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REGULAR CITY COUNCIL MEETING
AGENDA
Tuesday, January 14, 2024, at 6:00 P.M.

City Hall Council Chambers
241 West Broadway
Plainview, MN 55964

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*

   The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

   <u>In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda</u>. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

   Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

   This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF CONSENT AGENDA**
   - A. City Council Minutes- December 10, 2024, and December 16, 2024
   - B. Bills
   - C. Permits/Licenses/Donations
   - D. Department Head Reports and Board Minutes
   - E. Set Meeting Schedule for 2025
   - F. Plainview Planning/Zoning Commission 2024 Annual Report to Council
   - G. Official Designations for 2025
   - H. Council Board and Liaison Appointments for 2025

6. **UNFINISHED BUSINESS -** none

7. **NEW BUSINESS**
   - A. Fee Schedule for 2025 – Ordinance 2025-01, Resolution 2025-01
   - B. Multiple Pet Application
   - C. 2025 Pool Staff Wages
   - D. 2025 Public Works Seasonal Wages

8. **INFORMATION ONLY DOCUMENTS**
   - A. Fire Department SCBA Purchase

9. **COUNCIL COMMENT**

10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY:** **cjk**
RECOMMENDED ACTION: 1. **Motion** to approve Minutes of the December 10, 2024, Regular Meeting Proceedings.	

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday December 10, 2024, at 6:00 P.M.

1. CALL TO ORDER - Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday December 10, 2024, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, and Ben Jacobs.

Council Members absent: Don Kuschel.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, and Public Works Director Shane Loftus.

Department Heads absent: Fire Chief Mike Lyons and Library Director Alice Henderson.

Guests in attendance: Brian Malm and Drew Weber with Bolton & Menk, Heather Speer, Tim Boardman, Terri Flynn, Emily Zabel, Dustin Boettcher, Chad Gelner, Seamus Johnston, Christian Timm, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE –

3. PUBLIC COMMENT – None.

4. APPROVAL OF AGENDA – Motion by Luckstein, second by Reeve to approve the Agenda with Gambling permit for Lions Club and Chicken permits for Mitchell Strain and Karen Eversman.
Motion carried unanimously.

5. **JOINT MEETING WITH ELGIN** – Motion by Luckstein, second by Hammer Bartley to close the regular meeting and open the special joint meeting with the City of Elgin. Special Joint meeting opened at 6:02 p.m.
Motion carried unanimously.
The City of Elgin's Mayor, Tim Boardman asked for a motion to open their special meeting. Motion by Terri Flynn, second by Heather Speer to open the City of Elgin's Special meeting.
Motion carried unanimously.
Three members of the Elgin City Council were present and held a special meeting to approve appointing one member to the Plainview Elgin Sanitary Sewer District Board. This is a joint board meeting between the City of Plainview and the City of Elgin. The City of Plainview had five (5) applicants: Paul McNallan, Aaron Luckstein, Beckie Kronebusch, Seth Jurrens, and Russell Hess . This appointment is a three (3) year term.
Motion by Reeve, second by Jacobs, to approve Aaron Luckstein to the appointment to the Plainview Elgin Sanitary Sewer District Board.
Aye: Reeve, Jacobs, and Hammer Bartley.
Nay: None.
Abstain: Luckstein.
Absent: Kuschel.
Motion carried.
Elgin: Motion by Terri Flynn, second by Heather Speer, to approve Aaron Luckstein to the Plainview Elgin Sanitary Sewer District Board.
Motion carried.
Elgin: Motion by Terri Flynn, second by Heather Speer, to close the Elgin Special Joint meeting. Motion carried unanimously.
Motion by Luckstein, second by Jacobs, to close the joint meeting and open the Truth in Taxation Hearing.
Motion carried unanimously. Joint meeting closed at 6:05 p.m.

6. TRUTH IN TAXATION HEARING – Administrator David Todd gave a slide presentation of the Budget and Levy hearing for Taxes Payable in 2025.

7. APPROVAL OF CONSENT AGENDA – Motion by Luckstein , second by Jacobs to approve the Consent Agenda, including the Gambling permit for the Lions Club and the 2 Chicken permits for Mitchell Strain and Karen Eversman. Councilmember Reeve would like to examine and have a discussion regarding limiting the number of refuse licenses allowed in the city due to the wear and tear on city streets. Mayor Luckstein thanked the volunteers on the Library Board and Plainview Planning Commission. He also thanked the members of the Volunteer Fire Department for their service to the City of Plainview. Motion carried unanimously.

A. City Council Minutes – November 7, 2024
B. Bills
C. Permits/Licenses/Donations:
    a. Refuse License Renewals – Hagedorn Enterprises dba: Lake City Recycling, Interstate Disposal Service, Waste Management, and Lakeshore Recycling Systems LLC
    b. Tobacco License Renewals – High Plains, Lyon's Oil BP, Kwik Trip and Family Dollar
    c. Gambling Permit – Lions Club
    d. Chicken Permit – Mitchell Strain
    e. Chicken Permit – Karen Eversman
D. Department Head Reports and Board Minutes
E. Library Board Appointments for 2025
F. Plainview Planning Commission Appointments for 2025
G. Plainview Volunteer Fire Department Appointments for 2025
H. 2024 Fund Transfer – ARPA Funds – Resolution 2024-23

8. UNFINISHED BUSINESS – None

9. NEW BUSINESS –

A. Approve Final 2025 Levy – Resolution 2024-20 –
The City of Plainview is required by law to certify to the County Auditor the final tax levy in December each year. It was noted that in September 2024, the City Council approved a preliminary levy amount of $2,931,657. This amount reflected an increase from the 2024 levy in the amount of $193,996 or 7.09%. After working through the budget process the levy amount was reduced to $2,921,947, which reflects an increase in the amount of $184,286 or 6.73%. Inflationary costs make it difficult to reduce the levy any further without affecting City services provided to the citizens of Plainview.
Motion by Hammer Bartley, second by Reeve to approve Resolution 2024-20 certifying the final 2024 tax levy collectible in 2025 in the amount of $2,921,947.
Motion carried unanimously.

B. Approve Final 2025 Budget – Resolution 2024-21 –
The City of Plainview is required by law to adopt a budget each year. Detailed information was given to the Council Budget Committee for their review, discussion, input, and approval throughout this process.
Motion by Jacobs, second by Reeve to approve Resolution 2024-21 adopting the 2025 operating budget for the general governmental funds in the amount of $4,889,295.
Motion carried unanimously.

C. Fund Transfers – Resolution 2024-22 –
Administrator David Todd explained how each year a transfer resolution is brought before the Council for approval. Fund transfers are normal functions in fund accounting and are necessary to ensure that funds do not end the year with a negative balance. All of these fund transfers are for purchases that have already been approved by the Council and paid for. This process is just to approve the transfer of money between funds.
Motion by Reeve, second by Hammer Bartley to approve Resolution 2024-22 authorizing the 2024 Fund Transfers in the total amount of $1,009,809 as listed.

2024 Fund Transfers for capital project/equipment funding as follows:

1. Transfer $6,462 from the Capital Improvement Fund to the General Fund for the

purchase of a radio for the Police Department.
2. Transfer \$4,203 from the Capital Improvement Fund to the General Fund for Public Works for the landscaping around the new welcome signs.
3. Transfer \$257,036 from the Capital Improvement Fund to the General Fund for Public Works purchase of a new street sweeper.
4. Transfer \$642,108 from the Street Improvement Fund for 2024 project expenses for the 2023 Street and Utility Improvement Project. This project was to be funded with a bond issue, a MnDOT sidewalk grant and cash reserves from the Street Improvement Fund.
5. Transfer \$50,000 from the Water Fund and \$50,000 from the Sewer Fund for General Fund support per the 2024 approved budget.

Motion carried unanimously.

D. 2nd Ave NW Street & Utility Project Change Order No. 2–

The City's Engineer Firm Bolton & Menk provided Council with Change Order No. 2 formally revising the completion dates to June/July 2025. The change will allow the street and utility improvements completed in 2024 between 6th St NW and 8th St NW to experience a winter before the final layer of payment is placed.
Motion by Luckstein, second by Jacobs to approve Change Order No. 2 for the 2nd Ave NW Street & Utility Project.
Motion carried unanimously.

E. Water Tower Work Order –

At the September 10, 2024, City Council meeting, Council passed a motion for Bolton & Menk to draft a scope of services contract. Bolton & Menk prepared a work and fee proposal to prepare funding applications as well as plans and specifications for the construction of a new water tower to address the Well No. 3 air entrainment issue, and the rehabilitation of the existing water tower.
Motion by Reeve, second by Jacobs to approve a work order with Bolton & Menk to provide services for the Water Tower Project.
Motion carried unanimously.

F. Amend Parks and Trails Commission Bylaws – Resolution 2024-24 –

At the November 26, 2024 meeting The Plainview Parks and Trails Advisory Commission meeting discussed the need to have monthly meetings as established in their bylaws: Section I: Meetings. The bylaws state in part…" The Commission shall hold regular meetings at least once each month..." The Commission determined that in lieu of special projects that would require meeting more frequently, the Commission could simply meet a minimum of quarterly or more frequently as needed to complete its work. Chairperson Carrie Klassen indicated that she would like to bring this to the City Council to amend the bylaws and eliminate the monthly meeting requirement and thereby establish a quarterly meeting requirement for the Parks and Trails Commission. The Parks and Trails Advisory Commission voted unanimously to recommend the Council amend language in the bylaws establishing a minimum of four (4) meetings per year or more as necessary to complete its work. The vote passed 5-0.
Motion by Jacobs, second by Hammer Bartley to approve Resolution 2024-24 amending the language of the Plainview Parks and Trails Commission bylaws establishing the minimum number of meetings of the Commission.
Motion carried unanimously.

G. 600 Code Amendments – Resolution 2024-25

The 600 Code was in need of review and updates. This project was undertaken by city staff as well as staff from Bolton & Menk. A joint meeting of the City Council and the Planning Commission was held in February of 2024, where input was gathered on sections of the code where staff needed direction. The 600 Code was formatted, rearranged, and completed with updates. A public hearing was advertised and held at the December 3, 2024, Planning Commission meeting. No comments were received. The Planning Commission voted unanimously to forward to the City Council for approval.
Motion by Reeve, second by Hammer Bartley to approve adoption of the amended 600 Code of

Ordinances for the City of Plainview as well as Resolution 2024-25 providing for summary publication to the newspaper.
Motion carried.

H. Multiple Pet Permit –
The City received an application for a permit to house multiple pets at a residence located at 430 1st Ave NW in Plainview. The applicant requested the multiple pets permit, as she will be housing an additional dog for an acquaintance for an indeterminate amount of time. All dogs are vaccinated, licensed with the city, and all fees were paid.
Motion by Jacobs, second by Hammer Bartley to approve the permit application for multiple pets at the address of 430 1st Ave NW.

I. MOU Between the City of Plainview and the Peace Corp Legacy Association –
The Memorandum identified the general terms of a proposed lease agreement between the parties under which the City would lease to Peace Corp Legacy Association (PCLA) the area currently known as Great River Ridge Trailhead Park and referred to in this memorandum as National Service Park, to construct improvements to the Park honoring national governmental entities, based on significant community historical and service precedents including but not necessarily limited to the Peace Corps, all branches of the military and AmeriCorps. The Definitive Agreement will allow PCLA full access to the entire park during construction for the purpose of constructing a yet to be determined portion of the park as the plaza, honoring the Peace Corps and military dedicated specifically to local Plainview residents who served in such national governmental entities. The park and plaza are not intended to honor state, regional, or local organizations, and it is the intent of the Parties to honor national organizations such as the organizations listed in the memorandum.
Motion by Jacobs, second by Reeve to approve the Memorandum of Understanding between the PCLA and the City of Plainview as it pertains to the development and construction of the National Services Park.
(see attached)

10. INFORMATION ONLY DOCUMENTS –

A. Goal Setting Survey Results –
Each year the City Council and City Staff meet to discuss goals for the following year. The City Administrator sent out a survey to Council and staff for them to rank.
These items the City Council and staff found to be important and will provide a framework for City Staff to work toward in 2025 and beyond.
2024 Goal Setting Rankings for 2025 and beyond:

1 Completely modify Cemetery Code/Eliminate Sexton position/Re-aline with City Staff
2 Emergency Management Assistant
3 Organization of Files-Hire Michelle Olig for 2 mornings/week
4 Records Retention - From Manual to Electronic Format- City Hall
5 Comprehensive Salary/Wage Study
6 Complete recodification of City Code-(Hire professional organization)
7 Growth/Expansion with Plainview Township
8 Add 1 FTE - Police Department
9 MNSPECT Code Enforcement
10 City Hall/Police Dept Building Expansion
11 Refuse (garbage) Companies - limit the number to service Plainview

11. COUNCIL COMMENT –

- Luckstein – Noted that this would be the last livestreamed council meeting. Thanked each of the Councilmembers, "…been an absolute privilege to serve with you as well Councilmember Daschner, Kiefer and Kuschel…" Is proud of the work that the Council has done over the past 4 years. Thanked the Council for the respect provided for one another.

-Jacobs – Thanked City Staff and Department Heads, were fantastic to work with. Also thanked fellow Council members for their different viewpoints, to open up a good discussion.

-Reeve – Thanked Mayor Luckstein for his leadership, which will be missed.

-Hammer Bartley – Thanked Mayor Luckstein for his investment to the City of Plainview.

-Reeve – Welcomed Jae Gourley and Russell Hess to the Planning Commission.

12. ADJOURN –

Motion by Luckstein, second by Jacobs to adjourn the Plainview City Council meeting. Motion carried unanimously. Meeting adjourned at 6:57p.m.

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Keith Holm, Mayor

Carol Kujath, City Clerk

Plainview City Council
Special Meeting
Monday December 16, 2024, at 5:30 p.m.

1. **CALL TO ORDER –** Mayor Luckstein called the Plainview City Council Special Meeting to order on Monday December 16, 2024, at 5:30 p.m.

   Council Members in attendance: Luckstein, Reeve, Jacobs, Hammer Bartley, and Kuschel.
   Council Members absent: None.

   Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, and Police Chief Jason Timm.

   Department Heads Absent: Public Works Director Shane Loftus, Library Director Alice Henderson, and Fire Chief Mike Lyons.

   Guests in attendance: Keith Holm.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA –** Motion by Luckstein, second by Kuschel to approve the Agenda. Motion carried unanimously.

4. **PUBLIC HEARING – Public Safety 700 Code Amendment –** Mayor Luckstein opened the public hearing regarding the Public Safety 700 Code Amendment. There were no public comments, nor written comments regarding the 700 Code Amendment.

5. **NEW BUSINESS**

   A. **Public Safety 700 Code Amendments – Ordinance 2024-06 – Resolution 2024-26** – The Minnesota State Legislature enacted Minnesota State Statute 342 entitled "Regulation of Adult Use Cannabis", which will take effect on January 1, 2025. The law established that cities regulate the public use of cannabis and hemp products and provide local units of government the ability to adopt reasonable restrictions to the time, place, manner, and use of cannabis and hemp products within the city. The Cannabis Law specifically authorizes the city to adopt an ordinance for this.
   ORDINANCE NO. 2024-06
   AN ORDINANCE AMENDING PLAINVIEW CITY CODE, 700 CHAPTER RELATING TO THE PUBLIC USE OF CANNABIS AND HEMP PRODUCTS
   THE CITY COUNCIL OF THE CITY OF PLAINVIEW DOES ORDAIN (new material is underlined; deleted material is lined out; sections which are not proposed to

be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title)**:**

SECTION 1. Plainview City Code, Chapter 700 is hereby amended by adding a new Section 717, as follows:

717 PUBLIC USE OF CANNABIS AND CERTAIN HEMP PRODUCTS

717.1 Definitions. The definitions of Minn. Stat. § 342.01 shall apply. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CANNABIS FLOWER. The harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

CANNABIS PRODUCT. Cannabis concentrate, a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower, or any other product that contains cannabis concentrate. Cannabis product includes cannabis products, including but not limited to edible cannabis products and medical cannabinoid products. Cannabis product does not include cannabis flower, artificially derived cannabinoid, lower-potency hemp edibles, hemp-derived consumer products, or hemp-derived topical products.

HEMP-DERIVED CONSUMER PRODUCT. A product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and: (1) contains or consists of hemp plant parts; or (2) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients. Hemp-derived consumer product does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

LOWER-POTENCY HEMP EDIBLE. A product that (1) is intended to be eaten or consumed as a beverage by humans; (2) contains hemp concentrate or an artificially derived cannabinoid, in combination with food ingredients; (3) is not a drug; (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabigerol, or any combination of those cannabinoids that does not exceed the identified amounts; (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving; (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol; (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and (8) is a type of product approved for sale by the Office of Cannabis Management or is substantially similar to a product approved by the Office of Cannabis Management, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

PUBLIC PLACE. Any property generally open to or accessible by the public, or property owned, managed, or controlled by the City, including, but not limited to, all public streets, public parks, alleys, public sidewalks, public parking lots or private parking lots that are open for use by the general public. Public places shall not include: (1) a private residence, including the person's curtilage or yard; (2) private property not generally accessible by the public, unless the person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or (3) the premises of an establishment or event licensed to permit on-site consumption.

717.2 Violation. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place.

717.3 Penalty. Any person convicted of violating any provision of this Section, is guilty of a petty misdemeanor.

SECTION 2. That this ordinance shall take effect from and after its passage and publication.

Passed by the City Council of the City of Plainview, Minnesota this 16th day of __December___, 2024.

Motion by Kuschel, second by Jacobs to approve Ordinance 2024-06 relating to the Public Use of Cannabis and Hemp Products within the City of Plainview and the associated Resolution 2024-26 providing for summary publication for the Plainview News newspaper.

Motion carried unanimously.

6. **ADJOURN-** Motion by Luckstein, second by Hammer Bartley to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:34 p.m.

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Keith Holm, Mayor	Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO. 5.B.**
ATTACHMENTS: Bills Report	**APPROVED BY: dt**
RECOMMENDED ACTION: **Motion** to approve payment of all bills listed in attached report.	

Report Criteria:
[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106356 ALL FLAGS, LLC								
01/06/2025	641697	1	Invoice	FLAGS/STREETS	12/27/2024	01/07/2025	1,067.49	101-43100-217
Total 106356 ALL FLAGS, LLC:							1,067.49	
106862 ArchiveSocial, Inc.								
01/03/2025	321318	1	Invoice	SOCIAL MEDIA ARCHIVE SUBSCRIPTION	01/01/2025	01/07/2025	4,188.00	101-41500-309
Total 106862 ArchiveSocial, Inc.:							4,188.00	
106617 AT&T MOBILITY								
12/12/2024	2872918546	1	Invoice	PHONES POLICE	11/25/2024	12/12/2024	685.44	101-42100-321
12/26/2024	2872969810	1	Invoice	PHONES FIRE DEPT	12/11/2024	12/26/2024	76.46	101-42200-321
Total 106617 AT&T MOBILITY:							761.90	
106440 AXLEY, VICKI								
12/26/2024	12/12/24	1	Invoice	UNIFORM ALLOWANCE REIMBURSEMENT	12/18/2024	12/26/2024	129.96	101-41500-417
Total 106440 AXLEY, VICKI:							129.96	
106772 BADGER METER								
12/19/2024	80179416	1	Invoice	MONTHLY FEE-ORION CELLULAR	11/28/2024	12/19/2024	1,148.40	601-49400-321
12/31/2024	80182377	1	Invoice	MONTHLY FEE-ORION CELLULAR	12/28/2024	12/31/2024	1,152.00	601-49400-321
Total 106772 BADGER METER:							2,300.40	
104716 BAKER & TAYLOR								
12/19/2024	L2300462 D	1	Invoice	BOOKS/LIBRARY	11/30/2024	12/19/2024	1,194.86	211-45500-592
Total 104716 BAKER & TAYLOR:							1,194.86	
107034 BARBER, JOE								
12/26/2024	11/12/24 BA	1	Invoice	REIMBURSE 285 3RD AVE SE FOR DRAINAG	12/11/2024	12/26/2024	8,875.00	404-41500-228
Total 107034 BARBER, JOE:							8,875.00	
329 BECKLEYS OFFICE PRODUCTS								
12/11/2024	109045	1	Invoice	paper shred	12/10/2024	12/12/2024	44.50	101-41500-401
01/08/2025	109812	1	Invoice	paper shred	01/07/2025	01/09/2025	46.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							91.00	
31 BENNETT & SONS SAND & GRAVEL								
01/07/2025	41709	1	Invoice	LIME SCREENING-EASTWOOD PARK, SAND-	11/30/2024	01/07/2025	345.50	225-45127-217
Total 31 BENNETT & SONS SAND & GRAVEL:							345.50	
154 BENNETT'S FOOD CENTER								
12/31/2024	00404362	1	Invoice	BEVERAGES & SUPPLIES FOR EMPLOYEE	12/11/2024	12/31/2024	19.70	101-41500-437
12/31/2024	00933723	1	Invoice	CONTAINERS FOR APPRECIATION LUNCH	12/12/2024	12/31/2024	5.69	101-41500-437
Total 154 BENNETT'S FOOD CENTER:							25.39	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106463 BOLTON & MENK, INC.								
12/12/2024	0351105	1	Invoice	2023 STREET PROJECT	11/29/2024	12/12/2024	5,153.50	418-48000-303
12/12/2024	0351106	1	Invoice	GENERAL ENGINEERING	11/29/2024	12/12/2024	315.00	101-41500-303
12/19/2024	0351107	1	Invoice	2024 WETLAND DELINEATION	11/29/2024	12/23/2024	278.50	101-43100-303
12/12/2024	0351108	1	Invoice	ORCHARD HILLS 7TH	11/29/2024	12/12/2024	425.00	101-41500-303
12/12/2024	0351109	1	Invoice	ORCHARD HILLS 8TH	11/29/2024	12/12/2024	861.00	101-41500-303
12/19/2024	0351110	1	Invoice	3RD AVE NE WATERMAIN RELOCATION	11/29/2024	12/23/2024	467.50	601-49400-303
Total 106463 BOLTON & MENK, INC.:							7,500.50	
106834 CANON FINANCIAL SERVICES, INC.								
12/23/2024	36892893	1	Invoice	COPIER/LIBRARY	12/13/2024	12/23/2024	66.80	211-45500-401
Total 106834 CANON FINANCIAL SERVICES, INC.:							66.80	
106997 CARRIE EVERSMAN LLC								
01/03/2025	JAN 25	1	Invoice	PROPERTY MANAGEMENT-EDA BUILDING	12/23/2024	01/07/2025	300.00	101-46500-401
Total 106997 CARRIE EVERSMAN LLC:							300.00	
106449 CINTAS CORPORATION								
01/06/2025	4213335558	1	Invoice	MATS & SCRAPER/PW	12/03/2024	01/07/2025	50.00	101-43100-310
01/06/2025	4214058741	1	Invoice	MOPS&TOWELS/CITYHALL	12/10/2024	01/07/2025	50.00	101-41500-310
01/06/2025	4214058976	1	Invoice	MATS & SCRAPER/PW	12/10/2024	01/07/2025	50.00	101-43100-310
01/06/2025	4214800397	1	Invoice	MATS & SCRAPER/PW	12/17/2024	01/07/2025	50.00	101-43100-310
01/06/2025	4215411622	1	Invoice	MATS & SCRAPER/PW	12/23/2024	01/07/2025	50.00	101-43100-310
01/06/2025	4216124976	1	Invoice	MATS & SCRAPER/PW	12/30/2024	01/07/2025	50.00	101-43100-310
Total 106449 CINTAS CORPORATION:							300.00	
106984 COMMUNITY & ECONOMIC DEVELOPMENT ASSOCIA								
01/08/2025	1ST QTR '25	1	Invoice	QTR EDA DIRECTOR SERVICES	01/01/2025	01/09/2025	13,395.25	101-46500-401
01/08/2025	1ST QTR '25	2	Invoice	ADD. QTR EDA DIRECTOR SERVICES	01/01/2025	01/09/2025	1,471.92	101-46500-401
Total 106984 COMMUNITY & ECONOMIC DEVELOPMENT ASSOCIA:							14,867.17	
106422 CORE & MAIN, LP								
12/19/2024	W101234	1	Invoice	COPPER/WATER	12/03/2024	12/19/2024	1,142.40	601-49400-228
Total 106422 CORE & MAIN, LP:							1,142.40	
105949 CUSTOM COMMUNICATIONS INC.								
12/11/2024	597110	1	Invoice	FIRE ALARM MONITORING/PW	12/10/2024	12/12/2024	123.11	101-43100-223
12/11/2024	597111	1	Invoice	FIRE ALARM MONITORING/FIRE HALL	12/10/2024	12/12/2024	209.39	101-42200-223
Total 105949 CUSTOM COMMUNICATIONS INC.:							332.50	
105316 DAKOTA SUPPLY GROUP								
01/07/2025	S104348916.	1	Invoice	COUPLING/WATER	12/27/2024	01/07/2025	787.86	601-49400-228
01/07/2025	S104348916.	1	Invoice	COUPLING/WATER	12/27/2024	01/07/2025	889.52	601-49400-228
01/07/2025	S104348916.	1	Invoice	COUPLINGS, SS REPAIR SLEEVES/WATER	12/30/2024	01/07/2025	2,964.71	601-49400-228
Total 105316 DAKOTA SUPPLY GROUP:							4,642.09	
106428 DATA SMART COMPUTERS INC.								
12/23/2024	89409	1	Invoice	DATTO BACKUP/ADMIN	12/01/2024	12/23/2024	149.00	101-41500-309
12/23/2024	89410	1	Invoice	SENTINELONE SECURITY/ADMIN	12/01/2024	12/23/2024	212.50	101-41500-309
12/23/2024	89411	1	Invoice	MONTHLY CLOUD BACKUP	12/01/2024	12/23/2024	14.00	101-41500-309

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/23/2024	89412	1	Invoice	SENTINELONE SECURITY/FIRE DEPT	12/01/2024	12/23/2024	17.00	101-42200-309
12/23/2024	89648	1	Invoice	IT SUPPORT/ADMIN	12/03/2024	12/23/2024	72.50	101-41500-310
12/23/2024	89692	1	Invoice	IT SUPPORT/ADMIN	12/11/2024	12/23/2024	72.50	101-41500-310
12/23/2024	89731	1	Invoice	IT-NEW COUNCIL EMAILS	12/19/2024	12/23/2024	72.50	101-41500-310
12/23/2024	89732	1	Invoice	IT SUPPORT-POWER OUTAGE;SERVER PRO	12/19/2024	12/23/2024	145.00	101-41500-310
12/23/2024	89733	1	Invoice	MICROSOFT MONTHLY LICENSE	12/19/2024	12/23/2024	220.80	101-41500-309
12/31/2024	89895	1	Invoice	IT SUPPORT-COUNCIL EMAILS	12/30/2024	12/31/2024	145.00	101-41500-310
01/07/2025	89975	1	Invoice	DATTO BACKUP/ADMIN	01/01/2025	01/09/2025	179.00	101-41500-309
01/07/2025	89976	1	Invoice	SENTINELONE SECURITY/ADMIN	01/01/2025	01/09/2025	212.50	101-41500-309
01/07/2025	89977	1	Invoice	MONTHLY CLOUD BACKUP	01/01/2025	01/09/2025	14.00	101-41500-309
01/07/2025	89978	1	Invoice	SENTINELONE SECURITY/FIRE DEPT	01/01/2025	01/09/2025	17.00	101-42200-309
01/07/2025	90235	1	Invoice	IT SUPPORT-COUNCIL EMAILS	01/07/2025	01/09/2025	217.50	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							1,760.80	
105564 DEARBORN LIFE INS CO.								
12/18/2024	JANUARY 20	1	Invoice	EMPLOYEE INS.	12/13/2024	12/18/2024	178.75	101-41500-131
12/18/2024	JANUARY 20	2	Invoice	EMPLOYEE INS.	12/13/2024	12/18/2024	373.88	101-42100-131
12/18/2024	JANUARY 20	3	Invoice	EMPLOYEE INS.	12/13/2024	12/18/2024	88.01	101-43100-131
12/18/2024	JANUARY 20	4	Invoice	EMPLOYEE INS.	12/13/2024	12/18/2024	81.83	211-45500-131
12/18/2024	JANUARY 20	5	Invoice	EMPLOYEE INS.	12/13/2024	12/18/2024	31.38	225-45200-131
12/18/2024	JANUARY 20	6	Invoice	EMPLOYEE INS.	12/13/2024	12/18/2024	36.27	601-49400-131
12/18/2024	JANUARY 20	7	Invoice	EMPLOYEE INS.	12/13/2024	12/18/2024	36.76	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							826.88	
68 DEMCO								
12/19/2024	7569167	1	Invoice	SUPPLIES FOR BOOKS & DVDS/LIBRARY	11/18/2024	12/19/2024	283.02	211-45500-592
Total 68 DEMCO:							283.02	
107020 DYKES BROTHERS EXCAVATING								
12/19/2024	1075	1	Invoice	EXCAVATE TO INVESTIGATE CURB BOX ON	12/12/2024	12/23/2024	2,500.00	601-49400-228
Total 107020 DYKES BROTHERS EXCAVATING:							2,500.00	
105806 FLAHERTY & HOOD, P.A.								
12/19/2024	22234	1	Invoice	NOVEMBER GENERAL LEGAL FEES	12/03/2024	12/19/2024	2,762.50	101-41500-304
12/19/2024	22277	1	Invoice	NOVEMBER LABOR LEGAL FEES	12/03/2024	12/19/2024	2,340.00	101-41500-304
01/08/2025	22346	1	Invoice	DECEMBER GENERAL LEGAL FEES	01/05/2025	01/09/2025	3,176.25	101-41500-304
01/08/2025	22454	1	Invoice	DECEMBER LABOR LEGAL FEES	01/03/2025	01/09/2025	2,297.50	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							10,576.25	
104 GOPHER STATE ONE CALL								
01/06/2025	4120691	1	Invoice	LOCATES/WATER	12/31/2024	01/07/2025	2.70	601-49400-310
01/06/2025	4120691	2	Invoice	LOCATES/SEWER	12/31/2024	01/07/2025	2.70	602-49450-310
Total 104 GOPHER STATE ONE CALL:							5.40	
106796 HALL, KAYLA								
12/31/2024	AMAZON 11	1	Invoice	REIMBURSE UNIFORM ALLOWANCE	12/29/2024	12/31/2024	183.29	101-41500-417
Total 106796 HALL, KAYLA:							183.29	
105808 HBC, INC.								
12/17/2024	105099 DEC	1	Invoice	PHONE&INTERNET/FIRE DEPT.	12/02/2024	12/18/2024	196.38	101-42200-321
01/08/2025	105099 JAN.	1	Invoice	PHONE&INTERNET/FIRE DEPT.	01/02/2025	01/09/2025	196.38	101-42200-321

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/13/2024	1277099 DE	1	Invoice	PHONE & INTERNET/POOL	12/02/2024	12/13/2024	150.15	225-45128-321
01/08/2025	1277099 JAN	1	Invoice	PHONE & INTERNET/POOL	01/02/2025	01/09/2025	150.15	225-45128-321
12/18/2024	71466 DEC 2	1	Invoice	PHONE&INTERN/LIBRARY	12/02/2024	12/18/2024	56.13	211-45500-321
01/08/2025	71466 JAN. 2	1	Invoice	PHONE&INTERN/LIBRARY	01/02/2025	01/09/2025	56.14	211-45500-321
12/13/2024	78487 DEC 2	1	Invoice	PHONE INTERNET/ADMIN	12/02/2024	12/13/2024	477.98	101-41500-321
12/13/2024	78487 DEC 2	2	Invoice	PHONE INTERNET/POLICE	12/02/2024	12/13/2024	353.53	101-42100-321
12/13/2024	78487 DEC 2	3	Invoice	PHONE INTERNET/PUBLIC WORKS	12/02/2024	12/13/2024	317.07	101-43100-321
01/08/2025	78487 JAN. 2	1	Invoice	PHONE INTERNET/ADMIN	01/02/2025	01/09/2025	477.98	101-41500-321
01/08/2025	78487 JAN. 2	2	Invoice	PHONE INTERNET/POLICE	01/02/2025	01/09/2025	353.53	101-42100-321
01/08/2025	78487 JAN. 2	3	Invoice	PHONE INTERNET/PUBLIC WORKS	01/02/2025	01/09/2025	317.07	101-43100-321
Total 105808 HBC, INC.:							3,102.49	
104372 HENDERSON, ALICE								
12/26/2024	TARGET 12/	1	Invoice	LAMINATING POUCHES/LIBRARY	12/05/2024	12/26/2024	24.32	211-45500-217
Total 104372 HENDERSON, ALICE:							24.32	
107035 HEYN BROTHERS CONSTRUCTION, CORP								
12/26/2024	PLAIM 17265	1	Invoice	2022 STORM DAMAGE BUILDING/STRUCTU	11/15/2024	12/26/2024	451,725.00	101-41500-520
Total 107035 HEYN BROTHERS CONSTRUCTION, CORP:							451,725.00	
105970 HG ELECTRIC, LLC								
12/19/2024	C1257	1	Invoice	REPLACE OUTLETS FOR CHRISTMAS LIGHT	12/11/2024	12/23/2024	443.00	101-43100-310
12/26/2024	C1269	1	Invoice	ELECTRICAL ISSUE WITH LIGHT IN MEN'S B	12/23/2024	12/26/2024	115.00	101-41500-223
Total 105970 HG ELECTRIC, LLC:							558.00	
116 HIGH PLAINS								
12/26/2024	229030	1	Invoice	FUEL/RURAL FIRE DEPT	11/29/2024	12/26/2024	51.65	245-42200-212
12/26/2024	2847	1	Invoice	FUEL/PW	11/05/2024	12/26/2024	94.14	101-43100-212
12/26/2024	3902	1	Invoice	FUEL/PW	11/12/2024	12/26/2024	82.96	101-43100-212
12/26/2024	507	1	Invoice	FUEL/PW	11/18/2024	12/26/2024	60.06	101-43100-212
12/26/2024	5110	1	Invoice	FUEL/SNOW	11/21/2024	12/26/2024	77.67	101-43125-212
12/26/2024	5342	1	Invoice	FUEL/PW	11/22/2024	12/26/2024	77.41	101-43100-212
12/26/2024	6143	1	Invoice	FUEL/PW	11/27/2024	12/26/2024	34.69	101-43100-212
12/26/2024	661	1	Invoice	FUEL/PARKS	11/18/2024	12/26/2024	3.61	225-45200-212
12/26/2024	9750	1	Invoice	FUEL/PW	11/15/2024	12/26/2024	41.53	101-43100-212
Total 116 HIGH PLAINS:							523.72	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
01/06/2025	FEBRUARY	1	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	4,425.00	101-41500-131
01/06/2025	FEBRUARY	2	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	1,475.00	101-42100-131
01/06/2025	FEBRUARY	3	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	1,239.00	101-43100-131
01/06/2025	FEBRUARY	4	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	236.00	101-43125-131
01/06/2025	FEBRUARY	5	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	1,475.00	225-45200-131
01/06/2025	FEBRUARY	6	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	1,475.00	601-49400-131
01/06/2025	FEBRUARY	7	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	1,475.00	602-49450-131
01/06/2025	FEBRUARY	1	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	1,682.00	101-41500-131
01/06/2025	FEBRUARY	2	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	13,456.00	101-42100-131
01/06/2025	FEBRUARY	3	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	1,412.88	101-43100-131
01/06/2025	FEBRUARY	4	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	269.12	101-43125-131
01/06/2025	FEBRUARY	5	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/06/2025	01/07/2025	3,364.00	211-45500-131
12/09/2024	JANUARY 20	1	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	4,425.00	101-41500-131
12/09/2024	JANUARY 20	2	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	1,475.00	101-42100-131
12/09/2024	JANUARY 20	3	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	1,239.00	101-43100-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/09/2024	JANUARY 20	4	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	236.00	101-43125-131
12/09/2024	JANUARY 20	5	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	1,475.00	225-45200-131
12/09/2024	JANUARY 20	6	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	1,475.00	601-49400-131
12/09/2024	JANUARY 20	7	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	1,475.00	602-49450-131
12/09/2024	JANUARY 20	1	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	1,682.00	101-41500-131
12/09/2024	JANUARY 20	2	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	13,456.00	101-42100-131
12/09/2024	JANUARY 20	3	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	1,412.88	101-43100-131
12/09/2024	JANUARY 20	4	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	269.12	101-43125-131
12/09/2024	JANUARY 20	5	Invoice	EMPLOYEE HEALTH INSURANCE-JANUARY	12/09/2024	12/09/2024	3,364.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							63,968.00	
107012 IMPERIAL DADE								
12/27/2024	4320240	1	Invoice	TRASH LINERS, TOILET PAPER, PAPER TOW	12/17/2024	12/27/2024	319.37	101-43100-217
12/27/2024	4320240	2	Invoice	TRASH LINERS, TOILET PAPER, PAPER TOW	12/17/2024	12/27/2024	319.37	225-45200-217
Total 107012 IMPERIAL DADE:							638.74	
106855 INTERSTATE POWER SYSTEMS								
12/26/2024	R001216249:	1	Invoice	REPAIR GENERATOR/SEWER	12/19/2024	12/26/2024	1,690.51	602-49450-221
Total 106855 INTERSTATE POWER SYSTEMS:							1,690.51	
106906 J & S REPAIR								
12/19/2024	CJ55105	1	Invoice	PARTS/PW	12/09/2024	12/19/2024	231.80	101-43100-221
Total 106906 J & S REPAIR:							231.80	
106777 JEFF'S TREE SERVICE								
12/26/2024	122424	1	Invoice	TRIM TREES, TREE & STUMP REMOVAL	12/24/2024	12/26/2024	6,080.00	101-43100-222
Total 106777 JEFF'S TREE SERVICE:							6,080.00	
348 JOHN DEERE FINANCIAL								
12/11/2024	10314393	1	Invoice	MIDWEST MACHINERY CO-FILTERS, OIL/PW	12/06/2024	12/11/2024	286.94	101-43100-221
01/07/2025	IP50135	1	Invoice	MN AG GROUP-HARDWARE/PW	12/27/2024	01/07/2025	17.10	101-43100-217
01/07/2025	IP50171	1	Invoice	MN AG GROUP-HARDWARE/PW	12/30/2024	01/07/2025	13.05	101-43100-217
Total 348 JOHN DEERE FINANCIAL:							317.09	
106520 KENNY SYLVESTER CONSTRUCTION								
12/18/2024	NOV 11- DE	1	Invoice	CLEANING CITY HALL/COUNCIL	12/16/2024	12/18/2024	600.00	101-41110-401
12/18/2024	NOV 11- DE	2	Invoice	CLEANING CITY HALL/ADMIN	12/16/2024	12/18/2024	600.00	101-41500-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFSKY BUILDING SUPPLIES								
01/07/2025	2412-912308	1	Invoice	BATTERIES/FIRE DEPT	12/01/2024	01/07/2025	47.98	101-42200-221
01/07/2025	2412-913533	1	Invoice	PACKAGING TAPE/PW	12/05/2024	01/07/2025	11.99	101-43100-217
01/07/2025	2412-915170	1	Invoice	POLYURETHANE SPRAY, FOAM BRUSHES/P	12/12/2024	01/07/2025	18.35	101-43100-217
01/07/2025	2412-916639	1	Invoice	GLASS CLEANER/PW	12/18/2024	01/07/2025	4.99	101-43100-217
01/07/2025	2412-917598	1	Invoice	SUPPLIES/FIRE DEPT	12/23/2024	01/07/2025	7.98	101-42200-223
01/07/2025	2412-917609	1	Invoice	SUPPLIES FOR ARCHERY	12/23/2024	01/07/2025	90.21	101-43100-217
01/07/2025	2412-918155	1	Invoice	LED BULBS/WATER	12/27/2024	01/07/2025	19.98	601-49400-223
01/07/2025	2412-918562	1	Invoice	ROPE CLEAT/FIRE DEPT	12/30/2024	01/07/2025	3.79	101-42200-223
01/07/2025	2412-918674	1	Invoice	MISC FASTENERS, SCREWS/PW	12/30/2024	01/07/2025	4.60	101-43100-217

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				Total 141 KREOFSKY BUILDING SUPPLIES:			209.87	
106730 KUJATH, CAROL								
01/08/2025	1/5/25 COST	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	01/05/2025	01/09/2025	36.68	101-41500-331
				Total 106730 KUJATH, CAROL:			36.68	
106329 LAKE CITY RECYCLING & DISPOSAL								
01/08/2025	01/02/2025	1	Invoice	GARBAGE/CEMETERY	01/02/2025	01/09/2025	72.54	235-49010-384
01/08/2025	01/02/2025	2	Invoice	GARBAGE/PARKS	01/02/2025	01/09/2025	72.54	225-45200-384
01/08/2025	01/02/2025	3	Invoice	GARBAGE/PARKS	01/02/2025	01/09/2025	72.54	225-45200-384
01/08/2025	01/02/2025	4	Invoice	GARBAGE/STREETS	01/02/2025	01/09/2025	50.25	101-43100-384
01/08/2025	01/02/2025	5	Invoice	GARBAGE/PW	01/02/2025	01/09/2025	72.54	101-43100-384
01/08/2025	01/02/2025	6	Invoice	GARBAGE/FIRE HALL	01/02/2025	01/09/2025	54.76	101-42200-384
12/09/2024	12/02/2024	1	Invoice	GARBAGE/CEMETERY	12/02/2024	12/09/2024	72.54	235-49010-384
12/09/2024	12/02/2024	2	Invoice	GARBAGE/PARKS	12/02/2024	12/09/2024	72.54	225-45200-384
12/09/2024	12/02/2024	3	Invoice	GARBAGE/PARKS	12/02/2024	12/09/2024	72.54	225-45200-384
12/09/2024	12/02/2024	4	Invoice	GARBAGE/STREETS	12/02/2024	12/09/2024	50.25	101-43100-384
12/09/2024	12/02/2024	5	Invoice	GARBAGE/PW	12/02/2024	12/09/2024	72.54	101-43100-384
12/09/2024	12/02/2024	6	Invoice	GARBAGE/FIRE HALL	12/02/2024	12/09/2024	54.76	101-42200-384
				Total 106329 LAKE CITY RECYCLING & DISPOSAL:			790.34	
365 LEAGUE OF MINNESOTA CITIES/FINANCE								
01/07/2025	419279	1	Invoice	ANNUAL MEMBERSHIP FEES	01/01/2025	01/09/2025	4,555.00	101-41110-433
				Total 365 LEAGUE OF MINNESOTA CITIES/FINANCE:			4,555.00	
107006 LE-AST SERVICES								
12/12/2024	1567	1	Invoice	MONTHLY RETAINER FEE/PD	12/08/2024	12/12/2024	360.00	101-42100-310
				Total 107006 LE-AST SERVICES:			360.00	
106720 LOFFLER COMPANIES INC.								
12/19/2024	38057288	1	Invoice	ADMIN COPIER LEASE	12/09/2024	12/19/2024	161.22	101-41500-401
12/19/2024	4876048	1	Invoice	COPIES/LIBRARY	12/02/2024	12/19/2024	56.17	211-45500-401
01/06/2025	4903801	1	Invoice	COPIER CHARGES/ADMIN	01/02/2025	01/07/2025	67.39	101-41500-401
01/08/2025	4903802	1	Invoice	COPIES/LIBRARY	01/02/2025	01/09/2025	41.08	211-45500-401
				Total 106720 LOFFLER COMPANIES INC.:			325.86	
160 LYONS OIL MINI MART								
12/13/2024	11/30/24 STA	1	Invoice	CREDIT/DISCOUNT NOVEMBER 2024	11/30/2024	12/13/2024	13.97-	101-43100-212
12/13/2024	11/30/24 STA	2	Invoice	CREDIT/DISCOUNT NOVEMBER 2024	11/30/2024	12/13/2024	.28-	225-45200-212
12/13/2024	5129914	1	Invoice	FUEL/PW	11/27/2024	12/13/2024	46.99	101-43100-212
12/13/2024	5129997	1	Invoice	CAR WASHES/PD	11/30/2024	12/13/2024	21.46	101-42100-221
12/13/2024	5130753	1	Invoice	FUEL/PW	11/04/2024	12/13/2024	88.13	101-43100-212
12/13/2024	5130789	1	Invoice	FUEL/PW	11/06/2024	12/13/2024	87.68	101-43100-212
12/13/2024	5131124	1	Invoice	FUEL/PW	11/08/2024	12/13/2024	88.54	101-43100-212
12/13/2024	5131195	1	Invoice	FUEL/PW	11/13/2024	12/13/2024	49.64	101-43100-212
12/13/2024	5167914	1	Invoice	FUEL/PW	11/14/2024	12/13/2024	88.20	101-43100-212
12/13/2024	5167964	1	Invoice	FUEL/PW	11/18/2024	12/13/2024	92.37	101-43100-212
12/13/2024	5167988	1	Invoice	FUEL/PW	11/19/2024	12/13/2024	82.49	101-43100-212
12/13/2024	5167990	1	Invoice	FUEL/PARKS	11/19/2024	12/13/2024	18.99	225-45200-212
12/13/2024	5630019	1	Invoice	FUEL/PW	11/21/2024	12/13/2024	92.85	101-43100-212
12/13/2024	5630043	1	Invoice	FUEL/PW	11/22/2024	12/13/2024	43.20	101-43100-212
12/13/2024	5630045	1	Invoice	FUEL/PW	11/22/2024	12/13/2024	95.39	101-43100-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/13/2024	5630074	1	Invoice	FUEL/PW	11/25/2024	12/13/2024	44.20	101-43100-212
	Total 160 LYONS OIL MINI MART:						925.88	
164 MACQUEEN EQUIPMENT INC.								
12/26/2024	W15291	1	Invoice	RECALIBRATE BROOMS-PELICAN/PW	12/11/2024	12/26/2024	279.45	101-43100-221
	Total 164 MACQUEEN EQUIPMENT INC.:						279.45	
106886 MEYER, PETER J								
12/31/2024	PL23-174 RE	1	Invoice	REFUND DEPOSIT/WATER	12/30/2024	12/31/2024	500.00	601-49400-229
12/31/2024	PL23-174 RE	2	Invoice	REFUND DEPOSIT/SEWER	12/30/2024	12/31/2024	500.00	602-49450-229
	Total 106886 MEYER, PETER J:						1,000.00	
175 MICHAEL'S TIRE & AUTO								
12/09/2024	139023	1	Invoice	211 OIL CHANGE, FLUIDS, REPLACE SHAFT	11/07/2024	12/09/2024	775.89	101-42100-221
12/09/2024	139031	1	Invoice	151 OIL CHANGE, FLUIDS, REPLACE GASKE	11/07/2024	12/09/2024	396.95	101-42100-221
12/09/2024	139098	1	Invoice	TAHOE TIRE REPAIR/PD	11/18/2024	12/09/2024	25.00	101-42100-221
12/09/2024	139132	1	Invoice	231 OIL CHANGE, WASHER FLUID, TIRE REP	11/21/2024	12/09/2024	88.80	101-42100-221
01/08/2025	139205	1	Invoice	KEROSENE/PW	12/02/2024	01/09/2025	65.00	101-43100-212
01/07/2025	139442	1	Invoice	AIR FILTER BATTERIES-F75, POWER SERVI	12/31/2024	01/07/2025	691.46	245-42200-221
01/07/2025	139443	1	Invoice	JACK ASSEMBLY-TRAILER, POWER SERVIC	12/31/2024	01/07/2025	497.05	101-42200-221
	Total 175 MICHAEL'S TIRE & AUTO:						2,540.15	
106719 MIDWEST TAPE								
12/19/2024	2000018848	1	Invoice	MOVIES/LIBRARY	12/02/2024	12/19/2024	397.41	211-45500-592
	Total 106719 MIDWEST TAPE:						397.41	
105702 MILLER, BRANDON								
01/07/2025	DEC. 2024	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	12/31/2024	01/07/2025	50.00	101-42100-305
01/07/2025	NOV. 2024	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	12/31/2024	01/07/2025	50.00	101-42100-305
01/07/2025	OCT. 2024	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT	12/31/2024	01/07/2025	50.00	101-42100-305
	Total 105702 MILLER, BRANDON:						150.00	
223 MN ENERGY RESOURCES CORP.								
12/12/2024	0502616026	1	Invoice	GAS UTILITY/POOL	12/04/2024	12/13/2024	48.32	225-45128-383
12/12/2024	0503043614	1	Invoice	GAS UTILITY/SEWER	11/27/2024	12/13/2024	25.90	602-49450-383
01/08/2025	0503043614	1	Invoice	GAS UTILITY/SEWER	12/31/2024	01/09/2025	26.53	602-49450-383
12/12/2024	0503078391	1	Invoice	GAS UTILITY/FIRE DEPT	11/27/2024	12/13/2024	135.56	101-42200-383
12/12/2024	0503494971	1	Invoice	GAS UTILITY/ICE RINK	12/03/2024	12/13/2024	54.56	225-45127-383
12/12/2024	0505377887	1	Invoice	GAS UTILITY/ADMIN	11/27/2024	12/13/2024	61.15	101-41500-383
12/12/2024	0505377887	2	Invoice	GAS UTILITY/PD	11/27/2024	12/13/2024	61.15	101-42100-383
12/12/2024	0505377887	3	Invoice	GAS UTILITY/COUNCIL	11/27/2024	12/13/2024	61.16	101-41110-383
01/08/2025	0505377887	1	Invoice	GAS UTILITY/COUNCIL	12/31/2024	01/09/2025	151.94	101-41110-383
01/08/2025	0505377887	2	Invoice	GAS UTILITY/ADMIN	12/31/2024	01/09/2025	151.94	101-41500-383
01/08/2025	0505377887	3	Invoice	GAS UTILITY/PD	12/31/2024	01/09/2025	151.93	101-42100-383
12/12/2024	0506816622	1	Invoice	GAS UTILITY/SEWER	12/03/2024	12/13/2024	13.95	602-49450-383
12/12/2024	0506912263	1	Invoice	GAS UTILITY/PW	11/27/2024	12/13/2024	199.36	101-43100-383
12/27/2024	0506912263-	1	Invoice	GAS UTILITY/WELL #2 GENERATOR	12/16/2024	12/27/2024	48.86	601-49400-383
12/12/2024	0507609025	1	Invoice	GAS UTILITY/LIBRARY	11/27/2024	12/13/2024	226.69	211-45500-383
01/08/2025	0507609025	1	Invoice	GAS UTILITY/LIBRARY	12/31/2024	01/09/2025	310.80	211-45500-383
	Total 223 MN ENERGY RESOURCES CORP.:						1,729.80	

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106877 NICK'S SKID & STEER								
12/09/2024	2365	1	Invoice	TRANSM/DIFF FLUID/PW	12/05/2024	12/09/2024	49.46	101-43100-221
Total 106877 NICK'S SKID & STEER:							49.46	
106936 NORTHLAND BOND SERVICES								
01/03/2025	FEB 1, 2025	1	Invoice	SERIES 2023A GO REV BOND PRINCIPAL	12/13/2024	01/07/2025	285,000.00	300-47000-601
01/03/2025	FEB 1, 2025	2	Invoice	SERIES 2023A GO REV BOND INTEREST	12/13/2024	01/07/2025	69,100.00	300-47000-611
Total 106936 NORTHLAND BOND SERVICES:							354,100.00	
106931 OH7 BUILDING LLC								
12/26/2024	PL22-395 RE	1	Invoice	REFUND DEPOSIT/WATER	12/20/2024	12/26/2024	500.00	601-49400-229
12/26/2024	PL22-395 RE	2	Invoice	REFUND DEPOSIT/SEWER	12/20/2024	12/26/2024	500.00	602-49450-229
Total 106931 OH7 BUILDING LLC:							1,000.00	
106085 ON-SITE COMPUTERS, INC.								
12/12/2024	CW97020	1	Invoice	MICROSOFT 365 BUSINESS AGREEMENT/P	12/02/2024	12/12/2024	98.00	101-42100-310
12/12/2024	CW97177	1	Invoice	CLOUD BACKUP, HUNTRESS, ACRONIS/PD	12/02/2024	12/12/2024	173.62	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							271.62	
106161 PEOPLE'S ENERGY COOPERATIVE								
12/18/2024	2643900 DE	1	Invoice	ELEC WELL #3	12/05/2024	12/18/2024	459.00	601-49400-381
12/18/2024	2647400 DE	1	Invoice	ELEC ICE RINK	12/05/2024	12/18/2024	102.00	225-45127-381
12/18/2024	2658900 DE	1	Invoice	ELEC POOL	12/05/2024	12/18/2024	165.00	225-45128-381
12/18/2024	2706100 DE	1	Invoice	ELEC NE LIFT STATION	12/05/2024	12/18/2024	252.00	602-49450-381
12/18/2024	2709900 DE	1	Invoice	ELEC WEST BROADWAY	12/05/2024	12/18/2024	11.00	101-42500-381
12/18/2024	2714900 DE	1	Invoice	ELEC STREET LIGHTS	12/05/2024	12/18/2024	3,161.00	101-43100-381
12/18/2024	2738000 DE	1	Invoice	ELEC WELL #2	12/05/2024	12/18/2024	2,540.00	601-49400-381
12/18/2024	2739100 DE	1	Invoice	ELEC PW BUILDING	12/05/2024	12/18/2024	326.00	101-43100-381
12/18/2024	2747700 DE	1	Invoice	ELEC SW SIREN	12/05/2024	12/18/2024	80.00	101-42500-381
12/18/2024	2764400 DE	1	Invoice	ELEC NW LIFT STATION	12/05/2024	12/18/2024	430.00	602-49450-381
12/18/2024	2767800 DE	1	Invoice	ELEC CEMETERY FLAG LIGHT	12/05/2024	12/18/2024	66.00	235-49010-381
12/18/2024	2777600 DE	1	Invoice	ELEC LIBRARY	12/05/2024	12/18/2024	231.00	211-45500-381
12/18/2024	3036800 DE	1	Invoice	ELEC FIRE HALL	12/05/2024	12/18/2024	197.00	101-42200-381
12/18/2024	3038100 DE	1	Invoice	ELEC CITY HALL-COUNCIL	12/05/2024	12/18/2024	132.66	101-41110-381
12/18/2024	3038100 DE	2	Invoice	ELEC CITY HALL-ADMIN	12/05/2024	12/18/2024	132.67	101-41500-381
12/18/2024	3038100 DE	3	Invoice	ELEC CITY HALL-PD	12/05/2024	12/18/2024	132.67	101-42100-381
12/18/2024	3041300 DE	1	Invoice	ELEC WEDGEWOOD PARK	12/05/2024	12/18/2024	74.00	225-45200-381
12/18/2024	3042300 DE	1	Invoice	ELEC WATER TOWER	12/05/2024	12/18/2024	298.00	601-49400-381
12/18/2024	3043900 DE	1	Invoice	ELEC BIKE TRAIL	12/05/2024	12/18/2024	75.00	225-45200-381
12/18/2024	3274000 DE	1	Invoice	ELEC 6TH ST SW LIGHTS	12/05/2024	12/18/2024	112.26	101-43100-381
12/18/2024	3274100 DE	1	Invoice	ELEC 4TH ST SW LIGHTS	12/05/2024	12/18/2024	134.93	101-43100-381
12/18/2024	3274200 DE	1	Invoice	ELEC 2ND ST SW LIGHTS	12/05/2024	12/18/2024	116.56	101-43100-381
12/18/2024	3274300 DE	1	Invoice	ELEC 1ST ST SW LIGHTS	12/05/2024	12/18/2024	94.51	101-43100-381
12/18/2024	3333200 DE	1	Invoice	ELEC ECKSTEIN TENNIS COURT	12/05/2024	12/18/2024	77.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,400.26	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
01/03/2025	3106991868	1	Invoice	LEASE POSTAGE MACHINE	12/28/2024	01/07/2025	159.57	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							159.57	
105004 PK MEYER BUILDERS, INC.								
12/26/2024	PL23-230 RE	1	Invoice	REFUND DEPOSIT WATER	12/20/2024	12/26/2024	500.00	601-49400-229

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/26/2024	PL23-230 RE	2	Invoice	REFUND DEPOSIT SEWER	12/20/2024	12/26/2024	500.00	602-49450-229
	Total 105004 PK MEYER BUILDERS, INC.:						1,000.00	
105272 PLAINVIEW LAWN & SNOW								
12/26/2024	9882	1	Invoice	OPEN & CLOSE/B. ELLRINGER	12/07/2024	12/26/2024	380.00	235-49010-401
12/26/2024	9884	1	Invoice	OPEN & CLOSE/R. ARGUTO	12/14/2024	12/26/2024	195.00	235-49010-401
12/26/2024	9885	1	Invoice	1/2 YEAR SEXTON FEE	12/21/2024	12/26/2024	600.00	235-49010-401
	Total 105272 PLAINVIEW LAWN & SNOW:						1,175.00	
239 PLAINVIEW NEWS								
12/23/2024	80046	1	Invoice	ADVERTISE/OPEN POSITION: BOARD SEAT	11/19/2024	12/23/2024	132.00	602-49450-343
12/23/2024	80076	1	Invoice	ADVERTISE/PUBLIC HEARING P&Z 600 COD	11/21/2024	12/23/2024	56.08	101-41500-343
12/23/2024	80106	1	Invoice	ADVERTISE/OPEN POSITION: BOARD SEAT	11/26/2024	12/23/2024	132.00	602-49450-343
12/23/2024	80136	1	Invoice	ADVERTISE/PUBLIC HEARING P&Z 600 COD	11/28/2024	12/23/2024	56.08	101-41500-343
01/08/2025	80222	1	Invoice	ADVERTISE/NOTICE OF PUBLIC HEARING-C	12/10/2024	01/09/2025	132.00	101-41500-343
01/08/2025	80325	1	Invoice	ADVERTISE/ORDINANCE NO. 2024-25 SUMM	12/24/2024	01/09/2025	132.00	101-41500-343
01/08/2025	80325	2	Invoice	ADVERTISE/700 CODE AMENDMENTS-CANN	12/24/2024	01/09/2025	330.00	101-41500-343
01/08/2025	80383	1	Invoice	ADVERTISE/ORDINANCE NO. 2024-25 SUMM	12/31/2024	01/09/2025	132.00	101-41500-343
01/08/2025	80383	2	Invoice	ADVERTISE/700 CODE AMENDMENTS-CANN	12/31/2024	01/09/2025	330.00	101-41500-343
	Total 239 PLAINVIEW NEWS:						1,432.16	
238 PLAINVIEW PARTS HOUSE								
01/07/2025	745556	1	Invoice	RATCHET/PW	12/02/2024	01/07/2025	66.61	101-43100-217
01/07/2025	745710	1	Invoice	BULB FOR PICKUP/PW	12/04/2024	01/07/2025	2.11	101-43100-221
01/07/2025	745725	1	Invoice	F250 BATTERY/PW	12/04/2024	01/07/2025	139.26	101-43100-221
01/07/2025	745733	1	Invoice	REPLACE RATCHET/PW	12/04/2024	01/07/2025	.00	101-43100-217
01/07/2025	746166	1	Invoice	2.5 DEF/PW	12/10/2024	01/07/2025	27.98	101-43100-212
01/07/2025	746315	1	Invoice	WINDSHIELD WASH/PW	12/12/2024	01/07/2025	35.94	101-43100-217
01/07/2025	746762	1	Invoice	RAIN-X/PW	12/19/2024	01/07/2025	7.99	101-43100-217
01/07/2025	747142	1	Invoice	OIL DRY/PW	12/26/2024	01/07/2025	37.36	101-43100-217
	Total 238 PLAINVIEW PARTS HOUSE:						317.25	
240 PLAINVIEW POSTMASTER								
12/26/2024	2025 PRESO	1	Invoice	2025 PRESORT	12/20/2024	12/26/2024	320.00	601-49400-322
12/10/2024	DECEMBER	1	Invoice	UTILITY BILLING	12/10/2024	12/10/2024	255.35	601-49400-322
12/10/2024	DECEMBER	2	Invoice	UTILITY BILLING	12/10/2024	12/10/2024	255.34	602-49450-322
01/02/2025	JANUARY 20	1	Invoice	UTILITY BILLING	01/02/2025	01/02/2025	255.13	601-49400-322
01/02/2025	JANUARY 20	2	Invoice	UTILITY BILLING	01/02/2025	01/02/2025	255.13	602-49450-322
	Total 240 PLAINVIEW POSTMASTER:						1,340.95	
106442 PRESTIGE PLUMBING LLC								
12/11/2024	2400539	1	Invoice	REPLACE METER VALVE AT 315 4TH ST NE	12/03/2024	12/12/2024	313.20	601-49400-550
	Total 106442 PRESTIGE PLUMBING LLC:						313.20	
741 QUILL CORPORATION								
12/13/2024	41644134	1	Invoice	FILES, HIGHLIGHTERS/ADMIN	11/20/2024	12/13/2024	84.30	101-41500-201
12/27/2024	41995136	1	Invoice	RENEWAL MEMBERSHIP	12/16/2024	12/27/2024	69.99	101-41500-433
01/07/2025	42071954	1	Invoice	PAPER/ADMIN	12/19/2024	01/07/2025	31.31	101-41500-201
01/07/2025	42107908	1	Invoice	ENGRAVED SIGNS FOR MAYOR & COUNCIL	12/24/2024	01/07/2025	29.86	101-41110-201
	Total 741 QUILL CORPORATION:						215.46	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105845 RAHMAN HEATING, AC &								
12/09/2024	I-26248-5	1	Invoice	COMFORT CLUB DECEMBER 2024/PW	12/02/2024	12/09/2024	49.00	101-43100-223
12/09/2024	I-26248-5	2	Invoice	COMFORT CLUB DECEMBER 2024/CITY HAL	12/02/2024	12/09/2024	28.00	101-41500-223
12/09/2024	I-26248-5	3	Invoice	COMFORT CLUB DECEMBER 2024/POOL	12/02/2024	12/09/2024	28.00	225-45128-223
12/09/2024	I-26248-5	4	Invoice	COMFORT CLUB DECEMBER 2024/EASTWO	12/02/2024	12/09/2024	7.00	225-45200-223
12/09/2024	I-26248-5	5	Invoice	COMFORT CLUB DECEMBER 2024/FIRE HAL	12/02/2024	12/09/2024	42.00	101-42200-223
12/09/2024	I-26248-5	6	Invoice	COMFORT CLUB DECEMBER 2024/MAYO AM	12/02/2024	12/09/2024	35.00	101-41500-227
12/09/2024	I-26248-5	7	Invoice	COMFORT CLUB DECEMBER 2024/LIBRARY	12/02/2024	12/09/2024	42.00	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							231.00	
390 RITEWAY BUSINESS FORMS								
12/19/2024	24-85231	1	Invoice	2024 TAX FORMS	12/18/2024	12/23/2024	426.00	101-41500-201
Total 390 RITEWAY BUSINESS FORMS:							426.00	
107027 SAFEBUILT, LLC								
12/11/2024	1003566	1	Invoice	BUILDING INSPECTIONS	11/30/2024	12/12/2024	551.05	101-41500-316
12/11/2024	1005768	1	Invoice	BUILDING INSPECTIONS	11/30/2024	12/12/2024	190.00	101-41500-316
01/08/2025	1118569	1	Invoice	BUILDING INSPECTIONS	12/31/2024	01/09/2025	629.00	101-41500-316
01/08/2025	1158248	1	Invoice	BUILDING INSPECTIONS	12/31/2024	01/09/2025	294.50	101-41500-316
Total 107027 SAFEBUILT, LLC:							1,664.55	
106438 SAND CREEK EAP, LLC								
01/08/2025	SDC-IN-1008	1	Invoice	EMPLOYEE ASSISTANCE	01/01/2025	01/09/2025	500.00	101-41500-401
Total 106438 SAND CREEK EAP, LLC:							500.00	
268 SELCO								
12/19/2024	52625	1	Invoice	BOOK-LOST ITEM/LIBRARY	08/06/2024	12/19/2024	25.99	211-45500-592
12/19/2024	53007	1	Invoice	ILS PACKAGE, PC SUPPORT/LIBRARY	12/02/2024	12/19/2024	447.71	211-45500-418
12/19/2024	53026	1	Invoice	OVERDRIVE 2025/LIBRARY	12/13/2024	12/19/2024	1,281.73	211-45500-592
Total 268 SELCO:							1,755.43	
106907 SHEILA'S PERSONAL CHEF SERVICE								
12/26/2024	89349	1	Invoice	EMPLOYEE APPRECIATION MEAL	12/12/2024	12/26/2024	820.00	101-41500-437
Total 106907 SHEILA'S PERSONAL CHEF SERVICE:							820.00	
106934 SHORT ELLIOTT HENDRICKSON, INC.								
12/23/2024	475182	1	Invoice	STORM DAMAGE-PLAIM ROOF REPLACEME	10/08/2024	12/23/2024	280.00	101-41500-310
Total 106934 SHORT ELLIOTT HENDRICKSON, INC.:							280.00	
284 STREICHER'S								
12/12/2024	I1677292	1	Invoice	UNIFORM/C. TRIPLETT	01/18/2024	12/12/2024	75.00	101-42100-417
12/12/2024	I1697241	1	Invoice	UNIFORM/J. PRIETO	05/02/2024	12/12/2024	47.98	101-42100-417
12/12/2024	I1726305	1	Invoice	AMMO/PD	10/29/2024	12/12/2024	1,066.68	101-42100-418
Total 284 STREICHER'S:							1,189.66	
105846 SYMBOL ARTS								
12/12/2024	0511291	1	Invoice	BADGES/POLICE	11/25/2024	12/12/2024	70.00	101-42100-417
Total 105846 SYMBOL ARTS:							70.00	

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106770 SZYMANSKI, LOGAN								
01/07/2025	122224	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	01/07/2025	01/07/2025	32.21	101-42100-305
01/07/2025	NOVEMBER	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	12/22/2024	01/07/2025	32.21	101-42100-305
01/07/2025	OCTOBER '2	1	Invoice	GYM MEMBERSHIP REIMBURSEMENT/PD	12/22/2024	01/07/2025	32.21	101-42100-305
Total 106770 SZYMANSKI, LOGAN:							96.63	
713 TESSMAN SEED COMPANY								
12/27/2024	S407630-IN	1	Invoice	ICE MELT/SNOW	12/26/2024	12/27/2024	680.00	101-43125-217
Total 713 TESSMAN SEED COMPANY:							680.00	
716 THREE RIVERS COMMUNITY ACTION								
01/06/2025	DECEMBER	1	Invoice	TRANSIT BUS FEES	12/31/2024	01/07/2025	600.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							600.00	
104900 TOMS LAWN & CLEANING SERVICE								
12/19/2024	605	1	Invoice	CLEANING/LIBRARY	11/30/2024	12/23/2024	770.00	211-45500-401
01/08/2025	619	1	Invoice	CLEANING/LIBRARY	12/31/2024	01/09/2025	770.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							1,540.00	
104321 UNIVERSAL TRUCK EQUIPMENT INC								
12/27/2024	64446	1	Invoice	PARTS/PW	12/26/2024	12/27/2024	971.20	101-43100-221
Total 104321 UNIVERSAL TRUCK EQUIPMENT INC:							971.20	
106785 US INTERNET CORP.								
12/19/2024	4841921	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	11/30/2024	12/19/2024	31.50	101-41500-309
12/31/2024	4898889	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	12/31/2024	12/31/2024	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							63.00	
105461 VISA/TCM BANK N.A.								
12/18/2024	#0165 DEC 2	1	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2024	12/18/2024	71.09	211-45500-592
12/18/2024	#0165 DEC 2	2	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2024	12/18/2024	92.46	211-45500-592
12/18/2024	#0165 DEC 2	3	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2024	12/18/2024	15.60	211-45500-592
12/18/2024	#0165 DEC 2	4	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2024	12/18/2024	52.18	211-45500-592
12/18/2024	#0165 DEC 2	5	Invoice	AMAZON-TAPE, BOWS, PIPE CLEANERS, PO	12/02/2024	12/18/2024	58.27	211-45500-217
12/18/2024	#0165 DEC 2	6	Invoice	AMAZON-COMMAND STRIPS/LIBRARY	12/02/2024	12/18/2024	3.16	211-45500-201
12/17/2024	#6188 DEC 2	1	Invoice	AMAZON-GAS MONITOR/FIRE DEPT	12/02/2024	12/18/2024	1,758.02	101-42200-417
12/17/2024	#6188 NOV 2	1	Invoice	AMERICAS BEST-CREDIT TRAINING B. FLIE	11/03/2024	12/18/2024	184.00-	602-49450-331
12/11/2024	#6196 DEC 2	1	Invoice	NORTHERN TOOL-TOOLS/PW	12/02/2024	12/12/2024	524.95	101-43100-217
12/11/2024	#6196 DEC 2	2	Invoice	HARBOR FREIGHT-WORK LIGHT/PW	12/02/2024	12/12/2024	32.43	101-43100-217
12/11/2024	#6196 DEC 2	3	Invoice	MENARDS-SUPPLIES/PW	12/02/2024	12/12/2024	282.47	101-43100-217
12/11/2024	#6840 DEC 2	1	Invoice	COSTCO-GARBAGE BAGS/ADMIN	12/02/2024	12/12/2024	19.99	101-41500-211
12/11/2024	#6840 DEC 2	2	Invoice	COSTCO-FOOD FOR ELECTIONS	12/02/2024	12/12/2024	109.10	101-41410-437
12/11/2024	#6840 DEC 2	3	Invoice	SAM'S CLUB-FOOD FOR ELECTIONS	12/02/2024	12/12/2024	42.00	101-41410-437
12/11/2024	#6840 DEC 2	4	Invoice	DEPT OF LABOR-3RD QTR 2024 BUILDING P	12/02/2024	12/12/2024	10.18	101-41500-316
12/11/2024	#6840 DEC 2	5	Invoice	ADOBE-C. KUJATH	12/02/2024	12/12/2024	21.46	101-41500-433
12/12/2024	#6998 DEC 2	1	Invoice	USPS-STAMPS/PD	12/02/2024	12/12/2024	73.00	101-42100-322
12/12/2024	#7798 DEC 2	1	Invoice	APPLE.COM/PD	12/02/2024	12/12/2024	.99	101-42100-310
12/12/2024	#7798 DEC 2	2	Invoice	TRUE CLASSIC-UNIFORM SHIRTS/PD	12/02/2024	12/12/2024	88.20	101-42100-417
12/12/2024	#7798 DEC 2	3	Invoice	MACYS-RETURN UNIFORM A. MCGRAW/PD	12/02/2024	12/12/2024	99.99-	101-42100-417
12/12/2024	#7798 DEC 2	4	Invoice	HUSKYLINERS-FLOOR LINERS/PD	12/02/2024	12/12/2024	150.31	101-42100-228
12/12/2024	#7798 DEC 2	5	Invoice	AMAZON-BATTERIES/PD	12/02/2024	12/12/2024	16.98	101-42100-228
12/12/2024	#7798 DEC 2	6	Invoice	MAGNUN ELECTRONICS-MIC HOLDER/PD	12/02/2024	12/12/2024	57.67	101-42100-228

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/12/2024	#7798 DEC 2	7	Invoice	AMAZON-BATTERIES/PD	12/02/2024	12/12/2024	74.82	101-42100-228
12/12/2024	#7798 DEC 2	8	Invoice	HOSTGATOR-WEEBLY RENEWAL/PD	12/02/2024	12/12/2024	8.99	101-42100-321
Total 105461 VISA/TCM BANK N.A.:							3,280.33	
307 WABASHA COUNTY AUDITOR/TREAS.								
12/23/2024	04112172426	1	Invoice	2024 TRUTH IN TAXATION STATEMENTS	12/17/2024	12/23/2024	268.38	101-41500-310
12/12/2024	091-121024-	1	Invoice	DECEMBER 2024 LEGAL SERVICES CONTR	12/10/2024	12/12/2024	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							2,068.38	
104759 WABASHA COUNTY RECORDER								
12/10/2024	OH8 LOT 6 B	1	Invoice	OH8TH LOT 6 BLOCK 1 MORTGAGE SATISFA	12/10/2024	12/10/2024	46.00	101-41500-310
Total 104759 WABASHA COUNTY RECORDER:							46.00	
106269 WATER SYSTEMS COMPANY								
01/08/2025	819410	1	Invoice	WATER/CITY HALL	12/26/2024	01/09/2025	28.20	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							28.20	
105600 WEX BANK								
12/09/2024	101211108	1	Invoice	FUEL/POLICE DEPT.	11/30/2024	12/09/2024	1,333.38	101-42100-212
Total 105600 WEX BANK:							1,333.38	
106898 WINGERT METAL								
12/09/2024	1232	1	Invoice	MODIFY SNOW PUSHER SIDES	12/05/2024	12/09/2024	398.50	101-43100-221
01/06/2025	1260	1	Invoice	ADD HOOK TO BUCKET, STRAIGHTEN DOLL	12/31/2024	01/07/2025	370.00	101-43100-221
Total 106898 WINGERT METAL:							768.50	
Grand Totals:							996,813.90	

Report GL Period Summary

GL Period	Amount
01/25	414,603.60
12/24	582,210.30
Grand Totals:	996,813.90

Vendor number hash:	15636292
Vendor number hash - split:	23364555
Total number of invoices:	245
Total number of transactions:	328

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	996,813.90	.00	996,813.90
Grand Totals:	996,813.90	.00	996,813.90

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount

Report Criteria:
[Report].GL Account = {<>} "10121709"

Permit Number	Valuation	Fees Paid	Address	Permit Type	Owner Name	Primary Contractor Company Name
24PV-00075	$13,000.00	$244.10	300 1ST AVE NW	Fire Alarm	ALL BOUT CHILDREN INC	CUSTOM COMMUNICATIONS INC
24PV-00077		$81.00	400 9TH ST NW	Plumbing	TODD A & SANDRA M WOHLERS	STEELPOINT PLUMBING LLC
24PV-00078		$76.00	450 1ST AVE NE	Mechanical	KIT D HAIMES	K&S HEATING HOLDINGS INC
24PV-00079		$76.00	835 3RD AVE NW	Mechanical	JON D & BRENDA S KRUSMARK	TONNA MECHANICAL INC
24PV-00080	$28,720.00	$74.00	210 4TH ST SW	Re-Window/Exterior Door	WILLIAM R & OLIVIA GETSCHMANN	MAD CITY HOME IMPROVEMENT
24PV-00081	$15,461.00	$69.00	400 3RD ST NE	Re-Window/Exterior Door	ELLIE M & FREDERICK N NIMTZ	MAD CITY HOME IMPROVEMENT
24PV-00082		$76.00	520 2ND AVE NW	Mechanical	CHAD M & ALICIA A ZIEBELL	TONNA MECHANICAL INC
24PV-00083	$3,739.30	$74.00	150 1ST AVE SW	Re-Window/Exterior Door	KEVIN A & MARY L HOFSCHULTE	MONARCH HOME IMPROVEMENT LLC

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM:	Dept. Head Reports & Board Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 5.D.**
ATTACHMENTS: Department Head Reports		**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to accept Department reports.		

MONTHLY REPORT OF FINANCE DIRECTOR
December, 2024

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Monthly Financial Processes-Bank recs, account reconciliations/fund cash balances, cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Industrial Sewer Billing, Meter Issues
- Budget – Finalized the 2025 budget process. The levy and budget were approved at the December 10, 2024, council meeting after the Truth in Taxation presentation/hearing. I certified the levy amounts with Wabasha County, prepared the required reports for the State of MN and prepared the budget summary publication that is required to be published in the newspaper.
- ARPA Funds – committed funds to the water meter replacement program and transferred the funds from the general fund to the water fund to make sure we were in compliance with the December 31, 2024 deadline. The annual report will be filed to the US Treasury in April, 2025 as required.
- Year-End Software update – financial/utility billing software
- 2024 Year-End Payroll Process, final payroll of 2024, prepare W2's.
- 2025 utility rate changes
- December tax receipts
- 2024 audit field work is scheduled for April 14-16, 2025. Preparation will be on-going for the next several months.

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over multiple years. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of December 2024, 824 new meters have been installed and there are 477 old meters left to replace.
- Future projects:
    - File/Organize Financial/Personnel Records
    - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- Annual Truth in Taxation Compliance Report-State of MN
- Annual Property Tax Levy Certification Report-State of MN

Training/Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Meetings with the City's Personnel Attorneys-ongoing Personnel/HR/WC issue
- Meeting with Mike Bubany, Municipal Financial Advisor, water rates, water project

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,300.00	13,300.00	13,300.00	.00
101-41110-121	PERA	165.00	165.00	165.00	.00
101-41110-122	FICA	812.85	813.00	812.85	.15
101-41110-151	Worker s Comp Insurance Prem	73.71	78.00	68.39	9.61
101-41110-201	Office Supplies(paper-pens-et)	.00	100.00	29.86	70.14
101-41110-310	Other Professional Services	66.00	200.00	145.00	55.00
101-41110-331	Meetings-Conferences (mtgs/mi)	1,379.52	1,500.00	.00	1,500.00
101-41110-343	Advertising	480.00	100.00	589.00	489.00-
101-41110-362	Property - Casualty Ins (Auto)	6,727.05	7,063.00	6,718.08	344.92
101-41110-381	Electric Utilities	1,792.98	1,800.00	1,409.33	390.67
101-41110-383	Gas Utilities	930.91	1,100.00	701.31	398.69
101-41110-401	Contractual Services	7,200.00	7,200.00	7,200.00	.00
101-41110-433	Dues and Subscriptions	10,996.00	11,000.00	8,273.00	2,727.00
101-41110-437	Miscellaneous	296.82	500.00	.00	500.00
101-41110-440	City Cleanup	6,022.83	7,500.00	6,416.89	1,083.11
Total Council:		50,243.67	52,419.00	45,828.71	6,590.29
Elections					
101-41410-103	Part-Time Employees	.00	9,000.00	8,878.25	121.75
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	850.00	976.13	126.13-
101-41410-437	Miscellaneous	960.00	3,500.00	2,488.75	1,011.25
Total Elections:		960.00	13,350.00	12,343.13	1,006.87
Administration					
101-41500-101	Full-Time Employees Regular	323,920.71	318,102.00	321,835.54	3,733.54-
101-41500-102	Full-Time Employees Overtime	15,028.28	17,500.00	15,245.17	2,254.83
101-41500-120	CENTRAL PENSION FUND	2,995.20	3,000.00	2,995.20	4.80
101-41500-121	PERA	24,946.63	24,795.00	24,626.04	168.96
101-41500-122	FICA	25,776.71	25,674.00	25,587.74	86.26
101-41500-131	Employer Paid Health	78,079.00	74,361.00	75,038.94	677.94-
101-41500-151	Worker s Comp Insurance Prem	2,707.10	2,843.00	2,492.57	350.43
101-41500-201	Office Supplies	3,376.88	4,500.00	3,631.90	868.10
101-41500-211	Operating Supplies - Cleaning	309.03	1,000.00	338.32	661.68
101-41500-217	Other Operating Supplies	1,195.48	1,300.00	930.69	369.31
101-41500-221	Repair/Maint - Equipment	.00	200.00	.00	200.00
101-41500-223	Repair/Maintain - Building	2,339.25	2,500.00	8,067.41	5,567.41-
101-41500-227	Repair/Maintain - Amb Building	678.51	2,000.00	1,249.50	750.50
101-41500-301	Auditing and Acct g Services	30,800.00	32,000.00	32,500.00	500.00-
101-41500-303	Engineering Fees	28,804.00	40,000.00	25,127.50	14,872.50
101-41500-304	Legal Fees	16,833.65	25,000.00	34,136.08	9,136.08-
101-41500-309	Software and Design	21,737.46	23,000.00	24,072.03	1,072.03-
101-41500-310	Other Professional Services	28,926.78	30,000.00	14,462.13	15,537.87
101-41500-312	CITY WEBSITE	13,350.00	6,350.00	6,711.84	361.84-
101-41500-316	Building Inspections	37,074.00	30,000.00	37,483.51	7,483.51-
101-41500-317	Dial A Ride Bus	9,630.25	6,000.00	10,247.50	4,247.50-
101-41500-321	Communications	5,893.18	6,450.00	5,731.31	718.69
101-41500-322	Postage	2,577.30	2,700.00	2,316.16	383.84
101-41500-331	Meetings-Conferences (mtgs/mi)	3,147.05	5,000.00	87.38	4,912.62
101-41500-343	Advertising	3,238.57	3,500.00	3,096.31	403.69
101-41500-362	Property - Casualty Ins (Auto)	4,876.28	5,120.00	4,869.97	250.03
101-41500-381	Electric Utilities	1,793.03	2,000.00	1,695.35	304.65
101-41500-383	Gas Utilities	930.91	1,200.00	701.31	498.69
101-41500-384	Garbage Service	.00	.00	27.35	27.35-

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
101-41500-401	Contractual Services	16,146.77	13,500.00	15,302.54	1,802.54-
101-41500-417	Uniforms	1,628.64	1,872.00	1,498.99	373.01
101-41500-433	Dues and Subscriptions	2,735.03	2,100.00	2,639.04	539.04-
101-41500-434	Sales Tax Paid	11.00	20.00	3.00	17.00
101-41500-437	Miscellaneous	823.16	500.00	1,467.14	967.14-
101-41500-442	Bank Service Charges	3,177.80	3,500.00	2,674.45	825.55
101-41500-443	Credit Card Merchant Fees	2,892.56	3,500.00	2,784.30	715.70
101-41500-444	XPRESS Bill Pay Fees	5,742.38	5,600.00	5,100.03	499.97
101-41500-520	Capital Outlay-Bldg & Structur	.00	.00	451,725.00	451,725.00-
101-41500-560	Furniture & Fixtures	.00	.00	1,268.06	1,268.06-
101-41500-570	Office Equipment & Furnishings	1,299.48	1,000.00	.00	1,000.00
101-41500-580	Computers & Technology	11,037.09	3,000.00	4,795.63	1,795.63-
Total Administration:		736,459.15	730,687.00	1,174,562.93	443,875.93-
Police					
101-42100-101	Full-Time Employees Regular	630,154.30	685,841.00	684,480.29	1,360.71
101-42100-102	Full-Time Employees Overtime	39,440.09	37,500.00	37,867.16	367.16-
101-42100-103	Part-Time Employees	7,186.41	8,500.00	799.20	7,700.80
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
101-42100-121	PERA	107,761.59	120,518.00	116,650.79	3,867.21
101-42100-122	FICA	13,602.52	15,533.00	14,176.04	1,356.96
101-42100-131	Employer Paid Health	172,242.10	184,107.00	187,829.65	3,722.65-
101-42100-151	Worker s Comp Insurance Prem	33,585.61	35,265.00	30,918.23	4,346.77
101-42100-201	Office Supplies(paper-pens-et)	2,247.39	3,000.00	763.01	2,236.99
101-42100-212	Motor Fuels-Gas	19,391.74	20,000.00	17,577.28	2,422.72
101-42100-217	Other Operating Supplies	576.61	500.00	26.79-	526.79
101-42100-221	Repair/Maint - Equipment	11,905.74	16,000.00	17,200.63	1,200.63-
101-42100-228	Repair/Maintain Other	2,363.60	3,000.00	3,924.46	924.46-
101-42100-240	Repair/Maint Taser Program	6,279.99	6,500.00	6,279.99	220.01
101-42100-304	Legal Fees	21,600.00	21,600.00	21,600.00	.00
101-42100-305	Employee Wellness Program	.00	10,000.00	986.52	9,013.48
101-42100-309	Software and Design	11,566.38	12,000.00	12,539.66	539.66-
101-42100-310	Other Professional Services	13,294.30	8,000.00	12,354.28	4,354.28-
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	.00	1,200.00	.00	1,200.00
101-42100-321	Communications	15,593.83	15,000.00	13,586.89	1,413.11
101-42100-322	Postage	186.00	500.00	152.23	347.77
101-42100-331	Meetings-Conferences (mtgs/mi)	7,092.96	9,000.00	2,134.36	6,865.64
101-42100-343	Advertising	.00	500.00	.00	500.00
101-42100-362	Property - Casualty Ins (Auto)	5,409.07	5,680.00	5,402.62	277.38
101-42100-381	Electric Utilities	1,792.99	2,000.00	1,552.32	447.68
101-42100-383	Gas Utilities	930.88	1,300.00	701.27	598.73
101-42100-406	Safety	.00	1,200.00	273.97	926.03
101-42100-417	Uniforms	18,168.31	12,000.00	8,207.76	3,792.24
101-42100-418	Range/Ammo	9,096.09	10,000.00	7,592.43	2,407.57
101-42100-433	Dues and Subscriptions	2,597.32	3,500.00	1,861.94	1,638.06
101-42100-436	Towing Charges	.00	200.00	368.00	168.00-
101-42100-437	Miscellaneous	2,116.74	3,000.00	1,498.20	1,501.80
101-42100-438	Police - DARE Prog	1,089.58	2,500.00	1,207.83	1,292.17
101-42100-446	NSF Checks	43.53	500.00	.00	500.00
101-42100-491	Contributions/Donations Expend	.00	.00	500.00	500.00-
101-42100-560	Furniture & Fixtures	.00	1,000.00	.00	1,000.00
101-42100-590	Capital Outlay	45,354.67	7,000.00	153,054.43	146,054.43-

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
Total Police:		1,203,668.74	1,265,444.00	1,365,013.05	99,569.05-
City Fire					
101-42200-103	Part-Time Employees	31,488.04	25,000.00	23,306.76	1,693.24
101-42200-122	FICA	2,401.19	1,913.00	1,782.98	130.02
101-42200-151	Worker s Comp Insurance Prem	3,109.44	3,265.00	2,862.56	402.44
101-42200-201	Office Supplies(paper-pens-et)	109.99	200.00	208.45	8.45-
101-42200-207	Fire Prevention Instruct Supps	808.50	2,000.00	1,040.00	960.00
101-42200-211	Operating Supplies - Cleaning	.00	100.00	.00	100.00
101-42200-212	Motor Fuels-Gas	1,152.54	1,500.00	592.93	907.07
101-42200-217	Other Operating Supplies	710.46	1,500.00	100.98	1,399.02
101-42200-221	Repair/Maint - Equipment	76,174.95	30,000.00	40,697.31	10,697.31-
101-42200-223	Repair/Maintain - Building	1,866.36	10,000.00	2,385.39	7,614.61
101-42200-226	Foam	2,449.12	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
101-42200-309	Software and Design	71.39	100.00	172.38	72.38-
101-42200-310	Other Professional Services	1,073.75	1,000.00	6,817.06	5,817.06-
101-42200-321	Communications	4,630.80	3,200.00	3,691.16	491.16-
101-42200-322	Postage	.00	50.00	.00	50.00
101-42200-331	Meetings-Conferences (mtgs/mi)	8,963.77	2,000.00	6,556.50	4,556.50-
101-42200-343	Advertising	127.89	200.00	660.00	460.00-
101-42200-362	Property - Casualty Ins (Auto)	5,934.86	6,232.00	5,927.67	304.33
101-42200-381	Electric Utilities	2,034.00	2,000.00	1,937.00	63.00
101-42200-383	Gas Utilities	5,165.75	8,000.00	1,738.99	6,261.01
101-42200-384	Garbage Service	657.12	700.00	602.36	97.64
101-42200-417	Uniforms/Fire Gear	22,419.30	20,000.00	9,981.24	10,018.76
101-42200-433	Dues and Subscriptions	1,100.00	1,000.00	.00	1,000.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-602	Other LT Obligation Principal	.00	43,030.00	.00	43,030.00
101-42200-612	Other Long-Term Obligation Int	20,500.00	19,656.00	19,656.00	.00
Total City Fire:		192,949.22	186,246.00	130,717.72	55,528.28
Emergency Management					
101-42500-103	Part-Time Employees	1,226.71	1,276.00	1,275.78	.22
101-42500-122	FICA	93.85	98.00	97.60	.40
101-42500-221	Repair/Maint - Equipment	1,675.80	4,000.00	1,401.25	2,598.75
101-42500-310	Other Professional Services	892.00	900.00	1,112.00	212.00-
101-42500-381	Electric Utilities	988.00	1,000.00	974.00	26.00
Total Emergency Management:		4,876.36	7,274.00	4,860.63	2,413.37
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	123,850.04	127,458.00	135,040.75	7,582.75-
101-43100-102	Full-Time Employees Overtime	1,343.11	2,940.00	709.44	2,230.56
101-43100-120	CENTRAL PENSION FUND	838.72	840.00	838.76	1.24
101-43100-121	PERA	9,234.06	9,780.00	9,938.38	158.38-
101-43100-122	FICA	9,554.87	9,975.00	10,342.34	367.34-
101-43100-131	Employer Paid Health	31,185.26	33,217.00	32,664.65	552.35
101-43100-151	Worker s Comp Insurance Prem	18,415.92	19,337.00	16,953.51	2,383.49
101-43100-201	Office Supplies(paper-pens-et)	320.22	250.00	184.09	65.91
101-43100-211	Operating Supplies - Cleaning	35.96	200.00	108.86	91.14
101-43100-212	Motor Fuels-Gas	10,934.78	8,000.00	8,957.44	957.44-
101-43100-217	Other Operating Supplies	11,626.76	14,000.00	10,737.24	3,262.76
101-43100-221	Repair/Maint - Equipment	23,765.58	25,000.00	22,536.40	2,463.60

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
101-43100-222	Tree trimming	6,165.00	18,500.00	10,664.80	7,835.20
101-43100-223	Repair/Maintain - Building	4,357.16	7,500.00	3,986.10	3,513.90
101-43100-224	Repair/Maintain - Streets	26,105.71	100,000.00	44,896.95	55,103.05
101-43100-225	Repair/Maint - Detention Ponds	.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	58,003.00	55,000.00	58,053.35	3,053.35-
101-43100-303	Engineering Fees	13,548.50	15,000.00	14,383.50	616.50
101-43100-310	Other Professional Services	22,943.17	30,000.00	23,906.03	6,093.97
101-43100-321	Communications	3,688.76	4,000.00	3,802.21	197.79
101-43100-331	Meetings-Conferences (mtgs/mi)	41.47	300.00	24.97	275.03
101-43100-343	Advertising	.00	300.00	528.00	228.00-
101-43100-362	Property - Casualty Ins (Auto)	15,027.13	15,775.00	15,004.64	770.36
101-43100-381	Electric Utilities	46,228.71	43,000.00	43,105.04	105.04-
101-43100-383	Gas Utilities	4,240.08	6,300.00	2,193.62	4,106.38
101-43100-384	Garbage Service	1,473.48	1,650.00	1,350.69	299.31
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	928.69	1,000.00	891.00	109.00
101-43100-417	Uniforms	996.92	1,248.00	630.45	617.55
101-43100-418	Rentals	.00	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	200.00	.00	200.00
101-43100-590	Capital Outlay	84,646.86	255,000.00	261,238.38	6,238.38-
	Total Public Works (GENERAL):	529,499.92	827,620.00	733,671.59	93,948.41
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	23,590.18	24,278.00	25,722.01	1,444.01-
101-43125-102	Full-Time Employees Overtime	256.11	560.00	135.13	424.87
101-43125-120	CENTRAL PENSION FUND	159.68	160.00	159.64	.36
101-43125-121	PERA	1,758.78	1,863.00	1,892.95	29.95-
101-43125-122	FICA	1,820.06	1,900.00	1,970.18	70.18-
101-43125-131	Employer Paid Health	5,778.24	6,092.00	6,039.84	52.16
101-43125-212	Motor Fuels-Gas	6,013.00	8,000.00	2,608.67	5,391.33
101-43125-217	Other Operating Supplies	11,735.37	15,000.00	12,303.64	2,696.36
101-43125-221	Repair/Maint - Equipment	7,897.00	7,500.00	19,740.86	12,240.86-
101-43125-310	Other Professional Services	21,817.50	36,750.00	10,205.00	26,545.00
101-43125-343	Advertising	198.00	100.00	198.00	98.00-
101-43125-437	Miscellaneous	500.00	.00	.00	.00
	Total Ice & Snow Removal:	81,523.92	102,203.00	80,975.92	21,227.08
Economic Development					
101-46500-101	Full-Time Employees Regular	31,708.37	.00	.00	.00
101-46500-102	Full-Time Employees Overtime	657.84	.00	.00	.00
101-46500-121	PERA	2,394.72	.00	.00	.00
101-46500-122	FICA	2,476.05	.00	.00	.00
101-46500-131	Employer Paid Health	9,767.89	.00	.00	.00
101-46500-201	Office Supplies	36.48	.00	.00	.00
101-46500-304	Legal Fees	3,325.00	.00	.00	.00
101-46500-331	Meetings-Conferences (mtgs/mi)	446.67	.00	.00	.00
101-46500-401	Contractual Services	.00	66,030.00	51,849.42	14,180.58
101-46500-433	Dues and Subscriptions	.00	.00	3,500.00	3,500.00-
	Total Economic Development:	50,813.02	66,030.00	55,349.42	10,680.58
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	27,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	1,000.00	.00
	Total Other Finanacing Uses/Contrib:	32,800.00	17,800.00	17,800.00	.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	135,229.05	140,920.00	141,116.73	196.73-
211-45500-103	Part-Time Employees	21,675.23	28,894.00	25,382.47	3,511.53
211-45500-121	PERA	11,645.29	12,555.00	12,323.70	231.30
211-45500-122	FICA	11,931.16	12,991.00	12,600.67	390.33
211-45500-131	Employer Paid Health	39,160.78	41,263.00	41,152.47	110.53
211-45500-151	Worker s Comp Insurance Prem	679.43	713.00	625.11	87.89
211-45500-201	Office Supplies(paper-pens-et)	2,554.59	3,000.00	4,667.35	1,667.35-
211-45500-217	Other Operating Supplies	402.56	.00	1,455.94	1,455.94-
211-45500-221	Repair/Maint - Equipment	2,844.84	4,500.00	3,684.51	815.49
211-45500-223	Repair/Maintain - Building	3,498.49	2,000.00	9,330.38	7,330.38-
211-45500-310	Other Professional Services	.00	100.00	85.00	15.00
211-45500-321	Communications	680.07	700.00	674.09	25.91
211-45500-322	Postage	.00	200.00	202.00	2.00-
211-45500-331	Meetings-Conferences (mtgs/mi)	390.24	500.00	2,334.21	1,834.21-
211-45500-362	Property - Casualty Ins (Auto)	4,760.12	5,500.00	5,231.41	268.59
211-45500-381	Electric Utilities	3,980.00	5,000.00	3,192.00	1,808.00
211-45500-383	Gas Utilities	2,184.25	3,000.00	1,705.16	1,294.84
211-45500-401	Contractual Services	9,742.85	11,015.00	10,509.10	505.90
211-45500-418	Rentals	8,774.43	7,780.00	6,673.02	1,106.98
211-45500-434	Sales Tax Paid	243.00	250.00	270.00	20.00-
211-45500-437	Miscellaneous	250.00	500.00	406.39	93.61
211-45500-560	Furniture & Fixtures	.00	.00	5,791.00	5,791.00-
211-45500-590	Capital Outlay	4,268.02	.00	5,877.58	5,877.58-
211-45500-592	Books/Periodicals	33,663.68	35,000.00	35,201.63	201.63-
	Total Libraries (GENERAL):	298,558.08	316,381.00	330,491.92	14,110.92-
Libraries (GENERAL)					
215-45500-331	Meetings/Conferences	.00	.00	1,948.28	1,948.28-
215-45500-401	Contractual Services	.00	.00	515.00	515.00-
215-45500-570	Office Equipment & Furnishings	.00	.00	11,153.58	11,153.58-
215-45500-700	Tansfers Out	4,351.47	.00	.00	.00
	Total Libraries (GENERAL):	4,351.47	.00	13,616.86	13,616.86-
ICE RINK					
225-45127-212	Motor Fuels-Gas	62.79	500.00	.00	500.00
225-45127-217	Other Operating Supplies	1,139.96	1,500.00	345.50	1,154.50
225-45127-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
225-45127-223	Repair/Maintain - Building	998.29	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	1,276.00	1,300.00	1,118.00	182.00
225-45127-383	Gas Utilities	951.94	1,300.00	471.02	828.98
	Total ICE RINK:	4,428.98	6,100.00	1,934.52	4,165.48
POOL					
225-45128-103	Part-Time Employees	95,712.76	96,000.00	121,829.63	25,829.63-
225-45128-121	PERA	632.78	675.00	776.33	101.33-
225-45128-122	FICA	7,322.34	7,497.00	9,319.94	1,822.94-

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
225-45128-142	Unemployment Benefit Payments	.00	7,152.00	.00	7,152.00
225-45128-151	Worker s Comp Insurance Prem	3,637.89	3,800.00	3,331.61	468.39
225-45128-211	Operating Supplies - Cleaning	6.60	100.00	161.67	61.67-
225-45128-217	Other Operating Supplies	7,323.49	8,000.00	13,302.55	5,302.55-
225-45128-221	Repair/Maint - Equipment	4,008.79	5,000.00	7,822.16	2,822.16-
225-45128-223	Repair/Maintain - Building	1,403.47	5,000.00	3,493.00	1,507.00
225-45128-228	Repair/Maintain - Other	.00	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	8,138.37	7,500.00	7,126.51	373.49
225-45128-309	SOFTWARE & DESIGN	3,295.00	3,450.00	3,295.00	155.00
225-45128-310	Other Professional Services	3,248.50	3,000.00	3,645.50	645.50-
225-45128-321	Communications	577.62	800.00	1,385.36	585.36-
225-45128-322	Postage	61.45	75.00	6.05	68.95
225-45128-331	Meetings-Conferences (mtgs/mi)	4,367.00	4,000.00	4,810.00	810.00-
225-45128-343	Advertising	144.00	300.00	264.00	36.00
225-45128-362	Property - Casualty Ins (Auto)	12,983.34	13,632.00	12,966.29	665.71
225-45128-381	Electric Utilities	7,933.00	7,500.00	8,128.00	628.00-
225-45128-383	Gas Utilities	7,533.99	5,400.00	7,082.39	1,682.39-
225-45128-417	UNIFORMS	2,575.63	3,000.00	2,405.44	594.56
225-45128-433	Dues and Subscriptions	670.00	1,000.00	670.00	330.00
225-45128-434	Sales Tax Paid	3,996.00	4,000.00	4,509.00	509.00-
225-45128-437	Miscellaneous	.00	300.00	.00	300.00
225-45128-443	Credit Card Merchant Fees	1,390.52	2,000.00	1,335.33	664.67
Total POOL:		176,962.54	190,181.00	217,665.76	27,484.76-
PARKS					
225-45200-101	Full-Time Employees Regular	61,578.00	64,126.00	53,855.84	10,270.16
225-45200-102	Full-Time Employees Overtime	4,847.68	5,500.00	3,580.31	1,919.69
225-45200-103	Part-Time Employees	15,742.50	16,000.00	21,926.32	5,926.32-
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	837.12	162.88
225-45200-121	PERA	4,934.79	6,541.00	3,890.82	2,650.18
225-45200-122	FICA	6,270.56	6,285.00	6,052.13	232.87
225-45200-131	Employer Paid Health	17,357.82	18,314.00	16,467.50	1,846.50
225-45200-151	Worker s Comp Insurance Prem	2,669.80	2,803.00	2,457.50	345.50
225-45200-212	Motor Fuels-Gas	3,454.59	4,500.00	3,518.56	981.44
225-45200-217	Other Operating Supplies	3,437.36	4,000.00	3,792.10	207.90
225-45200-221	Repair/Maint - Equipment	6,548.94	6,000.00	8,458.38	2,458.38-
225-45200-223	Repair/Maintain - Building	2,686.46	10,000.00	6,128.21	3,871.79
225-45200-228	Repair/Maintain - Other	.00	200.00	.00	200.00
225-45200-229	Refunds	.00	100.00	.00	100.00
225-45200-310	Other Professional Services	1,280.73	2,000.00	1,292.16	707.84
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	198.00	250.00	264.00	14.00-
225-45200-362	Property - Casualty Ins (Auto)	17,310.24	18,175.00	17,287.44	887.56
225-45200-381	Electric Utilities	10,512.00	6,500.00	10,048.00	3,548.00-
225-45200-384	Garbage Service	1,565.46	1,900.00	1,595.88	304.12
225-45200-417	Uniforms	598.58	600.00	808.38	208.38-
225-45200-418	Rentals	.00	1,000.00	.00	1,000.00
225-45200-433	Dues and Subscriptions	25.00	.00	.00	.00
225-45200-434	Sales Tax Paid	87.00	100.00	105.00	5.00-
225-45200-590	Capital Outlay	9,756.49	350,000.00	.00	350,000.00
Total PARKS:		171,860.40	525,994.00	162,365.65	363,628.35
Cemetery					
235-49010-217	Other Operating Supplies	760.84	1,500.00	510.68	989.32

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
235-49010-221	Repair/Maint - Equipment	.00	500.00	.00	500.00
235-49010-228	Repair/Maintain - Other	.00	500.00	153.00	347.00
235-49010-229	Refunds	.00	.00	800.00	800.00-
235-49010-258	Columbarium Plaques	.00	2,000.00	.00	2,000.00
235-49010-309	Software & Design	1,842.00	1,400.00	1,630.00	230.00-
235-49010-310	Other Professional Services	1,802.61	2,500.00	1,874.71	625.29
235-49010-362	Property - Casualty Ins (Auto)	3,275.31	3,440.00	3,272.01	167.99
235-49010-381	Electric Utilities	688.00	650.00	680.00	30.00-
235-49010-384	Garbage Service	737.10	1,900.00	797.94	1,102.06
235-49010-401	Contractual Services	27,550.00	30,000.00	35,405.00	5,405.00-
235-49010-418	Rental	.00	200.00	.00	200.00
235-49010-590	Capital Outlay	5,227.50	42,101.00	26,987.50	15,113.50
Total Cemetery:		41,883.36	86,691.00	72,110.84	14,580.16
RURAL FIRE					
245-42200-103	Part-Time Employees	7,833.04	11,000.00	8,531.76	2,468.24
245-42200-122	FICA	599.22	841.00	652.66	188.34
245-42200-151	Worker s Comp Insurance Prem	3,117.43	3,273.00	2,869.57	403.43
245-42200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
245-42200-212	Motor Fuels-Gas	1,734.29	2,700.00	1,251.30	1,448.70
245-42200-217	Other Operating Supplies	.00	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	13,508.92	10,000.00	6,388.65	3,611.35
245-42200-226	Foam	2,449.13	2,500.00	.00	2,500.00
245-42200-228	Repair/Maintain - Other	.00	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	.00	1,000.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	5,934.86	6,232.00	5,927.67	304.33
245-42200-417	Uniform	.00	2,000.00	3,205.80	1,205.80-
245-42200-433	Dues and Subscriptions	995.00	500.00	.00	500.00
245-42200-437	Miscellaneous	.00	100.00	.00	100.00
245-42200-590	Capital Outlay	.00	.00	9,867.00	9,867.00-
Total RURAL FIRE:		36,171.89	41,246.00	38,694.41	2,551.59
Fire Relief					
250-42300-124	Fire Relief Pension-State Aid	46,752.51	46,752.00	53,714.72	6,962.72-
250-42300-490	City Cont- Fire Relief Retire	20,200.00	21,200.00	21,200.00	.00
Total Fire Relief:		66,952.51	67,952.00	74,914.72	6,962.72-
Debt Service					
300-47000-601	Bond Principal Pymt	381,000.00	560,000.00	560,000.00	.00
300-47000-611	Bond Interest Payment	72,551.50	208,526.00	208,525.50	.50
300-47000-620	Fiscal Agent Fees	.00	.00	495.00	495.00-
Total Debt Service:		453,551.50	768,526.00	769,020.50	494.50-
STREET IMPROVEMENT FUND					
325-43100-700	Transfers Out	.00	635,325.00	642,108.00	6,783.00-
Total STREET IMPROVEMENT FUND:		.00	635,325.00	642,108.00	6,783.00-
STORM WATER PROJECTS					
404-41500-228	Repair/Maintain - Other	.00	.00	8,875.00	8,875.00-

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
	Total STORM WATER PROJECTS:	.00	.00	8,875.00	8,875.00-
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	183,043.24	367,000.00	267,701.00	99,299.00
	Total CAPITAL IMPROVEMENT FUND:	183,043.24	367,000.00	267,701.00	99,299.00
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	608,038.52	204,629.00	168,217.32	36,411.68
418-48000-310	Other Professional Services	69,368.50	.00	.00	.00
418-48000-352	General Notices and Pub Info	216.00	.00	.00	.00
418-48000-530	Capital-Other Improvements	2,641,766.01	1,500,000.00	1,107,509.94	392,490.06
418-48000-620	Fiscal Agent Fees	750.00	.00	.00	.00
	Total 2023 STREET/UTIL IMPROVE PROJ:	3,320,139.03	1,704,629.00	1,275,727.26	428,901.74
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	18,420.00	20,000.00	29,930.00	9,930.00-
	Total TIF 1-9 LEVAN:	19,420.00	21,000.00	30,930.00	9,930.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	5,330.00	7,000.00	6,190.00	810.00
	Total TIF DOWNTOWN REDEVELOPMENT:	6,330.00	8,000.00	7,190.00	810.00
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	60,713.98	64,646.00	65,339.52	693.52-
601-49400-102	Full-Time Employees Overtime	1,332.75	5,000.00	5,125.38	125.38-
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
601-49400-121	PERA	13,386.85	5,223.00	5,262.40	39.40-
601-49400-122	FICA	4,821.47	5,328.00	5,367.62	39.62-
601-49400-131	Employer Paid Health	17,351.66	18,314.00	18,072.40	241.60
601-49400-151	Worker s Comp Insurance Prem	1,336.67	1,404.00	1,230.95	173.05
601-49400-201	Office Supplies(paper-pens-et)	424.57	1,000.00	584.32	415.68
601-49400-212	Motor Fuels-Gas	46.94	750.00	158.26	591.74
601-49400-217	Other Operating Supplies	8,806.43	10,000.00	9,004.64	995.36
601-49400-221	Repair/Maint -WELLS	9,982.37	30,000.00	101,002.59	71,002.59-
601-49400-223	Repair/Maintain - Building	1,875.01	2,000.00	2,067.43	67.43-
601-49400-228	Repair-Water Main Repairs	31,201.69	30,000.00	26,541.46	3,458.54
601-49400-229	Refunds	2,500.00	3,000.00	4,500.00	1,500.00-
601-49400-303	Engineering Fees	23,202.60	25,000.00	30,852.20	5,852.20-
601-49400-309	Software and Design	4,491.49	10,000.00	4,760.99	5,239.01
601-49400-310	Other Professional Services	25,096.97	18,000.00	18,187.28	187.28-
601-49400-321	Communications	6,451.61	5,000.00	10,337.38	5,337.38-
601-49400-322	Postage	3,246.53	2,880.00	3,407.70	527.70-
601-49400-331	Meetings-Conferences (mtgs/mi)	1,060.78	1,000.00	23.00	977.00
601-49400-343	Advertising	48.00	200.00	50.00	150.00
601-49400-362	Property - Casualty Ins (Auto)	6,611.76	6,950.00	6,610.60	339.40
601-49400-381	Electric Utilities	39,803.00	43,000.00	35,331.00	7,669.00
601-49400-383	Gas Utilities	.00	.00	248.14	248.14-
601-49400-401	Contractual Services	.00	1,500.00	.00	1,500.00
601-49400-406	SAFETY	309.95	1,000.00	.00	1,000.00

Account Number	Account Title	2023-23 Prior year Actual	2024-24 Current year Budget	2024-24 Current year Actual	2024-24 Budget Remaining
601-49400-417	Uniforms	548.96	624.00	492.75	131.25
601-49400-420	Depreciation	124,218.00	115,000.00	.00	115,000.00
601-49400-433	Dues and Subscriptions	400.00	1,000.00	400.00	600.00
601-49400-434	Sales Tax Paid	.06-	.00	.93-	.93
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	1,317.56	150,000.00	163,248.05	13,248.05-
601-49400-590	Capital Outlay	.00	.00	173,760.58	173,760.58-
601-49400-611	Bond Interest	2,544.88	2,361.00	2,361.52	.52-
601-49400-700	Transfers Out	154,910.60	340,608.00	282,486.20	58,121.80
	Total Water Utilities (GENERAL):	549,041.42	901,988.00	977,811.83	75,823.83-
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	63,637.05	67,332.00	67,699.01	367.01-
602-49450-102	Full-Time Employees Overtime	5,567.43	5,500.00	7,659.68	2,159.68-
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
602-49450-121	PERA	14,377.37	5,462.00	5,629.39	167.39-
602-49450-122	FICA	5,351.46	5,572.00	5,741.91	169.91-
602-49450-131	Employer Paid Health	17,352.15	18,302.00	18,067.99	234.01
602-49450-201	Office Supplies(paper-pens-et)	424.56	1,000.00	584.31	415.69
602-49450-212	Motor Fuels-Gas	69.73	250.00	.00	250.00
602-49450-217	Other Operating Supplies	326.39	2,000.00	153.47	1,846.53
602-49450-221	Repair/Maint - Equipment	6,064.01	20,000.00	11,630.00	8,370.00
602-49450-223	BUILDING REPAIR	108.45	.00	131.71	131.71-
602-49450-229	Refunds	2,500.00	2,000.00	4,500.00	2,500.00-
602-49450-310	Other Professional Services	927.69	1,000.00	253.15	746.85
602-49450-322	Postage	2,846.81	2,880.00	2,965.08	85.08-
602-49450-331	Meetings-Conferences (mtgs/mi)	1,050.16	1,000.00	1,943.64	943.64-
602-49450-343	Advertising	144.00	.00	528.00	528.00-
602-49450-362	Property - Casualty Ins (Auto)	4,567.98	4,800.00	4,565.60	234.40
602-49450-381	Electric Utilities	8,278.00	9,500.00	7,857.00	1,643.00
602-49450-383	Gas Utilities	650.99	1,500.00	465.98	1,034.02
602-49450-385	Sewer Plv-Elgin Sewer District	779,827.91	828,665.00	570,046.95	258,618.05
602-49450-417	UNIFORM	600.00	624.00	616.91	7.09
602-49450-420	Depreciation	35,386.00	35,000.00	.00	35,000.00
602-49450-437	Miscellaneous	.00	500.00	.00	500.00
602-49450-700	Transfers Out	207,365.90	340,608.00	398,729.30	58,121.30-
	Total Sewer (GENERAL):	1,158,422.44	1,354,495.00	1,110,767.48	243,727.52
	Net Grand Totals:	9,374,910.86-	10,264,581.00-	9,623,048.85-	641,532.15-

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary
City Council Meeting: January 14, 2025

AGENDA ITEM: Monthly Report for Council	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** **5.D.**
ATTACHMENTS: December Activity Summary Report	**APPROVED BY: jt**
RECOMMENDED ACTION: Information only	

SUMMARY
**The following is a brief summary of the highlights for the month of December. Day to day operations continue to be busy with changes, updates and planning. **

Meeting/Training
- Mandatory Low Light Adverse Weather Conditions firearms qualification completed.
- Staff completed the 2024 mandated online OSHA trainings.

Misc. Activity
- Officer stopped vehicle for the suspicion of DUI. The stop resulted in DUI and felony weapons violation charges.
- Officers called to a harassment complaint. During the encounter with the suspect, two assisting sheriff's deputies were assaulted during the arrest. Suspect charged with multiple felonies. Deputies sustained minor injuries. Our officer was not injured.
- We assisted with Old Fashioned Christmas. The Lions Club did an excellent job as usual. Everything went very well.
- First snowfall of the year resulted in 28 snowbird tickets. This was an unusual number. Due to the holiday season, we allowed a lot of extra time for people to pay the fine.

Citations issued: 15

December Call Activity	2024
9-11 Hang-Ups	1
Alarms	5
All other	5
Animal Complaints	5
Assault	0
Assist Other Department	18
Attempt to Locate	1
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	4
Contempt/Curfew Violation	0
Damage to Property	1
DANCO Violation	0
Disorderly Conduct	2
Domestics	2
Driving Complaints	1
Driving Under the Influence	1
Drugs All Types	0
Escort	0
Fire Calls	1
Fireworks	0
Found Property	1
Fraud	2
Funeral Assist	1
Gun Permit	0
Harassment/Threats	2
Littering	0
Lost Property	0
Medical Calls	26
Misc. Information	0
Motorist Assists	1
Noise Complaints	2
OFP/HRO Violation	0
Ordinance Complaint/Violation	0
Parking Complaints/Violations	4
POR Predatory Offender Reg.	0
Public Assists	7
School Bus/Incident & Tobacco	1
Security Check	5
Sex Offense	0
Snow Removal	29
Sudden Death	0
Suspicious Activity	6
Theft Offenses	0
Traffic Crashes/Violations	149
Trespassing	0
Vulnerable Adults	0
Weapons Violation	0

Warrants All	2
Welfare Checks	4
Worthless Checks	1
TOTAL CALLS	**290**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of November. We as a city averaged 241,032 gallons per day. The highest being 346,000 gallons and the lowest being 128,000 gallons. We pumped 7,472,000 gallons for the month. We pumped 104,518,000 gallons for the year.
- Water meters were read on the 9th of the month.
- Water meter replacement is ongoing.
- We had 4 locates for Gopher State One Call.
- We repaired a water service that didn't work.

Snow

- We had two events where we plowed streets and several events where we had to treat roads and sidewalks.

Equipment

- We changed out cutting edges on our plow trucks.
- We are starting to go through our mowers and summer equipment.
- We set out cones and barricades to assist the Lions Club with Olde Fashion Christmas.

Parks

- We have been working on the ice rinks when weather has permitted. Unfortunately, with the warmer temps in December the has not been much progress.

Trees

- We have been trimming trees that hit our trucks and equipment.
- We have started our winter tree trimming.
- The power company has cut down a couple of trees on city property, so we will have a couple of stumps to grind in the spring.

Daily Tasks

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

Respectfully,
Shane Loftus
Public Works Director

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: January 8, 2025

To: David Todd, City Administrator

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: 0H1.132979

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

No update since last meeting. Final work will be completed in the spring.

Orchard Hills 7th and 8th Subdivisions

No update since the last meeting. We are pursuing completion of the remaining items in coordination with City staff and attorney.

Well No. 3 Air Entrainment – Water Tower

Survey field work has been completed and we a moving forward with design work on this project.

Chapter 600 Code Updates

The code update is complete and we are in the process of updating the development guides and application checklists to conform to the new code requirements.

GIS Cemetery Management System

The base program was presented to staff on 1/7/15 and we will be working on some adjustments and customizations based on staff feedback.

Water Service Line Inventory

No update since the prior meeting. Additional work/funding is expected in 2025.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Wetland delineation and permitting for waterway maintenance work.
- Watermain relocation near 3rd Ave NE.
- 2025 Street Maintenance work.
- Schultz (BA Holdings) Property Annexation and Utility Extension.

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Director's Report: January 2025

Matt Goldman Author Visit: Minnesota author, Matt Goldman, will visit the Plainview Public Library at 1:00 pm on Wednesday, January 22. Goldman is a New York Times Bestselling author and Emmy Award winning television writer. His television writing credits include Seinfeld, Ellen, The New Adventures of Old Christine, and Dirk Gently's Holistic Detective Agency. He lives in Minneapolis with his wife, two dogs, and two cats. Fellow author Ace Atkins describes Goldman as "a modern, clever voice in these most cynical of times."

Minnesota in the Vietnam War Presentation: The Plainview Public Library and the Plainview Area History Center will be bringing historian and educator, Arn Kind, to the Plainview Area History Center at 1:30pm on Saturday, January 25. Kind will discuss the world circumstances that led to the Vietnam war, what war was like for the Minnesotans who fought, and the impacts that are still felt today. *This program is made possible by the people of Minnesota through Minnesota's Arts and Cultural Heritage Library Legacy fund, in collaboration with our regional public library system, SELCO.*

Database Migration Update: The Go Live date for SELCO's upcoming migration to their new database has been set for Thursday, May 1, 2025. Library patrons can start preparing themselves by ensuring they have a library card that can be scanned. The migration process will take away staff ability to "look up a patron" so they must have a barcode for us to scan in order to check out materials. If a patron card has gone missing, library staff is prepared with options.

December Quick Stats:

2630 Items Circulated	18 New Patrons	149 New Items

Respectfully Submitted,

Alice L. Henderson
Director, Plainview Public Library

Plainview Public Library Board of Trustees
Tuesday, November 19, 2024 7:00 PM

Members Present: Adam Feils, Youlonda Loechler, Ian McDonald, Nicholas Ozment, Carla Tentis
Members Not Present: Chad Gelner, Miranda Muller
Staff: Alice Henderson
City Council Member: Don Kuschel

The meeting was called to order by Youlonda at 7:00 PM. In the absence of Miranda, Youlonda appointed Carla to take minutes.

A motion was made by Adam and seconded by Ian to approve the agenda. Motion carried unanimously.

Public Comments: None.

A motion was made by Ian and seconded by Nick to approve the board minutes from 10/15/24. Motion carried unanimously.

A motion was made by Ian and seconded by Adam to approve the consent agenda as follows:

- Director's Report
- Programming & Outreach Report
- SELCO/SELS & Foundation Reports
- Acknowledgement of Donations (None)

Unfinished Business: None.

New Business:

A. Payment of Bills. A motion was made by Nick and seconded by Adam to approve the Payables by Payee in the amount of $4,908.82. Motion carried unanimously.
B. Library Director Performance Review Task Force Update. Youlanda and Ian shared an update on the task force's work to provide an annual performance review for Alice. The trustees discussed the process, which included a self-assessment and independent evaluations from board trustees.
C. Recommend Trustee Appointments. A motion was made by Carla and seconded by Adam to recommend the following 2025-2027 trustee appointments to City Council: Ian McDonald (2nd Term) and Mary Schneider (1st Term).
D. Goal Setting. Alice reviewed the 2025 library goals. The board agreed to revisit the library's vision, mission, core values and strategic plan in 2025.
E. Approval Final Budget. A motion was made by Ian and seconded by Adam to approve the library's 2025 Final Budget. Motion carried unanimously.

Trustee or Staff Comments: None.

Next Regular Meeting is Tuesday, December 17 at 7:00 PM.

The meeting adjourned at 7:41 PM.

Respectfully submitted,
Carla Tentis
Trustee, Plainview Library Board

Plainview Fire Relief Association Monthly Report

December 2024

Calls: 4

-House fire
-Skid loader fire
-Alarm at Green Prairie Assisted Living
-Vehicle crash

Training:

-Use and communications with radios.

Respectfully Submitted by **Mike Lyons, Fire Chief**

CEDA
Community and Economic
Development Associates

Economic Development - January 2025 Update:

Rural Entrepreneurial Ventures (REV):

Plainview was awarded the $20,000 "Activating our Entrepreneurial Ecosystem" grant. Grant will go towards paying for an increased CEDA contract for 8 hours/month dedicated to entrepreneurial outreach, having CEDA create a business toolkit based on feedback received during the outreach program and the remainder of the funds will be used to establish a technical assistance fund to help offset costs of trainings, business services, and program access, etc. for local entrepreneurs.

Ongoing projects:

- Daycare workshops to identify issues/solutions to the current child care need in Plainview. We are planning a Provider appreciation event to take place in February.
- County Rd. 4 commercial/light industrial park- working with property owners on annexation. If it's annexed, we can start the Greater MN BDPI grant application through DEED to help cover the cost of running water/sewer into the site.
- Working with Ag Partners and Brownfield's program to remediate their contaminated commercial sites.
- REV Grant for business outreach, toolkit and technical assistance fund.
- Refreshing goals with EDA for 2025
- Continued updates to EDA website

CEDA
Community and Economic
Development Associates

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: Set Meeting Schedule for 2025	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.E.**
ATTACHMENTS: None	**APPROVED BY: D.T.**
RECOMMENDED ACTION: **Motion** to Adopt Regular Meeting Schedule for 2025.	

SUMMARY
Minnesota Statute requires that City Councils establish and post their regular meeting schedule. Staff recommends the meeting schedule as follows.

Regular City Council meetings will be held the second Tuesday of each month in the Council Chambers at 6:00 p.m.
Plainview City Hall
241 West Broadway
Plainview, MN 55964

Occasionally Special Meeting dates are scheduled to address pressing issues of the City. Special meetings are posted on the official bulletin board at City Hall three days prior to the meeting. Council may only address issues that are properly noticed in the posting.

Occasionally meeting dates are changed to avoid conflicts with holidays or other events.
Staff is proposing the following change to the 2025 meeting scheduling:

- Veteran's Day Holiday: Change November 11, 2025, Regular Meeting to **Monday, November 10, 2025** due to Veteran's Day Holiday.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: 2024 Report of the Plainview Planning Commission	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.F.**
ATTACHMENTS: 2024 Report to City Council of the Plainview Planning Commission	**APPROVED BY:** **hr**
RECOMMENDED ACTION: **Motion** to approve the 2024 Report of the Planning Commission.	

SUMMARY
The Planning Commission is required to submit an annual report of activities to the City Council by the January council meeting.

2024 Report to City Council
Plainview Planning Commission
Summary of Activities

January 10, 2024 – Annual 2023 Report to Council, Select Chair and Vice Chair for 2024. Joint meeting with City Council to discuss building inspection proposals and the 600 Code.

February 6, 2024 – Building Inspection Proposals

December 3, 2024 – Public Hearing for the 600 Code Amendments. Board Appointment recommendations of Jae Gourley and Russell Hess to Council. Board reappointment recommendations of Ann Liebenow-Anttila and Scott Kujath to Council.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: 2025 Official Designations	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 5.G.**
ATTACHMENTS: Official Designations – 2025	**APPROVED BY: DT**
RECOMMENDED ACTION: 1. **Motion** to approve the attached Official Designations for 2025 and instruct the City Clerk to include a copy of such designations in the minutes of this meeting.	

SUMMARY

According to Minnesota statutes, governing annual appointments must be made each year. The 2025 designations are attached.

OFFICIAL DESIGNATIONS – 2025

Designation of Banks and Investment Institutions:

Peoples State Bank
Edward Jones
Foresight Bank
4M Fund

Authorization of Official Signatories:

Keith Holm, Mayor
Vicki Axley, Finance Director
David Todd, City Administrator
Carol Kujath, City Clerk
Kayla Hall, Deputy City Clerk

Authorization of Facsimile Signatures:

Keith Holm, Mayor
Vicki Axley, Finance Director

Designation of Official Newspaper:

Plainview News

Designation of Auditor:

Hawkins Ash CPA, LLP

Designation of Engineer:

Brian Malm, Bolton and Menk

Designation of Treasurer:

Vicki Axley, Finance Director

Designation of City Attorneys:

Mike Flaherty, Flaherty & Hood, Civil Attorney
Brandon Fitzsimmons, Flaherty & Hood, Personnel Attorney
Wabasha County Attorney, Criminal Attorney

Established January 14, 2025.

____
Keith Holm, Mayor

____
Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM:	Council Board and Liaison Assignments	**AGENDA SECTION:** Consent Agenda
PREPARED BY:	Keith Holm, Mayor	**AGENDA NO. 5.H.**
ATTACHMENTS:	None	**APPROVED BY: k.h.**
RECOMMENDED ACTION: **Motion** to approve the proposed council assignments.		

SUMMARY
The Mayor has the authority to assign council members to serve on City boards, commissions, and committees; serve as liaisons to Department Heads; and fulfill the Mayor Pro Tempore. Each appointment is for one year. I am requesting council approval for the following appointments for 2025.

Committees:

Planning Commission— 2 Council Appointees – Don Kuschel and Holly Reeve; Meets the first Tuesday of the month at 6:00 PM as needed.

Parks and Trails Commission— 1 Council Appointee – Brandon Bauman; Meets the fourth Tuesday of the month at 6:00 PM quarterly or as needed.

EDA Board— 2 Council Appointees – Keith Holm and Lindsay Hammer-Bartley; Meets the third Tuesday of the month at 6:30 PM.

Personnel Committee— 2 Council Appointees - Holly Reeve and Lindsay Hammer-Bartley; Meets as needed.

Budget/Finance/Audit Committee— 2 Council Appointees – Keith Holm and Brandon Bauman; Meets as needed during budget process.

Library Board— 1 Council Appointee – Don Kuschel; Meets the third Tuesday of each month at 7:00 PM.

Department Liaisons: <u>1 Council Liaison Per Department</u>

Library – Don Kuschel
Public Works – Keith Holm
Police – Lindsay Hammer-Bartley
Admin and Finance – Keith Holm
Fire Department – Brandon Bauman
Fire Relief – Holly Reeve and Vicki Axley
EDA – Lindsay Hammer Bartley

Mayor Pro-tempore: Holly Reeve

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: Amending City Fee Schedule	**AGENDA SECTION:** New Business
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 7.A.**
ATTACHMENTS: Ordinance 2025-01, Fee Schedule, Resolution 2025-01, Summary Publication of Ordinance	**APPROVED BY: dt**
RECOMMENDED ACTION: 1. **Motion** to adopt Ordinance 2025-01, an Ordinance of the City of Plainview, Minnesota Amending the City Fees and Charges. 2. **Motion** to approve Resolution 2025-01 allowing for Summary Publication of Ordinance Amending the City Fees and Charges.	

SUMMARY
Each year the City Council reviews and amends the fees set forth for City services and utilities. The changes are as follows:

- **Library Fees:**
  - Add: Page (8.5 x 11") Lamination $2.00
  - Add: Book Covering $3.00
- **Public Works Fees:**
  - Increase Water Rates by 6% and Sewer Rates by 1%. Rate increases are based on operational needs and capital financial planning with our municipal finance advisor. (For example: A household that uses 5000-gallons a month, their bill will increase by $2.16).

These additions and increases are marked in red on the attached fee schedule.

CITY OF PLAINVIEW
STATE OF MINNESOTA

ORDINANCE 2025-01

AMENDING SECTION 800 OF THE PLAINVIEW CODE OF ORDINANCES CONCERNING GENERAL FEES, FINES, AND CHARGES

WHEREAS, the City Council wishes to adopt fees, penalties, and charges by ordinance;

NOW THEREFORE, IT IS ORDAINED BY THE CITY OF PLAINVIEW, MINNESOTA AS FOLLOWS:

1. Section 801 and 802 of the Plainview City Code regarding Fees, Fines, and Charges is hereby amended to read as follows:

- **Library Fees:**
  - Add Page (8.5 x 11") Lamination $2.00
  - Add Book Covering $3.00

- **Utility Rates:**
  - Increase Water Rates by 6% and Sewer Rates by 1%

This ordinance shall take effect and be in force after its passage and publication according to law.

ADOPTED by the City Council of the City of Plainview, this 14th day of January 2025.

____
Keith Holm, Mayor

ATTEST:

____
Carol Kujath, City Clerk

800 MISCELLANEOUS

801-GENERAL FEES, FINES, CHARGES

CEMETERY FEES				
Cemetery Lot Purchase (Full Lot Equals 4 Graves)				
Full Lot	$	1,400.00		
One Gravesite	$	350.00		
Two Gravesites	$	700.00		
Three Gravesites	$	1,050.00		
Cemetery Perpetual Care (per Gravesite)	$	100.00		
Grave Opening/Closing Winter Rate Full Grave	$	670.00		
(Frost Nov. 15th to March 31st)				
Grave Opening/Closing Summer Rate Full Grave	$	550.00		
(No Frost April 1st to Nov. 14th)				
Grave Opening/Closing Winter Rate Cremation Vault	$	355.00		
(Frost Nov. 15th to March 31st)				
Grave Opening/Closing Summer Rate Cremation Vault	$	290.00		
(No Frost April 1st to Nov. 14th)				
Additional Charges:				
Sundays and Holidays	$	150.00		
Saturdays	$	45.00		
COLUMBARIUM PRICING				
Niche Tier Pricing	$	800.00	$900.00	$1,000.00
Door Plaque	$	650.00		
Additional or Replacement Door Plaque	$	650.00		
Memory Wall Plaques	$	364.00		
Date Plaque	$	78.00		
Niche Openings	$	150.00		
Addendment to Cemetery Deed	$	15.00		
FIRE FEES				
Fire/Emergency Call (First Hour of Service)	$	850.00	plus $20/hr/man	
Every Hour Thereafter	$	350.00	hr plus $20/hr/man	
Extrication/Rescue Call	$	850.00	plus $20/hr/man	
False Alarms/Cancellation en route	$	250.00		
Recharge/SCBA Foam	$	40.00	gallon, plus $8 per bottle of air	
Emergency Water Delivery	$	90.00	load, plus $20 labor/load	
ADMINISTRATIVE FEES				
Bingo License	$	150.00		
Chicken Permit	$	45.00		
Dance Permit	$	25.00		
Dog License (Options: 1-year 2-year 3-year)	$	15.00	$25.00	$30.00
Cigarette License	$	75.00		
Faxing	$	2.00	for 1st page, $1/per page add'l	
Copies	$	0.25	per page (Black and White)	
	$	0.50	per page (Color)	
License for Sale of Fireworks	$	100.00		
Gaming Device/Raffle/Bingo	No Charge			

Insufficient Funds (NSF) Check	$	30.00	
Loudspeaker Permit	$	10.00	
Refuse Collector License	$	500.00	
Transient Sales	$	30.00	
Tetrahydrocannibinol (THC) Sales Permit	$	500.00	
Research*	$	100.00	

*Fee to be paid before the start of the research and any additional expenses that are incurred will be due upon completion of the project.

LIBRARY FEES			
Library Card Replacement		$0.00	
3 Month Library Acct for Non-Minnesota Residents	$	10.00	
Photocopies/Computer Printout (BW)	$	0.20	
Photocopies/Computer Printout (Color)	$	0.50	
Page (8.5 x 11") Lamination	$	2.00	
Book Covering	$	3.00	

LIQUOR FEES			
Beer, Off-Sale	$	100.00	
Beer, On-Sale	$	125.00	
Liquor, Club On-Sale	$	500.00	
Liquor Temporary On-Sale	$	50.00	
Liquor, On-/sale	$	1,500.00	
Liquor, Sunday	$	200.00	
Wine License	$	75.00	

PARK FEES			
Field Rental (Per Day)	$	30.00	
Field Rental (Per Season)	$	50.00	plus field maintenance costs
Park Shelter Reservation	$	30.00	
Picnic Table Rental	$	15.00	for first table, plus $10 for each additional table

POLICE FEES			
Animal Impound Fee Per Day	$	25.00	
Pick up fee for Animals and Licensed Dogs	$	50.00	
Pick up fee for Unlicensed Dogs	$	150.00	
Copies of Police Reports (Pictures)	$	1.00	per page
	(Up to 100-Actual cost >100)		
Copies of Police Reports (Text)	$	0.25	per page
Copies of Police Video/Audio Recording	$	25.00	per case #/per camera
CD Pictures	$	15.00	
Recreation Vehicle License	$	10.00	
Golf Cart License	$	10.00	
Parking Ticket	$	25.00	
Winter Parking Ticket	$	100.00	
Winter Parking Ticket if not paid within 48 hours	$	120.00	

POOL FEES			
Daily Admission	$	5.00	/day, $3 afternoon, $2 evening
Family Membership	$	130.00	

Single Membership	$	80.00	
Pool Rental (Up to 25 persons)	$	80.00	
Pool Rental (Over 25 persons)	$	80.00	plus $2/person over 25
Pool Lessons (Level I-VI)	$	30.00	
Toddler/Water Tots	$	30.00	
Parent/Child Class	$	30.00	
Lesson Cancellation Fee (if within 2 weeks of lesson start date)	$	20.00	
Lifeguard Training (Plus Extra for Materials and Book Costs)	$	110.00	
Private/Adult Lessons	$	85.00	
Aerobics	$	25.00	Punch Card(non-refundable)
AM/PM Aerobics	$	2.50	/Session
	$	100.00	Season

PLANNING AND ZONING FEES

Annexation Petition Filing * **	$	200.00	
Conditional Use Permit	$	200.00	
Plat, General Subdivision Plan* **	$	200.00	plus $10 per lot
Plat, Preliminary Subdivision Plan* **	$	350.00	plus $10 per lot
Quick Plat Subdivision Plan ***	$	200.00	plus $10 per lot
Plat, Final Subdivision Filing*	$	600.00	plus $15 per lot
Rezoning Petition	$	200.00	
Variance	$	200.00	

*Applicant must also pay the cost of public hearing notices, all other miscellaneous administrative fees and other government requirements such as environmental assessments or stormwater evaluations.

** Applicant to reimburse city for engineering incurred for plan review.

PUBLIC WORKS FEES

Air Compressor and Person	$	80.00	/hour
Brush Site Fee for Non-Residents	$	100.00	
Lawn Mower and Person	$	75.00	/hour
Snow Removal and Person	$	75.00	/hour
Snow and Ice Removal - Sidewalks	$	2.00	/linear ft. with $100 minimum
Loader and Person	$	125.00	/hour
Street Excavation Fee	$	40.00	
Street Sweeper and Person	$	125.00	/hour
Trimmer and Operator	$	45.00	/hour
Truck and Person	$	115.00	/hour

SMALL CELL WIRELESS FACILITIES

Small Cell Wireless Permit Application	$	500.00	for up to 5 Small Wireless Facilities
	$	100.00	for each additional Facility
Small Wireless Facility ROW Access Fee	$	270.00	per year for each Small Wireless Facility

802 UTILITY FEES

WATER RATES	~~2024 RATES~~	2025 Rates
RESIDENTIAL NEW CONSTRUCTION		
Monthly Base Fee	~~$ 15.17~~	16.08
Unit Rate per 1000 gallons		
0-5000 gallons used	~~$ 2.30~~	2.44
5,001-10,000 gallons used	~~$ 2.47~~	2.62
10,001-15,000 gallons used	~~$ 2.71~~	2.87
15,001-20,000 gallons used	~~$ 2.97~~	3.15
20,001+ gallons used	~~$ 3.20~~	3.39
Residential new construction customers will not pay any sewer charges until construction is complete.		
RESIDENTIAL		
Monthly Base Fee	~~$ 15.17~~	16.08
Unit Rate per 1000 gallons		
0-5000 gallons used	~~$ 2.30~~	2.44
5,001-10,000 gallons used	~~$ 2.47~~	2.62
10,001-15,000 gallons used	~~$ 2.71~~	2.87
15,001-20,000 gallons used	~~$ 2.97~~	3.15
20,001+ gallons used	~~$ 3.20~~	3.39
COMMERCIAL		
Monthly Base Fee	~~$ 18.54~~	19.65
Unit Rate per 1000 gallons		
0-5000 gallons used	~~$ 2.30~~	2.44
5,001-10,000 gallons used	~~$ 2.47~~	2.62
10,001-15,000 gallons used	~~$ 2.71~~	2.87
15,001-20,000 gallons used	~~$ 2.97~~	3.15
20,001+ gallons used	~~$ 3.20~~	3.39
INDUSTRIAL		
Monthly Base Fee	~~$ 88.90~~	94.23
Unit Rate per 1000 gallons		
1,000-1,000,000 gallons used	~~$ 2.27~~	2.41
1,000,001-2,000,000 gallons used	~~$ 2.46~~	2.61
2,000,001-3,000,000 gallons used	~~$ 2.57~~	2.72
3,000,001-4,000,000 gallons used	~~$ 2.64~~	2.80
4,000,001+ gallons used	~~$ 2.71~~	2.87

SEWER RATES		
MONTHLY BASE RATES		
Meter Size		
5/8" to 1.0"	~~$ 39.62~~	40.02
1.5"	~~$ 107.55~~	108.63

2"	~~$ 169.83~~	171.53
3"	~~$ 297.76~~	300.74
4"	~~$ 475.49~~	480.24
6"	~~$ 868.53~~	877.22
UNIT RATE PER 1000 GALLONS	~~$ 2.74~~	2.77
INDUSTRIAL SEWER CHARGES		
Unit Rate Flow/MG	~~$ 839.84~~	848.24
Unit Rate BOD/100 lb.	~~$ 41.02~~	41.43
Unit Rate SS:/100 lb.	~~$ 39.90~~	40.30

GENERAL UTILITY FEES	
Compost	$2.00 / month
Stormwater Pond	$0.25 / month
Utility Capital Outlay	$10.09 / month
Sidewalk	$1.75 / month
MN State Drinking Water Fee	$0.81 / month
Water, Bulk Rate	$0.01 / gallon
Water Disconnect/Reconnect - Voluntary	$ 50.00
Water Reconnect - Non-Payment	$ 50.00

Ordinance 2025-01

City of Plainview

BUILDING CODE FEE SCHEDULE

Effective Date: July 1, 2024

Residential Fees

(for permits that are issued over-the-counter and have flat-rate fees)

*(Definition of residential: **IRC-1 Single Family Dwelling**: Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-2 Two-Family Dwelling**: Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-3 – Townhouse**: Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. **IRC-4 Accessory Structure**: Definition: A structure not greater than 3000 ft2 in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.*

Maintenance Permit Fees: (with State Surcharge)

- Re-Roof: ($63 + $1) $64.00 see handout for when building permit is required.
- Re-Side: ($63 + $1) $64.00 see handout for when building permit is required.
- Re-Window: ($63 + $1) $64.00 see handout for when building permit is required; replacement of same size windows
- Re-Door/Garage door: ($63 + $1) $64.00 replacement of same size doors

  (Fences over 7' in height and retaining walls over 4' in height require building permits submitted for plan review and are based on valuation)

Plumbing Permit Fees: (with State Surcharge)

- New fixtures: ($80 + $1) $81.00 (minimum) ($10.00 per fixture after 8 fixtures)
- Lawn Irrigation: ($63 + $1) $64.00
- Fixture Maintenance: ($63 + $1) $64.00

Mechanical Permit Fees: (with State Surcharge)

- New appliances: $37.50 each, minimum ($75 + $1) $76.00.
- Gas Line (with mechanical permit): $20 per gas line, $40 minimum
- Gas Line only permit: ($63 + $1) $64.00
- Appliance Replacement: ($75 + $1) $76.00
- Fire Place insert – see Above (Mechanical Permits)
- Fire Place masonry – Based on valuation (building permit required)

Commercial Fees (everything that is not Residential, as defined above)

ALL Commercial permit applications **require** plan review and permit fees are based on valuation (includes, re-roof, re-side, re-window, re-door, and demolition).

Building Permit minimum: $75.00
Plumbing Permit minimum: $75.00
Mechanical Permit minimum: $75.00
Gas line minimum (unless included with other mechanical work): $75.00

Fire Sprinkler Systems require regular building permit; fees are based on valuation
Fire Alarm Systems require regular building permit; fees are based on valuation

Sprinkler Permit minimum: $75.00
Fire Alarm Permit minimum: $75.00

City of Plainview
BUILDING CODE FEE SCHEDULE

Valuation Based Fees

Fee Schedule Base: 1988 (modified)

Value up to (and including):		For the first:	Plus	For each additional:
$4000.00	$63.00			
$25,000.00	$63.00	$4,000.00	$9.00	$1,000 or fraction thereof
$50,000.00	$252.00	$25,000.00	$6.50	$1,000 or fraction thereof
$100,000.00	$414.50	$50,000.00	$4.50	$1,000 or fraction thereof
$500,000.00	$639.50	$100,000.00	$3.50	$1,000 or fraction thereof
$1,000,000.00	$2039.50	$500,000.00	$3.00	$1,000 or fraction thereof
$1,000,000.01 & up	$3539.50	$1,000,000.00	$2.75	$1,000 or fraction thereof

*Pursuant to MN Rules Chapter 1300.0160 subpart 3, Building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

Building Permit Related Fees – (commercial and residential)

- **Plan Check/Document Evaluation fee**: 65% of the Permit Fee for Residential and Commercial Projects
- **Master Plan**: When submittal documents for similar plans are approved, plan review fees shall not exceed 25 percent of the normal building permit fee established and charged for the same structure. Plan review fees for the original plan review is 65% of the permit fee.
- **Review of state approved plans**: 25% of the plan review required by the adopted fee schedule (for orientation to the plans)
- **Residential Site Inspection (including initial S.E.C.)**, required for all new construction (new homes, detached garages, accessory structures) $65.00. (Optional Service)
- **Commercial Site Inspection (including initial S.E.C.)**, required for all new construction (new buildings and accessory structures) $95.00. (Optional Service)
- **S.E.C. (Sediment and Erosion Control)** .0006 x permit valuation for all *Building* Permits except Re-Roof, Re-Side, Re-Window, Decks & Interior Remodels; Minimum $150.00 New Home or Commercial Construction, Minimum $50.00 on any other non-exempt Construction. (Optional Service)
- **Demolition Permit Fees:** based on valuation. Demolition is the deconstruction of a building or structure.
- **Exterior Structures:**
  Retaining Wall (over 4' in height): based on valuation
  Fence (over 7' in height): based on valuation
  Sheds (over 200 sq. feet): based on valuation
  Seasonal Swimming Pools: $
  (Seasonal residential swimming pools requiring permits (over 24" deep or 5000 gallons in capacity, installed entirely above grade) are allowed to be installed with a single application and approval provided that the same pool is installed in the same location each year. Once approved, the pool may be put up and taken down any number of times. A site plan is required to be approved as a part of the permit submittal, and it must be kept on site for review as needed.)
  Permanent and In-ground Swimming Pools: Based on Valuation
- Pre-moved in single family dwelling: $175.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- Pre-moved in accessory structure: $125.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- Connection fee – Moved in structure: $275.00 (does not include foundation/interior remodel)
- Connection fee – Accessory structure: $200.00
- Connection fee – plumbing: $75.00
- Connection fee – mechanical: $75.00
- Manufactured home installation: $275.00 (does not include foundation)
- Site work for manufactured, prefab, or moved in home (foundation, basement, etc.): based on valuation
- Pre-fabricated SFD, "base permit only" - $275.00 plus state surcharge, Pre-fabricated SFD foundation is based on Valuation for permit, plan review and state surcharge

City of Plainview

BUILDING CODE FEE SCHEDULE

State Surcharge Fees

State Surcharge: Schedule is based on the currently adopted State Surcharge Table – per MN Statute 326B

State Surcharge is applicable on all permits unless otherwise noted.

Other Inspections and Fees

1.	Re-inspection Fee - A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees shall also be assessed when 1) the address of the jobsite is not posted, 2) the inspection record card is not posted or provided at the worksite, 3) the approved plans are not readily available for the inspector, 4) full access to the site is not provided for the inspector, 5) the inspector is not met by the responsible individual (no show), 6) on residential (IRC) maintenance permits where corrections are required to be inspected, and 7) deviations from the approved plans occur without prior building official approval. Re-inspection fees are due on or before the re-inspection. Payment made payable to the Municipality:	$60.00
2.	Inspections outside of normal business hours (will include travel time both ways – 2 hour minimum):	$95.00/hr
3.	Inspections for which no fee is indicated, Miscellaneous and Special Services (1/2 hour minimum):	$95.00/hr
4.	Additional Plan Review required by changes, additions, or revisions to approved plans (½ hour minimum)	$95.00/hr
5.	Special Investigation fee (work started without obtaining a permit) – this fee is due whether or not a permit is ultimately issued.	100% of permit fee
6.	Copy charge (black/white 8 ½ x 11 and 8 ½ x 14)	$.25
7.	Copy charge (black/white 11 x 17)	$.50
8.	Copy charge (color 8 ½ x 11 and 8 ½ x 14)	$1.00
9.	Copy charge (color 11 x 17)	$2.00
10.	Print or copy charge (large plan sheet)	$4.00
11.	Duplicate permit card fee – short card (8 ½ x 7)	$25.00
12.	Duplicate permit card fee – long card (8 ½ x 14)	$35.00
13.	License Look-Up (contractor license verification)	$5.00
14.	Lead Certification verification (for eligible construction)	$5.00
15.	Permit Renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number	½ the original permit fee
16.	Change of Use with no other permits issued	$100.00
17.	Pre-Final inspection (new home or structure)	$75.00
19.	Refunds:	
	Plan review (if plan review has not started)	100%
	Plan review (if plan review has started)	0%
	Permit fee (if work not started) within 6 months of permit issuance by municipality	60%
	Permit fee (if plan review is complete, but permit is not issued)	80%
	Maintenance Permits	0%

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA

RESOLUTION NO. 2025-01

RESOLUTION APPROVING SUMMARY PUBLICATION OF
ORDINANCE NO. 2025-01

WHEREAS, the City has adopted the above referenced ordinance; and

WHEREAS, the verbatim text of the ordinance is cumbersome, and the expense of publication of the complete text is not justified; and

WHEREAS, Minnesota Statutes §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the following summary clearly informs the public of the intent and effect of the ordinance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Plainview that the following summary is hereby approved for official publication in lieu of the entire ordinance:

SUMMARY PUBLICATION
ORDINANCE NO. 2025-01

AN ORDINANCE AMENDING PLAINVIEW CITY CODE SECTIONS 801 AND 802 ENTITLED GENERAL FEES, FINES, AND CHARGES

On January 14, 2025, the Plainview City Council adopted an ordinance designated as Ordinance No. 2025-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled “General Fees, Fines, and Charges” pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

BE IT FURTHER RESOLVED, that the City Clerk is directed to keep a copy of the ordinance in her office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.

Adopted by the City Council of the City of Plainview, Minnesota this 14th day of January 2025.

____
Keith Holm, Mayor

ATTEST:

____
Carol Kujath, City Clerk

SUMMARY PUBLICATION

ORDINANCE NO. 2025-01

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On January 14, 2025, the Plainview City Council adopted an ordinance designated as Ordinance No. 2025-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled "General Fees, Fines, and Charges" pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: January 14, 2025

AGENDA ITEM:	Application for a Multiple Pet Permit	**AGENDA SECTION:** New Business
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 7.B.**
ATTACHMENTS:	City Code 503.17, Multiple Pet Permit Application, Vaccination Records	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve the permit application for multiple pets.		

SUMMARY

The city is in receipt of an application for a permit to house multiple pets at a residence within the city located at 125 2nd Ave SW. The applicant is requesting the permit as she will be housing an additional dog for an acquaintance for an indeterminate amount of time. There will be three dogs total in the home.

Applicant has provided current vaccination records for all the dogs and all fees associated with the permits have been paid.

There have been two contacts since 2022 at this residence regarding animals at large—most recently on December 30, 2024, whereby the owner's German Shepard was at-large off the property. The applicant acknowledged the dog at-large and conceded to make a better effort to ensure the gate is closed to avoid this issue in the future.

Staff recommends approval of the multiple pet permit application.

Respectfully Submitted,

David Todd
City Administrator

503.17 Multiple Pets. In order to own three or more of any one species, a multiple pet permit is required. In addition to the Multiple Pet Permit, the owner must obtain a regular license for each animal as required by other City Code Provisions. Applications for Multiple Pet Permits shall be processed and approved through the City Clerk.

503.17.1 Issuance Of Multiple Pet Permits. An annual Multiple Pet Permit shall be issued at a fee as determined by the City Council pursuant to resolution. Permits shall be pro-rated monthly. If an owner acquires a new pet, which would require obtaining a Permit, then the owner will only be charged for the number of months remaining in the year including the month within which the Permit is being obtained.

503.17.2 Stipulations. All premises with Multiple Pet Permits shall be maintained areas where animals are kept free of all contamination and diseases, shall provide sufficient enclosures and housing, so as to keep the pets on the owner's premises, shall be kept in a clean and sanitary manner, devoid of rodents and vermin and free from objectionable odors, noises and other nuisances effecting the public.

503.17.3 Maximum Number of Animals. Because the keeping of four or more dogs on the same premises is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation, the keeping of four or more dogs on the premises is hereby declared to be a nuisance. The exception to the maximum number of animals allowed is that a fresh litter of pups may be kept for a period of up to four months.

503.17.4 Revocation. The City Council may revoke a Multiple Pet Permit for violation of any of the requirements contained in section 503 or the violation of any other City Code Provision pertaining thereto. Before revoking any such permit, the City shall notify the owner of its intention to do so stating the grounds upon which the permit is being revoked and giving the permit holder the right to a hearing before the City Council. Any request for hearing by a permit holder must be submitted in writing to the City Clerk no later than ten days following receipt of the Notice of Revocation. If the permit holder within said ten days requests a hearing in compliance with the provisions established herein, a hearing shall be held before the City Council to determine whether the Permit should be revoked. Following said hearing, the City Council shall, by resolution, make a determination whether the revocation should occur and the basis for it. If no request for hearing is received by the City Clerk within the ten days as set forth above, then the revocation shall be effective on the tenth day following receipt of the Revocation Notice.

503.18 Penalty. Separate offenses. Each day a violation of this chapter is committed or permitted to continue shall constitute a separate offense and shall be punishable under this section.

503.18.1 Misdemeanor. Unless otherwise provided, violation of this chapter shall constitute a misdemeanor punishable as provided in Minnesota State Statute 10.99.

503.18.2 Petty misdemeanor. Violations of 503.2, 503.7, 503.12 and 503.13 are petty misdemeanors punishable as provided in Minnesota State Statute 10.99.

504 GARAGE AND RUMMAGE SALES

504.1 Definitions. The following term, as used in this chapter, shall have the meaning stated:

GARAGE OR RUMMAGE SALE. Any display and sale of personal property, conducted on premises located in any Residentially-Zoned District by the occupant and which garage or rummage sale does not require a business license or make taxable sales, leases or services.

504.2 Restrictions and Prohibitions. The following restrictions apply to all garage and rummage sales:

A None of the items offered for sale shall have been obtained for resale or received on consignment for sale.

PLAINVIEW

The perfect place to be you

APPLICATION FOR MULTIPLE PET PERMIT
City Of Plainview

Name Marta Cook

Address 125 2nd Ave SW

Phone: (Day) (507) 421-8075 **Evening** (Same)

Animal License/Rabies Tag #2525 #2526 #2527

I have reviewed 503.17 through 503.18 and have met the requirements to obtain a multiple pet permit.

Applicant Signature [signature]

Date 12-31-24

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.

PLAINVIEW
The perfect place to be you

Office Use Only:
Date: 12/30/24
Approved By: KH
CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter ____ *City of Plainview License Tag #* 2525

Name: Marta Cook

Address: 125 2nd Ave SW

Phone: Plainview, MN 55964 507-421-8075

Email: martas.grooming99@gmail.com

PET INFORMATION

Rabies Tag #: 35447 Rabies Expiration Date: 9/27/27

Name: Rya Breed: Jack Russel

Color: brown/white Age: 1 yr. Male: ____ Female: X Neuter/Spayed: no

Veterinarian: Amy Lorentz Microchip: ________ Yes ________ No

Plainview Animal Clinic

Select Only ONE License Type:

2025 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2025)

One (1) Year License $15.00 ☒

2026 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
(Dog License Will Expire 12/31/2026)

Two (2) Year License $25.00 ☐

2027 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2026 or later)
(Dog License Will Expire 12/31/2027)

Three (3) Year License $30.00 ☐

Dog License -Replacement Tag $3.00 ______

Signature [signature] Date 12-30-24

Approved by Council 1/11/2022

*City of Plainview * 241 West Broadway Plainview, MN 55964*

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.

PLAINVIEW
The perfect place to be you

Office Use Only:
Date: 12/30/24
Approved By: KH
CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter ____ *City of Plainview License Tag #* 2526

Name: Marta Cook

Address: 125 2nd Ave SW

Phone: Plainview, MN 55964 507-421-8075

Email: martasgrooming99@gmail.com

PET INFORMATION

Rabies Tag #: 35440 Rabies Expiration Date: 7/23/2025

Name: Jager Breed: German Shepard

Color: Sble Age: 8.5 Male: X Female: ____ Neuter/Spayed: ____

Veterinarian: Amy Lorentz Microchip: ________ Yes X No

Plnv. Animal Clinic

Select Only ONE License Type:

2025 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2025)

One (1) Year License $15.00 [X]

2026 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
(Dog License Will Expire 12/31/2026)

Two (2) Year License $25.00 [ ]

2027 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2026 or later)
(Dog License Will Expire 12/31/2027)

Three (3) Year License $30.00 [ ]

Dog License -Replacement Tag $3.00 ______

Signature [signature] Date 12-30-24

Approved by Council 1/11/2022

RABIES VACCINATION INFORMATION
Pets MUST be up-to-date on rabies vaccinations. Licenses CANNOT be issued without a current vaccination.

PLAINVIEW
The perfect place to be you

Office Use Only:
Date: 12/30/24
Approved By: KH
CASH CHECK CC

OWNER INFORMATION

Homeowner X Renter ____ *City of Plainview License Tag #* 2527

Name: Marta Cook

Address: 125 2nd Ave SW

Phone: Plainview, MN 55964 507-421-8075

Email: martasgrooming99@gmail.com

PET INFORMATION

Rabies Tag #: 33661 Rabies Expiration Date: 3/7/23

Name: Gretta Breed: German Shepard

Color: black Age: 3 Male: ____ Female: X Neuter/Spayed: ✓

Veterinarian: Amy Lorentz Microchip: ________ Yes ✓ No

Plnv. Animal Clinic

Select Only ONE License Type:

2025 License (To qualify, your pet's rabies vaccination expiration date must be current.)
(Dog License Will Expire 12/31/2025)

One (1) Year License $15.00 ☒

2026 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2025 or later.)
(Dog License Will Expire 12/31/2026)

Two (2) Year License $25.00 ☐

2027 License (To qualify, your pet's rabies vaccination expiration date must be 1/1/2026 or later)
(Dog License Will Expire 12/31/2027)

Three (3) Year License $30.00 ☐

Dog License -Replacement Tag $3.00 ______

Signature [signature] Date 12-30-24

Approved by Council 1/11/2022

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: 2025 Pool Staff Wages	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** **7.C**
ATTACHMENTS:	**APPROVED BY:** **DT**
RECOMMENDED ACTION: 1. **Motion** to approve the salary for Michelle Olig, Pool Manager, for the 2025 pool season at $13,500 for the season, plus $20.60 per hour for lifeguard training hours. 2. **Motion** to approve the 2025 wage scale for pool staff as listed below.	

SUMMARY

Michelle Olig is a seasonal employee who manages the swimming pool each year. She typically works from January-August of each year. We are requesting her salary be set at $13,500 for the 2025 season plus an additional $20.60 per hour for lifeguard training hours. This will be Michelle's 11th season as the Pool Manager.

In 2022 and 2023 we adjusted our seasonal pay scales to try to stay competitive with area pools and other area employers as we were having trouble staffing the pool positions. We believe we are now at a fair wage for all these positions and for 2025 we are just making a small adjustment of 1.5% to the wage scale. For reference, the MN State minimum wage requirement for 2025 is $11.13 an hour for all employers.

The process of planning for the season and hiring pool staff begins in January of each year. Once that process is complete and all staff are hired, the employee list will be brought to the council for approval. The 2025 pay scale for pool employees is as follows:

Position:

- Lifeguard - $14.78
- WSI Guard - $15.83
- Headguard - $17.58
- Desk Attendant - $13.20
- Water Aerobics Instructor - $14.78
- Pool Manager - $13,500 for the season, plus $20.60 an hour for lifeguard training.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: 2025 Public Works Seasonal Wages	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 7.D.**
ATTACHMENTS:	**APPROVED BY: DT**
RECOMMENDED ACTION: 1. **Motion** to approve the 2025 wage scale for the Public Works seasonal employees as listed below.	

SUMMARY

Each summer we hire seasonal help to assist with mowing, trimming, watering flowers, cleaning parks, and other tasks as needed for the Public Works department. They also help with weekend duties, which helps lower overtime expenses for full-time employees.

In 2022 and 2023 we adjusted our seasonal pay scales to try to stay competitive with other area employers as we were having trouble staffing the seasonal Public Works positions. We believe we are now at a fair wage for these positions and for 2025 we are just making a small adjustment of 1.5% to the pay scale. For reference, the MN State minimum wage requirement for 2025 is $11.13 an hour for all employers.

Once the hiring process is complete, the employee list will be brought to the council for approval. The 2025 pay scale for Public Works seasonal employees is as follows:

Position:

- Mower - $15.83
- Trimmer, Parks - $14.78

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 14, 2025

AGENDA ITEM: Fire Department SCBA purchase	**AGENDA SECTION:** Information Only
PREPARED BY: Vanessa Klavetter, Fire Dept.	**AGENDA NO. 8.A.**
ATTACHMENTS: None	**APPROVED BY: DT**
RECOMMENDED ACTION: **None**	

SUMMARY

In August of 2024 the Fire Department received an AFG grant to purchase 16 SCBAs (air pack) and an additional 6 face pieces. These SCBAs will replace our outdated SCBAs and allow all firefighters to have their own personal, fitted face mask.

In November the fire department invited two companies to share their SCBAs with us, together as a department we chose the company that would meet our needs as a department. The company chosen; Alex Air will provide the training needed to all firefighters as well as putting the SCBAs in service.

AFG Grant Award Amount: $139,051.43
Plainview Fire Department share: $6,952.57

Alex Air Amount: $134,266.00

- This includes the newest Drager harness, buddy breather, 32 bottles, and 22 face pieces.

The remaining AFG monies will be allocated to a RIT pack (Rapid Intervention Team) – This pack consists of a cylinder, quick connect, face piece and emergency escape equipment. This will allow a distressed firefighter to replenish their air supply until they are able to exit.

Plainview Fire Department chose to go with Alex Air and the Drager SCBA because it gives us what we need in an SCBA. Our new Drager SCBAs will be similar to our previous SCBAs; the learning curve on implementation will not be as much.