



**PLAINVIEW CITY COUNCIL
SPECIAL MEETING
AGENDA**

Wednesday November 29, 2023, at 5:30 P.M.

**Location: City Hall
241 West Broadway, Plainview**

Special meetings are meetings held at a time or place that is different from the regularly scheduled meetings. These are often scheduled to deal with specific items that need to be addressed before the next regular meeting. Generally, any matter that can be addressed at a regular meeting can also be addressed at a special meeting if it has been properly noticed. The clerk must post written notice of the date, time, place, and purpose of the special meeting on the city's principal bulletin board at least three days before the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**

Because this is a special meeting, no business may be addressed that is not posted (part of the original agenda).

- 4. UNFINISHED BUSINESS**
- 5. NEW BUSINESS**
 - A. Olde Fashioned Christmas Street Closure for Wagon Rides
- 6. ADJOURN**

PLAINVIEW

CITY COUNCIL ACTION



Executive Summary

City Council Special Meeting: November 29, 2023

AGENDA ITEM:	Olde Fashioned Christmas Street Closure for the Wagon Rides	AGENDA SECTION:	New Business
PREPARED BY:	Carol Kujath, City Clerk	AGENDA NO. 5.A.	
ATTACHMENTS:	Special Event Permit from Wabasha County, Map	APPROVED BY:	dt
RECOMMENDED ACTION: Motion to approve the street closure on December 2, 2023, from 4:00 p.m. through 9:00 p.m. for Olde Fashioned Christmas Wagon Rides.			

SUMMARY

Marty Hassig with the Plainview Lions Club has requested a street closure for Olde Fashioned Christmas Wagon Rides. The Lions Club has already received approval through Wabasha County, ..."contingent on and subject to the City of Plainview approval of the event and conditions of approval."

The location of the street closure is Hwy 56 (3rd Street SW) from 4th Ave SW to 2nd Ave SW.



**WABASHA COUNTY
HIGHWAY DEPARTMENT**
821 Hiawatha Drive West
Wabasha, Minnesota 55981
Phone: 651-565-3366

Application to Use County Highway Right of Way for Special Events

Applicant Name: Marty Hassig / Plainview Lions

Phone: 507 421 3297

Address: 320 3rd St SW

City, State, Zip: Plainview MN 55964

E-mail: M.Hassig@outlook.com

Sponsoring Organization Name: Plainview Lions

Event Name: Old Fashion Christmas

Event Description:

Horse drawn wagon Leveig Legion + People Crossing

Location: County Highway 56 from 4 Ave SW to 2 Ave SW

Proposed Date(s) of Closure: 12-2-23

Proposed Hour(s) of Closure: 4-9

Will detouring of traffic be necessary? ☒ Yes ☐ No

Describe the detour route, traffic control, and parking provisions (attach diagram):

turn on Hwy 42 to Hwy 297

The undersigned applicant hereby accepts and agrees to fully comply with all conditions required by Wabasha County.

Applicant Signature: [Signature] Date 11-1-23

County Use Only Below This Line

HIGHWAY DEPARTMENT

Additional Conditions:

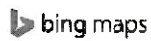
Approval of this permit is contingent on and subject to the City of Plainview approval of event and conditions of approval.

Authorized Highway Dept. Signature: [Signature] Date 11/2/2023

Copy Distribution: Applicant
County Highway Department
County Sheriff
Local Police Chief (if applicable)

General Conditions for using County Highway Right of Way for Special Events:

1. A legitimate public interest must be served by the use of the right of way.
2. The event shall not be detrimental to the highway or safety of the public.
3. A completed permit shall be submitted a minimum of one month prior to the event to the Wabasha County Highway Department.
4. If the requested County Highway location is within a city, the city shall approve of the event. If the requested County Highway location is within a township, the township shall approve of the event. City or township approval shall be submitted along with the application. Approval can be in the form of a letter on official stationary or by resolution.
5. The Applicant and Sponsoring Organization must notify and coordinate this activity with the local Police Department or Wabasha County Sheriff's Department.
6. All detours and/or lane closures shall conform to the provisions of the Minnesota Manual on Uniform Traffic Control Devices. All signing, notices, and costs of providing for traffic control are the responsibility of the Applicant and Sponsoring Organization. Requests for using Wabasha County traffic control shall be made on the application. Due to County policy, the Sponsoring Organization is responsible for the actual costs incurred by the County for providing traffic control devices, if cost reimbursement is deemed prudent by the Wabasha County Highway Department.
7. No stakes or attachment(s) to pavement will be permitted.
8. Failure to abide by the conditions of the permit will be cause for denial of future applications.
9. The Applicant and Sponsoring Organization will be responsible for all costs involved in or as a result of the event including damages to highway right of way.
10. An approved permit cannot be assigned or transferred to others without the written consent of Wabasha County Highway Department.
11. The Applicant and Sponsoring Organization agree to assume the entire responsibility and liability for all damages or injury to all persons, whether employees or otherwise and to all property, arising out of, resulting from or in any manner connected with the operations of the event.
12. The Sponsoring Organization agrees to obtain an insurance policy and have Wabasha County named as an additional insured on the policy. A Certificate of Insurance listing Wabasha County as an additional insured on the Sponsoring Organization's Commercial General Liability policy must be provided to Wabasha County a minimum of 14 days prior to use of the right of way. The certificate must be in place prior the event and provide minimum limits of \$1,500,000 per occurrence and aggregate. The Applicant or Sponsoring Organization is responsible for all costs of providing for insurance as stated above.
13. The Applicant and Sponsoring Organization shall hold Wabasha County harmless and indemnify Wabasha County, its agents and employees, from any and all claim demands and causes of action arising from the Applicant's and Sponsoring Organization's use of the County Highway, including any attorney's fees and costs related thereto to the extent permitted by Minnesota Law.

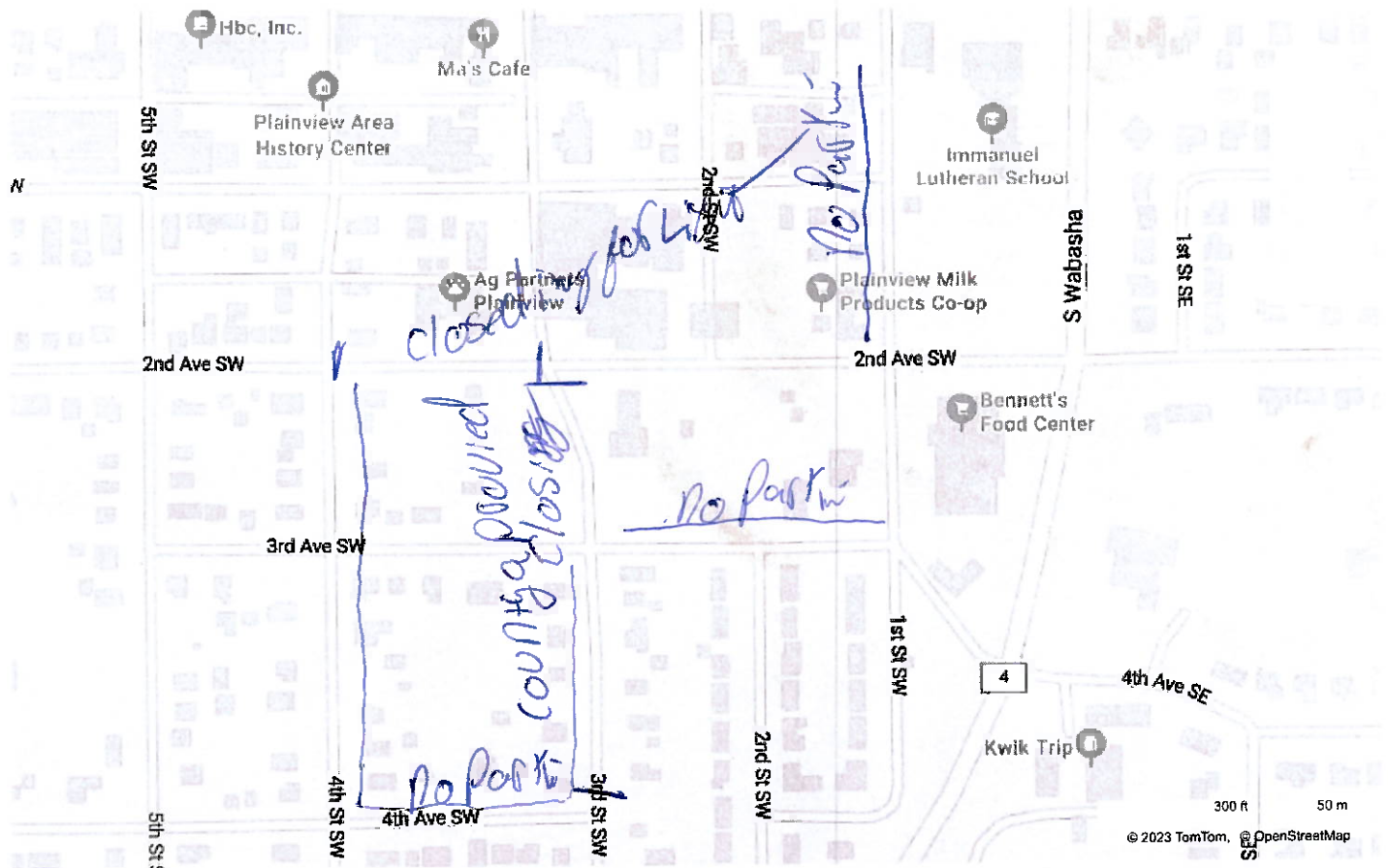


Plainview, MN, 55964

Country: United States

County: Wabasha

Elevation: 1,161 ft (354 m)



No parking like has been done since
Tim was in the florist department