



**REGULAR CITY COUNCIL MEETING
AGENDA**

Tuesday October 11, 2022, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC HEARING

- A. Plainview Milk Products – Partial Alley Vacation 2nd Ave SW/1st Ave SW

4. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

5. APPROVAL OF AGENDA

6. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- September 13, 2022
B. Bills
C. Permits/Licenses/Donations
D. Department Head Reports and Board Minutes
E. Orchard Hills 8th Loan Documents
F. Coneflower Loan Documents
G. Work Order for 2023 Street & Utility Improvements

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- A. Plainview Milk Products – Partial Alley Vacation 2nd Ave SW/1st Ave SW-Resolution 2022-27
B. Lot Split – Chase Rahman and Fran Fox-Resolution 2022-28
C. Lot Split – Steve Frein-Resolution 2022-29
D. City Assistance for Road Repair

9. INFORMATION ONLY DOCUMENTS

10. COUNCIL COMMENT

11. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 6.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the September 13, 2022, Regular Meeting Proceedings.	

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday September 13, 2022, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday September 13, 2022, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Andrea Kieffer.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Public Works Director Shane Loftus, and Development Services Coordinator Richard Baker.

Department Heads absent: Police Chief Jason Timm, Library Director Alice Henderson, and Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm with Bolton & Menk, Drew Weber with Bolton & Menk, Mike Flaherty with Flaherty and Hood, Tim Weaver, Nicki Novotne, Chad Gelner, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC COMMENT – None.

4. APPROVAL OF AGENDA – Motion by Jacobs, second by Reeve to approve the Agenda.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA – Motion by Hammer Bartley, second by Kieffer to approve the Consent Agenda. Motion carried unanimously.

- A. City Council Minutes – July 26, 2022, and August 15, 2022.
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes
- E. PEM & City of Plainview Facility Use and Lease Agreement for Eckstein Field

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

- A. **Truth in Taxation and 2023 Preliminary Levy – Resolution 2022-23** - Minnesota Statute 275.065 Subdivision 1(a) requires that each year, cities shall adopt the preliminary tax levy for taxes payable the following year and certify it to the county auditor by September 30. This proposed levy establishes a “ceiling” for the tax levy and allows the City the opportunity to reduce the levy after the ceiling is set until final certification in December.
The City’s past practice has been to establish the preliminary levy in September, and then work through details of that budget in October and November when the Wabasha County numbers, along with the insurance increases, and PERA rates increases have been set. The final budget is then presented for Council approval at the December Truth in Taxation meeting. At this point the levy amount can be reduced from the preliminary levy but cannot be set any higher.

Finance Director has been working with department heads, the Council's Budget/Finance Committee, along with Financial Advisor Mike Bubany. It has been determined that the Proposed 2023 levy should be set at \$2,595,958. This amount reflects an increase from the 2022 levy in the amount of \$176,204 or 7.28%. Mayor Luckstein thanked the City staff for a job well done on their department budgets. Other cities are looking at double-digit increases for 2023 budget. Motion by Jacobs, second by Hammer Bartley to approve Resolution 2022-23 setting the Preliminary 2023 tax levy at \$2,595,958 and setting the Truth in Taxation hearing date for December 13, 2022, at 6:00 p.m. at the Plainview Church of Christ. Motion carried unanimously.

- B. Sip and Shop Event – Resolution 2022-22** – The local downtown businesses requested the suspension of the prohibition on public consumption for a planned Sip and Shop event on September 22, 2022, from 3:00 p.m. to 8:00 p.m. The event proposed is to allow customers to sip alcoholic and non-alcoholic beverages while shopping at participating stores. The locations associated with this event include West Broadway from 5th St SW to 1st St SW; 4th St SW from Broadway to 1st Ave SW; the alley running west to east in front of Kim's Saloon from 4th St SW to 3rd St SW; and 3rd St SW from Broadway to the alley leading to Kim's Saloon.

Motion by Reeve, second by Kieffer, to approve Resolution 2022-22 suspending prohibition of public consumption for the Sip and Shop event on September 22, 2022, from 3:00 p.m. to 8:00 p.m. in accordance with the locations listed: West Broadway from 5th St SW to 1st St SW; 4th St SW from Broadway to 1st Ave SW; the alley running west to east in front of Kim's Saloon from 4th St SW to 3rd St SW; and 3rd St SW from Broadway to the alley leading to Kim's Saloon. Motion carried unanimously.

- C. Commercial District Improvement Loan Application** – The EDA Board of Directors recommended approval of a Commercial District Improvement loan in the amount of \$10,000 to Terese & Kevin Hemmingsen/Coneflower Properties, LLC at 321 W Broadway, for building façade improvements, at a cost of \$27,350.

Motion by Jacobs, second by Hammer Bartley to approve Commercial District Improvement Loan in the amount of \$10,000 to Coneflower Properties (Rare Necessities, LLC)/Terese & Kevin Hemmingsen. Motion carried unanimously.

- D. Crosswalk at 7th Street SW and 2nd Ave SW** – The crosswalk and stop signs were removed at the intersection of 7th Street SW and 2nd Ave SW in June 2022 due to vehicle and pedestrian safety concerns. Two blocks north of this intersection is a primary crossing at Broadway/Hwy 247 for the PEM School. The 2021 Pedestrian Plan envisioned the addition of sidewalks along 2nd Ave SW in this area. A street reconstruction for 2nd Ave SW is preliminary planned for 2027. Mayor Luckstein requested council to authorize the Public Works Director and City Engineer to evaluate the viability of adding a safe crosswalk to serve the residential areas south of 2nd Ave SW between 6th St SW and 8th St SW as an interim solution until the larger street reconstruction and sidewalk project is completed. Mayor Luckstein values the input of our professional experts and is looking for the professional input on this subject. Council needs to be able to make an informed decision.

Motion by Luckstein, second by Reeve to authorize the Public Works Director and City Engineer to review viable crosswalk options at the intersection of 7th St and 2nd Ave SW and provide a recommendation to Council at the October 2022 Council meeting.

Motion carried unanimously.

E. Levan Lift Station Pumps – Public Works Director, Shane Loftus explained to Council that the Levan lift station pumps were inspected and had major issues. The total cost of repairs would almost be the cost of a new pump. An upgrade to the alarm system is also needed. The funds for this purchase would come from the sewer fund. Loftus gave the Council a couple of options:
Pumps with transducer installed: \$56,599.00
Pumps without transducer installed: \$51,858.50
Motion by Luckstein, second by Kieffer, to approve the purchase of new pumps and transducer at the cost of \$56,599.00.
Motion carried unanimously.

F. Hazardous Building – Resolution 2022-24 – The property located at 26 3rd St SW, owned by Ms. Janna Van Rooyen, is substandard, in need of repair, and is out of compliance with City Code. The City requested CMS Building Inspector Jay Kruger to report on the issues and give an estimated cost to repair the building. The City also sought out a quote for razing the building. Both quotes were provided to Ms. Van Rooyen. In an email, Van Rooyen indicated that she is working with Foresight Bank to assess the condition of the building and whether to allow the building to go into foreclosure. City Attorney Mike Flaherty explained to Council the process that needs to be taken if this issue were to go to court. If Council approves this resolution, it does not mean the City will move forward with the court action. City staff will still be working with Van Rooyen and Foresight Bank to get this resolved. Nicki Novotne, Owner of Cre8tive Place, neighbor of this property stated, “when I moved into that building, there was no obstruction of my building and now it’s there and it’s really hindering my business.”
Motion by Jacobs, second by Reeve to approve Resolution 2022-24 declaring 26 3rd St SW as a hazardous building.
Motion carried unanimously.

G. Bituminous Crack Seal for 2022 – Brian Malm from Bolton & Menk presented information to the City Council regarding the 2022 bituminous crack sealing. A map was provided to Council as to which streets would be getting the bituminous crack sealing.

Quotes were solicited.

The City received two (2) quotes as follows:

<u>Bidder:</u>	<u>Quote Amount:</u>
Bargen Incorporated:	\$52,635.00
Fahrner Asphalt Sealers, LLC	\$58,696.00

It was noted that it is too late in the season to get seal coating done this year.

The quotes were below the total budgeted amount of \$100,000 for annual street maintenance. Bolton & Menk recommended awarding the crack sealing quote to Bargen Incorporated.

Motion by Reeve, second by Kieffer to approve Resolution 2022-25 accepting the bids for crack seal work for 2022 for Bargen Incorporated in the amount of \$52,635.

Motion carried unanimously.

H. 2023 Street and Utility Improvements –Drew Weber from Bolton & Menk presented information to the City Council for the 2023 Street and Utility Improvements in a slide show presentation.

The corridor pavement surfaces and utilities in the project area are deteriorating and in need of repair. If the infrastructure is not replaced, maintenance costs will continue to rise as deterioration continues until the infrastructure items ultimately fail.

The project area lies within city right-of-way and surfaces are maintained by the City of Plainview. Utilities are also maintained by the City of Plainview

The project scope currently includes the reconstruction of street pavement, curb and gutter, sidewalks, and private driveways (as needed). Some new sidewalk extensions on the west end of the project will also be included. The project will also include replacement of storm sewer, sanitary sewer, watermain, and the associated service lines within the project area.

This project was planned for in our capital improvement plan for 2023. While the cost came in higher than initially expected due to inflation, we are confident that this project still fits into our long-term financial plan. We have discussed this change with Mike Bubany, our financial planner, and he has adjusted our capital improvement plan accordingly. This project will be paid for with a blend of debt and cash, with the debt payments coming from the water and sewer funds and the cash portion coming from the Street Project Fund, which has the available funds.

The estimated total project cost is approximately \$4.8 Million.

City Council questions were answered.

Motion by Jacobs, second by Hammer Bartley to approve Resolution 2022-26 to accept the Preliminary Engineering Report and authorize the preparation of bidding documents for the 2023 Street and Utility Improvement Project.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

- A. Administrator Annual Evaluation 2022** – The Personnel Committee conducted the annual performance evaluation of City Administrator David Todd. The review was positive, and future goals were mutually agreed upon.

10. COUNCIL COMMENT –

-Jacobs – Putting together updates on the Natural Services Park Project. There is not a schedule, however, is working on getting the group together. Hopefully will have more to report at the next council meeting.

-Jacobs – Follow up from last meeting: AED discussion, Karen Miller met with the Parks and Trails Commission and a sub-committee was established. Suggested locations were narrowed down and are putting together a lunch-and-learn event to inform the general public and local businesses.

-Jacobs – Had a meeting with Shane Loftus and the PEM School on Eckstein Field for an after-action review at the end of the season. We were a little too late for the current contract for next year, however, will keep the lines of communication open for future years to help eliminate confusion.

-Luckstein – Thank you to Shane Loftus for your proactive thinking on the addition of the water and sewer for Orchard Hills Park for future growth in that area.

-Luckstein – Thank you to the Public Works staff, Michelle Olig, and pool staff on a job well done, with all the challenges early in the season. Staff was resilient and worked through all of challenges.

-Luckstein – Reminder the City's Fall Clean-Up will be on September 17th. Thank you to Councilmember Kieffer and Public Works department for putting on this event. This is an event for City residents only, as there is a cost to the City for putting on this event. If there are

surrounding townships that would like to participate, we are open to at least an inquiry as to what it might take to partner with township residents.

-Luckstein – Thank you from the library. There are hundreds of people that contribute annually to assist the library. Library Director is very appreciative of all the work the volunteers, the participants and the educational events as well have provided. There are lots of needs in this community.

-Luckstein – Citizens can rent pickleball equipment from the library for using at the pickleball courts. Therese Jacobs and Elaine Seifert are looking at creating additional interest within the community.

-Luckstein – Participated in the Coalition of Greater Minnesota Cities meeting regarding statewide efforts on how to address PFAS within our communities. This will largely be handled by the Plainview-Elgin Sanitary Sewer District; however, it has the potential to impact our community. PFAS is called a forever chemical. It takes a long time to break down and does have human health impact. PFAS is extremely expensive to treat. If there are high levels in the wastewater it most likely will result in pollution prevention strategies.

-Luckstein – Participated in the Coalition of Greater Minnesota Cities meeting regarding the 2023 legislative priorities. These priorities include PFAS, local aid, technical assistance for smaller communities, and lead pipe inventory replacement.

-Luckstein – Continue to meet local businesses in the community with Richard. Met with Ag Partners to better understand their business, future plans, and growth potential. Really enjoy those meetings and will continue to meet with businesses in Plainview both big and small.

11. ADJOURN –

Motion by Luckstein, second by Jacobs to adjourn the Plainview City Council meeting.
Motion carried unanimously. Meeting adjourned at 7:20 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 6.B.
ATTACHMENTS: Bills Report	APPROVED BY: va
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
524 ALEX AIR APPARATUS								
10/03/2022	5916	1	Invoice	FLOW TEST 9 UNITS & 16 EXTRA MASKS/FIR	09/21/2022	10/03/2022	544.75	101-42200-221
10/03/2022	5916	2	Invoice	FLOW TEST 9 UNITS & 16 EXTRA MASKS/FIR	09/21/2022	10/03/2022	544.75	245-42200-221
10/06/2022	5984	1	Invoice	SCBA-FLOW TEST, DRAEGER SENTINEL II/FI	09/29/2022	10/06/2022	502.50	101-42200-221
Total 524 ALEX AIR APPARATUS:							1,592.00	
19 APPEL'S SERVICE INC								
09/13/2022	094777	1	Invoice	TIRES, VALVE STEM, TIRE DISPOSAL/PW	08/12/2022	09/13/2022	455.48	101-43100-221
Total 19 APPEL'S SERVICE INC:							455.48	
106617 AT&T MOBILITY								
09/12/2022	2872918546	1	Invoice	PHONES POLICE	08/25/2022	09/12/2022	952.26	101-42100-321
Total 106617 AT&T MOBILITY:							952.26	
106772 BADGER METER								
09/22/2022	80106967	1	Invoice	MONTHLY FEE-ORION CELLULAR	08/30/2022	09/23/2022	436.10	601-49400-321
10/03/2022	80109269	1	Invoice	MONTHLY FEE-ORION CELLULAR	09/29/2022	10/03/2022	517.98	601-49400-321
Total 106772 BADGER METER:							954.08	
104716 BAKER & TAYLOR								
09/22/2022	L2300462 SE	1	Invoice	BOOK LEASE/LIBRARY	08/31/2022	09/22/2022	1,325.56	211-45500-592
Total 104716 BAKER & TAYLOR:							1,325.56	
106816 BAKER. RICHARD LLOYD								
10/04/2022	SEPTEMBE	1	Invoice	MILEAGE	09/30/2022	10/05/2022	49.50	101-46500-331
Total 106816 BAKER. RICHARD LLOYD:							49.50	
106880 BECK, BRENT								
10/04/2022	PL21-36 REF	1	Invoice	REFUND DEPOSIT	10/03/2022	10/05/2022	100.00	101-41500-32210
Total 106880 BECK, BRENT:							100.00	
329 BECKLEYS OFFICE PRODUCTS								
09/21/2022	9/19/22	1	Invoice	paper shred	09/19/2022	09/21/2022	39.50	101-41500-401
09/21/2022	9/19/22	2	Invoice	FUEL CHARGE	09/19/2022	09/21/2022	2.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							42.00	
31 BENNETT & SONS SAND & GRAVEL								
09/22/2022	39027	1	Invoice	3 YDS FILL SAND CURB STOP REPAIR-415 1	08/31/2022	09/23/2022	40.50	601-49400-228
Total 31 BENNETT & SONS SAND & GRAVEL:							40.50	
105893 BENNETT, PAUL								
09/22/2022	72065.00	1	Invoice	REFUND ACCT 72065.00 OVERPAYMENT-ER	09/22/2022	09/23/2022	312.30	601-49400-229
09/22/2022	72065.00	2	Invoice	REFUND ACCT 72065.00 OVERPAYMENT-ER	09/22/2022	09/23/2022	458.79	602-49450-229
09/22/2022	72065.00	3	Invoice	REFUND ACCT 72065.00 OVERPAYMENT-ER	09/22/2022	09/23/2022	28.91	101-43100-229

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105893 BENNETT, PAUL:							800.00	
154 BENNETT'S FOOD CENTER								
09/23/2022	00049544	1	Invoice	SNACKS/POOL	08/03/2022	09/23/2022	383.67	225-45128-259
09/23/2022	00049545	1	Invoice	SNACKS/POOL	08/03/2022	09/23/2022	7.98	225-45128-259
09/23/2022	00049883	1	Invoice	SNACKS/POOL	08/08/2022	09/23/2022	416.65	225-45128-259
09/23/2022	00050033	1	Invoice	FOOD FOR ELECTION	08/10/2022	09/23/2022	247.50	101-41410-437
09/23/2022	00050147	1	Invoice	SNACKS/POOL	08/11/2022	09/23/2022	190.27	225-45128-259
09/23/2022	00050275	1	Invoice	SNACKS/POOL	08/12/2022	09/23/2022	624.00	225-45128-259
09/23/2022	00050741	1	Invoice	SNACKS/POOL	08/18/2022	09/23/2022	185.16	225-45128-259
09/27/2022	00648398-11	1	Invoice	FOOD FOR NATIONAL NIGHT OUT/PD	08/02/2022	09/27/2022	364.39	101-42100-437
09/23/2022	00650002	1	Invoice	FOOD FOR ELECTION	08/08/2022	09/23/2022	41.17	101-41410-437
Total 154 BENNETT'S FOOD CENTER:							2,460.79	
105774 BERGERSON-CASWELL, INC.								
10/06/2022	31303-1	1	Invoice	RETENTION FROM INVOICE 31303	09/29/2022	10/06/2022	2,108.75	601-49400-221
Total 105774 BERGERSON-CASWELL, INC.:							2,108.75	
106463 BOLTON & MENK, INC.								
09/21/2022	0291007	1	Invoice	VERIZON TOWER INSTALLATION	05/31/2022	09/21/2022	1,260.00	601-49400-303
09/21/2022	0296932	1	Invoice	GENERAL ENGINEERING	08/31/2022	09/21/2022	5,400.00	101-41500-303
09/21/2022	0296932	2	Invoice	WELL #3 ENGINEERING	08/31/2022	09/21/2022	1,040.00	601-49400-303
09/21/2022	0296933	1	Invoice	ORCHARD HILLS 8TH	08/31/2022	09/21/2022	31,100.00	101-41500-303
09/21/2022	0296997	1	Invoice	2020 STREET PROJECT	08/31/2022	09/21/2022	310.00	417-48000-303
09/21/2022	0296999	1	Invoice	2023 STREET PROJECT	08/31/2022	09/21/2022	25,082.50	418-48000-303
Total 106463 BOLTON & MENK, INC.:							64,192.50	
106288 BUCK, CURTIS								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	PRIMARY ELECTION JUDGE	08/09/2022	09/22/2022	168.00	101-41410-103
Total 106288 BUCK, CURTIS:							192.00	
106292 BUCK, SUSAN								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	18.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	PRIMARY ELECTION JUDGE	08/09/2022	09/22/2022	171.00	101-41410-103
Total 106292 BUCK, SUSAN:							189.00	
106834 CANON FINANCIAL SERVICES, INC.								
09/13/2022	29061158	1	Invoice	COPIER/LIBRARY	08/13/2022	09/13/2022	66.80	211-45500-201
09/21/2022	29211485	1	Invoice	COPIER/LIBRARY	09/11/2022	09/21/2022	66.80	211-45500-201
Total 106834 CANON FINANCIAL SERVICES, INC.:							133.60	
106291 CARROLL, LINDA								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	12.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	87.00	101-41410-103
Total 106291 CARROLL, LINDA:							99.00	
106878 CHLADEK CONSTRUCTION								
09/30/2022	PL22-250 RE	1	Invoice	REFUND DEPOSIT	09/28/2022	09/30/2022	100.00	101-41500-32210

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106878 CHLADEK CONSTRUCTION:							100.00	
106449 CINTAS CORPORATION								
09/16/2022	4127042493	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	08/02/2022	09/16/2022	22.25	101-43100-310
09/16/2022	4127719884	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	08/09/2022	09/16/2022	22.25	101-43100-310
09/16/2022	4128407055	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	08/16/2022	09/16/2022	22.25	101-43100-310
09/16/2022	4129091392	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	08/23/2022	09/16/2022	22.25	101-43100-310
09/16/2022	4129771215	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	08/30/2022	09/16/2022	22.25	101-43100-310
10/03/2022	4130333884	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	09/06/2022	10/03/2022	22.25	101-43100-310
10/03/2022	4131146027	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	09/13/2022	10/03/2022	22.25	101-43100-310
10/03/2022	4131838194	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	09/20/2022	10/03/2022	22.25	101-43100-310
10/03/2022	4131838344	1	Invoice	MOPS&TOWELS/CITYHALL	09/20/2022	10/03/2022	19.38	101-41500-310
10/03/2022	4132516335	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	09/27/2022	10/03/2022	22.25	101-43100-310
Total 106449 CINTAS CORPORATION:							219.63	
105887 COMPUTER INFORMATION SYSTEMS,								
09/21/2022	237545	1	Invoice	RMS WORKSTATION/PD	04/12/2022	09/21/2022	2,000.00	101-42100-310
Total 105887 COMPUTER INFORMATION SYSTEMS,:							2,000.00	
51 CONSTRUCTION MGMT. SERVICES								
09/22/2022	AUGUST 202	1	Invoice	BUILDING INSPECTION	08/31/2022	09/22/2022	3,516.75	101-41500-316
10/03/2022	SEPTEMBE	1	Invoice	BUILDING INSPECTION	09/30/2022	10/03/2022	4,677.71	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							8,194.46	
106712 CURTISS, JOHN								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	12.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
Total 106712 CURTISS, JOHN:							96.00	
105876 CURTISS, MEG								
09/21/2022	KBS 2209-68	1	Invoice	BOOKS & BUILD SUPPLIES/LIBRARY	09/13/2022	09/21/2022	26.99	211-45500-437
Total 105876 CURTISS, MEG:							26.99	
105949 CUSTOM COMMUNICATIONS INC.								
09/22/2022	529488	1	Invoice	FIRE ALARM MONITORING/PW	09/09/2022	09/23/2022	105.56	101-43100-310
Total 105949 CUSTOM COMMUNICATIONS INC.:							105.56	
105316 DAKOTA SUPPLY GROUP								
09/27/2022	S102122519.	1	Invoice	25' HOSE/WATER	09/22/2022	09/27/2022	918.95	601-49400-217
Total 105316 DAKOTA SUPPLY GROUP:							918.95	
106428 DATA SMART COMPUTERS INC.								
09/21/2022	76043	1	Invoice	DATTO BACKUP	09/01/2022	09/21/2022	149.00	101-41500-309
09/21/2022	76044	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	09/01/2022	09/21/2022	75.00	101-41500-309
09/21/2022	76045	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	09/01/2022	09/21/2022	10.00	101-41500-309
09/21/2022	76154	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	09/01/2022	09/21/2022	6.49	101-42200-309
09/21/2022	76266	1	Invoice	MICROSOFT 365 LICENSES	09/05/2022	09/21/2022	212.50	101-41500-309
09/21/2022	76292	1	Invoice	DESTROYED HARD DRIVE FROM OLD PW C	09/08/2022	09/21/2022	12.00	101-43100-310
09/21/2022	76301	1	Invoice	SET UP DESKTOP & LAPTOP FOR PW	09/08/2022	09/21/2022	726.00	101-43100-310
09/21/2022	76351	1	Invoice	RESET PASSWORD FOR COUNCIL MEMBER	09/19/2022	09/21/2022	66.00	101-41500-310

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10/05/2022	76480	1	Invoice	DATTO BACKUP	10/04/2022	10/05/2022	149.00	101-41500-309
10/05/2022	76481	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	10/04/2022	10/05/2022	75.00	101-41500-309
10/05/2022	76482	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	10/04/2022	10/05/2022	10.00	101-41500-309
10/05/2022	76591	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	10/04/2022	10/05/2022	6.49	101-42200-309
Total 106428 DATA SMART COMPUTERS INC.:							1,497.48	
105658 DAVIDSON, MATT								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	18.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	PRIM. ELEC. JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
Total 105658 DAVIDSON, MATT:							102.00	
105564 DEARBORN LIFE INS CO.								
09/20/2022	OCTOBER 2	1	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	146.20	101-41500-131
09/20/2022	OCTOBER 2	2	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	22.04	101-46500-131
09/20/2022	OCTOBER 2	3	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	296.27	101-42100-131
09/20/2022	OCTOBER 2	4	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	69.45	101-43100-131
09/20/2022	OCTOBER 2	5	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	70.09	211-45500-131
09/20/2022	OCTOBER 2	6	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	31.01	225-45200-131
09/20/2022	OCTOBER 2	7	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	30.13	601-49400-131
09/20/2022	OCTOBER 2	8	Invoice	EMPLOYEE INS.	09/13/2022	09/20/2022	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							696.09	
105650 DEMING, MARY								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
Total 105650 DEMING, MARY:							108.00	
106872 DINGES FIRE COMPANY								
10/06/2022	28970	1	Invoice	GLOVES/FIRE DEPT.	05/17/2022	10/06/2022	1,138.44	101-42200-221
Total 106872 DINGES FIRE COMPANY:							1,138.44	
106884 DIVERSIFIED INSPECTIONS/ITL INC.								
10/06/2022	INDI55540	1	Invoice	SAFETY INSPECTION UNIT #508/PW	09/29/2022	10/06/2022	421.04	101-43100-221
Total 106884 DIVERSIFIED INSPECTIONS/ITL INC.:							421.04	
106879 DONNELLY STUCCO SERVICES LLC								
09/30/2022	PL22-78 REF	1	Invoice	REFUND DEPOSIT	09/28/2022	09/30/2022	100.00	101-41500-32210
Total 106879 DONNELLY STUCCO SERVICES LLC:							100.00	
105414 DYNAMIC LIFECYCLE INNOVATIONS								
09/28/2022	220906028	1	Invoice	FALL CLEAN-UP	09/28/2022	09/28/2022	1,946.45	101-41110-440
Total 105414 DYNAMIC LIFECYCLE INNOVATIONS:							1,946.45	
498 EMERGENCY APPARATUS MAINTENANC								
09/23/2022	124155	1	Invoice	GRASS RIG-77/LIGHT PACKAGE & BATTERY	08/12/2022	09/23/2022	979.97	101-42200-221
Total 498 EMERGENCY APPARATUS MAINTENANC:							979.97	
106714 ERWIN, PEGGY								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	12.00	101-41410-103

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09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	168.00	101-41410-103
Total 106714 ERWIN, PEGGY:							180.00	
280 ERWIN, STEVEN L,								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	168.00	101-41410-103
Total 280 ERWIN, STEVEN L,:							192.00	
106391 FABEL, KARA								
10/04/2022	PL22-327 RE	1	Invoice	REFUND DEPOSIT FOR BUILDING PERMIT	10/03/2022	10/05/2022	100.00	101-41500-32210
Total 106391 FABEL, KARA:							100.00	
105806 FLAHERTY & HOOD, P.A.								
09/13/2022	18134	1	Invoice	AUG. ADMIN GENERAL LEGAL FEES	09/07/2022	09/13/2022	4,639.13	101-41500-304
09/13/2022	18207	1	Invoice	AUG. LABOR & EMPLOY LEGAL FEES	09/06/2022	09/13/2022	35.00	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							4,674.13	
97 GALLS, LLC								
09/22/2022	022037340	1	Invoice	UNIFORM K.KUHLEMEIER	09/01/2022	09/22/2022	95.60	101-42100-417
09/22/2022	21526053	1	Invoice	UNIFORM K.KUHLEMEIER	08/30/2022	09/22/2022	678.53	101-42100-417
Total 97 GALLS, LLC:							774.13	
105654 GELNER, CHAD								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	12.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	PRIM. ELEC. JUDGE	08/09/2022	09/22/2022	171.00	101-41410-103
Total 105654 GELNER, CHAD:							183.00	
104 GOPHER STATE ONE CALL								
09/23/2022	2080683	1	Invoice	LOCATES WATER	08/31/2022	09/23/2022	43.20	601-49400-310
09/23/2022	2080683	2	Invoice	LOCATES SEWER	08/31/2022	09/23/2022	43.20	602-49450-310
10/06/2022	2090683	1	Invoice	LOCATES/SEWER	09/30/2022	10/06/2022	29.70	602-49450-310
10/06/2022	2090683	2	Invoice	LOCATES/WATER	09/30/2022	10/06/2022	29.70	601-49400-310
Total 104 GOPHER STATE ONE CALL:							145.80	
106564 HAWKINS, INC.								
09/22/2022	6291913	1	Invoice	Water Supplies	09/14/2022	09/22/2022	822.72	601-49400-217
Total 106564 HAWKINS, INC.:							822.72	
105808 HBC, INC.								
09/13/2022	105099 SEP	1	Invoice	PHONE&INTERNET/FIRE DEPT.	09/02/2022	09/13/2022	179.93	101-42200-321
09/13/2022	1277099 SE	1	Invoice	PHONE & INTERNET/POOL	09/02/2022	09/13/2022	130.38	225-45128-321
09/13/2022	71466 SEPT	1	Invoice	PHONE&INTERN/LIBRARY	09/02/2022	09/13/2022	55.78	211-45500-321
09/13/2022	78487 SEPT	1	Invoice	PHONE INTERNET/ADMIN	09/02/2022	09/13/2022	537.05	101-41500-321
09/13/2022	78487 SEPT	2	Invoice	PHONE INTERNET/POLICE	09/02/2022	09/13/2022	306.87	101-42100-321
09/13/2022	78487 SEPT	3	Invoice	PHONE INTERNET/PUBLIC WORKS	09/02/2022	09/13/2022	292.10	101-43100-321
Total 105808 HBC, INC.:							1,502.11	
106811 HEXCO MOTORSPORTS LLC								
10/06/2022	4675346	1	Invoice	OIL CHANGE KIT, OIL & AIR FILTER, CHARGE	03/21/2022	10/06/2022	1,001.39	101-42200-221

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Total 106811 HEXCO MOTORSPORTS LLC:							1,001.39	
116 HIGH PLAINS								
09/28/2022	195268	1	Invoice	FUEL/PARKS	08/02/2022	09/28/2022	21.70	225-45200-212
09/28/2022	195270	1	Invoice	SUPPLIES FOR NATIONAL NIGHT OUT/PD	08/02/2022	09/28/2022	36.06	101-42100-437
09/28/2022	195384	1	Invoice	FUEL/PW	08/04/2022	09/28/2022	100.62	101-43100-212
09/28/2022	195590	1	Invoice	FUEL/PW	08/10/2022	09/28/2022	142.26	101-43100-212
09/28/2022	195595	1	Invoice	FUEL/PARKS	08/10/2022	09/28/2022	4.78	225-45200-212
09/28/2022	195634	1	Invoice	FUEL/PW	08/11/2022	09/28/2022	89.78	101-43100-212
09/28/2022	195795	1	Invoice	FUEL/PARKS	08/16/2022	09/28/2022	31.56	225-45200-212
09/28/2022	195905	1	Invoice	FUEL/PW	08/18/2022	09/28/2022	9.55	101-43100-212
09/28/2022	195923	1	Invoice	FUEL/PW	08/19/2022	09/28/2022	84.49	101-43100-212
09/28/2022	195939	1	Invoice	FUEL/PARKS	08/19/2022	09/28/2022	69.03	225-45200-212
09/28/2022	196275	1	Invoice	FUEL/PARKS	08/29/2022	09/28/2022	24.28	225-45200-212
09/28/2022	8/31/22 RUR	1	Invoice	FUEL/FIRE DEPT	08/31/2022	09/28/2022	317.23	101-42200-212
Total 116 HIGH PLAINS:							931.34	
106715 HOLDERBECKER, PAT								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
Total 106715 HOLDERBECKER, PAT:							108.00	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
10/03/2022	NOVEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	4,035.00	101-41500-131
10/03/2022	NOVEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	1,345.00	101-42100-131
10/03/2022	NOVEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	1,129.80	101-43100-131
10/03/2022	NOVEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	215.20	101-43125-131
10/03/2022	NOVEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	1,345.00	225-45200-131
10/03/2022	NOVEMBER	6	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	1,345.00	601-49400-131
10/03/2022	NOVEMBER	7	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	1,345.00	602-49450-131
10/03/2022	NOVEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	2,137.80	101-41500-131
10/03/2022	NOVEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	916.20	101-46500-131
10/03/2022	NOVEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	12,216.00	101-42100-131
10/03/2022	NOVEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	1,282.68	101-43100-131
10/03/2022	NOVEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	244.32	101-43125-131
10/03/2022	NOVEMBER	6	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	10/03/2022	10/03/2022	3,054.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							30,611.00	
105374 INDIAN CREEK LAWN & SERVICES								
09/12/2022	3014	1	Invoice	MOW&TRIM/CEMETERY	08/31/2022	09/12/2022	3,550.00	235-49010-401
10/06/2022	3018	1	Invoice	MOW & TRIM/CEMETERY	09/30/2022	10/06/2022	4,675.00	235-49010-401
10/06/2022	3018	2	Invoice	FUEL CHARGE FOR AUGUST & SEPTEMBER	09/30/2022	10/06/2022	450.00	235-49010-401
Total 105374 INDIAN CREEK LAWN & SERVICES:							8,675.00	
106876 JJ'S SERVICES								
09/30/2022	2716	1	Invoice	FINISH GRADING & HYDROSEEDING	09/19/2022	09/30/2022	4,295.00	417-48000-310
Total 106876 JJ'S SERVICES:							4,295.00	
348 JOHN DEERE FINANCIAL								
09/13/2022	IP24842	1	Invoice	PARTS/SNOW	08/31/2022	09/13/2022	154.40	101-43125-221

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Total 348 JOHN DEERE FINANCIAL:							154.40	
106717 JURGENSON, JULIE								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	30.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	168.00	101-41410-103
Total 106717 JURGENSON, JULIE:							198.00	
106874 JURRENS, ANNIE								
09/22/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
09/22/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
Total 106874 JURRENS, ANNIE:							108.00	
106520 KENNY SYLVESTER CONSTRUCTION								
09/21/2022	AUG 11-SEP	1	Invoice	CLEANING CITY HALL/ADMIN AUG 2022-SEP	09/18/2022	09/21/2022	600.00	101-41500-401
09/21/2022	AUG 11-SEP	2	Invoice	CLEANING CITY HALL/COUNCIL AUG 2022-S	09/18/2022	09/21/2022	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFSKY BUILDING SUPPLIES								
09/14/2022	2208-676286	1	Invoice	GRILL/PD	08/01/2022	09/14/2022	359.70	101-42100-438
09/14/2022	2208-677158	1	Invoice	MISC FASTENERS, SCREWS/PARKS	08/03/2022	09/14/2022	5.95	225-45200-217
09/14/2022	2208-677435	1	Invoice	DEADBOLT/FIRE DEPT	08/04/2022	09/14/2022	42.14	101-42200-223
09/14/2022	2208-678888	1	Invoice	RETURN 5GAL DRIVEWAY SEALER/PW	08/09/2022	09/14/2022	24.99	101-43100-217
09/14/2022	2208-679258	1	Invoice	SUPPLIES/POOL	08/10/2022	09/14/2022	29.28	225-45128-217
09/14/2022	2208-679651	1	Invoice	HORNET & WASP SPRAY/POOL	08/11/2022	09/14/2022	8.98	225-45128-217
09/14/2022	2208-679902	1	Invoice	3/8-3/4" STEP BIT/FIRE DEPT.	08/12/2022	09/14/2022	89.98	101-42200-223
09/14/2022	2208-680632	1	Invoice	BATTERIES/FIRE DEPT.	08/15/2022	09/14/2022	9.99	101-42200-223
09/14/2022	2208-681482	1	Invoice	METAL CUTTING SAW KIT, DRILL-DRIVER KI	08/17/2022	09/14/2022	894.98	101-42200-221
09/14/2022	2208-682222	1	Invoice	TOILET BOWL CLEANER/POOL	08/19/2022	09/14/2022	3.49	225-45128-211
09/14/2022	2208-682451	1	Invoice	HOSE, SPRAY WAX, HOSE Y SHUT-OFF/FIRE	08/20/2022	09/14/2022	110.95	101-42200-221
09/14/2022	2208-683816	1	Invoice	DRILL POWER PUMP/POOL	08/25/2022	09/14/2022	12.99	225-45128-217
09/14/2022	2208-684077	1	Invoice	LINK CHAIN, SCREW EYE/PARKS	08/25/2022	09/14/2022	12.71	225-45200-217
09/14/2022	2208-685339	1	Invoice	CYLINDER KEY/PARKS	08/30/2022	09/14/2022	12.53	225-45200-223
09/14/2022	2208-685356	1	Invoice	REFUND CYLINDER KEY/PARKS	08/30/2022	09/14/2022	1.79	225-45200-223
09/14/2022	2208-685488	1	Invoice	MISC FASTENERS, SCREWS/SNOW	08/30/2022	09/14/2022	.86	101-43125-221
09/14/2022	2208-685992	1	Invoice	PAINT/PD	08/31/2022	09/14/2022	96.27	101-42100-418
10/05/2022	2209-689005	1	Invoice	TEST PLUG, MISC FASTENERS, SCREWS/P	09/12/2022	10/05/2022	5.23	225-45128-221
10/05/2022	2209-689166	1	Invoice	BATTERY/WATER	09/13/2022	10/05/2022	6.49	601-49400-217
10/05/2022	2209-689373	1	Invoice	SUPPLIES/POOL	09/13/2022	10/05/2022	70.91	225-45128-221
10/05/2022	2209-689645	1	Invoice	TOILET BOWL RING REMOVER/PW	09/14/2022	10/05/2022	8.99	101-43100-217
10/05/2022	2209-689852	1	Invoice	BATTERY/PW	09/14/2022	10/05/2022	11.99	101-43100-217
10/05/2022	2209-690164	1	Invoice	BATTERIES/FIRE DEPT.	09/15/2022	10/05/2022	455.76	101-42200-217
10/05/2022	2209-691756	1	Invoice	RENT LAWN EDGER/PARKS	09/20/2022	10/05/2022	25.00	225-45200-418
10/05/2022	2209-692827	1	Invoice	SUPPLIES/WATER	09/23/2022	10/05/2022	30.28	601-49400-217
10/05/2022	2209-693517	1	Invoice	TORCH BLADE/PW	09/26/2022	10/05/2022	24.95	101-43100-217
10/05/2022	2209-693843	1	Invoice	CONVERSION COUP, SHARKBITE BALL VALV	09/27/2022	10/05/2022	34.18	225-45200-217
10/05/2022	2209-693870	1	Invoice	MISC FASTENERS, SCREWS/PARKS	09/27/2022	10/05/2022	11.90	225-45200-217
10/05/2022	2209-693900	1	Invoice	RETURN CONVERSION COUP/PARKS	09/27/2022	10/05/2022	13.59	225-45200-217
10/05/2022	2209-694207	1	Invoice	SUPPLIES/PARKS	09/28/2022	10/05/2022	14.99	225-45200-217
Total 141 KREOFSKY BUILDING SUPPLIES:							2,351.10	
106851 KREOFSKY OVERHEAD DOOR								
09/13/2022	2208-685138	1	Invoice	KS-1 KEYED OPERATOR SWITCH/ PARKS	08/29/2022	09/13/2022	27.60	225-45200-223

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Total 106851 KREOFKY OVERHEAD DOOR:							27.60	
106730 KUJATH, CAROL								
10/03/2022	MILEAGE TO	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	09/23/2022	10/03/2022	28.75	101-41500-331
Total 106730 KUJATH, CAROL:							28.75	
106329 LAKE CITY RECYCLING & DISPOSAL								
09/13/2022	107368	1	Invoice	GARBAGE/PARKS	09/01/2022	09/13/2022	72.54	225-45200-384
09/13/2022	107368	2	Invoice	GARBAGE/PARKS	09/01/2022	09/13/2022	72.54	225-45200-384
09/13/2022	107368	3	Invoice	GARBAGE/CEMETERY	09/01/2022	09/13/2022	145.08	235-49010-384
09/13/2022	107368	4	Invoice	GARBAGE/STREETS	09/01/2022	09/13/2022	50.25	101-43100-384
09/13/2022	107368	5	Invoice	GARBAGE PUBLIC WORKS BLDG.	09/01/2022	09/13/2022	72.54	101-43100-384
09/13/2022	107368	6	Invoice	GARBAGE/FIRE HALL	09/01/2022	09/13/2022	54.76	101-42200-384
09/13/2022	107801	1	Invoice	CITY CLEAN UP-SPRING	09/09/2022	09/13/2022	1,085.20	101-41110-440
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							1,552.91	
365 LEAGUE OF MINNESOTA CITIES/FINANCE								
09/13/2022	366663	1	Invoice	ANNUAL MEMBERSHIP FEES	08/31/2022	09/13/2022	4,167.00	101-41110-433
Total 365 LEAGUE OF MINNESOTA CITIES/FINANCE:							4,167.00	
105662 LEONARD ENTERPRISES LLC								
09/27/2022	9252022 CU	1	Invoice	CURBS	09/25/2022	09/27/2022	1,166.90	601-49400-228
09/27/2022	9252022 SID	1	Invoice	SIDEWALK REMOVAL AND INSTALL, SAW BL	09/25/2022	09/27/2022	17,860.23	101-43100-226
09/27/2022	9252022 TR	1	Invoice	PAD ON WALKING TRAIL/PARKS	09/25/2022	09/27/2022	300.00	225-45200-217
Total 105662 LEONARD ENTERPRISES LLC:							19,327.13	
106710 LEWIS, JAN								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	18.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	87.00	101-41410-103
09/21/2022	8/9/22 PRIM	3	Invoice	MILEAGE-TRAINING	08/09/2022	09/22/2022	25.00	101-41410-331
Total 106710 LEWIS, JAN:							130.00	
106873 LOCKE, JESSICA								
09/22/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	12.00	101-41410-103
09/22/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
Total 106873 LOCKE, JESSICA:							96.00	
106720 LOFFLER COMPANIES INC.								
09/14/2022	32370883	1	Invoice	ADMIN COPIER LEASE	09/05/2022	09/14/2022	161.22	101-41500-401
09/14/2022	4130150	1	Invoice	COPIER CHARGES/ADMIN	09/01/2022	09/14/2022	67.34	101-41500-401
09/21/2022	4130151	1	Invoice	COPIES/LIBRARY	09/01/2022	09/21/2022	16.47	211-45500-201
10/04/2022	4159118	1	Invoice	COPIER CHARGES/ADMIN	10/03/2022	10/05/2022	119.24	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							364.27	
160 LYONS OIL MINI MART								
09/14/2022	5057970	1	Invoice	FUEL/PARKS	08/26/2022	09/15/2022	27.92	225-45200-212
09/14/2022	5057976	1	Invoice	FUEL/PARKS	08/26/2022	09/15/2022	31.08	225-45200-212
09/14/2022	5058210	1	Invoice	CAR WASHES/PD	08/31/2022	09/15/2022	82.61	101-42100-221
09/14/2022	5059218	1	Invoice	FUEL/PARKS	08/05/2022	09/15/2022	41.57	225-45200-212
09/14/2022	5059219	1	Invoice	FUEL/PW	08/05/2022	09/15/2022	76.88	101-43100-212

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09/14/2022	5059221	1	Invoice	FUEL/PARKS	08/05/2022	09/15/2022	29.11	225-45200-212
09/14/2022	5059292	1	Invoice	FUEL/PARKS	08/09/2022	09/15/2022	11.48	225-45200-212
09/14/2022	5059819	1	Invoice	FUEL/PARKS	08/01/2022	09/15/2022	21.08	225-45200-212
09/14/2022	5059862	1	Invoice	FUEL/PARKS	08/03/2022	09/15/2022	61.66	225-45200-212
09/14/2022	5059871	1	Invoice	FUEL/PARKS	08/04/2022	09/15/2022	6.70	225-45200-212
09/14/2022	5059883	1	Invoice	FUEL/PARKS	08/04/2022	09/15/2022	42.85	225-45200-212
09/14/2022	5059890	1	Invoice	FUEL/PW	08/04/2022	09/15/2022	95.52	101-43100-212
09/14/2022	5757726	1	Invoice	FUEL/WATER	08/10/2022	09/15/2022	100.01	601-49400-212
09/14/2022	5757757	1	Invoice	FUEL/PARKS	08/11/2022	09/15/2022	44.26	225-45200-212
09/14/2022	5757775	1	Invoice	FUEL/PW	08/12/2022	09/15/2022	82.06	101-43100-212
09/14/2022	5757779	1	Invoice	FUEL/PW	08/12/2022	09/15/2022	139.56	101-43100-212
09/14/2022	5759410	1	Invoice	FUEL/PARKS	08/15/2022	09/15/2022	26.49	225-45200-212
09/14/2022	5759440	1	Invoice	FUEL/PW	08/16/2022	09/15/2022	133.70	101-43100-212
09/14/2022	5759469	1	Invoice	FUEL/PARKS	08/17/2022	09/15/2022	41.31	225-45200-212
09/14/2022	5759471	1	Invoice	FUEL/PARKS	08/17/2022	09/15/2022	18.82	225-45200-212
09/14/2022	5759496	1	Invoice	FUEL/PARKS	08/18/2022	09/15/2022	16.67	225-45200-212
09/14/2022	5759545	1	Invoice	FUEL/PARKS	08/30/2022	09/15/2022	22.69	225-45200-212
09/14/2022	5759564	1	Invoice	FUEL/PARKS	08/31/2022	09/15/2022	44.71	225-45200-212
09/14/2022	5759919	1	Invoice	FUEL/PARKS	08/19/2022	09/15/2022	.61	225-45200-212
09/14/2022	5759921	1	Invoice	FUEL/PW	08/19/2022	09/15/2022	86.27	101-43100-212
09/14/2022	5759925	1	Invoice	FUEL/PARKS	08/19/2022	09/15/2022	59.90	225-45200-212
09/14/2022	5760000	1	Invoice	FUEL/PARKS	08/23/2022	09/15/2022	24.89	225-45200-212
09/15/2022	8/31/22 STAT	1	Invoice	CREDIT-CORRECTING DISCOUNT MISCALC	08/31/2022	09/15/2022	14.41-	225-45200-212
09/15/2022	8/31/22 STAT	2	Invoice	CREDIT/DISCOUNT AUGUST 2022	08/31/2022	09/15/2022	5.78-	225-45200-212
09/15/2022	8/31/22 STAT	3	Invoice	CREDIT/DISCOUNT AUGUST 2022	08/31/2022	09/15/2022	7.36-	101-43100-212
09/15/2022	8/31/22 STAT	4	Invoice	CREDIT/DISCOUNT AUGUST 2022	08/31/2022	09/15/2022	1.35-	601-49400-212
Total 160 LYONS OIL MINI MART:							1,341.51	
106289 LYONS, JEAN								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	168.00	101-41410-103
Total 106289 LYONS, JEAN:							192.00	
106053 M&M CONSTRUCTION & CLEANING INC.								
09/22/2022	7538	1	Invoice	ASPHALT/STREETS	09/14/2022	09/22/2022	5,815.00	101-43100-224
Total 106053 M&M CONSTRUCTION & CLEANING INC.:							5,815.00	
106711 MARKING, CHERIE								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	12.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	60.00	101-41410-103
Total 106711 MARKING, CHERIE:							72.00	
106823 MAXWELL CONSTRUCTION SERVICES								
09/28/2022	PL22-42 REF	1	Invoice	REFUND DEPOSIT	09/28/2022	09/28/2022	100.00	101-41500-32210
Total 106823 MAXWELL CONSTRUCTION SERVICES:							100.00	
106690 McGRAW, ANDREA								
10/05/2022	6281415939	1	Invoice	KOHL'S-SPACE HEATER/PD	09/27/2022	10/05/2022	56.34	101-42100-437
10/05/2022	6281415939	2	Invoice	KOHL'S-PANTS AND POLOS/PD	09/27/2022	10/05/2022	127.20	101-42100-417
Total 106690 McGRAW, ANDREA:							183.54	

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105653 MEYER, ELEANOR								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	18.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE-HEALTHCARE VOTING	08/09/2022	09/22/2022	15.00	101-41410-103
09/21/2022	8/9/22 PRIM	3	Invoice	PRIM. ELEC. JUDGE	08/09/2022	09/22/2022	87.00	101-41410-103
Total 105653 MEYER, ELEANOR:							120.00	
106716 MEYERS, MARK								
09/21/2022	8/9/22 PRIM	1	Invoice	MILEAGE/ELECTION JUDGE	08/09/2022	09/22/2022	20.00	101-41410-331
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
09/21/2022	8/9/22 PRIM	3	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
Total 106716 MEYERS, MARK:							128.00	
106875 MHSRC/RANGE								
09/22/2022	337900-9548	1	Invoice	EVOC/PIT CLASS-K.KUHLEMEIER	08/30/2022	09/22/2022	285.00	101-42100-331
09/22/2022	337900-9572	1	Invoice	PIT CLASS-A. STONING, B. WENER/PD	09/08/2022	09/22/2022	1,270.00	101-42100-331
Total 106875 MHSRC/RANGE:							1,555.00	
175 MICHAEL'S TIRE & AUTO								
09/27/2022	133082	1	Invoice	OIL CHANGE, FLUIDS/PD	08/04/2022	09/27/2022	55.62	101-42100-221
09/27/2022	133163	1	Invoice	TIRE REPAIR/PW	08/16/2022	09/27/2022	20.00	101-43100-221
09/27/2022	133228	1	Invoice	COOLANT TANK, ANTIFREEZE, LABOR/PW	08/24/2022	09/27/2022	173.67	101-43100-221
10/06/2022	133395	1	Invoice	FALL CLEANUP TIRE DISPOSAL	09/19/2022	10/06/2022	60.50	101-41110-440
Total 175 MICHAEL'S TIRE & AUTO:							309.79	
106719 MIDWEST TAPE								
09/22/2022	2000018848	1	Invoice	BOOKS/LIBRARY	09/01/2022	09/22/2022	361.40	211-45500-592
Total 106719 MIDWEST TAPE:							361.40	
184 MINNESOTA MAYOR ASSOCIATION								
09/13/2022	9/1/22-8/31/2	1	Invoice	MEMBERSHIP	08/31/2022	09/13/2022	30.00	101-41110-433
Total 184 MINNESOTA MAYOR ASSOCIATION:							30.00	
223 MN ENERGY RESOURCES CORP.								
09/19/2022	0502616026	1	Invoice	GAS UTILITY/POOL	09/07/2022	09/19/2022	464.53	225-45128-383
09/14/2022	0502616026	1	Invoice	GAS UTILITY/POOL	08/29/2022	09/14/2022	2,957.34	225-45128-383
09/14/2022	0503043614	1	Invoice	GAS UTILITY/SEWER	08/29/2022	09/14/2022	28.93	602-49450-383
09/14/2022	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	08/29/2022	09/14/2022	51.98	101-42200-383
09/14/2022	0503494971	1	Invoice	GAS UTILITY/ICE RINK	08/31/2022	09/14/2022	19.86	225-45127-383
09/14/2022	0505377887	1	Invoice	GAS UTILITY/COUNCIL	08/29/2022	09/14/2022	15.16	101-41110-383
09/14/2022	0505377887	2	Invoice	GAS UTILITY/ADMIN	08/29/2022	09/14/2022	15.17	101-41500-383
09/14/2022	0505377887	3	Invoice	GAS UTILITY/PD	08/29/2022	09/14/2022	15.17	101-42100-383
09/14/2022	0506816622	1	Invoice	GAS UTILITY/SEWER	08/31/2022	09/14/2022	18.33	602-49450-383
09/14/2022	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	08/29/2022	09/14/2022	57.62	101-43100-383
09/14/2022	0507609025	1	Invoice	GAS UTILITY/LIBRARY	08/30/2022	09/14/2022	45.50	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							3,689.59	
106277 NATIONAL FIRE SAFETY COUNCIL, INC.								
09/23/2022	2022-02	1	Invoice	FIRE SAFETY ITEMS	08/18/2022	09/23/2022	298.00	101-42200-207
Total 106277 NATIONAL FIRE SAFETY COUNCIL, INC.:							298.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106763 NELSON GRANITE LIMITED								
09/22/2022	89485	1	Invoice	PLAQUE-R. WALKES	08/31/2022	09/22/2022	283.00	235-49010-36285
Total 106763 NELSON GRANITE LIMITED:							283.00	
106877 NICK'S SKID & STEER								
09/30/2022	1278	1	Invoice	REPLACE CV BOOT/PW	09/15/2022	09/30/2022	290.66	101-43100-221
Total 106877 NICK'S SKID & STEER:							290.66	
106478 NIELSENS PEST CONTROL								
09/22/2022	9/13/22	1	Invoice	PEST CONTROL/CITY HALL	09/13/2022	09/22/2022	100.00	101-41500-401
09/22/2022	9/13/22	2	Invoice	PEST CONTROL/LIBRARY	09/13/2022	09/22/2022	100.00	211-45500-401
Total 106478 NIELSENS PEST CONTROL:							200.00	
106458 NORTHLAND BUSINESS SYSTEMS								
09/23/2022	IN105014	1	Invoice	CLOUD MONTHLY PLAN/PD	08/25/2022	09/23/2022	473.34	101-42100-310
Total 106458 NORTHLAND BUSINESS SYSTEMS:							473.34	
106881 OLSEN-HOLTORF, PAUL E.								
10/04/2022	PL22-138 RE	1	Invoice	REFUND DEPOSIT	10/03/2022	10/05/2022	100.00	101-41500-32210
Total 106881 OLSEN-HOLTORF, PAUL E.:							100.00	
106085 ON-SITE COMPUTERS, INC.								
09/22/2022	CW81378	1	Invoice	CLOUD & SERVER BACKUP, HUNTRESS/PO	09/02/2022	09/22/2022	163.00	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							163.00	
106434 PENWORTHY COMPANY								
09/21/2022	0583714-IN	1	Invoice	BOOKS/LIBRARY	08/15/2022	09/21/2022	196.30	211-45500-592
Total 106434 PENWORTHY COMPANY:							196.30	
106161 PEOPLE'S ENERGY COOPERATIVE								
09/19/2022	2643900 SE	1	Invoice	ELEC WELL #3	09/06/2022	09/19/2022	674.00	601-49400-381
09/19/2022	2647400 SE	1	Invoice	ELEC SKATING RINK	09/06/2022	09/19/2022	89.00	225-45127-381
09/19/2022	2658900 SE	1	Invoice	ELEC POOL	09/06/2022	09/19/2022	2,140.00	225-45128-381
09/19/2022	2706100 SE	1	Invoice	ELEC NE LIFT STATION	09/06/2022	09/19/2022	210.00	602-49450-381
09/19/2022	2709900 SE	1	Invoice	ELEC WEST BROADWAY	09/06/2022	09/19/2022	10.00	101-42500-381
09/19/2022	2714900 SE	1	Invoice	ELEC STREET LIGHTS	09/06/2022	09/19/2022	3,268.00	101-43100-381
09/19/2022	2738000 SE	1	Invoice	ELEC WELL #2	09/06/2022	09/19/2022	2,925.00	601-49400-381
09/19/2022	2739100 SE	1	Invoice	ELEC PW BUILDING	09/06/2022	09/19/2022	422.00	101-43100-381
09/19/2022	2747700 SE	1	Invoice	ELEC SW SIREN	09/06/2022	09/19/2022	67.00	101-42500-381
09/19/2022	2764400 SE	1	Invoice	ELEC NW LIFT STATION	09/06/2022	09/19/2022	343.00	602-49450-381
09/19/2022	2767800 SE	1	Invoice	ELEC CEMETERY FLAG LIGHT	09/06/2022	09/19/2022	45.00	235-49010-381
09/19/2022	2777600 SE	1	Invoice	ELEC LIBRARY	09/06/2022	09/19/2022	479.00	211-45500-381
09/19/2022	3036800 SE	1	Invoice	ELEC FIRE DEPT	09/06/2022	09/19/2022	201.00	101-42200-381
09/19/2022	3038100 SE	1	Invoice	ELEC CITY HALL/COUNCIL	09/06/2022	09/19/2022	170.00	101-41110-381
09/19/2022	3038100 SE	2	Invoice	ELEC CITY HALL/ADMIN	09/06/2022	09/19/2022	170.00	101-41500-381
09/19/2022	3038100 SE	3	Invoice	ELEC CITY HALL/PD	09/06/2022	09/19/2022	170.00	101-42100-381
09/19/2022	3041300 SE	1	Invoice	ELEC WEDGEWOOD PARK	09/06/2022	09/19/2022	122.00	225-45200-381
09/19/2022	3042300 SE	1	Invoice	ELEC WATER TOWER	09/06/2022	09/19/2022	181.00	601-49400-381
09/19/2022	3043900 SE	1	Invoice	ELEC BIKE TRAIL	09/06/2022	09/19/2022	71.00	225-45200-381
09/19/2022	3274000 SE	1	Invoice	ELEC 6TH ST SW LIGHTS	09/06/2022	09/19/2022	91.25	101-43100-381
09/19/2022	3274100 SE	1	Invoice	ELEC 4TH ST SW LIGHTS	09/06/2022	09/19/2022	110.75	101-43100-381

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/19/2022	3274200 SE	1	Invoice	ELEC 2ND ST SW LIGHTS	09/06/2022	09/19/2022	85.84	101-43100-381
09/19/2022	3274300 SE	1	Invoice	ELEC 1ST ST SW LIGHTS	09/06/2022	09/19/2022	75.87	101-43100-381
09/19/2022	3333200 SE	1	Invoice	ELEC TENNIS COURT/ECKSTEIN	09/06/2022	09/19/2022	366.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							12,486.71	
106768 PETTY CASH - CITY OF PLAINVIEW								
09/13/2022	2022 FALL C	1	Invoice	START UP CASH FOR SEPT. 17, 2022 FALL C	09/13/2022	09/13/2022	350.00	101-41110-440
Total 106768 PETTY CASH - CITY OF PLAINVIEW:							350.00	
105272 PLAINVIEW LAWN & SNOW								
09/22/2022	9747	1	Invoice	OPEN & CLOSE/J. HOFFMAN	09/04/2022	09/23/2022	455.00	235-49010-401
09/22/2022	9752	1	Invoice	OPEN & CLOSE/D. FISKUM	09/10/2022	09/23/2022	305.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							760.00	
239 PLAINVIEW NEWS								
09/22/2022	72606	1	Invoice	ADVERTISE/FILING NOTICE	08/02/2022	09/23/2022	108.00	101-41110-343
09/22/2022	72828	1	Invoice	ADVERTISE/POLICE TECH	08/25/2022	09/23/2022	96.00	101-42100-343
10/03/2022	72980	1	Invoice	ADVERTISE/FALL CLEAN UP	09/13/2022	10/03/2022	180.00	101-41110-343
10/03/2022	73062	1	Invoice	ADVERTISE/GREENWOOD CEMETERY ROA	09/20/2022	10/03/2022	108.00	235-49010-343
10/03/2022	73141	1	Invoice	ADVERTISE/GREENWOOD CEMETERY ROA	09/27/2022	10/03/2022	108.00	235-49010-343
09/13/2022	RENEW SEP	1	Invoice	NEWSPAPER, SUBSCRIPTION RENEWAL	09/12/2022	09/13/2022	52.00	101-41500-433
Total 239 PLAINVIEW NEWS:							652.00	
238 PLAINVIEW PARTS HOUSE								
09/28/2022	686632	1	Invoice	DAYTIME RUNNING LIGHT/PW	08/08/2022	09/28/2022	23.84	101-43100-221
09/28/2022	686705	1	Invoice	BATTERY/PW	08/09/2022	09/28/2022	136.47	101-43100-221
09/28/2022	686924	1	Invoice	OIL FILTER, OIL, AIR FILTER/PW	08/11/2022	09/28/2022	80.85	101-43100-221
09/28/2022	686986	1	Invoice	OIL FILTER, OIL/PARKS	08/12/2022	09/28/2022	19.15	225-45200-221
09/28/2022	687345	1	Invoice	AIR FILTERS/PW	08/17/2022	09/28/2022	64.42	101-43100-221
09/28/2022	687347	1	Invoice	IMPACT SOCKET/PW	08/17/2022	09/28/2022	15.69	101-43100-217
09/28/2022	687633	1	Invoice	FUEL TREATMENT, CLEANERS, TERRY TOW	08/20/2022	09/28/2022	138.19	101-42200-221
09/28/2022	687698	1	Invoice	TAPE/PD	08/22/2022	09/28/2022	10.49	101-42100-221
09/28/2022	688112	1	Invoice	WD40, PB DS PENETRANT/PW	08/29/2022	09/28/2022	16.38	101-43100-217
09/28/2022	688279	1	Invoice	OIL & FUEL FILTERS/SNOW	08/31/2022	09/28/2022	126.79	101-43125-221
Total 238 PLAINVIEW PARTS HOUSE:							632.27	
240 PLAINVIEW POSTMASTER								
10/04/2022	OCTOBER 2	1	Invoice	UTILITY BILLING	10/04/2022	10/04/2022	225.99	601-49400-322
10/04/2022	OCTOBER 2	2	Invoice	UTILITY BILLING	10/04/2022	10/04/2022	225.99	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							451.98	
106819 PRIORITY CONSTRUCTION SERVICES								
09/27/2022	PL22-309 DU	1	Invoice	REFUND-DUPLICATE PERMIT FOR M. BURU	08/25/2022	09/27/2022	55.00	101-41500-32210
Total 106819 PRIORITY CONSTRUCTION SERVICES:							55.00	
741 QUILL CORPORATION								
09/13/2022	27208880	1	Invoice	TAPE & HIGHLIGHTERS/ADMIN	08/22/2022	09/13/2022	38.78	101-41500-201
09/13/2022	27308772	1	Invoice	ENVELOPES/ADMIN	08/25/2022	09/13/2022	167.98	101-41500-201
09/13/2022	27408834	1	Invoice	ENVELOPES/ADMIN	08/31/2022	09/13/2022	67.98	101-41500-201
10/03/2022	27835454	1	Invoice	PLEDGE & SOAP/ADMIN	09/20/2022	10/03/2022	34.56	101-41500-211
10/03/2022	27900583	1	Invoice	PLEDGE & SOAP/ADMIN	09/22/2022	10/03/2022	34.56	101-41500-211

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 741 QUILL CORPORATION:							343.86	
105845 RAHMAN HEATING, AC &								
09/30/2022	I-16532-1	1	Invoice	COMFORT CLUB MEMBERSHIP 9/15/21-9/15/	09/16/2022	09/30/2022	588.00	101-43100-223
09/30/2022	I-16532-1	2	Invoice	COMFORT CLUB MEMBERSHIP 9/15/21-9/15/	09/16/2022	09/30/2022	336.00	101-41500-223
09/30/2022	I-16532-1	3	Invoice	COMFORT CLUB MEMBERSHIP 9/15/21-9/15/	09/16/2022	09/30/2022	336.00	225-45128-223
09/30/2022	I-16532-1	4	Invoice	COMFORT CLUB MEMBERSHIP 9/15/21-9/15/	09/16/2022	09/30/2022	84.00	225-45200-223
09/30/2022	I-16532-1	5	Invoice	COMFORT CLUB MEMBERSHIP 9/15/21-9/15/	09/16/2022	09/30/2022	504.00	101-42200-223
09/30/2022	I-16532-1	6	Invoice	COMFORT CLUB MEMBERSHIP 9/15/21-9/15/	09/16/2022	09/30/2022	420.00	101-41500-227
09/30/2022	I-16532-1	7	Invoice	COMFORT CLUB MEMBERSHIP 9/15/21-9/15/	09/16/2022	09/30/2022	504.00	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							2,772.00	
398 RIVERLAND COMMUNITY COLLEGE								
09/15/2022	1058292	1	Invoice	GRAIN BIN RESCUE TRAINING/FIRE DEPT.	07/26/2022	09/15/2022	1,100.00	101-42200-331
Total 398 RIVERLAND COMMUNITY COLLEGE:							1,100.00	
268 SELCO								
09/22/2022	50393	1	Invoice	BASIC TECH FEES/PC SUPPORT	09/06/2022	09/22/2022	852.48	211-45500-418
Total 268 SELCO:							852.48	
106504 SEVERSON, TRISTAN								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	28.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	28.00	101-41410-103
09/21/2022	8/9/22 PRIM	3	Invoice	HEAD ELECTION JUDGE	08/09/2022	09/22/2022	206.50	101-41410-103
09/21/2022	8/9/22 PRIM	4	Invoice	MILEAGE ELECTIONS	08/09/2022	09/22/2022	6.25	101-41410-331
Total 106504 SEVERSON, TRISTAN:							268.75	
104639 SOMA CONSTRUCTION INC.								
10/06/2022	20559	1	Invoice	PROCESSED TOPSOIL/PW	10/03/2022	10/06/2022	496.51	101-43100-222
Total 104639 SOMA CONSTRUCTION INC.:							496.51	
716 THREE RIVERS COMMUNITY ACTION								
09/22/2022	AUGUST 202	1	Invoice	AUGUST TRANSIT BUS FEES	08/31/2022	09/23/2022	192.50	101-41500-317
10/03/2022	SEPTEMBE	1	Invoice	SEPTEMBER TRANSIT BUS FEES	09/30/2022	10/03/2022	1,769.25	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							1,961.75	
106707 TOM HEFFERNAN FORD								
09/27/2022	61281	1	Invoice	REPLACE PIPE GASKET & BATTERY TEST/P	08/24/2022	09/27/2022	84.72	101-42100-221
09/27/2022	61307	1	Invoice	REPLACE BATTERY/PD	08/25/2022	09/27/2022	174.95	101-42100-221
Total 106707 TOM HEFFERNAN FORD:							259.67	
104900 TOMS LAWN & CLEANING SERVICE								
09/23/2022	139	1	Invoice	AUGUST CLEANING/LIBRARY	08/31/2022	09/23/2022	765.00	211-45500-401
10/06/2022	160	1	Invoice	SEPTEMBER CLEANING/LIBRARY	09/30/2022	10/06/2022	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							1,530.00	
106713 TRADUP, JOAN								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	7.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/21/2022	8/9/22 PRIM	3	Invoice	MILEAGE-TRAINING	08/09/2022	09/22/2022	20.00	101-41410-331
Total 106713 TRADUP, JOAN:							111.00	
105973 USA BLUEBOOK								
09/23/2022	099772	1	Invoice	HARNESS/WATER	09/02/2022	09/23/2022	484.95	601-49400-406
Total 105973 USA BLUEBOOK:							484.95	
106883 VEIT DISPOSAL SYSTEMS - ROCHESTER								
10/06/2022	T300000349	1	Invoice	CONST. DEBRIS/PARKS	09/25/2022	10/06/2022	290.00	225-45200-221
Total 106883 VEIT DISPOSAL SYSTEMS - ROCHESTER:							290.00	
105461 VISA/TCM BANK N.A.								
09/16/2022	#0165 SEPT	1	Invoice	AMAZON-BOOK/LIBRARY	09/02/2022	09/16/2022	9.90	211-45500-592
09/16/2022	#0165 SEPT	2	Invoice	AMAZON-DESK DIVIDER/LIBRARY	09/02/2022	09/16/2022	78.99	211-45500-201
09/16/2022	#0165 SEPT	3	Invoice	AMAZON-HEADSET W/MIC, HEADPHONES,	09/02/2022	09/16/2022	314.08	211-45500-201
09/16/2022	#0165 SEPT	4	Invoice	AMAZON-WIRELESS KEYBOARD & MOUSE/L	09/02/2022	09/16/2022	46.00	211-45500-201
09/16/2022	#0165 SEPT	5	Invoice	AMAZON-UKULELE TUNER & SOAP DISPEN	09/02/2022	09/16/2022	33.87	211-45500-592
09/16/2022	#0165 SEPT	6	Invoice	AMAZON-BOOK/LIBRARY	09/02/2022	09/16/2022	15.99	211-45500-592
09/16/2022	#0165 SEPT	7	Invoice	AMAZON-WIRELESS HEADSET W/MIC/LIBRA	09/02/2022	09/16/2022	79.98	211-45500-201
09/16/2022	#0165 SEPT	8	Invoice	AMAZON-BOOK/LIBRARY	09/02/2022	09/16/2022	139.80	211-45500-437
09/16/2022	#0165 SEPT	9	Invoice	AMAZON-DVD/LIBRARY	09/02/2022	09/16/2022	19.59	211-45500-592
09/20/2022	#6188 SEPT	1	Invoice	VIKING AUTOMATIC SPRINKLER-DRY ICE/W	09/02/2022	09/20/2022	31.49	601-49400-228
09/16/2022	#6196 SEPT	1	Invoice	MENARDS-PAPER TOWELS/POOL	09/02/2022	09/16/2022	22.98	225-45128-211
09/16/2022	#6196 SEPT	2	Invoice	MENARDS-POTHOLE PATCH/PW	09/02/2022	09/16/2022	109.70	101-43100-217
09/16/2022	#6196 SEPT	3	Invoice	MR. LOCK-PADLOCK/PW	09/02/2022	09/16/2022	106.58	101-43100-217
09/20/2022	#6592 SEPT	1	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	09/02/2022	09/20/2022	59.90	101-42100-309
09/20/2022	#6592 SEPT	2	Invoice	5.11 INC-A.STONING UNIFORM/PD	09/02/2022	09/20/2022	225.49	101-42100-417
09/20/2022	#6592 SEPT	3	Invoice	APPLE.COM/PD	09/02/2022	09/20/2022	.99	101-42100-321
09/20/2022	#6592 SEPT	4	Invoice	AMAZON-BLUE LINE FLAG/PD	09/02/2022	09/20/2022	16.95	101-42100-437
09/20/2022	#6592 SEPT	5	Invoice	FRESH CLEAN THREADS-B.MILLER UNIFOR	09/02/2022	09/20/2022	70.95	101-42100-417
09/20/2022	#6592 SEPT	6	Invoice	MERRELL.COM-A.STONING UNIFORM/PD	09/02/2022	09/20/2022	142.49	101-42100-417
09/20/2022	#6592 SEPT	7	Invoice	MCDONALD'S-MEAL AT TRAINING/PD	09/02/2022	09/20/2022	18.44	101-42100-331
09/20/2022	#6592 SEPT	8	Invoice	CULVERS-MEAL AT TRAINING/PD	09/02/2022	09/20/2022	13.71	101-42100-331
09/20/2022	#6592 SEPT	9	Invoice	5.11 INC-B.WENER UNIFORM/PD	09/02/2022	09/20/2022	28.00	101-42100-417
09/20/2022	#6592 SEPT	10	Invoice	5.11 INC-B.WENER UNIFORM/PD	09/02/2022	09/20/2022	121.80	101-42100-417
09/20/2022	#6592 SEPT	11	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	09/02/2022	09/20/2022	59.90	101-42100-309
09/16/2022	#6634 SEPT	1	Invoice	KEEN INC-UNIFORM B. FLIES	09/02/2022	09/16/2022	123.00	601-49400-417
09/16/2022	#6840 SEPT	1	Invoice	ADOBE C. KUJATH	09/02/2022	09/16/2022	16.10	101-41500-433
09/16/2022	#6840 SEPT	2	Invoice	AMAZON-PRINTER INK/PW	09/02/2022	09/16/2022	34.47	101-43100-201
09/16/2022	#6840 SEPT	3	Invoice	CREDIT AMAZON-RETURN PRINTER INK/PW	09/02/2022	09/16/2022	14.24	101-43100-201
09/16/2022	#6840 SEPT	4	Invoice	CREDIT AMAZON-RETURN PRINTER INK/PW	09/02/2022	09/16/2022	14.24	101-43100-201
09/16/2022	#6840 SEPT	5	Invoice	COSTCO-FOOD FOR ELECTIONS & SUPPLIE	09/02/2022	09/16/2022	129.71	101-41410-437
09/16/2022	#6840 SEPT	6	Invoice	COSTCO-FOOD FOR ELECTIONS	09/02/2022	09/16/2022	127.90	101-41410-437
09/20/2022	#6923 SEPT	1	Invoice	ZOOM SUBSCRIPTION RENEWAL D.TODD	09/02/2022	09/20/2022	160.96	101-41500-433
09/30/2022	#6998 AUGU	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	08/02/2022	10/07/2022	17.71	101-42100-309
09/30/2022	#6998 AUGU	2	Invoice	AMAZON-BATTERIES/PD	08/02/2022	10/07/2022	69.74	101-42100-406
09/30/2022	#6998 AUGU	3	Invoice	ADS INC-REFUND UNIFORM L. SZYMANSKI/	08/02/2022	10/07/2022	2,396.83	101-42100-417
09/30/2022	#6998 AUGU	4	Invoice	HOSTGATOR.COM-WEEBLY CLOUD PRO/PD	08/02/2022	10/07/2022	8.99	101-42100-321
09/30/2022	#6998 SEPT	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	09/02/2022	10/07/2022	17.71	101-42100-309
09/30/2022	#6998 SEPT	2	Invoice	WALMART-ITEMS FOR CORN ON COB DAYS	09/02/2022	10/07/2022	93.27	101-42100-437
09/30/2022	#6998 SEPT	3	Invoice	HERB AND ARROW-MEAL DURING TRAININ	09/02/2022	10/07/2022	42.56	101-42100-331
09/30/2022	#6998 SEPT	4	Invoice	HOSTGATOR.COM-WEEBLY CLOUD PRO/PD	09/02/2022	10/07/2022	8.99	101-42100-321
09/20/2022	#7228 SEPT	1	Invoice	AMAZON-LIFEGUARD SUITS/POOL	09/02/2022	09/20/2022	29.99	225-45128-417
09/20/2022	#7228 SEPT	2	Invoice	AMERICAN RED CROSS-LIFEGUARD TRAINI	09/02/2022	09/20/2022	41.00	225-45128-331
09/20/2022	#7228 SEPT	3	Invoice	LIFEGUARD STORE-LIFEGUARD SUITS/POO	09/02/2022	09/20/2022	69.50	225-45128-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/20/2022	#7228 SEPT	4	Invoice	AMERICAN RED CROSS-LIFEGUARD TRAINI	09/02/2022	09/20/2022	574.00	225-45128-331
09/16/2022	#7327 SEPT	1	Invoice	ECONOMIC DEVELOPMENT-WORKFORCE M	09/02/2022	09/16/2022	20.00	101-46500-331
Total 105461 VISA/TCM BANK N.A.:							927.86	
307 WABASHA COUNTY AUDITOR/TREAS.								
09/23/2022	SEPTEMBE	1	Invoice	SEPTEMBER 2022 LEGAL SERVICES CONTR	09/08/2022	09/23/2022	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							1,800.00	
106269 WATER SYSTEMS COMPANY								
09/15/2022	412211	1	Invoice	WATER/CITY HALL	08/11/2022	09/15/2022	44.50	101-41500-401
10/06/2022	438190	1	Invoice	WATER/CITY HALL	10/06/2022	10/06/2022	35.60	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							80.10	
105600 WEX BANK								
09/12/2022	83513590	1	Invoice	FUEL/POLICE DEPT.	08/31/2022	09/12/2022	4,589.30	101-42100-212
Total 105600 WEX BANK:							4,589.30	
106506 ZABEL-DUDEN, PATTY								
09/21/2022	8/9/22 PRIM	1	Invoice	ELECTION JUDGE TRAINING	08/09/2022	09/22/2022	24.00	101-41410-103
09/21/2022	8/9/22 PRIM	2	Invoice	PRIMARY ELECTION JUDGE	08/09/2022	09/22/2022	84.00	101-41410-103
Total 106506 ZABEL-DUDEN, PATTY:							108.00	
105360 ZOLL MEDICAL CORPORATION								
09/21/2022	2733020	1	Invoice	AMBULANCE SUPPLIES FROM 2018-INV NO	08/15/2018	09/21/2022	114.96	101-41500-217
09/21/2022	2779067	1	Invoice	AMBULANCE SUPPLIES FROM 2018-INV NO	11/17/2018	09/21/2022	586.87	101-41500-217
Total 105360 ZOLL MEDICAL CORPORATION:							701.83	
Grand Totals:							228,207.01	

Report GL Period Summary

GL Period	Amount
10/22	53,303.65
09/22	174,903.36
Grand Totals:	228,207.01

Vendor number hash: 16703304
Vendor number hash - split: 27294291
Total number of invoices: 292
Total number of transactions: 403

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	228,207.01	.00	228,207.01

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Grand Totals:	228,207.01	.00	228,207.01

Report Criteria:

[Report].GL Account = {<>} "10121709"

BUILDING PERMIT REPORT

October 2022

Permit Number & Applicant

PL22-331	520 7 th Ave NE – New Single-	Value:	\$155,000.00
PK Meyer Builders	Family Home	Total Fee:	\$3,996.66
		Permit Fee:	\$520.70
		Plan Check Fee:	\$338.46
		State Surcharge:	\$77.50
		Water Deposit:	\$500.00
		Sewer Deposit:	\$500.00
		Water Connection:	\$1,000.00
		Sewer Connection:	\$1,000.00
		Plumbing:	\$30.00
		Mechanical:	\$30.00
PL22-317	280 7 th Ave SE – New Single-	Value:	\$195,000.00
Orchards Hills 7 Building	Family Home	Total Fee:	\$4,164.50
		Permit Fee:	\$610.30
		Plan Check Fee:	\$396.70
		State Surcharge:	\$97.50
		Water Deposit:	\$500.00
		Sewer Deposit:	\$500.00
		Water Connection:	\$1,000.00
		Sewer Connection:	\$1,000.00
		Plumbing:	\$30.00
		Mechanical:	\$30.00
PL22-325	720 3 rd Ave NW –	Value:	\$8000.00
American Waterworks	Windows/Spray Insulation	Total Fee:	\$176.95
(Karen Reinschmidt)		Permit Fee:	\$67.06
		Plan Check Fee:	\$8.49
		State Surcharge:	\$1.40
		Refundable Deposit:	\$100.00
PL22-307	655 1 st St NW – New Single-	Value:	\$160,000.00
Building Design Systems	Family Home	Total Fee:	\$4,017.63
		Permit Fee:	\$531.90
		Plan Check Fee:	\$345.73
		State Surcharge:	\$80.00
		Water Deposit:	\$500.00
		Sewer Deposit:	\$50.00
		Water Connection:	\$1,000.00
		Sewer Connection:	\$1,000.00
		Plumbing:	\$30.00
		Mechanical:	\$30.00

BUILDING PERMIT REPORT

October 2022

PL22-326 Justin Tentis	545 5 th St NE – Replace Deck Posts	Value: \$600.00 Total Fee: \$126.08 Permit Fee: \$15.50 Plan Check Fee: \$10.08 State Surcharge: \$0.50 Refundable Deposit: \$100.00
PL22-250 Chladek Construction LLC. (Angela Krohn)	455 6 th St NW – Building Remodel	Value: \$13,500.00 Total Fee: \$318.72 Permit Fee: \$92.10 Plan Check Fee: \$59.87 State Surcharge: \$6.75 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL22-230 Adan Loya	650 E. Broadway - Deck	Value: \$12,000.00 Total Fee: \$244.11 Permit Fee: \$83.70 Plan Check Fee: \$54.41 State Surcharge: \$6.00 Refundable Deposit: \$100.00
PL22-60 Leslie Upton	325 6 th Ave NE - Deck	Value: \$4,000.00 Total Fee: \$166.19 Permit Fee: \$38.90 Plan Check Fee: \$25.29 State Surcharge: \$2.00 Refundable Deposit: \$100.00
PL22-288 PEM School (Annette Reimers)	430 1 st Ave NW - Garage	Value: \$12,000.00 Total Fee: \$244.11 Permit Fee: \$83.70 Plan Check Fee: \$54.41 State Surcharge: \$6.00 Refundable Deposit: \$100.00
PL22-327 Peak Remodel & Design (Kara Fabel)	305 3 rd St SE – Deck	Value: \$4,000.00 Total Fee: \$166.19 Permit Fee: \$38.90 Plan Check Fee: \$25.29 State Surcharge: \$2.00 Refundable Deposit: \$100.00
PL22-309 Hail Pro LLC (Nick Wingert)	445 2 nd Ave NE – Reroof	Value: \$6,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 Sate Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-MISC Superior Fence LLC (Rebecca Johnson)	405 1 st Ave NE - Fence	Value: \$5,000.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-MISC Javier Preito	320 7 th St SW – Fence & Concrete	Value: \$2,000.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-MISC Jamie Gillard	145 2 nd Ave NW – Concrete	Value: \$1575.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-MISC Olson Fencing (Dylan Passe)	225 4 th St NE – Fence	Value: \$3,000.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-MISC Donny Schreiber	245 7 th St NW – Concrete	Value: \$2,000.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-330 Scott Doughty	315 1 st Ave SW – Reside	Value: \$20,00.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-332 Priority Construction (Chris Carter)	445 5 th St SW – Reroof/Reside	Value: \$65,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-333 Priority Construction (Dan Madsen)	320 4 th St SW – Reroof/Reside	Value: \$None-Given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-334 Priority Construction (Jessica Locke)	405 2 nd St NE – Reroof	Value: \$13,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-335 Priority Construction (Carol Meyer)	330 2 nd St SW – Reroof	Value: \$12,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-336 B&C Plumbing & Heating (Laura Meyer)	110 6 th St SW – A/C	Value: \$3,500.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL22-337 All Craft Exteriors (Javier Martinez-Prieto)	320 7 th St SW – Reroof	Value: \$10,900.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-338 All Craft Exteriors (Cindy Albers)	130 7 th St SW – Reroof	Value: \$7,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-339 All Craft Exteriors (Craig Hofschulte)	120 8 th Ave NW – Reroof/Reside	Value: \$31,300.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-340 All Craft Exteriors (Edward Hainer)	780 W Broadway – Reroof	Value: \$13,200.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-341 Hometown Builders (Jason Thompson)	615 3 rd Ave NE – Reroof	Value: \$None-Given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-342 Priority Construction (Jeremy Jensen)	125 1 st Ave SW – Reroof/Reside	Value: \$17,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-343 Priority Construction (Jill Mitchell)	120 2 nd Ave NW – Reroof	Value: \$16,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-344
Priority Construction
(Mark Stenemon)

110 1st Ave NW - Reroof

Value: \$18,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-345
Priority Construction
(Sean Liebenow)

425 2nd St NE – Reroof/Reside

Value: \$21,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-346
Rahman Heating
(Bruce Siem)

50 8th St NE – Gas Line to Pool
Heater

Value: \$500.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-347
Priority Construction
(Church of Christ)

205 1st St NE – Reroof/Reside

Value: \$180,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-348
Priority Construction
(Jackie Stoltz-Graner)

205 4th St SW – Reroof/Reside

Value: \$21,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-349
Priority Construction
(Shawn Polson)

150 E Broadway – Reroof

Value: \$16,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-350
Priority Construction
(David Frederickson)

407 8th St SW – Reroof

Value: \$14,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-351
Carol Davis

300 2nd Ave NW – Reroof

Value: \$30,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-354
Kenny Sylvester
Construction
(Richard Hodney)

155 7th Ave SE – Reroof

Value: \$15,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-355
Hail Pro LLC
(Nick Wingert)

140 3rd St NW – Reroof

Value: \$6,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge Fee: \$1.00

PL22-356
Hail Pro LLC
(Nick Wingert)

120 7th St SW – Reroof/Reside

Value: \$13,800.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-357
Priority Construction
(Holli Haley Vanschaick)

125 2nd NW – Reroof

Value: \$18,500.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-358
Priority Construction
(Chuck Coggins)

105 3rd Ave NE – Reroof/Reside

Value: \$31,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-359
Priority Construction
(Earl Schmit)

735 4th Ave SW – Reroof/Reside

Value: \$28,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-360
Priority Construction
(Brian Hermanson)

640 2nd Ave SW – Reroof/Reside

Value: \$24,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-361
Priority Construction
(Jeremy Braem)

100 1st Ave SE – Reroof/Reside

Value: \$23,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-362
All Craft Exteriors
(Laura Meyer)

110 6th St SW – Reroof

Value: \$17,500.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-363
Rory's Home Improvement
(Michael Heppner)

365 4th St SW – Reroof

Value: \$26,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-364
Priority Construction
(Dustin Boettcher)

603 1st St NW – Reroof/Reside

Value: \$75,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-369
Brittney Swanson

415 3rd St SW – Reroof

Value: \$6,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-370
All Craft Exteriors
(Rich Radel)

245 1st St NW – Reroof/Reside

Value: \$37,190.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-371
All Craft Exteriors
(John Curtiss)

735 2nd Ave NW – Reroof/Reside

Value: \$30,700.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-372
Priority Construction
(Josh Busby)

625 2nd St SE – Reroof

Value: \$14,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-373
Lukas Johnson

150 2nd Ave NW – Reroof/Reside

Value: \$11,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-374
Dirk Ranta

220 4th Ave SE – Reroof

Value: \$18,500.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-375
HomeTown Builders
(Randy Boettcher)

545 E Broadway – Reroof

Value: \$12,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-271
Scott Kujath

465 8th St SW – Replace Deck
Railings/Stairs

Value: \$750.00
Total Fee: \$20.92
Permit Fee: \$12.45
Plan Check Fee: \$8.10
State Surcharge: \$0.37

BUILDING PERMIT REPORT

October 2022

PL22-328
Skye View Developments

285 7th Ave SE – New Single-
Family Home

Value: \$218,000.00
Total Fee: \$4,261.00
Permit Fee: \$661.82
Plan Check Fee: \$430.18
State Surcharge: \$109.00
Water Deposit: \$500.00
Sewer Deposit: \$500.00
Water Connection: \$1,000.00
Sewer Connection: \$1,000.00
Plumbing: \$30.00
Mechanical: \$30.00

PL22-329
Skye View Developments

285 7th Ave SE – New Single-
Family Home

Value: \$218,000.00
Total Fee: \$4,261.00
Permit Fee: \$661.82
State Surcharge: \$430.18
Plan Check Fee: \$109.00
State Surcharge: \$500.00
Water Deposit: \$500.00
Sewer Deposit: \$1,000.00
Water Connection: \$1,000.00
Sewer Connection: \$30.00
Plumbing: \$30.00
Mechanical: \$30.00

PL22-352
Richard Baker/EDA

445 W Broadway - Remodel

Value: \$6,000.00
Total Fee: \$115.67
Permit Fee: \$50.10
Plan Check Fee: \$32.57
State Surcharge: \$3.00
Mechanical: \$30.00

PL22-377
Peak Remodel & Design
(Steve Rinken)

455 8th St SW – Reside

Value: \$8,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-379
Priority Construction
(Lyna Koepsell)

105 1st Ave NW – Reroof

Value: \$12,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-380
Priority Construction
(Tom Deming)

630 4th Ave SW – Reroof

Value: \$14,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-381
Priority Construction
(David Klees)

415 8th St NW – Reroof

Value: \$12,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-382
Priority Construction
(Joe Brueske)

445 6th St SW – Reroof

Value: \$12,500.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-383
Priority Construction
(Rod Harcey)

420 2nd St NE – Reroof

Value: \$8,500.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-384
Priority Construction
(Tim Fuller)

730 4th Ave SW – Reroof

Value: \$17,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-385
Priority Construction
(Les Upton)

325 4th Ave NE – Reroof and
Reside

Value: \$28,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-376
Kristie Liebenow

610 2nd Ave NW – Deck and
Concrete

Value: \$4,000.00
Total Fee: \$186.19
Permit Fee: \$58.90
Plan Check Fee: \$25.29
State Surcharge: \$2.00
Refundable Deposit: \$100.00

BUILDING PERMIT REPORT

October 2022

PL22-	520 2 nd Ave NW – Reroof/Reside	Value: \$6,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-	407 8 th St SW – Windows	Value: \$None-given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-	335 8 th St SW – Reroof	Value: \$11,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-	840 2 nd Ave SW – Reroof/Reside	Value: \$45,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-	740 4 th Ave NW – Reroof	Value: \$10,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-	300 3 rd Ave NE – Reroof	Value: \$8,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-	205 5 th St SW – Reroof	Value: \$9,500 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-315
Priority Construction
(Mark Becker)

515 1st Ave SW – Reroof

Value: \$17,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-316
Alan McRay Construction
(Lisa Brueske)

720 1st St NW – Reside

Value: \$15,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-318
Haley Comfort Systems
(Lorna Lubinski)

525 2nd Ave SW – AC

Value: \$2,900.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-319
All Craft Exteriors
(David & Karen
Reinschmidt)

720 3rd Ave NW – Reroof

Value: \$19,300.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-320
All Craft Exteriors
(Bill & Renee Dunbar)

445 6th St NW – Reroof

Value: \$20,900.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-321
Tony & Jodie Wolf

220 4th St SW – Reroof

Value: \$2,500.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-322
Priority Construction
(Neil Gessner)

435 6th St SW – Reroof

Value: \$9,500.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2022

PL22-323
Priority Construction
(Jon Goetz)

220 2nd Ave NE – Reroof

Value: \$7,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-324
Priority Construction
(Marge Schouweiler)

235 4th St NE – Reroof

Value: \$11,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:		AGENDA NO.	6.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR

September, 2022

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- Continued work to correct issues with City's DUNS/Unique Entity ID numbers & how it was previously set-up. This has been a difficult process that is causing some issues getting our federal reimbursements for BP Vests for the PD.
- 2021 FISCAL YEAR-END/AUDIT WORK –There is some final work on my end remaining to wrap up the 2021 year-end.
- I implemented some new procedures to address some of the minor audit findings.
- 2023 Budget Process – The preliminary levy was approved at the Sept. 13th council meeting. We will continue to work through the budget process until we certify our final levy in December.
- Certify preliminary levy to Wabasha County
- Submitted 2023 Supplemental Budget Report to Wabasha County and submitted 2023 Payable Bond Certification to Wabasha County
- Work with PK Meyer – loan payments & mortgage satisfactions on EastWinds II Subdivision
- Work with Flaherty & Hodd on loan documents for Orchard Hills 8th Subdivision and Coneflower Properties LLC

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of August, 2022 we had installed 360 meters. We're also working on cleaning up some old meter issues during this process.
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Budget Meeting/Council Finance Committee

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,299.99	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	.00	.00	.00
101-41110-122	FICA	812.86	1,018.00	.00	1,018.00
101-41110-151	Worker s Comp Insurance Prem	57.18	65.00	78.96	13.96-
101-41110-201	Office Supplies(paper-pens-et)	12.61	200.00	.00	200.00
101-41110-322	Postage	21.05	100.00	.00	100.00
101-41110-331	Meetings-Conferences (mtgs/mi)	45.45	1,000.00	75.00	925.00
101-41110-343	Advertising	142.24	200.00	468.00	268.00-
101-41110-362	Property - Casualty Ins (Auto)	7,893.71	8,000.00	7,335.15	664.85
101-41110-381	Electric Utilities	1,552.00	1,600.00	1,350.99	249.01
101-41110-383	Gas Utilities	692.25	775.00	765.16	9.84
101-41110-401	Contractual Services	7,200.00	7,200.00	5,400.00	1,800.00
101-41110-433	Dues and Subscriptions	10,157.00	10,000.00	10,608.00	608.00-
101-41110-437	Miscellaneous	461.71	600.00	.00	600.00
101-41110-440	City Cleanup	6,821.92	6,600.00	6,065.40	534.60
Total Council:		49,334.97	50,658.00	32,146.66	18,511.34
Elections					
101-41410-103	Part-Time Employees	.00	4,000.00	2,909.50	1,090.50
101-41410-309	Software and Design	.00	840.00	.00	840.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	500.00	219.65	280.35
101-41410-437	Miscellaneous	840.00	500.00	1,001.28	501.28-
101-41410-590	Capital Outlay	.00	10,000.00	3,496.32	6,503.68
Total Elections:		840.00	15,840.00	7,626.75	8,213.25
Administration					
101-41500-101	Full-Time Employees Regular	273,655.68	305,644.00	223,045.35	70,756.33
101-41500-102	Full-Time Employees Overtime	12,319.24	17,000.00	10,852.68	6,147.32
101-41500-120	CENTRAL PENSION FUND	2,995.20	4,000.00	2,188.80	1,696.00
101-41500-121	PERA	20,853.72	24,198.00	17,508.70	5,804.87
101-41500-122	FICA	25,147.47	24,682.00	17,725.09	6,061.93
101-41500-131	Employer Paid Health	67,422.12	73,200.00	56,796.31	16,403.69
101-41500-142	Unemployment Benefit Payments	.00	.00	8,349.39	8,349.39-
101-41500-151	Worker s Comp Insurance Prem	2,256.72	2,390.00	2,903.29	513.29-
101-41500-201	Office Supplies	4,371.02	5,500.00	3,696.11	1,803.89
101-41500-211	Operating Supplies - Cleaning	556.65	1,000.00	471.54	528.46
101-41500-217	Other Operating Supplies	1,005.63	1,000.00	1,589.18	589.18-
101-41500-221	Repair/Maint - Equipment	572.22	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	1,823.91	2,500.00	5,733.41	3,233.41-
101-41500-227	Repair/Maintain - Amb Building	3,426.66	4,000.00	2,554.75	1,445.25
101-41500-301	Auditing and Acct g Services	28,100.00	28,950.00	29,000.00	50.00-
101-41500-303	Engineering Fees	65,468.00	40,000.00	121,510.00	81,510.00-
101-41500-304	Legal Fees	21,540.76	25,000.00	22,154.13	2,845.87
101-41500-309	Software and Design	15,922.09	15,000.00	16,746.42	1,746.42-
101-41500-310	Other Professional Services	4,195.41	5,000.00	8,498.04	3,498.04-
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	23,536.05	22,000.00	17,507.43	4,492.57
101-41500-317	Dial A Ride Bus	6,891.50	5,000.00	3,975.50	1,024.50
101-41500-321	Communications	6,659.94	6,000.00	4,296.05	1,703.95
101-41500-322	Postage	1,198.10	2,000.00	1,702.52	297.48
101-41500-331	Meetings-Conferences (mtgs/mi)	928.37	5,000.00	2,580.07	2,419.93
101-41500-343	Advertising	4,428.83	3,000.00	3,222.18	222.18-
101-41500-362	Property - Casualty Ins (Auto)	5,712.56	5,800.00	5,317.98	482.02

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-41500-381	Electric Utilities	1,552.02	1,600.00	1,351.02	248.98
101-41500-383	Gas Utilities	692.26	775.00	765.17	9.83
101-41500-401	Contractual Services	12,836.98	12,000.00	9,825.11	2,174.89
101-41500-417	Uniforms	1,509.26	2,400.00	425.20	1,974.80
101-41500-433	Dues and Subscriptions	2,808.56	1,800.00	961.64	838.36
101-41500-434	Sales Tax Paid	6.00	10.00	6.00	4.00
101-41500-437	Miscellaneous	1,490.17	500.00	408.86	91.14
101-41500-442	Bank Service Charges	3,167.39	3,500.00	498.47	3,001.53
101-41500-443	Credit Card Merchant Fees	3,090.31	2,500.00	410.17	2,089.83
101-41500-444	XPRESS Bill Pay Fees	5,242.41	5,000.00	915.03	4,084.97
101-41500-445	Legal Settlements	17,618.91	.00	.00	.00
101-41500-560	Furniture & Fixtures	3,903.88	.00	94.98	94.98-
101-41500-570	Office Equipment & Furnishings	.00	.00	705.13	705.13-
101-41500-580	Computers & Technology	.00	25,000.00	1,343.80	23,656.20
101-41500-590	Capital Outlay	77,631.00	35,000.00	17,028.66	17,971.34
Total Administration:		735,187.00	721,099.00	627,314.16	80,047.91
Police					
101-42100-101	Full-Time Employees Regular	561,803.79	596,870.00	430,476.88	143,626.76
101-42100-102	Full-Time Employees Overtime	25,863.84	10,000.00	17,147.26	8,066.52-
101-42100-103	Part-Time Employees	18,072.93	10,000.00	4,414.43	5,386.61
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	232.00
101-42100-121	PERA	95,002.61	101,792.00	75,392.10	22,388.66
101-42100-122	FICA	12,818.76	12,218.00	9,030.80	2,710.98
101-42100-131	Employer Paid Health	157,587.46	162,732.00	124,695.43	38,036.57
101-42100-142	Unemployment Benefit Payments	.00	.00	282.88	282.88-
101-42100-151	Worker s Comp Insurance Prem	22,805.41	29,647.00	36,014.12	6,367.12-
101-42100-201	Office Supplies(paper-pens-et)	4,009.54	3,000.00	2,088.37	911.63
101-42100-212	Motor Fuels-Gas	19,179.14	15,000.00	17,446.33	2,446.33-
101-42100-217	Other Operating Supplies	518.16	100.00	258.95	158.95-
101-42100-221	Repair/Maint - Equipment	12,943.21	16,000.00	7,504.14	8,495.86
101-42100-228	Repair/Maintain Other	1,075.19	3,000.00	2,470.24	529.76
101-42100-240	Repair/Maint Taser Program	.00	.00	6,279.99	6,279.99-
101-42100-304	Legal Fees	21,600.00	21,600.00	16,200.00	5,400.00
101-42100-309	Software and Design	6,611.66	5,000.00	5,151.68	151.68-
101-42100-310	Other Professional Services	3,911.23	5,000.00	3,859.81	1,140.19
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	217.80	1,200.00	.00	1,200.00
101-42100-321	Communications	14,619.59	14,000.00	11,089.55	2,910.45
101-42100-322	Postage	29.47	50.00	166.85	116.85-
101-42100-331	Meetings-Conferences (mtgs/mi)	1,780.13	7,275.00	6,617.09	657.91
101-42100-343	Advertising	100.00	500.00	96.00	404.00
101-42100-362	Property - Casualty Ins (Auto)	6,126.98	6,433.00	5,898.37	534.63
101-42100-381	Electric Utilities	1,551.98	1,600.00	1,502.99	97.01
101-42100-383	Gas Utilities	692.27	775.00	765.15	9.85
101-42100-406	Safety	37.50	1,200.00	624.69	575.31
101-42100-417	Uniforms	12,718.49	9,000.00	5,512.69	3,487.31
101-42100-418	Range/Ammo	5,078.15	7,000.00	7,317.59	317.59-
101-42100-433	Dues and Subscriptions	2,704.48	3,500.00	1,400.00	2,100.00
101-42100-436	Towing Charges	193.28	200.00	.00	200.00
101-42100-437	Miscellaneous	2,181.79	3,000.00	705.97	2,294.03
101-42100-438	Police - DARE Prog	1,049.59	5,000.00	1,924.33	3,075.67
101-42100-446	NSF Checks	.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	270.30	1,000.00	64.99	935.01
101-42100-590	Capital Outlay	20,030.05	60,000.00	7,593.95	52,406.05

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total Police:		1,034,183.18	1,115,692.00	810,723.22	276,558.34
City Fire					
101-42200-103	Part-Time Employees	14,791.37	22,156.00	.00	22,156.00
101-42200-122	FICA	1,131.55	1,695.00	.00	1,695.00
101-42200-151	Worker s Comp Insurance Prem	2,743.45	2,745.00	3,334.53	589.53-
101-42200-201	Office Supplies(paper-pens-et)	166.51	400.00	125.94	274.06
101-42200-207	Fire Prevention Instruct Supps	960.00	2,000.00	1,560.00	440.00
101-42200-211	Operating Supplies - Cleaning	69.37	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	440.88	1,000.00	856.71	143.29
101-42200-217	Other Operating Supplies	606.89	200.00	1,212.47	1,012.47-
101-42200-221	Repair/Maint - Equipment	9,848.64	18,000.00	26,460.62	8,460.62-
101-42200-223	Repair/Maintain - Building	7,957.68	8,000.00	16,157.01	8,157.01-
101-42200-226	Foam	625.00	2,000.00	.00	2,000.00
101-42200-228	Repair/Maintain - Other	2,514.55	.00	.00	.00
101-42200-309	Software and Design	70.90	120.00	58.41	61.59
101-42200-310	Other Professional Services	411.00	1,000.00	1,255.00	255.00-
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	3,845.84	2,800.00	2,339.71	460.29
101-42200-322	Postage	29.60	100.00	62.19	37.81
101-42200-331	Meetings-Conferences (mtgs/mi)	3,503.89	1,500.00	2,904.50	1,404.50-
101-42200-343	Advertising	.00	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	6,725.23	7,058.00	6,471.43	586.57
101-42200-381	Electric Utilities	2,348.00	2,500.00	1,318.00	1,182.00
101-42200-383	Gas Utilities	3,265.94	3,000.00	3,204.05	204.05-
101-42200-384	Garbage Service	711.88	800.00	438.08	361.92
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	484.43	10,000.00	.00	10,000.00
101-42200-433	Dues and Subscriptions	925.00	1,000.00	.00	1,000.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	1,025,006.00	.00	17,726.44	17,726.44-
101-42200-700	Tansfers Out	1,235.00	.00	.00	.00
Total City Fire:		1,090,418.60	90,874.00	85,485.09	5,388.91
Emergency Management					
101-42500-103	Part-Time Employees	1,156.29	1,191.00	.00	1,191.00
101-42500-122	FICA	88.46	91.00	.00	91.00
101-42500-221	Repair/Maint - Equipment	92.88	4,000.00	278.69	3,721.31
101-42500-310	Other Professional Services	660.00	660.00	.00	660.00
101-42500-381	Electric Utilities	732.00	725.00	670.00	55.00
Total Emergency Management:		2,729.63	6,667.00	948.69	5,718.31
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	111,505.36	113,328.00	83,247.81	25,725.13
101-43100-102	Full-Time Employees Overtime	1,660.16	4,200.00	193.70	3,946.70
101-43100-120	CENTRAL PENSION FUND	790.34	840.00	612.94	194.81
101-43100-121	PERA	8,296.41	8,814.00	6,226.83	2,259.54
101-43100-122	FICA	8,537.66	8,991.00	6,351.36	2,305.46
101-43100-131	Employer Paid Health	28,391.01	28,949.76	21,207.57	7,742.19
101-43100-151	Worker s Comp Insurance Prem	15,782.71	16,256.00	19,747.21	3,491.21-
101-43100-201	Office Supplies(paper-pens-et)	199.09	500.00	182.52	317.48
101-43100-211	Operating Supplies - Cleaning	51.30	100.00	25.78	74.22
101-43100-212	Motor Fuels-Gas	7,931.37	7,000.00	8,602.91	1,602.91-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-43100-217	Other Operating Supplies	11,310.03	16,275.00	7,910.71	8,364.29
101-43100-221	Repair/Maint - Equipment	20,392.00	25,000.00	3,576.74	21,423.26
101-43100-222	Tree trimming	18,317.25	20,000.00	10,371.98	9,628.02
101-43100-223	Repair/Maintain - Building	4,174.14	7,500.00	1,189.20	6,310.80
101-43100-224	Repair/Maintain - Streets	92,337.45	100,000.00	5,815.00	94,185.00
101-43100-225	Repair/Maint - Detention Ponds	3,950.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	50,531.03	60,000.00	17,860.23	42,139.77
101-43100-229	Refunds	104.00	.00	29.45	29.45-
101-43100-303	Engineering Fees	23,468.74	20,000.00	240.00	19,760.00
101-43100-310	Other Professional Services	19,450.72	30,000.00	24,973.65	5,026.35
101-43100-321	Communications	3,667.92	4,000.00	2,296.65	1,703.35
101-43100-322	Postage	21.05	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	.00	300.00	39.50	260.50
101-43100-343	Advertising	320.04	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	17,019.25	17,870.00	16,384.88	1,485.12
101-43100-381	Electric Utilities	40,296.35	39,799.00	35,347.43	4,451.57
101-43100-383	Gas Utilities	2,904.96	2,500.00	3,243.38	743.38-
101-43100-384	Garbage Service	1,596.27	1,500.00	982.32	517.68
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	939.10	1,000.00	360.00	640.00
101-43100-417	Uniforms	1,088.34	1,200.00	121.82	1,078.18
101-43100-418	Rentals	135.57	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	.00	1,000.00	1,337.24	337.24-
101-43100-590	Capital Outlay	73,901.63	250,000.00	3,617.56	246,382.44
Total Public Works (GENERAL):		569,071.25	809,672.76	282,096.37	522,467.67
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,239.15	21,586.00	15,856.77	4,899.69
101-43125-102	Full-Time Employees Overtime	316.11	800.00	36.90	751.75
101-43125-120	CENTRAL PENSION FUND	150.46	160.00	116.66	37.19
101-43125-121	PERA	1,580.28	1,679.00	1,186.18	430.41
101-43125-122	FICA	1,626.11	1,712.00	1,209.77	438.58
101-43125-131	Employer Paid Health	5,254.24	5,514.24	3,920.48	1,593.76
101-43125-212	Motor Fuels-Gas	4,407.35	8,000.00	3,560.16	4,439.84
101-43125-217	Other Operating Supplies	8,024.91	12,500.00	9,920.49	2,579.51
101-43125-221	Repair/Maint - Equipment	6,677.39	7,500.00	7,164.67	335.33
101-43125-310	Other Professional Services	19,242.25	35,000.00	8,332.00	26,668.00
101-43125-343	Advertising	106.68	.00	.00	.00
Total Ice & Snow Removal:		68,624.93	94,451.24	51,304.08	42,174.06
Economic Development					
101-46500-101	Full-Time Employees Regular	.00	35,643.00	24,907.37	9,309.55
101-46500-102	Full-Time Employees Overtime	.00	3,000.00	534.79	2,465.21
101-46500-120	CENTRAL PENSION FUND	.00	1,000.00	.00	1,000.00
101-46500-121	PERA	.00	2,898.00	1,908.04	883.01
101-46500-122	FICA	.00	2,956.00	1,896.63	953.04
101-46500-131	Employer Paid Health	.00	9,684.00	8,422.12	1,261.88
101-46500-201	Office Supplies	.00	.00	66.27	66.27-
101-46500-310	Other Professional Services	.00	.00	125.00	125.00-
101-46500-331	Meetings-Conferences (mtgs/mi)	.00	.00	291.69	291.69-
101-46500-491	EDA Contributions	45,000.00	7,500.00	7,500.00	.00
101-46500-580	Computers & Technology	.00	.00	1,343.79	1,343.79-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total Economic Development:		45,000.00	62,681.00	46,995.70	14,045.94
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	11,937.00	.00	.00	.00
Total One-Meeting Community Planning:		11,937.00	.00	.00	.00
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	1,000.00	.00
Total Other Finanacing Uses/Contrib:		16,800.00	17,800.00	17,800.00	.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	110,180.82	123,926.00	92,079.24	26,863.56
211-45500-103	Part-Time Employees	19,375.28	19,760.00	10,815.99	8,098.38
211-45500-121	PERA	9,527.16	10,776.00	7,631.03	2,714.61
211-45500-122	FICA	9,750.39	10,991.00	7,788.81	2,760.64
211-45500-131	Employer Paid Health	37,516.01	36,648.00	28,116.81	8,531.19
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	.00	.00	245.00	245.00-
211-45500-151	Worker s Comp Insurance Prem	544.61	599.00	727.65	128.65-
211-45500-201	Office Supplies(paper-pens-et)	5,090.46	4,000.00	1,773.31	2,226.69
211-45500-221	Repair/Maint - Equipment	4,153.59	3,000.00	2,938.12	61.88
211-45500-223	Repair/Maintain - Building	3,264.29	3,000.00	1,644.02	1,355.98
211-45500-310	Other Professional Services	143.50	80.00	.00	80.00
211-45500-321	Communications	733.03	600.00	445.99	154.01
211-45500-322	Postage	21.05	50.00	.00	50.00
211-45500-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	50.10	1,449.90
211-45500-362	Property - Casualty Ins (Auto)	5,193.23	5,300.00	4,859.53	440.47
211-45500-381	Electric Utilities	3,887.00	4,000.00	3,050.00	950.00
211-45500-383	Gas Utilities	1,550.91	2,000.00	1,510.43	489.57
211-45500-401	Contractual Services	9,120.00	9,180.00	7,070.00	2,110.00
211-45500-418	Rentals	11,805.12	11,600.00	9,235.50	2,364.50
211-45500-434	Sales Tax Paid	125.00	160.00	174.00	14.00-
211-45500-437	Miscellaneous	3,763.89	1,500.00	1,529.34	29.34-
211-45500-590	Capital Outlay	1,539.60-	.00	.00	.00
211-45500-592	Books/Periodicals	29,791.34	31,000.00	20,740.30	10,259.70
Total Libraries (GENERAL):		263,997.08	279,670.00	202,425.17	70,544.09
Libraries (GENERAL)					
215-45500-223	Repair/Maintain - Building	280.90	.00	.00	.00
215-45500-570	Office Equipment & Furnishings	.00	.00	1,993.69	1,993.69-
Total Libraries (GENERAL):		280.90	.00	1,993.69	1,993.69-
ICE RINK					
225-45127-212	Motor Fuels-Gas	121.56	100.00	.00	100.00
225-45127-217	Other Operating Supplies	1,259.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	13.15	500.00	5.98	494.02
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	894.00	885.00	894.00	9.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45127-383	Gas Utilities	507.30	400.00	607.54	207.54-
225-45127-437	Miscellaneous	500.00	200.00	.00	200.00
Total ICE RINK:		3,295.01	4,585.00	1,507.52	3,077.48
POOL					
225-45128-103	Part-Time Employees	71,714.31	80,000.00	61,628.35	18,371.65
225-45128-121	PERA	653.48	673.00	614.84	58.16
225-45128-122	FICA	5,486.21	6,120.00	4,714.59	1,405.41
225-45128-142	Unemployment Benefit Payments	.00	.00	823.40	823.40-
225-45128-151	Worker s Comp Insurance Prem	2,919.09	3,211.00	3,900.61	689.61-
225-45128-211	Operating Supplies - Cleaning	240.36	300.00	26.47	273.53
225-45128-217	Other Operating Supplies	6,730.90	8,000.00	6,851.82	1,148.18
225-45128-221	Repair/Maint - Equipment	2,294.18	4,015.00	23,082.54	19,067.54-
225-45128-223	Repair/Maintain - Building	833.53	750.00	809.00	59.00-
225-45128-228	Repair/Maintain - Other	.00	1,000.00	37.99	962.01
225-45128-259	Merchandise For Resale - Other	7,375.93	8,000.00	6,857.30	1,142.70
225-45128-309	SOFTWARE & DESIGN	3,254.69	2,995.00	2,995.00	.00
225-45128-310	Other Professional Services	2,552.75	2,800.00	3,122.00	322.00-
225-45128-321	Communications	753.51	800.00	663.58	136.42
225-45128-322	Postage	.00	100.00	19.33	80.67
225-45128-331	Meetings-Conferences (mtgs/mi)	1,572.00	2,000.00	2,039.00	39.00-
225-45128-343	Advertising	190.80	200.00	456.00	256.00-
225-45128-362	Property - Casualty Ins (Auto)	14,705.15	15,440.00	14,156.83	1,283.17
225-45128-381	Electric Utilities	6,933.00	7,500.00	5,524.00	1,976.00
225-45128-383	Gas Utilities	4,991.78	5,400.00	6,566.29	1,166.29-
225-45128-417	UNIFORMS	1,894.35	2,500.00	1,925.72	574.28
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	4,038.00	4,000.00	2,690.00	1,310.00
225-45128-437	Miscellaneous	4.38	300.00	75.00	225.00
225-45128-443	Credit Card Merchant Fees	1,585.70	2,000.00	26.40	1,973.60
225-45128-590	Capital Outlay	26,750.00	.00	.00	.00
Total POOL:		168,144.10	159,254.00	149,606.06	9,647.94
PARKS					
225-45200-101	Full-Time Employees Regular	56,892.48	59,763.00	43,822.47	13,512.70
225-45200-102	Full-Time Employees Overtime	4,249.42	5,000.00	3,545.62	1,290.64
225-45200-103	Part-Time Employees	11,366.02	17,000.00	13,327.00	3,673.00
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	232.00
225-45200-121	PERA	4,492.64	4,857.00	3,494.46	1,170.04
225-45200-122	FICA	5,490.49	6,254.00	4,626.00	1,431.65
225-45200-131	Employer Paid Health	16,181.11	16,140.00	12,364.09	3,775.91
225-45200-142	Unemployment Benefit Payments	.00	.00	404.91	404.91-
225-45200-151	Worker s Comp Insurance Prem	1,932.00	2,357.00	2,863.20	506.20-
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	3,534.78	4,500.00	3,630.66	869.34
225-45200-217	Other Operating Supplies	4,039.83	5,275.00	3,453.07	1,821.93
225-45200-221	Repair/Maint - Equipment	1,564.26	6,535.00	15,577.76	9,042.76-
225-45200-223	Repair/Maintain - Building	4,947.54	10,000.00	232.20	9,767.80
225-45200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
225-45200-229	Refunds	125.00	.00	30.00	30.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,040.25	2,000.00	1,820.00	180.00
225-45200-321	Communications	168.70	.00	.00	.00

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	284.46	250.00	144.00	106.00
225-45200-362	Property - Casualty Ins (Auto)	19,607.56	20,587.00	18,876.08	1,710.92
225-45200-381	Electric Utilities	2,442.00	2,500.00	3,397.00	897.00-
225-45200-383	Gas Utilities	105.98	175.00	.00	175.00
225-45200-384	Garbage Service	1,886.04	1,750.00	1,160.64	589.36
225-45200-417	Uniforms	500.08	600.00	.00	600.00
225-45200-418	Rentals	.00	1,500.00	.00	1,500.00
225-45200-434	Sales Tax Paid	93.00	100.00	62.00	38.00
225-45200-520	Capital Outlay-Bldg & Structur	24,500.00	.00	.00	.00
225-45200-590	Capital Outlay	58,273.68	100,000.00	.00	100,000.00
Total PARKS:		224,715.72	269,843.00	133,560.76	133,263.42
Cemetery					
235-49010-217	Other Operating Supplies	498.14	2,500.00	660.83	1,839.17
235-49010-221	Repair/Maint - Equipment	1,432.37	500.00	193.00	307.00
235-49010-228	Repair/Maintain - Other	119.56	500.00	.00	500.00
235-49010-229	Refunds	250.00	.00	.00	.00
235-49010-258	Columbarium Plaques	1,313.50	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	.00	.00	.00
235-49010-310	Other Professional Services	1,612.00	2,500.00	1,692.60	807.40
235-49010-362	Property - Casualty Ins (Auto)	3,711.08	3,896.00	3,572.22	323.78
235-49010-381	Electric Utilities	427.00	402.00	412.00	10.00-
235-49010-384	Garbage Service	1,886.04	1,800.00	1,160.64	639.36
235-49010-401	Contractual Services	30,140.00	32,000.00	23,700.00	8,300.00
235-49010-418	Rental	.00	.00	125.00	125.00-
235-49010-590	Capital Outlay	6,681.00	85,000.00	.00	85,000.00
Total Cemetery:		48,710.69	131,098.00	31,516.29	99,581.71
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	23,075.00	.00	.00	.00
Total Cemetery Perpetual Care:		23,075.00	.00	.00	.00
RURAL FIRE					
245-42200-103	Part-Time Employees	8,461.36	9,902.00	.00	9,902.00
245-42200-122	FICA	647.31	758.00	.00	758.00
245-42200-151	Worker s Comp Insurance Prem	2,751.63	2,752.00	3,343.03	591.03-
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,497.61	1,500.00	1,803.28	303.28-
245-42200-217	Other Operating Supplies	818.67	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	11,379.97	10,000.00	15,544.49	5,544.49-
245-42200-226	Foam	625.00	2,000.00	.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,351.83	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	500.00	990.00	490.00-
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,722.11	7,058.00	6,471.43	586.57
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	484.42	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00
245-42200-590	Capital Outlay	43,358.81	.00	9,771.00	9,771.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total RURAL FIRE:		78,098.72	39,070.00	37,923.23	1,146.77
Fire Relief					
250-42300-124	Fire Pension Contributions	41,903.31	36,195.00	.00	36,195.00
250-42300-490	Donations - Fire Relief Assoc	16,200.00	19,200.00	.00	19,200.00
Total Fire Relief:		58,103.31	55,395.00	.00	55,395.00
Debt Service					
300-47000-601	Bond Principal Pymt	308,000.00	151,000.00	151,000.00	.00
300-47000-611	Bond Interest Payment	97,487.00	38,160.00	38,160.00	.00
Total Debt Service:		405,487.00	189,160.00	189,160.00	.00
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	15,005.23	.00	.00	.00
Total STREET IMPROVEMENT FUND:		15,005.23	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	230,315.48	.00	.00	.00
Total CAPITAL IMPROVEMENT FUND:		230,315.48	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	5,833.75	.00	1,136.50	1,136.50-
416-48000-530	Capital-Other Improvements	.00	.00	3,405.15	3,405.15-
Total 2019 DOWNTOWN PROJECT:		5,833.75	.00	4,541.65	4,541.65-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	59,042.00	.00	3,117.50	3,117.50-
417-48000-310	Other Professional Services	163.00	.00	4,295.00	4,295.00-
417-48000-530	Capital-Other Improvements	298,263.36	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		357,468.36	.00	7,412.50	7,412.50-
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	.00	.00	43,441.00	43,441.00-
Total 2023 STREET/UTIL IMPROVE PROJ:		.00	.00	43,441.00	43,441.00-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	2,529.00	5,000.00	6,710.00	1,710.00-
Total TIF 1-9 LEVAN:		3,529.00	6,000.00	7,710.00	1,710.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	7,592.00	7,600.00	8,532.00	932.00-
Total TIF DOWNTOWN REDEVELOPMENT:		8,592.00	8,600.00	9,532.00	932.00-
601-23110	General Obligation Bonds Pay	72,422.00	.00	58,422.00	58,422.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	56,256.28	57,870.00	42,976.16	12,590.44
601-49400-102	Full-Time Employees Overtime	3,141.31	5,000.00	2,021.55	2,859.74
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	232.00
601-49400-121	PERA	9,735.81	4,715.00	3,357.95	1,177.27
601-49400-122	FICA	4,401.11	4,809.00	3,425.13	1,200.49
601-49400-131	Employer Paid Health	16,201.56	16,140.00	12,356.17	3,783.83
601-49400-151	Worker s Comp Insurance Prem	1,072.20	1,180.00	1,433.40	253.40-
601-49400-201	Office Supplies(paper-pens-et)	3,445.70	750.00	1,994.06	1,244.06-
601-49400-212	Motor Fuels-Gas	621.50	750.00	513.41	236.59
601-49400-217	Other Operating Supplies	7,808.49	10,000.00	7,018.16	2,981.84
601-49400-221	Repair/Maint -WELLS	24,716.92	30,000.00	2,050.47	27,949.53
601-49400-223	Repair/Maintain - Building	99.80	500.00	1,138.35	638.35-
601-49400-228	Repair-Water Main Repairs	34,162.51	30,000.00	7,190.07	22,809.93
601-49400-229	Refunds	3,030.00	2,000.00	2,927.82	927.82-
601-49400-303	Engineering Fees	187.50	10,000.00	4,340.00	5,660.00
601-49400-309	Software and Design	4,042.12	20,000.00	4,083.18	15,916.82
601-49400-310	Other Professional Services	17,273.86	17,000.00	17,892.95	892.95-
601-49400-321	Communications	1,621.58	4,806.00	2,330.91	2,475.09
601-49400-322	Postage	358.00	2,400.00	294.40	2,105.60
601-49400-331	Meetings-Conferences (mtgs/mi)	744.18	1,500.00	223.95	1,276.05
601-49400-343	Advertising	47.40	400.00	48.00	352.00
601-49400-362	Property - Casualty Ins (Auto)	7,488.64	7,863.00	7,209.53	653.47
601-49400-381	Electric Utilities	42,017.00	43,700.00	30,303.00	13,397.00
601-49400-401	Contractual Services	926.10	1,500.00	540.23	959.77
601-49400-406	SAFETY	.00	1,000.00	953.49	46.51
601-49400-417	Uniforms	600.00	600.00	311.63	288.37
601-49400-420	Depreciation	100,763.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	300.00	1,500.00	300.00	1,200.00
601-49400-434	Sales Tax Paid	2.21	250.00	1.22-	251.22
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.15-	85,000.00	108,478.89	23,478.89-
601-49400-570	Capital Outlay - Equipment	.00	40,000.00	40,066.25	66.25-
601-49400-590	Capital Outlay	1.01	.00	.00	.00
601-49400-601	Debt Srv Bond Principal	.00	123,500.00	109,500.00	14,000.00
601-49400-611	Bond Interest	4,158.75	24,108.00	14,020.94	10,087.06
601-49400-700	Transfers Out	382,973.72	50,000.00	160,087.13	110,087.13-
Total Water Utilities (GENERAL):		729,196.51	690,041.00	590,115.56	97,101.77

Sewer (GENERAL)

602-49450-101	Full-Time Employees Regular	59,630.24	59,763.00	43,749.81	13,804.99
602-49450-102	Full-Time Employees Overtime	5,969.95	5,000.00	4,202.69	797.31
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	232.00
602-49450-121	PERA	9,264.12	4,857.00	3,579.57	1,113.69
602-49450-122	FICA	4,922.66	4,954.00	3,651.16	1,135.82
602-49450-131	Employer Paid Health	16,212.76	16,380.00	12,363.10	4,016.90
602-49450-201	Office Supplies(paper-pens-et)	2,261.77	750.00	1,651.23	901.23-
602-49450-212	Motor Fuels-Gas	200.89	250.00	.00	250.00
602-49450-217	Other Operating Supplies	2,785.08	6,500.00	204.39	6,295.61
602-49450-221	Repair/Maint - Equipment	15,040.04	16,000.00	18,481.30	2,481.30-
602-49450-223	BUILDING REPAIR	74.85	.00	.00	.00
602-49450-228	Repair/Maintain - Other	27,502.65	.00	.00	.00
602-49450-229	Refunds	3,230.76	2,000.00	2,970.54	970.54-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	409.05	750.00	249.09	500.91

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
602-49450-322	Postage	42.09	2,400.00	227.85	2,172.15
602-49450-331	Meetings-Conferences (mtgs/mi)	289.93	1,500.00	390.00	1,110.00
602-49450-343	Advertising	103.35	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	5,173.50	5,432.00	4,980.57	451.43
602-49450-381	Electric Utilities	7,619.00	9,660.00	5,747.00	3,913.00
602-49450-383	Gas Utilities	529.32	950.00	392.66	557.34
602-49450-385	Sewer Plv-Elgin Sewer District	792,249.16	800,000.00	394,161.24	405,838.76
602-49450-417	UNIFORM	592.83	600.00	311.94	288.06
602-49450-420	Depreciation	23,096.00	14,000.00	.00	14,000.00
602-49450-437	Miscellaneous	14,107.86	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	.00	109,500.00	109,500.00	.00
602-49450-611	Bond Interest	.25	21,187.00	11,100.00	10,087.00
602-49450-700	Transfers Out	382,974.72	50,000.00	160,087.12	110,087.12-
Total Sewer (GENERAL):		1,375,281.23	1,137,933.00	778,730.86	356,624.78
Net Grand Totals:		7,695,677.65-	5,956,084.00-	4,210,039.01-	1,681,055.85-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Meeting: October 11th, 2022

AGENDA ITEM: Department Head Report	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 6.D.
ATTACHMENTS: September Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of September. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Fall skills firearms range training completed.
- Officers Wener and Stoning went to St. Cloud where they were certified in Pursuit Intervention Technique (PIT).
- Officer McKellips completed his Emergency Vehicle Operations Course certification. This is required every 5 years.
- We are again working to complete our annual OSHA trainings.
- I met with area chiefs for an active shooter training that is scheduled to be held in Lake City next month.

Misc. Activity

- I was contacted by Ford that they are discontinuing the 2022 Police Explorer and are now starting to make the 2023 model, this will force us into the 2023 model for more money.
- Met with PEM superintendent and H.S principal to discuss the SRO position and expectations. They are very happy with Officer McKellips and the program.
- Updating mandated policies due to state level changes.

September Call Activity	2022
9-11 Hang-Ups	4
Alarms	3
All other	2
Animal Complaints	8
Assault	3
Assist Other Department	19
Attempt to Locate	2
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	2
Contempt/Curfew Violation	0
Damage to Property	4
DANCO Violation	0
Disorderly Conduct	2
Domestics	2
Driving Complaints	5
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	1
Fireworks	0
Found Property	0
Fraud	1
Funeral Assist	3
Gun Permit	0
Harassment/Threats	2
Littering	1
Lost Property	1
Medical Calls	20
Misc. Information	0
Motorist Assists	2
Noise Complaints	2
OFP/HRO Violation	0
Ordinance Violation	0
Parking Complaints/Violations	0
POR Predatory Offender Reg.	0
Public Assists	5
School Bus/Incident & Tobacco	1
Security Check	87
Sex Offense	1
Snow Removal	0
Sudden Death	0
Suspicious Activity	7
Theft Offenses	2
Traffic Crashes/Violations	67
Trespassing	0
Vulnerable Adults	0
Weapons Violation	0
Warrants All	0

Welfare Checks	7
Worthless Checks	0
TOTAL CALLS	265

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the (MDH) Minnesota Department of Health for the month of September. We average as a city 449,100 gallons per day. The highest being 619,000 gallons and the lowest being 346,000 gallons. We pumped 13,473,000 gallons for the month.
- We had 44 locates for Gopher State One Call.
- Water meters were read on the 1st of the month.
- Water meter replacement is ongoing.
- We are continuing our efforts to resolve the issues at Well #3 with Bolton & Menk. On the 22nd we ran tests to determine if there was a difference in the water condition at variable speeds (which there was not). We are working our way through a check list of potential causes for air in the system.
- We started flushing dead end hydrants.

Sewer

- We were reimbursed for the lightning strike at our 6th St. lift station. The strike damaged a transfer switch and a couple of other components.

Streets

- We are working with Bolton & Menk to get a date from Barga Inc. when they plan to start crack sealing.
- We are working with Bolton & Menk to get a date from Sand and Gravel for the road completion in the cemetery. Sounds like potentially the second week in October.
- We were able to get our bucket truck inspected with Peoples Energy Coop's annual inspection. We are required to have an annual inspection on this truck and to have some one come down from the cities just to do our inspection was over \$1,000, but by getting it in with Peoples we saved over \$600.
- We had fall cleanup on the 17th.
- We performed a continuity test for Orchard Hills 8th edition. This is to ensure the tracer wires all work before they get too far into the project. We will perform a final test once we get towards the end of the project.
- We have begun our sidewalk replacement.

Snow

- We put out request for bids for snow hauling, providing sand, and site for dumping in the paper. The bids are due back October 28th at 10:00 am.
- We replaced some bad hoses and repaired a sander on the 2008 Plow truck.
- We replaced the live bottom chain (apron) due to condition in the 2008 plow truck.

Parks

- We isolated the water lines on the drinking fountains at the parks. This way when we have the temps that get below 32 degrees but above 27 degrees, we can shut off the fountains and keep the bathrooms open.
- We removed the 2nd dugout at Eckstein. We have volunteers that are providing the laborer for the replacement of the new dugout.
- We edged the baseball field to make the lines crisper between the lime and the grass.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



- We removed the flowers from Broadway and 3rd St. SW.
- We place topsoil down where the soccer nets were at Eastwood along with seed and straw fabric. We are trying to repair where the goals sat, and the turf seen a lot of traffic.
- We had a concrete pad poured and set a bench on the walking trail with the money donated for Richard Sawyer and family.
- We remove two older baseball backstops that were no longer being used at Eckstein.
- We tilled the volleyball courts to rid them of weeds.

Trees

- We are continuing our efforts to rid diseased Ash trees on city property. This will continue as needed.
- We removed 14 dead trees from our city parks.
- We have been trimming trees that hit our trucks and equipment. This will continue as needed. We will begin a larger fall/winter trimming of trees in the next month or two.

Buildings

- We are continuing to work with the LMC (League of Minnesota Cities) on the buildings that were damaged from all the hail storms this year.

Daily Tasks

- We check the wells and write down the readings from the day before. We do this for record keeping, and this is a good way to track if there is anything out of the ordinary.
- We check our lift stations and write down the reading from the day before. We do this for record keeping, and to ensure our pumps are operating properly.
- We take water samples and test them.
- We check for locates, if there are any, we have 48 hours to complete them.
- We check parks, empty garbage cans, clean bathrooms, and inspect parks to ensure they are ready for residents to use.

**Respectfully,
Shane Loftus
Public Works Director**



PARKS & TRAILS COMMISSION

Meeting Minutes

Tuesday, August 23, 2022, at 6:00 P.M.
Community Presbyterian Church, 505 W Broadway, Plainview, MN 55964

The Plainview Parks & Trails Commission meeting was called to order at 6:02 pm on August 23, 2022. Commissioners in attendance: John Curtiss, Ben Jacobs, Carrie Klassen, Claire Speedling, Sue Tangen, and Marlene Young. Absent: Beau Hebert. Public in attendance: Karen Miller and members of the Advocates for Health (via Zoom).

Motion was made by Tangen and seconded by Klassen to approve the agenda. Passed. 6/0.

Motion was made by Tangen and seconded by Klassen to approve the June 28, 2022, meeting minutes. Passed. 6/0.

Miller was in attendance as a member of the public and was joined via Zoom by members of the Advocates for Health to discuss the AED Smart Monitored Cabinet program. Jacobs shared that following a previous presentation at City Council, the Council gave their approval to move forward with the help of the Park and Trails Commission. Miller and the Advocates for Health members gave a brief history of the program and shared recommendations for locations of AED cabinets in Plainview. The cabinets require electricity and locations should be chosen based on the best response time of 4-5 minutes. The program requires a hosting agreement where the host agrees to putting the cabinet on their building or property. The initial cost of a cabinet is \$7,195 with an approximate \$600 annual fee thereafter. The initial fee does not include electric or additions of a cement pad or other equipment to place the cabinet. Many communities have the city pay for part of the costs and have sponsors cover the remainder. The average life of an AED machine is 8-10 years and replacement would be done through Advocates for Health. The program would work in conjunction with the commission to find sponsors. The commission agreed that a subcommittee will be formed to work with Miller and Advocates for Health. Curtiss, Jacobs, and Tangen volunteered to be on the subcommittee. They will work together with Miller to spread the word in Plainview and start looking for sponsors.

Young shared information from a meeting of the Welcome Sign subcommittee. The subcommittee met and discussed ideas for an alternate location for the welcome sign on Hwy 247, potential locations for a sign to be on Hwy 42 north, and design ideas. A recommendation on an alternate location on Hwy 247 was shared. A couple recommendations were also shared for a location on Hwy 42 North for a third sign if costs would allow. Loftus will look at the location suggested for Hwy 247 and take into consideration the recommendations for Hwy 42 North. Young also shared two design proposals that Hebert received from La Crosse Sign Group as well as ideas the subcommittee reviewed from other city's signs. The current design proposals from La Crosse Sign Group were not favored amongst the commission members. The commission agreed that a simple sign similar to the sign in Fountain, MN, or other similar city's signs would be best. Next steps would be to have Hebert contact La Crosse Sign Group to get proposals for signs similar to Fountain's. Curtiss shared that the representative from La Crosse Sign Group recommended that due to the condition of the current welcome signs, that they be either

destroyed or roped off to prevent anyone being close to the signs, especially for the one located on Hwy 42 as there is access from the bike trail.

Jacobs has been working on updating the website with pictures and list of amenities at each park but has run into some obstacles. He will continue to work on updating. Jacobs will put together a listing of the parks and information for each park for the commission to use.

The status of the previously proposed special needs park was discussed. Speedling shared that the Lion's Club is wanting to locate this park at Wedgewood. Jacobs and Loftus indicated that the Lion's Club needs to come up with a plan and potential costs in order to take it to City Council.

Loftus gave a public works update:

- He looked into the Water Walks for the pool. There would be an initial cost of \$54,000 for the equipment, along with another approximate \$25,000 for an engineer and anchoring costs. Based on costs, the commission is not making a recommendation to City Council on installation of the Water Walks.
- There is a new development by Orchard Hills Park. He has been looking into potential needs for the future of the park, such as water and sewer access.
- Jacobs and Loftus had a meeting with Scott Flattum from the school and members of the Bucks regarding plans for Eckstein Field.

Jacobs shared the status of the National Services Park. The Peace Corps has been working on national funding, but nothing has come through yet. They are still working on fundraising.

Motion was made to adjourn by Young and seconded by Jacobs. Passed 6/0.

Meeting adjourned at 7:28 p.m.



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: October 6, 2022
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

Orchard Hills 7th and 8th Subdivisions

Construction is progressing on these subdivisions. Utilities and curb are complete, and the contractor is working on site and road grading, preparing for asphalt pavement, which is planned for later this week or early next week (as of the date of this memo).

Well No. 3 Issues

We continue to work with staff to investigate the cause of the air entrainment in Well No. 3 to determine the cause and potential repairs.

2020 Improvement Project

The unacceptable seeded areas have been reseeded by the City's contractor and we are monitoring the results. Alcon Construction has accepted the final pay estimate, which included a setoff (deduction) in the amount of \$4,295, to cover the City's cost to reseed the areas. Issuance of final payment requires Alcon to submit required consent of surety and IC-134 income tax withholding documents. Final payment approval will be brought forward to Council for approval once the required paperwork has been submitted.

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

We are finishing the topographic survey for this project and will begin design in late October/early November. A work order for the design engineering is included in the Council packet for approval.

A website has been set up for the project here: <https://clients.bolton-menk.com/plainviewstreets/>. A copy of the presentation made at the informational meeting is available on the website under the Maps & Documents tab. If accepted by Council, the preliminary engineering report will also be made available on the website. Residents can sign up for project updates (e-mail or text) on the Updates tab.

2022 Street Maintenance

Bargen, Inc. has yet to complete the 2022 crack sealing project. We are waiting to hear from them on their planned schedule for the work, which is expected to be completed by October 15.

Name: Current Project Update

Date: 10/6/22

Page: 2

Cemetery Road Paving

The roads have been reclaimed and paving work is expected to be complete in the next couple of weeks.

Plainview Milk Products Alley Vacation

This is included in the Council packet as a separate item for consideration.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Drainage and utility easement issues.
- Plan review for modifications to Verizon's wireless antenna installations on the City's water tower.

Director's Report: October 2022

Anniversaries: As a means to honor employee dedication to library services, we recognize anniversaries at the five, 10, 15, and 20 (etc.) year mark.

Meg Curtiss, Programming & Outreach Librarian

10 years

Meg joined the library team as a Children's Librarian on September 25th, 2012, and has been committed to connecting families with books that they will love ever since.

Occasionally, the work included a cape or pink hair. Consistently, it required a creative mind and depth of knowledge about literature. In March of 2021, her position was re-envisioned with the intent to reach audiences who do not already use the library, and she became our Programming & Outreach Librarian. She continues to use her wealth of skills to extend library services to community members of all ages.

Large Print Outreach Project: The library is partnering with the Plainview-Elgin-Millville Foundation on a new project to help expand our community's winter reading access. Grant funding from the Foundation allowed library staff to purchase a supply of large print books to give away. Books were selected based on community reading interests and cover many genres. These books will be given to area residents who might have difficulty getting to the library once roads get icy. The books will be delivered to homes by library staff and do not need to be returned, so there is no reason to fret over due dates. When folks are finished with them, they can keep them to read again, return them to the library, or pass them on to someone else. Residents interested in receiving a book, can contact the library to sign up.

September Quick Stats:



3095 Items Circulated



19 New Patrons



177 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday, August 16, 2022 7:00 PM

Members Present: Miranda Muller (participated via interactive technology due to illness), Adam Feils, Youlonda Loechler, Nicholas Ozment

Members Not Present: Ian McDonald, Missy McRay, Paul Eidenschink

Staff: Alice Henderson

City Council Member: Lindsay Hammer-Bartley

The meeting was called to order by Youlonda at 7:20 PM.

A motion was made by Adam and seconded by Miranda to approve the agenda. Motion carried unanimously.

A motion was made by Youlonda and seconded by Adam to approve the consent agenda as follows:

- Board Minutes 7/19/2022
- Director's Report
- Programming & Outreach Report
- SELCO/SELS Report

Payment of Bills

A motion was made by Adam and seconded by Miranda to approve the Payables by Payee in the amount of \$8,072.94. Motion carried unanimously.

Unfinished Business

None

New Business

A motion was made by Youlonda and seconded by Nick to table the following agenda items to allow for an in-person quorum:

Agenda Item VI, A. Discussion of Open Meeting Law

Agenda Item VI, B. Policy Committee

Additional Discussion

None

Next meeting is set for September 20, 2022.

Motion to adjourn was made by Youlonda and seconded by Adam at 7:23 PM. Motion carried unanimously.

Respectfully submitted,

Alice L. Henderson

Director, Plainview Public Library

Development Services Coordinator Update October 2022

EDA/HRA:

- **Business Center:**

- Work is nearly completed, and new tenants will be moving into Suite #202 on the second floor this month.
- Installation of the Proactive Health Chiropractic sign was delayed while a frame was constructed to go around the sign.
- Additional mailboxes to accommodate the new tenants will soon be installed.
- There is interest from a potential tenant to lease the 1160 Sq. Ft. of the loading dock area, which would then completely fill the main floor of the Plainview Business Center.
- Tenants have requested some additional signage on the building; we have labeled the entrance doors and are working on acquiring additional signage on the new west door.

- **Operations:**

- Through a grant, the University of Minnesota Extension will be conducting a Community Futures workshop over the next couple of months with the EDA Board. The workshop will facilitate discussion on what approach, or combination of approaches would be best for the community to pursue and help the EDA Board develop the strategies to accomplish these goals.

- **Marketing:**

- Due to the increased costs of printing a full brochure, the EDA Board decided at their September meeting to pursue the development of a 4" x 9" rack card with a QR code that would take people to a more robust webpage(s) for additional information.

- **BR&E (Business Retention & Expansion) Visits/ Business Assistance**

- Congratulations to Amanda Brees Ministries for acceptance into the Southern Minnesota Initiative Foundation's Prosperity Initiative Cohort program which works with new entrepreneurs to help them grow their business.

- **Meetings attended:**

- 9/28 – SE MN Together Housing Bus Tour.

Respectfully Submitted by,

Richard L. Baker

Development Services Coordinator

Plainview Fire Relief Association Monthly Report

September 2022

Meetings:

September 7th – Business as Usual

- State Auditor for Gaming gave us a 4-star rating which is excellent.
- The books were balanced to the penny.

Practice/Training:

- Worked on training for the pumper (How to pump water)

Calls:

September 5th – Lift assist with Mayo

September 7th – Fire alarm at Green Prairie Place

September 13th – Car accident on Highway 42

September 15th – Assisted landing zone for Mayo-1

September 29th – Farm equipment fire by Millville

Maintenance:

Monthly maintenance, change filters as needed.

Went through air bottles and radios.

Community Activities:

Getting ready for next month's Fire Prevention Week Oct. 9th – 15th

- a) School Tours
- b) Pancake breakfast on Sunday Oct 16th

Other:

City Councilmember Holly Reeve, Fire Chief Ed Jacobs, and Fire Department Secretary Eric Bennett attended a meeting on September 29th in Pine Island on how to find and retain fire dept firefighters. It was a good meeting and would like to thank Holly and the City for the invitation.

Respectfully Submitted by **Eric Bennett, Secretary**

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM: Orchard Hills 8 th Lot Loan	AGENDA SECTION: Consent Agenda
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 6.E.
ATTACHMENTS: loan agreement, promissory note, guaranty of payment	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the lot development loan agreement, promissory note, and guaranty of payment for Peter & Marian Meyer, Peter Meyer Construction for the Orchard Hills 8 th Subdivision.	

SUMMARY

At the July 12, 2022, City Council meeting, a Lot Development Loan program application by Peter Meyer Construction was approved. Disbursement of funds was to be made upon the execution of a lot development promissory note and loan agreement. Those documents have now been prepared by Flaherty & Hood. Once approved and signed, the funds will be disbursed.

This loan is for his newest development, Orchard Hills 8th Subdivision, which is currently under construction. The City of Plainview will place a mortgage in the original principal amount of \$10,000 against each of these lots. Each mortgage will be satisfied and released once loan repayment has been made to the city.

RECOMMENDATION

Staff recommends approval of the loan documents and subsequent disbursement of funds.

**CITY OF PLAINVIEW
LOT DEVELOPMENT LOAN PROGRAM
LOAN AGREEMENT**

THIS LOAN AGREEMENT (this “Agreement”) is made and entered into as of _____, 2022 (the “Effective Date,”), by and between Peter J. Meyer and Marian J. Meyer, spouses married to each other, (the “Recipient”), and the City of Plainview, Minnesota, a municipal corporation under the laws of the State of Minnesota, 241 West Broadway, Plainview, MN 55964 (the “City”).

WITNESSETH:

WHEREAS, the City administers a Lot Development Loan Program (the “Loan Program”) for the purpose of encouraging new home construction; and

WHEREAS, Recipient currently owns vacant land in Plainview, Wabasha County, Minnesota, in the Orchard Hills Eighth Subdivision, legally described as:

Lot 1 Block 1, Parcel 26.01535.00
Lot 2 Block 1, Parcel 26.01536.00
Lot 3 Block 1, Parcel 26.01537.00
Lot 6 Block 1, Parcel 26.01540.00
Lot 7 Block 1, Parcel 26.01541.00
Lot 1 Block 2, Parcel 26.01542.00
Lot 2 Block 2, Parcel 26.01543.00
Lot 4 Block 2, Parcel 26.01545.00
Lot 5 Block 2, Parcel 26.01546.00
Lot 2 Block 3, Parcel 26.01548.00
Lot 3 Block 3, Parcel 26.01549.00
Lot 4 Block 3, Parcel 26.01550.00

WHEREAS, the Recipient has applied to the City for a loan for lot development and the City has determined that Recipient’s loan application is consistent with the intent of its Lot Development Loan Program and has agreed to make a loan in the total principal amount of \$120,000.00 in accordance with the terms and conditions provided herein.

NOW, THEREFORE, for good and valuable consideration, the parties agree as follows:

1. AMOUNT AND TERMS OF THE LOAN.

a. Loan. Subject to, and upon the terms and conditions herein set forth, the City agrees to make a loan to Recipient in the principal amount of One Hundred and Twenty Thousand and No/100ths Dollars (\$120,000.00) (the “Loan”).

b. Length of Loan. The length of the loan shall be for a period of five (5) years with a maturity date of October 17, 2027.

c. Repayment Terms. The Recipient shall repay the loan as follows:

(i) Within a period of 36 months from October 17, 2022 (the date of the loan), Recipient may repay the entire principal balance interest free.

(ii) If payment of the entire principal balance is not made in full by October 17, 2025 (36 months from the date of the loan), interest shall accrue on the unpaid principal balance at an annual rate of three percent (3%). Monthly payments of principal and interest shall be made commencing on October 17, 2022 and each month thereafter until October 17, 2027, when all remaining principal and interest due thereon shall be paid in full.

d. Promissory Note. Recipient shall execute a Promissory Note in the amount of One Hundred and Twenty Thousand and No/100ths Dollars (\$120,000.00).

e. Amortization Schedule. If payment of the entire principal balance is not made in full by October 17, 2025 (36 months from the date of the loan), an amortization schedule shall be prepared by the City and sent to the Recipient by certified mail, return receipt requested, at the address provided by the Recipient in the loan application unless the Recipient has provided the City, in writing, an updated mailing address.

2. REPRESENTATIONS OF RECIPIENT. Recipient warrants that the following statements are true:

a. The statements and representations made in Recipient's request for the Loan were at the time of the request and are as of the date hereof true and correct.

b. Recipient is in good standing with all public entities having any authority or jurisdiction over Recipient, and Recipient is in compliance with and shall at all times remain in compliance with all federal, state and local laws, rules and regulations which apply to Recipient.

c. Recipient shall use the Loan funds for, and only for, the purposes stated in Recipient's request or as otherwise approved by the City in the award of the Loan, specifically, to develop vacant land in Plainview, Wabasha County, Minnesota, legally described as:

Lot 1 Block 1, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01535.00)
Lot 2 Block 1, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01536.00)
Lot 3 Block 1, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01537.00)
Lot 6 Block 1, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01540.00)
Lot 7 Block 1, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01541.00)
Lot 1 Block 2, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01542.00)

Lot 2 Block 2, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01543.00)
Lot 4 Block 2, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01545.00)
Lot 5 Block 2, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01546.00)
Lot 2 Block 3, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01548.00)
Lot 3 Block 3, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01549.00)
Lot 4 Block 3, Orchard Hills Eighth Subdivision (Wabasha Co.Parcel ID 26.01550.00)

3. DISCLOSURE BY RECIPIENT. Recipient shall provide to the City, upon request, any and all business and financial records as may be necessary to confirm to the City that Loan funds have been used in compliance with the approved purposes of the Loan.

4. REPAYMENT OF LOAN FUNDS. Recipient shall repay the Loan as set forth in Section 1.e. above. Recipient may prepay the Loan at any time without penalty. Principal and interest shall be payable in lawful money of the United States at the City's offices located at 241 West Broadway, Plainview, MN 55964.

5. SECURITY. As security for the payment of principal and accrued interest under this Agreement, Recipient hereby grants the following to the City:

Mortgages. A Mortgage in the original principal amount of \$10,000.00 against each respective parcel listed in Section 2(c) of this Agreement.

6. EVENTS OF DEFAULT OF RECIPIENT. Each of the following shall constitute an event of default ("Event of Default") under this Agreement:

a. Recipient shall fail to pay when due (whether by acceleration or otherwise) principal or interest under this Agreement, and such default unless otherwise cured shall have continued for a period of thirty calendar days after Recipient receives notice thereof from the City;

b. Recipient shall sell the real property at any time during the term of this Agreement;

c. Any representation or warranty made by or on behalf of Recipient in this Agreement, in any other Loan Document or in any statement or certificate given in writing pursuant thereto or in connection therewith is false, misleading or incomplete in any material respect when made (or deemed to have been made);

d. Recipient fails or neglects to perform, keep or observe any covenant set forth in this Agreement and the same has not been cured within thirty calendar days after Recipient receives notice thereof from the City;

e. Recipient shall commence a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to themselves or their debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or shall consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced against them, or shall make a general

assignment for the benefit of creditors, or shall fail generally to pay their debts as they become due;

f. An involuntary case or other proceeding shall be commenced against Recipient seeking liquidation, reorganization or other relief with respect to them or their debts under any bankruptcy, insolvency or other similar law now or hereafter in effect and such involuntary case or other proceeding shall remain undismissed and unstayed for a period of 60 days; or an order for relief shall be entered against Recipient under the federal bankruptcy laws as now or hereafter in effect; or

g. This Agreement, for any reason (other than the satisfaction in full of all amounts owing in connection with the Loan) ceases to be, or is asserted by Recipient not to be, a legal, valid and binding obligation of Recipient, enforceable in accordance with its terms, and such occurrence has not been cured to the City's satisfaction within five (5) calendar days after Recipient receives notice thereof from the City.

7. CITY REMEDIES IN EVENT OF DEFAULT. If an Event of Default shall occur and be continuing, the outstanding principal amount of the Loan and interest accrued thereon shall be immediately due and payable without presentment, demand, protest or further notice of any kind, all of which are hereby expressly waived, interest thereon shall accrue on the total amount of the Loan (principal and interest) outstanding from and after the date of default at the current interest rate on state court judgments established by the State Court Administrator's office, and an action therefore shall immediately accrue. After the date of default, payments by Recipient shall be applied first to interest and then to principal. Recipient shall also pay any costs of collection, including but not limited to reasonable attorneys' fees and expenses, incurred by the City in enforcing this obligation.

8. GENERAL TERMS.

- a. Voluntary and Knowing Action. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- b. Authorized Signatories. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- c. Recitals. The recitals to this Agreement are made a part hereof and incorporated herein by reference.

- d. Assignment. This Agreement may not be assigned by either party without the written consent of the other party.
- e. Modifications/Amendment. Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by authorized representative of the City and Recipient.
- f. Records—Availability and Retention. Pursuant to Minn. Stat. § 16C.05, subd. 5, Recipient agrees that the City of Plainview, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Recipient and involve transactions relating to this Agreement. Recipient agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- g. Compliance with Laws. Recipient shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement.
- h. Interest by City/City Officials. No elected official, officer, or employee of the City of Plainview or the City shall, during his or her tenure or employment and for one year thereafter, have any interest, direct or indirect, in this Agreement or the proceeds thereof.
- i. Governing Law. This Agreement shall be deemed to have been made and accepted in Wabasha County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- j. Data Practices. The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*
- k. No Waiver. Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.
- l. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and

enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.

- m. Entire Agreement. These terms and conditions constitute the entire Agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Agreement.
- n. Headings and Captions. Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
- o. Survivability. All covenants, indemnities, guarantees, releases, representations and warranties by any party, and any undischarged obligations of the City and Recipient arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.
- p. Execution. This Agreement may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any party to the counterpart shall be deemed a signature to the Agreement, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing party.

IN WITNESS WHEREOF the parties have caused these presents to be signed as of the date first above mentioned.

RECIPIENT:

Date: _____

By: _____
Peter J. Meyer

Date: _____

By: _____
Marian J. Meyer

[illegible]

This instrument was acknowledged before me on _____, 2022, by Peter J. Myer and Marian J. Meyer, spouses married to each other.

(Notary Seal)

Notary Public

CITY OF PLAINVIEW

Date: _____

By: Aaron Luckstein, Its Mayor

Date: _____

By: _____
David Todd, Its City Administrator

[illegible]

This instrument was acknowledged before me on _____, 2022, by Aaron Luckstein, as Mayor, and David Todd, as City Administrator, of the City of Plainview, Minnesota.

(Notary Seal)

Notary Public

GUARANTY OF PAYMENT

Note. The word "Note" means the Promissory Note of even date executed by Peter J. Meyer and Marian J. Meyer, spouses married to each other, (Maker) in favor of the City of Plainview (Lender) to which this Guaranty is attached in the original amount of \$120,000.00 from Maker to Lender, together with all renewals, extensions, modifications, refinancings, consolidations and/or substitutions thereof.

Indebtedness. The word "Indebtedness" means the Note, including: (a) all principal, (b) all interest, (c) all late charges, (d) all loan fees and loan charges, and (e) all collection costs and expenses relating to the Note or to any collateral for the Note. Collection costs and expenses include without limitation all of Lender's attorney's fees and legal expenses, whether or not suit is instituted, and all attorney's fees and legal expenses for all bankruptcy proceedings, appeals, and any post-judgment collection services.

For good and valuable consideration, Guarantor absolutely and unconditionally guarantees and promises to pay to Lender or its order, on demand, in legal tender of the United States of America, the Indebtedness of Maker to Lender on the terms and conditions set forth herein. The liability of Guarantor hereunder includes the Indebtedness, together with all of Lender's costs, expenses, and attorney's fees incurred in connection with the enforcement of this Guaranty. Attorney's fees include, without limitation, attorney's fees whether or not there is a lawsuit, and if there is a lawsuit, any fees and costs for trial and appeals. If Lender presently holds one or more guarantees, or hereafter receives additional guarantees from Guarantor, the rights of Lender under all guarantees shall be cumulative. This Guaranty shall not affect or invalidate any such other guarantees.

Guarantor intends to guaranty at all times the performance and prompt payment when due, whether at maturity or earlier by reason of acceleration or otherwise, of all the Indebtedness. This Guaranty shall continue in full force until the entirety of the Indebtedness shall have been fully and finally paid and satisfied and all other obligations of Guarantor under this Guaranty shall have been performed in full. Release of any other guarantor or termination of any other guaranty of the indebtedness shall not affect the liability of Guarantor hereunder.

Guarantor authorizes Lender, without notice or demand and without lessening Guarantor's liability under this Guaranty, from time to time: (a) to extend additional credit to Maker; (b) to alter, compromise, renew, extend, accelerate, or otherwise change any of the terms of the Indebtedness (including, but not limited to, increases or decreases in the rate of interest of the Note); extensions may be repeated and may be for longer than the original loan term; (c) to exchange, enforce, waive, or release any security for the Note; (d) to release, substitute, agree not to sue, or deal with any of Maker's sureties, endorsers, or other guarantors on any terms or in any manner Lender may choose; (e) to determine how, when and what application of payments and

credits shall be made on the Indebtedness; (f) to sell, transfer, assign, or grant participation in all or any part of the Indebtedness; and (g) to assign or transfer this Guaranty in whole or in part.

Guarantor represents and warrants to Lender that: (a) no representations or agreements of any kind have been made to Guarantor which would limit or qualify in any way the terms of this Guaranty; (b) this Guaranty is executed at Maker's request and not at the request of Lender; (c) Lender has made no representation to Guarantor as to the credit worthiness of Maker; (d) upon Lender's request, Guarantor will provide to Lender complete and accurate financial and credit information on Guarantor in a form acceptable to Lender; and (e) Guarantor has established adequate means of obtaining from Maker on a continuing basis information regarding Maker's financial condition.

If now or hereafter: (a) Maker shall be or become insolvent, and (b) the Indebtedness shall not at all times until paid be fully secured by collateral pledged by Maker, Guarantor hereby forever waives and relinquishes in favor of Lender and Maker, and their respective successors, any claim or right to payment Guarantor may now have or hereafter have or acquire against Maker, by subrogation or otherwise, so that at no time shall Guarantor be or become a "creditor" of Maker within the meaning of 11 USC § 547(b), or any successor provision of the Federal Bankruptcy Laws.

IN WITNESS WHEREOF, I have executed this Guaranty at Plainview, Minnesota, as of the date of the Promissory Note.

GUARANTOR

Date: _____

By: _____
Peter J. Meyer

Date: _____

By: _____
Marian J. Meyer

CITY OF PLAINVIEW LOT DEVELOPMENT LOAN PROGRAM

PROMISSORY NOTE

Peter J. Meyer and Marian J. Meyer

\$120,000.00

Plainview, MN

_____, 2022

FOR VALUE RECEIVED, the undersigned loan recipient, hereinafter referred to as the "MAKER", promises to repay to the order of the **CITY OF PLAINVIEW**, hereinafter referred to as the "LENDER", at its offices located at 241 West Broadway Plainview, MN 55964, or such other place as the holder hereof shall designate in writing, the Loan proceeds it received under the Lender's Lot Development Loan Program in the total principal amount of One Hundred and **Twenty Thousand and No/100ths Dollars (\$20,000.00)**, lawful money of the United States.

The length of the loan shall be for a period of five (5) years with a maturity date of October 17, 2027.

The MAKER shall repay the loan as follows:

(1) Within a period of 36 months from October 17, 2022, (the date of the loan) Recipient may repay the entire principal balance interest free;

(2) If payment of the entire principal balance is not made in full by October 17, 2025, (36 months from the date of the loan), interest shall accrue on the unpaid principal balance at an annual rate of three percent (3%). Monthly payments of principal and interest shall be made commencing on October 17, 2025, and each month thereafter until October 17, 2027, when all remaining principal and interest due thereon shall be paid in full.

This note is secured by a mortgage of even date herewith to LENDER in the Property as defined in the mortgage.

Any change of the MAKER's name or address must be promptly disclosed to the LENDER.

MAKER's failure to pay any amount when due as evidenced hereby, or perform any covenant or agreement hereunder, shall constitute a default under this instrument and any other instrument securing or otherwise relating to such loan transaction, and a default under any other instrument shall constitute a default hereunder. Upon such default, the LENDER, at its option, may declare all or any part of the loan immediately due and payable in full without notice.

No waiver by the LENDER of any default hereunder shall operate as a waiver of any other default on a future occasion. No delay on the part of the LENDER in exercising any right or

remedy hereunder shall operate as a waiver thereof. No single or partial exercise of any right or remedy by the LENDER shall preclude future exercise thereof or the exercise of any other right or remedy.

The undersigned, in the case of suit on this note, agrees to pay the LENDER's attorney fees and costs incurred therein. The MAKER and any endorsers and sureties waive demand of payment, notice of nonpayment, protest and notice. Sureties, endorsers and guarantors agree to all of the provisions of this note, and consent that the time of payment of all or any part hereof may be extended at the discretion of the LENDER from time to time, without notice.

MAKER agrees to provide periodic information regarding the status of relevant matters described in this promissory note and the accompanying exhibits hereto.

This agreement shall be governed by, and construed in accordance with, the laws of the state of Minnesota.

MAKER:

Date: _____

By: _____
Peter J. Meyer

Date: _____

By: _____
Marian J. Meyer

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

This instrument was acknowledged before me on _____, 2022, by Peter J. Meyer and Marian J. Meyer, spouses married to each other.

Notary Public

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM: Coneflower Properties, LLC loan	AGENDA SECTION: Consent Agenda
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 6.F.
ATTACHMENTS: loan agreement, promissory note, guaranty of payment	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the commercial district improvement loan agreement, promissory note, and guaranty of payment for Coneflower Properties, LLC (Terese & Kevin Hemmingsen).	

SUMMARY

At the September 13, 2022, City Council meeting, a Commercial District Improvement Loan application by Coneflower Properties, LLC was approved. Disbursement of funds was to be made upon the execution of a promissory note and loan agreement. Those documents have now been prepared by Flaherty & Hood. Once approved and signed, the funds will be disbursed to Coneflower Properties, LLC.

This loan is for building improvements at 321 W Broadway in Plainview. The City of Plainview will place a mortgage in the original principal amount of \$10,000 against this property. The mortgage will be satisfied and released once loan repayment has been made to the city.

RECOMMENDATION

Staff recommends approval of the loan documents and subsequent disbursement of funds.

**CITY OF PLAINVIEW
COMMERICAL DISTRICT IMPROVEMENT PROGRAM
LOAN AGREEMENT**

THIS LOAN AGREEMENT (this “Agreement”) is made and entered into as of this ____ day of _____, 2022 (the “Effective Date,”), by and Coneflower Properties, LLC, a limited liability company under the laws of the State of Minnesota (the “Recipient”), and the City of Plainview, Minnesota, a municipal corporation under the laws of the State of Minnesota, 241 West Broadway, Plainview, MN 55964 (the “City”).

WITNESSETH:

WHEREAS, the City administers a Commercial District Improvement Program (the “Loan Program”) for the purpose of encouraging property owners to make improvements to property located in the City’s C1 and C2 districts; and

WHEREAS, Recipient currently owns real property located at 321 W Broadway Street in the City of Plainview and Recipient has applied to the City for a loan to develop the property into a home goods store; and

WHEREAS, the City has determined that Recipient’s loan application is consistent with the intent of its Loan Program and has agreed to make a loan in the principal amount of \$10,000.00 in accordance with the terms and conditions provided herein.

NOW, THEREFORE, for good and valuable consideration, the parties agree as follows:

1. AMOUNT AND TERMS OF THE LOAN.

a. Loan. Subject to, and upon the terms and conditions herein set forth, the City agrees to make a loan to Recipient in the principal amount of Ten Thousand and No/100ths Dollars (\$10,000.00) (the “Loan”).

b. Length of Loan. The length of the loan shall be for a period of five (5) years with a maturity date of October 17, 2027.

c. Repayment Terms. The Recipient shall repay the loan as follows:

(i) Within a period of 36 months from October 17, 2022, (the date of the loan), Recipient may repay the entire principal balance interest free.

(ii) If payment of the entire principal balance is not made in full by October 17, 2025 (36 months from the date of the loan), interest shall accrue on the unpaid principal balance at an annual rate of three percent (3%). Monthly payments of principal and interest shall be made commencing on October 17, 2025, and each month thereafter until

October 17, 2027, when all remaining principal and interest due thereon shall be paid in full.

d. Promissory Note. Recipient shall execute a Promissory Note in the amount of Ten Thousand and No/100ths Dollars (\$10,000.00).

e. Amortization Schedule. If payment of the entire principal balance is not made in full by October 17, 2025 (36 months from the date of the loan), an amortization schedule shall be prepared by the City and sent to the Recipient by certified mail, return receipt requested, at the address provided by the Recipient in the loan application unless the Recipient has provided the City, in writing, an updated mailing address.

2. REPRESENTATIONS OF RECIPIENT. Recipient warrants that the following statements are true:

a. The statements and representations made in Recipient's request for the Loan were at the time of the request and are as of the date hereof true and correct.

b. Recipient is in good standing with all public entities having any authority or jurisdiction over Recipient, and Recipient is in compliance with and shall at all times remain in compliance with all federal, state and local laws, rules and regulations which apply to Recipient.

c. Recipient shall use the Loan funds for, and only for, the purposes stated in Recipient's request or as otherwise approved by the City in the award of the Loan, specifically, costs related to the improvement of a home goods store at 321 W Broadway Street in the City of Plainview, MN;

3. DISCLOSURE BY RECIPIENT. Recipient shall provide to the City, upon request, any and all business and financial records as may be necessary to confirm to the City that Loan funds have been used in compliance with the approved purposes of the Loan.

4. REPAYMENT OF LOAN FUNDS. Recipient shall repay the Loan as set forth in Section 1.e. above. Recipient may prepay the Loan at any time without penalty. Principal and interest shall be payable in lawful money of the United States at the City's offices located at 241 West Broadway, Plainview, MN 55964.

5. SECURITY. As security for the payment of principal and accrued interest under this Agreement, Recipient hereby grants the following to the City:

a. Mortgage. A mortgage on the real property located at 321 W Broadway Street, Plainview, Minnesota.

6. EVENTS OF DEFAULT OF RECIPIENT. Each of the following shall constitute an event of default ("Event of Default") under this Agreement:

a. Recipient shall fail to pay when due (whether by acceleration or otherwise) principal or interest under this Agreement, and such default unless otherwise cured shall have continued for a period of thirty calendar days after Recipient receives notice thereof from the City;

b. Recipient shall sell the property located at 321 W Broadway Street, Plainview, Minnesota, at any time during the term of this Agreement;

c. Any representation or warranty made by or on behalf of Recipient in this Agreement, in any other Loan Document or in any statement or certificate given in writing pursuant thereto or in connection therewith is false, misleading or incomplete in any material respect when made (or deemed to have been made);

d. Recipient fails or neglects to perform, keep or observe any covenant set forth in this Agreement and the same has not been cured within thirty calendar days after Recipient receives notice thereof from the City;

e. Recipient shall commence a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to themselves or their debts under any bankruptcy, insolvency or other similar law now or hereafter in effect or shall consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced against them, or shall make a general assignment for the benefit of creditors, or shall fail generally to pay their debts as they become due;

f. An involuntary case or other proceeding shall be commenced against Recipient seeking liquidation, reorganization or other relief with respect to them or their debts under any bankruptcy, insolvency or other similar law now or hereafter in effect- and such involuntary case or other proceeding shall remain undismissed and unstayed for a period of 60 days; or an order for relief shall be entered against Recipient under the federal bankruptcy laws as now or hereafter in effect; or

g. This Agreement, for any reason (other than the satisfaction in full of all amounts owing in connection with the Loan) ceases to be, or is asserted by Recipient not to be, a legal, valid and binding obligation of Recipient, enforceable in accordance with its terms, and such occurrence has not been cured to the City's satisfaction within five (5) calendar days after Recipient receives notice thereof from the City.

7. CITY REMEDIES IN EVENT OF DEFAULT. If an Event of Default shall occur and be continuing, the outstanding principal amount of the Loan and interest accrued thereon shall be immediately due and payable without presentment, demand, protest or further notice of any kind, all of which are hereby expressly waived, interest thereon shall accrue on the total amount of the Loan (principal and interest) outstanding from and after the date of default at the rate of .00 percent simple interest per annum (the current interest rate on state court judgments established by the State Court Administrator's office), and an action therefore shall immediately accrue. After the date of default, payments by

Recipient shall be applied first to interest and then to principal. Recipient shall also pay any costs of collection, including but not limited to reasonable attorneys' fees and expenses, incurred by the City in enforcing this obligation.

8. GENERAL TERMS.

- a. Voluntary and Knowing Action. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- b. Authorized Signatories. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- c. Recitals. The recitals to this Agreement are made a part hereof and incorporated herein by reference.
- d. Assignment. This Agreement may not be assigned by either party without the written consent of the other party.
- e. Modifications/Amendment. Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by authorized representative of the City and Recipient.
- f. Records—Availability and Retention. Pursuant to Minn. Stat. § 16C.05, subd. 5, Recipient agrees that the, the City of Plainview, State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Recipient and involve transactions relating to this Agreement.

Recipient agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- g. Compliance with Laws. Recipient shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement.
- h. Interest by City/City Officials. No elected official, officer, or employee of the City

of Plainview or the City shall, during his or her tenure or employment and for one year thereafter, have any interest, direct or indirect, in this Agreement or the proceeds thereof.

- i. **Governing Law.** This Agreement shall be deemed to have been made and accepted in Wabasha County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- j. **Data Practices.** The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*
- k. **No Waiver.** Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.
- l. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
- m. **Entire Agreement.** These terms and conditions constitute the entire Agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Agreement.
- n. **Headings and Captions.** Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
- o. **Survivability.** All covenants, indemnities, guarantees, releases, representations and warranties by any party, and any undischarged obligations of the City and Recipient arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.
- p. **Execution.** This Agreement may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any party to the counterpart shall be deemed a signature to the Agreement, and may be appended to, any other

counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing party.

IN WITNESS WHEREOF the parties have caused these presents to be signed as of the date first above mentioned.

RECIPIENT:

Date: _____

By: _____

Terese Hemmingsen

Its:

Date: _____

By: _____

Kevin Hemmingsen

Its:

[illegible]

This instrument was acknowledged before me on _____, 2022, by Terese Hemmingsen, as _____ and by Kevin Hemmingsen, as _____, of Coneflower Properties, LLC, a limited liability company under the laws of the State of Minnesota.

(Notary Seal)

Notary Public

CITY OF PLAINVIEW

Date: _____

By: _____

Aaron Luckstein, Its Mayor

Date: _____

By:

David Todd, Its City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

This instrument was acknowledged before me on _____, 2022, by Aaron Luckstein, as Mayor, and David Todd, as City Administrator, of the City of Plainview, Minnesota.

(Notary Seal)

Notary Public

GUARANTY OF PAYMENT

Note. The word "Note" means the Promissory Note of even date executed by Coneflower Properties, LLC, a limited liability company under the laws of the State of Minnesota, (Maker) in favor of the City of Plainview (Lender) to which this Guaranty is attached in the original amount of \$10,000.00 from Maker to Lender, together with all renewals, extensions, modifications, refinancings, consolidations and/or substitutions thereof.

Indebtedness. The word "Indebtedness" means the Note, including: (a) all principal, (b) all interest, (c) all late charges, (d) all loan fees and loan charges, and (e) all collection costs and expenses relating to the Note or to any collateral for the Note. Collection costs and expenses include without limitation all of Lender's attorney's fees and legal expenses, whether or not suit is instituted, and all attorney's fees and legal expenses for all bankruptcy proceedings, appeals, and any post-judgment collection services.

For good and valuable consideration, Guarantor absolutely and unconditionally guarantees and promises to pay to Lender or its order, on demand, in legal tender of the United States of America, the Indebtedness of Maker to Lender on the terms and conditions set forth herein. The liability of Guarantor hereunder includes the Indebtedness, together with all of Lender's costs, expenses, and attorney's fees incurred in connection with the enforcement of this Guaranty. Attorney's fees include, without limitation, attorney's fees whether or not there is a lawsuit, and if there is a lawsuit, any fees and costs for trial and appeals. If Lender presently holds one or more guarantees, or hereafter receives additional guarantees from Guarantor, the rights of Lender under all guarantees shall be cumulative. This Guaranty shall not affect or invalidate any such other guarantees.

Guarantor intends to guaranty at all times the performance and prompt payment when due, whether at maturity or earlier by reason of acceleration or otherwise, of all the Indebtedness. This Guaranty shall continue in full force until the entirety of the Indebtedness shall have been fully and finally paid and satisfied and all other obligations of Guarantor under this Guaranty shall have been performed in full. Release of any other guarantor or termination of any other guaranty of the indebtedness shall not affect the liability of Guarantor hereunder.

Guarantor authorizes Lender, without notice or demand and without lessening Guarantor's liability under this Guaranty, from time to time: (a) to extend additional credit to Maker; (b) to alter, compromise, renew, extend, accelerate, or otherwise change any of the terms of the Indebtedness (including, but not limited to, increases or decreases in the rate of interest of the Note); extensions may be repeated and may be for longer than the original loan term; (c) to exchange, enforce, waive, or release any security for the Note; (d) to release, substitute, agree not to sue, or deal with any of Maker's sureties, endorsers, or other guarantors on any terms or in any manner Lender may choose; (e) to determine how, when and what application of payments and

credits shall be made on the Indebtedness; (f) to sell, transfer, assign, or grant participation in all or any part of the Indebtedness; and (g) to assign or transfer this Guaranty in whole or in part.

Guarantor represents and warrants to Lender that: (a) no representations or agreements of any kind have been made to Guarantor which would limit or qualify in any way the terms of this Guaranty; (b) this Guaranty is executed at Maker's request and not at the request of Lender; (c) Lender has made no representation to Guarantor as to the credit worthiness of Maker; (d) upon Lender's request, Guarantor will provide to Lender complete and accurate financial and credit information on Guarantor in a form acceptable to Lender; and (e) Guarantor has established adequate means of obtaining from Maker on a continuing basis information regarding Maker's financial condition.

If now or hereafter: (a) Maker shall be or become insolvent, and (b) the Indebtedness shall not at all times until paid be fully secured by collateral pledged by Maker, Guarantor hereby forever waives and relinquishes in favor of Lender and Maker, and their respective successors, any claim or right to payment Guarantor may now have or hereafter have or acquire against Maker, by subrogation or otherwise, so that at no time shall Guarantor be or become a "creditor" of Maker within the meaning of 11 USC § 547(b), or any successor provision of the Federal Bankruptcy Laws.

IN WITNESS WHEREOF, I have executed this Guaranty at Plainview, Minnesota, as of the date of the Promissory Note.

GUARANTOR

Date: _____

By: _____
Terese Hemmingsen

Date: _____

By: _____
Kevin Hemmingsen

CITY OF PLAINVIEW COMMERCIAL DISTRICT IMPROVEMENT PROGRAM

PROMISSORY NOTE

Coneflower Properties, LLC

\$10,000.00

Plainview, MN
_____, 2022

FOR VALUE RECEIVED, the undersigned loan recipient, hereinafter referred to as the "MAKER", promises to repay to the order of the **CITY OF PLAINVIEW**, hereinafter referred to as the "LENDER", at its offices located at 241 West Broadway Plainview, MN 55964, or such other place as the holder hereof shall designate in writing, the Loan proceeds it received under the Lender's Commercial District Improvement Program in the principal amount of **Ten Thousand and No/100ths Dollars (\$10,000.00)**, lawful money of the United States.

The length of the loan shall be for a period of five (5) years with a maturity date of October 17, 2027.

The MAKER shall repay the loan as follows:

(1) Within a period of 36 months from October 17, 2022, (the date of the loan) Recipient may repay the entire principal balance interest free;

(2) If payment of the entire principal balance is not made in full by October 17, 2025, (36 months from the date of the loan), interest shall accrue on the unpaid principal balance at an annual rate of three percent (3%). Monthly payments of principal and interest shall be made commencing on October 17, 2025, and each month thereafter until October 17, 2027, when all remaining principal and interest due thereon shall be paid in full.

This note is secured by a mortgage of even date herewith to LENDER in the Property as defined in the mortgage.

Any change of the MAKER's name or address must be promptly disclosed to the LENDER.

MAKER's failure to pay any amount when due as evidenced hereby, or perform any covenant or agreement hereunder, shall constitute a default under this instrument and any other instrument securing or otherwise relating to such loan transaction, and a default under any other instrument shall constitute a default hereunder. Upon such default, the LENDER, at its option, may declare all or any part of the loan immediately due and payable in full without notice.

No waiver by the LENDER of any default hereunder shall operate as a waiver of any other default on a future occasion. No delay on the part of the LENDER in exercising any right or remedy hereunder shall operate as a waiver thereof. No single or partial exercise of any right or

remedy by the LENDER shall preclude future exercise thereof or the exercise of any other right or remedy.

The undersigned, in the case of suit on this note, agrees to pay the LENDER's attorney fees and costs incurred therein. The MAKER and any endorsers and sureties waive demand of payment, notice of nonpayment, protest and notice. Sureties, endorsers and guarantors agree to all of the provisions of this note, and consent that the time of payment of all or any part hereof may be extended at the discretion of the LENDER from time to time, without notice.

MAKER agrees to provide periodic information regarding the status of relevant matters described in this promissory note and the accompanying exhibits hereto.

This agreement shall be governed by, and construed in accordance with, the laws of the state of Minnesota.

MAKER: Coneflower Properties, LLC

Date: _____

By: _____
Its: _____

Date: _____

By: _____
Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

This instrument was acknowledged before me on _____, 2022, by
_____, as _____, and
_____, as _____ of Coneflower
Properties, LLC, a limited liability company under the laws of the State of Minnesota.

Notary Public

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM:	Work Order for 2023 Street & Utility Improvements	AGENDA SECTION:	Consent
PREPARED BY:	Brian Malm	AGENDA NO. 6.G.	
ATTACHMENTS:	Work Order	APPROVED BY:	
RECOMMENDED ACTION: Motion to approve the Work Order for 2023 Street & Utility Improvements.			

SUMMARY

WORK ORDER

Project: 2023 Street & Utility Improvements – Final Design Plainview, Minnesota

This Work Order is entered into this 11th day of October 2022 by and between the CITY OF PLAINVIEW, Minnesota, 241 West Broadway, Plainview, MN 55964 (the “City”) and BOLTON & MENK, INC., 2900 43rd Street NW, Suite 100, Rochester, MN 55901 (the “Consultant”).

RECITALS

WHEREAS, the City and the Consultant entered into a Professional Services Agreement on the 13th day of March, 2018, including Amendment No 1 on the 1st day of May, 2018; and

WHEREAS, the Professional Services Agreement provides that project specific professional services would be authorized and documented by separate Work Orders; and

WHEREAS, this Work Order outlines the services to be performed by the Consultant; the approved compensation for the Project; and the Project schedule.

NOW, THEREFORE, in consideration of the mutual agreements herein contained and intending to be legally bound hereby, the City and the Consultant hereby agree as follows:

ARTICLE ONE SERVICES TO BE PERFORMED BY THE CONSULTANT

The City hereby retains Consultant for the services described on Exhibit A attached hereto and made a part hereof.

ARTICLE TWO CONSULTANT’S COMPENSATION

The City agrees to compensate the Consultant for services furnished according to Exhibit B attached hereto and made a part hereof.

ARTICLE THREE SCHEDULE OF PERFORMANCE

The Consultant shall perform the services for the Project as noted in Exhibit A.

Subject to the terms and conditions of this Work Order, all of the terms and conditions of the Professional Services Agreement dated the 13th day of March, 2018, and amended the 1st day of May 2018 will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Work Order as of the date first above written.

BOLTON & MENK, INC.

CITY OF PLAINVIEW

By: _____
Brian Malm, P.E., Principal Engineer

By: _____
Aaron Luckstein, Mayor

Date _____

By: _____
David Todd, City Administrator

Date _____

EXHIBIT A

SERVICES TO BE PERFORMED BY CONSULTANT

Project Limits:

2023 Street & Utility Improvements

- 2nd Avenue NW from 10th Street NW (CSAH 8) to N Wabasha (TH 42) to as shown on Exhibits C & D.

Project Scope:

The proposed scope of work includes final design for streets and utilities within the project limits described above. Following is a detailed description of the scope of work for each task.

Task 1 – Final Design & Bidding Administration

Preparation of the documents through the various design stages that will include the following basic tasks:

- A. Project Management including coordination of project tasks and meetings.
- B. Geotechnical borings and report (included as a reimbursable item).
- C. Road corridor, utility modeling and design.
- D. Private utility (gas, electric, communications, etc.) coordination.
- E. Final plan preparation.
- F. Tabulate quantities and prepare final design cost estimate.
- G. Preparation of project specifications and contract documents.
- H. Permits required for the project will be prepared and submitted by Bolton & Menk. Some permit fees may be required for payment by the City. Potential permits listed below:
 - MPCA – NPDES Construction Stormwater Permit
 - MDH – Watermain Plan Review
 - MnDOT – Work in the Right-of-Way Permit
 - Wabasha County – Drainage Permit
- I. Bidding administration.
- J. Informational Meetings – A neighborhood informational meeting will be held after bids are received to discuss the construction process.
- K. Ongoing Communication – The project team will support the development of the final plans and specifications through communications utilizing the project website, e-blast notifications and mailings.

This work order is intended to bring the project through bidding. If the City chooses to proceed with construction of the project, a subsequent work order will be presented for construction services.

Project Schedule:

It is anticipated that the final plans and specifications will be completed and presented to the City Council at the February or March meeting for approval and authorization to bid.

EXHIBIT B
CONSULTANT'S COMPENSATION FOR PROJECT

TASK	DESCRIPTION	Total Cost
3	Final Design	\$372,000
4	Geotechnical Engineering	\$24,000
TOTALS		\$338,300

Tasks 3-4 shall be Hourly Not to Exceed, subject only to adjustments for a change in scope of services performed, agreed upon in writing by the City and the Consultant.

EXHIBIT C

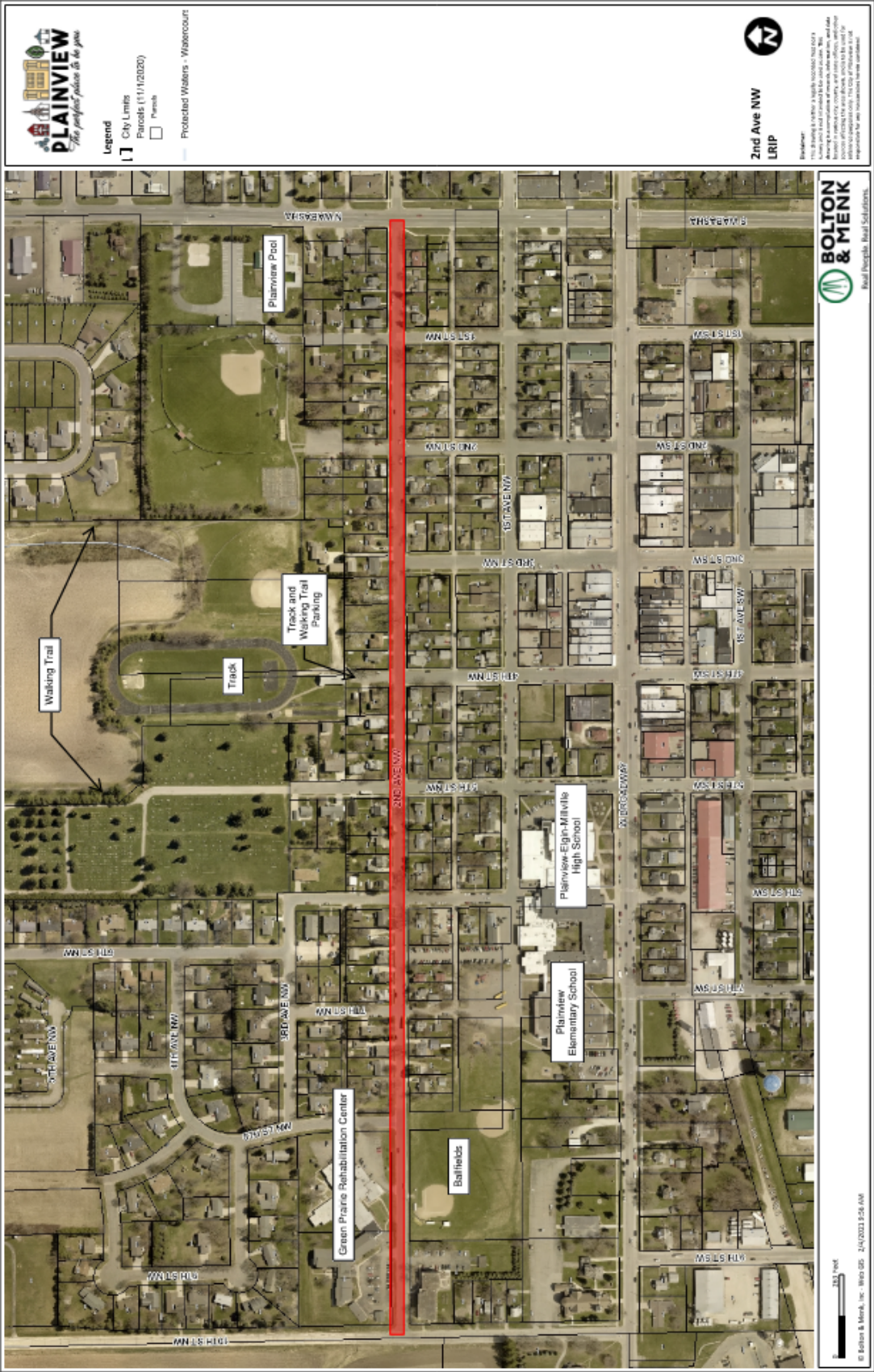


EXHIBIT D



PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM:	Plainview Milk Products – Partial Alley Vacation – 2 nd Ave SW and 1 st Ave SW	AGENDA SECTION:	New Business
PREPARED BY:		AGENDA NO. 8.A.	
ATTACHMENTS:	Resolution 2022-27	APPROVED BY:	
RECOMMENDED ACTION:	Motion		

SUMMARY

SHEET 1 OF 2

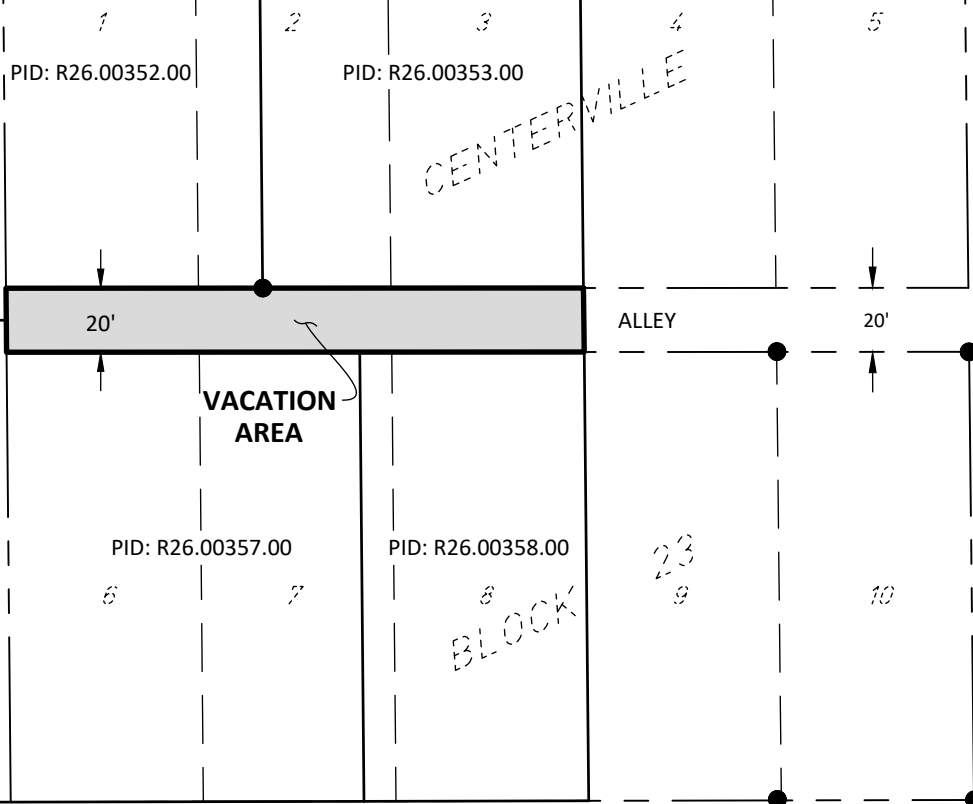
1ST AVENUE SW

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BLOCK 22

VACATED 2ND STREET SW

(VACATED - DOCUMENT 234545)



1ST STREET SW

2ND AVENUE SW



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CERTIFICATE OF VACATION PLAINVIEW, MINNESOTA



**BOLTON
& MENK**

1960 PREMIER DRIVE
MANKATO, MINNESOTA 56001
(507) 625-4171

PART OF THE 20 FT ALLEY, BLOCK 23, PLAT OF CENTERVILLE,
CITY OF PLAINVIEW, WABASHA COUNTY, MINNESOTA

FOR: CITY OF PLAINVIEW

JOB NUMBER: OH1.126323

FIELD BOOK:

DRAWN BY: MSM

71.0 S17-T108N-R11W

SHEET 2 OF 2

VACATION AREA

All that part of the 20.00 foot Alley lying in Block 23 as dedicated on the recorded Plat of Centerville being bound by the below.

Bound on the East by a line drawn from the Southwest corner of Lot 4, Block 23 said Plat of Centerville to the Northwest corner of Lot 9, Block 23 said Plat of Centerville.

And

Bound on the West by a line drawn from the Southwest corner of Lot 1, Block 23 said Plat of Centerville to the Northwest corner of Lot 6, Block 23 said Plat of Centerville.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Jamie Fowlds

Jamie Fowlds
License Number 26748

9/30/2022
Date

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CERTIFICATE OF VACATION PLAINVIEW, MINNESOTA



**BOLTON
& MENK**

1960 PREMIER DRIVE
MANKATO, MINNESOTA 56001
(507) 625-4171

PART OF THE 20 FT ALLEY, BLOCK 23, PLAT OF CENTERVILLE,
CITY OF PLAINVIEW, WABASHA COUNTY, MINNESOTA

FOR: CITY OF PLAINVIEW

JOB NUMBER: 0H1.126323

FIELD BOOK:

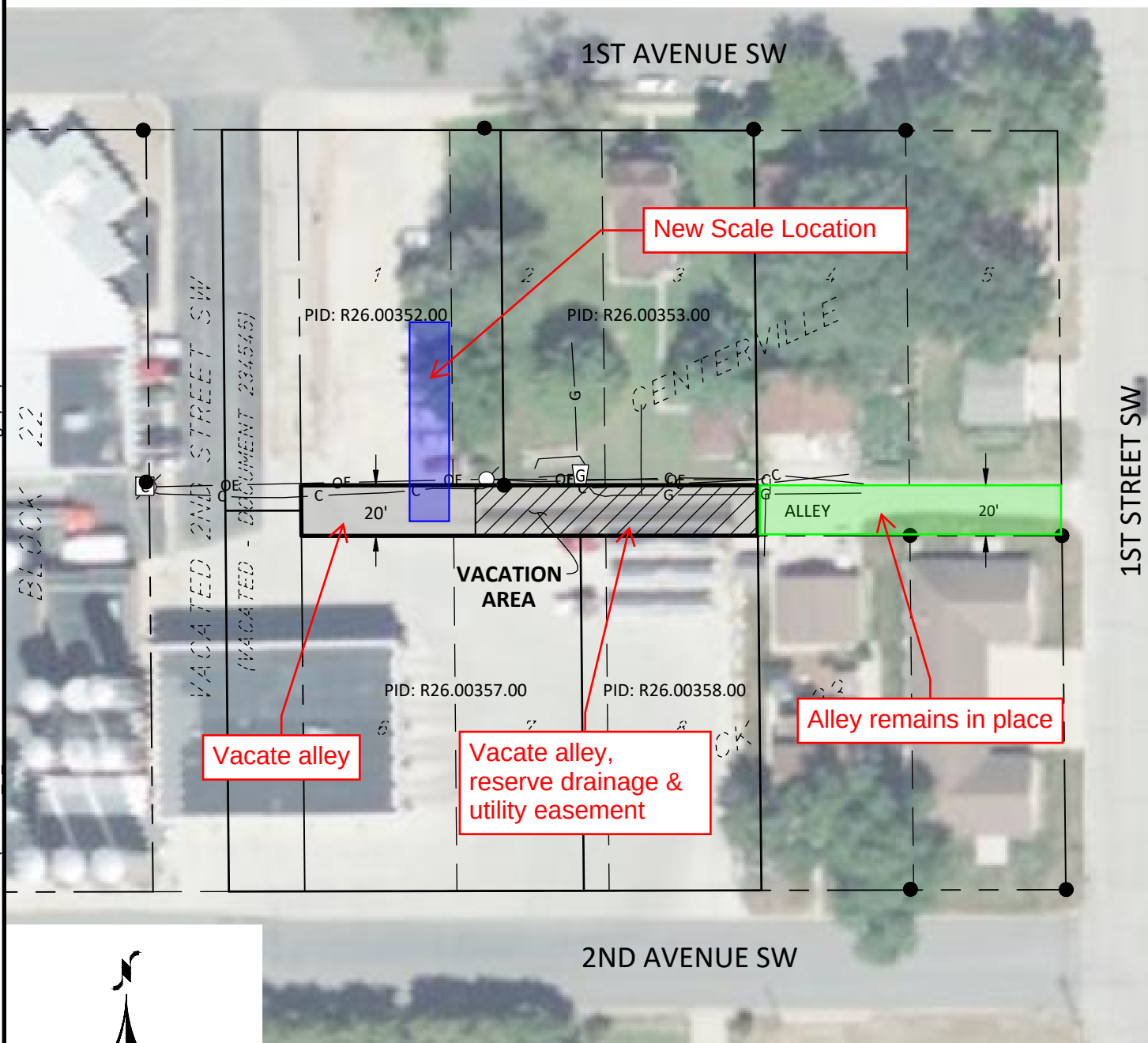
DRAWN BY: MSM

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EXHIBIT - FEATURES



LEGEND

●	MONUMENT FOUND	— C —	COMMUNICATION UNDERGROUND
□ C	COMMUNICATION PEDESTAL	— G —	GAS UNDERGROUND
○ G	UTILITY MARKER-GAS	— OE —	OVERHEAD ELECTRIC
○	UTILITY POLE		

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EXHIBIT OF VACATION PLAINVIEW, MINNESOTA



**BOLTON
& MENK**

1960 PREMIER DRIVE
MANKATO, MINNESOTA 56001
(507) 625-4171

PART OF THE 20 FT ALLEY, BLOCK 23, PLAT OF CENTERVILLE,
CITY OF PLAINVIEW, WABASHA COUNTY, MINNESOTA

FOR: CITY OF PLAINVIEW

JOB NUMBER: OH1.126323

FIELD BOOK:

DRAWN BY: MSM

71.0 S17-T108N-R11W

**CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA**

RESOLUTION 2022-27

**A RESOLUTION VACATING A PORTION OF THE ALLEY AND RESERVATION OF A UTILITY
EASEMENT LOCATED ON BLOCK 23 OF THE PLAT OF CENTERVILLE PURSUANT TO
MINNESOTA STATUTES 462.358, SUBD. 7**

WHEREAS, the city council of the city of Plainview ("CITY") received a request from Plainview Milk Products Association ("OWNER") of PID# R26.00357.00 ("PROPERTY") to vacate, pursuant to Minnesota Statute 462.358, subd. 7, a 20-foot-wide portion of the alley and reserving the utility easement, located in the Plat of Centerville, and legally described as follows:

VACATION DESCRIPTION

All that part of the 20.00 foot Alley lying in Block 23 as dedicated on the recorded Plat of Centerville being bound by the below.

Bound on the East by a line drawn from the Southwest corner of Lot 4, Block 23 said Plat of Centerville to the Northwest corner of Lot 9, Block 23 said Plat of Centerville.

And

Bound on the West by a line drawn from the Southwest corner of Lot 1, Block 23 said Plat of Centerville to the Northwest corner of Lot 6, Block 23 said Plat of Centerville.

EASEMENT RESERVATION DESCRIPTION

XXXXXXXXXXXXXX

WHEREAS, the above described area proposed to be vacated is depicted on the survey attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, the easement legally described above was dedicated to the city as an alley pursuant to the recorded plat thereof, PLAT OF CENTERVILLE (the "recorded plat"); and

WHEREAS, all property owners within a 350 foot radius of the "PROPERTY" have been notified in writing of the proposed vacation proceedings and have been provided a copy of the attached survey and legal description "Exhibit A" in advance of the scheduled public hearing: and

WHEREAS, a public hearing to consider the vacation of such utility and drainage easement was held on the 11TH day of October, 2022 before the Plainview City Council at Church of Christ, 205 1st St. NE, Plainview, Minnesota, 55964 at 6:00 PM, after duly published and posted notice had been given, as well as personal mailed notice to all affected property owners by the

City Clerk and all interested and affected persons were given an opportunity to voice their concerns and be heard in the scheduled public hearing: and

WHEREAS, any person, corporation, or public body owning or controlling easements contained upon the property vacated hereby, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the City Council, in its discretion, has determined that the vacation will benefit the public interest because:

1. Notice of the vacation was duly provided to the affected property owner(s)
2. The person(s) identified as receiving the notice of vacation are identified on an Affidavit of Mailing Public Notice signed by the City Clerk
3. The vacation is beneficial to the city in that the city will no longer have to bear the expense of maintaining the vacated portion of the easement
4. The vacation is logical in that the City does not need the portion of the easement proposed to be vacated and the vacation of said portion will, by virtue of the sale and deed transfer of the property, maintain the City tax base; and

WHEREAS, four-fifths of all members of the City Council are required for passage of this resolution.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW, COUNTY OF WABSAHA, MINNESOTA, that such petition for vacation is hereby granted and the portion of the alley is hereby vacated, and utility easement described below is hereby reserved:

VACATION DESCRIPTION

All that part of the 20.00 foot Alley lying in Block 23 as dedicated on the recorded Plat of Centerville being bound by the below.

Bound on the East by a line drawn from the Southwest corner of Lot 4, Block 23 said Plat of Centerville to the Northwest corner of Lot 9, Block 23 said Plat of Centerville.

And

Bound on the West by a line drawn from the Southwest corner of Lot 1, Block 23 said Plat of Centerville to the Northwest corner of Lot 6, Block 23 said Plat of Centerville.

EASEMENT RESERVATION DESCRIPTION

XXXXXXXXXXXXX

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

ADOPTED this 11th day of October 2022

Mayor Aaron Luckstein

Attest:

Carol Kujath, City Clerk

The foregoing resolution was moved by _____, seconded by _____

The following Council members voted in favor:

The following council members voted nay:

The following Council members were absent:

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM: Lot Split Application(s)	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 8.B.
ATTACHMENTS: Lot Split Application, Survey(s), Color Map, Resolution 2022-28	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve Resolution 2022-28 for the simple lot split application(s) allowing Chase Rahman and Fran Fox to split a portion of their single lot(s), located at 10 8 th Street NE and 20 8 th Street NE (PID#R26.01520.00 and PID#26.01521.00), thereby conveying the split portions to Adan and Monica Loya (PID#26.00738.00) property located at 650 E. Broadway Ave to accommodate setbacks for additional construction.	

SUMMARY

Fran Fox and Chase Rahman have applied for a simple lot split for the properties located at 10 8th Street NE and 20 8th Street NE in Plainview, MN. The applicant(s) seek to split a portion of their single lot(s), PID R26.01520.00 and PID 26.01521.00, along the rear axis line thereby adding split portions of the lot to the parcel (PID 26.00738.00) to the west of the axis line as depicted on the attached survey and color map. The result of this lot split will have no negative impacts on the surrounding development and will satisfy all elements of the City's Comprehensive Plan. Mr. Fox and Mr. Rahman will be required to record this transaction with Wabasha County once the application(s) are approved. Staff has no objection to this request/application for a simple lot split and the required fee has been paid.

Respectfully,

David Todd
City Administrator

CITY OF PLAINVIEW LOT SPLIT/REPLAT APPLICATION

1. Owner(s) Information

First Owner Name

Address

Daytime Phone Number

Chase Leroy Rahman

20 8th St. NE, Plainview

Second Owner Name

Address

Daytime Phone Number

2. First Property Legal Description (Lot and Block or Metes and Bounds)

Block: 001

Lot: 002

Addition: Marshman

Metes and Bounds (if necessary)

Sect-09 Twp-108 Range-011 Marshman Addition
Lot-002 Block-011

Property ID Number

Second Property Legal Description (Lot and Block or Metes and Bounds)

Block: 001

Lot: 006

Addition: Krotzsky's Addl

Metes and Bounds (if necessary)

Sect-09 Twp-108 Range-011 Krotzsky's Addition
Lot-006 Blk-001

Property ID Number

3. Lot Split Description (Why Lot Split Is Warranted)

For Additional Land and to Meet Set backs

4. Application Information

- 1) An owner desiring a lot split shall also submit either a certificate of survey prepared by a registered land surveyor, a plat drawing prepared by a person who prepares plat drawings for attorneys handling real estate closings, or a plat drawing prepared by the owner indicating the specific physical location of lot markers or lot lines.
- 2) Upon receipt, the completed application and survey/plat drawing shall be submitted to the City Council for review. In deciding whether to approve the request, the City Council shall consider, among other things, the reason for the request, whether the lot after the split would comply with all the requirements of the Land Management Ordinance concerning minimum size, setbacks etc. and the effect which the lot split if approved might have on the rights of adjoining property owners. In order to be approved, the lot split must not result in a lot or portion of a lot which lacks access to a public street or roadway.
- 3) The owner shall also submit an application fee to be established by resolution of the City Council (currently \$200.00).
- 4) If approved, the City Administrator shall issue notice of approval in writing to the property owner. *The property owner shall be required to record this approval with the Wabasha County Recorder and bear any costs associated with doing so.* If denied, the owner shall have the right to a public hearing before the City Council in conformance with the variance appeal procedure set forth in Article XX, Section 1.3.

5. Signatures and Approval Dates

I, the applicant, acknowledge and affirm that the above information is accurate and shall be used shall comply with the plans and specifications here with submitted and with all the ordinances of the City of Plainview.

Applicant Signature and Date

Chase Rahman 9-6-22

Second Applicant Signature and Date (if necessary)

Date Approved by City Council

Date Recorded at County

Note: Ensure that survey or drawing is attached.

27-Mar-02

CITY OF PLAINVIEW LOT SPLIT/REPLAT APPLICATION

1. Owner(s) Information

First Owner Name Fran Fox Address 10 8th St. N.E., Plainview, Mn Daytime Phone Number
Second Owner Name Address Daytime Phone Number

2. First Property Legal Description (Lot and Block or Metes and Bounds)

Block: 001 Lot: 001 Addition: Marshmann Addition
Metes and Bounds (if necessary) Sect-09 Twp-108 Range-011 Marshmann Addition Lot-001
Block-001 .33 Acres
Property ID Number R26.01520.00

Second Property Legal Description (Lot and Block or Metes and Bounds)

Block: 1 Lot: 6 Addition: Kreotsky's Add
Metes and Bounds (if necessary) Sect-09 Twp-108 Range-011 Kreotsky's Addition
Property ID Number R26.00738.00

3. Lot Split Description (Why Lot Split Is Warranted)

For additional Land and to meet setbacks

4. Application Information

- 1) An owner desiring a lot split shall also submit either a certificate of survey prepared by a registered land surveyor, a plat drawing prepared by a person who prepares plat drawings for attorneys handling real estate closings, or a plat drawing prepared by the owner indicating the specific physical location of lot markers or lot lines.
- 2) Upon receipt, the completed application and survey/plat drawing shall be submitted to the City Council for review. In deciding whether to approve the request, the City Council shall consider, among other things, the reason for the request, whether the lot after the split would comply with all the requirements of the Land Management Ordinance concerning minimum size, setbacks etc. and the effect which the lot split if approved might have on the rights of adjoining property owners. In order to be approved, the lot split must not result in a lot or portion of a lot which lacks access to a public street or roadway.
- 3) The owner shall also submit an application fee to be established by resolution of the City Council (currently \$200.00).
- 4) If approved, the City Administrator shall issue notice of approval in writing to the property owner. *The property owner shall be required to record this approval with the Wabasha County Recorder and bear any costs associated with doing so.* If denied, the owner shall have the right to a public hearing before the City Council in conformance with the variance appeal procedure set forth in Article XX, Section 1.3.

5. Signatures and Approval Dates

I, the applicant, acknowledge and affirm that the above information is accurate and shall be used shall comply with the plans and specifications here with submitted and with all the ordinances of the City of Plainview.

Applicant Signature and Date

Second Applicant Signature and Date (if necessary)

Date Approved by City Council

Date Recorded at County

Note: Ensure that survey or drawing is attached.

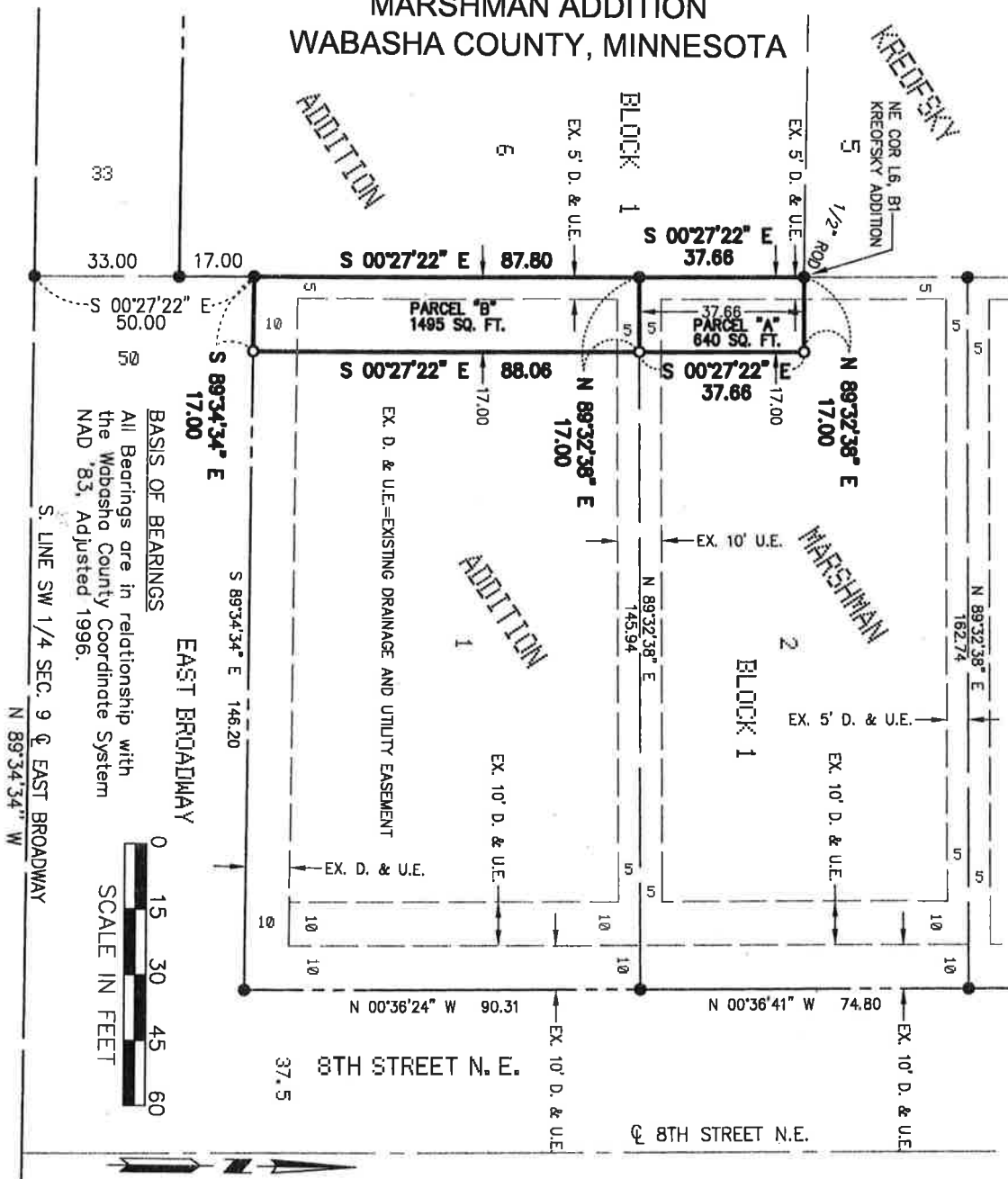
27-Mar-02

CERTIFICATE OF SURVEY

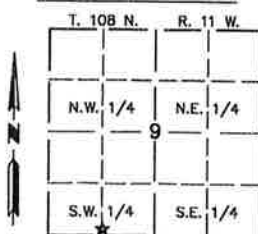
PART OF LOTS 1 & 2

MARSHMAN ADDITION

WABASHA COUNTY, MINNESOTA



PROPERTY LOCATION MAP



No Scale

WSE + MASSEY

ENGINEERING & LAND SURVEYING

P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Reinhold W. Zieman
Reinhold W. Zieman

Date 8/31/2022

LIC. NO.: 59823

THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF:

ADAN LOYA
PLAINVIEW, MN

MONUMENTS

- FOUND (5/8" PIPE UNLESS NOTED OTHERWISE)
- SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/31/2022

DWG NO. 4012SC01 JOB NO. 4012

DRAWN BY: G.D.Z. SHEET 1 OF 2

CERTIFICATE OF SURVEY
PART OF LOTS 1 & 2
MARSHMAN ADDITION
WABASHA COUNTY, MINNESOTA

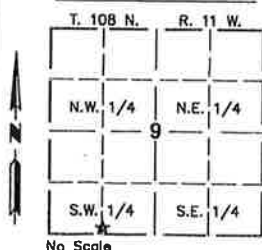
PARCEL A - RAHMAN TO LOYA

The West 17.00 feet of the South 37.66 feet of Lot 2 all in Block 1, MARSHMAN ADDITION, according to the plat thereof on file at the Wabasha County Recorder's Office, Wabasha County, Minnesota.

PARCEL B - FOX TO LOYA

The West 17.00 feet of Lot 1, Block 1, MARSHMAN ADDITION, according to the plat thereof on file at the Wabasha County Recorder's Office, Wabasha County, Minnesota.

PROPERTY LOCATION MAP



WSE + MASSEY
ENGINEERING & LAND SURVEYING
P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Date _____
LIC. NO.: 59823

Reinhold W. Zieman

THIS SURVEY AND DRAWING
WAS PREPARED FOR THE
EXCLUSIVE USE OF:

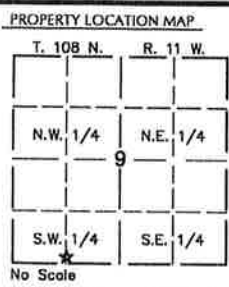
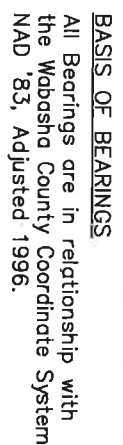
ADAN LOYA
PLAINVIEW, MN

MONUMENTS

- FOUND (5/8" PIPE UNLESS NOTED OTHERWISE)
- SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/31/2022
DWG NO. 4012SC01 JOB NO. 4012
DRAWN BY: G.D.Z. SHEET 2 OF 2

KREOFsky
NE CC
KREOF



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

KWZ Date 8/31/2022
 Reinhold W. Zieman LIC. NO.: 59823

MONUMENTS

● FOUND (5/8" PIPE UNLESS NOTED OTHERWISE)

○ SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/31/2022
DWG NO. 4012SC01 JOB NO. 4012
DRAWN BY: G.D.Z. **SHEET 1 OF 2**

CERTIFICATE OF SURVEY
PART OF LOTS 1 & 2
MARSHMAN ADDITION
WABASHA COUNTY, MINNESOTA

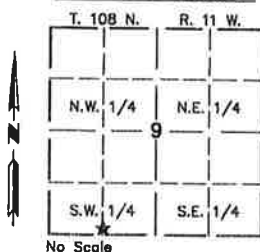
PARCEL A - RAHMAN TO LOYA

The West 17.00 feet of the South 37.66 feet of Lot 2 all in Block 1, MARSHMAN ADDITION, according to the plat thereof on file at the Wabasha County Recorder's Office, Wabasha County, Minnesota.

PARCEL B - FOX TO LOYA

The West 17.00 feet of Lot 1, Block 1, MARSHMAN ADDITION, according to the plat thereof on file at the Wabasha County Recorder's Office, Wabasha County, Minnesota.

PROPERTY LOCATION MAP



WSE + MASSEY

ENGINEERING & LAND SURVEYING

P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-834-4505, EMAIL SURVEY@WSE.ENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Date _____

Reinhold W. Zieman

LIC. NO.: **59823**

THIS SURVEY AND DRAWING
WAS PREPARED FOR THE
EXCLUSIVE USE OF:

ADAN LOYA
PLAINVIEW, MN

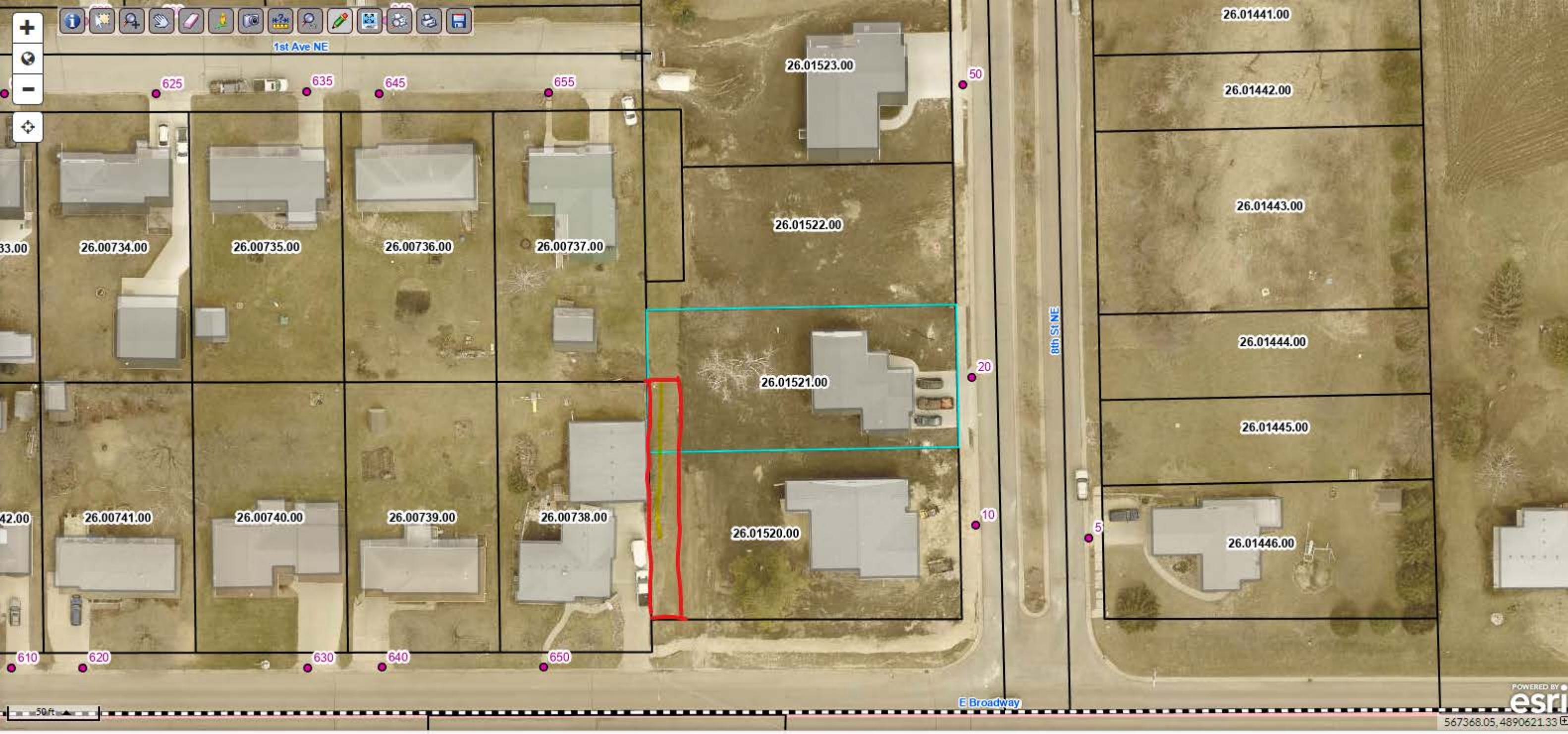
MONUMENTS

- FOUND (5/8" PIPE UNLESS NOTED OTHERWISE)
- SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: **8/31/2022**

DWG NO. **4012SC01** JOB NO. **4012**

DRAWN BY: **G.D.Z.** SHEET 2 OF 2



CITY OF PLAINVIEW, MN
CITY COUNCIL RESOLUTION 2022- 28

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW,
MINNESOTA APPROVING A LOT-SPLIT OF LOT ONE (1), BLOCK ONE (1) AND LOT
TWO (2) BLOCK ONE (1), MARSHMAN SUBDIVISION

WHEREAS, Fran Fox and Chase Rahman (“the Owners”) are the fee owners of Lot One (1), Block One (1) (hereinafter “Parcel 1”) and Lot two (2), Block One (1) (hereinafter “Parcel 2”) which is in Marshman Subdivision in the City of Plainview, Wabasha County, Minnesota; and

WHEREAS Parcel 1 bears a Parcel ID # of R26.01520.00 and Parcel 2 bears Parcel ID # R26.01521.00; and

WHEREAS, The Owners desire to split the parcels along the west axis line thereby adding the split portions of the lot to the west (Parcel ID # R26.00738.00) for development as depicted on the color plat map, which is attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, The Owners have submitted an application pursuant to Plainview City Code Section 609.20 requesting that Lot One (1), Block One (1) and Lot Two (2) Block (1), Marshman Subdivision be split as shown in Exhibit A, and said application is attached hereto and incorporated herein by reference as Exhibit B; and

WHEREAS the application submitted by the Owners contains the information required by Plainview City Code Section 609.20; and

WHEREAS, City Staff has reviewed the submitted application and has determined that the proposed lot split meets the requirements of the Land Management Ordinance of the City of Plainview; that the lot split, if approved, will have no adverse effects on adjoining property; and that the lot split will not result in a lot or portion of a lot which lacks access to a public street or roadway; and

WHEREAS, City Staff recommends approval of the application; and

WHEREAS the City Council reviewed the requested lot split and City Staff recommendation at its meeting on October 11th, 2022; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. The proposed lot split contained in the application in Exhibit B and depicted on the color plat drawing in Exhibit A is hereby approved.

2. The City Clerk is directed to notify the applicants, in writing, of the Council's action pursuant to Plainview Code Section 609.20.
3. Pursuant to Plainview Code Section 609.20, the applicants are directed to record this document at the Wabasha County Recorder's Office, pay for the cost of the recording this document, and provided proof of the recording to the City Clerk.
4. In the event the applicants do not record this document as required by Paragraph 3 above within 90 days of the issuance of this Plainview City Council Resolution 2022-28, this Resolution shall be null and void.

Passed by the City Council of the City of Plainview, Minnesota this 11th day of October 2022.

ATTEST:

Carol Kujath/City Clerk

Aaron Luckstein/Mayor

VOTE: KIEFER ____
REEVES ____
HAMMER-BARTLEY ____
JACOBS ____
LUCKSTEIN ____

EXHIBIT A

Color Plat Map

EXHIBIT B
APPLICATION

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM: Lot Split Application(s)	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 8.C.
ATTACHMENTS: Lot Split Application, Survey(s), Color Map, Resolution 2022-29	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve Resolution 2022-29 for the simple lot split application(s) allowing Steven Frien to split a 20' portion of his single lot(s), located within Golfview Estates (PID#R26.01047.00, PID#R26.01048.00, PID#26.01049.00 and PID#26.01050.00), thereby conveying the split portions to the parcels to the north (PID#26.00890.00 and PID#26.00896.00), properties located at 530 6 th Street SW and 525 6 th Street SW, to accommodate setbacks for additional construction.	

SUMMARY

Steven Frien has applied for a simple lot split for the properties located within Golfview Estates in Plainview, MN. The applicant seeks to split a 20' portion of his single lot(s), PID R26.01047.00, R26.01048.00, PID R26.01049.00 and PID 26.01050.00, along the north axis line thereby adding split portions of the lot to the parcels (PID 26.00890.00 and PID 26.00896.00) to the north of the axis line as depicted on the attached survey and color map. Mr. Frien also proposes to relocate the existing easement(s) as depicted on the survey and vacate the current easement on a later date. The result of this lot split will have no negative impacts on the surrounding development and will satisfy all elements of the City's Comprehensive Plan. Mr. Frien will be required to record this transaction with Wabasha County once the application is approved. Staff has no objection to this request/application for a simple lot split and the required fee has been paid.

Respectfully,

David Todd
City Administrator

CITY OF PLAINVIEW LOT SPLIT APPLICATION

1. Owner(s) Information

First Owner Name STEPHEN FREIN Address 515 W 1st St SW Daytime Phone Number 507-421-5517
Second Owner Name _____ Address _____ Daytime Phone Number _____

2. First Property Legal Description (Lot and Block or Metes and Bounds)

Block: 2 / 1 Lot: 6 / 8 Addition: SUNNY LANES ADDITION
Metes and Bounds (if necessary) R26.00896.00 / R26.00890.00

Property ID Number _____

Second Property Legal Description (Lot and Block or Metes and Bounds)

Block: 4 / 3 Lot: 142 / 243 Addition: GOLF VIEW ESTATES
Metes and Bounds (if necessary) R26.01038.00 / R26.01047.00
R26.01050.00 / R26.01048.00

Property ID Number _____

3. Lot Split Description (Why Lot Split Is Warranted)

Add 20' TO EXISTING PROPERTY ID# R26.00896.00
Add 20' TO EXISTING PROPERTY ID# R26.00890.00

4. Application Information

- 1) An owner desiring a lot split shall also submit either a certificate of survey prepared by a registered land surveyor, a plat drawing prepared by a person who prepares plat drawings for attorneys handling real estate closings, or a plat drawing prepared by the owner indicating the specific physical location of lot markers or lot lines.
- 2) Upon receipt, the completed application and survey/plat drawing shall be submitted to the City Council for review. In deciding whether to approve the request, the City Council shall consider, among other things, the reason for the request, whether the lot after the split would comply with all the requirements of the Land Management Ordinance concerning minimum size, setbacks etc. and the effect which the lot split if approved might have on the rights of adjoining property owners. In order to be approved, the lot split must not result in a lot or portion of a lot which lacks access to a public street or roadway.
- 3) The owner shall also submit an application fee to be established by resolution of the City Council \$200.00
- 4) If approved, the City Administrator shall issue notice of approval in writing to the property owner. *The property owner shall be required to record this approval with the Wabasha County Recorder and bear any costs associated with doing so.* If denied, the owner shall have the right to a public hearing before the City Council in conformance with the variance appeal procedure set forth in Article XX, Section 1.3.

5. Signatures and Approval Dates

I, the applicant, acknowledge and affirm that the above information is accurate and shall be used shall comply with the plans and specifications here with submitted and with all the ordinances of the City of Plainview.

Applicant Signature and Date

Stephen Frein

9-30-22

Second Applicant Signature and Date (if necessary)

Date Approved by City Council

Date Recorded at County

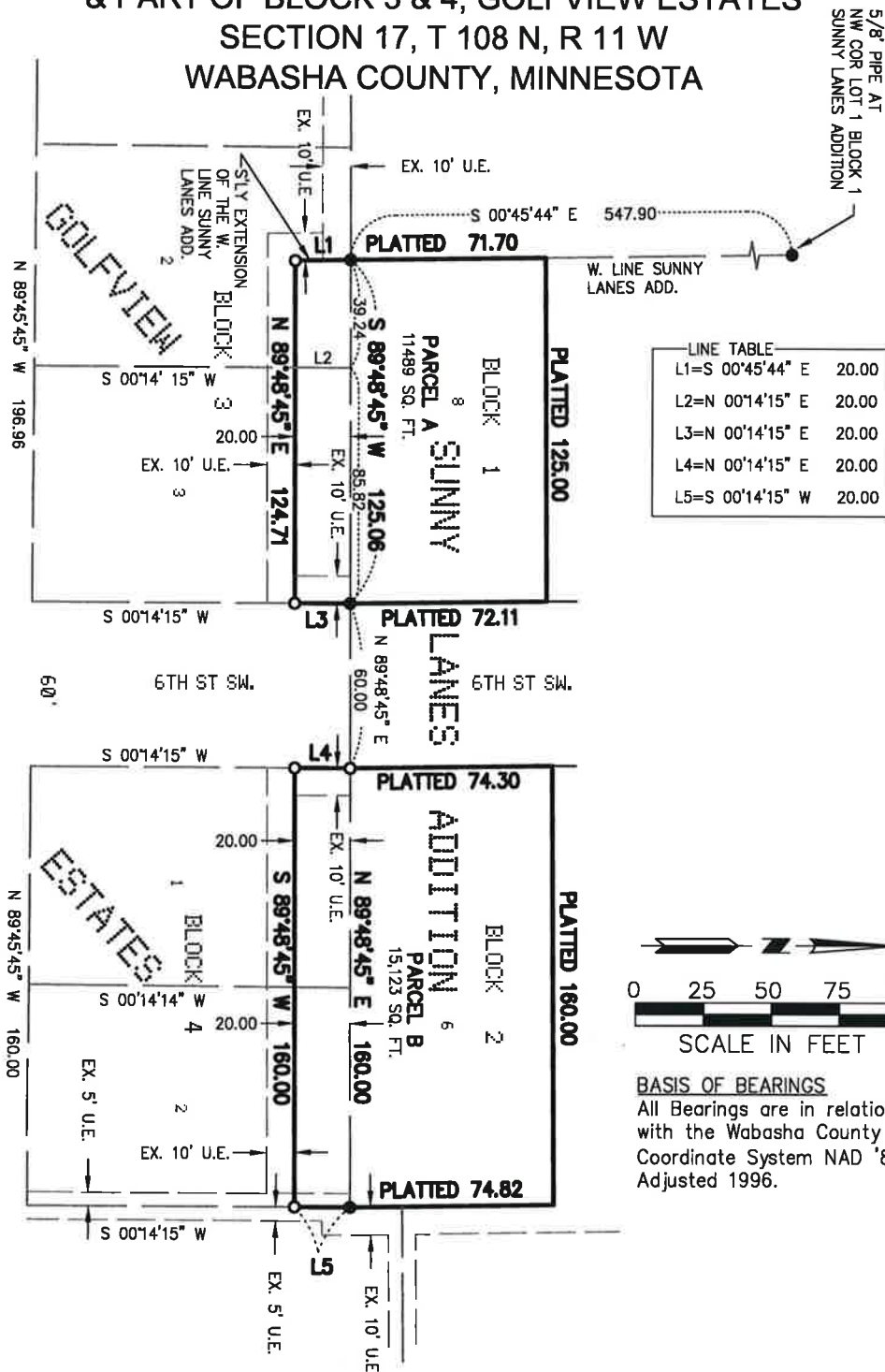
Note: Ensure that survey or drawing is attached.

27-Mar-02

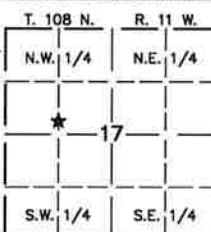
CERTIFICATE OF SURVEY

LOT 8, BLOCK 1 & L6, BLOCK 2, SUNNY LANES ADDITION & PART OF BLOCK 3 & 4, GOLFVIEW ESTATES

SECTION 17, T 108 N, R 11 W WABASHA COUNTY, MINNESOTA



PROPERTY LOCATION MAP



No Scale

WSE + MASSEY

ENGINEERING & LAND SURVEYING LTD.

P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Reinhold W. Ziemann
Reinhold W. Ziemann

Date 08/17/2022

LIC. NO.: 59823

THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF:

STEVE FREIN
PLAINVIEW, MN

MONUMENTS

- FOUND (5/8" PIPE UNLESS NOTED OTHERWISE)
- SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 08/18/2022

DWG NO. 3957SC02 JOB NO. 3957

DRAWN BY: RAB SHEET 1 OF 2

CERTIFICATE OF SURVEY
LOT 8, BLOCK 1 & L6, BLOCK 2, SUNNY LANES ADDITION
& PART OF BLOCK 3 & 4, GOLFVIEW ESTATES
SECTION 17, T 108 N, R 11 W
WABASHA COUNTY, MINNESOTA

PARCEL A

Lot 8, Block 1, SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

TOGETHER WITH:

The North 20.00 feet of Lot 3, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

ALSO TOGETHER WITH:

That part of Lot 2, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota described as follows:

BEGINNING at a point on the north line of Lot 2, Block 3, GOLFVIEW ESTATES and the southwest corner of Lot 8, Block 1, SUNNY LANES ADDITION; thence South 00 degrees 45 minutes 44 seconds (NOTE: All bearings are in relationship with the Wabasha County Coordinate System NAD '83, Adjusted 1996), along the southerly extension of the west line of SUNNY LANES ADDITION, 20.00 feet; thence North 89 degrees 48 minutes 45 seconds East, parallel with the north line of Block 3 of said GOLFVIEW ESTATES and the south line of Lot 8, Block 1, SUNNY LANES ADDITION, 124.71 feet to the East line of Lot 3, Block 3, GOLFVIEW ESTATES; thence North 00 degrees 14 minutes 15 seconds East, along said East line, 20.00 feet to the northeast corner of Lot 3, Block 3, GOLFVIEW ESTATES and the southeast corner of Lot 8, Block 1, SUNNY LANES ADDITION; thence South 89 degrees 48 minutes 45 seconds West, along the north line of Block 3, GOLFVIEW ESTATES, 125.06 feet to the POINT OF BEGINNING.

Said parcel contains 11,489 square feet, more or less.

Said parcel is subject to any easements or encumbrances of record.

PARCEL B

Lot 6, Block 2, SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

TOGETHER WITH:

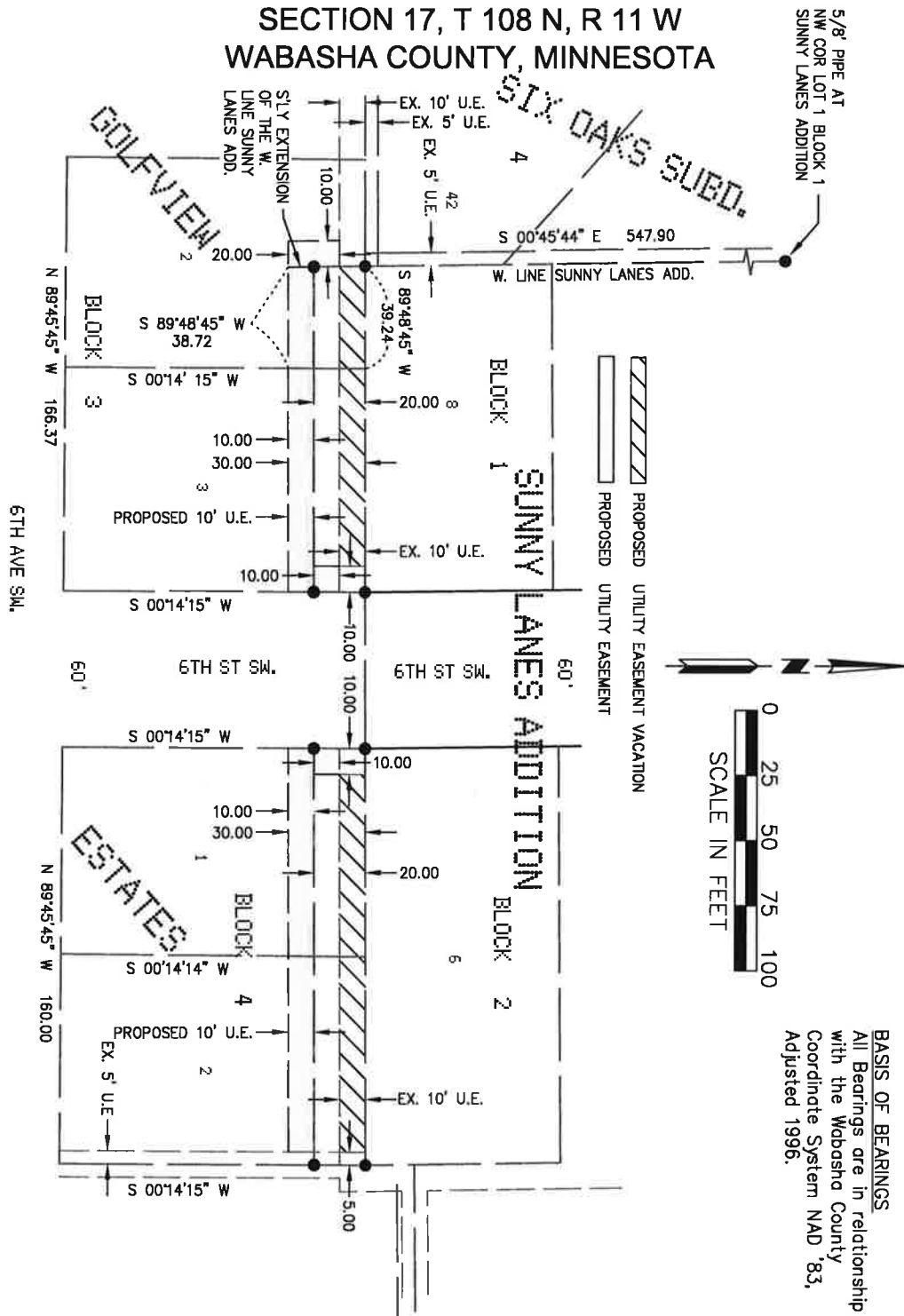
The North 20.00 feet of Lot 1 and Lot 2, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

Said parcel contains 15,123 square feet, more or less.

Said parcel is subject to any easements or encumbrances of record.

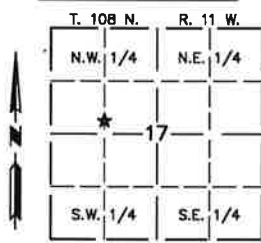
PROPERTY LOCATION MAP T. 108 N. R. 11 W. N.W. 1/4 N.E. 1/4 S.W. 1/4 S.E. 1/4 No Scale	WSE + MASSEY ENGINEERING & LAND SURVEYING LTD. P.O. BOX 100, KASSON, MN 55944 PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Date _____ LIC. NO.: 58823 Reinhold W. Zieman	THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF: STEVE FREIN PLAINVIEW, MN MONUMENTS ● FOUND (5/8" PIPE UNLESS NOTED OTHERWISE) ○ SET (5/8" PIPE UNLESS NOTED OTHERWISE) DATE: 08/18/2022 DWG NO. 3957SC02 JOB NO. 3957 DRAWN BY: RAB SHEET 2 OF 2
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PROPOSED UTILITY EASEMENT AND VACATION
PART OF BLOCKS 3 & 4, GOLFVIEW ESTATES
SECTION 17, T 108 N, R 11 W
WABASHA COUNTY, MINNESOTA



BASIS OF BEARINGS
 All Bearings are in relationship
 with the Wabasha County
 Coordinate System NAD '83,
 Adjusted 1996.

PROPERTY LOCATION MAP



No Scale

WSE + MASSEY
ENGINEERING & LAND SURVEYING
 P.O. BOX 100, KASSON, MN 55944
 PH. NO. 507-634-4505, EMAIL SURVEY@WSEENGINEERING

**PROPOSED UTILITY EASEMENT
 AND VACATION**

THIS SURVEY AND DRAWING
 WAS PREPARED FOR THE
 EXCLUSIVE USE OF:

STEVE FREIN
 PLAINVIEW, MN

MONUMENTS
 ● FOUND (5/8" PIPE UNLESS
 NOTED OTHERWISE)
 ○ SET (5/8" PIPE UNLESS
 NOTED OTHERWISE)

DATE: 8/17/2022

DWG NO. 3957SE01 JOB NO. 3957

DRAWN BY: G.D.Z. SHEET 1 OF 2

PROPOSED UTILITY EASEMENT AND VACATION

PART OF BLOCKS 3 & 4, GOLFVIEW ESTATES

SECTION 17, T 108 N, R 11 W

WABASHA COUNTY, MINNESOTA

PROPOSED UTILITY EASEMENT VACATION

The North 10.00 feet of Lot 1, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 10.00 feet thereof.

The North 10.00 feet of Lot 2, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the East 5.00 feet thereof.

The North 10.00 feet of Lot 3, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the East 10.00 feet thereof.

The North 10.00 feet of Lot 2, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, lying easterly of the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

PROPOSED UTILITY EASEMENT

The South 10.00 feet of the North 30.00 feet and the South 10.00 feet of the North 20.00 feet of the West 10.00 feet of Lot 1, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

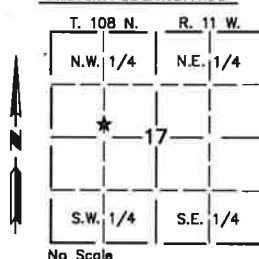
The South 10.00 feet of the North 30.00 feet of Lot 2, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the East 5.00 feet thereof.

The South 10.00 feet of the North 30.00 feet and the South 10.00 feet of the North 20.00 feet of the East 10.00 feet of Lot 3, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

The South 10.00 feet of the North 30.00 feet of Lot 2, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota lying easterly of the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

The South 20.00 feet of the North 30.00 feet of Lot 2, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota lying 10.00 feet westerly and adjacent to the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

PROPERTY LOCATION MAP



WSE + MASSEY
ENGINEERING & LAND SURVEYING
 P.O. BOX 100, KASSON, MN 55944
 PH. NO. 507-634-4505, EMAIL SURVEY@WSE.ENGINEERING

PROPOSED UTILITY EASEMENT AND VACATION

THIS SURVEY AND DRAWING
WAS PREPARED FOR THE
EXCLUSIVE USE OF:

STEVE FREIN
PLAINVIEW, MN

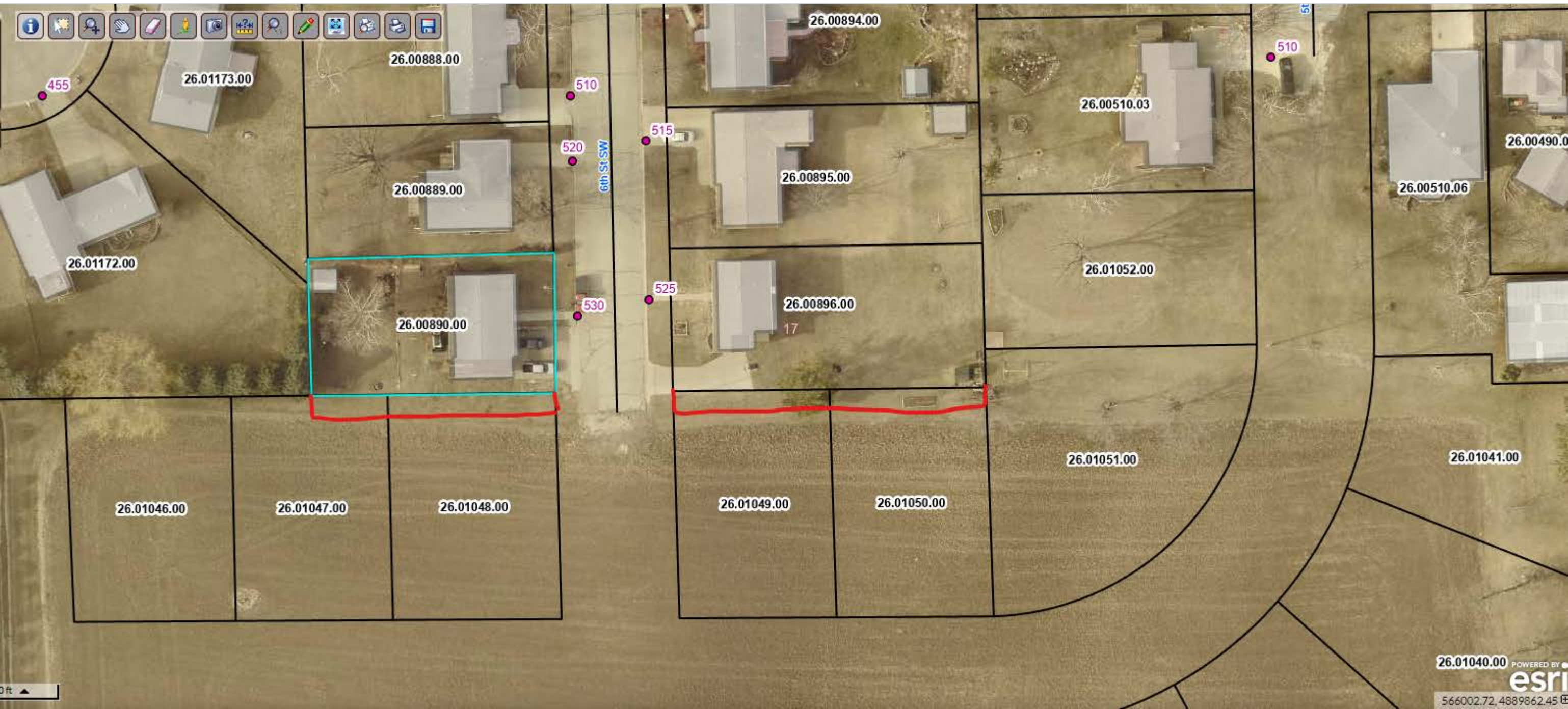
MONUMENTS

- FOUND (5/8" PIPE UNLESS NOTED OTHERWISE)
- SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/17/2022

DWG NO. 3957SE01 JOB NO. 3957

DRAWN BY: G.D.Z. SHEET 2 OF 2



CITY OF PLAINVIEW, MN
CITY COUNCIL RESOLUTION 2022- 29

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW,
MINNESOTA APPROVING A LOT-SPLIT OF LOT TWO (2), BLOCK THREE (3), LOT
THREE (3), BLOCK THREE (3) AND LOT ONE (1) BLOCK FOUR (4), LOT TWO (2),
BLOCK FOUR (4), GOLFVIEW ESTATES

- WHEREAS, Steven Frein (“the Owner”) is the fee owner of Lot Two (2), Block Three (3) (hereinafter “Parcel 1”) and Lot Three (3), Block Three (3) (hereinafter “Parcel 2”) along with Lot One (1), Block Four (4) (hereinafter “Parcel 3”) and Lot Two (2), Block Four (4) (hereinafter “Parcel 4”) which are in Golfview Estates Subdivision in the City of Plainview, Wabasha County, Minnesota; and
- WHEREAS Parcel 1 bears a Parcel ID # of R26.01047.00; Parcel 2 bears Parcel ID # R26.01048.00; Parcel 3 bears Parcel ID #R26.01049.00; and Parcel 4 bears Parcel ID # R26.01050.00
- WHEREAS, The Owner desires to split the parcels along the north axis line thereby adding the split portions of the lots to the north (Parcel ID # R26.00890.00 and Parcel ID # R26.00896.00) for development, as well as establish a utility easement along the newly created property lines as depicted on the color plat map and survey, which is attached hereto and incorporated herein by reference as Exhibit A; and
- WHEREAS, The Owner has submitted an application pursuant to Plainview City Code Section 609.20 requesting that Lot Two (2), Block Three (3); Lot Three (3) Block Three (3); and Lot One (1), Block Four (4), Lot Two (2), Block Four (4), Golfview Estates Subdivision be split as shown in Exhibit A, and said application is attached hereto and incorporated herein by reference as Exhibit B; and
- WHEREAS the application submitted by the Owner contains the information required by Plainview City Code Section 609.20; and
- WHEREAS, City Staff has reviewed the submitted application and has determined that the proposed lot split meets the requirements of the Land Management Ordinance of the City of Plainview; that the lot split, if approved, will have no adverse effects on adjoining property; and that the lot split will not result in a lot or portion of a lot which lacks access to a public street or roadway; and
- WHEREAS, City Staff recommends approval of the application; and
- WHEREAS the City Council reviewed the requested lot split and City Staff recommendation at its meeting on October 11th, 2022; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. The proposed lot split contained in the application in Exhibit B and depicted on the color plat drawing in Exhibit A is hereby approved.
2. The City Clerk is directed to notify the applicants, in writing, of the Council's action pursuant to Plainview Code Section 609.20.
3. Pursuant to Plainview Code Section 609.20, the applicants are directed to record this document at the Wabasha County Recorder's Office, pay for the cost of the recording this document, and provided proof of the recording to the City Clerk.
4. In the event the applicants do not record this document as required by Paragraph 3 above within 90 days of the issuance of this Plainview City Council Resolution 2022-29, this Resolution shall be null and void.

Passed by the City Council of the City of Plainview, Minnesota this 11th day of October 2022.

ATTEST:

Carol Kujath/City Clerk

Aaron Luckstein/Mayor

VOTE: KIEFER ____
REEVES ____
HAMMER-BARTLEY ____
JACOBS ____
LUCKSTEIN ____

EXHIBIT A

Color Plat Map

EXHIBIT B
APPLICATION

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 11, 2022

AGENDA ITEM: City Assistance for Road Repair	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 8. D.
ATTACHMENTS: Bills for Potential Reimbursement	APPROVED BY: DT
RECOMMENDED ACTION: Motion to deny request for city assistance by the contractor to pay for costs associated with street repair for his project.	

SUMMARY

Dustin Boettcher met with City staff to determine if sanitary sewer was stubbed to his shed located on parcel ID R26.00724.18 located at the intersection of 1st Street NE and 5th Ave NE.

City records indicated the presence of sanitary sewer. However no sanitary stub was present when they excavated the area, so they ended up having to open up 1st Street NE to connect to the sanitary main on the west side of 1st Street NE.

The work included excavation, installation of sanitary, backfill, and repaving. Dustin is seeking City assistance to pay for the added cost. The 2 bills for the work are attached.

The City's historical approach is for the landowner to pay 100% of the cost and construct at their own risk. Staff recommendation is to deny the reimbursement claim by the contractor.

Respectfully Submitted,

David Todd
City Administrator



Plainview, MN 55964

Phone (507) 534-3736

85 years of Quality Service ~ Family owned since 1937

8/31/22

City of Plainview
Attn: Shane Loftus
241 W Broadway
Plainview, MN 55964

Statement

Job: Dustin Boettcher Truck Shed 105 5th Ave NE Plainview.

Run Sewer Service from Main to back side of curb

Total Includes: All Equipment, Labor, Compaction, Job Supplies, Truck to haul out excess fill & Deliver Fill Sand, 1.5" Screened Rock & Class 2 Rock & Clean up.

Total Due: \$5,564.00

Thank you, we appreciate your business!

M&M Construction and Cleaning Inc.

1107 Chester Ave. SE

Rochester, MN 55904 US

(507)285-3137

info@mandmasphaltservices.com

Invoice**BILL TO**

Dustin Boettcher

603 1st Street NW

Plainview, MN 55964

INVOICE #	DATE	TOTAL DUE		TERMS	ENCLOSED
7523	09/09/2022	\$3,000.00		Net 30	

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/09/2022	Asphalt Services Asphalt Services-	1	3,000.00	3,000.00

BALANCE DUE

\$3,000.00