

Town of Andrews
Special Called Meeting

Town Hall/Conference Room
101 North Morgan Avenue
Andrews, SC 29510
Tuesday May 13, 2014
4:00 PM

Agenda

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Old Business
 - Town's Property on North Farr
 - Andrew Veteran's Association MOU
 - Summer Series Event Planning
 - Marketing
- VI. New Business
- VII. Executive Session
 - Personnel Matters: Public Works and Police Department
- VIII. Adjourn

Town of Andrews

Special Called Town Council Meeting Tuesday, May 13, 2014 4pm

Town Hall Courtroom

101 N Morgan Ave. Andrews, SC

The Town of Andrews met for a Special Called Town Council Meeting on Tuesday, May 13, 2014 at 4:00 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 4:03 pm.

Invocation was rendered by Council Member Patsy Greene
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Rodney Giles
Council Member Angela Anderson
Council Member Patsy Greene
Council Member Eddie Lee
Council Member Mattie McGee
Council Member David Tisdale
Council Member Sudha Patel

Old Business

Town's Property on North Farr Avenue and Andrews's veteran's Association MOU

Following Roll Call, The Mayor and Council entered into a Discussion about the said property. Mrs. Dorsey stated that she had made several calls, sent various emails and texts to Attorney Carter's office and cell stating that the Town is in need of a lease agreement for review before moving forward and a MOU for the Veteran Association. However, up until this time Mr. Carter has not responded on either of those issues. Mayor Giles stated that if Mr. Carter has not responded by

the end of this week he would drive to his office the first of next week to make contact with Mr. Carter, personally.

SC DHEC

Mrs. Dorsey stated that she has been notified that SC DHEC will be in Andrews on this upcoming Friday for the Town's six month inspection pertaining to the corrective action consent plan mandated by SC DHEC. Professional Pump and Well, Inc. submitted a quotation on getting well #4 up and running. Mr. Jimmy Laws has spoken with Jennifer Canwright from SC DHEC and he has explained to them his plan of action and they are aware of his work and are likely to accept his proposal on behalf of the Town. She urged mayor and Council to review and take action to approve the quotation from Professional Pump and Well, Inc. in hope of avoiding anymore citation by SC DHEC on Friday. Mrs. Dorsey stated that the company could have well #4 up and running by the end of this month and Mr. Law can guarantee that. Mrs. Dorsey stated that SC DHEC recommends that the Town has three wells up and running at any given time. However, #4 is the least expensive to get up and running and it's her recommendation that we start with well #4 and then move on to #3. Mr. Lee questioned the role of Mr. William Rose and Mayor Giles and Mrs. Dorsey both stated that the Town is operating off of his credentials because no one affiliated with the Town currently has the appropriate level water license to operate a water system within any Municipality in SC.

Mrs. Dorsey stated that she has spoken with some of Williamsburg County Council Members in regards to Mr. Lane Mixon sharing his Water License with the Town of Andrews and some of them are in agreement but she would still need to make contact with the rest of the Council Members to get their response to this request.

Summer Series Event Planning

Mrs. Dorsey stated that each Council Member was to submit three names to Patrice Parson along with their contact information of potential committee members. Council Members who has not yet submitted those names to Patrice will need to be given no later than this Friday. Wednesday, May 21, 2014 at 5:30 pm is set as the first meeting of all potential committee members, Council and Mayor. Mrs. Dorsey stated that the Andrews Recreational Center is currently booked for July 19, 2014. It was suggested that they look for a different location to hold the event for that night between the hours of 6pm until 10pm. Napa was

chosen as the first choice, and Hemmingway Motor parking lot as second choice for an alternate location for July 19, 2014. Council Member Sudha Patel stated that she would make contact with both property owner's and seek their permission to host Teen Night at their location on July 19, 2014.

Mrs. Dorsey stated that she was unable to meet with her contact in regards to hosting Family Night at Andrews High School Gymnasium, but she is to meet with her in the morning

Marketing

Mrs. Dorsey stated that the money the Town has received from accommodations can only be used for marketing expenses associated with promoting tourism. She proposed that they consider purchasing flags for the flag poles along Main street that would say Welcome to the Town of Andrews. She also stated that when new businesses come to town they could receive small gift bags stuffed with items with the Town's logo on them. The items could be offered as welcome gifts. She stated that she will check to see if that money could be used for updating the Town's website.

Council member Sudha Patel addressed Mayor and Council concerning running a test run pertaining to her marketing strategy. She stated that the business owners would have to present the items within the time frame required. She would also like to run a test run in the front office as to see how efficient the process would be. Ms. Patel also stated that if this program receives the green light she would have to draft up a contract and she would need the assistance of the Town's attorney, Mr. Carter. Mayor Giles stated that the staff in the front office does not have any extra time to extend to the marketing strategy. Ms. Patel stated that it should not take them away from their duties or cause any extra duties if it is processed in the same timeframe as the monthly billing process.

Chief Capers made the recommendation that they contact the local Technical Schools and find out if their business departments have marketing students who could take on this project as an internship or to receive extra credit. He also recommended that they check into the WIA program and see if they have any workers who could qualify to take on this project. These are other ways of implementing this project and save both time and man power.

New Business

There was no new business for discussion.

Executive Session

The motion was made by Council Member Angela Anderson and seconded by Council Member Eddie Lee to enter into Executive Session to discuss Personnel Matters.

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There was not decisions made during Executive Session concerning any Personnel Matters.

Adjournment

Council Member Angela Anderson made the motion to adjourn the meeting at 6:25 pm and was seconded by Council Member Eddie Lee.

Council Meeting minutes submitted by Chaconas Parson.