



REGULAR CITY COUNCIL MEETING AGENDA

Tuesday, December 13, 2022, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. APPROVAL OF AGENDA

5. JOINT MEETING WITH ELGIN –

A. Approve Plainview Elgin Sanitary Sewer Board Members

6. 2022 TRUTH IN TAXATION HEARING (General Information About 2023 Budget) –

7. APPROVAL OF CONSENT AGENDA

A. City Council Minutes- November 7, 2022, November 17, 2022

B. Bills

C. Permits/Licenses/Donations-

a. Refuse License Renewals – Hagedorn Enterprises, dba: Lake City Recycling, Interstate Disposal Service, Waste Management, and Lakeshore Recycling Systems LLC

b. Tobacco License Renewals – High Plains, Lyon's Oil BP, Kwik Trip and Family Dollar

D. Department Head Reports and Board Minutes

E. Snow Contract with Wabasha County for 2023

F. Plainview Volunteer Fire Department Appointments for 2023

G. Library Board Appointments

8. UNFINISHED BUSINESS

A. 2nd Ave SW and 7th St SW Recommendation

9. NEW BUSINESS

A. Approve Final 2023 Levy-Resolution 2022-34

B. Approve Final 2023 Budget-Resolution 2022-35

C. Fund Transfers-Resolution 2022-36

D. MN Active Transportation Grant – Resolution 2022-37

E. Fisk Road Annexation – Resolution 2022-38

F. Fire Department Hires

10. INFORMATION ONLY DOCUMENTS

A. Construction Management Services Memo

11. COUNCIL COMMENT

12. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM:	Joint Meeting with City of Elgin- Appointing of Plainview Elgin Sanitary Sewer Board Members	AGENDA SECTION:
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 5.A.
ATTACHMENTS:	Letter from the Plainview Elgin Sanitary Sewer District, Letters of Interest from S. Larson, R. Boettcher.	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve an appointment to the Plainview-Elgin Sanitary Sewer District Board.		

SUMMARY

On October 19th, 2022, the Plainview-Elgin Sanitary District Board notified the City of Plainview that the three-year terms for Dave Vail (Representative of Elgin) and Spencer Larson (Representative of Plainview) are set to expire on December 31, 2022. Both are seeking reappointment to the board for another consecutive term.

Under Minnesota Statutes 442A.14, Subdivision 8, which states, in part, *"Members of the district board shall be elected for succeeding regular terms by the members of the related government bodies in a joint session as soon as practicable after November 1, next preceding the beginning of the terms to be filled."*

A joint session between the Plainview City Council and the Elgin City Council is required to appoint or reappoint a member to the vacancy.

Plainview-Elgin Sanitary District

24934 - 530th Street
P.O. Box 416
Plainview, MN 55964
507-534-3891

October 19, 2022

Mayor Aaron Luckstein
City of Plainview
241 West Broadway
Plainview, Minnesota 55964

NOTICE RE: District Board Terms Expire

Dear Mayor Luckstein,

On December 31, 2022 the District's three year board terms for Dave Vail (Representative of Elgin) and Spencer Larson (Representative of Plainview) will expire.

Please note that appointments to the Plainview-Elgin Sanitary District Board must be made in accordance to the Minnesota Statutes 442A.14, subdivision 3, which states, in part, that members of the District Board shall be elected for succeeding regular terms by the members of the related governing bodies in a joint session as soon as practicable after November 1, next preceding the beginning of the terms to be filled.

Please notify the District **by letter** on or before December 31, 2022 **of the appointments made to these positions.**

Sincerely,



Dave Vail
District Chairman

cc: City of Elgin
Mayor Tim Boardman

To whom it may concern,

I Spencer Larson have been on the sewer board for about a year and a half and am finding it very interesting. I wish to remain on the sewer board for at least another term.

Thank you,

A handwritten signature in black ink, consisting of a stylized 'S' followed by a long horizontal line that curves upwards at the end.

Spencer Larson

David Todd

From: Randy Boettcher <boettcher.randy52@yahoo.com>
Sent: Thursday, October 27, 2022 1:27 PM
To: David Todd
Subject: [EXTERNAL] Open position for the Sanitary Sewer Board

This message was sent from outside your organization. Please proceed with caution.

Good afternoon.

I am interested in serving on the PESSD board. I have lived in Plainview for 33 years. I am active in volunteering at Immanuel Lutheran School & Church, work part time for Schleicher Funeral Home & for Boettcher Transport. Wednesday's would not be a problem for meeting times.

Please contact me for further information.

Randy Boettcher
507-259-1875
545 East Broadway
Plainview, MN 55964

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 7.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the November 7, 2022, Special Meeting Proceedings. 2. Motion to approve Minutes of the November 17, 2022, Special Meeting Proceedings.	

PLAINVIEW CITY COUNCIL
SPECIAL MEETING
Monday November 7, 2022, at 6:00 P.M.

1. CALL TO ORDER- Mayor Luckstein called the Special Plainview City Council meeting to order on Monday November 7, 2022, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Andrea Kieffer.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Public Works Director Shane Loftus, Police Chief Jason Timm, and Development Services Coordinator Richard Baker.

Department Heads absent: Library Director Alice Henderson and Fire Chief Ed Jacobs.

Guests in attendance: Christian Timm, Bob Blanshan, Susan Buck, Curt Buck, Jessica Leonhardt, Stephen Frein, Marietta Frein, Chad Gelner, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC HEARING–

A. Utility Easement Vacation – Golfview Estates – Motion by Jacobs, second by Reeve, to open the public hearing for the Easement Vacation in Golfview Estates.

Motion carried.

Public hearing opened at 6:02 p.m. Administrator David Todd gave a summary of the easement vacation to the Council. There was no public comment.

Motion by Hammer Bartley, second by Kieffer, to close the public hearing.

Motion carried.

Public hearing closed at 6:03 p.m.

Motion by Jacobs, second by Reeve to reopen the special meeting.

Motion carried.

Special Meeting reopened at 6:03 p.m.

4. PUBLIC COMMENT – None.

5. APPROVAL OF AGENDA – Motion by Reeve, second by Jacobs, to approve the Agenda.

Motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA – Motion by Hammer Bartley, second by Kieffer, to approve the Consent Agenda.

Motion carried unanimously.

A. City Council Minutes – October 11, 2022.

B. Bills

C. Permits/Licenses/Donations

A. Liquor License Renewals – 2023 – Walkes Enterprises Inc., K-J Bowling Enterprises Inc., William Allen American Legion, and LeVan Norton Enterprises

- LLC.
- B. Chicken Permit – Desaray Timm
- D. Department Head Reports and Board Minutes
- E. Designate Polling Places for 2023 – Resolution 2022-30
- F. LMCIT Tort Limit

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS –

- A. **The Coalition of Greater Minnesota Presentation** – Shane Zahrt from Flaherty & Hood updated the Council on The Coalition of Greater Minnesota.
(see attached document)
- B. **Utility Easement Vacation for Stephen Frein within Golfview Estates – Resolution 2022-31** – The City received a request from Stephen Frein, owner of land platted as Golfview Estates, requesting the City to vacate a 10-foot portion of the utility easement that runs concurrent to the north property line within lot 1 block 4, lot 2 block 4, lot 3 block 3, and lot 2 block 3. The purpose of the easement vacation request is to facilitate construction and accommodate the properties located on block 1 and block 2 of the Sunny Lanes Addition. It was noted that the City does not hold any infrastructure within the easement nor are there any plans to utilize the easement to hold infrastructure in the future. Mr. Frein has dedicated a new utility easement for future construction that was approved at the October City Council Meeting.
Motion by Reeve, second by Jacobs, to approve Resolution 2022-31 vacating a 10-foot wide platted, unused utility easement dedicated as part of the Golfview Estates plat in Plainview, Minnesota.
Motion carried unanimously.
- C. **Bubbles N Biscuits Minor Home Business** – Jessica Leonhardt – located at 440 2nd Ave NE – has applied for a Minor Home Business permit. Leonhardt is wanting to establish a part-time dog grooming business operated out her home. The applicant appears to satisfy all the requirements for a Minor Home Business as outlined in Plainview City Code section(s) 609.17 through 609.17.9.
Motion by Kieffer, second by Hammer Bartley, to approve the minor home business application for Bubbles N Biscuits dog grooming for Jessica Leonhardt.
Motion carried unanimously.
- D. **Lot Split – Resolution 2022-32** – David and Barb Walkes have applied for a simple lot split for the property located at 345 2nd Ave SE in Plainview. The applicants desire to split or bisect the parcel along the center axis line thereby creating two (2) additional lots for development.
Motion by Jacobs, second by Reeve, to approve Resolution 2022-32, the simple lot split application allowing David and Barb Walkes to split a single lot, located at 345 2nd Ave SE (PID #R26.00082.00), thereby creating two additional lots to facilitate future development within the City of Plainview as depicted on the attached survey.
Motion carried unanimously.
(see attached survey and map)
- E. **City of Plainview Code of Conduct** – The City Council of the City of Plainview desired to craft a code of conduct policy for all boards, committees, and commissions as well as the City Council that defines standards of conduct for its members and protocol for communications with staff, each other, and the public. The policy will define those parameters as well as establish a procedure for reconciliation should one become necessary. The intent of the policy will be to standardize the policies and

protocols, not only for the current council, but for councils of the future as well, in order to establish a decorum that promotes trust, equity, faith and confidence among its members, staff, and the community. Council determined that a code of conduct for its members, as well as the members of the various boards and commissions, is essential for the public affairs of the City. By eliminating conflicts of interest providing standards for conduct in city matters, the Council hoped to promote the faith and confidence of the citizens of Plainview in their government and to encourage its citizens to serve on its council and commissions.

Motion by Reeve, second by Hammer Bartley, to approve the City of Plainview Code of Conduct Policy.

Motion carried unanimously.

(see attached Code of Conduct Document)

- F. Dumpsite for Snow/Equipment to Push Up Snow for 2022-2023** – Public Works Director Shane Loftus explained to Council the request for bids was advertised in the Plainview News for a dumpsite to take the snow that is hauled from the windrowed streets. The bid was also for the equipment to push up the snow to ensure there is enough room for snow for the whole season. Bennett & Sons was low bid at \$2500 for the dump site and \$155.00 per hour for the equipment to push snow.

Motion by Jacobs, second by Reeve to approve Bennett & Sons for the dump site and cost of equipment to push up snow for 2022-2023.

Motion carried unanimously.

- G. Snow Hauling for 2022-2023** – Public Works Director Shane Loftus explained to Council that the State and Wabasha County pay the City of Plainview to remove snow on Broadway, 3rd St. SW, and 10th St. SW. The City windrows the majority of those streets. The City also windrows the business district. To ensure the windrow is removed in an efficient manner the City contracts the hauling of the snow. A request for bids was put in the Plainview News. M & M Construction was the low bid at \$110 per truck/per hour.

Motion by Kieffer, second by Jacobs to approve M & M Construction for the hauling on snow for the 2022-2023 snow season.

Motion carried unanimously.

- H. Providing Sand for 2022-2023** - Public Works Director Shane Loftus explained to Council in preparation for winter, staff advertised for bids on providing sand for the City to mix with salt for the winter months. Bennett & Sons were the low bid at \$15.50 per yard.

Motion by Hammer Bartley, second by Reeve, to approve Bennett & Sons to supply the City with sand for 2022-2023.

Motion carried unanimously.

- I. Part-Time Officer Hire** – Police Chief Jason Timm explained to Council how the current police officer shortage nationwide has affected the City of Plainview. The Plainview PD has lost a couple employees to higher paying agencies, as well as one employee wanting a career change. The Plainview PD is looking to hire on a part-time officer to help cover shifts when full-time officers request time off. It was noted that this will not increase the hours worked, just fill shifts that are vacant.

Motion by Reeve, second by Hammer Bartley, to approve the hire of Christopher Triplett as a part-time police officer.

Aye – Reeve, Jacobs, Hammer Bartley, and Kieffer

Nay – Luckstein

Motion carried 4-1

9. INFORMATION ONLY DOCUMENTS – None

10. COUNCIL COMMENT –

- Jacobs – No Parks and Trails meeting for the month of October as there was nothing new to discuss.
- Reeve – Fire Fighter interviews are scheduled. There were six (6) applicants for the two (2) available spots.
- David Todd – Update on the dilapidated building on 3rd St SW. Hoping to have a purchase agreement from Donny Schreiber. Updates to come in the next 30 days.
- Luckstein – Would like a recommendation from Bolton & Menk and Shane for the crosswalk at the 2nd Ave SW/7th St SW intersection at a future meeting.
- Luckstein – Mayor of the Day contest for the 4th, 5th, and 6th graders. Will work with the PEM Community School, Immanuel Lutheran School, as well as homeschoolers. There will be a \$100 prize from the state, however the Mayor will pick a local winner as well.
- Luckstein – Olde Fashioned Christmas is December 2nd and 3rd. This event brings 5,500- 6,000 visitors to town. They are looking for wagon ride readers.
- Luckstein – Grant programs available through DEED for local businesses.
- Luckstein – Will be attending the “meet and greet” event at the State Capital in January 2023.

11. ADJOURN –

Motion by Luckstein, second by Reeve, to adjourn the Plainview City Council meeting.
Motion carried unanimously.

Meeting adjourned at 6:58 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

**Plainview City Council
Special Meeting
Thursday November 17, 2022 at 6:00 p.m.**

1. **CALL TO ORDER-** Mayor Luckstein called the Special Plainview City Council meeting to order on Thursday November 17, 2022, at 6:00 p.m.

Council Members in attendance: Luckstein, Reeve, Jacobs, and Hammer Bartley.

Council Members absent: Kieffer.

Department Heads in attendance: City Administrator David Todd, Police Chief Jason Timm, Development Services Coordinator Richard Baker, City Clerk Carol Kujath and Deputy Clerk Kayla Hall.

Department Heads Absent: Finance Director Vicki Axley, Public Works Director Shane Loftus, Fire Chief Ed Jacobs, and Library Director Alice Henderson.

Guests in attendance: Amanda Ferguson

2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF THE AGENDA** -Motion by Hammer Bartley second by Reeve to approve the Agenda. Motion carried.
4. **UNFINISHED BUSINESS-** None
5. **NEW BUSINESS**

A. **Election Canvass** – Minnesota State Statute(s) 206.87 and 204C.39 state that a municipal government must constitute a canvassing board and perform the duties as provided in section 204C.39 by canvassing the local election results; declare the results of the 2022 general election after inspection of the certified election results provided by the County’s abstract of results. The results of the election were as follows; Aaron Luckstein winning the position of Mayor with 1,286 votes, Hammer Bartley winning a 4-year term council seat with 936 votes, and Don Kuschel winning a 4-year term council seat with 956 votes.

Motion by Jacobs, second by Reeve, to approve Resolution 2022-33 of the local 2022 general election results as tabulated by Wabasha County.

Roll call vote:

Luckstein – aye,

Reeve – aye,

Jacobs – aye,

Hammer Bartley – aye,

Kieffer – absent.

Motion carried.

Abstract of Votes Cast was signed by Council and will be sent to Wabasha County.

- B. **Police Department New Full-Time Police Officer Hire** – Police Chief Jason Timm told Council with the resignation of Officer Rahman, there is one full-time opening on the Police Department. The open position was posted internally per union contract rules and later posted on the P.O.S.T. board hiring page. Amanda Ferguson applied for the position and was interviewed by Police Department Staff and Council Member Lindsay Hammer Bartley. Ferguson has five (5) years of law enforcement experience.

Motion by Hammer Bartley, second by Jacobs, to approve hiring Amanda Ferguson as Full-Time Police Officer with a starting wage of step 2, \$26.47 per hour with 40 hours of PTO.

Motion carried.

- C. **Optional 2AM Liquor License** – Walkes Enterprises Inc. dba Kim's Saloon & Grill has submitted the required paperwork, as well as the fee for their Optional 2AM Liquor License. It was noted that this is normally on the November Consent Agenda, however the City did not receive the paperwork until after the November meeting agenda was posted.

Motion by Reeve, second by Jacobs, to approve the Optional 2AM Liquor License of Walkes Enterprises Inc. through December 31, 2023.

Motion carried.

6. **ADJOURN-** Motion by Luckstein, second by Jacobs, to adjourn the meeting.
Meeting adjourned at 6:06 p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 7.B.
ATTACHMENTS: Bills Report	APPROVED BY: va
RECOMMENDED ACTION: <i>Motion</i> to approve payment of all bills listed in attached report.	

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[Report].GL Account = {<>} "10121709"
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Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
263 1 SOURCE								
11/10/2022	277403-0	1	Invoice	TONER & COPY PAPER/PD	10/31/2022	11/10/2022	711.94	101-42100-201
Total 263 1 SOURCE:							711.94	
106617 AT&T MOBILITY								
11/15/2022	2872918546	1	Invoice	PHONES POLICE	10/25/2022	11/15/2022	958.18	101-42100-321
Total 106617 AT&T MOBILITY:							958.18	
104716 BAKER & TAYLOR								
11/17/2022	L2300462 N	1	Invoice	BOOKS/LIBRARY	10/31/2022	11/17/2022	1,619.13	211-45500-592
Total 104716 BAKER & TAYLOR:							1,619.13	
329 BECKLEYS OFFICE PRODUCTS								
11/15/2022	NOVEMBER	1	Invoice	paper shred	11/14/2022	11/15/2022	39.50	101-41500-401
11/15/2022	NOVEMBER	2	Invoice	FUEL CHARGE	11/14/2022	11/15/2022	2.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							42.00	
154 BENNETT'S FOOD CENTER								
12/05/2022	00245863	1	Invoice	FOOD FOR ELECTION	11/06/2022	12/07/2022	75.14	101-41410-437
12/05/2022	00247057	1	Invoice	FOOD FOR ELECTION	11/14/2022	12/07/2022	174.55	101-41410-437
Total 154 BENNETT'S FOOD CENTER:							249.69	
106463 BOLTON & MENK, INC.								
11/30/2022	0301057	1	Invoice	2020 STREET PRJOECT	10/31/2022	11/30/2022	370.00	417-48000-303
11/30/2022	0301058	1	Invoice	GENERAL ENGINEERING/ADMIN	10/31/2022	11/30/2022	3,720.00	101-41500-303
11/30/2022	0301058	2	Invoice	WELL #3 ENGINEERING	10/31/2022	11/30/2022	280.00	601-49400-303
11/30/2022	0301058	3	Invoice	CEMETERY ROAD	10/31/2022	11/30/2022	1,360.00	235-49010-590
11/30/2022	0301059	1	Invoice	ORCHARD HILLS 7TH	10/31/2022	11/30/2022	875.00	101-41500-303
11/30/2022	0301060	1	Invoice	VERIZON TOWER INSTALLATION	10/31/2022	11/30/2022	180.00	601-49400-303
11/30/2022	0301068	1	Invoice	ORCHARD HILLS 8TH	10/31/2022	11/30/2022	6,472.00	101-41500-303
11/30/2022	0301098	1	Invoice	2023 STREET PROJECT	10/31/2022	11/30/2022	3,578.00	418-48000-303
Total 106463 BOLTON & MENK, INC.:							16,835.00	
106288 BUCK, CURTIS								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	171.00	101-41410-103
Total 106288 BUCK, CURTIS:							171.00	
106292 BUCK, SUSAN								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 106292 BUCK, SUSAN:							84.00	
106834 CANON FINANCIAL SERVICES, INC.								
11/03/2022	29369108	1	Invoice	COPIER/LIBRARY	10/13/2022	11/04/2022	66.80	211-45500-201
12/07/2022	29531241	1	Invoice	COPIER/LIBRARY	11/12/2022	12/07/2022	66.80	211-45500-201
Total 106834 CANON FINANCIAL SERVICES, INC.:							133.60	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106291 CARROLL, LINDA								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	93.00	101-41410-103
Total 106291 CARROLL, LINDA:							93.00	
106449 CINTAS CORPORATION								
12/01/2022	4135961772	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	11/01/2022	12/01/2022	22.25	101-43100-310
12/01/2022	4136664361	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	11/08/2022	12/01/2022	22.25	101-43100-310
12/01/2022	4137387772	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	11/15/2022	12/01/2022	22.25	101-43100-310
12/01/2022	4137387967	1	Invoice	MOPS&TOWELS/CITYHALL	11/15/2022	12/01/2022	19.38	101-41500-310
12/01/2022	4138032064	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	11/21/2022	12/01/2022	22.25	101-43100-310
12/01/2022	4138781048	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	11/29/2022	12/01/2022	22.25	101-43100-310
Total 106449 CINTAS CORPORATION:							130.63	
106052 CJ SIGNAGE LLC								
11/30/2022	812	1	Invoice	REFLECTIVE STREET SIGN	11/22/2022	11/30/2022	348.00	101-43100-217
Total 106052 CJ SIGNAGE LLC:							348.00	
51 CONSTRUCTION MGMT. SERVICES								
11/10/2022	OCTOBER 2	1	Invoice	BUILDING INSPECTION	10/31/2022	11/10/2022	3,694.05	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							3,694.05	
106882 CORO MEDICAL								
11/16/2022	PS-INV1592	1	Invoice	AED/POLICE	10/01/2022	11/16/2022	1,450.00	101-42100-221
Total 106882 CORO MEDICAL:							1,450.00	
62 DALCO								
12/01/2022	4012785	1	Invoice	SUPPLIES/PARKS	11/18/2022	12/01/2022	1,105.24	225-45200-217
Total 62 DALCO:							1,105.24	
106428 DATA SMART COMPUTERS INC.								
11/04/2022	77307	1	Invoice	MICROSOFT 365 LICENSES	11/03/2022	11/04/2022	212.50	101-41500-309
11/30/2022	77420	1	Invoice	IT SUPPORT/PCI COMPLIANCE-MYREC	11/14/2022	11/30/2022	594.00	225-45128-310
11/30/2022	77518	1	Invoice	IT SUPPORT/DEV. SERVICES COORDINATO	11/24/2022	11/30/2022	52.80	101-41500-310
11/30/2022	77518	2	Invoice	IT SUPPORT/DEV. SERVICES COORDINATO	11/24/2022	11/30/2022	79.20	101-46500-310
12/06/2022	77595	1	Invoice	DATTO BACKUP	12/01/2022	12/07/2022	149.00	101-41500-309
12/06/2022	77596	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	12/01/2022	12/07/2022	75.00	101-41500-309
12/06/2022	77597	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	12/01/2022	12/07/2022	10.00	101-41500-309
12/06/2022	77706	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	12/01/2022	12/07/2022	6.49	101-42200-309
12/06/2022	77801	1	Invoice	MICROSOFT 365 LICENSES	12/04/2022	12/07/2022	212.50	101-41500-309
12/06/2022	77802	1	Invoice	IT SUPPORT/COUNCIL SURFACE PRO	12/04/2022	12/07/2022	66.00	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							1,457.49	
105658 DAVIDSON, MATT								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 105658 DAVIDSON, MATT:							84.00	
105564 DEARBORN LIFE INS CO.								
11/28/2022	DECEMBER	1	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	146.20	101-41500-131
11/28/2022	DECEMBER	2	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	22.04	101-46500-131
11/28/2022	DECEMBER	3	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	266.28	101-42100-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
11/28/2022	DECEMBER	4	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	69.45	101-43100-131
11/28/2022	DECEMBER	5	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	70.09	211-45500-131
11/28/2022	DECEMBER	6	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	31.01	225-45200-131
11/28/2022	DECEMBER	7	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	30.13	601-49400-131
11/28/2022	DECEMBER	8	Invoice	EMPLOYEE INS.	11/11/2022	11/28/2022	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							666.10	
105650 DEMING, MARY								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 105650 DEMING, MARY:							84.00	
74 EBSCO								
11/17/2022	CG-F-28668-	1	Invoice	#1663604 MAGAZINES/LIBRARY	11/02/2022	11/17/2022	557.20	211-45500-592
Total 74 EBSCO:							557.20	
106897 EFFECTIVEMEDIAINC								
11/17/2022	702311	1	Invoice	SILK CARDS/LIBRARY	11/08/2022	11/17/2022	1,434.00	211-45500-201
Total 106897 EFFECTIVEMEDIAINC:							1,434.00	
105649 ELECTRIC PUMP								
12/06/2022	0074831	1	Invoice	REPLACE PUMPS LIFT STATION #3	11/29/2022	12/07/2022	56,901.07	602-49450-221
Total 105649 ELECTRIC PUMP:							56,901.07	
106714 ERWIN, PEGGY								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	177.00	101-41410-103
Total 106714 ERWIN, PEGGY:							177.00	
280 ERWIN, STEVEN L,								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	171.00	101-41410-103
Total 280 ERWIN, STEVEN L.:							171.00	
105806 FLAHERTY & HOOD, P.A.								
11/10/2022	18408	1	Invoice	OCT. ADMIN GENERAL LEGAL FEES	11/01/2022	11/10/2022	4,944.93	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							4,944.93	
97 GALLS, LLC								
12/07/2022	022055726	1	Invoice	UNIFORM K.KUHLEMEIER	09/06/2022	12/07/2022	27.97	101-42100-417
Total 97 GALLS, LLC:							27.97	
105654 GELNER, CHAD								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	177.00	101-41410-103
Total 105654 GELNER, CHAD:							177.00	
105549 G-MATIC SYSTMS, INC.								
11/17/2022	17284	1	Invoice	SERVICE OUTSIDE PUSH BUTTON TO OPEN	10/21/2022	11/17/2022	160.00	211-45500-223
Total 105549 G-MATIC SYSTMS, INC.:							160.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
104 GOPHER STATE ONE CALL								
12/05/2022	2110685	1	Invoice	LOCATES WATER	11/30/2022	12/07/2022	20.93	601-49400-310
12/05/2022	2110685	2	Invoice	LOCATES SEWER	11/30/2022	12/07/2022	20.92	602-49450-310
Total 104 GOPHER STATE ONE CALL:							41.85	
106564 HAWKINS, INC.								
11/30/2022	6345035	1	Invoice	Water Supplies	11/22/2022	11/30/2022	706.24	601-49400-217
Total 106564 HAWKINS, INC.:							706.24	
105808 HBC, INC.								
12/08/2022	105099 DEC	1	Invoice	PHONE&INTERNET/FIRE DEPT.	12/02/2022	12/08/2022	177.19	101-42200-321
11/09/2022	105099 NOV	1	Invoice	PHONE&INTERNET/FIRE DEPT.	11/02/2022	11/10/2022	177.19	101-42200-321
12/08/2022	1277099 DE	1	Invoice	PHONE & INTERNET/POOL	12/02/2022	12/08/2022	23.89	225-45128-321
11/03/2022	1277099 NO	1	Invoice	PHONE & INTERNET/POOL	11/02/2022	11/06/2022	23.89	225-45128-321
12/07/2022	71466 DECE	1	Invoice	PHONE&INTERNET/LIBRARY	12/02/2022	12/07/2022	55.43	211-45500-321
11/09/2022	71466 NOVE	1	Invoice	PHONE&INTERNET/LIBRARY	11/02/2022	11/10/2022	56.52	211-45500-321
12/05/2022	78487 DECE	1	Invoice	PHONE INTERNET/ADMIN	12/02/2022	12/07/2022	530.10	101-41500-321
12/05/2022	78487 DECE	2	Invoice	PHONE INTERNET/POLICE	12/02/2022	12/07/2022	302.70	101-42100-321
12/05/2022	78487 DECE	3	Invoice	PHONE INTERNET/PUBLIC WORKS	12/02/2022	12/07/2022	288.56	101-43100-321
11/09/2022	78487 NOVE	1	Invoice	PHONE INTERNET/ADMIN	11/02/2022	11/10/2022	530.10	101-41500-321
11/09/2022	78487 NOVE	2	Invoice	PHONE INTERNET/POLICE	11/02/2022	11/10/2022	302.70	101-42100-321
11/09/2022	78487 NOVE	3	Invoice	PHONE INTERNET/PUBLIC WORKS	11/02/2022	11/10/2022	288.56	101-43100-321
Total 105808 HBC, INC.:							2,756.83	
104372 HENDERSON, ALICE								
11/17/2022	10-25-22 MT	1	Invoice	MILEAGE TO ZUMBROTA LIBRARY	10/25/2022	11/17/2022	35.10	211-45500-331
11/17/2022	BN 11-04-22	1	Invoice	REIMBURSE FOR BOOK PURCHASE	11/04/2022	11/17/2022	48.65	211-45500-592
Total 104372 HENDERSON, ALICE:							83.75	
105970 HG ELECTRIC, LLC								
11/30/2022	R3823	1	Invoice	CHANGE OUT 2 LIGHTS & 1 RETROFIT/FIRE	11/15/2022	11/30/2022	943.00	101-42200-223
Total 105970 HG ELECTRIC, LLC:							943.00	
116 HIGH PLAINS								
11/29/2022	10/31/22 RU	1	Invoice	FUEL/FIRE DEPT	10/31/2022	11/29/2022	105.87	101-42200-212
11/29/2022	198629	1	Invoice	FUEL/PW	10/05/2022	11/29/2022	85.14	101-43100-212
11/29/2022	198839	1	Invoice	FUEL/PW	10/10/2022	11/29/2022	130.51	101-43100-212
11/29/2022	198915	1	Invoice	FUEL/PW	10/12/2022	11/29/2022	41.45	101-43100-212
11/29/2022	198981	1	Invoice	FUEL/PW	10/13/2022	11/29/2022	107.53	101-43100-212
11/29/2022	198982	1	Invoice	FUEL/PW	10/13/2022	11/29/2022	79.04	101-43100-212
11/29/2022	199096	1	Invoice	FUEL/FIRE DEPT	10/16/2022	11/29/2022	86.53	101-42200-212
11/29/2022	199114	1	Invoice	FUEL/PW	10/17/2022	11/29/2022	59.24	101-43100-212
11/29/2022	199117	1	Invoice	FUEL/PW	10/17/2022	11/29/2022	146.60	101-43100-212
11/29/2022	200395	1	Invoice	FUEL/PW	10/24/2022	11/29/2022	107.19	101-43100-212
11/29/2022	200411	1	Invoice	FUEL/PW	10/25/2022	11/29/2022	141.86	101-43100-212
11/29/2022	200514	1	Invoice	FUEL/PARKS	10/27/2022	11/29/2022	8.62	225-45200-212
11/29/2022	200553	1	Invoice	FUEL/PW	10/28/2022	11/29/2022	128.08	101-43100-212
11/29/2022	313709	1	Invoice	SHOP SUPPLIES/PW	10/25/2022	11/29/2022	107.34	101-43100-217
Total 116 HIGH PLAINS:							1,335.00	
106715 HOLDERBECKER, PAT								
11/10/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	93.00	101-41410-103

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
11/10/2022	GENERAL E	2	Invoice	MILEAGE GENERAL ELECTION	11/08/2022	11/10/2022	24.50	101-41410-331
Total 106715 HOLDERBECKER, PAT:							117.50	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
12/05/2022	120522	1	Invoice	NEW EMP ENROLL NOV/DEC 2022-AMANDA	12/05/2022	12/05/2022	3,054.00	101-42100-131
11/03/2022	DECEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	4,035.00	101-41500-131
11/03/2022	DECEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	1,345.00	101-42100-131
11/03/2022	DECEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	1,129.80	101-43100-131
11/03/2022	DECEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	215.20	101-43125-131
11/03/2022	DECEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	1,345.00	225-45200-131
11/03/2022	DECEMBER	6	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	1,345.00	601-49400-131
11/03/2022	DECEMBER	7	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	1,345.00	602-49450-131
11/03/2022	DECEMBER	1	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	2,137.80	101-41500-131
11/03/2022	DECEMBER	2	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	916.20	101-46500-131
11/03/2022	DECEMBER	3	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	10,689.00	101-42100-131
11/03/2022	DECEMBER	4	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	1,282.68	101-43100-131
11/03/2022	DECEMBER	5	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	244.32	101-43125-131
11/03/2022	DECEMBER	6	Invoice	EMPLOYEE HEALTH INSURANCE-DECEMBE	11/03/2022	11/04/2022	3,054.00	211-45500-131
12/06/2022	JANUARY 20	1	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	4,035.00	101-41500-131
12/06/2022	JANUARY 20	2	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	1,345.00	101-42100-131
12/06/2022	JANUARY 20	3	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	1,129.80	101-43100-131
12/06/2022	JANUARY 20	4	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	215.20	101-43125-131
12/06/2022	JANUARY 20	5	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	1,345.00	225-45200-131
12/06/2022	JANUARY 20	6	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	1,345.00	601-49400-131
12/06/2022	JANUARY 20	7	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	1,345.00	602-49450-131
12/06/2022	JANUARY 20	1	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	2,137.80	101-41500-131
12/06/2022	JANUARY 20	2	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	916.20	101-46500-131
12/06/2022	JANUARY 20	3	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	10,689.00	101-42100-131
12/06/2022	JANUARY 20	4	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	1,282.68	101-43100-131
12/06/2022	JANUARY 20	5	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	244.32	101-43125-131
12/06/2022	JANUARY 20	6	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/06/2022	12/06/2022	3,054.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							61,222.00	
105374 INDIAN CREEK LAWN & SERVICES								
11/16/2022	3023	1	Invoice	MOW/CEMETERY	10/31/2022	11/17/2022	650.00	235-49010-401
11/16/2022	3023	2	Invoice	FUEL CHARGE OCTOBER	10/31/2022	11/17/2022	50.00	235-49010-401
Total 105374 INDIAN CREEK LAWN & SERVICES:							700.00	
348 JOHN DEERE FINANCIAL								
11/23/2022	28136	1	Invoice	MN AG GROUP-GREASE POLY/PW	11/22/2022	11/23/2022	49.50	101-43100-221
Total 348 JOHN DEERE FINANCIAL:							49.50	
106717 JURGENSON, JULIE								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	171.00	101-41410-103
Total 106717 JURGENSON, JULIE:							171.00	
106874 JURRENS, ANNIE								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	87.00	101-41410-103
Total 106874 JURRENS, ANNIE:							87.00	
106520 KENNY SYLVESTER CONSTRUCTION								
11/15/2022	OCT 11-NOV	1	Invoice	CLEANING CITY HALL/ADMIN OCT 2022-NOV	11/11/2022	11/15/2022	600.00	101-41500-401

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
11/15/2022	OCT 11-NOV	2	Invoice	CLEANING CITY HALL/COUNCIL OCT 2022-N	11/11/2022	11/15/2022	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFSKY BUILDING SUPPLIES								
12/02/2022	2211-705246	1	Invoice	CYLINDER KEY BLK/AMBULANCE	11/01/2022	12/05/2022	2.29	101-41500-227
12/02/2022	2211-711059	1	Invoice	BULBS/CITY HALL	11/18/2022	12/05/2022	21.49	101-41500-223
12/06/2022	2211-712235	1	Invoice	TREE & EYE BOLTS/PD	11/22/2022	12/07/2022	53.54	101-42100-437
12/02/2022	2211-713989	1	Invoice	GLASS CLEANER/PW	11/29/2022	12/05/2022	7.98	101-43100-217
Total 141 KREOFSKY BUILDING SUPPLIES:							85.30	
106730 KUJATH, CAROL								
11/16/2022	10/26/22 MIL	1	Invoice	MILEAGE TO COSTCO FOR ELECTION SUPP	10/26/2022	11/17/2022	23.75	101-41410-331
11/16/2022	10/26/22 MIL	1	Invoice	MILEAGE TO WABASHA-HEALTHCARE VOTI	10/26/2022	11/17/2022	40.00	101-41410-331
11/16/2022	11/4/22 MILE	1	Invoice	MILEAGE TO WABASHA-PICK UP BALLOTS &	11/04/2022	11/17/2022	20.00	101-41410-331
11/16/2022	11/6/22 MILE	1	Invoice	MILEAGE TO SAMS CLUB FOR ELECTION S	11/06/2022	11/17/2022	22.50	101-41410-331
11/16/2022	11/8/22 MILE	1	Invoice	MILEAGE TO WABASHA-ELECTION DAY	11/08/2022	11/17/2022	20.00	101-41410-331
11/21/2022	COWPOKES	1	Invoice	REIMBURSE UNIFORM ALLOWANCE	11/18/2022	11/23/2022	51.79	101-41500-417
11/17/2022	DULUTH TR	1	Invoice	REIMBURSE UNIFORM ALLOWANCE	11/12/2022	11/17/2022	227.63	101-41500-417
Total 106730 KUJATH, CAROL:							405.67	
106329 LAKE CITY RECYCLING & DISPOSAL								
11/04/2022	108717	1	Invoice	GARBAGE/PARKS	11/01/2022	11/04/2022	72.54	225-45200-384
11/04/2022	108717	2	Invoice	GARBAGE/STREETS	11/01/2022	11/04/2022	50.25	101-43100-384
11/04/2022	108717	3	Invoice	GARBAGE/PW	11/01/2022	11/04/2022	72.54	101-43100-384
11/04/2022	108717	4	Invoice	GARBAGE/FIRE HALL	11/01/2022	11/04/2022	54.76	101-42200-384
11/04/2022	108717	5	Invoice	GARBAGE/CEMETERY	11/01/2022	11/04/2022	28.08	235-49010-384
11/04/2022	108717	6	Invoice	GARBAGE/PARKS	11/01/2022	11/04/2022	14.04	225-45200-384
12/05/2022	109285	1	Invoice	GARBAGE/PARKS	12/01/2022	12/07/2022	72.54	225-45200-384
12/05/2022	109285	2	Invoice	GARBAGE/STREETS	12/01/2022	12/07/2022	50.25	101-43100-384
12/05/2022	109285	3	Invoice	GARBAGE/PW	12/01/2022	12/07/2022	72.54	101-43100-384
12/05/2022	109285	4	Invoice	GARBAGE/FIRE HALL	12/01/2022	12/07/2022	54.76	101-42200-384
12/05/2022	109285	5	Invoice	GARBAGE/CEMETERY	12/01/2022	12/07/2022	28.08	235-49010-384
12/05/2022	109285	6	Invoice	GARBAGE/PARKS	12/01/2022	12/07/2022	14.04	225-45200-384
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							584.42	
106718 LANGE, KIMBERLY								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	87.00	101-41410-103
Total 106718 LANGE, KIMBERLY:							87.00	
106710 LEWIS, JAN								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	93.00	101-41410-103
Total 106710 LEWIS, JAN:							93.00	
106873 LOCKE, JESSICA								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 106873 LOCKE, JESSICA:							84.00	
106720 LOFFLER COMPANIES INC.								
11/15/2022	32781363	1	Invoice	ADMIN COPIER/PRINTER	11/07/2022	11/15/2022	161.22	101-41500-401
11/15/2022	4184487	1	Invoice	COPIES/LIBRARY	11/01/2022	11/15/2022	44.82	211-45500-201
12/02/2022	4209518	1	Invoice	COPIER CHARGES/ADMIN	12/01/2022	12/05/2022	98.87	101-41500-401

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Total 106720 LOFFLER COMPANIES INC.:							304.91	
160 LYONS OIL MINI MART								
12/06/2022	11/30/22 STA	1	Invoice	CREDIT/DISCOUNT NOVEMBER 2022	11/30/2022	12/07/2022	2.58-	101-43125-212
12/06/2022	11/30/22 STA	2	Invoice	CREDIT/DISCOUNT NOVEMBER 2022	11/30/2022	12/07/2022	9.50-	101-43100-212
12/06/2022	11/30/22 STA	3	Invoice	CREDIT/DISCOUNT NOVEMBER 2022	11/30/2022	12/07/2022	1.17-	225-45200-212
12/06/2022	5059342	1	Invoice	FUEL/PARKS	11/08/2022	12/07/2022	28.04	225-45200-212
12/06/2022	5059343	1	Invoice	FUEL/PARKS	11/08/2022	12/07/2022	58.19	225-45200-212
12/06/2022	5059362	1	Invoice	FUEL/PW	11/09/2022	12/07/2022	108.29	101-43100-212
12/06/2022	5059371	1	Invoice	FUEL/PARKS	11/14/2022	12/07/2022	12.58	225-45200-212
12/06/2022	5059397	1	Invoice	FUEL/PW	11/10/2022	12/07/2022	141.30	101-43100-212
11/10/2022	5060011	1	Invoice	FUEL/PARKS	10/06/2022	11/10/2022	40.06	225-45200-212
12/06/2022	5060349	1	Invoice	FUEL/SNOW	11/21/2022	12/07/2022	16.30	101-43125-212
11/10/2022	5060433	1	Invoice	FUEL/PW	10/25/2022	11/10/2022	166.12	101-43100-212
11/10/2022	5060463	1	Invoice	FUEL/PW	10/26/2022	11/10/2022	81.81	101-43100-212
11/10/2022	5060477	1	Invoice	FUEL/PARKS	10/27/2022	11/10/2022	14.91	225-45200-212
11/10/2022	5061207	1	Invoice	CAR WASHES/PD	10/31/2022	11/10/2022	37.55	101-42100-221
12/06/2022	5061257	1	Invoice	FUEL/PW	11/04/2022	12/07/2022	176.42	101-43100-212
12/06/2022	5061259	1	Invoice	FUEL/PW	11/04/2022	12/07/2022	70.82	101-43100-212
12/06/2022	5743357	1	Invoice	FUEL/PW	11/28/2022	12/07/2022	95.75	101-43100-212
12/06/2022	5743369 11/2	1	Invoice	FUEL/SNOW	11/29/2022	12/07/2022	156.22	101-43125-212
12/06/2022	5743399	1	Invoice	FUEL/SNOW	11/30/2022	12/07/2022	36.89	101-43125-212
11/10/2022	5758013	1	Invoice	FUEL/PW	10/10/2022	11/10/2022	71.44	101-43100-212
11/10/2022	5759802	1	Invoice	FUEL/PARKS	10/18/2022	11/10/2022	56.96	225-45200-212
11/10/2022	5759807	1	Invoice	FUEL/PARKS	10/18/2022	11/10/2022	27.51	225-45200-212
11/10/2022	5759827	1	Invoice	FUEL/PW	10/19/2022	11/10/2022	68.06	101-43100-212
12/06/2022	5760151	1	Invoice	FUEL/PARKS	11/16/2022	12/07/2022	24.47	225-45200-212
12/06/2022	5760154	1	Invoice	FUEL/PW	11/16/2022	12/07/2022	168.54	101-43100-212
12/06/2022	5760179	1	Invoice	FUEL/PW	11/17/2022	12/07/2022	75.34	101-43100-212
11/10/2022	5760304	1	Invoice	FUEL/PW	10/13/2022	11/10/2022	153.60	101-43100-212
12/06/2022	5760473	1	Invoice	FUEL/PW	11/14/2022	12/07/2022	57.39	101-43100-212
11/10/2022	5760508	1	Invoice	FUEL/PW	10/28/2022	11/10/2022	177.27	101-43100-212
11/10/2022	5760510	1	Invoice	FUEL/PARKS	10/28/2022	11/10/2022	51.83	225-45200-212
11/10/2022	5760566	1	Invoice	FUEL/PW	10/31/2022	11/10/2022	102.77	101-43100-212
11/10/2022	5760580	1	Invoice	FUEL/PARKS	10/31/2022	11/10/2022	23.24	225-45200-212
12/06/2022	5957004	1	Invoice	FUEL/SNOW	11/30/2022	12/07/2022	20.91	101-43125-212
12/06/2022	5957050	1	Invoice	CAR WASHES/PD	11/30/2022	12/07/2022	37.55	101-42100-221
11/10/2022	STATEMENT	1	Invoice	CREDIT/DISCOUNT OCTOBER 2022	10/31/2022	11/10/2022	2.05-	225-45200-212
11/10/2022	STATEMENT	2	Invoice	CREDIT/DISCOUNT OCTOBER 2022	10/31/2022	11/10/2022	9.20-	101-43100-212
Total 160 LYONS OIL MINI MART:							2,333.63	
106289 LYONS, JEAN								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 106289 LYONS, JEAN:							84.00	
106053 M&M CONSTRUCTION & CLEANING INC.								
12/05/2022	7663	1	Invoice	HAUL OUT SNOW 11/29/22	12/05/2022	12/07/2022	968.00	101-43125-310
Total 106053 M&M CONSTRUCTION & CLEANING INC.:							968.00	
106711 MARKING, CHERIE								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 106711 MARKING, CHERIE:							84.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
137 MCFOA								
11/03/2022	7/22-6/23 CA	1	Invoice	MEMBER C. KUJATH	11/03/2022	11/03/2022	50.00	101-41500-433
11/03/2022	K. HALL 7/22	1	Invoice	MEMBERSHIP K. HALL	11/03/2022	11/03/2022	50.00	101-41500-433
Total 137 MCFOA:							100.00	
105998 METERING & TECHNOLOGY SOLUTION								
12/05/2022	1001	1	Invoice	METER REPLACEMENT	11/29/2022	12/07/2022	777.15	601-49400-550
11/30/2022	952	1	Invoice	METER REPLACEMENT	11/18/2022	11/30/2022	623.90	601-49400-550
Total 105998 METERING & TECHNOLOGY SOLUTION:							1,401.05	
105653 MEYER, ELEANOR								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	93.00	101-41410-103
11/09/2022	GENERAL E	2	Invoice	ELECTION JUDGE-HEALTHCARE VOTING	11/08/2022	11/10/2022	18.00	101-41410-103
Total 105653 MEYER, ELEANOR:							111.00	
106716 MEYERS, MARK								
11/10/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	87.00	101-41410-103
11/10/2022	GENERAL E	2	Invoice	MILEAGE/ELECTION JUDGE	11/08/2022	11/10/2022	5.50	101-41410-331
Total 106716 MEYERS, MARK:							92.50	
175 MICHAEL'S TIRE & AUTO								
11/10/2022	133584	1	Invoice	CHANGE & BALANCE TIRES/PD	10/11/2022	11/10/2022	93.00	101-42100-221
11/10/2022	133657	1	Invoice	OIL CHANGE, FLUIDS, ROTATE TIRES/PD	10/20/2022	11/10/2022	81.15	101-42100-221
11/10/2022	133713	1	Invoice	REPAIR WHEEL SEAL/PW	10/27/2022	11/10/2022	199.37	101-43100-221
12/05/2022	133820	1	Invoice	KEROSENE/PW	11/10/2022	12/07/2022	71.00	101-43100-217
12/06/2022	133863	1	Invoice	OIL CHANGE, FLUIDS, ROTATE TIRES, CHEC	11/16/2022	12/07/2022	79.40	101-42100-221
Total 175 MICHAEL'S TIRE & AUTO:							523.92	
106719 MIDWEST TAPE								
11/17/2022	2000018848	1	Invoice	BOOKS/LIBRARY	11/01/2022	11/17/2022	880.24	211-45500-592
Total 106719 MIDWEST TAPE:							880.24	
104410 MN DEPARTMENT OF HEALTH								
11/10/2022	2023 POOL L	1	Invoice	2023 POOL LICENSE	11/09/2022	11/10/2022	670.00	225-45128-433
11/30/2022	4TH QTR 20	1	Invoice	4TH QTR WATER CONNECT FEES	11/28/2022	11/30/2022	3,103.00	601-49400-310
Total 104410 MN DEPARTMENT OF HEALTH:							3,773.00	
223 MN ENERGY RESOURCES CORP.								
11/09/2022	0503043614	1	Invoice	GAS UTILITY/SEWER	10/27/2022	11/10/2022	27.03	602-49450-383
11/09/2022	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	10/27/2022	11/10/2022	108.74	101-42200-383
11/09/2022	0503494971	1	Invoice	GAS UTILITY/ICE RINK	11/01/2022	11/10/2022	27.28	225-45127-383
11/09/2022	0505377887	1	Invoice	GAS UTILITY/ADMIN	10/28/2022	11/10/2022	46.76	101-41500-383
11/09/2022	0505377887	2	Invoice	GAS UTILITY/COUNCIL	10/28/2022	11/10/2022	46.77	101-41110-383
11/09/2022	0505377887	3	Invoice	GAS UTILITY/PD	10/28/2022	11/10/2022	46.76	101-42100-383
11/09/2022	0506816622	1	Invoice	GAS UTILITY/SEWER	11/01/2022	11/10/2022	16.61	602-49450-383
11/09/2022	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	10/28/2022	11/10/2022	147.05	101-43100-383
11/09/2022	0507609025	1	Invoice	GAS UTILITY/LIBRARY	10/27/2022	11/10/2022	101.27	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							568.27	

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201 OLMSTED COUNTY PUBLIC HEALTH SERVICES								
11/15/2022	534	1	Invoice	WATER FEES	10/27/2022	11/15/2022	270.00	601-49400-310
Total 201 OLMSTED COUNTY PUBLIC HEALTH SERVICES:							270.00	
202 OLMSTED MEDICAL CENTER								
11/30/2022	11/9/22	1	Invoice	PD EMPLOYEE-A. FERGUSON DRUG SCREE	11/09/2022	11/30/2022	39.00	101-42100-310
Total 202 OLMSTED MEDICAL CENTER:							39.00	
106085 ON-SITE COMPUTERS, INC.								
11/15/2022	CW82561	1	Invoice	CLOUD & SERVER BACKUP, HUNTRESS/PO	11/03/2022	11/15/2022	163.00	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							163.00	
106894 PEAK REMODEL & DESIGN								
11/03/2022	REFUND PL	1	Invoice	PERMIT ALREADY ISSUED FOR THIS RERO	11/02/2022	11/04/2022	55.00	101-41500-32210
Total 106894 PEAK REMODEL & DESIGN:							55.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
11/17/2022	2643900 NO	1	Invoice	ELEC WELL #3	11/04/2022	11/17/2022	786.00	601-49400-381
11/17/2022	2647400 NO	1	Invoice	ELEC SKATING RINK	11/04/2022	11/17/2022	99.00	225-45127-381
11/17/2022	2658900 NO	1	Invoice	ELEC SWIMMING POOL	11/04/2022	11/17/2022	260.00	225-45128-381
11/17/2022	2706100 NO	1	Invoice	ELEC NE LIFT STATION	11/04/2022	11/17/2022	263.00	602-49450-381
11/17/2022	2709900 NO	1	Invoice	ELEC WEST BROADWAY	11/04/2022	11/17/2022	10.00	101-42500-381
11/17/2022	2714900 NO	1	Invoice	ELEC STREET LIGHTS	11/04/2022	11/17/2022	3,548.00	101-43100-381
11/17/2022	2738000 NO	1	Invoice	ELEC WELL #2	11/04/2022	11/17/2022	3,043.00	601-49400-381
11/17/2022	2739100 NO	1	Invoice	ELEC PW BUILDING	11/04/2022	11/17/2022	373.00	101-43100-381
11/17/2022	2747700 NO	1	Invoice	ELEC SW SIREN	11/04/2022	11/17/2022	74.00	101-42500-381
11/17/2022	2764400 NO	1	Invoice	ELEC NW LIFT STATION	11/04/2022	11/17/2022	396.00	602-49450-381
11/17/2022	2767800 NO	1	Invoice	ELEC CEMETERY FLAG LIGHT	11/04/2022	11/17/2022	53.00	235-49010-381
11/17/2022	2777600 NO	1	Invoice	ELEC LIBRARY	11/04/2022	11/17/2022	381.00	211-45500-381
11/17/2022	3036800 NO	1	Invoice	ELEC FIRE HALL	11/04/2022	11/17/2022	187.00	101-42200-383
11/17/2022	3038100 NO	1	Invoice	ELEC CITY HALL/COUNCIL	11/04/2022	11/17/2022	143.33	101-41110-381
11/17/2022	3038100 NO	2	Invoice	ELEC CITY HALL/ADMIN	11/04/2022	11/17/2022	143.34	101-41500-381
11/17/2022	3038100 NO	3	Invoice	ELEC CITY HALL/PD	11/04/2022	11/17/2022	143.33	101-42100-381
11/17/2022	3041300 NO	1	Invoice	ELEC WEDGEWOOD PARK	11/04/2022	11/17/2022	58.00	225-45200-381
11/17/2022	3042300 NO	1	Invoice	ELEC WATER TOWER	11/04/2022	11/17/2022	184.00	601-49400-381
11/17/2022	3043900 NO	1	Invoice	ELEC BIKE TRAIL	11/04/2022	11/17/2022	78.00	225-45200-381
11/17/2022	3274000 NO	1	Invoice	ELEC 6TH ST SW LIGHTS	11/04/2022	11/17/2022	107.11	101-43100-381
11/17/2022	3274100 NO	1	Invoice	ELEC 4TH ST SW LIGHTS	11/04/2022	11/17/2022	130.05	101-43100-381
11/17/2022	3274200 NO	1	Invoice	ELEC 2ND ST SW LIGHTS	11/04/2022	11/17/2022	100.86	101-43100-381
11/17/2022	3274300 NO	1	Invoice	ELEC 1ST ST SW LIGHTS	11/04/2022	11/17/2022	88.07	101-43100-381
11/17/2022	3333200 NO	1	Invoice	ELEC ECKSTEIN/TENNIS COURT	11/04/2022	11/17/2022	1,041.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							11,690.09	
239 PLAINVIEW NEWS								
11/03/2022	73210	1	Invoice	ADVERTISE/SNOW REMOVAL BIDS/SNOW	10/04/2022	11/04/2022	54.00	101-43125-343
11/03/2022	73210	2	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING-E	10/04/2022	11/04/2022	162.00	101-41500-343
11/03/2022	73272	1	Invoice	ADVERTISE/VOLUNTEER FIREFIGHTERS W	10/11/2022	11/04/2022	54.00	101-42200-343
11/03/2022	73272	2	Invoice	ADVERTISE/PANCAKE BREAKFAST/FIRE DE	10/11/2022	11/04/2022	37.50	101-42200-343
11/03/2022	73274	1	Invoice	ADVERTISE/SNOW REMOVAL BIDS	10/11/2022	11/04/2022	54.00	101-43125-343
11/03/2022	73304	1	Invoice	ADVERTISE/PANCAKE BREAKFAST/FIRE DE	10/13/2022	11/04/2022	37.50	101-42200-343
11/03/2022	73438	1	Invoice	ADVERTISE/PLV-ELGIN SEWER OPEN POSIT	10/27/2022	11/04/2022	72.00	602-49450-343
12/06/2022	73477	1	Invoice	ADVERTISE/THANK YOU AREA BUSINESS-P	11/01/2022	12/07/2022	144.00	101-42200-343
12/06/2022	73480	1	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING-V	11/01/2022	12/07/2022	180.00	101-41500-343

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12/06/2022	73546	1	Invoice	ADVERTISE/WINTER PARKING NOTICE	11/08/2022	12/07/2022	180.00	101-43125-343
Total 239 PLAINVIEW NEWS:							975.00	
238 PLAINVIEW PARTS HOUSE								
11/22/2022	690983	1	Invoice	TIE STRAPS, DISPOSABLE GLOVES, SPRAY	10/08/2022	11/23/2022	101.56	101-42200-221
11/22/2022	691251	1	Invoice	ANTIFREEZE/PARKS	10/12/2022	11/23/2022	43.74	225-45200-217
11/23/2022	691783	1	Invoice	RETURN ITEM PURCHASED ON INV #620755	10/19/2022	11/23/2022	36.91	101-43100-221
11/23/2022	691783	2	Invoice	RATCHET/PW	10/19/2022	11/23/2022	36.91	101-43100-221
Total 238 PLAINVIEW PARTS HOUSE:							145.30	
240 PLAINVIEW POSTMASTER								
12/05/2022	DECEMBER	1	Invoice	UTILITY BILLING	12/05/2022	12/05/2022	223.20	601-49400-322
12/05/2022	DECEMBER	2	Invoice	UTILITY BILLING	12/05/2022	12/05/2022	223.20	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							446.40	
741 QUILL CORPORATION								
11/03/2022	28425552	1	Invoice	FILING FOLDERS, ENVELOPES/ADMIN	10/18/2022	11/04/2022	82.95	101-41500-201
11/15/2022	28702769	1	Invoice	MEETING ROOM IN USE MAGNET FOR COU	11/01/2022	11/15/2022	17.29	101-41110-201
11/15/2022	28722124	1	Invoice	DESK CALENDARS, CHAIR MAT, POST-IT, SE	11/01/2022	11/15/2022	205.90	101-41500-201
11/22/2022	28930261	1	Invoice	DESK CALENDARS/PW	11/10/2022	11/23/2022	14.99	101-43100-201
11/22/2022	28964900	1	Invoice	CARDSTOCK PAPER/ADMIN	11/14/2022	11/23/2022	51.98	101-41500-201
11/29/2022	29046611	1	Invoice	WALL CALENDARS/PW	11/16/2022	11/29/2022	46.58	101-43100-201
Total 741 QUILL CORPORATION:							419.69	
106552 REIMERS, ANNETTE								
11/30/2022	PL22-288 RE	1	Invoice	REFUND DEPOSIT-BUILDING PERMIT	11/30/2022	11/30/2022	100.00	101-41500-32210
Total 106552 REIMERS, ANNETTE:							100.00	
258 ROCHESTER SAND & GRAVEL								
11/03/2022	49000	1	Invoice	RECLAIM & OVERLAY 2022/CEMETERY	11/02/2022	11/04/2022	6,626.25	235-49010-590
Total 258 ROCHESTER SAND & GRAVEL:							6,626.25	
268 SELCO								
11/17/2022	50558	1	Invoice	COLIBRI BOOK COVERS/LIBRARY	10/28/2022	11/17/2022	1,462.96	211-45500-201
11/17/2022	50594	1	Invoice	BASIC TECH FEES/PC SUPPORT	11/03/2022	11/17/2022	852.48	211-45500-418
11/17/2022	50636	1	Invoice	BARCODES/LIBRARY	11/14/2022	11/17/2022	75.09	211-45500-201
Total 268 SELCO:							2,390.53	
106504 SEVERSON, TRISTAN								
11/10/2022	GENERAL E	1	Invoice	HEAD ELECTION JUDGE	11/08/2022	11/10/2022	213.50	101-41410-103
11/10/2022	GENERAL E	2	Invoice	MILEAGE ELECTIONS	11/08/2022	11/10/2022	3.75	101-41410-331
11/10/2022	GENERAL E	3	Invoice	ELECTION SETUP	11/08/2022	11/10/2022	21.00	101-41410-103
Total 106504 SEVERSON, TRISTAN:							238.25	
104639 SOMA CONSTRUCTION INC.								
11/04/2022	20652	1	Invoice	TOPSOIL/CEMETERY	11/01/2022	11/04/2022	499.58	235-49010-217
Total 104639 SOMA CONSTRUCTION INC.:							499.58	

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284 STREICHER'S								
11/22/2022	I1599464	1	Invoice	UNIFORM/A. FERGUSON	11/08/2022	11/23/2022	539.93	101-42100-417
12/07/2022	I1601278	1	Invoice	UNIFORM/A. FERGUSON	11/18/2022	12/07/2022	43.97	101-42100-417
12/07/2022	I1602045	1	Invoice	UNIFORM/A. FERGUSON	11/23/2022	12/07/2022	109.98	101-42100-417
12/07/2022	I1602948	1	Invoice	UNIFORM/A. FERGUSON	11/30/2022	12/07/2022	359.96	101-42100-417
Total 284 STREICHER'S:							1,053.84	
106770 SZYMANSKI, LOGAN								
11/16/2022	MILEAGE - P	1	Invoice	MILEAGE TO PIT TRAINING	11/08/2022	11/17/2022	182.52	101-42100-331
Total 106770 SZYMANSKI, LOGAN:							182.52	
106668 TANGEN, ROBERT								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 106668 TANGEN, ROBERT:							84.00	
503 TANGEN, SUE								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	93.00	101-41410-103
Total 503 TANGEN, SUE:							93.00	
106899 TENTIS, JUSTIN								
11/23/2022	PL22-326 RE	1	Invoice	REFUND PERMIT DEPOSIT	11/23/2022	11/23/2022	100.00	101-41500-32210
Total 106899 TENTIS, JUSTIN:							100.00	
713 TESSMAN SEED COMPANY								
11/21/2022	S367315	1	Invoice	ICE MELT/SNOW	11/15/2022	11/23/2022	662.00	101-43125-217
Total 713 TESSMAN SEED COMPANY:							662.00	
716 THREE RIVERS COMMUNITY ACTION								
11/30/2022	NOVEMBER	1	Invoice	NOVEMBER TRANSIT BUS FEES	11/30/2022	11/30/2022	623.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							623.00	
106707 TOM HEFFERNAN FORD								
12/07/2022	6081	1	Invoice	2016 DODGE RAM HAIL DAMAGE REPAIR/PD	10/27/2022	12/07/2022	6,502.78	101-42100-221
Total 106707 TOM HEFFERNAN FORD:							6,502.78	
104900 TOMS LAWN & CLEANING SERVICE								
11/03/2022	181	1	Invoice	OCTOBER CLEANING/LIBRARY	10/31/2022	11/04/2022	765.00	211-45500-401
12/07/2022	198	1	Invoice	NOVEMBER CLEANING/LIBRARY	11/30/2022	12/07/2022	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							1,530.00	
106713 TRADUP, JOAN								
11/09/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	84.00	101-41410-103
Total 106713 TRADUP, JOAN:							84.00	
106776 TRI-STATE BOBCAT								
11/15/2022	83533	1	Invoice	PARTS/PW	10/11/2022	11/15/2022	94.07	101-43100-221
12/08/2022	86922	1	Invoice	PARTS/PW	12/05/2022	12/08/2022	83.07	101-43100-221

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Total 106776 TRI-STATE BOBCAT:							177.14	
104321 UNIVERSAL TRUCK EQUIPMENT INC								
11/30/2022	58038CM	1	Invoice	RETURN PARTS/PW	11/28/2022	11/30/2022	354.33-	101-43100-221
11/30/2022	58921	1	Invoice	PARTS/PW	11/28/2022	11/30/2022	1,730.57	101-43100-221
Total 104321 UNIVERSAL TRUCK EQUIPMENT INC:							1,376.24	
105973 USA BLUEBOOK								
11/15/2022	165442	1	Invoice	SUPPLIES/WATER	11/03/2022	11/15/2022	518.52	601-49400-217
Total 105973 USA BLUEBOOK:							518.52	
105928 VIOLA NURSERY & GREENHOUSE								
11/10/2022	NOVEMBER	1	Invoice	FALL CLEANUP & TRIM LANDSCAPE/CITY H	11/09/2022	11/10/2022	125.00	101-41500-401
11/10/2022	NOVEMBER	2	Invoice	WINTER PLANTERS/CITY HALL	11/09/2022	11/10/2022	275.00	101-41500-401
Total 105928 VIOLA NURSERY & GREENHOUSE:							400.00	
105461 VISA/TCM BANK N.A.								
11/16/2022	#0165 NOVE	1	Invoice	AMAZON-BINDER CLIPS/LIBRARY	11/02/2022	11/16/2022	8.99	211-45500-437
11/16/2022	#0165 NOVE	2	Invoice	AMAZON-PAMPHLET HOLDER STAND/LIBRA	11/02/2022	11/16/2022	33.99	211-45500-437
11/16/2022	#0165 NOVE	3	Invoice	AMAZON-BOOK/LIBRARY	11/02/2022	11/16/2022	24.00	211-45500-592
11/16/2022	#0165 NOVE	4	Invoice	AMAZON-BOOK,CRAFT SET, LED TEA LIGHT	11/02/2022	11/16/2022	47.96	211-45500-437
11/16/2022	#0165 NOVE	5	Invoice	AMAZON-EMBROIDERY NEEDLES/LIBRARY	11/02/2022	11/16/2022	4.99	211-45500-437
11/15/2022	#6188 NOVE	1	Invoice	FIRE HOSE DIRECT-HOSE/WATER	11/02/2022	11/15/2022	1,408.05	601-49400-217
11/15/2022	#6196 NOVE	1	Invoice	NORTHERN TOOL-SUPPLIES/PW	11/02/2022	11/15/2022	34.99	101-43100-217
11/15/2022	#6196 NOVE	2	Invoice	MENARDS-PAPER TOWELS/PW	11/02/2022	11/15/2022	19.88	101-43100-217
11/15/2022	#6196 NOVE	3	Invoice	DUNGAREES-UNIFORM S. LARSON	11/02/2022	11/15/2022	289.96	602-49450-417
11/15/2022	#6196 NOVE	4	Invoice	USPS-WATER SAMPLE	11/02/2022	11/15/2022	5.40	601-49400-322
11/18/2022	#6592 NOVE	1	Invoice	APPLE.COM/PD	11/02/2022	11/18/2022	.99	101-42100-221
11/18/2022	#6592 NOVE	2	Invoice	PAYPAL REOLINK-ANNUAL PLAN/PD	11/02/2022	11/18/2022	69.00	101-42100-309
11/18/2022	#6592 NOVE	3	Invoice	INTERNATIONAL TXN FEE/PD	11/02/2022	11/18/2022	.69	101-42100-309
11/18/2022	#6592 NOVE	4	Invoice	USPS-RECORDS REQUEST/PD	11/02/2022	11/18/2022	9.90	101-42100-322
11/18/2022	#6592 NOVE	5	Invoice	FENIX LIGHTING-RECHARGEABLE BATTERY	11/02/2022	11/18/2022	18.93	101-42100-417
11/18/2022	#6592 NOVE	6	Invoice	AMAZON-JACKET UNIFORM/L. SZYMANSKI	11/02/2022	11/18/2022	149.99	101-42100-417
11/18/2022	#6592 NOVE	7	Invoice	AMAZON-PENS/PD	11/02/2022	11/18/2022	21.48	101-42100-201
11/18/2022	#6592 NOVE	8	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	11/02/2022	11/18/2022	59.90	101-42100-309
11/15/2022	#6725 NOVE	1	Invoice	AMAZON-UNIFORM M. ELLINGSON	11/02/2022	11/15/2022	96.76	225-45200-417
11/15/2022	#6840 NOVE	1	Invoice	DEPT. OF LABOR-2ND QTR BUILDING PERMI	11/02/2022	11/15/2022	207.75	101-41500-316
11/15/2022	#6840 NOVE	2	Invoice	DEPT. OF LABOR-3RD QTR BUILDING PERMI	11/02/2022	11/15/2022	1,488.99	101-41500-316
11/15/2022	#6840 NOVE	3	Invoice	COSTCO-SUPPLIES/ADMIN	11/02/2022	11/15/2022	28.58	101-41500-217
11/15/2022	#6840 NOVE	4	Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	11/02/2022	11/15/2022	7.97	101-41500-211
11/15/2022	#6840 NOVE	5	Invoice	COSTCO-SUPPLIES FOR ELECTIONS	11/02/2022	11/15/2022	103.54	101-41410-437
11/15/2022	#6840 NOVE	6	Invoice	ADOBE C. KUJATH	11/02/2022	11/15/2022	16.10	101-41500-433
11/15/2022	#6931 NOVE	1	Invoice	USPS-CERTIFIED MAIL ILLEGAL DUMP AT B	11/02/2022	11/15/2022	7.85	101-43100-322
12/06/2022	#6998 NOVE	1	Invoice	MICROSOFT-ONLINE SERVICES/PD	11/02/2022	12/08/2022	17.71	101-42100-309
12/06/2022	#6998 NOVE	2	Invoice	HOSTGATOR.COM-WEEBLY CLOUD PRO/PD	11/02/2022	12/08/2022	8.99	101-42100-321
12/06/2022	#6998 NOVE	3	Invoice	CREDIT BALANCE REFUND/PD	11/02/2022	12/08/2022	1,866.52	101-42100-417
11/15/2022	#7228 NOVE	1	Invoice	AMAZON-SURFACE PRO CHARGER BEN/CO	11/02/2022	11/15/2022	53.99	101-41110-437
11/15/2022	#7228 NOVE	2	Invoice	LANDS' END-UNIFORM/VICKI	11/02/2022	11/15/2022	62.91	101-41500-417
11/15/2022	#7228 NOVE	3	Invoice	AMAZON-ELECTION SUPPLIES	11/02/2022	11/15/2022	31.00	101-41410-437
Total 105461 VISA/TCM BANK N.A.:							6,207.75	
307 WABASHA COUNTY AUDITOR/TREAS.								
11/23/2022	11431	1	Invoice	BALLOTS FOR 2022 ELECTIONS	11/18/2022	11/23/2022	264.00	101-41410-437

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/06/2022	11471	1	Invoice	2022 TRUTH IN TAXATION STATEMENTS	11/23/2022	12/07/2022	430.36	101-41500-310
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							694.36	
310 WABASHA IMPLEMENT COMPANY								
12/01/2022	1031	1	Invoice	6PK GAL MIX/PW	10/27/2022	12/01/2022	33.98	101-43100-217
Total 310 WABASHA IMPLEMENT COMPANY:							33.98	
105694 WABASHA TREE COMPANY								
11/15/2022	9329	1	Invoice	REMOVE STORM DAMAGED TREES JULY 13	11/11/2022	11/15/2022	1,900.00	101-43100-222
11/21/2022	9338	1	Invoice	REMOVE STORM DAMAGED BLVD TREES J	11/11/2022	11/23/2022	840.00	101-43100-221
Total 105694 WABASHA TREE COMPANY:							2,740.00	
106269 WATER SYSTEMS COMPANY								
11/03/2022	448512	1	Invoice	WATER/CITY HALL	11/03/2022	11/04/2022	80.10	101-41500-401
12/01/2022	461764	1	Invoice	WATER/CITY HALL	12/01/2022	12/01/2022	26.70	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							106.80	
105600 WEX BANK								
11/10/2022	84868195	1	Invoice	FUEL/POLICE DEPT.	10/31/2022	11/10/2022	1,595.02	101-42100-212
Total 105600 WEX BANK:							1,595.02	
106898 WINGERT METAL								
11/22/2022	111522	1	Invoice	ALUMINUM BATTERY BOX COVER/SNOW	11/15/2022	11/23/2022	268.44	101-43125-221
Total 106898 WINGERT METAL:							268.44	
106506 ZABEL-DUDEN, PATTY								
11/10/2022	GENERAL E	1	Invoice	ELECTION JUDGE	11/08/2022	11/10/2022	87.00	101-41410-103
11/10/2022	GENERAL E	2	Invoice	MILEAGE-ELECTION JUDGE	11/08/2022	11/10/2022	3.13	101-41410-331
Total 106506 ZABEL-DUDEN, PATTY:							90.13	
324 ZARNOTH BRUSH WORKS INC.								
11/10/2022	0191549	1	Invoice	BAFFLE STRIP-RUBBER/PW	10/26/2022	11/10/2022	42.95	101-43100-221
11/30/2022	0191766	1	Invoice	VENTRAC POLY TUBE BROOM/PW	11/15/2022	11/30/2022	640.00	101-43100-221
Total 324 ZARNOTH BRUSH WORKS INC.:							682.95	
106099 ZNR								
11/03/2022	5078	1	Invoice	BUCKET TRUCK REPAIRS/PW	11/02/2022	11/04/2022	1,320.59	101-43100-221
Total 106099 ZNR:							1,320.59	
Grand Totals:							229,735.64	

Report GL Period Summary

GL Period	Amount
12/22	107,401.21
11/22	122,334.43

GL Period	Amount
Grand Totals:	229,735.64

Vendor number hash: 16263938
Vendor number hash - split: 25051429
Total number of invoices: 266
Total number of transactions: 360

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	229,735.64	.00	229,735.64
Grand Totals:	229,735.64	.00	229,735.64

Report Criteria:

[Report].GL Account = {<>} "10121709"

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM: Permits/Licenses/Donations	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 7.C.
ATTACHMENTS: None	APPROVED BY: dt
RECOMMENDED ACTION: 1. Motion to approve the following Tobacco Licenses through December 31, 2023: • Kwik Trip, Inc • Family Dollar, Inc • High Plains Cooperative • BP Lyons Oil Company 2. Motion to approve the following Refuse Licenses through December 31, 2023: • Interstate Disposal Service • Waste Management • Hagedorn Enterprises, Inc. DBA Lake City Recycling & Disposal • LRS of Minnesota 3. Motion to approve the Multiple Pet Permit for Lisa & Maks Karpyak	

Summary:

The following companies have submitted the required applications, proof of insurance, and paid the appropriate license fees to the City of Plainview.

Tobacco Licenses:

High Plains Coop
Family Dollar Store
Kwik Trip
BP Lyons Oil

Refuse Licenses:

Interstate Disposal Service
Waste Management
Hagedorn Enterprises, Inc
LRS of Minnesota

Multiple Pet Permits:

Lisa & Maks Karpyak

Recommendation:

Staff recommends the approval of the License Applications for the above companies for 2023.

BUILDING PERMIT REPORT

December 2022

Permit Number & Applicant

PL22-414 Bennett & Sons (Plainview Milk Products)	135 1 st Ave SW – Demolition	Value: \$None-given Total Fee: \$100.00 Permit Fee: \$99.00 State Surcharge: \$1.00
PL22-415 Priority Construction (Scott Albrecht)	20 3 rd Ave NE – Reroof and Reside	Value: \$30,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-416 Priority Construction (Julie Jurgenson)	745 3 rd St SW – Reroof	Value: \$13,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-417 Priority Construction (Herb Wurst)	615 7 th Ave NW – Reroof	Value: \$7,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-418 Priority Construction (Augustus Huckleberry)	420 8 th St SW – Reroof	Value: \$13,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-419 Priority Construction (Mike Siefert)	230 4 th St SW – Reroof	Value: \$12,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-420 Priority Construction (Katie Pepin)	717 1 st St NW – Reroof	Value: \$14,00.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-421 Priority Construction (Megan Dahling)	719 1 st St NW – Reroof	Value: \$14,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

December 2022

PL22-422 Priority Construction (John LaFee)	735 2 nd Ave NE – Reroof/Reside	Value: \$21,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-423 Priority Construction (Nick Pitzer)	140 7 th St SW – Reroof	Value: \$14,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-424 Priority Construction (Emily Meyer)	611 5 th St NE – Reroof/Reside	Value: \$22,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 Sate Surcharge: \$1.00
PL22-425 Priority Construction (Nancy Kreofsky)	640 3 rd Ave SW – Reroof	Value: \$16,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-426 K&S Heating & Air (Scott Klavetter)	425 2 nd St SE – Furnace	Value: \$3,895.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL22-MISC Sara Borgus	135 1 st Ave NW – Fence	Value: \$6,213.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-427 Jeff Zabel Siding (MaKella Hall)	780 8 th St SW – Reside	Value: \$None-given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-428 Priority Construction (Liz Irish)	245 4 th St SW – Reroof/Reside	Value: \$30,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-429 Peak Remodel & Design (Nick Landon)	150 1 st Ave NE – Reroof	Value: \$None-given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

December 2022

PL22-430 Larson Siding & Windows (Jon & Kim Lange)	245 5 th St SW – Reroof	Value: \$25,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-431 American Builders Contractors (Keith Campbell)	820 2 nd Ave SW – Reroof	Value: \$9,940.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-432 Haley Comfort Systems (Ben Fort)	320 8 th ST SW – Fireplace	Value: \$2,400.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL22-MISC David Thomason	40 2 nd Ave NW - Fence	Value: \$4,850.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-433 Priority Construction (Dan Standinger)	410 8 th St NW – Reroof	Value: \$13,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-434 Priority Construction (Deanna Sawyer)	635 2 nd St NW – Reroof	Value: \$16,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-435 Priority Construction (Brandon Horsman)	515 5 th St NE – Reroof	Value: \$12,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-436 Brandon Bauman	830 3 rd Ave NW – Wood Stove	Value: \$None-Given Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

December 2022

PL22-438
Tonna Mechanical
(Megan Dahling)

719 1st St NW – Water Heater

Value: \$1,800.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-439
Priority Construction
(Schleicher Funeral Home)

10 E. Broadway – 5 Windows

Value: \$15,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-440
Priority Construction
(Gordon Wood)

100 3rd Ave NE – 7 Windows & 1
Patio Door

Value: \$22,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-442
Haley Comfort Systems
(Colton Bennett)

745 3rd Ave NW – Furnace

Value: \$2,800.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-443
Haley Comfort Systems
(Ray Mussell)

625 W Broadway – Fireplace

Value: \$3,200.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-444
Haley Comfort Systems
(Steve Sawyer)

740 2nd St NW – Furnace

Value: \$2,800.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-445
Tonna Mechanical
(Ruth Lentz)

420 5th Ave NE – Furnace/AC

Value: \$10,100.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:		AGENDA NO.	7.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept Department reports.			

MONTHLY REPORT OF FINANCE DIRECTOR

November, 2022

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- Continued work to correct issues with City's DUNS/Unique Entity ID numbers & how it was previously set-up. This has been a difficult process that is causing some issues getting our federal reimbursements for BP Vests for the PD.
- 2023 Budget Process – The preliminary levy was approved at the Sept. 13th council meeting. We met with the Council Finance/Budget Committee on October 25 to discuss and work through potential changes/reductions that had been identified in October. Updated the 2023 CIP plan. Final budget will be approved at the December 13, 2022 council meeting and will be submitted to Wabasha County by the Dec. 28, 2022 deadline, along with the required state reports.
- Assisted with Election Day
- Started year-end payroll prep (PD holiday payouts/PTO payouts/2023 FSA changes, benefit changes)

Projects

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of November, 2022 we had installed 365 meters. We're also working on cleaning up some old meter issues during this process.
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- Annual Rural Fire Board Report

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,299.99	13,300.00	13,300.00	.00
101-41110-121	PERA	165.00	.00	165.00	165.00-
101-41110-122	FICA	812.86	1,018.00	812.85	205.15
101-41110-151	Worker s Comp Insurance Prem	57.18	65.00	78.96	13.96-
101-41110-201	Office Supplies(paper-pens-et)	12.61	200.00	17.29	182.71
101-41110-322	Postage	21.05	100.00	.00	100.00
101-41110-331	Meetings-Conferences (mtgs/mi)	45.45	1,000.00	105.00	895.00
101-41110-343	Advertising	142.24	200.00	648.00	448.00-
101-41110-362	Property - Casualty Ins (Auto)	7,893.71	8,000.00	7,335.15	664.85
101-41110-381	Electric Utilities	1,552.00	1,600.00	1,650.99	50.99-
101-41110-383	Gas Utilities	692.25	775.00	827.10	52.10-
101-41110-401	Contractual Services	7,200.00	7,200.00	6,600.00	600.00
101-41110-433	Dues and Subscriptions	10,157.00	10,000.00	10,608.00	608.00-
101-41110-437	Miscellaneous	461.71	600.00	149.77	450.23
101-41110-440	City Cleanup	6,821.92	6,600.00	6,851.60	251.60-
Total Council:		49,334.97	50,658.00	49,149.71	1,508.29
Elections					
101-41410-103	Part-Time Employees	.00	4,000.00	5,868.00	1,868.00-
101-41410-309	Software and Design	.00	840.00	.00	840.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	500.00	414.78	85.22
101-41410-437	Miscellaneous	840.00	500.00	1,399.82	899.82-
101-41410-590	Capital Outlay	.00	10,000.00	3,496.32	6,503.68
Total Elections:		840.00	15,840.00	11,178.92	4,661.08
Administration					
101-41500-101	Full-Time Employees Regular	273,655.68	305,644.00	287,779.72	17,864.28
101-41500-102	Full-Time Employees Overtime	12,319.24	17,000.00	13,089.77	3,910.23
101-41500-120	CENTRAL PENSION FUND	2,995.20	4,000.00	2,764.80	1,235.20
101-41500-121	PERA	20,853.72	24,198.00	22,098.66	2,099.34
101-41500-122	FICA	25,147.47	24,682.00	22,801.28	1,880.72
101-41500-131	Employer Paid Health	67,422.12	73,200.00	69,434.31	3,765.69
101-41500-142	Unemployment Benefit Payments	.00	.00	8,349.39	8,349.39-
101-41500-151	Worker s Comp Insurance Prem	2,256.72	2,390.00	2,903.29	513.29-
101-41500-201	Office Supplies	4,371.02	5,500.00	4,036.94	1,463.06
101-41500-211	Operating Supplies - Cleaning	556.65	1,000.00	644.07	355.93
101-41500-217	Other Operating Supplies	1,005.63	1,000.00	1,617.76	617.76-
101-41500-221	Repair/Maint - Equipment	572.22	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	1,823.91	2,500.00	11,153.41	8,653.41-
101-41500-227	Repair/Maintain - Amb Building	3,426.66	4,000.00	2,561.74	1,438.26
101-41500-301	Auditing and Acct g Services	28,100.00	28,950.00	29,000.00	50.00-
101-41500-303	Engineering Fees	65,468.00	40,000.00	159,356.00	119,356.00-
101-41500-304	Legal Fees	21,540.76	25,000.00	33,004.21	8,004.21-
101-41500-309	Software and Design	15,922.09	15,000.00	17,828.42	2,828.42-
101-41500-310	Other Professional Services	4,195.41	5,000.00	8,700.98	3,700.98-
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	23,536.05	22,000.00	27,575.93	5,575.93-
101-41500-317	Dial A Ride Bus	6,891.50	5,000.00	7,172.75	2,172.75-
101-41500-321	Communications	6,659.94	6,000.00	5,356.25	643.75
101-41500-322	Postage	1,198.10	2,000.00	2,115.09	115.09-
101-41500-331	Meetings-Conferences (mtgs/mi)	928.37	5,000.00	2,608.82	2,391.18
101-41500-343	Advertising	4,428.83	3,000.00	3,384.18	384.18-
101-41500-362	Property - Casualty Ins (Auto)	5,712.56	5,800.00	5,317.98	482.02

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-41500-381	Electric Utilities	1,552.02	1,600.00	1,651.02	51.02-
101-41500-383	Gas Utilities	692.26	775.00	827.10	52.10-
101-41500-401	Contractual Services	12,836.98	12,000.00	12,374.68	374.68-
101-41500-417	Uniforms	1,509.26	2,400.00	1,128.51	1,271.49
101-41500-433	Dues and Subscriptions	2,808.56	1,800.00	1,662.53	137.47
101-41500-434	Sales Tax Paid	6.00	10.00	9.00	1.00
101-41500-437	Miscellaneous	1,490.17	500.00	408.86	91.14
101-41500-442	Bank Service Charges	3,167.39	3,500.00	2,396.12	1,103.88
101-41500-443	Credit Card Merchant Fees	3,090.31	2,500.00	2,341.79	158.21
101-41500-444	XPRESS Bill Pay Fees	5,242.41	5,000.00	4,118.54	881.46
101-41500-445	Legal Settlements	17,618.91	.00	.00	.00
101-41500-560	Furniture & Fixtures	3,903.88	.00	94.98	94.98-
101-41500-570	Office Equipment & Furnishings	.00	.00	705.13	705.13-
101-41500-580	Computers & Technology	.00	25,000.00	1,343.80	23,656.20
101-41500-590	Capital Outlay	77,631.00	35,000.00	17,028.66	17,971.34
Total Administration:		735,187.00	721,099.00	799,396.47	78,297.47-
Police					
101-42100-101	Full-Time Employees Regular	561,803.79	596,870.00	566,991.34	29,878.66
101-42100-102	Full-Time Employees Overtime	25,863.84	10,000.00	21,516.53	11,516.53-
101-42100-103	Part-Time Employees	18,072.93	10,000.00	5,707.67	4,292.33
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	921.60	78.40
101-42100-121	PERA	95,002.61	101,792.00	94,472.09	7,319.91
101-42100-122	FICA	12,818.76	12,218.00	11,741.88	476.12
101-42100-131	Employer Paid Health	157,587.46	162,732.00	150,822.99	11,909.01
101-42100-142	Unemployment Benefit Payments	.00	.00	282.88	282.88-
101-42100-151	Worker s Comp Insurance Prem	22,805.41	29,647.00	36,014.12	6,367.12-
101-42100-201	Office Supplies(paper-pens-et)	4,009.54	3,000.00	2,907.02	92.98
101-42100-212	Motor Fuels-Gas	19,179.14	15,000.00	20,678.49	5,678.49-
101-42100-217	Other Operating Supplies	518.16	100.00	258.95	158.95-
101-42100-221	Repair/Maint - Equipment	12,943.21	16,000.00	10,101.95	5,898.05
101-42100-228	Repair/Maintain Other	1,075.19	3,000.00	2,470.24	529.76
101-42100-240	Repair/Maint Taser Program	.00	.00	6,279.99	6,279.99-
101-42100-304	Legal Fees	21,600.00	21,600.00	18,000.00	3,600.00
101-42100-309	Software and Design	6,611.66	5,000.00	5,908.88	908.88-
101-42100-310	Other Professional Services	3,911.23	5,000.00	4,224.81	775.19
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	217.80	1,200.00	.00	1,200.00
101-42100-321	Communications	14,619.59	14,000.00	13,622.37	377.63
101-42100-322	Postage	29.47	50.00	194.12	144.12-
101-42100-331	Meetings-Conferences (mtgs/mi)	1,780.13	7,275.00	7,609.61	334.61-
101-42100-343	Advertising	100.00	500.00	96.00	404.00
101-42100-362	Property - Casualty Ins (Auto)	6,126.98	6,433.00	5,898.37	534.63
101-42100-381	Electric Utilities	1,551.98	1,600.00	1,802.99	202.99-
101-42100-383	Gas Utilities	692.27	775.00	827.07	52.07-
101-42100-406	Safety	37.50	1,200.00	624.69	575.31
101-42100-417	Uniforms	12,718.49	9,000.00	7,020.04	3,846.48
101-42100-418	Range/Ammo	5,078.15	7,000.00	7,371.27	371.27-
101-42100-433	Dues and Subscriptions	2,704.48	3,500.00	1,660.00	1,840.00
101-42100-436	Towing Charges	193.28	200.00	.00	200.00
101-42100-437	Miscellaneous	2,181.79	3,000.00	822.99	2,177.01
101-42100-438	Police - DARE Prog	1,049.59	5,000.00	1,924.33	3,075.67
101-42100-446	NSF Checks	.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	270.30	1,000.00	64.99	935.01
101-42100-590	Capital Outlay	20,030.05	60,000.00	7,593.95	52,406.05

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total Police:		1,034,183.18	1,115,692.00	1,016,434.22	101,124.30
City Fire					
101-42200-103	Part-Time Employees	14,791.37	22,156.00	25,866.16	3,710.16-
101-42200-122	FICA	1,131.55	1,695.00	1,978.81	283.81-
101-42200-151	Worker s Comp Insurance Prem	2,743.45	2,745.00	3,334.53	589.53-
101-42200-201	Office Supplies(paper-pens-et)	166.51	400.00	125.94	274.06
101-42200-207	Fire Prevention Instruct Supps	960.00	2,000.00	1,560.00	440.00
101-42200-211	Operating Supplies - Cleaning	69.37	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	440.88	1,000.00	1,364.52	364.52-
101-42200-217	Other Operating Supplies	606.89	200.00	1,668.23	1,468.23-
101-42200-221	Repair/Maint - Equipment	9,848.64	18,000.00	30,044.68	12,044.68-
101-42200-223	Repair/Maintain - Building	7,957.68	8,000.00	17,100.01	9,100.01-
101-42200-226	Foam	625.00	2,000.00	.00	2,000.00
101-42200-228	Repair/Maintain - Other	2,514.55	.00	.00	.00
101-42200-309	Software and Design	70.90	120.00	71.39	48.61
101-42200-310	Other Professional Services	411.00	1,000.00	1,255.00	255.00-
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	3,845.84	2,800.00	3,398.47	598.47-
101-42200-322	Postage	29.60	100.00	62.19	37.81
101-42200-331	Meetings-Conferences (mtgs/mi)	3,503.89	1,500.00	2,964.50	1,464.50-
101-42200-343	Advertising	.00	500.00	129.00	371.00
101-42200-362	Property - Casualty Ins (Auto)	6,725.23	7,058.00	6,471.43	586.57
101-42200-381	Electric Utilities	2,348.00	2,500.00	1,503.00	997.00
101-42200-383	Gas Utilities	3,265.94	3,000.00	3,550.19	550.19-
101-42200-384	Garbage Service	711.88	800.00	547.60	252.40
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	484.43	10,000.00	.00	10,000.00
101-42200-433	Dues and Subscriptions	925.00	1,000.00	342.50	657.50
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	1,025,006.00	.00	17,726.44	17,726.44-
101-42200-700	Tansfers Out	1,235.00	.00	.00	.00
Total City Fire:		1,090,418.60	90,874.00	121,064.59	30,190.59-
Emergency Management					
101-42500-103	Part-Time Employees	1,156.29	1,191.00	1,190.98	.02
101-42500-122	FICA	88.46	91.00	91.11	.11-
101-42500-221	Repair/Maint - Equipment	92.88	4,000.00	278.69	3,721.31
101-42500-310	Other Professional Services	660.00	660.00	.00	660.00
101-42500-381	Electric Utilities	732.00	725.00	839.00	114.00-
Total Emergency Management:		2,729.63	6,667.00	2,399.78	4,267.22
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	111,505.36	113,328.00	104,992.48	8,335.52
101-43100-102	Full-Time Employees Overtime	1,660.16	4,200.00	253.30	3,946.70
101-43100-120	CENTRAL PENSION FUND	790.34	840.00	774.23	65.77
101-43100-121	PERA	8,296.41	8,814.00	7,851.73	962.27
101-43100-122	FICA	8,537.66	8,991.00	8,008.76	982.24
101-43100-131	Employer Paid Health	28,391.01	28,949.76	26,171.43	2,778.33
101-43100-151	Worker s Comp Insurance Prem	15,782.71	16,256.00	19,747.21	3,491.21-
101-43100-201	Office Supplies(paper-pens-et)	199.09	500.00	244.09	255.91
101-43100-211	Operating Supplies - Cleaning	51.30	100.00	25.78	74.22
101-43100-212	Motor Fuels-Gas	7,931.37	7,000.00	11,411.11	4,411.11-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-43100-217	Other Operating Supplies	11,310.03	16,275.00	8,533.28	7,741.72
101-43100-221	Repair/Maint - Equipment	20,392.00	25,000.00	10,909.21	14,090.79
101-43100-222	Tree trimming	18,317.25	20,000.00	12,768.49	7,231.51
101-43100-223	Repair/Maintain - Building	4,174.14	7,500.00	4,870.20	2,629.80
101-43100-224	Repair/Maintain - Streets	92,337.45	100,000.00	58,450.00	41,550.00
101-43100-225	Repair/Maint - Detention Ponds	3,950.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	50,531.03	60,000.00	54,491.45	5,508.55
101-43100-229	Refunds	104.00	.00	29.45	29.45-
101-43100-303	Engineering Fees	23,468.74	20,000.00	1,920.00	18,080.00
101-43100-310	Other Professional Services	19,450.72	30,000.00	25,151.65	4,848.35
101-43100-321	Communications	3,667.92	4,000.00	2,873.77	1,126.23
101-43100-322	Postage	21.05	100.00	7.85	92.15
101-43100-331	Meetings-Conferences (mtgs/mi)	.00	300.00	39.50	260.50
101-43100-343	Advertising	320.04	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	17,019.25	17,870.00	16,384.88	1,485.12
101-43100-381	Electric Utilities	40,296.35	39,799.00	44,187.02	4,388.02-
101-43100-383	Gas Utilities	2,904.96	2,500.00	3,447.73	947.73-
101-43100-384	Garbage Service	1,596.27	1,500.00	1,227.90	272.10
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	939.10	1,000.00	360.00	640.00
101-43100-417	Uniforms	1,088.34	1,200.00	360.72	839.28
101-43100-418	Rentals	135.57	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	.00	1,000.00	1,337.24	337.24-
101-43100-590	Capital Outlay	73,901.63	250,000.00	3,617.56	246,382.44
Total Public Works (GENERAL):		569,071.25	809,672.76	430,448.02	379,224.74
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,239.15	21,586.00	19,998.61	1,587.39
101-43125-102	Full-Time Employees Overtime	316.11	800.00	48.25	751.75
101-43125-120	CENTRAL PENSION FUND	150.46	160.00	147.37	12.63
101-43125-121	PERA	1,580.28	1,679.00	1,495.71	183.29
101-43125-122	FICA	1,626.11	1,712.00	1,525.45	186.55
101-43125-131	Employer Paid Health	5,254.24	5,514.24	4,839.52	674.72
101-43125-212	Motor Fuels-Gas	4,407.35	8,000.00	3,560.16	4,439.84
101-43125-217	Other Operating Supplies	8,024.91	12,500.00	10,582.49	1,917.51
101-43125-221	Repair/Maint - Equipment	6,677.39	7,500.00	7,660.37	160.37-
101-43125-310	Other Professional Services	19,242.25	35,000.00	8,332.00	26,668.00
101-43125-343	Advertising	106.68	.00	108.00	108.00-
Total Ice & Snow Removal:		68,624.93	94,451.24	58,297.93	36,153.31
Economic Development					
101-46500-101	Full-Time Employees Regular	.00	35,643.00	32,037.77	3,605.23
101-46500-102	Full-Time Employees Overtime	.00	3,000.00	641.75	2,358.25
101-46500-120	CENTRAL PENSION FUND	.00	1,000.00	.00	1,000.00
101-46500-121	PERA	.00	2,898.00	2,450.81	447.19
101-46500-122	FICA	.00	2,956.00	2,436.48	519.52
101-46500-131	Employer Paid Health	.00	9,684.00	10,298.60	614.60-
101-46500-201	Office Supplies	.00	.00	66.27	66.27-
101-46500-310	Other Professional Services	.00	.00	204.20	204.20-
101-46500-331	Meetings-Conferences (mtgs/mi)	.00	.00	341.19	341.19-
101-46500-491	EDA Contributions	45,000.00	7,500.00	7,500.00	.00
101-46500-580	Computers & Technology	.00	.00	1,343.79	1,343.79-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total Economic Development:		45,000.00	62,681.00	57,320.86	5,360.14
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	11,937.00	.00	.00	.00
Total One-Meeting Community Planning:		11,937.00	.00	.00	.00
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	1,000.00	.00
Total Other Finanacing Uses/Contrib:		16,800.00	17,800.00	17,800.00	.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	110,180.82	123,926.00	116,995.24	6,930.76
211-45500-103	Part-Time Employees	19,375.28	19,760.00	14,823.13	4,936.87
211-45500-121	PERA	9,527.16	10,776.00	9,764.01	1,011.99
211-45500-122	FICA	9,750.39	10,991.00	9,979.63	1,011.37
211-45500-131	Employer Paid Health	37,516.01	36,648.00	34,364.99	2,283.01
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	.00	.00	245.00	245.00-
211-45500-151	Worker s Comp Insurance Prem	544.61	599.00	727.65	128.65-
211-45500-201	Office Supplies(paper-pens-et)	5,090.46	4,000.00	4,916.31	916.31-
211-45500-221	Repair/Maint - Equipment	4,153.59	3,000.00	2,938.12	61.88
211-45500-223	Repair/Maintain - Building	3,264.29	3,000.00	1,853.47	1,146.53
211-45500-310	Other Professional Services	143.50	80.00	.00	80.00
211-45500-321	Communications	733.03	600.00	558.90	41.10
211-45500-322	Postage	21.05	50.00	.00	50.00
211-45500-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	85.20	1,414.80
211-45500-362	Property - Casualty Ins (Auto)	5,193.23	5,300.00	4,859.53	440.47
211-45500-381	Electric Utilities	3,887.00	4,000.00	3,876.00	124.00
211-45500-383	Gas Utilities	1,550.91	2,000.00	1,657.20	342.80
211-45500-401	Contractual Services	9,120.00	9,180.00	8,600.00	580.00
211-45500-418	Rentals	11,805.12	11,600.00	10,940.46	659.54
211-45500-434	Sales Tax Paid	125.00	160.00	197.00	37.00-
211-45500-437	Miscellaneous	3,763.89	1,500.00	1,625.27	125.27-
211-45500-590	Capital Outlay	1,539.60-	.00	.00	.00
211-45500-592	Books/Periodicals	29,791.34	31,000.00	27,397.06	3,602.94
Total Libraries (GENERAL):		263,997.08	279,670.00	256,404.17	23,265.83
Libraries (GENERAL)					
215-45500-223	Repair/Maintain - Building	280.90	.00	.00	.00
215-45500-570	Office Equipment & Furnishings	.00	.00	1,993.69	1,993.69-
Total Libraries (GENERAL):		280.90	.00	1,993.69	1,993.69-
ICE RINK					
225-45127-212	Motor Fuels-Gas	121.56	100.00	.00	100.00
225-45127-217	Other Operating Supplies	1,259.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	13.15	500.00	5.98	494.02
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	894.00	885.00	1,091.00	206.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45127-383	Gas Utilities	507.30	400.00	656.24	256.24-
225-45127-437	Miscellaneous	500.00	200.00	.00	200.00
Total ICE RINK:		3,295.01	4,585.00	1,753.22	2,831.78
POOL					
225-45128-103	Part-Time Employees	71,714.31	80,000.00	61,628.35	18,371.65
225-45128-121	PERA	653.48	673.00	614.84	58.16
225-45128-122	FICA	5,486.21	6,120.00	4,714.59	1,405.41
225-45128-142	Unemployment Benefit Payments	.00	.00	823.40	823.40-
225-45128-151	Worker s Comp Insurance Prem	2,919.09	3,211.00	3,900.61	689.61-
225-45128-211	Operating Supplies - Cleaning	240.36	300.00	26.47	273.53
225-45128-217	Other Operating Supplies	6,730.90	8,000.00	6,855.78	1,144.22
225-45128-221	Repair/Maint - Equipment	2,294.18	4,015.00	23,158.68	19,143.68-
225-45128-223	Repair/Maintain - Building	833.53	750.00	809.00	59.00-
225-45128-228	Repair/Maintain - Other	.00	1,000.00	37.99	962.01
225-45128-259	Merchandise For Resale - Other	7,375.93	8,000.00	6,857.30	1,142.70
225-45128-309	SOFTWARE & DESIGN	3,254.69	2,995.00	2,995.00	.00
225-45128-310	Other Professional Services	2,552.75	2,800.00	3,716.00	916.00-
225-45128-321	Communications	753.51	800.00	644.25	155.75
225-45128-322	Postage	.00	100.00	19.33	80.67
225-45128-331	Meetings-Conferences (mtgs/mi)	1,572.00	2,000.00	2,039.00	39.00-
225-45128-343	Advertising	190.80	200.00	456.00	256.00-
225-45128-362	Property - Casualty Ins (Auto)	14,705.15	15,440.00	14,156.83	1,283.17
225-45128-381	Electric Utilities	6,933.00	7,500.00	6,337.00	1,163.00
225-45128-383	Gas Utilities	4,991.78	5,400.00	6,566.29	1,166.29-
225-45128-417	UNIFORMS	1,894.35	2,500.00	1,925.72	574.28
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	670.00	330.00
225-45128-434	Sales Tax Paid	4,038.00	4,000.00	2,690.00	1,310.00
225-45128-437	Miscellaneous	4.38	300.00	75.00	225.00
225-45128-443	Credit Card Merchant Fees	1,585.70	2,000.00	815.61	1,184.39
225-45128-590	Capital Outlay	26,750.00	.00	.00	.00
Total POOL:		168,144.10	159,254.00	152,533.04	6,720.96
PARKS					
225-45200-101	Full-Time Employees Regular	56,892.48	59,763.00	56,689.98	3,073.02
225-45200-102	Full-Time Employees Overtime	4,249.42	5,000.00	4,053.90	946.10
225-45200-103	Part-Time Employees	11,366.02	17,000.00	13,327.00	3,673.00
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	921.60	78.40
225-45200-121	PERA	4,492.64	4,857.00	4,410.15	446.85
225-45200-122	FICA	5,490.49	6,254.00	5,643.51	610.49
225-45200-131	Employer Paid Health	16,181.11	16,140.00	15,116.11	1,023.89
225-45200-142	Unemployment Benefit Payments	.00	.00	404.91	404.91-
225-45200-151	Worker s Comp Insurance Prem	1,932.00	2,357.00	2,863.20	506.20-
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	3,534.78	4,500.00	4,414.48	85.52
225-45200-217	Other Operating Supplies	4,039.83	5,275.00	3,657.96	1,617.04
225-45200-221	Repair/Maint - Equipment	1,564.26	6,535.00	15,949.60	9,414.60-
225-45200-223	Repair/Maintain - Building	4,947.54	10,000.00	232.20	9,767.80
225-45200-228	Repair/Maintain - Other	.00	500.00	109.95	390.05
225-45200-229	Refunds	125.00	.00	30.00	30.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,040.25	2,000.00	1,845.00	155.00
225-45200-321	Communications	168.70	.00	.00	.00

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	284.46	250.00	144.00	106.00
225-45200-362	Property - Casualty Ins (Auto)	19,607.56	20,587.00	18,876.08	1,710.92
225-45200-381	Electric Utilities	2,442.00	2,500.00	6,012.00	3,512.00-
225-45200-383	Gas Utilities	105.98	175.00	.00	175.00
225-45200-384	Garbage Service	1,886.04	1,750.00	1,392.30	357.70
225-45200-417	Uniforms	500.08	600.00	210.71	389.29
225-45200-418	Rentals	.00	1,500.00	25.00	1,475.00
225-45200-434	Sales Tax Paid	93.00	100.00	66.00	34.00
225-45200-520	Capital Outlay-Bldg & Structur	24,500.00	.00	.00	.00
225-45200-590	Capital Outlay	58,273.68	100,000.00	.00	100,000.00
Total PARKS:		224,715.72	269,843.00	156,395.64	113,447.36
Cemetery					
235-49010-217	Other Operating Supplies	498.14	2,500.00	1,166.88	1,333.12
235-49010-221	Repair/Maint - Equipment	1,432.37	500.00	193.00	307.00
235-49010-228	Repair/Maintain - Other	119.56	500.00	.00	500.00
235-49010-229	Refunds	250.00	.00	.00	.00
235-49010-258	Columbarium Plaques	1,313.50	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	.00	640.00	640.00-
235-49010-310	Other Professional Services	1,612.00	2,500.00	1,692.60	807.40
235-49010-343	Advertising	.00	.00	216.00	216.00-
235-49010-362	Property - Casualty Ins (Auto)	3,711.08	3,896.00	3,572.22	323.78
235-49010-381	Electric Utilities	427.00	402.00	517.00	115.00-
235-49010-384	Garbage Service	1,886.04	1,800.00	1,333.80	466.20
235-49010-401	Contractual Services	30,140.00	32,000.00	30,320.00	1,680.00
235-49010-418	Rental	.00	.00	125.00	125.00-
235-49010-590	Capital Outlay	6,681.00	85,000.00	13,286.25	71,713.75
Total Cemetery:		48,710.69	131,098.00	53,062.75	78,035.25
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	23,075.00	.00	.00	.00
Total Cemetery Perpetual Care:		23,075.00	.00	.00	.00
RURAL FIRE					
245-42200-103	Part-Time Employees	8,461.36	9,902.00	10,971.15	1,069.15-
245-42200-122	FICA	647.31	758.00	839.28	81.28-
245-42200-151	Worker s Comp Insurance Prem	2,751.63	2,752.00	3,343.03	591.03-
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,497.61	1,500.00	1,803.28	303.28-
245-42200-217	Other Operating Supplies	818.67	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	11,379.97	10,000.00	17,077.57	7,077.57-
245-42200-226	Foam	625.00	2,000.00	.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,351.83	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	500.00	990.00	490.00-
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,722.11	7,058.00	6,471.43	586.57
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	484.42	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00
245-42200-590	Capital Outlay	43,358.81	.00	9,771.00	9,771.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total RURAL FIRE:		78,098.72	39,070.00	51,266.74	12,196.74-
Fire Relief					
250-42300-124	Fire Pension Contributions	41,903.31	36,195.00	42,316.70	6,121.70-
250-42300-490	Donations - Fire Relief Assoc	16,200.00	19,200.00	.00	19,200.00
Total Fire Relief:		58,103.31	55,395.00	42,316.70	13,078.30
Debt Service					
300-47000-601	Bond Principal Pymt	308,000.00	151,000.00	151,000.00	.00
300-47000-611	Bond Interest Payment	97,487.00	38,160.00	38,160.00	.00
Total Debt Service:		405,487.00	189,160.00	189,160.00	.00
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	15,005.23	.00	.00	.00
Total STREET IMPROVEMENT FUND:		15,005.23	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	230,315.48	.00	.00	.00
Total CAPITAL IMPROVEMENT FUND:		230,315.48	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	5,833.75	.00	1,136.50	1,136.50-
416-48000-530	Capital-Other Improvements	.00	.00	3,405.15	3,405.15-
Total 2019 DOWNTOWN PROJECT:		5,833.75	.00	4,541.65	4,541.65-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	59,042.00	.00	3,487.50	3,487.50-
417-48000-310	Other Professional Services	163.00	.00	4,295.00	4,295.00-
417-48000-530	Capital-Other Improvements	298,263.36	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		357,468.36	.00	7,782.50	7,782.50-
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	.00	.00	62,883.00	62,883.00-
Total 2023 STREET/UTIL IMPROVE PROJ:		.00	.00	62,883.00	62,883.00-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	2,529.00	5,000.00	6,710.00	1,710.00-
Total TIF 1-9 LEVAN:		3,529.00	6,000.00	7,710.00	1,710.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	7,592.00	7,600.00	8,532.00	932.00-
Total TIF DOWNTOWN REDEVELOPMENT:		8,592.00	8,600.00	9,532.00	932.00-
601-23110	General Obligation Bonds Pay	72,422.00	.00	58,422.00	58,422.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	56,256.28	57,870.00	54,229.66	3,640.34
601-49400-102	Full-Time Employees Overtime	3,141.31	5,000.00	2,160.05	2,839.95
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	921.60	78.40
601-49400-121	PERA	9,735.81	4,715.00	4,206.72	508.28
601-49400-122	FICA	4,401.11	4,809.00	4,290.89	518.11
601-49400-131	Employer Paid Health	16,201.56	16,140.00	15,106.43	1,033.57
601-49400-151	Worker s Comp Insurance Prem	1,072.20	1,180.00	1,433.40	253.40-
601-49400-201	Office Supplies(paper-pens-et)	3,445.70	750.00	1,994.06	1,244.06-
601-49400-212	Motor Fuels-Gas	621.50	750.00	513.41	236.59
601-49400-217	Other Operating Supplies	7,808.49	10,000.00	11,130.09	1,130.09-
601-49400-221	Repair/Maint -WELLS	24,716.92	30,000.00	29,711.07	288.93
601-49400-223	Repair/Maintain - Building	99.80	500.00	1,145.34	645.34-
601-49400-228	Repair-Water Main Repairs	34,162.51	30,000.00	7,190.07	22,809.93
601-49400-229	Refunds	3,030.00	2,000.00	2,927.82	927.82-
601-49400-303	Engineering Fees	187.50	10,000.00	5,710.00	4,290.00
601-49400-309	Software and Design	4,042.12	20,000.00	4,083.18	15,916.82
601-49400-310	Other Professional Services	17,273.86	17,000.00	21,319.95	4,319.95-
601-49400-321	Communications	1,621.58	4,806.00	3,366.87	1,439.13
601-49400-322	Postage	358.00	2,400.00	1,035.65	1,364.35
601-49400-331	Meetings-Conferences (mtgs/mi)	744.18	1,500.00	223.95	1,276.05
601-49400-343	Advertising	47.40	400.00	48.00	352.00
601-49400-362	Property - Casualty Ins (Auto)	7,488.64	7,863.00	7,209.53	653.47
601-49400-381	Electric Utilities	42,017.00	43,700.00	38,935.00	4,765.00
601-49400-401	Contractual Services	926.10	1,500.00	540.23	959.77
601-49400-406	SAFETY	.00	1,000.00	953.49	46.51
601-49400-417	Uniforms	600.00	600.00	311.63	288.37
601-49400-420	Depreciation	100,763.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	300.00	1,500.00	300.00	1,200.00
601-49400-434	Sales Tax Paid	2.21	250.00	1.34-	251.34
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.15-	85,000.00	113,293.35	28,293.35-
601-49400-570	Capital Outlay - Equipment	.00	40,000.00	40,066.25	66.25-
601-49400-590	Capital Outlay	1.01	.00	.00	.00
601-49400-601	Debt Srv Bond Principal	.00	123,500.00	109,500.00	14,000.00
601-49400-611	Bond Interest	4,158.75	24,108.00	14,020.94	10,087.06
601-49400-700	Transfers Out	382,973.72	50,000.00	160,087.13	110,087.13-
Total Water Utilities (GENERAL):		729,196.51	690,041.00	657,964.42	32,076.58

Sewer (GENERAL)

602-49450-101	Full-Time Employees Regular	59,630.24	59,763.00	55,258.82	4,504.18
602-49450-102	Full-Time Employees Overtime	5,969.95	5,000.00	4,577.93	422.07
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	921.60	78.40
602-49450-121	PERA	9,264.12	4,857.00	4,465.28	391.72
602-49450-122	FICA	4,922.66	4,954.00	4,554.57	399.43
602-49450-131	Employer Paid Health	16,212.76	16,380.00	15,114.90	1,265.10
602-49450-201	Office Supplies(paper-pens-et)	2,261.77	750.00	1,651.23	901.23-
602-49450-212	Motor Fuels-Gas	200.89	250.00	.00	250.00
602-49450-217	Other Operating Supplies	2,785.08	6,500.00	204.39	6,295.61
602-49450-221	Repair/Maint - Equipment	15,040.04	16,000.00	18,481.30	2,481.30-
602-49450-223	BUILDING REPAIR	74.85	.00	.00	.00
602-49450-228	Repair/Maintain - Other	27,502.65	.00	2,141.00	2,141.00-
602-49450-229	Refunds	3,230.76	2,000.00	2,970.54	970.54-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	409.05	750.00	303.09	446.91

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
602-49450-322	Postage	42.09	2,400.00	680.20	1,719.80
602-49450-331	Meetings-Conferences (mtgs/mi)	289.93	1,500.00	858.63	641.37
602-49450-343	Advertising	103.35	.00	72.00	72.00-
602-49450-362	Property - Casualty Ins (Auto)	5,173.50	5,432.00	4,980.57	451.43
602-49450-381	Electric Utilities	7,619.00	9,660.00	7,002.00	2,658.00
602-49450-383	Gas Utilities	529.32	950.00	488.29	461.71
602-49450-385	Sewer Plv-Elgin Sewer District	792,249.16	800,000.00	591,593.94	208,406.06
602-49450-417	UNIFORM	592.83	600.00	600.00	.00
602-49450-420	Depreciation	23,096.00	14,000.00	.00	14,000.00
602-49450-437	Miscellaneous	14,107.86	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	.00	109,500.00	109,500.00	.00
602-49450-611	Bond Interest	.25	21,187.00	11,100.00	10,087.00
602-49450-700	Transfers Out	382,974.72	50,000.00	160,087.12	110,087.12-
Total Sewer (GENERAL):		1,375,281.23	1,137,933.00	997,607.40	140,325.60
Net Grand Totals:		7,695,677.65-	5,956,084.00-	5,274,819.42-	683,131.10-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Regular Meeting: December 13th, 2022

AGENDA ITEM: Department Report	AGENDA SECTION: Consent
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 7.D.
ATTACHMENTS: November Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of November. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Staff have been attending online autism awareness trainings this past month.
- Staff attended our annual low light/adverse weather conditions firearms qualification.
- We completed officer Ferguson's classroom training. She will start filling shifts in mid-December.

Misc. Activity

- Investigations have been working on a sex assault and felony burglary case. Both cases have been solved and will be forwarded to the county attorney for review and charges.
- Officer Bryttany Wener was assaulted while restraining a combative subject. She was not injured. The suspect was charged with felony assault.
- Ford advised us that our new patrol vehicle should be delivered in April of 2023.

November Call Activity	2022
9-11 Hang-Ups	2
Alarms	1
All other	3
Animal Complaints	13
Assault	0
Assist Other Department	14
Attempt to Locate	2
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	1
Civil Matter	2
Contempt/Curfew Violation	0
Damage to Property	3
DANCO Violation	0
Disorderly Conduct	0
Domestics	0
Driving Complaints	3
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	1
Fireworks	0
Found Property	0
Fraud	1
Funeral Assist	0
Gun Permit	2
Harassment/Threats	1
Littering	1
Lost Property	0
Medical Calls	18
Misc. Information	2
Motorist Assists	2
Noise Complaints	3
OFP/HRO Violation	0
Ordinance Violation	3
Parking Complaints/Violations	0
POR Predatory Offender Reg.	1
Public Assists	11
School Bus/Incident & Tobacco	1
Security Check	46
Sex Offense	0
Snow Removal	0
Sudden Death	0
Suspicious Activity	5
Theft Offenses	2
Traffic Crashes/Violations	82
Trespassing	0
Vulnerable Adults	0
Weapons Violation	0
Warrants All	1

Welfare Checks	3
Worthless Checks	0
TOTAL CALLS	229

CITY OF PLAINVIEW

PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of November. We averaged as a city 210,966 gallons per day. The highest being 301,000 gallons and the lowest being 164,000 gallons. We pumped 6,329,000 gallons for the month.
- We had 33 locates for Gopher One Call.
- Water meters were read on the 1st of the month.
- Water meter replacement is ongoing.
- We are continuing our efforts to resolve the issues at well #3. On November 28th-29th we ran some more test to give the engineers more information to research.

Sewer

- We had our new pumps and transducer installed at Levan lift station.

Streets

- We finished sweeping the streets to pick up the fallen leaves.
- We are continuing to work with Bolton & Menk on the 2023 street project.
- We removed the flags and banners and put up the Christmas decorations on Broadway and 3rd St. We also decorated the Christmas tree at Wedgewood for Old Fashion Christmas.
- We hauled compost to the quarry for over a week.

Snow

- We had 5 snow events that required us to treat the streets to make them safe.
- We had one event that required us to plow before treating the streets.
- We have been filling potholes as they appear. This will continue as needed.

Parks

- We built the lime rink at Eastwood. We are waiting for the colder temps to start building ice in the rinks.
- We mulched leaves in all the parks.
- We filled the deep end of the pool, so the frost does not push the pool out of the ground.

Trees

- We have begun our winter trimming of trees. Some trees require colder temps when trimming to keep them from getting diseases.
- We have been removing volunteer trees that have grown at dead ends. We are trying to catch them before they are larger than we can handle inhouse.

Buildings

- We are continuing to work with the LMC (League of Minnesota Cities) on the buildings that were damaged from hail storms this year. More than likely none of these repairs will begin until next year.
- We fixed a water leak at the Ambulance building.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Miscellaneous

- We set up and took down all the election booths and needed materials to hold the elections.

Training

- Spencer went to sewer school to get his hours to renew his sewer license.

Daily Tasks

- We check the wells and write down the reading from the day before. We do this for record keeping, also this is a good way to track if anything is out of the ordinary.
- We check our lift stations and write down the reading from the day before. We do this for record keeping, also to ensure our pumps are working properly.
- We take water samples and test them.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,
Shane Loftus
Public Works Director**



**BOLTON
& MENK**

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: December 5, 2022
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

Orchard Hills 7th and 8th Subdivisions

- Owner - Orchard Hills 7th (Orchard Hills 7th Addition, LLC – Fran Fox), Orchard Hills 8th (Pete and Marian Meyer)
- Remaining Work (as of 11/2/22)
 - Bituminous wearing course
 - Sidewalks (development agreement allows for them to be constructed as homes are built, with final completion no later than 10/31/24 for Orchard Hills 7th and 12/31/24 for Orchard Hills 8th)
 - Some curb corrections required
 - Final grading and turf establishment
 - Storm sewer televising
 - Tracer wire testing
 - Private utilities (gas, communications, electric, etc.)
 - Traffic control and street name signs (City to provide requirements, Developer to purchase and install)
 - Street lighting
- Once remaining work is completed, Developer needs to provide the following information for the City to accept the improvements:
 - Certificates (all are included in the Development Agreement)
 - Contractor's Certificate
 - Land Surveyor's Certificate
 - Developer's Certificate
 - Surveyor's verification that all iron monuments have been set
 - Record Grading Plan (dwg and pdf format)
 - Warranty Period Security (warranty period is 1-yr from City Acceptance of improvements)
 - Warranty/Maintenance Bond for 100% of the cost of the improvements, or
 - Letter of Credit or Cash Security in the amount of 25% of the cost of the improvements
 - Note that retainage from project security may also be used for this if it satisfies requirements

- Title insurance policy indicating the improvements are free and clear of liens and encumbrances (if required by Administrator)
- Financial security can be reduced to 10% of original amount for both Orchard Hills 7th and 8th.

Marshman Addition

- Owner – Building Design Systems, LLC (Lucas Marshman)
- Work is complete
- Developer needs to provide the following information for the City to accept the improvements:
 - Certificates (all are included in the Development Agreement)
 - Contractor's Certificate
 - Land Surveyor's Certificate
 - Developer's Certificate
 - Surveyor's verification that all iron monuments have been set
 - Record Grading Plan (dwg and pdf format)
 - Warranty Period Security (warranty period is 1-yr from City Acceptance of improvements)
 - Warranty/Maintenance Bond for 100% of the cost of the improvements, or
 - Letter of Credit or Cash Security in the amount of 25% of the cost of the improvements
 - Note that retainage from project security may also be used for this if it satisfies requirements
- Security can be released once Developer provides required information for City acceptance of improvements (unless remaining security is used for warranty period).

Well No. 3 Issues

We continue to work with staff to investigate the cause of the air entrainment in Well No. 3 to determine the cause and potential repairs. Unfortunately, we are still working to determine the source of the air entrainment and are unable to determine a potential fix until that is determined. The most recent information appears to indicate that the air may be coming directly from the aquifer.

2020 Improvement Project

Still waiting for Alcon Construction to provide consent of surety to final payment and IC-134's prior to making final payment. Alcon has indicated they are working on gathering this information.

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

We are currently working on project design, working toward a planned bid date in March 2023. We are working on the MnDOT Active Transportation Grant application for the sidewalk improvements associated with the project, due at the end of December. If successful, this grant could provide up to \$355,500 for the project with no local match required.

Cemetery Road Paving

This project has been completed.

Name: Current Project Update

Date: 12/5/22

Page: 3

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Drainage and utility easement issues.
- Development process updates and improvements.
- Church of Christ parking lot expansion improvements.
- Plan review for modifications to Verizon's wireless antenna installations on the City's water tower.

Director's Report: December 2022

Library Card Redesign: Our library cards have a new look and offer patrons the option to choose their favorite color. From now until the end of the year, we are waiving the \$3 card replacement fee for anyone who would like to update their card, including those who have lost their existing card.



Pick-Up Locker Fundraiser Update: News of the Library's Pick-up Locker project released on October 31, and the response from our community has been enthusiastic. To date, \$4,335 has been raised towards the \$5000 project which we hope to install in the fall of 2023. Updated numbers can be found at <https://www.givemn.org/librarylocker>

November Quick Stats:



2673 Items Circulated



13 New Patrons



266 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday October 18, 2022 7:00 PM

Members Present: Miranda Muller, Adam Feils, Ian McDonald, Youlonda Loechler, Nicholas Ozment

Members Not Present: Missy McRay, Paul Eidenschink

Staff: Alice Henderson

City Council Member: Lindsay Hammer-Bartley

The meeting was called to order by Youlonda at 7:00 PM.

A motion was made by Miranda and seconded by Ian to approve the agenda. Motion carried unanimously.

A motion was made by Youlonda and seconded by Adam to approve the consent agenda as follows:

- Board Minutes 9/20/2022
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations (none)
- SELCO/SELS & Foundation Reports

Payment of Bills

A motion was made by Ian and seconded by Youlonda to approve the Payables by Payee in the amount of \$5,842.69. Motion carried unanimously.

Unfinished Business

- A. Discussion of Open Meeting Law: Board members move forward with the guidelines written for public comment during board meetings.

New Business

- A. Donation Designation: A motion was made by Youlonda and seconded by Adam to move forward with designation of a 3,000.00 donation to be used towards an exterior pick-up locker system. Motion carried unanimously.
- B. Authorized Payable List: A motion was made by Ian and seconded by Adam to add Loeffler Companies to the list of authorized payables list. Motion carried unanimously.
- C. Director Performance Review: The review team will consist of Youlonda Loechler, Missy McRay, and Miranda Muller
- D. Library Bill of Rights: A motion was made by Youlonda and seconded by Miranda to affirm the Library Bill of Rights. Motion carried unanimously.



Plainview Public Library

Connecting Our Community With Information, Experiences, and Each Other

- E. Freedom to Read and Freedom to View Statements: A motion was made by Adam and seconded by Ian to affirm the American Library Association's Freedom to Read, and Freedom to View policies. Motion carried unanimously.
- F. Collection Development Policy: A motion was made by Youlonda and seconded by Ian to adopt the new Collection Development Policy as written. Motion carried unanimously.
- G. Material Reconsideration Policy: A motion was made by Miranda and seconded by Youlonda to adopt the Material Reconsideration Policy as written. Motion carried unanimously.
- H. Amend Monetary and Property Gifts Policy: A motion was made by Ian and seconded by Youlonda to amend the Monetary and Property Gifts Policy as written. Motion carried unanimously.

Additional Discussion

Next meeting is set for November 15, 2022.

Motion to adjourn was made by Ian and seconded by Miranda at 7:50 PM. Motion carried unanimously.

Respectfully submitted,
Miranda Muller
Secretary, Plainview Library Board of Trustees

Development Services Coordinator Update December 2022

EDA/HRA:

Business Center:

- The new second floor suite #201 has been rented to Anamarie Curry, The Wholistic Workshop, LLC, a USUI/Crystalline Reiki Ryoho practice. At this point all of the current office spaces are leased. I am getting cost estimates to build two additional offices on the second floor which would complete our office space for that floor.
- One of our existing tenants has a desire to build out office and storage space in the approximately 600 Sq. Foot space that is located on the east side of the loading dock area (The small loading dock door area), with the potential to expand and utilize the remaining large loading dock space. He is planning for a March, or late spring start to the buildout.
- The cupolas, that we did not replace after installing the new roof, have been sold.
- Free storage space for our tenants is no longer going to be allowed. We are forcing them to cleanup and declutter the back loading dock area in preparation for future expansion. We also have several EDA owned items that need to be disposed of.
- There is some concern with parking availability on Fifth Street as the high school students tend to park on the Presbyterian side of the street.

Operations:

- As part of the University of Minnesota Extension's Center for Community Vitality, Community Futures Workshop, we are inviting several community leaders to join us for a facilitated discussion to prioritize strategies for economic growth in Plainview. We have scheduled this meeting from 4 pm to 6:30 pm prior to our January 17th EDA Board meeting. I am currently in the process of inviting community leaders to participate in this facilitated discussion.
- Provided additional information to the USDA Rural Development for our annual Next Gen Revolving Loan Funds report.
- Preparing a budget for 2023.

Marketing:

- Met with Jessica Andring to discuss redesigning the EDA's website and to get a cost estimate. It is in major need of an overhaul, especially since future marketing will serve to direct people to the website for further information.
- Received a price quote from CTM Media Group on the printing of 10,000 4"x9" rack cards promoting tourism in the Plainview area. The cost of reprinting the Crossroads to the Valley booklet is substantially more than advertising would cover, but the price for printing 10,000 rack cards is less than \$600.

BR&E (Business Retention & Expansion) Visits/ Business Assistance

- Discussion with leaders from the Plainview Farmers Market on the sponsorship of EBT processing at the Farmer's Market and the need for a coordinator. The also presented to the EDA Board
- Discussion and EDA Board presentation from Cassie Harrington on the need for a downtown revitalization grant program.
- Discussion with Anne Jurrens on the possibility of starting a Plainview Alliance organization that would handle the Chamber and tourism duties for the city. She is presenting at the December 20th EDA Board meeting.

Meetings attended:

- 12/09 – DEED Regional Economic Development Professionals meeting – Topic: State Small Business Credit Initiative.

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator

Plainview Fire Relief Association Monthly Report

November, 2022

Meetings:

Nov 2 – Regular meeting: Rural board meeting being held Nov 7th; Needing to replace 2 firefighters, so we along with City will be doing interviews this month

Practice/Training:

Nov 16: Going in confined spaces – What happens if you run out of air or you get caught in a fire

Calls:

Nov 1: Farmer hit power pole w/tractor; landed on tractor

Nov 2: Farmer corn stalks in field on fire

Nov 4: Green Prairie Place – false alarm

Nov 14: Manure spreader on fire on the road by Elba

Nov 26: Gas leak by high plains propane tanks

Nov 29: Pickup truck rolled in ditch on Hwy 42

Nov 30: One care roll over on 247

Maintenance:

Trucks ready for winter

Other:

Nov 14 & 16: Had interviews with 6 potential firefighters; picked the top 2; will take to membership on Dec. 7th, then to City Council.

Respectfully Submitted by **Eric Bennett, Secretary**

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13th, 2022

AGENDA ITEM: Snow Contract with the County	AGENDA SECTION: Consent
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 7.E.
ATTACHMENTS: Maintenance Agreement	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve the contract with the County for snow removal in 2023.	

SUMMARY

The county pays every surrounding City a set price per lane mile for removal of snow on County roads within City limits. This year Wabasha County is going to pay The City of Plainview as follows:

Road	Termini	Snow/Ice Removal Method	Length (miles)	Annual Payment Rate (\$/Mile)	Amount
CSAH 56 (3 rd ST SW)	42 – 2 nd Ave SW	Plowing	0.32	\$2,415	\$772.80
CSAH 56 (3 rd ST SW)	2 nd Ave SW – Broadway	Plowing and Hauling	0.14	\$6,038	\$845.32
CSAH (9 th and 10 th ST SW)	TH 42 – Broadway	Plowing	0.49	\$2,415	\$1,183.35

Total	\$2,801.47
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Respectfully submitted
Shane Loftus
Public Works Director

**Maintenance Agreement
Between Wabasha County and the City of Plainview**

WHEREAS, Wabasha County State Aid Highways 56 and 57 are within the City of Plainview;
and

WHEREAS, Wabasha County is obliged to maintain these roads; and

WHEREAS, It is beneficial for the citizens of the City of Plainview and Wabasha County to have the City of Plainview perform the following maintenance activities on the listed road segments:

Sweeping and removal of debris.
Snow and ice control including applying salt and/or abrasives and removal by the
method shown in the table below

Road	Termini	Snow/Ice Removal Method	Length (miles)	Annual	Amount
				Payment Rate (\$/mile)	
CSAH 56 (3rd St SW)	TH 42 - 2nd Ave SW	Plowing	0.32	2,415	772.80
CSAH 56 (3rd St SW)	2nd Ave SW - W Broadway	Plowing and Hauling	0.14	6,038	845.32
CSAH 57 (9th and 10th St SW)	TH 42 - W Broadway	Plowing	0.49	2,415	1,183.35
Total Annual Amount =					\$2,801.47

NOW THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

That Wabasha County agrees to pay the City of Plainview for performing the above described maintenance activities on the listed roads from January 1, 2023 through December 31, 2023 in one annual payment having a total amount of \$2801.47.

The City of Plainview agrees to indemnify and hold harmless Wabasha County from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to the activities conducted by the City of Plainview under this Agreement. The City of Plainview will be solely responsible for its own employees for any Workers Compensation claims.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed.

City of Plainview, Minnesota

County of Wabasha

APPROVED:

APPROVED:

City Mayor

Date



Wabasha County Engineer

8/2/2022

Date

ATTEST:

City Clerk

Date



PLAINVIEW VOLUNTEER FIRE DEPARTMENT

2023

Relief Association Officers:

President: Mark Becker 2024
Vice President: Brandon Reiter 2023
Secretary: Eric Bennett 2023
Treasurer: Tyler Kroefsky 2025

Relief Association Board of Trustees

Mike Burgdorf 2025
Matt Davidson 2024

Rural Fire Advisory Board

Secretary: Jim Tentis
Don Schreiber
Brian Flies
Nick Stamschror

FIRE DEPARTMENT OFFICERS

Chief: Ed Jacobs

City Fire Budget/Purchasing
Rural Fire Budget/Purchasing
Building Maintenance

Assistant Chiefs:

Gregg Luebke
Safety Officer
Haz Mat Coordinator

Mike Lyons
Truck Maintenance
Equipment Maintenance

Matt Taylor
Training Officer

Committee:

Matthew Feils
Jason Bade
Anton Welke
Brian Flies
Bob Haley
Brandon Reiter

Committee:

Don Schrieber
Mark Becker
Darin Stenglein
Tyler Kroefsky
Nick Stamschror
Jim Tentis

Committee:

Mike Burgdorf
Eric Bennett
Randy Eversman
Vanessa Klavetter
Matt Davidson
Ken Jacobs Jr.

FED ID#41-1681540

FAX 534-3249

E-MAIL: firedept@plainviewmn.com

City of Plainview • 241 West Broadway • Plainview, MN 55964
Phone: 507-534-2229
www.plainviewmn.com

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM: Library Board Appointments	AGENDA SECTION: Consent Agenda
PREPARED BY: Alice Henderson, Library Director	AGENDA NO. 7.G.
ATTACHMENTS: None	APPROVED BY:
RECOMMENDED ACTION: Motion to appoint Library Board Trustees: Adam Feils: Second 3-Year term to expire December 31, 2025 Youlonda Loechler: Second 3-Year term to expire December 31, 2025 Carla Tentis: First 3-Year term to expire December 31, 2025	

SUMMARY

The Plainview Public Library Board of Trustees is responsible for representing the Library to the community and its governing officials. This 7-member governing board ensures that adequate funds are obtained for good library service, promotes the best possible use of library resources, and extends library service to those not currently served.

The Library Board recommends appointments of Adam Feils, Youlonda Loechler, and Carla Tentis to fill the 3 upcoming openings. Trustee terms are 3 years long, and trustees may serve 2 consecutive terms.

Respectfully submitted,
Library Board of Trustees

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM:	2 nd Ave SW and 7 th St SW Recommendation	AGENDA SECTION:	Unfinished Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 8.A.	
ATTACHMENTS:	Bolton and Menk Memo	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept the recommendation provided by Bolton and Menk to take no action for pedestrian crossing at the intersection of 2 nd Ave SW and 7 th St SW.			

SUMMARY

At the October 2022 City Council meeting, Mayor Luckstein requested that our City Engineers take a closer look at the intersection of 2nd Ave SW and 7th St SW and provide a professional summary and recommendation regarding the pedestrian crossing.

Mayor Luckstein stated that he would accept the recommendation after a thorough and professional review was conducted, whatever that recommendation may be. Bolton and Menk has provided their analysis in the form of the attached memo.

Respectfully Submitted,

David Todd
City Adminsitrator

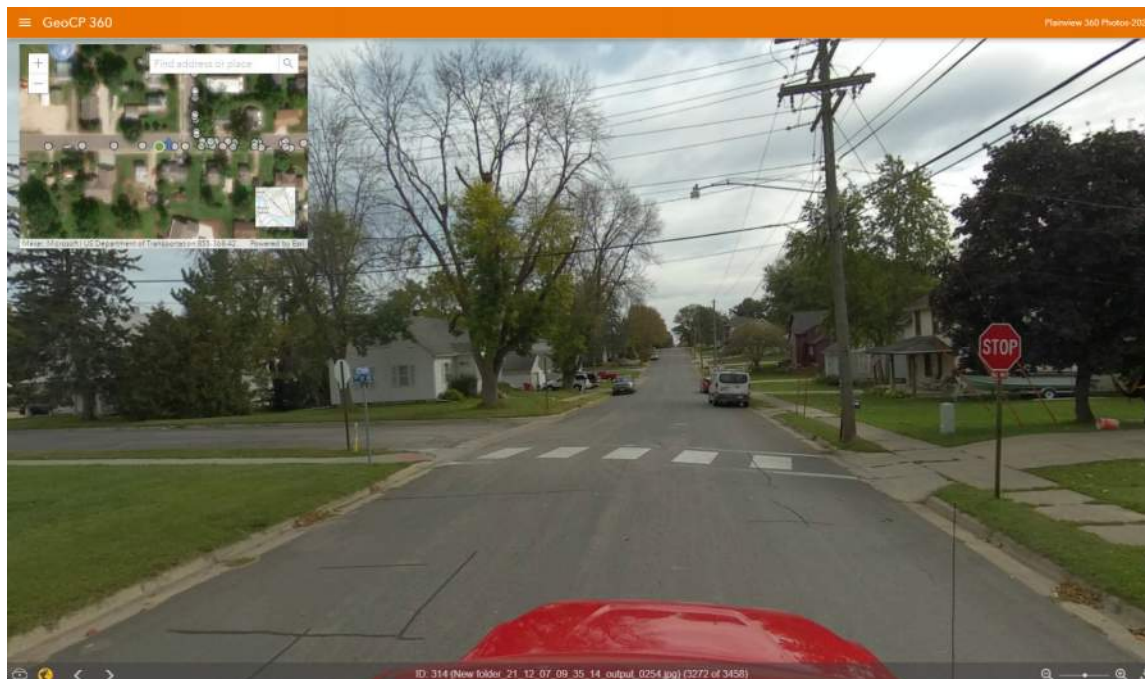
MEMORANDUM

Date: December 1, 2022
To: David Todd, City Administrator
Cc: Shane Loftus, Public Works Director
From: Brian Malm, P.E., City Engineer
Subject: Pedestrian Crossing – 2nd Ave SW and 7th St SW Intersection
City of Plainview
Project No.: 0H1.123353

As requested, we have reviewed the intersection of 2nd Avenue SW and 7th Street SW to evaluate whether a marked pedestrian crosswalk or other improvements should be made to improve pedestrian crossing safety. Figure 1 shows the location of the intersection, along with existing and future sidewalk (according to the Pedestrian and Sidewalk Master Plan).

Background

The intersection of 2nd Avenue SW and 7th Street SW is a T-intersection. Earlier this year, traffic control at the intersection was changed from a 3-way stop condition to a single stop condition on 7th Street SW. This was done due to significant issues with east/west traffic on 2nd Avenue SW failing to stop for the stop signs. At the same time, a previously marked crosswalk extending across 2nd Ave SW from the NW corner of the intersection was also removed. This was done due to safety concerns with the fact that the south end of the crosswalk extended directly into the driveway for 715 2nd Ave SW. The prior intersection condition is shown in the photo below.



2nd Ave SW Looking East (stop signs and crosswalk markings have been removed)

Further discussion on the reasoning for the stop sign and crosswalk removal are included in the Council report from Police Chief Timm included in the May 10, 2022, Council meeting packet (attached). As noted in Chief Timm's report, pedestrian crossing volumes are in the range of 4-10 people in the AM and a similar number in the PM.

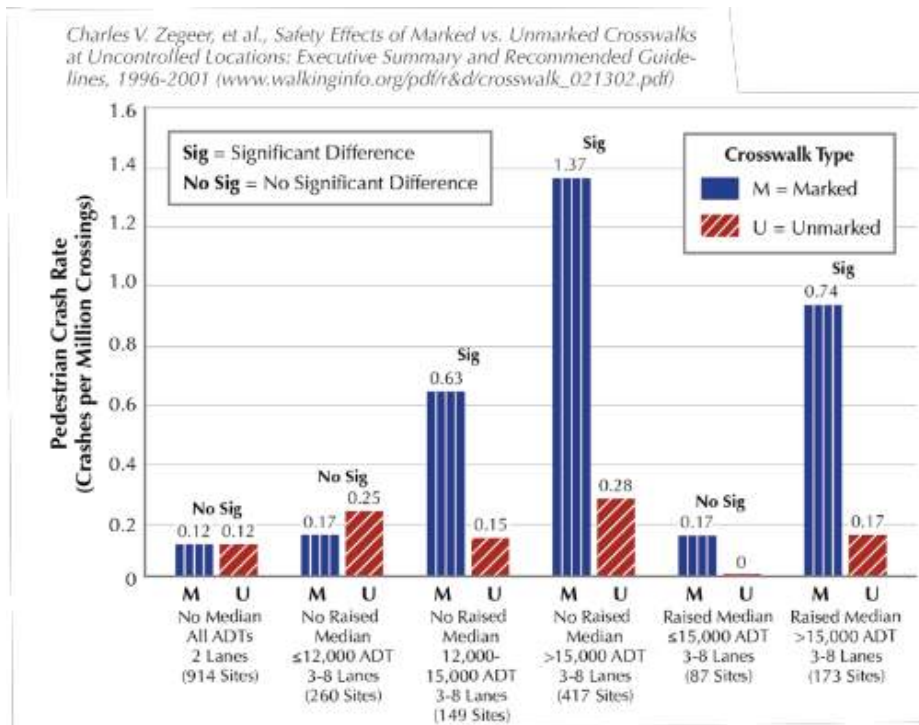
At the August 15, 2022, Council Meeting, Chief Timm provided additional information on traffic volumes and speeds prior to and after the removal of the stop signs on 2nd Avenue SW. According to this data (attached), traffic volumes were less than 500 vehicles per day and less than 5% of vehicles were traveling over 30 mph.

Figure 2 shows an aerial layout of the existing intersection.

Pedestrian Crossing Safety Research

According to Minnesota State Statute¹, "where traffic-control signals are not in place or operation, the driver of a vehicle shall stop to yield the right-of-way to a pedestrian crossing the roadway within a marked crosswalk or at an intersection with no marked crosswalk." Therefore, in Minnesota, every unsignalized intersection is considered a pedestrian crossing whether it is marked or not, and vehicles are required by law to yield to pedestrians crossing the intersection.

According to FHWA research, for a 2-lane roadway with no center median for all traffic volumes, a marked crosswalk provides no significant safety improvement over a marked crosswalk.²



¹ 2013 Minnesota State Statute 169.21

² Note that the term "marked crosswalk" in this context means providing some type of on street striping for the crosswalk. Other crosswalk "treatments" such as pedestrian warning signs, curb bumpouts, median refuges, flashing beacons, or lighting would be considered supplemental to crosswalk pavement "markings" and may or may not improve safety of a pedestrian crossing in certain situations.

The 2015 MnDOT Traffic Safety Fundamentals Handbook (relevant pages attached) further states that, "...marked crosswalks at unsignalized intersections are NOT safety devices." Also, "...painting crosswalks at unsignalized intersections is actually associated with higher frequencies of pedestrian crashes," for roadways with more than 2 lanes, and with traffic volumes greater than 12,000 vehicles per day. The logic behind this is that marking a crosswalk location does not change driver behavior (i.e., it does not make them more aware of pedestrians or more likely to stop for pedestrians), however, it may change pedestrian behavior by making them feel like the crossing location is safer and that vehicles will be more likely to stop for them. This could lead to pedestrians being less cautious when crossing the street.

To change driver behavior (slow speeds, improve awareness of pedestrians, improve yield compliance, etc.), other strategies are needed. Strategies that have been shown to be effective on low speed, urban, 2-lane roadways include curb bumpouts, center medians, and in-street signage. However, it is only typical to employ these strategies in locations where it is determined that there is a safety issue due to things like high vehicle speeds, high traffic volumes, high pedestrian volumes, long crossing distances, or lack of vehicle or pedestrian sight distance.

Recommendations

As noted above, according to State Statute, there is a pedestrian crossing at this intersection. Given this, the question isn't whether there should be a pedestrian crossing at this location, it is whether it is a safe crossing and whether improvements should be made to address any safety issues that exist.

Based on the information provided by Chief Timm in his Council reports, this intersection has low vehicle speeds (less than 5% of vehicles traveling more than 30 mph), low traffic volumes (less than 500 vehicles per day), and low pedestrian crossing volumes (4-10 pedestrians in the AM and PM). Given this information, the intersection does not appear to be a safety concern from the standpoint of speed or traffic/pedestrian volumes. However, there are two other safety concerns that exist, as follows:

1. There is a vehicle/pedestrian sight distance issue based on the potential for vehicles parking close to the intersection, blocking the view of pedestrians waiting to cross the street.
2. There is a lack of a suitable pedestrian ramp on the south side of the intersection. Driveway aprons should not be used as pedestrian crossing ramps, and the existing ramps do not meet ADA requirements.

Given that the FHWA research indicates that there would be no significant difference in pedestrian crash rate for a marked or unmarked crossing in this location, we don't believe marking (striping) a crosswalk in this location is necessary or appropriate. We are also concerned that marking (striping) a crosswalk in this location, without employing additional safety strategies (in-street signage, curb bumpouts, etc.), may create a false sense of increased pedestrian safety, especially given the elementary school age children crossing at this location.

However, we do recommend that the potential sight distance issues be addressed through parking restrictions at the crossing location, and that sidewalk/pedestrian ramp improvements be made. Curb ramp improvements would also address the fact that the current ramps do not meet ADA requirements.

Figure 3 shows a possible interim solution, which includes proposed sidewalk and curb ramp modifications to shift the crossing location slightly to the west to avoid the existing driveway apron on the south side of the street. It also shows parking restrictions (shown as yellow painted curb) to improve sight distance.

Name: Pedestrian Crossing - 2nd Ave SW and 7th Street SW Intersection

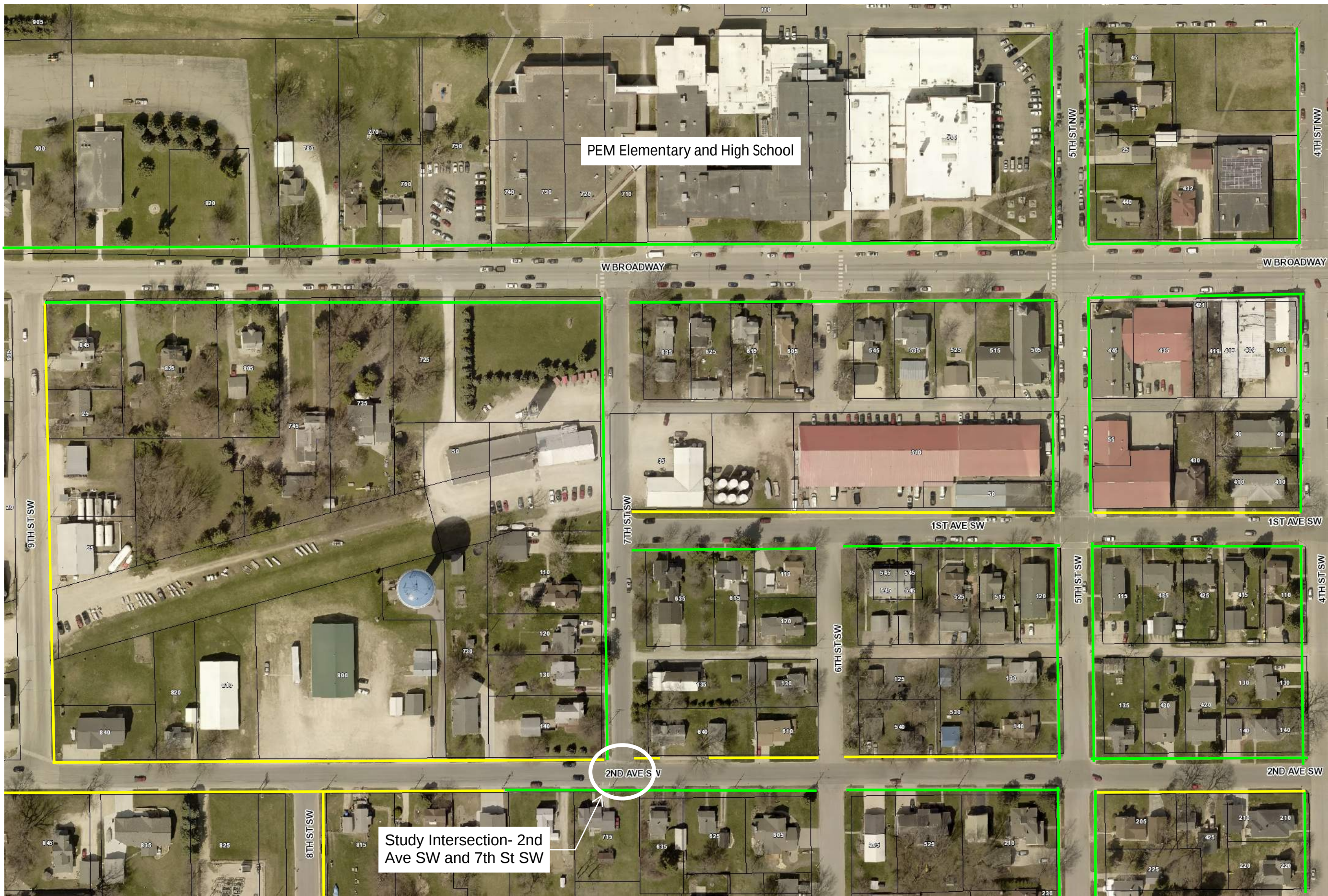
Date: 12/1/22

Page: 4

Although this interim solution would address the sight distance and curb ramp issues, it would not address a larger issue of the lack of complete sidewalk connections from the east and west. A more complete, “safe route to school” solution, would really need to include construction of additional sidewalks to close those gaps in the sidewalk network. Figure 4 shows those needed future sidewalk connections in this area, as identified in the Pedestrian and Sidewalk Master Plan.

The full reconstruction of 2nd Avenue SW has been identified as a future project in the City’s Infrastructure Management Plan, and could take place within the next 5 years, depending on project funding. That project would include construction of sidewalk to close those gaps. Therefore, a more cost-effective and complete solution for the issues at this intersection could be achieved by waiting to incorporate improvements as a part of that project.

Given that the identified safety issues at this intersection, as discussed above, are relatively minor, we feel it would be reasonable to wait to implement any improvements at the intersection until the 2nd Avenue SW reconstruction project is undertaken.



Legend

- City Limits
- Parcels (09/01/22)
- Parcels

- Future Sidewalk
Per the Pedestrian
and Sidewalk Master
Plan
- Existing Sidewalk

Fig 1 - Location Map
Existing Conditions



Disclaimer:
This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Plainview is not responsible for any inaccuracies herein contained.



Legend

-  City Limits
-  Parcels (09/01/22)
-  Parcels

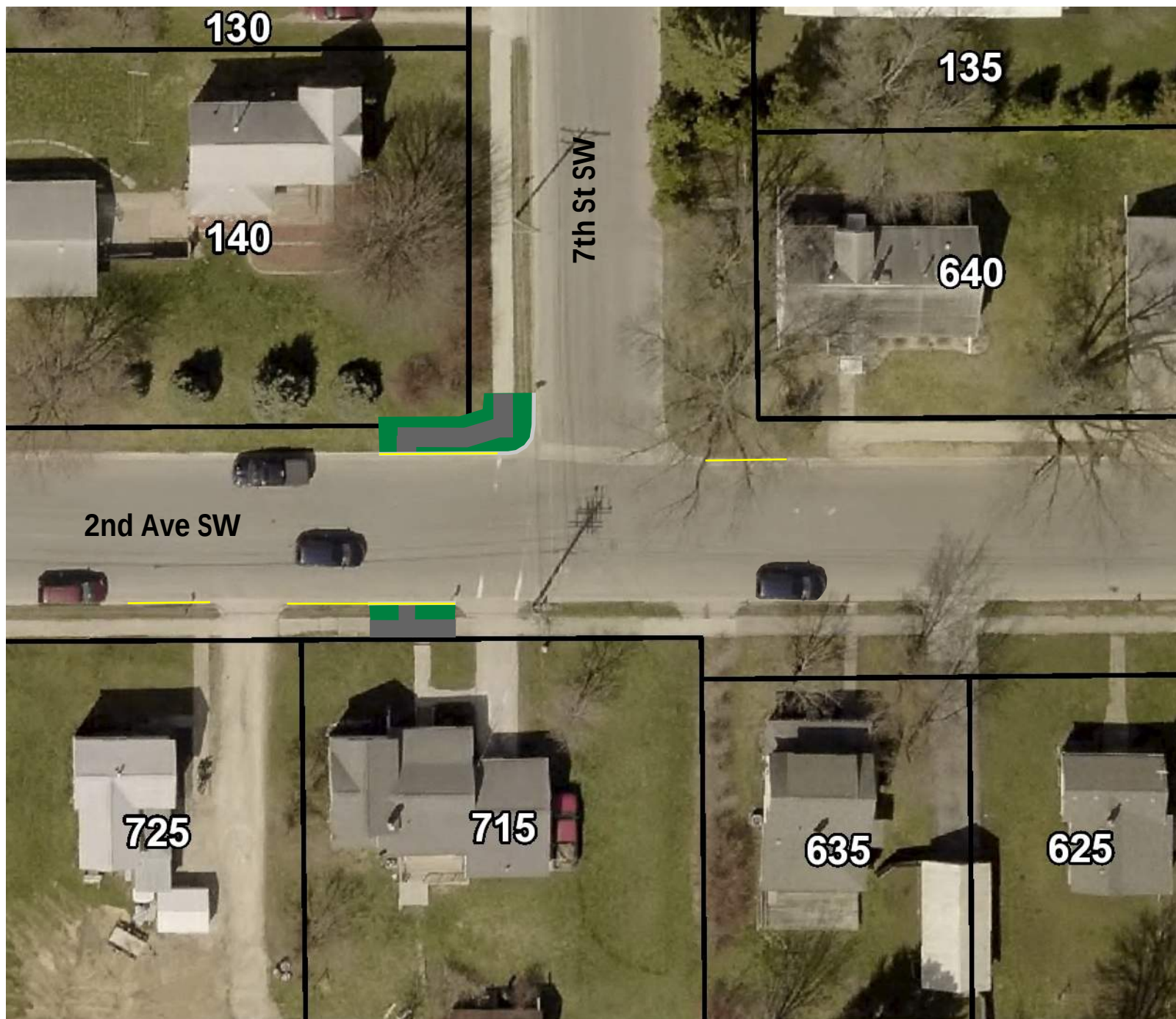
Fig 2 - Existing Intersection Condition



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0 33 Feet



Legend

- 1 City Limits
- Parcels (09/01/22)
- Parcels

Fig 3-Recommended Improvements



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0 33 Feet

1 City Limits
Parcels (09/01/22)
☐ Parcels



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Regular Meeting: May 10th, 2022

AGENDA ITEM:	Stop Sign & Crosswalk Removal – 2 nd Ave. and 7 th Street SW	AGENDA SECTION:	New Business
PREPARED BY:	Jason Timm, Chief of Police	AGENDA NO.	7.C.
ATTACHMENTS:	Pictures of Intersection	APPROVED BY:	jt
RECOMMENDED ACTION: Motion to remove both east and west-bound stop signs and crosswalk on 2 nd Ave. SW at the intersection of 7 th Street SW.			

SUMMARY

The intersection at 2nd Ave. and 7th Street SW has been extremely problematic and unsafe. This intersection is a 3-way stop intersection with a crosswalk that connects the south side of 2nd Ave. SW to the west sidewalk on 7th Street SW. The problem at this intersection is the east and west-bound stop signs on 2nd Ave. SW.

Regular complaints are reported to my office regarding east and west-bound vehicles failing to stop at this intersection. The police department has also received complaints where pedestrians in the crosswalk were almost struck by vehicles that fail to stop. The police department has spent countless hours monitoring this intersection and stopping motorists who fail to stop at this intersection. On many occasions, officers have stopped five or more motorists in an hour and a half period. Within the first two weeks of April, my agency stopped approximately twenty vehicles for failing to stop at this intersection.

The stop signs on 2nd Ave. SW has created some safety concerns for the police department. Pedestrians note the stop signs and assume that the vehicles will stop; they enter the street before confirming that the vehicle intends to stop at the stop sign. This scenario has played numerous times, luckily no one has been struck. The second safety concern is the driveway in the intersection. This causes confusion, blind spots, and congestion within the intersection.

Public Works Director Shane Loftus researched the crosswalk that currently resides at this intersection. He advised that there was never a crosswalk intended for that intersection. The crosswalk was painted at the direction of the previous public works director to assess a new paint.

The police department monitored the use of this crosswalk several mornings this past month. The purpose was to see how much use this crosswalk gets from kids and adults walking to school. On average,

anywhere between 4 to 10 people would use this crosswalk in the morning. The results were similar in the afternoons.

A 2017 study by the Minnesota Department of Transportation, partnered with the Minnesota Local Road Research Board supports our request to report the stop signs and crosswalk.

According to this study: (P. 14-15 LRRB – Stop Signs)

- Stop signs are intended to assign right-away for drivers and are NOT a speed control device.
- Increasing the number of stop signs does not necessarily reduce crashes.
- Improperly applied or installed stop signs have poor compliance rates and may create driver confusion.
- Poor compliance rate could lead to further safety issues based on driver behavior and driver expectancy.
- Stop signs are unlikely to reduce speeds, and depending on the saturation of stop signs, improperly installed signs can often lead to increases in speed between intersections to reduce lost time stopping at the stop sign.

I will also reference this same study for the crosswalk. (P. 20-21 LRRB – Crosswalks)

- Crosswalks and crosswalk signs are not a safety device, they are provided as guidance for pedestrians on where to cross.
- Crosswalks generally do not result in a net reduction of speeds.
- Crosswalk markings alone typically do not result in a decrease in crashes.
- If there are twenty pedestrian crossings an hour or more, consideration should be given to installing a crosswalk.

In summary, I believe that the presence of the stop signs that control traffic east and west at the intersection of 2nd Ave and 7th Street SW are ineffective and unsafe. The stop sign that stops southbound traffic on 7th Street and 2nd Ave. SW shall remain.

The crosswalk at this intersection also poses a safety concern due to infrequent use and impaired visibility due to the driveway in the intersection.

City staff recommends the removal of the two stop signs located directly on 2nd Ave SW where it intersects with 7th Street SW. City staff also recommends the removal of the crosswalk.

See attached photos of this intersection.

**MnDOT LRRB Road Study has been added to the z: drive for Council to reference.*

**MnDOT LRRB Road Study can be accessed on the City's website by clicking on the link below:*

[MnDOT LRRB Road Study Link](#)







STOP

ALL WAY

2nd Ave
7th St

	With Stop Sign May 2022	NO Stop Sign 7/28 to 8/4 2022
Average Speed	22.33 MPH	22.43 MPH
Number of cars per day	337	344
Vehicles over 30 MPH	64	83
Speed of 30-31 MPH	82	94
Speed of 32-33 MPH	27	31
Speed of 34-35 MPH	7	7
Speed of 36-37	4	4
Speed of 40 plus MPH	0	2
Speed over 50 MPH	0	0
Percentile of vehicles over 30 MPH	1.9%	3.45%

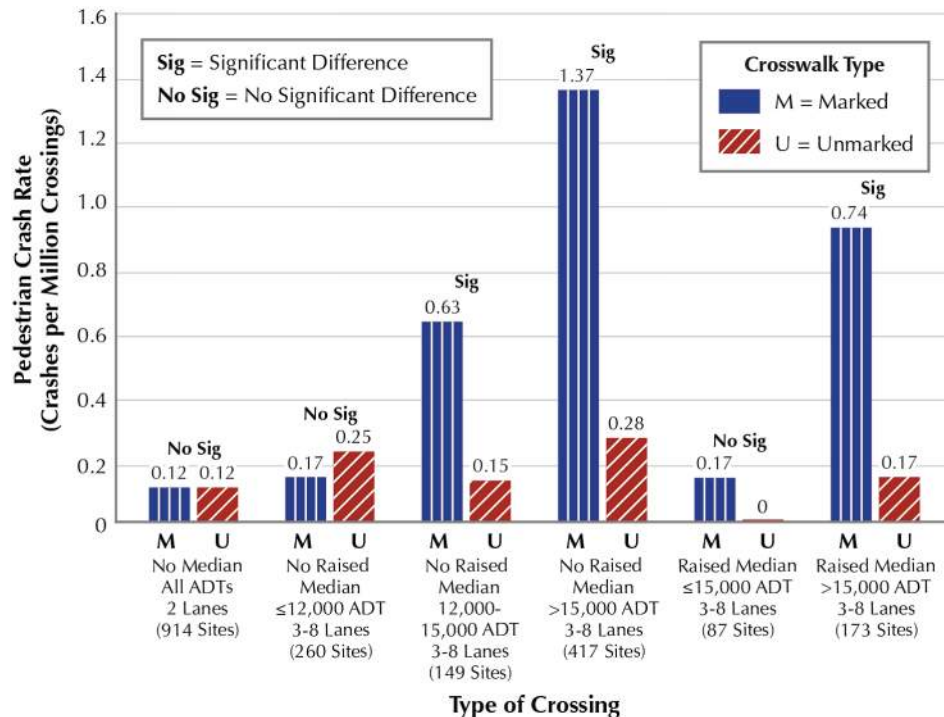
I took the data and made it more “read friendly”. As you can see above; it does not appear that there is much change in speed or amount of traffic per day. Busy travel times remain very similar as before with busy times being at 7 A.M, 11-12 and 6 P.M. The speed breakdown was surprisingly similar which shows that peoples driving habits have not changed for the worse (driving faster). We had two occasions where someone drove over 40 MPH but under 50 MPH. Both of those speeds occurred between 1:00 and 2:00 in the afternoon.

In summary, this data shows that the states study on speed and stop signs is correct. Stop signs do NOT decrease speeds. I will further add that we have not received any complaints in regards to speed or any other type of traffic issues that involves the 2nd Ave. and 7th Street intersection stop sign or cross walk removal.

- J.Timm

Pedestrian Safety – Crash Rates vs. Crossing Features

Charles V. Zegeer, et al., *Safety Effects of Marked vs. Unmarked Crosswalks at Uncontrolled Locations: Executive Summary and Recommended Guidelines, 1996-2001* (www.walkinginfo.org/pdf/r&d/crosswalk_021302.pdf)



Highlights

- Three of the more common strategies intended to address pedestrian crashes include reducing vehicle speeds, providing a marked crosswalk, and installing a traffic signal.
- The research is abundantly clear – merely changing the posted speed limit has never reduced vehicle speeds, painting crosswalks at unsignalized intersections is actually associated with higher frequencies of pedestrian crashes, and installing a traffic signal has never been proven effective at reducing pedestrian crashes.
- Reducing vehicle speeds is associated with reducing the severity of a pedestrian crash, but actually reducing speeds requires changing driver behavior, which requires changing the roadway environment. Strategies that have demonstrated an effect on driver behavior include vertical elements (speed bumps and speed tables), narrowing the roadway (converting from a rural to an urban section), and extraordinary levels of enforcement.
- A cross-sectional study of 2,000 intersections in 30 cities across the U.S. found that marked crosswalks at unsignalized intersections are NOT safety devices. The pedestrian crash rate was higher at the marked crosswalks and this effect is greatest for multilane arterials with volumes over 15,000 vehicles per day.
- A before/after study at over 500 intersections in San Diego and Los Angeles found a 70% reduction in pedestrian crashes following the removal of marked crosswalks at uncontrolled intersections.
- Traffic signals have not proven to be effective at reducing pedestrian crashes – the highest pedestrian crash frequency locations in most urban areas are signalized intersections.
- Observations of pedestrian behavior at traffic signals suggests that there is a low level of understanding of the meaning of the pedestrian indications and a high level of pedestrian violations – very few push the call button and fewer yet wait for the walk indication.

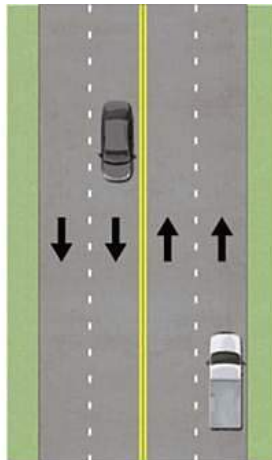
Pedestrian Safety – Curb Extensions and Medians



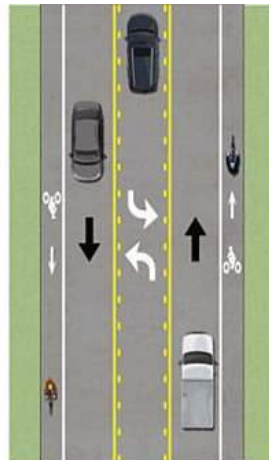
Median Refuge Near Intersection



Curb Extensions and Sidewalks



4-Lane Road



Road Diet (3 Lanes)

Highlights

- Pedestrian strategies that have proven to be effective include the following:
 - **Overpass** (in order to be effective, crossing the roadway at-grade must be physically prevented)
 - **Street Lighting**
 - **Refuge/Median Islands** – Reduces vehicle speeds at pedestrian crossing locations or intersections.
 - **Curb Extensions** – Reduces potential vehicle conflicts by reducing pedestrian crossing distance and time, and improves lines of sight.
 - **Sidewalks**
 - **Road Diets** (converting four-lane undivided roads to a three-lane cross-section) – Eliminates the multi-vehicle threat that can occur on four-lane roads.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM: 2023 Levy Certification	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 9.A.
ATTACHMENTS: General Fund Levy/LGA Detail, Resolution 2022-34	APPROVED BY: DT
RECOMMENDED ACTION: Approve resolution 2022-34 certifying the final 2022 tax levy collectible in 2023 in the amount of \$2,576,733.	

SUMMARY

The City of Plainview is required by law to certify to the County Auditor the final tax levy in December of each year.

In September 2022, the City Council approved a preliminary levy amount of \$2,595,958. This amount reflected an increase from the 2022 levy in the amount of \$176,204 or 7.28%. After working through the budget process for several more months, we were able to reduce the final levy to \$2,576,733, which now reflects an increase from the 2022 levy in the amount of \$156,979 or 6.49%. Inflationary costs make it difficult to reduce the levy any further without affecting city services provided to our citizens.

FINAL 2023 Tax Levy

12/5/2022

<u>Fund</u>	<u>Proposed Levy Amt</u>	<u>2022 Final Levy</u>	<u>\$2,419,754.00</u>
General	\$1,787,047.00	<u>2023 Final Levy</u>	<u>\$2,576,733.00</u>
Fire Relief	\$20,200.00	6.49%	<u>\$156,979.00</u>
Street Projects	\$150,000.00		
Capital Projects	\$175,000.00		
Library	\$245,731.00		
Debt Service	\$198,755.00		
	<u>\$2,576,733.00</u>		
		<u>tax rate</u>	
NTC	\$3,372,466.00	76.41%	
		<u>2023 Net Tax Capacity</u>	<u>\$3,372,466.00</u>
		<u>2022 Net Tax Capacity</u>	<u>\$2,837,673.00</u>
		18.85%	\$534,793.00

2023 General Fund Property Tax & LGA Funds

<u>Gen Levy</u>			<u>LGA \$845,628.00</u>
<u>Dept</u>		<u>Amt</u>	
41110	Council	\$44,843.00	
41410	Elections	\$840.00	
41500	Admin	\$265,729.00	\$286,992.00
42100	Police	\$683,311.00	\$286,992.00
42200	City Fire	\$144,653.00	
42500	Emer Manage	\$4,881.00	
43100	Public Works	\$208,778.00	\$286,992.00
43125	Ice/Snow	\$85,010.00	
46500	EDA	\$60,841.00	
49300	Other/Contrib	\$17,800.00	
45127	Rec-Rink	\$5,300.00	
45128	Rec-Pool	\$85,856.00	
45200	Rec-Parks	\$152,715.00	
49010	Cemetery	\$26,490.00	
		<u>\$1,787,047.00</u>	<u>\$860,976.00</u>

FINAL 2022 Tax Levy

<u>Fund</u>	<u>Final Levy Amt</u>	
General	\$1,643,046.00	
Fire Relief	\$19,200.00	
Street Projects	\$150,000.00	
Capital Projects	\$175,000.00	
Library	\$229,585.00	
Debt Service	\$202,923.00	
	<u>\$2,419,754.00</u>	
		<u>tax rate</u>
NTC	\$2,837,673.00	85.27%

2022 General Fund Property Tax & LGA Funds

<u>Gen Levy</u>			<u>LGA \$845,628</u>
<u>Dept</u>		<u>Amt</u>	
41110	Council	\$44,058.00	
41410	Elections	\$5,840.00	
41500	Admin	\$214,288.00	\$281,876.00
42100	Police	\$640,466.00	\$281,876.00
42200	City Fire	\$75,174.00	
42500	Emer Manage	\$6,667.00	
43100	Public Works	\$219,447.00	\$281,876.00
43125	Ice/Snow	\$83,867.00	
46500	EDA	\$62,681.00	
49300	Other/Contrib	\$17,800.00	
45127	Rec-Rink	\$4,585.00	
45128	Rec-Pool	\$81,954.00	
45200	Rec-Parks	\$155,761.00	
49010	Cemetery	\$30,458.00	
		<u>\$1,643,046.00</u>	<u>\$845,628.00</u>

**CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA**

RESOLUTION 2022-34

**RESOLUTION CERTIFYING THE FINAL 2022 TAX LEVY,
COLLECTIBLE IN 2023**

BE IT RESOLVED by the City Council of the City of Plainview, County of Wabasha, Minnesota, that the following sums of money be levied for the current year, collectible in 2023, upon taxable property in the City of Plainview, in these maximum amounts, for the following purposes:

Fund/Account Name	Final Levy Amount
General	\$1,787,047
Fire Relief	\$20,200
Street Project Fund	\$150,000
Capital Project Fund	\$175,000
Library	\$245,731
Debt Service	\$198,755
TOTAL	\$2,576,733

The Finance Director/Treasurer is hereby instructed to transmit a copy of this resolution to the County Auditor of Wabasha County, Minnesota.

ADOPTED by the Plainview City Council on this 13th day of December 2022.

Aaron Luckstein, Mayor

ATTEST:

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM: 2023 Budget Approval	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 9.B.
ATTACHMENTS: CIP Spreadsheet, Gov't Fund Budget Report, Resolution 2022-35	APPROVED BY: DT
RECOMMENDED ACTION: Approve resolution 2022-35 adopting the 2023 operating budget for the general governmental funds in the amount of \$3,979,506.	

SUMMARY

The City of Plainview is required by law to adopt a budget each year. We have been working on this budget process for several months. Detailed information has been given to the council budget committee for their review, discussion, input, and approval throughout this process. We now need to adopt the final budget amount.

Highlights to this year's budget include:

- Maintain all current city services.
- Premium increases for work comp, liability/property/auto insurance & employee health insurance.
- Increase in fuel expenses, electric service, and natural gas services for inflationary increases.
- 3% COLA for full-time employees.
- \$10,000 for park buildings maintenance & repairs.
- Maintain current funding to the Community Center, Olde Fashioned Christmas, Garden Club, Blue Bell Festival and Corn on the Cob Days.
- Increase contribution to volunteer firefighters' retirement fund to \$20,200 for 2023.
- Fire Department loan payments to the sewer fund start in 2023. This is for the internal loan for the purchase of the ladder truck.
- Continue funding the street maintenance program at \$100,000 a year. Annual street maintenance extends the life of our streets and helps controls costs on our street reconstruction projects.
- Fund sidewalk repairs at \$55,000 a year.
- Continue funding the capital improvement fund at \$175,000/year and the street project fund at \$150,000/year for future improvement projects and equipment needs.
- Includes \$100,000 for the general fund reserves for future needs & continued financial stability.
- Updated Capital Improvement Plan for 2022-2029.

**2023 General Governmental Funds
Budget Summary**

<u>Dept</u>	<u>Amt</u>	
Council	\$51,343.00	
Elections	\$840.00	
Admin	\$700,471.60	
Police	\$1,123,741.00	
City Fire	\$153,853.00	* new debt for ladder truck purchase
Emer Manage	\$4,881.00	
Public Works	\$557,469.76	
Ice/Snow	\$95,962.24	
EDA	\$60,841.40	
Other/Contrib	\$17,800.00	
Library	\$297,607.00	
Rec-Rink	\$5,300.00	
Rec-Pool	\$164,356.00	
Rec-Parks	\$166,732.00	
Cemetery	\$43,990.00	
Fire Relief	\$62,516.00	
Debt Service	\$453,552.00	* includes \$262,276 trans in from wa/sa for 2020 GO Rev Bond pymt
TIF	\$18,250.00	
	<u>\$3,979,506.00</u>	

Parks	Mower (John Deere)			10,000	CIP												
Parks	Replace Ventrac			15,000	CIP												
Parks	Walking Trail - Blacktop			100,000	CIP												
Parks	Eastwood Park - Connect Walking Path							80,000	CIP								
Parks	Wedgewood - Parking Lot/Alley							65,000	CIP								
Pool	Laptop Replacement							1,500	OP								
Pool	Surface Pro Replacement							1,000	OP								
Pool	Pool Parking Lot							100,000	CIP								
Cemetery	Trees			5,000	CIP												
Cemetery	Entrance Sign			15,000	CIP												
Cemetery	Blacktop-Road Project		125,000	CIP													
Water Utility	WA Meter Replacement Program - 4 Yr Plan		85,000	WA	85,000	WA	85,000	WA									
Water Utility	Water Tower - Repaint										650,000	WA					
Water Utility	Well Generator		40,000	WA										40,000	WA		
Sewer Utility																	
	FUND CODE:	Annual Total	265,000	5,401,740	546,500	141,000	2,979,180	946,000	46,000	67,000							
	CIP - General/CIP Fund (levy)	Funding Summary															
	WA - Water Fund	CIP	130,000	486,560	245,000	137,000	59,000	296,000	5,000	63,000							
	SW - Sewer Fund	Water Fund Resv	125,000	85,000	85,000			650,000	40,000								
	ST - Street Project Fund (levy)	Sewer Fund Resv															
	D - Debt Issue	Street Fund		500,000		0	500,000										
	OP - Operational	Debt		4,300,000			2,400,000										
		CIP FUND BALANCE	2022	2023	2024	2025	2026	2027	2028	2029							
		Beginning Balance	25,524	370,524	58,964	-11,036	26,964	142,964	21,964	191,964							
		Trans In-Other Funds	300,000	0	0	0	0	0	0	0							
		Levy Revenues	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000							
		Expenses	130,000	486,560	245,000	137,000	59,000	296,000	5,000	63,000							
		Ending Balance	370,524	58,964	-11,036	26,964	142,964	21,964	191,964	303,964							

**CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA**

RESOLUTION 2022-35

**RESOLUTION ADOPTING A FINAL BUDGET FOR THE CITY OF
PLAINVIEW FOR THE YEAR 2023.**

WHEREAS: The City of Plainview, is required by law to adopt a budget for each year;
and

WHEREAS: The City staff and City Council have worked up a proposed budget and
subsequent capital improvement plan for the fiscal year of 2023.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PLAINVIEW, MINNESOTA: That the 2023 proposed operating budget for the general
governmental funds in the amount of \$3,979,506 is adopted.

ADOPTED by the City Council of the City of Plainview, MN on this 13th day of
December 2022.

Aaron Luckstein, Mayor

ATTEST:

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13, 2022

AGENDA ITEM: 2022 Fund Transfers	AGENDA SECTION: New Business
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 9.C.
ATTACHMENTS: Resolution 2022-36	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve resolution 2022-36 authorizing the 2022 Fund Transfers in the total amount of \$339,205 as listed below.	

SUMMARY

Each year I bring forth a transfer resolution for approval of necessary fund transfers for the current year. Fund transfers are a normal function in fund accounting and are necessary to ensure that funds do not end the year with a negative balance.

These transfers are done for a variety of reasons but most commonly to pay for capital expenditures. Capital expenditures are paid for from the operating fund of the department purchasing the item or doing the project, and the money is transferred from the capital improvement reserve fund to the operating fund to cover this expenditure. They are also done for expenditures that were unplanned, or which exceeded the budgeted amount or for transfers that were planned during the annual budget process.

All of these fund transfers are for purchases that have already been approved by the council and paid for. This process is just to approve the transfer of money between funds. I have itemized the 2022 Fund Transfers for capital project/equipment funding as follows:

1. Transfer \$3,497 from the Capital Improvement Fund to the General Fund for the new election machines. Grant funds that covered part of the cost and the \$3,497 was the City's share.
2. Transfer \$7054 from the Capital Improvement Fund to the General Fund for the equipment on the Police Department squad car that was ordered in 2022 but now will not be received until 2023. We already had the equipment ordered before we were told that the squad was going to be delayed.
3. Transfer \$3,618 from the Capital Improvement Fund to the General Fund for Public Works purchase of a new radio.
4. Transfer \$143,000 from the Capital Improvement Fund to the Cemetery Fund for the

Cemetery Road Project. Transfer \$13,286 from the General Fund (Street Maintenance) to the Cemetery Fund for the soil correction portion of the Cemetery Road Project.

5. Transfer \$4375 from the Water Fund and \$4375 from the Sewer Fund to the 2020 Street and Utility Improvement Project Fund for 2022 expenses that remained to be paid from the required cash contribution to the project. This project was approved to be funded partially with a bond issue and partially with cash reserves from both the Water and Sewer Funds.
6. Transfer \$60,000 from the Street Reconstruction Fund for 2022 engineering expenses for the 2023 Street and Utility Improvement Project. This project was approved to be funded partially with a bond issue and partially with cash reserves from the Street Improvement Fund.
7. Transfer \$50,000 from the Water Fund and \$50,000 from the Sewer Fund for General Fund support per the 2022 approved budget.

Journal Entry- 2022 Transfers
Date: Dec, 2022

Account	Description	Purpose	Debit	Credit
405-48000-700	Capital Improvement Fund-Transfers Out	To transfer funds for the new election machines	\$ 3,497.00	
101-41410-39200	Elections - Transfers In	To transfer funds for the new election machines		\$ 3,497.00
405-48000-700	Capital Improvement Fund-Transfers Out	To transfer funds for the equipment on the PD squad car that was ordered in 2022	\$ 7,054.00	
101-42100-39203	Police Dept.-Transfers In	To transfer funds for the equipment on the PD squad car that was ordered in 2022		\$ 7,054.00
405-48000-700	Capital Improvement Fund-Transfers Out	To transfer funds for the purchase of a new Public Works radio	\$ 3,618.00	
101-43100-39203	Public Works-Transfer In	To transfer funds for the purchase of a new Public Works radio		\$ 3,618.00
405-48000-700	Capital Improvement Fund-Transfers Out	To transfer funds to the Cemetery Fund for the cemetery road project	\$ 143,000.00	
235-49010-39200	Cemetery Fund-Transfer In	To transfer funds to the Cemetery Fund for the cemetery road project		\$ 143,000.00
101-43100-700	General Fund -Transfers Out	To transfer funds to the Cemetery Fund for the soil correction portion of the cemetery road project	\$ 13,286.00	
235-49010-39200	Cemetery Fund-Transfer In	To transfer funds to the Cemetery Fund for the soil correction portion of the cemetery road project		\$ 13,286.00
601-49400-700	Water Fund-Transfers Out	To transfer funds to pay for cash portion of the 2020 Street Project-2022 expenses	\$ 4,375.00	
417-48000-39200	2020 Street Project Fund-Transfers In	To transfer funds to pay for cash portion of the 2020 Street Project-2022 expenses		\$ 4,375.00
602-49450-700	Sewer Fund-Transfers Out	To transfer funds to pay for cash portion of the 2020 Street Project-2022 expenses	\$ 4,375.00	
417-48000-39200	2020 Street Project Fund-Transfers In	To transfer funds to pay for cash portion of the 2020 Street Project-2022 expenses		\$ 4,375.00
325-43100-700	Street Improvement Fund-Transfers Out	To transfer funds to pay for cash portion of the 2023 Street Project-2022 engineering expenses	\$ 60,000.00	
418-48000-39200	2023 Street Project Fund-Transfers In	To transfer funds to pay for cash portion of the 2023 Street Project-2022 engineering expenses		\$ 60,000.00
601-49400-700	Water Fund-Transfers Out	To transfer funds for general fund support per the 2022 approved budget	\$ 50,000.00	
101-41500-39203	Admin-Transfers In	To transfer funds for general fund support per the 2022 approved budget		\$ 50,000.00
602-49450-700	Sewer Fund-Transfers Out	To transfer funds for general fund support per the 2022 approved budget	\$ 50,000.00	
101-41500-39203	Admin-Transfers In	To transfer funds for general fund support per the 2022 approved budget		\$ 50,000.00
			\$ 339,205.00	\$ 339,205.00

Total by Fund	
General Fund	\$ 13,286.00
Capital Improvement Fund	\$ 157,169.00
Street Improvement Fund	\$ 60,000.00
Water Reserve Fund	\$ 54,375.00
Sewer Reserve Fund	\$ 54,375.00
	\$ 339,205.00

**CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA**

RESOLUTION NO. 2022-36

RESOLUTION APPROVING 2022 FUND TRANSFERS

WHEREAS, it is necessary to approve fund transfers each year for capital improvement projects, capital equipment purchases, and fund deficits;

NOW THEREFORE, BE IT RESOLVED by the City Council that the City of Plainview Finance Director is hereby authorized to make the following transfers in the total amount of \$339,205 per the attached itemized fund transfers.

ADOPTED by the Plainview City Council on this 13th Day of December, 2022:

Aaron Luckstein, Mayor

ATTEST:

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13th, 2022

AGENDA ITEM:	Minnesota Active Transportation Infrastructure Program Grant Application Resolution of Support	AGENDA SECTION: New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 9.D.
ATTACHMENTS:	Minnesota Active Transportation Infrastructure Program Letter of Interest; Resolution 2022-37	APPROVED BY: dt
RECOMMENDED ACTION: Motion to approve Resolution 2022-37 supporting the Minnesota Active Transportation Program Grant Application		

SUMMARY

The City of Plainview is seeking funding for the construction of sidewalk improvements as a part of the reconstruction of 2nd Avenue NW from TH 42 to CSAH 8 in the NW part of the city. In 2021, the city completed a Pedestrian and Sidewalk Plan that identified and prioritized sidewalk locations and connections throughout the city and developed an implementation plan based on planned construction projects, need, and funding availability. Development of the plan included a community survey, an interactive mapping input tool, a focus group, and a public input meeting. The 2nd Avenue NW project corridor contains multiple sidewalk gaps identified as Priority 1 improvements in the plan, as well as deteriorated existing sidewalk segments also identified as Priority 1 improvements.

The city is seeking \$355,500 through the grant program to offset the cost of sidewalks within the project.

Respectfully Submitted,

David Todd, City Administrator

Form Name:	Minnesota State Active Transportation Infrastructure Program: Solicitation Letter of Intent
Submission Time:	October 13, 2022 6:47 pm
Browser:	Chrome 106.0.0.0 / Windows
IP Address:	65.141.17.74
Unique ID:	1021439567
Location:	45.4682, -93.2266

Minnesota State Active Transportation Infrastructure Program: Solicitation Letter of Intent

Letter of Intent Form

Applicant Information

Name	David Todd
Preferred Title (Ms., Mr., Mrs., Dr., etc.)	Mr.
Email	d.todd@plainviewmn.com
Phone	(507) 710-4327
Agency name	City of Plainview
Agency type	Small City (Population < 5,000)
Address	241 W Broadway Plainview, MN 55964
County	Wabasha
MnDOT district	District 6

Project Location

Is the proposed project at least partially located within the applicant agency's boundary (city/county limits)?

Yes

Will the proposed project be partially or wholly located within a federally recognized tribal reservation?

No

List all the cities, counties, or townships in which this project will be constructed.

City of Plainview, MN

Eligibility Check

The applicant must have a full resolution (not just a letter of support) from their council or governing board supporting the project and application for Active Transportation grant funds. The applicant understands that to be eligible, they must submit this resolution with their full application by the application deadline of December 30, 2022.

If a lead agency sponsor is required, the applicant must have a full resolution (not just a letter of support) from the sponsoring agency's council supporting the project and agreeing to act as the project sponsor. The applicant understands that to be eligible, they must submit this sponsor resolution with their full application by the application deadline of December 30, 2022.

All construction items eligible for Active Transportation funds must have an effective useful life of 10 years. Will all eligible items in this proposed project have at least a 10-year expected life?

Will the proposed project be able to enter construction in either calendar year 2023 or 2024?

Active Transportation infrastructure grant funds cannot be used on impacts to trunk highways or trunk highway right-of-way without an explicit letter of support from the MnDOT district engineer. The applicant understands that if their project has proposed trunk highway impacts, then their application will only remain eligible if the letter of support from the MnDOT district engineer is submitted with their full application by the application deadline of December 30, 2022.

Project Information

Describe the work you want to do for which you are seeking support. Include a description of the project development activities for this project completed to date.	The City of Plainview is seeking funding for the construction of sidewalk improvements as a part of the reconstruction of 2nd Avenue NW from TH 42 to CSAH 8 in the NW part of the City. In 2021, the City completed a Pedestrian and Sidewalk Plan that identified and prioritized sidewalk locations and connections throughout the City and developed an implementation plan based on planned construction projects, need, and funding availability. Development of the plan included a community survey, an interactive mapping input tool, a focus group, and a public input meeting. The 2nd Avenue NW project corridor contains multiple sidewalk gaps identified as Priority 1 improvements in the plan, as well as deteriorated existing sidewalk segments also identified as Priority 1 improvements.
Enter the estimated amount of Active Transportation Program funding requested. This must be between \$50,000 and \$500,000.	355500
Total project budget: What is the total estimated cost of this project? Include the amount requested through this application and list other funding sources. (federal, local, etc.)	Project Costs Street - \$1,992,800 Sidewalk - \$355,500 Sanitary Sewer - \$575,700 Watermain - \$445,200 Storm Sewer - \$505,100 Total Construction Cost - \$3,874,300 Engineering, Admin, Legal - \$968,700 Total Project Cost - \$4,843,000 Project Funding Local Funds - \$4,487,500 MnDOT Active Transportation Program Funds - \$355,500
Select the type of work on which the requested funds would be used	Construction of non-federally funded project
Describe how your project would address safety concerns or boost public health for those who walk or bike within your community.	Construction of the proposed project would complete a continuous sidewalk connection between TH 42, CSAH 8, and TH 247 in the NW part of the City, connecting adjacent residential neighborhoods with major pedestrian destinations such as PEM High School and ballfields, Eckstein Park and Athletic Field, the Plainview Walking Trail, the Plainview Swimming Pool, and Downtown Plainview. Having a continuous sidewalk connection to these destinations will promote walking and improve public health by providing a safe, off-street facility for pedestrians. The proposed sidewalks will also provide a pedestrian connection to the Green Prairie Senior Care Facility and Plainview Senior Housing Facility, increasing access and safety for seniors living in these facilities.

Has the proposed project been developed from an existing transportation plan?	Yes
List any adopted plans that your project has been identified in (bike/pedestrian, local, county-level, etc.)	The proposed sidewalk improvements are identified as Priority 1 improvements in the Plainview Pedestrian and Sidewalk Plan, completed in 2021.
Describe your organization and/or the sponsoring agency's history with delivering infrastructure projects. If not applicable, identify the key steps and strategies that will be used to deliver the project:	The City of Plainview will work with their consulting City Engineer and project sponsor Wabasha County to deliver this project. The City and their has completed several similar infrastructure projects with their City Engineer in the past 4 years, including a Transportation Alternatives project with Wabasha County in 2019.
Have you contacted representatives from the sponsoring agency, including elected officials and county engineers? If so, please describe what has resulted from conversations with stakeholders, elected officials, school district representatives, or from the general public and if you have written support for the project:	Yes, the City contacted Wabasha County requesting sponsorship for this project and received written confirmation that the County would agree to sponsor the City's application. Public input received as a part of the Plainview Pedestrian and Sidewalk Plan indicated community support for completing sidewalk connections as proposed for this project.

City of Plainview

Wabasha County, Minnesota

Resolution No. 2022-37

WHEREAS, the City of Plainview is planning to reconstruct 2nd Avenue NW from TH 42 to CSAH 8 in 2023, and

WHEREAS, the Active Transportation funding program, administered by MnDOT has \$3.5 million in funding available, with a minimum of \$50,000 and cap of \$500,000 for each project, and

WHEREAS, Active Transportation funds can be used to reimburse construction costs on Active Transportation eligible items, and that construction costs above the Active Transportation grant award will need to have alternate funding sources, and

WHEREAS, the proposed project limits include gaps in the sidewalk network and deteriorated existing sidewalk that is in need of replacement, both of which present safety hazards to walking and biking in Plainview, and

WHEREAS, the proposed reconstruction project includes the construction of new sidewalk to fill the existing sidewalk gaps and the replacement of deteriorated existing sidewalks, and

WHEREAS, the Plainview Pedestrian and Sidewalk Master Plan identified the construction and replacement of sidewalk within the project limits as a priority project;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW; that

- The City Council hereby supports the reconstruction of 2nd Avenue NW from TH 42 to CSAH 8, including the construction and replacement of sidewalks, and
- The City Council hereby supports the City's pursuit of Active Transportation (AT) funding and authorizes staff to prepare and submit such application, and
- The City Council hereby seeks the support by resolution of Wabasha County to act as Sponsor for the City of Plainview's Active Transportation (AT) funding application and the associated project for the reconstruction of 2nd Avenue NW from TH 42 to CSAH 8, and furthermore the City Council hereby provides assurance that the City of Plainview will pay all costs associated with the project, and that City staff will ensure that all aspects of Active Transportation funding requirements are met and the project's schedule is adhered to.

ADOPTED BY THE CITY COUNCIL OF PLAINVIEW, MINNESOTA, THIS 13th DAY OF DECEMBER, 2022.

Aaron Luckstein
Mayor

David Todd
City Administrator

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13th, 2022

AGENDA ITEM:	Orderly Annexation Agreement with Plainview Township	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 9.E.	
ATTACHMENTS:	Joint Resolution for Orderly Annexation with Plainview Township; Legal Description of the area to be annexed; boundary map of the area to be annexed	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to approve Resolution 2022-38 for the orderly annexation of Fisk Road.			

SUMMARY

In October 2022, the City of Plainview received a petition for annexation from Chrsitopher and Lori Locke. The annexation request is for a contiguous area in Plainview Township, northwest of the City of Plainview known as Fisk Road. The petition and associated survey and boundary map indicate that the land to be annexed holds road infrastructure that is maintained by the City of Plainview.

The Locke's have presented the petition for annexation and an orderly annexation agreement was drafted and placed before the Board of Commissioners of Plainview Township at meeting held on November 15th, 2022. The board approved the joint orderly annexation request at their meeting and agreed on compensation of lost tax revenue in the amount of \$230.00 which is a one-time payment.

Once the joint resolution is approved by the City of Plainview, it will be sent to the Office of State Boundary Adjustment for approval. The deed will then be recorded at the Wabasha County Recorder's Office.

Respectfully Submitted,

David Todd, City Administrator

**CITY OF PLAINVIEW RESOLUTION NUMBER 2022-38
TOWNSHIP OF PLAINVIEW RESOLUTION NUMBER 11-22**

STATE OF MINNESOTA

OFFICE OF ADMINISTRATIVE HEARINGS

IN THE MATTER OF THE JOINT RESOLUTION
OF THE CITY OF PLAINVIEW AND PLAINVIEW
TOWNSHIP DESIGNATING CERTAIN AREAS
AS IN NEED OF ORDERLY ANNEXATION
PURSUANT TO MINNESOTA STATUTES § 414.0325

**JOINT RESOLUTION FOR
ORDERLY ANNEXATION**

WHEREAS, an individual property owner with property located within the Township of Plainview ("Township") and legally described in Exhibit A, attached hereto and incorporated herein by reference, has petitioned the City of Plainview ("City") seeking annexation of that property to the City; and

WHEREAS, the Township and City have agreed to work cooperatively to accomplish the orderly annexation of the Subject Area legally described in Exhibit A; and

WHEREAS, for ease of reference, the Subject Area proposed for annexation in accordance with this Joint Resolution and legally described in Exhibit A is shown on the map attached hereto as Exhibit B and incorporated herein by reference; and

WHEREAS, the City and Township agree that orderly annexation of the Subject Area is in the best interest of the property owner and would benefit the public health, safety, and welfare of the community; and

WHEREAS, the City and Township agree that the Subject Area legally described in Exhibit A is in need of immediate orderly annexation; and

WHEREAS, the City and Township desire to accomplish the immediate orderly annexation of the Subject Area without the need for any further hearing before the Office of Administrative Hearings.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of Supervisors of Plainview Township and the City Council of the City of Plainview, as follows:

1. Designation of Orderly Annexation Area. The Township and the City hereby designate the Subject Area legally described in Exhibit A, which is attached hereto and incorporated herein by reference, for immediate orderly annexation pursuant to Minnesota Statutes, Section 414.0325.
2. Acreage of Subject Area. The Subject Area is approximately 2.54 acres.

3. Population of Subject Area. The population of the Subject Area is 0.
4. Map of Subject Area. A boundary map showing the Subject Area legally described in Exhibit A is attached hereto as Exhibit B and is incorporated herein by reference.
5. No Hearing Required / Review and Comment Jurisdiction Only. Pursuant to Minnesota Statutes, Section 414.0325, the Township and City agree that no alteration of the boundaries stated herein is appropriate, that all conditions for annexation of the Subject Area legally described in Exhibit A are contained in this Joint Resolution, and that no consideration by the Office of Administrative Hearings is necessary. Upon the execution and filing of this Joint Resolution, the Office of Administrative Hearings may review and comment thereon, but shall, within 30 days of receipt of this Joint Resolution, order the annexation of the Subject Area legally described in Exhibit A in accordance with the terms and conditions contained in this Joint Resolution.
6. Tax Reimbursement. Pursuant to Minnesota Statutes, Section 414.036, the City and Township agree that upon annexation of the Subject Area legally described in Exhibit A, the City shall reimburse the Township for the loss of taxes from the property so annexed in an amount equal to one hundred (100) percent of the property taxes distributed to the Township in regard to the annexed area in the last year that property taxes from the annexed area were payable to the Township for the period of two years and in accordance with the following schedule: one time payment of \$230.00
7. Notice of Intent Not Applicable. This Joint Resolution is not subject to the notice and publication requirements of Minn. Stat. § 414.0325, subd. 1b since this Joint Resolution designates the Subject Area for immediate annexation and all of the property owners of the Subject Area have petitioned the City to be annexed.
8. Termination. This Joint Resolution shall remain in full force and effect until completion of tax reimbursement to the Township in accordance with paragraph 6 of this Joint Resolution.
9. Governing Law. This Joint Resolution is made pursuant to and shall be construed in accordance with the laws of the State of Minnesota.
10. Headings and Captions. Headings and captions are for convenience only and are not intended to alter any of the provisions of this Joint Resolution.
11. Entire Agreement. The terms, covenants, conditions and provisions of this Joint Resolution shall constitute the entire agreement between the parties hereto superseding all prior agreements and negotiations. This Joint Resolution shall be binding upon and inure to the benefit of the respective successors and assigns of the Township and City.
12. Legal Description and Mapping. The Township and City agree that in the event there are errors, omissions or any other problems with the legal descriptions provided in Exhibit A or mapping provided in Exhibit B, in the judgment of the Office of Administrative Hearings,

the City and Township agree to make such corrections and file any additional documentation, including a new Exhibit A or Exhibit B making the corrections requested or required by the Office of Administrative Hearings as necessary to make effective the annexation of said Subject Area in accordance with the terms of this Joint Resolution.

13. Notice. Any notices required under the provisions of this Joint Resolution shall be in writing and sufficiently given if delivered in person or sent by U.S. mail, postage prepaid, as follows:

If to the City:

David Todd
City Administrator
Plainview City Hall
241 W Broadway
Plainview, MN 55964

If to the Township:

Ellen Miller
Township Clerk
53223 220th Avenue
Plainview, MN 55964

14. Effective Date. This Joint Resolution shall be effective on the date that the last party hereto signs and dates said document.
15. Filing. The Township and City agree that upon adoption and execution of this Joint Resolution, the City shall file the same with the Office of Administrative Hearings Municipal Boundary Adjustments Office and pay the required filing fee.

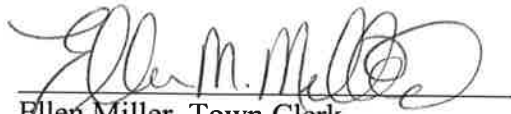
[Signature page to follow]

Passed, adopted, and approved by the Town Board of Supervisors of Plainview Township, Wabasha County, Minnesota, this 15 day of November, 2022.

PLAINVIEW TOWNSHIP

By: 
Mitchell Crary, Chairman

ATTEST:


Ellen Miller, Town Clerk

Passed, adopted, and approved by the City Council of the City of Plainview, Wabasha County, Minnesota, this ____ day of _____, 2022.

CITY OF PLAINVIEW

By: _____
Aaron Luckstein, Mayor

ATTEST:

By: _____
Carol Kujath, City Clerk

EXHIBIT A

Legal Description of Subject Area

The Subject Area to be annexed in the attached Joint Resolution is legally described as follows:

That part of the Northwest Quarter of Section 8, Township 108 North, Range 11 West, Wabasha County, Minnesota, described as:

Beginning at the West Quarter Corner of said Section 8; thence North 89 degrees 58 minutes 52 seconds East, (Minnesota County Coordinate System - Wabasha County Zone - HARN NAD83 - 2011), along the South line of the Northwest Quarter of said Section 8, a distance of 559.73 feet; thence North 00 degrees 33 minutes 19 seconds West, a distance of 90.64 feet; thence North 08 degrees 04 minutes 56 seconds East, a distance of 69.35 feet; thence North 16 degrees 26 minutes 54 seconds West, a distance of 32.15 feet; thence North 42 degrees 42 minutes 55 seconds West, a distance of 43.95 feet; thence North 63 degrees 01 minutes 50 seconds West, a distance of 35.83 feet; thence North 79 degrees 26 minutes 18 seconds West, a distance of 62.87 feet; thence North 83 degrees 07 minutes 34 seconds West, a distance of 53.83 feet; thence South 65 degrees 13 minutes 53 seconds West, a distance of 46.70 feet; thence South 57 degrees 11 minutes 38 seconds West, a distance of 58.60 feet; thence South 63 degrees 19 minutes 05 seconds West, a distance of 33.37 feet; thence South 66 degrees 20 minutes 46 seconds West, a distance of 55.33 feet; thence South 72 degrees 22 minutes 03 seconds West, a distance of 75.66 feet; thence North 88 degrees 52 minutes 19 seconds West, a distance of 139.72 feet to the West line of the Northwest Quarter of said Section 8; thence South 00 degrees 33 minutes 19 seconds East, along said West line, a distance of 148.17 feet to the point of beginning.

EXHIBIT B

Boundary Map

The following is a municipal boundary map as referenced in the attached Joint Resolution, showing the current City of Plainview and its relation to the Subject Area to be annexed, which are legally described in Exhibit A:



IN THE MATTER OF THE PETITION
OF A PROPERTY OWNER(S) IN THE TOWN
OF PLAINVIEW FOR ANNEXATION TO
THE CITY OF PLAINVIEW PURSUANT
TO MINNESOTA STATUTES, CHAPTER 414

**PROPERTY OWNER
PETITION FOR ANNEXATION**

TO: CITY COUNCIL, CITY OF PLAINVIEW, WABASHA COUNTY, MINNESOTA

TOWNSHIP BOARD, PLAINVIEW TOWNSHIP, WABASHA COUNTY,
MINNESOTA

The undersigned, being the owner(s) of property located in Plainview Township, Wabasha County, Minnesota, hereby request annexation of the below referenced property (the "Subject Area") to the City of Plainview, Wabasha County, Minnesota.

For purposes of this Petition for Annexation, the undersigned property owner(s) respectfully state that:

1. The Subject Area to be annexed, as referenced below, consists entirely of land that is located within Plainview Township, Wabasha County, Minnesota.
2. A legal description of the Subject Area is attached hereto as Exhibit A.
3. A map showing the Subject Area is attached hereto as Exhibit B.
4. The undersigned property owner petitioner(s) own 100% of the Subject Area.
5. The undersigned property owner petitioner(s) has voluntarily signed and filed a copy of this Petition with the City of Plainview and Plainview Township seeking annexation of the Subject Area for purposes of receiving City services, which services are located adjacent to and in close proximity to the Subject Area.
6. The Subject Area proposed for annexation abuts or is located in close proximity to the City of Plainview and none of it is presently a part of any incorporated city.
7. The proposed annexation to the City of Plainview is in the best interest of the Subject Area and the undersigned property owner petitioner(s).

Property Identification (PID) Number(s): R14.00054.00 and 14.00058.03

SIGNATURE(S) OF PROPERTY OWNER(S) OF SUBJECT AREA:

Lori A. Lock
Lori A. Lock

10-19-22
Date

Christopher M. Lock
Christopher M. Lock

10-19-22
Date

EXHIBIT A

The Subject Area proposed to be annexed in the attached Petition is legally described as follows:

That part of the Northwest Quarter of Section 8, Township 108 North, Range 11 West, Wabasha County, Minnesota, described as:

Beginning at the West Quarter Corner of said Section 8; thence North 89 degrees 58 minutes 52 seconds East, (Minnesota County Coordinate System - Wabasha County Zone - HARN NAD83 - 2011), along the South line of the Northwest Quarter of said Section 8, a distance of 559.73 feet; thence North 00 degrees 33 minutes 19 seconds West, a distance of 90.64 feet; thence North 08 degrees 04 minutes 56 seconds East, a distance of 69.35 feet; thence North 16 degrees 26 minutes 54 seconds West, a distance of 32.15 feet; thence North 42 degrees 42 minutes 55 seconds West, a distance of 43.95 feet; thence North 63 degrees 01 minutes 50 seconds West, a distance of 35.83 feet; thence North 79 degrees 26 minutes 18 seconds West, a distance of 62.87 feet; thence North 83 degrees 07 minutes 34 seconds West, a distance of 53.83 feet; thence South 65 degrees 13 minutes 53 seconds West, a distance of 46.70 feet; thence South 57 degrees 11 minutes 38 seconds West, a distance of 58.60 feet; thence South 63 degrees 19 minutes 05 seconds West, a distance of 33.37 feet; thence South 66 degrees 20 minutes 46 seconds West, a distance of 55.33 feet; thence South 72 degrees 22 minutes 03 seconds West, a distance of 75.66 feet; thence North 88 degrees 52 minutes 19 seconds West, a distance of 139.72 feet to the West line of the Northwest Quarter of said Section 8; thence South 00 degrees 33 minutes 19 seconds East, along said West line, a distance of 148.17 feet to the point of beginning.

EXHIBIT B

The map referenced in the attached Petition, showing the Subject Area proposed to be annexed as legally described in Exhibit A, is attached hereto.

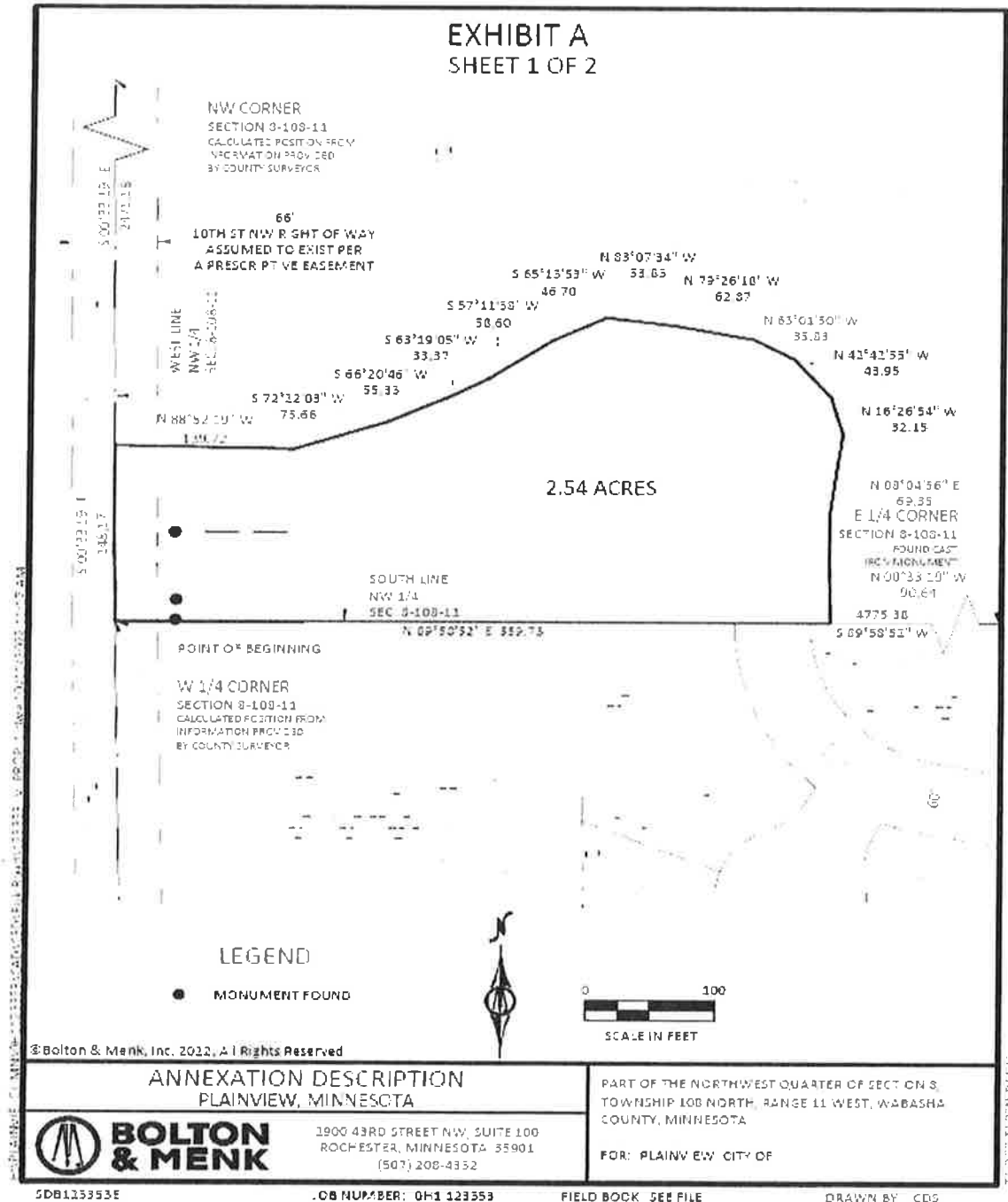
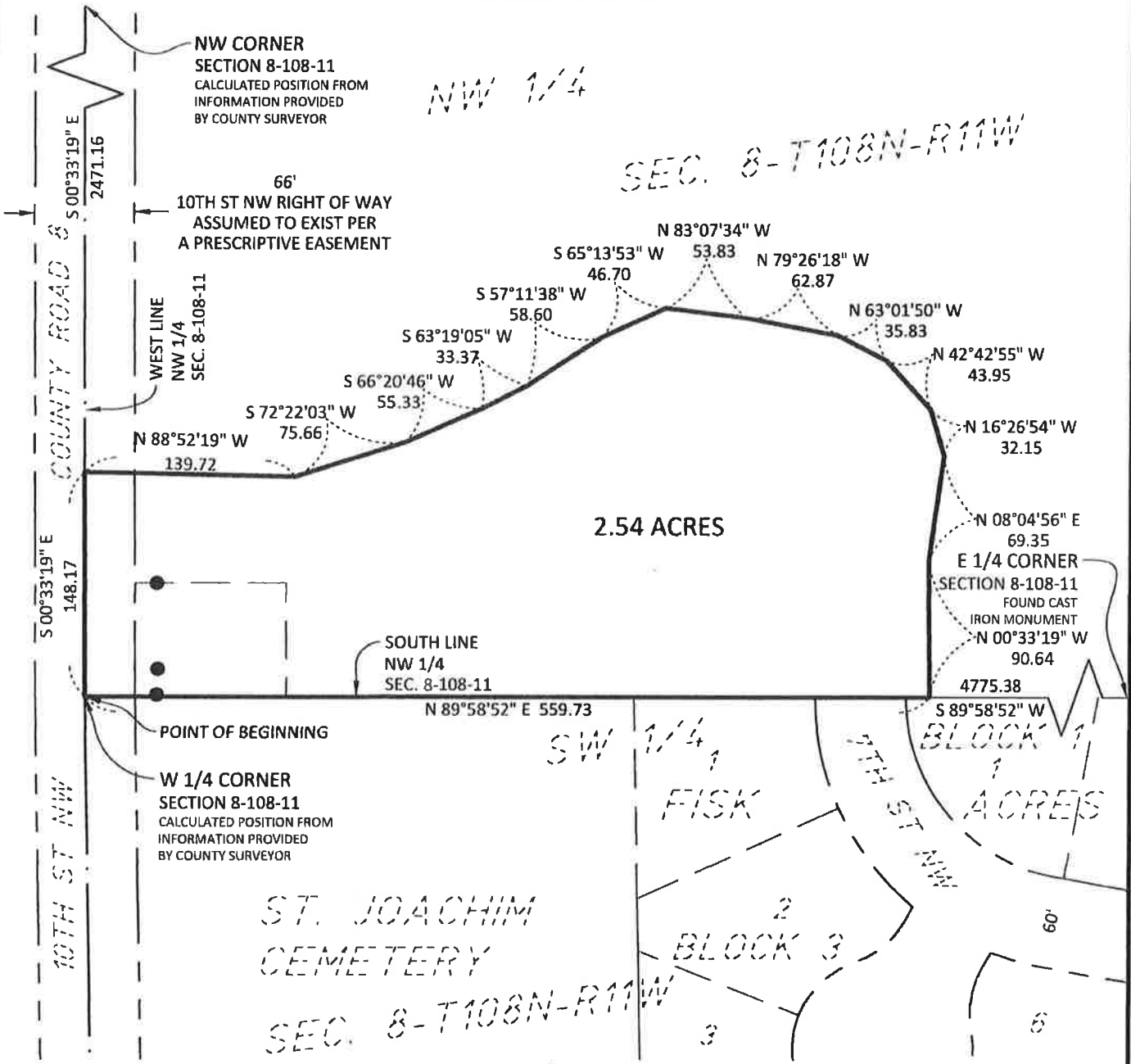


EXHIBIT A SHEET 1 OF 2

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LEGEND

● MONUMENT FOUND



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ANNEXATION DESCRIPTION PLAINVIEW, MINNESOTA



2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
(507) 208-4332

PART OF THE NORTHWEST QUARTER OF SECTION 8,
TOWNSHIP 108 NORTH, RANGE 11 WEST, WABASHA
COUNTY, MINNESOTA

FOR: PLAINVIEW, CITY OF

EXHIBIT A

SHEET 2 OF 2

DESCRIPTION

That part of the Northwest Quarter of Section 8, Township 108 North, Range 11 West, Wabasha County, Minnesota, described as:

Beginning at the West Quarter Corner of said Section 8; thence North 89 degrees 58 minutes 52 seconds East, (Minnesota County Coordinate System - Wabasha County Zone - HARN NAD83 - 2011), along the South line of the Northwest Quarter of said Section 8, a distance of 559.73 feet; thence North 00 degrees 33 minutes 19 seconds West, a distance of 90.64 feet; thence North 08 degrees 04 minutes 56 seconds East, a distance of 69.35 feet; thence North 16 degrees 26 minutes 54 seconds West, a distance of 32.15 feet; thence North 42 degrees 42 minutes 55 seconds West, a distance of 43.95 feet; thence North 63 degrees 01 minutes 50 seconds West, a distance of 35.83 feet; thence North 79 degrees 26 minutes 18 seconds West, a distance of 62.87 feet; thence North 83 degrees 07 minutes 34 seconds West, a distance of 53.83 feet; thence South 65 degrees 13 minutes 53 seconds West, a distance of 46.70 feet; thence South 57 degrees 11 minutes 38 seconds West, a distance of 58.60 feet; thence South 63 degrees 19 minutes 05 seconds West, a distance of 33.37 feet; thence South 66 degrees 20 minutes 46 seconds West, a distance of 55.33 feet; thence South 72 degrees 22 minutes 03 seconds West, a distance of 75.66 feet; thence North 88 degrees 52 minutes 19 seconds West, a distance of 139.72 feet to the West line of the Northwest Quarter of said Section 8; thence South 00 degrees 33 minutes 19 seconds East, along said West line, a distance of 148.17 feet to the point of beginning.

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Janile Fowlds

Janile Fowlds
License Number 26748

10/11/2022
Date

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ANNEXATION DESCRIPTION

PLAINVIEW, MINNESOTA



**BOLTON
& MENK**

2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
(507) 208-4332

PART OF THE NORTHWEST QUARTER OF SECTION 8,
TOWNSHIP 108 NORTH, RANGE 11 WEST, WABASHA
COUNTY, MINNESOTA

FOR: PLAINVIEW, CITY OF

SDB123353E

JOB NUMBER: 0H1.123353

FIELD BOOK: SEE FILE

DRAWN BY: CDS

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71.0 58-T108N-R11W

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Regular Meeting: December 13th, 2022

AGENDA ITEM: Fire Department Hires	AGENDA SECTION: New Business
PREPARED BY: David Todd, City Administrator	AGENDA NO. 9.F.
ATTACHMENTS: None	APPROVED BY: dt
RECOMMENDED ACTION: 1. Motion to approve the hire of Matthew Feils and Darin Stenglein to the Plainview Fire Department.	

SUMMARY

A committee of firefighters as well as Councilor Holly Reeves and City Administrator David Todd conducted interviews with six very good applicants. Applicant(s) Matthew Feils and Darin Stenglein were recommended by the board.

Both candidates are local and are available for daytime call outs. They will need to attend training to attain their firefighter 1 certifications, upon Council approval of their hiring.

Respectfully Submitted,

David Todd, City Administrator



1700 North Broadway • Suite 128
Rochester, MN 55906
507-282-8206 • FAX 281-0391

December 1, 2022

TO: Clients of Construction Management Services
FROM: Jay & Jude Kruger

This letter is to inform you that effective January 1, 2023, Construction Management Services will merge with WSE Engineering Services, Ltd., led by their CEO/President, Tom Wiener.

CMS will continue to operate as usual, and Jay Kruger will continue to be your designated Building Official for the foreseeable future.

All contact information will remain the same; with the only functional change being letterhead and the billing process. Starting January 2023, you will be receiving your monthly statement from our merged entity called, "CMS, a division of WSE MASSEY Engineering & Surveying, Ltd." Although we don't anticipate any issues, we ask for your cooperation in working through any minor changes related to this merger.

We thank you for your past patronage. It has been a rewarding experience working with you and all the staff members for the past 22 ½ years. We are excited about this merger, for it allows us to continue to offer our 22+ years of experience to your community, while putting in place a structure to sustain the level of quality service you have grown to expect. We do not take your business for granted and are hopeful to continue to earn the opportunity to serve you.

As previously stated, there will be minimal functional change; however, we would appreciate the opportunity to sit down with you and discuss any concerns you may have, as well as introduce you to some of the new leadership that has joined our team. Over the next several months, Jay will be reaching out to each of you see if we can schedule a time to meet with you.

Sincerely,


Jay Kruger


Jude Kruger