



SPECIAL CITY COUNCIL MEETING AGENDA

Monday November 7, 2022, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: <https://www.facebook.com/plainviewmn/>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC HEARING

A. Easement Vacation - Stephen Frein within Golfview Estates Plat

4. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy*

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back and forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

5. APPROVAL OF AGENDA

6. APPROVAL OF CONSENT AGENDA

A. City Council Minutes- October 11, 2022

B. Bills

C. Permits/Licenses/Donations

A. Liquor License Renewals – 2023 – Walkes Enterprises Inc, K-J Bowling Enterprises, Inc, William Allen American Legion, and LeVan Norton Enterprises LLC

B. Chicken Permit – Desaray Timm

D. Department Head Reports and Board Minutes

E. Designate Polling Places for 2023 – Resolution 2022-30

F. LMCIT Tort Limit

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. The Coalition of Greater Minnesota Presentation

B. Utility Easement Vacation for Stephen Frein within Golfview Estates Plat-Resolution 2022-31

C. Bubbles N Biscuits Minor Home Business – Jessica Leonhardt

D. Lot Split – David & Barb Walkes – Resolution 2022-32

E. City of Plainview Code of Conduct

F. Dumpsite for Snow/Equipment to Push Up Snow for 2022-2023

G. Snow Hauling for 2022-2023

H. Providing Sand for 2022-2023

I. Part-Time Police Officer Hire

9. INFORMATION ONLY DOCUMENTS

10. COUNCIL COMMENT

11. ADJOURN

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM: Minutes	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 6.A.
ATTACHMENTS: Draft Minutes	APPROVED BY: cjk
RECOMMENDED ACTION: 1. Motion to approve Minutes of the October 11, 2022, Regular Meeting Proceedings.	

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday October 11, 2022, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday October 11, 2022, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, Ben Jacobs, and Andrea Kieffer.

Council Members absent: None.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Public Works Director Shane Loftus, Police Chief Jason Timm, and Development Services Coordinator Richard Baker.

Department Heads absent: Library Director Alice Henderson, and Fire Chief Ed Jacobs.

Guests in attendance: Brian Malm with Bolton & Menk, Dustin Boettcher, Darrin Strosahl, Jim Walkes, Steve Frein, Rob Tullis, Bob Blanchard, Christian Timm, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE-

3. PUBLIC HEARING –

- A. Plainview Milk Products – Partial Alley Vacation 2nd Ave SW/1st Ave SW –** Motion by Reeve, second by Hammer Bartley to open the public hearing for the partial alley vacation. Motion carried unanimously. Public hearing opened at 6:02 p.m.
There were no public comments.
Motion by Jacobs, second by Kieffer to close the public hearing.
Motion carried unanimously. Public hearing closed at 6:02 p.m.

Motion by Hammer Bartley, second by Reeve to reopen the meeting.
Motion carried unanimously. Meeting reopened at 6:03 p.m.

4. PUBLIC COMMENT –

- Darrin Strosahl – 625 1st St NW – Introduced himself as the new Superintendent at PEM Schools. Just wanted to say hello and appreciates the relationship the City has had with the school in the past and would like to continue that relationship as it has been a positive one. Is willing to work together, and his door is always open. As a new resident of Plainview wanted to give compliments to the City on making this an enjoyable City to live in. Has attended a few events, like the National Night Out, and have met Police Chief Timm, and many officers. Has been a wonderful experience to join Plainview that way. Wants to work together to make the City and the School District better.

5. APPROVAL OF AGENDA - Motion by Jacobs, second by Reeve to approve the Agenda.
Motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA – Motion by Reeve, second by Kieffer to approve the Consent Agenda. Motion carried unanimously.

- A.** City Council Minutes – September 13, 2022.
- B.** Bills
- C.** Permits/Licenses/Donations
- D.** Department Head Reports and Board Minutes

- E. Orchard Hills 8th Loan Documents
- F. Coneflower Loan Documents
- G. Work Order for 2023 Street & Utility Improvements

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS –

- A. Plainview Milk Products – Partial Alley Vacation 2nd Ave SW/1st Ave SW – Resolution 2022-27** – The City received a request from the property owner of PID R26.00357.00, located within Block 23 of the Centerville Plat to vacate a 20’ portion of the alley and reserving the utility easement that runs concurrent to the north property line. The purpose of the vacation request is due to the relocation of the weigh scale on the property to accommodate the trucks entering and leaving the Plainview Milk Products site. The City holds no infrastructure within the easement nor are there any plans to utilize the easement to hold infrastructure or to facilitate any further development. The City will preserve the utility easement starting at Lot 4, Block 23 and ending at Lot 9, Block 23 that runs east/west along the north property line. There were no concerns from Public Works Director Shane Loftus with the vacation. Motion by Jacobs, second by Hammer Bartley to approve Resolution 2022-27 vacating a 20’ wide portion of the alley and reserving the utility easement dedicated as part of the Centerville Plat in Plainview, Minnesota. Motion carried unanimously.
- B. Lot Split – Chase Rahman and Fran Fox – Resolution 2022-28** – Fran Fox and Chase Rahman have applied for a simple lot split for the properties PID R26.01520.00 and PID R26.01521.00. Fox and Rahman seek to split a portion of their single lot(s) along the rear axis line there by adding the split portions to parcel PID R26.00738.00 to the west of the axis line. The result of this lot split will have no negative impacts on the surrounding development and will satisfy all elements of the City’s Comprehensive Plan. Motion by Kieffer, second by Reeve to approve Resolution 2022-28 for the simple lot split application(s) allowing Chase Rahman and Fran Fox to split a portion of their single lot(s), located at 10 8th St NE and 20 8th St NE (PID R26.01520.00 and PID R26.01521.00), thereby conveying the split portions to Adan and Monica Loya (PID R26.00738.00) located at 650 E Broadway Ave to accommodate setbacks for additional construction. Motion carried unanimously.
- C. Lot Split – Stephen Frein – Resolution 2022-29** – Stephen Frein applied for a simple lot split for the properties located within Golfview Estates. Frein requested to split a 20’ portion of his single lots PID R26.01047.00, R26.01048.00, R26.01049.00 and R26.01050.00 along the north axis line, adding these portions to PID R26.00890.00 and PID R26.00896.00. The vacation for the easement will come at a later date. It was noted there is no infrastructure in the easement. Motion by Jacobs, second by Hammer Bartley to approve Resolution 2022-29 for the simple lot split application(s) allowing Stephen Frein to split a 20’ portion of his single lot(s), located within Golfview Estates (PID R26.01047.00, PID R26.01048.00, PID R26.01049.00 and PID R26.01050.00), thereby conveying the split portions to the parcels to the north (PID R26.00890.00 and PID R26.00896.00), properties located at 530 6th St SW and 525 6th St SW to accommodate setbacks for additional construction. Motion carried unanimously.

- D. City Assistance for Road Repair** – Plainview resident Dustin Boettcher met with

City staff to determine if sanitary sewer was stubbed to his shed located on PID R26.00724.182, located at the intersection of 1st St NE and 5th Ave NE. City records indicated the presence of sanitary sewer. However no sanitary stub was present when they excavated the area. This led to Boettcher having to open up 1st St NE to connect to the sanitary main on the west side of 1st St NE. The work included excavation, installation of sanitary, backfill, and repaving.

Bennett & Sons – \$5,564

M&M Construction – \$3,000

For a total of \$8,564.

Boettcher is seeking City assistance to pay for the added cost. It was noted that the City's historical approach is for the landowner to pay 100% of the cost and construction at their own risk. Staff recommendation was to deny the reimbursement claim.

Motion by Hammer Bartley, second by Jacobs to deny request for City assistance by the contractor to pay for costs associated with the street repair for his project.

Aye: Hammer Bartley, Jacobs

Nay: Luckstein, Reeve, and Kieffer

Motion failed 2-3.

Motion by Reeve, for the City to assist Boettcher at 50% of the cost. This motion failed due to lack of second.

Motion by Luckstein, second by Reeve for the City to assist Boettcher at 25% of the cost, which would be \$2,141.

Aye: Luckstein, Reeve, Kieffer.

Nay: Jacobs, Hammer Bartley

Motion passed 3-2.

9. INFORMATION ONLY DOCUMENTS –

10. COUNCIL COMMENT –

-Jacobs – Update on the National Services Park is still working on fundraising and grant writing issues, so not a lot new at this time.

-Jacobs – AED Lunch and Learn at the Plainview Community Center went well, had a fair turnout and Channel 6 News was there recording. Discussing different ways to fund raise and ideas for where to put the outdoor units.

-Reeve – Attended the Southeast MN League of Municipalities Fall event in Pine Island, the topic was Fire Department needs and challenges. Fire Chief Jacobs and Fire Fighter Eric Bennett also attended. Most discussion was recruitment and retention of fire fighters. Pine Island partners with the local high school to offer fire fighter classes within the high school curriculum.

-Reeve – LMC is having their fall forum right now, with multiple webinars. Was able to attend one on needs and challenges for Police Officers. Most challenging is recruitment and retention. Jeff Potts who is the president of Chief of Police Association stated there is a reduction of 80%-90% in applicants. Things that should be targeted are competitive pay, recruitment bonuses, retention bonuses, PTO, and noted the lack of support for officers will likely play a role in the increase of officers leaving.

-Luckstein – Plainview Fire Relief Association Pancake Breakfast is October 16, 2022, from 7:00 a.m. to noon.

-Luckstein – Plainview will be accepting applications for volunteer fire fighters through the month of October.

-Luckstein – Last year tried to get a Mayor of the Day contest going, between the schools and all 3 cities, which didn't come to fruition. This year working with the League of Minnesota Cities, they have a Mayor of the Day contest. Students submit to LMC, winners receive \$100 prize, along with their article in the magazine. Will post on the City's website and will share that with the schools. Open now through December 12, 2022. This is limited to 4th, 5th, and 6th graders.

-Todd – Update on dilapidated building on 3rd St SW. Mike Flaherty has sent notification to sheriff's office in Montana to serve notice to the property owner that her building is classified as a hazardous structure. Have also served the bank with the same notice. Had a conversation with Cassie Harrington, who has received two (2) offers to purchase the building. With the plan to bring the building back up to code. Possible purchase agreement by the end of the week.

-PEM School District is doing the Trunk or Treat event on October 24, 2022. Police officer and council member to attend.

11. ADJOURN –

Motion by Luckstein, second by Kieffer to adjourn the Plainview City Council meeting. Motion carried unanimously. Meeting adjourned at 6:45p.m.

Aaron Luckstein, Mayor

Carol Kujath, City Clerk

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM: Bills	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley	AGENDA NO. 6.B.
ATTACHMENTS: Bills Report	APPROVED BY: va
RECOMMENDED ACTION: <i>Motion</i> to approve payment of all bills listed in attached report.	

Report Criteria:

[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106887 AGWEEK								
10/19/2022	180436284 2	1	Invoice	RENEW SUBSCRIPTION/LIBRARY	10/10/2022	10/20/2022	63.96	211-45500-592
Total 106887 AGWEEK:							63.96	
106423 ALL CRAFT EXTERIORS								
10/18/2022	PL22-292 RE	1	Invoice	REFUND BLDG. PERMIT-REROOF CHARGED	10/17/2022	10/19/2022	55.00	101-41500-32210
Total 106423 ALL CRAFT EXTERIORS:							55.00	
106521 ALLSTATE PETERBILT OF WINONA								
10/12/2022	117163	1	Invoice	REPAIR 2021 RURAL FIRE TRUCK	10/11/2022	10/13/2022	988.33	245-42200-221
Total 106521 ALLSTATE PETERBILT OF WINONA:							988.33	
751 ANCOM COMMUNICATIONS								
10/19/2022	111021	1	Invoice	INSTALL RADIO IN BUCKET TRUCK/PW	10/13/2022	10/19/2022	285.00	101-43100-221
Total 751 ANCOM COMMUNICATIONS:							285.00	
106617 AT&T MOBILITY								
10/12/2022	2872918546	1	Invoice	PHONES POLICE	09/25/2022	10/12/2022	959.26	101-42100-321
Total 106617 AT&T MOBILITY:							959.26	
106772 BADGER METER								
11/02/2022	80111549	1	Invoice	MONTHLY FEE-ORION CELLULAR	10/28/2022	11/02/2022	517.98	601-49400-321
Total 106772 BADGER METER:							517.98	
104716 BAKER & TAYLOR								
10/19/2022	L2300462 O	1	Invoice	BOOKS/LIBRARY	09/30/2022	10/20/2022	1,241.86	211-45500-592
10/19/2022	LS22100037	1	Invoice	BOOK LEASE/LIBRARY	10/03/2022	10/20/2022	1,103.40	211-45500-592
Total 104716 BAKER & TAYLOR:							2,345.26	
106892 BARGEN INCORPORATED								
10/25/2022	222508	1	Invoice	FEET OF CRACK SEALING COMPLETED	10/19/2022	10/27/2022	52,635.00	101-43100-224
Total 106892 BARGEN INCORPORATED:							52,635.00	
329 BECKLEYS OFFICE PRODUCTS								
10/18/2022	OCT. 17, 202	1	Invoice	paper shred	10/17/2022	10/19/2022	39.50	101-41500-401
10/18/2022	OCT. 17, 202	2	Invoice	FUEL CHARGE	10/17/2022	10/19/2022	2.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							42.00	
31 BENNETT & SONS SAND & GRAVEL								
11/02/2022	39227	1	Invoice	ROAD ROCK DELIVERED/CEMETERY	10/17/2022	11/02/2022	5,300.00	235-49010-590
Total 31 BENNETT & SONS SAND & GRAVEL:							5,300.00	
105774 BERGERSON-CASWELL, INC.								
10/18/2022	31751	1	Invoice	WELL MAINTENANCE INSPECTION WELL #3	09/30/2022	10/19/2022	25,551.85	601-49400-221

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105774 BERGERSON-CASWELL, INC.:							25,551.85	
105710 BOETTCHER, DUSTIN								
10/20/2022	10-11-22	1	Invoice	REIMBURSE SEWER CONNECTION STREET	10/11/2022	10/21/2022	2,141.00	602-49450-228
Total 105710 BOETTCHER, DUSTIN:							2,141.00	
106463 BOLTON & MENK, INC.								
10/18/2022	0298889	1	Invoice	CEMETERY ROAD	09/30/2022	10/19/2022	480.00	101-43100-303
10/18/2022	0298889	2	Invoice	2022 STREET MAINTENANCE	09/30/2022	10/19/2022	1,200.00	101-43100-303
10/18/2022	0298889	3	Invoice	GENERAL ENGINEERING	09/30/2022	10/19/2022	720.00	101-41500-303
10/18/2022	0298890	1	Invoice	VERIZON TOWER INSTALLATION	09/30/2022	10/19/2022	910.00	601-49400-303
10/18/2022	0298891	1	Invoice	2023 STREET PROJECT	09/30/2022	10/19/2022	15,864.00	418-48000-303
10/18/2022	0298892	1	Invoice	ORCHARD HILLS 7TH	09/30/2022	10/19/2022	240.00	101-41500-303
10/18/2022	0298893	1	Invoice	ORCHARD HILLS 8TH	09/30/2022	10/19/2022	25,819.00	101-41500-303
Total 106463 BOLTON & MENK, INC.:							45,233.00	
106889 BUREAU OF CRIMINAL APPREHENSION								
10/20/2022	0000071798	1	Invoice	CJDN ACCESS FEE/PD	09/30/2022	10/21/2022	550.00	101-42100-309
Total 106889 BUREAU OF CRIMINAL APPREHENSION:							550.00	
106449 CINTAS CORPORATION								
11/02/2022	4129091582	1	Invoice	MOPS&TOWELS/CITYHALL	08/23/2022	11/02/2022	19.38	101-41500-310
11/02/2022	4133207704	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/04/2022	11/02/2022	22.25	101-43100-310
11/02/2022	4133900961	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/11/2022	11/02/2022	22.25	101-43100-310
11/02/2022	4134585393	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/18/2022	11/02/2022	22.25	101-43100-310
11/02/2022	4134585494	1	Invoice	MOPS&TOWELS/CITYHALL	10/18/2022	11/02/2022	19.38	101-41500-310
11/02/2022	4135262084	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	10/25/2022	11/02/2022	22.25	101-43100-310
Total 106449 CINTAS CORPORATION:							127.76	
106885 CONEFLOWER PROPERTIES, LLC								
10/18/2022	OCT. 2022	1	Invoice	COMMERCIAL DEVELOPMENT LOAN PROC	10/18/2022	10/18/2022	10,000.00	203-46600-460
Total 106885 CONEFLOWER PROPERTIES, LLC:							10,000.00	
106422 CORE & MAIN, LP								
10/18/2022	R657910	1	Invoice	SUPPLIES/WATER	10/04/2022	10/19/2022	518.52	601-49400-217
Total 106422 CORE & MAIN, LP:							518.52	
106428 DATA SMART COMPUTERS INC.								
10/18/2022	76757	1	Invoice	MICROSOFT 365 LICENSES	10/11/2022	10/19/2022	212.50	101-41500-309
11/02/2022	77151	1	Invoice	DATTO BACKUP	11/01/2022	11/02/2022	149.00	101-41500-309
11/02/2022	77152	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	11/01/2022	11/02/2022	75.00	101-41500-309
11/02/2022	77153	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	11/01/2022	11/02/2022	10.00	101-41500-309
11/02/2022	77263	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	11/01/2022	11/02/2022	6.49	101-42200-309
Total 106428 DATA SMART COMPUTERS INC.:							452.99	
105564 DEARBORN LIFE INS CO.								
10/25/2022	NOVEMBER	1	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	146.20	101-41500-131
10/25/2022	NOVEMBER	2	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	22.04	101-46500-131
10/25/2022	NOVEMBER	3	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	266.28	101-42100-131
10/25/2022	NOVEMBER	4	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	69.45	101-43100-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/25/2022	NOVEMBER	5	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	70.09	211-45500-131
10/25/2022	NOVEMBER	6	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	31.01	225-45200-131
10/25/2022	NOVEMBER	7	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	30.13	601-49400-131
10/25/2022	NOVEMBER	8	Invoice	EMPLOYEE INS.	10/13/2022	10/27/2022	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							666.10	
106645 ELLINGSON, MATTHEW								
10/24/2022	10/24/22	1	Invoice	UNIFORM REIMBURSE PARKS	10/24/2022	10/27/2022	96.76	225-45200-417
11/01/2022	10/24/22	2	Adjustmen	UNIFORM REIMBURSE PARKS	10/24/2022	10/27/2022	96.76	225-45200-417
10/18/2022	FLEET FAR	1	Invoice	UNIFORM REIMBURSE PARKS	10/13/2022	10/19/2022	113.95	225-45200-417
Total 106645 ELLINGSON, MATTHEW:							113.95	
105806 FLAHERTY & HOOD, P.A.								
10/10/2022	18284	1	Invoice	SEPT. ADMIN GENERAL LEGAL FEES	10/07/2022	10/13/2022	3,602.50	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							3,602.50	
97 GALLS, LLC								
10/18/2022	022239421	1	Invoice	UNIFORM K.KUHLEMEIER	09/27/2022	10/18/2022	84.42	101-42100-417
Total 97 GALLS, LLC:							84.42	
104 GOPHER STATE ONE CALL								
11/02/2022	2100685	1	Invoice	LOCATES WATER	10/31/2022	11/02/2022	24.30	601-49400-310
11/02/2022	2100685	2	Invoice	LOCATES SEWER	10/31/2022	11/02/2022	24.30	602-49450-310
Total 104 GOPHER STATE ONE CALL:							48.60	
106424 GREEN LAWCARE IRRIGATION & SERVICE CO								
10/25/2022	30501	1	Invoice	REPLACE SPRINKLER HEAD ECKSTEIN	10/12/2022	10/27/2022	109.95	225-45200-228
Total 106424 GREEN LAWCARE IRRIGATION & SERVICE CO:							109.95	
106564 HAWKINS, INC.								
10/18/2022	6310028	1	Invoice	Water Supplies	10/11/2022	10/19/2022	893.87	601-49400-217
Total 106564 HAWKINS, INC.:							893.87	
105808 HBC, INC.								
10/10/2022	105099 OCT	1	Invoice	PHONE&INTERNET/FIRE DEPT.	10/02/2022	10/13/2022	177.19	101-42200-321
10/10/2022	1277099 OC	1	Invoice	PHONE & INTERNET/POOL	10/02/2022	11/10/2022	43.22	225-45128-321
10/10/2022	71466 OCTO	1	Invoice	PHONE&INTERN/LIBRARY	10/02/2022	10/13/2022	56.39	211-45500-321
10/10/2022	78487 OCTO	1	Invoice	PHONE INTERNET/ADMIN	10/02/2022	10/13/2022	530.10	101-41500-321
10/10/2022	78487 OCTO	2	Invoice	PHONE INTERNET/POLICE	10/02/2022	10/13/2022	302.70	101-42100-321
10/10/2022	78487 OCTO	3	Invoice	PHONE INTERNET/PUBLIC WORKS	10/02/2022	10/13/2022	288.56	101-43100-321
Total 105808 HBC, INC.:							1,311.72	
116 HIGH PLAINS								
10/25/2022	197404	1	Invoice	FUEL/PARKS	09/01/2022	10/27/2022	24.04	225-45200-212
10/25/2022	197569	1	Invoice	FUEL/PARKS	09/06/2022	10/27/2022	23.47	225-45200-212
10/25/2022	197611	1	Invoice	FUEL/PARKS	09/07/2022	10/27/2022	24.43	225-45200-212
10/25/2022	197622	1	Invoice	FUEL/FIRE DEPT	09/07/2022	10/27/2022	131.94	101-42200-212
10/25/2022	197941	1	Invoice	FUEL/PW	09/16/2022	10/27/2022	109.18	101-43100-212
10/25/2022	198031	1	Invoice	FUEL/PW	09/19/2022	10/27/2022	94.45	101-43100-212
10/25/2022	198063	1	Invoice	FUEL/PW	09/20/2022	10/27/2022	75.61	101-43100-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
10/25/2022	198136	1	Invoice	FUEL/PARKS	09/22/2022	10/27/2022	102.09	225-45200-212
10/25/2022	198154	1	Invoice	FUEL/PARKS	09/22/2022	10/27/2022	45.09	225-45200-212
10/25/2022	198280	1	Invoice	FUEL/PW	09/26/2022	10/27/2022	107.57	101-43100-212
10/25/2022	198415	1	Invoice	FUEL/FIRE DEPT	09/29/2022	10/27/2022	130.01	101-42200-212
10/25/2022	198421	1	Invoice	FUEL/FIRE DEPT	09/29/2022	10/27/2022	53.46	101-42200-212
Total 116 HIGH PLAINS:							921.34	
106802 ICMA								
11/02/2022	2023 RENE	1	Invoice	2023 ICMA MEMBERSHIP/D. TODD	10/31/2022	11/02/2022	552.59	101-41500-433
Total 106802 ICMA:							552.59	
106344 J.F.AHERN CO.								
10/24/2022	534295	1	Invoice	ANNUAL INSPECTION- SPRINKLER SYSTEM/	10/12/2022	10/27/2022	292.00	101-43100-223
Total 106344 J.F.AHERN CO.:							292.00	
348 JOHN DEERE FINANCIAL								
10/26/2022	27240	1	Invoice	OIL/PW	10/25/2022	10/27/2022	888.28	101-43100-221
Total 348 JOHN DEERE FINANCIAL:							888.28	
106520 KENNY SYLVESTER CONSTRUCTION								
10/18/2022	SEPT 11-OC	1	Invoice	CLEANING CITY HALL/ADMIN SEPT 2022-OC	10/18/2022	10/18/2022	600.00	101-41500-401
10/18/2022	SEPT 11-OC	2	Invoice	CLEANING CITY HALL/COUNCIL SEPT 2022-	10/18/2022	10/18/2022	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
141 KREOFKY BUILDING SUPPLIES								
11/02/2022	2210-696348	1	Invoice	LED BULBS/LIBRARY	10/05/2022	11/02/2022	49.96	211-45500-223
11/02/2022	2210-696668	1	Invoice	RETURN LED BULBS/LIBRARY	10/05/2022	11/02/2022	49.96	211-45500-223
11/02/2022	2210-696668	2	Invoice	LED BULBS/LIBRARY	10/05/2022	11/02/2022	35.96	211-45500-223
11/02/2022	2210-698373	1	Invoice	FLUORESCENT TUBES/LIBRARY	10/11/2022	11/02/2022	13.49	211-45500-223
11/02/2022	2210-698804	1	Invoice	SUPPLIES/CEMETERY	10/12/2022	11/02/2022	6.47	235-49010-217
11/02/2022	2210-700644	1	Invoice	SOFTENER SALT/PW	10/18/2022	11/02/2022	26.67	101-43100-217
11/02/2022	2210-701042	1	Invoice	SUPPLIES/WATER	10/19/2022	11/02/2022	29.96	601-49400-217
11/02/2022	2210-70148	1	Invoice	SUPPLIES FOR DUGOUTS/ECKSTEIN FIELD	10/20/2022	11/02/2022	81.84	225-45200-221
11/02/2022	2210-701583	1	Invoice	SUPPLIES/PARKS	10/20/2022	11/02/2022	13.99	225-45200-217
11/02/2022	2210-703058	1	Invoice	GREAT STUFF 12OZ GAPS/WATER	10/25/2022	11/02/2022	6.99	601-49400-223
11/02/2022	2210-703584	1	Invoice	MISC FASTENERS, SCREWS/POOL	10/26/2022	11/02/2022	3.96	225-45128-217
11/02/2022	2210-704858	1	Invoice	REPAIR SUPPLIES/AMBULANCE BUILDING	10/31/2022	11/02/2022	6.99	101-41500-227
Total 141 KREOFKY BUILDING SUPPLIES:							226.32	
106893 KYLLO, LINDA								
10/31/2022	10/31/22 RE	1	Invoice	REFUND GRAVE FROM 2015	10/31/2022	10/31/2022	300.00	235-49010-36280
10/31/2022	10/31/22 RE	2	Invoice	REFUND PERPETUAL CARE FROM 2015	10/31/2022	10/31/2022	100.00	240-49015-34940
Total 106893 KYLLO, LINDA:							400.00	
106329 LAKE CITY RECYCLING & DISPOSAL								
10/18/2022	107920	1	Invoice	CITY CLEAN UP-FALL	09/20/2022	10/18/2022	939.68	101-41110-440
10/18/2022	108081	1	Invoice	GARBAGE/PARKS	10/01/2022	10/18/2022	72.54	225-45200-384
10/18/2022	108081	2	Invoice	GARBAGE/PARKS	10/01/2022	10/18/2022	72.54	225-45200-384
10/18/2022	108081	3	Invoice	GARBAGE/CEMETERY	10/01/2022	10/18/2022	145.08	235-49010-384
10/18/2022	108081	4	Invoice	GARBAGE/STREETS	10/01/2022	10/18/2022	50.25	101-43100-384
10/18/2022	108081	5	Invoice	GARBAGE PUBLIC WORKS BLDG.	10/01/2022	10/18/2022	72.54	101-43100-384

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10/18/2022	108081	6	Invoice	GARBAGE/FIRE HALL	10/01/2022	10/18/2022	54.76	101-42200-384
10/18/2022	108081	7	Invoice	CREDIT-OVERPAYMENT INV #99803 ON 10/2/	10/01/2022	10/18/2022	213.98-	101-41110-440
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							1,193.41	
106514 LAMPRECHT LAW, PLLC								
10/24/2022	2821	1	Invoice	FI SK RD-ANNEXATION	10/24/2022	10/27/2022	2,302.65	101-41500-304
Total 106514 LAMPRECHT LAW, PLLC:							2,302.65	
105662 LEONARD ENTERPRISES LLC								
10/18/2022	101022	1	Invoice	CEMENT WORK-SIDEWALKS	10/10/2022	10/19/2022	29,932.35	101-43100-226
10/24/2022	10232022	1	Invoice	SIDEWALKS & CURB	10/23/2022	10/27/2022	6,513.87	101-43100-226
Total 105662 LEONARD ENTERPRISES LLC:							36,446.22	
106590 LICKITY STITCH								
10/10/2022	1333	1	Invoice	UNIFORM C.KUJATH	10/10/2022	10/11/2022	27.00	101-41500-417
10/10/2022	1333	2	Invoice	UNIFORM V.AXLEY	10/10/2022	10/11/2022	218.05	101-41500-417
Total 106590 LICKITY STITCH:							245.05	
106720 LOFFLER COMPANIES INC.								
10/18/2022	32587032	1	Invoice	ADMIN COPIER LEASE	10/07/2022	10/19/2022	161.22	101-41500-401
10/19/2022	4159119	1	Invoice	COPIES/LIBRARY	10/03/2022	10/20/2022	59.33	211-45500-201
11/02/2022	4184486	1	Invoice	COPIER CHARGES/ADMIN	11/01/2022	11/02/2022	104.12	101-41500-401
Total 106720 LOFFLER COMPANIES INC.:							324.67	
160 LYONS OIL MINI MART								
10/13/2022	5058227	1	Invoice	FUEL/PW	09/01/2022	10/14/2022	77.82	101-43100-212
10/13/2022	5058252	1	Invoice	FUEL/PW	09/02/2022	10/14/2022	66.13	101-43100-212
10/13/2022	5058268	1	Invoice	FUEL/PW	09/04/2022	10/14/2022	97.38	101-43100-212
10/13/2022	5058300	1	Invoice	FUEL/PW	09/06/2022	10/14/2022	97.70	101-43100-212
10/13/2022	5059629	1	Invoice	FUEL/PARKS	09/07/2022	10/14/2022	3.87	225-45200-212
10/13/2022	5059631	1	Invoice	FUEL/PARKS	09/07/2022	10/14/2022	51.66	225-45200-212
10/13/2022	5059660	1	Invoice	FUEL/PARKS	09/08/2022	10/14/2022	15.09	225-45200-212
10/13/2022	5060056	1	Invoice	FUEL/PW	09/26/2022	10/14/2022	75.40	101-43100-212
10/13/2022	5060082	1	Invoice	FUEL/PARKS	09/09/2022	10/14/2022	63.28	225-45200-212
10/13/2022	5060935	1	Invoice	FUEL/PW	09/16/2022	10/14/2022	176.14	101-43100-212
10/13/2022	5060936	1	Invoice	FUEL/PARKS	09/16/2022	10/14/2022	15.95	225-45200-212
10/13/2022	5060937	1	Invoice	FUEL/PARKS	09/16/2022	10/14/2022	46.04	225-45200-212
10/13/2022	5060994	1	Invoice	FUEL/PARKS	09/19/2022	10/14/2022	25.29	225-45200-212
10/14/2022	5061030	1	Invoice	CAR WASHES/PD	09/30/2022	10/14/2022	127.67	101-42100-221
10/13/2022	5758363	1	Invoice	FUEL/PARKS	09/13/2022	10/14/2022	39.00	225-45200-212
10/13/2022	5758369	1	Invoice	FUEL/PARKS	09/13/2022	10/14/2022	24.44	225-45200-212
10/13/2022	5761120	1	Invoice	FUEL/PARKS	09/28/2022	10/14/2022	62.51	225-45200-212
10/13/2022	9/30/22 STAT	1	Invoice	CREDIT/DISCOUNT SEPTEMBER 2022	09/30/2022	10/14/2022	7.69-	101-43100-212
10/13/2022	9/30/22 STAT	2	Invoice	CREDIT/DISCOUNT SEPTEMBER 2022	09/30/2022	10/14/2022	3.51-	225-45200-212
Total 160 LYONS OIL MINI MART:							1,054.17	
106690 McGRAW, ANDREA								
10/19/2022	MENARDS-C	1	Invoice	TRUNK OR TREAT CANDY	10/13/2022	10/19/2022	95.78	101-41110-437
Total 106690 McGRAW, ANDREA:							95.78	

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106592 MCKELLIPS, JORDAN								
10/18/2022	114-1868992	1	Invoice	AMAZON-UNIFORM/PD	10/12/2022	10/19/2022	36.55	101-42100-417
10/19/2022	114-4937842	1	Invoice	AMAZON-UNIFORM/PD	10/11/2022	10/19/2022	81.34	101-42100-417
Total 106592 MCKELLIPS, JORDAN:							117.89	
105998 METERING & TECHNOLOGY SOLUTION								
11/02/2022	768	1	Invoice	METER REPLACEMENT	10/25/2022	11/02/2022	755.63	601-49400-550
Total 105998 METERING & TECHNOLOGY SOLUTION:							755.63	
106886 MEYER, PETER J								
10/18/2022	OCT 2022	1	Invoice	LOT DEVELOPMENT LOAN PROCEEDS-ORC	10/18/2022	10/18/2022	120,000.00	203-46600-460
Total 106886 MEYER, PETER J:							120,000.00	
106875 MHSRC/RANGE								
10/25/2022	337900-9654	1	Invoice	PIT CLASS-L. SZYMANSKI/PD	10/18/2022	10/27/2022	635.00	101-42100-331
Total 106875 MHSRC/RANGE:							635.00	
175 MICHAEL'S TIRE & AUTO								
10/18/2022	133376	1	Invoice	OIL CHANGE, FLUIDS, REPLACE OIL PRESS	09/14/2022	10/19/2022	161.26	101-42100-221
Total 175 MICHAEL'S TIRE & AUTO:							161.26	
106719 MIDWEST TAPE								
10/19/2022	2000018848	1	Invoice	BOOKS/LIBRARY	10/03/2022	10/20/2022	938.20	211-45500-592
Total 106719 MIDWEST TAPE:							938.20	
378 MN DEPARTMENT OF AGRICULTURE								
10/19/2022	1011922	1	Invoice	TREE CARE REGISTRY RENEWAL	10/19/2022	10/19/2022	25.00	225-45200-310
Total 378 MN DEPARTMENT OF AGRICULTURE:							25.00	
223 MN ENERGY RESOURCES CORP.								
10/13/2022	0503043614	1	Invoice	GAS UTILITY/SEWER	09/28/2022	10/13/2022	30.42	602-49450-383
10/13/2022	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	09/28/2022	10/13/2022	50.40	101-42200-383
10/13/2022	0503494971	1	Invoice	GAS UTILITY/ICE RINK	10/03/2022	10/13/2022	21.42	225-45127-383
10/13/2022	0505377887	1	Invoice	GAS UTILITY/ADMIN	09/28/2022	10/13/2022	15.17	101-41500-383
10/13/2022	0505377887	2	Invoice	GAS UTILITY/COUNCIL	09/28/2022	10/13/2022	15.17	101-41110-383
10/13/2022	0505377887	3	Invoice	GAS UTILITY/PD	09/28/2022	10/13/2022	15.16	101-42100-383
10/13/2022	0506816622	1	Invoice	GAS UTILITY/SEWER	10/03/2022	10/13/2022	21.57	602-49450-383
10/13/2022	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	09/28/2022	10/13/2022	57.30	101-43100-383
10/13/2022	0507609025	1	Invoice	GAS UTILITY/LIBRARY	09/29/2022	10/13/2022	45.50	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							272.11	
106763 NELSON GRANITE LIMITED								
10/20/2022	89485B	1	Invoice	PLAQUES-J&M SMITH, K&B HOLMEN	10/20/2022	10/21/2022	1,094.00	235-49010-36285
10/18/2022	89485C	1	Invoice	FREIGHT & PLAQUE-F. WALKES	10/12/2022	10/19/2022	283.10	235-49010-36285
10/18/2022	89485D	1	Invoice	PLAQUE FULL DATE	10/12/2022	10/19/2022	50.00	235-49010-36285
Total 106763 NELSON GRANITE LIMITED:							1,427.10	
106891 NELSON, DELORES								
10/21/2022	PL22-378 RE	1	Invoice	BUILDING PERMIT REFUND DEPOSIT	10/21/2022	10/21/2022	100.00	101-41500-32210

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Total 106891 NELSON, DELORES:							100.00	
746 OLMSTED COUNTY								
10/18/2022	SHER-14343	1	Invoice	TRAINING COURSE 9/27/22-J.MCKELLIPS	09/29/2022	10/18/2022	175.00	101-42100-331
Total 746 OLMSTED COUNTY:							175.00	
106888 OLMSTED WASTE-TO-ENERGY								
10/20/2022	10117204	1	Invoice	EVIDENCE & DRUG DESTRUCTION/PD	09/29/2022	10/21/2022	60.68	101-42100-437
Total 106888 OLMSTED WASTE-TO-ENERGY:							60.68	
106085 ON-SITE COMPUTERS, INC.								
10/18/2022	CW82017	1	Invoice	CLOUD & SERVER BACKUP, HUNTRESS/PO	10/06/2022	10/18/2022	163.00	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							163.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
10/13/2022	2643900 OC	1	Invoice	ELEC WELL #3	10/05/2022	10/13/2022	748.00	601-49400-381
10/13/2022	2647400 OC	1	Invoice	ELEC SKATING RINK	10/05/2022	10/13/2022	98.00	225-45127-381
10/13/2022	2658900 OC	1	Invoice	ELEC POOL	10/05/2022	10/13/2022	553.00	225-45128-381
10/13/2022	2706100 OC	1	Invoice	ELEC NE LIFT STATION	10/05/2022	10/13/2022	242.00	602-49450-381
10/13/2022	2709900 OC	1	Invoice	ELEC W BROADWAY	10/05/2022	10/13/2022	10.00	101-42500-381
10/13/2022	2714900 OC	1	Invoice	ELEC STREET LIGHTS	10/05/2022	10/13/2022	3,678.00	101-43100-381
10/13/2022	2738000 OC	1	Invoice	ELEC WELL #2	10/05/2022	10/13/2022	3,673.00	601-49400-381
10/13/2022	2739100 OC	1	Invoice	ELEC PUBLIC WORKS	10/05/2022	10/13/2022	403.00	101-43100-381
10/13/2022	2747700 OC	1	Invoice	ELEC SW SIREN	10/05/2022	10/13/2022	75.00	101-42500-381
10/13/2022	2764400 OC	1	Invoice	ELEC NW LIFT STATION	10/05/2022	10/13/2022	354.00	602-49450-381
10/13/2022	2767800 OC	1	Invoice	ELEC CEMETERY FLAG LIGHT	10/05/2022	10/13/2022	52.00	235-49010-381
10/13/2022	2777600 OC	1	Invoice	ELEC LIBRARY	10/05/2022	10/13/2022	445.00	211-45500-381
10/13/2022	3036800 OC	1	Invoice	ELEC FIRE DEPT.	10/05/2022	10/13/2022	185.00	101-42200-381
10/13/2022	3038100 OC	1	Invoice	ELEC CITY HALL/COUNCIL	10/05/2022	10/13/2022	156.67	101-41110-381
10/13/2022	3038100 OC	2	Invoice	ELEC CITY HALL/ADMIN	10/05/2022	10/13/2022	156.66	101-41500-381
10/13/2022	3038100 OC	3	Invoice	ELEC CITY HALL/PD	10/05/2022	10/13/2022	156.67	101-42100-381
10/13/2022	3041300 OC	1	Invoice	ELEC WEDGEWOOD PARK	10/05/2022	10/13/2022	69.00	225-45200-381
10/13/2022	3042300 OC	1	Invoice	ELEC WATER TOWER	10/05/2022	10/13/2022	198.00	601-49400-381
10/13/2022	3043900 OC	1	Invoice	ELEC BIKE TRAIL	10/05/2022	10/13/2022	79.00	225-45200-381
10/13/2022	3274000 OC	1	Invoice	ELEC 6TH ST SW LIGHTS	10/05/2022	10/13/2022	103.52	101-43100-381
10/13/2022	3274100 OC	1	Invoice	ELEC 4TH ST SW LIGHTS	10/05/2022	10/13/2022	124.17	101-43100-381
10/13/2022	3274200 OC	1	Invoice	ELEC 2ND ST SW LIGHTS	10/05/2022	10/13/2022	97.91	101-43100-381
10/13/2022	3274300 OC	1	Invoice	ELEC 1ST ST SW LIGHTS	10/05/2022	10/13/2022	85.90	101-43100-381
10/13/2022	3333200 OC	1	Invoice	ELEC ECKSTEIN TENNIS COURT	10/05/2022	10/13/2022	1,290.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							13,033.50	
651 PITNEY BOWES GLOBAL FINANCIAL SERV.								
10/18/2022	3105761651	1	Invoice	LEASE POSTAGE MACHINE	10/12/2022	10/18/2022	159.57	101-41500-401
Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.:							159.57	
105167 PLAINVIEW FIRE RELIEF ASSOCIATION								
10/25/2022	2022 - STAT	1	Invoice	2022 STATE FIRE AID	10/24/2022	10/27/2022	42,316.70	250-42300-124
Total 105167 PLAINVIEW FIRE RELIEF ASSOCIATION:							42,316.70	
105272 PLAINVIEW LAWN & SNOW								
11/02/2022	9764	1	Invoice	OPEN & CLOSE/B. CYR	10/21/2022	11/02/2022	270.00	235-49010-401

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11/02/2022	9765	1	Invoice	OPEN & CLOSE/Y. HEDDLESTEN	10/21/2022	11/02/2022	525.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							795.00	
239 PLAINVIEW NEWS								
10/20/2022	OCTOBER 2	1	Invoice	NEWSPAPER, SUBSCRIPTION RENEWAL/LIB	10/18/2022	10/21/2022	52.00	211-45500-592
Total 239 PLAINVIEW NEWS:							52.00	
238 PLAINVIEW PARTS HOUSE								
10/21/2022	688448	1	Invoice	PARTS/PW	09/02/2022	10/21/2022	546.09	101-43100-221
10/21/2022	688683	1	Invoice	PARTS/SNOW	09/07/2022	10/21/2022	219.97	101-43125-221
10/21/2022	688804	1	Invoice	OIL AND AIR FILTERS/PW	09/08/2022	10/21/2022	33.08	101-43100-221
10/21/2022	688827	1	Invoice	LAMP/SNOW	09/08/2022	10/21/2022	7.29	101-43125-221
10/20/2022	689177	1	Invoice	AIR FILTER/PD	09/13/2022	10/21/2022	13.31	101-42100-221
10/21/2022	689976	1	Invoice	OIL AND AIR FILTERS/PW	09/23/2022	10/21/2022	59.76	101-43100-221
10/21/2022	690207	1	Invoice	STARBIT SET/PW	09/27/2022	10/21/2022	10.69	101-43100-217
10/21/2022	690220	1	Invoice	OIL & OIL FILTERS/PW	09/27/2022	10/21/2022	46.06	101-43100-221
10/21/2022	690254	1	Invoice	ANTIFREEZE/PW	09/28/2022	10/21/2022	10.49	101-43100-217
Total 238 PLAINVIEW PARTS HOUSE:							946.74	
240 PLAINVIEW POSTMASTER								
11/01/2022	NOVEMBER	1	Invoice	UTILITY BILLING	11/01/2022	11/01/2022	226.36	601-49400-322
11/01/2022	NOVEMBER	2	Invoice	UTILITY BILLING	11/01/2022	11/01/2022	226.36	602-49450-322
10/27/2022	PRESORT F	1	Invoice	2023 PRESORT	10/20/2022	10/27/2022	275.00	601-49400-322
Total 240 PLAINVIEW POSTMASTER:							727.72	
231 PLAINVIEW-ELGIN SANITARY SEWER								
10/27/2022	3RD QTR 20	1	Invoice	SEWER CHARGES-3RD QTR 2022	10/27/2022	10/27/2022	197,432.70	602-49450-385
Total 231 PLAINVIEW-ELGIN SANITARY SEWER:							197,432.70	
104720 PONTEM SOFTWARE BY RIA								
11/02/2022	00011521	1	Invoice	CEMETERY SOFTWARE	11/01/2022	11/02/2022	640.00	235-49010-309
Total 104720 PONTEM SOFTWARE BY RIA:							640.00	
105152 PURCHASE POWER								
10/18/2022	10/11/22	1	Invoice	POSTAGE REFILL	10/11/2022	10/18/2022	412.57	101-41500-322
10/18/2022	10/11/22	2	Invoice	POSTAGE REFILL	10/11/2022	10/18/2022	8.42	101-42100-322
Total 105152 PURCHASE POWER:							420.99	
105845 RAHMAN HEATING, AC &								
10/10/2022	I-16073-1	1	Invoice	INSTALL AC UNIT/PD	08/30/2022	10/13/2022	4,950.00	101-41500-223
10/10/2022	I-16231-1	1	Invoice	REPAIR AC UNIT/PD	07/22/2022	10/13/2022	470.00	101-41500-223
Total 105845 RAHMAN HEATING, AC &:							5,420.00	
268 SELCO								
10/20/2022	50498	1	Invoice	BASIC TECH FEES/PC SUPPORT	10/05/2022	10/21/2022	852.48	211-45500-418
Total 268 SELCO:							852.48	
716 THREE RIVERS COMMUNITY ACTION								
11/02/2022	OCTOBER 2	1	Invoice	OCTOBER TRANSIT BUS FEES	10/31/2022	11/02/2022	805.00	101-41500-317

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 716 THREE RIVERS COMMUNITY ACTION:							805.00	
106890 UPTON, LESLIE								
10/21/2022	PL22-60 REF	1	Invoice	BUILDING PERMIT REFUND DEPOSIT	10/21/2022	10/21/2022	100.00	101-41500-32210
Total 106890 UPTON, LESLIE:							100.00	
106785 US INTERNET CORP.								
11/02/2022	3297692	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	05/31/2022	11/02/2022	31.50	101-41500-309
11/02/2022	3344332	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	06/30/2022	11/02/2022	31.50	101-41500-309
11/02/2022	3390786	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	07/31/2022	11/02/2022	31.50	101-41500-309
11/02/2022	3438993	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	08/31/2022	11/02/2022	31.50	101-41500-309
11/02/2022	3486672	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	09/30/2022	11/02/2022	31.50	101-41500-309
11/02/2022	3534941	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	10/31/2022	11/02/2022	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							189.00	
106577 VALOR MECHANICAL								
10/25/2022	6431	1	Invoice	REPLACE SENSORS/PW	10/20/2022	10/27/2022	3,252.85	101-43100-223
Total 106577 VALOR MECHANICAL:							3,252.85	
105461 VISA/TCM BANK N.A.								
10/12/2022	#0165 OCTO	1	Invoice	AMAZON-BOOKS/LIBRARY	10/03/2022	10/13/2022	40.91	211-45500-592
10/12/2022	#0165 OCTO	2	Invoice	AMAZON-BOOKS/LIBRARY	10/03/2022	10/13/2022	28.06	211-45500-592
10/12/2022	#0165 OCTO	3	Invoice	AMAZON-TOY CANADA GOOSE/LIBRARY	10/03/2022	10/13/2022	25.17	211-45500-592
10/12/2022	#0165 OCTO	4	Invoice	AMAZON-BOOKS/LIBRARY	10/03/2022	10/13/2022	33.98	211-45500-592
10/12/2022	#6188 OCTO	1	Invoice	TOOLUP.COM-PIPE FREEZING KIT/WATER	10/03/2022	10/13/2022	3,434.93	601-49400-550
10/12/2022	#6188 OCTO	2	Invoice	TRACTOR SUPPLY CO.-UNIFORM/S.LOFTUS	10/03/2022	10/13/2022	238.90	101-43100-417
10/12/2022	#6188 OCTO	3	Invoice	RS HUGHES-PAINT/PARKS	10/03/2022	10/13/2022	99.68	225-45200-217
10/12/2022	#6188 OCTO	4	Invoice	ASAP PARTS-BLOCK HEATER/PW	10/03/2022	10/13/2022	136.15	101-43100-223
10/12/2022	#6196 OCTO	1	Invoice	HOTEL RESERVATION-S.LARSON TRAINING	10/03/2022	10/13/2022	445.63	602-49450-331
10/12/2022	#6196 OCTO	2	Invoice	REINDERS-LAWN SEED MIX/PW	10/03/2022	10/13/2022	185.00	101-43100-226
10/12/2022	#6196 OCTO	3	Invoice	MENARDS-MEASURING WHEEL/PW	10/03/2022	10/13/2022	18.58	101-43100-217
10/12/2022	#6196 OCTO	4	Invoice	J&S REPAIR-PARTS/PW	10/03/2022	10/13/2022	396.05	101-43100-221
10/18/2022	#6592 OCTO	1	Invoice	APPLE.COM/PD	10/03/2022	10/18/2022	.99	101-42100-321
10/18/2022	#6592 OCTO	2	Invoice	USPS.COM-SUBMIT EVIDENCE/PD	10/03/2022	10/18/2022	8.95	101-42100-322
10/18/2022	#6592 OCTO	3	Invoice	AMAZON-HAMMER & LONG PUNCHES BENC	10/03/2022	10/18/2022	53.68	101-42100-418
10/18/2022	#6592 OCTO	4	Invoice	AMAZON-COMMAND STRIPS/PD	10/03/2022	10/18/2022	17.29	101-42100-201
10/18/2022	#6592 OCTO	5	Invoice	GALLS-UNIFORM E.RAHMAN/PD	10/03/2022	10/18/2022	318.99	101-42100-417
10/18/2022	#6592 OCTO	6	Invoice	ROCHESTER FORD-REPAIRS '17 FORD TRU	10/03/2022	10/18/2022	632.88	101-42100-221
10/18/2022	#6592 OCTO	7	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	10/03/2022	10/18/2022	59.90	101-42100-309
10/12/2022	#6634 OCTO	1	Invoice	USPS-POSTAGE/WATER	10/03/2022	10/13/2022	8.50	601-49400-322
10/12/2022	#6840 OCTO	1	Invoice	ADOBE C. KUJATH	10/03/2022	10/13/2022	16.10	101-41500-433
10/12/2022	#6840 OCTO	2	Invoice	COSTCO-CLEANING SUPPLIES/ADMIN	10/03/2022	10/13/2022	95.44	101-41500-211
10/12/2022	#6840 OCTO	3	Invoice	SEMLM-MEETING FOR H.REEVE, E.JACOBS,	10/03/2022	10/13/2022	60.00	101-42200-331
10/12/2022	#6840 OCTO	4	Invoice	LMC-2022 FALL FORUMS H.REEVE	10/03/2022	10/13/2022	30.00	101-41110-331
10/12/2022	#6840 OCTO	5	Invoice	MAURICES-UNIFORM C. KUJATH	10/03/2022	10/13/2022	115.93	101-41500-417
10/12/2022	#6840 OCTO	6	Invoice	ADOBE C. KUJATH	10/03/2022	10/13/2022	16.10	101-41500-433
10/24/2022	#6998 OCTO	1	Invoice	AMAZON-PRINTER PAPER/PD	10/03/2022	10/25/2022	46.74	101-42100-201
10/24/2022	#6998 OCTO	2	Invoice	MICROSOFT-ONLINE SERVICES/PD	10/03/2022	10/25/2022	17.71	101-42100-309
10/24/2022	#6998 OCTO	3	Invoice	FLEET FARM-UNIFORM J. TIMM/PD	10/03/2022	10/25/2022	150.00	101-42100-417
10/24/2022	#6998 OCTO	4	Invoice	EIG HOSTGATOR-WEEBLY CLOUD PRO/PD	10/03/2022	10/25/2022	8.99	101-42100-321
10/24/2022	#6998 OCTO	5	Invoice	AMAZON-PACKING TAPE/PD	10/03/2022	10/25/2022	21.20	101-42100-201
Total 105461 VISA/TCM BANK N.A.:							6,762.43	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
307 WABASHA COUNTY AUDITOR/TREAS.								
10/18/2022	OCTOBER 2	1	Invoice	OCTOBER 2022 LEGAL SERVICES CONTRA	10/11/2022	10/18/2022	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							1,800.00	
106269 WATER SYSTEMS COMPANY								
10/19/2022	424881	1	Invoice	WATER/CITY HALL	09/08/2022	10/19/2022	44.50	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							44.50	
105600 WEX BANK								
10/12/2022	84039526	1	Invoice	FUEL/POLICE DEPT.	09/30/2022	10/12/2022	1,637.14	101-42100-212
Total 105600 WEX BANK:							1,637.14	
Grand Totals:							602,959.69	

Report GL Period Summary

GL Period	Amount
10/22	592,301.24
11/22	10,658.45
Grand Totals:	602,959.69

Vendor number hash: 11808028
Vendor number hash - split: 16886098
Total number of invoices: 185
Total number of transactions: 240

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	602,959.69	.00	602,959.69
Grand Totals:	602,959.69	.00	602,959.69

Report Criteria:

[Report].GL Account = {<>} "10121709"



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM:	Permits/Licenses/Donations: On-Sale Liquor License Renewals Off-Sale Liquor License Renewal Chicken Permit	AGENDA SECTION: Consent
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO. 6.C.
ATTACHMENTS:	None	APPROVED BY:
RECOMMENDED ACTION: Motion to approve the On-Sale Liquor License Renewal of Walkes Enterprises Inc, K-J Bowling Enterprises, Inc, LeVan Norton Enterprises LLC, and William Allen American Legion Post 179 through December 31, 2023. Motion to approve the Off-Sale Liquor License Renewal of K-J Bowling Enterprises, Inc, Walkes Enterprises Inc, and LeVan Norton Enterprises LLC through December 31, 2023. Motion to approve Chicken Permit Application from Desaray Timm.		

On-Sale Liquor License Renewal: Walkes Enterprises Inc (Kim's Saloon), K-J Bowling Enterprises Inc (Gopher Lanes), LeVan Norton Enterprises LLC (TJ's Tavern On & Off Sale) and William Allen American Legion Post 179 have submitted the required paperwork, as well as the fees for their On-Sale liquor license renewal.

Off-Sale Liquor License Renewal: Walkes Enterprises Inc, (Kim's Saloon), J-K Bowling Enterprises Inc (Gopher Lanes) and LeVan Norton Enterprises LLC have submitted the required paperwork, as well as the fees for their Off-Sale liquor licenses renewal.

Chicken Permit: Desaray Timm applied for a chicken permit. All paperwork and fees have been collected.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM:	Dept. Head Reports & Board Minutes	AGENDA SECTION:	Consent
PREPARED BY:		AGENDA NO.	6.D.
ATTACHMENTS:	Department Head Reports	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to accept Department reports.			

BUILDING PERMIT REPORT

November 2022

Permit Number & Applicant

PL22-387 All Craft (Joe Schaefer)	315 2 nd Ave NW – Reroof and Reside	Value: \$30,200.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-388 All Craft (Herbert)	315 4 th Ave SW – Reroof	Value: \$10,800.00 Total Fee: \$55.00 Permit Fee: \$54 State Surcharge: \$1.00
PL22-365 PEM Schools (1975 Addition)	500 W Broadway - Windows	Value: \$60,000.00 Total Fee: \$601.08 Permit Fee: \$285.50 Plan Check Fee: \$185.58 State Surcharge: \$30.00 Refundable Deposit: \$100.00
PL22-366 PEM Schools (PreK-3/'93 Addition)	500 W Broadway - Windows	Value: \$178,985.00 Total Fee: \$698.36 Permit Fee: \$338.70 Plan Check Fee: \$220.16 State Surcharge: \$39.50 Refundable Deposit: \$100.00
PL22-367 PEM Schools (1924 Building)	500 W Broadway - Windows	Value: \$65,913.64 Total Fee: \$631.80 Permit Fee: \$302.30 Plan Check Fee: \$196.50 State Surcharge: \$33.00 Refundable Deposit: \$100.00
PL22-368 SDS SBA Communications Emily Petty	210 10 th St SW – Tower Upgrades	Value: \$20,000.00 Total Fee: \$322.03 Permit Fee: \$128.50 Plan Check Fee: \$83.53 State Surcharge: \$10.00 Refundable Deposit: \$100.00
PL22-378 Alan McRay Construction (Deleores Nelson)	325 4 th Ave SW - Deck	Value: \$1,400.00 Total Fee: \$134.33 Permit Fee: \$20.38 Plan Check Fee: \$13.25 State Surcharge: \$0.70 Refundable Deposit: \$100.00

BUILDING PERMIT REPORT

November 2022

PL22-386 Jay & Robin Holst	432 W Broadway – Deck/Remodel	Value: \$28,500.00 Total Fee: \$1565.80 Permit Fee: \$278.64 Plan Check Fee: \$110.91 State Surcharge: \$16.25 Refundable Deposit: \$100.00
PL22-353 LeVan Construction (TJ's Tavern)	218 W Broadway - Addition	Value: \$25,000.00 Total Fee: \$370.73 Permit Fee: \$156.50 Plan Check Fee: \$101.73 State Surcharge: \$12.50 Refundable Deposit: \$100.00
PL22-389 Peak Remodel & Design (Ryan Johnson)	445 8 th St SW - Reroof	Value: \$None-given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-289 Priority Construction (Tambi Lokken)	220 6 th Ave NE – Reroof	Value: \$12,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 Sate Surcharge: \$1.00
PL22-247 Priority Construction (Cris Wadley-ABC Daycare)	300 1 st Ave NW – Reroof	Value: \$20,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-390 Peak Remodel & Design (Keith Fuerstneau)	500 4 th Ave NE – Reroof	Value: \$None-given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-391 All Craft Exteriors (Shannan Stoltz)	435 3 rd Ave SW – Reroof and Reside	Value: \$29,341.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-392 Peak Remodel & Design (Greg Schumacher)	460 8 th St SW – Reside	Value: \$None-given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

November 2022

PL22-393 Peak Remodel & Design (Jill LaFond)	440 7 th St SW – Reside	Value: \$None-given Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-394 KBS (Dustin Boettcher)	125 5 th Ave NE – Remodel	Value: \$8,000.00 Total Fee: \$265.15 Permit Fee: \$61.30 Plan Check Fee: \$39.85 State Surcharge: \$4.00 Plumbing: \$30.00 Mechanical: \$30.00 Refundable Deposit: \$100.00
PL22-395 Orchards Hills 7th	290 7 th Ave SE – New Single-Family Home	Value: \$251,000.00 Total Fee: \$4,399.47 Permit Fee: \$735.74 Plan Check Fee: \$478.23 State Surcharge: \$125.50 Water Deposit: \$500.00 Sewer Deposit: \$500.00 Water Connection: \$1,000.00 Sewer Connection: \$1,000.00 Plumbing: \$30.00 Mechanical: \$30.00
PL22-396 Ryan Windows & Siding (Edward Young)	455 7 th St SW – Reside	Value: \$36,742.48 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-397 Ryan Windows & Siding (Randy & Sharie Eversman)	315 4 th St NE - Windows	Value: \$25,378.75 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-398 Haley Comfort Systems (Brian Klavetter)	270 6 th Ave SE – Furnace/AC	Value: \$4,900.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL22-399 Fr. Tom Melvin/St. Joachim Church	900 West Broadway – Detached Garage	Value: \$11,500.00 Total Fee: \$239.23 Permit Fee: \$80.90 Plan Check Fee: \$52.58 State Surcharge: \$5.75 Refundable Deposit: \$100.00

BUILDING PERMIT REPORT

November 2022

PL22-400 Priority Construction (Michelle Tloughan)	445 7 th St SW – Reroof/Reside	Value: \$20,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-401 Priority Construction (Sheryl Stone)	240 4 th St SW – Reroof/Reside	Value: \$36,500.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-339 All Craft Exteriors (Craig Hofschulte)	120 8 th Ave NW – Reroof/Reside	Value: \$31,300.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-402 Rory's Home Improvement (Danita Irish)	120 1 st Ave NW – Reside	Value: \$25,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-403 Priority Construction (Libbie Bratcher)	105 2 nd Ave NW – Reroof/Reside	Value: \$21,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00
PL22-MISC HomeTown Builders (Kevin Wiltse)	710 2 nd Ave NE – Concrete	Value: \$None-given Total Fee: \$20.00 Permit Fee: \$20.00
PL22-MISC Leonard Enterprises (Randy Irish)	44 W Broadway – Concrete	Value: \$13,350.00 Total Fee: \$20.00 Permit Fee: \$20.00
PL22-407 B&C Plumbing/Heating (Brenda Muro)	420 7 th Ave NE – Furnace	Value: \$4,000.00 Total Fee: \$30.00 Permit Fee: \$29.00 State Surcharge: \$1.00
PL22-408 Priority Construction Trinity E. Free Church (Mark Hatleli)	900 S Wabasha Street – Reroof	Value: \$60,000.00 Total Fee: \$55.00 Permit Fee: \$54.00 State Surcharge: \$1.00

BUILDING PERMIT REPORT

November 2022

PL22-409
Building Design Systems
(Jason & Erin Bluhm)

610 1st ST NW – Reroof

Value: \$20,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-411
B&C Plumbing/Heating
(Kurt Rabe)

720 4th Ave NW – Furnace

Value: \$3,600.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-292
Peak Remodel & Design
(Brenda Lanning)

110 1st Ave NE – Reroof

Value: \$None-given
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-412
Haley Comfort Systems
(Bernie Feils)

735 2nd Ave SW – Water Heater

Value: \$2,000.00
Total Fee: \$30.00
Permit Fee: \$29.00
State Surcharge: \$1.00

PL22-413
Ronningen Roofing
(Derrick Hoffman)

110 3rd ST SE – Reroof

Value: \$16,000.00
Total Fee: \$55.00
Permit Fee: \$54.00
State Surcharge: \$1.00

PL22-404
Adam Maxwell

375 4th St SW – Deck

Value: \$6,500.00
Total Fee: \$156.45
Permit Fee: \$33.30
Plan Check Fee: \$21.65
State Surcharge: \$1.50
Refundable Deposit: \$100.00

PL22-405
Maxwell Construction
(Rachel & Luke Fratzke)

275 4th Ave SE – Remodel

Value: \$30,000.00
Total Fee: \$436.56
Permit Fee: \$176.70
Plan Check Fee: \$114.86
State Surcharge: \$15.00
Plumbing: \$30.00
Refundable Deposit: \$100.00

BUILDING PERMIT REPORT

November 2022

PL22-406
KBS- Luke Kreofsky

500 10th St SW – Building
Addition

Value: \$500,000.00
Total Fee: \$2,544.27
Permit Fee: \$1,293.50
Plan Check Fee: \$840.77
State Surcharge Fee: \$250.00
Plumbing: \$30.00
Mechanical: \$30.00
Refundable Deposit: \$100.00

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

PL22-

Value: \$
Total Fee: \$
Permit Fee: \$
State Surcharge: \$

MONTHLY REPORT OF FINANCE DIRECTOR

October, 2022

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- Continued work to correct issues with City's DUNS/Unique Entity ID numbers & how it was previously set-up. This has been a difficult process that is causing some issues getting our federal reimbursements for BP Vests for the PD.
- 2021 FISCAL YEAR-END/AUDIT WORK –There is some final work on my end remaining to wrap up the 2021 year-end.
- 2023 Budget Process – The preliminary levy was approved at the Sept. 13th council meeting. We met with the Council Finance/Budget Committee on October 25 to discuss and work through potential changes/reductions that had been identified in October. Updated the 2023 CIP plan. We will continue to work through the budget process until we certify our final levy in December.
- Work with PK Meyer – loan payments & mortgage satisfactions on EastWinds II Subdivision and record with Wabasha County.
- Work with Flaherty & Hood to prepare the loan documents for Orchard Hills 8th Subdivision and Coneflower Properties LLC and record with Wabasha County.
- 2023 Open Enrollment/Benefit Changes/Preparing for Year-End Payroll
- Work with DataSmart – PCI Compliance for MyRec.com credit card system

Projects

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of October, 2022 we had installed 363 meters. We're also working on cleaning up some old meter issues during this process.
- Future projects:
 - File/Organize Financial/Personnel Records
 - Update Chart of Accounts
 - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
 - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 3rd Qtr 2022 Quarterly Payroll Reports

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues
- Budget Meeting/Council Finance Committee

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,299.99	13,300.00	.00	13,300.00
101-41110-121	PERA	165.00	.00	.00	.00
101-41110-122	FICA	812.86	1,018.00	.00	1,018.00
101-41110-151	Worker s Comp Insurance Prem	57.18	65.00	78.96	13.96-
101-41110-201	Office Supplies(paper-pens-et)	12.61	200.00	.00	200.00
101-41110-322	Postage	21.05	100.00	.00	100.00
101-41110-331	Meetings-Conferences (mtgs/mi)	45.45	1,000.00	105.00	895.00
101-41110-343	Advertising	142.24	200.00	648.00	448.00-
101-41110-362	Property - Casualty Ins (Auto)	7,893.71	8,000.00	7,335.15	664.85
101-41110-381	Electric Utilities	1,552.00	1,600.00	1,507.66	92.34
101-41110-383	Gas Utilities	692.25	775.00	780.33	5.33-
101-41110-401	Contractual Services	7,200.00	7,200.00	6,000.00	1,200.00
101-41110-433	Dues and Subscriptions	10,157.00	10,000.00	10,608.00	608.00-
101-41110-437	Miscellaneous	461.71	600.00	95.78	504.22
101-41110-440	City Cleanup	6,821.92	6,600.00	6,851.60	251.60-
Total Council:		49,334.97	50,658.00	34,010.48	16,647.52
Elections					
101-41410-103	Part-Time Employees	.00	4,000.00	2,909.50	1,090.50
101-41410-309	Software and Design	.00	840.00	.00	840.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	500.00	219.65	280.35
101-41410-437	Miscellaneous	840.00	500.00	1,001.28	501.28-
101-41410-590	Capital Outlay	.00	10,000.00	3,496.32	6,503.68
Total Elections:		840.00	15,840.00	7,626.75	8,213.25
Administration					
101-41500-101	Full-Time Employees Regular	273,655.68	305,644.00	246,679.99	58,964.01
101-41500-102	Full-Time Employees Overtime	12,319.24	17,000.00	11,140.29	5,859.71
101-41500-120	CENTRAL PENSION FUND	2,995.20	4,000.00	2,419.20	1,580.80
101-41500-121	PERA	20,853.72	24,198.00	19,299.14	4,898.86
101-41500-122	FICA	25,147.47	24,682.00	19,537.04	5,144.96
101-41500-131	Employer Paid Health	67,422.12	73,200.00	63,115.31	10,084.69
101-41500-142	Unemployment Benefit Payments	.00	.00	8,349.39	8,349.39-
101-41500-151	Worker s Comp Insurance Prem	2,256.72	2,390.00	2,903.29	513.29-
101-41500-201	Office Supplies	4,371.02	5,500.00	3,696.11	1,803.89
101-41500-211	Operating Supplies - Cleaning	556.65	1,000.00	636.10	363.90
101-41500-217	Other Operating Supplies	1,005.63	1,000.00	1,589.18	589.18-
101-41500-221	Repair/Maint - Equipment	572.22	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	1,823.91	2,500.00	11,153.41	8,653.41-
101-41500-227	Repair/Maintain - Amb Building	3,426.66	4,000.00	2,554.75	1,445.25
101-41500-301	Auditing and Acct g Services	28,100.00	28,950.00	29,000.00	50.00-
101-41500-303	Engineering Fees	65,468.00	40,000.00	148,289.00	108,289.00-
101-41500-304	Legal Fees	21,540.76	25,000.00	28,059.28	3,059.28-
101-41500-309	Software and Design	15,922.09	15,000.00	17,192.92	2,192.92-
101-41500-310	Other Professional Services	4,195.41	5,000.00	8,609.42	3,609.42-
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	23,536.05	22,000.00	22,185.14	185.14-
101-41500-317	Dial A Ride Bus	6,891.50	5,000.00	5,744.75	744.75-
101-41500-321	Communications	6,659.94	6,000.00	4,826.15	1,173.85
101-41500-322	Postage	1,198.10	2,000.00	2,115.09	115.09-
101-41500-331	Meetings-Conferences (mtgs/mi)	928.37	5,000.00	2,608.82	2,391.18
101-41500-343	Advertising	4,428.83	3,000.00	3,222.18	222.18-
101-41500-362	Property - Casualty Ins (Auto)	5,712.56	5,800.00	5,317.98	482.02

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-41500-381	Electric Utilities	1,552.02	1,600.00	1,507.68	92.32
101-41500-383	Gas Utilities	692.26	775.00	780.34	5.34-
101-41500-401	Contractual Services	12,836.98	12,000.00	10,987.24	1,012.76
101-41500-417	Uniforms	1,509.26	2,400.00	786.18	1,613.82
101-41500-433	Dues and Subscriptions	2,808.56	1,800.00	993.84	806.16
101-41500-434	Sales Tax Paid	6.00	10.00	7.00	3.00
101-41500-437	Miscellaneous	1,490.17	500.00	408.86	91.14
101-41500-442	Bank Service Charges	3,167.39	3,500.00	2,396.12	1,103.88
101-41500-443	Credit Card Merchant Fees	3,090.31	2,500.00	2,341.79	158.21
101-41500-444	XPRESS Bill Pay Fees	5,242.41	5,000.00	4,118.54	881.46
101-41500-445	Legal Settlements	17,618.91	.00	.00	.00
101-41500-560	Furniture & Fixtures	3,903.88	.00	94.98	94.98-
101-41500-570	Office Equipment & Furnishings	.00	.00	705.13	705.13-
101-41500-580	Computers & Technology	.00	25,000.00	1,343.80	23,656.20
101-41500-590	Capital Outlay	77,631.00	35,000.00	17,028.66	17,971.34
Total Administration:		735,187.00	721,099.00	716,394.09	4,704.91
Police					
101-42100-101	Full-Time Employees Regular	561,803.79	596,870.00	476,031.09	120,838.91
101-42100-102	Full-Time Employees Overtime	25,863.84	10,000.00	18,077.24	8,077.24-
101-42100-103	Part-Time Employees	18,072.93	10,000.00	4,812.35	5,187.65
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	806.40	193.60
101-42100-121	PERA	95,002.61	101,792.00	83,257.57	18,534.43
101-42100-122	FICA	12,818.76	12,218.00	9,970.39	2,247.61
101-42100-131	Employer Paid Health	157,587.46	162,732.00	138,522.71	24,209.29
101-42100-142	Unemployment Benefit Payments	.00	.00	282.88	282.88-
101-42100-151	Worker s Comp Insurance Prem	22,805.41	29,647.00	36,014.12	6,367.12-
101-42100-201	Office Supplies(paper-pens-et)	4,009.54	3,000.00	2,173.60	826.40
101-42100-212	Motor Fuels-Gas	19,179.14	15,000.00	19,083.47	4,083.47-
101-42100-217	Other Operating Supplies	518.16	100.00	258.95	158.95-
101-42100-221	Repair/Maint - Equipment	12,943.21	16,000.00	8,439.26	7,560.74
101-42100-228	Repair/Maintain Other	1,075.19	3,000.00	2,470.24	529.76
101-42100-240	Repair/Maint Taser Program	.00	.00	6,279.99	6,279.99-
101-42100-304	Legal Fees	21,600.00	21,600.00	18,000.00	3,600.00
101-42100-309	Software and Design	6,611.66	5,000.00	5,779.29	779.29-
101-42100-310	Other Professional Services	3,911.23	5,000.00	4,022.81	977.19
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	217.80	1,200.00	.00	1,200.00
101-42100-321	Communications	14,619.59	14,000.00	12,361.49	1,638.51
101-42100-322	Postage	29.47	50.00	184.22	134.22-
101-42100-331	Meetings-Conferences (mtgs/mi)	1,780.13	7,275.00	7,427.09	152.09-
101-42100-343	Advertising	100.00	500.00	96.00	404.00
101-42100-362	Property - Casualty Ins (Auto)	6,126.98	6,433.00	5,898.37	534.63
101-42100-381	Electric Utilities	1,551.98	1,600.00	1,659.66	59.66-
101-42100-383	Gas Utilities	692.27	775.00	780.31	5.31-
101-42100-406	Safety	37.50	1,200.00	624.69	575.31
101-42100-417	Uniforms	12,718.49	9,000.00	6,311.19	2,688.81
101-42100-418	Range/Ammo	5,078.15	7,000.00	7,371.27	371.27-
101-42100-433	Dues and Subscriptions	2,704.48	3,500.00	1,400.00	2,100.00
101-42100-436	Towing Charges	193.28	200.00	.00	200.00
101-42100-437	Miscellaneous	2,181.79	3,000.00	822.99	2,177.01
101-42100-438	Police - DARE Prog	1,049.59	5,000.00	1,924.33	3,075.67
101-42100-446	NSF Checks	.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	270.30	1,000.00	64.99	935.01
101-42100-590	Capital Outlay	20,030.05	60,000.00	7,593.95	52,406.05

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total Police:		1,034,183.18	1,115,692.00	888,802.91	226,889.09
City Fire					
101-42200-103	Part-Time Employees	14,791.37	22,156.00	.00	22,156.00
101-42200-122	FICA	1,131.55	1,695.00	.00	1,695.00
101-42200-151	Worker s Comp Insurance Prem	2,743.45	2,745.00	3,334.53	589.53-
101-42200-201	Office Supplies(paper-pens-et)	166.51	400.00	125.94	274.06
101-42200-207	Fire Prevention Instruct Supps	960.00	2,000.00	1,560.00	440.00
101-42200-211	Operating Supplies - Cleaning	69.37	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	440.88	1,000.00	1,172.12	172.12-
101-42200-217	Other Operating Supplies	606.89	200.00	1,668.23	1,468.23-
101-42200-221	Repair/Maint - Equipment	9,848.64	18,000.00	29,647.70	11,647.70-
101-42200-223	Repair/Maintain - Building	7,957.68	8,000.00	16,157.01	8,157.01-
101-42200-226	Foam	625.00	2,000.00	.00	2,000.00
101-42200-228	Repair/Maintain - Other	2,514.55	.00	.00	.00
101-42200-309	Software and Design	70.90	120.00	64.90	55.10
101-42200-310	Other Professional Services	411.00	1,000.00	1,255.00	255.00-
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	3,845.84	2,800.00	2,516.90	283.10
101-42200-322	Postage	29.60	100.00	62.19	37.81
101-42200-331	Meetings-Conferences (mtgs/mi)	3,503.89	1,500.00	2,964.50	1,464.50-
101-42200-343	Advertising	.00	500.00	.00	500.00
101-42200-362	Property - Casualty Ins (Auto)	6,725.23	7,058.00	6,471.43	586.57
101-42200-381	Electric Utilities	2,348.00	2,500.00	1,503.00	997.00
101-42200-383	Gas Utilities	3,265.94	3,000.00	3,254.45	254.45-
101-42200-384	Garbage Service	711.88	800.00	492.84	307.16
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	484.43	10,000.00	.00	10,000.00
101-42200-433	Dues and Subscriptions	925.00	1,000.00	.00	1,000.00
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	1,025,006.00	.00	17,726.44	17,726.44-
101-42200-700	Tansfers Out	1,235.00	.00	.00	.00
Total City Fire:		1,090,418.60	90,874.00	89,977.18	896.82
Emergency Management					
101-42500-103	Part-Time Employees	1,156.29	1,191.00	.00	1,191.00
101-42500-122	FICA	88.46	91.00	.00	91.00
101-42500-221	Repair/Maint - Equipment	92.88	4,000.00	278.69	3,721.31
101-42500-310	Other Professional Services	660.00	660.00	.00	660.00
101-42500-381	Electric Utilities	732.00	725.00	755.00	30.00-
Total Emergency Management:		2,729.63	6,667.00	1,033.69	5,633.31
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	111,505.36	113,328.00	92,017.58	21,310.42
101-43100-102	Full-Time Employees Overtime	1,660.16	4,200.00	253.30	3,946.70
101-43100-120	CENTRAL PENSION FUND	790.34	840.00	677.45	162.55
101-43100-121	PERA	8,296.41	8,814.00	6,885.56	1,928.44
101-43100-122	FICA	8,537.66	8,991.00	7,023.27	1,967.73
101-43100-131	Employer Paid Health	28,391.01	28,949.76	23,689.50	5,260.26
101-43100-151	Worker s Comp Insurance Prem	15,782.71	16,256.00	19,747.21	3,491.21-
101-43100-201	Office Supplies(paper-pens-et)	199.09	500.00	182.52	317.48
101-43100-211	Operating Supplies - Cleaning	51.30	100.00	25.78	74.22
101-43100-212	Motor Fuels-Gas	7,931.37	7,000.00	9,572.60	2,572.60-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-43100-217	Other Operating Supplies	11,310.03	16,275.00	7,996.40	8,278.60
101-43100-221	Repair/Maint - Equipment	20,392.00	25,000.00	6,252.10	18,747.90
101-43100-222	Tree trimming	18,317.25	20,000.00	10,868.49	9,131.51
101-43100-223	Repair/Maintain - Building	4,174.14	7,500.00	4,870.20	2,629.80
101-43100-224	Repair/Maintain - Streets	92,337.45	100,000.00	58,450.00	41,550.00
101-43100-225	Repair/Maint - Detention Ponds	3,950.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	50,531.03	60,000.00	54,491.45	5,508.55
101-43100-229	Refunds	104.00	.00	29.45	29.45-
101-43100-303	Engineering Fees	23,468.74	20,000.00	1,920.00	18,080.00
101-43100-310	Other Professional Services	19,450.72	30,000.00	25,062.65	4,937.35
101-43100-321	Communications	3,667.92	4,000.00	2,585.21	1,414.79
101-43100-322	Postage	21.05	100.00	.00	100.00
101-43100-331	Meetings-Conferences (mtgs/mi)	.00	300.00	39.50	260.50
101-43100-343	Advertising	320.04	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	17,019.25	17,870.00	16,384.88	1,485.12
101-43100-381	Electric Utilities	40,296.35	39,799.00	39,839.93	40.93-
101-43100-383	Gas Utilities	2,904.96	2,500.00	3,300.68	800.68-
101-43100-384	Garbage Service	1,596.27	1,500.00	1,105.11	394.89
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	939.10	1,000.00	360.00	640.00
101-43100-417	Uniforms	1,088.34	1,200.00	360.72	839.28
101-43100-418	Rentals	135.57	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	.00	1,000.00	1,337.24	337.24-
101-43100-590	Capital Outlay	73,901.63	250,000.00	3,617.56	246,382.44
Total Public Works (GENERAL):		569,071.25	809,672.76	398,946.34	410,726.42
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,239.15	21,586.00	17,527.21	4,058.79
101-43125-102	Full-Time Employees Overtime	316.11	800.00	48.25	751.75
101-43125-120	CENTRAL PENSION FUND	150.46	160.00	128.95	31.05
101-43125-121	PERA	1,580.28	1,679.00	1,311.66	367.34
101-43125-122	FICA	1,626.11	1,712.00	1,337.74	374.26
101-43125-131	Employer Paid Health	5,254.24	5,514.24	4,380.00	1,134.24
101-43125-212	Motor Fuels-Gas	4,407.35	8,000.00	3,560.16	4,439.84
101-43125-217	Other Operating Supplies	8,024.91	12,500.00	9,920.49	2,579.51
101-43125-221	Repair/Maint - Equipment	6,677.39	7,500.00	7,391.93	108.07
101-43125-310	Other Professional Services	19,242.25	35,000.00	8,332.00	26,668.00
101-43125-343	Advertising	106.68	.00	.00	.00
Total Ice & Snow Removal:		68,624.93	94,451.24	53,938.39	40,512.85
Economic Development					
101-46500-101	Full-Time Employees Regular	.00	35,643.00	27,759.53	7,883.47
101-46500-102	Full-Time Employees Overtime	.00	3,000.00	561.53	2,438.47
101-46500-120	CENTRAL PENSION FUND	.00	1,000.00	.00	1,000.00
101-46500-121	PERA	.00	2,898.00	2,123.94	774.06
101-46500-122	FICA	.00	2,956.00	2,111.35	844.65
101-46500-131	Employer Paid Health	.00	9,684.00	9,360.36	323.64
101-46500-201	Office Supplies	.00	.00	66.27	66.27-
101-46500-310	Other Professional Services	.00	.00	125.00	125.00-
101-46500-331	Meetings-Conferences (mtgs/mi)	.00	.00	341.19	341.19-
101-46500-491	EDA Contributions	45,000.00	7,500.00	7,500.00	.00
101-46500-580	Computers & Technology	.00	.00	1,343.79	1,343.79-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total Economic Development:		45,000.00	62,681.00	51,292.96	11,388.04
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	11,937.00	.00	.00	.00
Total One-Meeting Community Planning:		11,937.00	.00	.00	.00
Other Financing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	1,000.00	.00
Total Other Financing Uses/Contrib:		16,800.00	17,800.00	17,800.00	.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	110,180.82	123,926.00	102,045.64	21,880.36
211-45500-103	Part-Time Employees	19,375.28	19,760.00	12,408.65	7,351.35
211-45500-121	PERA	9,527.16	10,776.00	8,482.10	2,293.90
211-45500-122	FICA	9,750.39	10,991.00	8,664.36	2,326.64
211-45500-131	Employer Paid Health	37,516.01	36,648.00	31,240.90	5,407.10
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	.00	.00	245.00	245.00-
211-45500-151	Worker s Comp Insurance Prem	544.61	599.00	727.65	128.65-
211-45500-201	Office Supplies(paper-pens-et)	5,090.46	4,000.00	1,832.64	2,167.36
211-45500-221	Repair/Maint - Equipment	4,153.59	3,000.00	2,938.12	61.88
211-45500-223	Repair/Maintain - Building	3,264.29	3,000.00	1,644.02	1,355.98
211-45500-310	Other Professional Services	143.50	80.00	.00	80.00
211-45500-321	Communications	733.03	600.00	502.38	97.62
211-45500-322	Postage	21.05	50.00	.00	50.00
211-45500-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	50.10	1,449.90
211-45500-362	Property - Casualty Ins (Auto)	5,193.23	5,300.00	4,859.53	440.47
211-45500-381	Electric Utilities	3,887.00	4,000.00	3,495.00	505.00
211-45500-383	Gas Utilities	1,550.91	2,000.00	1,555.93	444.07
211-45500-401	Contractual Services	9,120.00	9,180.00	7,835.00	1,345.00
211-45500-418	Rentals	11,805.12	11,600.00	10,087.98	1,512.02
211-45500-434	Sales Tax Paid	125.00	160.00	185.00	25.00-
211-45500-437	Miscellaneous	3,763.89	1,500.00	1,529.34	29.34-
211-45500-590	Capital Outlay	1,539.60-	.00	.00	.00
211-45500-592	Books/Periodicals	29,791.34	31,000.00	24,267.84	6,732.16
Total Libraries (GENERAL):		263,997.08	279,670.00	224,597.18	55,072.82
Libraries (GENERAL)					
215-45500-223	Repair/Maintain - Building	280.90	.00	.00	.00
215-45500-570	Office Equipment & Furnishings	.00	.00	1,993.69	1,993.69-
Total Libraries (GENERAL):		280.90	.00	1,993.69	1,993.69-
ICE RINK					
225-45127-212	Motor Fuels-Gas	121.56	100.00	.00	100.00
225-45127-217	Other Operating Supplies	1,259.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	13.15	500.00	5.98	494.02
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	894.00	885.00	992.00	107.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45127-383	Gas Utilities	507.30	400.00	628.96	228.96-
225-45127-437	Miscellaneous	500.00	200.00	.00	200.00
Total ICE RINK:		3,295.01	4,585.00	1,626.94	2,958.06
POOL					
225-45128-103	Part-Time Employees	71,714.31	80,000.00	61,628.35	18,371.65
225-45128-121	PERA	653.48	673.00	614.84	58.16
225-45128-122	FICA	5,486.21	6,120.00	4,714.59	1,405.41
225-45128-142	Unemployment Benefit Payments	.00	.00	823.40	823.40-
225-45128-151	Worker s Comp Insurance Prem	2,919.09	3,211.00	3,900.61	689.61-
225-45128-211	Operating Supplies - Cleaning	240.36	300.00	26.47	273.53
225-45128-217	Other Operating Supplies	6,730.90	8,000.00	6,851.82	1,148.18
225-45128-221	Repair/Maint - Equipment	2,294.18	4,015.00	23,158.68	19,143.68-
225-45128-223	Repair/Maintain - Building	833.53	750.00	809.00	59.00-
225-45128-228	Repair/Maintain - Other	.00	1,000.00	37.99	962.01
225-45128-259	Merchandise For Resale - Other	7,375.93	8,000.00	6,857.30	1,142.70
225-45128-309	SOFTWARE & DESIGN	3,254.69	2,995.00	2,995.00	.00
225-45128-310	Other Professional Services	2,552.75	2,800.00	3,122.00	322.00-
225-45128-321	Communications	753.51	800.00	620.36	179.64
225-45128-322	Postage	.00	100.00	19.33	80.67
225-45128-331	Meetings-Conferences (mtgs/mi)	1,572.00	2,000.00	2,039.00	39.00-
225-45128-343	Advertising	190.80	200.00	456.00	256.00-
225-45128-362	Property - Casualty Ins (Auto)	14,705.15	15,440.00	14,156.83	1,283.17
225-45128-381	Electric Utilities	6,933.00	7,500.00	6,077.00	1,423.00
225-45128-383	Gas Utilities	4,991.78	5,400.00	6,566.29	1,166.29-
225-45128-417	UNIFORMS	1,894.35	2,500.00	1,925.72	574.28
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	.00	1,000.00
225-45128-434	Sales Tax Paid	4,038.00	4,000.00	2,690.00	1,310.00
225-45128-437	Miscellaneous	4.38	300.00	75.00	225.00
225-45128-443	Credit Card Merchant Fees	1,585.70	2,000.00	815.61	1,184.39
225-45128-590	Capital Outlay	26,750.00	.00	.00	.00
Total POOL:		168,144.10	159,254.00	150,981.19	8,272.81
PARKS					
225-45200-101	Full-Time Employees Regular	56,892.48	59,763.00	48,433.50	11,329.50
225-45200-102	Full-Time Employees Overtime	4,249.42	5,000.00	3,740.06	1,259.94
225-45200-103	Part-Time Employees	11,366.02	17,000.00	13,327.00	3,673.00
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	806.40	193.60
225-45200-121	PERA	4,492.64	4,857.00	3,853.00	1,004.00
225-45200-122	FICA	5,490.49	6,254.00	4,991.71	1,262.29
225-45200-131	Employer Paid Health	16,181.11	16,140.00	13,740.10	2,399.90
225-45200-142	Unemployment Benefit Payments	.00	.00	404.91	404.91-
225-45200-151	Worker s Comp Insurance Prem	1,932.00	2,357.00	2,863.20	506.20-
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	3,534.78	4,500.00	4,193.40	306.60
225-45200-217	Other Operating Supplies	4,039.83	5,275.00	3,600.23	1,674.77
225-45200-221	Repair/Maint - Equipment	1,564.26	6,535.00	15,867.76	9,332.76-
225-45200-223	Repair/Maintain - Building	4,947.54	10,000.00	232.20	9,767.80
225-45200-228	Repair/Maintain - Other	.00	500.00	109.95	390.05
225-45200-229	Refunds	125.00	.00	30.00	30.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,040.25	2,000.00	1,845.00	155.00
225-45200-321	Communications	168.70	.00	.00	.00

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	284.46	250.00	144.00	106.00
225-45200-362	Property - Casualty Ins (Auto)	19,607.56	20,587.00	18,876.08	1,710.92
225-45200-381	Electric Utilities	2,442.00	2,500.00	4,835.00	2,335.00-
225-45200-383	Gas Utilities	105.98	175.00	.00	175.00
225-45200-384	Garbage Service	1,886.04	1,750.00	1,305.72	444.28
225-45200-417	Uniforms	500.08	600.00	210.71	389.29
225-45200-418	Rentals	.00	1,500.00	25.00	1,475.00
225-45200-434	Sales Tax Paid	93.00	100.00	66.00	34.00
225-45200-520	Capital Outlay-Bldg & Structur	24,500.00	.00	.00	.00
225-45200-590	Capital Outlay	58,273.68	100,000.00	.00	100,000.00
Total PARKS:		224,715.72	269,843.00	143,500.93	126,342.07
Cemetery					
235-49010-217	Other Operating Supplies	498.14	2,500.00	660.83	1,839.17
235-49010-221	Repair/Maint - Equipment	1,432.37	500.00	193.00	307.00
235-49010-228	Repair/Maintain - Other	119.56	500.00	.00	500.00
235-49010-229	Refunds	250.00	.00	.00	.00
235-49010-258	Columbarium Plaques	1,313.50	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	.00	.00	.00
235-49010-310	Other Professional Services	1,612.00	2,500.00	1,692.60	807.40
235-49010-343	Advertising	.00	.00	216.00	216.00-
235-49010-362	Property - Casualty Ins (Auto)	3,711.08	3,896.00	3,572.22	323.78
235-49010-381	Electric Utilities	427.00	402.00	464.00	62.00-
235-49010-384	Garbage Service	1,886.04	1,800.00	1,305.72	494.28
235-49010-401	Contractual Services	30,140.00	32,000.00	28,825.00	3,175.00
235-49010-418	Rental	.00	.00	125.00	125.00-
235-49010-590	Capital Outlay	6,681.00	85,000.00	.00	85,000.00
Total Cemetery:		48,710.69	131,098.00	37,054.37	94,043.63
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	23,075.00	.00	.00	.00
Total Cemetery Perpetual Care:		23,075.00	.00	.00	.00
RURAL FIRE					
245-42200-103	Part-Time Employees	8,461.36	9,902.00	.00	9,902.00
245-42200-122	FICA	647.31	758.00	.00	758.00
245-42200-151	Worker s Comp Insurance Prem	2,751.63	2,752.00	3,343.03	591.03-
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,497.61	1,500.00	1,803.28	303.28-
245-42200-217	Other Operating Supplies	818.67	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	11,379.97	10,000.00	17,077.57	7,077.57-
245-42200-226	Foam	625.00	2,000.00	.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,351.83	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	500.00	990.00	490.00-
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,722.11	7,058.00	6,471.43	586.57
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	484.42	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00
245-42200-590	Capital Outlay	43,358.81	.00	9,771.00	9,771.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total RURAL FIRE:		78,098.72	39,070.00	39,456.31	386.31-
Fire Relief					
250-42300-124	Fire Pension Contributions	41,903.31	36,195.00	42,316.70	6,121.70-
250-42300-490	Donations - Fire Relief Assoc	16,200.00	19,200.00	.00	19,200.00
Total Fire Relief:		58,103.31	55,395.00	42,316.70	13,078.30
Debt Service					
300-47000-601	Bond Principal Pymt	308,000.00	151,000.00	151,000.00	.00
300-47000-611	Bond Interest Payment	97,487.00	38,160.00	38,160.00	.00
Total Debt Service:		405,487.00	189,160.00	189,160.00	.00
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	15,005.23	.00	.00	.00
Total STREET IMPROVEMENT FUND:		15,005.23	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	230,315.48	.00	.00	.00
Total CAPITAL IMPROVEMENT FUND:		230,315.48	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	5,833.75	.00	1,136.50	1,136.50-
416-48000-530	Capital-Other Improvements	.00	.00	3,405.15	3,405.15-
Total 2019 DOWNTOWN PROJECT:		5,833.75	.00	4,541.65	4,541.65-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	59,042.00	.00	3,117.50	3,117.50-
417-48000-310	Other Professional Services	163.00	.00	4,295.00	4,295.00-
417-48000-530	Capital-Other Improvements	298,263.36	.00	.00	.00
Total 2020 STREET/UTIL IMPROVE PROJ:		357,468.36	.00	7,412.50	7,412.50-
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	.00	.00	59,305.00	59,305.00-
Total 2023 STREET/UTIL IMPROVE PROJ:		.00	.00	59,305.00	59,305.00-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	2,529.00	5,000.00	6,710.00	1,710.00-
Total TIF 1-9 LEVAN:		3,529.00	6,000.00	7,710.00	1,710.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	7,592.00	7,600.00	8,532.00	932.00-
Total TIF DOWNTOWN REDEVELOPMENT:		8,592.00	8,600.00	9,532.00	932.00-
601-23110	General Obligation Bonds Pay	72,422.00	.00	58,422.00	58,422.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	56,256.28	57,870.00	47,445.96	10,424.04
601-49400-102	Full-Time Employees Overtime	3,141.31	5,000.00	2,140.26	2,859.74
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	806.40	193.60
601-49400-121	PERA	9,735.81	4,715.00	3,700.21	1,014.79
601-49400-122	FICA	4,401.11	4,809.00	3,774.24	1,034.76
601-49400-131	Employer Paid Health	16,201.56	16,140.00	13,731.30	2,408.70
601-49400-151	Worker s Comp Insurance Prem	1,072.20	1,180.00	1,433.40	253.40-
601-49400-201	Office Supplies(paper-pens-et)	3,445.70	750.00	1,994.06	1,244.06-
601-49400-212	Motor Fuels-Gas	621.50	750.00	513.41	236.59
601-49400-217	Other Operating Supplies	7,808.49	10,000.00	8,467.32	1,532.68
601-49400-221	Repair/Maint -WELLS	24,716.92	30,000.00	29,711.07	288.93
601-49400-223	Repair/Maintain - Building	99.80	500.00	1,138.35	638.35-
601-49400-228	Repair-Water Main Repairs	34,162.51	30,000.00	7,190.07	22,809.93
601-49400-229	Refunds	3,030.00	2,000.00	2,927.82	927.82-
601-49400-303	Engineering Fees	187.50	10,000.00	5,250.00	4,750.00
601-49400-309	Software and Design	4,042.12	20,000.00	4,083.18	15,916.82
601-49400-310	Other Professional Services	17,273.86	17,000.00	17,922.65	922.65-
601-49400-321	Communications	1,621.58	4,806.00	2,848.89	1,957.11
601-49400-322	Postage	358.00	2,400.00	803.89	1,596.11
601-49400-331	Meetings-Conferences (mtgs/mi)	744.18	1,500.00	223.95	1,276.05
601-49400-343	Advertising	47.40	400.00	48.00	352.00
601-49400-362	Property - Casualty Ins (Auto)	7,488.64	7,863.00	7,209.53	653.47
601-49400-381	Electric Utilities	42,017.00	43,700.00	34,922.00	8,778.00
601-49400-401	Contractual Services	926.10	1,500.00	540.23	959.77
601-49400-406	SAFETY	.00	1,000.00	953.49	46.51
601-49400-417	Uniforms	600.00	600.00	311.63	288.37
601-49400-420	Depreciation	100,763.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	300.00	1,500.00	300.00	1,200.00
601-49400-434	Sales Tax Paid	2.21	250.00	1.55-	251.55
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.15-	85,000.00	111,913.82	26,913.82-
601-49400-570	Capital Outlay - Equipment	.00	40,000.00	40,066.25	66.25-
601-49400-590	Capital Outlay	1.01	.00	.00	.00
601-49400-601	Debt Srv Bond Principal	.00	123,500.00	109,500.00	14,000.00
601-49400-611	Bond Interest	4,158.75	24,108.00	14,020.94	10,087.06
601-49400-700	Transfers Out	382,973.72	50,000.00	160,087.13	110,087.13-
Total Water Utilities (GENERAL):		729,196.51	690,041.00	635,977.90	54,063.10

Sewer (GENERAL)

602-49450-101	Full-Time Employees Regular	59,630.24	59,763.00	48,365.21	11,397.79
602-49450-102	Full-Time Employees Overtime	5,969.95	5,000.00	4,284.56	715.44
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	806.40	193.60
602-49450-121	PERA	9,264.12	4,857.00	3,929.99	927.01
602-49450-122	FICA	4,922.66	4,954.00	4,008.59	945.41
602-49450-131	Employer Paid Health	16,212.76	16,380.00	13,739.00	2,641.00
602-49450-201	Office Supplies(paper-pens-et)	2,261.77	750.00	1,651.23	901.23-
602-49450-212	Motor Fuels-Gas	200.89	250.00	.00	250.00
602-49450-217	Other Operating Supplies	2,785.08	6,500.00	204.39	6,295.61
602-49450-221	Repair/Maint - Equipment	15,040.04	16,000.00	18,481.30	2,481.30-
602-49450-223	BUILDING REPAIR	74.85	.00	.00	.00
602-49450-228	Repair/Maintain - Other	27,502.65	.00	2,141.00	2,141.00-
602-49450-229	Refunds	3,230.76	2,000.00	2,970.54	970.54-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	409.05	750.00	278.79	471.21

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
602-49450-322	Postage	42.09	2,400.00	453.84	1,946.16
602-49450-331	Meetings-Conferences (mtgs/mi)	289.93	1,500.00	835.63	664.37
602-49450-343	Advertising	103.35	.00	.00	.00
602-49450-362	Property - Casualty Ins (Auto)	5,173.50	5,432.00	4,980.57	451.43
602-49450-381	Electric Utilities	7,619.00	9,660.00	6,343.00	3,317.00
602-49450-383	Gas Utilities	529.32	950.00	444.65	505.35
602-49450-385	Sewer Plv-Elgin Sewer District	792,249.16	800,000.00	591,593.94	208,406.06
602-49450-417	UNIFORM	592.83	600.00	310.04	289.96
602-49450-420	Depreciation	23,096.00	14,000.00	.00	14,000.00
602-49450-437	Miscellaneous	14,107.86	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	.00	109,500.00	109,500.00	.00
602-49450-611	Bond Interest	.25	21,187.00	11,100.00	10,087.00
602-49450-700	Transfers Out	382,974.72	50,000.00	160,087.12	110,087.12-
Total Sewer (GENERAL):		1,375,281.23	1,137,933.00	986,509.79	151,423.21
Net Grand Totals:		7,695,677.65-	5,956,084.00-	4,859,920.94-	1,096,163.06-



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
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Executive Summary

City Council Special Meeting: November 7th, 2022

AGENDA ITEM: Police - Department Head Report	AGENDA SECTION:
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 6.D.
ATTACHMENTS: October Activity Summary Report	APPROVED BY: jt
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of October. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Officer Szymanski was certified in Pursuit Intervention Technique (PIT). This was a day certification in St. Cloud.
- Our agency attended an Active Shooter training in Lake City. This was a county wide training where Lake City PD, Wabasha PD and sheriff's office all trained together.
- We are again working to complete our annual OSHA trainings.

Misc. Activity

- Police Technical Specialist Andrea McGraw represented the police department at the Trunk or Treat event at the school.
- With Eric Rahman's resignation, we have been busy trying to get applicants through advertisement and recruitment.
- We helped at the Halloween Remix on Halloween night. Greet people at the door which provides a safe environment for the 1000 plus people that attend.

October Call Activity	2022
9-11 Hang-Ups	0
Alarms	4
All other	0
Animal Complaints	10
Assault	0
Assist Other Department	12
Attempt to Locate	1
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	2
Contempt/Curfew Violation	1
Damage to Property	1
DANCO Violation	0
Disorderly Conduct	2
Domestics	0
Driving Complaints	2
Driving Under the Influence	0
Drugs All Types	1
Escort	0
Fire Calls	1
Fireworks	0
Found Property	1
Fraud	0
Funeral Assist	1
Gun Permit	3
Harassment/Threats	2
Littering	1
Lost Property	0
Medical Calls	20
Misc. Information	3
Motorist Assists	2
Noise Complaints	4
OFP/HRO Violation	1
Ordinance Violation	3
Parking Complaints/Violations	2
POR Predatory Offender Reg.	0
Public Assists	7
School Bus/Incident & Tobacco	4
Security Check	62
Sex Offense	1
Snow Removal	0
Sudden Death	0
Suspicious Activity	11
Theft Offenses	3
Traffic Crashes/Violations	104
Trespassing	1
Vulnerable Adults	0
Weapons Violation	0
Warrants All	0

Welfare Checks	7
Worthless Checks	0
TOTAL CALLS	280

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of October. We averaged as a city 331,741 gallons per day. The highest being 576,000 gallons and the lowest being 187,000 gallons. We pumped 10,284,000 gallons for the month.
- We had 32 locates for Gopher One Call.
- Water meters were read on the 3rd of the month.
- Water meter replacement is ongoing.
- We finished flushing dead-end hydrants.
- We are continuing our efforts to resolve the issues at well #3 with Bolton & Menk. On the 25th we another series of test to see if we could eliminate more possibilities.
- We shut the water off to the cemetery and blew the lines out.

Sewer

- We flushed all the dead-end sewers. Every year we do this in the spring and in the fall. This is to ensure the lines are free of debris.
- We are working with Electric Pump on a date to install our new pumps and transducer.

Snow

- Snow bids were due back at the end of the month. We did receive bids to help the city this winter.
- We put the cab on the Ventrac in preparation for the upcoming snow season.

Streets

- We have begun sweeping streets to pickup as many leaves as we can before the snow season begins.
- Crack sealing has been completed for this year.
- The cemetery road has been paved and the shouldering has been completed.
- We have completed sidewalk replacement for the year.
- We have been filling potholes as they appear. This will continue as needed.
- We fixed the boulevards where we had sidewalk replacement.
- We cleaned the cement waterways at Six Oaks and Anastasia that were full of sand and debris.

Parks

- We have begun to mulch leaves in the parks.
- All parks have been winterized and are closed for the season.
- We shut the water off to the irrigation system at the baseball field and blew out the lines.
- We moved the bleachers back to the blacktop and put the outfield fence up now that the soccer season is over.

CITY OF PLAINVIEW PUBLIC WORKS DIRECTOR REPORT



Trees

- We are continuing our efforts to rid diseased Ash trees on city property. This will continue as needed.
- We have been trimming trees that hit our trucks and equipment. This will continue as needed. We will begin our larger tree trimming of boulevard trees in the coming months.

Buildings

- We are continuing to work with the LMC (league of Minnesota Cities) on the buildings that were damaged from all the hail storms this year. With contractors being so busy this year it is more than likely this work will be done next year.

Daily Tasks

- We check the wells and write down the readings from the day before. We do this for record keeping, also this is a good way to track if anything is out of the ordinary.
- We check our lift stations and write down the readings from the day before. We do this for record keeping, also to ensure our pumps are operating properly.
- We take water samples and test them.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,
Shane Loftus
Public Works Director**



Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: November 1, 2022
To: David Todd, City Administrator
From: Brian Malm, P.E., City Engineer
Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

Orchard Hills 7th and 8th Subdivisions

Curb and base course paving are complete. Final wearing course pavement will be completed in the spring.

Well No. 3 Issues

We continue to work with staff to investigate the cause of the air entrainment in Well No. 3 to determine the cause and potential repairs. Unfortunately, we are still working to determine the source of the air entrainment and are unable to determine a potential fix until that is determined.

2020 Improvement Project

No new information on this project since the last meeting.

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

We are currently working on project design, working toward a planned bid date in March 2023. We submitted a Letter of Interest for a MnDOT Active Transportation Grant for the sidewalk improvements associated with the project and received authorization from MnDOT to proceed with the full application, due at the end of December. If successful, this grant could provide up to \$355,500 for the project with no local match required.

2022 Street Maintenance

The 2022 Street Maintenance project is complete. All of the planned crack sealing was completed within the planned budget.

Cemetery Road Paving

Paving work has been completed. Shouldering and turf establishment are expected to be complete soon.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Drainage and utility easement issues.

Name: Current Project Update

Date: 11/1/22

Page: 2

- Plan review for modifications to Verizon's wireless antenna installations on the City's water tower.

Form Name:	Minnesota State Active Transportation Infrastructure Program: Solicitation Letter of Intent
Submission Time:	October 13, 2022 6:47 pm
Browser:	Chrome 106.0.0.0 / Windows
IP Address:	65.141.17.74
Unique ID:	1021439567
Location:	

Minnesota State Active Transportation Infrastructure Program: Solicitation Letter of Intent

Letter of Intent Form

Applicant Information

Name	David Todd
Preferred Title (Ms., Mr., Mrs., Dr., etc.)	Mr.
Email	d.todd@plainviewmn.com
Phone	(507) 710-4327
Agency name	City of Plainview
Agency type	Small City (Population < 5,000)
Address	241 W Broadway Plainview, MN 55964
County	Wabasha
MnDOT district	District 6

Project Location

Is the proposed project at least partially located within the applicant agency's boundary (city/county limits)?

Yes

Will the proposed project be partially or wholly located within a federally recognized tribal reservation?

No

List all the cities, counties, or townships in which this project will be constructed.

City of Plainview, MN

Eligibility Check

The applicant must have a full resolution (not just a letter of support) from their council or governing board supporting the project and application for Active Transportation grant funds. The applicant understands that to be eligible, they must submit this resolution with their full application by the application deadline of December 30, 2022.

If a lead agency sponsor is required, the applicant must have a full resolution (not just a letter of support) from the sponsoring agency's council supporting the project and agreeing to act as the project sponsor. The applicant understands that to be eligible, they must submit this sponsor resolution with their full application by the application deadline of December 30, 2022.

All construction items eligible for Active Transportation funds must have an effective useful life of 10 years. Will all eligible items in this proposed project have at least a 10-year expected life?

Will the proposed project be able to enter construction in either calendar year 2023 or 2024?

Active Transportation infrastructure grant funds cannot be used on impacts to trunk highways or trunk highway right-of-way without an explicit letter of support from the MnDOT district engineer. The applicant understands that if their project has proposed trunk highway impacts, then their application will only remain eligible if the letter of support from the MnDOT district engineer is submitted with their full application by the application deadline of December 30, 2022.

Project Information

Describe the work you want to do for which you are seeking support. Include a description of the project development activities for this project completed to date.	The City of Plainview is seeking funding for the construction of sidewalk improvements as a part of the reconstruction of 2nd Avenue NW from TH 42 to CSAH 8 in the NW part of the City. In 2021, the City completed a Pedestrian and Sidewalk Plan that identified and prioritized sidewalk locations and connections throughout the City and developed an implementation plan based on planned construction projects, need, and funding availability. Development of the plan included a community survey, an interactive mapping input tool, a focus group, and a public input meeting. The 2nd Avenue NW project corridor contains multiple sidewalk gaps identified as Priority 1 improvements in the plan, as well as deteriorated existing sidewalk segments also identified as Priority 1 improvements.
Enter the estimated amount of Active Transportation Program funding requested. This must be between \$50,000 and \$500,000.	355500
Total project budget: What is the total estimated cost of this project? Include the amount requested through this application and list other funding sources. (federal, local, etc.)	Project Costs Street - \$1,992,800 Sidewalk - \$355,500 Sanitary Sewer - \$575,700 Watermain - \$445,200 Storm Sewer - \$505,100 Total Construction Cost - \$3,874,300 Engineering, Admin, Legal - \$968,700 Total Project Cost - \$4,843,000 Project Funding Local Funds - \$4,487,500 MnDOT Active Transportation Program Funds - \$355,500
Select the type of work on which the requested funds would be used	Construction of non-federally funded project
Describe how your project would address safety concerns or boost public health for those who walk or bike within your community.	Construction of the proposed project would complete a continuous sidewalk connection between TH 42, CSAH 8, and TH 247 in the NW part of the City, connecting adjacent residential neighborhoods with major pedestrian destinations such as PEM High School and ballfields, Eckstein Park and Athletic Field, the Plainview Walking Trail, the Plainview Swimming Pool, and Downtown Plainview. Having a continuous sidewalk connection to these destinations will promote walking and improve public health by providing a safe, off-street facility for pedestrians. The proposed sidewalks will also provide a pedestrian connection to the Green Prairie Senior Care Facility and Plainview Senior Housing Facility, increasing access and safety for seniors living in these facilities.

Has the proposed project been developed from an existing transportation plan?	Yes
List any adopted plans that your project has been identified in (bike/pedestrian, local, county-level, etc.)	The proposed sidewalk improvements are identified as Priority 1 improvements in the Plainview Pedestrian and Sidewalk Plan, completed in 2021.
Describe your organization and/or the sponsoring agency's history with delivering infrastructure projects. If not applicable, identify the key steps and strategies that will be used to deliver the project:	The City of Plainview will work with their consulting City Engineer and project sponsor Wabasha County to deliver this project. The City and their has completed several similar infrastructure projects with their City Engineer in the past 4 years, including a Transportation Alternatives project with Wabasha County in 2019.
Have you contacted representatives from the sponsoring agency, including elected officials and county engineers? If so, please describe what has resulted from conversations with stakeholders, elected officials, school district representatives, or from the general public and if you have written support for the project:	Yes, the City contacted Wabasha County requesting sponsorship for this project and received written confirmation that the County would agree to sponsor the City's application. Public input received as a part of the Plainview Pedestrian and Sidewalk Plan indicated community support for completing sidewalk connections as proposed for this project.

Director's Report: November 2022

SELCO Community Assessment for Libraries: Earlier this year, SELCO secured funds through the American Rescue Plan Act to conduct a Community Needs Assessment to guide library decision-making in southeastern Minnesota. The process included an online survey, focus groups, and one-on-one interviews with Plainview area residents. Data came to us in two parts: a regional assessment in a polished document, and localized data that is compiled but not interpreted. Both are available for immediate review upon request, but it will take some time for library staff to sift through the two pieces and determine action items.

Pick-Up Locker Fundraiser: The Board of Trustees is raising funds to install an outdoor locker to allow local patrons to pick up materials when the library is closed. Patrons will use the PIN associated with their account to access a key that allows them to open their assigned compartment. Materials will already be checked out, ready to grab and go. This project will extend library services to people who have difficulties getting to the library during open hours including students in sports, persons working out-of-town, and farming community members whose days are dependent upon weather. The project cost is estimated at \$5000. Those wishing to contribute may do so at the library or online at GiveMN.org/librarylocker.

October Quick Stats:



3107 Items Circulated



12 New Patrons



60 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library



Plainview Public Library Board of Trustees

Tuesday, September 20, 2022 7:00 PM

Members Present: Miranda Muller, Adam Feils, Ian McDonald, Missy McRay, Paul Eidenschink

Members Not Present: Nicholas Ozment, Youlonda Loechler

Staff: Alice Henderson

City Council Member:

The meeting was called to order by Missy at 7:00 PM.

A motion was made by Paul and seconded by Ian to approve the agenda. Motion carried unanimously.

A motion was made by Paul and seconded by Miranda to approve the consent agenda as follows:

- Board Minutes 8/16/2022
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
 - Laurie Timm
 - Donna Sylvester, Infinity Real Estate in honor of Tanya Jensen
- SELCO/SELS Reports(none)

Payment of Bills

A motion was made by Adam and seconded by Missy to approve the Payables by Payee in the amount of \$4,971.48. Motion carried unanimously.

Unfinished Business

- A. Discussion of Open Meeting Law: Discussion on how to make sure the Library is following the open meeting law. Alice to mock up language for public comment to review at the next board meeting.
- B. Policy Committee: A committee was assembled with the following members volunteering: Yolonda Loechler, Adam Feils, Lindsay Hammer-Bartley. A motion was made by Missy and seconded by Paul to move forward with the committee members.

New Business

None

Additional Discussion

Discussion of open meeting law and what the board is doing to follow this during our meetings. Additional information was needed. The board will make this a discussion point for the next meeting with Alice bringing necessary information.

Next meeting is set for October 18, 2022.

Motion to adjourn was made by Ian and seconded by Miranda at 7:50 PM. Motion carried unanimously.

Respectfully submitted,

Miranda Muller

Secretary, Plainview Library Board of Trustees

Development Services Coordinator Update November 2022

EDA/HRA:

Business Center:

- Work is completed on Suites #201 and #202 on the second floor. Crisis Averted and Awaken with Anna are sharing suite #202. There is interest in leasing suite #201, so we may need to build two additional offices on the second floor which would complete our office space for that floor.
- There is interest from a potential tenant to lease the 1100 Sq. Ft. of the loading dock area, which would then completely fill the main floor of the Plainview Business Center.
- The cupolas, that we did not replace after installing the new roof, are being sold through a Tony Montgomery online auction, scheduled for November 26 through December 6.
- Additional mailboxes to accommodate the new tenants have been installed.
- We continue to work on installation of the Proactive Health Chiropractic sign as well as adding additional signage on the new west door.

Operations:

- Brigid Tuck, Senior Economic Impact Analyst from the University of Minnesota Extension Center for Community Vitality conducted the first session of a Community Futures workshop with the EDA Board. The next workshop session will be in January and will be facilitate discussion with EDA Board Members and invited Community Leaders to discuss what approach, or combination of approaches would be best for the community to pursue and help the EDA Board develop the strategies to accomplish these goals. Tuck presented and led discussion on the four approaches to economic development:
 - Industrial Recruitment
 - Grow Your Own
 - Cooperation and Partnership
 - Resident Recruitment
- Submitted annual report to USDA Rural Development for Next Gen Revolving Loan Funds.
- Worked with Ken Flies to submit a grant to the Minnesota Historical Society Foundation for the National Services Park.

Marketing:

- Preliminary discussions are occurring on how to improve the EDA's website, especially since future marketing will serve to direct people to the website for further information.

BR&E (Business Retention & Expansion) Visits/ Business Assistance

- Continued discussions with downtown business owners on their needs and opportunities to assist them.
- Contacted by RAEDI's Kirk Bustrom, Director of Economic Development. They are compiling a list of potential sites of 35-40 acres in the Rochester MSA that could become shovel ready and could be marketed to respond to some of the inquiries they are receiving for industrial development. I informed him that we had some privately owned properties that may have potential, but that the City, or EDA publicly owned properties like he was looking for.
- Followed up on two building/parcel inquiries:
 - The party looking for 1,000 Sq. Ft., 14-foot-high ceilings, loading dock, or overhead door and 3-phase electric was unable to find what he required and is looking to build outside the city limits.
 - Met with Rochester Realtor working with a national development company interested in a commercial space. He had gotten frustrated with Wabasha's Beacon program and had basically written Plainview off as an option. I brought him printouts of potential sites and he showed renewed interest. It also provided me an opportunity to answer his question of, "Why should I invest and build in Plainview?"

Meetings attended:

- 10/25 – DEED Regional Economic Development Professionals meeting
- 10/25 – Meeting with Rochester Realtor/developer on project interests.
- 10/26 - Meeting with Sean Williams, RAEDI's Director of Entrepreneurial Services
- 10/27 – City Celebration meeting

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator

Plainview Fire Relief Association Monthly Report

October, 2022

Meetings:

Oct 5th – Talked on Gun Raffle, Fire Prevention Week, Look to Recruit Firefighters

Practice/Training:

Oct 19th – How to pull hose off trucks more efficiently at fire calls & How to move hoses around through buildings & houses

Calls:

Oct 16 Wildland Fire in the Fisher Hill Area

Oct 18 Fire Alarm at Lakeside

Oct 21 Grass Fire between Plainview & Elgin in ditch

Maintenance:

Getting ready for winter

Community Activities:

- 1) Fire Prevention Week: Went to PEM schools with firefighters & trucks
- 2) Had a Pancake Breakfast for the community
- 3) Ads in newspaper to check batteries
- 4) Went to Green Prairie with our fire extinguisher simulator. Let staff train on it; Gave lessons – did 3 different times
- 5) Held our Gun Raffle drawing on Oct 30th, called the winners

Respectfully Submitted by **Eric Bennett, Secretary**

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM: Designate Polling Places for 2023	AGENDA SECTION: Consent
PREPARED BY: Carol Kujath, City Clerk	AGENDA NO. 6.E.
ATTACHMENTS: Resolution 2022-30	APPROVED BY: cjk
RECOMMENDED ACTION: 1.Motion to approve Resolution 2022-30 designating polling place for Precinct 1 at the Plainview Area Community Center, 346 West Broadway, Plainview, MN 55964, and designating polling place for Precinct 2 at the Plainview City Hall Building, 241 West Broadway, Plainview, MN 55964.	

SUMMARY

According to State Statute 204B.16, subd. 1, by December 31, of each year, the Governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made:

- (1) pursuant to section 204B.175;
- (2) because a polling place has become unavailable; or
- (3) **because** a township designates one location for all state and federal elections and one location for all township only elections.

CITY OF PLAINVIEW, MN
CITY COUNCIL RESOLUTION 2022-30

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW,
MINNESOTA TO DESIGNATE POLLING PLACES FOR PRECINCT 1 AND PRECINCT 2
IN THE CITY OF PLAINVIEW

- WHEREAS, Precincts are the basic geographical areas for organizing and administering elections; and
- WHEREAS, Two precincts have previously been established in the City of Plainview by the Plainview City Council – Precinct 1 and Precinct 2; and
- WHEREAS, Pursuant to Minn. Stat. 204B.16, subd. 1, the governing body of the City of Plainview must designate polling places for each precinct within the City of Plainview no later than December 31 of each calendar year; and
- WHEREAS The City of Plainview has previously used the Plainview Community Center located at 346 W Broadway, Plainview, MN as the polling place for Precinct 1; and
- WHEREAS, The City of Plainview has previously used the City Hall building located at 241 W Broadway, Plainview, MN as the polling place for Precinct 2; and
- WHEREAS, City Staff has reviewed the recommendations of the County Auditor of Wabasha County, and based on those recommendations, has recommended that the City Council establish separate polling places for Precinct 1 and Precinct 2; and
- WHEREAS, City Staff has researched appropriate polling places within the City of Plainview and recommends using the Plainview Community Center located at 346 W Broadway, Plainview, MN as the polling place for Precinct 1 and using the City Hall building located at 241 W Broadway, Plainview, MN as the polling place for Precinct 2.
- WHEREAS, The County Auditor of Wabasha County has reviewed City Staff recommendations of the aforementioned polling place and has determined the polling places referenced are suitable and conform to the requirements of Minnesota's election laws.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. Pursuant to Minn. Stat. 204B.16, subd. 1, the polling place for Plainview Precinct 1 is designated as the Plainview Community Center located at 346 W Broadway, Plainview, MN.

2. Pursuant to Minn. Stat. 204B.16, subd. 1, the polling place for Plainview Precinct 2 is designated as Plainview City Hall located at 241 W Broadway, Plainview MN.
3. The polling places designated in this Resolution shall be used for Precinct 1 and Precinct 2 until such time as the City Council designates a new polling place for either precinct, and no other location shall be used as a polling place unless a condition listed in Minn. Stat. 204B.16, subd. 1(1) through (3) is present, or unless otherwise allowed by law.
4. The City Clerk shall deliver notice to all households affected by this Resolution in the manner required by Minn. Stat. 204B.16, subd. 1a.

Passed by the City Council of the City of Plainview, Minnesota this 7th day of November 2022.

ATTEST:

Carol Kujath, City Clerk

Aaron Luckstein, Mayor

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM: LMCIT Tort Limit	AGENDA SECTION: Consent
PREPARED BY: Vicki Axley, Finance Director	AGENDA NO. 6.F.
ATTACHMENTS: LMCIT Liability Coverage - Waiver Form	APPROVED BY: DT
RECOMMENDED ACTION: Motion to NOT WAIVE the monetary limits on municipal tort liability established by Minn. Stat. 466.04.	

SUMMARY

LMCIT Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body. The effects of waiving and not waiving are discussed on the form itself.

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).
- The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____ Position: _____



Coalition of Greater Minnesota Cities

2022 SESSION REPORT

Session Timeline

January 27: CGMC holds pre-session press conference

January 31: Legislative session begins

March 2: CGMC Legislative Action Day

March 16: CGMC holds joint press conference with trade unions and conservation group on water infrastructure needs

April 8: CGMC hosts LGA webinar

May 4: House passes tax bill including LGA increase and CGMC-supported formula changes

May 17: Governor Walz, Senate Majority Leader Jeremy Miller, and House Speaker Melissa Hortman reveal conference committee budget targets

May 23: Session Adjourns

May 23: CGMC President Pat Baustian urges Governor and legislative leaders to agree to a special session

Many things could have defined the 2022 Minnesota Legislative Session: the historic \$9.3 billion surplus, the partial return to normal operations after two years of remote legislating, a significant bonding bill making investments in infrastructure across the state, the state becoming a national leader in bipartisan compromise as one of only two divided legislatures in the country, an inspiring recommitment to local government aid, the list of possibilities goes on and on. Ultimately, what will define this legislative session are its failures. No bonding bill, no LGA increase, no investments in housing or child care, and many other Greater Minnesota needs left unaddressed.

In early May, there were indications that the legislative session could have ended differently. The legislature and Governor Walz agreed to refill the depleted Unemployment Insurance Fund, relieving businesses of an automatic tax increase, and provide a frontline worker bonus for COVID-19 essential workers. Shortly after, the Governor and legislative leaders published a supplemental budget agreement broadly outlining tax cuts and spending priorities, with details to be ironed out by the respective conference committees. This was the high point of the session.

With three weeks left, conference committees met in fits and starts, committee chairs negotiated in private, and everyone speculated about a possible last-minute appearance of a bonding bill. But by the final weekend of session, it appeared as though everyone was simply going through the motions, having already conceded to themselves that nothing was going to get done.

Despite calls for a special session to resolve their differences, including from the CGMC, it is unlikely that Governor Walz and the legislative leaders will agree on a framework and call legislators back. A waning sense of urgency and a looming election further suggest little action will be done until the legislature convenes again in January.

Despite this disappointing legislative session, the CGMC remains resilient in our fight for our cities' priorities. Read on for more information about the 2022 legislative session and the CGMC's continued role as the leading advocate for Greater Minnesota communities.

CGMC presses for LGA formula updates and appropriation increase

Since its inception in the 1970s, the Local Government Aid formula has periodically undergone revisions and updates following each decennial census. Last year, key legislators asked city groups, including the CGMC, to work together on a formula update proposal for the 2022 legislative session. The city groups, Minnesota Department of Revenue staff, and nonpartisan house and senate staff convened a working group that met consistently throughout the fall, working together to produce an updated LGA formula. The group created a formula proposal that better reflects city needs and supports cities who are seeing a decrease in LGA as well as cities who are approaching their maximum LGA amount.

This session, the CGMC strongly advocated not only for the updated formula proposal we helped create, but also for a \$90 million increase to the LGA appropriation. In April, we hosted a webinar and created an educational video to help members better understand and advocate for LGA legislation.

Throughout the session, the CGMC testified in support of LGA reform and continuously met with legislators on both

sides of the aisle. In late April, the House Tax Committee released their omnibus bill which included both the formula update and a \$34 million appropriation increase. The Senate's version of the bill included neither the proposed formula nor an increase to the appropriation.

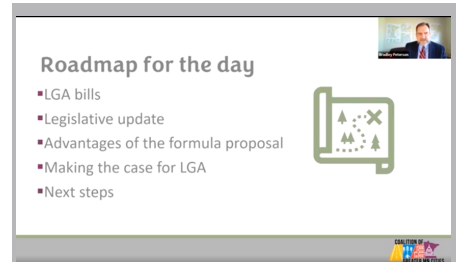
Near the end of session, the Tax Conference Committee was one of very few committees that showed significant progress, collaboration, and effort. Just one day before adjournment, the House and Senate Tax Chairs came together to release their final \$4 billion tax bill agreement. The agreement included a \$30 million increase to the LGA appropriation and a hold harmless provision for 2023 only, which would keep cities at or above their final 2022 LGA allotment. It did not include the LGA formula update.

Unfortunately, the agreed-upon Tax bill was held back as a final bargaining chip and did not pass before session adjourned.

The CGMC remains your voice on LGA. As we look towards next session, we will continue to push for a substantial LGA appropriation increase and advocate for formula reform.



CGMC Executive Director Bradley Peterson testified in support of House omnibus tax bill.



CGMC hosted an LGA update webinar.



CGMC Policy Analyst Ania McDonnell explains LGA formula changes during CGMC Legislative Action Day.

Not even a draft of a bonding bill

Typically, the even year of a biennium is considered a bonding year at the legislature. With a record high budget surplus and federal infrastructure dollars requiring matching state funds, the stage was set for what everyone thought would be a robust bonding bill that addressed the extensive infrastructure needs of state agencies and local governments.



Austin Mayor Steve King speaks during CGMC joint press conference with labor unions and conservation group.

By the time the legislative session began, more than \$5.5 billion in capital investment requests had been submitted to the state, including \$4 billion in state agency requests and nearly \$1.5 billion in requests from local governments. Both the House and Senate Capital Investment Committees toured all corners of the state, visiting project sites seeking funding.

In January, the Governor introduced his own version of a bonding bill which included \$2 billion in general obligation bonds and \$730 million from other sources.

Over the course of the session, the House Capital Investment Committee held multiple hearings on agency bills and on multiple individual projects. The Senate Capital Investment Committee also held a series of hearings on specific

topic areas, including water infrastructure, higher education and state agency asset preservation, and transportation.

Numerous advocates, including the CGMC, met countless times with legislators to ask for a substantial bonding bill. Despite all these efforts, both the House and Senate Capital Investment Committees failed to introduce even a draft of a bonding bill. No bills were brought to the floor. No conference committees were held. And though there were allegedly negotiations between the committee chairs and minority leads behind closed doors, no bonding proposal ever came forward.

Since the session ended, the CGMC has called on legislators to come back to the Capitol and pass a bonding bill in a special session.

Urgent workforce housing crisis left unaddressed

This year, the CGMC housing priorities were focused on two areas: establish and secure funding for a new program that provides grants to local communities to help pay for the public infrastructure needed for new housing developments, and secure additional funding for the Greater Minnesota Workforce Housing Grant program.

During the session, the public infrastructure bill was heard in the House Capital Investment Committee. Since the Senate Capital Investment Committee held very few hearings, the bill did not have a hearing in the Senate. With neither the House nor Senate introducing a bonding bill it is unclear what this proposal's standing was as the committee chairs negotiated behind closed doors.

Child care funding falls short

The CGMC child care priorities this year included securing funding for the Greater Minnesota Child Care Facilities Grant program and additional funding for the DEED Child Care Economic Development Grant program.

In both the 2021 and 2022 sessions, the facilities grant bill had hearings in both the House Early Childhood Finance and Policy Committee and the House Capital Investment Committee. With the Senate Capital Investment Committee holding only a few hearings in either session, this proposal was not heard in the Senate. As neither the House nor Senate introduced a bonding bill, it is unclear what this proposal's standing was as the committee chairs worked behind closed doors to negotiate an agreement.

As for the DEED child care grant program, the House Jobs Committee included an additional \$4 million appropriation as a part of their \$217 million omnibus bill. The Senate's version

For the Greater Minnesota Workforce Housing Grant program, our most significant success was Governor Walz including an additional \$10 million for the program in his budget proposal. The Senate proposed an additional \$50 million in new housing spending, with \$10 million going to a different workforce housing program; one that is statewide rather than dedicated to Greater Minnesota and is focused on home ownership rather than workforce housing specifically. The House proposed \$230 million in new housing spending, but none of which was allocated for workforce housing.

As was the case with most budget areas, the conference committee was unable to reach an agreement on a final housing bill, and negotiations were conducted in



CGMC lobbyist Scott McMahon testifies in support of DEED child care grant program.

of the bill contained only \$250,000 in spending targeted at a handful of small grant or nonprofit appropriations, none of which addressed child care.

Near the very end of the session, the Jobs Conference committee did adopt an agreement. Unfortunately, with a target of only \$11 million, it did not include any additional child care funding. The committee focused its investment on economic recovery associated with the pandemic.

In the end, it did not matter. Though the conference committee did pass their agreement, the legislature failed to act on the bill before the end of the session.

private, so it is unclear where any discussions on new investment in workforce housing stood before the end of the legislative session.

CGMC Fights Annexation Proposals

Like clockwork, the Minnesota Association of Townships (MAT) pushed legislation this session that would greatly restrict the ability of cities to annex nearby property. Once again, the CGMC worked with the League of Minnesota Cities to successfully push back on these efforts.

The MAT's efforts were more aggressive this year, beginning with a pre-session so-called stakeholder meeting they organized where they laid out their grievances to legislators sympathetic to their cause. The Local Government Committees in both the House and Senate held informational hearings on two pieces of legislation that would reinstate the election requirement, remove several popular non-controversial forms of annexation by ordinance, make detachment easier, and allow orderly annexation agreements to be used as a weapon, rather than a tool for development.

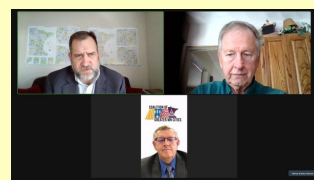
Despite the informational nature of these hearings, the MAT kept up their fight in the conference committee where they pushed legislators to create another legislative task force to discuss these issues. Though legislators rejected all of these efforts this year, we anticipate that the townships will continue to push for restrictions in the next legislative session.

The CGMC uses innovative and effective communications strategies

This session, the CGMC utilized press conferences, social media campaigns, letters to government officials, virtual and in-person events, and informational handouts and videos to advocate for Greater Minnesota priorities.



Watch our LGA video at bit.ly/LGA-Explained



CGMC pre-session priorities press conference



CGMC Legislative Action Day legislative panel

Legislature misses the moment to invest in environment

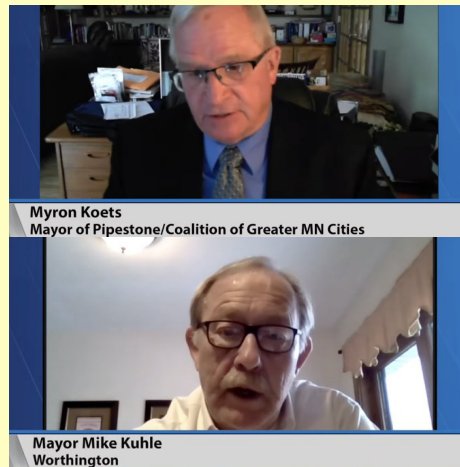
With a record-setting budget surplus, \$12.3 billion in estimated need over the next 20 years, federal money on the line, and over 200 local government water-related projects ready to go, 2022 presented the opportunity for the state to make a transformational investment in water and wastewater infrastructure.

This year, the CGMC partnered with trade unions and an environmental group to introduce and support a package of infrastructure investments that would have had a generational impact on clean water in our state.

Our proposal includes \$299 million for the Public Facilities Authority (PFA) to fund wastewater and drinking water grants and loans. We also proposed making a long-term investment in the Point Source Implementation Grant (PSIG) program with \$75 million in general fund money going forward. And to help meet the ever-escalating costs of construction, we proposed raising the cap on Water Infrastructure Fund (WIF) grants and removing the cap PSIG grants. Lastly, we proposed a technical assistance grant program to help cities better plan for the future of their water infrastructure costs and more readily access available resources.

With cities facing a 2024 federal EPA deadline to inventory lead service pipes in their communities and the knowledge that no level of lead in drinking water is safe for children, we also pushed for \$10 million in grants to help cities perform the lead pipe inventories and develop mitigation plans as well as \$30 million per year until 2032 for grants to help pay for their removal.

Right away, our proposals received a positive reception. Responses to our joint-press conference, meetings



CGMC members, including Pipestone Mayor Myron Koets and Worthington Mayor Mike Kuhle, testified in support of lead pipe removal grants.

with legislators, social media campaign, and testimony in House committees on both bills were largely positive. We began to run into roadblocks, however, with several metropolitan legislators who wanted to put requirements on the lead pipe money so that most would funnel into the metro and to rework programs in a way that they would no longer address the affordability needs in our communities. Unfortunately, we had to spend a significant amount of time pushing back against these proposals and working on alternatives. Whether our efforts to support additional funding or to stop negative policy changes were successful is unknown because neither the House nor the Senate ever introduced a bonding bill.

The CGMC also stayed engaged on many other environmental issues. We worked with other municipal groups to seek funding for PFAS monitoring at wastewater facilities and to direct the MPCA to perform rulemaking on the Wild Rice Sulfate rule. We also pushed back against several concerning policy provisions. In the end, none of these items were included in the final Environment Conference Committee report, and the legislature adjourned before passing the agreement.

Optimistic session for transportation ends with frustration

Transportation saw a lot of discussion in 2022, but little action. The state's massive general fund surplus and the passage of the federal Infrastructure Investment and Jobs Act should have combined to create an opportunity for legislators to make massive one-time investments in advancing Minnesota's transportation system. Instead, they let political dynamics stop them short, and a final transportation bill never passed the legislature. Small cities, Corridors of Commerce, and federal matching dollars are all potential victims of the legislature's failure.

Cities with populations under 5,000 received one-time assistance for their streets in 2021, but without the passage of a transportation bill in 2022, they will receive nothing this year. Yearly, dedicated funding for small cities is one of CGMC's top transportation priorities, and a mechanism for funding these streets was included in the Senate's

omnibus transportation bill.

Unfortunately, unless the legislature reconvenes for a special session, small cities will be left behind.

Proposals to enhance the Corridors of Commerce program also advanced in both chambers. While the House and Senate versions differed, both would have resulted in significant efficiencies for MnDOT in administering the program. That said, the House version would have done a better job at balancing regional interests and ensuring Greater Minnesota projects had a chance to compete.

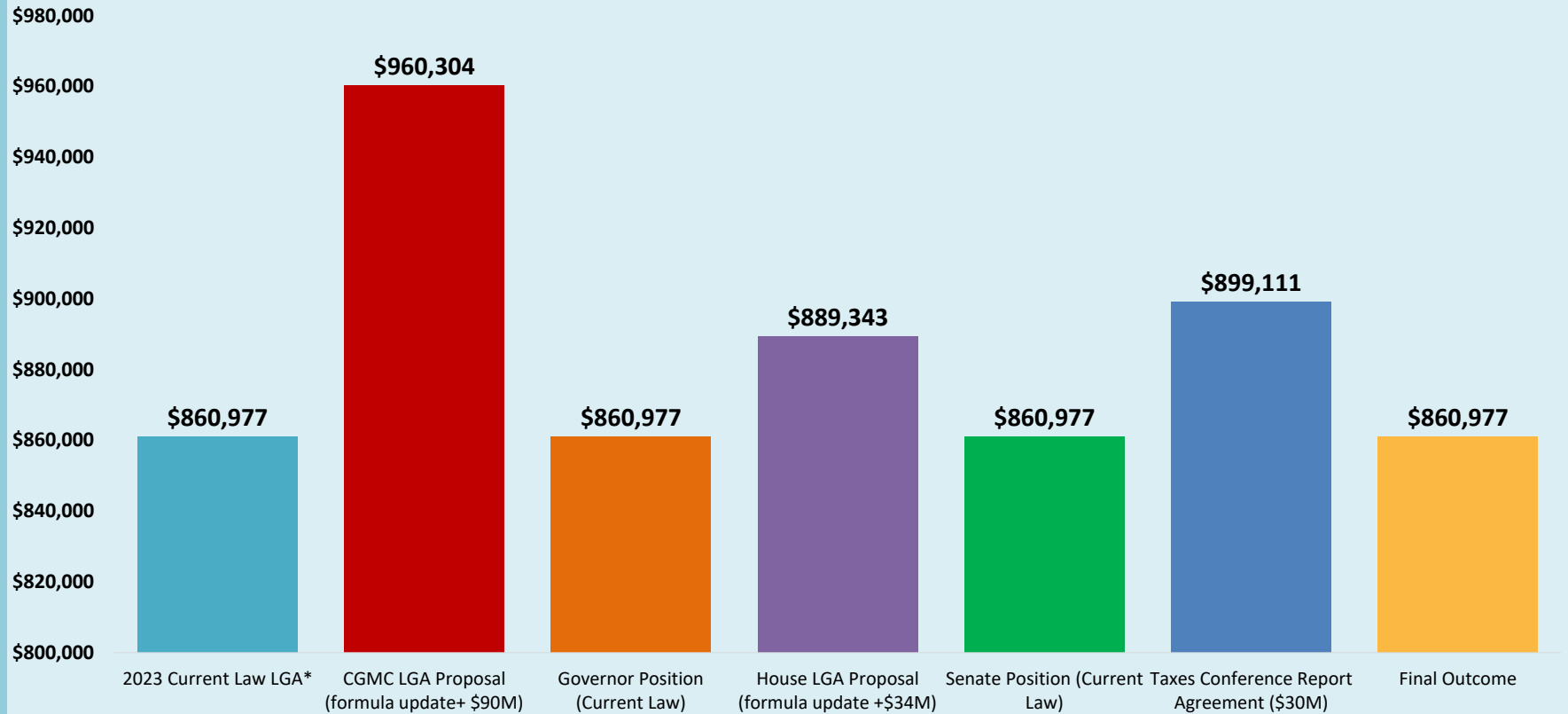
Other issues, such as the disposition of federal matching dollars, have lingered even after the legislature went home. Legislators appeared poised to appropriate the state dollars necessary to unlock billions in federal funds during session, but no bill passed.

Since adjournment, the conversation has continued, with legislators pointing out that MnDOT has the authority to seek the federal funds on its own and does not need the legislature's go-ahead. Stay tuned to see what happens next.



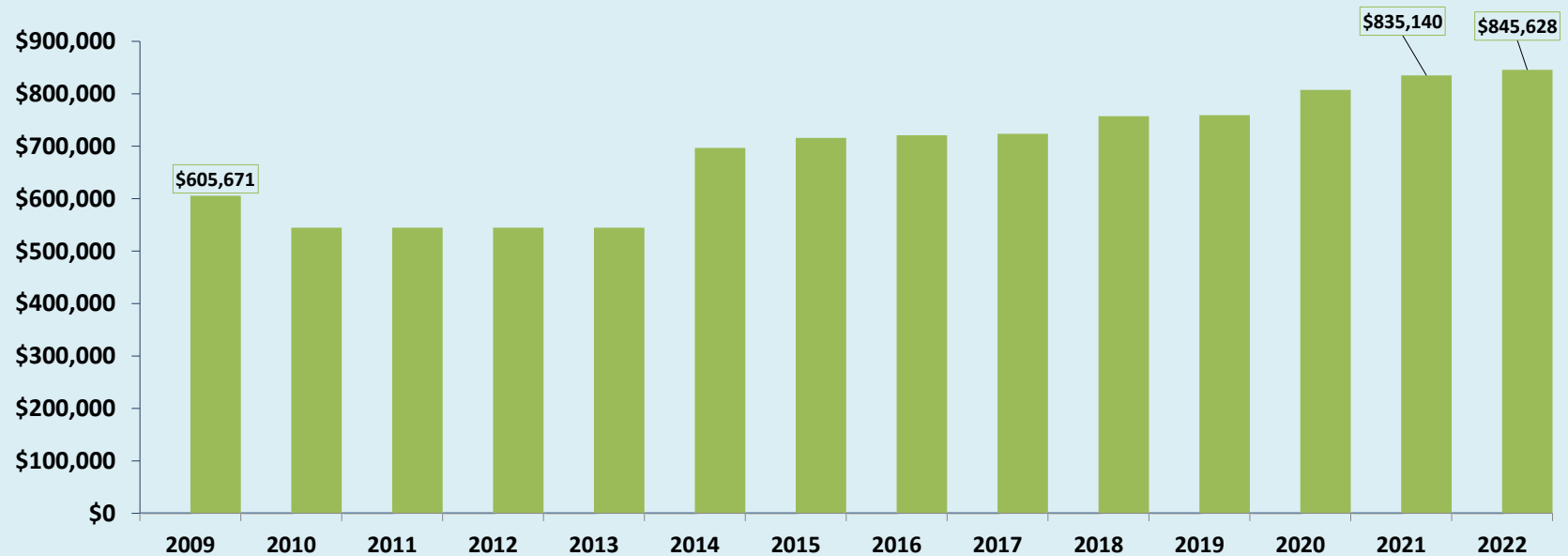
CGMC cities are dedicated to a strong Greater Minnesota. Our mission is to develop viable, progressive communities for businesses and families through strong economic growth and good local government. We support fair property taxes, good land use planning, sensible environmental regulation, a balanced transportation system, and effective economic development tools to meet that goal.

LGA Proposals for the City of Plainview



**2023 Current Law LGA figure is certified*

Plainview LGA History 2009-2022



In 2022, the City of Plainview will receive \$845,628 in LGA, which is an increase of \$10,488 compared to 2021 (\$835,140).



2022 Legislative Session: Final Outcomes on CGMC Priorities

	CGMC Goal	Governor	House	Senate	Conference Committee Report	Final Outcome
Local Government Aid (LGA)	- Updated LGA formula - \$90M appropriation increase	- No formula change - No appropriation increase	- Updated LGA formula - \$34M appropriation increase	- No formula change - No appropriation increase	- No formula change - \$30M appropriation increase - Hold harmless provision	Tax bill agreement did not make it to the floor
Public Facilities Authority (PFA) water infrastructure programs	- \$299M in bonding (\$150M for Point Source Implementation Grant Program (PSIG), \$100M for Water Infrastructure Fund (WIF), \$49M as a state match for federal funds) - \$80 million from general fund for PSIG and technical assistance grants	\$200M in bonding	No bonding proposal	No bonding proposal	No bonding proposal	No bonding bill
Lead line mapping and replacement grants	- \$30M per year for 10 years for lead line replacement - \$10M for grants for inventory and mapping	- \$4M in 2022-23 biennium and \$4.1M in 2024-25 biennium for lead service line inventory	- \$5M for lead line replacement - \$4M per year for 2 years for inventory and mapping grants	\$0	No conference committee report	No health and human services bill
Child Care Facilities Grant Program	- \$10M in bonding - \$10M in General Fund	\$0	No bonding proposal	No bonding proposal	No bonding proposal	No bonding bill
DEED Child Care Grant Program for training and business development	\$5M	\$0	\$4M	\$0	\$0	Jobs bill agreement did not make it to the floor

	CGMC Goal	Governor	House	Senate	Conference Committee Report	Final Outcome
Broadband	At least \$100M	\$170M	\$25M	\$110M	\$210M	\$210M (\$50M in state funding, \$160 in federal)
Greater MN Business Development Public Infrastructure Grant Program (BDPI)	\$20M in bonding	\$7M in bonding	No bonding proposal	No bonding proposal	No bonding proposal	No bonding bill
Housing – Greater MN Fix-Up Fund	\$5M	\$0	No bonding proposal	No bonding proposal	No bonding proposal	No bonding bill
Housing – Greater Minnesota Housing Public Infrastructure Grand Program	\$2.5M in bonding	\$0	No bonding proposal	No bonding proposal	No bonding proposal	No bonding bill
Housing – Greater MN Workforce Development Fund	\$10M	\$10M	\$0	\$0	\$0	Jobs bill agreement did not make it to the floor
Large City Streets (Cities with populations over 5,000 receive state funding through the Municipal Street Aid program)	At least \$25M/year increase	- No increase in base funding - \$25M for matching federal funds	- No increase in base funding - \$9.7M for matching federal funds	-\$11.4M increase in dedicated base funding - Various amounts for federal matching in 2022-25	No conference committee report	No transportation bill
Small City Streets (Cities with populations under 5,000 receive no dedicated funding from the state)	At least \$25/year dedicated and ongoing	\$10M/year ongoing general fund appropriation	\$10M/year ongoing general fund appropriation	Dedicated 7% of sales tax revenues from auto parts (at least \$22.3M/year ongoing)	No conference committee report	No transportation bill
Corridors of Commerce	At least \$200M/year with project selection changes to improve regional balance	Proposed project selection changes, but would not significantly improve regional balance	- No new funding - Project selection changes that would improve regional balance	-\$152.5M funding increase in 2023-25 -Project selection changes, but would not significantly benefit regional balance	No conference committee report	No transportation bill

THE CGMC IS GREATER MINNESOTA'S VOICE ON LGA

For more than 40 years, the CGMC has been the most prominent and outspoken advocate for Local Government Aid (LGA). No one fights harder, brings the level of expertise, or looks out for Greater Minnesota like the CGMC does.

A TIMELINE OF CGMC'S RECENT ADVOCACY EFFORTS

2012

LAUNCHES "THANK LGA" CAMPAIGN

CGMC staff organized and hosted townhall meetings with city leaders around the state on the vital role LGA plays in providing local services and keeping property taxes down. The THANK LGA campaign generated significant media attention and set the stage for discussions on formula reforms and increasing LGA funding.

2014

SUCCESSFULLY ADVOCATES FOR \$9.3M INCREASE IN THE LGA APPROPRIATION

2017

SUCCESSFULLY ADVOCATES FOR \$15M INCREASE IN THE LGA APPROPRIATION

2022

ADVOCACY FOR LGA FORMULA REFORM AND APPROPRIATION INCREASE

CGMC participated in many meetings through the late fall of 2021 and into 2022 to discuss LGA formula reform, as it often happens after every decennial census. At the direction of the House and Senate tax chairs, the CGMC met with the other city groups, and nonpartisan Senate, House, and Department of Revenue staff to create an updated LGA formula proposal that is a better reflection of city needs and best for our member cities. The CGMC then advocated for the updated formula proposal and for an LGA appropriation increase of \$90 million throughout the Legislative session.

The tax conference committee agreement, which included an LGA increase of \$30 million, was not passed, leaving cities for another year without an appropriation increase.

2013

KEY PLAYER IN LGA REFORM AND \$80M INCREASE IN LGA APPROPRIATION

CGMC was a vocal critic of a Dayton Administration plan that would have reduced LGA for numerous Greater Minnesota cities and channeled minimal new aid to rural communities, despite a proposed \$80 million increase to the LGA program.

Due to our pushback, the Legislature initiated a stakeholder process that included legislators and municipal organizations. CGMC was the only group at the table to exclusively represent Greater Minnesota.

2015

DEFENDS LGA AGAINST ARBITRARY CUTS

CGMC successfully pushed back against legislative proposals that would have significantly reduced LGA for first-class cities. The proposals would have undermined the integrity of the LGA formula and presented a long-term danger to the LGA program for all cities.

2019

SUCCESSFULLY ADVOCATES FOR \$30M INCREASE IN LGA APPROPRIATION, RESTORING LGA TO 2002 LEVEL

After the 2013 LGA increase and reform, CGMC set its sights on restoring the LGA program to its 2002 funding level — the high-water mark for the program. After a few years of modest increases, LGA finally returned to its 2002 funding level thanks to a strong campaign led by CGMC.

2023 AND BEYOND

CONTINUING TO FIGHT FOR CITY NEEDS

CGMC is dedicated to increasing the LGA appropriation to keep up with inflation. CGMC membership is your city's seat at the negotiating table!



Per- & Poly-fluoroalkyl Substances (PFAS)

PFAS are a class of pervasive chemicals that have been linked to various health concerns and have been found in waterbodies across the state. PFAS can be removed from drinking water through an expensive treatment process, but there is no technologically feasible method for removing them from wastewater.

CGMC's Role: We are participating in the municipal source reduction strategy task force, which was created and funded last year based on legislation we introduced. We actively engaged with the MPCA and their PFAS monitoring stakeholder group, resulting in favorable changes to the monitoring proposal. We will continue to defend against proposals that impose unreasonable demands against municipalities and seek ways to reduce sources of PFAS.

Chloride

According to an MPCA report, more than 100 cities could face chloride limits in their wastewater permits, but there is no feasible method to remove chloride at a wastewater facility. Most cities will need a variance from these permit requirements, which will still require action by the city to reduce sources of chloride. Some cities may be required to install a central water softening system, but others may be able to address the issue by working with citizens to remove and/or upgrade home water softening equipment.

CGMC's Role: We supported "safe salting" legislation that would help minimize salt application to landscapes. We will continue to pursue state funding for grants to assist cities with the removal or upgrade of home water softeners and to support cities on this issue.



Funding for Extreme Weather Events & Resiliency

As the state continues to face extreme weather events, cities are looking to alternative approaches to address resiliency and related water quality issues. Many cities need assistance in developing resiliency plans. Moreover, current state funding may not always support innovative projects, including stormwater mitigation, because they do not fit into traditional program definitions.

CGMC's Role: We continue to support state funding for resiliency planning. We also support bonding funds for a new program aimed at addressing stormwater mitigation.

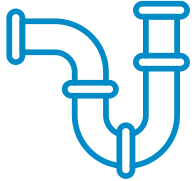
Technical Assistance for Our Communities

Our cities are facing an array of problems due to aging infrastructure, nutrient pollution, emerging chemicals, ineffective weather resiliency, and other challenges. Some are at risk of falling behind in development because they lack the technical expertise to formulate long-term plans, create innovative solutions, or access funding.

CGMC's Role: We advocated for a grant program to help cities develop long-term plans for their wastewater facilities and related sewer systems that will allow them to address current needs and future challenges, think creatively about cost-effective solutions, and access funds needed to implement those plans. With the collapse of budget negotiations, this proposal did not advance, but we will continue to advocate for this assistance.



Lead Pipe Inventory & Replacement



The EPA requires all cities to inventory the lead pipes within their water systems by October 2024 and develop plans for mitigating and removing lead pipes. These processes will be challenging and expensive for many cities with older infrastructure.

CGMG's Role: In 2022, the CGMC advocated for both inventory and replacement funding, which were included in the House Omnibus Health bill but did not advance when negotiations at the Capitol fell apart. The CGMC will continue to advocate for both.

Water Infrastructure Funding

As facilities age and regulatory burdens increase, cities face increasing water infrastructure costs. Ensuring that cities receive help from the state in the form of Public Facilities Authority (PFA) grants and loans is vital.

CGMC's Role: We continue to advocate for PFA funding from bonding and the Clean Water Fund. In 2022, we pushed for a large bonding bill that included substantial PFA funding and ongoing Point Source Implementation Grant (PSIG) funding. We also pushed back on proposed changes to the PFA's programs that would have restricted the ability of our cities to receive funds. With no bonding bill introduced or passed during the 2022 session, we will continue to advocate for these goals either in a special session or in January.



Wild Rice Sulfate Rule



Minnesota's standard for sulfate in wild rice waters is outdated and may result in permit limits that require expensive facility upgrades that would not certifiably improve water quality. At the insistence of the EPA, the MPCA added 35 waterbodies to the Impaired Waters List for exceeding the sulfate standard and has begun to include sulfate effluent limits in draft permits for some cities.

CGMC's Role: Working with a variety of stakeholders, we advocated for funding to update the standard to ensure any permit limit is grounded in sound science. Moving forward, we will continue to monitor this issue and seek opportunities to mitigate the impact of this regulation on municipal wastewater facilities.

Supporting Precedent-Setting Litigation

Through the Environmental Action Fund (EAF), the CGMC provides support in precedent-setting litigation and regulatory matters that may impact the interests of many members.

CGMC's Role: Currently, the CGMC is providing support to the City of Osakis as it challenges its wastewater permit. The Minnesota Court of Appeals ruled that the MPCA made legal errors and lacked substantial evidence to enforce a permit limit on the city's wastewater facility. The CGMC has weighed in on multiple variance requests and other permit matters, impaired water listings, and rulemaking proceedings that could have significant impacts on our members.



Proposed Permit Fee Increase



MPCA has signaled its intent to impose a fee increase on water quality-related permits to generate more funding for its water quality operations in 2023. A significant portion of this increase could fall on municipalities.

CGMC's Role: We will continue to push for increased state general fund spending for water quality operations rather than requiring local municipalities to pay for these increases. We will monitor and advocate as the proposed fee increases move forward.



LABOR & EMPLOYEE RELATIONS PROGRAM

Purpose

The purpose of the Coalition of Greater Minnesota Cities Labor & Employee Relations Program is to 1) to **develop a coordinated effort among Greater Minnesota cities** on managing labor and employee relations and negotiating labor contracts through **researching and developing databases, advocating positive changes to labor processes**, and by **providing a forum for networking, discussing and implementing uniform labor policies and negotiating strategies**; and 2) to make available **expert and coordinated advice**—at a significantly reduced rate—on employment and labor relations issues facing Greater Minnesota cities.

CGMC Labor Program Services



Newsletter on relevant labor relations and public employment issues



Develop **arbitrator selection database** for cities to analyze and select arbitrators in grievance and interest arbitrations



Maintain **wages and insurance database** to track contract settlements and interest arbitration awards



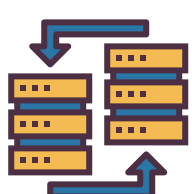
Prepare and present information at **Labor Committee Meetings and Webinars**



Analyze and summarize labor relations and public employment **legislative changes** to report to cities



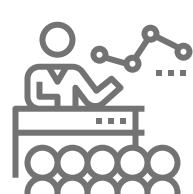
Develop joint labor contract negotiation **strategy and policy positions/guidelines**



Sustain **cluster analysis database** to identify comparable cities for contract negotiations and interest arbitrations



Coordinate efforts with the League of Minnesota Cities and other organizations and governmental agencies



Prepare and present **Labor and Employee Relations Seminars**

Individual Consultation Services

CGMC members have access to consultation services on labor relations and public employment issues impacting their individual city on a reduced fee-for-service basis through the law firm of Flaherty & Hood, P.A. Examples of services provided by Flaherty & Hood are listed below.

Employment Law Services

Represent cities in negotiations, mediation, arbitrations, administrative proceedings, litigation, and appeals

Advise on compliance with labor and employment laws, hiring employees, investigating misconduct, harassment and discrimination, and discipline and discharge actions

Investigate misconduct, performance problems, harassment, and discrimination



Labor Relations Services



Represent cities in **labor contract negotiations** and mediations with employee unions



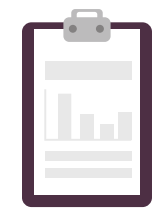
Compile and summarize data from comparable cities on wages, health insurance, and other data



Investigate employee and union **grievances**, draft responses and settlement proposals, and attend grievance meetings



Represent cities in **arbitration hearings** and compile and analyze relevant data



Research state-provided lists of arbitrators and provide ranking order for purposes of **striking and selection**

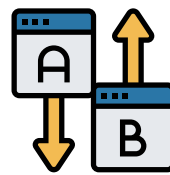


Prepare filings with the **Bureau of Mediation Services (BMS)**

Job Classification and Compensation Services



Review job classifications, conduct interviews, and **analyze job descriptions**



Prepare and establish **comparisons of jobs** to determine the appropriate job worth



Draft classification and **compensation** plans, establish pay structure, and total compensation packages



Review, analyze, and advise on **pay equity** and represent in any legal compliance matter



Analyze and **make organizational recommendations** on work processes, structure, staffing, and retention

Human Resources

Draft, revise, and interpret employee handbooks, evaluations, manuals, and job descriptions

Conduct **training session for management** on hiring, performance matters, handling grievances, and other employee matters.



Contact Us

For more information, call Flaherty & Hood, CGMC's representative, at 651-225-8840 or email at CGMC_Communications@Flaherty-Hood.com or contact the labor and employment attorneys or analyst.

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Human Resources Analyst

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COALITION OF GREATER MINNESOTA CITIES

2022 Fall Conference

NOVEMBER 17-18

ARROWWOOD RESORT & CONFERENCE CENTER

2100 ARROWWOOD LANE, ALEXANDRIA, MN 56308

Register now at bit.ly/CGMCFall22

LET YOUR VOICE BE HEARD

This conference is especially important for CGMC members because it is the time when the full membership will have the opportunity to discuss and adopt CGMC's policy positions and priorities for the upcoming legislative session. It is critical that your city lend its voice to this discussion!

HOTEL INFORMATION

Attendees are responsible for booking their own hotel rooms. CGMC has reserved a block of rooms at Arrowwood. Call 866-386-5263 before November 1 to book under the CGMC block.

QUESTIONS?

Please contact CGMC Communications Associate Kelly Haff at klhaff@flaherty-hood.com or 651-259-1927.

SAVE THE DATE

Mark your calendar for
upcoming CGMC events:

Fall Conference

November 17-18, 2022, Alexandria

Legislative Action Day

January 25, 2023, St. Paul

Summer Conference

July 26-28, 2023, Thief River Falls

Website

greatermncities.org

Twitter

[@greatermncities](https://twitter.com/greatermncities)

YouTube

youtube.com/GreaterMNCities

FOLLOW CGMC ON SOCIAL MEDIA

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM:	Unused, Platted Utility Easement Vacation for Stephen Frein within the Golfview Estates Plat	AGENDA SECTION: New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 8.B.
ATTACHMENTS:	Resolution 2022-31; Survey and Legal Description	APPROVED BY: DT
RECOMMENDED ACTION: Motion to approve Resolution 2022-31 vacating a 10' wide platted, unused utility easement dedicated as part of the Golfview Estates plat in Plainview, Minnesota.		

SUMMARY

The City has received a request from Stephen Frein, owner of land platted as Golfview Estates, to vacate a 10' portion of the utility easement that runs concurrent to the north property line within lot 1 block 4, lot 2 block 4, lot 3 block 3, and lot 2 block 3 as depicted in the attached survey from WSE Massey Engineering and Land Surveyors dated August 17th, 2022.

The purpose of the request for the easement vacation is to facilitate construction and accommodate the properties located on block 1 and block 2 of the Sunny Lanes Addition. The city holds no infrastructure within the easement nor are there any plans to utilize the easement to hold infrastructure in the future. Mr. Frein has dedicated a new utility easement for future construction that was approved at the October City Council Meeting as depicted on the attached survey.

Respectfully Submitted,

David Todd
City Administrator

**CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA**

RESOLUTION 2022-31

**A RESOLUTION VACATING A UTILITY EASEMENT LOCATED ON LOTS 1 AND 2 OF BLOCK 4 AND
LOTS 2 AND 3 OF BLOCK 3 OF GOLFVIEW ESTATES SUBDIVISION PURSUANT TO MINNESOTA
STATUTES 462.358, SUBD. 7**

WHEREAS, the City Council of the city of Plainview ("CITY") received a request from Stephen Frein ("OWNER") of Golfview Estates Subdivision ("PROPERTY") to vacate, pursuant to Minnesota Statute 462.358, subd. 7, a 10-foot-wide portion of the utility easement, located in Golf View Estates Subdivision, and legally described as follows:

VACATION DESCRIPTION

The North 10.00 feet of Lot 1 Block 4 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 10.00 feet thereof.

The North 10.00 feet of Lot 2 Block 4 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 5.00 feet thereof.

The North 10.00 feet of Lot 3 Block 3 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 10.00 feet thereof.

The North 10.00 feet of Lot 2 Block 3 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, lying easterly of the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

WHEREAS, the above described area proposed to be vacated is depicted on the survey attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, the easement legally described above was dedicated to the city as a public utility and drainage easement pursuant to the recorded plat thereof, GOLFVIEW ESTATES SUBDIVISION (the "recorded plat"); and

WHEREAS, all property owners within a 350 foot radius of the "PROPERTY" have been notified in writing of the proposed vacation proceedings and have been provided a copy of the attached survey and legal description "Exhibit A" in advance of the scheduled public hearing: and

WHEREAS, a public hearing to consider the vacation of such utility easement was held on the 7TH day of November, 2022 before the Plainview City Council at the Church of Christ, located at 205 1st St NE, Plainview, Minnesota, 55964 at 6:00 PM, after duly published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk and all interested and affected persons were given an opportunity to voice their concerns and be heard in the scheduled public hearing: and

WHEREAS, any person, corporation, or public body owning or controlling easements contained upon the property vacated hereby, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the City Council, in its discretion, has determined that the vacation will benefit the public interest because:

1. Notice of the vacation was duly provided to the affected property owner(s)
2. The person(s) identified as receiving the notice of vacation are identified on an Affidavit of Mailing Public Notice signed by the City Clerk
3. The vacation is beneficial to the city in that the city will no longer have to bear the expense of maintaining the vacated portion of the easement
4. The vacation is logical in that the City does not need the portion of the easement proposed to be vacated and the vacation of said portion will, by virtue of the sale and deed transfer of the property, maintain the City tax base; and

WHEREAS, four-fifths of all members of the City Council are required for passage of this resolution.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW, COUNTY OF WABSAHA, MINNESOTA, that such petition for vacation is hereby granted and the portion of the alley is hereby vacated, and utility easement described below is hereby reserved:

VACATION DESCRIPTION

The North 10.00 feet of Lot 1 Block 4 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 10.00 feet thereof.

The North 10.00 feet of Lot 2 Block 4 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 5.00 feet thereof.

The North 10.00 feet of Lot 3 Block 3 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 10.00 feet thereof.

The North 10.00 feet of Lot 2 Block 3 of Golfview Estates, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, lying easterly of the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

ADOPTED this 7th day of November 2022.

Mayor Aaron Luckstein

Attest:

Carol Kujath, City Clerk

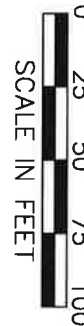
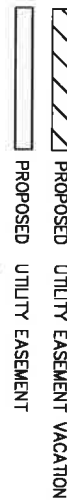
The foregoing resolution was moved by _____, seconded by _____

The following Council members voted in favor:

The following council members voted nay:

The following Council members were absent:

5/8" PIPE AT
NW COR LOT 1 BLOCK 1
SUNNY LANES ADDITION



BASIS OF BEARINGS.
All Bearings are in relationship
with the Wobasha County
Coordinate System NAD '83,
Adjusted 1996.

DRAWN BY: G.D.Z. SHEET 1 OF 2

PROPOSED UTILITY EASEMENT AND VACATION

PART OF BLOCKS 3 & 4, GOLFVIEW ESTATES

SECTION 17, T 108 N, R 11 W

WABASHA COUNTY, MINNESOTA

PROPOSED UTILITY EASEMENT VACATION

The North 10.00 feet of Lot 1, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the West 10.00 feet thereof.

The North 10.00 feet of Lot 2, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the East 5.00 feet thereof.

The North 10.00 feet of Lot 3, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the East 10.00 feet thereof.

The North 10.00 feet of Lot 2, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, lying easterly of the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

PROPOSED UTILITY EASEMENT

The South 10.00 feet of the North 30.00 feet and the South 10.00 feet of the North 20.00 feet of the West 10.00 feet of Lot 1, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

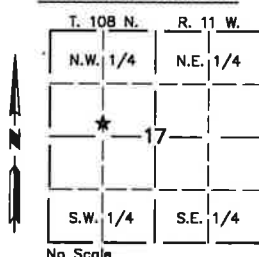
The South 10.00 feet of the North 30.00 feet of Lot 2, Block 4, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota, EXCEPTING the East 5.00 feet thereof.

The South 10.00 feet of the North 30.00 feet and the South 10.00 feet of the North 20.00 feet of the East 10.00 feet of Lot 3, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

The South 10.00 feet of the North 30.00 feet of Lot 2, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota lying easterly of the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

The South 20.00 feet of the North 30.00 feet of Lot 2, Block 3, GOLFVIEW ESTATES, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota lying 10.00 feet westerly and adjacent to the southerly extension of the west line of SUNNY LANES ADDITION, according to the plat thereof on file at the County Recorder's Office, Wabasha County, Minnesota.

PROPERTY LOCATION MAP



WSE + MASSEY
ENGINEERING & LAND SURVEYING
 P.O. BOX 100, KASSON, MN 55944
 PH. NO. 507-634-4505, EMAIL SURVEY@WSEENGINEERING

PROPOSED UTILITY EASEMENT AND VACATION

THIS SURVEY AND DRAWING
WAS PREPARED FOR THE
EXCLUSIVE USE OF:

STEVE FREIN
PLAINVIEW, MN

MONUMENTS

- FOUND (5/8" PIPE UNLESS NOTED OTHERWISE)
- SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/17/2022

DWG NO. 3957SE01 JOB NO. 3957

DRAWN BY: G.D.Z. SHEET 2 OF 2

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM:	Bubbles N Biscuits Minor Home Business Application	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 8.C.	
ATTACHMENTS:	Minor Home Business Application, Beacon Color Map Snippet, Applicant Narrative, City Code	APPROVED BY: DT	
RECOMMENDED ACTION: Motion to approve the minor home business application for Bubbles N Biscuits dog grooming for Jessica Leonhardt.			

SUMMARY

The City has received an application from Jessica Leonhardt for a Minor Home Business. Ms. Leonhardt resides at 440 2nd Ave NE in Plainview. She is the owner of PID# R26.00703.00 (see attached map snippet from Beacon). Ms. Leonhardt wishes to establish a part-time dog grooming business operated out of the home. The operation of the business would be during the day and early evening hours (see attached narrative from the applicant attached to this summary).

The applicant appears to satisfy all the requirements for a Minor Home Business outlined in Plainview City Code section(s) 609.17 through 609.17.9. Staff has no objections to this application and the required fee has been paid. Council may choose to place conditions for approval to the application as they see fit.

Respectfully Submitted,

David Todd, City Administrator

CITY OF PLAINVIEW - APPLICATION FOR REVIEW

PROJECT NAME Bubbles N Biscuits

DATE 9-18-22

1) Please note that applicants will be required to reimburse the City the cost of publishing and mailing public hearing notices and the cost to file the permit with the County. Also, applicant to pay for any other government requirements such as environmental assessments or storm water evaluations, and engineering expenses incurred for plan review.

2) Applications shall be submitted with all required supporting documentation, such as project drawing (plot map) or building plans.

Project Location & Legal Description (Separate Sheet If Necessary)

440 2nd Ave NE
Plainview, MN 55964

Parcel #: R26.00703.00

Existing Use(S) Of Property (Residential, Commercial, Industrial, Etc.)

Residential

Project Description (Project Type, Intended Use Of Property, Etc)

In home dog grooming, part-time during day/evening hours.

Property Owner (Name, Address And Phone Number):

Name: Jessica Leonhardt

Address: 440 2nd Ave NE

Phone Number: 507-259-7361

Owner's Signature

Jessica Leonhardt

Date: 9-18-22

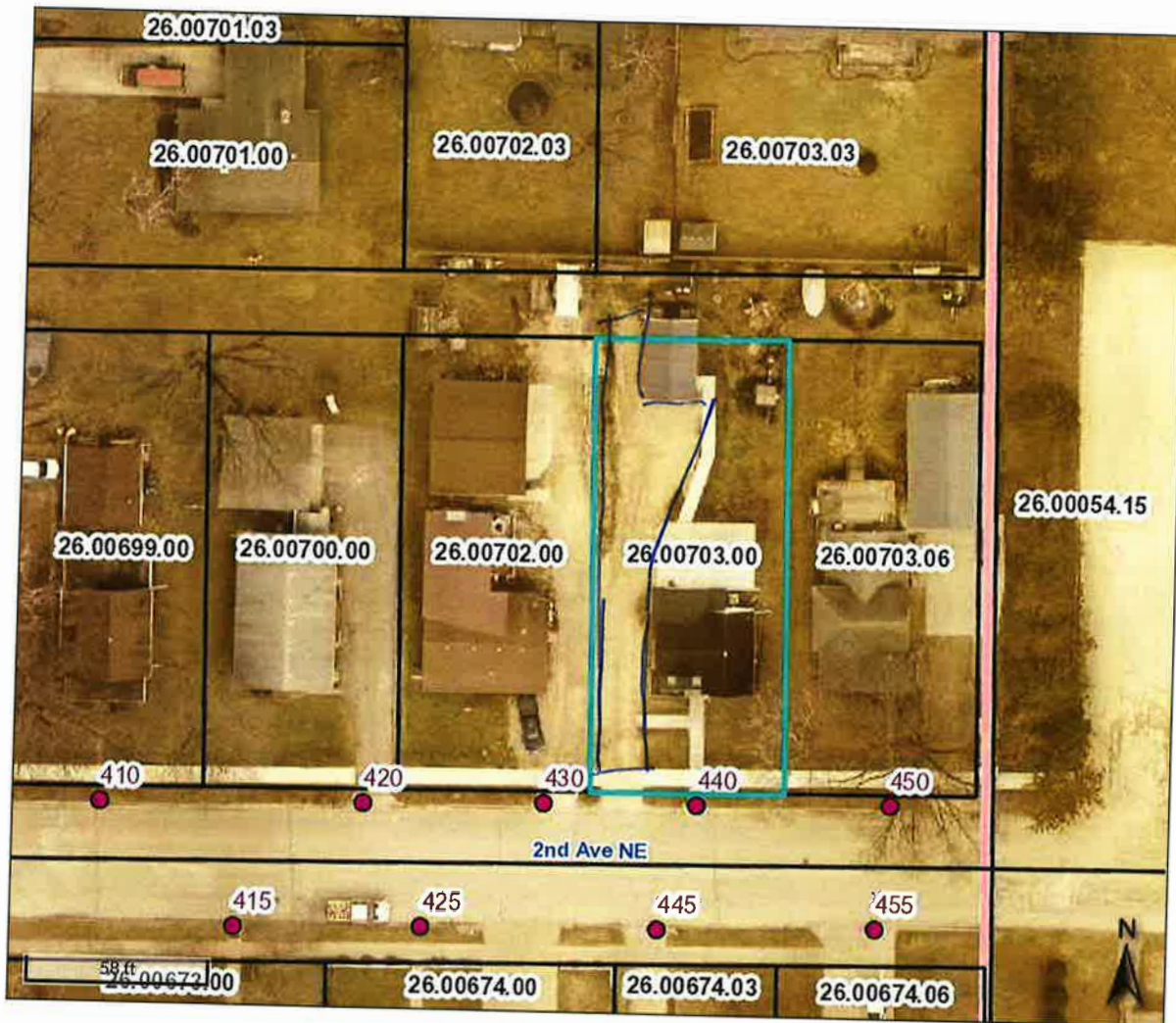
Applicant, If Different Than Owner

Name: _____

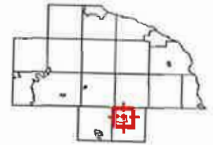
Address: _____ Phone Number: _____

Applicant's Signature _____ Date: _____

March 3, 2003



Overview



Legend

- Driveway Points
- Highways/Roads
 - US Highway
 - MN Highway
 - County-State Aid Highway
 - County Road
 - Township Road
 - Municipal Street
 - State Forest Road
 - Private Road-Restricted Access
- Parcels
 - No
 - Yes
- Section Lines
- Lakes/Rivers
- Cities Boundary
- Townships Boundary

Parcel ID R26.00703.00 Alternate ID n/a Owner Address LEONHARDT, JEREMIAH & JESSICA
 Sec/Twp/Rng 08-108-011 Class 201 - RESIDENTIAL 60035 HIGHWAY 42
 Property Address 440 2ND AVE NE Acreage n/a KELLOGG, MN 55945
 PLAINVIEW

District PLAIN C-SCH-2899
 Brief Tax Description Sect-08 Twp-108 Range-011 POSZ'S ADDITION Lot-004 Block-011
 (Note: Not to be used on legal documents)

The parcel boundaries are created and drawn by Wabasha County GIS and are continually updated. The parcels are drawn as accurately as possible, but should not be considered a replacement for a professional land survey.

Aerial Photos were collected in Spring 2022 by Eagleview and are 6"/2" resolution.

Date created: 9/15/2022

Last Data Uploaded: 9/15/2022 1:52:58 AM

Developed by **Schneider**
 GEOSPATIAL

Potential parking for multiple vehicles

Bubbles N Biscuits LLC

I have been grooming for over 20 years, part of that full time and part of it as a hobby. I went on my own and started Bubbles N Biscuits in 2011. Due to a recent life change I have moved to Plainview, and I would like to move my business to my home. This is a part time business. I would be grooming some evenings on weekdays, half days on Fridays as well as occasional weekends. This would mean my clients would come to drop off their pet and later return to pick up usually in around an hour depending on the dog. Clients may overlap at pick up and drop off but not usually. There is plenty of parking in my driveway to accommodate this. There will be no excessive noise or mess from these services. Every week varies regarding how busy it will be. It could be 1-3 dogs on a weeknight and potentially up to 8 or 10 on a Friday. Weekends are rarely over 4 dogs a day and I should also note that many of my clients are multi dog families. This is a much-needed service in the community, and many of my current clients are in the area.

If I do any form of advertisement on the exterior of my home, it would be an 18" x 24" metal bone with my business name on it attached to the front porch.

I have also included an arial photo of the property to show the parking accommodations.

609.16 Fences: Fences may be on constructed on adjoining property lines. The following shall apply to all fences constructed in Plainview:

- A) Fences shall have no setback requirements unless specifically stipulated by the City Council;
- B) Fences cannot exceed seven feet in height;
- C) Any fence having only one finished side shall be required to have the finished side facing out away from the property upon which the fence is constructed; and
- D) Fences shall be maintained by property owner erecting the structure;

Fences shall be allowed in utility easements provided that the fences has no permanent foundation and that the fence is constructed or raised off the ground so as not to impede the flow of stormwater. All fences in easements shall be constructed at the property owner's risk, and that if any public utility (including the city) needs to access the easement, than the fence shall be removed at the owner's cost. If possible, the property owner may be given some advance notice in order to be allowed to remove the fence him/her self. In addition, the property owner will hold all public utilities, including the City, harmless from any damages and that the cost to rebuild the fence or return the property to the previous condition shall be borne solely by the property owner.

609.17 Home Businesses. The City of Plainview has zoned several large areas of the city for residential use. Generally, people living in residential areas expect the residential character of their neighborhood to be protected from intrusion by commercial businesses. However, under certain circumstances, the City of Plainview allows some small scale business to be carried out in residential areas. The regulation of home businesses (businesses operated at a persons home) within residential structures is intended to ensure that the use is clearly accessory or secondary to the principal dwelling, and that compatibility with the surrounding residential uses is maintained.

609.17.1 Home Business Determination. The following elements shall be considered to determine whether an home business exists: 1) meetings with customers occur on the premises; 2) mail or packages or materials for the business are delivered to the premises, 3) the business lists its mailing address as being on the premises; 4) goods or services are sold to customers on the premises; 5) materials used in the creation of products or services are stored on the premises; and 6) money is accepted from customers in return for goods or services on the premises. A person has a home business if they meet the first criteria, meetings with customers on the premises, or if they meet two of any of the remaining other five criteria.

609.17.2 Types of Home Businesses. There are two types of home business, minor and major. Minor home businesses are anticipated to have no or very little impact on residents of the neighborhood. Major home businesses are anticipated to have little or some impact on residents of the neighborhood.

609.17.3 Minimum Requirements for Major Home Businesses

- 1. A home business may only employ members of the residence plus one non-resident at any one time. At least one member of the residence must be an employee of the home business.
- 2. Activity must be between the hours of 8:00 am and 8:00 pm.
- 3. The home business must be contained entirely within the primary residence or a detached garage and no more than 35% of the floor area of the structure may be used for the home business
- 4. The home business must not be inconsistent with the neighborhood so as to constitute a blight or devalue surrounding property or otherwise impair the health, safety, environment, or welfare of that neighborhood.
- 5. Must provide off-street parking for non-resident employees.
- 6. Must provide sufficient off-street parking to meet the needs of the anticipated visiting customers, if any. If less than one customer per every two hours of operation is

anticipated, than no off-street parking is required. If no customers are anticipated on site, than no off street parking is required.

7. Must have interior storage for all equipment and inventory used for the business.

8. The primary purpose of the residence must be for residential use; the business use must be clearly incidental to the residential use. If residential use is discontinued, than the home business must also discontinue.

9. May not create pedestrian, automobile, or truck traffic significantly in excess of the normal amount in the area.

10. May not create noise or dust significantly in excess of the normal amount in the area.

609.17.4 Minimum Requirements for Minor Home Businesses

1. Must meet all the minimum requirements for a major home business.

2. A home business may only employ members of the residence.

3. Other than permitted signage, the activity from a home business must not be visible from the public street.

4. Must have interior storage for all vehicles and equipment used for the business.

5. Must provide sufficient off-street parking to meet the needs of the anticipated visiting customers, if any. If less than one customer per every four hours of operation is anticipated, than no off-street parking is required. If no customers are anticipated on site, than no off street parking is required.

609.17.5 Inspection. The City reserves the right to inspect the premises in which the occupation is being conducted to ensure compliance with the City Code.

609.17.6 Signage. Residents are allowed to display signs advertising a home occupation as long as the sign does not exceed four (4) square feet and is located on the principal structure.

609.17.7 Examples and Exceptions. Typical home businesses may include such business as: photo studio, art or craft studio, professional practice, carpentry, furniture refinishing, upholstering, bakery, sewing or clothing alterations, beauty or parlor shops, etc.

Bed and breakfasts, and similar home businesses, may be licensed as a home business as long as they have four or fewer rooms for rent. Small functions of less than 10 people (such as receptions or business meetings) shall be permitted on site. There must be at least one off street parking spot per rental room.

Day cares that have a valid state or county license are not required to have a home business license. However, day cares must still abide by the City's nuisance ordinances.

Businesses conducted out of a person's home, but with no activity on-site (such as a computer technician that goes to client's homes), shall not require a home business license. However, such businesses must have interior storage for inventory and equipment.

Restaurants are not to be allowed as home businesses.

609.17.8 Application Process. Those wishing to apply for a minor home business must fill out an application. The application will be approved or rejected, with reason, at a City Council meeting, but a specific public hearing for a minor home business is not required. Those wishing to apply for a major home business must fill out an application. A major home business will be processed as a conditional use permit, with a required public hearing with the Planning Commission and City Council. Upon approval of the City Council, an application will receive a license for the home business. ('The license must be renewed annually.' Council removed this part on 7/14/2009- Fix made a motion and Pederson second to pass taking the wording out of the ordinance that would require a home business to renew the license yearly. Motion passed unanimously to take out the annual fees.)

609.17.9 Fee. The application fee for a minor home business is \$15. The application fee for a major home business is \$100. Once granted, the annual renewal of a minor or a major home business shall be \$15.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM:	Lot Split Application-David & Barb Walkes	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO.	8.D.
ATTACHMENTS:	Resolution 2022-32, Lot Split Application. Color Plat Drawing and Survey.	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve Resolution 2022-32, the simple lot split application allowing David and Barb Walkes to split a single lot, located at 345 2 nd Ave SE (PID#R26.00082.00), thereby creating two additional lots to facilitate future development within the City of Plainview as depicted on the attached survey.			

SUMMARY

David and Barb Walkes have applied for a simple lot split for the property located at 345 2nd Ave SE in Plainview, MN. The applicant seeks to split a single lot, PID R26.00082.00, along the center axis line thereby creating two additional lots for development. The result of this lot split will have no negative impacts on the surrounding development and will satisfy all elements of the City's Comprehensive Plan. Mr. and Mrs. Walkes will be required to record this transaction with Wabasha County once the application is approved. Staff has no objection to this request/application for a simple lot split and the required fee has been paid.

Respectfully,

David Todd
City Administrator

CITY OF PLAINVIEW, MN
CITY COUNCIL RESOLUTION 2022- 32

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW,
MINNESOTA APPROVING A LOT-SPLIT OF PID# R26.00082.00, 2.2 ACRES OF THE
ORIGINAL VILLAGE OF PLAINVIEW BASE PLAT MAP

WHEREAS, David and Barb Walkes, 345 2nd Ave SE (“the Owner”) is the fee owner of PID# R26.00082.00 a 2.2 acre parcel (hereinafter “The Parcel”) which is part of the Original Village of Plainview Base Plat Map in the City of Plainview, Wabasha County, Minnesota; and

WHEREAS Parcel 1 bears a Parcel ID # of R26.00082.00; and

WHEREAS, The Owners desire to split or bisect the parcel along the center axis line thereby creating two additional lots for development as depicted on the color plat map, which is attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, The Owner has submitted an application pursuant to Plainview City Code Section 609.20 requesting that PID# R26.00082.00 be split as shown in Exhibit A, and said application is attached hereto and incorporated herein by reference as Exhibit B; and

WHEREAS the application submitted by the Owner contains the information required by Plainview City Code Section 609.20; and

WHEREAS, City Staff has reviewed the submitted application and has determined that the proposed lot split meets the requirements of the Land Management Ordinance of the City of Plainview; that the lot split, if approved, will have no adverse effects on adjoining property; and that the lot split will not result in a lot or portion of a lot which lacks access to a public street or roadway; and

WHEREAS, City Staff recommends approval of the application; and

WHEREAS the City Council reviewed the requested lot split and City Staff recommendation at its meeting on November 7th, 2022; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. The proposed lot split contained in the application in Exhibit B and depicted on the color plat drawing in Exhibit A is hereby approved.
2. The City Clerk is directed to notify the applicants, in writing, of the Council’s action pursuant to Plainview Code Section 609.20.

3. Pursuant to Plainview Code Section 609.20, the applicants are directed to record this document at the Wabasha County Recorder's Office, pay for the cost of the recording this document, and provided proof of the recording to the City Clerk.
4. In the event the applicants do not record this document as required by Paragraph 3 above within 90 days of the issuance of this Plainview City Council Resolution 2022-32, this Resolution shall be null and void.

Passed by the City Council of the City of Plainview, Minnesota this 7th day of November 2022.

ATTEST:

Carol Kujath/City Clerk

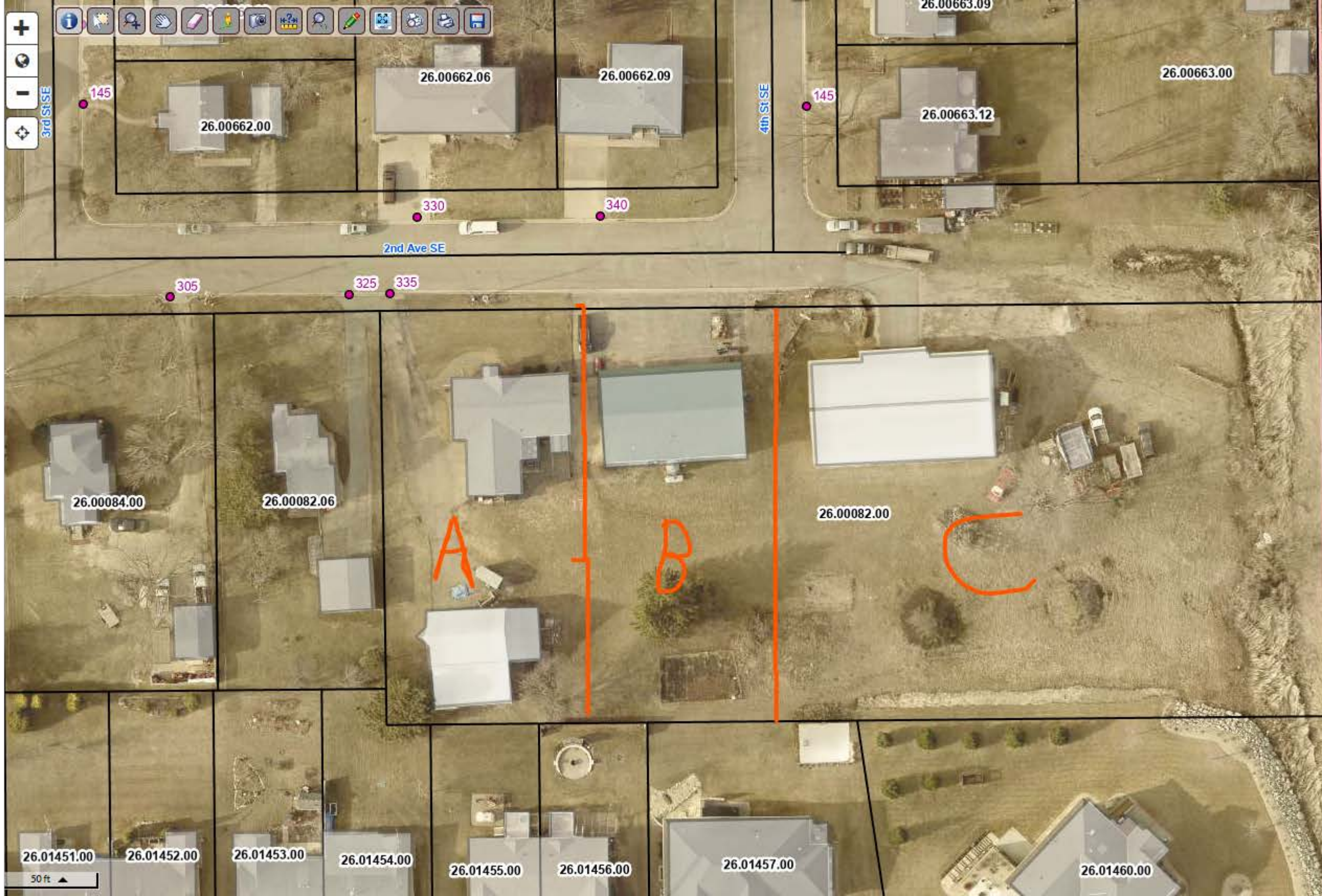
Aaron Luckstein/Mayor

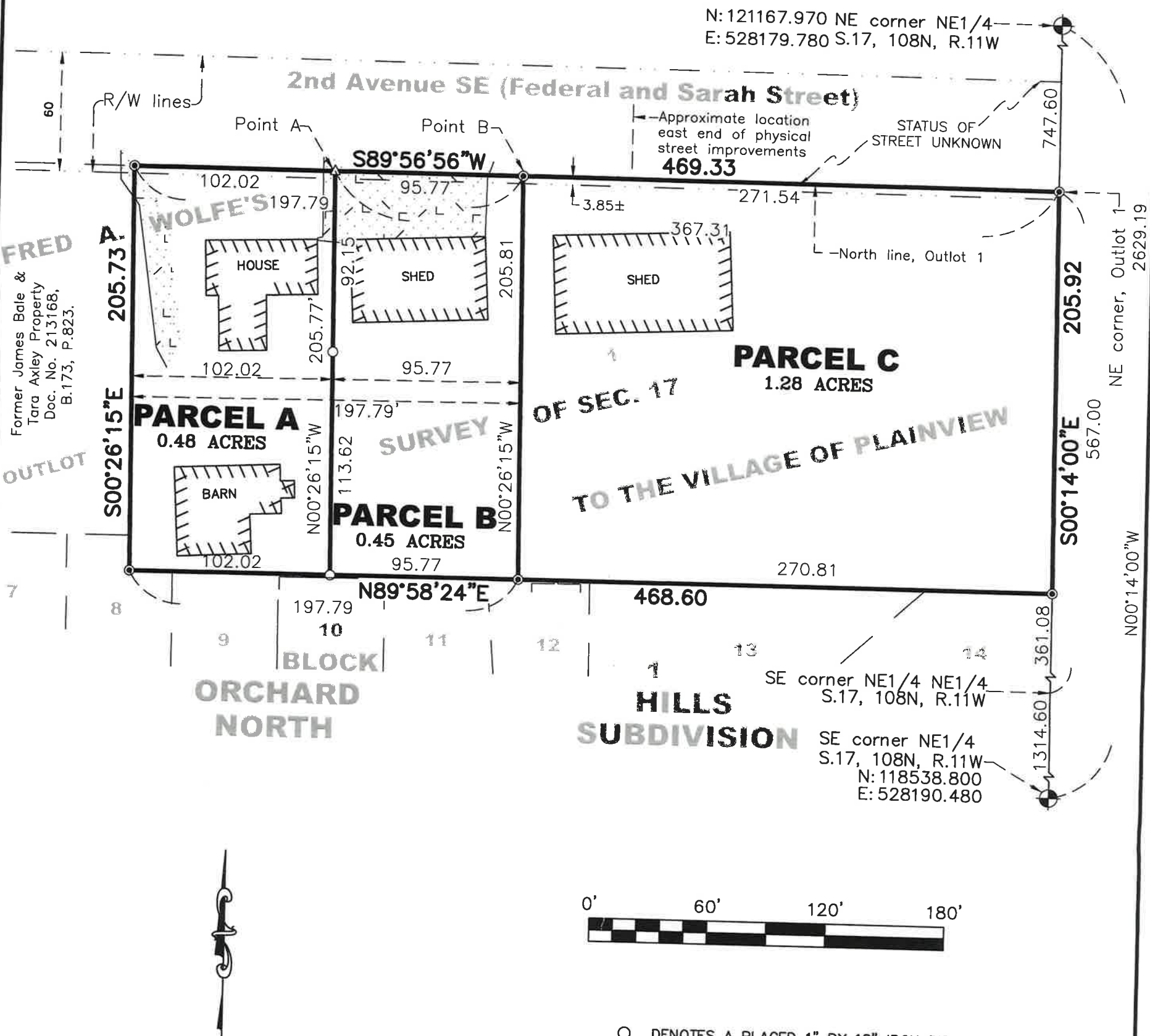
VOTE: KIEFER ____
REEVES ____
HAMMER-BARTLEY ____
JACOBS ____
LUCKSTEIN ____

EXHIBIT A

Color Plat Map

EXHIBIT B
APPLICATION





THE BEARINGS AND COORDINATES SHOWN
HEREON ARE ORIENTED TO THE WABASHA
COUNTY COORDINATE SYSTEM, NAD 83, 1996
ADJUSTMENT (HARN).

- DENOTES A PLACED 1" BY 18" IRON PIPE
HAVING A PLASTIC CAP BEARING LAND
SURVEYOR LICENSE NO. 12788.
- DENOTES FOUND IRON MONUMENT.
- ⊙ DENOTES FOUND COUNTY MONUMENT.
- ▢ DENOTES BITUMINOUS DRIVEWAY/PARKING SURFACE.

PARCEL A Proposed Property Description

That part of Outlot 1 of that certain drawing prepared by Fred A. Wolfe, dated January 29, 1906, illustrating the Northeast Quarter of Section 17, Township 108 North, Range 11 West, according to the drawing thereof filed in the Wabasha County Recorder's Office, described as follows:

Commencing at the southeast corner of the Northeast Quarter of the Northeast Quarter of said Section 17; thence North 00 degrees 14 minutes 00 seconds West, oriented with the Wabasha County Coordinate System, NAD 1983, 1996 adjustment (HARN), along the east line of the Northeast Quarter of said Section 17, a distance of 567.00 feet to the northeast corner of said Outlot 1; thence South 89 degrees 56 minutes 56 seconds West, along the north line of said Outlot 1, a distance of 367.31 feet to point of beginning of the land to be described; thence continue South 89 degrees 56 minutes 56 seconds West, along said north line, a distance of 102.02 feet to the northeast corner of the former James Bale and Tara Axley property, as described in Wabasha County Document Number 213168, recorded in Book 173 of Deeds, page 823, Wabasha County Recorder's Office; thence South 00 degrees 26 minutes 15 seconds East, along the east line of said former Bale and Axley property, and its southerly extension, a distance of 205.73 feet; thence North 89 degrees 58 minutes 24 seconds East, a distance of 102.02 feet; thence North 00 degrees 26 minutes 15 seconds West, a distance of 205.77 feet to the point of beginning. Containing 0.48 acres, more or less.

Subject to a roadway easement over and across that part taken by 2nd Avenue SE and subject to all other easements and restrictions of record.

CERTIFICATE OF SURVEY FOR:

David Walkes

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

David A. Johnson

David A. Johnson
Minnesota License No. 12788
Date: 12 September 2022



JOHNSON & SCOFIELD INC.
SURVEYING AND ENGINEERING

626 JEFFERSON AVENUE, WABASHA, MN 55981
(651) 565-3244

BK. NA	PG. NA	W.O.#	DRAWING NUMBER
SHEET 1 OF 2 SHEETS		22-710	S-10352

PARCEL B Proposed Property Description

That part of Outlot 1 of that certain drawing prepared by Fred A. Wolfe, dated January 29, 1906, illustrating the Northeast Quarter of Section 17, Township 108 North, Range 11 West, according to the drawing thereof filed in the Wabasha County Recorder's Office, described as follows:

Commencing at the southeast corner of the Northeast Quarter of the Northeast Quarter of said Section 17; thence North 00 degrees 14 minutes 00 seconds West, oriented with the Wabasha County Coordinate System, NAD 1983, 1996 adjustment (HARN), along the east line of the Northeast Quarter of said Section 17, a distance of 567.00 feet to the northeast corner of said Outlot 1; thence South 89 degrees 56 minutes 56 seconds West, along the north line of said Outlot 1, a distance of 367.31 feet to a point hereinafter referred to as Point A; thence continue South 89 degrees 56 minutes 56 seconds West, along said north line, a distance of 102.02 feet to the northeast corner of the former James Bale and Tara Axley property, as described in Wabasha County Document Number 213168, recorded in Book 173 of Deeds, page 823, Wabasha County Recorder's Office; thence South 00 degrees 26 minutes 15 seconds East, along the east line of said former Bale and Axley property, and its southerly extension, a distance of 205.73 feet; thence North 89 degrees 58 minutes 24 seconds East, a distance of 197.79 feet to the point of beginning of the land to be described; thence South 89 degrees 58 minutes 24 seconds West, a distance of 95.77 feet; thence North 00 degrees 26 minutes 15 seconds West, a distance of 205.77 feet to said Point A; thence North 89 degrees 56 minutes 56 seconds East, along the north line of said Outlot 1, a distance of 95.77 feet; thence South 00 degrees 26 minutes 15 seconds East, a distance of 205.81 feet to the point of beginning. Containing 0.45 acres, more or less.

Subject to a roadway easement over and across that part taken by 2nd Avenue SE and subject to all other easements and restrictions of record.

PARCEL C Proposed Property Description

That part of Outlot 1 of that certain drawing prepared by Fred A. Wolfe, dated January 29, 1906, illustrating the Northeast Quarter of Section 17, Township 108 North, Range 11 West, according to the drawing thereof filed in the Wabasha County Recorder's Office, described as follows:

Commencing at the southeast corner of the Northeast Quarter of the Northeast Quarter of said Section 17; thence North 00 degrees 14 minutes 00 seconds West, oriented with the Wabasha County Coordinate System, NAD 1983, 1996 adjustment (HARN), along the east line of the Northeast Quarter of said Section 17, a distance of 567.00 feet to the northeast corner of said Outlot 1; thence South 89 degrees 56 minutes 56 seconds West, along the north line of said Outlot 1, a distance of 271.54 feet to a point hereinafter referred to as Point B; thence continue South 89 degrees 56 minutes 56 seconds West, along said north line, a distance of 197.79 feet to the northeast corner of the former James Bale and Tara Axley property, as described in Wabasha County Document Number 213168, recorded in Book 173 of Deeds, page 823, Wabasha County Recorder's Office; thence South 00 degrees 26 minutes 15 seconds East, along the east line of said former Bale and Axley property, and its southerly extension, a distance of 205.73 feet; thence North 89 degrees 58 minutes 24 seconds East, a distance of 197.79 feet to the point of beginning of the land to be described; thence North 00 degrees 26 minutes 15 seconds West, a distance of 205.81 feet to said Point B; thence North 89 degrees 56 minutes 56 seconds East, along the north line of said Outlot 1, a distance of 271.54 feet to the northeast corner thereof, being on the east line of the Northeast Quarter of said Section 17; thence South 00 degrees 14 minutes 00 seconds East, along said east line, a distance of 205.92 feet to the intersection with a line bearing North 89 degrees 58 minutes 24 seconds East from the point of beginning; thence South 89 degrees 58 minutes 24 seconds West, a distance of 270.81 feet to the point of beginning. Containing 1.28 acres, more or less.

Subject to a roadway easement over and across that part taken by 2nd Avenue SE and subject to all other easements and restrictions of record.

CERTIFICATE OF SURVEY FOR:

David Walkes



JOHNSON & SCOFIELD INC.
SURVEYING AND ENGINEERING

626 JEFFERSON AVENUE, WABASHA, MN 55981
(651) 565-3244

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

David A. Johnson

David A. Johnson
Minnesota License No. 12788
Date: 12 September 2022

BK. NA	PG. NA	W.O.#	DRAWING NUMBER
SHEET 2 OF 2 SHEETS		22-710	S-10352

CITY OF PLAINVIEW LOT SPLIT/REPLAT APPLICATION

1. Owner(s) Information

First Owner Name DAVID & BARB WALKER 345 LAVSE Address 345 LAVSE Daytime Phone Number 807 951-4583
Second Owner Name _____ Address _____ Daytime Phone Number _____

2. First Property Legal Description (Lot and Block or Metes and Bounds)

Block: _____ Lot: _____ Addition: _____

Metes and Bounds (if necessary)

Sec. 17 Twp 108 Range 011 2.2 Acres

Property ID Number R 26.000 82.00

Second Property Legal Description (Lot and Block or Metes and Bounds)

Block: _____ Lot: _____ Addition: _____

Metes and Bounds (if necessary)

All one property See Attached Drawing

Property ID Number R 26.000 82.00

3. Lot Split Description (Why Lot Split Is Warranted)

SO Each shed has its own Lot and legal
for a 1031 exchange. Son is Buying Home and
lot. it 5.75 on

4. Application Information

- 1) An owner desiring a lot split shall also submit either a certificate of survey prepared by a registered land surveyor, a plat drawing prepared by a person who prepares plat drawings for attorneys handling real estate closings, or a plat drawing prepared by the owner indicating the specific physical location of lot markers or lot lines.
- 2) Upon receipt, the completed application and survey/plat drawing shall be submitted to the City Council for review. In deciding whether to approve the request, the City Council shall consider, among other things, the reason for the request, whether the lot after the split would comply with all the requirements of the Land Management Ordinance concerning minimum size, setbacks etc. and the effect which the lot split if approved might have on the rights of adjoining property owners. In order to be approved, the lot split must not result in a lot or portion of a lot which lacks access to a public street or roadway.
- 3) The owner shall also submit an application fee to be established by resolution of the City Council (currently \$200.00).
- 4) If approved, the City Administrator shall issue notice of approval in writing to the property owner. *The property owner shall be required to record this approval with the Wabasha County Recorder and bear any costs associated with doing so.* If denied, the owner shall have the right to a public hearing before the City Council in conformance with the variance appeal procedure set forth in Article XX, Section 1.3.

5. Signatures and Approval Dates

I, the applicant, acknowledge and affirm that the above information is accurate and shall be used shall comply with the plans and specifications here with submitted and with all the ordinances of the City of Plainview.

Applicant Signature and Date

David Walker 8-28-22

Second Applicant Signature and Date (if necessary)

Barb Walker 9-19-22

Date Approved by City Council

Date Recorded at County

Note: Ensure that survey or drawing is attached.

27-Mar-02

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7th, 2022

AGENDA ITEM:	City of Plainview Code of Conduct Policy	AGENDA SECTION:	New Business
PREPARED BY:	David Todd, City Administrator	AGENDA NO. 8.E.	
ATTACHMENTS:	City of Plainview Code of Conduct Policy	APPROVED BY:	DT
RECOMMENDED ACTION: Motion to approve the City of Plainview Code of Conduct Policy			

SUMMARY

The City Council of the City of Plainview desires to craft a code of conduct policy for all boards, committees, and commissions as well as the City Council that defines standards of conduct for its members and protocol for communications with staff, each other, and the public. This policy will define those parameters as well as establish a procedure for reconciliation should one become necessary. The scope and intent of this policy is to standardize the policies and protocols, not only for the current council, but for councils of the future as well, in order to establish a decorum that promotes trust, equity, faith and confidence among its members, staff, and the community.

The City Council of the City of Plainview determines that a code of conduct for its members, as well as the members of the various boards and commissions of the City of Plainview, is essential for the public affairs of the city. By eliminating conflicts of interest and providing standards for conduct in city matters, the City Council hopes to promote the faith and confidence of the citizens of Plainview in their government and to encourage its citizens to serve on its council and commissions.

Respectfully Submitted,

David Todd, City Administrator

CITY OF PLAINVIEW

Council Code of Conduct Policy

Purpose

The City Council of the City of Plainview determines that a code of conduct for its members, as well as the members of the various boards and commissions of the City of Plainview, is essential for the public affairs of the city. By eliminating conflicts of interest and providing standards for conduct in city matters, the City Council hopes to promote the faith and confidence of the citizens of Plainview in their government and to encourage its citizens to serve on its council and commissions.

Standards of Conduct

1. No member of the City Council or a city board or commission may knowingly:
 - a. Violate the Open Meeting Law.
 - b. Participate in a matter that affects the person's financial interests or those of a business with which the person is associated, unless the effect on the person or business is no greater than on other members of the same business classification, profession, or occupation.
 - c. Use the person's public position to secure special privileges or exemptions for the person or for others.
 - d. Use the person's public position to solicit personal gifts or favors.
 - e. Use the person's public position for personal gain.
 - f. Except as specifically permitted pursuant to Minn. Stat. 471.895, accept or receive any gift of substance, whether in the form of money, services, loan, travel, entertainment, hospitality, promise, or any other form, under circumstances in which it could be reasonably expected to influence the person, the person's performance of official action, or be intended as a reward for the person's official action.
 - g. Disclose to the public or use for the person's or another person's personal gain, information that was gained by reason of the person's public position if the information was not public data or was discussed at a closed session of the City Council.
 - h. Disclose information that was received, discussed, or decided in conference with the city's legal counsel that is protected by the attorney-client privilege unless a majority of the City Council has authorized the disclosure.
 - i. Council members shall respect and preserve the confidentiality of non-public, protected non-public, private, and confidential information provided to them concerning matters of the city. They shall neither disclose confidential information without proper legal authorization nor use such information to advance their personal, financial, or private interests.
 - j. Represent private interests before the City Council or any city committee, board, commission, or agency.

2. Except as prohibited by the provisions of Minn. Stat. § 471.87, there is no violation of subdivision 1 b. of this section for a matter that comes before the council, board, or commission if the member of the council, board, or commission publicly discloses the circumstances that would violate these standards and refrains from participating in the discussion and vote on the matter. Nothing herein shall be construed to prohibit a contract with a member of the City Council under the circumstances described under Minn. Stat. § 471.88, if proper statutory procedures are followed.
3. Respectful Behavior/Conduct. The following types of conduct by members includes how members relate to each other, City staff and members of the public. Members share a joint responsibility in modeling, monitoring and addressing behavior within the group that is respectful of others.
 - a. Responsibilities of Members. All members of City boards and commissions should:
 - i. Demonstrate honesty and integrity in every action and statement;
 - ii. Comply with both the letter and spirit of the laws and policies affecting the operation of government;
 - iii. Prepare in advance of meetings and be familiar with issues on the agenda;
 - iv. Fully participate in meetings and other public forums while demonstrating respect, kindness, consideration, and courtesy to others;
 - v. Participate in scheduled activities to increase board and commission effectiveness;
 - vi. Respect the proper role of board and commission membership and activities in the context of governing law as well as elected officials and City staff in ensuring open, transparent, and effective government;
 - vii. Provide accurate contact information to the designated City staff liaison.
 - b. Interactions With Members and Public. During member interactions at meetings and with the public, members should strive to:
 - i. Follow Robert's Rules of Order and bylaws;
 - ii. Treat people with courtesy, politeness and kindness;
 - iii. Tolerate and accept differences of opinion;
 - iv. Encourage others to express their opinions and ideas at meetings;
 - v. Prepare for the issues to be discussed at a noticed meeting;
 - vi. Focus on the agenda business of the government body at meetings;
 - vii. Consider only legally germane information in decisions and in considering matters at meetings;
 - viii. Avoid speaking over, interrupting or cutting off another individual's comments, unless a rule of decorum or procedure of the government body has been violated, as determined by the chair or another member who identifies a rule of decorum violation, or the time for speaking has ended; and

- c. Interactions With City Staff. During member interactions with City staff, members will:
 - i. Respect staff as credible professionals, valued resources and members of the City team;
 - ii. Support the maintenance of a positive and constructive workplace environment for City employees where individual members, City staff and the public are free to express their ideas and work to their full potential;
 - iii. Provide input to the City staff as a body and not direct the work of Departments or individual City staff;
 - iv. Never publicly criticize an individual employee. All critical comments about City staff performance should only be made to the City; Administrator through private correspondence or conversation;
 - v. Unless an issue arises during a meeting, notify City staff in advance of a meeting of questions or requests so the appropriate staff can compile the information needed to respond at the meeting in a meaningful manner;
 - vi. Agree that information they ask of the City staff will be shared equally with all members; and
 - vii. Copy the designated applicable department head on all communications with City staff, including questions.
- 4. Prohibited Behavior/Conduct. The following are types of disrespectful behaviors/conduct, which cause a disruption in meetings and are prohibited:
 - a. Violent behaviors including but not limited to the use of physical force, harassment, or intimidation;
 - b. Discriminatory behaviors including but not limited to inappropriate remarks about or conduct related to a person's race, color, creed, religion, national origin, disability, sex, marital status, age, sexual orientation, or status with regard to public assistance; and
 - c. Offensive behaviors including but not limited to rudeness, angry outbursts, inappropriate humor, vulgar obscenities, name calling, disrespectful or demeaning language, or any other behaviors regarded as offensive to a reasonable person.
 - d. Insulting, disparaging or putting down people or their ideas or opinions; and
 - e. Bullying other members by displaying a pattern of belittling, demeaning, judging or patronizing comments.
- 5. Violent Behavior/Conduct. The City is committed to providing a work environment free from violence for all elected and appointed officials, employees and visitors. The City does not tolerate any form of violence in the workplace including threats, harassment, or intimidating actions by or against any group or individual person.
 - a. Violence and threats may include, but are not limited to:
 - i. Any act which is a physical assault; and

- ii. Any threat, behavior or action that is interpreted by a reasonable person to carry the potential to harm or endanger the safety of others, or result in an act of aggression, or destroy or damage City property.
- b. The chair-person and City staff liaison have the right to call for the immediate removal of any person who threatens or commits an act of violence on City property.

Complaint

1. Violations. Any violation, intentional or unintentional, of this policy by a member may be cause for appropriate disciplinary action, including but not limited to, an apology by the member, written notice and direction to stop the behavior, counseling, verbal or written warning, removal from the board or commission, and/or such other actions as may be necessary or appropriate under the circumstances or as required by applicable law.
2. How to Report. Members can report cases of unethical conduct to the City Administrator. Violence or threatening behaviors should be reported to law enforcement. In an emergency, members should dial 9-1-1.

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7th, 2022

AGENDA ITEM:	Dump site for snow/ equipment to push up snow for 2022-2023	AGENDA SECTION:	New Business
PREPARED BY:	Shane Loftus, PW Director	AGENDA NO.	8.F.
ATTACHMENTS:		APPROVED BY:	sl
RECOMMENDED ACTION: Motion to approve Bennett & Sons for the dump site and cost of equipment to push up snow for 2022-2023.			

SUMMARY

We put a RFB (request for bid) in the paper for a dump site to take the snow that is hauled from the windrowed streets. The bid also was for the equipment to push up the snow to ensure there is enough room for the whole season.

Bennett & Sons was low bid at \$2500 for the dump site and \$155.00 per hour for the equipment to push up the snow.

This will come out of Public Works snow budget.

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7th, 2022

AGENDA ITEM: Snow Hauling 2022 - 2023	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 8.G.
ATTACHMENTS:	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve M & M Construction for hauling snow for the 2022 – 2023 snow season.	

SUMMARY

The state and the county pay for us to remove snow on Broadway, 3rd St. SW, and 10th St. SW. We windrow the majority of those streets. We also windrow the business district. To ensure the windrow is removed in an efficient manor we contract the hauling of the snow.

A RFB (request for bids) was put in the paper at the end of September and due the last week in October.

M & M Construction was the low bid at \$110 per truck/per hour.

This will come out of Public Works snow budget.

Respectfully submitted

Shane Loftus

Public Works Director

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 7th, 2022

AGENDA ITEM: Providing Sand for 2022-2023	AGENDA SECTION: New Business
PREPARED BY: Shane Loftus, PW Director	AGENDA NO. 8.H.
ATTACHMENTS:	APPROVED BY: sl
RECOMMENDED ACTION: Motion to approve Bennett & Sons to supply the city with sand for 2022-2023.	

SUMMARY

We put a RFB (request for bid) in the paper for providing sand for us to mix with salt for the winter months.

Bennett & Sons were the low bid at \$15.50 per yard.

This will come out of Public Works snow budget.

Respectfully submitted

Shane Loftus

Public Works Director



PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437



Executive Summary

City Council Special Meeting: November 7, 2022

AGENDA ITEM: Part-Time Police Officer Hire	AGENDA SECTION: New Business
PREPARED BY: Jason Timm, Chief of Police	AGENDA NO. 8.I.
ATTACHMENTS:	APPROVED BY: jt
RECOMMENDED ACTION: Approve the hire of Christopher Triplett as a part-time police officer.	

SUMMARY

The current police officer shortage nation wide has affected us locally. We have lost a couple officers to higher paying agencies, and we have lost one recently because they wanted a career change. When we lose an officer, it restricts our ability to fill shifts when staff asks off for vacation.

We have been staying away from hiring part-time officers because they are usually looking for full-time employment. In most cases, once we get these officers trained, they will typically find a full-time job in a very short amount of time.

I would like to make an exception and hire Christopher Triplett as a part-time police officer. Mr. Triplett has been working in law enforcement for the past 25 years. He left law enforcement as a full-time career in 2019 to work as a probation officer. He has kept his license active and desires to work for us in a "as needed" capacity. With Mr. Triplett's experience in law enforcement, he would require very little training making him a inexpensive addition to our agency.