



REGULAR CITY COUNCIL MEETING AGENDA

Tuesday, July 8, 2025, at 6:00 P.M.

Location: Plainview City Hall 241 W Broadway, Plainview

Broadcast of the City Council Meeting will be posted on FaceBook: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be relevant to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back and forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- June 10, 2025, and June 16, 2025
- B. Bills
- C. Permits/Licenses/Donations
 - A. Loudspeaker Permit – Plainview Elgin Millville Foundation
 - B. Multiple Pet Permit – Abriell Krier
 - C. Loudspeaker Permit – TJ's Tavern On & Off Sale
- D. Department Head Reports and Board Minutes
- E. Kim's Saloon License Agreement – Corn-on-the-Cob-Days Dance
- F. TJ's Tavern License Agreement – Corn-on-the-Cob-Days Dance

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- A. Commercial District Improvement Program Application
- B. 2025 Polaris Ranger 1000 Purchase
- C. 2023 Street & Utility Improvements Project-Bolton & Menk Pay Estimate No. 14

8. INFORMATION ONLY DOCUMENTS

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the June 10, 2025, Regular Meeting Proceedings. 2. Motion to approve Minutes of the June 16, 2025, Special Meeting Proceedings.	

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday June 10, 2025, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Holm called the Regular Plainview City Council meeting to order on Tuesday June 10, 2025, at 6:01 p.m.

Council Members in attendance: Keith Holm, Holly Reeve, Lindsay Hammer Bartley, Brandon Bauman, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, and Public Works Director Shane Loftus.

Department Heads absent: Library Director Alice Henderson and Fire Chief Mike Lyons.

Guests in attendance: Sam Johnston, Jae Gourley, Richard Johnson, and Drew Weber.

2. PLEDGE OF ALLEGIANCE -

3. PUBLIC COMMENTS – None.

4. APPROVAL OF AGENDA – Motion by Kuschel, second by Reeve to approve the Agenda.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA – Motion by Bauman, second by Hammer Bartley to approve the Consent Agenda.
Motion carried unanimously.

A. City Council Minutes – May 13, 2025

B. Bills

C. Permits/Licenses/Donations

a. Chicken Permit – Aaron Nicklay – Renewal Permit

b. Loudspeaker Permit – Plainview American Legion – August 2, 2025

c. Loudspeaker Permit – Plainview American Legion – August 15 – 17, 2025

d. Loudspeaker Permit – TJ's Tavern On & Off Sale – Jun 5, Jun 19, July 3, July 17, and August 14, 2025

D. Department Head Reports and Board Minutes

E. Suspend Public Consumption Ban – Corn on the Cob Days – Resolution 2025-09

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

A. Police Department – Flock Safety Cameras and MN Department of Public Safety Grant–

The Plainview Police Department was invited to collaborate with the Lake City Police Department on a MN Department of Public Safety Automobile Theft Grant. The grant will fund four (4) Flock Safety License Plate Reader (LPR) cameras, with Lake City and Plainview each receiving two (2) cameras. A 2-year contract totaling \$12,000 for each city is required. The costs included Flock handling all necessary permits, installing the posts and cameras, and maintaining the equipment throughout the contract period. Flock Safety will retain ownership of the equipment. The city can renew the contract or discontinue the program after the 2-year period is completed. It was noted that the LPR cameras will enhance the capabilities by detecting and notifying officers of stolen vehicles, drivers with warrants, or unlicensed drivers as they pass by the camera, along with the ability to search for suspect vehicles by entering descriptions or license plate numbers. Police Chief Timm is requesting Council to accept the

grant and enter a 2-year contract for the LPR cameras.

Motion by Reeve, second by Kuschel to accept the MN DPS Auto Theft Prevention Grant and enter a 2-year contract with Flock Safety for two (2) LPR Cameras.

Motion carried unanimously.

B. American Legion Post 179 Car Show and Music Event – Resolution 2025-08

The City received a letter from the Plainview American Legion Post 179 requesting the suspension of the prohibition on public consumption in accordance with a planned event. The event will be held on Saturday, August 2, 2025, from 11:00 a.m. to 11:00 p.m. The location(s) associated with the request includes 3rd Street SW from 3rd Ave SW to 2nd Ave SW, including Wedgewood Park.

Motion by Hammer Bartley, second by Reeve to approve Resolution 2025-08 suspending prohibition of public consumption as well as the road closure for the American Legion Post 179 event on Saturday, August 2, 2025, from 11:00 a.m. to 11:00 p.m. in accordance with the attached map/location(s).

Motion carried unanimously.

C. New Elevated Water Tank, Rehabilitation of Existing Storage Tank and Well Modifications –

The City entered a scope of services contract with Bolton & Menk in December 2024 to construct a new 100,000-gallon above ground storage tank and rehabilitate an existing 500,000-gallon storage tank. The scope of services included design services, bidding service, and funding assistance services. The funding sources would include financing from the Public Finance Authority (“PFA”) and/or local financing General Obligation Bonds (“GO”). City staff recommend Council to authorize staff to work with the City’s municipal financial advisor, Mike Bubany of David Drown Associates, to issue General Obligation Bonds (“GO”) to finance the project.

Motion by Kuschel, second by Bauman to authorize staff to work with the City’s Municipal Finance Advisor, Mike Bubany of David Drown Associates, to issue General Obligation Bonds (“GO”) for financing the proposed projects outlined in the scope of services document.

Motion carried unanimously.

D. 2023 Street & Utility Improvements Bolton & Menk Pay Estimate No. 13 –

The City received Pay Estimate No. 13 from Bolton & Menk in the amount of \$44,428.58 for the 2023 Street & Utility Improvements Project. Drew Weber from Bolton & Menk was on hand to answer questions from Council. Weber noted the punch list items for the project should be completed by the August 2025 council meeting for the final completion of the project.

Motion by Hammer Bartley, second by Reeve to approve the Pay Estimate No. 13 from Bolton & Menk to Elcor Construction in the amount of \$44,428.58.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS – None.

10. COUNCIL COMMENT – None.

11. ADJOURN –

Motion by Reeve, second by Bauman to adjourn the Plainview City Council meeting.

Motion carried unanimously. Meeting adjourned at 6:19 p.m.

Keith Holm, Mayor

Kayla Hall, Deputy City Clerk

DRAFT

**Plainview City Council
Special Meeting
Monday June 16, 2025, at 5:30 p.m.**

1. **CALL TO ORDER-** Mayor Holm called the Plainview City Council Special Meeting to order on Monday June 16, 2025, at 5:30 p.m.

Council Members in attendance: Keith Holm, Holly Reeve, Lindsay Hammer Bartley, Brandon Bauman, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, Deputy Clerk Kayla Hall, and Library Director Alice Henderson.

Department Heads Absent: City Clerk Carol Kujath, Public Works Director Shane Loftus, Police Chief Jason Timm, and Fire Chief Mike Lyons.

Guests in attendance: Joe Haas and Devyn Korish with Hawkins Ash CPAs.

2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF THE AGENDA** -Motion by Reeve, second by Kuschel to approve the agenda. Motion carried.
4. **UNFINISHED BUSINESS-** None.
5. **NEW BUSINESS**

- A. **2024 Audit Presented by Hawkins Ash CPAs**– Joe Haas from Hawkins Ash CPAs presented the 2024 audit to Council. Haas gave a generalized overview of the audit. All questions by City Council were answered by Haas and Finance Director Axley.

Motion by Hammer Bartley, second by Bauman to approve Resolution 2025-10, accepting the 2024 Financial Statements with Independent Auditors' Report.
Motion carried.

6. **ADJOURN-** Motion by Bauman, second by Reeve to adjourn the meeting.
Motion carried unanimously. Meeting adjourned at 5:57 p.m.

Keith Holm, Mayor

Kayla Hall, Deputy Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
3 ABA WATER SYSTEMS								
06/18/2025	289813	1	Invoice	CHEMICALS/POOL	06/02/2025	06/18/2025	130.91	225-45128-217
Total 3 ABA WATER SYSTEMS:							130.91	
524 ALEX AIR APPARATUS								
06/30/2025	INV-52478	1	Invoice	45 MINUTE AIR CYLINDERS/FIRE DEPT	06/11/2025	07/02/2025	20,988.00	101-42200-221
Total 524 ALEX AIR APPARATUS:							20,988.00	
106617 AT&T MOBILITY								
06/10/2025	2872918546	1	Invoice	PHONES POLICE	05/25/2025	06/10/2025	685.51	101-42100-321
06/30/2025	2872969810	1	Invoice	PHONES & IPADS/FIRE DEPT	06/11/2025	07/02/2025	152.92	101-42200-321
Total 106617 AT&T MOBILITY:							838.43	
556 AUTOMATIC SYSTEMS CO								
06/30/2025	043516	1	Invoice	WELL #2 GENERATOR ALARM & MONITORIN	06/26/2025	07/02/2025	6,390.00	601-49400-590
Total 556 AUTOMATIC SYSTEMS CO:							6,390.00	
106772 BADGER METER								
07/01/2025	80200647	1	Invoice	MONTHLY FEE-ORION CELLULAR	06/28/2025	07/02/2025	1,183.00	601-49400-321
Total 106772 BADGER METER:							1,183.00	
329 BECKLEYS OFFICE PRODUCTS								
06/25/2025	114780	1	Invoice	paper shred	06/24/2025	06/25/2025	46.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							46.50	
31 BENNETT & SONS SAND & GRAVEL								
06/11/2025	41974	1	Invoice	ROAD ROCK/PW	04/30/2025	06/11/2025	735.00	101-43100-224
Total 31 BENNETT & SONS SAND & GRAVEL:							735.00	
154 BENNETT'S FOOD CENTER								
07/01/2025	00012631	1	Invoice	SNACKS/POOL	06/11/2025	07/02/2025	255.73	225-45128-259
07/01/2025	00118775	1	Invoice	SNACKS/POOL	06/04/2025	07/02/2025	295.58	225-45128-259
07/01/2025	00118918	1	Invoice	SNACKS/POOL	06/06/2025	07/02/2025	770.71	225-45128-259
07/01/2025	00119889	1	Invoice	SNACKS/POOL	06/18/2025	07/02/2025	854.87	225-45128-259
07/01/2025	00120081	1	Invoice	SNACKS/POOL	06/20/2025	07/02/2025	934.73	225-45128-259
07/01/2025	00120409	1	Invoice	SNACKS/POOL	06/25/2025	07/02/2025	198.48	225-45128-259
Total 154 BENNETT'S FOOD CENTER:							3,310.10	
106463 BOLTON & MENK, INC.								
06/11/2025	0363712	1	Invoice	2023 STREET PROJECT	05/30/2025	06/11/2025	3,977.00	418-48000-303
06/11/2025	0363713	1	Invoice	GENERAL ENGINEERING	05/30/2025	06/11/2025	110.00	101-41500-303
06/30/2025	0366362	1	Invoice	WELL #3 NEW WATER TOWER PROJECT	06/25/2025	07/02/2025	11,925.00	601-49400-303
Total 106463 BOLTON & MENK, INC.:							16,012.00	
106997 CARRIE EVERSMAH LLC								
06/26/2025	JULY 2025	1	Invoice	PROPERTY MANAGEMENT-EDA BUILDING	06/25/2025	06/26/2025	300.00	101-46500-401

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106997 CARRIE EVERSMAN LLC:							300.00	
106449 CINTAS CORPORATION								
07/01/2025	4232438470	1	Invoice	MATS & SCRAPER/PW	06/03/2025	07/02/2025	50.00	101-43100-310
07/01/2025	4233178109	1	Invoice	MATS & SCRAPER/PW	06/10/2025	07/02/2025	50.00	101-43100-310
07/01/2025	4233906575	1	Invoice	MATS & SCRAPER/PW	06/17/2025	07/02/2025	50.00	101-43100-310
07/01/2025	4234634984	1	Invoice	MOPS&TOWELS/CITYHALL	06/24/2025	07/02/2025	50.00	101-41500-310
07/01/2025	4234635045	1	Invoice	MATS & SCRAPER/PW	06/24/2025	07/02/2025	50.00	101-43100-310
07/01/2025	4235227037	1	Invoice	MATS & SCRAPER/PW	06/30/2025	07/02/2025	50.00	101-43100-310
Total 106449 CINTAS CORPORATION:							300.00	
106422 CORE & MAIN, LP								
06/17/2025	W779822	1	Invoice	VALVE BOX ADJUSTING TOOL/WATER	06/06/2025	06/18/2025	825.00	601-49400-217
Total 106422 CORE & MAIN, LP:							825.00	
105949 CUSTOM COMMUNICATIONS INC.								
06/11/2025	612043	1	Invoice	FIRE ALARM MONITORING/PW	06/09/2025	06/11/2025	129.27	101-43100-223
06/11/2025	612044	1	Invoice	FIRE ALARM MONITORING/FIRE HALL	06/09/2025	06/11/2025	219.85	101-42200-223
Total 105949 CUSTOM COMMUNICATIONS INC.:							349.12	
105830 DASH MEDICAL GLOVES								
06/11/2025	INV1330931	1	Invoice	GLOVES/POLICE	05/06/2025	06/11/2025	171.04	101-42100-406
Total 105830 DASH MEDICAL GLOVES:							171.04	
106428 DATA SMART COMPUTERS INC.								
06/17/2025	93177	1	Invoice	MICROSOFT MONTHLY LICENSES	06/17/2025	06/18/2025	258.17	101-41500-309
06/17/2025	93178	1	Invoice	INSTALL NEW ADMIN PRINTER ON EDA LAP	06/17/2025	06/18/2025	72.50	101-41500-310
06/17/2025	93241	1	Invoice	IT SUPPORT-NEW PRINTER COPIER/ADMIN	06/17/2025	06/18/2025	435.00	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							765.67	
104686 DAVID DROWN ASSOCIATES, INC.								
06/23/2025	6137	1	Invoice	2024 TIF REPORTS	06/20/2025	06/23/2025	1,000.00	505-46500-310
06/23/2025	6137	2	Invoice	2024 TIF REPORTS	06/20/2025	06/23/2025	1,000.00	506-46500-310
Total 104686 DAVID DROWN ASSOCIATES, INC.:							2,000.00	
105564 DEARBORN LIFE INS CO.								
06/23/2025	JULY 2025	1	Invoice	EMPLOYEE INS.	06/13/2025	06/23/2025	178.75	101-41500-131
06/23/2025	JULY 2025	2	Invoice	EMPLOYEE INS.	06/13/2025	06/23/2025	373.88	101-42100-131
06/23/2025	JULY 2025	3	Invoice	EMPLOYEE INS.	06/13/2025	06/23/2025	88.01	101-43100-131
06/23/2025	JULY 2025	4	Invoice	EMPLOYEE INS.	06/13/2025	06/23/2025	81.83	211-45500-131
06/23/2025	JULY 2025	5	Invoice	EMPLOYEE INS.	06/13/2025	06/23/2025	31.38	225-45200-131
06/23/2025	JULY 2025	6	Invoice	EMPLOYEE INS.	06/13/2025	06/23/2025	36.27	601-49400-131
06/23/2025	JULY 2025	7	Invoice	EMPLOYEE INS.	06/13/2025	06/23/2025	36.76	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							826.88	
106798 ELCOR CONSTRUCTION, INC.								
06/11/2025	0H1.127562	1	Invoice	2023 STREET PROJECT-PAY ESTIMATE #13	06/04/2025	06/11/2025	44,428.58	418-48000-530
Total 106798 ELCOR CONSTRUCTION, INC.:							44,428.58	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
107046 FERGUSON, AMANDA								
06/17/2025	TRAINING 6/	1	Invoice	MILEAGE FOR TRAINING/PD	06/09/2025	06/18/2025	114.80	101-42100-331
Total 107046 FERGUSON, AMANDA:							114.80	
105806 FLAHERTY & HOOD, P.A.								
06/11/2025	23210	1	Invoice	MAY GENERAL LEGAL FEES	06/04/2025	06/11/2025	2,950.00	101-41500-304
06/11/2025	23259	1	Invoice	MAY LABOR LEGAL FEES	06/03/2025	06/11/2025	2,580.85	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							5,530.85	
104 GOPHER STATE ONE CALL								
06/11/2025	5050692	1	Invoice	LOCATES WATER	05/31/2025	06/11/2025	29.70	601-49400-310
06/11/2025	5050692	2	Invoice	LOCATES SEWER	05/31/2025	06/11/2025	29.70	602-49450-310
Total 104 GOPHER STATE ONE CALL:							59.40	
107045 GULRAJANI LLC								
06/11/2025	6/6/25 PLAIN	1	Invoice	CASE FOR PD	06/06/2025	06/11/2025	11,475.00	101-41500-310
Total 107045 GULRAJANI LLC:							11,475.00	
105971 HAWKINS ASH CPA, LLP								
06/30/2025	3236548	1	Invoice	2024 AUDIT	06/30/2025	07/02/2025	18,000.00	101-41500-301
Total 105971 HAWKINS ASH CPA, LLP:							18,000.00	
106564 HAWKINS, INC.								
06/23/2025	7106093	1	Invoice	Water Supplies	06/19/2025	06/23/2025	881.78	601-49400-217
06/23/2025	7106095	1	Invoice	CHEMICALS POOL	06/19/2025	06/23/2025	1,678.12	225-45128-217
Total 106564 HAWKINS, INC.:							2,559.90	
105808 HBC, INC.								
06/10/2025	105099 JUN	1	Invoice	PHONE&INTERNET/FIRE DEPT.	06/02/2025	06/10/2025	196.56	101-42200-321
06/10/2025	1277099 JU	1	Invoice	PHONE & INTERNET/POOL	06/02/2025	06/10/2025	182.78	225-45128-321
06/10/2025	71466 JUNE	1	Invoice	PHONE&INTERN/LIBRARY	06/02/2025	06/10/2025	56.70	211-45500-321
06/10/2025	78487 JUNE	1	Invoice	PHONE INTERNET/ADMIN	06/02/2025	06/10/2025	479.13	101-41500-321
06/10/2025	78487 JUNE	2	Invoice	PHONE INTERNET/POLICE	06/02/2025	06/10/2025	354.22	101-42100-321
06/10/2025	78487 JUNE	3	Invoice	PHONE INTERNET/PUBLIC WORKS	06/02/2025	06/10/2025	317.65	101-43100-321
Total 105808 HBC, INC.:							1,587.04	
106923 HENDERSON LAWN & LANDSCAPE								
07/01/2025	3588	1	Invoice	MOWING & TRIMMING/CEMETERY	06/30/2025	07/02/2025	4,950.00	235-49010-401
Total 106923 HENDERSON LAWN & LANDSCAPE:							4,950.00	
105970 HG ELECTRIC, LLC								
06/30/2025	SCT3027	1	Invoice	CHECK OUTLET/AMBULANCE BUILDING	06/27/2025	07/02/2025	115.00	101-41500-227
06/30/2025	SCT3036	1	Invoice	REPLACE EXTERIOR OUTLET/CITY HALL	06/27/2025	07/02/2025	219.00	101-41500-223
Total 105970 HG ELECTRIC, LLC:							334.00	
116 HIGH PLAINS								
06/26/2025	250330	1	Invoice	FUEL/RURAL FIRE DEPT	05/07/2025	06/26/2025	18.32	245-42200-212
06/26/2025	4604	1	Invoice	FUEL/PARKS	05/27/2025	06/26/2025	16.18	225-45200-212
06/26/2025	4862	1	Invoice	FUEL/PARKS	05/28/2025	06/26/2025	3.50	225-45200-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
06/26/2025	4959 5/28/25	1	Invoice	FUEL/PARKS	05/28/2025	06/26/2025	6.44	225-45200-212
06/26/2025	6137	1	Invoice	FUEL/PARKS	05/02/2025	06/26/2025	29.90	225-45200-212
06/26/2025	71	1	Invoice	FUEL/PW	05/14/2025	06/26/2025	92.49	101-43100-212
06/26/2025	7148	1	Invoice	FUEL/PW	05/05/2025	06/26/2025	79.13	101-43100-212
06/26/2025	7201	1	Invoice	FUEL/PARKS	05/05/2025	06/26/2025	16.04	225-45200-212
06/26/2025	8666	1	Invoice	FUEL/PARKS	05/21/2025	06/26/2025	3.50	225-45200-212
06/26/2025	9195	1	Invoice	FUEL/PARKS	05/23/2025	06/26/2025	18.54	225-45200-212
06/26/2025	9976	1	Invoice	FUEL/PW	05/29/2025	06/26/2025	88.18	101-43100-212
Total 116 HIGH PLAINS:							372.22	
107022 HOFFMAN, DERRICK								
06/17/2025	6/4/25	1	Invoice	REIMBURSE DOT PHYSICAL	06/04/2025	06/18/2025	149.00	225-45200-310
Total 107022 HOFFMAN, DERRICK:							149.00	
107012 IMPERIAL DADE								
06/25/2025	4385403	1	Invoice	TRASH LINERS/PARKS	06/02/2025	06/25/2025	23.45	225-45200-217
06/30/2025	4391023	1	Invoice	REPAIR FLOOR SCRUBBER/FIRE DEPT.	06/16/2025	07/02/2025	1,475.58	101-42200-221
Total 107012 IMPERIAL DADE:							1,499.03	
106906 J & S REPAIR								
06/23/2025	CJ58812	1	Invoice	BELT/PARKS	06/19/2025	06/23/2025	98.55	225-45200-221
Total 106906 J & S REPAIR:							98.55	
106777 JEFF'S TREE SERVICE								
06/11/2025	6925	1	Invoice	TREE REMOVAL AT CEMETERY AND STUMP	06/09/2025	06/11/2025	5,540.00	101-43100-222
Total 106777 JEFF'S TREE SERVICE:							5,540.00	
348 JOHN DEERE FINANCIAL								
06/11/2025	10508507	1	Invoice	MIDWEST MACHINERY CO-FILTERS/PW	06/10/2025	06/11/2025	274.43	101-43100-221
Total 348 JOHN DEERE FINANCIAL:							274.43	
106520 KENNY SYLVESTER CONSTRUCTION								
06/13/2025	MAY 11 - JU	1	Invoice	CLEANING CITY HALL/COUNCIL	06/12/2025	06/13/2025	600.00	101-41110-401
06/13/2025	MAY 11 - JU	2	Invoice	CLEANING CITY HALL/ADMIN	06/12/2025	06/13/2025	600.00	101-41500-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFSKY BUILDING SUPPLIES								
06/17/2025	2505-945848	1	Invoice	MISC FASTENERS, SCREWS, ETC/PARKS	05/01/2025	06/17/2025	.24	225-45200-217
06/17/2025	2505-945939	1	Invoice	SINGLE PALLET WELDED FRAMES/PARKS	05/01/2025	06/17/2025	1,284.52	225-45200-223
06/17/2025	2505-946175	1	Invoice	EYE BOLT WITH HEX NUT/PARKS	05/02/2025	06/17/2025	8.38	225-45200-223
06/17/2025	2505-947310	1	Invoice	MISC FASTENERS, SCREWS, ETC/POOL	05/06/2025	06/17/2025	2.14	225-45128-223
06/17/2025	2505-947396	1	Invoice	MISC FASTENERS, SCREWS, ETC/POOL	05/06/2025	06/17/2025	.33	225-45128-223
06/17/2025	2505-947524	1	Invoice	WHITE QUAD/POOL	05/06/2025	06/17/2025	15.98	225-45128-223
06/17/2025	2505-947806	1	Invoice	MOP, MOP STICK/FIRE DEPT.	05/07/2025	06/17/2025	32.48	101-42200-221
06/17/2025	2505-947988	1	Invoice	5 GALLON BUCKETS/FIRE DEPT	05/07/2025	06/17/2025	20.97	101-42200-221
06/17/2025	2505-948143	1	Invoice	SEALANT/ADMIN	05/08/2025	06/17/2025	27.96	101-41500-223
06/17/2025	2505-948181	1	Invoice	SEALANT/ADMIN	05/08/2025	06/17/2025	26.98	101-41500-223
06/17/2025	2505-949338	1	Invoice	GRINDING WHEEL/PW	05/12/2025	06/17/2025	2.79	101-43100-217
06/17/2025	2505-949475	1	Invoice	RETURN GRINDING WHEEL/PW	05/12/2025	06/17/2025	2.79	101-43100-217
06/17/2025	2505-949780	1	Invoice	MISC FASTENERS, SCREWS, ETC/POOL	05/13/2025	06/17/2025	.33	225-45128-223
06/17/2025	2505-950163	1	Invoice	FLEX GLUE TUBE/POOL	05/14/2025	06/17/2025	16.99	225-45128-217

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
06/17/2025	2505-950199	1	Invoice	1" SQUARE MOUNTING/POOL	05/14/2025	06/17/2025	3.49	225-45128-217
06/17/2025	2505-951514	1	Invoice	SWIVEL EYE BOLT SNAP, POLY BRAID ROPE	05/19/2025	06/17/2025	17.67	101-41500-227
06/17/2025	2505-951541	1	Invoice	1" SQUARE MOUNTING, SUPER GLUE/POOL	05/19/2025	06/17/2025	5.48	225-45128-217
06/17/2025	2505-951827	1	Invoice	MOUNTING SQUARE/PW	05/20/2025	06/17/2025	2.99	101-43100-217
06/17/2025	2505-952128	1	Invoice	TREATED LUMBER/CEMETERY	05/21/2025	06/17/2025	24.19	235-49010-221
06/17/2025	2505-952684	1	Invoice	GALV FLANGE, NIPPLE, PIPE CAP, 1" MOUN	05/22/2025	06/17/2025	41.66	225-45128-223
06/17/2025	2505-952693	1	Invoice	MISC FASTENERS, SCREWS, ETC/POOL	05/22/2025	06/17/2025	1.29	225-45128-223
06/17/2025	2505-952770	1	Invoice	CAULK, SHOCKWAVE TOOL, MISC FASTENE	05/23/2025	06/17/2025	18.67	225-45128-223
06/17/2025	2505-952875	1	Invoice	MISC FASTENERS, EYE BOLT WITH HEX NU	05/23/2025	06/17/2025	11.82	101-43100-217
06/17/2025	2505-954007	1	Invoice	CYLINDER KEY/POOL	05/28/2025	06/17/2025	4.58	225-45128-217
06/17/2025	2505-954730	1	Invoice	OUTLET/POOL	05/30/2025	06/17/2025	26.99	225-45128-223
Total 141 KREOFKY BUILDING SUPPLIES:							1,596.13	
106329 LAKE CITY RECYCLING & DISPOSAL								
06/11/2025	06/02/2025	1	Invoice	GARBAGE/PARKS	06/02/2025	06/11/2025	72.54	225-45200-384
06/11/2025	06/02/2025	2	Invoice	GARBAGE/PARKS	06/02/2025	06/11/2025	72.54	225-45200-384
06/11/2025	06/02/2025	3	Invoice	GARBAGE/CEMETERY	06/02/2025	06/11/2025	72.54	235-49010-384
06/11/2025	06/02/2025	4	Invoice	GARBAGE/STREETS	06/02/2025	06/11/2025	50.25	101-43100-384
06/11/2025	06/02/2025	5	Invoice	GARBAGE/PW	06/02/2025	06/11/2025	72.54	101-43100-384
06/11/2025	06/02/2025	6	Invoice	GARBAGE/FIRE HALL	06/02/2025	06/11/2025	54.76	101-42200-384
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							395.17	
106720 LOFFLER COMPANIES INC.								
06/25/2025	5057190	1	Invoice	COPIER CHARGES/ADMIN	06/23/2025	06/25/2025	21.63	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							21.63	
106060 LOVEJOY, BRIAN								
06/11/2025	2900441	1	Invoice	FERTILIZER & HANGING BASKETS	06/03/2025	06/11/2025	3,195.00	101-43100-310
Total 106060 LOVEJOY, BRIAN:							3,195.00	
160 LYONS OIL MINI MART								
06/13/2025	5/31/2025 ST	1	Invoice	CREDIT/DISCOUNT MAY 2025	05/31/2025	06/13/2025	7.91-	101-43100-212
06/13/2025	5/31/2025 ST	2	Invoice	CREDIT/DISCOUNT MAY 2025	05/31/2025	06/13/2025	6.17-	225-45200-212
06/12/2025	5/31/25 STAT	1	Invoice	CREDIT/DISCOUNT MAY 2025	05/31/2025	06/13/2025	.96-	101-42200-212
06/13/2025	5130507	1	Invoice	FUEL/PARKS	05/27/2025	06/13/2025	10.46	225-45200-212
06/13/2025	5130508	1	Invoice	FUEL/PW	05/27/2025	06/13/2025	110.86	101-43100-212
06/13/2025	5130527	1	Invoice	FUEL/PARKS	05/28/2025	06/13/2025	22.38	225-45200-212
06/13/2025	5130528	1	Invoice	FUEL/PARKS	05/28/2025	06/13/2025	14.81	225-45200-212
06/13/2025	5130540	1	Invoice	FUEL/PW	05/29/2025	06/13/2025	83.25	101-43100-212
06/13/2025	5130576	1	Invoice	FUEL/PARKS	05/30/2025	06/13/2025	17.45	225-45200-212
06/13/2025	5130581	1	Invoice	FUEL/PARKS	05/30/2025	06/13/2025	27.94	225-45200-212
06/13/2025	5130607	1	Invoice	FUEL/PARKS	05/14/2025	06/13/2025	19.37	225-45200-212
06/13/2025	5130613	1	Invoice	FUEL/PARKS	05/14/2025	06/13/2025	33.30	225-45200-212
06/13/2025	5130637	1	Invoice	FUEL/PW	05/15/2025	06/13/2025	76.55	101-43100-212
06/13/2025	5130651	1	Invoice	FUEL/PARKS	05/16/2025	06/13/2025	32.73	225-45200-212
06/13/2025	5130682	1	Invoice	FUEL/PARKS	05/19/2025	06/13/2025	27.63	225-45200-212
06/13/2025	5130688	1	Invoice	FUEL/PARKS	05/19/2025	06/13/2025	18.70	225-45200-212
06/12/2025	5156432	1	Invoice	CAR WASHES/PD	05/31/2025	06/13/2025	107.30	101-42100-221
06/13/2025	5156624	1	Invoice	FUEL/PARKS	05/21/2025	06/13/2025	24.08	225-45200-212
06/13/2025	5156649	1	Invoice	FUEL/PARKS	05/22/2025	06/13/2025	31.24	225-45200-212
06/13/2025	5156674	1	Invoice	FUEL/PW	05/23/2025	06/13/2025	46.63	101-43100-212
06/13/2025	5630159	1	Invoice	FUEL/PW	05/12/2025	06/13/2025	66.94	101-43100-212
06/13/2025	5630167	1	Invoice	FUEL/PARKS	05/12/2025	06/13/2025	32.35	225-45200-212
06/13/2025	5630179	1	Invoice	FUEL/PW	05/13/2025	06/13/2025	56.67	101-43100-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
06/13/2025	5630505	1	Invoice	FUEL/PARKS	05/02/2025	06/13/2025	18.20	225-45200-212
06/13/2025	5630537	1	Invoice	FUEL/PARKS	05/05/2025	06/13/2025	7.07	225-45200-212
06/13/2025	5630541	1	Invoice	FUEL/PARKS	05/05/2025	06/13/2025	13.10	225-45200-212
06/13/2025	5630566	1	Invoice	FUEL/PARKS	05/06/2025	06/13/2025	32.20	225-45200-212
06/13/2025	5630587	1	Invoice	FUEL/PARKS	05/07/2025	06/13/2025	23.02	225-45200-212
06/12/2025	5630591	1	Invoice	FUEL/FIRE DEPT	05/07/2025	06/13/2025	63.99	101-42200-212
06/13/2025	5667858	1	Invoice	FUEL/PW	05/01/2025	06/13/2025	41.21	101-43100-212
Total 160 LYONS OIL MINI MART:							1,044.39	
107047 MCPA LEGAL ASSISTANCE PROGRAM								
06/18/2025	2345	1	Invoice	LEGAL ASSISTANCE PROGRAM	06/03/2025	06/18/2025	150.00	101-42100-433
Total 107047 MCPA LEGAL ASSISTANCE PROGRAM:							150.00	
171 MEDTOX LABORATORIES INC.								
06/11/2025	0520257991	1	Invoice	NEW EMPLOY SUMMER HELP-DRUG SCREE	05/31/2025	06/11/2025	903.50	225-45128-310
06/11/2025	0520257991	2	Invoice	NEW EMPLOY SUMMER HELP-DRUG SCREE	05/31/2025	06/11/2025	34.75	225-45200-310
Total 171 MEDTOX LABORATORIES INC.:							938.25	
175 MICHAEL'S TIRE & AUTO								
06/11/2025	140298	1	Invoice	211 OIL CHANGE, FLUIDS, REPLACE WATER	05/14/2025	06/11/2025	720.08	101-42100-221
06/11/2025	140322	1	Invoice	231 OIL CHANGE, WASHER FLUID, ANTIFRE	05/15/2025	06/11/2025	68.80	101-42100-221
06/11/2025	140392	1	Invoice	DURANGO-CHANGE AND BALANCE TIRES/P	05/27/2025	06/11/2025	95.00	101-42100-221
Total 175 MICHAEL'S TIRE & AUTO:							883.88	
105702 MILLER, BRANDON								
06/26/2025	APRIL-JUNE	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	06/25/2025	06/26/2025	150.00	101-42100-305
Total 105702 MILLER, BRANDON:							150.00	
223 MN ENERGY RESOURCES CORP.								
06/10/2025	0502616026	1	Invoice	GAS UTILITY/POOL	05/30/2025	06/10/2025	3,413.18	225-45128-383
06/10/2025	0503043614	1	Invoice	GAS UTILITY/SEWER	05/29/2025	06/10/2025	23.99	602-49450-383
06/10/2025	0503078391	1	Invoice	GAS UTILITY/FIRE DEPT	05/29/2025	06/10/2025	57.15	101-42200-383
06/10/2025	0503494971	1	Invoice	GAS UTILITY/ICE RINK	03/06/2025	06/10/2025	39.18	225-45127-383
06/10/2025	0505377887	1	Invoice	GAS UTILITY/COUNCIL	05/29/2025	06/10/2025	35.13	101-41110-383
06/10/2025	0505377887	2	Invoice	GAS UTILITY/ADMIN	05/29/2025	06/10/2025	35.12	101-41500-383
06/10/2025	0505377887	3	Invoice	GAS UTILITY/PD	05/29/2025	06/10/2025	35.12	101-42100-383
06/10/2025	0506816622	1	Invoice	GAS UTILITY/SEWER	06/03/2025	06/10/2025	15.03	602-49450-383
06/10/2025	0506912263	1	Invoice	GAS UTILITY/PW	05/29/2025	06/10/2025	69.39	101-43100-383
06/10/2025	0506912263-	1	Invoice	GAS UTILITY/WELL #2 GENERATOR	05/30/2025	06/10/2025	48.86	601-49400-383
06/10/2025	0507609025	1	Invoice	GAS UTILITY/LIBRARY	05/29/2025	06/10/2025	62.60	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							3,834.75	
106021 MN FIRE SERVICE CERTIFICATION BOARD								
06/30/2025	13479	1	Invoice	FIREFIGHTER I & II CERT EXAM A. LYONS, R	01/21/2025	07/02/2025	524.00	101-42200-331
06/30/2025	13479	2	Invoice	RETEST 1001 HAZMAT A. LYONS/FIRE DEPT	01/21/2025	07/02/2025	75.00	101-42200-331
Total 106021 MN FIRE SERVICE CERTIFICATION BOARD:							599.00	
105717 MOTOROLA SOLUTIONS, INC.								
06/05/2025	8282126610	1	Invoice	CHARGER, MICROPHONE/PD	05/05/2025	06/05/2025	230.04	101-42100-590
06/05/2025	8282128642	1	Invoice	RADIO/POLICE	05/08/2025	06/05/2025	5,829.52	101-42100-590

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105717 MOTOROLA SOLUTIONS, INC.:							6,059.56	
106903 OFFICE OF ADMINISTRATIVE HEARINGS								
06/05/2025	527777-1	1	Invoice	PREPARE HEARING-PD	11/30/2024	06/05/2025	121.50	101-41500-310
Total 106903 OFFICE OF ADMINISTRATIVE HEARINGS:							121.50	
746 OLMSTED COUNTY								
06/11/2025	SHER-15206	1	Invoice	EVOC TRAINING/POLICE	06/02/2025	06/11/2025	390.00	101-42100-331
Total 746 OLMSTED COUNTY:							390.00	
202 OLMSTED MEDICAL CENTER								
06/26/2025	700001131 J	1	Invoice	NEW EMPLOY DRUG SCREEN/POOL	06/18/2025	06/26/2025	585.00	225-45128-310
Total 202 OLMSTED MEDICAL CENTER:							585.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
06/18/2025	2643900 JU	1	Invoice	ELEC WELL #3	06/05/2025	06/18/2025	489.00	601-49400-381
06/18/2025	2647400 JU	1	Invoice	ELEC SKATING RINK	06/05/2025	06/18/2025	106.00	225-45127-381
06/18/2025	2658900 JU	1	Invoice	ELEC POOL	06/05/2025	06/18/2025	1,156.00	225-45128-381
06/18/2025	2706100 JU	1	Invoice	ELEC NE LIFT STATION	06/05/2025	06/18/2025	255.00	602-49450-381
06/18/2025	2709900 JU	1	Invoice	ELEC WEST BROADWAY	06/05/2025	06/18/2025	11.00	101-42500-381
06/18/2025	2714900 JU	1	Invoice	ELEC STREET LIGHTS	06/05/2025	06/18/2025	3,161.00	101-43100-381
06/18/2025	2738000 JU	1	Invoice	ELEC WELL #2	06/05/2025	06/18/2025	2,465.00	601-49400-381
06/18/2025	2739100 JU	1	Invoice	ELEC PW BUILDING	06/05/2025	06/18/2025	349.00	101-43100-381
06/18/2025	2747700 JU	1	Invoice	ELEC SW SIREN	06/05/2025	06/18/2025	83.00	101-42500-381
06/18/2025	2764400 JU	1	Invoice	ELEC NW LIFT STATION	06/05/2025	06/18/2025	402.00	602-49450-381
06/18/2025	2767800 JU	1	Invoice	ELEC CEMETERY FLAG LIGHT	06/05/2025	06/18/2025	65.00	235-49010-381
06/18/2025	2777600 JU	1	Invoice	ELEC LIBRARY	06/05/2025	06/18/2025	286.00	211-45500-381
06/18/2025	3036800 JU	1	Invoice	ELEC FIRE HALL	06/05/2025	06/18/2025	187.00	101-42200-381
06/18/2025	3038100 JU	1	Invoice	ELEC CITY HALL/COUNCIL	06/05/2025	06/18/2025	153.00	101-41110-381
06/18/2025	3038100 JU	2	Invoice	ELEC CITY HALL/ADMIN	06/05/2025	06/18/2025	153.00	101-41500-381
06/18/2025	3038100 JU	3	Invoice	ELEC CITY HALL/PD	06/05/2025	06/18/2025	153.00	101-42100-381
06/18/2025	3041300 JU	1	Invoice	ELEC WEDGEWOOD PARK	06/05/2025	06/18/2025	111.00	225-45200-381
06/18/2025	3042300 JU	1	Invoice	ELEC WATER TOWER	06/05/2025	06/18/2025	303.00	601-49400-381
06/18/2025	3043900 JU	1	Invoice	ELEC BIKE TRAIL	06/05/2025	06/18/2025	74.00	225-45200-381
06/18/2025	3274000 JU	1	Invoice	ELEC 6TH STREET SW LIGHTS	06/05/2025	06/18/2025	96.71	101-43100-381
06/18/2025	3274100 JU	1	Invoice	ELEC 4TH STREET SW LIGHTS	06/05/2025	06/18/2025	112.22	101-43100-381
06/18/2025	3274200 JU	1	Invoice	ELEC 2ND STREET SW LIGHTS	06/05/2025	06/18/2025	103.58	101-43100-381
06/18/2025	3274300 JU	1	Invoice	ELEC 1ST STREET SW LIGHTS	06/05/2025	06/18/2025	86.15	101-43100-381
06/18/2025	3333200 JU	1	Invoice	ELEC ECKSTEIN TENNIS COURT	06/05/2025	06/18/2025	1,106.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							11,466.66	
106768 PETTY CASH - CITY OF PLAINVIEW								
06/06/2025	2025 POOL	1	Invoice	BACKUP CASH/POOL	06/06/2025	06/06/2025	50.00	225-45128-437
Total 106768 PETTY CASH - CITY OF PLAINVIEW:							50.00	
105272 PLAINVIEW LAWN & SNOW								
06/11/2025	1	1	Invoice	OPEN & CLOSE/K. MILLER	05/21/2025	06/11/2025	290.00	235-49010-401
06/11/2025	2	1	Invoice	OPEN & CLOSE/B. GOEDE	06/07/2025	06/11/2025	335.00	235-49010-401
06/25/2025	5	1	Invoice	OPEN & CLOSE/J. MILLER	06/23/2025	06/25/2025	550.00	235-49010-401
06/25/2025	5	2	Invoice	OPEN & CLOSE/P. BARNES	06/23/2025	06/25/2025	290.00	235-49010-401

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Total 105272 PLAINVIEW LAWN & SNOW:							1,465.00	
238 PLAINVIEW PARTS HOUSE								
06/25/2025	755286	1	Invoice	REAR WIPER/PD	05/01/2025	06/25/2025	9.80	101-42100-221
06/25/2025	755388	1	Invoice	V-BELT, DISPOSABLE GLOVES/PW	05/02/2025	06/25/2025	38.50	101-43100-221
06/25/2025	755721	1	Invoice	3 8 DRIVE IMPACT HEX/PW	05/07/2025	06/25/2025	7.30	101-43100-217
06/25/2025	755791	1	Invoice	PLIERS/PW	05/08/2025	06/25/2025	41.11	101-43100-217
06/25/2025	756066	1	Invoice	DIAMOND CUP WHEEL/PW	05/12/2025	06/25/2025	51.49	101-43100-217
06/25/2025	756185	1	Invoice	AIR AND OIL FILTERS/PW	05/13/2025	06/25/2025	78.68	101-43100-221
06/25/2025	756209	1	Invoice	DISPOSABLE GLOVES/POOL	05/14/2025	06/25/2025	12.61	225-45128-211
06/25/2025	756326	1	Invoice	EVAP CLEANER/PW	05/15/2025	06/25/2025	44.98	101-43100-221
06/25/2025	756645	1	Invoice	MINIATURE BULBS/PW	05/20/2025	06/25/2025	2.43	101-43100-217
06/25/2025	756742	1	Invoice	FUSE/SEWER	05/21/2025	06/25/2025	4.90	602-49450-221
06/25/2025	756922	1	Invoice	DISPOSABLE GLOVES/PW	05/23/2025	06/25/2025	25.22	101-43100-217
06/25/2025	756948	1	Invoice	LEVER COUPLER/SEWER	05/23/2025	06/25/2025	9.02	602-49450-221
06/25/2025	757158	1	Invoice	CUSHION CLAMP/PW	05/27/2025	06/25/2025	1.31	101-43100-221
Total 238 PLAINVIEW PARTS HOUSE:							327.35	
741 QUILL CORPORATION								
06/30/2025	44543492	1	Invoice	STAPLER, STAPLES/POOL	06/16/2025	07/02/2025	34.94	225-45128-217
06/30/2025	44543492	2	Invoice	PAPER CLIPS, BINDER CLIPS/ADMIN	06/16/2025	07/02/2025	29.92	101-41500-201
Total 741 QUILL CORPORATION:							64.86	
105845 RAHMAN HEATING, AC &								
06/17/2025	26248-9	1	Invoice	COMFORT CLUB JUNE 2025/PW	06/04/2025	06/18/2025	49.00	101-43100-223
06/17/2025	26248-9	2	Invoice	COMFORT CLUB JUNE 2025/CITY HALL	06/04/2025	06/18/2025	28.00	101-41500-223
06/17/2025	26248-9	3	Invoice	COMFORT CLUB JUNE 2025/POOL	06/04/2025	06/18/2025	28.00	225-45128-223
06/17/2025	26248-9	4	Invoice	COMFORT CLUB JUNE 2025/EASTWOOD PA	06/04/2025	06/18/2025	7.00	225-45200-223
06/17/2025	26248-9	5	Invoice	COMFORT CLUB JUNE 2025/FIRE HALL	06/04/2025	06/18/2025	42.00	101-42200-223
06/17/2025	26248-9	6	Invoice	COMFORT CLUB JUNE 2025/MAYO AMBULA	06/04/2025	06/18/2025	35.00	101-41500-227
06/17/2025	26248-9	7	Invoice	COMFORT CLUB JUNE 2025/LIBRARY	06/04/2025	06/18/2025	42.00	211-45500-223
06/17/2025	28453-1	1	Invoice	A/C FILTER/AMBULANCE	06/04/2025	06/18/2025	44.00	101-41500-227
06/17/2025	28454-1	1	Invoice	A/C MAINTENANCE & FILTER CAPACITOR/A	06/06/2025	06/18/2025	352.80	101-41500-223
Total 105845 RAHMAN HEATING, AC &:							627.80	
107027 SAFEBUILD, LLC								
06/11/2025	1826382	1	Invoice	BUILDING INSPECTIONS	05/31/2025	06/11/2025	1,114.45	101-41500-316
Total 107027 SAFEBUILD, LLC:							1,114.45	
268 SELCO								
06/18/2025	53546	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	06/04/2025	06/18/2025	447.71	211-45500-310
Total 268 SELCO:							447.71	
104639 SOMA CONSTRUCTION INC.								
06/11/2025	21901	1	Invoice	PROCESSED TOPSOIL/PW	06/02/2025	06/11/2025	547.80	101-43100-217
Total 104639 SOMA CONSTRUCTION INC.:							547.80	
105846 SYMBOL ARTS								
06/11/2025	0533082	1	Invoice	BADGES/POLICE	06/06/2025	06/11/2025	280.00	101-42100-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105846 SYMBOL ARTS:							280.00	
106770 SZYMANSKI, LOGAN								
06/17/2025	APRIL PAYM	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	04/03/2025	06/18/2025	32.21	101-42100-305
06/17/2025	FEBRUARY	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	02/03/2025	06/18/2025	32.21	101-42100-305
06/17/2025	JANUARY C	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	01/03/2025	06/18/2025	32.21	101-42100-305
06/17/2025	JUNE PAYM	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	06/03/2025	06/18/2025	32.21	101-42100-305
06/17/2025	MARCH CHA	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	03/03/2025	06/18/2025	32.21	101-42100-305
06/17/2025	MAY PAYME	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	05/05/2025	06/18/2025	32.21	101-42100-305
Total 106770 SZYMANSKI, LOGAN:							193.26	
105963 TACTICAL SOLUTIONS								
06/11/2025	10767	1	Invoice	RADAR/POLICE	05/23/2025	06/11/2025	160.00	101-42100-221
Total 105963 TACTICAL SOLUTIONS:							160.00	
503 TANGEN, SUE								
06/18/2025	5/6/2025	1	Invoice	PLANTS FOR OUTDOOR PLANTERS/LIBRAR	05/06/2025	06/18/2025	100.00	211-45500-217
Total 503 TANGEN, SUE:							100.00	
104900 TOMS LAWN & CLEANING SERVICE								
06/18/2025	690	1	Invoice	CLEANING/LIBRARY	05/31/2025	06/18/2025	770.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							770.00	
106697 TRUGREEN								
06/11/2025	209902243	1	Invoice	LAWN SERVICE/CEMETERY	06/01/2025	06/11/2025	1,940.32	235-49010-310
Total 106697 TRUGREEN:							1,940.32	
106785 US INTERNET CORP.								
06/30/2025	5245940	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	06/30/2025	07/02/2025	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105973 USA BLUEBOOK								
06/30/2025	SO3752614	1	Invoice	PUMP TUBE/POOL	06/27/2025	07/02/2025	111.46	225-45128-221
Total 105973 USA BLUEBOOK:							111.46	
106775 VALDES LAWN CARE AND SNOW REMOVAL, LLC								
06/30/2025	38370	1	Invoice	MOBILIZATION & BRUSH GRINDING/PW	06/11/2025	06/30/2025	11,150.00	101-43100-310
Total 106775 VALDES LAWN CARE AND SNOW REMOVAL, LLC:							11,150.00	
105461 VISA/TCM BANK N.A.								
06/18/2025	#0165 JUNE	1	Invoice	AMAZON-BOOKS/LIBRARY	06/02/2025	06/18/2025	41.65	211-45500-592
06/18/2025	#0165 JUNE	2	Invoice	AMAZON-BOOKS/LIBRARY	06/02/2025	06/18/2025	58.86	211-45500-592
06/18/2025	#0165 JUNE	3	Invoice	AMAZON-BOOKS/LIBRARY	06/02/2025	06/18/2025	89.95	211-45500-592
06/18/2025	#0165 JUNE	4	Invoice	AMAZON-BOOKS/LIBRARY	06/02/2025	06/18/2025	97.72	211-45500-592
06/18/2025	#0165 JUNE	5	Invoice	AMAZON-REFUND ON BOOK FOR PRE-ORD	06/02/2025	06/18/2025	2.66-	211-45500-592
06/18/2025	#0165 JUNE	6	Invoice	AMAZON-BOOKS/LIBRARY	06/02/2025	06/18/2025	50.47	211-45500-592
06/18/2025	#0165 JUNE	7	Invoice	AMAZON-BOOKS/LIBRARY	06/02/2025	06/18/2025	41.83	211-45500-592
06/09/2025	#6188 JUNE	1	Invoice	AMAZON-BATTERY/POOL	06/02/2025	06/10/2025	7.34	225-45128-221
06/09/2025	#6196 JUNE	1	Invoice	VIKING ELECTRIC-LAMP/POOL	06/02/2025	06/10/2025	60.92	225-45128-223

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
06/09/2025	#6196 JUNE	2	Invoice	NORTHERN TOOL & EQUIP-PRY BARS, MEC	06/02/2025	06/10/2025	244.95	101-43100-217
06/09/2025	#6196 JUNE	3	Invoice	MENARDS-PAPER TOWELS, SHOWER HEAD	06/02/2025	06/10/2025	113.45	101-43100-217
06/09/2025	#6634 JUNE	1	Invoice	FAMILY DOLLAR-GARBAGE BAGS/POOL	06/02/2025	06/10/2025	8.59	225-45128-211
06/09/2025	#6634 JUNE	2	Invoice	FAMILY DOLLAR-BLEACH/POOL	06/02/2025	06/10/2025	6.17	225-45128-211
06/09/2025	#6840 JUNE	1	Invoice	MAURICES-UNIFORM/C. KUJATH	06/02/2025	06/10/2025	127.43	101-41500-417
06/09/2025	#6840 JUNE	2	Invoice	AMAZON-LABEL MAKER/FIRE DEPT.	06/02/2025	06/10/2025	71.33	101-42200-201
06/09/2025	#6840 JUNE	3	Invoice	MAURICES-UNIFORM/C. KUJATH	06/02/2025	06/10/2025	94.68	101-41500-417
06/09/2025	#6840 JUNE	4	Invoice	ADOBE-C. KUJATH	06/02/2025	06/10/2025	21.46	101-41500-433
06/09/2025	#6931 JUNE	1	Invoice	USPS-CERTIFIED MAIL WEED NOTICE	06/02/2025	06/10/2025	9.68	101-41500-322
06/09/2025	#6931 JUNE	2	Invoice	USPS-CERTIFIED MAIL WEED NOTICE	06/02/2025	06/10/2025	38.72	101-41500-322
06/09/2025	#6931 JUNE	3	Invoice	USPS-CERTIFIED MAIL WEED NOTICE	06/02/2025	06/10/2025	9.68	101-41500-322
06/09/2025	#6998 JUNE	1	Invoice	CALIBRE PRESS-STREET SURVIVAL SEMIN	06/02/2025	06/10/2025	538.00	101-42100-331
06/09/2025	#7228 JUNE	1	Invoice	AMAZON-AIR FRESHENERS/ADMIN	06/02/2025	06/09/2025	17.48	101-41500-217
06/09/2025	#7228 JUNE	2	Invoice	AMAZON-AIR FRESHENERS/ADMIN	06/02/2025	06/09/2025	15.48	101-41500-217
06/09/2025	#7228 JUNE	3	Invoice	AMAZON-CHAIR, DISINFECTING WIPES/POO	06/02/2025	06/09/2025	49.90	225-45128-217
06/09/2025	#7228 JUNE	4	Invoice	BREEZY POINT HOTEL-MSFDA ANNUAL CO	06/02/2025	06/09/2025	503.59	101-42200-331
06/09/2025	#7228 JUNE	5	Invoice	BREEZY POINT HOTEL-MSFDA ANNUAL CO	06/02/2025	06/09/2025	503.59	101-42200-331
06/09/2025	#7228 JUNE	6	Invoice	AMER. RED CROSS-LIFEGUARD TRAINING	06/02/2025	06/09/2025	282.00	225-45128-331
06/10/2025	#7798 JUNE	1	Invoice	APPLE.COM/PD	06/02/2025	06/10/2025	.99	101-42100-321
06/10/2025	#7798 JUNE	2	Invoice	DELL-TOWER/PD	06/02/2025	06/10/2025	1,161.33	101-42100-221
06/10/2025	#7798 JUNE	3	Invoice	AMAZON-THERMAL PAPER/PD	06/02/2025	06/10/2025	47.95	101-42100-221
06/10/2025	#7798 JUNE	4	Invoice	AMAZON-BIG EASY DELUX KIT/PD	06/02/2025	06/10/2025	174.38	101-42100-221
06/10/2025	#7798 JUNE	5	Invoice	BWW-MEAL AT TRAINING/PD	06/02/2025	06/10/2025	29.99	101-42100-331
06/10/2025	#7798 JUNE	6	Invoice	AMAZON-DATACARD COLOR RIBBON/PD	06/02/2025	06/10/2025	173.12	101-42100-228
06/10/2025	#7798 JUNE	7	Invoice	JERSEY MIKE'S-MEAL AT TRAINING/PD	06/02/2025	06/10/2025	13.03	101-42100-331
06/10/2025	#7798 JUNE	8	Invoice	FITGER'S BREWHOUSE-MEAL AT TRAINING/	06/02/2025	06/10/2025	22.83	101-42100-331
06/10/2025	#7798 JUNE	9	Invoice	CANAL PARK BREWING CO-MEAL AT TRAINI	06/02/2025	06/10/2025	24.90	101-42100-331
06/10/2025	#7798 JUNE	10	Invoice	LA QUINTA INN-TRAINING/PD	06/02/2025	06/10/2025	256.20	101-42100-331
06/10/2025	#7798 JUNE	11	Invoice	AMAZON-ACOUSTIC TUBE/PD	06/02/2025	06/10/2025	11.99	101-42100-221
06/10/2025	#7798 JUNE	12	Invoice	JERSEY MIKE'S-MEAL AT TRAINING/PD	06/02/2025	06/10/2025	16.40	101-42100-331
06/10/2025	#7798 JUNE	13	Invoice	HOSTGATOR.COM-WEEBLY RENEWAL/PD	06/02/2025	06/10/2025	8.99	101-42100-321
06/09/2025	#8143 JUNE	1	Invoice	AMAZON-UNIFORM SHIRTS/D. HOFFMAN	06/02/2025	06/09/2025	120.38	225-45200-417
Total 105461 VISA/TCM BANK N.A.:							5,164.74	
307 WABASHA COUNTY AUDITOR/TREAS.								
06/11/2025	091-0609202	1	Invoice	JUNE 2025 LEGAL SERVICES CONTRACT	06/09/2025	06/11/2025	1,800.00	101-42100-304
06/11/2025	201-052725-	1	Invoice	NETMOTION SUBSCRIPTION, VPN SOFTWA	05/27/2025	06/11/2025	1,801.16	101-42

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Grand Totals:							<u>216,876.37</u>	

Report GL Period Summary

GL Period	Amount
07/25	9,743.10
06/25	<u>207,133.27</u>
Grand Totals:	<u>216,876.37</u>

Vendor number hash: 11489043
Vendor number hash - split: 17406492
Total number of invoices: 221
Total number of transactions: 283

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	<u>216,876.37</u>	<u>.00</u>	<u>216,876.37</u>
Grand Totals:	<u>216,876.37</u>	<u>.00</u>	<u>216,876.37</u>

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM: Permits/Licenses/Donations	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.C.
ATTACHMENTS: City Code 503.17, Multiple Pet Permit Application, Vaccination Records	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve the Loudspeaker Permit for Plainview Elgin Millville Foundation on July 23, 2025. Motion to approve the Multiple Pet Permit for Abriell Krier. Motion to approve the Loudspeaker Permit for TJ's Tavern on August 16, 2025.	

SUMMARY

- The Plainview Elgin Millville Foundation has applied for a Loudspeaker permit for their fundraiser event at the Plainview Pool on July 23, 2025, from 6:30 p.m. to 8:30 p.m.
- Abriell Krier has applied for a Multiple Pet permit. The city is in receipt of an application for a permit to house multiple pets at a residence within the city located at 310 2nd Street SW. The applicant, Abriell Krier, is requesting the permit as she has acquired a new dog, in addition to two Mini Boxers already in the home and was advised by Plainview PD that she needed to have a multiple pet permit to own/house three dogs at the residence. There will be three dogs total at home. Applicant has provided current vaccination records for all the dogs and all fees associated with the permits have been paid. There was a single incident in the past 30 days at this residence regarding an animal at large, whereby one of the owner's dogs was at-large off the property. The applicant acknowledged the dog at large and conceded to make a better effort to avoid this issue in the future. Staff recommends approval of the multiple pet permit application.
- TJ's Tavern has applied for a Loudspeaker Permit for a couple reunions on Saturday August 16, 2025, from 5:00 p.m. – 8:00 p.m. (This would not interfere with Kim's live music for Corn on the Cob Days.)

503.17 Multiple Pets. In order to own three or more of any one species, a multiple pet permit is required. In addition to the Multiple Pet Permit, the owner must obtain a regular license for each animal as required by other City Code Provisions. Applications for Multiple Pet Permits shall be processed and approved through the City Clerk.

503.17.1 Issuance Of Multiple Pet Permits. An annual Multiple Pet Permit shall be issued at a fee as determined by the City Council pursuant to resolution. Permits shall be pro-rated monthly. If an owner acquires a new pet, which would require obtaining a Permit, then the owner will only be charged for the number of months remaining in the year including the month within which the Permit is being obtained.

503.17.2 Stipulations. All premises with Multiple Pet Permits shall be maintained areas where animals are kept free of all contamination and diseases, shall provide sufficient enclosures and housing, so as to keep the pets on the owner's premises, shall be kept in a clean and sanitary manner, devoid of rodents and vermin and free from objectionable odors, noises and other nuisances effecting the public.

503.17.3 Maximum Number of Animals. Because the keeping of four or more dogs on the same premises is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation, the keeping of four or more dogs on the premises is hereby declared to be a nuisance. The exception to the maximum number of animals allowed is that a fresh litter of pups may be kept for a period of up to four months.

503.17.4 Revocation. The City Council may revoke a Multiple Pet Permit for violation of any of the requirements contained in section 503 or the violation of any other City Code Provision pertaining thereto. Before revoking any such permit, the City shall notify the owner of its intention to do so stating the grounds upon which the permit is being revoked and giving the permit holder the right to a hearing before the City Council. Any request for hearing by a permit holder must be submitted in writing to the City Clerk no later than ten days following receipt of the Notice of Revocation. If the permit holder within said ten days requests a hearing in compliance with the provisions established herein, a hearing shall be held before the City Council to determine whether the Permit should be revoked. Following said hearing, the City Council shall, by resolution, make a determination whether the revocation should occur and the basis for it. If no request for hearing is received by the City Clerk within the ten days as set forth above, then the revocation shall be effective on the tenth day following receipt of the Revocation Notice.

503.18 Penalty. Separate offenses. Each day a violation of this chapter is committed or permitted to continue shall constitute a separate offense and shall be punishable under this section.

503.18.1 Misdemeanor. Unless otherwise provided, violation of this chapter shall constitute a misdemeanor punishable as provided in Minnesota State Statute 10.99.

503.18.2 Petty misdemeanor. Violations of 503.2, 503.7, 503.12 and 503.13 are petty misdemeanors punishable as provided in Minnesota State Statute 10.99.

504 GARAGE AND RUMMAGE SALES

504.1 Definitions. The following term, as used in this chapter, shall have the meaning stated:

GARAGE OR RUMMAGE SALE. Any display and sale of personal property, conducted on premises located in any Residentially-Zoned District by the occupant and which garage or rummage sale does not require a business license or make taxable sales, leases or services.

504.2 Restrictions and Prohibitions. The following restrictions apply to all garage and rummage sales:

- A None of the items offered for sale shall have been obtained for resale or received on consignment for sale.



APPLICATION FOR MULTIPLE PET PERMIT
City Of Plainview

Name Abriell Krier
Address 310 2nd St SW Plainview MN
Phone: (Day) 507-722-6304 Evening Same as day
Animal License/Rabies Tag # 2539 # 2540 # 2541
Blue Stella Duke

I have reviewed 503.17 through 503.18 and have met the requirements to obtain a multiple pet permit.

Applicant Signature Abriell Krier
Date 06-30-2025

**RABIES/DISTEMPER VACCINATION
INFORMATION**

Pets MUST be up-to-date on rabies/distemper vaccinations. Licenses CANNOT be issued without a current vaccination.



Office Use Only:

Date: 6/30/25

Approved By: KH

CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2539

Name: Abriell Krier

Address: 310 2nd St SW plainview MN 55964

Phone: 507-722-6304

Email: abbie.krier1234@gmail.com

PET INFORMATION Rabies Tag #: 890 Rabies Expiration Date: 09/20/2027

Distemper Expiration Date: 09/20/2025

Name: Blue Breed: Cowboy Corgi

Color: Tri color tick Age: 1 Male: X Female: _____ Neuter/Spayed: X

Veterinarian: Plainview Vet Microchip: X Yes _____ No _____

Select Only ONE License Type:

2025 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2025)

One (1) Year License \$15.00 ☒

2026 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2026 or later.)
(Dog License Will Expire 12/31/2026)

Two (2) Year License \$25.00 ☐

2027 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2027 or later.)
(Dog License Will Expire 12/31/2027)

Three (3) Year License \$30.00 ☐

Dog License -Replacement Tag \$3.00 _____

Dangerous Dog \$100.00 _____

Signature Abriell Krier

Date 06-30-2027

Approved by Council 1/11/2022

**RABIES/DISTEMPER VACCINATION
INFORMATION**

Pets MUST be up-to-date on rabies/distemper vaccinations. Licenses CANNOT be issued without a current vaccination.



Office Use Only:

Date: 6/30/25

Approved By: KH

CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2540

Name: Abriell Krier

Address: 310 2nd St SW Plainview MN 55964

Phone: 507-722-6304

Email: abbie.krier1234@gmail.com

PET INFORMATION Rabies Tag #: 8894 Rabies Expiration Date: 09-20-2027

Distemper Expiration Date: 09-20-2025

Name: Stella Breed: Minni. boxer

Color: Brindle/white Age: 4 Male: _____ Female: X Neuter/Spayed: X

Veterinarian: Plainview Veterinary Microchip: X Yes _____ No

Select Only ONE License Type:

2025 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2025)

One (1) Year License \$15.00 ☒

2026 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2026 or later.)
(Dog License Will Expire 12/31/2026)

Two (2) Year License \$25.00 ☐

2027 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2027 or later.)
(Dog License Will Expire 12/31/2027)

Three (3) Year License \$30.00 ☐

Dog License -Replacement Tag \$3.00 _____

Dangerous Dog \$100.00 _____

Signature Abriell Krier

Date 06-30-25

Approved by Council 1/1/2022

RABIES/DISTEMPER VACCINATION
INFORMATION

Pets MUST be up-to-date on rabies/distemper vaccinations. Licenses CANNOT be issued without a current vaccination.



Office Use Only:

Date: 6/30/25

Approved By: KH

CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter _____ City of Plainview License Tag # 2541

Name: Abriell Krier

Address: 310 2nd St SW Plainview MN 55964

Phone: 507-722-6304

Email: abbie.krier1234@gmail.com

PET INFORMATION Rabies Tag #: 8898 Rabies Expiration Date: 09-20-2027

Distemper Expiration Date: 09-20-2025

Name: Duke Breed: Mini boxer

Color: white & Brown Age: 3 Male: X Female: _____ Neuter/Spayed: X

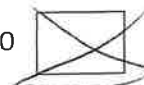
Veterinarian: Plainview Veterinary Microchip: _____ Yes X No

Select Only ONE License Type:

2025 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2025)

One (1) Year License

\$15.00



2026 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2026 or later.)
(Dog License Will Expire 12/31/2026)

Two (2) Year License

\$25.00



2027 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2027 or later)
(Dog License Will Expire 12/31/2027)

Three (3) Year License

\$30.00



Dog License -Replacement Tag

\$3.00 _____

Dangerous Dog

\$100.00 _____

Signature Abriell Krier

Date 06-30-25

Approved by Council 1/1/2022

1	Permit Number	Issued Date	Valuation	Fees Paid	Address	Permit Type	Owner Name
2	25PV-00060	6/5/2025	\$1,500.00	\$104.70	235 7TH ST NW	Deck/Porch/Stoop	TIMOTHY J & NICOLE M KIEFER
3	25PV-00072	6/17/2025	\$3,440.16	\$110.67	305 N WABASHA	Deck/Porch/Stoop	Kenny Sylvester Construction
4	25PV-00076	6/2/2025		\$76.00	25 3RD AVE NE	Plumbing: Replacement of Sin	SHANNON LIBERMAN
5	25PV-00077	6/2/2025	\$25,000.00	\$64.00	555 4TH AVE SW	Re-Roof: Shingle/Shake	TODD H & HEATHER L GANDER
6	25PV-00078	6/9/2025		\$25.00	310 4TH AVE SE	Concrete (patio/sidewalk/driv	ADAM J & SHILO M BRAUN
7	25PV-00079	6/18/2025		\$64.00	415 1ST AVE NE	Plumbing: Replacement of Sin	BRIAN L RESSIE
8	25PV-00080	6/23/2025		\$76.00	320 9TH ST NW	Mechanical: Replacement of S	KYLE R & ALICIA D POTARACKE
9	25PV-00081	6/23/2025		\$25.00	320 4TH AVE SE	Fence (up to 7 feet high)	ZACHERY SYLVESTER & LESLIE ANN DANCKWART
10	25PV-00082	6/24/2025		\$25.00	430 2ND ST SW	Fence (up to 7 feet high)	DANIEL VELAZQUEZ
11	25PV-00084	6/27/2025	\$25,000.00	\$64.00	305 8TH ST NW	Re-Roof: Shingle/Shake	JAMES R & CINDY S HARRISON

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PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	5.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR

June, 2025

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Monthly Financial Processes-Bank recs, account reconciliations/fund cash balances, cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Industrial Sewer Billing, Meter Issues
- Work on cleaning up some old meter issues.
- 2023 Street Project – should be closing out this year, final sidewalk grant money & project expenses
- 2024 Audit
 - The final audited financial reports were presented at a special council meeting on June 16th. The Annual Financial Report was submitted to the MN Office of the State Auditor prior to the June 30th deadline.
- All seasonal employees for parks and the pool are now on payroll for the summer.
- Additional staff time in the admin office for daily pool deposits and reconciling MyRec credit card payments and customers questions and assistance with the MyRec system.
- Work with the Fire Department on final grant expenses for FEMA Assistance to Firefighters Grant

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over multiple years. We will be running two software systems for meter reading & billing until the entire city is converted to the new meters. By the end of June 2025, 943 new meters have been installed and there are 363 old meters left to replace.
- Future projects:
 - File/Organize Old Financial/Personnel Records/Electronic Filing System
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report

Training/Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	.00	.00	.00
101-41110-122	FICA	812.85	998.00	.00	998.00
101-41110-151	Worker s Comp Insurance Prem	68.39	74.00	74.12	.12-
101-41110-201	Office Supplies(paper-pens-et)	29.86	50.00	27.93	22.07
101-41110-217	Other Operating Supplies	.00	.00	309.00	309.00-
101-41110-310	Other Professional Services	145.00	1,000.00	.00	1,000.00
101-41110-322	Postage	.00	.00	12.44	12.44-
101-41110-331	Meetings-Conferences (mtgs/mi)	.00	2,500.00	198.00	2,302.00
101-41110-343	Advertising	589.00	500.00	260.00	240.00
101-41110-362	Property - Casualty Ins (Auto)	6,718.08	7,054.00	6,433.53	620.47
101-41110-381	Electric Utilities	1,554.33	1,845.00	718.34	1,126.66
101-41110-383	Gas Utilities	701.31	960.00	527.79	432.21
101-41110-401	Contractual Services	7,200.00	7,200.00	3,600.00	3,600.00
101-41110-433	Dues and Subscriptions	8,273.00	11,650.00	4,585.00	7,065.00
101-41110-437	Miscellaneous	89.08	400.00	.00	400.00
101-41110-440	City Cleanup	6,416.89	6,800.00	2,534.74	4,265.26
101-41110-580	Computers & Technology	.00	10,000.00	.00	10,000.00
Total Council:		46,062.79	64,331.00	19,280.89	45,050.11
Elections					
101-41410-103	Part-Time Employees	8,878.25	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	976.13	.00	.00	.00
101-41410-437	Miscellaneous	2,488.75	1,000.00	.00	1,000.00
Total Elections:		12,343.13	1,000.00	.00	1,000.00
Administration					
101-41500-101	Full-Time Employees Regular	322,062.54	326,852.00	163,725.67	163,126.33
101-41500-102	Full-Time Employees Overtime	15,206.17	17,500.00	7,730.98	9,769.02
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	1,497.60	1,502.40
101-41500-121	PERA	24,626.04	25,639.00	12,836.73	12,802.27
101-41500-122	FICA	25,587.74	26,152.00	12,955.78	13,196.22
101-41500-131	Employer Paid Health	75,038.94	79,389.00	39,514.50	39,874.50
101-41500-151	Worker s Comp Insurance Prem	2,492.57	2,680.00	2,684.25	4.25-
101-41500-201	Office Supplies	3,631.90	4,500.00	1,288.77	3,211.23
101-41500-211	Operating Supplies - Cleaning	338.32	1,000.00	196.74	803.26
101-41500-217	Other Operating Supplies	930.69	1,300.00	516.55	783.45
101-41500-221	Repair/Maint - Equipment	.00	250.00	.00	250.00
101-41500-223	Repair/Maintain - Building	8,067.41	2,500.00	1,529.97	970.03
101-41500-227	Repair/Maintain - Amb Building	1,249.50	2,000.00	535.67	1,464.33
101-41500-301	Auditing and Acct g Services	32,500.00	34,000.00	34,500.00	500.00-
101-41500-303	Engineering Fees	27,346.50	40,000.00	9,634.50	30,365.50
101-41500-304	Legal Fees	34,136.08	25,000.00	16,327.58	8,672.42
101-41500-309	Software and Design	24,072.03	24,000.00	15,610.14	8,389.86
101-41500-310	Other Professional Services	14,462.13	33,000.00	13,657.00	19,343.00
101-41500-312	CITY WEBSITE	6,711.84	7,000.00	.00	7,000.00
101-41500-316	Building Inspections	39,160.56	35,000.00	11,543.14	23,456.86
101-41500-317	Dial A Ride Bus	10,247.50	8,800.00	2,660.00	6,140.00
101-41500-321	Communications	5,731.31	6,000.00	2,872.41	3,127.59
101-41500-322	Postage	2,316.16	3,500.00	1,577.65	1,922.35
101-41500-331	Meetings-Conferences (mtgs/mi)	87.38	3,500.00	73.36	3,426.64
101-41500-343	Advertising	3,096.31	3,500.00	1,973.45	1,526.55
101-41500-362	Property - Casualty Ins (Auto)	4,869.97	5,114.00	4,664.17	449.83

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-41500-381	Electric Utilities	1,840.35	2,000.00	718.33	1,281.67
101-41500-383	Gas Utilities	701.31	1,200.00	527.79	672.21
101-41500-384	Garbage Service	27.35	.00	.00	.00
101-41500-401	Contractual Services	15,302.54	16,500.00	6,853.93	9,646.07
101-41500-417	Uniforms	1,928.98	1,928.00	563.70	1,364.30
101-41500-433	Dues and Subscriptions	2,660.50	2,700.00	967.08	1,732.92
101-41500-434	Sales Tax Paid	3.00	20.00	1.00	19.00
101-41500-437	Miscellaneous	1,467.14	1,000.00	150.00	850.00
101-41500-442	Bank Service Charges	3,175.98	3,200.00	727.35	2,472.65
101-41500-443	Credit Card Merchant Fees	3,348.63	3,500.00	906.56	2,593.44
101-41500-444	XPRESS Bill Pay Fees	6,098.23	6,000.00	1,894.16	4,105.84
101-41500-520	Capital Outlay-Bldg & Structur	451,725.00	.00	.00	.00
101-41500-560	Furniture & Fixtures	1,268.06	1,000.00	.00	1,000.00
101-41500-570	Office Equipment & Furnishings	.00	1,000.00	.00	1,000.00
101-41500-580	Computers & Technology	4,795.63	5,000.00	1,139.47	3,860.53
Total Administration:		1,181,307.49	766,224.00	374,555.98	391,668.02
Police					
101-42100-101	Full-Time Employees Regular	684,875.29	681,913.00	341,439.95	340,473.05
101-42100-102	Full-Time Employees Overtime	38,283.16	40,000.00	22,247.57	17,752.43
101-42100-103	Part-Time Employees	799.20	5,000.00	356.72	4,643.28
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	499.20	500.80
101-42100-121	PERA	116,650.79	121,567.00	60,954.37	60,612.63
101-42100-122	FICA	14,176.04	15,899.00	7,266.51	8,632.49
101-42100-131	Employer Paid Health	187,829.65	213,743.00	95,879.28	117,863.72
101-42100-151	Worker s Comp Insurance Prem	30,918.23	33,237.00	33,289.82	52.82-
101-42100-201	Office Supplies(paper-pens-et)	817.89	3,000.00	1,181.41	1,818.59
101-42100-212	Motor Fuels-Gas	18,999.02	20,000.00	7,494.95	12,505.05
101-42100-217	Other Operating Supplies	26.79-	500.00	.00	500.00
101-42100-221	Repair/Maint - Equipment	19,263.68	16,000.00	5,865.70	10,134.30
101-42100-228	Repair/Maintain Other	3,924.46	3,500.00	740.18	2,759.82
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	10,800.00	10,800.00
101-42100-305	Employee Wellness Program	1,329.02	10,000.00	1,363.26	8,636.74
101-42100-309	Software and Design	12,659.46	13,000.00	4,785.96	8,214.04
101-42100-310	Other Professional Services	12,354.28	10,000.00	1,593.27	8,406.73
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,000.00	.00	1,000.00
101-42100-321	Communications	14,282.31	15,000.00	6,033.91	8,966.09
101-42100-322	Postage	152.23	200.00	75.23	124.77
101-42100-331	Meetings-Conferences (mtgs/mi)	2,134.36	9,000.00	2,226.27	6,773.73
101-42100-343	Advertising	.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,402.62	5,673.00	5,174.01	498.99
101-42100-381	Electric Utilities	1,697.32	2,000.00	718.33	1,281.67
101-42100-383	Gas Utilities	701.27	1,300.00	527.77	772.23
101-42100-406	Safety	399.96	1,200.00	208.36	991.64
101-42100-417	Uniforms	8,456.99	12,000.00	6,965.86	5,034.14
101-42100-418	Range/Ammo	7,592.43	10,000.00	1,937.42	8,062.58
101-42100-433	Dues and Subscriptions	1,861.94	3,500.00	1,606.00	1,894.00
101-42100-436	Towing Charges	368.00	500.00	.00	500.00
101-42100-437	Miscellaneous	1,498.20	3,000.00	411.60	2,588.40
101-42100-438	Police - DARE Prog	1,207.83	2,500.00	350.00	2,150.00
101-42100-446	NSF Checks	.00	250.00	.00	250.00
101-42100-491	Contributions/Donations Expend	500.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	.00	1,000.00	.00	1,000.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-42100-590	Capital Outlay	153,054.43	68,500.00	7,194.56	61,305.44
Total Police:		1,371,041.66	1,354,582.00	635,467.46	719,114.54
City Fire					
101-42200-103	Part-Time Employees	23,306.76	30,000.00	.00	30,000.00
101-42200-122	FICA	1,782.98	2,235.00	.00	2,235.00
101-42200-151	Worker s Comp Insurance Prem	2,862.56	3,077.00	3,081.88	4.88-
101-42200-201	Office Supplies(paper-pens-et)	208.45	1,000.00	71.33	928.67
101-42200-207	Fire Prevention Instruct Supps	1,040.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	.00	100.00	.00	100.00
101-42200-212	Motor Fuels-Gas	673.24	1,500.00	148.89	1,351.11
101-42200-217	Other Operating Supplies	100.98	1,500.00	316.41	1,183.59
101-42200-221	Repair/Maint - Equipment	47,933.25	30,000.00	72,068.97	42,068.97-
101-42200-223	Repair/Maintain - Building	2,385.39	10,000.00	850.24	9,149.76
101-42200-226	Foam	.00	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	172.38	204.00	102.00	102.00
101-42200-310	Other Professional Services	6,817.06	2,500.00	.00	2,500.00
101-42200-321	Communications	3,691.16	3,500.00	1,959.59	1,540.41
101-42200-331	Meetings-Conferences (mtgs/mi)	8,148.42	3,000.00	3,278.18	278.18-
101-42200-343	Advertising	660.00	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	5,927.67	6,225.00	5,677.45	547.55
101-42200-381	Electric Utilities	2,152.00	2,000.00	1,042.00	958.00
101-42200-383	Gas Utilities	2,327.10	5,000.00	1,836.92	3,163.08
101-42200-384	Garbage Service	602.36	700.00	328.56	371.44
101-42200-417	Uniforms/Fire Gear	9,981.24	20,000.00	.00	20,000.00
101-42200-433	Dues and Subscriptions	.00	1,200.00	.00	1,200.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	.00	200,000.00	175,928.00	24,072.00
101-42200-602	Other LT Obligation Principal	.00	43,890.00	.00	43,890.00
101-42200-612	Other Long-Term Obligation Int	19,656.00	18,796.00	.00	18,796.00
Total City Fire:		140,429.00	392,527.00	266,690.42	125,836.58
Emergency Management					
101-42500-103	Part-Time Employees	1,275.78	2,315.00	.00	2,315.00
101-42500-122	FICA	97.60	177.00	.00	177.00
101-42500-221	Repair/Maint - Equipment	1,401.25	4,000.00	.00	4,000.00
101-42500-310	Other Professional Services	1,112.00	1,300.00	1,116.00	184.00
101-42500-381	Electric Utilities	1,065.00	1,000.00	459.00	541.00
Total Emergency Management:		4,951.63	8,792.00	1,575.00	7,217.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	135,132.75	137,635.00	68,923.43	68,711.57
101-43100-102	Full-Time Employees Overtime	709.44	2,000.00	787.23	1,212.77
101-43100-120	CENTRAL PENSION FUND	838.76	840.00	419.38	420.62
101-43100-121	PERA	9,938.38	10,473.00	5,207.47	5,265.53
101-43100-122	FICA	10,342.34	10,682.00	5,311.63	5,370.37
101-43100-131	Employer Paid Health	32,664.65	34,542.00	17,195.34	17,346.66
101-43100-151	Worker s Comp Insurance Prem	16,953.51	18,225.00	18,253.95	28.95-
101-43100-201	Office Supplies(paper-pens-et)	184.09	250.00	.00	250.00
101-43100-211	Operating Supplies - Cleaning	108.86	200.00	.00	200.00
101-43100-212	Motor Fuels-Gas	9,329.70	8,000.00	3,652.05	4,347.95
101-43100-217	Other Operating Supplies	11,053.70	14,000.00	2,876.03	11,123.97

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
101-43100-221	Repair/Maint - Equipment	22,818.89	25,000.00	7,521.21	17,478.79
101-43100-222	Tree trimming	10,664.80	18,500.00	5,540.00	12,960.00
101-43100-223	Repair/Maintain - Building	3,986.10	7,500.00	7,991.90	491.90-
101-43100-224	Repair/Maintain - Streets	46,330.24	100,000.00	18,885.00	81,115.00
101-43100-225	Repair/Maint - Detention Ponds	.00	50,000.00	.00	50,000.00
101-43100-226	Sidewalk Repairs	58,053.35	55,000.00	.00	55,000.00
101-43100-303	Engineering Fees	16,140.00	15,000.00	1,218.00	13,782.00
101-43100-310	Other Professional Services	23,906.03	30,000.00	18,737.00	11,263.00
101-43100-321	Communications	3,802.21	4,000.00	1,911.69	2,088.31
101-43100-331	Meetings-Conferences (mtgs/mi)	24.97	300.00	29.98	270.02
101-43100-343	Advertising	528.00	600.00	.00	600.00
101-43100-362	Property - Casualty Ins (Auto)	15,004.64	15,755.00	14,369.20	1,385.80
101-43100-381	Electric Utilities	47,159.83	46,000.00	20,397.82	25,602.18
101-43100-383	Gas Utilities	2,889.76	4,000.00	2,008.18	1,991.82
101-43100-384	Garbage Service	1,350.69	1,500.00	736.74	763.26
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	891.00	1,000.00	861.31	138.69
101-43100-417	Uniforms	977.24	1,286.00	122.52	1,163.48
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	200.00	109.59	90.41
101-43100-590	Capital Outlay	261,238.38	63,000.00	.00	63,000.00
Total Public Works (GENERAL):		743,022.31	677,338.00	223,066.65	454,271.35
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	25,740.01	26,217.00	13,128.25	13,088.75
101-43125-102	Full-Time Employees Overtime	135.13	500.00	149.95	350.05
101-43125-120	CENTRAL PENSION FUND	159.64	160.00	79.82	80.18
101-43125-121	PERA	1,892.95	2,004.00	991.93	1,012.07
101-43125-122	FICA	1,970.18	2,006.00	1,011.74	994.26
101-43125-131	Employer Paid Health	6,039.84	6,379.00	3,174.72	3,204.28
101-43125-212	Motor Fuels-Gas	3,816.18	8,000.00	2,268.39	5,731.61
101-43125-217	Other Operating Supplies	12,303.64	15,000.00	10,631.20	4,368.80
101-43125-221	Repair/Maint - Equipment	19,740.86	15,000.00	2,990.55	12,009.45
101-43125-310	Other Professional Services	10,947.50	36,750.00	8,373.75	28,376.25
101-43125-343	Advertising	198.00	200.00	.00	200.00
Total Ice & Snow Removal:		82,943.93	112,216.00	42,800.30	69,415.70
Economic Development					
101-46500-401	Contractual Services	51,849.42	57,182.00	31,834.34	25,347.66
101-46500-433	Dues and Subscriptions	3,500.00	3,500.00	.00	3,500.00
101-46500-489	EDA Matching Grant Funds	.00	10,000.00	.00	10,000.00
Total Economic Development:		55,349.42	70,682.00	31,834.34	38,847.66
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00
Total Other Finanacing Uses/Contrib:		17,800.00	17,800.00	17,800.00	.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	141,185.73	145,143.00	72,872.57	72,270.43
211-45500-103	Part-Time Employees	25,457.47	30,217.00	13,367.10	16,849.90
211-45500-121	PERA	12,323.70	12,931.00	6,363.32	6,567.68
211-45500-122	FICA	12,600.67	13,415.00	6,532.25	6,882.75
211-45500-131	Employer Paid Health	41,152.47	43,344.00	21,574.98	21,769.02
211-45500-151	Worker s Comp Insurance Prem	625.11	765.00	766.22	1.22-
211-45500-201	Office Supplies(paper-pens-et)	4,683.35	2,000.00	428.13	1,571.87
211-45500-217	Other Operating Supplies	1,509.05	2,000.00	1,264.84	735.16
211-45500-221	Repair/Maint - Equipment	3,684.51	3,420.00	2,211.07	1,208.93
211-45500-223	Repair/Maintain - Building	9,330.38	3,600.00	7,007.32	3,407.32-
211-45500-310	Other Professional Services	85.00	7,825.00	3,161.04	4,663.96
211-45500-321	Communications	674.09	700.00	345.64	354.36
211-45500-322	Postage	202.00	200.00	.00	200.00
211-45500-331	Meetings-Conferences (mtgs/mi)	2,334.21	500.00	35.00	465.00
211-45500-362	Property - Casualty Ins (Auto)	5,231.41	5,493.00	5,009.84	483.16
211-45500-381	Electric Utilities	3,448.00	4,500.00	1,460.00	3,040.00
211-45500-383	Gas Utilities	1,705.16	2,500.00	1,247.18	1,252.82
211-45500-401	Contractual Services	10,509.10	11,400.00	5,202.42	6,197.58
211-45500-418	Rentals	6,673.02	2,100.00	.00	2,100.00
211-45500-434	Sales Tax Paid	270.00	250.00	112.00	138.00
211-45500-437	Miscellaneous	406.39	.00	58.00	58.00-
211-45500-560	Furniture & Fixtures	5,791.00	.00	.00	.00
211-45500-590	Capital Outlay	5,877.58	10,000.00	.00	10,000.00
211-45500-592	Books/Periodicals	37,045.96	35,000.00	15,802.34	19,197.66
Total Libraries (GENERAL):		332,805.36	337,303.00	164,821.26	172,481.74
Libraries (GENERAL)					
215-45500-401	Contractual Services	515.00	.00	.00	.00
215-45500-570	Office Equipment & Furnishings	11,153.58	.00	.00	.00
Total Libraries (GENERAL):		11,668.58	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	500.00	228.61	271.39
225-45127-217	Other Operating Supplies	345.50	1,500.00	14.99	1,485.01
225-45127-221	Repair/Maint - Equipment	.00	500.00	84.56	415.44
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,226.00	1,300.00	626.00	674.00
225-45127-383	Gas Utilities	572.28	1,300.00	485.20	814.80
Total ICE RINK:		2,143.78	6,100.00	1,439.36	4,660.64
POOL					
225-45128-103	Part-Time Employees	121,829.63	128,500.00	33,447.64	95,052.36
225-45128-121	PERA	776.33	1,200.00	771.48	428.52
225-45128-122	FICA	9,319.94	9,830.00	2,558.71	7,271.29
225-45128-151	Worker s Comp Insurance Prem	3,331.61	3,582.00	3,587.69	5.69-
225-45128-211	Operating Supplies - Cleaning	161.67	500.00	27.37	472.63
225-45128-217	Other Operating Supplies	13,302.55	12,500.00	7,756.45	4,743.55
225-45128-221	Repair/Maint - Equipment	7,822.16	7,500.00	532.48	6,967.52
225-45128-223	Repair/Maintain - Building	3,493.00	10,000.00	5,412.19	4,587.81
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	7,126.51	7,500.00	1,389.82	6,110.18
225-45128-309	SOFTWARE & DESIGN	3,295.00	3,450.00	3,295.00	155.00

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
225-45128-310	Other Professional Services	3,995.50	4,000.00	3,246.75	753.25
225-45128-321	Communications	1,385.36	800.00	933.69	133.69-
225-45128-322	Postage	6.05	50.00	.00	50.00
225-45128-331	Meetings-Conferences (mtgs/mi)	4,810.00	5,000.00	1,232.00	3,768.00
225-45128-343	Advertising	264.00	300.00	276.00	24.00
225-45128-362	Property - Casualty Ins (Auto)	12,966.29	13,615.00	12,417.43	1,197.57
225-45128-381	Electric Utilities	8,298.00	7,500.00	1,848.00	5,652.00
225-45128-383	Gas Utilities	7,130.71	7,500.00	3,607.82	3,892.18
225-45128-417	UNIFORMS	2,405.44	3,000.00	2,223.82	776.18
225-45128-433	Dues and Subscriptions	670.00	670.00	.00	670.00
225-45128-434	Sales Tax Paid	4,509.00	4,000.00	1,735.00	2,265.00
225-45128-437	Miscellaneous	.00	200.00	50.00	150.00
225-45128-443	Credit Card Merchant Fees	1,373.13	2,000.00	56.70	1,943.30
Total POOL:		218,271.88	234,197.00	86,406.04	147,790.96

PARKS

225-45200-101	Full-Time Employees Regular	53,655.84	57,595.00	28,883.63	28,711.37
225-45200-102	Full-Time Employees Overtime	3,422.31	5,500.00	130.60	5,369.40
225-45200-103	Part-Time Employees	21,926.32	18,500.00	6,966.44	11,533.56
225-45200-120	CENTRAL PENSION FUND	837.12	1,000.00	499.20	500.80
225-45200-121	PERA	3,890.82	4,732.00	2,155.02	2,576.98
225-45200-122	FICA	6,052.13	4,827.00	2,701.23	2,125.77
225-45200-131	Employer Paid Health	16,467.50	19,067.00	9,488.28	9,578.72
225-45200-142	Unemployment Benefit Payments	2,414.15	.00	5,793.96	5,793.96-
225-45200-151	Worker s Comp Insurance Prem	2,457.50	2,642.00	2,646.19	4.19-
225-45200-212	Motor Fuels-Gas	3,518.56	4,000.00	621.50	3,378.50
225-45200-217	Other Operating Supplies	3,792.10	4,000.00	1,352.65	2,647.35
225-45200-221	Repair/Maint - Equipment	8,458.38	8,000.00	492.94	7,507.06
225-45200-223	Repair/Maintain - Building	11,014.20	10,000.00	4,298.61	5,701.39
225-45200-228	Repair/Maintain - Other	.00	200.00	.00	200.00
225-45200-229	Refunds	.00	100.00	.00	100.00
225-45200-310	Other Professional Services	1,467.16	2,000.00	296.50	1,703.50
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	264.00	250.00	.00	250.00
225-45200-362	Property - Casualty Ins (Auto)	17,287.44	18,152.00	16,555.36	1,596.64
225-45200-381	Electric Utilities	10,312.00	6,500.00	3,220.00	3,280.00
225-45200-384	Garbage Service	1,595.88	1,900.00	870.48	1,029.52
225-45200-417	Uniforms	808.38	643.00	317.86	325.14
225-45200-418	Rentals	.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	105.00	100.00	29.00	71.00
225-45200-590	Capital Outlay	.00	215,890.00	.00	215,890.00
Total PARKS:		169,746.79	386,698.00	87,319.45	299,378.55

Cemetery

235-49010-217	Other Operating Supplies	510.68	1,500.00	35.73	1,464.27
235-49010-221	Repair/Maint - Equipment	.00	500.00	24.19	475.81
235-49010-228	Repair/Maintain - Other	153.00	500.00	.00	500.00
235-49010-229	Refunds	800.00	.00	.00	.00
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	1,630.00	1,400.00	621.00	779.00
235-49010-310	Other Professional Services	1,874.71	2,500.00	1,940.32	559.68
235-49010-362	Property - Casualty Ins (Auto)	3,272.01	3,436.00	3,133.77	302.23
235-49010-381	Electric Utilities	746.00	650.00	331.00	319.00
235-49010-384	Garbage Service	797.94	1,400.00	435.24	964.76

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
235-49010-401	Contractual Services	35,405.00	35,000.00	10,205.00	24,795.00
235-49010-418	Rental	.00	200.00	.00	200.00
235-49010-590	Capital Outlay	30,193.50	.00	6,907.00	6,907.00-
Total Cemetery:		75,382.84	49,086.00	23,633.25	25,452.75
RURAL FIRE					
245-42200-103	Part-Time Employees	8,531.76	11,000.00	.00	11,000.00
245-42200-122	FICA	652.66	842.00	.00	842.00
245-42200-151	Worker s Comp Insurance Prem	2,869.57	3,014.00	3,018.78	4.78-
245-42200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
245-42200-212	Motor Fuels-Gas	1,317.46	2,500.00	577.32	1,922.68
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	6,388.65	10,000.00	2,676.27	7,323.73
245-42200-226	Foam	.00	2,500.00	.00	2,500.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	5,927.67	6,225.00	5,677.45	547.55
245-42200-417	Uniform	3,205.80	3,000.00	.00	3,000.00
245-42200-433	Dues and Subscriptions	.00	1,000.00	.00	1,000.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,867.00	.00	.00	.00
Total RURAL FIRE:		38,760.57	42,281.00	11,949.82	30,331.18
Fire Relief					
250-42300-124	Fire Relief Pension-State Aid	53,714.72	53,714.00	4,000.00	49,714.00
250-42300-490	City Cont- Fire Relief Retire	21,200.00	22,000.00	.00	22,000.00
Total Fire Relief:		74,914.72	75,714.00	4,000.00	71,714.00
Debt Service					
300-47000-601	Bond Principal Pymt	560,000.00	681,000.00	681,000.00	.00
300-47000-611	Bond Interest Payment	208,525.50	188,595.00	99,258.25	89,336.75
300-47000-620	Fiscal Agent Fees	495.00	500.00	.00	500.00
Total Debt Service:		769,020.50	870,095.00	780,258.25	89,836.75
STREET IMPROVEMENT FUND					
325-43100-700	Transfers Out	642,108.00	.00	.00	.00
Total STREET IMPROVEMENT FUND:		642,108.00	.00	.00	.00
STORM WATER PROJECTS					
404-41500-228	Repair/Maintain - Other	8,875.00	.00	.00	.00
Total STORM WATER PROJECTS:		8,875.00	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	267,701.00	305,390.00	.00	305,390.00
Total CAPITAL IMPROVEMENT FUND:		267,701.00	305,390.00	.00	305,390.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	169,687.32	50,000.00	7,620.50	42,379.50

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
418-48000-530	Capital-Other Improvements	1,107,509.94	173,300.00	44,428.58	128,871.42
Total 2023 STREET/UTIL IMPROVE PROJ:		1,277,197.26	223,300.00	52,049.08	171,250.92
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	29,930.00	30,000.00	.00	30,000.00
Total TIF 1-9 LEVAN:		30,930.00	31,000.00	1,000.00	30,000.00
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	6,190.00	7,000.00	17,167.00	10,167.00-
Total TIF DOWNTOWN REDEVELOPMENT:		7,190.00	8,000.00	18,167.00	10,167.00-
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	65,696.52	66,477.00	33,463.45	33,013.55
601-49400-102	Full-Time Employees Overtime	5,251.38	4,000.00	2,452.44	1,547.56
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	499.20	500.80
601-49400-121	PERA	5,262.40	5,286.00	2,682.44	2,603.56
601-49400-122	FICA	5,367.62	5,397.00	2,736.12	2,660.88
601-49400-131	Employer Paid Health	18,072.40	19,126.00	9,517.62	9,608.38
601-49400-151	Worker s Comp Insurance Prem	1,230.95	1,324.00	1,326.10	2.10-
601-49400-201	Office Supplies(paper-pens-et)	584.32	1,000.00	585.01	414.99
601-49400-212	Motor Fuels-Gas	158.26	750.00	148.91	601.09
601-49400-217	Other Operating Supplies	9,004.64	10,000.00	5,359.12	4,640.88
601-49400-221	Repair/Maint -WELLS	101,002.59	30,000.00	406.67	29,593.33
601-49400-223	Repair/Maintain - Building	2,107.15	2,000.00	.00	2,000.00
601-49400-228	Repair-Water Main Repairs	26,541.46	30,000.00	14,624.74	15,375.26
601-49400-229	Refunds	4,500.00	3,000.00	1,000.00	2,000.00
601-49400-303	Engineering Fees	35,473.70	100,000.00	221,100.00	121,100.00-
601-49400-309	Software and Design	4,760.99	10,000.00	.00	10,000.00
601-49400-310	Other Professional Services	18,407.28	18,000.00	14,770.84	3,229.16
601-49400-321	Communications	10,337.38	9,500.00	5,805.73	3,694.27
601-49400-322	Postage	3,413.90	3,500.00	1,563.34	1,936.66
601-49400-331	Meetings-Conferences (mtgs/mi)	23.00	1,000.00	218.00	782.00
601-49400-343	Advertising	50.00	200.00	52.00	148.00
601-49400-362	Property - Casualty Ins (Auto)	6,610.60	6,941.00	6,330.47	610.53
601-49400-381	Electric Utilities	39,004.00	43,000.00	17,649.00	25,351.00
601-49400-383	Gas Utilities	313.38	2,500.00	260.71	2,239.29
601-49400-401	Contractual Services	.00	1,500.00	.00	1,500.00
601-49400-406	SAFETY	271.50	1,000.00	.00	1,000.00
601-49400-417	Uniforms	619.75	643.00	524.17	118.83
601-49400-420	Depreciation	.00	120,000.00	.00	120,000.00
601-49400-433	Dues and Subscriptions	400.00	1,000.00	.00	1,000.00
601-49400-434	Sales Tax Paid	1.26-	.00	.45-	.45
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	163,248.05	.00	34,781.56	34,781.56-
601-49400-590	Capital Outlay	173,760.58	.00	6,390.00	6,390.00-
601-49400-611	Bond Interest	2,361.52	2,073.00	1,036.09	1,036.91
601-49400-700	Transfers Out	282,486.20	321,736.00	240,837.30	80,898.70
Total Water Utilities (GENERAL):		987,318.66	822,153.00	626,120.58	196,032.42

Account Number	Account Title	2024-24 Prior year Actual	2025-25 Current year Budget	2025-25 Current year Actual	2025-25 Budget Remaining
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	68,917.01	69,098.00	34,603.81	34,494.19
602-49450-102	Full-Time Employees Overtime	7,703.68	7,000.00	3,434.74	3,565.26
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	499.20	500.80
602-49450-121	PERA	5,629.39	5,708.00	2,841.64	2,866.36
602-49450-122	FICA	5,741.91	5,822.00	2,898.46	2,923.54
602-49450-131	Employer Paid Health	18,067.99	19,132.00	9,520.56	9,611.44
602-49450-201	Office Supplies(paper-pens-et)	584.31	1,000.00	585.00	415.00
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	153.47	2,000.00	.00	2,000.00
602-49450-221	Repair/Maint - Equipment	13,225.13	20,000.00	5,162.29	14,837.71
602-49450-223	BUILDING REPAIR	131.71	500.00	.00	500.00
602-49450-229	Refunds	4,500.00	2,500.00	1,000.00	1,500.00
602-49450-310	Other Professional Services	253.15	1,000.00	113.43	886.57
602-49450-322	Postage	2,965.08	2,880.00	1,537.24	1,342.76
602-49450-331	Meetings-Conferences (mtgs/mi)	1,943.64	1,000.00	.00	1,000.00
602-49450-343	Advertising	528.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,565.60	4,794.00	4,372.32	421.68
602-49450-381	Electric Utilities	8,661.00	9,500.00	4,061.00	5,439.00
602-49450-383	Gas Utilities	483.62	1,500.00	208.90	1,291.10
602-49450-385	Sewer Plv-Elgin Sewer District	752,060.21	830,000.00	186,635.10	643,364.90
602-49450-417	UNIFORM	616.91	643.00	167.47	475.53
602-49450-420	Depreciation	.00	38,000.00	.00	38,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	398,729.30	457,604.00	361,255.95	96,348.05
Total Sewer (GENERAL):		1,296,459.51	1,481,431.00	618,897.11	862,533.89
Net Grand Totals:		9,865,745.81-	8,338,240.00-	4,089,132.24-	4,249,107.76-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Meeting: July 8, 2025

AGENDA ITEM: Department Report for Council	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: June Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a summary of the highlights for June.*

Meeting/Training

- Officers Huemann and Ferguson attended a command presence and street crimes training in St. Paul.
- Staff completing online training on the license plate readers.

Misc. Activity

- We went through a very extensive BCA security audit this month. Very time-consuming. The audit is to be completed by July 1st.
- Our annual mental health checkup has been scheduled for dates in July.

Citations issued: 11

June Call Activity 2025

9-11 Hang-Ups	1
Alarms	1
All other	11
Animal Complaints	4
Assault	0
Assist Other Department	17
Attempt to Locate	0

ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	1
Contempt/Curfew Violation	0
Damage to Property	4
DANCO Violation	0
Disorderly Conduct	1
Domestics	1
Driving Complaints	4
Driving Under the Influence	2
Drugs All Types	0
Escort	10
Fire Calls	3
Fireworks	1
Found Property	0
Fraud	3
Funeral Assist	2
Harassment/Threats	4
Littering	0
Lost Property	0
Medical Calls	26
Misc. Information	2
Motorist Assists	1
Noise Complaints	6
OFP/HRO Violation	0
Ordinance Complaint/Violation	5
Parking Complaints/Violations	1
POR Predatory Offender Reg.	0
Public Assists	24
School Bus/Incident & Tobacco	0
Security Check	88
Sex Offense	0
Snow Removal	0
Sudden Death	0
Suspicious Activity	3
Theft Offenses	1
Traffic Crashes/Violations	115
Trespassing	1
Vulnerable Adults	0
Weapons Violation	0
Warrants All	0
Welfare Checks	2
Worthless Checks	0
TOTAL CALLS	345

CITY OF PLAINVIEW

PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of June. We as a city averaged 320,833 gallons per day. The highest being 450,000 gallons and the lowest being 175,000 gallons. We pumped 9,625,000 gallons for the month.
- Water meters were read on the 2nd of the month.
- Water meter replacement is ongoing.
- We flushed all hydrants. We do this as maintenance in the spring and fall.
- We had 51 locates for Gopher State One Call.

Sewer

- We had two storm sewers vacuumed out that were full of debris and grass clippings.

Streets

- Komet and Elcor have been here working on the punch list for the 2nd Ave NW project.
- We filled potholes. This will continue as needed.
- We cleaned the flume (concrete waterway) that was full of sediment.

Parks

- The pool has been busy between rains.
- We replaced some shelving at Eckstein bathrooms.

Trees

- We had a couple of trees removed in the cemetery.
- We have been trimming trees that hit our trucks and equipment.
- The brush chippers were here. We left a pile of mulch for residents to use. The pile is now gone.

Buildings

- We adjusted the door at the fire hall.

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

Respectfully,
Shane Loftus
Public Works Director



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& MENK**

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2900 43rd Street NW
Suite 100
Rochester, MN 55901

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Bolton-Menk.com

MEMORANDUM

Date: July 1, 2025
To: David Todd, City Administrator
From: Drew Weber, P.E.
Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 25X.137377

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

Elcor Construction and subcontractors are working through the remaining punchlist items. They plan to complete the remaining punchlist items by the end of July.

- Pay Application 14 Letter

Orchard Hills 7th and 8th Subdivisions

No update since the last meeting. We are pursuing the completion of the remaining items in coordination with city staff and attorney.

Well No. 3 Air Entrainment – Water Tower & Existing Tower Rehab

Plans and specifications have been approved by the Minnesota Department of Health (MDH). During the June council meeting, staff was authorized to work with the city's municipal finance advisor, Mike Bubany of David Drown Associates, to issue general obligation bonds for financing the water tower improvements. After a financing path is determined, we will initiate the bidding process.

Water Service Line Inventory & Replacement

The Minnesota Department of Health (MDH) recently released applications for additional 100% grant funding to continue with the City's lead service line inventory. The ultimate goal is to attempt to eliminate as many of the "unknown" services in the inventory. We anticipate the grant contract process to begin in the next few weeks with inventory work beginning in July.

2025 Chip Sealing

We are working with City staff to coordinate this work. The contractor (Pearson Brothers) plans to complete this work in late July.

Shultz (BA Holdings) Property Annexation and Utility Extension

No update since the last meeting. We are working with the developer to ensure the proposed layout meets city requirements. After the layout is determined we will establish construction costs for Business Development Public Infrastructure (BDPI) grant application.

Name: Current Project Update

Date: 7/1/25

Page: 2

Skye View Development

No update since the last meeting. We are working with city staff and the developer to determine a path for this project to move forward.

2025 Trail Improvements

Elcor Construction began work on the walking trail improvements on June 30th. Grinding of the existing trail is scheduled for Wednesday July 2nd, grading will occur the week of July 7th, and paving is tentatively scheduled for the week of July 14th.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Wetland delineation and permitting for waterway maintenance work.
- Watermain relocation near 3rd Ave NE.

Director's Report: July 2025

Programming & Outreach: Summer is off to a busy start. We have seen record turnouts for our Wednesday summer times, bringing many new faces to the library. Our home delivery service averages seven visits per week. In addition to community members, we now deliver books to three daycares. We estimate that more than 100 children are gaining access to the library's book collection thanks to daycare delivery.

Migrant Summer School Art Show: The Library will be hosting the 2nd annual Migrant Summer School Art Show from Wednesday, July 23 through Tuesday, July 29 during regular open hours. We invite the community to visit the children's room to enjoy this multidisciplinary installation. This year's focus will be on Nature and Poetry. Students will be challenged to combine their own poems with a wax resist painting.

Library Text Notifications: I am pleased to announce that text messages are now available for overdue, courtesy reminders, and/or hold notices. In general, patrons who used to receive text messages prior to our May migration should now be receiving them. If not, patrons should contact a library staff member to update their account to the correct settings.

June Quick Stats:



4786 Items Circulated



26 New Patrons



165 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday, May 20th, 2025, 7:00 PM

Members Present: Youlonda Loechler, Chad Gelner, Adam Feils, Ian McDonald, Mary Schneider, Nicholas Ozment

Member Not Present: Carla Tentis

Staff: Alice Henderson

City Council Member: Don Kuschel

The meeting was called to order by Youlonda at 7:00 PM.

A motion was made by Chad and seconded by Adam to approve the agenda. Motion carried unanimously.

Public Comments: No comments

A motion was made by Mary and seconded by Chad to approve the board minutes from prior meeting of 4/15/2025. Motion carried unanimously.

A motion was made by Ian and seconded by Mary to approve the Consent Agenda including reports from staff and SELCO representatives and an acknowledgement of donations. Motion carried unanimously.

Unfinished business: none

New Business:

- A. Payment of Bills: A motion was made by Chad and seconded by Ian to approve the Payables by Payee report in the amount of \$9,225.19. Motion carried unanimously.
- B. Copier/Printer Costs: A motion was made by Adam and seconded by Nick to adjust the per page bulk printing rate to 20 cents on color print jobs of 50 pages or more in a single job. Motion carried unanimously.
- C. Strategic Plan Assessment: A motion was made by Ian and seconded by Chad to adopt the Library Vision, Mission, and Core Value statements. Motion carried unanimously.

Announcements

- A. Trustee or Staff Comments: None
- B. Next Regular Meeting set for 6/17/2025.

The meeting adjourned at 7:21 PM.

Respectfully submitted,

Ian McDonald

Secretary, Plainview Library Board of Trustees.

Plainview Fire Relief Association Monthly Report

June 2025

Calls: 6

Lift Assist with Mayo Medical: 1

Alarms: 2

Gas Smell: 1

Storm Spotting: 2

Training:

-Did auto extricating training at Becklund's in Millville.

Other:

-Elgin Cheese Day Parade

-Had a successful Chicken Barbeque at TJ's

Respectfully Submitted by **Mike Lyons, Fire Chief**



Economic Development – July 2025 Update:

Update:

- The June EDA meeting was held June 17th, 2025, with the following members present: Marie Zabel Stelling, Carrie Eversman, Lindsay Hammer Bartley, Aaron Luckstein, Keith Holm, and Trisha Hess (CEDA). Members absent: Will Harrington and John Coons.
- Rural Entrepreneurial Venture (REV) - Allison Whalen (CEDA)
 - A lunch and learn (Spark Session) were planned by Envision Plainview and held on Monday, June 23, 2025, from 11:30 a.m. to 12:30 p.m. at the Plainview City Hall
 - The Rochester Small Business Development Center gave a short presentation on the pain points for small businesses and provided additional information for small businesses on how they can assist them.
 - A light lunch was provided, and time for those in attendance to network with the SDBC, Envision Plainview, Plainview EDA members, and other business members.
 - Business Interviews as part of the REV “Envision Plainview” project continue to be scheduled and conducted by Trisha Hess as a priority in her role as the EDA Director. An [online survey](#) is available on the EDA’s website for businesses to complete at their convenience.

Ongoing projects:

- Continued updates to the EDA website
- Continued business visits

Respectfully,

Trisha Hess
EDA Director - Plainview
CEDA Representative
Trisha.Hess@cedausa.com
M: 507-250-0308

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM: Kim's Saloon – License Agreement for Corn on the Cob Days Event	AGENDA SECTION: Consent Agenda
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.E.
ATTACHMENTS: Draft License Agreement, Request Letter	APPROVED BY: d.t.
RECOMMENDED ACTION: Motion to approve License Agreement with Walkes Enterprises Inc. dba Kim's Saloon for the 2025 Corn on the Cob Days Street Dance.	

SUMMARY

Kim's Saloon has hosted street dances during Corn on the Cob Days regularly in years past. City Attorney Flaherty has recommended that situations where an outside organization is utilizing City property, that a license agreement be utilized to spell out the terms and responsibilities of all parties involved.

RECOMMENDATION

Staff recommends approval of the License Agreement with Walkes Enterprises Inc. dba Kim's Saloon.

(Top 3 inches reserved for recording data)

LICENSE AGREEMENT (Corn on the Cob Days)

This License Agreement (“License” or “Agreement”) is entered into by and between the City of Plainview, a municipal corporation under the laws of the State of Minnesota, 241 West Broadway, Plainview MN 55964 (“City” or “Licensor”), and Walkes Enterprises Inc. dba Kim’s Saloon, 45 4th St SW, Plainview MN 55964 (“Licensee”); (collectively the “parties”).

RECITALS:

WHEREAS, the Licensee is the owner of the real property located at 45 4th Street & Alley SW in the City of Plainview, Minnesota (the “Property”):

and

WHEREAS, located along the western and norther boundaries of said Property is a city-owned right-of-ways (the “Street & Alley”); and

WHEREAS, the Licensee plans to host a concert and dance during Corn on the Cob Days (the “Event”), which Event encroaches in Licensor’s Street & Alley; and

WHEREAS, the Licensee desires a license from Licensor authorizing Licensee’s limited use of the Street & Alley for the encroachment of the Event; and

WHEREAS, a sketch/schematic of the location of the Street & Alley depicting the dimensions and location of the proposed Event encroachment is provided in Exhibit A, which is attached hereto and incorporated herein by reference (the “Licensed Premises”); and

WHEREAS, the Licensee has requested that the Licensor permit the encroachment and the Licensor is willing to permit said encroachment as depicted in Exhibit A on certain conditions contained herein.

NOW, THEREFORE, for valuable consideration, it is agreed by and between the parties as follows:

1. Grant of License and Description of Licensed Premises. In consideration of the terms, covenants, and conditions contained herein, the Licensors hereby grants to the Licensee a non-exclusive, terminable license to use the Licensed Premises for the purpose stated above herein, subject to the following conditions:

- a. Licensee shall commence no work authorized by this License related to construction, repair or replacement of the Event until it has obtained all required approvals and permits as required by the City.
- b. Licensee shall take all necessary precautions to protect and preserve the City's Street & Alley during any activities within or use of the Licensed Premises as contemplated in this License.
- c. Licensee shall take all necessary precautions to avoid creating unsafe or unsanitary conditions within the Licensed Premises and shall not hinder the natural free and clear passage through the Street & Alley by Licensors or Licensors's employees or agents.
- d. Licensee shall conduct any work authorized by this License or subsequently approved by the City in a manner so as to ensure the least obstruction to and interference with present and continued use of the Street & Alley and shall return the Street & Alley to its original condition following such authorized work at Licensee's sole cost and expense.
- e. Licensee shall remove daily all dirt or debris from sidewalks, trails, public and private roadway surfaces and curbs and gutters during any work authorized by this License or subsequently approved by the City.
- f. Licensee shall not conduct any work within the Street & Alley outside the Licensed Premises specified in Exhibit A without the express prior written approval of the City.
- g. Licensee shall be responsible for either: 1) removing the Event and all associated costs, or 2) the cost of removal of the Event by the City, should the City or another authorized party need to conduct work in the Street & Alley, and the Event interferes with such work in the judgment of the City.
- h. Any operation, maintenance, repair or alteration to the Event shall not expand the encroachment. Alterations or replacement shall require prior City approval and shall at all times comply with City Code.

2. Term. The term of this Agreement shall be from 8 a.m. Saturday, August 16, 2025, through 10 a.m., Sunday, August 17, 2025, as follows;

This Agreement shall terminate (a) upon the destruction, demolition or removal of the Event situated on the Property described above, or (b) upon the failure of the Licensee to comply with any material term or condition of this Agreement.

This License may also be terminated at any time by Licensee by written notice to the City.

Before the date of any such termination of this License under this Section, Licensee shall remove all of Licensee's Event from the Licensed Premises, at Licensee's sole cost and

expense, and shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code, as amended, unless otherwise directed by the City in writing. In the event that Licensee fails to remove the Event from the Licensed Premises before the effective termination date of this License, the City or its authorized agents or representatives may perform any work necessary to remove the Event from the Licensed Premises and restore the Licensed Premises to its preexisting condition, and Licensee shall reimburse City for all expenses reasonably incurred by the City in performing such work. If Licensee fails to so reimburse the City as required by this paragraph within 30 days of Licensee's receipt of a billing statement for such charges from the City, the unpaid charges shall constitute a lien against the Property from and after the date they were due and unpaid. The City may take any action it is authorized under law to take to recover such unpaid charges, including certifying such unpaid charges to the county auditor for collection with taxes on the Property.

3. License Fee. As this Event is valuable part of a larger community event, Licensee shall pay a license fee of just \$20.00 at the time of execution of this Agreement.
4. Use of Licensed Premises. Subject to the other terms and provisions contained herein, the Licensee shall be permitted to use the Licensed Premises only for the specific purpose hereinabove stated; provided, however, that during the term of this License, the Licensee shall comply with all applicable laws, regulations, conditions, and covenants affecting the Licensed Premises, whether federal, state, local, or contractual in addition to any such requirements as applicable to Licensee's operations. The Licensee shall not intentionally commit or allow to be committed any waste on, destruction of, or damage to, or nuisance on the Licensed Premises. Should the Licensee intentionally commit or allow to be committed any waste on or destruction to the Licensed Premises, the Licensee shall immediately restore the Licensed Premises to the original condition of the Licensed Premises at the inception of this License Agreement or as altered in accordance with plans and specifications as submitted to, and approved by, the City Administrator of the Licensor, or his or her designated representative, or, alternatively, pay to the Licensor the cost of restoring the Licensed Premises, to the condition herein stated, payment to be made within 30 days from the date of written notice given by Licensor to the Licensee of the amount of such costs.

During the term of this Agreement, Licensee shall keep the Licensed Premises, and its immediate area in a sanitary condition, remove all trash from the Licensed Premises and keep the premises free from refuse or other debris.

5. Fencing. Licensor shall provide for Licensee fencing in the form of the city's chain link baseball fence to create a fully-enclosed and contiguous premises. Licensor shall install and remove fencing.
6. Loud-Speaker. *(\$10.00 Loud-Speaker Permit Application)*
Event may include use of electronic sound-system during the period of the Event, but not later than 1:00 a.m., Sunday August 17, 2025.

7. Temporary Expansion of Premises for Intoxicating Liquor License. As part of this Agreement, Licensee shall be permitted to utilize the fenced-in outdoor areas on the Property and the Street & Alley for the Event, as part of their licensed premises for the purposes of serving intoxicating liquor. Licensee shall comply with liquor rules and statutes as they would in their normal premises. Licensee shall obtain a Certificate of Liability Insurance from their carrier that notes the Street & Alley as insured spaces for both liability and liquor purposes and names the City as certificate holder. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes.
8. Conditions of Licensed Premises “As Is” and Not Warranted. The Licensor does not warrant that the Licensed Premises is suitable for the purposes for which it is permitted to be used under this License. The Licensor shall have no responsibility with regard to any failure of or damage to Licensee’s Event within the Licensed Premises. Licensee understands and acknowledges that this License grants Licensee only a terminable license to use the Licensed Premises and does not confer any permanent property rights with respect to the Licensed Premises or the Event to be constructed thereon upon Licensee.
9. Licensor's Right of Entry. The Licensee shall permit or allow the Licensor and the agents and employees of the Licensor to enter upon the Licensed Premises at all reasonable times for the purpose of inspecting them. The City may order the immediate cessation of any project or work that exceeds the scope of this License or otherwise poses a threat to the life, health, safety or welfare of the public. The City may order Licensee to correct any project or work to comply with the scope of this License or other applicable standards, conditions, ordinances or laws. If the Event made by Licensee in the Licensed Premises fall into disrepair at any time during the term of this License, the City may order Licensee to conduct any repairs or perform any maintenance necessary to bring the Event into compliance. Any such order by the City authorized by this Paragraph shall state the violation, the terms of correcting the violation and that failure to correct the violation within the stated time limits shall be cause for immediate revocation of this License. If the violation is not corrected within the stated time limits, the City may immediately revoke this License and/or pursue any and all remedies available to it as provided herein or in law or equity.
10. Alterations to Licensed Premises. The Licensee shall not be permitted to make any additional Event or alterations to the Licensed Premises without the prior written consent of the Licensor, except, however, the Licensee shall, at Licensee's expense, make any additional Event to the Licensed Premises that are needed to maintain the Licensed Premises in their original condition or their condition as altered, if such alteration has been approved in writing by the Licensor.
11. Covenants to Indemnify and Hold Harmless. Licensee shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages, including expenses, reasonable attorneys’ fees, and costs of alternative dispute resolution, which may arise out of or be caused by Licensee or their

successors and/or assigns, with respect to Licensee's use of the Street & Alley, and the Licensed Premises. Licensee shall defend City against the foregoing, or litigation in connection with the foregoing, at Licensee's expense, with counsel reasonably acceptable to City. The indemnification provision of this Paragraph shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of City. All indemnification obligations shall survive termination, expiration or cancellation of this License.

12. Waiver and Assumption of Risk. Licensee further knows, understands and acknowledges the risks and hazards associated with using the Licensed Premises, for the purposes permitted herein and the Event thereon and hereby assumes any and all risks and hazards associated therewith. Licensee understands and acknowledges that the primary purposes of the Licensed Premises, and the Street & Alley, notwithstanding this Agreement, are to facilitate and accommodate public utility facilities, and that the Street & Alley, and utility facilities located therein require regular maintenance, repairs or other work. Licensee hereby irrevocably waives any and all claims against the Licenser or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the Licensee as a result of using the Licensed Premises or any of Licensee's activities or Event, and hereby irrevocably releases and discharges the Licenser and any of its officials, employees or agents from any and all such claims of liability related to the Licensed Premises, the Event therein, or the Licenser's maintenance, repair or other work conducted within the Licensed Premises by the Licensee or Licenser or any other third party, except those resulting from the negligence or intentional misconduct of the Licenser.
13. Insurance. The Licensee shall at Licensee's expense maintain in effect bodily injury liability insurance and property damage insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes, Section 466.04 or the amount stated in the Licensee's insurance certificate, whichever is greater. The City of Plainview shall be a named insured. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes. The Licensee's insurance policy and certificate shall not be cancelled or its conditions altered in any manner without Ten (10) days prior written notice to the City Administrator. Upon request, the Licensee shall deliver to the City Administrator certificates of all insurance required, signed by an authorized representative and stating that all provisions of the specified requirements are satisfied. If Licensee fails to maintain a policy of insurance as required by the City for the term of this License, the City may immediately revoke this License and require the immediate removal by the Licensee of the Licensee's Event from the Licensed Premises at the Licensee's sole cost and expense, and the Licensee shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code.
14. Mechanic's Liens. The Licensee hereby covenants and agrees that the Licensee will not permit or allow any mechanic's or materialman's liens to be placed on the Licenser's interest in the Licensed Premises during the term hereof for labor performed or material

supplied in connection with any work or Event performed or caused to be performed by the Licensee. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the Licensor's interest, the Licensee shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that the Licensee may contest any such lien provided the Licensee first provides adequate security protecting the Licensor against such lien.

15. Attorneys' Fees. If any action at law or in equity shall be brought by Licensor on account of any breach of this License Agreement by Licensee or for the recovery of the possession of the Licensed Premises, Licensor shall be entitled to recover from Licensee reasonable attorney's fees, the amount of which shall be fixed by the Court and shall be made a part of any judgment or decree rendered.

16. General Terms.

- a. RECITALS. The recitals to this Agreement are made a part hereof and incorporated herein by reference.
- b. VOLUNTARY AND KNOWING ACTION. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- c. AUTHORIZED SIGNATORIES. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- d. NOTICES. All communications, demands, notices, or objections permitted or required to be given or served under this License Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified mail, return receipt requested, and addressed to the other party to this License Agreement, to the address set forth in this License Agreement, or if to a party not a party to this License Agreement, to the address designated by a party to this License Agreement in the foregoing manner. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. Commencing on the 10th day after the giving of such notice, such newly designated address shall be such address for the purpose of all communications, demands, notices, or objections permitted or required to be given or served under this License Agreement.

- e. **ASSIGNMENT OR TRANSFER OF LICENSE.** Licensee shall have no right to assign its interest in this License Agreement without the prior written consent of Licensors.
- f. **MODIFICATIONS/AMENDMENT.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by authorized representative of the City and Licensee.
- g. **NO PARTNERSHIP, JOINT VENTURE, OR FIDUCIARY RELATIONSHIP CREATED HEREBY.** Nothing contained in this License Agreement shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between the Licensors and the Licensee.
- h. **CUMULATIVE RIGHTS.** Except as otherwise expressly stated herein, no right or remedy herein conferred on or reserved to the Licensors or the Licensee is intended to be exclusive of any other right or remedy hereby provided by law, but each shall be cumulative in, and in addition to, every other right or remedy given herein or hereafter existing at law, in equity, or by statute.
- i. **RECORDS—AVAILABILITY AND RETENTION.** Pursuant to Minn. Stat. § 16C.05, subd. 5, Licensee agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Licensee and involve transactions relating to this Agreement. Licensee agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- j. **COMPLIANCE WITH LAWS.** Licensee shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, Event, personal property, programs and staff for which Licensee is responsible.
- k. **GOVERNING LAW.** This Agreement shall be deemed to have been made and accepted in Wabasha County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- l. **DATA PRACTICES.** The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 et seq.
- m. **NO WAIVER.** Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that

right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.

- n. SEVERABILITY. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
- o. ENTIRE AGREEMENT. These terms and conditions constitute the entire agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Agreement.
- p. HEADINGS AND CAPTIONS. Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
- q. SURVIVABILITY. All covenants, indemnities, guarantees, releases, representations and warranties by any party or parties, and any undischarged obligations of City and Licensee arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.

[Signature page to follow]

IN WITNESS WHEREOF, the parties hereto have hereunto executed this document on the latest date affixed to the signatures hereto.

LICENSEE:

By: _____
David Walkes

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above-named County and State, on this _____ day of _____, 2025, by David Walkes.

Notary Public

CITY OF PLAINVIEW, LICENSOR

By: _____
Keith Holm, Its Mayor

Date: _____

By: _____
Carol Kujath, Its City Clerk

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above-named County and State, on this _____ day of _____, 2025, by Keith Holm and Carol Kujath, respectively the Mayor and City Clerk, on behalf of the City of Plainview, a municipal corporation of the State of Minnesota, Licensor.

Notary Public

EXHIBIT A

Depiction of Licensed Premises



Kim's Saloon & Grill

July 1st, 2025

City of Plainview
City Council Members
241 West Broadway
Plainview, MN 55964

Re: Corn On The Cob Days Street Dance

Dear City Council Members,

For the past Thirteen years Kim's Saloon & Grill has been successful hosting the Corn on the Cob Days Street Dance.

I would consent again to host this year's street dance Saturday, August 16th, 2025, for Plainview's "Corn On the Cob Days", provided again this year that 4th Street SW be closed from the corner of 1st Avenue SW to Main Street. The Street (like in years past) would have to be closed from 8:00 AM on Saturday, August 16th, until 10:00 AM, Sunday, August 17th, this will allow for setting up and then removing the band stage, waste receptacles, rent-a-jons, ect.

In summary, I am committed towards helping out the City of Plainview with their "Corn on the Cob Days" festival again this year. If you have any further questions, please do not hesitate to give me a call.

Respectively,



David Waikes
Kim's Saloon & Grill
(507) 534-3707 (b)
(507) 273-2414 ©

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM:	TJ's Tavern On and Off Sale – License Agreement for Corn on the Cob Days Event	AGENDA SECTION:	New Business
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO. 5.F.	
ATTACHMENTS:	Draft License Agreement, Request Letter and Map	APPROVED BY:	d.t.
RECOMMENDED ACTION: Motion to approve License Agreement with TJ's Tavern On & Off Sale for their 2025 Corn on the Cob Days Dance.			

SUMMARY

TJ's Tavern On and Off Sale is requesting to hold a dance during the Corn on the Cob Days and is requesting to close the alley from 3rd Street NW to 2nd Street NW.

City Attorney Flaherty has recommended that situations where an outside organization is utilizing City property, that a license agreement be utilized to spell out the terms and responsibilities of all parties involved.

RECOMMENDATION

Staff recommends approval of the License Agreement with TJ's Tavern On and Off Sale.

(Top 3 inches reserved for recording data)

LICENSE AGREEMENT (Corn on the Cob Days)

This License Agreement (“License” or “Agreement”) is entered into by and between the City of Plainview, a municipal corporation under the laws of the State of Minnesota, 241 West Broadway, Plainview MN 55964 (“City” or “Licensor”), and TJ’s Tavern. dba TJ’s Tavern On & Off-Sale, 218 West Broadway, Plainview MN 55964 (“Licensee”); (collectively the “parties”).

RECITALS:

WHEREAS, the Licensee is the owner of the real property located at 218 West Broadway & Alley NW in the City of Plainview, Minnesota (the “Property”):

and

WHEREAS, located along the eastern and norther boundaries of said Property is a city-owned right-of-ways (the “Alley”); and

WHEREAS, the Licensee plans to host a concert and dance during Corn on the Cob Days (the “Event”), which Event encroaches in Licensor’s Alley; and

WHEREAS, the Licensee desires a license from Licensor authorizing Licensee’s limited use of the Alley for the encroachment of the Event; and

WHEREAS, a sketch/schematic of the location of the Alley depicting the dimensions and location of the proposed Event encroachment is provided in Exhibit A, which is attached hereto and incorporated herein by reference (the “Licensed Premises”); and

WHEREAS, the Licensee has requested that the Licensor permit the encroachment and the Licensor is willing to permit said encroachment as depicted in Exhibit A on certain conditions contained herein.

NOW, THEREFORE, for valuable consideration, it is agreed by and between the parties as follows:

1. Grant of License and Description of Licensed Premises. In consideration of the terms, covenants, and conditions contained herein, the Licensors hereby grants to the Licensee a non-exclusive, terminable license to use the Licensed Premises for the purpose stated above herein, subject to the following conditions:
 - a. Licensee shall commence no work authorized by this License related to construction, repair or replacement of the Event until it has obtained all required approvals and permits as required by the City.
 - b. Licensee shall take all necessary precautions to protect and preserve the City's Alley during any activities within or use of the Licensed Premises as contemplated in this License.
 - c. Licensee shall take all necessary precautions to avoid creating unsafe or unsanitary conditions within the Licensed Premises and shall not hinder the natural free and clear passage through the Alley by Licensors or Licensors's employees or agents.
 - d. Licensee shall conduct any work authorized by this License or subsequently approved by the City in a manner so as to ensure the least obstruction to and interference with present and continued use of the Alley and shall return the Alley to its original condition following such authorized work at Licensee's sole cost and expense.
 - e. Licensee shall remove daily all dirt or debris from sidewalks, trails, public and private roadway surfaces and curbs and gutters during any work authorized by this License or subsequently approved by the City.
 - f. Licensee shall not conduct any work within the Alley outside the Licensed Premises specified in Exhibit A without the express prior written approval of the City.
 - g. Licensee shall be responsible for either: 1) removing the Event and all associated costs, or 2) the cost of removal of the Event by the City, should the City or another authorized party need to conduct work in the Alley, and the Event interferes with such work in the judgment of the City.
 - h. Any operation, maintenance, repair or alteration to the Event shall not expand the encroachment. Alterations or replacement shall require prior City approval and shall at all times comply with City Code.
2. Term. The term of this Agreement shall be from 10 a.m. Friday, August 15, 2025, through 10:00 a.m., Saturday, August 16, 2025, as follows;

This Agreement shall terminate (a) upon the destruction, demolition or removal of the Event situated on the Property described above, or (b) upon the failure of the Licensee to comply with any material term or condition of this Agreement.

This License may also be terminated at any time by Licensee by written notice to the City.

Before the date of any such termination of this License under this Section, Licensee shall remove all of Licensee's Event from the Licensed Premises, at Licensee's sole cost and

expense, and shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code, as amended, unless otherwise directed by the City in writing. In the event that Licensee fails to remove the Event from the Licensed Premises before the effective termination date of this License, the City or its authorized agents or representatives may perform any work necessary to remove the Event from the Licensed Premises and restore the Licensed Premises to its preexisting condition, and Licensee shall reimburse City for all expenses reasonably incurred by the City in performing such work. If Licensee fails to so reimburse the City as required by this paragraph within 30 days of Licensee's receipt of a billing statement for such charges from the City, the unpaid charges shall constitute a lien against the Property from and after the date they were due and unpaid. The City may take any action it is authorized under law to take to recover such unpaid charges, including certifying such unpaid charges to the county auditor for collection with taxes on the Property.

3. License Fee. As this Event is valuable part of a larger community event, Licensee shall pay a license fee of just \$20.00 at the time of execution of this Agreement.
4. Use of Licensed Premises. Subject to the other terms and provisions contained herein, the Licensee shall be permitted to use the Licensed Premises only for the specific purpose hereinabove stated; provided, however, that during the term of this License, the Licensee shall comply with all applicable laws, regulations, conditions, and covenants affecting the Licensed Premises, whether federal, state, local, or contractual in addition to any such requirements as applicable to Licensee's operations. The Licensee shall not intentionally commit or allow to be committed any waste on, destruction of, or damage to, or nuisance on the Licensed Premises. Should the Licensee intentionally commit or allow to be committed any waste on or destruction to the Licensed Premises, the Licensee shall immediately restore the Licensed Premises to the original condition of the Licensed Premises at the inception of this License Agreement or as altered in accordance with plans and specifications as submitted to, and approved by, the City Administrator of the Licensor, or his or her designated representative, or, alternatively, pay to the Licensor the cost of restoring the Licensed Premises, to the condition herein stated, payment to be made within 30 days from the date of written notice given by Licensor to the Licensee of the amount of such costs.

During the term of this Agreement, Licensee shall keep the Licensed Premises, and its immediate area in a sanitary condition, remove all trash from the Licensed Premises and keep the premises free from refuse or other debris.

5. Fencing. Licensor shall provide for Licensee fencing in the form of the city's chain link baseball fence to create a fully-enclosed and contiguous premises. Licensor shall install and remove fencing.
6. Loud-Speaker. *(\$10.00 Loud-Speaker Permit Application)*
Event may include use of electronic sound-system during the period of the Event, but not later than 1:00 am, Saturday August 16, 2025.

7. Temporary Expansion of Premises for Intoxicating Liquor License. As part of this Agreement, Licensee shall be permitted to utilize the fenced-in outdoor areas on the Property and the Alley for the Event, as part of their licensed premises for the purposes of serving intoxicating liquor. Licensee shall comply with liquor rules and statutes as they would in their normal premises. Licensee shall obtain a Certificate of Liability Insurance from their carrier that notes the Alley as insured spaces for both liability and liquor purposes and names the City as certificate holder. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes.
8. Conditions of Licensed Premises “As Is” and Not Warranted. The Licensor does not warrant that the Licensed Premises is suitable for the purposes for which it is permitted to be used under this License. The Licensor shall have no responsibility with regard to any failure of or damage to Licensee’s Event within the Licensed Premises. Licensee understands and acknowledges that this License grants Licensee only a terminable license to use the Licensed Premises and does not confer any permanent property rights with respect to the Licensed Premises or the Event to be constructed thereon upon Licensee.
9. Licensor's Right of Entry. The Licensee shall permit or allow the Licensor and the agents and employees of the Licensor to enter upon the Licensed Premises at all reasonable times for the purpose of inspecting them. The City may order the immediate cessation of any project or work that exceeds the scope of this License or otherwise poses a threat to the life, health, safety or welfare of the public. The City may order Licensee to correct any project or work to comply with the scope of this License or other applicable standards, conditions, ordinances or laws. If the Event made by Licensee in the Licensed Premises fall into disrepair at any time during the term of this License, the City may order Licensee to conduct any repairs or perform any maintenance necessary to bring the Event into compliance. Any such order by the City authorized by this Paragraph shall state the violation, the terms of correcting the violation and that failure to correct the violation within the stated time limits shall be cause for immediate revocation of this License. If the violation is not corrected within the stated time limits, the City may immediately revoke this License and/or pursue any and all remedies available to it as provided herein or in law or equity.
10. Alterations to Licensed Premises. The Licensee shall not be permitted to make any additional Event or alterations to the Licensed Premises without the prior written consent of the Licensor, except, however, the Licensee shall, at Licensee's expense, make any additional Event to the Licensed Premises that are needed to maintain the Licensed Premises in their original condition or their condition as altered, if such alteration has been approved in writing by the Licensor.
11. Covenants to Indemnify and Hold Harmless. Licensee shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages, including expenses, reasonable attorneys’ fees, and costs of alternative dispute resolution, which may arise out of or be caused by Licensee or their

successors and/or assigns, with respect to Licensee's use of the Alley, and the Licensed Premises. Licensee shall defend City against the foregoing, or litigation in connection with the foregoing, at Licensee's expense, with counsel reasonably acceptable to City. The indemnification provision of this Paragraph shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of City. All indemnification obligations shall survive termination, expiration or cancellation of this License.

12. Waiver and Assumption of Risk. Licensee further knows, understands and acknowledges the risks and hazards associated with using the Licensed Premises, for the purposes permitted herein and the Event thereon and hereby assumes any and all risks and hazards associated therewith. Licensee understands and acknowledges that the primary purposes of the Licensed Premises, and the Alley, notwithstanding this Agreement, are to facilitate and accommodate public utility facilities, and that the Alley, and utility facilities located therein require regular maintenance, repairs or other work. Licensee hereby irrevocably waives any and all claims against the Licensor or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the Licensee as a result of using the Licensed Premises or any of Licensee's activities or Event, and hereby irrevocably releases and discharges the Licensor and any of its officials, employees or agents from any and all such claims of liability related to the Licensed Premises, the Event therein, or the Licensor's maintenance, repair or other work conducted within the Licensed Premises by the Licensee or Licensor or any other third party, except those resulting from the negligence or intentional misconduct of the Licensor.
13. Insurance. The Licensee shall at Licensee's expense maintain in effect bodily injury liability insurance and property damage insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes, Section 466.04 or the amount stated in the Licensee's insurance certificate, whichever is greater. The City of Plainview shall be a named insured. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes. The Licensee's insurance policy and certificate shall not be cancelled or its conditions altered in any manner without Ten (10) days prior written notice to the City Administrator. Upon request, the Licensee shall deliver to the City Administrator certificates of all insurance required, signed by an authorized representative and stating that all provisions of the specified requirements are satisfied. If Licensee fails to maintain a policy of insurance as required by the City for the term of this License, the City may immediately revoke this License and require the immediate removal by the Licensee of the Licensee's Event from the Licensed Premises at the Licensee's sole cost and expense, and the Licensee shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code.
14. Mechanic's Liens. The Licensee hereby covenants and agrees that the Licensee will not permit or allow any mechanic's or materialman's liens to be placed on the Licensor's interest in the Licensed Premises during the term hereof for labor performed or material

supplied in connection with any work or Event performed or caused to be performed by the Licensee. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the Licensor's interest, the Licensee shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that the Licensee may contest any such lien provided the Licensee first provides adequate security protecting the Licensor against such lien.

15. Attorneys' Fees. If any action at law or in equity shall be brought by Licensor on account of any breach of this License Agreement by Licensee or for the recovery of the possession of the Licensed Premises, Licensor shall be entitled to recover from Licensee reasonable attorney's fees, the amount of which shall be fixed by the Court and shall be made a part of any judgment or decree rendered.

16. General Terms.

- a. RECITALS. The recitals to this Agreement are made a part hereof and incorporated herein by reference.
- b. VOLUNTARY AND KNOWING ACTION. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- c. AUTHORIZED SIGNATORIES. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- d. NOTICES. All communications, demands, notices, or objections permitted or required to be given or served under this License Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified mail, return receipt requested, and addressed to the other party to this License Agreement, to the address set forth in this License Agreement, or if to a party not a party to this License Agreement, to the address designated by a party to this License Agreement in the foregoing manner. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. Commencing on the 10th day after the giving of such notice, such newly designated address shall be such address for the purpose of all communications, demands, notices, or objections permitted or required to be given or served under this License Agreement.

- e. **ASSIGNMENT OR TRANSFER OF LICENSE.** Licensee shall have no right to assign its interest in this License Agreement without the prior written consent of Licensors.
- f. **MODIFICATIONS/AMENDMENT.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by authorized representative of the City and Licensee.
- g. **NO PARTNERSHIP, JOINT VENTURE, OR FIDUCIARY RELATIONSHIP CREATED HEREBY.** Nothing contained in this License Agreement shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between the Licensors and the Licensee.
- h. **CUMULATIVE RIGHTS.** Except as otherwise expressly stated herein, no right or remedy herein conferred on or reserved to the Licensors or the Licensee is intended to be exclusive of any other right or remedy hereby provided by law, but each shall be cumulative in, and in addition to, every other right or remedy given herein or hereafter existing at law, in equity, or by statute.
- i. **RECORDS—AVAILABILITY AND RETENTION.** Pursuant to Minn. Stat. § 16C.05, subd. 5, Licensee agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Licensee and involve transactions relating to this Agreement. Licensee agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- j. **COMPLIANCE WITH LAWS.** Licensee shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, Event, personal property, programs and staff for which Licensee is responsible.
- k. **GOVERNING LAW.** This Agreement shall be deemed to have been made and accepted in Wabasha County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- l. **DATA PRACTICES.** The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 et seq.
- m. **NO WAIVER.** Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that

right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.

- n. SEVERABILITY. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
- o. ENTIRE AGREEMENT. These terms and conditions constitute the entire agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Agreement.
- p. HEADINGS AND CAPTIONS. Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
- q. SURVIVABILITY. All covenants, indemnities, guarantees, releases, representations and warranties by any party or parties, and any undischarged obligations of City and Licensee arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.

[Signature page to follow]

IN WITNESS WHEREOF, the parties hereto have hereunto executed this document on the latest date affixed to the signatures hereto.

LICENSEE:

By: _____
Tyler Norton

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above named County and State, on _____, 2025, by Tyler Norton.

Notary Public

CITY OF PLAINVIEW, LICENSOR

By: _____
Keith Holm, Its Mayor

Date: _____

By: _____
Carol Kujath, Its City Clerk

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above named County and State, on _____, 2025, by Keith Holm and Carol Kujath, respectively the Mayor and City Clerk, on behalf of the City of Plainview, a municipal corporation of the State of Minnesota, Licensor.

Notary Public

EXHIBIT A

Depiction of Licensed Premises

3rd Street NW

2nd Street NW

218 W Broadway

Gopher Lanes



T.J.'s Tavern Street Dance

City of Plainview

241 West Broadway

Plainview, MN

Re: Corn on the Cob "TJ's Street Dance"

Dear Council Members,

We would like to continue the tradition of hosting the Friday Night Street Dance.

We ask that you allow the closure of the alley behind TJ's from 3rd Street NW to 2nd Street NW. We request it be closed from 10AM 8-15-25 to 10AM 8-16-25. This time would be the used to set up everything for the event. And allows for clean up to be done before 10AM the next day.

We've also been asked to host a band for a couple of reunion on Saturday night 8-16-25 there would be no need for any street closure for that night, just a loud speaker permit. This band would be 4PM-8PM so that it doesn't interfere with Kim's live music.

In conclusion we're requesting the alley closure, and for two loud speaker permits. If you have any questions regarding these matters feel free to contact me.

Sincerely,

Tyler Norton

TJ's Tavern

(507) 534-3307 Business #

(507) 250-5245 Personal #

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM:	Commercial District Improvement Program Application	AGENDA SECTION:	New Business
PREPARED BY:	Trisha Hess, EDA Director	AGENDA NO. 7.A.	
ATTACHMENTS:	EDA – Commercial District Improvement Program Application	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve the Commercial District Improvement Program (CDIP) application from Shantelle & Dale Speedling for \$10,000.			

SUMMARY

- The EDA Board received the CDIP application on June 10th from Shantelle Speedling. Ms. Speedling is requesting \$10,000 to make exterior enhancements to a new building she has recently purchased on the 400 block of West Broadway. Ms. Speedling has utilized this program in the past for her current building and business, Young Love Floral and Finds.
- The new building will intend to rent the lower business level area out and rent the upstairs living quarters when the construction is completed.
- The CDIP application was approved by the EDA on 6/17/25.
- Per Vicki Axley, Finance Director, there are available funds in the Revolving Loan Fund for this loan.

Respectfully,

Trisha Hess - Plainview EDA Director

Economic Development Authority *for the City of Plainview*

Program Description: The City of Plainview is offering a Commercial District Improvement Program (CDIP). The goal of this program is to encourage property owners to make necessary exterior and interior improvements to their buildings located in the C1 or C2 zones.

Funding for the Commercial District Improvement Program has been made available through the allocation of \$100,000 from the City of Rochester Sales Tax monies.

Applications will be evaluated and priority will be given to projects which maximize owner investment (equity or commercial financing), offer the greatest overall exterior aesthetic impact, and foster preservation and/or maintenance of commercial building stock (i.e. interior improvements).

Commercial District Improvement Program

The CDIP promotes economic development by:

- 1) Preserving and enhancing the City's business districts located on West Broadway or Highway 42 through renovation or rehabilitation of commercial buildings;
- 2) Increasing the visual appeal of the C1 and C2 districts to attract new businesses and residents; and
- 3) Increasing the local property tax base.

The CDIP can be used for the following purposes:

- 1) Exterior or interior repairs and improvements to include signage, awnings, siding, exterior painting, parking, etc.
- 2) Code violation corrections *[must provide documentation of violation]*
- 3) Handicapped accessibility upgrades
- 4) Energy efficiency improvements to include heating & cooling systems, windows, doors, insulation, and siding

The CDIP will provide loans of up to \$10,000 to qualifying applicants

- 1) The minimum amount of assistance per building is \$1,000.
- 2) The maximum amount of assistance per building is \$10,000.
- 3) The maximum amount of assistance per building is no more than 50% of the total project cost.

CDIP clients will enter into a Repayment Agreement with the City of Plainview which specifies that:

- 1) Length of the loan is seven years and the interest rate is 3%.
- 2) The loan will be interest-free (0%) for the first 36 months after which interest will accrue on the remaining balance.
- 3) Repayment will be to the City of Plainview.

CDIP approval process:

- 1) Applications will be reviewed by the Plainview EDA as they are submitted on a first come, first served basis. (Application must be complete and include all required documentation.)
- 2) Applications that are approved by the EDA Board will be submitted to the Plainview City Council for final approval.
- 3) Applicants will then be notified regarding the status of their application and must sign a Repayment Agreement. The City of Plainview will then secure a lien on the property, which will be recorded with Wabasha County.

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Commercial District Improvement Program APPLICATION

Applicants for Commercial District Improvement Program (CDIP) must: 1) own the property to be improved, 2) be current on all taxes, and 3) be current on city sewer & water bills and other fee-based services of the City. If they are a recipient of a Next Generation Loan from the Plainview EDA, loan payments must be current.

Applicants must submit a completed application to the EDA Director. The application will be reviewed to ensure eligibility, and then forwarded to the EDA Board, which will act on proposed projects and forward its recommendations to the City Council for final approval.

Applications will be reviewed by the Plainview EDA as received on a "first come/first served" basis.

If approved by the EDA Board, the applicant and their contractor will meet with City staff to discuss permitting requirements and final plans.

The Plainview City Council and Plainview EDA reserve the right to increase or decrease the amount of funding for this program. The EDA or Plainview City Council may, at its discretion, approve projects that deviate from program guidelines if the proposed project is deemed to be within the general intent of the program and will have a measurable economic development impact for the city.

Applicant Information

Property Owner(s): Shankle & Dale Speedling
Business Name: Ever Sage
Federal ID# or Social Security #: 475-23-5412
Street Address: 401 West Broadway
E-mail: dsspeedling@yahoo.com
Telephone: (507) 696-6976

Project Information

Project description: Provide full details of the proposed project. (Please attach another sheet of paper if needed)

We plan to do lots of cosmetic projects to improve the space including:

Main level: patching, painting, flooring, new trim, light fixtures, possibly sheetrock, insulation, doors & locks.

2nd level: windows, insulating, paint, flooring, sheetrock, whatever else is necessary as we get into it.

Outside: New exterior, whether that be siding or some other material is TBD, Remove ugly brown awning, expose/replace existing windows that have been covered up, improve back parking lot.

Project costs:

Site Improvements: \$ \$1,000 - 10,000

Exterior Building Improvements: \$ \$50,000 - \$100,000

Interior Building Improvements: \$ \$50,000 - \$70,000

Other: \$ _____

Total Project Costs: \$ \$110,000 - \$150,000

Sources of financing and amounts (business equity, conventional financing, other):

Sources of financing and amounts (conventional financing, home equity loan, other):

	<i>Amount Needed</i>	<i>Amount Committed</i>
Equity Loan	_____	_____
Bank Loan	_____	_____
Owner Funds	<u>\$10,000</u>	_____
CDIP Funds Requested	<u>\$10,000</u>	_____
Other	_____	_____
Total from All Sources	<u>\$20,000</u>	_____

Name of Primary Lending Institution (if applicable) N/A

Contact Person: _____

Contact Telephone: _____

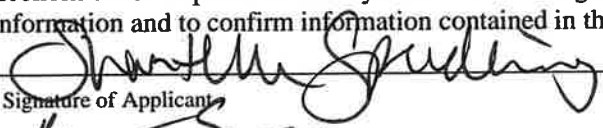
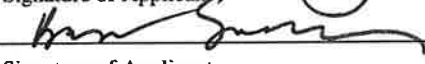
If applicable please attach a letter of commitment from lender(s) or other funding sources evidencing credit availability, amount to be borrowed, terms, interest rate, collateral, guarantees required and any special conditions under which the borrowing is to occur.

Financial Data: (The EDA may require you to submit the following as part of your application review.)

- 1) Project Plan and Estimates
- 2) Current Financial Statement within 90 days
- 3) Personal Financial Statement for past two years

AUTHORIZATION

I verify that the above information in this Commercial District Improvement Program application to the Plainview Economic Development Authority is correct. I also grant authorization to contact references, obtain credit information and to confirm information contained in this application.

 _____ Signature of Applicant	<u>6/6/25</u> _____ Date
 _____ Signature of Applicant	<u>6/6/25</u> _____ Date

Date Received _____

Loan Application # _____

Approved _____

Denied _____

Disclaimer: The information contained in this application is confidential, privileged and only intended as information for the EDA Board as it determines eligibility for this program. However, information provided is subject to Minnesota Data Practices statute if the application is funded. Disclosure of information to a member of the public is limited and can only be provided after a written request is made.

Commercial District Improvement Program

Examples of Eligible & Ineligible Uses

Examples of possible eligible projects:

- Exterior enhancements (i.e. tuck pointing, brickwork, siding)
- Windows and Entry doors
- Awnings and Signage
- Roof Repair
- Foundation Repair
- Parking Lot Improvements
- Energy Efficiency measures to include HVAC

Examples of Ineligible projects:

- Interior Remodeling
- Shelving and Interior Displays
- Inventory
- Equipment
- Acquisition of property (real estate or other business-related property like vehicles, etc.)

All projects will go through a review process and eligibility will be determined on a case-by-case basis. A final review of the project will be conducted upon project completion.



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM: 2025 Polaris Ranger 1000 Purchase	AGENDA SECTION: New Business
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 7.B.
ATTACHMENTS: None	APPROVED BY: jt
RECOMMENDED ACTION: Motion to approve the trade-in of the 2018 Polaris Ranger for a 2025 Polaris Ranger 1000 at River Valley Power and Sport for \$5,199.00.	

SUMMARY

The police department is utilizing a 2018 Polaris Ranger 570 Crew UTV for community policing and various special events. However, this vehicle lacks power steering and features an extended crew cab, which can complicate maneuverability for our personnel. After considering our options, we received an offer from River Valley Power and Sport, providing the best price at \$5,199.00 following the trade-in. We recommend allocating funds from our public safety aid budget to support this purchase.

River Valley

2025 Ranger 1000 EPS Green	\$11,300
2018 Polaris trade-in	-\$6300
Difference	\$5000.00
Dealer Fee	\$199
Total Cost	\$5199.00

M&M Lawn and Leisure

No breakdown in price	
Total Cost	\$9254.00

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: July 8, 2025

AGENDA ITEM: 2023 Street & Utility Improvements	AGENDA SECTION: New Business
PREPARED BY: Drew Weber, Bolton & Menk	AGENDA NO. 7.C.
ATTACHMENTS: Estimate No. 14	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve the Pay Estimate No.14 from Bolton & Menk to Elcor Construction in the amount of \$21,535.50.	

SUMMARY

See Memo(s) from Drew Weber.



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

July 1, 2025

Matt Smith
Elcor Construction
123 Carlton Street SW
Rochester, MN 55902

RE: 2023 Street & Utility Improvements
City of Plainview, MN
Project No.: OH1.127562

Dear Matt:

Enclosed is Contractor's Estimate No. 14 in the amount of \$21,535.50.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Drew Weber, PE
Project Engineer

Enclosures

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Agency's Project No.:	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS		
Contract:			
Application No.:	14	Application Date:	7/1/2025
Application Period:	From 5/24/2025	to	6/27/2025

1. Original Contract Price	\$ 3,859,624.82
2. Net change by Change Orders	\$ 62,946.00
3. Current Contract Price (Line 1 + Line 2)	\$ 3,922,570.82
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 3,864,888.92
5. Retainage	
a. 1% of Work Completed to Date	\$ 38,648.89
b. 250% of Value of Remaining Punch List Items	\$ 11,000.00
c. 5% X \$ - Stored Materials	\$ -
d. Total Retainage (Line 5.a + Line 5.b + Line 5.c)	\$ 49,648.89
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 3,815,240.03
7. Less previous payments	\$ 3,793,704.53
8. Amount due this application	\$ 21,535.50

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ELCOR CONSTRUCTION

Signature: _____ **Date:** _____

Name: MATT SMITH **Title:** VICE PRESIDENT

Recommended by Engineer

By: _____

Name: DREW WEBER

Title: PROJECT ENGINEER

Date: _____

Approved by Owner

By: _____

Name: CAROL KUJATH

Title: CITY CLERK

Date: _____

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.:	14	Application Period:	From 05/24/25 to 06/27/25	Application Date:	07/01/25
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A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information	Previous Estimate	Work Completed	Materials Currently	Work Completed	% of						
									Item Quantity	Units	Unit Price	Value of Bid Item	Quantity Previous
Bid Item No.	Description	Item Quantity	Units	(\$)	(C X E) (\$)	Estimate	Estimate	Incorporated in the Work	(E X G) (\$)	(\$)	(H + I) (\$)	(J / F) (%)	- J) (\$)
Original Contract													
1	CONSTRUCTION ALLOWANCE	50,000.00	UNIT	1.00	50,000.00	16,222.61	16,222.61	16,222.61	16,222.61		16,222.61	32%	33,777.39
2	LANDSCAPE ALLOWANCE	5,000.00	UNIT	1.00	5,000.00	-	-	-	-		-		5,000.00
3	MOBILIZATION	1.00	L S	187,350.00	187,350.00	1.00	187,350.00	1.00	187,350.00		187,350.00	100%	-
4	CLEARING	24.00	EACH	1,500.00	36,000.00	26.00	39,000.00	26.00	39,000.00		39,000.00	108%	(3,000.00)
5	GRUBBING	25.00	EACH	425.00	10,625.00	27.00	11,475.00	27.00	11,475.00		11,475.00	108%	(850.00)
6	SALVAGE SIGN	36.00	EACH	40.00	1,440.00	24.00	960.00	24.00	960.00		960.00	67%	480.00
7	SALVAGE MAIL BOX SUPPORT	50.00	EACH	63.00	3,150.00	48.00	3,024.00	48.00	3,024.00		3,024.00	96%	126.00
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	5.50	3,685.00	684.00	3,762.00	684.00	3,762.00		3,762.00	102%	(77.00)
9	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,017.00	L F	1.80	1,830.60	1,239.00	2,230.20	1,239.00	2,230.20		2,230.20	122%	(399.60)
10	REMOVE CURB AND GUTTER	6,400.00	L F	3.00	19,200.00	6,400.00	19,200.00	6,400.00	19,200.00		19,200.00	100%	-
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	9.00	8,073.00	1,417.00	12,753.00	1,417.00	12,753.00		12,753.00	158%	(4,680.00)
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	5.00	2,115.00	402.00	2,010.00	402.00	2,010.00		2,010.00	95%	105.00
13	REMOVE BITUMINOUS PAVEMENT	15,021.00	S Y	3.00	45,063.00	15,033.00	45,099.00	15,033.00	45,099.00		45,099.00	100%	(36.00)
14	REMOVE CONCRETE WALK	19,824.00	S F	1.00	19,824.00	20,124.00	20,124.00	20,124.00	20,124.00		20,124.00	102%	(300.00)
15	EXCAVATION - COMMON	8,755.00	C Y	15.00	131,325.00	8,755.00	131,325.00	8,755.00	131,325.00		131,325.00	100%	-
16	EXCAVATION - SUBGRADE	1,461.00	C Y	19.00	27,759.00	802.00	15,238.00	802.00	15,238.00		15,238.00	55%	12,521.00
17	SELECT GRANULAR EMBANKMENT (CV)	5,854.00	C Y	19.00	111,226.00	-	-	-	-		-		111,226.00
18	STABILIZING AGGREGATE (CV)	1,461.00	C Y	28.00	40,908.00	6,241.00	174,748.00	6,241.00	174,748.00		174,748.00	427%	(133,840.00)
19	EXCAVATION SPECIAL	15.00	hour	225.00	3,375.00	17.50	3,937.50	19.50	4,387.50		4,387.50	130%	(1,012.50)
20	GEOTEXTILE FABRIC TYPE 10	17,535.00	S Y	3.00	52,605.00	16,732.00	50,196.00	16,732.00	50,196.00		50,196.00	95%	2,409.00
21	AGGREGATE SURFACING CLASS 2	86.00	TON	20.00	1,720.00	-	-	-	-		-		1,720.00
22	STREET SWEEPER (WITH PICKUP BROOM)	25.00	hour	175.00	4,375.00	-	-	-	-		-		4,375.00
23	AGGREGATE BASE (CV) CLASS 5	3,901.00	C Y	31.00	120,931.00	3,901.00	120,931.00	3,901.00	120,931.00		120,931.00	100%	-
24	BITUMINOUS MATERIAL TACK COAT	1,492.00	GAL	0.01	14.92	1,275.00	12.75	1,275.00	12.75		12.75	85%	2.17
25	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	74.00	8,658.00	117.00	8,658.00	117.00	8,658.00		8,658.00	100%	-
26	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	74.00	17,094.00	202.00	14,948.00	202.00	14,948.00		14,948.00	87%	2,146.00
27	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14,923.00	S Y	10.10	150,722.30	14,997.00	151,469.70	14,997.00	151,469.70		151,469.70	100%	(747.40)
28	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14,923.00	S Y	15.50	231,306.50	14,997.00	232,453.50	14,997.00	232,453.50		232,453.50	100%	(1,147.00)
29	6" PERF PVC PIPE DRAIN	7,310.00	L F	19.00	138,890.00	6,878.00	130,682.00	6,878.00	130,682.00		130,682.00	94%	8,208.00
30	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	350.00	8,750.00	24.00	8,400.00	24.00	8,400.00		8,400.00	96%	350.00
31	SUMP PUMP SERVICE	63.00	EACH	900.00	56,700.00	63.00	56,700.00	63.00	56,700.00		56,700.00	100%	-
32	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	26.00	20,436.00	4,049.00	105,274.00	4,049.00	105,274.00		105,274.00	515%	(84,838.00)
33	CONCRETE CURB AND GUTTER DESIGN B618	6,630.00	L F	18.75	124,312.50	3,461.00	64,893.75	3,461.00	64,893.75		64,893.75	52%	59,418.75
34	6" CONCRETE DRIVEWAY PAVEMENT	1,105.00	S Y	64.00	70,720.00	1,272.00	81,408.00	1,272.00	81,408.00		81,408.00	115%	(10,688.00)
35	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	71.00	11,147.00	145.00	10,295.00	145.00	10,295.00		10,295.00	92%	852.00
36	8" CONCRETE VALLEY GUTTER	54.00	S Y	86.00	4,644.00	54.00	4,644.00	54.00	4,644.00		4,644.00	100%	-
37	REINSTALL MAIL BOX SUPPORT	50.00	EACH	150.00	7,500.00	48.00	7,200.00	48.00	7,200.00		7,200.00	96%	300.00
38	TEMPORARY MAIL BOX BANK	1.00	L S	1,500.00	1,500.00	1.00	1,500.00	1.00	1,500.00		1,500.00	100%	-
39	TRAFFIC CONTROL	1.00	L S	15,000.00	15,000.00	1.00	15,000.00	1.00	15,000.00		15,000.00	100%	-
40	REINSTALL SIGN	36.00	EACH	250.00	9,000.00	23.00	5,750.00	23.00	5,750.00		5,750.00	64%	3,250.00
41	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	300.00	300.00	1.00	300.00	1.00	300.00		300.00	100%	-
42	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	500.00	500.00	1.00	500.00	1.00	500.00		500.00	100%	-
43	STABILIZED CONSTRUCTION EXIT	1.00	L S	1.00	1.00	1.00	1.00	1.00	1.00		1.00	100%	-
44	EROSION CONTROL SUPERVISOR	1.00	L S	2,500.00	2,500.00	1.00	2,500.00	1.00	2,500.00		2,500.00	100%	-
45	STORM DRAIN INLET PROTECTION	57.00	EACH	175.00	9,975.00	33.00	5,775.00	33.00	5,775.00		5,775.00	58%	4,200.00
46	SILT FENCE; TYPE MS	600.00	L F	3.00	1,800.00	417.00	1,251.00	417.00	1,251.00		1,251.00	70%	549.00
47	ROCK DITCH CHECK	58.00	EACH	150.00	8,700.00	12.00	1,800.00	12.00	1,800.00		1,800.00	21%	6,900.00

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 14		Application Period: From 05/24/25 to 06/27/25				Application Date: 07/01/25							
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information			Value of Bid Item (C X E) (\$)	Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)		Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
48	COMPOST GRADE 2	449.00	C Y	34.00	15,266.00	306.00	10,404.00	306.00	10,404.00		10,404.00	68%	4,862.00
49	FERTILIZER TYPE 3	588.00	L B	2.00	1,176.00	320.00	640.00	320.00	640.00		640.00	54%	536.00
50	TOPSOIL PREPARATION	6,793.00	S Y	1.00	6,793.00	6,346.00	6,346.00	6,346.00	6,346.00		6,346.00	93%	447.00
51	SODDING TYPE LAWN	4,449.00	S Y	13.00	57,837.00	5,408.00	70,304.00	5,408.00	70,304.00		70,304.00	122%	(12,467.00)
52	SODDING TYPE SALT TOLERANT	2,344.00	S Y	14.00	32,816.00	308.00	4,312.00	308.00	4,312.00		4,312.00	13%	28,504.00
53	RAPID STABILIZATION METHOD 3	4,062.00	SY	2.00	8,124.00	889.00	1,778.00	889.00	1,778.00		1,778.00	22%	6,346.00
54	TURF MAINTENANCE	30.00	DAY	110.00	3,300.00	30.00	3,300.00	30.00	3,300.00		3,300.00	100%	-
55	REMOVE MANHOLE (SANITARY)	9.00	EACH	500.00	4,500.00	9.00	4,500.00	9.00	4,500.00		4,500.00	100%	-
56	REMOVE SEWER PIPE (SANITARY)	2,976.00	L F	2.00	5,952.00	2,984.00	5,968.00	2,984.00	5,968.00		5,968.00	100%	(16.00)
57	REMOVE FORCE MAIN	72.00	L F	54.00	3,888.00	33.00	1,782.00	33.00	1,782.00		1,782.00	46%	2,106.00
58	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	18.00	12,276.00	202.00	3,636.00	202.00	3,636.00		3,636.00	30%	8,640.00
59	SANITARY SEWER TRACER SYSTEM	1.00	LS	6,341.00	6,341.00	1.00	6,341.00	1.00	6,341.00		6,341.00	100%	-
60	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	LS	19,000.00	19,000.00	1.00	19,000.00	1.00	19,000.00		19,000.00	100%	-
61	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	600.00	5,400.00	9.00	5,400.00	9.00	5,400.00		5,400.00	100%	-
62	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	780.00	780.00	1.00	780.00	1.00	780.00		780.00	100%	-
63	8"x6" PVC WYE	42.00	EACH	400.00	16,800.00	38.00	15,200.00	38.00	15,200.00		15,200.00	90%	1,600.00
64	10"x6" PVC WYE	27.00	EACH	540.00	14,580.00	27.00	14,580.00	27.00	14,580.00		14,580.00	100%	-
65	CHIMNEY SEAL (SANITARY)	10.00	EACH	305.00	3,050.00	5.00	1,525.00	5.00	1,525.00		1,525.00	50%	1,525.00
66	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	950.00	13,300.00	4.00	3,800.00	4.00	3,800.00		3,800.00	29%	9,500.00
67	8" PVC PIPE SEWER	1,898.00	L F	65.00	123,370.00	1,883.00	122,395.00	1,883.00	122,395.00		122,395.00	99%	975.00
68	10" PVC PIPE SEWER	1,104.00	L F	72.00	79,488.00	1,101.00	79,272.00	1,101.00	79,272.00		79,272.00	100%	216.00
69	6" PVC SANITARY SERVICE PIPE	2,079.00	L F	61.00	126,819.00	2,009.00	122,549.00	2,009.00	122,549.00		122,549.00	97%	4,270.00
70	4" PVC FORCE MAIN	36.00	L F	76.00	2,736.00	36.00	2,736.00	36.00	2,736.00		2,736.00	100%	-
71	4" INSULATION	10.00	S Y	60.00	600.00	9.90	594.00	9.90	594.00		594.00	99%	6.00
72	CASTING ASSEMBLY (SANITARY)	8.00	EACH	1,000.00	8,000.00	10.00	10,000.00	10.00	10,000.00		10,000.00	125%	(2,000.00)
73	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	800.00	8,000.00	10.00	8,000.00	10.00	8,000.00		8,000.00	100%	-
74	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	919.00	82,526.20	89.80	82,526.20	89.80	82,526.20		82,526.20	100%	-
75	CONSTRUCT 8" INSIDE DROP	8.50	L F	412.00	3,502.00	8.50	3,502.00	8.50	3,502.00		3,502.00	100%	-
76	REMOVE GATE VALVE AND BOX	10.00	EACH	150.00	1,500.00	10.00	1,500.00	10.00	1,500.00		1,500.00	100%	-
77	REMOVE HYDRANT	6.00	EACH	500.00	3,000.00	6.00	3,000.00	6.00	3,000.00		3,000.00	100%	-
78	REMOVE WATER MAIN	2,559.00	L F	8.00	20,472.00	2,377.00	19,016.00	2,377.00	19,016.00		19,016.00	93%	1,456.00
79	TEMPORARY WATER SERVICE	1.00	LS	29,000.00	29,000.00	1.00	29,000.00	1.00	29,000.00		29,000.00	100%	-
80	WATERMAIN TRACER SYSTEM	1.00	LS	7,200.00	7,200.00	1.00	7,200.00	1.00	7,200.00		7,200.00	100%	-
81	CONNECT TO EXISTING WATER MAIN	12.00	EACH	800.00	9,600.00	13.00	10,400.00	13.00	10,400.00		10,400.00	108%	(800.00)
82	HYDRANT (8.5' BURY)	5.00	EACH	7,200.00	36,000.00	6.00	43,200.00	6.00	43,200.00		43,200.00	120%	(7,200.00)
83	HYDRANT (9.0' BURY)	2.00	EACH	7,400.00	14,800.00	1.00	7,400.00	1.00	7,400.00		7,400.00	50%	7,400.00
84	HYDRANT (10.0' BURY)	1.00	EACH	7,900.00	7,900.00	1.00	7,900.00	1.00	7,900.00		7,900.00	100%	-
85	ADJUST VALVE BOX	18.00	EACH	380.00	6,840.00	18.00	6,840.00	18.00	6,840.00		6,840.00	100%	-
86	1" CORPORATION STOP & SADDLE	64.00	EACH	405.00	25,920.00	66.29	26,847.45	66.29	26,847.45		26,847.45	104%	(927.45)
87	6" GATE VALVE AND BOX	9.00	EACH	2,700.00	24,300.00	10.00	27,000.00	10.00	27,000.00		27,000.00	111%	(2,700.00)
88	8" GATE VALVE AND BOX	13.00	EACH	3,500.00	45,500.00	12.00	42,000.00	12.00	42,000.00		42,000.00	92%	3,500.00
89	12" GATE VALVE AND BOX	1.00	EACH	6,000.00	6,000.00	1.00	6,000.00	1.00	6,000.00		6,000.00	100%	-
90	1" CURB STOP AND BOX	64.00	EACH	550.00	35,200.00	70.00	38,500.00	70.00	38,500.00		38,500.00	109%	(3,300.00)
91	VALVE BOX TOP SECTION & CAP	6.00	EACH	300.00	1,800.00	8.00	2,400.00	8.00	2,400.00		2,400.00	133%	(600.00)
92	1" TYPE K COPPER PIPE	2,175.00	L F	44.00	95,700.00	2,299.00	101,156.00	2,299.00	101,156.00		101,156.00	106%	(5,456.00)
93	6" DIP WATERMAIN	40.00	L F	141.00	5,640.00	22.00	3,102.00	22.00	3,102.00		3,102.00	55%	2,538.00
94	6" PVC WATERMAIN	68.00	L F	122.00	8,296.00	57.00	6,954.00	57.00	6,954.00		6,954.00	84%	1,342.00
95	8" PVC WATERMAIN	2,336.00	L F	72.00	168,192.00	2,346.00	168,912.00	2,346.00	168,912.00		168,912.00	100%	(720.00)
96	12" PVC WATERMAIN	40.00	L F	207.00	8,280.00	16.85	3,487.95	16.85	3,487.95		3,487.95	42%	4,792.05
97	4" INSULATION	10.00	S Y	50.00	500.00	6.00	300.00	6.00	300.00		300.00	60%	200.00

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Application No.:		14		Application Period:		From		05/24/25		to		06/27/25		Application Date:		07/01/25	
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Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)				
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)								
98	WATERMAIN FITTINGS	1,519.00	L B	12.00	18,228.00	2,405.00	28,860.00	2,405.00	28,860.00		28,860.00	158%	(10,632.00)				
99	REMOVE PIPE APRON	1.00	EACH	400.00	400.00	1.00	400.00	1.00	400.00		400.00	100%	-				
100	REMOVE MANHOLE (STORM)	6.00	EACH	450.00	2,700.00	6.00	2,700.00	6.00	2,700.00		2,700.00	100%	-				
101	REMOVE CATCH BASIN	19.00	EACH	450.00	8,550.00	19.00	8,550.00	19.00	8,550.00		8,550.00	100%	-				
102	REMOVE SEWER PIPE (STORM)	1,763.00	L F	5.00	8,815.00	1,763.00	8,815.00	1,763.00	8,815.00		8,815.00	100%	-				
103	15" RC PIPE APRON	1.00	EACH	2,000.00	2,000.00	1.00	2,000.00	1.00	2,000.00		2,000.00	100%	-				
104	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	110.00	2,200.00	20.00	2,200.00	20.00	2,200.00		2,200.00	100%	-				
105	CONNECT TO EXISTING STORM SEWER	11.00	EACH	550.00	6,050.00	12.00	6,600.00	12.00	6,600.00		6,600.00	109%	(550.00)				
106	10" PVC PIPE SEWER	32.00	LF	69.00	2,208.00	32.00	2,208.00	32.00	2,208.00		2,208.00	100%	-				
107	12" PIPE SEWER	929.00	L F	66.00	61,314.00	995.00	65,670.00	995.00	65,670.00		65,670.00	107%	(4,356.00)				
108	15" PIPE SEWER	948.00	L F	72.00	68,256.00	952.00	68,544.00	952.00	68,544.00		68,544.00	100%	(288.00)				
109	18" PIPE SEWER	712.00	L F	79.00	56,248.00	711.00	56,169.00	711.00	56,169.00		56,169.00	100%	79.00				
110	24" PIPE SEWER	152.00	L F	99.00	15,048.00	152.00	15,048.00	152.00	15,048.00		15,048.00	100%	-				
111	30" PIPE SEWER	21.00	L F	119.00	2,499.00	16.00	1,904.00	16.00	1,904.00		1,904.00	76%	595.00				
112	CASTING ASSEMBLY (STORM)	47.00	EACH	1,000.00	47,000.00	48.00	48,000.00	48.00	48,000.00		48,000.00	102%	(1,000.00)				
113	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	800.00	8,800.00	11.00	8,800.00	11.00	8,800.00		8,800.00	100%	-				
114	CHIMNEY SEAL (STORM)	47.00	EACH	250.00	11,750.00	48.00	12,000.00	48.00	12,000.00		12,000.00	102%	(250.00)				
115	MODIFY DRAINAGE STRUCTURE	2.00	EACH	1,590.00	3,180.00	2.00	3,180.00	2.00	3,180.00		3,180.00	100%	-				
116	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	679.00	69,733.30	106.40	72,245.60	106.40	72,245.60		72,245.60	104%	(2,512.30)				
117	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	4,100.00	8,200.00	2.00	8,200.00	2.00	8,200.00		8,200.00	100%	-				
118	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	679.00	7,740.60	9.70	6,586.30	9.70	6,586.30		6,586.30	85%	1,154.30				
119	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	649.00	28,620.90	44.10	28,620.90	44.10	28,620.90		28,620.90	100%	-				
120	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	1,000.00	4,800.00	-	-	-	-		-	-	4,800.00				
121	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	989.00	4,846.10	4.90	4,846.10	4.90	4,846.10		4,846.10	100%	-				
122	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	1,549.00	15,180.20	9.80	15,180.20	9.80	15,180.20		15,180.20	100%	-				
123	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	748.00	2,244.00	5.60	4,188.80	5.60	4,188.80		4,188.80	187%	(1,944.80)				
124	RANDOM RIPRAP CLASS III	15.00	C Y	70.00	1,050.00	-	-	-	-		-	-	1,050.00				
125	SALVAGE MAIL BOX SUPPORT	2.00	EACH	60.00	120.00	2.00	120.00	2.00	120.00		120.00	100%	-				
126	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	5.50	225.50	41.00	225.50	41.00	225.50		225.50	100%	-				
127	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	1.80	799.20	444.00	799.20	444.00	799.20		799.20	100%	-				
128	REMOVE CURB AND GUTTER	668.00	L F	3.00	2,004.00	668.00	2,004.00	668.00	2,004.00		2,004.00	100%	-				
129	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	9.00	639.00	71.00	639.00	71.00	639.00		639.00	100%	-				
130	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	9.00	945.00	105.00	945.00	105.00	945.00		945.00	100%	-				
131	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	3.00	552.00	184.00	552.00	184.00	552.00		552.00	100%	-				
132	REMOVE CONCRETE WALK	176.00	S F	1.00	176.00	176.00	176.00	176.00	176.00		176.00	100%	-				
133	EXCAVATION - COMMON	133.00	C Y	15.00	1,995.00	133.00	1,995.00	133.00	1,995.00		1,995.00	100%	-				
134	AGGREGATE SURFACING CLASS 2	10.00	TON	20.00	200.00	-	-	-	-		-	-	200.00				
135	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	74.00	13,394.00	181.00	13,394.00	181.00	13,394.00		13,394.00	100%	-				
136	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	74.00	3,848.00	52.00	3,848.00	52.00	3,848.00		3,848.00	100%	-				
137	4" CONCRETE WALK	31,244.00	S F	7.00	218,708.00	31,860.00	223,020.00	31,860.00	223,020.00		223,020.00	102%	(4,312.00)				
138	6" CONCRETE WALK	2,546.00	S F	11.00	28,006.00	2,545.00	27,995.00	2,545.00	27,995.00		27,995.00	100%	11.00				
139	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	7.00	3,311.00	473.00	3,311.00	473.00	3,311.00		3,311.00	100%	-				
140	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	26.00	8,450.00	325.00	8,450.00	325.00	8,450.00		8,450.00	100%	-				
141	CONCRETE CURB DESIGN SPECIAL	160.00	L F	70.00	11,200.00	196.50	13,755.00	196.50	13,755.00		13,755.00	123%	(2,555.00)				
142	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	66.00	4,356.00	66.00	4,356.00	66.00	4,356.00		4,356.00	100%	-				
143	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	73.00	3,577.00	49.00	3,577.00	49.00	3,577.00		3,577.00	100%	-				
144	CONCRETE SILL	140.00	L F	7.00	980.00	140.00	980.00	140.00	980.00		980.00	100%	-				
145	TRUNCATED DOMES	590.00	S F	60.00	35,400.00	560.00	33,600.00	560.00	33,600.00		33,600.00	95%	1,800.00				
146	REINSTALL MAIL BOX SUPPORT	2.00	EACH	150.00	300.00	2.00	300.00	2.00	300.00		300.00	100%	-				
147	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	10,700.00	10,700.00	1.00	10,700.00	1.00	10,700.00		10,700.00	100%	-				

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	OH1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 14 Application Period: From 05/24/25 to 06/27/25 Application Date: 07/01/25

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
148	SILT FENCE; TYPE MS	71.00	L F	3.00	213.00	71.00	213.00	71.00	213.00		213.00	100%	-
149	COMPOST GRADE 2	23.00	C Y	34.00	782.00	23.00	782.00	23.00	782.00		782.00	100%	-
150	FERTILIZER TYPE 3	29.00	L B	2.00	58.00	29.00	58.00	29.00	58.00		58.00	100%	-
151	TOPSOIL PREPARATION	1,730.00	S Y	1.00	1,730.00	1,730.00	1,730.00	1,730.00	1,730.00		1,730.00	100%	-
152	SODDING TYPE LAWN	938.00	S Y	13.00	12,194.00	938.00	12,194.00	938.00	12,194.00		12,194.00	100%	-
153	SODDING TYPE SALT TOLERANT	792.00	S Y	14.00	11,088.00	792.00	11,088.00	792.00	11,088.00		11,088.00	100%	-
154	RAPID STABILIZATION METHOD 3	201.00	SY	2.00	402.00	201.00	402.00	201.00	402.00		402.00	100%	-
SM1	Storm Pipe - Prinsco						-		-	-	-	-	-
SM2	Hydrants & DIP - Core & Main						-		-	-	-	-	-
SM3	Subdrain - Core & Main						-		-	-	-	-	-
SM4	Sanitary Sewer - Core & Main						-		-	-	-	-	-
SM5	Watermain - Core & Main						-		-	-	-	-	-
SM6	Geotextile Fabric - Ramy						-		-	-	-	-	-
SM7	Castings - Ess Brothers						-		-	-	-	-	-
Original Contract Totals					\$ 3,859,624.82		\$ 3,807,011.21		\$ 3,807,461.21	\$ -	\$ 3,807,461.21	99%	\$ 52,163.61
Change Orders													
CO1-1	MOBILIZATION	1.00	S Y	3,000.00	3,000.00	1.00	3,000.00	1.00	3,000.00		3,000.00	100%	-
CO1-2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,260.00	S Y	1.80	2,268.00	731.00	1,315.80	731.00	1,315.80		1,315.80	58%	952.20
CO1-3	REMOVE CURB AND GUTTER	32.00	S Y	3.00	96.00	58.00	174.00	58.00	174.00		174.00	181%	(78.00)
CO1-4	REMOVE BITUMINOUS PAVEMENT	560.00	SY	3.00	1,680.00	572.00	1,716.00	572.00	1,716.00		1,716.00	102%	(36.00)
CO1-5	CONCRETE CURB AND GUTTER DESIGN B618	32.00	LS	18.75	600.00	58.00	1,087.50	58.00	1,087.50		1,087.50	181%	(487.50)
CO1-6	TRAFFIC CONTROL	1.00	LF	2,500.00	2,500.00	1.00	2,500.00	1.00	2,500.00		2,500.00	100%	-
CO1-7	CHIMNEY SEAL (SANITARY)	12.00	LF	305.00	3,660.00	13.00	3,965.00	13.00	3,965.00		3,965.00	108%	(305.00)
CO1-8	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	12.00	SY	800.00	9,600.00	13.00	10,400.00	13.00	10,400.00		10,400.00	108%	(800.00)
CO1-9	ADJUST VALVE BOX	14.00	LF	600.00	8,400.00	15.00	9,000.00	15.00	9,000.00		9,000.00	107%	(600.00)
CO1-10	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	3.00	LS	800.00	2,400.00	4.00	3,200.00	4.00	3,200.00		3,200.00	133%	(800.00)
CO1-11	CHIMNEY SEAL (STORM)	3.00	EACH	250.00	750.00	4.00	1,000.00	4.00	1,000.00		1,000.00	133%	(250.00)
CO1-12	BITUMINOUS PATCH SPECIAL 2	40.00	EACH	74.00	2,960.00	-	-	-	-		-	-	2,960.00
CO1-13	BITUMINOUS PATCH SPECIAL 3	560.00	EACH	44.70	25,032.00	448.98	20,069.41	448.98	20,069.41		20,069.41	80%	4,962.59
Change Order Totals					\$ 62,946.00		\$ 57,427.71		\$ 57,427.71	\$ -	\$ 57,427.71	91%	\$ 5,518.29
Original Contract and Change Orders													
Project Totals					\$ 3,922,570.82		\$ 3,864,438.92		\$ 3,864,888.92	\$ -	\$ 3,864,888.92	99%	\$ 57,681.90

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
 Engineer: BOLTON & MENK
 Contractor: ELCOR CONSTRUCTION
 Project: 2023 STREET AND UTILITY IMPROVEMENTS
 Contract:

Owner's Project No.:
 Engineer's Project No.: 0H1.127562
 Contractor's Project No.:
 Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
1	2016.615	CONSTRUCTION ALLOWANCE	50000.00	UNIT	\$1.00	\$50,000.00			16,222.61	\$16,222.61	16,222.61	\$16,222.61
2	2016.615	LANDSCAPE ALLOWANCE	5000.00	UNIT	\$1.00	\$5,000.00						
3	2021.501	MOBILIZATION	1.00	L S	\$187,350.00	\$187,350.00	0.08	\$14,988.00	0.92	\$172,362.00	1.00	\$187,350.00
4	2101.502	CLEARING	24.00	EACH	\$1,500.00	\$36,000.00			26.00	\$39,000.00	26.00	\$39,000.00
5	2101.502	GRUBBING	25.00	EACH	\$425.00	\$10,625.00			27.00	\$11,475.00	27.00	\$11,475.00
6	2104.502	SALVAGE SIGN	36.00	EACH	\$40.00	\$1,440.00			24.00	\$960.00	24.00	\$960.00
7	2104.502	SALVAGE MAIL BOX SUPPORT	50.00	EACH	\$63.00	\$3,150.00			48.00	\$3,024.00	48.00	\$3,024.00
8	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	\$5.50	\$3,685.00			684.00	\$3,762.00	684.00	\$3,762.00
9	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1017.00	L F	\$1.80	\$1,830.60			1,239.00	\$2,230.20	1,239.00	\$2,230.20
10	2104.503	REMOVE CURB AND GUTTER	6400.00	L F	\$3.00	\$19,200.00			6,400.00	\$19,200.00	6,400.00	\$19,200.00
11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	\$9.00	\$8,073.00			1,417.00	\$12,753.00	1,417.00	\$12,753.00
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	\$5.00	\$2,115.00			402.00	\$2,010.00	402.00	\$2,010.00
13	2104.504	REMOVE BITUMINOUS PAVEMENT	15021.00	S Y	\$3.00	\$45,063.00			15,033.00	\$45,099.00	15,033.00	\$45,099.00
14	2104.518	REMOVE CONCRETE WALK	19824.00	S F	\$1.00	\$19,824.00			20,124.00	\$20,124.00	20,124.00	\$20,124.00
15	2106.507	EXCAVATION - COMMON	8755.00	C Y	\$15.00	\$131,325.00			8,755.00	\$131,325.00	8,755.00	\$131,325.00
16	2106.507	EXCAVATION - SUBGRADE	1461.00	C Y	\$19.00	\$27,759.00			802.00	\$15,238.00	802.00	\$15,238.00
17	2106.507	SELECT GRANULAR EMBANKMENT (CV)	5854.00	C Y	\$19.00	\$111,226.00						
18	2106.507	STABILIZING AGGREGATE (CV)	1461.00	C Y	\$28.00	\$40,908.00			6,241.00	\$174,748.00	6,241.00	\$174,748.00
19	2106.607	EXCAVATION SPECIAL	15.00	HOURL	\$225.00	\$3,375.00			19.50	\$4,387.50	19.50	\$4,387.50
20	2108.504	GEOTEXTILE FABRIC TYPE 10	17535.00	S Y	\$3.00	\$52,605.00			16,732.00	\$50,196.00	16,732.00	\$50,196.00
21	2118.509	AGGREGATE SURFACING CLASS 2	86.00	TON	\$20.00	\$1,720.00						
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOURL	\$175.00	\$4,375.00						
23	2211.507	AGGREGATE BASE (CV) CLASS 5	3901.00	C Y	\$31.00	\$120,931.00			3,901.00	\$120,931.00	3,901.00	\$120,931.00
24	2357.506	BITUMINOUS MATERIAL TACK COAT	1492.00	GAL	\$0.01	\$14.92			1,275.00	\$12.75	1,275.00	\$12.75
25	2231.604	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	\$74.00	\$8,658.00			117.00	\$8,658.00	117.00	\$8,658.00
26	2231.604	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	\$74.00	\$17,094.00			202.00	\$14,948.00	202.00	\$14,948.00
27	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14923.00	S Y	\$10.10	\$150,722.30			14,997.00	\$151,469.70	14,997.00	\$151,469.70
28	2360.504	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14923.00	S Y	\$15.50	\$231,306.50			14,997.00	\$232,453.50	14,997.00	\$232,453.50
29	2502.503	6" PERF PVC PIPE DRAIN	7310.00	L F	\$19.00	\$138,890.00			6,878.00	\$130,682.00	6,878.00	\$130,682.00
30	2502.602	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	\$350.00	\$8,750.00			24.00	\$8,400.00	24.00	\$8,400.00
31	2502.602	SUMP PUMP SERVICE	63.00	EACH	\$900.00	\$56,700.00			63.00	\$56,700.00	63.00	\$56,700.00
32	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	\$26.00	\$20,436.00			4,049.00	\$105,274.00	4,049.00	\$105,274.00
33	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	6630.00	L F	\$18.75	\$124,312.50			3,461.00	\$64,893.75	3,461.00	\$64,893.75
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	1105.00	S Y	\$64.00	\$70,720.00			1,272.00	\$81,408.00	1,272.00	\$81,408.00
35	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	\$71.00	\$11,147.00			145.00	\$10,295.00	145.00	\$10,295.00
36	2531.604	8" CONCRETE VALLEY GUTTER	54.00	S Y	\$86.00	\$4,644.00			54.00	\$4,644.00	54.00	\$4,644.00
37	2540.602	REINSTALL MAIL BOX SUPPORT	50.00	EACH	\$150.00	\$7,500.00			48.00	\$7,200.00	48.00	\$7,200.00
38	2540.602	TEMPORARY MAIL BOX BANK	1.00	L S	\$1,500.00	\$1,500.00			1.00	\$1,500.00	1.00	\$1,500.00
39	2563.601	TRAFFIC CONTROL	1.00	L S	\$15,000.00	\$15,000.00	0.08	\$1,200.00	0.92	\$13,800.00	1.00	\$15,000.00
40	2564.602	REINSTALL SIGN	36.00	EACH	\$250.00	\$9,000.00			23.00	\$5,750.00	23.00	\$5,750.00
41	2564.602	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	\$300.00	\$300.00			1.00	\$300.00	1.00	\$300.00
42	2564.602	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	\$500.00	\$500.00			1.00	\$500.00	1.00	\$500.00
43	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	L S	\$1.00	\$1.00			1.00	\$1.00	1.00	\$1.00
44	2573.501	EROSION CONTROL SUPERVISOR	1.00	L S	\$2,500.00	\$2,500.00			1.00	\$2,500.00	1.00	\$2,500.00
45	2573.502	STORM DRAIN INLET PROTECTION	57.00	EACH	\$175.00	\$9,975.00			33.00	\$5,775.00	33.00	\$5,775.00
46	2573.503	SILT FENCE; TYPE MS	600.00	L F	\$3.00	\$1,800.00			417.00	\$1,251.00	417.00	\$1,251.00
47	2573.602	ROCK DITCH CHECK	58.00	EACH	\$150.00	\$8,700.00			12.00	\$1,800.00	12.00	\$1,800.00

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
 Engineer: BOLTON & MENK
 Contractor: ELCOR CONSTRUCTION
 Project: 2023 STREET AND UTILITY IMPROVEMENTS
 Contract:

Owner's Project No.:
 Engineer's Project No.: OH1.127562
 Contractor's Project No.:
 Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
48	2574.507	COMPOST GRADE 2	449.00	C Y	\$34.00	\$15,266.00			306.00	\$10,404.00	306.00	\$10,404.00
49	2574.508	FERTILIZER TYPE 3	588.00	L B	\$2.00	\$1,176.00			320.00	\$640.00	320.00	\$640.00
50	2574.604	TOPSOIL PREPARATION	6793.00	S Y	\$1.00	\$6,793.00			6,346.00	\$6,346.00	6,346.00	\$6,346.00
51	2575.504	SODDING TYPE LAWN	4449.00	S Y	\$13.00	\$57,837.00			5,408.00	\$70,304.00	5,408.00	\$70,304.00
52	2575.504	SODDING TYPE SALT TOLERANT	2344.00	S Y	\$14.00	\$32,816.00			308.00	\$4,312.00	308.00	\$4,312.00
53	2575.504	RAPID STABILIZATION METHOD 3	4062.00	SY	\$2.00	\$8,124.00			889.00	\$1,778.00	889.00	\$1,778.00
54	2575.611	TURF MAINTENANCE	30.00	DAY	\$110.00	\$3,300.00			30.00	\$3,300.00	30.00	\$3,300.00
55	2104.502	REMOVE MANHOLE (SANITARY)	9.00	EACH	\$500.00	\$4,500.00			9.00	\$4,500.00	9.00	\$4,500.00
56	2104.503	REMOVE SEWER PIPE (SANITARY)	2976.00	L F	\$2.00	\$5,952.00			2,984.00	\$5,968.00	2,984.00	\$5,968.00
57	2104.503	REMOVE FORCE MAIN	72.00	L F	\$54.00	\$3,888.00			33.00	\$1,782.00	33.00	\$1,782.00
58	2451.609	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	\$18.00	\$12,276.00			202.00	\$3,636.00	202.00	\$3,636.00
59	2503.601	SANITARY SEWER TRACER SYSTEM	1.00	L S	\$6,341.00	\$6,341.00			1.00	\$6,341.00	1.00	\$6,341.00
60	2503.601	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	\$19,000.00	\$19,000.00			1.00	\$19,000.00	1.00	\$19,000.00
61	2503.602	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	\$600.00	\$5,400.00			9.00	\$5,400.00	9.00	\$5,400.00
62	2503.602	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	\$780.00	\$780.00			1.00	\$780.00	1.00	\$780.00
63	2503.602	8"X6" PVC WYE	42.00	EACH	\$400.00	\$16,800.00			38.00	\$15,200.00	38.00	\$15,200.00
64	2503.602	10"X6" PVC WYE	27.00	EACH	\$540.00	\$14,580.00			27.00	\$14,580.00	27.00	\$14,580.00
65	2503.602	CHIMNEY SEAL (SANITARY)	10.00	EACH	\$305.00	\$3,050.00			5.00	\$1,525.00	5.00	\$1,525.00
66	2503.602	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	\$950.00	\$13,300.00			4.00	\$3,800.00	4.00	\$3,800.00
67	2503.603	8" PVC PIPE SEWER	1898.00	L F	\$65.00	\$123,370.00			1,883.00	\$122,395.00	1,883.00	\$122,395.00
68	2503.603	10" PVC PIPE SEWER	1104.00	L F	\$72.00	\$79,488.00			1,101.00	\$79,272.00	1,101.00	\$79,272.00
69	2503.603	6" PVC SANITARY SERVICE PIPE	2079.00	L F	\$61.00	\$126,819.00			2,009.00	\$122,549.00	2,009.00	\$122,549.00
70	2503.603	4" PVC FORCE MAIN	36.00	L F	\$76.00	\$2,736.00			36.00	\$2,736.00	36.00	\$2,736.00
71	2503.604	4" INSULATION	10.00	S Y	\$60.00	\$600.00			9.90	\$594.00	9.90	\$594.00
72	2506.502	CASTING ASSEMBLY (SANITARY)	8.00	EACH	\$1,000.00	\$8,000.00			10.00	\$10,000.00	10.00	\$10,000.00
73	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	\$800.00	\$8,000.00			10.00	\$8,000.00	10.00	\$8,000.00
74	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	\$919.00	\$82,526.20			89.80	\$82,526.20	89.80	\$82,526.20
75	2506.603	CONSTRUCT 8" INSIDE DROP	8.50	L F	\$412.00	\$3,502.00			8.50	\$3,502.00	8.50	\$3,502.00
76	2104.502	REMOVE GATE VALVE AND BOX	10.00	EACH	\$150.00	\$1,500.00			10.00	\$1,500.00	10.00	\$1,500.00
77	2104.502	REMOVE HYDRANT	6.00	EACH	\$500.00	\$3,000.00			6.00	\$3,000.00	6.00	\$3,000.00
78	2104.503	REMOVE WATER MAIN	2559.00	L F	\$8.00	\$20,472.00			2,377.00	\$19,016.00	2,377.00	\$19,016.00
79	2504.601	TEMPORARY WATER SERVICE	1.00	L S	\$29,000.00	\$29,000.00			1.00	\$29,000.00	1.00	\$29,000.00
80	2504.601	WATERMAIN TRACER SYSTEM	1.00	L S	\$7,200.00	\$7,200.00			1.00	\$7,200.00	1.00	\$7,200.00
81	2504.602	CONNECT TO EXISTING WATER MAIN	12.00	EACH	\$800.00	\$9,600.00			13.00	\$10,400.00	13.00	\$10,400.00
82	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	\$7,200.00	\$36,000.00			6.00	\$43,200.00	6.00	\$43,200.00
83	2504.602	HYDRANT (9.0' BURY)	2.00	EACH	\$7,400.00	\$14,800.00			1.00	\$7,400.00	1.00	\$7,400.00
84	2504.602	HYDRANT (10.0' BURY)	1.00	EACH	\$7,900.00	\$7,900.00			1.00	\$7,900.00	1.00	\$7,900.00
85	2504.602	ADJUST VALVE BOX	18.00	EACH	\$380.00	\$6,840.00			18.00	\$6,840.00	18.00	\$6,840.00
86	2504.602	1" CORPORATION STOP & SADDLE	64.00	EACH	\$405.00	\$25,920.00			66.29	\$26,847.45	66.29	\$26,847.45
87	2504.602	6" GATE VALVE AND BOX	9.00	EACH	\$2,700.00	\$24,300.00			10.00	\$27,000.00	10.00	\$27,000.00
88	2504.602	8" GATE VALVE AND BOX	13.00	EACH	\$3,500.00	\$45,500.00			12.00	\$42,000.00	12.00	\$42,000.00
89	2504.602	12" GATE VALVE AND BOX	1.00	EACH	\$6,000.00	\$6,000.00			1.00	\$6,000.00	1.00	\$6,000.00
90	2504.602	1" CURB STOP AND BOX	64.00	EACH	\$550.00	\$35,200.00			70.00	\$38,500.00	70.00	\$38,500.00
91	2504.602	VALVE BOX TOP SECTION & CAP	6.00	EACH	\$300.00	\$1,800.00			8.00	\$2,400.00	8.00	\$2,400.00
92	2504.603	1" TYPE K COPPER PIPE	2175.00	L F	\$44.00	\$95,700.00			2,299.00	\$101,156.00	2,299.00	\$101,156.00
93	2504.603	6" DIP WATERMAIN	40.00	L F	\$141.00	\$5,640.00			22.00	\$3,102.00	22.00	\$3,102.00
94	2504.603	6" PVC WATERMAIN	68.00	L F	\$122.00	\$8,296.00			57.00	\$6,954.00	57.00	\$6,954.00

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: OH1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
95	2504.603	8" PVC WATERMAIN	2336.00	L F	\$72.00	\$168,192.00			2,346.00	\$168,912.00	2,346.00	\$168,912.00
96	2504.603	12" PVC WATERMAIN	40.00	L F	\$207.00	\$8,280.00			16.85	\$3,487.95	16.85	\$3,487.95
97	2504.604	4" INSULATION	10.00	S Y	\$50.00	\$500.00			6.00	\$300.00	6.00	\$300.00
98	2504.608	WATERMAIN FITTINGS	1519.00	L B	\$12.00	\$18,228.00			2,405.00	\$28,860.00	2,405.00	\$28,860.00
99	2104.502	REMOVE PIPE APRON	1.00	EACH	\$400.00	\$400.00			1.00	\$400.00	1.00	\$400.00
100	2104.502	REMOVE MANHOLE (STORM)	6.00	EACH	\$450.00	\$2,700.00			6.00	\$2,700.00	6.00	\$2,700.00
101	2104.502	REMOVE CATCH BASIN	19.00	EACH	\$450.00	\$8,550.00			19.00	\$8,550.00	19.00	\$8,550.00
102	2104.503	REMOVE SEWER PIPE (STORM)	1763.00	L F	\$5.00	\$8,815.00			1,763.00	\$8,815.00	1,763.00	\$8,815.00
103	2501.502	15" RC PIPE APRON	1.00	EACH	\$2,000.00	\$2,000.00			1.00	\$2,000.00	1.00	\$2,000.00
104	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	\$110.00	\$2,200.00			20.00	\$2,200.00	20.00	\$2,200.00
105	2503.602	CONNECT TO EXISTING STORM SEWER	11.00	EACH	\$550.00	\$6,050.00			12.00	\$6,600.00	12.00	\$6,600.00
106	2503.603	10" PVC PIPE SEWER	32.00	L F	\$69.00	\$2,208.00			32.00	\$2,208.00	32.00	\$2,208.00
107	2503.603	12" PIPE SEWER	929.00	L F	\$66.00	\$61,314.00			995.00	\$65,670.00	995.00	\$65,670.00
108	2503.603	15" PIPE SEWER	948.00	L F	\$72.00	\$68,256.00			952.00	\$68,544.00	952.00	\$68,544.00
109	2503.603	18" PIPE SEWER	712.00	L F	\$79.00	\$56,248.00			711.00	\$56,169.00	711.00	\$56,169.00
110	2503.603	24" PIPE SEWER	152.00	L F	\$99.00	\$15,048.00			152.00	\$15,048.00	152.00	\$15,048.00
111	2503.603	30" PIPE SEWER	21.00	L F	\$119.00	\$2,499.00			16.00	\$1,904.00	16.00	\$1,904.00
112	2506.502	CASTING ASSEMBLY (STORM)	47.00	EACH	\$1,000.00	\$47,000.00			48.00	\$48,000.00	48.00	\$48,000.00
113	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	\$800.00	\$8,800.00			11.00	\$8,800.00	11.00	\$8,800.00
114	2506.502	CHIMNEY SEAL (STORM)	47.00	EACH	\$250.00	\$11,750.00			48.00	\$12,000.00	48.00	\$12,000.00
115	2506.502	MODIFY DRAINAGE STRUCTURE	2.00	EACH	\$1,590.00	\$3,180.00			2.00	\$3,180.00	2.00	\$3,180.00
116	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	L F	\$679.00	\$69,733.30			106.40	\$72,245.60	106.40	\$72,245.60
117	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	\$4,100.00	\$8,200.00			2.00	\$8,200.00	2.00	\$8,200.00
118	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	\$679.00	\$7,740.60			9.70	\$6,586.30	9.70	\$6,586.30
119	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	\$649.00	\$28,620.90			44.10	\$28,620.90	44.10	\$28,620.90
120	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	\$1,000.00	\$4,800.00						
121	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	\$989.00	\$4,846.10			4.90	\$4,846.10	4.90	\$4,846.10
122	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	\$1,549.00	\$15,180.20			9.80	\$15,180.20	9.80	\$15,180.20
123	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	\$748.00	\$2,244.00			5.60	\$4,188.80	5.60	\$4,188.80
124	2511.507	RANDOM RIPRAP CLASS III	15.00	C Y	\$70.00	\$1,050.00						
125	2104.502	SALVAGE MAIL BOX SUPPORT	2.00	EACH	\$60.00	\$120.00	2.00	\$120.00			2.00	\$120.00
126	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	\$5.50	\$225.50	41.00	\$225.50			41.00	\$225.50
127	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	\$1.80	\$799.20	444.00	\$799.20			444.00	\$799.20
128	2104.503	REMOVE CURB AND GUTTER	668.00	L F	\$3.00	\$2,004.00	668.00	\$2,004.00			668.00	\$2,004.00
129	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	\$9.00	\$639.00	71.00	\$639.00			71.00	\$639.00
130	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	\$9.00	\$945.00	105.00	\$945.00			105.00	\$945.00
131	2104.504	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	\$3.00	\$552.00	184.00	\$552.00			184.00	\$552.00
132	2104.518	REMOVE CONCRETE WALK	176.00	S F	\$1.00	\$176.00	176.00	\$176.00			176.00	\$176.00
133	2106.507	EXCAVATION - COMMON	133.00	C Y	\$15.00	\$1,995.00	133.00	\$1,995.00			133.00	\$1,995.00
134	2118.509	AGGREGATE SURFACING CLASS 2	10.00	TON	\$20.00	\$200.00						
135	2231.604	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	\$74.00	\$13,394.00	181.00	\$13,394.00			181.00	\$13,394.00
136	2231.604	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	\$74.00	\$3,848.00	52.00	\$3,848.00			52.00	\$3,848.00
137	2521.518	4" CONCRETE WALK	31244.00	S F	\$7.00	\$218,708.00	31,860.00	\$223,020.00			31,860.00	\$223,020.00
138	2521.518	6" CONCRETE WALK	2546.00	S F	\$11.00	\$28,006.00	2,545.00	\$27,995.00			2,545.00	\$27,995.00
139	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	\$7.00	\$3,311.00	473.00	\$3,311.00			473.00	\$3,311.00
140	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	\$26.00	\$8,450.00	325.00	\$8,450.00			325.00	\$8,450.00
141	2531.503	CONCRETE CURB DESIGN SPECIAL	160.00	L F	\$70.00	\$11,200.00	196.50	\$13,755.00			196.50	\$13,755.00

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
Engineer: BOLTON & MENK
Contractor: ELCOR CONSTRUCTION
Project: 2023 STREET AND UTILITY IMPROVEMENTS
Contract:

Owner's Project No.:
Engineer's Project No.: 0H1.127562
Contractor's Project No.:
Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
142	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	\$66.00	\$4,356.00	66.00	\$4,356.00			66.00	\$4,356.00
143	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	\$73.00	\$3,577.00	49.00	\$3,577.00			49.00	\$3,577.00
144	2531.603	CONCRETE SILL	140.00	L F	\$7.00	\$980.00	140.00	\$980.00			140.00	\$980.00
145	2531.618	TRUNCATED DOMES	590.00	S F	\$60.00	\$35,400.00	560.00	\$33,600.00			560.00	\$33,600.00
146	2540.602	REINSTALL MAIL BOX SUPPORT	2.00	EACH	\$150.00	\$300.00	2.00	\$300.00			2.00	\$300.00
147	2563.601	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	\$10,700.00	\$10,700.00	1.00	\$10,700.00			1.00	\$10,700.00
148	2573.503	SILT FENCE; TYPE MS	71.00	L F	\$3.00	\$213.00	71.00	\$213.00			71.00	\$213.00
149	2574.507	COMPOST GRADE 2	23.00	C Y	\$34.00	\$782.00	23.00	\$782.00			23.00	\$782.00
150	2574.508	FERTILIZER TYPE 3	29.00	L B	\$2.00	\$58.00	29.00	\$58.00			29.00	\$58.00
151	2574.604	TOPSOIL PREPARATION	1730.00	S Y	\$1.00	\$1,730.00	1,730.00	\$1,730.00			1,730.00	\$1,730.00
152	2575.504	SODDING TYPE LAWN	938.00	S Y	\$13.00	\$12,194.00	938.00	\$12,194.00			938.00	\$12,194.00
153	2575.504	SODDING TYPE SALT TOLERANT	792.00	S Y	\$14.00	\$11,088.00	792.00	\$11,088.00			792.00	\$11,088.00
154	2575.504	RAPID STABILIZATION METHOD 3	201.00	SY	\$2.00	\$402.00	201.00	\$402.00			201.00	\$402.00
CO1-1		MOBILIZATION	1.00	LS	\$3,000.00	\$3,000.00			1.00	\$3,000.00	1.00	\$3,000.00
CO1-2		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1260.00	LF	\$1.80	\$2,268.00			731.00	\$1,315.80	731.00	\$1,315.80
CO1-3		REMOVE CURB AND GUTTER	32.00	LF	\$3.00	\$96.00			58.00	\$174.00	58.00	\$174.00
CO1-4		REMOVE BITUMINOUS PAVEMENT	560.00	SY	\$3.00	\$1,680.00			572.00	\$1,716.00	572.00	\$1,716.00
CO1-5		CONCRETE CURB AND GUTTER DESIGN B618	32.00	LF	\$18.75	\$600.00			58.00	\$1,087.50	58.00	\$1,087.50
CO1-6		TRAFFIC CONTROL	1.00	LS	\$2,500.00	\$2,500.00			1.00	\$2,500.00	1.00	\$2,500.00
CO1-7		CHIMNEY SEAL (SANITARY)	12.00	EACH	\$305.00	\$3,660.00			13.00	\$3,965.00	13.00	\$3,965.00
CO1-8		ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	12.00	EACH	\$800.00	\$9,600.00			13.00	\$10,400.00	13.00	\$10,400.00
CO1-9		ADJUST VALVE BOX	14.00	EACH	\$600.00	\$8,400.00			15.00	\$9,000.00	15.00	\$9,000.00
CO1-10		ADJUST FRAME AND RING CASTING SPECIAL (STORM)	3.00	EACH	\$800.00	\$2,400.00			4.00	\$3,200.00	4.00	\$3,200.00
CO1-11		CHIMNEY SEAL (STORM)	3.00	EACH	\$250.00	\$750.00			4.00	\$1,000.00	4.00	\$1,000.00
CO1-12		BITUMINOUS PATCH SPECIAL 2	40.00	SY	\$74.00	\$2,960.00						
CO1-13		BITUMINOUS PATCH SPECIAL 3	560.00	SY	\$44.70	\$25,032.00			448.98	\$20,069.41	448.98	\$20,069.41
SM1		Storm Pipe - Prinsco										
SM2		Hydrants & DIP - Core & Main										
SM3		Subdrain - Core & Main										
SM4		Sanitary Sewer - Core & Main										
SM5		Watermain - Core & Main										
SM6		Geotextile Fabric - Ramy										
SM7		Castings - Ess Brothers										
TOTALS								\$397,396.70		\$3,467,492.22		\$3,864,888.92

Total Work Completed		\$397,396.70		\$3,467,492.22		\$3,864,888.92
Retainage	1%	\$3,973.97		\$34,674.92		\$38,648.89
Retainage	250%			\$11,000.00		\$11,000.00
Previous Payments		\$393,422.73		\$3,400,281.79		\$3,793,704.53
Total Amount Due		\$0.00		\$21,535.50		\$21,535.50

Stored Materials Summary
Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	OH1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 14		Application Period: From 05/24/25 to 06/27/25				Application Date: 07/01/25						
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	
								-			-	-
STORM PIPE	T002294		Storm Pipe - Prinsco	On-Site	3	64,889.72		64,889.72	64,889.72	-	64,889.72	-
CORE & MAIN 2	T320028		Hydrants & DIP - Core & Main	On-Site	3	18,089.69		18,089.69	18,089.69	-	18,089.69	-
CORE & MAIN 3	T271038		Subdrain - Core & Main	On-Site	3	73,299.50		73,299.50	73,299.50	-	73,299.50	-
CORE & MAIN 4	T341282		Sanitary Sewer - Core & Main	On-Site	3	42,936.77		42,936.77	42,936.77	-	42,936.77	-
CORE & MAIN 5	T341435		Watermain - Core & Main	On-Site	3	130,592.68		130,592.68	130,592.68	-	130,592.68	-
GEO FABRIC	OP-95841-06		Geotextile Fabric - Ramy	On-Site	3	23,084.69		23,084.69	23,084.69	-	23,084.69	-
CASTINGS	DD5914		Castings - Ess Brothers	On-Site	3	30,264.72		30,264.72	30,264.72	-	30,264.72	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
Totals						\$ 383,157.77	\$ -	\$ 383,157.77	\$ 383,157.77	\$ -	\$ 383,157.77	\$ -

Retainage Summary

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW			Owner's Project No.:	
Engineer:	BOLTON & MENK			Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION			Agency's Project No.:	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS				
Contract:					

Application No.:	14	Application Period:	From 5/24/2025	to 6/27/2025	Application Date:	7/1/2025
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A	B	C	D
Summary of Retainage:	Calculation Factor	Estimated Cost	Amount Retained
Percent Retainage (1% of work substantially completed)	1%	3,864,888.92	\$ 38,648.89

Item No.	Punch List Description			
00018	Install concrete steps (W side of house – 350 4th St NW)			\$
00025	Replace concrete panels (Outside of 105 2nd Ave NW)			\$ -
00030	Replace chipped concrete panels (Sta 27+90 LT)			\$ -
00031	Replace Sagging Sidewalk (Sta 40+25 LT. Sidewalk panels over sump pump service)			\$ -
00032	Replace Sagging Sidewalk (Sta 40+50 LT. Sidewalk panels over sump pump service)			\$ -
00036	Replace broken driveway approach and curb (Sta 13+00 RT on CSAH 8)			\$ -
00037	Fix multiple spots of cracked curb in driveway opening (Sta 13+05 RT. Senior Housing east entrance)			\$ -
00038	Replace chipped sidewalk panel (Sta 17+00 RT)			\$ -
00039	Fix cracked bottom step (105 2nd Ave NW)			\$ -
00040	Fix cracked curb (Sta 15+50 LT. Nursing home driveway)			\$ -
00047	Grind gutter line (E side of ped ramp running N-S. Sta 39+75 RT)			\$
00053	Adjust mailboxes to USPS standards (6th to 8th ST NW)			\$
00027	Lower sump pump service (105 2nd Ave NW)			\$
00033	Clean debris from EX MH 1			\$
00044	Remove silt fence covering sump pump services (4th to 5th St NW)			\$
00049	Lower sump pump service (310 2nd Ave NW)			\$
00055	Adjust all storm MHs (concrete donut cut) in wear course			\$
00056	Televis storm sewer in 6th St NW intersection			\$
00057	Televis structure 3A to 3			\$
00058	Televis 17 to ex 15" RCP			\$
00059	Televis 4 to ex 12" RCP			\$
00060	Televis 18A to 18B to Ex 18			\$
00061	Remove nail and repair storm sewer ~51.5 ft downstream from MH 12	250%	1,000.00	\$ 2,500.00
00062	Clean debris from pipe from 12B to 12		-	\$ -
00012	Hydrant valve buried (Sta 32+50 RT)			\$ -
00026	Install water tracer box (105 2nd Ave NW)			\$ -
00035	Adjust gate valve to wear course (Sta 11+05 RT)			\$ -
00042	Clean up hydrant plastic wrap sticking out from ground (Sta 21+50 RT. 7th St NW)		-	\$ -
00043	Adjust gate valve to wear course (Sta 28+55 RT)			\$ -
00045	Reconnect hydrant locate box & wires (Sta 32+50 RT)			\$ -

Retainage Summary

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Agency's Project No.:	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS		
Contract:			

Application No.:	14	Application Period:	From 5/24/2025	to 6/27/2025	Application Date:	7/1/2025
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A	B	C	D
Summary of Retainage:	Calculation Factor	Estimated Cost	Amount Retained
00050 Install hydrant locate box (Sta 24+75 LT, 6th St NW)			\$ -
00041 Swap MH lid to correct "sanitary sewer" lid (MHs C & D)			\$ -
00048 Remove rope from MH E			\$ -
00052 Lower tracer box (125 2nd Ave NW)			\$ -
00054 Adjust all sanitary MHs (concrete donut cut) in wear course		-	\$ -
00063 Televise D to ex 8" VCP			\$ -
00064 Televise E to ex 6" VCP			\$ -
00065 Televise F to ex 8" VCP north and south side			\$ -
00066 Televise H to ex 8" VCP			\$ -
00067 Televise I to ex 8" VCP			\$ -
00068 Televise J to ex 8" VCP & ex 12" VCP			\$ -
00069 Lower MHs & valves down to base course fo the winter (6th to 8th St NW)		-	\$ -
00070 Deflection testing (all new PVC sanitary sewer)		-	\$ -
00020 Regrade & sod (340 2nd Ave NW)	250%	800.00	\$ 2,000.00
00021 Regrade & sod (302 2nd Ave NW sidewalk to the house edges)	250%	400.00	\$ 1,000.00
00022 Regrade & sod (230 2nd Ave NW. Areas discussed at edge of driveway & behind sidewalk)	250%	400.00	\$ 1,000.00
00046 Cleanup & sod area around replaced curb & ped ramps (Sta 39+45 RT)	250%	800.00	\$ 2,000.00
00051 Cleanup, grade & add any necessary sod to edges of wall. Sod not needed behind wall where garden is located as previously discussed (Sta 18+00 LT)	250%	800.00	\$ 2,000.00
00072 Fix cracked curb (Sta 18+60 RT)			\$ -
00074 Grind flowline (Sta 12+90 RT)			\$ -
00071 Remove hydrant wrapping above ground (Sta 17+95 LT)			\$ -
00076 Lower curb stop & tracer box (STA 19+40 RT)			\$ -
00079 Replace concrete panels (Sta 21+80 LT)			\$ -
00080 Fix cracked curb (NW quadrant of 7th St NW intersection)			\$ -
00081 Clean concrete cure overspray off of fence (40 2nd Ave NW)	250%	200.00	\$ 500.00
00077 Fix cracked curb (2nd Ave NW Sta. 13+50 LT Driveway)			\$ -
Repair storm sewer - 5 to 5C	250%	2,000.00	\$ 5,000.00
PUNCH LIST SUBTOTAL:			
			\$ 11,000.00
RETAINAGE TOTAL:			\$ 49,648.89

Total Amount Retained includes 1% of work completed and 250% of value of remaining punch list items.