



**REGULAR CITY COUNCIL MEETING
AGENDA**

Tuesday, June 8, 2021, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, David Todd, City Administrator for the City of Plainview, determine that in-person meetings of the city council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. Additionally, I determine the presence of any members of the public is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

“Due to COVID-19 Restrictions Regarding Public Gatherings, The City will regulate the number of participants allowed within the Church of Christ Building. Broadcast of the City Council Meetings will continue to be streamed on FaceBook Live” <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy*

While the City Council welcomes and encourages participation from community members, we ask that citizens maintain social distancing and that all comments remain respectful. In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

- A. City Council Minutes- May 11, 2021
- B. Bills
- C. Permits/Licenses/Donations
 - A. Chicken Permit – Brandon Bauman
 - B. Loudspeaker Permit – Plainview Library (Meg Curtiss)
 - C. Loudspeaker Permit – Kim's Saloon & Grill
 - D. 2am License Permit – William Allen American Legion Post 179
- D. Department Head Reports and Board Minutes
- E. Quarry Contract - Brush and Compost Leases – Morath and Edwards

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- A. Pleasant Acres Addition Preliminary Plat Denial Resolution 2021-15
- B. Greenwood Prairie Classic Iron Club Corn on the Cob Days Tractor Push
- C. Plainview Engagement Coordination – Sidewalk Plan and SHIP Grant
- D. Trailhead Park Proposal
- E. Brush Pile Chipping
- F. Sale of Bucket Truck
- G. Toolcat Purchase
- H. Sale of Toolcat Sander
- I. Bituminous Crack Seal and Seal Coat 2021 Resolution 2021-17
- J. Council Seat Vacancy Resolution 2021-16
- K. Kim's Saloon License Agreement for Corn-on-the-Cob-Days

8. INFORMATION ONLY DOCUMENTS

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the May 11, 2021 Regular Meeting Proceedings.	

REGULAR PLAINVIEW CITY COUNCIL MEETING

Tuesday May 11, 2021 at 6:00 P.M.

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday May 11, 2021 at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Lindsay Hammer Bartley, Ben Jacobs, and Holly Reeve.

Council Members absent: Adam Daschner

Department Heads in attendance: City Administrator David Todd, City Clerk Carol Kujath, Police Chief Jason Timm, Public Works Director Shane Loftus, and Library Director Alice Henderson.

Department Heads absent: Finance Director Vicki Axley, Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm, Les Conway, Tom Weiner, Dave Walkes, Eric Bennett, Bill Toiutin, Bob Walkes, Greg Speedling, Kenneth Busch, and Richard Johnson. the chiropractor

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC HEARING - ORCHARD HILLS 7TH ADDITION FINAL PLAT-

Mayor Luckstein asked for a motion to close the regular meeting. Motion by Reeve, second by Jacobs to close the regular meeting. Motion carried unanimously. Regular meeting closed at 6:01 pm.

Motion by Jacobs, second by Hammer Bartley to open the public hearing. Motion carried unanimously. Public hearing opened at 6:01.

Mayor Luckstein asked if anyone would like to speak regarding the Orchard Hills 7th Addition Final Plat application.

- Les Conway from WSE/Massee Engineer Firm, Contractor for Mr. Meyer, asked the council for approval of the Final Plat application, with the condition that sidewalks not be required for this addition, as this is the final addition to Orchard Hills and there have not been sidewalks in the previous 6 subdivisions. Orchard Hills was to have a rural look to the subdivision, and that is why there are no sidewalks. He also agreed to the parkland dedication amount but will work with staff on deferring part of this dollar amount due to the fact that the applicant is only requesting 10 single-family lots and one detention pond lot of the original 26 lots in that were in the preliminary plat. Les also spoke of construction inspections which will be discussed more with the development agreement, and they will likely discuss the sump connector. Motion made by Hammer Bartley, second, by Jacobs to close the public hearing. Motion carried unanimously. Public hearing closed at 6:11 pm.

Motion made by Jacobs, second, by Reeve to reopen the regular meeting. Motion carried unanimously. Regular meeting reopened at 6:11 pm.

4. PUBLIC COMMENTS – None

5. APPROVAL OF AGENDA- Mayor Luckstein stated that council needed to strike item 9.B. off the agenda before approval. Motion by Luckstein, second, by Hammer Bartley to approve the amended agenda without item 9.B. Motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA- Motion by Reeve, second by Jacobs to approve the Consent Agenda. Motion carried unanimously.

A. City Council Minutes – April 13, 2021

B. Bills

C. Permits/Licenses/Donations- Bulldog Youth Baseball Gambling Permit

D. Department Head Reports and Board Minutes

7. UNFINISHED BUSINESS – None

8. NEW BUSINESS

- A. Orchard Hills 7th Addition Final Plat – Resolution 2021-13** – Pete Meyer has made application to the City of Plainview for a subdivision to be named Orchard Hills 7th Addition located in the southeast portion of the city. The request is for only 10 single-family lots and one detention pond lot of the original 26 lots in the preliminary plat. Earlier this year, the applicant received preliminary plat approval by City Council to move forward on this development with a total of 26 lots. Because this is only part of the original scope, this final plat shall still be known as of Orchard Hills 7th, with the rest of the lots addressed in a future phase of Orchard Hills. The lot sizes will be between 9,555 square feet and 34,202 square feet with a range of lot widths (street frontage) between 62 feet and 105 feet. Of the overall 12.03 acres, 2.41 acres are proposed to remain wetland after the developer completes DNR's wetland removal and remediation procedures. The overall density for the development will be just over two homes per acre. The applicant will adhere to R2 zoning standards.

Motion made by Reeve, second by Luckstein to approve Resolution 2021-13 with condition listed for the final plat of Orchard Hills 7th Addition.

Ayes: Luckstein and Reeve

Nays: Jacobs and Hammer Bartley

Motion fails.

Brian Malm asked for more direction for staff from council and suggested the following language might satisfy both parties. *"Sidewalks will not be required to be constructed as a part of the development unless at the time a home is constructed, a sidewalk plan has been adopted by City Council and the sidewalk plan indicates that sidewalks should be constructed on that lot."*

Motion by Hammer Bartley, second by Jacobs to approve Resolution 2021-13 to include a condition that the requirement of sidewalks is to be negotiated as part of the developer's agreement.

Motion carried unanimously.

- B. Police Department Full-Time Hire** – At the April Council Meeting, council approved the hire of an additional full-time police officer. Police Chief Timm recommended promoting Officer Logan Szymanski from part-time police officer to full-time police officer to this new position. Motion by Jacobs, second by Reeve to approve the hire of Logan Szymanski as a Full-Time Police Officer with a starting wage of Step 1 \$24.67/hour. Motion carried unanimously.

- C. Sidewalk Replacement Bids** – Each year the City does sidewalk and concrete replacement work. Public Works Director Shane Loftus explained that the City generates \$26,500 in sidewalk fees along with budgeting \$33,500, which totals \$60,000. The Sidewalk/Walkability Plan will use \$16,500 of this, leaving \$43,500 for repairs. Request for Quotes were sent out and only one was returned.

Leonard Enterprises is \$6.50 a square foot for sidewalk removal/replacement. If the material underneath is bad, it is an additional \$2.00 square foot to remove and replace. The prices below were the same prices as last year.

Curb removal/replacement:

Type of Curb	Removal	Replacement	Total
B618	\$15 Lineal FT	\$52 Lineal FT	\$67 Lineal FT
B624	\$16 Lineal FT	\$52 Lineal FT	\$68 Lineal FT
Drive over	\$15 Lineal FT	\$52 Lineal FT	\$67 Lineal FT

Motion by Hammer Bartley, second by Jacobs to approve Leonard Enterprises, LLC for the replacement of sidewalks for the city. Motion carried unanimously.

- D. Council Member Resignation - Resolution 2021-14** – Council Member Adam Daschner has resigned from the City Council effective May 5, 2021. The Council must declare a vacancy by

resolution upon the resignation of a Council Member (Minn. State Statute 351.02(1) through (8); 412.02. subd. 2; 315.07). Administrator Todd explained to council that because the vacancy of Mr. Daschner's seat occurred less than two years before his term is set to expire, no special election is required or allowed. Instead, the Council must appoint a person to fill the vacant council seat and that person shall serve the remainder of the unexpired term. If the council votes to appoint a person to council, and a tie vote occurs, the Mayor shall make the appointment.

Motion by Luckstein, second by Jacobs to approve Resolution 2021-14 Declaring a Council Vacancy. Motion carried unanimously.

- E. Development Planning Action Committee** – Council Member Reeve along with Mayor Luckstein used the Blandin Foundation 7 step model for mobilizing community action. Reeve and Luckstein have used this model to frame the issue of development and planning needs for the city and would like the approval of council to proceed through the next steps of forming an action committee, leveraging resources, proposing an effective solution, and finally, developing an action plan. The solution and proposed action plan would then be brought before the full council for discussion. A discussion followed and questions were answered.
- Motion by Luckstein, second by Jacobs to approve the Seven-Step Model process for addressing the City's Developing/Planning needs. Motion carried unanimously.

Motion by Luckstein, second by Reeve to take a 5-minute recess, with the meeting to reconvene at 7:35 pm.
Motion carried unanimously.

Motion by Luckstein, second by Hammer Bartley to resume meeting. Meeting reconvened at 7:34 pm.

9. INFORMATION ONLY DOCUMENTS

- A. PADCO Development Discussion-** Tom Weiner, along with Bill Tointon and Kenneth Bush presented the council a mixed-use concept for review and feedback by the Planning Commission. This concept plan includes a mixture of attached single-family, quadplexes, work/live units, apartments, and commercial space. Tom is also requesting a new zoning district.

~~B. MONTGOMERY Subdivision Discussion~~—Strike from Agenda

10. COUNCIL COMMENT

- Reeve – Nice to see the Senior Banners up in town. Thank you to Shane and the Public Works Department for doing this.
- Luckstein – A Plug for Plainview Volunteers – Contact Alice at the Library if interested. All of us will need help at some point.
- Luckstein – Thank you to Brian Malm with Bolton and Menk for working on the walkability plan.
- Luckstein – Thank you to Shane and Public Works for the upkeep on landscaping.
- Luckstein – Concerned about the vandalism in the public parks.
- Luckstein – Was contacted by Jim Tentis with the Volunteer Fire Department, asking if the council would be willing to be part of the Corn-on-the-Cob festivities by having a “Beat the City Council in tractor pushing”
- Administrator Todd – Plainview-Elgin Sanitary District Board is looking for a new member. Please contact City Hall if interested.

11. ADJOURN –

Motion by Luckstein, second by Hammer Bartley to adjourn the Plainview City Council meeting.
Motion carried unanimously. Meeting adjourned at 8:20 pm.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

DRAFT

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 5.B.
ATTACHMENTS: Bills Report	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
416 AFLAC								
05/14/2021	714140	1	Invoice	EMPLOYEE INS.	05/14/2021	05/14/2021	151.06	101-21705
Total 416 AFLAC:							151.06	
106703 ALCON EXCAVATION, INC.								
06/01/2021	PAY ESTIMA	1	Invoice	2020 STREET IMPROVEMENT PROJECT	04/15/2021	06/01/2021	2,100.93	417-48000-530
Total 106703 ALCON EXCAVATION, INC.:							2,100.93	
751 ANCOM COMMUNICATIONS								
05/17/2021	101419	1	Invoice	RADIO BATTERIES/FIRE DEPT	04/21/2021	05/19/2021	317.50	101-42200-221
05/17/2021	101419	2	Invoice	RADIO BATTERIES/FIRE DEPT	04/21/2021	05/19/2021	317.50	245-42200-221
Total 751 ANCOM COMMUNICATIONS:							635.00	
556 AUTOMATIC SYSTEMS CO								
06/03/2021	36020 S	1	Invoice	WELL #3 VFD REPLACEMENT	05/26/2021	06/04/2021	19,696.00	601-49400-221
06/03/2021	36021 S	1	Invoice	ALARM WATER	05/26/2021	06/04/2021	1,629.00	601-49400-221
Total 556 AUTOMATIC SYSTEMS CO:							21,325.00	
104716 BAKER & TAYLOR								
05/21/2021	L2300462 M	1	Invoice	BOOKS/LIBRARY	04/30/2021	05/21/2021	633.31	211-45500-592
Total 104716 BAKER & TAYLOR:							633.31	
106536 BATTERIES PLUS BULBS								
06/02/2021	P40264176	1	Invoice	BATTERIES/WATER	06/01/2021	06/04/2021	99.80	601-49400-223
06/02/2021	P40264176	2	Invoice	BATTERIES/SEWER	06/01/2021	06/04/2021	74.85	602-49450-223
Total 106536 BATTERIES PLUS BULBS:							174.65	
329 BECKLEYS OFFICE PRODUCTS								
06/03/2021	MAY 31, 21	1	Invoice	paper shred	05/31/2021	06/04/2021	36.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							36.50	
31 BENNETT & SONS SAND & GRAVEL								
06/03/2021	37314	1	Invoice	2 YDS CONCRETE DUMPED AT LOT	04/30/2021	06/04/2021	50.00	601-49400-228
06/03/2021	37469	1	Invoice	3/4" ROAD ROCK & 3050 WACKER PLATE TA	05/31/2021	06/04/2021	1,055.50	235-49010-590
Total 31 BENNETT & SONS SAND & GRAVEL:							1,105.50	
106463 BOLTON & MENK, INC.								
05/13/2021	0268792	1	Invoice	PEDESTRIAN & SIDEWALK PLAN	04/30/2021	05/14/2021	1,312.00	101-43100-226
05/13/2021	0268793	1	Invoice	2019 TAP LIGHTING/SURFACE PROJECT	04/30/2021	05/14/2021	64.00	416-48000-303
05/13/2021	0268800	1	Invoice	2020 STREET IMPROVEMENT PROJECT	04/30/2021	05/14/2021	7,109.50	417-48000-303
05/13/2021	0268801	1	Invoice	GENERAL ENGINEERING 2021	04/30/2021	05/14/2021	1,312.50	101-41500-303
Total 106463 BOLTON & MENK, INC.:							9,798.00	
104828 CENTER POINT LARGE PRINT								
05/21/2021	1842853	1	Invoice	LG PRT BOOKS/LIBRARY	04/06/2021	05/21/2021	44.99	211-45500-592

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 104828 CENTER POINT LARGE PRINT:							44.99	
572 CENTURYLINK/PHOENIX								
05/26/2021	313054219	1	Invoice	PHONE POOL	05/11/2021	05/27/2021	36.84	225-45128-321
Total 572 CENTURYLINK/PHOENIX:							36.84	
106449 CINTAS CORPORATION								
06/03/2021	4083283928	1	Invoice	MATS & SCRAPER/PW	05/04/2021	06/04/2021	16.64	101-43100-310
06/03/2021	4083284088	1	Invoice	MOPS&TOWELS/CITYHALL	05/04/2021	06/04/2021	17.41	101-41500-310
06/03/2021	4083965947	1	Invoice	MATS & SCRAPER/PW	05/11/2021	06/04/2021	16.64	101-43100-310
06/03/2021	4084603206	1	Invoice	MATS & SCRAPER/PW	05/18/2021	06/04/2021	16.64	101-43100-310
06/03/2021	4085280580	1	Invoice	MATS & SCRAPER/PW	05/25/2021	06/04/2021	16.64	101-43100-310
Total 106449 CINTAS CORPORATION:							83.97	
105990 CIVIC SYSTEMS, LLC								
06/01/2021	CVC20552	1	Invoice	SET-UP BADGER/BEACON INTERFACE (WA	05/03/2021	06/04/2021	750.00	601-49400-309
Total 105990 CIVIC SYSTEMS, LLC:							750.00	
104540 COLBENSON, ROGER								
05/26/2021	05/24/21	1	Invoice	FLOWER BASKETS	05/24/2021	05/27/2021	3,115.00	101-43100-310
Total 104540 COLBENSON, ROGER:							3,115.00	
51 CONSTRUCTION MGMT. SERVICES								
05/13/2021	APRIL 2021	1	Invoice	BUILDING INSPECTION	04/30/2021	05/14/2021	1,684.81	101-41500-316
06/03/2021	MAY 2021 ST	1	Invoice	BUILDING INSPECTION	05/31/2021	06/04/2021	2,307.80	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							3,992.61	
106422 CORE & MAIN, LP								
06/03/2021	0267536	1	Invoice	BALL VALVE/WATER	05/20/2021	06/04/2021	143.33	601-49400-217
Total 106422 CORE & MAIN, LP:							143.33	
104935 CRABTREE PUBLISHING COMPANY								
05/17/2021	IN554090	2	Adjustmen	BOOKS/LIBRARY	02/16/2021	02/19/2021	543.40-	211-45500-592
Total 104935 CRABTREE PUBLISHING COMPANY:							543.40-	
106428 DATA SMART COMPUTERS INC.								
05/14/2021	69287	1	Invoice	DATTO BACKUP	05/03/2021	05/14/2021	149.00	101-41500-309
05/14/2021	69288	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	05/03/2021	05/14/2021	72.00	101-41500-309
05/14/2021	69444	1	Invoice	MICROSOFT 365 LICENSES	05/03/2021	05/14/2021	193.00	101-41500-309
Total 106428 DATA SMART COMPUTERS INC.:							414.00	
105564 DEARBORN LIFE INS CO.								
05/17/2021	JUNE 2021	1	Invoice	EMPLOYEE LIFE INS.	05/17/2021	05/19/2021	131.51	101-41500-131
05/17/2021	JUNE 2021	2	Invoice	EMPLOYEE LIFE INS.	05/17/2021	05/19/2021	262.90	101-42100-131
05/17/2021	JUNE 2021	3	Invoice	EMPLOYEE LIFE INS.	05/17/2021	05/19/2021	73.88	101-43100-131
05/17/2021	JUNE 2021	4	Invoice	EMPLOYEE LIFE INS.	05/17/2021	05/19/2021	69.11	211-45500-131
05/17/2021	JUNE 2021	5	Invoice	EMPLOYEE LIFE INS.	05/17/2021	05/19/2021	31.01	225-45200-131
05/17/2021	JUNE 2021	6	Invoice	EMPLOYEE LIFE INS.	05/17/2021	05/19/2021	30.13	601-49400-131
05/17/2021	JUNE 2021	7	Invoice	EMPLOYEE LIFE INS.	05/17/2021	05/19/2021	28.94	602-49450-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105564 DEARBORN LIFE INS CO.:							627.48	
105414 DYNAMIC LIFECYCLE INNOVATIONS								
06/01/2021	I-59864	1	Invoice	SPRING CLEAN-UP	05/20/2021	06/04/2021	2,109.17	101-41110-440
Total 105414 DYNAMIC LIFECYCLE INNOVATIONS:							2,109.17	
105049 FIRE SAFETY USA, INC.								
05/19/2021	146986	1	Invoice	ANNUAL COMPRESSOR SERVICE, OIL, FILT	04/24/2021	05/19/2021	385.12	245-42200-221
05/19/2021	146986	2	Invoice	ANNUAL COMPRESSOR SERVICE,OIL,FILTE	04/24/2021	05/19/2021	385.12	101-42200-221
Total 105049 FIRE SAFETY USA, INC.:							770.24	
104 GOPHER STATE ONE CALL								
05/13/2021	1040679	1	Invoice	LOCATES/WATER	04/30/2021	05/14/2021	70.20	601-49400-310
05/13/2021	1040679	2	Invoice	LOCATES/SEWER	04/30/2021	05/14/2021	70.20	602-49450-310
06/02/2021	1050679	1	Invoice	LOCATES WATER	05/31/2021	06/04/2021	49.95	601-49400-310
06/02/2021	1050679	2	Invoice	LOCATES SEWER	05/31/2021	06/04/2021	49.95	602-49450-310
Total 104 GOPHER STATE ONE CALL:							240.30	
106564 HAWKINS, INC.								
05/19/2021	4936309	1	Invoice	CHEMICALS POOL	05/11/2021	05/19/2021	1,632.55	225-45128-217
Total 106564 HAWKINS, INC.:							1,632.55	
105808 HBC, INC.								
05/12/2021	78487 MAY 2	1	Invoice	PHONE INTERNET/ADMIN	05/02/2021	05/11/2021	523.38	101-41500-321
05/12/2021	78487 MAY 2	2	Invoice	PHONE INTERNET/POLICE	05/02/2021	05/11/2021	301.23	101-42100-321
05/12/2021	78487 MAY 2	3	Invoice	PHONE INTERNET/PUBLIC WORKS	05/02/2021	05/11/2021	286.39	101-43100-321
Total 105808 HBC, INC.:							1,111.00	
105970 HG ELECTRIC, LLC								
06/03/2021	C753	1	Invoice	HOOK UP HEATERS & INSTALL GFCI OUTLE	05/28/2021	06/04/2021	1,295.00	225-45128-221
Total 105970 HG ELECTRIC, LLC:							1,295.00	
116 HIGH PLAINS								
05/17/2021	177865	1	Invoice	FUEL/FIRE DEPT #177865	04/07/2021	05/19/2021	51.07	245-42200-212
05/17/2021	178166	1	Invoice	FUEL/FIRE DEPT #178166	04/17/2021	05/19/2021	49.20	245-42200-212
Total 116 HIGH PLAINS:							100.27	
105641 HORIZON COMMERCIAL POOL SUPPLY								
05/27/2021	210406001-E	1	Invoice	LADDER TREAD/POOL	05/25/2021	05/27/2021	166.47	225-45128-221
05/21/2021	210511051-E	1	Invoice	CHEMICALS/POOL	05/11/2021	05/21/2021	187.17	225-45128-217
Total 105641 HORIZON COMMERCIAL POOL SUPPLY:							353.64	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
05/13/2021	JUNE 2021	1	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	3,975.00	101-41500-131
05/13/2021	JUNE 2021	2	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	1,325.00	101-42100-131
05/13/2021	JUNE 2021	3	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	1,113.00	101-43100-131
05/13/2021	JUNE 2021	4	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	212.00	101-43125-131
05/13/2021	JUNE 2021	5	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	1,325.00	225-45200-131
05/13/2021	JUNE 2021	6	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	1,325.00	601-49400-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
05/13/2021	JUNE 2021	7	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	1,325.00	602-49450-131
05/13/2021	JUNE 2021	1	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	1,527.00	101-41500-131
05/13/2021	JUNE 2021	2	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	10,689.00	101-42100-131
05/13/2021	JUNE 2021	3	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	1,282.68	101-43100-131
05/13/2021	JUNE 2021	4	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	244.32	101-43125-131
05/13/2021	JUNE 2021	5	Invoice	EMPLOYEE HEALTH INSURANCE-JUNE 2021	05/03/2021	05/13/2021	3,054.00	211-45500-131
06/01/2021	L. SZYMANS	1	Invoice	NEW EMPLOYEE JUNE 2021 HEALTH INSUR	06/01/2021	06/01/2021	1,527.00	101-42100-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							28,924.00	
105374 INDIAN CREEK LAWN & SERVICES								
05/13/2021	2920	1	Invoice	MOW & TRIM/CEMETERY	04/30/2021	05/14/2021	625.00	235-49010-401
06/03/2021	2924	1	Invoice	MOW & TRIM/CEMETERY	05/31/2021	06/04/2021	5,550.00	235-49010-401
Total 105374 INDIAN CREEK LAWN & SERVICES:							6,175.00	
106388 JECH, BRAD								
05/27/2021	PL21-15 REF	1	Invoice	REFUND DEPOSIT	05/24/2021	05/27/2021	100.00	101-41500-32210
Total 106388 JECH, BRAD:							100.00	
141 KREOFSKY BUILDING SUPPLIES								
05/17/2021	2104-530809	1	Invoice	MAILBOX/SNOW	04/02/2021	05/19/2021	32.97	101-43125-217
05/17/2021	2104-530897	1	Invoice	REFLECTIVE NUMBERS & PLASTIC-MAILBO	04/02/2021	05/19/2021	5.37	101-43125-217
05/17/2021	2104-534741	1	Invoice	FLEX TAPE & POP UP/PW	04/15/2021	05/19/2021	96.68	101-43100-217
05/17/2021	2104-536189	1	Invoice	MISC FASTENERS, SCREWS/VANDALISM RE	04/20/2021	05/19/2021	3.75	225-45200-217
05/17/2021	2104-536264	1	Invoice	ADHESIVE/VANDALISM REPAIR	04/20/2021	05/19/2021	8.99	225-45200-217
05/17/2021	2104-536545	1	Invoice	PIPE CABLE/CITY HALL	04/21/2021	05/19/2021	37.99	101-41500-223
05/17/2021	2104-536564	1	Invoice	COMMERCIAL HINGE & DOOR ROLLER/AMB	04/21/2021	05/19/2021	6.65	101-41500-227
05/17/2021	2104-537964	1	Invoice	CLEANING VINEGAR/PARKS	04/26/2021	05/19/2021	8.98	225-45200-217
05/17/2021	2104-538090	1	Invoice	BATTERIES & TOILET RING REMOVER/PARK	04/26/2021	05/19/2021	26.98	225-45200-217
05/17/2021	2104-538149	1	Invoice	MISC FASTENERS, SCREWS/PARKS	04/26/2021	05/19/2021	.69	225-45200-217
05/17/2021	2104-538838	1	Invoice	HOSE COUPLING, HOSE & WASHER KIT/PA	04/28/2021	05/19/2021	6.78	225-45200-217
05/17/2021	2104-538996	1	Invoice	THUMB TACK/PARKS	04/28/2021	05/19/2021	1.29	225-45200-217
06/03/2021	2105-541041	1	Invoice	TITAN TWIST DR 5/16/PW	05/04/2021	06/04/2021	12.98	101-43100-217
06/03/2021	2105-542053	1	Invoice	MURIATIC ACID/POOL	05/06/2021	06/04/2021	15.98	225-45128-217
06/03/2021	2105-542086	1	Invoice	POLY SPRAYER & ADJ TIP NOZZLE/POOL	05/06/2021	06/04/2021	31.98	225-45128-217
06/03/2021	2105-543235	1	Invoice	2X4 SPF, 4X8 SPF PLYWOOD, DOOR LATCH/	05/10/2021	06/04/2021	386.17	225-45128-223
06/03/2021	2105-543375	1	Invoice	MISC FASTENERS, SCREWS/LIBRARY	05/10/2021	06/04/2021	1.02	211-45500-223
06/03/2021	2105-543487	1	Invoice	CREDIT 2X4 SPF & 4X8 SPF PLYWOOD/POO	05/11/2021	06/04/2021	115.69-	225-45128-223
06/03/2021	2105-544032	1	Invoice	3V MED BATTERY/WATER	05/12/2021	06/04/2021	4.79	601-49400-217
06/03/2021	2105-544495	1	Invoice	3/4 UTILITY LOCK/POOL	05/13/2021	06/04/2021	4.99	225-45128-223
06/03/2021	2105-546362	1	Invoice	SUPPLIES/PARKS	05/18/2021	06/04/2021	59.36	225-45200-

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106720 LOFFLER COMPANIES INC.								
05/17/2021	29283407	1	Invoice	ADMIN COPIER LEASE	05/07/2021	05/19/2021	161.22	101-41500-401
05/19/2021	3713736	1	Invoice	COPIER CHARGES/ADMIN	05/03/2021	05/19/2021	150.38	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							311.60	
106060 LOVEJOY, BRIAN								
05/26/2021	2800468	1	Invoice	17-4-17 FERTILIZER	05/24/2021	05/27/2021	105.00	101-43100-217
Total 106060 LOVEJOY, BRIAN:							105.00	
160 LYONS OIL MINI MART								
05/13/2021	4/30/21 STAT	1	Invoice	CREDIT/DISCOUNT FOR APRIL 2021	04/30/2021	05/13/2021	6.08-	101-43100-212
05/13/2021	4/30/21 STAT	2	Invoice	CREDIT/DISCOUNT FOR APRIL 2021	04/30/2021	05/13/2021	1.90-	225-45200-212
05/13/2021	5272121	1	Invoice	FUEL/PARKS	04/01/2021	05/13/2021	38.87	225-45200-212
05/13/2021	5273317	1	Invoice	FUEL/PARKS	04/14/2021	05/13/2021	41.00	225-45200-212
05/13/2021	5273323	1	Invoice	FUEL/PARKS	04/14/2021	05/13/2021	12.00	225-45200-212
05/13/2021	5273371	1	Invoice	FUEL/PARKS	04/16/2021	05/13/2021	25.43	225-45200-212
05/13/2021	5771688	1	Invoice	FUEL/PW	04/07/2021	05/13/2021	86.49	101-43100-212
05/13/2021	5771703	1	Invoice	FUEL/PW	04/23/2021	05/13/2021	58.54	101-43100-212
05/13/2021	5772410	1	Invoice	FUEL/PW	04/19/2021	05/13/2021	110.77	101-43100-212
05/13/2021	5772452	1	Invoice	FUEL/PW	04/21/2021	05/13/2021	35.94	101-43100-212
05/13/2021	5772460	1	Invoice	FUEL/PW	04/21/2021	05/13/2021	64.44	101-43100-212
05/13/2021	711248	1	Invoice	CAR WASHES/PD	04/30/2021	05/13/2021	37.55	101-42100-221
06/03/2021	711273	1	Invoice	CAR WASHES/PD	05/31/2021	06/04/2021	75.10	101-42100-221
Total 160 LYONS OIL MINI MART:							578.15	
137 MCFOA								
05/19/2021	7/21-6/22 ME	1	Invoice	MEMBER C. KUJATH	05/10/2021	05/19/2021	45.00	101-41500-433
05/19/2021	K. HALL 7/21	1	Invoice	MEMBERSHIP K. HALL	05/10/2021	05/19/2021	45.00	101-41500-433
Total 137 MCFOA:							90.00	
106690 McGRAW, ANDREA								
05/21/2021	05/20/21	1	Invoice	POLO-UNIFORM/PD	05/14/2021	05/21/2021	60.00	101-42100-417
Total 106690 McGRAW, ANDREA:							60.00	
106592 MCKELLIPS, JORDAN								
05/21/2021	11223518817	1	Invoice	RADIO EARPIECE/PD	05/12/2021	05/21/2021	101.88	101-42100-417
05/21/2021	HX00062687	1	Invoice	SUNGLASSES & BACKPACK/PD	05/06/2021	05/21/2021	283.47	101-42100-417
Total 106592 MCKELLIPS, JORDAN:							385.35	
105998 METERING & TECHNOLOGY SOLUTION								
05/17/2021	19453	1	Invoice	BEACON ENGAGEMENT, BILLING INTEGRAT	05/11/2021	05/19/2021	5,000.00	601-49400-590
05/21/2021	19474	1	Invoice	LOW LEAD BARE METER & PARTS/WATER	05/12/2021	05/21/2021	4,422.68	601-49400-550
Total 105998 METERING & TECHNOLOGY SOLUTION:							9,422.68	
175 MICHAEL'S TIRE & AUTO								
05/17/2021	129416	1	Invoice	FILTERS, FLUIDS, TIRE REPAIR/PD	04/28/2021	05/19/2021	81.23	101-42100-221
06/03/2021	129590	1	Invoice	OIL CHANGE, FLUIDS, CHANGE TIRES/PD	05/04/2021	06/04/2021	142.35	101-42100-221
06/03/2021	129604	1	Invoice	BATTERY/PD	05/05/2021	06/04/2021	158.06	101-42100-221
06/03/2021	129681	1	Invoice	OIL CHANGE, FLUIDS/PD	05/14/2021	06/04/2021	49.10	101-42100-221
06/03/2021	129738	1	Invoice	TIRE DISPOSAL	05/10/2021	06/04/2021	85.00	101-41110-440

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 175 MICHAEL'S TIRE & AUTO:							515.74	
106719 MIDWEST TAPE								
05/20/2021	2000018848	1	Invoice	BOOKS/LIBRARY	05/03/2021	05/21/2021	392.89	211-45500-592
Total 106719 MIDWEST TAPE:							392.89	
105702 MILLER, BRANDON								
05/27/2021	5/20/21	1	Invoice	MILEAGE & MEALS/POLICE	05/20/2021	05/27/2021	116.28	101-42100-331
Total 105702 MILLER, BRANDON:							116.28	
104410 MN DEPARTMENT OF HEALTH								
05/17/2021	2ND QTR 20	1	Invoice	WATER CONNECT FEES	05/13/2021	05/19/2021	3,081.00	601-49400-310
Total 104410 MN DEPARTMENT OF HEALTH:							3,081.00	
223 MN ENERGY RESOURCES CORP.								
05/13/2021	0503043614	1	Invoice	GAS UTILITY/SEWER	04/23/2021	05/14/2021	29.25	602-49450-383
05/13/2021	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	04/23/2021	05/14/2021	219.76	101-42200-383
05/13/2021	0503494971	1	Invoice	GAS UTILITY/ICE RINK	04/27/2021	05/14/2021	43.45	225-45127-383
05/13/2021	0505377887	1	Invoice	GAS UTILITY/ADMIN	04/23/2021	05/14/2021	51.05	101-41500-383
05/13/2021	0505377887	2	Invoice	GAS UTILITY/COUNCIL	04/23/2021	05/14/2021	51.05	101-41110-383
05/13/2021	0505377887	3	Invoice	GAS UTILITY/PD	04/23/2021	05/14/2021	51.06	101-42100-383
05/13/2021	0506816622	1	Invoice	GAS UTILITY/SEWER	04/27/2021	05/14/2021	12.25	602-49450-383
05/13/2021	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	04/23/2021	05/14/2021	207.56	101-43100-383
05/13/2021	0507609025	1	Invoice	GAS UTILITY/LIBRARY	04/23/2021	05/14/2021	117.75	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							783.18	
106749 NEW AGE TREE SERVICE								
05/19/2021	2064	1	Invoice	STUMP REMOVAL OF 18 TREES	05/18/2021	05/19/2021	1,300.00	101-43100-222
Total 106749 NEW AGE TREE SERVICE:							1,300.00	
106478 NIELSENS PEST CONTROL								
06/03/2021	SPRING TR	1	Invoice	PEST CONTROL/CITY HALL	04/27/2021	06/04/2021	100.00	101-41500-223
Total 106478 NIELSENS PEST CONTROL:							100.00	
106458 NORTHLAND BUSINESS SYSTEMS								
05/13/2021	IN102146	1	Invoice	ANNUAL POLICE SOFTWARE	04/29/2021	05/13/2021	362.16	101-42100-309
Total 106458 NORTHLAND BUSINESS SYSTEMS:							362.16	
106161 PEOPLE'S ENERGY COOPERATIVE								
05/19/2021	2643900 MA	1	Invoice	ELEC WELL #3	05/05/2021	05/19/2021	1,143.00	601-49400-381
05/19/2021	2647400 MA	1	Invoice	ELEC SKATING RINK	05/05/2021	05/19/2021	64.00	225-45127-381
05/19/2021	2658900 MA	1	Invoice	ELEC POOL	05/05/2021	05/19/2021	88.00	225-45128-381
05/19/2021	2706100 MA	1	Invoice	ELEC NE LIFT STATION	05/05/2021	05/19/2021	251.00	602-49450-381
05/19/2021	2709900 MA	1	Invoice	ELEC W BROADWAY	05/05/2021	05/19/2021	10.00	101-42500-381
05/19/2021	2714900 MA	1	Invoice	ELEC STREET LIGHTS	05/05/2021	05/19/2021	2,690.00	101-43100-381
05/19/2021	2738000 MA	1	Invoice	ELEC WELL #2	05/05/2021	05/19/2021	1,855.00	601-49400-381
05/19/2021	2739100 MA	1	Invoice	ELEC PW	05/05/2021	05/19/2021	267.00	101-43100-381
05/19/2021	2747700 MA	1	Invoice	ELEC SW SIREN	05/05/2021	05/19/2021	49.00	101-42500-381
05/19/2021	2764400 MA	1	Invoice	ELEC NW LIFT STATION	05/05/2021	05/19/2021	343.00	602-49450-381
05/19/2021	2767800 MA	1	Invoice	ELEC CEMETERY FLAG LIGHT	05/05/2021	05/19/2021	31.00	235-49010-381

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
05/19/2021	2777600 MA	1	Invoice	ELEC LIBRARY	05/05/2021	05/19/2021	284.00	211-45500-381
05/19/2021	3036800 MA	1	Invoice	ELEC FIRE DEPT	05/05/2021	05/19/2021	195.00	101-42200-381
05/19/2021	3038100 MA	1	Invoice	ELEC CITY HALL-COUNCIL	05/05/2021	05/19/2021	109.00	101-41110-381
05/19/2021	3038100 MA	2	Invoice	ELEC CITY HALL-ADMIN	05/05/2021	05/19/2021	109.00	101-41500-381
05/19/2021	3038100 MA	3	Invoice	ELEC CITY HALL-PD	05/05/2021	05/19/2021	109.00	101-42100-381
05/19/2021	3041300 MA	1	Invoice	ELEC WEDGEWOOD PARK	05/05/2021	05/19/2021	30.00	225-45200-381
05/19/2021	3042300 MA	1	Invoice	ELEC WATER TOWER	05/05/2021	05/19/2021	232.00	601-49400-381
05/19/2021	3043900 MA	1	Invoice	ELEC BIKE TRAIL	05/05/2021	05/19/2021	42.00	225-45200-381
05/19/2021	3274000 MA	1	Invoice	ELEC 6TH ST LIGHTS	05/05/2021	05/19/2021	62.67	101-43100-381
05/19/2021	3274100 MA	1	Invoice	ELEC 4TH ST LIGHTS	05/05/2021	05/19/2021	76.90	101-43100-381
05/19/2021	3274200 MA	1	Invoice	ELEC 2ND ST LIGHTS	05/05/2021	05/19/2021	58.72	101-43100-381
05/19/2021	3274300 MA	1	Invoice	ELEC 1ST ST LIGHTS	05/05/2021	05/19/2021	52.48	101-43100-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							8,151.77	
76 PLAINVIEW EDA								
06/01/2021	JUNE 21	1	Invoice	JUNE 2021 CONTRIBUTION	06/01/2021	06/01/2021	3,750.00	101-46500-491
Total 76 PLAINVIEW EDA:							3,750.00	
105272 PLAINVIEW LAWN & SNOW								
05/13/2021	9145	1	Invoice	OPEN & CLOSE/H. PETTY	05/01/2021	05/14/2021	270.00	235-49010-401
06/01/2021	9155	1	Invoice	OPEN & CLOSE/L. KLASSEN	05/12/2021	06/04/2021	525.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							795.00	
239 PLAINVIEW NEWS								
05/19/2021	67767	1	Invoice	ADVERTISE/EQUALIZATION NOTICE	04/01/2021	05/19/2021	62.23	101-41500-343
05/19/2021	67811	1	Invoice	ADVERTISE/EQUALIZATION NOTICE	04/06/2021	05/19/2021	62.23	101-41500-343
05/19/2021	67853	1	Invoice	ADVERTISE/EQUALIZATION NOTICE	04/08/2021	05/19/2021	62.23	101-41500-343
05/19/2021	68053	1	Invoice	ADVERTISE/PUBLIC HEARING	04/29/2021	05/19/2021	94.80	101-41500-343
Total 239 PLAINVIEW NEWS:							281.49	
240 PLAINVIEW POSTMASTER								
06/02/2021	JUNE 2021	1	Invoice	UTILITY BILLING	06/02/2021	06/02/2021	183.13	602-49450-201
06/02/2021	JUNE 2021	2	Invoice	UTILITY BILLING	06/02/2021	06/02/2021	183.12	601-49400-201
Total 240 PLAINVIEW POSTMASTER:							366.25	
106693 PUBLIC HEALTH SERVICES								
05/17/2021	319	1	Invoice	BACTERIA W/20% DISCOUNT	05/07/2021	05/19/2021	396.80	601-49400-201
Total 106693 PUBLIC HEALTH SERVICES:							396.80	
741 QUILL CORPORATION								
05/19/2021	148344395	1	Invoice	STAMPS/ADMIN	04/01/2021	05/19/2021	11.07	101-41500-201
05/17/2021	16539870	1	Invoice	SUPPLIES/ADMIN	05/05/2021	05/19/2021	21.99	101-41500-201
06/03/2021	5/28/21	1	Invoice	SUPPLIES/ADMIN	05/28/2021	06/04/2021	143.61	101-41500-201
05/19/2021	95713153	1	Invoice	BATHROOM SIGNS/PARKS	04/27/2021	05/19/2021	25.28	225-45200-221
Total 741 QUILL CORPORATION:							201.95	
105845 RAHMAN HEATING, AC &								
06/01/2021	I-10443-5	1	Invoice	AC REPAIR/CITY HALL	05/18/2021	06/04/2021	104.40	101-41500-223
05/13/2021	I-11974-4	1	Invoice	MONTHLY COMFORT CLUB/PW	05/05/2021	05/14/2021	49.00	101-43100-223
05/13/2021	I-11974-4	2	Invoice	MONTHLY COMFORT CLUB/CITY HALL	05/05/2021	05/14/2021	28.00	101-41500-223
05/13/2021	I-11974-4	3	Invoice	MONTHLY COMFORT/POOL	05/05/2021	05/14/2021	28.00	225-45128-223

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05/13/2021	I-11974-4	4	Invoice	MONTHLY COMFORT/EASTWOOD PARK	05/05/2021	05/14/2021	7.00	225-45200-223
05/13/2021	I-11974-4	5	Invoice	MONTHLY COMFORT CLUB/FIRE HALL	05/05/2021	05/14/2021	42.00	101-42200-223
05/13/2021	I-11974-4	6	Invoice	MONTHLY COMFORT CLUB/AMBULANCE BU	05/05/2021	05/14/2021	35.00	101-41500-227
05/13/2021	I-11974-4	7	Invoice	MONTHLY COMFORT CLUB/LIBRARY	05/05/2021	05/14/2021	42.00	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							335.40	
268 SELCO								
05/20/2021	05/05/2021	1	Invoice	BASIC TECH FEES/PC SUPPORT	05/05/2021	05/21/2021	861.32	211-45500-418
Total 268 SELCO:							861.32	
106012 SEMLM								
05/19/2021	APRIL 2021	1	Invoice	ANNUAL DUES	05/13/2021	05/19/2021	40.00	101-41500-433
Total 106012 SEMLM:							40.00	
106621 SHERWIN WILLIAMS CO.								
05/17/2021	04/27/21	1	Invoice	TRAFFIC COATINGS/PW	04/27/2021	05/19/2021	333.38	101-43100-217
05/17/2021	STATEMENT	1	Invoice	LINELAZER & STRIPING PAINT/PW	04/30/2021	05/19/2021	6,356.32	101-43100-217
Total 106621 SHERWIN WILLIAMS CO.:							6,689.70	
284 STREICHER'S								
05/19/2021	11497414	1	Invoice	9MM PRACTICE/POLICE	04/16/2021	05/19/2021	962.76	101-42100-418
Total 284 STREICHER'S:							962.76	
106770 SZYMANSKI, LOGAN								
05/27/2021	11104001520	1	Invoice	RADIO EARPIECE/PD	04/27/2021	05/27/2021	114.86	101-42100-417
05/27/2021	W000859893	1	Invoice	SUNGLASSES/PD	05/21/2021	05/27/2021	268.43	101-42100-417
Total 106770 SZYMANSKI, LOGAN:							383.29	
716 THREE RIVERS COMMUNITY ACTION								
05/13/2021	APRIL 2021	1	Invoice	APRIL TRANSIT BUS FEES	04/30/2021	05/14/2021	386.75	101-41500-317
06/03/2021	MAY 2021	1	Invoice	MAY TRANSIT BUS FEES	05/31/2021	06/04/2021	138.25	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							525.00	
105973 USA BLUEBOOK								
05/21/2021	505543	1	Invoice	SUPPLIES/WATER	02/17/2021	05/21/2021	251.90	601-49400-221
05/21/2021	531488	1	Invoice	SUPPLIES/WATER	03/15/2021	05/21/2021	203.28	601-49400-221
05/21/2021	547164	1	Invoice	SUPPLIES/WATER	03/23/2021	05/21/2021	352.27	601-49400-221
05/21/2021	553184	1	Invoice	PLANTPRO BIO-BLOCK/SEWER	03/25/2021	05/21/2021	479.12	602-49450-217
05/21/2021	581559	1	Invoice	SUPPLIES/WATER	04/22/2021	05/21/2021	36.46	601-49400-221
05/21/2021	584143	1	Invoice	SUPPLIES/WATER	04/26/2021	05/21/2021	24.48	601-49400-221
05/21/2021	588609	1	Invoice	CREDIT PVC COMPACT BALL VALVE & PVC	04/29/2021	05/21/2021	21.89	601-49400-221
Total 105973 USA BLUEBOOK:							1,325.62	
105928 VIOLA NURSERY & GREENHOUSE								
05/27/2021	MAY 2021	1	Invoice	PLANTERS/CITYHALL	05/21/2021	05/27/2021	280.00	101-41500-217
05/27/2021	MAY 2021	2	Invoice	CLEAN/TRIM LANDSCAPE/CITY HALL	05/21/2021	05/27/2021	100.00	101-41500-401
Total 105928 VIOLA NURSERY & GREENHOUSE:							380.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105461 VISA/TCM BANK N.A.								
05/14/2021	#6592 MAY 2	1	Invoice	AMAZON-HDMI CABLE/PD	05/02/2021	05/14/2021	40.79	101-42100-438
05/14/2021	#6592 MAY 2	2	Invoice	AMAZON-PHONE & ETHERNET LINES/PD	05/02/2021	05/14/2021	25.59	101-42100-438
05/14/2021	#6592 MAY 2	3	Invoice	AMAZON-DRAWER ORGANIZER/PD	05/02/2021	05/14/2021	25.02	101-42100-438
05/14/2021	#6592 MAY 2	4	Invoice	AMAZON-DRAWER TRAY/PD	05/02/2021	05/14/2021	12.87	101-42100-438
05/14/2021	#6592 MAY 2	5	Invoice	AMAZON-MONITOR/PD	05/02/2021	05/14/2021	300.28	101-42100-438
05/14/2021	#6592 MAY 2	6	Invoice	AMAZON-TV POWER CORD/PD	05/02/2021	05/14/2021	19.30	101-42100-438
05/14/2021	#6592 MAY 2	7	Invoice	AMAZON-CHAIR MAT,COMP. MONITOR STAN	05/02/2021	05/14/2021	212.81	101-42100-438
05/14/2021	#6592 MAY 2	8	Invoice	AMAZON-CREDIT/DOCKING STATION RETU	05/02/2021	05/14/2021	118.10-	101-42100-438
05/14/2021	#6592 MAY 2	9	Invoice	AMAZON-COMPUTER SPEAKERS & MONITO	05/02/2021	05/14/2021	30.03	101-42100-438
05/14/2021	#6592 MAY 2	10	Invoice	HOTGATOR-WEEBLY CLOUD PRO/PD	05/02/2021	05/14/2021	8.99	101-42100-321
05/14/2021	#6592 MAY 2	11	Invoice	YCG, INC-MPH BEE III RADAR CHIEF'S SQU	05/02/2021	05/14/2021	1,110.00	101-42100-590
05/14/2021	#6592 MAY 2	12	Invoice	EFURNITUREMAX-OFFICE CHAIR/PD	05/02/2021	05/14/2021	839.98	101-42100-590
05/14/2021	#6592 MAY 2	13	Invoice	APPLE.COM/PD	05/02/2021	05/14/2021	.99	101-42100-321
05/14/2021	#6592 MAY 2	14	Invoice	DANA SAFETY SUPPLY-MOUNT LED, SIDE-VI	05/02/2021	05/14/2021	699.70	101-42100-590
05/17/2021	#6592 MAY 2	1	Invoice	CREDIT-OVERPAYMENT/PD	05/02/2021	05/19/2021	2,661.05-	101-42100-437
Total 105461 VISA/TCM BANK N.A.:							547.20	
307 WABASHA COUNTY AUDITOR/TREAS.								
06/03/2021	JUNE 2021	1	Invoice	JUNE 2021 LEGAL SERVICES CONTRACT	06/01/2021	06/04/2021	1,800.00	101-42100-304
05/17/2021	MAY 6, 2021	1	Invoice	MAY 2021 LEGAL SERVICES CONTRACT	05/06/2021	05/19/2021	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							3,600.00	
104759 WABASHA COUNTY RECORDER								
06/02/2021	294249	1	Invoice	LEGAL DESCRIPTION FOR BRUSH COMPOS	06/02/2021	06/04/2021	11.00	101-41500-310
05/19/2021	RESOL. 202	1	Invoice	RESOL. 2021-13 ORCHARD HILLS FINAL PLA	05/19/2021	05/19/2021	46.00	101-41500-310
Total 104759 WABASHA COUNTY RECORDER:							57.00	
104731 WABASHA COUNTY SHERIFFS OFFICE								
05/13/2021	2021-WCSO-	1	Invoice	NET MOTION/POLICE	04/20/2021	05/13/2021	1,131.25	101-42100-309
Total 104731 WABASHA COUNTY SHERIFFS OFFICE:							1,131.25	
106771 WABASHA DEPUTY REGISTRAR								
05/27/2021	BUCKET TR	1	Invoice	BUCKET TRUCK TITLE SALES TAX 2021	05/27/2021	05/27/2021	2,019.83	101-43100-590
Total 106771 WABASHA DEPUTY REGISTRAR:							2,019.83	
106269 WATER SYSTEMS COMPANY								
05/20/2021	906398	1	Invoice	WATER/CITY HALL	05/20/2021	05/21/2021	31.00	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							31.00	
105600 WEX BANK								
06/03/2021	72150875	1	Invoice	FUEL/POLICE DEPT.	05/31/2021	06/04/2021	1,594.13	101-42100-212
Total 105600 WEX BANK:							1,594.13	
106769 WPSANTENNAS.COM								
05/17/2021	276981.22	1	Invoice	LAIRD ANTENNA & MOUNT/PD	12/21/2020	05/19/2021	125.98	101-42100-590
Total 106769 WPSANTENNAS.COM:							125.98	
325 ZIEGLER INC.								
05/26/2021	SI000026948	1	Invoice	REPAIRS SEWER	05/19/2021	05/27/2021	1,363.82	602-49450-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 325 ZIEGLER INC.:							1,363.82	
Grand Totals:							212,328.59	

Report GL Period Summary

GL Period	Amount
03/21	543.40-
06/21	48,130.94
05/21	164,741.05
Grand Totals:	212,328.59

Vendor number hash: 10303681
Vendor number hash - split: 14743524
Total number of invoices: 182
Total number of transactions: 231

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	212,328.59	.00	212,328.59
Grand Totals:	212,328.59	.00	212,328.59

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: June 8, 2021

AGENDA ITEM: Permits/Licenses/Donations	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 5.C.
ATTACHMENTS: None	APPROVED BY:
RECOMMENDED ACTION: 1. Motion to approve Chicken Permit Application from Brandon Bauman. 2. Motion to approve Loudspeaker Permit Application from Plainview Public Library (Meg Curtiss) for June 15, 2021 and June 22, 2021 from 12:00 pm to 1:00PM at Eastwood Park. 3. Motion to approve Loudspeaker Permit Application from Kim's Saloon & Grill for August 21, 2021 from 8:00 pm to 12:00 am. 4. Motion to approve 2 am License Permit Application from William Allen American Legion Post 179.	

SUMMARY

Chicken Permit: Brandon Bauman applied for a chicken permit. All paperwork and fees have been collected.

Loudspeaker Permit: Plainview Library (Meg Curtiss) and Kim's Saloon & Grill have applied for loudspeaker permits. All paperwork and fees have been collected.

2 am License Permit: William Allen American Legion Post 170 has applied for the 2 am License permit. All paperwork and fees have been collected.

BUILDING PERMIT REPORT

JUNE 2021

Permit Number & Applicant

PL21-MISC Scott & Cherie Marking	435 4 th Ave SW - Fence	Value: \$3,700.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL21-54 Haley Comfort Systems (Robin Stonecypher)	418 7 th Ave NE - AC	Value: \$2,500.00 Total Fee: \$30.00 Permit Fee: \$29.00 Plan Check Fee: \$1.00
PL21-56 Glenn Shones	600 7 th Ave NW - Reside	Value: \$3,800.00 Total Fee: \$55.00 Permit Fee: \$54.00
PL21-57 Ryan Speedling	110 4 th St SW – Reroof/Reside Detached Garage	Value: \$7,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL21-58 Bill D. Wall	250 1 st Ave NE – Reroof Shed, Fence	Value: \$1,150.00 Total Fee: \$75.00 Permit Fee: \$74.00 State Surcharge: \$1.00
PL21-59 Haley Comfort Systems (Donny Schreiber)	715 2 nd St NW – A/C	Value: \$1,800.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL21-60 Rahman Heating/AC (Adam Lyons)	240 7 th Ave SE - Fireplace	Value: \$2,500.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL21-MISC Cadee Miller	345 2 nd Ave NE - Fence	Value: \$2,700.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL21-63 Sharry Capman	440 2 nd Ave NE – Reroof, Fence, and Concrete	Value: \$15,000.00 Total Fee: \$75.00 Permit Fee: \$74.00 State Surcharge: \$1.00
PL21-MISC Pamela Lang	705 2 nd St NW - Fence	Value: \$3,600.00 Total Fee: \$20.00 Permit Fee: \$20.00

BUILDING PERMIT REPORT

JUNE 2021

PL21-64	440 2 nd Ave NE - Furnace	Value:	\$None-given
K&S Heating and Air		Total Fee:	\$30.00
(Sharry Chapman)		Permit Fee:	\$29.00
		State Surcharge:	\$1.00

PL21-MISC	130 8 th St NE - Concrete	Value:	\$None-given
Lyndon Clark-Home Town		Total Fee:	\$20.00
Builders		Permit Fee:	\$20.00
(Kyle Pettey)			

PL21-MISC	745 2 nd Ave NE – Concrete	Value:	\$None given
Lyndon Clark-Home Town		Total Fee:	\$20.00
Builders		Permit Fee:	\$20.00
(Rachel Collins)			

PL21-66	420 1 st Ave NW - Reside	Value:	\$13,500.00
All Craft Exteriors		Total Fee:	\$55.00
(Josh Hollister)		Permit Fee:	\$54.00
		State Surcharge:	\$1.00

PL21-67	710 2 nd Ave NE-Fireplace	Value:	\$4,000.00
B&C Plumbing and Heating		Total Fee:	\$30.00
(Kevin Wiltse)		Permit Fee:	\$29.00
		State Surcharge:	\$1.00

PL21-68	410 5 th Ave NE – Reside & Windows	Value:	\$None-given
PK Meyer Builders		Total Fee:	\$110.00
(Mark Therneau)		Permit Fee:	\$108.00
		State Surcharge:	\$2.00

PL21-65	20 West Broadway - Deck	Value:	\$3,000.00
Glenn Thompson		Total Fee:	\$156.46
(Stephen O'Connor)		Permit Fee:	\$33.30
		Plan Check Fee:	\$21.65
		State Surcharge:	\$1.50

PL21-		Value:	\$
		Total Fee:	\$
		Permit Fee:	\$
		State Surcharge:	\$

PL21-		Value:	\$
		Total Fee:	\$
		Permit Fee:	\$
		State Surcharge:	\$

MONTHLY REPORT OF FINANCE DIRECTOR

May, 2021

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing system
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Provide assistance/information to Judith Jordan/EDA
- Assist City Administrator

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- 2020 Audit – Field Work was April 26-28, work will continue until the final audit is done and presented to Council in June. It is due to the State of MN June 30, 2021
- Working with Ind. Sewer customer regarding contract/billing for industrial sewer, researching history, etc.

Projects

- MyRec Recreation Software-Setup, Accounting & Equip. Setup - implementation 2021 Pool Season.
- Continue software setup and training/testing and meter installations for water meter changeout program starting in March, 2021—coordinating with Public Works. They will install the meters in the homes, and I will install in our financial system & the meter reading software and then monitor the systems. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters.
- East Winds, 2020 Street Project, Orchard Hills
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates at People's State Bank/Foresight
 - Review credit card provider/process-Look for new provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report

Training

- Badger Meter BEACON AMA software system

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- LMC Webinar – American Rescue Plan Funding
- Personnel Meeting Dept Heads/Personnel Committee
- Mike Bubany-financial planning, future development projects

Other Items of Interest

Carol & Kayla attended the Municipal Clerk's Institute May 3-May 7th. I covered the office all week.

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	833.33	12,466.67
101-41110-122	FICA	1,017.45	1,017.00	63.75	953.25
101-41110-151	Worker s Comp Insurance Prem	64.45	84.00	57.18	26.82
101-41110-201	Office Supplies(paper-pens-et)	181.18	500.00	12.61	487.39
101-41110-221	Repair/Maint - Equipment	125.00	.00	.00	.00
101-41110-303	Engineering Fees	1,912.50	3,000.00	.00	3,000.00
101-41110-310	Other Professional Services	.00	4,000.00	.00	4,000.00
101-41110-322	Postage	105.24	100.00	.00	100.00
101-41110-331	Meetings-Conferences (mtgs/mi)	700.00	5,000.00	.00	5,000.00
101-41110-362	Property - Casualty Ins (Auto)	7,381.76	7,600.00	7,893.71	293.71-
101-41110-381	Electric Utilities	1,416.70	1,725.00	556.00	1,169.00
101-41110-383	Gas Utilities	722.10	1,000.00	319.95	680.05
101-41110-401	Contractual Services	4,800.00	7,200.00	3,000.00	4,200.00
101-41110-433	Dues and Subscriptions	3,825.00	10,000.00	.00	10,000.00
101-41110-437	Miscellaneous	665.08	100.00	297.75	197.75-
101-41110-440	City Cleanup	1,297.01	6,600.00	903.46	5,696.54
Total Council:		37,513.47	61,226.00	13,937.74	47,288.26
Elections					
101-41410-103	Part-Time Employees	6,621.00	.00	.00	.00
101-41410-309	Software and Design	.00	500.00	.00	500.00
101-41410-331	Meetings-Conferences (mtgs/mi)	822.09	.00	.00	.00
101-41410-437	Miscellaneous	3,815.05	1,000.00	455.00	545.00
Total Elections:		11,258.14	1,500.00	455.00	1,045.00
Administration					
101-41500-101	Full-Time Employees Regular	239,732.75	313,081.00	102,117.64	210,963.36
101-41500-102	Full-Time Employees Overtime	20,786.58	5,000.00	4,852.21	147.79
101-41500-103	Part-Time Employees	87,799.17	.00	.00	.00
101-41500-120	CENTRAL PENSION FUND	.00	2,995.20	1,152.00	1,843.20
101-41500-121	PERA	22,043.52	23,893.00	8,003.99	15,889.01
101-41500-122	FICA	26,795.96	24,391.00	8,072.88	16,318.12
101-41500-131	Employer Paid Health	50,507.95	81,553.20	27,987.55	53,565.65
101-41500-151	Worker s Comp Insurance Prem	3,157.12	3,315.00	2,256.72	1,058.28
101-41500-201	Office Supplies(paper-pens-et)	7,831.95	6,000.00	1,202.86	4,797.14
101-41500-211	Operating Supplies - Cleaning	1,008.80	1,075.00	320.82	754.18
101-41500-217	Other Operating Supplies	1,023.17	1,000.00	689.49	310.51
101-41500-221	Repair/Maint - Equipment	1,573.27	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	2,572.34	2,500.00	840.87	1,659.13
101-41500-227	Repair/Maintain - Amb Building	167.80	2,500.00	2,254.04	245.96
101-41500-301	Auditing and Acct g Services	27,200.00	28,000.00	.00	28,000.00
101-41500-303	Engineering Fees	7,181.00	7,500.00	14,192.50	6,692.50-
101-41500-304	Legal Fees	32,591.77	40,000.00	6,541.76	33,458.24
101-41500-309	Software and Design	24,040.67	12,500.00	7,749.71	4,750.29
101-41500-310	Other Professional Services	7,659.76	9,000.00	2,158.14	6,841.86
101-41500-312	CITY WEBSITE	.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	27,120.19	22,000.00	5,814.75	16,185.25
101-41500-317	Dial A Ride Bus	4,569.25	8,000.00	2,133.25	5,866.75
101-41500-321	Communications	5,576.10	6,500.00	2,480.04	4,019.96
101-41500-322	Postage	522.70	500.00	480.22	19.78
101-41500-331	Meetings-Conferences (mtgs/mi)	2,521.95	6,500.00	890.00	5,610.00
101-41500-343	Advertising	2,922.00	2,500.00	1,532.04	967.96
101-41500-362	Property - Casualty Ins (Auto)	3,916.56	5,500.00	5,712.56	212.56-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-41500-381	Electric Utilities	1,416.69	2,070.00	556.01	1,513.99
101-41500-383	Gas Utilities	722.10	1,200.00	319.96	880.04
101-41500-401	Contractual Services	15,684.08	12,315.00	4,907.02	7,407.98
101-41500-406	Safety	.00	500.00	.00	500.00
101-41500-417	Uniforms	1,223.48	1,800.00	128.68	1,671.32
101-41500-433	Dues and Subscriptions	600.50	1,500.00	1,144.30	355.70
101-41500-434	Sales Tax Paid	3.00	15.00	2.00	13.00
101-41500-437	Miscellaneous	406.57	500.00	.00	500.00
101-41500-442	Bank Service Charges	3,599.26	4,000.00	754.62	3,245.38
101-41500-443	Credit Card Merchant Fees	1,932.56	1,800.00	501.87	1,298.13
101-41500-444	XPRESS Bill Pay Fees	4,703.12	4,500.00	1,716.57	2,783.43
101-41500-570	Office Equipment & Furnishings	.00	10,000.00	.00	10,000.00
101-41500-580	Computers & Technology	26,405.94	52,500.00	.00	52,500.00
101-41500-590	Capital Outlay	.00	70,655.00	77,631.00	6,976.00-
101-41500-705	Tansfers Out-CARES Act Funds	191,730.26	.00	.00	.00
Total Administration:		859,249.89	782,308.40	299,748.07	482,560.33
Police					
101-42100-101	Full-Time Employees Regular	472,149.07	491,956.00	192,202.67	299,753.33
101-42100-102	Full-Time Employees Overtime	20,029.29	18,000.00	8,225.76	9,774.24
101-42100-103	Part-Time Employees	57,607.06	50,000.00	14,755.65	35,244.35
101-42100-120	CENTRAL PENSION FUND	.00	998.40	384.00	614.40
101-42100-121	PERA	75,669.20	88,750.00	34,658.07	54,091.93
101-42100-122	FICA	12,948.14	11,220.00	5,194.65	6,025.35
101-42100-131	Employer Paid Health	80,325.21	130,459.60	60,760.11	69,699.49
101-42100-151	Worker s Comp Insurance Prem	21,587.75	33,500.00	22,805.41	10,694.59
101-42100-201	Office Supplies(paper-pens-et)	2,215.39	3,000.00	1,350.45	1,649.55
101-42100-212	Motor Fuels-Gas	13,093.64	13,000.00	5,185.02	7,814.98
101-42100-217	Other Operating Supplies	117.50	.00	76.64	76.64-
101-42100-221	Repair/Maint - Equipment	17,860.63	16,000.00	3,317.79	12,682.21
101-42100-228	Repair/Maintain Other	1,031.25	3,000.00	66.00	2,934.00
101-42100-304	Legal Fees	23,400.00	21,600.00	9,000.00	12,600.00
101-42100-309	Software and Design	3,239.70	5,000.00	1,729.27	3,270.73
101-42100-310	Other Professional Services	9,601.70	5,000.00	.00	5,000.00
101-42100-313	Task Force	7,649.09	.00	.00	.00
101-42100-318	Animal Control	586.54	1,000.00	.00	1,000.00
101-42100-319	Forfeitures	1,216.69	1,200.00	.00	1,200.00
101-42100-321	Communications	10,835.56	14,000.00	5,167.77	8,832.23
101-42100-331	Meetings-Conferences (mtgs/mi)	2,240.79	7,500.00	111.15	7,388.85
101-42100-343	Advertising	350.00	.00	100.00	100.00-
101-42100-362	Property - Casualty Ins (Auto)	5,727.23	5,899.00	6,126.98	227.98-
101-42100-381	Electric Utilities	1,416.61	1,970.00	555.99	1,414.01
101-42100-383	Gas Utilities	722.04	1,000.00	319.97	680.03
101-42100-406	Safety	1,429.98	1,000.00	.00	1,000.00
101-42100-417	Uniforms	17,931.68	9,000.00	4,354.75	4,645.25
101-42100-418	Range/Ammo	6,241.96	6,000.00	3,398.80	2,601.20
101-42100-433	Dues and Subscriptions	1,797.59	1,000.00	1,082.24	82.24-
101-42100-436	Towing Charges	.00	200.00	193.28	6.72
101-42100-437	Miscellaneous	4,088.38	3,000.00	318.38-	3,318.38
101-42100-438	Police - DARE Prog	1,411.23	5,000.00	763.31	4,236.69
101-42100-446	NSF Checks	795.88	1,000.00	.00	1,000.00
101-42100-491	Contributions/Donations Expend	1,000.00	.00	.00	.00
101-42100-560	Furniture & Fixtures	294.20	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	125,309.50	16,800.00	8,563.05	8,236.95

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Total Police:		1,001,920.48	968,053.00	390,130.40	577,922.60
City Fire					
101-42200-103	Part-Time Employees	14,843.61	20,000.00	.00	20,000.00
101-42200-122	FICA	1,135.57	1,530.00	.00	1,530.00
101-42200-151	Worker s Comp Insurance Prem	3,837.84	4,030.00	2,743.45	1,286.55
101-42200-201	Office Supplies(paper-pens-et)	146.94	600.00	30.00	570.00
101-42200-207	Fire Prevention Instruct Supps	1,210.00	2,000.00	.00	2,000.00
101-42200-211	Operating Supplies - Cleaning	20.52	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	703.35	1,000.00	.00	1,000.00
101-42200-217	Other Operating Supplies	2,425.34	200.00	1.20	198.80
101-42200-221	Repair/Maint - Equipment	13,474.05	20,000.00	10,037.11	9,962.89
101-42200-223	Repair/Maintain - Building	1,797.05	8,000.00	3,290.54	4,709.46
101-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
101-42200-228	Repair/Maintain - Other	.00	1,500.00	.00	1,500.00
101-42200-309	Software and Design	6.49	.00	25.47	25.47-
101-42200-310	Other Professional Services	327.00	1,000.00	250.00	750.00
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	2,897.20	2,000.00	1,463.32	536.68
101-42200-322	Postage	84.20	100.00	.00	100.00
101-42200-331	Meetings-Conferences (mtgs/mi)	510.00	2,000.00	.00	2,000.00
101-42200-343	Advertising	405.60	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,475.00	6,725.23	250.23-
101-42200-381	Electric Utilities	2,173.00	2,875.00	1,036.00	1,839.00
101-42200-383	Gas Utilities	2,925.87	4,000.00	1,630.92	2,369.08
101-42200-384	Garbage Service	611.39	658.00	273.80	384.20
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	1,428.35	10,000.00	.00	10,000.00
101-42200-433	Dues and Subscriptions	1,355.00	1,000.00	280.00	720.00
101-42200-437	Miscellaneous	.00	300.00	.00	300.00
101-42200-520	Capital Outlay-Bldg & Structur	78,850.00	.00	.00	.00
Total City Fire:		138,389.28	93,968.00	28,412.04	65,555.96
Emergency Management					
101-42500-103	Part-Time Employees	1,122.61	1,135.00	.00	1,135.00
101-42500-122	FICA	85.88	87.00	.00	87.00
101-42500-221	Repair/Maint - Equipment	.00	6,000.00	.00	6,000.00
101-42500-310	Other Professional Services	660.00	660.00	660.00	.00
101-42500-381	Electric Utilities	522.00	800.00	294.00	506.00
Total Emergency Management:		2,390.49	8,682.00	954.00	7,728.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	109,287.63	115,061.00	44,742.84	70,318.16
101-43100-102	Full-Time Employees Overtime	2,569.60	5,000.00	1,327.77	3,672.23
101-43100-120	CENTRAL PENSION FUND	.00	838.65	322.58	516.07
101-43100-121	PERA	8,323.60	8,919.26	3,437.99	5,481.27
101-43100-122	FICA	8,576.18	12,986.00	3,464.30	9,521.70
101-43100-131	Employer Paid Health	24,959.52	28,292.35	12,297.40	15,994.95
101-43100-151	Worker s Comp Insurance Prem	17,115.67	23,184.00	15,782.71	7,401.29
101-43100-201	Office Supplies(paper-pens-et)	694.03	500.00	.00	500.00
101-43100-211	Operating Supplies - Cleaning	7.92	100.00	.00	100.00
101-43100-212	Motor Fuels-Gas	5,491.35	6,000.00	2,060.77	3,939.23
101-43100-217	Other Operating Supplies	12,646.83	16,275.00	9,167.55	7,107.45

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-43100-221	Repair/Maint - Equipment	16,805.50	25,000.00	4,655.32	20,344.68
101-43100-222	Tree trimming	16,620.25	20,000.00	6,100.00	13,900.00
101-43100-223	Repair/Maintain - Building	5,300.08	7,500.00	588.73	6,911.27
101-43100-224	Repair/Maintain - Streets	23,041.69	100,000.00	.00	100,000.00
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	47,933.55	60,000.00	1,312.00	58,688.00
101-43100-303	Engineering Fees	.00	30,000.00	.00	30,000.00
101-43100-310	Other Professional Services	16,935.26	30,000.00	5,096.38	24,903.62
101-43100-321	Communications	3,142.92	5,000.00	1,374.65	3,625.35
101-43100-322	Postage	182.30	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	110.60	400.00	.00	400.00
101-43100-343	Advertising	.00	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	15,908.97	16,386.00	17,019.25	633.25-
101-43100-381	Electric Utilities	31,581.59	39,799.00	16,389.65	23,409.35
101-43100-383	Gas Utilities	3,166.23	5,000.00	1,520.27	3,479.73
101-43100-384	Garbage Service	1,489.79	2,340.00	613.95	1,726.05
101-43100-401	Contractual Services	232.28	850.00	.00	850.00
101-43100-406	Safety	619.99	1,000.00	583.16	416.84
101-43100-417	Uniforms	954.06	600.00	159.99	440.01
101-43100-418	Rentals	354.55	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	206.83	500.00	.00	500.00
101-43100-590	Capital Outlay	169,248.83	74,500.00	39,916.83	34,583.17
Total Public Works (GENERAL):		543,507.60	657,431.26	187,934.09	469,497.17
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	20,816.29	21,803.00	8,522.44	13,280.56
101-43125-102	Full-Time Employees Overtime	489.53	1,000.00	252.90	747.10
101-43125-120	CENTRAL PENSION FUND	.00	159.75	61.42	98.33
101-43125-121	PERA	1,585.35	1,688.26	654.84	1,033.42
101-43125-122	FICA	1,633.52	1,722.03	659.81	1,062.22
101-43125-131	Employer Paid Health	4,629.96	5,316.25	2,272.00	3,044.25
101-43125-212	Motor Fuels-Gas	3,946.96	8,000.00	2,423.73	5,576.27
101-43125-217	Other Operating Supplies	8,145.90	14,000.00	7,431.92	6,568.08
101-43125-221	Repair/Maint - Equipment	1,233.25	8,000.00	5,130.21	2,869.79
101-43125-310	Other Professional Services	30,050.00	40,000.00	11,327.75	28,672.25
101-43125-343	Advertising	93.60	.00	.00	.00
101-43125-437	Miscellaneous	678.00	.00	.00	.00
101-43125-590	Capital Outlay	108,500.00	.00	.00	.00
Total Ice & Snow Removal:		181,802.36	101,689.29	38,737.02	62,952.27
Economic Development					
101-46500-491	EDA Contributions	48,500.00	45,000.00	18,750.00	26,250.00
Total Economic Development:		48,500.00	45,000.00	18,750.00	26,250.00
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	.00	.00	11,937.00	11,937.00-
Total One-Meeting Community Planning:		.00	.00	11,937.00	11,937.00-
Other Financing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	300.00	2,700.00
101-49300-423	Ye Old Fashioned Christmas	.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	.00	300.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	.00	1,000.00
Total Other Finanacing Uses/Contrib:		15,800.00	17,800.00	12,800.00	5,000.00
Net Total GENERAL FUND:		2,840,331.71-	2,737,657.95-	1,003,795.36-	1,733,862.59-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	69,223.25	68,890.00	36,139.74	32,750.26
211-45500-102	Full-Time Employees Overtime	387.60	.00	.00	.00
211-45500-103	Part-Time Employees	55,492.81	63,766.00	11,227.88	52,538.12
211-45500-121	PERA	9,270.21	9,949.00	3,473.45	6,475.55
211-45500-122	FICA	9,795.23	10,148.00	3,582.21	6,565.79
211-45500-131	Employer Paid Health	12,568.89	37,108.00	15,554.28	21,553.72
211-45500-151	Worker s Comp Insurance Prem	784.52	800.00	544.61	255.39
211-45500-201	Office Supplies(paper-pens-et)	6,515.57	4,000.00	1,304.16	2,695.84
211-45500-221	Repair/Maint - Equipment	1,615.73	4,000.00	4,153.59	153.59-
211-45500-223	Repair/Maintain - Building	4,134.42	3,000.00	660.54	2,339.46
211-45500-310	Other Professional Services	77.75	75.00	.00	75.00
211-45500-321	Communications	588.13	750.00	272.76	477.24
211-45500-322	Postage	105.24	.00	.00	.00
211-45500-331	Meetings-Conferences (mtgs/mi)	1,446.50	500.00	.00	500.00
211-45500-362	Property - Casualty Ins (Auto)	5,090.87	5,000.00	5,193.23	193.23-
211-45500-381	Electric Utilities	3,063.00	4,000.00	1,490.00	2,510.00
211-45500-383	Gas Utilities	1,621.06	2,000.00	709.71	1,290.29
211-45500-401	Contractual Services	8,440.00	9,000.00	3,040.00	5,960.00
211-45500-418	Rentals	11,594.01	13,000.00	4,486.60	8,513.40
211-45500-434	Sales Tax Paid	131.00	160.00	42.00	118.00
211-45500-437	Miscellaneous	594.02	1,500.00	1,372.03	127.97
211-45500-590	Capital Outlay	50,393.01	.00	1,539.60-	1,539.60
211-45500-592	Books/Periodicals	25,566.06	30,000.00	12,655.76	17,344.24
Total Libraries (GENERAL):		278,498.88	267,646.00	104,362.95	163,283.05
Net Total LIBRARY:		278,498.88-	267,646.00-	104,362.95-	163,283.05-
Libraries (GENERAL)					
215-45500-223	Repair/Maintain - Building	20,651.84	.00	.00	.00
Total Libraries (GENERAL):		20,651.84	.00	.00	.00
Net Total LIBRARY MEMORIAL:		20,651.84-	.00	.00	.00
ICE RINK					
225-45127-212	Motor Fuels-Gas	23.39	100.00	121.56	21.56-
225-45127-217	Other Operating Supplies	496.17	1,500.00	1,259.00	241.00
225-45127-221	Repair/Maint - Equipment	11.36	500.00	13.15	486.85
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	577.00	400.00	441.00	41.00-
225-45127-383	Gas Utilities	358.08	800.00	184.45	615.55
225-45127-437	Miscellaneous	.00	.00	500.00	500.00-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Total ICE RINK:		1,466.00	4,300.00	2,519.16	1,780.84
POOL					
225-45128-103	Part-Time Employees	5,000.00	70,000.00	4,912.97	65,087.03
225-45128-121	PERA	375.00	578.00	368.50	209.50
225-45128-122	FICA	382.50	5,215.00	375.86	4,839.14
225-45128-151	Worker s Comp Insurance Prem	3,447.26	4,288.00	2,919.09	1,368.91
225-45128-211	Operating Supplies - Cleaning	.00	300.00	.00	300.00
225-45128-217	Other Operating Supplies	4.30	6,000.00	2,432.40	3,567.60
225-45128-221	Repair/Maint - Equipment	1,574.49	4,015.00	208.81	3,806.19
225-45128-223	Repair/Maintain - Building	252.00	750.00	140.00	610.00
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	.00	7,000.00	.00	7,000.00
225-45128-309	SOFTWARE & DESIGN	.00	.00	2,995.00	2,995.00-
225-45128-310	Other Professional Services	.00	2,800.00	537.00	2,263.00
225-45128-321	Communications	597.51	500.00	164.25	335.75
225-45128-322	Postage	84.20	100.00	.00	100.00
225-45128-331	Meetings-Conferences (mtgs/mi)	550.00	2,000.00	.00	2,000.00
225-45128-343	Advertising	93.60	200.00	190.80	9.20
225-45128-362	Property - Casualty Ins (Auto)	13,745.35	14,158.00	14,705.15	547.15-
225-45128-381	Electric Utilities	782.00	7,084.00	393.00	6,691.00
225-45128-383	Gas Utilities	.00	4,895.00	.00	4,895.00
225-45128-417	UNIFORMS	.00	4,000.00	1,424.30	2,575.70
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,350.00	.00	1,350.00
225-45128-434	Sales Tax Paid	9.00	3,500.00	253.00	3,247.00
225-45128-437	Miscellaneous	.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	.00	.00	589.35	589.35-
225-45128-590	Capital Outlay	26,750.00	.00	.00	.00
Total POOL:		54,317.21	140,183.00	32,609.48	107,573.52
PARKS					
225-45200-101	Full-Time Employees Regular	52,083.75	55,503.34	21,607.90	33,895.44
225-45200-102	Full-Time Employees Overtime	3,012.02	5,000.00	2,167.26	2,832.74
225-45200-103	Part-Time Employees	14,001.64	16,785.00	.00	16,785.00
225-45200-120	CENTRAL PENSION FUND	.00	998.40	384.00	614.40
225-45200-121	PERA	4,154.32	4,537.75	1,773.76	2,763.99
225-45200-122	FICA	5,355.12	5,912.56	1,809.23	4,103.33
225-45200-131	Employer Paid Health	13,026.62	14,637.00	6,689.04	7,947.96
225-45200-151	Worker s Comp Insurance Prem	2,217.66	2,838.00	1,932.00	906.00
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	2,877.42	3,500.00	308.31	3,191.69
225-45200-217	Other Operating Supplies	8,322.63	5,275.00	700.88	4,574.12
225-45200-221	Repair/Maint - Equipment	3,071.55	6,535.00	650.77	5,884.23
225-45200-223	Repair/Maintain - Building	112.37	5,000.00	4,361.06	638.94
225-45200-228	Repair/Maintain - Other	332.49	500.00	.00	500.00
225-45200-229	Refunds	60.00	.00	.00	.00
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,482.25	2,000.00	143.50	1,856.50
225-45200-321	Communications	659.34	600.00	168.70	431.30
225-45200-331	Meetings-Conferences (mtgs/mi)	25.00	100.00	.00	100.00
225-45200-343	Advertising	187.20	250.00	71.10	178.90
225-45200-362	Property - Casualty Ins (Auto)	18,328.41	18,878.00	19,607.56	729.56-
225-45200-381	Electric Utilities	1,406.40	3,500.00	400.00	3,100.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
225-45200-383	Gas Utilities	224.41	185.00	105.98	79.02
225-45200-384	Garbage Service	1,745.79	1,800.00	725.40	1,074.60
225-45200-406	Safety	.00	200.00	.00	200.00
225-45200-417	Uniforms	600.00	600.00	165.00	435.00
225-45200-418	Rentals	30.00	2,000.00	.00	2,000.00
225-45200-434	Sales Tax Paid	16.00	100.00	20.00	80.00
225-45200-520	Capital Outlay-Bldg & Structur	.00	73,668.00	.00	73,668.00
225-45200-590	Capital Outlay	26,465.64	.00	.00	.00
Total PARKS:		159,798.03	232,003.05	63,791.45	168,211.60
Net Total PARKS/REC:		215,581.24-	376,486.05-	98,920.09-	277,565.96-
Cemetery					
235-49010-217	Other Operating Supplies	1,094.15	2,500.00	.00	2,500.00
235-49010-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	4.98	500.00	.00	500.00
235-49010-309	Software & Design	640.00	.00	.00	.00
235-49010-310	Other Professional Services	1,905.89	2,500.00	.00	2,500.00
235-49010-362	Property - Casualty Ins (Auto)	3,403.25	3,573.00	3,711.08	138.08-
235-49010-381	Electric Utilities	307.70	402.00	171.00	231.00
235-49010-384	Garbage Service	1,730.79	1,800.00	725.40	1,074.60
235-49010-401	Contractual Services	30,330.00	32,000.00	2,110.00	29,890.00
Total Cemetery:		39,416.76	43,775.00	6,717.48	37,057.52
Net Total CEMETERY:		39,416.76-	43,775.00-	6,717.48-	37,057.52-
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	8,041.55	.00	23,075.00	23,075.00-
Total Cemetery Perpetual Care:		8,041.55	.00	23,075.00	23,075.00-
Net Total CEMETERY PERPETUAL CARE:		8,041.55-	.00	23,075.00-	23,075.00
RURAL FIRE					
245-42200-103	Part-Time Employees	6,593.60	10,000.00	.00	10,000.00
245-42200-122	FICA	504.41	765.00	.00	765.00
245-42200-151	Worker s Comp Insurance Prem	3,849.93	4,042.00	2,751.63	1,290.37
245-42200-201	Office Supplies(paper-pens-et)	146.94	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	760.40	1,500.00	511.00	989.00
245-42200-217	Other Operating Supplies	198.12	200.00	31.96	168.04
245-42200-221	Repair/Maint - Equipment	9,306.83	10,000.00	5,391.45	4,608.55
245-42200-226	Foam	937.50	2,000.00	625.00	1,375.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	700.00	1,000.00	.00	1,000.00
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,283.41	6,472.00	6,722.11	250.11-
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	1,428.35	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	990.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
245-42200-580	Computers & Technology	3,806.15	.00	.00	.00
245-42200-700	Transfers Out	23,800.41	.00	.00	.00
Total RURAL FIRE:		59,306.05	40,379.00	16,033.15	24,345.85
Net Total RURAL FIRE:		59,306.05-	40,379.00-	16,033.15-	24,345.85-
RURAL FIRE EQUIPMENT FUND					
246-42200-590	Capital Outlay	236,946.62	.00	.00	.00
Total RURAL FIRE EQUIPMENT FUND:		236,946.62	.00	.00	.00
Net Total RURAL FIRE EQUIPMENT FUND:		236,946.62-	.00	.00	.00
Fire Relief					
250-42300-124	Fire Pension Contributions	39,135.13	36,195.00	.00	36,195.00
250-42300-490	Donations - Fire Relief Assoc	13,200.00	16,200.00	.00	16,200.00
Total Fire Relief:		52,335.13	52,395.00	.00	52,395.00
Net Total FIRE RELIEF:		52,335.13-	52,395.00-	.00	52,395.00-
Debt Service					
300-47000-601	Bond Principal Pymt	1,044,000.00	78,000.00	78,000.00	.00
300-47000-611	Bond Interest Payment	67,886.63	41,230.00	21,200.00	20,030.00
300-47000-620	Fiscal Agent Fees	.00	1,000.00	.00	1,000.00
Total Debt Service:		1,111,886.63	120,230.00	99,200.00	21,030.00
Net Total DEBT SERVICE FUND:		1,111,886.63-	120,230.00-	99,200.00-	21,030.00-
STORM WATER PROJECTS					
404-41500-310	Other Professional Services	20,795.03	.00	.00	.00
Total STORM WATER PROJECTS:		20,795.03	.00	.00	.00
Net Total STORM WATER PROJECTS:		20,795.03-	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	524,383.00	298,123.00	.00	298,123.00
Total CAPITAL IMPROVEMENT FUND:		524,383.00	298,123.00	.00	298,123.00
Net Total CAPITAL IMPROVEMENT FUND:		524,383.00-	298,123.00-	.00	298,123.00-
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	130,588.31	.00	531.25	531.25-
416-48000-310	Other Professional Services	275.05	.00	.00	.00
416-48000-437	Miscellaneous	199,087.50	.00	.00	.00
416-48000-530	Capital-Other Improvements	620,114.50	.00	.00	.00

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
Total 2019 DOWNTOWN PROJECT:		950,065.36	.00	531.25	531.25-
Net Total 2019 DOWNTOWN PROJECT:		950,065.36-	.00	531.25-	531.25
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	525,378.45	.00	12,913.00	12,913.00-
417-48000-352	General Notices and Pub Info	489.46	.00	.00	.00
417-48000-530	Capital-Other Improvements	2,236,774.62	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		2,762,642.53	.00	12,913.00	12,913.00-
Net Total 2020 STREET/UTIL IMPROVE PROJ:		2,762,642.53-	.00	12,913.00-	12,913.00
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	.00	.00	.00
505-46500-439	TIF Payments	61,638.38	.00	146.00	146.00-
Total TIF 1-9 LEVAN:		62,638.38	.00	146.00	146.00-
Net Total TIF 1-9 LEVAN:		62,638.38-	.00	146.00-	146.00
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	.00	.00	.00
506-46500-439	TIF Payments	7,063.00	7,500.00	3,374.00	4,126.00
Total TIF DOWNTOWN REDEVELOPMENT:		8,063.00	7,500.00	3,374.00	4,126.00
Net Total TIF DOWNTOWN REDEVELOPMENT:		8,063.00-	7,500.00-	3,374.00-	4,126.00-
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	50,656.07	53,663.79	21,039.92	32,623.87
601-49400-102	Full-Time Employees Overtime	1,556.17	6,500.00	1,665.51	4,834.49
601-49400-120	CENTRAL PENSION FUND	.00	998.40	384.00	614.40
601-49400-121	PERA	3,942.83	4,512.29	1,693.54	2,818.75
601-49400-122	FICA	4,021.68	4,602.53	1,727.41	2,875.12
601-49400-131	Employer Paid Health	14,280.27	14,637.00	6,715.65	7,921.35
601-49400-151	Worker s Comp Insurance Prem	1,226.47	1,575.00	1,072.20	502.80
601-49400-201	Office Supplies(paper-pens-et)	4,166.74	3,500.00	1,632.21	1,867.79
601-49400-212	Motor Fuels-Gas	125.14	750.00	42.27	707.73
601-49400-217	Other Operating Supplies	9,112.85	10,000.00	1,707.56	8,292.44
601-49400-221	Repair/Maint -WELLS	2,980.26	30,000.00	1,834.13	28,165.87
601-49400-223	Repair/Maintain - Building	1,094.18	500.00	.00	500.00
601-49400-228	Repair-Water Main Repairs	13,173.51	30,000.00	19,039.17	10,960.83
601-49400-229	Refunds	1,307.68	500.00	1,030.00	530.00-
601-49400-303	Engineering Fees	.00	10,000.00	.00	10,000.00
601-49400-309	Software and Design	3,389.92	5,000.00	.00	5,000.00
601-49400-310	Other Professional Services	17,861.70	17,000.00	9,229.06	7,770.94
601-49400-322	Postage	492.60	100.00	.00	100.00
601-49400-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	744.18	755.82
601-49400-343	Advertising	327.50	400.00	.00	400.00
601-49400-362	Property - Casualty Ins (Auto)	6,999.95	7,210.00	7,488.64	278.64-

Account Number	Account Title	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	2021-21 Budget Remaining
601-49400-381	Electric Utilities	34,628.60	43,700.00	16,731.00	26,969.00
601-49400-401	Contractual Services	3,595.01	1,500.00	926.10	573.90
601-49400-406	SAFETY	94.19	1,200.00	.00	1,200.00
601-49400-417	Uniforms	596.60	600.00	119.97	480.03
601-49400-420	Depreciation	.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	378.00	1,500.00	.00	1,500.00
601-49400-434	Sales Tax Paid	.35	250.00	.18-	250.18
601-49400-437	Miscellaneous	.50	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.00	85,000.00	93,573.85	8,573.85-
601-49400-580	Computers & Technology	4,066.72	4,500.00	.00	4,500.00
601-49400-590	Capital Outlay	.00	.00	5,000.00	5,000.00-
601-49400-601	Debt Srv Bond Principal	77,000.00	194,000.00	115,000.00	79,000.00
601-49400-611	Bond Interest	6,827.46	33,031.00	19,479.50	13,551.50
601-49400-700	Transfers Out	436,154.47	50,000.00	.00	50,000.00
Total Water Utilities (GENERAL):		700,057.42	708,430.01	327,875.69	380,554.32
Net Total WATER FUND:		700,057.42-	708,430.01-	327,875.69-	380,554.32-
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	55,305.46	57,342.89	22,661.03	34,681.86
602-49450-102	Full-Time Employees Overtime	4,910.49	6,500.00	3,026.50	3,473.50
602-49450-120	CENTRAL PENSION FUND	.00	998.40	384.00	614.40
602-49450-121	PERA	4,472.16	4,788.22	1,917.20	2,871.02
602-49450-122	FICA	4,561.69	4,883.99	1,955.55	2,928.44
602-49450-131	Employer Paid Health	24,422.94	14,637.00	6,721.46	7,915.54
602-49450-201	Office Supplies(paper-pens-et)	2,737.32	3,000.00	911.10	2,088.90
602-49450-212	Motor Fuels-Gas	.00	250.00	.00	250.00
602-49450-217	Other Operating Supplies	601.72	6,500.00	683.62	5,816.38
602-49450-221	Repair/Maint - Equipment	18,954.38	16,000.00	1,369.28	14,630.72
602-49450-228	Repair/Maintain - Other	64,844.61	25,000.00	.00	25,000.00
602-49450-229	Refunds	1,000.00	500.00	1,000.00	500.00-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	473.85	750.00	115.44	634.56
602-49450-322	Postage	84.19	100.00	.00	100.00
602-49450-331	Meetings-Conferences (mtgs/mi)	567.63	1,500.00	.00	1,500.00
602-49450-362	Property - Casualty Ins (Auto)	4,836.33	4,981.00	5,173.50	192.50-
602-49450-381	Electric Utilities	5,743.25	9,660.00	3,412.00	6,248.00
602-49450-383	Gas Utilities	457.37	950.00	153.03	796.97
602-49450-385	Sewer Plv-Elgin Sewer District	780,574.14	787,000.00	197,689.31	589,310.69
602-49450-417	UNIFORM	240.87	600.00	200.00	400.00
602-49450-420	Depreciation	.00	14,000.00	.00	14,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	44,000.00	115,000.00	115,000.00	.00
602-49450-611	Bond Interest	1,210.00	28,130.00	17,029.25	11,100.75
602-49450-700	Transfers Out	436,154.46	50,000.00	.00	50,000.00
Total Sewer (GENERAL):		1,456,152.86	1,157,571.50	379,402.27	778,169.23
Net Total SEWER FUND:		1,456,152.86-	1,157,571.50-	379,402.27-	778,169.23-
Net Grand Totals:		11,347,793.99-	5,810,193.51-	2,076,346.24-	3,733,847.27-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

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1-800-927-2647 Non-Emergency
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Executive Summary

City Council Meeting: June 8th, 2021

AGENDA ITEM: Department Report	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 5.D.
ATTACHMENTS: June Activity Summary Report	APPROVED BY:
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of May. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Weekly on-line training for continuing Ed. Credits on PATROL.
- Completed the annual weapons qualification. All officers qualified with their duty handgun and patrol rifle.
- Less-Lethal training/certification scheduled for June.
- Met with both AXON and GTac in regards to body cameras.

Misc. Activity

- All of the new computers have been installed in our squad cars.
- Added a number of local ordinances into the E-Charge system, a few more to go.
- Continue to work on city ordinance enforcement updates and wording.
- Calls-per-service have increased this past month. We are double the calls-per-service from last May. Relaxed COVID restrictions are playing a large part in the increase of activity.
- The vandalism at Eastwood Park has been solved and charges have been filed. We have increased our patrol in the parks in an effort to reduce issues.
- We have been working with the school in regards to the 2nd annual Graduation Parade. This year the route has been cut down and should take less time. We are using the same route as the Corn on the Cob Days parade.

The following are the March calls per service as it compares to 1 year ago.

May Call Activity	2021	2020
9-11 Hang-Ups	5	3
Alarms	3	1
All other	1	3
Animal Complaints	8	10
Assault	1	0
Assist Other Department	22	12
Attempt to Locate	1	0
ATV Violations	1	0
Burglary/Open Door	2	0
Child Custody Exchange	0	0
Civil Matter	0	4
Curfew Violation	0	0
Damage to Property	2	3
DANCO Violation	2	0
Disorderly Conduct	2	3
Domestics	1	1
Driving Complaints	9	3
Driving Under the Influence	0	0
Drugs All Types	0	0
Escort	0	0
Fire Calls	1	1
Fireworks	0	0
Found Property	4	6
Fraud	1	1
Funeral Assist	1	4
Gun Permit	4	2
Harassment/Threats	1	3
Littering	1	5
Lost Property	0	2
Medical Calls	8	19
Misc. Information	3	9
Motorist Assists	7	6
Noise Complaints	0	6
OFP/HRO Violation	0	0
Ordinance Violation	6	0
Parking Complaints/Violations	10	1
Permit	8	10
POR	1	0
Public Assists	9	31
School Bus & Incident Report	2	0
Security Check	129	0
Sex Offense	0	1
Snow Removal	0	0
Sudden Death	0	0
Suspicious Activity	15	7
Theft Offenses	2	1
Traffic Crashes/Violations	176	58

Trespassing	0	0
Vulnerable Adults	0	0
Weapons Violation	0	0
Warrants All	0	0
Welfare Checks	8	7
Worthless Checks	0	4
TOTAL CALLS	456	224

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of May. We averaged as a city 271,451 gallons per day. The highest being 417,000 gallons and the lowest being 100,000 gallons. We pumped 8,415,000 total gallons for the month.
- Meters were read on the 3rd of the month.
- As part of the Gopher One call before you dig, we had 75 locates.
- The VFD (variable frequency drive) has been installed at well #3 and is back in service.
- Meter replacement is ongoing.

Sewer

- Roto Rooter has Completed all the sewer lines in the streets. They have a few sewers to do in easement properties, but with all the rain they are going to wait until the ground dries and firms up.
- We received a call about a resident with a backup in the house, after further investigation, it was determined the issue was in the homeowner's service line.

Streets

- Alcon is working on the punch list to complete the 2020 street project.
- We have been filling potholes as they appear. This will continue this as needed.
- Flowers were place on Main Street and 3rd St.
- Banners for the seniors were taken down and replaced with the business banners.
- We put up American flags for the season.

Parks

- We have been mowing between rains.
- Summer help begins June 7th.
- We are continuing our efforts with the Police Dept. to catch the vandals to our park equipment.
- Park and Trails Commission met May 25th.

Pool

- We have been prepping the pool for opening day (June 7th).
- The 3rd and 7th graders will swim at the pool the last week of school again this year.
- The heaters have been installed and the pool is being heated for the start of the season.

Trees

- We are continuing our efforts to rid City property of infested Ash trees. This will continue as needed.
- We have been trimming trees that hit our trucks and equipment. This will continue as needed.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Buildings

- We installed LED lights at the Ambulance building.

Cemetery

- We prepped the site around the columbarium for the concrete pad. WAK did the final grading and poured the concrete. Once the concrete cures, we will complete the dirt work.

Daily Task (7 days a week)

- We check the wells and write down the readings from the day before. We do this for record keeping and also this is a good way to track if there is anything out of the ordinary.
- We check the lift stations and write down the readings from the day before. We do this for record keeping and also this is a way to ensure the pumps are working correctly.
- We take water samples and test them.
- We check for locates, if there are any, we have 48 hours to complete.
- We check parks and pick up any garbage.
- Water flowers.

**Respectfully,
Shane Loftus
Public Works Director**



PARKS & TRAILS COMMISSION Special Meeting Minutes

**Tuesday, April 27, 2021, at 6:00 P.M.
Community Presbyterian Church, 505 W Broadway, Plainview, MN 55964**

A Special Meeting of the Plainview Parks & Trails Commission was called to order at 6:02 pm on April 27, 2021. Commissioners in attendance: Beau Hebert, Jon Curtiss, Jason Hall, Carrie Klassen, and Marlene Young. Absent: Ben Jacobs and Jenny Schneider. Staff in attendance: Shane Loftus. Public in attendance: Sally Harrington, Julie LaBare, Cheryl Nymann, and Kit Sackreiter.

Motion was made by Klassen and seconded by Curtiss to approve the agenda. Passed 5/0.

Motion was made by Curtiss and seconded by Klassen to approve the March 2, 2021 meeting minutes. Passed. 5/0.

Cheryl Nymann, representative from the Plainview Lion's Club, shared that the Lion's Club would like to donate a bench to the city and would like the commission's feedback on where the bench can be placed. Nymann also shared that the Lion's Club has discussed building an inclusive playground in Plainview for children with physical limitations. Nymann shared a draft mockup of the potential park with the commission. The bench could possibly be incorporated into this park. Hebert suggested the idea of using the Six Oaks park as a potential location for this park due to the age of the current equipment.

Sally Harrington discussed the need for a natural playground in Plainview. She believes the 16 acres of land located in the middle of the walking trail in the NW part of town to be a prime location for this park. The land is currently owned by the school. Harrington shared information on adapting to climate change by incorporating more natural elements into our environment. Julie LaBare, member of the School Board, indicated there would need to be discussions with the school. Hebert indicated that the commission has no control in taking any further steps at this time.

Hebert shared that he was approached by Adam Schumacher who is looking for an Eagle Scouts service project. He indicated interested in redoing the basketball court at Eckstein Field. The poles are leaning and the surface is deteriorating. Hebert encouraged Schumacher to talk with Judith Jordan to find money for the project. Loftus indicated he had also been in touch with Schumacher and that Jordan has \$1,800 available. Loftus indicated to redo the basketball court, Schumacher would need upward of \$20,000 or more. Due to the costs involved, Loftus suggested starting a CIP to put this in the city budget for next year. Motion as made by Hebert and seconded by Young for Loftus to start the process of getting a CIP together for this to be included in the 2022 budget. Passed 5/0.

Hebert shared that the commission received feedback on Facebook from Kylie Weaver, a citizen of Plainview, on the possibility of replacing the slide bar with swings at the Six Oaks Park. Loftus shared that equipment at this park needs to be updated and/or replaced. He suggested researching to see what the cost would be to

incorporate swings into the park. Hebert suggested this as a potential service project for Schumacher instead of the basketball court.

Loftus gave a Public Works update:

- The pavilion posts at Eastwood Park were replaced.
- The public bathrooms at the parks will open on May 1, 2021.
- There has been a round of vandalism at the parks over the past month, with a majority at Wedgewood Park. One of the kids responsible has been caught but the cops are watching to find others involved.

Loftus shared an update on the lights at Eckstein Field. The grant has been finished and submitted to the DNR. We should hear sometime between June and July if we will be awarded a grant.

Hebert gave an update on the Trailhead Park project:

- The Veterans have requested extra enhancements to their area of the park, which will cost approximately \$55,000.
- A new proposal has been completed. Hebert attended a meeting with the Legion to share the proposal.
- The Legion and Boy Scouts gave their support and approval of the project to go to City Council.
- There was discussion in coming up with a name for the park.

Kit Sackreiter shared that the Boy Scouts would like handouts of the proposed plan for the project.

Motion was made by Young and seconded by Hall to move regular meeting time for the commission meetings to the fourth Tuesday of the month and to be located at the Community Presbyterian Church. Passed 5/0.

Motion was made to adjourn by Curtiss and seconded by Klassen. Passed 5/0.

Meeting adjourned at 6:55 p.m.



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MEMORANDUM

Date: June 3, 2021
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

2020 Improvement Project

Alcon Construction is still working on punch list items for this project. Their work has been intermittent, and progress has been slow, which has been understandably frustrating for residents in the project areas. We have been pressing Alcon to expedite their work. Major items that remain to be addressed include grading/black dirt repairs, seeding repairs, mailbox repairs, and tree replacement. We understand that final asphalt paving will be completed later this week or next week. Final completion date per the contract is June 18, 2021, at which time all work, including punch list items, must be complete.

Orchard Hills 7th Subdivision

We have been working with City staff and the developer and his engineer on the development agreement for this project. It is expected that a final development agreement for the project will be a separate item on the Council agenda for consideration of approval. We have also been working with the developer's engineer on final approval of plans and specifications for the proposed improvements.

Marshman Addition

We are continuing to work with the developer and his engineer on completing the public improvements required under the development agreement.

Local Road Improvement Program (LRIP) Grant Application

Award announcements for this funding program were made on June 2. Unfortunately, the City's applications for 2nd Avenue NW from TH 42 to CR 8 (10th Street NW), and 2nd Avenue SW from TH 42 to CR 8 (9th Street SW) were submitted on March 2nd were not selected for funding at this time.

Walkability Plan

The City recently received SHIP grant funding to assist with the cost of developing this plan. A kickoff meeting was held with City and EDA staff on 5/12/21. A revised public input plan, based on the SHIP grant requirements has been developed and is a separate item on the Council agenda for consideration. The public input stage will begin soon after approval of the updated plan.

Name: Current Project Update

Date: 6/3/21

Page: 2

2021 Street Maintenance Project

Quotes for crack sealing and chip sealing were received on 5/26. A recommendation for awarding this work is included as a separate item in the Council Packet.

Skyview (former PADCO) Property Development

The proposed special district to accommodate mixed use development in the City of Plainview was reviewed by the Planning Commission at their 6/1 meeting. The Planning Commission recommended City Staff proceed with development of language for a proposed revision to the City Code to allow for the use of special districts. We are working with City staff to prepare this language for consideration by the City Council as a revision to the City Code.

Montgomery Property Development

An application for a GDP and Preliminary Plat were submitted and reviewed by the Planning Commission at their 6/1 meeting. The Planning Commission recommended denial of the GDP and Preliminary Plat due to issues related to the proposed cul-de-sac and roadway connectivity. A separate staff report on this item is included in the Council Packet. Note that this development, along with the Skyview Property Development, discussed above, would require a watermain extension. If either development moves forward, the City will need to determine how the watermain extension is accomplished, including allocation of costs for the extension.

Plainview Public Library

345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: June 2021

Library Hours: We are officially implementing the open hours schedule which was approved by the Library Board at their meeting on February 18, 2020. Our summer hours are now 10-7 Monday-Friday. The intent of this change, which was approved prior to COVID-19, was to provide a consistent schedule where community members do not have to remember which hours go with which day. It also placed more hours in the evening where data tracking showed that there was heavier traffic, particularly with families who wanted to visit the library together.

Mission & Vision Statements: At their May 18th meeting, the Library Board adopted new vision and mission statements for the library. They are intended to guide decisions about policy and programming. It can also be helpful in grant requests when you can show that the funds you are requesting align with a purpose for which there is community understanding and buy-in. What follows draws upon input from library staff, library board members, city council members, and the general public (some who use the library and some who do not).

Vision:

The Plainview Public Library is a trusted partner that strengthens community through empathy, respect, and inclusion.

Mission:

Connecting our community with information, enriching experiences, and each other

Summer Programming: Summer programs will take place in local parks with the library as a backup site in the event of rain. Currently, plans include two evening Family Storytimes and two Uke and Me ukulele play along sessions. We received \$1000 from People's Energy Operation Round-Up to purchase a sound system to improve the audio experience for these and any upcoming indoor events..

Plainview Public Library

345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Material Circulation:

	Overall Circulation	Service Days	Average Circulation per Service Day
May 2021	2329 Items	24	97 Items
April 2021	2675 Items	26	103 Items
March 2021	2777 Items	27	103 Items
February 2021	2507 Items	24	104 Items
January 2021	2405 Items	23	105 Items
December 2020	2353 Items	23	102 Items
November 2020	2234 Items	21	106 Items
October 2020	2742 Items	27	102 Items
September 2020	2787 Items	24	116 Items
August 2020	2534 Items	21	121 Items
July 2020	2678 Items	22	122 Items
June 2020	2667 Items	22	121 Items

If you have any questions, concerns, or ideas, please feel free to contact me.

Respectfully Submitted,
Alice L. Henderson

Plainview Public Library Board of Trustees

Tuesday April 20, 2021 7:00 PM

Members Present: Miranda Muller, Missy McRay, Amy Appel, Nicholas Ozment, Adam Feils

Staff: Alice Henderson

City Council Member: Lindsay Hammer-Bartley

The meeting was called to order by Missy at 7:01 PM. The meeting was held online due to COVID-19.

A motion was made by Miranda and seconded by Adam to approve the agenda. Motion carried unanimously via roll call vote.

A motion was made by Amy and seconded by Miranda to approve the consent agenda as follows:

- Board Minutes 3/16/2021
- Director's Report
- Plainview Volunteer League Report
- Acknowledgement of Donations
 - Dawn Rossman
- SELCO Quarterly Financial Report

Payment of Bills

A motion was made by Amy and seconded by Missy to approve the Payables by Payee in the amount of \$10,660.03. Motion carried unanimously via roll call vote.

Unfinished Business

New Business

- A. Approve Hire of Library Assistant: A motion was made by Amy and seconded by Miranda to approve the hire of Vicki Kaupa in the roll of Library Assistant. Motion carried unanimously via roll call vote.

Next meeting is set for May 18, 2021.

Motion to adjourn was made by Adam and seconded by Amy at 7:10 PM. Motion carried unanimously via roll call vote.

Respectfully submitted,
Miranda Muller

EDA DIRECTOR UPDATE

March/April 2021

An update on activities that are or were in process, or completed in April and May 2021 includes:

- **Business Center:** The feasibility of converting another block of overhead lights to LED is being considered. Additional Parts room remodeling estimates are being gathered to find the most efficient and economical heating/air conditioning option for the space. Maintenance of outside areas is in process. The Center has two small offices that are available for rent.
- **Downtown Business Support/Strategic Doing:** The Small Town/Strategic Doing workgroup has chosen to work on a marketing plan for the Plainview area businesses and downtown merchants. The Plan includes branding for the business community. Promotion of area businesses will occur through distribution of a 32-page brochure that carries paid ads from area businesses. The goal is to make this brochure an annual, ongoing, and self-sustaining marketing tool. The Marketing Workgroup narrowed the area to be promoted to Plainview, Elgin, Millville, Theilman and Elba. Ad sales are underway with the goal of having the brochure to the printer by the third week in June.
- **Grant Report:**
 - **Small Town/Strategic Doing Workshop 2** – Five Plainview businesses participated in the first 30/30 Strategic Doing follow-up meeting held on May 20th for the Plainview Marketing project. *See above.* The EDA Board approved offering the second workshop to a group of youth that want to improve recreation options in the Park system. The Initiative Foundation may have to sign off on this project.
 - **SHIP Grant – Pedestrian/Walkability Plan** – The City was awarded \$16,500 in SHIP funding to cover the Bolton & Menk fee for writing a Pedestrian/Walkability Plan. City and EDA staff met with Bolton & Menk on May 12th to discuss the community engagement plan. Bolton & Menk submitted a second proposal to also provide those services. The proposal is now before Council.
- **Housing / Development –**
 - **Hwy. 42 S Development** – Skyview Development principal Tom Wiener and consultant Kenneth Bush attended the May 18th EDA meeting to request that the EDA commission a Land Use Study for the Highway 42 corridor. The EDA Director and City Administrator followed-up by meeting with Matt Mullins of Maxfield Research. The EDA has received a proposal for the work. “The cost for the Market Opinion Letter will be... \$2,500.00, excluding travel expenses. The cost to prepare the Initial Market Potential Assessment is \$7,400.00, excluding travel.” The EDA Board will determine next steps on this request.
 - **First Homes / Harvest Ridge** – Shirley Lee, Program Officer at First Homes, contacted the EDA regarding local resources available for five townhomes on First Home lots in Harvest Ridge in the Land Trust. First Homes is interested in “new construction single family housing in Plainview that would have down payment assistance for buyers earning less than \$75,000/year.” First Homes may submit a proposal to MN Housing for additional financing.
- **Meetings**–The EDA Director staffed the May 18th EDA Board of Commissioners meeting, and city staff meetings with Bolton & Menk and Maxfield Research. She also convened the May 20th Strategic Doing 30/30 meeting.
- **EDA Board**– The EDA Board continues to work on strategic planning and continuity options.

2021 - 2022

Crossroads TO THE VALLEYS

PLAINVIEW
ELGIN
MILLVILLE
HAMMOND
THEILMAN
ELBA



A GUIDE TO PLAINVIEW AND THE SURROUNDING
WHITEWATER AND ZUMBRO RIVER VALLEYS

FREE

Full Page - \$190
Inside Cover - \$225
Back Cover - \$225

Dimensions - 5" (w) x 7625" (h)

Half Page - \$100
Dimensions - 5" (w) x 3.75" (w)

Quarter Page - \$65
Dimension - 2.45" (w) x 3.75" (h)

Eighth Page - \$35
Dimension - 2.47" (w) x 1.85" (h)

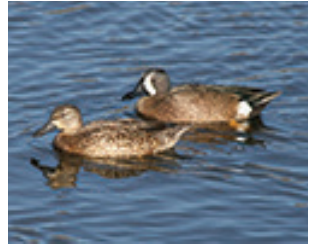
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Business Directory..... 6

Destinations: Towns

 Plainview 10

 Elgin.....11

 Millville 12

 Hammond.....13

 Theilman..... 16

 Elba.....17

Destinations: Events

 Community Celebrations..... x

Destinations: Tourism

 Museums / Historical Buildings / Areas x

Antiques..... x

Crafts / Crafters and Artisans x

Dining & Spirits x

Farm Tourism x

Fishing & Wildlife..... x

Furniture x

Gift Shops x

Entertainment x

Highways & Byways map x

Lodging

 Bed & Breakfasts..... x

 Campgrounds x

 Hotels x

Recreation

 Bike Trails..... x

 DNR Management Areas..... x

 River Water Trails x

 State Parks..... x

 Swimming Pools x

Emergency contacts

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM: Quarry Contract	AGENDA SECTION: Consent
PREPARED BY: Shane Loftus Public Works Director	AGENDA NO. 5.E.
ATTACHMENTS:	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the quarry contract for \$2,626 per year. This contract would be through March 31, 2024.	

SUMMARY

We haul the compost that we collect at the shop to a quarry. This quarry is split by two property owners that we have leased from for several years. This contract is also figured into the compost/brush fees that residents pay on their water bills.

We would pay Mike and Jeanette Morath \$1,700 per year for their larger portion of the quarry.

We would pay Dave and Beth Edwards \$925 per year for the smaller portion of the quarry.

Respectfully Submitted,
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM: Pleasant Acres Preliminary Plat	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 7.A.
ATTACHMENTS: Resolution 2021-15, Bolton and Menk Staff Report	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve resolution 2021-15 denying preliminary plat and general development plan for Pleasant Acres Subdivision	

SUMMARY

The subject property is in the southern part of Plainview, south of Highway 42 and between 10th St SW and 4th St SW. The property is zoned R-1 and totals approximately 11.72 acres.

The request by the applicant is for approval of a general development plan and preliminary plat for 14 single-family lots and four outlots. The single-family lot sizes will be between 13,300 square feet and 39,000 square feet with a range of lot widths (street frontage) between 49 feet and 105 feet. Of the overall 11.72 acres, 5.58 acres are proposed as single-family lots. The overall density for the development, without outlots, will be around two homes per acre. As detailed below and further within this report, the applicant will adhere to R-1 zoning.

Plainview Planning Commission held a public hearing on Tuesday, June 1st, 2021, during their regularly scheduled meeting. No public comment was received. At the June 1, 2021, Planning Commission meeting, the Planning Commission recommended denial of this project to City Council based on the proposal's lack of connectivity to the adjacent property.

Staff recommends the City Council decide on the following two issues:

1. Should a variance to the City Code requirements for street connectivity and cul-de-sacs be granted?
2. Will a lack of street connectivity create an undue burden on the City's traffic system?

If the City Council determines that a variance **should not** be granted for the street connectivity and cul-de-sac requirements, and/or that the lack of street connectivity will create an undue burden on the City's traffic system, then Staff recommends that the City Council deny the general development plan and preliminary plat, for the following reasons:

1. That the proposed subdivision design conflicts with the Land Management Ordinance, specifically sections 622.2, paragraph 1; 622.2, paragraph 5; and 622.4; and/or
2. The design will create an undue burden on the City's traffic system due increased maintenance costs for pavement and snow removal, increased emergency service response time, and access complications for the undeveloped property to the west.

If the City Council determines that a variance **should be** granted for the street connectivity and cul-de-sac requirements, and that the lack of street connectivity will not create an undue burden on the City's traffic system, then Staff recommends that the City Council approve the general development plan and preliminary plat, with the following conditions:

1. A determination granting a variance to street connectivity to the west.
2. A determination granting a variance to a maximum 500-feet for dead-end streets and cul-de-sacs.
3. A determination that the proposed general development plan and preliminary plat does not conflict with any conditions listed in Section 620.4 of the Plainview City Code, and thus approval of the general development plan and preliminary plat is appropriate.
4. City staff shall submit the preliminary plat to MnDOT and Wabasha County for review and comment.
5. A method for accomplishing the needed watermain extension for the development will need to be determined, including cost allocation, prior to approval of the Final Plat.
6. The applicant shall address and satisfy the following conditions prior to City Council:
 - a. Show required setbacks on the preliminary plat.
 - b. Provide further detail regarding the applicant's intention to provide either parkland or fees in-lieu.
 - c. Submit a letter requesting and providing support for the above-mentioned variances to street connectivity, cul-de-sacs, and length.
 - d. Adjust lot frontage for Lot 8 to meet requirements.

- e. Provide further information on the proposed stormwater management design.
- f. Add drainage and utility easements along all side and rear yard lot lines (10-ft minimum total width).
- 7. A wetland delineation shall be completed for the property. If wetlands are determined to be present, then Wetland Conservation Act requirements shall be followed.
- 8. The preliminary plat shall generally be consistent with the general development plan. Denial of the general development plan will render approval of the preliminary plat null and void.
- 9. Plans and specifications for the required infrastructure improvements shall be submitted for City review and approval.
- 10. A Development Agreement to install the required infrastructure improvements necessary to support development on lots within the proposed subdivision will be required as a condition of Final Plat approval in accordance with City Code.
- 11. Easements included on the final plat shall conform with those shown on the preliminary plat, as well as any adjustments or additions determined to be needed by the City during preparation and review of final plans and specifications for the proposed subdivision improvements.
- 12. The parkland dedication cash in lieu of land amount shall be determined and finalized as a part of the development agreement.
- 13. All other comments or conditions from city departments, franchise service and utility providers, or other authorities with jurisdiction over this development shall apply to this development.
- 14. Unless earlier rescinded by the City Council, approval of a preliminary plat is limited to a period of one year, after which time the applicant is required to resubmit a preliminary plat. Upon application filed with the City Clerk, the City Council may continue the approval for an additional period. The application shall be filed at least 20 days prior to expiration of the approval of the preliminary plat. In the event the developer does not submit a final plat for approval within this time limits listed herein, the preliminary plat approval in this resolution shall expire.

Respectfully Submitted,

David Todd
City Administrator



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

MEMORANDUM

Date: June 3, 2021
To: City of Plainview City Council
From: Harry Davis, AICP
Brian Malm, P.E.
Subject: Pleasant Acres – General Development Plan and Preliminary Plat Application
City of Plainview

Meeting Date: June 8, 2021

Request:

Applicants: Tony Montgomery / Widseth (Craig Button)
Owner: Anastacia Development, Inc.
Property Location: Southwest of Highway 42 and County Road 4
Property ID: 26.00116.03

Background:

The subject property is located in the southern part of Plainview, south of Highway 42 and between 10th St SW and 4th St SW. The property is zoned R-1 and totals approximately 11.72 acres.

Table 1

Direction	Land Use	Zoning
North	Undeveloped; Residential	R-2, Residential; R-1, Residential
South	Golf Course	Wabasha County
East	Large Lot Residential	R-1, Residential
West	Undeveloped	R-1, Residential

Request:

The request by the applicant is for approval of a general development plan and preliminary plat for 14 single-family lots and four outlots. The single-family lot sizes will be between 13,300 square feet and 39,000 square feet with a range of lot widths (street frontage) between 49 feet and 105 feet. Of the overall 11.72 acres, 5.58 acres are proposed as single-family lots. The overall density for the development, without outlots, will be around two homes per acre. As detailed below and further within this report, the applicant will adhere to R-1 zoning:

Table 2

	Current Minimum Requirement	Proposed Minimum Requirement
Lot Area Single-family	7,500 sq. ft.	7,500 sq. ft.
Lot Frontage	60 feet	60 feet
Zoning Setbacks	Front: 25 feet (from ROW) Back: 5 feet Side: 5 feet (15 feet total)	Front: 25 feet (from ROW) Back: 5 feet Side: 5 feet (15 feet total)

Public Comment:

No public comment was received as of publishing this report.

Neighborhood Notification:

All property owners within 350' feet of this property were notified within ten days of the Planning Commission public hearing and published in the paper on May 27, 2021 that a public hearing would be held on June 1, 2021. No additional notification is required for City Council.

Infrastructure:

Streets: The subject parcel has access to County Road 4, a partially improved road with no sidewalk. The property abuts Highway 42, which is a partially improved road with a trail on the north side, however, access to Highway 42 is controlled by MnDOT and would not be allowed without MnDOT approval.

Water: Public water is not readily available to the subject property. A watermain extension will be required to provide water service to the property.

Sewer: Public sanitary sewer is available to the subject property.

Drainage: This property is within a Wellhead Protection Area, as is most of Plainview, and in the southern watershed. A small drainage way is present in the south and southwestern parts of the property. The 100-yr flood elevation for the drainage way is unknown. A wetland delineation has not been submitted at this time.

2040 Comprehensive Plan:

One of the land use goals in the comprehensive plan is to “encourage land uses, densities and regulations that promote efficient development patterns and relatively low municipal, state, and utility costs”. A sub-goal under the goal above is to require coordination between growth and utility capacities (sewer, water, etc.). Under the housing goals in the comprehensive plan, there are various goals that address supporting a “variety of housing types and densities”, “encourage a range of housing ... [fitting community] character”, and “maintain and enhance the quality of Plainview’s homes and neighborhoods”.

The Future Land Use Map designates the subject properties as Mixed Use Residential and Commercial and in a Planned Development Area. The Existing Functional Classification and Future Roadways Map indicates future access to Highway 42 in this general area.

Staff Findings:

1. A determination of whether the proposed preliminary plat meets zoning and overlay requirements.

Finding: The lots in the proposed Pleasant Acres development generally meet zoning requirements for lot area, frontage, and uses in R-1 zoning, with the exception of Lot 8. Lot 8 does not have the minimum required 50-feet of street frontage along a cul-de-sac, although it appears that the frontage could easily be adjusted to meet this requirement.

2. A determination of whether the proposed preliminary plat meets subdivision development standards.

Finding: Easements: The applicant has proposed right-of-way in the preliminary plat that satisfy code requirements. Drainage and utility easements should be added along

all side and rear yard lot lines (10-ft minimum total width). The applicant will need to make it clear on the final plat the location of easements with labels. Final review and determination of easement locations and widths to be included on the final plat will be coordinated with review of the proposed public infrastructure final plans and specifications.

Parkland Dedication: City Code requires dedication of 5% of the subdivision's land for public parks in R-1 zones, or payment of fees in-lieu. Since the preliminary plat does not indicate any parkland dedication, it is assumed that the applicant intends to pay fees in-lieu. In accordance with the Code, the fee should be a sum equal to 5% of the undeveloped value of the subdivided land. This amount will need to be determined as a part of the final plat and development agreement process.

Variances: The applicant has not submitted any separate zoning variance requests. However, the applicant should make it clear of their request(s) for any development- or subdivision-related variances.

Lot Configurations: The applicant has proposed lot configurations that generally meet code requirements.

Block and Street Configuration/Design: The applicant has proposed a street configuration that does not meet three sections of code:

1. Where adjoining areas are not subdivided, the arrangement of streets in new subdivisions shall make provision for the proper projection of streets so that parcels will not be landlocked (City Code 622.2, paragraph 1). When a new subdivision adjoins developable land, then the new streets shall be carried to the boundaries of such unsubdivided land; and
2. Streets designed and laid out so as to have one end permanently closed shall not exceed five hundred (500) feet in length, except where the Planning and Zoning Commission has approved additional length due to property limitations or large lot size (City Code 622.2, paragraph 5); and
3. Cul-de-sacs are to be discouraged in subdivisions because of their effect of reducing the efficiency of traffic flow and circulation. However, when necessary due to topographical constraints, the maximum length of a street terminating in a cul-de-sac shall be 500 feet, measured from the centerline of the street of origin to the end of the right-of-way (City Code 622.4).

Although staff understands that connectivity is not possible with every development and for every part of the city, the combination of no connectivity to the western, undeveloped property and an approximately 1,000-foot long dead-end or cul-de-sac street is ill-advised. There are no topographical challenges faced by the applicant for a possible connection to the west. Longer dead-end streets make it harder to provide emergency services in a timely manner and negatively impact traffic flow both within the subdivision and the larger area. In addition, given MnDOT controlled access along Highway 42, it appears that failure to provide connectivity to the adjacent western, undeveloped property

may result in that property being land-locked, if access to Highway 42 is not granted by MnDOT.

The applicant should formally request in writing variances to the above code sections and provide reasoning behind the requests.

Required Improvements:

Streets - The proposed streets of the subdivision meet the City's roadway section requirements.

Sidewalks – The proposed sidewalk meets City Code requirements for sidewalk construction in new subdivisions.

Drainage/Stormwater Management – The proposed storm sewer layout appears reasonable, however, it is unclear how the applicant proposes to meet MPCA NPDES Construction Stormwater requirements for water quality treatment, and City requirements for stormwater discharge rate control. The applicant will need to provide information on how these requirements will be met, and whether lot configuration changes will be required, or if the requirements will be met through construction on adjacent property.

Sanitary Sewer - The proposed sanitary sewer layout appears reasonable.

Watermain - The proposed watermain layout within the subdivision appears reasonable. However, as noted above, a watermain extension will be required to provide water service to the property. The logical connection point is along Highway 42 to the northeast, near the Kwik Trip entrance. The City will need to determine how this watermain extension is accomplished, including cost allocation.

Other Jurisdictional Approvals: This development is subject to all local, county, and state requirements for development. Failure to receive necessary approvals will render any plat approval null and void. Since this plat abuts both MnDOT and County Highway right-of-way, it will need to be submitted to those agencies for review and comment.

Denial of Plan and/or Plat: In the case of all subdivisions, the Planning Commission shall recommend denial of, and the City Council may deny, approval of a general development plan, preliminary or final plat if it makes any of the following findings:

- a) That the proposed subdivision, including the design, is in conflict with any adopted component of the Plainview Comprehensive Plan, Land Management Ordinance, Storm Water Pollution Control Ordinance, or any other provision of the City Code;
- b) That the physical characteristics of this site, including but not limited to topography, vegetation, susceptibility to erosion and siltation, susceptibility

to flooding, water storage, drainage and retention, are such that the site is not suitable for the type of development or use contemplated;

- c) That the site is not physically suitable for the proposed density of development;
- d) That the design of the subdivision or the proposed improvements is likely to cause substantial environmental damage;
- e) That the design of the subdivision or the type of improvements is likely to cause serious public health problems;
- f) That the design of the subdivision or the type of improvements will conflict with easements of record;
- g) That the design will create a significantly higher density than the surrounding areas;
- h) That the design will create an undue burden on the City's traffic system or water/wastewater infrastructure.

The subdivision does not appear to violate findings b) through g) above.

Related to finding a) above, the general development plan shows an intent to use the proposed outlots for future higher-density residential and commercial use. This is not in conflict with the city's comprehensive plan. However, the City Code requires major streets in a subdivision to project to adjacent areas. The City Code also discourages cul-de-sacs, absent any topographic constraint necessitating them, and limits the length of cul-de-sacs to 500-ft when they are necessary. There are no topographical constraints requiring a cul-de-sac in this case, and the proposed cul-de-sac is nearly double the maximum length allowed in the Code. Therefore, the proposed subdivision is in conflict with Land Management Ordinance requirements. A variance to this Code requirement would be necessary for these items.

Related to finding h) above, it could be argued that the lack of street connectivity to the undeveloped property to the west, combined with the lack of certainty in future access to Highway 42 may create an undue burden on the City's traffic system. Staff does not believe this burden would be related to expected traffic volumes, as those are expected to be relatively low based on the proposed development. Rather, the burden may be in increased maintenance costs for pavement and snow removal associated with cul-de-sacs, in increased emergency service response time, and in access complications for the undeveloped property to the west.

Planning Commission June 1, 2021 Meeting:

At the June 1, 2021 Planning Commission meeting, the Planning Commission recommended denial of this project to City Council based on the proposal's lack of connectivity to the adjacent property.

Recommendation:

Staff recommends the City Council make a determination on the following two issues:

1. Should a variance to the City Code requirements for street connectivity and cul-de-sacs be granted?
2. Will a lack of street connectivity create an undue burden on the City's traffic system?

If the City Council determines that a variance should not be granted for the street connectivity and cul-de-sac requirements, and/or that the lack of street connectivity will create an undue burden on the City's traffic system, then Staff recommends that the City Council deny the general development plan and preliminary plat, for the following reasons:

1. That the proposed subdivision design is in conflict with the Land Management Ordinance, specifically sections 622.2, paragraph 1; 622.2, paragraph 5; and 622.4; and/or
2. The design will create an undue burden on the City's traffic system due increased maintenance costs for pavement and snow removal, increased emergency service response time, and access complications for the undeveloped property to the west.

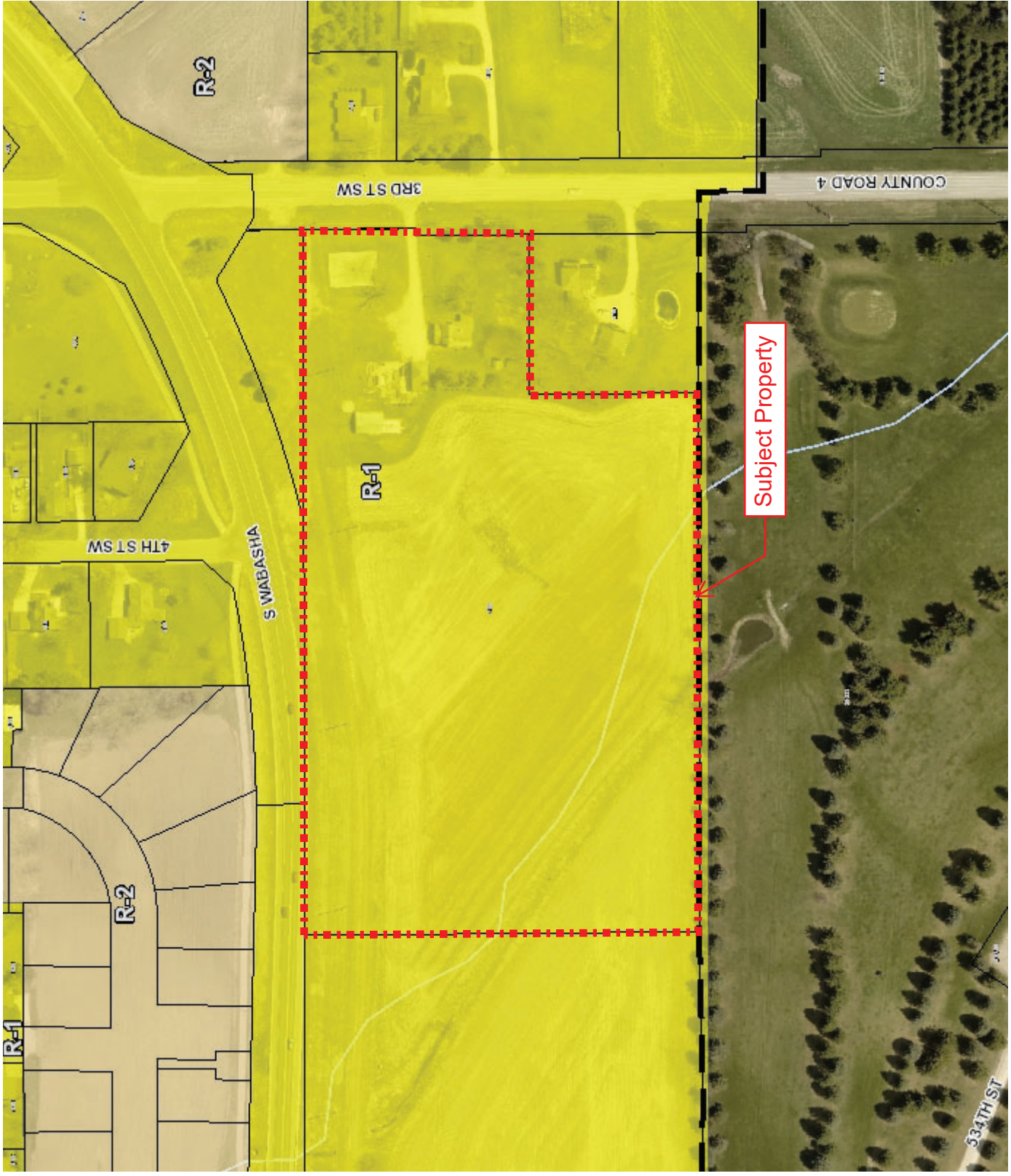
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Attachments:

- Current Zoning Map
- Plainview Comprehensive Plan
 - o Future Land Use Map
 - o Environmental Resources
 - o Existing Functional Classification and Future Roadways Map
- General Development Plan
- Preliminary Plat



Legend



Parcels (1/1/2020)



Zoning

- AG (Agricultural District)
- C-1 (Central Business District)
- C-2 (Service Commercial District)
- IND (Industrial District)
- R-1 (One-Family Dwelling)
- R-2 (Two-Family Dwelling)
- T (Transition District)

Protected Waters - Watercoul

Map Name



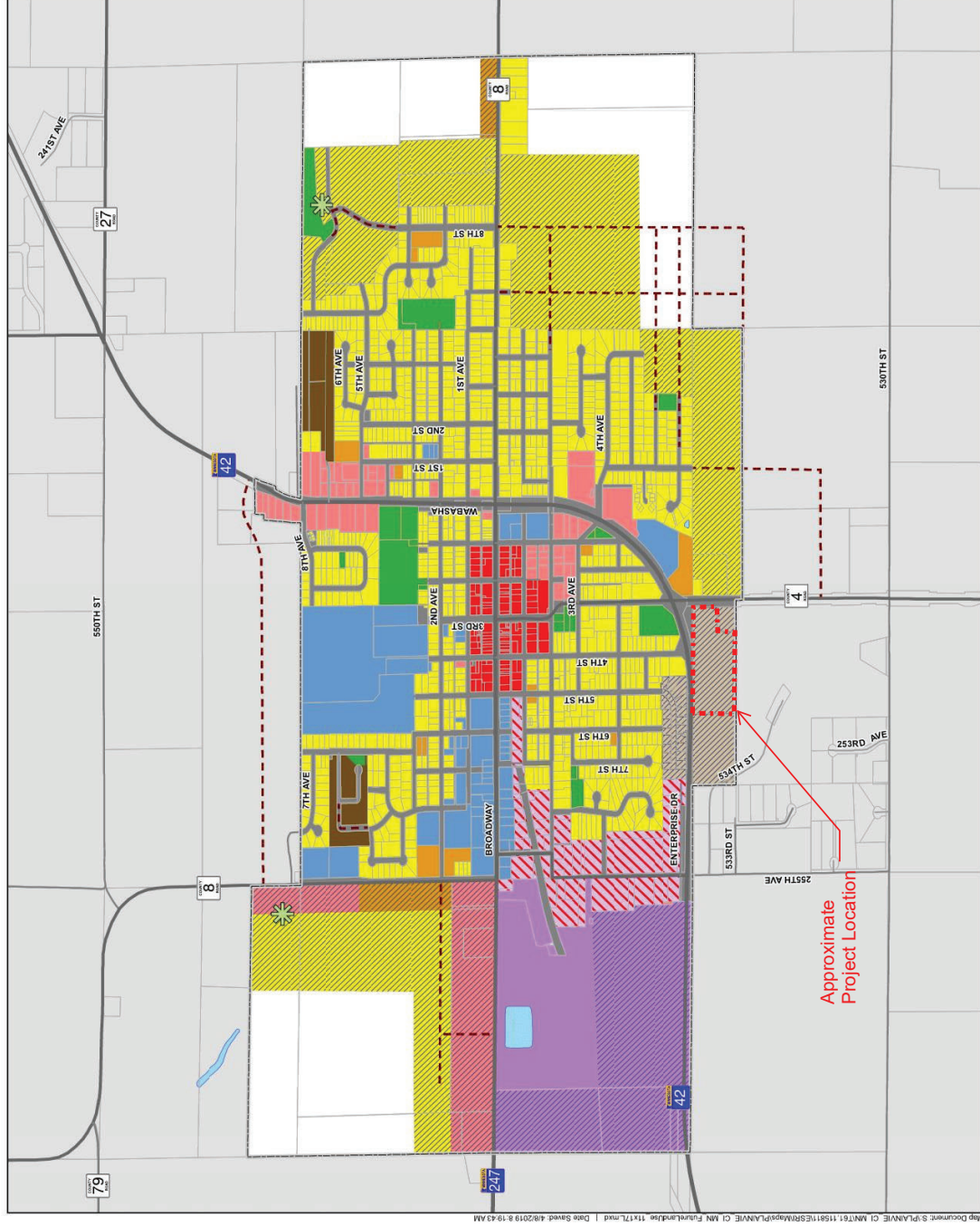
Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Plainview is not responsible for any inaccuracies herein contained.



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0 200 Feet



Map #3: Future Land Use

2040 Comprehensive Plan Plainview, Minnesota

Legend

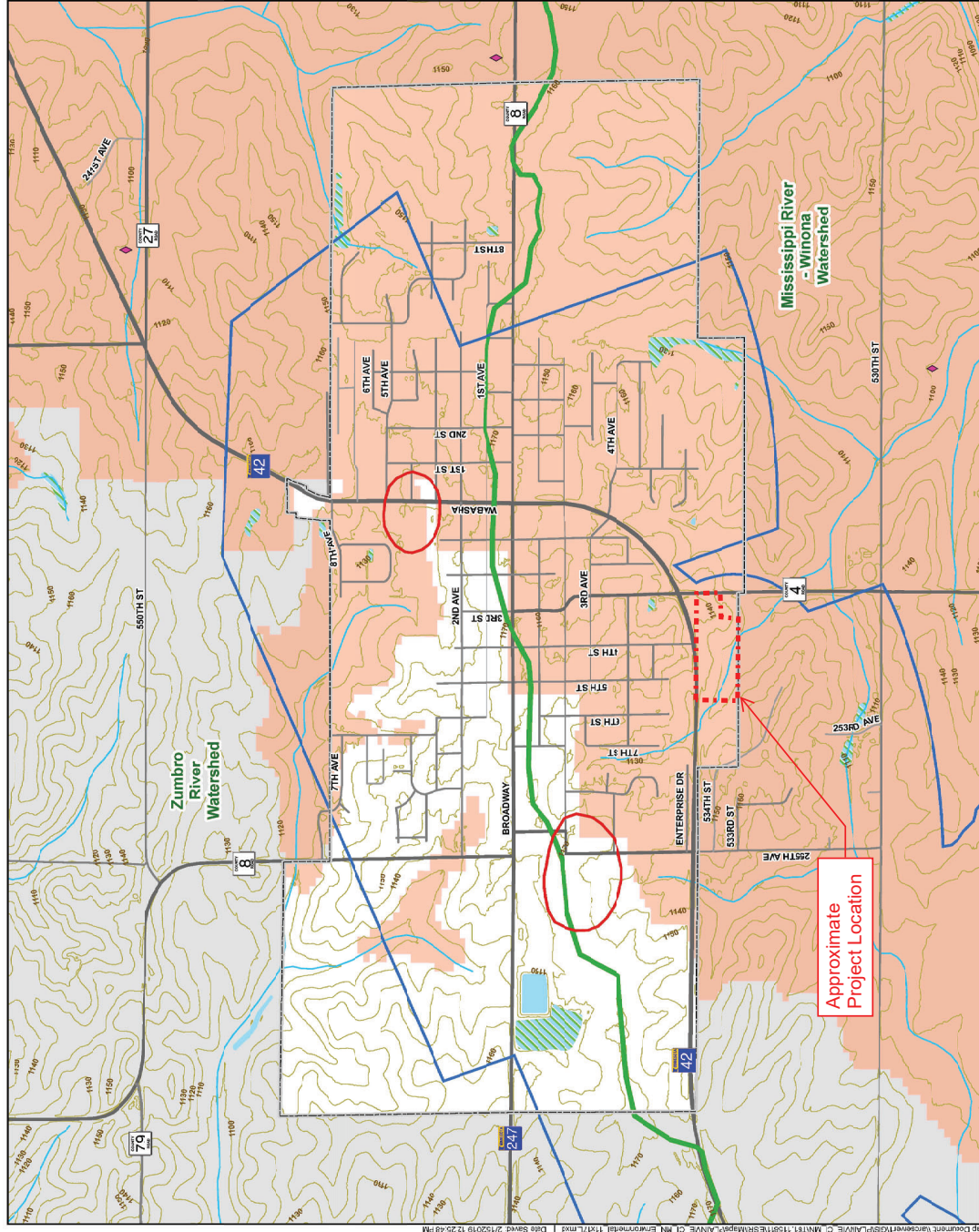
- City Limits
- Parcels
- Waterbodies
- Future Roadways
- Planned Development Areas
- Future Park Areas

Future Land Uses

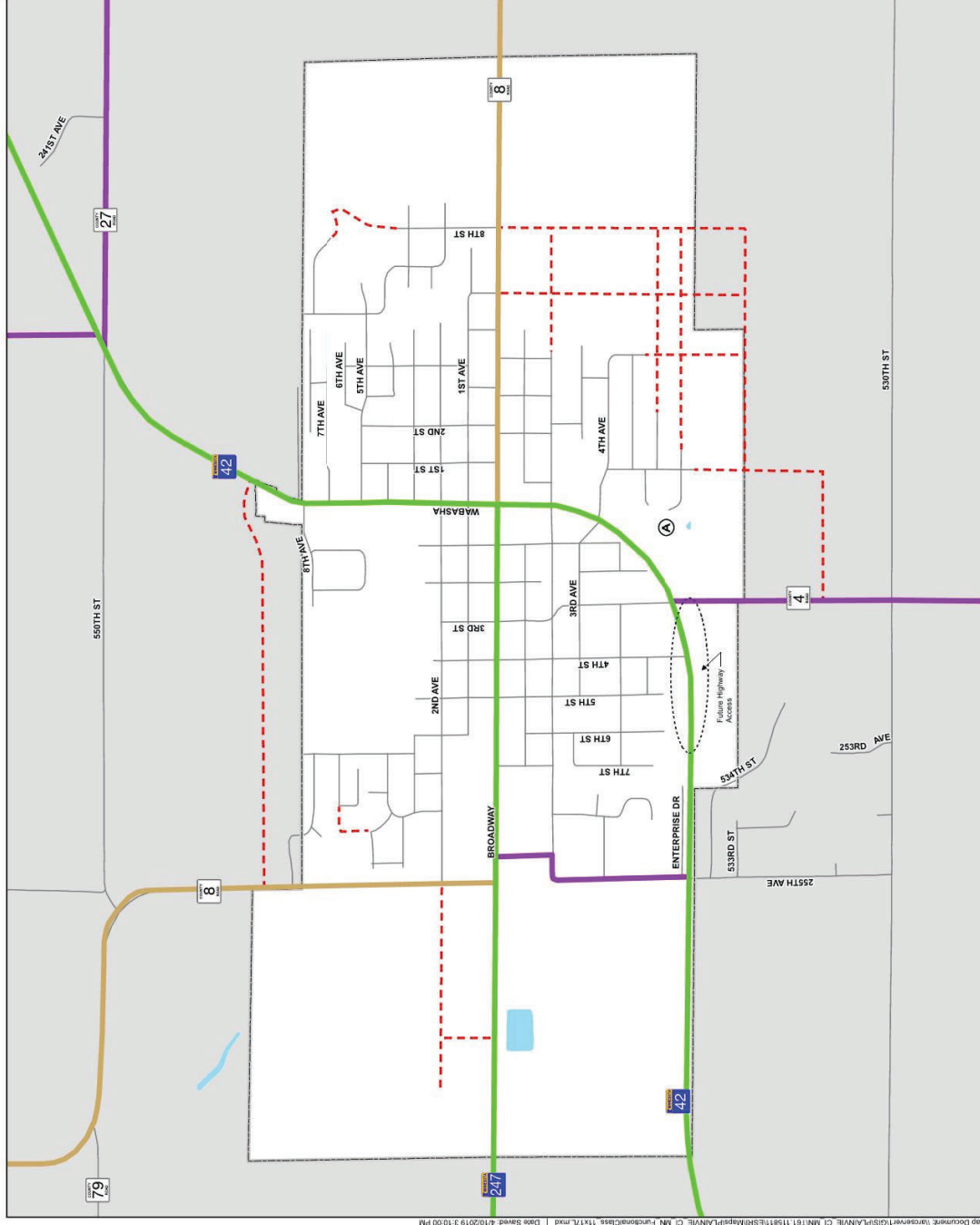
- Residential
- Multi-Family Residential
- Manufactured Housing Park
- Parks, Open Space, and Recreational Areas
- Road and Railway Right of Way
- Institutional
- Mixed Residential / Commercial
- Industrial and Utilities
- Commercial/Industrial
- Central Business
- Service Commercial
- Agricultural
- Planned Development Areas



April 2019



Map: Existing and Planned Functional Classification



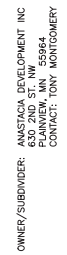
Map #6: Existing Functional Classification and Future Roadways

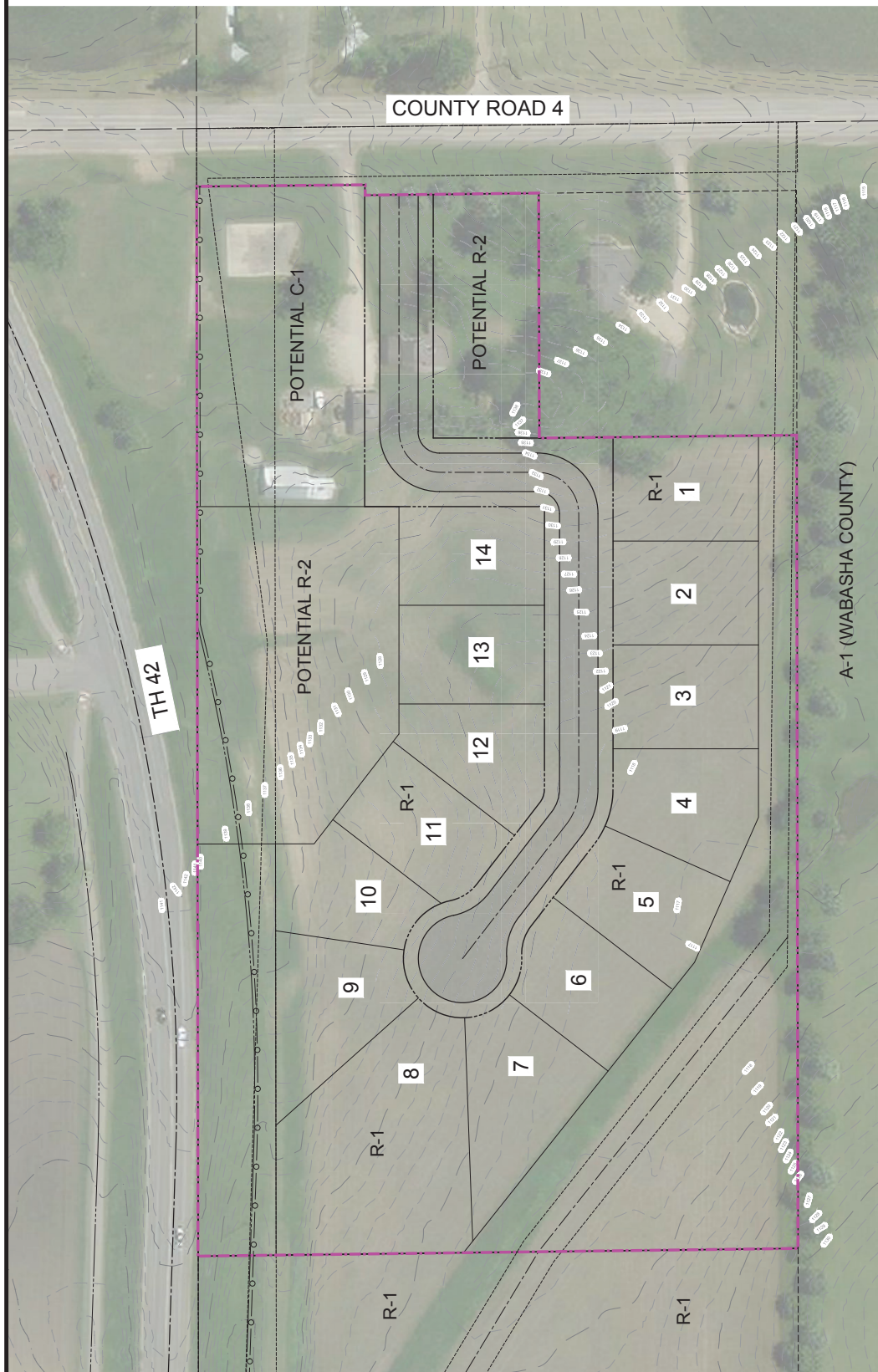
2040 Comprehensive Plan
Plainview, Minnesota



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April 2019





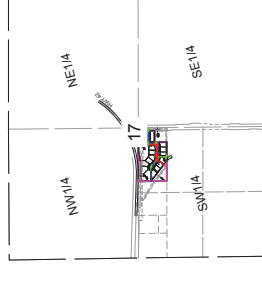
PRELIMINARY PLAT OF PLEASANT ACRES



EXISTING FEATURES LEGEND	
	DEAD-END EXISTING SANITARY SEWER
	DEAD-END EXISTING STORM SEWER
	DEAD-END EXISTING WATER MAIN
	DEAD-END EXISTING EASEMENT
	DEAD-END PROPERTY BOUNDARY
	DEAD-END SETBACK LINE
	DEAD-END EXISTING RIGHT OF WAY LINE
	DEAD-END EXISTING UNDERGROUND ELECTRIC
	DEAD-END EXISTING ELECTRIC POLE
	DEAD-END EXISTING SANITARY MANHOLE
	DEAD-END EXISTING HORIZONTAL
	DEAD-END EXISTING 24" SIZES AND GREATER

PROPOSED FEATURES LEGEND	
	PROPOSED CONCRETE
	PROPOSED SIDEWALK
	PROPOSED RIGHT OF WAY LINE
	PROPOSED EASEMENT LINE
	PROPOSED SANITARY SERVICE
	PROPOSED STORM SEWER SERVICE
	PROPOSED CATCH BASIN

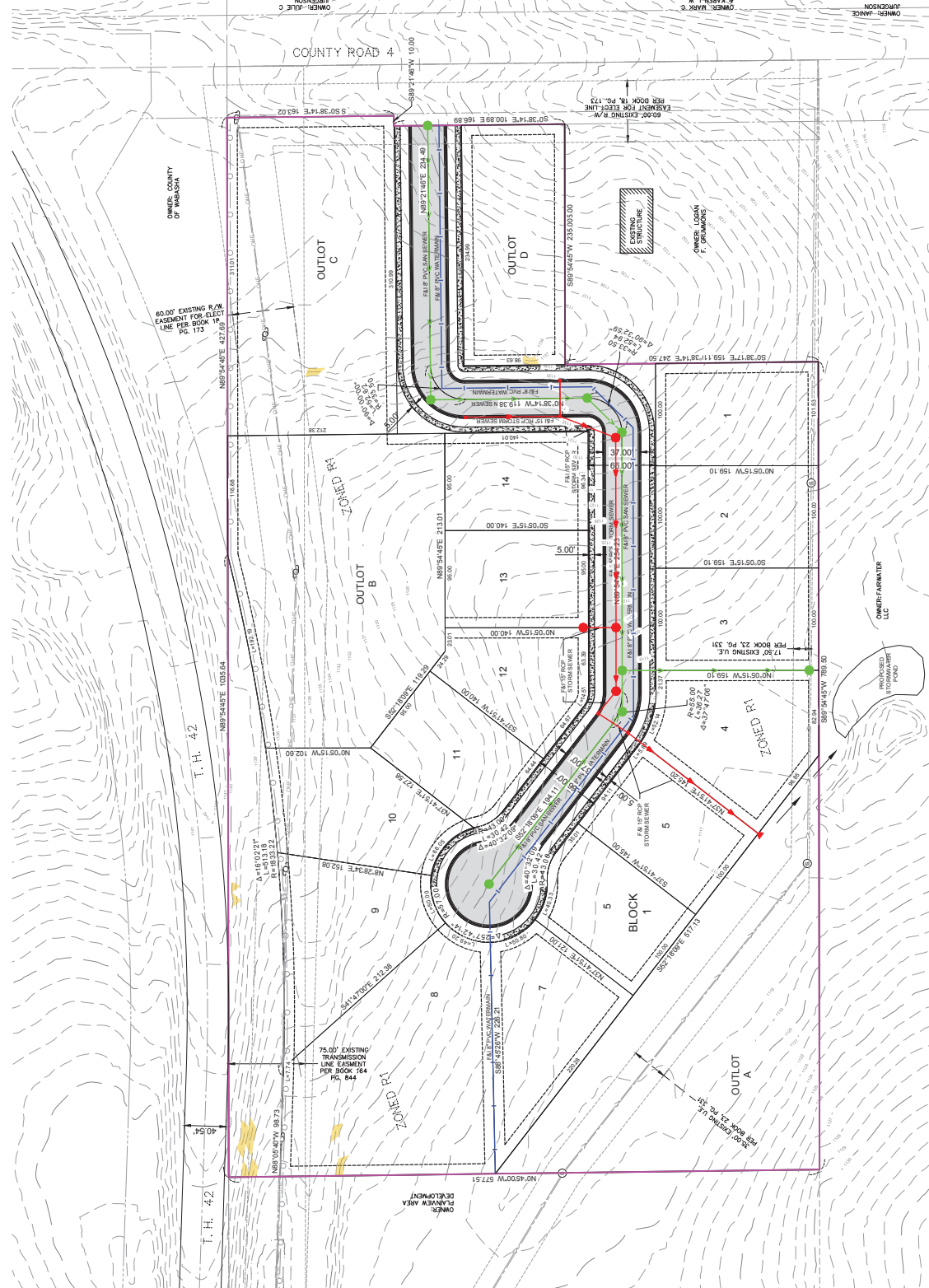
VICINITY MAP
SEC. 17, T. 108 N., R. 11 W.



NOT TO SCALE

750 3RD STREET SE
PLAINVIEW, MN 55854
ANASTACIA DEVELOPMENT INC.
630 2ND ST. NW
CANNON FALLS, MN 55601
CIVIL ENGINEER
WISDETH ENGINEERS & ARCHITECTS
CONTACT: CHRIS WISDETH
CANNON FALLS, MN 55601
PH: (507) 292-8443
EMAIL: CHRIS@WISDETH.COM

LEGAL DESCRIPTION
1. SEE EXHIBIT A



CITY OF PLAINVIEW PLANNING COMMISSION
JUNE 1, 2021
MEETING MINUTES

The June 1, 2021 meeting for the Plainview Planning Commission was called to order at 6:02 PM by Tom Wiener.

Members present: Tom Wiener, Ben Jacobs, and Jim Walkes.

Members absent: Ann Liebenow-Anttila and Roger Durgin.

It was noted that Council Member Adam Daschner has resigned. Therefore, there are five (5) Commission members until that seat is filled. With three (3) Commission members present there is indeed a quorum.

Staff members present: City Administrator David Todd, City Clerk Carol Kujath, Deputy City Clerk Kayla Hall, Public Works Director Shane Loftus.

Guests in attendance: Brian Malm with Bolton and Menk Engineering, Kenneth Bush with WSE Massey, Craig Britton with Widseth Engineering, Tony Montgomery, Brad Jech, Steve Frein, Marietta Frein, Bill Tointon with WSE Massey, Julie Jurgenson, Cassie Harrington, Steve Sawyer, Aaron Luckstein, Jay Holst and Greg Speedling.

Motion by Jacobs, second by Walkes to approve the agenda. Motion carried.

Motion by Jacobs, second by Walkes to approve the Consent Agenda. Motion carried. The May 4, 2021 minutes were approved without any corrections or amendments.

Pleasant Acres – Preliminary Plat:

Commission Chairman, Tom Wiener opened the public hearing at 6:03 p.m. to hear testimony regarding the proposed Preliminary Plat for the Pleasant Acres located in the southern part of Plainview, south of Highway 42 and between 10th St SW and 4th St SW. The property is zoned R -1 and totals approximately 11.72 acres.

Brian Malm gave a summary of the Preliminary Plat and the staff findings. The request is for approval of a general development plan and preliminary plat for 14 single-family lots and four (4) outlots. The single-family lot sizes will be between 13,300 square feet and 39,000 square feet, with a range of lot widths (street frontage) between 49 feet and 105 feet. Of the overall 11.72 acres, 5.58 acres are proposed as single-family lots. The overall density for the development, without outlots, will be around two homes per acre.

Craig Britton – The development is consistent with the comprehensive plan. There would be payment in-lieu of parkland dedication. Connectivity was discussed as was property limitations. Without MNDOT approval there would not be access to Highway 42 to the north. Storm water treatment will be on the adjacent property to the south. There will need to be a watermain extension to the property. The variance will be applied for in the final plat for the cul-de-sac length.

Bill Tointon – Future PADCO development – there is no public access to the west, it is a private access.

Motion by Jacobs, second by Walkes to close the public hearing. Motion carried.
Public hearing closed at 6:28 pm.

Commission Chairman asked for a motion to recommend approval thereby the commission be of the opinion that preliminary plat does meet the Plainview Comprehensive Plan in accordance with City code 620.4.(a) and (b). and that the site will not cause an undue burden on the City's traffic system. No motion was made. Motion dies on the table.

Motion by Jacobs, second by Weiner to recommend Planning Commission forward the general development plan and preliminary plat to the City Council recommending denial, for the following reasons:

1. That the proposed subdivision design is in conflict with the Land Management Ordinance, specifically sections 622.2, paragraph 1; 622.2, paragraph 5; and 622.4; and/or
2. The design will create an undue burden on the City's traffic system due increased maintenance costs for pavement and snow removal, increased emergency service response time, and access complications for the undeveloped property to the west.

A lengthy discussion followed.

Aye: Jacobs, Walkes, and Weiner

Nay: None

Motion carried unanimously.

Motion by Walkes, second by Jacobs for the developer's engineer to focus on the issues identified in the staff report and come back with an updated proposal that addresses those issues for the planning commission to consider.

Special District Zoning Discussion: Bill Tointon with WSE/Massey Engineering & Surveying is requesting a "Special District" code that would allow mixed-used developments to be built. Brian Malm explained that there would need to be language in the code to allow this as a tool. The planning commission would direct staff to develop code changes that would allow a Special District to be proposed by a developer. Each Special District would be site specific. Questions were answered by staff.

Motion by Jacobs, second by Walkes to allow City staff to develop language for code amendment that would allow creation of a "Special District" for development. Motion carried unanimously.

Open Discussion:

Jacobs – Both proposed ideas (developments) are needed for Plainview. But has concerns of reasonable access to both areas.

Montgomery – Asked if there was ever an application with MNDOT for access off Highway 42.

Weiner – Access was granted with conditions. Had to be at the City's discretion. Needed to be a public road, so was put in the City's Comprehensive Plan.

Motion made by Jacobs to adjourn. Second by Walkes. Motion carried. 7:03 PM.

Planning and Zoning Commissioner

City Clerk

Date

RESOLUTION NO. 2021-15

A RESOLUTION DENYING A GENERAL DEVELOPMENT PLAN AND PRELIMINARY PLAT TO BE KNOWN AS PLEASANT ACRES

Motion By: _____ Second By: _____

- WHEREAS, The Plainview Planning Commission conducted a public hearing on June 1, 2021, to consider a request from Tony Montgomery (the “Developer”), on behalf of the owners, to approve a General Development Plan and Preliminary Plat for the property known as PID: 26.00116.03; and
- WHEREAS, Notice of the public hearing on said General Development Plan and Preliminary Plat was duly published and mailed in accordance with Chapter 600 of Plainview City Code; and
- WHEREAS, The Planning Commission heard all persons interested in the General Development Plan and Preliminary Plat at the public hearing, and the Commission recommended in denial of the plan and plat to the City Council due to the proposed lack of connectivity; and
- WHEREAS, The City Council agrees with the Planning Commission and finds that the proposed General Development Plan and Preliminary Plat for Pleasant Acres do not meet the requirements of Chapter 600 of the Plainview City Code;
- WHEREAS, The proposed development does not provide the required connectivity to adjacent, undeveloped properties as required in Section 622.2; and
- WHEREAS, The proposed development design will create an undue burden on the City’s traffic system due increased maintenance costs for pavement and snow removal, increased emergency service response time, and access complications for the undeveloped property to the west; and
- WHEREAS, The proposed development does conflict with the conditions listed in Section 620.4 of the Plainveiw City Code, and thus denial of the General Development Plan and Preliminary Plat is appropriate.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA as follows:

1. The recitals set forth above are incorporated herein.
2. The City Council denies the General Development Plan and Preliminary Plat for Pleasant Acres, for the following reason(s):
 - a. That the proposed subdivision design is in conflict with the Land Management Ordinance, specifically sections 622.2, paragraph 1; 622.2, paragraph 5; and 622.4; and/or
 - b. The design will create an undue burden on the City’s traffic system due increased maintenance costs for pavement and snow removal, increased emergency service response time, and access complications for the undeveloped property to the west.

PASSED AND ADOPTED THIS 8th DAY OF JUNE 2021.

Mayor

ATTEST:

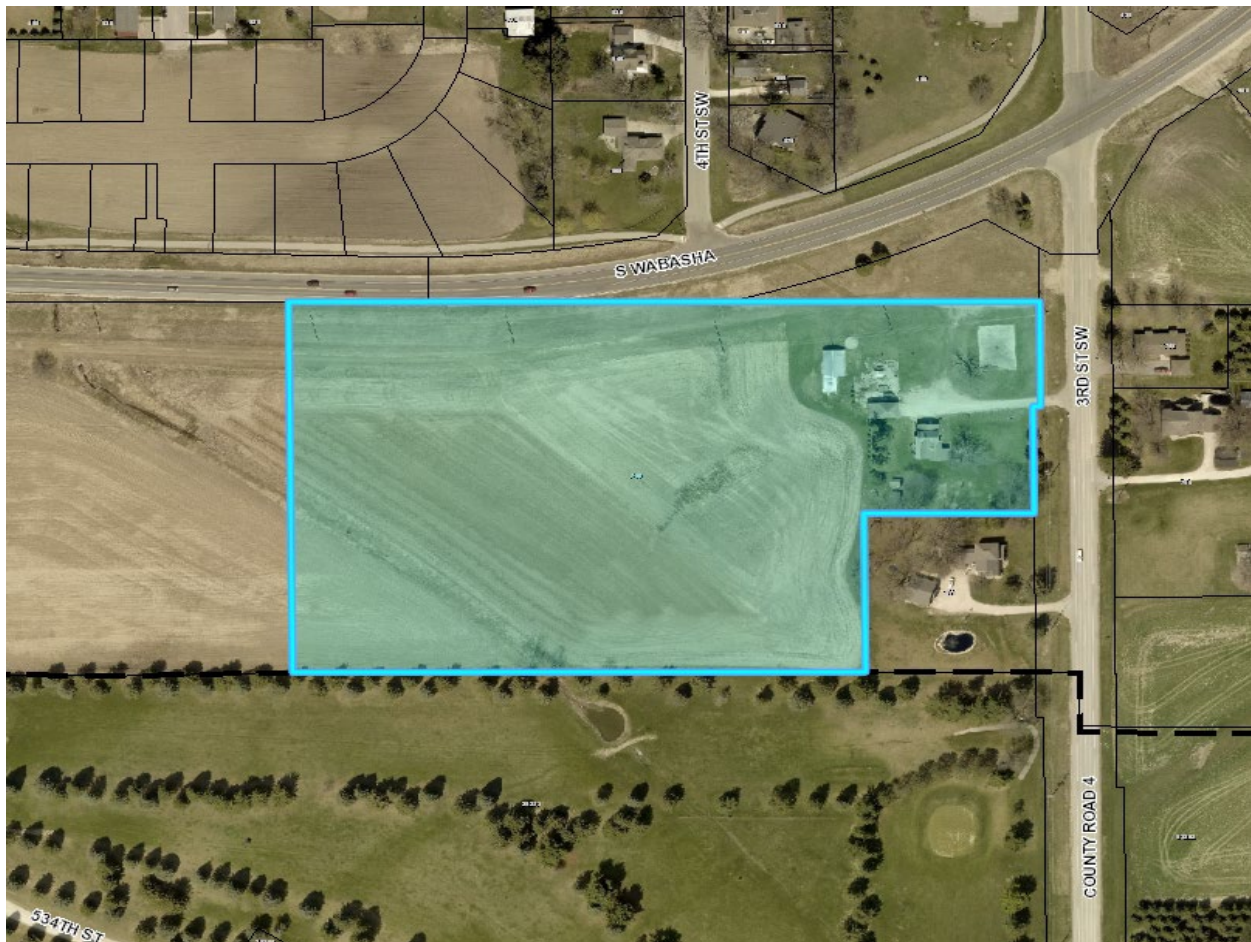
City Administrator

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Plainview, MN will conduct a public hearing on June 1, 2021 at 6:00 p.m. in the Church of Christ which is located at 205 1st Street NE in the city of Plainview, MN.

The purpose of the public hearing is to consider a preliminary plat to be known as Pleasant Acres, consisting of approximately 9.22 acres to be subdivided into fourteen total lots for residential use. The property is located south of Highway 42 between 10th Street SW and 4th Street SW adjacent to County Rd. 4.

Any comments on this matter can be made at the public hearing or can be forwarded, in writing, to the City Clerk, prior to the hearing.



PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM:	Greenwood Prairie Classic Iron Club Corn on the Cob Days request	AGENDA SECTION:	New Business
PREPARED BY:	Aaron Luckstein	AGENDA NO.	7.B.
ATTACHMENTS:	None	APPROVED BY:	a.l.
RECOMMENDED ACTION: Motion to discuss and approve the Greenwood Prairie Classic Iron Club Corn of the Cob days request to have a “Beat the City” component to its tractor pushing competition.			

SUMMARY

Greenwood Prairie Classic Iron Club has requested that the City participate in a friendly “Beat the City” competition as part of its annual tractor pushing competition at Corn on the Cob days. Jim Tentis with Greenwood Prairie Classic Iron Club will present the idea to the Council.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM:	Plainview Engagement Coordination-Sidewalk Plan/SHIP Grant	AGENDA SECTION: New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 7.C.
ATTACHMENTS:	None	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve the proposal from Bolton and Menk for additional work on the Sidewalk Plan—SHIP Grant		

SUMMARY

The City was awarded a grant through Wabasha County SHIP to institute a Healthy Living Walkability Plan in the amount of \$16,500. This is an expansion of the Sidewalk Plan proposal from Bolton and Menk, accepted by Council. The grant will support the original cost of the proposal from Bolton and Menk, however, the scope of the project, reporting requirements, and public outreach will exceed the original proposal for just the sidewalk plan. While going through the project outline and scope, there is a demonstrated need for further assistance from Bolton and Menk to ensure the caveats of the grant is met. Bolton and Menk has submitted an addendum to their original proposal for additional work that will satisfy the project. The cost outlined in the proposal addendum is \$10,800 for the additional work. While the City originally approved \$16,500 for the sidewalk plan and the SHIP grant is a matching grant, the additional work proposed at \$10,800 will be less than the original amount approved of \$16,500—with a much better project in the end. The funds would come out of the sidewalk budget for Public Works of which our Public Works Director is on board with.

Respectfully Submitted,

David Todd
City Administrator



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

PLAINVIEW ENGAGEMENT COORDINATION

The purpose of this document is to coordinate the efforts between the existing Sidewalk Plan scope and the engagement requirements of the SHIP grant.

Overview

The City of Plainview contracted with Bolton & Menk to complete a sidewalk plan to identify new policies and projects to improve walkability throughout the community and especially to major destinations. To be cost effective, the scoped work included a limited engagement plan to be completed by City staff. However, with the award of a mini grant through Wabasha County Statewide Health Improvement Partnership, a much more robust engagement plan is required, as well as coordination of the efforts to ensure completion by the September 17th deadline. Below is a summary of the engagement strategies, methods, and roles and responsibilities to ensure the successful completion of this project.

Key Efforts

Pedestrian Plan Report

The pedestrian plan report will help visualize the City's collective vision, goals, objectives, and policies and provide a sound framework for decision-making regarding investment in existing neighborhoods and new developments. A successful pedestrian and sidewalk plan will ensure that existing and new developments are connected to walkable destinations throughout the City and that current and future residents will be able to walk for transportation and recreation. This plan will include a recommended sidewalk network, implementation plan, and policy additions or modifications.

Engagement Efforts

Through this plan and its corresponding engagement efforts, there are multiple levels of engagement with key stakeholder groups identified with specific tools and techniques for each.

City Staff Engagement

A working group of city staff will be formally (Microsoft Teams meetings) and informally (e-mail and phone calls) convened at the beginning of the process, in preparation for the public meeting, after the public engagement efforts, and to review the plan. This group is to include the mayor, Economic Development Authority representative, city administrator, and public works director. Others may be invited as necessary.

General Public Engagement

The general public can help identify the key destinations within the city, where they currently walk, where they would like to walk, and safety features they like or feel are missing. General public engagement strategies will be broad with the intention of capturing as many people as possible.

Name: Pedestrian Plan Engagement Coordination

Date: 5/21/21

Page: 2

- Marketing and communications (Mayor's Letter, Plainview Newspaper press release, social media, others)
- Project webpage, to be hosted by the Economic Development Authority and linked from the City of Plainview
- Project summary (1 page) and longer project newsletter (4 pages)
- Mapping exercise (interactive digital map and analog printed copies)
- QR Codes, printed and posted at high pedestrian activity locations like the pool, parks, library, and walking trails.
- Survey with participation incentives
- One focus group of key stakeholders, as identified by the city staff working group, to be facilitated by Bolton & Menk
- Open house to be held with National Night Out at Eckstein Field on Tuesday, August 3rd

Hispanic/Latino Engagement

Plainview is home to a large migrant workforce during the summer months and walking is a very common mode of transportation both for workers as well as their children. To be culturally sensitive and inclusive, the City of Plainview engage a consultant to specifically engage with the latino community.

- Materials will be translated through services from the Diversity Council in Rochester or a local community member.
- The consultant will make a presentation and engage the community at the Lakeside Food's orientation. Translated materials will also be included in their welcome packets.
- The consultant will also work with Edgewood Acres and Lakeside Apartments to collect information from these communities.
- Participation incentives like pool passes, local restaurant, gas, or grocery gift cards, Visa gift cards, etc.

Youth and Families Engagement

Youth, especially those in middle school, walk and bike to community destinations as a critical component of their social development. Therefore it is important to engage them specifically for this walkability plan.

- Press release through public and private schools as well as the library with information about the project as well as instructions on how to participate
- Survey (digital or analog) with participation incentives.

Senior Engagement

Like the youth population, ensuring seniors who may no longer be able or willing to drive, can still access important community and social services ensures they can continue to age in the community and be engaged at a level they desire. To be inclusive, the engagement efforts targeting this stakeholder group include:

Name: Pedestrian Plan Engagement Coordination

Date: 5/21/21

Page: 3

- Information posted at the Community Center, Plainview Public Library, and area churches
- Printed large scale maps with dots and markers so they can identify places they live, walk, want to walk, and areas of concern posted at the Community Center and Plainview Public Library
- Printed copies of surveys

Fee

Each of the items identified above are outside the existing scope approved for Bolton & Menk's services for the Plainview Sidewalk Plan. As such, we have assembled fees for each item for the City to review and select any they wish to move forward with. We also understand that while we have the ability to do these items, there may be local people and organizations more or better suited to complete these tasks.

Item	Description	Fee
InputID	Interactive map-based platform to capture community feedback on where, when, why and how they move through the community. This would be provided to the EDA to embed or link from their website.	\$3,000
Marketing Materials	To ensure consistency with the messaging, Bolton & Menk would complete up to 3 press releases with social media posts and graphics as well a one-page summary and four-page (11x17 front and back) newsletter.	\$2,400
Survey	Bolton & Menk would develop survey questions and the digital survey. The City would be responsible for getting the printed surveys to the appropriate places.	\$800
Focus Group Facilitation	Bolton & Menk will develop questions and facilitate the focus group. The City would be responsible for identifying and inviting participants, with Bolton & Menk guidance.	\$600
National Night Out Participation	Bolton & Menk staff would support City/EDA staff in soliciting feedback at the National Night Out. We would bring 2 printed and bound copies of the draft report. The City would be responsible for any legal notifications of input opportunity required (legal ad/press release) and any additional notification efforts.	\$600
Engagement Summary	Bolton & Menk will compile the efforts undertaken and information collected by the City, community-based consultants, and us to provide one comprehensive document of the community engagement efforts of this plan.	\$3,400

Schedule

Below is the anticipated necessary schedule to ensure all elements are completed prior to the September 17th deadline. Columns highlighted in gray indicate long/Holiday weekends.

Month	May		June				July					August				September		
Week	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13
Engagement Plan and Scope Addendum	x																	
Webpage Built (Content coming later)	x																	
Survey (Internal)	x	x																
Webpage Content Reviewed and Posted		x	x															
Public Kick-Off (Marketing, mailers, paper, social media)			x	x	x													
Survey (External)			x	x	x													
Post QR Codes			x	x	x													
Senior Engagement			x	x	x													
Latino Engagement			x	x	x													
Focus Group					x													
Draft Plan						x	x	x	x									
Staff Review										x								
Draft Final Plan											x							
Public Messaging for Final Comments												x	x	x	x			
National Night Out at Eckstein Field												x						
Planning Commission Presentation												x						
City Council Presentation													x					
Address any final comments														x				
Final Plan															x			
Final Invoices Sent																x		
Funds Expire																		x

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM: Trailhead Park Proposal	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 7.D.
ATTACHMENTS: Parks and Trails Letter, Recommendation and Project Maps	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve moving forward with the next phase of the project—Public Hearing and City Attorney comment on a cooperative service and maintenance agreement	

SUMMARY

The city has been approached by the Peace Corps Memorial group wishing to place a memorial at Trailhead Park. The concept has been discussed over the past several months and input has been solicited from many stakeholders by the Parks and Trails Commission.

On April 21, 2021, a meeting was held with the Peace Corps, American Legion, and the Boy Scouts to discuss the project. All reacted very favorably. The Concept includes a Peace Corp memorial at Trailhead Park as well as a potential rename of the park to “National Services Memorial Park.”

The Parks and Trails Commission finds merit with the project and based on the favorable reaction to the stakeholders contacted, would like to proceed with the next phase(s) of this project—to include a public hearing to gather city-wide input as well as allowing our City Attorney to negotiate a cooperative service and maintenance agreement.

Respectfully Submitted,

David Todd, City Administrator

5/26/2021

Mayor Luckstein, Administrator Todd, and City Council:

The Parks & Trails Commission was approached with a project proposal for re-designing the Trailhead Park during the fall of 2020.

The Parks & Trails Commission facilitated discussions between representatives from the Peace Corps, American Legion, and Boy Scouts to discuss preliminary concerns with the initial project proposal and seek to find resolution. Through a series of both small and large group discussions, we believe we have successfully completed our evaluation and recommendation process.

The April 21, 2021 meeting with the Peace Corps, American Legion and Boy Scouts was incredibly favorable. Not only were all parties in full support of the latest design proposal (attached), the group in attendance had no objections to re-naming the park "National Services Memorial Park". In fact, they would prefer that name over the current "Trailhead Park" name.

All parties have copies of the final design proposal that was agreed upon that evening and have provided verbal support for moving forward with this project.

Based off the support of these key stakeholders, the Parks & Trails Committee finds merit with this project and recommends that City coordinate with Representatives of the Peace Corp, American Legion, and Boy Scouts to host an informational public meeting to present the preliminary concept and solicit community-wide feedback. In addition, we recommend the City Attorney begin reviewing and advising the City on completing a cooperative agreement. The Peace Corp has shared a draft agreement as a starting point.

The Peace Corps would like to kick off fundraising for this project in conjunction with its organization's 60th anniversary this year, so keeping in mind a sense of urgency while completing due diligence would be appreciated.

The Peace Corps is asking for no funding from the City of Plainview and will be paying the City to provide the necessary long-term maintenance.

Additional items that will need to be conducted as part of this project are:

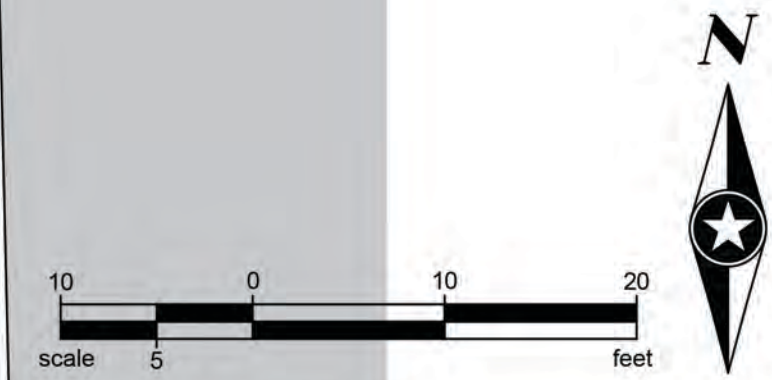
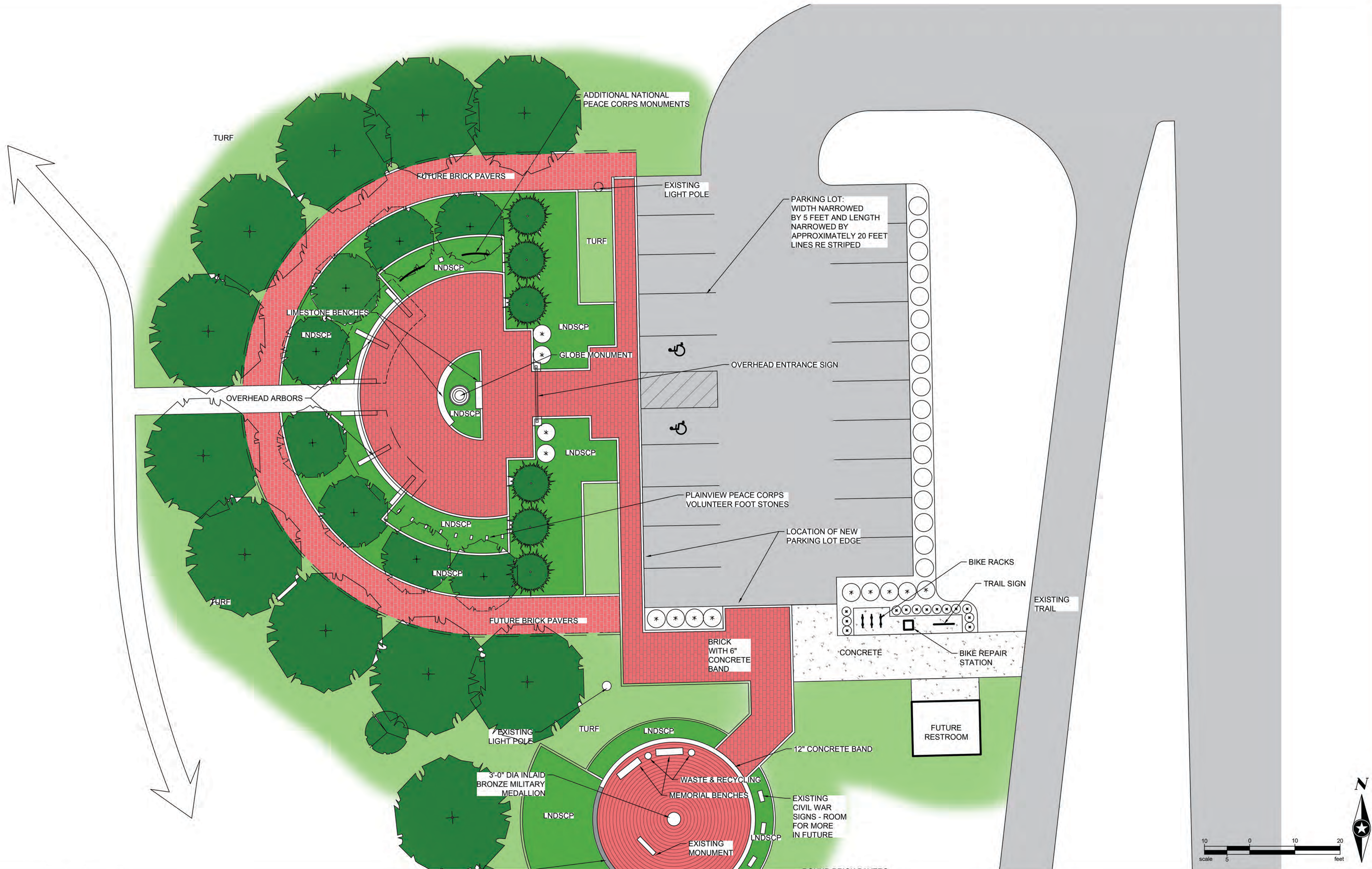
- City Attorney to provide assistance in negotiating cooperative agreement, including, but not limited to, outlining specific details regarding snow removal for paver areas and walkways
- Locating the original warranty deed for the park land and recording it with Wabasha County
- Keeping the Great River Ridge Trail Committee and DNR in the loop (they have been made aware of the most current plan)

Please contact me with questions or concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read "Beau Hebert", followed by a long horizontal flourish.

Beau Hebert
Chair
Parks & Trails Commission



DRAWN BY:					
DESIGNER:					
CHECKED BY:					
DESIGN TEAM	NO.	BY	DATE	REVISIONS	



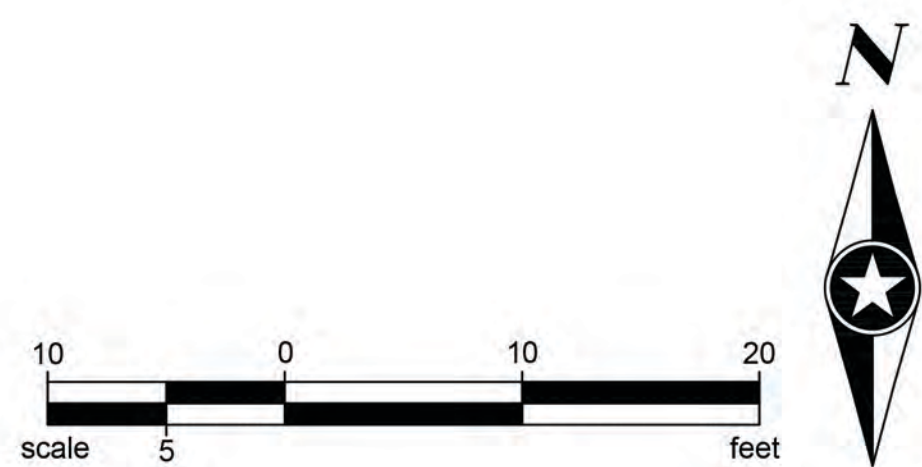
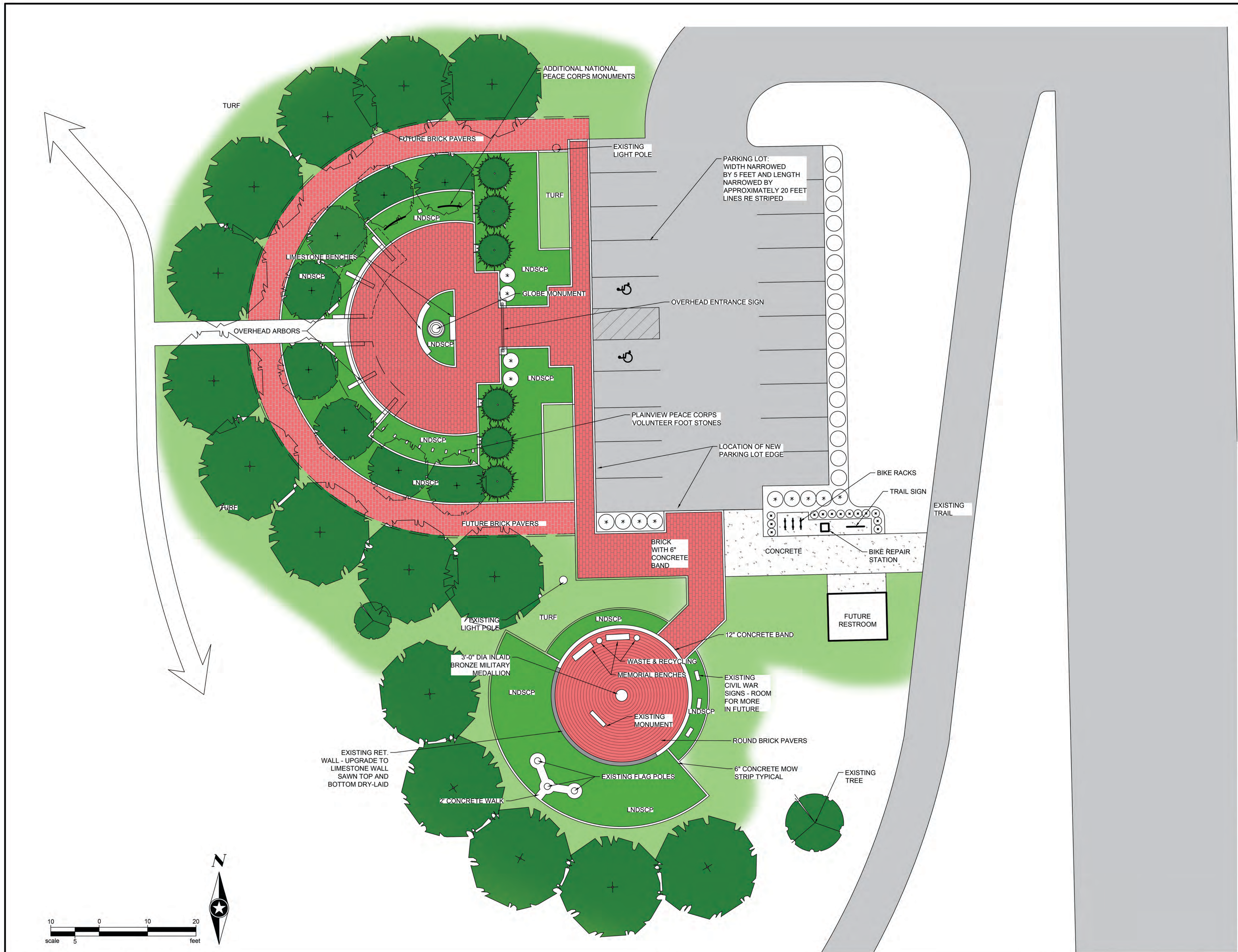
PHONE: 507.288.6464
717 THIRD AVENUE SE
ROCHESTER, MN 55904
www.sehinc.com

Date: _____ Lic. No. _____

PLAINVIEW,
MINNESOTA

PRELIMINARY LAYOUT

FILE NO.
-



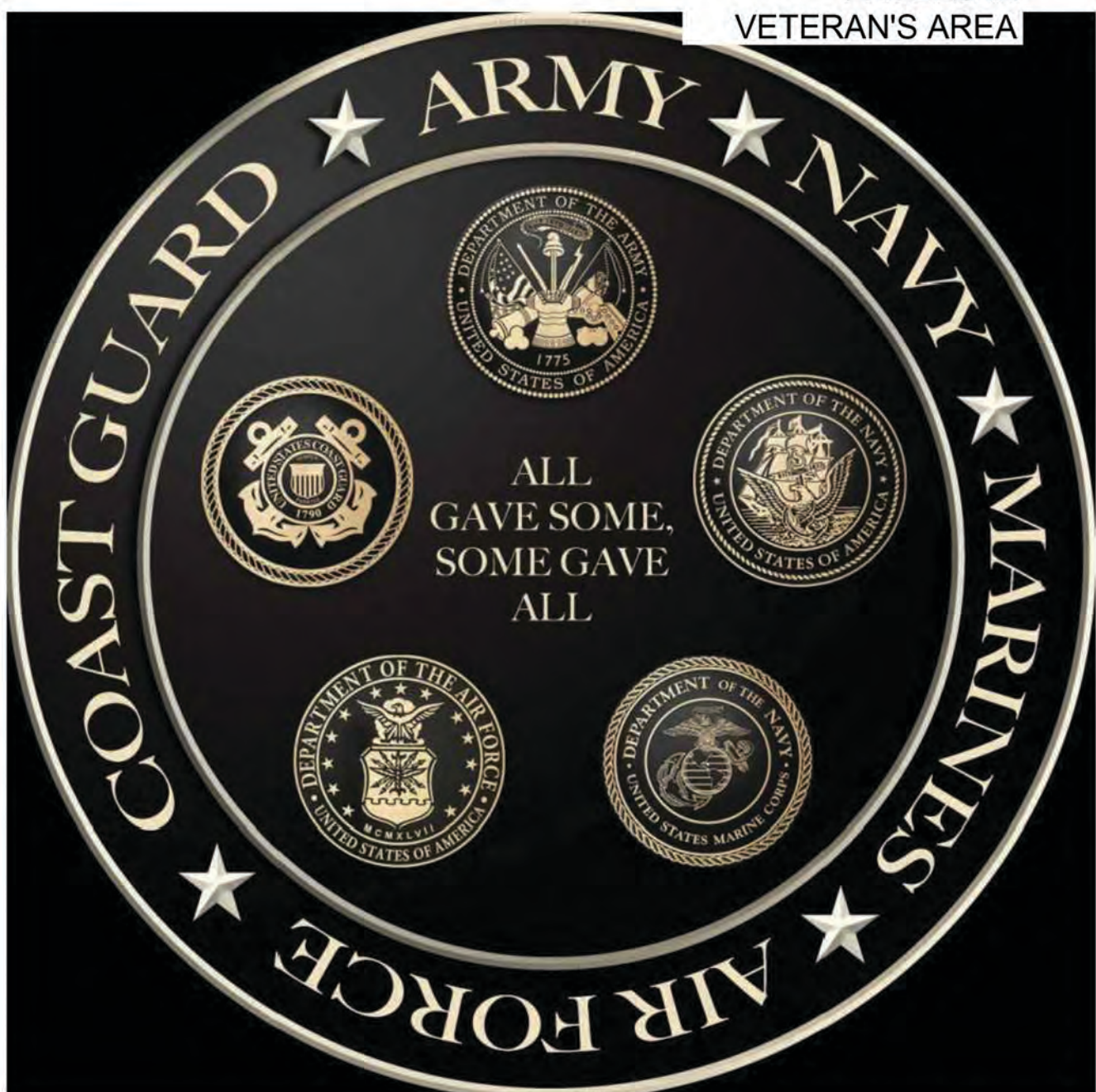
CONCRETE MOW STRIP IN VETERAN'S AREA



LIMESTONE WALL IN VETERAN'S AREA



ROUND BRICK PAVERS IN VETERAN'S AREA



BRONZE MILITARY MEDALLION IN VETERAN'S AREA

DRAWN BY:					
DESIGNER:					
CHECKED BY:					
DESIGN TEAM	NO.	BY	DATE	REVISIONS	

SEH PHONE: 507.288.6464
717 THIRD AVENUE SE
ROCHESTER, MN 55904
www.sehinc.com

Date: _____ Lic. No. _____

PLAINVIEW,
MINNESOTA

PRELIMINARY LAYOUT

FILE NO. _____

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM: Brush Pile Chipping	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus Public Works Director	AGENDA NO. 7.E.
ATTACHMENTS:	APPROVED BY:
RECOMMENDED ACTION: Motion to discuss and approve the hiring of Valdes Lawn/Snow/Landscape to chip the brush pile for a rate of \$450.00 per hour.	

SUMMARY

Last year when the City of Plainview hired YTS to chip the brush pile, we had a lot of farmers interested in the byproduct, but thought the chips were too large. Because of this, we asked YTS and competitors to bid the chipping with a smaller screen which gives us a much smaller chip.

YTS used a 6 inch screen last year and Valdes will use a 2 inch screen. By not having to pay for these companies to haul out the byproduct we save thousands of dollars, and help local farmers provide bedding for their animals.

Company	Grinder/Equipment	Mobilization
YTS	\$650.00 Per Hour	\$1,500.00
Valdes	\$450.00 Per Hour	\$1,500.00

Respectfully Submitted,
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8th, 2021

AGENDA ITEM: Sale of the Bucket Truck	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus Public Works Director	AGENDA NO. 7.F.
ATTACHMENTS:	APPROVED BY:
RECOMMENDED ACTION: Motion to discuss and approve the sale of the old bucket truck.	

SUMMARY

With the purchase of the 2016 bucket truck, Public Works is looking to sell the 1992 bucket truck. We will put the bucket truck on auction as is. With the sale of this truck, we can offset some of the cost of the newer bucket truck.

Respectfully submitted,
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8th, 2021

AGENDA ITEM: Toolcat	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus Public Works Director	AGENDA NO. 7.G.
ATTACHMENTS:	APPROVED BY:
RECOMMENDED ACTION: Motion to discuss and approve the purchase of a Toolcat for \$33,984.80.	

SUMMARY

We had originally agreed to rent a Toolcat for \$500 a month to keep the Toolcat under warranty. Unfortunately, the sales rep from Sanco (Bobcat Dealer) no longer works there and Sanco is only willing to do one year and increase the rent to \$1299.00 a month after that. This does not make sense for the City. At this rate we are money ahead by purchasing the equipment outright which was the original thought when doing the CIP (Capital Improvement Plan). We budgeted \$35,000 in the CIP.

Respectfully submitted,
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8th, 2021

AGENDA ITEM: Sale of the Toolcat Sander	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus Public Works Director	AGENDA NO. 7.H.
ATTACHMENTS:	APPROVED BY:
RECOMMENDED ACTION: Motion to discuss and approve the sale of the Toolcat sander on auction.	

SUMMARY

When the City quit outsourcing the snow removal for the business district, we purchased a sander for the Toolcat to help be more efficient. We have since purchased a Ventrac with a sander that is even more efficient. We no longer have a need for the Toolcat sander. Selling the sander will help rid of unnecessary equipment, and recover some of the original cost.

Respectfully submitted,
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting:

AGENDA ITEM:	Bituminous Crack Seal and Seal Coat Quotes for 2021	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	7.I.
ATTACHMENTS:	Bolton and Menk Letter and Resolution 2021-17 For Crack Seal and Seal Coating work for 2021	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve resolution 2021-17 accepting the bids for Seal Coating work for 2021.			

SUMMARY

Quotes were solicited and received on Wednesday, May 26, 2021, for the City's annual street maintenance work, which includes crack sealing and seal coating.

The following are the results:

Crack Sealing

Bidder Quote Amount

Fahrner Asphalt Sealers, LLC \$11,948.00

Engineer's Estimate/Budgeted Amount \$19,000.00

Seal Coating

Bidder Quote Amount

Pearson Brothers, Inc. \$47,705.00

Fahrner Asphalt Sealers, LLC \$50,995.00

Engineer's Estimate/Budgeted Amount \$77,000.00

The total of the low quotes is \$59,653.00, which is below the total budgeted amount of \$96,000. If deemed financially feasible, Bolton and Menk recommends awarding

the crack sealing quote to Fahrner Asphalt Sealers, LLC and the seal coating quote to Pearson Brothers, Inc.

Likewise, since the quotes came in much lower than the estimated/budgeted amount, Bolton and Menk also recommend that City Staff be allowed to work with the two contractors to expand the scope of the crack sealing and seal coating areas to fully utilize, but not exceed, the budgeted amount. This will allow the City to keep progressing with cost effective pavement management, which will ultimately reduce the overall life cycle cost of the city's pavements.

Respectfully Submitted,

David Todd
City Administrator



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

June 3, 2021

David Todd
City Administrator
City of Plainview
241 West Broadway
Plainview, MN 55964

RE: Bituminous Crack Seal and Seal Coat 2021
City of Plainview, MN
BMI Project No. 0H1.123353

Dear David:

Quotes were solicited and received on Wednesday, May 26, 2021 for the City's annual street maintenance work, which includes crack sealing and seal coating. the work. Following are the results:

Crack Sealing

Bidder	Quote Amount
Fahrner Asphalt Sealers, LLC	\$11,948.00
Engineer's Estimate/Budgeted Amount	\$19,000.00

Seal Coating

Bidder	Quote Amount
Pearson Brothers, Inc.	\$47,705.00
Fahrner Asphalt Sealers, LLC	\$50,995.00
Engineer's Estimate/Budgeted Amount	\$77,000.00

The total of the low quotes is \$59,653.00, which is below the total budgeted amount of \$96,000. If deemed financially feasible, we recommend awarding the crack sealing quote to Fahrner Asphalt Sealers, LLC and the seal coating quote to Pearson Brothers, Inc.

Also, since the quotes came in much lower than the estimated/budgeted amount, we also recommend that City Staff be allowed to work with the two contractors to expand the scope of the crack sealing and seal coating areas to fully utilize, but not exceed, the budgeted amount. This will allow the City to keep progressing with cost effective pavement management, which will ultimately reduce the overall life cycle cost of the city's pavements.

Name: David Todd

Date: 6/3/21

Page: 2

Please feel free to contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.



Brian P. Malm, P.E.
City Engineer

BPM/hh

Enclosures

Cc: Shane Loftus, Public Works Director

PROPOSAL FOR
BITUMINOUS CRACK SEAL 2021
CITY OF PLAINVIEW



The undersigned, having become familiar with the local conditions affecting the cost of the work and with the project location map and Special Provisions attached to this proposal, hereby proposes to perform everything required to be performed and provide and furnish all of the labor, new materials, necessary tools, expendable equipment, all complete in a workmanlike manner all the work required for the crack sealing project in accordance with the attached Map and Special Provisions prepared by Bolton & Menk, Inc. Consulting Engineers.

The undersigned understands the quantities of work shown herein are approximate only and are subject to increase or decrease and offers to do the work whether the quantities are increased or decreased at the unit price stated in the above schedule. See attached map for streets designated for crack sealing.

Depending on pricing, the estimated quantity may be revised to meet budgetary total project cost. The Contractor shall keep a running tabulation of the quantity completed and shall not exceed the agreed upon total without prior authorization. Once started, the Contractor shall complete work continuously. Work shall be completed during the allowable 2021 construction season in accordance with the attached Special Provisions.

In submitting this quote, it is understood that the right is reserved by the Owner to reject any or all quotes and this quote may not be withdrawn for a period of fifteen (15) days after the quote date. The City prefers this work to be done at the earliest possible date.

Please email quotes to Brian Malm with Bolton & Menk, Inc. at Brian.Malm@bolton-menk.com by **12:00 PM on Wednesday, May 26th, 2021**. Please contact Brian at (507) 381-7511 with any questions.

ITEM NO.	ITEM	APPROX. QTY	UNIT	UNIT PRICE	AMOUNT
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1	BITUMINOUS CRACK SEAL	10,300	LF	\$ <u>1¹⁶</u>	\$ <u>11,948⁰⁰</u>
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ESTIMATED TOTAL: \$ 11,948⁰⁰

Company Name: Fahrner Asphalt Sealers, LLC

Signature:

Address: 6615 US Hwy 12W

Name: Kevin Kruckow

Eau Claire, WI 54703

Title: Vice President

Phone: 715-874-6070

Date: May 26, 2021

Email: kevin.kruckow@fahrnerasphalt.com

Expected Completion Date: 10/15/21

City Acceptance:

Signature: _____

Date: 10th 11th

Name: _____

Title: _____

SECTION 02975 - BITUMINOUS PAVEMENT CRACK TREATMENT

PART 1 - GENERAL

1.1 SUMMARY

- A. This section covers the furnishing of all labor, materials, tools, equipment and performances of all work and services necessary or incidental to sealing random transverse and longitudinal cracks in bituminous pavement surfaces.

1.2 METHOD OF MEASUREMENT AND PAYMENT

- A. Measurement and compensation for the following items shall be paid according to the referenced specification or as modified below:
 - 1. Measurement and payment of Bituminous Crack Seal shall be measured by the lineal foot (LF) and shall include all costs for routing, cleaning, and filling labor and materials.
 - 2. Depending on pricing, the estimated quantity may be revised to meet budgetary total project cost. The Contractor shall keep a running tabulation of the quantity completed and shall not exceed the agreed upon total without prior authorization.
- B. The furnishing and installing of specific items and/or the performance of work under certain circumstances shall not be individually paid in the absence of a specific bid item for the work. Such items of work include but are not limited to:
 - 1. Mobilization of equipment and personnel to and from the job site.
 - 2. Providing adequate barricades and personnel to control vehicular and pedestrian traffic, including "no Parking" signage.
 - 3. Surface preparation including sweeping, brushing, etc.
 - 4. Protecting castings and valve boxes from sealant material.

1.3 SPECIFICATION REFERENCES

- A. MnDOT 3725 shall apply to crack sealant materials, except as modified herein.
- B. Unless noted otherwise, the provisions in this section are in addition to the referenced specification.

1.4 SUBMITTALS

- A. A copy of the manufacturer's recommendations pertaining to the heating and application of the joint sealant material shall be submitted to the Engineer prior to the commencement of work.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Crack Sealant
 - 1. The crack sealant compound shall be packaged in sealed containers. Each container shall be clearly marked with the name of the manufacturer, the trade name of the sealant, the manufacturer's batch and lot number, the pouring temperature, and the safe heating temperature.
 - 2. Mixing of different manufacturer's brands or different types of sealant shall be prohibited

PART 3 - EXECUTION

3.1 COORDINATION

- A. If requested by the Contractor, the Owner will spray to kill weeds and grass on project streets prior to the Contractor coming to the site to perform the seal coat work. It is the Contractor's responsibility to notify the Owner prior to coming to the site. The Owner will spray the weeds if requested by the Contractor, but makes no guarantee that the weeds will die. It is still the Contractor's responsibility to remove all weed or grass growth on the project streets prior to sealing.

3.2 NO PARKING DESIGNATION

- A. The Contractor shall post all streets in the project area for temporary no parking. Each street shall be posted a minimum of 48 hours prior to starting work. The Contractor is solely responsible for the installation and removal of no parking signage and shall notify City prior to posting. Weekend notifications are not adequate.

3.3 CONSTRUCTION REQUIREMENTS

- A. The sealant manufacturer's recommendations shall be adhered to and followed by the contractor. The temperature of the sealer in the field application equipment shall never exceed the safe heating temperature recommended by the manufacturer. Any given quantity of material shall not be heated at the pouring temperature for more than six hours and shall never be reheated. Sealing shall not proceed if the temperature of the material has not reached or has fallen below the manufacturer's recommended minimum application temperature.
- B. Sealant materials may be placed during a period of rising temperature after the air temperature in the shade and away from artificial heat has reach 40 degrees Fahrenheit and indications are for a continued rise in temperature. During a period of falling temperature, the placement of sealant material shall be suspended when the air temperature, in the shade and away from artificial heat, reaches 40 degrees Fahrenheit. Sealant shall not be placed when in the opinion of the Engineer; the weather or roadbed conditions are unfavorable.
- C. Bituminous crack sealing operations will be permitted only during daylight hours between May 1 and October 15.
- D. The Contractor shall conduct the bituminous crack sealing operations so that routing, cleaning, and sealing is a continuous operation.
 - 1. ROUTING: The following is required for all cracks that have not been previously filled with sealant. Cracks with a width of less than 0.75-inch shall be routed, cracks greater than 0.75-inch shall not be routed.

Cracks shall be routed 0.75-inch wide x 0.75-inch deep. The routing equipment shall be mechanical, and power driven and shall be capable of following the existing cracks. The cracks shall be routed with sharp router blades to the specified dimensions without deviation from the existing crack or creating excessive spalling. Equipment designed to "plow" the cracks to dimension will not be permitted. Wet sawing will not be allowed.

Traffic shall not be allowed to knead together or damage the reservoir once it has been created. Routed cracks not sealed before traffic is allowed on the surface shall be re-routed at no additional cost to the owner.

- 2. CLEANING: Immediately prior to cleaning and sealing the cracks, the entire bituminous surface shall be cleaned to remove all loosened bituminous particles and foreign material and the cracks shall be blown clean with oil-free compressed air. Compressed air shall be 75 to 150 psi and 125 cfm minimum at the nozzle. The crack and surface area 6.0-inches on both sides will then be cleaned and dried with a hot compressed air heat lance. The heat lance shall meet the following requirements: temperature of heated air at exit or orifice minimum of 1,800 degrees Fahrenheit. Velocity of exiting heated air minimum of 3,000 fps. The application time and final results of the cleaning are subject to the Engineer's approval.
- 3. SEALING. Seal Cracks when the sealant material is at the application/pouring temperature recommended by the manufacturer. Fill the reservoirs using the double fill method. (Note: the

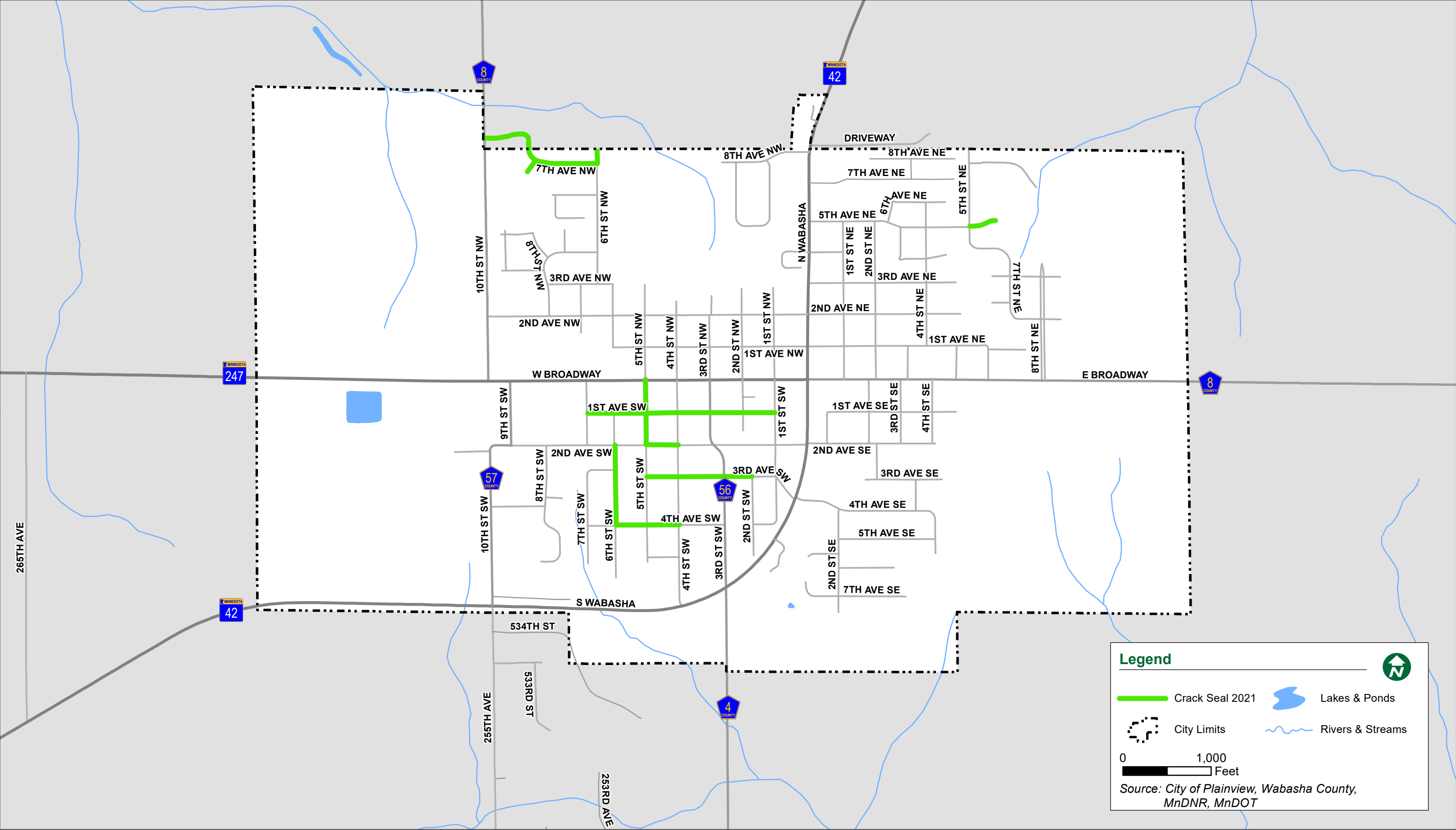
Contractor may need to use additional passes when filling the reservoir/crack to meet the double fill requirement). Fill the reservoir such that the final level is flush with the pavement surface and spread uniformly over the entire length of the crack. The width of the overband, including the routed reservoir, shall be 2.5 inches wide with a film thickness limited to 1/8 inch.

The sealant shall be pressure applied with a wand type applicator; pour pots or similar devices shall not be used to apply the crack sealant. The applicator wand shall be returned to the machine and the crack sealant materials reticulated immediately upon completion of each crack.

The final appearance must be neat, clean, and free from pools of excess sealant material and streaked sealant outside of the sealed cracks.

If necessary, apply blotter paper, or other approved de-tacking agent to the surface of the newly placed sealant if traffic results in tracking of the crack sealing material. Repair any damage to treated pavement areas caused by traffic.

******END OF SECTION******



PROPOSAL FOR
BITUMINOUS SEAL COATING 2021
CITY OF PLAINVIEW



The undersigned, having become familiar with the local conditions affecting the cost of the work and with the project location map and Special Provisions attached to this proposal, hereby proposes to perform everything required to be performed and provide and furnish all of the labor, new materials, necessary tools, expendable equipment, all complete in a workmanlike manner all the work required for the seal coating project in accordance with the attached Map and Special Provisions prepared by Bolton & Menk, Inc. Consulting Engineers.

The undersigned understands the quantities of work shown herein are approximate only and are subject to increase or decrease and offers to do the work whether the quantities are increased or decreased at the unit price stated in the above schedule. See attached map for streets designated for seal coating.

Depending on pricing, the estimated quantity may be revised to meet budgetary total project cost. The Contractor shall keep a running tabulation of the quantity completed and shall not exceed the agreed upon total without prior authorization. Once started, the Contractor shall complete work continuously. Work shall be completed during the allowable 2021 construction season in accordance with the attached Special Provisions.

In submitting this quote, it is understood that the right is reserved by the Owner to reject any or all quotes and this quote may not be withdrawn for a period of fifteen (15) days after the quote date. The City prefers this work to be done at the earliest possible date.

Please email quotes to Brian Malm with Bolton & Menk, Inc. at Brian.Malm@bolton-menk.com by **12:00 PM on Wednesday, May 26th, 2021**. Please contact Brian at (507) 381-7511 with any questions.

ITEM NO.	ITEM	APPROX. QTY	UNIT	UNIT PRICE	AMOUNT
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1	BITUMINOUS SEAL COATING	32,900	SY	\$ <u>1.45</u>	\$ <u>47,705.00</u>
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ESTIMATED TOTAL: \$ 47,705.00

Company Name: Pearson Bros., Inc. Signature: Jack E. Pearson
 Address: 11079 LAMONT AVE NE Name: JACK E. PEARSON
HANOVER, MN 55341 Title: PRESIDENT
 Phone: 763-391-6622 Date: 5/21/21
 Email: jack@pearsonbrosinc.com
 Expected Completion Date: EARLY August

City Acceptance:

Signature: _____

Date: _____

Name: _____

Title: _____

PROPOSAL FOR
BITUMINOUS SEAL COATING 2021
CITY OF PLAINVIEW



The undersigned, having become familiar with the local conditions affecting the cost of the work and with the project location map and Special Provisions attached to this proposal, hereby proposes to perform everything required to be performed and provide and furnish all of the labor, new materials, necessary tools, expendable equipment, all complete in a workmanlike manner all the work required for the seal coating project in accordance with the attached Map and Special Provisions prepared by Bolton & Menk, Inc. Consulting Engineers.

The undersigned understands the quantities of work shown herein are approximate only and are subject to increase or decrease and offers to do the work whether the quantities are increased or decreased at the unit price stated in the above schedule. See attached map for streets designated for seal coating.

Depending on pricing, the estimated quantity may be revised to meet budgetary total project cost. The Contractor shall keep a running tabulation of the quantity completed and shall not exceed the agreed upon total without prior authorization. Once started, the Contractor shall complete work continuously. Work shall be completed during the allowable 2021 construction season in accordance with the attached Special Provisions.

In submitting this quote, it is understood that the right is reserved by the Owner to reject any or all quotes and this quote may not be withdrawn for a period of fifteen (15) days after the quote date. The City prefers this work to be done at the earliest possible date.

Please email quotes to Brian Malm with Bolton & Menk, Inc. at Brian.Malm@bolton-menk.com by **12:00 PM on Wednesday, May 26th, 2021**. Please contact Brian at (507) 381-7511 with any questions.

ITEM NO.	ITEM	APPROX. QTY	UNIT	UNIT PRICE	AMOUNT
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1 BITUMINOUS SEAL COATING

32,900

SY

\$ 155

\$ 50,995⁰⁰

ESTIMATED TOTAL:

\$ 50,995⁰⁰

Company Name: Fahrner Asphalt Sealers, LLC

Signature: 

Address: 6615 US Hwy 12W

Name: Kevin Kruckow

Eau Claire, WI 54703

Title: Vice President

Phone: 715-874-6070

Date: May 26, 2021

Email: kevin.kruckow@fahrnerasphalt.com

Expected Completion Date: 8/31/21

City Acceptance:

Signature: _____

Date: _____

Name: _____

Title: _____

SECTION 02785 - BITUMINOUS SEAL COAT

PART 1 -- GENERAL

1.1 SUMMARY

- A. This section covers the furnishing of all labor, materials, tools, equipment and performances of all work and services necessary or incidental to the construction of bituminous seal coating as indicated on the plans or as specified herein.

1.2 METHOD OF MEASUREMENT AND PAYMENT

- A. Measurement and compensation for the following items shall be paid according to the referenced specification or as modified below:
1. Measurement and payment of Bituminous Street Seal Coat bid items shall be measured by the square yard (SY) and include seal coat aggregate and bituminous seal coat materials.
 2. **Depending on pricing, the estimated quantity may be revised to meet budgetary total project cost. The Contractor shall keep a running tabulation of the quantity completed and shall not exceed the agreed upon total without prior authorization.**
 3. Failing gradations will result in a price reduction. The Contract bid price for seal coat aggregate will be reduced 2 percent, for each 1 percent passing outside of the requirements for any sieve, except the 75 mm (#200) sieve. The 75 mm (#200) sieve will have 2 percent price reduction for each 0.1 percent outside of the specification. Deductions for all failing results will be cumulative.
- B. The furnishing and installing of specific items and/or the performance of work under certain circumstances shall not be individually paid in the absence of a specific bid item for the work. The costs shall be included in the unit price bid for the associated bituminous seal coat items. Such items of work include but are not limited to:
1. Provide adequate barricades and personnel to control vehicular and pedestrian traffic.
 2. Locating and notifying vehicle owners to move their vehicles so the streets can be sealed.
 3. Protecting existing improvements from damage.
 4. Protecting of manhole castings and gate valve covers from being coated with bituminous material.
 5. Sweeping and removing all objectionable foreign material, including weed growth, prior to applying the seal coat material.
 6. Cleaning of gutters or other areas as necessary if the seal coat oil and rock get washed by rain into them prior to setup of the oil and rock. Re-sealing of areas that are washed is also required.
 7. Equipment and labor necessary to provide for a neat clean, and orderly stockpile of aggregate if a temporary stockpile is to be used.
 8. Maintaining seal coated roadways, including the removal of "wash boards" and leveling aggregate to provide a uniform surface thickness, and avoid bleeding up until the time of sweeping up the excess rock.
 9. The cost of all labor, equipment and materials necessary for meeting the testing requirements of Source Quality Control, if required, include in price bid for Bituminous Seal Coat.
 10. Cleanup of temporary aggregate stockpile location(s) following completion of the project.
 11. Placing and removing "No Parking" signs, as specified.
 12. Mobilization of equipment and personnel to and from the job site.

1.3 SPECIFICATION REFERENCE

- A. MnDOT Specification Section 2356 shall apply to the construction of bituminous seal coat, except as modified herein.
- B. Unless noted otherwise, the provisions in this section are in addition to the referenced specification.

PART 2 -- PRODUCTS

2.1 MATERIALS

- A. Seal Coat Aggregate:
 - 1. Seal coat aggregate shall be FA-2 with a modified gradation of 69 to 100 percent passing the No. 4 sieve per MnDOT Specification 3127. The aggregate material shall be Class A rock per MnDOT Specification 3137.2B
- B. Bituminous Material
 - 1. Bituminous material shall be CRS-2P (polymer added) conforming to the requirements of MnDOT Specification 3151E. NOTE: Do not use anti-stripping additives with emulsions.

2.2 SOURCE QUALITY CONTROL

- A. The Contractor shall arrange for and pay all costs associated with having the following testing performed. The initial tests shall be completed, submitted to, and approved by the Engineer prior to the commencement of the project:
 - 1. Two (2) gradation and two (2) percent crushing tests from supplier stockpiles for FA-2 modified aggregate to be supplied for this project.
- B. A Certificate of Compliance from the refinery shall be provided with each transport load of bituminous material delivered to the job site. The Contractor shall also provide two clean, dry, one-gallon containers with tight covers for sampling each load. The Contractor shall assist the Owner in obtaining two samples from each load. If, in the opinion of the Owner, the seal coating surface appears defective, the Owner may order that some or all of the samples be laboratory tested in accordance with ASTM Specification D9777, at the Contractor's cost and expense.
- C. All testing shall be performed by an independent testing laboratory approved by the Engineer.

PART 3 -- EXECUTION

3.1 CONSTRUCTION REQUIREMENTS

- A. If requested by the Contractor, the Owner will spray to kill weeds and grass on project streets prior to the Contractor coming to the site to perform the seal coat work. It is the Contractor's responsibility to notify the Owner prior to coming to the site. The Owner will spray the weeds if requested by the Contractor, but makes no guarantee that the weeds will die. It is still the Contractor's responsibility to remove all weed or grass growth on the project streets prior to seal coating. This includes weeds and/or grass between the gutter lip and the bituminous pavement.
- B. **The Contractor shall be aware of the weather forecast. Seal coating shall NOT be performed if rain is predicted within two hours of applying the seal coat.**

3.2 NO PARKING DESIGNATION

- A. The Contractor shall post all streets in the project area for temporary no parking. Posting signs shall indicate the dates the no parking designation is in effect. Each street shall be posted a minimum of 48 hours prior to the designation starting date. The Contractor is solely responsible for the installation and removal of no parking signage. The Contractor shall coordinate street posting with the city staff.

3.3 CONSTRUCTION DETAILS

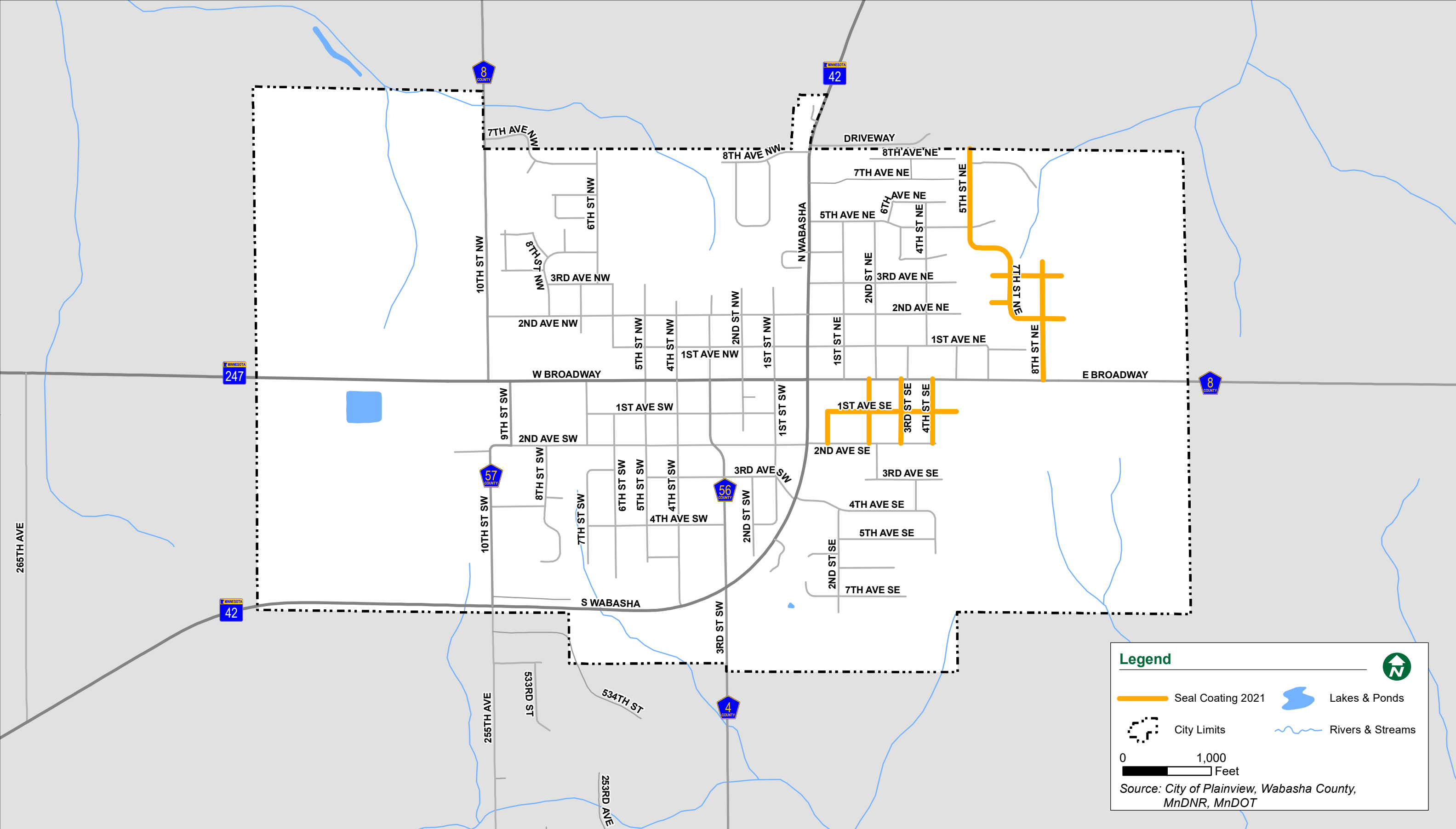
- A. No seal coating operations will be permitted until all necessary and required equipment is on site and functioning.
- B. Prior to any seal coating, the Contractor shall coordinate any necessary parking restrictions and provide barricades as needed to permit seal coating to proceed.
- C. The Contractor shall perform one complete sweeping of the areas to be seal coated immediately prior to beginning work, and will remove all objectionable foreign matter, including weed growth, on the road surface.
- D. The Contractor shall protect all manhole covers, valve box covers and catch basin castings by covering them with building paper or other suitable methods to prevent such items from being sprayed with bituminous material. Placing aggregate directly on these structures without a barrier is not acceptable.
- E. The Contractor shall exercise care to avoid over spraying on adjacent concrete walk, curb and gutter, and other structures. A minor overlap on the outside edge of the concrete gutter will be permitted. However, over spray on the remainder of the gutter, on the curb, on the walk or on other structures shall be removed at the Contractor's expense.
- F. The Contractor shall also take the necessary precautions to prevent the seal coat aggregate from entering any manholes, catch basins or water valve boxes.
- G. Any aggregate spill and/or tracking shall be cleaned by the Contractor from the surface prior to the application of the bituminous seal coat material.
- H. The aggregate spreader shall be a self-propelled type mounted on pneumatic tired wheels located to operate on the freshly applied aggregate. Truck mounted spreaders are not acceptable.
- I. The Contractor shall comply with the requirements of MnDOT Specification 2356.3F for rolling operations, including time limitations, required equipment type and number of rollers on site.
- J. Upon completion of the bituminous seal coat application, the Contractor shall remove all coverings and excess seal coat materials from manhole covers, catch basins, and water valve boxes and restore them to their original condition.
- K. The Contractor shall sweep the excess seal coat on the same day as the seal coat construction. Re-sweep areas the day after the initial sweeping.
- L. Surplus aggregate is the property of the Contractor and the Contractor shall promptly remove and dispose of it in an appropriate manner.
- M. Application Rates:

	Aggregate Applic. Rate	Oil Rate CRS-2P¹ Emulsion
Granite (FA-2, Class A):	22-27 lbs/sy	0.34 – 0.37 gal/sy
¹ Applications rates measured at 60 degrees Fahrenheit (cold or net gallons used)		

- N. Seal coating shall not be applied before May 15 or after August 31.
- O. The Contractor shall maintain barricades and traffic control measures until the seal coat has cured adequately so that vehicles are not "tracking" the cover aggregate.
- P. In the event a second seal coat application is required, the second application shall not be made until the first has had adequate time to cure.
- Q. The Contractor shall maintain seal coated roadways. Maintenance shall include the removal of "wash boards" and leveling of aggregate to provide uniform surface thickness.

- R. If rain occurs prior to the seal coat oil and rock setting up on the project streets, and the rock and oil get washed into the gutters or other areas, the Contractor shall clean these areas to their original condition. Re-seal coating of various areas may also be required.
- S. In the event the Contractor chooses to temporarily stockpile the aggregate at a City facility, the Contractor shall adhere to the following conditions:
 - 1. The haul routes shall be limited to Front Street, County Road 1, County Road 3, East Street (Front to Church) and Church St (East to Julia).
 - 2. A Contractor operated loader or dozer shall be present during the stockpiling operation to maintain a clean and orderly stockpile.
 - 3. All excess and/or contaminated material shall be removed by the Contractor immediately following the seal coat work and the site shall be re-graded to its original condition.
 - 4. All cleanup of the stockpile site shall be completed prior to final payment.
 - 5. The amount of aggregate remaining in the stockpile, or contaminated, wasted, and/or not used on the project shall be deducted from the totals shown on the weigh tickets. See measurement and payment, paragraph 1.2.A.2 of this section.

******END OF SECTION******



Resolution 2021-17
Awarding Quotes for
2021 Bituminous Crack Sealing and Seal Coating

WHEREAS, pursuant to a request for quotes for bituminous crack sealing and seal coating, quotes were received, opened and tabulated, and the following quotes were received complying with the request:

Crack Sealing

Bidder

Fahrner Asphalt Sealers, LLC

Quote Amount

\$11,948.00

Seal Coating

Bidder

Pearson Brothers, Inc.

Fahrner Asphalt Sealers, LLC

Quote Amount

\$47,705.00

\$50,995.00

AND WHEREAS, it appears that Fahrner Asphalt Sealers, LLC provided the lowest quote for the crack sealing project, and that Pearson Brothers, Inc. provided the lowest quote for the seal coating project,

AND WHEREAS, the total of the quotes for the two projects is \$59,653, which is less than the budgeted amount of \$96,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA:

1. The City Administrator is hereby authorized and directed to enter into a contract with Fahrner Asphalt Sealers, LLC for the crack sealing project and Pearson Brothers, Inc. for the seal coating project, in the name of the City of Plainview, according to the plans and specifications.
2. The City Administrator is hereby authorized to work with the contractors expand the scope of the crack sealing and seal coating projects to fully utilize the budgeted amount of \$96,000.

Adopted by the council this 8th day of June, 2021.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting:

AGENDA ITEM:	Appointing a candidate to fill a Council vacancy	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	7.J.
ATTACHMENTS:	Resolution 2021-16	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve resolution 2021-16 appointing a candidate to fill a Council vacancy			

SUMMARY

On May 5th, 2021, City Council Member Adam Daschner submitted his resignation from the Plainview City Council. At the May 11th, 2021, Plainview Regular City Council meeting, Council accepted Mr. Daschner's resignation and declared a vacancy on the City Council. Council elected to solicit letters of interest from the community from people who would be interested in serving on the Council to fill Mr. Daschner's unexpired term (expiring January 3rd, 2023).

The City received two letters of interest for the open seat: Dave Walkes and Andrea Kieffer. Both candidates submitted answers to a prepared set of questions that provided detail into what they believed are issues facing the City of Plainview, their experience and history, and why they wished to serve on the City Council. The two candidates' letters are presented to City Council for their review.

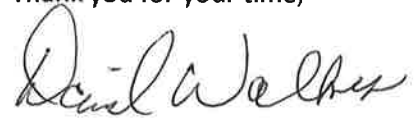
Respectfully Submitted,

David Todd
City Administrator

David Todd and present city council

I am interested in the open seat on the City Council and could serve out the year and half term. I do have experience as I was a member of the prior council. I have answered the five questions which only answers a few of the issues that comes before the council. Please see the enclosed sheet.

Thank you for your time,

A handwritten signature in cursive script, appearing to read "David Todd".

Answers to the 5 questions

1} I think I can be helpful to the present council with my prior experience as elected four year council term. My experience prior to being elected spent hours at past councils meetings seeing and learning what was actually going on with city business. I also have been a life long area and resident of Plainview, and a business owner and I am available for meetings and to public most hours of the day.

2} Housing shortage

Attract business to town

Taxes and accountability to Taxpayers

3} Increase the cities ability to generate income thru growth, and work with our major industries that we presently have

Review and rewrite all ordinances/codes that are old and need updating and follow the Cities Comprehensive Plan

Get some things going to give residents of Plainview recreational things to do . Examples : dog park in safe area, skate board park for teens to keep them off main street and safe. And above all listen to public needs.

4} Elected to prior city council 4 year term .

Past planning and zoning committee

Past chairman of the lions Corn On the cob {13 years} we started many activities that still go on today.

A member of Peoples Energy cooperative's Member Advisory Committee.

5} Cemetery sexton for city of Plainview's cemetery and meet and deal with residents and out of town families at a difficult time in their lives.

Past council Member

Many experiences with tax payers of the city



OPEN POSITION:

CITY COUNCIL SEAT

2 YEAR TERM

EXPIRING IN JANUARY 2023

The City of Plainview has an open seat on the City Council for anyone interested in local government. To qualify, you must be a US Citizen, reside within the city limits of Plainview, be at least 21 years of age upon appointment, a qualified city voter, and have no current or previous felony convictions.

The City Council meets the second Tuesday of each month at 6:00 PM at the Church of Christ and/or City Hall located at 241 West Broadway, Plainview, MN 55964. Some special meetings may be required.

Interested persons please send a letter of interest to City Administrator David Todd via e-mail at d.todd@plainviewmn.com or by mail at City Hall 241 West Broadway, Plainview, MN 55964. Letters of interest are due no later than June 1st, 2021 by end of business day. Final candidates are subject to appointment by City Council for the unexpired term ending January 3rd, 2023.

In the letter of interest, please provide the following information:

- 1 Why you are interested in becoming a City Council Member.
- 2 What you see as the top three issues facing the City.
- 3 Your top three goals for the City and why.
- 4 Describe your experience in or knowledge of working on a board or commission.
- 5 Any specialized experience that would benefit the City.

Call 507-534-2229 with any questions.

Andrea Kieffer

550 1st Ave. NE Plainview, MN 55964 • 507.951.8712 • andrea.kieffer92@gmail.com

Thursday, May 27th, 2021

Mr. David Todd

Plainview City Administrator

241 West Broadway

Plainview, MN 55964

Mr. Todd,

Plainview is an excellent small community nestled in a great location between Rochester and Wabasha with strong schools and multiple small businesses. Despite not being born and raised in Plainview I have made Plainview my home in the last year. I was born and raised in Rochester and have always been interested in serving the community I lived in from a young age. Growing up and throughout college I volunteered my time with March of Dimes, various church functions and local animal shelters. In 2016 I was elected to Elba city council and served until I moved to Plainview in 2020. I also jumped headfirst into community development and parks in 2018 when I formed Elba Community Outreach. Elba Community Outreach worked to establish a park and Veterans memorial in Elba, MN and I found that I truly enjoyed working to provide the community with additional amenities and reviving a sense of community that had been lost. I loved working with the community to build the park and the dedication and enthusiasm that filled the community as we worked. I would love to be able to share my ideas along with the dedication, drive, and knowledge with the City of Plainview. Plainview is my home and home to my two children, so it is important to take action to assure it continues to flourish and grow.

I served on the Elba City Council since 2016, formed a non-profit called Elba Community Outreach, and was president of Elba Community Outreach for over two years. During my time on city council and with Elba community outreach we managed to establish a park area, build a playground, build a Veterans memorial, raise half the funds for a pavilion, start a city festival, started a city-wide clean-up day, adjusted water prices to restore the water account for the city, and various other regular city operations. I also work with the State of MN full time in the Food, Pools, and Lodging section in which I work with pools every summer, concession stands and work with multiple levels of rules and regulations working to interpret and explain them. I have also completed the Blandin Foundation community leadership training program with other Plainview community members. My skills include but are not limited to: fundraising, effectively communicating and listening, event planning, establishing non-profits, filing proper applications, working with FEMA on flood zone maps, following local and state regulations, budgeting, diffusing potentially volatile situations with disgruntled citizens, planning park layouts, recruiting volunteers, knowledge of pool rules and concession rules, managing volunteers, project management, managing a timeline and meeting deadlines. I also possess computer skills such as word, excel, and brochure/flyer making.

One of the main issues I see for Plainview is the confidence in local government and some people's hesitancy to trust the local government. I think it is very important to be transparent in the cities proceedings and try to rebuild connections with all the community. With COVID-19 rules winding down it is an excellent time to do some form of meet and greet of local government and add an element of community togetherness as well. I feel another top issue is that there are a lot of community wants that may be in the process or in planning stages and it is important that those pushing for them or against the projects are heard. Some examples would be the local dog park or a hotel development. It is important to look at the community as a whole when making decisions. Another big issue for Plainview is housing. As soon as a house is listed it is almost instantly sold. It's important to make sure there can be continued growth for the Plainview area and continued support of our small businesses.

One goal I have for Plainview is to continue to see businesses thrive and see new businesses be able to establish themselves. I would also really like to see the community better trusting local government and encourage them to partake in city council meetings and voice their opinions. Nothing will ever change if people do not act. I would also like to see further development to encourage more bicycle, tourist, and event traffic. We have a beautiful community that is in a prime location. Instead of people going to other areas to host weddings or parties it would be beneficial to the community and the City if they were able to host in Plainview. Also, the more bicycle traffic or tourists we get the better our downtown and restaurants will thrive. Which is not only great for our business owners but ensures everyone living here will continue to have a better shopping and eating selection and jobs for our younger community members. In the next few years I also see Plainview continuing to grow because of its proximity to Rochester and for its reputation as a good school district. As Plainview grows it is going to be very important to continuing to support our schools to keep Plainview thriving as a good school district. I want to see Plainview continue to serve their current residents and improve upon the thriving, wonderful city that already exists and be able to add new amenities and comforts to not only improve existing citizens lives, but also grow and invite new families to become part of Plainview.

I am extremely hardworking and dedicated. I would love to share my passion for community service and community development with Plainview by serving on Plainview City Council. I have a lot of ideas and passion that would benefit Plainview.

Thank you for your time and consideration,

A handwritten signature in black ink, appearing to read 'Andrea Kieffer', with a stylized, flowing script.

Andrea Kieffer

507-951-8712

**CITY OF PLAINVIEW
RESOLUTION NO. 2021-16
RESOLUTION APPOINTING PERSON TO FILL A VACANCY**

WHEREAS, a vacancy exists on the Plainview City Council.

WHEREAS, pursuant to Minnesota Statute § 412.02, subd. 2a, the council shall fill the vacancy by appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA, AS FOLLOWS:

1. The council appoints Dave Walkes to fill the vacant position for remainder of the term, expiring January 3rd, 2023.¹

Adopted by the City Council of the City of Plainview on June 8th, 2021.

Approved:

Aaron Luckstein, Mayor

Attested:

City Clerk

¹ If a special election is necessary, city will also need to pass a resolution calling for a special election.

**CITY OF PLAINVIEW
RESOLUTION NO. 2021-16
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WHEREAS, pursuant to Minnesota Statute § 412.02, subd. 2a, the council shall fill the vacancy by appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA, AS FOLLOWS:

1. The council appoints Andrea Kieffer to fill the vacant position for remainder of the term, expiring January 3rd, 2023.¹

Adopted by the City Council of the City of Plainview on June 8th, 2021.

Approved:

Aaron Luckstein, Mayor

Attested:

City Clerk

¹ If a special election is necessary, city will also need to pass a resolution calling for a special election.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: June 8, 2021

AGENDA ITEM: Kim's Saloon – License Agreement for Corn on the Cob Days Event	AGENDA SECTION: New Business
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 7.K.
ATTACHMENTS: Draft License Agreement	APPROVED BY: d.t.
RECOMMENDED ACTION: Motion to approve License Agreement with Walkes Enterprises Inc. dba Kim's Saloon.	

SUMMARY

Kim's Saloon has hosted street dances during Corn on the Cob Days regularly in years past. City Attorney Flaherty has recommended that situations where an outside organization is utilizing City property, that a license agreement be utilized to spell out the terms and responsibilities of all parties involved.

RECOMMENDATION

Staff recommends approval of the License Agreement with Walkes Enterprises Inc. dba Kim's Saloon.

(Top 3 inches reserved for recording data)

LICENSE AGREEMENT (Corn on the Cob Days)

This License Agreement (“License” or “Agreement”) is entered into by and between the City of Plainview, a municipal corporation under the laws of the State of Minnesota, 241 West Broadway, Plainview MN 55964 (“City” or “Licensor”), and Walkes Enterprises Inc. dba Kim’s Saloon, 45 4th St SW, Plainview MN 55964 (“Licensee”); (collectively the “parties”).

RECITALS:

WHEREAS, the Licensee is the owner of the real property located at 45 4th Street & Alley SW in the City of Plainview, Minnesota (the “Property”):

and

WHEREAS, located along the western and norther boundaries of said Property is a city-owned right-of-ways (the “Street & Alley”); and

WHEREAS, the Licensee plans to host a concert and dance during Corn on the Cob Days (the “Event”), which Event encroaches in Licensor’s Street & Alley; and

WHEREAS, the Licensee desires a license from Licensor authorizing Licensee’s limited use of the Street & Alley for the encroachment of the Event; and

WHEREAS, a sketch/schematic of the location of the Street & Alley depicting the dimensions and location of the proposed Event encroachment is provided in Exhibit A, which is attached hereto and incorporated herein by reference (the “Licensed Premises”); and

WHEREAS, the Licensee has requested that the Licensor permit the encroachment and the Licensor is willing to permit said encroachment as depicted in Exhibit A on certain conditions contained herein.

NOW, THEREFORE, for valuable consideration, it is agreed by and between the parties as follows:

1. Grant of License and Description of Licensed Premises. In consideration of the terms, covenants, and conditions contained herein, the Licensors hereby grants to the Licensee a non-exclusive, terminable license to use the Licensed Premises for the purpose stated above herein, subject to the following conditions:

- a. Licensee shall commence no work authorized by this License related to construction, repair or replacement of the Event until it has obtained all required approvals and permits as required by the City.
- b. Licensee shall take all necessary precautions to protect and preserve the City's Street & Alley during any activities within or use of the Licensed Premises as contemplated in this License.
- c. Licensee shall take all necessary precautions to avoid creating unsafe or unsanitary conditions within the Licensed Premises and shall not hinder the natural free and clear passage through the Street & Alley by Licensors or Licensors's employees or agents.
- d. Licensee shall conduct any work authorized by this License or subsequently approved by the City in a manner so as to ensure the least obstruction to and interference with present and continued use of the Street & Alley and shall return the Street & Alley to its original condition following such authorized work at Licensee's sole cost and expense.
- e. Licensee shall remove daily all dirt or debris from sidewalks, trails, public and private roadway surfaces and curbs and gutters during any work authorized by this License or subsequently approved by the City.
- f. Licensee shall not conduct any work within the Street & Alley outside the Licensed Premises specified in Exhibit A without the express prior written approval of the City.
- g. Licensee shall be responsible for either: 1) removing the Event and all associated costs, or 2) the cost of removal of the Event by the City, should the City or another authorized party need to conduct work in the Street & Alley, and the Event interferes with such work in the judgment of the City.
- h. Any operation, maintenance, repair or alteration to the Event shall not expand the encroachment. Alterations or replacement shall require prior City approval and shall at all times comply with City Code.

2. Term. The term of this Agreement shall be from 8 a.m. Saturday, August 21, 2021, through 10 a.m., Sunday, August 22, 2021, as follows;

This Agreement shall terminate (a) upon the destruction, demolition or removal of the Event situated on the Property described above, or (b) upon the failure of the Licensee to comply with any material term or condition of this Agreement.

This License may also be terminated at any time by Licensee by written notice to the City.

Before the date of any such termination of this License under this Section, Licensee shall remove all of Licensee's Event from the Licensed Premises, at Licensee's sole cost and

expense, and shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code, as amended, unless otherwise directed by the City in writing. In the event that Licensee fails to remove the Event from the Licensed Premises before the effective termination date of this License, the City or its authorized agents or representatives may perform any work necessary to remove the Event from the Licensed Premises and restore the Licensed Premises to its preexisting condition, and Licensee shall reimburse City for all expenses reasonably incurred by the City in performing such work. If Licensee fails to so reimburse the City as required by this paragraph within 30 days of Licensee's receipt of a billing statement for such charges from the City, the unpaid charges shall constitute a lien against the Property from and after the date they were due and unpaid. The City may take any action it is authorized under law to take to recover such unpaid charges, including certifying such unpaid charges to the county auditor for collection with taxes on the Property.

3. License Fee. As this Event is valuable part of a larger community event, Licensee shall pay a license fee of just \$20.00 at the time of execution of this Agreement.
4. Use of Licensed Premises. Subject to the other terms and provisions contained herein, the Licensee shall be permitted to use the Licensed Premises only for the specific purpose hereinabove stated; provided, however, that during the term of this License, the Licensee shall comply with all applicable laws, regulations, conditions, and covenants affecting the Licensed Premises, whether federal, state, local, or contractual in addition to any such requirements as applicable to Licensee's operations. The Licensee shall not intentionally commit or allow to be committed any waste on, destruction of, or damage to, or nuisance on the Licensed Premises. Should the Licensee intentionally commit or allow to be committed any waste on or destruction to the Licensed Premises, the Licensee shall immediately restore the Licensed Premises to the original condition of the Licensed Premises at the inception of this License Agreement or as altered in accordance with plans and specifications as submitted to, and approved by, the City Administrator of the Licensor, or his or her designated representative, or, alternatively, pay to the Licensor the cost of restoring the Licensed Premises, to the condition herein stated, payment to be made within 30 days from the date of written notice given by Licensor to the Licensee of the amount of such costs.

During the term of this Agreement, Licensee shall keep the Licensed Premises, and its immediate area in a sanitary condition, remove all trash from the Licensed Premises and keep the premises free from refuse or other debris.

5. Fencing. Licensor shall provide for Licensee fencing in the form of the city's chain link baseball fence to create a fully-enclosed and contiguous premises. Licensor shall install and remove fencing.
6. Loud-Speaker. Event may include use of electronic sound-system during the period of the Event, but not later than 12:00 am, Sunday August 22, 2021.

7. Temporary Expansion of Premises for Intoxicating Liquor License. As part of this Agreement, Licensee shall be permitted to utilize the fenced-in outdoor areas on the Property and the Street & Alley for the Event, as part of their licensed premises for the purposes of serving intoxicating liquor. Licensee shall comply with liquor rules and statutes as they would in their normal premises. Licensee shall obtain a Certificate of Liability Insurance from their carrier that notes the Street & Alley as insured spaces for both liability and liquor purposes and names the City as certificate holder. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes.
8. Conditions of Licensed Premises “As Is” and Not Warranted. The Licensor does not warrant that the Licensed Premises is suitable for the purposes for which it is permitted to be used under this License. The Licensor shall have no responsibility with regard to any failure of or damage to Licensee’s Event within the Licensed Premises. Licensee understands and acknowledges that this License grants Licensee only a terminable license to use the Licensed Premises and does not confer any permanent property rights with respect to the Licensed Premises or the Event to be constructed thereon upon Licensee.
9. Licensor's Right of Entry. The Licensee shall permit or allow the Licensor and the agents and employees of the Licensor to enter upon the Licensed Premises at all reasonable times for the purpose of inspecting them. The City may order the immediate cessation of any project or work that exceeds the scope of this License or otherwise poses a threat to the life, health, safety or welfare of the public. The City may order Licensee to correct any project or work to comply with the scope of this License or other applicable standards, conditions, ordinances or laws. If the Event made by Licensee in the Licensed Premises fall into disrepair at any time during the term of this License, the City may order Licensee to conduct any repairs or perform any maintenance necessary to bring the Event into compliance. Any such order by the City authorized by this Paragraph shall state the violation, the terms of correcting the violation and that failure to correct the violation within the stated time limits shall be cause for immediate revocation of this License. If the violation is not corrected within the stated time limits, the City may immediately revoke this License and/or pursue any and all remedies available to it as provided herein or in law or equity.
10. Alterations to Licensed Premises. The Licensee shall not be permitted to make any additional Event or alterations to the Licensed Premises without the prior written consent of the Licensor, except, however, the Licensee shall, at Licensee's expense, make any additional Event to the Licensed Premises that are needed to maintain the Licensed Premises in their original condition or their condition as altered, if such alteration has been approved in writing by the Licensor.
11. Covenants to Indemnify and Hold Harmless. Licensee shall indemnify, protect, save, hold harmless and insure City, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages, including expenses, reasonable attorneys’ fees, and costs of alternative dispute resolution, which may arise out of or be caused by Licensee or their

successors and/or assigns, with respect to Licensee's use of the Street & Alley, and the Licensed Premises. Licensee shall defend City against the foregoing, or litigation in connection with the foregoing, at Licensee's expense, with counsel reasonably acceptable to City. The indemnification provision of this Paragraph shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of City. All indemnification obligations shall survive termination, expiration or cancellation of this License.

12. Waiver and Assumption of Risk. Licensee further knows, understands and acknowledges the risks and hazards associated with using the Licensed Premises, for the purposes permitted herein and the Event thereon and hereby assumes any and all risks and hazards associated therewith. Licensee understands and acknowledges that the primary purposes of the Licensed Premises, and the Street & Alley, notwithstanding this Agreement, are to facilitate and accommodate public utility facilities, and that the Street & Alley, and utility facilities located therein require regular maintenance, repairs or other work. Licensee hereby irrevocably waives any and all claims against the Licenser or any of its officials, employees or agents for any bodily injury (including death), loss or property damage incurred by the Licensee as a result of using the Licensed Premises or any of Licensee's activities or Event, and hereby irrevocably releases and discharges the Licenser and any of its officials, employees or agents from any and all such claims of liability related to the Licensed Premises, the Event therein, or the Licenser's maintenance, repair or other work conducted within the Licensed Premises by the Licensee or Licenser or any other third party, except those resulting from the negligence or intentional misconduct of the Licenser.
13. Insurance. The Licensee shall at Licensee's expense maintain in effect bodily injury liability insurance and property damage insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes, Section 466.04 or the amount stated in the Licensee's insurance certificate, whichever is greater. The City of Plainview shall be a named insured. In the event the Event encroaches on other private property, those property owners shall also be named as certificate holders for both liability and liquor purposes. The Licensee's insurance policy and certificate shall not be cancelled or its conditions altered in any manner without Ten (10) days prior written notice to the City Administrator. Upon request, the Licensee shall deliver to the City Administrator certificates of all insurance required, signed by an authorized representative and stating that all provisions of the specified requirements are satisfied. If Licensee fails to maintain a policy of insurance as required by the City for the term of this License, the City may immediately revoke this License and require the immediate removal by the Licensee of the Licensee's Event from the Licensed Premises at the Licensee's sole cost and expense, and the Licensee shall restore the Licensed Premises to its preexisting condition or better pursuant to the standards and requirements set forth in City Code.
14. Mechanic's Liens. The Licensee hereby covenants and agrees that the Licensee will not permit or allow any mechanic's or materialman's liens to be placed on the Licenser's interest in the Licensed Premises during the term hereof for labor performed or material

supplied in connection with any work or Event performed or caused to be performed by the Licensee. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the Licensor's interest, the Licensee shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that the Licensee may contest any such lien provided the Licensee first provides adequate security protecting the Licensor against such lien.

15. Attorneys' Fees. If any action at law or in equity shall be brought by Licensor on account of any breach of this License Agreement by Licensee or for the recovery of the possession of the Licensed Premises, Licensor shall be entitled to recover from Licensee reasonable attorney's fees, the amount of which shall be fixed by the Court and shall be made a part of any judgment or decree rendered.

16. General Terms.

- a. RECITALS. The recitals to this Agreement are made a part hereof and incorporated herein by reference.
- b. VOLUNTARY AND KNOWING ACTION. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents thereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- c. AUTHORIZED SIGNATORIES. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- d. NOTICES. All communications, demands, notices, or objections permitted or required to be given or served under this License Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified mail, return receipt requested, and addressed to the other party to this License Agreement, to the address set forth in this License Agreement, or if to a party not a party to this License Agreement, to the address designated by a party to this License Agreement in the foregoing manner. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. Commencing on the 10th day after the giving of such notice, such newly designated address shall be such address for the purpose of all communications, demands, notices, or objections permitted or required to be given or served under this License Agreement.

- e. **ASSIGNMENT OR TRANSFER OF LICENSE.** Licensee shall have no right to assign its interest in this License Agreement without the prior written consent of Licensors.
- f. **MODIFICATIONS/AMENDMENT.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by authorized representative of the City and Licensee.
- g. **NO PARTNERSHIP, JOINT VENTURE, OR FIDUCIARY RELATIONSHIP CREATED HEREBY.** Nothing contained in this License Agreement shall be interpreted as creating a partnership, joint venture, or relationship of principal and agent between the Licensors and the Licensee.
- h. **CUMULATIVE RIGHTS.** Except as otherwise expressly stated herein, no right or remedy herein conferred on or reserved to the Licensors or the Licensee is intended to be exclusive of any other right or remedy hereby provided by law, but each shall be cumulative in, and in addition to, every other right or remedy given herein or hereafter existing at law, in equity, or by statute.
- i. **RECORDS—AVAILABILITY AND RETENTION.** Pursuant to Minn. Stat. § 16C.05, subd. 5, Licensee agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Licensee and involve transactions relating to this Agreement. Licensee agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- j. **COMPLIANCE WITH LAWS.** Licensee shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, Event, personal property, programs and staff for which Licensee is responsible.
- k. **GOVERNING LAW.** This Agreement shall be deemed to have been made and accepted in Wabasha County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- l. **DATA PRACTICES.** The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 et seq.
- m. **NO WAIVER.** Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that

right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.

- n. SEVERABILITY. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
- o. ENTIRE AGREEMENT. These terms and conditions constitute the entire agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Agreement.
- p. HEADINGS AND CAPTIONS. Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
- q. SURVIVABILITY. All covenants, indemnities, guarantees, releases, representations and warranties by any party or parties, and any undischarged obligations of City and Licensee arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.

[Signature page to follow]

IN WITNESS WHEREOF, the parties hereto have hereunto executed this document on the latest date affixed to the signatures hereto.

LICENSEE:

By: _____
David Walkes

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above named County and State, on _____, 2021, by David Walkes.

Notary Public

CITY OF PLAINVIEW, LICENSOR

By: _____
Aaron Luckstein, Its Mayor

Date: _____

By: _____
Carol Kujath, Its City Clerk

Date: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF WABASHA)

The foregoing instrument was acknowledged before me, a notary public in and for the above named County and State, on _____, 2021, by Aaron Luckstein and Carol Kujath, respectively the Mayor and City Clerk, on behalf of the City of Plainview, a municipal corporation of the State of Minnesota, Licensor.

Notary Public

EXHIBIT A

Depiction of Licensed Premises



Kim's Saloon & Grill

May 12th, 2021

City of Plainview
City Council Members
241 West Broadway
Plainview, MN 55964

Re: Corn On The Cob Days Street Dance

Dear City Council Members,

For the past Nine years Kim's Saloon & Grill has been very successful hosting the Corn on the Cob Days Street Dance.

I would consent again to host this year's street dance Saturday, August 21st, 2021, for Plainview's "Corn On the Cob Days", provided again this year that 4th Street SW be closed from the corner of 1st Avenue SW to Main Street. The street (like in years past) would have to be closed from 8:00 AM on Saturday, August 21st, until 10:00 AM, Sunday, August 22nd, this will allow for setting up and then removing the band stage, waste receptacles, rent-a-jons, ect.

In summary, I am committed towards helping out the City of Plainview with their "Corn on the Cob Days" festival again this year. If you have any further questions, please do not hesitate to give me a call.

Respectively,



David Walkes
Kim's Saloon & Grill
(507) 534-3707 (b)
(507) 273-2414 ©