



**REGULAR CITY COUNCIL MEETING
AGENDA**

Tuesday October 10, 2023, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- September 12, 2023
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- A. Conditional Use Permit (CUP) for the Church of Christ-Parking Lot-Resolution 2023-23
- B. Bolton & Menk Pay Estimate No. 4
- C. Generator for the Well
- D. PD – 2023 Dodge Durango AWE V6
- E. Street Closure Request – Church of Christ
- F. Election Judges Pay
- G. Memorandum of Understanding Amendment to the IUOE 49 Contract 2023

8. INFORMATION ONLY DOCUMENTS

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the September 12, 2023, Regular Meeting Proceedings.	

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday September 12, 2023, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday September 12, 2023, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Don Kuschel.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Public Works Director Shane Loftus, Police Chief Jason Timm, and Development Services Coordinator Richard Baker.

Department Heads absent: Library Director Alice Henderson and Fire Chief Ed Jacobs.

Guests in attendance: Shane Zahrt with Flaherty & Hood, Brian Malm with Bolton & Menk, Tim Weaver, Christian Timm, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC COMMENT – None.

4. APPROVAL OF AGENDA – Mayor Luckstein would like to amend the Agenda by switching 7.F Union Contract IUOE Local 49 and 7.G. Public Works – Working Foreman. Motion by Luckstein, second by Kuschel to approve the Agenda with the amendment of 7.F. being Public Works – Working Foreman and 7.G. being Union Contract IUOE Local 49.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA – Motion by Kuschel, second by Jacobs to approve the Consent Agenda. Motion carried unanimously.

- A. City Council Minutes –August 8, 2023.
- B. Bills
- C. Permits/Licenses/Donations
- D. Department Head Reports and Board Minutes
- E. Maintenance Agreement between Wabasha County and City of Plainview

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

A. CGMC –

Shane Zahrt with Flaherty & Hood gave an update on the legislative session, the impact it has on the Coalition of Greater Minnesota Cities, and on the City of Plainview itself. The LGA for the City of Plainview for 2024 is \$971,892, which is an increase of \$110,448 from the previous year's LGA.
(see attached report)

B. Truth in Taxation and 2024 Preliminary Levy – Resolution 2023-22 –
Minnesota Statute 275.065 Subdivision 1(a) requires that each year, cities shall adopt

the preliminary tax levy for taxes payable the following year and certify it to the county auditor by September 30. This proposed levy establishes a “ceiling” for the tax levy and allows the City the opportunity to reduce the levy after the ceiling is set until final certification in December.

The City’s past practice has been to establish the preliminary levy in September, then work through details of that budget in October and November when the Wabasha County numbers, along with the insurance increases, and PERA rates increases have been set. The final budget is then presented for Council approval at the December Truth in Taxation meeting. At this point the levy amount can be reduced from the preliminary levy but cannot be set any higher.

Staff have been working on the draft budget for several months and have met with the Council’s Budget/Finance Committee to review and discuss the preliminary levy. It has been determined that the Proposed 2024 levy should be set at \$2,757,215. This amount reflects an increase from the 2023 levy in the amount of \$180,482 or 7.0%.

Mayor Luckstein thanked City staff for a job well done on their department budgets. Motion by Jacobs, second by Hammer Bartley to approve Resolution 2023-22 setting the Preliminary 2024 tax levy at \$2,757,215 and setting the Truth in Taxation hearing date for December 12, 2023, at 6:00 p.m. at the Plainview Church of Christ.

Motion carried unanimously.

C. Bolton & Menk – 2023 Street & Utility Improvements – Pay Estimate No. 3 –

Pay Application No. 3 from the 2023 Street & Utility Improvements Project has been prepared. Bolton & Menk has reviewed the pay application and recommends payment in the amount of \$660,097.97.

Motion by Reeve, second by Kuschel to approve the Pay Estimate No. 3 from Bolton & Menk to Elcor Construction in the amount of \$660,097.97 for the 2023 Street and Utility Improvements.

Motion carried unanimously.

D. Bolton & Menk – 2023 Street & Utility Improvement Project Change Order No. 1 –

Brian Malm with Bolton & Menk has prepared Change Order No. 1 for the 2023 Street & Utility Improvement Project. The change order includes modifications to the project completion schedule, required to accommodate delays due to private utility relocation, and the addition of planned street maintenance work. The street maintenance includes casting adjustments, concrete repairs, and pavement patches, the costs of which will be covered by budgeted Public Works street maintenance funds.

With this change order, work between 4th Street NW and TH 42 (except for final wearing course), and along 10th Street NW (CR 8) would be fully complete this construction season. Between 6th Street NW and 4th Street NW, and between 10th Street NW (CR 8) and 8th Street NW the curb and gutter, asphalt base course, and concrete driveways will be complete this construction season. All remaining work will be completed in the 2024 construction season.

Motion by Jacobs, second by Hammer Bartley to approve 2023 Street & Utility Project Change Order No. 1.

Motion carried unanimously.

E. Bolton & Menk – Well No. 3 Phase 2 Option 2 –

Brian Malm with Bolton & Menk gave Council a brief review of the work that has been done on Well #3 to figure out where the air is coming from. It has been determined that the air is coming from the aquifer itself. In order to solve this issue an air break would need to be installed to dissipate air in the well water prior to it entering

the distribution system. A small, elevated storage tank would be installed as an air break.

Mayor Luckstein opened it up for questions before making a motion. Council members asked multiple questions, which Malm answered.

Motion by Hammer Bartley, second by Luckstein to authorize proceeding with Phase 2-Option 2.

Aye: None

Nay: Luckstein, Reeve, Jacobs, Hammer Bartley, and Kuschel

Motion failed.

Council would like a Scope of Work order before authorizing Phase 2- Option 2.

Motion by Luckstein, second by Kuschel to authorize Bolton & Menk to develop a scope of services, estimate proposal, and bring it back to council for consideration.

Motion carried unanimously.

F. Public Works – Working Foreman –

At the goal setting session for 2023 Council and staff ranked the Working Foreman for the Public Works Department in the top 5 on the list. It was noted that this would not be the hiring of another person for the Public Works Department, but rather to promote a current employee. A job description for the Working Foreman was provided to Council. The Personnel Committee did meet and are recommending the City Council approve the creation and posting of the Working Foreman position for the City of Plainview. If passed by Council, there would need to be a Memorandum of Understanding (MOU) with the Union before it could take effect. Mayor Luckstein would like to see this added to the Union Contract, so the MOU does not go past the end of this year. It was also noted that a salary comparison study would be conducted in the near future for the City of Plainview, as it has been seven (7) years since the last salary comparison study.

Motion by Kuschel, second by Reeve to approve the creation of a Working Foreman within Public Works.

Motion carried unanimously.

G. Union Contract IUOE Local 49 Tentative Agreement–

Administrator Todd explained to Council that a memorandum of a tentative agreement regarding the Union Contract Negotiations is needed to serve as the basis of the agreement reached with the Union and the City. Once the agreement has been ratified by the union members, then it will come before the Council for approval.

Motion by Jacobs, second by Kuschel to approve the Tentative Agreement (TA) with the International Union of Operating Engineers Local 49.

Motion by Luckstein, second by Jacobs to amend the motion to approve the Tentative Agreement with the inclusion of the Working Foreman job and the 5% pay increase.

Motion carried unanimously.

H. Meter Installment–

The water meter installment project was to take four years to complete. However, after three years approximately a third of the water meters have been installed. Public Works Director Shane Loftus requested bids for the water meter install and received the following:

<u>Company</u>	<u>Number of Meters</u>	<u>Bid</u>
Allegiant	876	\$89,362.39
Hydro Corp	876	\$100,350.00

Loftus is requesting approval to hire Allegiant Utility Services to install the remainder of the water meters. The \$89,362.39 price is for labor only. The water meters still need to be purchased at an additional cost. The funds to pay for this project would come out of the water utility fund. Mayor Luckstein has concerns about the added expense as this was not in the budget.

Motion by Kuschel, second by Reeve to approve Allegiant Utility Services to install the remaining meters at a cost not to exceed \$89,362.39.

Aye: Kuschel and Reeve

Nay: Luckstein, Jacobs, and Hammer Bartley

Motion failed.

I. Multiple Pet Permit –

The City received an application for a multiple pet permit from James Haley and Amber Gallie, which house five (5) dogs. Plainview City Code 503.17 states that dogs exceeding the total number of two (2) must be registered with the City under a multiple pet license. The applicants have indicated that all five (5) dogs are registered as emotional support animals. Plainview's City Attorney was contacted and told staff that there is not a provision of law that would provide for service or emotional support animals to circumvent City Code provisions with respect to permitting multiple pets. It was noted that the Plainview Police Department has multiple Incident Reports regarding the applicants' dogs being loose and aggressive towards Plainview residents. The City Code does not provide the option for a variance for more than 3 dogs. It was noted that the applicant has now erected a fence for the dogs.

Motion by Hammer Bartley, second by Kuschel to deny the application for multiple pets.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

- A. **Administrator Annual Evaluation 2023** – The Personnel Committee conducted the annual performance evaluation of City Administrator David Todd. The review was positive and future goals were mutually agreed upon.
- B. **Fall Cleanup** – Saturday, September 23, 2023, from 9:00 a.m. to Noon. Informational fliers have been shared on the City's Facebook page and on the City's website. Council members Reeve and Jacobs volunteered to help with the cleanup.

10. COUNCIL COMMENT –

-Kuschel – Would like to thank LaVerne Boyd for his service to the Community of Plainview. Boyd served on the City Council, as a Council member and as Mayor. He also served on the sewer board for many years as chairman. Boyd will be missed.

-Luckstein – Luckstein, Richard Baker, and Shane Loftus have been attending the Safe Routes to School meetings and received a grant application to work through the process to identify improvements to ensure safe access to and from school. This is in partnership with the Plainview Elgin School District, so it also includes the City of Elgin, and the Immanuel Lutheran School.

-Luckstein – Will be attending the Minnesota American Planners Association Conference, which will be hosted in St. Cloud October 4th through October 6th. Luckstein will be in St Cloud October 5th to present on some of the development related efforts that Plainview has experienced.

-Luckstein – Plainview was selected to be part of the Southeast Minnesota Housing Tour on October 4th. The tour will start in Rochester, then travel to Wabasha, and up through Plainview. If anyone is interested in signing up contact Development Services Coordinator Richard Baker. It is free to participate. Thank you to the local businesses that sponsored the tour.

-Luckstein – With September 11th yesterday, a thank you to all our service members, military, first responders, firefighters, all the people that keep us safe. And to remember all the folks that perished on 9/11.

-Kuschel – Complimented Alice Henderson, the City of Plainview's librarian. She is doing a great job.

11. ADJOURN –

Motion by Luckstein, second by Jacobs to adjourn the Plainview City Council meeting. Motion carried unanimously. Meeting adjourned at 7:51 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: va
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
524 ALEX AIR APPARATUS								
09/21/2023	INV-48426	1	Invoice	COATS, PANTS, & LETTERING/FIRE DEPT.	08/30/2023	09/21/2023	16,333.78	101-42200-417
Total 524 ALEX AIR APPARATUS:							16,333.78	
106945 ALTEC INDUSTREIS, INC.								
09/28/2023	51288761	1	Invoice	FILTER CARTRIDGE, INSPECTION, DIELETRI	09/18/2023	09/28/2023	1,113.49	101-43100-221
Total 106945 ALTEC INDUSTREIS, INC.:							1,113.49	
19 APPEL'S SERVICE INC								
09/11/2023	INV105343	1	Invoice	TIRES/POLICE	08/29/2023	09/11/2023	1,252.00	101-42100-221
Total 19 APPEL'S SERVICE INC:							1,252.00	
106617 AT&T MOBILITY								
09/12/2023	2872918546	1	Invoice	PHONES POLICE	08/25/2023	09/12/2023	903.37	101-42100-321
Total 106617 AT&T MOBILITY:							903.37	
104716 BAKER & TAYLOR								
09/20/2023	L2300462 SE	1	Invoice	BOOKS/LIBRARY	08/31/2023	09/21/2023	2,887.51	211-45500-592
Total 104716 BAKER & TAYLOR:							2,887.51	
106816 BAKER. RICHARD LLOYD								
10/02/2023	SEPTEMBE	1	Invoice	MILEAGE	10/02/2023	10/04/2023	146.72	101-46500-331
Total 106816 BAKER. RICHARD LLOYD:							146.72	
329 BECKLEYS OFFICE PRODUCTS								
09/20/2023	SEPTEMBE	1	Invoice	paper shred	09/18/2023	09/21/2023	41.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							41.50	
154 BENNETT'S FOOD CENTER								
09/11/2023	00077219	1	Invoice	FOOD FOR NATIONAL NIGHT OUT/PD	08/01/2023	09/11/2023	356.03	101-42100-437
09/11/2023	00769178	1	Invoice	WATER-NATIONAL NIGHT OUT/PD	08/01/2023	09/11/2023	18.20	101-42100-437
Total 154 BENNETT'S FOOD CENTER:							374.23	
106902 BIGELOW HOMES								
09/20/2023	PL23-71 REF	1	Invoice	REFUND DEPOSIT/WATER	09/19/2023	09/21/2023	500.00	601-49400-229
09/20/2023	PL23-71 REF	2	Invoice	REFUND DEPOSIT/SEWER	09/19/2023	09/21/2023	500.00	602-49450-229
09/20/2023	PL23-72 REF	1	Invoice	REFUND DEPOSIT/WATER	09/19/2023	09/21/2023	500.00	601-49400-229
09/20/2023	PL23-72 REF	2	Invoice	REFUND DEPOSIT/SEWER	09/19/2023	09/21/2023	500.00	602-49450-229
Total 106902 BIGELOW HOMES:							2,000.00	
106463 BOLTON & MENK, INC.								
09/19/2023	0319633	1	Invoice	WELL #3 PUMP REPLACEMENT	08/31/2023	09/19/2023	2,516.00	601-49400-303
09/19/2023	320117	1	Invoice	GENERAL ENGINEERING	08/31/2023	09/19/2023	6,600.00	101-41500-303
09/19/2023	320118	1	Invoice	2023 STREET PROJECT	08/31/2023	09/19/2023	84,224.22	418-48000-303
09/19/2023	320137	1	Invoice	STREET MAINTENANCE	08/31/2023	09/19/2023	612.50	101-43100-303
09/19/2023	320138	1	Invoice	ORCHARD HILLS 7TH	08/31/2023	09/19/2023	548.00	101-41500-303

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/19/2023	320139	1	Invoice	ORCHARD HILLS 8TH	08/31/2023	09/19/2023	548.00	101-41500-303
Total 106463 BOLTON & MENK, INC.:							95,048.72	
106834 CANON FINANCIAL SERVICES, INC.								
09/12/2023	31079990	1	Invoice	COPIER/LIBRARY	08/12/2023	09/12/2023	66.80	211-45500-401
Total 106834 CANON FINANCIAL SERVICES, INC.:							66.80	
106449 CINTAS CORPORATION								
10/02/2023	4166622088	1	Invoice	MATS & SCRAPER/PW	09/05/2023	10/04/2023	20.09	101-43100-310
10/02/2023	4167430912	1	Invoice	MATS & SCRAPER/PW	09/12/2023	10/04/2023	20.09	101-43100-310
10/02/2023	4168143606	1	Invoice	MOPS&TOWELS/CITYHALL	09/19/2023	10/04/2023	21.70	101-41500-310
10/02/2023	4168143665	1	Invoice	MATS & SCRAPER/PW	09/19/2023	10/04/2023	20.09	101-43100-310
10/02/2023	4168848012	1	Invoice	MATS & SCRAPER/PW	09/26/2023	10/04/2023	20.09	101-43100-310
Total 106449 CINTAS CORPORATION:							102.06	
51 CONSTRUCTION MGMT. SERVICES								
09/11/2023	819-234240-	1	Invoice	BUILDING INSPECTION	09/05/2023	09/11/2023	4,304.79	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							4,304.79	
106422 CORE & MAIN, LP								
09/27/2023	T525248	1	Invoice	VALVE BOX RISER, VALVE BOX LID LIFT/WAT	09/06/2023	09/28/2023	476.85	601-49400-217
Total 106422 CORE & MAIN, LP:							476.85	
105949 CUSTOM COMMUNICATIONS INC.								
09/20/2023	559669	1	Invoice	FIRE ALARM MONITORING/PW	09/12/2023	09/21/2023	114.00	101-43100-310
09/28/2023	560920	1	Invoice	FIRE CELLULAR COMMUNICATOR/FIRE HAL	09/27/2023	09/28/2023	629.51	101-42200-321
09/28/2023	560922	1	Invoice	FIRE ALARM MONITORING/FIRE HALL	09/27/2023	09/28/2023	269.87	101-42200-321
Total 105949 CUSTOM COMMUNICATIONS INC.:							1,013.38	
106428 DATA SMART COMPUTERS INC.								
09/19/2023	81728	1	Invoice	DATTO BACKUP	09/01/2023	09/19/2023	149.00	101-41500-309
09/19/2023	81729	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	09/01/2023	09/19/2023	75.00	101-41500-309
09/19/2023	81730	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	09/01/2023	09/19/2023	10.00	101-41500-309
09/19/2023	81843	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	09/01/2023	09/19/2023	6.49	101-42200-309
09/19/2023	81897	1	Invoice	ADMIN IT SUPPORT	09/04/2023	09/19/2023	264.00	101-41500-310
09/19/2023	81898	1	Invoice	MICROSOFT 365 LICENSES, EXCHANGE ON	09/04/2023	09/19/2023	220.80	101-41500-309
09/19/2023	82015	1	Invoice	REPLACE FRONT COUNTER COMPUTER/AD	09/12/2023	09/19/2023	1,014.76	101-41500-580
09/27/2023	82073	1	Invoice	IT SUPPORT/ADMIN LAPTOP	09/25/2023	09/28/2023	132.00	101-41500-310
09/27/2023	82076	1	Invoice	INSTALL REPLACEMENT COUNTER COMPU	09/25/2023	09/28/2023	660.00	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							2,532.05	
105564 DEARBORN LIFE INS CO.								
09/18/2023	OCTOBER 2	1	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	163.87	101-41500-131
09/18/2023	OCTOBER 2	2	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	23.30	101-46500-131
09/18/2023	OCTOBER 2	3	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	334.39	101-42100-131
09/18/2023	OCTOBER 2	4	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	72.67	101-43100-131
09/18/2023	OCTOBER 2	5	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	74.43	211-45500-131
09/18/2023	OCTOBER 2	6	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	35.15	225-45200-131
09/18/2023	OCTOBER 2	7	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	35.15	601-49400-131
09/18/2023	OCTOBER 2	8	Invoice	EMPLOYEE INS.	09/13/2023	09/18/2023	34.17	602-49450-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105564 DEARBORN LIFE INS CO.:							773.13	
105414 DYNAMIC LIFECYCLE INNOVATIONS								
09/28/2023	230911047	1	Invoice	FALL CLEAN-UP	09/27/2023	09/28/2023	1,523.95	101-41110-440
Total 105414 DYNAMIC LIFECYCLE INNOVATIONS:							1,523.95	
106798 ELCOR CONSTRUCTION, INC.								
09/19/2023	OH1.127562	1	Invoice	2023 STREET PROJECT-PAY ESTIMATE #3	08/31/2023	09/19/2023	660,097.97	418-48000-530
Total 106798 ELCOR CONSTRUCTION, INC.:							660,097.97	
106946 FIRZLAFF, BRUCE								
10/04/2023	PL23-214 RE	1	Invoice	BUILDING PERMIT REFUND DEPOSIT	10/03/2023	10/04/2023	100.00	101-41500-32210
Total 106946 FIRZLAFF, BRUCE:							100.00	
105806 FLAHERTY & HOOD, P.A.								
09/19/2023	19795	1	Invoice	JULY ADMIN LEGAL FEES	08/01/2023	09/19/2023	2,100.00	101-41500-304
09/19/2023	19795	2	Invoice	JULY EDA LEGAL FEES-LEASE	08/01/2023	09/19/2023	1,925.00	101-46500-304
09/19/2023	19951	1	Invoice	AUGUST ADMIN LEGAL FEES (DOG LICENS	09/05/2023	09/19/2023	1,312.50	101-41500-304
09/19/2023	19951	2	Invoice	AUGUST EDA LEASE AGREEMENT	09/05/2023	09/19/2023	831.25	101-46500-304
09/19/2023	20010	1	Invoice	AUGUST LABOR LEGAL FEES	09/05/2023	09/19/2023	36.25	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							6,205.00	
106564 HAWKINS, INC.								
09/27/2023	6580949	1	Invoice	Water Supplies	09/15/2023	09/28/2023	1,024.77	601-49400-217
Total 106564 HAWKINS, INC.:							1,024.77	
105808 HBC, INC.								
09/18/2023	105099 SEP	1	Invoice	PHONE&INTERNET/FIRE DEPT.	09/02/2023	09/18/2023	194.94	101-42200-321
09/18/2023	1277099 SE	1	Invoice	PHONE & INTERNET/POOL	09/02/2023	09/18/2023	26.77	225-45128-321
09/18/2023	71466 SEPT	1	Invoice	PHONE&INTERN/LIBRARY	09/02/2023	09/18/2023	55.71	211-45500-321
09/18/2023	78487 SEPT	1	Invoice	PHONE INTERNET/ADMIN	09/02/2023	09/18/2023	469.09	101-41500-321
09/18/2023	78487 SEPT	2	Invoice	PHONE INTERNET/POLICE	09/02/2023	09/18/2023	348.19	101-42100-321
09/18/2023	78487 SEPT	3	Invoice	PHONE INTERNET/PUBLIC WORKS	09/02/2023	09/18/2023	312.52	101-43100-321
Total 105808 HBC, INC.:							1,407.22	
106923 HENDERSON LAWN & LANDSCAPE								
10/03/2023	1841	1	Invoice	MOWING/CEMETERY	10/03/2023	10/04/2023	1,500.00	235-49010-401
Total 106923 HENDERSON LAWN & LANDSCAPE:							1,500.00	
105970 HG ELECTRIC, LLC								
09/27/2023	C1075	1	Invoice	INSTALL NEW OUTLETS & COVERS FOR HE	09/22/2023	09/28/2023	492.00	101-41500-223
Total 105970 HG ELECTRIC, LLC:							492.00	
116 HIGH PLAINS								
09/21/2023	1738	1	Invoice	FUEL/PW	08/21/2023	09/21/2023	109.75	101-43100-212
09/21/2023	2041	1	Invoice	FUEL/PARKS	08/15/2023	09/21/2023	41.95	225-45200-212
09/21/2023	208672	1	Invoice	FUEL/FIRE DEPT	08/01/2023	09/21/2023	22.00	101-42200-212
09/21/2023	2447	1	Invoice	FUEL/PW	08/23/2023	09/21/2023	84.53	101-43100-212
09/21/2023	2770	1	Invoice	FUEL/PW	08/24/2023	09/21/2023	112.01	101-43100-212

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09/21/2023	4318	1	Invoice	FUEL/PARKS	08/01/2023	09/21/2023	49.07	225-45200-212
09/21/2023	6607	1	Invoice	FUEL/PW	08/07/2023	09/21/2023	26.67	101-43100-212
09/21/2023	7281	1	Invoice	FUEL/PARKS	08/09/2023	09/21/2023	4.78	225-45200-212
09/21/2023	7578	1	Invoice	FUEL/PARKS	08/10/2023	09/21/2023	4.00	225-45200-212
09/21/2023	8/31/23 STAT	1	Invoice	FUEL/FIRE DEPT	08/31/2023	09/21/2023	72.09	101-42200-212
09/21/2023	9104	1	Invoice	FUEL/PW	08/14/2023	09/21/2023	107.61	101-43100-212
09/21/2023	9407	1	Invoice	FUEL/PW	08/15/2023	09/21/2023	109.38	101-43100-212
09/21/2023	964	1	Invoice	FUEL/PARKS	08/08/2023	09/21/2023	4.80	225-45200-212
Total 116 HIGH PLAINS:							748.64	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
09/11/2023	OCTOBER 2	1	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	4,260.00	101-41500-131
09/11/2023	OCTOBER 2	2	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	1,420.00	101-42100-131
09/11/2023	OCTOBER 2	3	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	1,192.80	101-43100-131
09/11/2023	OCTOBER 2	4	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	227.20	101-43125-131
09/11/2023	OCTOBER 2	5	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	1,420.00	225-45200-131
09/11/2023	OCTOBER 2	6	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	1,420.00	601-49400-131
09/11/2023	OCTOBER 2	7	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	1,420.00	602-49450-131
09/11/2023	OCTOBER 2	1	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	2,242.80	101-41500-131
09/11/2023	OCTOBER 2	2	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	961.20	101-46500-131
09/11/2023	OCTOBER 2	3	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	12,816.00	101-42100-131
09/11/2023	OCTOBER 2	4	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	1,345.68	101-43100-131
09/11/2023	OCTOBER 2	5	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	256.32	101-43125-131
09/11/2023	OCTOBER 2	6	Invoice	EMPLOYEE HEALTH INSURANCE-OCTOBER	09/11/2023	09/11/2023	3,204.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							32,186.00	
106520 KENNY SYLVESTER CONSTRUCTION								
09/19/2023	AUG 11-SEP	1	Invoice	CLEANING CITY HALL/ADMIN AUGUST 11 20	09/14/2023	09/19/2023	600.00	101-41500-401
09/19/2023	AUG 11-SEP	2	Invoice	CLEANING CITY HALL/COUNCIL AUGUST 11	09/14/2023	09/19/2023	600.00	101-41110-401
09/19/2023	JULY 11-AU	1	Invoice	CLEANING CITY HALL/ADMIN JULY 11 2023-A	09/05/2023	09/19/2023	600.00	101-41500-401
09/19/2023	JULY 11-AU	2	Invoice	CLEANING CITY HALL/COUNCIL JULY 11 202	09/05/2023	09/19/2023	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							2,400.00	
141 KREOFISKY BUILDING SUPPLIES								
09/12/2023	2308-780059	1	Invoice	MISC FASTENERS, SCREWS/PD	08/02/2023	09/12/2023	3.54	101-42100-437
10/03/2023	2309-789871	1	Invoice	MISC FASTENERS, SCREWS/PARKS	09/05/2023	10/04/2023	.80	225-45200-221
10/03/2023	2309-792479	1	Invoice	GLOVES, SPEC MIX SAND 80#/PW	09/14/2023	10/04/2023	18.38	101-43100-217
10/03/2023	2309-792966	1	Invoice	MISC FASTENERS & SCREWS, SHELF BRAC	09/15/2023	10/04/2023	34.78	101-41500-223
10/03/2023	2309-792996	1	Invoice	RETURN SHELF BRACKET/CITY HALL	09/15/2023	10/04/2023	16.49	101-41500-223
10/03/2023	2309-794284	1	Invoice	SERRATED FLANGE BOLTS, PLEXI, GLAZIN	09/20/2023	10/04/2023	123.32	225-45128-223
10/03/2023	2309-794300	1	Invoice	SHOCKWAVE DRIVER/POOL	09/20/2023	10/04/2023	4.49	225-45128-223
10/03/2023	2309-794315	1	Invoice	RETURN SERRATED FLANGE BOLTS, SHOC	09/20/2023	10/04/2023	112.92	225-45128-223
10/03/2023	2309-794987	1	Invoice	CUTOFF WHEEL/PW	09/22/2023	10/04/2023	20.95	101-43100-217
10/03/2023	2309-796318	1	Invoice	8" GALV VALLEY TIN/PW	09/27/2023	10/04/2023	2.25	101-43100-217
Total 141 KREOFISKY BUILDING SUPPLIES:							79.10	
106730 KUJATH, CAROL								
10/02/2023	10/1/23 MILE	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	10/01/2023	10/04/2023	34.32	101-41500-331
Total 106730 KUJATH, CAROL:							34.32	
365 LEAGUE OF MINNESOTA CITIES/FINANCE								
09/19/2023	389221	1	Invoice	ANNUAL MEMBERSHIP FEES	09/01/2023	09/19/2023	4,368.00	101-41110-433

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 365 LEAGUE OF MINNESOTA CITIES/FINANCE:							4,368.00	
106720 LOFFLER COMPANIES INC.								
09/21/2023	34831251	1	Invoice	ADMIN COPIER LEASE	09/06/2023	09/21/2023	161.22	101-41500-401
09/20/2023	4458905	1	Invoice	COPIES/LIBRARY	09/01/2023	09/21/2023	64.79	211-45500-401
10/03/2023	4485949	1	Invoice	COPIER CHARGES/ADMIN	10/02/2023	10/04/2023	106.49	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							332.50	
160 LYONS OIL MINI MART								
10/03/2023	5043776	1	Invoice	FUEL/PARKS	09/12/2023	10/04/2023	13.51	225-45200-212
10/03/2023	5043778	1	Invoice	FUEL/PW	09/12/2023	10/04/2023	121.71	101-43100-212
10/03/2023	5655701	1	Invoice	FUEL/PW	09/29/2023	10/04/2023	169.81	101-43100-212
10/03/2023	5655709	1	Invoice	FUEL/PARKS	09/29/2023	10/04/2023	20.14	225-45200-212
10/04/2023	5655754	1	Invoice	CAR WASHES/PD	09/30/2023	10/04/2023	52.57	101-42100-221
09/20/2023	5657648	1	Invoice	CAR WASHES/PD	08/31/2023	09/21/2023	82.61	101-42100-221
10/03/2023	5744005	1	Invoice	FUEL/PW	09/14/2023	10/04/2023	.75	101-43100-212
10/03/2023	5744327	1	Invoice	FUEL/PARKS	09/20/2023	10/04/2023	85.61	225-45200-212
10/03/2023	5744335	1	Invoice	FUEL/PARKS	09/20/2023	10/04/2023	55.02	225-45200-212
10/03/2023	5744383	1	Invoice	FUEL/PARKS	09/22/2023	10/04/2023	23.96	225-45200-212
10/03/2023	5956714	1	Invoice	FUEL/PW	09/25/2023	10/04/2023	76.11	101-43100-212
10/03/2023	5956764	1	Invoice	FUEL/PARKS	09/27/2023	10/04/2023	41.14	225-45200-212
10/03/2023	5956771	1	Invoice	FUEL/PARKS	09/28/2023	10/04/2023	19.58	225-45200-212
10/03/2023	5957623	1	Invoice	FUEL/PARKS	09/05/2023	10/04/2023	14.55	225-45200-212
10/03/2023	5957649	1	Invoice	FUEL/PW	09/06/2023	10/04/2023	163.03	101-43100-212
10/03/2023	9/30/23	1	Invoice	CREDIT/DISCOUNT SEPTEMBER 2023	09/30/2023	10/04/2023	3.31-	225-45200-212
10/03/2023	9/30/23	2	Invoice	CREDIT/DISCOUNT SEPTEMBER 2023	09/30/2023	10/04/2023	6.46-	101-43100-212
Total 160 LYONS OIL MINI MART:							930.33	
164 MACQUEEN EQUIPMENT INC.								
09/19/2023	P09549	1	Invoice	LADDER BELT/FIRE DEPT	08/02/2023	09/19/2023	516.56	101-42100-217
Total 164 MACQUEEN EQUIPMENT INC.:							516.56	
106942 MCFOA REGION VI								
09/13/2023	OCTOBER 1	1	Invoice	TRAINING IN CANNON FALLS - C. KUJATH &	09/12/2023	09/14/2023	50.00	101-41500-331
Total 106942 MCFOA REGION VI:							50.00	
106690 McGRAW, ANDREA								
09/20/2023	KOHL'S 9/8/2	1	Invoice	KOHL'S UNIFORM-SHOES/PD	09/08/2023	09/21/2023	55.99	101-42100-417
09/20/2023	KOHL'S 9/8/2	2	Invoice	KOHL'S UNIFORM-PANTS/PD	09/08/2023	09/21/2023	29.99	101-42100-417
Total 106690 McGRAW, ANDREA:							85.98	
105998 METERING & TECHNOLOGY SOLUTION								
09/27/2023	3344	1	Invoice	WATER METER COUPLING	09/13/2023	09/28/2023	216.71	601-49400-550
Total 105998 METERING & TECHNOLOGY SOLUTION:							216.71	
175 MICHAEL'S TIRE & AUTO								
09/20/2023	135780	1	Invoice	131 REPAIR LR WHEEL BEARING/PD	08/15/2023	09/21/2023	1,175.74	101-42100-221
09/20/2023	135865	1	Invoice	211 OIL CHANGE, FLUIDS/PD	08/25/2023	09/21/2023	62.40	101-42100-221
Total 175 MICHAEL'S TIRE & AUTO:							1,238.14	

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106719 MIDWEST TAPE								
09/20/2023	2000018848	1	Invoice	BOOKS/LIBRARY	08/31/2023	09/21/2023	359.86	211-45500-592
Total 106719 MIDWEST TAPE:							359.86	
184 MINNESOTA MAYOR ASSOCIATION								
09/19/2023	9/1/23-8/31/2	1	Invoice	MEMBERSHIP	09/01/2023	09/19/2023	30.00	101-41110-433
Total 184 MINNESOTA MAYOR ASSOCIATION:							30.00	
104410 MN DEPARTMENT OF HEALTH								
10/02/2023	K. DEFRAN	1	Invoice	WATER SUPPLY SYSTEM OPERATOR/K. DEF	10/02/2023	10/04/2023	32.00	601-49400-331
Total 104410 MN DEPARTMENT OF HEALTH:							32.00	
223 MN ENERGY RESOURCES CORP.								
09/12/2023	0507609025	1	Invoice	GAS UTILITY/LIBRARY	08/30/2023	09/12/2023	60.27	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							60.27	
106021 MN FIRE SERVICE CERTIFICATION BOARD								
09/29/2023	2023 CERTIF	1	Invoice	RECERTIFICATION/FIRE DEPT.	09/29/2023	09/29/2023	105.00	101-42200-433
Total 106021 MN FIRE SERVICE CERTIFICATION BOARD:							105.00	
105717 MOTOROLA SOLUTIONS, INC.								
09/21/2023	8281705272	1	Invoice	CHARGER/POLICE	08/31/2023	09/21/2023	112.50	101-42100-590
Total 105717 MOTOROLA SOLUTIONS, INC.:							112.50	
106085 ON-SITE COMPUTERS, INC.								
09/19/2023	CW88097	1	Invoice	REMOTE SUPPORT FOR NEW LAPTOP/PD	08/23/2023	09/19/2023	42.55	101-42100-310
09/19/2023	CW88121	1	Invoice	REMOTE SUPPORT-ANTIMALWARE EVENT/	08/31/2023	09/19/2023	32.20	101-42100-310
09/19/2023	CW88241	1	Invoice	CLOUD BACKUP, HUNTRESS, ACRONIS/PD	09/01/2023	09/19/2023	188.50	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							263.25	
106434 PENWORTHY COMPANY								
09/20/2023	592695	1	Invoice	BOOKS/LIBRARY	08/14/2023	09/21/2023	411.22	211-45500-592
Total 106434 PENWORTHY COMPANY:							411.22	
106161 PEOPLE'S ENERGY COOPERATIVE								
09/18/2023	2643900 SE	1	Invoice	ELEC WELL #3	09/06/2023	09/18/2023	2,994.00	601-49400-381
09/18/2023	2647400 SE	1	Invoice	ELEC SKATING RINK	09/06/2023	09/18/2023	98.00	225-45127-381
09/18/2023	2658900 SE	1	Invoice	ELEC POOL	09/06/2023	09/18/2023	1,726.00	225-45128-381
09/18/2023	2706100 SE	1	Invoice	ELEC NE LIFT STATION	09/06/2023	09/18/2023	226.00	602-49450-381
09/18/2023	2709900 SE	1	Invoice	ELEC W BROADWAY	09/06/2023	09/18/2023	10.00	101-42500-381
09/18/2023	2714900 SE	1	Invoice	ELEC STREET LIGHTS	09/06/2023	09/18/2023	3,104.00	101-43100-381
09/18/2023	2738000 SE	1	Invoice	ELEC WELL #2	09/06/2023	09/18/2023	3,013.00	601-49400-381
09/18/2023	2739100 SE	1	Invoice	ELEC PW BUILDING	09/06/2023	09/18/2023	396.00	101-43100-381
09/18/2023	2747700 SE	1	Invoice	ELEC SW SIREN	09/06/2023	09/18/2023	74.00	101-42500-381
09/18/2023	2764400 SE	1	Invoice	ELEC NW LIFT STATION	09/06/2023	09/18/2023	333.00	602-49450-381
09/18/2023	2767800 SE	1	Invoice	ELEC CEMETERY FLAG LIGHT	09/06/2023	09/18/2023	56.00	235-49010-381
09/18/2023	2777600 SE	1	Invoice	ELEC LIBRARY	09/06/2023	09/18/2023	435.00	211-45500-381
09/18/2023	3036800 SE	1	Invoice	ELEC FIRE DEPT	09/06/2023	09/18/2023	199.00	101-42200-381
09/18/2023	3038100 SE	1	Invoice	ELEC CITY HALL/COUNCIL	09/06/2023	09/18/2023	165.67	101-41110-381
09/18/2023	3038100 SE	2	Invoice	ELEC CITY HALL/ADMIN	09/06/2023	09/18/2023	165.67	101-41500-381

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09/18/2023	3038100 SE	3	Invoice	ELEC CITY HALL/PD	09/06/2023	09/18/2023	165.66	101-42100-381
09/18/2023	3041300 SE	1	Invoice	ELEC WEDGEWOOD PARK	09/06/2023	09/18/2023	151.00	225-45200-381
09/18/2023	3042300 SE	1	Invoice	ELEC WATER TOWER	09/06/2023	09/18/2023	171.00	601-49400-381
09/18/2023	3043900 SE	1	Invoice	ELEC BIKE TRAIL	09/06/2023	09/18/2023	55.00	225-45200-381
09/18/2023	3274000 SE	1	Invoice	ELEC 6TH ST SW LIGHTS	09/06/2023	09/18/2023	92.86	101-43100-381
09/18/2023	3274100 SE	1	Invoice	ELEC 4TH ST SW LIGHTS	09/06/2023	09/18/2023	109.08	101-43100-381
09/18/2023	3274200 SE	1	Invoice	ELEC 2ND ST SW LIGHTS	09/06/2023	09/18/2023	88.52	101-43100-381
09/18/2023	3274300 SE	1	Invoice	ELEC 1ST ST SW LIGHTS	09/06/2023	09/18/2023	80.21	101-43100-381
09/18/2023	3333200 SE	1	Invoice	ELEC ECKSTEIN TENNIS COURT	09/06/2023	09/18/2023	1,349.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							15,257.67	
106768 PETTY CASH - CITY OF PLAINVIEW								
09/20/2023	2023 FALL C	1	Invoice	START UP CASH FOR SEPT. 23, 2023 FALL C	09/20/2023	09/20/2023	350.00	101-41110-440
Total 106768 PETTY CASH - CITY OF PLAINVIEW:							350.00	
104928 PITNEY BOWES INC.								
09/18/2023	1023763581	1	Invoice	INK AND SEALER POSTAGE MACHINE	08/28/2023	09/18/2023	82.98	101-41500-201
Total 104928 PITNEY BOWES INC.:							82.98	
105272 PLAINVIEW LAWN & SNOW								
09/20/2023	9807	1	Invoice	OPEN & CLOSE/D. SMITH	08/28/2023	09/21/2023	550.00	235-49010-401
09/27/2023	9813	1	Invoice	OPEN & CLOSE/B. KREOFSKY	09/16/2023	09/28/2023	335.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							885.00	
239 PLAINVIEW NEWS								
09/19/2023	75957	1	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING-C	08/03/2023	09/19/2023	40.80	101-41500-343
09/19/2023	76062	1	Invoice	ADVERTISE/ORDINANCE 2023-04 CANNABIS	08/17/2023	09/19/2023	50.35	101-41500-343
09/19/2023	76062	2	Invoice	ADVERTISE/ORDINANCE 2023-05 AMEND 80	08/17/2023	09/19/2023	50.35	101-41500-343
09/19/2023	76155	1	Invoice	ADVERTISE/ORDINANCE 2023-04 CANNABIS	08/24/2023	09/19/2023	50.35	101-41500-343
09/19/2023	76155	2	Invoice	ADVERTISE/ORDINANCE 2023-05 AMEND 80	08/24/2023	09/19/2023	50.35	101-41500-343
09/19/2023	76217	1	Invoice	ADVERTISE/FALL CLEAN UP	08/31/2023	09/19/2023	120.00	101-41110-343
09/19/2023	RENEWAL S	1	Invoice	NEWSPAPER, SUBSCRIPTION RENEWAL	09/19/2023	09/19/2023	54.00	101-41500-433
Total 239 PLAINVIEW NEWS:							416.20	
238 PLAINVIEW PARTS HOUSE								
09/28/2023	711527	1	Invoice	WIPER BLADES/PD	08/04/2023	09/28/2023	44.36	101-42100-221
09/28/2023	711658	1	Invoice	CUT-OFF WHEEL/PW	08/07/2023	09/28/2023	5.04	101-43100-217
09/28/2023	712332	1	Invoice	BATTERY/SEWER	08/16/2023	09/28/2023	125.12	602-49450-221
09/28/2023	712345	1	Invoice	BATTERY/SEWER	08/16/2023	09/28/2023	132.05	602-49450-221
09/28/2023	713431	1	Invoice	FILTER, FAST ORANGE/PW	08/31/2023	09/28/2023	35.59	101-43100-221
10/03/2023	713509	1	Invoice	FLEETRUNNER BELT/PW	09/01/2023	10/04/2023	20.71	101-43100-221
10/03/2023	713534	1	Invoice	UTILITY ROLL/PW	09/01/2023	10/04/2023	36.73	101-43100-217
10/03/2023	713689	1	Invoice	OIL FILTER, OIL/PW	09/05/2023	10/04/2023	38.10	101-43100-221
10/03/2023	713899	1	Invoice	PLIERS/POOL	09/08/2023	10/04/2023	58.57	225-45128-221
Total 238 PLAINVIEW PARTS HOUSE:							496.27	
240 PLAINVIEW POSTMASTER								
10/03/2023	OCTOBER 2	1	Invoice	UTILITY BILLING	10/03/2023	10/03/2023	242.00	601-49400-322
10/03/2023	OCTOBER 2	2	Invoice	UTILITY BILLING	10/03/2023	10/03/2023	241.99	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							483.99	

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106944 PROLINE DISTRIBUTING INC								
09/27/2023	55881	1	Invoice	PARTS/POOL	09/18/2023	09/28/2023	11.32	225-45128-223
Total 106944 PROLINE DISTRIBUTING INC:							11.32	
105152 PURCHASE POWER								
09/18/2023	0602-5906 9/	1	Invoice	POSTAGE REFILL	09/11/2023	09/18/2023	420.99	101-41500-322
Total 105152 PURCHASE POWER:							420.99	
105845 RAHMAN HEATING, AC &								
09/27/2023	23678-2	1	Invoice	COMFORT CLUB JULY-SEPT 2023/PW	09/22/2023	09/28/2023	147.00	101-43100-223
09/27/2023	23678-2	2	Invoice	COMFORT CLUB JULY-SEPT 2023/CITY HALL	09/22/2023	09/28/2023	84.00	101-41500-223
09/27/2023	23678-2	3	Invoice	COMFORT CLUB JULY-SEPT 2023/POOL	09/22/2023	09/28/2023	84.00	225-45128-223
09/27/2023	23678-2	4	Invoice	COMFORT CLUB JULY-SEPT 2023/EASTWOO	09/22/2023	09/28/2023	21.00	225-45200-223
09/27/2023	23678-2	5	Invoice	COMFORT CLUB JULY-SEPT 2023/FIRE HALL	09/22/2023	09/28/2023	126.00	101-42200-223
09/27/2023	23678-2	6	Invoice	COMFORT CLUB JULY-SEPT 2023/AMBULAN	09/22/2023	09/28/2023	105.00	101-41500-227
09/27/2023	23678-2	7	Invoice	COMFORT CLUB JULY-SEPT 2023/LIBRARY	09/22/2023	09/28/2023	126.00	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							693.00	
106233 RECREATION SUPPLY COMPANY								
09/27/2023	515823	1	Invoice	POOL ROPE, BASKETBALLS, ROPE HOOK C	09/15/2023	09/28/2023	656.56	225-45128-221
Total 106233 RECREATION SUPPLY COMPANY:							656.56	
268 SELCO								
09/20/2023	51584	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	09/01/2023	09/21/2023	431.69	211-45500-418
Total 268 SELCO:							431.69	
106934 SHORT ELLIOTT HENDRICKSON, INC.								
09/20/2023	452293	1	Invoice	STORM DAMAGE-ROOF REPLACEMENT PR	09/11/2023	09/21/2023	5,600.00	101-41500-310
Total 106934 SHORT ELLIOTT HENDRICKSON, INC.:							5,600.00	
106841 STONING, AARON								
09/20/2023	KWIK TRIP 9	1	Invoice	MEAL FOR TRAINING	09/07/2023	09/21/2023	12.92	101-42100-331
09/20/2023	NICOLLET M	1	Invoice	MEAL FOR TRAINING	09/07/2023	09/21/2023	10.06	101-42100-331
09/20/2023	RUFF'S WIN	1	Invoice	MEAL FOR TRAINING	09/06/2023	09/21/2023	35.84	101-42100-331
10/04/2023	SEPTEMBE	1	Invoice	MILEAGE FOR TRAINING	10/04/2023	10/04/2023	263.31	101-42100-331
Total 106841 STONING, AARON:							322.13	
716 THREE RIVERS COMMUNITY ACTION								
10/02/2023	SEPTEMBE	1	Invoice	SEPTEMBER TRANSIT BUS FEES	09/30/2023	10/04/2023	2,262.75	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							2,262.75	
104900 TOMS LAWN & CLEANING SERVICE								
09/19/2023	339	1	Invoice	AUGUST CLEANING/LIBRARY	08/31/2023	09/19/2023	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							765.00	
105461 VISA/TCM BANK N.A.								
09/13/2023	#0165 SEPT	1	Invoice	AMAZON-BOOKS/LIBRARY	09/03/2023	09/14/2023	49.99	211-45500-592
09/13/2023	#0165 SEPT	2	Invoice	AMAZON-BOOKS/LIBRARY	09/03/2023	09/14/2023	31.41	211-45500-592
09/13/2023	#0165 SEPT	3	Invoice	AMAZON-WATERSENTRY FILTERS, VALVE/LI	09/03/2023	09/14/2023	132.84	211-45500-223

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
09/13/2023	#0165 SEPT	4	Invoice	AMAZON-PAPER/LIBRARY	09/03/2023	09/14/2023	21.25	211-45500-201
09/13/2023	#0165 SEPT	5	Invoice	AMAZON-BOOKS/LIBRARY	09/03/2023	09/14/2023	58.40	211-45500-592
09/13/2023	#0165 SEPT	6	Invoice	AMAZON-BOOKS/LIBRARY	09/03/2023	09/14/2023	73.96	211-45500-592
09/13/2023	#6196 SEPT	1	Invoice	MENARDS-LIGHT BULBS/LIBRARY	09/03/2023	09/14/2023	29.97	211-45500-223
09/13/2023	#6196 SEPT	2	Invoice	MENARDS-POTHOLE PATCH/PW	09/03/2023	09/14/2023	143.64	101-43100-217
09/13/2023	#6196 SEPT	3	Invoice	MENARDS-PAPER TOWELS/PW	09/03/2023	09/14/2023	25.98	101-43100-211
09/13/2023	#6196 SEPT	4	Invoice	MENARDS-LIGHT BULBS/PW	09/03/2023	09/14/2023	50.94	101-43100-223
09/13/2023	#6196 SEPT	5	Invoice	MENARDS-BATTERIES/PW	09/03/2023	09/14/2023	2.92	101-43100-223
09/13/2023	#6196 SEPT	6	Invoice	USPS-POSTAGE/WATER	09/03/2023	09/14/2023	5.50	601-49400-322
09/13/2023	#6634 SEPT	1	Invoice	KEENFOOTWEAR-UNIFORM/B. FLIES	09/03/2023	09/14/2023	160.00	601-49400-417
09/13/2023	#6725 SEPT	1	Invoice	ROGAN'S SHOES-UNIFORM/M. ELLINGSON	09/03/2023	09/14/2023	232.50	225-45200-417
09/13/2023	#6840 SEPT	1	Invoice	MAURICES-UNIFORM/C. KUJATH	09/03/2023	09/14/2023	64.18	101-41500-417
09/13/2023	#6840 SEPT	2	Invoice	COSTCO-PLATES/ADMIN	09/03/2023	09/14/2023	16.99	101-41500-217
09/13/2023	#6840 SEPT	3	Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	09/03/2023	09/14/2023	76.15	101-41500-211
09/13/2023	#6840 SEPT	4	Invoice	ADOBE/C. KUJATH	09/03/2023	09/14/2023	21.46	101-41500-433
09/13/2023	#6923 SEPT	1	Invoice	ZOOM-ANNUAL SUBSCRIPTION-D. TODD	09/03/2023	09/14/2023	160.96	101-41500-433
09/13/2023	#6931 SEPT	1	Invoice	USPS-CERTIFIED WEED NOTICE	09/03/2023	09/14/2023	8.56	101-41500-322
09/13/2023	#6931 SEPT	2	Invoice	USPS-CERTIFIED WEED NOTICE	09/03/2023	09/14/2023	17.12	101-41500-322
09/13/2023	#6998 SEPT	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	09/03/2023	09/14/2023	17.71	101-42100-309
09/13/2023	#6998 SEPT	2	Invoice	BCA TRAINING-A. FERGUSON/PD	09/03/2023	09/14/2023	375.00	101-42100-331
09/13/2023	#6998 SEPT	3	Invoice	WALMART-CANDY FOR CORN ON THE COB	09/03/2023	09/14/2023	85.20	101-42100-437
09/13/2023	#6998 SEPT	4	Invoice	HOSTGATOR-WEEBLY CLOUD PRO/PD	09/03/2023	09/14/2023	8.99	101-42100-321
09/14/2023	#7111 SEPT	1	Invoice	AMAZON-UNIFORM SHIRTS/K. DEFANG	09/03/2023	09/14/2023	71.97	101-43100-417
09/14/2023	#7228 SEPT	1	Invoice	AMAZON-AIR FRESHENERS/ADMIN	09/03/2023	09/14/2023	34.99	101-41500-217
09/14/2023	#7228 SEPT	2	Invoice	GOV FIN OFFICE-RENEW GAAFR PLUS SUB	09/03/2023	09/14/2023	65.00	101-41500-433
09/15/2023	#7798 SEPT	1	Invoice	APPLE.COM/PD	09/03/2023	09/15/2023	.99	101-42100-321
09/15/2023	#7798 SEPT	2	Invoice	BADGE&WALLET-BELT CLIP BADGE HOLDE	09/03/2023	09/15/2023	37.50	101-42100-417
09/15/2023	#7798 SEPT	3	Invoice	TACTICALGEAR-BOOTS L.SZYMANSKI/PD	09/03/2023	09/15/2023	190.00	101-42100-417
09/15/2023	#7798 SEPT	4	Invoice	AMAZON-SHOES L. SZYMANSKI/PD	09/03/2023	09/15/2023	157.50	101-42100-417
09/15/2023	#7798 SEPT	5	Invoice	EIOTCLUB-SIM CARD FOR PARK CAMERA/P	09/03/2023	09/15/2023	110.00	101-42100-321
09/15/2023	#7798 SEPT	6	Invoice	INTERNATIONAL TXN FEE/PD	09/03/2023	09/15/2023	1.10	101-42100-321
09/15/2023	#7798 SEPT	7	Invoice	BENNETTS FOOD CENTER-FOOD FOR COR	09/03/2023	09/15/2023	44.66	101-42100-437
09/15/2023	#7798 SEPT	8	Invoice	USPS-POSTAGE/PD	09/03/2023	09/15/2023	12.90	101-42100-322
09/15/2023	#7798 SEPT	9	Invoice	USPS-POSTAGE/PD	09/03/2023	09/15/2023	4.85	101-42100-322
09/15/2023	#7798 SEPT	10	Invoice	HD SUPPLY-ATV PERMIT STICKERS/PD	09/03/2023	09/15/2023	133.10	101-42100-437
09/15/2023	#7798 SEPT	11	Invoice	CONNECTTEAM-REFUND OPERATIONS & CO	09/03/2023	09/15/2023	118.92-	101-42100-309
09/15/2023	#7798 SEPT	12	Invoice	CONNECTTEAM-REFUND - SUBSCRIPTION C	09/03/2023	09/15/2023	115.08-	101-42100-309
09/15/2023	#7798 SEPT	13	Invoice	AMAZON-SCISSORS/PD	09/03/2023	09/15/2023	9.92	101-42100-201
09/15/2023	#7798 SEPT	14	Invoice	AMAZON-PAPER, PENS, FILE FOLDERS/PD	09/03/2023	09/15/2023	87.25	101-42100-201
09/15/2023	#7798 SEPT	15	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	09/03/2023	09/15/2023	59.90	101-42100-309
Total 105461 VISA/TCM BANK N.A.:							2,659.25	
307 WABASHA COUNTY AUDITOR/TREAS.								
09/19/2023	SEPTEMBE	1	Invoice	SEPTEMBER 2023 LEGAL SERVICES CONTR	09/07/2023	09/19/2023	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							1,800.00	
310 WABASHA IMPLEMENT COMPANY								
10/02/2023	2359	1	Invoice	SUPPLIES/PARKS	08/29/2023	10/04/2023	34.99	225-45200-217
Total 310 WABASHA IMPLEMENT COMPANY:							34.99	
105600 WEX BANK								
09/15/2023	91635464	1	Invoice	FUEL/POLICE DEPT.	08/31/2023	09/15/2023	2,255.81	101-42100-212
Total 105600 WEX BANK:							2,255.81	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Grand Totals:							882,167.27	

Report GL Period Summary

GL Period	Amount
09/23	876,023.25
10/23	6,144.02
Grand Totals:	882,167.27

Vendor number hash: 11902247
Vendor number hash - split: 18983833
Total number of invoices: 182
Total number of transactions: 253

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	882,167.27	.00	882,167.27
Grand Totals:	882,167.27	.00	882,167.27

Report Criteria:

[Report].GL Account = {<>} "10121709"

BUILDING PERMIT REPORT

October 2023

Permit Number & Applicant

PL23-226 Tom Deming	610 5 th St NE – Addition	Value: \$14,000.00 Total Fee: \$263.59 Permit Fee: \$94.90 Plan Check Fee: \$61.69 State Surcharge: \$7.00 Refundable Deposit: \$100.00
PL23-228 PK Meyer Builders	650 7 th Ave NE – New Single-Family Home	Value: \$260,000.00 Total Fee: \$4,437.23 Permit Fee: \$755.90 Plan Check Fee: \$491.33 State Surcharge: \$130.00 Water Deposit: \$500.00 Sewer Deposit: \$500.00 Water Connection: \$1,000.00 Sewer Connection: \$1,000.00 Plumbing: \$30.00 Mechanical: \$30.00
PL23-231 PK Meyer Builders	520 7 th Ave NE – Footings and Walls for Future Porch	Value: \$1,700.00 Total Fee: \$142.52 Permit Fee: \$24.04 Plan Check Fee: \$15.63 State Surcharge: \$0.85 Refundable Deposit: \$100.00
PL23-235 All Craft Exteriors (James & Patricia Haley)	435 3 rd St SW – Reroof	Value: \$25,540.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-236 All Craft Exteriors (Josh & Morgan Finne)	730 3 rd Ave NW – Reroof/Reside	Value: \$29,040.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-237 Owen Schneider	320 5 th Ave NE – Reroof	Value: \$5,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-238 Donny Schreiber	26 3 rd St SW – Reside	Value: \$None-given Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

October 2023

PL23-MISC Cabin Coffee (Dan Miller)	10 W Broadway – Concrete	Value: \$3,500.00 Total Fee: \$25.00 Permit Fee: \$25.00
PL23-241 All Craft Exteriors (Andrew Sackreiter)	135 E Broadway – Reside	Value: \$26,200.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-242 River Valley Remodelers (George Stoning)	245 7 th Ave NE – Windows	Value: \$4,100.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-243 Haley Comfort Systems (Comm Presbyterian Church)	505 W Broadway – Boiler x 2	Value: \$15,000.00 Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-244 Heidi Loftus	420 7 th St SW – Reside	Value: \$30,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-245 All Craft Exteriors (Zack Prestegard)	420 3 rd Ave NE – Reroof/Reside	Value: \$28,050.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-247 Priority Construction (Shannon Degenhardt)	25 3 rd Ave NE – Reroof	Value: \$14,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-248 K & S Heating & Air (Bill Olson)	120 6 th ST SW – AC	Value: \$None-Given Total Fee: \$35.00 Permit Fee: \$34.00 State Surcharge: \$1.00
PL23-249 Priority Construction (Cathy Fallon)	625 6 th St NW – Reroof	Value: \$14,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 State Surcharge: \$1.00
PL23-250 Priority Construction (Jane Klassen)	230 E Broadway – Reroof/Reside	Value: \$24,000.00 Total Fee: \$60.00 Permit Fee: \$59.00 Plan Check Fee: \$1.00

BUILDING PERMIT REPORT

October 2023

PL23-252	315 5 th St SW – Reroof	Value:	\$21,156.00
Ryan Windows & Siding		Total Fee:	\$60.00
(Matt Hanson)		Permit Fee:	\$59.00
		State Surcharge:	\$1.00

PL23-239	845 3 rd Ave NW – Egress	Value:	\$7,000.00
American Waterworks	Window	Total Fee:	\$195.41
(Ryan Crow)		Permit Fee:	\$55.70
		Plan Check Fee:	\$36.21
		State Surcharge:	\$3.50
		Refundable Deposit:	\$100.00

PL23-240	355 3 rd St SW – Deck w/Roof	Value:	\$18,000.00
Maxwell Construction		Total Fee:	\$166.19
(Lindsay Hammer Bartley)		Permit Fee:	\$38.90
		Plan Check Fee:	\$25.29
		State Surcharge:	\$2.00
		Refundable Deposit:	\$100.00

PL23-246	215 3 rd St SW – Reroof	Value:	\$80,000.00
Schwickerts		Total Fee:	\$703.48
(American Legion Post 179)		Permit Fee:	\$341.50
		Plan Check Fee:	\$221.98
		State Surcharge:	\$40.00
		Refundable Deposit:	\$100.00

PL23-		Value:	\$
		Total Fee:	\$
		Permit Fee:	\$
		State Surcharge:	\$

PL23-		Value:	
		Total Fee:	
		Permit Fee:	
		State Surcharge:	

PL23-		Value:	
		Total Fee:	
		Permit Fee:	

PL23-		Value:	
		Total Fee:	
		Permit Fee:	
		State Surcharge:	

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:		AGENDA NO.	5.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR

September, 2023

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Delinquent Accounts, Meter Changes & Issues
- 2024 Budget Process – The preliminary levy was approved at the Sept. 12th council meeting. The budget process will continue until the final levy and budget are approved at the December 12th council meeting after the truth in taxation meeting.
- Update CIP spreadsheet for budget discussions.
- Continued work on the city's new website.
- Worked with Mike Bubany on updates/changes to the CFP Plan based on current projects and changes that have come up since it was last updated.
- Wrap up 2022 audit work and year-end entries.

Projects

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of September 2023, 469 new meters have been installed. We're also using this process as an opportunity to review and clean up some old meter issues.
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review & research credit card providers for city cards

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 2024 Debt Levy Report to Wabasha County

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Weekly Apptegy meetings-new website development
- Budget Meeting/Council Finance Committee
- Union negotiations meeting

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	165.00	.00	165.00
101-41110-122	FICA	812.85	1,018.00	.00	1,018.00
101-41110-151	Worker s Comp Insurance Prem	78.96	83.00	73.71	9.29
101-41110-201	Office Supplies(paper-pens-et)	17.29	100.00	.00	100.00
101-41110-310	Other Professional Services	.00	.00	66.00	66.00-
101-41110-322	Postage	.00	50.00	.00	50.00
101-41110-331	Meetings-Conferences (mtgs/mi)	105.00	1,000.00	1,379.52	379.52-
101-41110-343	Advertising	648.00	200.00	360.00	160.00-
101-41110-362	Property - Casualty Ins (Auto)	7,335.15	7,702.00	6,727.05	974.95
101-41110-381	Electric Utilities	1,966.32	1,800.00	1,252.98	547.02
101-41110-383	Gas Utilities	1,128.42	1,125.00	675.89	449.11
101-41110-401	Contractual Services	7,200.00	7,200.00	5,400.00	1,800.00
101-41110-433	Dues and Subscriptions	10,608.00	10,500.00	10,996.00	496.00-
101-41110-437	Miscellaneous	149.77	500.00	296.82	203.18
101-41110-440	City Cleanup	6,851.60	6,600.00	4,729.18	1,870.82
Total Council:		50,366.36	51,343.00	31,957.15	19,385.85
Elections					
101-41410-103	Part-Time Employees	5,868.00	.00	.00	.00
101-41410-331	Meetings-Conferences (mtgs/mi)	414.78	.00	.00	.00
101-41410-437	Miscellaneous	1,840.30	840.00	960.00	120.00-
101-41410-590	Capital Outlay	3,496.32	.00	.00	.00
Total Elections:		11,619.40	840.00	960.00	120.00-
Administration					
101-41500-101	Full-Time Employees Regular	312,941.38	323,444.00	236,813.19	86,630.81
101-41500-102	Full-Time Employees Overtime	14,221.54	17,500.00	11,122.26	6,377.74
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	2,188.80	811.20
101-41500-121	PERA	23,567.10	25,571.00	18,561.33	7,009.67
101-41500-122	FICA	24,686.55	26,082.00	18,803.95	7,278.05
101-41500-131	Employer Paid Health	75,753.31	77,373.60	59,548.80	17,824.80
101-41500-142	Unemployment Benefit Payments	8,349.39	.00	.00	.00
101-41500-151	Worker s Comp Insurance Prem	2,903.29	3,048.00	2,707.10	340.90
101-41500-201	Office Supplies	4,458.72	5,500.00	2,398.26	3,101.74
101-41500-211	Operating Supplies - Cleaning	700.83	1,000.00	252.37	747.63
101-41500-217	Other Operating Supplies	1,617.76	1,000.00	872.79	127.21
101-41500-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	11,828.43	2,500.00	1,134.49	1,365.51
101-41500-227	Repair/Maintain - Amb Building	2,669.03	3,000.00	315.00	2,685.00
101-41500-301	Auditing and Acct g Services	29,000.00	29,500.00	30,800.00	1,300.00-
101-41500-303	Engineering Fees	162,490.00	50,000.00	17,255.00	32,745.00
101-41500-304	Legal Fees	35,524.21	25,000.00	9,928.75	15,071.25
101-41500-309	Software and Design	18,306.42	17,500.00	20,278.56	2,778.56-
101-41500-310	Other Professional Services	9,400.42	5,000.00	21,730.30	16,730.30-
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	650.00	2,000.00
101-41500-316	Building Inspections	31,538.68	20,000.00	25,259.22	5,259.22-
101-41500-317	Dial A Ride Bus	8,135.25	6,000.00	3,367.00	2,633.00
101-41500-321	Communications	5,886.35	6,000.00	4,459.09	1,540.91
101-41500-322	Postage	2,115.09	2,500.00	2,130.63	369.37
101-41500-331	Meetings-Conferences (mtgs/mi)	2,641.57	5,000.00	3,010.29	1,989.71
101-41500-343	Advertising	3,564.18	3,500.00	2,998.57	501.43
101-41500-362	Property - Casualty Ins (Auto)	5,317.98	5,583.00	4,876.28	706.72

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-41500-381	Electric Utilities	1,966.36	2,000.00	1,253.03	746.97
101-41500-383	Gas Utilities	1,128.42	1,200.00	675.88	524.12
101-41500-401	Contractual Services	13,421.57	13,000.00	12,759.00	241.00
101-41500-417	Uniforms	1,643.64	1,800.00	787.86	1,012.14
101-41500-433	Dues and Subscriptions	2,072.29	2,000.00	1,746.87	253.13
101-41500-434	Sales Tax Paid	9.00	20.00	9.00	11.00
101-41500-437	Miscellaneous	1,639.19	500.00	65.61	434.39
101-41500-442	Bank Service Charges	3,255.30	3,200.00	753.08	2,446.92
101-41500-443	Credit Card Merchant Fees	3,339.64	2,500.00	644.54	1,855.46
101-41500-444	XPRESS Bill Pay Fees	5,597.46	5,500.00	1,429.67	4,070.33
101-41500-560	Furniture & Fixtures	94.98	.00	.00	.00
101-41500-570	Office Equipment & Furnishings	705.13	1,000.00	319.00	681.00
101-41500-580	Computers & Technology	1,343.80	29,180.00	9,772.56	19,407.44
101-41500-590	Capital Outlay	17,028.66	65,000.00	.00	65,000.00
Total Administration:		856,508.12	794,651.60	531,678.13	262,973.47
Police					
101-42100-101	Full-Time Employees Regular	616,024.85	617,732.00	440,513.72	177,218.28
101-42100-102	Full-Time Employees Overtime	23,730.07	20,000.00	30,668.68	10,668.68-
101-42100-103	Part-Time Employees	6,194.68	6,000.00	5,726.07	273.93
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	270.40
101-42100-121	PERA	102,349.97	107,934.00	78,823.07	29,110.93
101-42100-122	FICA	12,683.12	12,985.00	9,652.73	3,332.27
101-42100-131	Employer Paid Health	166,208.28	169,482.00	128,530.93	40,951.07
101-42100-142	Unemployment Benefit Payments	282.88	.00	.00	.00
101-42100-151	Worker s Comp Insurance Prem	36,014.12	37,815.00	33,585.61	4,229.39
101-42100-201	Office Supplies(paper-pens-et)	2,983.35	3,000.00	1,020.59	1,979.41
101-42100-212	Motor Fuels-Gas	23,597.07	20,000.00	13,047.29	6,952.71
101-42100-217	Other Operating Supplies	258.95	500.00	617.27	117.27-
101-42100-221	Repair/Maint - Equipment	19,715.28	16,000.00	10,037.57	5,962.43
101-42100-228	Repair/Maintain Other	2,499.31	3,000.00	1,682.76	1,317.24
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	16,200.00	5,400.00
101-42100-309	Software and Design	6,152.91	7,000.00	10,479.77	3,479.77-
101-42100-310	Other Professional Services	4,422.56	5,000.00	7,737.05	2,737.05-
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,869.39	15,000.00	10,893.57	4,106.43
101-42100-322	Postage	238.07	500.00	88.82	411.18
101-42100-331	Meetings-Conferences (mtgs/mi)	9,396.75	9,000.00	6,205.58	2,794.42
101-42100-343	Advertising	96.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,898.37	6,193.00	5,409.07	783.93
101-42100-381	Electric Utilities	2,118.32	1,800.00	1,252.99	547.01
101-42100-383	Gas Utilities	1,128.39	1,100.00	675.86	424.14
101-42100-406	Safety	624.69	1,200.00	.00	1,200.00
101-42100-417	Uniforms	10,297.65	9,000.00	12,432.00	3,432.00-
101-42100-418	Range/Ammo	10,166.79	10,000.00	9,096.09	903.91
101-42100-433	Dues and Subscriptions	1,787.69	3,500.00	1,783.94	1,716.06
101-42100-436	Towing Charges	.00	200.00	.00	200.00
101-42100-437	Miscellaneous	940.15	3,000.00	1,563.48	1,436.52
101-42100-438	Police - DARE Prog	1,924.33	5,000.00	525.89	4,474.11
101-42100-446	NSF Checks	.00	500.00	18.48	481.52
101-42100-560	Furniture & Fixtures	64.99	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	7,593.95	60,060.00	190.88	59,869.12

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Police:		1,120,141.32	1,184,801.00	845,469.35	339,331.65
City Fire					
101-42200-103	Part-Time Employees	25,866.16	22,156.00	.00	22,156.00
101-42200-122	FICA	1,978.81	1,695.00	.00	1,695.00
101-42200-151	Worker s Comp Insurance Prem	3,334.53	3,501.00	3,109.44	391.56
101-42200-201	Office Supplies(paper-pens-et)	125.94	300.00	.00	300.00
101-42200-207	Fire Prevention Instruct Supps	1,560.00	2,000.00	808.50	1,191.50
101-42200-211	Operating Supplies - Cleaning	.00	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	1,463.77	1,000.00	1,152.54	152.54-
101-42200-217	Other Operating Supplies	1,673.75	1,500.00	193.90	1,306.10
101-42200-221	Repair/Maint - Equipment	32,208.43	20,000.00	56,271.09	36,271.09-
101-42200-223	Repair/Maintain - Building	17,226.01	10,000.00	1,010.00	8,990.00
101-42200-226	Foam	.00	1,000.00	2,449.12	1,449.12-
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	77.88	100.00	58.41	41.59
101-42200-310	Other Professional Services	1,402.50	1,000.00	1,073.75	73.75-
101-42200-321	Communications	3,575.66	3,200.00	3,736.18	536.18-
101-42200-322	Postage	62.19	100.00	.00	100.00
101-42200-331	Meetings-Conferences (mtgs/mi)	2,964.50	1,500.00	6,792.91	5,292.91-
101-42200-343	Advertising	273.00	300.00	.00	300.00
101-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
101-42200-381	Electric Utilities	1,852.00	2,000.00	1,394.00	606.00
101-42200-383	Gas Utilities	5,384.93	5,000.00	4,050.97	949.03
101-42200-384	Garbage Service	657.12	720.00	438.08	281.92
101-42200-417	Uniforms/Fire Equip	.00	5,000.00	22,419.30	17,419.30-
101-42200-433	Dues and Subscriptions	342.50	1,000.00	955.00	45.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	17,726.44	.00	.00	.00
101-42200-602	Other LT Obligation Principal	.00	42,186.00	.00	42,186.00
101-42200-612	Other Long-Term Obligation Int	.00	20,500.00	.00	20,500.00
Total City Fire:		126,227.55	153,853.00	111,848.05	42,004.95
Emergency Management					
101-42500-103	Part-Time Employees	1,190.98	1,227.00	.00	1,227.00
101-42500-122	FICA	91.11	94.00	.00	94.00
101-42500-221	Repair/Maint - Equipment	278.69	2,000.00	1,675.80	324.20
101-42500-310	Other Professional Services	.00	660.00	892.00	232.00-
101-42500-381	Electric Utilities	1,000.00	900.00	659.00	241.00
Total Emergency Management:		2,560.78	4,881.00	3,226.80	1,654.20
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	114,076.53	120,766.00	89,069.26	31,696.74
101-43100-102	Full-Time Employees Overtime	445.40	2,100.00	1,282.06	817.94
101-43100-120	CENTRAL PENSION FUND	838.75	840.00	612.90	227.10
101-43100-121	PERA	8,514.29	9,215.00	6,745.24	2,469.76
101-43100-122	FICA	8,684.55	9,399.00	6,879.98	2,519.02
101-43100-131	Employer Paid Health	28,653.36	30,209.76	23,351.81	6,857.95
101-43100-151	Worker s Comp Insurance Prem	19,747.21	20,735.00	18,415.92	2,319.08
101-43100-201	Office Supplies(paper-pens-et)	494.28	500.00	6.49	493.51
101-43100-211	Operating Supplies - Cleaning	25.78	100.00	25.98	74.02
101-43100-212	Motor Fuels-Gas	13,242.17	8,000.00	6,921.17	1,078.83
101-43100-217	Other Operating Supplies	8,893.93	14,000.00	6,395.77	7,604.23

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
101-43100-221	Repair/Maint - Equipment	12,697.84	25,000.00	16,223.22	8,776.78
101-43100-222	Tree trimming	13,408.49	18,500.00	.00	18,500.00
101-43100-223	Repair/Maintain - Building	8,775.20	7,500.00	1,520.69	5,979.31
101-43100-224	Repair/Maintain - Streets	58,450.00	100,000.00	8,343.11	91,656.89
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	54,491.45	55,000.00	58,003.00	3,003.00-
101-43100-303	Engineering Fees	2,080.00	10,000.00	12,761.00	2,761.00-
101-43100-310	Other Professional Services	25,982.98	30,000.00	19,522.50	10,477.50
101-43100-321	Communications	3,162.33	4,000.00	2,737.64	1,262.36
101-43100-322	Postage	7.85	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	39.50	300.00	24.50	275.50
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	16,384.88	17,205.00	15,027.13	2,177.87
101-43100-381	Electric Utilities	51,944.71	43,000.00	31,010.89	11,989.11
101-43100-383	Gas Utilities	6,796.13	4,500.00	3,331.60	1,168.40
101-43100-384	Garbage Service	1,473.48	1,650.00	982.32	667.68
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	404.32	1,000.00	928.69	71.31
101-43100-417	Uniforms	976.86	1,200.00	672.01	527.99
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	1,337.24	.00	.00	.00
101-43100-590	Capital Outlay	3,617.56	115,000.00	51,984.36	63,015.64
101-43100-700	TRANSFERS OUT	13,286.00	.00	.00	.00

Total Public Works (GENERAL):

478,933.07 672,469.76 382,779.24 289,690.52

Ice & Snow Removal

101-43125-101	Full-Time Employees Regular	21,728.76	23,003.00	16,965.51	6,037.49
101-43125-102	Full-Time Employees Overtime	84.79	400.00	244.20	155.80
101-43125-120	CENTRAL PENSION FUND	159.65	160.00	116.70	43.30
101-43125-121	PERA	1,621.92	1,755.00	1,284.74	470.26
101-43125-122	FICA	1,654.18	1,790.00	1,310.53	479.47
101-43125-131	Employer Paid Health	5,299.04	5,754.24	4,327.68	1,426.56
101-43125-212	Motor Fuels-Gas	8,069.90	8,000.00	5,669.43	2,330.57
101-43125-217	Other Operating Supplies	15,070.75	12,500.00	11,023.05	1,476.95
101-43125-221	Repair/Maint - Equipment	9,147.79	7,500.00	4,477.29	3,022.71
101-43125-310	Other Professional Services	16,934.10	35,000.00	21,817.50	13,182.50
101-43125-343	Advertising	288.00	100.00	.00	100.00
101-43125-437	Miscellaneous	.00	.00	500.00	500.00-

Total Ice & Snow Removal:

80,058.88 95,962.24 67,736.63 28,225.61

Economic Development

101-46500-101	Full-Time Employees Regular	34,889.93	39,661.00	28,983.36	10,677.64
101-46500-102	Full-Time Employees Overtime	641.75	1,500.00	278.87	1,221.13
101-46500-121	PERA	2,664.71	3,087.00	2,194.69	892.31
101-46500-122	FICA	2,649.14	3,149.00	2,238.60	910.40
101-46500-131	Employer Paid Health	11,236.84	11,444.40	8,806.68	2,637.72
101-46500-201	Office Supplies	66.27	500.00	36.48	463.52
101-46500-304	Legal Fees	.00	.00	3,325.00	3,325.00-
101-46500-310	Other Professional Services	204.20	500.00	.00	500.00
101-46500-331	Meetings-Conferences (mtgs/mi)	341.19	1,000.00	299.95	700.05
101-46500-491	EDA Contributions	7,500.00	.00	.00	.00
101-46500-580	Computers & Technology	1,343.79	.00	.00	.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Economic Development:		61,537.82	60,841.40	46,163.63	14,677.77
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	27,500.00	15,000.00-
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00
Total Other Finanacing Uses/Contrib:		17,800.00	17,800.00	31,800.00	14,000.00-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	127,524.65	135,512.00	99,028.03	36,483.97
211-45500-103	Part-Time Employees	16,466.94	23,553.00	16,044.60	7,508.40
211-45500-121	PERA	10,609.10	11,755.00	8,549.68	3,205.32
211-45500-122	FICA	10,847.54	12,169.00	8,739.44	3,429.56
211-45500-131	Employer Paid Health	37,489.08	38,148.00	29,325.49	8,822.51
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	245.00	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	727.65	765.00	679.43	85.57
211-45500-201	Office Supplies(paper-pens-et)	6,559.15	4,000.00	2,314.40	1,685.60
211-45500-217	Other Operating Supplies	.00	.00	78.47	78.47-
211-45500-221	Repair/Maint - Equipment	2,938.12	2,100.00	2,447.24	347.24-
211-45500-223	Repair/Maintain - Building	1,996.54	2,000.00	1,525.43	474.57
211-45500-310	Other Professional Services	.00	1,000.00	.00	1,000.00
211-45500-321	Communications	614.33	675.00	511.12	163.88
211-45500-331	Meetings-Conferences (mtgs/mi)	85.20	500.00	267.24	232.76
211-45500-362	Property - Casualty Ins (Auto)	4,859.53	5,450.00	4,760.12	689.88
211-45500-381	Electric Utilities	4,502.00	4,200.00	2,803.00	1,397.00
211-45500-383	Gas Utilities	2,487.58	2,000.00	1,659.61	340.39
211-45500-401	Contractual Services	10,130.00	9,180.00	6,937.87	2,242.13
211-45500-418	Rentals	11,792.94	10,950.00	7,403.69	3,546.31
211-45500-434	Sales Tax Paid	218.00	150.00	184.00	34.00-
211-45500-437	Miscellaneous	1,625.27	1,500.00	250.00	1,250.00
211-45500-580	Computers & Technology	.00	1,500.00	.00	1,500.00
211-45500-590	Capital Outlay	.00	100,000.00	4,268.02	95,731.98
211-45500-592	Books/Periodicals	31,132.86	32,000.00	24,179.90	7,820.10
Total Libraries (GENERAL):		282,851.48	399,107.00	221,956.78	177,150.22
Libraries (GENERAL)					
215-45500-570	Office Equipment & Furnishings	1,993.69	.00	.00	.00
Total Libraries (GENERAL):		1,993.69	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	.00	100.00	62.79	37.21
225-45127-217	Other Operating Supplies	.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	5.98	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,279.00	1,000.00	899.00	101.00
225-45127-383	Gas Utilities	954.27	1,000.00	728.17	271.83
225-45127-437	Miscellaneous	.00	200.00	.00	200.00
Total ICE RINK:		2,239.25	5,300.00	1,689.96	3,610.04

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
POOL					
225-45128-103	Part-Time Employees	61,628.35	85,000.00	95,712.76	10,712.76-
225-45128-121	PERA	614.84	675.00	632.78	42.22
225-45128-122	FICA	4,714.59	6,125.00	7,322.34	1,197.34-
225-45128-142	Unemployment Benefit Payments	823.40	.00	.00	.00
225-45128-151	Worker s Comp Insurance Prem	3,900.61	4,096.00	3,637.89	458.11
225-45128-211	Operating Supplies - Cleaning	26.47	300.00	6.60	293.40
225-45128-217	Other Operating Supplies	6,855.78	8,000.00	7,323.49	676.51
225-45128-221	Repair/Maint - Equipment	23,158.68	4,000.00	3,125.13	874.87
225-45128-223	Repair/Maintain - Building	893.00	750.00	1,164.58	414.58-
225-45128-228	Repair/Maintain - Other	37.99	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	6,857.30	7,500.00	8,230.77	730.77-
225-45128-309	SOFTWARE & DESIGN	2,995.00	2,995.00	3,295.00	300.00-
225-45128-310	Other Professional Services	3,716.00	2,500.00	3,248.50	748.50-
225-45128-321	Communications	668.14	800.00	650.74	149.26
225-45128-322	Postage	19.33	100.00	61.45	38.55
225-45128-331	Meetings-Conferences (mtgs/mi)	2,039.00	2,000.00	4,367.00	2,367.00-
225-45128-343	Advertising	456.00	300.00	144.00	156.00
225-45128-362	Property - Casualty Ins (Auto)	14,156.83	14,865.00	12,983.34	1,881.66
225-45128-381	Electric Utilities	6,634.00	7,500.00	6,829.00	671.00
225-45128-383	Gas Utilities	6,566.29	5,400.00	7,533.99	2,133.99-
225-45128-417	UNIFORMS	1,925.72	3,000.00	2,575.63	424.37
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	2,690.00	4,000.00	3,987.00	13.00
225-45128-437	Miscellaneous	75.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	848.46	2,000.00	32.85	1,967.15
Total POOL:		152,970.78	164,356.00	172,864.84	8,508.84-
PARKS					
225-45200-101	Full-Time Employees Regular	61,458.15	61,381.00	45,026.90	16,354.10
225-45200-102	Full-Time Employees Overtime	4,903.20	5,000.00	4,204.79	795.21
225-45200-103	Part-Time Employees	13,327.00	14,000.00	15,742.50	1,742.50-
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	270.40
225-45200-121	PERA	4,815.57	4,978.00	3,643.42	1,334.58
225-45200-122	FICA	6,057.03	5,988.00	4,953.38	1,034.62
225-45200-131	Employer Paid Health	16,492.12	16,890.00	12,992.37	3,897.63
225-45200-142	Unemployment Benefit Payments	404.91	.00	.00	.00
225-45200-151	Worker s Comp Insurance Prem	2,863.20	3,006.00	2,669.80	336.20
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	4,536.59	4,500.00	2,466.87	2,033.13
225-45200-217	Other Operating Supplies	5,313.19	4,000.00	2,847.01	1,152.99
225-45200-221	Repair/Maint - Equipment	4,660.35	6,000.00	3,043.41	2,956.59
225-45200-223	Repair/Maintain - Building	12,024.47	10,000.00	1,999.22	8,000.78
225-45200-228	Repair/Maintain - Other	109.95	500.00	.00	500.00
225-45200-229	Refunds	30.00	120.00	.00	120.00
225-45200-310	Other Professional Services	1,845.00	2,000.00	1,280.73	719.27
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	144.00	250.00	198.00	52.00
225-45200-362	Property - Casualty Ins (Auto)	18,876.08	19,819.00	17,310.24	2,508.76
225-45200-381	Electric Utilities	6,476.00	3,500.00	7,524.00	4,024.00-
225-45200-384	Garbage Service	1,565.46	1,900.00	985.14	914.86
225-45200-417	Uniforms	595.27	600.00	376.11	223.89
225-45200-418	Rentals	25.00	1,000.00	.00	1,000.00
225-45200-434	Sales Tax Paid	66.00	100.00	83.00	17.00

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
225-45200-590	Capital Outlay	.00	125,000.00	9,756.49	115,243.51
Total PARKS:		167,586.94	291,732.00	137,832.98	153,899.02
AED SMART CABINETS PROJECT					
228-41500-437	Miscellaneous	.00	.00	344.13	344.13-
228-41500-590	Capital Outlay	.00	.00	14,390.00	14,390.00-
Total AED SMART CABINETS PROJECT:		.00	.00	14,734.13	14,734.13-
Cemetery					
235-49010-217	Other Operating Supplies	1,166.88	1,500.00	760.84	739.16
235-49010-221	Repair/Maint - Equipment	193.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	.00	500.00
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	640.00	.00	640.00
235-49010-310	Other Professional Services	1,692.60	2,500.00	1,802.61	697.39
235-49010-343	Advertising	216.00	.00	.00	.00
235-49010-362	Property - Casualty Ins (Auto)	3,572.22	3,750.00	3,275.31	474.69
235-49010-381	Electric Utilities	623.00	500.00	441.00	59.00
235-49010-384	Garbage Service	1,389.96	1,900.00	446.94	1,453.06
235-49010-401	Contractual Services	31,070.00	30,000.00	21,630.00	8,370.00
235-49010-418	Rental	125.00	200.00	.00	200.00
235-49010-590	Capital Outlay	158,671.05	20,000.00	.00	20,000.00
Total Cemetery:		199,359.71	63,990.00	28,356.70	35,633.30
RURAL FIRE					
245-42200-103	Part-Time Employees	10,971.15	9,902.00	.00	9,902.00
245-42200-122	FICA	839.28	758.00	.00	758.00
245-42200-151	Worker s Comp Insurance Prem	3,343.03	3,510.00	3,117.43	392.57
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,981.08	2,700.00	1,242.02	1,457.98
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	18,462.33	10,000.00	9,299.16	700.84
245-42200-226	Foam	.00	1,000.00	2,449.13	1,449.13-
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	990.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,471.43	6,795.00	5,934.86	860.14
245-42200-417	Uniform	.00	2,000.00	.00	2,000.00
245-42200-433	Dues and Subscriptions	.00	500.00	850.00	350.00-
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	9,771.00	.00	.00	.00
Total RURAL FIRE:		52,829.30	39,415.00	22,892.60	16,522.40
Fire Relief					
250-42300-124	Fire Pension Contributions	42,316.70	42,316.00	.00	42,316.00
250-42300-490	Donations - Fire Relief Assoc	19,200.00	20,200.00	.00	20,200.00
Total Fire Relief:		61,516.70	62,516.00	.00	62,516.00
Debt Service					
300-47000-601	Bond Principal Pymt	370,000.00	381,000.00	381,000.00	.00
300-47000-611	Bond Interest Payment	80,534.25	72,552.00	72,551.50	.50

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Debt Service:		450,534.25	453,552.00	453,551.50	.50
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	21,045.50	.00	.00	.00
325-43100-700	Transfers Out	60,000.00	.00	.00	.00
Total STREET IMPROVEMENT FUND:		81,045.50	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	157,169.00	.00	.00	.00
Total CAPITAL IMPROVEMENT FUND:		157,169.00	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	1,136.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	3,405.15	.00	.00	.00
Total 2019 DOWNTOWN PROJECT:		4,541.65	.00	.00	.00
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	3,487.50	.00	.00	.00
417-48000-310	Other Professional Services	4,295.00	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		7,782.50	.00	.00	.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	101,834.50	961,200.00	446,785.58	514,414.42
418-48000-310	Other Professional Services	.00	.00	38,400.00	38,400.00-
418-48000-352	General Notices and Pub Info	.00	.00	216.00	216.00-
418-48000-530	Capital-Other Improvements	.00	3,844,249.75	964,456.69	2,879,793.06
418-48000-620	Fiscal Agent Fees	.00	.00	750.00	750.00-
Total 2023 STREET/UTIL IMPROVE PROJ:		101,834.50	4,805,449.75	1,450,608.27	3,354,841.48
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	6,710.00	7,500.00	18,420.00	10,920.00-
Total TIF 1-9 LEVAN:		7,710.00	8,500.00	19,420.00	10,920.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	8,532.00	8,750.00	5,330.00	3,420.00
Total TIF DOWNTOWN REDEVELOPMENT:		9,532.00	9,750.00	6,330.00	3,420.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	58,595.47	61,381.00	45,091.60	16,289.40
601-49400-102	Full-Time Employees Overtime	2,812.75	5,000.00	1,322.09	3,677.91
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	270.40
601-49400-121	PERA	6,164.53	4,978.00	3,464.15	1,513.85
601-49400-122	FICA	4,682.37	4,945.00	3,533.49	1,411.51
601-49400-131	Employer Paid Health	16,481.56	16,890.00	12,986.21	3,903.79
601-49400-151	Worker s Comp Insurance Prem	1,433.40	1,505.00	1,336.67	168.33
601-49400-201	Office Supplies(paper-pens-et)	764.69	750.00	424.57	325.43

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
601-49400-212	Motor Fuels-Gas	513.41	750.00	46.94	703.06
601-49400-217	Other Operating Supplies	11,136.88	10,000.00	6,223.76	3,776.24
601-49400-221	Repair/Maint -WELLS	29,711.07	30,000.00	9,953.61	20,046.39
601-49400-223	Repair/Maintain - Building	1,145.34	2,000.00	.00	2,000.00
601-49400-228	Repair-Water Main Repairs	7,190.07	30,000.00	21,168.94	8,831.06
601-49400-229	Refunds	5,000.00	3,000.00	2,000.00	1,000.00
601-49400-303	Engineering Fees	8,600.00	10,000.00	29,453.65	19,453.65-
601-49400-309	Software and Design	4,083.18	10,000.00	4,491.49	5,508.51
601-49400-310	Other Professional Services	21,345.61	17,000.00	11,201.36	5,798.64
601-49400-321	Communications	4,402.83	4,000.00	4,211.48	211.48-
601-49400-322	Postage	2,915.47	2,400.00	2,196.67	203.33
601-49400-331	Meetings-Conferences (mtgs/mi)	223.95	1,000.00	386.00	614.00
601-49400-343	Advertising	48.00	400.00	48.00	352.00
601-49400-362	Property - Casualty Ins (Auto)	7,209.53	7,570.00	6,611.76	958.24
601-49400-381	Electric Utilities	45,494.00	43,000.00	27,729.00	15,271.00
601-49400-401	Contractual Services	540.23	1,500.00	.00	1,500.00
601-49400-406	SAFETY	953.49	1,000.00	309.95	690.05
601-49400-417	Uniforms	554.60	600.00	483.03	116.97
601-49400-420	Depreciation	111,120.00	110,000.00	.00	110,000.00
601-49400-433	Dues and Subscriptions	300.00	1,000.00	400.00	600.00
601-49400-434	Sales Tax Paid	2.08-	100.00	.09	99.91
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	10,668.65	95,000.00	17,425.12	77,574.88
601-49400-570	Capital Outlay - Equipment	40,066.25	.00	.00	.00
601-49400-611	Bond Interest	2,790.94	2,651.00	2,650.88	.12
601-49400-700	Transfers Out	335,062.13	181,138.00	122,087.13	59,050.87
Total Water Utilities (GENERAL):		743,006.72	660,758.00	337,967.24	322,790.76

Sewer (GENERAL)

602-49450-101	Full-Time Employees Regular	61,233.22	61,381.00	45,173.84	16,207.16
602-49450-102	Full-Time Employees Overtime	6,034.06	5,000.00	4,743.59	256.41
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	729.60	270.40
602-49450-121	PERA	2,656.62	4,978.00	3,726.92	1,251.08
602-49450-122	FICA	5,020.04	4,945.00	3,801.48	1,143.52
602-49450-131	Employer Paid Health	16,490.80	16,890.00	12,989.64	3,900.36
602-49450-201	Office Supplies(paper-pens-et)	421.85	500.00	424.56	75.44
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	204.39	2,000.00	326.39	1,673.61
602-49450-221	Repair/Maint - Equipment	18,481.37	16,000.00	4,972.06	11,027.94
602-49450-228	Repair/Maintain - Other	2,141.00	.00	.00	.00
602-49450-229	Refunds	5,000.00	2,000.00	2,000.00	.00
602-49450-310	Other Professional Services	328.73	500.00	843.32	343.32-
602-49450-322	Postage	2,554.63	2,400.00	2,123.45	276.55
602-49450-331	Meetings-Conferences (mtgs/mi)	895.44	1,000.00	802.16	197.84
602-49450-343	Advertising	72.00	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	4,980.57	5,230.00	4,567.98	662.02
602-49450-381	Electric Utilities	8,375.00	9,000.00	5,785.00	3,215.00
602-49450-383	Gas Utilities	580.29	1,000.00	437.07	562.93
602-49450-385	Sewer Plv-Elgin Sewer District	789,204.65	840,000.00	391,797.97	448,202.03
602-49450-417	UNIFORM	600.00	600.00	496.65	103.35
602-49450-420	Depreciation	29,199.00	23,000.00	.00	23,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	335,062.12	181,138.00	122,087.12	59,050.88

Account Number	Account Title	2022-22 Prior year Actual	2023-23 Current year Budget	2023-23 Current year Actual	2023-23 Budget Remaining
Total Sewer (GENERAL):		1,290,534.18	1,179,312.00	607,828.80	571,483.20
Net Grand Totals:		6,580,791.45-	11,181,180.75-	5,529,652.78-	5,651,527.97-

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of September. We as a city averaged 486,000 gallons per day. The highest being 798,000 gallons and the lowest being 232,000 gallons. We pumped 14,580,000 gallons for the month.
- Water meters were read on the 1st of the month.
- Water meter replacement is ongoing.
- We had 43 locates for Gopher State One Call.

Sewer

- We are waiting for bids to clean and regrade one of our storm sewer drainage ways.
- We had to dig where a hole opened in the street. After further investigation we had a separation of storm pipe in SE. We made the necessary repairs and have patched it.
- We repaired a catch basin in Orchard Manor.

Streets

- The street project is coming along. All the water and sewer main are in.
- We have been filling potholes as they appear. This will continue as needed.

Parks

- There was no Parks and Trails meeting this month due to lack of topics.
- We are continuing to work with Will and Julie Harrington on the Lions Club project for Wedgewood.
- We have begun to winterize the pool.
- We have removed the horseshoe pits and the fence around it. I spoke with the horseshoe group, and they donated the equipment to the school to repurpose.
- We had the sprinklers at Ekstein repaired.

Trees

- We are still doing our fall tree trimming. This is to help with branches hitting and damaging our trucks and equipment.
- We are still working with residents to remove their Ash trees.

Buildings

- We are still working with the LMC (League of Minnesota Cities) and SEH (Short Elliot Hendrickson) to repair hail damaged buildings. They sent me a bid packet to review and forgot to include the ambulance building. So, they are adding that and will send me a copy to review.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,
Shane Loftus
Public Works Director**



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM: Department Report	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: September Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

The following is a brief summary of the highlights for the month of September. Day to day operations continue to be very busy with changes, updates, and planning.

Meeting/Training

- Officer Stoning attended a TASER instructor certification. He will oversee the TASER training for our agency.
- Staff is working on the completion of the annual OSHA online training.
- Attended a zoom meeting with AXON regarding camera upgrades and technology.
- We hosted the annual fall firearms skills qualification. Our officers attended along with Wabasha PD and the Sheriff's office.

Misc. Activity

- We have witnessed a recent increase in trailer parking on city streets. Officers gave several warnings that were followed by citations for those who failed to act.
- Homecoming week was busy. We are also working with the school to sort out details regarding the possible hazing complaint.
- We arrested a subject for felony assault after our officer was attacked by an individual during a littering complaint call. Our officer was not injured.

- Officers responded to a report of a male threatening people with a knife. Suspect barricaded himself in a trailer house. Suspect was arrested after officers gained entry into the trailer. Suspect taken into custody.

Citations issued: 21

September Call Activity	2023
9-11 Hang-Ups	0
Alarms	3
All other	7
Animal Complaints	7
Assault	0
Assist Other Department	0
Attempt to Locate	17
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	1
Contempt/Curfew Violation	0
Damage to Property	4
DANCO Violation	0
Disorderly Conduct	4
Domestics	0
Driving Complaints	12
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	0
Fireworks	0
Found Property	1
Fraud	0
Funeral Assist	1
Gun Permit	2
Harassment/Threats	1
Littering	3
Lost Property	0
Medical Calls	36
Misc. Information	0
Motorist Assists	0
Noise Complaints	3
OFP/HRO Violation	1
Ordinance Violation	1
Parking Complaints/Violations	8
POR Predatory Offender Reg.	0
Public Assists	9
School Bus/Incident & Tobacco	1
Security Check	85
Sex Offense	0
Snow Removal	0
Sudden Death	0
Suspicious Activity	12

Theft Offenses	3
Traffic Crashes/Violations	125
Trespassing	3
Vulnerable Adults	0
Weapons Violation	0
Warrants All	0
Welfare Checks	6
Worthless Checks	0
TOTAL CALLS	353



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: October 4, 2023
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: OH1.123353

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

Elcor Construction currently has 2 crews working on the project, with one crew working on finishing underground utilities between 5th and 6th Street. The other crew is working on road construction between 4th and 5th Street and 8th and 10th Street. Concrete work is scheduled for next week between 2nd to 4th Street and 8th to 10th Street.

Manhole adjustments in various areas of the city, that were added as a part of the change order, are expected to be completed over the next 4-6 weeks.

As a reminder, project updates are being sent out on a regular basis by e-mail and text. Those interested can sign up to receive updates through the project website, here: <https://clients.bolton-menk.com/plainviewstreets/>, under the "Updates" tab. Copies of previous updates and informational meeting presentations can also be downloaded from the website.

Orchard Hills 7th and 8th Subdivisions

No update since the last meeting. There are still several punch list that need to be completed.

Well No. 3 Issues

We are working on a proposal for further evaluating the size and estimated cost for a water tower to serve as an air-break to address the air entrainment issue for Well No. 3.

Chapter 600 Code Updates

We've completed our initial review of the Chapter 600 Zoning and Subdivision ordinance in City Code and had an initial meeting with staff to review the recommended changes. The changes are significant and a second meeting will be needed prior to bringing recommendations forward to Planning Commission and Council. The current plan is for those recommendations to come forward at the November meetings.

Name: Current Project Update

Date: 10/4/23

Page: 2

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Plan review and inspection for modifications to Verizon's wireless antenna installations on the City's water tower.
- Standby generator improvements for Well No. 2.
- Lead service line inventory, as required by Minnesota Department of Health and EPA.
- 2020 Improvement Project close-out

Director's Report: October 2023

Partial Solar Eclipse Viewing Party - Saturday, October 14, 10:00 am

PEM Junior High | 70 1st St SE, Elgin | Denine Voegeli, Science Instructor: On October 14, 2023, an annual solar eclipse will cross North, Central, and South America. It will be visible in parts of the United States, Mexico, and many countries in South and Central America. An annular solar eclipse occurs when the Moon passes between the Sun and Earth, but is too small, due to its distance from Earth to block it out entirely. Instead, the Moon appears as a dark disk on top of the Sun, creating what looks like a ring around the Moon.

In Elgin, the eclipse is set to start shortly after 10:30 a.m. with about 47% of the Moon covering the Sun. The partial eclipse will last about 2 hours and 43 minutes ending around 1:13 p.m. It is important to use protective equipment to look at a solar eclipse. If the skies are clear, the Jr. High Science Club will be offering an opportunity to view the eclipse safely through a telescope with a filter and may even have eclipse glasses on hand to share as well. It will take place behind the Jr. High School. We will have one more opportunity to witness a solar eclipse on April 8, 2024. After that, you will have to wait until 2044!

Tuesday, October 24, 1:00pm | Sally Childs Author Visit: Sally Childs will read from her book, *Running Uphill: A Minnesota Theater Memoir*. Childs was a founder of Plainview's Jon Hassler Theater and Writers' Center in the early 2000s. There will be a Q&A session and book signing. Books are \$25 including tax. (cash or check preferred)

School Outreach Visits: Teachers from PEM and Immanuel Lutheran have begun reaching out for classroom visits. Current requests are mainly in the 4th-6th grade range, and are providing an excellent opportunity to teach students to use eLibrary for Minnesota (ELM) which is a collection of databases provided by the MN Dept. of Education.

September Quick Stats:



3162 Items Circulated



22 New Patrons



135 New Items

Respectfully Submitted,
Alice L. Henderson, Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday, August 15, 2023 7:00 PM

Members Present: Miranda Muller, Adam Feils, Youlonda Loechler, Carla Tentis, Paul Eidenschink

Members Not Present: Ian McDonald, Nicholas Ozment

Staff: Alice Henderson

City Council Member: Don Kuschel

The meeting was called to order by Youlonda at 7:00 PM.

Public Comments: No comments

A motion was made by Paul and seconded by Carla to approve the agenda. Motion carried unanimously.

A motion was made by Adam and seconded by Youlonda to approve the consent agenda as follows:

- Board Minutes 7/18/2023
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
 - Laurie Timm
- SELCO/SELS & Foundation Reports

Payment of Bills

A motion was made by Miranda and seconded by Paul to approve the Payables by Payee in the amount of \$6,642.31. Motion carried unanimously.

Unfinished Business

New Business

- Approve Preliminary Budget 2024: A motion was made by Carla and seconded by Youlonda to approve the 2024 budget as written. Motion carried unanimously.

Additional Discussion

Next meeting is set for September 19, 2023.

Motion to adjourn was made by Adam and seconded by Paul at 8:12 PM. Motion carried unanimously.

Respectfully submitted,

Miranda Muller

Secretary, Plainview Library Board of Trustees

Plainview Fire Relief Association Monthly Report

September 2023

Meeting held on September 6, 2023:

- 1) Discussed the upcoming Fire Prevention Week of October 8-14th**
 - a) School students tour of the fire trucks**
 - b) Pancake Breakfast on Sunday, October 15th at the Fire Hall 7am - Noon.**
- 2) Discussed other business as usual**

Practice/Training:

- 1) Had an instructor come in for three nights of training on the new city ladder truck.**
- 2) We are having ongoing training with the new city ladder truck.**

Calls:

- Sept. 1st = Report of car accident on highway 42, it was a false report.**
- Sept. 3rd = Report hay bales on fire near woods on a farm near Plainview.**
- Sept. 24th = Report car ran into an electric pole with wires on the ground in Plainview.**

Submitted by:

Eric Bennett

Secretary

Development Services Coordinator Update October 2023

EDA/HRA:

- **Operations:**

- Plainview was chosen as one of the four new communities of The Southern Minnesota Initiative Foundation (SMIF) Rural Entrepreneurial Venture (REV) program. The REV model is based on the e2 Entrepreneurial Ecosystems framework. This should be a nice addition to what we already provide with our business incubator and Next Gen loan programs as well as other services.
- Maxwell Construction is slated for some time in October to perform the repair work needed to remediate the condensation issue we had last winter at the Plainview Business Center.
- The EDA Board approved Maxwell Construction and HG Electric to do the buildout and electrical work for two new walls which will extend the hallway to the loading dock area of the Plainview Business Center and create Suites #10 and #11 as originally included in the building's development plans.
- At a special September EDA Board meeting the EDA Board approved a new lease agreement that will be used for future leases as well as reviewed current market rental rates and set lease rates for 2024. Lease agreements for 2024 will be sent in October to tenants.
- While the hallway will add two new office suites, existing tenants have indicated a desire to relocate to the first floor and rent those locations. On going discussions continue with a potential tenant which would leave the Plainview Business Center with just one second floor office space available should they commit to leasing an office suite.
- Dropped off items at the City-wide cleanup.
- Submitted annual Next Generation Revolving Loan Fund report to the USDA Rural Development.
- Updated the master list of businesses in Plainview.
- Working on draft of annual report to City Council
- Responded to inquiry of 1,500 to 2,000 Sq. Feet of warehouse space.

- **BR&E (Business Retention & Expansion) Visits/ Business Assistance**

- Plainview and Wabasha were the two stops on this year's SE MN Together Housing Tour on October 4th. Highlights were First Homes and the special zoning done for Skye View Development. The tour group did lunch and an educational session at the American Legion. Thank you to Foresight Bank, People's State Bank and Bennett's Food Center & Catering for sponsorship of the event.
- Phase I of the Brownfield remediation studies are underway.
- The P-E-M Safe Routes To School (SRTS) Plan process is in the data gathering stages. We urge residents to take part in any surveys conducted, or on-site data collection efforts. The more data the consultants can collect, the better outcome will be produced.
- Ken Flies is planning a National Service Park launch event for Saturday, November 4th. SMIF awarded \$10,000 to the City of Plainview to support this event.

- **Meetings:**

- 9/8 – Attended the DEED & PEC Infrastructure Planning for Economic Development workshop.
- 9/20 – Joined Mayor Luckstein in presenting at the PADCO Meeting
- 9/26 – Represented the City of Plainview to accept the REV Program at SMIF's 9th Annual Entrepreneurial Bridge Conference.
- 10/5 – Attended the monthly meeting of the Broadway Shops.

It has been a pleasure serving as your Development Services Coordinator, while I have loved working with the staff, council, and EDA Board, I find myself with an opportunity that is difficult to pass on.

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM:	Conditional Use Permit for the Church of Christ—Parking Lot	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	7.A.
ATTACHMENTS:	Staff Report, CUP Application, Beacon Map Snippet, Resolution 2023-23	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve a CUP for the Church of Christ for a parking lot as an accessory use to the Church with conditions			

SUMMARY

The Church of Christ has submitted a CUP application to construct a parking lot as an accessory use to the Church on property they own. A Public Hearing Notice was advertised and was held by the Planning Commission on October 3, 2023, at 6:00 PM in which the public had the opportunity to comment on the CUP. Those in attendance spoke in favor of, and opposition to, the CUP. The lone opposition to the CUP being granted had sent a letter to the city and is included in the packet.

Plainview City Code Section 608.6.2 outlines the process for CUP applications and the criteria for scrutinizing them for approval.

In determining whether to approve the CUP, the Commission and Council should consider the following:

- The use will not create an excessive burden on streets, parks, schools, or other public services and infrastructure.
- The proposed use is sufficiently compatible with the surrounding zoning districts, or sufficiently screened, so as not to depreciate the value of existing homes.
- The appearance of the property of which the conditional use applies will not adversely affect the surrounding properties.
- The use is reasonably related to the needs of the city.

- The use is consistent with the zoning code and the district of which the use is to be located.
- The use is not in conflict with the Comprehensive Plan
- Adequate utilities, access roads, drainage, and necessary facilities are present or will be provided.

The Planning Commission has recommended approval of the CUP with the following conditions:

- Require screening, either vegetation that is tall enough to provide adequate screening at the time of planting while not spreading beyond the property line as it grows, or a 6-foot privacy fence sufficient to block headlights.
- Staff to research a need for reviewing future lighting and signage.
- Minimum of 8-feet side yard setback on each side.

The location of the requested conditional use is 230 2nd Street NE, zoned as (R1) Residential, of which a CUP for a Church is listed as a conditional use of the property and a parking lot is a reasonable accessory use for the Church. All fees have been paid by the applicant.

Respectfully Submitted,

David Todd
City Administrator



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: September 21, 2023
To: David Todd, City Administrator
From: Brian Malm, PE
Frannie Nielsen, Planner
Subject: Church of Christ Parking Lot Expansion Conditional Use Permit
City of Plainview, MN

The Church of Christ, located at 205 1st Street NE, has requested a Conditional Use Permit for the use of a church in the R-1 zoning district. Semi-public uses such as churches are a conditional use in the R-1 zoning district. The applicant had proposed a parking lot expansion in order to better serve the congregation and minimize street parking for the use when the need for a Conditional Use Permit was identified. The site of the expansion is adjacent to residential properties to the north and the south. A Conditional Use Permit is required before expansion of the parking lot can proceed.

The Church of Christ also had to submit an application for a Quick Plat, seeking to combine the existing properties in order for the parking lot to be considered an accessory use on the property. Parking lots are not a permitted or conditional use within the R-1 zoning district. However, the R-1 district does allow for churches, and a parking lot was considered a reasonable accessory use for a church.

At a City Council meeting held on June 13th, the Council approved the vacation of an unused portion of the alley as indicated on the plat and on July 11th, the Council approved the Quick Plat to combine all of the Church of Christ owned parcels.

Obtaining a Conditional Use Permit is the final step for the Church of Christ to be able expand their parking lot.

Conditional Use Permit Review

As indicated in Section 608.6.2 of Plainview's Zoning Code, in granting a Conditional Use Permit, the City Council shall consider the advice and recommendations of the Planning and Zoning Commission and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands.

Among other things, the City Council shall make the following findings where applicable. Below are Plainview's Conditional Use Permit standards repeated in *italics*, with the staff's suggested findings following:

- i. *The use will not create an excessive burden on existing parks, schools, streets, and other public facilities and utilities which serve or are proposed to serve the area.*

The expansion of the church's parking lot will not change the usage of existing parks or schools. The expansion of the parking lot is anticipated to reduce street parking near the site and therefore not create an excessive burden on the streets or other public facilities.

- ii. *The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land.*

The existing and proposed parking lot is setback approximately 4.5 feet. The expansion of the parking lot will not be closer to residential properties than the current parking lot. Proposed site plans indicate two trees on the south side of the expansion will remain while one tree on the north will be removed. The proposed plan also indicates 14 bushes will be planted around the perimeter of the parking lot expansion approximately 14 feet apart. The applicant is proposing more landscaping than what is currently on the site.

- iii. *The structure and site shall have an appearance that will not have an adverse effect upon adjacent residential properties.*

The property currently has a parking lot adjacent to a residential property to the north. The expansion of the parking lot will abut residential properties to the north and the south. The size of the parking lot is expanding, but the use is not intensifying. The site improvements are not expected to change the effects to the adjacent residential properties.

- iv. *The use, in the opinion of the City Council, is reasonably related to the overall needs of the city and to the existing land use.*

The parking lot expansion is intended to reduce street parking near the site and serve residents of the use. The use is reasonably related to the overall needs of the city of Plainview.

- v. *The use is consistent with the purposes of the zoning ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.*

The use of the church and the parking lot is permitted by Conditional Use Permit in the R-1 zoning district. The use is reasonably related to the overall needs of the city of Plainview.

- vi. *The use is not in conflict with the comprehensive plan of the city.*

The existing and proposed use is not in conflict with the Comprehensive Plan.

- vii. *Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.*

The parking lot expansion will have secondary access on the east end of the property onto 2nd Street NE. Necessary facilities will be provided for the parking lot expansion.

Additional Applicable Zoning Standards

Parking

Plainview's Zoning Code Section 609.7 requires 1 parking space for every 300 square feet. The site requires a minimum of 48 parking spaces and the proposed site plan indicates 58 parking spaces. The site plan meets parking standards.

Setbacks

The minimum side yard setback in the R-1 zoning district for structures is 10 feet and is to have a sum no less than 30 feet for both sides. Plainview's Zoning Code does not provide standards for parking lot setbacks. The current parking lot for the site is approximately 4.5 feet and the proposed parking lot is to be setback approximately 4.5 feet. The parking lot expansion is not closer to side lot lines than the current parking lot.

Conditional Use Permit Additional Conditions

In permitting a new conditional use or the alteration of any existing conditional use, the Planning Commission may recommend and the City Council may impose, in addition to the above standards and requirements expressly specified by the ordinance, additional conditions which the City Council considers necessary to protect the best interest of the surrounding area or the community as a whole. These conditions may include, but are not limited to the following:

- i. Increasing the required lot size or yard dimension.
- ii. Limiting the height, size, or location of buildings.
- iii. Controlling the location and number of vehicle access points.
- iv. Increasing the street width.
- v. Increasing the number of required off-street parking spaces.
- vi. Limiting the number, size, location or lighting of signs.
- vii. Requiring diking, fencing, screening, landscaping, or other facilities to protect adjacent or nearby property.
- viii. Designation sites for open spaces.
- ix. Other conditions as judged necessary.

Staff does not believe additional conditions of approval for this Conditional Use Permit are necessary at this time.

Recommended Action

The Planning Commission should review the suggested findings in the report and make a motion to forward a recommendation to the City Council to either approve, approve with conditions, or deny the Church of Christ Conditional Use Permit request.

Attachments

1. Conditional Use Permit Application
2. Site Plan
3. Location and Zoning Map



CITY OF PLAINVIEW

APPLICATION FOR REVIEW

DATE: 8-24-23

PROJECT NAME: CHURCH OF CHRIST LUP

REQUEST REVIEW (please check):

- ☐ Plat, General Development Plan (\$200.00 filing fee):
- ☐ Plat, Preliminary Subdivision Plat (\$350.00 filing fee plus \$10 per lot):
- ☐ Plat, Final Subdivision Plat (\$600 filing fee plus \$10 per lot):
- ☐ Rezoning (\$200 filing fee):
- ☐ Annexation Petition Filing (\$100 filing fee)
- ☒ Condition Use Permit (\$200)
- ☐ Quick Plat Subdivision Plan (\$200 filing fee plus \$10 per lot)
- ☐ Resubdivision (\$100 filing fee)
- ☐ Special District Permit (\$200)

PROJECT LOCATION & LEGAL DESCRIPTION:

205 1st St NE
PLAINVIEW 55964
LOT 1 BLOCK 1 CHURCH OF CHRIST Addition

EXISTING USE(S) OF PROPERTY:

CHURCH

PROJECT TYPE/INTENDED USE OF PROPERTY (residential, commercial, industrial, etc.):

CHURCH

PROJECT DESCRIPTION:

Addition of a new parking lot



CITY OF PLAINVIEW
APPLICATION FOR REVIEW
PAGE TWO

PROPERTY OWNER (name, address, and phone number):

CHURCH OF CHRIST
205 1st ST NE
PLAINVIEW 55964

Randy FERGUSON



APPLICANT (contact person, business name, address and phone number):

WSE MASSEY
PO BOX 100 33B E VETERANS MEM HWY
KASHON MN 55944

LES CONWAY



PROPERTY OWNER'S SIGNATURE:

DATE: _____

DATE: _____

APPLICANT'S SIGNATURE (if different than property owner):

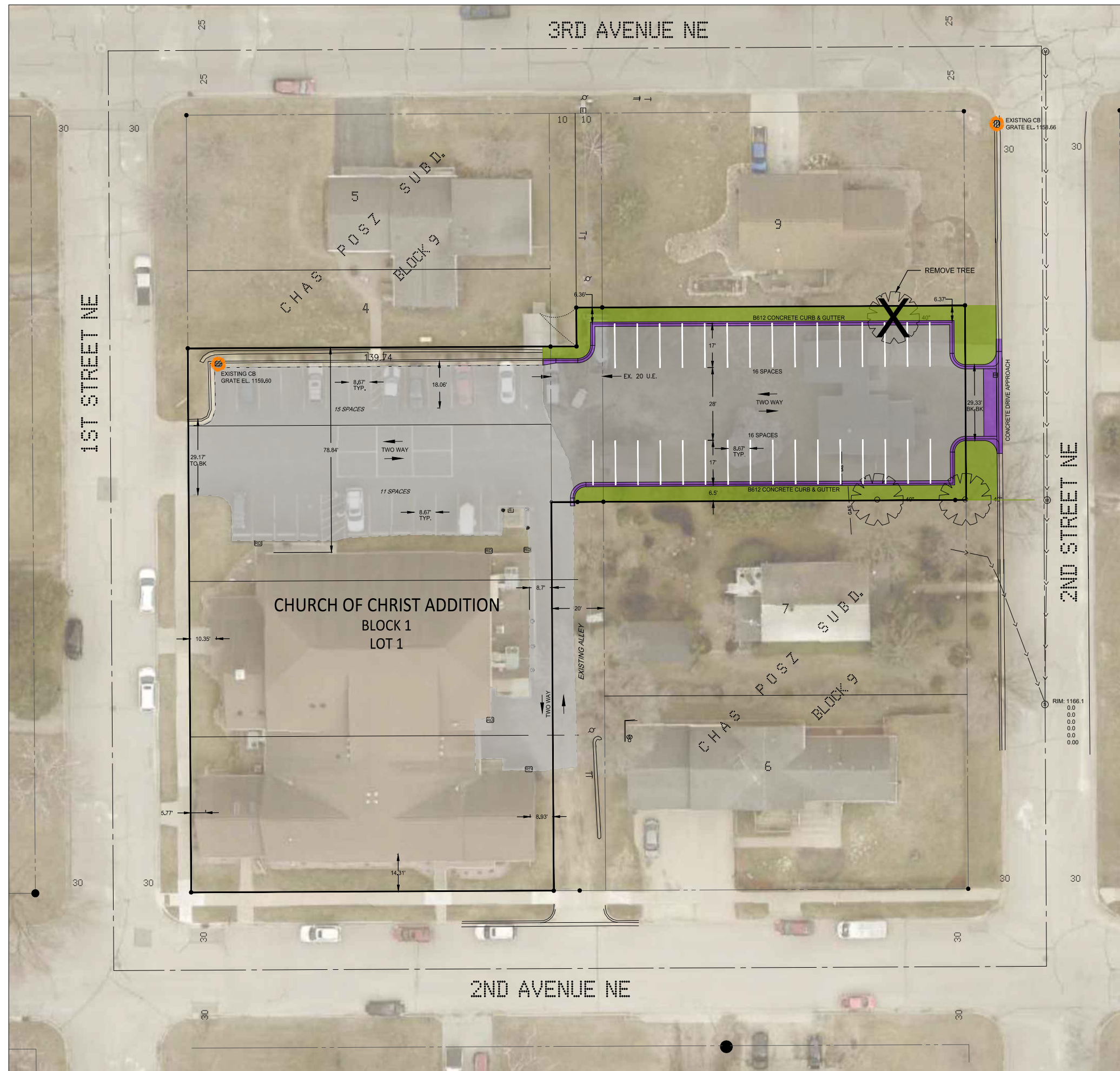


DATE: 8-24-23

DATE: _____

This application shall be submitted with all required supporting documentation.

*City of Plainview
241 West Broadway
Plainview, MN 55964*



LEGEND	
	EXISTING CONTOURS
	PROPOSED CONTOUR
	PROPOSED SPOT ELEVATION
	DRAINAGE DIRECTION
	GRADING LIMIT
	PROPOSED WATERMAIN PIPE
	PROPOSED STORM SEWER PIPE
	PROPOSED SANITARY PIPE
	EXISTING WATERMAIN PIPE
	EXISTING STORM SEWER PIPE
	EXISTING SANITARY PIPE
	EXISTING BITUMINOUS PAVING
	PROPOSED BITUMINOUS PAVING
	EXISTING BUILDING
	LANDSCAPE AREA (KENTUCKY BLUEGRASS)
	ADJACENT PROPERTIES
	SILT FENCE - SDP 7-01
	INLET PROTECTION - SDP 7-05
	CONSTRUCTION EXIT - SDP 7-06
	CLASS III RIPRAP
	PROPOSED BUSH - TYPE

PROJECT LAND USE SUMMARY:	
Parcel Identification Number x	
Lot 1, Block 1 Church of Christ Addition	
Item	Area (acres)
Plat Area	0.94
Disturbed Area	0.32
Pre-development Impervious Area	0.59
Pre-development Pervious Area	0.35
Post-development Impervious Area	0.77
Post-development Pervious Area	0.17
Proposed New Impervious Area	0.18
Developable Area	0.94

ZONING: R-1 RESIDENTIAL
LAND USE: SEMI-PUBLIC USE / CHURCH (CONDITIONAL USE)

PUBLIC USE:	<u>REQUIRED</u>	<u>PROVIDED</u>
MINIMUM LOT AREA:	12,000 S.F.	40,946 S.F.
MINIMUM LOT FRONTAGE:	100 FEET	209.00 FEET
FRONT YARD SETBACK:	25 FEET	14.31 FEET
REAR YARD SETBACK:	25 FEET	78.84 FEET
SIDE YARD SETBACK:	10 FEET	5.77 FEET

	<u>PERMITTED</u>	<u>PROPOSED</u>
MAXIMUM BUILDING HEIGHT:	30 FEET	28 FEET
MAXIMUM LOT COVERAGE:		18%

PARKING TABULATION

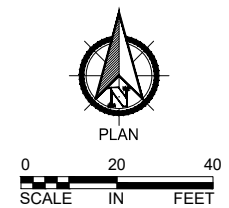
<u>REQUIRED PARKING</u>	<u>REQUIRED</u>	<u>PROVIDED</u>
1 SPACE PER 300 S.F.	48 SPACES	58 SPACES

OWNER / DEVELOPER

CHURCH OF CHRIST
205 1st STREET NE
PLAINVIEW, MN. 55964
CONTACT: RANDY FERGUSON
PH. NO. 507-261-4026
email: ferg@hbc.com

CIVIL ENGINEERS / SURVEYORS

WSE MASSEY ENGINEERING & SURVEYING, LTD
P.O. BOX 100
KASSON, MN. 55944
PH. NO. 507-634-4505



WSE MASSEY Ltd.
Engineering & Surveying

PH. NO. 507-634-4505
PLANS@WSE.ENGINEERING
www.wse.engineering

KASSON OFFICE
P.O. BOX 100
33 B E VETERANS
MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY
SUITE 3
PLAINVIEW, MN 55964

ROCHESTER OFFICE
1712 RESTORATION
DRIVE SW
ROCHESTER, MN 55902

hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.


 Les Conway
 23292 08/25/2023
 Number Date

[illegible]

CONDITIONAL USE PERMIT
CHURCH OF CHRIST
PLAINVIEW, MINNESOTA

SCALE: _____ AS SHOWN _____

DATE: 08/25/2023

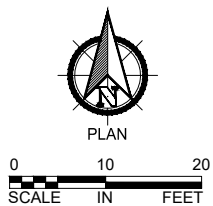
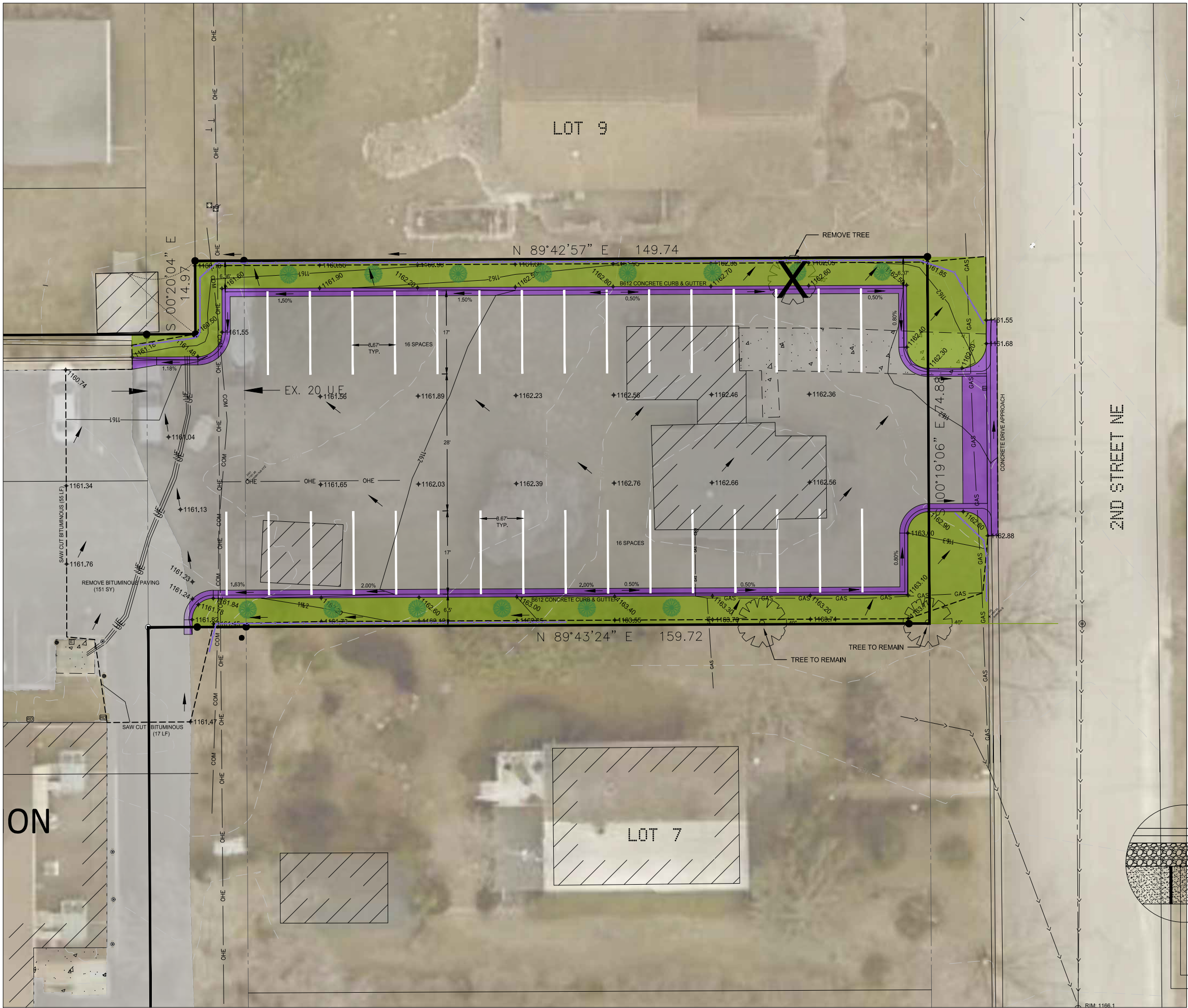
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JOB NUMBER: 013-224140

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013-224140 CG01.dwg

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LEGEND	
	EXISTING CONTOURS
	PROPOSED CONTOUR
	PROPOSED SPOT ELEVATION
	DRAINAGE DIRECTION
	GRADING LIMIT
	PROPOSED WATERMAIN PIPE
	PROPOSED STORM SEWER PIPE
	PROPOSED SANITARY PIPE
	EXISTING WATERMAIN PIPE
	EXISTING STORM SEWER PIPE
	EXISTING SANITARY PIPE
	EXISTING BITUMINOUS PAVING
	PROPOSED BITUMINOUS PAVING
	EXISTING BUILDING
	LANDSCAPE AREA (KENTUCKY BLUEGRASS SOD)
	ADJACENT PROPERTIES
	SILT FENCE - SDP 7-01
	INLET PROTECTION - SDP 7-05
	CONSTRUCTION EXIT - SDP 7-06
	CLASS III RIPRAP
	PROPOSED BUSH - TYPE

LANDSCAPE	
Provide 270 sq. yd. sod	
Provide 14 Bushes	
Remove 1 tree	

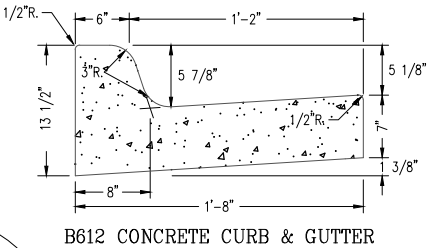
EARTHWORK VOLUMES (TOTAL DISTURBED AREA)	
RAW CUT	151 Cu. Yd.
RAW FILL	152 Cu. Yd.
NET FILL	1 Cu. Yd.

OWNER / DEVELOPER

CHURCH OF CHRIST
205 1st STREET NE
PLAINVIEW, MN. 55964
CONTACT: RANDY FERGUSON
PH. NO. 507-261-4026
email: ferg@hbol.com

CIVIL ENGINEERS / SURVEYORS

WSE MASSEY ENGINEERING & SURVEYING, LTD
P.O. BOX 100
KASSON, MN. 55944
PH. NO. 507-634-4505

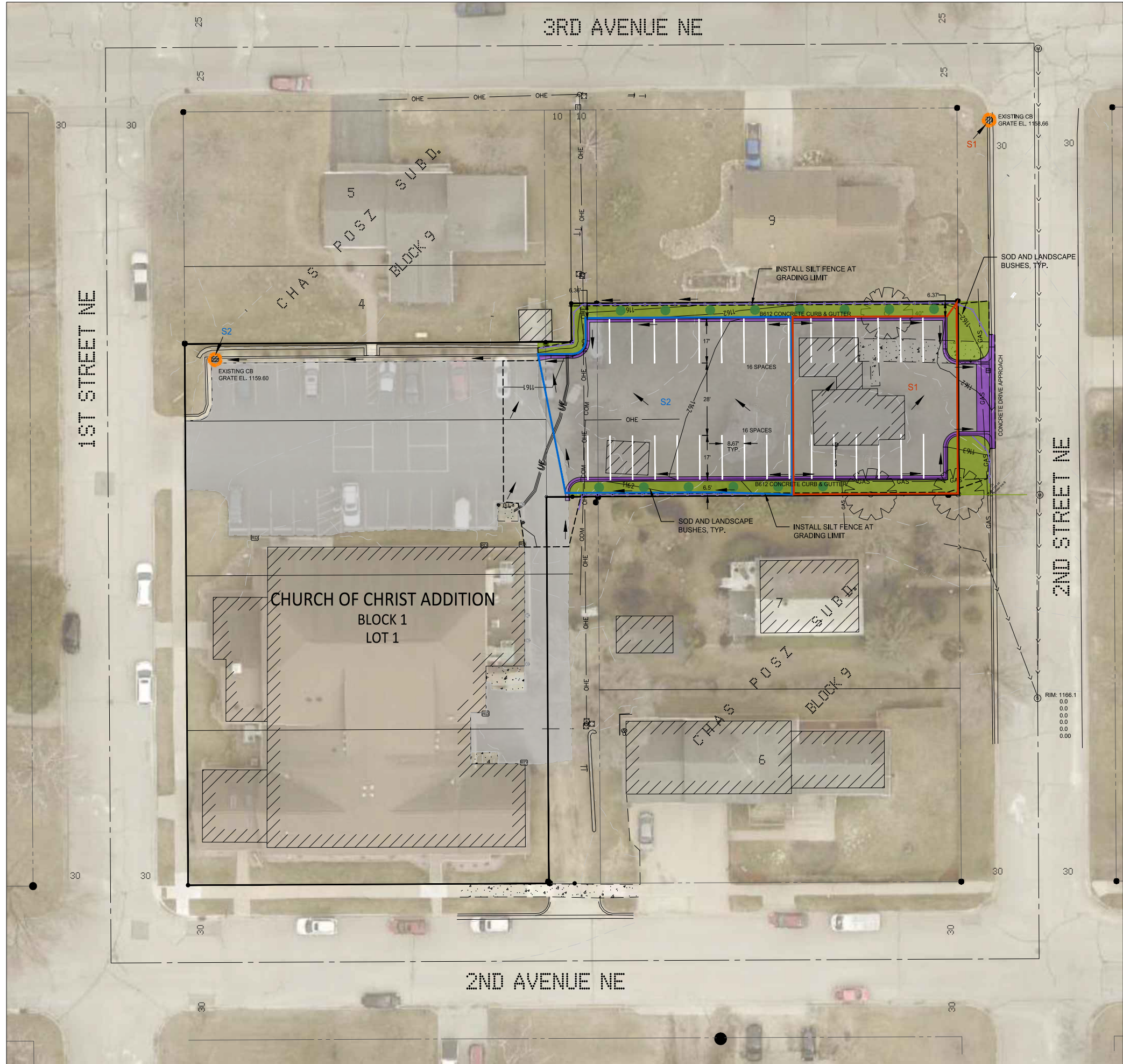


BITUMINOUS PAVING SECTION

- 2" BITUMINOUS WEAR COURSE, SPWEA230B
- 2357 BITUMINOUS TACK COAT
- 2" BITUMINOUS BASE COURSE, SPNWA 230B
- 8" MnDOT 3138 AGGREGATE BASE (CLASS 5)
- MnDOT TYPE 7 GEOTEXTILE FABRIC
- 12" SELECT GRANULAR

REV:	DATE:	DESCRIPTION:

GRADING PLAN
CHURCH OF CHRIST
PLAINVIEW, MINNESOTA



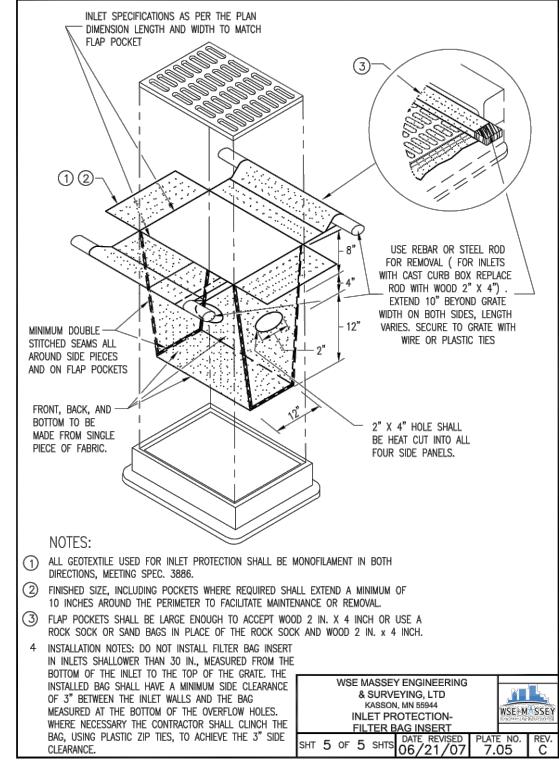
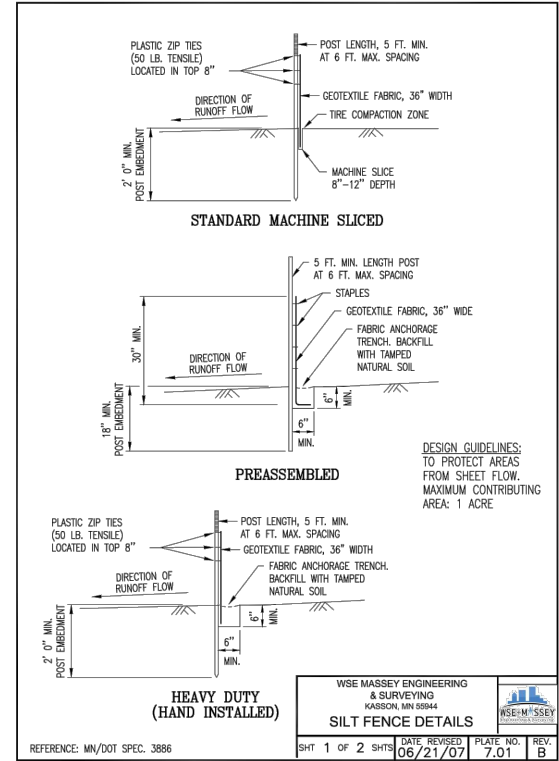
LEGEND	
	EXISTING CONTOURS
	PROPOSED CONTOUR
	PROPOSED SPOT ELEVATION
	DRAINAGE DIRECTION
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	EXISTING WATERMAIN PIPE
	EXISTING STORM SEWER PIPE
	EXISTING SANITARY PIPE
	EXISTING BITUMINOUS PAVING
	PROPOSED BITUMINOUS PAVING
	LANDSCAPE AREA (KENTUCKY BLUEGRASS)
	PROPOSED BUSH - TYPE
	SILT FENCE - SDP 7-01
	INLET PROTECTION - SDP 7-05

PLAN

0 20 40

SCALE IN FEET

DRAINAGE SUBCATCHMENT	
S1	4,392 sq. ft.
S2	6,132 sq. ft.



Engineering & Surveying

PH. NO. 507-634-4505
PLANS@WSE.ENGINEERING
www.wse.engineering

KASSON OFFICE
P.O. BOX 100
33 B E VETERANS
MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY
SUITE 3
PLAINVIEW, MN 55964

ROCHESTER OFFICE
1712 RESTORATION
DRIVE SW
ROCHESTER, MN 55902

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Les Conway
23292 08/25/2023
Number Date

REV.	DATE	DESCRIPTION

SITE DRAINAGE & EROSION CONTROL
CHURCH OF CHRIST
PLAINVIEW, MINNESOTA

SCALE: AS SHOWN
DATE: 08/25/2023
DRAWN BY: CJK
JOB NUMBER: 013-224140
DWG. FILE: 013-224140 CG01.dwg

Sheet 3 of 3

**CITY OF PLAINVIEW
STATE OF MINNESOTA**

RESOLUTION 2023-23

**APPROVING A CONDITIONAL USE PERMIT (CUP) FOR A PARKING
LOT AS AN ACCESSORY USE TO THE CHURCH OF CHRIST IN THE
(R1) RESIDENTIAL DISTRICT**

WHEREAS, the City of Plainview received an application for a Conditional Use Permit (CUP) from The Church of Christ for a parking lot in the (R1) Residential District;

WHEREAS, the Planning Commission held a public hearing, on October 3, 2023, to receive public comment on the permit;

WHEREAS, all required publications and notices for the public hearing were completed according to Minnesota Statute and Plainview City Code;

WHEREAS, the Planning Commission has recommended approval of the permit.

WHEREAS, on October 10, 2023, The City Council of the City of Plainview reviewed the Planning Commission's recommendation and the CUP application; and

WHEREAS, the City Council has considered the advice of the Planning Commission, and the effect of the proposed use on the comprehensive plan and upon the health, safety, and general welfare of occupants of surrounding lands and made the following findings.

1. The CUP use will not create an excessive burden on streets or other public facilities and utilities which serve or are proposed to serve the area.
2. The use will be sufficiently compatible or separated by distance or screening from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land.
3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent residential properties.
4. The use, in the opinion of the City Council, is reasonably related to the overall needs of the city and to the existing land use.
5. The use is consistent with the purposes of the zoning ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
6. The use is not in conflict with the comprehensive plan of the city.
7. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.

NOW THEREFORE, BE IT RESOLVED, the Council of the City of Plainview hereby grants a Conditional Use Permit for a parking lot as an accessory use to the Church of Christ in the (R1) Residential District at the property described as Lot 8, Block 9, of Chas Posz Subdivision Plat (Plainview), County of Wabasha, State of Minnesota, with the following conditions:

1. Require screening, either vegetation that is tall enough to provide adequate screening at the time of planting while not spreading beyond the property line as it grows, or a 6-foot-tall privacy fence sufficient to block headlights.
2. Staff to research the need for reviewing future lighting and signage.
3. Minimum of 8-feet side yard setback on each side.

ADOPTED by the City Council of the City of Plainview, this 10th day of October 2023.

Aaron Luckstein, Mayor

Attested:

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM:	2023 Street & Utility Improvements-Pay Estimate No. 4	AGENDA SECTION:	New Business
PREPARED BY:	Drew Weber PE, Bolton & Menk	AGENDA NO.	7.B.
ATTACHMENTS:	Estimate No. 4	APPROVED BY:	
RECOMMENDED ACTION: Motion to approve the Pay Estimate No.4 from Bolton & Menk to Elcor Construction in the amount of \$696,522.08 for the 2023 Street and Utility Improvements.			

SUMMARY

Pay Application No. 4 for the 2023 Street & Utility Construction project has been prepared. Bolton & Menk has reviewed the pay application and recommends payment in the amount of \$696,522.08.

(See attached memo from Bolton & Menk)



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

September 28, 2023

Matt Smith
Elcor Construction
123 Carlton Street SW
Rochester, MN 55902

RE: 2023 Street & Utility Improvements
City of Plainview, MN
Project No.: OH1.127562

Dear Matt:

Enclosed is Contractor's Estimate No. 4 in the amount of \$696,522.08.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

DocuSigned by:

751B9A0AEAA5424...

Drew Weber, PE
Project Engineer

Enclosures

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Agency's Project No.:	079-590-002
Project:	2023 STREET AND UTILITY IMPROVEMENTS		
Contract:			
Application No.:	4	Application Date:	9/28/2023
Application Period:	From 8/16/2023	to	9/15/2023

1. Original Contract Price	\$	3,859,624.82
2. Net change by Change Orders	\$	62,946.00
3. Current Contract Price (Line 1 + Line 2)	\$	3,922,570.82
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	1,748,398.71
5. Retainage		
a. 5% X \$ 1,631,238.55 Work Completed	\$	81,561.93
b. 5% X \$ 117,160.16 Stored Materials	\$	5,858.01
c. Total Retainage (Line 5.a + Line 5.b)	\$	87,419.94
6. Amount eligible to date (Line 4 - Line 5.c)	\$	1,660,978.77
7. Less previous payments	\$	964,456.69
8. Amount due this application	\$	696,522.08
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	2,174,172.11

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

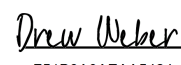
Contractor: ELCOR CONSTRUCTION

Signature: _____ **Date:** _____

Name: MATT SMITH **Title:** VICE PRESIDENT

Recommended by Engineer

DocuSigned by:

By: 

Name: DREW WEBER

Title: PROJECT ENGINEER

Date: September 29, 2023

Approved by Owner

By: _____

Name: CAROL KUJATH

Title: CITY CLERK

Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.:		4	Application Period:		From	08/16/23	to	09/15/23	Application Date:					09/28/23
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L	
		Contract Information				Previous Estimate		Work Completed						
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)									% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)			
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
Original Contract														
1	CONSTRUCTION ALLOWANCE	50,000.00	UNIT	1.00	50,000.00	-	-	2,550.00	2,550.00		2,550.00	5%	47,450.00	
2	LANDSCAPE ALLOWANCE	5,000.00	UNIT	1.00	5,000.00	-	-	-	-		-		5,000.00	
3	MOBILIZATION	1.00	L S	187,350.00	187,350.00	0.50	93,675.00	0.75	140,512.50		140,512.50	75%	46,837.50	
4	CLEARING	24.00	EACH	1,500.00	36,000.00	24.00	36,000.00	25.00	37,500.00		37,500.00	104%	(1,500.00)	
5	GRUBBING	25.00	EACH	425.00	10,625.00	5.00	2,125.00	5.00	2,125.00		2,125.00	20%	8,500.00	
6	SALVAGE SIGN	36.00	EACH	40.00	1,440.00	2.00	80.00	15.00	600.00		600.00	42%	840.00	
7	SALVAGE MAIL BOX SUPPORT	50.00	EACH	63.00	3,150.00	12.00	756.00	34.00	2,142.00		2,142.00	68%	1,008.00	
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	5.50	3,685.00	364.00	2,002.00	364.00	2,002.00		2,002.00	54%	1,683.00	
9	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,017.00	L F	1.80	1,830.60	376.00	676.80	402.00	723.60		723.60	40%	1,107.00	
10	REMOVE CURB AND GUTTER	6,400.00	L F	3.00	19,200.00	3,176.00	9,528.00	3,176.00	9,528.00		9,528.00	50%	9,672.00	
11	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	9.00	8,073.00	485.00	4,365.00	485.00	4,365.00		4,365.00	54%	3,708.00	
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	5.00	2,115.00	76.00	380.00	100.00	500.00		500.00	24%	1,615.00	
13	REMOVE BITUMINOUS PAVEMENT	15,021.00	S Y	3.00	45,063.00	15,033.00	45,099.00	15,033.00	45,099.00		45,099.00	100%	(36.00)	
14	REMOVE CONCRETE WALK	19,824.00	S F	1.00	19,824.00	10,647.00	10,647.00	10,647.00	10,647.00		10,647.00	54%	9,177.00	
15	EXCAVATION - COMMON	8,755.00	C Y	15.00	131,325.00	1,550.00	23,250.00	3,506.00	52,590.00		52,590.00	40%	78,735.00	
16	EXCAVATION - SUBGRADE	1,461.00	C Y	19.00	27,759.00	84.00	1,596.00	215.00	4,085.00		4,085.00	15%	23,674.00	
17	SELECT GRANULAR EMBANKMENT (CV)	5,854.00	C Y	19.00	111,226.00	-	-	-	-		-		111,226.00	
18	STABILIZING AGGREGATE (CV)	1,461.00	C Y	28.00	40,908.00	1,100.00	30,800.00	2,418.00	67,704.00		67,704.00	166%	(26,796.00)	
19	EXCAVATION SPECIAL	15.00	HOURL	225.00	3,375.00	7.00	1,575.00	9.50	2,137.50		2,137.50	63%	1,237.50	
20	GEOTEXTILE FABRIC TYPE 10	17,535.00	S Y	3.00	52,605.00	3,041.00	9,123.00	6,598.00	19,794.00		19,794.00	38%	32,811.00	
21	AGGREGATE SURFACING CLASS 2	86.00	TON	20.00	1,720.00	-	-	-	-		-		1,720.00	
22	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOURL	175.00	4,375.00	-	-	-	-		-		4,375.00	
23	AGGREGATE BASE (CV) CLASS 5	3,901.00	C Y	31.00	120,931.00	677.00	20,987.00	1,468.00	45,508.00		45,508.00	38%	75,423.00	
24	BITUMINOUS MATERIAL TACK COAT	1,492.00	GAL	0.01	14.92	-	-	-	-		-		14.92	
25	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	74.00	8,658.00	-	-	-	-		-		8,658.00	
26	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	74.00	17,094.00	-	-	-	-		-		17,094.00	
27	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14,923.00	S Y	10.10	150,722.30	-	-	-	-		-		150,722.30	
28	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14,923.00	S Y	15.50	231,306.50	-	-	-	-		-		231,306.50	
29	6" PERF PVC PIPE DRAIN	7,310.00	L F	19.00	138,890.00	846.00	16,074.00	1,952.00	37,088.00		37,088.00	27%	101,802.00	
30	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	350.00	8,750.00	4.00	1,400.00	9.00	3,150.00		3,150.00	36%	5,600.00	
31	SUMP PUMP SERVICE	63.00	EACH	900.00	56,700.00	-	-	28.00	25,200.00		25,200.00	44%	31,500.00	
32	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	26.00	20,436.00	-	-	671.00	17,446.00		17,446.00	85%	2,990.00	
33	CONCRETE CURB AND GUTTER DESIGN B618	6,630.00	L F	18.75	124,312.50	-	-	619.00	11,606.25		11,606.25	9%	112,706.25	
34	6" CONCRETE DRIVEWAY PAVEMENT	1,105.00	S Y	64.00	70,720.00	-	-	215.00	13,760.00		13,760.00	19%	56,960.00	
35	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	71.00	11,147.00	-	-	-	-		-		11,147.00	
36	8" CONCRETE VALLEY GUTTER	54.00	S Y	86.00	4,644.00	-	-	18.00	1,548.00		1,548.00	33%	3,096.00	
37	REINSTALL MAIL BOX SUPPORT	50.00	EACH	150.00	7,500.00	-	-	-	-		-		7,500.00	
38	TEMPORARY MAIL BOX BANK	1.00	L S	1,500.00	1,500.00	-	-	0.60	900.00		900.00	60%	600.00	
39	TRAFFIC CONTROL	1.00	L S	15,000.00	15,000.00	0.50	7,500.00	0.75	11,250.00		11,250.00	75%	3,750.00	
40	REINSTALL SIGN	36.00	EACH	250.00	9,000.00	-	-	-	-		-		9,000.00	
41	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	300.00	300.00	-	-	-	-		-		300.00	
42	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	500.00	500.00	-	-	-	-		-		500.00	
43	STABILIZED CONSTRUCTION EXIT	1.00	L S	1.00	1.00	-	-	-	-		-		1.00	
44	EROSION CONTROL SUPERVISOR	1.00	L S	2,500.00	2,500.00	-	-	-	-		-		2,500.00	
45	STORM DRAIN INLET PROTECTION	57.00	EACH	175.00	9,975.00	20.00	3,500.00	20.00	3,500.00		3,500.00	35%	6,475.00	
46	SILT FENCE; TYPE MS	600.00	L F	3.00	1,800.00	488.00	1,464.00	488.00	1,464.00		1,464.00	81%	336.00	
47	ROCK DITCH CHECK	58.00	EACH	150.00	8,700.00	-	-	-	-		-		8,700.00	
48	COMPOST GRADE 2	449.00	C Y	34.00	15,266.00	-	-	-	-		-		15,266.00	

Progress Estimate - Unit Price Work**Contractor's Application for Payment**

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 4 Application Period: From 08/16/23 to 09/15/23

Application Date: 09/28/23

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
49	FERTILIZER TYPE 3	588.00	LB	2.00	1,176.00	-	-	-	-	-	-	-	1,176.00
50	TOPSOIL PREPARATION	6,793.00	S Y	1.00	6,793.00	-	-	-	-	-	-	-	6,793.00
51	SODDING TYPE LAWN	4,449.00	S Y	13.00	57,837.00	-	-	-	-	-	-	-	57,837.00
52	SODDING TYPE SALT TOLERANT	2,344.00	S Y	14.00	32,816.00	-	-	-	-	-	-	-	32,816.00
53	RAPID STABILIZATION METHOD 3	4,062.00	SY	2.00	8,124.00	-	-	-	-	-	-	-	8,124.00
54	TURF MAINTENANCE	30.00	DAY	110.00	3,300.00	-	-	-	-	-	-	-	3,300.00
55	REMOVE MANHOLE (SANITARY)	9.00	EACH	500.00	4,500.00	2.00	1,000.00	6.00	3,000.00	-	3,000.00	67%	1,500.00
56	REMOVE SEWER PIPE (SANITARY)	2,976.00	L F	2.00	5,952.00	1,223.30	2,446.60	2,661.30	5,322.60	-	5,322.60	89%	629.40
57	REMOVE FORCE MAIN	72.00	L F	54.00	3,888.00	-	-	-	-	-	-	-	3,888.00
58	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	18.00	12,276.00	-	-	-	-	-	-	-	12,276.00
59	SANITARY SEWER TRACER SYSTEM	1.00	L S	6,341.00	6,341.00	-	-	0.50	3,170.50	-	3,170.50	50%	3,170.50
60	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	19,000.00	19,000.00	-	-	-	-	-	-	-	19,000.00
61	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	600.00	5,400.00	3.00	1,800.00	5.00	3,000.00	-	3,000.00	56%	2,400.00
62	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	780.00	780.00	-	-	-	-	-	-	-	780.00
63	8"X6" PVC WYE	42.00	EACH	400.00	16,800.00	-	-	22.00	8,800.00	-	8,800.00	52%	8,000.00
64	10"X6" PVC WYE	27.00	EACH	540.00	14,580.00	18.00	9,720.00	27.00	14,580.00	-	14,580.00	100%	-
65	CHIMNEY SEAL (SANITARY)	10.00	EACH	305.00	3,050.00	-	-	-	-	-	-	-	3,050.00
66	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	950.00	13,300.00	-	-	4.00	3,800.00	-	3,800.00	29%	9,500.00
67	8" PVC PIPE SEWER	1,898.00	L F	65.00	123,370.00	28.00	1,820.00	1,132.00	73,580.00	-	73,580.00	60%	49,790.00
68	10" PVC PIPE SEWER	1,104.00	L F	72.00	79,488.00	767.00	55,224.00	1,101.00	79,272.00	-	79,272.00	100%	216.00
69	6" PVC SANITARY SERVICE PIPE	2,079.00	L F	61.00	126,819.00	501.00	30,561.00	1,148.00	70,028.00	-	70,028.00	55%	56,791.00
70	4" PVC FORCE MAIN	36.00	L F	76.00	2,736.00	-	-	-	-	-	-	-	2,736.00
71	4" INSULATION	10.00	S Y	60.00	600.00	9.90	594.00	9.90	594.00	-	594.00	99%	6.00
72	CASTING ASSEMBLY (SANITARY)	8.00	EACH	1,000.00	8,000.00	-	-	-	-	-	-	-	8,000.00
73	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	800.00	8,000.00	-	-	-	-	-	-	-	8,000.00
74	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	919.00	82,526.20	24.90	22,883.10	55.00	50,545.00	-	50,545.00	61%	31,981.20
75	CONSTRUCT 8" INSIDE DROP	8.50	L F	412.00	3,502.00	-	-	-	-	-	-	-	3,502.00
76	REMOVE GATE VALVE AND BOX	10.00	EACH	150.00	1,500.00	5.00	750.00	5.00	750.00	-	750.00	50%	750.00
77	REMOVE HYDRANT	6.00	EACH	500.00	3,000.00	2.00	1,000.00	4.00	2,000.00	-	2,000.00	67%	1,000.00
78	REMOVE WATER MAIN	2,559.00	L F	8.00	20,472.00	680.70	5,445.60	1,735.00	13,880.00	-	13,880.00	68%	6,592.00
79	TEMPORARY WATER SERVICE	1.00	L S	29,000.00	29,000.00	0.25	7,250.00	0.80	23,200.00	-	23,200.00	80%	5,800.00
80	WATERMAIN TRACER SYSTEM	1.00	L S	7,200.00	7,200.00	-	-	0.50	3,600.00	-	3,600.00	50%	3,600.00
81	CONNECT TO EXISTING WATER MAIN	12.00	EACH	800.00	9,600.00	6.00	4,800.00	7.00	5,600.00	-	5,600.00	58%	4,000.00
82	HYDRANT (8.5' BURY)	5.00	EACH	7,200.00	36,000.00	1.00	7,200.00	3.00	21,600.00	-	21,600.00	60%	14,400.00
83	HYDRANT (9.0' BURY)	2.00	EACH	7,400.00	14,800.00	1.00	7,400.00	1.00	7,400.00	-	7,400.00	50%	7,400.00
84	HYDRANT (10.0' BURY)	1.00	EACH	7,900.00	7,900.00	-	-	1.00	7,900.00	-	7,900.00	100%	-
85	ADJUST VALVE BOX	18.00	EACH	380.00	6,840.00	-	-	-	-	-	-	-	6,840.00
86	1" CORPORATION STOP & SADDLE	64.00	EACH	405.00	25,920.00	18.00	7,290.00	40.00	16,200.00	-	16,200.00	63%	9,720.00
87	6" GATE VALVE AND BOX	9.00	EACH	2,700.00	24,300.00	4.00	10,800.00	7.00	18,900.00	-	18,900.00	78%	5,400.00
88	8" GATE VALVE AND BOX	13.00	EACH	3,500.00	45,500.00	4.00	14,000.00	9.00	31,500.00	-	31,500.00	69%	14,000.00
89	12" GATE VALVE AND BOX	1.00	EACH	6,000.00	6,000.00	-	-	-	-	-	-	-	6,000.00
90	1" CURB STOP AND BOX	64.00	EACH	550.00	35,200.00	19.00	10,450.00	41.00	22,550.00	-	22,550.00	64%	12,650.00
91	VALVE BOX TOP SECTION & CAP	6.00	EACH	300.00	1,800.00	-	-	-	-	-	-	-	1,800.00
92	1" TYPE K COPPER PIPE	2,175.00	L F	44.00	95,700.00	564.30	24,829.20	1,314.30	57,829.20	-	57,829.20	60%	37,870.80
93	6" DIP WATERMAIN	40.00	L F	141.00	5,640.00	9.00	1,269.00	9.00	1,269.00	-	1,269.00	23%	4,371.00
94	6" PVC WATERMAIN	68.00	L F	122.00	8,296.00	11.00	1,342.00	33.00	4,026.00	-	4,026.00	49%	4,270.00
95	8" PVC WATERMAIN	2,336.00	L F	72.00	168,192.00	692.00	49,824.00	1,746.00	125,712.00	-	125,712.00	75%	42,480.00
96	12" PVC WATERMAIN	40.00	L F	207.00	8,280.00	-	-	-	-	-	-	-	8,280.00
97	4" INSULATION	10.00	S Y	50.00	500.00	-	-	2.00	100.00	-	100.00	20%	400.00
98	WATERMAIN FITTINGS	1,519.00	LB	12.00	18,228.00	628.00	7,536.00	930.00	11,160.00	-	11,160.00	61%	7,068.00
99	REMOVE PIPE APRON	1.00	EACH	400.00	400.00	-	-	-	-	-	-	-	400.00

Progress Estimate - Unit Price Work**Contractor's Application for Payment**

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 4 **Application Period:** From 08/16/23 to 09/15/23

Application Date: 09/28/23

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Previous Estimate		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
100	REMOVE MANHOLE (STORM)	6.00	EACH	450.00	2,700.00	1.00	450.00	4.00	1,800.00		1,800.00	67%	900.00
101	REMOVE CATCH BASIN	19.00	EACH	450.00	8,550.00	2.00	900.00	11.00	4,950.00		4,950.00	58%	3,600.00
102	REMOVE SEWER PIPE (STORM)	1,763.00	L F	5.00	8,815.00	396.00	1,980.00	1,418.00	7,090.00		7,090.00	80%	1,725.00
103	15" RC PIPE APRON	1.00	EACH	2,000.00	2,000.00	-	-	-	-		-	-	2,000.00
104	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	110.00	2,200.00	-	-	-	-		-	-	2,200.00
105	CONNECT TO EXISTING STORM SEWER	11.00	EACH	550.00	6,050.00	5.00	2,750.00	8.00	4,400.00		4,400.00	73%	1,650.00
106	10" PVC PIPE SEWER	32.00	LF	69.00	2,208.00	32.00	2,208.00	32.00	2,208.00		2,208.00	100%	-
107	12" PIPE SEWER	929.00	L F	66.00	61,314.00	205.00	13,530.00	675.00	44,550.00		44,550.00	73%	16,764.00
108	15" PIPE SEWER	948.00	L F	72.00	68,256.00	538.00	38,736.00	639.00	46,008.00		46,008.00	67%	22,248.00
109	18" PIPE SEWER	712.00	L F	79.00	56,248.00	98.00	7,742.00	655.00	51,745.00		51,745.00	92%	4,503.00
110	24" PIPE SEWER	152.00	L F	99.00	15,048.00	-	-	152.00	15,048.00		15,048.00	100%	-
111	30" PIPE SEWER	21.00	L F	119.00	2,499.00	-	-	16.00	1,904.00		1,904.00	76%	595.00
112	CASTING ASSEMBLY (STORM)	47.00	EACH	1,000.00	47,000.00	-	-	5.00	5,000.00		5,000.00	11%	42,000.00
113	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	800.00	8,800.00	-	-	-	-		-	-	8,800.00
114	CHIMNEY SEAL (STORM)	47.00	EACH	250.00	11,750.00	-	-	5.00	1,250.00		1,250.00	11%	10,500.00
115	MODIFY DRAINAGE STRUCTURE	2.00	EACH	1,590.00	3,180.00	-	-	-	-		-	-	3,180.00
116	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	679.00	69,733.30	19.20	13,036.80	49.80	33,814.20		33,814.20	48%	35,919.10
117	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	4,100.00	8,200.00	2.00	8,200.00	2.00	8,200.00		8,200.00	100%	-
118	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	679.00	7,740.60	3.90	2,648.10	7.70	5,228.30		5,228.30	68%	2,512.30
119	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	649.00	28,620.90	12.00	7,788.00	23.10	14,991.90		14,991.90	52%	13,629.00
120	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	1,000.00	4,800.00	-	-	-	-		-	-	4,800.00
121	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	989.00	4,846.10	-	-	3.90	3,857.10		3,857.10	80%	989.00
122	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	1,549.00	15,180.20	-	-	7.80	12,082.20		12,082.20	80%	3,098.00
123	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	748.00	2,244.00	-	-	-	-		-	-	2,244.00
124	RANDOM RIPRAP CLASS III	15.00	C Y	70.00	1,050.00	-	-	-	-		-	-	1,050.00
125	SALVAGE MAIL BOX SUPPORT	2.00	EACH	60.00	120.00	-	-	-	-		-	-	120.00
126	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	5.50	225.50	42.00	231.00	42.00	231.00		231.00	102%	(5.50)
127	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	1.80	799.20	444.00	799.20	444.00	799.20		799.20	100%	-
128	REMOVE CURB AND GUTTER	668.00	L F	3.00	2,004.00	668.00	2,004.00	668.00	2,004.00		2,004.00	100%	-
129	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	9.00	639.00	71.00	639.00	71.00	639.00		639.00	100%	-
130	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	9.00	945.00	105.00	945.00	105.00	945.00		945.00	100%	-
131	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	3.00	552.00	184.00	552.00	184.00	552.00		552.00	100%	-
132	REMOVE CONCRETE WALK	176.00	S F	1.00	176.00	176.00	176.00	176.00	176.00		176.00	100%	-
133	EXCAVATION - COMMON	133.00	C Y	15.00	1,995.00	-	-	133.00	1,995.00		1,995.00	100%	-
134	AGGREGATE SURFACING CLASS 2	10.00	TON	20.00	200.00	-	-	-	-		-	-	200.00
135	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	74.00	13,394.00	-	-	174.00	12,876.00		12,876.00	96%	518.00
136	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	74.00	3,848.00	-	-	52.00	3,848.00		3,848.00	100%	-
137	4" CONCRETE WALK	31,244.00	S F	7.00	218,708.00	2,070.00	14,490.00	6,624.00	46,368.00		46,368.00	21%	172,340.00
138	6" CONCRETE WALK	2,546.00	S F	11.00	28,006.00	-	-	313.00	3,443.00		3,443.00	12%	24,563.00
139	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	7.00	3,311.00	-	-	-	-		-	-	3,311.00
140	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	26.00	8,450.00	319.00	8,294.00	319.00	8,294.00		8,294.00	98%	156.00
141	CONCRETE CURB DESIGN SPECIAL	160.00	L F	70.00	11,200.00	-	-	-	-		-	-	11,200.00
142	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	66.00	4,356.00	90.00	5,940.00	90.00	5,940.00		5,940.00	136%	(1,584.00)
143	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	73.00	3,577.00	34.50	2,518.50	34.50	2,518.50		2,518.50	70%	1,058.50
144	CONCRETE SILL	140.00	L F	7.00	980.00	-	-	-	-		-	-	980.00
145	TRUNCATED DOMES	590.00	S F	60.00	35,400.00	-	-	54.00	3,240.00		3,240.00	9%	32,160.00
146	REINSTALL MAIL BOX SUPPORT	2.00	EACH	150.00	300.00	-	-	-	-		-	-	300.00
147	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	10,700.00	10,700.00	0.50	5,350.00	0.50	5,350.00		5,350.00	50%	5,350.00
148	SILT FENCE; TYPE MS	71.00	L F	3.00	213.00	-	-	-	-		-	-	213.00
149	COMPOST GRADE 2	23.00	C Y	34.00	782.00	-	-	-	-		-	-	782.00
150	FERTILIZER TYPE 3	29.00	L B	2.00	58.00	-	-	-	-		-	-	58.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.:		4		Application Period:		From		08/16/23		to		09/15/23		Application Date:		09/28/23	
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L				
		Contract Information				Previous Estimate		Work Completed									
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)				
151	TOPSOIL PREPARATION	1,730.00	S Y	1.00	1,730.00	-	-	-	-		-		1,730.00				
152	SODDING TYPE LAWN	938.00	S Y	13.00	12,194.00	-	-	-	-		-		12,194.00				
153	SODDING TYPE SALT TOLERANT	792.00	S Y	14.00	11,088.00	-	-	-	-		-		11,088.00				
154	RAPID STABILIZATION METHOD 3	201.00	SY	2.00	402.00	-	-	-	-		-		402.00				
SM1	Storm Pipe - Prinsco						45,422.80			6,488.97	6,488.97		(6,488.97)				
SM2	Hydrants & DIP - Core & Main						10,853.81			1,808.97	1,808.97		(1,808.97)				
SM3	Subdrain - Core & Main						58,639.60			43,979.70	43,979.70		(43,979.70)				
SM4	Sanitary Sewer - Core & Main						21,468.38			10,734.19	10,734.19		(10,734.19)				
SM5	Watermain - Core & Main						78,355.61			13,059.27	13,059.27		(13,059.27)				
SM6	Geotextile Fabric - Ramy						18,467.75			13,850.81	13,850.81		(13,850.81)				
SM7	Castings - Ess Brothers						30,264.72			27,238.25	27,238.25		(27,238.25)				
		-	-	-	-		-		-		-		-				
Original Contract Totals					\$ 3,859,624.82		\$ 1,015,217.57		\$ 1,631,238.55	\$ 117,160.16	\$ 1,748,398.71	45%	\$ 2,111,226.11				
Change Orders																	
CO1-1	MOBILIZATION	1.00	S Y	3,000.00	3,000.00			-	-		-		3,000.00				
CO1-2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1,260.00	S Y	1.80	2,268.00			-	-		-		2,268.00				
CO1-3	REMOVE CURB AND GUTTER	32.00	S Y	3.00	96.00			-	-		-		96.00				
CO1-4	REMOVE BITUMINOUS PAVEMENT	560.00	SY	3.00	1,680.00			-	-		-		1,680.00				
CO1-5	CONCRETE CURB AND GUTTER DESIGN B618	32.00	LS	18.75	600.00			-	-		-		600.00				
CO1-6	TRAFFIC CONTROL	1.00	LF	2,500.00	2,500.00			-	-		-		2,500.00				
CO1-7	CHIMNEY SEAL (SANITARY)	12.00	LF	305.00	3,660.00			-	-		-		3,660.00				
CO1-8	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	12.00	SY	800.00	9,600.00			-	-		-		9,600.00				
CO1-9	ADJUST VALVE BOX	14.00	LF	600.00	8,400.00			-	-		-		8,400.00				
CO1-10	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	3.00	LS	800.00	2,400.00			-	-		-		2,400.00				
CO1-11	CHIMNEY SEAL (STORM)	3.00	EACH	250.00	750.00			-	-		-		750.00				
CO1-12	BITUMINOUS PATCH SPECIAL 2	40.00	EACH	74.00	2,960.00			-	-		-		2,960.00				
CO1-13	BITUMINOUS PATCH SPECIAL 3	560.00	EACH	44.70	25,032.00			-	-		-		25,032.00				
Change Order Totals					\$ 62,946.00		\$ -		\$ -	\$ -	\$ -		\$ 62,946.00				
Original Contract and Change Orders																	
Project Totals					\$ 3,922,570.82		\$ 1,015,217.57		\$ 1,631,238.55	\$ 117,160.16	\$ 1,748,398.71	45%	\$ 2,174,172.11				

Stored Materials Summary

Contractor's Application for Payment

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	OH1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Application No.: 4		Application Period: From 08/16/23 to 09/15/23				Application Date: 09/28/23						
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	
								-			-	-
STORM PIPE	T002294		Storm Pipe - Prinsco	On-Site	3	64,889.72		64,889.72	19,466.92	38,933.83	58,400.75	6,488.97
CORE & MAIN 2	T320028		Hydrants & DIP - Core & Main	On-Site	3	18,089.69		18,089.69	7,235.88	9,044.84	16,280.72	1,808.97
CORE & MAIN 3	T271038		Subdrain - Core & Main	On-Site	3	73,299.50		73,299.50	14,659.90	14,659.90	29,319.80	43,979.70
CORE & MAIN 4	T341282		Sanitary Sewer - Core & Main	On-Site	3	42,936.77		42,936.77	21,468.39	10,734.19	32,202.58	10,734.19
CORE & MAIN 5	T341435		Watermain - Core & Main	On-Site	3	130,592.68		130,592.68	52,237.07	65,296.34	117,533.41	13,059.27
GEO FABRIC	OP-95841-06		Geotextile Fabric - Ramy	On-Site	3	23,084.69		23,084.69	4,616.94	4,616.94	9,233.88	13,850.81
CASTINGS	DD5914		Castings - Ess Brothers	On-Site	3	30,264.72		30,264.72	-	3,026.47	3,026.47	27,238.25
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
Totals						\$ 383,157.77	\$ -	\$ 383,157.77	\$ 119,685.10	\$ 146,312.51	\$ 265,997.61	\$ 117,160.16

Project Cost Estimate Breakdown

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	OH1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
1	2016.615	CONSTRUCTION ALLOWANCE	50000.00	UNIT	\$1.00	\$50,000.00			2,550.00	\$2,550.00	2,550.00	\$2,550.00
2	2016.615	LANDSCAPE ALLOWANCE	5000.00	UNIT	\$1.00	\$5,000.00						
3	2021.501	MOBILIZATION	1.00	L S	\$187,350.00	\$187,350.00	0.06	\$11,241.00	0.69	\$129,271.50	0.75	\$140,512.50
4	2101.502	CLEARING	24.00	EACH	\$1,500.00	\$36,000.00			25.00	\$37,500.00	25.00	\$37,500.00
5	2101.502	GRUBBING	25.00	EACH	\$425.00	\$10,625.00			5.00	\$2,125.00	5.00	\$2,125.00
6	2104.502	SALVAGE SIGN	36.00	EACH	\$40.00	\$1,440.00			15.00	\$600.00	15.00	\$600.00
7	2104.502	SALVAGE MAIL BOX SUPPORT	50.00	EACH	\$63.00	\$3,150.00			34.00	\$2,142.00	34.00	\$2,142.00
8	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	670.00	L F	\$5.50	\$3,685.00			364.00	\$2,002.00	364.00	\$2,002.00
9	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1017.00	L F	\$1.80	\$1,830.60			402.00	\$723.60	402.00	\$723.60
10	2104.503	REMOVE CURB AND GUTTER	6400.00	L F	\$3.00	\$19,200.00			3,176.00	\$9,528.00	3,176.00	\$9,528.00
11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	897.00	S Y	\$9.00	\$8,073.00			485.00	\$4,365.00	485.00	\$4,365.00
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	423.00	S Y	\$5.00	\$2,115.00			100.00	\$500.00	100.00	\$500.00
13	2104.504	REMOVE BITUMINOUS PAVEMENT	15021.00	S Y	\$3.00	\$45,063.00			15,033.00	\$45,099.00	15,033.00	\$45,099.00
14	2104.518	REMOVE CONCRETE WALK	19824.00	S F	\$1.00	\$19,824.00			10,647.00	\$10,647.00	10,647.00	\$10,647.00
15	2106.507	EXCAVATION - COMMON	8755.00	C Y	\$15.00	\$131,325.00			3,506.00	\$52,590.00	3,506.00	\$52,590.00
16	2106.507	EXCAVATION - SUBGRADE	1461.00	C Y	\$19.00	\$27,759.00			215.00	\$4,085.00	215.00	\$4,085.00
17	2106.507	SELECT GRANULAR EMBANKMENT (CV)	5854.00	C Y	\$19.00	\$111,226.00						
18	2106.507	STABILIZING AGGREGATE (CV)	1461.00	C Y	\$28.00	\$40,908.00			2,418.00	\$67,704.00	2,418.00	\$67,704.00
19	2106.607	EXCAVATION SPECIAL	15.00	HOURL	\$225.00	\$3,375.00			9.50	\$2,137.50	9.50	\$2,137.50
20	2108.504	GEOTEXTILE FABRIC TYPE 10	17535.00	S Y	\$3.00	\$52,605.00			6,598.00	\$19,794.00	6,598.00	\$19,794.00
21	2118.509	AGGREGATE SURFACING CLASS 2	86.00	TON	\$20.00	\$1,720.00						
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOURL	\$175.00	\$4,375.00						
23	2211.507	AGGREGATE BASE (CV) CLASS 5	3901.00	C Y	\$31.00	\$120,931.00			1,468.00	\$45,508.00	1,468.00	\$45,508.00
24	2357.506	BITUMINOUS MATERIAL TACK COAT	1492.00	GAL	\$0.01	\$14.92						
25	2231.604	BITUMINOUS PATCH SPECIAL 1	117.00	S Y	\$74.00	\$8,658.00						
26	2231.604	BITUMINOUS PATCH SPECIAL 2	231.00	S Y	\$74.00	\$17,094.00						
27	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C) 1.5" THICK	14923.00	S Y	\$10.10	\$150,722.30						
28	2360.504	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C) 2.5" THICK	14923.00	S Y	\$15.50	\$231,306.50						
29	2502.503	6" PERF PVC PIPE DRAIN	7310.00	L F	\$19.00	\$138,890.00			1,952.00	\$37,088.00	1,952.00	\$37,088.00
30	2502.602	6" PVC PIPE DRAIN CLEANOUT	25.00	EACH	\$350.00	\$8,750.00			9.00	\$3,150.00	9.00	\$3,150.00
31	2502.602	SUMP PUMP SERVICE	63.00	EACH	\$900.00	\$56,700.00			28.00	\$25,200.00	28.00	\$25,200.00
32	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	786.00	L F	\$26.00	\$20,436.00			671.00	\$17,446.00	671.00	\$17,446.00
33	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	6630.00	L F	\$18.75	\$124,312.50			619.00	\$11,606.25	619.00	\$11,606.25
34	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	1105.00	S Y	\$64.00	\$70,720.00			215.00	\$13,760.00	215.00	\$13,760.00
35	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	157.00	S Y	\$71.00	\$11,147.00						
36	2531.604	8" CONCRETE VALLEY GUTTER	54.00	S Y	\$86.00	\$4,644.00			18.00	\$1,548.00	18.00	\$1,548.00
37	2540.602	REINSTALL MAIL BOX SUPPORT	50.00	EACH	\$150.00	\$7,500.00						
38	2540.602	TEMPORARY MAIL BOX BANK	1.00	L S	\$1,500.00	\$1,500.00			0.60	\$900.00	0.60	\$900.00
39	2563.601	TRAFFIC CONTROL	1.00	L S	\$15,000.00	\$15,000.00	0.06	\$900.00	0.69	\$10,350.00	0.75	\$11,250.00
40	2564.602	REINSTALL SIGN	36.00	EACH	\$250.00	\$9,000.00						
41	2564.602	SALVAGE & REINSTALL SIGN SPECIAL	1.00	EACH	\$300.00	\$300.00						
42	2564.602	SALVAGE & REINSTALL FLAG POLE & BASE	1.00	EACH	\$500.00	\$500.00						
43	2573.501	STABILIZED CONSTRUCTION EXIT	1.00	L S	\$1.00	\$1.00						

Project Cost Estimate Breakdown

Owner:		CITY OF PLAINVIEW				Owner's Project No.:					
Engineer:		BOLTON & MENK				Engineer's Project No.:		0H1.127562			
Contractor:		ELCOR CONSTRUCTION				Contractor's Project No.:					
Project:		2023 STREET AND UTILITY IMPROVEMENTS				Agency's Project No.:		079-590-002			
Contract:											

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
44	2573.501	EROSION CONTROL SUPERVISOR	1.00	L S	\$2,500.00	\$2,500.00						
45	2573.502	STORM DRAIN INLET PROTECTION	57.00	EACH	\$175.00	\$9,975.00			20.00	\$3,500.00	20.00	\$3,500.00
46	2573.503	SILT FENCE; TYPE MS	600.00	L F	\$3.00	\$1,800.00			488.00	\$1,464.00	488.00	\$1,464.00
47	2573.602	ROCK DITCH CHECK	58.00	EACH	\$150.00	\$8,700.00						
48	2574.507	COMPOST GRADE 2	449.00	C Y	\$34.00	\$15,266.00						
49	2574.508	FERTILIZER TYPE 3	588.00	L B	\$2.00	\$1,176.00						
50	2574.604	TOPSOIL PREPARATION	6793.00	S Y	\$1.00	\$6,793.00						
51	2575.504	SODDING TYPE LAWN	4449.00	S Y	\$13.00	\$57,837.00						
52	2575.504	SODDING TYPE SALT TOLERANT	2344.00	S Y	\$14.00	\$32,816.00						
53	2575.504	RAPID STABILIZATION METHOD 3	4062.00	SY	\$2.00	\$8,124.00						
54	2575.611	TURF MAINTENANCE	30.00	DAY	\$110.00	\$3,300.00						
55	2104.502	REMOVE MANHOLE (SANITARY)	9.00	EACH	\$500.00	\$4,500.00			6.00	\$3,000.00	6.00	\$3,000.00
56	2104.503	REMOVE SEWER PIPE (SANITARY)	2976.00	L F	\$2.00	\$5,952.00			2,661.30	\$5,322.60	2,661.30	\$5,322.60
57	2104.503	REMOVE FORCE MAIN	72.00	L F	\$54.00	\$3,888.00						
58	2451.609	AGGREGATE FOUNDATION (SANITARY)	682.00	TON	\$18.00	\$12,276.00						
59	2503.601	SANITARY SEWER TRACER SYSTEM	1.00	L S	\$6,341.00	\$6,341.00			0.50	\$3,170.50	0.50	\$3,170.50
60	2503.601	PROTECT EXISTING FORCEMAIN & WATERMAIN	1.00	L S	\$19,000.00	\$19,000.00						
61	2503.602	CONNECT TO EXISTING SANITARY SEWER	9.00	EACH	\$600.00	\$5,400.00			5.00	\$3,000.00	5.00	\$3,000.00
62	2503.602	CONNECT TO EXISTING FORCE MAIN	1.00	EACH	\$780.00	\$780.00						
63	2503.602	8"X6" PVC WYE	42.00	EACH	\$400.00	\$16,800.00			22.00	\$8,800.00	22.00	\$8,800.00
64	2503.602	10"X6" PVC WYE	27.00	EACH	\$540.00	\$14,580.00			27.00	\$14,580.00	27.00	\$14,580.00
65	2503.602	CHIMNEY SEAL (SANITARY)	10.00	EACH	\$305.00	\$3,050.00						
66	2503.602	SANITARY SERVICE RISER REINFORCEMENT	14.00	EACH	\$950.00	\$13,300.00			4.00	\$3,800.00	4.00	\$3,800.00
67	2503.603	8" PVC PIPE SEWER	1898.00	L F	\$65.00	\$123,370.00			1,132.00	\$73,580.00	1,132.00	\$73,580.00
68	2503.603	10" PVC PIPE SEWER	1104.00	L F	\$72.00	\$79,488.00			1,101.00	\$79,272.00	1,101.00	\$79,272.00
69	2503.603	6" PVC SANITARY SERVICE PIPE	2079.00	L F	\$61.00	\$126,819.00			1,148.00	\$70,028.00	1,148.00	\$70,028.00
70	2503.603	4" PVC FORCE MAIN	36.00	L F	\$76.00	\$2,736.00						
71	2503.604	4" INSULATION	10.00	S Y	\$60.00	\$600.00			9.90	\$594.00	9.90	\$594.00
72	2506.502	CASTING ASSEMBLY (SANITARY)	8.00	EACH	\$1,000.00	\$8,000.00						
73	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	10.00	EACH	\$800.00	\$8,000.00						
74	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	89.80	L F	\$919.00	\$82,526.20			55.00	\$50,545.00	55.00	\$50,545.00
75	2506.603	CONSTRUCT 8" INSIDE DROP	8.50	L F	\$412.00	\$3,502.00						
76	2104.502	REMOVE GATE VALVE AND BOX	10.00	EACH	\$150.00	\$1,500.00			5.00	\$750.00	5.00	\$750.00
77	2104.502	REMOVE HYDRANT	6.00	EACH	\$500.00	\$3,000.00			4.00	\$2,000.00	4.00	\$2,000.00
78	2104.503	REMOVE WATER MAIN	2559.00	L F	\$8.00	\$20,472.00			1,735.00	\$13,880.00	1,735.00	\$13,880.00
79	2504.601	TEMPORARY WATER SERVICE	1.00	L S	\$29,000.00	\$29,000.00			0.80	\$23,200.00	0.80	\$23,200.00
80	2504.601	WATERMAIN TRACER SYSTEM	1.00	L S	\$7,200.00	\$7,200.00			0.50	\$3,600.00	0.50	\$3,600.00
81	2504.602	CONNECT TO EXISTING WATER MAIN	12.00	EACH	\$800.00	\$9,600.00			7.00	\$5,600.00	7.00	\$5,600.00
82	2504.602	HYDRANT (8.5' BURY)	5.00	EACH	\$7,200.00	\$36,000.00			3.00	\$21,600.00	3.00	\$21,600.00
83	2504.602	HYDRANT (9.0' BURY)	2.00	EACH	\$7,400.00	\$14,800.00			1.00	\$7,400.00	1.00	\$7,400.00
84	2504.602	HYDRANT (10.0' BURY)	1.00	EACH	\$7,900.00	\$7,900.00			1.00	\$7,900.00	1.00	\$7,900.00
85	2504.602	ADJUST VALVE BOX	18.00	EACH	\$380.00	\$6,840.00						
86	2504.602	1" CORPORATION STOP & SADDLE	64.00	EACH	\$405.00	\$25,920.00			40.00	\$16,200.00	40.00	\$16,200.00

Project Cost Estimate Breakdown

Owner:	CITY OF PLAINVIEW	Owner's Project No.:	
Engineer:	BOLTON & MENK	Engineer's Project No.:	0H1.127562
Contractor:	ELCOR CONSTRUCTION	Contractor's Project No.:	
Project:	2023 STREET AND UTILITY IMPROVEMENTS	Agency's Project No.:	079-590-002
Contract:			

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
87	2504.602	6" GATE VALVE AND BOX	9.00	EACH	\$2,700.00	\$24,300.00			7.00	\$18,900.00	7.00	\$18,900.00
88	2504.602	8" GATE VALVE AND BOX	13.00	EACH	\$3,500.00	\$45,500.00			9.00	\$31,500.00	9.00	\$31,500.00
89	2504.602	12" GATE VALVE AND BOX	1.00	EACH	\$6,000.00	\$6,000.00						
90	2504.602	1" CURB STOP AND BOX	64.00	EACH	\$550.00	\$35,200.00			41.00	\$22,550.00	41.00	\$22,550.00
91	2504.602	VALVE BOX TOP SECTION & CAP	6.00	EACH	\$300.00	\$1,800.00						
92	2504.603	1" TYPE K COPPER PIPE	2175.00	L F	\$44.00	\$95,700.00			1,314.30	\$57,829.20	1,314.30	\$57,829.20
93	2504.603	6" DIP WATERMAIN	40.00	L F	\$141.00	\$5,640.00			9.00	\$1,269.00	9.00	\$1,269.00
94	2504.603	6" PVC WATERMAIN	68.00	L F	\$122.00	\$8,296.00			33.00	\$4,026.00	33.00	\$4,026.00
95	2504.603	8" PVC WATERMAIN	2336.00	L F	\$72.00	\$168,192.00			1,746.00	\$125,712.00	1,746.00	\$125,712.00
96	2504.603	12" PVC WATERMAIN	40.00	L F	\$207.00	\$8,280.00						
97	2504.604	4" INSULATION	10.00	S Y	\$50.00	\$500.00			2.00	\$100.00	2.00	\$100.00
98	2504.608	WATERMAIN FITTINGS	1519.00	L B	\$12.00	\$18,228.00			930.00	\$11,160.00	930.00	\$11,160.00
99	2104.502	REMOVE PIPE APRON	1.00	EACH	\$400.00	\$400.00						
100	2104.502	REMOVE MANHOLE (STORM)	6.00	EACH	\$450.00	\$2,700.00			4.00	\$1,800.00	4.00	\$1,800.00
101	2104.502	REMOVE CATCH BASIN	19.00	EACH	\$450.00	\$8,550.00			11.00	\$4,950.00	11.00	\$4,950.00
102	2104.503	REMOVE SEWER PIPE (STORM)	1763.00	L F	\$5.00	\$8,815.00			1,418.00	\$7,090.00	1,418.00	\$7,090.00
103	2501.502	15" RC PIPE APRON	1.00	EACH	\$2,000.00	\$2,000.00						
104	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	20.00	L F	\$110.00	\$2,200.00						
105	2503.602	CONNECT TO EXISTING STORM SEWER	11.00	EACH	\$550.00	\$6,050.00			8.00	\$4,400.00	8.00	\$4,400.00
106	2503.603	10" PVC PIPE SEWER	32.00	LF	\$69.00	\$2,208.00			32.00	\$2,208.00	32.00	\$2,208.00
107	2503.603	12" PIPE SEWER	929.00	L F	\$66.00	\$61,314.00			675.00	\$44,550.00	675.00	\$44,550.00
108	2503.603	15" PIPE SEWER	948.00	L F	\$72.00	\$68,256.00			639.00	\$46,008.00	639.00	\$46,008.00
109	2503.603	18" PIPE SEWER	712.00	L F	\$79.00	\$56,248.00			655.00	\$51,745.00	655.00	\$51,745.00
110	2503.603	24" PIPE SEWER	152.00	L F	\$99.00	\$15,048.00			152.00	\$15,048.00	152.00	\$15,048.00
111	2503.603	30" PIPE SEWER	21.00	L F	\$119.00	\$2,499.00			16.00	\$1,904.00	16.00	\$1,904.00
112	2506.502	CASTING ASSEMBLY (STORM)	47.00	EACH	\$1,000.00	\$47,000.00			5.00	\$5,000.00	5.00	\$5,000.00
113	2506.502	ADJUST FRAME AND RING CASTING SPECIAL (STORM)	11.00	EACH	\$800.00	\$8,800.00						
114	2506.502	CHIMNEY SEAL (STORM)	47.00	EACH	\$250.00	\$11,750.00			5.00	\$1,250.00	5.00	\$1,250.00
115	2506.502	MODIFY DRAINAGE STRUCTURE	2.00	EACH	\$1,590.00	\$3,180.00						
116	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	102.70	LF	\$679.00	\$69,733.30			49.80	\$33,814.20	49.80	\$33,814.20
117	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	2.00	EACH	\$4,100.00	\$8,200.00			2.00	\$8,200.00	2.00	\$8,200.00
118	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	11.40	L F	\$679.00	\$7,740.60			7.70	\$5,228.30	7.70	\$5,228.30
119	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	44.10	L F	\$649.00	\$28,620.90			23.10	\$14,991.90	23.10	\$14,991.90
120	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4022	4.80	L F	\$1,000.00	\$4,800.00						
121	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	4.90	L F	\$989.00	\$4,846.10			3.90	\$3,857.10	3.90	\$3,857.10
122	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	9.80	L F	\$1,549.00	\$15,180.20			7.80	\$12,082.20	7.80	\$12,082.20
123	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.00	L F	\$748.00	\$2,244.00						
124	2511.507	RANDOM RIPRAP CLASS III	15.00	C Y	\$70.00	\$1,050.00						
125	2104.502	SALVAGE MAIL BOX SUPPORT	2.00	EACH	\$60.00	\$120.00						
126	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	41.00	L F	\$5.50	\$225.50	42.00	\$231.00			42.00	\$231.00
127	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	444.00	L F	\$1.80	\$799.20	444.00	\$799.20			444.00	\$799.20
128	2104.503	REMOVE CURB AND GUTTER	668.00	L F	\$3.00	\$2,004.00	668.00	\$2,004.00			668.00	\$2,004.00
129	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	71.00	S Y	\$9.00	\$639.00	71.00	\$639.00			71.00	\$639.00

Project Cost Estimate Breakdown

Owner: CITY OF PLAINVIEW
 Engineer: BOLTON & MENK
 Contractor: ELCOR CONSTRUCTION
 Project: 2023 STREET AND UTILITY IMPROVEMENTS
 Contract:

Owner's Project No.:
 Engineer's Project No.: OH1.127562
 Contractor's Project No.:
 Agency's Project No.: 079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
130	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	105.00	S Y	\$9.00	\$945.00	105.00	\$945.00			105.00	\$945.00
131	2104.504	REMOVE BITUMINOUS PAVEMENT	184.00	S Y	\$3.00	\$552.00	184.00	\$552.00			184.00	\$552.00
132	2104.518	REMOVE CONCRETE WALK	176.00	S F	\$1.00	\$176.00	176.00	\$176.00			176.00	\$176.00
133	2106.507	EXCAVATION - COMMON	133.00	C Y	\$15.00	\$1,995.00	133.00	\$1,995.00			133.00	\$1,995.00
134	2118.509	AGGREGATE SURFACING CLASS 2	10.00	TON	\$20.00	\$200.00						
135	2231.604	BITUMINOUS PATCH SPECIAL 1	181.00	S Y	\$74.00	\$13,394.00	174.00	\$12,876.00			174.00	\$12,876.00
136	2231.604	BITUMINOUS PATCH SPECIAL 2	52.00	S Y	\$74.00	\$3,848.00	52.00	\$3,848.00			52.00	\$3,848.00
137	2521.518	4" CONCRETE WALK	31244.00	S F	\$7.00	\$218,708.00	6,624.00	\$46,368.00			6,624.00	\$46,368.00
138	2521.518	6" CONCRETE WALK	2546.00	S F	\$11.00	\$28,006.00	313.00	\$3,443.00			313.00	\$3,443.00
139	2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	473.00	EACH	\$7.00	\$3,311.00						
140	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	325.00	L F	\$26.00	\$8,450.00	319.00	\$8,294.00			319.00	\$8,294.00
141	2531.503	CONCRETE CURB DESIGN SPECIAL	160.00	L F	\$70.00	\$11,200.00						
142	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	66.00	S Y	\$66.00	\$4,356.00	90.00	\$5,940.00			90.00	\$5,940.00
143	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	49.00	S Y	\$73.00	\$3,577.00	34.50	\$2,518.50			34.50	\$2,518.50
144	2531.603	CONCRETE SILL	140.00	L F	\$7.00	\$980.00						
145	2531.618	TRUNCATED DOMES	590.00	S F	\$60.00	\$35,400.00	54.00	\$3,240.00			54.00	\$3,240.00
146	2540.602	REINSTALL MAIL BOX SUPPORT	2.00	EACH	\$150.00	\$300.00						
147	2563.601	TEMPORARY PEDESTRIAN CHANNELIZER	1.00	LS	\$10,700.00	\$10,700.00	0.50	\$5,350.00			0.50	\$5,350.00
148	2573.503	SILT FENCE; TYPE MS	71.00	L F	\$3.00	\$213.00						
149	2574.507	COMPOST GRADE 2	23.00	C Y	\$34.00	\$782.00						
150	2574.508	FERTILIZER TYPE 3	29.00	L B	\$2.00	\$58.00						
151	2574.604	TOPSOIL PREPARATION	1730.00	S Y	\$1.00	\$1,730.00						
152	2575.504	SODDING TYPE LAWN	938.00	S Y	\$13.00	\$12,194.00						
153	2575.504	SODDING TYPE SALT TOLERANT	792.00	S Y	\$14.00	\$11,088.00						
154	2575.504	RAPID STABILIZATION METHOD 3	201.00	SY	\$2.00	\$402.00						
CO1-1		MOBILIZATION	1.00	LS	\$3,000.00	\$3,000.00						
CO1-2		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1260.00	LF	\$1.80	\$2,268.00						
CO1-3		REMOVE CURB AND GUTTER	32.00	LF	\$3.00	\$96.00						
CO1-4		REMOVE BITUMINOUS PAVEMENT	560.00	SY	\$3.00	\$1,680.00						
CO1-5		CONCRETE CURB AND GUTTER DESIGN B618	32.00	LF	\$18.75	\$600.00						
CO1-6		TRAFFIC CONTROL	1.00	LS	\$2,500.00	\$2,500.00						
CO1-7		CHIMNEY SEAL (SANITARY)	12.00	EACH	\$305.00	\$3,660.00						
CO1-8		ADJUST FRAME AND RING CASTING SPECIAL (SANITARY)	12.00	EACH	\$800.00	\$9,600.00						
CO1-9		ADJUST VALVE BOX	14.00	EACH	\$600.00	\$8,400.00						
CO1-10		ADJUST FRAME AND RING CASTING SPECIAL (STORM)	3.00	EACH	\$800.00	\$2,400.00						
CO1-11		CHIMNEY SEAL (STORM)	3.00	EACH	\$250.00	\$750.00						
CO1-12		BITUMINOUS PATCH SPECIAL 2	40.00	SY	\$74.00	\$2,960.00						
CO1-13		BITUMINOUS PATCH SPECIAL 3	560.00	SY	\$44.70	\$25,032.00						
SM1		Storm Pipe - Prinsco								\$6,488.97		\$6,488.97
SM2		Hydrants & DIP - Core & Main								\$1,808.97		\$1,808.97
SM3		Subdrain - Core & Main								\$43,979.70		\$43,979.70
SM4		Sanitary Sewer - Core & Main								\$10,734.19		\$10,734.19
SM5		Watermain - Core & Main								\$13,059.27		\$13,059.27

Project Cost Estimate Breakdown

Owner:

CITY OF PLAINVIEW

Engineer:

BOLTON & MENK

Contractor:

ELCOR CONSTRUCTION

Project:

2023 STREET AND UTILITY IMPROVEMENTS

Contract:

Owner's Project No.:

Engineer's Project No.:

0H1.127562

Contractor's Project No.:

Agency's Project No.:

079-590-002

Item No.	MnDOT Number	Description	As Bid				SAP 079-590-002 PARTICIPATING		LOCAL PROJECT		TOTAL PROJECT	
			Approximate Quantity	Units	Unit Price	AMOUNT	Quantity	Value	Quantity	Value	Quantity	Cost
SM6		Geotextile Fabric - Ramy								\$13,850.81		\$13,850.81
SM7		Castings - Ess Brothers								\$27,238.25		\$27,238.25
TOTALS							\$111,359.70		\$1,637,039.01		\$1,748,398.71	

Total Work Completed			\$111,359.70		\$1,637,039.01		\$1,748,398.71
Retainage	5%		\$5,567.99		\$81,851.95		\$87,419.94
Previous Payments			\$47,531.07		\$916,925.63		\$964,456.69
Total Amount Due			\$58,260.65		\$638,261.43		\$696,522.08

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM: Generator for the Well	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 7.C.
ATTACHMENTS: See attached bids.	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve the purchase of a generator for \$137,258.00.	

SUMMARY

In April of 2022 council approved the purchase of a generator for the well not to exceed \$100,000. With inflation and lack of availability, the final price has come in over the price approved.

We have received a \$10,000 Implementation Grant, and I just applied for an additional \$10,000 Competitive Grant through the MDH (Minnesota Department of Health).

One way we looked at trying to save the city money was to look at used generators. As you can see from the bids we received, the used bids were higher than new.

With storms becoming more severe, it is not if but when we are going to have to deal with a loss of power. Our water tower holds 500,000 gallons of water. Depending on the day, that would supply the city with water for 24-48 hours. A generator would ensure an uninterrupted service for safe drinking water and fire protection in the event of loss of power for any length of time.

This project will come out of the water funds.

Respectfully submitted,
Shane Loftus
Public Works Director

**MEMORANDUM**

Date: September 7, 2023

To: Shane Loftus, Public Works Director
City of Plainview, Minnesota

From: Jake Pichelmann, P.E. – Bolton & Menk, Inc.

Copy: Brian Malm, P.E. – Bolton & Menk, Inc.

Subject: Quote Evaluation – Well No. 2 Generator Equipment Procurement
City of Plainview, Minnesota
BMI Project No.: 0M2.130053

Bolton & Menk, Inc. solicited quotes from manufacturer representatives for procurement of emergency generator equipment for Well No. 2. The solicitation included pricing for both new and used/alternative generators that meet the sizing requirements for the existing well. The quotes received for the equipment are summarized in the table below.

BIDDERS	CONTACT	BID ITEM 1 New Power Generation System	BID ITEM 2 Used or Alternative Power Generation System
1. Caterpillar Ziegler-CAT 8050 County Road 101 Shakopee, MN 55379	Nick Langley P: (952) 233-4365	Quote: \$137,258.00 Delivery: 40-45 weeks	Not Available
2. Cummins Kodiak Power Systems 1738 Commerce Ct. White Bear Lake, MN 55110	Mike Proulx P: (612) 508-8424	Quote: \$152,642.00 Delivery: 60 weeks	Not Available
3. MTU Onsite Interstate Power Systems 21568 Highview Ave. Lakeville, MN 55044	Stanford Blackburn P: (952) 836-9091	Quote: \$186,550.00 Delivery: 36 weeks	Quote: \$145,500.00 ⁽¹⁾ Delivery: December 2023

⁽¹⁾ New generator, but does not include load center, dampers, or lights that would be additional cost.

Based on the quotes received, Ziegler-CAT has the lowest quote pricing of \$137,258.00 for a new generator package that meets the specifications. The expected lead time for delivery of the equipment is 40 to 45 weeks following review and release of the equipment shop drawings. Ziegler is a reputable supplier of Caterpillar generators with service centers located throughout Minnesota. A copy of each vendor's quote form is attached for reference.

If the City chooses to pursue this work, we recommend the contract be awarded to Ziegler-CAT for Bid Item 1 pricing of **\$137,258.00** for supplying a new power generation system for Well No. 2. Once the generator equipment has been ordered, Bolton & Menk will distribute a second quote package for hiring a qualified contractor to install the owner-furnished equipment.

PROPOSAL FOR

WELL NO. 2 GENERATOR EQUIPMENT PROCUREMENT

CITY OF PLAINVIEW



The undersigned, having become familiar with the specifications attached to this proposal, hereby proposes to furnish and deliver the necessary equipment and materials for the standby power generation system for the City of Plainview's Municipal Well No. 2.

The undersigned proposes to furnish and deliver all materials and equipment for a complete power generation system, in the manner and under the conditions required for the Lump Sum Contract Price listed below. The Owner is requesting pricing for both new and used equipment that meets the specifications. The supplier may choose to provide quote pricing for either or both bid items.

In submitting this quote, it is understood that the right is reserved by the Owner to reject any or all quotes and this quote may not be withdrawn for a period of thirty (30) days after the quote date.

Please email quotes to Jake Pichelmann with Bolton & Menk, Inc. at jakeb.pichelmann@bolton-menk.com by **2:00 PM on Tuesday, September 5th, 2023**. Please contact Jake at (612) 750-6505 with any questions concerning the proposal documents.

BID ITEM 1 – TOTAL PROJECT BASE BID PRICE – NEW POWER GENERATION SYSTEM

- A. Furnish and deliver all materials and equipment for a complete new power generation system as specified in this proposal. \$ 137,258 (*Optional adder for SA \$47,250)
- (One hundred thirty seven thousand two hundred fifty eight
- DOLLARS)

- B. Expected Delivery Lead Time (upon approval of Shop Drawings) 40 to 45 weeks.

BID ITEM 2 – TOTAL PROJECT BASE BID PRICE – USED POWER GENERATION SYSTEM

- A. Furnish and deliver all materials and equipment for a complete pre-owned power generation system as specified in this proposal. \$
- (
- DOLLARS)

- B. Expected Delivery Lead Time (upon approval of Shop Drawings)

- C. Make, Model, Age, & Condition (submit product data with bid)

PROPOSAL FOR

WELL NO. 2 GENERATOR EQUIPMENT PROCUREMENT

CITY OF PLAINVIEW



Company Name: Ziegler Power Systems

Signature: Nick Langley

Address: 8050 County Road 101 E

Name: Nick Langley

Shakopee, MN 55379

Title: Sales Engineer

Phone: (952) 233-4365

Date: 09/06/2023

Email: nick.langley@zieglercat.com

City Acceptance:

Signature: _____

Date: _____

Name: _____

Title _____

PROPOSAL FOR

WELL NO. 2 GENERATOR EQUIPMENT PROCUREMENT

CITY OF PLAINVIEW



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The undersigned proposes to furnish and deliver all materials and equipment for a complete power generation system, in the manner and under the conditions required for the Lump Sum Contract Price listed below. The Owner is requesting pricing for both new and used equipment that meets the specifications. The supplier may choose to provide quote pricing for either or both bid items.

In submitting this quote, it is understood that the right is reserved by the Owner to reject any or all quotes and this quote may not be withdrawn for a period of thirty (30) days after the quote date.

Please email quotes to Jake Pichelmann with Bolton & Menk, Inc. at jakeb.pichelmann@bolton-menk.com by **2:00 PM on Tuesday, September 5th, 2023**. Please contact Jake at (612) 750-6505 with any questions concerning the proposal documents.

BID ITEM 1 – TOTAL PROJECT BASE BID PRICE – NEW POWER GENERATION SYSTEM

- A. Furnish and deliver all materials and equipment for a complete new power generation system as specified in this proposal.

\$ 152,642.00

one hundred fifty two thousand six hundred forty two
DOLLARS)

- B. Expected Delivery Lead Time (upon approval of Shop Drawings) 60 weeks

BID ITEM 2 – TOTAL PROJECT BASE BID PRICE – USED POWER GENERATION SYSTEM

- A. Furnish and deliver all materials and equipment for a complete pre-owned power generation system as specified in this proposal.

\$ X

(

DOLLARS)

- B. Expected Delivery Lead Time (upon approval of Shop Drawings) X

- C. Make, Model, Age, & Condition (submit product data with bid) X

PROPOSAL FOR

WELL NO. 2 GENERATOR EQUIPMENT PROCUREMENT

CITY OF PLAINVIEW



Company Name: Kodiak Power Systems Signature: *Michael J. Proulx*
Address: 1738 Commerce Court Name: Michael J. Proulx
White Bear Lake, MN 55110 Title: President
Phone: 612-508-8424 Date: 9-6-2023
Email: Mproulx@KodiakPowerSystems.com

City Acceptance:

Signature: _____ Date: _____
Name: _____
Title: _____

PROPOSAL FOR

WELL NO. 2 GENERATOR EQUIPMENT PROCUREMENT

CITY OF PLAINVIEW



The undersigned, having become familiar with the specifications attached to this proposal, hereby proposes to furnish and deliver the necessary equipment and materials for the standby power generation system for the City of Plainview's Municipal Well No. 2.

The undersigned proposes to furnish and deliver all materials and equipment for a complete power generation system, in the manner and under the conditions required for the Lump Sum Contract Price listed below. The Owner is requesting pricing for both new and used equipment that meets the specifications. The supplier may choose to provide quote pricing for either or both bid items.

In submitting this quote, it is understood that the right is reserved by the Owner to reject any or all quotes and this quote may not be withdrawn for a period of thirty (30) days after the quote date.

Please email quotes to Jake Pichelmann with Bolton & Menk, Inc. at jakeb.pichelmann@bolton-menk.com by **2:00 PM on Tuesday, September 5th, 2023**. Please contact Jake at (612) 750-6505 with any questions concerning the proposal documents.

BID ITEM 1 – TOTAL PROJECT BASE BID PRICE – NEW POWER GENERATION SYSTEM

- A. Furnish and deliver all materials and equipment for a complete new power generation system as specified in this proposal.

\$ **186,550.00**

(**One Hundred Eighty Six Thousand, Five Hundred Fifty Dollars.**
DOLLARS)

- B. Expected Delivery Lead Time (upon approval of Shop Drawings) **36 Weeks.**

BID ITEM 2 – TOTAL PROJECT BASE BID PRICE – USED POWER GENERATION SYSTEM

- A. Furnish and deliver all materials and equipment for a complete pre-owned power generation system as specified in this proposal.

\$ **145,500.00**

(**One Hundred Forty Five Thousand, Five Hundred Dollars.**
DOLLARS)

- B. Expected Delivery Lead Time (upon approval of Shop Drawings) **Estimated**
completion 12-16-2023, subject to prior sale, can be held w p.o. or
letter of intent
C. Make, Model, Age, & Condition (submit product data with bid) _____

Generator is new but without load center, dampers, or lights.
Any of those could be added for an additional cost.

PROPOSAL FOR
WELL NO. 2 GENERATOR EQUIPMENT PROCUREMENT
CITY OF PLAINVIEW



Company Name: **Interstate Power Systems** Signature: *Stanford Blackburn*
Address: **21568 Highview Ave.** Name: **Stanford Blackburn**
Lakeville, MN 55044 Title: **General Sales Manager**
Phone: **952-836-9091** Date: **9-5-2023**
Email: **stanford.blackburn@istate.com**

City Acceptance:

Signature: _____ Date: _____
Name: _____
Title _____



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM:	AGENDA SECTION: New Business
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 7.D.
ATTACHMENTS: CIP Updated Draft	APPROVED BY: jt
RECOMMENDED ACTION: Motion- to approve purchase of 2023 Dodge Durango AWD V6 on State Bid from Dodge of Burnsville, MN in the amount of \$39,131.00.	

SUMMARY

The 2022 Explorer was ordered to replace our 2017 Explorer which currently has close to 100,000 miles on it and has been a maintenance budget nightmare. Ford could not give me updates on the delivery date of our 2023 and I was concerned that they would cancel our order and push us off another year.

In preparation, I ordered a Dodge Durango in the amount of \$39,131.00 that had an estimated delivery for a much-needed squad in August/September. The initial intent was to take the first vehicle that arrived and cancel the other. (No cost to the city)

This past month I was advised by Ford that our Explorer had a VIN assigned to it. According to the dealer that usually means it should arrive within a month. The Dodge we ordered is also supposed to arrive within the next month. I am not sure what effect the auto union strike will have on the delivery dates. There is a possibility that both vehicles could become available at the same time, or they might be delayed until next year. Anyone's guess.

We have a patrol vehicle as a capital request at \$52,000 dollars for 2024. The vehicle is scheduled to replace our 2013 Ford investigations vehicle with 140,000 miles on it. With it being difficult to acquire police vehicles I am requesting a second vehicle purchase for 2023. It would be paid for out of the 2023 capital improvement funds. If granted, we would remove the budget request from the 2024 CIP schedule.

Per Finance Director Vicki Axley, we were already planning to move about \$253,000 in projects and equipment purchases to 2024 or 2025. This includes several parking lot projects that can't be

completed this year, as well as a pickup replacement for Public Works that was moved to 2025. This would allow us to purchase the additional squad car this year instead of in 2024. After these changes and the purchase of the additional squad car in 2023, we are estimating that we will have a remaining CIP fund balance at the end of 2023 of approximately \$227,255. A draft update of the CIP Plan is attached for your reference.

2023-2029 CAPITAL IMPROVEMENT PLAN

Draft Update 9/28/23

[illegible]

Public Works	Replace 2009 Plow Truck												240,000	CIP
Public Works	Street Projects			2,000,000	D	2,800,000	ST/D			4,800,000	ST/D			
Parks	Resurface Eastwood Tennis Courts													
Parks	Eckstein Park - Lighting Project													
Parks	Mower (John Deere)			9,757	CIP									
Parks	Replace Ventrac			14,960	CIP									
Parks	Walking Trail - Blacktop					100,000	CIP							
Parks	Eastwood Park - Connect Walking Path							80,000	CIP					
Parks	Wedgewood - Parking Lot/Alley					65,000	CIP							
Pool	Laptop Replacement					1,500	OP							
Pool	Surface Pro Replacement					1,000	OP							
Pool	Pool Parking Lot							100,000	CIP					
Cemetery	Cemetery GIS System			42,000	CIP									
Cemetery	Trees					5,000	CIP							
Cemetery	Entrance Sign							15,000	CIP					
Cemetery	Blacktop-Road Project													
Water Utility	WA Meter Replacement Program - 4 Yr Plan			85,000	WA	85,000	WA							
Water Utility	Water Tower - Repaint									650,000	WA			
Water Utility	Well #3 Water Tower Project					1,500,000	WA							
Water Utility	Well Generator			100,000	WA							100,000	WA	
Sewer Utility														
	FUND CODE: CIP - General/CIP Fund (levy) WA - Water Fund SW - Sewer Fund ST - Street Project Fund (levy) D - Debt Issue OP - Operational	Annual Total	2,479,208			5,004,180		316,000		4,879,180		766,000	402,000	67,000
		<u>Funding Summary</u>												
		CIP	291,208			348,500		312,000		59,000		116,000	301,000	63,000
		Water Fund Resv	185,000			1,585,000						650,000	40,000	
		Sewer Fund Resv												
		Street Fund				600,000		0		500,000				
		Debt	2,000,000			2,450,000				4,300,000				
		<u>CIP FUND BALANCE</u>	<u>2023</u>			<u>2024</u>		<u>2025</u>		<u>2026</u>		<u>2027</u>	<u>2028</u>	<u>2029</u>
		Beginning Balance	343,463			227,255		53,755		-83,245		32,755	91,755	-34,245
		Trans In-Other Funds	0			0		0		0		0	0	0
		Levy Revenues	175,000			175,000		175,000		175,000		175,000	175,000	175,000
		Expenses	291,208			348,500		312,000		59,000		116,000	301,000	63,000
		Ending Balance	227,255			53,755		-83,245		32,755		91,755	-34,245	77,755

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM: Street Closure Request	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 7.E.
ATTACHMENTS: Request from Plainview Church of Christ	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the closure of 1 st Street NE between 2 nd Ave NE and halfway to 3 rd Ave NE for Halloween Remix on October 31, 2023, from 2:00 PM to 8:30 PM.	

SUMMARY

The City of Plainview has received a request for street closure from the Plainview Church of Christ. The request is for the closure of 1st Street NE between 2nd Ave NE and halfway to 3rd Ave NE as depicted on the attached map snippet.

The reason for the request is to host the Halloween Remix event on October 31, 2023, from 2:00 PM to 8:30 PM.

Respectfully Submitted,

David Todd, City Administrator



PLAINVIEW Church of Christ

September 19, 2023

The Plainview Church of Christ requests permission to block off both lanes of 1st Street NE between 2nd Avenue NE and halfway to 3rd Avenue NE on Tuesday, October 31st, 2023 from 2pm to 8:30pm for our "Halloween Remix" event.

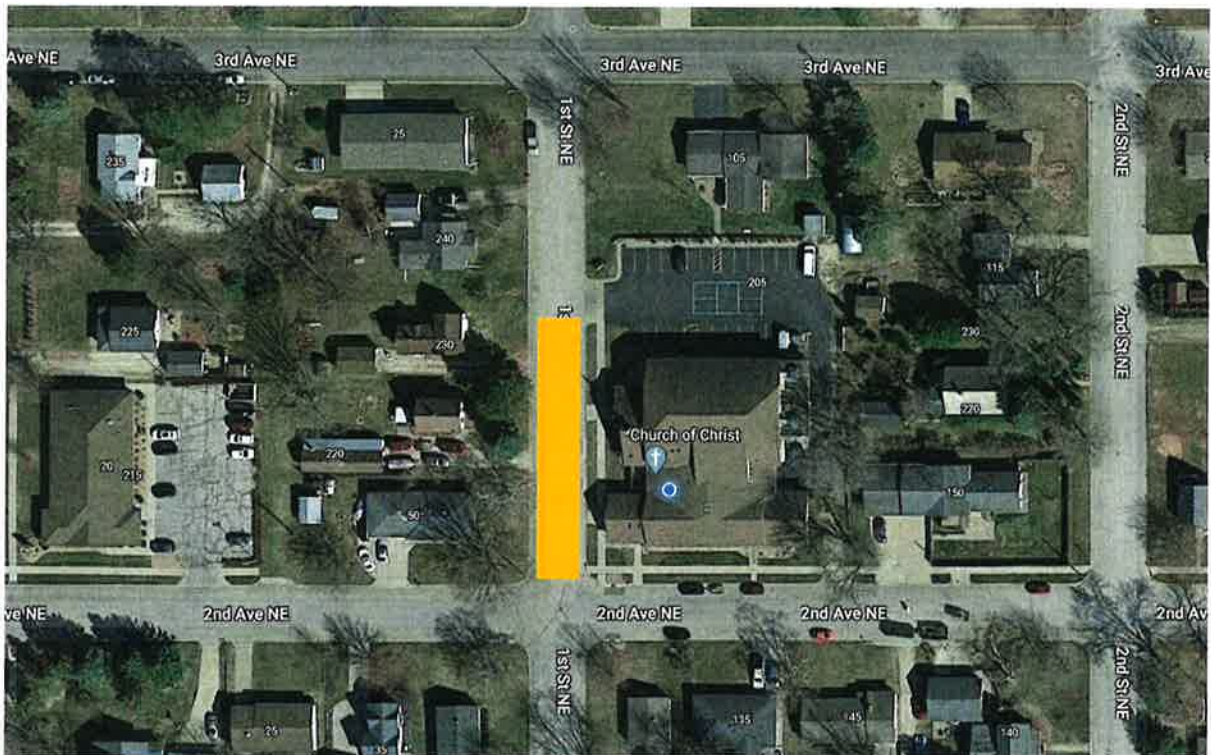
Halloween Remix is a free community event open to all and held on the Plainview Church of Christ property.

Thank you for your consideration!

Jess Locke

Office Manager

Proposed Closure (yellow box):



Save the Lost - Equip the Saved - Send the Equipped

507.534.2704 | office@plainviewchurchofchrist.org | plainviewchurchofchrist.org
Plainview Church of Christ | 205 1st St NE | Plainview MN 55964

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM: Election Judge Pay	AGENDA SECTION: New Business
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 7.F.
ATTACHMENTS: None	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve increasing pay to \$13.00 per hour for Election Judges and \$16.00 per hour for Healthcare and Head Election Judges	

SUMMARY

Our current election judges get paid \$12.00 per hour and the Healthcare and Head Election judges get \$14.00. This pay increase was done in 2020.

At times it is hard to find election judges to fill all the positions needed with the City of Plainview having 2 precincts.

I would like to recommend to the City Council increasing the pay of Election judges to \$13.00 per hour and our Healthcare Judges and Head Election Judges to \$16.00.

Respectfully submitted,

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: October 10, 2023

AGENDA ITEM:	Memorandum of Understanding Amendment to the IUOE 49 Contract 2023	AGENDA SECTION: New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7.G.
ATTACHMENTS:	Amendment for Crew Leader Position for Public Works	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the amendment to the 2023 IUOE Contract to Include the Crew Leader Position and Subsequent 5% increase in Compensation		

SUMMARY

At the regular City Council meeting in September, the Council approved the creation of a crew leader position within the department of Public Works. The position was created to assist PW Director Shane Loftus with certain duties in his absence. The Crew Leader will be responsible for addressing those needs, as well as assigning work duties to public works staff and add a level of accountability for completing tasks in the absence of the Director.

While the interviews for this position will take place in the future, the position has not been filled as of the creation of this executive summary. Representatives for the IUOE Local 49 have discussed this position and have created a MOU/Amendment to the remainder of the 2023 Contract and will be placing language in the new contract for FY 2024-2026 continuing the position of Crew Leader. The salary scale depicted in the MOU is essentially the PW pay scale with 5% added to reflect the agreement.

Respectfully Submitted,

David Todd
City Administrator

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49

COLLECTIVE BARGAINING AGREEMENT DATED JANUARY 1, 2021 – DECEMBER 31, 2023

This Amendment is agreed to by and between both parties to the Collective Bargaining Agreement effective January 1, 2021 through December 31, 2023, and is hereby attested to by the undersigned as becoming a part of and incorporated into said Collective Bargaining Agreement.

The parties agree and stipulate that the position of “Crew Leader” is part of the bargaining unit and covered by all terms and conditions of the Collective Bargaining Agreement except as modified herein.

The Parties agree and stipulate that Article 19 of the Collective Bargaining Agreement will be amended to include the following steps and rates of pay for the Crew Leader position:

Crew Leader		
	<u>Hourly</u>	<u>Annual</u>
Step 1	\$23.63	\$49,150
Step 2	\$24.60	\$51,168
Step 3	\$25.58	\$53,206
Step 4	\$26.55	\$55,224
Step 5	\$27.55	\$57,304
Step 6	\$28.54	\$59,363
Step 7	\$29.52	\$61,402

Agreed to and effective this _____ day of _____, 2023, and attested to as the full and complete understanding, the parties have caused this Amendment to be executed by their duly authorized representatives.

CITY OF PLAINVIEW

David Todd
City Administrator

Aaron Luckstein
Mayor, City of Plainview

INTERNATIONAL UNION OF
OPERATING ENGINEERS LOCAL 49

 9/26/21
Bryce Bushman Date
Business Representative

 9-26-23
Spencer Larson Date
Union Steward

Vicki Axley
Union Steward

9/26/23
Date