



REGULAR CITY COUNCIL MEETING AGENDA

Tuesday November 9, 2021, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy*

While the City Council welcomes and encourages participation from community members, we ask that all comments remain respectful. In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- October 12, 2021, October 26, 2021, October 27, 2021
- B. Bills
- C. Permits/Licenses/Donations
 - A. Liquor License Renewals- 2022-Walkes Enterprises Inc, K-J Bowling Enterprises, Inc, William Allen American Legion, and LeVan Norton Enterprises LLC
- D. Department Head Reports and Board Minutes
- E. Designate Polling Places for 2022

6. UNFINISHED BUSINESS

- A. Skye View Development – Special District Zone

7. NEW BUSINESS

- A. Snow Trucking and Sand
- B. Police Department-Full Time New Hire
- C. Ladder Truck Purchase
- D. Fire Department On-Call Pay Increase
- E. Plainview Sidewalk Plan

8. INFORMATION ONLY DOCUMENTS

- A. Joint Meeting with Elgin City Council – November 17, 2021 at Elgin

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: November 9, 2021

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY:
RECOMMENDED ACTION: 1. Motion to approve Minutes of the October 12, 2021 Regular Meeting Proceedings. 2. Motion to approve Minutes of the October 26, 2021 Special City Council Meeting proceedings. 3. Motion to approve Minutes of the October 27, 2021 Special City Council Work Session Meeting proceedings.	

REGULAR PLAINVIEW CITY COUNCIL MEETING

Tuesday October 12, 2021 at 6:00 P.M.

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday October 12, 2021 at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Lindsay Hammer Bartley, and Holly Reeve.

Council Members absent: Ben Jacobs and Andrea Kieffer.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy City Clerk Kayla Hall, Public Works Director Shane Loftus, Library Director Alice Henderson, and Police Chief Jason Timm.

Department Heads absent: Fire Chief Ed Jacobs

Guests in attendance: Brian Malm, Sally Harrington, Tony Montgomery, Alyce Tidball, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC COMMENTS –

- Sally Harrington – 510 7th Ave NE – Would like to see the City collaborate with the PEM School District to create a “Natural Park” on the edge of Plainview for all to enjoy. Harrington has been in contact with the school, and also has a meeting scheduled with the City Administrator.

4. APPROVAL OF AGENDA –

Motion by Hammer Bartley, second by Reeve to approve the Agenda. Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA-

Mayor Luckstein asked that the September 14, 2021 Minutes be changed under Council Comments: Strike “Brian Malm” and change to “Developers”.

-Luckstein – Councilmember Reeve and Mayor Luckstein have their next Local Developers meeting on Friday September 17, 2021. Topics of conversation with ~~Brian Malm~~ Developers will include: the draft development process, discussing CUP’s and working through concerns of shared risks.

Motion by Reeve, second by Hammer Bartley to approve the Consent Agenda with the above changes. Motion carried unanimously.

A. City Council Minutes – September 14, 2021

B. Bills

C. Permits/Licenses/Donations-

A. Chicken Permit: Shane Heinrich

D. Department Head Reports and Board Minutes

E. 2021-2022 SRO Contract Between The City of Plainview & PEM Community Schools

6. UNFINISHED BUSINESS – None

7. NEW BUSINESS –

A. **Personnel Policy – Resolution 2021-30** – One of the goals from the City Council Planning and Goal Setting session in February of 2021 was to analyze and revise the

Personnel Policy Manual. A committee was established and have been working to update the Personnel Policy Manual. The policy is complete, however Administrator Todd stated after speaking with the City's attorney Flaherty and Hood, and the LMC attorneys regarding an item identified in the process in the personnel policy regarding acknowledgement of receiving the policies and documentation, the personnel policy does not constitute a contract. Some reformatting to the existing policies will need to take place. Also, a disclaimer addendum will be added to the policy for employees to sign, which has not been done at this time. There was a discussion about tabling this item until the reformatting has been complete. Todd stated the substance of the Personnel Policy Manual will not change, there will just be an addendum to the manual. Motion by Hammer Bartley, second by Reeve to approve Resolution 2021-30 Amending the City of Plainview Personnel Policies.

Ayes: Hammer Bartley

Nays: Luckstein, Reeve

Motion failed.

Motion by Luckstein, second by Reeve to table the Personnel Policy, Resolution 2021-30 until addendum has been added. Motion carried unanimously.

- B. Lot Combination for Aaron & Paige Haley – Resolution 2021-31** – Aaron and Paige Haley have applied for a simple lot combination for their property located at 300 5th Street SW. The lot combination seeks to combine their single lots (PID #R26.00506.00 and PID #R26.00497.00) thereby creating one buildable lot in order to place an accessory structure on the newly established single lot. The combination will meet all setback requirements within the R-1 Zoning District.

Motion by Reeve, second by Hammer Bartley to approve Resolution 2021-31, the simple lot split (combination) application allowing Aaron and Paige Haley to combine their double lot, located at 300 5th Street SW (PID # R26.00506.00 and PID #R26.00497.00), thereby creating one buildable lot. Motion carried unanimously.

- C. Police – Body Worn Camera Purchase** – Chief Timm explained to Council that the current 2021 Capital Improvement fund has \$16,800.00 reserved for TASER updates. The 2022 Preliminary Capital Improvement fund has \$20,000.00 reserved for Body Worn Cameras. With the world we live in today it has proven to be a necessity to have body worn cameras in Police work. The staff is wanting body cameras. The current TASERs are outdated however there are enough to get through to next year. Chief Timm is requesting to delay the TASER updates until 2022, and purchasing the Body Worn Cameras with the 2021 budget. It was also noted that the price of the Body Worn Cameras came in under budget.

Body Worn Camera 64GB + WiFi + GPS + BLE	8.00	EA	\$290.80	0.00	\$2,326.40
GETAC - Body Worn Camera(BC02) - 8 Port Multidock w/Datamover(MD-02D) incl 90W AC Adapter	1.00	EA	\$1,292.72	0.00	\$1,292.72
GETAC Body Worn Camera USB Extension Cable for VD-02, 12 ft	2.00	EA	\$18.57	0.00	\$37.14
Body Worn Camera Single Port Dock includes USB AC Adapter and Cable	2.00	EA	\$104.59	0.00	\$209.18
Body Worn Camera(BC-02) Single Port Dock (VD-02) DOCK ONLY	4.00	EA	\$67.45	0.00	\$269.80
GETAC Body Worn Camera Alligator Clip C2.0	8.00	EA	\$19.55	0.00	\$156.40
GETAC Body Worn Camera Molle Mount	8.00	EA	\$19.55	0.00	\$156.40
GETAC Body Worn Camera Magnetic Mount V2.0	8.00	EA	\$57.67	0.00	\$461.36
GETAC Body Worn Camera(BC-02) Magnetic Quick Release Charging USB Cable	4.00	EA	\$38.12	0.00	\$152.48
Body Worn Camera Bluetooth Trigger Box	2.00	EA	\$145.65	0.00	\$291.30
GETAC Extended BWC Warranty Years 2-3	8.00	EA	\$128.80	0.00	\$1,030.40
Cloud - Yearly Plan 2 (30G/Month, SW Maintenance)	8.00	EA	\$320.92	0.00	\$2,567.36
GETAC - Video Remote Training (4 Hours Max)	1.00	EA	\$488.78	0.00	\$488.78

Motion by Reeve, second by Hammer Bartley to approve the purchase of eight (8) Body Worn Cameras and accessories as outlined in sales quote provided by Northland Business Systems for the amount of \$9,439.72. Motion carried unanimously.

D. Bolton & Menk Pay Application Bituminous Crack Seal 2021 – Fahrner Asphalt Sealers – Brian Malm from Bolton & Menk presented the Pay Estimate No. 1 and Final from Fahrner Asphalt Sealers for the Bituminous Crack Seal for 2021 in the amount of \$16,472.00

Motion by Hammer Bartley, second by Reeve to approve the Pay Estimate No. 1 and Final to Fahrner Asphalt Sealers, LLC in the amount of \$16,472.00.

Motion carried unanimously.

E. Trailhead Park Site Enhancements – At the June 8, 2021 regular City Council meeting, the Council authorized City staff to host a public informational meeting on the proposed conceptual design and begin working on a contractual agreement. The informational meeting was held on July 30, 2021. The conceptual design was available for review and questions were answered. The overall comments were favorable. There were a few concerns with the proximity of the proposed bike rack, bike repair station, trail head sign, and bike path access to the Military Veteran's memorial. The designer noted that the concept drawing is not to scale so the spacing will be worked through during the construction design stage and the proposal to relocate the bike related equipment and trail access was for safety reasons to eliminate the current bike and vehicle interaction that occurs at the entrance site. Other concerns were related to making sure the structures and pavers were balanced in size so that they work together rather than competing and that construction would also occur at a similar rate. The City has also been negotiating the details of an agreement but have determined that next steps are dependent on the details of a construction plan and fund sources. Key components are who will own which structures and associated maintenance needs. City staff are recommending approval of the concept drawing with the following conditions: (1) The City would lead the formation of a working group comprised of a member from the City, City Council, MNPCA, and Legion Post 179 to work collaboratively on fund raising, developing a construction plan, and drafting the details of the contractual agreement. The Boy Scouts will also be invited to have a representative participate. This would be an advisory only group that would bring recommendations to the Council for approval or denial. (2) No construction can begin until a construction plan and agreement are approved by City Council.

See attached drawing.

Motion by Reeve, second by Hammer Bartley to approve the conceptual design proposal for site enhancements with conditions.

Motion carried unanimously.

- F. Road Closure Request – Church of Christ** – The Church of Christ has requested a street closure for their annual Halloween Remix event. The closure is for 1st Street NE between 2nd Ave NE and halfway to 3rd Ave NE, on October 31, 2021 from 2:00 p.m. to 8:30 p.m.

Motion by Hammer Bartley, second by Reeve to approve the closure of 1st Street NE between 2nd Ave NE and halfway to 3rd Ave NE for the Halloween Remix event on October 31, 2021 from 2:00 p.m. to 8:30 p.m.

Motion carried unanimously.

9. INFORMATION ONLY DOCUMENTS –

A. CMS 2022 Rates

B. Pedestrian Plan Draft

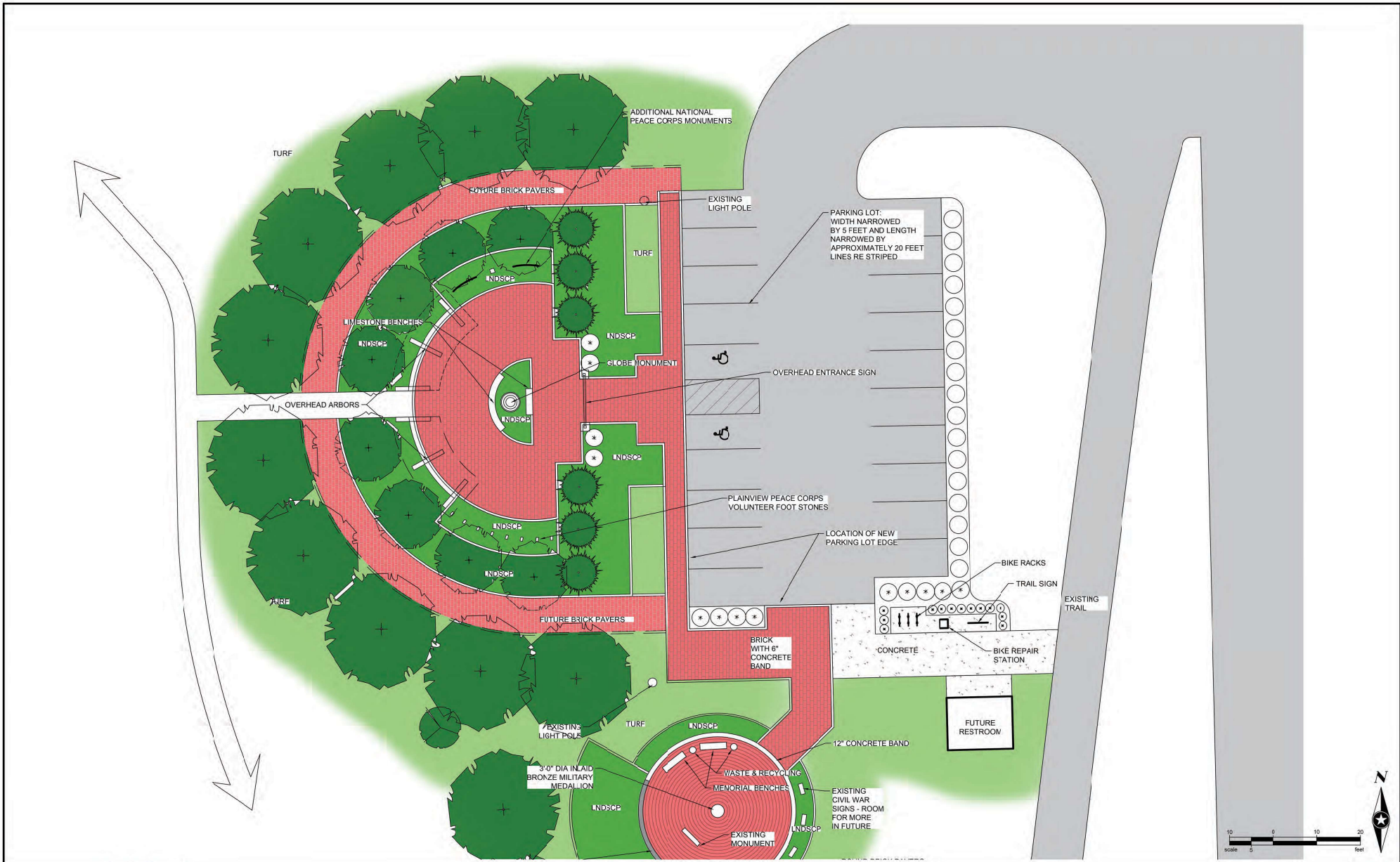
10. COUNCIL COMMENT

- Reeve – PEM ECFE is hosting their “Trunk or Treat” on October 25th and have invited the City to participate. Would like to have at least one Council Member, and one City Staff member. Discussed with Chief Timm to use a squad car as the vehicle. The City has funds available to participate in this.
- Luckstein – Council Member Reeve, and Luckstein, along with David and Shane have met with developers on September 17th. Talked through draft guidance packets based on the ordinance, general feedback is they are still complicated. Our Code Ordinances are complicated, and to try to put that in plain language and to still honor the language in the code is a struggle but will continue to work through that. We are identifying areas where the code can be updated and getting new ideas for when it comes time to update the 600 codes. Will complete those resources and bring the draft to Council.
- Luckstein – Participated in the Safe Routes to School meeting, with Wabasha County, the City of Elgin, and the PEM School District. There is grant funding available. Looking for ways to make crossing roads safer. Meeting with MNDOT to see about projects for Hwy 247 and Hwy 42.
- Luckstein – Glad to see Peace Corp, Legion, and Boy Scouts keeping the conversations going. Would like to see Council Member Jacobs be the go-to person for this.
- Hammer Bartley – Kudos to Public Works Department and Spencer Larson for the Fall Clean-Up which went very smoothly. The community is very grateful to have an event like this.

11. ADJOURN –

Motion by Luckstein, second by Hammer Bartley to adjourn the Plainview City Council meeting.

Motion carried unanimously. Meeting adjourned at 7:11 p.m.



DRAWN BY: _____				 PHONE: 507.288.6464 717 THIRD AVENUE SE ROCHESTER, MN 55904 www.sehinc.com	Date: _____ Lic. No. _____	PLAINVIEW, MINNESOTA	PRELIMINARY LAYOUT	FILE NO. -	
DESIGNER: _____									
CHECKED BY: _____									
DESIGN TEAM	NO.	BY	DATE	REVISIONS					

**Plainview City Council
Special Meeting
Tuesday October 26, 2021, at 6:00 p.m.**

1. **CALL TO ORDER-** Mayor Luckstein called the Plainview City Council Special Meeting to order on Tuesday October 26, 2021, at 6:00 p.m.

Council Members in attendance: Luckstein, Reeve, Jacobs, Hammer Bartley, and Kieffer.

Council Members absent: None

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, Public Works Director Shane Loftus, Police Chief Jason Timm, Library Director Alice Henderson, City Clerk Carol Kujath and Deputy Clerk Kayla Hall.

Department Heads Absent: Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm, Harry Davis, Mike Flaherty, Tony Montgomery, Roger Durgin, Tom Wiener, Allison Wiener, Bill Tointon, Kenneth Bush, Bonnie Munz, Robert Munz, Sally Harrington, Richard Zabel, Marietta Frein, Steve Frein, Scott Bennett, John Hagen, Tami Sawyer, Stacy Montgomery, Bob Walkes, Kathy Rohlik, Gary Kobilarcsik, and Craig Kobilarcsik

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC HEARING-**

A. **Skye View Development – Special District Zone** – Motion by Reeve, second by Jacobs to open the public hearing. Motion carried unanimously. Public Hearing opened at 6:02 p.m. Mayor Luckstein asked if anyone would like to speak regarding the Skye View Development Special District Zone application.

- Tony Montgomery – 630 2nd St NW – Expressed concerns with the development and doesn't have the same vision as Mr. Wiener. Has no intention of relinquishing any of his land to the east or the south, nor doing away with the easement to the golf course. Mr. Montgomery's partner, Steve Sawyer, emailed his concerns to the City. Water is the upmost concern. Also does not want the City of Plainview to lose its identity.
- Roger Durgin – Planning & Zoning Commissioner – Expressed his concern that the City Council cannot continue with this plan with no road to the Skye View property.

Motion by Hammer Bartley, second by Jacobs to close the Public Hearing. Motion carried unanimously. Public Hearing closed at 6:15 p.m.

Motion by Reeve, second by Kieffer to open the Special Council Meeting. Motion carried unanimously.

4. **APPROVAL OF THE AGENDA** -Motion by Jacobs, second by Kieffer to approve the agenda. Motion carried unanimously.
5. **UNFINISHED BUSINESS –**
 - A. **Personnel Policy – Resolution 2021-30** – At the October 12, 2021 meeting the City Council voted to table the approval of the Personnel Policy – Resolution 2021-30 until the disclaimer addendum could be added to the policy.
Administrator Todd stated the disclaimer has been added to the Personnel Policy and is now complete.
Motion by Reeve, second by Hammer Bartley to approve Resolution 2021-30 amending the City of Plainview Personnel Policies.
Motion carried unanimously.
6. **NEW BUSINESS –**
 - A. **Skye View Development – Special District Zone** – Harry Davis with Bolton and Menk gave a report to City Council on the application from Skye View Development for a Special District Zone. Staff does not have concerns with the rezoning itself for economic development but have concerns with the application information. There was a lengthy discussion between City Staff, Council and the Applicant. Access off Hwy 42 was a strong concern by City Attorney Michael Flaherty. Without access to the property, this project cannot move forward. The City needs some type of assurance that access off Hwy 42 will be granted for this project. Other concerns included lack of information for parkland dedication, information on the protected stream running through the property, lack of a boundary survey map, the lack of information on the different land uses, and the privacy screening or divider the applicant is planning to use to separate the different land uses within the Special District Zone. The City would like to see how the applicant will access his property if MnDOT does not grant access off of Hwy 42, since the only access right now is a private gravel road and township gravel road to the west. If the roadway to the west is the only access, then a private maintenance agreement should be in place. The consensus of the Council is that with this being the first ever “Special District Zone” application presented to Council, it is missing a lot of details.

Motion by Jacobs, second by Reeve to direct Staff to draft a 60-day extension letter outlining items deemed incomplete. Motion carried unanimously.
7. **ADJOURN-** Motion by Luckstein, second by Hammer Bartley to adjourn the meeting.
Motion carried unanimously. Meeting adjourned at 8:39 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

**Plainview City Council
Special Meeting/Work Session
October 27, 2021 at 5:00 p.m.**

1. **CALL TO ORDER-** Mayor Luckstein called the Plainview City Council Special Meeting/Work Session to order on Wednesday October 27, 2021 at 5:00 p.m.

Council Members in attendance: Luckstein, Reeve, Jacobs, Hammer Bartley, and Kieffer.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy City Clerk Kayla Hall, Library Director Alice Henderson, Public Works Director Shane Loftus, Police Chief Jason Timm, and Fire Chief Ed Jacobs.

Guests in attendance: None.

2. **APPROVAL OF THE AGENDA** -Motion by Jacobs, second by Reeve to approve the agenda. Motion carried unanimously.

3. **DISCUSSION –**

A. Planning/Goal Setting for 2021 and Beyond Update – Administrator Todd had an updated list for the Council on the Goal Setting List from the February 27, 2021 meeting. The top 7 from the February meeting were:

1) Update City Code Chapter 700 Public Safety – Update: Police Chief Jason Timm is still in the process of updating this. It is a time-consuming process but is making progress. Chief Timm has updated the fines. Talked of dog licenses and how a small percentage of dogs in town are actually licensed and have increased the fee for unlicensed dogs. He would also like an ordinance for expired registration for vehicles to help with the junk nuisance. The ordinance would have wording that once a vehicle registration has been expired for more than 12 months then a citation would be issued. Small changes to the 700 code would come before Council sometime in 2022.

2) Update City Code Chapter 600 Planning and Zoning – Update: Administrator Todd stated that this will be a 2022 endeavor as it will be extensive. Todd will be working with Admin Staff, Planning and Zoning Commission, Council, and Brian Malm with Bolton & Menk. Once a Development Coordinator is hired, the plan will be to break the 600 code down and do it incrementally, to focus on each part so as to have it not be overwhelming and have it make sense. This will be a lengthy process. Luckstein would like to see a plan in the interim to work on the more pressing matters.

3) Back-up Generator for Wells and Water Towers – Update: Public Works Director, Shane Loftus stated the water tower generators can be scratched off the list. The generators for the wells, 1 is in the CIP for 2022 budget and the other will be in the 2028 CIP. The estimated cost per generator is \$40,000.00. The City does not have any generators at this time. Funds are available in the water fund.

4) Ladder Truck for Fire Department – Update: Fire Chief Ed Jacobs stated this is a 2-year process. He is working with Finance Director Vicki Axley, who talked with Mike Bubany about what options the City has to pay for the ladder truck. The City will need to levy for the bond payments but believes the best way would be to do a loan from the sewer fund to pay for the ladder truck. Direction is needed from the Council to move forward on this. Fire Chief Jacobs explained the Fire Relief Fund will be paying for the hand tools, hoses, and any other equipment that is needed for the ladder truck.

5) Update Employee Handbook-Personnel Policies – Update: The Council approved the amended Personnel Policy at the October 26, 2021 meeting. This goal has been completed. Disclaimers have been added to the policy.

6) Create Administrative Fines and Fees for Public Safety – Update: Chief Timm stated this will be added to the January meeting for approval.

7) Body Cameras for Police Officers – Update: Police Chief Jason Timm stated the cameras are ordered. The infrastructure is in and working very well. Chief Timm has written the policy for this. Once the cameras are delivered there will be a training for all officers on the use of the body cameras. This will be added to the fee schedule to be approved at the January 2022 Council meeting.

All of these goals were discussed at length. Some of these goals have been completed. Some are still in progress. Also discussed were the goals that did not make the list in February and wanting to work on some of these in the future.

Goals that didn't make the top 7, but are to be considered include:

- Water tower repainting scheduled for 2027 with the cost of about \$700,000.
- Cemetery Policies need to be updated. Cemetery Sexton job description is needed and to get the contract up to date. There are no ordinances regarding the cemetery other than the Public Works Director as the supervisor of the cemetery. Councilmember Reeve asked Administrator Todd to look into the possibility of creating a cemetery board to help get things up to date.
- Road Improvements to Cemetery – is in the 2022 CIP for an estimated cost of \$85,000.
- Discussion of the AARPA funds and what those can be used for.
- Succession planning for the fire department.
- Fire Run payment collection.
- Climate Change-look at new ways to do things and do things cleaner.
- Establish a road off of Hwy 42 into the Golf Course – Only the City can request access point from 42, which is going through MnDOT, so this will take City action if there is a developer that wants to develop along Hwy 42, and have street access to Hwy 42.
- Walking path at Eastwood – Loftus had Bolton & Menk design a curb system to contain water to a catch basin off parking lot. Estimated cost is \$78,000.
- Shop Foreman for Public Works – we would promote a public works assistant to this role, not hire another public works assistant.
- Watercart – for bulk water sales for Public Works.
- Obtaining easements for waterways.
- Walking trail – blacktop cost estimate \$100,000.
- Record retention – intern for City Hall organization of files, not just cemetery records

Administrator Todd will take all the information and create a new survey, so all Council members and staff can rate the new goals. Once all survey results are in it will be

determined which goals will be a priority and will bring the results to the City Council meeting.

Would like to have a couple budget meetings with the budget committee to discuss the CIP and look at the numbers.

Mayor Luckstein commended all on the great progress made in a short time.

9. **ADJOURN** – Luckstein made a motion to adjourn the meeting. Second by Reeve. Meeting adjourned at 7:33 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: November 9, 2021

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
263 1 SOURCE								
10/18/2021	268387-2	1	Invoice	TONER/PD	09/14/2021	10/19/2021	362.50	101-42100-201
Total 263 1 SOURCE:							362.50	
105988 AG PARTNERS								
11/02/2021	910957	1	Invoice	SUPPLIES/PARKS	10/29/2021	11/05/2021	34.50	225-45200-217
Total 105988 AG PARTNERS:							34.50	
106632 AG PARTNERS COOP								
10/19/2021	10/14/21 #21	1	Invoice	REFUND CR BALANCE 21730.01 FROM BILLI	10/14/2021	10/19/2021	482.85	601-49400-229
Total 106632 AG PARTNERS COOP:							482.85	
106617 AT&T MOBILITY								
10/14/2021	2872918546	1	Invoice	PHONES POLICE	09/25/2021	10/14/2021	694.28	101-42100-321
Total 106617 AT&T MOBILITY:							694.28	
106440 AXLEY, VICKI								
10/19/2021	10/14/21 MIL	1	Invoice	MILEAGE TO WABASHA (40 MILES)	10/14/2021	10/19/2021	22.40	101-41500-331
10/19/2021	10/14/21 NO	1	Invoice	NOTARY RENEWAL FEE	10/14/2021	10/19/2021	20.00	101-41500-433
Total 106440 AXLEY, VICKI:							42.40	
106772 BADGER METER								
11/02/2021	80084987	1	Invoice	MONTHLY FEE-ORION CELLULAR	10/29/2021	11/05/2021	260.77	601-49400-321
Total 106772 BADGER METER:							260.77	
104716 BAKER & TAYLOR								
10/22/2021	L2300462 O	1	Invoice	BOOKS/LIBRARY	09/30/2021	10/22/2021	536.24	211-45500-592
10/22/2021	LS21100018	1	Invoice	BOOK LEASE/LIBRARY	10/01/2021	10/22/2021	1,092.00	211-45500-592
Total 104716 BAKER & TAYLOR:							1,628.24	
329 BECKLEYS OFFICE PRODUCTS								
10/18/2021	10/18/21	1	Invoice	paper shred	10/18/2021	10/19/2021	36.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							36.50	
154 BENNETT'S FOOD CENTER								
11/04/2021	00151032	1	Invoice	POP & PLATES FOR WORK SESSION/SPECI	10/27/2021	11/05/2021	38.01	101-41110-331
10/13/2021	00162472	1	Invoice	WATER & COOKIES FOR SAFETY CLASS	10/13/2021	10/14/2021	15.97	101-41500-331
Total 154 BENNETT'S FOOD CENTER:							53.98	
106463 BOLTON & MENK, INC.								
10/19/2021	0277420	1	Invoice	2020 STREET IMPROVEMENT PROJECT	09/30/2021	10/19/2021	1,035.50	417-48000-303
10/19/2021	0277421	1	Invoice	2019 TAP LIGHTING/SURFACE PROJECT	09/30/2021	10/19/2021	512.00	416-48000-303
10/19/2021	0277432	1	Invoice	DOG PARK PLAN	09/30/2021	10/19/2021	1,407.00	101-41500-303
10/19/2021	0277435	1	Invoice	GENERAL ENGINEERING PLANNING	09/30/2021	10/19/2021	2,662.50	101-41500-303
10/19/2021	0277435	2	Invoice	STREET ENGINEERING	09/30/2021	10/19/2021	1,387.50	101-43100-303
10/19/2021	0277439	1	Invoice	SIDEWALK PLAN	09/30/2021	10/19/2021	573.74	101-43100-303

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106463 BOLTON & MENK, INC.:							7,578.24	
104828 CENTER POINT LARGE PRINT								
10/22/2021	1879489	1	Invoice	LG PRT BOOKS/LIBRARY	09/09/2021	10/22/2021	69.73	211-45500-592
Total 104828 CENTER POINT LARGE PRINT:							69.73	
106449 CINTAS CORPORATION								
11/02/2021	4097833756	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/05/2021	11/05/2021	21.39	101-43100-310
11/02/2021	4098497790	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/12/2021	11/05/2021	21.39	101-43100-310
11/02/2021	4099134873	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/19/2021	11/05/2021	21.39	101-43100-310
11/02/2021	4099134896	1	Invoice	MOPS&TOWELS/CITYHALL	10/19/2021	11/05/2021	17.41	101-41500-310
11/02/2021	4099827902	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/26/2021	11/05/2021	21.39	101-43100-310
Total 106449 CINTAS CORPORATION:							102.97	
51 CONSTRUCTION MGMT. SERVICES								
11/01/2021	OCT. 31, '21	1	Invoice	BUILDING INSPECTION	10/31/2021	11/05/2021	2,118.94	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							2,118.94	
105316 DAKOTA SUPPLY GROUP								
10/11/2021	S101296388.	1	Invoice	HAK-WSEAT/WATER	10/07/2021	10/14/2021	498.16	601-49400-228
Total 105316 DAKOTA SUPPLY GROUP:							498.16	
62 DALCO								
10/26/2021	3842474	1	Invoice	SUPPLIES/FIREHALL	10/11/2021	10/28/2021	69.37	101-42200-211
Total 62 DALCO:							69.37	
106428 DATA SMART COMPUTERS INC.								
11/02/2021	71710	1	Invoice	DATTO BACKUP	11/01/2021	11/05/2021	149.00	101-41500-309
11/02/2021	71711	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	11/01/2021	11/05/2021	72.00	101-41500-309
11/02/2021	71808	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	11/01/2021	11/05/2021	6.49	101-42200-309
Total 106428 DATA SMART COMPUTERS INC.:							227.49	
105564 DEARBORN LIFE INS CO.								
10/21/2021	NOVEMBER	1	Invoice	EMPLOYEE INS.	10/13/2021	10/22/2021	131.51	101-41500-131
10/21/2021	NOVEMBER	2	Invoice	EMPLOYEE INS.	10/13/2021	10/22/2021	295.56	101-42100-131
10/21/2021	NOVEMBER	3	Invoice	EMPLOYEE INS.	10/13/2021	10/22/2021	69.45	101-43100-131
10/21/2021	NOVEMBER	4	Invoice	EMPLOYEE INS.	10/13/2021	10/22/2021	69.11	211-45500-131
10/21/2021	NOVEMBER	5	Invoice	EMPLOYEE INS.	10/13/2021	10/22/2021	31.01	225-45200-131
10/21/2021	NOVEMBER	6	Invoice	EMPLOYEE INS.	10/13/2021	10/22/2021	30.13	601-49400-131
10/21/2021	NOVEMBER	7	Invoice	EMPLOYEE INS.	10/13/2021	10/22/2021	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							657.67	
105414 DYNAMIC LIFECYCLE INNOVATIONS								
10/21/2021	210921012	1	Invoice	FALL CLEAN-UP	10/20/2021	10/22/2021	1,881.23	101-41110-440
Total 105414 DYNAMIC LIFECYCLE INNOVATIONS:							1,881.23	
106372 EGAN								
10/21/2021	JC10227947	1	Invoice	FUSES/EMERGENCY MANAGEMENT	10/20/2021	10/22/2021	92.88	101-42500-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106372 EGAN:							92.88	
106798 ELCOR CONSTRUCTION, INC.								
10/12/2021	41468	1	Invoice	COMPLETE PATCHES	09/30/2021	10/14/2021	1,985.00	101-43100-310
Total 106798 ELCOR CONSTRUCTION, INC.:							1,985.00	
105649 ELECTRIC PUMP								
10/18/2021	0072004	1	Invoice	REPAIRS LIFT STATION #3 PUMP #2	10/14/2021	10/19/2021	7,788.01	602-49450-221
10/18/2021	0072005	1	Invoice	REPAIRS LIFT STATION #3 PUMP #2	10/14/2021	10/19/2021	1,307.48	602-49450-221
Total 105649 ELECTRIC PUMP:							9,095.49	
106162 FAHRNER ASPHALT SEALERS, LLC								
10/18/2021	0H1.120409	1	Invoice	ESTIMATE NO. 1 AND FINAL	10/07/2021	10/19/2021	16,472.00	101-43100-224
Total 106162 FAHRNER ASPHALT SEALERS, LLC:							16,472.00	
105806 FLAHERTY & HOOD, P.A.								
10/11/2021	16752	1	Invoice	SEPT ADMIN LEGAL FEES-PERSONEL	01/04/2021	10/14/2021	33.75	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							33.75	
104 GOPHER STATE ONE CALL								
11/02/2021	1100680	1	Invoice	LOCATES/WATER	10/31/2021	11/05/2021	31.05	601-49400-310
11/02/2021	1100680	2	Invoice	LOCATES/SEWER	10/31/2021	11/05/2021	31.05	602-49450-310
Total 104 GOPHER STATE ONE CALL:							62.10	
106800 H & L MESABI COMPANY								
10/26/2021	08858	1	Invoice	BLADES & PLOW BOLTS	10/20/2021	10/28/2021	814.00	101-43100-221
Total 106800 H & L MESABI COMPANY:							814.00	
106564 HAWKINS, INC.								
10/13/2021	6040905	1	Invoice	CHEMICALS/WATER	10/11/2021	10/14/2021	759.39	601-49400-217
10/13/2021	6040906	1	Invoice	CHEMICALS/WATER	10/11/2021	10/14/2021	315.14	601-49400-217
Total 106564 HAWKINS, INC.:							1,074.53	
105808 HBC, INC.								
10/13/2021	105099 OCT	1	Invoice	PHONE&INTERNET/FIRE DEPT.	10/02/2021	10/14/2021	175.86	101-42200-321
10/13/2021	71466 OCTO	1	Invoice	PHONE&INTERN/LIBRARY	10/02/2021	10/14/2021	55.55	211-45500-321
10/14/2021	78487 OCTO	1	Invoice	PHONE INTERNET/ADMIN	10/02/2021	10/14/2021	522.56	101-41500-321
10/14/2021	78487 OCTO	2	Invoice	PHONE INTERNET/POLICE	10/02/2021	10/14/2021	300.75	101-42100-321
10/14/2021	78487 OCTO	3	Invoice	PHONE INTERNET/PUBLIC WORKS	10/02/2021	10/14/2021	286.90	101-43100-321
Total 105808 HBC, INC.:							1,341.62	
116 HIGH PLAINS								
10/26/2021	183433	1	Invoice	FUEL/PARKS	09/02/2021	10/28/2021	11.28	225-45200-212
10/26/2021	183569	1	Invoice	FUEL/PARKS	09/07/2021	10/28/2021	26.16	225-45200-212
10/26/2021	183576	1	Invoice	FUEL/PARKS	09/07/2021	10/28/2021	8.35	225-45200-212
10/26/2021	183613	1	Invoice	FUEL/PARKS	09/08/2021	10/28/2021	36.75	225-45200-212
10/26/2021	183827	1	Invoice	FUEL/WATER	09/14/2021	10/28/2021	65.21	601-49400-212
10/26/2021	183841	1	Invoice	FUEL/PARKS	09/14/2021	10/28/2021	30.61	225-45200-212
10/26/2021	183884	1	Invoice	FUEL/WATER	09/15/2021	10/28/2021	90.30	601-49400-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/26/2021	183939	1	Invoice	FUEL/PARKS	09/16/2021	10/28/2021	27.12	225-45200-212
10/26/2021	184100	1	Invoice	FUEL/PARKS	09/21/2021	10/28/2021	11.62	225-45200-212
10/26/2021	184188	1	Invoice	FUEL/PW	09/23/2021	10/28/2021	39.39	101-43100-212
10/26/2021	184319	1	Invoice	FUEL/PARKS	09/27/2021	10/28/2021	13.24	225-45200-212
10/26/2021	184391	1	Invoice	FUEL/PW	09/29/2021	10/28/2021	62.33	101-43100-212
10/26/2021	184402	1	Invoice	FUEL/PARKS	09/29/2021	10/28/2021	11.97	225-45200-212
10/26/2021	184408	1	Invoice	FUEL/PARKS	09/29/2021	10/28/2021	8.21	225-45200-212
10/11/2021	9/30/21 1537	1	Invoice	FUEL/RURAL FIRE DEPT	09/30/2021	10/14/2021	128.01	245-42200-212
10/11/2021	9/30/21 1537	1	Invoice	FUEL/RURAL FIRE DEPT	09/30/2021	10/14/2021	199.38	245-42200-212
Total 116 HIGH PLAINS:							769.93	
106801 HUNT ELECTRIC CORPORATION								
11/01/2021	21080512	1	Invoice	GENERATOR PARTS/FIRE DEPT	10/13/2021	11/05/2021	59.77	101-42200-221
Total 106801 HUNT ELECTRIC CORPORATION:							59.77	
106802 ICMA								
11/02/2021	381589	1	Invoice	DEVELOPMENT COORDINATOR AD	11/01/2021	11/05/2021	75.00	101-41500-343
Total 106802 ICMA:							75.00	
106756 IOWA LEAGUE OF CITIES								
10/21/2021	092442	1	Invoice	DEVELOPMENT SERVICES COORDINATOR	10/20/2021	10/22/2021	140.00	101-41500-343
Total 106756 IOWA LEAGUE OF CITIES:							140.00	
106344 J.F.AHERN CO.								
10/28/2021	468119	1	Invoice	ANNUAL INSPECTION- SPRINKLER SYSTEM/	10/21/2021	10/28/2021	292.00	101-43100-223
Total 106344 J.F.AHERN CO.:							292.00	
104367 JACOBS, ED								
10/26/2021	HOTEL	1	Invoice	MN FIRE CHIEFS CONVENTION DULUTH	10/25/2021	10/28/2021	309.53	101-42200-331
10/26/2021	MEALS	1	Invoice	MN FIRE CHIEFS CONVENTION DULUTH	10/25/2021	10/28/2021	91.88	101-42200-331
10/26/2021	MILEAGE - 4	1	Invoice	MN FIRE CHIEFS CONVENTION DULUTH	10/25/2021	10/28/2021	262.08	101-42200-331
Total 104367 JACOBS, ED:							663.49	
106520 KENNY SYLVESTER CONSTRUCTION								
10/11/2021	SEPT 11-OC	1	Invoice	CLEANING CITY HALL/ADMIN SEPT-OCT 202	10/11/2021	10/13/2021	600.00	101-41500-401
10/11/2021	SEPT 11-OC	2	Invoice	CLEANING CITY HALL/COUNCIL SEPT-OCT 2	10/11/2021	10/13/2021	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFKY BUILDING SUPPLIES								
10/15/2021	2110-424917	1	Invoice	SRO SAFE SCREWS/PD	09/30/2021	10/15/2021	8.99	101-42100-438
Total 141 KREOFKY BUILDING SUPPLIES:							8.99	
106730 KUJATH, CAROL								
10/27/2021	SAM'S CLUB	1	Invoice	FOOD FOR SPECIAL MEETING 10/27/21	10/26/2021	10/27/2021	7.44	101-41110-331
Total 106730 KUJATH, CAROL:							7.44	
106017 LEAGUE OF MN CITIES INSURANCE TRUST								
11/01/2021	6855	1	Invoice	DEDUCTABLE D. HALL LAWSUIT	10/21/2021	11/05/2021	500.00	101-41500-437

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106017 LEAGUE OF MN CITIES INSURANCE TRUST:							500.00	
106590 LICKITY STITCH								
10/18/2021	1275	1	Invoice	UNIFORM V.AXLEY	10/18/2021	10/19/2021	224.03	101-41500-417
10/18/2021	1275	2	Invoice	UNIFORM C.KUJATH	10/18/2021	10/19/2021	83.52	101-41500-417
Total 106590 LICKITY STITCH:							307.55	
106720 LOFFLER COMPANIES INC.								
11/01/2021	11/1/21 STAT	1	Invoice	FINANCE CHARGE	11/01/2021	11/05/2021	1.64	101-41500-401
10/18/2021	30240149	1	Invoice	ADMIN COPIER/PRINTER	10/07/2021	10/19/2021	161.22	101-41500-401
10/26/2021	3813056	1	Invoice	COPIER CHARGES/ADMIN	09/01/2021	10/28/2021	109.13	101-41500-401
10/18/2021	3842244	1	Invoice	COPIER CHARGES/ADMIN	10/04/2021	10/19/2021	81.54	101-41500-401
11/02/2021	3865406	1	Invoice	COPIER CHARGES/ADMIN	11/01/2021	11/05/2021	131.73	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							485.26	
160 LYONS OIL MINI MART								
10/15/2021	5245274	1	Invoice	CAR WASHES/PD	09/30/2021	10/15/2021	127.67	101-42100-221
Total 160 LYONS OIL MINI MART:							127.67	
106592 MCKELLIPS, JORDAN								
10/26/2021	1210946867	1	Invoice	BOLT CARRIER, UPPER RECEIVER	10/25/2021	10/28/2021	440.22	101-42100-417
Total 106592 MCKELLIPS, JORDAN:							440.22	
171 MEDTOX LABORATORIES INC.								
10/12/2021	0920217991	1	Invoice	NEW EMPLOY DRUG SCREEN K. DEFRANG/	09/30/2021	10/14/2021	34.75	101-43100-310
10/12/2021	0920217991	2	Invoice	NEW EMPLOY DRUG SCREEN J. TORRES/LI	09/30/2021	10/14/2021	34.75	211-45500-310
Total 171 MEDTOX LABORATORIES INC.:							69.50	
175 MICHAEL'S TIRE & AUTO								
10/15/2021	130634	1	Invoice	OIL CHANGE, FLUIDS/PD	09/09/2021	10/15/2021	51.00	101-42100-221
11/03/2021	130805	1	Invoice	OIL CHANGE/PD	10/01/2021	11/05/2021	50.00	101-42100-221
11/03/2021	130807	1	Invoice	OIL CHANGE, FLUIDS/PD	10/01/2021	11/05/2021	53.00	101-42100-221
11/02/2021	130815	1	Invoice	TIRE DISPOSAL	10/29/2021	11/05/2021	34.00	101-41110-440
11/03/2021	130896	1	Invoice	MAINTENANCE & REPAIRS #151/PD	10/14/2021	11/05/2021	608.36	101-42100-221
11/03/2021	130916	1	Invoice	BATTERIES #31/RURAL FIRE DEPT.	10/28/2021	11/05/2021	320.00	245-42200-217
11/03/2021	130929	1	Invoice	REAR BRAKES #171/PD	10/20/2021	11/05/2021	505.12	101-42100-221
Total 175 MICHAEL'S TIRE & AUTO:							1,621.48	
106719 MIDWEST TAPE								
10/22/2021	2000018848	1	Invoice	BOOKS/LIBRARY	10/01/2021	10/22/2021	317.40	211-45500-592
Total 106719 MIDWEST TAPE:							317.40	
105702 MILLER, BRANDON								
10/26/2021	10/21/21 MIL	1	Invoice	MILEAGE/POLICE	10/21/2021	10/28/2021	98.00	101-42100-331
Total 105702 MILLER, BRANDON:							98.00	
378 MN DEPARTMENT OF AGRICULTURE								
10/19/2021	2022 RENE	1	Invoice	TREE CARE REGISTRY RENEWAL	10/18/2021	10/19/2021	25.00	225-45200-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 378 MN DEPARTMENT OF AGRICULTURE:							25.00	
223 MN ENERGY RESOURCES CORP.								
11/04/2021	0503043614	1	Invoice	GAS UTILITY/SEWER	10/26/2021	11/05/2021	24.15	602-49450-383
11/04/2021	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	10/26/2021	11/05/2021	73.42	101-42200-383
11/04/2021	0505377887	1	Invoice	GAS UTILITY/COUNCIL	10/26/2021	11/05/2021	25.13	101-41110-383
11/04/2021	0505377887	2	Invoice	GAS UTILITY/ADMIN	10/26/2021	11/05/2021	25.12	101-41500-383
11/04/2021	0505377887	3	Invoice	GAS UTILITY/PD	10/26/2021	11/05/2021	25.12	101-42100-383
11/04/2021	0506816622	1	Invoice	GAS UTILITY/SEWER	10/28/2021	11/05/2021	16.78	602-49450-383
11/04/2021	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	10/26/2021	11/05/2021	59.73	101-43100-383
11/04/2021	0507609025	1	Invoice	GAS UTILITY/LIBRARY	10/27/2021	11/05/2021	45.50	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							294.95	
105919 MN STATE FIRE DEPT. ASSN.								
11/01/2021	2022 MEMB	1	Invoice	MEMBERSHIP DUES	11/01/2021	11/05/2021	290.00	101-42200-433
Total 105919 MN STATE FIRE DEPT. ASSN.:							290.00	
105717 MOTOROLA SOLUTIONS, INC.								
10/11/2021	8281253879	1	Invoice	RADIO/FIRE	09/24/2021	10/14/2021	3,578.75	101-42200-221
10/11/2021	8281253879	2	Invoice	RADIO/FIRE	09/24/2021	10/14/2021	3,578.75	245-42200-221
Total 105717 MOTOROLA SOLUTIONS, INC.:							7,157.50	
106763 NELSON GRANITE LIMITED								
10/11/2021	86270	1	Invoice	PLAQUES-L.SQUIRES, A.SQUIRES, J&L.JAC	10/08/2021	10/14/2021	1,313.50	235-49010-258
Total 106763 NELSON GRANITE LIMITED:							1,313.50	
202 OLMSTED MEDICAL CENTER								
10/22/2021	9/24/21-7000	1	Invoice	NEW EMPLOYEE DRUG SCREEN/LIBRARY-J.	10/12/2021	10/22/2021	37.00	211-45500-310
Total 202 OLMSTED MEDICAL CENTER:							37.00	
106085 ON-SITE COMPUTERS, INC.								
11/01/2021	CW76121	1	Invoice	PRINTER ISSUES/POLICE	10/21/2021	11/02/2021	63.80	101-42100-309
Total 106085 ON-SITE COMPUTERS, INC.:							63.80	
106161 PEOPLE'S ENERGY COOPERATIVE								
10/15/2021	2643900 OC	1	Invoice	ELEC WELL #3	10/05/2021	10/18/2021	1,613.00	601-49400-381
10/15/2021	2647400 OC	1	Invoice	ELEC SKATING RINK	10/05/2021	10/18/2021	83.00	225-45127-381
10/15/2021	2706100 OC	1	Invoice	ELEC NE LIFT STATION	10/05/2021	10/18/2021	167.00	602-49450-381
10/15/2021	2709900 OC	1	Invoice	ELEC WEST BROADWAY	10/05/2021	10/18/2021	10.00	101-42500-381
10/15/2021	2714900 OC	1	Invoice	ELEC STREET LIGHTS	10/05/2021	10/18/2021	2,942.00	101-43100-381
10/15/2021	2738000 OC	1	Invoice	ELEC WELL #2	10/05/2021	10/18/2021	2,061.00	601-49400-381
10/15/2021	2739100 OC	1	Invoice	ELEC PUBLIC WORKS BUILDING	10/05/2021	10/18/2021	276.00	101-43100-381
10/15/2021	2747700 OC	1	Invoice	ELEC SW SIREN	10/05/2021	10/18/2021	40.00	101-42500-381
10/15/2021	2764400 NW	1	Invoice	ELEC NW LIFT STATION	10/05/2021	10/18/2021	329.00	602-49450-381
10/15/2021	2767800 OC	1	Invoice	ELEC CEMETERY FLAG LIGHT	10/05/2021	10/18/2021	45.00	235-49010-381
10/15/2021	2777600 OC	1	Invoice	ELEC LIBRARY	10/05/2021	10/18/2021	280.00	211-45500-381
10/15/2021	3036800 OC	1	Invoice	ELEC FIRE HALL	10/05/2021	10/18/2021	155.00	101-42200-381
10/15/2021	3038100 OC	1	Invoice	ELEC CITY HALL-COUNCIL	10/05/2021	10/18/2021	126.00	101-41110-381
10/15/2021	3038100 OC	2	Invoice	ELEC CITY HALL-ADMIN	10/05/2021	10/18/2021	126.00	101-41500-381
10/15/2021	3038100 OC	3	Invoice	ELEC CITY HALL-POLICE	10/05/2021	10/18/2021	126.00	101-42100-381
10/15/2021	3041300 OC	1	Invoice	ELEC WEDGEWOOD PARK	10/05/2021	10/18/2021	53.00	225-45200-381

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/15/2021	3042300 OC	1	Invoice	ELEC WATER TOWER	10/05/2021	10/18/2021	157.00	601-49400-381
10/15/2021	3043900 OC	1	Invoice	ELEC BIKE TRAILHEAD	10/05/2021	10/18/2021	51.00	225-45200-381
10/15/2021	3274000 OC	1	Invoice	ELEC 6TH ST SW LIGHTS	10/05/2021	10/18/2021	79.14	101-43100-381
10/15/2021	3274100 OC	1	Invoice	ELEC 4TH ST SW LIGHTS	10/05/2021	10/18/2021	92.49	101-43100-381
10/15/2021	3274200 OC	1	Invoice	ELEC 2ND ST SW LIGHTS	10/05/2021	10/18/2021	75.41	101-43100-381
10/15/2021	3274300 OC	1	Invoice	ELEC 1ST ST SW LIGHTS	10/05/2021	10/18/2021	68.14	101-43100-381
10/15/2021	3333200 OC	1	Invoice	ELEC TENNIS COURT-ECKSTEIN	10/05/2021	10/18/2021	854.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,809.18	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
10/22/2021	3105063525	1	Invoice	LEASE POSTAGE MACHINE	10/12/2021	10/22/2021	159.57	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							159.57	
104928 PITNEY BOWES INC.								
11/01/2021	1019252920	1	Invoice	SEALER/POSTAGE MACHINE	10/19/2021	11/05/2021	24.22	101-41500-201
Total 104928 PITNEY BOWES INC.:							24.22	
76 PLAINVIEW EDA								
10/11/2021	NOV 21	1	Invoice	NOVEMBER 2021 CONTRIBUTION	10/11/2021	10/14/2021	3,750.00	101-46500-491
Total 76 PLAINVIEW EDA:							3,750.00	
105272 PLAINVIEW LAWN & SNOW								
10/19/2021	9332	1	Invoice	OPEN & CLOSE/R. TODD	08/02/2021	10/19/2021	270.00	235-49010-401
10/19/2021	9369	1	Invoice	OPEN & CLOSE/E. FOLKERT	10/10/2021	10/19/2021	570.00	235-49010-401
11/01/2021	9371	1	Invoice	OPEN & CLOSE/W.CHRISTISON	10/19/2021	11/05/2021	525.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							1,365.00	
239 PLAINVIEW NEWS								
10/21/2021	OCTOBER 2	1	Invoice	SUBSCRIPTION RENEWAL	10/19/2021	10/22/2021	50.00	211-45500-592
Total 239 PLAINVIEW NEWS:							50.00	
238 PLAINVIEW PARTS HOUSE								
10/19/2021	663616	1	Invoice	STRIPE OFF WHL KIT/PW	09/03/2021	10/19/2021	33.23	101-43100-217
10/19/2021	664732	1	Invoice	WINDSHIELD WASHER FLUID/PW	09/20/2021	10/19/2021	5.56	101-43100-217
10/19/2021	664963	1	Invoice	BATTERY/PW	09/22/2021	10/19/2021	384.65	101-43100-221
10/19/2021	665335	1	Invoice	SOLENOID, BATTERY/PW	09/27/2021	10/19/2021	128.71	101-43100-221
10/19/2021	665349	1	Invoice	PARTS/PW	09/27/2021	10/19/2021	28.68	101-43100-221
10/19/2021	666145	1	Invoice	BATTERY/PD	10/08/2021	10/19/2021	141.47	101-42100-221
Total 238 PLAINVIEW PARTS HOUSE:							722.30	
240 PLAINVIEW POSTMASTER								
10/26/2021	2022 PRESO	1	Invoice	2022 PRESORT	10/20/2021	10/28/2021	265.00	601-49400-322
11/02/2021	NOVEMBER	1	Invoice	UTILITY BILLING	11/02/2021	11/02/2021	206.87	601-49400-201
11/02/2021	NOVEMBER	2	Invoice	UTILITY BILLING	11/02/2021	11/02/2021	206.86	602-49450-201
Total 240 PLAINVIEW POSTMASTER:							678.73	
105770 PLAINVIEW POWERSPORTS								
11/01/2021	45010	1	Invoice	LENS, TAIL LAMP/FIRE DEPT	10/19/2021	11/05/2021	46.55	245-42200-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105770 PLAINVIEW POWERSPORTS:							46.55	
231 PLAINVIEW-ELGIN SANITARY SEWER								
10/22/2021	3RD QTR 20	1	Invoice	SEWER CHARGES-3RD QUARTER 2021	10/18/2021	10/22/2021	199,965.65	602-49450-385
Total 231 PLAINVIEW-ELGIN SANITARY SEWER:							199,965.65	
104720 PONTEM SOFTWARE BY RIA								
11/02/2021	0010434	1	Invoice	CEMETERY SOFTWARE	11/01/2021	11/05/2021	640.00	235-49010-309
Total 104720 PONTEM SOFTWARE BY RIA:							640.00	
105152 PURCHASE POWER								
10/22/2021	10/11/21 STA	1	Invoice	POSTAGE REFILL	10/11/2021	10/22/2021	412.57	101-41500-322
10/22/2021	10/11/21 STA	2	Invoice	POSTAGE REFILL	10/11/2021	10/22/2021	8.42	101-42100-322
Total 105152 PURCHASE POWER:							420.99	
741 QUILL CORPORATION								
11/04/2021	98481433	1	Invoice	FILING FOLDERS & PAPER/ADMIN	11/02/2021	11/05/2021	303.38	101-41500-201
Total 741 QUILL CORPORATION:							303.38	
546 RDO EQUIPMENT CO.								
10/11/2021	P0931902	1	Invoice	PARTS/PW	10/04/2021	10/14/2021	417.50	101-43100-221
Total 546 RDO EQUIPMENT CO.:							417.50	
105837 ROTO-ROOTER								
10/18/2021	125280	1	Invoice	CLEAN & CAMERA SEWERS	10/14/2021	10/19/2021	27,402.65	602-49450-228
Total 105837 ROTO-ROOTER:							27,402.65	
267 SCHWAAB INC.								
10/21/2021	6392553	1	Invoice	NAME BADGES/LIBRARY	09/24/2021	10/22/2021	31.64	211-45500-201
Total 267 SCHWAAB INC.:							31.64	
268 SELCO								
10/22/2021	49352	1	Invoice	BC MOBILE CUSTOM TEMPLATE/LIBRARY	09/21/2021	10/22/2021	500.00	211-45500-418
10/22/2021	49379	1	Invoice	BASIC TECH FEES/PC SUPPORT	10/04/2021	10/22/2021	861.32	211-45500-418
Total 268 SELCO:							1,361.32	
106799 SELL, JARED								
10/22/2021	PL21-62 REF	1	Invoice	REFUND DEPOSIT	10/20/2021	10/22/2021	100.00	101-41500-32210
Total 106799 SELL, JARED:							100.00	
104639 SOMA CONSTRUCTION INC.								
11/01/2021	20136	1	Invoice	REPAIR HYDRANT BY KWIK TRIP	11/01/2021	11/05/2021	9,526.59	601-49400-228
Total 104639 SOMA CONSTRUCTION INC.:							9,526.59	
284 STREICHER'S								
10/19/2021	I1527363	1	Invoice	9MM, .223 CAL DUTY & PRACTICE/POLICE	10/01/2021	10/19/2021	352.54	101-42100-418
10/19/2021	I1527861, I1	1	Invoice	REPLACE ZIPPER JACKET/I. HENDERSON	10/05/2021	10/19/2021	8.00	101-42100-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/19/2021	I1527861, I1	2	Invoice	UNIFORM/J. TIMM	10/05/2021	10/19/2021	56.99	101-42100-417
10/27/2021	I1529035	1	Invoice	UNIFORM/I. HENDERSON	10/12/2021	10/28/2021	20.00	101-42100-417
10/27/2021	I1530214	1	Invoice	UNIFORM/I. HENDERSON	10/20/2021	10/28/2021	1,227.00	101-42100-417
10/27/2021	I1530340	1	Invoice	UNIFORM/J. TIMM	10/20/2021	10/28/2021	129.98	101-42100-417
Total 284 STREICHER'S:							1,794.51	
716 THREE RIVERS COMMUNITY ACTION								
11/01/2021	OCTOBER 2	1	Invoice	OCTOBER TRANSIT BUS FEES	10/31/2021	11/05/2021	1,146.25	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							1,146.25	
104900 TOMS LAWN & CLEANING SERVICE								
11/04/2021	5742	1	Invoice	OCTOBER CLEANING/LIBRARY	10/31/2021	11/05/2021	760.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							760.00	
50 ULTIMATE SAFETY CONCEPTS, INC.								
10/15/2021	196512	1	Invoice	FIRE EXTING/STREET	09/30/2021	10/15/2021	65.00	101-43100-310
10/15/2021	196513	1	Invoice	INSPECT FIRE EXTING/POLICE	09/30/2021	10/15/2021	41.00	101-42100-310
10/15/2021	196514	1	Invoice	INSP FIRE EXT/CITYHALL	09/30/2021	10/15/2021	5.00	101-41500-310
10/15/2021	196515	1	Invoice	INSP.FIRE EXT/LIBRARY	09/30/2021	10/15/2021	36.00	211-45500-223
10/15/2021	196516	1	Invoice	FIRE EXTING/FIREHALL	09/30/2021	10/15/2021	161.00	101-42200-310
Total 50 ULTIMATE SAFETY CONCEPTS, INC.:							308.00	
106785 US INTERNET CORP.								
11/01/2021	2980627	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	10/31/2021	11/05/2021	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							31.50	
105973 USA BLUEBOOK								
10/11/2021	749941	1	Invoice	TUBE ASSEMBLY FOR A2 & M2 PUMPS/WAT	10/06/2021	10/14/2021	208.49	601-49400-221
Total 105973 USA BLUEBOOK:							208.49	
105928 VIOLA NURSERY & GREENHOUSE								
11/02/2021	FALL CLEAN	1	Invoice	CLEAN/TRIM LANDSCAPE/CITY HALL	10/25/2021	11/05/2021	250.00	101-41500-401
Total 105928 VIOLA NURSERY & GREENHOUSE:							250.00	
105461 VISA/TCM BANK N.A.								
10/12/2021	#0165 OCTO	1	Invoice	AMAZON-KLEENEX, PIE CUTTER PRESS/LIB	10/03/2021	10/14/2021	68.90	211-45500-592
10/12/2021	#0165 OCTO	2	Invoice	AMAZON-BOOK/LIBRARY	10/03/2021	10/14/2021	43.85	211-45500-592
10/12/2021	#0165 OCTO	3	Invoice	OVERDRIVE-AUDIO BOOKS/LIBRARY	10/03/2021	10/14/2021	45.25	211-45500-592
10/12/2021	#0165 OCTO	4	Invoice	OVERDRIVE-BOOKS/LIBRARY	10/03/2021	10/14/2021	67.04	211-45500-592
10/12/2021	#0165 OCTO	5	Invoice	AMAZON-BOOKS/LIBRARY	10/03/2021	10/14/2021	75.95	211-45500-592
10/12/2021	#0165 OCTO	6	Invoice	AMAZON-INK REFILL, PAPERCLIPS/LIBRARY	10/03/2021	10/14/2021	13.98	211-45500-592
10/12/2021	#0165 OCTO	7	Invoice	AMAZON-BOOKS/LIBRARY	10/03/2021	10/14/2021	16.99	211-45500-592
10/12/2021	#0165 OCTO	8	Invoice	AMAZON-BATTERIES, HOTSPOT WALL CHA	10/03/2021	10/14/2021	36.41	211-45500-592
10/12/2021	#6188 OCTO	1	Invoice	NORTHERN TOOL-LOCATOR/ADMIN	10/03/2021	10/14/2021	572.22	101-41500-221
10/12/2021	#6196 OCTO	1	Invoice	MENARDS-STANDARD CARTRIDGE FILTER/	10/03/2021	10/14/2021	6.20	101-43100-217
10/12/2021	#6196 OCTO	2	Invoice	HOME DEPOT-SHOP VAC FILTER/PW	10/03/2021	10/14/2021	27.97	101-43100-217
10/13/2021	#6451 OCTO	1	Invoice	NOTARY STAMP-V. AXLEY	10/03/2021	10/14/2021	23.97	101-41500-201
10/13/2021	#6451 OCTO	2	Invoice	SECRETARY OF STATE-NOTARY RENEWAL/	10/03/2021	10/14/2021	120.00	101-41500-433
10/14/2021	#6592 OCTO	1	Invoice	APPLE.COM/PD	10/03/2021	10/14/2021	.99	101-42100-321
10/14/2021	#6592 OCTO	2	Invoice	HD SUPPLY-2022 ATV&GOLF CART PERMIT/	10/03/2021	10/14/2021	129.84	101-42100-437
10/14/2021	#6592 OCTO	3	Invoice	AMAZON-STREAMLIGHT BATTERY STICK/PD	10/03/2021	10/14/2021	22.89	101-42100-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/14/2021	#6592	OCTO	4 Invoice	AMAZON-PARK CAMERAS/PD	10/03/2021	10/14/2021	515.39	101-42100-221
10/14/2021	#6592	OCTO	5 Invoice	AMAZON-LEASH, MEMO PADS, PENS, PERM	10/03/2021	10/14/2021	54.42	101-42100-201
10/14/2021	#6592	OCTO	6 Invoice	GALLS-FLASHLIGHT, PANTS, BACKPACK/PD	10/03/2021	10/14/2021	220.84	101-42100-417
10/14/2021	#6592	OCTO	7 Invoice	AMAZON-STAPLES/PD	10/03/2021	10/14/2021	5.11	101-42100-201
10/14/2021	#6592	OCTO	8 Invoice	NOR-TECH - MAIN OFFICE COMPUTER PAR	10/03/2021	10/14/2021	56.14	101-42100-228
10/14/2021	#6592	OCTO	9 Invoice	ZAGG INC-GLASS+ IPHONE XR INVISIBLE S	10/03/2021	10/14/2021	7.99	101-42100-221
10/14/2021	#6592	OCTO	10 Invoice	ZAGG INC-GLASS ELITE VISIONGUARD+ IPH	10/03/2021	10/14/2021	13.36	101-42100-221
10/14/2021	#6592	OCTO	11 Invoice	APPLE.COM/PD	10/03/2021	10/14/2021	.99	101-42100-321
10/14/2021	#6592	OCTO	12 Invoice	GOVX INC-UNIFORM E. RAHMAN/PD	10/03/2021	10/14/2021	183.75	101-42100-417
10/14/2021	#6592	OCTO	13 Invoice	USPS-URINE SAMPLE/PD	10/03/2021	10/14/2021	8.45	101-42100-437
10/12/2021	#6840	OCTO	1 Invoice	ADOBE/C. KUJATH	10/03/2021	10/14/2021	16.10	101-41500-433
10/12/2021	#6840	OCTO	2 Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	10/03/2021	10/14/2021	74.75	101-41500-211
10/12/2021	#6840	OCTO	3 Invoice	ADOBE/C. KUJATH	10/03/2021	10/14/2021	16.10	101-41500-433
10/13/2021	#6923	OCTO	1 Invoice	AMAZON-DESK DAVID'S OFFICE/ADMIN	10/03/2021	10/14/2021	1,339.72	101-41500-560
10/12/2021	#6931	OCTO	1 Invoice	J P COOKE-DOG TAGS/PD	10/03/2021	10/14/2021	98.90	101-42100-217
10/14/2021	#6998	OCTO	1 Invoice	MICROSOFT-ONLINE SERVICES/PD	10/03/2021	10/14/2021	8.86	101-42100-309
10/14/2021	#6998	OCTO	2 Invoice	AXIL-RANGE HEARING PROTECTION/PD	10/03/2021	10/14/2021	199.00	101-42100-418
10/14/2021	#6998	OCTO	3 Invoice	BENNETT'S-POPSICLES FOR YOUTH EVENT	10/03/2021	10/14/2021	8.18	101-42100-437
10/14/2021	#6998	OCTO	4 Invoice	AMAZON-ETHERNET CABLE FOR SQUAD C	10/03/2021	10/14/2021	21.30	101-42100-221
10/14/2021	#6998	OCTO	5 Invoice	AMAZON-CREDIT ETHERNET CABLE FOR S	10/03/2021	10/14/2021	21.30-	101-42100-221
10/14/2021	#6998	OCTO	6 Invoice	HOSTGATOR-WEEBLY CLOUD PRO/PD	10/03/2021	10/14/2021	17.98	101-42100-321
10/14/2021	#6998	OCTO	7 Invoice	BCA TRAINING-DMT RECERTIFICATION J.TI	10/03/2021	10/14/2021	75.00	101-42100-331
Total 105461 VISA/TCM BANK N.A.:							4,193.48	
307 WABASHA COUNTY AUDITOR/TREAS.								
10/18/2021	OCTOBER 2	1	Invoice	OCTOBER 2021 LEGAL SERVICES CONTRA	10/01/2021	10/19/2021	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							1,800.00	
310 WABASHA IMPLEMENT COMPANY								
11/04/2021	18619	1	Invoice	6PK GAL MIX/PARKS	10/04/2021	11/05/2021	15.00	225-45200-217
11/04/2021	20217	1	Invoice	63 PS3-50 CHAIN/PARKS	08/09/2021	11/05/2021	16.99	225-45200-217
Total 310 WABASHA IMPLEMENT COMPANY:							31.99	
106269 WATER SYSTEMS COMPANY								
10/11/2021	970718	1	Invoice	WATER/CITY HALL	10/07/2021	10/14/2021	31.00	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							31.00	
105600 WEX BANK								
10/15/2021	74734286	1	Invoice	FUEL/POLICE DEPT.	09/30/2021	10/15/2021	1,667.25	101-42100-212
Total 105600 WEX BANK:							1,667.25	
324 ZARNOTH BRUSH WORKS INC.								
11/01/2021	0186878	1	Invoice	VENTRAC BROOM & BOBCAT WAFER BROO	10/19/2021	11/05/2021	1,050.75	101-43125-221
Total 324 ZARNOTH BRUSH WORKS INC.:							1,050.75	
Grand Totals:							334,185.13	

GL Period	Amount
11/21	20,582.11
10/21	313,603.02
Grand Totals:	334,185.13

Vendor number hash: 11252899
Vendor number hash - split: 15900277
Total number of invoices: 179
Total number of transactions: 229

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	334,185.13	.00	334,185.13
Grand Totals:	334,185.13	.00	334,185.13

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: November 9, 2021

AGENDA ITEM:	On-Sale Liquor License Renewals Off-Sale Liquor License Renewal Optional 2AM Liquor License	AGENDA SECTION: Consent
PREPARED BY:	Carol Kujath	AGENDA NO. 5.C.
ATTACHMENTS:	None	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the On-Sale Liquor License Renewal of Walkes Enterprises Inc, K-J Bowling Enterprises, Inc, LeVan Norton Enterprises LLC, and William Allen American Legion Post 179 through December 31, 2022. Motion to approve the Off-Sale Liquor License Renewal of K-J Bowling Enterprises, Inc, Walkes Enterprises Inc, and LeVan Norton Enterprises LLC through December 31, 2022. Motion to approve the Optional 2AM Liquor License of Walkes Enterprises Inc. through December 31, 2022.		

Walkes Enterprises Inc (Kim's Saloon), K-J Bowling Enterprises Inc (Gopher Lanes), LeVan Norton Enterprises LLC (TJ's Tavern On & Off Sale) and William Allen American Legion Post 179 have submitted the required paperwork, as well as the fees for their On-Sale liquor license renewal.

Walkes Enterprises Inc, (Kim's Saloon), J-K Bowling Enterprises Inc (Gopher Lanes) and LeVan Norton Enterprises LLC have submitted the required paperwork, as well as the fees for their Off-Sale liquor licenses renewal.

Walkes Enterprises Inc (Kim's Saloon) has submitted the required paperwork, as well as the fee for their Optional 2AM Liquor License.

BUILDING PERMIT REPORT

November 2021

Permit Number & Applicant

PL21-129 PK Meyer Builders Inc.	600 7 th Ave NE – New Single-Family Home	Value: \$None-given Total Fee: \$4,063.79 Permit Fee: \$556.54 Plan Check Fee: \$361.75 State Surcharge: \$85.50 Water Deposit: \$500.00 Sewer Deposit: \$500.00 Water Connection: \$1,000.00 Sewer Connection: \$1,000.00 Plumbing: \$30.00 Mechanical: \$30.00
PL21-132 Brian Oeltjon	50 5 th St SW – Commercial Dock Railing	Value: \$2,500.00 Total Fee: \$151.58 Permit Fee: \$30.50 Plan Check Fee: \$19.83 State Surcharge: \$1.25 Refundable Deposit: \$100.00
PL21-134 OH7 Building, LLC	10 8 th St NE – New Single-Family Home	Value: \$196,000.00 Total Fee: \$4,164.49 Permit Fee: \$610.30 Plan Check Fee: \$396.69 State Surcharge: \$97.50 Water Deposit: \$500.00 Sewer Deposit: \$500.00 Water Connection: \$1,000.00 Sewer Connection: \$1,000.00 Plumbing: \$30.00 Mechanical: \$30.00
PL21-135 Bigelow Homes	265 8 th St NE – New Single-Family Home	Value: \$144,000.00 Total Fee: \$446.06 Permit Fee: \$322.44 State Surcharge: \$72.00 Water Deposit: \$500.00 Sewer Deposit: \$500.00 Water Connection: \$1,000.00 Sewer Connection: \$1,000.00 Plumbing: \$30.00 Mechanical: \$30.00

BUILDING PERMIT REPORT

November 2021

PL21-136
Bigelow Homes

255 8th St NE – New Single-
Family Home

Value: \$3,950.50
Total Fee: \$496.06
Permit Fee: \$322.44
State Surcharge: \$72.00
Water Deposit: \$500.00
Sewer Deposit: \$500.00
Water Connection: \$1,000.00
Sewer Connection: \$1,000.00
Plumbing: \$30.00
Mechanical: \$30.00

PL21-137
Tim Gordon

20 East Broadway – Egress
Window

Value: \$2,000.00
Total Fee: \$27.70
Permit Fee: \$18.01
State Surcharge: \$1.00

PL21-139
All Craft Exteriors
(Michael & Anna Pick)

130 2nd Ave SE - Reroof

Value: \$6,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL21-MISC
Kristie Liebenow

610 2nd Ave NW - Fence

Value: \$1,500.00
Total Fee: \$20.00
Permit Fee: \$20.00

PL21-MISC
Charles & Cindy Eversman

330 5th Ave SE - Fence

Value: \$None-given
Total Fee: \$20.00
Permit Fee: \$20.00

PL21-140
Gloria Cavagnetto

245 5th St NW - Furnace

Value: \$4,300.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL21-MISC
Creative Curb Appeal
(Shelly Schad-Scholler)

240 6th Ave SE - Concrete

Value: \$15,000.00
Total Fee: \$20.00
Permit Fee: \$20.00

PL21-142
Priority Construction
(Eric Tibor)

410 3rd Ave NE - Reroof

Value: \$None-given
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

BUILDING PERMIT REPORT

November 2021

PL21-138
Paul E. Olsen-Holtorf

320 3rd Ave SE – Basement Finish

Value: \$9,000.00
Total Fee: \$274.89
Permit Fee: \$66.90
Plan Check Fee: \$43.50
State Surcharge: \$4.50
Plumbing: \$30.00
Mechanical: \$30.00
Refundable Deposit: \$100.00

PL21-143
Tonna Mechanical Inc.
(Brian Ties)

245 6th St SW - Furnace

Value: \$4,000.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL21-

PL21-

PL21-

PL21-

PL21-

PL21-

PL21-

MONTHLY REPORT OF FINANCE DIRECTOR

October, 2021

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing system
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Provide assistance/information to Judith Jordan/EDA
- Assist City Administrator

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- 2021 budget process -- the preliminary levy was adopted at the Sept. meeting and certified to Wabasha County. We will continue to work through the process and make adjustments as needed before the final levy is adopted in December.
- Potential Fire Truck Purchase/Process

Projects

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. They install the meters in the homes, and I install them in our financial system & the meter reading software and then monitor the systems. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of Oct. 2021 we had installed 137 of the 300 meters we are planning to do this year.
- East Winds, 2020 Street Project, Orchard Hills, potential development projects
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 3rd Qtr. 2021 Payroll Reports

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Council Work Session – Planning/Goal Setting
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Developer Meetings/Skye View Project
- Meet with Mike Bubany/Municipal Financial Advisor
- EDA/Development Services Coordinator position/process

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	1,041.66	12,258.34
101-41110-122	FICA	1,017.45	1,017.00	79.69	937.31
101-41110-151	Worker s Comp Insurance Prem	64.45	84.00	57.18	26.82
101-41110-201	Office Supplies(paper-pens-et)	181.18	500.00	12.61	487.39
101-41110-221	Repair/Maint - Equipment	125.00	.00	.00	.00
101-41110-303	Engineering Fees	1,912.50	3,000.00	.00	3,000.00
101-41110-310	Other Professional Services	.00	4,000.00	.00	4,000.00
101-41110-322	Postage	105.24	100.00	21.05	78.95
101-41110-331	Meetings-Conferences (mtgs/mi)	700.00	5,000.00	7.44	4,992.56
101-41110-343	Advertising	.00	.00	142.24	142.24-
101-41110-362	Property - Casualty Ins (Auto)	7,381.76	7,600.00	7,893.71	293.71-
101-41110-381	Electric Utilities	1,416.70	1,725.00	1,301.68	423.32
101-41110-383	Gas Utilities	722.10	1,000.00	436.57	563.43
101-41110-401	Contractual Services	4,800.00	7,200.00	6,000.00	1,200.00
101-41110-433	Dues and Subscriptions	3,825.00	10,000.00	6,147.00	3,853.00
101-41110-437	Miscellaneous	665.08	100.00	307.24	207.24-
101-41110-440	City Cleanup	1,297.01	6,600.00	5,857.84	742.16
Total Council:		37,513.47	61,226.00	29,305.91	31,920.09
Elections					
101-41410-103	Part-Time Employees	6,620.00	.00	.00	.00
101-41410-309	Software and Design	.00	500.00	.00	500.00
101-41410-331	Meetings-Conferences (mtgs/mi)	822.09	.00	.00	.00
101-41410-437	Miscellaneous	3,815.05	1,000.00	840.00	160.00
Total Elections:		11,257.14	1,500.00	840.00	660.00
Administration					
101-41500-101	Full-Time Employees Regular	247,759.75	313,081.00	214,966.85	98,114.15
101-41500-102	Full-Time Employees Overtime	21,036.58	5,000.00	9,246.22	4,246.22-
101-41500-103	Part-Time Employees	87,799.17	.00	.00	.00
101-41500-120	CENTRAL PENSION FUND	.00	2,995.20	2,419.20	576.00
101-41500-121	PERA	22,043.52	23,893.00	16,778.50	7,114.50
101-41500-122	FICA	26,795.96	24,391.00	20,565.36	3,825.64
101-41500-131	Employer Paid Health	50,507.95	81,553.20	56,155.10	25,398.10
101-41500-151	Worker s Comp Insurance Prem	3,157.12	3,315.00	2,256.72	1,058.28
101-41500-201	Office Supplies(paper-pens-et)	7,831.95	6,000.00	3,331.59	2,668.41
101-41500-211	Operating Supplies - Cleaning	1,008.80	1,075.00	493.81	581.19
101-41500-217	Other Operating Supplies	1,023.17	1,000.00	933.47	66.53
101-41500-221	Repair/Maint - Equipment	1,573.27	500.00	572.22	72.22-
101-41500-223	Repair/Maintain - Building	2,572.34	2,500.00	1,129.27	1,370.73
101-41500-227	Repair/Maintain - Amb Building	167.80	2,500.00	3,228.68	728.68-
101-41500-301	Auditing and Acct g Services	27,200.00	28,000.00	28,100.00	100.00-
101-41500-303	Engineering Fees	7,181.00	7,500.00	43,479.00	35,979.00-
101-41500-304	Legal Fees	32,591.77	40,000.00	17,260.51	22,739.49
101-41500-309	Software and Design	24,040.67	12,500.00	15,089.59	2,589.59-
101-41500-310	Other Professional Services	7,659.76	9,000.00	3,216.10	5,783.90
101-41500-312	CITY WEBSITE	.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	27,120.19	22,000.00	18,202.90	3,797.10
101-41500-317	Dial A Ride Bus	4,569.25	8,000.00	4,376.75	3,623.25
101-41500-321	Communications	5,576.10	6,500.00	5,098.41	1,401.59
101-41500-322	Postage	522.70	500.00	1,092.70	592.70-
101-41500-331	Meetings-Conferences (mtgs/mi)	2,521.95	6,500.00	928.37	5,571.63
101-41500-343	Advertising	2,922.00	2,500.00	3,724.69	1,224.69-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-41500-362	Property - Casualty Ins (Auto)	3,916.56	5,500.00	5,712.56	212.56-
101-41500-381	Electric Utilities	1,416.69	2,070.00	1,301.68	768.32
101-41500-383	Gas Utilities	722.10	1,200.00	436.60	763.40
101-41500-401	Contractual Services	15,684.08	12,315.00	9,855.70	2,459.30
101-41500-406	Safety	.00	500.00	.00	500.00
101-41500-417	Uniforms	1,223.48	1,800.00	436.23	1,363.77
101-41500-433	Dues and Subscriptions	600.50	1,500.00	1,637.86	137.86-
101-41500-434	Sales Tax Paid	3.00	15.00	5.00	10.00
101-41500-437	Miscellaneous	406.57	500.00	337.67	162.33
101-41500-442	Bank Service Charges	3,599.26	4,000.00	2,659.01	1,340.99
101-41500-443	Credit Card Merchant Fees	1,932.56	1,800.00	1,710.72	89.28
101-41500-444	XPRESS Bill Pay Fees	4,703.12	4,500.00	4,347.62	152.38
101-41500-445	Legal Settlements	.00	.00	47,618.91	47,618.91-
101-41500-560	Furniture & Fixtures	.00	.00	2,422.29	2,422.29-
101-41500-570	Office Equipment & Furnishings	.00	10,000.00	.00	10,000.00
101-41500-580	Computers & Technology	26,405.94	52,500.00	.00	52,500.00
101-41500-590	Capital Outlay	.00	70,655.00	77,631.00	6,976.00-
101-41500-705	Tansfers Out-CARES Act Funds	191,730.26	.00	.00	.00
Total Administration:		867,526.89	782,308.40	631,408.86	150,899.54
Police					
101-42100-101	Full-Time Employees Regular	489,508.07	491,956.00	427,912.52	64,043.48
101-42100-102	Full-Time Employees Overtime	21,053.29	18,000.00	18,149.54	149.54-
101-42100-103	Part-Time Employees	60,254.06	50,000.00	17,074.05	32,925.95
101-42100-120	CENTRAL PENSION FUND	.00	998.40	806.40	192.00
101-42100-121	PERA	75,669.20	88,750.00	76,301.37	12,448.63
101-42100-122	FICA	12,948.14	11,220.00	10,140.79	1,079.21
101-42100-131	Employer Paid Health	80,901.21	130,459.60	131,500.61	1,041.01-
101-42100-151	Worker s Comp Insurance Prem	21,587.75	33,500.00	22,805.41	10,694.59
101-42100-201	Office Supplies(paper-pens-et)	2,215.39	3,000.00	3,323.74	323.74-
101-42100-212	Motor Fuels-Gas	13,093.64	13,000.00	14,160.32	1,160.32-
101-42100-217	Other Operating Supplies	117.50	.00	471.46	471.46-
101-42100-221	Repair/Maint - Equipment	17,860.63	16,000.00	9,189.69	6,810.31
101-42100-228	Repair/Maintain Other	1,031.25	3,000.00	740.64	2,259.36
101-42100-304	Legal Fees	23,400.00	21,600.00	18,000.00	3,600.00
101-42100-309	Software and Design	3,239.70	5,000.00	4,142.75	857.25
101-42100-310	Other Professional Services	9,601.70	5,000.00	41.00	4,959.00
101-42100-313	Task Force	7,649.09	.00	.00	.00
101-42100-318	Animal Control	586.54	1,000.00	.00	1,000.00
101-42100-319	Forfeitures	1,216.69	1,200.00	217.80	982.20
101-42100-321	Communications	10,835.56	14,000.00	9,891.79	4,108.21
101-42100-322	Postage	.00	.00	29.47	29.47-
101-42100-331	Meetings-Conferences (mtgs/mi)	2,240.79	7,500.00	1,134.62	6,365.38
101-42100-343	Advertising	350.00	.00	100.00	100.00-
101-42100-362	Property - Casualty Ins (Auto)	5,727.23	5,899.00	6,126.98	227.98-
101-42100-381	Electric Utilities	1,416.61	1,970.00	1,301.64	668.36
101-42100-383	Gas Utilities	722.04	1,000.00	436.61	563.39
101-42100-406	Safety	1,429.98	1,000.00	26.06	973.94
101-42100-417	Uniforms	17,931.68	9,000.00	8,782.25	217.75
101-42100-418	Range/Ammo	6,241.96	6,000.00	5,062.59	937.41
101-42100-433	Dues and Subscriptions	1,797.59	1,000.00	2,454.48	1,454.48-
101-42100-436	Towing Charges	.00	200.00	193.28	6.72
101-42100-437	Miscellaneous	4,088.38	3,000.00	239.45	2,760.55
101-42100-438	Police - DARE Prog	1,411.23	5,000.00	797.99	4,202.01
101-42100-446	NSF Checks	795.88	1,000.00	.00	1,000.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-42100-491	Contributions/Donations Expend	1,000.00	.00	.00	.00
101-42100-560	Furniture & Fixtures	294.20	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	125,309.50	16,800.00	9,077.66	7,722.34
Total Police:		1,023,526.48	968,053.00	800,632.96	167,420.04
City Fire					
101-42200-103	Part-Time Employees	14,843.61	20,000.00	.00	20,000.00
101-42200-122	FICA	1,135.57	1,530.00	.00	1,530.00
101-42200-151	Worker s Comp Insurance Prem	3,837.84	4,030.00	2,743.45	1,286.55
101-42200-201	Office Supplies(paper-pens-et)	146.94	600.00	166.51	433.49
101-42200-207	Fire Prevention Instruct Supps	1,210.00	2,000.00	960.00	1,040.00
101-42200-211	Operating Supplies - Cleaning	20.52	200.00	69.37	130.63
101-42200-212	Motor Fuels-Gas	703.35	1,000.00	28.29	971.71
101-42200-217	Other Operating Supplies	2,425.34	200.00	79.12	120.88
101-42200-221	Repair/Maint - Equipment	13,474.05	20,000.00	14,144.36	5,855.64
101-42200-223	Repair/Maintain - Building	1,797.05	8,000.00	3,517.87	4,482.13
101-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
101-42200-228	Repair/Maintain - Other	.00	1,500.00	2,514.55	1,014.55-
101-42200-309	Software and Design	6.49	.00	57.92	57.92-
101-42200-310	Other Professional Services	327.00	1,000.00	411.00	589.00
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	2,897.20	2,000.00	2,650.70	650.70-
101-42200-322	Postage	84.20	100.00	29.60	70.40
101-42200-331	Meetings-Conferences (mtgs/mi)	510.00	2,000.00	3,033.49	1,033.49-
101-42200-343	Advertising	405.60	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,475.00	6,725.23	250.23-
101-42200-381	Electric Utilities	2,173.00	2,875.00	2,049.00	826.00
101-42200-383	Gas Utilities	2,925.87	4,000.00	2,018.11	1,981.89
101-42200-384	Garbage Service	611.39	658.00	547.60	110.40
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	1,428.35	10,000.00	151.93	9,848.07
101-42200-433	Dues and Subscriptions	1,355.00	1,000.00	355.00	645.00
101-42200-437	Miscellaneous	.00	300.00	.00	300.00
101-42200-520	Capital Outlay-Bldg & Structur	78,850.00	.00	.00	.00
Total City Fire:		138,389.28	93,968.00	42,878.10	51,089.90
Emergency Management					
101-42500-103	Part-Time Employees	1,122.61	1,135.00	.00	1,135.00
101-42500-122	FICA	85.88	87.00	.00	87.00
101-42500-221	Repair/Maint - Equipment	.00	6,000.00	92.88	5,907.12
101-42500-310	Other Professional Services	660.00	660.00	660.00	.00
101-42500-381	Electric Utilities	522.00	800.00	586.00	214.00
Total Emergency Management:		2,390.49	8,682.00	1,338.88	7,343.12
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	113,564.63	115,061.00	91,144.62	23,916.38
101-43100-102	Full-Time Employees Overtime	2,586.60	5,000.00	1,670.16	3,329.84
101-43100-120	CENTRAL PENSION FUND	.00	838.65	629.04	209.61
101-43100-121	PERA	8,323.60	8,919.26	6,787.69	2,131.57
101-43100-122	FICA	8,576.18	12,986.00	6,998.74	5,987.26
101-43100-131	Employer Paid Health	24,959.52	28,292.35	23,460.75	4,831.60
101-43100-151	Worker s Comp Insurance Prem	17,115.67	23,184.00	15,782.71	7,401.29
101-43100-201	Office Supplies(paper-pens-et)	694.03	500.00	91.11	408.89

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-43100-211	Operating Supplies - Cleaning	7.92	100.00	51.30	48.70
101-43100-212	Motor Fuels-Gas	5,491.35	6,000.00	5,237.29	762.71
101-43100-217	Other Operating Supplies	12,646.83	16,275.00	10,645.52	5,629.48
101-43100-221	Repair/Maint - Equipment	16,805.50	25,000.00	8,342.07	16,657.93
101-43100-222	Tree trimming	16,620.25	20,000.00	18,207.50	1,792.50
101-43100-223	Repair/Maintain - Building	5,300.08	7,500.00	1,376.14	6,123.86
101-43100-224	Repair/Maintain - Streets	23,041.69	100,000.00	92,337.45	7,662.55
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	47,933.55	60,000.00	50,531.03	9,468.97
101-43100-229	Refunds	.00	.00	104.00	104.00-
101-43100-303	Engineering Fees	.00	30,000.00	19,961.74	10,038.26
101-43100-310	Other Professional Services	16,935.26	30,000.00	18,875.65	11,124.35
101-43100-321	Communications	3,142.92	5,000.00	2,810.32	2,189.68
101-43100-322	Postage	182.30	100.00	21.05	78.95
101-43100-331	Meetings-Conferences (mtgs/mi)	110.60	400.00	.00	400.00
101-43100-343	Advertising	.00	300.00	320.04	20.04-
101-43100-362	Property - Casualty Ins (Auto)	15,908.97	16,386.00	17,019.25	633.25-
101-43100-381	Electric Utilities	31,581.59	39,799.00	33,142.11	6,656.89
101-43100-383	Gas Utilities	3,166.23	5,000.00	1,828.02	3,171.98
101-43100-384	Garbage Service	1,489.79	2,340.00	1,227.90	1,112.10
101-43100-401	Contractual Services	232.28	850.00	.00	850.00
101-43100-406	Safety	619.99	1,000.00	583.16	416.84
101-43100-417	Uniforms	954.06	600.00	375.99	224.01
101-43100-418	Rentals	354.55	1,000.00	135.57	864.43
101-43100-437	Miscellaneous	206.83	500.00	.00	500.00
101-43100-590	Capital Outlay	169,248.83	74,500.00	73,901.63	598.37
Total Public Works (GENERAL):		547,801.60	657,431.26	503,599.55	153,831.71
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,631.29	21,803.00	17,360.89	4,442.11
101-43125-102	Full-Time Employees Overtime	492.53	1,000.00	318.11	681.89
101-43125-120	CENTRAL PENSION FUND	.00	159.75	119.76	39.99
101-43125-121	PERA	1,585.35	1,688.26	1,292.90	395.36
101-43125-122	FICA	1,633.52	1,722.03	1,332.99	389.04
101-43125-131	Employer Paid Health	4,629.96	5,316.25	4,341.60	974.65
101-43125-212	Motor Fuels-Gas	3,946.96	8,000.00	2,423.73	5,576.27
101-43125-217	Other Operating Supplies	8,145.90	14,000.00	7,431.92	6,568.08
101-43125-221	Repair/Maint - Equipment	1,233.25	8,000.00	5,444.21	2,555.79
101-43125-310	Other Professional Services	30,050.00	40,000.00	11,327.75	28,672.25
101-43125-343	Advertising	93.60	.00	.00	.00
101-43125-437	Miscellaneous	678.00	.00	.00	.00
101-43125-590	Capital Outlay	108,500.00	.00	.00	.00
Total Ice & Snow Removal:		182,620.36	101,689.29	51,393.86	50,295.43
Economic Development					
101-46500-491	EDA Contributions	48,500.00	45,000.00	41,250.00	3,750.00
Total Economic Development:		48,500.00	45,000.00	41,250.00	3,750.00
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	.00	.00	11,937.00	11,937.00-
Total One-Meeting Community Planning:		.00	.00	11,937.00	11,937.00-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	.00	1,000.00
Total Other Finanacing Uses/Contrib:		15,800.00	17,800.00	15,800.00	2,000.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	71,877.25	68,890.00	86,284.81	17,394.81-
211-45500-102	Full-Time Employees Overtime	387.60	.00	.00	.00
211-45500-103	Part-Time Employees	57,303.81	63,766.00	17,215.31	46,550.69
211-45500-121	PERA	9,270.21	9,949.00	7,651.21	2,297.79
211-45500-122	FICA	9,795.23	10,148.00	7,830.81	2,317.19
211-45500-131	Employer Paid Health	12,568.89	37,108.00	31,169.83	5,938.17
211-45500-151	Worker s Comp Insurance Prem	784.52	800.00	544.61	255.39
211-45500-201	Office Supplies(paper-pens-et)	6,515.57	4,000.00	2,855.46	1,144.54
211-45500-221	Repair/Maint - Equipment	1,615.73	4,000.00	4,153.59	153.59-
211-45500-223	Repair/Maintain - Building	4,134.42	3,000.00	3,180.38	180.38-
211-45500-310	Other Professional Services	77.75	75.00	71.75	3.25
211-45500-321	Communications	588.13	750.00	554.40	195.60
211-45500-322	Postage	105.24	.00	21.05	21.05-
211-45500-331	Meetings-Conferences (mtgs/mi)	1,446.50	500.00	.00	500.00
211-45500-362	Property - Casualty Ins (Auto)	5,090.87	5,000.00	5,193.23	193.23-
211-45500-381	Electric Utilities	3,063.00	4,000.00	3,325.00	675.00
211-45500-383	Gas Utilities	1,621.06	2,000.00	965.36	1,034.64
211-45500-401	Contractual Services	8,440.00	9,000.00	6,840.00	2,160.00
211-45500-418	Rentals	11,594.01	13,000.00	10,082.48	2,917.52
211-45500-434	Sales Tax Paid	131.00	160.00	102.00	58.00
211-45500-437	Miscellaneous	594.02	1,500.00	3,763.89	2,263.89-
211-45500-590	Capital Outlay	50,393.01	.00	1,539.60-	1,539.60
211-45500-592	Books/Periodicals	25,566.06	30,000.00	23,851.24	6,148.76
Total Libraries (GENERAL):		282,963.88	267,646.00	214,116.81	53,529.19
Libraries (GENERAL)					
215-45500-223	Repair/Maintain - Building	20,651.84	.00	.00	.00
Total Libraries (GENERAL):		20,651.84	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	23.39	100.00	121.56	21.56-
225-45127-217	Other Operating Supplies	496.17	1,500.00	1,259.00	241.00
225-45127-221	Repair/Maint - Equipment	11.36	500.00	13.15	486.85
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	577.00	400.00	730.00	330.00-
225-45127-383	Gas Utilities	358.08	800.00	287.77	512.23
225-45127-437	Miscellaneous	.00	.00	500.00	500.00-
Total ICE RINK:		1,466.00	4,300.00	2,911.48	1,388.52
POOL					
225-45128-103	Part-Time Employees	5,000.00	70,000.00	71,714.31	1,714.31-
225-45128-121	PERA	375.00	578.00	653.48	75.48-
225-45128-122	FICA	382.50	5,215.00	5,486.21	271.21-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
225-45128-151	Worker s Comp Insurance Prem	3,447.26	4,288.00	2,919.09	1,368.91
225-45128-211	Operating Supplies - Cleaning	.00	300.00	233.07	66.93
225-45128-217	Other Operating Supplies	4.30	6,000.00	6,729.22	729.22-
225-45128-221	Repair/Maint - Equipment	1,574.49	4,015.00	1,859.66	2,155.34
225-45128-223	Repair/Maintain - Building	252.00	750.00	601.65	148.35
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	.00	7,000.00	7,373.18	373.18-
225-45128-309	SOFTWARE & DESIGN	.00	.00	3,254.69	3,254.69-
225-45128-310	Other Professional Services	.00	2,800.00	2,552.75	247.25
225-45128-321	Communications	597.51	500.00	705.35	205.35-
225-45128-322	Postage	84.20	100.00	.00	100.00
225-45128-331	Meetings-Conferences (mtgs/mi)	550.00	2,000.00	1,572.00	428.00
225-45128-343	Advertising	93.60	200.00	190.80	9.20
225-45128-362	Property - Casualty Ins (Auto)	13,745.35	14,158.00	14,705.15	547.15-
225-45128-381	Electric Utilities	782.00	7,084.00	6,933.00	151.00
225-45128-383	Gas Utilities	.00	4,895.00	4,991.78	96.78-
225-45128-417	UNIFORMS	.00	4,000.00	1,894.35	2,105.65
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,350.00	.00	1,350.00
225-45128-434	Sales Tax Paid	9.00	3,500.00	4,038.00	538.00-
225-45128-437	Miscellaneous	.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	.00	.00	1,492.00	1,492.00-
225-45128-590	Capital Outlay	26,750.00	.00	26,750.00	26,750.00-
Total POOL:		54,317.21	140,183.00	166,649.74	26,466.74-

PARKS

225-45200-101	Full-Time Employees Regular	54,003.75	55,503.34	45,627.71	9,875.63
225-45200-102	Full-Time Employees Overtime	3,012.02	5,000.00	3,528.20	1,471.80
225-45200-103	Part-Time Employees	14,001.64	16,785.00	11,366.02	5,418.98
225-45200-120	CENTRAL PENSION FUND	.00	998.40	806.40	192.00
225-45200-121	PERA	4,154.32	4,537.75	3,630.20	907.55
225-45200-122	FICA	5,355.12	5,912.56	4,610.81	1,301.75
225-45200-131	Employer Paid Health	13,026.62	14,637.00	13,469.09	1,167.91
225-45200-151	Worker s Comp Insurance Prem	2,217.66	2,838.00	1,932.00	906.00
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	2,877.42	3,500.00	3,269.89	230.11
225-45200-217	Other Operating Supplies	8,322.63	5,275.00	3,830.84	1,444.16
225-45200-221	Repair/Maint - Equipment	3,071.55	6,535.00	1,291.86	5,243.14
225-45200-223	Repair/Maintain - Building	112.37	5,000.00	4,938.55	61.45
225-45200-228	Repair/Maintain - Other	332.49	500.00	.00	500.00
225-45200-229	Refunds	60.00	.00	125.00	125.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,482.25	2,000.00	1,040.25	959.75
225-45200-321	Communications	659.34	600.00	168.70	431.30
225-45200-331	Meetings-Conferences (mtgs/mi)	25.00	100.00	.00	100.00
225-45200-343	Advertising	187.20	250.00	284.46	34.46-
225-45200-362	Property - Casualty Ins (Auto)	18,328.41	18,878.00	19,607.56	729.56-
225-45200-381	Electric Utilities	1,406.40	3,500.00	1,727.00	1,773.00
225-45200-383	Gas Utilities	224.41	185.00	105.98	79.02
225-45200-384	Garbage Service	1,745.79	1,800.00	1,450.80	349.20
225-45200-406	Safety	.00	200.00	.00	200.00
225-45200-417	Uniforms	600.00	600.00	165.00	435.00
225-45200-418	Rentals	30.00	2,000.00	.00	2,000.00
225-45200-434	Sales Tax Paid	16.00	100.00	91.00	9.00
225-45200-520	Capital Outlay-Bldg & Structur	.00	73,668.00	24,500.00	49,168.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
225-45200-590	Capital Outlay	26,465.64	.00	58,273.68	58,273.68-
Total PARKS:		161,718.03	232,003.05	205,841.00	26,162.05
Cemetery					
235-49010-217	Other Operating Supplies	1,094.15	2,500.00	425.89	2,074.11
235-49010-221	Repair/Maint - Equipment	.00	500.00	1,432.37	932.37-
235-49010-228	Repair/Maintain - Other	4.98	500.00	119.56	380.44
235-49010-229	Refunds	.00	.00	250.00	250.00-
235-49010-258	Columbarium Plaques	.00	.00	1,313.50	1,313.50-
235-49010-309	Software & Design	640.00	.00	.00	.00
235-49010-310	Other Professional Services	1,905.89	2,500.00	1,612.00	888.00
235-49010-362	Property - Casualty Ins (Auto)	3,403.25	3,573.00	3,711.08	138.08-
235-49010-381	Electric Utilities	307.70	402.00	337.00	65.00
235-49010-384	Garbage Service	1,730.79	1,800.00	1,450.80	349.20
235-49010-401	Contractual Services	30,330.00	32,000.00	25,935.00	6,065.00
235-49010-590	Capital Outlay	.00	.00	6,681.00	6,681.00-
Total Cemetery:		39,416.76	43,775.00	43,268.20	506.80
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	8,041.55	.00	23,075.00	23,075.00-
Total Cemetery Perpetual Care:		8,041.55	.00	23,075.00	23,075.00-
RURAL FIRE					
245-42200-103	Part-Time Employees	6,593.60	10,000.00	.00	10,000.00
245-42200-122	FICA	504.41	765.00	.00	765.00
245-42200-151	Worker s Comp Insurance Prem	3,849.93	4,042.00	2,751.63	1,290.37
245-42200-201	Office Supplies(paper-pens-et)	146.94	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	760.40	1,500.00	1,274.90	225.10
245-42200-217	Other Operating Supplies	198.12	200.00	63.92	136.08
245-42200-221	Repair/Maint - Equipment	9,306.83	10,000.00	10,740.42	740.42-
245-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
245-42200-228	Repair/Maintain - Other	.00	500.00	1,351.83	851.83-
245-42200-310	Other Professional Services	700.00	1,000.00	.00	1,000.00
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,472.00	6,722.11	250.11-
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	1,428.35	300.00	151.92	148.08
245-42200-433	Dues and Subscriptions	990.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00
245-42200-580	Computers & Technology	3,806.15	.00	.00	.00
245-42200-700	Transfers Out	23,800.41	.00	.00	.00
Total RURAL FIRE:		59,306.05	40,379.00	23,681.73	16,697.27
RURAL FIRE EQUIPMENT FUND					
246-42200-590	Capital Outlay	236,946.62	.00	.00	.00
Total RURAL FIRE EQUIPMENT FUND:		236,946.62	.00	.00	.00
Fire Relief					
250-42300-124	Fire Pension Contributions	39,135.13	36,195.00	33,260.41	2,934.59
250-42300-490	Donations - Fire Relief Assoc	13,200.00	16,200.00	6,987.98	9,212.02

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Total Fire Relief:		52,335.13	52,395.00	40,248.39	12,146.61
Debt Service					
300-47000-601	Bond Principal Pymt	1,044,000.00	78,000.00	78,000.00	.00
300-47000-611	Bond Interest Payment	67,886.63	41,230.00	41,230.00	.00
300-47000-620	Fiscal Agent Fees	.00	1,000.00	.00	1,000.00
Total Debt Service:		1,111,886.63	120,230.00	119,230.00	1,000.00
STORM WATER PROJECTS					
404-41500-310	Other Professional Services	20,795.03	.00	.00	.00
Total STORM WATER PROJECTS:		20,795.03	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	524,383.00	298,123.00	.00	298,123.00
Total CAPITAL IMPROVEMENT FUND:		524,383.00	298,123.00	.00	298,123.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	130,588.31	.00	5,833.75	5,833.75-
416-48000-310	Other Professional Services	275.05	.00	.00	.00
416-48000-437	Miscellaneous	199,087.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	620,114.50	.00	.00	.00
Total 2019 DOWNTOWN PROJECT:		950,065.36	.00	5,833.75	5,833.75-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	525,378.45	.00	53,609.50	53,609.50-
417-48000-352	General Notices and Pub Info	489.46	.00	.00	.00
417-48000-530	Capital-Other Improvements	2,236,774.62	.00	298,263.36	298,263.36-
Total 2020 STREET/UTIL IMPROVE PROJ:		2,762,642.53	.00	351,872.86	351,872.86-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	.00	1,000.00	1,000.00-
505-46500-439	TIF Payments	61,638.38	.00	965.00	965.00-
Total TIF 1-9 LEVAN:		62,638.38	.00	1,965.00	1,965.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	.00	1,000.00	1,000.00-
506-46500-439	TIF Payments	7,063.00	7,500.00	7,592.00	92.00-
Total TIF DOWNTOWN REDEVELOPMENT:		8,063.00	7,500.00	8,592.00	1,092.00-
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	52,563.07	53,663.79	44,234.52	9,429.27
601-49400-102	Full-Time Employees Overtime	1,556.17	6,500.00	2,261.88	4,238.12
601-49400-120	CENTRAL PENSION FUND	.00	998.40	806.40	192.00
601-49400-121	PERA	6,225.17-	4,512.29	3,468.49	1,043.80
601-49400-122	FICA	4,021.68	4,602.53	3,537.86	1,064.67
601-49400-131	Employer Paid Health	14,280.27	14,637.00	13,491.30	1,145.70
601-49400-151	Worker s Comp Insurance Prem	1,226.47	1,575.00	1,072.20	502.80
601-49400-201	Office Supplies(paper-pens-et)	4,166.74	3,500.00	2,729.44	770.56

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
601-49400-212	Motor Fuels-Gas	125.14	750.00	621.50	128.50
601-49400-217	Other Operating Supplies	9,112.85	10,000.00	6,375.61	3,624.39
601-49400-221	Repair/Maint -WELLS	2,980.26	30,000.00	24,176.90	5,823.10
601-49400-223	Repair/Maintain - Building	1,094.18	500.00	99.80	400.20
601-49400-228	Repair-Water Main Repairs	13,173.51	30,000.00	21,943.43	8,056.57
601-49400-229	Refunds	1,307.68	500.00	3,512.85	3,012.85-
601-49400-303	Engineering Fees	.00	10,000.00	.00	10,000.00
601-49400-309	Software and Design	3,389.92	5,000.00	750.00	4,250.00
601-49400-310	Other Professional Services	17,861.70	17,000.00	13,920.88	3,079.12
601-49400-321	Communications	.00	.00	821.47	821.47-
601-49400-322	Postage	492.60	100.00	349.20	249.20-
601-49400-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	744.18	755.82
601-49400-343	Advertising	327.50	400.00	47.40	352.60
601-49400-362	Property - Casualty Ins (Auto)	6,999.95	7,210.00	7,488.64	278.64-
601-49400-381	Electric Utilities	34,628.60	43,700.00	34,649.00	9,051.00
601-49400-401	Contractual Services	3,595.01	1,500.00	926.10	573.90
601-49400-406	SAFETY	94.19	1,200.00	.00	1,200.00
601-49400-417	Uniforms	596.60	600.00	209.95	390.05
601-49400-420	Depreciation	90,406.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	378.00	1,500.00	300.00	1,200.00
601-49400-434	Sales Tax Paid	.35	250.00	.13	249.87
601-49400-437	Miscellaneous	.50	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.00	85,000.00	93,573.85	8,573.85-
601-49400-580	Computers & Technology	4,066.72	4,500.00	.00	4,500.00
601-49400-590	Capital Outlay	.00	.00	5,107.01	5,107.01-
601-49400-601	Debt Srv Bond Principal	.00	194,000.00	194,000.00	.00
601-49400-611	Bond Interest	5,964.46	33,031.00	33,029.75	1.25
601-49400-700	Transfers Out	436,154.47	50,000.00	.00	50,000.00
Total Water Utilities (GENERAL):		704,339.42	708,430.01	514,249.74	194,180.27
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	57,544.46	57,342.89	47,469.24	9,873.65
602-49450-102	Full-Time Employees Overtime	5,084.49	6,500.00	4,668.89	1,831.11
602-49450-120	CENTRAL PENSION FUND	.00	998.40	806.40	192.00
602-49450-121	PERA	13,126.84-	4,788.22	3,891.61	896.61
602-49450-122	FICA	4,561.69	4,883.99	3,969.46	914.53
602-49450-131	Employer Paid Health	24,422.94	14,637.00	13,500.96	1,136.04
602-49450-201	Office Supplies(paper-pens-et)	2,737.32	3,000.00	1,848.21	1,151.79
602-49450-212	Motor Fuels-Gas	.00	250.00	200.89	49.11
602-49450-217	Other Operating Supplies	601.72	6,500.00	2,637.97	3,862.03
602-49450-221	Repair/Maint - Equipment	18,954.38	16,000.00	31,818.04	15,818.04-
602-49450-223	BUILDING REPAIR	.00	.00	74.85	74.85-
602-49450-228	Repair/Maintain - Other	64,844.61	25,000.00	27,502.65	2,502.65-
602-49450-229	Refunds	1,000.00	500.00	3,430.76	2,930.76-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	473.85	750.00	357.08	392.92
602-49450-322	Postage	84.19	100.00	42.09	57.91
602-49450-331	Meetings-Conferences (mtgs/mi)	567.63	1,500.00	185.98	1,314.02
602-49450-343	Advertising	.00	.00	103.35	103.35-
602-49450-362	Property - Casualty Ins (Auto)	4,836.33	4,981.00	5,173.50	192.50-
602-49450-381	Electric Utilities	5,743.25	9,660.00	6,566.00	3,094.00
602-49450-383	Gas Utilities	457.37	950.00	344.45	605.55
602-49450-385	Sewer Plv-Elgin Sewer District	780,574.14	787,000.00	598,159.22	188,840.78
602-49450-417	UNIFORM	240.87	600.00	364.96	235.04
602-49450-420	Depreciation	12,394.00	14,000.00	.00	14,000.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	.00	115,000.00	115,000.00	.00
602-49450-611	Bond Interest	1,108.91	28,130.00	28,129.25	.75
602-49450-700	Transfers Out	436,154.46	50,000.00	.00	50,000.00
Total Sewer (GENERAL):		1,409,259.77	1,157,571.50	896,245.81	261,325.69
Net Grand Totals:		11,346,561.90-	5,810,193.51-	4,748,166.63-	1,062,026.88-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
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Executive Summary

City Council Meeting: November 9th, 2021

AGENDA ITEM:	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: October Activity Summary Report	APPROVED BY:
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of October. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Weekly on-line training for continuing Ed. Credits on PATROL.
- We scheduled the annual night firearms qualification for the end of November. We will be training with the Wabasha County Sheriff's Office and the Wabasha Police Department. The training will be held at our range.

Misc. Activity

- We ordered the GETEC brand body worn cameras
- We put up two cameras at one of our local parks. We were able to catch a group of kids vandalizing the park within two weeks of having the cameras in operation. We plan to have cameras at all the parks by this next spring.
- I was at this year's Halloween Remix that is put on by Plainview Church of Christ annually on Halloween night. They had well over 1200 people attend this year's event.
- Investigations continues to stay very busy. Currently we are investigating three different sex crime cases, assault involving kids and a theft of a trailer.
- This past week we have passed 4000 calls per service for 2021. This is the first time in history that the police department has reached that call number. I commend my staff for being very proactive during their shifts. This proactive approach leads to a safe and low crime community.

The following are the October calls per service.

October Call Activity 2021

9-11 Hang-Ups	1
Alarms	0
All other	5
Animal Complaints	6
Assault	0
Assist Other Department	21
Attempt to Locate	0
ATV Violations	0
Burglary/Open Door	1
Child Abuse/Custody Exchange	0
Civil Matter	0
Contempt/Curfew Violation	0
Damage to Property	4
DANCO Violation	0
Disorderly Conduct	2
Domestics	2
Driving Complaints	2
Driving Under the Influence	0
Drugs All Types	0
Escort	1
Fire Calls	1
Fireworks	0
Found Property	2
Fraud	0
Funeral Assist	2
Gun Permit	0
Harassment/Threats	0
Littering	1
Lost Property	0
Medical Calls	24
Misc. Information	4
Motorist Assists	1
Noise Complaints	2
OFP/HRO Violation	0
Ordinance Violation	0
Parking Complaints/Violations	2
Permit	5
POR	0
Public Assists	14
School Bus & Incident Report	2
Security Check	149
Sex Offense	0
Snow Removal	0
Sudden Death	0
Suspicious Activity	14
Theft Offenses	8
Traffic Crashes/Violations	130
Trespassing	0

Vulnerable Adults	0
Weapons Violation	0
Warrants All	0
Welfare Checks	6
Worthless Checks	0
TOTAL CALLS	413

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of October. We averaged 304,548 gallons per day. The highest being 579,000 gallons and the lowest being 199,000 gallons. We pumped 9,441,000 gallons for the month.
- We read meters on the 1st
- As part of the Gopher One call before you dig, we had 46 locates.
- Water meter replacement is ongoing.
- The fire hydrant repair was completed at Kwik Trip.

Sewer

- Electric pump has rebuilt/installed the grinder pump at Levan lift station. We are still waiting for the pump at 6th St. lift station.
- Roto Rooter has dropped off the rest of the camera footage from the jetting and televising they have done over the past two years.
- Our crew has finished sewer flushing for the fall season.

Streets

- We are currently working with (PEC) Peoples Energy Coop to finish the streetlights in Hillcrest on the 2020 Street Project.
- Egan has replaced the RRFB (rectangular rapid flashing beacon) that was knocked over in a car accident this summer across from Kwik Trip.
- We have been filling potholes as they appear. This will continue as needed.
- We have removed the flowers baskets from Mainstreet and 3rd Ave SW.

Parks

- Parks have been winterized and are closed for the season.
- Parks and Trail Committee met on the 26th.
- With all the vandalism we have encountered this year, we worked with the police department to install cameras at Wedgewood Park. Within the first month we have used the cameras with success.

Pool

- We have finalized winterizing the pool.
- Rahman heating and air are making some changes in the plumbing. This is something that had to wait until we were winterized.

Trees

- We have been trimming trees that hit our trucks and equipment. This will continue as needed.
- We are continuing our efforts to remove Ash trees from city property. This will continue as needed.
- We have been watering the trees just planted this fall.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Buildings

- We replaced the sump pump at the ambulance garage.

Daily Task

- We check the wells and write down the readings from the day before. We do this for record keeping, and also this is a good way to track if anything is out of the ordinary.
- We check our lift stations and write down the readings from the day before. We do this for record keeping, and to ensure our pumps are working correctly.
- We take water samples at different points in the community and sample them.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,
Shane Loftus
Public Works Director**



PARKS & TRAILS COMMISSION

Meeting Minutes

Tuesday, July 27, 2021, at 6:00 P.M.
Community Presbyterian Church, 505 W Broadway, Plainview, MN 55964

The Plainview Parks & Trails Commission meeting was called to order at 6:00 pm on July 27, 2021.

Commissioners in attendance: Jon Curtiss, Ben Jacobs, Carrie Klassen, and Marlene Young. Absent: Beau Hebert and Jason Hall. Staff in attendance: Shane Loftus.

Motion was made by Young and seconded by Curtiss to approve the agenda. Passed 4/0.

Motion was made by Curtiss and seconded by Klassen to approve the May 25, 2021, meeting minutes. Passed. 4/0.

Loftus gave an update on the Eckstein basketball court. He received a rough estimate of \$120,000-\$150,000 to turn the current horseshoe pits into a basketball court. This cost does not include any updates to the existing basketball court.

Loftus informed the commission that new nets have been ordered for the volleyball courts at Eckstein. The plan is to still set up the courts until plans are made to start the proposed dog park in this location. He also recently tilled the sand.

Loftus gave an update on the Eckstein Field lights. The City was not approved for the grant through the DNR that was previously submitted to help with the costs of updating the lighting, along with additional improvements to the ball field. Therefore, work has begun on replacing the lighting using the existing poles, which was previously approved by the City. The transformers have all been removed. Conduit has been put in. Peoples Energy Coop is ready to go. Demand Electric said the cost of electrical wire has gone up about an additional \$2,000 and the cost will be \$60,000 to finish. The plan is to have the lighting finished in time for the first soccer game in September. The additional projects that were included in the DNR project will need to wait until a plan is made for those updates.

Loftus gave an update on the swings project at Six Oaks Park. He met with Adam Schumacher, a group of the Boy Scouts, and Judith Jordan. The swings have been ordered and will cost \$2,009.28. The grant that was applied for will cover \$1,800. They will be fundraising to raise the money for the remainder of the cost. Removal of the slider bar and dinosaur will be completed next week. The swings should be here by the end of August.

Loftus gave an update on the gravel bed project. He spoke with Finance Director, Vicki Axley, and they are waiting to hear on getting money for the project. The plan is to put this in this fall for planting next spring.

Curtiss gave an update on the tree planting project with the Blandin grant. Part of the grant included having volunteers to plant trees. Discussion ensued regarding when to start this project, with a recommendation from Loftus that it wait until next spring due to the number of trees that were recently donated to the City. Curtiss is also checking with the DNR about the possibility of replacing trees along the trail from Plainview to Elgin. A

suggestion was also made to get feedback from the public on where they would like to see trees. Loftus and Curtiss will discuss plans for the project.

Loftus gave a Public Works update:

- They have engineered woodchips coming to freshen up the parks. They are getting Wedgewood Park ready for Corn on the Cob Days.
- They've received the materials to update the tennis courts at Eastwood Park. Both courts will be set up for tennis and pickleball. They should be finished this week.
- Jenny Schneider has resigned from the commission as she recently moved. Schneider has done fundraisers for projects in the City. Loftus will follow-up with Schneider to get a check written to the City for the remaining funds.

Jacobs gave an update on the Trailhead Park project. All parties involved have agreed on the proposed plan. A public meeting is scheduled for this Friday, July 30th, at the park. There will be representatives from the Veterans, Boy Scouts, and Peace Corps, as well as the project designer. If nothing big comes from the meeting, the plan is for the project proposal to go to the August City Council meeting for approval.

Motion was made to adjourn by Curtiss and seconded by Klassen. Passed 4/0.

Meeting adjourned at 6:46 p.m.



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MEMORANDUM

Date: November 4, 2021
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

2020 Improvement Project

Alcon Construction completed reseeding as required, however, these areas have not germinated. Alcon has been notified that additional dormant seeding work is required prior to snowfall. After reseeding, these areas will continue to be monitored for adequate growth prior to final acceptance. Final payment is being held until the seeding can be accepted. Retainage has been reduced to what is allowed under the contract, which is 1% of the work completed plus 250% of the estimated cost of the seeding work that is being monitored.

Orchard Hills 7th Subdivision

Construction of the improvements for this subdivision began last week, and the grading work for the pond has been substantially completed. We understand that further work on the project is dependent on availability of pipe and structures. Additional work may or may not be completed this fall.

Marshman Addition

The storm sewer improvements for this development have been installed, but additional work, as required in the approved construction plans, needs to be completed prior to the City accepting the improvements. This work is progressing as a part of home construction, as we understand it.

Walkability Plan

The draft Walkability/Pedestrian Plan has been completed and is included in the Council Packet for final approval and acceptance.

Skye View (former PADCO) Property Special District Proposal Development

This project is included in the Council packet for further review.

Montgomery Property Development

No new information on this development since the last meeting.

Plainview Public Library

345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: November 2021

Plainview Volunteer League Grant Wrap-Up: We have received confirmation from SMIF that our grant obligations are complete and have been accepted. This was a \$10,000 grant to create a pool of volunteers that could help with projects within the community and provide opportunities for residents to connect with each other. In the past year, we have coordinated with 14 service project leaders to gift approximately 145 service hours to the community, facilitated Mental Health First Aid Responder certification for 20 residents, and hosted 3 community dinners and the Farm Heritage and Pie Social. Library staff is in the process of determining which elements of the project were sustainable and should be kept.

Material Circulation:

	Overall Circulation	Service Days	Average Circulation per Service Day
October 2021	2822 Items	26	109 Items
September 2021	3085 Items	24	129 Items
August 2021	3043 Items	22	138 Items
July 2021	3325 Items	21	158 Items
June 2021	3355 Items	22	153 Items
May 2021	2329 Items	24	97 Items
April 2021	2675 Items	26	103 Items
March 2021	2777 Items	27	103 Items
February 2021	2507 Items	24	104 Items
January 2021	2405 Items	23	105 Items
December 2020	2353 Items	23	102 Items
November 2020	2234 Items	21	106 Items

If you have any questions, concerns, or ideas, please feel free to contact me.

Respectfully Submitted,
Alice L. Henderson

Plainview Public Library Board of Trustees

Thursday September 23, 2021 7:00 PM

Members Present: Miranda Muller, Amy Appel, Adam Feils, Missy McRay, Paul Eidenschink, Nicholas Ozment, Youlonda Loechler

Members Not Present:

Staff: Alice Henderson

City Council Member: Lindsay Hammer-Bartley

The meeting was called to order by Youlonda at 7:00 PM. The meeting was held online due to COVID-19.

A motion was made by Paul and seconded by Missy to approve the agenda. Motion carried unanimously via roll call vote.

A motion was made by Amy and seconded by Miranda to approve the consent agenda as follows:

- Board Minutes 8/17/2021
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
 - Donations in Memory of Wayne Dittrich
 - Donations in Memory of Arich Herrmann

Payment of Bills

A motion was made by Youlonds and seconded by Missy to approve the Payables by Payee in the amount of \$6,870.35. Motion carried unanimously via roll call vote.

Unfinished Business

The Library is in need of a sub. Alice has a recommendation. A special meeting will be held on September 27 for approval.

New Business

None

Additional Discussion

None

Special meeting set for September 27, 2021.

Next meeting is set for October 19, 2021.

Motion to adjourn was made by Youlonda and seconded by Missy at 7:05 PM. Motion carried unanimously via roll call vote.

Respectfully submitted,
Miranda Muller

Plainview Public Library Board of Trustees
Special Meeting
Monday September 27, 2021 7:00 PM

Members Present: Miranda Muller, Amy Appel, Missy McRay, Paul Eidenschink, Youlonda Loechler

Members Not Present: Adam Feils, Nicholas Ozment

Staff: Alice Henderson

City Council Member:

The meeting was called to order by Youlonda at 6:59 PM. The meeting was held online due to COVID-19.

A motion was made by Paul and seconded by Missy to approve the agenda. Motion carried unanimously via roll call vote.

New Business

- A. A motion was made by Amy and seconded by Missy to approve the hire of Jennifer Torres, pending favorable background and drug tests. Motion carried unanimously via roll call vote.

Motion to adjourn was made by Youlonda and seconded by Paul at 7:00 PM. Motion carried unanimously via roll call vote.

Respectfully submitted,
Miranda Muller

EDA DIRECTOR UPDATE

2nd & 3rd Quarter 2021

An update on activities that are or were in process, or completed in 2nd and 3rd Quarter 2021 includes:

- **EDA Staff Transition** – In spring, the EDA learned that the new 2021 Council was moving forward with replacing EDA staff with a City Planner. Board and Council members then worked together with the City Administrator to assess City and EDA staffing needs and to develop a City position of *Development Services Coordinator*. The new position will be responsible for economic and community development to include all existing EDA services and management of the Plainview Business Center & Business Incubator. In addition, the new staff person will provide grant writing services, staff the Planning Commission and work with City Administration on implementation of the current comprehensive plan, and zoning and subdivision code enforcement.

The current EDA Director will retire at the end of the year. In preparation for the transition, she is working with City Administration on transfer of the EDA office to City Hall and training and transition of EDA duties to the new staff person once that position is filled.

- **2021 EDA Budget** - With the uncertainty about the timeline for staff transition, the EDA submitted its budget by September 1st with the understanding that it would have to submit a revised budget by December 1 after staffing plans and the hiring timeline were known.
- **Business Center:** With the transition to a new staffing arrangement with the City, it has become even more important that all available space in the Business Center be ready to lease. Estimates for the remodeling of the 608 sq. ft. “Parts Room” were reviewed and accepted in Spring. Due to the extreme heat in the summer and the need to open up the building to install a window, as well as insulate the foundation, work was delayed until October. The project is currently on track for completion in November. The space is tentatively rented.
- **Downtown Business Support/Strategic Doing:** The Small Town/Strategic Doing Marketing and Youth Parks work groups completed their training and “Quick Start” projects by Sept. 1. Funds were available to both groups for their projects, so a 52-page 4-color tourism booklet for the communities of Plainview, Elgin, Millville, Hammond, Theilman & Elba was produced by the EDA Director with guidance from the Marketing Group. The Parks Group used their funds to replace several pieces of play equipment in Southwest Park with a swing set with the assistance of the Plainview Public Works department.

The next step for the EDA is to work to develop a loose consortium of people interested in continuing the promotional tourism booklet project since revenue from ad sales is available for a 2022 booklet. The EDA Director will be working to set up this group before the transition to new staff.

It should be noted that this broad marketing project was labor intensive but should be easier next year if there if more people are involved and the arts production is sub-contracted.

- **Grant Report:**
 - **SMIF Small Town 2021** – The EDA filed the final grant report by the September 30th deadline.
 - **SHIP Grant – Pedestrian/Walkability Plan** –Following Council’s acceptance of the Bolton & Menk proposal for doing the data collection for the Plan, the EDA provided support by posting links to Bolton & Menk’s interactive map on the EDA webpage. Information was also shared about help in reaching Latino community members.

- **Mn Main Street COVID Relief Fund** – The EDA Director supplied information to Plainview businesses about the availability of this grant program, which had an application due date of September 29th.
- **Area Agency on Aging** – The EDA Director continues to monitor the availability of the Live Well At Home Grants through the Minnesota Department of Health. Staff at the Area Agency on Aging stay in contact, and the Director took part in a Wabasha County Age Friendly Focus group in October. This grant could be the most accessible funding for more services for older Plainview community members.
- **Housing / Development** –
 - **Orchard Hills** – The EDA Director worked with Peter Meyer and Michael Haack/Fran Fox to start the ball rolling on the sale of Orchard Hills Sub-Division 7. Mr. Meyer did sell the parcel to Haack/Fox and 10 lots will be developed by spring.
 - **Hwy. 42 S Development** – The EDA Director has brought information forward to Tom Wiener, Skyview Development, and the City about the Mn Housing Workforce Housing Development grant program for market rate rental housing. The feasibility of a grant application for a 24-unit apartment building on the Hwy 42 S. property is being explored. Skyview has expressed interest in applying to the Plainview Rental Housing Development Loan Fund.
 - **First Homes / Harvest Ridge** – First Homes/Rochester Area Foundation make an application to the Plainview Housing Development Loan Fund for \$230,000 to finance the construction of 6 single-family townhomes (3 units sharing common wall) in Harvest Ridge. The EDA went through the application review process with First Homes, but the loan request was withdrawn by First Homes because they did not want to meet the loan's security and collateral requirements.
- **Next Generation Loan Fund** – The USDA LINC report was filed by the October 31st deadline. In the past USDA fiscal year that ended Sept. 30th, 2021, the EDA had five active loans. One loan client paid the balance of their loan off in July. The USDA loan fund total is \$115,589 with an unpaid loan balance of \$81,121. The EDA has \$34,468 currently available to lend.
- **Meetings**–The EDA Director has staffed monthly EDA meetings and attended some
- **EDA Board**– The EDA Board continues to work on strategic planning and continuity options.
- **EDA Staffing** – The EDA Director had a total knee replacement on September 9th, so was out of the office for the next four weeks. She had worked extra hours prior to surgery.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: November 9, 2021

AGENDA ITEM: Designate Polling Places for 2022	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.E.
ATTACHMENTS: Resolution 2021-32	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve the designated polling place for Precinct 1 at the Plainview Area Community Center, 346 West Broadway, Plainview, MN 55964. 2. Motion to approve the designated polling place for Precinct 2 at the Plainview City Hall Building, 241 West Broadway, Plainview, MN 55964.	

SUMMARY

According to State Statute 204B.16, subd. 1, by December 31, of each year, the Governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made:

- (1) pursuant to section 204B.175;
- (2) because a polling place has become unavailable; or
- (3) **because** a township designates one location for all state and federal elections and one location for all township only elections.

CITY OF PLAINVIEW, MN
CITY COUNCIL RESOLUTION 2020-32

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW,
MINNESOTA TO DESIGNATE POLLING PLACES FOR PRECINCT 1 AND PRECINCT 2
IN THE CITY OF PLAINVIEW

- WHEREAS, Precincts are the basic geographical areas for organizing and administering elections; and
- WHEREAS, Two precincts have previously been established in the City of Plainview by the Plainview City Council – Precinct 1 and Precinct 2; and
- WHEREAS, Pursuant to Minn. Stat. 204B.16, subd. 1, the governing body of the City of Plainview must designate polling places for each precinct within the City of Plainview no later than December 31 of each calendar year; and
- WHEREAS The City of Plainview has previously used the Plainview Community Center located at 346 W Broadway, Plainview, MN as the polling place for Precinct 1; and
- WHEREAS, The City of Plainview has previously used the City Hall building located at 241 W Broadway, Plainview, MN as the polling place for Precinct 2; and
- WHEREAS, City Staff has reviewed the recommendations of the County Auditor of Wabasha County, and based on those recommendations, has recommended that the City Council establish separate polling places for Precinct 1 and Precinct 2; and
- WHEREAS, City Staff has researched appropriate polling places within the City of Plainview and recommends using the Plainview Community Center located at 346 W Broadway, Plainview, MN as the polling place for Precinct 1 and using the City Hall building located at 241 W Broadway, Plainview, MN as the polling place for Precinct 2.
- WHEREAS, The County Auditor of Wabasha County has reviewed City Staff recommendations of the aforementioned polling place and has determined the polling places referenced are suitable and conform to the requirements of Minnesota's election laws.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. Pursuant to Minn. Stat. 204B.16, subd. 1, the polling place for Plainview Precinct 1 is designated as the Plainview Community Center located at 346 W Broadway, Plainview, MN.

2. Pursuant to Minn. Stat. 204B.16, subd. 1, the polling place for Plainview Precinct 2 is designated as Plainview City Hall located at 241 W Broadway, Plainview MN.
3. The polling places designated in this Resolution shall be used for Precinct 1 and Precinct 2 until such time as the City Council designates a new polling place for either precinct, and no other location shall be used as a polling place unless a condition listed in Minn. Stat. 204B.16, subd. 1(1) through (3) is present, or unless otherwise allowed by law.
4. The City Clerk shall deliver notice all households affected by this Resolution in the manner required by Minn. Stat. 204B.16, subd. 1a.

Passed by the City Council of the City of Plainview, Minnesota this 9th day of November 2021.

ATTEST:

Carol Kujath, City Clerk

Aaron Luckstein, Mayor



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MEMORANDUM

Date: November 4, 2021
To: City of Plainview City Council
From: Harry Davis, AICP
Brian Malm, P.E.
Subject: Skye View Development Special District
City of Plainview

Meeting Date: November 9, 2021

Request:

Applicants: Tom Wiener
Owner: Skye View Development, LLC
Property Location: North of Piper Hills Golf Course and south of Highway 42
Property ID: 26.00116.24 and 14.00109.05

Background:

The subject property is located in the southern part of Plainview, south of Highway 42 and between 255th Ave and 3rd St SW. The property is zoned R-1 and totals approximately 9.19 acres. Table 1 below shows adjacent land use and zoning.

Table 1

Direction	Land Use	Zoning
North	Developed and undeveloped; Residential	R-2, Residential; R-1, Residential
South	Golf Course	Wabasha County
East	Large Lot Residential	R-1, Residential
West	Undeveloped	Wabasha County

Request:

The request by the applicant is for approval of a Special District development, Skye View, containing a low density residential district, medium density district, central business district, and a mixed use district. Approximately 1.8 acres is dedicated for low density residential, 1.5 acres is dedicated for medium density residential, 2.1 acres is dedicated for mixed use, and 0.72 acres is dedicated for a commercial district. As detailed below and further within this report, the applicant will adhere to new zoning standards. Table 2 shows current R-1 zoning requirements, and Tables 3-5 show the proposed standards for the various uses in the Special District.

Table 2

R-1	Current Minimum Requirement
Lot Area	7,500 sq. ft.
Lot Frontage	60 feet
Zoning Setbacks	Front: 25 feet (from ROW) Back: 5 feet Side: 5 feet (15 feet total)

Table 3: Proposed Low Density Residential Standards

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria:			
			Front Yard	Rear Yard	Side Yard	Sum
Single Family Detached	8,000 SF	70	25	25	8	16
Single Family Attached	6600 SF	60	20 ⁽¹⁾	15	8	16
Row House Style Townhouses	3500 SF	30 ⁽²⁾ 38 ⁽³⁾	20 ⁽¹⁾	15	8	16
Zero Lot Line	3000 SF	38	20	15	8/0	8

The density of this district is around 12-18 units per acre.

Table 4: Proposed Medium Density Standards

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria:			
			Front Yard	Rear Yard	Side Yard	Sum
Multifamily	15,000 SF	140 ft	25	15	15	30
Condominium	N/A	N/A	25	15	15	30
Open/Recreational Space	N/A	N/A	N/A	N/A	N/A	N/A

The density of this district is around 16-21 units per acre.

Table 5: Proposed Commercial Business District Standards

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria (Feet):			
			Front Yard (feet)	Rear Yard	Side Yard	Sum
all uses	6,000 SF	80	25	25	10	20
parking lots (associated with the principal structure)	n/a	n/a	8	8	8	n/a
corner lot	6,600 SF	80	25	25	12	N/A

The density of this district is a maximum of 0.50 FAR.

Table 6: Proposed Mixed Use District Standards

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria (Feet):			
			Front Yard (feet)	Rear Yard	Side Yard	Sum
Multi-family	Variable	120	25	20	8	16
Live - Work	Variable	106	25	20	8	16
Multi-family (max. 4 units)	Variable	80	25	20	8	16

The density of this district is 3, 8, or 19-42 units per acre, depending on the use.

Public Comment:

No new public comment was received as of publishing this report.

Agency Comment:

The following comments were received from MnDOT District 6 on October 5th. Note that these comments were based on the original submittal from the applicant, dated September 13th, and that some of the comments may have been addressed by the applicant in the most recent submittal, November 4, 2021.

- The district does not have concerns with the rezoning itself for economic development but have concerns with the application information.
- Sect. 611.7.4.b is **NOT** accurate
 - There is **NOT** a permit in process for a connection with Hwy 42.
 - Requests such as this should come from the city to MnDOT.
 - Is there an agreement with the adjoining property owners for the local street as proposed? It appears as proposed the easterly parcel may be impacted.
- Exhibits are not consistent
 - Some show a future street connection to the east and some do not.
 - What are the local system plans for an east-west connection?
 - Does the applicant have permission to use the private road/entrance on the west to access the parcel?
- Exhibits show development in the trunk highway right of way.
 - They should be revised to not show this.
 - Will the development still be feasible in a smaller area?
- Has there been any environmental investigations related to the proposed development?
 - How will the existing waterway and wetlands be affected?
 - Is the proposed pond preliminary sized for the new impervious area? Hydraulic impacts need to be analyzed.
 - How will the box culvert under Hwy 42 be impacted?
- Regarding a future connection to Hwy 42
 - MnDOT is willing to partner with the city for a future secondary street access.
 - Prior to a secondary street access being considered, MnDOT would want to see a city plan in-place for development of a local street system for a future east-west connection, between 225th Avenue and 3rd Street South, in the area south of Hwy 42.
 - As the local system is planned, will it be built in phases? Or at one time?
 - Access location will need to meet MnDOT's Access Management Guidelines.
 - Note, a future access may necessitate a right turn lane and/or a center left turn lane be built.
 - This requirement will be due to expected traffic volumes accessing the development.
 - If required, the cost for construction of turn lanes will be a developer and/or city cost as the development is driving the need not the traffic on the trunk highway.
 - If an access is permitted on the south side of Hwy 42, a future access on the north side to Hwy 42 will need to align with it. MnDOT will not

permit offset access on the south and north side of the roadway for operational and safety concerns.

Neighborhood Notification:

All property owners within 350' feet of this property were notified at least ten days before the public hearing on October 26, 2021 at City Council. A public notice was published in the newspaper for four consecutive weeks before the public hearing at City Council. No additional notification is required.

Infrastructure:

Streets: The subject parcel has access to an unimproved, gravel private roadway known as 534th St via an unimproved, gravel township road (255th Ave). Both of these roads are outside of Plainview's City limits and 534th St exists in a private access easement. The property abuts Highway 42, however, access to Highway 42 is controlled by MnDOT and would not be allowed without MnDOT approval. No other public street or roadway access is currently available for this property.

Water: Public water is not readily available to the subject property. A watermain extension will be required to provide water service to the property.

Sewer: Public sanitary sewer is available to serve the subject property.

Drainage: The property includes a waterway that serves as the drainage outlet for an upstream area of approximately 102 acres that includes developed areas of the City and MnDOT right-of-way. The project proposes to impact this waterway by replacing it with a storm sewer pipe. A hydraulic analysis will need to be completed to determine impacts to upstream and downstream properties. Since the proposed storm sewer system connects to MnDOT drainage infrastructure, MnDOT review and approval will also be required. Stormwater management for the project will need to comply with City and MPCA NPDES Construction Stormwater Permit requirements.

Environmental: This property is within a Wellhead Protection Area. Stormwater management for the project will need to comply with the City's wellhead protection plan and MPCA NPDES Construction Stormwater Permit requirements for wellhead protection areas. A wetland delineation has not been submitted at this time. The applicant will need to complete a wetland delineation to determine impacts to wetlands and complete proper permitting through the Wetland Conservation Act and Section 404 of the Clean Water Act.

2040 Comprehensive Plan:

One of the land use goals in the comprehensive plan is to "encourage land uses, densities and regulations that promote efficient development patterns and relatively low municipal, state, and utility costs". A sub-goal under the goal above is to require coordination between growth and utility capacities (sewer, water, etc.). Under the housing goals in the comprehensive plan, there are various goals that address supporting a "variety of housing types and densities", "encourage a range of housing ... [fitting community] character", and "maintain and enhance the quality of Plainview's homes and neighborhoods".

The Future Land Use Map designates the subject property as Residential and in a Planned Development Area. The Existing Functional Classification and Future Roadways Map indicates future access to Highway 42 just east of the subject property.

Application Criteria:

A petition for establishment of a Special District shall be accompanied by:

1. Two (2) copies of the proposed ordinance language.
Finding: The applicant has provided two copies of the proposed ordinance.
2. A summary letter or booklet of the intent and effect of the proposed special district, with any information required by the City's planner or engineer.
Finding: The applicant has submitted a summary booklet of the proposal. Within the proposed development are different pathways for pedestrian circulation. However, there is little detail on where sidewalk is located and the easements necessary to facilitate public circulation across private properties and what appears to be a proposed crossing of Highway 42.
3. A scaled and clear concept plan showing the exterior of buildings proposed in the development that will not strictly limit future development.
Finding: The concept plan does include some information on the layout of the development. There is no information on transitions between uses or with adjoining properties.
4. A list of proposed permitted and conditional land uses in the proposed special district.
Finding: The proposal does include a list of permitted uses. However, the applicant and City Council should think carefully about strictly limiting uses and not allowing any other uses through a conditional use permit process. Conditional uses may require more work to integrate within the ordinance, but the benefit of having flexibility for businesses and developers in the future, without having to go through amending the Special District, could be beneficial. It is unlikely for this Special District to change significantly anytime soon, so setting the property up for success later is recommended.
5. Information on the density and intensity of residential units, retail, office, and other land uses.
Finding: The proposal does include some information on density and intensity of land uses. Staff has some guidance for the ordinance, which is attached to this report.
6. Information regarding parkland dedication or fees in-lieu when this provision is used in conjunction with the subdivision ordinance.
Finding: The proposal does include sufficient information regarding this requirement.
7. Information regarding proposed performance standards as determined by the City Planner or City Engineer, which shall include, but not be limited to, landscaping, buffering, parking, exterior building design, lighting, and drainage.
Finding: The applicant has provided information regarding performance standards.
8. A map indicating the boundary of the district and the boundary of the underlying zoning districts.
Finding: A boundary map was submitted that provides guidance in distinguishing district boundaries.
9. An application fee as required by ordinance shall accompany the petition.

Finding: The application included a fee.

Staff Findings:

The purpose of Special Districts is to establish modifications to or to supplement existing zoning regulations to accomplish a special public purpose that is supported by the goals and Policies of the Comprehensive Plan, including land uses as found in the future land use plan. Specifically, these purposes and conditions supporting the establishment of a Special District are:

1. Areas may exist where there is a desire and need to establish regulatory authority or the administration of land use control at the city level of government.

Finding: Although Plainview already has regulations to administer land within city limits, this proposed Special District is located in an area where the City intends to have mixed-use development in the future. This development provides a nuanced approach towards mixed-use development in a Planned Development Area that achieves city goals.

2. Areas may exist where substantial public interests require that existing regulations be modified or supplemented to accomplish a special purpose.

Finding: This area is noted as a mixed use residential and commercial neighborhood. A Special District accomplishes the need for a Planned Development Area along Highway 42. This proposal would modify or supplement the existing regulations to accomplish the goals in Plainview's Comprehensive Plan.

To ensure new development constructed under this provision is of high-quality construction, complimentary to existing neighborhood and City character, and compliant with the goals, policies, and future land use map in the Comprehensive Plan, the following conditions must be met by developments proposed under this provision:

3. Provide for the establishment of Special Districts in appropriate settings and situations, to create or maintain a development pattern that complies with the City's Comprehensive Plan.

Finding: One of the land use goals in the comprehensive plan is to "encourage land uses, densities and regulations that promote efficient development patterns and relatively low municipal, state, and utility costs". A subgoal under the goal above is to require coordination between growth and utility capacities (sewer, water, etc.). The proposal appears to encourage different land uses and densities next to each other, with an efficient street grid and reasonable extensions of water and sewer. The density of the proposal partly offsets the extended infrastructure. However, it is unclear how the applicant intends to facilitate extension of watermain to serve the development, and whether there will be any cost to the public for that extension. It is also unclear how the applicant intends to facilitate the proposed connection to Highway 42 and whether there will be any cost to the public for that connection (e.g. if MnDOT requires turn lanes to be constructed, or if the applicant does not intend to fully cover the cost of the proposed Highway 42 connection).

Under the housing goals in the comprehensive plan, there are various goals that address supporting a "variety of housing types and densities", "encourage a range of housing ... [fitting community] character", and "maintain and enhance the quality of Plainview's homes and neighborhoods". This proposal provides a variety of housing types between attached single-family, multi-family condominiums, apartments, and live/work. The example buildings appear to be of a reasonable quality that would fit within the community and maintain or enhance Plainview's image. However, the densities for live-

work units and quadplexes (multi-family with a maximum of 4 units) proposed in the Mixed Use district are minimums, which is problematic when considering the amount of area intended for mixed use, the district's lack of a building height, and the relatively rural context of adjacent properties and the community. Staff does not recommend using the proposal's numbers for minimum densities in the Mixed Use district and would suggest making those numbers the maximum density per acre.

The Future Land Use Map designates the subject properties as Mixed Use Residential and Commercial and in a Planned Development Area. The proposal provides a range of residential uses with commercial uses. A Special District contributes towards the Planned Development Area designation.

4. Areas may exist where substantial public interests require that existing regulations be modified or supplemented to accomplish a special purpose.
Finding: The future land use map shows mixed-use residential and commercial and a Planned Development Area at this location. The subject property is also a large, undeveloped property in a prominent location along Highway 42. The City should have an interest in regulating development in this area.
5. Provide for variations to the strict application of the land use regulations in this Ordinance to improve site design and operation, while incorporating design elements (e.g., construction materials, landscaping, lighting, etc.) that exceed the City's standards to offset the effect of any variations.
Finding: The proposal does include some flexibility in the final design of the project as well as performance standards that establish a minimum threshold for development.
6. Provide a more creative and efficient approach to land use within the City, while at the same time protecting and promoting the health, safety, comfort, aesthetics, economic viability, and general welfare of the City.
Finding: The mixed-use aspect of the proposal is a more creative and efficient approach to development within the City. Higher density residential has greater efficiencies for infrastructure and includes creative uses like live/work. However, the proposal densities for live-work units and quadplexes (multi-family with a maximum of 4 units) proposed in the Mixed Use district are minimums, which is problematic when considering the amount of area intended for mixed use, the district's lack of a building height, and the relatively rural context of adjacent properties and the community. Staff does not recommend using the proposal's numbers for minimum densities in the Mixed Use district and would suggest making those numbers the maximum density per acre.
7. Preserve and enhance natural features and open spaces for public and private use.
Finding: The proposal does not provide information regarding open spaces for public and private use. The City Engineer has comments on impacts to wetlands and the drainage channel on the subject property. The proposal does not incorporate or preserve natural features on the property. Staff recommends the applicant revisit preserving or enhancing natural features.
8. Maintain or improve the efficiency of public streets and utilities.
Finding: The location of the development along Highway 42, near to existing infrastructure, and very close to the center of Plainview all contribute towards maintaining and improving the efficiency of public streets and utilities.

9. Ensure the establishment of appropriate transitions between differing land uses.
- Finding: The applicant has not provided details regarding how screening, buffer, or other design and zoning elements will be used to provide compatibility between land uses within and outside the development. Staff understands that the applicant intends to have owners of the properties form an architectural committee to establish rules, but that gives little transparency to the public and for adjacent land owners. Staff recommends the applicant revisit transitions between land uses.

Engineering Findings:

The City Engineer has the following comments and findings:

1. The plan shows public streets in Phases 1 & 2 of the proposed development being served by an unimproved gravel private road (534th Street) to the west, outside of city limits. This private road ultimately connects to an unimproved gravel township road (255th Ave), outside of City limits. Given the potential traffic generated by Phase 1 & 2 of the proposed development, we expect there to be a number of issues if this is allowed. Maintenance on the private and township gravel roadways will increase, and it is unclear who currently is or will be responsible for maintenance on the private roadway. At a minimum, Plainview Township should be consulted regarding concerns they may have about increased maintenance on 255th Avenue. Based on our past experience, we would expect there to be a significant level of complaints from property owners in the new development regarding gravel roadway access to the development. We recommend requiring connection to Highway 42 as a part of Phase 1 development, or if access to Phase 1 or 2 is allowed through private and township gravel roadways, we recommend requiring some type of maintenance agreement be developed between the City, applicant, adjacent property owner, and township (including financial security) and a time limit on how long this can remain the only access to the development prior to making the Highway 42 connection.
2. The plan shows development of a future public roadway connecting to Highway 42 in Phase 3 of the development. This connection will need to be reviewed and approved by MnDOT. The application indicates that there is currently a permit in process for this connection. Although both the City and applicant have had conversations with MnDOT regarding the proposed access, no formal permit has been submitted and MnDOT has yet to grant approval for the proposed access location. Based on City staff conversations with MnDOT staff, and as indicated by their written comments, it is possible that MnDOT approval will be granted for the access, but final location will need to be determined, it may require the construction of turn lanes, and it may include conditions regarding the location of any future access to the north of Highway 42 in this area. It should be noted that modifications to the street and lot layout in the special district layout may or may not be required based on final MnDOT approval of the access location. Although it is not included in the application, we understand that the applicant will be requesting some level of City cost participation for the infrastructure associated with the proposed Highway 42 connection, including the proposed pedestrian underpass discussed later in these comments. The final location of the Highway 42 access location, as well as any City cost participation arrangements, will need to be resolved at some point in the approval process, certainly no later than final plat and construction plan/development agreement phase of the project.

The proposed connection to Highway 42 and the extending public roadway is shown adjacent to the common lot line of the adjacent property to the west. Based on preliminary plans,

- separately submitted by the applicant as a part of a preliminary plat submittal, it should be noted that in order to avoid impacting the adjacent property, it appears that a large retaining wall (~10-ft) will need to be constructed along the lot line. If the retaining wall is to be avoided, it appears that the roadway would need to move over approximately 40-ft (or less if a shorter wall is desired).
3. The property does not currently have access to City watermain adjacent to the development. Exhibit C shows connection to watermain from the east and to the north. It is unclear, at this time, how the applicant proposes to facilitate extension of watermain to the development. Connection to watermain from the north would appear to require construction of watermain across private property or require modification of an existing sanitary sewer easement. Connection to watermain from the east would require extension of watermain along Highway 42, within MnDOT right-of-way, or across private property, potentially utilizing a blanket easement for watermain extension that appears to exist. The route and location of the watermain extension to the development, and who will bear the cost of such extension, will need to be resolved at some point in the approval process, certainly no later than final plat and construction plan/development agreement phase of the project.
 4. The property appears to include jurisdictional wetlands and possibly a jurisdictional stream. A wetland delineation has not been submitted at this time. The applicant will need to delineate these areas and complete proper permitting through the Wetland Conservation Act and Section 404 of the Clean Water Act. At a minimum, wetland mitigation and possibly stream mitigation, will be required as a part of this permitting process. We understand, based on conversations with the applicant, that they have had preliminary discussions with BWSR and USACE regulatory staff and that they don't believe there will be any issues with the stream/drainage channel, and that any wetland issues can be resolved through the normal permitting process. It should be noted that issues with wetland permitting do have the potential to cause the need for revisions to the proposed development layout, although it appears that is unlikely to occur, based on information provided by the applicant. This issue will need to be resolved as a part of the construction plan, permitting, and development agreement phase of the project.
 5. The proposed layout shows rerouting an existing stream/drainage channel through a proposed storm sewer system. Assuming the stream re-routing is allowed through the WCA and Section 404 permitting process as noted above, a hydraulic analysis will need to be completed to determine impacts to upstream and downstream properties. Since the proposed storm sewer system connects to MnDOT drainage infrastructure, MnDOT review and approval will also be required. This issue will need to be resolved as a part of the construction plan, permitting and development agreement phase of the project.
 6. The proposed layout appears to show pedestrian connectivity to Highway 42 in a location that does not correspond to an intersection. We understand, based on conversations with the applicant, is that the intent here is to construct a pedestrian underpass under Highway 42 in this location, although that is not clear in the application. Similar to the Highway 42 access connection, construction of a pedestrian underpass would require MnDOT review and approval. Given the discussion of potential City participation in the cost of this infrastructure and the need for MnDOT approval, we recommend further investigation of options related to pedestrian connectivity along the south side of and across Highway 42 in the area between 3rd St SW (CR 4) and 10th St SW (CR 8), including at grade crossing options with crossing flashers. The draft of the final Pedestrian and Sidewalk Plan, included in the October 12

Council Packet, shows a future pedestrian crossing at the 3rd St SW (CR 4) intersection. If the proposed development proceeds prior to a final determination on this, the City could consider requiring the necessary easements to accommodate the pedestrian connections to the proposed underpass as a part of the preliminary and final plat approval process and include provisions in the development agreement to accommodate construction of connecting pedestrian facilities as necessary.

7. The proposed layout appears to show a stormwater management pond. Stormwater management for the project will need to comply with the City's wellhead protection plan and MPCA NPDES Construction Stormwater Permit requirements for wellhead protection areas. The proposed size of the stormwater management pond will need to be verified as a part of the drainage study for the project and will be addressed as a part of the final plat, permitting, and construction plan phase of the project.

October 5, 2021 Planning Commission Meeting:

At the October 5th Planning Commission meeting, this item was forwarded to City Council with a recommendation for denial based on an incomplete application.

October 26, 2021 City Council Meeting:

At the October 26th City Council meeting, this item was continued to the next City Council to allow the applicant and development team time to amend their proposal. Since then, the development team have submitted new documents. The report is updated to include new information.

Recommendation:

Staff recommends the City Council first provide feedback and direction on the following issue:

- Does the application have all of the necessary information for the City Council to make a decision granting or denying a Special District?

If the City Council determines that a Special District should be granted for PID 26.00116.24, then Staff recommends that the City Council approve the Special District, with the following conditions:

1. Conditions of approval of the special district:
 - a1. Public roadway connection to Highway 42 shall be required as a part of Phase 1 of the proposed development.
OR
 - a2. A maintenance agreement for the gravel roadways shall be developed between the City, the applicant, the adjacent property owner, and the Township. The agreement shall include financial security and a time limit on how long the gravel roadways can remain the only access to the development, prior to making the Highway 42 connection.
- b. Formal MnDOT approval for Highway 42 access shall be required prior to final plat approval.
- c. The proposal shall be revised per staff's comment below:
 - a. Page 12 – Set a maximum density of 3 for “living units” (to be revised and written as live-work units) and 8 for quadplexes (multi-family with a maximum of 4 units) in the Mixed Use district.

If the City Council determines that a Special District should not be granted, then Staff and the Planning Commission recommend that City Council deny the proposed Special District application, for the following reasons:

1. The application does not meet the findings of a Special District.
 - a. The proposal sets a development density that is out of character with the surrounding context.
 - b. The proposal does not adequately provide clear public access to the subject property.
 - c. The proposal does not incorporate or preserve natural features in the design.
 - d. The proposal does not include private or public open space in the design.
 - e. The proposal does not adequately address transitions between land uses within and outside of the project area.
2. The application does not meet the standards of a Special District.
 - a. The applicant is missing language to help clarify parts and sections of the proposed ordinance.

Attachments:

- Optional Denial Resolution
- Proposed Ordinance (21-11-4)
- Proposed Development Plans (21-11-4)
- Zoning Map
- Future Land Use Map
- Environmental Resources Map

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November 4, 2021

Plainview City Council

c/o Mr. David Todd

City Administrator

241 W Broadway

Plainview, Minnesota 55964

Dear Council Members and Mr. Todd:

On behalf of our client, Skye View Development, LLC., we are submitting a **revised** Special District Plan for Skye View Development project. This Plan, as revised, addresses the latest request for the non-engineering changes based on the City Council meeting of October 26, 2021, and subsequent reviews by Bolton-Menk.

We will be attending the November 9, 2021, Council meeting to respond to any questions you may have regarding the changes we were requested to make since the last council meeting.

Sincerely,

WSE + Massey Engineering & Surveying

A handwritten signature in blue ink that reads 'William E. Tointon'.

William E. Tointon

Director of Land Development

Cc: Mr. Tom Wiener, Owner-Developer

Mr. Kenneth Bush, Developer-Contractor

Mr. Harry Davis, AICP

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ORDINANCE NO. 2021-04

AN ORDINANCE CREATING AND ENACTING SECTION 611.7 OF THE PLAINVIEW CODE, RELATING TO THE
ESTABLISHMENT OF SKYE VIEW DEVELOPMENT (SD-SV)

THE CITY COUNCIL OF THE CITY OF PLAINVIEW DO ORDAIN:

Section 1. Section 611.7 of the Plainview City Code is hereby created and enacted to read as follow:

Section 611.7.7 **SKYE VIEW DEVELOPMENT SPECIAL DISTRICT**

611.7.1 **PURPOSE.** The purpose of this Special District is to provide for zoning regulations that will be administrated in the Skye View Development Special District, as required in Section 611.7 of Plainview City Code (600 Construction, Planning, Zoning, and Land use). The following is the special regulations of the Skye View Development Special District.

611.7.2. **BOUNDARIES OF THE LAND.** This ordinance shall apply to the following described property located within the City of Plainview, County of Wabasha, State of Minnesota:

EXHIBIT A

Parcel 1 (PID: 26.00116.24):

A part of the North Half of the Southwest Quarter of Section 17, Township 108 North, Range 11 West, Wabasha County, Minnesota, described as follows:

Commencing at the northwest corner of the Southwest Quarter of said Section 17; thence along the north line of said Southwest Quarter for a distance of 861.3 feet; thence, southerly, parallel with the north line of said Southwest Quarter, for a distance of 577.5 feet (35 rods); thence westerly, parallel with the north line of said Southwest Quarter, for a distance of 693.00 feet; thence northerly for a distance of 577.5 feet to the POINT OF BEGINNING. Containing 9.19 acres, more or less.

Above parcel includes the right of access over the following described easement:

A non-exclusive easement for driveway purposes, 8.25 feet on each side of the following described line: That part of the Southwest Quarter of Section 17, Township 108, Range 11, Wabasha County, Minnesota, beginning at a point on the West line of said Southwest Quarter 206.25 feet southerly from the northwest corner of said Southwest Quarter of Section 17 (for purposes of this description bearing of said West line is assumed South 0 degrees 42 minutes 00 seconds East), thence North 90 degrees 00 seconds East, a distance of 495.00 feet and there terminating.

AND ALSO 33 feet on each side of a line beginning at the aforesaid point of termination, thence South 89 degrees 40 minutes 29 seconds East, 365.00 feet; thence South 6 degrees 10 minutes 45 seconds East, 102.65 feet; thence South 23 degrees 43 minutes 42 seconds East, 278.00 feet; thence South 26 degrees 49 minutes 24 seconds East, 88.54 feet; thence South 38 degrees 50 minutes 59 seconds East, 89.28 feet; thence South 61 degrees 40 minutes 43 seconds East, 119.27 feet; thence South 69 degrees 33 minutes

06 seconds East, 93.77 feet; thence South 66 degrees 40 minutes 33 seconds East, 151.09 feet and the re terminating.

611.7.3. LEGISLATIVE INTENT AND FINDINGS.

Subd. 1. Skye View Development provides a compelling alternative to single-use zones by offering a dramatically different mixed-use and environmentally, socially, economically, and aesthetically advanced development design.

Subd. 2. This Special District is established to foster the development of a comprehensively planned, mixed income and mixed-use neighborhood. This is accomplished by promoting a variety of land uses, housing types, and densities, and by requiring skillful architectural and landscape design. The site unique location, with the TH 42 along the north boundary and adjacent to Piper Hills Golf Course on the South, makes this an ideal place to create a district that avoids the negative impacts of suburban sprawl with an efficient, compact, mixed-use land plan.

Subd. 3. This type of development is consistent with the goals and policies of the cities 2019 Comprehensive Plan, which encourages creating mixed-use, and higher density residential neighborhoods.

611.7.4 ESTABLISHMENT OF SKYE VIEW DEVELOPMENT

Subd. 1. Pursuant to Section 611.7 of the Plainview City Code, the City Council hereby creates a special zoning district to be known as the Skye View Development Special District (SD-SK). The Special District shall be an overlay-zoning district designed to encourage the attractive and innovative development on the Site. As a part of this Special District, the property will be divided into four different use districts (see Exhibit A). The regulations and guidelines set forth in this Special District shall prevail over the regulations of the noted underlying zoning district.

Subd. 2. The determination of the need for the creation of this Special District is based upon the following findings or Land Use Principles:

- a. This Special District is established to foster the development of a comprehensively planned, mixed-use neighborhood. This is accomplished by promoting a variety of land uses, housing types, and densities, and by requiring skillful architectural and landscape design in creating buildings, on an infill site. The Site's unique location, adjacent to TH42 and the Piper Hills Golf Course, makes this an ideal place to create a neighborhood that avoids the negative impacts of suburban sprawl with an efficient, mixed use land plan.
- b. The location of Skye View Development fits within the City's Urban Services Area boundary. A permit from MNDOT to make a public street connection to TH 42 is in process. The proposed street connection is on the common property line of Skye View and Anastacia Development Property to the east.
- c. A mix of uses within the development creates opportunities for people to walk and interact. That combined with strong urban and landscape design creates a sense of place. The size and shape of Skye View Development ensures that all destinations are within an easy walk and that the development functions as a mixed-use infill neighborhood.
- d. A range of housing types serves people with different income levels and housing needs while contributing to the vitality of the streetscape.

611.7.5. UNDERLYING DEVELOPMENT STANDARDS. Except where otherwise specified, standards for the development of this district will be based upon the following City code, when and where applicable, except where the city Special District language modifies the standards of the City Codes.

- a. No conditional uses are permitted.
- b. Residential District- Section 613 – R-1 Low Density Residential District.
- c. Medium Density Residential district – (Single family attached Row House Style Townhomes, zero lot line.) Section 614 – R-2 Residential District (Multifamily, Condominiums, Apartments).
- d. Commercial Business District Section 616 C-1 Central Business District
- e. Mixed-use District- Residential (Quads, live over work, apartments).

611.7.6. DEFINITIONS

- a. Zero Lot Lines: A lot designed for either one dwelling unit of an attached one-family dwelling unit or a detached one-family dwelling unit with one side yard reduced or eliminated.
- b. Townhouse: An arrangement of single-family dwellings separate or joined by common walls on not more than two sides with the uppermost story being a portion of the same dwelling location directly beneath at the grade or first floor level and having exclusive individual ownership and occupant rights of each dwelling unit including but not limited to the land area directly beneath the dwelling.
- c. Row House Style Townhomes: An attached dwelling joined to at least three others in a row by common walls on not more than two sides. Row houses are generally urban housing style, usually on their own lots.
- d. Single Family Attached: A lot designed to accommodate two individual units that share a common wall on a common lot line.

611.7.7. SUBDISTRICT REGULATIONS.

Subd. 1. There are four subdistricts established in this Special District. They are: “Low Density Residential”, “Medium Density Residential”, “Commercial Business District”, and “Mixed Use District”.

Subd. 2. The following regulations apply within the area identified as “Low Density Residential” on the Skye View Land Use Plan. This District consists of four land uses: “Single-family”, “Single-family attached”, and “Zero lot line”, and “Row House Style Townhomes”.

a. Low Density Residential

1. Unless otherwise specified in this special district, the regulations of the R-1 District shall apply within the Low-Density District.
2. Permitted uses shall include the following
 - a. Single family detached
 - b. Single family attached
 - c. Row House Style Townhouse
 - d. Zero lot line
3. Lot Development Standards.
 - a. Setback and lot criteria:
 - The minimum setback and lot criteria for this District is listed in Table A

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria:			
			Front Yard	Rear Yard	Side Yard	Sum
Single Family Detached	8,000 SF	70	25	25	8	16
Single Family Attached	6800 SF	60	20	15	8	16
Row House Style Townhouses	3500 SF	30 ⁽¹⁾ 38 ⁽²⁾	20	15	8	16
Zero Lot Line	3000 SF	38	20	15	8/0	8

(1) Interior Unit

(2) Exterior Unit

- b. The only exemption from the front, and rear setback standards will be eaves and stoops.
- c. The driveway curb cuts will be no greater than 16' width for a 2-car garage and 12' for Row House Style Townhomes to the garage.
- d. Street trees of a minimum 1-1/2" caliper size are required at approximate 35' intervals in all grass boulevard areas of public streets
- e. The maximum height of any structure is 35 feet measured from the lowest ground elevation adjacent to the structure to the midpoint of the sloped roof.
- f. Density and intensity
 - The minimum density and intensity for this District is listed in Table B:
- g. Zero lot line development will require party wall and maintenance agreements.

Table B		
Land Use	Proposed Density/Intensity	Approx. Acres
Low Density Residential District (Single Family Attached/Row Townhouses)	12-18 Units/Acre	1.8

b. Medium Density District

1. Unless otherwise specified in this special district, the regulations of the R-2 District shall apply within the Medium Density area.
2. Permitted uses shall include all the following
 - a. Condominiums
 - b. Multifamily
 - c. Open space/recreational area
3. Lot development standards:
 - a. Setback and Lot Criteria
 - The minimum setback and lot criteria for this District is listed in Table A:

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria:			
			Front Yard	Rear Yard	Side Yard	Sum
Multifamily	15,000 SF	140 ft	25	15	15	30
Condominium	N/A	N/A	25	15	15	30
Open/Recreational Space	N/A	N/A	N/A	N/A	N/A	N/A

- b. The only exception from the front and rear setback standards will be eaves and stoops
- c. The driveway curb cuts will be no greater than 25 feet in width.
- d. Street trees of a minimum 1-1/2" caliper size are required at approximate 35' intervals in all grass boulevard areas of public streets.
- e. Architectural standards. A building must incorporate architectural styles, building materials and colors used in surrounding buildings. An Architectural Control Committee has been established to review all proposed building plans for consistency in design and appearance standards.
- f. Landscape Plan: Lot landscaping standard requirements for the medium density development shall be provided for each lot consistent with the minimum standards established by the Architectural Control Committee (ARC). The ARC shall review all landscape plans to ensure they are consistent with the minimum standards established by the ARC.
- g. Maximum building height shall be 35 Feet.
- h. Density and intensity
 - The minimum density, range of densities (minimum to maximum), and intensity for this District is listed in Table B:

Table B		
Land Use	Proposed Density/Intensity	Approx. Acres
Medium Density Residential District (Multifamily/Condominiums)	16-21 Units/Acre	1.6

c. Commercial Business District

1. Unless otherwise specified in the special district, the regulations of the C-1, Central Business District shall apply within the Commercial Business District.
2. Permitted uses shall include the following
 - a. Retail Sales
 - b. Sit-down and drive thru Restaurants
 - c. Entertainment & Drinking
 - d. Home Improvement Trades
 - e. Appliance Sale and Services
 - f. Repair Shops
 - g. Banks/Savings/Loans

- h. Offices
- i. Personal Services
- j. Hotel/Motel
- k. Animal Hospital/ veterinary clinic
- l. Convenience Retail – with and without gasoline sales
- m. Drive-Thru Facilities
- n. Electric vehicle charging stations
- o. Coffee Shops
- p. Live Over Work

3. Lot Development Standards

a. Setback and Lot Criteria

- i. The Minimum Setback and Lot Criteria for the District is listed in Table A

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria (Feet):			
			Front Yard (feet)	Rear Yard	Side Yard	Sum
all uses	6,000 SF	80	25	25	10	20
parking lots (associated with the principal structure)	n/a	n/a	8	8	8	n/a
corner lot	6,600 SF	80	25	25	12	N/A

b. Maximum building height shall be 35 feet.

c. Minimum parking standards for commercial uses shall be in accordance with Section 609.7 Parking of the Code of Ordinance for the City of Plainview.

d. Density and Intensity

- The maximum density and intensity for this District is listed in Table B:

Table B		
Land Use	Proposed Density/Intensity	Approx. Acres
Commercial District	0.50 FAR ⁽¹⁾	0.56

(1) Maximum floor area ratio: A sum of the gross horizontal area of the floors of a building measured from the outside faces of wall or the centerline of party walls separating two buildings. This does not include any interior parking spaces, loading spaces, any space where the floor to ceiling height is less than six feet, any space devoted to mechanical equipment, terraces, breezeways, screened porches, basements, other sub-terranean areas not intended for human habitation.

Example: Two story building with 1,500 S.F. of gross floor area for a total of 3,000 S.F. located on a 6,000 S.F. lot. First floor mechanical room of 30 S.F. and stairwell area of 750 S.F. combined on both floors. $3,000 \text{ S.F.} - (30 \text{ S.F.} + 750 \text{ S.F.}) = 2,220 \text{ S.F.}$ of net floor area. $\text{FAR} = 2,200 \text{ S.F. net floor area} / 6,000 \text{ S.F. gross lot size} = 0.37$.

4. Site Development Plan and Site Plan Review: A site Development Plan for all uses in the Commercial Business District shall be prepared and submitted to the City of Plainview for review. The City of Plainview will review the Site Development Plan for consistency with the standards and criteria of the Special District for architecture, signage, parking, and landscaping, including City code, when and where applicable, except where the city Special District language modifies the standards of the City Codes.
5. Convenience retail and drinking and entertainment uses shall have hours of operation as follows:
 - a. Convenience Retail: 24 hours
 - b. Drinking and entertainment: 6am - 12 midnight
6. Stacking Requirements for drive-in facilities shall be reduced to five in-bound and one out-bound space per drive lane.
7. On-street parking in front of the retail uses shall be allowed. On street parking in front or on the side street of the lot shall count toward fulfilling the parking requirements of the ordinance. On street parking spaces must be striped for clarity and be at least 22.5' long. On-Street spaces may not conflict with traffic, sight lines, or pedestrian circulation.
8. Limitation on permitted uses:
 - a. Not more than one convenience retail use that includes sales of automotive fuels may be permitted in the Commercial Business District.
 - b. With the exception of transit accommodation (motel/hotels), restaurant uses and grocery stores, individual businesses shall not exceed 20,000 square of floor area on the ground floor.
9. Lot Development Standards:
 - a. Exterior Trash Receptacles shall be constructed to the size and standards of the typical section on Exhibit G of the Special District.
 - b. Utility boxes and water backflow prevention devices shall be located so they are visually unobtrusive and screened with landscaping as allowed.
 - c. Buildings shall be oriented to face the street with entrances and display windows at the street level. Extended awnings, canopies or large umbrellas shall be permitted and located to provide shade. A revocable permit will be required by the City whenever a canopy or awning extends into the public right of way. Restaurants shall be permitted to operate outdoor cafes on sidewalks, including areas within the public right of way provided that pedestrian circulation and access to store entrances are not impaired. Revocable permits are for the private use of the public right-of-way, either permanent or temporary. The "revocable" designation means that the City may revoke the permit at any time for any reason.

d. Bicycle-locking stands are required in each Commercial Use. One stand, which holds a minimum of six bicycles, shall be provided for every 20,000 square feet of gross leasable space. These stands must harmonize with the architectural of the retail area connect to the ground at two points or more.

e. Street trees are required along the public streets of all mixed-use buildings at a minimum spacing of 35' on center.

f. Parking

i. Minimum parking requirements for the Commercial Business District, shall use business center parking standards of Section 609.7 of the Code of Ordinance for City of Plainview.

ii. In commercial or office uses, which have shop fronts adjacent to sidewalks and streets, on-street parking directly in front of the lot shall count toward fulfilling the parking requirement and meet requirements set forth in 611.7.7.c.4.7.

iii. Parking lot screening

a. All parking areas containing more than six spaces (if not screened by the building from public roads) must be screened with a hedgerow (42" minimum height), unless there is a minimum 8 front wide landscape use provided. Hedgerows shall be planted at a maximum of 4'-0" on center and shall reach a minimum height of 36" and a maximum height of 6'-0".

iv. Parking Lot Landscaping:

a. Parking areas containing more than 15 spaces and containing more than two contiguous or parallel rows of parking shall have internal landscaping within the parking area equal to at least five percent of paved area of the lot (including drive aisles plus driveways).

b. Paved areas do not include sidewalks, patios, or other paved areas not associated with vehicle parking or circulation. Planting areas must be distributed throughout the parking areas. They must have a minimum width of at least eight feet and be at least 100 square feet in area.

c. Each 100 square feet of required landscape area must contain at least one canopy tree or two understory trees (minimum size for canopy trees in 1 ½" caliper and minimum size for understory tree is one inch caliper). The landscape islands shall not be used for snow storage and any planting must be maintained in a healthy condition and appearance. These areas may contain external standard lighting fixtures.

10. Landscape Plan: Lot landscaping standard requirements to the Commercial development shall be provided for each lot consistent with the minimum standards established by the Architectural Control Committee (ARC). The ARC shall review all landscape plans to ensure they are consistent with the minimum standards established by the ARC.

a. Signs

- i. Signs should add interest to the street level environment. They can only unify the overall architectural concept of the building, or provide unique identity for a commercial space within a larger mixed-use structure. Signage shall be appropriate for the scale, character and use of the project and surrounding area. Signs should be oriented and scaled for both pedestrians on sidewalks and vehicles on streets. The following sign types satisfy these requirements:
 - a. **Blade Sign** - A sign used to attract pedestrians or drivers who cannot see a storefront. Blade signs are usually illuminated both on the front and back with two faces. They can also be non-illuminated with a cut-out design. They are usually hung from ornate brackets.
 - b. **Marquee** - A structure attached to and projecting from a wall of a building, located above an entrance, which is designed to identify a business or use located on the premises or to advertise present or scheduled events on the premises.
 - c. **Neon signs** - sized to not exceed 20 square feet.
 - d. **Free standing sign** - self-supporting sign resting on or supported by means of poles, standards of any other type of base anchored to the ground
 - e. **Projecting sign** – A sign, other than a wall sign, which attaches to and projects from a structure or building facade.
 - f. **Graphics sign** – A sign which is an integral part of the building facade. The sign is painted directly on, carved in or otherwise permanently imbedded in the facade. Signs in shop windows are included unless they qualify as auxiliary signs.
 - g. **Auxiliary sign** – A sign providing information of a special or general nature which does not include information on names, brands or product lines, such as hours of operation, length of special sales, security warnings, directions for parking or entry or general pricing information (such as gas prices at service stations).
 - h. **Advertising signs (billboards)** - will be prohibited.
 - i. **Wall signage** - A sign mounted parallel to a building facade or other vertical building surface. These signs shall not be mounted more than 18 inches from the wall surface they are attached to and not exceed 10% of the wall surface of the front of the building.
- ii. Sign standards shall conform with the following criteria:
 - a. **Free standing sign** – maximum height 20’ feet.
 - b. **Projecting sign** – maximum area – 20 square feet, maximum height – 12 feet.
 - c. **Graphics sign** – maximum area of 10% of wall.
 - d. **Auxiliary sign** – maximum height – 6’.

- e. **Advertising signs** (billboards) will be prohibited.
 - f. **Wall signage** - should be uniform in size.
 - g. Signs can be internally lit.
- iii. Architectural standards.
 - a. Standards for all uses:
 - 1. Each Building shall avoid long, monotonous-uninterrupted walls or roof planes. The façade of a building should be divided into distinct modules, no longer than 150 feet.
 - 2. Mechanical equipment, electrical and communication transformers, cabinets, and service areas shall be located out of public view where feasible or screened from public view with fences, walls, or landscaping.
 - b. Standards for Convenience Retail Uses
 - 1. Convenience retail uses shall locate automotive fuel service and drive-in service areas away from residences and toward the perimeter streets.
 - 2. Light from lighting fixtures and signage, and sound from sound-producing equipment shall be deflected away from residences. Music from sound producing equipment shall be prohibited on the exterior of the building.
 - 3. Foundation landscaping (4' minimum planting bed width) and windows shall be provided along all building sides that are open to view from public streets.
 - 4. Perimeter landscaping at least four feet in depth shall be provided along public roads between sidewalks and driveway or parking areas.
 - 5. Pedestrians must be able to safely access the building from public sidewalks on visual prominent crosswalks within drive areas to the building's front door.
 - 6. All sides of the building façade shall be designed to provide architectural and visual interest.
 - i. A minimum of 50% of the building along a street right of way at ground level must be clear or lightly tinted windows, doors, or other treatment that are sufficiently transparent to provide pedestrian views into the building.
 - ii. Awnings, covered walkway, open colonnades, or similar weather protection must be provided by at least 50% of the commercial, retail, service, and office uses that front the right of way.
 - iii. Doorways, windows, and other openings in the façade of a building shall be proportioned to

reflect pedestrian scale and movement, and to encourage interest at the street level.

- iv. Exterior materials may include brick, architecturally treated concrete, stone, tile, stucco, stucco-like panels and other cultured stone, and similar high quality architectural materials.
- v. Buildings shall be oriented to face the street with entrances and display windows at the street level. Extended awnings, canopies or large umbrellas shall be permitted and located to provide shade. Restaurants shall be permitted to operated outdoor cafes on sidewalks, including area within the public right of way and in courtyards provided that pedestrian circulation and access to store entrances are not obstructed.
- vi. Drive-thrus:
 - a. Drive-thru facilities shall be permitted in the Commercial Use District
 - b. The Stacking requirements for the Drive-Thrus are defined in Section 611.7.7 C.6
 - c. The use of outdoor speaker systems and other audio type equipment shall be limited by the Architectural Control Committee and local noise ordinances.
 - d. The Site Plan for each drive-thru facility shall minimally include the location of the drive-thru, staging aisle, location of the menu board, and other signage deemed necessary for the operation of the drive-thru.

d. Mixed-Use District:

- 1. The "Mixed Use District" permitted uses are as follows:
 - a. Multi-family (max. 4 connected units)
 - b. Live Over Work
 - c. Multi-family
 - d. Commercial uses permitted by this special district.
- 2. Lot Development Standards
 - a. Setback and Lot Criteria
 - The Minimum Setback and Lot Criteria for the District is listed in Table A:

Table A						
Use	Lot Area	Lot Frontage	Setback Criteria (Feet):			
			Front Yard (feet)	Rear Yard	Side Yard	Sum
Multi-family	Variable	120	25	20	8	16
Live - Work	Variable	106	25	20	8	16
Multi-family (max. 4 units)	Variable	80	25	20	8	16

3. Density and Intensity

- The minimum density, range of densities (minimum to maximum), and intensity for this District is listed in Table B:

Table B		
Land Use	Proposed Density/Intensity	Approx. Acres
Mixed Use District (Multi-family/Live-Work/ Multi-family (max. 4 units))	19-42 Multi-family Units	1.5
	3+ Living Units	
	Multi-family (max. 4 units)/8 units per acre	

4. Live Over Work: Office and residential uses are allowed on the upper levels. Two off-street parking stalls per residential unit is required and must be reserved.
5. A site Development Plan for all uses in the Mixed-Use District shall be prepared and submitted to the city of Plainview for review. The City of Plainview will review the Site Development Plan for consistency with the standards and criteria of the Special District for architecture, signage, parking, and landscaping, including City code, when and where applicable, except where the city Special District language modifies the standards of the City Codes.
6. Minimum of two stories above grade is allowed. A story is defined as that portion of a building included between the upper surface of any floor and the upper surface at the next floor above except that the topmost floor shall be that portion of a building included between the upper surface of the top most floor and ceiling.
7. Maximum size for a restaurant use is 7,000 square feet.
8. Alcohol sales are permitted.
9. The height allowed for a two-story building shall be 35 feet.
10. Lot development Standards:
 - a. Exterior Trash Receptacles shall be constructed to size and standards of the typical section on figure Exhibit F of the Special District.
 - b. Utility boxes and water backflow prevention devices shall be located so they are visually unobtrusive and screened with landscaping as allowed.
 - c. Buildings shall be oriented to face the street with entrances and display windows at the street level, except for the storage facilities. Extended

awnings, canopies or large umbrellas shall be permitted and located to provide shade.

- d. Street trees are required along the public streets of all mixed-use buildings at a minimum spacing of 35' on center.

11. Parking requirements for the Mixed-Use District shall use standards of Section 609.7 except as follows:

- Live over work Commercial space 1 stall/ 200 square feet
- Apartments: 1 stall for 1 bedroom, 1.5 stalls for 2-bedroom, 2 stalls for 3 bedrooms.

a. Parking Lot Screening:

1. All parking areas containing more than six spaces (if not screened by the building from public roads) must be screened with a hedgerow. These landscaped areas but be a minimum of 4'-0" wide. Hedgerows shall be planted at a maximum of 4'-0" on center and shall reach a minimum height of 36" and a maximum height of 6'0".

b. Parking Lot Landscaping:

1. Parking areas containing more than 15 spaces and containing more than two contiguous or parallel rows of parking shall have internal landscaping within the parking area equal to at least five percent of paved area of the lot (including drive aisles plus driveways).
2. Paved areas do not include sidewalks, patios, or other paved areas not associated with vehicle parking or circulation.
3. Each 100 square feet of required landscape area must contain at last one canopy tree or two understory trees (minimum size for canopy trees in 1 – 1/2" caliper and minimum size for understory tree is one inch caliper). The landscape islands shall not be used for snow storage and any planting must be maintained in a healthy condition and appearance. These areas may contain external standard lighting fixtures.

12. Signs

- a. Signs should add interest to the street level environment. They can only unify the overall architectural concept of the building or provide unique identity for a commercial space within a larger mixed-use structure. Signage shall be appropriate for the scale, character and use of the project and surrounding area. Signs should be oriented and scaled for both pedestrians on the sidewalks and vehicles on streets. The following sign types satisfy these requirements:

1. **Blade Sign** - A sign used to attract pedestrians or drivers who cannot see a storefront. Blade signs are usually illuminated both on the front and back with two faces. They can also be non-illuminated with a cut-out design. They are usually hung from ornate brackets.
2. **Marquee** - A structure attached to and projecting from a wall of a building, located above an entrance, which is designed to identify

a business or use located on the premises or to advertise present or scheduled events on the premises.

3. **Neon signs** - sized to not exceed 20 square feet.
 4. **Free standing sign** - self-supporting sign resting on or supported by means of poles, standards of any other type of base anchored to the ground
 5. **Projecting sign** – A sign, other than a wall sign, which attaches to and projects from a structure or building facade.
 6. **Graphics sign** – A sign which is an integral part of the building facade. The sign is painted directly on, carved in or otherwise permanently imbedded in the facade. Signs in shop windows are included unless they qualify as auxiliary signs.
 7. **Auxiliary sign** – A sign providing information of a special or general nature which does not include information on names, brands or product lines, such as hours of operation, length of special sales, security warnings, directions for parking or entry or general pricing information (such as gas prices at service stations).
 8. **Advertising signs (billboards)** - will be prohibited.
 9. **Wall signage** - A sign mounted parallel to a building facade or other vertical building surface. These signs shall not be mounted more than 18 inches from the wall surface they are attached to and not exceed 10% of the wall surface of the front of the building.
- b. Sign standards shall conform with the following criteria:
1. **Free standing sign** – maximum height 20’ feet.
 2. **Projecting sign** – maximum area – 20 square feet, maximum height – 12 feet.
 3. **Graphics sign** – maximum area of 10% of wall.
 4. **Auxiliary sign** – maximum height – 6’.
 5. **Advertising signs (billboards)** will be prohibited.
 6. **Wall signage** - should be uniform in size.
 7. Signs can be internally lit.

13. Architectural Standards.

- a. Standards for all uses:
1. Each building shall avoid long, monotonous-uninterrupted walls or roof planes. The façade of a building should be divided into distinct modules, no longer than 150 feet.
 2. Mechanical equipment, electrical and communication transformers, cabinets, and services areas shall be located out of public view where feasible or screened from public view with fences, walls, or landscaping.
 3. All sides of the building façade shall be designed to provide architectural and visual interest.
 - i. Doorways, windows, and other openings in the façade of a building shall be proportioned to reflect pedestrian scale

and movement, and to encourage interest at the street level.

- ii. Exterior material may include brick, architectural treated concrete, sone tile, stucco, stucco-like panels and other cultured stone, and similar high quality architectural materials
- iii. Buildings shall be oriented to face the street with entrances and display windows at the street level. Extended awnings, canopies or large umbrellas shall be permitted and located to provide shade.

611.7.8 PARKLAND DEDICATION REGULATIONS

1. Section 622.9 of the Code of Ordinances for the City of Plainview titled “Parks, Open Space, and Public Use” contains the current policy for parkland dedication or cash in lieu of dedication provision when a park or public area is not shown on the Comprehensive plan. Parkland Dedication Ordinances are granted pursuant to State Statute 462.358. Section 622.9 of the Code of Ordinances provides for a schedule based on density of the development for R-1 and R-2 residentially zoned districts.
2. The Skye View Special District Plan contains four distinct land use districts of which three are subject to parkland requirements. They are (1) Low-Density Residential; (2) Medium Density Residential; (3) a portion of the Mixed-Use for Multifamily, or Live-Over work.
3. The parkland dedication requirement for this Special District will be met via a cash contribution in lieu of land dedication. The cash payment for parkland dedication shall be made prior to recording the Final Plat of each phase of development with land uses that are subject to the parkland dedication per item 3 above.
4. Calculation of parkland dedication: The amount of cash in lieu of dedication of parkland for each land use designation shall be based on the density of each category as noted in the following table:

Table A	
Land Use	Required Dedication
Low Density Residential	8% of total land area
Medium Density Residential	Refer to Table B
Mixed-Use Density Residential	Refer to Table B

Table B: Density calculation for Medium Density and Mixed-Use Density for residential use. The population density chart is pertinent to the land use that potentially increases demand on parks.

Table B	
Density in Dwelling Units per Gross Acre of Residential Land Area (dwelling units per acre)	Estimated Number of Persons per Dwelling Unit
16-21	2.22
Over 21	1.98

5. The total land dedications requirement is calculated based on need for 8 acres per 1,000 residents. The dedication requirement formula is **0.008 x the number of persons per dwelling unit x number of units = Amount of land to be dedicated.**

The formula for Cash in Lieu of land dedication is as follows: **Fair market value per acre x number of acres required to be dedicated = cash payment in Lieu of land dedication.**

Example:

$(0.008 \times 2.22 \text{ persons per dwelling unit}) \times 20 \text{ dwelling units} = 0.35 \text{ Acres}$

$0.35 \text{ acres} \times \$10,000 \text{ per acre fair market price} = \$3,552.00$

The fair market value of the land before development shall be defined by either (1) appraised or (2) negotiated value between the City and Developer.

611.7.9 GENERAL DEVELOPMENT STANDARDS

1. Public street section for Skye View Development shall follow the cross-sections shown in Exhibit C.

611.7.10 BOUNDARIES

1. The regulations established herein shall apply to the land described in Section 611.7.2 and shall be designated "SD-SV" on the zoning map.

611.7.11 EXHIBITS

1. The following documents shall be submitted with the Special District application and included as exhibits of this Ordinance:
 - i. Special District Boundary and Underlying Zone, Exhibit A
 - ii. Concept Plan Exhibit B
 - iii. Street Sections/Utilities, Exhibit C
 - iv. Pedestrian Circulation, Exhibit D
 - v. Phasing Plan, Exhibit E
 - vi. Building Proto-types Exhibit F
 - vii. Trash enclosure- Exhibit G

611.7.12 EFFECTS OF REGULATIONS

1. The Special District ordinance and Exhibits A-G including preliminary or final plats together with the conditions and restrictions imposed, if any, shall govern the use and development of the land.

611.7.13 DEVELOPMENT PROCEDURES

Subd. 1. Except as herein described, development procedures for property within the Special District shall be consistent with the requirements of the Plainview Code of Ordinances. Additional plans and information shall be submitted, as necessary, for development within the Special District, as outlined below. If determined necessary by the Zoning Administrator, additional plans, or information necessary for development approvals shall also be submitted.

Subd. 2. Preliminary and Final Plat Application. Preliminary and Final plat applications within the Special District shall include plans and information consistent with the requirements of the Plainview Code of Ordinances and shall be submitted at least three weeks prior to the Planning Commission meeting at which they will be considered. If requested by the Zoning Administrator, additional information needed in order to judge the nature and propriety of the proposal shall also be submitted.

Subd. 3. Zoning Certification and Building Permit. Applications for building permits and zoning certificates within the Special District shall include submission of a Skye View Development Architectural Review Committee document. This document must verify a review of sitting and plans for the compliance with this Special District's intent, as outlined in the covenants submitted with the final plat.

611.7.14 RESCINDING APPROVAL

After two years from the date of approval of the Special District, the Council may, following a public hearing, rescind approval of this Special District upon finding that no progress has been made in the construction of the development.

Section 2. This Ordinance shall become effective on and after this date of its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA,
THIS _____ DAY OF _____, 2021.

X

PRESIDENT OF SAID CITY COUNCIL

X

CITY CLERK

APPROVED THIS _____ DAY OF _____, 2021.

X

MAYOR OF SAID CITY

(Seal of the City of Plainview Minnesota)

**Exhibit A - Special District Boundary &
Underlying Zoning**

AND ALSO 33 FEET ON EACH SIDE OF A LINE BEGINNING AT THE AFORESAID POINT OF TERMINATION, THENCE SOUTH 88 DEGREES 40 MINUTES 29 SECONDS EAST, 365.00 FEET; THENCE SOUTH 88 DEGREES 40 MINUTES 29 SECONDS EAST, 102.65 FEET; THENCE SOUTH 88 DEGREES 40 MINUTES 51 SECONDS EAST, 92.28 FEET; THENCE SOUTH 18 DEGREES 48 MINUTES 36 SECONDS EAST, 90.10 FEET; THENCE SOUTH 23 DEGREES 43 MINUTES 42 SECONDS EAST, 278.00 FEET; THENCE SOUTH 26 DEGREES 49 MINUTES 24 SECONDS EAST, 88.54 FEET; THENCE SOUTH 38 DEGREES 50 MINUTES 59 SECONDS EAST, 89.28 FEET; THENCE SOUTH 43 DEGREES 40 MINUTES 43 SECONDS EAST, 100.00 FEET; THENCE SOUTH 69 DEGREES 33 MINUTES 06 SECONDS EAST, 93.77 FEET; THENCE SOUTH 66 DEGREES 40 MINUTES 33 SECONDS EAST, 151.09 FEET AND THERE TERMINATING.

COMMERCIAL DISTRICT

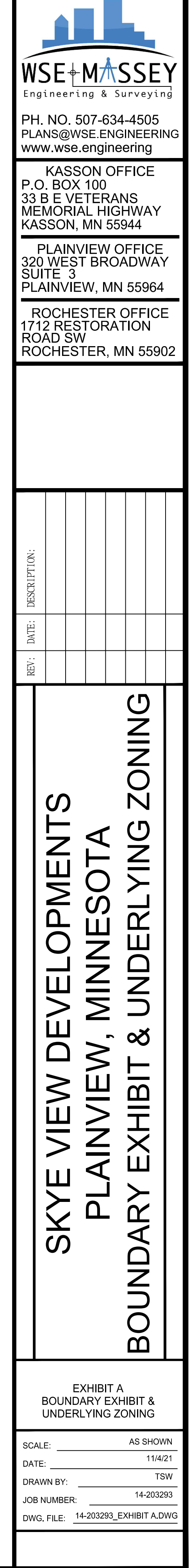


Exhibit B - Concept Plan



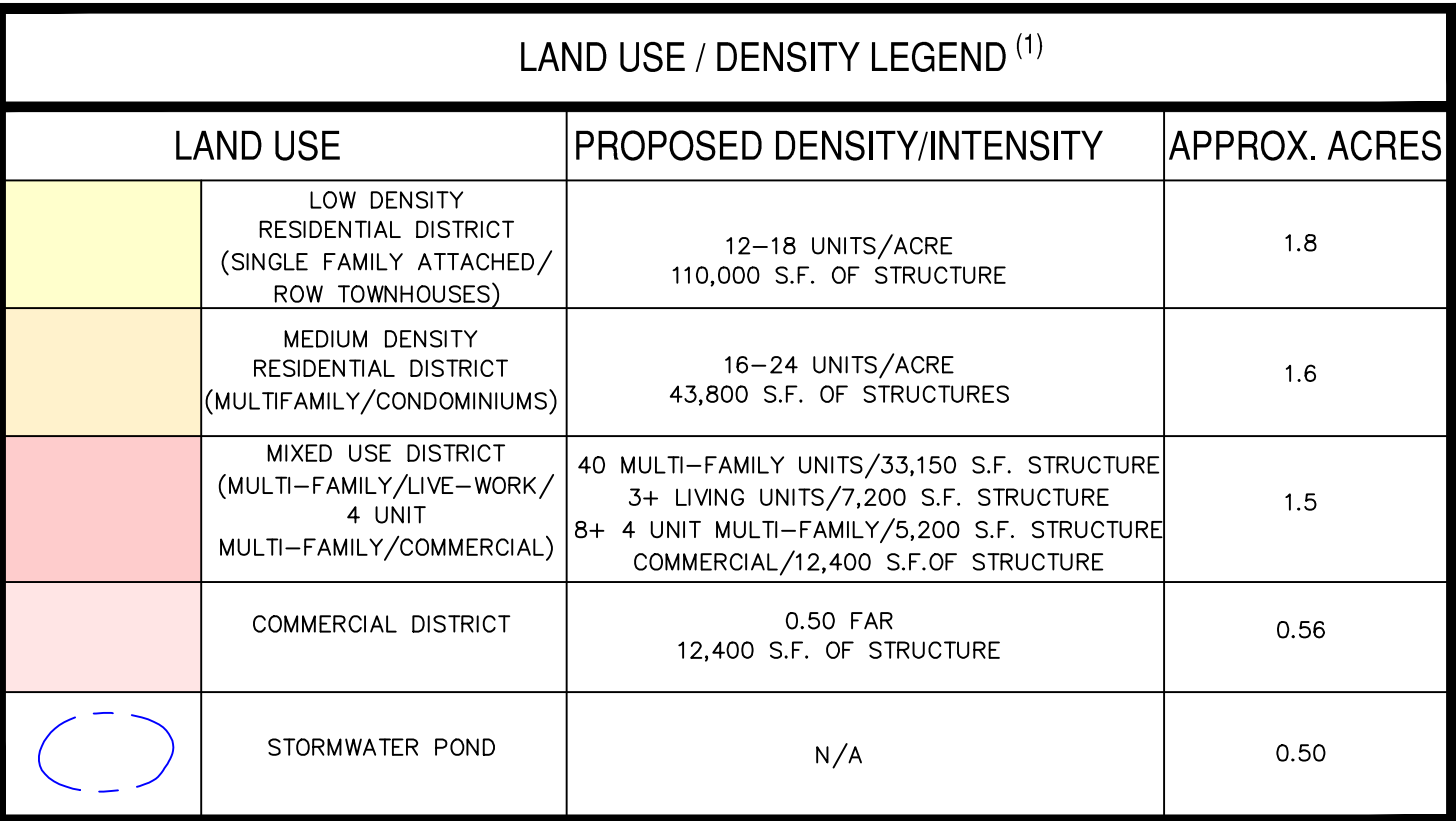
KASSON OFFICE
P.O. BOX 100
B E VETERANS
MEMORIAL HIGHWAY
KASSON, MN 55944

ROCHESTER OFFICE
112 RESTORATION
ROAD SW
ROCHESTER, MN 55902

SKYE VIEW DEVELOPMENTS
PLAINVIEW, MINNESOTA
SPECIAL DISTRICT CONCEPT PLAN EXHIBIT

EXHIBIT B
CONCEPT PLAN

DATE: _____ AS SHOWN
DATE: _____ 10/18/21
DRAWN BY: _____ TSW
JOB NUMBER: _____ 14-203293
G. FILE: 14-203293_EXHIBIT B.DWG



(1) THE GROSS LOT AREA; NET BUILDABLE AREA; STYLE OF STRUCTURES; AND LOCATION OF STRUCTURES AS SHOWN ON THIS PLAN ARE FOR ILLUSTRATIVE USE ONLY AND SUBJECT TO CHANGE ONCE ARCHITECTURAL PLANS ARE AVAILABLE.

LEGAL DESCRIPTION:

A PART OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 108 NORTH, RANGE 11 WEST, WABASHA COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 17; THENCE EASTERLY ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER FOR A DISTANCE OF 861.3 FEET TO THE POINT OF BEGINNING; THENCE CONTINUOUSLY EASTERLY ALONG THE NORTH LINE TO SAID SOUTHWEST QUARTER FOR A DISTANCE OF 69.3 FEET; THENCE NORTHERLY TO THE WEST LINE OF SAID SOUTHWEST QUARTER FOR A DISTANCE OF 577.5 FEET (35 RODS); THENCE WESTERLY, PARALLEL WITH THE NORTH LINE OF SAID SOUTHWEST QUARTER, FOR A DISTANCE OF 693.0 FEET; THENCE NORTHERLY FOR A DISTANCE OF 577.5 FEET TO THE POINT OF BEGINNING, CONTAINING 9.19 ACRES, MORE OR LESS.

ABOVE PARCEL INCLUDES THE RIGHT OF ACCESS OVER THE FOLLOWING DESCRIBED EASEMENT:

NON-EXCLUSIVE EASEMENT FOR DRIVEWAY PURPOSES, 8.25 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED LINE: THAT PART OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 108, RANGE 11, WABASHA COUNTY, MINNESOTA, BEGINNING AT A POINT ON THE WEST LINE OF SAID SOUTHWEST QUARTER 206.25 FEET SOUTHERLY FROM THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER OF SECTION 17 (FOR THE PURPOSES OF THIS DESCRIPTION BEARING OF SAID WEST LINE IS ASSUMED SOUTH 0 DEGREES 42 MINUTES 00 SECONDS EAST), THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, A DISTANCE OF 495.00 FEET AND THERE TERMINATING.

AND ALSO 33 FEET ON EACH SIDE OF A LINE BEGINNING AT THE AFORESAID POINT OF
TERMINATION, THENCE SOUTH 89 DEGREES 40 MINUTES 29 SECONDS EAST, 365.00 FEET
TO THE POINT OF BEGINNING, THENCE SOUTH 89 DEGREES 40 MINUTES 29 SECONDS
EAST, 15 MINUTES 51 SECONDS EAST, 92.58 FEET; THENCE SOUTH 18 DEGREES 48
MINUTES 36 SECONDS EAST, 90.10 FEET; THENCE SOUTH 23 DEGREES 43 MINUTES 42
SECONDS EAST, 278.00 FEET; THENCE SOUTH 26 DEGREES 49 MINUTES 24 SECONDS EAST,
188.54 FEET; THENCE SOUTH 38 DEGREES 50 MINUTES 59 SECONDS EAST, 89.28 FEET;
THENCE SOUTH 38 DEGREES 50 MINUTES 59 SECONDS EAST, 93.77 FEET; THENCE SOUTH 66 DEGREES 40
MINUTES 33 SECONDS EAST, 151.09 FEET AND THERE TERMINATING.

GENERAL NOTES:

1. EXISTING ZONING = R-1 AND PROPOSED FUTURE ZONING WILL BE SPECIAL DISTRICT OVERLAY ZONE.
2. EXISTING LANDUSE = MIXED USE AND LOW DENSITY RESIDENTIAL.

POTENTIAL BUILDING ENVELOPE LAYOUTS BASED ON SETBACKS. THE ACTUAL STRUCTURE SIZE WILL NOT BE SPECIFICALLY DEFINED UNTIL THE ACTUAL BUILDING TYPE IS SELECTED. PARKING WILL BE ALLOWED WITHIN THE DEVELOPABLE AREA'S AND NON DEVELOPABLE AREAS.

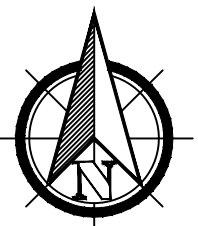
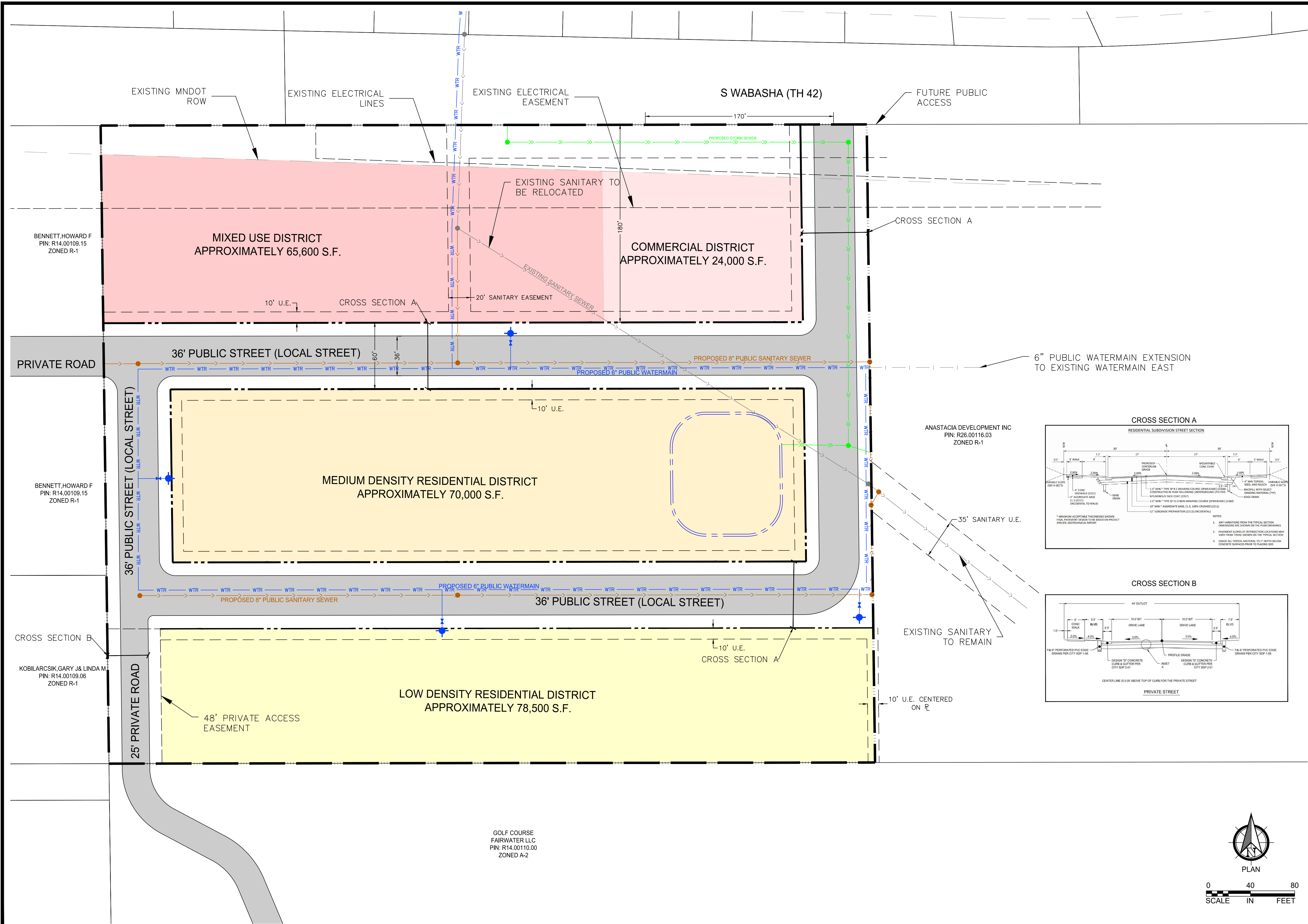


Exhibit C - Utilities / Street Standards

14-203293_ Exhibit C.dwg

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PH. NO. 507-634-4505
PLANS@WSE.ENGINEERING
www.wse.engineering

KASSON OFFICE
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33 B E VETERANS
MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY
SUITE 3
PLAINVIEW, MN 55964

ROCHESTER OFFICE
1712 RESTORATION
ROAD SW
ROCHESTER, MN 55902

REV	DATE	DESCRIPTION

SKYE VIEW DEVELOPMENT
PLAINVIEW, MINNESOTA
SPECIAL DISTRICT STREET SECTION EXHIBIT

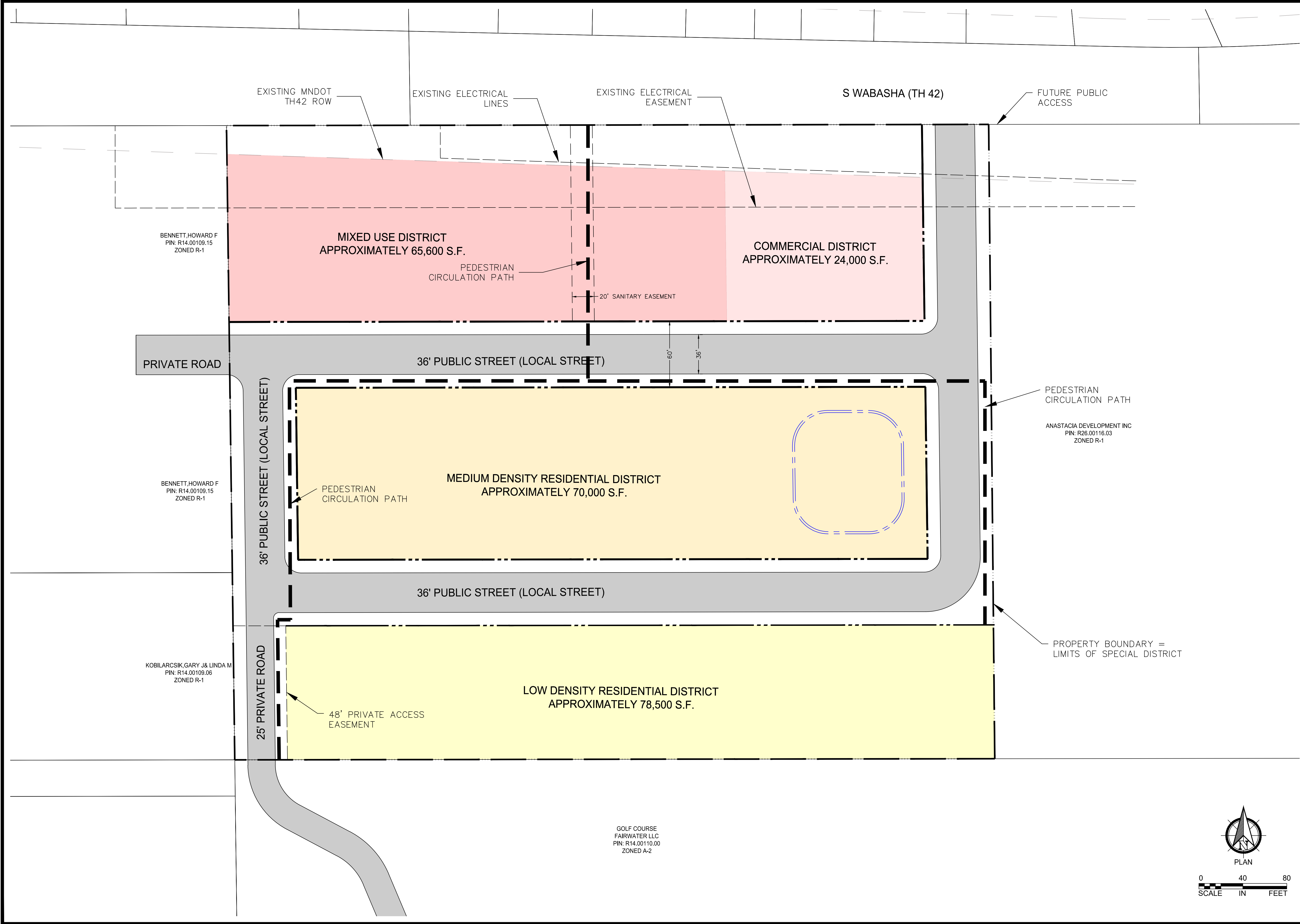
EXHIBIT C
STREET SECTIONS/ UTILITIES

SCALE: AS SHOWN
DATE: 10/25/21
DRAWN BY: TSW
JOB NUMBER: 14-203293
DWG. FILE: 14-203293_EXHIBIT C.DWG

Exhibit D - Pedestrian Circulation

14-203293_ Exhibit D.dwg

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www.wse.engineering

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33 B E VETERANS
MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY
SUITE 3
PLAINVIEW, MN 55964

ROCHESTER OFFICE
1712 RESTORATION
ROAD SW
ROCHESTER, MN 55902

REV	DATE	DESCRIPTION

SKYE VIEW DEVELOPMENTS
PLAINVIEW, MINNESOTA
SPECIAL DISTRICT PED CIRCULATION EXHIBIT

EXHIBIT D
PEDESTRIAN CIRCULATION
PLAN

SCALE: AS SHOWN
DATE: 10/18/21
DRAWN BY: TSW
JOB NUMBER: 14-203293
DWG. FILE: 14-203293_EXHIBIT D.DWG

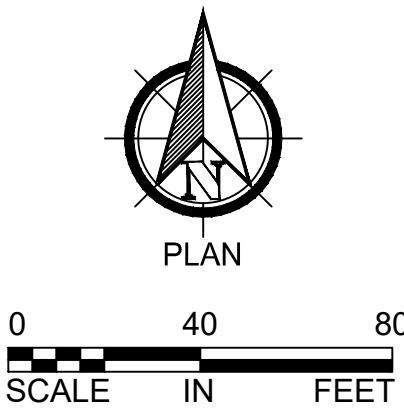
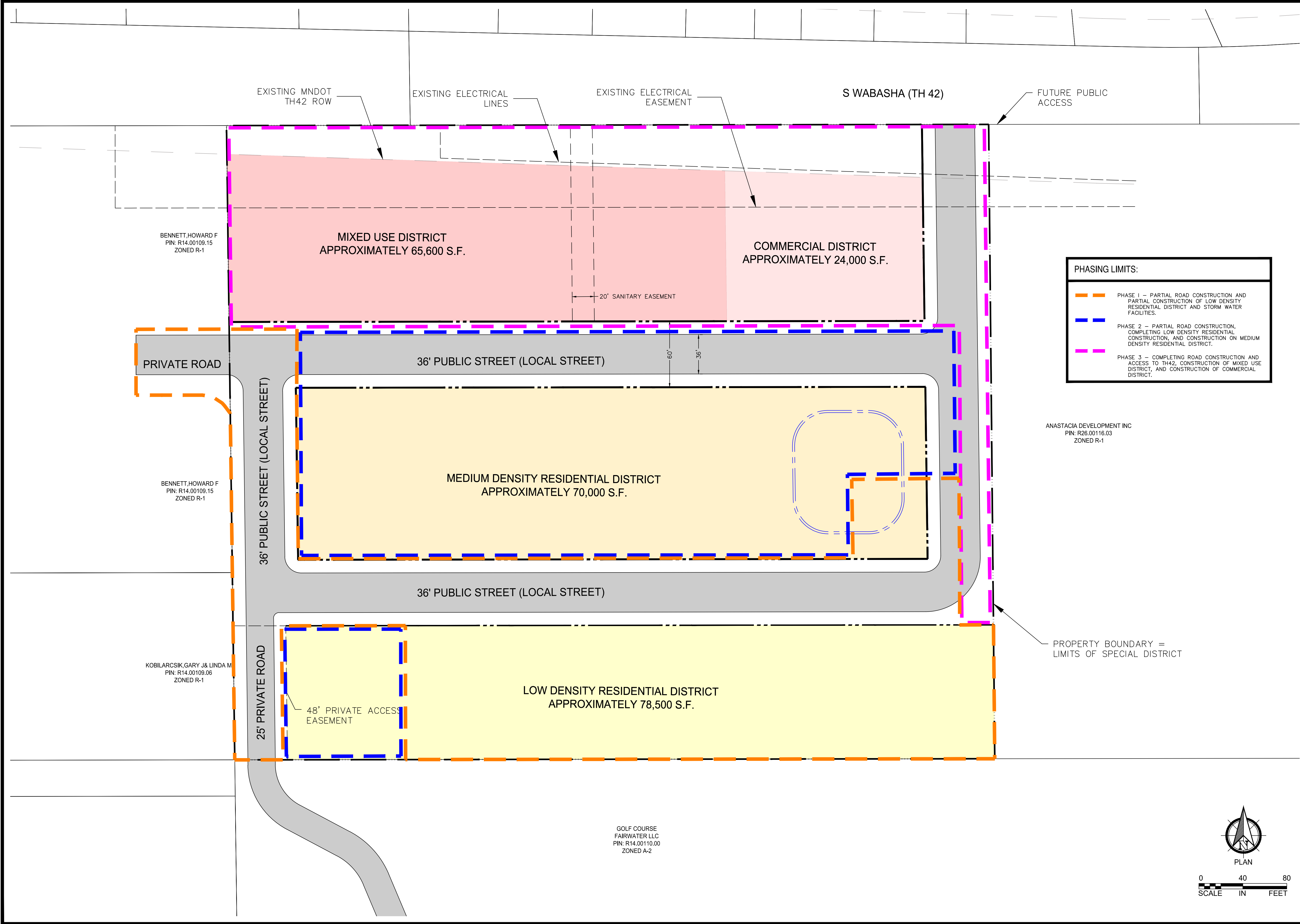


Exhibit E - Phasing Plan

14-203293_ Exhibit E.dwg

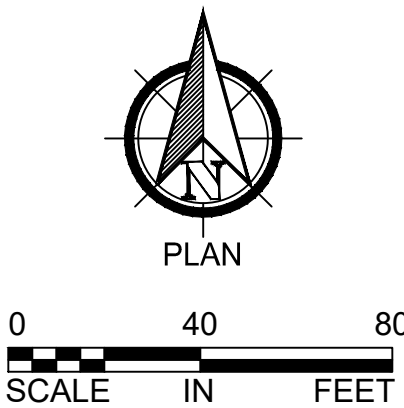
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PHASING LIMITS:

- PHASE 1 - PARTIAL ROAD CONSTRUCTION AND PARTIAL CONSTRUCTION OF LOW DENSITY RESIDENTIAL DISTRICT AND STORM WATER FACILITIES.
- PHASE 2 - PARTIAL ROAD CONSTRUCTION, COMPLETING LOW DENSITY RESIDENTIAL CONSTRUCTION, AND CONSTRUCTION ON MEDIUM DENSITY RESIDENTIAL DISTRICT.
- PHASE 3 - COMPLETING ROAD CONSTRUCTION AND ACCESS TO TH42, CONSTRUCTION OF MIXED USE DISTRICT, AND CONSTRUCTION OF COMMERCIAL DISTRICT.

ANASTACIA DEVELOPMENT INC
PIN: R26.00116.03
ZONED R-1



WSE+MASSEY
Engineering & Surveying

PH. NO. 507-634-4505
PLANS@WSE.ENGINEERING
www.wse.engineering

KASSON OFFICE
P.O. BOX 100
33 B E VETERANS
MEMORIAL HIGHWAY
KASSON, MN 55944

PLAINVIEW OFFICE
320 WEST BROADWAY
SUITE 3
PLAINVIEW, MN 55964

ROCHESTER OFFICE
1712 RESTORATION
ROAD SW
ROCHESTER, MN 55902

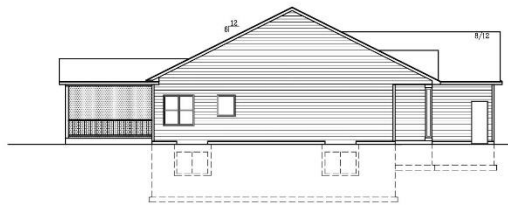
REV	DATE	DESCRIPTION

**SKYE VIEW DEVELOPMENTS
PLAINVIEW, MINNESOTA
SPECIAL DISTRICT PHASING EXHIBIT**

EXHIBIT E
PROJECT PHASING

SCALE: AS SHOWN
DATE: 10/18/21
DRAWN BY: TSW
JOB NUMBER: 14-203293
DWG. FILE: 14-203293_EXHIBIT E.DWG

Exhibit F - Building Proto-Types



LEFT ELEVATION
SCALE 1/8"=1'-0"



RIGHT ELEVATION
SCALE 1/8"=1'-0"



REAR ELEVATION
SCALE 1/8"=1'-0"



FRONT ELEVATION
SCALE 1/4"=1'-0"



PROGRESSIVE PLAN
DESIGN LLP
RESIDENTIAL ARCHITECTURE
775 COURT RD 3RD FLOOR, WYOMING
83001-1000

These drawings have been prepared by Progressive Plan Design LLP, a registered professional architectural firm, under the supervision of the principal architect, who is a duly licensed architect in the State of Wyoming. The drawings are the property of Progressive Plan Design LLP and are not to be reproduced, copied, or used in any way without the written consent of Progressive Plan Design LLP. The drawings are to be used for the project described in the title block and are not to be used for any other project without the written consent of Progressive Plan Design LLP. The drawings are to be used for the project described in the title block and are not to be used for any other project without the written consent of Progressive Plan Design LLP.

CONTRACTOR: TOM WIENER
OWNER: PLAINVIEW TWIN

DATE: 8/19/21
BY: 2112762
NOTED

Single Family Attached



Row House Style Townhomes



Multi-Family / Condominium



Residential Quads



Live Over Work

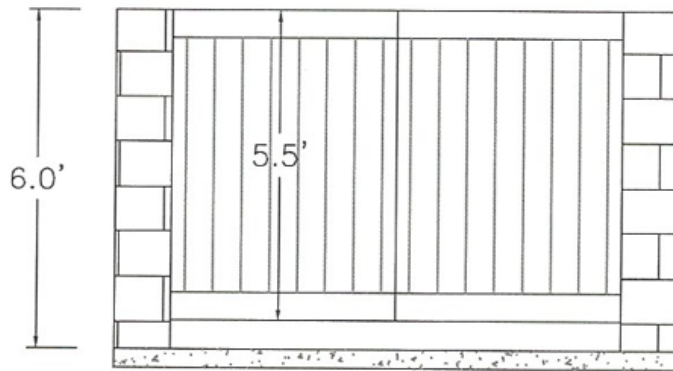


Apartment Structures

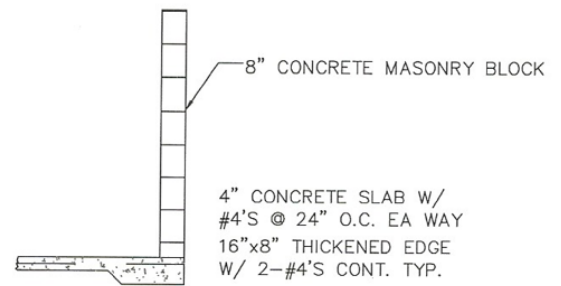


Commercial Building

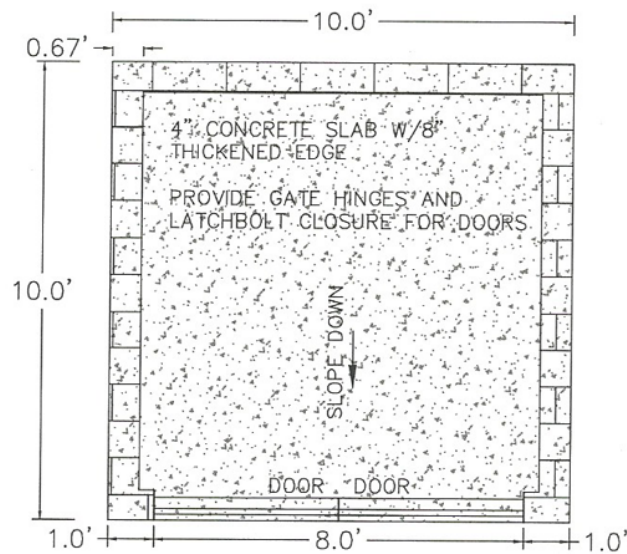
Exhibit G - Trash Enclosure



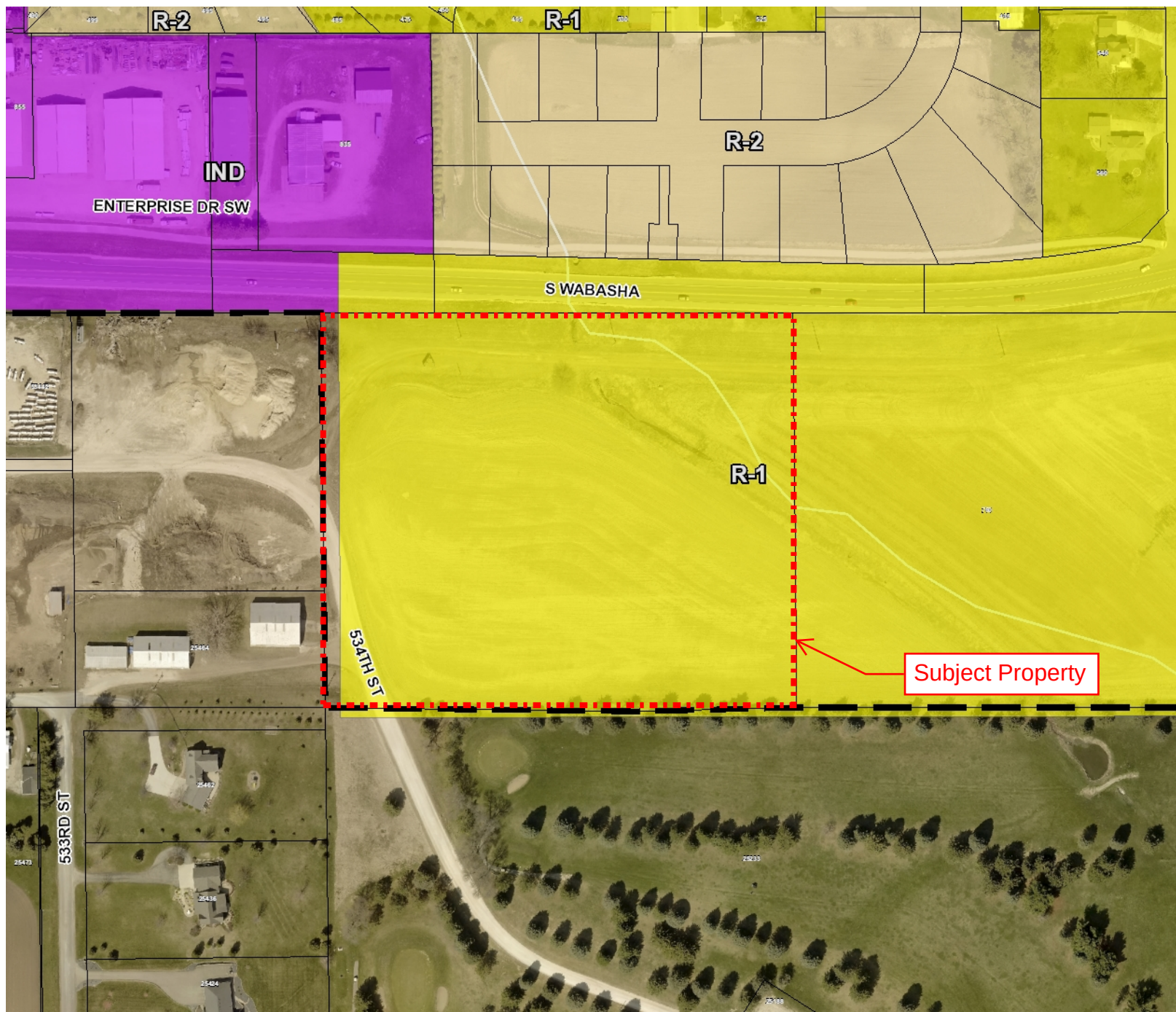
ELEVATION



TRASH ENCLOSURE SECTION



TRASH ENCLOSURE DETAIL



Legend

- City Limits**
- Parcels (11/1/2020)
- Parcels
- Zoning**
- AG (Agricultural District)
 - C-1 (Central Business District)
 - C-2 (Service Commercial District)
 - IND (Industrial District)
 - R-1 (One-Family Dwelling)
 - R-2 (Two-Family Dwelling)
 - T (Transition District)
- Protected Waters - Watercoul

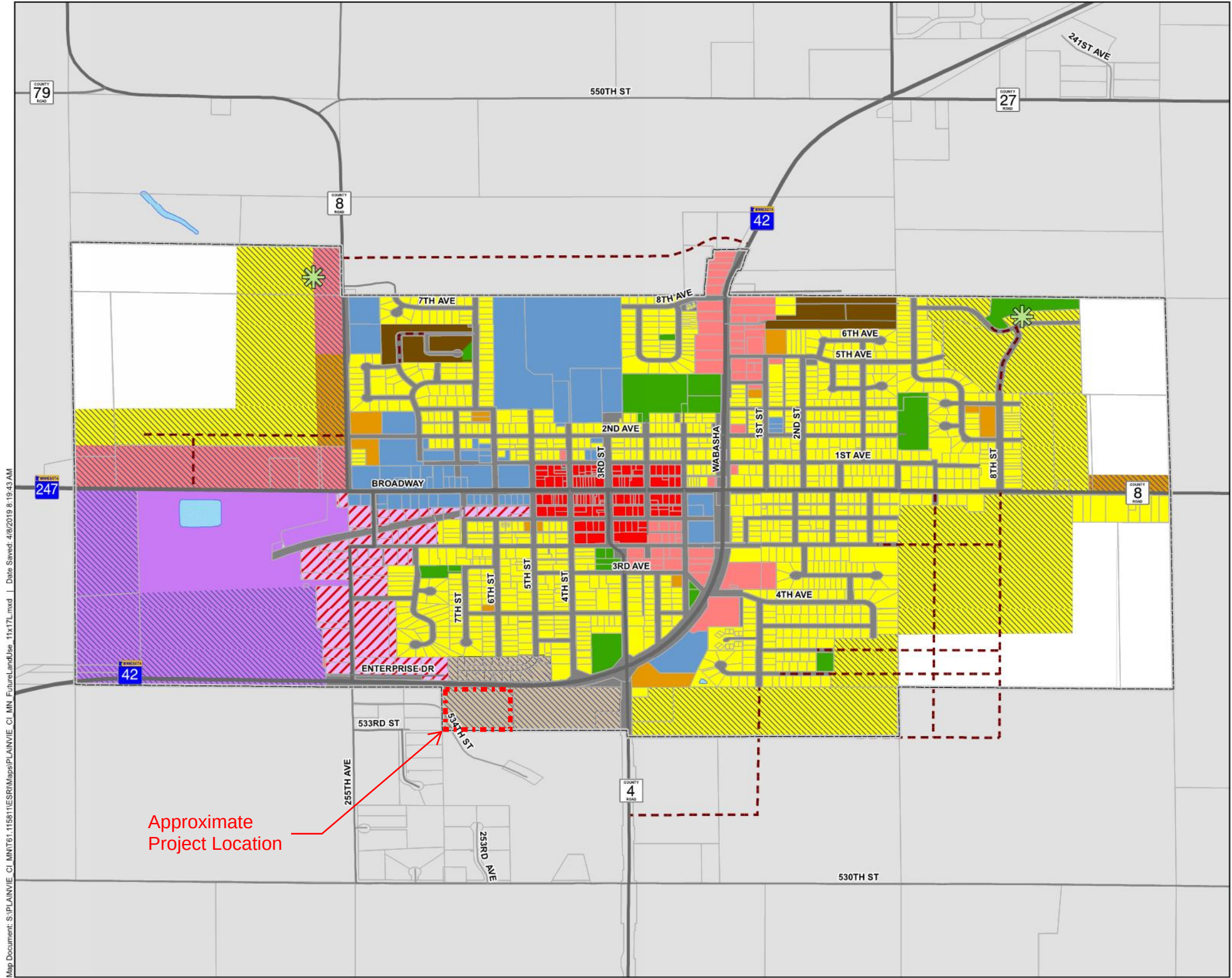
Zoning



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Plainview is not responsible for any inaccuracies herein contained.

0 200 Feet



Map #3: Future Land Use

2040 Comprehensive Plan
Plainview, Minnesota

Legend

- City Limits
- Parcels
- Waterbodies
- Future Roadways
- Planned Development Areas
- Future Park Areas

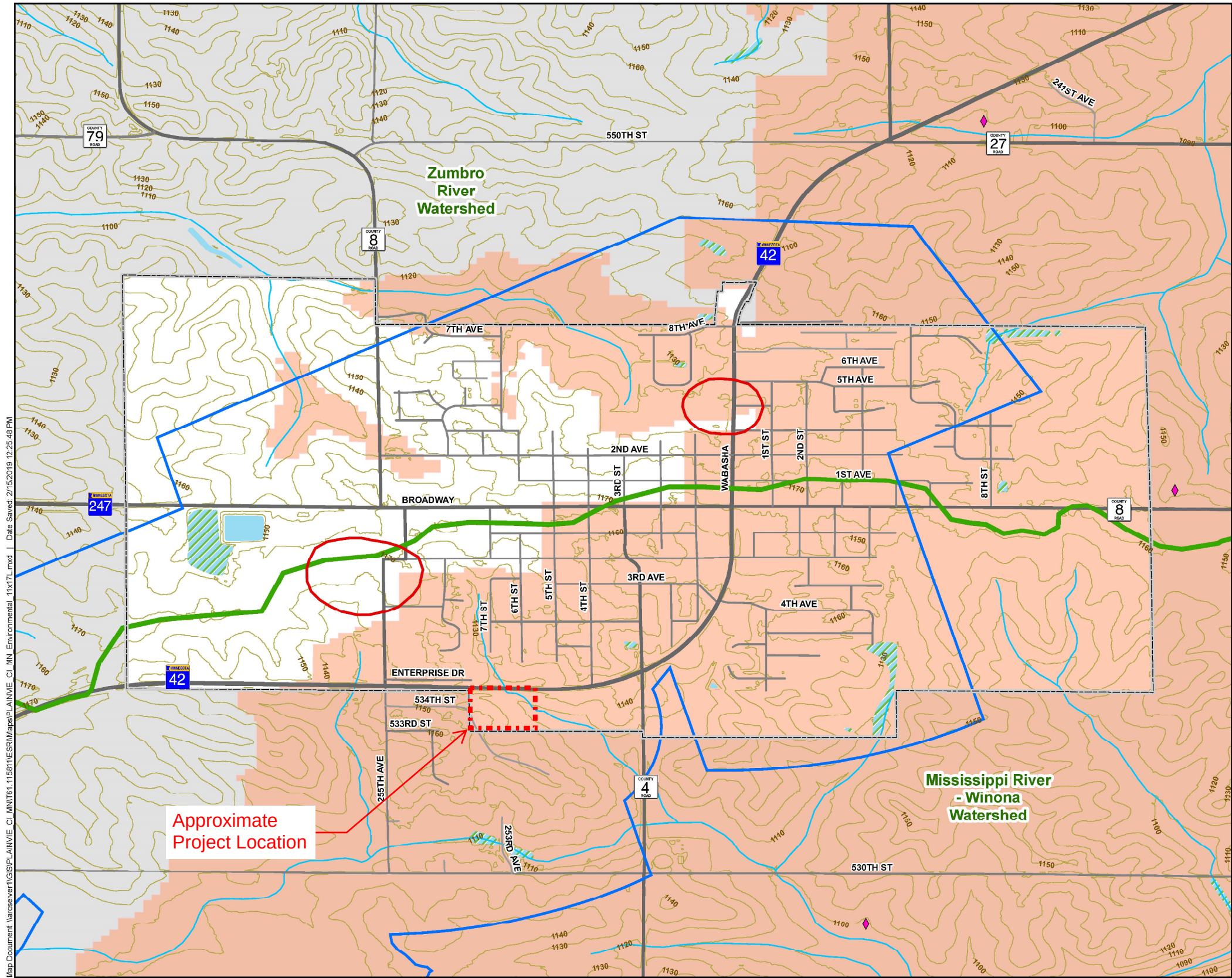
Future Land Uses

- Agricultural
- Central Business
- Service Commercial
- Commercial/Industrial
- Industrial and Utilities
- Institutional
- Mixed Residential / Commercial
- Residential
- Multi-Family Residential
- Manufactured Housing Park
- Parks, Open Space, and Recreational Areas
- Road and Railway Right of Way

0 0.5 Miles
Source: Wabasha County, MnGeo



April 2019



Map #13: Environmental Resources

2040 Comprehensive Plan
Plainview, Minnesota

Legend

- City Limits
- Waterbodies
- Streams and Ditches
- National Wetland Inventory
- Watershed Boundary
- ERA: Emergency Response Area
- WPA: Wellhead Protection Area
- Prone to Surface Karst Feature Development: Carbonate and Sandstone
- Karst Feature: Sinkhole
- 10ft Contours (LiDAR)

0 0.5 Miles

Source: Wabasha County, MnDNR, MnGeo, USFWS



February 2019

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: November 9, 2021

AGENDA ITEM: Snow Trucking/Sand	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus Public Works Director	AGENDA NO. 7.A.
ATTACHMENTS:	APPROVED BY:
RECOMMENDED ACTION: Motion to approve Bennett & Sons for the hauling of snow/providing sand for 2021-2022.	

SUMMARY

A request for bids was put in the Plainview News for hauling snow and providing sand. The due date was the October 29th at 10:00 am. The only bid we received was from Bennett and Sons. Bennett & Sons has hauled for the City for several years. Trucking went up \$3.00 per hour from last year. Lot rent went up \$250.00 for the year. The loader prices remained the same as last year.

Equipment	Price
Trucking	\$102 per hour (with a 1 ½ hour minimum)
Loader	\$140-\$150 depending on the loader
Dump Site Rental (for the season)	\$2500

Bennett & Sons also bid the hauling of the sand we mix with salt for the treatment of the roads.

Their bid came in at \$14.75 per yard. This is the same price as last year.

These will both be paid out of the Ice & Snow Removal (Other Professional Services Account).

Respectfully Submitted,
Shane Loftus
Public works Director



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Meeting: November 9th, 2021

AGENDA ITEM:	Police Dept.- Hire New Full-Time Police Officer	AGENDA SECTION:	New Business
PREPARED BY:	Jason Timm, Chief of Police	AGENDA NO.	7.B.
ATTACHMENTS:		APPROVED BY:	
RECOMMENDED ACTION: Motion – Approve Hiring Bryttany Wener as a Full-Time Police Officer with a starting wage of step 1 \$24.67 /hour per union contract.			

SUMMARY

Officer Eric Rahman left the police department to pursue a career with the sheriff's office. This departure leaves us one fulltime officer short.

The police department advertised the job opening for one week on the Peace Officers Standards and Training board's website. We received four applicants. Three of the four applicants had recently completed the field training program and were working part-time for the Wabasha County Sheriff's Office.

All four applicants were interviewed. The interview panel was made up of five police department staff and council member Lindsay Hammer-Bartley. The interview panel recommended to me that we hire Bryttany Wener as a fulltime police officer.

Bryttany Wener holds a bachelor's degree in criminal justice from Saint Mary's University in Winona. She has experience as a corrections officer and has been part-time with the Wabasha County Sheriff's Office as a deputy sheriff since this past summer.

PLAINVIEW CITY COUNCIL ACTION



Executive Summary

City Council Meeting: November 9, 2021

AGENDA ITEM: Fire Dept. Ladder Truck Purchase	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director Ed Jacobs, Fire Chief	AGENDA NO. 7C
ATTACHMENTS: Ladder Truck Pricing Proposal, Purchase Agreement, Exhibit A, Exhibit B and Resolution 21-33	APPROVED BY: DT
RECOMMENDED ACTION: 1. Motion to approve resolution 21-33 authorizing the Fire Chief to purchase a Pierce Enforcer 107' Aerial Ladder Truck at a price not to exceed \$1,053,000.00 from MacQueen Equipment LLC DBA MacQueen Emergency Group.	

SUMMARY

We have been working on a proposal for a new Ladder Truck for the Fire Department. This was discussed at our goal/planning work session in February of this year and again at our most recent goal/planning work session on October 27, 2021. The council was in support of this purchase during these work session discussions, and we were directed to bring this proposal to council for final approval.

This truck will replace the ladder truck that was purchased in 1985 and has been in service for 36 years. The current truck has well-exceeded its useful life expectancy of 20 years. In 2010, the truck was refurbished at a cost of \$90,000, but it is becoming increasingly difficult to find parts for continued repairs.

National Fire Protection Association (NFPA) guidelines require the city to have 2 pumper trucks in service. This ensures that if one truck is out on a fire call, there is another truck available for any additional fire calls that may happen. Currently we have the 1985 truck as well as a pumper truck owned by the Rural Fire Board. If our current truck is out of service, we run the risk of being unable to provide fire protection in a timely manner.

Due to the space restrictions in the Fire Department truck bay, the size of this truck can be no more than 38' front to back. As a result, we only have one proposal. The not to exceed price for this truck is \$1,053,000 with a discount of (\$27,994) if we make 100% prepayment at the time of contract execution, resulting in a revised contract price of \$1,025,006.

After discussing financing options with our municipal financial advisor, Mike Bubany, we have

decided that the best option is to do an inter-fund loan from the Sewer Fund. We have factored this into our long-term capital improvement plan. Based on his recommendations, we have provided two different amortization repayment schedules and interest rate options for the council to choose from.

We intend to do a tax levy each year, starting in 2023, for the loan payments that will be repaid to the Sewer Fund. This loan can be prepaid at any time without penalty. Doing an internal loan gives the city more flexibility in the loan repayment schedule as well as providing interest payments to our own internal fund rather than an outside bank. Interest rates on investments in recent years have been historically low and are projected to remain low for the next several years.



MINNESOTA ILLINOIS INDIANA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

EM-102

October 29, 2021

Fire Chief Ed Jacobs
City of Plainview Fire Department
241 West Broadway
Plainview, MN 55964

Subject: **Proposal for one (1) Pierce Enforcer 107' Ascendant
Proposal / Bid #1032**

Dear Fire Chief Jacobs,

With regard to the above subject, please find attached our completed proposal.

Pricing, is as follows, including 100% prepay option.

Pricing Summary:

Sale Price – **\$1,053,000.00***

**Houston-Galveston Area Council (HGAC) Consortium Pricing.*

100% Performance Bond:

Included in the above price.

100% Prepayment Option:

Should the City of Plainview Fire Department elect to make a 100% prepayment at contract execution, a discount of (**\$27,994.00**) can be subtracted from the above "Sale price" resulting in a revised contract price of **\$1,025,006.00**.

Terms and Conditions:

Taxes – Not Applicable

Freight – F.O.B. – Appleton, WI / Shipping to Plainview, MN

Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI). Net due at Contract signing for **Prepay discount** to be applicable.

Delivery – 15 - 17 months from receipt and acceptance of contract.



PERFORM LIKE NO OTHER

MINNESOTA ILLINOIS INDIANA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for thirty (30) days.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 507-272-2360 or tom.soland@macqueengroup.com.

We wish to thank the City of Plainview Fire Department for the opportunity to submit our proposal.

Respectfully,

Tom Soland

Tom Soland
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group

PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between MacQueen Equipment, LLC, as Delaware corporation DBA MacQueen Emergency ("MacQueen"), and City of Plainview, (customer) is effective as of the date specified in Section 3 hereof.

1. Definitions

- a. **"Product"** means the fire apparatus and any associated equipment furnished for the Customer by MacQueen, pursuant to the specifications.
- b. **"Specifications"** means the general specifications, technical specifications, orientation, and testing requirements for the Product contained in the MacQueen Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"MacQueen Proposal"** means the proposal provided by MacQueen attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date MacQueen is prepared to make physical possession of the Product available to the Customer.

2. Purpose

This Agreement sets forth the terms and conditions of MacQueen's sale of the Product to the Customer.

3. Term of Agreement

This Agreement will become effective on the date it is signed and approved by MacQueen's authorized representative pursuant to Section 22 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment

The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$1,053,000.00 ("Purchase Price"). Prices are in US Funds.

NOTE: Upon final inspection at the factory for pick-up or delivery, the customer will need to supply a "Certificate of Insurance" and "FULL PAYMENT" prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

5. Future Changes

Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future drive train upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, Company will document and itemize any such price increase for the Customer's approval before proceeding.

6. Agreement Changes

The Customer may request that MacQueen incorporate a change to the Products or the Specifications for the Products by delivering a change order to MacQueen; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit MacQueen to evaluate the feasibility of such change ("Change Order"). Within seven (7) business days of receipt of a Change Order, MacQueen will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. MacQueen shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by MacQueen's authorized representative.

7. Cancellation/Termination

In the event this Agreement is cancelled or terminated by a party before completion, MacQueen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by MacQueen; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. MacQueen endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by MacQueen upon sale of the Product to another purchaser, plus any costs incurred by MacQueen to conduct any such sale.

8. Delivery, Inspection, and Acceptance**a. Delivery**

Delivery of the Product is scheduled to be within **15-17 months** of the Effective Date of this Agreement. Risk of loss shall pass to Customer upon Delivery. Delivery shall be made and title shall pass upon Customer's complete fulfillment of its obligations arising under Section 4 hereof.

b. Inspection and Acceptance

Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish MacQueen with written notice sufficient to permit MacQueen to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by MacQueen within thirty (30) days from the Notice of Defect. In the event MacQueen does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice

Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

City of Plainview
Fire Chief Ed Jacobs
241 West Broadway
Plainview, MN 55964

10. Standard Warranty

The equipment sold herein will be manufactured by Pierce Manufacturing, Inc. and any warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce's authorized representative and MacQueen.

a. Disclaimer

Other than as expressly set forth in this agreement, neither Pierce, its Parent Company, Affiliates, Subsidiaries, Licensors, suppliers, distributors, dealers, including without limitation, MacQueen, or other respective officers, directors, employees, shareholders, agents or representatives, make any express or implied warranties with respect to the products provided hereunder or otherwise regarding this agreement, whether oral or written, express, implied or statutory. Without limiting the foregoing, any implied warranty against infringement, and the implied warranty of condition of fitness for a particular purpose are expressly excluded and disclaimed. Statements made by sales representatives or in promotional materials do not constitute warranties.

b. Exclusions of Incidental and Consequential Damages

In no event shall MacQueen be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof,

regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from MacQueen's own negligence, or otherwise.

11. Insurance

MacQueen maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$ 2,000,000
Each Occurrence: \$ 2,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$ 5,000,000
Each Occurrence: \$ 5,000,000

The Customer may request MacQueen to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above.

12. Indemnity

The Customer shall indemnify, defend and hold harmless MacQueen, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by MacQueen which are not caused by the sole negligence of MacQueen or Pierce.

13. Force Majeure

MacQueen shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond MacQueen's control which make MacQueen's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

14. Default

The occurrence of one or more of the following shall constitute a default under this Agreement:

(a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) MacQueen fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with MacQueen.

15. Relationship of Parties

Neither party is a partner, employee, agent, or joint venture of or with the other.

16. Assignment

Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. Governing Law; Jurisdiction

Without regard to any conflict of law's provisions, this Agreement is to be governed by and under the laws of the state of Minnesota.

18. Facsimile Signatures

The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

19. Entire Agreement

This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by MacQueen's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by MacQueen's authorized representative.

20. Conflict

In the event of a conflict between the Customer Specifications and the MacQueen Proposal, the MacQueen Proposal shall control.

21. Additional Orders

Company, at its sole discretion, will allow the terms of this contract to be extended to both the Customer, as well as to other Municipal, State, or Federal agencies for similar unit(s). Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/or commercial heavy truck industries. Additionally, any regulatory changes (NFPA, EPA, Engine Emissions, FMVSS, etc.) will also have to be added to the price as they become applicable. Change orders to the original specification will need to be authorized, signed, and accepted by Company. Any entity using this tag-on/additional orders program will be required to sign a new contract commencing the relationship. Additionally, if required by the Purchaser, any new tag-on / additional orders that require a "separate" Performance bond will be separately priced. This contract, including its appendices, embodies the entire agreement between the parties relating to the subject matter contained herein and merges all prior discussions and agreements. No agent or representative of Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing and executed by an authorized representative of each of the parties hereto. No surety of any performance bond given by Company to the Customer in connection with this Agreement shall be liable for any obligation of Company arising under the Standard Applicable Warranty.

22. Signatures

This Agreement is not effective unless and until it is approved, signed and dated by MacQueen's authorized representative.

Accepted and Agreed to:

MACQUEEN EQUIPMENT, LLC

CITY OF PLAINVIEW

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A – PURCHASE PAYMENT TERMS & CONDITIONS

MacQueen Equipment, LLC
 1125 7th Street East
 St. Paul, MN 55106

Customer Name City of Plainview **Date** October 29, 2021

Quantity	Chassis Type	Body Type	Price per Unit
1	Enforcer	107' Ascendant Aerial	\$1,053,000.00*

**Houston-Galveston Area Council (HGAC) Consortium Pricing.*

PERFORMANCE BOND: Included in the contract price.

100% PREPAYMENT OPTION:

DUE AT CONTRACT EXECUTION TO BE APPLICABLE.

If 100% prepayment is made with contract, deduct \$27,994.00 from contract price.

Payment due with contract is \$1,025,006.00. Initial here to accept:

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Company available options, including chassis models. Any addition or deletion may affect the unit price.

"PAYMENT TERMS"

100% of contract price or any balance is due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI).

"TAXES"

Federal, State, and Local Taxes are not included in the contract price.

"LATE PAYMENT"

A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first thirty (30) days. The late fee increases to .044% per day until the payment is received.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to MacQueen.] All taxes, excises and levies that MacQueen may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by MacQueen to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent (1.5%) per month or such lesser amount permitted by law. MacQueen will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that MacQueen substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. MacQueen shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by MacQueen or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to MacQueen, MacQueen shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Minnesota.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF October 29, 2021 BETWEEN MACQUEEN AND City of Plainview (customer) WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY MACQUEEN HEREIN.

Is Customer Name and Address listed on page 2 to be used on Certificate of Origin (CO)? ☐ Yes ☐ No

If not, please provide correct name and address to be listed on CO. _____

Is there a lienholder? ☐ Yes ☐ No

If yes, please provide lienholder information. _____

EXHIBIT B – PROPOSAL OPTION LIST WITH WARRANTIES

**SEE ATTACHED PROPOSAL OPTION LIST Bid Number 1032 Dated 10/29/2021 FOR ALL APPLICABLE
OPTIONS AND WARRANTIES APPROVED WITH CONTRACT.**

EXHIBIT C - PROPOSAL

SEE PROPOSAL FOR Bid Number 1032 Dated 10/29/2021 .



Option List

10/29/2021

Customer:	Plainview Fire Department	Bid Number:	1032
Representative:	Soland, Thomas	Job Number:	
Organization:	MacQueen Emergency Group	Number of Units:	1
Requirements Manager:		Bid Date:	03/31/2021
Description:	Plainview 107 Ascendant	Stock Number:	
Body:	Aerial, HD Ladder 107' ASL Single, Quint, Alum Body	Price Level:	40 (Current: 40)
Chassis:	Enforcer Chassis, Aerials, Single Axle, Ascendant	Lane:	

Line	Option	Type	Option Description	Qty
1	0766640		Boiler Plates, Aerial 107' ASL	1
			Fire Department/Customer - Plainview Fire	
			Operating/In conjunction W-Service Center - Operating	
			Miles - 75 Miles	
			Number of Fire Dept/Municipalities - 2	
			Bidder/Sales Organization - Macqueen Emergency	
			Delivery - Delivery representative	
			Dealership/Sales Organization, Service - Macqueen Emergency	
2	0018180		Single Source Compliance, Aerials	1
3	0584456		Manufacture Location, Appleton, Wisconsin	1
4	0584452		RFP Location: Appleton, Wisconsin	1
5	0588609		Vehicle Destination, US	1
6	0610784		Comply NFPA 1901 Changes Effective Jan 1, 2016, With Exceptions	1
7	0533351		Quint Fire Apparatus	1
8	0588612		Vehicle Certification, Aerial w/Pump	1
9	0681278		Agency, Apparatus Certification, Aerial w/Pump, U.L.	1
10	0620362		Consortium, HGAC	1
11	0537375		Unit of Measure, US Gallons	1
12	0529326		Bid Bond, 10%, Pierce Built Chassis	1
13	0582800		Performance Bond, 100% with 25% Warranty Bond, 1 Yr, and Payment Bond	1
14	0000007		Approval Drawing	1
15	0002928		Electrical Diagrams	1
16	0615217		Enforcer Chassis, Aerials, Single Axle, Ascendant	1
17	0000110		Wheelbase	1
			Wheelbase - 226.50	
18	0000070		GVW Rating	1
			GVW rating - 53,500	
19	0729280		Frame Rails, 13.38 x 3.50 x .375, Enforcer	1
20	0756525		Frame Liner, Internal "C" 12.50" x 3.00" x .25", XT/Vel/Imp,Enf Full Lgth, 56"Qv	1
21	0637911		Axle, Front, Dana, D-2000F, 20,000 lb Saber FR/Enforcer	1
22	0637913		Suspension, Front, Standens, Taper Leaf, 20,000 lb, Saber FR/Enforcer	1
23	0000321		Shock Absorbers on Front Axle, Monroe Magnum 65, Saber/Enforcer	1
24	0000322		Oil Seals, Front Axle	1
25	0582936		Tires, Front, Goodyear, G289 WHA, 315/80R22.50, 20 ply	1
26	0019575		Wheels, Front, Alcoa, 22.50" x 9.00", Aluminum, Hub Pilot	1
27	0603826		Axle, Rear, Meritor RS30-185, 33,500 lb, Saber FR/Enforcer	1
28	0544253		Top Speed of Vehicle, 68 MPH	1
29	0122073		Suspen, Rear, Standens, Spring, 33,500 lb, Imp/Vel/Enf	1
30	0000485		Oil Seals, Rear Axle	1
31	0585004		Tires, Rear, Goodyear, G289 WHA, 315/80R22.50, 20 ply, Single	1
32	0654750		Wheels, Rear, Alcoa-Accuride, 22.50" x 9.00", Aluminum-Steel, Hub Pilot, Single	1
33	0568081		Tire Balancing, Counteract Beads	1
34	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle	1
			Qty, Tire Pressure Ind - 6	
35	0003245		Axle Hub Covers w/center hole, S/S, Front Axle	1
36	0001960		Axle Hub Covers, Rear, S/S, High Hat (Pair)	1
37	0057936		Covers, Lug Nut, Chrome	1
38	0002045		Mud Flap, Front and Rear, Pierce Logo	1
39	0544802		Chocks, Wheel, SAC-44-E, Folding	1
			Qty, Pair - 01	

Line	Option	Type	Option Description	Qty
40	0601009		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal, Aerials Qty, Pair - 01 Location, Wheel Chocks - Left Side Rear Tire, Forward	1
41	0010670		ABS Wabco Brake System, Single rear axle	1
42	0690932		Brakes, Bendix, ADB22X, 17" Disc, Front	1
43	0000740		Brakes, Meritor, Cam, Rear, 16.50 x 8.63"	1
44	0020784		Air Compressor, Brake, Cummins/Wabco 18.7 CFM	1
45	0637584		Brake Reservoirs, 5,376 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
46	0568012		Air Dryer, Wabco System Saver 1200, Heater, 2010	1
47	0000790		Brake Lines, Nylon	1
48	0000854		Air Inlet, w/Disconnect Coupling Location, Air Coupling(s) - a) DS Step Well, Forward Qty, Air Coupling (s) - 1	1
49	0070810		All Wheel Lockup (Aerial/Tanker Chassis)	1
50	0736437		Engine, Cummins L9, 450 hp, 1250 lb-ft, W/OBD, EPA 2021, Saber FR/Enforcer	1
51	0001244		High Idle w/Electronic Engine, Custom	1
52	0687994		Engine Brake, Jacobs Compression Brake, Cummins Engine Switch, Engine Brake - e) ISC/ISM/ISL9/ISX Hi Med Lo	1
53	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
54	0640477		Air Intake, Metal Screen, Saber FR/Enforcer	1
55	0794761		Exhaust System, 4", 2017 L9 Engine, Horizontal, Right Side	1
56	0788765		Radiator, Saber FR/Enforcer	1
57	0001090		Cooling Hoses, Rubber	1
58	0001125		Fuel Tank, 65 Gallon, Left Side Fill	1
59	0001129		Lines, Fuel	1
60	0595087		DEF Tank, 4.5 Gallon, DS Fill, Forward of Rear Axle Door, Material & Finish, DEF Tank - Polished Stainless	1
61	0723716		Fuel Priming Pump, Electronic, Automatic, Cummins	1
62	0552712		Not Required, Shutoff Valve, Fuel Line	1
63	0699437		Cooler, Chassis Fuel, Not Req'd.	1
64	0690880		No Selection Required From This Category	1
65	0642572		Trans, Allison 5th Gen, 3000 EVS P, w/Prognostics, Imp/Vel/DCF/SFR/Enf	1
66	0625329		Transmission, Shifter, 5-Spd, Push Button, 3000 EVS	1
67	0684459		Transmission Oil Cooler, Modine, External	1
68	0682855		Engraving, Transmission Dipstick Cap, "Synthetic Trans Fluid Only"	1
69	0024895		Mode, Downshift, Aggressive downshift to 2nd, w/engine brake, 5 speed	1
70	0027843		Fluid, 3000 Series Trans, Allison Approved TES-295 Synthetic, IPOS, Custom	1
71	0001370		Driveline, Spicer 1710	1
72	0637248		Steering, Dual Gear, TRW TAS-65, w/tilt, Pump w/ Cooler, Saber FR/Enforcer	1
73	0605356		Steering Wheel, 4 Spoke without Controls, Saber FR/Enforcer	1
74	0690274		Logo/Emblem, on Dash Text, Row (1) One - Plainview Text, Row (2) Two - Fire Text, Row (3) Three - Dept.	1
75	0012245		Bumper, 19" Extended, Saber FR/Enforcer	1
76	0637817		Tray, Hose, Center, 19" Bumper, Inside Air Horns, 16" Deep, 13" Below/3" Above Grating, Bumper extension - Grating, Rubber Capacity, Bumper Tray - 22) 175' of 1.75"	1
77	0615128		Cover, Raised, Aluminum Treadplate, D-ring Latch, Hose Tray Stay arm, Tray Cover - b) Pneumatic Stay Arm	1
78	0614646		No Lift & Tow Package, Imp/Vel, AXT, SFR/Enf	1
79	0002270		Tow Hooks, Chrome	1
80	0789736		Cab, Enforcer, 7010 w/Notch	1
81	0647919		Engine Tunnel, ISL, Saber FR/Enforcer	1
82	0633594		Rear Wall, Interior, Adjustable Seating	1
83	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer Material, Exterior Rear Wall - Aluminum Treadplate	1
84	0644201		Cab Lift, Elec/Hyd, Saber FR/Enforcer	1
85	0695930		Grille, Bright Finished, Front of Cab, Dash CF/Enforcer	1
86	0002224		Scuffplates, S/S At Cab Door Jambs, 4-Door Cab Material Trim/Scuffplate - c) S/S, Polished	1
87	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Dash CF/Saber/Enforcer	1

Line	Option	Type	Option Description	Qty
88	0087357		Molding, Chrome on Side of Cab	1
89	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
90	0648172		Door, Full Height, Saber FR/Enforcer 4-Door Cab, Raised Roof	1
			Key Model, Cab Doors - 751	
			Cab, Exterior Door Handle, Finish - 4-Door, Chrome/Black	
91	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
92	0528958		Not Required, Controls, Electric Window, AXT, Quantum, Saber, Enforcer, Dash CF	1
93	0638310		Steps, 4-Door Cab, Saber FR/Enforcer	1
			Step Well Material - Aluminum Treadplate	
94	0770194		Handrail, Exterior, Knurled, Alum, 4-Door Cab	1
95	0634786		Lights, Cab & Crew Cab Acs Stps, P25, LED w/Bezel, 6lbs	1
96	0002141		Fenders, s/s on cab - Saber/Enforcer	1
97	0637984		Window, Side of C/C, Fixed, Saber FR/Enforcer	1
98	0779033		Not Required, Windows Rear of Crew Cab, Saber FR/Enforcer	1
99	0722796		Dash, Poly, Saber FR/Enforcer	1
100	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE	1
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray	
			Engine Tunnel Cover - Painted	
			Cab Interior Rear Wall Material - Painted Aluminum	
101	0753903		Cab Interior, Paint Color, Saber FR/Enforcer	1
			Color, Cab Interior Paint - i) fire smoke gray	
102	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
103	0722696		HVAC, Enforcer, CARE	1
			HVAC System, Filter Access - Tool Free Panel	
			Auxiliary Cab Heater - Both	
			HVAC System, Control Loc. - Panel Position #12	
			Plenum Cover Material - Formed Plastic	
104	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, Saber FR/Enforcer	1
			Sun Visor Retention - No Retention	
105	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
106	0583938		Lights, Engine Comp, Custom, Auto Sw, WIn 3SC0CDCR, 3" LED, Trim	1
			Qty, - 01	
107	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
108	0583040		Frontal Impact Protection	1
109	0622617		Seating Capacity, 6 Seats	1
110	0636956		Seat, Driver, Pierce PSV, Air Ride, High Back, Frontal Impact, Saber FR/Enforcer	1
111	0636945		Seat, Officer, Pierce PSV, Fixed, High Back, Frontal Impact, Saber FR/Enf	1
112	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer	1
113	0632852		Seat, Rear Facing C/C, DS Outboard, Pierce PSV, SCBA, Saber FR/Enforcer	1
114	0102783		Not Required, Seat, Rr Facing C/C, Center	1
115	0632848		Seat, Rear Facing C/C, PS Outboard, Pierce PSV, SCBA, Saber FR/Enforcer	1
116	0108189		Not Required, Seat, Forward Facing C/C, DS Outboard	1
117	0632658		Seat, Forward Facing C/C, Center, (2) Pierce PSV, SCBA, Saber FR/Enforcer	1
118	0108190		Not Required, Seat, Forward Facing C/C, PS Outboard	1
119	0566653		Upholstery, Seats In Cab, Turnout Tuff	1
			Color, Cab Interior Vinyl/Fabric - c) Black	
120	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats	4
			Qty, - 04	
121	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer	1
			Seat Belt Color - Red	
122	0602464		Helmet Storage, Provided by Fire Department, NFPA 2016	1
123	0647647		Lights, Dome, FRP Dual LED 4 Lts	1
			Color, Dome Lt - Red & White	
			Color, Dome Lt Bzl - Black	
			Control, Dome Lt White - Door Switches and Lens Switch	
			Control, Dome Lt Color - Lens Switch	
124	0602622		Portable Hand Light, Provided by Fire Department, Quint NFPA 2016 Classification	1
125	0644187		Cab Instruments, Black Gauges, Black Bezels, Saber FR/Enforcer	1
			Emergency Switching - Individual Switches	
126	0002544		Air Restriction Indicator - Pierce Chassis	1
127	0543751		Light, Do Not Move Apparatus	1
			Alarm, Do Not Move Truck - Pulsing Alarm	

Line	Option	Type	Option Description	Qty
128	0637359		Not Required, Door Open Indicator w/Do Not Move Truck Light, Enf/Saber FR	1
129	0632738		Switching, Cab Instrument Lower Console & Overhead, Rocker, Enforcer	1
130	0644179		Wiper Control, 2-Speed with Intermittent, Saber FR/Enforcer	1
131	0000000	STF	Hour Meter, Aerial, Included in LCD Display, ASL, AAT, ASP	1
132	0002615		Switch, Aerial 12V Master	1
133	0002617		PTO switch, w/light - aerial	1
134	0548004		Wiring, Spare, 15 A 12V DC 1st	2
			Qty, - 02	
			12vdc power from - Battery direct	
			Wire termination - Butt Splice	
			Location, Spare Wiring - Officer Dash	
135	0763646		Vehicle Information Center, LCD On Gauge Cluster Only, Sab/Enf	1
			System Of Measurement - US Customary	
136	0734854		Collision Mitigation, Not Requested	1
137	0610240		Vehicle Data Recorder w/Seat Belt Monitor	1
138	0696439		Antenna Mount, Custom Chassis, Cable Routed to Instrument Panel Area	1
			Qty, - 01	
			Location, Antenna Mount - Right Side	
139	0653530		Camera, Pierce, 7" LCD, R, RS, LS Cameras	1
			Location, Camera Monitor - Driver Side Dash	
140	0624241		Electrical Power/Signal Protection & Control, Enforcer	1
141	0624256		Electrical System, Enforcer Hard Wired	1
142	0079166		Batteries, (4) Exide Grp 31, 950 CCA ea, Threaded Stud	1
143	0008621		Battery System, Single Start, All Custom Chassis	1
144	0002698		Battery Compartment, Saber/Enforcer	1
145	0531315		Charger, Sngl Sys, IOTA, DSL-75, 75 Amp, Kussmaul 091-94-12 Ind, Qtm/Enf/SFR	1
146	0012782		Location, Charger, Front Left Side Body Compartment	1
			Location, Battery Chrgr/Cmpr - High On Left Wall	
147	0530949		Location, Bat Chrg Ind, Driver's Seat Riser	1
148	0016857		Shoreline, 20A 120V, Kussmaul Auto Eject, 091-55-20-120, Super	1
			Qty, - 01	
			Color, Kussmaul Cover - b) red	
			Shoreline Connection - Battery Charger	
149	0026800		Shoreline Location	1
			Location, Shoreline(s) - DS Cab Side	
150	0647729		Alternator, 320 amp, Delco Remy 40SI	1
151	0644176		Load Manager, Integrated In Electrical System, Saber FR/Enforcer	1
152	0783153		Headlights, Rect LED, JW Spkr Evo 2, AXT/DCF/Enf/Imp/Sab/Vel	1
			Color, Headlight Bez - Chrome Bezel	
153	0775055		Light, Directional, Wln C6T* LED Arrow, Common Bzl, Above Headlts, Sab/Enf	1
			Color, Lens, LED's - Clear	
154	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
155	0735474		Lights, Clearance/Marker/ID, Front, P25 LED 7 Lts, Saber FR/Enforcer	1
			Light Guard - No Guards	
156	0647899		Lights, Directional/Marker, Cab Front Side, Weldon 9186-8580-29 LED, Sab/Enf	1
157	0511569		Lights, Clearance/Marker/ID, Rear, P25 LED 7Lts	1
			Light Guard - Without Guard	
158	0602938		Light, Marker End Outline, Rubber Arm, LED Marker Lamp, Rear Body	1
			Qty, Lights, Pair - 1	
159	0517025		Lights, Tail, Wrap-around, Stop/Tail, Turn & Backup LED, Tri-Cluster	1
160	0085910		Lights, Backup Included in Signal Cluster	1
161	0664481		Bracket, License Plate & Light, P25 LED	1
162	0589905		Alarm, Back-up Warning, PRECO 1040	1
163	0769420		Lights, Perimeter Cab, Amdor AY-LB-12HW020 LED 4Dr	1
164	0769564		Lights, Perimeter Pump House, Amdor AY-LB-12HW020 LED 1lt	1
165	0768498		Lights, Perimeter Body, Amdor AY-LB-12HW020 LED 1lt, Turntable Access	1
			Control, Perimeter Lts - Parking Brake Applied	
166	0776357		Light, Visor, Wln, 12V P*H2* Pioneer, Cnt Feature, 1st	1
			Qty, - 01	
			Location, driver's/passenger's/center - Centered	
			Color, Wln Lt Housing - White Paint	
			Control, Scene Lts - Cab Sw Panel DS and Cab Sw Panel PS	

Line	Option	Type	Option Description	Qty
166			Scene Light Optics - Flood/Spot	
167	0768064		Lights, Wln, PCPSM1* Pioneer, 12 VDC, 1st	1
			Location - Over Front wheel high LS	
			Qty, - 01	
			Color, Wln Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS	
168	0768062		Lights, Wln, PCPSM1* Pioneer, 12 VDC, 2nd	1
			Location - Over front wheel high RS	
			Qty, - 01	
			Color, Wln Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS	
169	0565198		Not Required, Deck Lights, Other Hose Bed & Rear Lighting, Aerial	1
170	0721287		Lights, Hose Bed, Sides, Dual Strips, 40", 45 Ends	1
			Control, Hose Bed Lts - Parking Brake	
171	0645677		Lights, Not Required, Rear Work, Alt. 12 Volt Lights At Rear Body	1
172	0645779		Lights, Rear Scene, Wln, 60C0ELZR LED, Semi-Recess Mounted, 1st	2
			Qty, - 02	
			Control, Rear Scene Lts - Cab Switch Panel DS	
			Location, Scene Lights - Each Side Rear Body, High, 2lts	
173	0709438		Light, Walking Surf, FRP Flood, LED	1
174	0624713		Aerial, HD Ladder 107' ASL Single, Quint, Alum Body	1
175	0554271		Body Skirt Height, 20"	1
176	0601008		Tank, Water, 500 Gallon, Poly, Ascendant Single Axle	1
177	0003405		Overflow, 4.00" Water Tank, Poly	1
178	0028104		Foam Cell Required	1
179	0003429		Not Required, Direct Tank Fill	1
180	0624711		Hose Bed, Alum, LS/RS, Ascendant Single Axle	1
181	0723546		DA Finished Hose Bed/Cargo Area	1
182	0003491		Hose Bed Capacity 1000' of 5.00", Ascendant, PAP, PAL	1
183	0604069		Hose Restraint, Two (2) Hose Beds, Aerial, Front Strap, 1" Heavy Nylon Web Rear	1
184	0003512		Running Boards, Ascendant, PAL	1
185	0735739		Turntable Steps, Swing-Down, LS Only, Non-TCO, Ascendant Single Axle	1
			Step, Flip - Flip Step, One Step Assembly	
			Body Handrail Finish - knurled aluminum	
			Step Retention - lift bar latching mechanism	
			Step Surface, Turntable - Punched Grip	
186	0554001		Lights, Step (3), P25 LED, Swing Down Access Steps, One Side	1
187	0690023		Wall, Rear, Smooth Aluminum	1
188	0074515		Tow Eyes (2), 100AAT, Ascendant Single Axle, 75' HAL	1
189	0590926		Hose Restraint, Running Board, Velcro Straps	2
			Location, Hose Tray, Running Board - a) both sides	
			Qty, Tray, Hose - 2	
190	0014117		Tray, Hose, Running Board, "Free Floating", 25' of 5"	2
			Location, Hose Tray, Running Board - a) both sides	
			Qty, Tray, Hose - 2	
191	0624701		Construction, Compt, Alum, 3rd Gen, Ascendant Single Axle	1
192	0624699		Compt, LS F/H, Roll Drs, Ascendant Single Axle	1
193	0624694		Compt, LS Turntable, F/H, Roll Dr, Ascendant Single Axle	1
194	0023672		Compt, IPO Stairs, Not Required, LS	1
195	0624693		Compt, RS F/H, Roll Drs, Ascendant Single Axle	1
196	0708788		Compt, RS Turntable, F/H, Roll Dr, One (1) Large Rear Compt, Ascendant Single Axle	1
197	0708767		Compt, IPO Stairs, Not Required, RS, Ascendant Single Axle	1
198	0615264		Compt, Rear, Gortite Rollup Door, Ascendant Single Axle	1
199	0603628		Doors, Gortite, Rollup, Side Compartments, Ascendant Single Axle	6
			Qty, Door Accessory - 06	
			Color, Roll-up Door, Gortite - Painted to Match Lower Body	
			Latch, Roll-up Door, Gortite - Non-Locking Liftbar	
200	0624690		Bumper, Rear, Aluminum Rub Rail, Ascendant Single Axle	1
201	0603086		Lights, Compt, Pierce LED, Dual Light Strips, Each Side of Door, Ascendant SA	7
			Qty, - 07	
			Location, Compartment Lights - All Body Compts	
202	0687145		Shelf Tracks, Recessed, PUC/3rd Generation	1

Line	Option	Type	Option Description	Qty
203	0600289		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations, Aerial Qty, Shelf - 05 Material Finish, Shelf - Painted - Spatter Gray Location, Shelves/Trays, Predefined - .Location To Be Determined	5
204	0603179		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides, 3G, Ascendant Single Axle Qty, - 04 Location, Tray Slide-Out, Floor Mounted - RS1, RS3, LS1 and LS3 Material Finish, Tray - Painted - Spatter Gray	4
205	0061917		Rub Rail, Aluminum Extruded, 3.12", Side of Body	1
206	0565606		Fender Crowns, Rear, S/S, w/Removable Fender Liner, Aerial, 3rd Gen	1
207	0519849		Not Required, Hose, Hard Suction	1
208	0626229		Handrails, Side Pump Panels, Per Print	1
209	0074030		Compt, Air Bottle, Dbl, in Fender Panel, Alum, 3rd Gen. Qty, Air Bottle Comp - 4 Location, Air Bottle - (1) LS Ahead Rr Wheel, (1) LS Behind Rr Wheel, (1) RS Ahead Rr Wheel and (1) RS Behind Rr Wheel Door Finish, Fender Compt - Polished Latch, Air Bottle Compt - Flush Lift & Turn Insert, Air Bottle Compt - Rubber Matting	4
210	0004220		Ladder, 35' Duo-Safety 1225-A 3-Sect	1
211	0600821		Ladder, 24' Duo-Safety 900A 2-Section, Ascendant Single Axle, 75' HAL Qty, - 01 Location, Extension Ladder - ladder storage	1
212	0004232		Ladder, (2) 16' Duo-Safety 875A Roof	1
213	0024233		Not Required, Attic Extension Ladder	1
214	0600819		Ladder, 10' Duo-Safety Folding, 585A, Ascendant Single Axle, 75' HAL Qty, - 01 Location, Folding Ladder Aerial - ladder storage	1
215	0624687		Ladders Stored at Rear, Ascendant Single Axle, Smooth Aluminum Doors	1
216	0600674		Lights, Torque Box Ladder Storage, Not Required, Ascendant Single, 75' HAL	1
217	0775907		Pike Pole, 12' DUO Safety, Fiberglass Qty, - 02	2
218	0789564		Pike Pole, 8' DUO Safety, Fiberglass, Aerial Qty, - 02	2
219	0789566		Pike Pole, 6' DUO Safety, Fiberglass, Aerial Qty, - 01	1
220	0789586		Pike Pole, 3' DUO Safety, Fiberglass, w/D Handle Qty, - 02	2
221	0770578		Pike Pole Tubes, in Torque Box/Ladder Storage, ABS Qty, - 06	6
222	0024388		No Steps Required, Front Of Body	1
223	0620604		Pump House, Side Control, 45", Control Zone, Aerial	1
224	0035501		Pump House Structure, Std Height	1
225	0004435		Pump, Waterous, CSU, 2000 GPM, Single Stage	1
226	0004481		Seal, Grafoil, Waterous	1
227	0559769		Trans, Pump, Waterous C20 Series	1
228	0635600		Pumping Mode, Stationary Only	1
229	0605126		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Waterous	1
230	0003148		Transmission Lock-up, EVS	1
231	0004547		Auxiliary Cooling System	1
232	0014486		Not Required, Transfer Valve, Stage Pump	1
233	0746508		Valve(s), Relief Intake, Trident Air Max, Control Location Qty - 1 Pressure Setting - 125 psig Intake Relief Valve Control - Behind Right Side Pump Panel	1
234	0794959		Controller, Pressure, Pierce, Pump Boss, PBA300	1
235	0072153		Primer, Trident, Air Prime, Air Operated	1
236	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
237	0602512		Plumbing, Stainless Steel and Hose, Single Stage Pump, Control Zone	1
238	0795135		Plumbing, Stainless Steel, w/Foam System	1
239	0004645		Inlets, 6.00" - 1250 GPM or Larger Pump	1
240	0014650		Pump Suction Tube(s), Short, All	1
241	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1

Line	Option	Type	Option Description	Qty
242	0084610		Valves, Akron 8000 series- All	1
243	0016158		Valve, Inlet(s) Recessed, Side Cntrl, "Control Zone"	1
			Qty, Inlets - 1	
244	0004700		Control, Inlet, at Valve	1
245	0004660		Inlet (1), Left Side, 2.50"	1
246	0029147		Not Required, Inlet, Right Side	1
247	0092569		No Rear Inlet (Large Dia) Requested	1
248	0064116		No Rear Inlet Actuation Required	1
249	0092696		Not Required, Cap, Rear Inlet	1
250	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
251	0092568		No Rear Auxiliary Inlet Requested	1
252	0563738		Valve, .75" Bleeder, Aux. Side Inlet, Swing Handle	1
253	0029043		Tank to Pump, (1) 3.00" Valve, 3.00" Plumbing	1
254	0004905		Outlet, Tank Fill, 1.50"	1
255	0062133		Control, Outlets, Manual, Pierce HW if applicable	1
256	0004940		Outlet, Left Side, 2.50"	2
			Qty, Discharges - 02	
257	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
258	0092570		Not Required, Outlets, Left Side Additional	1
259	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
260	0004945		Outlet, Right Side, 2.50"	2
			Qty, Discharges - 02	
261	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
262	0092571		Not Required, Outlets, Right Side Additional	1
263	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
264	0005047		Outlet, 4" w/4" Right, Handwheel	1
			Valve, Brand - Akron	
265	0005097		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 5.00" Storz	1
			Qty, - 01	
266	0649939		Outlet, Front, 1.50" w/2" Plumbing	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Automatic	
			Location, Front, Single - in center bumper tray	
267	0005010		Outlet, Rear, 2.50" w/3" Plumbing	1
			Qty, Discharges - 01	
			Location, Outlet - b) left side	
268	0045091		Elbow, Rear Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
269	0092574		Not Required, Outlet, Rear, Additional	1
270	0085695		Not Required, Elbow, Rear Outlets, Large, Additional	1
271	0092573		Not Required, Outlet, Hose Bed/Running Board Tray	1
272	0752097		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Chain	1
273	0563739		Valve, 0.75" Bleeder, Discharges, Swing Handle	1
274	0029106		Not Required, Deluge Outlet	1
275	0029302		No Monitor Requested	1
276	0029304		No Nozzle Req'd	1
277	0029107		No Deluge Mount	1
278	0047583		Waterway Outlet & Control, 4" Akron, Handwheel	1
279	0723726		Speedlay Module Not Required	1
280	0722432		Hose Restraint Not Required, No Speedlay Module	1
281	0723395		Speedlays, Not Required	1
282	0723394		Speedlays, Not Required	1
283	0029167		Crosslays Sngl Sheet Unpainted, (2+) 1.50", Std. Cap	2
			Qty, Crosslays - 2	
284	0090442		Crosslays Sngl Sheet Unpainted, (1) 2.50" Std Cap	1
285	0693229		Hose Restraint, Crosslays, 2" Heavy Nylon Web with Seat Belt Buckle, Top, Sides	3
			Qty, - 03	
286	0029260		Not Required, Speedlays	1
287	0750536		Hose Restr, Spdly, Not Required, No Spdly	1
288	0624939		Foam Sys, Husky 3, Single Agent, Multi Select Feature	1
			Discharge, Foam Locations - Front Bumper Center, Rear Outlet Left	
			Side, Crosslay Front and Crosslay Rear	
289	0012126		Not Required, CAF Compressor	1

Line	Option	Type	Option Description	Qty
290	0592527		Refill, Foam Tank, Integral, Husky 3	1
291	0031896		Demonstration, Foam System, Dealer Provided	1
292	0022539		Foam Cell, 20 Gallon, Reduce Water	1
			Type of Foam - Class "A"	
293	0697589		Drain, 1.00", Foam Tank #1, Husky 3 Foam System, Quarter Turn	1
294	0091079		Not Required, Foam Tank #2	1
295	0091112		Not Required, Foam Tank #2 Drain	1
296	0746447		Approval Dwg, All Pump Panel(s), Includes Color And Label Tags	1
			Num Of Truck(s) or Sim Unit, ALL Pump Pnl, Dwg - 01	
297	0032479		Pump Panel Configuration, Control Zone	1
298	0562698		Step, Slide-Out/Fold-Out, Pump Operator Platform, Aerial	1
299	0667186		Light, Slide-Out Pump Operator Step, On Scene Solutions Access LED, Short Step	1
300	0629252		Material, Pump Panels, Side Control Black Vinyl	1
			Material Finish, Pump Panel, Side Control - Black Vinyl	
			Material, Pump Panel, Side Control - Aluminum	
301	0005578		Panel, Pump Access - Right Side Only, Side Control	1
302	0583824		Light, Pump Compt, Wln 3SC0CDCR LED White	1
			Qty, - 01	
303	0586382		Gauges, Engine, Included With Pressure Controller	1
304	0005601		Throttle, Engine, Incl'd w/Press Controller	1
305	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle, Green	1
306	0549333		Indicators, Engine, Included with Pressure Controller	1
307	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
308	0692286		Cold Climate Package, Pump House, Level 2	1
309	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
310	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
311	0062586		Gauge, Water Level, Class 1, Pierce Std	1
312	0062992		Gauge, Foam Level, (1) Tank, Class 1, GAAAR 5lt	1
313	0593161		Light Shield, S/S LED	1
314	0606697		Air Horns, (2) Grover, In Bumper	1
315	0606835		Location, Air Horns, Bumper, Each Side, Outside Frame, Outboard (Pos #1 & #7)	1
316	0016065		Control, Air Horn, Horn Ring, PS Chrome Push Button	1
317	0525667		Siren, Wln 295SLSA1, 100 or 200 Watt	1
318	0510206		Location, Elect Siren, Recessed Overhead In Console	1
			Location, Elec Siren - Overhead, DS Center Sw Pnl	
319	0076156		Control, Elec Siren, Head Only	1
320	0601306		Speaker, (1) Wln, SA315P, w/Pierce Polished Stainless Steel Grille, 100 watt	1
			Connection, Speaker - siren head	
321	0601552		Location, Speaker, Frt Bumper, Recessed, Right Side, Outside Frame, Inbrd (Pos 2)	1
322	0895310		Siren, Federal Q2B	1
			Finish, Q2B Siren - Chrome	
323	0006095		Siren, Mechanical, Mounted Above Deckplate	1
			Location, Siren, Mech - a) Left	
324	0748305		Control, Mech Siren, Multi Select	1
325	0748282		Control Mech Siren, Ft Sw LS	1
326	0740391		Sw, Siren Brake, Momentary Chrome Push Button, RS	1
327	0746353		Not Required, Warning Lights Intensity	1
328	0657986		Lightbar, Wln, Justice, LED, JNMINI23", 1-R, 1-W, 3-RC, pair	1
329	0016380		No Additional Lights Req'd, Side Zone Upper	1
330	0540384		Lights, Front Zone, Wln M6*C LED, Clear Lens, in Common Bzl	1
			Color, Lt DS Front - Red	
			Color, Lt PS Front - Red	
331	0653937		Flasher, Headlight Alternating	1
			Headlt flash deactivation - a)w/high beam	
332	0540692		Lights, Side Zone Lower, Wln M6*C LED, Clear Lens, 3pr, Ovr 25	1
			Location, Lights Front Side - b)each side bumper	
			Color, Lt Side Front - Red	
			Color, Lt Side Middle - Red	
			Color, Lt Side Rear - Red	
			Location, Lights Mid Side - Rearward of Crew Cab Doors	
			Location, Lights Rear Side - Between Tandem	

Line	Option	Type	Option Description	Qty
333	0564655		Lights, Rear Zone Lower, Wln M6*C LED, Clear Lens, For Tail Lt Housing	1
			Color, Lt DS Rear - r) DS Rear Lt Red	
			Color, Lt PS Rear - r) PS Rear Lt Red	
334	0088745		Light, Rear Zone Up, Wln L31HRFN LED Beacon, Red LED	1
			Color, Dome, Rear Warning - j) both domes clear	
335	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
336	0791501		Light, Traffic Directing, Wln TAL65, 36" Long LED, Aerials	1
			Activation, Traffic Dir L - Not Connected	
337	0530074		Location, Traf Dir Lt, On Top of Body Below Turntable w/Trdplt Box	1
338	0530282		Location, Traf Dir Lt Controller, Overhead Switch Panel DS Right End	1
339	0006646		Electrical System, 120/240VAC, General Design	1
340	0729601		Generator, Harrison 6kW, 120/240V, Hydraulic, Digital Volt, Hz, Hour, Meter	1
			Generator Interlocks - No Interlocks	
341	0006645		Location, Hydraulic Generator Above Pump	1
			Location, Generator(s) - Over Pump, Right Side	
342	0016752		Starting Sw, Truck Engine Powered Gen, Cab Sw Pnl	1
343	0016757		Not Required, Remote Start, Generator	1
344	0016740		Not Required, Fuel System	1
345	0016767		Not Required, Oil Drain Extension, Generator	1
346	0036738		Circuit Breaker Panel, Included With PTO Generator	1
			Location, Circuit Breaker Panel - LS1 Upper Left Wall	
347	0016771		Not Required, Routing Exhaust, Generator	1
348	0006825		Reel, Elect Cable, Hannay, 1600, (3) Wire	1
			Qty, Cord Reels - 1	
			Reel Guide - b) Captive roller	
			Finish, Reel - Painted Gray	
			Location, Electric Cord Reel - B1, High & Center, 1 Reel	
349	0006828		Cord, Electric, 10/3 Yellow, 3 Wire	1
			Lengths of Elect Cord - 1	
			Feet of Yellow Cord - c)150	
			Connection, Cord - No Connection	
350	0519934		Not Required, Brand, Hydraulic Tool System	1
351	0649753		Not Required, PTO Driven Hydraulic Tool System	1
352	0755098		Aerial, 107' ASL Single Axle, 750/500 Tip, 35 MPH Wind	1
353	0000042		Boom Support, Rear of the Chassis Cab	1
354	0762413		Light, Boom Support, Amdor AY-LB-12HW012, 12" LED	1
355	0799560		Boom Support Compartment, Not Required	1
356	0680821		Boom Panel, Pair	1
			Paint Color, Predefined - #10 white	
357	0526890		Not Required, Indicator, Extension	1
358	0723718		Steps, Folding, Two, Aerial Device, Trident	1
			Coating, Step - black	
			Light, Aerial Device Folding Step - no integrated light	
			Finish, Aerial Device Folding Step - bright finish	
359	0688232		Rung Covers, Aerial Device	1
			Rung Cover Color - Safety Yellow	
360	0623645		Aerial Stability Test, Max Tip Options	1
361	0601972		Lights, Turntable Walkway, P25, LED	1
362	0601949		Light, Turntable Console, TecNiq T-10, LED Strip Light	1
363	0624684		Control Stations, ASL Single Axle, MUX, Color Display	1
364	0709594		Remote Aerial Control, Wireless, D-Series MUX Aerials, Hetronic	1
			location - LS3 Compt.	
			Location, Wireless Receiver - Back of Turntable Console	
365	0624682		Stabilizers, One Set, Ascendant Single Axle	1
			Material, Stabilizer Pad - Composite	
366	0728961		Stabilizer Pan Material	1
			Stabilizer Panels - polished stainless steel	
367	0782113		Doors, Stabilizer Control Box, Ascend Single MUX,Hinged Outboard,Smooth Alum	1
368	0615054		Stabilizer Placement, Cameras w/Back-Up System, 1 Set	1
369	0624678		Hydraulic System, Ascendant Single Axle	1
370	0615180		Swivels, w/Encoder, ASL Single Axle, (28 Collector Rings)	1
371	0624676		Electrical System, ASL Single Axle, MUX	1

Line	Option	Type	Option Description	Qty
372	0709376		Lights, Wln MPB* Micro LED, Trk & Tip, 4lts (PAL/HAL) Location, Sw, Arl DC Lts - m) 2 locations Color, Wln Lt Housing - Black Paint	1
373	0653677		Lighting, Rung, LED, TecNiq, 4 Section, Base, Lower/Upper Mid, Fly Control, Aerial Rung Lighting - Turntable Sw w/Aerial Mstr and Turntable Sw w/Master Batt Sw Color, Lt Aerial Fly Sect - Red Color, Lt Aerial Base Sect - Red Color, Lt Aerial Lower Mid Sect - Blue Color, Lt Aerial Upper Mid Sect - Blue	1
374	0540737		Lights, Stabilizer Warn (1) Set, Wln M6*C LED, Clear Lens Color, Lt Rr Stabilzr Pan - r) Pan Light Red	1
375	0617469		Lights, Wln T0R00FRR LED 2", Stabilizer Beam (1) Set, Ascendant	1
376	0768550		Lights, Stabilizer Scene, Amdor AY-LB-12HW012, 12", 3lts LED, Ascendant Single	1
377	0006929		Not Required, 120v To Tip	1
378	0737181		Intercom, 2-Way Fire Research ICA910 Hands Free	1
379	0540895		Not Required, Breathing Air to Tip, Aerial Ladder	1
380	0024742		Not Required, Mask, Breathing Air To Tip	1
381	0610887		Aerial Pedestal, Ascendant Single Axle	1
382	0604457		Lifting Eye Assembly, Rope Rescue Attachment, ASL	1
383	0530826		Turntable Access, ManSaver Bars, Yellow	1
384	0624672		Waterway, High Flow, 1500 GPM, ASL	1
385	0632855		Monitor, Akron 3480 StreamMaster II Electric w/Extended Vertical Travel Nozzle, Monitor 1 PAL - Akron 5178 Electric 1500 gpm	1
386	0010758		Flow Meter, Waterway, PAL, 110' Ascendant, MUX	1
387	0624671		Inlet, 5.00" w/5.00" Aluminum, Plumbing at Rear, w/Pump, Ascendant Single Axle	1
388	0011770		Not Required, Quick-Lock Waterway	1
389	0047897		Tools, Aerial	1
390	0559494		Manuals and Training, 3 Consecutive Days, Ascendant Ladder, PAL	1
391	0007150		Bag of Nuts and Bolts Qty, Bag Nuts and Bolts - 1	1
392	0602497		NFPA Required Loose Equipment, Quint, NFPA 2016, Provided by Fire Department	1
393	0519913		Not Required, Soft Suction Hose	1
394	0027023		No Strainer Required	1
395	0602534		Extinguisher, Dry Chemical, Quint NFPA 2016, Provided by Fire Department	1
396	0602352		Extinguisher, 2.5 Gal. Pressurized Water, Quint, NFPA 2016, Provided by Fire Dept	1
397	0007482		Not Required, Crowbars	1
398	0007484		Not Required, Claw Tools	1
399	0602883		Axe, Flathead, Quint NFPA 2016, Provided by Fire Department	1
400	0602670		Axe, Pickhead, Quint NFPA 2016, Provided by Fire Department	1
401	0007494		Not Required, Sledgehammers	1
402	0741569		Paint Process / Environmental Requirements, Appleton	1
403	0709566		Paint, Two-Tone Color, Enforcer Paint Color, Upper Area, Predefined - 590 Gray Shield, Cab - Standard Shield Paint Color, Lower Area, Predefined - #90 Red Paint Break, Cab - Standard Two-Tone Cab Break	1
404	0709845		Paint, Single Color, Body Paint, Body - Match Lower Cab	1
405	0646901		Paint Chassis Frame Assy, With Liner, E-Coat, Standard Paint Color, Frame Assembly, Predefined - Standard Black	1
406	0693797		No Paint Required, Aluminum Front Wheels	1
407	0687653		Paint, Rear Wheels, Single Axle, Alum-Stl Paint, Wheels - Black #101	1
408	0733739		Paint, Axle Hubs Paint, Axle Hub - Black #101	1
409	0007230		Compartment, Painted, Spatter Gray	1
410	0792617		Aerial Ladder Paint, ASL-Single Axle, E-Coat Paint Color, Aerial Device - White 10 Paint Color, Egress - #50 Red Paint Color, Turntable - White 10 Paint Color, Boom Support - gloss black primer Paint Color, Cylinders - white 10	1

Line	Option	Type	Option Description	Qty
410			Paint Color, Aerial Control Console - white 10	
411	0544111		Reflective Band, 10"	1
			Color, Reflect Band - A - a) white	
412	0007356		Reflective across Cab Face	1
413	0624670		Stripe, Chevron, Rear, Diamond Grade, Aerial, Ascendant Single Axle	1
			Color, Rear Chevron DG - fluorescent yellow green	
414	0598754		Stripe, Reflective/Diamond Grade, 4.00" on Stabilizers	1
			Color, Reflect Band - A - p) fluorescent yellow green diamond grade	
415	0065687		Stripe, Reflective, Cab Doors Interior	1
			Color, Reflective - a) white	
416	0027372		Lettering Specifications, (GOLD STAR Process)	1
417	0686428		Lettering, Gold Leaf, 3.00", (41-60)	1
			Outline, Lettering - Outline and Shade	
418	0599008		Rust Proof/Undercoat, Custom Chassis	1
			Color, Undercoating - Black	
419	0631674		E-Coat, TAK-4 Components, Front Axle, Black	1
420	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
421	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
422	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom	1
423	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
424	0696698		Warranty, Engine, Cummins, 5 Year, WA0181	1
425	0684952		Warranty, Steering Gear, TRW Ross TAS, 1 Year WA0202	1
426	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
427	0610471		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
428	0733306		Warranty, Single Axle, 5 Year, Meritor, General Service, WA0384	1
429	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
430	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
431	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
432	0695416		Warranty, Pierce Camera System, WA0188	1
433	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
434	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
435	0685945		Warranty, Transmission Cooler, WA0216	1
436	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
437	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
438	0693127		Warranty, Gortite, Roll-up Door, 6 Year, WA0190	1
439	0734463		Warranty, Pump, Waterous, 7 Year Parts, WA0382	1
440	0648675		Warranty, 10 Year S/S Pumping, WA0035	1
441	0657990		Warranty, Foam System, Husky 3, WA0231	1
442	0006999		Warranty, Structure, 20 Year, Aerial Device, WA0052	1
443	0687388		Warranty, Swivels, 5 Year, Aerial Device, WA0197	1
444	0685727		Warranty, Hydraulic System and Components, 3 Year/5 Year, WA0200	1
445	0687327		Warranty, Waterway, 10 Year, Aerial Device, WA0198	1
446	0595860		Warranty, Paint, 4 Year, Aerial Device, Pro-Rated, WA0047	1
447	0725636		Warranty, Harrison Generator, 2 Year	1
448	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
449	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
450	0683627		Certification, Vehicle Stability, CD0156	1
451	0736238		Certification, Engine Installation, Saber FR/Enf, Cummins L9, 2021	1
452	0686786		Certification, Power Steering, CD0098	1
453	0631980		Certification, Cab Integrity, Saber FR/Enforcer, CD0130	1
454	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
455	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
456	0556828		Certification, Electric Window, Not Available	1
457	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
458	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
459	0545073		Amp Draw Report, NFPA Current Edition	1
460	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
461	0799248		Appleton/Florida BTO	1
462	0000049		Ascendant BODY	1

Line	Option	Type	Option Description	Qty
463	0000012		PIERCE CHASSIS	1
464	0004713		ENGINE, OTHER	1
465	0046395		EVS 3000 Series TRANSMISSION	1
466	0020011		WATEROUS PUMP	1
467	0020009		POLY TANK	1
468	0028048		FOAM SYSTEM	1
469	0020006		SIDE CONTROL	1
470	0020007		AKRON VALVES	1
471	0020015		ABS SYSTEM	1
472	0755453		AERIAL BASE	1

Exhibit A

1,025,006 Amount of Interfund Loan
 2.25% Interest Rate
 15 Term (# of years)

PMT DATE	Taxes Collected	PRIN	INT	PMT TOTAL
12/1/2023	2023	58,209	23,063	81,271
12/1/2024	2024	59,518	21,753	81,271
12/1/2025	2025	60,857	20,414	81,271
12/1/2026	2026	62,227	19,044	81,271
12/1/2027	2027	63,627	17,644	81,271
12/1/2028	2028	65,058	16,213	81,271
12/1/2029	2029	66,522	14,749	81,271
12/1/2030	2030	68,019	13,252	81,271
12/1/2031	2031	69,549	11,722	81,271
12/1/2032	2032	71,114	10,157	81,271
12/1/2033	2033	72,714	8,557	81,271
12/1/2034	2034	74,350	6,921	81,271
12/1/2035	2035	76,023	5,248	81,271
12/1/2036	2036	77,734	3,537	81,271
12/1/2037	2037	79,483	1,788	81,271
12/1/2038	2038	-	-	-
12/1/2039	2039	-	-	-
12/1/2040	2040	-	-	-
12/1/2041	2041	-	-	-
12/1/2042	2042	-	-	-
		1,025,006	194,062	1,219,068

Exhibit B

1,025,006 Amount of Interfund Loan
 2.75% Interest Rate
 20 Term (# of years)

PMT DATE	Taxes Collected	PRIN	INT	PMT TOTAL
12/1/2023	2023	39,126	28,188	67,314
12/1/2024	2024	40,202	27,112	67,314
12/1/2025	2025	41,308	26,006	67,314
12/1/2026	2026	42,444	24,870	67,314
12/1/2027	2027	43,611	23,703	67,314
12/1/2028	2028	44,810	22,504	67,314
12/1/2029	2029	46,043	21,271	67,314
12/1/2030	2030	47,309	20,005	67,314
12/1/2031	2031	48,610	18,704	67,314
12/1/2032	2032	49,946	17,367	67,314
12/1/2033	2033	51,320	15,994	67,314
12/1/2034	2034	52,731	14,583	67,314
12/1/2035	2035	54,181	13,133	67,314
12/1/2036	2036	55,671	11,643	67,314
12/1/2037	2037	57,202	10,112	67,314
12/1/2038	2038	58,775	8,539	67,314
12/1/2039	2039	60,392	6,922	67,314
12/1/2040	2040	62,053	5,261	67,314
12/1/2041	2041	63,759	3,555	67,314
12/1/2042	2042	65,512	1,802	67,314
		1,025,006	321,272	1,346,278

**CITY OF PLAINVIEW, MINNESOTA
WABASHA COUNTY**

RESOLUTION NO. 21-33

**AUTHORIZING INTERFUND LOAN FOR ADVANCE OF FUNDS FOR
PAYMENT OF COSTS RELATED TO THE ACQUISITION OF A FIRE TRUCK**

WHEREAS, the City of Plainview, Minnesota (the “City”) plans on incurring costs related to the acquisition of a fire truck (the “Project”); and

WHEREAS, the City intends to advance funds from the Sewer Fund to pay the cost of the Project and proposes to designate such advance as an interfund loan in accordance with the terms of this resolution; and

WHEREAS, the City may determine to issue general obligation bonds or other obligations in the future to prepay the interfund loan authorized pursuant to this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA AS FOLLOWS:

1. The City shall borrow money from the City’s Sewer Fund, or any other fund designated by the City, to pay costs of the Project in a principal amount of up to \$1,025,006 (the “Interfund Loan”). The Interfund Loan shall be amortized in accordance with the Council preferred option in Exhibit A or Exhibit B, commencing on 12/1/2023 with no penalty for early payoff.
2. The Interfund Loan is payable from (i) the proceeds of obligations the City may issue in the future to prepay the Interfund Loan; and (ii) from any other revenues available to the City. The City intends to use its authority to levy funds annually for repayment of this loan.
3. Principal and interest payments (the “Payments”) on the Interfund Loan shall be made in accordance with the Council preferred option in Exhibit A or Exhibit B, or at any other time any revenue sources are available to make installment payments. Payments will be credited to the City’s Sewer Fund or such other fund from which the Interfund Loan was drawn. All Payments shall be applied first to accrued interest, and then to unpaid principal of the Interfund Loan.
4. The principal sum and all accrued interest payable under the Interfund Loan is prepayable in whole or in part at any time by the City without premium or penalty.
5. The City may at any time decide to forgive the outstanding principal amount and accrued interest on the Interfund Loan to the extent permissible under law.
6. The City may from time to time amend the terms of this resolution to the extent permitted by law, including without limitation, amendment to the payment schedule and the interest rate.
7. This resolution shall be in full force and effect upon its approval.

Approved by the City Council of the City of Plainview, Minnesota on the 9th day of November,
2021.

Aaron Luckstein, Mayor

Attest:

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Meeting: November 9, 2021

AGENDA ITEM: Fire Dept. Pay Increase	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director Ed Jacobs, Fire Chief	AGENDA NO. 7.D.
ATTACHMENTS: none	APPROVED BY: DT
RECOMMENDED ACTION: 1. Motion to increase the hourly pay for paid-on call firefighters to \$20 per hour for training and meeting hours and \$20 per hour for fire calls effective on the December 3, 2021, payroll.	

SUMMARY

We have a request from the Fire Department to increase the hourly pay firefighters receive for fire calls as well as training hours and meetings. It has been at least 8 years since the last pay increase.

We do not have any full-time employees at the Fire Department and rely strictly on volunteers to staff this department. The department operates on a paid-on call system. Firefighters are currently paid \$10/hour for training/meeting hours and \$15/hour for fire calls. They are always on-call and are expected to attend all training and departmental meetings as well as respond to fire calls. They often must leave their regular employment to respond to fire calls.

Volunteer firefighters give up their personal time to be a part of the fire department. As well as being fully trained firefighters, they also provide traffic accident management, basic EMS services, repair, and maintenance of vehicles, reporting and fundraising.

While most volunteer firefighters join the department because they have a desire to give something back to the community they live in and serve, it is important to acknowledge the service they provide to our community and our organization. With numerous retirements looming in the next few years, it's important to the stability of our Fire Department to be able to recruit and retain new firefighters.

There will be minimal impact on the City's budget, as we are only responsible for paying for the fire calls that happen within the city limits. Due to our unique relationship with the Rural Fire Board and the townships surrounding Plainview, our firefighters respond to all fire calls, but the Rural Fire Board's operating fund pays for all rural fire calls through a levy on the townships. The Rural Fire Board approved the hourly pay increase at their November 1, 2021 board meeting.



**BOLTON
& MENK**

Real People. Real Solutions.

Plainview Pedestrian Plan

October 2021

Submitted by:

Bolton & Menk, Inc.
2900 43rd St NW, Suite 100
Rochester, MN 55901
507-208-4332



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Appendix

Survey and InputID Results

I. INTRODUCTION

The City of Plainview's vision for the future is a community of diverse people who are enriched, active, and accepted; who can pursue a variety of lifestyles, opportunities, and activities in vibrant, welcoming places; and which preserve the small-town charm of the community while embracing innovation. Part of the supporting goals and objectives to achieve this vision include a focus on expanding walking and biking access to community destinations like parks, schools, and local businesses.

There are many more reasons to support high quality pedestrian facilities:

- **Sidewalks are an important part of a safe transportation system.** Sidewalks alone can reduce up to 87% of vehicle-pedestrian crashes. Sidewalks help people of all ages and abilities get to jobs, services, and social events, keeping them connected to the overall community, safely.
- **Sidewalks are an important part of a healthy community.** Complete streets, the practice of including facilities for all modes of transportation on roadways, was adopted by the Centers for Disease Control as a policy to decrease obesity. Regular walking, as part of a healthy lifestyle, can help reduce a person's risk of many diseases, including Type 2 diabetes, heart disease, and colon cancer.
- **Sidewalks contribute to resilient communities.** Eight in 10 Americans prefer being in a community that offers sidewalks and good places to walk to. Sidewalks also help build feelings of community and inclusivity. Overall, investments in biking and walking facilities produce an estimated return on investment of \$11.80 for every \$1 spent and has been found to increase property values.

This study will:

- Review existing City ordinances and policies on sidewalks and recommend policy modifications, that reflect current and best practices.
- Identify and prioritize sidewalk locations and connections, bike paths, and crossing improvements.
- Develop an implementation plan based on planned construction projects, need, and funding availability.

II. EXISTING CONDITIONS

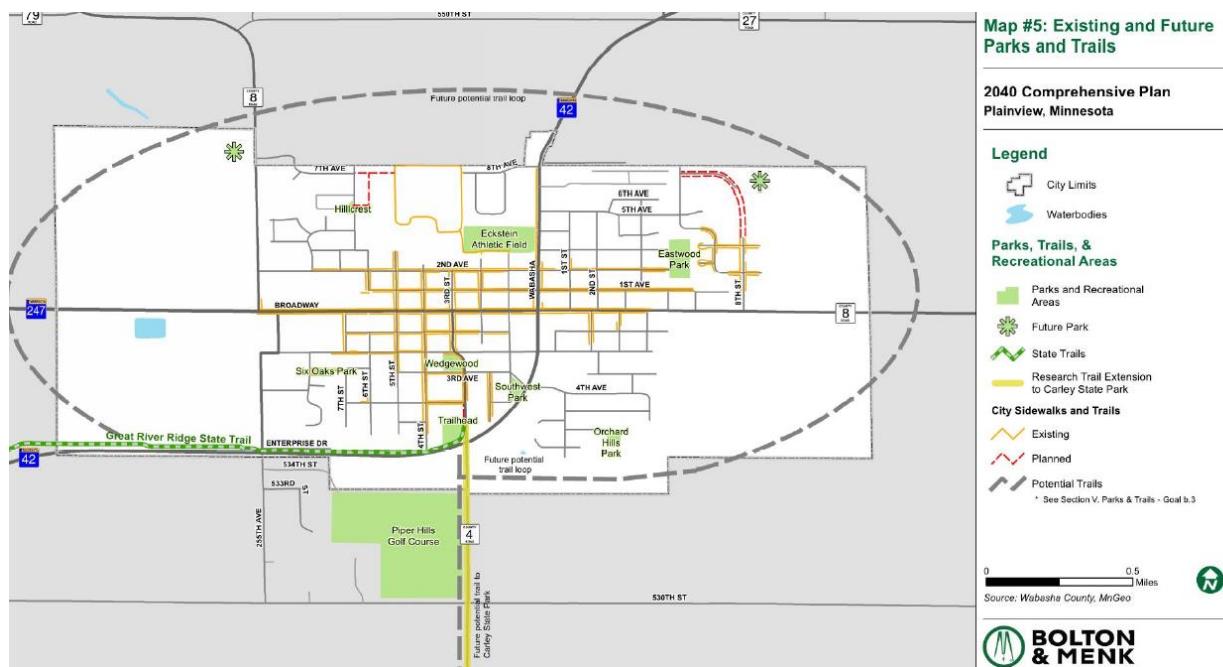
Existing Plans and Policies

COMPREHENSIVE PLAN

The comprehensive plan is the City's vision for the future of the community. It contains goals, objectives, and policies to guide the City through 2050. In the 2019 comprehensive plan, the City of Plainview stated their desire to support a variety of lifestyles and activities. During this plan, the community indicated that park development was a top priority and that they would like to walk and bike more if there were more trails and sidewalks. Many action items identified in the comprehensive plan are relevant to this Pedestrian Plan:

- Provide better connectivity to existing parks, including need to construct a connection along 3rd Street to complete the connection from the Great River Ridge State Trail; construct sidewalks along 7th Avenue NW and 6th Street NW to connect to Hillcrest Park; and evaluate a city-wide trail loop from the Great River Ridge Trail that would connect to schools, parks, and the trail connection to Carley State Park.
- Support Safe Routes to School initiatives to promote more students walking and cycling.
- Develop a sidewalk and trail master plan. This plan should address conditional, ADA accessibility, and any critical gaps or extensions desired in the network.

Figure 1: Existing and Future Parks and Trails (2040 Comprehensive Plan, 2019)



Construction and Maintenance

The City of Plainview has a variety of strong ordinances related to the construction and maintenance of sidewalks. Through the review of the ordinance, the following items were identified as relevant to this plan.

- The code defines two types of sidewalks for residential areas, typically five feet, and commercial/industrial areas, typically eight feet but does not provide specific design requirements or guidelines, including meeting the Americans with Disabilities Act requirements.
- Signs cannot be posted on a public sidewalk unless it allows six feet of uninterrupted access.
- Snow and ice must be cleared from sidewalks adjacent to a property within 24 hours of the snow event.
- No sidewalks can be permanently removed.
- The city will participate in cost sharing for replacement sidewalks, however, will not participate in cost sharing for new sidewalks. This is no longer how the city provides sidewalks. Instead, every property is assessed a \$1.75 a month fee on their water bill.
- Sidewalks must be constructed in all new subdivisions but there is no explicit requirement that sidewalks must be constructed on both sides of the roadway.
- Reducing sidewalk widths is a suggested method for reducing the amount of impervious surface on a site.

Day-to-Day Use and Operations

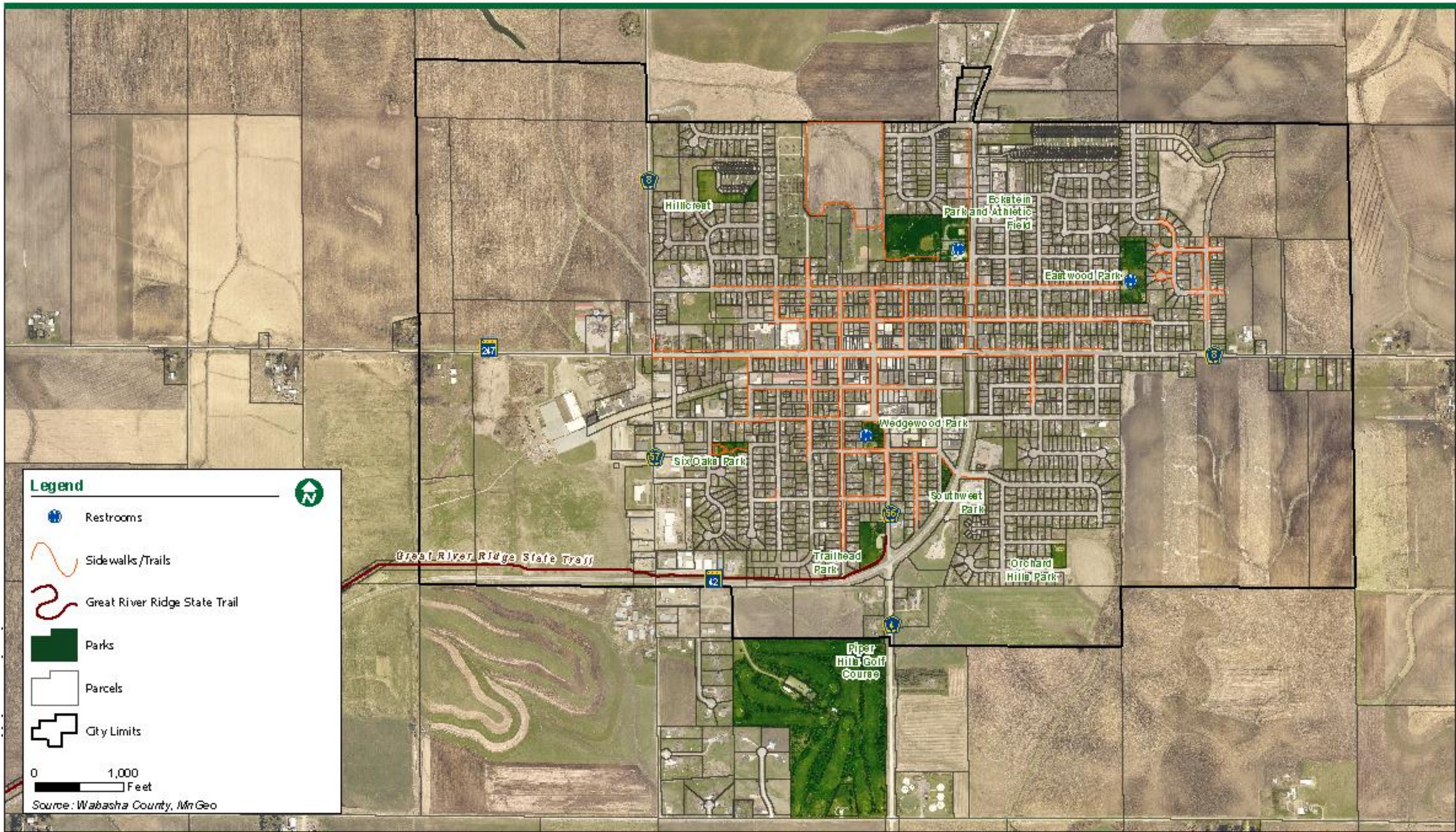
Within the City's code, there are multiple ordinances that govern how Plainview residents can use the sidewalks where they exist:

- Rollerblades and skateboards are prohibited on sidewalks and streets. This prohibits anyone from using these forms of transportation anywhere within the city, which primarily impacts students.
- Bicycles are permitted on sidewalks except for on some segments of Broadway. This is common in commercial areas where there is higher pedestrian activity.

Existing Pedestrian Facilities

The City of Plainview has a network of about 11 miles of sidewalks and trails. In the center of the city, like 1st Avenue N, 2nd Avenue N, and 4th Street W, sidewalks are generally provided on both sides of the roadway. Additionally, the Plainview Walking Loop which connects to Eckstein Park and the Great River Ridge State Trail provide recreational walking opportunities but lack connections to the larger pedestrian network. Figure 2 shows the existing sidewalks and trails within the city.

Figure 2: Existing Sidewalks



III. COMMUNITY PRIORITIES

As part of this plan, the City of Plainview engaged its residents to better understand where they currently walk and where they would walk if facilities were provided. This included a project webpage with a project summary, interactive map, and a survey. Materials in English and Spanish were also left at City Hall, the community center, pool, library, Bennett's Food Center, Lakeside Food, Peoples State Bank, and Foresight Bank. A press release was published in the Plainview News and the city included Facebook posts regarding the input opportunity.

Engagement also included a focus group discussion with Plainview residents and a public input meeting at National

Night Out on August 3rd, 2021. In total, there were 52 comments received on the interactive map and 39 survey responses with dozens of comments through the focus group and public input meeting.

Figure 3: City of Plainview Facebook Post



Interactive Map Comments

The interactive map allowed participants to mark where they walk, where they would like to walk, sidewalks in need of maintenance, and other general comments. In total there were 52 comments received with 12 additional replies and 36 additional “likes” on comments. The detailed responses are attached at the end of this report and are summarized below. The most common were:

- The walking trail is in need of maintenance.
- Connections should be made to Trailhead Park and Great River Ridge Trail at multiple locations and so people do not need to drive to the trailhead. Improved connections would also connect the trail users to the downtown businesses.
- Highway 42 is a pedestrian barrier. Multiple comments at various locations noted near misses and driver non-compliance at the beacons at 4th Avenue SE, all-way stop at the intersection of Broadway and Highway 42/N Wabasha Street, and at the beacons at 4th Avenue NE and Highway 42/N Wabasha Street.

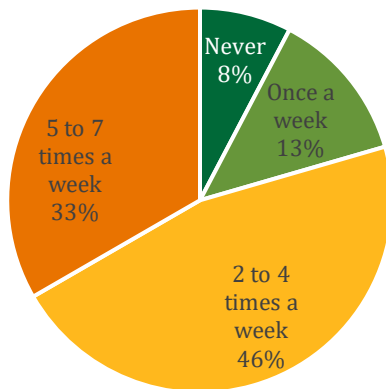
Survey Responses

Thirty-nine survey responses were received, including 31 online responses and 8 paper copies. Below is a summary of the responses:

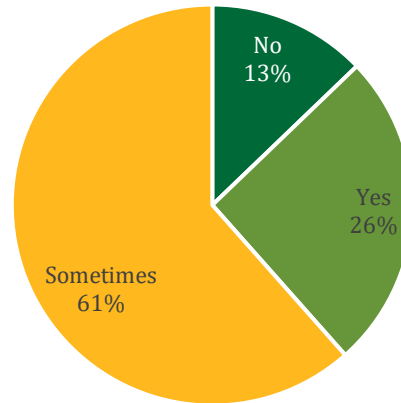
- Most survey respondents walk 2 to 4 times a week. Only three respondents said they never walk.
- Most survey respondents walk for exercise (82%), with frequent responses for errands (49%), social events (46%) and walking the dog (41%).
- Those aged 35 to 44 were the most represented (33%) in this survey.
- When asked where respondents currently walk, the answers varied greatly. The most prevalent responses were the walking trail, Broadway, Great River Ridge State Trail, local businesses, and the pool.
- When asked where respondents would like to walk but do not, Highway 42 was the most prevalent answer, followed by Orchard Hills, East Broadway, and the trailhead. Many adults reported they are comfortable walking on streets with no sidewalks. One respondent noted the lack of accessible curb ramps prevents their household from walking because they rely on mobility devices.

Figure 4: Survey Responses

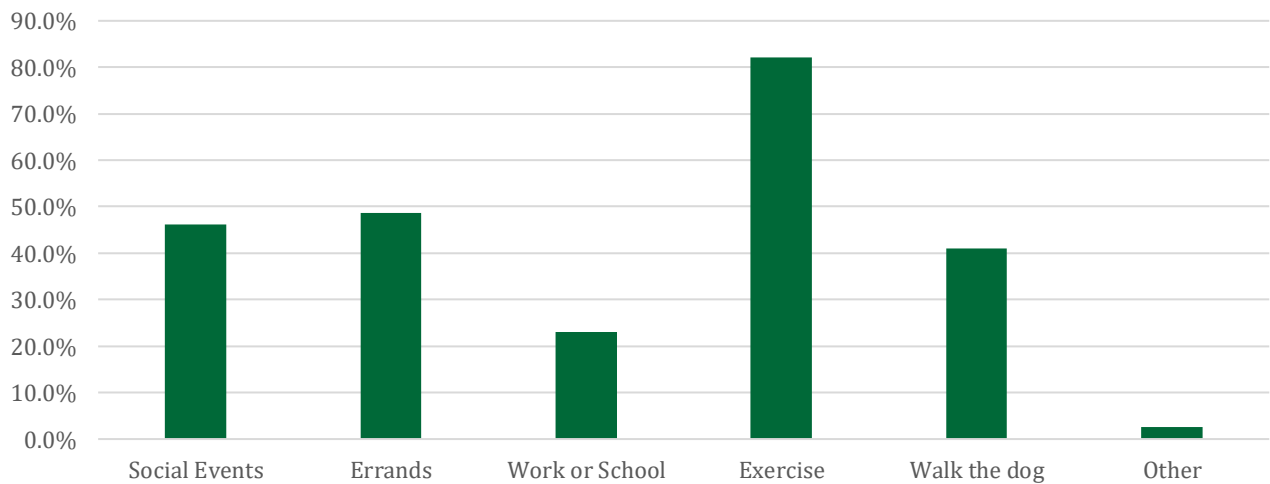
How Often Do You Walk?



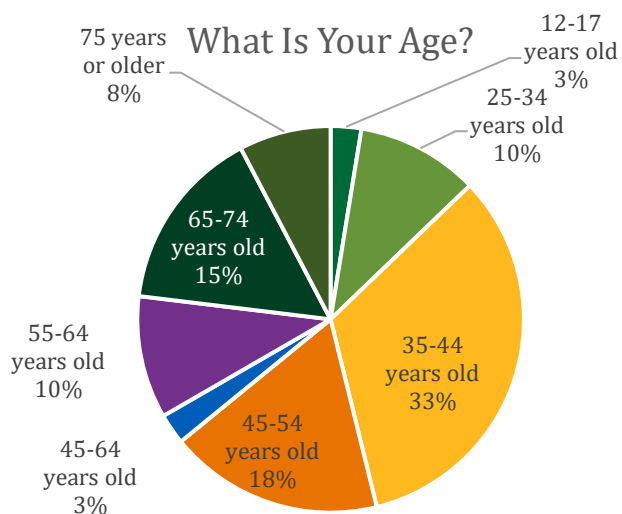
Are There Sidewalks Where You Walk?



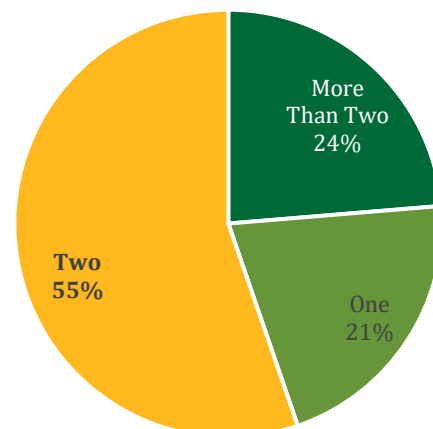
Why Do You Walk?



What Is Your Age?



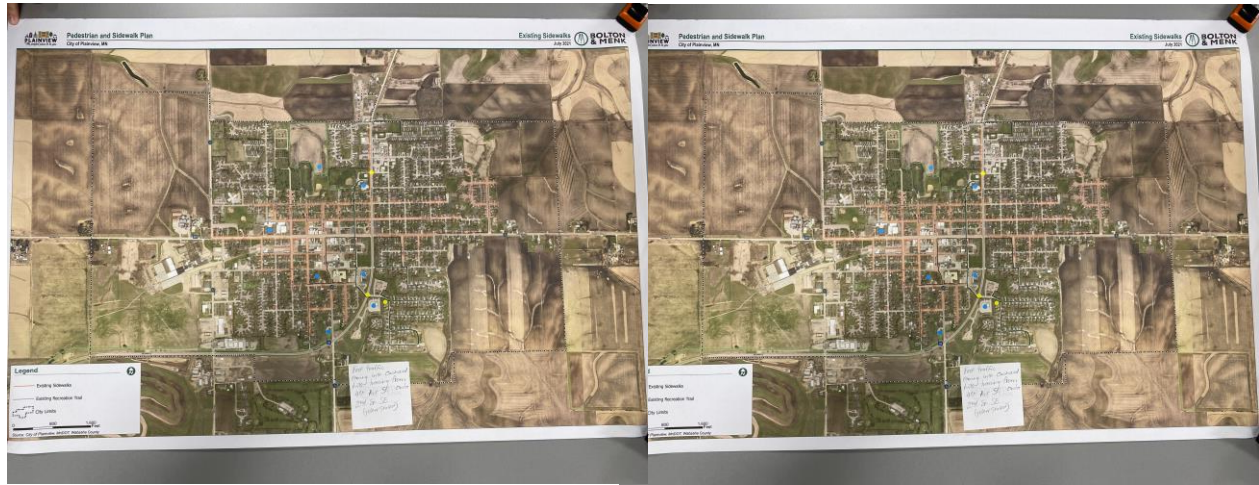
How Many Cars Does Your Household Own?



Focus Group

A focus group meeting was held with Plainview residents on July 29th, 2021. Eight residents were invited with four attending. At this meeting, residents were asked where, when, and why they walk around Plainview and opportunities for improvements to the pedestrian network. Generally, participants noted the challenges of crossing Highway 42 and liked the new sidewalks that connected to the school. There were concerns regarding the cost of implementation and maintenance and picking “winners” and “losers” (regarding the snow clearance) when installing new sidewalks. They were generally supportive of a plan that improved sidewalks throughout the community.

Figure 5: Maps from Focus Group



Public Input Meeting

In coordination with National Night Out, a public input meeting was held on August 3rd, 2021 at Eckstein Field to collect additional feedback on the issues and opportunities surrounding walking in Plainview. Most residents were supportive of adding additional facilities, especially around key locations throughout the community and noted challenges with crossing the main roadways in town including Highway 42 and Highway 247. Many people noted they liked the addition of the curb bump outs and the flashing beacons around the school and the flashing beacons on Highway 42 but noted drivers do not reliably stop.

Figure 6: Public Input Meeting at National Night Out

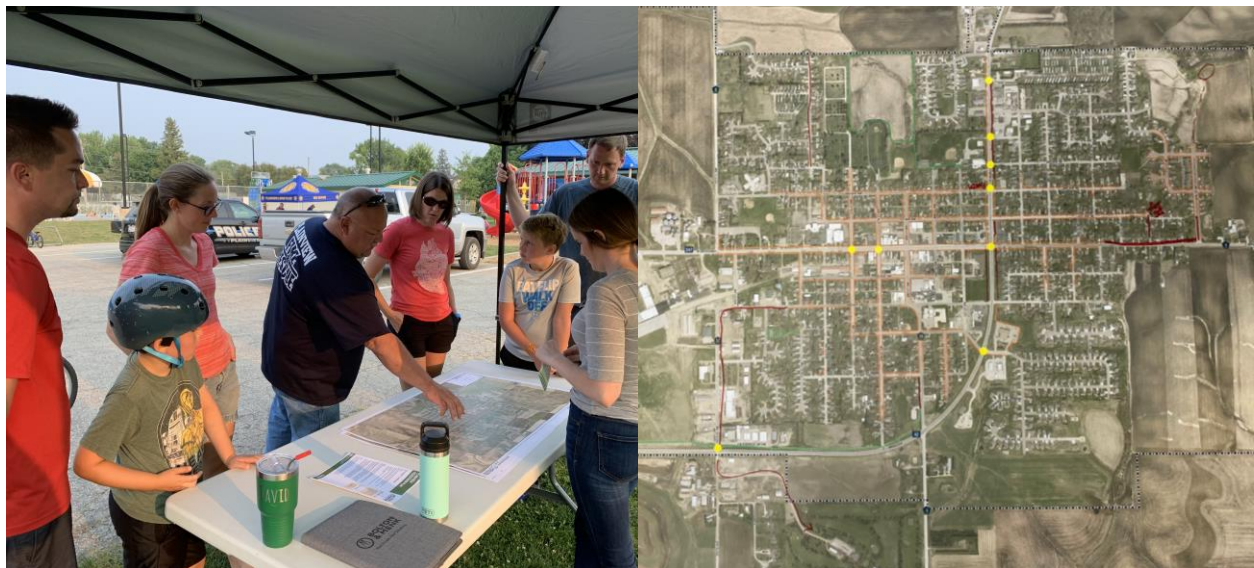
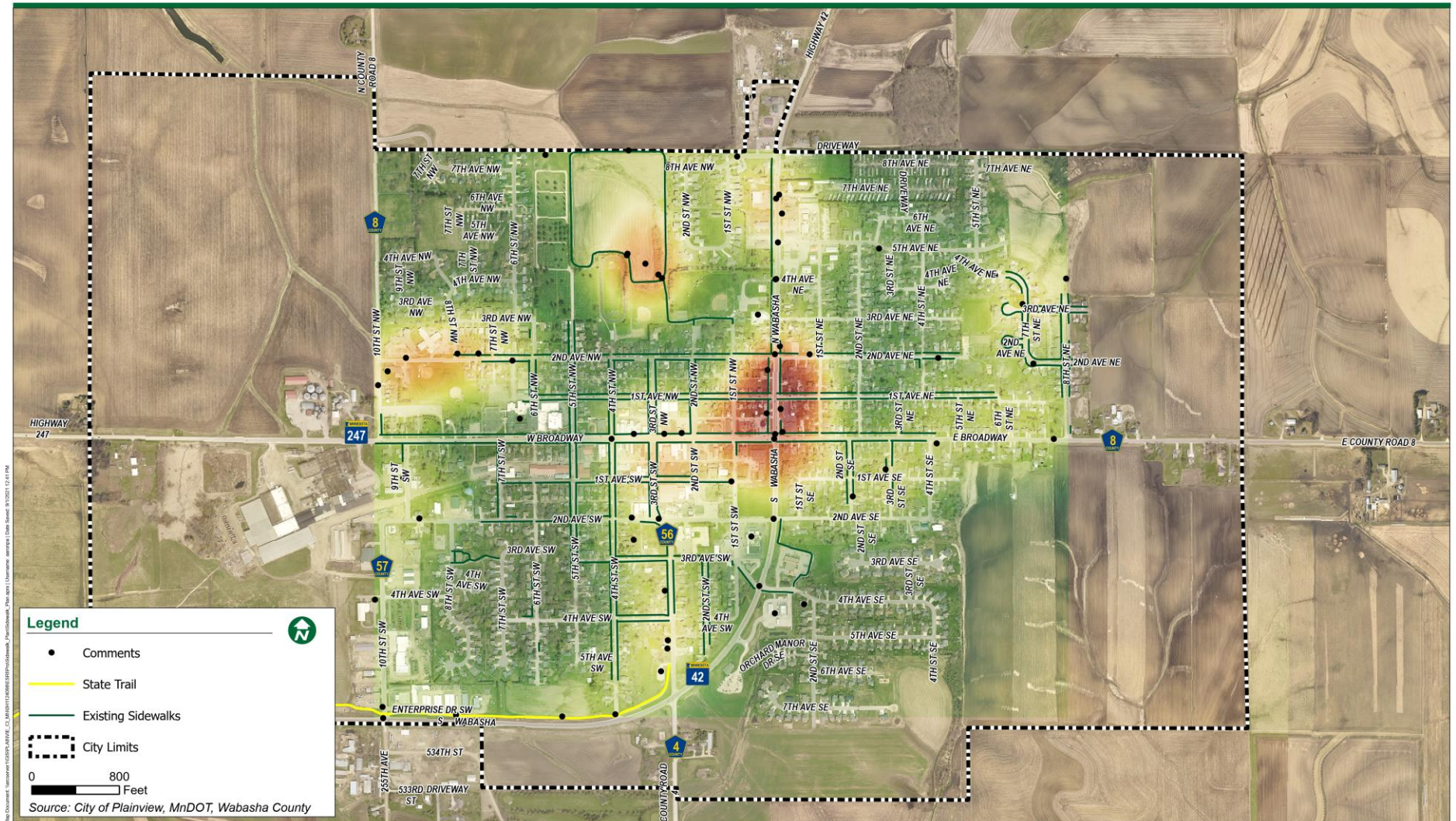


Figure 7: Summary of All Input Comment Locations



IV. FUTURE SIDEWALK NETWORK

The proposed future sidewalk network intends to include sidewalk on both sides of every new subdivision street and establish new sidewalk connections along existing streets to complete critical connections across the city, unless an alternative network is proposed, as shown in Figure 8. This will ensure that people of all ages and abilities have a way to travel to these key community destinations in a way that is financially realistic for the community. It will also ensure that new gaps in the sidewalk system do not develop over time as the city grows.

The future sidewalk network was separated into four priority levels:

- **Priority 1: Highest Importance.** This level focuses on major thoroughfares that provide the highest connectivity through the city. Sidewalks along these facilities connect to downtown, schools, and city services. The construction of this network would establish a small loop around the city's most established areas. Many of the areas along the Priority 1 network already have sidewalks on one or both sides of the street.
- **Priority 2: Important Connections into Neighborhoods.** This level focuses on connecting neighborhood thoroughfares to the Priority 1 network and its destinations.
- **Priority 3: Small Connections.** This level focuses on making small connections and redundant routes. It is the lowest priority within the network.
- **Recreational Trails:** Completing a city-wide loop with connections to major recreational destinations are extremely long-term priorities and will come with high cost and barriers to implementation. This trail links will likely require significant coordination and come at high costs, but if opportunities arise for the city to secure right-of-way or grants, they could pursue implementation.

The prioritization includes both existing and future sidewalks. These priorities will aid the City in determining where to prioritize funding not only for new sidewalks, but also for the maintenance of existing sidewalks. The proposed future network is shown in Figure 8. It is further broken down into existing and proposed sidewalks in each priority level by roadway jurisdiction (city, county, and MnDOT) and shown in Table 1 and Table 2.

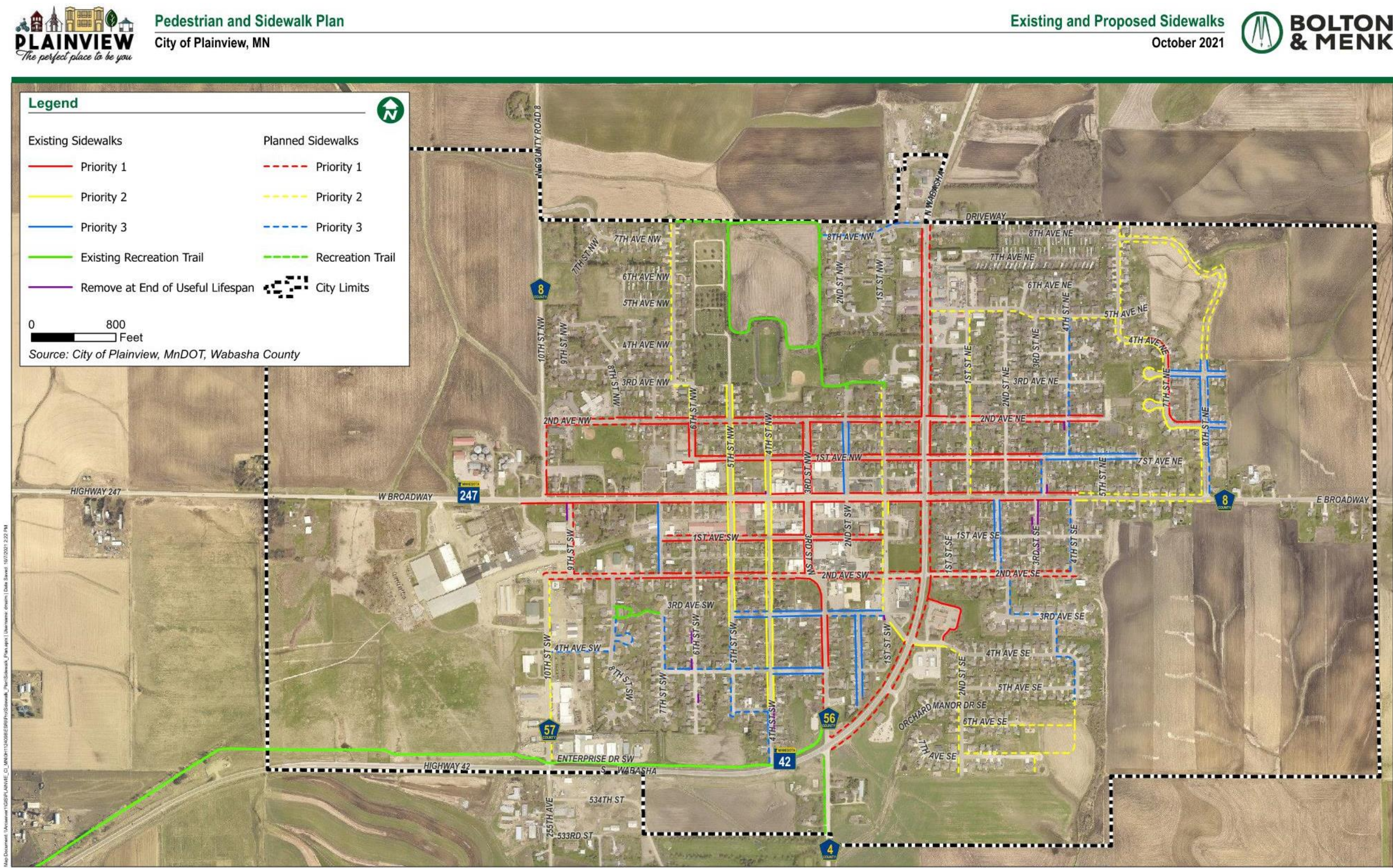
Table 1: Proposed Sidewalk Network Needs by Priority

	Existing	Proposed
Priority 1	32,840	20,459
Priority 2	11,520	20,718
Priority 3	11,402	10,171
Recreational Trails	11,585	1,258

Table 2: Proposed Sidewalk Network by Priority and Jurisdiction

	City		County		State	
	Existing (Ft)	Proposed (Ft)	Existing (Ft)	Proposed (Ft)	Existing (Ft)	Proposed (Ft)
Priority 1	18,751	12,131	4,892	1,958	9,197	6,370
Priority 2	11,520	16,782	0	3,396	0	0
Priority 3	11,402	10,171	0	0	0	0
Recreational Trails	6,024	529	0	729	5,561	0

Figure 8: Existing and Proposed Sidewalks by Priority



Legend

Existing Sidewalks

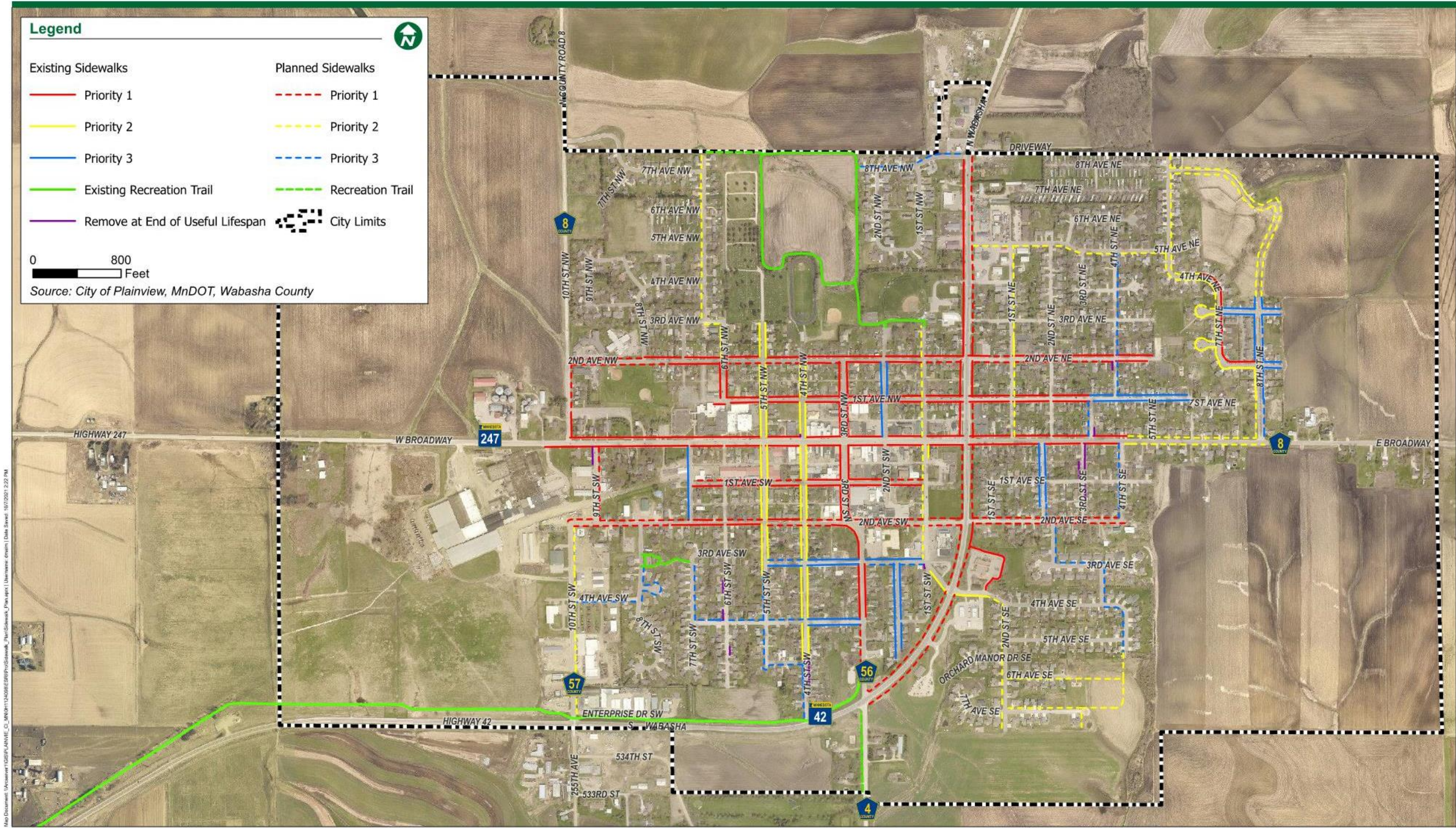
- Priority 1
- Priority 2
- Priority 3
- Existing Recreation Trail
- Remove at End of Useful Lifespan

Planned Sidewalks

- Priority 1
- Priority 2
- Priority 3
- Recreation Trail
- City Limits

0 800 Feet

Source: City of Plainview, MnDOT, Wabasha County



V. RECOMMENDATIONS & IMPLEMENTATION

The recommendations and implementation for this plan establish the next steps the city should consider to enhance the ability of every Plainview resident to reach community destinations without a private vehicle.

Policies Revisions and Additions for Consideration

Through the ordinance review, discussions with City staff, and industry best practices, two primary policy and practice modifications are recommended.

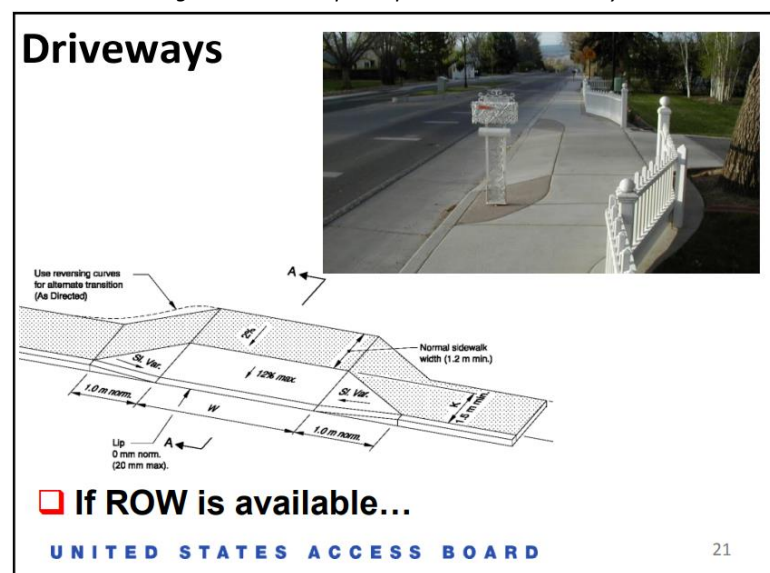
ORDINANCE REVISIONS

- *Section 306 Construction and Repair of Sidewalks* no longer reflects the City's current practice. Section 306.1 should be modified to reflect the city's desire to provide all sidewalks. Section 306.2, 306.3, and 306.4 should be eliminated. These items are now covered under the fee that is assessed in the monthly billing. There is no opportunity for cost sharing between the city and private property owners.
- There are existing ordinances about long-term sidewalk obstructions like signs, roll-off dumpsters, etc. The city may consider additions to the existing ordinances to prevent vehicles, especially recreational vehicles like boats and campers, from creating temporary obstructions in the pedestrian pathway. The city should also consider reminding residents that proper shrub and tree maintenance is required adjacent to sidewalks.
- *Section 604.7.11 Additional Special Trout Stream and outstanding Resource Value Water Requirements* includes a recommendation to reduce sidewalk width to reduce a site's impervious surface. This language should be amended to ensure sidewalks are not reduced below the standard five feet width or removed all together.
- *Section 623.6 Sidewalks* states "sidewalks shall be required in all new subdivisions." This language should be amended for clarification. The city should provide guidance on the requirement applying to one or both sides of the roadway, providing a connection to the nearest existing or planned sidewalk, and consistency with this plan.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The Americans with Disabilities Act provides minimum standards to ensure transportation facilities, including sidewalks, are accessible to people of all abilities. These items include guidance and design standards on curb ramps, walkway width, and more. Because of Plainview's size, they are not required to have a plan to retrofit existing facilities. However, to ensure Plainview remains a vibrant, welcoming place, the city should include ADA-compliant facilities in all future sidewalk construction activities, including repairs.

Figure 9: Cross Slope Requirements at Driveways



This work may include:

- Encouraging or preferably requiring contractors working in Plainview complete the ADA Construction Certification course through MnDOT.
- Adopting public right-of-way accessibility guidelines (PROWAG) design guidelines into the city's design standards. Primarily, the minimum continuous access route standards of five feet with passing space every 200 feet; running slope requirements, cross slope requirements including at driveways (Figure 9), surface types, and horizontal openings.
- Requiring all new sidewalks and sidewalk maintenance activities meet current ADA requirements.

Funding and Implementation

The City's ability to fund maintenance and construction of sidewalks comes from the \$1.75 fee applied to households monthly. Annually, this fee generates around \$26,500. At an average cost of \$5,000 per 100 feet of sidewalk, assuming a five-foot minimum width, would permit the city to construct or reconstruct around 530 feet of sidewalk annually.

This implementation plan made the following assumptions:

- The cost per 100 feet of sidewalk is \$5,000.
- The cost per intersection to install curb ramps is \$10,000 (or \$2,500 per corner).
- Funding levels are maintained through 2040. No outside sources of funds (e.g., Transportation Alternatives Program funds, Minnesota Statewide Health Improvement Program, etc.) are secured.
- Four intersections would be reconstructed annually.
- 350 feet of sidewalk could be constructed or reconstructed annually.
- No increases in the fee, number of households, or construction costs. Land use generally remains the same, with no additional community destination locations.
- All sidewalk costs would be the responsibility of the city, even if on MnDOT or Wabasha County roadways.

If any of these assumptions change, the projects and priorities could be shifted up or down.

RESULTS AND NEXT STEPS

Generally, to implement the full network, the City of Plainview can anticipate between \$1.97 and \$2.67 million. At their current funding levels, this would be extremely challenging and take decades, likely 35 to 45 years.

Table 3: Implementation Years

	Estimated Cost to Complete (2021 \$, No Inflation)				
	Priority 1	Priority 2	Priority 3	Recreational Trails	Total
All Jurisdictional Roadways	\$1,022,950	\$1,035,900	\$508,550	\$100,640	\$2,668,040
Only City Roadways	\$606,550	\$839,100	\$508,500	\$42,320	\$1,996,470

There are opportunities to expedite the Priority 1 network:

- The city should methodically work to implement the Priority 1 sidewalks focusing on gaps, and small connections (2nd Avenue NE on the north side, 1st Avenue SW between 2nd Street and 1st Street, 9th Street SW, etc.).
- Opportunities to incorporate sidewalk construction into future roadway projects, including the 2nd Avenue NW reconstruction project scheduled for 2024, should be evaluated.
- Work with jurisdictional partners to find cost sharing opportunities (see next section).
- Work with MnDOT district staff to identify grant applications through the Transportation Alternatives Program and other grant programs to provide additional funding. This plan will be useful in establishing a need for funding and demonstrating the connected network planned for Plainview. There will be \$1.2 million available in Transportation Alternatives grant funding in fiscal year 2025 for District 6, which includes Plainview.
- Complete a Safe Routes to School Plan for Plainview Elementary School, with consideration to including Immanuel Lutheran School. Safe Routes to School (SRTS) identify programs, policies, and infrastructure investments to encourage students to walk and bike to school. The Minnesota Legislature has regularly given one-time funding infusions to increase the reach of SRTS programs, including an additional \$3 million in 2020. Typically, SRTS plans apply to areas within one-quarter to one-half mile of the school, which would include much of the city and priority 1 sidewalk network.
- Evaluate future increases to the sidewalk fee. Increasing the fee by 25 cents every five years (2027, 2032, 2037) through 2040 will help prevent inflationary costs outpacing funding and increase the ability to provide at least the priority 1 network. Just an increased fee would add 1,600 feet of sidewalk over the next 18 years. Assuming small grant success (\$50,000 over the next 18 years) and an increased fee would allow the city to provide 2,400 additional feet of sidewalk over the next 18 years.

Jurisdictional Coordination

Some improvements to walking facilities are outside the City of Plainview's authority and given funding constraints, working with partners is reasonable to share costs and ensure their existing facilities are in a state of good repair. The following items shown in Table 4 require coordination with other agencies to identify appropriate next steps towards implementation.

Table 4: Jurisdictional Coordination Needs

Facility	Partner	Need	Next Steps
Great River Ridge State Trail	Minnesota DNR	Maintenance	Work with the DNR to identify a plan for regular trail maintenance and to address the noted deficiencies
Connection to Carley State Park	Minnesota DNR/ Wabasha County/ MnDOT	Trail Connection	Establish need for connection between Plainview and Carley State Park, potentially on County Road 4. Work with Wabasha County and MnDOT to incorporate a potential connection in any future project. Evaluate grant funding opportunities through the DNR to support planning and construction.
Highway 42	MnDOT	Pedestrian Crossing/ Traffic Calming/ Connections	Crossing Highway 42 was noted multiple times as a concern, including non-compliance at the flashing beacons and all-way stop control. The city should continue to work with MnDOT to identify individual crossing safety projects, sidewalk connections, and potential traffic calming opportunities to ensure pedestrian safety on this corridor. Encourage MnDOT to complete a multi-modal corridor study and evaluate grant funding opportunities to pursue improvements.
Highway 247	MnDOT	Pedestrian Facilities	Broadway (Highway 247) was one of the most walked to destinations in Plainview. The city should support any MnDOT effort to maintain the existing facilities and improve crossing amenities. The city should work with MnDOT and evaluate grant funding to implement recommendations from the city-led corridor study.
County Road 8	Wabasha County	Pedestrian Facilities	CR 8/10 th Street is the westernmost street within Plainview and connects churches, senior housing, major job centers and Great River Ridge State Trail. The city should work with Wabasha County to implement pedestrian facilities on at least one side of the roadway (east preferably) to provide a connection.
County Road 4	Wabasha County	Pedestrian Facilities	CR 4/ 3 rd Street provides a continuous north-south route from the trailhead to downtown. The County should ensure all facilities are in a state of good repair and meet accessibility requirements.

SURVEY AND INPUT ID RESULTS

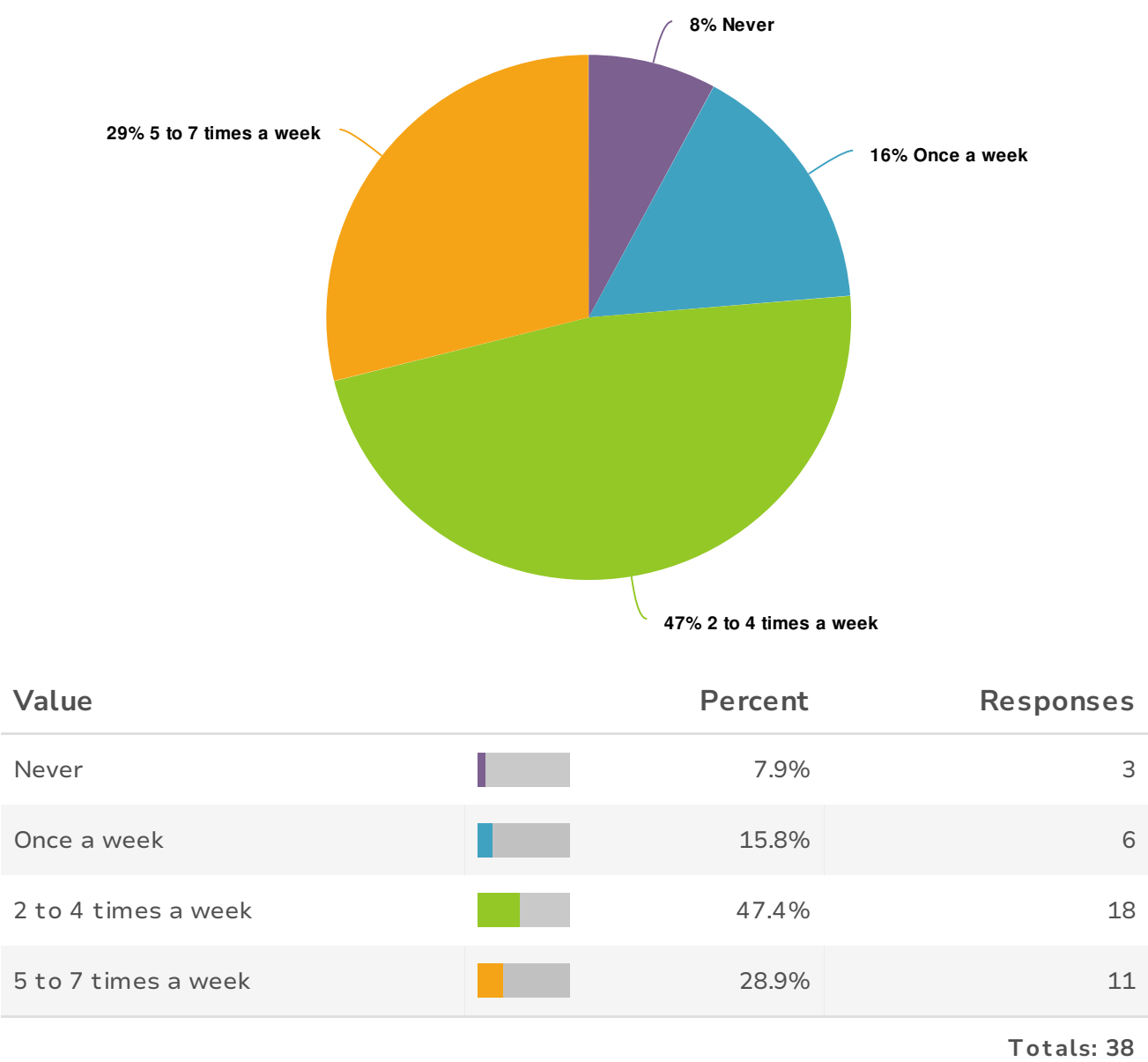
Report for Plainview Walks!

Response Counts

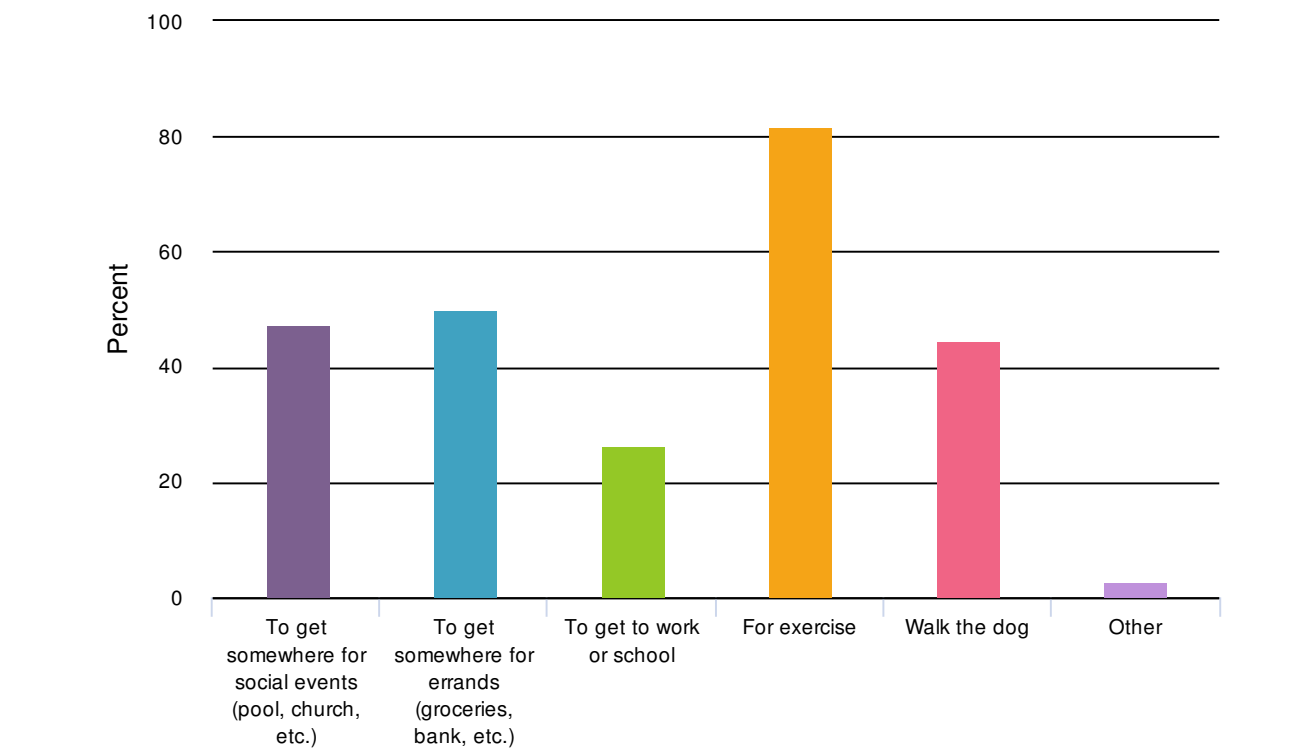


Totals: 42

1. In a typical week, how often do you walk or bike?



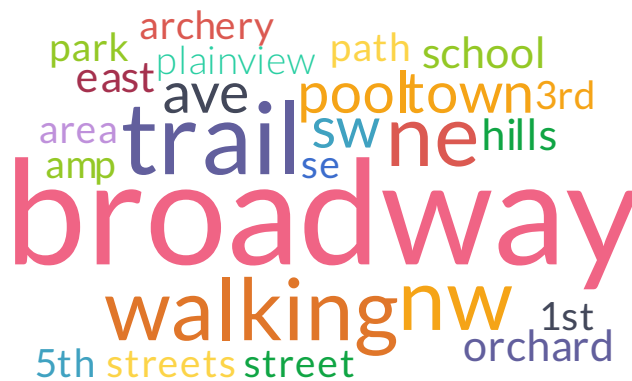
2. Why do you walk? Select all that apply.



Value		Percent	Responses
To get somewhere for social events (pool, church, etc.)		47.4%	18
To get somewhere for errands (groceries, bank, etc.)		50.0%	19
To get to work or school		26.3%	10
For exercise		81.6%	31
Walk the dog		44.7%	17
Other		2.6%	1

Other	Count
Access the many parks	1
Totals	1

3. Where do you walk? Be as specific as possible.



ResponseID	Response
5	We mainly use the path that's near the cemetery and track.
6	Walking trail, nw neighborhood all over, to the elementary school
7	Along East Broadway, near Eastwood Park, along 7th street down to 5th Ave NE
8	broadway
9	NW and downtown mostly - I like walking in the cemetery and on the walking trail for exercise
10	Walking trail NW
11	The walking/bike trail along 42 between Plainview and Elgin.
12	5th Avenue NE to pool and around loop behind pool and back up from baseball field to main street
13	NE Plainview
14	To downtown, people's state bank, kwik trip, kbs
15	City streets
16	Ne neighborhood, to the pool, to the archery range, nw on the path behind the track.

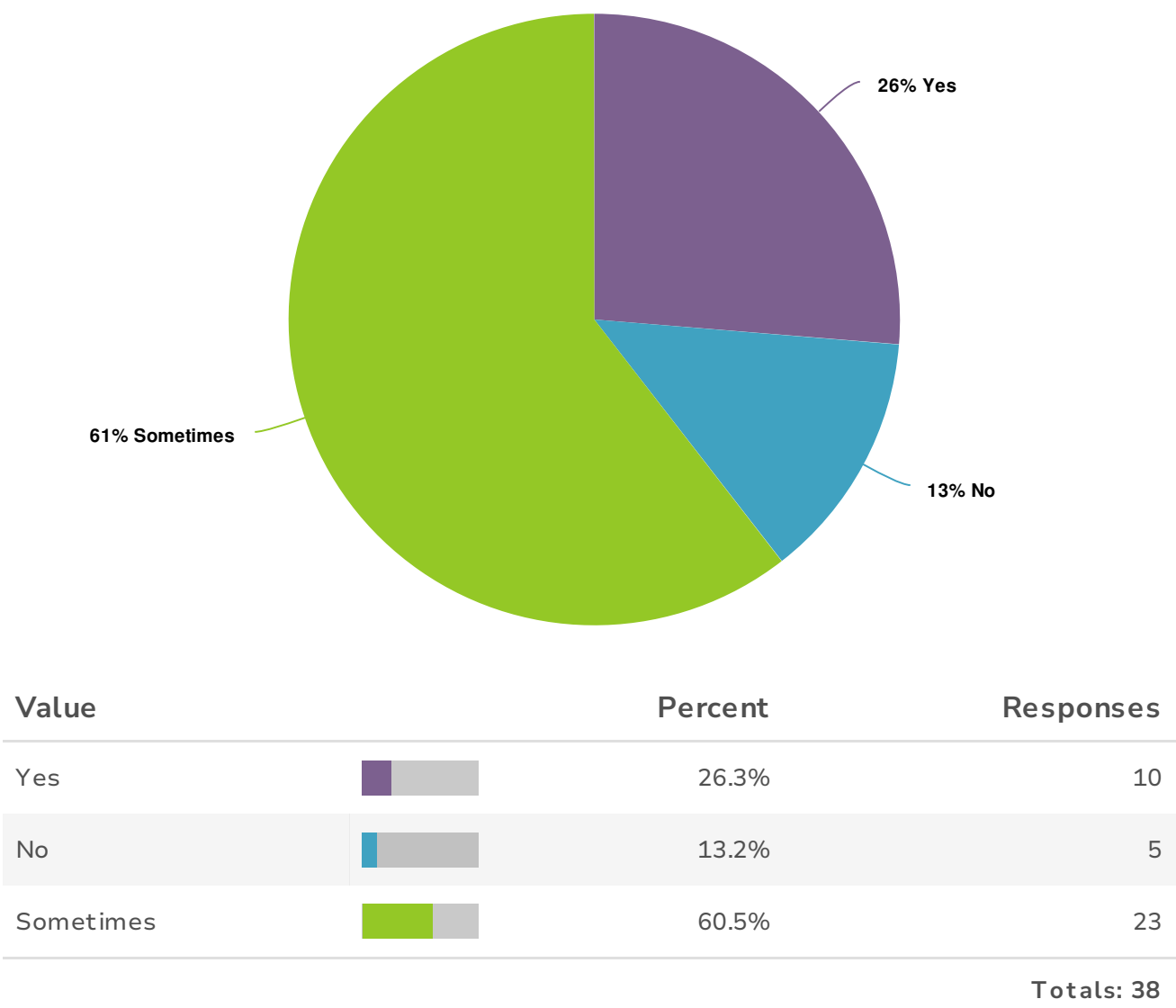
ResponseID Response

18	To the Plainview Pool
19	Orchard hills and the SE section of town, Broadway, NE section of town
20	SE and SW Plainview
21	Eastwood park, Wedgewood park, Kwik Trip, Bennett's, Farmers Market, School, Library, Olmsted Clinic, Cenex, Dairy Queen, Subway, Martial Arts, TJs, Kim's, KBS
22	Down first Ave NW to the library- OMC, park by the pool
23	To the pool, walking path behind pool, and take my dogs to run at the archery range
24	East Broadway through out NE and orchard hills
25	Down Broadway, side streets, to the grocery store
26	Elgin walking/bike trail
27	3/4 mile trail and Great River Trail
28	mainly in the n.w. and to grocery.
29	Broadway
30	From east Broadway to legion volleyball, cemetery
31	SE area & up thru Orchard Hills, & around thru Peoples bank
32	I live on 9th street sw and my son walks to pems school and i walk to town a lot
33	NW & SW sections of town, from Ekstein trail on the north to river ridge trail on the south & from Wabasha on the east to 10th st on the west
34	From my and around a section of town.
35	NW area to the SW area mainly 1st & 2nd Ave NW, Broadway and 3rd St. SW
36	Near the church of Christ and along Broadway
37	I live in Six Oaks and walk up 3rd Ave SW
38	1st Ave NE, N Wabasha, W Broadway

ResponseID Response

39	Anywhere
40	Around the school area. Find it hard to know what streets will have sidewalks and which do not.
41	This whole program is a moot point unless something is done about the out of control drivers in this town who do not stop at stop signs.
42	Down Broadway. To and from the walking trail. Orchard Hills. Really all over.

4. Are there sidewalks where you walk?



5. Is there anywhere in town you would like to walk, but currently don't? Why?

street sw 2nd orchard 3rd
town due Broadway
kids 10 side kwik trail
trip sidewalks stop
safe or walk 1st
hwy hills east walking

ResponseID Response

5	I'd like the walking trail near the cemetery to be expanded.
6	No
7	Would love to walk along highway 42 along the east side of the road. Currently no sidewalks from East Broadway to Kwik trip or Cenex
8	none
9	Hwy 42 and NE where there are no sidewalks, also SW to KBS
10	No
12	Orchard hills, because there are no sidewalks
13	The easter corridor of W Broadway can be a little tricky since it doesn't have sidewalks
14	Kwik trip, pbs bank, omc clinic
15	Side walks are awful in areas
17	To the trailhead. I don't like walking on 3rd.
18	There is no side walk that leads to the trail on third street

ResponseID Response

19	No, I walk throughout the town. Sidewalks or not. That doesn't deter me.
20	Routes are not accessible or safe to persons with canes, walkers, wheelchairs, etc.
21	No, but I don't like walking my kids to the pool playground, Bennett's, or Kwik trip due to limited sidewalks
22	No
24	East Broadway to the levan addition. Along 42 from peoples to the 4 way
25	Along 42 as there are not always good sidewalks/safe places to walk
26	Unknown
27	no
28	it's small enough that you can walk everywhere.
29	No
30	Orchard hills, no sidewalks
31	no
32	No
34	No
35	No, but sidewalks on 1st & 2nd Ave NW could be smoother
36	I wouldn't mind more sidewalks along Wabasha.
37	I would like to have the ability to walk around the SW area of town without having to walk in the street or around cars. There are some sidewalks but most are cracked and broken. I would like to use the jogging path but have stopped. It is cracked and will flood when it rains.
38	No
39	No
40	Crossing 4 is very unsafe. I don't let our kids cross. Would like a stop light put in.

ResponseID Response

41	It is very dangerous to walk in Plainview due to the fact that drivers of motorized vehicles do not stop at stop signs or watch for pedestrians. THIS HAS TO BE REMEDIED!
----	---

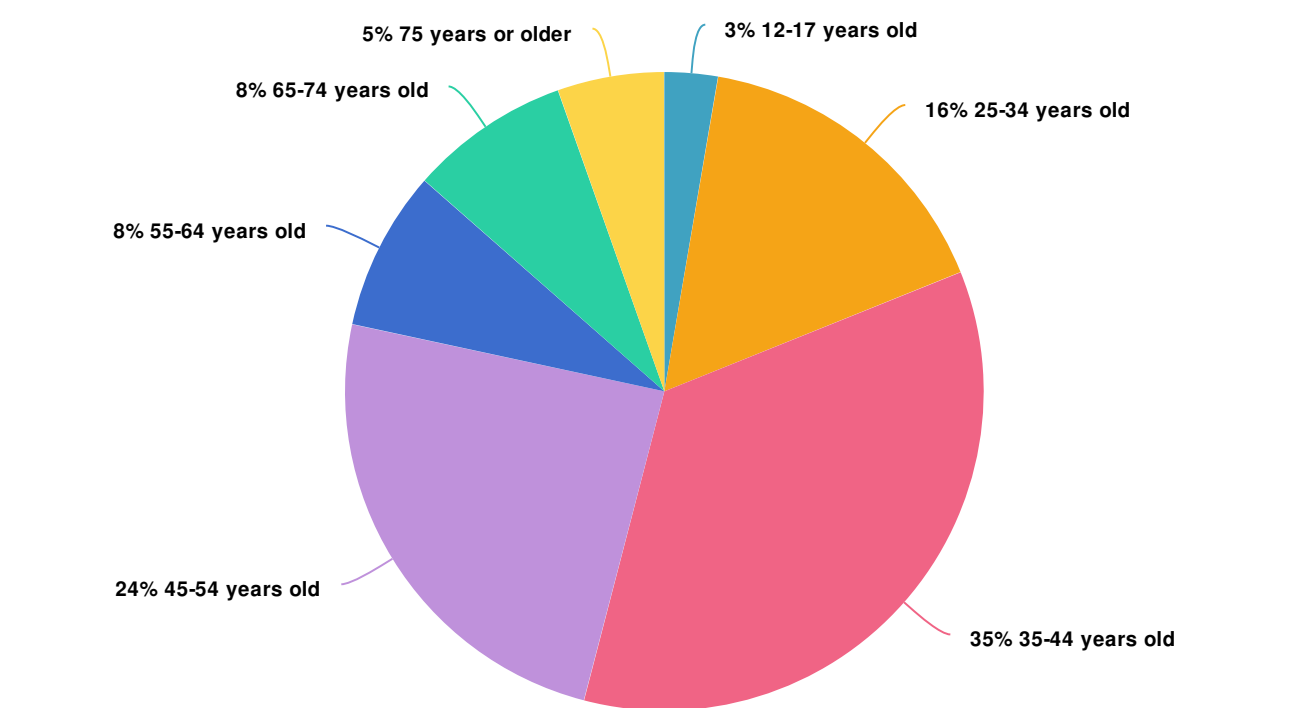
42	Yes, there are no convenient sidewalks along Hwy 42 on the one side. Sidewalks end suddenly throughout town.
----	--

6. If you don't walk, why not?



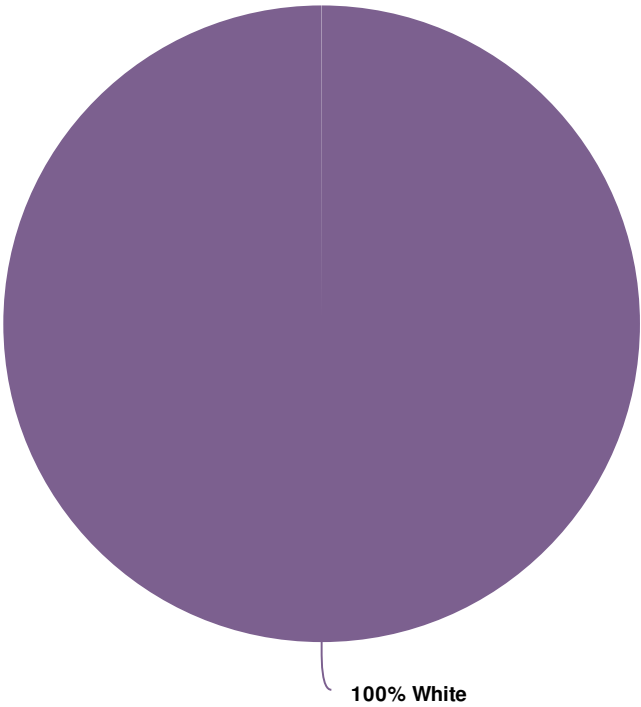
ResponseID	Response
7	We do
8	hard to walk distance due to health concerns
14	I walk but don't when there are no side walks
17	I am uncomfortable walking on streets.
20	I do not find it safe to travel in anything but my vehicle.
26	My husband is a paraplegic, need ramps at every corner to get on sidewalk
29	Sometimes it is too icy
32	Na
34	Walk every day a my job.
35	Love to Walk
41	I do walk. However, I don't feel safe due to the fact that I never know if vehicles will stop at stop signs. Again, this needs to be remedied!

7. What is your age?



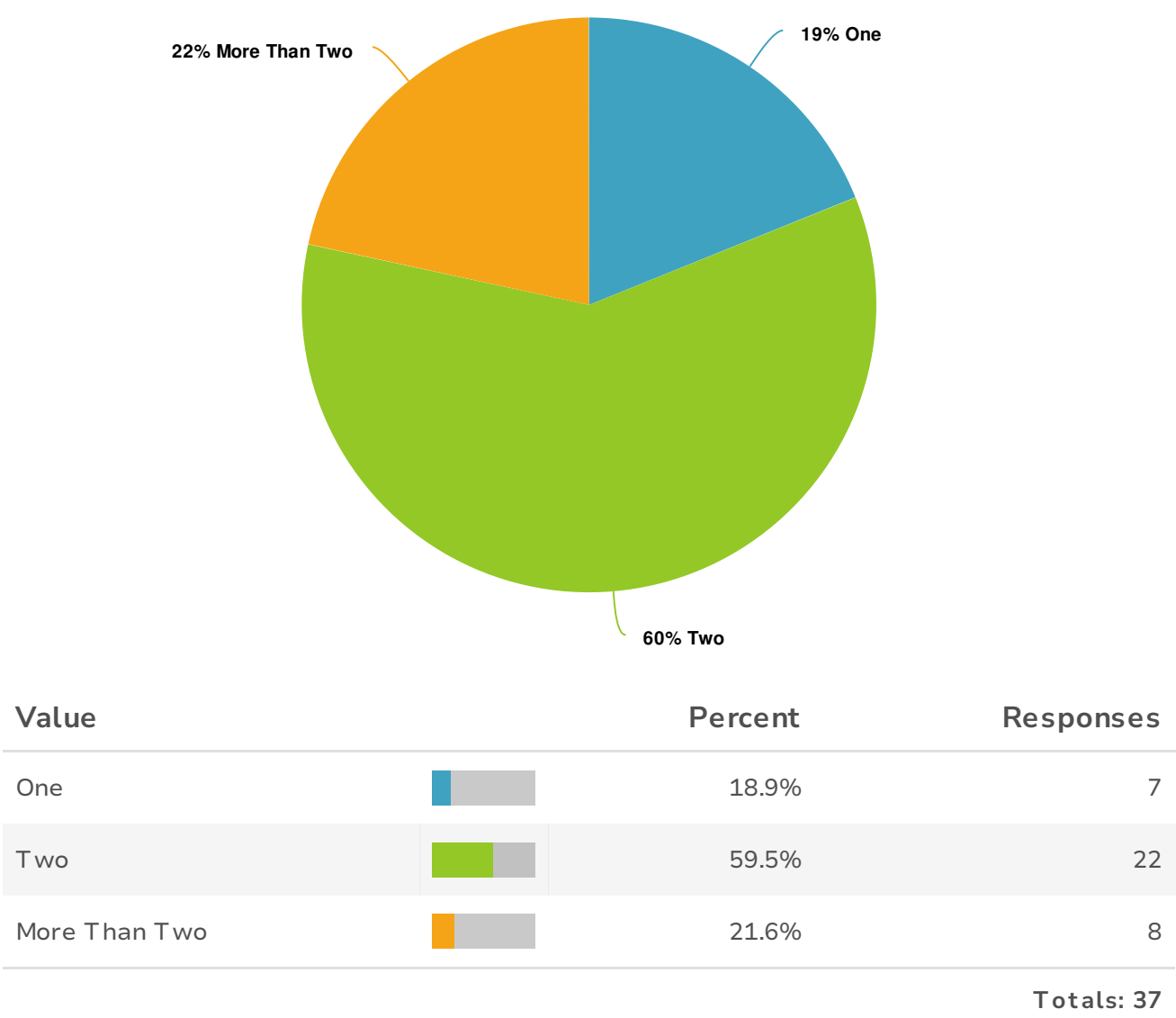
Value		Percent	Responses
12-17 years old		2.7%	1
25-34 years old		16.2%	6
35-44 years old		35.1%	13
45-54 years old		24.3%	9
55-64 years old		8.1%	3
65-74 years old		8.1%	3
75 years or older		5.4%	2
Totals: 37			

8. What is your ethnicity?



Value		Percent	Responses
White		100.0%	36
			Totals: 36

9. How many cars does your household own?



Plainview Walks!



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1. In a typical week, how often do you walk or bike?

- ☐ Never
- ☐ Once a week
- ☒ 2 to 4 times a week
- ☐ 5 to 7 times a week

2. Why do you walk? Select all that apply.

- ☒ To get somewhere for social events (pool, church, etc.)
- ☐ To get somewhere for errands (groceries, bank, etc.)
- ☒ To get to work or school
- ☒ For exercise
- ☐ Walk the dog
- ☐ Other

3. Where do you walk? Be as specific as possible.

To St. Joachim, to the grocery store, to stores downtown
to Menard Bank, both walking tracks. To State Farm
Insurance, to DQ, to the post office to City Hall

4. Are there sidewalks where you walk?

- ☐ Yes
- ☒ No - Access is an issue
- ☐ Sometimes

Crossing Broadway is difficult & unsafe!

5. Is there anywhere in town you would like to walk, but currently don't? Why?

I think sidewalks from various approaches to both
of the walking tracks would be a huge improvement. Safety is
a big issue.
No sidewalks in newer parts of town - I don't consider walking
there because of this

6. If you don't walk, why not?

Demographic Info

7. What is your age?

- ☐ Under 12 years old
- ☐ 12-17 years old
- ☐ 18-24 years old
- ☐ 25-34 years old
- ☐ 35-44 years old
- ☐ 45-54 years old
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- ☒ 65-74 years old
- ☐ 75 years or older

8. What is your ethnicity?

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- ☐ Asian / Pacific Islander
- ☐ Other

9. How many cars does your household own?

- ☐ Zero
- ☐ One
- ☒ Two
- ☐ More Than Two

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city Decided 25 years ago all new addition will have sidewalk. So why this contractor either on council or under table money - say no who's in charge city or mayor

2. Why do you walk? Select all that apply.

- ☐ To get somewhere for social events (pool, church, etc.)
- ☐ To get somewhere for errands (groceries, bank, etc.)
- ☒ To get to work or school
- ☒ For exercise
- ☒ Walk the dog
- ☐ Other

finish sidewalk that comes up to ice rink and steps
Bring to east park - parking lot

city has easement into Anastasia's Estate - to pool
Be nice that sidewalk finally put in

3. Where do you walk? Be as specific as possible.

most of town

walking path needs to be Redone

4. Are there sidewalks where you walk?

- ☐ Yes
- ☐ No
- ☒ Sometimes

Best in long run more
talks and sidewalk unsafe
with people on Bikes on them

5. Is there anywhere in town you would like to walk, but currently don't? Why?

NO

open that yellow gate on the DH memorial fence at cemetery to get stroller that so don't have to take down and out back together to get through - lost mayor favor to buddy

6. If you don't walk, why not?

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Has nothing to do with walking

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- ☐ To get to work or school
- ☒ For exercise
- ☐ Walk the dog
- ☐ Other

3. Where do you walk? Be as specific as possible.

2nd Ave NW, Broadway
(Hwy 42 + East)

4. Are there sidewalks where you walk?

- ☐ Yes
- ☐ No
- ☒ Sometimes

5. Is there anywhere in town you would like to walk, but currently don't? Why?

6. If you don't walk, why not?

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Steven L. Erwin
225 4th Ave. SE
Plainview, MN 55964

July 8, 2021

City Hall
City of Plainview
241 West Broadway
Plainview, MN 55964

Dear Folks:

Attached to this letter is a copy of the “survey” that I picked up at the City Library. In my view, the “survey” was greatly deficient so I am attaching this letter to explain my thoughts on the pedestrian study.

First of all, I understand that the City is spending \$8,000 for this study and its expanded focus. I assume that this money will be spent on the items listed in the factsheet accompanying the survey sheet itself. I have some comments about the scope of the work to be done:

According to the factsheet, the study will encompass the following:

- Reviewing existing ordinances and policies on sidewalks, and recommending policy modifications, additions, and changes.
Comment: Reviewing City ordinances is the job of the City Council, the EDA, and the City Attorney, not an engineering firm. The Council should review the ordinances and decide which ones need to be modified, if any. Then the City Attorney should be used to set up the new ordinances for Council review and approval if needed. The City Administrator, along with the League of Cities Research Department can be used (at no charge to the City) for ideas and comparison of ordinances of other cities of similar size. Using the City Engineer is a waste of money which is in short supply.
- Identifying and prioritizing sidewalk, bike path, and roadway crossing improvements.
Comment: This could be done using a survey sent out to all citizens of Plainview, again at no cost utilizing one of our service organizations, the Boy Scouts, or another group. We once utilized the students of Winona State at no cost to the City. The prioritizing needs to be done by the Council after the results of the survey are in.
- Developing an implementation plan based on planned construction projects, need, and funding availability.
Comment: This should be done by the Council after input from the City Administrator. (again at no cost to the City).

As for new sidewalks, repairing and replacing existing sidewalks should be a priority in my opinion. City Ordinances provide for cost sharing to help out the homeowner. Requiring new sidewalks where there are currently none is a bad move in my opinion. A survey was done several years ago on this issue and the public was dead set against it.

Cities must always be cognizant of the costs to taxpayers of what may sound, at first glance, as wonderful ideas. Please remember that the money you spend is not yours but comes from the tax revenues of all of our homeowners and businesses.

Thank you for your time in listening to my comments.

Sincerely,



Steve Erwin
SLE/sle

cc: John Coons, EDA President

Plainview Walks!



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- ☒ To get to work or school
- ☒ For exercise
- ☒ Walk the dog
- ☐ Other

3. Where do you walk? Be as specific as possible.

NW & SW sides of town mostly.

4. Are there sidewalks where you walk?

- ☐ Yes
- ☐ No
- ☒ Sometimes

5. Is there anywhere in town you would like to walk, but currently don't? Why?

I wish there were sidewalks from Broadway to Bennetts. I have friends in Orchard Hills, but we usually drive there b/c those streets are not safe on foot or bike. Children playing in the street is really frightening. Esp. in those little motorized cars. →

6. If you don't walk, why not?

in winter so few sidewalks are shoveled

Demographic Info

7. What is your age?

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9. How many cars does your household own?

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- ☐ Two
- ☐ More Than Two

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there aren't good sidewalks to get to Subway either.

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- ☐ Walk the dog
- ☐ Other

3. Where do you walk? Be as specific as possible.

Walking path near
Eckstein field

The walking path is cracked and buckled in many places. The black top has disintegrated in other places, and is under water when it rains. Big weeds grow in all the cracks. This trail needs attention.

4. Are there sidewalks where you walk?

- ☒ Yes
- ☐ No
- ☐ Sometimes

5. Is there anywhere in town you would like to walk, but currently don't? Why?

I don't walk in any neighborhoods without sidewalks.

6. If you don't walk, why not?

Demographic Info

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- ☐ To get to work or school
- ☒ For exercise
- ☐ Walk the dog
- ☐ Other

3. Where do you walk? Be as specific as possible.

Eckstein Park by the baseball field.

4. Are there sidewalks where you walk?

- ☒ Yes
- ☐ No
- ☐ Sometimes

5. Is there anywhere in town you would like to walk, but currently don't? Why?

Edgewood Acres to get out of my house towards the park. There are absolutely no sidewalks whatsoever! It would be nice if just at least one side of the street had a sidewalk!

6. If you don't walk, why not?

Demographic Info

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Plainview Walks INPUTiD Summary

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
1		Missing or broken sidewalks	need sidewalk on one side of street	0	0	7/8/2021 5:35:45 PM
		Reply Comment	many people use this road as an entrance or exit route to / from trail - sidewalk would greatly increase safety of peds	0	0	7/14/2021 12:03:24 PM
2		Other	add sidewalk	1	0	7/8/2021 6:49:40 PM
3	Social Media (Facebook, Twitter, Etc.)	Roadway crossing feels unsafe	This is a very busy intersection with people turning left and right, and passing in the right turn lines. As a walker or bike rider, I avoid if I can, which limits use of trail.	1	0	7/2/2021 7:19:40 PM
		Reply Comment	pavement marking indicating "trail crossing" would be helpful	1	0	7/9/2021 2:44:09 PM
4	Social Media (Facebook, Twitter, Etc.)	Places I'd like to walk but can't	It would make sense to have a safe walkable route from the assisted living to the Catholic Church for the residents who want to attend mass and events at the church.	3	0	7/2/2021 6:09:19 PM
5		Missing or broken sidewalks	need sidewalk on one side of street	0	0	7/8/2021 5:40:31 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
6		Other	add sidewalk	1	0	7/8/2021 6:49:18 PM
7		Missing or broken sidewalks	need sidewalk on one side of street (or bike/ped lane)	0	0	7/8/2021 5:37:46 PM
		Reply Comment	Agreed. There should be a contiguous connection down all of 2nd Ave SW atleast to Wedgewood park but maybe all the way to Bennett's (1st street to even Hwy 42).	0	0	7/11/2021 1:29:03 PM
8		Missing or broken sidewalks	2 sunken strips across trail east of the culvert should be repaired	0	0	7/9/2021 2:45:28 PM
9		Missing or broken sidewalks	sidewalk stops short of 8th street - this section doesn't exist	0	0	7/14/2021 11:45:41 AM
10		Missing or broken sidewalks	sidewalk uneven	0	0	7/8/2021 5:50:08 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
11		Other	good sidewalk exists on this block	0	0	7/16/2021 1:04:33 PM
12		Missing or broken sidewalks	create a connection from 6th street to walking trail. No good access to the trail from this side of town. This would also create a great walking connection from the neighborhood to the businesses on Hwy 42.	1	0	7/11/2021 1:34:01 PM
13		Places I currently walk	The bike trail is a great amenity that gets a lot of use. But access is not easy and the City needs to do a better job of getting tourists from the trail to businesses.	0	0	7/11/2021 1:01:09 PM
14		Roadway crossing feels unsafe	needs improvement	0	0	7/8/2021 5:53:28 PM
		Reply Comment	pavement marking indicating "rail crossing" would be helpful	1	0	7/9/2021 2:42:53 PM
15	Social Media (Facebook, Twitter, Etc.)	Places I currently walk	I like walking this trail. I usually take my dog. I hate it when people have their dogs off leash (who knows what they may do) and no one really "patrols".	0	0	7/2/2021 7:24:35 PM
		Reply Comment	The signage for this path is a little confusing. It is marked to be by the track but there is no path from the track area to the actual path. Parts of this path always seem to be in rough shape due to poor drainage	0	0	7/3/2021 1:01:06 AM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
16	Social Media (Facebook, Twitter, Etc.)	Places I currently walk	This is a great little piece of heaven for a quick lunch hour walk. The trail could use some TLC. Part of the walkway is ate up and several cracks that could use some repair.	0	0	7/8/2021 12:30:21 PM
		Reply Comment	Replacement of bridges was a great improvement several years ago, but it is time to address the cracks, potholes and broken up sections of the asphalt if this trail is to continue to be useful to walkers	1	0	7/9/2021 2:49:44 PM
17		Other	spray weeds growing in asphalt to prevent further break-up of trail & repair cracks	1	0	7/8/2021 5:44:09 PM
18		Missing or broken sidewalks	add sidewalk here	0	0	7/14/2021 11:52:19 AM
19		Places I currently walk	We enjoy walking up and down broadway to visit businesses and attend school events.	1	0	7/11/2021 12:57:17 PM
20		Missing or broken sidewalks	SE corner of trail needs repair/replacement	1	0	7/8/2021 5:32:45 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
21		Roadway crossing feels unsafe	very unsafe point. Sidewalk ends at Creamery, wide road, and people drive too fast around the corner. Need to create a safe crossing to and from Wedgewood Park or extend the sidewalk past the Legion so people can cross at 3rd Avenue SW.	1	0	7/11/2021 1:23:26 PM
22		Other	needs better drainage - has standing water after moderate rain	0	0	7/15/2021 5:57:35 PM
23		Missing or broken sidewalks	uneven sidewalks	0	0	7/8/2021 6:48:10 PM
24		Missing or broken sidewalks	broken idewalk on west side of street	0	0	7/8/2021 5:41:28 PM
25		Missing or broken sidewalks	need sidewalk to trailhead	1	0	7/8/2021 5:38:40 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
26	Social Media (Facebook, Twitter, Etc.)	Places I'd like to walk but can't	A city sidewalk connecting to the trailhead seems pretty reasonable	7	0	7/1/2021 7:25:57 PM
		Reply Comment	Can confirm. Living on the corner, I see plenty of pedestrians walking down to the trail head. With the amount of traffic on this street, a sidewalk to the bike trail would help keep people safe.	2	0	7/2/2021 6:05:46 PM
		Reply Comment	The bike trail should run all the way through town on 42 to the pool.	0	0	7/2/2021 7:02:08 PM
		Reply Comment	The flashing lights crossing by kwik trip and the pool need to be RED, so people actually stop. Include a no passing sign. Multiple times cars have nearly hit us when crossing.	1	0	7/2/2021 7:05:39 PM
27		Other	needs better drainage - has standing water after even moderate rainfall	0	0	7/15/2021 5:56:39 PM
28		Missing or broken sidewalks	uneven sidewalk	0	0	7/9/2021 2:41:11 PM
29		Places I'd like to walk but can't	Add sidewalk from the corner of 3rd Ave SW to Broadway so kids have safe access to Lutheran school and people can walk to church.	0	0	7/11/2021 1:05:34 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
30		Missing or broken sidewalks	Connect from DQ to Walking trail.	1	0	7/11/2021 1:31:44 PM
31		Other	shrubs overhanging sidewalk	0	0	7/8/2021 5:55:56 PM
32		Other	shrubs overhanging sidewalk	0	0	7/8/2021 5:57:18 PM
33	Social Media (Facebook, Twitter, Etc.)	Roadway crossing feels unsafe	compared to other intersections on 42, this is a trickier intersection to navigate w/little kids	3	0	7/1/2021 7:24:25 PM
34	Social Media (Facebook, Twitter, Etc.)	Roadway crossing feels unsafe	This intersection is way too busy with vehicles to be a 4 way stop, plus adding pedestrians crossing, as well.	2	0	7/2/2021 7:22:48 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
35	Social Media (Facebook, Twitter, Etc.)	Roadway crossing feels unsafe	This one can get dicey too and might be used slightly more than the one just north of it	0	0	7/11/2021 7:28:27 PM
36		Roadway crossing feels unsafe	See lots of children from the neighborhood attempting to cross Hwy 42. I witnessed several near misses here.	0	0	7/11/2021 12:55:35 PM
37		Other	Sidewalk goes no where. Remove so it doesn't need to be maintained.	0	0	7/11/2021 12:45:56 PM
38	Other	Missing or broken sidewalks	incomplete sidewalk. finish connection to 1st avenue	0	0	7/11/2021 12:42:55 PM
39		Places I'd like to walk but can't	There is no safe way to access the businesses on the east side of Hwy 42. Would be nice to have a safe connection all the way from Olmsted Medical to the Plainview Vet Clinic.	0	0	7/11/2021 12:54:03 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
40	Social Media (Facebook, Twitter, Etc.)	Roadway crossing feels unsafe	The 4 way intersection on 42 and Broadway is very busy . It many times has a line of traffic in all directions. I believe there needs to be a traffic signal here for it to be safer for drivers, as well as pedestrians trying to cross this intersection.	2	0	7/7/2021 8:03:01 PM
41		Missing or broken sidewalks	connect sidewalk from OMC to 1st street NE	0	0	7/11/2021 1:09:02 PM
42		Missing or broken sidewalks	incomplete sidewalk that is in rough condition. Remove or finish connection to 2nd Ave SE.	0	0	7/11/2021 1:19:05 PM
43	Social Media (Facebook, Twitter, Etc.)	Missing or broken sidewalks	Cars come pretty fast around this curve. It is a hazard when pedestrians are walking in the street. Sidewalks in this area would be helpful.	0	0	7/9/2021 2:35:27 AM
		Reply Comment	Agreed. Consider adding a sidewalk on I side of the street all the way from Hwy 42 to 5th Street NE.	0	0	7/11/2021 1:15:27 PM
44		Missing or broken sidewalks	Incomplete sidewalk. Remove or finish connection.	0	0	7/11/2021 1:18:19 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
45	Mailing	Other	Not mapped, existing 60' good sidewalk	0	0	7/12/2021 7:12:17 PM
46		Other	Remove when it reaches its useful life. Not worth the cost to replace when it doesn't connect to anything.	0	0	7/11/2021 1:11:16 PM
47		Missing or broken sidewalks	sidewalk ends abruptly. Either connect it to the street or extend to 5th Ave NE.	0	0	7/11/2021 1:14:25 PM
48	Social Media (Facebook, Twitter, Etc.)	Places I'd like to walk but can't	Connecting this stretch with sidewalks on 8th st. and further west on broadway would be a step in the right direction ;) to helping walkers feel safe along Broadway	1	0	7/1/2021 7:30:41 PM
		Reply Comment	Agree, potential sidewalk thoroughfare for east/west of city	0	0	7/8/2021 3:13:56 PM
		Reply Comment	I agree, extend the sidewalks on East Broadway down to the Levan subdivision	1	0	7/9/2021 2:32:25 AM
49		Missing or broken sidewalks	Finish connection	0	0	7/11/2021 1:12:22 PM

Map ID	Heard About	Type	Comment	Likes	Dislikes	DateCreated
50		Missing or broken sidewalks	Finish connection	0	0	7/11/2021 1:11:48 PM
51	Social Media (Facebook, Twitter, Etc.)	Places I'd like to walk but can't	The busy traffic streets, like Broadway, need sidewalks. The quieter streets do not because walking on the street is fine. A port-a-pottie and signage for restaurants at the end of the state trail would be useful for visitors.	0	0	7/8/2021 3:16:28 PM
52	Social Media (Facebook, Twitter, Etc.)	Places I currently walk	Our family loves walking this unofficial trail. It would be great to see it paved and connected to the pond behind the archery range one day	1	0	7/11/2021 7:22:04 PM

Plainview-Elgin Sanitary District

24934 - 530th Street
P.O. Box 416
Plainview, MN 55964
507-534-3891

October 20, 2021

Mayor Aaron Luckstein
City of Plainview
241 West Broadway
Plainview, Minnesota 55964

NOTICE RE: District Board Terms Expire

Dear Mayor Luckstein,

On December 31, 2021 the District's three year board terms for Merlin Bratberg will expire.

Please note that appointments to the Plainview-Elgin Sanitary District Board must be made in accordance to the Minnesota Statutes 442A.14, subdivision 3, which states, in part, that members of the District Board shall be elected for succeeding regular terms by the members of the related governing bodies in a joint session as soon as practicable after November 1, next preceding the beginning of the terms to be filled.

Please notify the District **by letter** on or before December 31, 2021 **of the appointments made to these positions.**

Sincerely,



Dave Vail
District Chairman

cc: City of Elgin
Mayor Tim Boardman