



REGULAR CITY COUNCIL MEETING AGENDA

Tuesday October 14, 2025 at 6:00 P.M.

Location: Plainview City Hall Plainview

Broadcast of the City Council Meeting will be posted on FaceBook: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS – *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be relevant to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- September 9, 2025
- B. Bills
- C. Permits/Licenses/Donations
 - 1. Chicken Permit – Hannah Bauman
 - 2. Tobacco License – Plainview LLC; dba Plainview Smoke Shop
- D. Department Head Reports and Board Minutes
- E. Library Board Appointment – Gary Melbostad

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- A. Bolton & Menk – Elevated Water Storage Projects Bid Evaluations and Contract Awards
- B. Bolton & Menk – BDPI Grant Application and Resolution Amendment
- C. Bolton & Menk – 2024 Trail Improvements – Pay Estimate No. 3
- D. Updated Compensation and Classification Study
- E. Public Works Assistant Hire
- F. Immanuel Lutheran School Crosswalk Request
- G. **Utility Easement Agreement for the Watermain Relocation**

8. INFORMATION ONLY DOCUMENTS

- A. November City Council Meeting

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the September 9, 2025 Regular Meeting Proceedings.	

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday September 9, 2025, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Holm called the Regular Plainview City Council meeting to order on Tuesday September 9, 2025, at 6:00 p.m.

Council Members in attendance: Keith Holm, Holly Reeve, Lindsay Hammer Bartley, Brandon Bauman, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, Public Works Director Shane Loftus, Library Director Alice Henderson, and Fire Chief Mike Lyons .

Department Heads absent: None.

Guests in attendance: Brian Malm and Drew Weber with Bolton & Menk, Dustin Boettcher, Tony Montgomery, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE -

3. PUBLIC COMMENTS – None.

4. APPROVAL OF AGENDA – Motion by Kuschel, second by Hammer Bartley to approve the Agenda.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA –Motion by Bauman, second by Reeve to approve the Consent Agenda.
Motion carried unanimously.

- A. City Council Minutes – August 12, 2025, Regular Meeting Minutes.
- B. Bills
- C. Permits/Licenses/Donations
 - a. Donation – To the Plainview Police Department from TJ's Tavern On and Off Sale
- D. Department Head Reports and Board Minutes

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

A. MN DEED BDPI Grant Application – Resolution 2025-14

City Administrator David Todd explained to Council that as the Rolling Plains Business Park progresses through the final plat towards the development agreement an important part of the financing for the Rolling Plains Business Park Project is applying for a Business Development Public Infrastructure (BDPI) grant through Minnesota Department of Employment and Economic Development (DEED). It was noted that a component of the grant application required the city to identify and account for sources of income sufficient to fully fund the non-BDPI portion of the project. It was noted that approval of applying for the BDPI grant does not constitute the City funding the non BDPI portion of the project. The City's Finance Advisor Mike Bubany sent a memo to the City Administrator to share with Council.
(see attached memo)

Motion by Bauman, second by Reeve to approve Resolution 2025-14 allowing staff to apply for the MN DEED BDPI Grant for the Rolling Plains Business Park Development.
Motion carried unanimously.

B. Bolton & Menk – 3rd Ave NE Watermain Relocation –

At the August 12, 2025, City Council Meeting, Public Works Director Shane Loftus asked Council to approve a request for bids to relocate the watermain at 430 3rd Ave NE, which Council approved. Request for bids were sent out for the 3rd Ave NE watermain relocation, and the City received the following bids:

Danckwart Companies \$64,600.00

Dykes Brothers Excavating \$79,468.50

Motion by Kuschel, second by Hammer Bartley to approve Danckwart Companies to relocate the watermain at 430 3rd Ave NE for \$64,600.00.

Motion carried unanimously.

C. Bolton & Menk – Waterway Maintenance Project –

The City has several waterways that carry storm water to either a detention pond or out of town to a natural waterway. Over time the waterways and the detention ponds fill up with silt and debris. It is important to keep these waterways maintained for them to work properly.

Request for bids went out for the water maintenance project.

The City received the following bids:

Bennett and Sons \$43,940.00

Danckwart Companies \$46,145.00

Dykes Brothers Excavating \$67,230.00

Staff recommended awarding the bid to Bennett and Sons. It was noted that this was a budgeted item.

Motion by Reeve, second by Kuschel to approve Bennett and Sons to remove trees and regrade a waterway for \$43,940.00.

Motion carried unanimously.

D. Bolton & Menk – 2023 Street & Utility Improvements -Pay Estimate No. 16 and Final –

Drew Weber from Bolton & Menk presented Pay Application No. 16 and Final for the 2023 Street & Utility Improvements Project. Bolton & Menk has reviewed the pay application and recommended payment in the amount of \$46,015.86. Weber noted that there was a slight reduction on the price of the pay estimate from \$47,398.47 to \$46,015.86 due to landscaping and reduction in retainage.

Motion by Reeve, second by Hammer Bartley to approve Pay Estimate No. 16 and Final from Bolton & Menk to Elcor Construction in the amount of \$46,015.86 pending close of documentation.

Motion carried unanimously.

E. Bolton & Menk – 2024 Trail Improvements – Pay Estimate No. 2 –

Drew Weber with Bolton & Menk presented Pay Application No. 2 for the 2024 Trail Improvements Project and gave Council an update on the project. Bolton & Menk has reviewed the pay application and recommended payment in the amount of \$17,350.33.

Motion by Bauman, second by Kuschel to approve the Pay Estimate No. 2 from Bolton & Menk to Elcor Construction in the amount of \$17,350.33 for the 2024 Walking Trail Improvements Project.

Motion carried unanimously.

F. Setting the 2025 Truth in Taxation Hearing and Approving the 2026 Preliminary Levy – Resolution 2025-15 –

Minnesota Statute 275.065 Subdivision 1(a) requires that each year, cities shall adopt the preliminary tax levy for taxes payable the following year and certify it to the county auditor by September 30th. This proposed levy establishes a “ceiling” for the tax levy and allows the City the opportunity to reduce the levy after the ceiling is set until final certification in December.

The City’s past practice has been to establish the preliminary levy in September, then work

through details of that budget in October and November when the Wabasha County numbers, along with the insurance increases, and PERA rates increases have been set. The final budget is then presented for Council approval at the December Truth in Taxation meeting. At this point, the levy amount can be reduced from the preliminary levy but cannot be set any higher. Staff have been working on the draft budget for several months and have met with the Council's Budget/Finance Committee to review and discuss the preliminary levy. It has been determined that the Proposed 2026 levy should be set at \$3,127,368. This amount reflects an increase from the 2025 levy in the amount of \$205,421 or 7.03%. Mayor Holm thanked City staff for a job well done on their department budgets. The Mayor asked for clarification on the request from the library for additional staff. Library Director Alice Henderson stated that during COVID the library was not experiencing the normal foot traffic, so employees were let go and now that they are seeing an increase in foot traffic at the library and additional staff is warranted.

Motion by Hammer Bartley, second by Reeve to approve the Resolution 2025-15, setting the Preliminary 2026 tax levy at \$3,127,368 and setting the Truth in Taxation hearing date for December 9, 2025, at 6:00 p.m. at Plainview City Hall, 241 W Broadway.
Motion carried unanimously.

G. New Dais and Seating Upgrade for City Hall –

With Council meetings returning to City Hall, staff has been looking at ways to utilize the small space within the building. The acoustics have been upgraded with a camera and microphone being purchased to allow recording of meetings to be uploaded to the City's Facebook page for delayed viewing. The next step is to upgrade the Council's dais and seating to better utilize the space and provide a more professional appearance for council meetings. Staff contacted Ryan Speedling with Whitewater Woodworking who can custom build a modular, three-piece, sectional dais that can be quickly and effortlessly separated into individual pieces when the room is needed for other events such as elections. The cost of the dais is \$7,080 which includes materials and construction. Staff having foreseen the move back to City Hall budgeted for this upgrade in the 2025 budget.

Motion by Kuschel, second by Reeve to approve the purchase of a newly built council dais and the purchase of new seating to complete the upgrade to council chambers at city hall.
Motion carried unanimously.

8. INFORMATION ONLY DOCUMENTS –

- A. Administrator Annual Evaluation 2025** – The City of Plainview Personnel Committee conducted the annual performance evaluation of City Administrator David Todd on August 18, 2025. The outcome of the review was positive and included a discussion of performance objectives and mutually agreed upon goals. Hammer Bartley thanked Administrator Todd for another great year of supporting the City of Plainview.
- B. Fall Clean-up** – The City's Fall Clean-up is scheduled for October 4, 2025, from 9:00 a.m. to 11:00 a.m. Public Works Director Shane Loftus asked Council for volunteers. It was noted that if there is not a good turnout for the Fall Clean-up then the City will look at the option to have one (1) clean-up in the spring each year and forgo the fall clean-up moving forward.

9. COUNCIL COMMENT - None

10. ADJOURN –

Motion by Kuschel, second by Hammer Bartley to adjourn the Plainview City Council meeting.
Motion carried unanimously. Meeting adjourned at 6:34 p.m.

Keith Holm, Mayor

Carol Kujath, City Clerk

DRAFT

David,

Here is a summary of our recent conversations regarding this project. Please share this email with whomever you wish.

I understand that the project cost to extend / improve infrastructure to the site, along with improvements within the site itself will cost about \$4.5 million (this includes assumed acquisition cost of about \$500K). With the site being approximately 39 acres, this would equate to a finished sale price to new businesses of approximately \$2.65 per square foot. When you include carrying costs and profit, we are probably looking at something closer to \$3 per foot. In Wabasha County, this just won't be marketable. To illustrate (according to staff I just spoke to), the commercial land available in St. Charles along Interstate 90 the price starts between \$2 and \$2.50 per square foot (so let's just say \$2.25 per foot)..

Of the costs involved in your project, about \$2.5 million (as I understand it) is for the extension and improvement of infrastructure to the site. Even if we assume five \$1 million buildings were built in the next few years, the new City taxes would not come close to covering those costs, even when using a 20-year amortization. However, even if it could, I wouldn't advise putting all of that investment in. But I do believe a scaled down assistance package is warranted. In our conversations, I came up with approximately \$1.5 million. Of that amount, about \$400K would be the Rochester Sales Tax cash the City has been sitting on along with a \$600K-ish general obligation note we could issue. The final \$500K is an assumed BDPI Grant from the State of MN.

I always say with speculative investments, a City has to be willing to pay "full freight" in the event we suffer from slow development. The annual payment on a \$600K-ish note is "doable" in my personal opinion.

So if a total package of \$1.5 million is achievable, is that fair to the developer? Let's consider:

\$4,500,000 total project cost

~~(\$1,500,000)~~ less City / State assistance

\$3,000,000 net cost to developer

\$1.97 per square foot (based on an assumed 35 of 39 "developable/sellable" acres) This would leave about 25 cent per foot for profit etc. if we assume sale price of \$2.25 per foot or so (which equates to about \$10,000 per acre profit).

So I'm on board with an assistance package, but I think it needs to be properly sized so that it allows the developer to sell land at the going rate BALANCED BY not overly burdening your existing taxpayers if the development goes poorly. And we should always assume things will go more slowly than hoped....it has taken many years for Elgin to get to where it is with it's annexed commercial park. St. Charles still has land available along I-90 after

many years, etc. This is why I always suggest my clients be prepared to pay “full freight” on a speculative debt issuance.

Let’s say we borrowed \$620,000 (\$20K for issuance) over 20 years at 4.75% interest (assumes bank placement). The annual payment would be approximately \$49K. If no development takes place to generate any revenue for the City, or if the individual projects request tax assistance themselves preventing the City from accessing those revenues right away, the City would need to raise its levy by nearly 2% just to cover the debt. This is why I advise a restricted amount of assistance. If the development goes poorly, the rest of the City taxpayers would have their City taxes go up by nearly 2%. Imagine what it would be if we borrowed more....

I hope this helps illustrate the importance of limiting assistance while showing that some assistance is possible as well.

For what it’s worth....?

Mike Bubany, Senior Advisor
David Drown Associates, Inc.
5057 346 7895

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106742 ADVANCED ELECTRONIC DESIGN, INC.								
09/04/2025	8279295	1	Invoice	SQUAD ACCESSORIES/PD	06/11/2025	09/05/2025	4,964.04	101-42100-590
Total 106742 ADVANCED ELECTRONIC DESIGN, INC.:							4,964.04	
106632 AG PARTNERS COOP								
09/23/2025	422327	1	Invoice	PAINT STICKS/PW	09/22/2025	09/23/2025	1.61	101-43100-217
Total 106632 AG PARTNERS COOP:							1.61	
751 ANCOM COMMUNICATIONS								
09/04/2025	129471	1	Invoice	REPAIRS TO RADIO IN SQUAD 231/PD	08/25/2025	09/05/2025	525.00	101-42100-228
Total 751 ANCOM COMMUNICATIONS:							525.00	
19 APPEL'S SERVICE INC								
09/17/2025	125783	1	Invoice	TIRES/PW	08/13/2025	09/17/2025	2,337.36	101-43100-221
Total 19 APPEL'S SERVICE INC:							2,337.36	
106943 APPTEGY, INC.								
10/02/2025	INV33170	1	Invoice	THRILLSHARE-WEBSITE ANNUAL HOSTING	10/01/2025	10/06/2025	7,000.87	101-41500-312
Total 106943 APPTEGY, INC.:							7,000.87	
106617 AT&T MOBILITY								
09/09/2025	2872918546	1	Invoice	PHONES POLICE	08/25/2025	09/09/2025	637.96	101-42100-321
10/07/2025	2872918546	1	Invoice	PHONES POLICE	09/25/2025	10/08/2025	647.29	101-42100-321
09/25/2025	2872969810	1	Invoice	PHONES & IPADS/FIRE DEPT	09/11/2025	09/25/2025	152.92	101-42200-321
Total 106617 AT&T MOBILITY:							1,438.17	
106982 AUDIO DESIGNS INC								
09/17/2025	34258	1	Invoice	231 SQUAD-REPAIR LIGHTS ON PUSH BAR	09/09/2025	09/17/2025	40.00	101-42100-221
10/07/2025	34348	1	Invoice	LICENSE PLATE BRACKET, SURFACE MOUN	09/23/2025	10/08/2025	489.97	101-42100-221
Total 106982 AUDIO DESIGNS INC:							529.97	
106772 BADGER METER								
10/02/2025	80212827	1	Invoice	MONTHLY FEE-ORION CELLULAR	09/30/2025	10/06/2025	1,205.75	601-49400-321
Total 106772 BADGER METER:							1,205.75	
104716 BAKER & TAYLOR								
09/17/2025	L2300462 SE	1	Invoice	BOOKS/LIBRARY	08/31/2025	09/17/2025	1,372.26	211-45500-592
Total 104716 BAKER & TAYLOR:							1,372.26	
329 BECKLEYS OFFICE PRODUCTS								
09/17/2025	117244	1	Invoice	paper shred	09/16/2025	09/17/2025	46.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							46.50	
154 BENNETT'S FOOD CENTER								
09/05/2025	00036587	1	Invoice	WATER, DONUTS FOR SAFETY MEETING/P	08/28/2025	09/05/2025	22.39	101-43100-331

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/05/2025	00123245	1	Invoice	SNACKS/POOL	08/04/2025	09/05/2025	150.86	225-45128-259
09/05/2025	00123506	1	Invoice	SNACKS/POOL	08/08/2025	09/05/2025	289.16	225-45128-259
09/05/2025	00123771	1	Invoice	CANDY FOR CORN ON COB DAYS PARADE/	08/12/2025	09/05/2025	379.98	101-42100-437
09/05/2025	00123823	1	Invoice	FOOD FOR NATIONAL NIGHT OUT/PD	08/13/2025	09/05/2025	259.73	101-42100-437
09/05/2025	00123942	1	Invoice	SNACKS/POOL	08/14/2025	09/05/2025	26.73	225-45128-259
09/11/2025	00124478	1	Invoice	RETURN SNACKS/POOL	08/22/2025	09/12/2025	337.50	225-45128-259
09/11/2025	00125345	1	Invoice	RETURN SNACKS/POOL	09/05/2025	09/12/2025	140.00	225-45128-259
09/05/2025	00459804	1	Invoice	SNACKS/POOL	08/07/2025	09/05/2025	228.97	225-45128-259
09/05/2025	00462460	1	Invoice	POP/PD	08/16/2025	09/05/2025	28.96	101-42100-437
Total 154 BENNETT'S FOOD CENTER:							909.28	
106463 BOLTON & MENK, INC.								
09/08/2025	0372092	1	Invoice	2024 TRAIL IMPROVEMENTS	08/29/2025	09/09/2025	5,475.00	225-45200-303
09/08/2025	0372094	1	Invoice	GENERAL ENGINEERING	08/29/2025	09/09/2025	900.00	101-41500-303
09/08/2025	0372094	2	Invoice	2025 STREET MAINTENANCE	08/29/2025	09/09/2025	525.00	101-43100-303
09/16/2025	0372290	1	Invoice	2023 STREET PROJECT	08/29/2025	09/16/2025	250.00	418-48000-303
09/16/2025	0372291	1	Invoice	ORCHARD HILLS 7TH	08/29/2025	09/16/2025	867.50	101-41500-303
09/16/2025	0372300	1	Invoice	ORCHARD HILLS 8TH	08/29/2025	09/16/2025	2,113.50	101-41500-303
09/30/2025	0375035	1	Invoice	2024 TRAIL IMPROVEMENTS	09/29/2025	09/30/2025	1,200.00	225-45200-303
09/30/2025	0375038	1	Invoice	ROLLING PLAINS BUSINESS PARK	09/29/2025	09/30/2025	500.00	101-41500-303
09/30/2025	0375038	2	Invoice	2025 WATERWAY MAINTENANCE	09/29/2025	09/30/2025	1,220.00	101-43100-303
09/30/2025	0375039	1	Invoice	3RD AVE NE WATERMAIN RELOCATION	09/29/2025	09/30/2025	3,918.00	601-49400-303
10/07/2025	0375564	1	Invoice	2023 STREET PROJECT	09/30/2025	10/08/2025	1,008.00	418-48000-303
10/07/2025	0375565	1	Invoice	ORCHARD HILLS 7TH	09/30/2025	10/08/2025	520.00	101-41500-303
10/07/2025	0375566	1	Invoice	ORCHARD HILLS 8TH	09/30/2025	10/08/2025	330.00	101-41500-303
Total 106463 BOLTON & MENK, INC.:							18,827.00	
105813 BULLDOG YOUTH BASEBALL								
10/07/2025	1025	1	Invoice	REPAIR FENCE AT ECKSTEIN FIELD	10/07/2025	10/08/2025	6,450.00	225-45200-221
Total 105813 BULLDOG YOUTH BASEBALL:							6,450.00	
106834 CANON FINANCIAL SERVICES, INC.								
09/29/2025	41787035	1	Invoice	COPIER/LIBRARY	09/11/2025	09/29/2025	66.80	211-45500-401
09/17/2025	41787036	1	Invoice	COPIER LEASE AGREEMENT/ADMIN	09/11/2025	09/17/2025	169.36	101-41500-401
Total 106834 CANON FINANCIAL SERVICES, INC.:							236.16	
106997 CARRIE EVERSMAN LLC								
09/25/2025	OCT 25	1	Invoice	PROPERTY MANAGEMENT-EDA BUILDING	09/25/2025	09/25/2025	300.00	101-46500-401
Total 106997 CARRIE EVERSMAN LLC:							300.00	
106449 CINTAS CORPORATION								
10/02/2025	4241863812	1	Invoice	MATS & SCRAPER/PW	09/02/2025	10/06/2025	57.69	101-43100-310
10/02/2025	4242715895	1	Invoice	MATS & SCRAPER/PW	09/09/2025	10/06/2025	57.69	101-43100-310
10/02/2025	4243437120	1	Invoice	MOPS&TOWELS/CITYHALL	09/16/2025	10/06/2025	51.88	101-41500-310
10/02/2025	4243437383	1	Invoice	MATS & SCRAPER/PW	09/16/2025	10/06/2025	57.69	101-43100-310
10/02/2025	4244176412	1	Invoice	MATS & SCRAPER/PW	09/23/2025	10/06/2025	57.69	101-43100-310
Total 106449 CINTAS CORPORATION:							282.64	
105990 CIVIC SYSTEMS, LLC								
09/09/2025	INV-07796	1	Invoice	SEMI ANNUAL SOFTWARE SUPPORT/ADM	07/01/2025	09/09/2025	6,465.00	101-41500-309

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105990 CIVIC SYSTEMS, LLC:							6,465.00	
106984 COMMUNITY & ECONOMIC DEVELOPMENT ASSOCIA								
10/07/2025	4TH QTR 20	1	Invoice	QTR EDA DIRECTOR SERVICES	10/07/2025	10/08/2025	13,395.25	101-46500-401
Total 106984 COMMUNITY & ECONOMIC DEVELOPMENT ASSOCIA:							13,395.25	
107030 CRANE PEST SOLUTIONS								
09/23/2025	6324	1	Invoice	PEST CONTROL/CITY HALL	09/15/2025	09/23/2025	202.50	101-41500-401
Total 107030 CRANE PEST SOLUTIONS:							202.50	
105949 CUSTOM COMMUNICATIONS INC.								
09/24/2025	619568	1	Invoice	FIRE ALARM MONITORING/PW	09/23/2025	09/25/2025	129.27	101-43100-223
09/24/2025	619569	1	Invoice	FIRE ALARM MONITORING/FIRE HALL	09/23/2025	09/25/2025	219.85	101-42200-223
Total 105949 CUSTOM COMMUNICATIONS INC.:							349.12	
106428 DATA SMART COMPUTERS INC.								
09/17/2025	94751	1	Invoice	MICROSOFT MONTHLY LICENSES	09/16/2025	09/17/2025	258.17	101-41500-309
10/02/2025	94968	1	Invoice	DATTO BACKUP/ADMIN	10/01/2025	10/06/2025	179.00	101-41500-309
10/02/2025	94969	1	Invoice	SENTINELONE SECURITY/ADMIN	10/01/2025	10/06/2025	212.50	101-41500-309
10/02/2025	94970	1	Invoice	MONTHLY CLOUD BACKUP	10/01/2025	10/06/2025	14.00	101-41500-309
10/02/2025	94971	1	Invoice	SENTINELONE SECURITY/FIRE DEPT	10/01/2025	10/06/2025	17.00	101-42200-309
10/02/2025	95182	1	Invoice	UPDATE SURFACE PROS & LAPTOPS/ADMI	10/01/2025	10/06/2025	1,740.00	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							2,420.67	
105564 DEARBORN LIFE INS CO.								
09/16/2025	OCTOBER 2	1	Invoice	EMPLOYEE INS.	09/12/2025	09/16/2025	178.83	101-41500-131
09/16/2025	OCTOBER 2	2	Invoice	EMPLOYEE INS.	09/12/2025	09/16/2025	373.88	101-42100-131
09/16/2025	OCTOBER 2	3	Invoice	EMPLOYEE INS.	09/12/2025	09/16/2025	88.01	101-43100-131
09/16/2025	OCTOBER 2	4	Invoice	EMPLOYEE INS.	09/12/2025	09/16/2025	81.83	211-45500-131
09/16/2025	OCTOBER 2	5	Invoice	EMPLOYEE INS.	09/12/2025	09/16/2025	31.38	225-45200-131
09/16/2025	OCTOBER 2	6	Invoice	EMPLOYEE INS.	09/12/2025	09/16/2025	36.27	601-49400-131
09/16/2025	OCTOBER 2	7	Invoice	EMPLOYEE INS.	09/12/2025	09/16/2025	36.76	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							826.96	
106798 ELCOR CONSTRUCTION, INC.								
09/16/2025	24X.135730.	1	Invoice	2024 TRAIL IMPROVEMENTS	09/03/2025	09/16/2025	17,350.33	225-45200-590
Total 106798 ELCOR CONSTRUCTION, INC.:							17,350.33	
105806 FLAHERTY & HOOD, P.A.								
09/16/2025	23647	1	Invoice	AUG. GENERAL LEGAL FEES	09/04/2025	09/16/2025	250.00	101-41500-304
09/16/2025	23744	1	Invoice	AUG. LABOR/EMPLOYMENT LEGAL FEES	09/04/2025	09/16/2025	3,139.47	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							3,389.47	
104 GOPHER STATE ONE CALL								
10/07/2025	5090692	1	Invoice	LOCATES/WATER	09/30/2025	10/08/2025	37.13	601-49400-310
10/07/2025	5090692	2	Invoice	LOCATES/SEWER	09/30/2025	10/08/2025	37.12	602-49450-310
Total 104 GOPHER STATE ONE CALL:							74.25	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
107054 GUARDIAN FLEET SAFETY, LLC								
10/08/2025	303090	1	Invoice	OUTFITTING 2025 DURANGO/PD	08/20/2025	10/08/2025	23,322.59	101-42100-590
Total 107054 GUARDIAN FLEET SAFETY, LLC:							23,322.59	
106796 HALL, KAYLA								
09/23/2025	MCAA TRAI	1	Invoice	MILEAGE FOR MCAA TRAINING IN ROCHES	09/19/2025	09/23/2025	43.40	101-41500-331
Total 106796 HALL, KAYLA:							43.40	
106564 HAWKINS, INC.								
09/17/2025	7195863	1	Invoice	Water Supplies	09/09/2025	09/17/2025	830.43	601-49400-217
Total 106564 HAWKINS, INC.:							830.43	
105808 HBC, INC.								
10/08/2025	105099 OCT	1	Invoice	PHONE&INTERNET/FIRE DEPT.	10/02/2025	10/08/2025	196.96	101-42200-321
09/08/2025	105099 SEP	1	Invoice	PHONE&INTERNET/FIRE DEPT.	09/02/2025	09/09/2025	196.42	101-42200-321
10/08/2025	1277099 OC	1	Invoice	PHONE & INTERNET/POOL	10/02/2025	10/08/2025	141.37	225-45128-321
09/08/2025	1277099 SE	1	Invoice	PHONE & INTERNET/POOL	09/02/2025	09/09/2025	170.19	225-45128-321
09/12/2025	71466 SEPT.	1	Invoice	PHONE&INTERN/LIBRARY	09/02/2025	09/12/2025	57.66	211-45500-321
10/08/2025	78487 OCT.	1	Invoice	PHONE INTERNET/ADMIN	10/02/2025	10/08/2025	481.62	101-41500-321
10/08/2025	78487 OCT.	2	Invoice	PHONE INTERNET/POLICE	10/02/2025	10/08/2025	355.69	101-42100-321
10/08/2025	78487 OCT.	3	Invoice	PHONE INTERNET/PUBLIC WORKS	10/02/2025	10/08/2025	318.90	101-43100-321
09/08/2025	78487 SEPT	1	Invoice	PHONE INTERNET/ADMIN	09/02/2025	09/09/2025	478.18	101-41500-321
09/08/2025	78487 SEPT	2	Invoice	PHONE INTERNET/POLICE	09/02/2025	09/09/2025	353.65	101-42100-321
09/08/2025	78487 SEPT	3	Invoice	PHONE INTERNET/PUBLIC WORKS	09/02/2025	09/09/2025	317.18	101-43100-321
Total 105808 HBC, INC.:							3,067.82	
106923 HENDERSON LAWN & LANDSCAPE								
10/07/2025	4022	1	Invoice	MOWING & TRIMMING/CEMETERY	09/30/2025	10/08/2025	3,750.00	235-49010-401
Total 106923 HENDERSON LAWN & LANDSCAPE:							3,750.00	
116 HIGH PLAINS								
09/24/2025	14403	1	Invoice	FUEL/PARKS	08/20/2025	09/25/2025	3.72	225-45200-212
09/24/2025	16233	1	Invoice	FUEL/PARKS	08/25/2025	09/25/2025	13.78	225-45200-212
09/24/2025	17683	1	Invoice	FUEL/PW	08/29/2025	09/25/2025	81.47	101-43100-212
09/24/2025	18670	1	Invoice	FUEL/PARKS	08/04/2025	09/25/2025	19.51	225-45200-212
09/24/2025	19013	1	Invoice	FUEL/PARKS	08/05/2025	09/25/2025	3.01	225-45200-212
09/24/2025	19773	1	Invoice	FUEL/PW	08/07/2025	09/25/2025	58.73	101-43100-212
09/24/2025	21471	1	Invoice	FUEL/PARKS	08/12/2025	09/25/2025	3.02	225-45200-212
09/24/2025	21959	1	Invoice	FUEL/PARKS	08/15/2025	09/25/2025	3.01	225-45200-212
09/24/2025	22691	1	Invoice	FUEL/PARKS	08/20/2025	09/25/2025	17.67	225-45200-212
09/24/2025	22864	1	Invoice	FUEL/PARKS	08/21/2025	09/25/2025	19.00	225-45200-212
09/24/2025	23647	1	Invoice	FUEL/PARKS	08/26/2025	09/25/2025	18.49	225-45200-212
09/24/2025	23941	1	Invoice	FUEL/PARKS	08/28/2025	09/25/2025	18.08	225-45200-212
09/24/2025	253649	1	Invoice	FUEL/RURAL FIRE DEPT	08/06/2025	09/25/2025	67.10	245-42200-212
09/24/2025	3581	1	Invoice	FUEL/FIRE DEPT	08/26/2025	09/25/2025	57.86	101-42200-212
Total 116 HIGH PLAINS:							384.45	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
09/29/2025	NOVEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	4,695.00	101-41500-131
09/29/2025	NOVEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	1,565.00	101-42100-131
09/29/2025	NOVEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	1,565.00	225-45200-131
09/29/2025	NOVEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	1,565.00	601-49400-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/29/2025	NOVEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	1,565.00	602-49450-131
09/29/2025	NOVEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	1,772.00	101-41500-131
09/29/2025	NOVEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	14,176.00	101-42100-131
09/29/2025	NOVEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	1,488.48	101-43100-131
09/29/2025	NOVEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	283.52	101-43125-131
09/29/2025	NOVEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-NOVEMBE	09/29/2025	09/29/2025	3,544.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							32,219.00	
106906 J & S REPAIR								
10/07/2025	CJ60448	1	Invoice	BELTS/PW	09/25/2025	10/08/2025	122.93	101-43100-221
Total 106906 J & S REPAIR:							122.93	
348 JOHN DEERE FINANCIAL								
09/29/2025	10641930	1	Invoice	MIDWEST MACHINERY CO-HYDRAULIC HOS	09/25/2025	09/29/2025	252.18	101-43125-221
09/17/2025	IP57726	1	Invoice	FILTERS, GREASE/SNOW	09/15/2025	09/17/2025	460.20	101-43125-221
Total 348 JOHN DEERE FINANCIAL:							712.38	
106520 KENNY SYLVESTER CONSTRUCTION								
09/17/2025	AUG 11 - SE	1	Invoice	CLEANING CITY HALL/COUNCIL	09/11/2025	09/17/2025	600.00	101-41110-401
09/17/2025	AUG 11 - SE	2	Invoice	CLEANING CITY HALL/ADMIN	09/11/2025	09/17/2025	600.00	101-41500-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
107040 KOHS, DAVID								
09/23/2025	2025-108	1	Invoice	CPR-AED CLASS/PD	07/07/2025	09/23/2025	585.00	101-42100-331
Total 107040 KOHS, DAVID:							585.00	
141 KREOFKY BUILDING SUPPLIES								
09/05/2025	2508-972122	1	Invoice	OVEN CLEANER/PW	08/01/2025	09/05/2025	6.99	101-43100-217
09/05/2025	2508-973000	1	Invoice	ANCHOR, STAKES, COIL CHAIN, SCREWS, P	08/05/2025	09/05/2025	47.02	225-45200-217
09/05/2025	2508-975325	1	Invoice	WASP SPRAY/PW	08/13/2025	09/05/2025	11.97	101-43100-217
09/05/2025	2508-975727	1	Invoice	MISC FASTENERS, GALV FLANGE, NIPPLES,	08/14/2025	09/05/2025	35.75	601-49400-223
09/05/2025	2508-978421	1	Invoice	SWIVEL EYE BOLT/PARKS	08/25/2025	09/05/2025	4.19	225-45200-217
09/05/2025	2508-978483	1	Invoice	TREATED PLYWOOD, TORX SCREW/PD	08/25/2025	09/05/2025	833.56	101-42100-418
09/05/2025	2508-979032	1	Invoice	PAINT THINNER/PW	08/27/2025	09/05/2025	33.98	101-43100-217
09/05/2025	2508-979041	1	Invoice	MOUSE TRAP/FIRE HALL	08/27/2025	09/05/2025	5.49	101-42200-223
09/05/2025	2508-979417	1	Invoice	WASP SPRAY/PARKS	08/28/2025	09/05/2025	15.98	225-45200-217
10/08/2025	2509-982764	1	Invoice	ADHESIVE, SPRING CLAMP/PW	09/10/2025	10/08/2025	14.47	101-43100-217
10/08/2025	2509-982865	1	Invoice	SUPPLIES/WATER	09/10/2025	10/08/2025	8.58	601-49400-223
10/08/2025	2509-984168	1	Invoice	KEYS/PW	09/15/2025	10/08/2025	3.99	101-43100-217
10/08/2025	2509-986874	1	Invoice	CONNECT PLUG, TURBO NOZZLE/PW	09/24/2025	10/08/2025	106.48	101-43100-217
Total 141 KREOFKY BUILDING SUPPLIES:							1,128.45	
104695 KUHLEMEIER, KEVIN								
10/08/2025	LMCWC5051	1	Invoice	Employment release case #LMCWC505168	10/08/2025	10/08/2025	100.00	101-41500-437
Total 104695 KUHLEMEIER, KEVIN:							100.00	
106730 KUJATH, CAROL								
09/23/2025	9/18/25 MCA	1	Invoice	MILEAGE TO MCAA TRAINING IN ROCHESTE	09/18/2025	09/23/2025	43.40	101-41500-331
09/17/2025	9/8/25 COST	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	09/08/2025	09/17/2025	36.68	101-41500-331

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106730 KUJATH, CAROL:							80.08	
106329 LAKE CITY RECYCLING & DISPOSAL								
09/08/2025	09/01/2025	1	Invoice	GARBAGE/CEMETERY	09/01/2025	09/09/2025	72.54	235-49010-384
09/08/2025	09/01/2025	2	Invoice	GARBAGE/PARKS	09/01/2025	09/09/2025	72.54	225-45200-384
09/08/2025	09/01/2025	3	Invoice	GARBAGE/PARKS	09/01/2025	09/09/2025	72.54	225-45200-384
09/08/2025	09/01/2025	4	Invoice	GARBAGE/STREETS	09/01/2025	09/09/2025	50.25	101-43100-384
09/08/2025	09/01/2025	5	Invoice	GARBAGE/PW	09/01/2025	09/09/2025	72.54	101-43100-384
09/08/2025	09/01/2025	6	Invoice	GARBAGE/FIRE HALL	09/01/2025	09/09/2025	54.76	101-42200-384
10/06/2025	10/01/2025	1	Invoice	GARBAGE/CEMETERY	10/01/2025	10/08/2025	72.54	235-49010-384
10/06/2025	10/01/2025	2	Invoice	GARBAGE/PARKS	10/01/2025	10/08/2025	72.54	225-45200-384
10/06/2025	10/01/2025	3	Invoice	GARBAGE/PARKS	10/01/2025	10/08/2025	72.54	225-45200-384
10/06/2025	10/01/2025	4	Invoice	GARBAGE/STREETS	10/01/2025	10/08/2025	50.25	101-43100-384
10/06/2025	10/01/2025	5	Invoice	GARBAGE/PW	10/01/2025	10/08/2025	72.54	101-43100-384
10/06/2025	10/01/2025	6	Invoice	GARBAGE/FIRE HALL	10/01/2025	10/08/2025	54.76	101-42200-384
09/17/2025	119709	1	Invoice	CITY CLEAN UP-SPRING	05/20/2025	09/17/2025	1,909.40	101-41110-440
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							2,699.74	
106285 LARSON, SPENCER								
09/04/2025	SEPT. 2025	1	Invoice	UNIFORM REIMBURSEMENT	09/03/2025	09/05/2025	90.08	602-49450-417
Total 106285 LARSON, SPENCER:							90.08	
107006 LEAST SERVICES/COUNSELING								
09/17/2025	1797	1	Invoice	CHECK-UP FROM THE NECK-UP/PD	08/13/2025	09/17/2025	1,200.00	101-42100-305
Total 107006 LEAST SERVICES/COUNSELING:							1,200.00	
106720 LOFFLER COMPANIES INC.								
09/17/2025	5116194	1	Invoice	COPIES/LIBRARY	09/02/2025	09/17/2025	77.31	211-45500-401
Total 106720 LOFFLER COMPANIES INC.:							77.31	
160 LYONS OIL MINI MART								
09/15/2025	5156723	1	Invoice	FUEL/PW	08/12/2025	09/15/2025	97.90	101-43100-212
09/15/2025	5156736	1	Invoice	FUEL/PARKS	08/12/2025	09/15/2025	10.99	225-45200-212
09/15/2025	5156738	1	Invoice	FUEL/PW	08/12/2025	09/15/2025	121.54	101-43100-212
09/15/2025	5156750	1	Invoice	FUEL/PARKS	08/13/2025	09/15/2025	32.11	225-45200-212
09/15/2025	5156752	1	Invoice	FUEL/PW	08/13/2025	09/15/2025	85.56	101-43100-212
09/15/2025	5156771	1	Invoice	FUEL/PARKS	08/14/2025	09/15/2025	17.54	225-45200-212
09/15/2025	5156780	1	Invoice	FUEL/PARKS	08/15/2025	09/15/2025	26.87	225-45200-212
09/15/2025	5156781	1	Invoice	FUEL/PW	08/15/2025	09/15/2025	89.22	101-43100-212
09/15/2025	5156791	1	Invoice	FUEL/PARKS	08/15/2025	09/15/2025	8.22	225-45200-212
09/15/2025	5156895	1	Invoice	CAR WASHES/PD	08/31/2025	09/15/2025	128.76	101-42100-221
09/15/2025	5756722	1	Invoice	FUEL/PARKS	08/05/2025	09/15/2025	34.62	225-45200-212
09/15/2025	5756729	1	Invoice	FUEL/PARKS	08/05/2025	09/15/2025	11.49	225-45200-212
09/15/2025	5756743	1	Invoice	FUEL/PARKS	08/06/2025	09/15/2025	10.16	225-45200-212
09/15/2025	5756745	1	Invoice	FUEL/PW	08/06/2025	09/15/2025	52.48	101-43100-212
09/15/2025	5756746	1	Invoice	FUEL/PARKS	08/06/2025	09/15/2025	19.42	225-45200-212
09/15/2025	5756778	1	Invoice	FUEL/PARKS	08/08/2025	09/15/2025	42.26	225-45200-212
09/15/2025	5756803	1	Invoice	FUEL/PARKS	08/22/2025	09/15/2025	38.62	225-45200-212
09/15/2025	5756833	1	Invoice	FUEL/PW	08/25/2025	09/15/2025	56.38	101-43100-212
09/15/2025	5756838	1	Invoice	FUEL/PARKS	08/25/2025	09/15/2025	24.60	225-45200-212
09/15/2025	5756858	1	Invoice	FUEL/RURAL FIRE DEPT	08/26/2025	09/15/2025	65.00	245-42200-212
09/15/2025	5756859	1	Invoice	FUEL/PW	08/26/2025	09/15/2025	64.77	101-43100-212
09/15/2025	5756900	1	Invoice	FUEL/PARKS	08/28/2025	09/15/2025	13.68	225-45200-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/15/2025	5757255	1	Invoice	FUEL/PARKS	08/01/2025	09/15/2025	66.74	225-45200-212
09/15/2025	5757258	1	Invoice	FUEL/PARKS	08/01/2025	09/15/2025	34.85	225-45200-212
09/15/2025	5757292	1	Invoice	FUEL/PW	08/04/2025	09/15/2025	64.69	101-43100-212
09/15/2025	5757296	1	Invoice	FUEL/PARKS	08/04/2025	09/15/2025	17.42	225-45200-212
09/15/2025	5757300	1	Invoice	FUEL/PARKS	08/04/2025	09/15/2025	19.72	225-45200-212
09/15/2025	5757335	1	Invoice	FUEL/PARKS	08/19/2025	09/15/2025	34.47	225-45200-212
09/15/2025	5757362	1	Invoice	FUEL/PARKS	08/20/2025	09/15/2025	13.45	225-45200-212
09/15/2025	5757381	1	Invoice	FUEL/PW	08/21/2025	09/15/2025	90.93	101-43100-212
09/15/2025	5757384	1	Invoice	FUEL/PARKS	08/21/2025	09/15/2025	33.78	225-45200-212
09/15/2025	8/31/2025 ST	1	Invoice	CREDIT/DISCOUNT AUGUST 2025	08/31/2025	09/15/2025	.93-	245-42200-212
09/15/2025	8/31/25 STAT	1	Invoice	CREDIT/DISCOUNT AUGUST 2025	08/31/2025	09/15/2025	11.34-	101-43100-212
09/15/2025	8/31/25 STAT	2	Invoice	CREDIT/DISCOUNT AUGUST 2025	08/31/2025	09/15/2025	7.50-	225-45200-212
Total 160 LYONS OIL MINI MART:							1,408.47	
106592 MCKELLIPS, JORDAN								
09/04/2025	W108909958	1	Invoice	UNIFORM BOOTS/PD	09/04/2025	09/05/2025	224.00	101-42100-417
09/25/2025	W148468108	1	Invoice	UNIFORM AIRPODS/PD	09/23/2025	09/25/2025	268.49	101-42100-417
Total 106592 MCKELLIPS, JORDAN:							492.49	
107051 MEDINA ELECTRIC, LLC								
09/25/2025	SCD1171	1	Invoice	LABOR FOR LOCATING WIRES FOR BACKST	09/22/2025	09/25/2025	180.00	225-45200-310
09/17/2025	SCT3078	1	Invoice	LABOR FOR TRAILHEAD PARK LIGHTS	09/11/2025	09/17/2025	120.00	225-45200-310
Total 107051 MEDINA ELECTRIC, LLC:							300.00	
175 MICHAEL'S TIRE & AUTO								
09/04/2025	141019	1	Invoice	211 OIL CHANGE, WASHER FLUID, CHANGE	08/18/2025	09/05/2025	201.80	101-42100-221
09/04/2025	141069	1	Invoice	151 REPLACE SHIFT CABLE	08/25/2025	09/05/2025	261.43	101-42100-221
10/07/2025	141198	1	Invoice	231 OIL CHANGE, WASHER FLUID/PD	09/11/2025	10/08/2025	63.80	101-42100-221
10/07/2025	141277	1	Invoice	23 DURANGO OIL CHANGE, WASHER FLUID/	09/24/2025	10/08/2025	64.91	101-42100-221
Total 175 MICHAEL'S TIRE & AUTO:							591.94	
106719 MIDWEST TAPE								
09/17/2025	2000018848	1	Invoice	MOVIES/LIBRARY	08/31/2025	09/17/2025	426.15	211-45500-592
Total 106719 MIDWEST TAPE:							426.15	
223 MN ENERGY RESOURCES CORP.								
09/10/2025	0502616026	1	Invoice	GAS UTILITY/POOL	09/04/2025	09/11/2025	1,194.14	225-45128-383
10/08/2025	0503043614	1	Invoice	GAS UTILITY/SEWER	09/29/2025	10/08/2025	25.83	602-49450-383
09/10/2025	0503043614	1	Invoice	GAS UTILITY/SEWER	08/29/2025	09/11/2025	24.66	602-49450-383
10/08/2025	0503078391	1	Invoice	GAS UTILITY/FIRE DEPT	09/29/2025	10/08/2025	49.67	101-42200-383
09/10/2025	0503078391	1	Invoice	GAS UTILITY/FIRE DEPT	08/29/2025	09/11/2025	49.63	101-42200-383
09/10/2025	0503494971	1	Invoice	GAS UTILITY/ICE RINK	09/04/2025	09/11/2025	19.86	225-45127-383
10/08/2025	0505377887	1	Invoice	GAS UTILITY/COUNCIL	09/29/2025	10/08/2025	24.84	101-41110-383
10/08/2025	0505377887	2	Invoice	GAS UTILITY/ADMIN	09/29/2025	10/08/2025	24.84	101-41500-383
10/08/2025	0505377887	3	Invoice	GAS UTILITY/PD	09/29/2025	10/08/2025	24.84	101-42100-383
09/10/2025	0505377887	1	Invoice	GAS UTILITY/COUNCIL	08/29/2025	09/11/2025	26.62	101-41110-383
09/10/2025	0505377887	2	Invoice	GAS UTILITY/ADMIN	08/29/2025	09/11/2025	26.62	101-41500-383
09/10/2025	0505377887	3	Invoice	GAS UTILITY/PD	08/29/2025	09/11/2025	26.61	101-42100-383
10/08/2025	0506816622	1	Invoice	GAS UTILITY/SEWER	10/02/2025	10/08/2025	10.37	602-49450-383
09/16/2025	0506816622	1	Invoice	GAS UTILITY/SEWER	09/08/2025	09/16/2025	18.91	602-49450-383
10/08/2025	0506912263	1	Invoice	GAS UTILITY/PW	09/29/2025	10/08/2025	54.20	101-43100-383
09/10/2025	0506912263	1	Invoice	GAS UTILITY/PW	08/29/2025	09/11/2025	53.13	101-43100-383
09/10/2025	0506912263-	1	Invoice	GAS UTILITY/WELL #2 GENERATOR	08/29/2025	09/11/2025	50.52	601-49400-383

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/12/2025	0507609025	1	Invoice	GAS UTILITY/LIBRARY	08/29/2025	09/12/2025	45.50	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							1,750.79	
106021 MN FIRE SERVICE CERTIFICATION BOARD								
09/22/2025	2025091609	1	Invoice	RECERTIFICATION/FIRE DEPT.	09/16/2025	09/23/2025	52.50	101-42200-331
Total 106021 MN FIRE SERVICE CERTIFICATION BOARD:							52.50	
379 MN POLLUTION CONTROL AGENCY								
10/07/2025	S. LOFTUS	1	Invoice	WASTEWATER CONFERENCE NOV. 18-20, 2	10/07/2025	10/08/2025	585.00	602-49450-331
Total 379 MN POLLUTION CONTROL AGENCY:							585.00	
106763 NELSON GRANITE LIMITED								
09/24/2025	114326	1	Invoice	PLAQUE-R. ARGUTO	09/15/2025	09/25/2025	637.00	235-49010-36285
Total 106763 NELSON GRANITE LIMITED:							637.00	
106085 ON-SITE COMPUTERS, INC.								
09/17/2025	CW102580	1	Invoice	MICROSOFT 365 BUSINESS AGREEMENT/P	09/03/2025	09/17/2025	98.00	101-42100-310
09/17/2025	CW102769	1	Invoice	CLOUD BACKUP, HUNTRESS, ACRONIS/PD	09/03/2025	09/17/2025	163.00	101-42100-310
09/17/2025	CW103019	1	Invoice	REMOTE SUPPORT-SET UP NEW TABLET/P	08/31/2025	09/17/2025	31.00	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							292.00	
106466 OVERDRIVE, INC.								
09/17/2025	02225CO252	1	Invoice	EBOOK/LIBRARY	08/22/2025	09/17/2025	109.89	211-45500-592
09/17/2025	02225CO252	1	Invoice	EBOOK/LIBRARY	09/04/2025	09/17/2025	24.30	211-45500-592
Total 106466 OVERDRIVE, INC.:							134.19	
106161 PEOPLE'S ENERGY COOPERATIVE								
09/16/2025	2643900 SE	1	Invoice	ELEC WELL #3	09/05/2025	09/16/2025	178.00	601-49400-381
09/16/2025	2647400 SE	1	Invoice	ELEC ICE RINK	09/05/2025	09/16/2025	111.00	225-45127-381
09/16/2025	2658900 SE	1	Invoice	ELEC SWIMMING POOL	09/05/2025	09/16/2025	1,789.00	225-45128-381
09/16/2025	2706100 SE	1	Invoice	ELEC NE LIFT STATION	09/05/2025	09/16/2025	241.00	602-49450-381
09/16/2025	2709900 SE	1	Invoice	ELEC WEST BROADWAY	09/05/2025	09/16/2025	11.00	101-42500-381
09/16/2025	2714900 SE	1	Invoice	ELEC STREET LIGHTS	09/05/2025	09/16/2025	3,220.00	101-43100-381
09/16/2025	2738000 SE	1	Invoice	ELEC WELL #2	09/05/2025	09/16/2025	3,360.00	601-49400-381
09/16/2025	2739100 SE	1	Invoice	ELEC PW BUILDING	09/05/2025	09/16/2025	426.00	101-43100-381
09/16/2025	2747700 SE	1	Invoice	ELEC SW SIREN	09/05/2025	09/16/2025	85.00	101-42500-381
09/16/2025	2764400 SE	1	Invoice	ELEC NW LIFT STATION	09/05/2025	09/16/2025	369.00	602-49450-381
09/16/2025	2767800 SE	1	Invoice	ELEC CEMETERY FLAG LIGHT	09/05/2025	09/16/2025	63.00	235-49010-381
09/16/2025	2777600 SE	1	Invoice	ELEC LIBRARY	09/05/2025	09/16/2025	481.00	211-45500-381
09/16/2025	3036800 SE	1	Invoice	ELEC FIRE HALL	09/05/2025	09/16/2025	199.00	101-42200-381
09/16/2025	3038100 SE	1	Invoice	ELEC CITY HALL/COUNCIL	09/05/2025	09/16/2025	181.66	101-41110-381
09/16/2025	3038100 SE	2	Invoice	ELEC CITY HALL/ADMIN	09/05/2025	09/16/2025	181.67	101-41500-381
09/16/2025	3038100 SE	3	Invoice	ELEC CITY HALL/PD	09/05/2025	09/16/2025	181.67	101-42100-381
09/16/2025	3041300 SE	1	Invoice	ELEC WEDGEWOOD PARK	09/05/2025	09/16/2025	628.00	225-45200-381
09/16/2025	3042300 SE	1	Invoice	ELEC WATER TOWER	09/05/2025	09/16/2025	353.00	601-49400-381
09/16/2025	3043900 SE	1	Invoice	ELEC BIKE TRAIL	09/05/2025	09/16/2025	79.00	225-45200-381
09/16/2025	3274000 SE	1	Invoice	ELEC 6TH ST SW LIGHTS	09/05/2025	09/16/2025	106.98	101-43100-381
09/16/2025	3274100 SE	1	Invoice	ELEC 4TH ST SW LIGHTS	09/05/2025	09/16/2025	127.53	101-43100-381
09/16/2025	3274200 SE	1	Invoice	ELEC 2ND ST SW LIGHTS	09/05/2025	09/16/2025	112.71	101-43100-381
09/16/2025	3274300 SE	1	Invoice	ELEC 1ST ST SW LIGHTS	09/05/2025	09/16/2025	92.52	101-43100-381
09/16/2025	3333200 SE	1	Invoice	ELEC ECKSTEIN TENNIS COURT	09/05/2025	09/16/2025	1,218.00	225-45200-381

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							13,795.74	
106768 PETTY CASH - CITY OF PLAINVIEW								
09/30/2025	FALL CLEAN	1	Invoice	START UP CASH FOR OCT 4, 2025 FALL CLE	09/30/2025	09/30/2025	350.00	101-41110-440
Total 106768 PETTY CASH - CITY OF PLAINVIEW:							350.00	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
10/07/2025	3107428836	1	Invoice	LEASE POSTAGE MACHINE	09/27/2025	10/08/2025	159.57	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							159.57	
105004 PK MEYER BUILDERS, INC.								
09/30/2025	25PV-00027	1	Invoice	REFUND FOR REVISED VALUATION 620 7TH	09/30/2025	09/30/2025	288.75	101-41500-32210
Total 105004 PK MEYER BUILDERS, INC.:							288.75	
239 PLAINVIEW NEWS								
09/09/2025	82100	1	Invoice	ADVERTISE/PUBLIC WORKS ASSISTANT OP	08/21/2025	09/09/2025	184.00	101-43100-343
09/09/2025	82100	2	Invoice	ADVERTISE/500,000 GALLON BID WATER TO	08/21/2025	09/09/2025	351.00	601-49400-343
09/09/2025	82100	3	Invoice	ADVERTISE/100,000 GALLON BID WATER TO	08/21/2025	09/09/2025	370.50	601-49400-343
09/09/2025	82140	1	Invoice	ADVERTISE/PUBLIC WORKS ASSISTANT OP	08/26/2025	09/09/2025	184.00	101-43100-343
10/07/2025	82210	1	Invoice	ADVERTISE/PUBLIC WORKS ASSISTANT OP	09/04/2025	10/08/2025	184.00	101-43100-343
10/07/2025	82371	1	Invoice	ADVERTISE/FALL CLEAN UP	09/25/2025	10/08/2025	230.00	101-41110-343
09/09/2025	SEPTEMBE	1	Invoice	SEPT 25 SUBSCRIPTION RENEWAL	09/09/2025	09/09/2025	58.00	101-41500-433
Total 239 PLAINVIEW NEWS:							1,561.50	
238 PLAINVIEW PARTS HOUSE								
09/04/2025	761871	1	Invoice	OIL, FILTERS/PW	08/01/2025	09/05/2025	101.23	101-43100-221
09/04/2025	761892	1	Invoice	OIL/PW	08/01/2025	09/05/2025	21.79	101-43100-221
09/04/2025	762063	1	Invoice	FILTERS/PARKS	08/05/2025	09/05/2025	39.22	225-45200-221
09/04/2025	762085	1	Invoice	DIESEL FUEL ADDITIVE, 2.5 DEF, SOCKET E	08/05/2025	09/05/2025	41.98	101-43100-221
09/04/2025	762120	1	Invoice	MINI BULBS/PW	08/05/2025	09/05/2025	6.02	101-43100-221
09/04/2025	762232	1	Invoice	WINDSHIELD WASH/PD	08/07/2025	09/05/2025	3.99	101-42100-221
09/04/2025	762684	1	Invoice	MANUAL SHOP PRESS/PW	08/13/2025	09/05/2025	1,150.00	101-43100-217
09/04/2025	762715	1	Invoice	TORQUE WRENCH/PW	08/13/2025	09/05/2025	148.50	101-43100-217
10/07/2025	764087	1	Invoice	MINI BULBS/PW	09/02/2025	10/08/2025	7.14	101-43100-221
10/07/2025	765024	1	Invoice	FILTERS/SNOW	09/15/2025	10/08/2025	118.55	101-43125-221
10/07/2025	765798	1	Invoice	TURBO NOZZLE, ADAPTER PLUG/PW	09/25/2025	10/08/2025	38.74	101-43100-217
10/07/2025	766166	1	Invoice	FILTERS/PARKS	09/30/2025	10/08/2025	24.93	225-45200-221
Total 238 PLAINVIEW PARTS HOUSE:							1,702.09	
240 PLAINVIEW POSTMASTER								
10/01/2025	OCTOBER 2	1	Invoice	UTILITY BILLING	10/01/2025	10/01/2025	267.93	601-49400-322
10/01/2025	OCTOBER 2	2	Invoice	UTILITY BILLING	10/01/2025	10/01/2025	267.93	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							535.86	
107038 PRIETO, JAVIER								
10/02/2025	AUGUST GY	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	08/04/2025	10/06/2025	50.00	101-42100-305
10/02/2025	JULY GYM 2	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	07/07/2025	10/06/2025	50.00	101-42100-305
10/02/2025	SEPTEMBE	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	09/01/2025	10/06/2025	50.00	101-42100-305
Total 107038 PRIETO, JAVIER:							150.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
741 QUILL CORPORATION								
09/09/2025	45470395	1	Invoice	KLEENEX/ADMIN	08/25/2025	09/09/2025	63.77	101-41500-217
09/09/2025	45483342	1	Invoice	DESK CALENDARS, PLANNER, DAILY PG CA	08/26/2025	09/09/2025	98.62	101-41500-201
09/09/2025	45483342	2	Invoice	DESK AND WALL CALENDARS/PW	08/26/2025	09/09/2025	48.26	101-43100-201
09/29/2025	45824141	1	Invoice	LABELS/FIRE DEPT	09/18/2025	09/29/2025	36.85	101-42200-201
09/29/2025	45824162	1	Invoice	SUPPLIES/ADMIN	09/18/2025	09/29/2025	20.98	101-41500-217
Total 741 QUILL CORPORATION:							268.48	
105845 RAHMAN HEATING, AC &								
09/23/2025	26248-11	1	Invoice	COMFORT CLUB SEPTEMBER 2025/PW	09/08/2025	09/23/2025	49.00	101-43100-223
09/23/2025	26248-11	2	Invoice	COMFORT CLUB SEPTEMBER 2025/CITY HA	09/08/2025	09/23/2025	28.00	101-41500-223
09/23/2025	26248-11	3	Invoice	COMFORT CLUB SEPTEMBER 2025/POOL	09/08/2025	09/23/2025	28.00	225-45128-223
09/23/2025	26248-11	4	Invoice	COMFORT CLUB SEPTEMBER 2025/EASTW	09/08/2025	09/23/2025	7.00	225-45200-223
09/23/2025	26248-11	5	Invoice	COMFORT CLUB SEPTEMBER 2025/FIRE HA	09/08/2025	09/23/2025	42.00	101-42200-223
09/23/2025	26248-11	6	Invoice	COMFORT CLUB SEPTEMBER 2025/MAYO A	09/08/2025	09/23/2025	35.00	101-41500-227
09/23/2025	26248-11	7	Invoice	COMFORT CLUB SEPTEMBER 2025/LIBRAR	09/08/2025	09/23/2025	42.00	211-45500-223
09/23/2025	29196-2	1	Invoice	REPLACE INDUCER MOTOR/LIBRARY	09/05/2025	09/23/2025	497.38	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							728.38	
107053 RAINEY GUTTERS LLC								
09/24/2025	09/08/2025	1	Invoice	DELIVERED DOWNSPOUTS/LIBRARY	09/08/2025	09/25/2025	105.00	211-45500-223
Total 107053 RAINEY GUTTERS LLC:							105.00	
104494 ROCHESTER FORD								
09/09/2025	F0CS467583	1	Invoice	211 INSTALL KEYPAD/PD	09/05/2025	09/09/2025	162.53	101-42100-221
Total 104494 ROCHESTER FORD:							162.53	
105837 ROTO-ROOTER								
10/07/2025	160610	1	Invoice	JETTED BETWEEN 3RD & 4TH ST (PLUGGE	09/30/2025	10/08/2025	631.00	602-49450-221
Total 105837 ROTO-ROOTER:							631.00	
107027 SAFEBUILD, LLC								
09/04/2025	2326638	1	Invoice	BUILDING INSPECTIONS	08/31/2025	09/05/2025	926.55	101-41500-316
10/07/2025	2524957	1	Invoice	BUILDING INSPECTIONS	09/30/2025	10/08/2025	3,573.67	101-41500-316
Total 107027 SAFEBUILD, LLC:							4,500.22	
268 SELCO								
09/17/2025	53706	1	Invoice	ILS PACKAGE/LIBRARY	09/03/2025	09/17/2025	464.15	211-45500-310
Total 268 SELCO:							464.15	
106621 SHERWIN WILLIAMS CO.								
09/25/2025	3500-5	1	Invoice	PAINT AND TIP EXTENSION/PARKS	09/23/2025	09/25/2025	1,226.17	225-45200-221
Total 106621 SHERWIN WILLIAMS CO.:							1,226.17	
284 STREICHER'S								
09/04/2025	I1779977	1	Invoice	LAUNCHER/PD	08/26/2025	09/05/2025	1,335.64	101-42100-418
Total 284 STREICHER'S:							1,335.64	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106770 SZYMANSKI, LOGAN								
09/23/2025	AUGUST PA	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	08/04/2025	09/23/2025	32.21	101-42100-305
09/23/2025	JULY PAYME	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	07/03/2025	09/23/2025	32.21	101-42100-305
09/23/2025	SEPTEMBE	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	09/03/2025	09/23/2025	32.21	101-42100-305
Total 106770 SZYMANSKI, LOGAN:							96.63	
716 THREE RIVERS COMMUNITY ACTION								
09/23/2025	SEPT. 2025 (	1	Invoice	TRANSIT BUS FEES-CREDIT CARD CHARGE	09/23/2025	09/23/2025	720.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							720.00	
104900 TOMS LAWN & CLEANING SERVICE								
09/17/2025	741	1	Invoice	CARPET CLEANING/LIBRARY	08/31/2025	09/17/2025	770.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							770.00	
106697 TRUGREEN								
09/08/2025	215539037	1	Invoice	LAWN SERVICE/ECKSTEIN FIELD	08/31/2025	09/09/2025	872.67	225-45200-310
Total 106697 TRUGREEN:							872.67	
50 ULTIMATE SAFETY CONCEPTS, INC.								
09/17/2025	218868	1	Invoice	INSP FIRE EXT/CITYHALL	08/29/2025	09/17/2025	39.50	101-41500-310
09/17/2025	218869	1	Invoice	INSPECT FIRE EXTING/POLICE	08/29/2025	09/17/2025	44.00	101-42100-310
09/17/2025	218870	1	Invoice	INSP FIRE EXT/LIBRARY	08/29/2025	09/17/2025	18.00	211-45500-310
09/17/2025	218871	1	Invoice	FIRE EXTING/STREET	08/29/2025	09/17/2025	228.50	101-43100-310
09/17/2025	218872	1	Invoice	FIRE EXTING/FIREHALL	08/29/2025	09/17/2025	83.50	101-42200-223
Total 50 ULTIMATE SAFETY CONCEPTS, INC.:							413.50	
107052 UPS								
09/18/2025	887W023XT	1	Invoice	Columbarium Plaque Freight costs	09/18/2025	09/18/2025	343.57	235-49010-258
Total 107052 UPS:							343.57	
106785 US INTERNET CORP.								
09/30/2025	5426810	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	09/30/2025	09/30/2025	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105461 VISA/TCM BANK N.A.								
09/12/2025	#0165 SEPT.	1	Invoice	AMAZON-PRINTER PAPER/LIBRARY	09/02/2025	09/12/2025	40.96	211-45500-201
09/12/2025	#0165 SEPT.	2	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	09/02/2025	09/12/2025	6.00	211-45500-592
09/12/2025	#0165 SEPT.	3	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	09/02/2025	09/12/2025	9.00	211-45500-592
09/12/2025	#0165 SEPT.	4	Invoice	AMAZON-BOOKS/LIBRARY	09/02/2025	09/12/2025	36.67	211-45500-592
09/12/2025	#0165 SEPT.	5	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	09/02/2025	09/12/2025	9.00	211-45500-592
09/12/2025	#0165 SEPT.	6	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	09/02/2025	09/12/2025	9.00	211-45500-592
09/12/2025	#0165 SEPT.	7	Invoice	AMAZON-DVD/LIBRARY	09/02/2025	09/12/2025	19.99	211-45500-592
09/12/2025	#0165 SEPT.	8	Invoice	AMAZON-BOOKS/LIBRARY	09/02/2025	09/12/2025	43.39	211-45500-592
09/12/2025	#0165 SEPT.	9	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	09/02/2025	09/12/2025	9.00	211-45500-592
09/12/2025	#0165 SEPT.	10	Invoice	KWIK TRIP-NEWSPAPERS/LIBRARY	09/02/2025	09/12/2025	6.00	211-45500-592
09/11/2025	#6188 SEPT.	1	Invoice	AMAZON-GAS MONITOR/PW	09/02/2025	09/11/2025	225.45	101-43100-217
09/11/2025	#6188 SEPT.	2	Invoice	AMAZON-GAS MONITOR/FIRE DEPT	09/02/2025	09/11/2025	450.90	101-42200-221
09/11/2025	#6196 SEPT.	1	Invoice	FLEET FARM-ARCHERY TARGETS/PARKS	09/02/2025	09/11/2025	299.97	225-45200-217
09/11/2025	#6196 SEPT.	2	Invoice	REINDERS-LAWN SEED MIX/PARKS	09/02/2025	09/11/2025	71.00	225-45200-217
09/11/2025	#6196 SEPT.	3	Invoice	MENARDS-EXT POLE AND BLACK NIPPLE/P	09/02/2025	09/11/2025	156.30	101-43100-217
09/11/2025	#6196 SEPT.	4	Invoice	MENARDS-CLEANING WIPES, PAPER TOWE	09/02/2025	09/11/2025	84.09	101-43100-211

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/11/2025	#6196 SEPT.	5	Invoice	EXCEL DRYER-DRYERS/PARKS	09/02/2025	09/11/2025	77.32	225-45200-223
09/11/2025	#6196 SEPT.	6	Invoice	PGA TOUR SUPERSTORE-UNIFORM SHIRTS	09/02/2025	09/11/2025	119.96	602-49450-417
09/11/2025	#6196 SEPT.	7	Invoice	RED WING-UNIFORM BOOTS/S. LARSON	09/02/2025	09/11/2025	264.99	602-49450-417
09/12/2025	#6634 SEPT.	1	Invoice	FAMILY DOLLAR-DISH SOAP/POOL	09/02/2025	09/12/2025	9.66	225-45128-211
09/12/2025	#6634 SEPT.	2	Invoice	FAMILY DOLLAR-CLEANING SUPPLIES/POO	09/02/2025	09/12/2025	7.19	225-45128-211
09/12/2025	#6634 SEPT.	3	Invoice	AMAZON-UNIFORM BOOTS/B. FLIES	09/02/2025	09/12/2025	155.50	601-49400-417
09/10/2025	#6840 SEPT.	1	Invoice	MN STATE COLLEGES-CLERKS ACADEMY 9/	09/02/2025	09/11/2025	325.00	101-41500-331
09/10/2025	#6840 SEPT.	2	Invoice	AMAZON-PORTABLE SCANNER AND CASE/A	09/02/2025	09/11/2025	81.39	101-41500-201
09/10/2025	#6840 SEPT.	3	Invoice	ADOBE-C. KUJATH	09/02/2025	09/11/2025	21.46	101-41500-433
09/11/2025	#6923 SEPT.	1	Invoice	ZOOM.COM-ANNUAL FEE/D. TODD	09/02/2025	09/11/2025	171.69	101-41500-433
09/10/2025	#6931 SEPT.	1	Invoice	USPS-CERTIFIED WEED NOTICE	09/02/2025	09/11/2025	10.48	101-41500-322
09/10/2025	#6931 SEPT.	2	Invoice	USPS-CERTIFIED WEED NOTICES	09/02/2025	09/11/2025	20.96	101-41500-322
09/10/2025	#6931 SEPT.	3	Invoice	USPS-CERTIFIED WEED NOTICES	09/02/2025	09/11/2025	20.96	101-41500-322
09/10/2025	#6931 SEPT.	4	Invoice	MN STATE COLLEGES-CLERKS ACADEMY 9/	09/02/2025	09/11/2025	325.00	101-41500-331
09/11/2025	#6998 SEPT.	1	Invoice	AMAZON-FOAM FOOTBALLS FOR CORN ON	09/02/2025	09/11/2025	150.80	101-42100-438
09/11/2025	#6998 SEPT.	2	Invoice	TACTICAL GEAR-METRO SPIKE SYSTEM/PD	09/02/2025	09/11/2025	618.84	101-42100-221
09/10/2025	#7228 SEPT.	1	Invoice	KIEFER AQUATICS-RESCUE BACKBOARD A	09/02/2025	09/11/2025	757.19	225-45128-217
09/10/2025	#7228 SEPT.	2	Invoice	MN FIRE DEPT ASSOC ANNUAL CONF-V. KL	09/02/2025	09/11/2025	1,205.00	101-42200-331
09/11/2025	#7798 SEPT.	1	Invoice	APPLE.COM/PD	09/02/2025	09/11/2025	.99	101-42100-321
09/11/2025	#7798 SEPT.	2	Invoice	USPS-POSTAGE/PD	09/02/2025	09/11/2025	11.70	101-42100-322
09/11/2025	#7798 SEPT.	3	Invoice	AXON-MOUNT/PD	09/02/2025	09/11/2025	34.00	101-42100-228
09/11/2025	#7798 SEPT.	4	Invoice	AMAZON-BATTERIES/PD	09/02/2025	09/11/2025	19.70	101-42100-228
09/11/2025	#7798 SEPT.	5	Invoice	OPTICS PLANET-SAFETY SELECTOR/PD	09/02/2025	09/11/2025	21.46	101-42100-418
09/11/2025	#7798 SEPT.	6	Invoice	AMAZON-KEY CHAINS/PD	09/02/2025	09/11/2025	5.99	101-42100-228
09/11/2025	#7798 SEPT.	7	Invoice	CALIBRE PRESS-FEMALE ENFORCERS EVE	09/02/2025	09/11/2025	359.00	101-42100-331
09/11/2025	#7798 SEPT.	8	Invoice	WEB HOSTGATOR-WEEBLY RENEWAL/PD	09/02/2025	09/11/2025	8.99	101-42100-321
09/11/2025	#7798 SEPT.	9	Invoice	CLOUDBADGING-ID CARD ANNUAL SUBSCR	09/02/2025	09/11/2025	239.88	101-42100-309
09/11/2025	#7798 SEPT.	10	Invoice	AMAZON-POSTER BOARD/PD	09/02/2025	09/11/2025	56.90	101-42100-418
09/11/2025	#7798 SEPT.	11	Invoice	WEATHERTECH-DURANGO FLOOR LINER /P	09/02/2025	09/11/2025	150.77	101-42100-221
09/11/2025	#7798 SEPT.	12	Invoice	AMAZON-STYLUS PENS/PD	09/02/2025	09/11/2025	4.35	101-42100-228
09/11/2025	#7798 SEPT.	13	Invoice	USPS-POSTAGE/PD	09/02/2025	09/11/2025	11.00	101-42100-322
09/11/2025	#7798 SEPT.	14	Invoice	MICROSOFT-252 TABLET/PD	09/02/2025	09/11/2025	161.05	101-42100-309
09/11/2025	#7798 SEPT.	15	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	09/02/2025	09/11/2025	59.90	101-42100-309
Total 105461 VISA/TCM BANK N.A.:							6,965.79	
307 WABASHA COUNTY AUDITOR/TREAS.								
09/22/2025	091-0905202	1	Invoice	SEPTEMBER 2025 LEGAL SERVICES CONTR	09/05/2025	09/23/2025	1,800.00	101-42100-304
10/08/2025	091-1006202	1	Invoice	OCTOBER 2025 LEGAL SERVICES CONTRA	10/06/2025	10/08/2025	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							3,600.00	
104759 WABASHA COUNTY RECORDER								
09/15/2025	09/15/25	1	Invoice	MORTGAGE SATISFACTION FEE-CONEFLO	09/15/2025	09/15/2025	46.00	101-41500-310
Total 104759 WABASHA COUNTY RECORDER:							46.00	
310 WABASHA IMPLEMENT COMPANY								
10/07/2025	9/29/2025	1	Invoice	PARTS & LABOR/PW	09/29/2025	10/08/2025	548.97	101-43100-221
Total 310 WABASHA IMPLEMENT COMPANY:							548.97	
106269 WATER SYSTEMS COMPANY								
09/04/2025	931074	1	Invoice	WATER/CITY HALL	08/07/2025	09/05/2025	38.60	101-41500-401
10/06/2025	944799	1	Invoice	WATER/CITY HALL	09/04/2025	10/08/2025	38.60	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							77.20	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105137 WENDALL SCHULTZ PLUMBING LLC								
10/07/2025	193780	1	Invoice	REPAIR TOILETS, REPLACE FLAPPERS & W	09/29/2025	10/08/2025	155.00	101-41500-227
Total 105137 WENDALL SCHULTZ PLUMBING LLC:							155.00	
105600 WEX BANK								
09/22/2025	107056463	1	Invoice	FUEL/POLICE DEPT.	08/31/2025	09/23/2025	1,513.57	101-42100-212
10/07/2025	107654399	1	Invoice	FUEL/POLICE DEPT.	09/30/2025	10/07/2025	1,650.77	101-42100-212
Total 105600 WEX BANK:							3,164.34	
324 ZARNOTH BRUSH WORKS INC.								
09/17/2025	0203439-IN	1	Invoice	POLY WAFER/SNOW	09/02/2025	09/17/2025	533.85	101-43125-221
Total 324 ZARNOTH BRUSH WORKS INC.:							533.85	
Grand Totals:							215,488.45	

Report GL Period Summary

GL Period	Amount
10/25	73,660.37
09/25	141,828.08
Grand Totals:	215,488.45

Vendor number hash: 14904110
Vendor number hash - split: 23152160
Total number of invoices: 270
Total number of transactions: 358

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	215,488.45	.00	215,488.45
Grand Totals:	215,488.45	.00	215,488.45

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM: Permits/Licenses/Donations	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.C.
ATTACHMENTS: None	APPROVED BY: dt
RECOMMENDED ACTION: 1. Motion to approve Chicken Permit for Hannah Bauman. 2. Motion to approve a Tobacco license for Plainview LLC dba: Plainview Smoke Shop.	

SUMMARY

1. Hannah Bauman has applied for a Chicken permit located at 830 3rd Ave NW. All paperwork has been completed, and fees have been paid.
2. Plainview LLC dba: Plainview Smoke Shop located at 30 3rd St SW has applied for a tobacco license. All paperwork has been completed, and fees have been paid.

Permit Number	Issued Date	Valuation	Fees Paid	Address	Permit Type	Owner Name
25PV-00069	9/15/2025	\$25,000.00	\$428.30	333 W BROADWAY	Re-roof	JAMES S TAUBEL
25PV-00091	9/4/2025		\$64.00	310 5TH AVE NE	Plumbing	STEPHEN D MUNSON
25PV-00105	9/3/2025	\$0.00	\$281.00	625 2ND AVE SW	Manufactured Home	Mary Agnes Durgin
25PV-00111	9/2/2025		\$25.00	150 7TH AVE SE	Concrete	WILLIAM L & KELLY O RAHMAN
25PV-00112	9/25/2025	\$10,000.00	\$198.05	820 N WABASHA	New Structure - Building	JOHN R & SHERRIE L DECKER
25PV-00113	9/2/2025		\$25.00	200 3RD AVE SE	Concrete	CRAIG W & SARA D STEELE
25PV-00114	9/9/2025		\$25.00	50 2ND AVE NW	Fence	BRANDON J PAHL
25PV-00115	9/30/2025	\$275,000.00	\$5,208.30	610 7TH AVE NE	New Single Family House	PK MEYER BUILDERS INC
25PV-00117	9/18/2025	\$5,506.00	\$141.40	410 2ND AVE NE	Remodel/Alteration	Cheryl Lynn Siem
25PV-00118	9/9/2025		\$64.00	640 3RD AVE NW	Plumbing	JEFFREY A & TINA M ZERBY
25PV-00119	9/9/2025		\$64.00	455 6TH ST NW	Plumbing	ANGELA C KROHN
25PV-00120	9/11/2025		\$64.00	465 8TH ST SW	Plumbing	SCOTT E & CAROL J KUJATH
25PV-00121	9/16/2025		\$116.00	285 7TH AVE SE	Mechanical	Jennifer L Martin Living Trust
25PV-00122	9/18/2025		\$25.00	515 4TH ST SW	Concrete	GAVIN J SAWYER
25PV-00123	9/19/2025	\$4,018.00	\$130.81	235 5TH ST NW	Remodel/Alteration	LEE C & DONNA M IHRKE
25PV-00124	9/19/2025		\$81.00	235 5TH ST NW	Plumbing	LEE C & DONNA M IHRKE
25PV-00125	9/22/2025		\$81.00	410 2ND AVE NE	Plumbing	Cheryl Lynn Siem
25PV-00126	9/23/2025	\$4,630.00	\$126.12	140 1ST ST SE	Remodel/Alteration	JESUS M FUENTES CRUZ
25PV-00127	9/22/2025		\$81.00	140 1ST ST SE	Plumbing	JESUS M FUENTES CRUZ
25PV-00128	9/23/2025		\$25.00	220 1ST ST NE	Fence	JOSHUA D & LORENA N PATZNER

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	5.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR

September, 2025

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Monthly Financial Processes-Bank recs, account reconciliations/fund cash balances, cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Industrial Sewer Billing, Meter Issues
- Work on cleaning up some old meter issues.
- 2023 Street Project – should be closing out this year, final sidewalk grant money & project expenses
- 2026 Budget Process – Finalized the preliminary budget work which was approved at the 9-9-25 council meeting. Certified the preliminary budget and the debt levy to Wabasha County. I will continue to review and make any necessary changes to the budget during October and November. The Truth in Taxation Meeting is December 9th, and the final levy certification is due to Wabasha County on or before December 29, 2025.
- Compensation study information gathering and document research
- Mortgage Satisfaction-Comm District Loan
- Public Works Assistant Interviews

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over multiple years. We will be running two software systems for meter reading & billing until the entire city is converted to the new meters. By the end of September 2025, 1017 new meters have been installed and there are 289 old meters left to replace.
- Future projects:
 - File/Organize Old Financial/Personnel Records/Electronic Filing System
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- MN New Hire Report

Training/Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Meet with David and the council finance committee-preliminary budget
- Work Session Mike Bubany-Capital Financial Plan
- EDA/REV grant meeting

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	.00	.00	.00
101-41110-122	FICA	812.85	998.00	.00	998.00
101-41110-151	Worker s Comp Insurance Prem	68.39	74.00	74.12	.12-
101-41110-201	Office Supplies(paper-pens-et)	29.86	50.00	27.93	22.07
101-41110-217	Other Operating Supplies	.00	.00	309.00	309.00-
101-41110-310	Other Professional Services	145.00	1,000.00	.00	1,000.00
101-41110-322	Postage	.00	.00	12.44	12.44-
101-41110-331	Meetings-Conferences (mtgs/mi)	.00	2,500.00	198.00	2,302.00
101-41110-343	Advertising	589.00	500.00	260.00	240.00
101-41110-362	Property - Casualty Ins (Auto)	6,718.08	7,054.00	6,433.53	620.47
101-41110-381	Electric Utilities	1,554.33	1,845.00	1,264.00	581.00
101-41110-383	Gas Utilities	701.31	960.00	590.06	369.94
101-41110-401	Contractual Services	7,200.00	7,200.00	5,400.00	1,800.00
101-41110-433	Dues and Subscriptions	8,273.00	11,650.00	11,253.00	397.00
101-41110-437	Miscellaneous	89.08	400.00	.00	400.00
101-41110-440	City Cleanup	6,416.89	6,800.00	4,794.14	2,355.86
101-41110-590	Capital Outlay	.00	10,000.00	.00	10,000.00
Total Council:		46,062.79	64,331.00	30,616.22	34,064.78
Elections					
101-41410-103	Part-Time Employees	8,878.25	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	976.13	.00	.00	.00
101-41410-437	Miscellaneous	2,488.75	1,000.00	1,200.00	200.00-
Total Elections:		12,343.13	1,000.00	1,200.00	200.00-
Administration					
101-41500-101	Full-Time Employees Regular	322,062.54	326,852.00	251,924.16	74,927.84
101-41500-102	Full-Time Employees Overtime	15,206.17	17,500.00	12,200.62	5,299.38
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	2,304.00	696.00
101-41500-121	PERA	24,626.04	25,639.00	19,771.86	5,867.14
101-41500-122	FICA	25,587.74	26,152.00	19,955.41	6,196.59
101-41500-131	Employer Paid Health	75,038.94	79,389.00	65,918.91	13,470.09
101-41500-151	Worker s Comp Insurance Prem	2,492.57	2,680.00	2,684.25	4.25-
101-41500-201	Office Supplies	3,631.90	4,500.00	2,330.19	2,169.81
101-41500-211	Operating Supplies - Cleaning	338.32	1,000.00	333.29	666.71
101-41500-217	Other Operating Supplies	930.69	1,300.00	649.21	650.79
101-41500-221	Repair/Maint - Equipment	.00	250.00	.00	250.00
101-41500-223	Repair/Maintain - Building	8,067.41	2,500.00	1,585.97	914.03
101-41500-227	Repair/Maintain - Amb Building	1,249.50	2,000.00	639.92	1,360.08
101-41500-301	Auditing and Acct g Services	32,500.00	34,000.00	34,500.00	500.00-
101-41500-303	Engineering Fees	27,346.50	40,000.00	18,822.00	21,178.00
101-41500-304	Legal Fees	34,136.08	25,000.00	25,627.05	627.05-
101-41500-309	Software and Design	24,072.03	24,000.00	24,160.65	160.65-
101-41500-310	Other Professional Services	14,462.13	33,000.00	19,060.00	13,940.00
101-41500-312	CITY WEBSITE	6,711.84	7,000.00	.00	7,000.00
101-41500-316	Building Inspections	39,160.56	35,000.00	13,541.39	21,458.61
101-41500-317	Dial A Ride Bus	10,247.50	8,800.00	3,405.00	5,395.00
101-41500-321	Communications	5,731.31	6,000.00	4,306.95	1,693.05
101-41500-322	Postage	2,316.16	3,500.00	2,092.20	1,407.80
101-41500-331	Meetings-Conferences (mtgs/mi)	87.38	3,500.00	887.86	2,612.14
101-41500-343	Advertising	3,096.31	3,500.00	2,310.13	1,189.87
101-41500-362	Property - Casualty Ins (Auto)	4,869.97	5,114.00	4,664.17	449.83

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-41500-381	Electric Utilities	1,840.35	2,000.00	1,264.00	736.00
101-41500-383	Gas Utilities	701.31	1,200.00	590.06	609.94
101-41500-384	Garbage Service	27.35	.00	.00	.00
101-41500-401	Contractual Services	15,302.54	16,500.00	9,798.68	6,701.32
101-41500-417	Uniforms	1,928.98	1,928.00	1,076.80	851.20
101-41500-433	Dues and Subscriptions	2,660.50	2,700.00	1,361.15	1,338.85
101-41500-434	Sales Tax Paid	3.00	20.00	4.00	16.00
101-41500-437	Miscellaneous	1,467.14	1,000.00	150.00	850.00
101-41500-442	Bank Service Charges	3,175.98	3,200.00	1,812.99	1,387.01
101-41500-443	Credit Card Merchant Fees	3,348.63	3,500.00	2,088.81	1,411.19
101-41500-444	XPRESS Bill Pay Fees	6,098.23	6,000.00	4,882.59	1,117.41
101-41500-520	Capital Outlay-Bldg & Structur	451,725.00	.00	.00	.00
101-41500-560	Furniture & Fixtures	1,268.06	1,000.00	.00	1,000.00
101-41500-570	Office Equipment & Furnishings	.00	1,000.00	.00	1,000.00
101-41500-580	Computers & Technology	4,795.63	5,000.00	1,139.47	3,860.53
Total Administration:		1,181,307.49	766,224.00	557,843.74	208,380.26
Police					
101-42100-101	Full-Time Employees Regular	684,875.29	681,913.00	527,691.27	154,221.73
101-42100-102	Full-Time Employees Overtime	38,283.16	40,000.00	33,117.93	6,882.07
101-42100-103	Part-Time Employees	799.20	5,000.00	1,358.28	3,641.72
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	768.00	232.00
101-42100-121	PERA	116,650.79	121,567.00	94,054.56	27,512.44
101-42100-122	FICA	14,176.04	15,899.00	11,266.22	4,632.78
101-42100-131	Employer Paid Health	187,829.65	213,743.00	159,964.92	53,778.08
101-42100-151	Worker s Comp Insurance Prem	30,918.23	33,237.00	33,289.82	52.82-
101-42100-201	Office Supplies(paper-pens-et)	817.89	3,000.00	1,365.36	1,634.64
101-42100-212	Motor Fuels-Gas	18,999.02	20,000.00	12,071.95	7,928.05
101-42100-217	Other Operating Supplies	26.79-	500.00	322.06	177.94
101-42100-221	Repair/Maint - Equipment	19,263.68	16,000.00	9,404.86	6,595.14
101-42100-228	Repair/Maintain Other	3,924.46	3,500.00	1,671.79	1,828.21
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	16,200.00	5,400.00
101-42100-305	Employee Wellness Program	1,329.02	10,000.00	2,809.89	7,190.11
101-42100-309	Software and Design	12,659.46	13,000.00	8,416.06	4,583.94
101-42100-310	Other Professional Services	12,354.28	10,000.00	2,775.25	7,224.75
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,000.00	.00	1,000.00
101-42100-321	Communications	14,282.31	15,000.00	9,060.23	5,939.77
101-42100-322	Postage	152.23	200.00	183.23	16.77
101-42100-331	Meetings-Conferences (mtgs/mi)	2,134.36	9,000.00	4,635.39	4,364.61
101-42100-343	Advertising	.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,402.62	5,673.00	5,174.01	498.99
101-42100-381	Electric Utilities	1,697.32	2,000.00	1,264.00	736.00
101-42100-383	Gas Utilities	701.27	1,300.00	590.02	709.98
101-42100-406	Safety	399.96	1,200.00	208.36	991.64
101-42100-417	Uniforms	8,456.99	12,000.00	7,732.20	4,267.80
101-42100-418	Range/Ammo	7,592.43	10,000.00	7,713.63	2,286.37
101-42100-433	Dues and Subscriptions	1,861.94	3,500.00	1,606.00	1,894.00
101-42100-436	Towing Charges	368.00	500.00	.00	500.00
101-42100-437	Miscellaneous	1,498.20	3,000.00	1,156.80	1,843.20
101-42100-438	Police - DARE Prog	1,207.83	2,500.00	500.80	1,999.20
101-42100-446	NSF Checks	.00	250.00	.00	250.00
101-42100-491	Contributions/Donations Expend	500.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	.00	1,000.00	.00	1,000.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-42100-590	Capital Outlay	153,054.43	68,500.00	70,319.88	1,819.88-
Total Police:		1,371,041.66	1,354,582.00	1,032,972.76	321,609.24
City Fire					
101-42200-103	Part-Time Employees	23,306.76	30,000.00	.00	30,000.00
101-42200-122	FICA	1,782.98	2,235.00	.00	2,235.00
101-42200-151	Worker s Comp Insurance Prem	2,862.56	3,077.00	3,081.88	4.88-
101-42200-201	Office Supplies(paper-pens-et)	208.45	1,000.00	108.18	891.82
101-42200-207	Fire Prevention Instruct Supps	1,040.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	.00	100.00	.00	100.00
101-42200-212	Motor Fuels-Gas	673.24	1,500.00	338.22	1,161.78
101-42200-217	Other Operating Supplies	100.98	1,500.00	316.41	1,183.59
101-42200-221	Repair/Maint - Equipment	47,933.25	30,000.00	72,466.42	42,466.42-
101-42200-223	Repair/Maintain - Building	2,385.39	10,000.00	1,243.08	8,756.92
101-42200-226	Foam	.00	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	172.38	204.00	153.00	51.00
101-42200-310	Other Professional Services	6,817.06	2,500.00	.00	2,500.00
101-42200-321	Communications	3,691.16	3,500.00	3,007.61	492.39
101-42200-331	Meetings-Conferences (mtgs/mi)	8,148.42	3,000.00	4,535.68	1,535.68-
101-42200-343	Advertising	660.00	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	5,927.67	6,225.00	5,677.45	547.55
101-42200-381	Electric Utilities	2,152.00	2,000.00	1,633.00	367.00
101-42200-383	Gas Utilities	2,327.10	5,000.00	1,985.85	3,014.15
101-42200-384	Garbage Service	602.36	700.00	492.84	207.16
101-42200-417	Uniforms/Fire Gear	9,981.24	20,000.00	.00	20,000.00
101-42200-433	Dues and Subscriptions	.00	1,200.00	.00	1,200.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	.00	200,000.00	175,928.00	24,072.00
101-42200-602	Other LT Obligation Principal	.00	43,890.00	.00	43,890.00
101-42200-612	Other Long-Term Obligation Int	19,656.00	18,796.00	.00	18,796.00
Total City Fire:		140,429.00	392,527.00	270,967.62	121,559.38
Emergency Management					
101-42500-103	Part-Time Employees	1,275.78	2,315.00	.00	2,315.00
101-42500-122	FICA	97.60	177.00	.00	177.00
101-42500-221	Repair/Maint - Equipment	1,401.25	4,000.00	.00	4,000.00
101-42500-310	Other Professional Services	1,112.00	1,300.00	1,116.00	184.00
101-42500-381	Electric Utilities	1,065.00	1,000.00	747.00	253.00
Total Emergency Management:		4,951.63	8,792.00	1,863.00	6,929.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	135,132.75	137,635.00	104,046.90	33,588.10
101-43100-102	Full-Time Employees Overtime	709.44	2,000.00	938.99	1,061.01
101-43100-120	CENTRAL PENSION FUND	838.76	840.00	532.29	307.71
101-43100-121	PERA	9,938.38	10,473.00	7,441.45	3,031.55
101-43100-122	FICA	10,342.34	10,682.00	7,999.25	2,682.75
101-43100-131	Employer Paid Health	32,664.65	34,542.00	24,727.89	9,814.11
101-43100-151	Worker s Comp Insurance Prem	16,953.51	18,225.00	18,253.95	28.95-
101-43100-201	Office Supplies(paper-pens-et)	184.09	250.00	48.26	201.74
101-43100-211	Operating Supplies - Cleaning	108.86	200.00	84.09	115.91
101-43100-212	Motor Fuels-Gas	9,329.70	8,000.00	6,201.05	1,798.95
101-43100-217	Other Operating Supplies	11,053.70	14,000.00	7,308.41	6,691.59

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-43100-221	Repair/Maint - Equipment	22,818.89	25,000.00	13,423.71	11,576.29
101-43100-222	Tree trimming	10,664.80	18,500.00	6,043.00	12,457.00
101-43100-223	Repair/Maintain - Building	3,986.10	7,500.00	8,219.17	719.17-
101-43100-224	Repair/Maintain - Streets	46,330.24	100,000.00	93,623.50	6,376.50
101-43100-225	Repair/Maint - Detention Ponds	.00	50,000.00	.00	50,000.00
101-43100-226	Sidewalk Repairs	58,053.35	55,000.00	.00	55,000.00
101-43100-303	Engineering Fees	16,140.00	15,000.00	3,603.00	11,397.00
101-43100-310	Other Professional Services	23,906.03	30,000.00	22,494.00	7,506.00
101-43100-321	Communications	3,802.21	4,000.00	2,863.23	1,136.77
101-43100-331	Meetings-Conferences (mtgs/mi)	24.97	300.00	52.37	247.63
101-43100-343	Advertising	528.00	600.00	368.00	232.00
101-43100-362	Property - Casualty Ins (Auto)	15,004.64	15,755.00	14,369.20	1,385.80
101-43100-381	Electric Utilities	47,159.83	46,000.00	32,709.16	13,290.84
101-43100-383	Gas Utilities	2,889.76	4,000.00	2,173.96	1,826.04
101-43100-384	Garbage Service	1,350.69	1,500.00	1,105.11	394.89
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	891.00	1,000.00	861.31	138.69
101-43100-417	Uniforms	977.24	1,286.00	122.52	1,163.48
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	200.00	109.59	90.41
101-43100-590	Capital Outlay	261,238.38	63,000.00	.00	63,000.00
Total Public Works (GENERAL):		743,022.31	677,338.00	379,723.36	297,614.64
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	25,740.01	26,217.00	19,818.46	6,398.54
101-43125-102	Full-Time Employees Overtime	135.13	500.00	178.85	321.15
101-43125-120	CENTRAL PENSION FUND	159.64	160.00	101.31	58.69
101-43125-121	PERA	1,892.95	2,004.00	1,417.47	586.53
101-43125-122	FICA	1,970.18	2,006.00	1,523.66	482.34
101-43125-131	Employer Paid Health	6,039.84	6,379.00	4,559.20	1,819.80
101-43125-212	Motor Fuels-Gas	3,816.18	8,000.00	2,268.39	5,731.61
101-43125-217	Other Operating Supplies	12,303.64	15,000.00	10,631.20	4,368.80
101-43125-221	Repair/Maint - Equipment	19,740.86	15,000.00	4,236.78	10,763.22
101-43125-310	Other Professional Services	10,947.50	36,750.00	8,373.75	28,376.25
101-43125-343	Advertising	198.00	200.00	.00	200.00
Total Ice & Snow Removal:		82,943.93	112,216.00	53,109.07	59,106.93
Economic Development					
101-46500-331	Meetings-Conferences (mtgs/mi)	.00	.00	404.75	404.75-
101-46500-401	Contractual Services	51,849.42	57,182.00	47,622.88	9,559.12
101-46500-433	Dues and Subscriptions	3,500.00	3,500.00	.00	3,500.00
101-46500-489	EDA Matching Grant Funds	.00	10,000.00	.00	10,000.00
Total Economic Development:		55,349.42	70,682.00	48,027.63	22,654.37
Other Financing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00
Total Other Financing Uses/Contrib:		17,800.00	17,800.00	17,800.00	.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	141,185.73	145,143.00	112,239.33	32,903.67
211-45500-103	Part-Time Employees	25,457.47	30,217.00	21,387.67	8,829.33
211-45500-121	PERA	12,323.70	12,931.00	9,890.54	3,040.46
211-45500-122	FICA	12,600.67	13,415.00	10,122.35	3,292.65
211-45500-131	Employer Paid Health	41,152.47	43,344.00	35,996.47	7,347.53
211-45500-151	Worker s Comp Insurance Prem	625.11	765.00	766.22	1.22-
211-45500-201	Office Supplies(paper-pens-et)	4,683.35	2,000.00	826.88	1,173.12
211-45500-217	Other Operating Supplies	1,509.05	2,000.00	1,827.20	172.80
211-45500-221	Repair/Maint - Equipment	3,684.51	3,420.00	2,211.07	1,208.93
211-45500-223	Repair/Maintain - Building	9,330.38	3,600.00	7,693.70	4,093.70-
211-45500-310	Other Professional Services	85.00	7,825.00	5,523.94	2,301.06
211-45500-321	Communications	674.09	700.00	516.27	183.73
211-45500-322	Postage	202.00	200.00	146.00	54.00
211-45500-331	Meetings-Conferences (mtgs/mi)	2,334.21	500.00	35.00	465.00
211-45500-362	Property - Casualty Ins (Auto)	5,231.41	5,493.00	5,009.84	483.16
211-45500-381	Electric Utilities	3,448.00	4,500.00	2,961.00	1,539.00
211-45500-383	Gas Utilities	1,705.16	2,500.00	1,383.68	1,116.32
211-45500-401	Contractual Services	10,509.10	11,400.00	7,983.51	3,416.49
211-45500-418	Rentals	6,673.02	2,100.00	.00	2,100.00
211-45500-434	Sales Tax Paid	270.00	250.00	166.00	84.00
211-45500-437	Miscellaneous	406.39	.00	58.00	58.00-
211-45500-560	Furniture & Fixtures	5,791.00	.00	.00	.00
211-45500-590	Capital Outlay	5,877.58	10,000.00	.00	10,000.00
211-45500-592	Books/Periodicals	37,045.96	35,000.00	23,255.94	11,744.06
Total Libraries (GENERAL):		332,805.36	337,303.00	250,000.61	87,302.39
Libraries (GENERAL)					
215-45500-401	Contractual Services	515.00	.00	.00	.00
215-45500-570	Office Equipment & Furnishings	11,153.58	.00	.00	.00
Total Libraries (GENERAL):		11,668.58	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	500.00	228.61	271.39
225-45127-217	Other Operating Supplies	345.50	1,500.00	14.99	1,485.01
225-45127-221	Repair/Maint - Equipment	.00	500.00	84.56	415.44
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,226.00	1,300.00	956.00	344.00
225-45127-383	Gas Utilities	572.28	1,300.00	544.78	755.22
Total ICE RINK:		2,143.78	6,100.00	1,828.94	4,271.06
POOL					
225-45128-103	Part-Time Employees	121,829.63	128,500.00	121,726.31	6,773.69
225-45128-121	PERA	776.33	1,200.00	1,049.22	150.78
225-45128-122	FICA	9,319.94	9,830.00	9,312.03	517.97
225-45128-151	Worker s Comp Insurance Prem	3,331.61	3,582.00	3,587.69	5.69-
225-45128-211	Operating Supplies - Cleaning	161.67	500.00	149.60	350.40
225-45128-217	Other Operating Supplies	13,302.55	12,500.00	13,041.38	541.38-
225-45128-221	Repair/Maint - Equipment	7,822.16	7,500.00	721.26	6,778.74
225-45128-223	Repair/Maintain - Building	3,493.00	10,000.00	6,005.47	3,994.53
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	7,126.51	7,500.00	8,274.25	774.25-
225-45128-309	SOFTWARE & DESIGN	3,295.00	3,450.00	3,295.00	155.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
225-45128-310	Other Professional Services	3,995.50	4,000.00	3,462.50	537.50
225-45128-321	Communications	1,385.36	800.00	1,444.26	644.26-
225-45128-322	Postage	6.05	50.00	.00	50.00
225-45128-331	Meetings-Conferences (mtgs/mi)	4,810.00	5,000.00	3,702.00	1,298.00
225-45128-343	Advertising	264.00	300.00	276.00	24.00
225-45128-362	Property - Casualty Ins (Auto)	12,966.29	13,615.00	12,417.43	1,197.57
225-45128-381	Electric Utilities	8,298.00	7,500.00	7,478.00	22.00
225-45128-383	Gas Utilities	7,130.71	7,500.00	8,422.24	922.24-
225-45128-417	UNIFORMS	2,405.44	3,000.00	2,415.82	584.18
225-45128-433	Dues and Subscriptions	670.00	670.00	.00	670.00
225-45128-434	Sales Tax Paid	4,509.00	4,000.00	4,940.00	940.00-
225-45128-437	Miscellaneous	.00	200.00	50.00	150.00
225-45128-443	Credit Card Merchant Fees	1,373.13	2,000.00	1,478.20	521.80
Total POOL:		218,271.88	234,197.00	213,248.66	20,948.34

PARKS

225-45200-101	Full-Time Employees Regular	53,655.84	57,595.00	44,746.05	12,848.95
225-45200-102	Full-Time Employees Overtime	3,422.31	5,500.00	434.56	5,065.44
225-45200-103	Part-Time Employees	21,926.32	18,500.00	18,814.39	314.39-
225-45200-120	CENTRAL PENSION FUND	837.12	1,000.00	768.00	232.00
225-45200-121	PERA	3,890.82	4,732.00	3,337.20	1,394.80
225-45200-122	FICA	6,052.13	4,827.00	4,815.27	11.73
225-45200-131	Employer Paid Health	16,467.50	19,067.00	15,842.42	3,224.58
225-45200-142	Unemployment Benefit Payments	2,414.15	.00	7,242.45	7,242.45-
225-45200-151	Worker s Comp Insurance Prem	2,457.50	2,642.00	2,646.19	4.19-
225-45200-212	Motor Fuels-Gas	3,518.56	4,000.00	2,487.68	1,512.32
225-45200-217	Other Operating Supplies	3,792.10	4,000.00	2,077.56	1,922.44
225-45200-221	Repair/Maint - Equipment	8,458.38	8,000.00	5,130.46	2,869.54
225-45200-223	Repair/Maintain - Building	11,014.20	10,000.00	9,244.50	755.50
225-45200-228	Repair/Maintain - Other	.00	200.00	.00	200.00
225-45200-229	Refunds	.00	100.00	.00	100.00
225-45200-303	Engineering Fees	.00	.00	23,551.00	23,551.00-
225-45200-310	Other Professional Services	1,467.16	2,000.00	1,503.92	496.08
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	264.00	250.00	.00	250.00
225-45200-362	Property - Casualty Ins (Auto)	17,287.44	18,152.00	16,555.36	1,596.64
225-45200-381	Electric Utilities	10,312.00	6,500.00	7,912.00	1,412.00-
225-45200-384	Garbage Service	1,595.88	1,900.00	1,305.72	594.28
225-45200-417	Uniforms	808.38	643.00	541.70	101.30
225-45200-418	Rentals	.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	105.00	100.00	67.00	33.00
225-45200-590	Capital Outlay	.00	215,890.00	165,153.70	50,736.30
Total PARKS:		169,746.79	386,698.00	334,177.13	52,520.87

Cemetery

235-49010-217	Other Operating Supplies	510.68	1,500.00	51.70	1,448.30
235-49010-221	Repair/Maint - Equipment	.00	500.00	24.19	475.81
235-49010-228	Repair/Maintain - Other	153.00	500.00	.00	500.00
235-49010-229	Refunds	800.00	.00	.00	.00
235-49010-258	Columbarium Plaques	.00	2,000.00	343.57	1,656.43
235-49010-309	Software & Design	1,630.00	1,400.00	621.00	779.00
235-49010-310	Other Professional Services	1,874.71	2,500.00	1,940.32	559.68
235-49010-362	Property - Casualty Ins (Auto)	3,272.01	3,436.00	3,133.77	302.23
235-49010-381	Electric Utilities	746.00	650.00	521.00	129.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
235-49010-384	Garbage Service	797.94	1,400.00	652.86	747.14
235-49010-401	Contractual Services	35,405.00	35,000.00	27,740.00	7,260.00
235-49010-418	Rental	.00	200.00	.00	200.00
235-49010-590	Capital Outlay	30,193.50	.00	6,907.00	6,907.00-
Total Cemetery:		75,382.84	49,086.00	41,935.41	7,150.59
RURAL FIRE					
245-42200-103	Part-Time Employees	8,531.76	11,000.00	.00	11,000.00
245-42200-122	FICA	652.66	842.00	.00	842.00
245-42200-151	Worker s Comp Insurance Prem	2,869.57	3,014.00	3,018.78	4.78-
245-42200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
245-42200-212	Motor Fuels-Gas	1,317.46	2,500.00	1,052.12	1,447.88
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	6,388.65	10,000.00	3,076.02	6,923.98
245-42200-226	Foam	.00	2,500.00	.00	2,500.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	5,927.67	6,225.00	5,677.45	547.55
245-42200-417	Uniform	3,205.80	3,000.00	.00	3,000.00
245-42200-433	Dues and Subscriptions	.00	1,000.00	.00	1,000.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,867.00	.00	.00	.00
Total RURAL FIRE:		38,760.57	42,281.00	12,824.37	29,456.63
Fire Relief					
250-42300-124	Fire Relief Pension-State Aid	53,714.72	53,714.00	4,000.00	49,714.00
250-42300-490	City Cont- Fire Relief Retire	21,200.00	22,000.00	.00	22,000.00
Total Fire Relief:		74,914.72	75,714.00	4,000.00	71,714.00
Debt Service					
300-47000-601	Bond Principal Pymt	560,000.00	681,000.00	681,000.00	.00
300-47000-611	Bond Interest Payment	208,525.50	188,595.00	188,595.50	.50-
300-47000-620	Fiscal Agent Fees	495.00	500.00	495.00	5.00
Total Debt Service:		769,020.50	870,095.00	870,090.50	4.50
STREET IMPROVEMENT FUND					
325-43100-700	Transfers Out	642,108.00	.00	.00	.00
Total STREET IMPROVEMENT FUND:		642,108.00	.00	.00	.00
STORM WATER PROJECTS					
404-41500-228	Repair/Maintain - Other	8,875.00	.00	.00	.00
Total STORM WATER PROJECTS:		8,875.00	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	267,701.00	305,390.00	.00	305,390.00
Total CAPITAL IMPROVEMENT FUND:		267,701.00	305,390.00	.00	305,390.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	169,687.32	50,000.00	18,052.50	31,947.50
418-48000-530	Capital-Other Improvements	1,107,509.94	173,300.00	74,464.08	98,835.92
Total 2023 STREET/UTIL IMPROVE PROJ:		1,277,197.26	223,300.00	92,516.58	130,783.42
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	29,930.00	30,000.00	34,655.00	4,655.00-
Total TIF 1-9 LEVAN:		30,930.00	31,000.00	35,655.00	4,655.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	6,190.00	7,000.00	5,987.00	1,013.00
Total TIF DOWNTOWN REDEVELOPMENT:		7,190.00	8,000.00	6,987.00	1,013.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	65,696.52	66,477.00	51,689.07	14,787.93
601-49400-102	Full-Time Employees Overtime	5,251.38	4,000.00	2,639.10	1,360.90
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	768.00	232.00
601-49400-121	PERA	382.40	5,286.00	4,055.86	1,230.14
601-49400-122	FICA	5,367.62	5,397.00	4,137.01	1,259.99
601-49400-131	Employer Paid Health	18,072.40	19,126.00	15,886.43	3,239.57
601-49400-151	Worker s Comp Insurance Prem	1,230.95	1,324.00	1,326.10	2.10-
601-49400-201	Office Supplies(paper-pens-et)	584.32	1,000.00	585.01	414.99
601-49400-212	Motor Fuels-Gas	158.26	750.00	208.41	541.59
601-49400-217	Other Operating Supplies	9,004.64	10,000.00	8,181.94	1,818.06
601-49400-221	Repair/Maint -WELLS	2,467.59	30,000.00	969.43	29,030.57
601-49400-223	Repair/Maintain - Building	2,107.15	2,000.00	35.75	1,964.25
601-49400-228	Repair-Water Main Repairs	26,541.46	30,000.00	30,346.94	346.94-
601-49400-229	Refunds	4,500.00	3,000.00	1,000.00	2,000.00
601-49400-303	Engineering Fees	31,608.70	100,000.00	236,943.00	136,943.00-
601-49400-309	Software and Design	4,760.99	10,000.00	5,046.63	4,953.37
601-49400-310	Other Professional Services	18,407.28	18,000.00	18,304.44	304.44-
601-49400-321	Communications	10,337.38	9,500.00	9,393.86	106.14
601-49400-322	Postage	3,413.90	3,500.00	2,408.83	1,091.17
601-49400-331	Meetings-Conferences (mtgs/mi)	23.00	1,000.00	218.00	782.00
601-49400-343	Advertising	50.00	200.00	773.50	573.50-
601-49400-362	Property - Casualty Ins (Auto)	6,610.60	6,941.00	6,330.47	610.53
601-49400-381	Electric Utilities	39,004.00	43,000.00	28,726.00	14,274.00
601-49400-383	Gas Utilities	313.38	2,500.00	412.59	2,087.41
601-49400-401	Contractual Services	.00	1,500.00	.00	1,500.00
601-49400-406	SAFETY	271.50	1,000.00	.00	1,000.00
601-49400-417	Uniforms	619.75	643.00	769.65	126.65-
601-49400-420	Depreciation	159,783.00	120,000.00	.00	120,000.00
601-49400-433	Dues and Subscriptions	400.00	1,000.00	425.00	575.00
601-49400-434	Sales Tax Paid	1.26-	.00	.58	.58-
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	9,479.05	.00	34,781.56	34,781.56-
601-49400-590	Capital Outlay	.42-	.00	6,390.00	6,390.00-
601-49400-611	Bond Interest	2,256.52	2,073.00	2,072.18	.82
601-49400-700	Transfers Out	282,486.20	321,736.00	271,736.20	49,999.80

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
Total Water Utilities (GENERAL):		712,186.66	822,153.00	746,561.54	75,591.46
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	68,917.01	69,098.00	53,504.01	15,593.99
602-49450-102	Full-Time Employees Overtime	7,703.68	7,000.00	4,889.26	2,110.74
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	768.00	232.00
602-49450-121	PERA	396.39	5,708.00	4,360.75	1,347.25
602-49450-122	FICA	5,741.91	5,822.00	4,447.95	1,374.05
602-49450-131	Employer Paid Health	18,067.99	19,132.00	15,890.84	3,241.16
602-49450-201	Office Supplies(paper-pens-et)	584.31	1,000.00	585.00	415.00
602-49450-212	Motor Fuels-Gas	.00	250.00	82.91	167.09
602-49450-217	Other Operating Supplies	153.47	2,000.00	238.89	1,761.11
602-49450-221	Repair/Maint - Equipment	13,225.13	20,000.00	16,937.11	3,062.89
602-49450-223	BUILDING REPAIR	131.71	500.00	.00	500.00
602-49450-229	Refunds	4,500.00	2,500.00	1,000.00	1,500.00
602-49450-310	Other Professional Services	253.15	1,000.00	216.03	783.97
602-49450-322	Postage	2,965.08	2,880.00	2,324.68	555.32
602-49450-331	Meetings-Conferences (mtgs/mi)	1,943.64	1,000.00	585.00	415.00
602-49450-343	Advertising	528.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,565.60	4,794.00	4,372.32	421.68
602-49450-381	Electric Utilities	8,661.00	9,500.00	5,977.00	3,523.00
602-49450-383	Gas Utilities	483.62	1,500.00	333.30	1,166.70
602-49450-385	Sewer Plv-Elgin Sewer District	752,060.21	830,000.00	374,965.89	455,034.11
602-49450-417	UNIFORM	616.91	643.00	642.50	.50
602-49450-420	Depreciation	34,051.00	38,000.00	.00	38,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	398,729.30	457,604.00	407,604.30	49,999.70
Total Sewer (GENERAL):		1,325,277.51	1,481,431.00	899,725.74	581,705.26
Net Grand Totals:		9,619,431.81-	8,338,240.00-	5,903,674.88-	2,434,915.12-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Meeting: October 14, 2025

AGENDA ITEM: Report to Council	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: September Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a summary of the highlights for September.*

Meeting/Training

- Staff working on the mandatory online OSHA/HAZMAT training.

Misc. Activity

- Our agency passed our P.O.S.T. Board audit. Our next audit is scheduled for three years from now.

Citations issued: 20

<u>September Call Activity</u>	<u>2025</u>
9-11 Hang-Ups	3
Alarms	2
All other	8
Animal Complaints	14
Assault	0
Assist Other Department	14
Attempt to Locate	1
ATV Violations	1
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	4

Contempt/Curfew Violation	0
Damage to Property	3
DANCO Violation	0
Disorderly Conduct	2
Domestics	0
Driving Complaints	4
Driving Under the Influence	1
Drugs All Types	0
Escort	0
Fire Calls	0
Fireworks	0
Found Property	1
Fraud	0
Funeral Assist	0
Harassment/Threats	5
Littering	1
Lost Property	1
Medical Calls	32
Misc. Information	2
Motorist Assists	3
Noise Complaints	6
OFP/HRO Violation	0
Ordinance Complaint/Violation	2
Parking Complaints/Violations	2
POR Predatory Offender Reg.	0
Public Assists	15
School Bus/Incident & Tobacco	2
Security Check	89
Sex Offense	1
Snow Removal	0
Sudden Death	0
Suspicious Activity	10
Theft Offenses	2
Traffic Crashes/Violations	167
Trespassing	1
Vulnerable Adults	0
Weapons Violation	0
Warrants All	0
Welfare Checks	3
Worthless Checks	0
TOTAL CALLS	402

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of September. We as a city averaged 528,133 gallons per day. The highest being 713,000 gallons and the lowest being 345,000 gallons. We pumped 15,844,000 gallons for the month.
- Water meters were read the 1st of the month.
- Water meter replacement is ongoing.
- We had 55 locates for Gopher State One Call.
-

Sewer

- We had a sewer backup in one of our mains. It was determined it was from grease.
- We have a storm sewer repair to make in the SE part of town. That repair will be made in October.

Parks

- The ice skating rink was power washed and painted.
- The Eckstein garage was painted.
- We put a new door on the baseball press box, and the entire thing was painted.
- We had the backstop moved in and new fencing put on the entire baseball fence. The Bulldog Youth Baseball team worked with the city to accomplish this project.

Trees

- We are trimming trees that are hitting our trucks and equipment. This will continue as needed.
- We are currently working with a resident and the DNR on a tree planting on the walking trail.

Buildings

- We are still working the roofing company to repair the leak at City Hall.

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.
- Water flowers during the summer months.

**Respectfully,
Shane Loftus
Public Works Director**



**BOLTON
& MENK**

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: October 8th, 2025
To: David Todd, City Administrator
From: Drew Weber, P.E.
Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 25X.137377

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

Elcor Construction has submitted closeout documentation. This information is under review. We will work with staff to finalize this project.

Orchard Hills 7th and 8th Subdivisions

No update since the last meeting. Developers and contractors for both subdivisions are working to complete the remaining items on the punchlists and within the development agreements. We will continue coordination with city staff and the city attorney.

Well No. 3 Air Entrainment – Water Tower & Existing Tower Rehab

Bids were received for both projects on Tuesday September 16th. Bid evaluation letters are attached for council consideration. Jake Pichelmann will be present to discuss these evaluations and answer any questions.

Attachments:

- Bid Evaluation – Rehabilitation of 500,000 Gallon Elevated Storage Tank
- Bid Evaluation – New 100,000 Gallon Elevated Storage Tan

Water Service Line Inventory & Replacement

The Minnesota Department of Health (MDH) recently released applications for additional 100% grant funding to continue with the City's lead service line inventory. The grant contract has been executed. Door knocking and community outreach efforts have been completed. We will work with staff to submit the inventory to MDH this fall.

Shultz (BA Holdings) Property Annexation and Utility Extension

No update since the last meeting. We are working with the developer on the BDPI grant application and with City staff and Attorney on the draft Development agreement. Preliminary plat was approved by Council at their special meeting in July.

Name: Current Project Update

Date: 10/8/25

Page: 2

Skye View Development

No update since the last meeting. We are working with city staff and the developer to determine a path for this project to move forward.

2025 Trail Improvements

Elcor Construction and subcontractors have completed the trail paving, concrete work, grading and turf establishment. We are working with the contractor to complete the final punchlist items.

- Attachments: Pay Application 3 Letter

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- 2025 Waterway Maintenance Project
- 3rd Ave NE Watermain Relocation Project

Director's Report: October 2025

Grant Award - Wonderbooks: The library has been awarded a \$3500 grant from the Plainview Elgin Millville Foundation to build a new collection of Wonderbooks for children. A Wonderbook is a print book with an integrated audiobook that allows for use without devices or access to the internet. With titles available in picture books, leveled readers, and chapter books, the library will purchase a starter collection of approximately 55 titles to appeal to diverse patron needs. This would include Spanish/English bilingual books and books in large print format.

Watercolor Wednesday Art Display: “Watercolor Wednesday” is a group that meets weekly to hang out and paint together. The group formed when a handful of people took a beginner’s watercolor class at The Cre8tive Place in Plainview. After that class they were hooked on painting—and *oh the conversations they had while they practiced together!* These artists, with their mutual love of watercolor, will have their work on display in the children’s room during regular open hours through the month of October.

Kent Nerburn Author Visit: Two-time winner of the Minnesota Book Award author, Kent Nerburn, will visit the library to read from his books and answer audience questions on Monday, October 20 at 6:00pm. His 18 books invite readers to ponder their spirituality in relationship to nature. His latest book *Lone Dog Road* is his first novel and tells the story of two Lakota boys on a quest to replace a family heirloom. Fellow Minnesota author William Kent Krueger calls the book “breathtaking in its beauty, and heartwarming in its humanity.”

September Quick Stats:



4170 Items Circulated



13 New Patrons



143 New Items

Respectfully Submitted,

Alice L. Henderson
Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday, August 19th, 2025, 7:00 PM

Members Present: Youlonda Loechler, Carla Tentis, Chad Gelner, Adam Feils, Ian McDonald, Mary Schneider

Member Not Present: Nicholas Ozment

Staff: Alice Henderson

City Council Member: None

The meeting was called to order by Youlonda at 7:00 PM.

A motion was made by Chad and seconded by Mary to approve the agenda. Motion carried unanimously.

Public Comments: No comments

A motion was made by Adam and seconded by Ian to approve the board minutes from prior meeting of 7/15/2025. Motion carried unanimously.

A motion was made by Mary and seconded by Chad to approve the Consent Agenda including reports from staff and SELCO representatives and an acknowledgement of donations. Motion carried unanimously.

Unfinished business: None

New Business:

- A. Approve Preliminary Budget 2026: A motion was made by Chad and seconded by Carla to approve the 2026 Preliminary Budget. Motion carried unanimously.
- B. Payment of Bills: A motion was made by Ian and seconded by Adam to approve the Payables by Payee report in the amount of \$6,251.16. Motion carried unanimously.

Announcements

- A. Trustee or Staff Comments: None
- B. Next Regular Meeting set for 9/16/2025.

The meeting adjourned at 7:26 PM.

Respectfully submitted,
Ian McDonald

Secretary, Plainview Library Board of Trustees.

Plainview Fire Relief Association Monthly Report

September 2025

Calls: 0

Other:

- Four (4) Firefighters attended classes at Minnesota Fire Department Association Conference.
- Held our Annual Firefighters Sportsman's Banquet Fundraiser.

Respectfully Submitted by **Mike Lyons, Fire Chief**



Economic Development – October 2025 Update:

Update:

- The September EDA meeting that was scheduled for September 16, 2025, was cancelled due to a lack of actionable agenda items. The October EDA meeting will be held on October 21, 2025.
- Envision Plainview held another 'Spark Session' at the Plainview City Hall on Monday, October 6th, from 11:30 - 12:30 p.m. This quarter's topic was 'Marketing that WORKS for Small-Town Businesses'. A copy of the presentation material will be available on the Plainview EDA website.
 - The next Spark Session will be held on Monday, November 3rd at 11:30 a.m., at the Plainview City Hall. The topic for this session will be 'Envision Plainview Business Toolkit Introduction'. We look forward to seeing those who can make this session. If anyone has questions on Spark Sessions, please reach out to Trisha Hess (trisha.hess@cedausa.com)
- The Plainview Business Center (445 W Broadway) still has 608 square feet of rental space with a large window available. Rent is \$608/ month. Interested parties can contact Carrie Eversman at 507-534-9200.

Ongoing projects:

- Continued updates to the EDA website
- Continued Spark Sessions

Respectfully,

Trisha Hess
EDA Director - Plainview
CEDA Representative
Trisha.Hess@cedausa.com
M: 507-250-0308

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM: Library Board Appointment	AGENDA SECTION: Consent Agenda
PREPARED BY: Alice Henderson, Library Director	AGENDA NO. 5.E.
ATTACHMENTS: None	APPROVED BY: ah
RECOMMENDED ACTION: Motion to appoint Library Board Trustee: Gary Melbostad: To complete a 3-Year term that expires December 31, 2025	

SUMMARY

The Plainview Public Library Board of Trustees is appointed by the Plainview City Council, and is responsible for representing the Library to the community and its governing officials. This seven-member governing board ensures that adequate funds are obtained for good library service, promotes the best possible use of library resources, and extends library service to those not currently served.

It is with deep regret that we acknowledge the passing of Youlonda Loechler, who served as a valued trustee of the library for many years. We are grateful for her dedication and service to our community.

To ensure continuity of leadership, the council shall appoint a new trustee to complete Youlonda's term which was to expire on December 31, 2025. Gary Melbostad has applied to serve on the Plainview Library Board and is able to begin immediately.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM:	Elevated Water Storage Projects Bid Evaluations and Contract Awards	AGENDA SECTION: New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO 7.A.
ATTACHMENTS:	Bolton and Menk Memos Dated October 8, 2025	APPROVED BY: dt
RECOMMENDED ACTION: Motion to recommend that Council move forward with the water tower projects to include accepting bids and awarding contracts to the following: Project #1 Rehabilitation of the Existing 500,000 Gallon Elevated Storage Tank in the amount of \$663,650.00 from Tankez Coatings, Inc of Fort Worth, TX Project #2 Construction of a new 100,000 Gallon Elevated Storage Tank (For Gas Dissipation of Well #3) in the amount of \$2,890,000.00 from Maguire Iron, Inc of Sioux Falls, SD		

SUMMARY

On August 12th, 2025, Bolton and Menk, the city's engineer, requested the Council authorize the letting of bids for the Elevated Water Storage Tank Projects. The projects consist of the following:

- Project #1 Rehabilitation of the Existing 500,000 Gallon Elevated Storage Tank
- Project #2 Construction of a new 100,000 Gallon Elevated Storage Tank (For Gas Dissipation of Well #3)

Public bids were received on September 16, 2025, at 2:00 PM at City Hall. There were seven bids received for Project #1 Rehabilitation of the Existing 500,000 Gallon Elevated Storage Tank as follows:

▪ Tankez Coatings Inc. of Fort Worth, TX	\$663,650.00
▪ O&A Classic Coatings and Paintings Corp. of Hurst, TX	\$728,700.00
▪ Classic Protective Coatings Inc. of Menomonie, WI	\$740,700.00
▪ Tanksco Inc. of Decatur, TX	\$762,940.00
▪ Viking Industrial Painting of La Vista, NE	\$797,200.00
▪ Maguire Iron Inc. of Sioux Falls, SD	\$813,000.00
▪ TMI Coatings LLC of Saint Paul, MN	\$826,300.00

Public bids were received on September 16, 2025, at 2:00 PM at City Hall. There were two bids received for Project #2 Construction of a new 100,000 Gallon Elevated Storage Tank as follows:

▪ Maguire Iron Inc. of Sioux Falls, SD	\$2,890,000.00
▪ Caldwell Tanks, Inc. of Louisville, KY	\$6,375,300.00

While the bids received for project #1 are in line with the engineering estimate (\$650,000) for this project, the bid for project #2 came in significantly higher than anticipated from the engineering estimate (\$1,950,000). There are several reasons for this, but it is mainly the result of too many similar projects being available and not enough contractors to complete the work, in addition to the increased cost of materials and equipment to complete the project.

City staff met with the engineers from Bolton and Menk as well as the city's Financial Advisor, Mike Bubany from David Drown Associates, to discuss these projects and the financial impact on the city due to the elevated cost to complete the project based on the bids received. Staff and engineers believe that while the bids came back higher than expected, the proposed elevated storage tank (project #2) provides the city with critical infrastructure and the most cost-effective means to resolve the gas entrainment issue at well #3. Currently, only well #2 is in operation to serve the community, while well #3 remains offline and only used in emergency situations. This lack of redundancy makes it difficult to operate the system and reduces the level of service and reliability of ensuring good quality water supply for the community (see Bolton and Menk Memo dated October 8, 2025, in the agenda packet).

Additionally, the City's Municipal Financial Advisor, after consultation with the City's Engineer and staff, believes the city should move forward with the well and elevated storage tank projects despite the high bids that were received. He believes that because improvements are necessary (to ensure two fully functional wells and quality water output) it is better than pushing off the project to potentially face worse options later.

However, he does make clear that the City can indeed expect to bleed cash reserves from the City's Water Fund. However, if the City stays up to date on regular, moderate annual adjustment to rates, eventually the funds will stabilize. Having said that, annual monitoring of the fund's performance will be very important.

City staff, Engineers from Bolton and Menk, and the City's Municipal Financial Advisor recommend that Council move forward with the water tower projects to include accepting bids and awarding contracts to the following:

Project #1 Rehabilitation of the Existing 500,000 Gallon Elevated Storage Tank in the amount of \$663,650.00 from Tankez Coatings, Inc of Fort Worth, TX

Project #2 Construction of a new 100,000 Gallon Elevated Storage Tank (For Gas Dissipation of Well #3) in the amount of \$2,890,000.00 from Maguire Iron, Inc of Sioux Falls, SD

Respectfully Submitted,

David Todd

City Administrator

**MEMORANDUM**

Date: October 8, 2025

To: Shane Loftus, Public Works Director
City of Plainview, Minnesota

From: Jake Pichelmann, P.E. – Bolton & Menk, Inc.

Copy: Drew Weber, P.E. – Bolton & Menk, Inc.
Brian Malm, P.E. – Bolton & Menk, Inc.

Subject: Bid Evaluation – Rehabilitation of 500,000 Gallon Elevated Storage Tank
City of Plainview, Minnesota
BMI Project No.: 24X.137013.000

On Tuesday, September 16, 2025 at 2:00 p.m., bids were received and opened for the 500,000 Gallon Elevated Storage Tank Rehabilitation project. Seven (7) bids were received and the results are tabulated below. The Engineer's opinion of probable cost for this project was \$650,000.

BIDDERS		TOTAL PROJECT BASE BID PRICE
1.	Tankez Coatings, Inc. Fort Worth, TX	\$663,650.00
2.	O&A Classic Coatings and Paintings Corp. Hurst, TX	\$728,700.00
3.	Classic Protective Coatings Inc. Menomonie, WI	\$740,700.00
4.	Tanksco Inc. Decatur, TX	\$762,940.00
5.	Viking Industrial Painting La Vista, NE	\$797,200.00
6.	Maguire Iron, Inc. Sioux Falls, SD	\$813,000.00
7.	TMI Coatings, LLC St. Paul, MN	\$926,300.00

The bid documents did not contain any wording or ambiguities so as to force the Contractor to factor in additional contingencies. The Contractors provided the required bidding documents, including the bid form, bid security, and responsible contractor documentation. Based on the amount of bids received, there was significant interest in this project, and the low bid was within three (3) percent of the Engineer's opinion of probable cost. Therefore, we believe the bids received were competitive, responsive, and rebidding the project would not provide any cost savings or benefits to the City of Plainview.

Based on the contract documents and bids received, Tankez Coatings, Inc. of Fort Worth, Texas, was the lowest responsive and responsible bidder. The Contractor provided all necessary documentation required in the bid, including a Bid Bond of 5 percent of the bid amount. Tankez is a reputable tower coatings contractor that has performed work both regionally and nationally. Their projects in Minnesota include towers in Albert Lea, New Prague, and Cosmos, amongst others.

The bids received provide the City of Plainview with a needed rehabilitation of the existing 32-year-old water storage tank. The proposed improvements include complete removal and replacement of the interior wet, interior dry, and exterior coating systems to provide another 20+ years of protection to the existing structural steel tank. The project represents excellent value to the City of Plainview and prolongs the useful life of this critical piece of infrastructure. Therefore, we recommend awarding the contract to Tankez Coatings, Inc. of Fort Worth, Texas for a total project base bid price of **\$663,650.00**. Enclosed with this letter is a copy of the Notice of Award for your review and execution, along with copies of the bid documents.

NOTICE OF AWARD

Date of Issuance: October 14, 2025

Owner: City of Plainview, Minnesota

Owner's Project No.:

Engineer: Bolton & Menk, Inc.

Engineer's Project No.: 24X.137013

Project: Rehabilitation of 500,000 Gallon Elevated Water Tower

Contract Name: Rehabilitation of 500,000 Gallon Elevated Water Tower

Bidder: Tankez Coatings, Inc.

Bidder's Address: 2221 Loving Ave., Fort Worth, TX 76164

You are notified that Owner has accepted your Bid dated 09-15-2025 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

- Rehabilitation of 500,000 Gallon Elevated Water Tower

The Contract Price of the awarded Contract is \$663,650.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Four (4) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner four (4) counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Deliver to Owner executed Section 00 51 11 "ADDITIONAL SUBCONTRACTORS LIST" in accordance with Minn. Stat. 16C.285 subd.3 Subclauses (1) to (7). Delivery is a condition precedent to execution of this contract and failure to submit this form shall be cause for the Owner to cancel Award of Contract and declare your Bid security forfeited.
4. Other conditions precedent (if any): None.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Plainview, Minnesota

By (signature): _____

Name (printed): David Todd

Title: City Administrator

Copy: Engineer

BID FORMS

Rehabilitation of 500,000 Gallon Elevated Water Tower
24X.137013
City of Plainview, Minnesota

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to: City of Plainview, 241 West Broadway, Plainview, MN 55964. Refer to the Advertisement for Bids for submittal location, format, and deadline for consideration.
- 1.02 This bid form is provided for Bidders reference. The Bid must be submitted to City of Plainview electronically through QuestCDN.
- 1.03 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
 - A. Section 00 41 00 - Bid Forms
 - B. Section 00 43 13 - Bid Security Form
 - C. Section 00 45 11 - Responsible Contractor Verification and Certification of Compliance Prime Contractor Bid Form Attachment of this Project Manual
 - D. Section 00 92 10 - PFA Contract (page 15 of 32), BABA Contract Conditions

ARTICLE 3—BASIS OF BID

- 3.01 Unit Price Bids
- 3.02 Bidder will perform the Work listed in the Bid Schedule at the indicated unit prices.
 - A. Bidder acknowledges that:
 - 1. Each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
 - 2. Estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

ARTICLE 5—BIDDER’S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

5.01 Bid Acceptance Period

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 Instructions to Bidders

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 Receipt of Addenda

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
1	08-29-2025 A.R.L.
2	09-11-2025 A.R.L.

ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

6.01 Bidder’s Representations

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and

procedures of construction to be employed by Bidder, if selected as Contractor; and
(c) Bidder's (Contractor's) safety precautions and programs.

7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 Bidder's Certifications

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 6.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder: Tankez Coatings, Inc.

(typed or printed name of organization)

By:  (individual's signature)

Name: Antonio R. Landaverde
(typed or printed)

Title: President
(typed or printed)

Date: 09-15-2025
(typed or printed)

If Bidder is a corporation a partnership, or a joint venture, attach evidence of authority to sign.

Attest:  (individual's signature)

Name: Miguel Flores
(typed or printed)

Title: Secretary
(typed or printed)

Date: 09-15-2025
(typed or printed)

Address for giving notices: 2221 Loving Ave.

Fort Worth, TX 76164

Bidder's Contact:

Name: Antonio R. Landaverde / Miguel Flores
(typed or printed)

Title: President / Secretary
(typed or printed)

Phone: 903-495-6726 / 817-714-1016

Email: tankezcoatingsinc@gmail.com

Address: 2221 Loving Ave.

Fort Worth, TX 76164

Bidder's Contractor License No.: (if applicable) n/a

BID SCHEDULE

Bid Schedule for construction of:

Rehabilitation of 500,000 Gallon Elevated Water Tower

24X.137013

City of Plainview, Minnesota

The undersigned declares that the only persons or parties interested in this Bid as principals are as stated; that the Bid is made without any collusion with other persons, firms, or corporations; that he has carefully examined all the Contract Documents as prepared by Bolton & Menk, Inc.; that he has informed himself fully in regard to all conditions pertaining to the Work and the place where it is to be done, and from them the undersigned makes this Bid. The Bid price covers all expenses incurred in performing the Work required under the Contract Documents, of which this Bid Form is a part.

Note: Bids shall include sales tax and all applicable taxes and fees.

The Bidder has based the following Total Project Base Bid Price upon providing the equipment and materials of the encircled manufacturers as listed in the Equipment/Materials Schedule attached to this Bid Form. Should Bidder fail to indicate which named manufacturer his Total Project Base Bid Price is based upon, the Bidder will supply the first-named manufacturer's equipment/material. Bidder has also indicated substitute equipment/materials that he proposes to be utilized in place of the encircled manufacturers' equipment/materials, subject to the following:

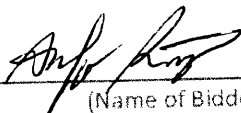
1. Allowance of "alternate" equipment does not constitute a waiver of the Specifications. If the Bidder desires to offer equipment by an "alternate" manufacturer instead of the "Basis of Bid" manufacturer, he shall indicate in the appropriate schedule the change in Lump Sum Base Bid of the "alternate" equipment.
If a named "alternate" is shown on the bid form, the BIDDER shall indicate a price for installed deduct price. If the BIDDER does not wish to supply a named "alternate" he shall indicate an installed deduct price of zero. If no installed deduct price is listed, the deduct price will be considered to be zero.
2. In order that the Owner may determine if the proposed "alternate" manufacturer is a satisfactory substitute to that specified, the bidder shall submit one set of drawings, Specifications, full descriptive material, performance data and a detailed list of exceptions taken to the Specifications with the bid or to the ENGINEER in advance of the bid. Any revisions to structures, piping, mechanical, electrical, instrumentation and control or any other work necessary by such "alternate" equipment must be submitted for approval and the entire cost for such revisions shall be included in the installed price of "alternate."
3. The Engineer will review all proposed "Alternate" Manufacturer's equipment qualification submittals in a timely manner to determine conformance with the performance and technical requirements of this project. The Engineer will be the sole judge as to the comparative quality and suitability of such alternative equipment, products or other materials, and his/her decision shall be final.
4. If awarded a Contract on this project, all equipment items be guaranteed by the undersigned and his Surety to meet the performance requirements of the Contract Documents.
5. That all installed prices stated on the Equipment/Materials Schedule include the preparation and submittal of detailed drawings showing all modifications, if any, to the Contract Drawing necessary to accommodate such equipment and furthermore that all installed costs stated on the Schedule include complete operating installation, and the furnishing and installing of any and all change or additions in structures, piping, buildings, mechanical and electrical work, accessories and controls, necessary to accommodate the equipment.

This Proposal is submitted after careful study of the plans and specifications and from personal knowledge of the conditions to be encountered at the project site, which knowledge was obtained from the undersigned's own sources of information and not from any official or employee of the OWNER.

If a discrepancy appears between the written and the numerical, the written words will be used as the quoted price. If an error appears in an extension or the addition of items, the corrected extension or total of the parts shall govern.

In accordance with the above understanding, the undersigned proposes to perform the Work, furnish all materials, and complete the Work in its entirety in the manner and under the conditions required for the Total Project Base Bid, Lump Sum Price listed on the following pages.

BID of Tankez Coatings, Inc.



(Name of Bidder)

Schedule of Prices for Construction of:
Rehabilitation of 500,000 Gallon Elevated Water Tower
24X.137013
City of Plainview, Minnesota

Bidder agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices.

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in the TOTAL UNIT PRICE BID" amount.

UNIT PRICE BID SCHEDULE

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1.	Mobilization and site maintenance.	LS	1	\$ 10,000	\$ 10,000.00
2.	Grinding (misc.)	Hour	10	\$ 200	\$ 2,000.00
3.	Welding (misc.)	LF	10	\$ 200	\$ 2,000.00
4.	Pit filler (misc.)	Hour	1	\$ 150	\$ 150.00
5.	Caulking (misc.)	LF	500	\$10.00	\$ 5,000.00
6.	Interior Wet - Complete sandblasting with removal and replacement of all coatings on all surfaces.	LS	1	\$105,000	\$ 105,000.00
7.	Interior Dry - Complete removal and replacement of all surfaces inclusive of all piping/valves/steel in vault pit	LS	1	\$105,000	\$ 105,000.00
8.	Exterior - Complete sandblasting with removal and replacement of all coatings on all surfaces. (full exterior curtain containment).	LS	1	\$ 230,000	\$ 230,000.00
9.	Provide and install new pressure relief "frost free" vent	LS	1	\$ 6,500	\$ 6,500.00
10.	Provide and install new drain "mud" valve, check valve, and piping to overflow pipe.	LS	1	\$ 3,500	\$ 3,500.00
11.	Remove and reinstall existing tank mixer.	LS	1	\$ 5,000	\$ 5,000.00
12.	Tower lettering/logos.	LS	1	\$ 20,000	\$ 20,000.00
13.	Provide new pivoting post and relocate existing LED aviation obstruction light on new post.	LS	1	\$ 8,000	\$ 8,000.00
14.	Repair damaged grout/mortar under cone baseplate ring (caulk seam and paint grout/mortar).	LS	1	\$ 5,000	\$ 5,000.00
15.	Modify upper landing to completely drain to overflow pipe.	LS	1	\$ 5,000	\$ 5,000.00
16.	Provide and install new recirculation pump, in-line temp sensor, flow indicator, all new inlet/outlet pipe valves, and piping.	LS	1	\$ 30,000	\$ 30,000.00
17.	Provide and install new pressure manway gaskets.	LS	1	\$ 2,500	\$ 2,500.00
18.	Provide and install new overflow pipe screen.	LS	1	\$ 500	\$ 500.00
19.	Carefully remove inlet/outlet pipe insulation and reinstall insulation/jacket. Install existing metal jacket (provide with new banding) on inlet/outlet pipe.	LS	1	\$ 7,000	\$ 7,000.00
20.	Provide new personal protection (safety climb) equipment.	LS	1	\$ 10,000	\$ 10,000.00
21.	Provide and install new aluminum flag pole and structural support.	LS	1	\$ 8,000	\$ 8,000.00
22.	Provide and install new ladder and stainless steel safety climb system in the interior wet tank	LS	1	\$ 5,000	\$ 5,000.00

This document is a MODIFIED version of EICDC® C-410, Copyright© 2018 by NSPE, ACEC, and ASCE. All rights reserved.

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
23.	Provide and install new 30" pressure style access manway in tank bottom.	LS	1	\$ 10,000	\$ 10,000.00
24.	Provide and install new 12" butterfly valve with electric valve actuator (mechanical installation only, electrical work under separate Contract)	LS	1	\$ 50,000	\$ 50,000.00
25.	Disinfection.	LS	1	\$ 3,500	\$ 3,500.00
26.	Site restoration.	LS	1	\$ 5,000	\$ 5,000.00
27.	Construction allowance.	LS	1	\$20,000	\$20,000
TOTAL UNIT PRICE BID				\$ 663,650.00	

*** END OF SECTION ***

Office of the Minnesota Secretary of State Certificate of Authority

I, Steve Simon, Secretary of State of Minnesota, do certify that: The following business entity has duly complied with the relevant provisions of Minnesota Statutes listed below, and is formed or authorized to do business in Minnesota on and after this date with all the powers, rights and privileges, and subject to the limitations, duties and restrictions, set forth in that chapter.

The business entity is now legally registered under the laws of Minnesota.

Name in Minnesota: Tankez Coatings INC

Name in Home Jurisdiction: Tankez Coatings INC

File Number: 1294241500029

Minnesota Statutes, Chapter: 303

Home Jurisdiction: Texas

This certificate has been issued on: 02/03/2022



A handwritten signature in black ink that reads "Steve Simon".

Steve Simon
Secretary of State
State of Minnesota

Office of the Minnesota Secretary of State
Foreign Corporation/Certificate of Authority to Transact Business in Minnesota
Minnesota Statutes, Chapter 303



This Certificate of Authority has been approved pursuant to *Minnesota Statutes*, Chapter 303. By filing this Certificate of Authority, the company certifies that it has complied with the organization laws in the jurisdiction of its organization and that it has not filed previously with this office and been revoked and understands that if a filing was on record and revocation occurred this certificate of authority is null and void.

CORPORATE NAME in HOME JURISDICTION:

Tankez Coatings INC

CORPORATE NAME in MINNESOTA:

Tankez Coatings INC

If an alternate name is used, the company certifies that its board of directors has adopted and approved the alternate name for use in Minnesota.

HOME JURISDICTION:

Texas

REGISTERED OFFICE AND AGENT(S):

Name Address:
CT Corporation System Inc

1010 Dale Street North Saint Paul MN 55117 USA

If you submit an attachment, it will be incorporated into this document. If the attachment conflicts with the information specifically set forth in this document, this document supersedes the data referenced in the attachment.

By typing my name, I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

SIGNED BY: Antonio R. Landaverde

MAILING ADDRESS: None Provided

EMAIL FOR OFFICIAL NOTICES: tankezcoatingsinc@gmail.com

Corporations Section
P.O.Box 13697
Austin, Texas 78711-3697



Nandita Berry
Secretary of State

Office of the Secretary of State

CERTIFICATE OF FILING OF

TANKEZ COATINGS, INC.
File Number: 801935350

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic For-Profit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 02/14/2014

Effective: 02/14/2014



Nandita Berry

Nandita Berry
Secretary of State

Come visit us on the internet at <http://www.sos.state.tx.us/>

Phone: (512) 463-5555
Prepared by: Jean Marchione

Fax: (512) 463-5709
TID: 10306

Dial: 7-1-1 for Relay Services
Document: 529586070002

ARTICLES OF INCORPORATION

ARTICLE I

CORPORATE NAME

The name of the Corporation is:

TANKEZ COATINGS, INC.

ARTICLE II

PURPOSE

The purpose of the Corporation is organized is transaction of any and all lawful business for which the Corporation may be incorporated under the Texas Business Corporation Act.

ARTICLE III

REGISTERED OFFICE/AGENT

The street address of the Corporation's initial registered office in the State of Texas is **9710 Farm Road 79 Sumner, TX 75486**; and the name of its initial registered agent at such address is **ANTONIO R LANDAVERDE**.

ARTICLE IV

AUTHORIZED CAPITAL STOCK

The total number of shares of which the Corporation shall have the authority to issue are **1000**, and the par value of each share shall be **\$ 1.00 (One Dollar)**.

ARTICLE V

PROVISIONS

The provisions for the regulations of the internal affairs of the Corporation shall be as set forth in the bylaws.

ARTICLE VI

DURATION

The corporation will not commerce business until it has received for the issuance of its shares consideration of the value of not less than One Thousand Dollars (\$ 1,000).

The duration of the Corporation shall be:
Perpetual.

ARTICLE VII
BOARD OF DIRECTORS

The number of directors constituting the initial Board of Directors of the Corporation are: 1.

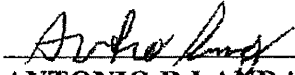
The name and address of each person who is to serve as members of the initial Board of Director of the Corporation is as follows:

President: ANTONIO R LANDAVERDE 9710 Farm Road 79
Sumner, TX 75486

The name and address of each incorporator is:

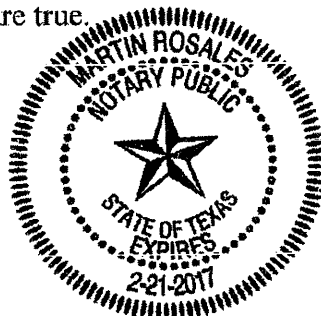
ANTONIO R LANDAVERDE 9710 Farm Road 79 Sumner, TX 75486

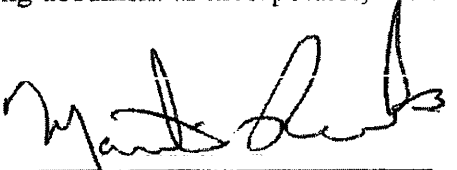
IN WITNESS WHEREOF, I have hereunto set my hand the 14th. Day of February 2014.


ANTONIO R LANDAVERDE

STATE OF TEXAS}
COUNTY OF DALLAS}

I, the undersigned, a Notary Public, do hereby certify that on this 14th. Day of February 2014, personally appeared before me Antonio R Landaverde, whom being by me first duly sworn, declared that they are the persons who signed the foregoing document as incorporator, and the statements therein contained are true.




Notary Public

Date of this notice: 02-18-2014

Employer Identification Number:
46-4840972

Form: SS-4

Number of this notice: CP 575 A

TANKEZ COATING INC
TANKEZ COATING
9710 FARM ROAD 79
SUMNER, TX 75486

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 46-4840972. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941	04/30/2014
Form 940	01/31/2015
Form 1120	03/15/2015

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents (payroll service providers) are available to assist you. Visit the IRS Web site at www.irs.gov for a list of companies that offer IRS e-file for business products and services. The list provides addresses, telephone numbers, and links to their Web sites.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is TANK. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.

(IRS USE ONLY) 575A

02-18-2014 TANK B 999999999 SS-4

Keep this part for your records.

CP 575 A (Rev. 7-2007)

Return this part with any correspondence
so we may identify your account. Please
correct any errors in your name or address.

CP 575 A

999999999

Your Telephone Number Best Time to Call
() -

DATE OF THIS NOTICE: 02-18-2014
EMPLOYER IDENTIFICATION NUMBER: 46-4840972
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023
[REDACTED]

TANKEZ COATING INC
TANKEZ COATING
9710 FARM ROAD 79
SUMNER, TX 75486



Work Item 1294241500029
Original File Number 1294241500029

STATE OF MINNESOTA
OFFICE OF THE SECRETARY OF STATE
FILED
02/03/2022 11:59 PM

A handwritten signature in black ink that reads "Steve Simon".

Steve Simon
Secretary of State

UNITED STATES FIRE INSURANCE CO.

BID BOND

Bond Number N/A

KNOW ALL MEN BY THESE PRESENTS:

That we Tankez Coatings, Inc.
2221 Loving Ave., Fort Worth, TX
(Name and address of Contractor)

as Principal (hereinafter the "Principal"), and United States Fire Insurance Company
305 Madison Avenue, Morristown, NJ 07960
(Name and address of Surety)

a Delaware corporation (hereinafter the "Surety"), are held and firmly bound unto
City of Plainview 241 West Broadway Plainview, MN 55964
(Name, address and legal title of Owner)

(hereinafter the "Obligee") in the lesser amount of either five percent (5%) of the amount bid or Five Percent of Greatest
Amount Bid Dollars (\$5% of G.A.B.) (hereinafter the "Penal Sum"), for the payment
of which sum the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly
and severally, by these presents.

WHEREAS, the Principal has submitted a bid for Rehab of a 500,000 gallon PED with containment and repairs
Plainview, MN
(insert full name, address and description of Project)

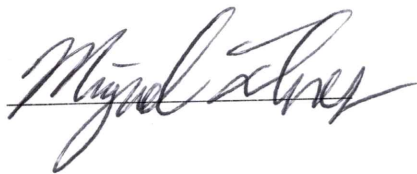
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal within ____ calendar days from date for submission of bids specified in the bid documents, and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety, or in the event of the failure of the Principal to enter into such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the lesser of five percent (5%) of the amount bid by Principal or the difference, not to exceed the penalty hereof, between the amount specified in said bid and such larger amount for which the Obligee may reasonably contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The liability of the Surety hereunder shall in no event exceed the lesser of: (a) the Penal Sum hereof; (b) five percent (5%) of the amount bid by Principal or (c) the difference between the amount specified in the Principal's bid and any larger amount for which the Obligee reasonably contracts with another party to perform the work specified in the Principal's bid.

The Surety hereby waives any notice of an agreement between the Obligee and Principal to extend the time in which the Obligee may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding ninety (90) calendar days in the aggregate beyond the date for submission of bids specified in the bid documents, and in such event the Obligee shall obtain the Surety's written consent for an extension beyond ninety (90) days.

PROVIDED, HOWEVER, neither Principal nor Surety shall be bound hereunder unless 1.) Prior to execution of the final contract, Obligee shall furnish evidence of financing in a manner and form acceptable to Principal and Surety and confirm that financing has been firmly committed to cover the entire cost of the project and 2.) Principal and Surety approve the contract documents.

Signed and sealed this 16th day of September, 2025.

ATTEST:



Tankez Coatings, Inc.

(Principal)

By: Antonio R. Landaverde (SEAL)

president
(Title)

WITNESS:


Angie Astran, Client Manager

UNITED STATES FIRE INSURANCE CO.

By: Brent M. Blonigan (SEAL)
Brent M. Blonigan, Attorney-in-Fact

**POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

0645724

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Debbie Palmer, Kara Pierce, Marci Luse, Brent M. Blonigan

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties not exceeding: **Seven Million, Five Hundred Thousand Dollars (\$7,500,000).**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney revokes all previous Powers of Attorney issued on behalf of the Attorneys-In-Fact named above and expires on January 31, 2025.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;

(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 28th day of September, 2021.

UNITED STATES FIRE INSURANCE COMPANY



Matthew E. Lubin

Matthew E. Lubin, President

State of New Jersey }
County of Morris }

On this 28th day of September, 2021, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.



Melissa H. D'Alessio

Melissa H. D'Alessio

(Notary Public)

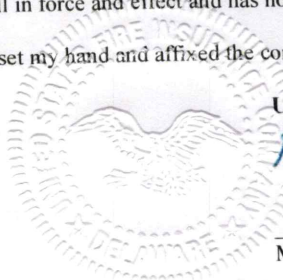
I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 16th day of September 2021.

UNITED STATES FIRE INSURANCE COMPANY

Michael C. Fay

Michael C. Fay, Senior Vice President



IMPORTANT NOTICE

TO OBTAIN INFORMATION OR MAKE A COMPLAINT:

You may call United States Fire Insurance Company telephone number for information or to make a complaint at:

973-490-6600

You may also write to Lexon Insurance Company at:

**Attn: Claims Department
305 Madison Avenue
Morristown, NJ 07960**

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

800-252-3439

You may write the Texas Department of Insurance at:

**P.O. Box 149104
Austin, TX 78714-9104**

ATTACH THIS NOTICE TO YOUR BOND. This notice is for information only and does not become a part or a condition of the attached document and is given to comply with Section 2253.048, Government Code, and Section 53.202, Property Code, effective September 1, 2001.

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

PRIME CONTRACTOR BID FORM ATTACHMENT

PROJECT NUMBER: 24X.137013

This form includes changes by statutory references from the Laws of Minnesota 2015, chapter 64, sections 1-9. This form must be submitted with the bid form submitted for this project. A bid form received without this form, may be rejected.

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...

Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

- | | |
|-----|---|
| (1) | <p>The Contractor:</p> <ul style="list-style-type: none">(i) is in compliance with workers' compensation and unemployment insurance requirements;(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and(iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative. |
| (2) | <p>The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:</p> <ul style="list-style-type: none">(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;(ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final;(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;(iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction. Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;* |

This document is a MODIFIED version of the MnDOT Responsible Contractor Verification and Certification of Compliance form

City of Plainview, MN - 24X.137013

RESPONSIBLE CONTRACTOR VERIFICATION AND
CERTIFICATION OF COMPLIANCE

Rehabilitation of 500,000 Gallon Elevated Water Tower

PAGE 00 45 11-1

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
	*Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Minn. Stat. § 16C.285, Subd. 5. SUBCONTRACTOR VERIFICATION.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. VERIFICATION OF COMPLIANCE.

A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document.

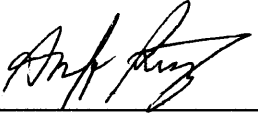
A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted.

A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION

By signing this document I certify that I am an owner or officer of the company, and I certify under oath that:

- 1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and**
- 2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and**
- 3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**

Authorized Signature of Owner or Officer: 	Printed Name: Antonio R. Landaverde
Title: President	Date: 09-15-2025
Company Name: Tankez Coatings, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

******END OF SECTION******



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

MEMORANDUM

Date: October 8, 2025

To: Shane Loftus, Public Works Director
City of Plainview, Minnesota

From: Jake Pichelmann, P.E. – Bolton & Menk, Inc.

Copy: Drew Weber, P.E. – Bolton & Menk, Inc.
Brian Malm, P.E. – Bolton & Menk, Inc.

Subject: Bid Evaluation – New 100,000 Gallon Elevated Storage Tank
City of Plainview, Minnesota
BMI Project No.: 24X.137013.000

On Tuesday, September 16, 2025 at 2:00 p.m., bids were received and opened for the New 100,000-Gallon Elevated Storage Tank project. Two (2) bids were received and the results are tabulated below. The Engineer's opinion of probable cost for this project was \$1,950,000.

BIDDERS		TOTAL PROJECT BASE BID PRICE
1.	Maguire Iron, Inc. Sioux Falls, SD	\$2,890,000.00
2.	Caldwell Tanks, Inc. Louisville, KY	\$6,375,300.00

The bid documents did not contain any wording or ambiguities so as to force the Contractor to factor in additional contingencies. The Contractors provided the required bidding documents, including the bid form, bid security, and responsible contractor documentation. The bids came back significantly higher than the Engineer's opinion of probable cost, which is a continuation of a trend of high inflation in tower pricing over the past few years due to high demand and low supply of local contractors. For example, one year ago in September 2024, an identical sized tower in Hampton, MN bid for \$1.85M, which at the time was also deemed to be a high price. Unfortunately, the pricing escalations have continued, and the low bid is consistent with other projects that have recently bid. Therefore, we believe that rebidding the project would not provide any cost savings or benefits to the City of Plainview.

The primary purpose of the proposed tank is to dissipate entrained gas from Well No. 3, while providing the benefit of additional elevated volume for managing summer peak demands and operational flexibility. To address the gas entrainment issue, other possible options include: 1) constructing a new well and well house and 2) constructing an at-grade reservoir and booster station. Based on recent bids of similar projects, these options are not expected to yield significant cost savings in comparison to the elevated storage tank and involve additional engineering work and further delays in resolving the issue. Option 1 also involves risk in drilling a new well with the possibility of experiencing similar gas entrainment issues. Therefore, these alternatives are not recommended.

Based on the contract documents and bids received, Maguire Iron, Inc. of Sioux Falls, SD, was the lowest responsive and responsible bidder. The Contractor provided all necessary documentation required in the bid, including a Bid Bond of 5 percent of the bid amount. Maguire Iron is a reputable tower contractor that has performed work both regionally and nationally. Bolton & Menk has extensive experience working with Maguire Iron, including on the following projects of similar sized tanks:

- Hampton, MN – 100,000-Gallon Elevated Storage Tank (2024 to present)
- Britt, IA – 150,000-Gallon Elevated Storage Tank (2022 to 2023)
- Welcome, MN – 150,000-Gallon Elevated Storage Tank (2017 to 2019)

While the bids came back higher than expected, the proposed tower provides the City of Plainview with critical infrastructure and the most cost-effective means to resolve the gas entrainment issue at Well No. 3. Currently, only Well No. 2 is in operation to serve the community, while Well No. 3 remains offline and only used in emergency situations. This lack of redundancy makes it difficult to operate the system and reduces the level of service and reliability of ensuring good quality water supply for the community. In consideration of the criticality of this project, we recommend awarding the contract to Maquire Iron, Inc. of Sioux Falls, SD, for a total project base bid price of **\$2,890,000.00**.

Enclosed with this memorandum is a copy of the Notice of Award for your review and execution, along with copies of the bid documents.

NOTICE OF AWARD

Date of Issuance: October 14, 2025
Owner: City of Plainview, Minnesota Owner's Project No.:
Engineer: Bolton & Menk, Inc. Engineer's Project No.: 24X.137013
Project: 100,000 Gallon Elevated Water Storage Tank
Contract Name: 100,000 Gallon Elevated Water Storage Tank
Bidder: Maguire Iron, Inc.
Bidder's Address: 2001 E. Robur Dr., Sioux Falls, SD 57104

You are notified that Owner has accepted your Bid dated September 16, 2025, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

- 100,000 Gallon Elevated Water Storage Tank

The Contract Price of the awarded Contract is \$2,890,000.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Four (4) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner four (4) counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Deliver to Owner executed Section 00 51 11 "ADDITIONAL SUBCONTRACTORS LIST" in accordance with Minn. Stat. 16C.285 subd.3 Subclauses (1) to (7). Delivery is a condition precedent to execution of this contract and failure to submit this form shall be cause for the Owner to cancel Award of Contract and declare your Bid security forfeited.
4. Other conditions precedent (if any): None.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Plainview, Minnesota

By (signature): _____

Name (printed): David Todd

Title: City Administrator

Copy: Engineer

BID FORMS

100,000 Gallon Elevated Water Storage Tank

24X.137013

City of Plainview, Minnesota

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to: City of Plainview, 241 West Broadway, Plainview, MN 55964. Refer to the Advertisement for Bids for submittal location, format, and deadline for consideration.
- 1.02 This bid form is provided for Bidders reference. The Bid must be submitted to the City of Plainview electronically through QuestCDN.
- 1.03 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
 - A. Section 00 41 00 - Bid Forms
 - B. Section 00 43 13 - Bid Security Form
 - ~~C. Section 00 44 00 - SAM Documentation~~
 - D. Section 00 45 11 - Responsible Contractor Verification and Certification of Compliance Prime Contractor Bid Form Attachment of this Project Manual
 - ~~E. Section 00 92 10 - PFA Contract (page 15 of 32), BABA Contract Conditions~~

ARTICLE 3—BASIS OF BID

- 3.01 Bidder will complete the work in accordance with the Contract Documents at the lump sum prices shown in the attached Bid Schedule (Section 00 41 00).

ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

ARTICLE 5—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

- 5.01 Bid Acceptance Period
 - A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 Instructions to Bidders

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 Receipt of Addenda

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
Addendum No. 1	8/29/2025
Addendum No. 2	9/11/2025

ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

6.01 Bidder’s Representations

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.
 7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies,

or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 Bidder's Certifications

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 6.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Maguire Iron, Inc.

(typed or printed name of organization)

By:

(individual's signature)

Name:

Gene Jones Jr.

(typed or printed)

Title:

CEO

(typed or printed)

Date:

9/16/2025

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

(individual's signature)

Name:

Scott Jones

(typed or printed)

Title:

Secretary

(typed or printed)

Date:

9/16/2025

(typed or printed)

Address for giving notices:

2001 E Robur Dr. Sioux Falls, SD 57104

Bidder's Contact:

Name:

Alyssa Frantz

(typed or printed)

Title:

Junior Estimator

(typed or printed)

Phone:

605-334-9749

Email:

frantza@maguirewater.com

Address:

2001 E Robur Dr. Sioux Falls, SD 57104

Bidder's Contractor License No.: (if applicable)

BID SCHEDULE

Bid Schedule for construction of:

100,000 Gallon Elevated Water Storage Tank

24X.137013

City of Plainview, Minnesota

The undersigned declares that the only persons or parties interested in this Bid as principals are as stated; that the Bid is made without any collusion with other persons, firms, or corporations; that he has carefully examined all the Contract Documents as prepared by Bolton & Menk, Inc.; that he has informed himself fully in regard to all conditions pertaining to the Work and the place where it is to be done, and from them the undersigned makes this Bid. The Bid price covers all expenses incurred in performing the Work required under the Contract Documents, of which this Bid Form is a part.

Note: Bids shall include sales tax and all applicable taxes and fees.

The Bidder has based the following Total Project Base Bid Price upon providing the equipment and materials of the encircled manufacturers as listed in the Equipment/Materials Schedule attached to this Bid Form. Should Bidder fail to indicate which named manufacturer his Total Project Base Bid Price is based upon, the Bidder will supply the first-named manufacturer's equipment/material. Bidder has also indicated substitute equipment/materials that he proposes to be utilized in place of the encircled manufacturers' equipment/materials, subject to the following:

1. Allowance of "alternate" equipment does not constitute a waiver of the Specifications. If the Bidder desires to offer equipment by an "alternate" manufacturer instead of the "Basis of Bid" manufacturer, he shall indicate in the appropriate schedule the change in Lump Sum Base Bid of the "alternate" equipment.

If a named "alternate" is shown on the bid form, the BIDDER shall indicate a price for installed deduct price. If the BIDDER does not wish to supply a named "alternate" he shall indicate an installed deduct price of zero. If no installed deduct price is listed, the deduct price will be considered to be zero.
2. In order that the Owner may determine if the proposed "alternate" manufacturer is a satisfactory substitute to that specified, the bidder shall submit one set of drawings, Specifications, full descriptive material, performance data and a detailed list of exceptions taken to the Specifications with the bid or to the ENGINEER in advance of the bid. Any revisions to structures, piping, mechanical, electrical, instrumentation and control or any other work necessary by such "alternate" equipment must be submitted for approval and the entire cost for such revisions shall be included in the installed price of "alternate."
3. The Engineer will review all proposed "Alternate" Manufacturer's equipment qualification submittals in a timely manner to determine conformance with the performance and technical requirements of this project. The Engineer will be the sole judge as to the comparative quality and suitability of such alternative equipment, products or other materials, and his/her decision shall be final.
4. If awarded a Contract on this project, all equipment items be guaranteed by the undersigned and his Surety to meet the performance requirements of the Contract Documents.
5. That all installed prices stated on the Equipment/Materials Schedule include the preparation and submittal of detailed drawings showing all modifications, if any, to the Contract Drawing necessary to accommodate such equipment and furthermore that all installed costs stated on

the Schedule include complete operating installation, and the furnishing and installing of any and all change or additions in structures, piping, buildings, mechanical and electrical work, accessories and controls, necessary to accommodate the equipment.

This Proposal is submitted after careful study of the plans and specifications and from personal knowledge of the conditions to be encountered at the project site, which knowledge was obtained from the undersigned's own sources of information and not from any official or employee of the OWNER.

If a discrepancy appears between the written and the numerical, the written words will be used as the quoted price. If an error appears in an extension or the addition of items, the corrected extension or total of the parts shall govern.

In accordance with the above understanding, the undersigned proposes to perform the Work, furnish all materials, and complete the Work in its entirety in the manner and under the conditions required for the Total Project Base Bid, Lump Sum Price listed on the following pages.

BID of Maguire Iron, Inc.
(Name of Bidder)

Schedule of Prices for Construction of:
100,000 Gallon Elevated Water Storage Tank
24X.137013
City of Plainview, Minnesota

Bidder agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following lump sum:

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in the TOTAL PROJECT BASE BID PRICE and ADD or DEDUCT ITEMS. BIDDER must also fill out the EQUIPMENT/MATERIALS SCHEDULE as described on pages 00 41 00-9 and 00 41 00-10. The Lump Sum bid shall include a construction allowance of sixty thousand dollars (\$60,000) If the allowance is not required or fully used, the unused portion of the allowance shall be refunded to the OWNER.

TOTAL PROJECT BASE BID PRICE

1. Construction of a 100,000-gallon water storage tank, complete as shown and specified, including foundation, site work, piping, painting, electrical, and watermain.	To be completed through QuestCDN.com \$ _____
(_____	To be completed through QuestCDN.com _____ DOLLARS)

DISCLAIMER

The BIDDER is required to submit the Bid Schedule online through QuestCDN.com under the Bid Worksheet tab. The bid schedule provided in this document is for information only. If BIDDER chooses to complete a paper copy, it needs to be downloaded from the Bid Worksheet tab in QuestCDN.com, completed, and uploaded through QuestCDN. If the BIDDER chooses to fill out both the online and paper schedules, the Bid Schedule submitted online through QuestCDN.com under the Bid Worksheet tab shall take precedence.

EQUIPMENT/MATERIALS SCHEDULE

INSTRUCTIONS

- A. Items in the following schedule have been designated as the major equipment and/or material items to be furnished. For each item, the Bidder must indicate which of the named manufacturer's equipment/material he intends to supply and upon which he developed his Total Project Base Bid Price. Such indication should be shown by circling the manufacturer's name.
- B. The Bidder shall encircle one, and only one, manufacturer's name for each item in the schedule. Should Bidder fail to indicate which named manufacturer his Total Project Base Bid Price is based upon, the Bidder will supply the first-named manufacturer's equipment/material. The prices for the circled equipment/materials schedule do not have to be furnished with the Bid. The lowest three bidders shall supply the equipment/material prices as requested by the ENGINEER.
- C. If the Bidder wishes to supply items by an un-named alternate manufacturer, he may propose a substitute manufacturer and indicate the amount by which his Total Project Base Bid Price may be reduced, if the substitution is acceptable to the Owner and Engineer. Substitute equipment/materials manufacturers will generally be considered provided that:
 - 1. The substitute equipment is of equal quality, function and performance to the listed equipment item, and it will perform satisfactorily and continuously. In this case, it will be assumed that the cost to the Contractor, if the equipment proposed to be substituted is accepted, is less than the equipment named in the schedule, and, if the substitution is approved, the contract price shall be reduced a corresponding amount. The cost to be deducted from the Total Project Base Bid Price for acceptable substitute equipment shall be listed in the appropriate space on this equipment schedule.
 - 2. The equipment or material proposed for substitution is superior in construction and efficiency to that named in the Contract. In this case, there may be no Total Project Base Bid Price reduction shown (indicated by a price of zero).
 - 3. No substitute equipment will be considered unless, in the opinion of the Owner, it conforms to the Contract Drawings and Specifications in all respects, except for make and manufacturer and minor details.

EQUIPMENT/MATERIALS SCHEDULE		
Specification Section and Equipment Item	Basis of Bid Equipment/Material Item (circle one – if not circled, first item will be used)	Name of "Alternate" Manufacturer and Amount of Deduct for "Alternate" Manufacturer
09 97 13 Water Tower Painting	Sherwin Williams Tnemec	1.
		\$
		Installed Price Add/Deduct
		2.
		\$
33 16 19 Elevated Water Storage Tank Supplier	CB & I Construction Caldwell Tanks, Inc. Gentank Inc. Landmark Structures Maguire Phoenix Fabricators and Erectors	1.
		\$
		Installed Price Add/Deduct
		2.
		\$
		Installed Price Add/Deduct

*****END OF SECTION*****

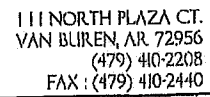
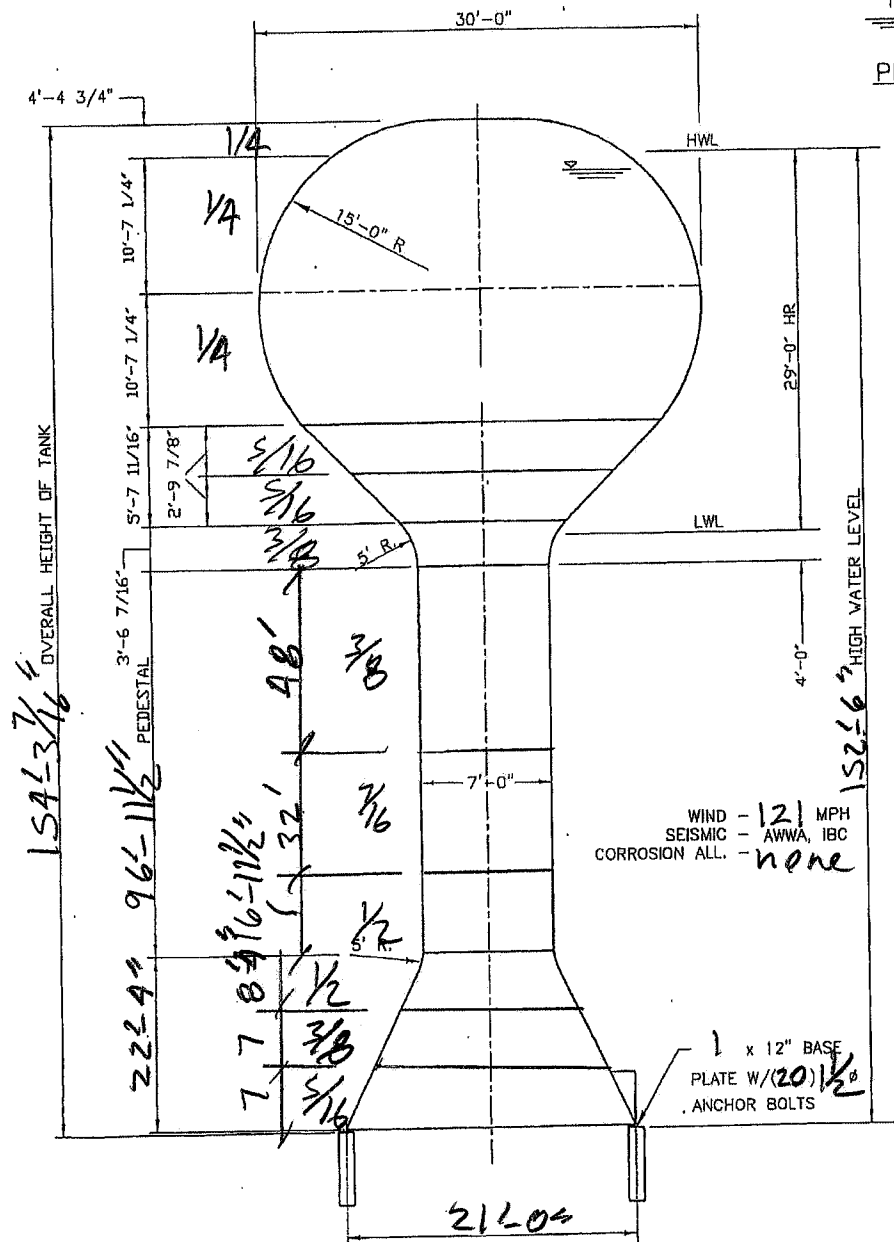


PLATE 100,100 lb



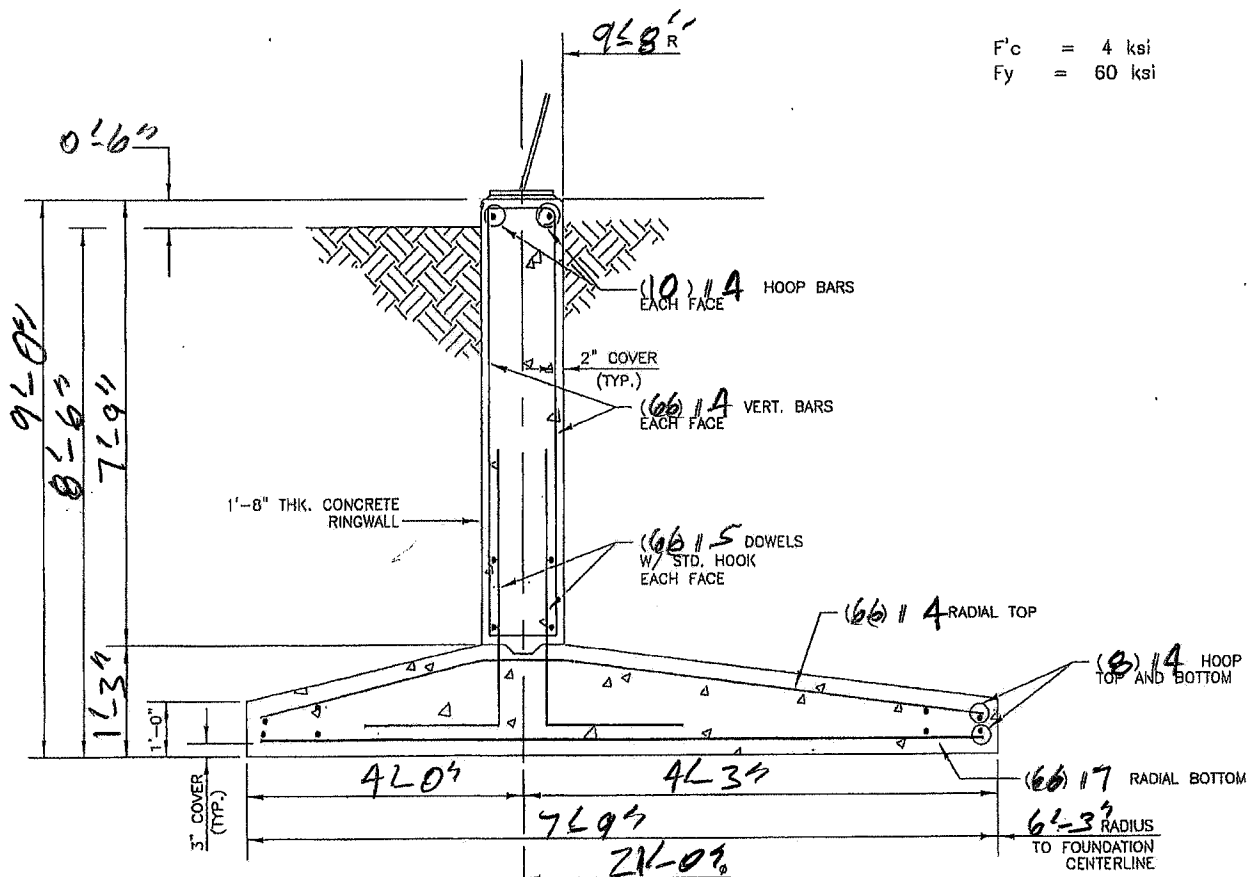
RIVER VALLEY ENGINEERING, INC.

111 NORTH PLAZA CT.
VAN BUREN, AR. 72956
(479) 410-2208
FAX: (479) 410-2440

Project No. 2025-1168	Subject: PLAINVIEW MN	Page:
Calculated By: JPL	Date: 9/13/25	Rev:

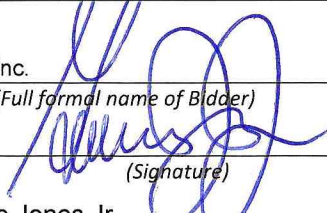
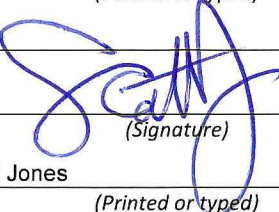
CONCRETE 59 cu yds
STEEL 4,300 lbs

100



R. A. P.

BID SECURITY FORM

Bidder Name: Maguire Iron, Inc. Address (<i>principal place of business</i>): 2001 East Robur Drive Sioux Falls, SD 57104	Surety Name: The Cincinnati Insurance Company Address (<i>principal place of business</i>): P.O. Box 145496 Cincinnati, OH 45250-5496
Owner Name: City of Plainview, Minnesota Address (<i>principal place of business</i>): 241 West Broadway Plainview, MN 55964	Bid Project (<i>name and location</i>): 100,000 Gallon Elevated Water Storage Tank - Plainview, MN <u>Bid Due Date:</u> September 16, 2025
Bond Penal Sum: Five Percent of the Amount of the Attached Bid (5%) Date of Bond: September 16, 2025 Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder Maguire Iron, Inc. <i>(Full formal name of Bidder)</i> By:  <i>(Signature)</i> Name: <u>Gene Jones Jr.</u> <i>(Printed or typed)</i> Title: <u>CEO</u> Attest:  <i>(Signature)</i> Name: <u>Scott Jones</u> <i>(Printed or typed)</i> Title: <u>Secretary</u>	Surety The Cincinnati Insurance Company <i>(Full formal name of Surety) (Corporate seal)</i> By:  <i>(Signature) (Attach Power of Attorney)</i> Name: <u>Mary Jo Dingwall</u> <i>(Printed or typed)</i> Title: <u>Attorney-In-Fact</u> Witness: <u>Matthew Schmidt</u> <i>(Signature)</i> Name: <u>Matthew Schmidt</u> <i>(Printed or typed)</i> Title: <u>N/A</u>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

LIMITED LIABILITY COMPANY ACKNOWLEDGEMENT

STATE OF _____)
COUNTY OF _____)

On this _____ day of _____, 20____, before me personally appeared _____
to me known, who is being by me duly sworn, did depose and say that he/she resides in _____
and that he/she is a member, manager, or officer of the limited liability company of _____
_____ and that he/she is duly authorized to execute the foregoing instrument in the name of and
for the limited liability company.

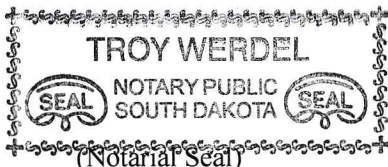
Notary Public, _____
County, _____
My Commission Expires _____

(Notarial Seal)

CORPORATE ACKNOWLEDGEMENT

STATE OF South Dakota)
COUNTY OF Minnehaha)

On this 16th day of September, 20 25, before me personally appeared Gene Jones Jr.
to me known, who is being by me duly sworn, did depose and say that he/she resides in Sioux Falls, SD
and that he/she is the CEO of the Maguire Iron, Inc.
corporation described in, and which executed the foregoing instrument; that he/she knows the seal of said corporation; that
the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said
corporation; and that he signed his/her name thereto by like order.



Notary Public, Troy Werdel
County, Minnehaha
My Commission Expires 8/29/2031

ACKNOWLEDGEMENT OF CORPORATE SURETY

STATE OF Minnesota)
COUNTY OF Dakota)

On this 16th day of September, 20 25, before me personally appeared Mary Jo Dingwall
to me known, who is being by me duly sworn, did depose that he/she is the aforesaid officer or attorney in fact
of the The Cincinnati Insurance Company, a corporation; that the seal affixed to the
foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on
behalf of said corporation by the aforesaid officer, by authority of its board of directors, and the aforesaid
officer acknowledged said instrument to be the free act and deed of said corporation.



(Notarial Seal)

Notary Public, Hennepin
County, Minnesota
My Commission Expires January 31, 2029

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Jonathon Diessner; Mark N. Kampf; Rocklyn C. Bullis; Yaralitz Rivas; Mary Jo Dingwall; Matthew Schmidt and/or Daniel A. Kampf

of Burnsville, Minnesota

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

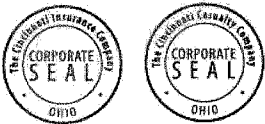
Any such obligations in the United States, up to
Twenty Five Million and No/100 Dollars (\$25,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO)SS:
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Ventre

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.

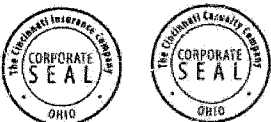


Keith Collett
Keith Collett, Attorney at Law
Notary Public - State of Ohio

My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 16th day of September, 2025



Ed H

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

PRIME CONTRACTOR BID FORM ATTACHMENT

PROJECT NUMBER: 24X.137013

This form includes changes by statutory references from the Laws of Minnesota 2015, chapter 64, sections 1-9. This form must be submitted with the bid form submitted for this project. A bid form received without this form, may be rejected.

Minn. Stat. § 16C.285, Subd. 7. IMPLEMENTATION. ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction. Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;*

This document is a MODIFIED version of the MnDOT Responsible Contractor Verification and Certification of Compliance form

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
	*Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Minn. Stat. § 16C.285, Subd. 5. SUBCONTRACTOR VERIFICATION.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**

A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document.

A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted.

A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION

By signing this document I certify that I am an owner or officer of the company, and I certify under oath that:

- 1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and**
- 2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and**
- 3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**

Authorized Signature of Owner or Officer:



Printed Name:

Gene Jones Jr.

Title:

CEO

Date:

9/16/2025

Company Name:

Maguire Iron, Inc.

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

****END OF SECTION****

This document is a MODIFIED version of the MnDOT Responsible Contractor Verification and Certification of Compliance form

City of Plainview, MN - 24X.137013
100,000 Gallon Elevated Water Storage Tank

RESPONSIBLE CONTRACTOR VERIFICATION AND
CERTIFICATION OF COMPLIANCE

PAGE 00 45 11-3

V122921 © Bolton & Menk, Inc. 2025, All Rights Reserved

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM:	BDPI Grant Application and Resolution Amendment	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO 7.B.	
ATTACHMENTS:	Amended BDPI Grant Application, Resolution, and Business Subsidies Memo from the LMC	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to authorize staff to amend the BDPI grant application and resolution to request the available \$1 million dollars remaining within the BDPI grant funds.			

SUMMARY

The city submitted the BDPI grant application to the Minnesota Department of Employment and Economic Development on September 30, 2025. The BDPI Grant administrator, Jeremy LeCroix, has reached out to staff and advised that there is **\$1 million dollars** available for this project (we had asked for \$2 million) during this current funding cycle. The award for this amount will be predicated on a couple of caveats I will outline below:

1. If the city wishes to pursue the \$1 million available, we would need to amend the current grant application to reflect the new amount, pass an updated resolution at the October 14th City Council meeting to reflect the city's matching funds—which initially were \$2 million for the non-BDPI portion of the project—but now we will need to show matching funds equivalent to \$3 million for the non-BDPI portion of the project, and then resubmit to DEED. While Jeremy did not plainly state that the city could be guaranteed this award, it was implied that we would be granted the remaining \$1 million left in the program for this funding cycle. After speaking with City Engineer Brian Malm, we believe the fact that Jeremy is advising us to amend the application and resolution to reflect the new amount is tantamount to receiving the award.
2. If the city decides to amend the grant application and resolution to pursue and accept the \$1 million award (if we are awarded the funds) **we will not be allowed to re-apply for additional funds next year.** Any additional grant applications from the city for this project would not be allowed for at least one award cycle (through FY2026).

3. Jeremy indicated that the next funding cycle for this grant program will be in July of 2026. He stated that DEED is anticipating the State Legislature to do a bonding bill that will allocate another \$2.25 million to this program (although not a guarantee). If the city should wait to submit another grant application for the full \$2 million dollar award (what we requested), we will need to submit a letter to him stating this intent. DEED will keep our application file, and they will ask for an updated application in June with any changes that have happened since the initial application was received. **Please note that we will not be guaranteed funds come 7/1 and our application will be competing with other applications that have come in after the current funding is gone and are also waiting for the additional funding.**

This presents two options for the city to consider at this juncture:

1. Amend the application and resolution to reflect the \$1 million dollar award request and discuss, internally, how (or if) the city wishes to finance the remainder of the utility extension and road improvements to 530th Street, OR.
2. If the city wishes to wait and reapply for the full \$2 million dollars (what we requested) with no guarantee of award.

I reached out to the city's Municipal Financial Advisor, Mike Bubany, to discuss this project now that we have some idea of the potential award from DEED, in addition to the impact on the city's finances, taking into consideration the current water tower projects as well as other planned projects in the future. The Municipal Advisor believes it is paramount to clearly define the maximum amount of participation the city will provide for this estimated \$4 million project. He stated using the \$400K of EDA Housing money coupled with a small bond or cash of \$600K (total City assistance of \$1 million) to match the BDPI grant is more than reasonable. The city should extract some sort of commitment from the developer they are prepared to invest approximately \$2 million of the remaining project costs to install the infrastructure within the park. This should be bolstered by some sort of mechanism to guarantee quick performance, whether that be an irrevocable letter of credit or perhaps some sort of land transfer if development timelines are not met. If the developer is not prepared to commit to a significant investment, the Municipal Advisor thinks the city should redirect its energy elsewhere.

It should be noted that job and wage goals must be established during a public hearing due to the requirements of the Business Subsidy Act. The developer will also have to commit to the milk hauling business to stay operational for at least five years. If either job or wage goals, or the operational commitment, fail to be met, statutes require the developer to repay any public assistance received plus interest. Some information regarding the Business Subsidy Act is attached for your convenience (see attached).

Respectfully Submitted,
David Todd
City Administrator



Greater Minnesota Business Development Public Infrastructure Grant Program (BDPI)

Minnesota Statute 116J.431

Application Packet *Revised 3/27/25*

Greater Minnesota Business Development Public Infrastructure Program (BDPI)

Application Cover Sheet

The Cover Sheet must be completed by all applicants requesting financial assistance.

Project Name: Rolling Plains Business Park

**Project Address
Or Location:** City of Plainview, MN

BDPI Request	\$1 million	MN House District	20B
Total Public Infrastructure Costs	\$4 million	MN Congressional District	1

Applicant: City of Plainview, MN	
Application Contact Person: David Todd	
Title: City Administrator	Email address: d.todd@plainviewmn.com
Address: 241 West Broadway	Phone: 507-534-2229
City: Plainview	MN, Zip Code: 55964
Minnesota Tax Identification Number: 8024648	
Federal Tax Identification Number: 41-6005463	

Project Manager: Brian Malm, PE	
Title: Consultant City Engineer	Email address: brian.malm@bolton-menk.com
Address: 2900 43 rd St NW, Suite 100	Phone: 507-381-7511
City: Rochester	MN, Zip Code: 55901

Eligibility Criteria

Type of Project. Check all that apply.

- | | | |
|---|---|--|
| ☐ Manufacturing | ☐ Technology | ☒ Warehousing and distribution |
| ☐ Research and development | ☐ Agriculture processing | ☐ No business identified |
| ☐ Other: Provide details | | |

Applicant is a county or city located outside of metropolitan area	☒ Yes	☐ No
Applicant has been awarded \$2 million of BDPI in the past 2 years	☐ Yes	☒ No
Use of funds would be for an eligible public infrastructure project	☒ Yes	☐ No
Request is 50% or less of capital costs of public infrastructure	☒ Yes	☐ No

Business Development Public Infrastructure (BDPI) Application

Project Summary

Provide a brief Project Summary that, at a minimum, includes answers to these questions. Please keep your summary divided by the questions provided.

- Briefly describe the proposed project and justification for the need for funding. Please indicate how your project meets program purpose and eligibility requirements.
 - The proposed project will construct Phase 1 of the Rolling Plains Business Park, located on the southern end of the City of Plainview. Phase 1 of the business park includes 9 lot industrial lots. The proposed project will extend City sanitary sewer and watermain to the business park and construct City street and utility improvements to serve the 9 lots in Phase 1. City utility improvements include sanitary sewer, watermain, storm sewer, and stormwater ponding. The project will also improve the adjacent 530th Street from a rural section gravel road to a urban section City street with curb and gutter and storm sewer. This improvement is necessary to provide a 10-ton roadway connection to Wabasha County Road 4 to accommodate heavy commercial traffic entering the business park.
 - BDPI funding is required due to the cost of extending City sanitary sewer and watermain to the business park and the cost of improving 530th Street to accommodate heavy commercial traffic. Without BDPI funding, the proposed business park would not be financially viable, as the infrastructure cost combined with land cost would exceed current market value for commercial/industrial park lots in SE Minnesota. The total estimated project cost for infrastructure and land is \$4.5 million. With the site being approximately 39 acres, this would equate to a finished sale price to new businesses of approximately \$2.65 per square foot. If financing costs and developer profit are included, the total cost is closer to approximately \$3 per square foot. This cost exceeds the current market cost for comparable lots in similar cities in SE Minnesota. For example, for commercial/industrial park land available in St. Charles along Interstate 90 the price starts between \$2 and \$2.50 per square foot (according to City staff), and this land is more desirable due to it's location along Interstate 90. Grant funding is needed to make this project financially viable.
 - The initial business that is proposed to be located on one of the lots is Boettcher Transport, LLC. The business is a trucking company that transports milk products between local dairy farms and Plainview Milk Products, located in Plainview. They are planning to construct a warehouse on the property for the purpose of storing milk transport trucks. We believe this business would qualify as a warehousing and distribution facility because they are involved in the distribution of an agricultural product (milk) and we understand that they store loaded milk trucks in the warehouse overnight which we believe qualifies as warehousing.
- Will the applicant own and maintain the public infrastructure? If not, explain.
 - The City of Plainview will own the public infrastructure which includes streets, sanitary sewer, watermain, storm sewer, and stormwater ponds.
- Does the applicant have site control of the Public infrastructure project area? If not, explain.
 - Yes, either through permit with other government agencies or through dedication of public right-of-way through the platting process for the subdivision. The sanitary sewer and watermain extensions to the business park are proposed to be located within the public right-of-way of City Streets, County Road, and MnDOT Trunk Highways under permits from those agencies. A short portion of the sewer and water extension will be located on property owned by the Plainview Elgin Sanitary Sewer District which is a joint sewer district between the City of Plainview and the City of Elgin. The remaining public infrastructure would be located with public right-of-way dedicated to the City of Plainview through the platting process for the business park.
- Has the project been awarded to a contractor or started construction? If yes, explain.

- No, the project is currently in the platting process. The preliminary plat has been approved. Further action on the project is dependent on MnDEED BDPI funding. If funding is adequate to make the project financially viable, it will move to the Final Plat stage which includes the preparation and approval of plans and specifications for the proposed improvements and the execution of a Development Agreement between the developer and the City.
- The BDPI portion of the project cannot be assessed. Will the project be assessed? If portions of the project not being paid for by BDPI funding are being assessed, please explain the structure of those assessments.
 - The project will not include special assessments.
- Describe the status of permitting necessary for the project being secured. Include permit expectations and timeframes for approval.
 - Permits have not been applied for yet. Permit applications will be submitted during the final plan and specification preparation process. Expected permits include MDH Watermain Plan Review, MPCA Sanitary Sewer Extension Permit, MPCA Construction Stormwater Permit, and wetland permitting (if the required wetland delineation reveals any wetlands) through the LGU/BWSR/SWCD. MDH Watermain Plan Review typically takes 2 to 4 weeks to complete. MPCA Sanitary Sewer Extension Permits take anywhere between 2-6 weeks to complete. MPCA Construction Stormwater Permits are typically issued within 1 business day from application. The wetland permitting, if needed, typically takes between 60-120 days to complete.

Capital Investment and Economic Development

Part 1

For this section please remember “Eligible project” includes buildings and equipment for business(es), not just the “Public infrastructure” project.

- How much private capital investment is committed to the Eligible project? Please provide a brief explanation that includes the names and a brief overview of the committed businesses.
 - Boettcher Transport, LLC proposes to construct an 80-ft x 128-ft post framed building for their milk hauling business as noted above. The cost of the building is estimated at \$870,000. A letter of commitment is attached to this application.
- How much (non BDPI) public capital investment is committed to the Eligible project? Please provide a brief explanation.
 - The City of Plainview has identified non-BDPI sources of funds in the amount of \$3,000,000 to fund the project.

Complete Table A and provide documentation of committed capital.

TABLE A – Immediate Committed Capital Investment

Sources	Public Infrastructure	Other Capital Investments	TOTALS
Committed Private Capital	\$0	\$870,000	\$870,000
Committed Public Capital	\$3,000,000	\$0	\$3,000,000
TOTALS	\$3,000,000	\$870,000	\$3,870,000

- How much private capital investment is expected to be attracted to the Eligible project within 5 years of grant closeout? Please provide brief explanation.
 - Assumes additional private capital investment of \$665,000 each for two additional businesses within 5 years of grant closeout.
- How much public capital investment (including BDPI) is expected to be attracted to the Eligible project within 5 years of grant closeout? Please provide brief explanation.
 - No additional public capital investment within 5 years of grant closeout has been identified.

Complete Table B and provide detail and timing of projected capital investment.

TABLE B – Expected 5 Year Capital Investment

Sources	Public Infrastructure	Other Capital Investments	TOTALS
Committed & Expected Private Capital	\$0	\$2,200,000	\$2,200,000
Committed & Expected Public Capital	\$3,000,000	\$0	\$3,000,000
TOTALS	\$3,000,000	\$2,200,000	\$5,200,000

Part 2

- What is the current taxable value of the area proposed for development?
 - \$142,770 (based on valuation of \$403,400 for full 38.06 acre parcel, of which 13.47 acres is being developed)
- What is the expected taxable value of the Project with committed business(es)?
 - \$785,000
- What is the expected taxable value of the project 5 years after grant closeout? This question is asking you speculate development in the first 5 years.
 - \$2,302,000 (assumes 3% growth on \$785,000 taxable value of committed business, which equates to \$911,000, and speculative taxable value of two additional businesses at \$695,500 each)

Complete Table C to calculate increase in taxable property value. On the table, list business(es) that are identified and speculated and what the projected taxable values of their developed property(s) will be after one year and five years. List the current taxable value of what the project area is now (usually undeveloped land). Subtract the current taxable value from the total projected new (developed) property values to calculate projected increased in taxable value. Add additional rows to the table if necessary.

TABLE C – Increase in Taxable Value of Property

Businesses (include unidentified projections)	First Year – Estimated Taxable Value of Property	Five Year – Estimated Taxable Value of Property
Boettcher Transport, LLC	\$785,000	\$911,000
Unidentified Business #1	\$600,000	\$695,500
Unidentified Business #2	\$600,000	\$695,500
TOTALS	\$1,985,000	\$2,302,000
- Current Taxable Value	\$142,770	\$165,500
= Increased Taxable Value	\$1,842,230	\$2,136,500

- Provide A letter from the county auditor's office documenting the current and projected estimated market values.
 - Attached. County Assessor would not assign an estimated 5 year estimated taxable value. Projected value was estimated based on an approximate 3% annual growth rate.
- Is there any additional substantial economic benefit provided to the county or city from the Eligible project not explained in Part 1 or Part 2?
 - None

Not Relocating a Minnesota Business

- Is the project relocating substantially the same operation from another location in the state? If yes, please explain why the project cannot be reasonably accommodated within the county or city in which the business is currently located.
 - No

Creating or Retaining Full-time Jobs

- How many full-time jobs will be created and retained by identified business(es)?
 - 6 full-time jobs will be retained and 2 full-time jobs will be created.
- How many full-time jobs will be created and retained within 5 years by identified and unidentified business(es) (speculated)?
 - Boettcher Transport, LLC may add an additional 2 jobs in the next 5 years. Assuming the unidentified businesses are similar to the proposed business, an additional 12 full-time jobs will be retained and and additional 4 full-time jobs will be created.

Please complete Table A. Add additional rows to the table if necessary.

TABLE D – Created and Retained Jobs

Business(es)	First Year	After 5 Years
	Jobs	Jobs
Boettcher Transport, LLC	8	10
Unidentified Business #1	0	8
Unidentified Business #2	0	8
TOTALS	8	26

Project Financial Information

Use the following example format for the Public infrastructure project sources and uses budget. Add rows or columns as necessary. A final sources and uses outline will be provided to awarded projects by DEED with a grant agreement.

TABLE E – Public Infrastructure Sources and Uses

Project Activities	DEED	City/County	Federal EDA	Private	Total
Streets	\$317,500	\$952,500			\$1,270,000
Storm Sewer	\$125,000	\$375,000			\$500,000
Sanitary Sewer	\$100,000	\$300,000			\$400,000
Water	\$292,500	\$877,500			\$1,170,000
Engineering* (construction-related, inspection, etc.)	\$82,500	\$247,500			\$330,000
Engineering and Admin (Design, legal, etc.) *	\$82,500	\$247,500			\$330,000
Total Costs	\$1,000,000	\$3,000,000			\$4,000,000

Engineering incurred during construction; such as inspections and observation, is eligible for match.

Administration, legal and engineering incurred before construction, such as design preparation, are not eligible for BDPI nor the match. Wages paid to city staff (including engineering) are not eligible costs.

Project Timetable

Please provide a projected timetable to complete the road and infrastructure project in a format similar to TABLE F.

TABLE F – Project Timetable

Activity	Start mm/yy	Finish mm/yy
Property Annexed	07/24	02/25
Property Rezoned	02/25	07/25
Preliminary Plat Approved	02/25	07/25
Plans and Specifications Prepared	07/25	02/26
Final Plat and Development Agreement Approved	07/25	02/26
Permits Acquired	07/25	02/26

Project Fully funded (if bonding, bonds sold)	07/25	02/26
Out for Bid	02/26	03/26
Bid Close	03/26	03/26
Award Contract/Notice to Proceed	04/26	04/26
Project Construction	05/26	05/27

Project Maps

Attach color maps that illustrate:

- City boundaries and where the project is located within the city
- Proper zoning to accommodate the project. If zoning changes are pending, please explain how proper zoning for the project will be in place by project completion.
- Where current and proposed infrastructure are and will be in the proposed project area

Application and Attachments Checklist

- ☒ Application Cover Page (Do not include the first four pages of instructions)
- ☒ Completed Application (with Tables A-F completed)
- ☒ Project Maps (color)
- ☒ Conflict of Interest Disclosure
- ☐ Pre-Award Risk Assessment
- ☒ Pre-engineering and/or an engineering report that corresponds with the project. The documents will include an engineer's estimate of project costs.
- ☒ Letter from county auditor's office with current estimated market value property and projected property values after development.
- ☒ Documentation of full project funding that coincides with the Public infrastructure project's sources and uses of funds (Table E).
- ☒ Attach commitment letters (can be from parent company) from the business(es) (if any) that are a partner with the application or intend to locate in any industrial park.
- ☒ Local Government Resolution (see sample)
- ☐ Permits – if available at this time

Required BDPI Application Attachments

- Local Government Resolution
- Conflict of Interest Disclosure Form
- Pre-Award Risk assessment is found on the DEED website
https://mn.gov/deed/assets/pre-award-risk-assessment-bdpi_tcm1045-675568.pdf

Conflict of Interest Disclosure

State of Minnesota
Request for Proposals

Instructions: Please return your completed form as part of the Response submittal.

Conflict of Interest Disclosure Form

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making \(August 2020 Effective Date 1/1/21\)](#) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict of interest disclosure form.

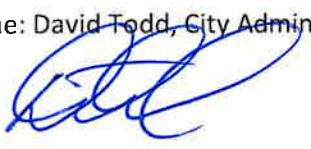
☒ I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

☐ I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

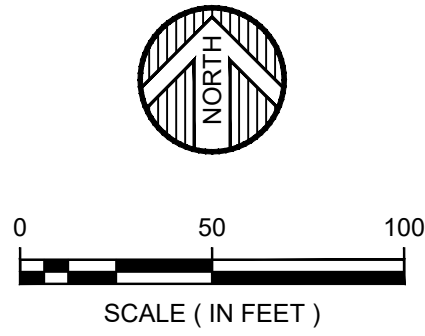
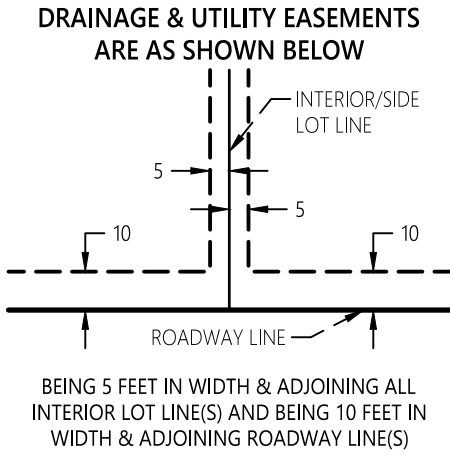
Printed name: David Todd, City Administrator

Signature: 

Organization: City of Plainview, MN

Date: 9/29/25

PRELIMINARY PLAT OF
ROLLING PLAINS BUSINESS PARK



ORIENTATION OF THIS BEARING SYSTEM IS
BASED ON THE WABASHA COUNTY
COORDINATE DATABASE NAD83

LEGAL DESCRIPTION

The Northwest Quarter of the Northeast Quarter of Section 20, Township 108 North, Range 11 West, Wabasha County, Minnesota, EXCEPT that part of the Northwest Quarter of the Northeast Quarter of Section 20, Township 108 North Range 11 West, shown as Parcel 21 on WABASHA COUNTY HIGHWAY RIGHT OF WAS PLAT NO. 40 on file and of record in the office of the County Recorder in and for Wabasha County, Minnesota.

NOTES

SITE: PID NO. = 14.00133.00 (38.06 ACRES)

OWNER: BA HOLDINGS, LLC
ATTN: DUSTIN BOETTCHER
540 N. WABASHA
PLAINVIEW, MN 55964

SURVEYOR: WIDSETH
PETER OETLIKER
3777 40TH AVE. NW #200
ROCHESTER, MN 55901
507-292-8743

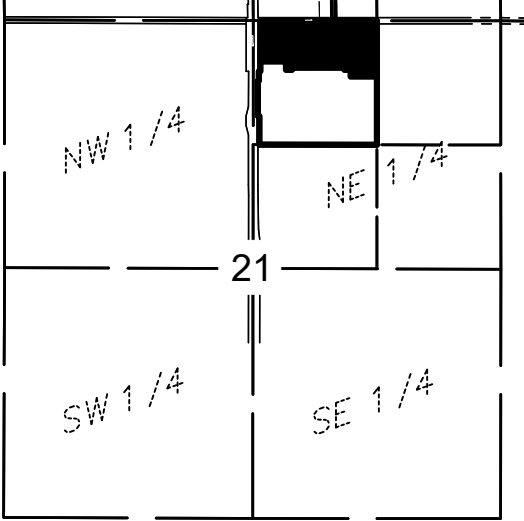
ZONING: CURRENT ZONING IS 101 (PLAINVIEW, WABASHA COUNTY)
PROPOSED ZONING IS IND (CITY OF PLAINVIEW)

PROPOSED FEATURES LEGEND

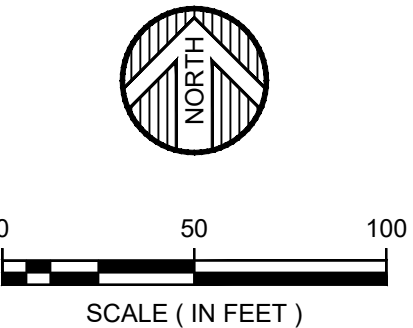
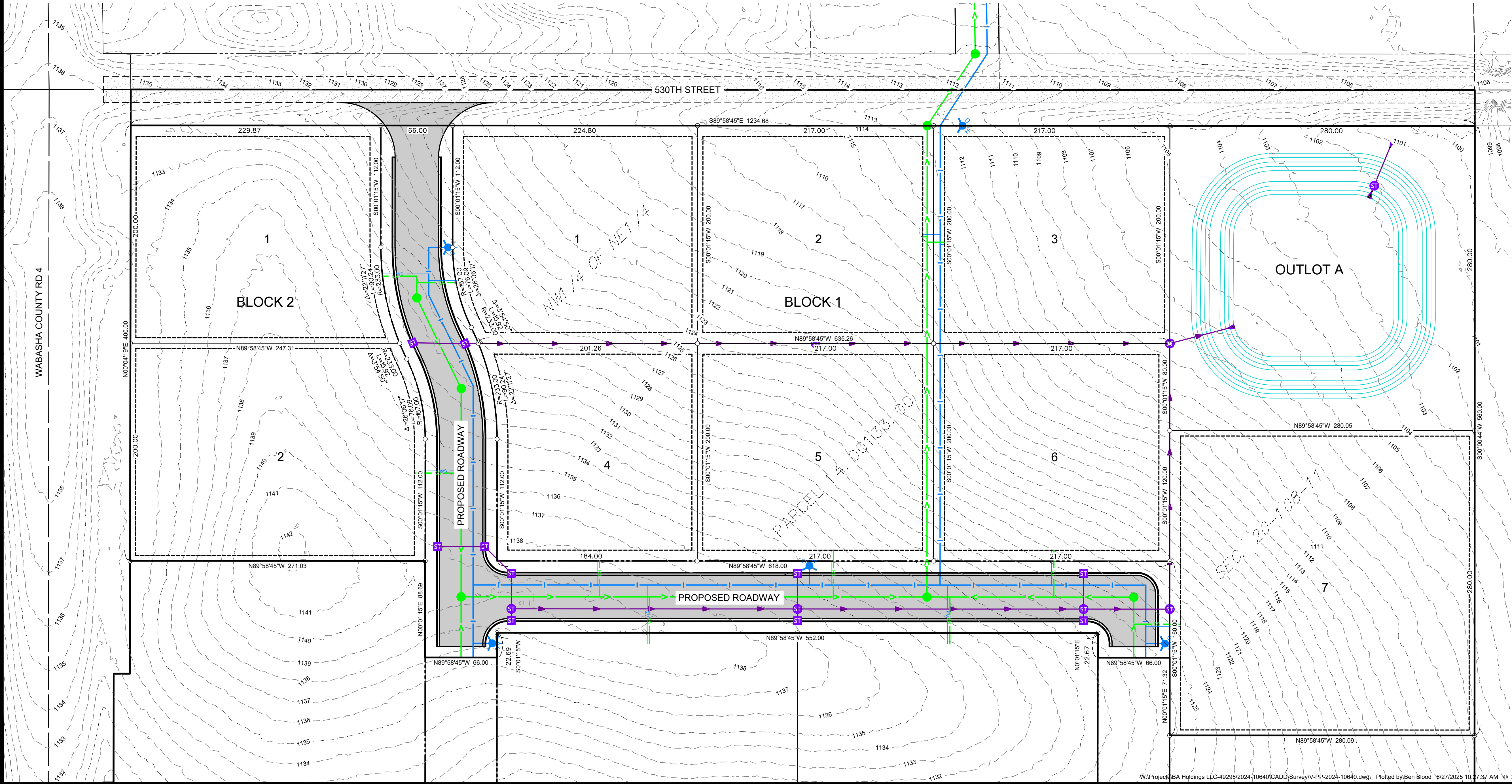
	DENOTES PROPOSED SANITARY SEWER
	DENOTES PROPOSED WATER MAIN
	DENOTES PROPOSED STORM SEWER
	DENOTES PROPOSED SANITARY MANHOLE
	DENOTES PROPOSED STORM MANHOLE
	DENOTES PROPOSED CATCH BASIN
	DENOTES PROPOSED HYDRANT
	DENOTES PROPOSED GATE VALVE & BOX

VICINITY MAP

T 108 N, R 11 W



"NOT TO SCALE"



WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT
WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION
AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER
THE LAWS OF THE STATE OF MINNESOTA.

CRAIG M. BRITTON DATE: MM/DD/YYYY NO. 4428

DATE	REVISION DESCRIPTION	BY

DATE: JUNE 2025
SCALE: AS SHOWN
DRAWN BY: B.R.B.
CHECKED BY: C.N.B.
JOB NUMBER: 2024-10640

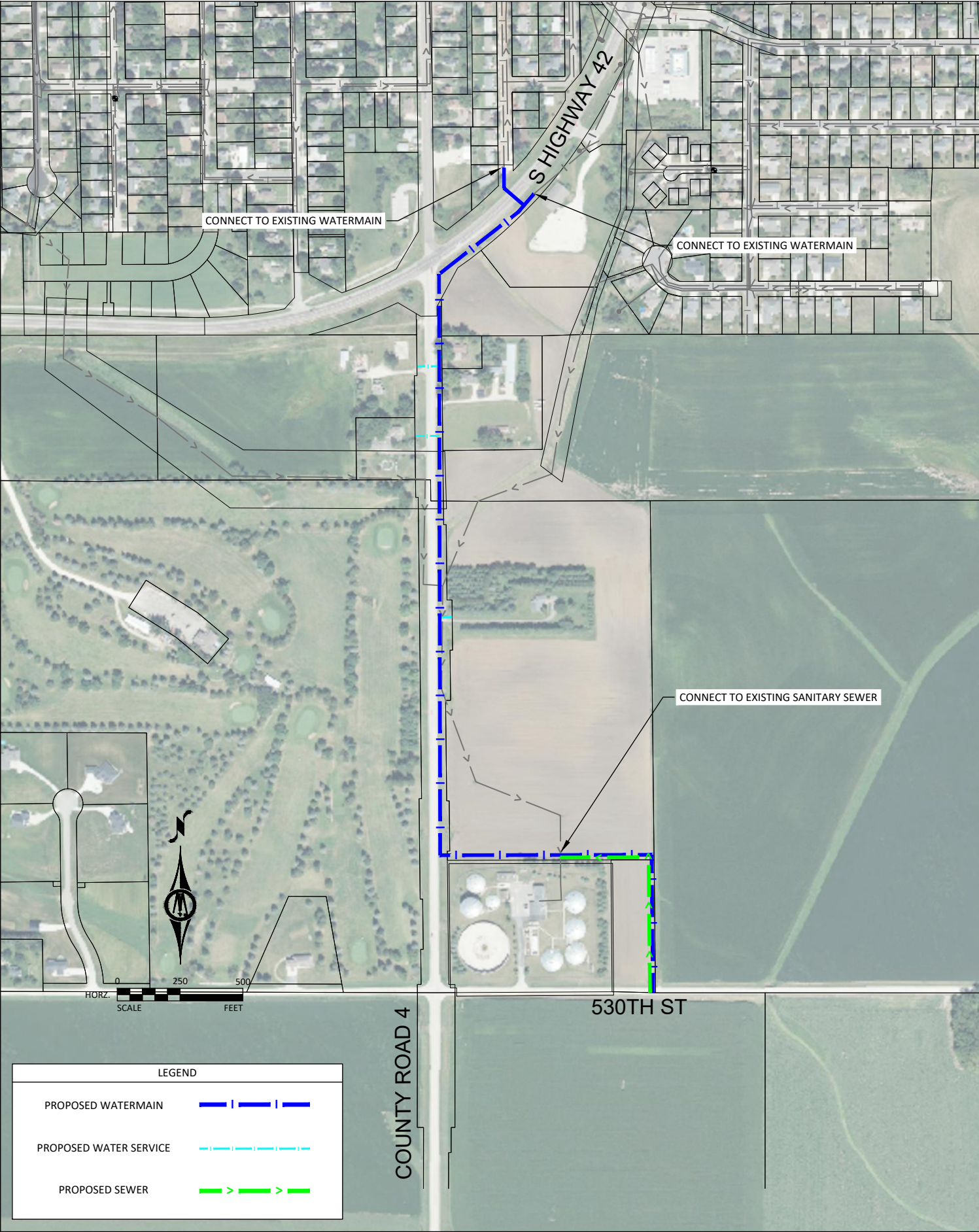
ROLLING PLAINS BUSINESS PARK
VALUE
PLAINVIEW, MINNESOTA
PRELIMINARY PLAT

SHEET NO.
3

ROLLING PLAINS BUSINESS PARK - UTILITY EXTENSION

CITY OF PLAINVIEW, MN

SEPTEMBER 2025



\\rochester4\\h\\PLAINVIEW CI MN\\041132979\\CAD\\C3D\\2025-09-25 Rolling Plains Business Park Utility Extension.dwg 9/25/2025 3:34:26 PM



PRELIMINARY ENGINEER'S ESTIMATE

ROLLING PLAINS BUSINESS PARK

SUBDIVISION, 530TH STREET, AND UTILITY EXTENSION IMPROVEMENTS

CITY OF PLAINVIEW, MN

BMI PROJECT NO.: 0H1.132979

Updated: 09/29/2025

ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL
----------	------	-----	------	------------	-------

SUBDIVISION IMPROVEMENTS (FROM WSN)

STREET IMPROVEMENTS

1	MOBILIZATION	1	L.S.	\$	35,000.00	\$	35,000.00
2	COMMON EXCAVATION (P)	55000	CU YD	\$	5.00	\$	275,000.00
3	GEOTEXTILE FABRIC TYPE 5	6888	SQ YD	\$	1.75	\$	12,054.00
4	AGGREGATE BASE (CV) CLASS V MODIFIED (12")	3214	TON	\$	23.00	\$	73,922.00
5	TYPE SP 12.5 WEARING COURSE MIX (3,C) (1.5")	530	TON	\$	115.00	\$	60,950.00
6	TYPE SP 12.5 WEARING COURSE MIX (3,C) (2.0")	706	TON	\$	114.00	\$	80,484.00
7	TYPE SP 12.5 NON-WEARING COURSE MIX (3,B) (2.0")	706	TON	\$	114.00	\$	80,484.00
8	STABILIZED CONSTRUCTION EXIT	1	EACH	\$	750.00	\$	750.00
9	EROSION CONTROL SUPERVISOR	1	L.S.	\$	1,500.00	\$	1,500.00
10	STORM DRAIN INLET PROTECTION	16	EACH	\$	225.00	\$	3,600.00
11	CULVERT END CONTROLS	2	EACH	\$	200.00	\$	400.00
12	SEDIMENT CONTROL LOG TYPE WOOD CHIP (6")	150	LIN FT	\$	2.75	\$	412.50
13	SILT FENCE, TYPE MS	6179	LIN FT	\$	2.25	\$	13,902.75
14	FERTILIZER TYPE 3	520	LB	\$	1.10	\$	572.00
15	ROLLED EROSION PREVENTION CATEGORY 25	988	SQ YD	\$	2.75	\$	2,717.00
16	SEEDING (Mix RT for GREEN SPACE)	2.24	ACRE	\$	1,260.00	\$	2,822.40
17	SEEDING (Mix WD for POND AREA)	0.36	ACRE	\$	1,575.00	\$	567.00
18	MULCH MATERIAL TYPE 1	6.35	TON	\$	262.50	\$	1,666.88
19	CONCRETE CURB AND GUTTER DESIGN B624	2272	LIN FT	\$	25.50	\$	57,936.00
20	TRAFFIC CONTROL	1	L.S.	\$	1,500.00	\$	1,500.00
21	TYPE III BARRICADES	9	EACH	\$	450.00	\$	4,050.00
22	INSTALL SIGN PANEL	2	EACH	\$	200.00	\$	400.00
23	SIGN PANEL	12.5	SQ FT	\$	58.00	\$	725.00

CONSTRUCTION SUBTOTAL: \$711,415.53

CONSTRUCTION CONTINGENCIES (10%): \$71,100.00

CONSTRUCTION COST: \$782,515.53

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$156,500.00

ESTIMATED TOTAL PROJECT COST: \$939,015.53

STORM SEWER IMPROVEMENTS

24	GRANULAR FOUNDATION AND/OR BEDDING	1052	TON	\$	22.00	\$	23,144.00
25	15" RC PIPE SAFETY APRON	2	EACH	\$	1,250.00	\$	2,500.00
26	24" RC PIPE APRON	1	EACH	\$	1,650.00	\$	1,650.00
27	30" RC PIPE APRON	1	EACH	\$	2,100.00	\$	2,100.00
28	36" RC PIPE APRON	1	EACH	\$	3,000.00	\$	3,000.00
29	4" PERF PVC PIPE DRAIN	2275	LIN FT	\$	18.00	\$	40,950.00
30	4" PVC PIPE DRAIN - SERVICES (SDR 26)	9	EACH	\$	800.00	\$	7,200.00
31	12" RC PIPE SEWER DES 3006 CL V	66	LIN FT	\$	65.00	\$	4,290.00
32	15" RC PIPE SEWER DES 3006 CL V	209	LIN FT	\$	72.00	\$	15,048.00
33	18" RC PIPE SEWER DES 3006 CL V	33	LIN FT	\$	78.00	\$	2,574.00
34	21" RC PIPE SEWER DES 3006 CL III	263	LIN FT	\$	94.00	\$	24,722.00
35	24" RC PIPE SEWER DES 3006 CL III	274	LIN FT	\$	98.00	\$	26,852.00
36	27" RC PIPE SEWER DES 3006 CL III	79	LIN FT	\$	135.00	\$	10,665.00
37	30" RC PIPE SEWER DES 3006 CL III	306	LIN FT	\$	145.00	\$	44,370.00
38	36" RC PIPE SEWER DES 3006 CL III	44	LIN FT	\$	190.00	\$	8,360.00
39	CONSTRUCT DRAINAGE STRUCTURE 2'X3'	6	EACH	\$	2,450.00	\$	14,700.00
40	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	\$	3,950.00	\$	3,950.00
41	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	1	EACH	\$	4,200.00	\$	4,200.00
42	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	5	EACH	\$	4,650.00	\$	23,250.00
43	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	1	EACH	\$	5,200.00	\$	5,200.00
44	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	2	EACH	\$	8,000.00	\$	16,000.00
45	ADJUST FRAME & RING CASTING	5	EACH	\$	1,200.00	\$	6,000.00
46	CONSTRUCT 72" OUTLET CONTROL STRUCTURE	1	EACH	\$	10,000.00	\$	10,000.00
47	RANDOM RIPRAP CLASS III (18" DEEP)	46.9	CU YD	\$	65.00	\$	3,048.50

CONSTRUCTION SUBTOTAL: \$303,773.50

CONSTRUCTION CONTINGENCIES (10%): \$30,400.00

CONSTRUCTION COST: \$334,173.50

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$66,800.00

ESTIMATED TOTAL PROJECT COST: \$400,973.50

SANITARY SEWER IMPROVEMENTS

48	CONNECT TO EXISTING SANITARY SEWER	2	EACH	\$	1,000.00	\$	2,000.00
49	8" X 6" PVC WYE	11	EACH	\$	375.00	\$	4,125.00
50	SANITARY SEWER SERVICE (6" PVC)	11	EACH	\$	1,250.00	\$	13,750.00
51	SANITARY SEWER INSPECTION	2518	LIN FT	\$	2.75	\$	6,924.50
52	8" PVC PIPE SEWER (SDR 35)	2518	LIN FT	\$	50.00	\$	125,900.00
53	CONSTRUCT SANITARY MANHOLE	10	EACH	\$	5,050.00	\$	50,500.00
54	CONSTRUCT SANITARY MANHOLE	18	LIN FT	\$	400.00	\$	7,200.00

CONSTRUCTION SUBTOTAL: \$210,399.50

CONSTRUCTION CONTINGENCIES (10%): \$21,000.00

CONSTRUCTION COST: \$231,399.50



PRELIMINARY ENGINEER'S ESTIMATE

ROLLING PLAINS BUSINESS PARK

SUBDIVISION, 530TH STREET, AND UTILITY EXTENSION IMPROVEMENTS

CITY OF PLAINVIEW, MN

BMI PROJECT NO.: 0H1.132979

Updated: 09/29/2025

ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL
ESTIMATED ENGINEERING, ADMIN & LEGAL:					\$46,300.00
ESTIMATED TOTAL PROJECT COST:					\$277,699.50

WATERMAIN IMPROVEMENTS

55	INSTALL WATER SERVICE SYSTEM INCLUDING VALVE (6")	11	EACH	\$ 4,500.00	\$ 49,500.00
56	CONNECT TO EXISTING WATER MAIN	2	EACH	\$ 1,500.00	\$ 3,000.00
57	ADJUST VALVE BOX	9	EACH	\$ 400.00	\$ 3,600.00
58	HYDRANT	7	EACH	\$ 7,000.00	\$ 49,000.00
59	6" GATE VALVE & BOX	7	EACH	\$ 2,500.00	\$ 17,500.00
60	8" GATE VALVE & BOX	9	EACH	\$ 3,100.00	\$ 27,900.00
61	6" PVC WATER MAIN (C-900 DR 18)	147	LIN FT	\$ 65.00	\$ 9,555.00
62	8" PVC WATER MAIN (C-900 DR 18)	2556	LIN FT	\$ 72.00	\$ 184,032.00
63	DUCTILE IRON FITTINGS	1462	LB	\$ 15.50	\$ 22,661.00

CONSTRUCTION SUBTOTAL: \$366,748.00

CONSTRUCTION CONTINGENCIES (10%): \$36,700.00

CONSTRUCTION COST: \$403,448.00

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$80,700.00

ESTIMATED TOTAL PROJECT COST: \$484,148.00

CONSTRUCTION SUBTOTAL: \$1,592,336.53

CONSTRUCTION CONTINGENCIES (10%): \$159,200.00

CONSTRUCTION COST: \$1,751,536.53

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$350,300.00

ESTIMATED TOTAL PROJECT COST: \$2,101,836.53

530TH STREET IMPROVEMENTS (FROM WSN)

STREET IMPROVEMENTS

1	MOBILIZATION	1	L.S.	\$ 10,000.00	\$ 10,000.00
2	COMMON EXCAVATION (P)	6850	CU YD	\$ 5.00	\$ 34,250.00
3	GEOTEXTILE FABRIC TYPE 5	6705	SQ YD	\$ 1.75	\$ 11,733.75
4	AGGREGATE BASE (CV) CLASS V MODIFIED (12")	4525	TON	\$ 23.00	\$ 104,075.00
5	TYPE SP 12.5 WEARING COURSE MIX (3,C) (1.5")	490	TON	\$ 115.00	\$ 56,350.00
6	TYPE SP 12.5 WEARING COURSE MIX (3,C) (2.0")	655	TON	\$ 114.00	\$ 74,670.00
7	TYPE SP 12.5 NON-WEARING COURSE MIX (3,B) (2.0")	655	TON	\$ 114.00	\$ 74,670.00
19	CONCRETE CURB AND GUTTER DESIGN B624	2550	LIN FT	\$ 25.50	\$ 65,025.00
20	TRAFFIC CONTROL	1	L.S.	\$ 1,500.00	\$ 1,500.00
21	INSTALL SIGN PANEL	2	EACH	\$ 200.00	\$ 400.00
22	SIGN PANEL	10	SQ FT	\$ 58.00	\$ 580.00
23	STABILIZED CONSTRUCTION EXIT	1	EACH	\$ 750.00	\$ 750.00
24	EROSION CONTROL SUPERVISOR	1	L.S.	\$ 1,500.00	\$ 1,500.00
25	SILT FENCE, TYPE MS	1275	LIN FT	\$ 2.25	\$ 2,868.75
26	FERTILIZER TYPE 3	385	LB	\$ 1.10	\$ 423.50
27	ROLLED EROSION PREVENTION CATEGORY 25	1250	SQ YD	\$ 2.75	\$ 3,437.50
28	SEEDING (Mix RT for GREEN SPACE)	1.1	ACRE	\$ 1,260.00	\$ 1,386.00
29	MULCH MATERIAL TYPE 1	2.2	TON	\$ 262.50	\$ 577.50

CONSTRUCTION SUBTOTAL: \$444,197.00

CONSTRUCTION CONTINGENCIES (10%): \$44,400.00

CONSTRUCTION COST: \$488,597.00

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$97,700.00

ESTIMATED TOTAL PROJECT COST: \$586,297.00

STORM SEWER IMPROVEMENTS

8	GRANULAR FOUNDATION AND/OR BEDDING	30	TON	\$ 20.00	\$ 600.00
9	24" RC PIPE APRON	2	EACH	\$ 2,470.00	\$ 4,940.00
10	4" PERF PVC PIPE DRAIN	2550	LIN FT	\$ 18.00	\$ 45,900.00
11	4" PVC PIPE DRAIN - SERVICES (SDR 26)	4	EACH	\$ 577.50	\$ 2,310.00
12	15" RC PIPE SEWER DES 3006 CL V	450	LIN FT	\$ 72.00	\$ 32,400.00
13	18" RC PIPE SEWER DES 3006 CL V	320	LIN FT	\$ 78.00	\$ 24,960.00
14	24" RC PIPE SEWER DES 3006 CL III	130	LIN FT	\$ 98.00	\$ 12,740.00
15	CONSTRUCT DRAINAGE STRUCTURE 2'X3'	4	EACH	\$ 2,450.00	\$ 9,800.00
16	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	4	EACH	\$ 4,850.00	\$ 19,400.00
17	ADJUST FRAME & RING CASTING	2	EACH	\$ 1,200.00	\$ 2,400.00
18	RANDOM RIPRAP CLASS III	16	CU YD	\$ 65.00	\$ 1,040.00

CONSTRUCTION SUBTOTAL: \$156,490.00

CONSTRUCTION CONTINGENCIES (10%): \$15,600.00

CONSTRUCTION COST: \$172,090.00

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$34,400.00

ESTIMATED TOTAL PROJECT COST: \$206,490.00

CONSTRUCTION SUBTOTAL: \$600,687.00

CONSTRUCTION CONTINGENCIES (10%): \$60,000.00

CONSTRUCTION COST: \$660,687.00

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$132,100.00

ESTIMATED TOTAL PROJECT COST: \$792,787.00



PRELIMINARY ENGINEER'S ESTIMATE

ROLLING PLAINS BUSINESS PARK

SUBDIVISION, 530TH STREET, AND UTILITY EXTENSION IMPROVEMENTS

CITY OF PLAINVIEW, MN

BMI PROJECT NO.: 0H1.132979

Updated: 09/29/2025

ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL
----------	------	-----	------	------------	-------

UTILITY EXTENTION COSTS

SANITARY SEWER IMPROVEMENTS

1	MOBILIZATION	1	L S	\$	15,000.00	\$	15,000.00
2	BITUMINOUS PATCH SPECIAL	50	SY	\$	100.00	\$	5,000.00
3	TRAFFIC CONTROL	1	LS	\$	5,000.00	\$	5,000.00
4	TURF RESTORATION	2000	SY	\$	4.00	\$	8,000.00
5	EROSION CONTROL	1	LS	\$	4,000.00	\$	4,000.00
6	CONNECT TO EXISTING MANHOLE (SANITARY)	1	EACH	\$	2,500.00	\$	2,500.00
7	8" PVC PIPE SEWER	900	L F	\$	85.00	\$	76,500.00
8	CASTING ASSEMBLY & CHIMNEY SEAL	4	EACH	\$	2,000.00	\$	8,000.00
9	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	40	LF	\$	800.00	\$	32,000.00
10	SANITARY SEWER TRACER SYSTEM	1	LS	\$	5,000.00	\$	5,000.00

CONSTRUCTION SUBTOTAL: \$161,000.00

CONSTRUCTION CONTINGENCIES (10%): \$16,100.00

CONSTRUCTION COST: \$177,100.00

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$35,400.00

ESTIMATED TOTAL PROJECT COST: \$212,500.00

WATERMAIN IMPROVEMENTS

1	MOBILIZATION	1	L S	\$	65,000.00	\$	65,000.00
2	BITUMINOUS PATCH SPECIAL	150	SY	\$	100.00	\$	15,000.00
3	TRAFFIC CONTROL	1	LS	\$	16,000.00	\$	16,000.00
4	TURF RESTORATION	14625	SY	\$	4.00	\$	58,500.00
5	EROSION CONTROL	1	LS	\$	10,800.00	\$	10,800.00
6	CONNECT TO EXISTING WATERMAIN	2	EACH	\$	2,000.00	\$	4,000.00
7	HYDRANT	4	EACH	\$	7,500.00	\$	30,000.00
8	6" GATE VALVE AND BOX	4	EACH	\$	3,000.00	\$	12,000.00
9	10" GATE VALVE AND BOX	7	EACH	\$	5,000.00	\$	35,000.00
10	10" PVC WATERMAIN	4200	L F	\$	80.00	\$	336,000.00
11	10" PVC WATERMAIN (TRENCHLESS)	180	L F	\$	160.00	\$	28,800.00
12	CASING PIPE	80	LF	\$	250.00	\$	20,000.00
13	DUCTILE IRON FITTINGS	1500	LBS	\$	19.00	\$	28,500.00
14	WATERMAIN TRACER SYSTEM	1	LS	\$	9,000.00	\$	9,000.00
15	1" CORPORATION STOP & SADDLE	6	EACH	\$	550.00	\$	3,300.00
16	1" CURB STOP AND BOX	6	EACH	\$	800.00	\$	4,800.00
17	1" WATER SERVICE	100	LF	\$	50.00	\$	5,000.00
18	1" WATER SERVICE (TRENCHLESS)	200	LF	\$	75.00	\$	15,000.00
19	WATERMAIN TRACER SYSTEM	1	LS	\$	1,000.00	\$	1,000.00

CONSTRUCTION SUBTOTAL: \$697,700.00

CONSTRUCTION CONTINGENCIES (10%): \$69,800.00

CONSTRUCTION COST: \$767,500.00

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$153,500.00

ESTIMATED TOTAL PROJECT COST: \$921,000.00

CONSTRUCTION SUBTOTAL: \$858,700.00

CONSTRUCTION CONTINGENCIES (10%): \$85,900.00

CONSTRUCTION COST: \$944,600.00

ESTIMATED ENGINEERING, ADMIN & LEGAL: \$188,900.00

ESTIMATED TOTAL PROJECT COST: \$1,133,500.00

TOTAL PROJECT COSTS

	TOTAL	DEED	CITY
1 STREET IMPROVEMENTS CONSTRUCTION COST	\$1,271,112.53	\$635,556.26	\$635,556.26
2 STORM SEWER IMPROVEMENTS CONSTRUCTION COST	\$506,263.50	\$253,131.75	\$253,131.75
3 SANITARY SEWER IMPROVEMENTS CONSTRUCTION COST	\$408,499.50	\$204,249.75	\$204,249.75
4 WATERMAIN IMPROVEMENTS CONSTRUCTION COST	\$1,170,948.00	\$585,474.00	\$585,474.00
CONSTRUCTION COST:	\$3,356,823.53	\$1,678,411.76	\$1,678,411.76
ESTIMATED ENGINEERING, ADMIN & LEGAL:	\$671,400.00	\$335,700.00	\$335,700.00
ESTIMATED TOTAL PROJECT COST:	\$4,028,223.53	\$2,014,111.76	\$2,014,111.76



PRELIMINARY ENGINEER'S ESTIMATE

ROLLING PLAINS BUSINESS PARK

SUBDIVISION, 530TH STREET, AND UTILITY EXTENSION IMPROVEMENTS

CITY OF PLAINVIEW, MN

BMI PROJECT NO.: 0H1.132979

Updated: 09/29/2025

ITEM NO.	ITEM	QTY	UNIT	UNIT PRICE	TOTAL
-------------	------	-----	------	------------	-------

TOTAL PROJECT COSTS (ROUNDED FOR APPLICATION)

					TOTAL	DEED	CITY
1	STREET IMPROVEMENTS CONSTRUCTION COST				\$1,270,000.00	\$635,000.00	\$635,000.00
2	STORM SEWER IMPROVEMENTS CONSTRUCTION COST				\$500,000.00	\$250,000.00	\$250,000.00
3	SANITARY SEWER IMPROVEMENTS CONSTRUCTION COST				\$400,000.00	\$200,000.00	\$200,000.00
4	WATERMAIN IMPROVEMENTS CONSTRUCTION COST				\$1,170,000.00	\$585,000.00	\$585,000.00
CONSTRUCTION COST:					\$3,340,000.00	\$1,670,000.00	\$1,670,000.00
ESTIMATED ENGINEERING (DESIGN):					\$330,000.00	\$165,000.00	\$165,000.00
ESTIMATED ENGINEERING (CONSTRUCTION):					\$330,000.00	\$165,000.00	\$165,000.00
ESTIMATED TOTAL PROJECT COST:					\$4,000,000.00	\$2,000,000.00	\$2,000,000.00



Wabasha County Assessor's Office
Jessie Gusa
Wabasha County Assessor
Email: jgusa@co.wabasha.mn.us

Wabasha County Office Building
625 Jefferson Avenue
Wabasha, MN 55981
Phone: (651)565-3669

September 9th, 2025

David Todd
Plainview City Administrator
241 West Broadway
Plainview, MN 55964

RE: Building Proposal

Dear David Todd,

This letter is in response to the valuation request for a new shop in the city of Plainview. After reviewing the information and the building plans, here is the proposed estimates:

Valuation Estimate:	\$785,800
Taxes for 2025 Estimate:	\$25,064
Plainview City tax Estimate:	\$12,023

Please remember the valuation is based off the information provided to me. Modifications to the project or market conditions can change the estimate. The tax estimates are the current tax rates in 2025. Those rates change every year.

Any questions, I can be reached at 651-565-3086.

Best Regards,

John Conway, Deputy Assessor
Wabasha County Assessor's Office

CITY OF PLAINVIEW
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2025

COMBINED CASH ACCOUNTS

001-10000	CASH	826,787.00
001-10050	XPRESS DEPOSIT ACCOUNT	197,502.93
001-10300	SAVINGS	7,661,600.26
TOTAL COMBINED CASH		8,685,890.19
001-10100	CASH ALLOCATED TO OTHER FUNDS	(8,685,890.19)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,461,244.30
203	ALLOCATION TO REVOLVING LOAN FUND	131,398.46
205	ALLOCATION TO NATIONAL SERVICE PARK	1,089.86
211	ALLOCATION TO LIBRARY	80,803.80
215	ALLOCATION TO LIBRARY MEMORIAL	1,579.64
225	ALLOCATION TO PARKS/REC	(259,227.41)
227	ALLOCATION TO DOG PARK	2,038.80
235	ALLOCATION TO CEMETERY	28,880.05
240	ALLOCATION TO CEMETERY PERPETUAL CARE	5,072.60
245	ALLOCATION TO RURAL FIRE	244,630.12
246	ALLOCATION TO RURAL FIRE EQUIPMENT FUND	145,047.68
250	ALLOCATION TO FIRE RELIEF	10,781.37
291	ALLOCATION TO PLAINVIEW EDA HOUSING FUND	447,661.64
300	ALLOCATION TO DEBT SERVICE FUND	384,908.55
325	ALLOCATION TO STREET IMPROVEMENT FUND	1,269,205.01
404	ALLOCATION TO STORM WATER PROJECTS	10,450.35
405	ALLOCATION TO CAPITAL IMPROVEMENT FUND	421,852.82
406	ALLOCATION TO PARK IMPROVEMENT FUND	24,724.30
418	ALLOCATION TO 2023 STREET/UTIL IMPROVE PROJ	159,712.24
505	ALLOCATION TO TIF 1-9 LEVAN	170,251.82
506	ALLOCATION TO TIF DOWNTOWN REDEVELOPMENT	42,643.77
601	ALLOCATION TO WATER FUND	1,434,901.37
602	ALLOCATION TO SEWER FUND	2,466,239.05
TOTAL ALLOCATIONS TO OTHER FUNDS		8,685,890.19
ALLOCATION FROM COMBINED CASH FUND - 001-10100		(8,685,890.19)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

Boettcher Transport, LLC
603 1st Street NW
Plainview, MN 55964
507-696-5285

September 22, 2025

To Whom It May Concern-

I, Dustin Boettcher, doing business as Boettcher Transport LLC, am committed to purchasing and constructing a structure on a commercial lot in the commercial/industrial development known as Rolling Plains. It is my intent to locate my warehouse for my business in this development.

Regards,

Dustin Boettcher
Boettcher Transport LLC

**CITY OF PLAINVIEW, MN
CITY COUNCIL**

**RESOLUTION 2025-16
LOCAL GOVERNMENT RESOLUTION
BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION**

BE IT RESOLVED that the City of Plainview (Applicant) act as the legal sponsor for project(s) contained in the Business Development Infrastructure Application to be submitted on October 15, 2025 and that Mayor and City Administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Plainview.

BE IT FURTHER RESOLVED that the City of Plainview has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds, adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that City of Plainview has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Plainview may enter into an agreement with the State of Minnesota for the above-referenced project, and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that the non-BDPI source(s) of funds identified in the sources and uses outline in the application in the total amount of \$3,000,000 are committed and adequate to fully fund the project identified in the application.

BE IT FURTHER RESOLVED that the sources of the Applicant's matching funds shall be the Sewer Fund and the Street Improvement Fund, which have adequate funding to cover the commitment.

BE IT FURTHER RESOLVED that per MN statute 116J.431 Subd 7, the City of Plainview understands the grant may be cancelled if the project identified in the Application is not proceeding within 18 months of the execution of a grant agreement, or if not complete after five years of any grant award.

BE IT FURTHER RESOLVED that the City of Plainview acknowledges that allowing an ineligible business to locate in the area directly served by the funded infrastructure may trigger a default of the grant and cause repayment by the City of Plainview.

The City of Plainview certifies that it will comply with all applicable laws, regulations, and rules of the Business Development Infrastructure Application.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Administrator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Plainview on October 14th, 2025.

SIGNED:

WITNESSED:

Keith Holm, Mayor

Date

Carol Kujath, City Clerk

Date

SIGNED:

WITNESSED:

David Todd, City Administrator

Date

Carol Kujath, City Clerk

Date

Chapter 14

Community Development and Redevelopment

Learn about the requirements for a city to establish criteria for awarding business subsidies and various development agencies cities may create. Find an overview of state and federally sponsored programs for encouraging development and redevelopment. Most economic development tools can be applied to any size city. These tools are interrelated, and a city may use several for one project.

RELEVANT LINKS:

[Minn. Stat. § 116J.993, subd. 3.](#)

[Minn. Stat. § 116J.994, subd. 5.](#)

[Minn. Stat. § 116J.994, subd. 2.](#)

[Minnesota Department of Employment and Economic Development \(DEED\).](#)

[Minn. Stat. § 116J.994, subd. 3.](#)

I. Business subsidies or financial assistance

A. Business subsidies

State law defines “business subsidy” or “subsidy.” It is a state or local government agency grant, contribution of personal property, real property, infrastructure, or the principal amount of a loan at rates below those commercially available to the recipient. In addition, a business subsidy is any reduction or deferral of any tax or any fee, any guarantee of any payment under any loan, lease, or other obligation, or any preferential use of government facilities given to a business in an amount greater than \$150,000.

Prior to awarding a business subsidy that exceeds \$150,000 to any business, a city and any housing and redevelopment authority (HRA), economic development authority (EDA), port authority, or nonprofit created by a local government, must hold a public hearing, and adopt criteria for awarding business subsidies.

Criteria for awarding business subsidies must not be adopted on a case-by-case basis and must set the minimum requirements that recipients must meet to be eligible. It must include a policy setting a specific wage floor to be paid for any jobs created. Copies of the criteria adopted by cities are found on the Minnesota Department of Employment and Economic Development (DEED) website. Once the criteria are established, the grantor and the recipient must enter into a subsidy agreement. The agreement must include:

- A description of the subsidy, including the amount and type.
- A statement of the public purposes for the subsidy.
- Measurable and specific goals for the subsidy.
- A description of the financial obligation of the recipient if the goals are not met.
- A statement of why the subsidy is needed.

RELEVANT LINKS:

Minn. Stat. § 116J.994, subd. 11.

Minn. Stat. § 116J.993, subd. 3.
Minn. Stat. § 116J.994, subd. 3.

Minn. Stat. § 116J.994, subds. 4, 7, 8.

2024 Minnesota Business Assistance Form.

Minn. Stat. § 116J.994, subd. 2.
Minn. Stat. § 116J.994, subd. 8.

Minn. Stat. § 469.041.

Residents or owners of taxable property within the city may bring a civil action against the city for failure to comply with business subsidy laws. To do so, citizens must file a written complaint with the grantor within 180 days after the approval of the subsidy. Cities should therefore consult closely with the city attorney before awarding a business subsidy.

Defining a business subsidy is more complicated than it may first appear, as there are several exceptions to the definition, including instances where a subsidy of less than \$150,000 may still be a business subsidy. Additionally, assistance for redevelopment, pollution control and land cleanup, housing, industrial revenue bonds, utility property tax abatements, and other similar programs may not be defined as a subsidy.

Recipients must provide grantors with information on their progress toward the goals outlined in the agreement. The goals for increasing jobs or retaining jobs must result in local job creation and job retention. Grantors must submit the annual Minnesota Business Assistance Form (MBAF) to the Department of Employment and Economic Development (DEED) by April 1 each year for each business subsidy agreement. Local government agencies in cities with a population of 2,500 or more must submit an MBAF regardless of whether they have awarded business subsidies. Local government agencies in cities with a population of 2,500 or less are exempt from filing the MBAF if they have not awarded a subsidy in the past five years.

B. Financial assistance

Cities may offer financial assistance in the form of a business loan of more than \$25,000 or a guarantee of \$75,000 or more, but less than the \$150,000 required to constitute a business subsidy. If a city offers such financial assistance, it must develop criteria and set minimum wage floor levels as prescribed in business subsidy law. Cities granting such financial assistance must submit MBAF forms to DEED within one year of granting the assistance.

II. City development tools

A. General city development powers

Cities have authority to aid and cooperate in the planning, construction, or operation of economic development, and housing and redevelopment projects. The following is a partial list of actions cities may take, with or without compensation:

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM: 2024 Walking Trail Improvements	AGENDA SECTION: New Business
PREPARED BY: Drew Weber, Bolton & Menk	AGENDA NO. 7.C.
ATTACHMENTS: Estimate No. 3	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve the Pay Estimate No. 3 from Bolton & Menk to Elcor Construction in the amount of \$2,306.60 for the 2024 Walking Trail Improvements Project.	

SUMMARY

See Memo from Drew Weber.



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

October 8th, 2025

Matt Smith
Elcor Construction
123 Carlton Street SW
Rochester, MN 55902

RE: 2024 Trail Improvements
City of Plainview, MN
Project No.: 24X.135730.00

Dear Matt:

Enclosed is Contractor's Estimate No. 3 in the amount of \$2,306.60.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Drew Weber, PE
Project Engineer

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	24X.135730.00
Contractor:	ELCOR CONSTRUCTION	Agency's Project No.:	
Project:	2024 TRAIL IMPROVEMENTS		
Contract:			
Application No.:	3	Application Date:	10/8/2025
Application Period:	From 8/30/2025	to	9/30/2025

1. Original Contract Price	\$	171,890.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	171,890.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	176,274.00
5. Retainage		
a. 5% X \$ 176,274.00 Work Completed	\$	8,813.70
b. X \$ - Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	8,813.70
6. Amount eligible to date (Line 4 - Line 5.c)	\$	167,460.30
7. Less previous payments	\$	165,153.70
8. Amount due this application	\$	2,306.60

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ELCOR CONSTRUCTION

Signature:		Date:	
Name:		Title:	

Recommended by Engineer**Approved by Owner**

By:		By:	
Name:		Name:	
Title:		Title:	
Date:		Date:	

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	24X.135730.00
Contractor:	ELCOR CONSTRUCTION	Agency's Project No.:	
Project:	2024 TRAIL IMPROVEMENTS		
Contract:			

Application No.:	3	Application Period:	From	08/30/25	to	09/30/25	Application Date:	10/08/25
------------------	---	---------------------	------	----------	----	----------	-------------------	----------

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract													
1	MOBILIZATION	1.00	L S	10,000.00	10,000.00	1.00	10,000.00	1.00	10,000.00		10,000.00	100%	-
2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	40.00	L F	5.00	200.00	40.00	200.00	40.00	200.00		200.00	100%	-
3	REMOVE BITUMINOUS PAVEMENT	66.00	S Y	10.00	660.00	66.00	660.00	66.00	660.00		660.00	100%	-
4	REMOVE CURB AND GUTTER	22.00	L F	10.00	220.00	22.00	220.00	22.00	220.00		220.00	100%	-
5	SUBGRADE EXCAVATION	140.00	C Y	10.00	1,400.00	-	-	-	-		-		1,400.00
6	STABILIZING AGGREGATE	140.00	C Y	38.00	5,320.00	-	-	-	-		-		5,320.00
7	AGGREGATE SURFACING CLASS 2	100.00	TON	19.00	1,900.00	-	-	100.00	1,900.00		1,900.00	100%	-
8	FULL DEPTH RECLAMATION	4,110.00	S Y	2.00	8,220.00	4,110.00	8,220.00	4,110.00	8,220.00		8,220.00	100%	-
9	BITUMINOUS PATCH SPECIAL 1	66.00	S Y	50.00	3,300.00	66.00	3,300.00	66.00	3,300.00		3,300.00	100%	-
10	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	767.00	TON	121.00	92,807.00	767.00	92,807.00	767.00	92,807.00		92,807.00	100%	-
11	6" CONCRETE WALK	690.00	S F	18.50	12,765.00	690.00	12,765.00	690.00	12,765.00		12,765.00	100%	-
12	CONCRETE FLUME	1.00	EA	700.00	700.00	1.00	700.00	1.00	700.00		700.00	100%	-
13	CONCRETE CURB DESIGN DRIVEOVER	56.00	L F	52.00	2,912.00	56.00	2,912.00	56.00	2,912.00		2,912.00	100%	-
14	TRUNCATED DOMES	16.00	S F	60.00	960.00	16.00	960.00	16.00	960.00		960.00	100%	-
15	SITE GRADING	1.00	L S	2,400.00	2,400.00	1.00	2,400.00	1.00	2,400.00		2,400.00	100%	-
16	FINE GRADE, WATER & COMPACT AGGREGATE BASE (P)	4,110.00	S Y	3.00	12,330.00	4,110.00	12,330.00	4,110.00	12,330.00		12,330.00	100%	-
17	TRAFFIC CONTROL	1.00	L S	750.00	750.00	1.00	750.00	1.00	750.00		750.00	100%	-
18	CONSTRUCTION ALLOWANCE	5,000.00	UNIT	1.00	5,000.00	7,700.00	7,700.00	7,700.00	7,700.00		7,700.00	154%	(2,700.00)
19	REMOVE TENNIS COURT	1,160.00	S Y	5.00	5,800.00	1,160.00	5,800.00	1,160.00	5,800.00		5,800.00	100%	-
20	TOPSOIL BORROW (LV)	193.00	C Y	22.00	4,246.00	551.00	12,122.00	575.00	12,650.00		12,650.00	298%	(8,404.00)
Original Contract Totals					\$ 171,890.00		\$ 173,846.00		\$ 176,274.00	\$ -	\$ 176,274.00	103%	\$ (4,384.00)

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM:	Updated Compensation and Classification Study	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7.D.	
ATTACHMENTS:	Compensation and Classification Study Update Quote	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to accept the base services and timeline quote provided by Flaherty and Hood to update the classification and compensation system for the city of Plainview as well as any additional services provided within the quote in an amount not to exceed \$25,000.			

SUMMARY

The City of Plainview values its employees and recognizes them as their most valuable resource. To ensure employees are valued and compensated according to their worth, from time to time a review of the city's compensation and classification system must be undertaken. As part of the city's annual goal setting session in 2024, both staff and elected officials identified updating the city's compensation and classification system as among the top priorities moving forward.

Typically, cities undertake compensation and classification studies every 5-7 years and conduct market research to ensure that there is comparable worth for wages within the market area. This is especially beneficial when negotiating union contracts as well as for recruitment and retention of qualified staff. The last compensation and classification study conducted in Plainview was in 2015, so we are well overdue. Anticipating the need for and timing of the study, the city has budgeted \$25,000 for FY 2025.

I reached out to Flaherty and Hood, whom the city contracts with for legal services. As part of the contract with the city, Flaherty and Hood also represent us in all our employment related issues to include maintaining our compensation and classification system. Because we currently contract with them, they were able to

offer a highly discounted rate for this service and provided a quote (see attachment). For reference, I contacted similar sized cities who have recently (in the past 2-3 years) conducted compensation and classification studies to determine cost of the study and who provided those services. My research found that the average cost to complete the study exceeded \$20,000.

Staff recommend Council accept the base services and timeline quote provided by Flaherty and Hood to update the classification and compensation system for the city of Plainview as well as any additional services provided within the quote in an amount not to exceed \$25,000.

Respectfully Submitted,

David Todd
City Administrator

TEMPLATE QUOTE

To: David Todd, City Administrator, City of Plainview

From: Ethan T. Rundquist, Compensation and HR Analyst
Brandon M. Fitzsimmons, Shareholder Attorney

Date: September 9, 2025

Re: **Quote for Job Classification and Compensation Update**

Flaherty & Hood, P.A. hereby submits this quote to conduct a Job Classification and Compensation Update for the City of Plainview, which includes a description of the purpose, and need for the update, the scope of services to be provided, and costs.

Purpose and Need

A governmental unit's success depends on its employees' performance. To recruit and retain a productive and reliable workforce, governmental units need to appropriately value and compensate employees internally and externally. In establishing employee compensation, governmental units must ensure that each job in the governmental unit interrelate to each other so that a governmental unit can: optimize achievement of the governmental unit's mission, goals and objectives; determine the relative worth and appropriate pay rate for jobs; and comply with the Minnesota Pay Equity Act (PEA), Minn. Stat. §§ 471.991-.999. The PEA requires that every Minnesota governmental unit establish compensation for female-dominated classes that is not consistently below the compensation for male-dominated classes of comparable value of work measured by the skill, effort, responsibility, and working conditions normally required in the performance of the work.

To achieve these objectives, Minnesota governmental units need to establish job classification and compensation systems, which establish job activities and responsibilities, job ratings (e.g. points), and appropriate pay for each job in the governmental unit.

Job classification involves the systematic update of jobs to determine which activities and responsibilities they include, the personal qualifications necessary for performance of the jobs, the conditions under which the work is performed, and each job's relative importance and worth to other jobs internally (e.g., points) and externally. Compensation, which includes the wages and salary paid by employers to employees in exchange for work, along with other total rewards, i.e., benefits, work-life effectiveness, recognition, performance management, and talent development, are the primary indicators of the value the governmental unit places on a job. A compensation system involves establishing how the governmental unit manages compensating employees.

Flaherty & Hood, P.A.'s job classification and compensation update will review the city of Plainview's job classification and compensation system, analyze internal and external information and make recommendations to ensure the City of Plainview's classification and compensation system is:

- Understandable
- Cost-effective
- Legal and defensible
- Flexible and updatable
- Internally equitable
- Externally competitive

Base Services and Timeline

Flaherty & Hood, P.A.'s Job Classification and Compensation Study Update for City of Plainview will include the following services with the following timeline based on up to 25 positions being included:

F H PROJECT PHASES		
Phase	Description	Timeline after Start
A.	<u>Review</u> - Review City of Plainview's job classification and compensation system, which includes: - Job descriptions - Job evaluation system and ratings - FLSA exempt status - Organizational chart - Current classification and compensation system and structure - Pay equity report - Other governing documents (e.g., labor contracts, ordinances)	0-6 Weeks
	<u>Introduction</u> - Draft execution guides and proposed responses for management to frequently asked questions (FAQs) about the update - Draft communications to employees describing the classification and compensation update	0-6 Weeks
B.	<u>Job Analysis</u> - Management reviews job descriptions, provides comments, and updates listed duties. - Draft and distribute condensed job questionnaires to supervisors addressing the skill, effort, responsibility and working conditions of their positions and of the positions they supervise.	2-8 Weeks
C.	<u>Market Compensation Analysis</u> - Determine benchmark jobs to compare Draft market survey for entities to complete and submit - Compile, review and analyze market compensation data for all job classifications from market survey sources, such as League of Minnesota Cities salary survey, including: - Wages: base pay, pay structure, longevity pay - Health Insurance: employer contributions - Additional wage or benefit items for additional cost Draft market comparison data spreadsheets in Excel and discuss with City of Plainview's management	6-12 Weeks

F H PROJECT PHASES		
Phase	Description	Timeline after Start
D.	<u>Job Classification Evaluation</u> • General ○ Using Flaherty & Hood’s Job Evaluation System, which is summarized in the Project Approach section of this proposal: ▪ Define uniform compensable factors and subfactors ▪ Establish points for factors and subfactors ▪ Draft internal outline and external summary for the City of Plainview on communicating and/or presenting in person proposed job evaluation system with/to employees and union(s), and/or State of Minnesota Management and Budget (MMB) • Job specific ○ Establish and draft spreadsheet that systematically and objectively assigns points for each job using factors and subfactors ○ Management reviews, comments, and makes any necessary changes on job evaluation system and job specific points ○ Determine Fair Labor Standards Act exempt status of jobs	12-16 Weeks
E.	<u>Compensation System Structure</u> • Utilizing statistical analysis and Base Pay Development Questionnaire submitted to and completed by the City of Plainview, analyze internal scoring compared to external market survey data to develop basis on which to update or build pay structure, including addressing pay compression • Draft proposed modifications to pay structure and schedule that include pay ranges and movement within ranges, provide for meaningful compensation growth, and address compression • Draft analysis of City of Plainview-wide cost and individual employee wage impact of the proposed pay structure in Excel • Analyze any equity issues	12-16 Weeks
F.	<u>System Implementation</u> • Draft outline summarizing the best possible approach to coordinating the recommended pay plan with current plans, including timelines for implementation, and communicating it with employees and soliciting comments from project team	12-16 Weeks

F H	PROJECT PHASES	
Phase	Description	Timeline after Start
G.	<u>Updates to Job Descriptions</u> • Evaluate existing job descriptions to ensure they are current, accurate, and complete and provide written evaluation to management • Draft a uniform job description template and Job Description Drafting Guide • Analyze current job descriptions to ensure compliance with Federal and State regulations pertaining to compensation standards, including but not limited to Americans with Disabilities Act (ADA) and determine FLSA exempt status • Draft new full job descriptions for all positions	18-20 Weeks
H.	<u>Final Report</u> • Prepare a final report describing the update results and implementation recommendations • Draft ○ Recommended revisions to policies, including updated or new policy to address modifications to or addition of job classifications ○ Performance evaluation process, program, and form ○ How-to and execution guides and usable electronic spreadsheets for updating classification and compensation components	16-18 Weeks
I.	<u>Pay Equity Compliance Testing</u> • Prepare and provide to the City of Plainview a complete pay equity report on proposed job points and pay to ensure pay equity compliance • Provide any submit required communications and reports to MMB	18-20 Weeks
J.	<u>Job Classification Appeals</u> • Draft a process, forms, execution guide, and template responses for job classification reviews requested by employees of job descriptions and/or job evaluation ratings • Provide verbal or written advice on individual appeal • Assist with drafting written response • Advise City of Plainview on handling specific review	Post-Update

F H PROJECT PHASES		
Phase	Description	Timeline after Start
K.	<u>Training on System Maintenance and Updating</u> • Conduct training for the City of Plainview's management on maintaining and updating job descriptions, job evaluation points, and adjusting the pay structure by utilizing the compensation plan, job evaluation and compensation how-to guides and electronic spreadsheets • Provide recommendation on a system for determining the validity for requests for reclassification and/or compensation changes • Respond to inquiries by phone on maintenance and updating	Post-Update

Costs

The Base Services listed above can be provided by Flaherty & Hood, P.A. as a whole for a substantially discounted price of **\$14,000**

The costs would include the services above, travel time, mileage, and copy costs for internal use.

Flaherty & Hood, P.A. proposes to bill the employer for 1/3 of the Base Services plus Additional Study Services lump sum cost up-front, 1/3 8 weeks after start of update based on satisfactory progress, and 1/3 upon completion of Phase I.

Other Services

Additional Study Services

Flaherty & Hood, P.A. can provide the following additional services as part of the update city-wide:

F H	Service	Total Cost
	<u>Employee Presentation</u> Prepare PowerPoint and present to incumbent employees explaining the Job Classification and Compensation Study	\$1,000
	<u>Employee Interviews</u> Interview using position questionnaires for incumbent employees addressing the skill, effort, responsibility and working conditions of their position	Hourly up to \$5,000
	<u>Variable Pay System</u> Establish supplemental variable pay system, such as performance pay, merit pay, and/or skills or competency pay	\$2,500
	<u>Additional Market Data</u> Compile, review and analyze organizational or market compensation data other than wages, wage structure, and health insurance contributions. You should complete and submit to Flaherty & Hood such items in the attached Wages and Benefits, and Organizational Survey Items form.	\$700 per category

Additional Job Classifications or Same Job Classifications after Study is Complete

F H	Service	Total Cost
	<u>System Maintenance and Updating</u> - Conduct job analysis and job evaluation for current or new job classifications through 2 years after Base Services completed (up to 30 job classifications) - Conduct city-wide market survey within 2 to 3 years after Base Services completed	\$5,000
	<u>Individual Job – Full Analysis and Evaluation</u> Draft, review, and analyze job analysis questionnaires for incumbent employee, if any, and management addressing the skill, effort, responsibility, and working conditions of the position; draft new or updated job description; and establish internal rating after initial job classification rated	\$750
	<u>Individual Job – Job Evaluation</u> Establish points and provide analysis after initial job classification pointed	\$350
	<u>Individual Job – Market Survey</u> Compile, review, and analyze market compensation data, including wages, wage structure, and health insurance benefits	\$1,000

Flaherty & Hood, P.A. proposes to bill the employer for the total cost of these services after the service is complete.

Fees and expenses incurred by Flaherty & Hood, P.A. in providing all services to the City of Plainview will be billed as incurred on a monthly basis.

Items in addition to those above or other labor relations, employment law, and human resources services are available to the City of Plainview consistent with our reduced CGMC labor and employment hourly rates.

Consultants

Ethan Rundquist, Compensation and HR Analyst

Ethan Rundquist is a Compensation and HR Analyst with the law firm of Flaherty & Hood, P.A. Ethan compiles, analyzes, and communicates data for job analysis, job evaluation, market surveys, compensation, pay equity, and organizational structures. Ethan has a Bachelor of Arts Degree in Finance and Management from The College of Saint Scholastica. He is a member of Society for Human Resources Management, Twin Cities Compensation Network, and World at Work Compensation Institute.

Brandon M. Fitzsimmons, Shareholder Attorney

Brandon is a shareholder attorney and head of Flaherty & Hood, P.A.'s labor, employment law, and human resources practice. Brandon provides legal advice and representation services for public entities throughout Minnesota in labor relations, employment law, and human resources matters, including job classification, compensation, and pay equity issues and labor negotiations. Brandon has his Bachelor of Arts in Political Science with Distinction, *cum laude*, from Creighton University and his Doctor of Jurisprudence (J.D.) from William Mitchell College of Law. Brandon is a member of the National and Minnesota Public Employer Labor Relations Associations, SHRM, and MSBA - Labor and Employment Law Section.

Cassandra Stein, Data Analyst

Cassandra Stein is a Data Analyst with the law firm Flaherty & Hood, P.A. Cassandra compiles, analyzes, and communicates data for job analysis, job evaluation, market surveys, compensation, pay equity, and organizational structures. Cassandra has an Associates of Applied Science degree in Paralegal Studies.

Clients

Flaherty & Hood, P.A. has performed, or is currently performing, classification and compensation services for public entities that follow (in alphabetical order):

- City of Albert Lea
- City of Alexandria
- City of Austin
- Austin Utilities
- City of Bagley
- City of Barnesville
- City of Blue Earth
- City of Brainerd
- City of Detroit Lakes
- City of Dilworth
- City of Goodview
- City of Hudson
- City of International Falls
- City of La Crescent
- City of Lake Shore
- City of Lewiston
- City of Little Falls
- Village of Los Lunas
- City of Mapleton
- City of Melrose
- MVTA
- City of Moorhead
- Moorhead Public Service
- City of New Hope
- City of New Ulm
- City of Oakdale
- City of Park Rapids
- City of Pelican Rapids
- City of Perham
- City of Plainview
- City of Princeton
- City of Pueblo
- City of St. Charles
- City of St. Joseph
- City of Stillwater
- City of Two Harbors
- City of Wadena
- City of Waseca
- Wash. Cnty. CDA
- City of Wells
- City of Windom
- City of Winona
- City of Winsted
- City of Worthington

If you have any questions related to this initial quote or would like to discuss the proposed scope of services, please contact us at your convenience at (651) 259-1930 or etrundquist@flaherty-hood.com. Thank you for your consideration and the opportunity to submit this initial quote.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM: Public Works Assistant Hire	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 7.E.
ATTACHMENTS:	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve the hiring of Terry Krusmark to the Public Works Assistant position at Step 2 for \$25.10 per hour.	

SUMMARY

The City received 8 applications for the Public Works Assistant position. Of those, 4 finalists were brought in for interviews. Staff recommends the hire of Terry Krusmark. Terry currently works for MNDOT, has experience in snow removal, equipment operating, a license in applying pesticides and fertilizers, traffic control, CDL, and is willing to learn about the operations of the pool. Terry will be a great addition to the team.

Respectfully submitted,
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM:	Immanuel Lutheran School Crosswalk Request	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7.F.	
ATTACHMENTS:	Email Request from Immanuel Lutheran School Principal	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to authorize staff to conduct and research the feasibility of and petition MNDOT for placement of a crosswalk on W. Broadway (Hwy 247) at 1 st Street in front of the Immanuel Lutheran Church.			

SUMMARY

The city is in receipt of a request from the Immanuel Lutheran School Principal, Billy Zuelsdorff, to place a lighted crosswalk on W. Broadway Ave. at 1st Street across from the church. He has indicated that he has been approached by families asking for one to benefit the children crossing Broadway Ave from the north.

I have visited with Mayor Holm and advised that the location of the crosswalk request would need to go before MNDOT as this location would cross Hwy 247 which would be under their purview.

Further, staff (including the city's engineer) would need to research the feasibility of the potential location of the crosswalk as well as the type of crosswalk mechanism requested to ensure that there is adequate power (either electricity or solar) to fuel the mechanical portion of the crosswalk mechanisms—if flashers are requested.

Additionally, MNDOT would be the final authority on whether a

crosswalk would be allowed at this location, and they would likely need to conduct a traffic study which may include vehicle counts, pedestrian data, location of other traffic control mechanisms as well as speeds and vehicle/pedestrian crash data, to name just a few.

Staff are seeking directions from Council to authorize feasibility, research, and to place a request to MNDOT seeking a crosswalk at this location.

Respectfully Submitted,

David Todd
City Administrator

David Todd

From: Keith Holm
Sent: Tuesday, October 7, 2025 7:46 AM
To: David Todd
Subject: Fw: Crosswalk request

Mr. Todd,

Please see formal request below to have a school crossing place across Broadway for the Immanuel Lutheran School. Can we get this on the agenda to request the state to do what they need to do to see if it is feasible?

Keith Holm
Mayor, City of Plainview
507.993.1291 mobile
<https://www.plainviewmn.com>

From: Bill Zuelsdorff <bzuelsdorff@immanuelplainview.org>
Sent: Tuesday, October 7, 2025 7:05 AM
To: Keith Holm <k.holm@plainviewmn.com>
Subject: [EXTERNAL] Crosswalk request

This message was sent from outside your organization. Please proceed with caution.

Good morning Mr. Holm,

I am sending you this email to make a request for a crosswalk to be put in place by our school. The place I am thinking of would be by our church, going across Broadway. We currently have and have had families that come to us from that north side of Broadway either walking or riding bikes. Many of these coming are younger children, so a crosswalk there to alert drivers of their presence would be a great benefit for those children. Some of our parents have expressed interest in seeing this happen, which is why I am reaching out to you.

Thank you for your consideration, blessings on your day!

Billy J. Zuelsdorff
Immanuel Lutheran School ~ Principal
30 S. Wabasha St.
Plainview, MN 55964
(507)534-2108
bzuelsdorff@immanuelplainview.org

Make a Joyful Noise ~ Psalm 98:4

PLAINVIEW CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM:	Utility Easement Agreement for the Watermain Relocation.	AGENDA SECTION:	New Business
PREPARED BY:	Shane Loftus, PW Director	AGENDA NO. 7.G.	
ATTACHMENTS:	Draft Utility Easement Agreement, Relocation Plan	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to approve the Utility Easement Agreement between the City of Plainview and Isadore and Jean Speedling for relocation of the watermain located at 430 3 rd Ave NE.			

SUMMARY

Over 15 years ago an addition was added to the house at 430 3rd Ave NE owned by Ike and Jean Speedling. When the locates were done for the project, a watermain was missed, and the addition was built over the top of the watermain.

The homeowner has informed the city that their lienholder will not allow them to sell the property until this issue is corrected. To solve this problem, the watermain needs to be relocated.

At the September City Council meeting, Council approved Danckwart Companies to relocate the watermain at a bid amount totaling \$64,600.00. The city has drafted a utility easement agreement to be executed with the homeowner to complete this project (see attached).

Staff is seeking Council approval to execute the attached utility easement agreement with the homeowner.

Respectfully submitted,

Shane Loftus
Public Works Director

(Top 3 inches reserved for recording data)

PERMANENT PUBLIC UNDERGROUND UTILITY EASEMENT

This Agreement (“Agreement”) is made this 14th day of October, 2025, by and between Isadore and Jean Speedling, husband and wife, referred to hereinafter as “Grantor,” and the City of Plainview, Minnesota, a municipal corporation organized under the laws of the State of Minnesota, 241 W Broadway, Plainview, Minnesota 55964, referred to hereinafter as “Grantee”; (collectively referred to herein as the “parties”).

AGREEMENT

That for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, paid this date by Grantee to Grantors, the receipt and sufficiency of which is hereby acknowledged, the Grantor and Grantee do hereby agree as follows:

1. The undersigned Grantors own a parcel of land in the City of Plainview, Wabasha County Minnesota, which is legally described on Exhibit A, is labeled thereon and referred to hereafter as “Premises.” The Grantor hereby grants and conveys to the Grantee a Permanent Underground Utility Easement, approximately 1,865 square feet in area, for utility purposes, over, under and across a portion of the Premises, that portion of which is legally described on Exhibit A, and hereinafter referred to as “Easement.” Exhibit A is attached hereto and incorporated herein by reference.
2. The Premises and Easement described above are depicted together on the Certificate of Survey, dated August 26, 2025, which is attached hereto and incorporated herein by reference as Exhibit B.
3. The Grantors state and hereby covenant that the Grantors are the lawful owners of the above-described real property (the Premises), are lawfully seized and possessed of said real property, and that the Grantors have good and lawful right to grant the permanent Easement

described herein. Grantors further covenant that the real property is free and clear of liens and encumbrances.

4. The Grantee shall have the right to construct, excavate, grade, inspect, install, remove, demolish, operate, maintain, place, replace, reconstruct, improve, enlarge and repair as it may find reasonably necessary underground utility facilities and improvements, and such other improvements appurtenant thereto in the Permanent Easement area described herein.
5. The Grantee and its employees, agents, permittees and licensees shall have the right of ingress and egress to and from the Easement area at all times and without notice to Grantors by such route, in the judgment of the Grantee, as shall occasion the least practical damage and inconvenience to the Grantor.
6. The Grantee shall have the right to trim, remove and keep the permanent Easement area clear of all buildings, structures, roots, shrubbery, trees, bushes, undergrowth and all other obstructions that may interfere with or endanger the Grantee's exercise of any of the rights pursuant to this Agreement.
7. The Grantor shall not erect, construct or locate in the Easement area any new structure or object that was not in existence on the date of this Agreement, which would prevent the Grantee's reasonable access to the Easement area or prevent the public's full enjoyment of the rights granted hereunder, without the written consent of the Grantee.
8. The Grantee shall restore any and all disturbed areas within the Easement area back to as close to original condition as, in Grantee's judgment, is reasonably practicable given the rights granted hereunder.
9. The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.
10. This Agreement shall be recorded as soon as practicable following its execution with the understanding that the Grantee has complete and absolute sole ownership, use and control of any public utility facilities and improvements constructed in the permanent Easement area in accordance with the grant of rights conveyed herein.
11. Grantor and Grantee agree to correct any legal descriptions contained herein if there is a mistake discovered, including any mistakes or discrepancies revealed by an accurate survey of the real property identified herein.

IN WITNESS WHEREOF, the parties have hereunto executed this document the day and year first above written.

GRANTOR:

By: Isadore Speedling

GRANTOR:

By: Jean Speedling

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me on this ____ day of _____,
20__ by Isadore and Jean Speedling, husband and wife.

Notary Public

GRANTEE:

CITY OF PLAINVIEW, MINNESOTA

By: _____
Keith Holm, Its Mayor

ATTEST:

By: _____
Carol Kujath, Its City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Keith Holm, as Mayor, and by Carol Kujath, as City Clerk, for and on behalf of the City of Plainview, a Minnesota municipal corporation, Grantee.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

FLAHERTY & HOOD, P.A.,
525 Park Street, Suite 470
St. Paul, MN 55103
Telephone: (651) 225-8840

EXHIBIT A

LEGAL DESCRIPTION OF REAL PROPERTY

PREMISES

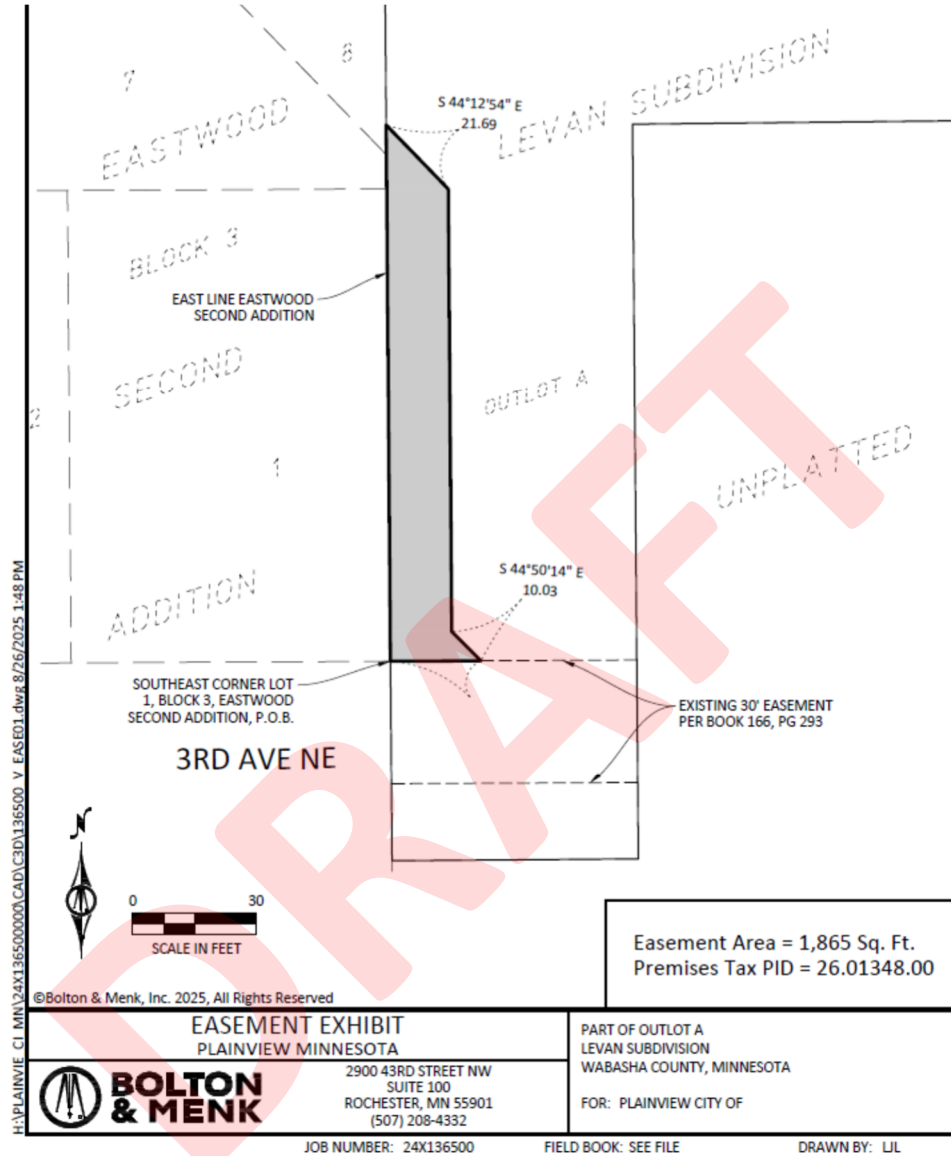
Outlot A, LeVan Subdivision, according to the plat thereof on file and of record in the office of the Registrar of Titles, Wabasha County, Minnesota

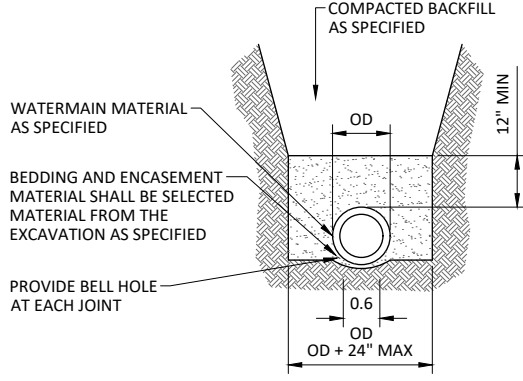
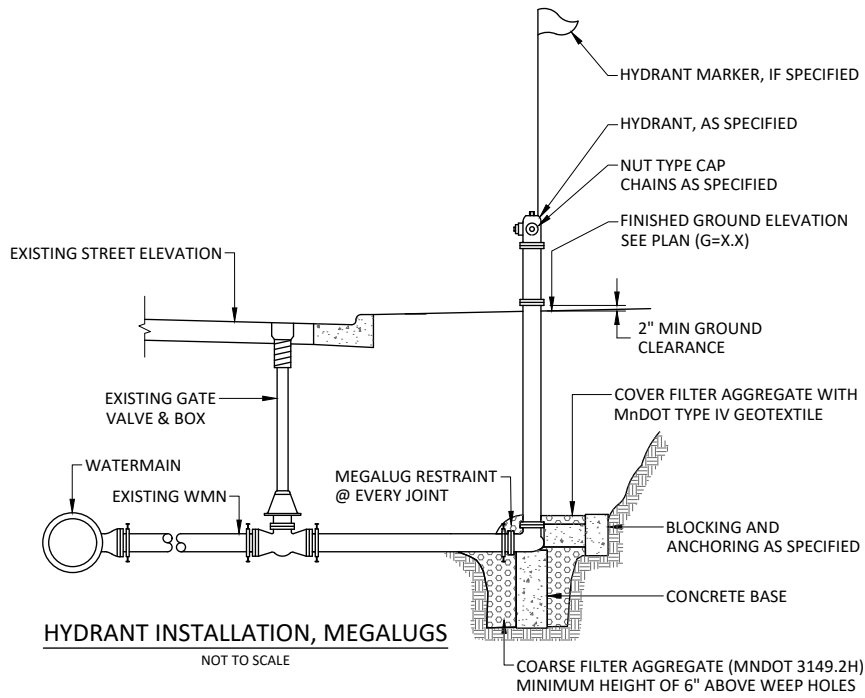
EASEMENT

All that part of Outlot A, of the recorded plat of LeVan Subdivision being part of the Southwest Quarter of section 9, Township 108 North, Range 11 West, City of Plainview, County of Wabasha, State of Minnesota described as follows:

Beginning at the southeast corner of Lot 1, Block 3, Eastwood Second Addition to the City of Plainview, according to the plat thereof on file and of record in the Office of the County Recorder in and for said County and State; thence North 00 degrees 27 minutes 22 seconds West, along the east line of Lots 1, 7 and 8 said Eastwood Second Addition, a distance of 130.52 feet; thence South 44 degrees 12 minutes 54 seconds East, a distance of 21.69 feet; thence South 00 degrees 27 minutes 22 seconds East, a distance of 107.75 feet; thence South 44 degrees 50 minutes 14 seconds East, a distance of 10.03 feet; thence South 29 degrees 42 minutes 30 seconds West, a distance of 22.02 feet to the point of beginning.

EXHIBIT B

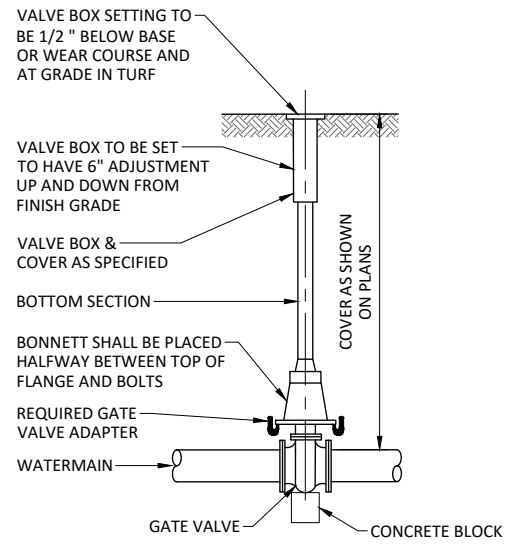




DIP WATERMAIN
TRENCH
NOT TO SCALE

HYDRANT INSTALLATION, MEGALUGS
NOT TO SCALE

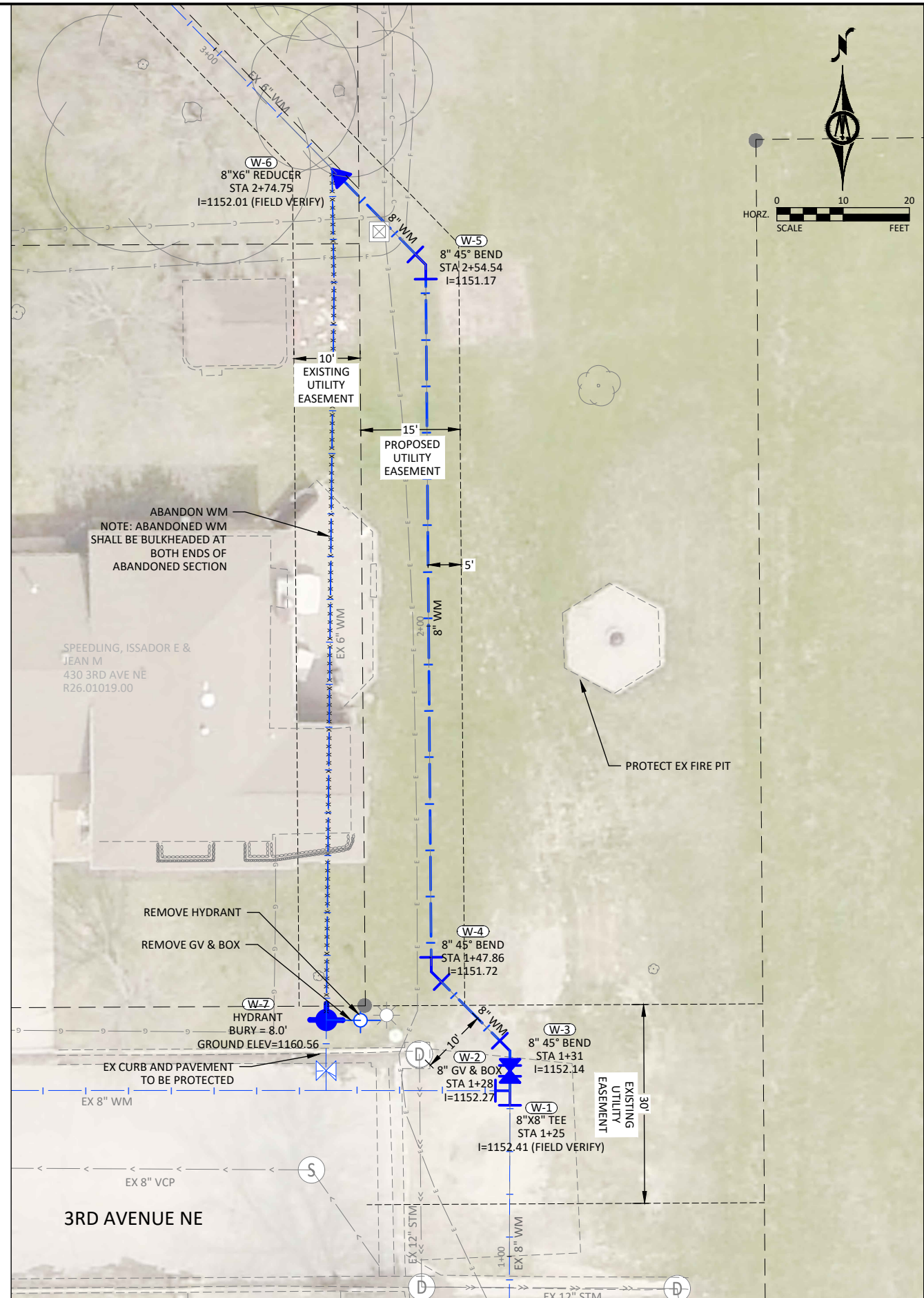
- NOTES:
1. VALVE BOX SHALL BE CENTERED ON OPERATING NUTS, STRAIGHT, FREE FROM DEBRIS, AND ALL SECTIONS UNBROKEN
 2. VALVES IN EASEMENTS SHALL HAVE CHANNEL POST WITNESS MARKERS WITH REFLECTIVE "GV" SIGN
 3. DEEP VALVES SHALL HAVE NUT EXTENSIONS INSTALLED TO ELEVATION TO ACCOMMODATE STANDARD 10' KEY; BOTTOM NUT SHALL BE BOLTED TO VALVE NUT AND ONLY ONE SECTION
 4. COMPACTION WITH MECHANICAL TAMPER AROUND VALVE BOX SHALL BE PLACED AND COMPACTED WITH 2' LIFTS TO ACHIEVE 95% COMPACTION
 5. GATE VALVES LOCATED WITHIN THE CONCRETE SIDEWALK SHALL INCLUDE A METAL SEPARATOR BETWEEN THE VALVE BOX AND THE CONCRETE



GATE VALVE BOX INSTALLATION
NOT TO SCALE

STATEMENT OF ESTIMATED QUANTITIES					
LINE NO	NOTES	MnDOT SPEC NO	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY
SECTION A - SURFACE IMPROVEMENTS					
1		2021.501	MOBILIZATION	L S	1
2		2118.509	AGGREGATE SURFACING CLASS 2	TON	30
3		2104.502	REMOVE GATE VALVE AND BOX	EACH	1
4		2104.502	REMOVE HYDRANT	EACH	1
5		2104.603	ABANDON WATER MAIN	L F	129
6		2504.602	CONNECT TO EXISTING WATER MAIN	EACH	4
7		2504.602	HYDRANT (8.0' BURY)	EACH	1
8	2	2504.602	8" GATE VALVE AND BOX	EACH	1
9	1	2504.603	8" WATERMAIN DUCTILE IRON CL 52	L F	150
10	3	2504.608	WATERMAIN FITTINGS	L B	305
11			WATERMAIN TESTING	L S	1
12	4		TURF ESTABLISHMENT	L S	1
13	5		WATER AND MAINTENANCE FOR TURF ESTABLISHMENT	L S	1
14		2563.601	TRAFFIC CONTROL	L S	1
15			CONSTRUCTION ALLOWANCE	UNIT	5,000

STATEMENT OF ESTIMATED QUANTITIES NOTES	
NOTE NUMBER	DESCRIPTION
1	MAINTAIN MINIMUM 7.5' COVER OVER WATERMAIN.
2	VALVE BOXES SHALL BE RAISED TO SURFACE FOLLOWING INSTALLATION.
3	WATERMAIN FITTING WEIGHTS ARE PER AWWA C153
4	TURF ESTABLISHMENT LUMP SUM SHALL INCLUDE ALL OF THE FOLLOWING. RAPID STABILIZATION METHOD 3 SHALL BE USED IN THE FALL OF 2025. SODDING TYPE LAWN SHALL BE PLACED IN THE SPRING OF 2026 AFTER THE DISTURBED AREA HAS WENT THROUGH A FREEZE-THAW CYCLE.
5	SEE SPEC 32 92 00, PART 3.D.



© Bolton & Menk, Inc. 2025. All Rights Reserved. 4/15/2025 7:34:41 AM

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DRAFT

DREW P. WEBER
LIC. NO. 58643 DATE



BOLTON & MENK

2900 43RD STREET NW, SUITE 100
ROCHESTER, MN 55901
Phone: (507) 208-4332
Email: Rochester@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
STH			
DRAWN			
STH			
CHECKED			
DPW			
CLIENT PROJ. NO.			
24X.136500.000			

CITY OF PLAINVIEW, MINNESOTA
3RD AVENUE NE WATERMAIN RELOCATION

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 14, 2025

AGENDA ITEM: Information Only Documents	AGENDA SECTION: Information Only Docs.
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 8.A.
ATTACHMENTS:	APPROVED BY: dt
RECOMMENDED ACTION: None.	

SUMMARY

Due to the Veteran's Day holiday on Tuesday, November 11, 2025, the November City Council meeting will be held on Monday, November 10, 2025, at 6:00 p.m. at City Hall.