



**REGULAR CITY COUNCIL MEETING  
AGENDA**

**Tuesday, April 9, 2024, at 6:00 P.M.**  
**Location: Church of Christ 205 1<sup>st</sup> St. NE Plainview**

Broadcast of the City Council Meetings will continue to be streamed on FaceBook Live  
<https://www.facebook.com/plainviewmn/>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS– *Using the Four Minutes Per Attendee Policy***

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to four (4) minutes. Council members may ask clarifying questions but is not intended to be a back-and-forth discussion. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.

In an effort to better communicate with your City, we have designated the City Administrator as a conduit to questions related to the City Council Agenda. We continue to POST this agenda on the City Website, Facebook page and a copy is posted at City Hall and the Post Office.

Should you have any questions related to the City Council Agenda, PLEASE contact the City Administrator at 507-534-2229.

*This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting that public comments are allowed.*

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF CONSENT AGENDA**

- A. City Council Minutes – March 12, 2024
- B. Bills
- C. Permits/Licenses/Donations
  - a. Gambling Permit – St Joachim's Fall Festival 2024
  - b. Loudspeaker Permit – St Joachim's Fall Festival 2024
  - c. Liquor Temporary On-Sale Permit – St Joachim's Fall Festival 2024
- D. Department Head Reports and Board Minutes
- E. 2023 EDA Annual Report
- F. PD's 2017 Ford Explorer-Sale by Auction

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

- A. Budget Amendments – Resolution 2024-08
- B. 2024 Summer Hires – Public Works
- C. Parks and Trails Commission Appointment
- D. Plainview Fire Relief Fundraiser/Community Awareness Event – Temporarily Suspend the Ban on Public Consumption – Resolution 2024-09

**8. INFORMATION ONLY DOCUMENTS**

- A. Spring Clean-Up - June 8, 2024
- B. Storm Spotter Training - April 10, 2024

**9. COUNCIL COMMENT**

**10. ADJOURN**

# PLAINVIEW

## CITY COUNCIL ACTION



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                                                                    |                                |
|--------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <b>AGENDA ITEM:</b> Minutes                                                                                        | <b>AGENDA SECTION:</b> Consent |
| <b>PREPARED BY:</b> Carol Kujath, City Clerk                                                                       | <b>AGENDA NO. 5.A.</b>         |
| <b>ATTACHMENTS:</b> Draft Minutes                                                                                  | <b>APPROVED BY:</b> cjk        |
| <b>RECOMMENDED ACTION:</b><br><b>Motion</b> to approve Minutes of the March 12, 2024, Regular Meeting Proceedings. |                                |

**PLAINVIEW CITY COUNCIL**  
**REGULAR MEETING**  
**Tuesday March 12, 2024, at 6:00 P.M.**

**1. CALL TO ORDER-** Mayor Luckstein called the Regular Plainview City Council meeting to order on Tuesday March 12, 2024, at 6:00 p.m.

Council Members in attendance: Aaron Luckstein, Holly Reeve, Lindsay Hammer Bartley, and Don Kuschel.

Council Members absent: Ben Jacobs.

Department Heads in attendance: City Administrator David Todd, City Clerk Carol Kujath, Deputy Clerk Kayla Hall, Police Chief Jason Timm, and Public Works Director Shane Loftus.

Department Heads absent: Finance Director Vicki Axley, Fire Chief Mike Lyons, and Library Director Alice Henderson.

Guests in attendance: Al Greene with SAFEbuilt, Scott Qualle with MNSPECT, Ty Turnquist with MNSPECT, Dustin Boettcher, Chad Gelner, Tom Wiener with WSE, Roger Ziebell, Jae Gowley, Seamus Johnston, Tim Weaver, and Richard Johnson.

**2. PLEDGE OF ALLEGIANCE –**

**3. PUBLIC COMMENTS –**

- Dustin Boettcher – 603 1<sup>st</sup> ST NW – Purchased land south of Plainview on County Road 4, across from the sewer plant, which is zoned commercial with the county. Will be bringing a petition for annexation to the city to annex the 38 acres into the city for an industrial/commercial development for the city to have as a tax base. In the preliminary stages now, will be meeting with an engineering firm to figure out the layout. Has already spoken with Mayor Luckstein and is looking forward to working with the city and hopefully provide more opportunities for businesses.
- Al Green -Senior Account Manager for MNSPECT – Have submitted a proposal for building inspection services. Knows there are concerns mostly about MNSPECT not being local. MNSPECT is a wholly owned subsidiary of SAFEbuilt. Each cost center which MNSPECT is a cost center of SAFEbuilt, is run individually. Scott Qualle and Ty Turnquest are the local representatives for MNSPECT in this area.
- Scott Qualle- MNSPECT – Designated Building Official for the 24 communities in the greater Twin Cities Metro area that MNSPECT currently takes care of and 3 communities in the southeast area of Minnesota as well. Explained to Council that the understanding from the initial discussion was the concern and frustration with the services that were being delivered from the incumbent building inspection company. MNSPECT was asked to write a proposal to address those services. With that initial act they found other communities that are also interested in MNSPECT's services. MNSPECT has done roughly 13 other proposals in the area. Four or five of those communities have signed contracts with MNSPECT. MNSPECT is now local. MNSPECT will have staff local to serve the area. Building official job is to protect residents and municipalities primarily from contractors and sometimes from themselves. It is an essential element in making sure property values are being maintained. Making sure that when someone buys a house it meets the minimum standard, that it is going to be safe and last a long time. With MNSPECT the City will get the state-of-the-art software, the ability to do online submittals, e-record retention, the

ability for residents to apply for permits online without having to come into City Hall, and the local team to provide the services. MNSPECT also has a state licensed facility delegation for buildings licensed by the state. Also believes in separation of duty, to not overlook anything. MNSPECT is all about transparency and noted that the City's fee schedule needs some work and will be making recommendations to change the fee schedule to make it clearer, so that all the fees that might get assessed by a permit are adopted by City Council. MNSPECT will cite code sections for violations. Regarding the conflict of interest, the state does not audit building permit inspections. MNSPECT is dedicated to enforcing the code fairly and without bias or favor.

-Tom Wiener – CEO of WSE Engineering Services, the parent company of CMS – Spoke last month. Lost 30 years of experience last year and the paper process was overwhelming with how busy CMS was. Updates were needed and have been completed. CMS has online permitting and has all the computer software tools as well. CMS has local relationships with contractors, and a long history of working with the contractors and believes it is important. WSE is a thirty-person team and 1/3 of them are in Wabasha County. Knows the fee schedule was daunting, due to the complexity of how things have happened in the past to be able to provide options. CMS also has state licensed facility delegation for buildings licensed by the state. CMS has separation of duties.

-Roger Ziebell – 730 2<sup>nd</sup> Ave SW – Wanted to remind Council that CMS is a small, local company, and does not believe the City would want a large company that is in 37 different states. CMS staff is local and supports the City of Plainview. Does not believe it is right to eliminate a small company to bring in a large company and take the livelihood away from the people that live here and work for CMS. Does not believe there is a conflict of interest regarding CMS. Would like the City to stay with CMS and keep it local.

**4. APPROVAL OF AGENDA** – Motion by Kuschel, second by Hammer Bartley to approve the Agenda. Motion carried unanimously.

**5. APPROVAL OF CONSENT AGENDA** – Motion by Reeve, second by Kuschel to approve the Consent Agenda with Reeve abstaining from 5.C. Building Permit portion of the Consent Agenda. Motion carried.

A. City Council Minutes –February 13, 2024.

B. Bills

C. Permits/Licenses/Donations

1. 3.2% Liquor License Renewal – Kwik Trip

2. 3.2% Liquor License Renewal – BP Lyons Oil

3. Building Permit Extension – Kayla Arens

4. Gambling Permit – Lions Club – American Legion – April 13, 2024

D. Department Head Reports and Board Minutes

E. Brush & Compost Site Lease Agreements – Morath and Edwards

**6. UNFINISHED BUSINESS –**

**A. Building Inspection Proposals –**

At the February 13, 2024, meeting the building inspection proposals agenda item was tabled until the March meeting due to not having a full council for a majority vote.

Administrator Todd gave a summary of the proposals from MNSPECT and CMS.

Mayor Luckstein reached out to residents that have worked with CMS for their insight.

Council member Reeve made note that the Planning Commission, when making their recommendation to Council, took into consideration the inspection process, code compliance, the conflict of interest, objectivity, and the fact that the Council is

accountable for the residents in the City. It was noted an annual contract would be entered into no matter which company the Council went with. CMS had a “60 day out”

and MNSPECT had a “90 day out” if the city is not happy with the service provided. The Planning Commission and City staff recommended Council to approve MNSPECT to provide building inspection services to the City.

Motion by Reeve, second by Hammer Bartley to approve MNSPECT to provide building inspection services to the City of Plainview.

Aye: Luckstein, Reeve, and Hammer Bartley

Nay: Kuschel

Abstain: none

Absent: Jacobs

## **7. NEW BUSINESS –**

### **A. Amendment to Commercial District Improvement Loan for 42 N Main Common Grounds, LLC. –**

A Commercial District Improvement Loan was granted to 42 N Main Common Grounds, LLC in the amount of \$10,000 on December 26, 2017. Per the initial loan agreement, payments were to begin May 12, 2019. The City determined that no payments had been made since the date of the loan agreement. City staff met with the owner of Cabin Coffee to discuss the loan and were able to reach an agreement to amend the payment terms of the loan. Monthly payments will begin May 1, 2024, and will continue for 60 months with an interest rate of 3%.

Motion by Luckstein, second by Reeve to approve the First Amendment to the Commercial District Improvement Loan Agreement dated December 26, 2017, with 42 N Main Common Grounds LLC.

Motion carried unanimously.

### **B. Amendment to Lot Development Loan Agreement for 42 N Main Common Grounds, LLC –**

A Lot Development Loan was granted to 42 N Main Common Grounds, LLC. in the amount of \$10,000 on May 10, 2017. Per the initial loan agreement, payments were to begin May 12, 2019. The City determined that no payments had been made since the date of the loan agreement. City staff met with the owner of Cabin Coffee to discuss the loan and were able to reach an agreement to amend the payment terms of the loan. Monthly payments will begin May 1, 2024, and will continue for 60 months with an interest rate of 3%.

Motion by Luckstein, second by Hammer Bartley to approve the First Amendment to the Lot Development Program Loan Agreement dated May 10, 2017, with 42 N Main Common Grounds, LLC.

Motion carried unanimously.

### **C. 2024 Pool Employee Hires –** The interview and hiring process for the 2024 pool season is complete for Water Aerobics, Headguard, Water Safety Instructor (WSI), Lifeguard, and Desk Attendant positions. Pool Manager Michelle Olig has provided a list of employees to be approved by Council. All hires are pending drug screens and background checks. Some hires are contingent on passing the Water Safety Instructor Course or Lifeguard Training.

Motion by Luckstein, second by Kuschel to approve the hiring of pool employees as listed for the 2024 pool season.

#### **Headguards - \$17.32/hour**

Ellie Eidenschink

Kaylee Peter

Isabel Reeve

Kadence Ihrke

#### **Lifeguards - \$14.56/hour**

Elizabeth Curtiss

Danica Heppding\*

Alyvia Engler\*

Cole Floeter\*

Noah Eidenschink

**WSI Guards - \$15.60/hour**

Molly Eversman

Emma Tentis

Isabelle Loftus

Presley Marshman\*\*

Maryn Kreofsky\*\*

Adyson Nielsen\*\*

Karly Peter\*\*

Delani Schweim\*\*

Lyllia Benike\*\*

Taylor Tentis\*\*

Olivia Benike\*\*

Lucille Doane\*\*

Margaret Brueske\*\*

**Desk Attendants - \$13.00/hour**

Teagan Loftus

Lauren Klavetter

Hazel Bartley

Mary Tienter

Ryla Meyer

**Water Aerobics - \$14.56/hour**

Tamara Sawyer

Bonnie Bosma

Gavin Staudacher\*

Landon Staudacher\*

Aidan Noehl\*

Aaron Matiash\*

Kadin Hebert\*

Sadie Schroeder\*

Jayda Schwantz\*

Cat Rahman\*

Addie Grant\*

Gloria Welke\*

Kayden Klavetter\*

Jordan Murphy\*

Maura Marshman\*

Paige Marshman\*

Taylon Kreofsky\*

Ella Bedsted\*

Zoey Ziebell\*

Matthew Graner\*

Brynlee Beauperlant\*

Mason Hall\*

Hayden Riess\*

Dominic Loya\*

Grace Prigge\*

\*\*Contingent on passing the Water Safety Instructor Course on June 6 and 7, 2024.

\*Contingent on passing Lifeguard Training on May 27 and 28, 2024 or May 31 and June 3, 2024.

Aye: Luckstein and Kuschel

Nay: None

Abstain: Reeve and Hammer Bartley

Absent: Jacobs

Motion carried.

**D. Fire Department Hires –**

The Plainview Fire Department has three (3) immediate openings. A committee of firefighters as well as Council member Reeve and City Administrator David Todd conducted interviews with six incredibly good applicants. Applicants Ryan Murphy, Shane Loftus, and Adam Lyons were selected for the Plainview Fire Department (PFD) openings pending Council approval. It was noted that Loftus still holds valid firefighter training certifications with the PFD. Murphy and Lyons will need to attend training to attain their Firefighter 1 Certifications once approved by Council.

Motion by Kuschel, second by Reeve to approve the hire of Shane Loftus, Ryan Murphy, and Adam Lyons to the Plainview Fire Department.

Motion carried unanimously.

A. **Open Book Appeal** – The Board of Appeal and Equalization for the City of Plainview will be open from April 11, 2024, to May 17, 2024. Residents can contact the Assessor's Office for an appointment. This notice is posted at City Hall, the Plainview Post Office, the City's website, Facebook, and in the Plainview News.

B. **2023 Highlights by Department** – See attached.

## 10. COUNCIL COMMENT

-Luckstein – EDA update – The core team and other community members hosted two public meetings for the Rural Entrepreneurial Ventures (REV) initiative. Discussions include the challenges facing entrepreneurs and opportunities to address those challenges. Participated in a meeting with the U of M regarding economic development, looking at data to assist businesses in the decision-making process. The next step is business asset inventory. Also meeting with the SE MN Initiative Foundation to share ideas and insight on what worked well and what did not and bring information back to Plainview and share findings with the EDA.

-Luckstein – Attended two meetings regarding the clean water discussion series and will share information with the Plainview Elgin Sanitary District. Most of the information is regarding PFAS. The state listened to municipalities to address the human health and environmental concerns and to make sure it is being done in a fiscally responsible way.

-Luckstein – On the Legislative side there are bills that do benefit The City of Plainview. One bill being Austin Riverland Technical College is looking at starting a Water and Wastewater Operators' School to provide local training. As of right now St. Cloud and St. Paul are the only two schools that provide water/wastewater training in southern Minnesota. This would provide a closer option for training. Other topics included school policing and school liaisons and the legislative bills associated with that. Anyone can reach out with questions.

-Reeve – The Planning Commission is in need of new members. Anyone can reach out with questions if considering serving the community in that way.

## 11. ADJOURN –

Motion by Luckstein, second by Kuschel to adjourn the Plainview City Council meeting.  
Motion carried. Meeting adjourned at 6:49 p.m.

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Holly Reeve, Mayor Pro Tempore

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Carol Kujath, City Clerk

# PLAINVIEW

## CITY COUNCIL ACTION



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                                                     |                                   |
|-----------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>AGENDA ITEM:</b> Bills                                                                           | <b>AGENDA SECTION:</b><br>Consent |
| <b>PREPARED BY:</b> Vicki Axley                                                                     | <b>AGENDA NO. 5.B.</b>            |
| <b>ATTACHMENTS:</b> Bills Report                                                                    | <b>APPROVED BY:</b> dt            |
| <b>RECOMMENDED ACTION:</b> <b>Motion</b> to approve payment of all bills listed in attached report. |                                   |



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[Report].GL Account = {<>} "10121709"
```

| Input Date                                   | Invoice    | Seq | Type    | Description                       | Invoice Date | Due Date   | Total Cost | GL Account    |
|----------------------------------------------|------------|-----|---------|-----------------------------------|--------------|------------|------------|---------------|
| <b>263 1 SOURCE</b>                          |            |     |         |                                   |              |            |            |               |
| 03/12/2024                                   | 286863-0   | 1   | Invoice | PAPER/LIBRARY                     | 02/20/2024   | 03/14/2024 | 210.06     | 211-45500-201 |
| Total 263 1 SOURCE:                          |            |     |         |                                   |              |            | 210.06     |               |
| <b>105234 ABDO SPOTLIGHT-MAGIC WAGON</b>     |            |     |         |                                   |              |            |            |               |
| 03/27/2024                                   | 34133      | 1   | Invoice | BOOKS/LIBRARY                     | 03/11/2024   | 03/28/2024 | 1,345.50   | 211-45500-592 |
| Total 105234 ABDO SPOTLIGHT-MAGIC WAGON:     |            |     |         |                                   |              |            | 1,345.50   |               |
| <b>106617 AT&amp;T MOBILITY</b>              |            |     |         |                                   |              |            |            |               |
| 03/21/2024                                   | 2872918546 | 1   | Invoice | PHONES POLICE                     | 02/25/2024   | 03/20/2024 | 804.06     | 101-42100-321 |
| Total 106617 AT&T MOBILITY:                  |            |     |         |                                   |              |            | 804.06     |               |
| <b>106982 AUDIO DESIGNS INC</b>              |            |     |         |                                   |              |            |            |               |
| 03/21/2024                                   | 30723      | 1   | Invoice | 231 SQUAD-INSTALL EQUIPMENT       | 03/07/2024   | 03/07/2024 | 3,042.90   | 101-42100-590 |
| Total 106982 AUDIO DESIGNS INC:              |            |     |         |                                   |              |            | 3,042.90   |               |
| <b>106375 AXON ENTERPRISES, INC.</b>         |            |     |         |                                   |              |            |            |               |
| 03/21/2024                                   | INUS235625 | 1   | Invoice | TASER/POLICE DEPT                 | 03/15/2024   | 03/15/2024 | 6,279.99   | 101-42100-590 |
| 04/02/2024                                   | INUS237404 | 1   | Invoice | FLEET 3/PD                        | 03/23/2024   | 04/03/2024 | 45,847.56  | 101-42100-590 |
| Total 106375 AXON ENTERPRISES, INC.:         |            |     |         |                                   |              |            | 52,127.55  |               |
| <b>104716 BAKER &amp; TAYLOR</b>             |            |     |         |                                   |              |            |            |               |
| 03/27/2024                                   | L2300462 M | 1   | Invoice | BOOKS/LIBRARY                     | 02/29/2024   | 03/28/2024 | 1,833.37   | 211-45500-592 |
| Total 104716 BAKER & TAYLOR:                 |            |     |         |                                   |              |            | 1,833.37   |               |
| <b>329 BECKLEYS OFFICE PRODUCTS</b>          |            |     |         |                                   |              |            |            |               |
| 04/02/2024                                   | 102078     | 1   | Invoice | paper shred                       | 04/02/2024   | 04/03/2024 | 44.50      | 101-41500-401 |
| Total 329 BECKLEYS OFFICE PRODUCTS:          |            |     |         |                                   |              |            | 44.50      |               |
| <b>154 BENNETT'S FOOD CENTER</b>             |            |     |         |                                   |              |            |            |               |
| 03/21/2024                                   | 00837349   | 1   | Invoice | FOOD FOR PNP ELECTIONS 03-05-2024 | 02/29/2024   | 02/29/2024 | 39.83      | 101-41410-437 |
| 03/21/2024                                   | 00843226   | 1   | Invoice | FOOD FOR PNP ELECTIONS 03-05-2024 | 03/05/2024   | 03/05/2024 | 66.72      | 101-41410-437 |
| Total 154 BENNETT'S FOOD CENTER:             |            |     |         |                                   |              |            | 106.55     |               |
| <b>106463 BOLTON &amp; MENK, INC.</b>        |            |     |         |                                   |              |            |            |               |
| 03/19/2024                                   | 0331696    | 1   | Invoice | GENERAL ENGINEERING               | 02/29/2024   | 02/29/2024 | 3,780.00   | 101-41500-303 |
| 03/19/2024                                   | 0331705    | 1   | Invoice | 2023 STREET PROJECT               | 02/29/2024   | 02/29/2024 | 1,769.50   | 418-48000-303 |
| 03/19/2024                                   | 0331706    | 1   | Invoice | WATER SYSTEM FEASIBILITY STUDY    | 02/29/2024   | 02/29/2024 | 8,421.00   | 601-49400-303 |
| Total 106463 BOLTON & MENK, INC.:            |            |     |         |                                   |              |            | 13,970.50  |               |
| <b>106834 CANON FINANCIAL SERVICES, INC.</b> |            |     |         |                                   |              |            |            |               |
| 03/12/2024                                   | 32087539   | 1   | Invoice | COPIER/LIBRARY                    | 02/10/2024   | 03/14/2024 | 66.80      | 211-45500-401 |
| 04/02/2024                                   | 32259099   | 1   | Invoice | COPIER/LIBRARY                    | 03/12/2024   | 04/03/2024 | 66.80      | 211-45500-401 |
| Total 106834 CANON FINANCIAL SERVICES, INC.: |            |     |         |                                   |              |            | 133.60     |               |

| Input Date                                                 | Invoice      | Seq | Type    | Description                          | Invoice Date | Due Date   | Total Cost | GL Account    |
|------------------------------------------------------------|--------------|-----|---------|--------------------------------------|--------------|------------|------------|---------------|
| <b>106453 CHERRY LAKE PUBLISHING</b>                       |              |     |         |                                      |              |            |            |               |
| 03/26/2024                                                 | 257030       | 1   | Invoice | BOOKS/LIBRARY                        | 02/27/2024   | 03/28/2024 | 128.70     | 211-45500-592 |
| Total 106453 CHERRY LAKE PUBLISHING:                       |              |     |         |                                      |              |            | 128.70     |               |
| <b>106449 CINTAS CORPORATION</b>                           |              |     |         |                                      |              |            |            |               |
| 04/03/2024                                                 | 4185287278   | 1   | Invoice | MOPS&TOWELS/CITYHALL                 | 03/05/2024   | 04/03/2024 | 30.81      | 101-41500-310 |
| 04/03/2024                                                 | 4185287507   | 1   | Invoice | MATS & SCRAPER/PW                    | 03/05/2024   | 04/03/2024 | 34.67      | 101-43100-310 |
| 03/21/2024                                                 | 4186007346   | 1   | Invoice | MATS & SCRAPER/PW                    | 03/12/2024   | 03/12/2024 | 34.67      | 101-43100-310 |
| 03/21/2024                                                 | 4186771244   | 1   | Invoice | MATS & SCRAPER/PW                    | 03/19/2024   | 03/21/2024 | 34.67      | 101-43100-310 |
| 04/03/2024                                                 | 4187492296   | 1   | Invoice | MATS & SCRAPER/PW                    | 03/26/2024   | 04/03/2024 | 34.67      | 101-43100-310 |
| Total 106449 CINTAS CORPORATION:                           |              |     |         |                                      |              |            | 169.49     |               |
| <b>106984 COMMUNITY &amp; ECONOMIC DEVELOPMENT ASSOCIA</b> |              |     |         |                                      |              |            |            |               |
| 04/03/2024                                                 | 4-1-24       | 1   | Invoice | QTR EDA DIRECTOR SERVICES            | 04/01/2024   | 04/03/2024 | 12,757.50  | 101-46500-401 |
| Total 106984 COMMUNITY & ECONOMIC DEVELOPMENT ASSOCIA:     |              |     |         |                                      |              |            | 12,757.50  |               |
| <b>106758 COMPASS MINERALS AMERICA INC.</b>                |              |     |         |                                      |              |            |            |               |
| 04/02/2024                                                 | 1318693      | 1   | Invoice | BULK COARSE LA- HWY                  | 03/26/2024   | 04/03/2024 | 5,152.19   | 101-43125-217 |
| Total 106758 COMPASS MINERALS AMERICA INC.:                |              |     |         |                                      |              |            | 5,152.19   |               |
| <b>51 CONSTRUCTION MGMT. SERVICES</b>                      |              |     |         |                                      |              |            |            |               |
| 04/03/2024                                                 | 819-244592-  | 1   | Invoice | BUILDING INSPECTION                  | 03/30/2024   | 04/03/2024 | 1,704.29   | 101-41500-316 |
| Total 51 CONSTRUCTION MGMT. SERVICES:                      |              |     |         |                                      |              |            | 1,704.29   |               |
| <b>104935 CRABTREE PUBLISHING COMPANY</b>                  |              |     |         |                                      |              |            |            |               |
| 03/26/2024                                                 | 587241       | 1   | Invoice | BOOKS/LIBRARY                        | 02/27/2024   | 03/28/2024 | 302.45     | 211-45500-592 |
| Total 104935 CRABTREE PUBLISHING COMPANY:                  |              |     |         |                                      |              |            | 302.45     |               |
| <b>106712 CURTISS, JOHN</b>                                |              |     |         |                                      |              |            |            |               |
| 03/15/2024                                                 | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING, ELECTION JU | 03/05/2024   | 03/15/2024 | 107.25     | 101-41410-103 |
| Total 106712 CURTISS, JOHN:                                |              |     |         |                                      |              |            | 107.25     |               |
| <b>105949 CUSTOM COMMUNICATIONS INC.</b>                   |              |     |         |                                      |              |            |            |               |
| 03/13/2024                                                 | 574826       | 1   | Invoice | FIRE ALARM MONITORING/PW             | 03/08/2024   | 03/14/2024 | 123.11     | 101-43100-310 |
| 03/13/2024                                                 | 574827       | 1   | Invoice | FIRE ALARM MONITORING/FIRE HALL      | 03/08/2024   | 03/14/2024 | 209.39     | 101-42200-321 |
| Total 105949 CUSTOM COMMUNICATIONS INC.:                   |              |     |         |                                      |              |            | 332.50     |               |
| <b>106428 DATA SMART COMPUTERS INC.</b>                    |              |     |         |                                      |              |            |            |               |
| 03/19/2024                                                 | 84763        | 1   | Invoice | MONTHLY DATTO BACKUP                 | 03/01/2024   | 03/01/2024 | 149.00     | 101-41500-309 |
| 03/19/2024                                                 | 84764        | 1   | Invoice | MONTHLY SENTINELONE SECURITY SERVI   | 03/01/2024   | 03/01/2024 | 212.50     | 101-41500-309 |
| 03/19/2024                                                 | 84765        | 1   | Invoice | MONTHLY CLOUD BACKUP                 | 03/01/2024   | 03/01/2024 | 14.00      | 101-41500-309 |
| 03/19/2024                                                 | 84929        | 1   | Invoice | MICROSOFT 365 LICENSES, EXCHANGE ON  | 03/04/2024   | 03/04/2024 | 220.80     | 101-41500-309 |
| 04/03/2024                                                 | 85417        | 1   | Invoice | MICROSOFT 365 LICENSES, EXCHANGE ON  | 04/02/2024   | 04/03/2024 | 220.80     | 101-41500-309 |
| Total 106428 DATA SMART COMPUTERS INC.:                    |              |     |         |                                      |              |            | 817.10     |               |
| <b>105564 DEARBORN LIFE INS CO.</b>                        |              |     |         |                                      |              |            |            |               |
| 03/19/2024                                                 | F017376-1 A  | 1   | Invoice | EMPLOYEE LIFE/ST DIS INS PREMIUMS    | 03/13/2024   | 03/13/2024 | 148.35     | 101-41500-131 |
| 03/19/2024                                                 | F017376-1 A  | 2   | Invoice | EMPLOYEE LIFE/ST DIS INS PREMIUMS    | 03/13/2024   | 03/13/2024 | 376.53     | 101-42100-131 |
| 03/19/2024                                                 | F017376-1 A  | 3   | Invoice | EMPLOYEE LIFE/ST DIS INS PREMIUMS    | 03/13/2024   | 03/13/2024 | 48.17      | 101-43100-131 |

| Input Date                                   | Invoice      | Seq | Type    | Description                           | Invoice Date | Due Date   | Total Cost | GL Account    |
|----------------------------------------------|--------------|-----|---------|---------------------------------------|--------------|------------|------------|---------------|
| 03/19/2024                                   | F017376-1 A  | 4   | Invoice | EMPLOYEE LIFE/ST DIS INS PREMIUMS     | 03/13/2024   | 03/13/2024 | 74.43      | 211-45500-131 |
| 03/19/2024                                   | F017376-1 A  | 5   | Invoice | EMPLOYEE LIFE/ST DIS INS PREMIUMS     | 03/13/2024   | 03/13/2024 | 35.15      | 225-45200-131 |
| 03/19/2024                                   | F017376-1 A  | 6   | Invoice | EMPLOYEE LIFE/ST DIS INS PREMIUMS     | 03/13/2024   | 03/13/2024 | 35.15      | 601-49400-131 |
| 03/19/2024                                   | F017376-1 A  | 7   | Invoice | EMPLOYEE LIFE/ST DIS INS PREMIUMS     | 03/13/2024   | 03/13/2024 | 34.17      | 602-49450-131 |
| Total 105564 DEARBORN LIFE INS CO.:          |              |     |         |                                       |              |            | 751.95     |               |
| <b>68 DEMCO</b>                              |              |     |         |                                       |              |            |            |               |
| 03/26/2024                                   | 7439083      | 1   | Invoice | LABELS/LIBRARY                        | 02/15/2024   | 03/28/2024 | 68.40      | 211-45500-201 |
| Total 68 DEMCO:                              |              |     |         |                                       |              |            | 68.40      |               |
| <b>106773 EDWARDS, DAVID &amp; ELIZABETH</b> |              |     |         |                                       |              |            |            |               |
| 03/13/2024                                   | 2024 BRUSH   | 1   | Invoice | BRUSH & COMPOST LEASE                 | 03/13/2024   | 03/14/2024 | 925.00     | 101-43100-310 |
| Total 106773 EDWARDS, DAVID & ELIZABETH:     |              |     |         |                                       |              |            | 925.00     |               |
| <b>105049 FIRE SAFETY USA, INC.</b>          |              |     |         |                                       |              |            |            |               |
| 04/02/2024                                   | 184720       | 1   | Invoice | THERMAL IMAGER/FIRE DEPT              | 03/22/2024   | 04/03/2024 | 3,550.00   | 101-42200-221 |
| Total 105049 FIRE SAFETY USA, INC.:          |              |     |         |                                       |              |            | 3,550.00   |               |
| <b>106937 FIREHOUSE GRANTS LLC</b>           |              |     |         |                                       |              |            |            |               |
| 03/19/2024                                   | 2629         | 1   | Invoice | 2023 FIRE DEPT GRANT APPLICATION PREP | 03/14/2024   | 03/14/2024 | 3,750.00   | 101-42200-310 |
| Total 106937 FIREHOUSE GRANTS LLC:           |              |     |         |                                       |              |            | 3,750.00   |               |
| <b>106736 FLAGSHIP RECREATION</b>            |              |     |         |                                       |              |            |            |               |
| 03/26/2024                                   | F22593       | 1   | Invoice | PLAY EQUIPMENT/PARKS                  | 03/05/2024   | 03/28/2024 | 1,604.60   | 225-45200-221 |
| Total 106736 FLAGSHIP RECREATION:            |              |     |         |                                       |              |            | 1,604.60   |               |
| <b>105806 FLAHERTY &amp; HOOD, P.A.</b>      |              |     |         |                                       |              |            |            |               |
| 03/19/2024                                   | 20984        | 1   | Invoice | ADMIN GENERAL LEGAL FEES              | 03/04/2024   | 03/04/2024 | 332.50     | 101-41500-304 |
| Total 105806 FLAHERTY & HOOD, P.A.:          |              |     |         |                                       |              |            | 332.50     |               |
| <b>105654 GELNER, CHAD</b>                   |              |     |         |                                       |              |            |            |               |
| 03/15/2024                                   | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING               | 03/05/2024   | 03/15/2024 | 13.00      | 101-41410-103 |
| 03/15/2024                                   | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                        | 03/05/2024   | 03/15/2024 | 185.25     | 101-41410-103 |
| Total 105654 GELNER, CHAD:                   |              |     |         |                                       |              |            | 198.25     |               |
| <b>104 GOPHER STATE ONE CALL</b>             |              |     |         |                                       |              |            |            |               |
| 04/02/2024                                   | 4030687      | 1   | Invoice | LOCATES/WATER                         | 03/31/2024   | 04/03/2024 | 12.15      | 601-49400-310 |
| 04/02/2024                                   | 4030687      | 2   | Invoice | LOCATES/SEWER                         | 03/31/2024   | 04/03/2024 | 12.15      | 602-49450-310 |
| Total 104 GOPHER STATE ONE CALL:             |              |     |         |                                       |              |            | 24.30      |               |
| <b>106564 HAWKINS, INC.</b>                  |              |     |         |                                       |              |            |            |               |
| 03/13/2024                                   | 6703489      | 1   | Invoice | Water Supplies                        | 03/05/2024   | 03/14/2024 | 826.12     | 601-49400-217 |
| Total 106564 HAWKINS, INC.:                  |              |     |         |                                       |              |            | 826.12     |               |
| <b>105808 HBC, INC.</b>                      |              |     |         |                                       |              |            |            |               |
| 03/13/2024                                   | 105099 MAR   | 1   | Invoice | PHONE&INTERNET/FIRE DEPT.             | 03/02/2024   | 03/14/2024 | 196.28     | 101-42200-321 |
| 03/18/2024                                   | 1277099-MA   | 1   | Invoice | PHONE & INTERNET/POOL                 | 03/02/2024   | 03/20/2024 | 33.41      | 225-45128-321 |
| 03/13/2024                                   | 71466 MARC   | 1   | Invoice | PHONE&INTERN/LIBRARY                  | 03/02/2024   | 03/14/2024 | 55.89      | 211-45500-321 |

| Input Date                                        | Invoice      | Seq | Type    | Description                        | Invoice Date | Due Date   | Total Cost | GL Account    |
|---------------------------------------------------|--------------|-----|---------|------------------------------------|--------------|------------|------------|---------------|
| 03/13/2024                                        | 78487 MARC   | 1   | Invoice | PHONE INTERNET/ADMIN               | 03/02/2024   | 03/14/2024 | 478.28     | 101-41500-321 |
| 03/13/2024                                        | 78487 MARC   | 2   | Invoice | PHONE INTERNET/PUBLIC WORKS        | 03/02/2024   | 03/14/2024 | 317.17     | 101-43100-321 |
| 03/13/2024                                        | 78487 MARC   | 3   | Invoice | PHONE INTERNET/POLICE              | 03/02/2024   | 03/14/2024 | 353.71     | 101-42100-321 |
| Total 105808 HBC, INC.:                           |              |     |         |                                    |              |            | 1,434.74   |               |
| <b>116 HIGH PLAINS</b>                            |              |     |         |                                    |              |            |            |               |
| 03/27/2024                                        | 2128         | 1   | Invoice | FUEL/FIRE DEPT                     | 02/28/2024   | 03/28/2024 | 49.33      | 101-42200-212 |
| 03/27/2024                                        | 2138         | 1   | Invoice | FUEL/SNOW                          | 02/28/2024   | 03/28/2024 | 58.28      | 101-43125-212 |
| 03/27/2024                                        | 389          | 1   | Invoice | FUEL/FIRE DEPT                     | 02/21/2024   | 03/28/2024 | 90.30      | 101-42200-212 |
| 03/27/2024                                        | 390          | 1   | Invoice | FUEL/FIRE DEPT                     | 02/21/2024   | 03/28/2024 | 61.44      | 101-42200-212 |
| 03/27/2024                                        | 393          | 1   | Invoice | FUEL/FIRE DEPT                     | 02/21/2024   | 03/28/2024 | 71.40      | 101-42200-212 |
| 03/27/2024                                        | 6635         | 1   | Invoice | FUEL/PARKS                         | 02/15/2024   | 03/28/2024 | 9.39       | 225-45200-212 |
| 03/27/2024                                        | 7312         | 1   | Invoice | FUEL/PARKS                         | 02/09/2024   | 03/28/2024 | 8.64       | 225-45200-212 |
| 03/27/2024                                        | 8264         | 1   | Invoice | FUEL/FIRE DEPT                     | 02/29/2024   | 03/28/2024 | 63.22      | 101-42200-212 |
| Total 116 HIGH PLAINS:                            |              |     |         |                                    |              |            | 412.00     |               |
| <b>106715 HOLDERBECKER, PAT</b>                   |              |     |         |                                    |              |            |            |               |
| 03/15/2024                                        | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING            | 03/05/2024   | 03/15/2024 | 21.00      | 101-41410-103 |
| 03/15/2024                                        | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                     | 03/05/2024   | 03/15/2024 | 91.00      | 101-41410-103 |
| 03/15/2024                                        | 3/5/24 PNP E | 3   | Invoice | MILEAGE PNP ELECTIONS              | 03/05/2024   | 03/15/2024 | 24.12      | 101-41410-331 |
| Total 106715 HOLDERBECKER, PAT:                   |              |     |         |                                    |              |            | 136.12     |               |
| <b>105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND</b> |              |     |         |                                    |              |            |            |               |
| 04/02/2024                                        | MAY 2024 M   | 1   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 4,425.00   | 101-41500-131 |
| 04/02/2024                                        | MAY 2024 M   | 2   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 1,475.00   | 101-42100-131 |
| 04/02/2024                                        | MAY 2024 M   | 3   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 1,239.00   | 101-43100-131 |
| 04/02/2024                                        | MAY 2024 M   | 4   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 236.00     | 101-43125-131 |
| 04/02/2024                                        | MAY 2024 M   | 5   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 1,475.00   | 225-45200-131 |
| 04/02/2024                                        | MAY 2024 M   | 6   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 1,475.00   | 601-49400-131 |
| 04/02/2024                                        | MAY 2024 M   | 7   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 1,475.00   | 602-49450-131 |
| 04/02/2024                                        | MAY 2024 N   | 1   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 1,682.00   | 101-41500-131 |
| 04/02/2024                                        | MAY 2024 N   | 2   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 13,456.00  | 101-42100-131 |
| 04/02/2024                                        | MAY 2024 N   | 3   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 1,412.88   | 101-43100-131 |
| 04/02/2024                                        | MAY 2024 N   | 4   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 269.12     | 101-43125-131 |
| 04/02/2024                                        | MAY 2024 N   | 5   | Invoice | EMPLOYEE HEALTH INSURANCE-MAY 2024 | 04/01/2024   | 04/03/2024 | 3,364.00   | 211-45500-131 |
| Total 105714 I.U.O.E LOCAL49 FRINGE BENEFIT FUND: |              |     |         |                                    |              |            | 31,984.00  |               |
| <b>106717 JURGENSON, JULIE</b>                    |              |     |         |                                    |              |            |            |               |
| 03/15/2024                                        | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE                     | 03/05/2024   | 03/15/2024 | 182.00     | 101-41410-103 |
| 03/15/2024                                        | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE TRAINING            | 03/05/2024   | 03/15/2024 | 26.00      | 101-41410-103 |
| Total 106717 JURGENSON, JULIE:                    |              |     |         |                                    |              |            | 208.00     |               |
| <b>106874 JURRENS, ANNIE</b>                      |              |     |         |                                    |              |            |            |               |
| 03/15/2024                                        | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING            | 03/05/2024   | 03/15/2024 | 13.00      | 101-41410-103 |
| 03/15/2024                                        | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                     | 03/05/2024   | 03/15/2024 | 91.00      | 101-41410-103 |
| Total 106874 JURRENS, ANNIE:                      |              |     |         |                                    |              |            | 104.00     |               |
| <b>106520 KENNY SYLVESTER CONSTRUCTION</b>        |              |     |         |                                    |              |            |            |               |
| 03/19/2024                                        | FEB. 11-MAR  | 1   | Invoice | CITY HALL CLEANING                 | 03/17/2024   | 03/17/2024 | 600.00     | 101-41110-401 |
| 03/19/2024                                        | FEB. 11-MAR  | 2   | Invoice | CITY HALL CLEANING                 | 03/17/2024   | 03/17/2024 | 600.00     | 101-41500-401 |

| Input Date                                    | Invoice      | Seq | Type    | Description                         | Invoice Date | Due Date   | Total Cost | GL Account    |
|-----------------------------------------------|--------------|-----|---------|-------------------------------------|--------------|------------|------------|---------------|
| Total 106520 KENNY SYLVESTER CONSTRUCTION:    |              |     |         |                                     |              |            | 1,200.00   |               |
| <b>106730 KUJATH, CAROL</b>                   |              |     |         |                                     |              |            |            |               |
| 03/13/2024                                    | 2-28-2024 H  | 1   | Invoice | MILEAGE TO WABASHA X2-HEALTHCARE V  | 02/28/2024   | 03/14/2024 | 53.60      | 101-41410-331 |
| 03/13/2024                                    | 2-29-24 PNP  | 1   | Invoice | MILEAGE TO WABASHA-PICK UP SUPPLIES | 02/29/2024   | 03/14/2024 | 26.80      | 101-41410-331 |
| 03/13/2024                                    | 3-5-24 PNP   | 1   | Invoice | MILEAGE TO WABASHA-ELECTION DAY     | 03/05/2024   | 03/14/2024 | 26.80      | 101-41410-331 |
| Total 106730 KUJATH, CAROL:                   |              |     |         |                                     |              |            | 107.20     |               |
| <b>106718 LANGE, KIMBERLY</b>                 |              |     |         |                                     |              |            |            |               |
| 03/15/2024                                    | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE                      | 03/05/2024   | 03/15/2024 | 91.00      | 101-41410-103 |
| 03/15/2024                                    | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE TRAINING             | 03/05/2024   | 03/15/2024 | 26.00      | 101-41410-103 |
| 03/15/2024                                    | 3/5/24 PNP E | 3   | Invoice | MILEAGE TO TRAINING                 | 03/05/2024   | 03/15/2024 | 30.15      | 101-41410-331 |
| Total 106718 LANGE, KIMBERLY:                 |              |     |         |                                     |              |            | 147.15     |               |
| <b>365 LEAGUE OF MINNESOTA CITIES/FINANCE</b> |              |     |         |                                     |              |            |            |               |
| 03/19/2024                                    | 401714       | 1   | Invoice | SAFETY TRAINING/PUBLIC WORKS        | 03/12/2024   | 03/12/2024 | 891.00     | 101-43100-406 |
| 03/21/2024                                    | 403636       | 1   | Invoice | SAFETY & LOSS CONTROL WORKSHOP      | 03/19/2024   | 03/19/2024 | 20.00      | 101-43100-310 |
| Total 365 LEAGUE OF MINNESOTA CITIES/FINANCE: |              |     |         |                                     |              |            | 911.00     |               |
| <b>106710 LEWIS, JAN</b>                      |              |     |         |                                     |              |            |            |               |
| 03/15/2024                                    | 3/5/24 PNP E | 1   | Invoice | MILEAGE-TRAINING                    | 03/05/2024   | 03/15/2024 | 28.14      | 101-41410-331 |
| 03/15/2024                                    | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE TRAINING             | 03/05/2024   | 03/15/2024 | 32.50      | 101-41410-103 |
| 03/15/2024                                    | 3/5/24 PNP E | 3   | Invoice | ELECTION JUDGE                      | 03/05/2024   | 03/15/2024 | 94.25      | 101-41410-103 |
| Total 106710 LEWIS, JAN:                      |              |     |         |                                     |              |            | 154.89     |               |
| <b>106873 LOCKE, JESSICA</b>                  |              |     |         |                                     |              |            |            |               |
| 03/15/2024                                    | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING             | 03/05/2024   | 03/15/2024 | 13.00      | 101-41410-103 |
| 03/15/2024                                    | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                      | 03/05/2024   | 03/15/2024 | 185.25     | 101-41410-103 |
| Total 106873 LOCKE, JESSICA:                  |              |     |         |                                     |              |            | 198.25     |               |
| <b>106720 LOFFLER COMPANIES INC.</b>          |              |     |         |                                     |              |            |            |               |
| 03/21/2024                                    | 36091721     | 1   | Invoice | ADMIN COPIER LEASE                  | 03/07/2024   | 04/01/2024 | 161.22     | 101-41500-401 |
| 03/12/2024                                    | 4627962      | 1   | Invoice | COPIES/LIBRARY                      | 03/01/2024   | 03/14/2024 | 42.16      | 211-45500-401 |
| 04/02/2024                                    | 4654984      | 1   | Invoice | COPIER CHARGES/ADMIN                | 04/01/2024   | 04/03/2024 | 231.49     | 101-41500-401 |
| Total 106720 LOFFLER COMPANIES INC.:          |              |     |         |                                     |              |            | 434.87     |               |
| <b>160 LYONS OIL MINI MART</b>                |              |     |         |                                     |              |            |            |               |
| 03/13/2024                                    | 2/29/2024 ST | 1   | Invoice | CREDIT/DISCOUNT FEBRUARY 2024       | 02/29/2024   | 03/14/2024 | 1.35-      | 601-49400-212 |
| 03/13/2024                                    | 2/29/2024 ST | 2   | Invoice | CREDIT/DISCOUNT FEBRUARY 2024       | 02/29/2024   | 03/14/2024 | 6.17-      | 101-43100-212 |
| 03/13/2024                                    | 2/29/2024 ST | 3   | Invoice | CREDIT/DISCOUNT FEBRUARY 2024       | 02/29/2024   | 03/14/2024 | 1.86-      | 101-43125-212 |
| 03/13/2024                                    | 2/29/2024 ST | 4   | Invoice | CREDIT/DISCOUNT FEBRUARY 2024       | 02/29/2024   | 03/14/2024 | .61-       | 225-45200-212 |
| 03/13/2024                                    | 5126425      | 1   | Invoice | FUEL/PW                             | 02/05/2024   | 03/14/2024 | 43.38      | 101-43100-212 |
| 03/13/2024                                    | 5126436      | 1   | Invoice | FUEL/PW                             | 02/05/2024   | 03/14/2024 | 18.57      | 101-43100-212 |
| 03/13/2024                                    | 5126474      | 1   | Invoice | FUEL/PW                             | 02/07/2024   | 03/14/2024 | 56.14      | 101-43100-212 |
| 03/13/2024                                    | 5126493      | 1   | Invoice | FUEL/PARKS                          | 02/08/2024   | 03/14/2024 | 45.79      | 225-45200-212 |
| 03/13/2024                                    | 5127106      | 1   | Invoice | FUEL/PW                             | 02/21/2024   | 03/14/2024 | 70.38      | 101-43100-212 |
| 03/13/2024                                    | 5127144      | 1   | Invoice | FUEL/PW                             | 02/23/2024   | 03/14/2024 | 74.91      | 101-43100-212 |
| 03/13/2024                                    | 5626106      | 1   | Invoice | FUEL/SNOW                           | 02/15/2024   | 03/14/2024 | 7.87       | 101-43125-212 |
| 03/13/2024                                    | 5626192      | 1   | Invoice | FUEL/PW                             | 02/21/2024   | 03/14/2024 | 41.85      | 101-43100-212 |
| 03/13/2024                                    | 5626424      | 1   | Invoice | FUEL/WATER                          | 02/29/2024   | 03/14/2024 | 83.93      | 601-49400-212 |
| 03/12/2024                                    | 5626487      | 1   | Invoice | CAR WASHES/PD                       | 02/29/2024   | 03/14/2024 | 139.49     | 101-42100-221 |

| Input Date                                     | Invoice    | Seq   | Type    | Description                        | Invoice Date                    | Due Date   | Total Cost | GL Account    |               |
|------------------------------------------------|------------|-------|---------|------------------------------------|---------------------------------|------------|------------|---------------|---------------|
| 03/13/2024                                     | 5626705    | 1     | Invoice | FUEL/PW                            | 02/09/2024                      | 03/14/2024 | 60.62      | 101-43100-212 |               |
| 03/13/2024                                     | 5626718    | 1     | Invoice | FUEL/SNOW                          | 02/09/2024                      | 03/14/2024 | 123.13     | 101-43125-212 |               |
| 03/13/2024                                     | 5626793    | 1     | Invoice | FUEL/SNOW                          | 02/14/2024                      | 03/14/2024 | 9.00       | 101-43125-212 |               |
| Total 160 LYONS OIL MINI MART:                 |            |       |         |                                    |                                 |            | 765.07     |               |               |
| 106289 LYONS, JEAN                             |            |       |         |                                    |                                 |            |            |               |               |
| 03/15/2024                                     | 3/5/24     | PNP E | 1       | Invoice                            | ELECTION JUDGE TRAINING         | 03/05/2024 | 03/15/2024 | 26.00         | 101-41410-103 |
| 03/15/2024                                     | 3/5/24     | PNP E | 2       | Invoice                            | ELECTION JUDGE                  | 03/05/2024 | 03/15/2024 | 182.00        | 101-41410-103 |
| Total 106289 LYONS, JEAN:                      |            |       |         |                                    |                                 |            | 208.00     |               |               |
| 106053 M&M CONSTRUCTION & CLEANING INC.        |            |       |         |                                    |                                 |            |            |               |               |
| 03/28/2024                                     | 749        | 1     | Invoice | HAUL OUT SNOW 3/22/24              | 03/27/2024                      | 03/28/2024 | 1,575.00   | 101-43125-310 |               |
| Total 106053 M&M CONSTRUCTION & CLEANING INC.: |            |       |         |                                    |                                 |            | 1,575.00   |               |               |
| 164 MACQUEEN EQUIPMENT INC.                    |            |       |         |                                    |                                 |            |            |               |               |
| 04/02/2024                                     | W05701     | 1     | Invoice | REPAIR LADDER TRUCK/FIRE DEPT      | 02/05/2024                      | 04/03/2024 | 12,880.30  | 101-42200-221 |               |
| Total 164 MACQUEEN EQUIPMENT INC.:             |            |       |         |                                    |                                 |            | 12,880.30  |               |               |
| 106711 MARKING, CHERIE                         |            |       |         |                                    |                                 |            |            |               |               |
| 03/15/2024                                     | 3/5/24     | PNP E | 1       | Invoice                            | ELECTION JUDGE                  | 03/05/2024 | 03/15/2024 | 91.00         | 101-41410-103 |
| 03/15/2024                                     | 3/5/24     | PNP E | 2       | Invoice                            | ELECTION JUDGE TRAINING         | 03/05/2024 | 03/15/2024 | 13.00         | 101-41410-103 |
| Total 106711 MARKING, CHERIE:                  |            |       |         |                                    |                                 |            | 104.00     |               |               |
| 105998 METERING & TECHNOLOGY SOLUTION          |            |       |         |                                    |                                 |            |            |               |               |
| 03/26/2024                                     | 4706       | 1     | Invoice | 3/4" METER/WATER                   | 03/19/2024                      | 03/28/2024 | 947.68     | 601-49400-550 |               |
| Total 105998 METERING & TECHNOLOGY SOLUTION:   |            |       |         |                                    |                                 |            | 947.68     |               |               |
| 106716 MEYERS, MARK                            |            |       |         |                                    |                                 |            |            |               |               |
| 03/15/2024                                     | 3/5/24     | PNP E | 1       | Invoice                            | ELECTION JUDGE TRAINING         | 03/05/2024 | 03/15/2024 | 26.00         | 101-41410-103 |
| 03/15/2024                                     | 3/5/24     | PNP E | 2       | Invoice                            | ELECTION JUDGE                  | 03/05/2024 | 03/15/2024 | 91.00         | 101-41410-103 |
| 03/15/2024                                     | 3/5/24     | PNP E | 3       | Invoice                            | MILEAGE/ELECTION JUDGE          | 03/05/2024 | 03/15/2024 | 5.90          | 101-41410-331 |
| 03/15/2024                                     | 3/5/24     | PNP E | 4       | Invoice                            | MILEAGE/ELECTION JUDGE TRAINING | 03/05/2024 | 03/15/2024 | 33.50         | 101-41410-331 |
| Total 106716 MEYERS, MARK:                     |            |       |         |                                    |                                 |            | 156.40     |               |               |
| 175 MICHAEL'S TIRE & AUTO                      |            |       |         |                                    |                                 |            |            |               |               |
| 04/02/2024                                     | 136667     | 1     | Invoice | VANTAGE WEATHER STATION/EMERGENCY  | 03/26/2024                      | 04/03/2024 | 1,401.25   | 101-42500-221 |               |
| 03/12/2024                                     | 137070     | 1     | Invoice | RAM TRANSMISSION REPAIRS/PD        | 02/07/2024                      | 03/14/2024 | 520.98     | 101-42100-221 |               |
| Total 175 MICHAEL'S TIRE & AUTO:               |            |       |         |                                    |                                 |            | 1,922.23   |               |               |
| 106719 MIDWEST TAPE                            |            |       |         |                                    |                                 |            |            |               |               |
| 03/26/2024                                     | 2000018848 | 1     | Invoice | MOVIES/LIBRARY                     | 02/29/2024                      | 03/28/2024 | 39.98      | 211-45500-592 |               |
| Total 106719 MIDWEST TAPE:                     |            |       |         |                                    |                                 |            | 39.98      |               |               |
| 104410 MN DEPARTMENT OF HEALTH                 |            |       |         |                                    |                                 |            |            |               |               |
| 03/19/2024                                     | 03/15/24   | 1     | Invoice | WATER SYSTEM OPERATOR RENEWAL/M. E | 03/19/2024                      | 03/19/2024 | 23.00      | 601-49400-331 |               |
| Total 104410 MN DEPARTMENT OF HEALTH:          |            |       |         |                                    |                                 |            | 23.00      |               |               |

| Input Date                                        | Invoice      | Seq | Type    | Description                             | Invoice Date | Due Date   | Total Cost | GL Account    |
|---------------------------------------------------|--------------|-----|---------|-----------------------------------------|--------------|------------|------------|---------------|
| <b>223 MN ENERGY RESOURCES CORP.</b>              |              |     |         |                                         |              |            |            |               |
| 03/13/2024                                        | 0503043614   | 1   | Invoice | GAS UTILITY/SEWER                       | 02/27/2024   | 03/14/2024 | 2.56       | 602-49450-383 |
| 03/13/2024                                        | 0503078391   | 1   | Invoice | GAS UTILITY/FIRE HALL                   | 02/27/2024   | 03/14/2024 | 36.87-     | 101-42200-383 |
| 03/13/2024                                        | 0503494971   | 1   | Invoice | GAS UTILITY/ICE RINK                    | 03/01/2024   | 03/14/2024 | 14.28      | 225-45127-383 |
| 03/13/2024                                        | 0505377887   | 1   | Invoice | GAS UTILITY/COUNCIL                     | 02/27/2024   | 03/14/2024 | 15.80      | 101-41110-383 |
| 03/13/2024                                        | 0505377887   | 2   | Invoice | GAS UTILITY/ADMIN                       | 02/27/2024   | 03/14/2024 | 15.81      | 101-41500-383 |
| 03/13/2024                                        | 0505377887   | 3   | Invoice | GAS UTILITY/PD                          | 02/27/2024   | 03/14/2024 | 15.81      | 101-42100-383 |
| 03/13/2024                                        | 0506816622   | 1   | Invoice | GAS UTILITY/SEWER                       | 03/01/2024   | 03/14/2024 | 3.18       | 602-49450-383 |
| 03/13/2024                                        | 0506912263   | 1   | Invoice | GAS UTILITY/PUBLIC WORKS                | 02/27/2024   | 03/14/2024 | 34.50      | 101-43100-383 |
| 03/13/2024                                        | 0507609025   | 1   | Invoice | GAS UTILITY/LIBRARY                     | 02/27/2024   | 03/14/2024 | 59.16      | 211-45500-383 |
| Total 223 MN ENERGY RESOURCES CORP.:              |              |     |         |                                         |              |            | 124.23     |               |
| <b>106021 MN FIRE SERVICE CERTIFICATION BOARD</b> |              |     |         |                                         |              |            |            |               |
| 03/19/2024                                        | 12071        | 1   | Invoice | FIREFIGHTER I & II EXAM-RYAN LUCAS/FIRE | 12/27/2023   | 12/27/2023 | 252.00     | 101-42200-331 |
| Total 106021 MN FIRE SERVICE CERTIFICATION BOARD: |              |     |         |                                         |              |            | 252.00     |               |
| <b>106508 MOECHING, JOYCE</b>                     |              |     |         |                                         |              |            |            |               |
| 03/15/2024                                        | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING                 | 03/05/2024   | 03/15/2024 | 26.00      | 101-41410-103 |
| 03/15/2024                                        | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                          | 03/05/2024   | 03/15/2024 | 94.25      | 101-41410-103 |
| 03/15/2024                                        | 3/5/24 PNP E | 3   | Invoice | MILEAGE ELECTION TRAINING               | 03/05/2024   | 03/15/2024 | 22.24      | 101-41410-331 |
| 03/15/2024                                        | 3/5/24 PNP E | 4   | Invoice | MILEAGE ELECTIONS                       | 03/05/2024   | 03/15/2024 | 23.58      | 101-41410-331 |
| Total 106508 MOECHING, JOYCE:                     |              |     |         |                                         |              |            | 166.07     |               |
| <b>482 MORATH, MICHAEL &amp; JEANETTE</b>         |              |     |         |                                         |              |            |            |               |
| 03/13/2024                                        | 2024 BRUSH   | 1   | Invoice | BRUSH & COMPOST                         | 03/13/2024   | 03/14/2024 | 1,700.00   | 101-43100-310 |
| Total 482 MORATH, MICHAEL & JEANETTE:             |              |     |         |                                         |              |            | 1,700.00   |               |
| <b>202 OLMSTED MEDICAL CENTER</b>                 |              |     |         |                                         |              |            |            |               |
| 04/03/2024                                        | 700001131 M  | 1   | Invoice | NEW EMPLOY DRUG SCREEN-A. LYONS/FIR     | 03/25/2024   | 04/03/2024 | 39.00      | 101-42200-310 |
| Total 202 OLMSTED MEDICAL CENTER:                 |              |     |         |                                         |              |            | 39.00      |               |
| <b>106085 ON-SITE COMPUTERS, INC.</b>             |              |     |         |                                         |              |            |            |               |
| 03/14/2024                                        | CW91637      | 1   | Invoice | REMOTE SUPPORT-MISSING EMAILS/PD        | 02/23/2024   | 03/14/2024 | 57.50      | 101-42100-310 |
| 03/14/2024                                        | CW91693      | 1   | Invoice | MICROSOFT 365 BUSINESS AGREEMENT/P      | 03/01/2024   | 03/14/2024 | 98.00      | 101-42100-309 |
| 03/14/2024                                        | CW91773      | 1   | Invoice | CLOUD BACKUP, HUNTRESS, ACRONIS/PD      | 03/01/2024   | 03/14/2024 | 210.28     | 101-42100-309 |
| 03/14/2024                                        | CW92099      | 1   | Invoice | REMOTE SUPPORT-FAX & PRINTING ISSUE     | 02/29/2024   | 03/14/2024 | 115.00     | 101-42100-310 |
| 04/02/2024                                        | CW92152      | 1   | Invoice | REMOTE SUPPORT/POLICE                   | 03/13/2024   | 04/03/2024 | 28.75      | 101-42100-310 |
| Total 106085 ON-SITE COMPUTERS, INC.:             |              |     |         |                                         |              |            | 509.53     |               |
| <b>106983 PEM POST PROM</b>                       |              |     |         |                                         |              |            |            |               |
| 04/01/2024                                        | 2024         | 1   | Invoice | DONATION TO PEM POST PROM PARTY         | 04/01/2024   | 04/01/2024 | 500.00     | 101-42100-491 |
| Total 106983 PEM POST PROM:                       |              |     |         |                                         |              |            | 500.00     |               |
| <b>106434 PENWORTHY COMPANY</b>                   |              |     |         |                                         |              |            |            |               |
| 03/26/2024                                        | 597467       | 1   | Invoice | BOOKS/LIBRARY                           | 02/23/2024   | 03/28/2024 | 578.62     | 211-45500-592 |
| Total 106434 PENWORTHY COMPANY:                   |              |     |         |                                         |              |            | 578.62     |               |
| <b>106161 PEOPLE'S ENERGY COOPERATIVE</b>         |              |     |         |                                         |              |            |            |               |
| 03/14/2024                                        | 2643900 MA   | 1   | Invoice | ELEC WELL #3                            | 03/05/2024   | 03/15/2024 | 905.00     | 601-49400-381 |
| 03/14/2024                                        | 2647400 MA   | 1   | Invoice | ELEC SKATING RINK                       | 03/05/2024   | 03/15/2024 | 95.00      | 225-45127-381 |

| Input Date                                     | Invoice    | Seq | Type    | Description                           | Invoice Date | Due Date   | Total Cost | GL Account    |
|------------------------------------------------|------------|-----|---------|---------------------------------------|--------------|------------|------------|---------------|
| 03/14/2024                                     | 2658900 MA | 1   | Invoice | ELEC SWIMMING POOL                    | 03/05/2024   | 03/15/2024 | 148.00     | 225-45128-381 |
| 03/14/2024                                     | 2706100 MA | 1   | Invoice | ELEC NE LIFT STATION                  | 03/05/2024   | 03/15/2024 | 232.00     | 602-49450-381 |
| 03/14/2024                                     | 2709900 MA | 1   | Invoice | ELEC WEST BROADWAY                    | 03/05/2024   | 03/15/2024 | 10.00      | 101-42500-381 |
| 03/14/2024                                     | 2714900 MA | 1   | Invoice | ELEC STREET LIGHTS                    | 03/05/2024   | 03/15/2024 | 3,163.00   | 101-43100-381 |
| 03/14/2024                                     | 2738000 MA | 1   | Invoice | ELEC WELL #2                          | 03/05/2024   | 03/15/2024 | 2,429.00   | 601-49400-381 |
| 03/14/2024                                     | 2739100 MA | 1   | Invoice | ELEC PUBLIC WORKS BUILDING            | 03/05/2024   | 03/15/2024 | 322.00     | 101-43100-381 |
| 03/14/2024                                     | 2747700 MA | 1   | Invoice | ELEC SW SIREN                         | 03/05/2024   | 03/15/2024 | 72.00      | 101-42500-381 |
| 03/14/2024                                     | 2764400 MA | 1   | Invoice | ELEC NW LIFT STATION                  | 03/05/2024   | 03/15/2024 | 459.00     | 602-49450-381 |
| 03/14/2024                                     | 2767800 MA | 1   | Invoice | ELEC CEMETERY FLAG LIGHT              | 03/05/2024   | 03/15/2024 | 61.00      | 235-49010-381 |
| 03/14/2024                                     | 2777600 MA | 1   | Invoice | ELEC LIBRARY                          | 03/05/2024   | 03/15/2024 | 292.00     | 211-45500-381 |
| 03/14/2024                                     | 3036800 MA | 1   | Invoice | ELEC FIRE HALL                        | 03/05/2024   | 03/15/2024 | 158.00     | 101-42200-381 |
| 03/14/2024                                     | 3038100 MA | 1   | Invoice | ELEC CITY HALL/COUNCIL                | 03/05/2024   | 03/15/2024 | 143.00     | 101-41500-381 |
| 03/14/2024                                     | 3038100 MA | 2   | Invoice | ELEC CITY HALL/ADMIN                  | 03/05/2024   | 03/15/2024 | 143.00     | 101-41500-381 |
| 03/14/2024                                     | 3038100 MA | 3   | Invoice | ELEC CITY HALL/PD                     | 03/05/2024   | 03/15/2024 | 143.00     | 101-42100-381 |
| 03/14/2024                                     | 3041300 MA | 1   | Invoice | ELEC WEDGEWOOD PARK                   | 03/05/2024   | 03/15/2024 | 54.00      | 225-45200-381 |
| 03/14/2024                                     | 3042300 MA | 1   | Invoice | ELEC WATER TOWER                      | 03/05/2024   | 03/15/2024 | 218.00     | 601-49400-381 |
| 03/14/2024                                     | 3043900 MA | 1   | Invoice | ELEC BIKE TRAIL                       | 03/05/2024   | 03/15/2024 | 69.00      | 225-45200-381 |
| 03/14/2024                                     | 3274000 MA | 1   | Invoice | ELEC 6TH ST SW LIGHTS                 | 03/05/2024   | 03/15/2024 | 96.35      | 101-43100-381 |
| 03/14/2024                                     | 3274100 MA | 1   | Invoice | ELEC 4TH ST SW LIGHTS                 | 03/05/2024   | 03/15/2024 | 113.98     | 101-43100-381 |
| 03/14/2024                                     | 3274200 MA | 1   | Invoice | ELEC 2ND ST SW LIGHTS                 | 03/05/2024   | 03/15/2024 | 91.52      | 101-43100-381 |
| 03/14/2024                                     | 3274300 MA | 1   | Invoice | ELEC 1ST ST SW LIGHTS                 | 03/05/2024   | 03/15/2024 | 82.16      | 101-43100-381 |
| 03/14/2024                                     | 3333200 MA | 1   | Invoice | ELEC ECKSTEIN TENNIS COURT            | 03/05/2024   | 03/15/2024 | 74.00      | 225-45200-381 |
| Total 106161 PEOPLE'S ENERGY COOPERATIVE:      |            |     |         |                                       |              |            | 9,574.01   |               |
| <b>651 PITNEY BOWES GLOBAL FINANCIAL SERV.</b> |            |     |         |                                       |              |            |            |               |
| 04/02/2024                                     | 3106604351 | 1   | Invoice | LEASE POSTAGE MACHINE                 | 03/27/2024   | 04/03/2024 | 159.57     | 101-41500-401 |
| Total 651 PITNEY BOWES GLOBAL FINANCIAL SERV.: |            |     |         |                                       |              |            | 159.57     |               |
| <b>105272 PLAINVIEW LAWN &amp; SNOW</b>        |            |     |         |                                       |              |            |            |               |
| 03/19/2024                                     | 9846       | 1   | Invoice | OPEN & CLOSE MARY WEHRS               | 02/21/2024   | 03/21/2024 | 670.00     | 235-49010-401 |
| 03/27/2024                                     | 9849       | 1   | Invoice | OPEN & CLOSE/D. SLOAN                 | 03/26/2024   | 03/28/2024 | 670.00     | 235-49010-401 |
| Total 105272 PLAINVIEW LAWN & SNOW:            |            |     |         |                                       |              |            | 1,340.00   |               |
| <b>104365 PLAINVIEW LIONS CLUB</b>             |            |     |         |                                       |              |            |            |               |
| 04/03/2024                                     | DEC 2023   | 1   | Invoice | 2023 CITY CONTRIBUTION TO OLDE FASHIO | 04/03/2024   | 04/03/2024 | 1,000.00   | 101-49300-423 |
| Total 104365 PLAINVIEW LIONS CLUB:             |            |     |         |                                       |              |            | 1,000.00   |               |
| <b>239 PLAINVIEW NEWS</b>                      |            |     |         |                                       |              |            |            |               |
| 03/19/2024                                     | 77528      | 1   | Invoice | 2024 BUDGET SUMMARY PUBLICATION       | 02/01/2024   | 02/01/2024 | 271.88     | 101-41500-343 |
| 03/19/2024                                     | 77561      | 1   | Invoice | SUMMER JOBS-PLV POOL                  | 02/06/2024   | 02/06/2024 | 132.00     | 225-45128-343 |
| 03/19/2024                                     | 77632      | 1   | Invoice | SUMMER JOBS-PLV POOL                  | 02/16/2024   | 02/16/2024 | 132.00     | 225-45128-343 |
| 04/03/2024                                     | 77858      | 1   | Invoice | ADVERTISE/EQUALIZATION & APPEAL       | 03/12/2024   | 04/03/2024 | 154.00     | 101-41500-343 |
| 04/03/2024                                     | 77858      | 2   | Invoice | ADVERTISE/SEASONAL HELP-PW PARKS      | 03/12/2024   | 04/03/2024 | 132.00     | 225-45200-343 |
| 04/03/2024                                     | 77900      | 1   | Invoice | ADVERTISE/ORDINANCE NO. 2024-02       | 03/14/2024   | 04/03/2024 | 42.21      | 101-41500-343 |
| 04/03/2024                                     | 77933      | 1   | Invoice | ADVERTISE/EQUALIZATION & APPEAL       | 03/19/2024   | 04/03/2024 | 154.00     | 101-41500-343 |
| 04/03/2024                                     | 77933      | 2   | Invoice | ADVERTISE/SEASONAL HELP-PW PARKS      | 03/19/2024   | 04/03/2024 | 132.00     | 225-45200-343 |
| 04/03/2024                                     | 77963      | 1   | Invoice | ADVERTISE/ORDINANCE NO. 2024-02       | 03/21/2024   | 04/03/2024 | 42.21      | 101-41500-343 |
| 04/03/2024                                     | 78036      | 1   | Invoice | ADVERTISE/STORM SPOTTER TRAINING      | 03/28/2024   | 04/03/2024 | 330.00     | 101-42200-343 |
| Total 239 PLAINVIEW NEWS:                      |            |     |         |                                       |              |            | 1,522.30   |               |
| <b>238 PLAINVIEW PARTS HOUSE</b>               |            |     |         |                                       |              |            |            |               |
| 03/21/2024                                     | 1120       | 1   | Invoice | WINDSHIELD WASH                       | 02/21/2024   | 02/21/2024 | 8.98       | 101-42100-221 |
| 03/21/2024                                     | 723368     | 1   | Invoice | 80W-90 QT-SWEEPER                     | 02/01/2024   | 02/01/2024 | 14.66      | 101-43100-221 |



| Input Date                             | Invoice      | Seq | Type    | Description                              | Invoice Date | Due Date   | Total Cost | GL Account    |
|----------------------------------------|--------------|-----|---------|------------------------------------------|--------------|------------|------------|---------------|
| 03/21/2024                             | 723454       | 1   | Invoice | FLUID FILTER, SEAL FILTER, CABLE TIE-STE | 02/02/2024   | 02/02/2024 | 149.86     | 101-43100-221 |
| 03/21/2024                             | 724297       | 1   | Invoice | OIL FILTER, OIL-BUCKET TRUCK             | 02/16/2024   | 02/16/2024 | 80.59      | 101-43100-221 |
| 03/21/2024                             | 724708       | 1   | Invoice | COUPLER, FLEXZILLA, SEAL TAPE-FIRE HAL   | 02/23/2024   | 02/23/2024 | 198.76     | 101-42200-223 |
| 03/21/2024                             | 724748       | 1   | Invoice | COUPLER, ADAPTER, FLEXZILLA              | 02/23/2024   | 02/23/2024 | 27.96      | 101-43100-217 |
| 03/21/2024                             | 725055       | 1   | Invoice | RADIAL SEAL FILTER                       | 02/29/2024   | 02/29/2024 | 43.41      | 101-43100-217 |
| Total 238 PLAINVIEW PARTS HOUSE:       |              |     |         |                                          |              |            | 524.22     |               |
| <b>240 PLAINVIEW POSTMASTER</b>        |              |     |         |                                          |              |            |            |               |
| 04/02/2024                             | APRIL 2024   | 1   | Invoice | UTILITY BILLING                          | 04/02/2024   | 04/02/2024 | 240.56     | 601-49400-322 |
| 04/02/2024                             | APRIL 2024   | 2   | Invoice | UTILITY BILLING                          | 04/02/2024   | 04/02/2024 | 240.55     | 602-49450-322 |
| Total 240 PLAINVIEW POSTMASTER:        |              |     |         |                                          |              |            | 481.11     |               |
| <b>106442 PRESTIGE PLUMBING LLC</b>    |              |     |         |                                          |              |            |            |               |
| 03/26/2024                             | 2400114      | 1   | Invoice | REPAIRS MEN'S BATHROOM/EASTWOOD PA       | 03/21/2024   | 03/28/2024 | 206.40     | 225-45200-223 |
| 03/26/2024                             | 2400115      | 1   | Invoice | REPAIR WATER HEATER/AMBULANCE BUIL       | 03/21/2024   | 03/28/2024 | 345.60     | 101-41500-227 |
| Total 106442 PRESTIGE PLUMBING LLC:    |              |     |         |                                          |              |            | 552.00     |               |
| <b>105152 PURCHASE POWER</b>           |              |     |         |                                          |              |            |            |               |
| 03/19/2024                             | 0602-5906 3/ | 1   | Invoice | LATE FEE - CHECK #52410 DELAYED IN MAI   | 03/11/2024   | 03/11/2024 | 55.49      | 101-41500-322 |
| Total 105152 PURCHASE POWER:           |              |     |         |                                          |              |            | 55.49      |               |
| <b>105845 RAHMAN HEATING, AC &amp;</b> |              |     |         |                                          |              |            |            |               |
| 03/27/2024                             | 24666-1      | 1   | Invoice | AC MAINTENANCE, FILTER/FIRE HALL         | 03/21/2024   | 03/28/2024 | 34.53      | 101-42200-223 |
| 04/03/2024                             | 24688-1      | 1   | Invoice | FILTERS/PW                               | 03/29/2024   | 04/03/2024 | 180.00     | 101-43100-223 |
| Total 105845 RAHMAN HEATING, AC &:     |              |     |         |                                          |              |            | 214.53     |               |
| <b>106835 RAINBOW BOOK COMPANY</b>     |              |     |         |                                          |              |            |            |               |
| 03/27/2024                             | 242463       | 1   | Invoice | BOOKS/LIBRARY                            | 03/07/2024   | 03/28/2024 | 378.28     | 211-45500-592 |
| Total 106835 RAINBOW BOOK COMPANY:     |              |     |         |                                          |              |            | 378.28     |               |
| <b>268 SELCO</b>                       |              |     |         |                                          |              |            |            |               |
| 03/27/2024                             | 52091        | 1   | Invoice | WEBSITE HOSTING/LIBRARY                  | 02/22/2024   | 03/28/2024 | 230.00     | 211-45500-418 |
| 03/27/2024                             | 52130        | 1   | Invoice | COLIBRI BOOK COVERS/LIBRARY              | 03/04/2024   | 03/28/2024 | 1,683.99   | 211-45500-201 |
| 03/27/2024                             | 52177        | 1   | Invoice | ILS PACKAGE, PC SUPPORT/LIBRARY          | 03/05/2024   | 03/28/2024 | 431.69     | 211-45500-418 |
| 03/27/2024                             | 52217        | 1   | Invoice | PC MANAGEMENT-ENVISIONWARE/LIBRAR        | 03/14/2024   | 03/28/2024 | 259.52     | 211-45500-418 |
| 03/27/2024                             | 52233        | 1   | Invoice | BARCODES/LIBRARY                         | 03/18/2024   | 03/28/2024 | 75.80      | 211-45500-201 |
| Total 268 SELCO:                       |              |     |         |                                          |              |            | 2,681.00   |               |
| <b>106012 SEMLM</b>                    |              |     |         |                                          |              |            |            |               |
| 04/02/2024                             | 4/2/24       | 1   | Invoice | ANNUAL DUES                              | 04/02/2024   | 04/03/2024 | 50.00      | 101-41500-433 |
| Total 106012 SEMLM:                    |              |     |         |                                          |              |            | 50.00      |               |
| <b>106504 SEVERSON, TRISTAN</b>        |              |     |         |                                          |              |            |            |               |
| 03/15/2024                             | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING                  | 03/05/2024   | 03/15/2024 | 32.00      | 101-41410-103 |
| 03/15/2024                             | 3/5/24 PNP E | 2   | Invoice | HEAD ELECTION JUDGE                      | 03/05/2024   | 03/15/2024 | 184.00     | 101-41410-103 |
| 03/15/2024                             | 3/5/24 PNP E | 3   | Invoice | MILEAGE ELECTIONS                        | 03/05/2024   | 03/15/2024 | 6.70       | 101-41410-331 |
| Total 106504 SEVERSON, TRISTAN:        |              |     |         |                                          |              |            | 222.70     |               |

| Input Date                                     | Invoice      | Seq | Type    | Description                          | Invoice Date | Due Date   | Total Cost | GL Account    |
|------------------------------------------------|--------------|-----|---------|--------------------------------------|--------------|------------|------------|---------------|
| <b>106770 SZYMANSKI, LOGAN</b>                 |              |     |         |                                      |              |            |            |               |
| 03/21/2024                                     | 1/3/24 GYM   | 1   | Invoice | JANUARY 2024 GYM MEMBERSHIP          | 03/04/2024   | 03/04/2024 | 32.21      | 101-42100-305 |
| 03/21/2024                                     | 1/3/24 GYM   | 2   | Invoice | FEBRUARY 2024 GYM MEMBERSHIP         | 03/04/2024   | 03/04/2024 | 32.21      | 101-42100-305 |
| 03/21/2024                                     | 1/3/24 GYM   | 3   | Invoice | MARCH 2024 GYM MEMBERSHIP            | 03/04/2024   | 03/04/2024 | 32.21      | 101-42100-305 |
| Total 106770 SZYMANSKI, LOGAN:                 |              |     |         |                                      |              |            | 96.63      |               |
| <b>106668 TANGEN, ROBERT</b>                   |              |     |         |                                      |              |            |            |               |
| 03/15/2024                                     | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING              | 03/05/2024   | 03/15/2024 | 26.00      | 101-41410-103 |
| 03/15/2024                                     | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                       | 03/05/2024   | 03/15/2024 | 91.00      | 101-41410-103 |
| Total 106668 TANGEN, ROBERT:                   |              |     |         |                                      |              |            | 117.00     |               |
| <b>503 TANGEN, SUE</b>                         |              |     |         |                                      |              |            |            |               |
| 03/15/2024                                     | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING              | 03/05/2024   | 03/15/2024 | 26.00      | 101-41410-103 |
| 03/15/2024                                     | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                       | 03/05/2024   | 03/15/2024 | 185.25     | 101-41410-103 |
| 03/15/2024                                     | 3/5/24 PNP E | 3   | Invoice | ELECTION JUDGE MILEAGE               | 03/05/2024   | 03/15/2024 | 30.15      | 101-41410-331 |
| Total 503 TANGEN, SUE:                         |              |     |         |                                      |              |            | 241.40     |               |
| <b>716 THREE RIVERS COMMUNITY ACTION</b>       |              |     |         |                                      |              |            |            |               |
| 04/03/2024                                     | MARCH 202    | 1   | Invoice | TRANSIT BUS FEES                     | 03/31/2024   | 04/03/2024 | 965.00     | 101-41500-317 |
| Total 716 THREE RIVERS COMMUNITY ACTION:       |              |     |         |                                      |              |            | 965.00     |               |
| <b>104900 TOMS LAWN &amp; CLEANING SERVICE</b> |              |     |         |                                      |              |            |            |               |
| 03/12/2024                                     | 444          | 1   | Invoice | CLEANING/LIBRARY                     | 02/29/2024   | 03/14/2024 | 770.00     | 211-45500-401 |
| Total 104900 TOMS LAWN & CLEANING SERVICE:     |              |     |         |                                      |              |            | 770.00     |               |
| <b>106713 TRADUP, JOAN</b>                     |              |     |         |                                      |              |            |            |               |
| 03/15/2024                                     | 3/5/24 PNP E | 1   | Invoice | ELECTION JUDGE TRAINING              | 03/05/2024   | 03/15/2024 | 26.00      | 101-41410-103 |
| 03/15/2024                                     | 3/5/24 PNP E | 2   | Invoice | ELECTION JUDGE                       | 03/05/2024   | 03/15/2024 | 91.00      | 101-41410-103 |
| 03/15/2024                                     | 3/5/24 PNP E | 3   | Invoice | MILEAGE-TRAINING                     | 03/05/2024   | 03/15/2024 | 28.94      | 101-41410-331 |
| Total 106713 TRADUP, JOAN:                     |              |     |         |                                      |              |            | 145.94     |               |
| <b>104321 UNIVERSAL TRUCK EQUIPMENT INC</b>    |              |     |         |                                      |              |            |            |               |
| 03/26/2024                                     | 62973        | 1   | Invoice | PLOW LIGHTS/SNOW                     | 03/22/2024   | 03/28/2024 | 231.25     | 101-43125-221 |
| Total 104321 UNIVERSAL TRUCK EQUIPMENT INC:    |              |     |         |                                      |              |            | 231.25     |               |
| <b>106785 US INTERNET CORP.</b>                |              |     |         |                                      |              |            |            |               |
| 04/03/2024                                     | 4398104      | 1   | Invoice | MONTHLY EMAIL SPAM FILTERING/ADMIN   | 03/31/2024   | 04/03/2024 | 31.50      | 101-41500-309 |
| Total 106785 US INTERNET CORP.:                |              |     |         |                                      |              |            | 31.50      |               |
| <b>105461 VISA/TCM BANK N.A.</b>               |              |     |         |                                      |              |            |            |               |
| 03/12/2024                                     | #0165 MARC   | 1   | Invoice | AMAZON-PAPER/LIBRARY                 | 03/03/2024   | 03/14/2024 | 49.16      | 211-45500-201 |
| 03/12/2024                                     | #0165 MARC   | 2   | Invoice | OVERDRIVE-BOOKS/LIBRARY              | 03/03/2024   | 03/14/2024 | 51.00      | 211-45500-592 |
| 03/12/2024                                     | #6188 MARC   | 1   | Invoice | AMAZON-4 WAY KEY SET/PW              | 03/03/2024   | 03/14/2024 | 15.98      | 101-43100-217 |
| 03/12/2024                                     | #6188 MARC   | 2   | Invoice | AMAZON-DIVING BOARD RESURFACING KIT  | 03/03/2024   | 03/14/2024 | 74.99      | 225-45128-221 |
| 03/12/2024                                     | #6188 MARC   | 3   | Invoice | AMAZON-POOL PAINT                    | 03/03/2024   | 03/14/2024 | 140.00     | 225-45128-221 |
| 03/12/2024                                     | #6188 MARC   | 4   | Invoice | AMAZON-POLY FUNNEL/PW                | 03/03/2024   | 03/14/2024 | 52.00      | 101-43100-217 |
| 03/12/2024                                     | #6196 MARC   | 1   | Invoice | NORTHERN TOOL EQUIP-MAGNETIC TOOL,   | 03/03/2024   | 03/14/2024 | 83.98      | 101-43100-221 |
| 03/12/2024                                     | #6196 MARC   | 2   | Invoice | MENARDS-PAPER TOWELS/PW              | 03/03/2024   | 03/14/2024 | 38.97      | 101-43100-211 |
| 03/12/2024                                     | #6196 MARC   | 3   | Invoice | MENARDS-SHOVELS, RAKE, FILTERS, TAPE | 03/03/2024   | 03/14/2024 | 138.44     | 101-43100-217 |
| 03/12/2024                                     | #6196 MARC   | 4   | Invoice | MENARDS-REBATE/PW                    | 03/03/2024   | 03/14/2024 | 27.49      | 101-43100-217 |

| Input Date                               | Invoice      | Seq | Type    | Description                           | Invoice Date | Due Date   | Total Cost | GL Account    |
|------------------------------------------|--------------|-----|---------|---------------------------------------|--------------|------------|------------|---------------|
| 03/12/2024                               | #6196 MARC   | 5   | Invoice | RED WING SHOE STORE-BOOTS & CLEAN     | 03/03/2024   | 03/14/2024 | 127.14     | 602-49450-417 |
| 03/12/2024                               | #6196 MARC   | 6   | Invoice | BRUNT WORKWEAR-BOOTS S. LARSON        | 03/03/2024   | 03/14/2024 | 142.94     | 602-49450-417 |
| 03/12/2024                               | #6840 MARC   | 1   | Invoice | MAURICES-RETURN SHIRT C. KUJATH       | 03/03/2024   | 03/14/2024 | 9.95       | 101-41500-417 |
| 03/12/2024                               | #6840 MARC   | 2   | Invoice | MAURICES-SHIRT C. KUJATH              | 03/03/2024   | 03/14/2024 | 8.22       | 101-41500-417 |
| 03/12/2024                               | #6840 MARC   | 3   | Invoice | COSTCO-CLEANING SUPPLIES/ADMIN        | 03/03/2024   | 03/14/2024 | 120.72     | 101-41500-211 |
| 03/12/2024                               | #6840 MARC   | 4   | Invoice | COSTCO-NAPKINS/ADMIN                  | 03/03/2024   | 03/14/2024 | 11.89      | 101-41500-217 |
| 03/12/2024                               | #6840 MARC   | 5   | Invoice | COSTCO-FOOD FOR ELECTIONS (PNP 3/5/2  | 03/03/2024   | 03/14/2024 | 77.34      | 101-41410-437 |
| 03/12/2024                               | #6840 MARC   | 6   | Invoice | ZOOM-SUBSCRIPTION C. KUJATH           | 03/03/2024   | 03/14/2024 | 159.90     | 101-41500-433 |
| 03/12/2024                               | #6840 MARC   | 7   | Invoice | ADOBE/C. KUJATH                       | 03/03/2024   | 03/14/2024 | 21.46      | 101-41500-433 |
| 03/14/2024                               | #6998 MARC   | 1   | Invoice | MICROSOFT-ONLINE SERVICES/PD          | 03/03/2024   | 03/14/2024 | 17.71      | 101-42100-309 |
| 03/14/2024                               | #6998 MARC   | 2   | Invoice | HOSTGATOR.COM-WEEBLY/PD               | 03/03/2024   | 03/14/2024 | 8.99       | 101-42100-321 |
| 03/14/2024                               | #6998 MARC   | 3   | Invoice | AMAZON-SHIRTS A.MCGRAW UNIFORM/PD     | 03/03/2024   | 03/14/2024 | 62.58      | 101-42100-417 |
| 03/14/2024                               | #6998 MARC   | 4   | Invoice | DRURY PLAZA HOTEL-L. SZYMANSKI DMT S  | 03/03/2024   | 03/14/2024 | 166.85     | 101-42100-331 |
| 03/14/2024                               | #7798 MARC   | 1   | Invoice | LYONS OIL-BEVERAGES FOR TRAINING/PD   | 03/03/2024   | 03/14/2024 | 28.31      | 101-42100-331 |
| 03/14/2024                               | #7798 MARC   | 2   | Invoice | APPLE.COM/PD                          | 03/03/2024   | 03/14/2024 | .99        | 101-42100-321 |
| 03/14/2024                               | #7798 MARC   | 3   | Invoice | TEXAS ROADHOUSE-A. FERGUSON MEAL F    | 03/03/2024   | 03/14/2024 | 36.28      | 101-42100-331 |
| 03/14/2024                               | #7798 MARC   | 4   | Invoice | CULVER'S-A. FERGUSON MEAL FOR DMT S   | 03/03/2024   | 03/14/2024 | 9.44       | 101-42100-331 |
| 03/14/2024                               | #7798 MARC   | 5   | Invoice | DOUBLETREE HOTEL-A. FERGUSON FOR D    | 03/03/2024   | 03/14/2024 | 134.65     | 101-42100-331 |
| 03/14/2024                               | #7798 MARC   | 6   | Invoice | USPS-POSTAGE/PD                       | 03/03/2024   | 03/14/2024 | 10.40      | 101-42100-322 |
| 03/14/2024                               | #7798 MARC   | 7   | Invoice | USPS-POSTAGE/PD                       | 03/03/2024   | 03/14/2024 | 5.10       | 101-42100-322 |
| 03/14/2024                               | #7798 MARC   | 8   | Invoice | AMAZON-SHIRTS A.MCGRAW UNIFORM/PD     | 03/03/2024   | 03/14/2024 | 29.99      | 101-42100-417 |
| 03/14/2024                               | #7798 MARC   | 9   | Invoice | HUSKY LINERS-FLOOR MATS/PD            | 03/03/2024   | 03/14/2024 | 150.31     | 101-42100-221 |
| 03/14/2024                               | #7798 MARC   | 10  | Invoice | HAIX-SHOES UNIFORM A. STONING/PD      | 03/03/2024   | 03/14/2024 | 199.00     | 101-42100-417 |
| 03/14/2024                               | #7798 MARC   | 11  | Invoice | AMAZON-WOUND CARE KITS/PD             | 03/03/2024   | 03/14/2024 | 56.08      | 101-42100-406 |
| 03/14/2024                               | #7798 MARC   | 12  | Invoice | VISTAPRINT-MUGS/PD                    | 03/03/2024   | 03/14/2024 | 97.80      | 101-42100-201 |
| 03/14/2024                               | #7798 MARC   | 13  | Invoice | DRURY PLAZA HOTEL-J. PRIETO DMT SCHO  | 03/03/2024   | 03/14/2024 | 166.85     | 101-42100-331 |
| 03/14/2024                               | #7798 MARC   | 14  | Invoice | AMAZON-SHARPIES/PD                    | 03/03/2024   | 03/14/2024 | 5.94       | 101-42100-201 |
| 03/14/2024                               | #7798 MARC   | 15  | Invoice | US FLEET TRACKING-MONTHLY SERVICE/P   | 03/03/2024   | 03/14/2024 | 59.90      | 101-42100-309 |
| 03/14/2024                               | #7798 MARC   | 16  | Invoice | AMAZON-PRINTER CLEANER SHEETS/PD      | 03/03/2024   | 03/14/2024 | 13.99      | 101-42100-201 |
| 03/14/2024                               | #7798 MARC   | 17  | Invoice | AMAZON-SHIRTS A.MCGRAW UNIFORM/PD     | 03/03/2024   | 03/14/2024 | 82.88      | 101-42100-417 |
| 03/14/2024                               | #7798 MARC   | 18  | Invoice | AMAZON-MEDICAL SUPPLIES FOR SQUADS/   | 03/03/2024   | 03/14/2024 | 154.06     | 101-42100-406 |
| 03/14/2024                               | #7798 MARC   | 19  | Invoice | AMAZON-MEDICAL SUPPLIES FOR SQUADS/   | 03/03/2024   | 03/14/2024 | 63.83      | 101-42100-406 |
| 03/18/2024                               | VISA-VICKI # | 1   | Invoice | RENEW MWGFOA MEMBERSHIP               | 03/03/2024   | 03/27/2024 | 70.00      | 101-41500-433 |
| 03/18/2024                               | VISA-VICKI # | 2   | Invoice | REDCROSS LIFE GUARD TRAINING FACILITY | 03/03/2024   | 03/27/2024 | 300.00     | 225-45128-331 |
| Total 105461 VISA/TCM BANK N.A.:         |              |     |         |                                       |              |            | 3,208.62   |               |
| <b>307 WABASHA COUNTY AUDITOR/TREAS.</b> |              |     |         |                                       |              |            |            |               |
| 03/19/2024                               | 0410307241   | 1   | Invoice | 2023 AUDIT CONFIRMATION               | 03/07/2024   | 03/07/2024 | 60.00      | 101-41500-310 |
| 03/14/2024                               | 091-030124-  | 1   | Invoice | MARCH 2024 LEGAL SERVICES CONTRACT    | 03/08/2024   | 03/14/2024 | 1,800.00   | 101-42100-304 |
| 04/03/2024                               | 201-032024-  | 1   | Invoice | CIS NETMOTION SUBSCRIPTION, MAINTEN   | 03/20/2024   | 04/03/2024 | 1,367.37   | 101-42100-309 |
| Total 307 WABASHA COUNTY AUDITOR/TREAS.: |              |     |         |                                       |              |            | 3,227.37   |               |
| <b>105600 WEX BANK</b>                   |              |     |         |                                       |              |            |            |               |
| 03/14/2024                               | 95583446     | 1   | Invoice | FUEL/POLICE DEPT.                     | 02/29/2024   | 03/14/2024 | 1,592.58   | 101-42100-212 |
| Total 105600 WEX BANK:                   |              |     |         |                                       |              |            | 1,592.58   |               |
| Grand Totals:                            |              |     |         |                                       |              |            | 196,427.01 |               |

| GL Period     | Amount     |
|---------------|------------|
| 12/23         | 1,000.00   |
| 04/24         | 120,753.85 |
| 03/24         | 74,673.16  |
| Grand Totals: | 196,427.01 |

|                               |          |
|-------------------------------|----------|
| Vendor number hash:           | 12543209 |
| Vendor number hash - split:   | 21334720 |
| Total number of invoices:     | 188      |
| Total number of transactions: | 282      |

| Terms Description | Invoice Amount | Discount Amount | Net Invoice Amount |
|-------------------|----------------|-----------------|--------------------|
| Open Terms        | 196,427.01     | .00             | 196,427.01         |
| Grand Totals:     | 196,427.01     | .00             | 196,427.01         |

Report Criteria:  
[Report].GL Account = {<>} "10121709"

# PLAINVIEW

## CITY COUNCIL ACTION



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| <b>AGENDA ITEM:</b> Permits/Licenses/Donations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>AGENDA SECTION:</b> Consent |
| <b>PREPARED BY:</b> Carol Kujath, City Clerk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>AGENDA NO. 5.C.</b>         |
| <b>ATTACHMENTS:</b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>APPROVED BY:</b>            |
| <b>RECOMMENDED ACTION:</b> <ol style="list-style-type: none"><li>1. <b>Motion</b> to approve Temporary On-Sale Liquor License for St. Joachim Church on 9/28/24 through 9/29/24.</li><li>2. <b>Motion</b> to approve Loudspeaker Permit for St. Joachim Church on 9/28/24 through 9/29/24.</li><li>3. <b>Motion</b> to approve Gambling Permit Application for St. Joachim Church for 9/28/24 through 9/29/24.</li><li>4. <b>Motion</b> to approve the extension request for Permit PL23-234 for Hail Pro (Julie Danckwart).</li></ol> |                                |

### SUMMARY

St. Joachim's Catholic Church has applied for a Temporary On-Sale Liquor License, Loudspeaker, and Gambling permit for their annual Fall Festival, which will take place September 28, through September 29, 2024.

The City received a request from Hail Pro to extend the Julie Danckwart building permit that was issued on September 1, 2023. The reroof project hasn't been done yet.

# BUILDING PERMIT REPORT

April 2024

## Permit Number & Applicant

|                                                                                            |                                                     |                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>24819014</b><br><b>Brent McNallan</b><br><b>Construction</b><br><b>(Diane McNallan)</b> | 340 5 <sup>th</sup> St SW –<br>Porch/Sunroom/Garage | <b>Value:</b> \$165,000.00<br><b>Total Fee:</b> \$579.88<br><b>Permit Fee:</b> \$257.50<br><b>Plan Check Fee:</b> \$167.38<br><b>State Surcharge:</b> \$25.00<br><b>Mechanical:</b> \$30.00<br><b>Refundable Deposit:</b> \$100.00 |
| <b>24819024</b><br><b>B&amp;C Plumbing/Heating</b><br><b>(AGI Properties)</b>              | 370 5 <sup>th</sup> St SW – Water Heater            | <b>Value:</b> \$1,500.00<br><b>Total Fee:</b> \$35.00<br><b>Permit Fee:</b> \$34.00<br><b>State Surcharge:</b> \$1.00                                                                                                              |
| <b>PL23-MISC</b><br><b>Andrew Hoffman</b><br><b>(Tonya Booker(Laden))</b>                  | 540 2 <sup>nd</sup> Ave SW – Fence                  | <b>Value:</b> \$8,000.00<br><b>Total Fee:</b> \$25.00<br><b>Permit Fee:</b> \$25.00                                                                                                                                                |
| <b>24819026</b><br><b>Schad Tracy Signs</b><br><b>(KBS Companies)</b>                      | 865 Enterprise Dr SW – Sign                         | <b>Value:</b> \$7,000.00<br><b>Total Fee:</b> \$195.41<br><b>Permit Fee:</b> \$55.70<br><b>Plan Check Fee:</b> \$36.21<br><b>State Surcharge:</b> \$3.50<br><b>Refundable Deposit:</b> \$100.00                                    |
| <b>24819027</b><br><b>Curtis Appel</b>                                                     | 325 4 <sup>th</sup> St SW – Addition                | <b>Value:</b> \$9,000.00<br><b>Total Fee:</b> \$214.89<br><b>Permit Fee:</b> \$66.90<br><b>Plan Check Fee:</b> \$43.49<br><b>State Surcharge:</b> \$4.50<br><b>Refundable Deposit:</b> \$100.00                                    |
| <b>24819028</b><br><b>Greg Speedling Contracting</b><br><b>(Heidi Loftus)</b>              | 420 7 <sup>th</sup> St SW – Reroof                  | <b>Value:</b> \$13,000.00<br><b>Total Fee:</b> \$60.00<br><b>Permit Fee:</b> \$59.00<br><b>State Surcharge:</b> \$1.00                                                                                                             |
| <b>PL24-MISC</b><br><b>American Fence Co.</b><br><b>(Marsha O'Connor)</b>                  | 725 2 <sup>nd</sup> Ave NE – Fence                  | <b>Value:</b> \$3,400.00<br><b>Total Fee:</b> \$25.00<br><b>Permit Fee:</b> \$25.00                                                                                                                                                |
| <b>24819029</b><br><b>Joe Schmit</b>                                                       | 145 2 <sup>nd</sup> St NE – Reroof                  | <b>Value:</b> \$15,000.00<br><b>Total Fee:</b> \$60.00<br><b>Permit Fee:</b> \$59.00<br><b>State Surcharge:</b> \$1.00                                                                                                             |

# BUILDING PERMIT REPORT

April 2024

**PL24-MISC**  
**American Fence Co.**  
**(Megan Dahling)**

719 1<sup>st</sup> St NW – Fence

**Value:** \$8,152.34  
**Total Fee:** \$25.00  
**Permit Fee:** \$25.00

**24819030**  
**Haley Comfort Systems**  
**(Bob Haley)**

515 4<sup>th</sup> Ave NE – Water Heater

**Value:** \$2,300.00  
**Total Fee:** \$35.00  
**Permit Fee:** \$34.00  
**State Surcharge:** \$1.00

**24819031**  
**B & C Plumbing & Heating**  
**(John Fuchs)**

605 3<sup>rd</sup> Ave NE – Water Heater

**Value:** \$1,500.00  
**Total Fee:** \$35.00  
**Permit Fee:** \$34.00  
**State Surcharge:** \$1.00

**24819032**  
**Priority Construction**  
**(Eric Tibor)**

410 3<sup>rd</sup> Ave NE – Reside

**Value:** \$20,000.00  
**Total Fee:** \$60.00  
**Permit Fee:** \$59.00  
**State Surcharge:** \$1.00

**24819033**  
**Tonna Mechanical**  
**(Green Prairie**  
**Rehabilitation Center**

810 2<sup>nd</sup> Ave NW – Water Heater

**Value:** \$2,900.00  
**Total Fee:** \$35.00  
**Permit Fee:** \$34.00  
**State Surcharge:** \$1.00

**24819034**  
**Priority Construction**  
**(Zach Sylvester)**

709 1<sup>st</sup> St NW – Reside

**Value:** \$14,000.00  
**Total Fee:** \$60.00  
**Permit Fee:** \$59.00  
**State Surcharge:** \$1.00

**24819035**  
**Priority Construction**  
**(Halle Hubbard)**

711 1<sup>st</sup> St NW – Reside

**Value:** \$10,000.00  
**Total Fee:** \$60.00  
**Permit Fee:** \$59.00  
**State Surcharge:** \$1.00

**Value:** \$  
**Total Fee:**  
**Permit Fee:**  
**State Surcharge:**

**Value:** \$  
**Total Fee:**  
**Permit Fee:**  
**Plan Check Fee:**

# PLAINVIEW

## CITY COUNCIL ACTION



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                        |                                    |                        |         |
|------------------------------------------------------------------------|------------------------------------|------------------------|---------|
| <b>AGENDA ITEM:</b>                                                    | Dept. Head Reports & Board Minutes | <b>AGENDA SECTION:</b> | Consent |
| <b>PREPARED BY:</b>                                                    | David Todd, City Administrator     | <b>AGENDA NO.</b>      | 5.D.    |
| <b>ATTACHMENTS:</b>                                                    | Department Head Reports            | <b>APPROVED BY:</b>    | dt      |
| <b>RECOMMENDED ACTION:</b> <b>Motion</b> to accept Department reports. |                                    |                        |         |



## **MONTHLY REPORT OF FINANCE DIRECTOR**

**March, 2024**

### **Routine Work/General Items**

- Processed bi-weekly payroll and all duties related to payroll, benefits and personnel administration.
- Liability & Work Comp and Unemployment Insurance Claims
- Provide financial information and assistance as needed to department
- Provide software support for financial/utility billing/xpress bill pay systems
- Work with DataSmart – IT/Network Issues
- Journal Entries to record payments, receipts, adjustments
- Code invoices for payment
- Dept. Budget Reports
- Investments Redeemed/Purchased
- Assist in front office as needed
- Monthly Financial Processes-Bank recs, account reconciliations/fund cash balances, cash allocations
- Assist City Administrator
- Finance Issues/Current Development Projects

### **Activities**

- Utility Billing-New & Terminated Services, Customer Inquiries, Monthly Billing Process, Delinquent Accounts, Meter Changes & Issues
- Work with City Attorney to amend Cabin Coffee's commercial loans
- 2023 Budget Amendments
- 2023 year-end process/audit preparation.

### **Projects**

- Continued water meter changeout program started in March, 2021—coordinating with Public Works. Project will continue over multiple years. We will be running two software systems for meter reading and billing until the entire city is converted to the new meters. By the end of March 2024, 623 new meters have been installed.
- Future projects:
  - File/Organize Financial/Personnel Records
  - Review utility billing, disconnect and write-off procedures/policies/clean-up utility billing A/R

### **Reports**

- Monthly Department of Labor Report
- Monthly Sales Tax Report

### **Training/Meetings**

- Dept. head meetings/Council meetings/special meetings
- Meet with City Administrator on current issues
- Meetings with council members and staff regarding current issues

### **Other Items of Interest**

***Submitted by Vicki Axley, Finance Director***

| Account Number        | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|-----------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| <b>Council</b>        |                                |                                 |                                   |                                   |                                |
| 101-41110-103         | Part-Time Employees            | 13,300.00                       | 13,300.00                         | .00                               | 13,300.00                      |
| 101-41110-121         | PERA                           | 165.00                          | 165.00                            | .00                               | 165.00                         |
| 101-41110-122         | FICA                           | 812.85                          | 813.00                            | .00                               | 813.00                         |
| 101-41110-151         | Worker s Comp Insurance Prem   | 73.71                           | 78.00                             | 59.45                             | 18.55                          |
| 101-41110-201         | Office Supplies(paper-pens-et) | .00                             | 100.00                            | .00                               | 100.00                         |
| 101-41110-310         | Other Professional Services    | 66.00                           | 200.00                            | .00                               | 200.00                         |
| 101-41110-331         | Meetings-Conferences (mtgs/mi) | 1,379.52                        | 1,500.00                          | .00                               | 1,500.00                       |
| 101-41110-343         | Advertising                    | 480.00                          | 100.00                            | .00                               | 100.00                         |
| 101-41110-362         | Property - Casualty Ins (Auto) | 6,727.05                        | 7,063.00                          | 6,718.08                          | 344.92                         |
| 101-41110-381         | Electric Utilities             | 1,792.98                        | 1,800.00                          | 153.00                            | 1,647.00                       |
| 101-41110-383         | Gas Utilities                  | 930.91                          | 1,100.00                          | 229.73                            | 870.27                         |
| 101-41110-401         | Contractual Services           | 7,200.00                        | 7,200.00                          | 1,200.00                          | 6,000.00                       |
| 101-41110-433         | Dues and Subscriptions         | 10,996.00                       | 11,000.00                         | .00                               | 11,000.00                      |
| 101-41110-437         | Miscellaneous                  | 296.82                          | 500.00                            | .00                               | 500.00                         |
| 101-41110-440         | City Cleanup                   | 6,022.83                        | 7,500.00                          | .00                               | 7,500.00                       |
| Total Council:        |                                | 50,243.67                       | 52,419.00                         | 8,360.26                          | 44,058.74                      |
| <b>Elections</b>      |                                |                                 |                                   |                                   |                                |
| 101-41410-103         | Part-Time Employees            | .00                             | 9,000.00                          | .00                               | 9,000.00                       |
| 101-41410-331         | Meetings-Conferences (mtgs/mi) | .00                             | 850.00                            | 43.36                             | 806.64                         |
| 101-41410-437         | Miscellaneous                  | 960.00                          | 3,500.00                          | .00                               | 3,500.00                       |
| Total Elections:      |                                | 960.00                          | 13,350.00                         | 43.36                             | 13,306.64                      |
| <b>Administration</b> |                                |                                 |                                   |                                   |                                |
| 101-41500-101         | Full-Time Employees Regular    | 323,920.71                      | 318,102.00                        | 72,404.45                         | 245,697.55                     |
| 101-41500-102         | Full-Time Employees Overtime   | 15,028.28                       | 17,500.00                         | 4,276.35                          | 13,223.65                      |
| 101-41500-120         | CENTRAL PENSION FUND           | 2,995.20                        | 3,000.00                          | 691.20                            | 2,308.80                       |
| 101-41500-121         | PERA                           | 24,946.63                       | 24,795.00                         | 5,739.80                          | 19,055.20                      |
| 101-41500-122         | FICA                           | 25,776.71                       | 25,674.00                         | 5,819.30                          | 19,854.70                      |
| 101-41500-131         | Employer Paid Health           | 78,079.00                       | 74,361.00                         | 18,372.70                         | 55,988.30                      |
| 101-41500-151         | Worker s Comp Insurance Prem   | 2,707.10                        | 2,843.00                          | 2,166.71                          | 676.29                         |
| 101-41500-201         | Office Supplies                | 3,376.88                        | 4,500.00                          | 823.50                            | 3,676.50                       |
| 101-41500-211         | Operating Supplies - Cleaning  | 309.03                          | 1,000.00                          | 34.86                             | 965.14                         |
| 101-41500-217         | Other Operating Supplies       | 1,195.48                        | 1,300.00                          | 209.11                            | 1,090.89                       |
| 101-41500-221         | Repair/Maint - Equipment       | .00                             | 200.00                            | .00                               | 200.00                         |
| 101-41500-223         | Repair/Maintain - Building     | 2,171.25                        | 2,500.00                          | 236.89                            | 2,263.11                       |
| 101-41500-227         | Repair/Maintain - Amb Building | 468.51                          | 2,000.00                          | 199.78                            | 1,800.22                       |
| 101-41500-301         | Auditing and Acct g Services   | 30,800.00                       | 32,000.00                         | .00                               | 32,000.00                      |
| 101-41500-303         | Engineering Fees               | 28,804.00                       | 40,000.00                         | 4,770.00                          | 35,230.00                      |
| 101-41500-304         | Legal Fees                     | 16,833.65                       | 25,000.00                         | 1,218.75                          | 23,781.25                      |
| 101-41500-309         | Software and Design            | 21,737.46                       | 23,000.00                         | 11,687.73                         | 11,312.27                      |
| 101-41500-310         | Other Professional Services    | 28,926.78                       | 30,000.00                         | 3,419.81                          | 26,580.19                      |
| 101-41500-312         | CITY WEBSITE                   | 13,350.00                       | 6,350.00                          | .00                               | 6,350.00                       |
| 101-41500-316         | Building Inspections           | 37,074.00                       | 30,000.00                         | 1,706.38                          | 28,293.62                      |
| 101-41500-317         | Dial A Ride Bus                | 9,630.25                        | 6,000.00                          | 1,182.50                          | 4,817.50                       |
| 101-41500-321         | Communications                 | 5,893.18                        | 6,450.00                          | 956.56                            | 5,493.44                       |
| 101-41500-322         | Postage                        | 2,577.30                        | 2,700.00                          | 420.99                            | 2,279.01                       |
| 101-41500-331         | Meetings-Conferences (mtgs/mi) | 3,147.05                        | 5,000.00                          | 17.16                             | 4,982.84                       |
| 101-41500-343         | Advertising                    | 3,238.57                        | 3,500.00                          | 91.86                             | 3,408.14                       |
| 101-41500-362         | Property - Casualty Ins (Auto) | 4,876.28                        | 5,120.00                          | 4,869.97                          | 250.03                         |
| 101-41500-381         | Electric Utilities             | 1,793.03                        | 2,000.00                          | 153.00                            | 1,847.00                       |
| 101-41500-383         | Gas Utilities                  | 930.91                          | 1,200.00                          | 229.74                            | 970.26                         |
| 101-41500-401         | Contractual Services           | 16,146.77                       | 13,500.00                         | 2,971.60                          | 10,528.40                      |

| Account Number        | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|-----------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| 101-41500-417         | Uniforms                       | 1,628.64                        | 1,872.00                          | 193.62                            | 1,678.38                       |
| 101-41500-433         | Dues and Subscriptions         | 2,735.03                        | 2,100.00                          | 21.46                             | 2,078.54                       |
| 101-41500-434         | Sales Tax Paid                 | 11.00                           | 20.00                             | .00                               | 20.00                          |
| 101-41500-437         | Miscellaneous                  | 823.16                          | 500.00                            | .00                               | 500.00                         |
| 101-41500-442         | Bank Service Charges           | 3,177.80                        | 3,500.00                          | 496.59                            | 3,003.41                       |
| 101-41500-443         | Credit Card Merchant Fees      | 2,892.56                        | 3,500.00                          | 543.01                            | 2,956.99                       |
| 101-41500-444         | XPRESS Bill Pay Fees           | 5,742.38                        | 5,600.00                          | 978.55                            | 4,621.45                       |
| 101-41500-570         | Office Equipment & Furnishings | 1,299.48                        | 1,000.00                          | .00                               | 1,000.00                       |
| 101-41500-580         | Computers & Technology         | 11,037.09                       | 3,000.00                          | 3,164.41                          | 164.41-                        |
| Total Administration: |                                | 736,081.15                      | 730,687.00                        | 150,068.34                        | 580,618.66                     |

**Police**

|               |                                |              |              |            |            |
|---------------|--------------------------------|--------------|--------------|------------|------------|
| 101-42100-101 | Full-Time Employees Regular    | 630,154.30   | 685,841.00   | 150,578.33 | 535,262.67 |
| 101-42100-102 | Full-Time Employees Overtime   | 39,440.09    | 37,500.00    | 12,130.41  | 25,369.59  |
| 101-42100-103 | Part-Time Employees            | 7,186.41     | 8,500.00     | 213.12     | 8,286.88   |
| 101-42100-120 | CENTRAL PENSION FUND           | 998.40       | 1,000.00     | 230.40     | 769.60     |
| 101-42100-121 | PERA                           | 107,761.59   | 120,518.00   | 27,322.54  | 93,195.46  |
| 101-42100-122 | FICA                           | 13,602.52    | 15,533.00    | 3,215.78   | 12,317.22  |
| 101-42100-131 | Employer Paid Health           | 172,242.10   | 184,107.00   | 44,766.78  | 139,340.22 |
| 101-42100-151 | Worker s Comp Insurance Prem   | 33,585.61    | 35,265.00    | 26,876.23  | 8,388.77   |
| 101-42100-201 | Office Supplies(paper-pens-et) | 2,247.39     | 3,000.00     | 85.55      | 2,914.45   |
| 101-42100-212 | Motor Fuels-Gas                | 19,391.74    | 20,000.00    | 1,612.83   | 18,387.17  |
| 101-42100-217 | Other Operating Supplies       | 576.61       | 500.00       | 119.74-    | 619.74     |
| 101-42100-221 | Repair/Maint - Equipment       | 11,905.74    | 16,000.00    | 620.15     | 15,379.85  |
| 101-42100-228 | Repair/Maintain Other          | 2,363.60     | 3,000.00     | 1,443.40   | 1,556.60   |
| 101-42100-240 | Repair/Maint Taser Program     | 6,279.99     | 6,500.00     | .00        | 6,500.00   |
| 101-42100-304 | Legal Fees                     | 21,600.00    | 21,600.00    | 3,600.00   | 18,000.00  |
| 101-42100-305 | Employee Wellness Program      | .00          | 10,000.00    | .00        | 10,000.00  |
| 101-42100-309 | Software and Design            | 11,566.38    | 12,000.00    | 2,164.49   | 9,835.51   |
| 101-42100-310 | Other Professional Services    | 13,294.30    | 8,000.00     | 1,408.39   | 6,591.61   |
| 101-42100-318 | Animal Control                 | .00          | 500.00       | .00        | 500.00     |
| 101-42100-319 | Forfeitures                    | .00          | 1,200.00     | .00        | 1,200.00   |
| 101-42100-321 | Communications                 | 15,593.83    | 15,000.00    | 1,521.46   | 13,478.54  |
| 101-42100-322 | Postage                        | 186.00       | 500.00       | 9.34       | 490.66     |
| 101-42100-331 | Meetings-Conferences (mtgs/mi) | 7,092.96     | 9,000.00     | 459.73     | 8,540.27   |
| 101-42100-343 | Advertising                    | .00          | 500.00       | .00        | 500.00     |
| 101-42100-362 | Property - Casualty Ins (Auto) | 5,409.07     | 5,680.00     | 5,402.62   | 277.38     |
| 101-42100-381 | Electric Utilities             | 1,792.99     | 2,000.00     | 153.00     | 1,847.00   |
| 101-42100-383 | Gas Utilities                  | 930.88       | 1,300.00     | 229.73     | 1,070.27   |
| 101-42100-406 | Safety                         | .00          | 1,200.00     | .00        | 1,200.00   |
| 101-42100-417 | Uniforms                       | 18,168.31    | 12,000.00    | 1,099.49   | 10,900.51  |
| 101-42100-418 | Range/Ammo                     | 9,096.09     | 10,000.00    | .00        | 10,000.00  |
| 101-42100-433 | Dues and Subscriptions         | 2,597.32     | 3,500.00     | .00        | 3,500.00   |
| 101-42100-436 | Towing Charges                 | .00          | 200.00       | .00        | 200.00     |
| 101-42100-437 | Miscellaneous                  | 2,116.74     | 3,000.00     | 47.40      | 2,952.60   |
| 101-42100-438 | Police - DARE Prog             | 1,089.58     | 2,500.00     | .00        | 2,500.00   |
| 101-42100-446 | NSF Checks                     | 43.53        | 500.00       | .00        | 500.00     |
| 101-42100-560 | Furniture & Fixtures           | .00          | 1,000.00     | .00        | 1,000.00   |
| 101-42100-590 | Capital Outlay                 | 45,354.67    | 7,000.00     | 90,691.53  | 83,691.53- |
| Total Police: |                                | 1,203,668.74 | 1,265,444.00 | 375,762.96 | 889,681.04 |

**City Fire**

|               |                     |           |           |        |           |
|---------------|---------------------|-----------|-----------|--------|-----------|
| 101-42200-103 | Part-Time Employees | 31,488.04 | 25,000.00 | 100.00 | 24,900.00 |
| 101-42200-122 | FICA                | 2,401.19  | 1,913.00  | 7.65   | 1,905.35  |

| Account Number                | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|-------------------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| 101-42200-151                 | Worker s Comp Insurance Prem   | 3,109.44                        | 3,265.00                          | 2,488.33                          | 776.67                         |
| 101-42200-201                 | Office Supplies(paper-pens-et) | 109.99                          | 200.00                            | 109.99                            | 90.01                          |
| 101-42200-207                 | Fire Prevention Instruct Supps | 808.50                          | 2,000.00                          | .00                               | 2,000.00                       |
| 101-42200-211                 | Operating Supplies - Cleaning  | .00                             | 100.00                            | .00                               | 100.00                         |
| 101-42200-212                 | Motor Fuels-Gas                | 1,152.54                        | 1,500.00                          | .00                               | 1,500.00                       |
| 101-42200-217                 | Other Operating Supplies       | 710.46                          | 1,500.00                          | .00                               | 1,500.00                       |
| 101-42200-221                 | Repair/Maint - Equipment       | 76,174.95                       | 30,000.00                         | 4,851.07                          | 25,148.93                      |
| 101-42200-223                 | Repair/Maintain - Building     | 1,614.36                        | 10,000.00                         | 11.67                             | 9,988.33                       |
| 101-42200-226                 | Foam                           | 2,449.12                        | 2,500.00                          | .00                               | 2,500.00                       |
| 101-42200-228                 | Repair/Maintain - Other        | .00                             | 1,000.00                          | .00                               | 1,000.00                       |
| 101-42200-309                 | Software and Design            | 71.39                           | 100.00                            | .00                               | 100.00                         |
| 101-42200-310                 | Other Professional Services    | 1,073.75                        | 1,000.00                          | 288.56                            | 711.44                         |
| 101-42200-321                 | Communications                 | 4,630.80                        | 3,200.00                          | 678.41                            | 2,521.59                       |
| 101-42200-322                 | Postage                        | .00                             | 50.00                             | .00                               | 50.00                          |
| 101-42200-331                 | Meetings-Conferences (mtgs/mi) | 8,963.77                        | 2,000.00                          | .00                               | 2,000.00                       |
| 101-42200-343                 | Advertising                    | 127.89                          | 200.00                            | .00                               | 200.00                         |
| 101-42200-362                 | Property - Casualty Ins (Auto) | 5,934.86                        | 6,232.00                          | 5,927.67                          | 304.33                         |
| 101-42200-381                 | Electric Utilities             | 2,034.00                        | 2,000.00                          | 168.00                            | 1,832.00                       |
| 101-42200-383                 | Gas Utilities                  | 5,165.75                        | 8,000.00                          | 980.05                            | 7,019.95                       |
| 101-42200-384                 | Garbage Service                | 657.12                          | 700.00                            | 54.76                             | 645.24                         |
| 101-42200-417                 | Uniforms/Fire Equip            | 22,419.30                       | 20,000.00                         | .00                               | 20,000.00                      |
| 101-42200-433                 | Dues and Subscriptions         | 1,100.00                        | 1,000.00                          | .00                               | 1,000.00                       |
| 101-42200-437                 | Miscellaneous                  | .00                             | 100.00                            | .00                               | 100.00                         |
| 101-42200-602                 | Other LT Obligation Principal  | .00                             | 43,030.00                         | .00                               | 43,030.00                      |
| 101-42200-612                 | Other Long-Term Obligation Int | 20,500.00                       | 19,656.00                         | .00                               | 19,656.00                      |
| Total City Fire:              |                                | 192,697.22                      | 186,246.00                        | 15,666.16                         | 170,579.84                     |
| <b>Emergency Management</b>   |                                |                                 |                                   |                                   |                                |
| 101-42500-103                 | Part-Time Employees            | 1,226.71                        | 1,276.00                          | .00                               | 1,276.00                       |
| 101-42500-122                 | FICA                           | 93.85                           | 98.00                             | .00                               | 98.00                          |
| 101-42500-221                 | Repair/Maint - Equipment       | 1,675.80                        | 4,000.00                          | .00                               | 4,000.00                       |
| 101-42500-310                 | Other Professional Services    | 892.00                          | 900.00                            | 1,112.00                          | 212.00-                        |
| 101-42500-381                 | Electric Utilities             | 988.00                          | 1,000.00                          | 83.00                             | 917.00                         |
| Total Emergency Management:   |                                | 4,876.36                        | 7,274.00                          | 1,195.00                          | 6,079.00                       |
| <b>Public Works (GENERAL)</b> |                                |                                 |                                   |                                   |                                |
| 101-43100-101                 | Full-Time Employees Regular    | 123,850.04                      | 127,458.00                        | 30,432.76                         | 97,025.24                      |
| 101-43100-102                 | Full-Time Employees Overtime   | 1,343.11                        | 2,940.00                          | 71.24                             | 2,868.76                       |
| 101-43100-120                 | CENTRAL PENSION FUND           | 838.72                          | 840.00                            | 193.56                            | 646.44                         |
| 101-43100-121                 | PERA                           | 9,234.06                        | 9,780.00                          | 2,277.42                          | 7,502.58                       |
| 101-43100-122                 | FICA                           | 9,554.87                        | 9,975.00                          | 2,322.92                          | 7,652.08                       |
| 101-43100-131                 | Employer Paid Health           | 31,185.26                       | 33,217.00                         | 7,987.58                          | 25,229.42                      |
| 101-43100-151                 | Worker s Comp Insurance Prem   | 18,415.92                       | 19,337.00                         | 14,737.15                         | 4,599.85                       |
| 101-43100-201                 | Office Supplies(paper-pens-et) | 320.22                          | 250.00                            | 29.99                             | 220.01                         |
| 101-43100-211                 | Operating Supplies - Cleaning  | 35.96                           | 200.00                            | .00                               | 200.00                         |
| 101-43100-212                 | Motor Fuels-Gas                | 10,934.78                       | 8,000.00                          | 412.07                            | 7,587.93                       |
| 101-43100-217                 | Other Operating Supplies       | 11,626.76                       | 14,000.00                         | 2,543.07                          | 11,456.93                      |
| 101-43100-221                 | Repair/Maint - Equipment       | 23,765.58                       | 25,000.00                         | 5,897.29                          | 19,102.71                      |
| 101-43100-222                 | Tree trimming                  | 6,165.00                        | 18,500.00                         | .00                               | 18,500.00                      |
| 101-43100-223                 | Repair/Maintain - Building     | 4,063.16                        | 7,500.00                          | .00                               | 7,500.00                       |
| 101-43100-224                 | Repair/Maintain - Streets      | 26,105.71                       | 100,000.00                        | .00                               | 100,000.00                     |
| 101-43100-225                 | Repair/Maint - Detention Ponds | .00                             | 20,000.00                         | .00                               | 20,000.00                      |
| 101-43100-226                 | Sidewalk Repairs               | 58,003.00                       | 55,000.00                         | .00                               | 55,000.00                      |
| 101-43100-303                 | Engineering Fees               | 13,548.50                       | 15,000.00                         | .00                               | 15,000.00                      |

| Account Number                      | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|-------------------------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| 101-43100-310                       | Other Professional Services    | 22,943.17                       | 30,000.00                         | 451.29                            | 29,548.71                      |
| 101-43100-321                       | Communications                 | 3,688.76                        | 4,000.00                          | 634.34                            | 3,365.66                       |
| 101-43100-331                       | Meetings-Conferences (mtgs/mi) | 41.47                           | 300.00                            | .00                               | 300.00                         |
| 101-43100-343                       | Advertising                    | .00                             | 300.00                            | .00                               | 300.00                         |
| 101-43100-362                       | Property - Casualty Ins (Auto) | 15,027.13                       | 15,775.00                         | 15,004.64                         | 770.36                         |
| 101-43100-381                       | Electric Utilities             | 46,228.71                       | 43,000.00                         | 3,954.86                          | 39,045.14                      |
| 101-43100-383                       | Gas Utilities                  | 4,240.08                        | 6,300.00                          | 1,030.45                          | 5,269.55                       |
| 101-43100-384                       | Garbage Service                | 1,473.48                        | 1,650.00                          | 122.79                            | 1,527.21                       |
| 101-43100-401                       | Contractual Services           | .00                             | 850.00                            | .00                               | 850.00                         |
| 101-43100-406                       | Safety                         | 928.69                          | 1,000.00                          | .00                               | 1,000.00                       |
| 101-43100-417                       | Uniforms                       | 996.92                          | 1,248.00                          | .00                               | 1,248.00                       |
| 101-43100-418                       | Rentals                        | .00                             | 1,000.00                          | .00                               | 1,000.00                       |
| 101-43100-437                       | Miscellaneous                  | .00                             | 200.00                            | .00                               | 200.00                         |
| 101-43100-590                       | Capital Outlay                 | 84,646.86                       | 255,000.00                        | .00                               | 255,000.00                     |
| Total Public Works (GENERAL):       |                                | 529,205.92                      | 827,620.00                        | 88,103.42                         | 739,516.58                     |
| <b>Ice &amp; Snow Removal</b>       |                                |                                 |                                   |                                   |                                |
| 101-43125-101                       | Full-Time Employees Regular    | 23,590.18                       | 24,278.00                         | 5,796.70                          | 18,481.30                      |
| 101-43125-102                       | Full-Time Employees Overtime   | 256.11                          | 560.00                            | 13.57                             | 546.43                         |
| 101-43125-120                       | CENTRAL PENSION FUND           | 159.68                          | 160.00                            | 36.84                             | 123.16                         |
| 101-43125-121                       | PERA                           | 1,758.78                        | 1,863.00                          | 433.77                            | 1,429.23                       |
| 101-43125-122                       | FICA                           | 1,820.06                        | 1,900.00                          | 442.51                            | 1,457.49                       |
| 101-43125-131                       | Employer Paid Health           | 5,778.24                        | 6,092.00                          | 1,493.76                          | 4,598.24                       |
| 101-43125-212                       | Motor Fuels-Gas                | 6,013.00                        | 8,000.00                          | 1,569.40                          | 6,430.60                       |
| 101-43125-217                       | Other Operating Supplies       | 11,735.37                       | 15,000.00                         | 6,471.45                          | 8,528.55                       |
| 101-43125-221                       | Repair/Maint - Equipment       | 7,897.00                        | 7,500.00                          | 316.52                            | 7,183.48                       |
| 101-43125-310                       | Other Professional Services    | 21,817.50                       | 36,750.00                         | 3,850.00                          | 32,900.00                      |
| 101-43125-343                       | Advertising                    | 198.00                          | 100.00                            | .00                               | 100.00                         |
| 101-43125-437                       | Miscellaneous                  | 500.00                          | .00                               | .00                               | .00                            |
| Total Ice & Snow Removal:           |                                | 81,523.92                       | 102,203.00                        | 20,424.52                         | 81,778.48                      |
| <b>Economic Development</b>         |                                |                                 |                                   |                                   |                                |
| 101-46500-101                       | Full-Time Employees Regular    | 31,708.37                       | .00                               | .00                               | .00                            |
| 101-46500-102                       | Full-Time Employees Overtime   | 657.84                          | .00                               | .00                               | .00                            |
| 101-46500-121                       | PERA                           | 2,394.72                        | .00                               | .00                               | .00                            |
| 101-46500-122                       | FICA                           | 2,476.05                        | .00                               | .00                               | .00                            |
| 101-46500-131                       | Employer Paid Health           | 9,767.89                        | .00                               | .00                               | .00                            |
| 101-46500-201                       | Office Supplies                | 36.48                           | .00                               | .00                               | .00                            |
| 101-46500-304                       | Legal Fees                     | 3,325.00                        | .00                               | .00                               | .00                            |
| 101-46500-331                       | Meetings-Conferences (mtgs/mi) | 446.67                          | .00                               | .00                               | .00                            |
| 101-46500-401                       | Contractual Services           | .00                             | 66,030.00                         | .00                               | 66,030.00                      |
| 101-46500-433                       | Dues and Subscriptions         | .00                             | .00                               | 3,500.00                          | 3,500.00-                      |
| Total Economic Development:         |                                | 50,813.02                       | 66,030.00                         | 3,500.00                          | 62,530.00                      |
| <b>Other Financing Uses/Contrib</b> |                                |                                 |                                   |                                   |                                |
| 101-49300-422                       | Corn on the Cob Activities     | 3,000.00                        | 3,000.00                          | .00                               | 3,000.00                       |
| 101-49300-423                       | Ye Old Fashioned Christmas     | 1,000.00                        | 1,000.00                          | .00                               | 1,000.00                       |
| 101-49300-424                       | Sesquicentennial/Garden Club   | 300.00                          | 300.00                            | .00                               | 300.00                         |
| 101-49300-425                       | Plainview Community Center     | 27,500.00                       | 12,500.00                         | .00                               | 12,500.00                      |
| 101-49300-426                       | Blue Bell Festival             | 1,000.00                        | 1,000.00                          | .00                               | 1,000.00                       |
| Total Other Financing Uses/Contrib: |                                | 32,800.00                       | 17,800.00                         | .00                               | 17,800.00                      |

| Account Number             | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|----------------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| <b>Libraries (GENERAL)</b> |                                |                                 |                                   |                                   |                                |
| 211-45500-101              | Full-Time Employees Regular    | 135,229.05                      | 140,920.00                        | 32,520.02                         | 108,399.98                     |
| 211-45500-103              | Part-Time Employees            | 21,675.23                       | 28,894.00                         | 5,323.23                          | 23,570.77                      |
| 211-45500-121              | PERA                           | 11,645.29                       | 12,555.00                         | 2,795.42                          | 9,759.58                       |
| 211-45500-122              | FICA                           | 11,931.16                       | 12,991.00                         | 2,863.49                          | 10,127.51                      |
| 211-45500-131              | Employer Paid Health           | 39,160.78                       | 41,263.00                         | 10,080.86                         | 31,182.14                      |
| 211-45500-151              | Worker s Comp Insurance Prem   | 679.43                          | 713.00                            | 543.39                            | 169.61                         |
| 211-45500-201              | Office Supplies(paper-pens-et) | 2,554.59                        | 3,000.00                          | 139.74                            | 2,860.26                       |
| 211-45500-217              | Other Operating Supplies       | 402.56                          | .00                               | .00                               | .00                            |
| 211-45500-221              | Repair/Maint - Equipment       | 2,844.84                        | 4,500.00                          | 744.00                            | 3,756.00                       |
| 211-45500-223              | Repair/Maintain - Building     | 3,246.49                        | 2,000.00                          | 1,634.95                          | 365.05                         |
| 211-45500-310              | Other Professional Services    | .00                             | 100.00                            | 45.00                             | 55.00                          |
| 211-45500-321              | Communications                 | 680.07                          | 700.00                            | 113.52                            | 586.48                         |
| 211-45500-322              | Postage                        | .00                             | 200.00                            | 66.00                             | 134.00                         |
| 211-45500-331              | Meetings-Conferences (mtgs/mi) | 390.24                          | 500.00                            | .00                               | 500.00                         |
| 211-45500-362              | Property - Casualty Ins (Auto) | 4,760.12                        | 5,500.00                          | 5,231.41                          | 268.59                         |
| 211-45500-381              | Electric Utilities             | 3,980.00                        | 5,000.00                          | 316.00                            | 4,684.00                       |
| 211-45500-383              | Gas Utilities                  | 2,184.25                        | 3,000.00                          | 550.41                            | 2,449.59                       |
| 211-45500-401              | Contractual Services           | 9,742.85                        | 11,015.00                         | 1,646.52                          | 9,368.48                       |
| 211-45500-418              | Rentals                        | 8,774.43                        | 7,780.00                          | 863.38                            | 6,916.62                       |
| 211-45500-434              | Sales Tax Paid                 | 243.00                          | 250.00                            | 94.00                             | 156.00                         |
| 211-45500-437              | Miscellaneous                  | 250.00                          | 500.00                            | .00                               | 500.00                         |
| 211-45500-590              | Capital Outlay                 | 4,268.02                        | .00                               | 1,640.08                          | 1,640.08-                      |
| 211-45500-592              | Books/Periodicals              | 33,663.68                       | 35,000.00                         | 5,006.78                          | 29,993.22                      |
| Total Libraries (GENERAL): |                                | 298,306.08                      | 316,381.00                        | 72,218.20                         | 244,162.80                     |
| <b>Libraries (GENERAL)</b> |                                |                                 |                                   |                                   |                                |
| 215-45500-700              | Tansfers Out                   | 4,351.47                        | .00                               | .00                               | .00                            |
| Total Libraries (GENERAL): |                                | 4,351.47                        | .00                               | .00                               | .00                            |
| <b>ICE RINK</b>            |                                |                                 |                                   |                                   |                                |
| 225-45127-212              | Motor Fuels-Gas                | 62.79                           | 500.00                            | .00                               | 500.00                         |
| 225-45127-217              | Other Operating Supplies       | 1,139.96                        | 1,500.00                          | .00                               | 1,500.00                       |
| 225-45127-221              | Repair/Maint - Equipment       | .00                             | 500.00                            | .00                               | 500.00                         |
| 225-45127-223              | Repair/Maintain - Building     | 998.29                          | 1,000.00                          | .00                               | 1,000.00                       |
| 225-45127-381              | Electric Utilities             | 1,276.00                        | 1,300.00                          | 110.00                            | 1,190.00                       |
| 225-45127-383              | Gas Utilities                  | 951.94                          | 1,300.00                          | 196.35                            | 1,103.65                       |
| Total ICE RINK:            |                                | 4,428.98                        | 6,100.00                          | 306.35                            | 5,793.65                       |
| <b>POOL</b>                |                                |                                 |                                   |                                   |                                |
| 225-45128-103              | Part-Time Employees            | 95,712.76                       | 96,000.00                         | 1,928.58                          | 94,071.42                      |
| 225-45128-121              | PERA                           | 632.78                          | 675.00                            | 144.66                            | 530.34                         |
| 225-45128-122              | FICA                           | 7,322.34                        | 7,497.00                          | 147.54                            | 7,349.46                       |
| 225-45128-142              | Unemployment Benefit Payments  | .00                             | 7,152.00                          | .00                               | 7,152.00                       |
| 225-45128-151              | Worker s Comp Insurance Prem   | 3,637.89                        | 3,800.00                          | 2,896.06                          | 903.94                         |
| 225-45128-211              | Operating Supplies - Cleaning  | 6.60                            | 100.00                            | .00                               | 100.00                         |
| 225-45128-217              | Other Operating Supplies       | 7,323.49                        | 8,000.00                          | 307.48                            | 7,692.52                       |
| 225-45128-221              | Repair/Maint - Equipment       | 4,008.79                        | 5,000.00                          | 1,553.22                          | 3,446.78                       |
| 225-45128-223              | Repair/Maintain - Building     | 1,235.47                        | 5,000.00                          | .00                               | 5,000.00                       |
| 225-45128-228              | Repair/Maintain - Other        | .00                             | 1,000.00                          | .00                               | 1,000.00                       |
| 225-45128-259              | Merchandise For Resale - Other | 8,138.37                        | 7,500.00                          | .00                               | 7,500.00                       |
| 225-45128-309              | SOFTWARE & DESIGN              | 3,295.00                        | 3,450.00                          | .00                               | 3,450.00                       |
| 225-45128-310              | Other Professional Services    | 3,248.50                        | 3,000.00                          | .00                               | 3,000.00                       |

| Account Number | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|----------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| 225-45128-321  | Communications                 | 577.62                          | 800.00                            | 66.82                             | 733.18                         |
| 225-45128-322  | Postage                        | 61.45                           | 75.00                             | .00                               | 75.00                          |
| 225-45128-331  | Meetings-Conferences (mtgs/mi) | 4,367.00                        | 4,000.00                          | .00                               | 4,000.00                       |
| 225-45128-343  | Advertising                    | 144.00                          | 300.00                            | .00                               | 300.00                         |
| 225-45128-362  | Property - Casualty Ins (Auto) | 12,983.34                       | 13,632.00                         | 12,966.29                         | 665.71                         |
| 225-45128-381  | Electric Utilities             | 7,933.00                        | 7,500.00                          | 148.00                            | 7,352.00                       |
| 225-45128-383  | Gas Utilities                  | 7,533.99                        | 5,400.00                          | .00                               | 5,400.00                       |
| 225-45128-417  | UNIFORMS                       | 2,575.63                        | 3,000.00                          | .00                               | 3,000.00                       |
| 225-45128-433  | Dues and Subscriptions         | 670.00                          | 1,000.00                          | .00                               | 1,000.00                       |
| 225-45128-434  | Sales Tax Paid                 | 3,996.00                        | 4,000.00                          | .00                               | 4,000.00                       |
| 225-45128-437  | Miscellaneous                  | .00                             | 300.00                            | .00                               | 300.00                         |
| 225-45128-443  | Credit Card Merchant Fees      | 1,390.52                        | 2,000.00                          | 21.90                             | 1,978.10                       |
| Total POOL:    |                                | 176,794.54                      | 190,181.00                        | 20,180.55                         | 170,000.45                     |

**PARKS**

|               |                                |            |            |           |            |
|---------------|--------------------------------|------------|------------|-----------|------------|
| 225-45200-101 | Full-Time Employees Regular    | 61,578.00  | 64,126.00  | 15,089.40 | 49,036.60  |
| 225-45200-102 | Full-Time Employees Overtime   | 4,847.68   | 5,500.00   | 1,870.73  | 3,629.27   |
| 225-45200-103 | Part-Time Employees            | 15,742.50  | 16,000.00  | .00       | 16,000.00  |
| 225-45200-120 | CENTRAL PENSION FUND           | 998.40     | 1,000.00   | 230.40    | 769.60     |
| 225-45200-121 | PERA                           | 4,934.79   | 6,541.00   | 1,266.40  | 5,274.60   |
| 225-45200-122 | FICA                           | 6,270.56   | 6,285.00   | 1,291.72  | 4,993.28   |
| 225-45200-131 | Employer Paid Health           | 17,357.82  | 18,314.00  | 4,440.30  | 13,873.70  |
| 225-45200-151 | Worker s Comp Insurance Prem   | 2,669.80   | 2,803.00   | 2,136.23  | 666.77     |
| 225-45200-212 | Motor Fuels-Gas                | 3,454.59   | 4,500.00   | .00       | 4,500.00   |
| 225-45200-217 | Other Operating Supplies       | 3,437.36   | 4,000.00   | 552.81    | 3,447.19   |
| 225-45200-221 | Repair/Maint - Equipment       | 6,548.94   | 6,000.00   | 4,562.85  | 1,437.15   |
| 225-45200-223 | Repair/Maintain - Building     | 2,644.46   | 10,000.00  | .00       | 10,000.00  |
| 225-45200-228 | Repair/Maintain - Other        | .00        | 200.00     | .00       | 200.00     |
| 225-45200-229 | Refunds                        | .00        | 100.00     | .00       | 100.00     |
| 225-45200-310 | Other Professional Services    | 1,280.73   | 2,000.00   | 85.00     | 1,915.00   |
| 225-45200-331 | Meetings-Conferences (mtgs/mi) | .00        | 100.00     | .00       | 100.00     |
| 225-45200-343 | Advertising                    | 198.00     | 250.00     | .00       | 250.00     |
| 225-45200-362 | Property - Casualty Ins (Auto) | 17,310.24  | 18,175.00  | 17,287.44 | 887.56     |
| 225-45200-381 | Electric Utilities             | 10,512.00  | 6,500.00   | 199.00    | 6,301.00   |
| 225-45200-384 | Garbage Service                | 1,565.46   | 1,900.00   | 145.08    | 1,754.92   |
| 225-45200-417 | Uniforms                       | 598.58     | 600.00     | .00       | 600.00     |
| 225-45200-418 | Rentals                        | .00        | 1,000.00   | .00       | 1,000.00   |
| 225-45200-433 | Dues and Subscriptions         | 25.00      | .00        | .00       | .00        |
| 225-45200-434 | Sales Tax Paid                 | 87.00      | 100.00     | 6.00      | 94.00      |
| 225-45200-590 | Capital Outlay                 | 9,756.49   | 350,000.00 | .00       | 350,000.00 |
| Total PARKS:  |                                | 171,818.40 | 525,994.00 | 49,163.36 | 476,830.64 |

**Cemetery**

|               |                                |           |           |          |           |
|---------------|--------------------------------|-----------|-----------|----------|-----------|
| 235-49010-217 | Other Operating Supplies       | 760.84    | 1,500.00  | .00      | 1,500.00  |
| 235-49010-221 | Repair/Maint - Equipment       | .00       | 500.00    | .00      | 500.00    |
| 235-49010-228 | Repair/Maintain - Other        | .00       | 500.00    | .00      | 500.00    |
| 235-49010-258 | Columbarium Plaques            | .00       | 2,000.00  | .00      | 2,000.00  |
| 235-49010-309 | Software & Design              | 1,842.00  | 1,400.00  | .00      | 1,400.00  |
| 235-49010-310 | Other Professional Services    | 1,802.61  | 2,500.00  | .00      | 2,500.00  |
| 235-49010-362 | Property - Casualty Ins (Auto) | 3,275.31  | 3,440.00  | 3,272.01 | 167.99    |
| 235-49010-381 | Electric Utilities             | 688.00    | 650.00    | 62.00    | 588.00    |
| 235-49010-384 | Garbage Service                | 737.10    | 1,900.00  | 72.54    | 1,827.46  |
| 235-49010-401 | Contractual Services           | 27,550.00 | 30,000.00 | 1,825.00 | 28,175.00 |
| 235-49010-418 | Rental                         | .00       | 200.00    | .00      | 200.00    |

| Account Number                       | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|--------------------------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| 235-49010-590                        | Capital Outlay                 | 5,227.50                        | 42,101.00                         | 4,074.00                          | 38,027.00                      |
| Total Cemetery:                      |                                | 41,883.36                       | 86,691.00                         | 9,305.55                          | 77,385.45                      |
| <b>RURAL FIRE</b>                    |                                |                                 |                                   |                                   |                                |
| 245-42200-103                        | Part-Time Employees            | 7,833.04                        | 11,000.00                         | .00                               | 11,000.00                      |
| 245-42200-122                        | FICA                           | 599.22                          | 841.00                            | .00                               | 841.00                         |
| 245-42200-151                        | Worker s Comp Insurance Prem   | 3,117.43                        | 3,273.00                          | 2,494.43                          | 778.57                         |
| 245-42200-201                        | Office Supplies(paper-pens-et) | .00                             | 100.00                            | .00                               | 100.00                         |
| 245-42200-212                        | Motor Fuels-Gas                | 1,734.29                        | 2,700.00                          | .00                               | 2,700.00                       |
| 245-42200-217                        | Other Operating Supplies       | .00                             | 200.00                            | .00                               | 200.00                         |
| 245-42200-221                        | Repair/Maint - Equipment       | 13,508.92                       | 10,000.00                         | .00                               | 10,000.00                      |
| 245-42200-226                        | Foam                           | 2,449.13                        | 2,500.00                          | .00                               | 2,500.00                       |
| 245-42200-228                        | Repair/Maintain - Other        | .00                             | 500.00                            | .00                               | 500.00                         |
| 245-42200-310                        | Other Professional Services    | .00                             | 1,000.00                          | .00                               | 1,000.00                       |
| 245-42200-331                        | Meetings-Conferences (mtgs/mi) | .00                             | 300.00                            | .00                               | 300.00                         |
| 245-42200-362                        | Property - Casualty Ins (Auto) | 5,934.86                        | 6,232.00                          | 5,927.67                          | 304.33                         |
| 245-42200-417                        | Uniform                        | .00                             | 2,000.00                          | .00                               | 2,000.00                       |
| 245-42200-433                        | Dues and Subscriptions         | 995.00                          | 500.00                            | .00                               | 500.00                         |
| 245-42200-437                        | Miscellaneous                  | .00                             | 100.00                            | .00                               | 100.00                         |
| 245-42200-590                        | Capital Outlay                 | .00                             | .00                               | 9,867.00                          | 9,867.00-                      |
| Total RURAL FIRE:                    |                                | 36,171.89                       | 41,246.00                         | 18,289.10                         | 22,956.90                      |
| <b>Fire Relief</b>                   |                                |                                 |                                   |                                   |                                |
| 250-42300-124                        | Fire Pension Contributions     | 46,752.51                       | 46,752.00                         | .00                               | 46,752.00                      |
| 250-42300-490                        | Donations - Fire Relief Assoc  | 20,200.00                       | 21,200.00                         | .00                               | 21,200.00                      |
| Total Fire Relief:                   |                                | 66,952.51                       | 67,952.00                         | .00                               | 67,952.00                      |
| <b>Debt Service</b>                  |                                |                                 |                                   |                                   |                                |
| 300-47000-601                        | Bond Principal Pymt            | 381,000.00                      | 560,000.00                        | 560,000.00                        | .00                            |
| 300-47000-611                        | Bond Interest Payment          | 72,551.50                       | 208,526.00                        | 109,267.25                        | 99,258.75                      |
| Total Debt Service:                  |                                | 453,551.50                      | 768,526.00                        | 669,267.25                        | 99,258.75                      |
| <b>STREET IMPROVEMENT FUND</b>       |                                |                                 |                                   |                                   |                                |
| 325-43100-700                        | Transfers Out                  | .00                             | 635,325.00                        | .00                               | 635,325.00                     |
| Total STREET IMPROVEMENT FUND:       |                                | .00                             | 635,325.00                        | .00                               | 635,325.00                     |
| <b>CAPITAL IMPROVEMENT FUND</b>      |                                |                                 |                                   |                                   |                                |
| 405-48000-700                        | Tansfers Out                   | 183,043.24                      | 367,000.00                        | .00                               | 367,000.00                     |
| Total CAPITAL IMPROVEMENT FUND:      |                                | 183,043.24                      | 367,000.00                        | .00                               | 367,000.00                     |
| <b>2023 STREET/UTIL IMPROVE PROJ</b> |                                |                                 |                                   |                                   |                                |
| 418-48000-303                        | Engineering Fees               | 608,038.52                      | 204,629.00                        | 11,059.00                         | 193,570.00                     |
| 418-48000-310                        | Other Professional Services    | 69,368.50                       | .00                               | .00                               | .00                            |
| 418-48000-352                        | General Notices and Pub Info   | 216.00                          | .00                               | .00                               | .00                            |
| 418-48000-530                        | Capital-Other Improvements     | 2,641,766.01                    | 1,500,000.00                      | .00                               | 1,500,000.00                   |
| 418-48000-620                        | Fiscal Agent Fees              | 750.00                          | .00                               | .00                               | .00                            |
| Total 2023 STREET/UTIL IMPROVE PROJ: |                                | 3,320,139.03                    | 1,704,629.00                      | 11,059.00                         | 1,693,570.00                   |



| Account Number                    | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|-----------------------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| <b>TIF 1-9 LEVAN</b>              |                                |                                 |                                   |                                   |                                |
| 505-46500-310                     | Other Professional Services    | 1,000.00                        | 1,000.00                          | .00                               | 1,000.00                       |
| 505-46500-439                     | TIF Payments                   | 18,420.00                       | 20,000.00                         | 12,343.00                         | 7,657.00                       |
| Total TIF 1-9 LEVAN:              |                                | 19,420.00                       | 21,000.00                         | 12,343.00                         | 8,657.00                       |
| <b>TIF DOWNTOWN REDEVELOPMENT</b> |                                |                                 |                                   |                                   |                                |
| 506-46500-310                     | Other Professional Services    | 1,000.00                        | 1,000.00                          | .00                               | 1,000.00                       |
| 506-46500-439                     | TIF Payments                   | 5,330.00                        | 7,000.00                          | 3,229.00                          | 3,771.00                       |
| Total TIF DOWNTOWN REDEVELOPMENT: |                                | 6,330.00                        | 8,000.00                          | 3,229.00                          | 4,771.00                       |
| <b>Water Utilities (GENERAL)</b>  |                                |                                 |                                   |                                   |                                |
| 601-49400-101                     | Full-Time Employees Regular    | 60,713.98                       | 64,646.00                         | 14,617.42                         | 50,028.58                      |
| 601-49400-102                     | Full-Time Employees Overtime   | 1,332.75                        | 5,000.00                          | 635.75                            | 4,364.25                       |
| 601-49400-120                     | CENTRAL PENSION FUND           | 998.40                          | 1,000.00                          | 230.40                            | 769.60                         |
| 601-49400-121                     | PERA                           | 4,726.85                        | 5,223.00                          | 1,138.36                          | 4,084.64                       |
| 601-49400-122                     | FICA                           | 4,821.47                        | 5,328.00                          | 1,161.13                          | 4,166.87                       |
| 601-49400-131                     | Employer Paid Health           | 17,351.66                       | 18,314.00                         | 4,440.30                          | 13,873.70                      |
| 601-49400-151                     | Worker s Comp Insurance Prem   | 1,336.67                        | 1,404.00                          | 1,070.02                          | 333.98                         |
| 601-49400-201                     | Office Supplies(paper-pens-et) | 424.57                          | 1,000.00                          | .00                               | 1,000.00                       |
| 601-49400-212                     | Motor Fuels-Gas                | 46.94                           | 750.00                            | .00                               | 750.00                         |
| 601-49400-217                     | Other Operating Supplies       | 8,806.43                        | 10,000.00                         | 954.52                            | 9,045.48                       |
| 601-49400-221                     | Repair/Maint -WELLS            | 9,982.37                        | 30,000.00                         | .00                               | 30,000.00                      |
| 601-49400-223                     | Repair/Maintain - Building     | 1,875.01                        | 2,000.00                          | 7.99                              | 1,992.01                       |
| 601-49400-228                     | Repair-Water Main Repairs      | 31,201.69                       | 30,000.00                         | .00                               | 30,000.00                      |
| 601-49400-229                     | Refunds                        | 2,500.00                        | 3,000.00                          | .00                               | 3,000.00                       |
| 601-49400-303                     | Engineering Fees               | 35,675.60                       | 25,000.00                         | 5,772.00                          | 19,228.00                      |
| 601-49400-309                     | Software and Design            | 4,491.49                        | 10,000.00                         | .00                               | 10,000.00                      |
| 601-49400-310                     | Other Professional Services    | 25,096.97                       | 18,000.00                         | 4,525.12                          | 13,474.88                      |
| 601-49400-321                     | Communications                 | 6,451.61                        | 5,000.00                          | 562.48                            | 4,437.52                       |
| 601-49400-322                     | Postage                        | 3,246.53                        | 2,880.00                          | 488.55                            | 2,391.45                       |
| 601-49400-331                     | Meetings-Conferences (mtgs/mi) | 1,060.78                        | 1,000.00                          | .00                               | 1,000.00                       |
| 601-49400-343                     | Advertising                    | 48.00                           | 200.00                            | .00                               | 200.00                         |
| 601-49400-362                     | Property - Casualty Ins (Auto) | 6,611.76                        | 6,950.00                          | 6,610.60                          | 339.40                         |
| 601-49400-381                     | Electric Utilities             | 39,803.00                       | 43,000.00                         | 3,285.00                          | 39,715.00                      |
| 601-49400-401                     | Contractual Services           | .00                             | 1,500.00                          | .00                               | 1,500.00                       |
| 601-49400-406                     | SAFETY                         | 309.95                          | 1,000.00                          | .00                               | 1,000.00                       |
| 601-49400-417                     | Uniforms                       | 548.96                          | 624.00                            | .00                               | 624.00                         |
| 601-49400-420                     | Depreciation                   | .00                             | 115,000.00                        | .00                               | 115,000.00                     |
| 601-49400-433                     | Dues and Subscriptions         | 400.00                          | 1,000.00                          | .00                               | 1,000.00                       |
| 601-49400-434                     | Sales Tax Paid                 | .06-                            | .00                               | .55                               | .55-                           |
| 601-49400-437                     | Miscellaneous                  | .00                             | 200.00                            | .00                               | 200.00                         |
| 601-49400-550                     | WA Meter Replacement Program   | 73,547.56                       | 150,000.00                        | 106,151.62                        | 43,848.38                      |
| 601-49400-570                     | Capital Outlay - Equipment     | 10,000.00                       | .00                               | .00                               | .00                            |
| 601-49400-611                     | Bond Interest                  | 2,650.88                        | 2,361.00                          | 1,180.76                          | 1,180.24                       |
| 601-49400-700                     | Transfers Out                  | 154,910.60                      | 340,608.00                        | 198,448.90                        | 142,159.10                     |
| Total Water Utilities (GENERAL):  |                                | 510,972.42                      | 901,988.00                        | 351,281.47                        | 550,706.53                     |
| <b>Sewer (GENERAL)</b>            |                                |                                 |                                   |                                   |                                |
| 602-49450-101                     | Full-Time Employees Regular    | 63,637.05                       | 67,332.00                         | 15,881.00                         | 51,451.00                      |
| 602-49450-102                     | Full-Time Employees Overtime   | 5,567.43                        | 5,500.00                          | 2,168.20                          | 3,331.80                       |
| 602-49450-120                     | CENTRAL PENSION FUND           | 998.40                          | 1,000.00                          | 230.40                            | 769.60                         |
| 602-49450-121                     | PERA                           | 5,069.37                        | 5,462.00                          | 1,348.06                          | 4,113.94                       |
| 602-49450-122                     | FICA                           | 5,351.46                        | 5,572.00                          | 1,375.01                          | 4,196.99                       |

| Account Number         | Account Title                  | 2023-23<br>Prior year<br>Actual | 2024-24<br>Current year<br>Budget | 2024-24<br>Current year<br>Actual | 2024-24<br>Budget<br>Remaining |
|------------------------|--------------------------------|---------------------------------|-----------------------------------|-----------------------------------|--------------------------------|
| 602-49450-131          | Employer Paid Health           | 17,352.15                       | 18,302.00                         | 4,438.34                          | 13,863.66                      |
| 602-49450-201          | Office Supplies(paper-pens-et) | 424.56                          | 1,000.00                          | .00                               | 1,000.00                       |
| 602-49450-212          | Motor Fuels-Gas                | 69.73                           | 250.00                            | .00                               | 250.00                         |
| 602-49450-217          | Other Operating Supplies       | 326.39                          | 2,000.00                          | .00                               | 2,000.00                       |
| 602-49450-221          | Repair/Maint - Equipment       | 6,064.01                        | 20,000.00                         | 1,102.50                          | 18,897.50                      |
| 602-49450-223          | BUILDING REPAIR                | 108.45                          | .00                               | .00                               | .00                            |
| 602-49450-229          | Refunds                        | 2,500.00                        | 2,000.00                          | .00                               | 2,000.00                       |
| 602-49450-310          | Other Professional Services    | 927.69                          | 1,000.00                          | 33.10                             | 966.90                         |
| 602-49450-322          | Postage                        | 2,846.81                        | 2,880.00                          | 480.76                            | 2,399.24                       |
| 602-49450-331          | Meetings-Conferences (mtgs/mi) | 1,050.16                        | 1,000.00                          | .00                               | 1,000.00                       |
| 602-49450-343          | Advertising                    | 144.00                          | .00                               | .00                               | .00                            |
| 602-49450-362          | Property - Casualty Ins (Auto) | 4,567.98                        | 4,800.00                          | 4,565.60                          | 234.40                         |
| 602-49450-381          | Electric Utilities             | 8,278.00                        | 9,500.00                          | 783.00                            | 8,717.00                       |
| 602-49450-383          | Gas Utilities                  | 650.99                          | 1,500.00                          | 95.93                             | 1,404.07                       |
| 602-49450-385          | Sewer Plv-Elgin Sewer District | 587,047.91                      | 828,665.00                        | 192,780.21                        | 635,884.79                     |
| 602-49450-417          | UNIFORM                        | 600.00                          | 624.00                            | .00                               | 624.00                         |
| 602-49450-420          | Depreciation                   | .00                             | 35,000.00                         | .00                               | 35,000.00                      |
| 602-49450-437          | Miscellaneous                  | .00                             | 500.00                            | .00                               | 500.00                         |
| 602-49450-700          | Transfers Out                  | 207,365.90                      | 340,608.00                        | 297,673.35                        | 42,934.65                      |
| Total Sewer (GENERAL): |                                | 920,948.44                      | 1,354,495.00                      | 522,955.46                        | 831,539.54                     |
| Net Grand Totals:      |                                | 9,097,981.86-                   | 10,264,581.00-                    | 2,402,722.31-                     | 7,861,858.69-                  |



## PLAINVIEW POLICE DEPARTMENT

241 West Broadway  
Plainview, Minnesota 55964

Jason M. Timm  
CHIEF OF POLICE

Telephone:  
1-507-534-2441 Private  
1-800-927-2647 Non-Emergency  
Fax: 1-507-534-2437



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                   |                        |
|---------------------------------------------------|------------------------|
| <b>AGENDA ITEM:</b> Department Report to Council  | <b>AGENDA SECTION:</b> |
| <b>PREPARED BY:</b> Jason Timm, Chief of Police   | <b>AGENDA NO.</b> 5.D. |
| <b>ATTACHMENTS:</b> March Activity Summary Report | <b>APPROVED BY:</b> jt |
| <b>RECOMMENDED ACTION:</b> Information only       |                        |

#### SUMMARY

*\*The following is a brief summary of the highlights for the month of March. Day to day operations continue to be very busy with changes, updates and planning. \**

#### Meeting/Training

- Staff completed a new state mandated online course on bias crimes, reporting and investigating.

#### Misc. Activity

- The school hazing incident has come to a close with a charging and sentencing agreement between the defense and prosecuting attorneys.
- We have received the mobile video cameras from AXON. Installation is scheduled for the middle of April.
- We completed our first annual "Check Up from the Neck Up" mental health wellness checkup. All staff were required to participate in an individual one-hour checkup.
- The Dodge Durango is in Winona getting outfitted. It should be put into service mid-April.
- The 2017 Explorer is in the process of equipment removal and will be eventually auctioned off in the near future (pending council approval).
- The 2013 Ford Explorer was auctioned off for \$3551.00.

**Citations issued: 11****March Call Activity                      2024**

|                               |     |
|-------------------------------|-----|
| 9-11 Hang-Ups                 | 1   |
| Alarms                        | 1   |
| All other                     | 3   |
| Animal Complaints             | 4   |
| Assault                       | 1   |
| Assist Other Department       | 10  |
| Attempt to Locate             | 0   |
| ATV Violations                | 0   |
| Burglary/Open Door            | 0   |
| Child Abuse/Custody Exchange  | 0   |
| Civil Matter                  | 2   |
| Contempt/Curfew Violation     | 0   |
| Damage to Property            | 0   |
| DANCO Violation               | 0   |
| Disorderly Conduct            | 1   |
| Domestics                     | 1   |
| Driving Complaints            | 2   |
| Driving Under the Influence   | 1   |
| Drugs All Types               | 0   |
| Escort                        | 0   |
| Fire Calls                    | 1   |
| Fireworks                     | 0   |
| Found Property                | 0   |
| Fraud                         | 0   |
| Funeral Assist                | 4   |
| Gun Permit                    | 0   |
| Harassment/Threats            | 1   |
| Littering                     | 0   |
| Lost Property                 | 0   |
| Medical Calls                 | 21  |
| Misc. Information             | 1   |
| Motorist Assists              | 3   |
| Noise Complaints              | 1   |
| OFP/HRO Violation             | 0   |
| Ordinance Violation           | 2   |
| Parking Complaints/Violations | 1   |
| POR Predatory Offender Reg.   | 0   |
| Public Assists                | 7   |
| School Bus/Incident & Tobacco | 3   |
| Security Check                | 0   |
| Sex Offense                   | 0   |
| Snow Removal                  | 12  |
| Sudden Death                  | 0   |
| Suspicious Activity           | 9   |
| Theft Offenses                | 2   |
| Traffic Crashes/Violations    | 178 |
| Trespassing                   | 0   |
| Vulnerable Adults             | 1   |
| Weapons Violation             | 0   |

|                    |            |
|--------------------|------------|
| Warrants All       | 0          |
| Welfare Checks     | 1          |
| Worthless Checks   | 0          |
| <b>TOTAL CALLS</b> | <b>278</b> |

# **CITY OF PLAINVIEW**

## **PUBLIC WORKS DIRECTOR REPORT**



### **Water**

- Water reports were filled out and sent to the MDH (Minnesota Department of Health) for the month of March. We as a city averaged 255,419 gallons per day. The highest being 326,000 gallons and the lowest being 172,000 gallons. We pumped 7,918,000 gallons for the month.
- Meters were read on the 1<sup>st</sup> of the month.
- Water meter replacement is ongoing.
- We had 18 locates for Gopher State One Call.

### **Sewer**

- We are continuing to work with Bolton & Menk to correct an invert in one of our Manholes.

### **Snow**

- We had 3 snow events that resulted in us either plowing or treating roads and sidewalks.

### **Streets**

- We have been taking inventory of broken gate valves that need repairs.
- We have begun sweeping streets.
- We have been filling potholes as they appear. This will continue as needed.

### **Parks**

- Due to the warmer temps, we have placed trash cans out for the residents walking.
- We have been repairing and painting picnic tables.
- We replaced a few swings in a couple of parks.

### **Trees**

- We had some maintenance done on a few trees at Wedgewood Park that we could not reach with our bucket truck.
- We have been trimming trees that hit our trucks and equipment. This will continue as needed.

### **Buildings**

- We had a new expansion tank placed at the Ambulance building.
- I just received word last week the bid packet for the roof repairs should be ready by April 1<sup>st</sup>.

### **Daily Tasks**

- We check the wells and record the readings from the day before. We record these readings for the MDH and check our equipment to ensure everything is operating as it should.
- We check the lift stations and record the readings from the day before. We do this for record keeping and to ensure our pumps are working properly.
- We take water samples and test them and record test for the MDH.
- We check for locates, if there are any, we have 48 hours to complete them.

**Respectfully,**  
**Shane Loftus**  
**Public Works Director**



## **PARKS & TRAILS COMMISSION**

### **Meeting Minutes**

**Tuesday, November 28, 2023, at 6:00 P.M.**  
**Public Works Building, 230 10<sup>th</sup> St SW, Plainview, MN 55964**

The Plainview Parks & Trails Commission meeting was called to order at 6:05 pm on November 28, 2023. Commissioners in attendance: John Curtiss, Ben Jacobs, Carrie Klassen, Claire Speedling, Sue Tangen, & Marlene Young. Staff in attendance: Shane Loftus.

Motion was made by Tangen and seconded by Young to approve the agenda. Passed. 6/0.

Motion was made by Jacobs and seconded by Tangen to approve the October 24, 2023, meeting minutes. Passed. 6/0.

#### **New Business:**

Motion was made by Curtiss and seconded by Klassen to recommend amending the bylaws of the Park and Trails Commission to change the number of members from seven to five. Passed. 6/0.

Terms are up at the end of the year for Curtiss, Klassen, and Young. Curtiss will be rotating off the commission. Klassen and Young both volunteered to remain on the commission for another three-year term. Klassen was elected to be Chair of the commission for 2024 and Young will remain as the secretary.

Due to the December meeting falling the day after Christmas, the next meeting will be on January 23, 2024.

#### **Old Business:**

Loftus shared an update on the welcome signs. The new signs are up. He will be doing a final walk through with La Crosse Sign Group. They have a few touch ups to do. Creative Curb will be putting curb in around the signs.

Loftus shared an updated on the Wedgewood Park project. This large of a project is not in the original CIP budget and would place a huge burden on the city. He spoke with Will and Julie Harrington about taking this to City Council. He suggested having an idea of how much they will be expecting from the city and how much they will fundraise. The plan right now is to first replace the pavilion in 2024. He received a bid of \$100,000 from KBS, but some additional donations will offset some of the cost. The current playground equipment is still usable and has been well maintained. It is coming to the end of its useful life and would cost \$300,000 to directly replace the equipment that is currently there. The project being proposed by the Lions Club has an approximate cost of \$700,000. The Lions Club plans to fundraise to cover some of the cost, but they are also working on grants to offset some of the cost.

#### **Reports:**

Jacobs gave a City Council update:

- The National Services Park had a kickoff event at the beginning of November that was well attended with approximately 350 people. They are working on the next steps for the project. A board is being created to work on the project and then fundraising can begin.

Loftus gave a Public Works update:

- They will be putting down a liner in the big ice skating rink this year in hopes of getting more time out of the ice.

Motion was made to adjourn by Young and seconded by Jacobs. Passed 6/0.

Meeting adjourned at 6:35 p.m.

Respectively submitted,  
Marlene Young, Secretary





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Rochester, MN 55901

Ph: (507) 208-4332  
Bolton-Menk.com

## MEMORANDUM

**Date:** April 2, 2024  
**To:** David Todd, City Administrator  
**From:** Brian Malm, P.E., City Engineer  
**Subject:** Current Projects Update  
City of Plainview  
Project No.: 0H1.132979

### **2<sup>nd</sup> Avenue NW Reconstruction Project (2023 Street & Utility Improvements)**

Work has been suspended on this project for the winter months. Work will resume when weather permits in the spring, which should be sometime in the next few weeks.

### **Orchard Hills 7<sup>th</sup> and 8<sup>th</sup> Subdivisions**

The Developers for these subdivisions were informed on March 19<sup>th</sup> that the City expects the remaining punch list items need to be completed by May 30, 2021, and that any items that are not completed by that date will be completed by the City in accordance with the Developer's Default provisions of the Development Agreement.

### **Well No. 3 Air Entrainment – Water Tower**

We expect to have a draft final report with cost estimates for ground storage/booster station and elevated tower alternatives completed for City staff review by April 12th. Following staff review, we will be ready to present the final report to City Council at the May meeting. The final report will include recommendations for possible low interest loan funding through the Public Facilities Authority.

### **Chapter 600 Code Updates**

We've completed the reformat and reorganization of the code and have incorporated input received at the January PC/CC workshop. We should be ready for this to be presented to the Planning Commission at their May meeting, followed by City Council consideration.

### **GIS Cemetery Management System**

Work is proceeding on this project related to data review and boundary development. Headstone data gathering and field verification will take place over the summer months.

### **Miscellaneous**

We are continuing to work with staff on the following miscellaneous items:

- Standby generator improvements for Well No. 2.

Name: Current Project Update

Date: 4/2/24

Page: 2

- Lead service line inventory, as required by Minnesota Department of Health and EPA. This work is expected to be covered by grant funding from MDH, however, that funding has been significantly delayed, and work has yet to start. We did receive the engagement request from MDH two weeks ago and submitted the required budget and engagement confirmation. It has been taking up to 2 months following that engagement request to get a signed work order, which authorizes us to begin. We are hoping it comes earlier than that, as the inventory needs to be completed under the grant funding by the end of July.

## Director's Report: April 2024

**Solar Eclipse Glasses:** On April 8, 2024, a total solar eclipse will cross North and Central America creating a path of totality. While Plainview will not see a total eclipse, we should see 75-80% obscuration as the moon passes between the sun and the earth, with peak being at 2:03pm. The Library has a large supply of solar eclipse glasses from the U.S. National Science Foundation available at the front desk for anyone who is interested in viewing the partial eclipse.

**Moving Day at the Library: A Reader's Theatre:** April 7-13, 2024 marks National Library Week and to celebrate, we are presenting Moving Day at the Library, an imagined history by Ron Manzow. The story takes place in 1911 when the library was moved from the top of Koenig's General Store across Broadway to the new City Hall. Community members are welcome to join us for this family-friendly event on Friday, April 12 at 6:00 pm.

**Minnesota Author Tour:** Our 2024 Minnesota Author Tour which is funded through the MN Clean Water, Land, and Legacy Amendment is now confirmed. This year's authors will include:

Friday, May 3, 1:00 pm | Jess Lourey (*The Quarry Girls*) and Sarah Stonich (*Reeling*)

Tuesday, May 21, 1:00 pm | Kao Kalia Yang (*Where Rivers Part*)

Thursday, June 13, 6:00 pm | Chad Lewis (*Back Roads Lore*)

## March Quick Stats:



2922 Items Circulated



18 New Patrons



282 New Items

Respectfully Submitted,

Alice L. Henderson

Director, Plainview Public Library



## **Plainview Public Library Board of Trustees**

Tuesday February 20, 2024 7:00 PM

**Members Present:** Miranda Muller, Youlonda Loechler, Ian McDonald, Chad Gelner, Carla Tentis, Adam Feils

**Members Not Present:** Nicholas Ozment

**Staff:** Alice Henderson

**City Council Member:**

The meeting was called to order by Youlonda at 7:00 PM.

A motion was made by Carla and seconded by Ian to approve the agenda. Motion carried unanimously.

Public Comments: No comments

A motion was made by Chad and seconded by Adam to approve the board minutes from 1/16/2024. Motion carried unanimously.

A motion was made by Carla and seconded by Youlonda to approve the consent agenda as follows:

- Director's Report
- Programming & Outreach Report
- Acknowledgement of Donations
  - KBS
  - Kathie Sagissor
- SELCO/SELS & Foundation Reports

### **Unfinished Business**

The CD that was up for reinvestment was reinvested as approved in the January 2024 meeting.

### **New Business**

- A. Payment of Bills: A motion was made by Ian and seconded by Miranda to approve the Payables by Payee in the amount of \$9,432.90. Motion carried unanimously.
- B. Approve SELCO Foundation Withdrawal: A motion was made by Miranda and seconded by Chad to approve the foundation withdrawal to reimburse the City of Plainview for the bookcase project. Motion carried unanimously.
- C. ILS Agreement: A motion was made by Carla and seconded by Adam to approve the one (1) year ILS agreement. Motion carried unanimously.
- D. Policy Committee: A motion was made by Youlonda and seconded by Chad to create a sub-committee to create an art policy. Members are Carla, Adam, Ian. Motion carried unanimously.

### **Announcements**

- A. Trustee or Staff Comments (None)
- B. Next Regular Meeting is 3/19/2024

Motion to adjourn was made by Youloda and seconded by Ian at 7:26 PM. Motion carried unanimously.

Respectfully submitted,

Miranda Muller

Secretary, Plainview Library Board of Trustees



## **Economic Development- April 2024 Update:**

**Rural Entrepreneurial Ventures (REV):** No meeting was held in March. The CORE Team is currently undergoing an asset mapping exercise where community stakeholders are identified and interviewed to see if they'd like to join the initiative of building an ecosystem to support entrepreneurs.

### **Ongoing projects:**

- Potential commercial/light industrial park- looking at estimated costs to extend water/sewer to the site and what grant programs may be available through the state
- Applied for Blandin Foundation Grant which is associated with community place keeping, on behalf of the EDA
- Went to March PADCO meeting- will coordinate joint efforts with them and the Plainview Alliance
- Met with an individual who is starting up a new nail salon in town
- Continued updates to EDA website

# **Plainview Fire Relief Association Monthly Report**

**February 2024**

## **Meetings:**

-Business as usual.

## **Practice and Training:**

-Went to the PEM School's Multi-Purpose Room and put the air-packs on practice breathing, buddy breathing while playing dodgeball. Practiced putting on and off SCBA (self-contained breathing apparatus).

## **Calls:**

-February 12, 2024 – Millville area 4-wheeler on fire next to shed – No injuries  
-February 21, 2024 – County Rd 4 – car-vs-deer accident – No injuries  
-February 26, 2024 – ABA Water Systems – Transformer wire arching in alley – No injuries  
-February 29, 2024 – Car fire on County Rd 27 – No injuries

## **Maintenance:**

-Normal monthly maintenance

## **Community Activities:**

-None for February

## **Submitted By:**

**Eric Bennett**

**Secretary Plainview Fire Relief Association**

# **Plainview Fire Relief Association Monthly Report**

April 2024

## **Calls for February and March:**

Vehicle Fire

Vehicle Fire

Car accident

Arcing wires behind ABA Water

Fire alarm at Green Prairie Assisted Living

Water delivery to farmer

Water delivery to farmer

## **Other:**

Hired 3 new members to the fire department.

Purchased new helmets and thermal imager camera.

Respectfully Submitted by **Mike Lyons, Fire Chief**



**Plainview Economic Development Authority  
ANNUAL REPORT- 2023**

**Goal #1: Promote existing small businesses and community events-**

- Several motivated business owners formed the Plainview Business Alliance as a way of marketing local events and keeping everyone on the same page.
- The city and EDA got a new website which can be used to promote the community to visitors as a destination for shopping and recreation. The new site includes a modern look and easy to use recourses including an online business directory.
- Wrote and received a \$10,000 Small Town Grant from Southern Minnesota Initiative Foundation (SMIF) to build awareness of the National Service Park.
- Plainview was selected to participate in the SMIF REV Program from 2024-2026. This gives local business owners and community leaders a chance to come together to brainstorm ways Plainview can become a welcoming business community and how to retain local spending and grow spending from surrounding areas.
- Received MNDOT Safe Routes to Schools grant for up to \$38,000 of consulting services to write a SRTS plan.

**Goal #2: Expand opportunities for businesses development-**

- Continued improvement and marketing of the business incubator center on main street.
- In partnership with Ag Partners, the MPCA and Peoples Energy Cooperative, we have completed the Phase 1 environmental site assessment on both Ag Partners – Plainview North and South sites.
- Promote the city's and EDA's revolving loan funds to local businesses.

**Goal #3: Increase short-term and long-term housing-**

- Discussions were held with a local hotel developer, but they determined it was not feasible for them to build a hotel at the time.
- Early-stage discussions occurred between a local developer who has shown interest in an affordable senior housing development.
- Periodic meetings were held with local developers about multi-family housing units.
- Met with a local single family housing developer and provided a list of potential landowners adjacent to the city limits who may be willing to sell.

Submitted by,

Will Giesen

Community and Business Development Specialist, CEDA





## PLAINVIEW POLICE DEPARTMENT

241 West Broadway  
Plainview, Minnesota 55964

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CHIEF OF POLICE

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### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                                                                 |                                   |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>AGENDA ITEM:</b> PD's 2017 Ford Explorer-Sale by Auction                                                     | <b>AGENDA SECTION:</b><br>Consent |
| <b>PREPARED BY:</b> Jason Timm, Chief of Police                                                                 | <b>AGENDA NO. 5.F.</b>            |
| <b>ATTACHMENTS:</b> None                                                                                        | <b>APPROVED BY:</b>               |
| <b>RECOMMENDED ACTION: Motion</b> to approve the sale of the Police Department's 2017 Ford Explorer by auction. |                                   |

### SUMMARY

The Police Department's 2017 Ford Explorer was replaced by the 2023 Dodge Durango. It has over 105,000 miles on it. The Police Department seeks council approval to sell this vehicle at auction. We would hire our local auction company, TMRA to handle the sale of this vehicle which will be sold to the highest bidder at TMRA's next online auction. Revenues earned from this sale will be placed into the cities general fund.

# PLAINVIEW

## CITY COUNCIL ACTION



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                                                    |                                        |
|----------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>AGENDA ITEM:</b> 2023 Budget Amendments                                                         | <b>AGENDA SECTION:</b><br>New Business |
| <b>PREPARED BY:</b> Vicki Axley, Finance Director                                                  | <b>AGENDA NO. 7.A</b>                  |
| <b>ATTACHMENTS:</b> "2023 Budget Amendments-General Government Funds", Resolution No. 2024-08      | <b>APPROVED BY: DT</b>                 |
| <b>RECOMMENDED ACTION:</b> Motion to approve Resolution 2024-08, Approving 2023 Budget Amendments. |                                        |

### SUMMARY

City budgets are meant to be a guideline. They are set using historical information as well as anticipated revenues and expenses for a future year. Most cities must revise their original budgets over the course of a year for a variety of reasons including unforeseen expenses, less than anticipated revenues, timing of planned projects, etc.

In order to be compliant on our annual audit, we are required to review actual revenues and expenses compared to the budgeted numbers each year to determine if we anticipate any function or program to be less than originally budgeted for revenues or higher than originally budgeted for expenses. The State of MN only requires that cities note the reasons for amending the city budget and adopt the amendments in a resolution. This only applies to the general governmental funds. Budget amendments are not done by department, but rather by the state budget category. This requirement only applies to expenditure categories, but I am also including budget amendments for the revenue accounts to give a better understanding of the impact on the overall budget.

Our budget amendments show an increase in total revenues in the amount of \$412,002 and a decrease in total expenditures in the amount of \$1,824,221. Revenue increases include insurance reimbursements, Fire Relief Association donations, a one-time MN Public Safety Aid, and higher interest rates for bank accounts and investments, etc. Expenditure decreases are largely due to the 2023 Street Project timing and how much of the project was completed in 2023 as well as moving some capital projects to future years.

There will be no increase in tax levies related to the proposed budget amendments. Excess revenues will be used to complete the 2023 Street Project and help fund future capital projects.

## 2023 BUDGET AMENDMENTS - GENERAL GOVERNMENT FUNDS

| State<br>Budget Category                 | Original<br>Budget | Current<br>Amendment | Total Budget After<br>Current Amendment |
|------------------------------------------|--------------------|----------------------|-----------------------------------------|
| <b>REVENUES</b>                          |                    |                      |                                         |
| PROPERTY TAXES                           | \$2,576,733        | (\$7,523)            | \$2,569,210                             |
| TAX INCREMENTS                           | \$25,000           | \$8,577              | \$33,577                                |
| ALL OTHER TAXES                          | \$59,000           | (\$3,490)            | \$55,510                                |
| SPECIAL ASSESSMENTS                      | \$0                | \$0                  | \$0                                     |
| LICENSES & PERMITS                       | \$41,650           | \$3,853              | \$45,503                                |
| FEDERAL GRANTS                           | \$355,500          | (\$340,500)          | \$15,000                                |
| STATE GENERAL PURPOSE AID                | \$860,976          | \$2,581              | \$863,557                               |
| STATE CATEGORICAL AID                    | \$121,704          | \$167,700            | \$289,404                               |
| GRANTS FROM COUNTY & OTHER LOCAL         | \$51,876           | \$4,225              | \$56,101                                |
| CHARGES FOR SERVICES                     | \$277,482          | (\$6,287)            | \$271,195                               |
| FINES & FORFEITS                         | \$15,000           | \$3,099              | \$18,099                                |
| INTEREST ON INVESTMENTS                  | \$35,870           | \$223,426            | \$259,296                               |
| MISCELLANEOUS REVENUES                   | \$62,250           | \$355,882            | \$418,132                               |
| TOTAL REVENUES                           | \$4,483,041        | \$411,543            | \$4,894,584                             |
| PROCEEDS FROM BOND SALES                 | \$3,794,123        | \$0                  | \$3,794,123                             |
| OTHER FINANCING SOURCES                  | \$0                | \$459                | \$459                                   |
| TRANSFERS FROM OTHER FUNDS               | \$0                | \$0                  | \$0                                     |
| Funds required from Cash Reserves        | \$0                | \$0                  | \$0                                     |
| TOTAL REVENUES & OTHER FINANCING SOURCES | \$8,277,164        | \$412,002            | \$8,689,166                             |
| <b>EXPENDITURES</b>                      |                    |                      |                                         |
| GENERAL GOVERNMENT                       | \$751,655          | \$23,294             | \$774,948                               |
| PUBLIC SAFETY                            | \$1,321,720        | \$116,792            | \$1,438,512                             |
| STREETS & HIGHWAYS                       | \$653,432          | (\$130,312)          | \$523,120                               |
| SANITATION                               | \$0                | \$0                  | \$0                                     |
| HUMAN SERVICES                           | \$0                | \$0                  | \$0                                     |
| HEALTH                                   | \$0                | \$0                  | \$0                                     |
| CULTURE & RECREATION                     | \$601,995          | \$1,665              | \$603,660                               |
| CONSERVATION OF NATURAL RESOURCES        | \$0                | \$0                  | \$0                                     |
| ECONOMIC DEVELOPMENT                     | \$79,091           | (\$2,528)            | \$76,563                                |
| MISC CURRENT EXPENDITURES                | \$43,990           | (\$7,334)            | \$36,656                                |
| TOTAL CURRENT EXPENDITURES               | \$3,451,883        | \$1,576              | \$3,453,459                             |
| DEBT SERVICE PRINCIPAL                   | \$423,186          | \$0                  | \$423,186                               |
| INTEREST & FISCAL CHARGES                | \$93,052           | \$750                | \$93,802                                |
| STREETS & HIGHWAYS CONSTRUCTION          | \$4,805,450        | (\$1,486,061)        | \$3,319,389                             |
| CAPITAL OUTLAY                           | \$549,740          | (\$354,486)          | \$195,254                               |
| OTHER FINANCING USES                     | \$17,800           | \$14,000             | \$31,800                                |
| TRANSFERS TO OTHER FUNDS                 | \$0                | \$0                  | \$0                                     |
| TOTAL EXP & OTHER FINANCING USES         | \$9,341,111        | (\$1,824,221)        | \$7,516,890                             |

General gov't funds show an increase in total revenues in the amount of \$412,002 & a decrease in total expenditures in the amount of \$1,824,221. Revenue increases include insurance reimbursements, Fire Relief Assn donations, a one-time MN Public Safety Aid and higher interest rates on bank accts and investments, etc. Expenditure decreases are largely due to the 2023 Street Project timing and how much was completed in 2023 as well as moving some capital projects to future years.

There will be no increase in tax levies to be paid in the current fiscal year related to the proposed budget amendments. Excess revenues will be used to complete the 2023 Street Project and fund future capital projects.

**CITY OF PLAINVIEW  
WABASHA COUNTY, MINNESOTA**

**RESOLUTION NO. 2024-08**

**RESOLUTION APPROVING 2023 BUDGET AMENDMENTS**

**WHEREAS**, on December 13, 2022, the City of Plainview (the “City”) approved the 2023 budget;

**WHEREAS**, the City of Plainview has since determined that there are appropriate revenue and expense amendments to the 2023 budget;

**NOW THEREFORE, BE IT RESOLVED** by the City Council that the City of Plainview hereby amends the 2023 budget by decreasing the total expenditures in the amount of \$1,824,221 and increasing the total revenues in the amount of \$412,002 per the attached detailed “2023 Budget Amendments – General Government Funds”.

**ADOPTED** by the Plainview City Council on this 9<sup>th</sup> Day of April 2024.

\_\_\_\_\_  
Holly Reeve, Mayor Pro Tempore

ATTEST:

\_\_\_\_\_  
Carol Kujath, City Clerk

# PLAINVIEW

## CITY COUNCIL ACTION



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                                                                                                                                                          |                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>AGENDA ITEM:</b> 2024 Summer Hires                                                                                                                                                                    | <b>AGENDA SECTION:</b><br>New Business |
| <b>PREPARED BY:</b> Shane Loftus, Public Works Director                                                                                                                                                  | <b>AGENDA NO. 7.B.</b>                 |
| <b>ATTACHMENTS:</b> None                                                                                                                                                                                 | <b>APPROVED BY:</b> sl                 |
| <b>RECOMMENDED ACTION:</b><br><b>Motion</b> to approve the hire of Jamie Stucky, Nathan Elias, Hunter Busby, and Rex Jones for summer help for public works pending background check and drug screening. |                                        |

### SUMMARY

Each year Public Works hires summer help to assist in mowing, trimming, watering flowers, cleaning parks, and other tasks as needed. We also rely on summer help to take care of parks and flowers on the weekends, which saves the city money by not having to pay a full-time employee to complete these tasks.

#### Wages

Nathan Elias - \$15.60 per hour

Jamie Stucky - \$15.60 per hour

Hunter Busby - \$14.56 per hour

Rex Jones - \$14.56 per hour

Respectfully Submitted,  
Shane Loftus  
Public Works Director

# PLAINVIEW

## CITY COUNCIL ACTION



### Executive Summary

City Council Regular Meeting: April 9, 2024

|                                                                                                |                                         |                        |              |
|------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------|--------------|
| <b>AGENDA ITEM:</b>                                                                            | Parks and Trails Commission Appointment | <b>AGENDA SECTION:</b> | New Business |
| <b>PREPARED BY:</b>                                                                            | Shane Loftus, PW Director               | <b>AGENDA NO. 7.C.</b> |              |
| <b>ATTACHMENTS:</b>                                                                            | None                                    | <b>APPROVED BY:</b>    | sl           |
| <b>RECOMMENDED ACTION:</b> Motion to appoint Adam Klavetter to the Park and Trails Commission. |                                         |                        |              |

### SUMMARY

Ben has resigned as a voting Commission Member but will remain as the liaison for the Parks and Trails Commission.

Adam will finish out the term of Ben Jacobs. This term is through December 31<sup>st</sup>, 2025.

**Respectfully submitted**  
**Shane Loftus**  
**Public Works Director**

# **--SPRING CLEANUP--**

## **CITY OF PLAINVIEW (City of Plainview Residents Only)**

**SATURDAY, JUNE 8, 2024**

**PLAINVIEW:**                      **9:00 a.m. to 12:00 p.m.**  
                                         **Plainview Public Works Building**  
                                         **230 10<sup>TH</sup> Street SW**  
                                         **Call (507) 534-2229**

### **THE FOLLOWING ITEMS WILL BE ACCEPTED**

**TIRES (Each):** Passenger \$8; Light Truck \$8; Semi \$20; Tractor \$40 (with rim, extra \$5 per rim)

**FURNITURE (Each):** Humidifiers, Vacuum Cleaners, Kitchen Chairs, Tables: \$10. Recliners, La-Z-Boy, Overstuffed Chairs, Mattresses, Box Springs: \$20. Couches, Loveseats: \$30. Hide-a-bed: \$30.

**APPLIANCES:** Refrigerators; Freezers; Stoves; Washers; Dryers; Dishwashers; Air Conditioners; Furnaces; Dehumidifiers; Microwaves; Water Softener, and Water Heaters: \$20

**ELECTRONICS:** Televisions and Computer Monitors that are 17" or smaller: \$15. Televisions and Computer Monitors that are over 17": \$25. Console TVs: \$30. All computer components and other electronic devices, including printers, fax machines copiers, stereos: \$15.

**SCRAP METAL (FREE):** Miscellaneous Scrap Metal; Bikes (no tubes/tires on wheels); Lawn Mowers; Grills; Car Batteries - **NO CHARGE**.

**FLOURESCENT BULBS (Per bulb):** 4' and under: \$1.00; larger than 4': \$2.00

**--NOTHING BEFORE THESE HOURS AND NOTHING AFTER --**

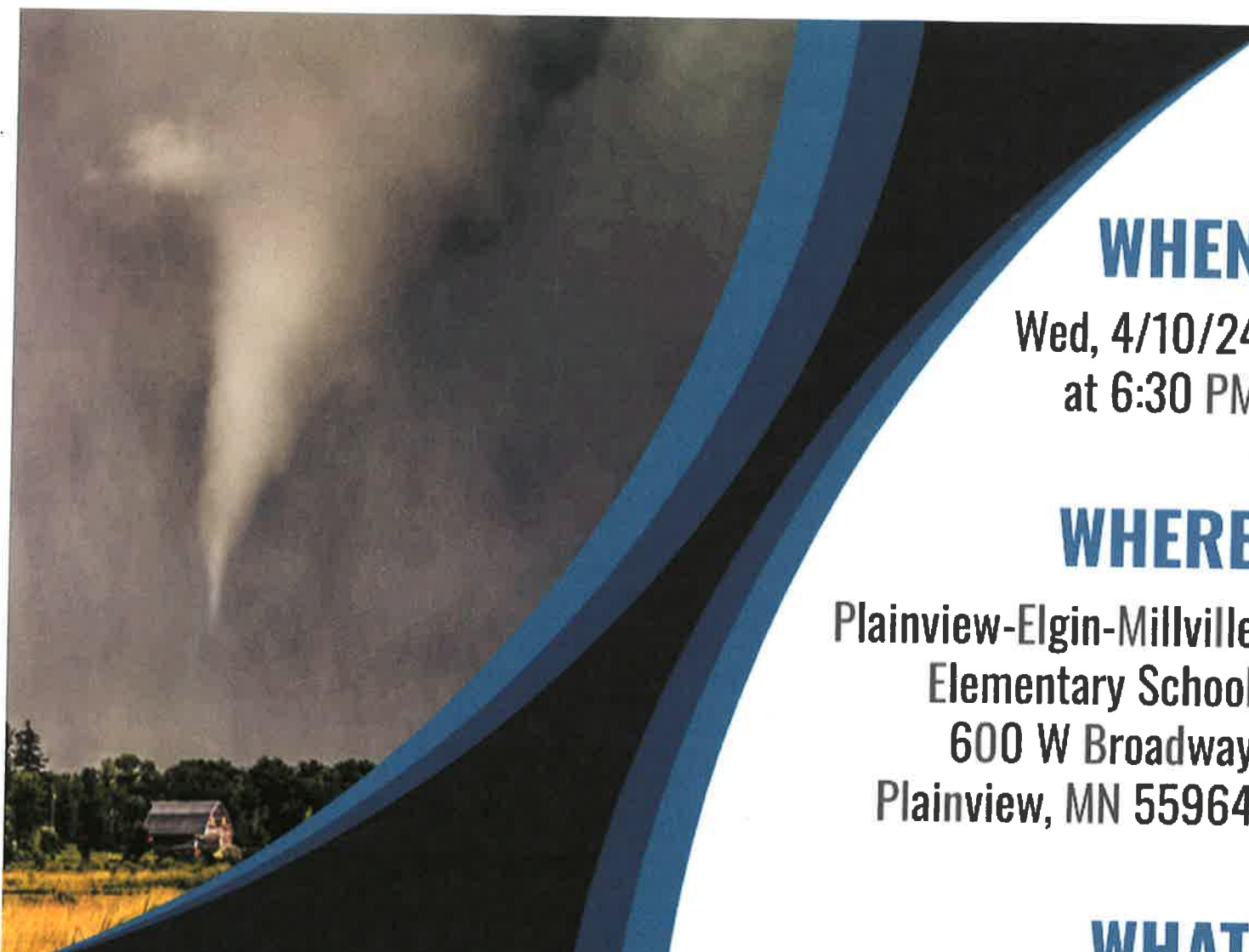
**-NO yard waste-**

**-NO garbage-**

**-NO demolition materials-**

**\*\*Cash or Check Payment Only\*\***

**-No credit cards-**



# 2024 STORM SPOTTER TRAINING

## WHEN

Wed, 4/10/24  
at 6:30 PM

## WHERE

Plainview-Elgin-Millville  
Elementary School  
600 W Broadway  
Plainview, MN 55964

## WHAT

FREE Basic Spotter Training  
Open to Everyone  
No Registration Necessary  
[weather.gov/arx/skywarn](https://weather.gov/arx/skywarn)



Presented By:  
National Weather Service  
La Crosse, WI