

CITY OF PLAINVIEW PLANNING COMMISSION
JANUARY 10, 2023
SPECIAL MEETING MINUTES

The January 10, 2023, meeting for the Plainview Planning Commission was called to order at 5:00 p.m. by Chairperson Holly Reeve.

Members present: Holly Reeve, Ben Jacobs, Ann Liebenow-Anttila, Roger Durgin, Jim Walkes, and Scott Kujath.

Members absent: Aaron Nicklay

Staff members present: City Administrator David Todd, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Public Works Director Shane Loftus, and Development Services Coordinator Richard Baker.

Guests in attendance: None.

Motion by Jacobs, second by Durgin to approve the Agenda.
Motion carried unanimously.

Motion by Liebenow-Anttila, second by Walkes to approve the Consent Agenda which included the December 6, 2022, Planning Commission Minutes.
Motion carried unanimously.

2022 Annual Report to City Council:

The Planning Commission is required to submit an annual report of activities to the City Council by the January council meeting each year.

January 4, 2022:

- Public hearing for Skyview Development's Preliminary Plat; Voted to recommend approval with conditions.

- Approved the 2021 Annual Report of the Plainview Planning Commission

- Appointed officers for 2022: Chair: Holly Reeve Vice-Chair: Aaron Nicklay

February 1, 2022:

- No Meeting

March 1, 2022:

- No Meeting

April 5, 2022:

- Public hearing to consider Skyview Development's amended Preliminary Plat; Voted to recommend approval subject to conditions and contingencies.

- Reviewed application for Orchard Hills 8th Final Plat; Voted to recommend approval with conditions

-Discussed Comprehensive Plan and future 600 code updates.

May 3, 2022:

-No Meeting

June 7, 2022:

-No Meeting

July 5, 2022:

-No Meeting

July 25, 2022 (Special Meeting)

-Public hearing to consider modification to Skyview Special District; Voted to recommend approval with conditions

-Reviewed application for Skyview Development's Final Plat; Voted to recommend denial due to unmet conditions of the preliminary plat.

August 2, 2022:

-No meeting

September 6, 2022:

-No meeting

October 4, 2022:

-No meeting

November 1, 2022:

-No meeting

December 6, 2022:

-Reviewed development updates and the new City of Plainview Code of Conduct.

-Planned required actions for the January meeting.

Motion by Walkes, second by Liebenow-Anttila to approve the 2022 Annual Report of the Planning Commission to be forwarded to City Council.

Motion carried unanimously.

Select Chair for Planning Commission:

According to city code, which states in part, *"The commission shall elect a chairperson and vice chairperson from among its appointed members for a term of one (1) year."*

It was noted that Jacobs will not be on the Planning/Zoning Commission for 2023.

Multiple Commissioners mentioned that Reeve did a great job in 2022 as Chair.

Walkes nominated Holly Reeve as Chairperson, second by Liebenow-Anttila.

Motion carried unanimously.

Select Vice Chair for Planning Commission:

According to city code, which states in part, *"The commission shall elect a chairperson and vice chairperson from among its appointed members for a term of one (1) year."*

It was noted that with Nicklay absent, he could not be nominated for Vice-Chair.

Reeve nominated Ann Liebenow-Anttila as Vice Chairperson, second by Kujath.

Motion carried unanimously.

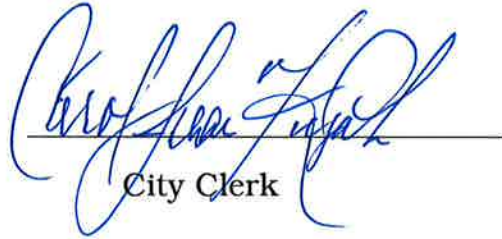
Motion by Jacobs, second by Walkes to adjourn.

Motion carried unanimously.

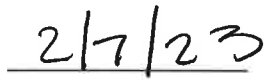
Meeting adjourned at 5:07 p.m.

A handwritten signature in blue ink, reading "Holly Reeve", written over a horizontal line.

Planning and Zoning Commissioner

A handwritten signature in blue ink, reading "Carol Ann Fink", written over a horizontal line.

City Clerk

A handwritten date "2/7/23" in blue ink, written over a horizontal line.

Date