REGULAR CITY COUNCIL MEETING

AGENDA

Tuesday, December 8, 2020, at 6:00 P.M.

Location: Church of Christ 205 1st St. NE Plainview

Pursuant to Minn. Stat. § 13D.021, subd. 1(1) I, David Todd, City Administrator for the City of Plainview, determine that in-person meetings of the city council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minn. Stat., Ch. 12. Additionally, I determine the presence of any members of the public is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3).

"Due to COVID-19 Restrictions Regarding Public Gatherings, The City will regulate the number of participants allowed within the Church of Christ Building. Broadcast of the City Council Meetings will continue to be streamed on FaceBook Live" https://www.facebook.com/plainviewmn/

I. **CALL TO ORDER**
II. **APPROVAL OF AGENDA**
III. **2020 TRUTH IN TAXATION HEARING (General information about 2021 budget)**
IV. **ADJOURN**

1. **PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENTS**– *Using the Four Minutes Per Attendee Policy*

   While the City Council welcomes and encourages participation from community members, we ask that citizens maintain social distancing and that all comments remain respectful. In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

   Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

   This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF CONSENT AGENDA**
   - A. City Council Minutes- November 10, 2020, November 17, 2020
   - B. Bills
   - C. Permits/Licenses/Donations-
     - a. Refuse License Renewals – Hagedorn Enterprises, dba: Lake City Recycling, Sunshine Sanitation and Waste Management
     - b. Tobacco License Renewals – High Plains, Lyon's Oil BP, Kwik Trip and Family Dollar
   - D. Department Head Reports and Board Minutes
   - E. LMCIT Monetary Tort Liability Limit
   - F. Designate Polling Places for 2020- Resolution 2020-30

5. **PUBLIC HEARINGS**

6. **UNFINISHED BUSINESS**
   - A. Discussion & Action – Liquor License Renewal Applications
     - a. Walkes Enterprises dba: Kim's Saloon & Grill: On-Sale$1500; Sunday $200
     - b. K-J Bowling Enterprises Inc dba: Gopher Lanes: On-Sale $1500; Sunday $200 Off-Sale $250
     - c. TJ's Tavern On & Off Sale: On-Sale $1500; Sunday $200; Off-Sale $250

7. NEW BUSINESS

A. Approve Plainview Elgin Sanitary Sewer Board Member – Steve Sawyer
B. Discussion & Action – Bolton & Menk Pay Estimate – Chippewa Concrete Services
C. Discussion & Action – Bolton & Menk Pay Estimate – Alcon Excavating In
D. Approve Final 2021 Levy-Resolution 2020-27
E. Approve Final 2021 Budget-Resolution 2020-28
F. Fund Transfers-Resolution 2020-29
G. Library Board Appointments-Paul Eidenschink and Nick Ozment
H. Lot Split K&P Properties of Rochester
I. Lot Split Larry Kautz

8. INFORMATION ONLY DOCUMENTS

9. COUNCIL COMMENT

10. ADJOURN

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: Minutes	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 4.A.**
ATTACHMENTS: Draft Minutes	**APPROVED BY: cjk**
RECOMMENDED ACTION: **1. Motion** to approve Minutes of the November 10, 2020 Regular Meeting Proceedings. **2. Motion** to approve Minutes of the November 17, 2020 Special City Council Meeting Proceedings.	

REGULAR PLAINVIEW CITY COUNCIL MEETING
Tuesday November 10, 2020 at 6:00 P.M.

1. **CALL TO ORDER-** Mayor Ziebell called the Regular Plainview City Council meeting to order on Tuesday November 10, 2020 at 6:00 p.m.

   Council Members in attendance: Ziebell, Walkes, Daschner, Rettmann and Kuschel.
   Council Members absent: None
   Department Heads in attendance: City Administrator David Todd, City Clerk Carol Kujath, Deputy City Clerk Kayla Hall, Police Chief Jason Timm, Public Works Director Shane Loftus.
   Department Heads absent: Finance Director Vicki Axley, Library Director Alice Henderson, and Fire Chief Ed Jacobs.

   Guests in attendance: Aaron Luckstein and Richard Johnson.

2. **PUBLIC COMMENTS -** None

3. **APPROVAL OF AGENDA –** Mayor Ziebell stated before approval of the Agenda Item 7.A. Election Canvass will need to be pulled from the Agenda, as the City did not receive the official results from Wabasha county yet.
   Motion by Daschner to approve the agenda with the above changes. Second by Kuschel. Motion carried.

4. **APPROVAL OF CONSENT AGENDA**
   Motion by Walkes to approve the Consent Agenda, with the removal of the Liquor License Renewals for 2021. Second by Daschner. Motion carried.
   A. City Council Minutes – October 13, 2020, October 22, 2020.
   B. Bills
   C. Permits/Licenses/Donations – ~~Liquor License Renewals for 2021-Walkes Enterprises Inc. K-J Bowling Enterprises Inc.~~ Item pulled from Consent Agenda to discuss giving businesses a break with the COVID 19. Table until the December meeting.
   D. Department Head Reports and Board Minutes

5. **PUBLIC HEARINGS -** None

6. **UNFINISHED BUSINESS –** None

7. **NEW BUSINESS -**

   A. ~~**Election Canvass** –~~Pulled from Agenda, as no official results from the county yet.

   B. **Bolton and Menk Pay Application 2020 Street & Utility Improvements -** Bolton and Menk presented the pay estimate No. 5 from Alcon Excavation Co. in the amount of $430,564.42.

   Motion by Daschner to approve pay estimate No. 5 to Alcon Excavation Co. in the amount of $430,564.42. Second by Kuschel. Motion carried.

   C. **Bolton and Menk 2020 Mill & Overlay Project –** Bolton and Menk presented the pay estimate No. 4 from Rochester Sand and Gravel in the amount of $49,295.04.

Motion by Kuschel to approve pay estimate No. 4 to Rochester Sand and Gravel in the amount of $49,295.04. Second by Daschner. Motion carried.

D. **Eckstein Lights** – Shane Loftus, Public Works Director explained to the Council that People's Energy Coop would like the transformers from the towers, brought to the ground for safety concerns. The throw switch did not work at all this year when the school tried to turn on the lights. Loftus met with D. Todd (City Administrator), B. Ihrke (School Superintendent), and Parks & Trails Commission to discuss the options available.

Company	**Price**
HG Electric	$98,308.00 includes boring lines in.
Demand Electric	$41,875.00 open trench/ repair grass $16,793.00 option to bore lines in **Total with boring the lines in $58,668.00**

People's Energy Coop is willing to supply transformers, meters and run power to a location of our choice. RFQ's were sent to get power from the transformer to the towers. This will include a panel where the lights can be turned on and off safely by either staff or school.

Motion by Daschner to approve Demand Electric for the repair of the lights at Eckstein. Second by Walkes. Motion carried.

E. **Snow Trucking/Sand –** A request for bids for the hauling of snow for 2020-2021 season was put in the Plainview News. The City received one bid by the posted deadline. The bid from Bennett & Sons was as follows:

Equipment	Price
Trucking	$99 (per hour)
Loader	$140-$150 depending on the loader
Dump Site Rental (for the season)	$2250

Bennett & Sons also bid the hauling of the sand that is mixed with salt for the treatment of the roads.
Their bid came at $14.75 per yard. This is up $0.25 from last year.
This will be paid out of the Ice & Snow Removal (Other Professional Services Account).

Motion by Daschner to approve Bennett & Sons for the hauling of snow/sand for the 2020-2021 season. Second by Kuschel. Motion carried.

F. **Pool Heaters –** Shane Loftus, Public Works Director explained to the council that the pool heaters are in need of replacement. The quotes are as follows:

Company	Unit/ Labor	Price
B & C Plumbing	2 IBC EX85	$74,472.00
Thatcher Pool and Spa	2 LAARS	$54,012.00
Rahman Heating	2 LAARS	$53,500.00

Rahman heating has been maintaining and working on these heaters for the last few years and are very familiar with them.
Due to the fact the pool did not open this year, the money for the pool heaters would come from what we did not spend in operations this year.

Motion by Walkes to approve Rahman Heating and Cooling to replace the pool heaters. Second by Rettmann. Motion carried.

G. **Part-time Police Officer Pay –** Police Chief Jason Timm asked the council to consider increasing the part-time officer wage. The part-time rate has not been increased for several years, and the City's wage has fallen below comparable agency part-time wages by approximately $5.00/hr. Chief Timm is also requesting the part-time officers receive an annual cost of living increase equal to full-time officers.

Motion made by Rettmann to approve the part-time police officer's pay scale that reflects a starting wage of $23.45 per hour. Second by Kuschel. Motion carried.

Motion by Walkes to approve providing an annual cost of living increase to part-time police officers equal to full-time police officers. Second by Kuschel. Motion carried.

H. **Lot Split Application –** Dennis Engel has applied for a simple lot split for a portion of his property along the rear lot line of his home. The area was a former alley vacated by the City and the northerly portion is part of the rear lot line on his property located at 315 E Broadway. The result of the lot split will grant Jay and Robin Holst to acquire the portion of Mr. Engels' property described in the certificate of survey. Mr. Engel will be required to record this transaction with Wabasha County once the application is approved.

Motion made by Daschner to approve the simple lot split application allowing Dennis Engel to split off a portion of his property located at 315 E. Broadway to Jay and Robin Holst at 35 3rd Street SE. Second by Kuschel. Motion carried.

8. INFORMATION ONLY DOCUMENTS-

A. **Joint Meeting with the City of Elgin –** Joint meeting with the City of Elgin to approve Plainview-Elgin Sanitary Sewer District Board appointments on Tuesday December 8, 2020.

9. COUNCIL COMMENTS-

Walkes – Asked if there are any updates on the brush pile.
Loftus – Talked to Bob Walkes and has talked with Paul Bennett to figure out cost to put in a road. Not sure if it will be in before winter or not until spring. Will probably need to grind brush pile.
Will need to get a couple quotes on putting the road in.
Daschner – Congratulations to all the new electees.
Daschner – Thank you to the Church of Christ for letting the council use the building.

Ziebell – Congratulations to Aaron Luckstein, and all the new council members. Feel free to reach out if any questions.

10. **ADJOURN-**Motion by Ziebell to adjourn the meeting. Second by Walkes. Motion carried. Meeting adjourned at 6:47 p.m.

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Roger Ziebell, Mayor	Carol Kujath, City Clerk

Special Plainview City Council
Special Meeting
Tuesday November 17, 2020 at 4:30 p.m.

1. **CALL TO ORDER-** Mayor Ziebell called the Special Plainview City Council meeting to order on Tuesday November 17, 2020 at 4:30 p.m.

   Council Members in attendance: Ziebell, Daschner, Kuschel, Walkes.

   Council Members absent: Rettmann

   Department Heads in attendance: City Administrator David Todd, Police Chief Jason Timm and City Clerk Carol Kujath.

   Department Heads absent: Finance Director Vicki Axley, Public Works Director Shane Loftus, Fire Chief Ed Jacobs, and Library Director Alice Henderson.

   Guests in attendance: None. *(Due to COVID-19 Pandemic, the City followed the CDC's social distancing guidelines at the time. Meeting was live streamed on the City Facebook Page)*

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF THE AGENDA -**Motion by Kuschel to approve the agenda. Second by Daschner. Motion carried.

4. **UNFINSHED BUSINESS-** None

5. **NEW BUSINESS**
   A. **Election Canvass** – Ziebell gave the results of the election, Aaron Luckstein winning the position of Mayor with 1,373 votes, Holly Reeve winning a 4 year term council seat with 895 votes, and Ben Jacobs winning a 4 year term council seat with 710 votes, Lindsay Hammer Bartley winning the Special Election for the 2 year term council seat with 597 votes. Motion by Daschner to approve Resolution 2020-26, second by Kuschel.
   Roll call vote:
   Ziebell – aye,
   Walkes – aye,
   Daschner – aye
   Kuschel – aye,
   Rettmann – absent.
   Motion carried.

6. **ADJOURN-** Motion by Ziebell to adjourn the meeting. Second by Kuschel.
   Meeting adjourned at 4:33 p.m.

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Roger Ziebell, Mayor	Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: Bills	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 4.B.**
ATTACHMENTS: Bills Report	**APPROVED BY: va**
RECOMMENDED ACTION: Motion to approve payment of all bills listed in attached report.	

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
106742 ADVANCED ELECTRONIC DESIGN, INC.								
11/23/2020	8269946	1	Invoice	SQUAD COMPUTER/ACCESSORIES	11/02/2020	11/25/2020	6,365.62	101-42100-590
11/23/2020	8270503	1	Invoice	SQUAD COMPUTER/ACCESSORIES	11/04/2020	11/25/2020	25,468.12	101-42100-590
Total 106742 ADVANCED ELECTRONIC DESIGN, INC.:							31,833.74	
416 AFLAC								
11/17/2020	EMPLOYEE	1	Invoice	EMPLOYEE INS.	11/17/2020	11/25/2020	151.06	101-21705
Total 416 AFLAC:							151.06	
106703 ALCON EXCAVATION, INC.								
11/17/2020	PAY REQ 5 1	1	Invoice	2020 STREET & UTILITY IMPROVEMENTS ES	10/05/2020	11/25/2020	430,564.42	417-48000-530
Total 106703 ALCON EXCAVATION, INC.:							430,564.42	
524 ALEX AIR APPARATUS								
11/12/2020	INV-42603	1	Invoice	UNIFORMS FIRE DEPARTMENT	11/10/2020	11/13/2020	1,428.35	101-42200-417
11/12/2020	INV-42603	2	Invoice	UNIFORMS FIRE DEPARTMENT	11/10/2020	11/13/2020	1,428.35	245-42200-417
Total 524 ALEX AIR APPARATUS:							2,856.70	
106617 AT&T MOBILITY								
11/13/2020	2872918546	1	Invoice	PHONES POLICE	10/25/2020	11/13/2020	518.27	101-42100-321
11/17/2020	2872969810	1	Invoice	PHONES FIRE DEPT	11/10/2020	11/17/2020	382.30	101-42200-321
Total 106617 AT&T MOBILITY:							900.57	
556 AUTOMATIC SYSTEMS CO								
11/25/2020	355095	1	Invoice	ON SITE SERVICES/WATER	11/13/2020	11/25/2020	801.70	601-49400-310
Total 556 AUTOMATIC SYSTEMS CO:							801.70	
104716 BAKER & TAYLOR								
11/18/2020	L2300462 N	1	Invoice	BOOKS/LIBRARY	11/17/2020	11/25/2020	1,103.60	211-45500-592
Total 104716 BAKER & TAYLOR:							1,103.60	
329 BECKLEYS OFFICE PRODUCTS								
11/17/2020	11/16/20	1	Invoice	SHREDDING/ADM	11/16/2020	11/25/2020	36.50	101-41500-401
Total 329 BECKLEYS OFFICE PRODUCTS:							36.50	
331 BLUE CROSS - BLUE SHIELD OF MN								
11/17/2020	DECEMBER	1	Invoice	EMPLOY HEALTH INS.	11/02/2020	11/25/2020	1,070.25	101-41500-131
11/17/2020	DECEMBER	2	Invoice	EMPLOY HEALTH INS.	11/02/2020	11/25/2020	16,001.99	101-42100-131
11/17/2020	DECEMBER	3	Invoice	EMPLOY HEALTH INS.	11/02/2020	11/25/2020	2,170.15	101-43100-131
11/17/2020	DECEMBER	4	Invoice	EMPLOY HEALTH INS.	11/02/2020	11/25/2020	413.35	101-43125-131
11/17/2020	DECEMBER	5	Invoice	EMPLOY HEALTH INS.	11/02/2020	11/25/2020	828.65	211-45500-131
Total 331 BLUE CROSS - BLUE SHIELD OF MN:							20,484.39	
106463 BOLTON & MENK, INC.								
11/06/2020	0259495	1	Invoice	SEWER REPAIR HBC CROSS BORE ERROR	11/03/2020	11/13/2020	1,392.50	602-49450-221
11/06/2020	0259496	1	Invoice	2020 STREET IMPROVEMENT PROJECT	11/03/2020	11/13/2020	31,909.53	417-48000-303
11/06/2020	0259497	1	Invoice	ENGINEERING EAST WINDS SECOND SUBDI	11/03/2020	11/13/2020	1,190.00	101-41500-303
11/06/2020	0259498	1	Invoice	2019 TAP LIGHTING/SURFACE PROJECT	11/03/2020	11/13/2020	27,645.13	416-48000-303
11/06/2020	0259499	1	Invoice	2019 TAP LIGHTING/SURFACE PROJECT-FL	11/03/2020	11/13/2020	85.00	416-48000-303

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 106463 BOLTON & MENK, INC.:							62,222.16	
106219 BRAUN, DAVID								
12/01/2020	542002	1	Invoice	10 LBS STEEL	11/25/2020	12/04/2020	10.00	101-43100-217
Total 106219 BRAUN, DAVID:							10.00	
104828 CENTER POINT LARGE PRINT								
11/18/2020	1799879	1	Invoice	LG PRINT BOOKS/LIB	11/17/2020	11/25/2020	45.00	211-45500-592
Total 104828 CENTER POINT LARGE PRINT:							45.00	
572 CENTURYLINK/PHOENIX								
11/25/2020	313054219 N	1	Invoice	PHONE SWIM POOL	11/11/2020	11/25/2020	55.38	225-45128-321
11/25/2020	313539040 N	1	Invoice	PHONE PARK BOARD	11/11/2020	11/25/2020	55.19	225-45200-321
Total 572 CENTURYLINK/PHOENIX:							110.57	
106449 CINTAS CORPORATION								
11/12/2020	4066841299	1	Invoice	PW/MATS	11/10/2020	11/13/2020	12.64	101-43100-310
11/25/2020	4067503156	1	Invoice	MATS/PW BLDG	11/17/2020	11/25/2020	12.64	101-43100-310
11/17/2020	4067503242	1	Invoice	MOPS&TOWELS/CITYHALL	11/17/2020	11/25/2020	15.76	101-41500-310
11/25/2020	4068133703	1	Invoice	MATS/PW BLDG	11/23/2020	11/25/2020	12.64	101-43100-310
Total 106449 CINTAS CORPORATION:							53.68	
51 CONSTRUCTION MGMT. SERVICES								
12/03/2020	NOVEMBER	1	Invoice	BUILDING INSPECT/NOVEMBER 2020	11/30/2020	12/04/2020	1,068.10	101-41500-316
Total 51 CONSTRUCTION MGMT. SERVICES:							1,068.10	
105597 CREATIVE PRODUCT SOURCE, INC.								
11/13/2020	135853	1	Invoice	SUPPLIES/POLICE	11/03/2020	11/13/2020	1,119.30	101-42100-438
Total 105597 CREATIVE PRODUCT SOURCE, INC.:							1,119.30	
106428 DATA SMART COMPUTERS INC.								
11/06/2020	67065	1	Invoice	OFFICE 365 MONTHLY FEES	11/02/2020	11/13/2020	161.50	101-41500-309
11/19/2020	67151	1	Invoice	ADMIN IT SUPPORT	11/16/2020	11/25/2020	62.50	101-41500-310
Total 106428 DATA SMART COMPUTERS INC.:							224.00	
104686 DAVID DROWN ASSOCIATES, INC.								
11/06/2020	00004869	1	Invoice	CONTINUING DISCLOSURE	11/05/2020	11/13/2020	250.00	101-41500-310
Total 104686 DAVID DROWN ASSOCIATES, INC.:							250.00	
105564 DEARBORN LIFE INS CO.								
12/01/2020	DECEMBER	1	Invoice	EMPLOYEE INS.	12/01/2020	12/04/2020	131.51	101-41500-131
12/01/2020	DECEMBER	2	Invoice	EMPLOYEE INS.	12/01/2020	12/04/2020	295.83	101-42100-131
12/01/2020	DECEMBER	3	Invoice	EMPLOYEE INS.	12/01/2020	12/04/2020	73.88	101-43100-131
12/01/2020	DECEMBER	4	Invoice	EMPLOYEE INS.	12/01/2020	12/04/2020	38.35	211-45500-131
12/01/2020	DECEMBER	5	Invoice	EMPLOYEE INS.	12/01/2020	12/04/2020	31.01	225-45200-131
12/01/2020	DECEMBER	6	Invoice	EMPLOYEE INS.	12/01/2020	12/04/2020	30.13	601-49400-131
12/01/2020	DECEMBER	7	Invoice	EMPLOYEE INS.	12/01/2020	12/04/2020	31.88	602-49450-131

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 105564 DEARBORN LIFE INS CO.:							632.59	
105433 DELTA DENTAL OF MINNESOTA								
12/01/2020	RIS0003201	1	Invoice	EMPLOYEE DENTAL	12/01/2020	12/04/2020	32.10	101-41500-131
12/01/2020	RIS0003201	2	Invoice	EMPLOYEE DENTAL	12/01/2020	12/04/2020	504.40	101-42100-131
12/01/2020	RIS0003201	3	Invoice	EMPLOY DENTAL	12/01/2020	12/04/2020	138.45	211-45500-131
Total 105433 DELTA DENTAL OF MINNESOTA:							674.95	
105414 DYNAMIC LIFECYCLE INNOVATIONS								
11/06/2020	I-5048 #2	1	Invoice	OCT 2020 CITY CLEANUP	11/05/2020	11/06/2020	206.91	101-41110-440
Total 105414 DYNAMIC LIFECYCLE INNOVATIONS:							206.91	
106725 EAGLE RIDGE								
12/01/2020	308	1	Invoice	LIBRARY ROOF PROJECT/REPAIRS	11/20/2020	12/04/2020	23,011.88	211-45500-590
Total 106725 EAGLE RIDGE:							23,011.88	
74 EBSCO								
11/18/2020	1602673	1	Invoice	MAGAZINES/LIBRARY	11/17/2020	11/25/2020	486.47	211-45500-592
Total 74 EBSCO:							486.47	
106372 EGAN								
12/01/2020	JC10214616	1	Invoice	2019 DOWNTOWN SURFACE LIGHTING PRO	11/23/2020	12/04/2020	1,723.00	416-48000-530
Total 106372 EGAN:							1,723.00	
106739 FEILS, ADAM								
11/10/2020	ELECTION J	1	Invoice	ELELCTION JUDGE ONLINE TRAINING	11/10/2020	11/13/2020	36.00	101-41410-103
Total 106739 FEILS, ADAM:							36.00	
106736 FLAGSHIP RECREATION								
11/10/2020	F8610	1	Invoice	PLAY EQUIPMENT/PARKS	11/06/2020	11/13/2020	923.00	225-45200-217
Total 106736 FLAGSHIP RECREATION:							923.00	
105806 FLAHERTY & HOOD, P.A.								
11/17/2020	15303	1	Invoice	ATTORNEY FEES-ADMIN	11/02/2020	11/25/2020	218.75	101-41500-304
Total 105806 FLAHERTY & HOOD, P.A.:							218.75	
106743 FOBBE CONTRACTING, INC								
11/25/2020	4548	1	Invoice	WET TAP INSTALLED/WATER TOWER	11/12/2020	11/25/2020	750.00	601-49400-310
Total 106743 FOBBE CONTRACTING, INC:							750.00	
93 FORESIGHT BANK								
11/18/2020	11-6-2020	1	Invoice	ENVELOPE POSTAGE	11/17/2020	11/25/2020	535.44	211-45500-437
Total 93 FORESIGHT BANK:							535.44	
97 GALLS, LLC								
11/13/2020	016160960	1	Invoice	UNIFORM K.KUHLEMEIER	07/29/2020	11/13/2020	82.98	101-42100-417
11/13/2020	016709188	1	Invoice	UNIFORM K.KUHLEMEIER	10/14/2020	11/13/2020	369.88	101-42100-417

Input Date	Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	GL Account
Total 97 GALLS, LLC:							452.86	
105808 HBC, INC.								
11/12/2020	105099 NOV	1	Invoice	PHONE&INTERNET/FIRE DEPT.	11/02/2020	11/13/2020	159.79	101-42200-321
11/10/2020	71466 NOVE	1	Invoice	PHONE&INTERN/LIBRARY	11/02/2020	11/13/2020	54.91	211-45500-321
11/09/2020	HBC 78487	1	Invoice	PHONE INTERNET/ADMIN	11/02/2020	11/13/2020	568.33	101-41500-321
11/09/2020	HBC 78487	2	Invoice	PHONE INTERNET/POLICE	11/02/2020	11/13/2020	364.75	101-42100-321
11/09/2020	HBC 78487	3	Invoice	PHONE INTERNET/PUBLIC WORKS	11/02/2020	11/13/2020	357.42	101-43100-321
Total 105808 HBC, INC.:							1,505.20	
733 HEARTLAND EXCAVATING INC								
12/01/2020	5016560	1	Invoice	STORM SEWER REPAIRS	11/15/2020	12/04/2020	3,000.00	404-41500-310
Total 733 HEARTLAND EXCAVATING INC:							3,000.00	
105970 HG ELECTRIC, LLC								
11/25/2020	C690	1	Invoice	LIGHT AT WATER TOWER	11/13/2020	11/25/2020	1,281.00	601-49400-310
12/03/2020	C692	1	Invoice	INSTALL LIGHT ON LIGHT POLE/LIBRARY	11/13/2020	12/04/2020	480.00	211-45500-223
Total 105970 HG ELECTRIC, LLC:							1,761.00	
116 HIGH PLAINS								
11/12/2020	10/31/2020	1	Invoice	FUEL/FIRE DEPT	10/31/2020	11/13/2020	68.38	101-42200-212
11/17/2020	10/31/2020 S	1	Invoice	FUEL/RURAL FIRE DEPT	10/31/2020	11/25/2020	45.77	101-42200-212
11/10/2020	171783	1	Invoice	FUEL/JD MOWER INVOICE #171783	10/02/2020	11/13/2020	20.53	225-45200-212
11/10/2020	171890	1	Invoice	FUEL/STREETS INVOICE #171890	10/06/2020	11/13/2020	61.57	101-43100-212
11/10/2020	171989	1	Invoice	FUEL/JD MOWER INVOICE #171989	10/08/2020	11/13/2020	20.38	225-45200-212
11/10/2020	172020	1	Invoice	FUEL/PARKS INVOICE #172020	10/09/2020	11/13/2020	59.82	225-45200-212
11/10/2020	172112	1	Invoice	FUEL/2016 INVOICE #172112	10/12/2020	11/13/2020	27.75	101-43100-212
11/10/2020	172113	1	Invoice	FUEL/2000 STERLING INVOICE #172113	10/12/2020	11/13/2020	50.79	101-43125-212
11/10/2020	172188	1	Invoice	FUEL/PARK INVOICE #172188	10/14/2020	11/13/2020	9.37	225-45200-212
11/10/2020	172258	1	Invoice	FUEL/14 INVOICE #172258	10/16/2020	11/13/2020	46.69	101-43100-212
11/10/2020	172376	1	Invoice	FUEL/VENTRAK INVOICE #172376	10/19/2020	11/13/2020	10.68	225-45200-212
11/10/2020	172404	1	Invoice	FUEL/COMPOST INVOICE #172404	10/20/2020	11/13/2020	71.63	101-43100-212
11/10/2020	172420	1	Invoice	FUEL/SNOW INVOICE #172420	10/20/2020	11/13/2020	49.98	101-43125-212
11/10/2020	172442	1	Invoice	FUEL/PW INVOICE #172442	10/21/2020	11/13/2020	5.57	101-43125-212
11/10/2020	172455	1	Invoice	FUEL/COMPOST INVOICE #172455	10/21/2020	11/13/2020	62.30	101-43100-212
11/10/2020	172584	1	Invoice	FUEL/SNOW INVOICE #172584	10/26/2020	11/13/2020	24.14	101-43125-212
11/10/2020	172615	1	Invoice	FUEL/COMPOST INVOICE #172615	10/27/2020	11/13/2020	62.65	101-43100-212
11/10/2020	172653	1	Invoice	FUEL/BRUSH INVOICE #172653	10/28/2020	11/13/2020	21.86	101-43100-212
11/10/2020	172702	1	Invoice	FUEL/14 INVOICE #172702	10/29/2020	11/13/2020	40.08	101-43100-212
11/10/2020	172709	1	Invoice	FUEL/PARKS INVOICE #172709	10/29/2020	11/13/2020	9.89	225-45200-212
Total 116 HIGH PLAINS:							769.83	
106740 KELLY PRINTING SUPPLIES								
11/17/2020	252075	1	Invoice	HP CP3525 PRINTER TONER	11/02/2020	11/25/2020	481.95	101-41500-201
Total 106740 KELLY PRINTING SUPPLIES:							481.95	
106520 KENNY SYLVESTER CONSTRUCTION								
11/17/2020	COMM CTR -	1	Invoice	CLEANING COMM CENTER AFTER ELECTIO	11/09/2020	11/25/2020	320.00	101-41410-437
11/17/2020	NOV 11 2020	1	Invoice	CLEANING CITY HALL/ADMIN NOVEMBER 20	11/11/2020	11/25/2020	600.00	101-41500-401
11/17/2020	NOV 11 2020	2	Invoice	CLEANING CITY HALL/COUNCIL NOVEMBER	11/11/2020	11/25/2020	600.00	101-41110-401

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				Total 106520 KENNY SYLVESTER CONSTRUCTION:			1,520.00	
141 KREOFSKY BUILDING SUPPLIES								
11/10/2020	2010987574	1	Invoice	CLEAR SILICONE/LIBRARY	10/18/2020	11/13/2020	9.98	211-45500-223
12/01/2020	2011-989582	1	Invoice	SUPPLIES/WATER	11/03/2020	12/04/2020	8.78	601-49400-217
12/01/2020	2011-996410	1	Invoice	KEY FOR WATER TOWER	11/24/2020	12/04/2020	1.79	601-49400-217
12/01/2020	2011-996915	1	Invoice	MINI LIGHTS/ADMIN	11/25/2020	12/04/2020	7.98	101-41500-217
12/01/2020	2011-997272	1	Invoice	TOWER PRESSURE FITTING REPAIR/WATER	11/12/2020	12/04/2020	2.89	601-49400-217
12/01/2020	2011-997877	1	Invoice	CREDIT	11/30/2020	12/04/2020	3.00-	101-41500-217
12/01/2020	2011-998145	1	Invoice	JB 19 CHAIN LUBE	11/30/2020	12/04/2020	27.58	101-43125-221
				Total 141 KREOFSKY BUILDING SUPPLIES:			56.00	
104873 KREOFSKY BUILDING SYSTEMS								
11/17/2020	JOB 20-065	1	Invoice	REPAIR DAMAGE FROM SNOW PLOW	09/30/2020	11/25/2020	678.00	101-43125-437
				Total 104873 KREOFSKY BUILDING SYSTEMS:			678.00	
106730 KUJATH, CAROL								
11/06/2020	WABASHA 1	1	Invoice	MILEAGE TO WABASHA ELECTIONS/PAT TE	11/05/2020	11/13/2020	26.68	101-41410-331
11/06/2020	WABASHA 1	1	Invoice	MILEAGE TO WABASHA ELECTIONS/PAT TE	11/05/2020	11/13/2020	26.68	101-41410-331
				Total 106730 KUJATH, CAROL:			53.36	
106720 LOFFLER COMPANIES INC.								
11/20/2020	28142117	1	Invoice	ADMIN COPIER/PRINTER	11/06/2020	11/25/2020	161.22	101-41500-401
11/17/2020	3561567	1	Invoice	COPIER CHARGES/ADMIN	11/02/2020	11/25/2020	51.07	101-41500-401
				Total 106720 LOFFLER COMPANIES INC.:			212.29	
160 LYONS OIL MINI MART								
11/13/2020	568490	1	Invoice	CAR WASHES/PD	10/31/2020	11/13/2020	22.53	101-42100-221
				Total 160 LYONS OIL MINI MART:			22.53	
106690 McGRAW, ANDREA								
11/13/2020	EXPR230763	1	Invoice	TROUSER PANTS	11/09/2020	11/13/2020	80.00	101-42100-417
				Total 106690 McGRAW, ANDREA:			80.00	
175 MICHAEL'S TIRE & AUTO								
11/12/2020	128079	1	Invoice	OIL CHANGE/PD	10/05/2020	11/13/2020	48.60	101-42100-221
11/06/2020	128118	1	Invoice	TIRE REPAIR,KEROSENE FOR PRESSURE	10/30/2020	11/13/2020	49.00	101-43100-212
11/12/2020	128194	1	Invoice	REPAIR & MAINTENANCE/PD	10/23/2020	11/13/2020	810.27	101-42100-221
11/06/2020	128202	1	Invoice	TIRE DISPOSAL-FALL CLEAN UP	10/30/2020	11/13/2020	20.00	101-41110-440
				Total 175 MICHAEL'S TIRE & AUTO:			927.87	
106719 MIDWEST TAPE								
11/18/2020	99200185	1	Invoice	BOOKS/LIBRARY	11/17/2020	11/25/2020	39.99	211-45500-592
11/18/2020	99516358	1	Invoice	BOOKS/LIBRARY	11/17/2020	11/25/2020	79.98	211-45500-592
11/18/2020	99546867	1	Invoice	BOOKS/LIBRARY	11/17/2020	11/25/2020	34.49	211-45500-592
11/18/2020	99570599	1	Invoice	BOOKS/LIBRARY	11/17/2020	11/25/2020	124.97	211-45500-592
11/18/2020	99604751	1	Invoice	BOOKS/LIBRARY	11/17/2020	11/25/2020	77.47	211-45500-592
11/18/2020	99634240	1	Invoice	BOOKS/LIBRARY	11/17/2020	11/25/2020	120.96	211-45500-592

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Total 106719 MIDWEST TAPE:							477.86	
104410 MN DEPARTMENT OF HEALTH								
11/12/2020	2021 POOL L	1	Invoice	2021 POOL LICENSE	11/12/2020	11/13/2020	670.00	225-45128-433
11/17/2020	4TH QTR 20	1	Invoice	4TH QTR WATER CONNECT FEES	11/17/2020	11/25/2020	3,081.00	601-49400-310
Total 104410 MN DEPARTMENT OF HEALTH:							3,751.00	
105717 MOTOROLA SOLUTIONS, INC.								
11/23/2020	41293452	1	Invoice	RADIO/POLICE	11/08/2020	11/25/2020	44,442.54	101-42100-590
Total 105717 MOTOROLA SOLUTIONS, INC.:							44,442.54	
106664 NARDINI FIRE EQUIPMENT								
11/17/2020	IN00154163	1	Invoice	FIRE CELLULAR MONITOR ANNUAL FEE	11/01/2020	11/16/2020	670.02	101-42200-321
Total 106664 NARDINI FIRE EQUIPMENT:							670.02	
106478 NIELSENS PEST CONTROL								
11/19/2020	10/21/20 INV	1	Invoice	PEST CONTROL/CITY HALL	10/21/2020	11/25/2020	100.00	101-41500-223
12/03/2020	PLAINVIEW	1	Invoice	PEST CONTROL/LIBRARY FALL 2020	10/21/2020	12/04/2020	100.00	211-45500-223
Total 106478 NIELSENS PEST CONTROL:							200.00	
106161 PEOPLE'S ENERGY COOPERATIVE								
11/12/2020	2643900 NO	1	Invoice	ELEC CITY WELL #3	11/05/2020	11/13/2020	1,859.00	601-49400-381
11/12/2020	2647300 NO	1	Invoice	ELEC ECKSTEIN TENNIS COURT	11/05/2020	11/13/2020	61.75	225-45200-381
11/12/2020	2647400 NO	1	Invoice	ELEC SKATING RINK	11/05/2020	11/13/2020	65.00	225-45127-381
11/12/2020	2658900 NO	1	Invoice	ELEC SWIMMING POOL	11/05/2020	11/13/2020	76.00	225-45128-381
11/12/2020	2706100 NO	1	Invoice	ELEC NE LIFT STATION-7TH AVE NE	11/05/2020	11/13/2020	237.00	101-43100-381
11/12/2020	2709900 NO	1	Invoice	ELEC WEST BROADWAY	11/05/2020	11/13/2020	10.00	101-43100-381
11/12/2020	2714900 NO	1	Invoice	ELEC STREET LIGHTS	11/05/2020	11/13/2020	2,679.00	101-43100-381
11/12/2020	2738000 NO	1	Invoice	ELEC WELL #2 - 210 10TH ST SW	11/05/2020	11/13/2020	1,871.00	601-49400-381
11/12/2020	2739100 NO	1	Invoice	ELEC PW BUILDING	11/05/2020	11/13/2020	278.00	101-43100-381
11/12/2020	2747700 NO	1	Invoice	ELEC SW SIREN-10TH ST & 2ND AVE SW	11/05/2020	11/13/2020	49.00	101-43100-381
11/12/2020	2764400 NO	1	Invoice	ELEC NW LIFT STATION	11/05/2020	11/13/2020	337.00	602-49450-381
11/12/2020	2767800 NO	1	Invoice	ELEC CEMETERY FLAG LIGHT	11/05/2020	11/13/2020	36.00	235-49010-381
11/12/2020	2777600 NO	1	Invoice	ELEC LIBRARY	11/05/2020	11/13/2020	331.00	211-45500-381
11/12/2020	3036800 NO	1	Invoice	ELEC FIRE HALL	11/05/2020	11/13/2020	194.00	101-42200-381
11/17/2020	3038100 NO	1	Invoice	ELEC COUNCIL	11/05/2020	11/25/2020	125.34	101-41110-381
11/17/2020	3038100 NO	2	Invoice	ELEC ADMIN	11/05/2020	11/25/2020	125.34	101-41500-381
11/17/2020	3038100 NO	3	Invoice	ELEC PD	11/05/2020	11/25/2020	125.32	101-42100-381
11/12/2020	3041300 NO	1	Invoice	ELEC WEDGEWOOD PARK	11/05/2020	11/13/2020	30.00	225-45200-381
11/12/2020	3042300 NO	1	Invoice	ELEC WATER TOWER	11/05/2020	11/13/2020	188.00	601-49400-381
11/12/2020	3043900 NO	1	Invoice	ELEC BIKE TRAIL	11/05/2020	11/13/2020	52.00	225-45200-381
11/12/2020	3274000 NO	1	Invoice	ELEC 6TH ST SW LIGHTS	11/05/2020	11/13/2020	70.99	101-43100-381
11/12/2020	3274100 NO	1	Invoice	ELEC 4TH ST SW LIGHTS	11/05/2020	11/13/2020	88.86	101-43100-381
11/12/2020	3274200 NO	1	Invoice	ELEC 2ND ST SW LIGHTS	11/05/2020	11/13/2020	66.51	101-43100-381
11/12/2020	3274300 NO	1	Invoice	ELEC 1ST ST SW LIGHTS	11/05/2020	11/13/2020	57.78	101-43100-381
Total 106161 PEOPLE'S ENERGY COOPERATIVE:							9,013.89	
105723 PEOPLES STATE BANK-GENERAL								
11/17/2020	12/1/20 SERI	1	Invoice	2009A GO REFUNDING BOND PRINCIPAL PY	11/09/2020	11/25/2020	20,000.00	300-47000-601
11/17/2020	12/1/20 SERI	2	Invoice	2009A GO REFUNDING BOND INTEREST PY	11/09/2020	11/25/2020	375.00	300-47000-611
11/17/2020	12/1/20 SERI	1	Invoice	2013A GO UTILITY REV BOND PRINCIPAL PY	11/09/2020	11/25/2020	44,000.00	602-49450-601
11/17/2020	12/1/20 SERI	2	Invoice	2013A GO UTILITY REV BOND INTEREST PY	11/09/2020	11/25/2020	605.00	602-49450-611

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				Total 105723 PEOPLES STATE BANK-GENERAL:			64,980.00	
105004 PK MEYER BUILDERS, INC.								
12/01/2020	PL20-102 RE	1	Invoice	REFUND DEPOSIT	11/18/2020	12/04/2020	1,000.00	101-41500-32210
				Total 105004 PK MEYER BUILDERS, INC.:			1,000.00	
76 PLAINVIEW EDA								
11/17/2020	DECEMBER	1	Invoice	DECEMBER 2020 CITY CONTRIBUTION	11/13/2020	11/25/2020	4,041.63	101-46500-491
				Total 76 PLAINVIEW EDA:			4,041.63	
238 PLAINVIEW PARTS HOUSE								
11/10/2020	640885	1	Invoice	TOOLCAT/PW	10/07/2020	11/13/2020	144.73	101-43100-221
11/10/2020	641347	1	Invoice	SHOP/PW	10/14/2020	11/13/2020	42.38	101-43100-217
11/10/2020	642222	1	Invoice	SYN0W20/PW	10/26/2020	11/13/2020	38.28	101-43100-221
11/13/2020	642852	1	Invoice	EMBLM TRIM ADHESIVE/PD	11/04/2020	11/13/2020	4.28	101-42100-221
				Total 238 PLAINVIEW PARTS HOUSE:			229.67	
240 PLAINVIEW POSTMASTER								
12/01/2020	DECEMBER	1	Invoice	UITILITY BILLING	12/02/2020	12/02/2020	181.41	601-49400-201
12/01/2020	DECEMBER	2	Invoice	UITILITY BILLING	12/02/2020	12/02/2020	181.40	602-49450-201
				Total 240 PLAINVIEW POSTMASTER:			362.81	
104720 PONTEM SOFTWARE BY RIA								
11/06/2020	9088	1	Invoice	CEMETERY SOFTWARE	11/01/2020	11/13/2020	640.00	235-49010-309
11/19/2020	9344	1	Invoice	IT SUPPORT/UPDATE CEMETERY SOFTWAR	11/19/2020	11/25/2020	175.00	235-49010-310
				Total 104720 PONTEM SOFTWARE BY RIA:			815.00	
741 QUILL CORPORATION								
11/19/2020	11/18/20 INV	1	Invoice	NAME PLATE & CLOCK/ADMIN	11/18/2020	11/25/2020	51.95	101-41500-201
11/06/2020	11/5/20 INVO	1	Invoice	OFFICE SUPPLIES	11/05/2020	11/13/2020	68.32	101-41500-201
11/06/2020	11/5/20 INVO	2	Invoice	CLEANING SUPPLIES	11/05/2020	11/13/2020	32.18	101-41500-211
12/01/2020	12435700	1	Invoice	OFFICE SUPPLIES	11/20/2020	12/04/2020	181.52	101-41500-201
12/01/2020	93435323	1	Invoice	CLEANING SUPPLIES/ADMIN	11/30/2020	12/04/2020	105.72	101-41500-211
12/01/2020	93435323	2	Invoice	OFFICE SUPPLIES	11/30/2020	12/04/2020	50.35	101-41500-217
12/01/2020	93443083	1	Invoice	OFFICE SUPPLIES	11/30/2020	12/04/2020	24.98	101-41500-201
				Total 741 QUILL CORPORATION:			515.02	
105845 RAHMAN HEATING, AC &								
11/17/2020	1-9159-10	1	Invoice	MONTHLY COMFORT CLUB/PW	11/10/2020	11/25/2020	49.00	101-43100-223
11/17/2020	1-9159-10	2	Invoice	MONTHLY COMFORT CLUB/CITY HALL	11/10/2020	11/25/2020	28.00	101-41500-223
11/17/2020	1-9159-10	3	Invoice	MONTHLY COMFORT/POOL	11/10/2020	11/25/2020	28.00	225-45128-223
11/17/2020	1-9159-10	4	Invoice	MONTHLY COMFORT/EASTWOOD PARK	11/10/2020	11/25/2020	7.00	225-45200-223
11/17/2020	1-9159-10	5	Invoice	MONTHLY COMFORT CLUB/FIRE HALL	11/10/2020	11/25/2020	42.00	101-42200-223
11/17/2020	1-9159-10	6	Invoice	MONTHLY COMFORT CLUB/AMBULANCE BU	11/10/2020	11/25/2020	35.00	230-49020-223
11/17/2020	1-9159-10	7	Invoice	MONTHLY COMFORT CLUB/LIBRARY	11/10/2020	11/25/2020	42.00	211-45500-223
				Total 105845 RAHMAN HEATING, AC &:			231.00	
258 ROCHESTER SAND & GRAVEL								
12/01/2020	4900024900	1	Invoice	WATER MAIN PATCH	11/11/2020	12/04/2020	3,548.00	601-49400-228
11/17/2020	PAY REQ #4	1	Invoice	2020 MILL & OVERLAY STREET IMPROVEME	11/04/2020	11/25/2020	49,295.04	417-48000-530

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Total 258 ROCHESTER SAND & GRAVEL:							52,843.04	
106741 SCHNEIDER, DAN								
11/18/2020	11-2-20	1	Invoice	REPAIR BOTTOM LEFT CORNER OF STONE	11/17/2020	11/25/2020	225.00	211-45500-223
Total 106741 SCHNEIDER, DAN:							225.00	
268 SELCO								
11/18/2020	48190 NOVE	1	Invoice	BASIC TECH FEES/PC SUPPORT/MAILERS	11/17/2020	11/25/2020	861.17	211-45500-418
11/13/2020	48307	1	Invoice	PLASTIC BAGS/LIBRARY	11/06/2020	11/13/2020	593.48	211-45500-201
11/18/2020	48318 11/17/	1	Invoice	COLIBRI BOOK COVERS	11/17/2020	11/25/2020	1,175.87	211-45500-201
Total 268 SELCO:							2,630.52	
284 STREICHER'S								
11/10/2020	11/03/20 STA	1	Invoice	GEN UNIFORM/POLICE	11/03/2020	11/13/2020	1,675.75	101-42100-417
11/10/2020	11/03/20 STA	2	Invoice	GEN UNIFORM/POLICE-CREDIT	11/03/2020	11/13/2020	155.97-	101-42100-417
Total 284 STREICHER'S:							1,519.78	
105846 SYMBOL ARTS								
11/13/2020	0358705-IN	1	Invoice	BADGES/POLICE	09/29/2020	11/13/2020	220.00	101-42100-417
Total 105846 SYMBOL ARTS:							220.00	
106744 TENVOORDE FORD, INC.								
12/01/2020	20022	1	Invoice	2021 FORD INTERCEPTOR SQUAD	11/11/2020	12/04/2020	33,494.24	101-42100-590
Total 106744 TENVOORDE FORD, INC.:							33,494.24	
716 THREE RIVERS COMMUNITY ACTION								
12/01/2020	NOVEMBER	1	Invoice	NOV. TRANSIT BUS FEES	11/30/2020	12/07/2020	315.00	101-41500-317
Total 716 THREE RIVERS COMMUNITY ACTION:							315.00	
104900 TOMS LAWN & CLEANING SERVICE								
11/10/2020	5377	1	Invoice	OCTOBER CLEANING/LIBRARY	10/31/2020	11/13/2020	760.00	211-45500-401
Total 104900 TOMS LAWN & CLEANING SERVICE:							760.00	
105928 VIOLA NURSERY & GREENHOUSE								
12/01/2020	NOVEMBER	1	Invoice	PLANTERS/ CITY HALL	11/30/2020	12/04/2020	175.00	101-41500-401
Total 105928 VIOLA NURSERY & GREENHOUSE:							175.00	
105461 VISA/TCM BANK N.A.								
11/10/2020	# 0165 NOV	1	Invoice	AMAZON/LIBRARY WATERSENTRY REPLAC	11/02/2020	11/13/2020	155.70	211-45500-201
11/10/2020	# 0165 NOV	2	Invoice	AMAZON/LIBRARY BOOKS	11/02/2020	11/13/2020	29.78	211-45500-201
11/10/2020	# 0165 NOV	3	Invoice	STAPLES/LIBRARY ENVELOPES	11/02/2020	11/13/2020	32.13	211-45500-201
11/10/2020	# 0165 NOV	4	Invoice	AMAZON/LIBRARY MATS & PAPER	11/02/2020	11/13/2020	101.97	211-45500-201
11/10/2020	# 0165 NOV	5	Invoice	AMAZON/LIBRARY SCOTCH POUCHES	11/02/2020	11/13/2020	25.14	211-45500-201
11/10/2020	# 0165 NOV	6	Invoice	CARROT-TOP INDUSTRIES/LIBRARY FLAGP	11/02/2020	11/13/2020	969.69	211-45500-223
11/10/2020	# 6840 NOV	1	Invoice	POST OFFICE	11/02/2020	11/13/2020	13.90	609-49750-322
11/10/2020	# 6840 NOV	2	Invoice	COSTCO/ZIPLOC BAGGIES	11/02/2020	11/13/2020	15.67	101-41500-217
11/10/2020	# 6840 NOV	3	Invoice	SAM'S CLUB/PAPERTOWELS	11/02/2020	11/13/2020	18.36	101-41500-211
11/10/2020	# 6840 NOV	4	Invoice	ADOBE/ACROBAT PRO	11/02/2020	11/13/2020	16.10	101-41500-433
11/10/2020	# 6840 NOV	5	Invoice	QUILL/ADMIN SUPPLIES	11/02/2020	11/13/2020	123.81	101-41500-201

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11/10/2020	# 6840 NOV	6	Invoice	QUILL/PW SUPPLIES	11/02/2020	11/13/2020	26.97	101-43100-201
11/09/2020	#6188 NOVE	1	Invoice	AMAZON/STANCHIONS FOR ELECTIONS (S	11/02/2020	11/13/2020	354.33	101-41410-437
11/09/2020	#6188 NOVE	2	Invoice	AMAZON/2 CANOPIES FOR ELECTION DAY-	11/02/2020	11/13/2020	340.29	101-41410-437
11/09/2020	#6188 NOVE	3	Invoice	AMAZON/STANCHIONS FOR POLLING SITES	11/02/2020	11/13/2020	354.33	101-41410-437
11/09/2020	#6188 NOVE	4	Invoice	AMAZON/WEIGHTS FOR CANOPIES POLLIN	11/02/2020	11/13/2020	60.11	101-41410-437
11/09/2020	#6188 NOVE	5	Invoice	AMAZON/PW SUPPLIES	11/02/2020	11/13/2020	91.57	101-43100-217
11/09/2020	#6196 NOVE	1	Invoice	MENARDS/SEALBEST POTHOLE PATCH	11/02/2020	11/13/2020	79.90	101-43100-217
11/09/2020	#6196 NOVE	2	Invoice	POST OFFICE	11/02/2020	11/13/2020	7.50	601-49400-201
11/09/2020	#6196 NOVE	3	Invoice	RED WING STORE/BOOTS	11/02/2020	11/13/2020	212.49	602-49450-417
11/13/2020	#6360 NOVE	1	Invoice	GRITR SPORTS EX/AMMO PD	11/02/2020	11/13/2020	65.18	101-42100-418
11/13/2020	#6360 NOVE	2	Invoice	LICENSE MN/Z. NEUMANN LICENSE	11/02/2020	11/13/2020	90.00	101-42100-437
11/13/2020	#6360 NOVE	3	Invoice	LICENSE MN/Z. NEUMANN SERVICE FEE	11/02/2020	11/13/2020	2.24	101-42100-437
11/13/2020	#6360 NOVE	4	Invoice	AMAZON/AA LITHIUM BATTERIES PD	11/02/2020	11/13/2020	12.85	101-42100-221
11/13/2020	#6360 NOVE	5	Invoice	LICENSE MN/LICENSE FEE	11/02/2020	11/13/2020	90.00	101-42100-437
11/13/2020	#6360 NOVE	6	Invoice	LICENSE MN/SERVICE FEE	11/02/2020	11/13/2020	2.24	101-42100-437
11/13/2020	#6360 NOVE	7	Invoice	HOSTGATOR.COM/WEEBLY	11/02/2020	11/13/2020	8.99	101-42100-321
11/13/2020	#6360 NOVE	8	Invoice	AMAZON/DESKTOP FILE	11/02/2020	11/13/2020	22.50	101-42100-201
11/13/2020	#6360 NOVE	9	Invoice	AMAZON/BLACK BINDERS	11/02/2020	11/13/2020	16.10	101-42100-201
11/13/2020	#6360 NOVE	10	Invoice	AMAZON/SHEET PROTECTORS	11/02/2020	11/13/2020	28.80	101-42100-201
11/13/2020	#6360 NOVE	11	Invoice	AMAZON/BINDER DIVIDERS	11/02/2020	11/13/2020	17.52	101-42100-201
11/13/2020	#6360 NOVE	12	Invoice	AMAZON/DEFIBRILLATOR BATTERIES	11/02/2020	11/13/2020	29.09	101-42100-406
11/13/2020	#6360 NOVE	13	Invoice	AMAZON/RADIO EARPIECE ADAPTERS	11/02/2020	11/13/2020	196.20	101-42100-321
11/13/2020	#6360 NOVE	14	Invoice	GALLS/VALIANT DUTY JACKET	11/02/2020	11/13/2020	292.98	101-42100-417
11/13/2020	#6360 NOVE	15	Invoice	APPLE.COM/BILL	11/02/2020	11/13/2020	.99	101-42100-321
11/13/2020	#6592 NOVE	1	Invoice	NINE LINE APPAREL/ANDREA-UNIFORM	11/02/2020	11/13/2020	46.54	101-42100-417
11/13/2020	#6592 NOVE	2	Invoice	USPS.COM/PATCHES FOR UNIFORMS-SENT	11/02/2020	11/13/2020	7.75	101-42100-437
11/13/2020	#6592 NOVE	3	Invoice	USPS/MAIL TO BCA	11/02/2020	11/13/2020	7.50	101-42100-437
11/13/2020	#6592 NOVE	4	Invoice	GALLS/UNIFORM	11/02/2020	11/13/2020	491.49	101-42100-417
11/13/2020	#6592 NOVE	5	Invoice	BCA TRAINING/A. MCGRAW	11/02/2020	11/13/2020	100.00	101-42100-331
11/13/2020	#6592 NOVE	6	Invoice	AVANGATE.COM/BITDEFENDER REFUND	11/02/2020	11/13/2020	64.41-	101-42100-309
11/09/2020	#6725 NOVE	1	Invoice	FLEET FARM/UNIFORM	11/02/2020	11/13/2020	116.97	225-45200-417
11/09/2020	#6725 NOVE	2	Invoice	MENARDS/PARKS	11/02/2020	11/13/2020	36.58	225-45200-223
Total 105461 VISA/TCM BANK N.A.:							4,647.84	
106067 W.A. KREOFSKY CONSTRUCTION, INC.								
12/01/2020	20020	1	Invoice	CONCRETE AT THE CEMETERY	11/17/2020	12/04/2020	7,241.55	240-49015-590
Total 106067 W.A. KREOFSKY CONSTRUCTION, INC.:							7,241.55	
307 WABASHA COUNTY AUDITOR/TREAS.								
12/01/2020	11187	1	Invoice	2020 TRUTH IN TAXATION STATEMENTS	11/19/2020	12/04/2020	363.50	101-41500-310
11/13/2020	NOVEMBER	1	Invoice	NOVEMBER 2020 LEGAL SERVICES CONTR	11/03/2020	11/13/2020	1,800.00	101-42100-304
Total 307 WABASHA COUNTY AUDITOR/TREAS.:							2,163.50	
106269 WATER SYSTEMS COMPANY								
11/06/2020	816500	1	Invoice	WATER/CITY HALL	11/05/2020	11/13/2020	15.50	101-41500-401
Total 106269 WATER SYSTEMS COMPANY:							15.50	
105600 WEX BANK								
11/13/2020	68373667	1	Invoice	FUEL/POLICE DEPT.	10/31/2020	11/13/2020	964.33	101-42100-212
Total 105600 WEX BANK:							964.33	
Grand Totals:							832,501.11	

Report GL Period Summary

GL Period	Amount

GL Period	Amount
12/20	77,609.21
11/20	754,891.90
Grand Totals:	832,501.11

Vendor number hash:	10518162
Vendor number hash - split:	16539836
Total number of invoices:	164
Total number of transactions:	230

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	832,501.11	.00	832,501.11
Grand Totals:	832,501.11	.00	832,501.11

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: Permits/Licenses/Donations	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **4.C.**
ATTACHMENTS: None	**APPROVED BY:**

RECOMMENDED ACTION:
1.Motion to approve the following Tobacco Licenses through December 31, 2021:
- Kwik Trip, Inc
- Family Dollar, Inc
- High Plains Cooperative
- BP Lyons Oil Company

2. Motion to approve the following Refuse Licenses through December 31, 2021:
- Waste Management
- Hagedorn Enterprises, Inc
- Sunshine Sanitation, Inc

Summary:
The following companies have submitted the required applications, proof of insurance, and paid the appropriate license fees to the City of Plainview.

Tobacco Licenses
High Plains Coop
Family Dollar Store
Kwik Trip
BP Lyons Oil

Refuse Licenses
Waste Management
Sunshine Sanitation, Inc
Hagedorn Enterprises, Inc

Recommendation:
Staff recommends the approval of the License Applications for the above companies for 2021.

BUILDING PERMIT REPORT
DECEMBER 2020

Permit Number & Applicant

PL20-Misc American Fence (K&P Properties)	710 5th ST NE-Fence	**Value:**	$None Given
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-Misc Larry Kautz	700 5th ST NE-Fence	**Value:**	$4,000.00
		Total Fee:	$20.00
		Permit Fee:	$20.00
PL20-140 Lillian Wiste	623 6th Ave NW-Install Manufactured Home	**Value:**	$None Given
		Total Fee:	$285.00
		Permit Fee:	$124.00
		State Surcharge:	$1.00
		Plumbing:	$30.00
		Mechanical:	$30.00
		Refundable Deposit:	$100.00
PL20-141 Ben Hoyer	120 5th ST NW-Garage	**Value:**	$11,500.00
		Total Fee:	$239.24
		Permit Fee:	$80.90
		State Surcharge:	$5.75
		Plan Check Fee:	$52.59
		Refundable Deposit:	$100.00
PL20-142 B&C Plumbing/Heating (Ryan Fenton)	605 5th ST NE-Water Heater	**Value:**	$1,680.00
		Total Fee:	$30.00
		Permit Fee:	$29.00
		State Surcharge:	$1.00
PL20-143 All Craft Exteriors (G. Slawson)	305 2nd Ave SE-Reroof	**Value:**	$5,000.00
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00
PL20-144 Priority Construction (B. Krause)	420 4th Ave NE - Reroof	**Value:**	$6,800.00
		Total Fee:	$55.00
		Permit Fee:	$54.00
		State Surcharge:	$1.00
PL20-145 Haley Comfort Systems (J. Tradup)	410 4th ST NE-A/C	**Value:**	None Given
		Total Fee:	$30.00
		Permit Fee:	$29.00
		State Surcharge:	$1.00

BUILDING PERMIT REPORT
DECEMBER 2020

PL20-146 All Craft Exteriors (R. Arens)	230 6th Ave SE-Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$8,000.00 $55.00 $54.00 $1.00
PL20-147 K&S Heating /Air (M. Roforth)	485 8th ST SW-Furnace	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$4,000.00 $30.00 $29.00 $1.00
PL20- 148 Lyndon Clark (L. Navarre)	715 2nd Ave SW-Reroof	**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	None Given $55.00 $54.00 $1.00
PL20-		**Value:** **Total Fee:** **Plan Check Fee:** **State Surcharge:**	$
PL20-		**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$
PL20-		**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$
PL20-		**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$
PL20-		**Value:** **Total Fee:** **Permit Fee:** **State Surcharge:**	$

MONTHLY REPORT OF FINANCE DIRECTOR
November, 2020

Routine Work/General Items

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to departments
- Provide software support for financial/utility billing system
- Journal Entries to record payments, receipts, adjustments
- Code bills for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Bank recs and account reconciliations/fund cash balances and cash allocations
- Work with Judith Jordan/EDA Loans, Rochester Sales Tax Funds, etc.
- Assist City Administrator

Activities

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Correcting location and meter issues to correct ongoing issues and help transition to the new service order module.
- Work with Civic to add additional modules & improve teleworking capabilities, training for new employees
- Setup and Training for online payroll module add-on
- Update Cemetery software to newest version and training for office staff
- Finalize work on 2021 Budget
- Continued work -CARES Act Funding spending plan
- Continued work to finalize liquor store fund
- Assist with Elections
- Set up mailing labels for Library mass mailing
- Health Insurance – All employees are moving to the IUOE Plan January 1. I have been working with BCBS, Delta Dental and Wilson McShane to prepare for the change. I have also been working with all employees moving to this plan to provide information & enrollment packets and to answer questions and provide assistance with forms. Enrollment will be completed in early December.

Projects

- Tap Grant Downtown Project, East Winds, 2020 Street Project, MnDOT Landscaping Project
- Future projects:
    - File/Organize Financial/Personnel Records
    - Update Chart of Accounts to match MN State guidelines
    - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R
    - Review bank accounts/rates at People's State Bank/Foresight
    - Review credit card provider/process-Look for new provider

Reports

- Monthly Department of Labor Report
- Monthly Sales Tax Report
- Monthly CARES Act Funding Report to MM&B

Training

- Assist with other office duties and training for new staff

Meetings

- Dept. head meetings
- Meet with City Administrator on current issues and planning
- Meetings with council members and staff regarding current issues
- Council Meetings/Special Meetings/Work Sessions

Other Items of Interest

Submitted by Vicki Axley, Finance Director

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Council					
101-41110-103	Part-Time Employees	12,883.33	13,300.00	.00	13,300.00
101-41110-122	FICA	985.57	1,017.00	.00	1,017.00
101-41110-151	Worker s Comp Insurance Prem	79.00	80.00	64.45	15.55
101-41110-201	Office Supplies(paper-pens-et)	380.00	500.00	181.18	318.82
101-41110-221	Repair/Maint - Equipment	.00	.00	125.00	125.00-
101-41110-303	Engineering Fees	7,745.00	.00	1,912.50	1,912.50-
101-41110-310	Other Professional Services	31,004.41	5,000.00	.00	5,000.00
101-41110-322	Postage	.00	.00	84.19	84.19-
101-41110-331	Meetings-Conferences (mtgs/mi)	570.05	.00	.00	.00
101-41110-344	Community Engagement	486.15	2,000.00	.00	2,000.00
101-41110-362	Property - Casualty Ins (Auto)	5,682.41	5,800.00	7,381.76	1,581.76-
101-41110-381	Electric Utilities	1,615.33	1,500.00	1,280.36	219.64
101-41110-383	Gas Utilities	814.56	1,000.00	534.34	465.66
101-41110-401	Contractual Services	2,268.88	3,000.00	3,000.00	.00
101-41110-433	Dues and Subscriptions	3,860.00	5,000.00	3,825.00	1,175.00
101-41110-437	Miscellaneous	24.50	100.00	102.32	2.32-
101-41110-440	City Cleanup	6,154.44	6,600.00	1,297.01	5,302.99
101-41110-489	Grant Opport/Matching Funds	.00	3,000.00	.00	3,000.00
101-41110-590	Capital Outlay	1,543.20	.00	.00	.00
Total Council:		76,096.83	47,897.00	19,788.11	28,108.89
Elections					
101-41410-103	Part-Time Employees	.00	6,000.00	6,621.00	621.00-
101-41410-309	Software and Design	270.00	775.00	.00	775.00
101-41410-331	Meetings-Conferences (mtgs/mi)	.00	400.00	822.09	422.09-
101-41410-437	Miscellaneous	455.00	3,000.00	3,696.62	696.62-
Total Elections:		725.00	10,175.00	11,139.71	964.71-
Administration					
101-41500-101	Full-Time Employees Regular	255,266.94	261,305.60	213,940.94	47,364.66
101-41500-102	Full-Time Employees Overtime	871.44	5,000.00	18,528.19	13,528.19-
101-41500-103	Part-Time Employees	.00	.00	87,799.17	87,799.17-
101-41500-121	PERA	19,964.50	21,573.72	19,690.18	1,883.54
101-41500-122	FICA	21,963.63	22,019.99	24,305.66	2,285.67-
101-41500-131	Employer Paid Health	56,309.67	59,092.62	44,890.83	14,201.79
101-41500-151	Worker s Comp Insurance Prem	1,519.00	2,500.00	3,157.12	657.12-
101-41500-201	Office Supplies(paper-pens-et)	6,347.90	5,500.00	5,792.68	292.68-
101-41500-211	Operating Supplies - Cleaning	496.26	700.00	903.08	203.08-
101-41500-217	Other Operating Supplies	645.24	1,000.00	955.97	44.03
101-41500-221	Repair/Maint - Equipment	179.82	1,000.00	62.99	937.01
101-41500-223	Repair/Maintain - Building	1,268.48	4,000.00	1,986.91	2,013.09
101-41500-227	Repair/Maintain - Amb Building	.00	.00	160.93	160.93-
101-41500-301	Auditing and Acct g Services	26,200.00	28,000.00	27,200.00	800.00
101-41500-303	Engineering Fees	21,957.50	9,000.00	2,720.00	6,280.00
101-41500-304	Legal Fees	69,776.74	30,000.00	31,791.77	1,791.77-
101-41500-309	Software and Design	10,569.48	10,000.00	21,282.52	11,282.52-
101-41500-310	Other Professional Services	9,830.29	5,000.00	6,966.35	1,966.35-
101-41500-312	CITY WEBSITE	.00	500.00	.00	500.00
101-41500-316	Building Inspections	19,469.46	25,000.00	23,890.53	1,109.47
101-41500-317	Dial A Ride Bus	9,809.50	8,000.00	3,829.00	4,171.00
101-41500-321	Communications	6,695.24	5,700.00	5,099.04	600.96
101-41500-322	Postage	.00	.00	354.30	354.30-
101-41500-331	Meetings-Conferences (mtgs/mi)	3,148.84	2,500.00	2,521.95	21.95-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-41500-343	Advertising	2,491.63	2,500.00	1,859.50	640.50
101-41500-362	Property - Casualty Ins (Auto)	2,743.23	2,800.00	3,916.56	1,116.56-
101-41500-381	Electric Utilities	1,698.70	1,800.00	1,280.35	519.65
101-41500-383	Gas Utilities	759.86	1,200.00	534.34	665.66
101-41500-401	Contractual Services	11,430.45	7,000.00	15,243.19	8,243.19-
101-41500-406	Safety	.00	750.00	.00	750.00
101-41500-417	Uniforms	1,441.45	1,800.00	752.72	1,047.28
101-41500-433	Dues and Subscriptions	914.12	1,500.00	552.20	947.80
101-41500-434	Sales Tax Paid	15.00	25.00	2.00	23.00
101-41500-437	Miscellaneous	134.81	1,000.00	21.00	979.00
101-41500-442	Bank Service Charges	3,879.82	6,000.00	2,818.31	3,181.69
101-41500-443	Credit Card Merchant Fees	1,300.74	1,500.00	1,451.38	48.62
101-41500-444	XPRESS Bill Pay Fees	4,145.85	4,800.00	4,716.37	83.63
101-41500-445	Legal Settlements	2,500.00	.00	.00	.00
101-41500-520	Capital Outlay-Bldg & Structur	.00	100,000.00	.00	100,000.00
101-41500-560	Furniture & Fixtures	3,407.39	.00	.00	.00
101-41500-580	Computers & Technology	400.03	.00	26,405.94	26,405.94-
101-41500-590	Capital Outlay	12,186.00	43,000.00	.00	43,000.00
101-41500-700	Tansfers Out	113,316.00	.00	.00	.00
101-41500-705	Tansfers Out-CARES Act Funds	.00	.00	77,250.00	77,250.00-
Total Administration:		705,055.01	683,066.93	684,633.97	1,567.04-
Police					
101-42100-101	Full-Time Employees Regular	499,444.17	514,498.00	415,277.76	99,220.24
101-42100-102	Full-Time Employees Overtime	24,201.42	18,000.00	15,613.96	2,386.04
101-42100-103	Part-Time Employees	47,863.54	56,250.00	46,742.33	9,507.67
101-42100-121	PERA	90,080.94	98,365.00	65,109.35	33,255.65
101-42100-122	FICA	11,902.09	12,388.00	10,534.21	1,853.79
101-42100-131	Employer Paid Health	44,068.10	49,123.28	67,973.37	18,850.09-
101-42100-151	Worker s Comp Insurance Prem	23,640.00	24,822.00	21,587.75	3,234.25
101-42100-201	Office Supplies(paper-pens-et)	3,963.37	4,000.00	1,464.19	2,535.81
101-42100-212	Motor Fuels-Gas	12,543.63	13,000.00	9,999.54	3,000.46
101-42100-217	Other Operating Supplies	.00	.00	91.77	91.77-
101-42100-221	Repair/Maint - Equipment	14,074.73	13,000.00	15,444.15	2,444.15-
101-42100-228	Repair/Maintain Other	3,822.88	.00	1,031.25	1,031.25-
101-42100-304	Legal Fees	21,600.00	21,600.00	21,600.00	.00
101-42100-309	Software and Design	393.57	5,000.00	3,239.70	1,760.30
101-42100-310	Other Professional Services	3,934.50	4,800.00	5,801.70	1,001.70-
101-42100-313	Task Force	7,426.30	7,650.00	7,649.09	.91
101-42100-318	Animal Control	521.20	1,800.00	586.54	1,213.46
101-42100-319	Forfeitures	385.60	1,200.00	1,134.94	65.06
101-42100-321	Communications	13,120.06	14,000.00	9,119.68	4,880.32
101-42100-331	Meetings-Conferences (mtgs/mi)	5,474.10	7,500.00	2,240.79	5,259.21
101-42100-343	Advertising	.00	.00	350.00	350.00-
101-42100-362	Property - Casualty Ins (Auto)	4,408.77	4,500.00	5,727.23	1,227.23-
101-42100-381	Electric Utilities	1,709.64	1,800.00	1,280.29	519.71
101-42100-383	Gas Utilities	871.31	1,000.00	534.31	465.69
101-42100-401	Contractual Services	3,295.52	2,800.00	.00	2,800.00
101-42100-406	Safety	.00	1,000.00	1,107.91	107.91-
101-42100-417	Uniforms	9,735.24	9,500.00	12,657.52	3,157.52-
101-42100-418	Range/Ammo	6,307.90	6,000.00	2,743.99	3,256.01
101-42100-433	Dues and Subscriptions	264.00	1,000.00	1,242.59	242.59-
101-42100-436	Towing Charges	190.00	200.00	.00	200.00
101-42100-437	Miscellaneous	827.46	3,000.00	3,461.74	461.74-
101-42100-438	Police - DARE Prog	7,766.33	5,000.00	1,411.23	3,588.77

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-42100-446	NSF Checks	.00	.00	795.88	795.88-
101-42100-491	Contributions/Donations Expend	1,000.00	1,000.00	1,000.00	.00
101-42100-560	Furniture & Fixtures	2,464.83	.00	294.20	294.20-
101-42100-590	Capital Outlay	34,560.07	75,000.00	85,914.28	10,914.28-
Total Police:		901,861.27	978,796.28	840,763.24	138,033.04
City Fire					
101-42200-103	Part-Time Employees	15,215.85	20,000.00	.00	20,000.00
101-42200-122	FICA	1,164.04	1,530.00	.00	1,530.00
101-42200-151	Worker s Comp Insurance Prem	4,204.00	4,400.00	3,837.84	562.16
101-42200-201	Office Supplies(paper-pens-et)	593.90	600.00	146.94	453.06
101-42200-207	Fire Prevention Instruct Supps	1,210.00	2,000.00	1,210.00	790.00
101-42200-211	Operating Supplies - Cleaning	255.05	.00	9.36	9.36-
101-42200-212	Motor Fuels-Gas	426.81	1,000.00	560.65	439.35
101-42200-217	Other Operating Supplies	162.51	200.00	2,425.34	2,225.34-
101-42200-221	Repair/Maint - Equipment	14,196.24	30,000.00	12,923.46	17,076.54
101-42200-223	Repair/Maintain - Building	9,820.84	8,000.00	1,199.45	6,800.55
101-42200-226	Foam	.00	2,500.00	.00	2,500.00
101-42200-228	Repair/Maintain - Other	1,487.97	.00	.00	.00
101-42200-310	Other Professional Services	.00	1,000.00	327.00	673.00
101-42200-315	Jaws of Life	.00	500.00	.00	500.00
101-42200-321	Communications	1,750.83	2,000.00	2,897.20	897.20-
101-42200-322	Postage	.00	.00	63.15	63.15-
101-42200-331	Meetings-Conferences (mtgs/mi)	1,457.04	2,500.00	510.00	1,990.00
101-42200-343	Advertising	.00	.00	405.60	405.60-
101-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,937.00	6,283.41	1,346.41-
101-42200-381	Electric Utilities	2,473.00	2,500.00	1,945.00	555.00
101-42200-383	Gas Utilities	3,491.21	4,000.00	2,176.08	1,823.92
101-42200-384	Garbage Service	.00	1,980.00	556.63	1,423.37
101-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
101-42200-417	Uniforms/Fire Equip	29,347.36	30,000.00	1,428.35	28,571.65
101-42200-433	Dues and Subscriptions	301.50	1,000.00	1,355.00	355.00-
101-42200-437	Miscellaneous	25.97	300.00	.00	300.00
101-42200-520	Capital Outlay-Bldg & Structur	.00	100,000.00	78,850.00	21,150.00
Total City Fire:		92,286.81	222,447.00	119,110.46	103,336.54
Emergency Management					
101-42500-103	Part-Time Employees	1,103.84	1,100.00	.00	1,100.00
101-42500-122	FICA	84.44	82.00	.00	82.00
101-42500-221	Repair/Maint - Equipment	281.10	1,000.00	.00	1,000.00
101-42500-310	Other Professional Services	660.00	330.00	660.00	330.00-
101-42500-381	Electric Utilities	550.00	700.00	.00	700.00
Total Emergency Management:		2,679.38	3,212.00	660.00	2,552.00
Public Works (GENERAL)					
101-43100-101	Full-Time Employees Regular	134,432.54	107,929.00	99,141.11	8,787.89
101-43100-102	Full-Time Employees Overtime	5,881.98	4,110.00	2,288.09	1,821.91
101-43100-121	PERA	7,458.22	8,403.00	7,360.01	1,042.99
101-43100-122	FICA	11,234.32	8,346.00	7,601.82	744.18
101-43100-131	Employer Paid Health	18,062.38	21,644.90	22,466.48	821.58-
101-43100-151	Worker s Comp Insurance Prem	21,029.00	22,080.00	17,115.67	4,964.33
101-43100-201	Office Supplies(paper-pens-et)	733.22	500.00	694.03	194.03-
101-43100-211	Operating Supplies - Cleaning	64.20	100.00	7.92	92.08

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
101-43100-212	Motor Fuels-Gas	5,625.67	6,000.00	4,766.28	1,233.72
101-43100-217	Other Operating Supplies	13,960.32	16,275.00	15,808.99	466.01
101-43100-221	Repair/Maint - Equipment	19,907.40	25,000.00	14,163.69	10,836.31
101-43100-222	Tree trimming	10,600.00	20,000.00	3,690.25	16,309.75
101-43100-223	Repair/Maintain - Building	10,757.04	7,500.00	5,251.08	2,248.92
101-43100-224	Repair/Maintain - Streets	23,839.67	80,000.00	23,041.69	56,958.31
101-43100-225	Repair/Maint - Detention Ponds	96.70	20,000.00	.00	20,000.00
101-43100-226	Sidewalk Repairs	36,974.36	40,000.00	47,933.55	7,933.55-
101-43100-228	Repair/Maintain - Other	490.75	.00	.00	.00
101-43100-303	Engineering Fees	28,275.50	30,000.00	.00	30,000.00
101-43100-310	Other Professional Services	26,252.72	17,500.00	16,801.56	698.44
101-43100-321	Communications	4,980.92	5,000.00	2,876.77	2,123.23
101-43100-322	Postage	.00	.00	140.20	140.20-
101-43100-331	Meetings-Conferences (mtgs/mi)	14.00	400.00	110.60	289.40
101-43100-343	Advertising	318.20	300.00	.00	300.00
101-43100-362	Property - Casualty Ins (Auto)	12,246.58	12,500.00	15,908.97	3,408.97-
101-43100-381	Electric Utilities	35,715.81	34,608.00	28,807.05	5,800.95
101-43100-383	Gas Utilities	5,053.83	4,800.00	2,526.13	2,273.87
101-43100-384	Garbage Service	374.85	2,340.00	1,367.00	973.00
101-43100-401	Contractual Services	7,003.13	850.00	128.78	721.22
101-43100-406	Safety	859.23	1,000.00	619.99	380.01
101-43100-417	Uniforms	354.80	600.00	1,689.26	1,089.26-
101-43100-418	Rentals	981.42	1,000.00	354.55	645.45
101-43100-437	Miscellaneous	500.00	500.00	206.83	293.17
101-43100-590	Capital Outlay	11,448.69	103,000.00	169,248.83	66,248.83-
Total Public Works (GENERAL):		455,527.45	602,285.90	512,117.18	90,168.72
Ice & Snow Removal					
101-43125-101	Full-Time Employees Regular	23,187.12	20,558.00	18,884.01	1,673.99
101-43125-102	Full-Time Employees Overtime	1,120.10	800.00	435.81	364.19
101-43125-121	PERA	1,420.48	1,602.00	1,401.82	200.18
101-43125-122	FICA	1,775.68	1,591.00	1,447.90	143.10
101-43125-131	Employer Paid Health	4,145.67	4,122.84	4,183.24	60.40-
101-43125-212	Motor Fuels-Gas	9,305.11	8,000.00	3,306.82	4,693.18
101-43125-217	Other Operating Supplies	16,897.15	14,000.00	7,620.90	6,379.10
101-43125-221	Repair/Maint - Equipment	7,690.41	8,000.00	1,154.24	6,845.76
101-43125-310	Other Professional Services	37,604.50	34,000.00	28,652.00	5,348.00
101-43125-343	Advertising	.00	.00	93.60	93.60-
101-43125-437	Miscellaneous	2,798.48	.00	678.00	678.00-
101-43125-590	Capital Outlay	22,793.21	.00	.00	.00
Total Ice & Snow Removal:		128,737.91	92,673.84	67,858.34	24,815.50
Economic Development					
101-46500-491	EDA Contributions	55,000.00	48,500.00	48,500.00	.00
Total Economic Development:		55,000.00	48,500.00	48,500.00	.00
One-Meeting Community Planning					
101-46700-310	Other Professional Services	3,812.50	.00	.00	.00
101-46700-331	Meetings-Conferences (mtgs/mi)	137.25	.00	.00	.00
Total One-Meeting Community Planning:		3,949.75	.00	.00	.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Other Finanacing Uses/Contrib					
101-49300-422	Corn on the Cob Activities	3,000.00	3,000.00	3,000.00	.00
101-49300-423	Ye Old Fashioned Christmas	1,000.00	1,000.00	.00	1,000.00
101-49300-424	Sesquicentennial/Garden Club	300.00	300.00	300.00	.00
101-49300-425	Plainview Community Center	8,500.00	10,000.00	12,500.00	2,500.00-
101-49300-426	Blue Bell Festival	1,000.00	1,000.00	.00	1,000.00
Total Other Finanacing Uses/Contrib:		13,800.00	15,300.00	15,800.00	500.00-
Net Total GENERAL FUND:		2,435,719.41-	2,704,353.95-	2,320,371.01-	383,982.94-
Libraries (GENERAL)					
211-45500-101	Full-Time Employees Regular	63,738.58	68,684.00	63,160.21	5,523.79
211-45500-103	Part-Time Employees	63,599.18	70,417.00	52,118.51	18,298.49
211-45500-121	PERA	9,751.23	10,433.00	8,325.98	2,107.02
211-45500-122	FICA	10,118.03	10,641.00	8,818.92	1,822.08
211-45500-131	Employer Paid Health	9,275.78	10,182.00	9,299.74	882.26
211-45500-142	UNEMPLOYMENT BENEFITS PAYMEN	2,816.58	.00	.00	.00
211-45500-151	Worker s Comp Insurance Prem	681.00	800.00	784.52	15.48
211-45500-201	Office Supplies(paper-pens-et)	3,709.57	4,000.00	5,317.18	1,317.18-
211-45500-221	Repair/Maint - Equipment	4,129.24	3,000.00	1,615.73	1,384.27
211-45500-223	Repair/Maintain - Building	1,985.49	3,000.00	3,512.42	512.42-
211-45500-310	Other Professional Services	34.75	.00	77.75	77.75-
211-45500-321	Communications	749.85	720.00	534.64	185.36
211-45500-322	Postage	.00	.00	84.19	84.19-
211-45500-331	Meetings-Conferences (mtgs/mi)	317.86	2,000.00	1,446.50	553.50
211-45500-362	Property - Casualty Ins (Auto)	3,918.91	4,000.00	5,090.87	1,090.87-
211-45500-381	Electric Utilities	3,954.00	3,400.00	2,789.00	611.00
211-45500-383	Gas Utilities	1,665.76	2,000.00	1,236.88	763.12
211-45500-401	Contractual Services	11,180.00	9,000.00	6,920.00	2,080.00
211-45500-406	Safety	.00	500.00	.00	500.00
211-45500-418	Rentals	11,015.65	15,000.00	9,583.75	5,416.25
211-45500-434	Sales Tax Paid	161.00	160.00	116.00	44.00
211-45500-437	Miscellaneous	5,154.46	4,500.00	594.02	3,905.98
211-45500-590	Capital Outlay	27,387.63	.00	13,889.23	13,889.23-
211-45500-592	Books/Periodicals	29,338.35	30,000.00	23,926.89	6,073.11
Total Libraries (GENERAL):		264,682.90	252,437.00	219,242.93	33,194.07
Net Total LIBRARY:		264,682.90-	252,437.00-	219,242.93-	33,194.07-
ICE RINK					
225-45127-103	Part-Time Employees	2,729.00-	.00	.00	.00
225-45127-212	Motor Fuels-Gas	.00	.00	23.39	23.39-
225-45127-217	Other Operating Supplies	322.15	1,500.00	496.17	1,003.83
225-45127-221	Repair/Maint - Equipment	11.96	500.00	11.36	488.64
225-45127-223	Repair/Maintain - Building	903.60	1,000.00	.00	1,000.00
225-45127-381	Electric Utilities	493.00	400.00	509.00	109.00-
225-45127-383	Gas Utilities	651.44	800.00	207.92	592.08
Total ICE RINK:		346.85-	4,200.00	1,247.84	2,952.16
POOL					
225-45128-103	Part-Time Employees	67,983.52	70,000.00	5,000.00	65,000.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
225-45128-121	PERA	563.40	578.00	375.00	203.00
225-45128-122	FICA	5,200.68	5,215.00	382.50	4,832.50
225-45128-151	Worker s Comp Insurance Prem	3,890.00	4,084.00	3,447.26	636.74
225-45128-211	Operating Supplies - Cleaning	278.70	300.00	.00	300.00
225-45128-217	Other Operating Supplies	7,749.00	6,000.00	4.30	5,995.70
225-45128-221	Repair/Maint - Equipment	5,308.54	4,015.00	1,574.49	2,440.51
225-45128-223	Repair/Maintain - Building	520.91	750.00	224.00	526.00
225-45128-228	Repair/Maintain - Other	10,737.04	1,000.00	.00	1,000.00
225-45128-259	Merchandise For Resale - Other	7,448.07	7,000.00	.00	7,000.00
225-45128-310	Other Professional Services	3,221.25	2,800.00	.00	2,800.00
225-45128-321	Communications	513.94	500.00	542.13	42.13-
225-45128-322	Postage	.00	.00	63.15	63.15-
225-45128-331	Meetings-Conferences (mtgs/mi)	1,944.14	2,000.00	550.00	1,450.00
225-45128-343	Advertising	195.42	200.00	280.80	80.80-
225-45128-362	Property - Casualty Ins (Auto)	10,287.13	10,800.00	13,745.35	2,945.35-
225-45128-381	Electric Utilities	6,160.00	6,500.00	702.00	5,798.00
225-45128-383	Gas Utilities	3,676.89	4,895.00	.00	4,895.00
225-45128-417	UNIFORMS	3,129.17	4,000.00	.00	4,000.00
225-45128-418	Rentals	.00	150.00	.00	150.00
225-45128-433	Dues and Subscriptions	1,990.00	1,350.00	670.00	680.00
225-45128-434	Sales Tax Paid	3,763.00	3,500.00	9.00	3,491.00
225-45128-437	Miscellaneous	276.92	300.00	.00	300.00
225-45128-590	Capital Outlay	2,441.19	.00	.00	.00
Total POOL:		147,278.91	135,937.00	27,569.98	108,367.02
PARKS					
225-45200-101	Full-Time Employees Regular	50,531.97	52,920.00	47,253.75	5,666.25
225-45200-102	Full-Time Employees Overtime	4,365.44	5,000.00	2,742.02	2,257.98
225-45200-103	Part-Time Employees	17,619.79	16,440.00	14,001.64	2,438.36
225-45200-121	PERA	4,126.03	4,500.00	3,685.27	814.73
225-45200-122	FICA	5,609.45	5,540.00	4,876.69	663.31
225-45200-131	Employer Paid Health	15,169.56	15,844.52	11,699.60	4,144.92
225-45200-151	Worker s Comp Insurance Prem	2,574.00	2,703.00	2,217.66	485.34
225-45200-201	Office Supplies(paper-pens-et)	127.16	100.00	.00	100.00
225-45200-212	Motor Fuels-Gas	3,142.90	3,500.00	2,564.91	935.09
225-45200-217	Other Operating Supplies	2,371.74	5,275.00	4,127.23	1,147.77
225-45200-221	Repair/Maint - Equipment	2,575.17	6,535.00	2,584.21	3,950.79
225-45200-223	Repair/Maintain - Building	1,229.19	5,000.00	105.37	4,894.63
225-45200-228	Repair/Maintain - Other	1,996.00	500.00	332.49	167.51
225-45200-229	Refunds	.00	.00	60.00	60.00-
225-45200-303	Engineering Fees	.00	1,000.00	.00	1,000.00
225-45200-310	Other Professional Services	1,232.75	2,000.00	1,482.25	517.75
225-45200-321	Communications	664.12	600.00	604.15	4.15-
225-45200-331	Meetings-Conferences (mtgs/mi)	245.00	100.00	25.00	75.00
225-45200-343	Advertising	148.80	250.00	187.20	62.80
225-45200-362	Property - Casualty Ins (Auto)	13,716.17	14,401.00	18,328.41	3,927.41-
225-45200-381	Electric Utilities	2,573.20	3,500.00	1,275.45	2,224.55
225-45200-383	Gas Utilities	172.93	.00	224.41	224.41-
225-45200-384	Garbage Service	.00	1,800.00	1,600.71	199.29
225-45200-406	Safety	.00	200.00	.00	200.00
225-45200-417	Uniforms	759.03	600.00	325.94	274.06
225-45200-418	Rentals	1,185.00	2,000.00	30.00	1,970.00
225-45200-434	Sales Tax Paid	63.00	100.00	16.00	84.00
225-45200-437	Miscellaneous	500.00	.00	.00	.00
225-45200-590	Capital Outlay	47,275.79	40,000.00	26,465.64	13,534.36

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Total PARKS:		179,974.19	190,408.52	146,816.00	43,592.52
Net Total PARKS/REC:		326,906.25-	330,545.52-	175,633.82-	154,911.70-
Ambulance					
230-49020-101	Full-Time Employees Regular	23,763.24-	.00	.00	.00
230-49020-102	Full-Time Employees OT	3,721.49	.00	.00	.00
230-49020-103	Part-Time Employees	5,650.15	.00	.00	.00
230-49020-121	PERA	436.96	.00	.00	.00
230-49020-122	FICA	1,099.71	.00	.00	.00
230-49020-131	Employer Paid Health	105.46-	.00	.00	.00
230-49020-135	Employer Paid Deferred Comp	4,274.20	.00	.00	.00
230-49020-142	Unemployment Benefit Payments	6,888.62	.00	.00	.00
230-49020-151	Worker s Comp Insurance Prem	1,480.00	.00	1,249.00	1,249.00-
230-49020-208	Training and Instruction	.00	.00	365.00	365.00-
230-49020-211	Operating Supplies - Cleaning	40.69	.00	.00	.00
230-49020-212	Motor Fuels-Gas	461.28	.00	.00	.00
230-49020-221	Repair/Maint - Equipment	.00	.00	18.00	18.00-
230-49020-223	Repair/Maintain - Building	16,085.85	10,000.00	1,137.22	8,862.78
230-49020-229	Refunds	455.33	.00	.00	.00
230-49020-310	Other Professional Services	717.82	.00	.00	.00
230-49020-321	Communications	130.58	.00	.00	.00
230-49020-362	Property - Casualty Ins (Auto)	4,898.63	5,000.00	1,133.00	3,867.00
230-49020-384	Garbage Service	32.29	.00	.00	.00
230-49020-401	Contractual Services	754.00	.00	.00	.00
230-49020-434	Sales Tax Paid	1,000.00	.00	211.63	211.63-
Total Ambulance:		24,258.90	15,000.00	4,113.85	10,886.15
Net Total AMBULANCE:		24,258.90-	15,000.00-	4,113.85-	10,886.15-
Cemetery					
235-49010-217	Other Operating Supplies	1,477.51	2,500.00	1,094.15	1,405.85
235-49010-221	Repair/Maint - Equipment	179.00	500.00	.00	500.00
235-49010-223	Repair/Maintain - Building	56.82	.00	.00	.00
235-49010-228	Repair/Maintain - Other	712.79	500.00	4.98	495.02
235-49010-309	Software & Design	.00	.00	640.00	640.00-
235-49010-310	Other Professional Services	.00	2,500.00	1,905.89	594.11
235-49010-362	Property - Casualty Ins (Auto)	2,547.29	2,674.00	3,403.25	729.25-
235-49010-381	Electric Utilities	333.00	350.00	270.70	79.30
235-49010-384	Garbage Service	576.00	680.00	1,585.71	905.71-
235-49010-401	Contractual Services	23,346.00	32,000.00	29,030.00	2,970.00
Total Cemetery:		29,228.41	41,704.00	37,934.68	3,769.32
Net Total CEMETERY:		29,228.41-	41,704.00-	37,934.68-	3,769.32-
RURAL FIRE					
245-42200-103	Part-Time Employees	6,525.85	12,000.00	.00	12,000.00
245-42200-122	FICA	499.23	918.00	.00	918.00
245-42200-151	Worker s Comp Insurance Prem	4,204.00	4,415.00	3,849.93	565.07
245-42200-201	Office Supplies(paper-pens-et)	.00	150.00	146.94	3.06

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
245-42200-212	Motor Fuels-Gas	590.79	1,500.00	760.40	739.60
245-42200-217	Other Operating Supplies	.00	175.00	198.12	23.12-
245-42200-221	Repair/Maint - Equipment	8,039.72	10,000.00	8,756.25	1,243.75
245-42200-226	Foam	.00	2,000.00	.00	2,000.00
245-42200-228	Repair/Maintain - Other	1,487.97	500.00	.00	500.00
245-42200-310	Other Professional Services	.00	1,000.00	200.00	800.00
245-42200-315	Jaws of Life	.00	500.00	.00	500.00
245-42200-331	Meetings-Conferences (mtgs/mi)	267.03	200.00	.00	200.00
245-42200-362	Property - Casualty Ins (Auto)	4,702.69	4,937.00	6,283.41	1,346.41-
245-42200-401	Contractual Services	.00	1,500.00	.00	1,500.00
245-42200-417	Uniform	107.00	300.00	1,428.35	1,128.35-
245-42200-433	Dues and Subscriptions	276.50	850.00	990.00	140.00-
245-42200-437	Miscellaneous	.00	500.00	.00	500.00
	Total RURAL FIRE:	26,700.78	41,445.00	22,613.40	18,831.60
	Net Total RURAL FIRE:	26,700.78-	41,445.00-	22,613.40-	18,831.60-
RURAL FIRE EQUIPMENT FUND					
246-42200-590	Capital Outlay	.00	.00	236,946.62	236,946.62-
	Total RURAL FIRE EQUIPMENT FUND:	.00	.00	236,946.62	236,946.62-
	Net Total RURAL FIRE EQUIPMENT FUND:	.00	.00	236,946.62-	236,946.62
Fire Relief					
250-42300-124	Fire Pension Contributions	36,990.16	36,195.00	39,135.13	2,940.13-
250-42300-490	Donations - Fire Relief Assoc	13,200.00	13,200.00	13,200.00	.00
	Total Fire Relief:	50,190.16	49,395.00	52,335.13	2,940.13-
	Net Total FIRE RELIEF:	50,190.16-	49,395.00-	52,335.13-	2,940.13
Debt Service					
300-47000-601	Bond Principal Pymt	92,000.00	219,000.00	1,044,000.00	825,000.00-
300-47000-611	Bond Interest Payment	31,297.50	55,236.26	67,886.63	12,650.37-
300-47000-620	Fiscal Agent Fees	500.00	1,000.00	.00	1,000.00
	Total Debt Service:	123,797.50	275,236.26	1,111,886.63	836,650.37-
	Net Total DEBT SERVICE FUND:	123,797.50-	275,236.26-	1,111,886.63-	836,650.37
STREET PROJECT FUND					
325-43100-601	Debt Srv Bond Principal	120,000.00	.00	.00	.00
325-43100-611	Bond Interest	29,918.76	.00	.00	.00
325-43100-700	Transfers Out	500,000.00	.00	.00	.00
	Total STREET PROJECT FUND:	649,918.76	.00	.00	.00
	Net Total STREET PROJECT FUND:	649,918.76-	.00	.00	.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
STORM WATER PROJECTS					
404-41500-310	Other Professional Services	120,402.47	.00	17,795.03	17,795.03-
	Total STORM WATER PROJECTS:	120,402.47	.00	17,795.03	17,795.03-
	Net Total STORM WATER PROJECTS:	120,402.47-	.00	17,795.03-	17,795.03
CAPITAL IMPROVEMENT FUND					
405-48000-700	Tansfers Out	361,585.00	.00	.00	.00
	Total CAPITAL IMPROVEMENT FUND:	361,585.00	.00	.00	.00
	Net Total CAPITAL IMPROVEMENT FUND:	361,585.00-	.00	.00	.00
2019 DOWNTOWN PROJECT					
416-48000-303	Engineering Fees	154,946.07	.00	128,791.31	128,791.31-
416-48000-310	Other Professional Services	345.00	.00	275.05	275.05-
416-48000-437	Miscellaneous	.00	.00	199,087.50	199,087.50-
416-48000-510	Capital Outlay - Land	2,000.00	.00	.00	.00
416-48000-530	Capital-Other Improvements	44,455.78	1,100,000.00	611,690.95	488,309.05
	Total 2019 DOWNTOWN PROJECT:	201,746.85	1,100,000.00	939,844.81	160,155.19
	Net Total 2019 DOWNTOWN PROJECT:	201,746.85-	1,100,000.00-	939,844.81-	160,155.19-
2020 STREET/UTIL IMPROVE PROJ					
417-48000-303	Engineering Fees	48,921.05	450,000.00	476,925.39	26,925.39-
417-48000-352	General Notices and Pub Info	.00	.00	489.46	489.46-
417-48000-530	Capital-Other Improvements	.00	1,550,000.00	2,137,565.73	587,565.73-
	Total 2020 STREET/UTIL IMPROVE PROJ:	48,921.05	2,000,000.00	2,614,980.58	614,980.58-
	Net Total 2020 STREET/UTIL IMPROVE PROJ:	48,921.05-	2,000,000.00-	2,614,980.58-	614,980.58
TIF 1-9 LEVAN					
505-46500-310	Other Professional Services	3,000.00	.00	1,000.00	1,000.00-
505-46500-439	TIF Payments	92,944.45	54,000.00	61,638.38	7,638.38-
	Total TIF 1-9 LEVAN:	95,944.45	54,000.00	62,638.38	8,638.38-
	Net Total TIF 1-9 LEVAN:	95,944.45-	54,000.00-	62,638.38-	8,638.38
TIF DOWNTOWN REDEVELOPMENT					
506-46500-310	Other Professional Services	.00	.00	1,000.00	1,000.00-
506-46500-439	TIF Payments	3,689.00	7,500.00	7,063.00	437.00
	Total TIF DOWNTOWN REDEVELOPMENT:	3,689.00	7,500.00	8,063.00	563.00-
	Net Total TIF DOWNTOWN REDEVELOPMENT:	3,689.00-	7,500.00-	8,063.00-	563.00

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Water Utilities (GENERAL)					
601-49400-101	Full-Time Employees Regular	43,880.12	52,920.00	45,417.63	7,502.37
601-49400-102	Full-Time Employees Overtime	5,819.81	6,370.00	1,495.43	4,874.57
601-49400-121	PERA	3,887.63-	4,447.00	3,499.72	947.28
601-49400-122	FICA	4,750.56	4,417.00	3,569.71	847.29
601-49400-131	Employer Paid Health	15,148.00	15,844.52	12,955.01	2,889.51
601-49400-151	Worker s Comp Insurance Prem	1,213.00	1,500.00	1,226.47	273.53
601-49400-201	Office Supplies(paper-pens-et)	3,363.21	3,500.00	2,924.49	575.51
601-49400-212	Motor Fuels-Gas	379.81	750.00	83.35	666.65
601-49400-217	Other Operating Supplies	7,928.83	8,000.00	11,480.83	3,480.83-
601-49400-221	Repair/Maint -WELLS	5,767.21	30,000.00	2,980.26	27,019.74
601-49400-223	Repair/Maintain - Building	47.23	500.00	1,087.19	587.19-
601-49400-228	Repair-Water Main Repairs	40,360.81	30,000.00	7,614.98	22,385.02
601-49400-229	Refunds	1,146.42	200.00	807.68	607.68-
601-49400-303	Engineering Fees	7,910.00	25,000.00	.00	25,000.00
601-49400-309	Software and Design	53.16	200.00	.00	200.00
601-49400-310	Other Professional Services	10,441.62	15,305.00	17,791.50	2,486.50-
601-49400-322	Postage	.00	.00	429.45	429.45-
601-49400-331	Meetings-Conferences (mtgs/mi)	591.40	1,500.00	.00	1,500.00
601-49400-343	Advertising	84.50	200.00	327.50	127.50-
601-49400-362	Property - Casualty Ins (Auto)	5,388.50	5,500.00	6,999.95	1,499.95-
601-49400-381	Electric Utilities	38,095.00	38,000.00	31,326.60	6,673.40
601-49400-401	Contractual Services	852.39	1,500.00	3,595.01	2,095.01-
601-49400-406	SAFETY	.00	1,200.00	.00	1,200.00
601-49400-417	Uniforms	1,100.87	600.00	209.97	390.03
601-49400-420	Depreciation	90,406.00	83,600.00	.00	83,600.00
601-49400-433	Dues and Subscriptions	1,070.91	1,500.00	378.00	1,122.00
601-49400-434	Sales Tax Paid	131.24-	250.00	.46	249.54
601-49400-437	Miscellaneous	8.76	200.00	.00	200.00
601-49400-580	Computers & Technology	1,320.17	.00	4,066.72	4,066.72-
601-49400-601	Debt Srv Bond Principal	.00	77,000.00	77,000.00	.00
601-49400-611	Bond Interest	8,883.12	6,827.46	6,827.46	.00
601-49400-700	Transfers Out	.00	150,000.00	.00	150,000.00
Total Water Utilities (GENERAL):		291,992.54	566,830.98	244,095.37	322,735.61
Net Total WATER FUND:		291,992.54-	566,830.98-	244,095.37-	322,735.61-
Sewer (GENERAL)					
602-49450-101	Full-Time Employees Regular	59,327.81	54,708.00	48,582.42	6,125.58
602-49450-102	Full-Time Employees Overtime	10,468.85	7,000.00	4,266.62	2,733.38
602-49450-121	PERA	30,562.00	4,103.00	3,944.92	158.08
602-49450-122	FICA	5,220.34	4,075.00	4,023.90	51.10
602-49450-131	Employer Paid Health	15,206.88	15,847.04	23,094.18	7,247.14-
602-49450-201	Office Supplies(paper-pens-et)	3,301.89	3,000.00	2,527.66	472.34
602-49450-212	Motor Fuels-Gas	180.90	250.00	.00	250.00
602-49450-217	Other Operating Supplies	1,162.32	6,500.00	426.77	6,073.23
602-49450-221	Repair/Maint - Equipment	16,805.05	16,000.00	18,954.38	2,954.38-
602-49450-228	Repair/Maintain - Other	.00	63,000.00	64,844.61	1,844.61-
602-49450-229	Refunds	.00	.00	500.00	500.00-
602-49450-303	Engineering Fees	442.50	4,000.00	.00	4,000.00
602-49450-310	Other Professional Services	805.68	750.00	403.65	346.35
602-49450-322	Postage	.00	.00	63.15	63.15-
602-49450-331	Meetings-Conferences (mtgs/mi)	850.90	1,500.00	77.63	1,422.37
602-49450-362	Property - Casualty Ins (Auto)	3,722.96	3,800.00	4,836.33	1,036.33-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
602-49450-381	Electric Utilities	8,382.00	8,400.00	5,161.25	3,238.75
602-49450-383	Gas Utilities	475.50	950.00	377.29	572.71
602-49450-385	Sewer Plv-Elgin Sewer District	783,954.64	800,000.00	588,563.55	211,436.45
602-49450-417	UNIFORM	594.17	600.00	212.49	387.51
602-49450-420	Depreciation	14,045.00	13,122.00	.00	13,122.00
602-49450-437	Miscellaneous	107.17	500.00	.00	500.00
602-49450-570	Capital Outlay - Equipment	.26-	.00	.00	.00
602-49450-601	Debt Srv Bond Principal	.00	44,000.00	44,000.00	.00
602-49450-611	Bond Interest	2,218.00	1,210.00	1,210.00	.00
Total Sewer (GENERAL):		957,834.30	1,053,315.04	816,070.80	237,244.24
Net Total SEWER FUND:		957,834.30-	1,053,315.04-	816,070.80-	237,244.24-
Liquor Store (GENERAL)					
609-49750-101	Full-Time Employees Regular	98,606.14	103,214.00	68,694.79	34,519.21
609-49750-102	Full-Time Employees Overtime	3,381.85	3,000.00	1,410.43	1,589.57
609-49750-103	Part-Time Employees	70,807.67	80,665.00	30,736.68	49,928.32
609-49750-121	PERA	80,839.66	14,245.00	6,930.08	7,314.92
609-49750-122	FICA	13,530.43	15,365.00	7,885.48	7,479.52
609-49750-131	Employer Paid Health	15,681.31	17,037.36	8,934.35	8,103.01
609-49750-151	Worker s Comp Insurance Prem	4,498.00	7,500.00	7,741.33	241.33-
609-49750-201	Office Supplies(paper-pens-et)	2,270.09	2,000.00	122.92	1,877.08
609-49750-211	Operating Supplies - Cleaning	1,190.63	1,500.00	750.70	749.30
609-49750-214	Liquor Store Bar Supply	17,303.31	13,000.00	9,605.02	3,394.98
609-49750-217	Other Operating Supplies	2,767.78	3,000.00	966.36	2,033.64
609-49750-221	Repair/Maint - Equipment	1,438.64	1,500.00	936.30	563.70
609-49750-223	Repair/Maintain - Building	10,215.67	9,000.00	8,266.30	733.70
609-49750-251	Merchandise Resale - Liquor	186,604.01	165,000.00	134,435.60	30,564.40
609-49750-252	Merchandise Resale - Beer	501,813.49	425,000.00	349,005.97	75,994.03
609-49750-259	Merchandise For Resale - Other	17,842.17	10,000.00	4,839.39	5,160.61
609-49750-269	Merch- On-Sale Other	172.81	.00	.00	.00
609-49750-310	Other Professional Services	1,187.74	3,500.00	4,653.68	1,153.68-
609-49750-311	Video Technology/Security	209.78	540.00	414.40	125.60
609-49750-321	Communications	4,418.69	4,400.00	2,961.30	1,438.70
609-49750-322	Postage	.00	.00	140.19	140.19-
609-49750-331	Meetings-Conferences (mtgs/mi)	743.95	800.00	44.23	755.77
609-49750-343	Advertising	5,201.72	5,000.00	2,989.81	2,010.19
609-49750-348	Program Expense	12,763.67	12,000.00	4,864.70	7,135.30
609-49750-362	Property - Casualty Ins (Auto)	5,781.04	3,500.00	4,454.50	954.50-
609-49750-364	Dram Shop Ins	483.00	3,000.00	.00	3,000.00
609-49750-381	Electric Utilities	11,340.95	9,000.00	6,985.00	2,015.00
609-49750-383	Gas Utilities	1,982.81	2,800.00	1,155.74	1,644.26
609-49750-384	Garbage Service	7,287.67	5,500.00	7,622.73	2,122.73-
609-49750-401	Contractual Services	965.08	4,000.00	.00	4,000.00
609-49750-406	Safety	.00	500.00	294.44	205.56
609-49750-420	Depreciation	13,922.00	12,000.00	.00	12,000.00
609-49750-432	Uncollectible Checks	91.70	.00	.00	.00
609-49750-433	Dues and Subscriptions	1,313.75	2,000.00	.00	2,000.00
609-49750-434	Sales Tax Paid	23,267.67	18,000.00	12,323.45	5,676.55
609-49750-437	Miscellaneous	1,195.84	500.00	473.94	26.06
609-49750-443	Credit Card Merchant Fees	10,767.79	.00	12,569.75	12,569.75-
609-49750-450	ATM WITHDRAWALS	111,860.00	.00	.00	.00
609-49750-580	Computers & Technology	.24-	.00	2,624.87	2,624.87-

Account Number	Account Title	2019-19 Prior year Actual	2020-20 Current year Budget	2020-20 Current year Actual	2020-20 Budget Remaining
Total Liquor Store (GENERAL):		1,243,748.27	958,066.36	705,834.43	252,231.93
Net Total MUNICIPAL LIQUOR FUND:		1,243,748.27-	958,066.36-	705,834.43-	252,231.93-
Net Grand Totals:		7,257,267.00-	9,449,829.11-	9,590,400.47-	140,571.36

Plainview Public Library Board of Trustees
Tuesday October 20, 2020 7:00 PM

Members Present: Youlonda Loechler, Miranda Muller, Amy Appel, Adam Feils
Staff: Alice Henderson

The meeting was called to order by Youlonda at 7:04 PM. The meeting was held online due to COVID-19.

A motion was made by Amy and seconded by Miranda to approve the agenda. Motion carried unanimously via roll call vote.

A motion was made by Miranda and seconded by Adam to approve the consent agenda as follows:

- Board Minutes 9/15/2020
- Director's Report
- Children's Services Report-none
- Foundation Report-Quarter ending September 30, 2020
- Acknowledgement of Donations-none

Payment of Bills
A motion was made by Youlonda and seconded by Amy to approve the Payables by Payee. Motion carried unanimously via roll call vote.

Unfinished Business

A. Discuss Tile Replacement: Another estimate was received for tile work at about the same cost as the first estimate. The board thought the best course of action at this time was to sell the tile.

New Business

A. Director Performance Review Process: The three person group for the review process will be Youlonda, Miranda and Jeff.
B. Approval of payment to Schad Tracy Signs: A motion was made by Amy and seconded by Adam to approve the payment to Schad Tracy. Motion carried unanimously via roll call vote.

Next meeting is set for November 17, 2020.

Motion to adjourn was made by Amy and seconded by Youlonda at 7:16 PM. Motion carried unanimously via roll call vote.

Plainview Public Library

345 1st Ave NW, Plainview, MN 55964 • 507-534-3425

Director's Report: December 2020

COVID-19 Service Model: We are open from 11-6 Monday through Friday, and 10-1 on most Saturdays. Patrons who wish to make an appointment or are unable to wear a mask have the option to visit outside of our open hours. Entry pickup is available. Computer sessions are limited to 15 minutes. All staff members continue to complete a daily health screen, wear masks inside the building, and maintain a distance of 6 feet.

Building Report: Repair work continues at the library. Currently, we are waiting for some additional roofing material so the exterior work can be completed. In terms of interior work, demolition has been completed and we are in the process of insulating and installing new sheetrock. Interior subcontractors have indicated concerns regarding COVID, so we have made some adjustments to hours and services to accommodate their safety and ensure that the project can be completed this year yet.

Material Circulation:

	Overall Circulation	Service Days	Average Circulation per Service Day
March 1-15	1433 Items	12	119 Items
March 16	750 Items	1	750 Items
March 17-31	851 Items	11	77 Items
April 1-30	1359 Items	8	170 Items
May 1-31	1559 Items	20	78 Items
June 1-30	2667 Items	22	121 Items
July 1-31	2678 Items	22	122 Items
August 1-31	2534 Items	21	121 Items
September 1-30	2787 Items	24	116 Items
October 1-31	2742 Items	27	102 Items
November 1-30	2234 Items	21	106 Items

If you have any questions, concerns, or ideas, please feel free to contact me.
Respectfully Submitted,
Alice L. Henderson

PLAINVIEW POLICE DEPARTMENT
241 West Broadway
Plainview, Minnesota 55964

Jason M. Timm
CHIEF OF POLICE

Telephone:
1-507-534-2441 Private
1-800-927-2647 Non-Emergency
Fax: 1-507-534-2437

Executive Summary

City Council Regular Meeting: December 8th, 2020

AGENDA ITEM:	**AGENDA SECTION:** Consent
PREPARED BY: Jason Timm, Chief of Police	**AGENDA NO. 4.D.**
ATTACHMENTS: November Activity Summary Report	**APPROVED BY: JT**
RECOMMENDED ACTION: Information only	

SUMMARY

**The following is a brief summary of the highlights for the month of November. Day to day operations continue to be very busy with changes, updates and planning. **

Meeting/Training

- Weekly dept. head meetings where we have been discussing budgets and future planning.
- Weekly on-line training for continuing Ed. Credits on PATROL.
- Staff have been working on the completion of all OSHA mandated annual trainings along with reviewing and acknowledging all new department policies.
- Working on the planning of our mandated annual night/adverse weather conditions firearm qualification. 6 dates set for first two weeks in December. We will again be training with the sheriff's office and Wabasha PD at our gun range.

Misc. Activity

- We have been focusing a lot of daily patrols on high traffic areas along with passing on the right issues, cross walk violations and trucks using their engine breaks.
- We continue to be extremely busy going through our evidence room cleaning out and disposing of old evidence along with organization. Any items of value will be placed on the January auction with TMRA.
- Worked out a deal with the sheriff's office and Wabasha PD to pay a third of our annual gun range lease. This will save us $700.00 dollars a year.

- We again cleared several open cases that resulted in charges. I am very pleased with SGT. Miller's great work with the investigations.
- Charges for the Liquor Store has been filed. Three Felony theft and one Gross Misdemeanor charges. Court date is pending.
- Everyone has remained healthy and COVID free up to this point.
- We developed a police coverage plan in the event that our agency loses multiple officers at once from COVID so that we can maintain police coverage 24-7 for our community. **The plan is listed in the order of events depending on severity and is as follows:**
  1. Part-time staff and command staff will cover shifts.
  2. All current and future time-off requests will be revoked.
  3. Mandatory overtime.
  4. Sheriff's Office or Wabasha Police will help cover open shifts. They will be directly assigned to the city of Plainview to maintain 24-hour coverage.

<u>The following are the November calls per service as it compares to 1 year ago.</u>

November Call Activity	2020	2019
9-11 Hang-Ups	4	2
Alarms	3	0
All other	4	0
Animal Complaints	11	8
Assault	0	0
Assist Other Department	25	13
Attempt to Locate	0	0
ATV & Curfew Violations	0	0
Burglary	0	0
Child Custody Exchange	1	0
Civil Matter	4	6
Curfew Violation	0	0
Damage to Property	1	1
DANCO Violation	1	0
Disorderly Conduct	0	1
Domestics	1	0
Driving Complaints	4	5
Driving Under the Influence	0	0
Drugs All Types	0	1
Escort	0	0
Fire Calls	5	0
Fireworks	0	0
Found Property	3	2
Fraud	3	0
Funeral Assist	5	0
Gun Permit	3	0
Harassment/Threats	4	0
Littering	1	0
Lost Property	0	0

Medical Calls	19	17
Misc. Information	7	0
Motorist Assists	2	5
Noise Complaints	1	0
OFP/HRO Violation	0	0
Ordinance Violation	1	19
Parking Complaints/Violations	0	0
Permit	2	0
POR	0	0
Public Assists	4	7
Security Check	0	0
Sex Offense	2	1
Sudden Death	0	0
Snow Removal	0	4
Suspicious Activity	6	9
Theft Offenses	0	1
Tobacco Violation	0	0
Traffic Crashes/Violations	175	75
Trespassing	0	0
Vulnerable Adults	0	0
Warrants All	1	0
Welfare Checks	4	4
Worthless Checks	0	0
TOTAL CALLS	**307**	**181**

CITY OF PLAINVIEW
PUBLIC WORKS DIRECTOR REPORT

Water

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of November. We averaged as a city 328,500 gallons per day. The highest being 413,00 gallons and the lowest being 202,000 gallons.
- Meters were read on the 2nd of the month.
- Bacteria samples were taken at various locations. These samples are taken to the MDH for testing each month.
- We are a part of the Gopher One call before you dig locating service. We locate our water services and good faith locate homeowner's sewer service. We had 75 locates for the month of November.
- We installed three new water meters this month.

Sewer

- We had an issue at one of the lift stations that require an employee to come in after hours to repair.
- Brian passed his final for his SD certification.

Streets

- We are continuing our progress with Bolton & Menk and Alcon on the 2020 street projects. We are finalizing a punch list before everything is froze for the winter.
- We have been filling potholes as they appear. This will continue as needed.
- The streets were swept for the final time this year.
- The Christmas decorations/garland were hung up. There are a couple of lights that are not working. Egan is aware of this warranty work and is trying to fit us into their schedule.
- The tree at Wedge Wood Park was decorated with lights.

Parks

- The Park and Trails commission postponed the November meeting. This was due to Covid-19.
- We are still cleaning out/mulching leaves and will continue to do this until the snow covers the ground.

Pool

- The deep end of the pool has been filled and the pool has been winterized.

Trees

- We have been trimming trees overhanging the streets that hit our trucks and equipment. This will continue as needed.
- Wabasha tree service will be here the first of December to remove ash trees. We will have more to do next year but we will do what is within our budget for this year.

Buildings

- Repairs continue on the Library roof. They are waiting on a couple pieces of steel to complete the exterior work. While they are waiting for the steel they have been working on the interior.
- We are still working with KBS on a start date for the City Hall roof.

Respectfully,
Shane Loftus
Public Works Director

PARKS & TRAILS COMMISSION
Meeting Minutes

Tuesday, October 6, 2020, at 6:00 P.M.
Public Works Building, 230 10th St SW, Plainview, MN 55964

The Plainview Parks & Trails Commission meeting was called to order at 6:05 pm on October 6, 2020. Commissioners in attendance: Aaron Luckstein, Beau Hebert, Jason Hall, Ben Jacobs, and Marlene Young. Absent: Jenny Schneider and Carolyn Stelling. Staff in attendance: Shane Loftus. Guests: Ken Flies and Andy Masterpole.

Motion was made by Jacobs and seconded by Young to approve the agenda. Passed 5/0.

Motion was made by Jacobs and seconded by Hall to approve the September 1, 2020 meeting minutes. Passed 5/0.

Luckstein gave an update on the Eckstein Field lights project. The subcommittee (Luckstein, Jacobs and Loftus) met with representatives of the school to discuss options. The consensus was to pursue the lights as is and get them operational. This would involve rewiring the existing lighting system. This option would run approximately $45,000 and City Administrator Todd informed the subcommittee that the City currently has money in the budget for this option. The subcommittee would still like to pursue grants to cover this cost. Luckstein has been in discussions with the Minnesota DNR regarding a grant that could possibly be awarded in June or July 2021. The DNR representative indicated that there would be a better chance of being awarded the grant if we include other options besides the lights. Currently concession stands and seating are not eligible. However, we could include updates to the current the dugouts, fencing, or horseshoe pits. We could also put in a separate application for the tennis court/pickleball updates at Eastwood Park but would need to include additional upgrades to meet the minimum grant application threshold.

Luckstein gave an update on the MnDOT landscaping project. The project has been completed and there are discussions for the possibility of another project next year.

Ken Flies, a previous Plainview resident, and Andy Masterpole from S.E.H. Engineering, gave a presentation on an idea of a Peace Corp memorial park to be located at the Trailhead Park. Ken has been working with the Minnesota Peace Corp Legacy Association on building a memorial park and sculpture garden. The project could be funded by the sale of pavers to be located at the memorial, State legacy funds, private grants, and donations from private individuals. With the help from Andy at S.E.H. Engineering, Ken has a put together a preliminary draft of his idea for developing the memorial. If enough funds would be raised, there are also draft plans to further expand the park to include trails and sculptures behind the memorials; and possibly a restroom. The Legacy Association previously presented the City with proposals to move forward with the memorial, but with changes within the City's structure, little progress has been made. There was also a discussion on the need for more discussions with the Boy Scouts and American Legion because of the shared space.

Motion was made to adjourn by Jacobs and seconded by Hebert.   Passed 5/0.

Meeting adjourned at 7:44 p.m.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

Real People. Real Solutions.

MEMORANDUM

Date: December 3, 2020

To: Mayor and City Council

From: Brian Malm, P.E., City Engineer

Subject: Current Projects Update
City of Plainview
Project No.: H19.120409

TAP Lighting, Sidewalk, and Bus Turnout Project

This project is complete, including crosswalk striping and current punch list items. A partial payment is included in the Council packet for approval. A small amount of retainage will be held until the spring when a final review for any remaining punch list items (cracked concrete, turf repair) can be made before final payment is made.

2020 Improvement Project

The Hillcrest, 2nd Street SW, and 2nd Avenue NW projects are substantially complete, however, there are several clean up and punch list items that Alcon has been asked to complete prior to winter snow. The final lift of asphalt and any other punch list items identified between now and final project completion, are required to be completed by the end of June 2021.

The mill and overlay project is also substantially complete, with just a few minor punch list items left to be completed prior to final payment. Final payment on this project will be held until next spring when verification of final turf establishment acceptance can be made.

The contracts for these projects include a 2-year correction period, during which any defective work that is discovered must be corrected. The correction period begins on the date of final payment.

Orchard Hills 7th Subdivision

A preliminary plat, re-zoning request, and variance request has been submitted for this proposed subdivision in the SE area of town. We have been working with City staff and developer Pete Meyer and his consultant, WSE Engineering, with pre-development meetings and review of their submittals. A public hearing and Planning Commission meeting has been scheduled for December 15 at 7pm.

Local Road Improvement Program (LRIP) Grant Application

As a part of the bonding bill recently passed by the legislature, $75 million was allocated to the Local Road Improvement Program (LRIP). This program provides grants for the construction or reconstruction of local roadways outside of the Trunk Highway system (see attached informational sheet). Individual projects are eligible for grants of up to $1.25 million for eligible roadway improvements, with no required local match, for construction taking place between 2021-2023.

For a city like Plainview, the local roadway must meet some specific "Routes of Regional Significance" criteria. Based on our past experience with this program we believe that two roadways identified in the City's Infrastructure Management Plan would be good candidates for this program and would meet one or more of the Regional Significance criteria. They include 2nd Avenue NW from TH 42 to CR 8 (10th Street NW), and 2nd Avenue SW from TH 42 to CR 57 (10th Street SW). We recommend that the City submit an application for one or both of these projects.

Applications are due on March 3, 2021. Similar to the recent TAP project, the City's application would need to be sponsored by Wabasha County. Resolutions from the City Council and the County Board would be required.

Real People. Real Solutions.

Funding

Local Road Improvement Program (LRIP)

Agency: Minnesota Department of Transportation (MnDOT)
Amount Available: Approximately $75,000,000
Matching Requirement: No set local match requirement.
Program Website: http://www.dot.state.mn.us/stateaid/lrip.html

Application Due: March 3, 2021
Funding Source: State
Type: Grant

Eligibility

Eligible Applicants: Counties, Cities, and Townships (non-state aid cities and townships will need a county sponsor).
Eligible Project Types: Local road construction or reconstruction projects outside trunk highway rights-of-way. LRIP bond funds may not be used for right of way acquisition, engineering, utilities, work on trunk highways, or standalone enhancement projects (landscaping, trails, sidewalks, ADA improvements, etc.).

Program Updates (Important Notes!!!)

Max Award: $1.25M for all eligible applicants (no set minimum award).
Prerequisites: Projects that received legislatively selected appropriations ("earmarks") or previous LRIP grants are not eligible for funding under this solicitation. Also, unfunded 2019 applications need to resubmit under this solicitation.
Construction Timing: Projects that will be awarded and/or under construction before the anticipated LRIP award notifications in May, 2021, are not eligible for funding under this solicitation. Projects would be anticipated for letting in years 2021-2023.

Overview

The Local Road Improvement Program provides financial assistance for local road construction or reconstruction projects with local, regional, or statewide significance that cannot reasonably be funded through other revenue sources.

Program Information:

The MnDOT State Aid Office administers the LRIP solicitation with guidance provided by the Local Road Improvement Program Advisory Committee.

Criteria used to identify priority projects include but are not limited to:

- Geographical distribution and distribution among jurisdictions;
- the regional significance of the route;
- effectiveness of the proposed project in eliminating a transportation deficiency;
- effectiveness to reduce traffic crashes, deaths, injuries and property damages;
- the number of persons who will be positively impacted by the project;
- agency support and commitment to maintenance of the facility for a useful life of at least 10 years; and
- project readiness and the availability of other state, federal, and local funds.

Application Process

Solicitation Open:..December 2, 2020
Project Application Deadline:................................March 3, 2021
LRIP Advisory Committee Convenes: ....Late April 2021
Awards announced:...May 2021

Additional Resources: Bolton & Menk, Inc. Internal Expert: Ashley Hudson, Transportation Planner II

Plainview Business Center
445 West Broadway
Plainview, MN 55964
www.plainvieweda.org
PH: 507.421-6564

EDA DIRECTOR UPDATE
November 2020

An update on some activities that are or were in process, or completed in November 2020 includes:

- Development of the south Hwy. 42 21.9 acres is moving forward. PADCO purchased 9.22 acres from Al Ihde. Tony Montgomery Realty and Auction has acquired the 12.7 acre parcel from the Mason family. Both purchases are completed and PADCO has entered into an agreement with WSE Engineering regarding management of the development. Both parties hope to work together to achieve cost savings due to economies of scale. They hope to break ground in spring.
    - Plans to develop workforce housing via subsidized lots in LeVan Acres has been suspended. When last contacted, the property owner said that he wants to sell all the remaining undeveloped land in one transaction.
    - Despite the number of new lots going into Plainview, there are no plans for adding affordable, workforce housing units to the town's inventory of rental properties or homes priced for first-time buyers.
    - With the addition of lots in Orchard Hills Subd. 7 set to be developed in 2021, there are concerns about an oversupply of buildable lots. The EDA will explore least cost marketing as one strategy to assist developers with lot sales.
- A new retail business will be going into the First National Bank building, formerly occupied by Mallard Seeds on West Broadway. Shantelle Speeding hopes to open her home décor, crafts and classes business sometime in January or early February. The addition of her business increases the number of businesses that participate in the 3rd weekend event, making Plainview more of a destination place.
- The Next Generation loan to TJ's Tavern was completed in mid-November.
- The EDA Board will be looking at estimates to finish another 608 sq. ft. on the first floor of the Business Center at its December meeting. This space is ideal for another business that is compatible with The Woods---Fine Amish Furniture and Elite Tile.
- The EDA Director continues to check in with Next Gen clients to see how they are weathering the COVID crisis. Contractors continue to report being booked far in advance. There have been some indications that child care is the critical service in short supply.
- The EDA Director has also referred several prospective home buyers and renters to developers and rental properties in Plainview. Thanks to City Hall for routing these calls to the EDA. Based on these inquiries, it appears that information about lots in Plainview is limited. This is an area to be addressed as soon as possible.
- The EDA and PADCO continue to meet remotely. The Director also participated in a November regional DEED meeting via a TEAMS videoconference., The Minnesota Marketing Partnership and "Fam Tours" were discussed. Cost to join and access resources is $700/annually.
- The Director is currently updating the grant options worksheet for the EDA and other city departments.

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: LMCIT Tort Limit	**AGENDA SECTION:** Consent
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 4.E.**
ATTACHMENTS: LMCIT Liability Coverage - Waiver Form	**APPROVED BY: DT**
RECOMMENDED ACTION: Motion to NOT WAIVE the monetary limits on municipal tort liability established by Minn. Stat. 466.04.	

SUMMARY

LMCIT Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body. The effects of waiving and not waiving are discussed on the form itself.

LMC LEAGUE of MINNESOTA CITIES

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

____

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: ____

Signature:_______________________________ Position: ___________________________________

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: Designate Polling Places for 2021	**AGENDA SECTION:** Consent
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO. 4.F.**
ATTACHMENTS: Resolution 2020-30	**APPROVED BY: cjk**
RECOMMENDED ACTION: **1.Motion** to approve the designated polling place for Precinct 1 at the Plainview Area Community Center, 346 West Broadway, Plainview, MN 55964. **2. Motion** to approve the designated polling place for Precinct 2 at the Plainview City Hall Building, 241 West Broadway, Plainview, MN 55964.	

SUMMARY

According to State Statute 204B.16, subd. 1, by December 31, of each year, the Governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct. The polling places designated in the ordinance or resolution are the polling places for the following calendar year, unless a change is made:
(1) pursuant to section 204B.175;
(2) because a polling place has become unavailable; or
(3) **because** a township designates one location for all state and federal elections and one location for all township only elections.

CITY OF PLAINVIEW, MN
CITY COUNCIL RESOLUTION 2020-30

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA TO DESIGNATE POLLING PLACES FOR PRECINCT 1 AND PRECINCT 2 IN THE CITY OF PLAINVIEW

WHEREAS, Precincts are the basic geographical areas for organizing and administering elections; and

WHEREAS, Two precincts have previously been established in the City of Plainview by the Plainview City Council – Precinct 1 and Precinct 2; and

WHEREAS, Pursuant to Minn. Stat. 204B.16, subd. 1, the governing body of the City of Plainview must designate polling places for each precinct within the City of Plainview no later than December 31 of each calendar year; and

WHEREAS The City of Plainview has previously used the Plainview Community Center located at 346 W Broadway, Plainview, MN as the polling place for Precinct 1; and

WHEREAS, The City of Plainview has previously used the City Hall building located at 241 W Broadway, Plainview, MN as the polling place for Precinct 2; and

WHEREAS, City Staff has reviewed the recommendations of the County Auditor of Wabasha County, and based on those recommendations, has recommended that the City Council establish separate polling places for Precinct 1 and Precinct 2; and

WHEREAS, City Staff has researched appropriate polling places within the City of Plainview and recommends using the Plainview Community Center located at 346 W Broadway, Plainview, MN as the polling place for Precinct 1 and using the City Hall building located at 241 W Broadway, Plainview, MN as the polling place for Precinct 2.

WHEREAS, The County Auditor of Wabasha County has reviewed City Staff recommendations of the aforementioned polling place and has determined the polling places referenced are suitable and conform to the requirements of Minnesota's election laws.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA THAT:

1. Pursuant to Minn. Stat. 204B.16, subd. 1, the polling place for Plainview Precinct 1 is designated as the Plainview Community Center located at 346 W Broadway, Plainview, MN.

2. Pursuant to Minn. Stat. 204B.16, subd. 1, the polling place for Plainview Precinct 2 is designated as Plainview City Hall located at 241 W Broadway, Plainview MN.

3. The polling places designated in this Resolution shall be used for Precinct 1 and Precinct 2 until such time as the City Council designates a new polling place for either precinct, and no other location shall be used as a polling place unless a condition listed in Minn. Stat. 204B.16, subd. 1(1) through (3) is present, or unless otherwise allowed by law.

4. The City Clerk shall deliver notice all households affected by this Resolution in the manner required by Minn. Stat. 204B.16, subd. 1a.

Passed by the City Council of the City of Plainview, Minnesota this 8th day of December 2020.

ATTEST:

______________________________	______________________________
Carol Kujath, City Clerk	Roger Ziebell, Mayor

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM:	Liquor License Permit Fees Options	**AGENDA SECTION:** New Business
PREPARED BY:	David Todd, City Administrator	**AGENDA NO. 6.A.**
ATTACHMENTS:	Spreadsheet Displaying Options for License Fees	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve an option for liquor license renewal fees (COVID relief) and applications		

SUMMARY

The City has received liquor license renewal applications from local businesses that must be renewed each year. In November's regular council meeting, the Mayor and Council Members asked staff to provide some options for relief on local businesses impacted by the COVID pandemic. The request was to provide options to either reduce liquor license renewal fees or waive them entirely. City Administrator provided three options to the Council: 1. No Action Taken; 2. Complete Waiver of Renewal Fees; and 3. Quarterly pro-rated reductions of the fees.

City revenue gained from the license renewal fees equate to $9,750 per year. Obviously, waiving those fees would result in a deficit in the general fund of ($9,750) per year. The rationale behind providing a quarterly reduction in the renewal fees for local businesses is threefold:

1. We do not know if COVID will have a lasting impact on local businesses and for how long in 2021; likewise, with a vaccine coming out potentially in early 2021, it may reduce the number of new cases and deaths in the State of Minnesota
2. We anticipate if the aforementioned items occur, the Governor will allow businesses to open again as normal
3. If fees are waived at 100% causing a reduction in general fund revenue—it

will force the City to compensate with revenue from another source and could adversely affect the 2021 budget

The options placed before Council will provide a mechanism for them to use when making their decision.

Respectfully Submitted,
David Todd, City Administrator

Plainview Liquor License Renewals 2021

Business	On-Sale $1,500	Off-Sale $250	Sunday $200	2:00 AM Sales Paid Directly to State
K-J Bowling Enterprises Inc.	$1,500	$250	$200	
Walkes Enterprises (Kim's Saloon)	$1,500	$250	$200	
Wm Allen American Legion 179	$1,500	$250	$200	
TJ's Tavern On & Off Sale	$1,500	$250	$200	
Bennet's Grocery Store (License Pending with State)**	$1,500	$250	$200	
Total	$7,500	$1,250	$1,000	**$9,750** City Revenue from Fees

Option 1 Presumes No Action Taken for 2021 Renewals

Plainview Liquor License Renewals 2021

Business	On-Sale $1,500	Off-Sale $250	Sunday $200	2:00 AM Sales Paid Directly to State
K-J Bowling Enterprises Inc.	($1,500)	($250)	($200)	
Walkes Enterprises (Kim's Saloon)	($1,500)	($250)	($200)	
Wm Allen American Legion 179	($1,500)	($250)	($200)	
TJ's Tavern On & Off Sale	($1,500)	($250)	($200)	
Bennet's Grocery Store (License Pending with State)	($1,500)	($250)	($200)	
Total	($7,500)	($1,250)	($1,000)	**($9,750)** City Revenue Loss

Option 2 Presumes 100% Waiver of Renewals for 2021

Plainview Liquor License Renewals 2021

Business	On-Sale $1,500	Off-Sale $250	Sunday $200	2:00 AM Sales Paid Directly to State
K-J Bowling Enterprises Inc.	$375	$63	$50	
Walkes Enterprises (Kim's Saloon)	$375	$63	$50	
Wm Allen American Legion 179	$375	$63	$50	
TJ's Tavern On & Off Sale	$375	$63	$50	
Bennet's Grocery Store (License Pending with State)	$375	$63	$50	
Total	$1,875	$313	$250	**$2,438** City Revenue Per Quarter

Option 3 Presumes a Pro Rata Renewal Fee per Quarter
Dependant Upon Governor's Executive Order

Executive Summary

City Council Regular Meeting: December 8, 2020

AGENDA ITEM: Joint Meeting with City of Elgin-Appointing of Plainview Elgin Sanitary Sewer Board Members	**AGENDA SECTION:** New Business
PREPARED BY: Carol Kujath, City Clerk	**AGENDA NO.** **7.A.**
ATTACHMENTS: Letter from the Plainview Elgin Sanitary Sewer District	**APPROVED BY:** **cjk**
RECOMMENDED ACTION: **Motion** to approve Steve Sawyer (Plainview) and Carla Folkert (Elgin) to the Plainview Elgin Sanitary Sewer District Board each for a three (3) year term.	

SUMMARY

Both Plainview's City Council and Elgin's City Council need to have a joint meeting to appoint the board member candidates for the Sanitary Sewer District Board.

Plainview - Elgin Sanitary District
24934 530th St.
P.O. Box 416
Plainview, MN 55964
(507) 534-3891

October 21, 2020

Mayor Roger Ziebell
City of Plainview
241 West Broadway
Plainview, Minnesota 55964

NOTICE RE: District Board Terms Expire

Dear Mayor Ziebell,

On December 31, 2019 the District's three year board terms for Steve Sawyer and Carla Folkert will expire.

Please note that appointments to the Plainview-Elgin Sanitary District Board must be made in accordance to the Minnesota Statutes 442A.14, subdivision 3, which states, in part, that members of the District Board shall be elected for succeeding regular terms by the members of the related governing bodies in a joint session as soon as practicable after November 1, next preceding the beginning of the terms to be filled.

Please notify the District **by letter** on or before December 31, 2020 **of the appointments made to these positions**.

Sincerely,

Steve Sawyer
Carla Folkert

cc: City of Elgin
Mayor Richard Hall

Executive Summary
City Council Meeting: December 8, 2020

AGENDA ITEM:	TAP Lighting & Surface Improvements	**AGENDA SECTION:** New Business
PREPARED BY:	Brian Malm, Bolton & Menk	**AGENDA NO.** **7.B.**
ATTACHMENTS:	Estimate No. 8	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Pay Estimate No.8 to Chippewa Concrete Services in the amount of $6,633.55.		

SUMMARY

See Memo from Brian Malm.

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

December 2, 2020

Barry Bohman
Chippewa Concrete Services
3030 110th Street
Chippewa Falls, WI 54729

RE: TAP Lighting & Surface Improvements
SP 079-596-010, Minn Proj No TA 7919 (162)
Wabasha County, Minnesota
Project No.: H19.116441

Mr. Bohman:

Enclosed is an electronic copy of Contractor's Estimate No. 8 in the amount of $6,633.55.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please sign in the indicated area through DocuSign. All parties will receive a finalized copy through DocuSign once all of the signatures have been processed.

To ensure prompt processing of your pay request, please also upload **a copy of the MPCA Construction Storm Water Permit Inspection Log Form** that you are required to maintain through DocuSign.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, P.E.
Project Manager

Cc: Dietrich Flesch, Wabasha County
MariClair Schneider, City of Plainview

CONTRACTOR'S PAY REQUEST **TAP LIGHTING & SURFACE IMPROVEMENTS** **SP 079-596-010, MINN PROJ NO TA 7919(162)** **WABASHA COUNTY, MINNESOTA** **BMI PROJECT NO. H19.116441**	**DISTRIBUTION:** CONTRACTOR (1) COUNTY (1) ENGINEER (1) BONDING CO. (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$1,300,651.67
TOTAL, COMPLETED WORK TO DATE	$1,245,660.99
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$1,245,660.99
RETAINED PERCENTAGE (1%)	$12,456.61
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$1,233,204.38
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$1,226,570.83
PAY CONTRACTOR AS ESTIMATE NO. 8	$6,633.55

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Chippewa Concrete Services
3030 110th Street
Chippewa Falls, WI 54729

By ______________________________

Barry Bohman — Title

Date ______________________________

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, 2900 43RD STREET, SUITE 100, ROCHESTER, MN 55901

By ______________________________, PROJECT MANAGER Date ______________
Brian Malm, P.E.

APPROVED FOR PAYMENT:
CITY:

By ______________________________
Carol Kujath — City Clerk — Date

APPROVED FOR PAYMENT:
COUNTY:

By ______________________________
Dietrich Flesch, Wabasha County Engineer — Date

Partial Pay Estimate No.: 8

TAP LIGHTING & SURFACE IMPROVEMENTS

SP 079-596-010, MINN PROJ NO TA 7919(162)

WABASHA COUNTY, MINNESOTA

BMI PROJECT NO. H19.116441

WORK COMPLETED THROUGH 11/30/2020

ITEM NO.		ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
1	2021.501	MOBILIZATION	$70,000.00	1	LUMP SUM	$70,000.00	1	LUMP SUM	$70,000.00	1.00	LUMP SUM	$70,000.00
2	2101.524	CLEARING	$246.75	16	TREE	$3,948.00	17	TREE	$4,194.75	17.00	TREE	$4,194.75
3	2101.524	GRUBBING	$320.25	16	TREE	$5,124.00	17	TREE	$5,444.25	17.00	TREE	$5,444.25
4	2104.502	REMOVE LIGHT FOUNDATION	$210.00	21	EACH	$4,410.00	22	EACH	$4,620.00	22.00	EACH	$4,620.00
5	2104.502	REMOVE LIGHT FOUNDATION	$210.00	13	EACH	$2,730.00	12	EACH	$2,520.00	13.00	EACH	$2,730.00
6	2104.502	REMOVE LIGHTING UNIT	$120.75	1	EACH	$120.75	0	EACH	$0.00	0.00	EACH	$0.00
7	2104.502	REMOVE LIGHT POLE	$141.75	15	EACH	$2,126.25	11	EACH	$1,559.25	11.00	EACH	$1,559.25
8	2104.502	REMOVE SIGNAL SYSTEM	$301.25	1	EACH	$301.25	1	EACH	$301.25	1.00	EACH	$301.25
9	2104.502	REMOVE CATCH BASIN	$446.25	3	EACH	$1,338.75	3	EACH	$1,338.75	3.00	EACH	$1,338.75
10	2104.502	SALVAGE SIGN TYPE SPECIAL	$36.25	68	EACH	$2,465.00	64	EACH	$2,320.00	64.00	EACH	$2,320.00
11	2104.503	REMOVE SEWER PIPE (STORM)	$16.80	32	LIN FT	$537.60	32	LIN FT	$537.60	32.00	LIN FT	$537.60
12	2104.503	SALVAGE CHAIN LINK FENCE	$15.00	75	LIN FT	$1,125.00	75	LIN FT	$1,125.00	75.00	LIN FT	$1,125.00
13	2104.503	REMOVE CURB & GUTTER	$5.25	1668	LIN FT	$8,757.00	1760	LIN FT	$9,240.00	1,760.00	LIN FT	$9,240.00
14	2104.504	REMOVE BITUMINOUS PAVEMENT	$3.36	3943	SQ YD	$13,248.48	2813	SQ YD	$9,451.68	2,813.00	SQ YD	$9,451.68
15	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	$1.79	386	SQ YD	$690.94	316	SQ YD	$565.64	316.00	SQ YD	$565.64
16	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	$2.31	122	SQ YD	$281.82	157	SQ YD	$362.67	157.00	SQ YD	$362.67
17	2104.518	REMOVE CONCRETE WALK	$1.47	13364	SQ FT	$19,645.08	14388	SQ FT	$21,150.36	14,388.00	SQ FT	$21,150.36
18	2105.507	COMMON EXCAVATION (P)	$15.75	1994	CU YD	$31,405.50	1994	CU YD	$31,405.50	1,994.00	CU YD	$31,405.50
19	2105.507	SUBGRADE EXCAVATION	$18.90	200	CU YD	$3,780.00	13	CU YD	$245.70	13.00	CU YD	$245.70
20	2105.507	STABILIZING AGGREGATE	$33.60	200	CU YD	$6,720.00	13	CU YD	$436.80	13.00	CU YD	$436.80
21	2105.604	GEOGRID	$3.15	3293	SQ YD	$10,372.95	706	SQ YD	$2,223.90	1,366.00	SQ YD	$4,302.90
22	2118.507	AGGREGATE SURFACING (CV) CLASS 2	$43.05	10	CU YD	$430.50	0	CU YD	$0.00	0.00	CU YD	$0.00
23	2211.507	AGGREGATE BASE (CV) CLASS 5	$34.65	1469	CU YD	$50,900.85	683	CU YD	$23,665.95	784.00	CU YD	$27,165.60
24	2231.604	BITUMINOUS PATCH SPECIAL 1	$29.50	569	SQ YD	$16,785.50	474	SQ YD	$13,983.00	474.00	SQ YD	$13,983.00
25	2231.604	BITUMINOUS PATCH SPECIAL 2	$44.25	1938	SQ YD	$85,756.50	1882	SQ YD	$83,278.50	1,882.00	SQ YD	$83,278.50
26	2231.604	BITUMINOUS PATCH SPECIAL 3	$29.50	53	SQ YD	$1,563.50	88	SQ YD	$2,596.00	88.00	SQ YD	$2,596.00
27	2301.602	DRILL & GROUT REINFORCEMENT BAR (EPOXY COATED)	$16.00	422	EACH	$6,752.00	443	EACH	$7,088.00	443.00	EACH	$7,088.00
28	2501.602	12" PIPE APRON	$1,601.25	1	EACH	$1,601.25	0	EACH	$0.00	0.00	EACH	$0.00
29	2503.602	CONNECT TO EXISTING STORM SEWER	$1,260.00	3	EACH	$3,780.00	3	EACH	$3,780.00	3.00	EACH	$3,780.00
30	2503.603	12" PIPE SEWER	$42.00	181	LIN FT	$7,602.00	176	LIN FT	$7,392.00	176.00	LIN FT	$7,392.00
31	2503.603	15" PIPE SEWER	$48.30	427	LIN FT	$20,624.10	427	LIN FT	$20,624.10	427.00	LIN FT	$20,624.10
32	2503.603	18" PIPE SEWER	$53.55	282	LIN FT	$15,101.10	282	LIN FT	$15,101.10	282.00	LIN FT	$15,101.10
33	2503.603	24" PIPE SEWER	$71.40	31	LIN FT	$2,213.40	31	LIN FT	$2,213.40	31.00	LIN FT	$2,213.40
34	2504.602	ADJUST GATE VALVE & BOX	$262.50	4	EACH	$1,050.00	4	EACH	$1,050.00	4.00	EACH	$1,050.00
35	2506.502	CASTING ASSEMBLY	$1,165.50	12	EACH	$13,986.00	12	EACH	$13,986.00	12.00	EACH	$13,986.00
36	2506.502	ADJUST FRAME & RING CASTING	$787.50	2	EACH	$1,575.00	2	EACH	$1,575.00	2.00	EACH	$1,575.00
37	2506.503	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	$346.50	27	LIN FT	$9,355.50	24.8	LIN FT	$8,593.20	24.80	LIN FT	$8,593.20
38	2506.503	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	$467.25	9	LIN FT	$4,205.25	9.2	LIN FT	$4,298.70	9.20	LIN FT	$4,298.70
39	2506.503	CONST DRAINAGE STRUCTURE DESIGN SPEC 3	$766.50	5	LIN FT	$3,832.50	4.5	LIN FT	$3,449.25	4.50	LIN FT	$3,449.25
40	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	$514.50	16	LIN FT	$8,232.00	18.8	LIN FT	$9,672.60	18.80	LIN FT	$9,672.60
41	2521.518	4" CONCRETE WALK	$7.25	8100	SQ FT	$58,725.00	7933	SQ FT	$57,514.25	7,933.00	SQ FT	$57,514.25
42	2521.518	6" CONCRETE WALK	$7.90	13643	SQ FT	$107,779.70	13571	SQ FT	$107,210.90	13,571.00	SQ FT	$107,210.90
43	2531.503	CONCRETE CURB & GUTTER DESIGN B618	$30.95	539	LIN FT	$16,682.05	561	LIN FT	$17,362.95	561.00	LIN FT	$17,362.95
44	2531.503	CONCRETE CURB & GUTTER DESIGN B624	$38.95	1494	LIN FT	$58,191.30	1534	LIN FT	$59,749.30	1,534.00	LIN FT	$59,749.30
45	2531.504	7" CONCRETE DRIVEWAY PAVEMENT	$70.25	401	SQ YD	$28,170.25	429.9	SQ YD	$30,200.48	429.90	SQ YD	$30,200.48
46	2531.603	CONCRETE CURB DESIGN V	$28.70	17	LIN FT	$487.90	0	LIN FT	$0.00	0.00	LIN FT	$0.00
47	2531.604	8" CONCRETE VALLEY GUTTER	$105.20	20	SQ YD	$2,104.00	20	SQ YD	$2,104.00	20.00	SQ YD	$2,104.00
48	2531.618	TRUNCATED DOMES	$60.00	300	SQ FT	$18,000.00	282	SQ FT	$16,920.00	282.00	SQ FT	$16,920.00
49	2540.602	BOLLARD	$784.35	8	EACH	$6,274.80	8	EACH	$6,274.80	8.00	EACH	$6,274.80
50	2545.502	EQUIPMENT PAD	$1,338.00	4	EACH	$5,352.00	4	EACH	$5,352.00	4.00	EACH	$5,352.00
51	2545.502	LIGHT FOUNDATION DESIGN SPECIAL	$767.55	49	EACH	$37,609.95	50	EACH	$38,377.50	50.00	EACH	$38,377.50

Partial Pay Estimate No.: 8

TAP LIGHTING & SURFACE IMPROVEMENTS

SP 079-596-010, MINN PROJ NO TA 7919(162)

WABASHA COUNTY, MINNESOTA

BMI PROJECT NO. H19.116441

WORK COMPLETED THROUGH 11/30/2020

ITEM NO.		ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
52	2545.502	SERVICE CABINET -TYPE L1 (MOD)	$5,359.20	4	EACH	$21,436.80	4	EACH	$21,436.80	4.00	EACH	$21,436.80
53	2545.502	LIGHTING UNIT TYPE SPECIAL 1	$7,046.55	16	EACH	$112,744.80	16	EACH	$112,744.80	16.00	EACH	$112,744.80
54	2545.502	LIGHTING UNIT TYPE SPECIAL 2	$4,677.75	29	EACH	$135,654.75	29	EACH	$135,654.75	29.00	EACH	$135,654.75
55	2545.502	LIGHTING UNIT TYPE SPECIAL 3	$874.65	4	EACH	$3,498.60	5	EACH	$4,373.25	5.00	EACH	$4,373.25
56	2545.502	GROUNDING ELECTRODE	$128.10	8	EACH	$1,024.80	8	EACH	$1,024.80	8.00	EACH	$1,024.80
57	2545.502	HANDHOLE	$530.25	0	EACH	$0.00	0	EACH	$0.00	0.00	EACH	$0.00
58	2545.503	1" NON-METALLIC CONDUIT	$7.25	100	LIN FT	$725.00	0	LIN FT	$0.00	0.00	LIN FT	$0.00
59	2545.503	1" NON-METALLIC CONDUIT	$12.92	911	LIN FT	$11,770.12	785	LIN FT	$10,142.20	785.00	LIN FT	$10,142.20
60	2545.503	1.25" NON-METALLIC CONDUIT	$12.96	0	LIN FT	$0.00	0	LIN FT	$0.00	0.00	LIN FT	$0.00
61	2545.503	1.5" NON-METALLIC CONDUIT	$9.35	40	LIN FT	$374.00	0	LIN FT	$0.00	58.00	LIN FT	$542.30
62	2545.503	UNDERGROUND WIRE 1/C 2 AWG	$2.00	15861	LIN FT	$31,722.00	15555	LIN FT	$31,110.00	15,555.00	LIN FT	$31,110.00
63	2545.503	UNDERGROUND WIRE 1/C 4 AWG	$1.47	13307	LIN FT	$19,561.29	14210	LIN FT	$20,888.70	14,210.00	LIN FT	$20,888.70
64	2545.602	UNDERGROUND WIRE 1/C 3 AWG	$1.68	300	LIN FT	$504.00	0	LIN FT	$0.00	220.00	LIN FT	$369.60
65	2557.603	INSTALL CHAIN LINK FENCE	$60.00	75	LIN FT	$4,500.00	75	LIN FT	$4,500.00	75.00	LIN FT	$4,500.00
66	2563.601	TRAFFIC CONTROL	$13,125.00	1	LUMP SUM	$13,125.00	1	LUMP SUM	$13,125.00	1.00	LUMP SUM	$13,125.00
67	2563.601	DETOUR SIGNING	$5,250.00	1	LUMP SUM	$5,250.00	1	LUMP SUM	$5,250.00	1.00	LUMP SUM	$5,250.00
68	2564.502	SIGN TYPE C	$51.98	71	SQ FT	$3,690.58	71	SQ FT	$3,690.58	71.00	SQ FT	$3,690.58
69	2564.502	INSTALL SIGN TYPE SPECIAL 1	$236.25	28	EACH	$6,615.00	24	EACH	$5,670.00	24.00	EACH	$5,670.00
70	2564.502	INSTALL SIGN TYPE SPECIAL 2	$299.25	29	EACH	$8,678.25	27	EACH	$8,079.75	27.00	EACH	$8,079.75
71	2573.502	STORM DRAIN INLET PROTECTION	$194.25	13	EACH	$2,525.25	5	EACH	$971.25	5.00	EACH	$971.25
72	2573.503	SEDIMENT CONTROL LOG TYPE WOOD CHIP	$3.15	1448	LIN FT	$4,561.20	1450	LIN FT	$4,567.50	1,450.00	LIN FT	$4,567.50
73	2574.507	COMMON TOPSOIL BORROW	$18.90	469	CU YD	$8,864.10	0	CU YD	$0.00	0.00	CU YD	$0.00
74	2574.508	FERTILIZER TYPE 3	$1.16	124	POUND	$143.84	0	POUND	$0.00	0.00	POUND	$0.00
75	2575.504	SOD TYPE LAWN	$11.02	2353	SQ YD	$25,930.06	2550	SQ YD	$28,101.00	2,550.00	SQ YD	$28,101.00
76	2582.503	4" SOLID LINE MULTI COMP	$5.25	10	LIN FT	$52.50	160	LIN FT	$840.00	160.00	LIN FT	$840.00
77	2582.503	6" SOLID LINE MULTI COMP	$4.00	377	LIN FT	$1,508.00	318	LIN FT	$1,272.00	318.00	LIN FT	$1,272.00
78	2582.503	12" SOLID LINE MULTI COMP	$6.30	44	LIN FT	$277.20	85	LIN FT	$535.50	85.00	LIN FT	$535.50
79	2582.518	CROSSWALK MULTI COMP	$5.25	504	SQ FT	$2,646.00	522	SQ FT	$2,740.50	522.00	SQ FT	$2,740.50
80	2582.603	PAVEMENT MARKING SPECIAL 1	$5.80	742	LIN FT	$4,303.60	855	LIN FT	$4,959.00	855.00	LIN FT	$4,959.00
81	2582.603	PAVEMENT MARKING SPECIAL 2	$7.35	56	LIN FT	$411.60	48	LIN FT	$352.80	48.00	LIN FT	$352.80
CO1-1	2545.502	HANDHOLE	$1,390.20	7	EACH	$9,731.40	7	EACH	$9,731.40	7.00	EACH	$9,731.40
CO1-2	2545.503	2" NON-METALLIC CONDUIT	$14.18	5287	LIN FT	$74,969.66	5271	LIN FT	$74,742.78	5,271.00	LIN FT	$74,742.78
		TOTAL AMOUNT:				**$1,300,651.67**			**$1,238,960.44**			**$1,245,660.99**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Meeting: December 8, 2020

AGENDA ITEM:	2020 Street & Utility Improvements	**AGENDA SECTION:** New Business
PREPARED BY:	Brian Malm, Bolton & Menk	**AGENDA NO.** 7.C.
ATTACHMENTS:	Estimate No. 6	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to approve the Pay Estimate No.6 to Alcon Excavating, Inc. in the amount of $91,837.84.		

SUMMARY

See Memo from Brian Malm.

BOLTON & MENK
Real People. Real Solutions.

2900 43rd Street NW
Suite 100
Rochester, MN 55901

Ph: (507) 208-4332
Fax: (507) 208-4155
Bolton-Menk.com

December 2, 2020

Ross Badger
Alcon Excavating, Inc.
2258 Marion Road SE
Rochester, MN 55904

RE: 2020 Street & Utility Improvements
City of Plainview
Project No.: H19.119930

Dear Mr. Badger:

Enclosed is Contractor's Estimate No. 6 in the amount of $91,837.84.

Please review the quantities and amounts shown to be assured of complete satisfaction. If everything is in order, please process through DocuSign as soon as possible.

To ensure prompt processing of your pay request, please include two current copies of the MPCA Construction Storm Water Permit Inspection Log Form that you are required to maintain. You will need to attach them with the pay application in the DocuSign system.

If you have any questions, please feel free to call.

Sincerely,

Bolton & Menk, Inc.

Brian Malm, P.E.
City Engineer

Enclosures

cc: Carol Kujath, City Clerk, City of Plainview

CONTRACTOR'S PAY REQUEST
2020 STREET & UTILITY IMPROVEMENTS

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930

BOLTON & MENK
Real People. Real Solutions.

DISTRIBUTION:
CONTRACTOR (1)
OWNER (1)
ENGINEER (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$2,127,250.01
TOTAL, COMPLETED WORK TO DATE	$1,705,482.15
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$1,705,482.15
RETAINED PERCENTAGE (5.0%)	$85,274.11
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$1,620,208.04
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$1,528,370.20
PAY CONTRACTOR AS ESTIMATE NO. 6	$91,837.84

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: ALCON EXCAVATING, INC.
2258 MARION ROAD SE
ROCHESTER, MN 55904

By ______________________________
Ross Badger Title

Date ______________________________

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 2900 43RD STREET NW, STE 100, ROCHESTER, MN 55901

By ______________________________, CONSULTING ENGINEER
Brian Malm, PE

Date ______________________________

APPROVED FOR PAYMENT:
OWNER:

By: ______________________________
Carol Kujath City Clerk Date

Pay Request No.: 6

2020 STREET & UTILITY IMPROVEMENTS

BOLTON & MENK

Real People. Real Solutions.

CITY OF PLAINVIEW

BMI PROJECT NO. H19.119930

WORK COMPLETED THROUGH MONDAY, NOVEMBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
1	MOBILIZATION	$266,189.60	1.00	L S	$266,189.60	0.75	L S	$199,642.20	0.85	L S	$226,261.16
2	CLEARING	$303.00	26.00	TREE	$7,878.00	32.00	TREE	$9,696.00	32.00	TREE	$9,696.00
3	GRUBBING	$76.00	26.00	TREE	$1,976.00	6.00	TREE	$456.00	6.00	TREE	$456.00
4	CLEARING	$20.00	2.00	SHRUB	$40.00	1.00	SHRUB	$20.00	1.00	SHRUB	$20.00
5	GRUBBING	$11.00	2.00	SHRUB	$22.00	1.00	SHRUB	$11.00	1.00	SHRUB	$11.00
6	SALVAGE MAIL BOX SUPPORT	$38.00	23.00	EACH	$874.00	24.00	EACH	$912.00	24.00	EACH	$912.00
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	$1.78	1,118.00	L F	$1,990.04	840.00	L F	$1,495.20	840.00	L F	$1,495.20
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	$4.80	826.00	LF	$3,964.80	795.00	LF	$3,816.00	795.00	LF	$3,816.00
9	REMOVE CURB AND GUTTER	$5.70	5,121.00	L F	$29,189.70	4,916.00	L F	$28,021.20	4,916.00	L F	$28,021.20
10	REMOVE TWO-RAIL FENCE	$14.50	50.00	L F	$725.00	50.00	L F	$725.00	50.00	L F	$725.00
11	SALVAGE POST & ROPE FENCE	$18.00	10.00	L F	$180.00	10.00	L F	$180.00	10.00	L F	$180.00
12	REMOVE CONCRETE DRIVEWAY PAVEMENT	$5.25	1,196.00	S Y	$6,279.00	1,243.00	S Y	$6,525.75	1,243.00	S Y	$6,525.75
13	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	$3.60	57.00	S Y	$205.20	50.00	S Y	$180.00	50.00	S Y	$180.00
14	REMOVE BITUMINOUS PAVEMENT	$2.22	10,674.00	S Y	$23,696.28	11,396.00	S Y	$25,299.12	11,396.00	S Y	$25,299.12
15	REMOVE CONCRETE WALK	$1.00	6,150.00	S F	$6,150.00	6,110.00	S F	$6,110.00	6,110.00	S F	$6,110.00
16	SALVAGE CONCRETE PAVERS	$2.50	275.00	S F	$687.50	150.00	S F	$375.00	150.00	S F	$375.00
17	GEOTEXTILE FABRIC TYPE 5	$1.06	9,549.00	S Y	$10,121.94	9,477.00	S Y	$10,045.62	9,477.00	S Y	$10,045.62
18	COMMON EXCAVATION (P)	$10.20	9,043.00	C Y	$92,238.60	9,043.00	C Y	$92,238.60	9,043.00	C Y	$92,238.60
19	SUBGRADE EXCAVATION (EV)	$12.30	845.00	C Y	$10,393.50	167.00	C Y	$2,054.10	167.00	C Y	$2,054.10
20	SELECT GRANULAR BORROW (CV) (P)	$18.10	3,877.00	C Y	$70,173.70	3,857.00	C Y	$69,811.70	3,857.00	C Y	$69,811.70
21	STABILIZING AGGREGATE (CV)	$15.30	845.00	C Y	$12,928.50	214.00	C Y	$3,274.20	298.00	C Y	$4,559.40
22	AGGREGATE SURFACING CLASS 2	$18.00	256.00	TON	$4,608.00	0.00	TON	$0.00	0.00	TON	$0.00
23	STREET SWEEPER (WITH PICKUP BROOM)	$125.00	32.00	HOUR	$4,000.00	10.00	HOUR	$1,250.00	13.00	HOUR	$1,625.00
24	EXPLORATORY EXCAVATION	$125.00	10.00	HOUR	$1,250.00	2.00	HOUR	$250.00	2.00	HOUR	$250.00
25	AGGREGATE BASE (CV) CLASS 5 (P)	$22.45	2,875.00	C Y	$64,543.75	2,436.00	C Y	$54,688.20	2,663.00	C Y	$59,784.35
26	BITUMINOUS PATCH SPECIAL 1	$44.00	758.00	S Y	$33,352.00	593.00	S Y	$26,092.00	593.00	S Y	$26,092.00
27	BITUMINOUS PATCH SPECIAL 2	$30.00	73.00	S Y	$2,190.00	0.00	S Y	$0.00	0.00	S Y	$0.00
28	BITUMINOUS PATCH SPECIAL 3	$40.00	143.00	S Y	$5,720.00	127.00	S Y	$5,080.00	127.00	S Y	$5,080.00
29	BITUMINOUS PATCH SPECIAL 4	$40.00	257.00	S Y	$10,280.00	180.00	S Y	$7,200.00	180.00	S Y	$7,200.00
30	MILL BITUMINOUS SURFACE	$4.05	1,652.00	S Y	$6,690.60	0.00	S Y	$0.00	0.00	S Y	$0.00
31	BITUMINOUS MATERIAL FOR TACK COAT	$0.01	503.00	GAL	$5.03	0.00	GAL	$0.00	0.00	GAL	$0.00
32	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C) 1.5" THICK (P)	$8.00	10,049.00	S Y	$80,392.00	0.00	S Y	$0.00	0.00	S Y	$0.00
33	TYPE SP 9.5 WEARING COURSE MIXTURE (3;B) 2" THICK (P)	$11.64	1,723.00	S Y	$20,055.72	0.00	S Y	$0.00	0.00	S Y	$0.00
34	TYPE SP 12.5 WEARING COURSE MIXTURE (3;C) 2.5" THICK (P)	$13.40	10,049.00	S Y	$134,656.60	10,946.00	S Y	$146,676.40	10,946.00	S Y	$146,676.40
35	4" CONCRETE WALK	$4.55	6,164.00	S F	$28,046.20	5,716.00	S F	$26,007.80	5,716.00	S F	$26,007.80
36	6" CONCRETE WALK	$6.45	346.00	S F	$2,231.70	297.00	S F	$1,915.65	297.00	S F	$1,915.65
37	CONCRETE CURB AND GUTTER DESIGN B618	$13.40	4,959.00	L F	$66,450.60	4,915.00	L F	$65,861.00	4,915.00	L F	$65,861.00
38	CONCRETE CURB AND GUTTER DESIGN D418	$30.35	44.00	L F	$1,335.40	44.00	L F	$1,335.40	44.00	L F	$1,335.40
39	6" CONCRETE DRIVEWAY PAVEMENT	$54.60	1,311.00	S Y	$71,580.60	1,334.00	S Y	$72,836.40	1,334.00	S Y	$72,836.40
40	7" CONCRETE VALLEY GUTTER	$68.75	107.00	S Y	$7,356.25	0.00	S Y	$0.00	0.00	S Y	$0.00

Pay Request No.: *6*

2020 STREET & UTILITY IMPROVEMENTS

BOLTON & MENK
Real People. Real Solutions.

CITY OF PLAINVIEW
BMI PROJECT NO. H19.119930
WORK COMPLETED THROUGH MONDAY, NOVEMBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID			PREVIOUS ESTIMATE			COMPLETED TO DATE		
			ESTIMATED QUANTITY		ESTIMATED AMOUNT	ESTIMATED QUANTITY		ESTIMATED AMOUNT	ESTIMATED QUANTITY		ESTIMATED AMOUNT
41	TRUNCATED DOMES	$52.60	96.00	S F	$5,049.60	85.00	S F	$4,471.00	84.00	S F	$4,418.40
42	REINSTALL CONCRETE PAVERS	$10.50	275.00	S F	$2,887.50	72.00	S F	$756.00	72.00	S F	$756.00
43	REINSTALL POST & ROPE FENCE	$57.82	10.00	L F	$578.20	0.00	L F	$0.00	0.00	L F	$0.00
44	INSTALL TWO-RAIL WOOD FENCE	$23.12	50.00	L F	$1,156.00	0.00	L F	$0.00	0.00	L F	$0.00
45	INSTALL MAIL BOX SUPPORT	$100.00	23.00	EACH	$2,300.00	1.00	EACH	$100.00	17.00	EACH	$1,700.00
46	TEMPORARY MAIL BOX BANK	$900.00	1.00	L S	$900.00	1.00	L S	$900.00	1.00	L S	$900.00
47	TRAFFIC CONTROL	$6,575.00	1.00	L S	$6,575.00	0.90	L S	$5,917.50	0.90	L S	$5,917.50
48	STABILIZED CONSTRUCTION EXIT	$1,323.00	1.00	L S	$1,323.00	1.00	L S	$1,323.00	1.00	L S	$1,323.00
49	EROSION CONTROL SUPERVISOR	$1,445.00	1.00	L S	$1,445.00	0.00	L S	$0.00	1.00	L S	$1,445.00
50	AMENDED TOPSOIL BORROW (LV)	$28.85	2,350.00	C Y	$67,797.50	0.00	C Y	$0.00	1,022.00	C Y	$29,484.70
51	SEED, FERTILIZE, & HYDROMULCH	$1.50	7,926.00	SY	$11,889.00	0.00	SY	$0.00	4,586.00	SY	$6,879.00
52	SEED, FERTILIZE, & EROSION CONTROL BLANKETS CATEGORY 3	$2.00	2,141.00	S Y	$4,282.00	0.00	S Y	$0.00	2,156.00	S Y	$4,312.00
53	REINSTALL ROCK SWALE	$64.25	9.00	S Y	$578.25	0.00	S Y	$0.00	0.00	S Y	$0.00
54	LANDSCAPING ALLOWANCE	$1.00	15,000.00	UNIT	$15,000.00	0.00	UNIT	$0.00	0.00	UNIT	$0.00
55	CONSTRUCTION ALLOWANCE	$1.00	50,000.00	UNIT	$50,000.00	0.00	UNIT	$0.00	0.00	UNIT	$0.00
56	REMOVE MANHOLE (SANITARY)	$360.00	9.00	EACH	$3,240.00	9.00	EACH	$3,240.00	9.00	EACH	$3,240.00
57	REMOVE SEWER PIPE (SANITARY)	$4.50	2,141.00	L F	$9,634.50	2,141.00	L F	$9,634.50	2,141.00	L F	$9,634.50
58	AGGREGATE FOUNDATION	$15.00	723.00	TON	$10,845.00	0.00	TON	$0.00	0.00	TON	$0.00
59	CONNECT TO EXISTING SANITARY SEWER	$355.00	6.00	EACH	$2,130.00	5.00	EACH	$1,775.00	5.00	EACH	$1,775.00
60	CONNECT TO EXISTING MANHOLE (SANITARY)	$500.00	1.00	EACH	$500.00	1.00	EACH	$500.00	1.00	EACH	$500.00
61	8"X6" PVC WYE	$290.00	40.00	EACH	$11,600.00	38.00	EACH	$11,020.00	38.00	EACH	$11,020.00
62	LATERAL CONNECTION LINER	$3,745.00	3.00	EACH	$11,235.00	3.00	EACH	$11,235.00	3.00	EACH	$11,235.00
63	LATERAL REINSTATEMENT-ANY SIZE	$177.00	3.00	EACH	$531.00	3.00	EACH	$531.00	3.00	EACH	$531.00
64	TRIM PROTRUDING TAP-ANY SIZE/MATERIAL	$10.20	3.00	EACH	$30.60	0.00	EACH	$0.00	0.00	EACH	$0.00
65	8" PVC PIPE SEWER	$42.00	2,235.00	L F	$93,870.00	2,162.00	L F	$90,804.00	2,162.00	L F	$90,804.00
66	6" PVC SANITARY SERVICE PIPE	$19.50	1,575.00	L F	$30,712.50	1,230.00	L F	$23,985.00	1,230.00	L F	$23,985.00
67	8" CIPP LINING	$67.25	201.00	L F	$13,517.25	195.00	L F	$13,113.75	195.00	L F	$13,113.75
68	CASTING ASSEMBLY (SANITARY)	$600.00	11.00	EACH	$6,600.00	0.00	EACH	$0.00	10.00	EACH	$6,000.00
69	ADJUST FRAME AND RING CASTING	$479.00	11.00	EACH	$5,269.00	0.00	EACH	$0.00	0.00	EACH	$0.00
70	CONSTRUCT MANHOLE DESIGN 4007	$392.00	94.20	L F	$36,926.40	84.20	L F	$33,006.40	84.20	L F	$33,006.40
71	SANITARY SEWER I&I BARRIER	$170.00	11.00	EACH	$1,870.00	0.00	EACH	$0.00	0.00	EACH	$0.00
72	SANITARY SEWER TRACER WIRE SYSTEM (HILLCREST 2ND ADD	$2,660.00	1.00	EACH	$2,660.00	0.00	EACH	$0.00	0.50	EACH	$1,330.00
73	SANITARY SEWER TRACER WIRE SYSTEM (2ND STREET SW)	$2,500.00	1.00	EACH	$2,500.00	0.00	EACH	$0.00	0.50	EACH	$1,250.00
74	REMOVE GATE VALVE AND BOX	$180.00	6.00	EACH	$1,080.00	6.00	EACH	$1,080.00	6.00	EACH	$1,080.00
75	REMOVE HYDRANT	$360.00	3.00	EACH	$1,080.00	4.00	EACH	$1,440.00	4.00	EACH	$1,440.00
76	REMOVE WATERMAIN	$7.00	1,933.00	L F	$13,531.00	1,180.00	L F	$8,260.00	1,180.00	L F	$8,260.00
77	ABANDON WATERMAIN	$1.98	842.00	L F	$1,667.16	1,208.00	L F	$2,391.84	1,208.00	L F	$2,391.84
78	TEMPORARY WATER SERVICE (HILLCREST 2ND ADDITION)	$3,000.00	1.00	EACH	$3,000.00	1.00	EACH	$3,000.00	1.00	EACH	$3,000.00
79	TEMPORARY WATER SERVICE (2ND STREET SW)	$3,000.00	1.00	EACH	$3,000.00	0.50	EACH	$1,500.00	1.00	EACH	$3,000.00
80	TEMPORARY WATER SERVICE CONNECTION AT CURB STOP	$285.00	5.00	EACH	$1,425.00	1.00	EACH	$285.00	1.00	EACH	$285.00
81	CONNECT TO EXISTING WATER MAIN	$1,245.00	8.00	EACH	$9,960.00	9.00	EACH	$11,205.00	9.00	EACH	$11,205.00

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WORK COMPLETED THROUGH MONDAY, NOVEMBER 30, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID ESTIMATED QUANTITY		AS BID ESTIMATED AMOUNT	PREVIOUS ESTIMATE ESTIMATED QUANTITY		PREVIOUS ESTIMATE ESTIMATED AMOUNT	COMPLETED TO DATE ESTIMATED QUANTITY		COMPLETED TO DATE ESTIMATED AMOUNT
82	HYDRANT, 9 FT BURY	$4,625.00	1.00	EACH	$4,625.00	2.00	EACH	$9,250.00	2.00	EACH	$9,250.00
83	HYDRANT, 8 FT BURY	$4,210.00	3.00	EACH	$12,630.00	3.00	EACH	$12,630.00	3.00	EACH	$12,630.00
84	ADJUST VALVE BOX	$180.00	11.00	EACH	$1,980.00	0.00	EACH	$0.00	0.00	EACH	$0.00
85	1" CORPORATION STOP	$288.00	44.00	EACH	$12,672.00	42.00	EACH	$12,096.00	42.00	EACH	$12,096.00
86	1-1/2" CORPORATION STOP	$337.00	1.00	EACH	$337.00	1.00	EACH	$337.00	1.00	EACH	$337.00
87	6" GATE VALVE AND BOX	$1,308.00	4.00	EACH	$5,232.00	6.00	EACH	$7,848.00	6.00	EACH	$7,848.00
88	8" GATE VALVE AND BOX	$1,785.00	8.00	EACH	$14,280.00	9.00	EACH	$16,065.00	9.00	EACH	$16,065.00
89	1" CURB STOP AND BOX	$317.00	44.00	EACH	$13,948.00	42.00	EACH	$13,314.00	42.00	EACH	$13,314.00
90	1-1/2" CURB STOP AND BOX	$510.00	1.00	EACH	$510.00	1.00	EACH	$510.00	1.00	EACH	$510.00
91	VALVE BOX TOP SECTION & CAP	$174.00	9.00	EACH	$1,566.00	0.00	EACH	$0.00	6.00	EACH	$1,044.00
92	1" TYPE K COPPER PIPE	$20.88	1,609.00	L F	$33,595.92	1,189.00	L F	$24,826.32	1,189.00	L F	$24,826.32
93	1 1/2" TYPE K COPPER PIPE	$38.00	20.00	L F	$760.00	22.00	L F	$836.00	22.00	L F	$836.00
94	6" PVC WATERMAIN	$23.00	90.00	L F	$2,070.00	64.00	L F	$1,472.00	64.00	L F	$1,472.00
95	8" PVC WATERMAIN	$30.00	2,531.00	L F	$75,930.00	2,459.00	L F	$73,770.00	2,459.00	L F	$73,770.00
96	8" PVC WATERMAIN (TRENCHLESS)	$75.45	190.00	L F	$14,335.50	190.00	L F	$14,335.50	190.00	L F	$14,335.50
97	2" INSULATION	$55.00	11.00	S Y	$605.00	11.00	S Y	$605.00	11.00	S Y	$605.00
98	WATERMAIN FITTINGS	$1.00	1,691.00	L B	$1,691.00	1,478.00	L B	$1,478.00	1,478.00	L B	$1,478.00
99	EXCAVATE AND INSULATE WATERMAIN (4" INSULATION)	$24.10	290.00	L F	$6,989.00	0.00	L F	$0.00	0.00	L F	$0.00
100	WATERMAIN TRACER WIRE SYSTEM (HILLCREST 2ND ADDITION)	$3,615.00	1.00	EACH	$3,615.00	0.00	EACH	$0.00	0.50	EACH	$1,807.50
101	WATERMAIN TRACER WIRE SYSTEM (2ND STREET SW)	$2,707.00	1.00	EACH	$2,707.00	0.00	EACH	$0.00	0.50	EACH	$1,353.50
102	REMOVE CONCRETE APRON	$300.00	1.00	EACH	$300.00	0.00	EACH	$0.00	0.00	EACH	$0.00
103	REMOVE METAL APRON	$120.00	2.00	EACH	$240.00	2.00	EACH	$240.00	2.00	EACH	$240.00
104	REMOVE MANHOLE (STORM)	$412.00	6.00	EACH	$2,472.00	6.00	EACH	$2,472.00	6.00	EACH	$2,472.00
105	REMOVE CATCH BASIN	$275.00	9.00	EACH	$2,475.00	9.00	EACH	$2,475.00	9.00	EACH	$2,475.00
106	ABANDON PIPE SEWER (STORM)	$18.05	435.00	EACH	$7,851.75	398.00	EACH	$7,183.90	398.00	EACH	$7,183.90
107	REMOVE SEWER PIPE (STORM)	$11.75	969.00	L F	$11,385.75	1,006.00	L F	$11,820.50	1,006.00	L F	$11,820.50
108	12" RC PIPE APRON	$1,000.00	1.00	EACH	$1,000.00	1.00	EACH	$1,000.00	1.00	EACH	$1,000.00
109	15" RC PIPE APRON	$940.00	2.00	EACH	$1,880.00	2.00	EACH	$1,880.00	2.00	EACH	$1,880.00
110	30" RC PIPE APRON	$1,775.00	1.00	EACH	$1,775.00	1.00	EACH	$1,775.00	1.00	EACH	$1,775.00
111	6" PERF PVC PIPE DRAIN	$11.85	4,957.00	L F	$58,740.45	4,799.00	L F	$56,868.15	4,799.00	L F	$56,868.15
112	6" PVC PIPE DRAIN CLEANOUT	$235.00	23.00	EACH	$5,405.00	12.00	EACH	$2,820.00	23.00	EACH	$5,405.00
113	SUMP PUMP SERVICE	$540.00	46.00	EACH	$24,840.00	43.00	EACH	$23,220.00	43.00	EACH	$23,220.00
114	CONNECT TO EXISTING STORM SEWER	$288.00	4.00	EACH	$1,152.00	4.00	EACH	$1,152.00	4.00	EACH	$1,152.00
115	CONNECT INTO EXISTING DRAINAGE STRUCTURE	$720.00	1.00	EACH	$720.00	1.00	EACH	$720.00	1.00	EACH	$720.00
116	8" PIPE SEWER	$32.60	16.00	L F	$521.60	13.00	L F	$423.80	13.00	L F	$423.80
117	12" PIPE SEWER	$33.50	680.00	L F	$22,780.00	673.00	L F	$22,545.50	673.00	L F	$22,545.50
118	15" PIPE SEWER	$37.70	321.00	L F	$12,101.70	324.00	L F	$12,214.80	324.00	L F	$12,214.80
119	18" PIPE SEWER	$53.25	38.00	L F	$2,023.50	29.00	L F	$1,544.25	29.00	L F	$1,544.25
120	24" PIPE SEWER	$62.25	63.00	L F	$3,921.75	61.00	L F	$3,797.25	61.00	L F	$3,797.25
121	30" PIPE SEWER	$69.00	498.00	L F	$34,362.00	498.00	L F	$34,362.00	498.00	L F	$34,362.00
122	CASTING ASSEMBLY (STORM)	$655.00	27.00	EACH	$17,685.00	13.00	EACH	$8,515.00	13.00	EACH	$8,515.00

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123	ADJUST FRAME AND RING CASTING (STORM)	$360.00	27.00	EACH	$9,720.00	0.00	EACH	$0.00	0.00	EACH	$0.00
124	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	$745.00	7.00	L F	$5,215.00	5.01	L F	$3,732.45	5.01	L F	$3,732.45
125	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	$615.00	21.70	L F	$13,345.50	20.91	L F	$12,859.65	20.91	L F	$12,859.65
126	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	$721.00	5.10	L F	$3,677.10	4.10	L F	$2,956.10	4.10	L F	$2,956.10
127	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	$754.00	21.20	L F	$15,984.80	11.29	L F	$8,512.66	11.29	L F	$8,512.66
128	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (R-1)	$530.00	50.30	L F	$26,659.00	50.30	L F	$26,659.00	50.30	L F	$26,659.00
129	STORM SEWER EXTERNAL SEAL	$300.00	27.00	EACH	$8,100.00	13.00	EACH	$3,900.00	13.00	EACH	$3,900.00
130	RECONSTRUCT DRAINAGE STRUCTURE	$560.00	2.00	L F	$1,120.00	0.00	L F	$0.00	0.00	L F	$0.00
131	RANDOM RIPRAP CLASS III	$48.00	39.00	TON	$1,872.00	0.00	TON	$0.00	39.00	TON	$1,872.00
132	TURF REINFORCEMENT MAT - TYPE SCOUR STOP	$8.10	80.00	S F	$648.00	0.00	S F	$0.00	80.00	S F	$648.00
133	STORM DRAIN INLET PROTECTION	$131.00	30.00	EACH	$3,930.00	8.00	EACH	$1,048.00	8.00	EACH	$1,048.00
134	SILT FENCE; TYPE MS	$2.00	421.00	L F	$842.00	453.00	L F	$906.00	453.00	L F	$906.00
135	ROCK CHECK	$135.00	32.00	EACH	$4,320.00	0.00	EACH	$0.00	0.00	EACH	$0.00
136	REMOVE CATCH BASIN	$360.00	5.00	EACH	$1,800.00	5.00	EACH	$1,800.00	5.00	EACH	$1,800.00
137	REMOVE CATCH BASIN GRATE CASTING	$79.00	11.00	EACH	$869.00	12.00	EACH	$948.00	12.00	EACH	$948.00
138	SAWING CONCRETE PAVEMENT (FULL DEPTH)	$4.80	67.00	L F	$321.60	67.00	L F	$321.60	67.00	L F	$321.60
139	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	$1.76	335.00	L F	$589.60	252.00	L F	$443.52	252.00	L F	$443.52
140	REMOVE CATCH BASIN	$360.00	11.00	L F	$3,960.00	7.00	L F	$2,520.00	7.00	L F	$2,520.00
141	REMOVE CURB AND GUTTER	$18.80	236.00	L F	$4,436.80	186.00	L F	$3,496.80	186.00	L F	$3,496.80
142	REMOVE CONCRETE DRIVEWAY PAVEMENT	$19.10	13.00	S Y	$248.30	5.00	S Y	$95.50	5.00	S Y	$95.50
143	REMOVE BITUMINOUS PAVEMENT	$25.00	125.00	S Y	$3,125.00	75.00	S Y	$1,875.00	75.00	S Y	$1,875.00
144	REMOVE CONCRETE WALK	$1.80	60.00	S F	$108.00	0.00	S F	$0.00	0.00	S F	$0.00
145	REMOVE CONCRETE PAVEMENT DRIVEWAY	$7.20	13.00	S Y	$93.60	0.00	S Y	$0.00	0.00	S Y	$0.00
146	BITUMINOUS PATCH SPECIAL 1	$43.00	125.00	S Y	$5,375.00	75.00	S Y	$3,225.00	75.00	S Y	$3,225.00
147	CONNECT TO EXISTING STORM SEWER	$765.00	15.00	EACH	$11,475.00	7.00	EACH	$5,355.00	7.00	EACH	$5,355.00
148	CASTING ASSEMBLY (STORM)	$932.00	11.00	EACH	$10,252.00	13.00	EACH	$12,116.00	13.00	EACH	$12,116.00
149	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (R-1)	$1,828.00	5.00	EACH	$9,140.00	5.00	EACH	$9,140.00	5.00	EACH	$9,140.00
150	REPAIR CATCH BASIN	$378.00	11.00	L F	$4,158.00	7.00	L F	$2,646.00	7.00	L F	$2,646.00
151	6" CONCRETE WALK	$6.45	60.00	S F	$387.00	0.00	S F	$0.00	0.00	S F	$0.00
152	CONCRETE CURB AND GUTTER DESIGN SPECIAL	$32.36	236.00	L F	$7,636.96	186.00	L F	$6,018.96	186.00	L F	$6,018.96
153	6" CONCRETE DRIVEWAY PAVEMENT	$55.60	13.00	S Y	$722.80	5.00	S Y	$278.00	5.00	S Y	$278.00
154	AMENDED TOPSOIL BORROW (LV)	$43.44	54.00	C Y	$2,345.76	0.00	C Y	$0.00	0.00	C Y	$0.00
155	SEED, FERTILIZE, & HYDROMULCH	$2.00	119.00	SY	$238.00	0.00	SY	$0.00	119.00	SY	$238.00
									0		0
	TOTAL AMOUNT:				**$2,127,250.01**			**$1,608,810.74**			**$1,705,482.15**

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: 2021 Levy Certification	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** 7.D.
ATTACHMENTS: General Fund Levy/LGA Detail, Resolution 2020-27.	**APPROVED BY:** DT
RECOMMENDED ACTION: Approve resolution 2020-27 certifying the final 2020 tax levy collectible in 2021 in the amount of $2,336,571.	

SUMMARY

The City of Plainview is required by law to certify to the County Auditor the final tax levy in December of each year.

In September 2020, the City Council approved a preliminary levy amount of $2,342,256. This amount reflected an increase from the 2020 levy in the amount of $68,221.00 or 3%. After working through the budget process for several more months, we were able to reduce the final levy to $2,336,571, which now reflects an increase from the 2020 levy in the amount of $62,536 or 2.75%.

CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA

RESOLUTION 2020-27

RESOLUTION CERTIFYING THE FINAL 2020 TAX LEVY, COLLECTIBLE IN 2021

BE IT RESOLVED by the City Council of the City of Plainview, County of Wabasha, Minnesota, that the following sums of money be levied for the current year, collectible in 2021, upon taxable property in the City of Plainview, in these maximum amounts, for the following purposes:

Fund/Account Name	**Preliminary Levy Amount**
General	$1,552,575
Fire Relief	$16,200
Street Project Fund	$175,000
Capital Project Fund	$175,000
Library	$217,610
Debt Service	$200,186
TOTAL	**$2,336,571**

The City Clerk is hereby instructed to transmit a copy of this resolution to the County Auditor of Wabasha County, Minnesota.

ADOPTED by the Plainview City Council on this 8th day of December, 2020.

____
Roger Ziebell, Mayor

ATTEST:

____
Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary

City Council Regular Meeting: December 8, 2020

AGENDA ITEM: 2021 Budget Approval	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO. 7.E.**
ATTACHMENTS: Resolution 2020-28	**APPROVED BY: DT**
RECOMMENDED ACTION: Approve resolution 2020-28 adopting the 2021 operating budget for the general governmental funds in the amount of $3,347,946.	

SUMMARY

The City of Plainview is required by law to adopt a budget each year. We have been working on this budget process since July, 2020. The detailed information has been given to council for their review, discussion, and approval throughout this process. We now need to adopt the final budget amount.

Highlights to this year's budget include:

- Maintain all current City Services.
- Premium increases for Work Comp, Liability/Property/Auto Insurance.
- 3% Cost of living increase for all full-time employees.
- All employees will be covered on the IUOE Health and Welfare Fund Insurance Plan.
- Funding for the EDA is per their request at $45,000 for the 2021 year.
- Added City Planner/Community Development Director position in 2021. Once this position is filled, a determination will be made regarding future contributions to the EDA. This gives EDA ample time to plan for future funding needs if necessary.
- Increase funding to Community Center by $2,500 a year.
- Increase sidewalk repair budget by $20,000.
- Increase total contribution to volunteer firefighters' retirement fund by $3,000 a year
- Continue funding the street maintenance program at $80,000 a year plus an additional $20,000 for catch basin repairs. Annual street maintenance extends the life of our streets and helps controls costs on our street reconstruction projects.
- Continue funding the capital improvement and street project funds at the same rate as 2020.
- The 2010 GO Street Reconstruction Bond was paid off with water and sewer funds in 2020, which allowed our debt service levy to remain relatively steady even though we issued a new GO Bond in 2019 for the Downtown Lighting and Surface Project.
- It is crucial that we continue to rebuild the unassigned general fund balance. Current budget includes approximately $75,000 additional for general fund reserves.

CITY OF PLAINVIEW
WABASHA COUNTY
STATE OF MINNESOTA

RESOLUTION 2020-28

RESOLUTION ADOPTING A FINAL BUDGET FOR THE CITY OF PLAINVIEW FOR THE YEAR 2021.

WHEREAS: The City of Plainview, is required by law to adopt a budget for each year; and

WHEREAS: The City staff and City Council have worked up a proposed budget for the year of 2021.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PLAINVIEW, MINNESOTA: That the 2021 proposed operating budget for the general governmental funds in the amount of $3,347,946 is adopted.

ADOPTED by the City Council of the City of Plainview, MN on this 8th day of December, 2020.

____
Roger Ziebell, Mayor

ATTEST:

____
Carol Kujath, City Clerk

PLAINVIEW CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: 2020 Fund Transfers	**AGENDA SECTION:** New Business
PREPARED BY: Vicki Axley, Finance Director	**AGENDA NO.** 7.F.
ATTACHMENTS: Resolution 2020-29	**APPROVED BY:** DT
RECOMMENDED ACTION: Motion to approve resolution 2020-29 authorizing the 2020 Fund Transfers in the total amount of $1,344,834 as listed below.	

SUMMARY
Each year I bring a transfer resolution to council for approval of necessary fund transfers for the current year. Fund transfers are a normal function in fund accounting and are necessary to ensure that funds do not end the year with a negative balance.

These transfers are done for a variety of reasons but most commonly to pay for capital expenditures. Capital expenditures are paid for from the operating fund of the department purchasing the item or doing the project, and the money is transferred from the capital improvement reserve fund to the operating fund to cover this expenditure. We may also do fund transfers for expenditures that were unplanned, or which exceeded the budgeted amount.

All of these fund transfers are for purchases that have already been approved by council and paid for. We just need to transfer the money between funds now. I have itemized the 2020 Fund Transfers for capital project/equipment funding as follows:

1. Transfer $60,000 from the Capital Improvement Fund to the Stormwater Fund to cover the NE Regional Pond Modification Project, catch basin repairs and the City share of repairs to correct the drainage issue at PEM Schools. The Stormwater Fund is funded by a small fee charged to each utility customer every month. This fund is to help pay for stormwater projects. Unplanned expenditures in 2019 and 2020 exceeded the balance in this fund.

2. Transfer $48,138.00 from the Capital Improvement Fund to the General Fund for computer equipment and a squad car purchased for the Police Department.

3. Transfer $277,750 from the Capital Improvement Fund to the General Fund for the purchase of a Pickup, a Loader, a Snocrete Blower and the Main Street Christmas Lights for the Public Works Department.

4. Transfer $78,850 from the Capital Improvement Fund to the General Fund for the Fire

Department Roof Project.

5. Transfer $28,012 from the Capital Improvement Fund to the Library Fund for the Library Roof Repair Project.

6. Transfer $23,609 from the Capital Improvement Fund to the Park Fund for the walking trail bridge project and the Ventrac Mower accessories.

7. Transfer $414,237.50 from the Water Fund and $414,237.50 from the Sewer Fund to the 2020 Street Improvement Project Fund for the required $828,475 cash contribution to the project. As you may recall, the project was approved to be funded partially with a bond issue and partially with cash reserves from both the Water and Sewer Funds.

CITY OF PLAINVIEW
WABASHA COUNTY, MINNESOTA

RESOLUTION NO. 2020-29

RESOLUTION APPROVING 2020 FUND TRANSFERS

WHEREAS, it is necessary to approve fund transfers each year for capital improvement projects, capital equipment purchases, and fund deficits;

NOW THEREFORE, BE IT RESOLVED by the City Council that the City of Plainview Finance Director is hereby authorized to make the following transfers in the total amount of $1,344,834 per the attached itemized fund transfers.

ADOPTED by the Plainview City Council on this 8th Day of December, 2020:

____
Roger Ziebell, Mayor

ATTEST:

____
Carol Kujath, City Clerk

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: Library Board Appointments	**AGENDA SECTION:** New Business
PREPARED BY: Alice Henderson, Library Director	**AGENDA NO.** 7.G.
ATTACHMENTS: None	**APPROVED BY:**
RECOMMENDED ACTION: **Motion** to appoint Library Board Trustees: Paul Eidenschink: First 3-Year term to expire December 31, 2023 Nick Ozment: First 3-Year term to expire December 31, 2023	

SUMMARY

The Plainview Public Library Board of Trustees is responsible for representing the Library to the community and its governing officials. The 7-member governing board ensures that adequate funds are obtained for good library service, promotes the best possible use of library resources, and extends library service to those not currently served.

The Library Board recommends appointments of Paul Eidenschink and Nick Ozment to fill the 2 upcoming openings. Board terms are 3 years long, and trustees may serve 2 consecutive terms.

Respectfully submitted,
Library Board of Trustees

PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

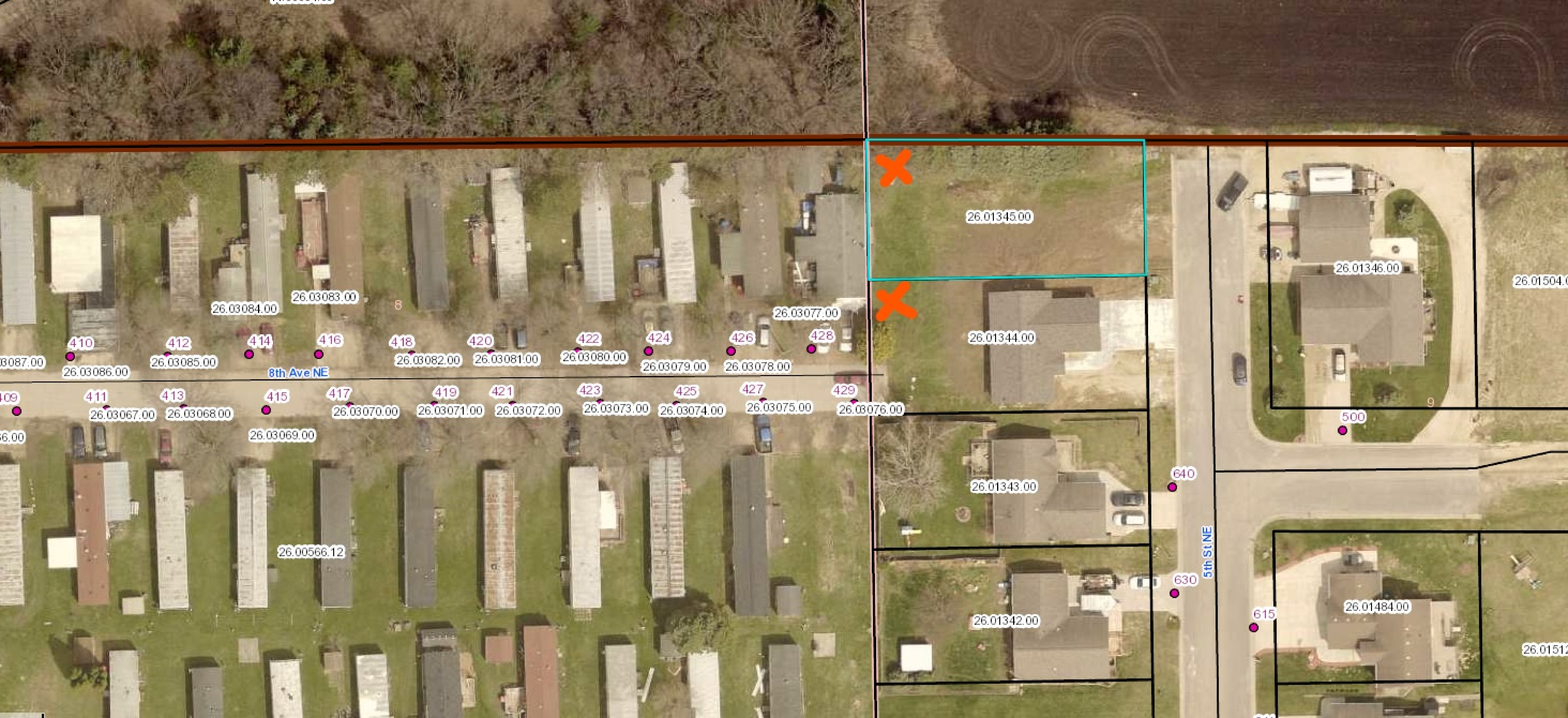
AGENDA ITEM: Lot Split Application	**AGENDA SECTION:** New Business
PREPARED BY: David Todd, City Administrator	**AGENDA NO. 7.H.**
ATTACHMENTS: Lot Split Application. Certificate of Survey. Color Map.	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve the simple lot split application allowing K&P Properties of Rochester to split off a 4 foot portion of its property located by PID # 26.01345.00 to Edgewood Acres of Plainview, LLC owner Phil Johnson to accommodate for a setback of the home located at 635 N. Wabasha in Plainview (see attached map and survey)	

SUMMARY

K&P Properties of Rochester has applied for a simple lot split for a portion of its property along the rear lot line of the parcel. The lot split is to accommodate for a setback issue for a modular home located at 635 N. Wabasha in Plainview. The spilt will be a 4-foot portion of the rear lot of K&P properties of Rochester's property as depicted on the map and survey. The result of this lot split will grant Phil Johnson dba Edgewood Acres of Plainview, LLC to acquire the portion of K&P's property described in the certificate of survey and presented on the subsequent map(s). K&P Properties of Rochester will be required to record this transaction with Wabasha County once the application is approved. Staff has no objection to this request/application for a simple lot split and the required fee has been paid.

Respectfully,

David Todd
City Administrator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PLAINVIEW
CITY COUNCIL ACTION

Executive Summary
City Council Regular Meeting: December 8, 2020

AGENDA ITEM: Lot Split Application	**AGENDA SECTION:** New Business
PREPARED BY: David Todd, City Administrator	**AGENDA NO.** **7.I.**
ATTACHMENTS: Lot Split Application. Certificate of Survey. Color Map.	**APPROVED BY: DT**
RECOMMENDED ACTION: **Motion** to approve the simple lot split application allowing Larry Kautz to split off a 4 foot portion of his property located at 700 5th St NE to Edgewood Acres of Plainview, LLC owner Phil Johnson to accommodate for a setback of the home located at 635 N. Wabasha in Plainview (see attached map and survey)	

SUMMARY

Larry Kautz has applied for a simple lot split for a portion of his property along the rear lot line of his home. The lot split is to accommodate for a setback issue for a modular home located at 635 N. Wabasha in Plainview. The spilt will be a 4-foot portion of the rear lot of Mr. Kautz's property as depicted on the map and survey. The result of this lot split will grant Phil Johnson dba Edgewood Acres of Plainview, LLC to acquire the portion of Mr. Kautz's property described in the certificate of survey and presented on the subsequent map(s). Mr. Kautz will be required to record this transaction with Wabasha County once the application is approved. Staff has no objection to this request/application for a simple lot split and the required fee has been paid.

Respectfully,

David Todd
City Administrator