REGULAR CITY COUNCIL MEETING
AGENDA
Tuesday, December 10, 2019, at 6:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**

4. **APPROVAL OF CONSENT AGENDA**
   A. City Council Minutes – June 25, 2019, October 8, 2019, November 12, 2019
   B. Bills
   C. Permits/Licenses/Donations-
      a. Refuse Licenses Renewals-Hagedorn Enterprises, dba: Lake City Recycling and Disposal, Advanced Disposal, Sunshine Sanitation, and Waste Management
      b. Tobacco License Renewals-Lyons Oil BP, High Plains Cooperative, Kwik Trip, Inc, and Family Dollar.
   D. Department Head Reports and Board Minutes
   E. LMCIT Tort Limit

5. **PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
   "The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address."

6. **PUBLIC HEARINGS**
   A. 2020 Budget / Truth-in-Taxation Hearing

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**
   A. 2020 Pay Scale
   B. Amending Fines and Fees Schedule
   C. Library Board Appointments
   D. Liquor Store Hires
   E. School Request for Rapid Flashing Beacons

9. **INFORMATION ONLY DOCUMENTS**

10. **COUNCIL COMMENTS**

11. **ADJOURN**

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Tuesday, June 25, 2019, at 5:00 P.M.

1. **CALL TO ORDER-** Mayor Ziebell called the Special Plainview City Council Meeting to order on Tuesday, June 25, 2019 at 5:00 p.m.

   Council Members in attendance: Ziebell, Cuccio, Daschner, and Kuschel.
   Council Members absent: Walkes.

   Department Heads in attendance: City Administrator Clarissa Hadler, City Clerk MariClair Schneider, Police Chief Tim Schneider

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA-** Motion by Kuschel to approve the agenda. Second by Daschner. Motion passed unanimously.

4. **UNFINISHED BUSINESS –**
   A. Public Works Director Deliberation – Motion by Cuccio, second by Kuschel to hire Shane Loftus as Public Works Director at Step 1 ($65,725), including a $30 per month cell phone allowance. Motion passed unanimously. Council members thanked Loftus and offered congratulations. Shane thanked the Council for the opportunity.

5. **NEW BUSINESS-**
   A. Well #3 Repairs - Shane Loftus gave update regarding the well maintenance to date. The additional repairs include fixes caused by the excess sand in the well, as well as the removal of that excess sand remaining at the bottom of the well. Motion by Cuccio, Second by Kuschel to approve purchase of additional well repairs up to $50,000, subject to approval and advice of the City Engineer. Motion passed unanimously.

6. **ADJOURN-** Motion by Cuccio to adjourn meeting. Second by Daschner. Motion passed unanimously.

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Roger Ziebell/ Mayor | Clarissa Hadler/City Administrator

PLAINVIEW CITY COUNCIL MEETING
Tuesday, November 12, 2019, at 6:00 P.M.

1. **CALL TO ORDER-** Mayor Cuccio, called the Plainview City Council meeting to order on Tuesday, November 12, 2019 at 6:00 p.m.

   Council Members in attendance: Cuccio, Daschner, Walkes, Kuschel and Rettmann.
   Council Members absent: None.

   Department Heads in attendance: City Administrator Clarissa Hadler, Finance Director Vicki Axley, Public Works Director Shane Loftus, Library Director Alice Henderson, and Liquor Store Manager Alisha Mohs.

   Department Heads absent: City Clerk MariClair Schneider, Police Chief Tim Schneider, EDA Director Judith Jordan, and Fire Chief Ed Jacobs.

   Guests in attendance: Brian Malm (Bolton & Menk), Mike Bubany (David Drown & Assoc), Spencer Larson, Richard Johnson, Eric Bennett, Hanna Krenik, Jody Krause, Duane Sparks, Ramona Hernandez, Ismael Hernandez, Pat Hassig, Todd Wohlers, Bob Manemann, Jon Krusmark, Steve Carlson, Emily Nicklay, Aaron Nicklay, Jim Walkes, Carol Klees, David Klees, Ken Aakre, Stacy Montgomery, Jenny Schneider, Anthony McClellan and Lisa Hoekstra.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA-** Motion by Kuschel to approve the agenda. Second by Daschner. Motion passed unanimously.

4. **APPROVAL OF CONSENT AGENDA** – Motion by Daschner to approve the Consent Agenda. Second by Kuschel. Motion passed unanimously.

   A. City Council Minutes – October 3, 2019, October 8, 2019 and October 22, 2019.
   B. Bills
   C. Permits/Licenses/Donations – Liquor License Renewals-2020 – Walkes Enterprises Inc., K-J Bowling Enterprises, Inc., and Williams Allen American Legion 179.
   D. Department Head Reports and Board Minutes
   E. Designate Polling Places for 2020
   F. Street Closing for Olde Fashioned Christmas
   G. Hire Part-Time Barback/Liquor Clerk

5. **PRESENTATION OF COMMUNITY PETITIONS/GUESTS**
   "The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes, speakers will be recognized only once. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address."

   Robert Manemann, 835 4th Ave NW, expressed his concerns regarding the sidewalks included in the 2020 Street Project in the Hillcrest Addition, he also mentioned the petition that the homeowners signed all agreeing they didn't want sidewalks.

   Stacy Montgomery, 630 2nd St. NW, spoke about the proposed dog park. She does not want it located near her house.

Ken Aakre, 616 2nd St. NW, also spoke about the proposed dog park and does not want it behind his residence. Montgomery and Aakre both felt there were better locations in town for it.

Steve Carlson, 845 3rd Ave spoke about the proposed 2020 Street Project in the Hillcrest Addition and said that while he is in support of the project, he does not want sidewalks included in this project.

Jon Krusmark, 835 3rd Ave NW, also spoke against adding sidewalks to the Hillcrest Addition in the 2020 Street Project. He also asked council if they wanted to hear from everyone in the room regarding this issue. The Mayor told him everyone is welcome to speak. Council asked for a show of hands from the audience from the citizens of the Hillcrest Addition who opposed to the possibility of sidewalks being added to their neighborhood in the 2020 Street Project.

Hanna Krenik, 825 3rd Ave NW, also voiced her opposition to adding sidewalks in the Hillcrest addition.

6. PUBLIC HEARINGS – None

A. Sale of Bonds for 2020 Tap Project – The council held a public hearing to approve tax abatement on certain downtown parcels that will benefit from the street lighting and sidewalk project. The public hearing was opened at 6:16 p.m. Mike Bubany of David Drown and Associates was present to explain the tax abatement, present the bond proposal and answer any questions or concerns. No members of the public spoke during the hearing.

Motion by Kuschel to close the public hearing at 6:19 p.m. Second by Rettmann. Motion passed unanimously.

Motion by Kuschel to approve a Resolution authorizing a Tax Abatement of Property Within the City of Plainview for the Purpose of Financing a Street Lighting and Sidewalk Project. Second by Daschner. Motion passed unanimously.

Motion by Rettmann to approve a Resolution Providing for the Issuance and Sale of $794,000 General Obligation Tax Abatement Note, Series 2019A, Pledging Tax Abatements for the Security and a Tax Levy for the Payment Thereof. Second by Kuschel. Motion passed unanimously.

7. UNFINISHED BUSINESS – None

8. NEW BUSINESS

A. 2019 Fund Balance Transfers – Finance Director Axley presented the annual fund transfers in the total amount of $974,901, which included transfers of:

- General Fund to Cemetery Fund - $18,694
- General Fund to Park Fund - $94,622
- Capital Improvement Fund to Library Fund - $351,585
- Street Project Fund to 2019 Downtown Tap Project Fund - $500,000
- Capital Improvement Fund to Stormwater Fund - $10,000

Motion by Daschner to approve a Resolution approving the 2019 Fund Transfers in the total amount of $974,901. Second by Kuschel. Motion passed unanimously.

B. Public Works Truck – Public Works Director Loftus requests approval to replace the 2007 Chevrolet Single Cab Truck with a 2020 Ford F-250 Super Duty Super Cab Truck. Loftus discussed the need for a new truck and the reasons why this truck was chosen. The purchase price of the truck is $32,302.00 with a $5,177 trade-in allowance for the 2007 Chevrolet Truck, for a net purchase price of $27,125.

Motion by Daschner to approve the purchase of a Ford F-250 from Sugarloaf Ford. Second by Kuschel. Cuccio, Daschner, Kuschel and Rettmann voted Aye, Walkes voted Nay. Motion passed.

C. MnDOT Snow Contract – In prior years, the city has had a rental agreement with MnDOT wherein they would pay the city for each piece of equipment that was used cleaning snow on West Broadway (State Highway 247). Going forward they will be implementing a system similar to what Wabasha County uses and MnDOT will now be paying a per mile rate. The 2020 Contract amount from MnDOT will be $7680, with a 3% annual increase for each of the following 4 years.

Motion by Walkes to approve Resolution Approving the State of Minnesota Joint Powers Agreement for Non-Professional/Technical Services (MnDOT Agreement No. 1035552) for 2020-2024 for the purpose of removing snow on Highway 247. Second by Kuschel. Motion passed unanimously.

D. Snow Quotes – In preparation for plowing of city streets this winter, staff advertised for bids on services for blowing snow, hauling snow, the purchase of sand and the use of a lot for disposal of snow. One bid was received for each item. The bids are listed below:

- Minnesota Ag Group Blower-$500/hour - 2 hour minimum
- Bennett & Sons Truck & Driver to Haul Snow-$99.00 /hour
- Bennett & Sons Sand-$14.50 per ton
- Bennett & Sons Lot for snow disposal-$2,000 site rental for the season

Motion by Daschner to approve the quotes from Minnesota Ag Group for the blowing of snow, and Bennett & Sons for the hauling, sand and the rental of the lot for snow disposal. Second by Kuschel. Motion passed unanimously.

E. Water Tower Inspection Agreement – Public Works Director Loftus presented an agreement for water tower inspections with KLM Engineering, Inc for council approval. This is a 10-year agreement in 3-year increments. The service agreement is for inspections on the interior and exterior of the water tower. It also includes inspecting the inside of the reservoir. This agreement does not include the maintenance and repair costs. Those are additional costs that can be provided by any contractor the city chooses. The total cost of the 10-year contract is $12,600.

Motion by Daschner to approve a Consult Service Contract with KLM Engineering, Inc. in the amount of $12,600 for the purpose of inspecting the water tower. Second by Walkes. Motion passed unanimously.

F. Park and Trails Commission Appointments – City staff has been working diligently to recruit members for the 7-member Parks & Trails Commission that was established in 2017 as an advisory committee to address the parks, pool and trails in Plainview. Staff has been able to recruit 5 of the 7 members of this committee and will continue to advertise for the final two positions. City Administrator Hadler and the City Council commended Loftus for his work in getting these members recruited so this committee can start meeting and providing input to council. The 5 Parks & Trails Commission members are as follows:

- Aaron Luckstein for the three-year term January 1, 2020-December 31, 2022.
- Jenny Schneider for the three-year term January 1, 2020-December 31, 2022.
- Ben Jacobs for the three-year term January 1, 2020-December 31, 2022.
- Beau Hebert for a two-year term January 1, 2020-December 31, 2021.
- Jason Hall for a two-year term January 1, 2020-December 31, 2021.

Motion by Daschner to appoint Aaron Luckstein, Jenny Schneider, Ben Jacobs, Beau Hebert and Jason Hall to the Parks & Trails Commission for the terms listed above. Second by Kuschel. Motion passed unanimously.

G. 2020 Street Projects – Brian Malm of Bolton and Menk gave an overview of the costs of the proposed 2020 Street and Utility Improvements Project. He reviewed the project location, the conditions of the streets, storm sewers, sanitary sewers and watermains, along with the proposed conditions after the project is completed. He also discussed estimated costs, financing, tentative project schedule and the neighborhood feedback. He then asked for direction from council on the extent of the project scope as well as the sidewalk plan in the Hillcrest Second Subdivision. Council was in consensus on the extent of the project scope and that they wanted to move forward with the project.

Motion by Rettmann to direct Bolton & Menk to move forward the with the design, construction and engineering of the 2020 Street and Utility Improvements Project. Second by Kuschel. Motion passed unanimously.

Motion by Rettmann to remove the sidewalk portion of the 2020 Street Project in the Hillcrest Addition due to resident concerns. Second by Kuschel. Motion passed unanimously.

H. 2019 TAP Project-Payment Requested – The City has received the first pay request on work done to date on the 2019 TAP Lighting and Sidewalk Project, which includes most of the electrical work and foundations for the downtown lighting.

Motion by Walkes to approve Contractor's Pay Request to Chippewa Concrete Services in the amount of $155,109.77. Second by Kuschel. Motion passed unanimously.

I. Bartender Wages – Liquor Store Manager Mohs presented a new wage scale for the part-time bartenders at the liquor store. After doing a comparison to other municipalities in the state, it was determined that Plainview's wage scale is much higher than the average bartender pay. The new pay scale will help the liquor store maintain profitability as well as encourage staff to provide excellent customer service. The new wage scale is as follows:

- Step 1 - $10.50/hour (No opening or closing required)
- Step 2 - $11.50/hour (Required to open/close)
- All current bartender wages are frozen until the scale catches up to their current wage.

Motion by Rettmann to approve the new wage scale for part-time bartenders at the liquor store to Step 1-$10.50/hour, Step 2-$11.50/hour with all current bartender wages frozen. Second by Daschner. Motion passed unanimously.

J. Liquor Store Part-Time Hire – Mohs requested council approval for the hire of Katlin Bauer, a new part-time bartender at the liquor store.

Motion by Daschner to approve the hire of Katlin Bauer, part-time bartender at the wage of $10.50 per hour. Second by Kuschel. Motion passed unanimously.

9. INFORMATION ONLY DOCUMENTS-

City Administrator Hadler reminded everyone of Plainview's Olde Fashioned Christmas which will be taking place on December 6-7, 2019. Informational flyers are now available.

10. COUNCIL COMMENTS-

Walkes – Noted a resident complaint about a stroller left in Six Oaks Park.

Daschner - Thanked the residents from the Hillcrest Addition who came to the council meeting and voiced their concerns about the sidewalk portion of the 2020 Street Project.

11. **ADJOURN-** Motion by Kuschel to adjourn the Plainview City Council Meeting. Second by Daschner. Motion passed unanimously. Meeting adjourned at 7:12 p.m.

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Chip Cuccio/Mayor   Vicki Axley/Finance Director

SPECIAL PLAINVIEW CITY COUNCIL MEETING
Monday, October 8, 2019, at 5:30 P.M.

1. **CALL TO ORDER-** Mayor Cuccio called the Special Plainview City Council Meeting to order on Monday, October 8, 2019 at 5:30 p.m.

   Council Members in attendance: Cuccio, Walkes, Daschner, and Kuschel.
   Council Members absent: None.

   Department Heads in attendance: City Administrator Clarissa Hadler, and City Clerk MariClair Schneider.

   Department Heads absent: Finance Director Vicki Axley, Library Director Alice Henderson, Public Works Director Shane Loftus, Police Chief Tim Schneider, Liquor Store Manager Alisha Mohs, EDA Director Judith Jordan, and Fire Chief Ed Jacobs.

   Guests in attendance: City Attorney Chelsea Boden (via telephone).

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA-** Motion by Daschner to approve the agenda. Second by Kuschel. Motion passed unanimously.

4. **UNFINISHED BUSINESS** –
   A. Discussion Regarding Threatened Litigation (Closed Session) – Mayor Cuccio closed the meeting at 5:32 pm.

   B. Settlement and Release Agreement Between the City of Plainview and Michael Burgdorf – Motion to approve Settlement and Release

5. **NEW BUSINESS-**
   A. Preliminary consideration of allegations against a City of Plainview Employee under Minn.Stat.13D.05, Subd.2(b) (Closed Session)

6. **ADJOURN-**

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Emilio “Chip” Cuccio/ Mayor

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MariClair Schneider/City Clerk

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
263 1 SOURCE								
11/20/2019	247980-0	1	Invoice	MATS FOR LIBRARY	11/18/2019	11/27/2019	1,092.63	211-45500-223
11/15/2019	248671-0	1	Invoice	SUPPLIES ADM	11/14/2019	11/27/2019	27.16	101-41500-201
11/15/2019	248671-0	2	Invoice	SUPPLIES PUBLIC WORKS	11/14/2019	11/27/2019	59.97	101-43100-201
Total 263 1 SOURCE:							1,179.76	
416 AFLAC								
11/18/2019	260581	1	Invoice	EMPLOYEE INS.	11/12/2019	12/01/2019	1,155.73	101-21705
Total 416 AFLAC:							1,155.73	
104716 BAKER & TAYLOR								
11/20/2019	2034860647	1	Invoice	BOOKS/LIBRARY	10/10/2019	11/27/2019	440.91	211-45500-592
11/20/2019	2034888275	1	Invoice	BOOKS/LIBRARY	10/22/2019	11/27/2019	228.92	211-45500-592
Total 104716 BAKER & TAYLOR:							669.83	
329 BECKLEYS OFFICE PRODUCTS								
11/19/2019	55219	1	Invoice	SHREDDING/ADM	11/19/2019	11/27/2019	36.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							36.50	
104828 CENTER POINT LARGE PRINT								
11/20/2019	1732525	1	Invoice	LG PRT.BOOKS/LIBRARY	10/03/2019	11/27/2019	46.50	211-45500-592
Total 104828 CENTER POINT LARGE PRINT:							46.50	
572 CENTURYLINK/PHOENIX								
11/19/2019	313054219	7	Invoice	PHONE SWIM POOL	08/24/2011	08/24/2011	34.19	225-45128-321
11/19/2019	313539040	7	Invoice	PHONE PARK BOARD	08/24/2011	08/24/2011	55.05	225-45200-321
Total 572 CENTURYLINK/PHOENIX:							89.24	
106422 CORE & MAIN, LP								
11/15/2019	L449605	1	Invoice	PARTS/WATER	10/30/2019	11/27/2019	330.47	601-49400-228
11/15/2019	L466969	1	Invoice	PARTS/WATER	11/01/2019	11/27/2019	137.58	601-49400-228
11/15/2019	L484567	1	Invoice	CREDIT/WATER	11/06/2019	11/27/2019	281.47-	601-49400-228
Total 106422 CORE & MAIN, LP:							186.58	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
105876 CURTISS, MEG								
11/20/2019	NOV 2019	1	Invoice	MILEAGE/LIBRARY	11/18/2019	11/27/2019	30.16	211-45500-331
Total 105876 CURTISS, MEG:							30.16	
105564 DEARBORN LIFE INS CO.								
11/18/2019	F017376-1	8	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	139.33	101-41500-131
11/18/2019	F017376-1	9	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	280.97	101-42100-131
11/18/2019	F017376-1	10	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	72.38	101-43100-131
11/18/2019	F017376-1	11	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	37.51	211-45500-131
11/18/2019	F017376-1	12	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	29.50	225-45200-131
11/18/2019	F017376-1	13	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	28.71	601-49400-131
11/18/2019	F017376-1	14	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	30.38	602-49450-131
11/18/2019	F017376-1	15	Invoice	EMPLOYEE INS.	02/23/2011	02/23/2011	58.32	609-49750-131
Total 105564 DEARBORN LIFE INS CO.:							677.10	
105433 DELTA DENTAL OF MINNESOTA								
11/18/2019	7815518	1	Invoice	EMPLOYEE DENTAL	11/15/2019	12/01/2019	457.80	101-21705
Total 105433 DELTA DENTAL OF MINNESOTA:							457.80	
106543 ESS BROTHERS & SONS, INC.								
11/22/2019	ZZ9056	1	Invoice	GRATE STREETS	10/03/2019	11/27/2019	347.10	101-43100-224
Total 106543 ESS BROTHERS & SONS, INC.:							347.10	
106517 FIRE HOUSE PIZZA								
11/19/2019	16632	1	Invoice	PIZZAS/LIQUOR STORE	11/14/2019	11/27/2019	296.00	609-49750-259
Total 106517 FIRE HOUSE PIZZA:							296.00	
104372 HENDERSON, ALICE								
11/20/2019	20196	1	Invoice	MILEAGE/LIBRARY	11/18/2019	11/27/2019	104.40	211-45500-331
Total 104372 HENDERSON, ALICE:							104.40	
116 HIGH PLAINS								
11/15/2019	2660	6	Invoice	FUEL/STREETS	02/09/2011	02/09/2011	260.60	101-43100-212
11/15/2019	2660	7	Invoice	FUEL/WATER	02/09/2011	02/09/2011	170.95	601-49400-212
11/15/2019	2660	8	Invoice	FUEL/PARKS	02/09/2011	02/09/2011	117.81	225-45200-212

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
11/15/2019	2660	9	Invoice	FUEL & WASHES/POLICE	02/09/2011	02/09/2011	75.70	602-49450-212
Total 116 HIGH PLAINS:							625.06	
105810 HOFSCHULTE WELL & PUMP SERVICE								
11/19/2019	10371	1	Invoice	WATER REPAIRS	11/13/2019	11/27/2019	2,737.50	601-49400-228
11/19/2019	10372	1	Invoice	WATER REPAIRS	11/13/2019	11/27/2019	667.80	601-49400-228
Total 105810 HOFSCHULTE WELL & PUMP SERVICE:							3,405.30	
348 JOHN DEERE FINANCIAL								
11/18/2019	1334520	1	Invoice	FILTER STREETS	10/24/2019	11/27/2019	51.21	101-43100-221
11/18/2019	1334973	1	Invoice	SUPPLIES STREETS	10/25/2019	11/27/2019	73.25	101-43100-221
11/18/2019	IP92689	1	Invoice	GREASE STREETS	10/21/2019	11/27/2019	39.00	101-43100-217
11/18/2019	IP92740	1	Invoice	SUPPLIES STREETS	10/22/2019	11/27/2019	11.40	101-43100-221
11/18/2019	IP92987	1	Invoice	SUPPLIES STREETS	10/28/2019	11/27/2019	21.12	101-43100-221
11/18/2019	IP93717	1	Invoice	SUPPLIES SNOW	11/12/2019	11/27/2019	7.20	101-43125-221
11/18/2019	IP93740	1	Invoice	PINS SNOW	11/12/2019	11/27/2019	3.80	101-43125-221
Total 348 JOHN DEERE FINANCIAL:							206.98	
106663 K & S HEATING								
11/18/2019	PL19-111	1	Invoice	REFUND PERMIT	11/18/2019	11/27/2019	30.00	101-41500-32210
Total 106663 K & S HEATING:							30.00	
106285 LARSON, SPENCER								
11/18/2019	050700	1	Invoice	REIMBURSE FOR HEADSET	11/15/2019	11/27/2019	50.00	602-49450-217
Total 106285 LARSON, SPENCER:							50.00	
106053 M&M CONSTRUCTION & CLEANING INC.								
11/15/2019	5422	1	Invoice	ASPHALT/WATER	11/12/2019	11/27/2019	2,500.00	601-49400-228
Total 106053 M&M CONSTRUCTION & CLEANING INC.:							2,500.00	
105998 METERING & TECHNOLOGY SOLUTION								
11/22/2019	15779	1	Invoice	DIGITAL REMOTE REGISTER WATER	11/18/2019	11/27/2019	117.00	601-49400-217
Total 105998 METERING & TECHNOLOGY SOLUTION:							117.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
378 MN DEPARTMENT OF AGRICULTURE								
11/19/2019	2020	1	Invoice	TREE LICENSE S.LOFTUS	11/19/2019	11/27/2019	25.00	225-45200-331
Total 378 MN DEPARTMENT OF AGRICULTURE:							25.00	
376 NORTHERN BEVERAGE DISTB.								
11/19/2019	574986	1	Invoice	BEER/LIQUOR STORE	11/14/2019	11/27/2019	880.80	609-49750-252
Total 376 NORTHERN BEVERAGE DISTB.:							880.80	
205 ORION DISTRIBUTING LLC								
11/19/2019	11142019	1	Invoice	SNACKS&CLOTHES/LIQ.ST.	11/14/2019	11/27/2019	3,063.00	609-49750-259
Total 205 ORION DISTRIBUTING LLC:							3,063.00	
106466 OVERDRIVE, INC.								
11/20/2019	02225CO192	1	Invoice	AUDIO/LIBRARY	10/28/2019	11/27/2019	854.90	211-45500-592
Total 106466 OVERDRIVE, INC.:							854.90	
106161 PEOPLE'S ENERGY COOPERATIVE								
11/15/2019	2652400	4	Invoice	ELEC LIQUOR STORE	07/03/2019	07/25/2019	828.00	609-49750-381
11/19/2019	3036800	5	Invoice	ELEC FIRE HALL	08/09/2016	09/01/2016	221.00	101-42200-381
11/15/2019	3185400	4	Invoice	ELEC LIQUOR STORE	10/06/2017	10/25/2017	9.22	609-49750-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							1,058.22	
217 PHILLIPS ST. PAUL.								
11/19/2019	2640502	1	Invoice	LIQUOR	10/16/2019	11/27/2019	108.00	609-49750-251
11/19/2019	2656116	1	Invoice	LIQUOR	11/13/2019	11/27/2019	150.00	609-49750-251
11/19/2019	348573	1	Invoice	CREDIT/LIQUOR ST.	11/06/2019	11/27/2019	17.34-	609-49750-251
Total 217 PHILLIPS ST. PAUL.:							240.66	
105152 PURCHASE POWER								
11/18/2019	5906	2	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	156.89	101-41500-201
11/18/2019	5906	3	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	100.00	101-42100-201
11/18/2019	5906	4	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	100.00	609-49750-201
11/18/2019	5906	5	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	100.00	211-45500-201
11/18/2019	5906	6	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	100.00	101-43100-201
11/18/2019	5906	7	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	50.00	101-43125-310

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
11/18/2019	5906	8	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	50.00	225-45200-201
11/18/2019	5906	9	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	50.00	101-42200-201
11/18/2019	5906	10	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	50.00	601-49400-201
11/18/2019	5906	11	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	50.00	602-49450-201
11/18/2019	5906	12	Invoice	POSTAGE REFILL	04/26/2013	04/26/2013	100.00	101-41110-201
Total 105152 PURCHASE POWER:							906.89	
741 QUILL CORPORATION								
11/15/2019	2498727	1	Invoice	SUPPLIES ADM	11/07/2019	11/27/2019	154.84	101-41500-201
Total 741 QUILL CORPORATION:							154.84	
105845 RAHMAN HEATING, AC &								
11/20/2019	I-7496-1	1	Invoice	FURNACE LIBRARY	11/12/2019	11/27/2019	239.00	211-45500-223
Total 105845 RAHMAN HEATING, AC &:							239.00	
264 SCHOTT DISTRIBUTING CO INC								
11/18/2019	356265	1	Invoice	CREDIT/LIQUOR STORE	07/31/2019	11/27/2019	47.60-	609-49750-252
11/15/2019	373223	1	Invoice	BEER/LIQUOR STORE	11/13/2019	11/27/2019	6,417.00	609-49750-252
11/21/2019	373979	1	Invoice	BEER/LIQUOR STORE	11/20/2019	11/27/2019	13,498.55	609-49750-252
Total 264 SCHOTT DISTRIBUTING CO INC:							19,867.95	
268 SELCO								
11/20/2019	047030	1	Invoice	FEES, MAILS/LIBRARY	11/01/2019	11/27/2019	872.45	211-45500-418
Total 268 SELCO:							872.45	
105779 TEI LANDMARK AUDIO								
11/20/2019	11865346	1	Invoice	ANNUAL BILLING/LIBRARY	11/01/2019	11/27/2019	3,552.00	211-45500-592
Total 105779 TEI LANDMARK AUDIO:							3,552.00	
105796 U.S. BANK EQUIPMENT FINANCE								
11/21/2019	400032298	1	Invoice	COPIER/CITYHALL	11/15/2019	12/11/2019	218.01	101-41500-401
Total 105796 U.S. BANK EQUIPMENT FINANCE:							218.01	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
168 VISA								
11/15/2019	0165 OCT. 2	1	Invoice	BOOKS & DVD'S LIBRARY	11/03/2019	11/27/2019	191.31	211-45500-592
11/15/2019	6121 OCT. 2	1	Invoice	HOSTGATOR POLICE	11/03/2019	11/27/2019	9.98	101-42100-321
11/15/2019	6139 OCT. 2	1	Invoice	UNIFORM E.LOFTUS POLICE	11/03/2019	11/27/2019	418.95	101-42100-417
11/15/2019	6139 OCT. 2	2	Invoice	OFFICE SUPPLIES POLICE	11/03/2019	11/27/2019	576.97	101-42100-201
11/15/2019	6139 OCT. 2	3	Invoice	MISC SUPPLIES POLICE	11/03/2019	11/27/2019	40.14	101-42100-417
11/15/2019	6139 OCT. 2	4	Invoice	CREDIT POLICE	11/03/2019	11/27/2019	554.69-	101-42100-331
11/15/2019	6154 OCT. 2	1	Invoice	POSTAGE FOR WATER DEPT.	11/03/2019	11/27/2019	4.39	609-49750-201
11/15/2019	6154 OCT. 2	2	Invoice	DRY ICE WATER DEPT.	11/03/2019	11/27/2019	8.92	601-49400-228
11/15/2019	6188 OCT. 2	1	Invoice	TREE SCHOOL M.ELLINGSON	11/03/2019	11/27/2019	100.00	225-45200-331
11/15/2019	6188 OCT. 2	2	Invoice	SIGN FOR POND	11/03/2019	11/27/2019	96.70	101-43100-225
11/15/2019	6196 OCT. 2	1	Invoice	UNIFORM S.LARSON PUBLIC WORKS	11/03/2019	11/27/2019	409.18	602-49450-417
11/15/2019	6196 OCT. 2	2	Invoice	PARTS STREETS	11/03/2019	11/27/2019	34.49	101-43100-221
11/15/2019	6360 OCT. 2	1	Invoice	UNIFORM B.MILLER POLICE	11/03/2019	11/27/2019	214.88	101-42100-417
11/15/2019	6519 OCT. 2	1	Invoice	SUPPLIES LIQUOR STORE	11/03/2019	11/27/2019	156.75	609-49750-211
11/15/2019	6519 OCT. 2	2	Invoice	SHOP VAC EXT. LIQUOR STORE	11/03/2019	11/27/2019	8.62	609-49750-221
11/15/2019	6519 OCT. 2	3	Invoice	PROGRAM LIQUOR STORE	11/03/2019	11/27/2019	221.51	609-49750-348
11/15/2019	6519 OCT. 2	4	Invoice	ADVERTISE LIQUOR STORE	11/03/2019	11/27/2019	92.21	609-49750-343
11/15/2019	6519 OCT. 2	5	Invoice	SURGE PROTECTOR LIQUOR STORE	11/03/2019	11/27/2019	75.67	609-49750-311
11/15/2019	6550 OCT. 2	1	Invoice	INK FOR STAMPER LIQUOR STORE	11/03/2019	11/27/2019	10.74	609-49750-201
11/15/2019	6550 OCT. 2	2	Invoice	CLEANER FOR CITY HALL	11/03/2019	11/27/2019	8.05	101-41500-211
11/15/2019	6592 OCT. 2	1	Invoice	ICLOUD STORAGE POLICE	11/03/2019	11/27/2019	.99	101-42100-321
11/18/2019	6659 OCT. 2	1	Invoice	UNIFORM M.SCHNEIDER	11/03/2019	11/27/2019	294.56	101-41500-417
11/15/2019	6725 OCT. 2	1	Invoice	POSTAGE FOR WATER DEPT.	11/03/2019	11/27/2019	4.39	609-49750-201
Total 168 VISA:							2,424.71	
414 ZIEBELLS HIAWATHA FOODS INC								
11/15/2019	249179	1	Invoice	SUPPLIES LIQUOR ST.	08/05/2019	11/27/2019	118.88	609-49750-214
11/15/2019	259209	1	Invoice	SUPPLIES LIQUOR ST.	11/11/2019	11/27/2019	107.76	609-49750-214
11/21/2019	259892	1	Invoice	SUPPLIES LIQUOR ST.	11/18/2019	11/27/2019	151.20	609-49750-214
Total 414 ZIEBELLS HIAWATHA FOODS INC:							377.84	
Grand Totals:							46,947.31	

Report GL Period Summary

GL Period	Amount
11/19	46,947.31
Grand Totals:	46,947.31

Vendor number hash:	2763607
Vendor number hash - split:	4556534
Total number of invoices:	66
Total number of transactions:	98

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	46,947.31	.00	46,947.31
Grand Totals:	46,947.31	.00	46,947.31

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
460 ADVANCED DISPOSAL								
12/03/2019	G600022376	1	Invoice	GARBAGE/LIQUOR ST.	11/30/2019	12/11/2019	711.46	609-49750-384
Total 460 ADVANCED DISPOSAL:							711.46	
9 ALL-PEST EXTERMINATING COMP								
12/03/2019	217140	1	Invoice	EXTERMINATE/LIQUOR ST.	11/26/2019	12/11/2019	165.66	609-49750-401
Total 9 ALL-PEST EXTERMINATING COMP:							165.66	
105905 AMERIPRIDE SERVICES, INC.								
12/02/2019	2801093150	1	Invoice	TOWELS, MOPS/LIQ ST.	11/05/2019	12/11/2019	135.84	609-49750-223
12/02/2019	2801098401	1	Invoice	MOPS.TOWELS/LIQ.ST.	11/19/2019	12/11/2019	70.29	609-49750-223
Total 105905 AMERIPRIDE SERVICES, INC.:							206.13	
31 BENNETT & SONS SAND & GRAVEL								
12/03/2019	35523	1	Invoice	HAULOUT/PILE BRUSH	11/01/2019	12/11/2019	5,597.50	101-43100-401
12/03/2019	H19.117945	1	Invoice	CATCH BASIN REPAIR	11/19/2019	12/11/2019	49,023.09	404-41500-310
Total 31 BENNETT & SONS SAND & GRAVEL:							54,620.59	
154 BENNETT'S FOOD CENTER								
12/03/2019	263245	1	Invoice	PAPER TOWEL PUBLIC WORKS	11/08/2019	12/11/2019	73.09	101-43100-217
12/03/2019	264720	1	Invoice	SUPPLIES/LIQUOR ST.	11/11/2019	12/11/2019	34.62	609-49750-214
12/06/2019	268600	1	Invoice	SUPPLIES/LIQUOR ST.	11/20/2019	12/11/2019	43.84	609-49750-214
12/06/2019	269934	1	Invoice	SUPPLIES/LIQUOR ST.	11/23/2019	12/11/2019	26.71	609-49750-214
12/03/2019	58454	1	Invoice	SUPPLIES/LIQUOR ST.	11/06/2019	12/11/2019	84.90	609-49750-214
12/06/2019	60973	1	Invoice	SUPPLIES/LIQUOR ST.	11/27/2019	12/11/2019	122.97	609-49750-214
12/06/2019	92733	1	Invoice	SUPPLIES/LIQUOR ST.	11/27/2019	12/11/2019	23.14	609-49750-214
Total 154 BENNETT'S FOOD CENTER:							409.27	
331 BLUE CROSS - BLUE SHIELD OF MN								
12/06/2019	1912023698	1	Invoice	EMPLOY HEALTH INS.	12/02/2019	12/20/2019	1,338.37	609-49750-131
12/06/2019	1912023698	2	Invoice	EMPLOY HEALTH INS.	12/02/2019	12/20/2019	795.95	211-45500-131
12/06/2019	1912023698	3	Invoice	EMPLOY HEALTH INS.	12/02/2019	12/20/2019	649.45	101-43100-131
12/06/2019	1912023698	4	Invoice	EMPLOY HEALTH INS.	12/02/2019	12/20/2019	123.71	101-43125-131
12/06/2019	1912023698	5	Invoice	EMPLOY HEALTH INS.	12/02/2019	12/20/2019	2,473.89	101-42100-131
12/06/2019	1912023698	6	Invoice	EMPLOY HEALTH INS.	12/02/2019	12/20/2019	1,280.24	101-41500-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 331 BLUE CROSS - BLUE SHIELD OF MN:							6,661.61	
106463 BOLTON & MENK, INC.								
12/03/2019	0242420	1	Invoice	CATCH BASIN ENGINEERING FEES	11/22/2019	12/11/2019	525.00	101-43100-303
12/03/2019	0242420	2	Invoice	EDA CONCEPT & COST ESTIMATES	11/22/2019	12/11/2019	300.00	101-41500-303
12/03/2019	0242420	3	Invoice	MNDOT TH 247 STORM SEWER	11/22/2019	12/11/2019	112.50	404-41500-310
12/03/2019	0242422	1	Invoice	BROADWAY CORRIDOR STUDY	11/22/2019	12/11/2019	525.00	101-41110-303
12/03/2019	0242423	1	Invoice	EAST WINDS SECOND SUBDIVISION	11/22/2019	12/11/2019	165.00	101-41500-303
12/03/2019	0242424	1	Invoice	TAP LIGHT & SURFACE IMPRV	11/22/2019	12/11/2019	15,894.48	416-43100-303
Total 106463 BOLTON & MENK, INC.:							17,521.98	
106219 BRAUN, DAVID								
12/03/2019	841022	1	Invoice	STREET LIGHTS	11/15/2019	12/11/2019	345.00	416-43100-310
Total 106219 BRAUN, DAVID:							345.00	
107 BREAKTHRU BEVERAGE								
12/06/2019	1081061450	1	Invoice	LIQUOR	11/21/2019	12/11/2019	2,658.02	609-49750-251
Total 107 BREAKTHRU BEVERAGE:							2,658.02	
106449 CINTAS CORPORATION								
12/03/2019	4034118731	1	Invoice	MATS/PW BLDG	11/05/2019	12/11/2019	12.64	101-43100-401
12/03/2019	4034687587	1	Invoice	MATS/PW BLDG	11/12/2019	12/11/2019	12.64	101-43100-401
12/03/2019	4035314605	1	Invoice	MOPS&TOWELS/CITYHALL	11/19/2019	12/11/2019	15.76	101-41500-401
12/03/2019	4035314623	1	Invoice	MATS/PW BLDG	11/19/2019	12/11/2019	12.64	101-43100-401
12/03/2019	4035927537	1	Invoice	MATS/PW BLDG	11/26/2019	12/11/2019	12.64	101-43100-401
Total 106449 CINTAS CORPORATION:							66.32	
52 COCA COLA BOTTLING OF WINONA								
12/06/2019	1041219	1	Invoice	POP/LIQUOR STORE	12/04/2019	12/11/2019	122.99	609-49750-214
Total 52 COCA COLA BOTTLING OF WINONA:							122.99	
51 CONSTRUCTION MGMT. SERVICES								
12/03/2019	PL000	2	Invoice	NOV. BLDG INSPECTS	01/13/2011	01/13/2011	1,622.45	101-41500-316

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 51 CONSTRUCTION MGMT. SERVICES:							1,622.45	
106422 CORE & MAIN, LP								
12/03/2019	L490155	1	Invoice	PARTS/WATER	11/15/2019	12/11/2019	28.06	601-49400-228
Total 106422 CORE & MAIN, LP:							28.06	
105876 CURTISS, MEG								
12/06/2019	120419	1	Invoice	SUPPLIES/LIBRARY	12/04/2019	12/11/2019	10.75	211-45500-437
Total 105876 CURTISS, MEG:							10.75	
105949 CUSTOM COMMUNICATIONS INC.								
12/06/2019	438265	1	Invoice	ALARM MONITORING/PW BLDG.	09/11/2019	12/11/2019	103.82	101-43100-310
Total 105949 CUSTOM COMMUNICATIONS INC.:							103.82	
106428 DATA SMART COMPUTERS INC.								
12/03/2019	62336	1	Invoice	DATTO BACKUP/ADM	11/01/2019	12/11/2019	149.00	101-41500-310
12/03/2019	62384	1	Invoice	ANTI VIRUS NODE/ADM	11/01/2019	12/11/2019	16.00	101-41500-309
12/03/2019	62396	1	Invoice	OFFICE 365 FEES	11/02/2019	12/11/2019	145.00	101-41500-309
12/03/2019	62578	1	Invoice	LABOR ADM IT	11/26/2019	12/11/2019	62.50	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							372.50	
104686 DAVID DROWN ASSOCIATES, INC.								
12/03/2019	00004533	1	Invoice	2019 CAPITAL FINANCIAL	11/01/2019	12/11/2019	5,202.08	101-41110-310
Total 104686 DAVID DROWN ASSOCIATES, INC.:							5,202.08	
106546 DOC'S DJ ENTERTAINMENT								
12/06/2019	DEC.2019	1	Invoice	DJ LIQUOR STORE 12/06/19	12/04/2019	12/06/2019	250.00	609-49750-348
Total 106546 DOC'S DJ ENTERTAINMENT:							250.00	
106645 ELLINGSON, MATTHEW								
12/03/2019	NOV. 2019	1	Invoice	REIMBURSE CELLPHONE	12/03/2019	12/11/2019	25.00	101-43100-321
Total 106645 ELLINGSON, MATTHEW:							25.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
498 EMERGENCY APPARATUS MAINTENANC								
12/03/2019	108248	1	Invoice	REPAIRS/FIRE	11/20/2019	12/11/2019	2,027.41	245-42200-221
Total 498 EMERGENCY APPARATUS MAINTENANC:							2,027.41	
105807 EVERETT & VANDERWIEL								
12/03/2019	19-683	2	Invoice	INVESTIGATION/ADM	10/18/2019	11/12/2019	11,048.82	101-41500-304
Total 105807 EVERETT & VANDERWIEL:							11,048.82	
106517 FIRE HOUSE PIZZA								
12/03/2019	16682	1	Invoice	PIZZAS/LIQUOR STORE	11/26/2019	12/11/2019	145.50	609-49750-259
Total 106517 FIRE HOUSE PIZZA:							145.50	
105806 FLAHERTY & HOOD, P.A.								
12/03/2019	13780	1	Invoice	LABOR & EMPLOY CONSULTATION	11/04/2019	12/11/2019	1,889.65	101-41500-304
12/03/2019	13817	1	Invoice	LEGAL FEES ADM	08/05/1950	12/11/2019	1,015.00	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							2,904.65	
106594 FLIES, BRIAN								
12/03/2019	NOV.2019	1	Invoice	REIMBURSE CELLPHONE	12/03/2019	12/11/2019	25.00	101-43100-321
Total 106594 FLIES, BRIAN:							25.00	
106489 GINGERICH CONSTRUCTION								
12/03/2019	1032R0001.0	3	Invoice	FINALPAYMENT LIBRARY PROJECT	07/06/2018	07/10/2018	16,216.33	211-45500-590
Total 106489 GINGERICH CONSTRUCTION:							16,216.33	
104 GOPHER STATE ONE CALL								
12/06/2019	9110676	1	Invoice	LOCATES SEWER	11/30/2019	12/11/2019	13.50	602-49450-310
12/06/2019	9110676	2	Invoice	LOCATES WATER	11/30/2019	12/11/2019	13.50	601-49400-310
Total 104 GOPHER STATE ONE CALL:							27.00	
104589 GOVOFFICE LLC								
12/03/2019	9919	1	Invoice	WEBSITE DOMAIN RENEWAL	11/25/2019	12/11/2019	220.00	101-41500-309

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 104589 GOVOFFICE LLC:							220.00	
106564 HAWKINS, INC.								
12/06/2019	4625506	1	Invoice	CHEMICALS/WATER	12/03/2019	12/11/2019	664.87	601-49400-217
12/06/2019	4625507	1	Invoice	CHEMICALS/WATER	12/03/2019	12/11/2019	475.83	601-49400-217
Total 106564 HAWKINS, INC.:							1,140.70	
105808 HBC, INC.								
12/06/2019	71466 DEC.	1	Invoice	PHONE&INTERN/LIBRARY	12/02/2019	12/20/2019	51.66	211-45500-321
12/06/2019	78487 DEC.	1	Invoice	PHONE INTERNET/ADM	12/02/2019	12/20/2019	476.07	101-41500-321
12/06/2019	78487 DEC.	2	Invoice	PHONE INTERNET/POLICE	12/02/2019	12/20/2019	317.90	101-42100-321
12/06/2019	78487 DEC.	3	Invoice	PHONE INTERNET/PUBLIC WORKS	12/02/2019	12/20/2019	220.95	101-43100-321
Total 105808 HBC, INC.:							1,066.58	
105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUNDS								
12/04/2019	JAN. 2020	1	Invoice	LOCAL 49 HEALTH INS.	12/04/2019	12/15/2019	1,240.00	602-49450-131
12/04/2019	JAN. 2020	2	Invoice	LOCAL 49 HEALTH INS.	12/04/2019	12/15/2019	1,240.00	601-49400-131
12/04/2019	JAN. 2020	3	Invoice	LOCAL 49 HEALTH INS.	12/04/2019	12/15/2019	1,240.00	225-45200-131
12/04/2019	JAN. 2020	4	Invoice	LOCAL 49 HEALTH INS.	12/04/2019	12/15/2019	1,029.20	101-43100-131
12/04/2019	JAN. 2020	5	Invoice	LOCAL 49 HEALTH INS.	12/04/2019	12/15/2019	210.80	101-43125-131
12/04/2019	JAN. 2020	6	Invoice	LOCAL 49 HEALTH INS.	12/04/2019	12/15/2019	1,240.00	101-42100-131
12/04/2019	JAN. 2020	7	Invoice	LOCAL 49 HEALTH INS.	12/04/2019	12/15/2019	3,720.00	101-41500-131
Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUNDS:							9,920.00	
106345 ILLINOIS CASUALTY COMPANY								
12/06/2019	169393	2	Invoice	2020 INSURANCE/LIQUOR ST.	12/01/2018	01/01/2019	2,352.00	609-49750-362
Total 106345 ILLINOIS CASUALTY COMPANY:							2,352.00	
106639 INDUSTRIAL CHEM LABS								
12/03/2019	292612	1	Invoice	DEGREASER LIFT STATIONS	11/14/2019	12/11/2019	215.46	602-49450-217
Total 106639 INDUSTRIAL CHEM LABS:							215.46	
384 JACK NEUMANN TRUCKING								
12/06/2019	23754	1	Invoice	LIQUOR FREIGHT	11/21/2019	12/11/2019	134.00	609-49750-251

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 384 JACK NEUMANN TRUCKING:							134.00	
134 JOHNSON BROS-ST. PAUL								
12/06/2019	1440206	1	Invoice	LIQUOR	11/20/2019	12/11/2019	2,016.29	609-49750-251
Total 134 JOHNSON BROS-ST. PAUL:							2,016.29	
141 KREOFSKY BUILDING SUPPLIES								
12/03/2019	1911-874618	1	Invoice	BATTERY STREETS	11/01/2019	12/11/2019	15.99	101-43100-217
12/03/2019	1911-874714	1	Invoice	SUPPLIES WATER MAIN	11/01/2019	12/11/2019	23.52	601-49400-228
12/03/2019	1911-874770	1	Invoice	SUPPLIES WATER MAIN	11/01/2019	12/11/2019	42.24	601-49400-228
12/03/2019	1911-876100	1	Invoice	SUPPLIES STREETS	11/06/2019	12/11/2019	5.79	101-43100-217
12/03/2019	1911-876522	1	Invoice	SUPPLIES SNOW	11/07/2019	12/11/2019	81.30	101-43125-217
12/06/2019	1911-876642	1	Invoice	SUPPLIES LIBRARY	11/17/2019	12/11/2019	10.55	211-45500-223
12/03/2019	1911-876676	1	Invoice	BRUSHES STREETS	11/07/2019	12/11/2019	3.00	101-43100-217
12/03/2019	1911-878373	1	Invoice	SPRAY PAINT STREETS	11/12/2019	12/11/2019	4.49	101-43100-217
12/06/2019	1911-879989	1	Invoice	SUPPLIES LIBRARY	11/18/2019	12/11/2019	7.65	211-45500-223
12/06/2019	1911-880419	1	Invoice	UPS FEES FOR FIRE DEP.T	11/19/2019	12/11/2019	18.55	101-42200-217
12/03/2019	1911-880899	1	Invoice	SUPPLIES FOR LIQUOR STORE	11/20/2019	12/11/2019	2.99	609-49750-221
12/03/2019	1911-882671	1	Invoice	SUPPLIES SNOW	11/26/2019	12/11/2019	5.04	101-43125-217
12/03/2019	1911-882837	1	Invoice	SUPPLIES PARKS	11/26/2019	12/11/2019	10.97	225-45200-217
12/06/2019	1911-882899	1	Invoice	SUPPLIES STREETS	11/26/2019	12/11/2019	2.49	101-43100-217
Total 141 KREOFSKY BUILDING SUPPLIES:							234.57	
106176 KWIK TRIP EXTENDED NETWORK								
12/04/2019	NP57353321	1	Invoice	FUEL/POLICE	12/02/2019	12/23/2019	739.21	101-42100-212
Total 106176 KWIK TRIP EXTENDED NETWORK:							739.21	
106329 LAKE CITY RECYCLING & DISPOSAL								
12/06/2019	88436	1	Invoice	GARBAGE/PARKS	12/01/2019	12/11/2019	144.00	225-45200-228
12/06/2019	88436	2	Invoice	GARBAGE/CEMETERY	12/01/2019	12/11/2019	144.00	235-49010-384
12/06/2019	88436	3	Invoice	GARBAGE/STREETS	12/01/2019	12/11/2019	124.95	101-43100-384
Total 106329 LAKE CITY RECYCLING & DISPOSAL:							412.95	
106285 LARSON, SPENCER								
12/03/2019	NOV. 2019	1	Invoice	REIMBURSE CELLPHONE	12/03/2019	12/11/2019	25.00	101-43100-321

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106285 LARSON, SPENCER:							25.00	
106588 LEADERSHIP GROWTH GROUP								
12/03/2019	20803	1	Invoice	2020LEADERSHIP GROWTH GROUP C.HADLER	12/01/2019	12/11/2019	600.00	101-41500-331
Total 106588 LEADERSHIP GROWTH GROUP:							600.00	
365 LEAGUE OF MINNESOTA CITIES/FINANCE								
12/03/2019	311385	1	Invoice	REGIONAL MEETING 1/30/19 C.HADLER	10/28/2019	12/11/2019	55.00	101-41500-331
Total 365 LEAGUE OF MINNESOTA CITIES/FINANCE:							55.00	
105676 LOFTUS, SHANE								
12/03/2019	NOV. 2019	1	Invoice	REIMBURSE/CELLPHONE	12/03/2019	12/11/2019	30.00	101-43100-321
Total 105676 LOFTUS, SHANE:							30.00	
160 LYONS OIL MINI MART								
12/06/2019	NOV. 2019	1	Invoice	FUEL/SNOW	11/30/2019	12/11/2019	149.31	101-43125-212
12/06/2019	NOV. 2019	2	Invoice	FUEL/PARKS	11/30/2019	12/11/2019	75.94	225-45200-212
12/04/2019	NOV. 2019 P	1	Invoice	FUEL & WASHES POLICE	11/30/2019	12/15/2019	121.40	101-42100-212
Total 160 LYONS OIL MINI MART:							346.65	
308 MAYO CLINIC								
12/06/2019	1038251394	1	Invoice	NEW EMPLOY LIQUOR STORE	11/20/2019	12/11/2019	43.00	609-49750-310
Total 308 MAYO CLINIC:							43.00	
104410 MN DEPARTMENT OF HEALTH								
12/02/2019	4TH QTR 20	1	Invoice	WATER CONNECT FEES	11/13/2019	12/31/2019	2,065.00	601-49400-310
12/02/2019	FBL-30104-4	3	Invoice	2020 POOL FBL LICENSE	01/05/2016	01/12/2016	670.00	225-45128-433
Total 104410 MN DEPARTMENT OF HEALTH:							2,735.00	
223 MN ENERGY RESOURCES CORP.								
12/03/2019	0503043614-	8	Invoice	GAS UTIL/NW LIFT STATION	11/26/2019	12/18/2019	22.97	602-49450-383
12/06/2019	0503078391-	1	Invoice	GAS UTIL FIRE HALL	11/26/2019	12/18/2019	330.42	101-42200-383
12/03/2019	0504454235-	7	Invoice	GAS UTIL/LIQUOR STORE	11/26/2019	12/18/2019	205.83	609-49750-383
12/03/2019	0505377887-	19	Invoice	GAS UTIL CITY HALL	11/26/2019	12/18/2019	99.73	101-41110-383

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
12/03/2019	0505377887-	20	Invoice	GAS UTIL CITY HALL	11/26/2019	12/18/2019	99.73	101-42100-383
12/03/2019	0505377887-	21	Invoice	GAS UTIL CITY HALL	11/26/2019	12/18/2019	99.74	101-41500-383
12/06/2019	0506912263-	1	Invoice	GAS UTIL/PW BLDG.	11/27/2019	12/19/2019	322.23	101-43100-383
Total 223 MN ENERGY RESOURCES CORP.:							1,180.65	
185 MN MUNICIPAL BEVERAGE ASSOC								
12/06/2019	2020	1	Invoice	ANNUAL DUES LIQUOR STORE	12/01/2019	12/11/2019	360.00	609-49750-433
Total 185 MN MUNICIPAL BEVERAGE ASSOC:							360.00	
106664 NARDINI FIRE EQUIPMENT								
12/03/2019	00124742	1	Invoice	FIRE CELLULAR MONITOR ANNUAL FEE	11/01/2019	11/16/2019	670.02	101-42200-221
Total 106664 NARDINI FIRE EQUIPMENT:							670.02	
376 NORTHERN BEVERAGE DISTB.								
12/03/2019	577809	1	Invoice	BEER/LIQUOR STORE	11/21/2019	12/11/2019	21.00	609-49750-252
12/03/2019	577810	1	Invoice	BEER/LIQUOR STORE	11/21/2019	12/11/2019	2,961.50	609-49750-252
12/06/2019	580957	1	Invoice	BEER/LIQUOR STORE	11/29/2019	12/11/2019	1,129.35	609-49750-252
Total 376 NORTHERN BEVERAGE DISTB.:							4,111.85	
205 ORION DISTRIBUTING LLC								
12/06/2019	113019	1	Invoice	SNACKS/LIQUOR ST.	11/30/2019	12/11/2019	47.00	609-49750-259
Total 205 ORION DISTRIBUTING LLC:							47.00	
105723 PEOPLES STATE BANK-GENERAL								
12/02/2019	2009A	2	Invoice	2009 A GO BOND PRINCIPAL	05/02/2018	06/01/2018	19,000.00	300-47000-601
12/02/2019	2009A	3	Invoice	2009 A GO BOND INTEREST	05/02/2018	06/01/2018	731.25	300-47000-611
12/02/2019	2013A	2	Invoice	2013A INTEREST BOND PAYM	05/02/2018	06/01/2018	1,155.00	602-49450-611
12/02/2019	SERIES 201	3	Invoice	2013A GO UTILITY BOND	11/12/2015	11/25/2015	40,000.00	602-49450-601
Total 105723 PEOPLES STATE BANK-GENERAL:							60,886.25	
217 PHILLIPS ST. PAUL.								
12/06/2019	2660269	1	Invoice	LIQUOR	11/20/2019	12/11/2019	2,537.53	609-49750-251
Total 217 PHILLIPS ST. PAUL.:							2,537.53	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
76 PLAINVIEW EDA								
12/03/2019	DEC.2019	1	Invoice	DEC. 2019 CONTRIBUTION	12/02/2019	12/11/2019	4,583.16	101-46500-491
Total 76 PLAINVIEW EDA:							4,583.16	
240 PLAINVIEW POSTMASTER								
12/04/2019	NOV. 2019	1	Invoice	UTILITY BILLING NOV. 2019	12/04/2019	12/04/2019	183.82	601-49400-201
12/04/2019	NOV. 2019	2	Invoice	UTILITY BILLING NOV. 2019	12/04/2019	12/04/2019	183.82	602-49450-201
Total 240 PLAINVIEW POSTMASTER:							367.64	
245 RANDY'S FOODS LLC								
12/03/2019	11252019	1	Invoice	SNACKS/LIQUOR ST.	11/25/2019	12/11/2019	173.50	609-49750-259
12/03/2019	120219	1	Invoice	SNACKS/LIQUOR ST.	12/02/2019	12/11/2019	76.25	609-49750-259
Total 245 RANDY'S FOODS LLC:							249.75	
264 SCHOTT DISTRIBUTING CO INC								
12/03/2019	374695	1	Invoice	BEER/LIQUOR STORE	11/26/2019	12/11/2019	3,229.50	609-49750-252
12/06/2019	375355	1	Invoice	BEER/LIQUOR STORE	12/04/2019	12/11/2019	8,330.80	609-49750-252
Total 264 SCHOTT DISTRIBUTING CO INC:							11,560.30	
284 STREICHER'S								
12/06/2019	L1399183	1	Invoice	GEN UNIFORM/POLICE	11/22/2019	12/11/2019	1,134.00	101-42100-417
Total 284 STREICHER'S:							1,134.00	
106467 SWINBANK, DENISE								
12/06/2019	2019	1	Invoice	REIMBURSE/LIBRARY	07/29/2019	12/11/2019	16.50	211-45500-201
Total 106467 SWINBANK, DENISE:							16.50	
716 THREE RIVERS COMMUNITY ACTION								
12/02/2019	NOV. 2019	1	Invoice	NOV. TRANSIT BUS FEES	12/02/2019	12/11/2019	647.50	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							647.50	
104900 TOMS LAWN & CLEANING SERVICE								
12/06/2019	5067	1	Invoice	NOV. CLEANING LIBRARY	11/30/2019	12/11/2019	1,010.00	211-45500-401

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 104900 TOMS LAWN & CLEANING SERVICE:							1,010.00	
105796 U.S. BANK EQUIPMENT FINANCE								
12/06/2019	401019278	1	Invoice	COPIER/LIBRARY	11/27/2019	12/23/2019	92.55	211-45500-201
Total 105796 U.S. BANK EQUIPMENT FINANCE:							92.55	
104321 UNIVERSAL TRUCK EQUIPMENT INC								
12/06/2019	51087	1	Invoice	CABLE SNOW	12/03/2019	12/11/2019	101.28	101-43125-221
Total 104321 UNIVERSAL TRUCK EQUIPMENT INC:							101.28	
307 WABASHA COUNTY AUDITOR/TREAS.								
12/02/2019	11015	1	Invoice	TRUTH & TAXATION STATEMENTS	11/20/2019	12/11/2019	305.13	101-41500-310
12/03/2019	2019-164	1	Invoice	TAP PROJECT CONSTRUCTION	11/25/2019	12/11/2019	32,654.69	416-43100-530
12/04/2019	DEC. 2019	1	Invoice	RETAINER/POLICE	12/03/2019	12/11/2019	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							34,759.82	
106337 WABASHA COUNTY HERALD								
12/06/2019	DEC.2019	1	Invoice	RENEWAL/CITYHALL	12/05/2019	12/11/2019	45.00	101-41500-433
Total 106337 WABASHA COUNTY HERALD:							45.00	
106269 WATER SYSTEMS COMPANY								
12/03/2019	641302	1	Invoice	WATER/CITY HALL	11/07/2019	12/11/2019	23.25	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							23.25	
781 WELCH, VINCE								
12/03/2019	NOV. 2019	1	Invoice	REAIMBURSE CELLPHONE	12/03/2019	12/11/2019	25.00	101-43100-321
Total 781 WELCH, VINCE:							25.00	
105485 WINE MERCHANTS								
12/06/2019	7262109	1	Invoice	WINE/LIQUOR STORE	11/20/2019	12/11/2019	340.00	609-49750-251
Total 105485 WINE MERCHANTS:							340.00	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
414 ZIEBELLS HIAWATHA FOODS INC								
12/03/2019	260577	1	Invoice	SUPPLIES LIQUOR ST.	11/25/2019	12/11/2019	55.74	609-49750-214
12/03/2019	261060	1	Invoice	SUPPLIES LIQUOR ST.	12/02/2019	12/11/2019	201.52	609-49750-214
Total 414 ZIEBELLS HIAWATHA FOODS INC:							257.26	
Grand Totals:							270,791.12	

Report GL Period Summary

GL Period	Amount
12/19	270,791.12
Grand Totals:	270,791.12

Vendor number hash:	5740245
Vendor number hash - split:	7120057
Total number of invoices:	116
Total number of transactions:	139

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	270,791.12	.00	270,791.12
Grand Totals:	270,791.12	.00	270,791.12

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 10, 2019

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: MariClair Schneider, City Clerk	**AGENDA NO. 4.C.**
ATTACHMENTS: None	**APPROVED BY: cgh**

RECOMMENDED ACTION:

1.Motion to approve the following Tobacco Licenses through December 31, 2020:
- Kwik Trip, Inc
- Family Dollar, Inc
- High Plains Cooperative
- BP Lyons Oil Company

2. Motion to approve the following Refuse Licenses through December 31, 2020:
- Waste Management
- Advanced Disposal
- Hagedorn Enterprises, Inc
- Sunshine Sanitation, Inc

3. Motion to approve Donation from People's Energy Cooperative for the new Street Lights in the amount of $2,436.87.

Summary:
The following companies have submitted the required applications, proof of insurance, and paid the appropriate license fees to the City of Plainview.

Tobacco Licenses	Refuse Licenses
High Plains Coop	Waste Management
Family Dollar Store	Advanced Disposal
Kwik Trip	Hagedorn Enterprises, Inc
BP Lyons Oil	Sunshine Sanitation, Inc

Recommendation:
Staff recommends the approval of the License Applications for the above companies for 2020.

BUILDING PERMIT REPORT
December 2019

Permit Number & Applicant

PL19-107-LeVan Construction, LLC	225 7th St NE-New Single Home	**Value:**	$162,000
		Total Fee:	**$4,026.03**
		Permit Fee:	$536.38
		Plan Review:	$348.65
		State Surcharge:	$81.00
		Water Deposit:	$500.00
		Sewer Deposit:	$500.00
		Water Connection:	$1000.00
		Sewer Connection:	$1000.00
PL19-109-Nicholas Wilson	730 3rd Ave NE-Reroof	**Value:**	$6,500
		Total Fee:	**$55.00**
		Permit Fee:	$54.00
		Plan Review:	N/A
		State Surcharge:	$1.00
PL19-110-Hometown Builders, LLC (D.Bethke)	425 1st Ave NE-Reroof (Porch Only)`	**Value:**	$2,500
		Total Fee:	**$55.00**
		Permit Fee:	$54.00
		Plan Review:	N/A
		State Surcharge:	$1.00
PL19-111-Shawn Adams	135 5th St SW-Reroof	**Value:**	$8,400
		Total Fee:	**$55.00**
		Permit Fee:	$54.00
		Plan Review:	N/A
		State Surcharge:	$1.00
PL19-112-K&S Heating (G.Jerdon)	130 5th St NW-Furnace	**Value:**	$2,000
		Total Fee:	**$30.00**
		Permit Fee:	$29.00
		Plan Review:	N/A
		State Surcharge:	$1.00
PL19-113-K&S Heating (G.Schneider)	525 2nd Ave NW-Furnace	**Value:**	$2,000
		Total Fee:	**$30.00**
		Permit Fee:	$29.00
		Plan Review:	N/A
		State Surcharge:	$1.00
PL19-114-Scott Doughty	315 1st ST SW	**Value:**	$5,500
		Total Fee:	**$55.00**
		Permit Fee:	$54.00
		Plan Review:	N/A
		State Surcharge:	$1.00

BUILDING PERMIT REPORT
December 2019

PL19-115-Ashley Klassen	835 East Broadway-Porch Replace	**Value:**	$7,000
		Total Fee:	**$95.41**
		Permit Fee:	$55.70
		Plan Review:	$36.21
		State Surcharge:	$3.50
PL19-117-Haley Comfort Systems (R.McGrath)	20 2nd Ave NW-Furnace	**Value:**	$2,500
		Total Fee:	**$30.00**
		Permit Fee:	$29.00
		Plan Review:	N/A
		State Surcharge:	$1.00

BUILDING PERMIT REPORT
December 2019

EDA

Economic Development Authority *for the City of Plainview*

Plainview Business Center
445 West Broadway
Plainview, MN 55964
(507) 421-6564
www.plainvieweda.org

EDA DIRECTOR UPDATE
December 2019

(Revised 12/4/2019)

Many of the EDA projects remain “in process” from the previous month, or are being wrapped up as the year concludes. An update on some activities that are or were in process or completed in late October and November 2019 includes:

- **Business Outreach** – EDA Director continues to provide support as requested to Next Gen loan clients.
- **Business Center/Incubator Update** – EDA has received an estimate from KBS to fix the roof; other contractors have been asked for estimates on the work. The Board will review cost in December.
- **Continued Work on Housing -** Planning/feasibility for new affordable housing still in process. EDA Board needs to decide on next steps.
    - **LIHTC project/Three Rivers** – Status of a Plainview project has been reconfirmed. There will be no changes in scoring criteria for 2020 so Three Rivers will not be proposing a project in Plainview. Three Rivers can help with Down Payment Assistance for income-eligible home buyers in a TIF district. Application is due June 2020.
    - **LeVan’s** - The EDA will be convening a meeting with builders and developers to discuss housing options in LeVan Acres and other potential sites for new homes.
    - **Judisch & Judisch –** The EDA fielded a proposal from Judisch & Judisch and will make a recommendation to Council regarding the proposed project.
- **Grant Options** – The City Administrator has asked for a list of grant opportunities, areas to be funded and timelines. This work is in process and will be made available to city department heads and Council when complete.
    - **2020 SHIP Grant –** On hold until 2020
    - **Live Well at Home Grant –** The EDA Director made a request for time on the Community Center’s Board of Directors meeting to present information on the Live Well At-Home program and the option of surveying Seniors who use the Center. She was told that she may be able to meet with the Board in January 2020.
- **Meetings** – EDA Director participated in meetings on potential project in late October and November. The Director staffed EDA and PADCO meetings in November and has sent out the PADCO 2020 membership mailing.
- **OneMeeting Plainview / SMIF Small Town Grant –** Work has been on hold until the City knows how it wants to proceed. The EDA Director is gathering and processing background information.
- **Public Relations/Promotion –** The EDA Director is working on a new informational brochure for new residents and people seeking information on Plainview. This will be a limited print project with an online component. The Director is also working on a Public Relations / Business Promotion proposal for Plainview to be reviewed by the EDA at their December meeting.
- **Downtown Revitalization / MnDOT Community Landscape Project–** The banners were received from Northern Lights Display by Plainview Public Works. Sponsorships from local businesses have made this project possible. Follow-up is underway on the MnDOT project order to the nursery vendor. BSWR grant information that might fund further beautification projects has been shared with Public Works and City Admin.

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2900 43rd Street NW
Suite 100
Rochester, MN 55901

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MEMORANDUM

Date: December 4, 2019

To: Clarissa Hadler, City Administrator

From: Brian Malm, P.E., City Engineer
Derek Olinger, P.E., Assistant City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: H19.117945

TAP Lighting, Sidewalk, and Bus Turnout Project

The contractor has completed pulling new wiring for the street light system and is currently awaiting delivery of the poles. At this time, pole delivery is anticipated during January; however this schedule is subject to change. Until this time, work on site will be minimal. Following delivery of the new poles, installation is anticipated to last about 2 weeks.

The attached pay estimate includes work items completed through the end of November.

2020 Improvement Project

At the 11/12 meeting, Council approved moving forward with plans and specifications for street and utility improvements in the Hillcrest and 2nd Street SW areas, and various mill and overlay improvements throughout the City. A project website with a project overview, schedule, contacts, documents, and newsletters has been setup, https://www.bolton-menk.com/plainview2020. We are currently working on project design with a targeted completion date of early March. Another neighborhood informational meeting to discuss design details with residents is tentatively planned for 2/18/20. A newsletter updating residents on the Council decision to move forward with the project and including the project website link will go out this week.

Broadway Corridor Study

Over this past month, we have provided layout options discussed during the August public meeting to MnDOT and received their feedback. Following discussion, a few minor changes will be incorporated into the plan for moving forward. The next step in this process will include the preparation of the Transportation Alternatives grant application. We are currently in the process of completing the application and plan to discuss this with council at an upcoming special meeting in December. Pending approval to submit the application at this upcoming meeting, the application and supporting documentation would be submitted in early January.

Catch Basin Repairs

The catch basin repair contract is now complete and an application for payment has been received from the contractor Bennett & Sons.

Bolton & Menk is an equal opportunity employer.

East Wind 2nd Subdivision/Northeast Regional Pond Modifications

Construction of the subdivision improvements is substantially complete. A punch list has been developed for the project and final acceptance by the City will not occur until the punch list items are completed. Pond construction is substantially completed, however there are a few punch list items left to complete on this part of the project as well. Given the weather conditions, punch list items will not likely be completed until the spring.

Orchard Hills 6th

Nothing new on this project since the last update. We will continue to work with staff through the platting and plan approval process.

School Pedestrian Crossing Flasher System

Bill Irhke at PEM school has reached out to the City to request the installation of two pedestrian flasher systems along Trunk Highway 247. These systems are commonly referred to as rectangular rapid flashing beacons (RRFB). Flashers would be located at the Trunk Highway 247 intersections with 5th Street and 7th Street. The attachment shows the proposed locations. The school intends to fund the installation costs associated with this improvement (estimated at approximately $47,500); however, permitting these systems with MnDOT requires the involvement of the City.

MnDOT will be requiring that any permits or agreements to install the new system be through the City, and not the school. In order to do this, two resolutions will be required. The first acknowledges that the maintenance of pavement markings required for the crosswalks are the responsibility of the City. The second acknowledges the same maintenance responsibility for the flasher system. The school will be passing a separate resolution which will commit reimbursement funds to pay for the system installation.

Future maintenance costs for these flasher systems are expected to be minimal. If the attached resolutions are passed, we will proceed with contacting MnDOT for final approval and preparing a quote package for the system. Installation by a contractor would take place during the summer of 2020.

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
GENERAL FUND				
Council				
101-41110-103	Part-Time Employees	1,925.00	13,300.00	11,375.00
101-41110-122	FICA	147.26	1,017.00	869.74
101-41110-151	Worker s Comp Insurance Prem	79.00	75.00	4.00-
101-41110-201	Office Supplies(paper-pens-et)	325.64	500.00	174.36
101-41110-303	Engineering Fees	6,882.50	.00	6,882.50-
101-41110-310	Other Professional Services	25,802.33	5,000.00	20,802.33-
101-41110-331	Meetings-Conferences (mtgs/mi)	570.05	1,000.00	429.95
101-41110-344	Community Engagement	486.15	2,000.00	1,513.85
101-41110-362	Property - Casualty Ins (Auto)	5,682.41	5,800.00	117.59
101-41110-381	Electric Utilities	1,397.32	1,500.00	102.68
101-41110-383	Gas Utilities	587.14	1,000.00	412.86
101-41110-401	Contractual Services	2,080.54	3,000.00	919.46
101-41110-433	Dues and Subscriptions	3,860.00	10,850.00	6,990.00
101-41110-437	Miscellaneous	24.50	100.00	75.50
101-41110-440	City Cleanup	6,154.44	6,600.00	445.56
101-41110-489	Grant Opport/Matching Funds	.00	3,000.00	3,000.00
101-41110-590	Capital Outlay	1,543.20	.00	1,543.20-
Total Council:		57,547.48	54,742.00	2,805.48-
Elections				
101-41410-309	Software and Design	270.00	775.00	505.00
101-41410-437	Miscellaneous	455.00	1,000.00	545.00
Total Elections:		725.00	1,775.00	1,050.00
Administration				
101-41500-101	Full-Time Employees Regular	237,869.72	259,779.00	21,909.28
101-41500-102	Full-Time Employees Overtime	212.63	5,000.00	4,787.37
101-41500-121	PERA	17,856.19	19,520.00	1,663.81
101-41500-122	FICA	19,768.01	19,528.00	240.01-
101-41500-131	Employer Paid Health	51,882.55	57,628.00	5,745.45
101-41500-151	Worker s Comp Insurance Prem	1,519.00	2,560.00	1,041.00
101-41500-201	Office Supplies(paper-pens-et)	4,885.56	6,000.00	1,114.44
101-41500-211	Operating Supplies - Cleaning	496.26	850.00	353.74
101-41500-217	Other Operating Supplies	645.24	1,000.00	354.76
101-41500-221	Repair/Maint - Equipment	179.82	1,000.00	820.18
101-41500-223	Repair/Maintain - Building	1,133.48	4,000.00	2,866.52
101-41500-301	Auditing and Acct g Services	26,200.00	28,000.00	1,800.00
101-41500-303	Engineering Fees	21,080.00	5,000.00	16,080.00-
101-41500-304	Legal Fees	49,882.47	30,000.00	19,882.47-
101-41500-309	Software and Design	9,866.48	10,000.00	133.52
101-41500-310	Other Professional Services	8,410.76	5,000.00	3,410.76-
101-41500-312	CITY WEBSITE	.00	500.00	500.00
101-41500-316	Building Inspections	16,793.96	25,000.00	8,206.04
101-41500-317	Dial A Ride Bus	8,374.50	8,000.00	374.50-
101-41500-321	Communications	4,594.15	6,500.00	1,905.85
101-41500-331	Meetings-Conferences (mtgs/mi)	1,967.78	4,500.00	2,532.22
101-41500-343	Advertising	2,118.03	2,500.00	381.97
101-41500-362	Property - Casualty Ins (Auto)	2,743.23	2,800.00	56.77
101-41500-381	Electric Utilities	1,480.70	1,800.00	319.30
101-41500-383	Gas Utilities	532.43	1,200.00	667.57
101-41500-401	Contractual Services	10,461.58	7,000.00	3,461.58-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
101-41500-406	Safety	.00	750.00	750.00
101-41500-417	Uniforms	1,050.46	1,800.00	749.54
101-41500-433	Dues and Subscriptions	869.12	1,500.00	630.88
101-41500-434	Sales Tax Paid	14.00	.00	14.00-
101-41500-437	Miscellaneous	361.80	1,000.00	638.20
101-41500-442	Bank Service Charges	627.45	5,400.00	4,772.55
101-41500-443	Credit Card Merchant Fees	167.05	3,600.00	3,432.95
101-41500-444	XPRESS Bill Pay Fees	645.25	.00	645.25-
101-41500-445	Legal Settlements	2,500.00	.00	2,500.00-
101-41500-560	Furniture & Fixtures	3,407.39	.00	3,407.39-
101-41500-580	Computers & Technology	400.03	34,000.00	33,599.97
101-41500-590	Capital Outlay	12,186.00	55,000.00	42,814.00
Total Administration:		523,183.08	617,715.00	94,531.92
Police				
101-42100-101	Full-Time Employees Regular	465,454.47	512,745.00	47,290.53
101-42100-102	Full-Time Employees Overtime	20,303.63	18,000.00	2,303.63-
101-42100-103	Part-Time Employees	38,169.91	50,000.00	11,830.09
101-42100-121	PERA	79,489.28	93,616.00	14,126.72
101-42100-122	FICA	10,486.23	11,683.00	1,196.77
101-42100-131	Employer Paid Health	37,880.32	44,782.00	6,901.68
101-42100-151	Worker s Comp Insurance Prem	23,640.00	22,958.00	682.00-
101-42100-201	Office Supplies(paper-pens-et)	2,901.38	5,000.00	2,098.62
101-42100-212	Motor Fuels-Gas	11,222.90	13,000.00	1,777.10
101-42100-221	Repair/Maint - Equipment	12,932.02	13,000.00	67.98
101-42100-228	Repair/Maintain Other	3,822.88	.00	3,822.88-
101-42100-304	Legal Fees	19,800.00	21,600.00	1,800.00
101-42100-309	Software and Design	393.57	5,000.00	4,606.43
101-42100-310	Other Professional Services	3,934.50	4,800.00	865.50
101-42100-313	Task Force	7,426.30	7,450.00	23.70
101-42100-318	Animal Control	521.20	2,000.00	1,478.80
101-42100-319	Forfeitures	378.60	1,500.00	1,121.40
101-42100-321	Communications	12,507.76	14,000.00	1,492.24
101-42100-331	Meetings-Conferences (mtgs/mi)	5,474.10	7,500.00	2,025.90
101-42100-362	Property - Casualty Ins (Auto)	4,408.77	4,500.00	91.23
101-42100-381	Electric Utilities	3,965.54	1,800.00	2,165.54-
101-42100-383	Gas Utilities	643.89	900.00	256.11
101-42100-401	Contractual Services	3,107.19	2,800.00	307.19-
101-42100-406	Safety	.00	1,000.00	1,000.00
101-42100-417	Uniforms	7,268.97	10,000.00	2,731.03
101-42100-418	Range/Ammo	6,307.90	7,000.00	692.10
101-42100-433	Dues and Subscriptions	264.00	1,000.00	736.00
101-42100-436	Towing Charges	40.00	250.00	210.00
101-42100-437	Miscellaneous	831.29	3,500.00	2,668.71
101-42100-438	Police - DARE Prog	4,124.87	5,000.00	875.13
101-42100-491	Contributions/Donations Expend	1,000.00	1,000.00	.00
101-42100-560	Furniture & Fixtures	2,464.83	.00	2,464.83-
101-42100-590	Capital Outlay	34,560.07	43,500.00	8,939.93
Total Police:		825,726.37	930,884.00	105,157.63
City Fire				
101-42200-103	Part-Time Employees	.00	20,000.00	20,000.00
101-42200-122	FICA	.00	1,530.00	1,530.00
101-42200-151	Worker s Comp Insurance Prem	4,204.00	4,405.00	201.00

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
101-42200-201	Office Supplies(paper-pens-et)	593.90	600.00	6.10
101-42200-207	Fire Prevention Instruct Supps	1,210.00	1,200.00	10.00-
101-42200-211	Operating Supplies - Cleaning	59.74	.00	59.74-
101-42200-212	Motor Fuels-Gas	352.77	1,000.00	647.23
101-42200-217	Other Operating Supplies	143.96	100.00	43.96-
101-42200-221	Repair/Maint - Equipment	13,526.22	50,000.00	36,473.78
101-42200-223	Repair/Maintain - Building	9,007.82	3,000.00	6,007.82-
101-42200-226	Foam	.00	2,500.00	2,500.00
101-42200-228	Repair/Maintain - Other	1,487.97	2,000.00	512.03
101-42200-310	Other Professional Services	.00	1,000.00	1,000.00
101-42200-315	Jaws of Life	.00	1,000.00	1,000.00
101-42200-321	Communications	1,434.00	2,200.00	766.00
101-42200-331	Meetings-Conferences (mtgs/mi)	1,457.04	3,000.00	1,542.96
101-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,800.00	97.31
101-42200-381	Electric Utilities	2,094.00	2,400.00	306.00
101-42200-383	Gas Utilities	2,652.52	3,500.00	847.48
101-42200-401	Contractual Services	.00	1,500.00	1,500.00
101-42200-406	Safety	.00	1,000.00	1,000.00
101-42200-417	Uniforms/Fire Equip	29,347.36	2,000.00	27,347.36-
101-42200-433	Dues and Subscriptions	301.50	1,000.00	698.50
101-42200-437	Miscellaneous	25.97	.00	25.97-
Total City Fire:		72,601.46	109,735.00	37,133.54
Emergency Management				
101-42500-103	Part-Time Employees	.00	1,000.00	1,000.00
101-42500-122	FICA	.00	76.00	76.00
101-42500-221	Repair/Maint - Equipment	281.10	1,000.00	718.90
101-42500-310	Other Professional Services	660.00	.00	660.00-
101-42500-381	Electric Utilities	501.00	700.00	199.00
Total Emergency Management:		1,442.10	2,776.00	1,333.90
Public Works (GENERAL)				
101-43100-101	Full-Time Employees Regular	125,670.29	124,492.00	1,178.29-
101-43100-102	Full-Time Employees Overtime	4,826.71	5,250.00	423.29
101-43100-121	PERA	6,455.12	9,805.00	3,349.88
101-43100-122	FICA	9,884.97	9,730.00	154.97-
101-43100-131	Employer Paid Health	16,383.73	29,893.00	13,509.27
101-43100-151	Worker s Comp Insurance Prem	21,029.00	23,202.00	2,173.00
101-43100-201	Office Supplies(paper-pens-et)	610.63	200.00	410.63-
101-43100-211	Operating Supplies - Cleaning	64.20	.00	64.20-
101-43100-212	Motor Fuels-Gas	5,044.20	6,000.00	955.80
101-43100-217	Other Operating Supplies	13,318.50	15,000.00	1,681.50
101-43100-221	Repair/Maint - Equipment	19,026.38	20,000.00	973.62
101-43100-222	Tree trimming	2,250.00	20,000.00	17,750.00
101-43100-223	Repair/Maintain - Building	10,626.09	4,000.00	6,626.09-
101-43100-224	Repair/Maintain - Streets	23,839.67	20,000.00	3,839.67-
101-43100-225	Landscaping Det Ponds -	96.70	20,000.00	19,903.30
101-43100-226	Sidewalk Repairs	36,974.36	40,000.00	3,025.64
101-43100-228	Repair/Maintain - Other	490.75	2,500.00	2,009.25
101-43100-303	Engineering Fees	27,413.00	30,000.00	2,587.00
101-43100-310	Other Professional Services	26,079.44	7,000.00	19,079.44-
101-43100-321	Communications	4,364.84	4,400.00	35.16
101-43100-331	Meetings-Conferences (mtgs/mi)	14.00	400.00	386.00
101-43100-343	Advertising	318.20	.00	318.20-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
101-43100-362	Property - Casualty Ins (Auto)	12,246.58	12,500.00	253.42
101-43100-381	Electric Utilities	30,364.00	32,000.00	1,636.00
101-43100-383	Gas Utilities	4,216.57	4,000.00	216.57-
101-43100-384	Garbage Service	249.90	.00	249.90-
101-43100-401	Contractual Services	1,204.08	.00	1,204.08-
101-43100-406	Safety	859.23	1,000.00	140.77
101-43100-417	Uniforms	354.80	1,200.00	845.20
101-43100-418	Rentals	950.74	500.00	450.74-
101-43100-437	Miscellaneous	500.00	.00	500.00-
101-43100-590	Capital Outlay	11,448.69	85,000.00	73,551.31
	Total Public Works (GENERAL):	417,175.37	528,072.00	110,896.63
Ice & Snow Removal				
101-43125-101	Full-Time Employees Regular	19,175.29	23,712.00	4,536.71
101-43125-102	Full-Time Employees Overtime	919.34	1,000.00	80.66
101-43125-121	PERA	1,229.45	1,853.00	623.55
101-43125-122	FICA	1,518.66	1,890.00	371.34
101-43125-131	Employer Paid Health	3,811.16	5,526.00	1,714.84
101-43125-212	Motor Fuels-Gas	6,454.37	8,000.00	1,545.63
101-43125-217	Other Operating Supplies	10,472.32	12,000.00	1,527.68
101-43125-221	Repair/Maint - Equipment	7,181.49	5,000.00	2,181.49-
101-43125-310	Other Professional Services	32,456.50	25,000.00	7,456.50-
101-43125-590	Capital Outlay	22,793.21	.00	22,793.21-
	Total Ice & Snow Removal:	106,011.79	83,981.00	22,030.79-
Economic Development				
101-46500-491	EDA Contributions	50,416.84	55,000.00	4,583.16
	Total Economic Development:	50,416.84	55,000.00	4,583.16
One-Meeting Community Planning				
101-46700-310	Other Professional Services	3,812.50	13,150.00	9,337.50
101-46700-331	Meetings-Conferences (mtgs/mi)	137.25	.00	137.25-
101-46700-437	Miscellaneous Expenses	.00	1,100.00	1,100.00
	Total One-Meeting Community Planning:	3,949.75	14,250.00	10,300.25
Other Finanacing Uses/Contrib				
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	.00
101-49300-425	Plainview Community Center	8,500.00	8,500.00	.00
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	.00
	Total Other Finanacing Uses/Contrib:	13,800.00	13,800.00	.00

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
REVOLVING LOAN/ROCH SALES TAX				
REVOLVING LOAN/ROCH SALES TAX				
203-46600-460	LOANS MADE	120,000.00	.00	120,000.00-
	Total REVOLVING LOAN/ROCH SALES TAX:	120,000.00	.00	120,000.00-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
CIVIL WAR HISTORICAL MARKER				
DEPARTMENT: 49010				
204-49010-437	Miscellaneous	2,797.00	.00	2,797.00-
Total DEPARTMENT: 49010:		2,797.00	.00	2,797.00-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
PIONEER PEACE CORPS MARKER				
DEPARTMENT: 49010				
205-49010-310	Other Professional Services	275.00	.00	275.00-
205-49010-437	Miscellaneous	2,084.70	.00	2,084.70-
Total DEPARTMENT: 49010:		2,359.70	.00	2,359.70-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
LIBRARY				
Libraries (GENERAL)				
211-45500-101	Full-Time Employees Regular	62,427.20	65,398.00	2,970.80
211-45500-103	Part-Time Employees	55,563.17	64,820.00	9,256.83
211-45500-121	PERA	8,702.85	9,768.00	1,065.15
211-45500-122	FICA	9,026.19	9,963.00	936.81
211-45500-131	Employer Paid Health	8,479.83	8,937.00	457.17
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	2,349.79	.00	2,349.79-
211-45500-151	Worker s Comp Insurance Prem	681.00	744.00	63.00
211-45500-201	Office Supplies(paper-pens-et)	3,219.64	4,000.00	780.36
211-45500-221	Repair/Maint - Equipment	4,129.24	5,500.00	1,370.76
211-45500-223	Repair/Maintain - Building	1,907.29	4,500.00	2,592.71
211-45500-310	Other Professional Services	34.75	.00	34.75-
211-45500-321	Communications	646.58	1,550.00	903.42
211-45500-331	Meetings-Conferences (mtgs/mi)	301.86	2,000.00	1,698.14
211-45500-362	Property - Casualty Ins (Auto)	3,918.91	4,000.00	81.09
211-45500-381	Electric Utilities	3,378.00	3,400.00	22.00
211-45500-383	Gas Utilities	1,248.71	2,000.00	751.29
211-45500-401	Contractual Services	9,160.00	11,990.00	2,830.00
211-45500-406	Safety	.00	500.00	500.00
211-45500-418	Rentals	10,121.64	13,500.00	3,378.36
211-45500-434	Sales Tax Paid	153.00	130.00	23.00-
211-45500-437	Miscellaneous	4,893.71	1,500.00	3,393.71-
211-45500-590	Capital Outlay	11,171.30	.00	11,171.30-
211-45500-592	Books/Periodicals	24,997.05	31,500.00	6,502.95
	Total Libraries (GENERAL):	226,511.71	245,700.00	19,188.29

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
PARKS				
ICE RINK				
225-45127-217	Other Operating Supplies	322.15	1,500.00	1,177.85
225-45127-221	Repair/Maint - Equipment	.00	250.00	250.00
225-45127-223	Repair/Maintain - Building	903.60	2,000.00	1,096.40
225-45127-381	Electric Utilities	381.00	400.00	19.00
225-45127-383	Gas Utilities	651.44	800.00	148.56
Total ICE RINK:		2,258.19	4,950.00	2,691.81
POOL				
225-45128-103	Part-Time Employees	67,983.52	72,000.00	4,016.48
225-45128-121	PERA	563.40	489.00	74.40-
225-45128-122	FICA	5,200.68	5,508.00	307.32
225-45128-151	Worker s Comp Insurance Prem	3,890.00	3,329.00	561.00-
225-45128-211	Operating Supplies - Cleaning	278.70	.00	278.70-
225-45128-217	Other Operating Supplies	7,749.00	9,000.00	1,251.00
225-45128-221	Repair/Maint - Equipment	5,308.54	2,500.00	2,808.54-
225-45128-223	Repair/Maintain - Building	520.91	500.00	20.91-
225-45128-228	Repair/Maintain - Other	10,737.04	.00	10,737.04-
225-45128-259	Merchandise For Resale - Other	7,448.07	5,000.00	2,448.07-
225-45128-310	Other Professional Services	3,221.25	3,000.00	221.25-
225-45128-321	Communications	479.75	800.00	320.25
225-45128-331	Meetings-Conferences (mtgs/mi)	1,944.14	3,000.00	1,055.86
225-45128-343	Advertising	195.42	400.00	204.58
225-45128-362	Property - Casualty Ins (Auto)	10,287.13	10,500.00	212.87
225-45128-381	Electric Utilities	6,105.00	6,500.00	395.00
225-45128-383	Gas Utilities	3,676.89	7,500.00	3,823.11
225-45128-417	UNIFORMS	3,979.56	2,200.00	1,779.56-
225-45128-418	Rentals	.00	150.00	150.00
225-45128-433	Dues and Subscriptions	1,320.00	1,220.00	100.00-
225-45128-434	Sales Tax Paid	3,763.00	5,000.00	1,237.00
225-45128-437	Miscellaneous	276.92	700.00	423.08
225-45128-590	Capital Outlay	2,441.19	.00	2,441.19-
Total POOL:		147,370.11	139,296.00	8,074.11-
PARKS				
225-45200-101	Full-Time Employees Regular	45,817.77	58,091.00	12,273.23
225-45200-102	Full-Time Employees Overtime	3,746.14	4,000.00	253.86
225-45200-103	Part-Time Employees	17,619.79	16,000.00	1,619.79-
225-45200-121	PERA	3,665.35	4,500.00	834.65
225-45200-122	FICA	5,139.55	5,943.00	803.45
225-45200-131	Employer Paid Health	13,929.56	16,389.00	2,459.44
225-45200-151	Worker s Comp Insurance Prem	2,574.00	2,706.00	132.00
225-45200-201	Office Supplies(paper-pens-et)	127.16	100.00	27.16-
225-45200-212	Motor Fuels-Gas	3,066.96	3,200.00	133.04
225-45200-217	Other Operating Supplies	2,119.61	7,500.00	5,380.39
225-45200-221	Repair/Maint - Equipment	2,575.17	8,000.00	5,424.83
225-45200-223	Repair/Maintain - Building	1,229.19	10,000.00	8,770.81
225-45200-228	Repair/Maintain - Other	1,852.00	5,000.00	3,148.00
225-45200-303	Engineering Fees	.00	1,000.00	1,000.00
225-45200-310	Other Professional Services	1,232.75	600.00	632.75-
225-45200-321	Communications	609.07	900.00	290.93
225-45200-331	Meetings-Conferences (mtgs/mi)	245.00	100.00	145.00-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
225-45200-343	Advertising	148.80	250.00	101.20
225-45200-362	Property - Casualty Ins (Auto)	13,716.17	14,000.00	283.83
225-45200-381	Electric Utilities	2,226.47	3,500.00	1,273.53
225-45200-406	Safety	.00	200.00	200.00
225-45200-417	Uniforms	526.12	600.00	73.88
225-45200-418	Rentals	1,185.00	1,000.00	185.00-
225-45200-434	Sales Tax Paid	63.00	100.00	37.00
225-45200-437	Miscellaneous	500.00	.00	500.00-
225-45200-590	Capital Outlay	47,275.79	40,000.00	7,275.79-
Total PARKS:		171,190.42	203,679.00	32,488.58

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
DOG PARK				
DOG PARK				
227-45200-437	Miscellaneous	47.12	.00	47.12-
Total DOG PARK:		47.12	.00	47.12-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
AMBULANCE				
Ambulance				
230-49020-101	Full-Time Employees Regular	5,020.76	.00	5,020.76-
230-49020-102	Full-Time Employees OT	3,721.49	.00	3,721.49-
230-49020-103	Part-Time Employees	5,650.15	.00	5,650.15-
230-49020-121	PERA	436.96	4,400.00	3,963.04
230-49020-122	FICA	1,099.71	.00	1,099.71-
230-49020-131	Employer Paid Health	105.46-	.00	105.46
230-49020-135	Employer Paid Deferred Comp	4,274.20	.00	4,274.20-
230-49020-142	Unemployment Benefit Payments	6,888.62	5,000.00	1,888.62-
230-49020-151	Worker s Comp Insurance Prem	1,480.00	.00	1,480.00-
230-49020-211	Operating Supplies - Cleaning	40.69	.00	40.69-
230-49020-212	Motor Fuels-Gas	461.28	.00	461.28-
230-49020-223	Repair/Maintain - Building	16,085.85	5,000.00	11,085.85-
230-49020-229	Reimburse Homeowner	455.33	.00	455.33-
230-49020-310	Other Professional Services	717.82	.00	717.82-
230-49020-321	Communications	130.58	.00	130.58-
230-49020-362	Property - Casualty Ins (Auto)	4,898.63	5,000.00	101.37
230-49020-384	Garbage Service	32.29	.00	32.29-
230-49020-401	Contractual Services	754.00	25,000.00	24,246.00
230-49020-434	Sales Tax Paid	1,000.00	.00	1,000.00-
Total Ambulance:		53,042.90	44,400.00	8,642.90-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
CEMETERY				
Cemetery				
235-49010-217	Other Operating Supplies	1,477.51	2,500.00	1,022.49
235-49010-221	Repair/Maint - Equipment	179.00	.00	179.00-
235-49010-223	Repair/Maintain - Building	56.82	600.00	543.18
235-49010-228	Repair/Maintain - Other	712.79	.00	712.79-
235-49010-310	Other Professional Services	.00	2,500.00	2,500.00
235-49010-362	Property - Casualty Ins (Auto)	2,547.29	2,600.00	52.71
235-49010-381	Electric Utilities	287.00	350.00	63.00
235-49010-384	Garbage Service	432.00	.00	432.00-
235-49010-401	Contractual Services	22,746.00	32,000.00	9,254.00
235-49010-590	Capital Outlay	.00	15,000.00	15,000.00
Total Cemetery:		28,438.41	55,550.00	27,111.59

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
RURAL FIRE				
Rural Fire				
245-42200-103	Part-Time Employees	.00	12,000.00	12,000.00
245-42200-122	FICA	.00	918.00	918.00
245-42200-151	Worker s Comp Insurance Prem	4,204.00	4,405.00	201.00
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	150.00
245-42200-212	Motor Fuels-Gas	474.49	1,500.00	1,025.51
245-42200-217	Other Operating Supplies	.00	175.00	175.00
245-42200-221	Repair/Maint - Equipment	6,012.31	10,000.00	3,987.69
245-42200-226	Foam	.00	2,000.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,487.97	1,500.00	12.03
245-42200-310	Other Professional Services	.00	1,000.00	1,000.00
245-42200-315	Jaws of Life	.00	375.00	375.00
245-42200-331	Meetings-Conferences (mtgs/mi)	267.03	200.00	67.03-
245-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,800.00	97.31
245-42200-417	Uniform	107.00	300.00	193.00
245-42200-433	Dues and Subscriptions	276.50	850.00	573.50
245-42200-437	Miscellaneous	.00	500.00	500.00
Total Rural Fire:		17,531.99	40,673.00	23,141.01

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
FIRE RELIEF				
Fire Relief				
250-42300-124	Fire Pension Contributions	36,990.16	36,195.36	794.80-
250-42300-490	Donations - Fire Relief Assoc	13,200.00	13,200.00	.00
Total Fire Relief:		50,190.16	49,395.36	794.80-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
DEBT SERVICE FUND				
Debt Service				
300-47000-601	Bond Principal Pymt	73,000.00	92,000.00	19,000.00
300-47000-611	Bond Interest Payment	30,566.25	31,297.00	730.75
300-47000-620	Fiscal Agent Fees	500.00	450.00	50.00-
Total Debt Service:		104,066.25	123,747.00	19,680.75

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
STREET PROJECT FUND				
STREET PROJECT FUND				
325-43100-601	Debt Srv Bond Principal	120,000.00	120,000.00	.00
325-43100-611	Bond Interest	29,918.76	26,856.00	3,062.76-
325-43100-620	Fiscal Agent s Fees	.00	500.00	500.00
	Total STREET PROJECT FUND:	149,918.76	147,356.00	2,562.76-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
EAST BROADWAY-WATER BOND 2011				
Public Works (GENERAL)				
332-43100-601	Debt Srv Bond Principal	.00	14,000.00	14,000.00
332-43100-611	Bond Interest	.00	3,731.00	3,731.00
Total Public Works (GENERAL):		.00	17,731.00	17,731.00

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
STORMWATER PROJECTS				
Administration				
404-41500-310	Other Professional Services	71,266.88	.00	71,266.88-
Total Administration:		71,266.88	.00	71,266.88-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
2019 DOWNTOWN PROJECT				
DEPARTMENT: 43100				
416-43100-303	Engineering Fees	130,135.65	187,000.00	56,864.35
416-43100-510	Capital Outlay - Land	2,000.00	.00	2,000.00-
416-43100-530	Capital Outlay-Street Improve	.00	867,100.00	867,100.00
Total DEPARTMENT: 43100:		132,135.65	1,054,100.00	921,964.35

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
TIF 1-9 LEVAN				
TIF 1-9 LEVAN				
505-46500-310	Other Professional Services	3,000.00	.00	3,000.00-
505-46500-439	TIF Payments	48,509.00	85,760.00	37,251.00
Total TIF 1-9 LEVAN:		51,509.00	85,760.00	34,251.00

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
TIF DOWNTOWN REDEVELOPMENT				
DEPARTMENT: 46500				
506-46500-439	TIF Payments	3,689.00	.00	3,689.00-
Total DEPARTMENT: 46500:		3,689.00	.00	3,689.00-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
WATER FUND				
Water Utilities (GENERAL)				
601-49400-101	Full-Time Employees Regular	50,376.72	58,238.00	7,861.28
601-49400-102	Full-Time Employees Overtime	5,220.21	6,000.00	779.79
601-49400-121	PERA	3,750.73	4,914.00	1,163.27
601-49400-122	FICA	4,253.15	4,817.00	563.85
601-49400-131	Employer Paid Health	13,908.00	16,390.00	2,482.00
601-49400-151	Worker s Comp Insurance Prem	1,213.00	1,517.00	304.00
601-49400-201	Office Supplies(paper-pens-et)	3,157.39	3,500.00	342.61
601-49400-212	Motor Fuels-Gas	325.31	750.00	424.69
601-49400-217	Other Operating Supplies	6,507.14	7,800.00	1,292.86
601-49400-221	Repair/Maint -WELLS	12,267.21	30,000.00	17,732.79
601-49400-223	Repair/Maintain - Building	47.23	500.00	452.77
601-49400-228	Repair-Water Main Repairs	35,050.60	30,000.00	5,050.60-
601-49400-229	Refunds	76.17	100.00	23.83
601-49400-303	Engineering Fees	7,910.00	25,000.00	17,090.00
601-49400-309	Software and Design	53.16	.00	53.16-
601-49400-310	Other Professional Services	8,363.12	10,000.00	1,636.88
601-49400-331	Meetings-Conferences (mtgs/mi)	591.40	1,500.00	908.60
601-49400-343	Advertising	84.50	600.00	515.50
601-49400-362	Property - Casualty Ins (Auto)	5,388.50	5,500.00	111.50
601-49400-381	Electric Utilities	32,364.00	38,000.00	5,636.00
601-49400-401	Contractual Services	852.39	.00	852.39-
601-49400-406	SAFETY	.00	1,200.00	1,200.00
601-49400-417	Uniforms	892.86	600.00	292.86-
601-49400-420	Depreciation	.00	74,000.00	74,000.00
601-49400-433	Dues and Subscriptions	1,070.91	750.00	320.91-
601-49400-434	Sales Tax Paid	130.95-	.00	130.95
601-49400-437	Miscellaneous	8.76	.00	8.76-
601-49400-580	Computers & Technology	1,320.17	.00	1,320.17-
601-49400-590	Capital Outlay	151,635.00	.00	151,635.00-
601-49400-601	Debt Srv Bond Principal	76,000.00	62,000.00	14,000.00-
601-49400-611	Bond Interest	8,728.12	4,997.00	3,731.12-
Total Water Utilities (GENERAL):		431,284.80	388,673.00	42,611.80-

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
SEWER FUND				
Sewer (GENERAL)				
602-49450-101	Full-Time Employees Regular	51,732.78	51,588.00	144.78-
602-49450-102	Full-Time Employees Overtime	8,596.59	5,000.00	3,596.59-
602-49450-121	PERA	4,524.72	4,244.00	280.72-
602-49450-122	FICA	4,615.20	4,328.00	287.20-
602-49450-131	Employer Paid Health	13,966.88	16,314.00	2,347.12
602-49450-201	Office Supplies(paper-pens-et)	3,118.07	3,500.00	381.93
602-49450-212	Motor Fuels-Gas	180.90	250.00	69.10
602-49450-217	Other Operating Supplies	441.67	6,500.00	6,058.33
602-49450-221	Repair/Maint - Equipment	16,805.05	10,000.00	6,805.05-
602-49450-223	BUILDING REPAIR	.00	500.00	500.00
602-49450-228	Repair/Maintain - Other	.00	60,000.00	60,000.00
602-49450-229	Reimburse homeowner	.00	185.00	185.00
602-49450-303	Engineering Fees	442.50	4,000.00	3,557.50
602-49450-310	Other Professional Services	689.92	600.00	89.92-
602-49450-331	Meetings-Conferences (mtgs/mi)	445.00	1,700.00	1,255.00
602-49450-362	Property - Casualty Ins (Auto)	3,722.96	3,800.00	77.04
602-49450-381	Electric Utilities	7,220.00	7,800.00	580.00
602-49450-383	Gas Utilities	393.69	900.00	506.31
602-49450-385	Sewer Plv-Elgin Sewer District	588,544.40	800,000.00	211,455.60
602-49450-417	UNIFORM	594.17	600.00	5.83
602-49450-420	Depreciation	.00	13,000.00	13,000.00
602-49450-437	Miscellaneous	84.50	2,000.00	1,915.50
602-49450-570	Capital Outlay - Equipment	4,612.74	.00	4,612.74-
602-49450-601	Debt Srv Bond Principal	.00	40,000.00	40,000.00
602-49450-611	Bond Interest	1,155.00	2,310.00	1,155.00
	Total Sewer (GENERAL):	711,886.74	1,039,119.00	327,232.26

Account Number	Account Title	2019-19 Current year Actual	2019-19 Current year Budget	2019-19 Current year Budget Remaining
MUNICIPAL LIQUOR FUND				
Liquor Store (GENERAL)				
609-49750-101	Full-Time Employees Regular	91,543.48	88,982.00	2,561.48-
609-49750-102	Full-Time Employees Overtime	3,060.52	3,000.00	60.52-
609-49750-103	Part-Time Employees	61,735.21	61,968.00	232.79
609-49750-121	PERA	11,425.53	11,425.00	.53-
609-49750-122	FICA	11,959.77	12,855.00	895.23
609-49750-131	Employer Paid Health	14,342.94	15,201.00	858.06
609-49750-151	Worker s Comp Insurance Prem	4,498.00	7,949.00	3,451.00
609-49750-201	Office Supplies(paper-pens-et)	1,696.70	1,000.00	696.70-
609-49750-211	Operating Supplies - Cleaning	992.85	1,000.00	7.15
609-49750-214	Liquor Store Bar Supply	15,420.24	11,000.00	4,420.24-
609-49750-217	Other Operating Supplies	2,767.78	.00	2,767.78-
609-49750-221	Repair/Maint - Equipment	1,435.65	1,000.00	435.65-
609-49750-223	Repair/Maintain - Building	7,763.36	6,000.00	1,763.36-
609-49750-251	Merchandise Resale - Liquor	169,680.17	120,000.00	49,680.17-
609-49750-252	Merchandise Resale - Beer	471,194.88	330,000.00	141,194.88-
609-49750-259	Merchandise For Resale - Other	16,467.12	10,000.00	6,467.12-
609-49750-269	Merch- On-Sale Other	172.81	.00	172.81-
609-49750-310	Other Professional Services	1,067.04	3,500.00	2,432.96
609-49750-311	Video Technology/Security	75.67	540.00	464.33
609-49750-321	Communications	4,059.88	2,300.00	1,759.88-
609-49750-331	Meetings-Conferences (mtgs/mi)	743.95	800.00	56.05
609-49750-343	Advertising	4,586.10	5,000.00	413.90
609-49750-348	Program Expense	11,650.91	16,000.00	4,349.09
609-49750-362	Property - Casualty Ins (Auto)	3,429.04	3,500.00	70.96
609-49750-364	Dram Shop Ins	483.00	3,000.00	2,517.00
609-49750-381	Electric Utilities	9,808.73	9,000.00	808.73-
609-49750-383	Gas Utilities	1,496.62	2,100.00	603.38
609-49750-384	Garbage Service	5,864.75	5,000.00	864.75-
609-49750-401	Contractual Services	799.42	4,000.00	3,200.58
609-49750-406	Safety	.00	500.00	500.00
609-49750-420	Depreciation	.00	11,528.00	11,528.00
609-49750-432	Uncollectible Checks	91.70	.00	91.70-
609-49750-433	Dues and Subscriptions	933.25	2,000.00	1,066.75
609-49750-434	Sales Tax Paid	18,474.81	15,000.00	3,474.81-
609-49750-437	Miscellaneous	295.84	500.00	204.16
609-49750-443	Credit Card Merchant Fees	1,423.41	.00	1,423.41-
609-49750-491	Contributions/Donations Expend	.00	800.00	800.00
609-49750-520	Capital Outlay-Bldg & Structur	11,655.00	.00	11,655.00-
609-49750-580	Computers & Technology	8,007.76	.00	8,007.76-
Total Liquor Store (GENERAL):		971,103.89	766,448.00	204,655.89-

MONTHLY REPORT OF FINANCE DIRECTOR
November, 2019

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments/liquor store
- Provide software support for financial/utility billing system
- Journal Entries to record payments, receipts, adjustments
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Fire Department Equipment Donations, Gambling Funds
- Ambulance Claims/Payments-Expert T Billing

Activities

- On-going work on credit card system/online pymt system
- Utility Rates – 2020 & work on utility rate structure in software system
- Clerked 11/12/19 meeting/did official minutes for the meeting
- 2019 Fund Transfers
- Worked with Colonial Life/new optional insurance program for employees
- Continued work on 2020 Budget

Projects

- Continued work on these on-going projects:
  - Continue updating financial processes and procedures and setting up functions in the software system that previously weren't being done, to ensure we are using it to its full capabilities and making things more efficient.
  - File/Organize Financial/Personnel Records
  - Project Work: Tap Grant Downtown Project, East Winds TIF, 2020 Street Project
- Upcoming projects:
  - Update Chart of Accounts to match MN State guidelines
  - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
  - Review bank accounts/rates at People's State Bank/Foresight

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- Financial Report for Rural Fire Board Meeting

Training

Meetings

- Dept. head meetings
- Admin meetings
- Council meetings/Work Sessions,
- Met with K Hager- Colonial Life Ins.-employee benefits

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Plainview Public Library Board of Trustees
Tuesday, October 15, 2019 7:00 PM

Members Present: Miranda Muller, Youlonda Loechler, Amy Appel, Adam Feils
Staff: Meg
City Council Liaison: Don Kuschel

The meeting was called to order by Youlonda at 7:00 PM.

A motion was made by Amy and seconded by Adam to approve the agenda. Motion Carried Unanimously.

A motion was made by Miranda and seconded by Amy to approve the consent agenda as follows:

- Board Minutes 9/17/19: With the added note of spelling change to Don Kuschel's name.
- Director's Report
- Children's Services Report
- Liaison Report (none)
- Library Statistical Report
- Acknowledgement of Donations (None)

Payment of Bills
A motion was made by Amy and seconded by Youlonda to approve the Payables by Payee with no changes. Motion Carried Unanimously.

Unfinished Business

New Business

- Discussion of Disciplinary Procedure: Discussion of policy and the escalation procedure. The policy is posted in the library. Regarding incident, a letter will be sent via certified mail to the offender's parents to let them know that the situation happened and the policy against it.

Next meeting is set for November 19, 2019.

Motion to adjourn was made by Amy and seconded by Adam at 7:17 PM. Motion Carried Unanimously.

Plainview Public Library
345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: December 2019

Building Renovation: All work remediation work on the Library has been completed. It appears that the adjustment of the flashing has fixed the problem that we were seeing last winter. The window frames have remained dry as cold weather rolled in.

Meetings/Trainings:
City Department Head Meeting - 11/20
City Council Workshop - 11/26
Harwood Consultation (Lake City Public Library) - 12/5
City Council Meeting - 12/10

Good "Librations":
A third grader wanted to get his mom a surprise for her birthday, but didn't have any money for a present. So he checked out her favorite Harry Potter book for her to enjoy.

If you have any questions, concerns, or ideas, please feel free to contact me.

Respectfully Submitted,
Alice L. Henderson

Plainview Public Library
Monthly Statistics Report
December 2019

Circulation

Items Checked Out

Physical Materials	2829
Wi Fi	469
Public Computers	269
eBooks and Audiobooks	271
eMagazines	31
Total Items Checked Out	**3869**

Circulation by Material Type

Adult Items	2095
Children's Items	1774

County Circulation Breakdown

Wabasha	1049
Winona	172
Other	168
Total County Circulation	**1389**
County Percentage of Items Checked Out	**36%**

Total Circulation This Month	3869
Total Circulation 1 Year Ago	3856
Difference	**13**

Inter-Library Loan

Our items sent to other libraries	
Items brought in for our patrons	
Total Items Handled for ILL	**0**

*ILL stats cannot be gathered until the 8th of the month

Borrowers

New Borrowers

Adult	8
Children	6
Total New Borrowers:	**14**

New Borrowers by Location

City of Plainview	6
Wabasha County	7
Other	1

Programs

Number of Programs

Children's	5
Young Adult	1
Adult	1
Total Programs:	**7**

Number of Participants

Children's	72
Young Adult	13
Adult	4
Total Participants:	**89**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: December 10, 2019

AGENDA ITEM: Monthly Liquor Store Update	**AGENDA SECTION:** Consent
PREPARED BY: Alisha Mohs, Liquor Manager	**AGENDA NO.** **4.D.**
ATTACHMENTS: Financial YTD	**APPROVED BY:** **cgh**
RECOMMENDED ACTION: None. Information Only.	

Highlights of the month

1. The Muni surpassed a MILLION dollars in revenue this month! Surpassed our budgeted revenue by 156k at November month end.
2. Training of new bartenders and bar-backs. Scheduling one bartender with one bar-back on busier shifts.
3. Day shifts were busier than normal due to out-of-town hunters stopping in. Word of mouth brought them in and Facebook posts.
4. Muni gear is in. We have hats, hoodies and jackets that will make great gifts.
5. Novelty holiday gifts are in stock. Fireball candy canes have been a hit!
6. We've seen an increase in locals purchasing $100+ in liquor store purchases for holiday gifts. It's fun to become a go-to stop for fun gifts in Plainview.

Upcoming Events

Dec. 6: Meat raffle 8 pm
Dec. 7: Ugly Sweater Party 8 pm with DJ DoC
Dec. 20: Meat raffle 8 pm
Dec. 31: NYE Party with DJ DoC
Jan. 3: Meat raffle 8 pm

On Sale Revenue Comparison

	Nov 2018	Nov 2019	Comparison
Merchandise Sales	$1839.25	$1367.36	-$471.89
Beer Sales	$12,706.25	$14,738.93	+$2,032.68
Liquor Sales	$9,420.50	$7,626.06	-$1,794.44
Cash Short/Over/Discounts	-9.98	114.67	N/A
Rents	$1747.14	$2,431.59	+$684.45
Overall	$25,703.16	$26,278.61	+$575.45

On/Off Sale Combined

	2018	2019	Comparison
Nov Revenue	$82,779.33	$94,368.30	+$11,588.97
Nov Expenses	$82,373.83	$59,335.40	+$23,038.43
Nov Total Net Revenue	$405.50	$35,335.40	+$34,929.90
YTD Revenue	$853,486.13	$1,023,651.65	$170,165.52
YTD Expenses	$799,211.89	$971,103.89	$171,892.00
YTD Net Comparison	$54,274.24	$52,547.76	-$1,726.48

Items in the works

- Point of Sale purchase for liquor store.
- End of year inventory and state audit.
- Cost of goods analysis. Raising prices strategically for margin growth.
- Planning themed parties for the winter/spring.
- Need to book band soon for Corn on the Cob days 2020.

Respectfully Submitted,

Alisha Mohs

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of November. As a city we averaged 325,000 gallons per day.
- All bulk water sold has been billed out.
- We had 4 people on the water shut off list this month. After knocking on doors, we only ended up shutting off one.
- We had a broken water service to house that we repaired.

Sewer

- We are still calling around to get quotes for the sewer jetting and televising in the spring.

Streets

- We are continuing our progress working with Bolton & Menk and Eagan on the TAP project.
- We are also working with Bolton & Menk on the 2020 street project.
- We finished sweeping for the year.
- We have had a couple of snow events for the month. We are working with the new employees to help learn routes.
- We received a rebate through Peoples Energy Coop for $2,436.87. This is for the new LED streetlights that are going in on Broadway.
- We cut the plates off the bottom of the old streetlights that we were going to reuse to match the new bases. This saved us roughly $4,000 not having to find poles that match our new bolt pattern.

Parks

- The Parks & Trails Commission is going to be meeting the first Tuesday of each month starting in December. We had our first meeting on Tuesday, December 3, and had great discussions.

Pool

- The sand has been replaced in the media filters and the suction grates that were at the end of their ten-year life cycle have been replaced.
- We filled the deep end of the pool back up. The reason for doing this is to keep the pool from being pushed out of the ground from the frost.

Trees

- Carrs Tree Service has started removing ash trees from around the walking trail.

Buildings

- Public works met with two different local HVAC companies for quotes on a maintenance program for city buildings. We are still waiting to hear back from them.
- We met wit TSP a building architect/engineer firm for the roof of City Hall. We are waiting for the report.

Respectfully,
Shane Loftus
Public Works Director

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 10, 2019

AGENDA ITEM: LMCIT Tort Limit	**AGENDA SECTION:** Consent
PREPARED BY: Clarissa Hadler, City Administrator	**AGENDA NO.** **4.E.**
ATTACHMENTS: LMCIT Liability Coverage - Waiver Form	**APPROVED BY:** **cgh**
RECOMMENDED ACTION: **Motion** to NOT WAIVE the monetary limits on municipal tort liability established by Minn. Stat. 466.04.	

SUMMARY

LMCIT Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body. The effects of waiving and not waiving are discussed on the form itself.

LEAGUE OF MINNESOTA CITIES

CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Plainview, mn.

Check one:

■ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: ______________________

Signature: ______________________ Position: ______________________

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 10, 2019

<table>
<tr><td>AGENDA ITEM:</td><td>2020 Budget / Truth-in-Taxation Hearing</td><td>AGENDA SECTION:
Public Hearing</td></tr>
<tr><td>PREPARED BY:</td><td>Clarissa Hadler, City Administrator
Vicki Axley, Finance Director</td><td>AGENDA NO. 6.A.</td></tr>
<tr><td colspan="2">ATTACHMENTS: Resolution, 2020 Budget, 2020 Budget Presentation, Revenue Summary</td><td>APPROVED BY: cgh</td></tr>
<tr><td colspan="3">RECOMMENDED ACTION: Motion to Adopt a Resolution Approving the 2020 General Fund Operating Budget, the 2020 Capital Improvements, Equipment & Special Projects Budget, and the 2020 Levy required by the City of Plainview.</td></tr>
</table>

SUMMARY

The attached 2020 Budget is the result of ongoing discussions between Council and staff. Over the past two years staff has been working diligently to reorganize the city finances to bring our practices in line with industry standards and provide added measures of transparency and long-term planning.

Staff has utilized these early discussions and draft budgets to determine that the 2020 Levy should be set at $2,369,655. This amount reflects an increase in the levy of $134,155, or 6%, over 2019. The City's Net Taxable Tax Capacity increased by approximately 11% over 2019, so the resulting tax rate will be approximately 95%, down from 100.25% in 2019.

There are numerous decisions and strategies that have gone into the calculation of this years' budget and levy, as discussed in the following sections.

BUDGET PROCESS

The drafting of the 2020 Budget began with department heads reviewing prior budgets and adjusting accordingly for upcoming projects and changing costs and practices. Finance Director Axley computed future wages, taxes and insurance based current contracts and expected rate increases. These drafts were reviewed by Finance Director Axley and City Administrator Hadler, who met with department heads individually to discuss the budgets in detail. As part of the long-term budget process, staff has been estimating 10 years of capital, equipment and special projects, which are reflected in the Capital Improvements, Equipment & Special Projects budget.

In addition to these internal reviews, in-depth budget discussions were had with Council at the September Council Meeting, and August, September, October and November Council Work Sessions. The August Work Session focused on the Capital Improvement Finance Plan, completed by Mike Bubany of David Drown and Associates, which sets out tentative plans for how to fund projects in the next 5 – 10 years and how those projects and financial plans affect tax rate and fund balances. The September Work Session focused on the Infrastructure Management Plan, which details the infrastructure needs of the city. October and November Work Sessions included department presentations and allowed Council members to inquire about various aspects of department budgets.

In accordance with state law, the Preliminary Levy was adopted in September, and the final levy must be adopted by December 28th and following a public hearing.

FACTORS AFFECTING THE BUDGET, LEVY AND TAX RATE

Ongoing Financial Strategies

There are a number of strategies and themes that have arisen through the 2019 and 2020 budgeting processes, including, but now limited to;

- General Premise – "Kicking the can" is bad. Sustainability is good.
- Maintain or slightly decrease tax rate, without substantially decreasing the level of service provided to the city and so long as it continues to allow for long-term planning needs.
- Maintain operating expenses and revenue increases at appropriate levels, while seeking creative solutions for decreasing expenses and increasing efficiency.
- Fully fund the budget through levies and general fund revenue during times of economic growth. Look for opportunities to maintain/constrict budgets during times of economic decline. Avoid withdrawals from Sewer & Water Funds to pay for General Fund Expenses.
- Maintain steady, or slightly increasing, Capital Equipment & Project Levy and Street Reconstruction Levy over time. This will help keep the overall levy steady, as opposed to big jumps up and down as capital purchases are needed.
- Continue to build Capital Equipment & Project Fund, Street Reconstruction Fund, Water Fund, and Sewer Fund for future purchases and improvements in order to minimize borrowing while still continuing to invest in the community. Borrow strategically when rates are low.
- Rebuild the General Fund to meet fund balance policy and state recommendations.
- Utilize the Capital Improvement Finance Plan (Mike Bubany's plan), and annual updates to forecast and implement infrastructure improvements, special projects, and equipment purchases.
- Utilize the Infrastructure Management Plan, and annual updates, to forecast and implement infrastructure improvements.

These strategies are the recommendations of City Administrator Clarissa Hadler, hired in 2018, and Finance Director Vicki Axley, hired in 2017, which reflect a change from earlier practices. The Council members over the past two years have generally agreed and continued to work toward a long-term goal of sustainability around these concepts.

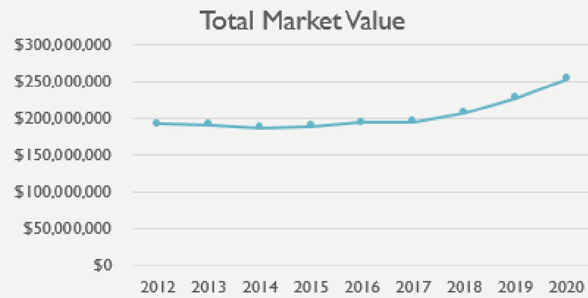
Tax Base

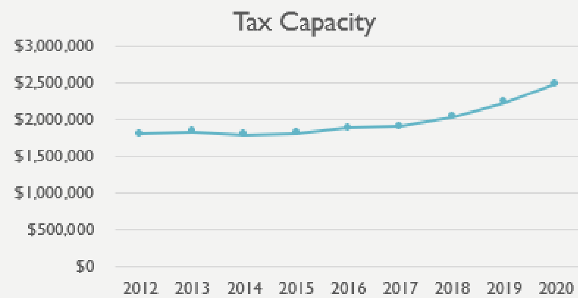
For the seventh consecutive year, the overall tax base in the community has increased. The Net Taxable Tax Capacity within the City is estimated to be approximately 11% higher in 2020 than it was in 2019. Tax Capacity over the past 9 years is shown in the table below.

TOTAL MARKET VALUE / TAX CAPACITY

Year	Total Market Value	Tax Capacity
2012	$191,801,500	$1,802,946
2013	$191,652,300	$1,834,918
2014	$187,093,700	$1,791,093
2015	$189,727,300	$1,816,891
2016	$194,311,500	$1,878,251
2017	$195,618,700	$1,902,174*
2018	$207,005,400	$2,029,267
2019	$226,869,500	$2,229,942
2020	$252,667,200	$2,483,071

Changes in the ratio of TMV to TC are typically due to a changing ratio of Commercial vs. Residential property values.
**Estimated – Actual data not available from DOR.*





Tax Capacity is the function of Property Valuations, which are set by the County Assessor, and Class Rates, which are set in state statute and are dependent on the type, and sometimes value, of property. For instance, a residential property valued at up to $500,000 has a class rate of 1%. Commercial properties valued at less than $150,000 have a class rate of 2%. There are a number of other class rates, but these two are by far the most common in Plainview.

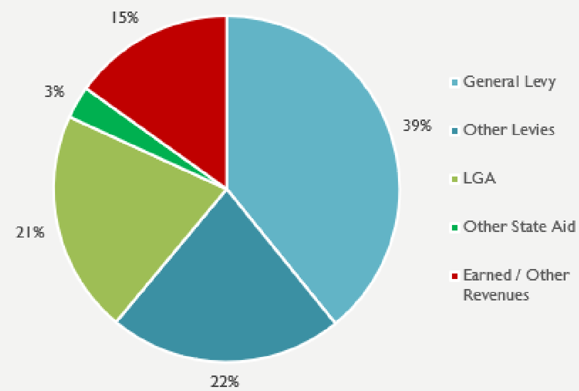
As previously mentioned, the tax capacity in the city increased by about 11%. Unfortunately, there are certain areas of the city in which values increased substantially more than others. The neighborhoods of Orchard Hills and Harvest Ridge each saw significant valuation increases (many as high as 15-20%), while other neighborhoods generally stayed in the 0 – 10% range. The problem with this is that the tax burden then shifts more to those neighborhoods with faster increases than it does to the rest of the community. If, for instance, that 11% increase in tax capacity was due to all properties increasing by 11%, then the city tax due for most homeowners would have increased by about 5%. As it stands now, some homeowners are seeing decreases in their city taxes while others are seeing increases in city taxes of over 25%.

The Wabasha County Assessor's Office handles the valuation of all properties in the City. This valuation process takes place between October and March/April of each year. The Board of Appeals and Equalization Public Hearing takes place in the spring following notification to property owners of their proposed valuation. It is at this hearing that property owners can appeal the valuation of their property. They can also simply call the Assessor's Office at any time to inquire about their valuation. By law, properties are to be valued at "Market Value". A review of some past sales indicate that county valuations are consistent with market values, and under in many cases. Anecdotal information from realtors indicates there are numerous properties that could be increased to more accurately align with what they would bring in the current real estate market. That type of shift may spread the tax burden more appropriately across properties in the city. Staff will continue to monitor how properties are valued in the city and provide feedback to the County when possible.

Revenues
The following chart illustrates the split of revenue sources for the City.

- Revenue Sources:

	2019	2020
General Levy	$ 1,321,359	$ 1,520,694
Other Levies	$ 914,141	$ 848,961
LGA	$ 759,216	$ 807,292
Other State Aid	$ 127,790	$ 118,175
Earned / Other Revenues	$ 616,433	$ 586,681

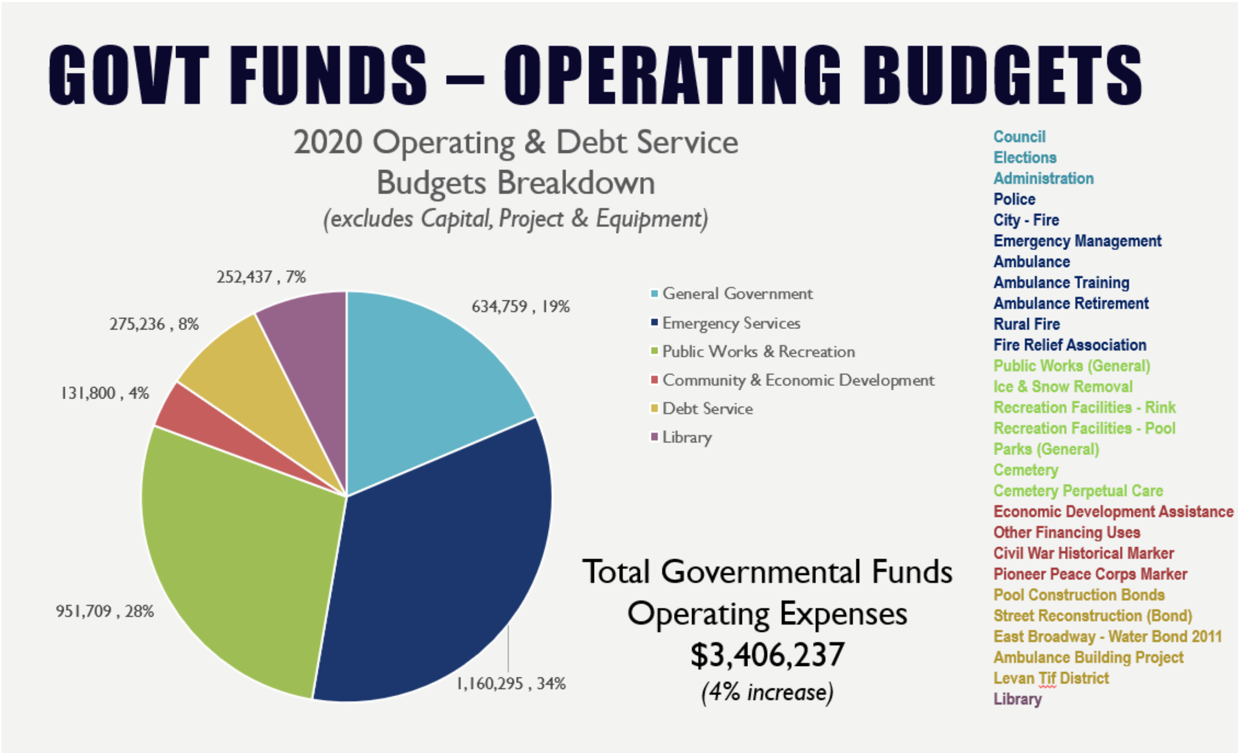


Excluding Enterprise Funds, the 2020 Budget is 61% dependent on Property Taxes and 24% dependent on State Aid.

Property Taxes fund approximately 61% (blues) of governmental funds budgets. Approximately 24% (greens) of revenues come from Local Government Aid (LGA) and other State Aid. LGA increased this year to $807,292, 6.3% over 2019. Just 15% (red) of revenues come from earned and other income. Staff does not expect any significant changes in revenues from earned and other income.

Expenditures
Overall, staff continues to look for ways to keep expenditure increases to a minimum and look for ways to increase efficiencies. Outside of making wholesale changes to the services we provide we do not expect to be able to make large cuts to operating budgets. Our goal instead is to find smaller cuts that add up to larger savings and increasing efficiency so that we get more out of the money we are levying.

The following chart illustrates the split of Governmental Funds Operating Budget for 2020. This depiction shows operating budgets that are regular day-to-day expenses funded by the levy (aka property taxes). It excludes “special” purchases, such as equipment, special projects that only happen occasionally, and street improvements, as well as enterprise funds (water, sewer, and liquor). It does include some expenses from past projects in the form of the bond payments.



Below are a few points of interest regarding 2020 expenditures;

Salaries: Plainview currently has 20 full-time and 17 permanent part-time employees, as well as 22 paid on-call firefighters. The wage scale implementation for 2017 increased wages for a number of positions, which has impacted budgets going forward. In addition, the Administration department added a full-time Finance Director in 2017 to bring our government accounting standards up to appropriate levels.

The City wage scale has 7 steps, with employees moving through the steps the longer they are here, eventually maxing out at the highest step. Union wages are determined during negotiations every 2 – 3 years, and most recently reflected a 2.75% per year increase for both unions. Non-union position increases generally reflect the same cost of living increase as the unions. The original wage scale/study implementation was created to reflect wages that were "middle of the road" as compared to similar-sized cities.

Recent retirements will help us balance normal cost of living and step increases by replacing higher earning staff with new staff on lower steps on the scale. In addition, while it doesn't affect the levy, the liquor store has now decreased the bartender wage to reflect comparable wages in our market, as well as added a barback position, which works at a lower wage than bartenders but can fulfill many of duties.

The Administration Department is requesting the addition of a ½ time position. While we have made great strides in the past two years, there are many projects and opportunities that aren't getting accomplished as we play catch-up. The position is budgeted for at this time, but staff will bring to Council for approval as the job description gets fleshed out more.

Insurance: Work Comp claims from past years continue to cause increases in the work comp premiums. Our goal is to minimize claims going forward through continued safety training.

Health Insurance premiums for the 49ers union members remain steady for 2020, but premiums for BCBS increased about 10%. We have 8 employees on 49ers plan and 8 (+ 1 dependent) on the BCBS plan.

Utilities: While rates have held surprisingly steady over the past couple years, weather plays a very large part in the variation of these budget items. Staff is looking at ways to make our current equipment more efficient and to find areas to decrease long-term utility expenses through strategic equipment replacement. Most recently, staff figured out how to save around $600 per month in electricity by simply changing the speed of the city well's pump.

Engineering: Engineering costs are expected to level out in 2020 as compared to actual costs in 2019 as we get caught up on some projects. A significant portion of our engineering costs for 2018 and 2019 were for the current TAP project, as well as the Comprehensive Plan and Corridor Study. We still allowed for some increase over budgeted 2019, as we get a handle on how to budget for these services. Bolton & Menk was hired at the request of Council in 2018 and has provided excellent service to the city thus far.

Chip Sealing: One of the outcomes of the Infrastructure Management Plan is to be sure the City keeps up on preventative maintenance of streets. The plan is to implement regular chip sealing to extend the life of city streets that are in good condition, so the annual street maintenance budget was increased from $40K to $100K.

Snow Removal: The contracts for snow removal changed in a couple ways. The State of Minnesota has implemented a *flat-rate* reimbursement to cities, instead of an *actual cost* reimbursement. This could be a win if we have less snow but given the start of the season staff believes a realistic expectation is that we will lose money in the new system. The other change is that the cost of removing the windrows from town (blowing and hauling) increased substantially.

Capital Planning

One of staff's priorities in the past two years is to move toward detailed long-range planning. As such the following tools have been implemented;

- Capital Equipment & Project Budget – Lays out tentative plans for replacement of equipment and implementation of mid-size projects. This plan does not include street or infrastructure projects as those are accounted for in the plans below. Public Works Director Shane Loftus is currently working on an extensive inventory of city assets with estimated replacement costs, age and life expectancy. This will help us gauge if the funds we are levying for replacement of these assets is sufficient in the long run.
- Capital Improvement Finance Plan - Sets out tentative plans for how to fund projects in the next 20 years and how those projects and financial plans affect tax rate and fund balances.
- Infrastructure Management Plan - Details the infrastructure needs of the city. "High Priority" needs currently exceed $25 million. The city is tentatively planning for approximately $10 million of those needs in the next 10 years. Of course, future Councils may change that strategy at any time.

Fund Balances

After equity transfers to fix shortages in some city fund balances, the General Fund falls significantly short of both the City's Fund Balance Policy and the recommendation of the Office of the State Auditor. As such, we recommend maintaining a slightly higher levy than what is needed to fund operations in order to rebuild that fund. We have attached the article "Discussion of Fund Balances", which was provided to Council in September, with more detailed information.

TAX RATE

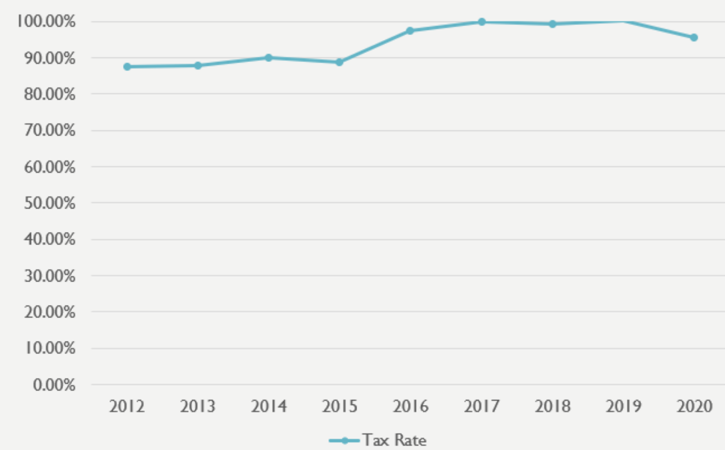
A city's tax rate is the function of the city Levy divided by the Net Taxable Tax Capacity of all properties in the city.

$$\frac{\text{Levy}}{\text{Net Taxable Tax Capacity}} = \text{Tax Rate}$$

As previously discussed, Tax Capacity is derived from valuations and class rates. Levies are determined by day-to-day expenses, long-term capital needs, and financial policies. The table below shows the Plainview tax rates for the past 9 years.

HISTORICAL TAX RATES

Year	Tax Rate
2012	87.62%
2013	87.81%
2014	89.97%
2015	88.69%
2016	97.37%
2017	99.99%
2018	99.35%
2019	100.25%
2020	95.43%



You will notice that the tax rate, at this moment, is currently just 7.81% higher than it was in 2012.

Staff has heard consistently that the City's tax rate is too high and that it is higher than any other city in Wabasha County. There are a number of factors that affect that relatively high rate.

- Service Levels – refers generally to the amount of services, such as snow plowing, code enforcement, emergency services, and quality of governance that Plainview has. There are only two other cities in Wabasha County that have similar service levels as Plainview; Lake City and Wabasha.
- Tax Capacity – I have attached the article "The Power of Tax Capacity" that explains this concept a bit. In short, Lake City and Wabasha have a significantly higher Tax Capacity than Plainview due to the amount of commercial and industry that they, which has twice as much tax capacity as a residential property of the same value.
- Long-Term Capital Planning – we don't have sufficient data on the capital planning activities and future needs of other cities to really say whether their tax rate is high or low. If they are not properly planning for infrastructure improvements, we would say that their tax rate is erroneously low.

- Financial Policies & Strategies – Similarly, we don't know if these other cities are following appropriate Government Accounting Standards. Even cities that have an audit every year may not be implementing best practices or the recommendations of those auditors.
- Profitable Enterprises – There are a number of cities in the region who have city-owned electric utilities with good profits they can add to their revenue stream to "buy down" their levy, thereby lowering their tax rate.

Remember that the tax rate is a function of the levy and net tax capacity. So making a statement that Plainview has a "high tax rate" oversimplifies the issue and assumes that expenses and levies are perfectly proportionate with tax capacity. It also implies that service levels and financial practices are consistent from city to city, which is far from accurate.

We would also caution against any point-in-time comparison of tax rates between cities. Tax rates can change dramatically with the implementation of a major project. Chatfield and Wabasha are both seeing large jumps in their tax rate due to their recent pool and streets projects, respectively. Similarly, in 2009 and 2010 Plainview implemented a major streets project, a pool project, and the ambulance building project, which added $160K, $110K, and $20K, or total of $290K in annual debt service.

The table below shows a comparison of levies and tax rates of some SE Minnesota Cities. *(Source: City of St. Charles. Plainview staff does not guarantee accuracy of this data.)* Plainview is one of just 3 cities of these 13 comparisons that will have a substantial <u>decrease</u> in their tax rate in 2020, while 6 of these cities will see increases of over 10%. Those rate increases are <u>despite</u> a very strong real estate market that is pushing property values (and thus tax capacities) higher at a rapid pace.

City	Population	Proposed Levy	Per Capita	TR - 2020	TR - 2019
St. Charles	3838	1,172,381	305.47	41.3	43.9
Caledonia	2824	926,931	328.23	56.41	54.4
Eyota	1973	837,134	424.29	64.44	50.88
Kasson	6504	3,549,327	545.71	75.08	79.9
Spring Valley	2505	1,511,342	603.33	122	109.8
Chatfield	2881	1,885,170	654.35	112	98.56
Lake City	5179	3,586,850	692.58	68.83	67.48
Dodge Center	2764	1,944,715	703.59	100.04	100.22
Plainview	3291	2,369,655	720.04	95.43	99.7
Byron	5770	4,201,411	728.15	69.5	66.09
Pine Island	3420	2,633,095	769.91	84.67	64.7
Cannon Falls	4119	3,286,664	797.93	74.26	64.24
Wabasha	2515	2,049,956	815.09	81	68.43

CONCLUSION

The 2020 Budget and Levy reflects a focus on improving financial practices and reasonable and thoughtful long-term planning. Unfortunately, some increases in costs are outside the control of staff. To address those, staff will continue to research innovations that will increase efficiencies in the organization.

Staff recognizes that the view of some residents and council is that taxes are "too high". We empathize with that and are trying diligently to make improvements while at the same time providing the level of service that Plainview residents have some of appreciate and expect, and also move the city toward public administration "best practices" and long-term financial sustainability.

CITY OF PLAINVIEW, MN
CITY COUNCIL

RESOLUTION 2019 - _____

RESOLUTION APPROVING THE 2020 GENERAL FUND OPERATING BUDGET, THE 2020 CAPITAL IMPROVEMENTS, EQUIPMENT & SPECIAL PROJECTS BUDGET, THE 2020 ENTERPRISE FUND BUDGETS, AND THE 2020 LEVY REQUIRED BY CITY OF PLAINVIEW

WHEREAS, the City Council of the City of Plainview has determined that operating budgets of governmental funds for the year 2020 are currently estimated in the amount of $3,131,001; and

WHEREAS, the City Council of the City of Plainview has determined that debt service levy for the year 2020 should be in the amount of approximately $289,342; and

WHEREAS, the City Council of the City of Plainview has determined that capital improvements, equipment & special projects budgets for the year 2020 should be at least $350,000; and

WHEREAS, the City Council has determined that actual incomes, fund transfers and anticipated aids for governmental funds for the year 2020 will be approximately $1,512,148; and

WHEREAS, the City Council has determined that it is both prudent and advantageous to fully fund the General Fund via levied funds; and

WHEREAS, the City Council has determined that the tax rate for city taxes should not exceed the 2018 tax rate; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

The following sums of money be levied for the current year, collectible in 2020, upon taxable property in the City of Plainview, in these maximum amounts, for the following purposes:

Fund/Account Name	**Proposed Levy Amount**
General	1,520,694
Fire Relief	13,200
Street Projects	175,000
Capital Projects	175,000
Library	196,419
Debt Service	289,342
TOTAL	**$ 2,369,655**

BE IT FURTHER RESOLVED, that the City Council approves the 2020 General Fund operating budget as presented to them at the Truth-in-Taxation public hearing held this evening and attached herein for reference; and

BE IT FURTHER RESOLVED, that the City Council approves the 2020 Capital Improvements, Equipment & Special Projects budget, and the three (3) 2019 Enterprise Fund operating budgets (Sewer, Water, Liquor) as presented to them at the Truth-in-Taxation public hearing held this evening; and

ADOPTED by the City Council of the City of Plainview, Minnesota, this 10th day of December, 2019.

Emilio "Chip" Cuccio, Mayor

ATTEST:

MariClair Schneider, City Clerk

Department / Fund Budget Summary

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
GENERAL FUND								
Council								
101-41110-000	Council	31,450.05	38,155.57	53,992.04	54,742.00	57,547.48	55,397.00	
Elections								
101-41410-000	Elections	10,884.05	2,733.46	13,255.84	1,775.00	725.00	10,175.00	
Administration								
101-41500-000	Administration	859,038.41	935,381.39	1,455,476.23	617,715.00	523,183.08	569,186.93	
Police								
101-42100-000	Police	832,390.54	902,671.82	865,620.69	930,884.00	825,726.37	925,796.28	
City Fire								
101-42200-000	City Fire	108,423.99	104,529.24	162,382.08	109,735.00	72,601.46	125,447.00	
Emergency Management								
101-42500-000	Emergency Management	3,138.78	1,391.33	3,425.29	2,776.00	1,442.10	3,212.00	
Public Works (GENERAL)								
101-43100-000	Public Works (GENERAL)	447,434.89	503,327.77	760,809.02	528,072.00	417,175.37	526,785.90	
Ice & Snow Removal								
101-43125-000	Ice & Snow Removal	51,680.61	49,513.03	83,339.90	83,981.00	106,011.79	92,673.84	
Economic Development								
101-46500-000	Economic Development	60,380.00	37,500.00	55,000.00	55,000.00	50,416.84	55,000.00	
One-Meeting Community Planning								
101-46700-000	One-Meeting Community Planning	.00	.00	.00	14,250.00	3,949.75	.00	
Other Finanacing Uses/Contrib								
101-49300-000	Other Finanacing Uses/Contrib	5,300.00	5,300.00	13,800.00	13,800.00	13,800.00	15,300.00	
REVOLVING LOAN/ROCH SALES TAX								
REVOLVING LOAN/ROCH SALES TAX								
203-46600-000	REVOLVING LOAN/ROCH SALES TAX	130,795.92	15,000.00	101,568.00	.00	120,000.00	.00	
CIVIL WAR HISTORICAL MARKER								
DEPARTMENT: 49010								
20449010000	DEPARTMENT: 49010	.00	.00	.00	.00	2,797.00	.00	
PIONEER PEACE CORPS MARKER								
DEPARTMENT: 49010								
20549010000	DEPARTMENT: 49010	5,157.78	1,297.69	.00	.00	2,359.70	.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
LIBRARY								
Libraries (GENERAL)								
211-45500-000	Libraries (GENERAL)	216,771.13	229,423.93	573,305.27	245,700.00	226,511.71	252,437.00	
PARKS								
ICE RINK								
225-45127-000	ICE RINK	8,609.30	4,552.64	4,765.94	4,950.00	2,258.19	4,200.00	
POOL								
225-45128-000	POOL	124,161.78	142,595.67	141,480.04	139,296.00	147,370.11	135,937.00	
PARKS								
225-45200-000	PARKS	202,438.99	398,016.41	204,159.81	203,679.00	171,190.42	150,408.52	
DOG PARK								
DOG PARK								
227-45200-000	DOG PARK	.00	.00	.00	.00	47.12	.00	
AMBULANCE								
Ambulance								
230-49020-000	Ambulance	374,424.90	524,545.41	538,560.55	44,400.00	53,042.90	15,000.00	
CEMETERY								
Cemetery								
235-49010-000	Cemetery	43,384.74	39,899.76	52,740.45	55,550.00	28,438.41	41,704.00	
CEMETERY PERPETUAL CARE								
Cemetery Perpetual Care								
240-49015-000	Cemetery Perpetual Care	10,057.80	.00	.00	.00	.00	.00	
RURAL FIRE								
Rural Fire								
245-42200-000	Rural Fire	32,833.33	32,846.72	44,957.96	40,673.00	17,531.99	41,445.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
FIRE RELIEF								
Fire Relief								
250-42300-000	Fire Relief	42,317.03	42,271.02	45,795.26	49,395.36	50,190.16	49,395.00	
DEBT SERVICE FUND								
Debt Service								
300-47000-000	Debt Service	.00	.00	121,125.00	123,747.00	104,066.25	275,236.26	
STREET PROJECT FUND								
STREET PROJECT FUND								
325-43100-000	STREET PROJECT FUND	153,018.76	150,718.76	153,268.76	147,356.00	149,918.76	.00	
STORMWATER PROJECTS								
Administration								
404-41500-000	Administration	.00	.00	4,527.00	.00	71,266.88	.00	
CAPITAL IMPROVEMENT FUND								
Administration								
405-41500-000	Administration	.00	.00	300,000.00	.00	.00	.00	
2019 DOWNTOWN PROJECT								
DEPARTMENT: 43100								
41643100000	DEPARTMENT: 43100	.00	.00	71,632.10	1,054,100.00	132,135.65	1,100,000.00	
TIF 1-9 LEVAN								
TIF 1-9 LEVAN								
505-46500-000	TIF 1-9 LEVAN	89,662.85	85,860.78	88,572.78	85,760.00	51,509.00	54,000.00	
TIF DOWNTOWN REDEVELOPMENT								
DEPARTMENT: 46500								
50646500000	DEPARTMENT: 46500	.00	.00	.00	.00	3,689.00	7,500.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
WATER FUND								
Water Utilities (GENERAL)								
601-49400-000	Water Utilities (GENERAL)	369,110.19	365,439.71	280,586.56	388,673.00	431,284.80	416,830.98	
SEWER FUND								
Sewer (GENERAL)								
602-49450-000	Sewer (GENERAL)	985,510.28	984,904.49	919,749.62	1,039,119.00	711,886.74	1,053,315.04	
MUNICIPAL LIQUOR FUND								
Liquor Store (GENERAL)								
609-49750-000	Liquor Store (GENERAL)	761,496.02	717,217.19	897,270.48	766,448.00	971,103.89	958,066.36	
Net Grand Totals:		5,959,872.12-	6,315,093.79-	8,011,166.67-	6,801,576.36-	5,521,177.92-	6,934,449.11-	

Budget Detail - Expenses

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
GENERAL FUND								
Council								
101-41110-103	Part-Time Employees	13,300.00	13,300.00	13,091.70	13,300.00	1,925.00	13,300.00	
101-41110-122	FICA	1,017.45	1,017.45	1,001.52	1,017.00	147.26	1,017.00	
101-41110-151	Worker s Comp Insurance Prem	334.34	457.08	75.00	75.00	79.00	80.00	
101-41110-201	Office Supplies(paper-pens-et)	743.32	442.52	309.66	500.00	325.64	500.00	
101-41110-303	Engineering Fees	.00	.00	.00	.00	6,882.50	.00	
101-41110-310	Other Professional Services	883.59	50.00	10,884.75	5,000.00	25,802.33	5,000.00	
101-41110-317	Dial A Ride Bus	.00	.00	50.00	.00	.00	.00	
101-41110-331	Meetings-Conferences (mtgs/mi)	2,528.30	604.30	314.78	1,000.00	570.05	1,000.00	
101-41110-344	Community Engagement	.00	.00	251.68	2,000.00	486.15	2,000.00	
101-41110-362	Property - Casualty Ins (Auto)	3,035.36	5,538.72	5,812.60	5,800.00	5,682.41	5,800.00	
101-41110-381	Electric Utilities	1,750.31	1,770.63	1,693.30	1,500.00	1,397.32	1,500.00	
101-41110-383	Gas Utilities	853.35	789.68	1,003.11	1,000.00	587.14	1,000.00	
101-41110-401	Contractual Services	2,224.03	2,913.93	3,582.49	3,000.00	2,080.54	3,000.00	
101-41110-417	Uniforms	.00	381.15	.00	.00	.00	.00	
101-41110-433	Dues and Subscriptions	3,680.00	10,849.00	10,953.00	10,850.00	3,860.00	11,500.00	
101-41110-437	Miscellaneous	1,100.00	41.11	109.67	100.00	24.50	100.00	
101-41110-440	City Cleanup	.00	.00	4,858.78	6,600.00	6,154.44	6,600.00	
101-41110-489	Grant Opport/Matching Funds	.00	.00	.00	3,000.00	.00	3,000.00	
101-41110-590	Capital Outlay	.00	.00	.00	.00	1,543.20	.00	
Total Council:		31,450.05	38,155.57	53,992.04	54,742.00	57,547.48	55,397.00	
Elections								
101-41410-103	Part-Time Employees	3,865.00	.00	3,805.00	.00	.00	6,000.00	
101-41410-309	Software and Design	495.00	778.33	270.00	775.00	270.00	775.00	
101-41410-331	Meetings-Conferences (mtgs/mi)	71.17	.00	412.56	.00	.00	400.00	
101-41410-437	Miscellaneous	867.88	1,955.13	2,857.40	1,000.00	455.00	3,000.00	
101-41410-590	Capital Outlay	5,585.00	.00	5,910.88	.00	.00	.00	
Total Elections:		10,884.05	2,733.46	13,255.84	1,775.00	725.00	10,175.00	
Administration								
101-41500-101	Full-Time Employees Regular	216,048.20	258,428.33	254,554.83	259,779.00	237,869.72	268,549.60	
101-41500-102	Full-Time Employees Overtime	.00	1,714.05	4,441.80	5,000.00	212.63	5,000.00	
101-41500-103	Part-Time Employees	.00	.00	.00	.00	.00	20,800.00	
101-41500-121	PERA	15,331.68	13,853.75	16,567.00	19,520.00	17,856.19	22,113.72	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
101-41500-122	FICA	15,670.40	18,312.96	19,364.39	19,528.00	19,768.01	22,555.99	
101-41500-131	Employer Paid Health	37,771.85	35,276.88	49,790.97	57,628.00	51,882.55	59,092.62	
101-41500-151	Worker s Comp Insurance Prem	963.89	1,035.54	2,235.60	2,560.00	1,519.00	2,500.00	
101-41500-201	Office Supplies(paper-pens-et)	5,461.82	5,812.97	5,579.35	6,000.00	4,885.56	5,500.00	
101-41500-211	Operating Supplies - Cleaning	461.35	845.90	650.58	850.00	496.26	700.00	
101-41500-217	Other Operating Supplies	690.37	387.58	1,777.47	1,000.00	645.24	1,000.00	
101-41500-221	Repair/Maint - Equipment	141.01	7,709.94	144.39	1,000.00	179.82	1,000.00	
101-41500-223	Repair/Maintain - Building	2,207.81	851.71	5,607.72	4,000.00	1,133.48	4,000.00	
101-41500-229	Reimburse Homeowner	196.70	5.00	.00	.00	.00	.00	
101-41500-301	Auditing and Acct g Services	28,792.00	25,800.00	26,168.00	28,000.00	26,200.00	28,000.00	
101-41500-303	Engineering Fees	.00	.00	8,535.50	5,000.00	21,080.00	9,000.00	
101-41500-304	Legal Fees	15,518.00	48,402.59	24,746.92	30,000.00	49,882.47	30,000.00	
101-41500-309	Software and Design	5,764.86	10,886.45	12,495.00	10,000.00	9,866.48	10,000.00	
101-41500-310	Other Professional Services	1,954.40	3,050.44	23,947.78	5,000.00	8,410.76	5,000.00	
101-41500-312	CITY WEBSITE	.00	2,025.00	1,320.00	500.00	.00	500.00	
101-41500-316	Building Inspections	17,849.58	24,271.01	21,564.94	25,000.00	16,793.96	25,000.00	
101-41500-317	Dial A Ride Bus	24,591.75	9,037.00	7,976.25	8,000.00	8,374.50	8,000.00	
101-41500-321	Communications	5,878.90	6,502.59	4,044.83	6,500.00	4,594.15	5,700.00	
101-41500-331	Meetings-Conferences (mtgs/mi)	10,368.24	5,256.58	1,809.91	4,500.00	1,967.78	2,500.00	
101-41500-343	Advertising	1,000.69	2,711.83	2,298.20	2,500.00	2,118.03	2,500.00	
101-41500-362	Property - Casualty Ins (Auto)	3,034.35	2,711.69	2,798.85	2,800.00	2,743.23	2,800.00	
101-41500-381	Electric Utilities	1,750.38	1,781.71	1,693.36	1,800.00	1,480.70	1,800.00	
101-41500-383	Gas Utilities	853.43	794.45	1,047.95	1,200.00	532.43	1,200.00	
101-41500-401	Contractual Services	434,291.75	429,819.09	10,000.83	7,000.00	10,461.58	7,000.00	
101-41500-406	Safety	40.00	370.00	360.00	750.00	.00	750.00	
101-41500-417	Uniforms	1,901.62	2,088.24	1,286.97	1,800.00	1,050.46	1,800.00	
101-41500-433	Dues and Subscriptions	612.70	1,555.87	1,377.30	1,500.00	869.12	1,500.00	
101-41500-434	Sales Tax Paid	1.00	16.00	15.00	.00	14.00	25.00	
101-41500-437	Miscellaneous	9,889.68	10,908.31	654.53	1,000.00	361.80	1,000.00	
101-41500-442	Bank Service Charges	.00	.00	5,029.07	5,400.00	627.45	6,000.00	
101-41500-443	Credit Card Merchant Fees	.00	.00	219.90	3,600.00	167.05	1,500.00	
101-41500-444	XPRESS Bill Pay Fees	.00	.00	75.25	.00	645.25	4,800.00	
101-41500-445	Legal Settlements	.00	.00	.00	.00	2,500.00	.00	
101-41500-560	Furniture & Fixtures	.00	1,455.93	2,328.84	.00	3,407.39	.00	
101-41500-570	Office Equipment & Furnishings	.00	1,672.00	.00	.00	.00	.00	
101-41500-580	Computers & Technology	.00	30.00	39,377.95	34,000.00	400.03	.00	

Budget notes:

~2019 $2,000 - UB Printer

$2,000 - Website

$4,000 - Cemetery Database - GIS

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
	$5,000 - Capital Budget Software							
	$6,000 - Codification							
	$15,000 - Document Management System							
101-41500-590	Capital Outlay	.00	.00	.00	55,000.00	12,186.00	.00	
Budget notes:								
	~2019 $3,000 - Paint Hall & Council Chamber							
	$10,000 - Front Counter/Entry Security							
	$10,000 - Downtown Master Plan							
	$12,000 - Fire Files							
	$20,000 - City Hall Tuckpointing							
	$2,000 - UB Printer							
	$2,000 - Website							
	$4,000 - Cemetery Database - GIS							
	$5,000 - Capital Budget Software							
	$6,000 - Codification							
	$15,000 - Document Management System							
101-41500-700	Tansfers Out	.00	.00	893,589.00	.00	.00	.00	
Total Administration:		859,038.41	935,381.39	1,455,476.23	617,715.00	523,183.08	569,186.93	
Police								
101-42100-101	Full-Time Employees Regular	457,553.23	504,939.95	487,842.74	512,745.00	465,454.47	533,005.00	
101-42100-102	Full-Time Employees Overtime	.00	17,083.74	18,141.87	18,000.00	20,303.63	18,000.00	
101-42100-103	Part-Time Employees	68,496.70	46,072.93	65,334.03	50,000.00	38,169.91	56,250.00	
101-42100-121	PERA	75,238.38	81,024.69	83,640.67	93,616.00	79,489.28	101,597.00	
101-42100-122	FICA	9,600.42	10,179.95	11,616.64	11,683.00	10,486.23	12,649.00	
101-42100-131	Employer Paid Health	32,733.81	37,899.96	41,900.61	44,782.00	37,880.32	49,123.28	
101-42100-151	Worker s Comp Insurance Prem	13,230.23	17,338.68	22,958.00	22,958.00	23,640.00	24,822.00	
101-42100-201	Office Supplies(paper-pens-et)	5,934.15	3,616.38	4,046.06	5,000.00	2,901.38	4,000.00	
101-42100-212	Motor Fuels-Gas	12,635.30	12,723.59	9,795.60	13,000.00	11,222.90	13,000.00	
101-42100-217	Other Operating Supplies	151.26	129.90	44.50	.00	.00	.00	
101-42100-221	Repair/Maint - Equipment	12,535.46	19,449.00	14,921.75	13,000.00	12,932.02	13,000.00	
101-42100-228	Repair/Maintain Other	.00	10,446.32	3,299.29	.00	3,822.88	.00	
101-42100-304	Legal Fees	21,600.00	21,600.00	21,600.00	21,600.00	19,800.00	21,600.00	
101-42100-309	Software and Design	.00	.00	.00	5,000.00	393.57	5,000.00	
101-42100-310	Other Professional Services	15,667.58	825.25	4,169.50	4,800.00	3,934.50	4,800.00	
101-42100-313	Task Force	4,500.00	7,181.46	7,399.00	7,450.00	7,426.30	7,650.00	
101-42100-318	Animal Control	1,900.00	1,233.85	99.60	2,000.00	521.20	1,800.00	
101-42100-319	Forfeitures	1,101.73	1,004.00	2,120.61	1,500.00	378.60	1,200.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
101-42100-321	Communications	11,202.50	16,358.37	12,903.25	14,000.00	12,507.76	14,000.00	
101-42100-331	Meetings-Conferences (mtgs/mi)	6,204.67	7,497.35	7,407.83	7,500.00	5,474.10	7,500.00	
101-42100-343	Advertising	29.60	44.80	.00	.00	.00	.00	
101-42100-362	Property - Casualty Ins (Auto)	4,322.35	4,038.69	4,498.15	4,500.00	4,408.77	4,500.00	
101-42100-381	Electric Utilities	1,753.76	1,837.33	1,647.34	1,800.00	3,965.54	1,800.00	
101-42100-383	Gas Utilities	853.36	789.70	914.94	900.00	643.89	1,000.00	
101-42100-401	Contractual Services	2,828.26	2,538.22	2,426.64	2,800.00	3,107.19	2,800.00	
101-42100-406	Safety	.00	.00	.00	1,000.00	.00	1,000.00	
101-42100-417	Uniforms	15,466.46	10,001.93	9,685.47	10,000.00	7,268.97	9,500.00	
101-42100-418	Range/Ammo	6,888.98	8,334.56	6,705.21	7,000.00	6,307.90	6,000.00	
101-42100-433	Dues and Subscriptions	986.96	823.39	1,039.50	1,000.00	264.00	1,000.00	
101-42100-434	Sales Tax Paid	5.00	.00	.00	.00	.00	.00	
101-42100-436	Towing Charges	265.00	.00	250.00	250.00	40.00	200.00	
101-42100-437	Miscellaneous	6,101.94	3,681.49	3,068.28	3,500.00	831.29	3,000.00	
101-42100-438	Police - DARE Prog	8,401.00	1,461.70	4,921.71	5,000.00	4,124.87	5,000.00	
101-42100-491	Contributions/Donations Expend	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
101-42100-560	Furniture & Fixtures	.00	750.00	.00	.00	2,464.83	.00	
101-42100-590	Capital Outlay	33,202.45	50,764.64	10,221.90	43,500.00	34,560.07	.00	
Budget notes: ~2019 $5,000 - Community Service Camera; $38,500 - Replace 2013 Squad and Equipment								
Total Police:		832,390.54	902,671.82	865,620.69	930,884.00	825,726.37	925,796.28	
City Fire								
101-42200-103	Part-Time Employees	12,572.32	21,289.11	19,826.41	20,000.00	.00	20,000.00	
101-42200-122	FICA	961.80	1,628.61	1,516.75	1,530.00	.00	1,530.00	
101-42200-151	Worker s Comp Insurance Prem	3,239.51	3,529.95	4,405.00	4,405.00	4,204.00	4,400.00	
101-42200-201	Office Supplies(paper-pens-et)	582.76	486.91	50.00	600.00	593.90	600.00	
101-42200-207	Fire Prevention Instruct Supps	580.00	.00	1,943.96	1,200.00	1,210.00	2,000.00	
101-42200-211	Operating Supplies - Cleaning	.00	42.31	.00	.00	59.74	.00	
101-42200-212	Motor Fuels-Gas	354.64	1,048.20	491.07-	1,000.00	352.77	1,000.00	
101-42200-217	Other Operating Supplies	446.76	154.27	126.53	100.00	143.96	200.00	
101-42200-221	Repair/Maint - Equipment	26,976.73	27,606.33	32,170.43	50,000.00	13,526.22	30,000.00	
101-42200-223	Repair/Maintain - Building	2,825.73	26,224.01	16,912.25	3,000.00	9,007.82	8,000.00	
101-42200-226	Foam	2,080.00	2,445.00	.00	2,500.00	.00	2,500.00	
101-42200-228	Repair/Maintain - Other	.00	.00	1,650.74	2,000.00	1,487.97	2,000.00	
101-42200-310	Other Professional Services	1,103.00	330.00	986.50	1,000.00	.00	1,000.00	
101-42200-315	Jaws of Life	.00	.00	375.00	1,000.00	.00	500.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
101-42200-321	Communications	2,145.39	2,285.75	2,156.90	2,200.00	1,434.00	2,000.00	
101-42200-331	Meetings-Conferences (mtgs/mi)	1,527.45	2,714.00	2,217.30	3,000.00	1,457.04	2,500.00	
101-42200-362	Property - Casualty Ins (Auto)	5,126.35	4,597.69	4,798.02	4,800.00	4,702.69	4,937.00	
101-42200-381	Electric Utilities	1,841.00	2,335.00	2,508.00	2,400.00	2,094.00	2,500.00	
101-42200-383	Gas Utilities	2,805.95	3,391.64	4,076.54	3,500.00	2,652.52	4,000.00	
101-42200-384	Garbage Service	.00	.00	.00	.00	.00	1,980.00	
101-42200-401	Contractual Services	.00	1,487.97	.00	1,500.00	.00	1,500.00	
101-42200-406	Safety	.00	.00	.00	1,000.00	.00	1,000.00	
101-42200-417	Uniforms/Fire Equip	.00	1,865.62	30,455.90	2,000.00	29,347.36	30,000.00	
101-42200-433	Dues and Subscriptions	482.37	1,066.87	338.28	1,000.00	301.50	1,000.00	
101-42200-437	Miscellaneous	293.13	.00	.00	.00	25.97	300.00	
101-42200-491	Contributions/Donations Expend	2,500.00	.00	.00	.00	.00	.00	
101-42200-590	Capital Outlay	39,979.10	.00	36,358.64	.00	.00	.00	
Total City Fire:		108,423.99	104,529.24	162,382.08	109,735.00	72,601.46	125,447.00	
Emergency Management								
101-42500-103	Part-Time Employees	1,017.80	.00	1,074.30	1,000.00	.00	1,100.00	
101-42500-122	FICA	77.86	.00	82.19	76.00	.00	82.00	
101-42500-151	Worker s Comp Insurance Prem	.00	407.33	.00	.00	.00	.00	
101-42500-221	Repair/Maint - Equipment	530.31	.00	1,050.80	1,000.00	281.10	1,000.00	
101-42500-310	Other Professional Services	330.00	330.00	660.00	.00	660.00	330.00	
101-42500-362	INSURANCE PREMIUM	549.36	15.00	.00	.00	.00	.00	
101-42500-381	Electric Utilities	633.45	639.00	558.00	700.00	501.00	700.00	
Total Emergency Management:		3,138.78	1,391.33	3,425.29	2,776.00	1,442.10	3,212.00	
Public Works (GENERAL)								
101-43100-101	Full-Time Employees Regular	149,271.85	154,378.52	123,553.01	124,492.00	125,670.29	107,929.00	
101-43100-102	Full-Time Employees Overtime	.00	3,205.07	3,924.83	5,250.00	4,826.71	4,110.00	
101-43100-103	Part-Time Employees	4,131.23	251.55	.00	.00	.00	.00	
101-43100-121	PERA	10,500.39	10,663.01	9,234.45	9,805.00	6,455.12	8,403.00	
101-43100-122	FICA	11,504.10	11,485.04	9,599.21	9,730.00	9,884.97	8,346.00	
101-43100-131	Employer Paid Health	24,110.55	25,117.48	27,508.62	29,893.00	16,383.73	21,644.90	
101-43100-151	Worker s Comp Insurance Prem	9,364.64	12,344.70	21,320.48	23,202.00	21,029.00	22,080.00	
101-43100-201	Office Supplies(paper-pens-et)	226.00	111.38	227.14	200.00	610.63	500.00	
101-43100-211	Operating Supplies - Cleaning	96.96	.00	20.20	.00	64.20	100.00	
101-43100-212	Motor Fuels-Gas	4,757.00	6,062.05	5,914.78	6,000.00	5,044.20	6,000.00	
101-43100-217	Other Operating Supplies	14,470.80	13,474.96	28,465.42	15,000.00	13,318.50	16,275.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
101-43100-221	Repair/Maint - Equipment	14,983.39	35,297.55	30,540.21	20,000.00	19,026.38	25,000.00	
101-43100-222	Tree trimming	45,386.77	64,543.28	5,187.50	20,000.00	2,250.00	20,000.00	
101-43100-223	Repair/Maintain - Building	4,518.67	10,509.43	5,252.47	4,000.00	10,626.09	7,500.00	
101-43100-224	Repair/Maintain - Streets	18,670.50	29,970.24	25,116.91	20,000.00	23,839.67	100,000.00	
Budget notes:								
~2020 Annual Chip Sealing Maintenance								
101-43100-225	Landscaping Det Ponds -	1,323.50	.00	2,209.60	20,000.00	96.70	20,000.00	
101-43100-226	Sidewalk Repairs	.00	6,753.60	67,475.90	40,000.00	36,974.36	40,000.00	
101-43100-228	Repair/Maintain - Other	11,090.50	237.00	.00	2,500.00	490.75	.00	
101-43100-303	Engineering Fees	12,769.45	28,351.09	23,683.31	30,000.00	27,413.00	30,000.00	
101-43100-310	Other Professional Services	7,896.91	31,311.78	4,533.08	7,000.00	26,079.44	25,000.00	
Budget notes:								
Brush Site, Compost Site, Wood Chipping/Grinding								
101-43100-321	Communications	3,851.75	4,608.43	4,671.61	4,400.00	4,364.84	5,000.00	
101-43100-331	Meetings-Conferences (mtgs/mi)	134.68	115.00	283.75	400.00	14.00	400.00	
101-43100-343	Advertising	250.20	.00	305.00	.00	318.20	300.00	
101-43100-362	Property - Casualty Ins (Auto)	12,849.36	11,438.69	11,995.06	12,500.00	12,246.58	12,500.00	
101-43100-381	Electric Utilities	30,606.45	31,250.00	31,026.00	32,000.00	30,364.00	34,608.00	
101-43100-383	Gas Utilities	2,389.34	2,924.30	2,436.92	4,000.00	4,216.57	4,800.00	
101-43100-384	Garbage Service	.00	.00	.00	.00	249.90	2,340.00	
101-43100-401	Contractual Services	.00	275.00	852.40	.00	1,204.08	850.00	
Budget notes:								
Ancom Annual Fee-Radio								
101-43100-406	Safety	370.00	2,510.01	308.75	1,000.00	859.23	1,000.00	
101-43100-417	Uniforms	431.62	499.78	193.72	1,200.00	354.80	600.00	
101-43100-418	Rentals	222.92	938.50	189.18	500.00	950.74	1,000.00	
101-43100-433	DUES & SUBSCRIPTIONS	128.00	.00	.00	.00	.00	.00	
101-43100-437	Miscellaneous	.00	99.36	.00	.00	500.00	500.00	
101-43100-590	Capital Outlay	51,127.36	4,600.97	314,779.51	85,000.00	11,448.69	.00	
Budget notes:								
~2019 $30,000 - Pickup								
$55,000 - Skidloader								
Total Public Works (GENERAL):		447,434.89	503,327.77	760,809.02	528,072.00	417,175.37	526,785.90	
Ice & Snow Removal								
101-43125-101	Full-Time Employees Regular	.00	3,706.75	23,462.75	23,712.00	19,175.29	20,558.00	
101-43125-102	Full-Time Employees Overtime	.00	55.67	747.56	1,000.00	919.34	800.00	
101-43125-121	PERA	.00	133.55	1,758.83	1,853.00	1,229.45	1,602.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
101-43125-122	FICA	.00	285.30	1,828.40	1,890.00	1,518.66	1,591.00	
101-43125-131	Employer Paid Health	4,775.22	4,975.04	5,463.34	5,526.00	3,811.16	4,122.84	
101-43125-212	Motor Fuels-Gas	3,086.06	4,615.94	7,214.02	8,000.00	6,454.37	8,000.00	
101-43125-217	Other Operating Supplies	11,637.90	8,315.56	13,844.58	12,000.00	10,472.32	14,000.00	
101-43125-221	Repair/Maint - Equipment	10,051.68	6,010.52	4,858.32	5,000.00	7,181.49	8,000.00	
101-43125-310	Other Professional Services	22,169.75	17,927.00	24,071.50	25,000.00	32,456.50	34,000.00	
Budget notes:								
Snow Removal/Snow Blowing Contracts								
101-43125-343	Advertising	40.00-	40.00	90.60	.00	.00	.00	
101-43125-418	Rental Expense	.00	550.00	.00	.00	.00	.00	
101-43125-590	Capital Outlay	.00	2,897.70	.00	.00	22,793.21	.00	
Total Ice & Snow Removal:		51,680.61	49,513.03	83,339.90	83,981.00	106,011.79	92,673.84	
Economic Development								
101-46500-491	EDA Contributions	60,380.00	37,500.00	55,000.00	55,000.00	50,416.84	55,000.00	
Budget notes:								
City's annual contribution to EDA's budget								
Total Economic Development:		60,380.00	37,500.00	55,000.00	55,000.00	50,416.84	55,000.00	
One-Meeting Community Planning								
101-46700-310	Other Professional Services	.00	.00	.00	13,150.00	3,812.50	.00	
101-46700-331	Meetings-Conferences (mtgs/mi)	.00	.00	.00	.00	137.25	.00	
101-46700-437	Miscellaneous Expenses	.00	.00	.00	1,100.00	.00	.00	
Total One-Meeting Community Planning:		.00	.00	.00	14,250.00	3,949.75	.00	
Other Finanacing Uses/Contrib								
101-49300-422	Corn on the Cob Activities	5,300.00	5,300.00	3,000.00	3,000.00	3,000.00	3,000.00	
101-49300-423	Ye Old Fashioned Christmas	.00	.00	1,000.00	1,000.00	1,000.00	1,000.00	
101-49300-424	Sesquicentennial/Garden Club	.00	.00	300.00	300.00	300.00	300.00	
101-49300-425	Plainview Community Center	.00	.00	8,500.00	8,500.00	8,500.00	10,000.00	
101-49300-426	Blue Bell Festival	.00	.00	1,000.00	1,000.00	1,000.00	1,000.00	
Total Other Finanacing Uses/Contrib:		5,300.00	5,300.00	13,800.00	13,800.00	13,800.00	15,300.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
REVOLVING LOAN/ROCH SALES TAX								
REVOLVING LOAN/ROCH SALES TAX								
203-46600-310	OTHER PROFESSIONAL SERVICES	5,795.92	.00	.00	.00	.00	.00	
203-46600-460	LOANS MADE	125,000.00	15,000.00	.00	.00	120,000.00	.00	
203-46600-700	Transfers Out	.00	.00	101,568.00	.00	.00	.00	
	Total REVOLVING LOAN/ROCH SALES TAX:	130,795.92	15,000.00	101,568.00	.00	120,000.00	.00	
CIVIL WAR HISTORICAL MARKER								
DEPARTMENT: 49010								
204-49010-437	Miscellaneous	.00	.00	.00	.00	2,797.00	.00	
	Total DEPARTMENT: 49010:	.00	.00	.00	.00	2,797.00	.00	
PIONEER PEACE CORPS MARKER								
DEPARTMENT: 49010								
205-49010-310	Other Professional Services	5,115.78	1,209.69	.00	.00	275.00	.00	
205-49010-437	Miscellaneous	42.00	88.00	.00	.00	2,084.70	.00	
	Total DEPARTMENT: 49010:	5,157.78	1,297.69	.00	.00	2,359.70	.00	
LIBRARY								
Libraries (GENERAL)								
211-45500-101	Full-Time Employees Regular	103,265.52	67,175.25	66,813.76	65,398.00	62,427.20	68,684.00	
211-45500-103	Part-Time Employees	.00	40,565.56	53,666.26	64,820.00	55,563.17	70,417.00	
211-45500-121	PERA	7,572.22	7,683.72	8,775.08	9,768.00	8,702.85	10,433.00	
211-45500-122	FICA	7,754.33	7,888.89	9,012.39	9,963.00	9,026.19	10,641.00	
211-45500-131	Employer Paid Health	7,294.65	7,457.44	8,385.56	8,937.00	8,479.83	10,182.00	
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	1,939.19	.00	.00	.00	2,349.79	.00	
211-45500-151	Worker s Comp Insurance Prem	465.71	475.63	679.12	744.00	681.00	800.00	
211-45500-201	Office Supplies(paper-pens-et)	5,201.08	3,899.49	5,071.80	4,000.00	3,219.64	4,000.00	
211-45500-221	Repair/Maint - Equipment	4,747.43	5,371.30	6,445.56	5,500.00	4,129.24	3,000.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
211-45500-223	Repair/Maintain - Building	5,871.03	4,223.93	3,303.46	4,500.00	1,907.29	3,000.00	
211-45500-310	Other Professional Services	119.50	.00	199.50	.00	34.75	.00	
211-45500-321	Communications	1,239.61	1,464.80	1,366.46	1,550.00	646.58	720.00	
211-45500-325	Audio Books	750.00	1,001.91	.00	.00	.00	.00	
211-45500-331	Meetings-Conferences (mtgs/mi)	659.20	559.71	1,911.15	2,000.00	301.86	2,000.00	
211-45500-362	Property - Casualty Ins (Auto)	5,198.36	3,820.69	3,998.35	4,000.00	3,918.91	4,000.00	
211-45500-381	Electric Utilities	3,682.00	3,238.00	3,304.00	3,400.00	3,378.00	3,400.00	
211-45500-383	Gas Utilities	1,560.96	1,587.03	1,626.77	2,000.00	1,248.71	2,000.00	
211-45500-401	Contractual Services	13,321.43	14,275.07	11,770.00	11,990.00	9,160.00	9,000.00	
211-45500-406	Safety	.00	.00	.00	500.00	.00	500.00	
211-45500-418	Rentals	13,740.79	13,382.39	14,062.14	13,500.00	10,121.64	15,000.00	
211-45500-434	Sales Tax Paid	170.00	126.00	156.00	130.00	153.00	160.00	
211-45500-437	Miscellaneous	850.70	3,120.17	4,121.00	1,500.00	4,893.71	4,500.00	
211-45500-590	Capital Outlay	3,552.00	7,267.04	340,413.75	.00	11,171.30	.00	
211-45500-592	Books/Periodicals	27,815.42	34,839.91	28,223.16	31,500.00	24,997.05	30,000.00	
	Total Libraries (GENERAL):	216,771.13	229,423.93	573,305.27	245,700.00	226,511.71	252,437.00	
PARKS								
ICE RINK								
225-45127-212	Motor Fuels-Gas	.00	.00	12.16	.00	.00	.00	
225-45127-217	Other Operating Supplies	7,818.74	2,071.27	1,594.69	1,500.00	322.15	1,500.00	
225-45127-221	Repair/Maint - Equipment	39.33	53.34	2,023.00	250.00	.00	500.00	
225-45127-223	Repair/Maintain - Building	161.72	1,810.76	370.01	2,000.00	903.60	1,000.00	
225-45127-381	Electric Utilities	67.00	64.00	282.00	400.00	381.00	400.00	
225-45127-383	Gas Utilities	522.51	553.27	484.08	800.00	651.44	800.00	
	Total ICE RINK:	8,609.30	4,552.64	4,765.94	4,950.00	2,258.19	4,200.00	
POOL								
225-45128-102	Full-Time Employees Overtime	63,993.18	763.38	.00	.00	.00	.00	
225-45128-103	Part-Time Employees	83.67	64,349.40	71,408.81	72,000.00	67,983.52	70,000.00	
225-45128-121	PERA	.00	489.10	489.38	489.00	563.40	578.00	
225-45128-122	FICA	4,901.91	4,981.16	5,462.71	5,508.00	5,200.68	5,215.00	
225-45128-151	Worker s Comp Insurance Prem	1,782.94	2,578.76	3,329.00	3,329.00	3,890.00	4,084.00	
225-45128-211	Operating Supplies - Cleaning	.00	.00	14.32	.00	278.70	300.00	
225-45128-217	Other Operating Supplies	9,281.32	8,608.21	6,666.51	9,000.00	7,749.00	6,000.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
225-45128-221	Repair/Maint - Equipment	8,281.19	3,354.09	1,903.54	2,500.00	5,308.54	4,015.00	
225-45128-223	Repair/Maintain - Building	1,698.84	258.76	2,991.71	500.00	520.91	750.00	
225-45128-228	Repair/Maintain - Other	.00	.00	.00	.00	10,737.04	1,000.00	
225-45128-259	Merchandise For Resale - Other	5,257.79	6,215.16	7,631.69	5,000.00	7,448.07	7,000.00	
225-45128-310	Other Professional Services	2,308.05	3,082.25	2,712.25	3,000.00	3,221.25	2,800.00	
Budget notes:								
Med-Tox								
225-45128-321	Communications	793.46	625.27	488.66	800.00	479.75	500.00	
225-45128-331	Meetings-Conferences (mtgs/mi)	4,568.65	2,584.00	3,034.00	3,000.00	1,944.14	2,000.00	
Budget notes:								
Water Safety Instr. Training								
225-45128-343	Advertising	417.00	833.40	181.20	400.00	195.42	200.00	
225-45128-362	Property - Casualty Ins (Auto)	5,097.36	9,538.69	9,995.88	10,500.00	10,287.13	10,800.00	
225-45128-381	Electric Utilities	6,460.00	6,257.00	7,017.00	6,500.00	6,105.00	6,500.00	
225-45128-383	Gas Utilities	3,116.10	8,338.06	4,753.48	7,500.00	3,676.89	4,895.00	
225-45128-417	UNIFORMS	.00	1,902.38	2,025.52	2,200.00	3,979.56	4,000.00	
225-45128-418	Rentals	39.00	105.60	.00	150.00	.00	150.00	
225-45128-433	Dues and Subscriptions	475.00	1,220.00	670.00	1,220.00	1,320.00	1,350.00	
225-45128-434	Sales Tax Paid	4,578.00	4,403.00	3,498.00	5,000.00	3,763.00	3,500.00	
225-45128-437	Miscellaneous	1,028.32	730.00	264.36	700.00	276.92	300.00	
225-45128-590	Capital Outlay	.00	11,378.00	6,942.02	.00	2,441.19	.00	
Total POOL:		124,161.78	142,595.67	141,480.04	139,296.00	147,370.11	135,937.00	
PARKS								
225-45200-101	Full-Time Employees Regular	57,776.78	59,947.42	58,933.34	58,091.00	45,817.77	52,920.00	
225-45200-102	Full-Time Employees Overtime	16,294.57	1,252.61	4,860.27	4,000.00	3,746.14	5,000.00	
225-45200-103	Part-Time Employees	2,201.98	16,001.60	16,733.58	16,000.00	17,619.79	16,440.00	
225-45200-121	PERA	4,434.55	4,474.02	4,683.82	4,500.00	3,665.35	4,500.00	
225-45200-122	FICA	5,814.64	5,763.91	6,113.80	5,943.00	5,139.55	5,540.00	
225-45200-131	Employer Paid Health	13,609.98	14,351.20	14,170.86	16,389.00	13,929.56	15,844.52	
225-45200-151	Worker s Comp Insurance Prem	2,342.52	2,820.39	2,706.00	2,706.00	2,574.00	2,703.00	
225-45200-201	Office Supplies(paper-pens-et)	54.90	85.88	25.00	100.00	127.16	100.00	
225-45200-212	Motor Fuels-Gas	2,681.25	3,026.76	3,449.85	3,200.00	3,066.96	3,500.00	
225-45200-217	Other Operating Supplies	5,148.83	9,660.52	5,119.50	7,500.00	2,119.61	5,275.00	
225-45200-221	Repair/Maint - Equipment	17,227.60	7,575.39	6,344.62	8,000.00	2,575.17	6,535.00	
225-45200-223	Repair/Maintain - Building	10,246.19	2,646.02	5,169.11	10,000.00	1,229.19	5,000.00	
225-45200-228	Repair/Maintain - Other	.00	21,552.00	10,625.00	5,000.00	1,852.00	500.00	
225-45200-303	Engineering Fees	4,209.06	4,042.74	.00	1,000.00	.00	1,000.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
225-45200-310	Other Professional Services	12,303.03	2,394.43	3,456.92	600.00	1,232.75	2,000.00	
225-45200-321	Communications	957.09	947.58	571.13	900.00	609.07	600.00	
225-45200-331	Meetings-Conferences (mtgs/mi)	25.00	195.00	55.00	100.00	245.00	100.00	
225-45200-343	Advertising	.00	626.80	.00	250.00	148.80	250.00	
225-45200-362	Property - Casualty Ins (Auto)	16,245.36	12,922.69	13,494.44	14,000.00	13,716.17	14,401.00	
225-45200-381	Electric Utilities	3,219.93	3,253.64	2,936.80	3,500.00	2,226.47	3,500.00	
225-45200-383	Gas Utilities	.00	.00	98.61	.00	.00	.00	
225-45200-384	Garbage Service	.00	.00	.00	.00	.00	1,800.00	
225-45200-406	Safety	370.00	20.00	.00	200.00	.00	200.00	
225-45200-417	Uniforms	654.78	2,467.20-	368.05	600.00	526.12	600.00	
225-45200-418	Rentals	1,208.49	729.00	3,888.00	1,000.00	1,185.00	2,000.00	
225-45200-433	Dues and Subscriptions	.00	.00	25.00	.00	.00	.00	
225-45200-434	Sales Tax Paid	.00	.00	76.00	100.00	63.00	100.00	
225-45200-437	Miscellaneous	1,667.60	80.71	138.50	.00	500.00	.00	
225-45200-590	Capital Outlay	23,744.86	226,113.30	40,116.61	40,000.00	47,275.79	.00	
Budget notes: ~2019 $20,000 - Walking Trail Bridges; $20,000 - Mower								
Total PARKS:		202,438.99	398,016.41	204,159.81	203,679.00	171,190.42	150,408.52	

DOG PARK

DOG PARK

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
227-45200-437	Miscellaneous	.00	.00	.00	.00	47.12	.00	
Total DOG PARK:		.00	.00	.00	.00	47.12	.00	

AMBULANCE

Ambulance

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
230-49020-101	Full-Time Employees Regular	137,340.10	85,326.57	96,715.97	.00	5,020.76	.00	
230-49020-102	Full-Time Employees OT	.00	45,070.72	39,788.09	.00	3,721.49	.00	
230-49020-103	Part-Time Employees	34,974.00	89,069.05	104,990.81	.00	5,650.15	.00	
230-49020-121	PERA	7,329.90	9,711.17	10,621.39	4,400.00	436.96	.00	
230-49020-122	FICA	11,819.00	16,450.29	17,856.34	.00	1,099.71	.00	
230-49020-131	Employer Paid Health	9,502.76	13,904.97	16,248.61	.00	105.46-	.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
230-49020-135	Employer Paid Deferred Comp	.00	4,400.25	4,234.01	.00	4,274.20	.00	
230-49020-142	Unemployment Benefit Payments	1,436.11	.00	.00	5,000.00	6,888.62	.00	
230-49020-151	Worker s Comp Insurance Prem	3,208.46	5,624.32	17,313.84	.00	1,480.00	.00	
230-49020-201	Office Supplies(paper-pens-et)	1,187.29	477.62	393.01	.00	.00	.00	
230-49020-208	Training and Instruction	3,538.18	2,980.78	814.86	.00	.00	.00	
230-49020-211	Operating Supplies - Cleaning	2,032.95	553.55	999.53	.00	40.69	.00	
230-49020-212	Motor Fuels-Gas	3,606.14	5,376.19	10,744.29	.00	461.28	.00	
230-49020-213	Vehicle Maintenance	6,213.03	10,910.47	7,057.19	.00	.00	.00	
230-49020-216	Chemicals and Chem Prod-Oxygen	3,186.97	3,633.58	2,965.29	.00	.00	.00	
230-49020-217	Other Operating Supplies	18,243.88	27,162.05	18,836.55	.00	.00	.00	
230-49020-221	Repair/Maint - Equipment	2,618.19	2,033.75	1,691.98	.00	.00	.00	
230-49020-223	Repair/Maintain - Building	7,170.09	10,736.86	3,118.07	5,000.00	16,085.85	10,000.00	
230-49020-229	Reimburse Homeowner	578.90	1,355.66	230.72	.00	455.33	.00	
230-49020-309	Software and Design	1,788.61	1,749.69	.00	.00	.00	.00	
230-49020-310	Other Professional Services	2,929.92	673.50	1,960.50	.00	717.82	.00	
230-49020-321	Communications	4,366.58	4,029.65	4,065.69	.00	130.58	.00	
230-49020-331	Meetings-Conferences (mtgs/mi)	1,108.28	904.55	124.12	.00	.00	.00	
230-49020-332	EMT Training	7,127.54	4,273.34	2,761.47	.00	.00	.00	
230-49020-343	Advertising	490.23	567.24	316.00	.00	.00	.00	
230-49020-347	Other	.00	186.42	.00	.00	.00	.00	
230-49020-362	Property - Casualty Ins (Auto)	5,062.36	5,487.69	5,497.73	5,000.00	4,898.63	5,000.00	
230-49020-381	Electric Utilities	3,070.00	3,366.00	3,870.52	.00	.00	.00	
230-49020-383	Gas Utilities	1,817.66	1,574.85	1,401.91	.00	.00	.00	
230-49020-384	Garbage Service	895.29	355.19	387.48	.00	32.29	.00	
230-49020-401	Contractual Services	85,404.82	105,525.68	158,490.04	25,000.00	754.00	.00	
230-49020-407	Grant Expenditure	116.55	.00	.00	.00	.00	.00	
230-49020-417	Uniforms	4,065.09	1,548.88	1,818.57	.00	.00	.00	
230-49020-433	Dues and Subscriptions	389.00	850.00	50.00	.00	.00	.00	
230-49020-434	Sales Tax Paid	.00	2,495.19	2,105.90	.00	1,000.00	.00	
230-49020-437	Miscellaneous	1,058.96	84.31-	68.85	.00	.00	.00	
230-49020-560	Furniture & Fixtures	748.06	159.00	1,021.22	.00	.00	.00	
230-49020-590	Capital Outlay	.00	56,105.00	.00	.00	.00	.00	
Total Ambulance:		374,424.90	524,545.41	538,560.55	44,400.00	53,042.90	15,000.00	

CEMETERY

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Cemetery								
235-49010-151	Worker s Comp Insurance Prem	.00	452.33	.00	.00	.00	.00	
235-49010-217	Other Operating Supplies	2,740.23	2,519.93	2,304.83	2,500.00	1,477.51	2,500.00	
235-49010-221	Repair/Maint - Equipment	17.35	11.49	.00	.00	179.00	500.00	
235-49010-223	Repair/Maintain - Building	584.31	647.61	434.42	600.00	56.82	.00	
235-49010-228	Repair/Maintain - Other	.00	.00	5.49	.00	712.79	500.00	
235-49010-229	Reimburse Homeowner	.00	80.00	.00	.00	.00	.00	
235-49010-310	Other Professional Services	.00	2,450.00	2,450.00	2,500.00	.00	2,500.00	
Budget notes:								
Lawn Care								
235-49010-362	Property - Casualty Ins (Auto)	2,720.36	2,538.69	2,548.95	2,600.00	2,547.29	2,674.00	
235-49010-381	Electric Utilities	291.85	311.00	315.00	350.00	287.00	350.00	
235-49010-384	Garbage Service	.00	.00	.00	.00	432.00	680.00	
235-49010-401	Contractual Services	37,030.64	30,888.71	28,368.02	32,000.00	22,746.00	32,000.00	
235-49010-590	Capital Outlay	.00	.00	16,313.74	15,000.00	.00	.00	
Budget notes:								
~2019 $5,000 - Trees - Cemetery								
$10,000 - Consultant Cemetery Plan & Fundraising								
Total Cemetery:		43,384.74	39,899.76	52,740.45	55,550.00	28,438.41	41,704.00	

CEMETERY PERPETUAL CARE

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Cemetery Perpetual Care								
240-49015-590	Capital Outlay	10,057.80	.00	.00	.00	.00	.00	
Total Cemetery Perpetual Care:		10,057.80	.00	.00	.00	.00	.00	

RURAL FIRE

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Rural Fire								
245-42200-103	Part-Time Employees	10,481.99	9,363.56	8,911.41	12,000.00	.00	12,000.00	
245-42200-122	FICA	801.88	716.33	681.71	918.00	.00	918.00	
245-42200-151	Worker s Comp Insurance Prem	3,239.51	3,529.95	6,405.00	4,405.00	4,204.00	4,415.00	
245-42200-201	Office Supplies(paper-pens-et)	98.36	128.97	.00	150.00	.00	150.00	
245-42200-212	Motor Fuels-Gas	854.04	809.36	1,272.55	1,500.00	474.49	1,500.00	
245-42200-217	Other Operating Supplies	162.21	.00	171.03	175.00	.00	175.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
245-42200-221	Repair/Maint - Equipment	9,010.94	7,412.00	19,385.12	10,000.00	6,012.31	10,000.00	
245-42200-226	Foam	520.00	2,445.00	.00	2,000.00	.00	2,000.00	
245-42200-228	Repair/Maintain - Other	.00	.00	1,487.97	1,500.00	1,487.97	500.00	
245-42200-310	Other Professional Services	978.00	.00	986.50	1,000.00	.00	1,000.00	
245-42200-315	Jaws of Life	.00	.00	375.00	375.00	.00	500.00	
245-42200-331	Meetings-Conferences (mtgs/mi)	224.45	18.90	.00	200.00	267.03	200.00	
245-42200-362	Property - Casualty Ins (Auto)	5,126.35	4,597.69	4,798.02	4,800.00	4,702.69	4,937.00	
245-42200-401	Contractual Services	.00	1,487.97	.00	.00	.00	1,500.00	
Budget notes:								
Radios								
245-42200-417	Uniform	957.82	22.49	221.15	300.00	107.00	300.00	
245-42200-433	Dues and Subscriptions	289.00	894.50	262.50	850.00	276.50	850.00	
245-42200-437	Miscellaneous	88.78	1,420.00	.00	500.00	.00	500.00	
Total Rural Fire:		32,833.33	32,846.72	44,957.96	40,673.00	17,531.99	41,445.00	

FIRE RELIEF

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Fire Relief								
250-42300-124	Fire Pension Contributions	35,717.03	35,671.02	45,795.26	36,195.36	36,990.16	36,195.00	
250-42300-490	Donations - Fire Relief Assoc	6,600.00	6,600.00	.00	13,200.00	13,200.00	13,200.00	
Total Fire Relief:		42,317.03	42,271.02	45,795.26	49,395.36	50,190.16	49,395.00	

DEBT SERVICE FUND

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Debt Service								
300-47000-601	Bond Principal Pymt	.00	.00	87,000.00	92,000.00	73,000.00	219,000.00	
Budget notes:								
Payments for 2015-$1,225,000 GO Refunding Swimming Pool Bonds; 2009-$195,000 Go Refunding Bonds Ambulance Bldg, 2010 Street GO Bond								
300-47000-611	Bond Interest Payment	.00	.00	34,125.00	31,297.00	30,566.25	55,236.26	
Budget notes:								
Interest Pymts for 2015-$1,225,000 GO Refunding Swimming Pool Bonds; 2009-$195,000 Go Refunding Bonds Ambulance Bldg, 2010 Street GO Bond								
300-47000-620	Fiscal Agent Fees	.00	.00	.00	450.00	500.00	1,000.00	
Budget notes:								
Admin fees 2015-$1,225,000 GO Refunding Swimming Pool Bonds; 2009-$195,000 Go Refunding Bonds Ambulance Bldg, 2010 Street GO Bond								

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Total Debt Service:		.00	.00	121,125.00	123,747.00	104,066.25	275,236.26	
STREET PROJECT FUND								
STREET PROJECT FUND								
325-43100-601	Debt Srv Bond Principal	115,000.00	115,000.00	120,000.00	120,000.00	120,000.00	.00	
Budget notes: ~2019 Revenues collected in 2018 were for payments in 2019, so the 2019 payments will be paid from the Street Fund and then after that will be paid from Fund 300, Debt Service Fund.								
325-43100-611	Bond Interest	37,568.76	35,268.76	32,768.76	26,856.00	29,918.76	.00	
Budget notes: ~2019 Revenues collected in 2018 were for payments in 2019, so the 2019 payments will be paid from the Street Fund and then after that will be paid from Fund 300, Debt Service Fund.								
325-43100-620	Fiscal Agent s Fees	450.00	450.00	500.00	500.00	.00	.00	
Budget notes: ~2019 Revenues collected in 2018 were for payments in 2019, so the 2019 payments will be paid from the Street Fund and then after that will be paid from Fund 300, Debt Service Fund.								
Total STREET PROJECT FUND:		153,018.76	150,718.76	153,268.76	147,356.00	149,918.76	.00	
STORMWATER PROJECTS								
Administration								
404-41500-310	Other Professional Services	.00	.00	4,527.00	.00	71,266.88	.00	
Total Administration:		.00	.00	4,527.00	.00	71,266.88	.00	
CAPITAL IMPROVEMENT FUND								
Administration								
405-41500-720	Operating Transfers	.00	.00	300,000.00	.00	.00	.00	
Total Administration:		.00	.00	300,000.00	.00	.00	.00	

2019 DOWNTOWN PROJECT

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
DEPARTMENT: 43100								
416-43100-303	Engineering Fees	.00	.00	71,632.10	187,000.00	130,135.65	.00	
416-43100-510	Capital Outlay - Land	.00	.00	.00	.00	2,000.00	.00	
416-43100-530	Capital Outlay-Street Improve	.00	.00	.00	867,100.00	.00	1,100,000.00	
Budget notes:								
~2019 $630,000 - City Share Downtown TAP Grant Project								
~2020 City Share Downtown TAP Grant Project								
Total DEPARTMENT: 43100:		.00	.00	71,632.10	1,054,100.00	132,135.65	1,100,000.00	
TIF 1-9 LEVAN								
TIF 1-9 LEVAN								
505-46500-304	Legal Fees	.00	.00	100.00	.00	.00	.00	
505-46500-310	Other Professional Services	.00	.00	.00	.00	3,000.00	.00	
505-46500-437	Miscellaneous	89,662.85	.00	.00	.00	.00	.00	
505-46500-439	TIF Payments	.00	85,860.78	88,472.78	85,760.00	48,509.00	54,000.00	
Budget notes:								
Levan contract ends 6/30/20. Harvest Ridge contract ends 6/30/20								
Total TIF 1-9 LEVAN:		89,662.85	85,860.78	88,572.78	85,760.00	51,509.00	54,000.00	
TIF DOWNTOWN REDEVELOPMENT								
DEPARTMENT: 46500								
506-46500-439	TIF Payments	.00	.00	.00	.00	3,689.00	7,500.00	
Budget notes:								
Cabin Coffee TIF contract								
Total DEPARTMENT: 46500:		.00	.00	.00	.00	3,689.00	7,500.00	
WATER FUND								
Water Utilities (GENERAL)								
601-49400-101	Full-Time Employees Regular	57,596.00	62,378.94	60,348.14	58,238.00	50,376.72	52,920.00	
601-49400-102	Full-Time Employees Overtime	.00	4,990.54	6,120.53	6,000.00	5,220.21	6,370.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
601-49400-103	Part-Time Employees	4,353.75	193.50	.00	.00	.00	.00	
601-49400-121	PERA	43,268.36	12,028.57	2,525.93-	4,914.00	3,750.73	4,447.00	
601-49400-122	FICA	4,864.83	4,851.69	5,157.73	4,817.00	4,253.15	4,417.00	
601-49400-131	Employer Paid Health	13,623.73	15,002.20	16,899.64	16,390.00	13,908.00	15,844.52	
601-49400-151	Worker s Comp Insurance Prem	1,838.12	1,794.74	1,517.00	1,517.00	1,213.00	1,500.00	
601-49400-201	Office Supplies(paper-pens-et)	2,839.22	3,290.76	2,998.66	3,500.00	3,157.39	3,500.00	
601-49400-212	Motor Fuels-Gas	2,669.95	699.37	939.00	750.00	325.31	750.00	
601-49400-217	Other Operating Supplies	7,762.87	8,504.11	12,393.36	7,800.00	6,507.14	8,000.00	
601-49400-221	Repair/Maint -WELLS	2,792.69	5,362.74	10,675.00	30,000.00	12,267.21	30,000.00	
Budget notes:								
WELL REPAIR/MAINT								
601-49400-223	Repair/Maintain - Building	.00	48.83	1,497.72	500.00	47.23	500.00	
601-49400-224	Repair/Maintain - Streets	.00	.00	412.50	.00	.00	.00	
601-49400-228	Repair-Water Main Repairs	14,070.45	32,058.22	23,924.11	30,000.00	35,050.60	30,000.00	
Budget notes:								
WATERMAIN REPAIRS								
601-49400-229	Refunds	781.99	189.43	355.76	100.00	76.17	200.00	
601-49400-303	Engineering Fees	25,153.55	10,572.59	4,029.81	25,000.00	7,910.00	25,000.00	
601-49400-309	Software and Design	.00	.00	.00	.00	53.16	200.00	
601-49400-310	Other Professional Services	12,491.37	18,716.42	10,725.85	10,000.00	8,363.12	15,305.00	
Budget notes:								
State WA Connect Fee, Testing Fees, Locates, Leak Detection								
601-49400-331	Meetings-Conferences (mtgs/mi)	379.00	1,126.70	1,287.39	1,500.00	591.40	1,500.00	
601-49400-343	Advertising	487.50	460.65	.00	600.00	84.50	200.00	
601-49400-362	Property - Casualty Ins (Auto)	4,986.36	4,680.69	4,997.94	5,500.00	5,388.50	5,500.00	
601-49400-381	Electric Utilities	35,906.10	35,114.00	28,124.00	38,000.00	32,364.00	38,000.00	
601-49400-401	Contractual Services	38,147.95	.28	.00	.00	852.39	1,500.00	
601-49400-406	SAFETY	.00	.00	631.94	1,200.00	.00	1,200.00	
601-49400-417	Uniforms	500.73	559.01	49.99	600.00	892.86	600.00	
601-49400-418	Rentals	6,386.21	.00	.00	.00	.00	.00	
601-49400-420	Depreciation	74,139.84	78,688.00	83,600.00	74,000.00	.00	83,600.00	
601-49400-433	Dues and Subscriptions	1,077.82	352.00	1,094.06	750.00	1,070.91	1,500.00	
601-49400-434	Sales Tax Paid	3,998.00	3,908.62-	.00	.00	130.95-	250.00	
601-49400-437	Miscellaneous	.00	30,425.81	20.05	.00	8.76	200.00	
601-49400-570	Capital Outlay - Equipment	.00	29,780.57	.00	.00	.00	.00	
601-49400-580	Computers & Technology	.00	.00	.00	.00	1,320.17	.00	
601-49400-590	Capital Outlay	.00	1.27	.31	.00	151,635.00	.00	
601-49400-601	Debt Srv Bond Principal	.00	.00	.00	62,000.00	76,000.00	77,000.00	
601-49400-611	Bond Interest	8,993.80	7,476.70	5,312.00	4,997.00	8,728.12	6,827.46	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Total Water Utilities (GENERAL):		369,110.19	365,439.71	280,586.56	388,673.00	431,284.80	416,830.98	

SEWER FUND

Sewer (GENERAL)

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
602-49450-101	Full-Time Employees Regular	30,505.85	49,293.20	51,343.68	51,588.00	51,732.78	54,708.00	
602-49450-102	Full-Time Employees Overtime	.00	2,514.87	6,201.08	5,000.00	8,596.59	7,000.00	
602-49450-103	Part-Time Employees	1,246.32	293.25	.00	.00	.00	.00	
602-49450-121	PERA	50,914.12	39,334.77	3,025.05	4,244.00	4,524.72	4,103.00	
602-49450-122	FICA	2,165.61	3,883.92	4,298.35	4,328.00	4,615.20	4,075.00	
602-49450-131	Employer Paid Health	9,074.40	14,460.52	15,142.70	16,314.00	13,966.88	15,847.04	
602-49450-151	Worker s Comp Insurance Prem	.00	442.78	.01-	.00	.00	.00	
602-49450-201	Office Supplies(paper-pens-et)	2,839.14	3,454.26	2,567.68	3,500.00	3,118.07	3,000.00	
602-49450-212	Motor Fuels-Gas	123.53	351.20	469.99	250.00	180.90	250.00	
602-49450-217	Other Operating Supplies	5,031.11	2,894.96	6,405.00	6,500.00	441.67	6,500.00	
602-49450-221	Repair/Maint - Equipment	49,512.89	14,592.22	8,763.49	10,000.00	16,805.05	16,000.00	
602-49450-223	BUILDING REPAIR	.00	9.48	434.84	500.00	.00	.00	
602-49450-228	Repair/Maintain - Other	10,320.20	.00	730.00	60,000.00	.00	63,000.00	
Budget notes:								
SEWER JET								
602-49450-229	Reimburse homeowner	4,189.67	189.43	186.20	185.00	.00	.00	
602-49450-303	Engineering Fees	524.74	769.17	1,275.00	4,000.00	442.50	4,000.00	
602-49450-310	Other Professional Services	722.23	2,305.27	1,024.45	600.00	689.92	750.00	
602-49450-321	Communications	50.00	.00	.00	.00	.00	.00	
602-49450-331	Meetings-Conferences (mtgs/mi)	1,200.70	1,954.00	1,179.15	1,700.00	445.00	1,500.00	
602-49450-362	Property - Casualty Ins (Auto)	3,678.36	3,648.69	3,748.45	3,800.00	3,722.96	3,800.00	
602-49450-381	Electric Utilities	6,381.80	7,118.00	6,487.00	7,800.00	7,220.00	8,400.00	
602-49450-383	Gas Utilities	528.45	595.61	947.78	900.00	393.69	950.00	
602-49450-385	Sewer Plv-Elgin Sewer District	785,467.42	778,662.93	788,369.19	800,000.00	588,544.40	800,000.00	
602-49450-417	UNIFORM	682.83	587.46	599.46	600.00	594.17	600.00	
602-49450-420	Depreciation	13,122.43	13,122.00	13,122.00	13,000.00	.00	13,122.00	
602-49450-437	Miscellaneous	2,039.96	39,983.00	20.00	2,000.00	84.50	500.00	
602-49450-570	Capital Outlay - Equipment	.00	.00	.00	.00	4,612.74	.00	
602-49450-601	Debt Srv Bond Principal	.00	.00	.00	40,000.00	.00	44,000.00	
602-49450-611	Bond Interest	5,188.52	4,443.50	3,409.09	2,310.00	1,155.00	1,210.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Total Sewer (GENERAL):		985,510.28	984,904.49	919,749.62	1,039,119.00	711,886.74	1,053,315.04	

MUNICIPAL LIQUOR FUND

Liquor Store (GENERAL)

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
609-49750-101	Full-Time Employees Regular	116,325.90	108,353.21	89,414.44	88,982.00	91,543.48	103,214.00	
609-49750-102	Full-Time Employees Overtime	17,142.11	4,573.53	3,342.76	3,000.00	3,060.52	3,000.00	
609-49750-103	Part-Time Employees	798.65	29,013.25	51,325.57	61,968.00	61,735.21	80,665.00	
609-49750-121	PERA	107,590.70	24,415.32	1,806.99-	11,425.00	11,425.53	14,245.00	
609-49750-122	FICA	9,783.23	10,156.22	10,688.10	12,855.00	11,959.77	15,365.00	
609-49750-131	Employer Paid Health	6,192.29	5,813.14	13,668.94	15,201.00	14,342.94	17,037.36	
609-49750-142	Unemployment Benefit Payments	.00	112.02	.00	.00	.00	.00	
609-49750-151	Worker s Comp Insurance Prem	4,549.13	4,419.82	7,429.97	7,949.00	4,498.00	7,500.00	
609-49750-201	Office Supplies(paper-pens-et)	5,126.09	3,832.47	1,562.64	1,000.00	1,696.70	2,000.00	
609-49750-211	Operating Supplies - Cleaning	176.00	261.94	1,449.29	1,000.00	992.85	1,500.00	
609-49750-214	Liquor Store Bar Supply	7,169.82	7,460.01	12,363.92	11,000.00	15,420.24	13,000.00	
609-49750-217	Other Operating Supplies	.00	.00	3,024.28	.00	2,767.78	3,000.00	
609-49750-221	Repair/Maint - Equipment	38.97	474.58	410.02	1,000.00	1,435.65	1,500.00	
609-49750-223	Repair/Maintain - Building	5,383.73	6,858.31	22,724.96	6,000.00	7,763.36	9,000.00	
609-49750-251	Merchandise Resale - Liquor	112,301.42	121,605.02	162,260.86	120,000.00	169,680.17	165,000.00	
609-49750-252	Merchandise Resale - Beer	306,004.01	325,051.23	422,163.25	330,000.00	471,194.88	425,000.00	
609-49750-259	Merchandise For Resale - Other	4,022.56	3,641.64	16,696.47	10,000.00	16,467.12	10,000.00	
609-49750-261	Merch- On-Sale Liquor	.00	.00	25.43	.00	.00	.00	
609-49750-269	Merch- On-Sale Other	.00	93.41	423.89	.00	172.81	.00	
609-49750-310	Other Professional Services	229.25	816.81	2,683.20	3,500.00	1,067.04	3,500.00	
609-49750-311	Video Technology/Security	.00	.00	319.92	540.00	75.67	540.00	
609-49750-321	Communications	2,263.71	2,420.32	4,113.14	2,300.00	4,059.88	4,400.00	
609-49750-322	Postage (Liq)	.00	.00	38.44	.00	.00	.00	
609-49750-331	Meetings-Conferences (mtgs/mi)	143.52	265.53	319.92	800.00	743.95	800.00	
609-49750-343	Advertising	2,182.69	792.00	4,481.82	5,000.00	4,586.10	5,000.00	
609-49750-348	Program Expense	1,103.60	1,380.56	4,413.55	16,000.00	11,650.91	12,000.00	
609-49750-362	Property - Casualty Ins (Auto)	3,617.00	3,000.00	3,498.56	3,500.00	3,429.04	3,500.00	
609-49750-364	Dram Shop Ins	1,760.00	2,195.00	2,352.00	3,000.00	483.00	3,000.00	
609-49750-381	Electric Utilities	9,112.00	9,983.85	11,946.12	9,000.00	9,808.73	9,000.00	
609-49750-383	Gas Utilities	1,636.67	1,881.35	2,100.81	2,100.00	1,496.62	2,800.00	
609-49750-384	Garbage Service	3,754.26	5,129.23	4,691.22	5,000.00	5,864.75	5,500.00	
609-49750-401	Contractual Services	4,061.30	3,262.64	331.32	4,000.00	799.42	4,000.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
609-49750-406	Safety	.00	.00	180.57	500.00	.00	500.00	
609-49750-420	Depreciation	10,888.07	11,528.00	12,001.00	11,528.00	.00	12,000.00	
609-49750-432	Uncollectible Checks	.00	.00	.00	.00	91.70	.00	
609-49750-433	Dues and Subscriptions	3,485.22	2,972.17	1,799.45	2,000.00	933.25	2,000.00	
609-49750-434	Sales Tax Paid	14,115.00	13,258.00	21,657.00	15,000.00	18,474.81	18,000.00	
609-49750-437	Miscellaneous	539.12	2,196.61	195.00	500.00	295.84	500.00	
609-49750-443	Credit Card Merchant Fees	.00	.00	2,779.29	.00	1,423.41	.00	
609-49750-491	Contributions/Donations Expend	.00	.00	200.00	800.00	.00	.00	
609-49750-520	Capital Outlay-Bldg & Structur	.00	.00	.00	.00	11,655.00	.00	
609-49750-580	Computers & Technology	.00	.00	.00	.00	8,007.76	.00	
609-49750-590	Capital Outlay	.00	.00	.35	.00	.00	.00	
Total Liquor Store (GENERAL):		761,496.02	717,217.19	897,270.48	766,448.00	971,103.89	958,066.36	
Net Grand Totals:		5,959,872.12-	6,315,093.79-	8,011,166.67-	6,801,576.36-	5,521,177.92-	6,934,449.11-	

Budget Detail - Revenues

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
GENERAL FUND								
Council								
101-41110-31010	Property Taxes	.00	.00	.00	54,742.00	29,683.72	55,397.00	
101-41110-33408	Insurance Premium - Refund	1,016.72	227.00	.00	.00	276.64	.00	
101-41110-36290	Miscellaneous Revenues	205.00	32,510.55	.01	.00	3,615.00	6,600.00	
Budget notes:								
CITY CLEAN-UP								
Total Council:		1,221.72	32,737.55	.01	54,742.00	33,575.36	61,997.00	
Elections								
101-41410-31010	Property Taxes	.00	.00	.00	1,775.00	932.10	8,675.00	
101-41410-36290	Miscellaneous Revenues	20.00	.00	75.00	.00	.00	1,500.00	
Total Elections:		20.00	.00	75.00	1,775.00	932.10	10,175.00	
Administration								
101-41500-31010	Property Taxes	1,078,166.67	1,051,358.13	950,098.76	.00	3,135.87	251,611.00	
101-41500-32105	Business Licenses	3,745.00	8,260.00	9,945.29	5,000.00	5,679.08	8,500.00	
101-41500-32210	Building Permits	20,342.97	44,556.55	23,854.22	35,000.00	15,539.15	20,000.00	
101-41500-33401	Local Government Aid	722,170.50	723,678.00	757,262.00	409,225.00	204,608.72	269,097.00	
101-41500-33402	Homestead-Agriculture Cr Aid	1,199.99	1,203.96	1,222.85	1,200.00	.00	.00	
101-41500-33408	Insurance Premium - Refund	1,132.53	254.24	.00	.00	133.02	.00	
101-41500-33422	Other State Grants - Aids	302,890.69	388,503.55	61,353.81	.00	1,267.88	.00	
Budget notes:								
SEMMCHRA GRANT FOR 2016 & 2017 YRS ONLY-DONE 12/31/17								
101-41500-33429	PERA STATE AID	.00	.00	2,295.00	1,147.00	1,147.50	2,294.00	
101-41500-34103	Zoning and Subdivision Fees	2,820.00	400.00	1,640.00	800.00	6,735.75	2,000.00	
101-41500-34900	Other Charges	.00	.00	.00	.00	35.00	.00	
101-41500-34910	Transit Revenues	8,459.25	7,486.50	7,726.25	8,000.00	7,182.75	8,000.00	
101-41500-34920	NSF Service Charge	.00	.00	30.00	.00	30.00	.00	
101-41500-34950	Other Revenues	6,963.33	.00	1,326.50	.00	.00	.00	
101-41500-36210	Interest Earnings	39,938.13	47,109.16	56,380.00	35,000.00	9,250.64	50,000.00	
101-41500-36220	Rents	325.00	54.00	81.00	50.00	.00	.00	
101-41500-36250	Contract Payment	5,334.69	7,293.00	.00	7,293.00	.00	.00	
Budget notes:								
~2019 Township Fire Contracts - all payments go to Fund 245 now because truck loan is paid off.								
101-41500-36270	Franchise Fees	23,467.99	32,966.72	29,456.18	45,500.00	52,416.35	50,000.00	
Budget notes:								

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
MN ENERGY FRANCHISE FEE								
~2019 MIDCO $10,400; HBC $11,000 (FUND 255 CLOSED IN 2019)								
MN ENERGY FRANCHISE FEE								
101-41500-36290	Miscellaneous Revenues	23,424.89	1,646.95	3,179.61	4,000.00	797.68	1,000.00	
101-41500-36291	Miscellaneous Revenues	99,818.67	1,883.47	132.54	1,500.00	3,462.90	1,000.00	
Total Administration:		2,340,200.30	2,316,654.23	1,905,984.01	553,715.00	311,422.29	663,502.00	
Police								
101-42100-31010	Property Taxes	.00	.00	.00	391,492.00	212,518.28	510,200.00	
101-42100-32200	Non-Business Licenses/Permits	1,700.00	.00	20.00	.00	.00	.00	
101-42100-32240	Animal Licenses	840.00	765.00	795.00	850.00	716.58	850.00	
101-42100-33000	Intergovernmental Revenues	.00	358.92	1,382.87	1,000.00	823.38	1,000.00	
Budget notes:								
TASK FORCE OT								
101-42100-33401	Local Government Aid	.00	.00	.00	349,991.00	174,999.28	269,097.00	
101-42100-33406	Police - State Aid	57,881.65	58,781.08	60,900.67	60,901.00	62,590.16	60,000.00	
Budget notes:								
MN STATE AID-SUBSIDY								
101-42100-33408	Insurance Premium - Refund	6,463.70	1,461.88	.00	.00	213.86	.00	
101-42100-33422	Other State Grants - Aids	3,693.36	6,823.62	13,682.87	12,000.00	12,255.68	13,000.00	
Budget notes:								
TZD GRANTS, POST TRAINING								
101-42100-33630	Other Local Grants	29,273.17	585.00-	.00	.00	918.11	.00	
101-42100-34000	Charges for Services	.00	48,424.71	51,042.21	55,000.00	52,758.76	55,000.00	
Budget notes:								
SCHOOL LIAISON OFFICER-PEM SCHOOLS								
101-42100-34950	Other Revenues	3,677.24	16.95	339.75	.00	.00	.00	
101-42100-35000	Fines and Forfeits	10,161.67	9,252.72	7,175.91	10,000.00	7,920.16	10,000.00	
Budget notes:								
COURT FEES, DOG IMPOUND								
101-42100-35104	Other Fines	5,190.00	4,592.00	2,504.25	3,500.00	3,360.00	3,500.00	
Budget notes:								
SNOWBIRD & PARKING TICKETS								
101-42100-35200	Forfeits	2,226.00	2,620.00	5,950.00	1,500.00	40.00	1,500.00	
101-42100-36235	Donations-Police Dept	1,000.00	.00	.00	.00	.00	.00	
101-42100-36280	Other Sales	1,355.50	237.57	164.68	150.00	66.00	150.00	
Budget notes:								
POLICE REPORTS								

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
101-42100-36290	Miscellaneous Revenues	3,477.85	10,361.24	905.50	1,000.00	7,067.11	1,500.00	
Budget notes:								
	ATV/GOLF CART LICENSES							
Total Police:		126,940.14	143,110.69	144,863.71	887,384.00	536,247.36	925,797.00	
Police - DARE Program								
101-42110-36235	Donations-Police Dept	100.00	.00	.00	.00	.00	.00	
Total Police - DARE Program:		100.00	.00	.00	.00	.00	.00	
City Fire								
101-42200-31010	Property Taxes	.00	.00	.00	46,735.00	25,381.74	67,447.00	
101-42200-33400	State Grants and Aids	.00	3,075.00	2,115.00	3,000.00	.00	7,000.00	
101-42200-33408	Insurance Premium - Refund	2,611.43	590.20	.00	.00	228.38	.00	
101-42200-34207	Fire Calls	9,275.00	12,305.00	6,899.00	10,000.00	1,095.00	.00	
101-42200-34208	Accident/Extrication	565.00	.00	.00	.00	.00	.00	
101-42200-36230	Contributions and Donations	43,613.95	54,519.00	61,603.00	50,000.00	33,902.82	50,000.00	
Budget notes:								
	FIRE RELIEF ASSN DONATIONS							
101-42200-36290	Miscellaneous Revenues	852.53	3,537.17	988.64	.00	664.00	1,000.00	
Total City Fire:		56,917.91	74,026.37	71,605.64	109,735.00	61,271.94	125,447.00	
Emergency Management								
101-42500-31010	Property Taxes	.00	.00	.00	2,776.00	1,505.70	3,212.00	
Total Emergency Management:		.00	.00	.00	2,776.00	1,505.70	3,212.00	
Public Works (GENERAL)								
101-43100-31010	Property Taxes	.00	.00	.00	383,883.00	208,359.69	221,928.00	
101-43100-33401	Local Government Aid	.00	.00	.00	.00	.00	269,098.00	
101-43100-33408	Insurance Premium - Refund	7,166.11	1,616.24	.00	.00	570.55	.00	
101-43100-33440	SMALL CITIES-STATE AID	.00	.00	24,325.00	24,689.00	.00	.00	
101-43100-33450	Mn DOT GRANT/REIMBURSEMENT	.00	.00	7,046.26	.00	.00	.00	
101-43100-34000	Charges for Services	442.66	542.67	517.66	500.00	398.83	500.00	
101-43100-34301	Sidewalk Fee	22,513.28	27,367.25	24,406.93	26,000.00	24,304.98	26,400.00	
101-43100-34408	Compost Fees	7,476.69	7,678.84	7,135.77	7,500.00	6,939.76	7,560.00	
101-43100-34409	Brush Site Permit Fees	.00	.00	.00	.00	45.00	300.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
101-43100-36280	Other Sales	60.25	.00	53.69	.00	3,733.27	500.00	
101-43100-36290	Miscellaneous Revenues	6,879.97	1,873.30	5,434.20	500.00	535.15	500.00	
	Total Public Works (GENERAL):	44,538.96	39,078.30	68,919.51	443,072.00	244,887.23	526,786.00	
Ice & Snow Removal								
101-43125-31010	Property Taxes	.00	.00	.00	79,981.00	43,378.39	86,174.00	
101-43125-33422	Other State Grants - Aids	2,552.00-	.00	.00	.00	.00	.00	
101-43125-34000	Charges for Services	1,080.00	4,161.63	3,568.88	2,500.00	6,505.23	6,500.00	
101-43125-34300	Highways-Street Srvs Charges	2,439.55	.00	.00	1,500.00	46.20-	.00	
	Total Ice & Snow Removal:	967.55	4,161.63	3,568.88	83,981.00	49,837.42	92,674.00	
Economic Development								
101-46500-31010	Property Taxes	.00	.00	.00	55,000.00	29,827.13	55,000.00	
101-46500-31800	Other Tax Revenue	.00	.00	4,656.97	.00	.00	.00	
	Total Economic Development:	.00	.00	4,656.97	55,000.00	29,827.13	55,000.00	
One-Meeting Community Planning								
101-46700-33640	SMIF Grant	.00	.00	.00	10,000.00	10,000.00	.00	
101-46700-36230	Contributions and Donations	.00	.00	1,750.00	4,250.00	1,500.00	.00	
Budget notes:	FIRE RELIEF ASSN DONATIONS							
	Total One-Meeting Community Planning:	.00	.00	1,750.00	14,250.00	11,500.00	.00	
Other Finanacing Uses/Contrib								
101-49300-31010	Property Taxes	.00	.00	.00	13,800.00	7,456.78	15,300.00	
	Total Other Finanacing Uses/Contrib:	.00	.00	.00	13,800.00	7,456.78	15,300.00	
	Net Total GENERAL FUND:	2,570,906.58	2,609,768.77	2,201,423.73	2,220,230.00	1,288,463.31	2,479,890.00	

REVOLVING LOAN/ROCH SALES TAX

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
REVOLVING LOAN/ROCH SALES TAX								
203-46600-36210	INTEREST EARNINGS	89.85	365.04	625.86	350.00	660.40	.00	
203-46600-36250	CONTRACT PAYMENT	.00	90,000.00	25,000.00	.00	.00	.00	
	Total REVOLVING LOAN/ROCH SALES TAX:	89.85	90,365.04	25,625.86	350.00	660.40	.00	
	Net Total REVOLVING LOAN/ROCH SALES TAX:	89.85	90,365.04	25,625.86	350.00	660.40	.00	
CIVIL WAR HISTORICAL MARKER								
DEPARTMENT: 49010								
204-49010-36230	Contributions & Donations	1,000.00	.00	.00	.00	.00	.00	
	Total DEPARTMENT: 49010:	1,000.00	.00	.00	.00	.00	.00	
	Net Total CIVIL WAR HISTORICAL MARKER:	1,000.00	.00	.00	.00	.00	.00	
PIONEER PEACE CORPS MARKER								
DEPARTMENT: 49010								
205-49010-36230	Contributions & Donations	3,025.00	2,200.00	1,120.17	1,000.00	.00	.00	
	Total DEPARTMENT: 49010:	3,025.00	2,200.00	1,120.17	1,000.00	.00	.00	
	Net Total PIONEER PEACE CORPS MARKER:	3,025.00	2,200.00	1,120.17	1,000.00	.00	.00	
LIBRARY								
Libraries (GENERAL)								
211-45500-31010	Property Taxes	163,584.00	163,449.60	166,905.48	190,087.00	103,297.01	196,419.00	
211-45500-33408	Insurance Premium - Refund	1,528.18	345.04	.00	.00	190.31	.00	
211-45500-33620	Other County Grants/Aid	52,888.00	55,615.56	59,074.87	52,613.00	27,006.43	50,518.00	
211-45500-33630	Grants/Library	.00	.00	240.00	.00	.00	3,000.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
211-45500-35000	Fines and Forfeits	1,959.65	2,704.49	1,125.55	1,500.00	798.99	1,000.00	
211-45500-36230	Contributions and Donations	660.00	750.00	125.00	.00	135.00	.00	
211-45500-36280	Other Sales	2,358.43	1,933.90	1,975.30	1,500.00	2,159.45	1,500.00	
211-45500-36290	Miscellaneous Revenues	.00	11,575.10	.00	.00	.00	.00	
211-45500-39101	Sales of General Fixed Assets	704.14	451.12	532.48	.00	455.20	.00	
	Total Libraries (GENERAL):	223,682.40	236,824.81	229,978.68	245,700.00	134,042.39	252,437.00	
	Net Total LIBRARY:	223,682.40	236,824.81	229,978.68	245,700.00	134,042.39	252,437.00	
LIBRARY MEMORIAL								
Libraries (GENERAL)								
215-45500-36210	Interest Earnings	1,809.00-	386.00	5,261.00	400.00	.00	5,000.00	
215-45500-36230	Contributions and Donations	.00	3,396.00	.00	.00	.00	.00	
	Total Libraries (GENERAL):	1,809.00-	3,782.00	5,261.00	400.00	.00	5,000.00	
	Net Total LIBRARY MEMORIAL:	1,809.00-	3,782.00	5,261.00	400.00	.00	5,000.00	
PARKS								
ICE RINK								
225-45127-31010	Property Taxes	.00	.00	.00	3,950.00	2,150.99	4,200.00	
225-45127-36230	Contributions and Donations	.00	1,000.00	.00	1,000.00	.00	.00	
	Total ICE RINK:	.00	1,000.00	.00	4,950.00	2,150.99	4,200.00	
POOL								
225-45128-31010	Property Taxes	.00	.00	.00	71,196.00	38,646.21	66,437.00	
225-45128-33408	Insurance Premium - Refund	2,024.26	454.00	.00	.00	475.59	.00	
225-45128-33630	Other Local Grants	.00	.00	.00	.00	979.00	.00	
225-45128-34720	Swimming Pool Lessons - Charge	23,571.00	15,205.00	18,295.00	18,500.00	17,705.00	18,000.00	
225-45128-34721	Swimming Pool Admissions-Chrg	35,436.50	44,509.00	43,028.50	42,300.00	45,833.50	43,000.00	
225-45128-36230	Contributions and Donations	950.00	1,150.00	170.00	1,000.00	314.00	500.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
225-45128-36280	Pool Candy Sales	8,817.17	7,776.50	8,154.90	6,300.00	7,903.88	8,000.00	
225-45128-36290	Miscellaneous Revenues	.00	6,652.87	892.00	.00	47.12	.00	
Total POOL:		70,798.93	75,747.37	70,540.40	139,296.00	111,904.30	135,937.00	
PARKS								
225-45200-31010	Property Taxes	170,000.00	188,719.70	171,442.31	155,679.00	84,938.24	141,909.00	
225-45200-33408	Insurance Premium - Refund	5,305.55	1,198.56	.00	.00	641.97	.00	
225-45200-33422	Other State Grants - Aids	.00	100,000.00	.00	.00	.00	.00	
225-45200-34000	Charges for Services	1,972.47	214.75	8,609.00	7,000.00	7,000.00	7,000.00	
Budget notes:								
~2019 CONTRACT PEM SCHOOLS FOR USE OF ECKSTEIN FIELD								
225-45200-34740	Park & Rec Fees - Serv Charges	480.00	.00	.00	.00	.00	.00	
225-45200-36220	Rents	1,052.00	9,043.00	1,202.00	1,000.00	1,082.00	1,500.00	
225-45200-36230	Contributions and Donations	900.00	1,000.00	.00	.00	.00	.00	
225-45200-36245	Subdivision Developer's Fees	.00	.00	.00	.00	3,520.00	.00	
225-45200-36280	Other Sales	.00	.00	10.00	.00	40.00	.00	
225-45200-36290	Miscellaneous Revenues	.00	.00	3,979.57	.00	367.70	.00	
225-45200-39201	Transfer from General Fund	.00	.00	387,800.00	.00	.00	.00	
Total PARKS:		179,710.02	300,176.01	573,042.88	163,679.00	97,589.91	150,409.00	
Net Total PARKS:		250,508.95	376,923.38	643,583.28	307,925.00	211,645.20	290,546.00	
DOG PARK								
DOG PARK								
227-45200-36230	Contributions and Donations	.00	.00	.00	.00	1,876.00	.00	
Total DOG PARK:		.00	.00	.00	.00	1,876.00	.00	
Net Total DOG PARK:		.00	.00	.00	.00	1,876.00	.00	
AMBULANCE								

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Ambulance								
230-49020-31010	Property Taxes	111,500.00	177,762.02	406,916.23	29,400.00	16,838.00	.00	
230-49020-33400	State Grants and Aids	.00	.00	1,100.00	.00	.00	.00	
230-49020-33408	Insurance Premium - Refund	2,581.52	581.12	.00	.00	261.73	.00	
230-49020-33416	Training Reimbursement	1,837.00	5,745.60	1,950.00	.00	.00	.00	
Budget notes:								
REIMB TRAINING CLASSES								
230-49020-33630	Other Local Grants	3,540.00	.00	.00	.00	.00	.00	
230-49020-34000	Training Charges	.00	700.00	5,867.50	.00	75.00	.00	
230-49020-34500	Ambulance Charges for Services	241,169.61	189,807.65	246,857.14	15,000.00	45,967.80	15,000.00	
230-49020-36230	Contributions and Donations	1,775.00	980.00	1,140.00	.00	.00	.00	
230-49020-36290	Miscellaneous Revenues	136.43	916.16	129.26	.00	2,154.64	.00	
230-49020-39201	Transfer from General Fund	.00	.00	477,213.00	.00	.00	.00	
Total Ambulance:		362,539.56	376,492.55	1,141,173.13	44,400.00	65,297.17	15,000.00	
Net Total AMBULANCE:		362,539.56	376,492.55	1,141,173.13	44,400.00	65,297.17	15,000.00	

CEMETERY

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Cemetery								
235-49010-31010	Property Taxes	18,207.00	18,087.53	25,816.24	30,950.00	16,846.91	33,204.00	
235-49010-33408	Insurance Premium - Refund	672.40	154.36	.00	.00	121.25	.00	
235-49010-34940	Cemetery - Service Charges	8,370.00	5,085.00	7,230.00	7,500.00	8,380.00	7,500.00	
235-49010-36230	Contributions and Donations	.00	15.00	.00	.00	.00	.00	
235-49010-36280	Other Sales	1,200.00	1,900.00	1,000.00	2,100.00	1,500.00	1,000.00	
235-49010-36290	Miscellaneous Revenues	.00	24.00	.00	.00	100.00	.00	
235-49010-39201	Transfer from General Fund	.00	.00	19,868.00	.00	.00	.00	
Total Cemetery:		28,449.40	25,265.89	53,914.24	40,550.00	26,948.16	41,704.00	
Net Total CEMETERY:		28,449.40	25,265.89	53,914.24	40,550.00	26,948.16	41,704.00	

CEMETERY PERPETUAL CARE

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Cemetery Perpetual Care								
240-49015-34940	Cemetery - Service Charges	400.00	500.00	100.00	500.00	500.00	500.00	
240-49015-36210	Interest Earnings	1,428.69	1,184.70	1,184.70	1,100.00	771.70	1,000.00	
Total Cemetery Perpetual Care:		1,828.69	1,684.70	1,284.70	1,600.00	1,271.70	1,500.00	
Net Total CEMETERY PERPETUAL CARE:		1,828.69	1,684.70	1,284.70	1,600.00	1,271.70	1,500.00	
RURAL FIRE								
Rural Fire								
245-42200-33400	State Grants and Aids	350.00	.00	.00	.00	.00	.00	
245-42200-33408	Insurance Premium - Refund	2,611.43	590.20	.00	.00	228.38	.00	
245-42200-34207	Rural Fire Calls	11,720.45	6,109.00	10,840.00	10,000.00	3,995.00	10,000.00	
245-42200-34208	Accident/Extrication	760.00	1,970.00	2,730.00	2,000.00	.00	1,000.00	
245-42200-34900	Other Charges	43,118.00	35,360.00	28,870.00	31,620.00	38,913.00	.00	
Budget notes:	TOWNSHIP CONTRACTS							
245-42200-34950	Other Revenues	.00	.00	13,331.29	.00	.00	.00	
245-42200-36210	Interest Earnings	5.00	1,417.50	7.40	.00	10.41	.00	
245-42200-36230	Contributions and Donations	10,000.00	722.00	.00	.00	.00	.00	
245-42200-36250	Contract Payment	.00	.00	7,293.00	.00	.00	38,913.00	
Budget notes:	Township Contract Payments							
Total Rural Fire:		68,564.88	46,168.70	63,071.69	43,620.00	43,146.79	49,913.00	
Net Total RURAL FIRE:		68,564.88	46,168.70	63,071.69	43,620.00	43,146.79	49,913.00	
FIRE RELIEF								
Fire Relief								
250-42300-31010	Property Taxes	6,600.00	6,559.53	6,691.26	13,200.00	6,889.42	13,200.00	
Budget notes:	VOLUNTEER RETIREMENT FUND							

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
250-42300-33400	State Grants and Aids	35,717.03	3,000.00	.00	.00	.00	.00	
Budget notes:								
FIRE RELIEF ASSN								
250-42300-33407	FIRE STATE AID	.00	35,671.02	36,195.36	36,195.36	36,990.16	36,195.36	
Budget notes:								
FIRE STATE AID								
Total Fire Relief:		42,317.03	45,230.55	42,886.62	49,395.36	43,879.58	49,395.36	
Net Total FIRE RELIEF:		42,317.03	45,230.55	42,886.62	49,395.36	43,879.58	49,395.36	
PLAINVIEW EDA HOUSING FUND								
PLAINVIEW EDA HOUSING FUND								
291-46500-39203	Transfer from Other Fund	.00	.00	401,568.00	.00	.00	.00	
Total PLAINVIEW EDA HOUSING FUND:		.00	.00	401,568.00	.00	.00	.00	
Net Total PLAINVIEW EDA HOUSING FUND:		.00	.00	401,568.00	.00	.00	.00	
DEBT SERVICE FUND								
Debt Service								
300-47000-31010	Property Taxes	.00	.00	133,564.00	290,453.00	157,415.90	289,342.00	
Budget notes:								
~2019 Debt service levies for Ambulance GO Bond, Swimming Pool GO Bond, and Street GO Bond payments made in 2020								
~2020 Debt service levies for Ambulance GO Bond, Swimming Pool GO Bond, and Street GO Bond payments made in 2021 (Ambulance will be paid off 12/1/2020)								
300-47000-36290	MISCELLANEOUS REVENUES	.00	.00	796.00	.00	.00	.00	
Total Debt Service:		.00	.00	134,360.00	290,453.00	157,415.90	289,342.00	
Net Total DEBT SERVICE FUND:		.00	.00	134,360.00	290,453.00	157,415.90	289,342.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
STREET PROJECT FUND								
STREET PROJECT FUND								
325-43100-31010	Property Taxes	.00	167,145.56	161,439.02	.00	.00	175,000.00	
Budget notes:								
Property Tax levies were moved to Fund 300 in 2019, which is the new debt service fund for all general debt service. 300-47000-31010								
~2020 Property Tax levies starting in 2020 are for the Street Project Fund (not for debt service). Debt service is moved to Fund 300.								
325-43100-34000	Charges for Services	297,525.91	161,112.09	76,186.76	.00	462.92	.00	
Budget notes:								
~2019 MOVED TO FUND 601- WA SERVICE CHARGES								
325-43100-36210	Interest Earnings	.00	.00	2,852.00	.00	.00	.00	
325-43100-36290	Miscellaneous Revenues	.00	11,611.69-	.00	.00	.00	.00	
Total STREET PROJECT FUND:		297,525.91	316,645.96	240,477.78	.00	462.92	175,000.00	
Net Total STREET PROJECT FUND:		297,525.91	316,645.96	240,477.78	.00	462.92	175,000.00	
STORMWATER PROJECTS								
Administration								
404-41500-34900	Other Charges	7,120.07	3,785.20	3,487.48	3,750.00	3,437.95	3,750.00	
Budget notes:								
STORMWATER FUND FEES FROM UB								
404-41500-36245	Subdivision Developer's Fees	.00	.00	.00	.00	3,940.00	.00	
Total Administration:		7,120.07	3,785.20	3,487.48	3,750.00	7,377.95	3,750.00	
Net Total STORMWATER PROJECTS:		7,120.07	3,785.20	3,487.48	3,750.00	7,377.95	3,750.00	
CAPITAL IMPROVEMENT FUND								
Administration								
405-41500-31010	Property Taxes	19,847.00	19,715.05	299.10	416,001.00	223,346.72	175,000.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
	Total Administration:	19,847.00	19,715.05	299.10	416,001.00	223,346.72	175,000.00	
	Net Total CAPITAL IMPROVEMENT FUND:	19,847.00	19,715.05	299.10	416,001.00	223,346.72	175,000.00	
2019 DOWNTOWN PROJECT								
DEPARTMENT: 43100								
416-43100-33170	MnDOT Federal Grant	.00	.00	.00	424,100.00	.00	.00	
416-43100-39310	Proceeds-Gen Obligation Bond	.00	.00	.00	630,000.00	.00	.00	
	Total DEPARTMENT: 43100:	.00	.00	.00	1,054,100.00	.00	.00	
	Net Total 2019 DOWNTOWN PROJECT:	.00	.00	.00	1,054,100.00	.00	.00	
TIF 1-9 LEVAN								
TIF 1-9 LEVAN								
505-46500-31010	Property Taxes	158.00-	.00	.00	.00	.00	.00	
505-46500-31050	TIF Revenue	89,662.85	85,756.33	97,949.20	85,760.00	53,920.28	54,000.00	
505-46500-39201	Transfer from General Fund	.00	.00	8,708.00	.00	.00	.00	
	Total TIF 1-9 LEVAN:	89,504.85	85,756.33	106,657.20	85,760.00	53,920.28	54,000.00	
	Net Total TIF 1-9 LEVAN:	89,504.85	85,756.33	106,657.20	85,760.00	53,920.28	54,000.00	
TIF DOWNTOWN REDEVELOPMENT								
DEPARTMENT: 46500								
506-46500-31050	TIF Revenue	.00	.00	1,798.68	.00	7,190.30	7,500.00	
	Total DEPARTMENT: 46500:	.00	.00	1,798.68	.00	7,190.30	7,500.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
	Net Total TIF DOWNTOWN REDEVELOPMENT:	.00	.00	1,798.68	.00	7,190.30	7,500.00	
WATER FUND								
Water Utilities (GENERAL)								
601-49400-33408	Insurance Premium - Refund	2,015.75	454.00	.00	.00	237.79	.00	
601-49400-34900	Other Charges	.00	.00	125.50	200.00	150.00	.00	
601-49400-36210	Interest Earnings	.00	.00	746.00	.00	.00	.00	
601-49400-36220	Rents	13,285.00	12,573.00	12,573.00	13,000.00	.00	.00	
Budget notes:								
VERIZON TOWER RENT								
601-49400-36290	Miscellaneous Revenues	307.36	1,989.77	800.01	1,000.00	15,660.00	1,000.00	
601-49400-37100	Water Sales	407,525.92	495,045.08	479,754.63	450,000.00	451,422.95	486,950.00	
601-49400-37120	WA Capital Outlay Fee	.00	.00	63,363.53	150,000.00	139,994.77	152,730.00	
601-49400-37150	Utility Reconnect Fees	3,540.00	3,706.09	1,620.00	3,500.00	1,830.00	1,500.00	
601-49400-37160	Water Penalty	5,657.45	5,673.80	5,703.58	5,000.00	4,852.77	5,052.00	
601-49400-37170	State Water Connection Fee	7,931.76	7,960.90	7,999.58	7,800.00	7,380.16	12,305.00	
601-49400-37180	Sales Tax Collected - Utility	593.84	2.17	47.16	200.00	223.90	200.00	
601-49400-37250	Water New Connection Fee	10,000.00	9,000.00	9,000.00	9,000.00	5,000.00	300.00	
	Total Water Utilities (GENERAL):	450,857.08	536,404.81	581,732.99	639,700.00	626,752.34	660,037.00	
	Net Total WATER FUND:	450,857.08	536,404.81	581,732.99	639,700.00	626,752.34	660,037.00	
SEWER FUND								
Sewer (GENERAL)								
602-49450-33408	Insurance Premium - Refund	935.25	208.84	.00	.00	178.15	.00	
602-49450-36210	Interest Earnings	.00	.00	4,789.00	.00	.00	10,000.00	
602-49450-36290	Miscellaneous Revenues	.00	1,049.06	.00	.00	.00	.00	
602-49450-37200	Sewer Charges - Utility	1,053,547.35	1,284,167.36	1,257,834.32	1,285,000.00	1,204,671.84	1,264,124.00	
602-49450-37250	Sewer New Connection Fee	9,000.00	9,000.00	9,000.00	9,000.00	5,000.00	3,000.00	
602-49450-37260	Sewer Penalty	14,851.87	14,721.22	13,921.29	15,000.00	10,903.66	11,824.00	

Account Number	Account Title	2016-16 Prior year 3 Actual	2017-17 Prior year 2 Actual	2018-18 Prior year Actual	2019-19 Current year Budget	2019-20 Current year Actual	2020-20 Future year Budget	BUDGET NOTES
Total Sewer (GENERAL):		1,078,334.47	1,309,146.48	1,285,544.61	1,309,000.00	1,220,753.65	1,288,948.00	
Net Total SEWER FUND:		1,078,334.47	1,309,146.48	1,285,544.61	1,309,000.00	1,220,753.65	1,288,948.00	
MUNICIPAL LIQUOR FUND								
Liquor Store (GENERAL)								
609-49750-33408	Insurance Premium - Refund	4,203.17	944.32	.00	.00	166.38	.00	
609-49750-34900	Other Charges	.00	2,100.00-	.00	.00	.00	.00	
609-49750-36210	Interest Earnings	1,776.08	2,150.36	2,774.84	1,000.00	.00	.00	
609-49750-36220	Rents	5,897.11	8,453.08	16,234.40	14,000.00	25,304.78	18,000.00	
Budget notes:	D&R, PULL TAB AND ATM RENTS							
609-49750-36290	Miscellaneous Revenues	.00	7,347.21	1,192.60	1,125.00	853.50	.00	
609-49750-37811	Liquor Sales -Off Sale -Beer	382,060.34	409,902.30	484,986.91	450,000.00	519,988.17	505,000.00	
609-49750-37812	Liquor Sales -Off Sale	148,260.88	163,052.50	189,075.95	172,000.00	191,987.73	205,000.00	
609-49750-37815	Other Merchandise -Off Sale	5,811.39	4,401.53	5,857.57	5,500.00	5,415.65	4,400.00	
609-49750-37821	On Sale - Beer	82,397.02	87,000.40	140,479.48	130,000.00	177,888.41	180,000.00	
609-49750-37822	On Sale - Liquor	46,116.62	54,724.79	92,204.27	81,000.00	90,145.58	92,000.00	
609-49750-37825	On Sale - Merchandise	7,675.90	6,967.30	14,668.92	13,000.00	14,656.50	13,000.00	
609-49750-37830	Cash Over (Short)	8,886.48	11,326.27	2,899.41	.00	669.29	.00	
609-49750-37837	Other Liquor Store Receipts	.00	.00	375.74-	.00	.00	.00	
609-49750-37930	Cash Discounts -Off-Sale	.00	.00	127.70-	.00	29.91-	.00	
Total Liquor Store (GENERAL):		693,084.99	754,170.06	949,870.91	867,625.00	1,027,046.08	1,017,400.00	
Net Total MUNICIPAL LIQUOR FUND:		693,084.99	754,170.06	949,870.91	867,625.00	1,027,046.08	1,017,400.00	
Net Grand Totals:		6,187,377.71	6,840,330.28	8,115,119.85	7,621,559.36	5,141,496.84	6,856,362.36	

The Power of Tax Capacity

Clarissa Hadler – City Administrator

When we look at the **Tax Rate** of a city, we need to remember where that rate actually comes from. The tax rate is the product of many factors, including operating budgets, debt service, capital investment planning, and tax capacity. The first three items in the above list are the financial implications of policy decisions made over time. What level of service should we provide? What community amenities do we want to fund? What type of employees do we want to hire? What condition do we want our streets in? The issue of tax capacity, however, is often out of control of local policy makers.

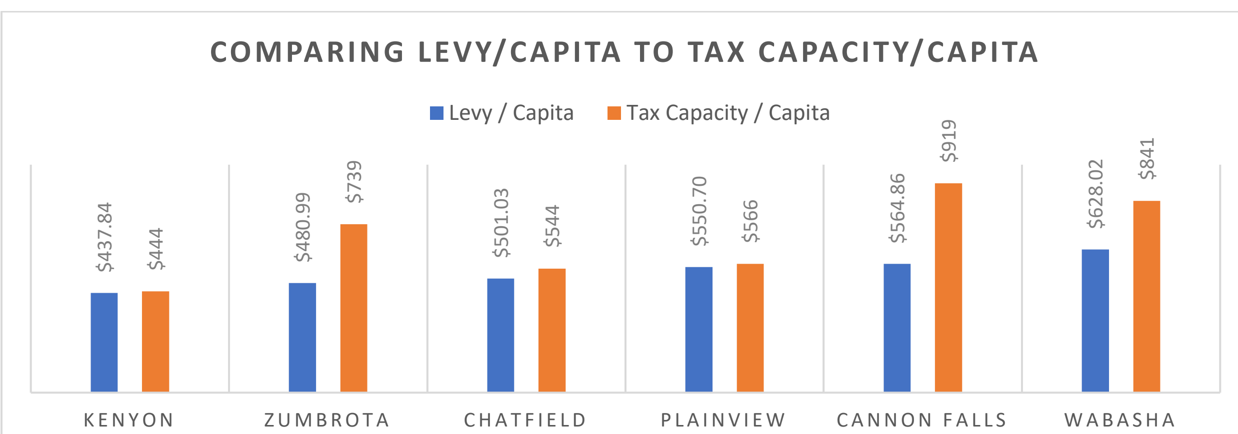
Tax Capacity is determined by the taxable value of properties in the city and a "class rate" (set by the state), which is applied to each parcel depending on its use. Commercial properties (over $150,000 value) have a class rate of 2%, while residential properties (under $500,000) have a class rate of 1%. Often, cities with more commercial/industry have a much higher tax capacity because those properties have both higher values as well as a higher class rate. The quantity of properties and values also play a role. In 2016, Plainview lagged 15% behind Zumbrota in median home values and 9% in number of housing units, which would account for a large portion of the approximately 30% difference in the two cities' tax capacities, despite the communities being very similar in size.

It is almost impossible to compare cities as there are rarely "apples to apples" comparisons. When we look at numbers in terms of "per capita", we gain a bit of additional perspective. Population, for instance, may be one reason that a city chooses to have its own Police Department. Plainview is 3rd highest (4.5% above average) in a group of six similarly sized cities with a Police Department (shown in table) for **Levy/Capita**. However, when we look at the Tax Capacity/Capita, Plainview is 4th highest, with the next closest city (Zumbrota) having a Tax Capacity/Capita 30% higher than Plainview. Wabasha has a ratio 48% higher than Plainview and Cannon Falls is 62% higher.

These comparisons show a very quick snapshot of the power of Tax Capacity to influence tax rates. Cities with lower tax capacity need to decide if a higher tax rate is acceptable given the need and desire of the community for service levels similar to that of cities of the same size.

	2015 Population	Taxable Tax Capacity	2016 Tax Rate	Net Levy	Levy / Capita	TC/ Capita	MHV* (2016)
Kenyon	1,834	$ 814,009	98.59%	$ 802,997	$437.84	$444	$122,400
Zumbrota	3,387	$2,502,584	64.87%	$1,629,130	$480.99	$739	$163,300
Chatfield	2,839	$1,545,376	92.04%	$1,422,410	$501.03	$544	$170,200
Plainview	**3,321**	**$1,878,251**	**97.37%**	**$1,828,872**	**$550.70**	**$566**	**$139,500**
Cannon Falls	4,115	$3,780,956	61.48%	$2,324,419	$564.86	$919	$165,300
Wabasha	2,494	$2,098,282	74.65%	$1,566,281	$628.02	$841	$162,000

** According to American FactFinder (factfinder.census.gov)*



For more information, visit plainviewmn.com/taxes.

PLAINVIEW

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Discussion of Fund Balances

Clarissa Hadler, City Administrator & Vicki Axley, Finance Director

September 9, 2019

The City of Plainview's Fund Balance Policy, adopted December 12, 2011, states "the city will strive to maintain a minimum unassigned general fund balance of 40% percent of the annual budget." This is within the 35 – 50% of general fund operating revenues recommended by the Office of the State Auditor.

At the end of 2018, the City performed equity transfers in the amount of $731,340 to bring other fund balances to a positive balance. This left our unassigned general fund balance as of December 31, 2018 at $266,248, while our general fund budget was approximately $2,220,000, meaning the unassigned fund balance was just 12% of the general fund budget. When we account for the Park fund, which actually should be part of the general fund, the balance is $171,600, or 7.73%. Staff has been working on fixing our chart of accounts, so whenever that is completed, the Park fund will be incorporated into the GF. Given these facts, in order to bring the unassigned fund balance up to 40%, or about $900,000, we would need to increase the fund balance by over $700,000.

Why is this important? First, in order to follow the policy, which again is representative of the State Auditor's recommendation. The purpose of the policy is to manage cash flow, as taxes and state aid, the largest revenues of local governments, are paid out just twice per year. While we have the cash to pay our bills currently, some of that money has been restricted, committed or assigned for specific purposes and should not be spent. If you spend the money that is planned for something else, and are not able to put the money back, there is a good chance that you are violating a council resolution or donor restriction, or de-funding a long-term capital investment plan. One could think of it like borrowing from a child's college fund. It may solve a short-term cash flow issue, but the long-term ramifications could be significant.

There are a few options we could take to remedy this situation; 1) levy additional funds for a number of years, 2) transfer funds from Enterprise Funds, or 3) change the classification of certain funds. Staff recommends an implementation of Option 1 over the next several years. Based on the information we currently have, levying an additional $75,000 in 2020 over our operating needs should still allow us to decrease the tax rate slightly. The Water and Sewer funds currently have substantial balances ($3M +); however, as we will find out during the Infrastructure Plan discussion, there are even more substantial needs (+ $25M) for investment in infrastructure. Therefore, we recommend continuing to build those funds and utilize that money only for capital investments in infrastructure. Also, those fund balances will eventually dip as we implement large projects, so while we comfortably have cash on hand to deal with the fluctuations in fund balances, this may not be the case after a large project.

If we receive our Tax Capacity numbers back from the County and they are significantly lower than we expect, staff may recommend a different course of action. In addition, should we see a significant downturn in the economy in the near future, we may also recommend a change of course.

General Fund Departments

- Council
- Elections
- Administration
- Police
- City Fire
- Emergency Management
- Public Works
- Ice & Snow
- Economic Development/One Meeting / Contributions to Local Org. Activities
- Parks (future)

Fund Balance Classifications

Nonspendable - Amounts that cannot be spent either because they are not in a spendable form (such as inventory) or because they are legally or contractually required to be maintained intact.

Restricted - Amounts that can be spent only for specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

Committed - Amounts that are constrained to specific purposes by the City itself, using its highest level of decision-making authority (i.e., City Council). To be reported as committed, amounts cannot be used for any other purpose unless the City takes the same highest level action to remove or change the constraint.

Assigned - Amounts that the City intends to use for a specific purpose. Intent can be expressed by the City Council or by an official or body to which the City Council delegates authority.

Unassigned - Amounts that are available for any purpose. Positive amounts are reported only in the general fund due to the restrictive nature of the other funds.

Fund Balance Summary

December 31, 2018

(From page 32 of 2018 Audit. See spreadsheet for additional details.)

	GENERAL FUND	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
Nonspendable:			
Donor restricted donations	$ -	$ 112,339	$ 112,339
Restricted:			
Debt service	-	270,176	270,176
Capital projects	-	1,529,160	1,529,160
Other purposes	327,899	69,738	397,637
Committed:			
Public safety	-	358,627	358,627
Capital projects	-	491,184	491,184
Assigned:			
Capital projects	380,378	-	380,378
Unassigned:	266,248	(443,061)	(176,813)
TOTAL FUND BALANCES	$ 974,525	$ 2,388,163	$ 3,362,688

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 10, 2019

AGENDA ITEM: 2020 Pay Scale	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** **8.A.**
ATTACHMENTS: Proposed 2020 Pay scale, 2019 Pay scale	**APPROVED BY:** **cgh**
RECOMMENDED ACTION: **Motion** to adopt the draft 2020 Pay Scale incorporating a 2.75% cost of living increase.	

SUMMARY

Staff is recommending a 2.75% increase to the current Pay Scale for 2020. This is in line with pay increases approved in the 49'ers union contract and the LELS union contract. As a result, non-union covered employees will receive the same percentage wage increases as the union covered positions. This is consistent with what has been done in recent years.

In addition, the pay scale has been updated to remove the part-time bartenders. Council approved a separate wage scale for those positions, and they are no longer based on this pay scale.

RECOMMENDATION

Staff recommends approval the 2020 Pay Scale.

Draft 2020 City of Plainview Pay Scale

Position	Points	Grade/Points	Step 1 Starting	Step 2 6 Months	Step 3 1 Year	Step 4 2 Years	Step 5 3 Years	Step 6 4 Years
Library Clerk	268	2 (257-279)	14.06	14.65	15.23	15.83	16.41	17.00
Library Assistant	333	5 (330-357)	17.67	18.41	19.14	19.88	20.62	21.35
Assistant Liquor Store Manager	348	5 (330-357)	17.67	18.41	19.14	19.88	20.62	21.35
Children's Librarian	358	6 (358-388)	19.07	19.86	20.65	21.45	22.24	23.04
Administrative Assistant	376	6 (358-388)	19.07	19.86	20.65	21.45	22.24	23.04
Deputy Clerk	401	7 (389-421)	20.58	21.43	22.29	23.14	24.00	24.86
Public Works Assistant	408	7 (389-421)	20.58	21.43	22.29	23.14	24.00	24.86
City Clerk	450	8 (422-456)	22.20	23.12	24.05	24.98	25.90	26.83
Liquor Store Manager	451	8 (422-456)	22.20	23.12	24.05	24.98	25.90	26.83
Police Technical Specialist	455	8 (422-456)	22.20	23.12	24.05	24.98	25.90	26.83
Finance Director	461	9 (457-495)	23.96	24.95	25.95	26.94	27.95	28.94
Police Officer	481	9 (457-495)	23.95	24.95	25.95	26.94	27.95	28.93
Head Librarian	508	10 (496-536)	25.84	26.92	28.00	29.08	30.15	31.23
Police Investigator	560	11 (537-581)	27.89	29.05	30.21	31.38	32.54	33.70
Public Works Director	630	13 (630-681)	32.46	33.82	35.17	36.53	37.88	39.23
Chief of Police	650	13 (630-681)	32.46	33.82	35.17	36.53	37.88	39.23
City Administrator	773	15 (738-797)	37.80	39.37	40.94	42.53	44.10	45.67

Position	Points	Grade	Step 1 Starting	Step 2 6 Months	Step 3 1 Year	Step 4 2 Years	Step 5 3 Years	Step 6 4 Years
Library Clerk	268	2 (257-279)	29,250	30,480	31,688	32,918	34,125	35,355
Library Assistant	333	5 (330-357)	36,761	38,298	39,813	41,350	42,887	44,403
Assistant Liquor Store Manager	348	5 (330-357)	36,761	38,298	39,813	41,350	42,887	44,403
Children's Librarian	358	6 (358-388)	39,659	41,306	42,953	44,622	46,269	47,916
Administrative Assistant	376	6 (358-388)	39,666	41,309	42,952	44,616	46,259	47,923
Deputy Clerk	401	7 (389-421)	42,806	44,574	46,363	48,131	49,920	51,709
Public Works Assistant	408	7 (389-421)	42,800	44,574	46,363	48,131	49,920	51,709
City Clerk	450	8 (422-456)	46,181	48,092	50,024	51,957	53,867	55,800
Liquor Store Manager	451	8 (422-456)	46,181	48,092	50,024	51,957	53,867	55,800
Police Technical Specialist	455	8 (422-456)	46,176	48,090	50,024	51,958	53,872	55,806
Finance Director	461	9 (457-495)	49,827	51,891	53,977	56,041	58,127	60,192
Police Officer	481	9 (457-495)	49,816	51,896	53,976	56,035	58,136	60,174
Head Librarian	508	10 (496-536)	53,757	55,997	58,237	60,477	62,717	64,957
Police Investigator	560	11 (537-581)	58,011	60,424	62,837	65,270	67,683	70,096
Public Works Director	630	13 (630-681)	67,526	70,337	73,148	75,981	78,792	81,602
Chief of Police	650	13 (630-681)	67,526	70,337	73,148	75,981	78,792	81,602
City Administrator	773	15 (738-797)	78,616	81,888	85,160	88,454	91,726	94,998

Step 7
5 Years
17.59
22.09
22.09
23.84
23.84
25.72
25.72
27.75
27.75
27.75
29.94
30.63
32.31
34.86
40.58
40.58
47.25

Step 7 5 Years
36,585
45,940
45,940
49,585
49,587
53,498
53,498
57,710
57,710
57,720
62,278
63,710
67,197
72,509
84,413
84,413
98,270

2019 City of Plainview Pay Scale

Adopted 12/11/2018.

Position	Points	Grade/Points	Step 1 Starting	Step 2 6 Months	Step 3 1 Year	Step 4 2 Years	Step 5 3 Years	Step 6 4 Years	Step 7 5 Years
Library Clerk	268	2 (257-279)	13.69	14.26	14.83	15.40	15.97	16.54	17.12
Bartender	288	3 (280-303)	14.78	15.39	16.00	16.61	17.23	17.85	18.46
Library Assistant	333	5 (330-357)	17.20	17.92	18.63	19.35	20.07	20.78	21.50
Assistant Liquor Store Manager	348	5 (330-357)	17.20	17.92	18.63	19.35	20.07	20.78	21.50
Children's Librarian	358	6 (358-388)	18.56	19.33	20.10	20.88	21.65	22.42	23.20
Administrative Assistant	376	6 (358-388)	18.56	19.33	20.10	20.88	21.65	22.42	23.20
Deputy Clerk	401	7 (389-421)	20.03	20.86	21.69	22.52	23.36	24.20	25.03
Public Works Assistant	408	7 (389-421)	20.03	20.86	21.69	22.52	23.36	24.20	25.03
City Clerk	450	8 (422-456)	21.61	22.50	23.41	24.31	25.20	26.11	27.00
Liquor Store Manager	451	8 (422-456)	21.61	22.50	23.41	24.31	25.20	26.11	27.00
Police Technical Specialist	455	8 (422-456)	21.61	22.50	23.41	24.31	25.20	26.11	27.00
Finance Director	461	9 (457-495)	23.31	24.28	25.26	26.22	27.20	28.16	29.14
Police Officer	481	9 (457-495)	23.31	24.28	25.26	26.22	27.20	28.16	29.81
Head Librarian	508	10 (496-536)	25.15	26.20	27.25	28.30	29.35	30.39	31.44
Police Investigator	560	11 (537-581)	27.14	28.27	29.40	30.54	31.67	32.80	33.93
Public Works Director	630	13 (630-681)	31.60	32.91	34.23	35.55	36.87	38.18	39.50
Chief of Police	650	13 (630-681)	31.60	32.91	34.23	35.55	36.87	38.18	39.50
City Administrator	773	15 (738-797)	36.78	38.32	39.85	41.39	42.92	44.45	45.98

Position	Points	Grade	Step 1 Starting	Step 2 6 Months	Step 3 1 Year	Step 4 2 Years	Step 5 3 Years	Step 6 4 Years	Step 7 5 Years
Library Clerk	268	2 (257-279)	28,477	29,662	30,848	32,036	33,222	34,407	35,596
Bartender	288	3 (280-303)	30,726	32,006	33,285	34,567	35,846	37,126	38,408
Library Assistant	333	5 (330-357)	35,773	37,262	38,751	40,245	41,734	43,223	44,717
Assistant Liquor Store Manager	348	5 (330-357)	35,773	37,262	38,751	40,245	41,734	43,223	44,717
Children's Librarian	358	6 (358-388)	38,599	40,206	41,813	43,424	45,031	46,637	48,249
Administrative Assistant	376	6 (358-388)	38,599	40,206	41,813	43,424	45,031	46,637	48,249
Deputy Clerk	401	7 (389-421)	41,649	43,382	45,115	46,855	48,588	50,322	52,060
Public Works Assistant	408	7 (389-421)	41,649	43,382	45,115	46,855	48,588	50,322	52,060
City Clerk	450	8 (422-456)	44,939	46,810	48,680	50,556	52,427	54,297	56,173
Liquor Store Manager	451	8 (422-456)	44,939	46,810	48,680	50,556	52,427	54,297	56,173
Police Technical Specialist	455	8 (422-456)	44,939	46,810	48,680	50,556	52,427	54,297	56,173
Finance Director	461	9 (457-495)	48,489	50,508	52,526	54,550	56,568	58,587	60,611
Police Officer	481	9 (457-495)	48,489	50,508	52,526	54,550	56,568	58,587	62,005
Head Librarian	508	10 (496-536)	52,319	54,498	56,675	58,859	61,038	63,215	65,399
Police Investigator	560	11 (537-581)	56,453	58,803	61,153	63,510	65,860	68,210	70,566
Public Works Director	630	13 (630-681)	65,725	68,460	71,197	73,940	76,676	79,412	82,156
Chief of Police	650	13 (630-681)	65,725	68,460	71,197	73,940	76,676	79,412	82,156
City Administrator	773	15 (738-797)	76,519	79,704	82,889	86,084	89,269	92,454	95,649

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 10, 2019

AGENDA ITEM: Amending City Fee Schedule	**AGENDA SECTION:** New Business
PREPARED BY: MariClair Schneider, City Clerk	**AGENDA NO. 8.B.**
ATTACHMENTS: Ordinance, Fee Schedule	**APPROVED BY: cgh**
RECOMMENDED ACTION: 1. **Motion** to adopt Ordinance 2019-01, an Ordinance of the City of Plainview, Minnesota Amending the City Fees and Charges. 2. **Motion** to approve Resolution allowing for Summary Publication of Ordinance Amending the City Fees and Charges.	

SUMMARY
Each year the City Council reviews and amends the fees set forth for City services and utilities. There are only a few changes at this time and I have them listed below.

- **Administration Fees:**
  - Clear Definition of Copy fees. Separate one for Black and White and Color
  - Changing the "Fireworks Display" to "License for Sale of Fireworks", and increased the fee from $10.00 to $100.00
  - Removed Charge for Gaming Device/Raffle/Bingo License that council approved at August 13, 2019 Regular City Council Meeting. (Ord. 2019-06)
  - Added the word "License" to Refuse Collector listing to read: "Refuse Collector License"
- **Library:** Library Card Fees changed from $3.00-$5.00, to a flat fee of $3.00
- **Police Fees:** Added the word "License" to Recreation Vehicle and Golf Cart fees to read: "Recreation Vehicle License" and "Golf Cart License"
- **Planning and Zoning Fees:** Added the word "Permit" after Conditional Use to read: "Conditional Use Permit"
- **Public Works Fees:**
  - New Brush Site fees: Pick/Trailer up to 8' Box or Bed- $15.00, Two-Ton Truck or Larger Trailer- $30.00, and Trucks 15 yards and over-$50.00
  - Removed the Rodding Machine and Person Charge. Public Works no longer has this machine.
  - Increase Water and Sewer Rates by 1% as planned in the Capital Improvement Funding Plan.

CITY OF PLAINVIEW
STATE OF MINNESOTA

ORDINANCE 2019-07

AMENDING SECTION 800 OF THE PLAINVIEW CODE OF ORDINANCES CONCERNING GENERAL FEES, FINES, AND CHARGES

WHEREAS, the City Council wishes to adopt fees, penalties, and charges by ordinance;

NOW THEREFORE, IT IS ORDAINED BY THE CITY OF PLAINVIEW, MINNESOTA AS FOLLOWS:

1. Section 801 of the Plainview City Code regarding Building Permit Fees is hereby amended to read as follows:

Building Permit Fees (Per MN Building Code Includes ~~$5.00~~ $1.00 State Charge.

~~Reissue of Expired Permit~~	~~$50.00~~
~~Failure to Obtain Building Permit~~	~~A sum equal to two times the building permit fee applicable to the project.~~

2. Section 801 of the Plainview City Code regarding Administrative Fees is hereby amended to read as follows:

Copies	$0.25 per page (Black and White) $0.50 per page (Color)
~~Fireworks Display~~ License for Sale of Fireworks	~~$10.00~~ $100.00
Refuse Collector License	$500.00

3. Section 801 of the Plainview City Code regarding Library Fees is hereby amended to read as follows:

Library Card	~~$3.00-$5.00~~ $3.00

4. Section 801 of the Plainview City Code regarding Police Department Fees is hereby amended to read as follows:

Recreation Vehicle License	$10.00
Golf Cart License	$10.00

5. Section 801 of the Plainview City Code regarding Planning and Zoning Fees is hereby amended to read as follows:

Conditional Use Permit	$200.00

6. Section 801 of the Plainview City Code regarding Public Works Fees is hereby amended to read as follows:

Brush Site Fee	
Pickup/Trailer-up to 8' Box or Bed	$15.00
Two-Ton Truck or Larger Trailer	$30.00
Trucks 15 Yards and Over	$50.00

~~Rodding Machine and Person~~	~~$80.00 / hour~~

7. Section 802 of the Plainview City Code regarding Utility Fees is hereby amended to read as follows:

RESIDENTIAL NEW CONSTRUCTION

Monthly Base Fee	$13.89	~~$13.75~~
Unit Rate per 1000 gallons		
0-5000 gallons used	$2.10	~~$2.08~~
5,001-10,000 gallons used	$2.26	~~$2.23~~
10,001-15,000 gallons used	$2.47	~~$2.44~~
15,001-20,000 gallons used	$2.71	~~$2.68~~
20,001+ gallons used	$2.93	~~$2.90~~

Residential new construction customers will not pay any sewer charges until construction is complete.

RESIDENTIAL

Monthly Base Fee	$13.89	~~$13.75~~
Unit Rate per 1000 gallons		
0-5000 gallons used	$2.10	~~$2.08~~
5,001-10,000 gallons used	$2.26	~~$2.23~~
10,001-15,000 gallons used	$2.47	~~$2.44~~
15,001-20,000 gallons used	$2.71	~~$2.68~~
20,001+ gallons used	$2.93	~~$2.90~~

COMMERCIAL

Monthly Base Fee	$16.98	~~$16.81~~
Unit Rate per 1000 gallons		
0-5000 gallons used	$2.10	~~$2.08~~
5,001-10,000 gallons used	$2.26	~~$2.23~~
10,001-15,000 gallons used	$2.47	~~$2.44~~
15,001-20,000 gallons used	$2.71	~~$2.68~~
20,001+ gallons used	$2.93	~~$2.90~~

INDUSTRIAL

Monthly Base Fee	$81.40	~~$80.59~~
Unit Rate per 1000 gallons		
1,000-1,000,000 gallons used	$2.08	~~$2.06~~
1,000,001-2,000,000 gallons used	$2.25	~~$2.22~~
2,000,001-3,000,000 gallons used	$2.35	~~$2.32~~
3,000,001-4,000,000 gallons used	$2.42	~~$2.39~~
4,000,001+ gallons used	$2.47	~~$2.44~~

SEWER RATES

MONTHLY BASE RATES		
Meter Size		
.75 and 1.0	$38.08	~~$37.70~~
$1.50	$103.36	~~$102.33~~
2"	$163.20	~~$161.58~~
3"	$286.13	~~$283.29~~
4"	$456.93	~~$452.40~~
6"	$834.64	~~$826.37~~
UNIT RATE PER 1000 GALLONS	$2.62	
INDUSTRIAL SEWER CHARGES		
Unit Rate Flow/MG	$807.07	~~$799.08~~
Unit Rate BOD/100 lb	$39.41	~~$39.02~~
Unit Rate SS/100 lb.	$38.33	~~$37.95~~

MN State Drinking Water Fee $0.81/month ~~$0.53~~
(This fee is listed as “St. Chg” on the water bills. The State collects this fee, it’s not a new fee)

Underlined text is inserted. ~~Stricken~~ language is removed.

This ordinance shall take effect and be in force after its passage and publication according to law.

ADOPTED by the City Council of the City of Plainview, this 10th day of December 2019.

Emilio “Chip”Cuccio, Mayor

MariClair Schneider, City Clerk

800 MICELLANEOUS

801-GENERAL FEES, FINES, CHARGES

Building Fees (Per MN Building Code) Includes ~~$5.00~~ State Surcharge	
Building Construction Permit Fee	40% of 1997 Code
*Building Demolition	$100.00
Sewer Access Charge (Per Dwelling Unit or Connection)	$1,000.00
Water Access Charge (Per Dwelling Unit or Connection)	$1,000.00
Water/Sewer Access Deposit (Refundable without interest)	$1,000.00
Reroof or Reside	$55.00
Windows/Doors (Exact replacements excluded)	$55.00
Please call City Hall to check if a permit is required	
Reissue of Expired Permit	$50.00
Failure to Obtain Building Permit-1st Offense	$150.00, or a sum equal to two times the building permit fee, whichever is greater
2nd Offense	3 Times the permit fee
Structure Moving	$30.00
Fence	$20.00
Cement, Sidewalk, Driveway, Patio	$20.00
Furnace/Water Heater	$30.00

*$100.00 Refundable Deposit (WITHOUT Interest) when projects are completed within 180 days nd the final inspection is completed. Examples would be: Decks, New Garages, Additions, Structure moving, and Demolition.

~~Reissue of Expired Permit~~	~~$50.00~~
~~Failure to Obtain Building Permit~~	~~A sum equal to two times the building permit fee applicable to the project.~~

Miscellaneous Fees

A miscellaneous fee shall be paid by the applicant for expenses which the City incurs. Such expenses may include but are not limited to, direct City payroll and overhead costs, costs of printing, mailing and supplies, and fees paid to consultants/professionals. Such miscellaneous fees shall come due immediately upon notification by the City. Upon request, the City shall provide a breakdown of the various expenses incurred by the City. The City may withhold any final action and/or rescind prior actions until all miscellaneous fees are paid in full. The City may request additional deposits if deemed necessary.

CEMETERY FEES		
Cemetery Lot Purchase (1 Gravesite)		$300.00
Cemetery Perpetual Care (1 Gravesite)		$100.00
Grave Opening (WITH Frost)*		
	Regular Burial	$560.00
	Cremation Vault Size	$300.00
Grave Opening (WITHOUT Frost)*		
	Regular Burial	$450.00
	Cremation Vault Size	$250.00

*On Sundays and Holidays, the cost increases by $85.00

FIRE FEES	
Fire/Emergency Call (First Hour of Service)	$700.00 plus $15/hr/man
Every Hour Thereafter	$250.00/hr plus $15/hr/man
Extrication/Rescue Call	$700.00 plus $15/hr/man
False Alarms/Cancellation enroute	$250.00
Recharge/SCBA Foam	$110.00/unit, plus $8 per bottle of air

Emergency Water Delivery	$90.00/load, plus $20 labor/load

ADMINISTRATIVE FEES

Bingo License		$150.00	
Dance Permit		$25.00	
Dog License		$15.00	
Cigarette License		$75.00	
Faxing		$2.00 for 1st page, $1/per page add'l	
Copies		$0.25 per page (Black and White) $0.50 per page (Color)	
~~Fireworks Display~~	License for Sale of Fireworks	~~$10.00~~	$100.00
Gaming Device/Raffle/Bingo		~~$10.00~~	No Charge
Insufficient Funds (NSF) Check		$30.00	
Loudspeaker Permit		$10.00	
Refuse Collector License		$500.00	
Transient Sales		$30.00	
Research*		$100.00	

*Fee to be paid before the start of the research and any additional expenses that are incurred will be due upon completion of the project.

LIQUOR FEES

Beer, Off-Sale	$100.00
Beer, On-Sale	$125.00
Liquor, Club On-Sale	$500.00
Liquor Temporary On-Sale	$50.00
Liquor, On-Sale	$1,500.00
Liquor, Sunday	$200.00
Wine License	$75.00

LIBRARY FEES

Library Card	~~$3.00 $5.00~~	$3.00
2nd Notice Fee	$1.00/per item	
Photocopies/Computer Printout (BW)	$0.20	
Photocopies/Computer Printout (Color)	$0.50	

PARK FEES

Field Rental (Per Day)	$30.00
Field Rental (Per Season)	$50.00 plus field maintenance costs
Park Shelter Reservation	$30.00
Picinic Table Rental	$15.00 for first table, plus $10 for each additional table.

POLICE FEES

Animal Impound Fee Per Day	$25.00
Pick up fee for Animals and Licensed Dogs	$50.00
Pick up fee for Unlicensed Dogs	$150.00
Copies of Police Reports (Pictures)	$0.25 per page (Up to 100-Actual cost > 100)
Copes of Police Reports (Text)	$0.25 per page
CD Pictures	$15.00
Recreation Vehicle License	$10.00
Golf Cart License	$10.00
Parking Ticket	$25.00
Winter Parking Ticket	$100.00

POOL FEES

Daily Admission	$5.00/day, $3.00 afternoon, $2.00 evening
Family Membership	$130.00
Single Membership	$80.00
Pool Rental (Up to 25 persons)	$80.00
Pool Rental (Over 25 persons)	$80.00, plus $2/person over 25
Pool Lessons (Level I-IV)	$30.00
Toddler	$30.00
Lifeguard Training (Plus Extra for Materials and Book Costs)	$110.00
Adult Lessons	$30.00
Aerobics	$25.00 Punch Card (non-refundable)
AM/PM Aerobics	$2.50/Session
~~Recreation~~	~~$30.00~~

PLANNING AND ZONING FEES

Annexation Petition Filing * **	$200.00
Conditional Use Permit	$200.00
Plat, General Subdivsion Plan* **	$200.00 plus $10 per lot
Plat, Preliminary Subdivision Plan* **	$350.00 plust $10 per lot
Plat, Final Subdivision Filing*	$600.00 plust $15 per lot
Rezoning Petition	$200.00
Variance	$200.00

*Applicant must also pay the cost of public hearing notices, all other miscellaneous administrative fees and other government requirements such as environmental assessments or stormwater evaluations.
** Applicant to reimburse city for engineering incurred for plan review.

PUBLIC WORKS FEES

Air Compressor and Person	$80.00 / hour
Brush Site Fee	
Pickup/Trailer-up to 8' Box or Bed	$15.00
Two-Ton Truck or Larger Trailer	$30.00
Trucks 15 Yards and Over	$50.00
Lawn Mower and Person	$75.00 / hour
Snow Removal and Person	$75.00 / hour
Loader and Person	$100.00 / hour
~~Rodding Machine and Person~~	~~$80.00 / hour~~
Street Excavation Fee	$40.00
Street Sweeper and Person	$100.00 / hour
Trimmer and Operator	$35.00 / hour
Truck and Person	$95.00 / hour

SMALL CELL WIRELESS FACILITIES

Small Cell Wireless Permit Application	$500.00 for up to 5 Small Wireless Facilities
	$100.00 for each additional Facility
Small Wireless Facitliy ROW Access Fee	$270.00 / year for each Small Wireless Facility

802 UTILITY FEES

WATER RATES

RESIDENTIAL NEW CONSTRUCTION

Monthly Base Fee	$13.89	~~$13.75~~
Unit Rate per 1000 gallons		
0-5000 gallons used	$2.10	~~$2.08~~

5,001-10,000 gallons used	$2.26	~~$2.23~~
10,001-15,000 gallons used	$2.47	~~$2.44~~
15,001-20,000 gallons used	$2.71	~~$2.68~~
20,001+ gallons used	$2.93	~~$2.90~~

Residential new construction customers will not pay any sewer charges until construction is complete.

RESIDENTIAL

Monthly Base Fee	$13.89	$13.75
Unit Rate per 1000 gallons		
0-5000 gallons used	$2.10	~~$2.08~~
5,001-10,000 gallons used	$2.26	~~$2.23~~
10,001-15,000 gallons used	$2.47	~~$2.44~~
15,001-20,000 gallons used	$2.71	~~$2.68~~
20,001+ gallons used	$2.93	~~$2.90~~

COMMERCIAL

Monthly Base Fee	$16.98	~~$16.81~~
Unit Rate per 1000 gallons		
0-5000 gallons used	$2.10	~~$2.08~~
5,001-10,000 gallons used	$2.26	~~$2.23~~
10,001-15,000 gallons used	$2.47	~~$2.44~~
15,001-20,000 gallons used	$2.71	~~$2.68~~
20,001+ gallons used	$2.93	~~$2.90~~

INDUSTRIAL

Monthly Base Fee	$81.40	~~$80.59~~
Unit Rate per 1000 gallons		
1,000-1,000,000 gallons used	$2.08	~~$2.06~~
1,000,001-2,000,000 gallons used	$2.25	~~$2.22~~
2,000,001-3,000,000 gallons used	$2.35	~~$2.32~~
3,000,001-4,000,000 gallons used	$2.42	~~$2.39~~
4,000,001+ gallons used	$2.47	~~$2.44~~

SEWER RATES

MONTHLY BASE RATES

Meter Size		
.75 and 1.0	$38.08	~~$37.70~~
$1.50	$103.36	~~$102.33~~
2"	$163.20	~~$161.58~~
3"	$286.13	~~$283.29~~
4"	$456.93	~~$452.40~~
6"	$834.64	~~$826.37~~

UNIT RATE PER 1000 GALLONS $2.62

INDUSTRIAL SEWER CHARGES

Unit Rate Flow/MG	$807.07	~~$799.08~~
Unit Rate BOD/100 lb	$39.41	~~$39.02~~
Unit Rate SS/100 lb.	$38.33	~~$37.95~~

GENERAL UTILITY FEES

Compost	$0.50/month	
Stormwater Pond	$0.25/month	
Water Reconnect-Delinquent	$120.00	
Water, Bulk Rate	$0.01/gallon	
Street Reconstruction Fee	$10.09/month	
Sidewalks	$1.75/month	
MN State Drinking Water Fee	$0.81/month	~~$0.53~~

(This fee is listed as St. Chg on the water bills. The State collects this fee)

PLAINVIEW CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: December 10, 2019

AGENDA ITEM: Library Board Appointments	**AGENDA SECTION:** New Business
PREPARED BY: Alice Henderson, Library Director	**AGENDA NO.** **8.C.**
ATTACHMENTS: None	**APPROVED BY:** **cgh**
RECOMMENDED ACTION: **Motion** to appoint Library Board Trustees: Youlonda Loechler: First 3-Year term to expire December 21, 2022 Adam Feils: First 3-Year term to expire December 21, 2022 Missy McRay: Second (and final) 3-Year term to expire December 21, 2022	

SUMMARY

The Plainview Public Library Board of Trustees is responsible for representing the Library to the community and its governing officials. The 7-member governing board ensures that adequate funds are obtained for good library service, promotes the best possible use of library resources, and extends library service to those not currently served.

Board terms are 3 years long, and trustees may serve 2 consecutive terms.

Respectfully submitted,
Library Board of Trustees

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 10, 2019

AGENDA ITEM: Liquor Store Hires	**AGENDA SECTION:** New Business
PREPARED BY: Alisha Mohs, Liquor Manager	**AGENDA NO.** 8.D.
ATTACHMENTS: None	**APPROVED BY:** **cgh**

RECOMMENDED ACTION:
1. **Motion** to approve hire of Dan Schwarz for part-time bartender position at Step 1 (10.50/hour).
2. **Motion** to approve hire of Matthew Bennett for part-time bar-back/liquor clerk position at $9.50 per hour.

Summary
Since the majority of our staff is part-time with limited availability, we need to keep a deep roster of solid bartenders. We've had two bartender resignations in the past month. Dan is able to work the closing shift every other Friday & Saturday night. Matthew is able to work weekend nights.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 10, 2019

AGENDA ITEM: School Request for Rapid Flashing Beacons	**AGENDA SECTION:** New Business
PREPARED BY: Shane Loftus PW Director	**AGENDA NO. 8.E.**
ATTACHMENTS: Resolutions, Locations	**APPROVED BY: cgh**

RECOMMENDED ACTION:
1. **Motion** to approve a Resolution Requesting Permission from Minnesota Department of Transportation (MNDOT) to Install Rectangular Rapid Flashing Beacons on Trunk Highway 247 at The Intersections Of 7th Street SW and 5th Street SW/NW.
2. **Motion** to approve a Resolution Requesting Permission from Minnesota Department of Transportation (MNDOT) to Mark Crosswalks on Trunk Highway 247 at the Intersections of 7th Street SW, 6th Street SW and 5th Street SW/NW.

The school would like to add Rapid Flashing Beacons (RFBs) to the project in front of the school next year. Given this was a bit of an afterthought it would be to time consuming to get this into the TAP project.

After meeting with the School District and Bolton & Menk it was determined the easiest way to get this accomplished was for the city to purchase them and the school reimburse the city. Given there is state aid involved MNDOT prefers to work with municipalities because we have the tools to maintain the equipment.

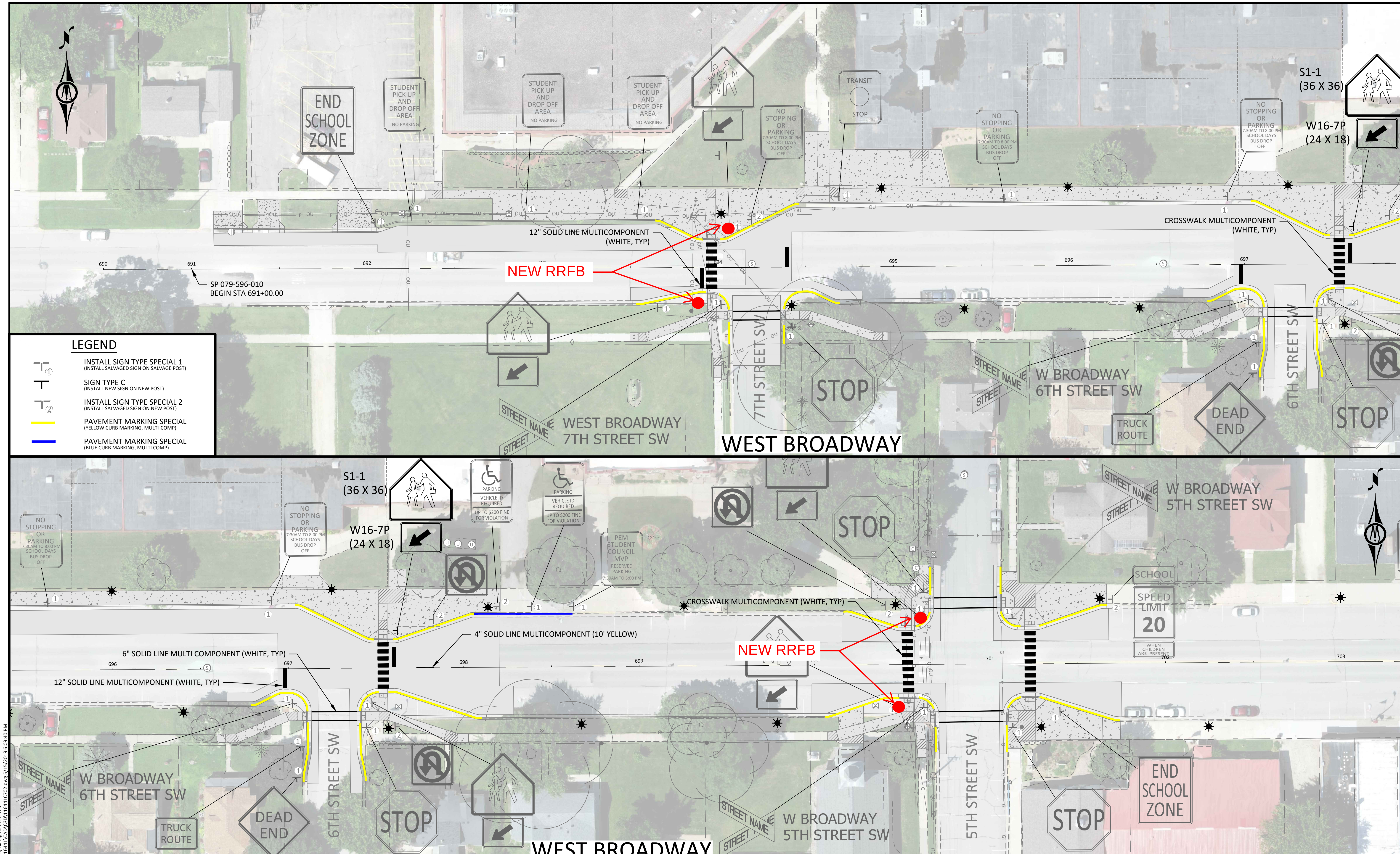
The state is also requiring a resolution to install the crosswalk markings already planned with the TAP project.

These are estimates for the project:

Construction	$40,000
Engineering	$5,000 - $7,000

These costs will be reimbursed to the City by the School District upon installation.

Respectfully,
Shane Loftus



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HORZ. SCALE 0 25 50 FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Derek P. Olinger, P.E.

LIC. NO. 54287 DATE 03/12/2019

BOLTON & MENK
2900 43RD STREET NW, SUITE 100
ROCHESTER, MINNESOTA 55901
Phone: (507) 208-4332
Email: Rochester@bolton-menk.com
www.bolton-menk.com

DESIGNED	ADM
DRAWN	ADM
CHECKED	DPO
CLIENT PROJ. NO.	H19.116441

NO.	ISSUED FOR	DATE

CITY OF PLAINVIEW, MINNESOTA
2019 TAP LIGHTING & SURFACE IMPROVEMENTS - SP 079-596-010
STREET SIGNAGE PLAN
WEST BROADWAY

SHEET C7.08

CITY OF PLAINVIEW
WABASHA COUNTY, MN

RESOLUTION 2019-27

REQUESTING PERMISSION FROM MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT) TO INSTALL RECTANGULAR RAPID FLASHING BEACONS ON TRUNK HIGHWAY 247 AT THE INTERSECTIONS OF 7TH STREET SW AND 5TH STREET SW/NW

WHEREAS, The City of Plainview, in conjunction with the County of Wabasha is planning surface improvements to Trunk Highway (TH) 247 (West Broadway) from 5th Street NW/SW to a point approximately 300 feet west of 7th Street SW in 2020; and

WHEREAS, the proposed improvements include the construction of vehicle turnouts, concrete sidewalks, curb bumpouts and pedestrian ramps. Existing crosswalk markings will be removed and replaced with the proposed improvements.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Plainview, Wabasha County, Minnesota,

1. That the City of Plainview formally requests that MnDOT approve the installation and use of a Rapid Rectangular Flashing Beacon (RRFB) system for the purpose of improving pedestrian safety at the following locations:
    a. School or Pedestrian Marked Crosswalk at the intersection of TH 247 and 7th Street SW (west leg); and,
    b. School or Pedestrian Marked Crosswalk at the intersection of TH 247 and 5th Street NW/SW (west leg)
2. That the City acknowledges that if the requested systems are approved, the City is responsible for purchasing, installation and maintenance of the system to proper working order.

ADOPTED this 10th day of December, 2019 by the City Council of the City of Plainview.

____
Emilio “Chip” Cuccio, Mayor

ATTEST:

____
MariClair Scheider, City Clerk

CITY OF PLAINVIEW
WABASHA COUNTY, MN

RESOLUTION 2019-28

REQUESTING PERMISSION FROM MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT) TO MARK CROSSWALKS ON TRUNK HIGHWAY 247 AT THE INTERSECTIONS OF 7TH STREET SW, 6TH STREET SW AND 5TH STREET SW/NW

WHEREAS, The City of Plainview, in conjunction with the County of Wabasha is planning surface improvements to Trunk Highway (TH) 247 (West Broadway) from 5th Street NW/SW to a point approximately 300 feet west of 7th Street SW in 2020; and

WHEREAS, currently the following intersections within the project limits have existing marked crosswalks:

7th Street SW (West and South Legs)
6th Street SW (East and South Legs)
5th Street NW/SW (West, South and North Legs); and

WHEREAS, the proposed improvements include the construction of vehicle turnouts, concrete sidewalks, curb bumpouts and pedestrian ramps. Existing crosswalk markings will be removed and replaced with the proposed improvements; and

WHEREAS, the City of Plainview is formally requesting that MnDOT approve the maintaining of marked crosswalks at the intersections of TH 247 and 7th Street SW, 6th Street SW and 5th Street SW and a new marked crosswalk on the east leg of the 5th Street SW/NW intersection; and

WHEREAS, the City of Plainview acknowledges if the requested designations are approved, the City is responsible for the costs of installation and ongoing maintenance of the crosswalk markings.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Plainview, Wabasha County, Minnesota, that the City of Plainview formally requests the approval to maintain the marked crosswalks at the intersections of TH 247 and 7th Street SW, 6th Street SW and 5th Street SW and a new marked crosswalk on the east leg of the 5th Street SW/NW intersection and acknowledges it is responsible for installation costs and ongoing maintenance of the crosswalk markings.

ADOPTED this 10th day of December, 2019 by the City Council of the City of Plainview.

____
Emilio “Chip” Cuccio, Mayor

ATTEST:

____
MariClair Scheider, City Clerk