PLAINVIEW
The perfect place to be you

REGULAR CITY COUNCIL MEETING
AGENDA
Tuesday, January 10, 2023, at 6:00 P.M.
Location: Church of Christ 205 1st St. NE Plainview
also streamed on FaceBook Live: https://www.facebook.com/plainviewmn/

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*

   The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

   In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

   Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

   This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

4. **APPROVAL OF AGENDA**
5. **APPROVAL OF CONSENT AGENDA**
   - A. City Council Minutes- December 13, 2022
   - B. Bills
   - C. Permits/Licenses/Donations
     1. AED Donations from Plainview Lyons Club, Kenny Sylvester Construction, Paulette Klees, Denise Jacobs, Immaculate Conception Church, and Anonymous.
   - D. Department Head Reports and Board Minutes
   - E. Meeting Schedule for 2023
   - F. Council Appointments for 2023
   - G. Official Designations for 2023
   - H. Planning/Zoning Commission 2022 Annual Report to Council
   - I. Re-appointment of Carrie Eversman to EDA Board of Directors
6. **UNFINISHED BUSINESS -** none
7. **NEW BUSINESS**
   - A. Fee Schedule for 2023 – Ordinance 2023-01, Resolution 2023-01
   - B. John Deere Z994R Diesel Mower
   - C. Welcome Signs Survey and Easement
   - D. Welcome Signs Grant Application
   - E. Police Dept. – Hire New Full-Time Police Officer
8. **INFORMATION ONLY DOCUMENTS -** none
9. **COUNCIL COMMENT**
10. **ADJOURN**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 5.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY: cjk**
RECOMMENDED ACTION: 1. **Motion** to approve Minutes of the December 13, 2022, Regular Meeting Proceedings.	

PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday December 13, 2022, at 6:00 P.M.

1. CALL TO ORDER - Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday December 13, 2022, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, and Andrea Kieffer.

Council Members absent: Ben Jacobs.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, Fire Chief Ed Jacobs, and Development Services Coordinator Richard Baker.

Department Heads absent: Library Director Alice Henderson and Public Works Director Shane Loftus.

Guests in attendance: Brian Malm with Bolton & Menk, Darin Stenglein, Matthew Feils, Heather Speer, Tim Boardman, Craig Ziebell, Terri Flynn, Kathy Rohlik, Christian Timm, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE –

3. PUBLIC COMMENT – None.

4. APPROVAL OF AGENDA – Motion by Reeve, second by Kieffer to approve the Agenda.
Motion carried unanimously.

5. **JOINT MEETING WITH ELGIN** – Motion by Luckstein, second by Reeve to close the regular meeting and open the special joint meeting with the City of Elgin. Special joint meeting opened at 6:02 p.m.
Motion carried unanimously.
City of Elgin's Mayor, Tim Boardman asked for a motion to open their special meeting. Motion by Craig Ziebell, second by Terri Flynn to open the City of Elgin's special meeting.
Motion carried unanimously.
Four members of the Elgin City Council were present and held a special meeting to approve appointing two members to the Plainview Elgin Sanitary Sewer Board. This is a joint board meeting between the City of Plainview and the City of Elgin. The City of Plainview had two (2) applicants: Incumbent Spencer Larson and new applicant Randy Boettcher. The City of Elgin has one (1) applicant, Incumbent Dave Vail. This is a three (3) year term.
Motion by Hammer Bartley, second by Kieffer, to approve Incumbent Spencer Larson to the appointment to the Plainview Elgin Sanitary Sewer District Board.
Motion carried unanimously.
Motion by Reeve, second by Kieffer to approve Dave Vail to the Plainview Elgin Sanitary Sewer District Board.
Motion carried unanimously.
Elgin: Motion by Heather Speer, second by Craig Ziebell, to approve Dave Vail to represent the City of Elgin to the Sanitary Sewer Board. Motion carried unanimously.
Elgin: Motion by Craig Ziebell, second by Terri Flynn to approve Spencer Larson to the Plainview Elgin Sanitary Sewer District Board.
Motion carried unanimously.
Elgin: Motion by Heather Speer, second by Craig Ziebell to close the Elgin Special Joint meeting. Motion carried unanimously.
Motion by Luckstein, second by Kieffer, to close the joint meeting and open the Truth in Taxation Hearing.
Motion carried unanimously. Joint meeting closed at 6:05 p.m.

6. TRUTH IN TAXATION HEARING – Administrator David Todd gave a slide presentation of the Budget and Levy hearing for Taxes Payable 2023.
Motion by Luckstein, second by Reeve to close the Truth in Taxation Hearing and reopen the Regular City Council meeting.
Motion carried unanimously. Regular meeting reopened at 6:20 p.m.

7. APPROVAL OF CONSENT AGENDA – Motion by Luckstein , second by Hammer Bartley to approve the Consent Agenda, with 7.F. being conditional upon the approval of 9.F. Motion carried unanimously.

A. City Council Minutes – November 7, 2022, and November 17, 2022
B. Bills
C. Permits/Licenses/Donations:
    a. Refuse License Renewals – Hagedorn Enterprises, dba: Lake City Recycling, Interstate Disposal Service, Waste Management, and Lakeshore Recycling Systems LLC
    b. Tobacco License Renewals – High Plains, Lyon's Oil BP, Kwik Trip and Family Dollar
    c. Multiple Pet Permit – Lisa and Maks Karpyak
D. Department Head Reports and Board Minutes
E. Snow Contract with Wabasha County for 2023
F. Plainview Volunteer Fire Department Appointments for 2023
G. Library Board Appointments

8. UNFINISHED BUSINESS –

H. **2nd Ave SW and 7th St SW Recommendation –** At the October Council meeting Mayor Luckstein requested that the City Engineers take a closer look at the intersection and provide a professional summary and recommendation regarding the pedestrian crossing. Brian Malm gave a brief overview of the 2nd Ave SW and 7th St SW intersection, and how it was deemed an unsafe crosswalk. According to State Statute, "where traffic-control signals are not in place or operation, the driver of a vehicle shall stop to yield the right-of-way to a pedestrian crossing the roadway within a marked crosswalk or at an intersection with no marked crosswalk.", which means there is pedestrian crossing at this intersection. Given this, the question is whether it is a safe crossing and whether improvements should be made to address any safety issues that exist. Based on the information provided by Police Chief Timm in his Council reports, this intersection has low vehicle speeds, low traffic volumes, and low pedestrian crossing volumes. Given this information the intersection does not appear to be a safety concern from the standpoint of speed or traffic/pedestrian volumes. Safety concerns that exist are as follows: (1) Vehicle/pedestrian sight distance issue based on the potential for vehicles parking close to the intersection, blocking the view of pedestrians waiting to cross the street. (2) There is a lack of a suitable pedestrian ramp on the south side of the intersection. Driveway aprons should not be used as pedestrian crossing ramps, and the existing ramps do not meet ADA requirements.
Motion by Luckstein, second by Reeve to accept the recommendation provided by Bolton & Menk to take no action for pedestrian crossing at the intersection of 2nd Ave SW and 7th St SW at this time but reevaluate it as part of a future reconstruction project.
Motion carried unanimously.

9. NEW BUSINESS –

A. **Approve Final 2023 Levy – Resolution 2022-34 –** The City of Plainview is required by law to certify to the County Auditor the final tax levy in December each year. It was noted that in September 2022, the City Council approved a preliminary levy amount of $2,595,958. This amount reflected an increase from the 2022 levy in the amount of $176,204 or 7.28%. After working through the budget process the levy amount was reduced to $2,576,733, which reflects an increase in the amount of $156.979 or 6.49%. Inflationary costs make it difficult

to reduce the levy any further without affecting City services provided to the citizens of Plainview.
Motion by Hammer Bartley, second by Kieffer to approve Resolution 2022-34 certifying the final 2022 tax levy collectible in 2023 in the amount of $2,576,733.
Motion carried unanimously.

B. **Approve Final 2023 Budget – Resolution 2022-35 –** The City of Plainview is required by law to adopt a budget each year. The detailed information was given to the Council Budget Committee for their review, discussion, input, and approval throughout this process.
Motion by Reeve, second by Kieffer to approve Resolution 2022-35 adopting the 2023 operating budget for the general governmental funds in the amount of $3,979,506.
Motion carried unanimously
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C. **Fund Transfers – Resolution 2022-36 –** Administrator David Todd, explained how each year a transfer resolution is brought before the Council for approval. Fund transfers are normal functions in fund accounting and are necessary to ensure that funds do not end the year with a negative balance. All of these funds transfers are for purchases that have already been approved by the council and paid for. This process is just to approve the transfer of money between funds.
Motion by Kieffer, second by Hammer Bartley to approve Resolution 2022-36 authorizing the 2022 Fund Transfers in the total amount of $339,205 as listed.
The 2022 Fund Transfers for capital project/equipment funding are itemized as follows:
1. Transfer $3,497 from the Capital Improvement Fund to the General Fund for the new election machines. Grant funds that covered part of the cost and the $3,497 was the City's share.
2. Transfer $7,054 from the Capital Improvement Fund to the General Fund for the equipment on the Police Department squad car that was ordered in 2022 but now will not be received until 2023. We already had the equipment ordered before we were told that the squad was going to be delayed.
3. Transfer $43,618 from the Capital Improvement Fund to the General Fund fro Public Works purchase of a new radio.
4. Transfer $143,000 from the Capital Improvement Fund to the Cemetery Fund for the Cemetery Road Project. Transfer $13,286 from the General Fund (Street Maintenance) to the Cemetery Fund for the soil correction portion of the Cemetery Road Project.
5. Transfer $4,375 from the Water Fund and $4,375 from the Sewer Fund to the 2020 Street and Utility Improvement Project Fund for 2022 expenses that remained to be paid from the required cash contribution to the project. This project was approved to be funded partially with a bond issue and partially with cash reserves from both the Water and Sewer Funds.
6. Transfer $60,000 from the Street Reconstruction Fund for 2022 engineering expenses for the 2023 Street and Utility Improvement Project. This project was approved to be funded partially with a bond issue and partially with cash reserves from the Street Improvement Fund.
7. Transfer $50,000 from the Water Fund and $50,000 from the Sewer Fund for General Fund support per the 2022 approved budget.

Motion carried unanimously.

D. **MN Active Transportation Grant – Resolution 2022-37 –** The City is seeking funding for the construction of sidewalk improvements as part of the reconstruction of 2nd Avenue NW from TH42 to CSAH 8 in the NW part of the city. In 2021, the City completed a Pedestrian and Sidewalk Plan that identified and prioritized sidewalk locations and connections throughout the City and developed an implementation plan based on planned construction projects, need, and funding availability. Development of the plan included a community survey, an interactive mapping input tool, a focus group, and a public input meeting. The 2nd Avenue NW project corridor contains multiple sidewalk gaps identified as priority 1 improvements in the plan, as well as deteriorated existing sidewalk segments. The City is seeking $355,500 through the grant program to offset the cost of sidewalks within the project.
Motion by Reeve, second by Kieffer to approve Resolution 2022-37 supporting the

Minnesota Active Transportation Program Grant Application.
Motion carried unanimously.

E. **Fisk Road Annexation – Resolution 2022-38** – The City of Plainview received a petition for annexation from Christopher and Lori Locke. The annexation request is for a contiguous area in Plainview Township, northwest of the City know as Fisk Road. The petition and associated survey and boundary map indicate that the land to be annexed holds road infrastructure that is maintained by the City of Plainview. An orderly annexation agreement was drafted and placed before the Plainview Township Board at their November 15, 2022, meeting. The Township Board approved the joint orderly annexation request and agreed on compensation of lost tax revenue in the amount of $230.00 which is a one-time payment. Upon Council approval this joint resolution will be sent to the Office of State Boundary Adjustment for approval. The deed will then be recorded at the Wabasha County Recorder's Office. It was noted that this was done a few years ago but was never recorded/approved at the State or recorded with Wabasha County.
Motion by Hammer Bartley, second by Reeve to approve Resolution 2022-38 for the orderly annexation of Fisk Road.
Motion carried unanimously.

F. **Fire Department Hires –** A committee of firefighters as well as Councilor Reeve and City Administrator Todd conducted interviews with six very good applicants. Applicants Matthew Feils and Darin Stenglein were recommended by the board. Both candidates are local and are available for daytime calls.
Motion by Reeve, second by Kieffer to approve the hire of Matthew Feils and Darin Stenglein to the Plainview Fire Department.

G. **Bolton & Menk Pay Application 1 and Final – Rochester Sand & Gravel- Greenwood Cemetery-Reclaim & Overlay 2022 –** Brian Malm with Bolton & Menk presented the pay estimate No. 1 and Final from Rochester Sand & Gravel in the amount of $144,544.80. It was noted that the road looks great and has been widened, and soil corrections were completed as well. No concerns with the work that was done on this project.
Motion by Hammer Bartley, second by Reeve to approve Pay Application 1 and Final to Rochester Sand & Gravel in the amount of $144,544.80 for the Greenwood Cemetery Reclaim & Overlay Project in 2022.
Motion carried unanimously.

10. INFORMATION ONLY DOCUMENTS –

A. **Construction Management Services Memo –** The City received a letter from CMS dated 12/1/2022 informing the City that CMS is merging with WSE Engineering, Ltd., which is led by CEO/President, Tom Weiner, as of January 1, 2023. The merged entity will be called "CMS, a division of WSE MASSEY Engineering & Surveying, Ltd."

11. COUNCIL COMMENT –

- Reeve – Welcome to Darin and Matthew. Thank you for stepping up and serving our community.

- Hammer Bartley – Thank you to Andrea, as this is her last meeting as a Councilmember.

- Kieffer - Thank you for giving me the opportunity to serve and work with you. It was great working with you. Am excited to see what you have in store and continue to serve the community. I know you will do a great job.

-Luckstein – Thank you to Andrea, you will be missed. You did a great job. Good luck on your next adventures.

-Luckstein – Yesterday was last day to submit “mayor of the day” essays. Still going through the essays. (1) They are participating in the state competition, with the prize being $100 and have their essay in the Minnesota magazine. (2) Mayor will be picking six (6) local winners with the prize being an individual pool pass for the 2023 season. Will make the announcement in January as to who the winners are.

-Luckstein – Cannot say thank you enough to all the businesses, volunteers, organizers, Lyon’s Club, and City team members for the Olde Fashioned Christmas. Great to see so many people here. A lot of positive comments. Already had an after-action discussion on what went well and where improvements can be made. Next year will be the 30th annual Olde Fashioned Christmas, so if you would like to be part of the planning team, they are always looking for volunteers to assist. Let Richard Baker, or myself know and we can put you in contact with the right folks to get involved.

12. ADJOURN –

Motion by Luckstein, second by Kieffer to adjourn the Plainview City Council meeting.
Motion carried unanimously. Meeting adjourned at 6:58p.m.

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Aaron Luckstein, Mayor	Carol Kujath, City Clerk

PLAINVIEW CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: January 10, 2023

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley	**AGENDA NO. 5.B.**
ATTACHMENTS: Bills Report	**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Report Criteria:
[Report].GL Account = {<>} "10121709"

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106862 ArchiveSocial, Inc.								
01/05/2023	25879	1	Invoice	2023 SOCIAL MEDIA ARCHIVE SUBSCRIPTIO	01/01/2023	01/05/2023	3,588.00	101-41500-309
Total 106862 ArchiveSocial, Inc.:							3,588.00	
106617 AT&T MOBILITY								
12/16/2022	2872918546	1	Invoice	PHONES POLICE	11/25/2022	12/16/2022	958.18	101-42100-321
Total 106617 AT&T MOBILITY:							958.18	
106748 AT-SCENE LLC								
01/05/2023	1449	1	Invoice	SUBSCRIPTIONS ICRIMEFIGHTER ENTERP	01/01/2023	01/05/2023	1,460.00	101-42100-309
Total 106748 AT-SCENE LLC:							1,460.00	
106772 BADGER METER								
12/29/2022	80113843	1	Invoice	MONTHLY FEE-ORION CELLULAR	11/30/2022	12/29/2022	517.98	601-49400-321
01/05/2023	80116340	1	Invoice	MONTHLY FEE-ORION CELLULAR	12/29/2022	01/05/2023	517.98	601-49400-321
Total 106772 BADGER METER:							1,035.96	
104716 BAKER & TAYLOR								
12/21/2022	L2300462 D	1	Invoice	BOOKS/LIBRARY	11/30/2022	12/21/2022	1,386.65	211-45500-592
Total 104716 BAKER & TAYLOR:							1,386.65	
329 BECKLEYS OFFICE PRODUCTS								
12/15/2022	12/12/22	1	Invoice	paper shred	12/12/2022	12/15/2022	39.50	101-41500-401
12/15/2022	12/12/22	2	Invoice	FUEL CHARGE	12/12/2022	12/15/2022	2.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							42.00	
31 BENNETT & SONS SAND & GRAVEL								
12/21/2022	39398	1	Invoice	CONCRETE DUMPED, PLOW LOT & PUSH U	11/30/2022	12/21/2022	363.75	101-43125-310
Total 31 BENNETT & SONS SAND & GRAVEL:							363.75	
106902 BIGELOW HOMES								
12/15/2022	PL21-135 RE	1	Invoice	REFUND DEPOSIT/WATER	12/15/2022	12/15/2022	500.00	601-49400-229
12/15/2022	PL21-135 RE	2	Invoice	REFUND DEPOSIT/SEWER	12/15/2022	12/15/2022	500.00	602-49450-229
12/15/2022	PL21-136 RE	1	Invoice	REFUND DEPOSIT/WATER	12/15/2022	12/15/2022	500.00	601-49400-229
12/15/2022	PL21-136 RE	2	Invoice	REFUND DEPOSIT/SEWER	12/15/2022	12/15/2022	500.00	602-49450-229
12/15/2022	PL22-101 RE	1	Invoice	REFUND DEPOSIT/WATER	12/15/2022	12/15/2022	500.00	601-49400-229
12/15/2022	PL22-101 RE	2	Invoice	REFUND DEPOSIT/SEWER	12/15/2022	12/15/2022	500.00	602-49450-229
12/15/2022	PL22-99 REF	1	Invoice	REFUND DEPOSIT/WATER	12/15/2022	12/15/2022	500.00	601-49400-229
12/15/2022	PL22-99 REF	2	Invoice	REFUND DEPOSIT/SEWER	12/15/2022	12/15/2022	500.00	602-49450-229
Total 106902 BIGELOW HOMES:							4,000.00	
106463 BOLTON & MENK, INC.								
12/14/2022	0302918	1	Invoice	WELL #3 ENGINEERING	11/30/2022	12/15/2022	760.00	601-49400-303
12/14/2022	0302918	2	Invoice	STREET CRACK SEALING	11/30/2022	12/15/2022	160.00	101-43100-303
12/14/2022	0302918	3	Invoice	CEMETERY ROAD	11/30/2022	12/15/2022	840.00	235-49010-590
12/14/2022	0302918	4	Invoice	GENERAL ENGINEERING	11/30/2022	12/15/2022	240.00	101-41500-303
12/14/2022	0302922	1	Invoice	2023 STREET PROJECT	11/30/2022	12/15/2022	9,549.00	418-48000-303

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/14/2022	0302923	1	Invoice	VERIZON TOWER INSTALLATION	11/30/2022	12/15/2022	450.00	601-49400-303
12/14/2022	0302924	1	Invoice	ORCHARD HILLS 8TH	11/30/2022	12/15/2022	50.00	101-41500-303
Total 106463 BOLTON & MENK, INC.:							12,049.00	
106834 CANON FINANCIAL SERVICES, INC.								
01/05/2023	29694673	1	Invoice	COPIER/LIBRARY	12/12/2022	01/05/2023	66.80	211-45500-201
Total 106834 CANON FINANCIAL SERVICES, INC.:							66.80	
106449 CINTAS CORPORATION								
01/05/2023	4139443608	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/06/2022	01/05/2023	24.02	101-43100-310
01/05/2023	4140158553	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/13/2022	01/05/2023	24.02	101-43100-310
01/05/2023	4140158760	1	Invoice	MOPS&TOWELS/CITYHALL	12/13/2022	01/05/2023	21.70	101-41500-310
01/05/2023	4140848584	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/20/2022	01/05/2023	24.02	101-43100-310
01/05/2023	4141599342	1	Invoice	MATS, SCRAPER, BOWL CLIP/PW	12/28/2022	01/05/2023	24.02	101-43100-310
Total 106449 CINTAS CORPORATION:							117.78	
105990 CIVIC SYSTEMS, LLC								
01/05/2023	CVC22866	1	Invoice	SEMI ANNUAL SOFTWARE SUPPORT/ADM	12/21/2022	01/05/2023	5,668.00	101-41500-309
Total 105990 CIVIC SYSTEMS, LLC:							5,668.00	
106758 COMPASS MINERALS AMERICA INC.								
12/29/2022	1090251	1	Invoice	BULK COARSE LA- HWY	12/07/2022	12/29/2022	4,488.26	101-43125-217
Total 106758 COMPASS MINERALS AMERICA INC.:							4,488.26	
51 CONSTRUCTION MGMT. SERVICES								
01/05/2023	DECEMBER	1	Invoice	BUILDING INSPECTION	12/31/2022	01/05/2023	1,232.58	101-41500-316
12/15/2022	NOVEMBER	1	Invoice	BUILDING INSPECTION	11/30/2022	12/15/2022	2,730.17	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							3,962.75	
105949 CUSTOM COMMUNICATIONS INC.								
01/05/2023	537112	1	Invoice	FIRE ALARM MONITORING/PW	12/08/2022	01/05/2023	105.56	101-43100-310
Total 105949 CUSTOM COMMUNICATIONS INC.:							105.56	
106428 DATA SMART COMPUTERS INC.								
01/05/2023	77976	1	Invoice	EMAIL MULTIFACTOR CHANGE/ADMIN	12/27/2022	01/05/2023	66.00	101-41500-310
01/05/2023	77996	1	Invoice	IT SUPPORT-EMAIL ISSUE/PW	12/29/2022	01/05/2023	66.00	101-43100-310
01/05/2023	78069	1	Invoice	DATTO BACKUP	01/02/2023	01/05/2023	149.00	101-41500-309
01/05/2023	78070	1	Invoice	ADMIN ANTI-VIRUS MONTHLY	01/02/2023	01/05/2023	75.00	101-41500-309
01/05/2023	78071	1	Invoice	CLOUD BACKUP MONTHLY/ADMIN	01/02/2023	01/05/2023	10.00	101-41500-309
01/05/2023	78181	1	Invoice	ANTI-VIRUS WITH REMOTE CONTROL/FIRE	01/02/2023	01/05/2023	6.49	101-42200-309
01/05/2023	78248	1	Invoice	MICROSOFT 365 LICENSES	01/03/2023	01/05/2023	212.50	101-41500-309
Total 106428 DATA SMART COMPUTERS INC.:							584.99	
105564 DEARBORN LIFE INS CO.								
12/29/2022	JANUARY 20	1	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	146.20	101-41500-131
12/29/2022	JANUARY 20	2	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	22.04	101-46500-131
12/29/2022	JANUARY 20	3	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	297.29	101-42100-131
12/29/2022	JANUARY 20	4	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	69.45	101-43100-131
12/29/2022	JANUARY 20	5	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	70.09	211-45500-131
12/29/2022	JANUARY 20	6	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	31.01	225-45200-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/29/2022	JANUARY 20	7	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	30.13	601-49400-131
12/29/2022	JANUARY 20	8	Invoice	EMPLOYEE INS.	12/13/2022	12/29/2022	30.90	602-49450-131
Total 105564 DEARBORN LIFE INS CO.:							697.11	
106897 EFFECTIVEMEDIAINC								
12/21/2022	702334P	1	Invoice	BUSINESS CARDS/LIBRARY	11/16/2022	12/21/2022	210.10	211-45500-201
Total 106897 EFFECTIVEMEDIAINC:							210.10	
106372 EGAN								
12/21/2022	JC611313N0	1	Invoice	REPLACE-REPAIR GFCI'S ON BROADWAY P	12/13/2022	12/28/2022	558.00	101-43100-310
Total 106372 EGAN:							558.00	
498 EMERGENCY APPARATUS MAINTENANC								
12/29/2022	124195	1	Invoice	ENGINE F72 AUTO AIR EJECT INSTALLED, C	12/12/2022	12/29/2022	1,384.75	101-42200-221
12/29/2022	124195	2	Invoice	ENGINE F72 AUTO AIR EJECT INSTALLED, C	12/12/2022	12/29/2022	1,384.76	245-42200-221
Total 498 EMERGENCY APPARATUS MAINTENANC:							2,769.51	
105806 FLAHERTY & HOOD, P.A.								
12/15/2022	18600	1	Invoice	NOV. ADMIN GENERAL LEGAL FEES	12/08/2022	12/15/2022	2,400.00	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							2,400.00	
106796 HALL, KAYLA								
12/30/2022	AMAZON 12/	1	Invoice	REIMBURSE UNIFORM ALLOWANCE	12/30/2022	12/30/2022	221.39	101-41500-417
12/30/2022	L.L. BEAN 12	1	Invoice	REIMBURSE UNIFORM ALLOWANCE	12/23/2022	12/30/2022	138.95	101-41500-417
Total 106796 HALL, KAYLA:							360.34	
116 HIGH PLAINS								
12/29/2022	11/30/22 STA	1	Invoice	FUEL/FIRE DEPT	11/30/2022	12/29/2022	99.25	101-42200-212
12/29/2022	200757	1	Invoice	FUEL/RURAL FIRE DEPT	11/02/2022	12/29/2022	121.48	245-42200-212
12/29/2022	200758	1	Invoice	FUEL/RURAL FIRE DEPT	11/02/2022	12/29/2022	56.32	245-42200-212
12/29/2022	200771	1	Invoice	FUEL/PW	11/03/2022	12/29/2022	144.64	101-43100-212
12/29/2022	200774	1	Invoice	FUEL/PW	11/03/2022	12/29/2022	150.75	101-43100-212
12/29/2022	201144	1	Invoice	FUEL/SNOW	11/14/2022	12/29/2022	111.93	101-43125-212
12/29/2022	201210	1	Invoice	FUEL/SNOW	11/16/2022	12/29/2022	46.63	101-43125-212
12/29/2022	201256	1	Invoice	FUEL/SNOW	11/17/2022	12/29/2022	103.44	101-43125-212
12/29/2022	201456	1	Invoice	FUEL/PW	11/23/2022	12/29/2022	69.77	101-43100-212
12/29/2022	201460	1	Invoice	FUEL/PW	11/23/2022	12/29/2022	146.13	101-43100-212
12/29/2022	201617	1	Invoice	FUEL/PW	11/28/2022	12/29/2022	79.35	101-43100-212
12/29/2022	201685	1	Invoice	FUEL/SNOW	11/29/2022	12/29/2022	130.97	101-43125-212
12/29/2022	201710	1	Invoice	FUEL/SNOW	11/30/2022	12/29/2022	157.98	101-43125-212
12/29/2022	201711	1	Invoice	FUEL/SNOW	11/30/2022	12/29/2022	126.16	101-43125-212
Total 116 HIGH PLAINS:							1,544.80	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND								
01/05/2023	FEBRUARY	1	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	4,035.00	101-41500-131
01/05/2023	FEBRUARY	2	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	1,345.00	101-42100-131
01/05/2023	FEBRUARY	3	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	1,129.80	101-43100-131
01/05/2023	FEBRUARY	4	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	215.20	101-43125-131
01/05/2023	FEBRUARY	5	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	1,345.00	225-45200-131
01/05/2023	FEBRUARY	6	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	1,345.00	601-49400-131
01/05/2023	FEBRUARY	7	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	1,345.00	602-49450-131

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01/05/2023	FEBRUARY	1	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	2,137.80	101-41500-131
01/05/2023	FEBRUARY	2	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	916.20	101-46500-131
01/05/2023	FEBRUARY	3	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	10,689.00	101-42100-131
01/05/2023	FEBRUARY	4	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	1,282.68	101-43100-131
01/05/2023	FEBRUARY	5	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	244.32	101-43125-131
01/05/2023	FEBRUARY	6	Invoice	EMPLOYEE HEALTH INSURANCE-FEBRUAR	01/04/2023	01/05/2023	3,054.00	211-45500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND:							29,084.00	
106906 J & S REPAIR								
12/21/2022	CJ41250	1	Invoice	PARTS/PARKS	12/20/2022	12/28/2022	482.02	225-45200-221
Total 106906 J & S REPAIR:							482.02	
106344 J.F.AHERN CO.								
12/29/2022	547006	1	Invoice	ANNUAL INSPECTION- SPRINKLER SYSTEM/	12/15/2022	12/29/2022	495.00	101-43100-223
Total 106344 J.F.AHERN CO.:							495.00	
348 JOHN DEERE FINANCIAL								
12/29/2022	IP28371	1	Invoice	PARTS/PW	12/05/2022	12/29/2022	45.00	101-43100-221
12/21/2022	IP28593	1	Invoice	PARTS/PW	12/13/2022	12/28/2022	4.80	101-43100-221
12/29/2022	IP28605	1	Invoice	BULK OIL/PW	12/13/2022	12/29/2022	679.44	101-43100-221
Total 348 JOHN DEERE FINANCIAL:							729.24	
106740 KELLY PRINTING SUPPLIES								
12/16/2022	263800	1	Invoice	TONER CARTRIDGES	12/12/2022	12/16/2022	127.95	101-41500-201
Total 106740 KELLY PRINTING SUPPLIES:							127.95	
106520 KENNY SYLVESTER CONSTRUCTION								
12/14/2022	NOV 11-DEC	1	Invoice	CLEANING CITY HALL/ADMIN NOV 2022-DEC	12/08/2022	12/14/2022	600.00	101-41500-401
12/14/2022	NOV 11-DEC	2	Invoice	CLEANING CITY HALL/COUNCIL NOV 2022-D	12/08/2022	12/14/2022	600.00	101-41110-401
Total 106520 KENNY SYLVESTER CONSTRUCTION:							1,200.00	
106730 KUJATH, CAROL								
12/14/2022	12/12/22 MIL	1	Invoice	MILEAGE TO COSTCO FOR SUPPLIES	12/12/2022	12/15/2022	32.75	101-41500-331
Total 106730 KUJATH, CAROL:							32.75	
105673 LEVAN CONSTRUCTION								
12/19/2022	PL22-353 RE	1	Invoice	REFUND DEPOSIT	12/19/2022	12/22/2022	100.00	101-41500-32210
Total 105673 LEVAN CONSTRUCTION:							100.00	
106904 LEVAN, JEFF								
12/19/2022	PL22-22 REF	1	Invoice	REFUND DEPOSIT	12/19/2022	12/22/2022	100.00	101-41500-32210
Total 106904 LEVAN, JEFF:							100.00	
106720 LOFFLER COMPANIES INC.								
12/19/2022	32988850	1	Invoice	ADMIN COPIER/PRINTER	12/07/2022	12/22/2022	161.22	101-41500-401
12/15/2022	4209519	1	Invoice	COPIES/LIBRARY	12/01/2022	12/15/2022	16.36	211-45500-201
01/05/2023	4237341	1	Invoice	COPIER CHARGES/ADMIN	01/03/2023	01/05/2023	80.50	101-41500-401

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Total 106720 LOFFLER COMPANIES INC.:							258.08	
106905 LUCKY LUKE, LLC								
12/21/2022	D2021	1	Invoice	BOOKS/LIBRARY	11/16/2022	12/21/2022	127.21	211-45500-592
Total 106905 LUCKY LUKE, LLC:							127.21	
106053 M&M CONSTRUCTION & CLEANING INC.								
12/21/2022	7689	1	Invoice	HAUL OUT SNOW 12/9/22	12/14/2022	12/21/2022	1,210.00	101-43125-310
Total 106053 M&M CONSTRUCTION & CLEANING INC.:							1,210.00	
137 MCFOA								
12/29/2022	V AXLEY 202	1	Invoice	MEMBERSHIP V. AXLEY	12/27/2022	12/29/2022	50.00	101-41500-433
Total 137 MCFOA:							50.00	
171 MEDTOX LABORATORIES INC.								
12/14/2022	1120227991	1	Invoice	NEW EMPLOY DRUG SCREEN A. FERGUSO	11/30/2022	12/15/2022	34.75	101-42100-310
Total 171 MEDTOX LABORATORIES INC.:							34.75	
105998 METERING & TECHNOLOGY SOLUTION								
12/14/2022	1121	1	Invoice	METER REPLACEMENT	12/08/2022	12/15/2022	164.15	601-49400-550
Total 105998 METERING & TECHNOLOGY SOLUTION:							164.15	
106719 MIDWEST TAPE								
12/21/2022	2000018848	1	Invoice	BOOKS/LIBRARY	11/30/2022	12/21/2022	455.36	211-45500-592
Total 106719 MIDWEST TAPE:							455.36	
104891 MN CHIEFS OF POLICE ASSN.								
12/29/2022	14068	1	Invoice	TRAINING/J. TIMM	12/27/2022	12/29/2022	775.00	101-42100-331
12/29/2022	14069	1	Invoice	TRAINING/B. MILLER	12/27/2022	12/29/2022	775.00	101-42100-331
Total 104891 MN CHIEFS OF POLICE ASSN.:							1,550.00	
223 MN ENERGY RESOURCES CORP.								
12/15/2022	0503043614	1	Invoice	GAS UTILITY/SEWER	11/30/2022	12/15/2022	28.21	602-49450-383
12/15/2022	0503078391	1	Invoice	GAS UTILITY/FIRE HALL	11/30/2022	12/15/2022	503.47	101-42200-383
12/15/2022	0503494971	1	Invoice	GAS UTILITY/ICE RINK	12/02/2022	12/15/2022	68.55	225-45127-383
12/15/2022	0505377887	1	Invoice	GAS UTILITY/COUNCIL	11/30/2022	12/15/2022	99.43	101-41110-383
12/15/2022	0505377887	2	Invoice	GAS UTILITY/ADMIN	11/30/2022	12/15/2022	99.43	101-41500-383
12/15/2022	0505377887	3	Invoice	GAS UTILITY/PD	11/30/2022	12/15/2022	99.43	101-42100-383
12/15/2022	0506816622	1	Invoice	GAS UTILITY/SEWER	12/02/2022	12/15/2022	16.89	602-49450-383
12/15/2022	0506912263	1	Invoice	GAS UTILITY/PUBLIC WORKS	12/12/2022	12/15/2022	3,348.40	101-43100-383
12/15/2022	0507609025	1	Invoice	GAS UTILITY/LIBRARY	11/30/2022	12/15/2022	285.03	211-45500-383
Total 223 MN ENERGY RESOURCES CORP.:							4,548.84	
106201 NORTHVIEW BANK								
01/04/2023	FEB 2023	1	Invoice	GO POOL BOND INTEREST	12/12/2022	02/01/2023	10,920.00	300-47000-611
01/04/2023	FEB 2023	2	Invoice	GO POOL BOND PRINCIPAL	12/12/2022	02/01/2023	83,000.00	300-47000-601
Total 106201 NORTHVIEW BANK:							93,920.00	

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106903 OFFICE OF ADMINISTRATIVE HEARINGS								
12/16/2022	FISK ACRES	1	Invoice	FILING FEE-ANNEXATION FISK ACRES ROA	12/16/2022	12/16/2022	50.00	101-41500-310
Total 106903 OFFICE OF ADMINISTRATIVE HEARINGS:							50.00	
202 OLMSTED MEDICAL CENTER								
12/29/2022	700001131 1	1	Invoice	NEW EMPLOY DRUG SCREEN-M. FEILS, D.	12/16/2022	12/29/2022	78.00	101-42200-310
Total 202 OLMSTED MEDICAL CENTER:							78.00	
106085 ON-SITE COMPUTERS, INC.								
12/16/2022	CW83104	1	Invoice	CLOUD & SERVER BACKUP, HUNTRESS/PO	12/06/2022	12/16/2022	163.00	101-42100-310
Total 106085 ON-SITE COMPUTERS, INC.:							163.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
12/14/2022	2643900 DE	1	Invoice	ELEC WELL #3	12/05/2022	12/15/2022	1,119.00	601-49400-381
12/14/2022	2647400 DE	1	Invoice	ELEC SKATING RINK	12/05/2022	12/15/2022	88.00	225-45127-381
12/14/2022	2658900 DE	1	Invoice	ELEC SWIMMING POOL	12/05/2022	12/15/2022	158.00	225-45128-381
12/14/2022	2706100 DE	1	Invoice	ELEC NE LIFT STATION	12/05/2022	12/15/2022	225.00	602-49450-381
12/14/2022	2709900 DE	1	Invoice	ELEC WEST BROADWAY	12/05/2022	12/15/2022	10.00	101-42500-381
12/14/2022	2714900 DE	1	Invoice	ELEC STREET LIGHTS	12/05/2022	12/15/2022	3,048.00	101-43100-381
12/14/2022	2738000 DE	1	Invoice	ELEC WELL #2	12/05/2022	12/15/2022	2,098.00	601-49400-381
12/14/2022	2739100 DE	1	Invoice	ELEC PUBLIC WORKS	12/05/2022	12/15/2022	294.00	101-43100-381
12/14/2022	2747700 DE	1	Invoice	ELEC SW SIREN	12/05/2022	12/15/2022	70.00	101-42500-381
12/14/2022	2764400 DE	1	Invoice	ELEC NW LIFT STATION	12/05/2022	12/15/2022	384.00	602-49450-381
12/14/2022	2767800 DE	1	Invoice	ELEC CEMETERY FLAG LIGHT	12/05/2022	12/15/2022	54.00	235-49010-381
12/14/2022	2777600 DE	1	Invoice	ELEC LIBRARY	12/05/2022	12/15/2022	288.00	211-45500-381
12/14/2022	3036800 DE	1	Invoice	ELEC FIRE HALL	12/05/2022	12/15/2022	156.00	101-42200-381
12/14/2022	3038100 DE	1	Invoice	ELEC CITY HALL/COUNCIL	12/05/2022	12/15/2022	149.00	101-41110-381
12/14/2022	3038100 DE	2	Invoice	ELEC CITY HALL/ADMIN	12/05/2022	12/15/2022	149.00	101-41500-381
12/14/2022	3038100 DE	3	Invoice	ELEC CITY HALL/POLICE	12/05/2022	12/15/2022	149.00	101-42100-381
12/14/2022	3041300 DE	1	Invoice	ELEC WEDGEWOOD PARK	12/05/2022	12/15/2022	56.00	225-45200-381
12/14/2022	3042300 DE	1	Invoice	ELEC WATER TOWER	12/05/2022	12/15/2022	168.00	601-49400-381
12/14/2022	3043900 DE	1	Invoice	ELEC BIKE TRAIL	12/05/2022	12/15/2022	70.00	225-45200-381
12/14/2022	3274000 DE	1	Invoice	ELEC 6TH ST SW LIGHTS	12/05/2022	12/15/2022	99.03	101-43100-381
12/14/2022	3274100 DE	1	Invoice	ELEC 4TH ST SW LIGHTS	12/05/2022	12/15/2022	116.04	101-43100-381
12/14/2022	3274200 DE	1	Invoice	ELEC 2ND ST SW LIGHTS	12/05/2022	12/15/2022	93.04	101-43100-381
12/14/2022	3274300 DE	1	Invoice	ELEC 1ST ST SW LIGHTS	12/05/2022	12/15/2022	82.50	101-43100-381
12/14/2022	3333200 DE	1	Invoice	ELEC ECKSTEIN/TENNIS COURT	12/05/2022	12/15/2022	140.00	225-45200-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,263.61	
105004 PK MEYER BUILDERS, INC.								
12/15/2022	PL21-129 RE	1	Invoice	REFUND DEPOSIT WATER	12/15/2022	12/15/2022	500.00	601-49400-229
12/15/2022	PL21-129 RE	2	Invoice	REFUND DEPOSIT SEWER	12/15/2022	12/15/2022	500.00	602-49450-229
Total 105004 PK MEYER BUILDERS, INC.:							1,000.00	
105272 PLAINVIEW LAWN & SNOW								
12/29/2022	9769	1	Invoice	OPEN & CLOSE/R. SCAFFER'S PARENTS	12/11/2022	12/29/2022	150.00	235-49010-401
12/29/2022	9770	1	Invoice	HALF SEXTON FEE 2022	12/11/2022	12/29/2022	600.00	235-49010-401
Total 105272 PLAINVIEW LAWN & SNOW:							750.00	
238 PLAINVIEW PARTS HOUSE								
12/16/2022	692790	1	Invoice	CABLE TIES, CAR WASH/PW	11/03/2022	12/16/2022	86.28	101-43100-217
12/16/2022	692850	1	Invoice	AIR, FUEL, OIL FILTERS/PW	11/04/2022	12/16/2022	52.52	101-43100-221

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12/16/2022	693696	1	Invoice	ADAPTER PLUG, COUPLER/PW	11/17/2022	12/16/2022	22.98	101-43100-221
12/16/2022	694081	1	Invoice	IMPACT SOCKET/PW	11/23/2022	12/16/2022	27.99	101-43100-217
12/16/2022	694370	1	Invoice	AIR BRAKE CHAMBER/PW	11/29/2022	12/16/2022	63.36	101-43100-221
Total 238 PLAINVIEW PARTS HOUSE:							253.13	
240 PLAINVIEW POSTMASTER								
01/03/2023	JANUARY 20	1	Invoice	UTILITY BILLING	01/04/2023	01/04/2023	225.81	601-49400-322
01/03/2023	JANUARY 20	2	Invoice	UTILITY BILLING	01/04/2023	01/04/2023	225.80	602-49450-322
Total 240 PLAINVIEW POSTMASTER:							451.61	
106901 PLAINVIEW TOWNSHIP								
12/15/2022	RES 2022-38	1	Invoice	TAX REIMB-FISK RD ANNEXATION RES 2022	12/15/2022	12/15/2022	230.00	101-41500-437
Total 106901 PLAINVIEW TOWNSHIP:							230.00	
741 QUILL CORPORATION								
12/29/2022	29609268	1	Invoice	QUILL MEMBERSHIP RENEWAL	12/15/2022	12/29/2022	69.99	101-41500-433
Total 741 QUILL CORPORATION:							69.99	
105845 RAHMAN HEATING, AC &								
12/29/2022	17278-1	1	Invoice	COMFORT CLUB MEMBERSHIP OCT-DEC 20	12/21/2022	12/29/2022	147.00	101-43100-223
12/29/2022	17278-1	2	Invoice	COMFORT CLUB MEMBERSHIP OCT-DEC 20	12/21/2022	12/29/2022	84.00	101-41500-223
12/29/2022	17278-1	3	Invoice	COMFORT CLUB MEMBERSHIP OCT-DEC 20	12/21/2022	12/29/2022	84.00	225-45128-223
12/29/2022	17278-1	4	Invoice	COMFORT CLUB MEMBERSHIP OCT-DEC 20	12/21/2022	12/29/2022	21.00	225-45200-223
12/29/2022	17278-1	5	Invoice	COMFORT CLUB MEMBERSHIP OCT-DEC 20	12/21/2022	12/29/2022	126.00	101-42200-223
12/29/2022	17278-1	6	Invoice	COMFORT CLUB MEMBERSHIP OCT-DEC 20	12/21/2022	12/29/2022	105.00	101-41500-227
12/29/2022	17278-1	7	Invoice	COMFORT CLUB MEMBERSHIP OCT-DEC 20	12/21/2022	12/29/2022	126.00	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							693.00	
390 RITEWAY BUSINESS FORMS								
12/16/2022	22-33505	1	Invoice	UTILITY BILL FORMS WATER	12/14/2022	12/16/2022	421.85	601-49400-201
12/16/2022	22-33505	2	Invoice	UTILITY BILL FORMS SEWER	12/14/2022	12/16/2022	421.85	602-49450-201
12/29/2022	22-85263	1	Invoice	2022 TAX FORMS	12/19/2022	12/29/2022	266.81	101-41500-201
Total 390 RITEWAY BUSINESS FORMS:							1,110.51	
105890 RONCO ENGINEERING SALES								
12/21/2022	3307063	1	Invoice	SUPPLIES/SNOW	12/13/2022	12/28/2022	46.25	101-43125-221
Total 105890 RONCO ENGINEERING SALES:							46.25	
268 SELCO								
12/21/2022	50675	1	Invoice	BASIC TECH FEES/PC SUPPORT	12/01/2022	12/21/2022	852.48	211-45500-418
12/21/2022	50675	2	Invoice	CREDIT-RETURN PATRON CARD SINGLES/LI	12/01/2022	12/21/2022	13.20-	211-45500-201
12/21/2022	50709	1	Invoice	OVERDRIVE 2023/LIBRARY	12/02/2022	12/21/2022	1,219.49	211-45500-201
Total 268 SELCO:							2,058.77	
106907 SHEILA'S PERSONAL CHEF SERVICE								
12/29/2022	717423	1	Invoice	EMPLOYEE APPRECIATION DESSERTS	12/21/2022	12/29/2022	252.00	101-41500-437
Total 106907 SHEILA'S PERSONAL CHEF SERVICE:							252.00	

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106360 STAMSCHOR, NICK								
12/19/2022	PL20-48 REF	1	Invoice	REFUND DEPOSIT	12/19/2022	12/22/2022	100.00	101-41500-32210
Total 106360 STAMSCHOR, NICK:							100.00	
106841 STONING, AARON								
12/16/2022	694911	1	Invoice	NAPA-2 QUARTS OIL/PD	12/08/2022	12/16/2022	11.99	101-42100-228
Total 106841 STONING, AARON:							11.99	
284 STREICHER'S								
12/14/2022	I1603563	1	Invoice	AMMO/POLICE	12/05/2022	12/15/2022	962.76	101-42100-418
12/21/2022	I1606257	1	Invoice	AMMO/POLICE	12/19/2022	12/28/2022	962.76	101-42100-418
Total 284 STREICHER'S:							1,925.52	
716 THREE RIVERS COMMUNITY ACTION								
01/05/2023	DECEMBER	1	Invoice	DECEMBER TRANSIT BUS FEES	12/31/2022	01/05/2023	962.50	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							962.50	
104900 TOMS LAWN & CLEANING SERVICE								
01/05/2023	211	1	Invoice	DECEMBER CLEANING/LIBRARY	12/31/2022	01/05/2023	765.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							765.00	
104321 UNIVERSAL TRUCK EQUIPMENT INC								
12/21/2022	59100	1	Invoice	PART/SNOW	12/12/2022	12/28/2022	1,185.11	101-43125-221
Total 104321 UNIVERSAL TRUCK EQUIPMENT INC:							1,185.11	
106785 US INTERNET CORP.								
12/29/2022	3584599	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	12/01/2022	12/29/2022	31.50	101-41500-309
01/05/2023	3631456	1	Invoice	MONTHLY EMAIL SPAM FILTERING/ADMIN	12/31/2022	01/05/2023	31.50	101-41500-309
Total 106785 US INTERNET CORP.:							63.00	
105461 VISA/TCM BANK N.A.								
12/14/2022	#0165 DECE	1	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2022	12/15/2022	30.87	211-45500-592
12/14/2022	#0165 DECE	2	Invoice	AMAZON-BOOKS/LIBRARY	12/02/2022	12/15/2022	33.98	211-45500-592
12/13/2022	#6188 DECE	1	Invoice	CDW, INC - INK/PW	12/02/2022	12/15/2022	250.19	101-43100-201
12/13/2022	#6196 DECE	1	Invoice	MENARDS-SUPPLIES/PW	12/02/2022	12/15/2022	73.97	101-43100-217
12/13/2022	#6196 DECE	2	Invoice	PANDA EXPRESS-MEAL AT TRAINING S. LAR	12/02/2022	12/15/2022	14.35	602-49450-331
12/13/2022	#6196 DECE	3	Invoice	JIMMY JOHN'S-MEAL AT TRAINING S. LARSO	12/02/2022	12/15/2022	10.27	602-49450-331
12/13/2022	#6196 DECE	4	Invoice	FREDDY'S-MEAL AT TRAINING S. LARSON	12/02/2022	12/15/2022	12.19	602-49450-331
12/13/2022	#6196 DECE	5	Invoice	NORTH CENTRAL INTERNATIONAL-PARTS/S	12/02/2022	12/15/2022	106.06	101-43125-221
12/16/2022	#6592 DECE	1	Invoice	APPLE.COM/PD	12/02/2022	12/16/2022	.99	101-42100-221
12/16/2022	#6592 DECE	2	Invoice	USPS-GALLS RETURN/PD	12/02/2022	12/16/2022	17.05	101-42100-322
12/16/2022	#6592 DECE	3	Invoice	OFFICEMAX-OFFICE SUPPLIES/PD	12/02/2022	12/16/2022	18.37	101-42100-201
12/16/2022	#6592 DECE	4	Invoice	AMAZON-BLUE LINE FLAG/PD	12/02/2022	12/16/2022	15.29	101-42100-437
12/16/2022	#6592 DECE	5	Invoice	AMAZON-DOG LEASH/PD	12/02/2022	12/16/2022	17.08	101-42100-228
12/16/2022	#6592 DECE	6	Invoice	AMAZON-KIWI DYE BLACK LEATHER/PD	12/02/2022	12/16/2022	9.99	101-42100-417
12/16/2022	#6592 DECE	7	Invoice	AMAZON-GLOVES/PD	12/02/2022	12/16/2022	39.82	101-42100-417
12/16/2022	#6592 DECE	8	Invoice	BLADETECH-BODY CAMERA PARTS/PD	12/02/2022	12/16/2022	16.43	101-42100-221
12/16/2022	#6592 DECE	9	Invoice	HOLSTERBUILDER-MOLLE-LOCKS/PD	12/02/2022	12/16/2022	19.30	101-42100-221
12/16/2022	#6592 DECE	10	Invoice	GALLS-RETURN E. RAHMAN UNIFORM/PD	12/02/2022	12/16/2022	314.00-	101-42100-417
12/16/2022	#6592 DECE	11	Invoice	ALLIED MEDICAL TRAINING-EMR COURSE L	12/02/2022	12/16/2022	195.00	101-42100-331
12/16/2022	#6592 DECE	12	Invoice	5.11 INC-UNIFORM B. MILLER/PD	12/02/2022	12/16/2022	162.85	101-42100-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/16/2022	#6592 DECE	13	Invoice	VISTA PRINT-BUSINESS CARDS A. FERGUS	12/02/2022	12/16/2022	42.50	101-42100-417
12/16/2022	#6592 DECE	14	Invoice	US FLEET TRACKING-MONTHLY SERVICE/P	12/02/2022	12/16/2022	59.90	101-42100-309
12/16/2022	#6592 DECE	15	Invoice	LATE FEE/PD	12/02/2022	12/16/2022	40.00	101-42100-437
12/16/2022	#6592 DECE	16	Invoice	FINANCE CHARGE/PD	12/02/2022	12/16/2022	8.33	101-42100-437
12/13/2022	#6634 DECE	1	Invoice	DUNGAREES-UNIFORM B. FLIES	12/02/2022	12/15/2022	119.97	601-49400-417
12/13/2022	#6725 DECE	1	Invoice	FLEET FARM-UNIFORM M. ELLINGSON	12/02/2022	12/15/2022	69.99	225-45200-417
12/13/2022	#6840 DECE	1	Invoice	SAM'S CLUB-FOOD FOR ELECTIONS	12/02/2022	12/15/2022	87.14	101-41410-437
12/13/2022	#6840 DECE	2	Invoice	ADOBE/C. KUJATH	12/02/2022	12/15/2022	16.10	101-41500-433
12/13/2022	#6923 DECE	1	Invoice	COSTCO-FOOD FOR ELECTIONS	12/02/2022	12/15/2022	103.65	101-41410-437
12/13/2022	#6931 DECE	1	Invoice	ADOBE/K. HALL	12/02/2022	12/15/2022	257.57	101-41500-433
12/16/2022	#6998 DECE	1	Invoice	AMAZON-KIWI SHINE BLACK SPONGE/PD	12/02/2022	12/16/2022	16.99	101-42100-417
12/16/2022	#6998 DECE	2	Invoice	MICROSOFT-ONLINE SERVICES/PD	12/02/2022	12/16/2022	17.71	101-42100-309
12/16/2022	#6998 DECE	3	Invoice	AMAZON-KIWI BLACK SHOE POLISH/PD	12/02/2022	12/16/2022	10.79	101-42100-417
12/16/2022	#6998 DECE	4	Invoice	HOSTGATOR.COM-WEEBLY CLOUD PRO/PD	12/02/2022	12/16/2022	8.99	101-42100-321
12/16/2022	#6998 DECE	5	Invoice	MN POST BOARD-A. FERGUSON TRAINING/	12/02/2022	12/16/2022	35.00	101-42100-433
12/16/2022	#6998 DECE	6	Invoice	MN POST BOARD-SERVICE FEE/PD	12/02/2022	12/16/2022	.75	101-42100-433
12/16/2022	#6998 DECE	7	Invoice	ASP INC-UNIFORM BAR/PD	12/02/2022	12/16/2022	24.24	101-42100-417
12/16/2022	#6998 DECE	8	Invoice	EPOLICESUPPLY-UNIFORM BARS/PD	12/02/2022	12/16/2022	55.95	101-42100-417
12/16/2022	#6998 DECE	9	Invoice	CUSTOM INK-BEANIES/PD	12/02/2022	12/16/2022	348.60	101-42100-417
12/16/2022	#6998 DECE	10	Invoice	MN POST BOARD-A. FERGUSON TRAINING/	12/02/2022	12/16/2022	90.00	101-42100-433
12/16/2022	#6998 DECE	11	Invoice	MN POST BOARD-SERVICE FEE/PD	12/02/2022	12/16/2022	1.94	101-42100-433
12/15/2022	#7111 DECE	1	Invoice	KBS-UNIFORM K. DEFRANG	12/02/2022	12/15/2022	19.49	101-43100-417
12/15/2022	#7111 DECE	2	Invoice	AG PARTNERS-UNIFORM K. DEFRANG	12/02/2022	12/15/2022	114.95	101-43100-417
Total 105461 VISA/TCM BANK N.A.:							2,280.60	
307 WABASHA COUNTY AUDITOR/TREAS.								
12/16/2022	DECEMBER	1	Invoice	DECEMBER 2022 LEGAL SERVICES CONTR	12/06/2022	12/16/2022	1,800.00	101-42100-304
12/16/2022	NOVEMBER	1	Invoice	NOVEMBER 2022 LEGAL SERVICES CONTR	11/01/2022	12/16/2022	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							3,600.00	
104759 WABASHA COUNTY RECORDER								
12/27/2022	12-27-22	1	Invoice	RECORDING FEE-FISK RD ANNEXATION/PL	12/27/2022	12/27/2022	46.00	101-41500-310
Total 104759 WABASHA COUNTY RECORDER:							46.00	
310 WABASHA IMPLEMENT COMPANY								
01/05/2023	1218	1	Invoice	ECHO POWER PRUNER/PARKS	12/05/2022	01/05/2023	549.99	225-45200-217
Total 310 WABASHA IMPLEMENT COMPANY:							549.99	
105694 WABASHA TREE COMPANY								
12/14/2022	9400	1	Invoice	STUMP GRINDING	12/07/2022	12/15/2022	640.00	101-43100-222
Total 105694 WABASHA TREE COMPANY:							640.00	
106269 WATER SYSTEMS COMPANY								
12/29/2022	474810	1	Invoice	WATER/CITY HALL	12/29/2022	12/29/2022	37.60	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							37.60	
105600 WEX BANK								
12/15/2022	85567669	1	Invoice	FUEL/POLICE DEPT.	11/30/2022	12/15/2022	1,525.41	101-42100-212
Total 105600 WEX BANK:							1,525.41	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106898 WINGERT METAL								
12/21/2022	12/8/22	1	Invoice	HOSE DIVIDER/FIRE DEPT.	12/08/2022	12/21/2022	575.00	101-42200-221
12/21/2022	121422	1	Invoice	SNOWPLOW WEAR BAR, STAINLESS BRACK	12/14/2022	12/21/2022	150.00	101-43125-221
Total 106898 WINGERT METAL:							725.00	
Grand Totals:							213,974.48	

Report GL Period Summary

GL Period	Amount
12/22	79,212.82
01/23	134,761.66
Grand Totals:	213,974.48

Vendor number hash:	11585209
Vendor number hash - split:	18776048
Total number of invoices:	158
Total number of transactions:	233

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	213,974.48	.00	213,974.48
Grand Totals:	213,974.48	.00	213,974.48

Report Criteria:
[Report].GL Account = {<>} "10121709"

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** 5.C.
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve donations for the AED Cabinet Fund.	

SUMMARY
The City of Plainview has received multiple donations for the AED Cabinet Fund.
Donations include:
Plainview Lyon's Club $1,000
Kenny Sylvester Construction $500
Anonymous $500
Paulette Klees $200
Denise Jacobs $100
Immaculate Conception Church $261

BUILDING PERMIT REPORT
January 2023

Permit Number & Applicant

PL22-410 **Gene Schneider**	300 3rd Ave SE – Deck	**Value:** **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:** **Refundable Deposit:**	$4,000.00 $166.19 $38.90 $25.29 $2.00 $100.00
PL22-437 **Prestige Plumbing** **(KBS)**	500 10th St SW – Boiler/In-floor heat	**Value:** **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:** **Refundable Deposit:**	$8,000.00 $205.15 $61.30 $39.85 $4.00 $100.00
PL22-441 **Jason Thompson**	615 3rd Ave NE – Windows	**Value:** **Total Fee:** **Permit Fee:** **Plan Check Fee:** **State Surcharge:** **Refundable Deposit:**	$5,000.00 $175.93 $44.50 $28.93 $2.50 $100.00
PL22-446 **Hallmark Builders** **(Scott Pries)**	615 2nd St SE – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$12,000.00 $55.00 $54.00 $1.00
PL22-447 Larson Siding/Windows **(Mike Pahl)**	315 2nd St NE – Reside and Windows	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$29,272.00 $110.00 $108.00 $2.00
PL22-448 **Priority Construction** **(Kim's Saloon)**	45 4th St SW – Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$64,000.00 $55.00 $54.00 $1.00
PL22-449 **B&C Plumbing/Heating** **(Harvest Ridge c/o Lloyd Management)**	242 8th St NE – Furnace	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$3,000.00 $30.00 $29.00 $1.00

BUILDING PERMIT REPORT
January 2023

PL22-450	115 2nd Ave SE – Boiler	**Value:**	$4,900.00
Haley Comfort Systems		**Total Fee:**	$30.00
(Greg Schneider)		**Permit Fee:**	$29.00
		State Surcharge:	$1.00

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$
	State Surcharge:	$

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$
	State Surcharge:	$

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$
	Sate Surcharge:	$

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$
	State Surcharge:	$

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$
	State Surcharge:	$

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$
	State Surcharge:	$

PL22-	**Value:**	$
	Total Fee:	$
	Permit Fee:	$
	State Surcharge:	$

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM:	Dept. Head Reports & Board Minutes	**AGENDA SECTION:** Consent
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 5.D.**
ATTACHMENTS: Department Head Reports		**APPROVED BY: dt**
RECOMMENDED ACTION: Motion to accept Department reports.		

MONTHLY REPORT OF FINANCE DIRECTOR
December, 2022

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Meter Issues
- Continued work to correct issues with City's DUNS/Unique Entity ID numbers & how it was previously set-up. This has been a difficult process that is causing some issues getting our federal reimbursements for BP Vests for the PD.
- 2023 Budget Process – Finalize 2023 budget. The final budget levy was approved at the Dec. 13th council meeting. The levy certification was filed with Wabasha County as well as the required state reports.
- Annual fund transfers

Projects

- Continued water meter changeout program started in March, 2021–coordinating with Public Works. Project will continue over a 4-year period. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of December, 2022 we had installed 365 meters. We're also working on cleaning up some old meter issues during this process.
- Future projects:
  - File/Organize Financial/Personnel Records
  - Update Chart of Accounts
  - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
  - Review bank accounts/rates & credit card provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- 2022 Property Tax Levy Report-State of MN
- 2022 Certification of Truth in Taxation Compliance-State of MN

Training

Meetings

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Council					
101-41110-103	Part-Time Employees	13,299.99	13,300.00	13,300.00	.00
101-41110-121	PERA	165.00	.00	165.00	165.00-
101-41110-122	FICA	812.86	1,018.00	812.85	205.15
101-41110-151	Worker s Comp Insurance Prem	57.18	65.00	78.96	13.96-
101-41110-201	Office Supplies(paper-pens-et)	12.61	200.00	17.29	182.71
101-41110-322	Postage	21.05	100.00	.00	100.00
101-41110-331	Meetings-Conferences (mtgs/mi)	45.45	1,000.00	105.00	895.00
101-41110-343	Advertising	142.24	200.00	648.00	448.00-
101-41110-362	Property - Casualty Ins (Auto)	7,893.71	8,000.00	7,335.15	664.85
101-41110-381	Electric Utilities	1,552.00	1,600.00	1,799.99	199.99-
101-41110-383	Gas Utilities	692.25	775.00	926.53	151.53-
101-41110-401	Contractual Services	7,200.00	7,200.00	7,200.00	.00
101-41110-433	Dues and Subscriptions	10,157.00	10,000.00	10,608.00	608.00-
101-41110-437	Miscellaneous	461.71	600.00	149.77	450.23
101-41110-440	City Cleanup	6,821.92	6,600.00	6,851.60	251.60-
Total Council:		49,334.97	50,658.00	49,998.14	659.86
Elections					
101-41410-103	Part-Time Employees	.00	4,000.00	5,868.00	1,868.00-
101-41410-309	Software and Design	.00	840.00	.00	840.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	500.00	414.78	85.22
101-41410-437	Miscellaneous	840.00	500.00	1,840.30	1,340.30-
101-41410-590	Capital Outlay	.00	10,000.00	3,496.32	6,503.68
Total Elections:		840.00	15,840.00	11,619.40	4,220.60
Administration					
101-41500-101	Full-Time Employees Regular	273,655.68	305,644.00	311,364.38	5,720.38-
101-41500-102	Full-Time Employees Overtime	12,319.24	17,000.00	14,335.54	2,664.46
101-41500-120	CENTRAL PENSION FUND	2,995.20	4,000.00	2,995.20	1,004.80
101-41500-121	PERA	20,853.72	24,198.00	23,960.95	237.05
101-41500-122	FICA	25,147.47	24,682.00	24,686.55	4.55-
101-41500-131	Employer Paid Health	67,422.12	73,200.00	75,753.31	2,553.31-
101-41500-142	Unemployment Benefit Payments	.00	.00	8,349.39	8,349.39-
101-41500-151	Worker s Comp Insurance Prem	2,256.72	2,390.00	2,903.29	513.29-
101-41500-201	Office Supplies	4,371.02	5,500.00	4,431.70	1,068.30
101-41500-211	Operating Supplies - Cleaning	556.65	1,000.00	644.07	355.93
101-41500-217	Other Operating Supplies	1,005.63	1,000.00	1,617.76	617.76-
101-41500-221	Repair/Maint - Equipment	572.22	500.00	.00	500.00
101-41500-223	Repair/Maintain - Building	1,823.91	2,500.00	11,258.90	8,758.90-
101-41500-227	Repair/Maintain - Amb Building	3,426.66	4,000.00	2,669.03	1,330.97
101-41500-301	Auditing and Acct g Services	28,100.00	28,950.00	29,000.00	50.00-
101-41500-303	Engineering Fees	65,468.00	40,000.00	159,646.00	119,646.00-
101-41500-304	Legal Fees	21,540.76	25,000.00	35,404.21	10,404.21-
101-41500-309	Software and Design	15,922.09	15,000.00	18,306.42	3,306.42-
101-41500-310	Other Professional Services	4,195.41	5,000.00	9,312.72	4,312.72-
101-41500-312	CITY WEBSITE	2,650.00	2,650.00	2,650.00	.00
101-41500-316	Building Inspections	23,536.05	22,000.00	30,306.10	8,306.10-
101-41500-317	Dial A Ride Bus	6,891.50	5,000.00	7,172.75	2,172.75-
101-41500-321	Communications	6,659.94	6,000.00	5,886.35	113.65
101-41500-322	Postage	1,198.10	2,000.00	2,115.09	115.09-
101-41500-331	Meetings-Conferences (mtgs/mi)	928.37	5,000.00	2,641.57	2,358.43
101-41500-343	Advertising	4,428.83	3,000.00	3,564.18	564.18-
101-41500-362	Property - Casualty Ins (Auto)	5,712.56	5,800.00	5,317.98	482.02

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-41500-381	Electric Utilities	1,552.02	1,600.00	1,800.02	200.02-
101-41500-383	Gas Utilities	692.26	775.00	926.53	151.53-
101-41500-401	Contractual Services	12,836.98	12,000.00	13,341.07	1,341.07-
101-41500-417	Uniforms	1,509.26	2,400.00	1,488.85	911.15
101-41500-433	Dues and Subscriptions	2,808.56	1,800.00	2,056.19	256.19-
101-41500-434	Sales Tax Paid	6.00	10.00	9.00	1.00
101-41500-437	Miscellaneous	1,490.17	500.00	890.86	390.86-
101-41500-442	Bank Service Charges	3,167.39	3,500.00	2,396.12	1,103.88
101-41500-443	Credit Card Merchant Fees	3,090.31	2,500.00	2,341.79	158.21
101-41500-444	XPRESS Bill Pay Fees	5,242.41	5,000.00	4,118.54	881.46
101-41500-445	Legal Settlements	17,618.91	.00	.00	.00
101-41500-560	Furniture & Fixtures	3,903.88	.00	94.98	94.98-
101-41500-570	Office Equipment & Furnishings	.00	.00	705.13	705.13-
101-41500-580	Computers & Technology	.00	25,000.00	1,343.80	23,656.20
101-41500-590	Capital Outlay	77,631.00	35,000.00	17,028.66	17,971.34
Total Administration:		735,187.00	721,099.00	844,834.98	123,735.98-
Police					
101-42100-101	Full-Time Employees Regular	561,803.79	596,870.00	611,640.85	14,770.85-
101-42100-102	Full-Time Employees Overtime	25,863.84	10,000.00	23,290.07	13,290.07-
101-42100-103	Part-Time Employees	18,072.93	10,000.00	6,279.68	3,720.32
101-42100-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
101-42100-121	PERA	95,002.61	101,792.00	102,357.58	565.58-
101-42100-122	FICA	12,818.76	12,218.00	12,683.12	465.12-
101-42100-131	Employer Paid Health	157,587.46	162,732.00	166,208.28	3,476.28-
101-42100-142	Unemployment Benefit Payments	.00	.00	282.88	282.88-
101-42100-151	Worker s Comp Insurance Prem	22,805.41	29,647.00	36,014.12	6,367.12-
101-42100-201	Office Supplies(paper-pens-et)	4,009.54	3,000.00	2,925.39	74.61
101-42100-212	Motor Fuels-Gas	19,179.14	15,000.00	22,203.90	7,203.90-
101-42100-217	Other Operating Supplies	518.16	100.00	258.95	158.95-
101-42100-221	Repair/Maint - Equipment	12,943.21	16,000.00	16,758.40	758.40-
101-42100-228	Repair/Maintain Other	1,075.19	3,000.00	2,499.31	500.69
101-42100-240	Repair/Maint Taser Program	.00	.00	6,279.99	6,279.99-
101-42100-304	Legal Fees	21,600.00	21,600.00	21,600.00	.00
101-42100-309	Software and Design	6,611.66	5,000.00	6,004.20	1,004.20-
101-42100-310	Other Professional Services	3,911.23	5,000.00	4,422.56	577.44
101-42100-318	Animal Control	.00	500.00	.00	500.00
101-42100-319	Forfeitures	217.80	1,200.00	.00	1,200.00
101-42100-321	Communications	14,619.59	14,000.00	14,901.23	901.23-
101-42100-322	Postage	29.47	50.00	211.17	161.17-
101-42100-331	Meetings-Conferences (mtgs/mi)	1,780.13	7,275.00	9,354.61	2,079.61-
101-42100-343	Advertising	100.00	500.00	96.00	404.00
101-42100-362	Property - Casualty Ins (Auto)	6,126.98	6,433.00	5,898.37	534.63
101-42100-381	Electric Utilities	1,551.98	1,600.00	1,951.99	351.99-
101-42100-383	Gas Utilities	692.27	775.00	926.50	151.50-
101-42100-406	Safety	37.50	1,200.00	624.69	575.31
101-42100-417	Uniforms	12,718.49	9,000.00	7,959.65	1,040.35
101-42100-418	Range/Ammo	5,078.15	7,000.00	9,296.79	2,296.79-
101-42100-433	Dues and Subscriptions	2,704.48	3,500.00	1,787.69	1,712.31
101-42100-436	Towing Charges	193.28	200.00	.00	200.00
101-42100-437	Miscellaneous	2,181.79	3,000.00	940.15	2,059.85
101-42100-438	Police - DARE Prog	1,049.59	5,000.00	1,924.33	3,075.67
101-42100-446	NSF Checks	.00	500.00	.00	500.00
101-42100-560	Furniture & Fixtures	270.30	1,000.00	64.99	935.01
101-42100-590	Capital Outlay	20,030.05	60,000.00	7,593.95	52,406.05

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Total Police:		1,034,183.18	1,115,692.00	1,106,239.79	9,452.21
City Fire					
101-42200-103	Part-Time Employees	14,791.37	22,156.00	25,866.16	3,710.16-
101-42200-122	FICA	1,131.55	1,695.00	1,978.81	283.81-
101-42200-151	Worker s Comp Insurance Prem	2,743.45	2,745.00	3,334.53	589.53-
101-42200-201	Office Supplies(paper-pens-et)	166.51	400.00	125.94	274.06
101-42200-207	Fire Prevention Instruct Supps	960.00	2,000.00	1,560.00	440.00
101-42200-211	Operating Supplies - Cleaning	69.37	200.00	.00	200.00
101-42200-212	Motor Fuels-Gas	440.88	1,000.00	1,463.77	463.77-
101-42200-217	Other Operating Supplies	606.89	200.00	1,668.23	1,468.23-
101-42200-221	Repair/Maint - Equipment	9,848.64	18,000.00	32,004.43	14,004.43-
101-42200-223	Repair/Maintain - Building	7,957.68	8,000.00	17,226.01	9,226.01-
101-42200-226	Foam	625.00	2,000.00	.00	2,000.00
101-42200-228	Repair/Maintain - Other	2,514.55	.00	.00	.00
101-42200-309	Software and Design	70.90	120.00	77.88	42.12
101-42200-310	Other Professional Services	411.00	1,000.00	1,333.00	333.00-
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	3,845.84	2,800.00	3,575.66	775.66-
101-42200-322	Postage	29.60	100.00	62.19	37.81
101-42200-331	Meetings-Conferences (mtgs/mi)	3,503.89	1,500.00	2,964.50	1,464.50-
101-42200-343	Advertising	.00	500.00	273.00	227.00
101-42200-362	Property - Casualty Ins (Auto)	6,725.23	7,058.00	6,471.43	586.57
101-42200-381	Electric Utilities	2,348.00	2,500.00	1,659.00	841.00
101-42200-383	Gas Utilities	3,265.94	3,000.00	4,053.66	1,053.66-
101-42200-384	Garbage Service	711.88	800.00	602.36	197.64
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	484.43	10,000.00	.00	10,000.00
101-42200-433	Dues and Subscriptions	925.00	1,000.00	342.50	657.50
101-42200-437	Miscellaneous	.00	100.00	.00	100.00
101-42200-590	Capital Outlay	1,025,006.00	.00	17,726.44	17,726.44-
101-42200-700	Tansfers Out	1,235.00	.00	.00	.00
Total City Fire:		1,090,418.60	90,874.00	124,369.50	33,495.50-
Emergency Management					
101-42500-103	Part-Time Employees	1,156.29	1,191.00	1,190.98	.02
101-42500-122	FICA	88.46	91.00	91.11	.11-
101-42500-221	Repair/Maint - Equipment	92.88	4,000.00	278.69	3,721.31
101-42500-310	Other Professional Services	660.00	660.00	.00	660.00
101-42500-381	Electric Utilities	732.00	725.00	919.00	194.00-
Total Emergency Management:		2,729.63	6,667.00	2,479.78	4,187.22
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	111,505.36	113,328.00	113,692.53	364.53-
101-43100-102	Full-Time Employees Overtime	1,660.16	4,200.00	387.40	3,812.60
101-43100-120	CENTRAL PENSION FUND	790.34	840.00	838.75	1.25
101-43100-121	PERA	8,296.41	8,814.00	8,514.29	299.71
101-43100-122	FICA	8,537.66	8,991.00	8,684.55	306.45
101-43100-131	Employer Paid Health	28,391.01	28,949.76	28,653.36	296.40
101-43100-151	Worker s Comp Insurance Prem	15,782.71	16,256.00	19,747.21	3,491.21-
101-43100-201	Office Supplies(paper-pens-et)	199.09	500.00	494.28	5.72
101-43100-211	Operating Supplies - Cleaning	51.30	100.00	25.78	74.22
101-43100-212	Motor Fuels-Gas	7,931.37	7,000.00	12,886.10	5,886.10-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
101-43100-217	Other Operating Supplies	11,310.03	16,275.00	8,834.48	7,440.52
101-43100-221	Repair/Maint - Equipment	20,392.00	25,000.00	11,860.38	13,139.62
101-43100-222	Tree trimming	18,317.25	20,000.00	13,408.49	6,591.51
101-43100-223	Repair/Maintain - Building	4,174.14	7,500.00	5,512.20	1,987.80
101-43100-224	Repair/Maintain - Streets	92,337.45	100,000.00	58,450.00	41,550.00
101-43100-225	Repair/Maint - Detention Ponds	3,950.00	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	50,531.03	60,000.00	54,491.45	5,508.55
101-43100-229	Refunds	104.00	.00	29.45	29.45-
101-43100-303	Engineering Fees	23,468.74	20,000.00	2,080.00	17,920.00
101-43100-310	Other Professional Services	19,450.72	30,000.00	25,820.90	4,179.10
101-43100-321	Communications	3,667.92	4,000.00	3,162.33	837.67
101-43100-322	Postage	21.05	100.00	7.85	92.15
101-43100-331	Meetings-Conferences (mtgs/mi)	.00	300.00	39.50	260.50
101-43100-343	Advertising	320.04	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	17,019.25	17,870.00	16,384.88	1,485.12
101-43100-381	Electric Utilities	40,296.35	39,799.00	47,919.63	8,120.63-
101-43100-383	Gas Utilities	2,904.96	2,500.00	6,796.13	4,296.13-
101-43100-384	Garbage Service	1,596.27	1,500.00	1,350.69	149.31
101-43100-401	Contractual Services	.00	850.00	.00	850.00
101-43100-406	Safety	939.10	1,000.00	360.00	640.00
101-43100-417	Uniforms	1,088.34	1,200.00	495.16	704.84
101-43100-418	Rentals	135.57	1,000.00	.00	1,000.00
101-43100-437	Miscellaneous	.00	500.00	.00	500.00
101-43100-580	Computers & Technology	.00	1,000.00	1,337.24	337.24-
101-43100-590	Capital Outlay	73,901.63	250,000.00	3,617.56	246,382.44
	Total Public Works (GENERAL):	569,071.25	809,672.76	455,882.57	353,790.19
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	21,239.15	21,586.00	21,655.76	69.76-
101-43125-102	Full-Time Employees Overtime	316.11	800.00	73.79	726.21
101-43125-120	CENTRAL PENSION FUND	150.46	160.00	159.65	.35
101-43125-121	PERA	1,580.28	1,679.00	1,621.92	57.08
101-43125-122	FICA	1,626.11	1,712.00	1,654.18	57.82
101-43125-131	Employer Paid Health	5,254.24	5,514.24	5,299.04	215.20
101-43125-212	Motor Fuels-Gas	4,407.35	8,000.00	4,465.01	3,534.99
101-43125-217	Other Operating Supplies	8,024.91	12,500.00	15,070.75	2,570.75-
101-43125-221	Repair/Maint - Equipment	6,677.39	7,500.00	9,147.79	1,647.79-
101-43125-310	Other Professional Services	19,242.25	35,000.00	10,873.75	24,126.25
101-43125-343	Advertising	106.68	.00	288.00	288.00-
	Total Ice & Snow Removal:	68,624.93	94,451.24	70,309.64	24,141.60
Economic Development					
101-46500-101	Full-Time Employees Regular	.00	35,643.00	34,889.93	753.07
101-46500-102	Full-Time Employees Overtime	.00	3,000.00	641.75	2,358.25
101-46500-120	CENTRAL PENSION FUND	.00	1,000.00	.00	1,000.00
101-46500-121	PERA	.00	2,898.00	2,664.71	233.29
101-46500-122	FICA	.00	2,956.00	2,649.14	306.86
101-46500-131	Employer Paid Health	.00	9,684.00	11,236.84	1,552.84-
101-46500-201	Office Supplies	.00	.00	66.27	66.27-
101-46500-310	Other Professional Services	.00	.00	204.20	204.20-
101-46500-331	Meetings-Conferences (mtgs/mi)	.00	.00	341.19	341.19-
101-46500-491	EDA Contributions	45,000.00	7,500.00	7,500.00	.00
101-46500-580	Computers & Technology	.00	.00	1,343.79	1,343.79-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
	Total Economic Development:	45,000.00	62,681.00	61,537.82	1,143.18
One-Meeting Community Planning					
101-46700-437	Miscellaneous Expenses	11,937.00	.00	.00	.00
	Total One-Meeting Community Planning:	11,937.00	.00	.00	.00
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	12,500.00	12,500.00	12,500.00	.00
101-49300-426	Blue Bell Festival	.00	1,000.00	1,000.00	.00
	Total Other Finanacing Uses/Contrib:	16,800.00	17,800.00	17,800.00	.00
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	110,180.82	123,926.00	126,961.65	3,035.65-
211-45500-103	Part-Time Employees	19,375.28	19,760.00	16,315.94	3,444.06
211-45500-121	PERA	9,527.16	10,776.00	10,609.10	166.90
211-45500-122	FICA	9,750.39	10,991.00	10,847.54	143.46
211-45500-131	Employer Paid Health	37,516.01	36,648.00	37,489.08	841.08-
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	.00	.00	245.00	245.00-
211-45500-151	Worker s Comp Insurance Prem	544.61	599.00	727.65	128.65-
211-45500-201	Office Supplies(paper-pens-et)	5,090.46	4,000.00	6,415.86	2,415.86-
211-45500-221	Repair/Maint - Equipment	4,153.59	3,000.00	2,938.12	61.88
211-45500-223	Repair/Maintain - Building	3,264.29	3,000.00	1,979.47	1,020.53
211-45500-310	Other Professional Services	143.50	80.00	.00	80.00
211-45500-321	Communications	733.03	600.00	614.33	14.33-
211-45500-322	Postage	21.05	50.00	.00	50.00
211-45500-331	Meetings-Conferences (mtgs/mi)	.00	1,500.00	85.20	1,414.80
211-45500-362	Property - Casualty Ins (Auto)	5,193.23	5,300.00	4,859.53	440.47
211-45500-381	Electric Utilities	3,887.00	4,000.00	4,164.00	164.00-
211-45500-383	Gas Utilities	1,550.91	2,000.00	1,942.23	57.77
211-45500-401	Contractual Services	9,120.00	9,180.00	9,365.00	185.00-
211-45500-418	Rentals	11,805.12	11,600.00	11,792.94	192.94-
211-45500-434	Sales Tax Paid	125.00	160.00	218.00	58.00-
211-45500-437	Miscellaneous	3,763.89	1,500.00	1,625.27	125.27-
211-45500-590	Capital Outlay	1,539.60-	.00	.00	.00
211-45500-592	Books/Periodicals	29,791.34	31,000.00	29,431.13	1,568.87
	Total Libraries (GENERAL):	263,997.08	279,670.00	278,627.04	1,042.96
Libraries (GENERAL)					
215-45500-223	Repair/Maintain - Building	280.90	.00	.00	.00
215-45500-570	Office Equipment & Furnishings	.00	.00	1,993.69	1,993.69-
	Total Libraries (GENERAL):	280.90	.00	1,993.69	1,993.69-
ICE RINK					
225-45127-212	Motor Fuels-Gas	121.56	100.00	.00	100.00
225-45127-217	Other Operating Supplies	1,259.00	1,500.00	.00	1,500.00
225-45127-221	Repair/Maint - Equipment	13.15	500.00	5.98	494.02
225-45127-223	Repair/Maintain - Building	.00	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	894.00	885.00	1,179.00	294.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45127-383	Gas Utilities	507.30	400.00	724.79	324.79-
225-45127-437	Miscellaneous	500.00	200.00	.00	200.00
	Total ICE RINK:	3,295.01	4,585.00	1,909.77	2,675.23
POOL					
225-45128-103	Part-Time Employees	71,714.31	80,000.00	61,628.35	18,371.65
225-45128-121	PERA	653.48	673.00	614.84	58.16
225-45128-122	FICA	5,486.21	6,120.00	4,714.59	1,405.41
225-45128-142	Unemployment Benefit Payments	.00	.00	823.40	823.40-
225-45128-151	Worker s Comp Insurance Prem	2,919.09	3,211.00	3,900.61	689.61-
225-45128-211	Operating Supplies - Cleaning	240.36	300.00	26.47	273.53
225-45128-217	Other Operating Supplies	6,730.90	8,000.00	6,855.78	1,144.22
225-45128-221	Repair/Maint - Equipment	2,294.18	4,015.00	23,158.68	19,143.68-
225-45128-223	Repair/Maintain - Building	833.53	750.00	893.00	143.00-
225-45128-228	Repair/Maintain - Other	.00	1,000.00	37.99	962.01
225-45128-259	Merchandise For Resale - Other	7,375.93	8,000.00	6,857.30	1,142.70
225-45128-309	SOFTWARE & DESIGN	3,254.69	2,995.00	2,995.00	.00
225-45128-310	Other Professional Services	2,552.75	2,800.00	3,716.00	916.00-
225-45128-321	Communications	753.51	800.00	668.14	131.86
225-45128-322	Postage	.00	100.00	19.33	80.67
225-45128-331	Meetings-Conferences (mtgs/mi)	1,572.00	2,000.00	2,039.00	39.00-
225-45128-343	Advertising	190.80	200.00	456.00	256.00-
225-45128-362	Property - Casualty Ins (Auto)	14,705.15	15,440.00	14,156.83	1,283.17
225-45128-381	Electric Utilities	6,933.00	7,500.00	6,495.00	1,005.00
225-45128-383	Gas Utilities	4,991.78	5,400.00	6,566.29	1,166.29-
225-45128-417	UNIFORMS	1,894.35	2,500.00	1,925.72	574.28
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	670.00	1,000.00	670.00	330.00
225-45128-434	Sales Tax Paid	4,038.00	4,000.00	2,690.00	1,310.00
225-45128-437	Miscellaneous	4.38	300.00	75.00	225.00
225-45128-443	Credit Card Merchant Fees	1,585.70	2,000.00	815.61	1,184.39
225-45128-590	Capital Outlay	26,750.00	.00	.00	.00
	Total POOL:	168,144.10	159,254.00	152,798.93	6,455.07
PARKS					
225-45200-101	Full-Time Employees Regular	56,892.48	59,763.00	61,338.15	1,575.15-
225-45200-102	Full-Time Employees Overtime	4,249.42	5,000.00	4,811.20	188.80
225-45200-103	Part-Time Employees	11,366.02	17,000.00	13,327.00	3,673.00
225-45200-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
225-45200-121	PERA	4,492.64	4,857.00	4,815.57	41.43
225-45200-122	FICA	5,490.49	6,254.00	6,057.03	196.97
225-45200-131	Employer Paid Health	16,181.11	16,140.00	16,492.12	352.12-
225-45200-142	Unemployment Benefit Payments	.00	.00	404.91	404.91-
225-45200-151	Worker s Comp Insurance Prem	1,932.00	2,357.00	2,863.20	506.20-
225-45200-201	Office Supplies(paper-pens-et)	.00	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	3,534.78	4,500.00	4,536.59	36.59-
225-45200-217	Other Operating Supplies	4,039.83	5,275.00	4,763.20	511.80
225-45200-221	Repair/Maint - Equipment	1,564.26	6,535.00	16,431.62	9,896.62-
225-45200-223	Repair/Maintain - Building	4,947.54	10,000.00	253.20	9,746.80
225-45200-228	Repair/Maintain - Other	.00	500.00	109.95	390.05
225-45200-229	Refunds	125.00	.00	30.00	30.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,040.25	2,000.00	1,845.00	155.00
225-45200-321	Communications	168.70	.00	.00	.00

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
225-45200-331	Meetings-Conferences (mtgs/mi)	.00	100.00	.00	100.00
225-45200-343	Advertising	284.46	250.00	144.00	106.00
225-45200-362	Property - Casualty Ins (Auto)	19,607.56	20,587.00	18,876.08	1,710.92
225-45200-381	Electric Utilities	2,442.00	2,500.00	6,278.00	3,778.00-
225-45200-383	Gas Utilities	105.98	175.00	.00	175.00
225-45200-384	Garbage Service	1,886.04	1,750.00	1,478.88	271.12
225-45200-417	Uniforms	500.08	600.00	280.70	319.30
225-45200-418	Rentals	.00	1,500.00	25.00	1,475.00
225-45200-434	Sales Tax Paid	93.00	100.00	66.00	34.00
225-45200-520	Capital Outlay-Bldg & Structur	24,500.00	.00	.00	.00
225-45200-590	Capital Outlay	58,273.68	100,000.00	.00	100,000.00
Total PARKS:		224,715.72	269,843.00	166,225.80	103,617.20
Cemetery					
235-49010-217	Other Operating Supplies	498.14	2,500.00	1,166.88	1,333.12
235-49010-221	Repair/Maint - Equipment	1,432.37	500.00	193.00	307.00
235-49010-228	Repair/Maintain - Other	119.56	500.00	.00	500.00
235-49010-229	Refunds	250.00	.00	.00	.00
235-49010-258	Columbarium Plaques	1,313.50	2,000.00	.00	2,000.00
235-49010-309	Software & Design	640.00	.00	640.00	640.00-
235-49010-310	Other Professional Services	1,612.00	2,500.00	1,692.60	807.40
235-49010-343	Advertising	.00	.00	216.00	216.00-
235-49010-362	Property - Casualty Ins (Auto)	3,711.08	3,896.00	3,572.22	323.78
235-49010-381	Electric Utilities	427.00	402.00	571.00	169.00-
235-49010-384	Garbage Service	1,886.04	1,800.00	1,361.88	438.12
235-49010-401	Contractual Services	30,140.00	32,000.00	31,070.00	930.00
235-49010-418	Rental	.00	.00	125.00	125.00-
235-49010-590	Capital Outlay	6,681.00	85,000.00	14,126.25	70,873.75
Total Cemetery:		48,710.69	131,098.00	54,734.83	76,363.17
Cemetery Perpetual Care					
240-49015-590	Capital Outlay	23,075.00	.00	.00	.00
Total Cemetery Perpetual Care:		23,075.00	.00	.00	.00
RURAL FIRE					
245-42200-103	Part-Time Employees	8,461.36	9,902.00	10,971.15	1,069.15-
245-42200-122	FICA	647.31	758.00	839.28	81.28-
245-42200-151	Worker s Comp Insurance Prem	2,751.63	2,752.00	3,343.03	591.03-
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	.00	150.00
245-42200-212	Motor Fuels-Gas	1,497.61	1,500.00	1,981.08	481.08-
245-42200-217	Other Operating Supplies	818.67	200.00	.00	200.00
245-42200-221	Repair/Maint - Equipment	11,379.97	10,000.00	18,462.33	8,462.33-
245-42200-226	Foam	625.00	2,000.00	.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,351.83	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	500.00	990.00	490.00-
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	.00	300.00	.00	300.00
245-42200-362	Property - Casualty Ins (Auto)	6,722.11	7,058.00	6,471.43	586.57
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	484.42	300.00	.00	300.00
245-42200-433	Dues and Subscriptions	.00	850.00	.00	850.00
245-42200-437	Miscellaneous	.00	300.00	.00	300.00
245-42200-590	Capital Outlay	43,358.81	.00	9,771.00	9,771.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
	Total RURAL FIRE:	78,098.72	39,070.00	52,829.30	13,759.30-
Fire Relief					
250-42300-124	Fire Pension Contributions	41,903.31	36,195.00	42,316.70	6,121.70-
250-42300-490	Donations - Fire Relief Assoc	16,200.00	19,200.00	.00	19,200.00
	Total Fire Relief:	58,103.31	55,395.00	42,316.70	13,078.30
Debt Service					
300-47000-601	Bond Principal Pymt	308,000.00	151,000.00	151,000.00	.00
300-47000-611	Bond Interest Payment	97,487.00	38,160.00	38,160.00	.00
	Total Debt Service:	405,487.00	189,160.00	189,160.00	.00
STREET IMPROVEMENT FUND					
325-43100-437	MISCELLANEOUS	15,005.23	.00	.00	.00
	Total STREET IMPROVEMENT FUND:	15,005.23	.00	.00	.00
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	230,315.48	.00	.00	.00
	Total CAPITAL IMPROVEMENT FUND:	230,315.48	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	5,833.75	.00	1,136.50	1,136.50-
416-48000-530	Capital-Other Improvements	.00	.00	3,405.15	3,405.15-
	Total 2019 DOWNTOWN PROJECT:	5,833.75	.00	4,541.65	4,541.65-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	59,042.00	.00	3,487.50	3,487.50-
417-48000-310	Other Professional Services	163.00	.00	4,295.00	4,295.00-
417-48000-530	Capital-Other Improvements	298,263.36	.00	.00	.00
	Total 2020 STREET/UTIL IMPROVE PROJ:	357,468.36	.00	7,782.50	7,782.50-
2023 STREET/UTIL IMPROVE PROJ					
418-48000-303	Engineering Fees	.00	.00	72,432.00	72,432.00-
	Total 2023 STREET/UTIL IMPROVE PROJ:	.00	.00	72,432.00	72,432.00-
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
505-46500-439	TIF Payments	2,529.00	5,000.00	6,710.00	1,710.00-
	Total TIF 1-9 LEVAN:	3,529.00	6,000.00	7,710.00	1,710.00-
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	1,000.00	1,000.00	1,000.00	.00
506-46500-439	TIF Payments	7,592.00	7,600.00	8,532.00	932.00-
	Total TIF DOWNTOWN REDEVELOPMENT:	8,592.00	8,600.00	9,532.00	932.00-
601-23110	General Obligation Bonds Pay	72,422.00	.00	58,422.00	58,422.00-

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	56,256.28	57,870.00	58,674.47	804.47-
601-49400-102	Full-Time Employees Overtime	3,141.31	5,000.00	2,832.75	2,167.25
601-49400-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
601-49400-121	PERA	9,735.81	4,715.00	4,590.53	124.47
601-49400-122	FICA	4,401.11	4,809.00	4,682.37	126.63
601-49400-131	Employer Paid Health	16,201.56	16,140.00	16,481.56	341.56-
601-49400-151	Worker s Comp Insurance Prem	1,072.20	1,180.00	1,433.40	253.40-
601-49400-201	Office Supplies(paper-pens-et)	3,445.70	750.00	2,415.91	1,665.91-
601-49400-212	Motor Fuels-Gas	621.50	750.00	513.41	236.59
601-49400-217	Other Operating Supplies	7,808.49	10,000.00	11,130.09	1,130.09-
601-49400-221	Repair/Maint -WELLS	24,716.92	30,000.00	29,711.07	288.93
601-49400-223	Repair/Maintain - Building	99.80	500.00	1,145.34	645.34-
601-49400-228	Repair-Water Main Repairs	34,162.51	30,000.00	7,190.07	22,809.93
601-49400-229	Refunds	3,030.00	2,000.00	5,427.82	3,427.82-
601-49400-303	Engineering Fees	187.50	10,000.00	6,920.00	3,080.00
601-49400-309	Software and Design	4,042.12	20,000.00	4,083.18	15,916.82
601-49400-310	Other Professional Services	17,273.86	17,000.00	21,340.88	4,340.88-
601-49400-321	Communications	1,621.58	4,806.00	3,884.85	921.15
601-49400-322	Postage	358.00	2,400.00	1,258.85	1,141.15
601-49400-331	Meetings-Conferences (mtgs/mi)	744.18	1,500.00	223.95	1,276.05
601-49400-343	Advertising	47.40	400.00	48.00	352.00
601-49400-362	Property - Casualty Ins (Auto)	7,488.64	7,863.00	7,209.53	653.47
601-49400-381	Electric Utilities	42,017.00	43,700.00	42,320.00	1,380.00
601-49400-401	Contractual Services	926.10	1,500.00	540.23	959.77
601-49400-406	SAFETY	.00	1,000.00	953.49	46.51
601-49400-417	Uniforms	600.00	600.00	431.60	168.40
601-49400-420	Depreciation	100,763.00	90,000.00	.00	90,000.00
601-49400-433	Dues and Subscriptions	300.00	1,500.00	300.00	1,200.00
601-49400-434	Sales Tax Paid	2.21	250.00	.00	250.00
601-49400-437	Miscellaneous	.00	200.00	.00	200.00
601-49400-550	WA Meter Replacement Program	.15-	85,000.00	114,234.65	29,234.65-
601-49400-570	Capital Outlay - Equipment	.00	40,000.00	40,066.25	66.25-
601-49400-590	Capital Outlay	1.01	.00	.00	.00
601-49400-601	Debt Srv Bond Principal	.00	123,500.00	109,500.00	14,000.00
601-49400-611	Bond Interest	4,158.75	24,108.00	14,020.94	10,087.06
601-49400-700	Transfers Out	382,973.72	50,000.00	160,087.13	110,087.13-
	Total Water Utilities (GENERAL):	729,196.51	690,041.00	674,650.72	15,390.28
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	59,630.24	59,763.00	59,849.22	86.22-
602-49450-102	Full-Time Employees Overtime	5,969.95	5,000.00	6,072.06	1,072.06-
602-49450-120	CENTRAL PENSION FUND	998.40	1,000.00	998.40	1.60
602-49450-121	PERA	9,264.12	4,857.00	4,921.62	64.62-
602-49450-122	FICA	4,922.66	4,954.00	5,020.04	66.04-
602-49450-131	Employer Paid Health	16,212.76	16,380.00	16,490.80	110.80-
602-49450-201	Office Supplies(paper-pens-et)	2,261.77	750.00	2,073.08	1,323.08-
602-49450-212	Motor Fuels-Gas	200.89	250.00	.00	250.00
602-49450-217	Other Operating Supplies	2,785.08	6,500.00	204.39	6,295.61
602-49450-221	Repair/Maint - Equipment	15,040.04	16,000.00	75,382.37	59,382.37-
602-49450-223	BUILDING REPAIR	74.85	.00	.00	.00
602-49450-228	Repair/Maintain - Other	27,502.65	.00	2,141.00	2,141.00-
602-49450-229	Refunds	3,230.76	2,000.00	5,470.54	3,470.54-
602-49450-303	Engineering Fees	.00	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	409.05	750.00	324.01	425.99

Account Number	Account Title	2021-21 Prior year Actual	2022-22 Current year Budget	2022-22 Current year Actual	2022-22 Budget Remaining
602-49450-322	Postage	42.09	2,400.00	903.40	1,496.60
602-49450-331	Meetings-Conferences (mtgs/mi)	289.93	1,500.00	895.44	604.56
602-49450-343	Advertising	103.35	.00	72.00	72.00-
602-49450-362	Property - Casualty Ins (Auto)	5,173.50	5,432.00	4,980.57	451.43
602-49450-381	Electric Utilities	7,619.00	9,660.00	7,611.00	2,049.00
602-49450-383	Gas Utilities	529.32	950.00	533.39	416.61
602-49450-385	Sewer Plv-Elgin Sewer District	792,249.16	800,000.00	591,593.94	208,406.06
602-49450-417	UNIFORM	592.83	600.00	600.00	.00
602-49450-420	Depreciation	23,096.00	14,000.00	.00	14,000.00
602-49450-437	Miscellaneous	14,107.86	500.00	.00	500.00
602-49450-601	Debt Srv Bond Principal	.00	109,500.00	109,500.00	.00
602-49450-611	Bond Interest	.25	21,187.00	11,100.00	10,087.00
602-49450-700	Transfers Out	382,974.72	50,000.00	160,087.12	110,087.12-
Total Sewer (GENERAL):		1,375,281.23	1,137,933.00	1,066,824.39	71,108.61
Net Grand Totals:		7,695,677.65-	5,956,084.00-	5,587,562.94-	368,521.06-

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
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Executive Summary
City Council Regular Meeting: January 10th, 2023

AGENDA ITEM:	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO.** **5.D.**
ATTACHMENTS: December Activity Summary Report	**APPROVED BY:**
RECOMMENDED ACTION: Information only	

SUMMARY
**The following is a brief summary of the highlights for the month of December. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training
- End of year mandated trainings were completed by staff.
- Internal training self-audit completed.
- I attended the Region 10 Chief's meeting in Rochester.

Misc. Activity
- Investigations have been working on another juvenile sex assault.
- Officer Bryttany Wener submitted her two-week notice. She took a job with Lake City Police Department for better pay.
- We had an application for employment that we received from Nathanial Fox last month. He was still interested in the job and an interview was conducted on December 27th, 2022. (See executive Summary for full-time hire)
- We issued 11 snow emergency parking tickets in December.

December Call Activity	2022
9-11 Hang-Ups	2
Alarms	2
All other	3
Animal Complaints	6
Assault	0
Assist Other Department	16
Attempt to Locate	0
ATV Violations	0
Burglary/Open Door	0
Child Abuse/Custody Exchange	0
Civil Matter	3
Contempt/Curfew Violation	0
Damage to Property	0
DANCO Violation	0
Disorderly Conduct	0
Domestics	0
Driving Complaints	1
Driving Under the Influence	0
Drugs All Types	0
Escort	0
Fire Calls	1
Fireworks	1
Found Property	1
Fraud	2
Funeral Assist	2
Gun Permit	2
Harassment/Threats	1
Littering	0
Lost Property	2
Medical Calls	28
Misc. Information	0
Motorist Assists	2
Noise Complaints	2
OFP/HRO Violation	0
Ordinance Violation	0
Parking Complaints/Violations	6
POR Predatory Offender Reg.	0
Public Assists	18
School Bus/Incident & Tobacco	1
Security Check	44
Sex Offense	1
Snow Removal	11
Sudden Death	2
Suspicious Activity	10
Theft Offenses	1
Traffic Crashes/Violations	73
Trespassing	0
Vulnerable Adults	0
Weapons Violation	0

Warrants All	1
Welfare Checks	3
Worthless Checks	0
TOTAL CALLS	**248**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of December. We averaged as a city 221,161 gallons per day. The highest being 337,000 gallons and the lowest being 166,000 gallons. We pumped 6,856,000 gallons for the month. We also pumped 108,916,000 gallons for the year.
- We had 8 locates for Gopher One Call.
- Meters were read on the 5th of the month.
- Water meter replacement is ongoing.
- We are continuing our efforts to resolve the issue at well #3. Bolton & Menk and Bergersen Caswell are talking with other experts in the field.

Streets

- We are working with Bolton & Menk on the preplanning for the 2023 street project.
- We worked with a boring company to locate our utilities so they could get soil samples for the 2023 street project.
- We set everything out that the Lions Club needed for Old Fashion Christmas and picked everything up the following Monday.

Snow

- We had 10 snow events that we either had to plow or treat the roads.
- We replaced two cylinders on the plow trucks that were leaking hydraulic fluid.
- We replaced a hydraulic reservoir on the 2009 plow truck that had rusted through and was leaking hydraulic fluid.
- We cleaned the snow out of most the cul-de-sacs and will finish the rest when time permits.
- We have begun to clear large banks in front of fire hydrants to ensure the fire department can locate and use hydrants if needed. This will continue as needed.

Parks

- Unfortunately, the weather has not been very conducive for making ice this month for the rinks. We are going to work diligently in the beginning of January to salvage some of the ice-skating season (weather permitted).

Trees

- We are continuing our winter tree trimming. This will continue until we have completed this year trimming.

Buildings

- Because of the colder temps and high winds, we had issues with the Library and Ambulance furnaces. We have since repaired them and they are fully operational again.
- We are continuing to work with the LMC (League of Minnesota Cities) on the buildings that were damaged from hail storms earlier this year. These repairs will more than likely take place in 2023.

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Daily Tasks

- We check the wells and write down the readings from the day before. We do this for record keeping, also this is a good way to track if anything is out of the ordinary.
- We check our lift stations and write down the readings from before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them.
- We check for locates, if there are any, we have 48 hours to complete them.

Respectfully,
Shane Loftus
Public Works Director

PARKS & TRAILS COMMISSION
Meeting Minutes

Tuesday, September 27, 2022, at 6:00 P.M.
Public Works Building, 230 10th St SW, Plainview, MN 55964

The Plainview Parks & Trails Commission meeting was called to order at 6:00 pm on September 27, 2022. Commissioners in attendance: Ben Jacobs, Claire Speedling, Sue Tangen, and Marlene Young. Absent: John Curtiss, Beau Hebert, and Carrie Klassen.

Motion was made by Tangen and seconded by Speedling to approve the agenda. Passed. 4/0.

Motion was made by Jacobs and seconded by Tangen to approve the August 23, 2022, meeting minutes. Passed. 4/0.

Jacobs and Tangen shared information on the status of the AED project. The subcommittee met with Karen Miller to review the list of recommended locations from Advocates for Health and worked on prioritizing locations. They have a lunch and learn event scheduled for October 3, 2022, for the public to attend to see one of the units and answer questions. This event will also help gauge what interest there is in the community.

Young shared information from the Welcome Sign subcommittee. Hebert received two new sign design proposals from La Crosse Sign Group, as well as two design proposals from Schad Tracy Signs. The commission chose one design from each sign company and is asking to get pricing proposals. Next steps will be to get pricing from each company with a request that pricing be good through the end of 2023. Jacobs will share the designs chosen with Hebert to reach back out to the sign companies. Loftus shared that if the footings/base are in good condition under the existing welcome signs, we may be able to use them for the new signs to save some costs.

Jacobs stated that there are no updates on the master plan and inventory list. He requested that this subject be tabled through the end of 2022.

Loftus gave a public works update:

- Dead trees were removed from the parks.
- Two old backstops were removed at Eckstein Park.
- They started winterizing the pool.
- A new cement pad was poured for a bench that was replaced by the walking trail with funds from Richard Sawyer's family.
- At Eckstein, the fence will be taken out around the horseshoe pits, they will be getting bids to remove the blacktop, and the area will be re-seeded with grass.

Motion was made to adjourn by Young and seconded by Tangen. Passed 4/0.

Meeting adjourned at 6:35 p.m.

CITY OF PLAINVIEW PLANNING COMMISSION
JULY 25, 2022
MEETING MINUTES

The July 25, 2022, meeting for the Plainview Planning Commission was called to order at 5:00 p.m. by Holly Reeve.

Members present: Holly Reeve, Ben Jacobs, Aaron Nicklay, Scott Kujath, and Jim Walkes. Ann Liebenow-Anttila arrived at 5:16p.m.

Members absent: Roger Durgin.

Staff members present: City Administrator David Todd, City Clerk Carol Kujath, Deputy City Clerk Kayla Hall, and Public Works Director Shane Loftus.

Guests in attendance: Brian Malm with Bolton and Menk Engineering, Mike Flaherty with Flaherty and Hood, Steve Sawyer, Tony Montgomery, and Stacy Montgomery.

Motion by Jacobs, second by Walkes to approve the Agenda. Motion carried.

Motion by Kujath, second by Jacobs to approve the Consent Agenda. Motion carried. The April 5, 2022, minutes were approved without any corrections or amendments.

<u>Modification to Skye View Special District:</u>
Commission Chair, Holly Reeve made a motion, second by Jacobs, to open the public hearing at 5:01 p.m. to hear testimony regarding the proposed Modification to Skye View Special District.
Brian Malm from Bolton and Menk gave a short summary of the modifications to the Skye View Special District.
The applicant was not in person; however, City Administrator David Todd reached the applicant via phone. *(See attached document)*
Steve Sawyer – 740 2nd St NW – Part-owner of Piper Hills Golf Course – stated they (Piper Hills Golf Course) have made multiple improvements to the golf course and have concerns regarding the easement access, along with the water runoff, and how this will affect the golf course property.

Motion by Jacobs, second by Nicklay to close the public hearing. Motion carried. Public hearing closed at 5:14 p.m.

Motion by Walkes, second by Jacobs to reopen the Planning Commission meeting. Motion carried. Meeting reopened at 5:14 p.m.

<u>Modification to Skye View Special District:</u>
Applicant Tom Wiener with Skye View Development, LLC has requested to amend parts of the Skye View Special District development code, approved in December 2021. A summary of proposed changes to the code includes, but not limited to:

- Numerous small corrections to improve grammar.

- Numerous small corrections to improve clarity without changing meaning or intent.
- Combining the Commercial Business District code with the Mixed-Use District code.
- Removing Commercial Business District designations from the land use district map and replacing them with Mixed-Use.
- Codify extensions for completing building permits and issuing building permits prior to the first lift of road surface laid.
- Additional definitions and modifying existing definition for clarity.
- A wide range of small to significant changes to zoning performance standards and density/intensity of uses on a parcel.
- Allowances for eaves, stoops, uncovered patios, at-grade landings, and balconies setbacks.
- The applicant proposed changes to driveway widths.
- Changes for stacking requirements for drive-thru businesses.
- Small changes to building orientations for windows and doors, architectural standards that would break monotonous facades and roof lines, and exterior building finishes.
- Changes to building heights across different districts.

The City Engineer has the following comments and finding:

1. Exhibits B, C, and D show a 26-ft public street extension in the SW corner of the development within a 38-ft right-of-way and sidewalk within a 10-ft easement. This should be revised to show a 50-ft right-of-way with the street and sidewalk entirely contained within the right-of-way.
2. The proposed street connection to TH 42 shall be formally approved by MnDOT, prior to approval of the final plat.
3. The final plat (or plats, if the proposed subdivision is phased) shall avoid conflicts with existing underlying access easements.
4. Exhibit C shows proposed City utilities and street typical sections. Final approval of city street and utility layout, design, and details shall be based on final engineering plans, as approved by the City Engineer and other appropriate regulatory agencies, and may vary from what is shown on Exhibit C.

Staff recommends the Planning Commission forward this item to City Council, recommending approval with the following conditions:

1. Exhibits B, C, and D shall be amended to show a 26-ft public street extension in the SW corner of the development within a 50-ft right-of-way with the street and sidewalk entirely contained within the right-of-way.
2. The proposed street connection to TH 42 shall be formally approved by MnDOT, prior to approval of the final plat.
3. The final plat (or plats, if the proposed subdivision is phased) shall avoid conflicts with existing underlying access easement.
4. Proposed City utilities and typical street sections shown in Exhibit C shall be subject to final approval by the City Engineer and other appropriate regulatory agencies and may vary from final engineering plans.

Motion by Jacobs, second by Walkes to recommend Council approval of the Modifications to the Skye View Special District with conditions as listed:

1. Exhibits B, C, and D shall be amended to show a 26-ft public street extension in the SW corner of the development within a 50-ft right-of-way with the street and sidewalk entirely contained within the right-of-way.
2. The proposed street connection to TH 42 shall be formally approved by MnDOT, prior to approval of the final plat.
3. The final plat (or plats, if the proposed subdivision is phased) shall avoid conflicts with existing underlying access easement.
4. Proposed City utilities and typical street sections shown in Exhibit C shall be subject to final approval by the City Engineer and other appropriate regulatory agencies and may vary from final engineering plans.

Aye: Reeve, Nicklay, Walkes, Kujath, Liebenow-Anttila, and Jacobs.
Nay: None
Absent: Durgin
Motion carried 6-0.

Skye View Development Final Plat:

The request by applicant, Tom Wiener, is for approval of a final plat for 11 parcels and 5 outlots, with one outlot dedicated for stormwater management. Block 1, Lot 1 will allow for an apartment building. Block 2 of the plat includes 10 parcels for attached single-family homes and townhomes. Outlots A-D are set aside for possible future development, which would require future replatting. Outlot E is for stormwater management purposes. The lot sizes will be between 3,600 square feet and 65,000 square feet with a range of lot widths (street frontage) between 30 feet and 423 feet. The property is currently zoned SD for the Skye View Special District under City Code 611.7.7. The proposed final plat does not conform to the current City Code requirements for the Special District, primarily in that the proposed street and lot layout is different and that the land use boundaries do not match the proposed lot layout. However, the applicant has requested modifications to the Skye View Special District in City Code to address the non-conformities. The staff report has been prepared evaluating the proposed final plat against those proposed modifications, and the staff recommendation section of the staff report includes a recommendation that if the final plat is approved, it should be conditioned on subsequent approval of the modifications to the Special District in City Code.

Motion by Reeve, second by Jacobs to forward the proposed Skye View Development, recommending denial to City Council, with the following findings:

1. The Applicant has not met condition 2(e) of Preliminary Plat approval, which is copied below in bold. The City has not received any documents demonstrating that MnDOT has given formal approval for the development property to access Highway 42.

"Formal MnDOT approval for Highway 42 access shall be required prior to final plat approval."

2. The Applicant has not met condition 2(j) of Preliminary Plat approval, which is copied below in bold. The City has not received complete plans, specifications, and permits for required infrastructure improvement from the Applicant, and the City Engineer has not approved the same. Specifically, the Applicant has not provided the following required permits: MDH watermain plan review, MPCA sanitary sewer extension permit, MnDOT work in right-of-way permit, and MPCA NPDES Construction Stormwater Permit; and has not provided complete plans and specification and supporting information.

"Plans and specification and all applicable permits for the required infrastructure improvements shall be submitted for City review and shall be approved by the City prior to Final Plat approval."

3. The Applicant has not met condition 2(l) of Preliminary Plat approval, which is copied below in bold, because Applicant has not provided complete plans and specifications and supporting information, which is necessary for the City Engineer to determine whether any adjustments or additions to easements on the final plat are needed.

"Easements included on the final plat shall conform with those shown on the preliminary plat, as well as any adjustments or additions determined to be needed by the City during preparation and review of final plans and specifications for the proposed subdivision improvements."

4. The Applicant has not met condition 2(c) of Preliminary Plat approval, which is copied below in bold, because the Final Plat conflicts with the Sky View Special District, Plainview City Code Section 217.7.7 in that the boundaries depicted on the Final Plat do not conform to the boundaries described and depicted within the Sky View Special District section of the City Code.

"The preliminary plat shall generally be consistent with the Skye View Special District."

Motion carried unanimously.

Updates/Discussion: None

Motion by Jacobs, second by Walkes to adjourn.
Motion carried unanimously. Meeting adjourned at 5:27 p.m.

Holly Reeve
Planning and Zoning Commissioner

City Clerk

12/6/22
Date

The staff report does a great job of discussing the changes; but doesn't necessary explain why the changes are requested. Although the code is workable, now that we've taken a deeper dive into design, on multiple levels, we believe with the requested changes to the Special District take a good code and makes it an exceptional code. We worked diligently with the City Planner to reconcile our proposed changes.

After that reconciliation we received the staff report that showed additional Engineer recommendations.

- We take no exception to the Engineer Finding and Recommendation #2, as it was a previous condition of the existing adopted Special District Code.

However, the other conditions were not part of the existing Special District code conditions, and we believe staff recommendations 1, 3 & 4 are contrary to existing adopted Special District Code and should be rejected.

For example. City Code 611.7.7.9(1) already codified the street section. It is not ambiguous. It reads,

> *"Public street section for Skye View Development shall follow the cross-sections shown in Exhibit C"*

The problem with making these types of simple nuanced changes is that we have been marching forward putting together a very detailed plan on how this development fits together. From densities, to covenants, to park calculations, to traffic and even pedestrian flows; but most importantly how it affects the proforma and bank documents – there is a tremendous amount of interrelated pieces to this puzzle. What may seem like a minor change has a ripple effect beyond what is easily seen. Even if the Engineer wishes he would have made those conditions to the existing Special District they were not – and we can't plan intent. We have put a tremendous amount of work into creating design documents around the areas of the Special District that is now ordinance. Adding conditions that are contrary to existing ordinance not only doesn't make legal sense to me, it adds unfair burden and additional costs to not only rework design documents, but – but also puts the development in financial risk of when needing to rework a very complex financial model - this is no small task.

At a minimum I think there needs to be a meeting with the city engineer, city attorney and myself to reconcile our differences regarding conditions 1, 3 & 4.

I believe PZ has at least the following 2 Motions if you decide to accept with conditions.

Motion 1: Accept Condition 2, and reject conditions 1, 3 & 4 on the bases they are not applicable or contradict current code.

OR

Motion #2: Accept Condition 2 and recommend for city council to have their city Attorney provide them an opinion on conditions 1, 3 & 4.

Sincerely Tom Wiener

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Bolton-Menk.com

MEMORANDUM

Date: January 4, 2023

To: David Todd, City Administrator

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: 0H1.123353

Orchard Hills 7th and 8th Subdivisions

No new information since last meeting. Work is expected to resume in the spring when weather permits.

Marshman Addition

No new information since last meeting. Information and paperwork are required from the developer to finalize this project.

Well No. 3 Issues

We continue to work with staff and Bergerson Caswell well drilling to investigate the cause of the air entrainment in Well No. 3. Unfortunately, there is still no clear indication of whether the source of the air is the aquifer itself or a mechanical issue with the pump or piping system. We have nearly exhausted all options for a low-cost solution to the problem and are working towards having a recommendation for Council on next steps for the February or March Council meeting.

2020 Improvement Project

No new information since the last meeting. Still waiting for Alcon Construction to provide consent of surety to final payment and IC-134's prior to making final payment. Alcon has indicated they are working on gathering this information but nothing has been heard since .

2nd Avenue NW Reconstruction Project (2023 Street & Utility Improvements)

We are currently working on project design, working toward a planned bid date in March 2023. The MnDOT Active Transportation Grant application for sidewalk improvements was submitted on 12/30/22. If successful, this grant could provide up to $383,500 for the project with no local match required.

Miscellaneous

We are continuing to work with staff on the following miscellaneous items:

- Drainage and utility easement issues.
- Development process updates and improvements.

- Church of Christ parking lot expansion improvements.
- Plan review for modifications to Verizon's wireless antenna installations on the City's water tower.

Plainview Public Library

Connecting Our Community With Information, Experiences, and Each Other

Director's Report: January 2023

Pick-Up Locker Fundraiser Update: I am pleased to report that $6,585 has been raised for the library's pick-up locker project. Next steps include ordering the components (weatherproof locker and key lock boxes) and working with SELCO to determine what is needed to allow for the locker to show up as a pick-up location option in our app and online catalog. Our target installation will be in the fall of 2023.

Library Card Replacement Fee: At their December 2022 meeting, the Library Board voted to eliminate the $3 fee to replace a lost library card. The time investment that used to come with replacing cards is not as significant as it once was. With our app's ability to double as a library card, we replace very few cards in a year.

Expanding Digital Content: Many of our patrons utilize the Libby app for their digital ebook and audiobook content. In addition to SELCO's collection, our patrons also have access to the collections from Rochester Public Library and more recently, the Traverse des Sioux Library region. Patrons wishing to access this extra content are encouraged to add those collections to their app. As always, we are here to help if patrons need some help getting started.

December Quick Stats:

2509 Items Circulated

12 New Patrons

155 New Items

Respectfully Submitted,
Alice L. Henderson
Director, Plainview Public Library

Plainview Public Library
Connecting Our Community With Information, Experiences, and Each Other

Plainview Public Library Board of Trustees
Tuesday November 15, 2022 7:00 PM

Members Present: Miranda Muller, Missy McRay, Ian McDonald, Youlonda Loechler, Nicholas Ozment, Adam Feils
Members Not Present: Paul Eidenschink
Staff: Alice Henderson
City Council Member: Lindsay Hammer-Bartley

The meeting was called to order by Youlonda at 7:00 PM.

Public Comments: No comments

A motion was made by Miranda and seconded by Missy to approve the agenda. Motion carried unanimously.

A motion was made by Missy and seconded by Youlonda to approve the consent agenda as follows:

- Board Minutes 10/18/2022
- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
  - William and Marie Goede $100
  - Cassie Harrington $100
  - Alyce Tidball, dedicated to Jim and Esther Tidball $560
  - Joan Tradup $100
- SELCO/SELS & Foundation Reports (none)

Payment of Bills
A motion was made by Ian and seconded by Nick to approve the Payables by Payee in the amount of $7,821.95. Motion carried unanimously.

Unfinished Business

New Business

A. Library Board of Trustee Recommendations: A motion was made by Nick and seconded by Ian to appoint the trustees as follows: Adam Feils, Youlonda Loechler, and Carla Tentis. Motion carried unanimously.
B. Library Code of Conduct: A motion was made by Youlonda and seconded by Miranda to adopt the code of conduct as written. Motion carried unanimously.
C. Internet Acceptable Use Policy: A motion was made by Missy and seconded by Youlonda to amend the policy as written. Motion carried unanimously.

D. Discussion of 2023 Goals: General discussion of goals and ideas of board education for 2023.

Additional Discussion

Next meeting is set for December 20, 2022.

Motion to adjourn was made by Youlonda and seconded by Adam at 7:24 PM. Motion carried unanimously.

Respectfully submitted,
Miranda Muller
Secretary, Plainview Library Board of Trustees

Plainview EDA
241 West Broadway
Plainview, MN 55964
www.plainvieweda.org
PH: 507-710-4085

Development Services Coordinator Update
December 2022

EDA/HRA:

- **Business Center:**
  - Working with Amanda Brees, of Amanda Brees Ministries, and Hilary Johnson, Glam Darling, on Suite #3 lease. Amanda has picked up a part-time counseling job in Alma and doesn't need the office space as her business growth is occurring online, so instead of sharing an office space with Hilary, Hilary would lease Suite#3 completely. Amanda would like to keep the Business Center as her business address. We are working through what that would look like and what services she is looking to receive from us. As Amanda stated, "I needed a transition for a year to get to where I am now in my business, and I'm very happy with its growth and development this past year."
  - Maxwell Construction is still planning for a March, or late Spring timeframe to build out 600 Sq. Feet of space that is located on the east side of the loading dock area (The small loading dock door area) to be used for office and storage.
  - We are doing our annual lease renewals with our tenants.

- **Operations:**
  - We are in final preparations for our Community Futures Workshop, facilitated by the University of Minnesota Extension's Center for Community Vitality. We have invited several community leaders to join us for a facilitated discussion to prioritize strategies for economic growth in Plainview. We have scheduled this meeting from 4 pm to 6:30 pm prior to our January 17th EDA Board meeting.
  - The EDA Board will continue their discussions on the proposed budget for 2023.

- **Marketing:**
  - We continue to explore options to improving our web presence.

- **BR&E (Business Retention & Expansion) Visits/ Business Assistance**
  - Responded to inquiries from two developers in regard to the status of Skye View Development and the availability of land for potential single-family and multi-family housing developments.

- **Meetings:**
  - 12/29 – Natalie Siderius, SE Regional Business Development Manager for DEED, and Mayor Luckstien to discuss potential development projects and available resources to make these projects viable.

Respectfully Submitted by,

Richard L. Baker
Development Services Coordinator

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM: Set Meeting Schedule for 2023	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **5.E.**
ATTACHMENTS: None	**APPROVED BY: D.T.**
RECOMMENDED ACTION: **Motion** to Adopt Regular Meeting Schedule for 2023.	

SUMMARY
Minnesota Statute requires that City Councils establish and post their regular meeting schedule. Staff recommends maintaining the same meeting schedule as last year.

Regular City Council meetings will be held the second Tuesday of each month
at 6:00 p.m.
located at:
The Church of Christ
205 1st Street NE
Plainview, MN 55964

Occasionally Special Meeting dates are scheduled to address pressing issues of the City. Special meetings are posted on the official bulletin board at City Hall three days prior to the meeting. Council may only address issues that are properly noticed in the posting.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM:	Council Board and Liaison Assignments	**AGENDA SECTION:** Consent Agenda
PREPARED BY:	Aaron Luckstein	**AGENDA NO. 5.F.**
ATTACHMENTS:	None	**APPROVED BY: al**
RECOMMENDED ACTION: **Motion** to approve the proposed council assignments.		

SUMMARY
The Mayor has the authority to assign council members to serve on City boards, commissions, and committees; serve as liaisons to Department Heads; and fulfill the Mayor Pro Tempore. Each appointment is for one year. I am requesting council approval for the following appointments for 2023.

Committees:

Planning Commission—<u>2 Council Appointees – Don Kuschel and Holly Reeve</u>; Meets the first Tuesday of each month at 6:00 PM or as needed. Ordinance requires 6 meetings per year.

Parks and Trails Commission—<u>1 Council Appointee – Ben Jacobs</u>; Meets the fourth Tuesday of the month at 6:00 PM.

EDA Board—<u>2 Council Appointees - Aaron Luckstein and Lindsay Hammer-Bartley</u>; Meets the third Tuesday of the month at 6:30 PM.

Personnel Committee—<u>2 Council Appointees - Holly Reeve and Lindsay Hammer-Bartley</u>; Meets as needed.

Budget/Finance/Audit Committee—<u>2 Council Appointees - Aaron Luckstein and Ben Jacobs</u>; Meets as needed during budget process.

Library Board—<u>1 Council Appointee – Don Kuschel</u>; Meets the third Tuesday of each month at 7:00 PM.

Department Liaisons: 1 Council Liaison Per Department

Library – Don Kuschel
Public Works – Ben Jacobs
Police – Lindsay Hammer-Bartley
Finance – Aaron Luckstein
Fire Department – Holly Reeve
EDA – Aaron Luckstein

Mayor Pro-tempore: Holly Reeve

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM: 2023 Official Designations	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** **5.G.**
ATTACHMENTS: Official Designations - 2023	**APPROVED BY:** **DT**
RECOMMENDED ACTION: 1. **Motion** to approve the attached Official Designations for 2023 and instruct the City Clerk to include a copy of such designations in the minutes of this meeting.	

SUMMARY

According to Minnesota statutes, governing annual appointments must be made each year. The 2023 designations are attached.

PLAINVIEW
The perfect place to be you

OFFICIAL DESIGNATIONS – 2023

Designation of Banks and Investment Institutions:
Peoples State Bank
Edward Jones
Foresight Bank

Authorization of Official Signatories:
Aaron Luckstein, Mayor
Vicki Axley, Finance Director
David Todd, City Administrator
Carol Kujath, City Clerk
Kayla Hall, Deputy City Clerk

Authorization of Facsimile Signatures:
Aaron Luckstein, Mayor
Vicki Axley, Finance Director

Designation of Official Newspaper:
Plainview News

Designation of Auditor (2022 Audit):
Hawkins Ash CPA, LLP

Designation of Engineer:
Brian Malm, Bolton and Menk

Designation of Treasurer:
Vicki Axley, Finance Director

Designation of City Attorneys;
Mike Flaherty, Flaherty & Hood, Civil Attorney
Brandon Fitzsimmons, Flaherty & Hood, Personnel Attorney
Wabasha County Attorney, Criminal Attorney

Established January 10, 2023.

____
Aaron Luckstein, Mayor

____
Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM:	2022 Report of the Plainview Planning Commission	**AGENDA SECTION:** Consent
PREPARED BY:	Carol Kujath, City Clerk	**AGENDA NO. 5.H.**
ATTACHMENTS:	2022 Report to City Council of the Plainview Planning Commission	**APPROVED BY: hr**
RECOMMENDED ACTION: **Motion** to approve the 2022 Report of the Planning Commission.		

SUMMARY
The Planning Commission is required to submit an annual report of activities to the City Council by the January council meeting.

(please see attached)

2022 Report to City Council

Plainview Planning Commission

Summary of Activities

January 4, 2022:
Held a public hearing to consider Skye View Development's Preliminary Plat; Voted to recommend approval with conditions.

Approved the 2021 annual report of the Plainview Planning Commission.

Appointed officers for 2022: Holly Reeve as Chair; Aaron Nicklay as Vice Chair

February 1, 2022:
No meeting

March 1, 2022:
Planned a review of the Comprehensive Plan as indicated in City Code.

April 5, 2022:
Held a public hearing to consider Skyeview Development's amended Preliminary Plat; Voted to recommend approval subject to conditions and contingencies.

Reviewed an application for Orchard Hills 8th Final Plat; Voted to recommend approval with conditions.

Discussed Comprehensive Plan and future 600 code updates.

May 3, 2022:
No meeting

June 7, 2022:
No meeting

July 5, 2022:
No meeting

July 25, 2022 (Special Meeting):
Held a public hearing to consider modification to Skyeview Special District; Voted to recommend approval with conditions.

Reviewed an application for Skyeview Development's Final Plat; Voted to recommend denial due to unmet conditions of the preliminary plat.

August 2, 2022:
No meeting

September 6, 2022:
No meeting

October 4, 2022:
No meeting

November 1, 2022:
No meeting

December 6, 2022:
Reviewed development updates and the new City of Plainview Code of Conduct.

Planned required actions for the January meeting.

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10, 2023

AGENDA ITEM:	Re-appointment of Carrie Eversman to EDA Board of Directors	**AGENDA SECTION:** Consent Agenda
PREPARED BY:	Richard Baker	**AGENDA NO. 5.I.**
ATTACHMENTS: None		**APPROVED BY:**

RECOMMENDED ACTION:
Motion to approve the re-appointment of Carrie Eversman to another 3-year term on the Plainview EDA Board of Directors.

SUMMARY
Carrie Eversman's term on the Plainview EDA Board of Directors expired on December 31, 2022. Carrie wishes to remain on the Board of Directors for the EDA, and it is the desire of the EDA Board of Directors for her to continue to serve on the Board.

It is the EDA Board of Directors' recommendation that the mayor appoint, and the City Council approve, the re-appointment of Carrie Eversman to the EDA Board of Directors.

Per Article III, Board of Directors, section 1 of the EDA Bylaws. The management of all of the affairs, property and business of the Authority shall be vested in the Board of Commissioners, consisting of seven (7) persons, with at least two being members of the City Council. Commissioners shall be appointed by the Mayor with the approval of the City Council.

PLAINVIEW CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: January 10, 2023

AGENDA ITEM: Amending City Fee Schedule	**AGENDA SECTION:** New Business
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 7.A.**
ATTACHMENTS: Ordinance 2023-01, Fee Schedule, Resolution 2023-01, Summary Publication of Ordinance	**APPROVED BY: dt**

RECOMMENDED ACTION:

1. **Motion** to adopt Ordinance 2023-01, an Ordinance of the City of Plainview, Minnesota Amending the City Fees and Charges.
2. **Motion** to approve Resolution 2023-01 allowing for Summary Publication of Ordinance Amending the City Fees and Charges.

SUMMARY

Each year the City Council reviews and amends the fees set forth for City services and utilities. The changes are as follows:

- **Cemetery Fees:**
    - Increase Grave Opening/Closing Winter Rate Full Grave from $610 to $670
    - Increase Grave Opening/Closing Summer Rate Full Grave from $525 to $550
    - Increase Grave Opening/Closing Winter Rate Cremation Vault from $335 to $355
    - Increase Grave Opening/Closing Summer Rate Cremation Vault from $270 to $290
    - Increase Addition Charges Saturdays from $35 to $45
    - Add Addendum to Cemetery Deed $15
- **Building Fees:**
    - Increase Building Demolition from $100 to $105
    - Increase Reroof or Reside Building Permit fee from $55 to $60
    - Increase Windows/Doors Building Permit fee from $55 to $60
    - Increase Reissue of Expired Permit fee from $50 to $55
    - Increase Failure to Obtain Building Permit fee from $150 to $155
    - Increase Structure Moving Building Permit fee from $30 to $35
    - Increase Fence Building Permit fee from $20 to $25
    - Increase Cement/Sidewalk, Driveway, Patio Building Permit fee from $20 to $25
    - Increase Furnace/Water Heater Building Permit fee from $30 to $35

- **Library Fees:**
  - Remove Library Card Replacement fee

- **Pool Fees:**
  - Increase Lesson Cancellation fee from $15 to $20
  - Add the wording “Water Tots” to Toddler
  - Add the wording "Parent/Child Class” $30

- **Public Works Fees:**
  - Increase Water and Sewer Rates by 1% as planned in the Capital Improvement Plan.

801-GENERAL FEES, FINES, CHARGES

Building Fees (Per MN Building Code) Includes $1.00-State Surcharge		
Building Construction Permit Fee	40% of 1997 Code	
*Building Demolition	~~$ 100.00~~	$105.00
Sewer Access Charge (Per Dwelling Unit or Connection)	$ 1,000.00	
Water Access Charge (Per Dwelling Unit or Connection)	$ 1,000.00	
Water /Sewer Access Deposit (Refundable with interest)	$ 1,000.00	
Reroof or Reside	~~$ 55.00~~	$60.00
Windows/Doors (Exact replacements excluded)	~~$ 55.00~~	$60.00
Please call City Hall to check if a permit is required		
Reissue of Expired Permit	~~$ 50.00~~	$55.00
Failure to Obtain Building Permit - 1st Offense	~~$ 150.00~~ , or sum equal to two times the building permit fee, whichever is greater	$155.00
Failure to Obtain Building Permit - 2nd Offense	3 Times the permit fee	
Structure Moving	~~$ 30.00~~	$35.00
Fence	~~$ 20.00~~	$25.00
Cement, Sidewalk, Driveway, Patio	~~$ 20.00~~	$25.00
Furnace/Water Heater	~~$ 30.00~~	$35.00

*$100.00 Refundable Deposit (WITHOUT Interest) when projects are completed within 180 days and the final inspection is completed. Examples would be: Decks, New Garages, Additions, Structure moving, and Demolition.

Miscellaneous Fees

A miscellaneous fee shall be paid by the applicant for expenses which the City incurs. Such expenses may include but are not limited to, direct City payroll and overhead costs, costs of printing, mailing and supplies, and fees paid to consultants/professional. Such miscellaneous fees shall come due immediately upon notification by the City. Upon request, the City shall provide a breakdown of the various expenses incurred by the City.
The City may withhold any final action and/or rescind prior actions until all miscellaneous fees are paid in full.
The City may request additional deposits if deemed necessary.

CEMETERY FEES		
Cemetery Lot Purchase (Full Lot Equals 4 Graves)		
Full Lot	$ 1,400.00	
One Gravesite	$ 350.00	
Two Gravesites	$ 700.00	
Three Gravesites	$ 1,050.00	
Cemetery Perpetual Care (per Gravesite)	$ 100.00	
Grave Opening/Closing Winter Rate Full Grave	~~$ 610.00~~	$670.00
(Frost Nov. 15th to March 31st)		
Grave Opening/Closing Summer Rate Full Grave	~~$ 525.00~~	$550.00
(No Frost April 1st to Nov. 14th)		
Grave Opening/Closing Winter Rate Cremation Vault	~~$ 335.00~~	$355.00

(Frost Nov. 15th to March 31st)			
Grave Opening/Closing Summer Rate Cremation Vault	~~$ 270.00~~		$290.00
(No Frost April 1st to Nov. 14th)			
Additional Charges:			
Sundays and Holidays	$ 150.00		
Saturdays	~~$ 35.00~~		$45.00

COLUMBARIUM PRICING

Niche Tier Pricing	$ 800.00	$900.00	$1,000.00
Door Plaque	$ 625.00		
Additional or Replacement Door Plaque	$ 625.00		
Memory Wall Plaques	$ 350.00		
Date Plaque	$ 75.00		
Niche Openings	$ 150.00		
Addendum to Cemetery Deed	$ 15.00		

FIRE FEES

Fire/Emergency Call (First Hour of Service)	$ 850.00	plus $20/hr/man
Every Hour Thereafter	$ 350.00	hr plus $20/hr/man
Extrication/Rescue Call	$ 850.00	plus $20/hr/man
False Alarms/Cancellation en route	$ 250.00	
Recharge/SCBA Foam	$ 40.00	gallon, plus $8 per bottle of
Emergency Water Delivery	$ 90.00	load, plus $20 labor/load

ADMINISTRATIVE FEES

Bingo License	$ 150.00		
Chicken Permit	$ 45.00		
Dance Permit	$ 25.00		
Dog License (Options: 1-year 2-year 3-year)	$ 15.00	$25.00	$30.00
Cigarette License	$ 75.00		
Faxing	$ 2.00	for 1st page, $1/per page add'l	
Copies	$ 0.25	per page (Black and White)	
	$ 0.50	per page (Color)	
License for Sale of Fireworks	$ 100.00		
Gaming Device/Raffle/Bingo	No Charge		
Insufficient Funds (NSF) Check	$ 30.00		
Loudspeaker Permit	$ 10.00		
Refuse Collector License	$ 500.00		
Transient Sales	$ 30.00		
Research*	$ 100.00		

*Fee to be paid before the start of the research and any additional expenses that are incurred will be due upon completion of the project.

LIBRARY FEES

Library Card Replacement	~~$ 3.00~~	$0.00
3 Month Library Acct for Non-Minnesota Residents	$ 10.00	

Photocopies/Computer Printout (BW)	$	0.20	
Photocopies/Computer Printout (Color)	$	0.50	

LIQUOR FEES			
Beer, Off-Sale	$	100.00	
Beer, On-Sale	$	125.00	
Liquor, Club On-Sale	$	500.00	
Liquor Temporary On-Sale	$	50.00	
Liquor, On-/sale	$	1,500.00	
Liquor, Sunday	$	200.00	
Wine License	$	75.00	

PARK FEES			
Field Rental (Per Day)	$	30.00	
Field Rental (Per Season)	$	50.00	plus field maintenance cost
Park Shelter Reservation	$	30.00	
Picnic Table Rental	$	15.00	for first table, plus $10 for each additional table

POLICE FEES			
Animal Impound Fee Per Day	$	25.00	
Pick up fee for Animals and Licensed Dogs	$	50.00	
Pick up fee for Unlicensed Dogs	$	150.00	
Copies of Police Reports (Pictures)	$	1.00	per page
	(Up to 100-Actual cost >100)		
Copes of Police Reports (Text)	$	0.25	per page
Copies of Police Video/Audio Recording	$	25.00	per case #/per camera
CD Pictures	$	15.00	
Recreation Vehicle License	$	10.00	
Golf Cart License	$	10.00	
Parking Ticket	$	25.00	
Winter Parking Ticket	$	100.00	
Winter Parking Ticket if not paid within 48 hours	$	120.00	

POOL FEES			
Daily Admission	$	5.00	/day, $3 afternoon, $2 even
Family Membership	$	130.00	
Single Membership	$	80.00	
Pool Rental (Up to 25 persons)	$	80.00	
Pool Rental (Over 25 persons)	$	80.00	plus $2/person over 25
Pool Lessons (Level I-VI)	$	30.00	
Toddler/Water Tots	$	30.00	
Parent/Child Class	$	30.00	
Lesson Cancellation Fee (if within 2 weeks of lesson start date)	~~$~~	~~15.00~~	$20.00
Lifeguard Training (Plus Extra for Materials and Book Costs)	$	110.00	
Adult Lessons	$	30.00	
Aerobics	$	25.00	Punch Card(non-refundabl

AM/PM Aerobics	$	2.50	/Session

PLANNING AND ZONING FEES

Annexation Petition Filing * **	$	200.00	
Conditional Use Permit	$	200.00	
Plat, General Subdivision Plan* **	$	200.00	plus $10 per lot
Plat, Preliminary Subdivision Plan* **	$	350.00	plus $10 per lot
Quick Plat Subdivision Plan ***	$	200.00	plus $10 per lot
Plat, Final Subdivision Filing*	$	600.00	plus $15 per lot
Rezoning Petition	$	200.00	
Variance	$	200.00	

*Applicant must also pay the cost of public hearing notices, all other miscellaneous administrative fees and other government requirements such as environmental assessments or stormwater evaluations.

** Applicant to reimburse city for engineering incurred for plan review.

PUBLIC WORKS FEES

Air Compressor and Person	$	80.00	/hour
Brush Site Fee for Non-Residents	$	100.00	
Lawn Mower and Person	$	75.00	/hour
Snow Removal and Person	$	75.00	/hour
Snow and Ice Removal - Sidewalks	$	2.00	/linear ft. with $100 minimu
Loader and Person	$	100.00	/hour
Street Excavation Fee	$	40.00	
Street Sweeper and Person	$	100.00	/hour
Trimmer and Operator	$	35.00	/hour
Truck and Person	$	95.00	/hour

SMALL CELL WIRELESS FACILITIES

Small Cell Wireless Permit Application	$	500.00	for up to 5 Small Wireless Facilities
	$	100.00	for each additional Facility
Small Wireless Facility ROW Access Fee	$	270.00	per year for each Small Wireless Facility

802 UTILITY FEES

WATER RATES

	2022 RATES	2023 RATES
RESIDENTIAL NEW CONSTRUCTION		
Monthly Base Fee	~~$ 14.17~~	$ 14.31
Unit Rate per 1000 gallons		
0-5000 gallons used	~~$ 2.15~~	$ 2.17
5,001-10,000 gallons used	~~$ 2.31~~	$ 2.33

10,001-15,000 gallons used	~~$ 2.53~~	$ 2.56
15,001-20,000 gallons used	~~$ 2.77~~	$ 2.80
20,001+ gallons used	~~$ 2.99~~	$ 3.02

Residential new construction customers will not pay any sewer charges until construction is complete.

RESIDENTIAL

Monthly Base Fee	~~$ 14.17~~	$ 14.31
Unit Rate per 1000 gallons		
0-5000 gallons used	~~$ 2.15~~	$ 2.17
5,001-10,000 gallons used	~~$ 2.31~~	$ 2.33
10,001-15,000 gallons used	~~$ 2.53~~	$ 2.56
15,001-20,000 gallons used	~~$ 2.77~~	$ 2.80
20,001+ gallons used	~~$ 2.99~~	$ 3.02

COMMERCIAL

Monthly Base Fee	~~$ 17.32~~	$ 17.49
Unit Rate per 1000 gallons		
0-5000 gallons used	~~$ 2.15~~	$ 2.17
5,001-10,000 gallons used	~~$ 2.31~~	$ 2.33
10,001-15,000 gallons used	~~$ 2.53~~	$ 2.56
15,001-20,000 gallons used	~~$ 2.77~~	$ 2.80
20,001+ gallons used	~~$ 2.99~~	$ 3.02

INDUSTRIAL

Monthly Base Fee	~~$ 83.04~~	$ 83.87
Unit Rate per 1000 gallons		
1,000-1,000,000 gallons used	~~$ 2.12~~	$ 2.14
1,000,001-2,000,000 gallons used	~~$ 2.30~~	$ 2.32
2,000,001-3,000,000 gallons used	~~$ 2.40~~	$ 2.42
3,000,001-4,000,000 gallons used	~~$ 2.47~~	$ 2.49
4,000,001+ gallons used	~~$ 2.53~~	$ 2.56

SEWER RATES

MONTHLY BASE RATES

Meter Size		
5/8" to 1.0"	~~$ 38.84~~	$ 39.23
1.5"	~~$ 105.44~~	$ 106.49
2"	~~$ 166.49~~	$ 168.15
3"	~~$ 291.89~~	$ 294.81
4"	~~$ 466.12~~	$ 470.78
6"	~~$ 851.42~~	$ 859.93

UNIT RATE PER 1000 GALLONS	~~$ 2.68~~	$ 2.71

INDUSTRIAL SEWER CHARGES

Unit Rate Flow/MG	~~$ 823.29~~	$ 831.52
Unit Rate BOD/100 lb.	~~$ 40.21~~	$ 40.61
Unit Rate SS:/100 lb.	~~$ 39.11~~	$ 39.50

GENERAL UTILITY FEES

Compost	$2.00 / month	$2.00 / month
Stormwater Pond	$0.25 / month	$0.25 / month
Utility Capital Outlay	$10.09 / month	$10.09 / month
Sidewalk	$1.75 / month	$1.75 / month
MN State Drinking Water Fee	$0.81 / month	$0.81 / month
Water, Bulk Rate	$0.01 / gallon	$0.01 / gallon
Water Disconnect/Reconnect - Voluntary	$ 50.00	$ 50.00
Water Reconnect - Non-Payment	$ 50.00	$ 50.00

Ordinance 2023-01

CITY OF PLAINVIEW
STATE OF MINNESOTA

ORDINANCE 2023-01

AMENDING SECTION 800 OF THE PLAINVIEW CODE OF ORDINANCES CONCERNING GENERAL FEES, FINES, AND CHARGES

WHEREAS, the City Council wishes to adopt fees, penalties, and charges by ordinance;

NOW THEREFORE, IT IS ORDAINED BY THE CITY OF PLAINVIEW, MINNESOTA AS FOLLOWS:

1. Section 801 and 802 of the Plainview City Code regarding Fees, Fines, and Charges is hereby amended to read as follows:

- **Cemetery Fees:**
    - Increase Grave Opening/Closing Winter Rate Full Grave from $610 to $670
    - Increase Grave Opening/Closing Summer Rate Full Grave from $525 to $550
    - Increase Grave Opening/Closing Winter Rate Cremation Vault from $335 to $355
    - Increase Grave Opening/Closing Summer Rate Cremation Vault from $270 to $290
    - Increase Addition Charges Saturdays from $35 to $45
    - Add Addendum to Cemetery Deed $15
- **Building Fees:**
    - Increase Building Demolition from $100 to $105
    - Increase Reroof or Reside Building Permit fee from $55 to $60
    - Increase Windows/Doors Building Permit fee from $55 to $60
    - Increase Reissue of Expired Permit fee from $50 to $55
    - Increase Failure to Obtain Building Permit fee from $150 to $155
    - Increase Structure Moving Building Permit fee from $30 to $35
    - Increase Fence Building Permit fee from $20 to $25
    - Increase Cement/Sidewalk, Driveway, Patio Building Permit fee from $20 to $25
    - Increase Furnace/Water Heater Building Permit free from $30 to $35
- **Library Fees:**
    - Remove Library Card Replacement fee
- **Pool Fees:**
    - Increase Lesson Cancellation fee from $15 to $20
    - Add the wording “Water Tots” to Toddler
    - Add the wording "Parent/Child Class” $30
- **Public Works Fees:**
    - Increase Water and Sewer Rates by 1% as planned in the Capital Improvement Plan

This ordinance shall take effect and be in force after its passage and publication according to law.

ADOPTED by the City Council of the City of Plainview, this 10th day of January 2023.

______________________________ ______________________________

Aaron Luckstein, Mayor Carol Kujath, City Clerk

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA

RESOLUTION NO. 2023-01

RESOLUTION APPROVING SUMMARY PUBLICATION OF ORDINANCE NO. 2023-01

WHEREAS, the City has adopted the above referenced ordinance; and

WHEREAS, the verbatim text of the ordinance is cumbersome, and the expense of publication of the complete text is not justified; and

WHEREAS, Minnesota Statutes §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the following summary clearly informs the public of the intent and effect of the ordinance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Plainview that the following summary is hereby approved for official publication in lieu of the entire ordinance:

SUMMARY PUBLICATION
ORDINANCE NO. 2023-01

AN ORDINANCE AMENDING PLAINVIEW CITY CODE SECTIONS 801 AND 802 ENTITLED GENERAL FEES, FINES, AND CHARGES

On January 10, 2023, the Plainview City Council adopted an ordinance designated as Ordinance No. 2023-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled “General Fees, Fines, and Charges” pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

BE IT FURTHER RESOLVED, that the City Clerk is directed to keep a copy of the ordinance in her office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.

Adopted by the City Council of the City of Plainview, Minnesota this 10th day of January 2023.

____
Aaron Luckstein, Mayor

ATTEST:

____
Carol Kujath, City Clerk

SUMMARY PUBLICATION

ORDINANCE NO. 2023-01

AN ORDINANCE AMENDING PLAINVIEW CITY CODE SECTIONS 801 AND 802 ENTITLED GENERAL FEES, FINES, AND CHARGES

On January 10, 2023, the Plainview City Council adopted an ordinance designated as Ordinance No. 2023-01, the title of which is stated above. The purpose of the ordinance is to amend Sections 801 and 802 of the Plainview City Code entitled “General Fees, Fines, and Charges” pertaining to the fees charged for services provided by the City. Copies of the ordinance are available for public inspection in the office of the City Clerk during normal business hours or upon request by calling 507-534-2229.

/s/ Carol Kujath, City Clerk

6.49

Executive Summary

City Council Regular Meeting: January 10th, 2023

AGENDA ITEM: John Deere Z994R Diesel Mower	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus, PW Director	**AGENDA NO. 7.B.**
ATTACHMENTS:	**APPROVED BY:**
RECOMMENDED ACTION: Motion to approve the purchase of a new John Deere Z994R Diesel Commercial mower.	

SUMMARY

We currently have a 2019 John Deere Z994 that we have run for 4 seasons. We have 1400 hours on the current mower. The current mower is one of two main mowers the city has. This is a scheduled purchase in our CIP.

Actual cost of a 2023 John Deere Z994R is $20,969.00 but as a municipality we get state bid. So the cost to us is $16,356.49.

2023 John Deere $16,356.49	Trade in 2019 John Deere $7,100.00	**Total Cost** **$9,756.49**

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10th, 2023

AGENDA ITEM:	Welcome Signs Survey and Easement	**AGENDA SECTION:** New Business
PREPARED BY:	Shane Loftus, PW Director	**AGENDA NO.** **7.C.**
ATTACHMENTS:	None	**APPROVED BY:**

RECOMMENDED ACTION:
1. Motion to approve Bolton & Menk to survey area for welcome signs.
2. Motion to approve Flaherty & Hood to draft an easement agreement for the welcome signs.

SUMMARY
We currently have 2 welcome signs that were installed in the 90's that are deteriorated to the point they need to be removed. The Parks and Trails Committee has been working with the landowners where the current signs sit. We currently do not have an easement for the welcome signs and should have one going forward. One of the signs may have to be moved to the other side of the highway due to the fact the landowner has opted not to grant an easement to the city. We would like to have Bolton & Menk survey the area where the signs are going to be placed for the description in the easement so we can have it recorded with the county.

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: January 10th, 2023

AGENDA ITEM:	Welcome Signs Grant Application	**AGENDA SECTION:** New Business
PREPARED BY:	Shane Loftus, PW Director	**AGENDA NO. 7.D.**
ATTACHMENTS:		**APPROVED BY:**
RECOMMENDED ACTION: Motion to approve the Parks and Trails Committee to apply for a grant for the welcome signs.		

SUMMARY
The Parks and Trails Committee would like to apply for a grant through the Plainview-Elgin-Millville Foundation to help with the cost of replacing the current welcome signs.

Respectfully submitted
Shane Loftus
Public Works Director

PLAINVIEW POLICE DEPARTMENT

241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council regular meeting: January 10th, 2023

AGENDA ITEM: Police Dept.- Hire New Full-Time Police Officer	**AGENDA SECTION:** New Business
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO. 7.E.**
ATTACHMENTS:	**APPROVED BY:**
RECOMMENDED ACTION: **Motion – Approve the hiring of Nathanial Fox as a Full-Time Police Officer with a starting wage of step 1 per the LELS Union contract.**	

SUMMARY

Plainview Police Department has one full-time opening due to the resignation of Bryttany Wener. This open position was posted internally per union contract rules. We had one applicant, Nathanial Fox who was still interested in the full-time position who had applied during our last hiring. Nathanial Fox was interviewed by police department staff and council member Lindsay Hammer-Bartley.

Nathanial has a four-year degree in criminal justice and is eligible for P.O.S.T license activation. He grew up and currently lives in Chatfield, MN and has family in the Plainview area. Nathanial grew up in a law enforcement family and is well aware of the job duties and responsibilities.

Plainview Police Department requests approval to hire Nathanial Fox as a full-time police officer staring at step 1of the union contract pay scale.