

TOWN OF ANDREWS
TOWN COUNCIL MONTHLY MEETING
Sheriff's Department Sub-Station Courtroom
110 NORTH MORGAN AVENUE ANDREWS, SC 29510
THURSDAY, DECEMBER 21, 2023 @ 6:00 PM

CITIZENS' COMMENTS CAN BE SUBMITTED IN ADVANCE VIA EMAIL TO TOWNHALL@TOWNOFANDREWS.SC.GOV BY 4PM ON THURSDAY, DECEMBER 21, 2023.

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
 - A. THURSDAY, NOVEMBER 16, 2023 TOWN COUNCIL MEETING MINUTES**
- 6. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 7. FINANCIAL REPORT: KENNETH COBB AND COMPANY; MRS. BRENDA JACKSON, CPA**
- 8. NEW BUSINESS:**
 - A. Resource Financial Mortgages and Insurance Corporate Affinity Program Agreement**
- 9. ADMINISTRATOR'S REPORT**
- 10. CITIZENS' COMMENTS (THREE MINUTES ONLY)**
- 11. COUNCIL'S REPORT**
- 12. MAYOR'S REPORT**
- 13. ADJOURNMENT**

Town of Andrews

Town of Andrews Town Council Meeting Thursday, December 21, 2023, 6:00 p.m. 110 North Morgan Avenue Andrews, SC 29510

Town Council Meeting

The Town of Andrews met for its Monthly Town Council Meeting on Thursday, December 21, 2023. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:01 p.m.

The invocation was rendered by Evangelist Degoris Brown.

Pledge of Allegiance was recited by everyone.

Town Officials Present:

Mayor Frank McClary

Mayor Pro Tem Eddie Lee

Council Member Angela Anderson

Council Member Amy Flagler

Mayor McClary stated that the first order of business will be a very special presentation to Evangelist Degoris Brown. Her son Zebbith Brown presented his mother with a special token in honor of her 75th birthday, he stated that his mother is his motivator and inspiration whom he loves dearly. Secondly, Mayor McClary presented Evangelist Brown with a bouquet of beautiful flowers from the Town of Andrews as a token of love and deep appreciation. He highlighted that Evangelist Brown serves the Town well as its lead chaplain, tirelessly, wherever and whenever her service is needed.

Approval of Minutes

Mayor Pro Tem Eddie Lee made the motion and it was seconded by Council Member Angela Anderson to approve the minutes for the Thursday, November 16, 2023, Town Council Meeting. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Angela Anderson; Yes, Council Member Amy Flagler; Yes, Motion carried.**

Monthly Bank Statements

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

Brenda Jackson, CPA for the Town of Andrews was not in attendance, but she provided Town Council members with a copy of the Town of Andrews Profit Loss Budget vs. Actual report for the five months ended November 30, 2023, in their packets for their review.

New Business

Resource Financial Mortgage and Insurance Corporate Affinity Program Agreement. Motion was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Angela Anderson to authorize the approval

for the Town to engage in the Resource Financial Mortgage and Insurance Corporate Affinity Program Agreement. The company will offer a Corporate Affinity Program to eligible employees applying for Residential Mortgage Loans. The company will issue all loans under the Corporate Affinity Program through individual mortgage loans. The company will furnish the Sponsor and employees of the sponsor with Employee Discounts offered under the Corporate Affinity Program as follows: \$500 closing credit cost; 5-year access to over 300,000 local and national discounts; 0.50 percent cash back when using the RFS Preferred Agent Network; special employee pricing at Family Automotive on new Chevrolet, GMC and Ford as well as any make/model preowned vehicles; potential eligibility for group discounts with Resource Insurance Agency and 40 other carriers. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Angela Anderson; Yes, Council Member Amy Flagler; Yes, Motion carried.**

Administrator's Report

Town Administrator Mauretta Wilson provided Town Council with an update on the Town's ongoing Beech Avenue Waterline replacement project. The contractor has submitted a change order request to extend the construction period for an additional 30 days to account for the 22 rain days which has occurred since the start of the project to allow ample time to connect all lines, grading of the road, repaving of the road and the close out process. All the sidewalks throughout the project have been completed. Ms. Wilson updated the Town Council on the status of the South Magnolia Avenue Sewer Upgrade project that will replace an eight-inch sewer line. The DHEC Construction to permit and the DOT Encroachment permit applications have been submitted to those organizations by the engineer and after receiving approval for those submissions the bid process will begin. The final grant project update was regarding the \$97,000.00 Water Model project award. The engineers submitted a report to DHEC which was approved on November 27th; copies of the Water Modeling report will be available from the Town Administrator for council's review. Now that this task has been completed, it will enable the Town to identify eight or nine additional infrastructure projects to address. The Administrator listed several potential items that the Town can possibly seek funding for to include Cherry Street improvements, Rosemary Avenue improvements, Georgetown Hwy Improvements, the entire system map, a fire flow map and fire flow improvements.

The Town Administrator shared that she and Mayor McClary gave a presentation Wednesday, November 29, 2023, for the Annual Georgetown Chamber of Commerce State of the County, Towns and Cities where they shared information about the progress that the Town of Andrews has made over the past year.

Town Council members were provided a copy of a resume of Pat Votava, Political Strategist, 35 years of Federal and State Earmark Success for their review.

It was announced that The Hometown Legislative Action Day will be held Tuesday, February 6, 2024, at the Columbia Marriott and the training day is Wednesday, February 7, 2024; the registration deadline is January 26, 2024. All Town Council members were advised to complete the registration application and submit to the Town Clerk as soon as possible and to take advantage of the opportunity to acquire continued educational opportunities in your capacity as elected officials.

The Town's scheduled Christmas Holiday activities were completed on last evening and everything was successful. Ms. Wilson thanked the office staff, police department, public works department for a tremendous job. Everyone enjoyed the nightly events, and this may be something for consideration moving forward. Karla McKenzie, Treva Fulton and Gail Tanner who coordinated the decorations along Main Street from Rosemary Avenue to the Museum at their own expense were recognized for an outstanding job and service to the Town. Lastly, she reviewed the Town of Andrews Holiday Garbage Collection Schedule.

Citizens' Comments

There were no citizens remarks.

Council Reports

Council Member Angela Anderson referenced how much she enjoyed the Christmas Parade and offered suggestions on the planning of events for the 2024 Holiday season. She made the recommendation of organizing a committee of citizens who would plan the holiday events for the Town. The committee would plan various activities to take place during the month of December and this would release the Town's employees from performing most of the events and at the same time bring the community together and allow others to get involved. Council member Anderson proposed that the Christmas parade be held on the first Saturday of December and the vendors could be incorporated into the Saturday event schedule. The committee could start working in January to raise funds to support its efforts in December. She once again brought up the idea of elected officials having tablets, which would reduce the use of paper and be a cost saver for the Town. She recommended that the Town Council host workshops to discuss business in addition to the regular monthly meetings. In her closing she wished everyone a Merry Christmas and a Happy New Year.

Council Member Amy Flagler spoke about the positive feedback that she received from citizens concerning the recent Christmas parade; most people enjoyed the parade being held at night despite the cold weather.

Mayor Pro Tem Eddie Lee reported that during the month of December he assisted the public works department by reporting water leaks; he cleared the entire five blocks along the railroad bed of garbage and debris. He made a report to the Department of Transportation on behalf of concerned citizens about the ditches near White's Welding property and the corner of Hwy 41 and Myrtle Road not being maintained; because of his efforts, both areas have been serviced.

Council Member Amy Flager asked if the Town had sent letters to citizens requesting that they clean up or clear their property of all over growth. She stated that she saw several citizens clearing their land of overgrown grass and debris. In response Mayor McClary stated that could possibly be the results of the code enforcer Joyce Williams issuing notices to citizens who are out of compliance with the Town's Codes and asking them to comply, which has been very effective. Mayor Pro Tem added that the Town has a court date of January 24, 2024, for a jury trial for the registered owner of the Barrineau's gas station.

Mayor's Comments

Mayor McClary reported that over the past month the fire department received 28 emergency calls of which the majority were medically related thus indicating the critical need for local EMS services in town. This is a major contributor to the increase in funds allocated to fire calls which is costing the town. It was reported that the public works department has been very busy, especially with the preparations for the holiday season. The department responded to 11 sewer backups, made 12 water leak repairs, repaired 10 potholes, and serviced 3 pumps over the past month. The staff in this department have received advanced training in various areas and are now capable of performing many tasks that the town previously outsourced. He added that the decorations on the lawn of Town Hall is mainly attributed to the efforts of the public works department; inside of Town hall is due to the labor of the Town Administration; Joyce Williams is responsible for the decorations in the police department; Karla McKenzie and Treva Fulton decorated along Main Street. He thanked all for a job well done. It was reported that the police department received twenty-five emergency calls over the past month. The APD has been very busy protecting our citizens and keeping the town safe. Patrol Officer Jacob Leister was recognized for an outstanding job. Officer Leister recently graduated from the Police Academy as a Class One Certified Officer. The department has one Officer Trainee Hunter LeDay who will soon be attending the Police Academy. Mayor McClary spoke about the great job Chief Christopher Cockrell and Major Doloes Chandler are doing building a great team, in a short period of time.

Mayor McClary informed the council that Georgetown County has begun the process to get a local sales tax and a capital project sales tax on the November 2024 General Election ballot. Combined, they would add 2 percent to 6 percent sales tax in Georgetown County. In addition, the County has a Georgetown County Capital Project Sales Tax Commission, with no representation for the Town of Andrews. However, Mayor McClary stated that he or the Town Administrator will be attending meetings of the commission moving forward. It is estimated that the local option sales tax and the capital project sales tax could each generate \$10 million annually over an eight-year timeline. Even though the town has no direct representation on the commission it will move forward with the submission of projects for consideration by the Town Council.

The Town received \$6,500.00 from Duke Energy Progress in support of the Main Street Revitalization project. Through means of the YMCA the Town will have a program to address the population that is underserved to include creation of two jobs. More details will be released January 15, 2024, during the Annual Dr. Martin Luther King, Jr. Commemoration Program. First Citizen Bank Manager, Minister Trevor Cropp will be the keynote speaker.

The Town's financial standing is great; it allowed the staff members to receive a Christmas bonus today in recognition of their hard work.

In response to Council Member Anderson's request for tablets, Council members were told that they will have to start using their town emails to receive council packet information moving forward as the first step towards going paperless. The Town is paying monthly for that service but not all council members have activated their accounts. It was announced that Friday, January 5, 2024, the Oath of Office will be administered for Mayor Frank McClary and the three newly elected officials; Amy Flagler, Robert Stamper II and James Altman.

Mayor McClary recognized, and thanked Jerome Johnson, Martin Mays, Jr. and Samuel March for their dedicated and loyal commitment for being present at the Town and County meetings representing and being a voice for Andrews and keeping the citizens informed. Mayor McClary thanked Evangelist Brown for her dedication in attending all the Town Council meetings; he thanked the dedicated elected officials and all of the staff members for their hard work in managing the business of the Town. Lastly, special recognition was given to our Mayor Pro Tem, Eddie Lee, "the hardest working, underpaid man in Georgetown County." He's always hard at work and never gives up. Everyone present in the room applauded him as he was recognized by Mayor Frank McClary.

Adjournment

Motion was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Angela Anderson to adjourn the meeting at 6:41 p.m. Town Council Meeting minutes submitted by Town Clerk Chaconas Parson.



Corporate Affinity Program Agreement

This agreement is made and entered into this 21st day of Dec, 2023 by, and between Resource Financial Services, Inc., engaged in offering Residential Mortgage Loans under the Corporate Affinity Program defined herein (hereinafter called the "Company") and Town of Andrews (hereinafter called the "Sponsor").

1. Duties and Obligations of the Company

- A. Company will offer a program (Corporate Affinity Program) to eligible employees or members of Sponsor under which said employees or members, meeting Company underwriting requirements, may voluntarily apply for Residential Mortgage Loans. An eligible employee is one who is designated as full-time permanent or part-time employee of the Sponsor. An eligible member is a current member in good standing of the Sponsor.
- B. Company will issue all loans under the Corporate Affinity Program through individual mortgage loans. The Company may refuse to offer, underwrite, change, or terminate the loan in accordance with the individual based on the Company's underwriting standards.
- C. Company will furnish to Sponsor and employees of Sponsor an Employee Discount under the Corporate Affinity Program as follows:
 - i. \$500 closing cost credit;
 - ii. 5-year access to over 300,000 local and national discounts;
 - iii. 0.50 percent cash back when using the RFS Preferred Agent Network;
 - iv. Special employee pricing at Family Automotive on any new Chevrolet, GMC, and Ford as well as any make/model of any pre-owned vehicles;
 - v. Potential eligibility for group discounts with Resource Insurance Agency and access to our other 40 carriers

2. Duties and Obligations of Sponsor:

- A. Sponsor agrees to allow the Company Representative for the Corporate Affinity Program as specified in this Agreement (The "Company Representative") to conduct the Corporate Affinity Program promotional process which will include those activities indicated below:

____/____/____

- i. An announcement reproduced on Sponsor's stationary and sent to all employees and/or members;
- ii. Posters/flyers to be placed on employee/member bulletin boards and/or in strategic areas;
- iii. Brochures and other Corporate Affinity Program materials to be located in an area common to all employees/members;
- iv. Access to employee/members during working hours via telephone for the purpose of explaining the mortgage process, programs, accepting applications, providing quotes, and the like;
- v. Access to internal mail distribution facilities for the purpose of promoting the program;
- vi. Access to internal company publications for the purpose of promoting the program;
- vii. Access to a list of current employees/members;
- viii. Sponsor will provide all new employees/members with Corporate Affinity Program promotional materials as part of new employee/member package

3. Effective Date

A. This Agreement will take effect on December 21, 2023.

4. Termination

A. Either the Sponsor or the Company may terminate this Agreement subject to ninety (90) days prior written notice to the other party, unless both Sponsor and Company mutually agree to a different period.

5. Limitations Imposed on Company

A. Company will use Sponsor provided employee or member lists only for the solicitation of residential mortgage loans under the Corporate Affinity Program. Unless specifically authorized by Sponsor in writing, Company will not use such records for any other purpose not agreed to by the parties, including the sale or sharing of records with third parties.

6. Limitations Imposed on Sponsor

A. Sponsor is not a mortgage banker and shall not act as a mortgage banker under the Corporate Affinity Program.

7. Indemnification

A. Company agrees to indemnify and hold harmless Sponsor from and against any claims, damages, cost, and expenses, including reasonable attorney fees, arising out of any acts, errors, or omissions of Company in the performance of its obligations under this Agreement.

8. Amendments

A. This Agreement may be amended, modified, or supplemented only by written agreement signed by each of the parties hereto.

9. Entire Agreement



- A. This Agreement constitutes the entire agreement between the parties relating to the matters contained herein and supersedes all previous communications, representations, or agreements, either oral or written, with respect to the subject matter hereof.
- B. There is no cost to the Sponsor.
- C. The employees of the Sponsor will have access to all discounts regardless if they apply for a mortgage or not.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above.

Sponsor: _____

A handwritten signature in blue ink is written over the line for the Sponsor. The signature is stylized and appears to be a first name followed by a last name.

Company: _____

__/__/__

