

**TOWN OF ANDREWS MONTHLY COUNCIL MEETING
SHERIFF'S DEPARTMENT SUB-STATION COURTROOM**

110 NORTH MORGAN AVE.
ANDREWS, SC 29510
THURSDAY, MARCH 17, 2016 @ 6:00 PM

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
- 6. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 7. FINANCIAL REPORT: KENNETH COBB AND COMPANY; MRS. BRENDA JACKSON. CPA**
- 8. CITIZENS COMMENTS (Three (3) minutes only)**
- 9. ADMINISTRATOR'S REPORT**
- 10. DEPARTMENT HEAD REPORTS**
- 11. COUNCIL'S REPORTS**
- 12. MAYOR'S REPORT**
- 13. ADJOURNMENT**

**Town Council Monthly Meeting
Thursday March, 17 2016 @ 6:00pm**

Sheriff's Sub-Station

110 N. Morgan Ave. Andrews, SC

The Town of Andrews met for their Special Called Meeting on Thursday March 17, 2016 at 6:00 pm. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00 p.m.

Invocation was rendered by Pastor Hardee
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor McClary
Council Member David Tisdale
Council Member Eddie Lee
Council Member Sudha Patel
Council Member Terrence Middleton
Council Member Marva Session
Council Member Mack E. Watford

Council Member Sudha Patel made a motion to approve the minutes from the February 18, 2016 council meeting with the needed adjustments in regards to page 3. Council Member David Tisdale seconded the motion. All in favor, motion carried.

Monthly Bank Statements

For Information only

Financial Report

Brenda Jackson with Kenneth Cobb and Company appeared before Mayor and Council stating that when she initially started with the Town the main priority was getting everything caught up so employees will be able to obtain their W-2's and

1099's. She stated that some of the data was missing therefore, required a lot of rekeying and to the point of almost rebuilding the entire payroll workbook. She continued that the payroll/retirement systems deposits were delinquent and as of now the payroll taxes have been filed and caught up as well as the retirement taxes. Mrs. Jackson continued that she is currently updating the daily/monthly totals that were not being keyed in and once that is generated she will submit it to mayor and council so everyone will be on one accord as to where the Town stands. Mayor McClary gave a summary to Councilwoman Sessions question regarding overtime. He continued that since January there have been a series of busted sewer and water lines that required a lot of overtime hours because of the nature and consistency of the breaks in which he did not want to put the customers at risk for losing services or having to resort to limited services. He stated that there will be some control measures put in place to insure that any overtime incurred will be documented.

Citizens Comments

There were no comments at this time

Administrator's Report

Town Administrator Mauretta Dorsey came before Mayor and Council in regards to the recent P25 upgrade that is required by the state and it relates to public safety. She continued that effective December 31, 2016 at 12:00am the system will switch over and the current radios will not work. Mrs. Dorsey continued that she really appreciates the prompt attention from Police Cpt. Melvin Garrett as this will be a big financial burden to everyone involved. Mrs. Dorsey stated that with the current Police and Fire Departments, we are looking at a total of \$221,917.40 that it will cost the Town. Council Member Middleton asked Council Member Watford how many of the radios that are currently being used in the fire department? Council Member Watford stated that only 2 radios are being used at this time. Fire Marshall Clint Stockton with the Fire Department stated that he has not yet seen the legislation but that the VHF repeaters that is currently used is P25 capable. He asked for a copy of the legislation so that he can get more insight and will respond to mayor and council accordingly. Mrs. Dorsey continued that Goodwill is offering a job training program for people 55 and older. She stated that they would like to enter into a host agency agreement the Town of Andrews

in which they suggested someone they will send in the Town's direction. Mrs. Dorsey also added that there is another program called on the job training and it is through SC Works. The program is geared towards individuals who is under the age of 21, in which the program will offer and pay up to 400 hours and in the event that the individual is hired by the Town they will pay 75% of another 400 hours. Mrs. Dorsey added that on Monday she along with others met with Peddinghaus to get an update on the project because it had become slow moving after the flood events in October. They have agreed to give the Town a 50x50 construction site and then a permanent 30x30 site for the lift station so that the project can resume and stay on time with the current schedule. Mrs. Dorsey ended by thanking Mrs. Brenda Jackson for all of her hard work and dedication to the Town during the last several months. Council Member Terrence Middleton asked Mrs. Dorsey to give him an update on the Town's current DHEC situation. Mrs. Dorsey stated that on the sewer side as well as the water side is that the main concern is staffing and that you have competent trained staff, making sure that the Town has qualified operators. She continued that proper recording is to be done and submitted to DHEC as soon as it happens especially when it comes to the sewer side. Council Middleton asked is the Town in violation for anything at this time? Mrs. Dorsey stated that has everyone received an email in regards to adequate staffing and making sure that everyone is trained properly. Mayor McClary added that with respect to the consent order by DHEC there have been 29 incidents since January both on the Water and Sewer side that has caused some concern with DHEC. He stated that on most of the jobs some of the work had to be contracted out because of the nature. He continued that right now he has direct dialogue with Paul Wise (Sewer side) and Karen Ramos (Water side), and to anticipate a revised consent order because she was not completely pleased with the previous results. Council Middleton added that with respect to the consent order from DHEC it is best to wait on the Town's Accountant to see where the Town is at financially before putting individuals on payroll. Mrs. Dorsey added that the positions to be filled are from recent turnovers in that department that have not yet been replaced.

Department Head Reports

Police Department Cpt. Melvin Garrett came before Mayor and council stating that officer Lance Stone has completed the Criminal Justice Academy and he is

now back with the force. Officer Reginald Fitzgerald will be attending the Academy on March 22, 2016. Cpt. Garrett also added that they will be hiring a new employee by the name of Carlos Castello whom is already certified and ready to go to work. In addition, the force has lost Officer Adrian Dunmore who is now working with Williamsburg County Sheriff's Office. He continued that with respect to Council woman Sessions questions regarding the overtime within the department he stated that since the beginning of the year things have proven to be very difficult for the department with losing 4 officers and having 1 currently in training. He added that things should taper off by the next payroll since they have hired some additional officers and Officer Stone will be back from the Academy. Cpt. Garrett added that in regards to the radios he has been in contact with Horry County's Chief of Police Sandra Rhodes in hopes of obtaining different ways to purchase the radios. He ended by stating that there are now 3 slots open for employment with the department.

Fire Department Fire Marshall Clint Stockton appeared before Mayor and Council stating that he is very proud of the Fire Department. He continued that since January the department has responded to 48 calls in which most of them have been pretty good saves. In addition, he added that the department consists of mostly volunteers and that they put in countless hours doing good for the community and to thank each and every one if and when you run into them. Mr. Stockton added that he will have some more insight on the radios as soon as he looks into everything including the legislation.

Mayor McClary stated that the debris pickup has resumed and will run on a schedule of Wednesday-Friday. He also added that there will be some assistance from DOT once some details are looked into. Mayor McClary continued that flyers/handouts will be circulating soon regarding the Spring Cleanup Campaign.

Council's Reports

Council Member Eddie Lee stated that on 2/16/16 he assisted public works with a sewer backup at 109 Privet Street along with the public works department and the Mayor they were able to successfully clear the blockage. He also responded to a call at Newton's General Store concerning a backup, the blockage was cleared. He also was successful in getting some street lights repaired in the town that was much needed. Council Member Lee ended by stating that the Municipal Association is very important in regards to teaching elected officials the mindset and knowledge to be confident in one's self.

Council Member Mack E. Watford stated that Council Member Lee has discussed a lot of what they have been involved in lately and that he has made calls and got help from numerous different vendors to help assist on a lot of the calls. He continued that they have no problem assisting or helping the town in the future.

Council Member Marva Sessions came before mayor and council in regards to recent news articles in which things were printed that was not true and she wanted to address the situation with the individual but she was not in attendance. She continued that she was elected to council with the understanding that there would be more involvement and that has not been the case in regards to her and fellow council members. She added that everyone is doing individual projects and there have been no workshops schedule for her or others to attend. She stated there should be more unity in working for the town.

Council Member Sudha Patel Council Member Sudha Patel presented her council report #3 to Mayor and Council. Ms. Patel stated that she would like to thank Pastor Hardee for opening up his church to Helping Hands a non-profit organization designed to help individuals in need. She continued that they are currently set up at the Andrews Church of God but are looking for a permanent spot in Andrews. Ms. Patel ended by giving her portion of councils report to Mrs. Beverly Kennedy with the Family Justice Center.

Mrs. Kennedy stated that she is one of two co executives with the Center and they are located in Georgetown in which it was started. She continued that Andrews is a part of Georgetown and after the 2014 police report the presence is definitely needed in Andrews. She added that she is very pleased that Family Justice Center will be coming to Andrews soon, and that the services will be 100% free and confidential. She continued that counselors, caseworkers, and volunteers will be available as well as having a resale boutique on site. Mrs. Beverly ended by stating that there is a 24hr hotline and many other services available.

Council Member Terrence Middleton added that the handouts that were passed around is in regards to equipment that the town needs and it will definitely be needed when it comes to budget season. Council Member Middleton ended by stating that we are in desperate need of a new garbage truck very soon and although the numbers are rough mayor and council definitely needs to consider budgeting for a new truck as well as new equipment.

Council Member David Tisdale stated that the deadline for submission of the Economic Interest is due by March 30. He continued that in reference to council woman Sessions concerns about not being involved he suggested that council come together one week prior to regular scheduled council meetings so everyone will be on one accord and ask questions as needed. Council Member Sessions made a motion for council to hold a workshop one week prior to the regular scheduled meeting to improve communication and understanding among council. Council Member Sudha Patel amended the motion to include meetings to be held as deemed necessary. The motion was seconded by Council Member Middleton. Mayor McClary-Yes, Council Member Tisdale-Yes, Council Member Lee-Yes, Council Member Patel-Yes, Council Member Middleton-Yes, Council Member Session-Yes, Council Member Watford-Yes. All in favor motion, carried.

Mayors Report

Mayor McClary ended by stating that in addition to the Family Justice Center Helping Hands will be located in the Town of Andrews permanently as well. The location is still being determined at this time. Mayor McClary stated that the Town will host an Easter egg hunt on 3/26/2016.

Adjournment

Council Member Eddie Lee made a motion to adjourn, the motion was seconded by Council Member David Tisdale.

Council Minutes submitted by Keeya Cumbee