

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday June 13, 2023, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday June 13, 2023, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, Police Chief Jason Timm, Public Works Director Shane Loftus, Library Director Alice Henderson, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, and Development Services Coordinator Richard Baker.

Department Heads absent: Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm with Bolton & Menk, Eric Bennett, Brenda Bennett, Susan Buck, Curtis Buck, Bob Blanshan, Tim Weaver, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE -

3. PUBLIC HEARING – ALLEY VACATION – CHURCH OF CHRIST – CHAS POSZ SUBDIVISION –

Mayor Luckstein called for a motion to close the regular council meeting and open the public hearing to discuss the Church of Christ request for an alley vacation. At 6:01 p.m. a motion was made by Kuschel, second by Reeve to open the public hearing.

Motion carried unanimously.

There were no public comments or written comments.

Motion by Jacobs, second by Kuschel to close the public hearing and reopen the regular city council meeting.

Motion carried unanimously.

4. PUBLIC COMMENTS –

-Roger Rettmann – 525 1st Ave SW – The State of MN Health Dept is taking aggressive steps towards the food preparation and serving for churches and community centers. The Community Center is requesting funding from the City to upgrade the kitchen.

-Mayor Luckstein – Asked Rettmann to stay to answer any questions regarding the Community Center and the request for funds as it was on the agenda under new business.

-Rettmann stated he would stay.

-Curt Buck – 320 4th Ave SW – Addressed the Council regarding his concerns and view on how during the COVID pandemic much of our City Government was conducted in a church, however now with the pandemic over he believes it's poor optics to still be having council and other meetings at the church. He believes that council meetings should be held back at city hall.

5. APPROVAL OF AGENDA – Motion by Reeve, second by Kuschel to approve the Agenda with the addition of 8.H. Crossing Lights Audible Upgrade. Motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA –Motion by Kuschel, second by Jacobs to approve the Consent Agenda.

Aye: Reeve, Jacobs, Hammer Bartley, Kuschel. Mayor Luckstein voted aye, however abstained from voting on 6.C.A.

Nay: none

Motion carried.

A. City Council Minutes – May 9, 2023.

B. Bills

C. Permits/Licenses/Donations

a. Chicken Permit – Aaron Luckstein and Brenda Axelson

b. Donation – American Legion for the Plainview Fire Department

c. Off-Sale Liquor License – Firehouse Beer Wine & Liquor (Eric and Brenda Bennett)

D. Department Head Reports and Board Minutes

E. Kim's Saloon License Agreement – Corn on the Cob Days Event

F. SRO Contract with PEM Schools

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS –

A. Steve Jacobs – MN House of Representatives– MN House of Representatives Steve Jacobs gave a summary of the laws passed in the 2023 session. Jacobs also talked about his concerns of the proposed National Park that would encompass Whitewater State Park, Carley State Park, Zumbro Bottoms along with parks in Iowa and Wisconsin. There is a meeting at the Front Porch in Kellogg on June 15, 2023, at 7:00 p.m. to discuss the concerns with this National Park proposal.
(see attached document)

B. Alley Vacation – Church of Christ – Resolution 2023-14 –

The City received a request from the property owner of PID# R26.00683.00 located within Block 09 of the Chas Posz Subdivision to vacate a 20' portion of the alley and reserving the utility easement that runs concurrent to the property line. The purpose of the request for the easement vacation is due to the potential expansion project proposed by the Church of Christ. The City holds no infrastructure within the easement nor are there any plans to utilize the easement to hold infrastructure. The City will preserve the utility easement starting at Lot 7, Block 09 that runs north along the north/south alley.

Motion by Jacobs, second by Reeve to approve Resolution 2023-14 vacating a 20' wide portion of the alley and reserving the utility easement dedicated as part of the Chas Posz Subdivision in Plainview, MN.

C. Juneteenth Holiday – Resolution 2023-13 –

Administrator Todd explained to Council that a bill to establish Juneteenth (June 19th) as a state-recognized holiday was passed and the Governor signed the bill into law on 02/03/2023.

Federal, State, and local offices must be closed in observance of Juneteenth starting this year.

The holiday recognizes the date on which slavery was abolished in the United States.

Motion by Kuschel, second by Hammer Bartley to approve Resolution 2023-13 establishing June 19th (Juneteenth) as an Observed Holiday for the City of Plainview and Amending the City's Personnel Policy to reflect the addition to the Holiday schedule.

Motion carried unanimously.

D. Community Center Request for Funds–

The Community Center is requesting additional funding of \$15,000 to help upgrade the kitchen equipment in response to the MN Department of Health's mandate that commercial grade food preparation equipment be utilized when making and preparing food for public sale and consumption. The Community Center hosts many food-type events throughout the year with these events making up 20%-25% of their annual income. It was noted that since this request was not budgeted for, there are two sources of funds that the City could utilize for this request. The General Fund Reserve and/or funds provided to the City from the American Rescue Plan Act (ARPA COVID Funds), of which this project fits within the funding parameters. Mayor Luckstein is not comfortable using general funds for this as the City is still building its reserves. The Mayor did, however, feel the ARPA COVID funds would work for this, even though the City has not identified where the ARPA funds will be used. It was requested that the Community Center share their financials with the City along with the number of patrons served. Roger Rettmann agreed that numbers can be shared. He also told the Council that the Community Center has received private donations, donations from other businesses as well as applying for the Plainview Area Foundation grant. It was noted that the City does not own the Community Center.

Motion by Luckstein, second by Jacobs to approve the request for additional funding of \$15,000 for the Community Center.

Aye: Luckstein, Reeve, Jacobs, and Hammer Bartley

Nay: None

Abstain: Kuschel

E. Public Works – Summer Hires –

Public Works Director Shane Loftus explained to Council that this year there were not a lot of applicants for summer help. One of the hires approved at last month's council meeting has respectfully declined the job offer. Kevin Lamb and Wyatt Kujath have expressed their willingness to work part time for Public Works this summer.

Motion by Kuschel, second by Hammer Bartley to approve Kevin Lamb and Wyatt Kujath for summer help at Public Works.

Motion carried unanimously.

F. Well #3 Improvements –

At the February 14, 2023, Council meeting, the Council authorized proceeding with Phase 1 repairs to Well No. 3. Phase 1 included replacing the existing vertical turbine pump with a submersible style pump, drop piping, and appurtenances and completing test pumping. The goal is to determine whether a change from a vertical turbine to submersible pump will address the air entrainment issue currently being encountered.

Brian Malm explained to the Council the test pumping that will be completed for the air entrainment issue. If the submersible pump does not solve the issue, then a vertical turbine pump will be reinstalled and the Council would need to consider proceeding with Phase 2 improvements, which would include construction of an air break and pumping structure to allow the air to dissipate prior to pumping into the distribution system.

The unit price bid includes costs for both potential outcomes under Phase 1 (permanent installation of the submersible pump and reinstallation of the vertical turbine pump). If the submersible pump is permanently installed, the total estimated cost under the unit price bid would be \$158,700. If the vertical turbine pump is reinstalled the total estimated cost under the unit price bid would be \$85,650. Phase 2 air break and pumping structure improvements would be an additional cost and would require another bid package with an estimated cost ranging from \$750,000 to \$1,500,000. Staff recommended awarding the unit price bid to Bergeson-Caswell in the amount of \$164,650 and notes that it is within the cost range of \$100,000 to \$200,000 identified in Bolton & Menk's February 8, 2023, memo.

Motion by Reeve, second by Kuschel to award the contract to Bergeson-Caswell for the unit price bid of \$164,650.00.

Motion carried unanimously.

G. Police Department – Hire New Full-Time Police Officer –

Police Chief Jason Timm explained to Council that the Police Department has one full-time opening due to the resignation of Nathaniel Fox. Javier Prieto was one of four applicants that applied for this position. Prieto has an A.A.S. degree in criminal justice and is eligible for P.O.S.T. license activation. This hire will be pending the successful completion of the state mandated pre-employment requirements.

Motion by Jacobs, second by Kuschel to approve the hiring of Javier Prieto as a Full-Time Police Officer with a starting wage of step 1 per the LELS Union Contract.

Motion carried unanimously.

H. Crossing Lights Audible Upgrade –

The City of Plainview has a new resident in town who is completely blind. The crossing lights at the pool and at Kwik Trip do not have the capability of audible direction. The resident relies solely on hearing to cross at these intersections. This is a safety issue for a blind resident. The upgrade was priced at \$3,500 a piece without labor.

Motion by Kuschel, second by Hammer Bartley to approve the upgrade of the crossing lights at the pool and Kwik Trip by Egan. The cost is not to exceed \$10,000.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

A. 2nd Ave NW Designated Pedestrian Crosswalk for the 2023 Street/Utility Project

10. COUNCIL COMMENT -None

11. ADJOURN –

Motion by Luckstein, second by Kuschel to adjourn the Plainview City Council meeting.

Motion carried unanimously. Meeting adjourned at 7:18 p.m.



Aaron Luckstein, Mayor



Carol Kujath, City Clerk