

**TOWN OF ANDREWS MONTHLY COUNCIL MEETING
SHERIFF'S DEPARTMENT SUB-STATION COURTROOM**

**110 NORTH MORGAN AVE.
ANDREWS, SC 29510
THURSDAY, JANUARY 19, 2017 @ 6:00 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
- 6. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 7. FINANCIAL REPORT: KENNETH COBB AND COMPANY; MRS. BRENDA JACKSON. CPA**
- 8. NEW BUSINESS**
- 9. CITIZENS COMMENTS (Three (3) minutes only)**
- 10. ADMINISTRATOR'S REPORT**
- 11. DEPARTMENT HEAD REPORTS**
- 12. COUNCIL'S (SUB – DIVISION'S REPORTS)**
- 13. MAYOR'S REPORT**
- 14. EXECUTIVE SESSION – Pursuant to S.C. Code §30-4-70 [a]**

Town Council may take action during the evening Town Council meeting on matters discussed in Executive Session.

 - Contractual Matters: Town's Attorney S.C. Code. §30-4-70 [a] [2]
- 15. ADJOURNMENT**

Town of Andrews

Regular Monthly Town Council Meeting

Thursday, January 19, 2017 6:00 p.m.

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, January 19, 2017. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:02 p.m.

Invocation was rendered by Council Member David Tisdale.
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Frank McClary
Council Member David Tisdale
Council Member Sudha Patel
Council Member Terrance Middleton
Council Member Marva Session
Council Member Mack E. Watford, Sr.

Motion was made by Council member Sudha Patel and seconded by Council member Mack E. Watford to approve the minutes from the December 15, 2016 Town Council meeting with the necessary corrections. **Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford; Yes, All in favor, motion carried.**

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

CPA Brenda Jackson informed Council that a midterm budget review was held this week and the results will be brought before Council at the next Town Council meeting. Mrs. Jackson presented Council with an overview of the Town's financial report for the month of December 2016. She stated that the finances are a little tight at the present time due to the fact that the Town has not begun to receive anticipated tax revenue. Mrs. Dorsey explained the process in which the Town can receive Accommodations tax revenue and announced that the Town will be submitting a request to the County in the next cycle for funds to host qualifying events. Mayor McClary pointed out that the Public Works Department has experienced some very expensive equipment rental fees and contractor's fees due to the poor condition of equipment and infrastructural deficiencies beyond anyone's control which has put a strain on the budget. Expected income from the S.C. Set-off Debt Program and anticipated collection of \$20,00.00 plus in past due water receivables will help to offset some of the unplanned but necessary expenditures within the budget.

Monthly Town Council Meeting
Thursday, January 19, 2017
Page 3

Fire Department: Fire Chief Bobby Barrineau reported that the Fire Department responded to 19 emergency calls during the month of January 2017. On Friday, January 5, 2017 volunteers from the department removed all the Christmas lights and wreaths from the light and power poles.

Public Works Department: Supervisor Mr. Fred Sumpter stated that the Public Works Department has been diligently working on repairing water leaks throughout the Town. The department has repaired a six inch main line break between Railroad Avenue and Carberry Street which was a big contributor to the substantial loss of water pressure in the elevated tanks in town. The department is still changing out non-working and old water meters throughout the town. The State Debris Contractors have completed the debris pick-up service for Andrews. Moving forward the Public Works Department will be responsible for providing debris pick-up to the citizens of Andrews. The supervisor informed the citizens that the sanitation workers will need three days to collect trash and to complete the routes due to the capacity level of the new garbage truck. The routes for the north side and south side will take a day and a half each to complete. Citizens were advised that they may have to leave their trash cans out over night until the routes are completed.

Council's (Sub – Division's Reports)

Council Member Terrance Middleton: No report.

Council Member Sudha Patel: Ms. Patel wished everyone a Happy New Year and thanked the members of Council for working together over the past year taking care of the Town's Business.

Member Marva Session: No report. She reemphasized that Town workers are not responsible for picking up abandoned furniture and appliances. She urged Council to consider imposing fines on those responsible for illegal dumping. She recommended to Council that they should consider swapping the End of School Festival for a Fourth of July Celebration. She also requested that the citizens of the west side of Andrews come together to clean up that side of Town. She proposed that the 2nd and 3rd or the 3rd and 4th Saturdays in February be scheduled for community wide cleanup days for the west side of Andrews.

Council Member Mack E. Watford, Sr.: No report.

Council Member David Tisdale: He announced the passing of Mr. Bill Carter and Army Veteran and long term resident of Andrews.

Mayor's Report

Mayor McClary announced that ORiley's Auto Parts is a New Business that will be soon coming to the Town Andrews. He informed Council that the Georgetown County Parks and Recreation is expected to begin construction on a New Recreational Center in Andrews by the end of the year and construction is

Monthly Town Council Meeting

Thursday, January 19, 2017

Page 2

Citizens Comments

David Reddick of the Low County Veterans Association presented Police Chief Melvyn Garrett with an award for his outstanding work in the Town of Andrews. The department under his leadership is doing an exceptional job protecting the citizens of Andrews.

Gregory Bennett of West Oakland Avenue thanked the Andrews Police and the Fire Departments for their quick responses and outstanding job performance during the holidays while responding to emergency calls.

Dot Pushia of 110 north Hazel Avenue informed Council that Pastor DeShawn Rouse hosted an Officer and Police Appreciation Recognition program at Spirit Filled Ambassador for Christ Church for the Andrews Police Department. She stated that the program was very nice; however, the support of the citizens of Andrews could have been greater. Local and State Representatives and the Sheriffs from the surrounding counties were present.

Giony Guedjo the Executive Director of Carolina Human Reinvestment Association appeared before Council to introduce the Association and its goals for the Town of Andrews. "The mission of CHR is to inspire a healing environment of growth, empowerment, and unlimited potential for at-risk youth and families." He is looking to recruit mentors from the Andrews area who will be willing to volunteer their time to help give hope to children.

Administrator's Report

Mrs. Dorsey updated Council on the current status of the RIA 2015 Project on Seaboard Road; construction began as scheduled at the end of December 2016 and is to be completed by March 2017. She informed Council that she attended the recent Williamsburg County Council meeting where a MOU was obtained stating that the County will release to the Town of Andrews a piece of property at Peddinghaus which will give the town the ample 50 by 50 feet of property needed for construction and an easement to run pipes. Once a plat is drawn the County has agreed to prepare the deed and hold the necessary meetings required to deed the said property to the Town of Andrews. The calendar of events for February were reviewed. A Budget Workshop is tentatively scheduled for February 9th; however she advised members of Council to review their schedules and provide what date they will be available. Mrs. Dorsey stated that the Town will have its Annual Workman's Compensation Audit and Municipal Insurance Trust Safety Audit in February. She informed Council that she and the Clerk will be attending PEBA's Retirement training in February. She requested that all members of Council have their phone carriers set up their Town emails on their phones so that they will be able to receive Town Calendar Event notifications via email.

Department Head Reports

Police Department: Chief Melvyn Garrett welcomed Senior Officer Anthony Amann to the Police Department. His primary duties will include overseeing the patrol division, coordinating special events and training new officers. Maurice Ponteau and Marc Whitfield have been offered conditional letters of

Monthly Town Council Meeting

Thursday, January 19, 2017

Page 4

projected to be completed by next summer. He stated to Council that in reference to the recent Budget Review a Workshop maybe planned to provide them with pertinent information. In addition, he stated, that his team and State Representatives will be meeting with DHEC on Monday, January 23rd in Columbia, SC to discuss some of the concerns here in Andrews. He also stated that the Town has two interns through the Workforce investment Act (WIA) program working in the Administration Office and Public Works Department at no financial cost to the Town. It is an opportunity to give the interns some exposure to the work force and help them to develop work skills that will help them transition into the workforce.

Executive Session

Motion was made by Council member Sudha Patel and seconded by Council member Marva Session to enter into Executive Session regarding a Contractual Matter pertaining to the Town's Attorney in accordance with S.C.Code§30-4-70-[a][2]. **Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford; Yes, All in favor, motion carried.**

Motion was made by Council member Sudha Patel and seconded by Council member Mack E. Watford to come out of Executive Session. **Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford; Yes, All in favor, motion carried.**

Mayor Frank McClary announced that as written on the Agenda Town Council may take action during the evening on matters discussed in Executive Session.

Council member Sudha Patel made the motion that Council retain Eleazer Carter Law Firm as the Official Attorney for the Town of Andrews as the contract is written and it was seconded by Council member David Tisdale.

The previous motion was tabled by Council member Sudha Patel.

Council member Sudha Patel made the motion and it was seconded by Council member David Tisdale that Council retain Eleazer Carter Law Firm as the Official Attorney for the town of Andrews as the contract is written for a one year term to begin on February 20, 2017 and end on January 20, 2018. **Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford; Yes, All in favor, motion carried.**

Council Member Terrance Middleton made the motion to adjourn the meeting at 7:42 p.m. and was seconded by Council Member Mack E. Watford.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.