PLAINVIEW
The perfect place to be you

REGULAR CITY COUNCIL MEETING
AGENDA
Tuesday, November 10, 2020, at 6:00 P.M.

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, David Todd, City Administrator for the City of Plainview, determine that in-person meetings of the city council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. Additionally, I determine the presence of any members of the public is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

We are trying to reopen the meeting to the public using the Church of Christ which can provide a safe space with appropriate digital connection for broadcasting.

Additional members of the public may monitor the meeting electronically from a remote location by locating the live streamed video of the council meeting at the City of Plainview's Facebook page (located at this address: https://www.facebook.com/plainviewmn/

1. **PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*
   While the City Council welcomes and encourages participation from community members, we ask that citizens maintain social distancing and that all comments remain respectful. In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

   Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

   This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF CONSENT AGENDA**
   A. City Council Minutes- October 13, 2020, October 22, 2020
   B. Bills
   C. Permits/Licenses/Donations-Liquor License Renewals-2021-Walkes Enterprises Inc., K-J Bowling Enterprises, Inc.,
   D. Department Head Reports and Board Minutes

5. **PUBLIC HEARINGS**

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**
   A. Discussion & Action – Election Canvass
   B. Discussion & Action – Bolton & Mink Pay Estimate – Alcon Excavation Inc.
   C. Discussion & Action – Bolton & Mink Pay Estimate – Rochester Sand and Gravel
   D. Discussion & Action – Eckstein Lights
   E. Discussion & Action – Snow Trucking/Sand
   F. Discussion & Action – Replace Pool Heaters
   G. Discussion & Action – Part-Time Police Officer Pay
   H. Discussion & Action – Lot Spilt

8. **INFORMATION ONLY DOCUMENTS**
   A. Joint Meeting with The City of Elgin-Dec. 8, 2020-Plainview-Dlgin Sanitary Sewer District

9. **COUNCIL COMMENT**

10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: November 11, 2020

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 4.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY:**

RECOMMENDED ACTION:
1. Motion to approve Minutes of the October 13, 2020 Regular Meeting Proceedings.
2. Motion to approve Minutes of the October 22, 2020 Special City Council Meeting proceedings.

REGULAR PLAINVIEW CITY COUNCIL MEETING
Tuesday October 13, 2020 at 6:00 P.M.

1. **CALL TO ORDER-** Mayor Ziebell called the Plainview City Council meeting to order on Tuesday October 13, 2020 at 6:00 p.m.

   Council Members in attendance: Ziebell, Walkes, Daschner, Rettmann and Kuschel.
   Council Members absent: None
   Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Police Chief Jason Timm, Public Works Director Shane Loftus.
   Department Heads absent: Library Director Alice Henderson, and Fire Chief Ed Jacobs.

   Guests in attendance: Chad Gelner, Richard Johnson, Lindsay Hammer Bartley, Brian Malm and Lee Martin.

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS -** None

4. **APPROVAL OF CONSENT AGENDA**
   Motion by Kuschel to approve the Consent Agenda. Second by Walkes. Motion carried.
   A. City Council Minutes – September 15, 2020, October 1, 2020
   B. Bills
   C. Permits/Licenses/Donations –
      - Deanna Sawyer (In Memory of Richard Sawyer – Walking Trail Improvements $120.00)
      - PEM Kindergarten Class (Fire Department $711.08)
   D. Department Head Reports and Board Minutes

5. **UNFINISHED BUSINESS-**
   A. **Liquor Store Inventory** – City Administrator David Todd gave the council an update on the Liquor Store Inventory. After a lengthy discussion, a motion was made by Kuschel to give Jeff LeVan and Tyler Norton $5,000 in monetary relief. Motion died for lack of second. The council views this as a closed real estate transaction.

8. **NEW BUSINESS**
   A. **Bolton and Menk Pay Application 2020 TH247 RRFB Improvements** – Brian Malm from Bolton and Menk presented the pay estimate No. 1 and Final from Egan Company in the amount of $37,595.00.

   Motion by Daschner, to approve pay estimate No. 1 and Final to Egan Company in the amount of $37,595.00. Second by Kuschel. Motion carried.

B. **Bolton and Menk Pay Application 2020 Bituminous Crack Sealing** – Brian Malm from Bolton and Menk presented the pay estimate No. 1 and Final from Fahrner Asphalt Sealers LLC in the amount of $22,593.24.

Motion by Rettmann to approve pay estimate No. 1 and Final to Fahrner Asphalt Sealers LLC in the amount of $22,593.24. Second by Kuschel. Motion carried.

C. **Bolton and Menk 2020 Mill & Overlay Project –** Malm from Bolton and Menk presented the pay estimate No. 3 from Rochester Sand and Gravel in the amount of $46,232.70.

Motion by Daschner to approve pay estimate No. 3 to Rochester Sand and Gravel in the amount of $46,232.70. Second by Kuschel. Motion carried.

D. **Bolton and Menk Pay Application 2020 Street & Utility Improvements** – Malm from Bolton and Menk presented the pay estimate No. 4 from Alcon Excavating in the amount of $534,434.59.

Motion by Daschner to approve pay estimate No. 4 to Alcon Excavating in the amount of $534,434.59. Second by Kushner. Motion carried.

E. **Water Meter Replacement Plan –** Public Works Director Shane Loftus informed the council that the water meters in Plainview are reaching the end of their life cycle. Lee Martin from Badger gave an overview of new meters to replace the old ones. The Plan to replace the meters would be over a 4-year period. Loftus and Martin answered all questions by the council.

Motion by Daschner to approve the water meter replacement plan for the city by Lee Martin with Badger Meter. Second by Kuschel. Motion carried.

F. **GFL Environmental Inc. – Refuse License Permit –** A refuse hauling company called Green for Life (GFL), applied for a refuse license, to be a commercial refuse hauler in Plainview. GFL submitted the required application, proof of insurance, and paid the appropriate license fee.

Motion by Daschner to approve Refuse License Permit Application from GFL Environmental Inc. Second by Kuschel. Motion carried.

9. INFORMATION ONLY DOCUMENTS- None.

10. COUNCIL COMMENTS-

Daschner – Thank you to the Church of Christ for letting the City Council and staff use their space for council meetings.
Kuschel – Thank you to the Church of Christ.
Ziebell – Thank you to Shane and Dave for moving so quickly on the Columbarium for the Cemetery.

11. **ADJOURN-**Motion by Ziebell to adjourn the meeting. Second by Rettmann. Motion carried. Meeting adjourned at 6:55 p.m.

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Roger Ziebell, Mayor Carol Kujath, City Clerk

Special Plainview City Council
Special Meeting
Thursday October 22, 2020 at 5:00 p.m.

1. **CALL TO ORDER-** Mayor Ziebell called the Plainview City Council meeting to order on Tuesday October 22, 2020 at 5:00 p.m.

   Council Members in attendance: Ziebell, Kuschel, Daschner and Walkes.

   Council Members absent: Rettmann.

   Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, Public Works Director Shane Loftus, Police Chief Jason Timm, and City Clerk Carol Kujath.

   Department Heads Absent: Fire Chief Ed Jacobs, and Library Director Alice Henderson.

   Guests in attendance: Spencer Larson, Richard Johnson from the Plainview News arrived at 5:15pm. *(Due to COVID-19 Pandemic, the City followed the CDC's social distancing guidelines at the time. Meeting was live streamed on the City Facebook Page)*

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA -**Motion by Daschner to approve the agenda. Second by Kuschel. Motion carried.

4. **UNFINSHED BUSINESS-** None

5. **NEW BUSINESS**
   A. **Union Contract IUOE Local 49- (Closed Session per Mn. Statute 13D.03, subd 2.)** – Motion by Kuschel to close the meeting to the public. Second by Walkes. Motion carried. Meeting closed at 5:02pm.
   Motion by Kuschel to reopen meeting. Second by Daschner. Motion carried.
   Open meeting reconvened at 5:15pm.

   Motion by Kuschel to approve the union contract with the International Union of Operating Engineers Local 49. Second by Daschner. Motion carried.

   B. **Union Contract LELS "Police"**- Motion by Walkes to approve the union contract with the Law Enforcement Labor Services "Police" Second by Daschner. Motion carried.

   C. **Deputy Clerk Position**- City Staff conducted an interview with Kayla Hall regarding the open Deputy Clerk position with the City of Plainview. City Staff recommended

hiring Kayla Hall for the position at Pay Grade 7, Step 1, with a starting date of October 28.
Motion by Kuschel to approve the hire of Kayla Hall for Deputy Clerk at Pay Grade 7 Step 1 starting October 28, 2020. Second by Daschner. Motion carried.

D. **Full-Time Police Officer Hire-** Chief Timm explained to council, Nik Bredenhoft has accepted a job with the Winona Police Department and the police department will be short staffed. Chief Timm is recommending the council hire part time police officer Aaron Stoning to fill the open position.
Motion by Kuschel to approve hiring Aaron Stoning as a full-time police officer with a start wage of step 1. Second by Walkes. Motion carried.

E. **Part-Time Hire Update** -Chief Timm updated the council on the part-time hires, Zachary Neumann, and Logan Szymanski.

F. **Community Center Emergency Relief Request-** A request for emergency funding for the Plainview Area Community & Youth Center Inc. was received by the City. Due to the COVID-19 virus, Wabasha County Health Officials have advised the center to remain closed to insure the health, safety, and welfare of the participants. By doing so, the center has not been able to raise funds to pay bills. This has strained their ability to ensure that the building has utility service and insurance coverage. City staff is recommending emergency relief in the amount of $2,500 to bridge the gap in finances now through December of 2020 until the 2021 budget starts.
Motion by Walkes to approve the emergency funding request for the Plainview Area Community & Youth Center Inc. in the amount of $2,500 from the general fund of the City of Plainview. Second by Kuschel. Motion carried.

6. ADJOURN- Motion by Walkes to adjourn the meeting. Second by Daschner. Meeting adjourned at 5:28p.m.

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Roger Ziebell, Mayor	Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: November 10, 2020

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO.** 4.**B.**
ATTACHMENTS: Bills Report	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve payment of all bills listed in attached report.	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
263 1 SOURCE								
10/21/2020	259794-0	1	Invoice	OFFICE SUPPLIES POLICE	10/07/2020	10/28/2020	206.89	101-42100-201
Total 263 1 SOURCE:							206.89	
106014 ABM EQUIPMENT & SUPPLY								
10/21/2020	0165180-IN	1	Invoice	ANNUAL BOOM INSPECTION/PW	10/09/2020	10/28/2020	205.83	101-43100-221
Total 106014 ABM EQUIPMENT & SUPPLY:							205.83	
416 AFLAC								
10/15/2020	AFLAC PRE	1	Invoice	EMPLOYEE INS.	10/15/2020	10/15/2020	151.06	101-21705
Total 416 AFLAC:							151.06	
106703 ALCON EXCAVATION, INC.								
10/16/2020	H19.119930	1	Invoice	2020 STREET IMPROVEMENT PROJECT PAY	10/05/2020	10/16/2020	534,434.59	417-48000-530
Total 106703 ALCON EXCAVATION, INC.:							534,434.59	
524 ALEX AIR APPARATUS								
10/26/2020	3271	1	Invoice	SCBA-FLOW TEST/FIRE	10/12/2020	10/28/2020	415.50	245-42200-221
10/26/2020	3271	2	Invoice	SCBA-FLOW TEST/FIRE	10/12/2020	10/28/2020	415.50	101-42200-221
10/15/2020	INV-42376	1	Invoice	EQUIPMENT FIRE DEPT.	10/06/2020	10/15/2020	201.22	101-42200-221
10/15/2020	INV-42376	2	Invoice	EQUIPMENT FIRE DEPT.	10/06/2020	10/15/2020	201.22	245-42200-221
10/26/2020	INV-42431	1	Invoice	EQUIPMENT FIRE DEPT.	10/14/2020	10/28/2020	442.00	101-42200-221
10/26/2020	INV-42431	2	Invoice	EQUIPMENT FIRE DEPT.	10/14/2020	10/28/2020	442.00	245-42200-221
Total 524 ALEX AIR APPARATUS:							2,117.44	
106491 ALLEGRA OF ROCHESTER								
10/15/2020	7417	1	Invoice	ADMIN BUSINESS CARDS	09/17/2020	10/15/2020	170.62	101-41500-201
Total 106491 ALLEGRA OF ROCHESTER:							170.62	
106440 AXLEY, VICKI								
11/04/2020	11-3-20	1	Invoice	MILEAGE FOR ELECTION	11/04/2020	11/05/2020	46.00	101-41410-331
Total 106440 AXLEY, VICKI:							46.00	
104716 BAKER & TAYLOR								
10/21/2020	L2300462 O	1	Invoice	BOOK LEASE/LIBRARY	10/20/2020	10/28/2020	884.52	211-45500-592
10/21/2020	LS20100008	1	Invoice	BOOKLEASE/LIRBRARY	10/20/2020	10/28/2020	1,079.40	211-45500-592
Total 104716 BAKER & TAYLOR:							1,963.92	
106429 BDS CONSTRUCTION								
10/21/2020	PL20-28 REF	1	Invoice	REFUND DEPOSIT BLDG. PERMIT	09/29/2020	10/28/2020	1,000.00	101-20900
Total 106429 BDS CONSTRUCTION:							1,000.00	
329 BECKLEYS OFFICE PRODUCTS								
10/21/2020	10/19/2020	1	Invoice	SHREDDING/ADM	10/19/2020	10/28/2020	36.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							36.50	
154 BENNETT'S FOOD CENTER								
11/03/2020	00126676	1	Invoice	FOOD FOR ELECTIONS	11/02/2020	11/05/2020	19.73	101-41410-437

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 154 BENNETT'S FOOD CENTER:							19.73	
331 BLUE CROSS - BLUE SHIELD OF MN								
10/14/2020	NOVEMBER	1	Invoice	EMPLOY HEALTH INS.	10/02/2020	10/20/2020	2,140.50	101-41500-131
10/14/2020	NOVEMBER	2	Invoice	HEALTH INS	10/02/2020	10/20/2020	10,276.62	101-42100-131
10/14/2020	NOVEMBER	3	Invoice	EMPLOY HEALTH INS.	10/02/2020	10/20/2020	3,666.87	101-43100-131
10/14/2020	NOVEMBER	4	Invoice	EMPLOY HEALTH INS.	10/02/2020	10/20/2020	698.45	101-43125-131
10/14/2020	NOVEMBER	5	Invoice	EMPLOY HEALTH INS.	10/02/2020	10/20/2020	828.65	211-45500-131
10/14/2020	NOVEMBER	6	Invoice	EMPLOY HEALTH INS.	10/02/2020	10/20/2020	665.10-	609-49750-131
Total 331 BLUE CROSS - BLUE SHIELD OF MN:							16,945.99	
106288 BUCK, CURTIS								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103
Total 106288 BUCK, CURTIS:							84.00	
106292 BUCK, SUSAN								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103
Total 106292 BUCK, SUSAN:							84.00	
106291 CARROLL, LINDA								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	174.00	101-41410-103
Total 106291 CARROLL, LINDA:							174.00	
104828 CENTER POINT LARGE PRINT								
10/21/2020	1795262	1	Invoice	LG PRINT BOOKS/LIB	10/20/2020	10/28/2020	37.48	211-45500-592
Total 104828 CENTER POINT LARGE PRINT:							37.48	
572 CENTURYLINK/PHOENIX								
10/22/2020	313054219 O	1	Invoice	PHONE SWIM POOL	10/11/2020	10/28/2020	55.38	225-45128-321
10/22/2020	313539040 O	1	Invoice	PHONE/PARKBOARD	10/11/2020	10/28/2020	55.19	225-45200-321
Total 572 CENTURYLINK/PHOENIX:							110.57	
106449 CINTAS CORPORATION								
10/27/2020	4063521935	1	Invoice	MATS/PW BLDG	10/06/2020	10/28/2020	12.64	101-43100-310
10/27/2020	4064214607	1	Invoice	MATS/PW BLDG	10/13/2020	10/28/2020	12.64	101-43100-310
10/27/2020	4064831817	1	Invoice	MATS/PW BLDG	10/20/2020	10/28/2020	12.64	101-43100-310
10/27/2020	4064831915	1	Invoice	MOPS&TOWELS/CITYHALL	10/20/2020	10/28/2020	15.76	101-41500-310
10/27/2020	4065512794	1	Invoice	MATS/PW BLDG	10/27/2020	10/28/2020	12.64	101-43100-310
11/04/2020	4066146298	1	Invoice	MATS/PW BLDG	11/03/2020	11/05/2020	12.64	101-43100-310
Total 106449 CINTAS CORPORATION:							78.96	
105990 CIVIC SYSTEMS, LLC								
10/26/2020	CVC19825	1	Invoice	ADD ELECTRONIC PAY STUB FEATURE TO P	10/22/2020	10/28/2020	1,000.00	101-41500-309
10/30/2020	CVC19843	1	Invoice	CIVIC UPGRADE SERVICE ORDERS/MOBILE	10/29/2020	11/05/2020	5,550.00	101-41500-309
Total 105990 CIVIC SYSTEMS, LLC:							6,550.00	
51 CONSTRUCTION MGMT. SERVICES								
11/02/2020	OCT. 2020	1	Invoice	BUILDING INSPECT/OCTOBER 2020	10/31/2020	11/05/2020	2,819.90	101-41500-316

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 51 CONSTRUCTION MGMT. SERVICES:							2,819.90	
106422 CORE & MAIN, LP								
10/26/2020	N189358	1	Invoice	SUPPLIES/WATER	10/16/2020	10/28/2020	279.30	601-49400-228
Total 106422 CORE & MAIN, LP:							279.30	
62 DALCO								
10/21/2020	3682363	1	Invoice	TRASH LINERS FOR PARKS	10/05/2020	10/28/2020	74.75	225-45200-217
Total 62 DALCO:							74.75	
106665 DANCKWART LANDSCAPING & EXCAVATING								
10/21/2020	12855	1	Invoice	SKID STEER WITH OPERATOR PER HOUR	06/22/2020	10/28/2020	1,118.75	601-49400-228
Total 106665 DANCKWART LANDSCAPING & EXCAVATING:							1,118.75	
106428 DATA SMART COMPUTERS INC.								
10/15/2020	66633	1	Invoice	OFFICE 365 BUSINESS PREMIUM	10/06/2020	10/15/2020	157.50	101-41500-309
10/15/2020	66634	1	Invoice	SET UP FOR SURFACE TABETS	10/06/2020	10/15/2020	1,687.50	101-41500-310
11/03/2020	66835	1	Invoice	ADMIN IT SUPPORT	10/29/2020	11/05/2020	750.00	101-41500-310
11/04/2020	66896	1	Invoice	DATTO BACKUP	11/01/2020	11/05/2020	149.00	101-41500-309
11/04/2020	66897	1	Invoice	ANTI-VIRUS	11/01/2020	11/05/2020	72.00	101-41500-309
Total 106428 DATA SMART COMPUTERS INC.:							2,816.00	
105658 DAVIDSON, MATT								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	90.00	101-41410-103
Total 105658 DAVIDSON, MATT:							90.00	
105564 DEARBORN LIFE INS CO.								
10/27/2020	NOVEMBER	1	Invoice	Life insurance premiums	10/27/2020	10/28/2020	69.16	101-41500-131
10/27/2020	NOVEMBER	2	Invoice	Life insurance premiums	10/27/2020	10/28/2020	265.84	101-42100-131
10/27/2020	NOVEMBER	3	Invoice	Life insurance premiums	10/27/2020	10/28/2020	73.88	101-43100-131
10/27/2020	NOVEMBER	4	Invoice	Life insurance premiums	10/27/2020	10/28/2020	38.35	211-45500-131
10/27/2020	NOVEMBER	5	Invoice	Life insurance premiums	10/27/2020	10/28/2020	31.01	225-45200-131
10/27/2020	NOVEMBER	6	Invoice	Life insurance premiums	10/27/2020	10/28/2020	30.13	601-49400-131
10/27/2020	NOVEMBER	7	Invoice	Life insurance premiums	10/27/2020	10/28/2020	31.88	602-49450-131
10/27/2020	NOVEMBER	8	Invoice	CREDIT	10/27/2020	10/28/2020	27.14-	609-49750-131
Total 105564 DEARBORN LIFE INS CO.:							513.11	
105433 DELTA DENTAL OF MINNESOTA								
10/27/2020	NOVEMBER	1	Invoice	EMPLOY DENTAL	10/27/2020	10/28/2020	32.10	101-41500-131
10/27/2020	NOVEMBER	2	Invoice	EMPLOY DENTAL	10/27/2020	10/28/2020	546.55	101-42100-131
10/27/2020	NOVEMBER	3	Invoice	EMPLOY DENTAL	10/27/2020	10/28/2020	244.80	211-45500-131
Total 105433 DELTA DENTAL OF MINNESOTA:							823.45	
68 DEMCO								
10/21/2020	6843349	1	Invoice	DVD CASES/LIBRARY	10/20/2020	10/28/2020	31.33	211-45500-201
Total 68 DEMCO:							31.33	
105650 DEMING, MARY								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105650 DEMING, MARY:							84.00	
106055 DIEL, GENE								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103
Total 106055 DIEL, GENE:							84.00	
105414 DYNAMIC LIFECYCLE INNOVATIONS								
11/03/2020	I-54048	1	Invoice	OCT 2020 CITY CLEANUP	11/02/2020	11/05/2020	1,070.10	101-41110-440
Total 105414 DYNAMIC LIFECYCLE INNOVATIONS:							1,070.10	
106372 EGAN								
10/19/2020	H19120458	1	Invoice	PAY EST 1/FINAL 2019 DOWNTOWN PROJEC	09/21/2020	10/20/2020	37,595.00	416-48000-530
10/21/2020	JC10212763	1	Invoice	REMOVAL OF OVERHEAD FLASHING LIGHT	10/15/2020	10/28/2020	366.00	101-43100-310
Total 106372 EGAN:							37,961.00	
106477 EIDENSCHNICK, HEATHER								
10/26/2020	PL20-112 RE	1	Invoice	REFUND DEPOSIT	10/26/2020	10/28/2020	100.00	101-41500-32210
Total 106477 EIDENSCHNICK, HEATHER:							100.00	
498 EMERGENCY APPARATUS MAINTENANC								
10/26/2020	10/22/2020 I	1	Invoice	ENGINE F1/FIRE DEPT	10/22/2020	10/26/2020	1,716.83	101-42200-221
10/26/2020	10/22/2020 I	2	Invoice	ENGINE F72/FIRE	10/22/2020	10/26/2020	1,165.90	245-42200-221
Total 498 EMERGENCY APPARATUS MAINTENANC:							2,882.73	
106714 ERWIN, PEGGY								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	171.00	101-41410-103
Total 106714 ERWIN, PEGGY:							171.00	
280 ERWIN, STEVEN L,								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	177.00	101-41410-103
Total 280 ERWIN, STEVEN L,:							177.00	
106162 FAHRNER ASPHALT SEALERS, LLC								
10/19/2020	H19120409-P	1	Invoice	CRACK SELAING	09/29/2020	10/20/2020	22,593.24	101-43100-224
Total 106162 FAHRNER ASPHALT SEALERS, LLC:							22,593.24	
106673 FAIRWATER, LLC								
10/27/2020	1014/2020 S	1	Invoice	VEHICLE STORAGE/PD	10/14/2020	10/28/2020	60.00	101-42100-319
Total 106673 FAIRWATER, LLC:							60.00	
106739 FEILS, ADAM								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103
Total 106739 FEILS, ADAM:							84.00	
105049 FIRE SAFETY USA, INC.								
10/26/2020	140002	1	Invoice	FIRE GEAR/FIRE DEPT	10/22/2020	10/28/2020	106.23	101-42200-221
10/26/2020	140002	2	Invoice	FIRE GEAR/FIRE DEPT	10/22/2020	10/28/2020	106.22	245-42200-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105049 FIRE SAFETY USA, INC.:							212.45	
106736 FLAGSHIP RECREATION								
10/29/2020	22281	1	Invoice	PLAY EQUIPMENT/PARKS	10/27/2020	11/05/2020	923.00	225-45200-221
Total 106736 FLAGSHIP RECREATION:							923.00	
105654 GELNER, CHAD								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	171.00	101-41410-103
Total 105654 GELNER, CHAD:							171.00	
104 GOPHER STATE ONE CALL								
11/02/2020	0100681	1	Invoice	LOCATES	10/31/2020	11/05/2020	51.97	601-49400-310
11/02/2020	0100681	2	Invoice	LOCATES	10/31/2020	11/05/2020	51.98	602-49450-310
Total 104 GOPHER STATE ONE CALL:							103.95	
106737 GUSA, GARY								
10/29/2020	10/27/20	1	Invoice	MULCH (9-9-2020)	10/27/2020	11/05/2020	250.00	225-45200-217
Total 106737 GUSA, GARY:							250.00	
418 HACH COMPANY								
11/04/2020	12171601	1	Invoice	DPD FREE CHLORINE/DPD TOT CHLORINE	10/21/2020	11/05/2020	131.51	601-49400-217
Total 418 HACH COMPANY:							131.51	
106733 HAUG, MELINDA								
10/15/2020	PL20-96 REF	1	Invoice	PL20-96 REFUND PERMIT DEPOSIT (DECK)	10/09/2020	10/15/2020	100.00	101-41500-32210
Total 106733 HAUG, MELINDA:							100.00	
116 HIGH PLAINS								
10/26/2020	9/30/20 STAT	1	Invoice	FUEL/FIRE DEPT	09/30/2020	10/28/2020	122.52	101-42200-212
Total 116 HIGH PLAINS:							122.52	
106715 HOLDERBECKER, PAT								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	90.00	101-41410-103
11/05/2020	GENERAL E	2	Invoice	MILEAGE GENERAL ELECTION	11/03/2020	11/05/2020	21.62	101-41410-331
Total 106715 HOLDERBECKER, PAT:							111.62	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUNDS								
11/03/2020	FOR DECEM	1	Invoice	LOCAL 49 HEALTH INS. DEC 2020	11/03/2020	11/05/2020	10,120.00	602-49450-131
10/30/2020	NOVEMBER	1	Invoice	NOV 2020 KAYLA HALL	10/30/2020	10/30/2020	1,265.00	101-41500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUNDS:							11,385.00	
106340 IDENTISYS								
10/21/2020	500541	1	Invoice	SOFTWARE LICENSE	10/13/2020	10/28/2020	236.23	101-42100-309
Total 106340 IDENTISYS:							236.23	
105374 INDIAN CREEK LAWN & SERVICES								
11/04/2020	2881	1	Invoice	MOW & TRIM/CEMETERY	11/02/2020	11/05/2020	600.00	235-49010-401

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105374 INDIAN CREEK LAWN & SERVICES:							600.00	
106344 J.F.AHERN CO.								
10/26/2020	403170	1	Invoice	ANNUAL INSPECTION- SPRINKLER SYSTEM/	10/16/2020	10/28/2020	292.00	101-43100-223
Total 106344 J.F.AHERN CO.:							292.00	
348 JOHN DEERE FINANCIAL								
10/27/2020	IP04340	1	Invoice	VENTRAC CAB LIFT	10/15/2020	10/28/2020	13.70	101-43125-221
10/27/2020	IP04749	1	Invoice	SUPPLIES/SHOP	10/25/2020	10/28/2020	39.00	101-43100-221
Total 348 JOHN DEERE FINANCIAL:							52.70	
106732 JOHNSON, SHAWN								
10/15/2020	PL20-95 REF	1	Invoice	PL20-95 REFUND DEPOSIT FOR DECK PER	10/07/2020	10/15/2020	100.00	101-41500-32210
Total 106732 JOHNSON, SHAWN:							100.00	
106717 JURGENSON, JULIE								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	90.00	101-41410-103
Total 106717 JURGENSON, JULIE:							90.00	
106520 KENNY SYLVESTER CONSTRUCTION								
10/15/2020	SEPT 11-OC	1	Invoice	CLEANING CITY HALL	10/11/2020	10/15/2020	600.00	101-41500-401
10/15/2020	SEPT 11-OC	2	Invoice	CLEANING CITY HALL	10/11/2020	10/15/2020	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
106734 KRAUSE, PAUL								
10/26/2020	PL20-92	1	Invoice	REFUND DEPOSIT	10/26/2020	10/28/2020	100.00	101-41500-32210
Total 106734 KRAUSE, PAUL:							100.00	
141 KREOFSKY BUILDING SUPPLIES								
11/05/2020	2010-983325	1	Invoice	CONCRETE MIX E-Z CRETE/LIBRARY	10/15/2020	11/05/2020	43.68	211-45500-223
11/05/2020	2010-983392	1	Invoice	CONCRETE MIX E-Z CRETE/LIBRARY	10/15/2020	11/05/2020	21.84	211-45500-223
11/05/2020	2010-983495	1	Invoice	1/2 QUICK LINK ZN	10/15/2020	11/05/2020	9.98	225-45200-217
11/05/2020	2010-983511	1	Invoice	RETURN 1/2 QUICK LINK ZN	10/15/2020	11/05/2020	9.98-	225-45200-217
11/05/2020	2010-985809	1	Invoice	SHOP VAC FILTER CARTRIDGE	10/22/2020	11/05/2020	13.99	101-43100-217
11/05/2020	2010-986662	1	Invoice	CITY HALL KEYS	10/26/2020	11/05/2020	16.43	101-41500-201
11/05/2020	2010-987138	1	Invoice	10 H/D MAX CONS ADHESIVE	10/27/2020	11/05/2020	5.99	101-43100-217
11/05/2020	2010-987630	1	Invoice	BLT SNP 3/4 RSE NIC	10/28/2020	11/05/2020	3.98	101-43100-217
11/05/2020	2010-98827	1	Invoice	SURGE STRIP/ELECTIONS	10/30/2020	11/05/2020	32.98	101-41410-437
Total 141 KREOFSKY BUILDING SUPPLIES:							138.89	
104873 KREOFSKY BUILDING SYSTEMS								
10/21/2020	20-055	1	Invoice	REPLACE GUTTERS	09/30/2020	10/28/2020	1,533.00	101-43100-223
Total 104873 KREOFSKY BUILDING SYSTEMS:							1,533.00	
106730 KUJATH, CAROL								
10/15/2020	10/15/2020-	1	Invoice	MILEAGE TO WABASHA x2 FOR HEALTHCAR	10/15/2020	10/15/2020	59.80	101-41410-331
Total 106730 KUJATH, CAROL:							59.80	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106329 LAKE CITY RECYCLING & DISPOSAL								
11/04/2020	94522	1	Invoice	GARBAGE/PARKS	11/01/2020	11/05/2020	72.54	225-45200-384
11/04/2020	94522	2	Invoice	GARBAGE/PARKS	11/01/2020	11/05/2020	72.54	225-45200-384
11/04/2020	94522	3	Invoice	GARBAGE/CEMETERY	11/01/2020	11/05/2020	145.08	235-49010-384
11/04/2020	94522	4	Invoice	GARBAGE/STREETS	11/01/2020	11/05/2020	50.25	101-43100-384
11/04/2020	94522	5	Invoice	GARBAGE/PW	11/01/2020	11/05/2020	72.54	101-43100-384
11/04/2020	94522	6	Invoice	GARBAG/FIRE HALL	11/01/2020	11/05/2020	54.76	101-42200-384
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							467.71	
106718 LANGE, KIMBERLY								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	90.00	101-41410-103
Total 106718 LANGE, KIMBERLY:							90.00	
105662 LEONARD ENTERPRISES LLC								
10/21/2020	10/20/20	1	Invoice	CEMENT WORK & SIDEWALKS	10/20/2020	10/28/2020	663.00	601-49400-228
Total 105662 LEONARD ENTERPRISES LLC:							663.00	
105673 LEVAN CONSTRUCTION								
10/26/2020	PL20-124 RE	1	Invoice	REFUND DEPOSIT	10/26/2020	10/28/2020	100.00	101-41500-32210
Total 105673 LEVAN CONSTRUCTION:							100.00	
106710 LEWIS, JAN								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	87.00	101-41410-103
Total 106710 LEWIS, JAN:							87.00	
106720 LOFFLER COMPANIES INC.								
10/19/2020	27951899	1	Invoice	ADMIN COPIER/PRINTER	10/07/2020	10/20/2020	161.22	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							161.22	
160 LYONS OIL MINI MART								
11/04/2020	5293210	1	Invoice	FUEL/PARKS	10/30/2020	11/05/2020	11.47	225-45200-212
11/04/2020	5293656	1	Invoice	FUEL/2016	10/05/2020	11/05/2020	31.08	101-43100-212
11/04/2020	5293685	1	Invoice	FUEL/PARKS	10/06/2020	11/05/2020	20.01	225-45200-212
11/04/2020	5294066	1	Invoice	FUEL/2004	10/01/2020	11/05/2020	22.58	225-45200-212
11/04/2020	5763662	1	Invoice	FUEL/STREETS	10/20/2020	11/05/2020	67.27	101-43100-212
11/04/2020	5793135	1	Invoice	FUEL/STREETS	10/22/2020	11/05/2020	62.38	101-43100-212
11/04/2020	5793393	1	Invoice	FUEL/SWEEPER	10/29/2020	11/05/2020	68.18	225-45200-212
11/04/2020	5794040	1	Invoice	FUEL/524L	10/08/2020	11/05/2020	75.15	101-43100-212
11/04/2020	5794052	1	Invoice	FUEL/PARKS	10/09/2020	11/05/2020	16.33	225-45200-212
11/04/2020	STATEMENT	1	Invoice	CREDIT/DISCOUNT FOR OCTOBER 2020	10/31/2020	11/05/2020	5.53-	101-43100-212
11/04/2020	STATEMENT	2	Invoice	CREDIT/DISCOUNT FOR OCTOBER 2020	10/31/2020	11/05/2020	3.24-	225-45200-212
Total 160 LYONS OIL MINI MART:							365.68	
106289 LYONS, JEAN								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	69.00	101-41410-103
Total 106289 LYONS, JEAN:							69.00	
106711 MARKING, CHERIE								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE TRAINING-2.5 HOURS	11/03/2020	11/05/2020	51.00	101-41410-103

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106711 MARKING, CHERIE:							51.00	
105851 MARSHIK, JAN								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103
Total 105851 MARSHIK, JAN:							84.00	
104805 MCNALLAN, EUGENE								
10/26/2020	PL20-18	1	Invoice	REFUND WATER/SEWER DEPOSIT	10/26/2020	10/28/2020	1,000.00	101-41500-32210
Total 104805 MCNALLAN, EUGENE:							1,000.00	
105653 MEYER, ELEANOR								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	87.00	101-41410-103
10/15/2020	HEALTHCAR	1	Invoice	ELECTION JUDGE	10/15/2020	10/15/2020	24.00	101-41410-103
Total 105653 MEYER, ELEANOR:							111.00	
106716 MEYERS, MARK								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	108.00	101-41410-103
11/05/2020	GENERAL E	2	Invoice	MILEAGE/ELECTION JUDGE	11/03/2020	11/05/2020	5.52	101-41410-331
Total 106716 MEYERS, MARK:							113.52	
105284 MID-AMERICA BACKFLOW PREVENTOR CO.								
10/22/2020	200220	1	Invoice	BACKFLOW TEST/WATER	06/29/2020	10/28/2020	390.00	601-49400-310
10/22/2020	200221	1	Invoice	BACKFLOW TEST/WATER	06/29/2020	10/28/2020	125.00	601-49400-310
Total 105284 MID-AMERICA BACKFLOW PREVENTOR CO.:							515.00	
106719 MIDWEST TAPE								
10/21/2020	99372724	1	Invoice	BOOKS/LIBRARY	10/20/2020	10/28/2020	59.98	211-45500-592
10/21/2020	99401102	1	Invoice	BOOKS/LIBRARY	10/20/2020	10/28/2020	84.97	211-45500-592
10/21/2020	99436319	1	Invoice	BOOKS/LIBRARY	10/20/2020	10/28/2020	97.97	211-45500-592
10/21/2020	99455479	1	Invoice	BOOKS/LIBRARY	10/20/2020	10/28/2020	114.97	211-45500-592
10/21/2020	99485055	1	Invoice	BOOKS/LIBRARY	10/20/2020	10/28/2020	48.73	211-45500-592
Total 106719 MIDWEST TAPE:							406.62	
190 MINNESOTA RURAL WATER ASSOC								
10/15/2020	10/7/20	1	Invoice	CITY MEMBERSHIP	10/07/2020	10/15/2020	300.00	601-49400-433
Total 190 MINNESOTA RURAL WATER ASSOC:							300.00	
378 MN DEPARTMENT OF AGRICULTURE								
11/02/2020	11012020 IN	1	Invoice	TREE LICENSE/PUBLIC WORKS	11/01/2020	11/05/2020	25.00	225-45200-331
Total 378 MN DEPARTMENT OF AGRICULTURE:							25.00	
223 MN ENERGY RESOURCES CORP.								
11/04/2020	0503043614-	1	Invoice	GAS UTILITY/NW LIFT STATION	10/26/2020	11/05/2020	22.27	602-49450-383
11/04/2020	0503078391-	1	Invoice	GAS UTILITY/FIRE HALL	10/26/2020	11/05/2020	89.25	101-42200-383
11/04/2020	0503494971-	1	Invoice	GAS UTILITY/ICE RINK	10/28/2020	11/05/2020	32.81	225-45127-383
11/04/2020	0506816622-	1	Invoice	GAS UTILITY/NE LIFT STATION	10/28/2020	11/05/2020	10.74	602-49450-383
11/04/2020	0506912263-	1	Invoice	GAS UTILITY/PUBLIC WORKS	10/27/2020	11/05/2020	127.71	101-43100-383
11/04/2020	0507609025-	1	Invoice	GAS UTILITY/LIBRARY	10/26/2020	11/05/2020	84.38	211-45500-383
11/03/2020	OCTOBER-G	1	Invoice	GAS CITY HALL	11/03/2020	11/05/2020	42.07	101-41110-383

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11/03/2020	OCTOBER-G	2	Invoice	GAS CITY HALL	11/03/2020	11/05/2020	42.07	101-41500-383
11/03/2020	OCTOBER-G	3	Invoice	GAS CITY HALL	11/03/2020	11/05/2020	42.07	101-42100-383
	Total 223 MN ENERGY RESOURCES CORP.:						493.37	
105919 MN STATE FIRE DEPT. ASSN.								
11/02/2020	NOVEMBER	1	Invoice	MEMBERSHIP DUES	11/02/2020	11/05/2020	290.00	101-42200-433
	Total 105919 MN STATE FIRE DEPT. ASSN.:						290.00	
106508 MOECHING, JOYCE								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	171.00	101-41410-103
11/05/2020	GENERAL E	2	Invoice	MILEAGE ELECTIONS	11/03/2020	11/05/2020	20.70	101-41410-331
	Total 106508 MOECHING, JOYCE:						191.70	
106050 NYMANN, CHERYL								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	171.00	101-41410-103
	Total 106050 NYMANN, CHERYL:						171.00	
202 OLMSTED MEDICAL CENTER								
10/19/2020	10/10	1	Invoice	NEW EMPLOY/POLICE-L. SZYMANSKI	10/10/2020	10/20/2020	255.00	101-42100-310
	Total 202 OLMSTED MEDICAL CENTER:						255.00	
106434 PENWORTHY COMPANY								
10/21/2020	0566382-IN	1	Invoice	BOOKS/LIBRARY	10/20/2020	10/28/2020	198.01	211-45500-592
	Total 106434 PENWORTHY COMPANY:						198.01	
106161 PEOPLE'S ENERGY COOPERATIVE								
10/14/2020	2643900 OC	1	Invoice	ELEC CITY WELL #3	10/05/2020	10/25/2020	1,580.00	601-49400-381
10/14/2020	2647400 OC	1	Invoice	ELEC SKATING RINK	10/05/2020	10/25/2020	63.00	225-45127-381
10/14/2020	2652400 OC	1	Invoice	ELEC LIQUOR STORE-FINAL BILL	10/05/2020	10/25/2020	575.00	609-49750-381
10/14/2020	2657300 OC	1	Invoice	ELEC TENNIS COURT	10/05/2020	10/25/2020	58.95	225-45200-381
10/14/2020	2658900 OC	1	Invoice	ELEC POOL	10/05/2020	10/25/2020	111.00	225-45128-381
10/14/2020	2706100 OC	1	Invoice	ELEC NE LIFT STATION	10/05/2020	10/25/2020	178.00	602-49450-381
10/14/2020	2709900 OC	1	Invoice	ELEC WEST BROADWAY	10/05/2020	10/25/2020	10.00	101-43100-381
10/14/2020	2714900 OC	1	Invoice	ELEC STREET LIGHTS	10/05/2020	10/25/2020	2,671.00	101-43100-381
10/14/2020	2738000 OC	1	Invoice	ELEC WELL#2	10/05/2020	10/25/2020	3,613.00	601-49400-381
10/14/2020	2739100 OC	1	Invoice	ELEC PUBLIC WORKS	10/05/2020	10/25/2020	243.00	101-43100-381
10/14/2020	2747700 OC	1	Invoice	ELEC SW SIREN	10/05/2020	10/25/2020	49.00	101-43100-381
10/14/2020	2764400 OC	1	Invoice	ELEC NW LIFT STATION	10/05/2020	10/25/2020	282.00	602-49450-381
10/14/2020	2767800 OC	1	Invoice	ELEC FLAG LIGHT	10/05/2020	10/25/2020	32.00	235-49010-381
10/14/2020	2777600 OC	1	Invoice	ELEC LIBRARY	10/05/2020	10/25/2020	316.00	211-45500-381
10/14/2020	3036800 OC	1	Invoice	ELEC FIRE HALL	10/05/2020	10/25/2020	233.00	101-42200-381
10/14/2020	3038100 OC	1	Invoice	ELEC COUNCIL	10/05/2020	10/25/2020	124.67	101-41110-381
10/14/2020	3038100 OC	2	Invoice	ELEC ADMIN	10/05/2020	10/25/2020	124.67	101-41500-381
10/14/2020	3038100 OC	3	Invoice	ELEC POLICE DEPT	10/05/2020	10/25/2020	124.66	101-42100-381
10/14/2020	3041300 OC	1	Invoice	ELEC WEDGEWOOD PARK	10/05/2020	10/25/2020	34.00	225-45200-381
10/14/2020	3042300 OC	1	Invoice	ELEC WATER TOWER	10/05/2020	10/25/2020	161.00	601-49400-381
10/14/2020	3043900 OC	1	Invoice	ELEC BIKE TRAIL	10/05/2020	10/25/2020	51.00	225-45200-381
	Total 106161 PEOPLE'S ENERGY COOPERATIVE:						10,634.95	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
10/26/2020	3104287284	1	Invoice	LEASE POSTAGE MACHINE	10/17/2020	10/28/2020	141.36	101-41500-401

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Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							141.36	
104294 PLAINVIEW AREA COMM. CENTER								
10/23/2020	102220	1	Invoice	2020 EMERGENCY FUNDING/COVID SHUTD	10/23/2020	10/23/2020	2,500.00	101-49300-425
Total 104294 PLAINVIEW AREA COMM. CENTER:							2,500.00	
76 PLAINVIEW EDA								
10/22/2020	NOVEMBER	1	Invoice	CITY CONTRIBUTION NOVEMBER2020	10/23/2020	10/28/2020	4,041.67	101-46500-491
Total 76 PLAINVIEW EDA:							4,041.67	
105167 PLAINVIEW FIRE RELIEF								
11/03/2020	NOV2020 CI	1	Invoice	NOV 2020 CITY CONTRIBUTION RETIREMEN	11/03/2020	11/05/2020	13,200.00	250-42300-490
11/03/2020	NOV2020 CI	2	Invoice	NOV 2020 FIRE STATE AID	11/03/2020	11/05/2020	32,058.56	250-42300-124
11/03/2020	NOV2020 CI	3	Invoice	NOV 2020 FIRE SUPPLEMENTAL AID	11/03/2020	11/05/2020	7,076.57	250-42300-124
Total 105167 PLAINVIEW FIRE RELIEF:							52,335.13	
105272 PLAINVIEW LAWN & SNOW								
10/29/2020	8714	1	Invoice	OPEN & CLOSE/E.IRISH	10/26/2020	11/05/2020	250.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							250.00	
239 PLAINVIEW NEWS								
11/04/2020	65926	1	Invoice	ADVERTISE/ABOLISH LIQUOR LICENSE	11/04/2020	11/05/2020	53.06	101-41500-343
11/04/2020	66007	1	Invoice	ADVERTISE/2020 FALL CLEAN UP	11/04/2020	11/05/2020	125.50	101-41500-343
11/04/2020	66045	1	Invoice	ADVERTISE/SNOWPLOW BIDS	11/04/2020	11/05/2020	46.80	101-43125-343
11/04/2020	66118	1	Invoice	ADVERTISE/SNOWPLOW BIDS	11/04/2020	11/05/2020	46.80	101-43125-343
11/04/2020	66159	1	Invoice	ADVERTISE/NOTICE OF GENERAL ELECTIO	11/04/2020	11/05/2020	75.30	101-41500-343
11/04/2020	66204	1	Invoice	ADVERTISE/WINTER PARKING	11/04/2020	11/05/2020	156.00	101-41500-343
11/04/2020	66237	1	Invoice	ADVERTISE/NOTICE OF GENERAL ELECTIO	11/04/2020	11/05/2020	75.30	101-41500-343
10/21/2020	PLAINVIEW	1	Invoice	ANNUAL PLAINVIEW NEWS SUBSCRIPTION	10/20/2020	10/28/2020	49.00	211-45500-592
Total 239 PLAINVIEW NEWS:							627.76	
238 PLAINVIEW PARTS HOUSE								
10/19/2020	639643	1	Invoice	SYNOW20/PD	09/18/2020	10/20/2020	13.38	101-42100-221
Total 238 PLAINVIEW PARTS HOUSE:							13.38	
240 PLAINVIEW POSTMASTER								
11/03/2020	NOVEMBER	1	Invoice	UITILITY BILLING	11/03/2020	11/03/2020	182.26	601-49400-201
11/03/2020	NOVEMBER	2	Invoice	UITILITY BILLING	11/03/2020	11/03/2020	182.26	602-49450-201
Total 240 PLAINVIEW POSTMASTER:							364.52	
231 PLAINVIEW-ELGIN SANITARY SEWER								
10/19/2020	3RD QTR 20	1	Invoice	SEWER CHARGES-3RD QUARTER 2020	10/16/2020	11/20/2020	196,076.99	602-49450-385
Total 231 PLAINVIEW-ELGIN SANITARY SEWER:							196,076.99	
741 QUILL CORPORATION								
10/26/2020	10/22/20 INV	1	Invoice	CLEANING SUPPLIES/ADMIN	10/22/2020	10/28/2020	79.85	101-41500-211
10/26/2020	10/22/2020 I	1	Invoice	NAME PLATE/ADMIN	10/22/2020	10/28/2020	18.58	101-41500-201
10/29/2020	10/28/20 INV	1	Invoice	KEYBOARD DEPUTY CLERK	10/28/2020	11/05/2020	49.99	101-41500-201
11/04/2020	11022020 IN	1	Invoice	APC BACK-UPS	11/02/2020	11/05/2020	153.98	101-43100-217

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 741 QUILL CORPORATION:							302.40	
105845 RAHMAN HEATING, AC &								
10/21/2020	I-9159-8	1	Invoice	MONTHLY COMFORT CLUB/PW	10/08/2020	10/28/2020	49.00	101-43100-223
10/21/2020	I-9159-8	2	Invoice	MONTHLY COMFORT CLUB/CITY HALL	10/08/2020	10/28/2020	28.00	101-41500-223
10/21/2020	I-9159-8	3	Invoice	MONTHLY COMFORT/POOL	10/08/2020	10/28/2020	28.00	225-45128-223
10/21/2020	I-9159-8	4	Invoice	MONTHLY COMFORT/EASTWOOD PARK	10/08/2020	10/28/2020	7.00	225-45200-223
10/21/2020	I-9159-8	5	Invoice	MONTHLY COMFORT CLUB/FIRE HALL	10/08/2020	10/28/2020	42.00	101-42200-223
10/21/2020	I-9159-8	6	Invoice	MONTHLY COMFORT CLUB/AMBULANCE BU	10/08/2020	10/28/2020	35.00	230-49020-223
10/21/2020	I-9159-8	7	Invoice	MONTHLY COMFORT CLUB/LIBRARY	10/08/2020	10/28/2020	42.00	211-45500-223
10/21/2020	I-9159-8	8	Invoice	CREDIT FOR SERVICE CALL TO PD	10/08/2020	10/28/2020	99.00-	101-42100-221
Total 105845 RAHMAN HEATING, AC &:							132.00	
258 ROCHESTER SAND & GRAVEL								
10/19/2020	H19119930-1	1	Invoice	PAY EST #3-2020 STREET PROJECT MILL &	10/05/2020	10/20/2020	46,237.70	417-48000-530
Total 258 ROCHESTER SAND & GRAVEL:							46,237.70	
268 SELCO								
10/21/2020	48190	1	Invoice	BASIC TECH FEES/PC SUPPORT/MAILERS	10/20/2020	10/28/2020	865.79	211-45500-418
Total 268 SELCO:							865.79	
106504 SEVERSON, TRISTAN								
11/05/2020	GENERAL E	1	Invoice	HEAD ELECTION JUDGE	11/03/2020	11/05/2020	206.50	101-41410-103
11/05/2020	GENERAL E	2	Invoice	MILEAGE ELECTIONS	11/03/2020	11/05/2020	6.90	101-41410-331
Total 106504 SEVERSON, TRISTAN:							213.40	
104639 SOMA CONSTRUCTION INC.								
11/04/2020	19484	1	Invoice	TOPSOIL/CEMETERY	11/02/2020	11/05/2020	508.50	235-49010-217
11/04/2020	19484	2	Invoice	TOPSOIL/CEMETERY	11/02/2020	11/05/2020	508.50	225-45200-217
Total 104639 SOMA CONSTRUCTION INC.:							1,017.00	
105846 SYMBOL ARTS								
10/27/2020	0359330-IN	1	Invoice	PATCHES/POLICE	10/13/2020	10/28/2020	758.75	101-42100-417
Total 105846 SYMBOL ARTS:							758.75	
106668 TANGEN, ROBERT								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103
Total 106668 TANGEN, ROBERT:							84.00	
503 TANGEN, SUE								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	87.00	101-41410-103
Total 503 TANGEN, SUE:							87.00	
713 TESSMAN SEED COMPANY								
10/15/2020	S324231-IN	1	Invoice	ICE MELT	10/12/2020	10/15/2020	525.00	101-43125-217
Total 713 TESSMAN SEED COMPANY:							525.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
716 THREE RIVERS COMMUNITY ACTION								
11/02/2020	OCTOBER 2	1	Invoice	OCT. TRANSIT BUS	10/31/2020	11/05/2020	546.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							546.00	
106738 TODD, DAVID								
11/03/2020	ELECTIONS	1	Invoice	FOOD FOR ELECTIONS	11/03/2020	11/03/2020	486.77	101-41410-437
Total 106738 TODD, DAVID:							486.77	
106707 TOM HEFFERNAN FORD								
10/27/2020	54292	1	Invoice	2017 EXPLORER/PD	10/15/2020	10/28/2020	294.82	101-42100-221
Total 106707 TOM HEFFERNAN FORD:							294.82	
106713 TRADUP, JOAN								
11/05/2020	GENERAL E	1	Invoice	ELECTION JUDGE	11/03/2020	11/05/2020	84.00	101-41410-103
Total 106713 TRADUP, JOAN:							84.00	
105796 US BANK EQUIPMENT FINANCE								
11/04/2020	427566757	1	Invoice	COPIER/LIBRARY	10/29/2020	11/05/2020	92.55	211-45500-201
Total 105796 US BANK EQUIPMENT FINANCE:							92.55	
105461 VISA/TCM BANK N.A.								
10/15/2020	VISA #0165	1	Invoice	AMAZON/LIBRARY	10/02/2020	10/25/2020	211.67	211-45500-592
10/14/2020	VISA #6154	1	Invoice	NORTHERN TOOL/DRIVEWAY MARKER	10/02/2020	10/27/2020	19.80	101-43125-217
10/14/2020	VISA #6154	2	Invoice	MENARDS/SEALBEST POTHOLE PATCH, BA	10/02/2020	10/27/2020	121.72	101-43100-217
10/14/2020	VISA #6154	3	Invoice	HOME DEPOT/10YR WF PE COMBO ALARM	10/02/2020	10/27/2020	179.94	211-45500-223
10/14/2020	VISA #6154	4	Invoice	HOME DEPOT/10YR WF PE COMBO ALARM	10/02/2020	10/27/2020	134.96	101-41500-227
10/14/2020	VISA #6154	5	Invoice	HOME DEPOT/10 YR WF PE COMBO ALARM	10/02/2020	10/27/2020	134.95	101-41500-223
10/14/2020	VISA #6154	6	Invoice	HOLIDAY/FUEL	10/02/2020	10/27/2020	30.02	101-43100-212
10/14/2020	VISA #6154	7	Invoice	PLAINVIEW POST MASTER/SHIPPING	10/02/2020	10/27/2020	8.25	601-49400-201
10/15/2020	VISA #6188	1	Invoice	DISCOUNT MUGS/UNIFORM	10/02/2020	10/25/2020	149.85	101-43100-417
10/15/2020	VISA #6188	2	Invoice	CLEARGEAR.COM/FIRE DEPT	10/02/2020	10/25/2020	470.00	101-42200-221
10/15/2020	VISA #6188	3	Invoice	TRAFFIC SAFETY STORE/PW	10/02/2020	10/25/2020	2,765.15	101-43100-217
10/15/2020	VISA #6188	4	Invoice	TRAFFIC SAFETY STORE/FIRE DEPT	10/02/2020	10/25/2020	1,532.28	101-42200-217
10/15/2020	VISA #6188	5	Invoice	TRAFFICE SAFETY STORE/PW-SALES TAX C	10/02/2020	10/25/2020	189.93-	101-43100-217
10/15/2020	VISA #6188	6	Invoice	TRAFFIC SAFETY STORE/FIRE DEPT-SALES	10/02/2020	10/25/2020	105.25-	101-42200-217
10/15/2020	VISA #6725	1	Invoice	AMAZON/UNIFORMS	10/02/2020	10/25/2020	208.97	225-45200-417
10/14/2020	VISA #6840	1	Invoice	ACROBAT PRO (ADOBE)/ADMIN	10/02/2020	10/27/2020	16.10	101-41500-433
10/14/2020	VISA #6840	2	Invoice	COSTCO/ LYSOL	10/02/2020	10/27/2020	9.72	101-41500-211
10/14/2020	VISA #6840	3	Invoice	COSTCO/KLEENEX	10/02/2020	10/27/2020	21.07	101-41500-217
10/20/2020	VISA#6360	1	Invoice	VISTAPRINT/PD	10/02/2020	10/20/2020	29.41	101-42100-201
10/20/2020	VISA#6360	2	Invoice	APPLE.COM/PD	10/02/2020	10/20/2020	.99	101-42100-321
10/20/2020	VISA#6360	3	Invoice	DMI*DELL SALES & SERVICE/PD	10/02/2020	10/20/2020	48.31	101-42100-221
10/20/2020	VISA#6360	4	Invoice	USPS/PD	10/02/2020	10/20/2020	15.50	101-42100-437
10/20/2020	VISA#6360	5	Invoice	FLEETFARM/PD	10/02/2020	10/20/2020	291.93	101-42100-438
10/20/2020	VISA#6360	6	Invoice	STREICHER'S/PD	10/02/2020	10/20/2020	1,074.65	101-42100-417
10/20/2020	VISA#6360	7	Invoice	VISTAPRINT/PD	10/02/2020	10/20/2020	34.56	101-42100-201
10/20/2020	VISA#6360	8	Invoice	CREDIT-AMAZON.COM/PD	10/02/2020	10/20/2020	26.82-	101-42100-201
10/20/2020	VISA#6360	9	Invoice	EIG*HOSTGATOR.COM/PD	10/02/2020	10/20/2020	8.99	101-42100-321
10/20/2020	VISA#6360	10	Invoice	TACTICAL ADVANTAGE LLC/PD	10/02/2020	10/20/2020	465.05	101-42100-418
10/20/2020	VISA#6360	11	Invoice	SPORTSMANOUTDOORSUPERSTORE/PD	10/02/2020	10/20/2020	115.91	101-42100-418
10/19/2020	VISA#6592/P	1	Invoice	2COCOM*BITEFENDER.COM/PD	10/02/2020	10/27/2020	64.41	101-42100-309
10/19/2020	VISA#6592/P	2	Invoice	STREICHER'S/PD	10/02/2020	10/27/2020	1,482.73	101-42100-417
10/19/2020	VISA#6592/P	3	Invoice	IN*ARROWHEAD SCIENTIFIC/PD	10/02/2020	10/27/2020	130.03	101-42100-437

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/19/2020	VISA#6592/P	4	Invoice	USPS/PD	10/02/2020	10/27/2020	7.75	101-42100-437
10/19/2020	VISA#6592/P	5	Invoice	YETI COOLERS/PD	10/02/2020	10/27/2020	219.66	101-42100-417
10/19/2020	VISA#6592/P	6	Invoice	IN*PBELECTRONICS/PD	10/02/2020	10/27/2020	305.00	101-42100-221
Total 105461 VISA/TCM BANK N.A.:							9,987.33	
106735 VISU-SEWER, INC.								
10/27/2020	31986	1	Invoice	CROSS BORE REMOVAL, SECTIONAL LINER	10/20/2020	10/28/2020	11,821.25	602-49450-221
10/28/2020	31986	2	Adjustmen	CROSS BORE REMOVAL, SECTIONAL LINER	10/20/2020	10/28/2020	11,821.25-	602-49450-221
10/28/2020	31986-2020	1	Invoice	CROSS BORE REMOVAL, SECTIONAL LINER	10/20/2020	10/28/2020	11,281.25	602-49450-221
Total 106735 VISU-SEWER, INC.:							11,281.25	
307 WABASHA COUNTY AUDITOR/TREAS.								
10/26/2020	11137	1	Invoice	BALLOTS FOR 2020 ELECTION	10/15/2020	10/28/2020	236.00	101-41410-437
10/14/2020	2020-159	1	Invoice	2019 DOWNTOWN LIGHT/SURFACE PROJE	09/30/2020	10/15/2020	82,729.07	416-48000-530
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							82,965.07	
104731 WABASHA COUNTY SHERIFFS OFFICE								
10/27/2020	2020-WCSO-	1	Invoice	RADAR SPEED DISPLAY TRAILER-WABASHA	10/13/2020	10/28/2020	1,000.00	101-42100-437
Total 104731 WABASHA COUNTY SHERIFFS OFFICE:							1,000.00	
310 WABASHA IMPLEMENT COMPANY								
10/27/2020	18400	1	Invoice	6PK 1 GAL ULTRA/PARKS	09/29/2020	10/28/2020	12.90	225-45200-217
Total 310 WABASHA IMPLEMENT COMPANY:							12.90	
105694 WABASHA TREE COMPANY								
10/21/2020	8107	1	Invoice	TREE REMOVAL & STUMPS	10/15/2020	10/28/2020	3,205.00	101-43100-222
10/21/2020	8107	2	Invoice	STUMP GRINDING/LIBRARY	10/15/2020	10/28/2020	240.00	211-45500-223
Total 105694 WABASHA TREE COMPANY:							3,445.00	
Grand Totals:							1,089,778.23	

Report GL Period Summary

GL Period	Amount
11/20	76,067.43
10/20	1,013,710.80
Grand Totals:	1,089,778.23

Vendor number hash:	12965138
Vendor number hash - split:	19522831
Total number of invoices:	196
Total number of transactions:	272

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,089,778.23	.00	1,089,778.23
Grand Totals:	1,089,778.23	.00	1,089,778.23

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: November 12, 2019

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath	**AGENDA NO.** **4.C.**
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the On-Sale Liquor License Renewal of Walkes Enterprises Inc, K-J Bowling Enterprises, Inc, through December 31, 2021. **Motion** to approve the Off-Sale Liquor License Renewal of K-J Bowling Enterprises, Inc through December 31, 2021. **Motion** to approve the Optional 2AM Liquor License of Walkes Enterprises Inc. through December 31, 2021.	

Walkes Enterprises Inc (Kim's Saloon), and K-J Bowling Enterprises Inc (Gopher Lanes), have submitted the required paperwork, as well as the fees for their On-Sale liquor license renewal. J-K Bowling Enterprises Inc submitted the required paperwork, as well as the fees for their Off-Sale liquor licenses renewal. Walkes Enterprises Inc has submitted the required paperwork, as well as the fee for their Optional 2AM Liquor License.

BUILDING PERMIT REPORT
November 2020

Permit Number & Applicant

PL20-Misc TS Concrete (J. Ratz)	105 8th Ave NW-Concrete	**Value:**	$8200.00
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-Misc Lyndon Clark (J. Tradup)	410 4th ST NE-Concrete	**Value:**	Non – Given
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-Misc American Fence Co. (Dennis Engel)	315 E. Broadway - Fence	**Value:**	$4349.00
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-125 PEM Schools	1st Ave NW-Fence/Concrete/Move Buildings	**Value:**	$7000.00
		Total Fee:	$225.41
		Permit Fee:	$55.70
		State Surcharge:	$3.50
		Plan Check Fee:	$36.21
		Plumbing:	$30.00
		Refundable Deposit:	$100.00
PL20-136 Brandon Powers	115 8th ST NE - Basement Finish	**Value:**	$6000.00
		Total Fee:	$245.67
		Permit Fee:	$50.10
		State Surcharge:	$3.00
		Plan Check Fee:	$32.57
		Plumbing Fee:	$30.00
		Mechanical Fee:	$30.00
		Refundable Deposit:	$100.00
PL20-138 Haley Comfort Systems (E. Grummons)	150 2nd Ave SE – Furnace/AC	**Value:**	$4500.00
		Total Fee:	$30.00
		Permit Fee:	$29.00
		State Surcharge:	$1.00
PL20-139 Building Design Systems (Mary Jo Schwartz)	430 4th Ave NE - Reroof	**Value:**	$6500.00
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00
PL20-137 Building Design Systems (G. Czapiewski)	510 4th ST SW	**Value:**	$40,000.00
		Total Fee:	$313.07
		Permit Fee:	$106.10
		State Surcharge:	$8.00
		Plan Check Fee:	$68.97
		Mechanical:	$30.00
		Refundable Deposit:	$100.00

MONTHLY REPORT OF FINANCE DIRECTOR
October, 2020

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing system
- Journal Entries to record payments, receipts, adjustments
- Code bills for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Fire Department Equipment Donations, Gambling Funds
- Work with Judith Jordan/EDA

Activities

- Assist City Administrator
- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process
- Union Contract Negotiations with IUOE Union and LELS Union and follow-up work
- Continue work on 2021 Budget
- Continued work -CARES Act Funding spending plan
- Continued work to finalize liquor store closing
- Deputy City Clerk Interview and hire process
- Election preparations
- Work with Civic to add additional modules & improve teleworking capabilities

Projects

- Project Work: Tap Grant Downtown Project, East Winds TIF, 2020 Street Project
- Future projects:
  - File/Organize Financial/Personnel Records
  - Update Chart of Accounts to match MN State guidelines
  - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
  - Review bank accounts/rates at People's State Bank/Foresight
  - Review credit card provider/process-Look for new provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 3rd Qtr 2020 Payroll Reports
- Monthly CARES Act Funding Report to MM&B

Training

Meetings

- Dept. head meetings
- Meet with City Administrator on current issues and planning
- Meetings with council members and staff regarding current issues
- Council Meetings/Special Meetings/Work Sessions
- Meet with Kim from Edward Jones – Investment plan

Other Items of Interest

- Assist with City Clerk and other office duties while we are short-staffed due to a resignation.

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Council					
101-41110-103	Part-Time Employees	12,883.33	13,300.00	.00	13,300.00
101-41110-122	FICA	985.57	1,017.00	.00	1,017.00
101-41110-151	Worker s Comp Insurance Prem	79.00	80.00	64.45	15.55
101-41110-201	Office Supplies(paper-pens-et)	380.00	500.00	181.18	318.82
101-41110-221	Repair/Maint - Equipment	.00	.00	125.00	125.00-
101-41110-303	Engineering Fees	7,745.00	.00	1,912.50	1,912.50-
101-41110-310	Other Professional Services	31,004.41	5,000.00	.00	5,000.00
101-41110-322	Postage	.00	.00	84.19	84.19-
101-41110-331	Meetings-Conferences (mtgs/mi)	570.05	.00	.00	.00
101-41110-344	Community Engagement	486.15	2,000.00	.00	2,000.00
101-41110-362	Property - Casualty Ins (Auto)	5,682.41	5,800.00	7,381.76	1,581.76-
101-41110-381	Electric Utilities	1,615.33	1,500.00	1,155.02	344.98
101-41110-383	Gas Utilities	814.56	1,000.00	492.27	507.73
101-41110-401	Contractual Services	2,268.88	3,000.00	2,400.00	600.00
101-41110-433	Dues and Subscriptions	3,860.00	5,000.00	3,825.00	1,175.00
101-41110-437	Miscellaneous	24.50	100.00	102.32	2.32-
101-41110-440	City Cleanup	6,154.44	6,600.00	.00	6,600.00
101-41110-489	Grant Opport/Matching Funds	.00	3,000.00	.00	3,000.00
101-41110-590	Capital Outlay	1,543.20	.00	.00	.00
Total Council:		76,096.83	47,897.00	17,723.69	30,173.31
Elections					
101-41410-103	Part-Time Employees	.00	6,000.00	3,822.50	2,177.50
101-41410-309	Software and Design	270.00	775.00	.00	775.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	400.00	667.99	267.99-
101-41410-437	Miscellaneous	455.00	3,000.00	1,728.08	1,271.92
Total Elections:		725.00	10,175.00	6,218.57	3,956.43
Administration					
101-41500-101	Full-Time Employees Regular	255,266.94	261,305.60	195,827.89	65,477.71
101-41500-102	Full-Time Employees Overtime	871.44	5,000.00	15,386.79	10,386.79-
101-41500-103	Part-Time Employees	.00	.00	85,324.17	85,324.17-
101-41500-121	PERA	19,964.50	21,573.72	17,914.20	3,659.52
101-41500-122	FICA	21,963.63	22,019.99	22,500.32	480.33-
101-41500-131	Employer Paid Health	56,309.67	59,092.62	43,820.58	15,272.04
101-41500-151	Worker s Comp Insurance Prem	1,519.00	2,500.00	3,157.12	657.12-
101-41500-201	Office Supplies(paper-pens-et)	6,347.90	5,500.00	5,050.22	449.78
101-41500-211	Operating Supplies - Cleaning	496.26	700.00	852.54	152.54-
101-41500-217	Other Operating Supplies	645.24	1,000.00	940.30	59.70
101-41500-221	Repair/Maint - Equipment	179.82	1,000.00	62.99	937.01
101-41500-223	Repair/Maintain - Building	1,268.48	4,000.00	1,858.91	2,141.09
101-41500-227	Repair/Maintain - Amb Building	.00	.00	160.93	160.93-
101-41500-301	Auditing and Acct g Services	26,200.00	28,000.00	27,200.00	800.00
101-41500-303	Engineering Fees	21,957.50	9,000.00	1,530.00	7,470.00
101-41500-304	Legal Fees	69,776.74	30,000.00	31,573.02	1,573.02-
101-41500-309	Software and Design	10,569.48	10,000.00	20,900.02	10,900.02-
101-41500-310	Other Professional Services	9,830.29	5,000.00	5,888.09	888.09-
101-41500-312	CITY WEBSITE	.00	500.00	.00	500.00
101-41500-316	Building Inspections	19,469.46	25,000.00	21,070.63	3,929.37
101-41500-317	Dial A Ride Bus	9,809.50	8,000.00	3,283.00	4,717.00
101-41500-321	Communications	6,695.24	5,700.00	4,530.71	1,169.29
101-41500-322	Postage	.00	.00	354.30	354.30-
101-41500-331	Meetings-Conferences (mtgs/mi)	3,148.84	2,500.00	2,521.95	21.95-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-41500-343	Advertising	2,491.63	2,500.00	1,374.34	1,125.66
101-41500-362	Property - Casualty Ins (Auto)	2,743.23	2,800.00	3,916.56	1,116.56-
101-41500-381	Electric Utilities	1,698.70	1,800.00	1,155.01	644.99
101-41500-383	Gas Utilities	759.86	1,200.00	492.27	707.73
101-41500-401	Contractual Services	11,430.45	7,000.00	14,378.90	7,378.90-
101-41500-406	Safety	.00	750.00	.00	750.00
101-41500-417	Uniforms	1,441.45	1,800.00	752.72	1,047.28
101-41500-433	Dues and Subscriptions	914.12	1,500.00	536.10	963.90
101-41500-434	Sales Tax Paid	15.00	25.00	2.00	23.00
101-41500-437	Miscellaneous	134.81	1,000.00	21.00	979.00
101-41500-442	Bank Service Charges	3,879.82	6,000.00	2,818.31	3,181.69
101-41500-443	Credit Card Merchant Fees	1,300.74	1,500.00	1,451.38	48.62
101-41500-444	XPRESS Bill Pay Fees	4,145.85	4,800.00	4,317.25	83.63
101-41500-445	Legal Settlements	2,500.00	.00	.00	.00
101-41500-520	Capital Outlay-Bldg & Structur	.00	100,000.00	.00	100,000.00
101-41500-560	Furniture & Fixtures	3,407.39	.00	.00	.00
101-41500-580	Computers & Technology	400.03	.00	26,405.94	26,405.94-
101-41500-590	Capital Outlay	12,186.00	43,000.00	.00	43,000.00
101-41500-700	Tansfers Out	113,316.00	.00	.00	.00
101-41500-705	Tansfers Out-CARES Act Funds	.00	.00	77,250.00	77,250.00-
Total Administration:		705,055.01	683,066.93	646,580.46	36,087.35
Police					
101-42100-101	Full-Time Employees Regular	499,444.17	514,498.00	377,154.73	137,343.27
101-42100-102	Full-Time Employees Overtime	24,201.42	18,000.00	13,661.45	4,338.55
101-42100-103	Part-Time Employees	47,863.54	56,250.00	40,211.83	16,038.17
101-42100-121	PERA	90,080.94	98,365.00	58,330.24	40,034.76
101-42100-122	FICA	11,902.09	12,388.00	9,267.58	3,120.42
101-42100-131	Employer Paid Health	44,068.10	49,123.28	52,345.48	3,222.20-
101-42100-151	Worker s Comp Insurance Prem	23,640.00	24,822.00	21,587.75	3,234.25
101-42100-201	Office Supplies(paper-pens-et)	3,963.37	4,000.00	1,379.27	2,620.73
101-42100-212	Motor Fuels-Gas	12,543.63	13,000.00	9,035.21	3,964.79
101-42100-217	Other Operating Supplies	.00	.00	91.77	91.77-
101-42100-221	Repair/Maint - Equipment	14,074.73	13,000.00	14,545.62	1,545.62-
101-42100-228	Repair/Maintain Other	3,822.88	.00	1,031.25	1,031.25-
101-42100-304	Legal Fees	21,600.00	21,600.00	19,800.00	1,800.00
101-42100-309	Software and Design	393.57	5,000.00	3,304.11	1,695.89
101-42100-310	Other Professional Services	3,934.50	4,800.00	5,801.70	1,001.70-
101-42100-313	Task Force	7,426.30	7,650.00	7,649.09	.91
101-42100-318	Animal Control	521.20	1,800.00	586.54	1,213.46
101-42100-319	Forfeitures	385.60	1,200.00	1,134.94	65.06
101-42100-321	Communications	13,120.06	14,000.00	8,030.48	5,969.52
101-42100-331	Meetings-Conferences (mtgs/mi)	5,474.10	7,500.00	2,140.79	5,359.21
101-42100-343	Advertising	.00	.00	350.00	350.00-
101-42100-362	Property - Casualty Ins (Auto)	4,408.77	4,500.00	5,727.23	1,227.23-
101-42100-381	Electric Utilities	1,709.64	1,800.00	1,154.97	645.03
101-42100-383	Gas Utilities	871.31	1,000.00	492.24	507.76
101-42100-401	Contractual Services	3,295.52	2,800.00	.00	2,800.00
101-42100-406	Safety	.00	1,000.00	1,078.82	78.82-
101-42100-417	Uniforms	9,735.24	9,500.00	9,553.87	53.87-
101-42100-418	Range/Ammo	6,307.90	6,000.00	2,678.81	3,321.19
101-42100-433	Dues and Subscriptions	264.00	1,000.00	1,242.59	242.59-
101-42100-436	Towing Charges	190.00	200.00	.00	200.00
101-42100-437	Miscellaneous	827.46	3,000.00	3,262.01	262.01-
101-42100-438	Police - DARE Prog	7,766.33	5,000.00	291.93	4,708.07

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-42100-446	NSF Checks	.00	.00	795.88	795.88-
101-42100-491	Contributions/Donations Expend	1,000.00	1,000.00	1,000.00	.00
101-42100-560	Furniture & Fixtures	2,464.83	.00	294.20	294.20-
101-42100-590	Capital Outlay	34,560.07	75,000.00	9,638.00	65,362.00
Total Police:		901,861.27	978,796.28	684,650.38	294,145.90
City Fire					
101-42200-103	Part-Time Employees	15,215.85	20,000.00	.00	20,000.00
101-42200-122	FICA	1,164.04	1,530.00	.00	1,530.00
101-42200-151	Worker s Comp Insurance Prem	4,204.00	4,400.00	3,837.84	562.16
101-42200-201	Office Supplies(paper-pens-et)	593.90	600.00	146.94	453.06
101-42200-207	Fire Prevention Instruct Supps	1,210.00	2,000.00	1,210.00	790.00
101-42200-211	Operating Supplies - Cleaning	255.05	.00	9.36	9.36-
101-42200-212	Motor Fuels-Gas	426.81	1,000.00	446.50	553.50
101-42200-217	Other Operating Supplies	162.51	200.00	2,425.34	2,225.34-
101-42200-221	Repair/Maint - Equipment	14,196.24	30,000.00	12,923.46	17,076.54
101-42200-223	Repair/Maintain - Building	9,820.84	8,000.00	1,157.45	6,842.55
101-42200-226	Foam	.00	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	1,487.97	.00	.00	.00
101-42200-310	Other Professional Services	.00	1,000.00	327.00	673.00
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	1,750.83	2,000.00	1,685.09	314.91
101-42200-322	Postage	.00	.00	63.15	63.15-
101-42200-331	Meetings-Conferences (mtgs/mi)	1,457.04	2,500.00	510.00	1,990.00
101-42200-343	Advertising	.00	.00	405.60	405.60-
101-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,937.00	6,283.41	1,346.41-
101-42200-381	Electric Utilities	2,473.00	2,500.00	1,751.00	749.00
101-42200-383	Gas Utilities	3,491.21	4,000.00	2,086.83	1,913.17
101-42200-384	Garbage Service	.00	1,980.00	501.87	1,478.13
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	29,347.36	30,000.00	.00	30,000.00
101-42200-433	Dues and Subscriptions	301.50	1,000.00	1,065.00	65.00-
101-42200-437	Miscellaneous	25.97	300.00	.00	300.00
101-42200-520	Capital Outlay-Bldg & Structur	.00	100,000.00	78,850.00	21,150.00
Total City Fire:		92,286.81	222,447.00	115,685.84	106,761.16
Emergency Management					
101-42500-103	Part-Time Employees	1,103.84	1,100.00	.00	1,100.00
101-42500-122	FICA	84.44	82.00	.00	82.00
101-42500-221	Repair/Maint - Equipment	281.10	1,000.00	.00	1,000.00
101-42500-310	Other Professional Services	660.00	330.00	660.00	330.00-
101-42500-381	Electric Utilities	550.00	700.00	.00	700.00
Total Emergency Management:		2,679.38	3,212.00	660.00	2,552.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	134,432.54	107,929.00	90,712.37	17,216.63
101-43100-102	Full-Time Employees Overtime	5,881.98	4,110.00	2,271.39	1,838.61
101-43100-121	PERA	7,458.22	8,403.00	6,730.06	1,672.94
101-43100-122	FICA	11,234.32	8,346.00	6,979.21	1,366.79
101-43100-131	Employer Paid Health	18,062.38	21,644.90	20,446.01	1,198.89
101-43100-151	Worker s Comp Insurance Prem	21,029.00	22,080.00	17,115.67	4,964.33
101-43100-201	Office Supplies(paper-pens-et)	733.22	500.00	667.06	167.06-
101-43100-211	Operating Supplies - Cleaning	64.20	100.00	7.92	92.08

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-43100-212	Motor Fuels-Gas	5,625.67	6,000.00	4,092.40	1,907.60
101-43100-217	Other Operating Supplies	13,960.32	16,275.00	15,417.20	857.80
101-43100-221	Repair/Maint - Equipment	19,907.40	25,000.00	13,980.68	11,019.32
101-43100-222	Tree trimming	10,600.00	20,000.00	3,690.25	16,309.75
101-43100-223	Repair/Maintain - Building	10,757.04	7,500.00	5,202.08	2,297.92
101-43100-224	Repair/Maintain - Streets	23,839.67	80,000.00	23,041.69	56,958.31
101-43100-225	Repair/Maint - Detention Ponds	96.70	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	36,974.36	40,000.00	47,933.55	7,933.55-
101-43100-228	Repair/Maintain - Other	490.75	.00	.00	.00
101-43100-303	Engineering Fees	28,275.50	30,000.00	.00	30,000.00
101-43100-310	Other Professional Services	26,252.72	17,500.00	16,751.00	749.00
101-43100-321	Communications	4,980.92	5,000.00	2,519.35	2,480.65
101-43100-322	Postage	.00	.00	140.20	140.20-
101-43100-331	Meetings-Conferences (mtgs/mi)	14.00	400.00	110.60	289.40
101-43100-343	Advertising	318.20	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	12,246.58	12,500.00	15,908.97	3,408.97-
101-43100-381	Electric Utilities	35,715.81	34,608.00	25,269.91	9,338.09
101-43100-383	Gas Utilities	5,053.83	4,800.00	2,398.42	2,401.58
101-43100-384	Garbage Service	374.85	2,340.00	1,244.21	1,095.79
101-43100-401	Contractual Services	7,003.13	850.00	128.78	721.22
101-43100-406	Safety	859.23	1,000.00	619.99	380.01
101-43100-417	Uniforms	354.80	600.00	1,689.26	1,089.26-
101-43100-418	Rentals	981.42	1,000.00	354.55	645.45
101-43100-437	Miscellaneous	500.00	500.00	206.83	293.17
101-43100-590	Capital Outlay	11,448.69	103,000.00	169,248.83	66,248.83-
	Total Public Works (GENERAL):	455,527.45	602,285.90	494,878.44	107,407.46
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	23,187.12	20,558.00	17,278.55	3,279.45
101-43125-102	Full-Time Employees Overtime	1,120.10	800.00	432.63	367.37
101-43125-121	PERA	1,420.48	1,602.00	1,281.84	320.16
101-43125-122	FICA	1,775.68	1,591.00	1,329.32	261.68
101-43125-131	Employer Paid Health	4,145.67	4,122.84	3,798.39	324.45
101-43125-212	Motor Fuels-Gas	9,305.11	8,000.00	3,176.34	4,823.66
101-43125-217	Other Operating Supplies	16,897.15	14,000.00	7,620.90	6,379.10
101-43125-221	Repair/Maint - Equipment	7,690.41	8,000.00	1,154.24	6,845.76
101-43125-310	Other Professional Services	37,604.50	34,000.00	28,652.00	5,348.00
101-43125-437	Miscellaneous	2,798.48	.00	.00	.00
101-43125-590	Capital Outlay	22,793.21	.00	.00	.00
	Total Ice & Snow Removal:	128,737.91	92,673.84	64,724.21	27,949.63
Economic Development					
101-46500-491	EDA Contributions	55,000.00	48,500.00	44,458.37	4,041.63
	Total Economic Development:	55,000.00	48,500.00	44,458.37	4,041.63
One-Meeting Community Planning					
101-46700-310	Other Professional Services	3,812.50	.00	.00	.00
101-46700-331	Meetings-Conferences (mtgs/mi)	137.25	.00	.00	.00
	Total One-Meeting Community Planning:	3,949.75	.00	.00	.00
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	8,500.00	10,000.00	12,500.00	2,500.00-
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	.00	1,000.00
	Total Other Finanacing Uses/Contrib:	13,800.00	15,300.00	15,800.00	500.00-
	Net Total GENERAL FUND:	2,435,719.41-	2,704,353.95-	2,091,379.96-	612,574.87-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	63,738.58	68,684.00	58,061.57	10,622.43
211-45500-103	Part-Time Employees	63,599.18	70,417.00	48,284.61	22,132.39
211-45500-121	PERA	9,751.23	10,433.00	7,673.26	2,759.74
211-45500-122	FICA	10,118.03	10,641.00	8,135.57	2,505.43
211-45500-131	Employer Paid Health	9,275.78	10,182.00	8,481.73	1,700.27
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	2,816.58	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	681.00	800.00	784.52	15.48
211-45500-201	Office Supplies(paper-pens-et)	3,709.57	4,000.00	3,110.56	889.44
211-45500-221	Repair/Maint - Equipment	4,129.24	3,000.00	1,615.73	1,384.27
211-45500-223	Repair/Maintain - Building	1,985.49	3,000.00	2,200.23	799.77
211-45500-310	Other Professional Services	34.75	.00	77.75	77.75-
211-45500-321	Communications	749.85	720.00	479.73	240.27
211-45500-322	Postage	.00	.00	84.19	84.19-
211-45500-331	Meetings-Conferences (mtgs/mi)	317.86	2,000.00	1,446.50	553.50
211-45500-362	Property - Casualty Ins (Auto)	3,918.91	4,000.00	5,090.87	1,090.87-
211-45500-381	Electric Utilities	3,954.00	3,400.00	2,458.00	942.00
211-45500-383	Gas Utilities	1,665.76	2,000.00	1,152.50	847.50
211-45500-401	Contractual Services	11,180.00	9,000.00	6,160.00	2,840.00
211-45500-406	Safety	.00	500.00	.00	500.00
211-45500-418	Rentals	11,015.65	15,000.00	8,722.58	6,277.42
211-45500-434	Sales Tax Paid	161.00	160.00	116.00	44.00
211-45500-437	Miscellaneous	5,154.46	4,500.00	58.58	4,441.42
211-45500-590	Capital Outlay	27,387.63	.00	13,889.23	13,889.23-
211-45500-592	Books/Periodicals	29,338.35	30,000.00	21,813.96	8,186.04
	Total Libraries (GENERAL):	264,682.90	252,437.00	199,897.67	52,539.33
	Net Total LIBRARY:	264,682.90-	252,437.00-	199,897.67-	52,539.33-
ICE RINK					
225-45127-103	Part-Time Employees	2,729.00-	.00	.00	.00
225-45127-212	Motor Fuels-Gas	.00	.00	23.39	23.39-
225-45127-217	Other Operating Supplies	322.15	1,500.00	496.17	1,003.83
225-45127-221	Repair/Maint - Equipment	11.96	500.00	11.36	488.64
225-45127-223	Repair/Maintain - Building	903.60	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	493.00	400.00	444.00	44.00-
225-45127-383	Gas Utilities	651.44	800.00	175.11	624.89
	Total ICE RINK:	346.85-	4,200.00	1,150.03	3,049.97
POOL					
225-45128-103	Part-Time Employees	67,983.52	70,000.00	5,000.00	65,000.00
225-45128-121	PERA	563.40	578.00	375.00	203.00
225-45128-122	FICA	5,200.68	5,215.00	382.50	4,832.50

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
225-45128-151	Worker s Comp Insurance Prem	3,890.00	4,084.00	3,447.26	636.74
225-45128-211	Operating Supplies - Cleaning	278.70	300.00	.00	300.00
225-45128-217	Other Operating Supplies	7,749.00	6,000.00	4.30	5,995.70
225-45128-221	Repair/Maint - Equipment	5,308.54	4,015.00	1,574.49	2,440.51
225-45128-223	Repair/Maintain - Building	520.91	750.00	196.00	554.00
225-45128-228	Repair/Maintain - Other	10,737.04	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	7,448.07	7,000.00	.00	7,000.00
225-45128-310	Other Professional Services	3,221.25	2,800.00	.00	2,800.00
225-45128-321	Communications	513.94	500.00	486.75	13.25
225-45128-322	Postage	.00	.00	63.15	63.15-
225-45128-331	Meetings-Conferences (mtgs/mi)	1,944.14	2,000.00	550.00	1,450.00
225-45128-343	Advertising	195.42	200.00	280.80	80.80-
225-45128-362	Property - Casualty Ins (Auto)	10,287.13	10,800.00	13,745.35	2,945.35-
225-45128-381	Electric Utilities	6,160.00	6,500.00	626.00	5,874.00
225-45128-383	Gas Utilities	3,676.89	4,895.00	.00	4,895.00
225-45128-417	UNIFORMS	3,129.17	4,000.00	.00	4,000.00
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	1,990.00	1,350.00	.00	1,350.00
225-45128-434	Sales Tax Paid	3,763.00	3,500.00	9.00	3,491.00
225-45128-437	Miscellaneous	276.92	300.00	.00	300.00
225-45128-590	Capital Outlay	2,441.19	.00	.00	.00
Total POOL:		147,278.91	135,937.00	26,740.60	109,196.40
PARKS					
225-45200-101	Full-Time Employees Regular	50,531.97	52,920.00	43,094.75	9,825.25
225-45200-102	Full-Time Employees Overtime	4,365.44	5,000.00	2,664.02	2,335.98
225-45200-103	Part-Time Employees	17,619.79	16,440.00	14,001.64	2,438.36
225-45200-121	PERA	4,126.03	4,500.00	3,369.37	1,130.63
225-45200-122	FICA	5,609.45	5,540.00	4,554.47	985.53
225-45200-131	Employer Paid Health	15,169.56	15,844.52	11,699.60	4,144.92
225-45200-151	Worker s Comp Insurance Prem	2,574.00	2,703.00	2,217.66	485.34
225-45200-201	Office Supplies(paper-pens-et)	127.16	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	3,142.90	3,500.00	2,298.91	1,201.09
225-45200-217	Other Operating Supplies	2,371.74	5,275.00	2,695.73	2,579.27
225-45200-221	Repair/Maint - Equipment	2,575.17	6,535.00	2,584.21	3,950.79
225-45200-223	Repair/Maintain - Building	1,229.19	5,000.00	61.79	4,938.21
225-45200-228	Repair/Maintain - Other	1,996.00	500.00	332.49	167.51
225-45200-229	Refunds	.00	.00	60.00	60.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,232.75	2,000.00	1,482.25	517.75
225-45200-321	Communications	664.12	600.00	548.96	51.04
225-45200-331	Meetings-Conferences (mtgs/mi)	245.00	100.00	.00	100.00
225-45200-343	Advertising	148.80	250.00	187.20	62.80
225-45200-362	Property - Casualty Ins (Auto)	13,716.17	14,401.00	18,328.41	3,927.41-
225-45200-381	Electric Utilities	2,573.20	3,500.00	1,131.70	2,368.30
225-45200-383	Gas Utilities	172.93	.00	224.41	224.41-
225-45200-384	Garbage Service	.00	1,800.00	1,455.63	344.37
225-45200-406	Safety	.00	200.00	.00	200.00
225-45200-417	Uniforms	759.03	600.00	208.97	391.03
225-45200-418	Rentals	1,185.00	2,000.00	30.00	1,970.00
225-45200-434	Sales Tax Paid	63.00	100.00	16.00	84.00
225-45200-437	Miscellaneous	500.00	.00	.00	.00
225-45200-590	Capital Outlay	47,275.79	40,000.00	26,465.64	13,534.36

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Total PARKS:		179,974.19	190,408.52	139,713.81	50,694.71
Net Total PARKS/REC:		326,906.25-	330,545.52-	167,604.44-	162,941.08-
Ambulance					
230-49020-101	Full-Time Employees Regular	23,763.24-	.00	.00	.00
230-49020-102	Full-Time Employees OT	3,721.49	.00	.00	.00
230-49020-103	Part-Time Employees	5,650.15	.00	.00	.00
230-49020-121	PERA	436.96	.00	.00	.00
230-49020-122	FICA	1,099.71	.00	.00	.00
230-49020-131	Employer Paid Health	105.46-	.00	.00	.00
230-49020-135	Employer Paid Deferred Comp	4,274.20	.00	.00	.00
230-49020-142	Unemployment Benefit Payments	6,888.62	.00	.00	.00
230-49020-151	Worker s Comp Insurance Prem	1,480.00	.00	1,249.00	1,249.00-
230-49020-208	Training and Instruction	.00	.00	365.00	365.00-
230-49020-211	Operating Supplies - Cleaning	40.69	.00	.00	.00
230-49020-212	Motor Fuels-Gas	461.28	.00	.00	.00
230-49020-221	Repair/Maint - Equipment	.00	.00	18.00	18.00-
230-49020-223	Repair/Maintain - Building	16,085.85	10,000.00	1,102.22	8,897.78
230-49020-229	Refunds	455.33	.00	.00	.00
230-49020-310	Other Professional Services	717.82	.00	.00	.00
230-49020-321	Communications	130.58	.00	.00	.00
230-49020-362	Property - Casualty Ins (Auto)	4,898.63	5,000.00	1,133.00	3,867.00
230-49020-384	Garbage Service	32.29	.00	.00	.00
230-49020-401	Contractual Services	754.00	.00	.00	.00
230-49020-434	Sales Tax Paid	1,000.00	.00	211.63	211.63-
Total Ambulance:		24,258.90	15,000.00	4,078.85	10,921.15
Net Total AMBULANCE:		24,258.90-	15,000.00-	4,078.85-	10,921.15-
Cemetery					
235-49010-217	Other Operating Supplies	1,477.51	2,500.00	585.65	1,914.35
235-49010-221	Repair/Maint - Equipment	179.00	500.00	.00	500.00
235-49010-223	Repair/Maintain - Building	56.82	.00	.00	.00
235-49010-228	Repair/Maintain - Other	712.79	500.00	4.98	495.02
235-49010-310	Other Professional Services	.00	2,500.00	1,730.89	769.11
235-49010-362	Property - Casualty Ins (Auto)	2,547.29	2,674.00	3,403.25	729.25-
235-49010-381	Electric Utilities	333.00	350.00	234.70	115.30
235-49010-384	Garbage Service	576.00	680.00	1,440.63	760.63-
235-49010-401	Contractual Services	23,346.00	32,000.00	28,430.00	3,570.00
Total Cemetery:		29,228.41	41,704.00	35,830.10	5,873.90
Net Total CEMETERY:		29,228.41-	41,704.00-	35,830.10-	5,873.90-
RURAL FIRE					
245-42200-103	Part-Time Employees	6,525.85	12,000.00	.00	12,000.00
245-42200-122	FICA	499.23	918.00	.00	918.00
245-42200-151	Worker s Comp Insurance Prem	4,204.00	4,415.00	3,849.93	565.07
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	146.94	3.06
245-42200-212	Motor Fuels-Gas	590.79	1,500.00	760.40	739.60

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
245-42200-217	Other Operating Supplies	.00	175.00	198.12	23.12-
245-42200-221	Repair/Maint - Equipment	8,039.72	10,000.00	8,756.25	1,243.75
245-42200-226	Foam	.00	2,000.00	.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,487.97	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	200.00	800.00
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	267.03	200.00	.00	200.00
245-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,937.00	6,283.41	1,346.41-
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	107.00	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	276.50	850.00	990.00	140.00-
245-42200-437	Miscellaneous	.00	500.00	.00	500.00
Total RURAL FIRE:		26,700.78	41,445.00	21,185.05	20,259.95
Net Total RURAL FIRE:		26,700.78-	41,445.00-	21,185.05-	20,259.95-
RURAL FIRE EQUIPMENT FUND					
246-42200-590	Capital Outlay	.00	.00	236,946.62	236,946.62-
Total RURAL FIRE EQUIPMENT FUND:		.00	.00	236,946.62	236,946.62-
Net Total RURAL FIRE EQUIPMENT FUND:		.00	.00	236,946.62-	236,946.62
Fire Relief					
250-42300-124	Fire Pension Contributions	36,990.16	36,195.00	.00	36,195.00
250-42300-490	Donations - Fire Relief Assoc	13,200.00	13,200.00	.00	13,200.00
Total Fire Relief:		50,190.16	49,395.00	.00	49,395.00
Net Total FIRE RELIEF:		50,190.16-	49,395.00-	.00	49,395.00-
Debt Service					
300-47000-601	Bond Principal Pymt	92,000.00	219,000.00	1,024,000.00	805,000.00-
300-47000-611	Bond Interest Payment	31,297.50	55,236.26	67,511.63	12,275.37-
300-47000-620	Fiscal Agent Fees	500.00	1,000.00	.00	1,000.00
Total Debt Service:		123,797.50	275,236.26	1,091,511.63	816,275.37-
Net Total DEBT SERVICE FUND:		123,797.50-	275,236.26-	1,091,511.63-	816,275.37
STREET PROJECT FUND					
325-43100-601	Debt Srv Bond Principal	120,000.00	.00	.00	.00
325-43100-611	Bond Interest	29,918.76	.00	.00	.00
325-43100-700	Transfers Out	500,000.00	.00	.00	.00
Total STREET PROJECT FUND:		649,918.76	.00	.00	.00
Net Total STREET PROJECT FUND:		649,918.76-	.00	.00	.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
STORM WATER PROJECTS					
404-41500-310	Other Professional Services	120,402.47	.00	17,795.03	17,795.03-
	Total STORM WATER PROJECTS:	120,402.47	.00	17,795.03	17,795.03-
	Net Total STORM WATER PROJECTS:	120,402.47-	.00	17,795.03-	17,795.03
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	361,585.00	.00	.00	.00
	Total CAPITAL IMPROVEMENT FUND:	361,585.00	.00	.00	.00
	Net Total CAPITAL IMPROVEMENT FUND:	361,585.00-	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	154,946.07	.00	101,061.18	101,061.18-
416-48000-310	Other Professional Services	345.00	.00	275.05	275.05-
416-48000-437	Miscellaneous	.00	.00	199,087.50	199,087.50-
416-48000-510	Capital Outlay - Land	2,000.00	.00	.00	.00
416-48000-530	Capital-Other Improvements	44,455.78	1,100,000.00	611,690.95	488,309.05
	Total 2019 DOWNTOWN PROJECT:	201,746.85	1,100,000.00	912,114.68	187,885.32
	Net Total 2019 DOWNTOWN PROJECT:	201,746.85-	1,100,000.00-	912,114.68-	187,885.32-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	48,921.05	450,000.00	445,015.86	4,984.14
417-48000-352	General Notices and Pub Info	.00	.00	489.46	489.46-
417-48000-530	Capital-Other Improvements	.00	1,550,000.00	1,657,706.27	107,706.27-
	Total 2020 STREET/UTIL IMPROVE PROJ:	48,921.05	2,000,000.00	2,103,211.59	103,211.59-
	Net Total 2020 STREET/UTIL IMPROVE PROJ:	48,921.05-	2,000,000.00-	2,103,211.59-	103,211.59
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	3,000.00	.00	1,000.00	1,000.00-
505-46500-439	TIF Payments	92,944.45	54,000.00	61,638.38	7,638.38-
	Total TIF 1-9 LEVAN:	95,944.45	54,000.00	62,638.38	8,638.38-
	Net Total TIF 1-9 LEVAN:	95,944.45-	54,000.00-	62,638.38-	8,638.38
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	.00	.00	1,000.00	1,000.00-
506-46500-439	TIF Payments	3,689.00	7,500.00	7,063.00	437.00
	Total TIF DOWNTOWN REDEVELOPMENT:	3,689.00	7,500.00	8,063.00	563.00-
	Net Total TIF DOWNTOWN REDEVELOPMENT:	3,689.00-	7,500.00-	8,063.00-	563.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	43,880.12	52,920.00	41,466.23	11,453.77
601-49400-102	Full-Time Employees Overtime	5,819.81	6,370.00	1,495.43	4,874.57
601-49400-121	PERA	3,887.63-	4,447.00	3,205.24	1,241.76
601-49400-122	FICA	4,750.56	4,417.00	3,269.34	1,147.66
601-49400-131	Employer Paid Health	15,148.00	15,844.52	12,955.01	2,889.51
601-49400-151	Worker s Comp Insurance Prem	1,213.00	1,500.00	1,226.47	273.53
601-49400-201	Office Supplies(paper-pens-et)	3,363.21	3,500.00	2,734.73	765.27
601-49400-212	Motor Fuels-Gas	379.81	750.00	83.35	666.65
601-49400-217	Other Operating Supplies	7,928.83	8,000.00	11,349.32	3,349.32-
601-49400-221	Repair/Maint -WELLS	5,767.21	30,000.00	2,980.26	27,019.74
601-49400-223	Repair/Maintain - Building	47.23	500.00	1,087.19	587.19-
601-49400-228	Repair-Water Main Repairs	40,360.81	30,000.00	7,614.98	22,385.02
601-49400-229	Refunds	1,146.42	200.00	807.68	607.68-
601-49400-303	Engineering Fees	7,910.00	25,000.00	.00	25,000.00
601-49400-309	Software and Design	53.16	200.00	.00	200.00
601-49400-310	Other Professional Services	10,441.62	15,305.00	11,825.83	3,479.17
601-49400-322	Postage	.00	.00	429.45	429.45-
601-49400-331	Meetings-Conferences (mtgs/mi)	591.40	1,500.00	.00	1,500.00
601-49400-343	Advertising	84.50	200.00	327.50	127.50-
601-49400-362	Property - Casualty Ins (Auto)	5,388.50	5,500.00	6,999.95	1,499.95-
601-49400-381	Electric Utilities	38,095.00	38,000.00	27,408.60	10,591.40
601-49400-401	Contractual Services	852.39	1,500.00	3,595.01	2,095.01-
601-49400-406	SAFETY	.00	1,200.00	.00	1,200.00
601-49400-417	Uniforms	1,100.87	600.00	209.97	390.03
601-49400-420	Depreciation	90,406.00	83,600.00	.00	83,600.00
601-49400-433	Dues and Subscriptions	1,070.91	1,500.00	378.00	1,122.00
601-49400-434	Sales Tax Paid	131.24-	250.00	.46	249.54
601-49400-437	Miscellaneous	8.76	200.00	.00	200.00
601-49400-580	Computers & Technology	1,320.17	.00	4,066.72	4,066.72-
601-49400-601	Debt Srv Bond Principal	.00	77,000.00	77,000.00	.00
601-49400-611	Bond Interest	8,883.12	6,827.46	6,827.46	.00
601-49400-700	Transfers Out	.00	150,000.00	.00	150,000.00
Total Water Utilities (GENERAL):		291,992.54	566,830.98	229,344.18	337,486.80
Net Total WATER FUND:		291,992.54-	566,830.98-	229,344.18-	337,486.80-
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	59,327.81	54,708.00	44,355.82	10,352.18
602-49450-102	Full-Time Employees Overtime	10,468.85	7,000.00	3,996.27	3,003.73
602-49450-121	PERA	30,562.00	4,103.00	3,609.53	493.47
602-49450-122	FICA	5,220.34	4,075.00	3,681.78	393.22
602-49450-131	Employer Paid Health	15,206.88	15,847.04	12,974.18	2,872.86
602-49450-201	Office Supplies(paper-pens-et)	3,301.89	3,000.00	2,345.40	654.60
602-49450-212	Motor Fuels-Gas	180.90	250.00	.00	250.00
602-49450-217	Other Operating Supplies	1,162.32	6,500.00	426.77	6,073.23
602-49450-221	Repair/Maint - Equipment	16,805.05	16,000.00	17,561.88	1,561.88-
602-49450-228	Repair/Maintain - Other	.00	63,000.00	64,844.61	1,844.61-
602-49450-229	Refunds	.00	.00	500.00	500.00-
602-49450-303	Engineering Fees	442.50	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	805.68	750.00	351.67	398.33
602-49450-322	Postage	.00	.00	63.15	63.15-
602-49450-331	Meetings-Conferences (mtgs/mi)	850.90	1,500.00	77.63	1,422.37
602-49450-362	Property - Casualty Ins (Auto)	3,722.96	3,800.00	4,836.33	1,036.33-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
602-49450-381	Electric Utilities	8,382.00	8,400.00	4,824.25	3,575.75
602-49450-383	Gas Utilities	475.50	950.00	344.28	605.72
602-49450-385	Sewer Plv-Elgin Sewer District	783,954.64	800,000.00	588,563.55	211,436.45
602-49450-417	UNIFORM	594.17	600.00	.00	600.00
602-49450-420	Depreciation	14,045.00	13,122.00	.00	13,122.00
602-49450-437	Miscellaneous	107.17	500.00	.00	500.00
602-49450-570	Capital Outlay - Equipment	.26-	.00	.00	.00
602-49450-601	Debt Srv Bond Principal	.00	44,000.00	.00	44,000.00
602-49450-611	Bond Interest	2,218.00	1,210.00	605.00	605.00
	Total Sewer (GENERAL):	957,834.30	1,053,315.04	753,962.10	299,352.94
	Net Total SEWER FUND:	957,834.30-	1,053,315.04-	753,962.10-	299,352.94-
Liquor Store (GENERAL)					
609-49750-101	Full-Time Employees Regular	98,606.14	103,214.00	68,694.79	34,519.21
609-49750-102	Full-Time Employees Overtime	3,381.85	3,000.00	1,410.43	1,589.57
609-49750-103	Part-Time Employees	70,807.67	80,665.00	30,736.68	49,928.32
609-49750-121	PERA	80,839.66	14,245.00	6,930.08	7,314.92
609-49750-122	FICA	13,530.43	15,365.00	7,885.48	7,479.52
609-49750-131	Employer Paid Health	15,681.31	17,037.36	8,934.35	8,103.01
609-49750-151	Worker s Comp Insurance Prem	4,498.00	7,500.00	7,741.33	241.33-
609-49750-201	Office Supplies(paper-pens-et)	2,270.09	2,000.00	122.92	1,877.08
609-49750-211	Operating Supplies - Cleaning	1,190.63	1,500.00	750.70	749.30
609-49750-214	Liquor Store Bar Supply	17,303.31	13,000.00	9,605.02	3,394.98
609-49750-217	Other Operating Supplies	2,767.78	3,000.00	966.36	2,033.64
609-49750-221	Repair/Maint - Equipment	1,438.64	1,500.00	936.30	563.70
609-49750-223	Repair/Maintain - Building	10,215.67	9,000.00	8,266.30	733.70
609-49750-251	Merchandise Resale - Liquor	186,604.01	165,000.00	134,435.60	30,564.40
609-49750-252	Merchandise Resale - Beer	501,813.49	425,000.00	349,005.97	75,994.03
609-49750-259	Merchandise For Resale - Other	17,842.17	10,000.00	4,839.39	5,160.61
609-49750-269	Merch- On-Sale Other	172.81	.00	.00	.00
609-49750-310	Other Professional Services	1,187.74	3,500.00	4,653.68	1,153.68-
609-49750-311	Video Technology/Security	209.78	540.00	414.40	125.60
609-49750-321	Communications	4,418.69	4,400.00	2,961.30	1,438.70
609-49750-322	Postage	.00	.00	126.29	126.29-
609-49750-331	Meetings-Conferences (mtgs/mi)	743.95	800.00	44.23	755.77
609-49750-343	Advertising	5,201.72	5,000.00	2,989.81	2,010.19
609-49750-348	Program Expense	12,763.67	12,000.00	4,864.70	7,135.30
609-49750-362	Property - Casualty Ins (Auto)	5,781.04	3,500.00	4,454.50	954.50-
609-49750-364	Dram Shop Ins	483.00	3,000.00	.00	3,000.00
609-49750-381	Electric Utilities	11,340.95	9,000.00	6,985.00	2,015.00
609-49750-383	Gas Utilities	1,982.81	2,800.00	1,155.74	1,644.26
609-49750-384	Garbage Service	7,287.67	5,500.00	7,622.73	2,122.73-
609-49750-401	Contractual Services	965.08	4,000.00	.00	4,000.00
609-49750-406	Safety	.00	500.00	294.44	205.56
609-49750-420	Depreciation	13,922.00	12,000.00	.00	12,000.00
609-49750-432	Uncollectible Checks	91.70	.00	.00	.00
609-49750-433	Dues and Subscriptions	1,313.75	2,000.00	.00	2,000.00
609-49750-434	Sales Tax Paid	23,267.67	18,000.00	12,323.45	5,676.55
609-49750-437	Miscellaneous	1,195.84	500.00	473.94	26.06
609-49750-443	Credit Card Merchant Fees	10,767.79	.00	12,569.75	12,569.75-
609-49750-450	ATM WITHDRAWALS	111,860.00	.00	.00	.00
609-49750-580	Computers & Technology	.24-	.00	2,624.87	2,624.87-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Total Liquor Store (GENERAL):		1,243,748.27	958,066.36	705,820.53	252,245.83
Net Total MUNICIPAL LIQUOR FUND:		1,243,748.27-	958,066.36-	705,820.53-	252,245.83-
Net Grand Totals:		7,257,267.00-	9,449,829.11-	8,641,383.81-	808,046.18-

PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
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Executive Summary

City Council Regular Meeting: November 10th, 2020

AGENDA ITEM:	**AGENDA SECTION:**
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.**
ATTACHMENTS: October Activity Summary Report	**APPROVED BY:**
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of October. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Weekly dept. head meetings where we have been discussing budgets and future planning.
- Weekly on-line training for continuing Ed. Credits on PATROL.
- Staff have been working on the completion of all OSHA mandated annual trainings along with reviewing and acknowledging all new department policies.
- Working on the planning and scheduling of our mandated annual night/adverse weather conditions firearm qualification.

Misc. Activity

- We have been focusing a lot of daily patrols on high traffic areas along with passing on the right issues, cross walk violations and trucks using their engine breaks.
- We have been extremely busy going through our evidence room cleaning out and disposing of old evidence along with organization. Any items of value will be placed on an upcoming auction with TMRA.
- Our SRO has been very involved with attending evening sporting events. His attendance has shown to be extremely valuable with building relationships with the students and community.
- Halloween was very calm with no issues to report.

- We are still working with Wabasha County to resolve numerous issues with our records program. The issues appear to stem from an outdated sever that should have been replaced awhile ago.
- Wabasha County also has control of the server for our squad video system. Constant issues with this system continue to be a burden. We are looking at an economic way to have our own storage.
- We have solved several theft and damage to property cases this past month. Including the damage that was done to the city's playground equipment.

October Call Activity	**2020**	**2019**
9-11 Hang-Ups	0	0
Alarms	1	1
All other	2	5
Animal Complaints	6	10
Assault	0	3
Assist Other Department	24	12
Attempt to Locate	1	2
ATV & Curfew Violations	0	0
Burglary	0	0
Child Custody Exchange	0	0
Civil Matter	6	8
Curfew Violation	0	1
Damage to Property	5	2
DANCO Violation	1	0
Disorderly Conduct	1	1
Domestics	1	0
Driving Complaints	6	4
Driving Under the Influence	0	0
Drugs All Types	0	1
Escort	0	1
Fire Calls	5	1
Fireworks	0	1
Found Property	1	1
Fraud	2	1
Funeral Assist	1	1
Gun Permit	1	3
Harassment/Threats	7	3
Littering	0	1
Lost Property	0	1
Medical Calls	20	26
Misc. Information	11	4
Motorist Assists	4	3
Noise Complaints	2	0
OFP/HRO Violation	0	1
Ordinance Violation	1	2
Parking Complaints/Violations	2	1
Permit	4	0
POR	0	0
Public Assists	7	15

Security Check	4	50
Sex Offense	0	2
Sudden Death	1	0
Suspicious Activity	22	5
Theft Offenses	5	6
Tobacco Violation	0	0
Traffic Crashes/Violations	168	26
Trespassing	1	0
Vulnerable Adults	0	0
Warrants All	0	0
Welfare Checks	2	3
Worthless Checks	0	1
TOTAL CALLS	**326**	**208**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of October. We averaged as a city 509,000 gallons of water per day. The highest being 1,032,000 gallons and the lowest being 264,000 gallons.
- Meters were read the 1st of the month.
- Bacteria samples were taken at various location and taken to the MDH in Rochester to be tested.
- We are a part of the Gopher One call before you dig locating service. We locate our water services and good faith locate homeowner's sewer service. We had 00 locates for the month of October.

Sewer

- We have completed the removal of the HBC line that was bored through our sewer main. The repair to our sewer main has also been completed. We have paid for the repair and are waiting to be reimbursed from HBC.

Streets

- We are continuing our progress with Bolton & Menk and Alcon on the 2020 street projects. Everything has the first lift of blacktop. All concrete is complete. Alcon's restoration crew is here to get black dirt filled back in. Next step the crews will raise manholes and water valves to height of the first lift, so we have access to them if need be but do not hit them plowing.
- All catch basin repairs have been completed for this year.
- We have filled potholes as they appear. This will continue as needed.

Parks

- We have received our quotes to repair the lights at Eckstein.
- We have ordered different panels to replace the panels that were vandalized. Thanks to the work of the Police Department the vandal has been caught.

Trees

- We have been trimming trees overhanging the streets that hit our trucks and equipment. This will continue as needed.

Buildings

- KBS has repaired the gutters on the shop.
- We have received the quotes for the pool heaters.
- We are still working with KBS on a start date for City Hall roof.
- Repairs have begun on the Library roof.

Respectfully,
Shane Loftus
Public Works Director

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

MEMORANDUM

Date: November 5, 2020

To: Mayor and City Council

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: H19.120409

TAP Lighting, Sidewalk, and Bus Turnout Project

This project is complete except for some crosswalk striping repairs and a few minor punch list items. We are holding final payment on the project until striping repairs and punch list items are completed, which may be in the spring.

2020 Improvement Project

In the Hillcrest, 2nd Street SW, and 2nd Avenue NW project areas, utility and roadway work are complete, and Alcon is currently working on boulevard and yard restoration. Seeding and mulch work is expected to be completed in the next week. We have prepared a list of punch list items that need to be completed prior to winter freeze up. The final lift of asphalt and any other punch list items identified between now and final project completion, are required to be completed by the end of June 2021.

The mill and overlay project is now complete with the exception of a few minor punch list items. The pay estimate included in the Council packet includes a reduction in retainage to 1% of the contract amount. Final payment on this project will be held until next spring when verification of final turf establishment acceptance can be made.

The contracts for these projects include a 2-year correction period, during which any defective work that is discovered must be corrected. The correction period begins on the date of final payment.

Orchard Hills 7th Subdivision

We have been working with City staff and developer Pete Meyer and his consultant, WSE Engineering, with pre-development meetings and review of their proposed Orchard Hills 7th subdivision development in the SE area of town. It is expected that a preliminary plat and construction plans will be submitted for review this week.

Plainview Public Library
345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: November 2020

COVID-19 Service Model: We are now open from 11-7 Monday through Friday, and 10-1 on Saturday. Patrons who wish to make an appointment or are unable to wear a mask have the option to visit outside of our open hours.

Building Report: Work to repair the library's roof began on Friday, November 6. This project, which addresses ice dam issues that have occurred over the past 2 years, is expected to last 2-3 weeks.

Material Circulation:

	Overall Circulation	Service Days	Average Circulation per Service Day
March 1-15	1433 Items	12	119 Items
March 16	750 Items	1	750 Items
March 17-31	851 Items	11	77 Items
April 1-30	1359 Items	8	170 Items
May 1-31	1559 Items	20	78 Items
June 1-30	2667 Items	22	121 Items
July 1-31	2678 Items	22	122 Items
August 1-31	2534 Items	21	121 Items
September 1-30	2787 Items	24	116 Items
October 1-31	2742 Items	27	102 Items

If you have any questions, concerns, or ideas, please feel free to contact me.

Respectfully Submitted,
Alice L. Henderson

Plainview Business Center
445 West Broadway
Plainview, MN 55964
www.plainvieweda.org
PH: 507.421-6564

EDA DIRECTOR UPDATE
September/October 2020

An update on some activities that are or were in process, or completed in September/October 2020 includes:

- **Business Incubator –** Prep for the winter continues at the Business Center. EDA will be reviewing options for leasing empty offices and status of undeveloped space in the Center at the next Board meeting.

- **Business Expansion** – The EDA Director worked with TJ's Tavern on a Next Gen loan application, which included generating a business plan for them. The Next Gen Loan Committee met September 21st and recommended that the EDA fund their loan request. EDA is currently waiting for TJ's to close on their principal loan, after which the EDA will close on the Next Generation loan.

  The EDA has also provided information about lending programs and resources to a new potential business on main street.

- **COVID/CARES Act Recommendations and Outreach to Local Businesses**– On August 31, the EDA forwarded its recommendations regarding uses of the $255,177 in CARES Act dollars that the city received in July. At a special Council meeting held October 1st, the City allocated $60,000 for grants to local businesses with SEMMCHRA processing applications and distributing funds. The EDA Director was enlisted to do outreach to Plainview businesses. She met with SEMMCHRA staff to learn details of their grant requirements on October 7 after which Plainview businesses were informed of the grants. The Director called and visited restaurant and service-based businesses several times to make sure they understood the opportunity, and the Plainview News publicized the program.
- **Housing –** PADCO is moving forward on development of the Hwy. 42 South parcel. They have selected an engineer to manage the development process.
- **MnDOT Community Landscaping Project** – Planting Day was held Saturday, September 19th at Trailhead Park. Public Works assisted 25 volunteers who planted 122 shrubs and four trees in the north and south ditches by the Hwy. 42 / 3rd St. SW intersection. The EDA Director provided support by coordinating with vendors and Public Works throughout the project. The EDA provided the Planting Day lunch for the volunteers. The City will be reimbursed for the cost of materials up to $8,000. Plainview can complete one more MnDOT project in the coming year.

- **Next Generation Revolving Loan Fund Update** – The USDA LINC report was filed before the October 31st deadline. The EDA has "turned" the fund twice since it was started in 2010. After the TJ's Tavern loan is processed, lending will be suspended until the fund has a higher balance. The EDA could apply for another USDA grant to replenish the fund in 2021. Potential borrowers would have to be identified in the grant application.

- **Residential Development –** The EDA Director has provided information on the city's Lot Development program to a potential developer of six new residential lots. East Winds II sub-division added 12 lots eligible for TIF in 2019. To date, eight new single family homes located throughout the city have received building permits.

- **Meetings** –The Director staffed EDA meetings in September and October via teleconference and has coordinated with PADCO on meetings and information dissemination.

Plainview Public Library Board of Trustees
Tuesday September 15, 2020 7:00 PM

Members Present: Youlonda Loechler, Miranda Muller, Missy McRay, Amy Appel, Paul Eidenschink, Adam Feils
Staff: Alice Henderson

The meeting was called to order by Youlonda at 7:00 PM. The meeting was held online due to COVID-19.

A motion was made by Amy and seconded by Missy to approve the agenda. Motion carried unanimously via roll call vote.

A motion was made by Youlonda and seconded by Paul to approve the consent agenda as follows:

- Board Minutes 8/18/2020
- Director's Report
- Children's Services Report-none
- Acknowledgement of Donations-none

Payment of Bills
A motion was made by Amy and seconded by Missy to approve the Payables by Payee. Motion carried unanimously via roll call vote.

Unfinished Business
None

New Business

A. Discuss Tile Replacement: Discussion was tabled at this time to gather more information.
B. Approval to Pay Sargent's Invoice: Staff is satisfied with the plants and work that was completed. A motion was made by Amy and seconded by Adam to approve the payment to Sargent's from Foundation Funds. Motion carried unanimously via roll call vote.

Next meeting is set for October 20, 2020.

Motion to adjourn was made by Youlonda and seconded by Miranda at 7:13 PM. Motion carried unanimously via roll call vote.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: November 10, 2020

AGENDA ITEM: Abstract of Votes Cast	**AGENDA SECTION:** New Business
PREPARED BY:	**AGENDA NO.** 7.A.
ATTACHMENTS:	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Abstract of Votes Cast for the November 3, 2020 General Election	

SUMMARY

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Meeting: November 10, 2020

AGENDA ITEM:	2020 Street & Utility Improvements	**AGENDA SECTION:** New Business
PREPARED BY:	Brian Malm, Bolton & Menk	**AGENDA NO.** 7.**B.**
ATTACHMENTS:	Estimate No. 5	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Pay Estimate No.5 to Alcon Excavating Company in the amount of $430,564.42.		

SUMMARY

See Memo from Brian Malm.

BOLTON & MENK

Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

October 5, 2020

Ross Badger
Alcon Excavating, Inc.
2258 Marion Road SE
Rochester, MN 55904

RE: 2020 Street & Utility Improvements
City of Plainview
Project No.: H19.119930

Dear Mr. Badger:

Enclosed is Contractor's Estimate No. 5 in the amount of $430,564.42.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

To ensure prompt processing of your pay request, please include two current copies of the MPCA Construction Storm Water Permit Inspection Log Form that you are required to maintain. You will need to attach them with the pay application in the DocuSign system.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, P.E.
City Engineer

Enclosures

cc: Carol Kujath, City Clerk, City of Plainview

CONTRACTOR'S PAY REQUEST **2020 STREET & UTILITY IMPROVEMENTS** **CITY OF PLAINVIEW** **BMI PROJECT NO. H19.119930** BOLTON & MENK Real People. Real Solutions.	**DISTRIBUTION:** CONTRACTOR (1) OWNER (1) ENGINEER (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$2,127,250.01
TOTAL, COMPLETED WORK TO DATE	$1,608,810.74
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$1,608,810.74
RETAINED PERCENTAGE (5.0%)	$80,440.54
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$1,528,370.20
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$1,097,805.78
PAY CONTRACTOR AS ESTIMATE NO. 5	$430,564.42

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: ALCON EXCAVATING, INC.
2258 MARION ROAD SE
ROCHESTER, MN 55904

By ______________________________
Ross Badger Title

Date ______________________________

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 2900 43RD STREET NW, STE 100, ROCHESTER, MN 55901

By ______________________________, CONSULTING ENGINEER
Brian Malm, PE

Date ______________________________

APPROVED FOR PAYMENT:
OWNER:

By: ______________________________
Carol Kujath City Clerk Date

Pay Request No.: 5

2020 STREET & UTILITY IMPROVEMENTS

BOLTON & MENK
Real People. Real Solutions.

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH FRIDAY, OCTOBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID			PREVIOUS ESTIMATE			COMPLETED TO DATE		
			ESTIMATED QUANTITY		ESTIMATED AMOUNT	ESTIMATED QUANTITY		ESTIMATED AMOUNT	ESTIMATED QUANTITY		ESTIMATED AMOUNT
1	MOBILIZATION	$266,189.60	1.00	L S	$266,189.60	0.55	L S	$146,404.28	0.75	L S	$199,642.20
2	CLEARING	$303.00	26.00	TREE	$7,878.00	32.00	TREE	$9,696.00	32.00	TREE	$9,696.00
3	GRUBBING	$76.00	26.00	TREE	$1,976.00	6.00	TREE	$456.00	6.00	TREE	$456.00
4	CLEARING	$20.00	2.00	SHRUB	$40.00	0.00	SHRUB	$0.00	1.00	SHRUB	$20.00
5	GRUBBING	$11.00	2.00	SHRUB	$22.00	0.00	SHRUB	$0.00	1.00	SHRUB	$11.00
6	SALVAGE MAIL BOX SUPPORT	$38.00	23.00	EACH	$874.00	0.00	EACH	$0.00	24.00	EACH	$912.00
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	$1.78	1,118.00	L F	$1,990.04	50.00	L F	$89.00	840.00	L F	$1,495.20
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	$4.80	826.00	LF	$3,964.80	410.00	LF	$1,968.00	795.00	LF	$3,816.00
9	REMOVE CURB AND GUTTER	$5.70	5,121.00	L F	$29,189.70	3,656.00	L F	$20,839.20	4,916.00	L F	$28,021.20
10	REMOVE TWO-RAIL FENCE	$14.50	50.00	L F	$725.00	0.00	L F	$0.00	50.00	L F	$725.00
11	SALVAGE POST & ROPE FENCE	$18.00	10.00	L F	$180.00	0.00	L F	$0.00	10.00	L F	$180.00
12	REMOVE CONCRETE DRIVEWAY PAVEMENT	$5.25	1,196.00	S Y	$6,279.00	1,076.00	S Y	$5,649.00	1,243.00	S Y	$6,525.75
13	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	$3.60	57.00	S Y	$205.20	50.00	S Y	$180.00	50.00	S Y	$180.00
14	REMOVE BITUMINOUS PAVEMENT	$2.22	10,674.00	S Y	$23,696.28	10,101.00	S Y	$22,424.22	11,396.00	S Y	$25,299.12
15	REMOVE CONCRETE WALK	$1.00	6,150.00	S F	$6,150.00	6,110.00	S F	$6,110.00	6,110.00	S F	$6,110.00
16	SALVAGE CONCRETE PAVERS	$2.50	275.00	S F	$687.50	150.00	S F	$375.00	150.00	S F	$375.00
17	GEOTEXTILE FABRIC TYPE 5	$1.06	9,549.00	S Y	$10,121.94	9,185.00	S Y	$9,736.10	9,477.00	S Y	$10,045.62
18	COMMON EXCAVATION (P)	$10.20	9,043.00	C Y	$92,238.60	9,043.00	C Y	$92,238.60	9,043.00	C Y	$92,238.60
19	SUBGRADE EXCAVATION (EV)	$12.30	845.00	C Y	$10,393.50	77.00	C Y	$947.10	167.00	C Y	$2,054.10
20	SELECT GRANULAR BORROW (CV) (P)	$18.10	3,877.00	C Y	$70,173.70	3,752.00	C Y	$67,911.20	3,857.00	C Y	$69,811.70
21	STABILIZING AGGREGATE (CV)	$15.30	845.00	C Y	$12,928.50	77.00	C Y	$1,178.10	214.00	C Y	$3,274.20
22	AGGREGATE SURFACING CLASS 2	$18.00	256.00	TON	$4,608.00	0.00	TON	$0.00	0.00	TON	$0.00
23	STREET SWEEPER (WITH PICKUP BROOM)	$125.00	32.00	HOUR	$4,000.00	10.00	HOUR	$1,250.00	10.00	HOUR	$1,250.00
24	EXPLORATORY EXCAVATION	$125.00	10.00	HOUR	$1,250.00	2.00	HOUR	$250.00	2.00	HOUR	$250.00
25	AGGREGATE BASE (CV) CLASS 5 (P)	$22.45	2,875.00	C Y	$64,543.75	2,205.00	C Y	$49,502.25	2,436.00	C Y	$54,688.20
26	BITUMINOUS PATCH SPECIAL 1	$44.00	758.00	S Y	$33,352.00	0.00	S Y	$0.00	593.00	S Y	$26,092.00
27	BITUMINOUS PATCH SPECIAL 2	$30.00	73.00	S Y	$2,190.00	0.00	S Y	$0.00	0.00	S Y	$0.00
28	BITUMINOUS PATCH SPECIAL 3	$40.00	143.00	S Y	$5,720.00	0.00	S Y	$0.00	127.00	S Y	$5,080.00
29	BITUMINOUS PATCH SPECIAL 4	$40.00	257.00	S Y	$10,280.00	0.00	S Y	$0.00	180.00	S Y	$7,200.00
30	MILL BITUMINOUS SURFACE	$4.05	1,652.00	S Y	$6,690.60	0.00	S Y	$0.00	0.00	S Y	$0.00
31	BITUMINOUS MATERIAL FOR TACK COAT	$0.01	503.00	GAL	$5.03	0.00	GAL	$0.00	0.00	GAL	$0.00
32	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 1.5" THICK (P)	$8.00	10,049.00	S Y	$80,392.00	0.00	S Y	$0.00	0.00	S Y	$0.00
33	TYPE SP 9.5 WEARING COURSE MIXTURE (3;B) 2" THICK (P)	$11.64	1,723.00	S Y	$20,055.72	0.00	S Y	$0.00	0.00	S Y	$0.00
34	TYPE SP 12.5 WEARING COURSE MIXTURE (3;C) 2.5" THICK (P)	$13.40	10,049.00	S Y	$134,656.60	0.00	S Y	$0.00	10,946.00	S Y	$146,676.40
35	4" CONCRETE WALK	$4.55	6,164.00	S F	$28,046.20	52.00	S F	$236.60	5,716.00	S F	$26,007.80
36	6" CONCRETE WALK	$6.45	346.00	S F	$2,231.70	0.00	S F	$0.00	297.00	S F	$1,915.65
37	CONCRETE CURB AND GUTTER DESIGN B618	$13.40	4,959.00	L F	$66,450.60	3,311.00	L F	$44,367.40	4,915.00	L F	$65,861.00
38	CONCRETE CURB AND GUTTER DESIGN D418	$30.35	44.00	L F	$1,335.40	0.00	L F	$0.00	44.00	L F	$1,335.40
39	6" CONCRETE DRIVEWAY PAVEMENT	$54.60	1,311.00	S Y	$71,580.60	582.00	S Y	$31,777.20	1,334.00	S Y	$72,836.40
40	7" CONCRETE VALLEY GUTTER	$68.75	107.00	S Y	$7,356.25	0.00	S Y	$0.00	0.00	S Y	$0.00

Pay Request No.: **5**

2020 STREET & UTILITY IMPROVEMENTS

BOLTON & MENK
Real People. Real Solutions.

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH FRIDAY, OCTOBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
41	TRUNCATED DOMES	$52.60	96.00	S F	$5,049.60	0.00	S F	$0.00	85.00	S F	$4,471.00
42	REINSTALL CONCRETE PAVERS	$10.50	275.00	S F	$2,887.50	0.00	S F	$0.00	72.00	S F	$756.00
43	REINSTALL POST & ROPE FENCE	$57.82	10.00	L F	$578.20	0.00	L F	$0.00	0.00	L F	$0.00
44	INSTALL TWO-RAIL WOOD FENCE	$23.12	50.00	L F	$1,156.00	0.00	L F	$0.00	0.00	L F	$0.00
45	INSTALL MAIL BOX SUPPORT	$100.00	23.00	EACH	$2,300.00	0.00	EACH	$0.00	1.00	EACH	$100.00
46	TEMPORARY MAIL BOX BANK	$900.00	1.00	L S	$900.00	0.50	L S	$450.00	1.00	L S	$900.00
47	TRAFFIC CONTROL	$6,575.00	1.00	L S	$6,575.00	0.75	L S	$4,931.25	0.90	L S	$5,917.50
48	STABILIZED CONSTRUCTION EXIT	$1,323.00	1.00	L S	$1,323.00	0.50	L S	$661.50	1.00	L S	$1,323.00
49	EROSION CONTROL SUPERVISOR	$1,445.00	1.00	L S	$1,445.00	0.00	L S	$0.00	0.00	L S	$0.00
50	AMENDED TOPSOIL BORROW (LV)	$28.85	2,350.00	C Y	$67,797.50	0.00	C Y	$0.00	0.00	C Y	$0.00
51	SEED, FERTILIZE, & HYDROMULCH	$1.50	7,926.00	SY	$11,889.00	0.00	SY	$0.00	0.00	SY	$0.00
52	SEED, FERTILIZE, & EROSION CONTROL BLANKETS CATEGORY 3	$2.00	2,141.00	S Y	$4,282.00	0.00	S Y	$0.00	0.00	S Y	$0.00
53	REINSTALL ROCK SWALE	$64.25	9.00	S Y	$578.25	0.00	S Y	$0.00	0.00	S Y	$0.00
54	LANDSCAPING ALLOWANCE	$1.00	15,000.00	UNIT	$15,000.00	0.00	UNIT	$0.00	0.00	UNIT	$0.00
55	CONSTRUCTION ALLOWANCE	$1.00	50,000.00	UNIT	$50,000.00	0.00	UNIT	$0.00	0.00	UNIT	$0.00
56	REMOVE MANHOLE (SANITARY)	$360.00	9.00	EACH	$3,240.00	9.00	EACH	$3,240.00	9.00	EACH	$3,240.00
57	REMOVE SEWER PIPE (SANITARY)	$4.50	2,141.00	L F	$9,634.50	1,307.00	L F	$5,881.50	2,141.00	L F	$9,634.50
58	AGGREGATE FOUNDATION	$15.00	723.00	TON	$10,845.00	0.00	TON	$0.00	0.00	TON	$0.00
59	CONNECT TO EXISTING SANITARY SEWER	$355.00	6.00	EACH	$2,130.00	5.00	EACH	$1,775.00	5.00	EACH	$1,775.00
60	CONNECT TO EXISTING MANHOLE (SANITARY)	$500.00	1.00	EACH	$500.00	1.00	EACH	$500.00	1.00	EACH	$500.00
61	8"X6" PVC WYE	$290.00	40.00	EACH	$11,600.00	36.00	EACH	$10,440.00	38.00	EACH	$11,020.00
62	LATERAL CONNECTION LINER	$3,745.00	3.00	EACH	$11,235.00	3.00	EACH	$11,235.00	3.00	EACH	$11,235.00
63	LATERAL REINSTATEMENT-ANY SIZE	$177.00	3.00	EACH	$531.00	3.00	EACH	$531.00	3.00	EACH	$531.00
64	TRIM PROTRUDING TAP-ANY SIZE/MATERIAL	$10.20	3.00	EACH	$30.60	0.00	EACH	$0.00	0.00	EACH	$0.00
65	8" PVC PIPE SEWER	$42.00	2,235.00	L F	$93,870.00	2,130.00	L F	$89,460.00	2,162.00	L F	$90,804.00
66	6" PVC SANITARY SERVICE PIPE	$19.50	1,575.00	L F	$30,712.50	1,230.00	L F	$23,985.00	1,230.00	L F	$23,985.00
67	8" CIPP LINING	$67.25	201.00	L F	$13,517.25	195.00	L F	$13,113.75	195.00	L F	$13,113.75
68	CASTING ASSEMBLY (SANITARY)	$600.00	11.00	EACH	$6,600.00	0.00	EACH	$0.00	0.00	EACH	$0.00
69	ADJUST FRAME AND RING CASTING	$479.00	11.00	EACH	$5,269.00	0.00	EACH	$0.00	0.00	EACH	$0.00
70	CONSTRUCT MANHOLE DESIGN 4007	$392.00	94.20	L F	$36,926.40	84.20	L F	$33,006.40	84.20	L F	$33,006.40
71	SANITARY SEWER I&I BARRIER	$170.00	11.00	EACH	$1,870.00	0.00	EACH	$0.00	0.00	EACH	$0.00
72	SANITARY SEWER TRACER WIRE SYSTEM (HILLCREST 2ND ADD	$2,660.00	1.00	EACH	$2,660.00	0.00	EACH	$0.00	0.00	EACH	$0.00
73	SANITARY SEWER TRACER WIRE SYSTEM (2ND STREET SW)	$2,500.00	1.00	EACH	$2,500.00	0.00	EACH	$0.00	0.00	EACH	$0.00
74	REMOVE GATE VALVE AND BOX	$180.00	6.00	EACH	$1,080.00	3.00	EACH	$540.00	6.00	EACH	$1,080.00
75	REMOVE HYDRANT	$360.00	3.00	EACH	$1,080.00	2.00	EACH	$720.00	4.00	EACH	$1,440.00
76	REMOVE WATERMAIN	$7.00	1,933.00	L F	$13,531.00	477.00	L F	$3,339.00	1,180.00	L F	$8,260.00
77	ABANDON WATERMAIN	$1.98	842.00	L F	$1,667.16	0.00	L F	$0.00	1,208.00	L F	$2,391.84
78	TEMPORARY WATER SERVICE (HILLCREST 2ND ADDITION)	$3,000.00	1.00	EACH	$3,000.00	1.00	EACH	$3,000.00	1.00	EACH	$3,000.00
79	TEMPORARY WATER SERVICE (2ND STREET SW)	$3,000.00	1.00	EACH	$3,000.00	0.50	EACH	$1,500.00	0.50	EACH	$1,500.00
80	TEMPORARY WATER SERVICE CONNECTION AT CURB STOP	$285.00	5.00	EACH	$1,425.00	1.00	EACH	$285.00	1.00	EACH	$285.00
81	CONNECT TO EXISTING WATER MAIN	$1,245.00	8.00	EACH	$9,960.00	9.00	EACH	$11,205.00	9.00	EACH	$11,205.00

Pay Request No.: 5

2020 STREET & UTILITY IMPROVEMENTS

BOLTON & MENK
Real People. Real Solutions.

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH FRIDAY, OCTOBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
82	HYDRANT, 9 FT BURY	$4,625.00	1.00	EACH	$4,625.00	2.00	EACH	$9,250.00	2.00	EACH	$9,250.00
83	HYDRANT, 8 FT BURY	$4,210.00	3.00	EACH	$12,630.00	3.00	EACH	$12,630.00	3.00	EACH	$12,630.00
84	ADJUST VALVE BOX	$180.00	11.00	EACH	$1,980.00	0.00	EACH	$0.00	0.00	EACH	$0.00
85	1" CORPORATION STOP	$288.00	44.00	EACH	$12,672.00	42.00	EACH	$12,096.00	42.00	EACH	$12,096.00
86	1-1/2" CORPORATION STOP	$337.00	1.00	EACH	$337.00	1.00	EACH	$337.00	1.00	EACH	$337.00
87	6" GATE VALVE AND BOX	$1,308.00	4.00	EACH	$5,232.00	6.00	EACH	$7,848.00	6.00	EACH	$7,848.00
88	8" GATE VALVE AND BOX	$1,785.00	8.00	EACH	$14,280.00	9.00	EACH	$16,065.00	9.00	EACH	$16,065.00
89	1" CURB STOP AND BOX	$317.00	44.00	EACH	$13,948.00	42.00	EACH	$13,314.00	42.00	EACH	$13,314.00
90	1-1/2" CURB STOP AND BOX	$510.00	1.00	EACH	$510.00	1.00	EACH	$510.00	1.00	EACH	$510.00
91	VALVE BOX TOP SECTION & CAP	$174.00	9.00	EACH	$1,566.00	0.00	EACH	$0.00	0.00	EACH	$0.00
92	1" TYPE K COPPER PIPE	$20.88	1,609.00	L F	$33,595.92	1,189.00	L F	$24,826.32	1,189.00	L F	$24,826.32
93	1 1/2" TYPE K COPPER PIPE	$38.00	20.00	L F	$760.00	22.00	L F	$836.00	22.00	L F	$836.00
94	6" PVC WATERMAIN	$23.00	90.00	L F	$2,070.00	64.00	L F	$1,472.00	64.00	L F	$1,472.00
95	8" PVC WATERMAIN	$30.00	2,531.00	L F	$75,930.00	2,459.00	L F	$73,770.00	2,459.00	L F	$73,770.00
96	8" PVC WATERMAIN (TRENCHLESS)	$75.45	190.00	L F	$14,335.50	190.00	L F	$14,335.50	190.00	L F	$14,335.50
97	2" INSULATION	$55.00	11.00	S Y	$605.00	11.00	S Y	$605.00	11.00	S Y	$605.00
98	WATERMAIN FITTINGS	$1.00	1,691.00	L B	$1,691.00	1,478.00	L B	$1,478.00	1,478.00	L B	$1,478.00
99	EXCAVATE AND INSULATE WATERMAIN (4" INSULATION)	$24.10	290.00	L F	$6,989.00	0.00	L F	$0.00	0.00	L F	$0.00
100	WATERMAIN TRACER WIRE SYSTEM (HILLCREST 2ND ADDITION)	$3,615.00	1.00	EACH	$3,615.00	0.00	EACH	$0.00	0.00	EACH	$0.00
101	WATERMAIN TRACER WIRE SYSTEM (2ND STREET SW)	$2,707.00	1.00	EACH	$2,707.00	0.00	EACH	$0.00	0.00	EACH	$0.00
102	REMOVE CONCRETE APRON	$300.00	1.00	EACH	$300.00	0.00	EACH	$0.00	0.00	EACH	$0.00
103	REMOVE METAL APRON	$120.00	2.00	EACH	$240.00	2.00	EACH	$240.00	2.00	EACH	$240.00
104	REMOVE MANHOLE (STORM)	$412.00	6.00	EACH	$2,472.00	6.00	EACH	$2,472.00	6.00	EACH	$2,472.00
105	REMOVE CATCH BASIN	$275.00	9.00	EACH	$2,475.00	9.00	EACH	$2,475.00	9.00	EACH	$2,475.00
106	ABANDON PIPE SEWER (STORM)	$18.05	435.00	EACH	$7,851.75	398.00	EACH	$7,183.90	398.00	EACH	$7,183.90
107	REMOVE SEWER PIPE (STORM)	$11.75	969.00	L F	$11,385.75	969.00	L F	$11,385.75	1,006.00	L F	$11,820.50
108	12" RC PIPE APRON	$1,000.00	1.00	EACH	$1,000.00	1.00	EACH	$1,000.00	1.00	EACH	$1,000.00
109	15" RC PIPE APRON	$940.00	2.00	EACH	$1,880.00	2.00	EACH	$1,880.00	2.00	EACH	$1,880.00
110	30" RC PIPE APRON	$1,775.00	1.00	EACH	$1,775.00	1.00	EACH	$1,775.00	1.00	EACH	$1,775.00
111	6" PERF PVC PIPE DRAIN	$11.85	4,957.00	L F	$58,740.45	4,799.00	L F	$56,868.15	4,799.00	L F	$56,868.15
112	6" PVC PIPE DRAIN CLEANOUT	$235.00	23.00	EACH	$5,405.00	12.00	EACH	$2,820.00	12.00	EACH	$2,820.00
113	SUMP PUMP SERVICE	$540.00	46.00	EACH	$24,840.00	23.00	EACH	$12,420.00	43.00	EACH	$23,220.00
114	CONNECT TO EXISTING STORM SEWER	$288.00	4.00	EACH	$1,152.00	4.00	EACH	$1,152.00	4.00	EACH	$1,152.00
115	CONNECT INTO EXISTING DRAINAGE STRUCTURE	$720.00	1.00	EACH	$720.00	1.00	EACH	$720.00	1.00	EACH	$720.00
116	8" PIPE SEWER	$32.60	16.00	L F	$521.60	13.00	L F	$423.80	13.00	L F	$423.80
117	12" PIPE SEWER	$33.50	680.00	L F	$22,780.00	673.00	L F	$22,545.50	673.00	L F	$22,545.50
118	15" PIPE SEWER	$37.70	321.00	L F	$12,101.70	324.00	L F	$12,214.80	324.00	L F	$12,214.80
119	18" PIPE SEWER	$53.25	38.00	L F	$2,023.50	29.00	L F	$1,544.25	29.00	L F	$1,544.25
120	24" PIPE SEWER	$62.25	63.00	L F	$3,921.75	61.00	L F	$3,797.25	61.00	L F	$3,797.25
121	30" PIPE SEWER	$69.00	498.00	L F	$34,362.00	498.00	L F	$34,362.00	498.00	L F	$34,362.00
122	CASTING ASSEMBLY (STORM)	$655.00	27.00	EACH	$17,685.00	9.00	EACH	$5,895.00	13.00	EACH	$8,515.00

Pay Request No.: 5

2020 STREET & UTILITY IMPROVEMENTS

BOLTON & MENK
Real People. Real Solutions.

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH FRIDAY, OCTOBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
123	ADJUST FRAME AND RING CASTING (STORM)	$360.00	27.00	EACH	$9,720.00	0.00	EACH	$0.00	0.00	EACH	$0.00
124	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	$745.00	7.00	L F	$5,215.00	5.01	L F	$3,732.45	5.01	L F	$3,732.45
125	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	$615.00	21.70	L F	$13,345.50	20.91	L F	$12,859.65	20.91	L F	$12,859.65
126	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	$721.00	5.10	L F	$3,677.10	4.10	L F	$2,956.10	4.10	L F	$2,956.10
127	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	$754.00	21.20	L F	$15,984.80	11.29	L F	$8,512.66	11.29	L F	$8,512.66
128	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (R-1)	$530.00	50.30	L F	$26,659.00	32.91	L F	$17,442.30	50.30	L F	$26,659.00
129	STORM SEWER EXTERNAL SEAL	$300.00	27.00	EACH	$8,100.00	9.00	EACH	$2,700.00	13.00	EACH	$3,900.00
130	RECONSTRUCT DRAINAGE STRUCTURE	$560.00	2.00	L F	$1,120.00	0.00	L F	$0.00	0.00	L F	$0.00
131	RANDOM RIPRAP CLASS III	$48.00	39.00	TON	$1,872.00	0.00	TON	$0.00	0.00	TON	$0.00
132	TURF REINFORCEMENT MAT - TYPE SCOUR STOP	$8.10	80.00	S F	$648.00	0.00	S F	$0.00	0.00	S F	$0.00
133	STORM DRAIN INLET PROTECTION	$131.00	30.00	EACH	$3,930.00	8.00	EACH	$1,048.00	8.00	EACH	$1,048.00
134	SILT FENCE; TYPE MS	$2.00	421.00	L F	$842.00	201.00	L F	$402.00	453.00	L F	$906.00
135	ROCK CHECK	$135.00	32.00	EACH	$4,320.00	0.00	EACH	$0.00	0.00	EACH	$0.00
136	REMOVE CATCH BASIN	$360.00	5.00	EACH	$1,800.00	0.00	EACH	$0.00	5.00	EACH	$1,800.00
137	REMOVE CATCH BASIN GRATE CASTING	$79.00	11.00	EACH	$869.00	0.00	EACH	$0.00	12.00	EACH	$948.00
138	SAWING CONCRETE PAVEMENT (FULL DEPTH)	$4.80	67.00	L F	$321.60	0.00	L F	$0.00	67.00	L F	$321.60
139	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	$1.76	335.00	L F	$589.60	0.00	L F	$0.00	252.00	L F	$443.52
140	REMOVE CATCH BASIN	$360.00	11.00	L F	$3,960.00	0.00	L F	$0.00	7.00	L F	$2,520.00
141	REMOVE CURB AND GUTTER	$18.80	236.00	L F	$4,436.80	0.00	L F	$0.00	186.00	L F	$3,496.80
142	REMOVE CONCRETE DRIVEWAY PAVEMENT	$19.10	13.00	S Y	$248.30	0.00	S Y	$0.00	5.00	S Y	$95.50
143	REMOVE BITUMINOUS PAVEMENT	$25.00	125.00	S Y	$3,125.00	0.00	S Y	$0.00	75.00	S Y	$1,875.00
144	REMOVE CONCRETE WALK	$1.80	60.00	S F	$108.00	0.00	S F	$0.00	0.00	S F	$0.00
145	REMOVE CONCRETE PAVEMENT DRIVEWAY	$7.20	13.00	S Y	$93.60	0.00	S Y	$0.00	0.00	S Y	$0.00
146	BITUMINOUS PATCH SPECIAL 1	$43.00	125.00	S Y	$5,375.00	0.00	S Y	$0.00	75.00	S Y	$3,225.00
147	CONNECT TO EXISTING STORM SEWER	$765.00	15.00	EACH	$11,475.00	0.00	EACH	$0.00	7.00	EACH	$5,355.00
148	CASTING ASSEMBLY (STORM)	$932.00	11.00	EACH	$10,252.00	0.00	EACH	$0.00	13.00	EACH	$12,116.00
149	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (R-1)	$1,828.00	5.00	EACH	$9,140.00	0.00	EACH	$0.00	5.00	EACH	$9,140.00
150	REPAIR CATCH BASIN	$378.00	11.00	L F	$4,158.00	0.00	L F	$0.00	7.00	L F	$2,646.00
151	6" CONCRETE WALK	$6.45	60.00	S F	$387.00	0.00	S F	$0.00	0.00	S F	$0.00
152	CONCRETE CURB AND GUTTER DESIGN SPECIAL	$32.36	236.00	L F	$7,636.96	0.00	L F	$0.00	186.00	L F	$6,018.96
153	6" CONCRETE DRIVEWAY PAVEMENT	$55.60	13.00	S Y	$722.80	0.00	S Y	$0.00	5.00	S Y	$278.00
154	AMENDED TOPSOIL BORROW (LV)	$43.44	54.00	C Y	$2,345.76	0.00	C Y	$0.00	0.00	C Y	$0.00
155	SEED, FERTILIZE, & HYDROMULCH	$2.00	119.00	SY	$238.00	0.00	SY	$0.00	0.00	SY	$0.00
									0		0
	TOTAL AMOUNT:				**$2,127,250.01**			**$1,155,585.03**			**$1,608,810.74**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Meeting: November 10, 2020

AGENDA ITEM: 2020 Mill & Overlay	**AGENDA SECTION:** New Business
PREPARED BY: Brian Malm, Bolton & Menk	**AGENDA NO.** 7.C.
ATTACHMENTS: Estimate No. 4	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Pay Estimate No.4 to Rochester Sand and Gravel in the amount of $49,295.04	

SUMMARY

See Memo from Brian Malm.

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

November 4, 2020

Bob Mahon
Rochester Sand & Gravel
4105 East River Road NE
Rochester, MN 55901

RE: 2020 Mill & Overlay Street Improvements
City of Plainview
Project No.: H19.119930-1

Dear Mr. Mahon:

Enclosed is Contractor's Estimate No. 4 in the amount of $49,295.04.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, P.E.
City Engineer

Enclosures

cc: Carol Kujath, City Clerk, City of Plainview

CONTRACTOR'S PAY REQUEST **2020 MILL & OVERLAY STREET IMPROVEMENTS** **CITY OF PLAINVIEW** **BMI PROJECT NO. H19.119930-1**	BOLTON & MENK Real People. Real Solutions.	**DISTRIBUTION:** CONTRACTOR (1) OWNER (1) ENGINEER (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$663,870.07
TOTAL, COMPLETED WORK TO DATE	$615,343.97
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$615,343.97
RETAINED PERCENTAGE (1.0%)	$6,153.44
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$609,190.53
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$559,895.49
PAY CONTRACTOR AS ESTIMATE NO. 4	$49,295.04

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: ROCHESTER SAND & GRAVEL
405 EAST RIVER ROAD NE
ROCHESTER, MN 55906

By ____
Name Title

Date ____

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 2900 43RD STREET NW, STE 100, ROCHESTER, MN 55901

By ____, CONSULTING ENGINEER
Brian Malm, PE

Date ____

APPROVED FOR PAYMENT:
OWNER:

By ____
Carol Kujath City Clerk Date

Pay Request No.: 4

2020 MILL & OVERLAY STREET IMPROVEMENTS

BOLTON & MENK
Real People. Real Solutions.

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930-1
WORK COMPLETED THROUGH FRIDAY, OCTOBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
1	MOBILIZATION	$57,569.00	1.00	L S	$57,569.00	0.80	L S	$46,055.20	1.00	L S	$57,569.00
2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	$3.00	7,276.00	L F	$21,828.00	4,993.00	L F	$14,979.00	4,993.00	L F	$14,979.00
3	REMOVE CURB AND GUTTER	$20.00	309.00	L F	$6,180.00	573.00	L F	$11,460.00	573.00	L F	$11,460.00
4	SUBGRADE EXCAVATION	$35.00	50.00	C Y	$1,750.00	0.00	C Y	$0.00	0.00	C Y	$0.00
5	STABILIZING AGGREGATE	$35.00	50.00	C Y	$1,750.00	0.00	C Y	$0.00	0.00	C Y	$0.00
6	SITE GRADING	$2,500.00	1.00	L S	$2,500.00	0.00	L S	$0.00	1.00	L S	$2,500.00
7	BITUMINOUS PATCH SPECIAL 1	$45.00	1,541.00	S Y	$69,345.00	0.00	S Y	$0.00	0.00	S Y	$0.00
8	BITUMINOUS PATCH SPECIAL 2	$30.00	1,437.00	S Y	$43,110.00	2,575.00	S Y	$77,250.00	2,617.00	S Y	$78,510.00
9	MILL BITUMINOUS SURFACE	$2.41	26,067.00	S Y	$62,821.47	26,067.00	S Y	$62,821.47	26,067.00	S Y	$62,821.47
10	BITUMINOUS MATERIAL FOR TACK COAT	$0.01	2,710.00	GAL	$27.10	2,570.00	GAL	$25.70	2,570.00	GAL	$25.70
11	TYPE SP 9.5 BITUMINOUS MIXTURE FOR LEVELING (2,B)	$74.50	60.00	TON	$4,470.00	60.00	TON	$4,470.00	60.00	TON	$4,470.00
12	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	$74.50	3,173.00	TON	$236,388.50	3,159.00	TON	$235,345.50	3,159.00	TON	$235,345.50
13	TYPE SP 9.5 BITUMINOUS MIXTURE FOR PATCHING (2,B)	$74.50	45.00	TON	$3,352.50	45.00	TON	$3,352.50	45.00	TON	$3,352.50
14	ADJUST VALVE BOX	$220.00	23.00	EACH	$5,060.00	0.00	EACH	$0.00	1.00	EACH	$220.00
15	CASTING ASSEMBLY (SANITARY)	$810.00	1.00	EACH	$810.00	0.00	EACH	$0.00	0.00	EACH	$0.00
16	ADJUST FRAME AND RING CASTING (SANITARY)	$840.00	12.00	EACH	$10,080.00	12.00	EACH	$10,080.00	12.00	EACH	$10,080.00
17	ADJUST FRAME AND RING CASTING (STORM)	$860.00	15.00	EACH	$12,900.00	15.00	EACH	$12,900.00	15.00	EACH	$12,900.00
18	ADJUST FRAME AND RING CASTING (CLEAN-OUT)	$715.00	7.00	EACH	$5,005.00	0.00	EACH	$0.00	7.00	EACH	$5,005.00
19	REPAIR CATCH BASINS	$800.00	3.00	EACH	$2,400.00	7.00	EACH	$5,600.00	7.00	EACH	$5,600.00
20	REPAIR MANHOLES (SANITARY)	$800.00	16.00	EACH	$12,800.00	17.00	EACH	$13,600.00	17.00	EACH	$13,600.00
21	REPAIR MANHOLES (STORM)	$1,042.00	2.00	EACH	$2,084.00	3.00	EACH	$3,126.00	3.00	EACH	$3,126.00
22	REPAIR DRAINAGE STRUCTURE	$650.00	20.00	L F	$13,000.00	2.00	L F	$1,300.00	2.00	L F	$1,300.00
23	SANITARY SEWER I&I BARRIER	$345.00	16.00	EACH	$5,520.00	16.00	EACH	$5,520.00	16.00	EACH	$5,520.00
24	STORM SEWER EXTERNAL SEAL	$535.00	5.00	EACH	$2,675.00	11.00	EACH	$5,885.00	11.00	EACH	$5,885.00
25	CONCRETE CURB & GUTTER	$47.00	309.00	L F	$14,523.00	671.00	L F	$31,537.00	671.00	L F	$31,537.00
26	TRAFFIC CONTROL	$16,000.00	1.00	L S	$16,000.00	0.80	L S	$12,800.00	1.00	L S	$16,000.00
27	AMENDED TOPSOIL BORROW (LV)	$25.00	101.00	C Y	$2,525.00	0.00	C Y	$0.00	0.00	C Y	$0.00
28	SEED, FERTILIZE, & HYDROMULCH	$6.50	343.00	SY	$2,229.50	0.00	SY	$0.00	351.00	SY	$2,281.50
29	SEED, FERTILIZE, & BLANKET	$7.50	90.00	SY	$675.00	0.00	SY	$0.00	0.00	SY	$0.00
30	CONSTRUCTION ALLOWANCE	$1.00	10,000.00	UNIT	$10,000.00	0.00	UNIT	$0.00	0.00	UNIT	$0.00
CO1-1	6" CONCRETE DRIVEWAY PAVEMENT	$131.00	80.00	SY	$10,480.00	55.30	SY	$7,244.30	55.30	SY	$7,244.30
CO1-2	7" CONCRETE VALLEY GUTTER	$36.00	667.00	LF	$24,012.00	667.00	LF	$24,012.00	667.00	LF	$24,012.00
	TOTAL AMOUNT:				**$663,870.07**			**$589,363.67**			**$615,343.97**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: November 10th,2020

AGENDA ITEM: Eckstein Lights	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus Public Works Director	**AGENDA NO. 7.D.**
ATTACHMENTS:	**APPROVED BY:**
RECOMMENDED ACTION: Motion to approve Demand Electric for the repair of the lights at Eckstein.	

SUMMARY
Last summer PEC (Peoples Energy Coop) came to the city and said they would like all the transformers that are up in the towers brought to the ground because of safety concerns. They were not got to force the issue as long as the city was working on some sort of remedy. This year we could not turn the lights on, after PEC was here, they said they would not repair what was currently in place due to safety concerns. We have met with David Todd (City Administrator), Bill Ihrke (School Superintendent), Parks and Trails Commission, and talked about three different options. After many meetings and lots of discussion it was agreed that the least expensive repair was the best.

Peoples Energy Coop is willing to supply transformers, meters, and also run power to a location of our choice to help with the cost. We sent RFQs to get power from the transformer to the towers. This will include a panel where the lights can be turned on and off safely by either staff or school.

Company	Price
HG Electric	$98,308.00 includes boring lines in.
Demand Electric	$41,875.00 open trench/ repair grass $16,793.00 option to bore lines in **Total with boring the lines in $58,668.00**

Given the amount of money we have spent over the past few years on this field, I would recommend we go with the option to bore the lines in. This is less destructive and a much cleaner way to do the project.

Respectfully Submitted
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: November 10th,2020

AGENDA ITEM: Snow Trucking/Sand	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus Public Works Director	**AGENDA NO.** 7.E.
ATTACHMENTS:	**APPROVED BY:**
RECOMMENDED ACTION: Motion to approve Bennett & Sons for the hauling of snow/sand this winter.	

SUMMARY

A request for bids was put in the Plainview News for the hauling of snow for the 2020-2021 season in the beginning of October. We received only the one bid by the 26th at 10:00 am. Bennett & Sons has hauled for the City for several years. Trucking remained the same as last year. Lot rent went up $250.00 for the year. They had to bid a loader because they will have to push up the snow that they are dumping because our loader will busy blowing the windrowed streets.

Equipment	Price
Trucking	$99 (per hour)
Loader	$140-$150 depending on the loader
Dump Site Rental (for the season)	$2250

Bennett & Sons also bid the hauling of the sand we mix with salt for the treatment of the roads. There bid came at $14.75 per yard. This is up $0.25 from last year.
This will be paid out of the Ice & Snow Removal (Other Professional Services Account).

Respectfully Submitted,
Shane Loftus
Public works Director

PLAINVIEW CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: November 10th,2020

AGENDA ITEM: Replace Pool Heaters	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus Public Works Director	**AGENDA NO.** 7.F.
ATTACHMENTS:	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve Rahman Heating and Cooling to replace the pool heaters.	

SUMMARY

Unfortunately, these heaters are in the worst conditions we can ask any equipment to be in. The pool is only open for about 12 weeks of the year. The rest of the year they sit and corrode. We have switched to chemicals that are less corrosive and have done a better job of ventilating. Over the past few years, we have been limping these heaters along. The last two years we have had to open the pool using only one heater because both heaters will not work. It has taken a couple of weeks or better into the season to get both operational. We received quotes from three different companies.

Company	Unit/ Labor	Price
B & C Plumbing	2 IBC EX85	$74,472.00
Thatcher pool and Spa	2 LAARS	$54,012.00
Rahman Heating	2 LAARS	$53,500.00

Rahman heating has been maintaining and working on these heaters for the last few years and are very familiar with them.

Due to the fact the pool did not open this year, the money for the pool heaters would come from what we did not spend in operations this year (employees, maintenance, etc.).

Respectfully Submitted,
Shane Loftus
Public Works Director

PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council Regular Meeting: November 10th, 2020

AGENDA ITEM: Part-time Police Officer Pay	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** **7.G.**
ATTACHMENTS:	**APPROVED BY:**

RECOMMENDED ACTION: Motion

1. To approve the part-time police officer's pay scale that reflects a starting wage of $23.45 dollars per hour.
2. Provide an annual cost of living increase equal to full-time police officers.

SUMMARY

The Plainview Police Department police officer part-time wage is currently $18.50 dollars per hour. This has been the part-time pay rate for several years without any increases. Because there have been no increases for the past several years, our part-time wage has fallen below comparable agency part-time wages by approximately $5.00 dollars per hour.

I request that we raise our part-time police officer's starting wage to $23.45 dollars an hour. This wage represents a starting wage that is $.50 cents below our full-time police officer starting wage which is currently at $23.95.

I also request that our part-time police officers receive an annual cost of living increase equal to full-time police officers. By doing this we can keep a constant comparable part-time wage for many years into the future.

This part-time pay increase is included in the 2021 budget proposal which is LESS than the current 2020 part-time budget.

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Special Meeting: November 10, 2020

AGENDA ITEM: Lot Split Application	**AGENDA SECTION:** New Business
PREPARED BY: David Todd, City Administrator	**AGENDA NO. 7.H.**
ATTACHMENTS: Lot Split Application. Certificate of Survey. Color Map. Black and White Map.	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve the simple lot split application allowing Dennis Engel to split off a portion of his property located at 315 E. Broadway to Jay and Robin Holst at 35 3rd Street SE	

SUMMARY

Dennis Engel has applied for a simple lot split for a portion of his property along the rear lot line of his home. The areas in question was a former alley vacated by the City and the northerly portion is part of the rear lot line on Mr. Engels property located at 315 E. Broadway, Plainview, MN. The result of this lot split will grant Jay and Robin Holst to acquire the portion of Mr. Engels' property described in the certificate of survey and presented on the subsequent map(s). Mr. Engel will be required to record this transaction with Wabasha County once the application is approved. Staff has no objection to this request/application for a simple lot split and the required fee has been paid.

Respectfully,

David Todd
City Administrator

CITY OF PLAINVIEW LOT SPLIT APPLICATION

1. Owner(s) Information

First Owner Name: Dennis Engel
Address: 315 E. Broadway Plainview
Daytime Phone Number: 507-534-3904

Second Owner Name:
Address:
Daytime Phone Number:

2. First Property Legal Description (Lot and Block or Metes and Bounds)

Block: 3 Lot: 2 Addition: Gibb's

Metes and Bounds (if necessary)
Sect-17 Twp-108 R-011 Gibb's Addition Lot-002 Block 003 .21 AC & NLY 1/2 Vac Alley Adj

Property ID Number R26.00638.00

Second Property Legal Description (Lot and Block or Metes and Bounds)

Block: 3 Lot: N1/2 of Lots 6+7 Addition: Gibbs

Metes and Bounds (if necessary)
Gibbs Addition .22 AC N1/2 of Lots 6+7 Blk 3 + Sly 1/2 Vac Alley Adj

Property ID Number R26.00640.00

3. Lot Split Description (Why Lot Split Is Warranted)

Existing Driveway in Vac Alley

4. Application Information

1) An owner desiring a lot split shall also submit either a certificate of survey prepared by a registered land surveyor, a plat drawing prepared by a person who prepares plat drawings for attorneys handling real estate closings, or a plat drawing prepared by the owner indicating the specific physical location of lot markers or lot lines.

2) Upon receipt, the completed application and survey/plat drawing shall be submitted to the City Council for review. In deciding whether to approve the request, the City Council shall consider, among other things, the reason for the request, whether the lot after the split would comply with all the requirements of the Land Management Ordinance concerning minimum size, setbacks etc. and the effect which the lot split if approved might have on the rights of adjoining property owners. In order to be approved, the lot split must not result in a lot or portion of a lot which lacks access to a public street or roadway.

3) The owner shall also submit an application fee to be established by resolution of the City Council $200.00

4) If approved, the City Administrator shall issue notice of approval in writing to the property owner. *The property owner shall be required to record this approval with the Wabasha County Recorder and bear any costs associated with doing so*. If denied, the owner shall have the right to a public hearing before the City Council in conformance with the variance appeal procedure set forth in Article XX, Section 1.3.

5. Signatures and Approval Dates

I, the applicant, acknowledge and affirm that the above information is accurate and shall be used shall comply with the plans and specifications here with submitted and with all the ordinances of the City of Plainview.

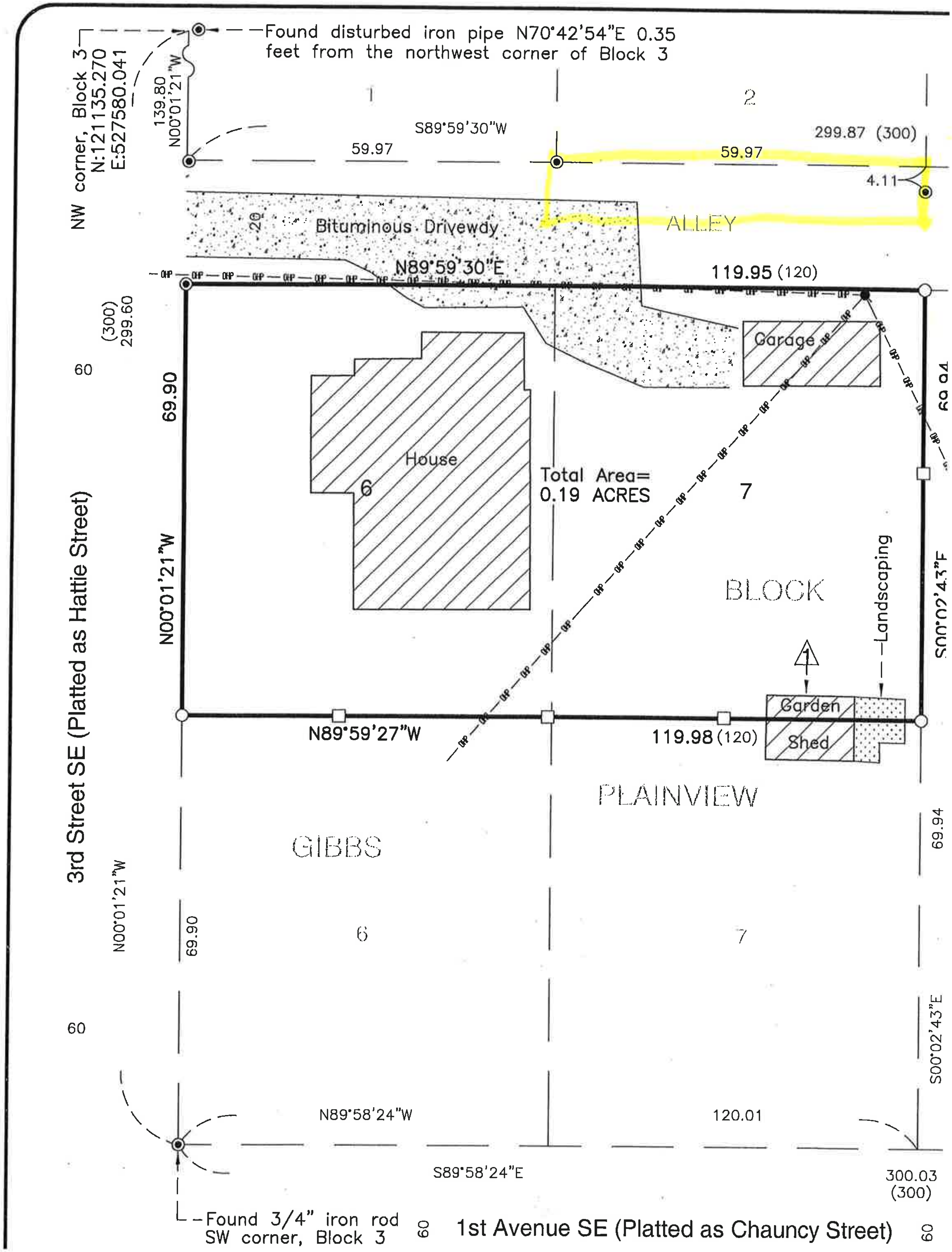
Applicant Signature and Date
X Dennis Engel

Second Applicant Signature and Date (if necessary)

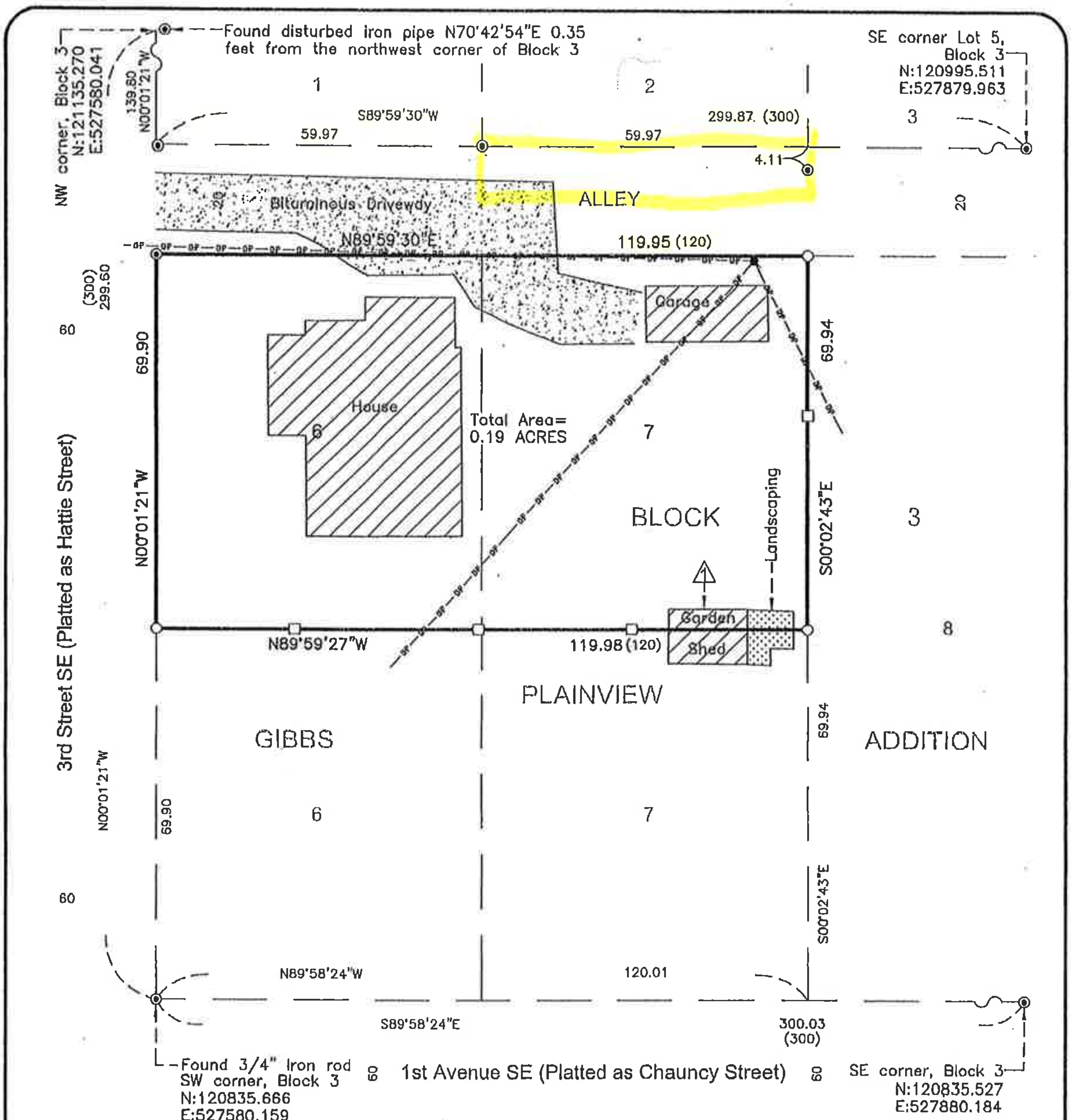
Date Approved by City Council

Date Recorded at County

Note: Ensure that survey or drawing is attached.



Found disturbed iron pipe N70°42'54"E 0.35 feet from the northwest corner of Block 3
NW corner, Block 3
N:121135.270
E:527580.041
139.80
N00°01'21"W
1
2
S89°59'30"W
59.97
59.97
299.87 (300)
4.11
ALLEY
20
Bituminous Driveway
N89°59'30"E
119.95 (120)
(300)
299.60
60
69.90
Garage
69.94
House
6
Total Area=
0.19 ACRES
7
BLOCK
Landscaping
S00°02'43"E
N00°01'21"W
Garden
Shed
N89°59'27"W
119.98 (120)
3rd Street SE (Platted as Hattie Street)
PLAINVIEW
GIBBS
69.94
N00°01'21"W
69.90
6
7
60
S00°02'43"E
N89°58'24"W
120.01
S89°58'24"E
300.03
(300)
Found 3/4" iron rod
SW corner, Block 3
60
1st Avenue SE (Platted as Chauncy Street)
60



PROPERTY DESCRIPTION OF RECORD:

The North Half (N 1/2) of Lot Six (6) and Seven (7), Block Three (3) in Gibb's Addition to the City of Plainview, according to the plat thereof on file and of record in the office of the Wabasha County Recorder, Wabasha, Minnesota.

Legend

- ○ Denotes a placed 1"X18" iron pipe with plastic cap bearing license number 46559.
- ⊙ Denotes a found iron pipe, unless otherwise noted.
- □ Denotes a wood lath set on boundary line.
- Denotes a power pole.
- —OP— Denotes an overhead power line.
- (300) Denotes a platted distance.

SURVEY NOTE:

⚠1 Garden shed belonging to the property owner to the south is +/−4 feet north of the southerly boundary line of the subject property.

The coordinate value of the vertical base of a found bent iron pipe at the NE corner of Block 3 = N:121135.496 E:527879.769

The bearings and coordinates shown hereon are based on the Wabasha County Coordinate System, NAD 1983, 1996 adjustment, (HARN).

0 20 40 60

1" = 20'

S:\PLATS\GIBBS ADDITION\LAMMERS\LAMMERS.DWG

CERTIFICATE OF SURVEY FOR:
Kathleen Lammers
c/o Montgomery Holst Realty

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Brian K. Wodele
Minnesota License No. 46559
Date: 24 June 2014

JOHNSON & SCOFIELD INC.
SURVEYING AND ENGINEERING
626 JEFFERSON AVENUE, WABASHA, MN 55981
(651)565-3244, FAX(651)565-4394
brian.wodele@jslsmail.com

BK. NA	PG. NA	W.O.#	DRAWING NUMBER
SHEET 1 OF 1 SHEETS		14-319	S-5432


225
235
245
305
315
325
345
26.00631.00
26.00632.00
26.00633.00
26.00637.00
26.00638.00
26.00639.00
26.00643.00
26.00643.06
3rd St SE
35
30
26.00640.00
26.00636.03
26.00636.00
26.00642.00
26.00642.03
26.00643.03
26.00641.00
300
310
320
1st Ave SE

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: Nov. 10, 2020

AGENDA ITEM: Joint Meeting with City of Elgin	**AGENDA SECTION:** Information Only Docs.
PREPARED BY: Carol Kujath	**AGENDA NO. 8.A.**
ATTACHMENTS: None	**APPROVED BY: cjk**
RECOMMENDED ACTION: None.	

Joint meeting with City of Elgin to approve Plainview-Elgin Sanitary Sewer District Board appointments on Tuesday, December 8, 2020.