Cutler-Orosi Joint Unified School District
Special Meeting of the Board of Trustees
Tuesday, September 23, 2025
Open Session: 5:30 p.m. - Closed Session 5:45 p.m.

Meeting Location:
District Office- Board Room
12623 Avenue 416
Orosi, CA 93647
(559) 528-4763

SPECIAL BOARD MEETING AGENDA

ROLL CALL AND ESTABLISHMENT OF QUORUM

	Present	Absent
Sandra Williams, Board President	_____	_____
Marisol Rubalcaba, Board Vice President	_____	_____
Delia Martinez, Board Clerk	_____	_____
Mary Helen Espino, Trustee	_____	_____
Joni Jordan, Trustee	_____	_____
Javier Quevedo, Trustee	_____	_____
Karen Gonzalez, Trustee	_____	_____

District Office Administration:				**School Site Administration:**	
Yolanda Valdez	___	**Linda Montemayor**	___	**Oscar Villaseñor**	___
Shevonne Swanson	___	**Jayboy Camaquin**	___	**Victoria Guzman**	___
Dr. Brian Zimmerman	___	**Ray Quintana**	___	**Dr. Larissa Goosev**	___
Faith Coleman	___	**Leanne Cerda**	___	**Dr. Diana Vides**	___
Sunsie Tumacder	___	**Veronica Raigoza**	___	**Melissa Delgadillo**	___
Raffi Soghomonian	___	**Laura Gonzalez**	___	**Yovana Castillo**	___
Lisa Castillo	___	**Jody Rush**	___	**COUTA Representative**	___
Antonio Quintanilla		**Micaela Macareno**	___	**CSEA Representative**	___

PLEASE BE COURTEOUS AND SILENCE YOUR CELL PHONES. – THANK YOU

Notice to the public: The meetings of the Board are scheduled for the purpose of conducting business of the school district and, therefore, are not public meetings, but rather meetings held in public. Questions regarding procedures and practices should be addressed to your school principal or to the District Superintendent. Members of the public will be given an opportunity to speak at every regular meeting of the Board—3 minutes per speaker and up to 20 minutes total on any given item. To speak, members of the public must fill out a card requesting time. The cards are available at the Board meeting. To place an item on the agenda, arrangements must be made with the Superintendent ten (10) days prior to a regular Board meeting.

Meeting facilities are accessible to people with disabilities. By request, alternative agenda document formats are available to people with disabilities. To arrange for an alternative agenda document format or to arrange for aid or services to modify or to accommodate people with a disability for them to participate in a public meeting, please provide a written request to the Superintendent at the District Office at least three (3) working days prior to any public meeting.

Cutler-Orosi Joint Unified School District complies with the American Disabilities Act of 1973, Section 504, by providing educational and employment opportunities on a non-discriminatory basis. The District does not discriminate on the basis of race, ethnicity, marital or parental status, religion, creed, color, national origin, sex, or physical or mental disability. The District also complies with Executive Order 13145, which prohibits employment discrimination based on "protected genetic information" in the Executive branch. The coordinator for non-discrimination is the Assistant Superintendent, located at the District Office, 12623 Avenue 416, Orosi, CA 93647. The phone number is (559)528-4763. NOTICE: If documents are distributed to the Board Members concerning an agenda item within 72 hours of a regular Board meeting, at the same time, the documents will be made available for public inspection at the District Office located at 12623 Avenue 416, Orosi, CA.

CALL TO ORDER- REGULAR OPEN SESSION at: __ Time: _____By: _____

Pledge of Allegiance led by: _____

BOARD GOALS:

1. **Achieve academic excellence and meet the needs of all students in a safe supportive environment.**

2. **Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.**

3. **Create efficient and effective systems that are innovative, accountable and proactive.**

PUBLIC COMMENTS FOR CONSENT/ CURRICULUM & INSTRUCTION AND ADMINISTRATIVE /ORGANIZATIONAL ITEMS INCLUDED ON THE AGENDA:

Time is allocated for members of the public to comment on issues of concern related to District business. Action and/or discussion cannot be taken by the Board on items not already on the agenda. People wishing to address the Board must fill out a card which will indicate their names, addresses, group or organization they represent, and subject upon which they intend to speak. Individuals are requested to limit their comments to 3 minutes per speaker and up to 20 minutes total on any given item.

CONSENT ITEMS

Item #	Page #	Description	Goal #
1	6-7	**Amend Service Agreement with ERC to Add a Fourth CTEFP Grant Proposal** Motion to approve Item #1 made by: _____ Motion Seconded by: _____ _____/_____/_____ Yes No Abstain	
2	8	**Addition of Contractors to the District's Cost Accounting Prequalification List (CUPCCAA)** Motion to approve Item #2 made by: _____ Motion Seconded by: _____ _____/_____/_____ Yes No Abstain	3

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CONSENT ITEMS - continued

3	**9-16**	**Ratify Service Agreement for Evaluation Services with Zajonc Corporation for Full-Service Community Schools Grant Services**	**2**

Motion to approve Item #3 made by: _____
Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

4	**17-24**	**Ratify Service Agreement for Evaluation Service with Zajonc Corporation for Stronger Connections Grant Services**	**2**

Motion to approve Item #4 made by: _____
Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

5	**25-31**	**Ratify Service Agreement for Evaluation Service with Zajonc Corporation for Mental Health Services Program Grant Services**	**2**

Motion to approve Item #5 made by: _____
Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

ADMINISTRATIVE/ ORGANIZATIONAL ITEMS

Item #	Page #	Description	Goal #
6	**32-47**	**Approval to Accept Alta Healthcare District Grant For Water Safety Program**	**1, 2, 3**

Motion to approve Item #6 made by: _____
Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

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ADMINISTRATIVE/ ORGANIZATIONAL ITEMS

7 48-52 Approval of Shade Structure Installation for OHS CTE Building 3

Motion to approve Item #7 made by: _____
Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

PUBLIC COMMENTS CLOSED SESSION ITEMS:
Time is allocated for members of the public to comment on issues of concern related to District business. Action and/or discussion cannot be taken by the Board on items not already on the agenda. Persons wishing to address the Board must fill out a card which will indicate their names, addresses, group or organization they represent, and subject upon which they intend to speak. Individuals are requested to limit their comments to 3 minutes per speaker and up to 20 minutes total on any given item.

CLOSING ACTIVITIES: The Governing Board members have an opportunity to comment.

Motion to adjourn to Closed Session at _____ p.m. made by: _____
Motion Seconded by: _____
_____/_____/_____
Yes No Abstain

CLOSED SESSION

Board Goal

Item A Page(s) **Personnel (Gov. Code 54957): The Board will meet to consider Public Employee Appointment/Employment for the position(s) of:** 3

Item B **Public Employee Discipline/Dismissal/Release, G.C. 54957** 3

Item C **Conference with Labor Negotiators – Gov. Code Section 54957.6, 3549.1 – (Non-Action discussion item only)** **3**

District Designated Representatives: Yolanda Valdez
Dr. Brian Zimmerman
Dr. Ken Caves

Employee Organization: COUTA
CSEA Chapter #253

Unrepresented Employees: Confidential/Management
(all positions in this group)

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Adjournment to Open Session:

Motion to adjourn Closed Session at _____ p.m. and reconvene into
Open Session made by: _____ Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

REPORTING OF CLOSED SESSION ITEMS

Item A	**Personnel (Gov. Code 54957): The Board will meet to consider Public Employee Appointment/Employment for the position(s) of:**	3
Item B	**Public Employee Discipline/Dismissal/Release, G.C. 54957**	**3**
Item C	**Conference with Labor Negotiators – Gov. Code Section 54957.6, 3549.1 – (Non-Action discussion item only)**	**3**

CLOSING ACTIVITIES: The Governing Board members have an opportunity to comment.

The next Regular Meeting of the Board of Trustees will be held on Thursday, October 9, 2025, with the Open Session beginning at 5:30 p.m. and Closed Session at 6:30 p.m. The Board Meeting will take place at the COJUSD Board Room – 12623 Avenue 416, Orosi CA 93647.

ADJOURNMENT: Motion to adjourn the meeting made by: _____
Motion Seconded by: _____

_____/_____/_____
Yes No Abstain

Meeting adjourned at: _____ p.m.

Cutler-Orosi Joint Unified School District complies with the American Disabilities Act of 1973, Section 504, by providing educational and employment opportunities on a non-discriminatory basis. The District does not discriminate on the basis of race, ethnicity, marital or parental status, religion, creed, color, national origin, sex, or physical or mental disability. The District also complies with Executive Order 13145, which prohibits employment discrimination based on "protected genetic information" in the Executive branch. The coordinator for non-discrimination is the Assistant Superintendent, located at the District Office, 12623 Avenue 416, Orosi, CA 93647. The phone number is (559)528-4763. NOTICE: If documents are distributed to the Board Members concerning an agenda item within 72 hours of a regular Board meeting, at the same time, the documents will be made available for public inspection at the District Office located at 12623 Avenue 416, Orosi, CA.

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
September 23, 2025

AGENDA SECTION: **ADMINISTRATIVE/ORGANIZATIONAL**

AGENDA ITEM: **AMEND SERVICE AGREEMENT WITH ERC TO A ADD FOURTH CTEFP GRANT PROPOSAL**

ATTACHMENTS: **REVISED SERVICE AGREEMENT**

FUNDING SOURCE: **GENERAL FUND**

DISCUSSION:

The District is requesting approval to amend the existing service agreement with Educational Resource Consultants (ERC) to include preparation and submission of a fourth Career Technical Education Facilities Program (CTEFP) grant proposal. The Board has already approved an application for the Engineering and Architecture sector; however, that original agreement will now cover only one of the two distinct pathways within this sector. To fully capture available funding and address the unique facility needs of each program, the District now seeks authorization for an additional application dedicated to the second pathway—Engineering Technology—while the previously approved proposal will focus on Engineering Design. This adjustment ensures that both pathways receive the targeted resources necessary to strengthen and expand student opportunities in advanced engineering education.

ITEM SUBMITTED AND APPROVED BY: ***Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Facilities, Maintenance, Operations & Transportation***

BOARD GOAL:

- [X] **1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.**
- [ ] **2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.**
- [X] **3. Create efficient and effective systems that are innovative, accountable, and proactive.**

RECOMMENDATION: **The Superintendent recommends that the Board approve the revised service agreement.**

PROPOSED ACTION: **APPROVE**

Item #: 1

September 16, 2025

Revised (09/16) Service Agreement
Career Technical Education Facilities Program

ERC will develop and submit proposals for the Career Technical Education Facilities Program (CTEFP) for Cutler-Orosi Unified School District within the following four industry sectors:

1. *Agriculture and Natural Resources*
2. *Health Science and Medical Technology*
3. *Manufacturing and Product Design*
4. *Engineering and Architecture*

ERC writers and research associates will participate in three stages of proposal development:

Preplanning – Review Request for Applications, review with staff and develop proposal strategy.

- Review the grant application guidelines with appropriate District staff.
- Discuss issues and advise on the project and grant application development.
- Prepare list of issues/concerns to be resolved, relative to specific grant applications.
- Request information from District staff regarding any items requiring action.
- Consult, plan and strategize with District staff throughout the proposal planning process.
- Assist with data gathering, bid package preparation, signature retrieval, and scheduling.

Development – Coordinate processes, timeline, and proposal content.

- Develop timelines to ensure timely application submissions.
- Structure workflow to execute work plan.
- Collaborate with proper stakeholders to obtain signatures, data, forms and letters.
- Identify, locate, collect and analyze data required in proposal guidelines.
- Develop content for the grant application narrative and data.
- Prepare supplemental documents as required.
- Assist in budget development to the extent needed.

Completion – Prepare final package, submit and follow up.

- Prepare final drafts of grant applications.
- Coordinate reviews of proposal drafts with District staff prior to submission.
- Provide copies of the final draft to District staff for review prior to submission.
- Submit required number of copies to the funding agency to meet proposal deadline.
- Follow up with the agency to ensure receipt.

Contract Period

The period of this contract shall be in effect from date of approval through submission of the proposal.

Payment for Services

The fee per application is $14,500. The total fee is **$58,000.**

ERC will submit an invoice for 50% on or before August 29, 2025 and the remaining 50% on or before November 28, 2025, upon completion of the proposals.

Stephen Price — 09/16/2025
Stephen Price — Date
Educational Resource Consultants

Superintendent or Designee — Date
Cutler-Orosi Unified School District

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
September 23, 2025

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **ADDITION OF CONTRACTORS TO THE DISTRICT'S COST ACCOUNTING PREQUALIFICATION LIST (CUPCCAA)**

ATTACHMENTS: **NONE**

FUNDING SOURCE: **N/A**

DISCUSSION:
Pursuant to Public Code 22000 of the California Uniform Construction Cost Accounting Commission, a school district that has opted into Cost Accounting will have a pre-approved list of contractors for projects under $220,000.00. The request for contractors was placed in the Central California Builders Exchange, the Tulare & Kings Counties Builders Exchange, and the Kern County Builders Exchange. Attached is a list of contractors that have applied to be added to the district's Cost Accounting list.

American Incorporated

ITEM SUBMITTED AND APPROVED BY: ***Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Facilities, Maintenance, Operations & Transportation***

BOARD GOAL:

- ☐ **1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.**
- ☐ **2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.**
- ☒ **3. Create efficient and effective systems that are innovative, accountable and proactive.**

RECOMMENDATION: **The Superintendent recommends that the Board approve the addition of the above contractors.**

PROPOSED ACTION: **APPROVE**

Item #: 2

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Special Board Meeting Agenda
September 23, 2025

AGENDA SECTION:	**CONSENT**
AGENDA ITEM:	**RATIFY SERVICE AGREEMENT FOR EVALUATION SERVICES WITH ZAJONC CORPORATION**
ATTACHMENTS:	**ZAJONC CORPORATION SERVICE AGREEMENT**
FUNDING SOURCE:	**FULL SERVICES COMMUNITY SCHOOLS GRANT (FSCS)**

DISCUSSION: Attached for Board ratification is a service agreement with Zajonc Corporation. Zajonc Corporation serves as a consultant to provide services in accordance with the U.S. Department of Education's Full-Service Community School Grant program and policies.

ITEM SUBMITTED AND APPROVED BY: *Name and title of administrator who reviewed and approved this item: Laura Gonzalez, Director of Grants and Program Development*

BOARD GOAL:

- ☐ **1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.**
- ☒ **2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.**
- ☐ **3. Create efficient and effective systems that are innovative, accountable, and proactive.**

RECOMMENDATION: **The Superintendent recommends the Board ratify the Zajonc Corporation Service Agreement.**

PROPOSED ACTION: **RATIFY**

Item #: 3

CONSULTANT AGREEMENT FOR EVALUATION SERVICES

between

CUTLER-OROSI JOINT UNION SCHOOL DISTRICT (COJUSD)

and

ZAJONC CORPORATION

for the evaluation of the

FULL-SERVICE COMMUNITY SCHOOL GRANT (FSCS)

This agreement, entered into between *Cutler-Orosi Joint Union High School District*, (hereinafter referred to as "**COJUSD**") and *Zajonc Corporation* (hereinafter referred to as "**Consultant**"), is made to provide services by the Consultant to COJUSD in accordance with the U.S. Department of Education's Full-Service Community School Grant (FSCS) program policies.

I. CONSULTANT AGREES:

A. To provide COJUSD with the following identifying information:
Consultant's Full Name: **Zajonc Corp (d.b.a. Zajonc Corporation)**
Social Security Number or Federal ID Number: **74-2979816**
Address: **P.O. Box 10751, College Station, Texas 77842-0751**
Profession or Occupation: **Evaluation specialists and grant consultants.**

B. To provide COJUSD with any needed information concerning services, education, experience, certifications, licensures, training, and deliverables, including all of the information required by I-D below:

C. To complete any and all required training (see I-D below) prior to providing any services on the Consultant's own time and at the Consultant's own expense unless prior approval for other arrangements has been obtained in writing from the Superintendent or Designee of COJUSD.

D. To provide, perform, and report the services as described below for each project:

1. ***Type of Service*:** Full project management services, including monitoring, assessment, evaluation, and reporting that complies with the U.S. Department of Education's requirements.

2. ***Description of Services***: Creation and implementation of a complete project Evaluation Plan that includes the development of a Logic Model and a project Evaluation Plan that includes routine assessments and a formal Final Project Report.

3. ***Employee Supervising the Consultant***: **Laura Gonzalez – Project Director.**

4. ***Education, Certification, Licensure Required***: Graduate degree for Principal Investigator required with extensive experience in evaluation plan development and project **evaluation.**

5. ***Required Training***: Previous experience working with grant-funded programs and complying with GPRA data collection processes.

6. ***Invoicing Timeline***: Provide written documentation of time/services provided every month (see I-E below).

7. ***Deliverables***: The following deliverables are expected for each project 1) Logic Model, 2) Evaluation Plan, 3) Institutional Review Board (IRB) Approval for the Protection of Human Subjects, if applicable 4) Monthly Reports, 5) Quarterly Reports, and 3) and Final Project Report.

Evaluation Plan Development, Evaluation Implementation and Reporting.

YEAR ONE

The FSCS program requires a Principal Investigator/External Evaluator, and this position will require 1,332 hours in Year 1. The costs reflect a formal evaluation plan that calls for the use of comparison groups, as appropriate, across the CFI catchment area with 14 staff and 17 community partners. Further, this position will work with the National Evaluation Team. The evaluation plan must be rigorous enough to submit outcomes for publication. The hourly estimates for Year 1 are as follows:

i. 404 hours to create a Logic Model and Evaluation Plan

ii. 224 hours to create Consumer Satisfaction Surveys

iii. 82 hours to coordinate and work with the National Evaluation Team

iv. 16 monthly hours to collect, analyze and publish monthly progress reports

v. 16 monthly hours to attend the CFI Evaluation and Executive Committee meetings

vi. 35 hours every 6 months to administer, score, and report on the pre-and post-survey data for parents in counseling, etc. [with signed consent from parents]

vii. 10 hours every 6 months to conduct focus group interviews with key stakeholders, staff, parents, and partners (with signed consents)

viii. 10 hours every 6 months to conduct and report on fidelity checks on all program components

ix. 80 hours every 6 months to analyze outcome data and to create and publish a semi-annual report with outcome data

x. 68 hours per year to collect, analyze, publish, and report on outcome data results

xi. 26 hours annually to analyze, create and publish an annual report with outcome data

xii. 18 hours per year to prepare, travel to and present the annual

report results to key stakeholder groups

xiii. If outcomes warrant, an article related to evaluating the CFI-FSCS program will be submitted for publication in a peer-reviewed journal article by January of 2029.

YEAR TWO THROUGH FIVE

For each year after year one (i.e., Year Two through Year Five) the following hours are approved required.

i. 110 hours to update and refine the Evaluation Plan

ii. 80 hours to update or create additional Consumer Satisfaction Surveys

iii. 107 hours to coordinate and work with the National Evaluation Team

iv. 40 monthly hours to collect, analyze and publish monthly progress reports

v. 2 hours monthly to attend the CFI Evaluation and Executive Committee meetings

vi. 35 hours every 6 months to digitize, score, and report on the pre-and post-survey data for parents in counseling, etc. [with signed consent from parents]

vii. 10 hours every 6 months to conduct focus group interviews with key stakeholders, staff, parents, and partners (with signed consents)

viii. 10 hours every 6 months to conduct and report on fidelity checks on all program components

ix. 40 hours every 6 months to analyze outcome data and to create and publish a semi-annual report with outcome data

x. 60 hours per year to collect, analyze, publish, and report on outcome data results

xi. 60 hours annually to analyze, create and publish an annual report with outcome data

xii. 6 hours per year to prepare, travel to and present the annual report results to key stakeholder groups.

xiii. 32 hours per year to attend the annual meeting (In person or virtually).

xiv. Available to provide consultation as needed.

xv. If outcomes warrant, an article related to evaluating the CFI-FSCS program will be submitted for publication in a peer-reviewed journal article by January of 2029.

8. To document and submit every month accurate written verification of time/services/expenses provided and incurred on a ***Consultant's and Professional's Statement of Time Worked/Invoice*** form that is properly signed to the Superintendent or Designee of **COJUSD** by the 10th day of the subsequent month to assure prompt payment (see II-A below). The Superintendent or Designee of **COJUSD** must approve any alternate type of verification in writing.

9. To hold in strictest confidence all client-identifying information and that in receiving, storing, processing, resisting in judicial proceeding efforts to obtain access to client-identifying information or all other proceedings dealing with client-identifying information of **COJUSD** clients the Consultant recognizes that the Consultant is fully bound by the provisions of 42. CFR Part 2 (Federal Regulations dealing with drugs and alcohol abuse records) and **COJUSD** Policies and Procedures as applicable.

10. To adhere to **COJUSD's POLICY AND PROCEDURE MANUAL.**

11. Provide necessary data as requested by the U.S. Department of Education.

II. COJUSD AGREES:

A. COJUSD shall pay the Consultant an hourly consulting rate, as set forth in the Consultant's **HOURLY BILLING RATE BY LABOR CATEGORY** schedule attached to this Agreement as **Appendix "1"**, for each of the Consultant's employees working on the deliverables identified in I-D-7'. The total Consultant pay will be the appropriate hourly consulting rate, multiplied by the verified hours provided, plus the verified expenses (consistent with II-B below) for each Consultant evaluator. Such payment shall be paid monthly by the **20th** of the month following the delivery/incurrence of services/expenses approved on a ***Consultant's and Professional's Statement of Time Worked/Invoice*** (see I-E above).

B. To pay no other expenses of the Consultant except those expressly listed in the following: Travel costs (airfare, rental car, per diem, and lodging), printing, and mileage costs.

C. To accept invoices from the Consultant via email sent to the Project Director

Person Accepting Invoice: Laura Gonzalez

Email Address: lauragonzalez@cojusd.org

III. CONSULTANT AND COJUSD MUTUALLY AGREE:

A. This agreement establishes an independent contractual relationship between the parties, and the Consultant shall not be considered an employee of COJUSD and shall not be entitled to any rights or employment benefits.

B. Liability. Except as otherwise provided herein, the Consultant's sole and total liability under this Agreement shall be to rectify errors in any Consultant's work/services that are proven to be the Consultant's responsibility in a court of law The Consultant, without limitations of any kind, shall not be liable for any direct, indirect, special, or consequential damages arising from the Consultant's performance of the work/services. COJUSD agrees to release and hold the Consultant harmless from and against any and all claims, demands, losses, damages, costs, liabilities, and expenses (including, but not limited to, attorneys' fees and costs of suit) of whatever kind or character, on account of any actual or alleged loss, injury or damage to COJUSD, or to any property, arising out of or in connection with this Agreement, unless such claims, demands, etc. arise out of the Consultant's willful misconduct or gross negligence.

C. That a work schedule, agreed to by both parties, will be established mutually. Said schedule may be changed within limits of this contract period as agreed and mutually consented to, by both parties.

D. That this Consultant Agreement shall not be viewed as an exclusive agreement between **COJUSD** and the Consultant for the Consultant to be the only provider of the foregoing services and shall not restrict **COJUSD** from utilizing other entities.

E. That the Consultant shall be subject to the COJUSD general rules, regulations, policies, procedures, and professional code of behavior that govern the activities of COJUSD employees when contract services relate to client care and/or clinical services to registered clients of COJUSD. Otherwise, general rules, regulations, and procedures may be non-applicable.

F. That all services provided under this Consultant Agreement shall be provided in accordance with all applicable federal rules and regulations, state laws, and executive orders.

G. That **COJUSD** may cancel this Consultant Agreement with 90 day's written notice. In such an event, the Consultant shall be paid only for such time/services/expenses as have actually been performed/incurred and properly verified prior to such cancellation.

H. That the Consultant may cancel this Consultant Agreement with 90 day's written notice. In such an event, the Consultant shall be paid only for such time/services/expenses as have actually been performed/incurred and properly verified prior to such cancellation

I. That applicable report of payment for time/services/expenses pursuant to this Consultant Agreement shall be reported to the Internal Revenue Service as required by law.

J. That this Consultant Agreement does not alter or change any other existing contract between **COJUSD** and the Consultant.

K. That the total pay resulting for this Consultant Agreement shall not exceed the amount approved by the United States Department of Education in the original approved budget. For this grant, the amount is $166,500 in Year One and then $139,625 each year for Grant Year Two through Grant Year Five.

L. That all aspects of this Consultant Agreement are contingent upon the availability of funding,

M. The terms of this Consultant Agreement shall commence on January 1, 2024, and remain in effect until December 31, 2028.

ENTERED INTO THIS THE 18 OF August, 2025.

Kyle D. Barrington

Kyle D. Barrington
CEO of Zajonc Corporation

August 18, 2025
Date

Yolanda Valdez
Superintendent COJUSD

Date

APPENDIX "1"

HOURLY BILLING RATE BY LABOR CATEGORY

Labor Category:	Hourly Billing Rate:
Evaluation Services	$125.00

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Special Board Meeting Agenda
September 23, 2025

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **RATIFY SERVICE AGREEMENT FOR EVALUATION SERVICES WITH ZAJONC CORPORATION**

ATTACHMENTS: **ZAJONC CORPORATION SERVICE AGREEMENT**

FUNDING SOURCE: **STRONGER CONNECTIONS GRANT (SCG)**

DISCUSSION: Attached for Board ratification is a service agreement with Zajonc Corporation. Zajonc Corporation serves as a consultant to provide services in accordance with the U.S. Department of Education's Stronger Connections Grant program and policies.

ITEM SUBMITTED AND APPROVED BY: ***Name and title of administrator who reviewed and approved this item: Laura Gonzalez, Director of Grants and Program Development***

BOARD GOAL:

- ☐ **1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.**
- ☒ **2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.**
- ☐ **3. Create efficient and effective systems that are innovative, accountable, and proactive.**

RECOMMENDATION: **The Superintendent recommends the Board ratify the Zajonc Corporation Service Agreement.**

PROPOSED ACTION: **RATIFY**

Item #: 4

CONSULTANT AGREEMENT FOR EVALUATION SERVICES

between

CUTLER-OROSI JOINT UNION SCHOOL DISTRICT (COJUSD)

and

ZAJONC CORPORATION

for the evaluation of the

STRONGER CONNECTIONS GRANT (SC)

This agreement, entered into between *Cutler-Orosi Joint Union High School District*, (hereinafter referred to as "**COJUSD**") and *Zajonc Corporation* (hereinafter referred to as "**Consultant**"), is made to provide services by the Consultant to COJUSD in accordance with the California Department of Education's Stronger Connections (SC) grant program policies.

I. CONSULTANT AGREES:

A. To provide COJUSD with the following identifying information:
Consultant's Full Name: **Zajonc Corp (d.b.a. Zajonc Corporation)**
Social Security Number or Federal ID Number: **74-2979816**
Address: **P.O. Box 10751, College Station, Texas 77842-0751**
Profession or Occupation: **Evaluation specialists and grant consultants.**

B. To provide COJUSD with any needed information concerning services, education, experience, certifications, licensures, training, and deliverables, including all of the information required by I-D below:

C. To complete any and all required training (see I-D below) prior to providing any services on the Consultant's own time and at the Consultant's own expense unless prior approval for other arrangements has been obtained in writing from the Superintendent or Designee of COJUSD.

D. To provide, perform, and report the services as described below for each project:

1. ***Type of Service***: Full project management services, including monitoring, assessment, evaluation, and reporting that complies with the U.S. Department of Education's requirements.

2. ***Description of Services***: Creation and implementation of a complete project Evaluation Plan that includes the development of a Logic Model and a project Evaluation Plan that includes routine assessments and a formal Final Project Report.

3. ***Employee Supervising the Consultant***: **Laura Gonzalez – Project Director.**

4. ***Education, Certification, Licensure Required***: Graduate degree for Principal Investigator required with extensive experience in evaluation plan development and project **evaluation.**

5. ***Required Training***: Previous experience working with grant-funded programs

and complying with GPRA data collection processes.

6. ***Invoicing Timeline***: Provide written documentation of time/services provided every month (see I-E below).

7. ***Deliverables***: The following deliverables are expected for each project 1) Logic Model, 2) Evaluation Plan, 3) Institutional Review Board (IRB) Approval for the Protection of Human Subjects, if applicable, 4) Monthly Reports, 5) Quarterly Reports, and 3) and Final Project Report.

Evaluation Plan Development, Evaluation Implementation and Reporting.

YEAR ONE

The SC program authorized an External Evaluator, and this position will require 522 hours in Year 1. The costs reflect a formal evaluation plan that calls for the use of comparison groups, as appropriate, across the SC catchment area. The hourly estimates for Year 1 are as follows:

i. 134 hours to create a Logic Model and Evaluation Plan

ii. 42 hours to create Consumer Satisfaction Surveys

iii. 11 monthly hours to collect, analyze and publish monthly progress reports

iv. 20 hours every 6 months to digitize, score, and report on the pre- and post-survey data for parents in Parenting Wisely, counseling, etc. [with signed consent from parents]

v. 40 hours every 6 months to analyze outcome data and to create and publish a semi-annual report with outcome data

vi. 68 hours per year to collect, analyze, publish, and report on outcome data results

vii. 26 hours annually to analyze, create and publish an annual report with outcome data

YEAR TWO THROUGH FOUR

For each year after year one (i.e., Year Two through Year Four) the following hours are required.

The evaluation plan must be rigorous enough to submit outcomes for publication. The hourly estimates for Year 2 are as follows:

i. 134 hours to update and refine the Logic Model and Evaluation Plan

ii. 11 monthly hours to collect, analyze, and publish monthly progress reports

iii. 20 hours every 6 months to digitize, score, and report on the pre- and post-survey data for parents in counseling, etc. [with signed consent from parents]

iv. 40 hours every 6 months to analyze outcome data and to create and publish a semi-annual report with outcome data

v. 68 hours per year to collect, analyze, publish, and report on outcome data results

vi. 26 hours annually to analyze, create and publish an annual report with outcome data

vii. Time for additional consultation, as needed.

8. To document and submit every month accurate written verification of time/services/expenses provided and incurred on a ***Consultant's and Professional's Statement of Time Worked/Invoice*** form that is properly signed to the Superintendent or Designee of **COJUSD** by the 10th day of the subsequent month to assure prompt payment (see II-A below). The Superintendent or Designee of **COJUSD** must approve any alternate type of verification in writing.

9. To hold in strictest confidence all client-identifying information and that in receiving, storing, processing, resisting in judicial proceeding efforts to obtain access to client-identifying information or all other proceedings dealing with client-identifying information of **COJUSD** clients the Consultant recognizes that the Consultant is fully bound by the provisions of 42. CFR Part 2 (Federal Regulations dealing with drugs and alcohol abuse records) and **COJUSD** Policies and Procedures as applicable.

10. To adhere to **COJUSD's POLICY AND PROCEDURE MANUAL**.

11. Provide necessary data as requested by the U.S. Department of Education.

II. COJUSD AGREES:

A. COJUSD shall pay the Consultant an hourly consulting rate, as set forth in the Consultant's **HOURLY BILLING RATE BY LABOR CATEGORY** schedule attached to this Agreement as **Appendix "1"**, for each of the Consultant's employees working on the deliverables identified in I-D-7'. The total Consultant pay will be the appropriate hourly consulting rate, multiplied by the verified hours provided, plus the verified expenses (consistent with II-B below) for each Consultant evaluator. Such payment shall be paid monthly by the **20th** of the month following the delivery/incurrence of services/expenses approved on a ***Consultant's and Professional's Statement of Time Worked/Invoice*** (see I-E above).

B. To pay no other expenses of the Consultant except those expressly listed in the following: Travel costs (airfare, rental car, per diem, and lodging), printing, and mileage costs.

C. To accept invoices from the Consultant via email sent to the Project Director:

Person Accepting Invoice: Laura Gonzalez

Email Address: lauragonzalez@cojusd.org

III. CONSULTANT AND COJUSD MUTUALLY AGREE:

A. This agreement establishes an independent contractual relationship between the parties, and the Consultant shall not be considered an employee of COJUSD and shall not be entitled to any rights or employment benefits.

B. Liability. Except as otherwise provided herein, the Consultant's sole and total liability under this Agreement shall be to rectify errors in any Consultant's work/services that are proven to be the Consultant's responsibility in a court of law The Consultant, without limitations of any kind, shall not be liable for any direct, indirect, special, or consequential damages arising from the Consultant's performance of the work/services. COJUSD agrees to release and hold the Consultant harmless from and against any and all claims, demands, losses, damages, costs, liabilities, and expenses (including, but not limited to, attorneys' fees and costs of suit) of whatever kind or character, on account of any actual or alleged loss, injury or damage to COJUSD, or to any property, arising out of or in connection with this Agreement, unless such claims, demands, etc. arise out of the Consultant's willful misconduct or gross negligence.

C. That a work schedule, agreed to by both parties, will be established mutually. Said schedule may be changed within limits of this contract period as agreed and mutually consented to, by both parties.

D. That this Consultant Agreement shall not be viewed as an exclusive agreement between **COJUSD** and the Consultant for the Consultant to be the only provider of the foregoing services and shall not restrict **COJUSD** from utilizing other entities.

E. That the Consultant shall be subject to the COJUSD general rules, regulations, policies, procedures, and professional code of behavior that govern the activities of COJUSD employees when contract services relate to client care and/or clinical services to registered clients of COJUSD. Otherwise, general rules, regulations, and procedures may be non-applicable.

F. That all services provided under this Consultant Agreement shall be provided in accordance with all applicable federal rules and regulations, state laws, and executive orders.

G. That **COJUSD** may cancel this Consultant Agreement with 90 day's written notice. In such an event, the Consultant shall be paid only for such time/services/expenses as have actually been performed/incurred and properly verified prior to such cancellation.

H. That the Consultant may cancel this Consultant Agreement with 90 day's written notice. In such an event, the Consultant shall be paid only for such time/services/expenses as have actually been performed/incurred and properly verified prior to such cancellation

I. That applicable report of payment for time/services/expenses pursuant to this Consultant Agreement shall be reported to the Internal Revenue Service as required by law.

J. That this Consultant Agreement does not alter or change any other existing contract

between **COJUSD** and the Consultant.

K. That the total pay resulting for this Consultant Agreement shall not exceed the amount approved by the United States Department of Education in the original approved budget. For this grant, the amount is $65,250 in Year One and then $79,000 each year for Grant Year Two through Grant Year Four.

L. That all aspects of this Consultant Agreement are contingent upon the availability of funding,

M. The terms of this Consultant Agreement shall commence on January 1, 2024, and remain in effect until December 31, 2028.

ENTERED INTO THIS THE 18 OF August, 2025.

Kyle D. Barrington — August 18, 2025

Kyle D. Barrington
CEO of Zajonc Corporation

Date

Yolanda Valdez
Superintendent COJUSD

Date

APPENDIX "1"

HOURLY BILLING RATE BY LABOR CATEGORY

Labor Category:	Hourly Billing Rate:
Evaluation Services	$125.00

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Special Board Meeting Agenda
September 23, 2025

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **RATIFY SERVICE AGREEMENT FOR EVALUATION SERVICES WITH ZAJONC CORPORATION**

ATTACHMENTS: **ZAJONC CORPORATION SERVICE AGREEMENT**

FUNDING SOURCE: **MENTAL HEALTH SERVICES GRANT (MHSP)**

DISCUSSION: Attached for Board approval is a service agreement with Zajonc Corporation. Zajonc Corporation serves as a Consultant to provide services in accordance with the U.S. Department of Education's Mental Health Services Grant program and policies.

ITEM SUBMITTED AND APPROVED BY: ***Name and title of administrator who reviewed and approved this item: Laura Gonzalez, Director of Grants and Program Development***

BOARD GOAL:

- ☐ **1. Achieve academic excellence and meet the needs of all students in a safe supportive environment.**
- ☒ **2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff, and the Board to support student achievement.**
- ☐ **3. Create efficient and effective systems that are innovative, accountable, and proactive.**

RECOMMENDATION: **The Superintendent recommends the Board ratify the Zajonc Corporation Service Agreement.**

PROPOSED ACTION: **RATIFY**

Item #: 5

CONSULTANT AGREEMENT FOR EVALUATION SERVICES
between
CUTLER-OROSI JOINT UNION SCHOOL DISTRICT (COJUSD)
and
ZAJONC CORPORATION

This agreement, entered into between *Cutler-Orosi Joint Union High School District*, (hereinafter referred to as "**COJUSD**") and *Zajonc Corporation* (hereinafter referred to as "**Consultant**"), is made for the purpose of providing services by the Consultant to COJUSD in accordance with the U.S. Department of Education's School Based Mental Health Services Grant Program policies.

I. CONSULTANT AGREES:

A. To provide COJUSD with the following identifying information:
Consultant's Full Name: **Zajonc Corp (d.b.a. Zajonc Corporation)**
Social Security Number or Federal ID Number: **74-2979816**
Address: **P.O. Box 10751, College Station, Texas 77842-0751**
Profession or Occupation: **Evaluation specialists and grant consultants.**

B. To provide COJUSD with any needed information concerning services, education, experience, certifications, licensures, training, and deliverables, including all of the information required by I-D below:

C. To complete any and all required training (see I-D below) prior to providing any services on the Consultant's own time and at the Consultant's own expense unless prior approval for other arrangements has been obtained in writing from the Superintendent or Designee of COJUSD.

D. To provide, perform, and report the services as described below for each project:

1. ***Type of Service*:** Full project management services, including monitoring, assessment, evaluation, and reporting that complies with the U.S. Department of Education's requirements.

2. ***Description of Services***: Creation and implementation of a complete project Evaluation Plan that includes the development of a Logic Model and a project Evaluation Plan that includes routine assessments and a formal Final Project Report.

3. ***Employee Supervising the Consultant***: **Linda Montemayor – Project Director.**

4. ***Education, Certification, Licensure Required***: Graduate degree for Principal Investigator required with extensive experience in evaluation plan development and project **evaluation.**

5. ***Required Training***: Previous experience working with grant-funded programs and complying with GPRA data collection processes.

6. ***Invoicing Timeline***: Provide written documentation of time/services provided

every month (see I-E below).

7. ***Deliverables***: The following deliverables are expected for each project 1) Logic Model, 2) Evaluation Plan, 3) Institutional Review Board (IRB) Approval for the Protection of Human Subjects, 4) Monthly Reports, 5) Quarterly Reports, and 3) and Final Project Report.

Evaluation Plan Development, Evaluation Implementation and Reporting.

a. Create and implement a research plan that is rigorous enough so that outcomes can be submitted for publication. The hourly estimate for each year follows:

   i. 85 hours to create/update an Evaluation Plan.

   ii. 60 hours to create/update Consumer Satisfaction Surveys/Logic Model.

   iii. 180 hours to collect and analyze current year data.

   iv. 250 hours to analyze baseline, previous years, and current year data.

   v. 25 hours monthly to collect, analyze, and prepare for progress reports.

   vi. 15 monthly hours to analyze program data (CAST, Surveys, etc.)

   vii. 40 hours every six months to administer, score, and report on the pre- and post-survey data for parents in Parenting Wisely, counseling, etc. [with signed consent from parents].

   viii. 52 hours every 6 months to conduct focus group interviews with key stakeholders, staff, parents, and partners (with signed consent).

   ix. 30 hours every 6 months to conduct and report on fidelity checks on all program components.

   x. 40 hours every 6 months to analyze outcome data and to create and publish a semi-annual report with outcome data.

   xi. 48 hours per year to collect, analyze, publish, and report on the results of outcome data.

   xii. 26 hours per year to analyze, create and publish an annual report with outcome data.

   xiii. 18 hours per year to prepare, travel to and present the annual report results to key stakeholder groups.

   xiv. If outcomes warrant, an article related to evaluating the COMS-MHSP program will be submitted for publication in a peer-reviewed journal article by January of 2028.

8. To document and submit every month accurate written verification of time/services/expenses provided and incurred on a ***Consultant's and***

Professional's Statement of Time Worked/Invoice form that is properly signed to the Superintendent or Designee of **COJUSD** by the 10th day of the subsequent month to assure prompt payment (see II-A below). The Superintendent or Designee of **COJUSD** must approve any alternate type of verification in writing.

9. To hold in strictest confidence all client-identifying information and that in receiving, storing, processing, resisting in judicial proceeding efforts to obtain access to client-identifying information or all other proceedings dealing with client-identifying information of **COJUSD** clients the Consultant recognizes that the Consultant is fully bound by the provisions of 42. CFR Part 2 (Federal Regulations dealing with drugs and alcohol abuse records) and **COJUSD** Policies and Procedures as applicable.

10. To adhere to **COJUSD's POLICY AND PROCEDURE MANUAL**.

11. Provide necessary data as requested by the U.S. Department of Education.

II. COJUSD AGREES:

A. COJUSD shall pay the Consultant an hourly consulting rate, as set forth in the Consultant's **HOURLY BILLING RATE BY LABOR CATEGORY** schedule attached to this Agreement as **Appendix "1"**, for each of the Consultant's employees working on the deliverables identified in I-D-7'. The total Consultant pay will be the appropriate hourly consulting rate, multiplied by the verified hours provided, plus the verified expenses (consistent with II-B below) for each Consultant evaluator. Such payment shall be paid monthly by the **20th** of the month following the delivery/incurrence of services/expenses approved on a ***Consultant's and Professional's Statement of Time Worked/Invoice*** (see I-E above).

B. To pay no other expenses of the Consultant except those expressly listed in the following: Travel costs (airfare, rental car, per diem, and lodging), printing, and mileage costs.

C. To accept invoices from the Consultant via email sent to the Project Director (i.e., Linda Montemayor)

Person Accepting Invoice: Linda Montemayor

Email Address: limontemayor@cojusd.org

III. CONSULTANT AND COJUSD MUTUALLY AGREE:

A. This agreement establishes an independent contractual relationship between the parties, and the Consultant shall not be considered an employee of COJUSD and shall not be entitled to any rights or employment benefits.

B. Liability. Except as otherwise provided herein, the Consultant's sole and total liability under this Agreement shall be to rectify errors in any Consultant's work/services that are proven to be the Consultant's responsibility in a court of law The Consultant, without limitations of any kind, shall not be liable for any direct, indirect, special, or consequential damages arising from the Consultant's performance of the work/services. COJUSD agrees to release and hold the Consultant harmless from and

against any and all claims, demands, losses, damages, costs, liabilities, and expenses (including, but not limited to, attorneys' fees and costs of suit) of whatever kind or character, on account of any actual or alleged loss, injury or damage to COJUSD, or to any property, arising out of or in connection with this Agreement, unless such claims, demands, etc. arise out of the Consultant's willful misconduct or gross negligence.

C. That a work schedule, agreed to by both parties, will be established mutually. Said schedule may be changed within limits of this contract period as agreed and mutually consented to, by both parties.

D. That this Consultant Agreement shall not be viewed as an exclusive agreement between **COJUSD** and the Consultant for the Consultant to be the only provider of the foregoing services and shall not restrict **COJUSD** from utilizing other entities.

E. That the Consultant shall be subject to the COJUSD general rules, regulations, policies, procedures, and professional code of behavior that govern the activities of COJUSD employees when contract services relate to client care and/or clinical services to registered clients of COJUSD. Otherwise, general rules, regulations, and procedures may be non-applicable.

F. That all services provided under this Consultant Agreement shall be provided in accordance with all applicable federal rules and regulations, state laws, and executive orders.

G. That **COJUSD** may cancel this Consultant Agreement with 90 day's written notice. In such an event, the Consultant shall be paid only for such time/services/expenses as have actually been performed/incurred and properly verified prior to such cancellation.

H. That the Consultant may cancel this Consultant Agreement with 90 day's written notice. In such an event, the Consultant shall be paid only for such time/services/expenses as have actually been performed/incurred and properly verified prior to such cancellation

I. That applicable report of payment for time/services/expenses pursuant to this Consultant Agreement shall be reported to the Internal Revenue Service as required by law.

J. That this Consultant Agreement does not alter or change any other existing contract between **COJUSD** and the Consultant.

K. That the total pay resulting for this Consultant Agreement shall not exceed the amount approved by the United States Department of Education in the original approved budget. For this grant, the amount is $189,000 each year of the grant.

L. That all aspects of this Consultant Agreement are contingent upon the availability of funding,

M. The terms of this Consultant Agreement shall commence on January 1, 2023, and remain in effect until December 31, 2027.

ENTERED INTO THIS THE 18 OF August, 2025.

Kyle D. Barrington

Kyle D. Barrington
CEO of Zajonc Corporation

August 18, 2025
Date

Yolanda Valdez
Superintendent COJUSD

Date

APPENDIX "1"

HOURLY BILLING RATE BY LABOR CATEGORY

Labor Category:	Hourly Billing Rate:
Evaluation Services	$125.00

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
September 23, 2025

AGENDA SECTION: **ADMINSTRATIVE/ORGANIZATIONAL**

AGENDA ITEM: **APPROVAL TO ACCEPT ALTA HEALTHCARE DISTRICT GRANT FOR WATER SAFETY PROGRAM**

ATTACHMENTS: **GRANT PROPOSAL PRESENTATION**

FUNDING SOURCE: **N/A**

DISCUSSION:

Presented to the Board for approval is the acknowledgment and acceptance of a $120,000 grant award from the Alta Healthcare District to support the Investing in Water Safety program for the Cutler-Orosi community. The proposal for this program was first presented to the Alta Healthcare District Board on May 15, 2025, requesting funding to expand lifeguard training, free open-swim sessions, and community water-safety education. At its September 18, 2025 meeting, the Alta Healthcare District Board approved and awarded $120,000, which will enable the District to provide certified lifeguard training for local youth, offer community swim opportunities, and deliver enhanced water-safety education benefiting children and families throughout the region.

ITEM SUBMITTED AND APPROVED BY: ***Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Facilities, Maintenance, Operations & Transportation***

BOARD GOAL:

- [X] **1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.**
- [X] **2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.**
- [X] **3. Create efficient and effective systems that are innovative, accountable and proactive.**

RECOMMENDATION: **The Superintendent recommends that the Board approve acceptance of grant.**

PROPOSED ACTION: **APPROVE**

Item #: 6

Investing in Water Safety: A Proposal for Cutler-Orosi and Surrounding Communities



This proposal outlines a water safety program for the underserved community of Cutler-Orosi and surrounding areas. Our goal is to reduce drowning rates and promote water safety awareness through targeted interventions and community engagement.

by Yolanda Valdez, May 2025



Orosi High School's Story: A Real-Life Tragedy

Local Incident

In the summer of 2024, a tragic incident occurred when 16-year-old Alejandro Araujo drowned at Shaver Lake while enjoying the water with two friends.

Community Impact

This loss deeply affected our community. Many families expressed concerns about the lack of water safety education in our schools and the community.

Call for Change

The COJUSD School Board of Education, local leaders, and residents have since advocated for improved water safety measures. This includes swimming lessons, lifeguard services, and public awareness campaigns.

The Silent Crisis: Drowning in Underserved Communities

Disproportionate Impact

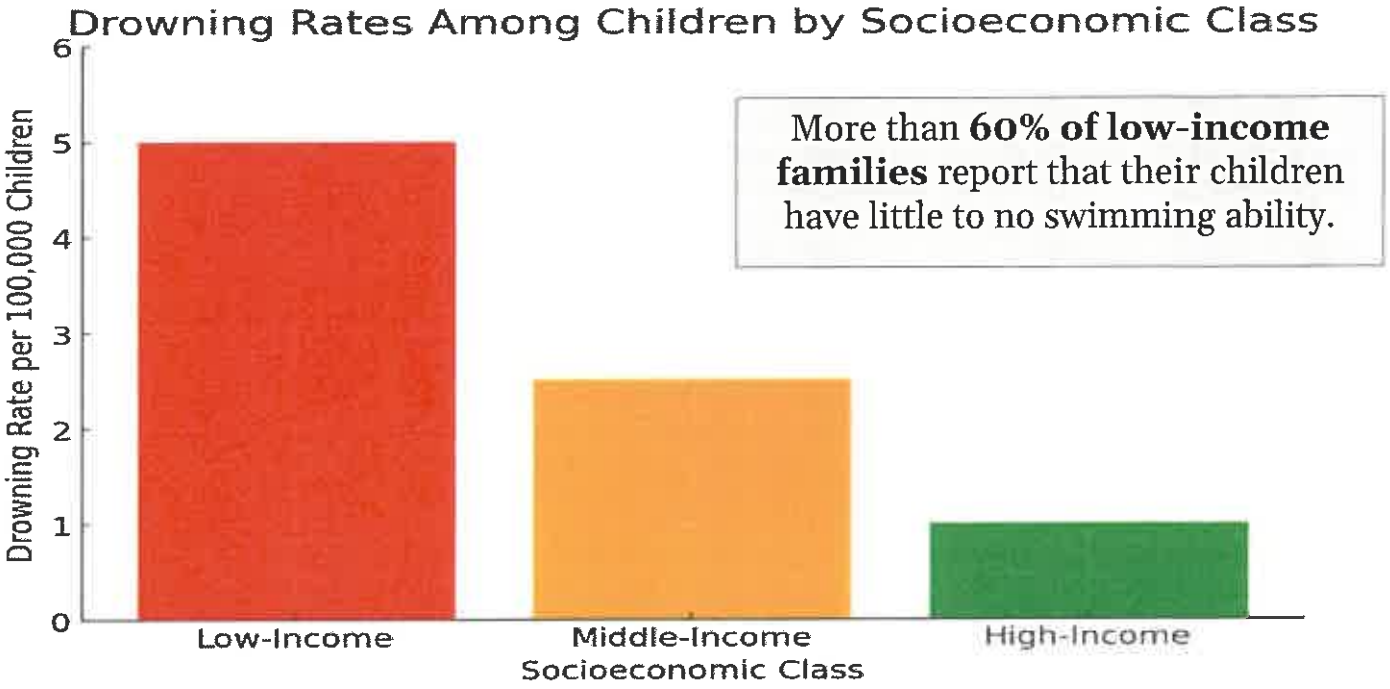
Drowning is a leading cause of unintentional injury death in the US. Underserved communities face higher risks due to lack of access to swimming lessons. Limited resources and awareness also contribute to this disparity.

Socioeconomic Factors

Poverty and lack of infrastructure increase drowning risks. Many families cannot afford swim lessons or safe recreational environments. This creates a cycle of vulnerability when recreationing in the local waterways..



Data: Disparities in Drowning Rates (Source: CDC)



Why Invest in Underserved Communities?

1

Equity and Justice

Everyone deserves access to life-saving skills. Water safety should not be a privilege based on socioeconomic status. Interventions should be equitable.

2

Breaking the Cycle

By providing resources and education, we can break the cycle of drowning in our communities. Empowerment starts with equal opportunities and skill development for all children.

3

Community Resilience

Investing in water safety builds stronger, more resilient communities and saves lives. This leads to improved overall well-being for everyone.



The Lifesaving Power of Swimming Skills



Prevention

Swimming lessons teach essential skills. These skills help individuals prevent accidents and respond effectively in water emergencies.

Rescue

Knowing how to swim enables individuals to rescue themselves and others. Quick reactions can dramatically improve survival rates in critical situations.

Confidence/Health

Swimming skills foster confidence in and around water. This leads to healthier exercise behaviors that are engaging and fun.

Benefits Beyond Safety: Health, Confidence, Opportunity







1 Health and Fitness

Swimming is a full-body workout. It improves cardiovascular health, strengthens muscles, and promotes overall fitness.

2 Self-Esteem

Learning to swim boosts confidence. This instills a sense of accomplishment and self-esteem, leading to positive self-image.

3 Recreational Opportunities

Swimming opens doors to various recreational activities. This includes water sports, family outings, and social events, increasing life enjoyment.

Our Program: A Comprehensive Approach to Water Safety

Community Education
Water safety, swim workshop lessons and resources



Lifeguard Training
Certification and skill building



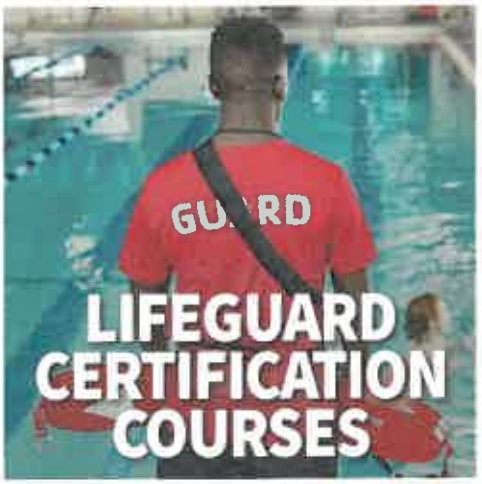
Free Open Swim
Accessible swimming opportunities



Our comprehensive program addresses the critical need for water safety in the Cutler-Orosi Region. It includes certified lifeguard training, community swim education workshops, and free open swim sessions for children. Together, we can create a safer environment for children and families.

Key Components:

Lifeguard Training



1

Certification

American Red Cross certification for 25 youth

2

Skill Development

Rescue techniques and first aid

3

Ongoing Training

Regular drills and updates

We will train local students/residents to become certified lifeguards. Training includes rescue techniques, first aid, and CPR. Regular drills and ongoing updates ensure they are prepared for any emergency.

Key Components:

Free Open Swim for the Community

Accessible Swimming
Safe environment with certified lifeguards

Reduced Barriers
Low cost for entry





Minimal cost swim sessions will provide accessible swimming opportunities for all. The sessions will be conducted and supervised by certified lifeguards. This ensures a safe and welcoming environment for children and families. We are requesting the certification for 25 lifeguards.

Nationally, drowning remains a significant concern. The Centers for Disease Control and Prevention (CDC) reported that from 2020 to 2022, over **4,500 people drowned annually in the United States,** an increase of approximately 500 deaths per year compared to 2019. Notably, **drowning is the leading cause of death among children aged 1–4,** with a 28% increase in incidents in this age group in 2022 compared to 2019.



Program Impact:

Projected Reach and Lives Saved

25	500+	1-2
Lifeguards Trained	**Children Served**	**Drowning Deaths Prevented**
Certified and ready to serve.	Annual participation in open swim.	Estimated lives saved each year.

Our program is projected to train 25 lifeguards and serve 500 children annually. With these efforts, we anticipate preventing 1-2 drowning deaths each year, making a significant impact on the safety of our community.



Item	Cost
Swim Instructor/ Lifeguard Wages (25)	106,000
Training & Certification	14,000
Supplies	3,000
Marketing and Registration/ Supervision	14,000
Total Grant Amount Yearly	**$137,000**

Financial Request: Lifeguard Training Costs and Summer Wages

The estimated cost for lifeguard is $120,000. This includes certification fees, training materials, summer wages and instructor fees. Investing in high-quality training is essential for ensuring the competency of our lifeguards.

Financial Request:

Lifeguard Salaries for Swim Lesson & Open Swim

40 program days–25 lifeguards- 6 hours a day–$20-25/hr

The total cost for lifeguard salaries is about $106,000. These funds will cover the salaries of certified lifeguards who will provide swim lesson and supervise during open swim sessions. By employing trained professionals, we prioritize the safety and well-being of our swimmers.



A Call to Action:

Partner with Us for a Safer Future in the Region



Your investment in our free swim program and water safety will have a lasting impact on the Cutler-Orosi Community and local Region. By partnering with us, you can help save lives, promote health, and empower future generations. You will be contributing to the economy by hiring youth. Together, we can build a safer future and a better community for all. **This projects directly aligns with the Alta HealthCare District goals and priorities.**

THANK YOU FOR YOUR CONSIDERATION

QUESTIONS

CUTLER-OROSI JOINT UNIFIED SCHOOL DISTRICT
Regular Board Meeting Agenda
September 23, 2025

AGENDA SECTION: **ADMINSTRATIVE/ORGANIZATIONAL**

AGENDA ITEM: **APPROVAL OF SHADE STRUCTURE INSTALLATION FOR OHS CTE BUILDING**

ATTACHMENTS: **QUOTE# Q25-4064**

FUNDING SOURCE: **BOND FUNDS**

DISCUSSION:

Presented to the Board for approval is the purchase and installation of a 40' × 44' × 10' DSA-approved gable shade shelter for the new Career Technical Education (CTE) building at Orosi High School. This project will create a covered outdoor space to support instruction and student activities, improving comfort and usability throughout the year. The proposal from Park Planet (Park Associates, Inc.) includes design, fabrication, freight, and installation at a total cost of $260,633.44, secured through the National Purchasing Partners (NPP) cooperative to ensure competitive pricing. Fabrication will begin after Division of the State Architect (DSA) approval, with installation to follow once site preparation and required inspections are complete.

ITEM SUBMITTED AND APPROVED BY: ***Name and title of administrator who reviewed and approved this item: Raffi Soghomonian, Director of Facilities, Maintenance, Operations & Transportation***

BOARD GOAL:

- ☐ **1. Achieve academic excellence and meet the needs for all students in a safe supportive environment.**
- ☐ **2. Build human capacity by investing in training, coaching, and setting expectations for students, parents, staff and the Board to support student achievement.**
- ☒ **3. Create efficient and effective systems that are innovative, accountable and proactive.**

RECOMMENDATION: **The Superintendent recommends that the Board approve the purchase.**

PROPOSED ACTION: **APPROVE**

Item #: 7

Park Planet
a Division of Park Associates, Inc.
415 Elm Street
Red Bluff CA 96080

Quote# Q25-4064

Cutler Orosi HS CTE Shelter

Bill To:

Cutler-Orosi Joint Unified School Dist.
12623 Avenue 416
Orosi CA 93647
United States

Quote Date: 09/18/2025
Quote Expires: 10/18/2025

Terms: Net 30dys / Shipment

Quote Total: $260,633.44

Contact Name	Contact Phone	Contact Email	Sales Rep	Sales Rep Email
Raffi Soghomonian	+15599995825	rksoghomonian@cojusd.org	Kasanna Coulter	kasanna@parkplanet.com

Description	Vendor	Qty	Rate	Amount
ICON DSA 40' x 44' x 10' Gable Shelter Model #: DSARG40X40-10M-P4 24 Ga. Pre-Cut Multi-Rib Metal Roof Panel (Ribs @ 12' Centers) 4:12 Roof Slope Posts - 6" Bury Ecoat/Powdercoat Frame Standard Roof & Frame colors (Upcharge for Custom Colors) Anchor Bolts & Templates Included Rebar Cages NOT included *Shelters are designed to be installed on level grade, with no elevation/slope. Note: Specific experience and knowledge is needed to properly install an ICON shade structure or walkway cover. For example, field modifications may be required by the installer, depending upon the site conditions, type of roofing material, grade issues etc. If customer hires their own installer, said installer needs to be extremely familiar with possible field labor requirements and nuances of installing an ICON shelter that may or may not be shown on the DSA PC Plans or standard plans. Installation experience of at least 10+ ICON shelters or walkway covers, or combination thereof, is recommended. Park Planet will not be responsible for additional field work required to erect/assemble/install or locate the shelters when Park Planet is not hired to perform the installation.		1		$128,404.00
NPP Discount Vendor ID: VQ1D316 Customer Member ID#: M-5718058	NPP - National Purchasing Partners, LLC	1	($8,988.28)	($8,988.28)
ICON Freight ICON Freight	ICON Shelter Systems Inc. (V)	1	$13,434.00	$13,434.00
Site Drawings, Welding Inspection, Special Field Inspection Fees & Submission To DSA By Others For Custom DSA projects, the stamped plans and engineering will first have to be generated prior to DSA submittal. This could take 8-10 weeks depending on the manufacturer. Please include this lead time in the overall lead time for the project. Fabrication cannot begin until customer has provided supplier with proof of DSA approval.				

Park Planet
a Division of Park Associates, Inc.
415 Elm Street
Red Bluff CA 96080

Quote# Q25-4064

Cutler Orosi HS CTE Shelter

Description	Vendor	Qty	Rate	Amount
Install - CA Wage Installation by Park Associates Inc. CA - Lic# 959805 DIR# PW-LR-1000423561 Wage Rate: (CHOOSE: Non-Prevailing, Prevailing, Davis-Bacon) Installation assumes normal digging conditions with standard bobcat & auger. Bobcat & concrete truck access required. IF APPLICABLE: 1. Park Planet installers are not signatory to any unions and will not sign any PLA for the installation of the playground or special playground surfacing. The following supply and/or installation estimates do not include signing a PLA or paying any union labor or fees. All of the labor quoted herein will need to be excluded from a PLA agreement and union labor requirement waived by the purchasing agency, owner or District. 2. Skilled & Trained Workforce: If this project is a Lease Lease-Back, or Design-Build Project, or a contract that triggers the Skilled and Trained Workforce requirements for a Public Works project, please contact Park Planet immediately. The Following estimate for equipment and/or labor does NOT include such compliance. Park Planet and their subcontractors will NOT comply with Skilled and Trained Workforce labor and reporting. Park Planet's portion of work (and our subcontractor's work) will need to fall within an exception or waiver to the Skilled and Trained Workforce requirements or our estimate will not be valid.		1	$0.00	$0.00
Install Installation of (6) DSA spread footings -includes rebar cages, offsite disposal of spoils, and protection of existing concrete	Park Associates dba PARK PLANET	1	$13,235.00	$13,235.00
Install Installation of (1) 40x40x10 DSA Gable shelter	Park Associates dba PARK PLANET	1	$98,529.00	$98,529.00
Install Temporary chain link fencing	Park Associates dba PARK PLANET	1	$3,971.00	$3,971.00
Install Offload, store, and transport materials to jobsite when install begins	Park Associates dba PARK PLANET	1	$2,794.00	$2,794.00

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EXCLUSIONS
Location/Marking of utility, plumbing and irrigation lines
Dumpster for trash and packaging materials
Site preparation not specifically stated
Drainage Consideration
Inspections, material testing, or applicable permits and fees
Removal of obstacles in access route
Landscape/Hardscape repair based on access route
Cleaning of structure(s) is excluded unless otherwise stated
Site security
Bonding or Special Insurance - fees may apply if required

By signing below, you acknowledge and agree to our Contract; Exclusions, Conditions & Payment Terms, which are to be included in, and supersede any additional contracts or sub-contract agreements made separately based on this "Estimate". Unless otherwise specified above we Exclude Responsibility for: additional mobilizations due to delays or layout conflicts, conditions unforeseen and/or not disclosed at time of estimate, repairing unmarked underground utilities and pipes. Site Conditions Prior to Installation: Grades; stable, compacted, & workable (rough grade to be taken + or - one tenth of one inch), adequate access to work site provided for workmen, materials, tools & equipment. Quote assumes all labor to be completed without interruption.

Subtotal	$251,378.72
Tax Total (%)	$9,254.72
Total	$260,633.44

A PURCHASE ORDER OR SIGNED CHANGE ORDER MUST BE RECEIVED BEFORE ADDITIONAL EQUIPMENT, INSTALLATION, OR SERVICES CAN PROCEED. IF PAYING BY CREDIT CARD, A SURCHARGE WILL BE ASSESSED ON PAYMENT AMOUNT FOR 3.5% VISA/MC OR 5% AMEX.

Printed Name:_____ Title:_____

Authorized Signature: _____ Date:_____

**Purchasing agent who is authorized to enter into binding agreement for quoted entity.

**By signing this quote, I have read and agree to the quote Terms & Conditions listed below, on the following page.

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Quote# Q25-4064
Cutler Orosi HS CTE Shelter

TERMS & CONDITIONS

1. General NotesAssembly, Installation and Offloading NOT included unless otherwise noted.
   Payment and Performance bonds, Builder's Risk and special insurance NOT included unless stated and quoted.
   Customer responsible for quantities and model numbers. Revised quote needed if quantities revised.
2. Payment / OrderingCredit terms specific to each customer. See terms in upper right corner of Park Planet quotes.
   Purchase orders or purchase contracts are needed to order. If none available, a signed Park Planet quote may be used in lieu of a formal PO.
   All past due accounts subject to 1 ½ % monthly finance charge. In the event legal action is required to effect collection, venue shall be Red Bluff, CA.
3. Shipping / UnloadingShipped by Common Carrier – Customer will need 2 to 4 people to unload. Liftgate NOT included unless quoted. Items will be boxed and / or stretch wrapped to pallets and customer is responsible for offloading. Delivery Drivers do NOT unload.
   IMPORTANT: Customer is responsible for receiving and checking quantities and condition at time of delivery Please note any shortages or damages on delivery copy.
   Notwithstanding anything to the contrary in any Contract Documents, Customer understands that estimated shipment times for materials are an estimate only. We have no control over shipment dates. We thus make no guarantee to Owner or Customer regarding the projected shipment dates for materials and shall not be liable for any loss caused by the timing of shipments.
4. Engineered Wood Fiber
   Customer to provide access for Engineered Wood Fiber delivery with tractor truck and 53' trailer.
   Compaction of the Engineered Wood Fiber is NOT included in the installation cost, if desired, please request an updated proposal.
5. General Notes for Purchased Installation
   Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders, prep work, flat work, grading, rerouting of water, electric, drainage or sprinkler lines unless otherwise noted in the proposal.
   Demo of existing equipment or safety surfacing is NOT included unless otherwise stated in the proposal.
   ROCK CLAUSE: Pricing is based on normal soil conditions which would allow an auger on a tractor to dig footings. If rocks/boulders interfere with the progress of the excavation, additional fees may apply.
   ACCESS CLAUSE: Installation based on clear access to area. Crane service is NOT included. Customer to provide access for bobcat to work area, bobcat will be provided by the installer. Minimum access shall be 7' wide and 7' high. If adequate access is not provided additional charges may apply and repairs to landscape and irrigation may be required. Customer is responsible for any repairs to landscape if proper access is not provided.
   UTILITY CLAUSE: Unless stated in writing in the quote proposal, installation does not include marking of utilities by Dig Alert or other similar entities. Customer can, however, call Dig Alert directly. Dig Alert CANNOT locate any private lines, PVC or plastic water lines. Installation does NOT include repair or relocating any underground utilities, such as drainage, irrigation, live water lines, main low voltage lines, gas, electrical, communication, or sewer etc.
   Customers responsibility to provide locations of any utilities prior to commencement of work.
   Customer is responsible for all landscape repairs such as, but not limited to damaged trees, bushes, lawn, curbing, sidewalks and/or asphalt paving caused by materials truck and/or 2ton bobcat needed to complete project.
6. Temporary Fencing
   Security guards and/or temporary fencing to prevent injuries, vandalism and/or accidental damage to install area or to the rubberized surface while it sets is NOT included unless noted on quote. If desired, the installers can put up caution tape, but Temporary Fencing is recommended. Although the fencing, if provided, is intended to provide this security, the overall security of the property is ultimately the responsibility of customer. We are not responsible for any vandalism or injuries even with the provision of the fencing.
7. ADA Access
   Play Equipment MUST be installed over an impact absorbing surface such as ADA compliant Engineered Wood Fiber or Rubber Surfacing. If not quoted, please call for details.
   This area is NOT ADA compliant without the installation of compliant surfacing and an accessible route up to and into the playground area. Please call for details.
8. Poured in Place Rubber Surfacing
   Rubber Surfacing cannot be installed during extreme weather conditions and may not be installed if rain or frost is forecasted during 48-72 hr. cure time. 24 Hour Manned Security is NOT included in Park Planet quotes.
9. Shade Shelters (non DSA)
   Shade Shelter installation price EXCLUDES – unless otherwise stated in this quote engineering, drawings, calculations, permits, permit submittal, site plans, special inspections, soil reports, impact fees, special assessment fees. Customer is responsible for any and all of these items if required by the City/County.
   PLEASE NOTE: Shade Orders are NOT released into production until permit is issued!
   Shade Shelter installation price EXCLUDES concrete pad, footings, masonry columns, electrical wiring and lights unless otherwise noted.
10. Shade Shelters (DSA)
    Fabrication cannot begin until AFTER DSA approval by your architect
    DSA in-plant Welding Inspector to be hired by the School District. Welding Inspector fee has NOT been quoted.
    School District / Architect responsible for submission of plans to DSA for DSA approval
    Pricing does NOT include footings, steel cages, anchor bolts, or erecting of shade shelter unless otherwise noted.
11. Prevailing Wages – assumed and quoted unless specifically excluded due to private works.
    Park Planet does not meet the Skilled & Trained Workforce Requirements and will not participate in same. Park Planet will not sign any PLA's for Union Work and is not signatory to any unions.