY OF PLAINVIEW, MINNESOTA
2023 STREET & UTILITY IMPROVEMENTS (SAP 079-590-002)
GENERAL
LOCATION & PHASING PLAN

SHEET

G2.01

Director's Report: July 2023

Visits to SELCO Libraries: Programming & Outreach Librarian Meg Curtiss, and I have been spending some time reconnecting with our regional libraries. Meg is visiting libraries that have strong community outreach initiatives to learn about their approach to determining community needs and the unique ways in which they address those needs. I am connecting with library directors to learn more about the overall strategic directions that their libraries are taking post-pandemic and the challenges they are encountering.

Language Conversation Groups: The library is exploring the idea of utilizing volunteers to lead conversation groups in target languages. This would be an informal opportunity for someone who is working towards proficiency in another language to practice speaking with others who are trying to do the same. We have had requests for English as a Second Language (ESL), French, German, and Spanish. Persons interested in participating are encouraged to contact the library. While we are still in the planning stages, it would be helpful to know where there is the most interest.

June Quick Stats:



3768 Items Circulated



45 New Patrons



203 New Items

Respectfully Submitted,

Alice L. Henderson
Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday May 16, 2023 7:00 PM

Members Present: Miranda Muller, Ian McDonald, Nicholas Ozment, Carla Tentis, Adam Feils, Paul Eidenschink

Members Not Present: Youlonda Loechler

Staff: Alice Henderson

City Council Member: Don Kuschel

The meeting was called to order by Adam at 7:00 PM.

Public Comments (None)

A motion was made by Paul and seconded by Carla to approve the agenda. Motion carried unanimously.

A motion was made by Miranda and seconded by Paul to approve the consent agenda as follows:

- Board Minutes 4/18/2023
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations (None)
- SELCO/SELS & Foundation Reports (None)

Payment of Bills

A motion was made by Paul and seconded by Carla to approve the Payables by Payee in the amount of \$6,051.44. Motion carried unanimously.

Unfinished Business (None)

New Business

- A. Rob-See-Co Rural Library Grant: A motion was made by Adam and seconded by Ian to approve the submittal of the grant application. Motion carried unanimously.
- B. Discussion of Federal rules and laws as it relates to a governing library board.

Additional Discussion

Next meeting is set for May 16, 2023.

Motion to adjourn was made by Carla and seconded by Paul at 7:18 PM. Motion carried unanimously.

The meeting was called to order by Adam at 7:00 PM.

Respectfully submitted,

Miranda Muller

Secretary, Plainview Library Board of Trustees

Development Services Coordinator Update

July 2023

EDA/HRA:

- **Operations:**

- Working with legal counsel on developing a better lease agreement for tenants of the Business Center. The EDA Board continues to work on an equitable way to ramp-up lease rates.
- I was notified last week by Southern Minnesota Initiative Foundation (SMIF) that we were approved to move on to the second round to become a participant in their Rural Entrepreneurial Venture (REV) program. The formal application is due by August 2. I believe this will be a nice extension and enhancement to the EDA's Plainview Business Center incubator program. SMIF desires to place this program in two communities which have a strong food/ag economy.

- **BR&E (Business Retention & Expansion) Visits/ Business Assistance**

- We should hear in the next few weeks if the P-E-M SRTS Committee was successful in their Safe Routes to Schools Boost grant I submitted on their behalf.
- MNDOT is working on finalizing the contract with Alta Planning and Design who will be working with the P-E-M SRTS Committee to develop a SRTS Plan over the next year.
- Waiting to hear from the MPCA on the next steps for our Brownfield Assessment Grant to perform a Phase I remediation study.
- Connected one merchant to the Small Business Development Center.
- Connected the Plainview Area Community & Youth Center with the USDA Rural Development for a Community Facilities Loan/Grant.
- Worked with Ken Flies to submit a grant to SMIF for a Small Town Grant for the National Service Park.
- Met with a local developer and provided a couple of potential funding sources for his project.

- **State & Regional Economic News**

- SE Minnesota Together group is planning on highlighting the First Homes development here in Plainview as part of their annual Housing Tour on October 4th. They are looking for a welcome from the mayor, or other City representative. Wabasha and Plainview are the two cities they are highlighting in 2023 with plans to do lunch and then an hour, or two of educational presentations here in Plainview.
- MN Department of Employment & Economic Development received historic funding and opportunity during the last legislative session. With new programs and existing programs, they are going to be hiring a lot of new staff. They received \$1.8 billion / \$1.3 billion for Economic Development. To put this in perspective, over the last 8 years, from 2015-2022, they received \$1.25 billion for economic development.
 - \$10 million for the MN Forward Fund – to attract businesses.
 - Fully funded the MN Investment Fund and Job Creation Fund
 - Loan Capital
 - \$10 million for Expanding Opportunity Fund
 - \$7 million for McKnight Foundations for their revolving loan funds
 - \$6 million for Canstartup loans – financing for Cannabis businesses
 - \$2 million for the Emerging Entrepreneur Fund
 - \$3 million for Community Wealth Building Program (MCCD)
 - Angel Tax Credit funded at \$10 million for FY24-25
 - The Agriculture Omnibus bill included \$100 million for broadband infrastructure.
 - Created the Office of Economic Promotion at Explore MN Tourism to market Minnesota not only as a place to visit, but to live and work.

- Fully funded the MN Job Skills Partnership and the Job Automaton Training Incentive Program.
 - Funded PROMISE Act Grants for working capital and PROMISE Act Loans for development.
- Partnerships
 - Jobs Bill funded the Small Business Partnerships program, Included 17 direct appropriations of over \$31 million to various technical assistance providers (i.e., SMIF)
 - \$2 million FY24-25 for CanNavigate – technical assistance for businesses on cannabis regulations.
- Child Care Economic Development Grants
 - Jobs Bill provided \$15 million in FY24-25 and \$3 million FY26-27 to support childcare economic development in Greater Minnesota.
 - Created an Office of Child Care and Community Partnerships.
 - Provided \$7 million to the McKnight Foundations for their Child Care programing.
- SBDC & Launch MN were funded.
- The Capital Investment bill made many investments in public infrastructure, including 3 existing and 1 new DEED program.
 - Business Development Public Infrastructure Grant Program
 - Innovative Business Development Public Infrastructure Grant Program
 - Transportation Economic Development Infrastructure Grant Program
 - Greater Minnesota Child Care Facilities
- Programs and Direct Appropriations
 - 53 local units of government and 63 non-profit organizations received direct appropriations.
 - Redevelopment, Contamination Clean Up Host Community, and the Emerging Developer Program – LISC received funding.
- Workforce Investments
 - Drive for 5 Workforce Fund – prepares individuals to enter 1 of the 5 most critical occupational categories (High growth jobs with family-sustaining wages.)
 - Clean Economy Equitable Workforce - Prepare workers for high-demand fields of construction, clean energy, and energy efficiency.
 - Targeted Population Workforce Programs – To bring workers who have been overlooked for employment – particularly people of color – into the workforce at family-sustaining wages.
 - Youth Workforce Development
- Other workforce Provisions
 - Office of New Americans - \$1.5 million over the biennium to support immigrant and refugee integration, reduce barriers to employment, and improve connections between employers and job seekers.
 - Jobs bill makes a one-time \$10 million investment to modernize the digital tools that support workforce development initiatives across Minnesota.
 - Unemployment Insurance Between Terms Removal for Certain Employees – Law was changed to remove this limitation during summer breaks to make K-12 school bus drivers and non-instructional staff eligible to collect UI benefits.
- **Meetings:**
 - 6/12 – Met with Nancy Zaworski, SE MN Together Housing Tour
 - 6/20 – Ed Gilmore, USDA Rural Development – Community Center funding opportunities.
 - 6/29 & 30th - Economic Development Association of Minnesota Summer Conference
 - 6/29 – SEMLM Summer Meeting

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator

Plainview Fire Relief Association Monthly Report

June, 2023

Meetings:

June 7th

Practice/Training:

June 21st: Practiced with new city truck – moved from old truck to new truck

Calls:

June 8: Garage fire – saved garage

June 9: Medical lift assist

June 15: Car accident – deer/car

June 17: Garage fire – mutual aid w/Elgin

Maintenance:

Went through all trucks

Community Activities:

Meat boards at local establishments

Respectfully Submitted by **Eric Bennett, Secretary**

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM:	TJ's Tavern On and Off Sale – License Agreement for Corn on the Cob Days Event	AGENDA SECTION:	New Business
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO. 5.F.	
ATTACHMENTS:	Draft License Agreement, Request Letter and Map	APPROVED BY:	d.t.
RECOMMENDED ACTION: Motion to approve License Agreement with TJ's Tavern On & Off Sale.			

SUMMARY

TJ's Tavern On and Off Sale is requesting to hold a dance during the Corn on the Cob Days and is requesting to close the alley from 3rd Street NW to 2nd Street NW.

City Attorney Flaherty has recommended that situations where an outside organization is utilizing City property, that a license agreement be utilized to spell out the terms and responsibilities of all parties involved.

RECOMMENDATION

Staff recommends approval of the License Agreement with TJ's Tavern On and Off Sale.

(Top 3 inches reserved for recording data)

LICENSE AGREEMENT (Corn on the Cob Days)

This License Agreement (“License” or “Agreement”) is entered into by and between the City of Plainview, a municipal corporation under the laws of the State of Minnesota, 241 West Broadway, Plainview MN 55964 (“City” or “Licensor”), and TJ’s Tavern. dba TJ’s Tavern On & Off-Sale, 218 West Broadway, Plainview MN 55964 (“Licensee”); (collectively the “parties”).

RECITALS:

WHEREAS, the Licensee is the owner of the real property located at 218 West Broadway & Alley NW in the City of Plainview, Minnesota (the “Property”):

and

WHEREAS, located along the eastern and norther boundaries of said Property is a city-owned right-of-ways (the “Alley”); and

WHEREAS, the Licensee plans to host a concert and dance during Corn on the Cob Days (the “Event”), which Event encroaches in Licensor’s Alley; and

WHEREAS, the Licensee desires a license from Licensor authorizing Licensee’s limited use of the Alley for the encroachment of the Event; and

WHEREAS, a sketch/schematic of the location of the Alley depicting the dimensions and location of the proposed Event encroachment is provided in Exhibit A, which is attached hereto and incorporated herein by reference (the “Licensed Premises”); and

WHEREAS, the Licensee has requested that the Licensor permit the encroachment and the Licensor is willing to permit said encroachment as depicted in Exhibit A on certain conditions contained herein.

NOW, THEREFORE, for valuable consideration, it is agreed by and between the parties as follows:

1. Grant of License and Description of Licensed Premises. In consideration of the terms, covenants, and conditions contained herein, the Licensors hereby grants to the Licensee a non-exclusive, terminable license to use the Licensed Premises for the purpose stated above herein, subject to the following conditions:
 - a. Licensee shall commence no work authorized by this License related to construction, repair or replacement of the Event until it has obtained all required approvals and permits as required by the City.
 - b. Licensee shall take all necessary precautions to protect and preserve the City's Alley during any activities within or use of the Licensed Premises as contemplated in this License.
 - c. Licensee shall take all necessary precautions to avoid creating unsafe or unsanitary conditions within the Licensed Premises and shall not hinder the natural free and clear passage through the Alley by Licensors or Licensors's employees or agents.
 - d. Licensee shall conduct any work authorized by this License or subsequently approved by the City in a manner so as to ensure the least obstruction to and interference with present and continued use of the Alley and shall return the Alley to its original condition following such authorized work at Licensee's sole cost and expense.
 - e. Licensee shall remove daily all dirt or debris from sidewalks, trails, public and private roadway surfaces and curbs and gutters during any work authorized by this License or subsequently approved by the City.
 - f. Licensee shall not conduct any work within the Alley outside the Licensed Premises specified in Exhibit A without the express prior written approval of the City.
 - g. Licensee shall be responsible for either: 1) removing the Event and all associated costs, or 2) the cost of removal of the Event by the City, should the City or another authorized party need to conduct work in the Alley, and the Event interferes with such work in the judgment of the City.
 - h. Any operation, maintenance, repair or alteration to the Event shall not expand the encroachment. Alterations or replacement shall require prior City approval and shall at all times comply with City Code.
2. Term. The term of this Agreement shall be from 10 a.m. Friday, August 18, 2023, through 10:00 a.m., Saturday, August 19, 2023, as follows;

This Agreement shall terminate (a) upon the destruction, demolition or removal of the Event situated on the Property described above, or (b) upon the failure of the Licensee to comply with any material term or condition of this Agreement.

This License may also be terminated at any time by Licensee by written notice to the City.

Before the date of any such termination of this License under this Section, Licensee shall remove all of Licensee's Event from the Licensed Premises, at Licensee's sole cost and

expense, and shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code, as amended, unless otherwise directed by the City in writing. In the event that Licensee fails to remove the Event from the Licensed Premises before the effective termination date of this License, the City or its authorized agents or representatives may perform any work necessary to remove the Event from the Licensed Premises and restore the Licensed Premises to its preexisting condition, and Licensee shall reimburse City for all expenses reasonably incurred by the City in performing such work. If Licensee fails to so reimburse the City as required by this paragraph within 30 days of Licensee's receipt of a billing statement for such charges from the City, the unpaid charges shall constitute a lien against the Property from and after the date they were due and unpaid. The City may take any action it is authorized under law to take to recover such unpaid charges, including certifying such unpaid charges to the county auditor for collection with taxes on the Property.

3. License Fee. As this Event is valuable part of a larger community event, Licensee shall pay a license fee of just \$20.00 at the time of execution of this Agreement.
4. Use of Licensed Premises. Subject to the other terms and provisions contained herein, the Licensee shall be permitted to use the Licensed Premises only for the specific purpose hereinabove stated; provided, however, that during the term of this License, the Licensee shall comply with all applicable laws, regulations, conditions, and covenants affecting the Licensed Premises, whether federal, state, local, or contractual in addition to any such requirements as applicable to Licensee's operations. The Licensee shall not intentionally commit or allow to be committed any waste on, destruction of, or damage to, or nuisance on the Licensed Premises. Should the Licensee intentionally commit or allow to be committed any waste on or destruction to the Licensed Premises, the Licensee shall immediately restore the Licensed Premises to the original condition of the Licensed Premises at the inception of this License Agreement or as altered in accordance with plans and specifications as submitted to, and approved by, the City Administrator of the Licensor, or his or her designated representative, or, alternatively, pay to the Licensor the cost of restoring the Licensed Premises, to the condition herein stated, payment to be made within 30 days from the date of written notice given by Licensor to the Licensee of the amount of such costs.

During the term of this Agreement, Licensee shall keep the Licensed Premises, and its immediate area in a sanitary condition, remove all trash from the Licensed Premises and keep the premises free from refuse or other debris.

5. Fencing. Licensor shall provide for Licensee fencing in the form of the city's chain link baseball fence to create a fully-enclosed and contiguous premises. Licensor shall install and remove fencing.
6. Loud-Speaker. Event may include use of electronic sound-system during the period of the Event, but not later than 1:00 am, Saturday August 19, 2023.

7. Temporary Expansion of Premises for Intoxicating Liquor License. As part of this Agreement, Licensee shall be permitted to utilize the fenced-in outdoor areas on the Property and the Alley for the Event, as part of their licensed premises for the purposes of serving intoxicating liquor. Licensee shall comply with liquor rules and statutes as they would in their normal premises. Licensee shall obtain a Certificate of Liability Insurance from their carrier that notes the Alley as insured spaces for both liability and liquor purposes and names the City as certificate holder. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes.
8. Conditions of Licensed Premises “As Is” and Not Warranted. The Licensor does not warrant that the Licensed Premises is suitable for the purposes for which it is permitted to be used under this License. The Licensor shall have no responsibility with regard to any failure of or damage to Licensee’s Event within the Licensed Premises. Licensee understands and acknowledges that this License grants Licensee only a terminable license to use the Licensed Premises and does not confer any permanent property rights with respect to the Licensed Premises or the Event to be constructed thereon upon Licensee.
9. Licensor's Right of Entry. The Licensee shall permit or allow the Licensor and the agents and employees of the Licensor to enter upon the Licensed Premises at all reasonable times for the purpose of inspecting them. The City may order the immediate cessation of any project or work that exceeds the scope of this License or otherwise poses a threat to the life, health, safety or welfare of the public. The City may order Licensee to correct any project or work to comply with the scope of this License or other applicable standards, conditions, ordinances or laws. If the Event made by Licensee in the Licensed Premises fall into disrepair at any time during the term of this License, the City may order Licensee to conduct any repairs or perform any maintenance necessary to bring the Event into compliance. Any such order by the City authorized by this Paragraph shall state the violation, the terms of correcting the violation and that failure to correct the violation within the stated time limits shall be cause for immediate revocation of this License. If the violation is not corrected within the stated time limits, the City may immediately revoke this License and/or pursue any and all remedies available to it as provided herein or in law or equity.
10. Alterations to Licensed Premises. The Licensee shall not be permitted to make any additional Event or alterations to the Licensed Premises without the prior written consent of the Licensor, except, however, the Licensee shall, at Licensee's expense, make any additional Event to the Licensed Premises that are needed to maintain the Licensed Premises in their original condition or their condition as altered, if such alteration has been approved in writing by the Licensor.
11. Covenants to Indemnify and Hold Harmless. Licensee shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages, including expenses, reasonable attorneys’ fees, and costs of alternative dispute resolution, which may arise out of or be caused by Licensee or their

successors and/or assigns, with respect to Licensee's use of the Alley, and the Licensed Premises. Licensee shall defend City against the foregoing, or litigation in connection with the foregoing, at Licensee's expense, with counsel reasonably acceptable to City. The indemnification provision of this Paragraph shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of City. All indemnification obligations shall survive termination, expiration or cancellation of this License.

12. Waiver and Assumption of Risk. Licensee further knows, understands and acknowledges the risks and hazards associated with using the Licensed Premises, for the purposes permitted herein and the Event thereon and hereby assumes any and all risks and hazards associated therewith. Licensee understands and acknowledges that the primary purposes of the Licensed Premises, and the Alley, notwithstanding this Agreement, are to facilitate and accommodate public utility facilities, and that the Alley, and utility facilities located therein require regular maintenance, repairs or other work. Licensee hereby irrevocably waives any and all claims against the Licensor or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the Licensee as a result of using the Licensed Premises or any of Licensee's activities or Event, and hereby irrevocably releases and discharges the Licensor and any of its officials, employees or agents from any and all such claims of liability related to the Licensed Premises, the Event therein, or the Licensor's maintenance, repair or other work conducted within the Licensed Premises by the Licensee or Licensor or any other third party, except those resulting from the negligence or intentional misconduct of the Licensor.
13. Insurance. The Licensee shall at Licensee's expense maintain in effect bodily injury liability insurance and property damage insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes, Section 466.04 or the amount stated in the Licensee's insurance certificate, whichever is greater. The City of Plainview shall be a named insured. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes. The Licensee's insurance policy and certificate shall not be cancelled or its conditions altered in any manner without Ten (10) days prior written notice to the City Administrator. Upon request, the Licensee shall deliver to the City Administrator certificates of all insurance required, signed by an authorized representative and stating that all provisions of the specified requirements are satisfied. If Licensee fails to maintain a policy of insurance as required by the City for the term of this License, the City may immediately revoke this License and require the immediate removal by the Licensee of the Licensee's Event from the Licensed Premises at the Licensee's sole cost and expense, and the Licensee shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code.
14. Mechanic's Liens. The Licensee hereby covenants and agrees that the Licensee will not permit or allow any mechanic's or materialman's liens to be placed on the Licensor's interest in the Licensed Premises during the term hereof for labor performed or material

supplied in connection with any work or Event performed or caused to be performed by the Licensee. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the Licensor's interest, the Licensee shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that the Licensee may contest any such lien provided the Licensee first provides adequate security protecting the Licensor against such lien.

15. Attorneys' Fees. If any action at law or in equity shall be brought by Licensor on account of any breach of this License Agreement by Licensee or for the recovery of the possession of the Licensed Premises, Licensor shall be entitled to recover from Licensee reasonable attorney's fees, the amount of which shall be fixed by the Court and shall be made a part of any judgment or decree rendered.

16. General Terms.

- a. RECITALS. The recitals to this Agreement are made a part hereof and incorporated herein by reference.
- b. VOLUNTARY AND KNOWING ACTION. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- c. AUTHORIZED SIGNATORIES. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- d. NOTICES. All communications, demands, notices, or objections permitted or required to be given or served under this License Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified mail, return receipt requested, and addressed to the other party to this License Agreement, to the address set forth in this License Agreement, or if to a party not a party to this License Agreement, to the address designated by a party to this License Agreement in the foregoing manner. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. Commencing on the 10th day after the giving of such notice, such newly designated address shall be such address for the purpose of all communications, demands, notices, or objections permitted or required to be given or served under this License Agreement.

- e. **ASSIGNMENT OR TRANSFER OF LICENSE.** Licensee shall have no right to assign its interest in this License Agreement without the prior written consent of Licensors.
- f. **MODIFICATIONS/AMENDMENT.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by authorized representative of the City and Licensee.
- g. **NO PARTNERSHIP, JOINT VENTURE, OR FIDUCIARY RELATIONSHIP CREATED HEREBY.** Nothing contained in this License Agreement shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between the Licensors and the Licensee.
- h. **CUMULATIVE RIGHTS.** Except as otherwise expressly stated herein, no right or remedy herein conferred on or reserved to the Licensors or the Licensee is intended to be exclusive of any other right or remedy hereby provided by law, but each shall be cumulative in, and in addition to, every other right or remedy given herein or hereafter existing at law, in equity, or by statute.
- i. **RECORDS—AVAILABILITY AND RETENTION.** Pursuant to Minn. Stat. § 16C.05, subd. 5, Licensee agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Licensee and involve transactions relating to this Agreement. Licensee agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- j. **COMPLIANCE WITH LAWS.** Licensee shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, Event, personal property, programs and staff for which Licensee is responsible.
- k. **GOVERNING LAW.** This Agreement shall be deemed to have been made and accepted in Wabasha County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- l. **DATA PRACTICES.** The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 et seq.
- m. **NO WAIVER.** Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that

right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.

- n. SEVERABILITY. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
- o. ENTIRE AGREEMENT. These terms and conditions constitute the entire agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Agreement.
- p. HEADINGS AND CAPTIONS. Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
- q. SURVIVABILITY. All covenants, indemnities, guarantees, releases, representations and warranties by any party or parties, and any undischarged obligations of City and Licensee arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.

[Signature page to follow]

IN WITNESS WHEREOF, the parties hereto have hereunto executed this document on the latest date affixed to the signatures hereto.

LICENSEE:

By: _____
Tyler Norton

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above named County and State, on _____, 2023, by Tyler Norton.

Notary Public

CITY OF PLAINVIEW, LICENSOR

By: _____
Aaron Luckstein, Its Mayor

Date: _____

By: _____
Carol Kujath, Its City Clerk

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above named County and State, on _____, 2023, by Aaron Luckstein and Carol Kujath, respectively the Mayor and City Clerk, on behalf of the City of Plainview, a municipal corporation of the State of Minnesota, Licensor.

Notary Public

EXHIBIT A

Depiction of Licensed Premises

3rd Street NW

2nd Street NW

218 W Broadway

Gopher Lanes



TJ's Tavern
Street Dance

City of Plainview
City Council Members
241 West Broadway
Plainview, MN 55964

Re: Corn on the cobs "TJ's Street Dance"

Dear Council Members,

In keeping with tradition, we would like our venue to host the Friday Night Dance.

We ask permission to have the alley behind TJ's Tavern from 3rd street NW to 2nd street NW closed. We ask that it be closed from 10 AM to 10 AM the following day. This time frame will be used to setup fencing, stage, rent a johns, food truck, etc., and allows for breakdown and cleanup the next morning.

In conclusion we hope to have another successful dance for the city of Plainview. If you have any questions regarding this matter, please feel free to contact me.

Sincerely,

Tyler Norton

TJ's Tavern
(507)534-3307 Business #
(507)250-5245 Personal #

3rd Street NW

2nd Street NW

218 W Broadway

Gopher Lanes



PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM:	Street Closure for the Parade Route During Corn on the Cob Days	AGENDA SECTION: Consent
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO. 5.G.
ATTACHMENTS:	Corn on the Cob Days Special Event Permit from Wabasha County	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the street closure for the Parade Sunday August 20, 2023, for Corn on the Cob Days.		

SUMMARY



**WABASHA COUNTY
HIGHWAY DEPARTMENT**
821 Hiawatha Drive West
Wabasha, Minnesota 55981
Phone: 651-565-3366 Fax: 651-565-4696

Application to Use County Highway Right of Way for Special Events Applicant

Name: Dirk Ranta

Phone: 507-251-9641

Address: PO Box 404

City, State, Zip: Plainview, MN 55964

E-mail: therantas@gmail.com

Sponsoring Organization Name: Plainview Lions Club

Event Name: Corn on the Cob Days Parade

Event Description: Parade for Town festival.

Location: County Highway 247 from 9th St SW to 3rd St SW

Parade Route setup will be on 9th St SW/10th St SW/ 2nd Ave SW and 8th Street SW
Parade will March from 9th St SW to 3rd St SW then go south on 3rd ST SW ending at 4th Ave SW (Diagram Included)

Proposed Date(s) of Closure: 08/20/2023

Proposed Hour(s) of Closure: 3 hours

Will detouring of traffic be necessary? ☒ Yes ☐ No

Describe the detour route, traffic control, and parking provisions (attach diagram): Plainview Police will assist with Traffic control. Detour would take 10th St NW to ~~2nd Ave NW and come~~ out on Hwy 42. (Diagram Included)

County Hwy 27/550th St to Hwy 42

The undersigned applicant hereby accepts and agrees to fully comply with all conditions required by Wabasha County.

Applicant Signature: _____ Date 06/20/2023

County Use Only Below This Line

HIGHWAY DEPARTMENT

Additional Conditions:

Approval of this permit is contingent on and subject to the City of Plainview approval of event and conditions of approval. Applicant must obtain approval from MnDOT for Hwy 247 closure and event.

Authorized Highway Dept. Signature: _____ Date 6/20/2023

Copy Distribution: Applicant
County Highway Department
County Sheriff
Local Police Chief (if applicable)

General Conditions for using County Highway Right of Way for Special Events:

1. A legitimate public interest must be served by the use of the right of way.
2. The event shall not be detrimental to the highway or safety of the public.
3. A completed permit shall be submitted a minimum of one month prior to the event to the Wabasha County Highway Department.
4. If the requested County Highway location is within a city, the city shall approve of the event. If the requested County Highway location is within a township, the township shall approve of the event. City or township approval shall be submitted along with the application. Approval can be in the form of a letter on official stationary or by resolution.
5. The Applicant and Sponsoring Organization must notify and coordinate this activity with the local Police Department or Wabasha County Sheriff's Department.
6. All detours and/or lane closures shall conform to the provisions of the Minnesota Manual on Uniform Traffic Control Devices. All signing, notices, and costs of providing for traffic control are the responsibility of the Applicant and Sponsoring Organization. Requests for using Wabasha County traffic control shall be made on the application. Due to County policy, the Sponsoring Organization is responsible for the actual costs incurred by the County for providing traffic control devices, if cost reimbursement is deemed prudent by the Wabasha County Highway Department.
7. No stakes or attachment(s) to pavement will be permitted.
8. Failure to abide by the conditions of the permit will be cause for denial of future applications.
9. The Applicant and Sponsoring Organization will be responsible for all costs involved in or as a result of the event including damages to highway right of way.
10. An approved permit cannot be assigned or transferred to others without the written consent of Wabasha County Highway Department.
11. The Applicant and Sponsoring Organization agree to assume the entire responsibility and liability for all damages or injury to all persons, whether employees or otherwise and to all property, arising out of, resulting from or in any manner connected with the operations of the event.
12. The Sponsoring Organization agrees to obtain an insurance policy and have Wabasha County named as an additional insured on the policy. A Certificate of Insurance listing Wabasha County as an additional insured on the Sponsoring Organization's Commercial General Liability policy must be provided to Wabasha County a minimum of 14 days prior to use of the right of way. The certificate must be in place prior the event and provide minimum limits of \$1,500,000 per occurrence and aggregate. The Applicant or Sponsoring Organization is responsible for all costs of providing for insurance as stated above.
13. The Applicant and Sponsoring Organization shall hold Wabasha County harmless and indemnify Wabasha County, its agents and employees, from any and all claim demands and causes of action arising from the Applicant's and Sponsoring Organization's use of the County Highway, including any attorney's fees and costs related thereto to the extent permitted by Minnesota Law.

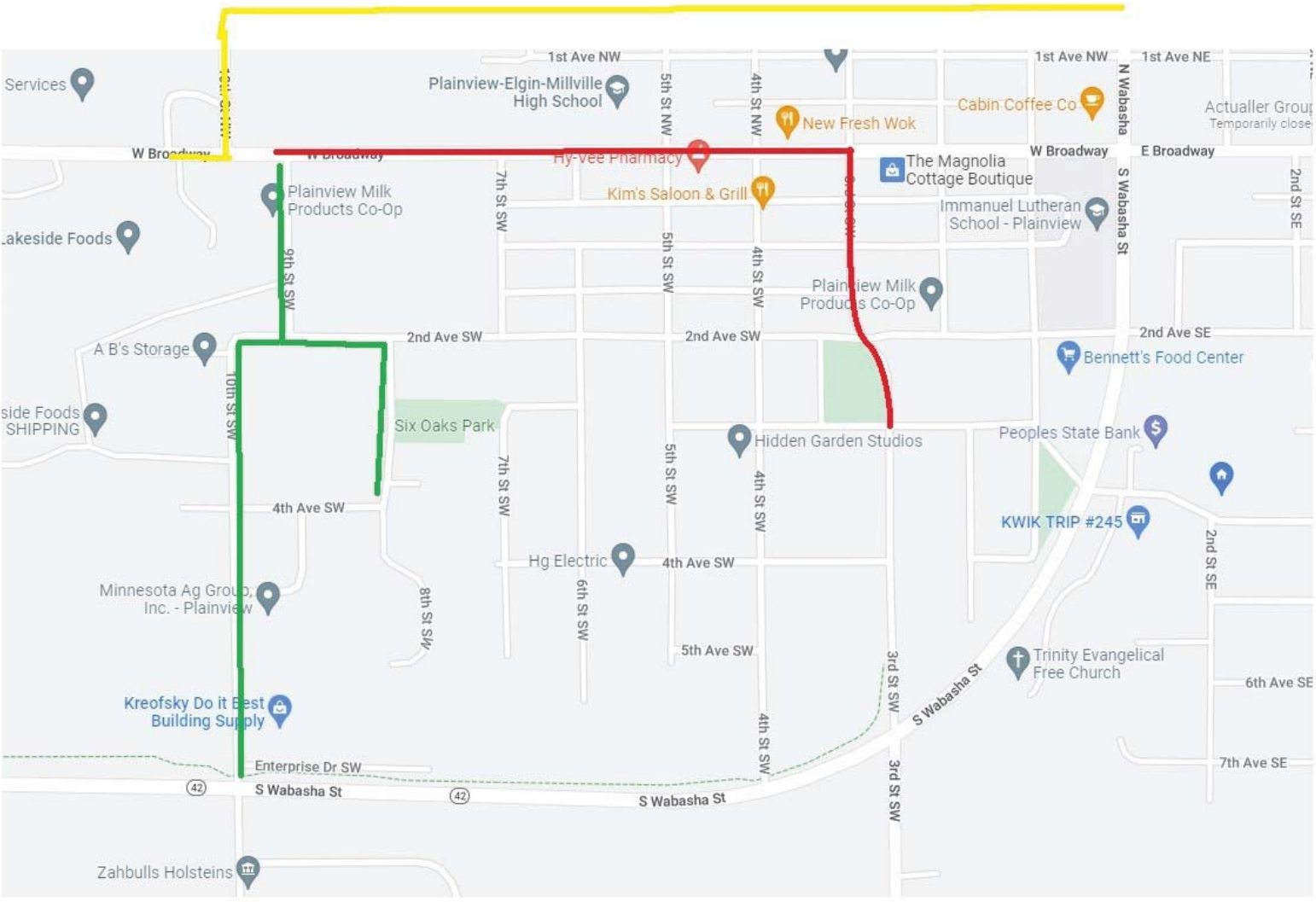
 **Parade Route**

 **Parade Setup**

County Hwy 8 and County Hwy 27/550th St

Detour on ~~2nd Ave NW~~





PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM:	Church of Christ Quick Plat Application	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	7.A.
ATTACHMENTS:	Quick Plat Application. Plat Drawing and Survey. Resolution 2023-16	APPROVED BY:	DT
RECOMMENDED ACTION: Motion To approve Resolution 2023-16 approving the quick plat of the Church of Christ Addition.			

SUMMARY

The Church of Christ has submitted an application for a Quick Plat to combine the property they currently own within Block 9 of the Chas Posz subdivision. The proposed plat is titled the Church of Christ Addition. The property is zoned R-1.

The ultimate purpose of the plat is to allow for the planned expansion of the Church's parking lot to the east, onto the existing Lot 8, where an existing house is currently being demolished. A parking lot is not permitted use or a conditional use within the R-1 zoning district. However, a church is a conditional use in the R-1 district and a parking lot is a reasonably expected accessory use for a church. However, for the expanded parking lot to be considered an accessory use for the church, it would need to be constructed on the same lot as the church (to avoid separate sale and alternate use of the parking lot). Therefore, the proposed plat is necessary to combine the Church owned lots and allow for the proposed parking lot expansion.

Since a church is a conditional use in the R-1 district, the parking lot expansion will require a conditional use permit prior to construction, and approval of this plat is only a step in the process. The applicant has been made aware that approval of the plat does not mean that a conditional use permit for the parking lot expansion will be approved, and that a conditional use permit application will subsequently be

required. The conditional use permit process would allow the City to consider and apply reasonable conditions to the permit to mitigate potential concerns with a parking lot expansion in an R-1 district (e.g. screening, lighting, drainage, etc.).

At the 6/13 City Council meeting, the City Council approved the vacation of the unused portion of the alley, as shown on the plat, to allow for the plat to proceed to this step.

Since the proposed plat meets the requirements for lots within the R-1 district, the Planning Commission recommends the City Council approve the Church of Christ Addition plat.

Respectfully,

David Todd
City Administrator

**CITY OF PLAINVIEW
WABASHA COUNTY, MN
CITY COUNCIL RESOLUTION 2023-16**

APPROVAL OF THE QUICK PLAT OF THE CHURCH OF CHRIST ADDITION

WHEREAS, Plainview Church of Christ, (“Applicant”) has submitted an application for Quick Plat approval for the Church of Christ Addition, located in Block 9 of the Chas Posz subdivision in the City of Plainview, and legally described on Exhibit A, which is attached hereto and incorporated herein by reference; and

WHEREAS, the City Council of the City of Plainview may hear requests for Quick Plat approval pursuant to Plainview City Code Section 620.20 through 620.23; and

WHEREAS, the Planning Commission considered the Applicant’s request for a Quick Plat at a duly noticed Public Meeting, which took place on July 5, 2023 and recommended approval to the City Council; and

WHEREAS, the City Council of the City of Plainview has reviewed the proposed Quick Plat of the Church of Christ Addition for compliance with the City Code of the City of Plainview, and statutes of the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THAT, the Quick Plat of the Church of Christ Addition is hereby approved.

BE IT FURTHER BE IT RESOLVED THAT, the following conditions of approval of the Quick Plat shall be met:

1. The Quick Plat shall comply with the provisions of all state statutes and standard procedures for platting in Wabasha County.
2. The Quick Plat shall be recorded within 180 days of approval or the City’s approval shall be deemed null and void.
3. The Applicant shall pay all fees.

PASSED by the City Council of the City of Plainview on this 11th day of July, 2023.

ATTEST

City Clerk

Mayor

VOTE: ___ LUCKSTEIN ___ HAMMER BARTLEY ___ REEVE ___ JACOBS
 ___ KUSCHEL

LEGAL DESCRIPTION OF QUICK PLAT PROPERTY

Lot 1, 2, 3, and the South Half ($S\frac{1}{2}$) of Lot 4, all in Block 9, Chas Posz Subdivision of Outlots in East Plainview, in the city (formerly village) of Plainview, according to the plat thereof on file and of record in the office of the Registrar of Titles of said County and State.

Torrens Certificate of Title No. 3339

TOGETHER WITH:

Lot Eight (8), Block Nine (9), Chas Posz Subdivision of Outlots in East Plainview, Wabasha County, Minnesota, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said County.

Torrens Certificate of Title No. 5969

ALSO TOGETHER WITH:

That part of the East One-Half of the vacated alley adjoining the west line of Lot 8, the West One-Half of the vacated alley lying northerly of the westerly extension of the north line of Lot 7 and adjoining the east line of Lot 3 and the West One-Half of the vacated alley adjoining the South One-Half of Lot 4 all in Block 9, CHAS POSZ SUBDIVISION OF OUTLOTS, City of Plainview, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

Abstract



CITY OF PLAINVIEW

APPLICATION FOR REVIEW

DATE: 5-5-2023

PROJECT NAME: CHURCH OF CHRIST QUICK PLAT

REQUEST REVIEW (please check):

- ☐ Plat, General Development Plan (\$200.00 filing fee):
- ☐ Plat, Preliminary Subdivision Plat (\$350.00 filing fee plus \$10 per lot):
- ☐ Plat, Final Subdivision Plat (\$600 filing fee plus \$10 per lot):
- ☐ Rezoning (\$200 filing fee):
- ☐ Annexation Petition Filing (\$100 filing fee)
- ☐ Condition Use Permit (\$200)
- ☒ Quick Plat Subdivision Plan (\$200 filing fee plus \$10 per lot)
- ☐ Resubdivision (\$100 filing fee)
- ☐ Special District Permit (\$200)

PROJECT LOCATION & LEGAL DESCRIPTION:

CHURCH OF CHRIST LOTS 1, 2, 3 AND 1/2 LOT 4 / BLOCK 9 / CHAS POSZ SUBD
AND LOT 8 / BLOCK 9 / CHAS POSZ SUBD

EXISTING USE(S) OF PROPERTY:

LOTS 1, 2, 3 AND 1/2 LOT 4 - CHURCH OF CHRIST
LOT 8 - SINGLE FAMILY RESIDENTIAL

PROJECT TYPE/INTENDED USE OF PROPERTY (residential, commercial, industrial, etc.):

DEVELOP LOT 8 INTO ADDED PARKING

PROJECT DESCRIPTION:

COMBINE THESE PARCELS BY QUICK PLAT



CITY OF PLAINVIEW
APPLICATION FOR REVIEW
PAGE TWO

PROPERTY OWNER (name, address, and phone number):

Randy W. Ferguson
205 1st ST NE
Plainview, MN 55964 507-534-2704

APPLICANT (contact person, business name, address and phone number):

LES CONWAY WSE MASSEY
PO BOX 100 E 33 MEMORIAL HWY
KASSON MN 55944 507-273-8445 LES@WSE.ENGINEERING

PROPERTY OWNER'S SIGNATURE:

Randy W. Ferguson

DATE: May 4, 2023

DATE: _____

APPLICANT'S SIGNATURE (if different than property owner):

LES Conway

DATE: 5-5-23

DATE: _____

This application shall be submitted with all required supporting documentation.

City of Plainview
701 1st St NE
Plainview, MN 55964



Atypical Subdivision Development Application Checklist

(Please see Chapter 621 Zoning and Land Management for full Quick Plat application details)

1. Quick Plat Application Submittal

An application for approval of a quick plat shall include the following:

☒ A completed quick plat application.

? ☐ Fifteen copies of the final plat on black or blue line prints.

Do I need to drop these off? 22x34? 11x17?

☒ Two copies of a title opinion prepared by an attorney and approved by the municipal attorney, identifying the owners and persons of record having an interest in the property being subdivided.

Pdf files for each property

☒ A copy of the boundary closure calculations.

☒ Two copies of existing or proposed private deed restrictions, if any.

ALLEY VACATION AND UTILITY EASEMENT

☒ Except for signature of the City Clerk, the final plat shall be in recordable form and shall include the fee to be charged for filing and recording of the plat in the Office of the Register of Deeds, indicating the amount of such fee.

☒ Pay application fee - \$200 plus \$10 per lot

Paid @ city hall \$210.00

○ Total cost starting at \$200

*Applicant must also pay the cost of public hearing notices, all other miscellaneous administrative fees and other government requirements such as environmental assessments or stormwater evaluations. ** Reimbursement costs incurred by the city for engineering will be included in the development agreement.

CHURCH OF CHRIST ADDITION

INSTRUMENT OF DEDICATION

KNOW ALL PERSONS BY THESE PRESENTS: That Plainview Church of Christ, a Minnesota corporation, owner of the following described property:

Lot 1, 2, 3, and the South Half (S $\frac{1}{2}$) of Lot 4, all in Block 9, Chas Posz Subdivision of Outlots in East Plainview, in the city (formerly village) of Plainview, according to the plat thereof on file and of record in the office of the Registrar of Titles of said County and State.

Torrens Certificate of Title No. 3339

TOGETHER WITH:

Lot Eight (8), Block Nine (9), Chas Posz Subdivision of Outlots in East Plainview, Wabasha County, Minnesota, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said County.

Torrens Certificate of Title No. 5969

ALSO TOGETHER WITH:

That part of the East One-Half of the vacated alley adjoining the west line of Lot 8, the West One-Half of the vacated alley lying northerly of the westerly extension of the north line of Lot 7 and adjoining the east line of Lot 3 and the West One-Half of the vacated alley adjoining the South One-Half of Lot 4 all in Block 9, CHAS POSZ SUBDIVISION OF OUTLOTS, City of Plainview, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

Abstract

Have caused the same to be surveyed and platted as CHURCH OF CHRIST ADDITION.

In witness whereof, said Plainview Church of Christ, a Minnesota corporation, has caused these present to be signed by its proper officer this____ day of _____, 20____.

Signed: Plainview Church of Christ

Randy Ferguson, President _____

STATE OF MINNESOTA
COUNTY OF WABASHA
This instrument was acknowledged before me this _____ day of _____, 20____, by Randy Ferguson, President, of Plainview Church of Christ, a Minnesota corporation, on behalf of the corporation.

Notary Printed Name _____ Notary Public, Wabasha County, MN
My Commission Expires _____

SURVEYOR'S CERTIFICATE

I Reinhold W. Zieman do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been or will be correctly set within one year of the recording of this plat; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this____ day of _____, 20____.

Reinhold W. Zieman, Licensed Land Surveyor
Minnesota License No. 59823

STATE OF MINNESOTA
COUNTY OF DODGE
This instrument was acknowledged before me on this____ day of _____, 20____ by Reinhold W. Zieman.

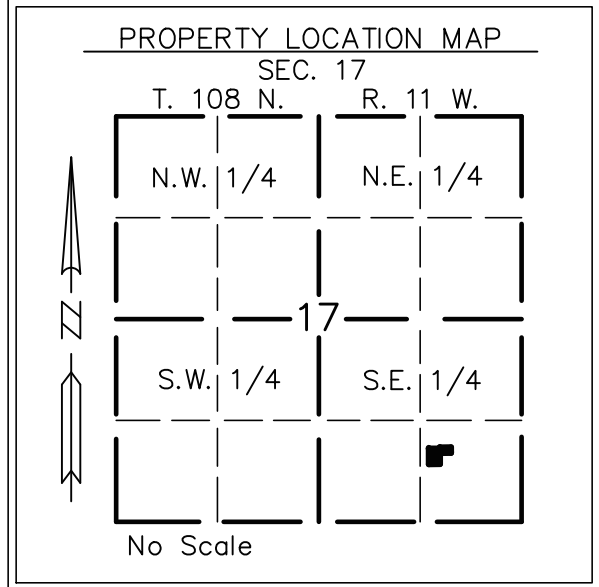
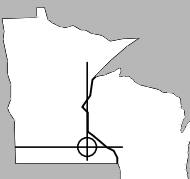
Rebecca M. Zieman
Notary Printed Name _____ Notary Public, Dodge County, MN
My Commission Expires _____

COUNTY RECORDER

I hereby certify that this plat of CHURCH OF CHRIST ADDITION was filed in the Office of the County Recorder for public record on this____ day of _____, 20____, at ____ o'clock __M., and was duly filed as Document Number _____.

WABASHA COUNTY RECORDER

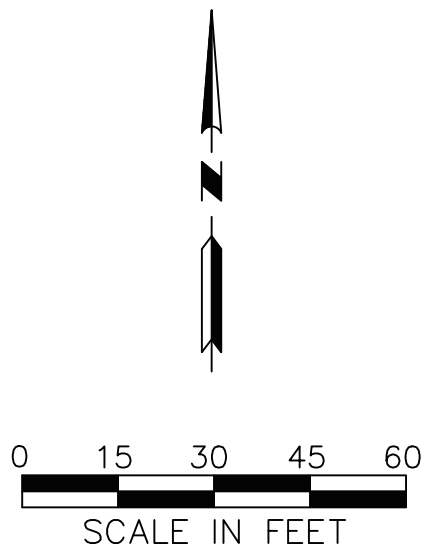
WSE + MASSEY
ENGINEERING & LAND SURVEYING, Ltd.
P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING



MONUMENTS

- SET (5/8" PIPE UNLESS NOTED OTHERWISE)
- Found Monuments (5/8" PIPE UNLESS NOTED OTHERWISE)

All monuments set will have a plastic cap stamped L.S. 59823 and will be set within one year of the plat recording date.



BASIS OF BEARINGS

All Bearings are in relationship with the Wabasha County Coordinate System NAD '83, Adjusted 1996.

PROPERTY RECORDS AND LICENSING

Taxes payable in the year 20____ on the land herein described have been paid, there are no delinquent taxes and transfer entered this ____ day of _____, 20____.

ABSTRACT DOCUMENT NUMBER _____

I hereby certify that this instrument was filed in the Office of Property Records and Licensing for the record on this ____ day of _____, 20____ at ____ o'clock __M., and was duly recorded in the Wabasha County Records.

Director of Property Records & Licensing _____

Deputy _____

TORRENS DOCUMENT NUMBER _____

I hereby certify that this instrument was filed in the Registrar of Titles for the record on this ____ day of _____, 20____ at ____ o'clock __M., and was duly recorded in the Wabasha County Records.

Registrar of Titles - Property Records & Licensing _____

Deputy _____

3RD AVENUE NE (PLATTED AS TAYLOR ST.)

1ST STREET NE (PLATTED AS SECOND ST.)

S 89°44'18" W 139.68

2ND AVENUE NE (PLATTED AS NORTH ST.)

CITY COUNCIL, CITY OF PLAINVIEW, MINNESOTA

This plat of CHURCH OF CHRIST ADDITION was approved and accepted by the City Council of the City of Plainview, Minnesota at a regular meeting thereof held this ____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

By: _____
City Clerk, Plainview, MN

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____, 20____.

Marcus S. Johnson
Wabasha County Surveyor

WABASHA COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20____.

WABASHA COUNTY AUDITOR/TREASURER _____

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Meeting: July 11, 2023

AGENDA ITEM: 2023 Street & Utility Improvements	AGENDA SECTION: New Business
PREPARED BY: Brian Malm, Bolton & Menk	AGENDA NO. 7.B.
ATTACHMENTS: Estimate No. 1	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the Pay Estimate No.1 to Bolton & Menk in the amount of \$158,328.90.	

SUMMARY

See Memo from Drew Weber.



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

July 5, 2023

Matt Smith
Elcor Construction
123 Carlton Street SW
Rochester, MN 55902

RE: 2023 Street & Utility Improvements
City of Plainview, MN
Project No.: OH1.127562

Dear Matt:

Enclosed is Contractor's Estimate No. 1 in the amount of \$158,328.90.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Drew Weber, PE
Project Engineer

Enclosures

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Agency's Project No.:	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS		
Contract:			
Application No.:	1	Application Date:	6/20/2023
Application Period:	From 6/12/2023	to	6/15/2023

1. Original Contract Price	\$	3,859,624.82
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	3,859,624.82
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	166,662.00
5. Retainage		
a. 5% X \$ 166,662.00 Work Completed	\$	8,333.10
b. X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	8,333.10
6. Amount eligible to date (Line 4 - Line 5.c)	\$	158,328.90
7. Less previous payments		
8. Amount due this application	\$	158,328.90
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	3,692,962.82

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ELCOR CONSTRUCTION**Signature:** _____**Date:** _____**Name:** MATT SMITH**Title:** VICE PRESIDENT**Recommended by Engineer****By:** _____**Name:** DREW WEBER**Title:** PROJECT ENGINEER**Date:** _____**Approved by Owner****By:** _____**Name:** CAROL KUJATH**Title:** CITY CLERK**Date:** _____

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 1		Application Period: From 06/12/23 to 06/15/23		Application Date: 06/20/23									
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
								Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract													
1	CONSTRUCTION ALLOWANCE	50,000.00	UNIT	1.00	50,000.00			-	-		-		50,000.00
2	LANDSCAPE ALLOWANCE	5,000.00	UNIT	1.00	5,000.00			-	-		-		5,000.00
3	MOBILIZATION	1.00	L S	187,350.00	187,350.00			0.50	93,675.00		93,675.00	50%	93,675.00
4	CLEARING	24.00	EACH	1,500.00	36,000.00			24.00	36,000.00		36,000.00	100%	-
5	GRUBBING	25.00	EACH	425.00	10,625.00			-	-		-		10,625.00
6	SALVAGE SIGN	36.00	EACH	40.00	1,440.00			-	-		-		1,440.00
7	SALVAGE MAIL BOX SUPPORT	50.00	EACH	63.00	3,150.00			-	-		-		3,150.00
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	5.50	3,685.00			-	-		-		3,685.00
9	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,017.00	L F	1.80	1,830.60			-	-		-		1,830.60
10	REMOVE CURB AND GUTTER	6,400.00	L F	3.00	19,200.00			-	-		-		19,200.00
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	9.00	8,073.00			-	-		-		8,073.00
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	5.00	2,115.00			-	-		-		2,115.00
13	REMOVE BITUMINOUS PAVEMENT	15,021.00	S Y	3.00	45,063.00			9,829.00	29,487.00		29,487.00	65%	15,576.00
14	REMOVE CONCRETE WALK	19,824.00	S F	1.00	19,824.00			-	-		-		19,824.00
15	EXCAVATION - COMMON	8,755.00	C Y	15.00	131,325.00			-	-		-		131,325.00
16	EXCAVATION - SUBGRADE	1,461.00	C Y	19.00	27,759.00			-	-		-		27,759.00
17	SELECT GRANULAR EMBANKMENT (CV)	5,854.00	C Y	19.00	111,226.00			-	-		-		111,226.00
18	STABILIZING AGGREGATE (CV)	1,461.00	C Y	28.00	40,908.00			-	-		-		40,908.00
19	EXCAVATION SPECIAL	15.00	HOURL	225.00	3,375.00			-	-		-		3,375.00
20	GEOTEXTILE FABRIC TYPE 10	17,535.00	S Y	3.00	52,605.00			-	-		-		52,605.00
21	AGGREGATE SURFACING CLASS 2	86.00	TON	20.00	1,720.00			-	-		-		1,720.00
22	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOURL	175.00	4,375.00			-	-		-		4,375.00
23	AGGREGATE BASE (CV) CLASS 5	3,901.00	C Y	31.00	120,931.00			-	-		-		120,931.00
24	BITUMINOUS MATERIAL TACK COAT	1,492.00	GAL	0.01	14.92			-	-		-		14.92
25	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	74.00	8,658.00			-	-		-		8,658.00
26	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	74.00	17,094.00			-	-		-		17,094.00
27	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14,923.00	S Y	10.10	150,722.30			-	-		-		150,722.30
28	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14,923.00	S Y	15.50	231,306.50			-	-		-		231,306.50
29	6" PERF PVC PIPE DRAIN	7,310.00	L F	19.00	138,890.00			-	-		-		138,890.00
30	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	350.00	8,750.00			-	-		-		8,750.00
31	SUMP PUMP SERVICE	63.00	EACH	900.00	56,700.00			-	-		-		56,700.00
32	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	26.00	20,436.00			-	-		-		20,436.00
33	CONCRETE CURB AND GUTTER DESIGN B618	6,630.00	L F	18.75	124,312.50			-	-		-		124,312.50
34	6" CONCRETE DRIVEWAY PAVEMENT	1,105.00	S Y	64.00	70,720.00			-	-		-		70,720.00
35	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	71.00	11,147.00			-	-		-		11,147.00
36	8" CONCRETE VALLEY GUTTER	54.00	S Y	86.00	4,644.00			-	-		-		4,644.00
37	REINSTALL MAIL BOX SUPPORT	50.00	EACH	150.00	7,500.00			-	-		-		7,500.00
38	TEMPORARY MAIL BOX BANK	1.00	L S	1,500.00	1,500.00			-	-		-		1,500.00
39	TRAFFIC CONTROL	1.00	L S	15,000.00	15,000.00			0.50	7,500.00		7,500.00	50%	7,500.00
40	REINSTALL SIGN	36.00	EACH	250.00	9,000.00			-	-		-		9,000.00
41	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	300.00	300.00			-	-		-		300.00
42	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	500.00	500.00			-	-		-		500.00
43	STABILIZED CONSTRUCTION EXIT	1.00	L S	1.00	1.00			-	-		-		1.00
44	EROSION CONTROL SUPERVISOR	1.00	L S	2,500.00	2,500.00			-	-		-		2,500.00
45	STORM DRAIN INLET PROTECTION	57.00	EACH	175.00	9,975.00			-	-		-		9,975.00
46	SILT FENCE; TYPE MS	600.00	L F	3.00	1,800.00			-	-		-		1,800.00
47	ROCK DITCH CHECK	58.00	EACH	150.00	8,700.00			-	-		-		8,700.00
48	COMPOST GRADE 2	449.00	C Y	34.00	15,266.00			-	-		-		15,266.00

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 1		Application Period: From 06/12/23 to 06/15/23		Application Date: 06/20/23									
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
								Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
49	FERTILIZER TYPE 3	588.00	L B	2.00	1,176.00			-	-		-		1,176.00
50	TOPSOIL PREPARATION	6,793.00	S Y	1.00	6,793.00			-	-		-		6,793.00
51	SODDING TYPE LAWN	4,449.00	S Y	13.00	57,837.00			-	-		-		57,837.00
52	SODDING TYPE SALT TOLERANT	2,344.00	S Y	14.00	32,816.00			-	-		-		32,816.00
53	RAPID STABILIZATION METHOD 3	4,062.00	SY	2.00	8,124.00			-	-		-		8,124.00
54	TURF MAINTENANCE	30.00	DAY	110.00	3,300.00			-	-		-		3,300.00
55	REMOVE MANHOLE (SANITARY)	9.00	EACH	500.00	4,500.00			-	-		-		4,500.00
56	REMOVE SEWER PIPE (SANITARY)	2,976.00	L F	2.00	5,952.00			-	-		-		5,952.00
57	REMOVE FORCE MAIN	72.00	L F	54.00	3,888.00			-	-		-		3,888.00
58	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	18.00	12,276.00			-	-		-		12,276.00
59	SANITARY SEWER TRACER SYSTEM	1.00	L S	6,341.00	6,341.00			-	-		-		6,341.00
60	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	19,000.00	19,000.00			-	-		-		19,000.00
61	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	600.00	5,400.00			-	-		-		5,400.00
62	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	780.00	780.00			-	-		-		780.00
63	8"X6" PVC WYE	42.00	EACH	400.00	16,800.00			-	-		-		16,800.00
64	10"X6" PVC WYE	27.00	EACH	540.00	14,580.00			-	-		-		14,580.00
65	CHIMNEY SEAL (SANITARY)	10.00	EACH	305.00	3,050.00			-	-		-		3,050.00
66	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	950.00	13,300.00			-	-		-		13,300.00
67	8" PVC PIPE SEWER	1,898.00	L F	65.00	123,370.00			-	-		-		123,370.00
68	10" PVC PIPE SEWER	1,104.00	L F	72.00	79,488.00			-	-		-		79,488.00
69	6" PVC SANITARY SERVICE PIPE	2,079.00	L F	61.00	126,819.00			-	-		-		126,819.00
70	4" PVC FORCE MAIN	36.00	L F	76.00	2,736.00			-	-		-		2,736.00
71	4" INSULATION	10.00	S Y	60.00	600.00			-	-		-		600.00
72	CASTING ASSEMBLY (SANITARY)	8.00	EACH	1,000.00	8,000.00			-	-		-		8,000.00
73	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	800.00	8,000.00			-	-		-		8,000.00
74	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	919.00	82,526.20			-	-		-		82,526.20
75	CONSTRUCT 8" INSIDE DROP	8.50	L F	412.00	3,502.00			-	-		-		3,502.00
76	REMOVE GATE VALVE AND BOX	10.00	EACH	150.00	1,500.00			-	-		-		1,500.00
77	REMOVE HYDRANT	6.00	EACH	500.00	3,000.00			-	-		-		3,000.00
78	REMOVE WATER MAIN	2,559.00	L F	8.00	20,472.00			-	-		-		20,472.00
79	TEMPORARY WATER SERVICE	1.00	L S	29,000.00	29,000.00			-	-		-		29,000.00
80	WATERMAIN TRACER SYSTEM	1.00	L S	7,200.00	7,200.00			-	-		-		7,200.00
81	CONNECT TO EXISTING WATER MAIN	12.00	EACH	800.00	9,600.00			-	-		-		9,600.00
82	HYDRANT (8.5' BURY)	5.00	EACH	7,200.00	36,000.00			-	-		-		36,000.00
83	HYDRANT (9.0' BURY)	2.00	EACH	7,400.00	14,800.00			-	-		-		14,800.00
84	HYDRANT (10.0' BURY)	1.00	EACH	7,900.00	7,900.00			-	-		-		7,900.00
85	ADJUST VALVE BOX	18.00	EACH	380.00	6,840.00			-	-		-		6,840.00
86	1" CORPORATION STOP & SADDLE	64.00	EACH	405.00	25,920.00			-	-		-		25,920.00
87	6" GATE VALVE AND BOX	9.00	EACH	2,700.00	24,300.00			-	-		-		24,300.00
88	8" GATE VALVE AND BOX	13.00	EACH	3,500.00	45,500.00			-	-		-		45,500.00
89	12" GATE VALVE AND BOX	1.00	EACH	6,000.00	6,000.00			-	-		-		6,000.00
90	1" CURB STOP AND BOX	64.00	EACH	550.00	35,200.00			-	-		-		35,200.00
91	VALVE BOX TOP SECTION & CAP	6.00	EACH	300.00	1,800.00			-	-		-		1,800.00
92	1" TYPE K COPPER PIPE	2,175.00	L F	44.00	95,700.00			-	-		-		95,700.00
93	6" DIP WATERMAIN	40.00	L F	141.00	5,640.00			-	-		-		5,640.00
94	6" PVC WATERMAIN	68.00	L F	122.00	8,296.00			-	-		-		8,296.00
95	8" PVC WATERMAIN	2,336.00	L F	72.00	168,192.00			-	-		-		168,192.00
96	12" PVC WATERMAIN	40.00	L F	207.00	8,280.00			-	-		-		8,280.00
97	4" INSULATION	10.00	S Y	50.00	500.00			-	-		-		500.00
98	WATERMAIN FITTINGS	1,519.00	L B	12.00	18,228.00			-	-		-		18,228.00
99	REMOVE PIPE APRON	1.00	EACH	400.00	400.00			-	-		-		400.00

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 1		Application Period: From 06/12/23 to 06/15/23		Application Date: 06/20/23									
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Contract Information			Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
			Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
100	REMOVE MANHOLE (STORM)	6.00	EACH	450.00	2,700.00			-	-		-	-	2,700.00
101	REMOVE CATCH BASIN	19.00	EACH	450.00	8,550.00			-	-		-	-	8,550.00
102	REMOVE SEWER PIPE (STORM)	1,763.00	L F	5.00	8,815.00			-	-		-	-	8,815.00
103	15" RC PIPE APRON	1.00	EACH	2,000.00	2,000.00			-	-		-	-	2,000.00
104	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	110.00	2,200.00			-	-		-	-	2,200.00
105	CONNECT TO EXISTING STORM SEWER	11.00	EACH	550.00	6,050.00			-	-		-	-	6,050.00
106	10" PVC PIPE SEWER	32.00	LF	69.00	2,208.00			-	-		-	-	2,208.00
107	12" PIPE SEWER	929.00	L F	66.00	61,314.00			-	-		-	-	61,314.00
108	15" PIPE SEWER	948.00	L F	72.00	68,256.00			-	-		-	-	68,256.00
109	18" PIPE SEWER	712.00	L F	79.00	56,248.00			-	-		-	-	56,248.00
110	24" PIPE SEWER	152.00	L F	99.00	15,048.00			-	-		-	-	15,048.00
111	30" PIPE SEWER	21.00	L F	119.00	2,499.00			-	-		-	-	2,499.00
112	CASTING ASSEMBLY (STORM)	47.00	EACH	1,000.00	47,000.00			-	-		-	-	47,000.00
113	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	800.00	8,800.00			-	-		-	-	8,800.00
114	CHIMNEY SEAL (STORM)	47.00	EACH	250.00	11,750.00			-	-		-	-	11,750.00
115	MODIFY DRAINAGE STRUCTURE	2.00	EACH	1,590.00	3,180.00			-	-		-	-	3,180.00
116	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	679.00	69,733.30			-	-		-	-	69,733.30
117	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	4,100.00	8,200.00			-	-		-	-	8,200.00
118	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	679.00	7,740.60			-	-		-	-	7,740.60
119	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	649.00	28,620.90			-	-		-	-	28,620.90
120	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	1,000.00	4,800.00			-	-		-	-	4,800.00
121	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	989.00	4,846.10			-	-		-	-	4,846.10
122	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	1,549.00	15,180.20			-	-		-	-	15,180.20
123	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	748.00	2,244.00			-	-		-	-	2,244.00
124	RANDOM RIPRAP CLASS III	15.00	C Y	70.00	1,050.00			-	-		-	-	1,050.00
125	SALVAGE MAIL BOX SUPPORT	2.00	EACH	60.00	120.00			-	-		-	-	120.00
126	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	5.50	225.50			-	-		-	-	225.50
127	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	1.80	799.20			-	-		-	-	799.20
128	REMOVE CURB AND GUTTER	668.00	L F	3.00	2,004.00			-	-		-	-	2,004.00
129	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	9.00	639.00			-	-		-	-	639.00
130	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	9.00	945.00			-	-		-	-	945.00
131	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	3.00	552.00			-	-		-	-	552.00
132	REMOVE CONCRETE WALK	176.00	S F	1.00	176.00			-	-		-	-	176.00
133	EXCAVATION - COMMON	133.00	C Y	15.00	1,995.00			-	-		-	-	1,995.00
134	AGGREGATE SURFACING CLASS 2	10.00	TON	20.00	200.00			-	-		-	-	200.00
135	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	74.00	13,394.00			-	-		-	-	13,394.00
136	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	74.00	3,848.00			-	-		-	-	3,848.00
137	4" CONCRETE WALK	31,244.00	S F	7.00	218,708.00			-	-		-	-	218,708.00
138	6" CONCRETE WALK	2,546.00	S F	11.00	28,006.00			-	-		-	-	28,006.00
139	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	7.00	3,311.00			-	-		-	-	3,311.00
140	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	26.00	8,450.00			-	-		-	-	8,450.00
141	CONCRETE CURB DESIGN SPECIAL	160.00	L F	70.00	11,200.00			-	-		-	-	11,200.00
142	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	66.00	4,356.00			-	-		-	-	4,356.00
143	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	73.00	3,577.00			-	-		-	-	3,577.00
144	CONCRETE SILL	140.00	L F	7.00	980.00			-	-		-	-	980.00
145	TRUNCATED DOMES	590.00	S F	60.00	35,400.00			-	-		-	-	35,400.00
146	REINSTALL MAIL BOX SUPPORT	2.00	EACH	150.00	300.00			-	-		-	-	300.00
147	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	10,700.00	10,700.00			-	-		-	-	10,700.00
148	SILT FENCE; TYPE MS	71.00	L F	3.00	213.00			-	-		-	-	213.00
149	COMPOST GRADE 2	23.00	C Y	34.00	782.00			-	-		-	-	782.00
150	FERTILIZER TYPE 3	29.00	L B	2.00	58.00			-	-		-	-	58.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 1		Application Period: From 06/12/23 to 06/15/23		Application Date: 06/20/23									
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
151	TOPSOIL PREPARATION	1,730.00	S Y	1.00	1,730.00			-	-		-		1,730.00
152	SODDING TYPE LAWN	938.00	S Y	13.00	12,194.00			-	-		-		12,194.00
153	SODDING TYPE SALT TOLERANT	792.00	S Y	14.00	11,088.00			-	-		-		11,088.00
154	RAPID STABILIZATION METHOD 3	201.00	SY	2.00	402.00			-	-		-		402.00
		-	-	-	-				-		-		-
Original Contract Totals					\$ 3,859,624.82		\$ -		\$ 166,662.00	\$ -	\$ 166,662.00	4%	\$ 3,692,962.82

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
1	2016.615	CONSTRUCTION ALLOWANCE	50000.00	UNIT	\$1.00	\$50,000.00						
2	2016.615	LANDSCAPE ALLOWANCE	5000.00	UNIT	\$1.00	\$5,000.00						
3	2021.501	MOBILIZATION	1.00	L S	\$187,350.00	\$187,350.00	0.04	\$7,494.00	0.46	\$86,181.00	0.50	\$93,675.00
4	2101.502	CLEARING	24.00	EACH	\$1,500.00	\$36,000.00			24.00	\$36,000.00	24.00	\$36,000.00
5	2101.502	GRUBBING	25.00	EACH	\$425.00	\$10,625.00						
6	2104.502	SALVAGE SIGN	36.00	EACH	\$40.00	\$1,440.00						
7	2104.502	SALVAGE MAIL BOX SUPPORT	50.00	EACH	\$63.00	\$3,150.00						
8	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	\$5.50	\$3,685.00						
9	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1017.00	L F	\$1.80	\$1,830.60						
10	2104.503	REMOVE CURB AND GUTTER	6400.00	L F	\$3.00	\$19,200.00						
11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	\$9.00	\$8,073.00						
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	\$5.00	\$2,115.00						
13	2104.504	REMOVE BITUMINOUS PAVEMENT	15021.00	S Y	\$3.00	\$45,063.00			9,829.00	\$29,487.00	9,829.00	\$29,487.00
14	2104.518	REMOVE CONCRETE WALK	19824.00	S F	\$1.00	\$19,824.00						
15	2106.507	EXCAVATION - COMMON	8755.00	C Y	\$15.00	\$131,325.00						
16	2106.507	EXCAVATION - SUBGRADE	1461.00	C Y	\$19.00	\$27,759.00						
17	2106.507	SELECT GRANULAR EMBANKMENT (CV)	5854.00	C Y	\$19.00	\$111,226.00						
18	2106.507	STABILIZING AGGREGATE (CV)	1461.00	C Y	\$28.00	\$40,908.00						
19	2106.607	EXCAVATION SPECIAL	15.00	HOURL	\$225.00	\$3,375.00						
20	2108.504	GEOTEXTILE FABRIC TYPE 10	17535.00	S Y	\$3.00	\$52,605.00						
21	2118.509	AGGREGATE SURFACING CLASS 2	86.00	TON	\$20.00	\$1,720.00						
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOURL	\$175.00	\$4,375.00						
23	2211.507	AGGREGATE BASE (CV) CLASS 5	3901.00	C Y	\$31.00	\$120,931.00						
24	2357.506	BITUMINOUS MATERIAL TACK COAT	1492.00	GAL	\$0.01	\$14.92						
25	2231.604	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	\$74.00	\$8,658.00						
26	2231.604	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	\$74.00	\$17,094.00						
27	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14923.00	S Y	\$10.10	\$150,722.30						
28	2360.504	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14923.00	S Y	\$15.50	\$231,306.50						
29	2502.503	6" PERF PVC PIPE DRAIN	7310.00	L F	\$19.00	\$138,890.00						
30	2502.602	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	\$350.00	\$8,750.00						
31	2502.602	SUMP PUMP SERVICE	63.00	EACH	\$900.00	\$56,700.00						
32	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	\$26.00	\$20,436.00						
33	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	6630.00	L F	\$18.75	\$124,312.50						
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	1105.00	S Y	\$64.00	\$70,720.00						
35	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	\$71.00	\$11,147.00						
36	2531.604	8" CONCRETE VALLEY GUTTER	54.00	S Y	\$86.00	\$4,644.00						
37	2540.602	REINSTALL MAIL BOX SUPPORT	50.00	EACH	\$150.00	\$7,500.00						
38	2540.602	TEMPORARY MAIL BOX BANK	1.00	L S	\$1,500.00	\$1,500.00						
39	2563.601	TRAFFIC CONTROL	1.00	L S	\$15,000.00	\$15,000.00	0.04	\$600.00	0.46	\$6,900.00	0.50	\$7,500.00
40	2564.602	REINSTALL SIGN	36.00	EACH	\$250.00	\$9,000.00						
41	2564.602	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	\$300.00	\$300.00						
42	2564.602	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	\$500.00	\$500.00						
43	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	L S	\$1.00	\$1.00						

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: OH1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
44	2573.501	EROSION CONTROL SUPERVISOR	1.00	L S	\$2,500.00	\$2,500.00						
45	2573.502	STORM DRAIN INLET PROTECTION	57.00	EACH	\$175.00	\$9,975.00						
46	2573.503	SILT FENCE; TYPE MS	600.00	L F	\$3.00	\$1,800.00						
47	2573.602	ROCK DITCH CHECK	58.00	EACH	\$150.00	\$8,700.00						
48	2574.507	COMPOST GRADE 2	449.00	C Y	\$34.00	\$15,266.00						
49	2574.508	FERTILIZER TYPE 3	588.00	L B	\$2.00	\$1,176.00						
50	2574.604	TOPSOIL PREPARATION	6793.00	S Y	\$1.00	\$6,793.00						
51	2575.504	SODDING TYPE LAWN	4449.00	S Y	\$13.00	\$57,837.00						
52	2575.504	SODDING TYPE SALT TOLERANT	2344.00	S Y	\$14.00	\$32,816.00						
53	2575.504	RAPID STABILIZATION METHOD 3	4062.00	SY	\$2.00	\$8,124.00						
54	2575.611	TURF MAINTENANCE	30.00	DAY	\$110.00	\$3,300.00						
55	2104.502	REMOVE MANHOLE (SANITARY)	9.00	EACH	\$500.00	\$4,500.00						
56	2104.503	REMOVE SEWER PIPE (SANITARY)	2976.00	L F	\$2.00	\$5,952.00						
57	2104.503	REMOVE FORCE MAIN	72.00	L F	\$54.00	\$3,888.00						
58	2451.609	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	\$18.00	\$12,276.00						
59	2503.601	SANITARY SEWER TRACER SYSTEM	1.00	L S	\$6,341.00	\$6,341.00						
60	2503.601	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	\$19,000.00	\$19,000.00						
61	2503.602	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	\$600.00	\$5,400.00						
62	2503.602	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	\$780.00	\$780.00						
63	2503.602	8"X6" PVC WYE	42.00	EACH	\$400.00	\$16,800.00						
64	2503.602	10"X6" PVC WYE	27.00	EACH	\$540.00	\$14,580.00						
65	2503.602	CHIMNEY SEAL (SANITARY)	10.00	EACH	\$305.00	\$3,050.00						
66	2503.602	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	\$950.00	\$13,300.00						
67	2503.603	8" PVC PIPE SEWER	1898.00	L F	\$65.00	\$123,370.00						
68	2503.603	10" PVC PIPE SEWER	1104.00	L F	\$72.00	\$79,488.00						
69	2503.603	6" PVC SANITARY SERVICE PIPE	2079.00	L F	\$61.00	\$126,819.00						
70	2503.603	4" PVC FORCE MAIN	36.00	L F	\$76.00	\$2,736.00						
71	2503.604	4" INSULATION	10.00	S Y	\$60.00	\$600.00						
72	2506.502	CASTING ASSEMBLY (SANITARY)	8.00	EACH	\$1,000.00	\$8,000.00						
73	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	\$800.00	\$8,000.00						
74	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	\$919.00	\$82,526.20						
75	2506.603	CONSTRUCT 8" INSIDE DROP	8.50	L F	\$412.00	\$3,502.00						
76	2104.502	REMOVE GATE VALVE AND BOX	10.00	EACH	\$150.00	\$1,500.00						
77	2104.502	REMOVE HYDRANT	6.00	EACH	\$500.00	\$3,000.00						
78	2104.503	REMOVE WATER MAIN	2559.00	L F	\$8.00	\$20,472.00						
79	2504.601	TEMPORARY WATER SERVICE	1.00	L S	\$29,000.00	\$29,000.00						
80	2504.601	WATERMAIN TRACER SYSTEM	1.00	L S	\$7,200.00	\$7,200.00						
81	2504.602	CONNECT TO EXISTING WATER MAIN	12.00	EACH	\$800.00	\$9,600.00						
82	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	\$7,200.00	\$36,000.00						
83	2504.602	HYDRANT (9.0' BURY)	2.00	EACH	\$7,400.00	\$14,800.00						
84	2504.602	HYDRANT (10.0' BURY)	1.00	EACH	\$7,900.00	\$7,900.00						
85	2504.602	ADJUST VALVE BOX	18.00	EACH	\$380.00	\$6,840.00						
86	2504.602	1" CORPORATION STOP & SADDLE	64.00	EACH	\$405.00	\$25,920.00						

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
87	2504.602	6" GATE VALVE AND BOX	9.00	EACH	\$2,700.00	\$24,300.00						
88	2504.602	8" GATE VALVE AND BOX	13.00	EACH	\$3,500.00	\$45,500.00						
89	2504.602	12" GATE VALVE AND BOX	1.00	EACH	\$6,000.00	\$6,000.00						
90	2504.602	1" CURB STOP AND BOX	64.00	EACH	\$550.00	\$35,200.00						
91	2504.602	VALVE BOX TOP SECTION & CAP	6.00	EACH	\$300.00	\$1,800.00						
92	2504.603	1" TYPE K COPPER PIPE	2175.00	L F	\$44.00	\$95,700.00						
93	2504.603	6" DIP WATERMAIN	40.00	L F	\$141.00	\$5,640.00						
94	2504.603	6" PVC WATERMAIN	68.00	L F	\$122.00	\$8,296.00						
95	2504.603	8" PVC WATERMAIN	2336.00	L F	\$72.00	\$168,192.00						
96	2504.603	12" PVC WATERMAIN	40.00	L F	\$207.00	\$8,280.00						
97	2504.604	4" INSULATION	10.00	S Y	\$50.00	\$500.00						
98	2504.608	WATERMAIN FITTINGS	1519.00	L B	\$12.00	\$18,228.00						
99	2104.502	REMOVE PIPE APRON	1.00	EACH	\$400.00	\$400.00						
100	2104.502	REMOVE MANHOLE (STORM)	6.00	EACH	\$450.00	\$2,700.00						
101	2104.502	REMOVE CATCH BASIN	19.00	EACH	\$450.00	\$8,550.00						
102	2104.503	REMOVE SEWER PIPE (STORM)	1763.00	L F	\$5.00	\$8,815.00						
103	2501.502	15" RC PIPE APRON	1.00	EACH	\$2,000.00	\$2,000.00						
104	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	\$110.00	\$2,200.00						
105	2503.602	CONNECT TO EXISTING STORM SEWER	11.00	EACH	\$550.00	\$6,050.00						
106	2503.603	10" PVC PIPE SEWER	32.00	LF	\$69.00	\$2,208.00						
107	2503.603	12" PIPE SEWER	929.00	L F	\$66.00	\$61,314.00						
108	2503.603	15" PIPE SEWER	948.00	L F	\$72.00	\$68,256.00						
109	2503.603	18" PIPE SEWER	712.00	L F	\$79.00	\$56,248.00						
110	2503.603	24" PIPE SEWER	152.00	L F	\$99.00	\$15,048.00						
111	2503.603	30" PIPE SEWER	21.00	L F	\$119.00	\$2,499.00						
112	2506.502	CASTING ASSEMBLY (STORM)	47.00	EACH	\$1,000.00	\$47,000.00						
113	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	\$800.00	\$8,800.00						
114	2506.502	CHIMNEY SEAL (STORM)	47.00	EACH	\$250.00	\$11,750.00						
115	2506.502	MODIFY DRAINAGE STRUCTURE	2.00	EACH	\$1,590.00	\$3,180.00						
116	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	\$679.00	\$69,733.30						
117	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	\$4,100.00	\$8,200.00						
118	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	\$679.00	\$7,740.60						
119	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	\$649.00	\$28,620.90						
120	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	\$1,000.00	\$4,800.00						
121	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	\$989.00	\$4,846.10						
122	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	\$1,549.00	\$15,180.20						
123	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	\$748.00	\$2,244.00						
124	2511.507	RANDOM RIPRAP CLASS III	15.00	C Y	\$70.00	\$1,050.00						
125	2104.502	SALVAGE MAIL BOX SUPPORT	2.00	EACH	\$60.00	\$120.00						
126	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	\$5.50	\$225.50						
127	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	\$1.80	\$799.20						
128	2104.503	REMOVE CURB AND GUTTER	668.00	L F	\$3.00	\$2,004.00						
129	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	\$9.00	\$639.00						

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
130	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	\$9.00	\$945.00						
131	2104.504	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	\$3.00	\$552.00						
132	2104.518	REMOVE CONCRETE WALK	176.00	S F	\$1.00	\$176.00						
133	2106.507	EXCAVATION - COMMON	133.00	C Y	\$15.00	\$1,995.00						
134	2118.509	AGGREGATE SURFACING CLASS 2	10.00	TON	\$20.00	\$200.00						
135	2231.604	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	\$74.00	\$13,394.00						
136	2231.604	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	\$74.00	\$3,848.00						
137	2521.518	4" CONCRETE WALK	31244.00	S F	\$7.00	\$218,708.00						
138	2521.518	6" CONCRETE WALK	2546.00	S F	\$11.00	\$28,006.00						
139	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	\$7.00	\$3,311.00						
140	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	\$26.00	\$8,450.00						
141	2531.503	CONCRETE CURB DESIGN SPECIAL	160.00	L F	\$70.00	\$11,200.00						
142	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	\$66.00	\$4,356.00						
143	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	\$73.00	\$3,577.00						
144	2531.603	CONCRETE SILL	140.00	L F	\$7.00	\$980.00						
145	2531.618	TRUNCATED DOMES	590.00	S F	\$60.00	\$35,400.00						
146	2540.602	REINSTALL MAIL BOX SUPPORT	2.00	EACH	\$150.00	\$300.00						
147	2563.601	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	\$10,700.00	\$10,700.00						
148	2573.503	SILT FENCE; TYPE MS	71.00	L F	\$3.00	\$213.00						
149	2574.507	COMPOST GRADE 2	23.00	C Y	\$34.00	\$782.00						
150	2574.508	FERTILIZER TYPE 3	29.00	L B	\$2.00	\$58.00						
151	2574.604	TOPSOIL PREPARATION	1730.00	S Y	\$1.00	\$1,730.00						
152	2575.504	SODDING TYPE LAWN	938.00	S Y	\$13.00	\$12,194.00						
153	2575.504	SODDING TYPE SALT TOLERANT	792.00	S Y	\$14.00	\$11,088.00						
154	2575.504	RAPID STABILIZATION METHOD 3	201.00	SY	\$2.00	\$402.00						
TOTALS								\$8,094.00		\$158,568.00		\$166,662.00

Total Work Completed			\$8,094.00		\$158,568.00		\$166,662.00
Retainage	5%		\$404.70		\$7,928.40		\$8,333.10
Previous Payments							
Total Amount Due			\$7,689.30		\$150,639.60		\$158,328.90

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM: Adult-use cannabis temporary moratorium	AGENDA SECTION: New Business
PREPARED BY: Aaron Luckstein	AGENDA NO. 7.C.
ATTACHMENTS: None	APPROVED BY: al
RECOMMENDED ACTION: Motion to authorize Michael Flaherty, City Attorney, to draft an interim moratorium prohibiting the sale, manufacturing, and distribution of adult-use cannabis to provide time for the City to study the appropriate implementation of local regulations. And a, Motion to authorize Michael Flaherty, City Administrator Todd, and Chief of Police Timm to study the new law, cannabis products and potential businesses, and their impacts related to land use and zoning, growing operations and sales, and distribution in order to protect the public health, safety, and welfare of the residents of Plainview.	

SUMMARY

At the end of the 2023 Minnesota legislative session, a new law (Chapter 63 – House File Number 100) was enacted that legalizes adult-use cannabis and establishes a regulatory framework over the cannabis industry. The new law is set to take effect on August 1, 2023. Chapter 63 – H.F. 100 creates an Office of Cannabis Management which will be the entity that has regulatory authority over cannabis consumer industry. It is anticipated that cannabis dispensaries could start within a year. There are still many unknowns on how the State will implement the new law and there is limited information available to cities which creates many challenges for cities throughout the state.

The legislation limits local control. A local unit of government may not prohibit the possession and transportation or use of the cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived product long-term.

Even though the legislation limits the amount of regulation the city can place on cannabis businesses it does allow some regulations. Cities may impose reasonable restrictions on the time, place, and manner of the operation of a cannabis business provided the restrictions do not effectively prohibit the establishment of the business. Cities are also specifically authorized to prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day-care, school, park, or recreation facility regularly used by minors. Cities cannot license these businesses but we can require that they register and are allowed to perform compliance checks. The law also allows an interim moratorium up to one year for cities to conduct a study on how to regulate the sale, manufacturing, and distribution of adult-use cannabis.

After discussions with Michael Flaherty, City Administrator Todd, and Chief of Police Timm, the City needs time to study cannabis products and businesses, and their impacts related to land use and zoning, growing operations and sales, and distribution in order to protect the public health, safety, and welfare of the residents of Plainview. To pass a moratorium the City needs to present a draft ordinance and hold a public hearing. This motion is to authorize Michael Flaherty to draft the ordinance and coordinate with City Administrator Todd to bring it to the August 2023 council meeting for a public hearing and consideration for approval. The moratorium will allow the City time to review and consider any sample ordinances prepared by the League of Minnesota Cities and the Office of Marijuana Management.

The second motion is to authorize the completion of the study and bring back a recommendation to council on effective local regulation of adult-use cannabis. The recommendation should be brought back with enough time to fully implement the new ordinance prior to the expiration of the moratorium.

The City of Mankato was one of the first cities to pass a moratorium and many cities are following. According to Michael Flaherty, his firm is crafting moratorium language and studies on this issue for other cities so the cost will be reduced.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 11, 2023

AGENDA ITEM:	Ordinance 2023-03 Regulating the sale and establishing a permitting process for Tetrahydrocannabinol (THC) products.	AGENDA SECTION: New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7.D.
ATTACHMENTS:	Ordinance 2023-03 and Summary Publication	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve ordinance 2023-03 regulating the sale and permitting process for tetrahydrocannabinol (THC) products in the City of Plainview and approving the summary publication of the ordinance.		

SUMMARY

The City of Plainview recognizes that, based on the most reliable and up-to-date scientific evidence, the rapid introduction of newly legalized adult-use THC products presents a significant potential threat to the public health, safety, and welfare of the residents of Plainview and particularly to youth.

In order to legislate the sale of THC products, this ordinance section seeks to regulate the sale of adult-use of any product that contains tetrahydrocannabinol (THC) and that meets the requirements to be sold for human or animal consumption under Minn Statute 151.72 ("THC Products").

Further, this ordinance establishes a process for permitting the retail sale of THC products. A fee structure, established by the City Council, shall be considered adequate to conduct full background investigations of the applicant, administration of the application process, as well as continued monitoring of the point of sale via compliance checks by law enforcement. By comparison, liquor licenses for on-sale, off-sale, and Sunday sale equal \$2,000 annually.

The city has crafted a summary publication of this ordinance to be published in the local newspaper for two consecutive printings. This ordinance becomes effective upon the date of publication of the summary ordinance. The full ordinance is available for viewing at City Hall and will be codified into our code of ordinances available online under Chapter 500.

Respectfully Submitted,

David Todd
City Administrator

ORDINANCE NO. 2023- 03

AN ORDINANCE OF THE CITY OF PLAINVIEW, MINNESOTA REGULATING THE SALE OF TETRAHYDROCANNABINOL PRODUCTS

THE CITY COUNCIL OF THE CITY OF PLAINVIEW DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENT OF MUNICIPAL CODE, CHAPTER 500, REGULATING AND LICENSING. Chapter 500 of the Plainview City Code is hereby amended by adding a new Section 514, Tetrahydrocannabinol Products, regulating the sale of tetrahydrocannabinol products in the City of Plainview, as follows:

514.1 Purpose, Findings, and Intent. The purpose of this Section is to regulate the sale of legalized adult-use of any product that contains tetrahydrocannabinol and that meets the requirements to be sold for human or animal consumption under Minn. Stat. § 151.72 (“THC Products”) for the following reasons:

- A. The City recognizes that, based on the most reliable and up-to-date scientific evidence, the rapid introduction of newly legalized adult-use THC products, presents a significant potential threat to the public health, safety, and welfare of the residents of Plainview and particularly to youth.
- B. The City has the opportunity to be proactive and make decisions that will mitigate this threat and reduce exposure of young people to the products or to the marketing of these products and improve compliance among THC product retailers with laws prohibiting the sale or marketing of THC products to minors.
- C. A local regulatory system for THC product retailers is appropriate to ensure that retailers comply with THC product laws and business standards of the City of Plainview to protect the health, safety, and welfare of our youth and most vulnerable residents.
- D. State law requires THC product retailers to check the identification of purchasers to verify that they are at least 21 years of age (Minn. Stat. § 151.72, subd. 3(c)), comply with certain packaging and labeling requirements to protect children and youth (*Id.*, subd. 5) and meet certain potency and serving size requirements (*Id.*, subd. 5(a)).
- E. State law authorizes the Board of Pharmacy to adopt product and testing standards in part to curb the illegal sale and distribution of THC products and ensure the safety and compliance of commercially available THC products in the state of Minnesota.
- F. State law does not preempt the authority of a local jurisdiction to adopt and enforce local ordinances to regulate THC product businesses including, but not limited to, local zoning and land use requirements and business license requirements.

- G. A requirement for a THC product retailer license will not unduly burden legitimate business activities of retailers who sell or distribute THC products to adults but will allow the City of Plainview to regulate the operation of lawful businesses to discourage violations of state and local THC Product-related laws.
- H. In making these findings and enacting this ordinance, it is the intent of the Plainview City Council to ensure responsible THC product retailing, allowing legal sale and access without promoting increases in use, and to discourage violations of THC Product-related laws, especially those which prohibit or discourage the marketing, sale or distribution of THC products to youth under 21 years of age.

514.2 Definitions. Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

COMPLIANCE CHECKS, The system the City uses to investigate and ensure that those authorized to sell licensed products are following and complying with the requirements of this article. Compliance checks may also be conducted by the City or other units of government for educational, research, and training purposes, or for investigating or enforcing Federal, State, or local laws and regulations relating to licensed products.

EXCLUSIVE LIQUOR STORE, An establishment that meets the definition of exclusive liquor store in Minnesota Statutes, section 340A.101, subdivision 10.

LICENSED PRODUCT OR THC PRODUCT, Any product that contains tetrahydrocannabinol and that meets the requirements to be sold for human or animal consumption under Minnesota Statutes, section 151.72.

MOVABLE PLACE OF BUSINESS, Any form of business operated out of a kiosk, truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address storefront or other permanent type of structure authorized for sales transactions.

RETAIL ESTABLISHMENT, Any place of business where licensed products are available for sale to the general public, including, but not be limited to, grocery stores, tobacco products shops, convenience stores, gasoline service stations, bars, and restaurants.

SALE, Any transfer of goods for money, trade, barter, or other consideration.

SELF-SERVICE MERCHANDISING, Open displays of licensed products in any manner where any person has access to the licensed products without the assistance or intervention of the licensee or the licensee's employee and whereby there is not a physical exchange of the licensed products between the licensee or the licensee's clerk and the customer. Assistance or intervention means the actual physical exchange of the licensed product between the customer and the licensee or employee.

VENDING MACHINE, Any mechanical, electric, or electronic, or other type of device that dispenses licensed products upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the licensed product.

514.3 State Law Adopted. Except as further restricted or regulated by this chapter, the provisions of Minn. Stat. § 151.72 relating to the definition of terms, licensing, and all other matters pertaining to the retail sale, distribution and consumption of cannabinoid products are adopted and made a part of this chapter as if set out in full. Whenever there is an inconsistency between the provisions of Minn. Stat. § 151.72, as amended, and the provisions of this section, the more restrictive provision shall govern.

514.4 License.

- A. *License Required.* No person shall sell or offer to sell, directly or indirectly, on any pretense or by any device, any licensed product as part of a retail commercial transaction within the corporate limits of the city without first having obtained a license to do so from the City.
- B. *Application.* An application for a license to sell licensed products shall be made on a form provided by the City. The application shall contain the full name of the applicant, the applicant's residential and business addresses, telephone numbers, and email addresses, the name of the business for which the license is sought, and any additional information the City deems necessary. Upon receipt of a completed application, the City Clerk shall forward the application to the City Council for action at its next regularly scheduled City Council meeting. If the City Clerk determines that an application is incomplete, they shall return the application to the applicant with notice of the information necessary to make the application complete.
- C. *Business Information.* A business applicant, at the time of application, shall furnish the City with a list of all persons that have an interest of five percent or more in the business. The list shall name all owners and show the interest held by each, either individually or beneficially for others. It is the duty of each business licensee to notify the City Clerk in writing of any change in ownership in the business. Any change in the ownership or control of the business shall be deemed equivalent to a transfer of the license, and any such license shall be revoked 30 days after any such change in ownership or control unless the licensee has notified the Council of the change in ownership by submitting a new license application for the new owners, and the Council has approved the transfer of the license by appropriate action. The City may at any reasonable time examine the transfer records and minute books of any business licensee to verify and identify the owners, and the City may examine the business records of any other licensee to the extent necessary to disclose the interest which persons other than the licensee have in the licensed business. The Council may revoke any license issued upon its determination that a change of ownership of a licensee has actually resulted in the change of control of the licensed business so as materially to affect

the integrity and character of its management and its operation, but no such action shall be taken until after a hearing by the Council on notice to the licensee.

- D. *Action.* The City Council may either approve or deny the application for a license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council approves the license, the City Clerk shall issue the license to the applicant. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision. If a license application is denied, the earliest an applicant may reapply is 12 months from the date the license is denied.
- E. *Term.* All licenses issued under this article shall be valid until December 31 of the year of issue.
- F. *Revocation or Suspension.* Any license issued under this article may be revoked or suspended as provided in section 501.9 of this chapter.
- G. *Transfers.* All licenses issued under this article shall be valid only on the premises for which the license was issued and only for the person or business to whom the license was issued. The transfer of any license to another location, business, or person is prohibited.
- H. *Display.* All licenses shall be posted and displayed in plain view of the general public on the licensed premises.
- I. *Renewals.* The renewal of a license issued under this article shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but no more than 60 days before the expiration of the current license.
- J. *Issuance as Privilege and Not a Right.* The issuance of a license issued under this article is a privilege and does not entitle the license holder to automatic renewal of the license.

514.5. Conditions. All licenses issued under this section shall be issued subject to the conditions set forth in this section and subject to all city ordinances and sections of this Code applicable thereto and the laws of the state. All other regulations contained in state law and city code, including but not limited to chapter 500 of this city code as applicable to a respective otherwise licensed business enterprise regarding operational requirements and restrictions and prohibited acts and sales, shall not be limited by virtue of issuance of a license under this article and shall be complied with as applicable to the otherwise licensed business enterprise selling or offering for sale THC products to the same extent as if THC products were not sold or offered for sale by the otherwise licensed business enterprise. All such regulations applicable to an otherwise licensed business shall remain applicable to the operations of the otherwise licensed business enterprise during the term of a license issued under this article.

514.6 Fees.

514.7 Ineligibility and Basis for Denial of License

514.7.1 Ineligibility. No person shall sell or offer to sell, directly or indirectly, on any pretense or by any device, any licensed product as part of a retail commercial transaction within the corporate limits of the city without first having obtained a license to do so from the City.

- A. *Moveable Place of Business.* No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this section.
- B. *Exclusive Liquor Store.* No license shall be issued to an exclusive liquor store as defined in Minnesota Statutes, section 340A.101, subdivision 10.

514.7.2 Grounds for Denial. Grounds for denying the issuance or renewal of a license under this article include, but are not limited to, the following:

- A. The applicant is under the age of 21.
- B. The applicant is prohibited by Federal, State, or other local law, ordinance, or other regulation from holding a license.
- C. The applicant has been convicted within the past five years for any violation of or has otherwise been adjudicated to have violated a Federal, State, or local law, other ordinance, provision, or other regulation relating to the licensed products, but not including possession or sale of licensed products.
- D. The applicant has been convicted of a violation or otherwise adjudicated to have violated this article within the past 5 years.
- E. The applicant has had a license to sell licensed products suspended or revoked during the 12 months preceding the date of application, or the applicant has or had an interest in another premises authorized to sell licensed products, whether in the City or in another jurisdiction, that has had a license to sell licensed products suspended or revoked during the same time period, provided the applicant had an interest in the premises at the time of the revocation or suspension, or at the time of the violation that led to the revocation or suspension.
- F. The applicant is a business that does not have an operating officer or manager who is eligible pursuant to the provisions of this article.
- G. The applicant is the spouse of a person ineligible for a license pursuant to the provision of Section 514.7.2 (A) and (B) or who, in the judgement of the Council, is not the real party in interest or beneficial owner of the business to be operated, under the license.

- H. The applicant fails to provide any information required on the application or provides false or misleading information. Any false statement on an application, or any willful omission of any information called for on such application form, shall cause an automatic refusal of license, or if already issued, shall render any license issued pursuant thereto void and of no effect to protect the applicant from prosecution for violation of this chapter, or any part thereof.

514.7.3 Background Investigation. The City shall conduct a background investigation on all new applications and applications to transfer a license. The City may conduct a background and financial check on an application for a renewal of a license if it is in the public interest to do so. If a license is mistakenly issued or renewed to a person, or if a licensee shall subsequent to the issuance of the license become ineligible to hold such license under the criteria contained in this section, such license shall be revoked upon the discovery that the person was or became ineligible for the license under this article and the City shall provide the person with a notice of revocation, along with information on the right to appeal.

514.7.4 Real Estate Taxes. No license shall be granted or renewed for operation on any premises on which real estate taxes, assessments, or other financial claims of the City or of the State are due, delinquent, or unpaid. If an action has been commenced pursuant to the provisions of Minn. Stats. Ch. 278, questioning the amount or validity of taxes, the Council may, on application by the licensee, waive strict compliance with this provision; no waiver may be granted, however, for taxes, or any portion thereof, which remain unpaid for a period exceeding one year after becoming due unless such one-year period is extended through no fault of the licensee.

514.8 Prohibited Acts.

- A. *In general.* No person shall sell or offer to sell any licensed product:
- (1) By means of any type of vending machine.
 - (2) By means of self-service merchandising.
 - (3) By any other means, to any other person, in any other manner or form prohibited by this section or state or other local law, ordinance provision, or other regulation.
- B. *Legal Age; Verification.* No person shall sell any licensed product to any person under the age of 21. Licensees shall verify by means of government issued photographic identification that the purchaser is at least 21 years of age. Verification is not required for a person over the age of 30. That the person appeared to be 30 years of age or older does not constitute a defense to a violation of this subsection.
- C. *Signage.* Notice of the legal sales age and age verification requirement must be posted prominently and in plain view at all times at each location where licensed products are offered for sale. The required signage, which will be provided to the

licensee by the City, must be posted in a manner that is clearly visible to anyone who is or is considering making a purchase.

- D. *Samples Prohibited.* No person shall distribute samples of any licensed product free of charge or at a nominal cost.

514.9 Additional Requirements.

- A. *Storage.* All licensed products shall either be stored behind a counter or another area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public.
- B. *Minimum Clerk Age.* Individuals employed by a licensed retail establishment under this article must be at least 18 years of age to sell edible cannabinoid products.

514.10 Responsibility. All licensees are responsible for the actions of their employees regarding the sale, offer to sell, and furnishing of licensed products on the licensed premises. The sale, offer to sell, or furnishing of any licensed product by an employee shall be considered an act of the licensee. Nothing in this section shall be construed as prohibiting the City from also subjecting the employee to any civil penalties that the City deems to be appropriate under this ordinance, state or federal law, or other applicable law or regulation.

514.11 Compliance Checks and Inspections.

- A. *Open Inspections.* All premises licensed under this subdivision shall be open to inspection by the City during regular business hours. The City will conduct inspections from time to time to determine compliance with any or all other aspects of this ordinance.
- B. *Compliance Checks.* No person used in compliance checks shall attempt to use false identification misrepresenting their age. All persons lawfully engaged in a compliance check shall answer all questions about their age asked by the licensee or their employee, and produce any identification, if any exists, for which they are asked. Persons used for the purpose of compliance checks shall be supervised by law enforcement or other designated personnel. Nothing in this article shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular State or Federal law.

514.12 Violations and Penalties.

- A. *Administrative Civil Penalty-Individuals.* If a person who is not a licensee is found to have violated this article, the person shall be charged an administrative penalty as follows:

(1) *First Violation.* The Council shall impose a civil fine not to exceed \$50.00.

(2) *Second Violation Within 12 Months.* The Council shall impose a civil fine not to exceed \$100.00.

(3) *Third Violation Within 12 Months.* The Council shall impose a civil fine not to exceed \$150.00.

B. *Same Licensee.* If a licensee or an employee of a licensee is found to have violated this article, the licensee shall be charged an administrative penalty as follows:

(1) *First Violation.* The Council shall impose a civil fine of \$500.00 and suspend the license for not less than 1 day.

(2) *Second Violation Within 36 Months.* The Council shall impose a civil fine of \$1,000.00 and suspend the license for not less than 3 consecutive days.

(3) *Third Violation Within 36 Months.* The Council shall impose a civil fine of \$2,000.00 and suspend the license for not less than 10 consecutive days.

(4) *Fourth Violation Within 36 Months.* The Council shall revoke the license for at least one year.

C. *Misdemeanor Penalty.* Nothing in this section shall prohibit the City from seeking prosecution as a misdemeanor for any alleged violation of this article.

514.13 Exceptions and Defenses. Nothing in this article shall prevent the providing of edible cannabinoid products to a person under the age of 21 as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this article for a person to have reasonably relied on proof of age as described by state law in Minn. Stat. § 340A.503, subd. 6.

514.14 Severability. If any section or provision of this ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given force and effect without the invalidated section or provision.

SECTION 2. Effective Date. This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time.

Passed by the City Council of the City of Plainview, Minnesota this ____ day of _____, 2023.

Aaron Luckstein, Mayor

Attest:

Carol Kujath, City Clerk

Introduction and Adoption:

Date: _____, 2023

Ayes:

Nays:

Absent:

Abstain

Date: _____

SUMMARY PUBLICATION OF CITY OF PLAINVIEW ORDINANCE NO. 2023-03

AN ORDINANCE REGULATING THE SALE OF TETRAHYDROCANNABINOL PRODUCTS IN THE CITY OF PLAINVIEW

Summary: Ordinance No. 2023-03 was introduced by the Plainview City Council on July 11, 2023.

This Ordinance establishes regulations on persons and entities engaged in the sale of any product that contains tetrahydrocannabinol and that meets the requirements to be sold for human or animal consumption under Minnesota Statutes, section 151.72 (“THC Products”) in order to protect the public health, safety and welfare and the public peace. The regulations require sellers of THC Products to obtain a license from the City and adhere to regulations designed to prevent such products from being sold to or accessed by those under the age of 21 by, for example, requiring such products to be stored behind a counter or in a secured case or storage unit and not available to customers on a “self-service” basis. The ordinance further proscribes escalating penalties for each violation of the ordinance by licensed or non-licensed individuals or entities.

The complete text of Ordinance No. 2023-03 may be obtained at no charge at City Hall (241 W Broadway, Plainview, MN 55964).

/s/ Carol Kujath, City Clerk

Published July 20, 2023