410 Bogert Road, River Edge, NJ 07661
201-261-3404 www.riveredgeschools.org

Dr. Nicholas Bernice
Superintendent of Schools

Eric Thomasevich
Board Secretary/BusinessAdministrator

October 12, 2026

To: River Edge Board of Education Finance and Facilities Committee

Re: Fiscal Year 2027-2028 Proposed Budget Calendar

Members of the Finance and Facilities Committee:

I am providing a **proposed budget calendar** to serve as a guide for the preparation and completion of the **Fiscal Year 2027-2028 budget**. This tentative calendar is based on the **prior year's Department of Education election calendar**, as the current year's version has not yet been released. Please note that the dates are **subject to change** if any conflicts arise once the updated Department of Education election calendar becomes available. The **tentative proposed budget calendar** is outlined below:

District Action	Date	Description of Action	Description of Date
Budget Calendar Submitted to Finance Committee	October 12, 2026	Budget Calendar Submitted to Finance Committee for review	On October 12, 2026
Open Budget Module in Genesis	November 2, 2026 – January 8, 2027	2027-2028 Budget worksheets will be made available to a) Building Principals, b) Special Svc Director, c) Director of Curriculum, d) Supervisor of Innovation, Assessment & Special Projects, and e) Buildings and Grounds Supervisor	By January 8, 2027

Meeting with Finance Committee	November 10, 2026	Meeting with the Finance Committee to review committee goals	On November 10, 2026
Review department's budget for 2026-2027	January 11, 2027 to January 22, 2027	Meet with a) Building Principals, b) Special Svc Director, c) Director of Curriculum, d) Supervisor of Innovation, Assessment & Special Projects, and e) Buildings and Grounds Supervisor to review budget instructions, format of budget, department needs	Ongoing and completed by January 22nd
Complete preliminary budget workbook	By January 31st	Input the budget information into the budget workbook for review	On or before January 31st
Review budget workbook with Finance Committee	By February 15th	Review the budget workbook including budget highlights and assumptions with the members of the finance committee (Contingent of State Aid Figures)	On or before February 15th
Adopt and File the Tentative Budget	March xx, 2027 Board Meeting	Prepare an itemized budget, approve the resolution for submission and submit to the executive county superintendent of schools	On or before March 20, 2027 *(Tentatively - Based on Previous Year's Original Date)*
Budget Approval by the Executive County Superintendent	By April 20th	The budget must be approved by the executive county superintendent prior to advertisement	Prior to advertisement *(Tentatively - Based on Previous Year's Date)*

Notice of Public Hearing	By May 3rd	Advertisement for a public hearing on the budget in at least designated newspaper published in the district	4 days prior to the public hearing date*(Tentatively - Based on Previous Year's Date)*
Public Hearing and Adoption of the Budget	By May 7th	Public hearing on the budget and adoption of the budget by the Board	At least 4 days after the notice of public hearing *(Tentatively - Based on Previous Year's Date)*
User-Friendly Budget Posting on District Website	By May 10th	The budget as adopted for the school year shall be provided for public inspection on the district's internet site and made available in print prior to the public hearing	Within 48 hours after the public hearing. Fell on Saturday and Sunday, therefore moved to Monday

Throughout the budget process, there will be ongoing communications with all members of the finance and facilities committee.

Please reach out to me if you have any questions or concerns relating to the development of the fiscal year 2027-2028 budget.

Sincerely,



Eric Thomasevich, CPA, PSA, QPA
Business Administrator/Board Secretary