

**PLAINVIEW CITY COUNCIL
REGULAR MEETING
Tuesday February 10, 2026, at 6:00 P.M.**

1. CALL TO ORDER- Mayor Holm called the Regular Plainview City Council meeting to order on Tuesday February 10, 2026, at 6:00 p.m.

Council Members in attendance: Keith Holm, Holly Reeve, Brandon Bauman, and Don Kuschel.

Council Members absent: Lindsay Hammer Bartley.

Department Heads in attendance: City Administrator David Todd, Finance Director Vicki Axley, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, and Police Chief Jason Timm.

Department Heads absent: Public Works Director Shane Loftus, Fire Chief Mike Lyons, and Library Director Alice Henderson.

Guests in attendance: Brian Malm with Bolton & Menk, Sara Fuher with SEMMCHRA, Jae Gourley, Seamus Johnston, Dustin Boettcher, Tony Montgomery, and Richard Johnson.

2. PLEDGE OF ALLEGIANCE –

3. PUBLIC COMMENTS –

-Dustin Boettcher – Came before the City Council wanting the city to explore the potential of a Federal EDA Grant worth up to \$5 million for the business park development that he and Tony Montgomery have been working on. He believes this would be a great opportunity for the city to have an industrial park in the city for a lot less than was anticipated. And he stated he is here to answer any questions when the council discusses it later in the meeting.

4. APPROVAL OF AGENDA – Motion by Kuschel, second by Bauman to approve the amended Agenda to include 7.C., the Federal EDA Grant Opportunity.
Motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA – Motion by Reeve, second by Holm to approve the Consent Agenda. Motion carried.

A. City Council Minutes – January 13, 2026.

B. Bills

C. Permits/Licenses/Donations

D. Department Head Reports and Board Minutes

6. UNFINISHED BUSINESS – None.

7. NEW BUSINESS –

A. City of Plainview's Small Cities Development Program Policies and Procedures–
In December 2024, Southeast Minnesota Multi-County Housing and Redevelopment Authority (SEMMCHRA) briefed the City Council on the Small Cities Development Program Grant sponsored through the Minnesota Department of Employment and

Economic Development (DEED). This grant would provide funds to assist residents of low to moderate income facilitate improvements to their homes. The City has been awarded \$599,982 in grant funding to assist with completing 21 projects in Plainview, which will be administered through SEMMCHRA. One of the next steps to receive the grant funds is to accept and approve the Policies and Procedures of the Small Cities Development Program. There were multiple motions to achieve this.

1. Motion by Holm, second by Bauman to approve the Administrative Contract and Resolution 2026-02 for the City of Plainview's Small Cities Development Program.
2. Motion by Reeve, second by Kuschel to approve Excessive Force (Civil Rights) Policy Resolution 2026-03.
3. Motion by Bauman, second by Kuschel to approve the Residential Anti-displacement and Relocation Assistance Plan Resolution 2026-04.
4. Motion by Holm, second by Reeve to approve the Authorization of the Release of Funds Resolution 2026-05.
5. Motion by Reeve, second by Bauman to approve the HUD-50070 Drugfree Workplace.
6. Motion by Holm, second by Reeve to approve the Fair Housing Plan.
7. Motion by Reeve, second by Kuschel to approve the Program & Local Income Plan.
8. Motion by Bauman, second by Holm to approve the Section 3 Plan.
9. Motion by Holm, second by Reeve to approve the 2025 SCDP Rehabilitation Standards.
10. Motion by Kuschel, second by Bauman to approve the Owner-Occupied Housing Rehabilitation Policies and Procedures.
11. Motion by Reeve, second by Bauman to approve the SEMMCHRA Walk Away Policy.
12. Motion by Holm, second by Reeve to approve the Post Grant SEMMCHRA Administration Contract.

Motions carried unanimously.

B. Part-Time Police Officer Hire –

Police Chief Jason Timm explained to Council that the Police Department continues to experience challenges covering shifts when staff takes approved time off. Chief Timm proposed the addition of a part-time hire which would help alleviate staffing shortages, improve schedule flexibility, and reduce reliance on overtime while maintaining public safety services. Officer Odessa Ward, who currently works part-time for Wabasha County reached out to Chief Timm looking for additional part-time work. It was noted that the County holds Ward's license, and she already has equipment, so the cost to the city would be minimal. According to Chief Timm the city paid \$40,000 in overtime pay last year, which was over budget. This part-time hire would be a budget saving measure.

Motion by Kuschel, second by Bauman to approve the hire of Odessa Ward as a part-time police officer.

Motion carried unanimously.

C. Federal EDA Grant Opportunity –

Mayor Holm had a meeting with Kurt Bustrom from Rochester Area Economic Development Inc. (RAEDI), Mark Tein with Small Business Development Center (SBDC), and Darrin Fleener with the Federal EDA regarding the opportunity to apply for a Federal Grant that could possibly be 100% funded. Holm requested the City pursue a grant from the Federal EDA that would assist with the development of Rolling Plains Business Park. The grant would require the city to purchase the parcel from BA Holdings to be qualified to apply for the grant funding. This would make the City the owner of the project. Holm believes the Federal EDA Grant is a 100% funded grant with no city match. As part of the process to explore the grant further, the city would need to know the cost of development for the entire 38.6-acre parcel. Mayor Holm was merely seeking the Council to authorize staff to expend limited resources to determine the feasibility of acquiring the grant.

Motion by Kuschel, second by Holm to authorize staff to conduct research to determine whether it is financially feasible and in the best interest of the city to purchase the parcel of land currently owned by BA Holdings, known as the Rolling Plains Business Park.

Motion carried unanimously.

8. INFORMATION ONLY DOCUMENTS – None

9. COUNCIL COMMENT

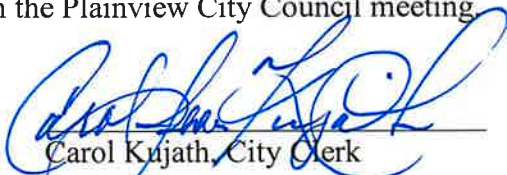
- Administrator Todd – Told Council they are far apart from the developer on the Development Agreement for BA Holdings and would like to suggest a special meeting to discuss, however with the change in direction now looking into the Federal EDA grant decided to wait on scheduling a special meeting at this time.

10. ADJOURN –

Motion by Kuschel, second by Bauman to adjourn the Plainview City Council meeting
Motion carried. Meeting adjourned at 6:37 p.m.



Keith Holm, Mayor



Carol Kujath, City Clerk