

## Town of Andrews

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### **Monthly Town Council Meeting Thursday, February 18, 2016 6:00pm**

**Sheriff's Substation**

**110 N Morgan Ave. Andrews, SC**

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The Town of Andrews met for their Monthly Town Council Meeting on Thursday, February 18, 2016 at 6:00pm. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00pm.

Invocation was rendered by Mr. Wayne Cox.

Pledge of Allegiance was recited by everyone present.

#### **Town Officials Present:**

Mayor Frank McClary  
Council Member David Tisdale  
Council Member Eddie Lee  
Council Member Sudha Patel  
Council Member Terrance Middleton  
Council Member Marva Session  
Council Member Mack E. Watford, Sr.

Motion was made by Council Member Sudha Patel and seconded by Council Member Mack E. Watford, Sr. to approve the minutes from Thursday, January 21, 2016 Town Council Meeting.

**Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Eddie Lee; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford; Yes, All in favor, motion carried.**

The monthly financial statements were included in the Council's packet for informational purposes only.

#### **Financial Report**

Mayor Frank McClary introduced the new CPA for the Town of Andrews, Mrs. Brenda Jackson. Mrs. Jackson informed the citizens of Andrews that she is currently working on reviewing and updating the town's books. She did give a formal financial report at this meeting. She stated that her goal is to present to the Mayor, council and citizens of Andrews a financial report at all regular monthly Town Council meetings, hereafter.

**Monthly Town Council Meeting**  
**Thursday, February 18, 2016**  
**Page 2**

Mayor McClary mentioned that the Town will have an independent auditor to come in within the next several months to audit the Town's financials.

**Citizens Comments**

**Greg Bennett a representative of American Legion Post 69:** Mr. Bennett stated that he has some concerns about an article he recently read in the Andrews Community News Letter which stated that the Town of Andrews is considering contracting out its sanitation services. Mr. Bennett voiced his concern that local citizens could possibly lose their jobs and contractor's fees for such services have a tendency to increase at an alarming rate once implemented. He also informed Mayor and council that the Mayor of New York City is still interested in helping the Town of Andrews to obtain a sanitation truck. However, he is still awaiting information from the Town in reference to the type of truck that the Town needs to carry out its obligation of providing sanitation services to its citizens. Mayor McClary responded to Mr. Bennett's concerns by stating that the Town will carefully review all of its options before making a decision and it is not their goal for any citizens to lose their jobs. However, the Town is obligated to provide its citizens with the services which they are paying for and if contracting is only way for the Town to meet its obligation then the Town may have to engage in a contact.

**Booker T. McCray of 806 South Ave:** Mr. McCray stated that he has experienced some difficulty with the Andrews Police Department as it relates to him filing reports about his grandson. Mr. McCray stated that he has gone to the Police Department to get assistance with his grandson who had been making trouble for him, but instead he was the one arrested. Mayor McClary asked Mr. McCray to come down to Town Hall tomorrow and meet with him and Lieutenant Garrett.

**Administrator's Report**

Mrs. Dorsey announced that on February 29, 2016 Mr. Newbert Warner will begin working with the Town of Andrews as its New Public Works Director. Mr. Warner holds a Class A Certification in DHEC Water Works. Setting up an Emergency Management Plan and Updating the Standard Operation Procedure Manual will be the top two priorities on which Mr. Warner will focus. March the 10th has been set as the deadline for department heads to present a copy of their FY 2016-2017 Proposed Budgets to Mayor and Council. Zero based budgeting will be implemented for this FY Budgeting Process. A meeting will be scheduled during the week of March 22 through March 31 for the Mayor and Council to review and discuss the department's proposed budgets. Council Member Terrance Middleton interjected by questioning Mrs. Dorsey about the hiring of the New Public Works Director. Council Member Middleton wanted to know who approved the new position, the hiring of Mr. Warner and why council wasn't informed. Mrs. Dorsey stated that Mr. Warner would not be filling a new position; he would be

**Monthly Town Council Meeting**  
**Thursday, February 18, 2016**  
**Page 3**

replacing a former employee in a position that was created and approved in 2014 by the previous administration. Mrs. Dorsey read and presented to Police Officer Stephanie Law with a letter of appreciation from American Legion Post 69.

**Department Head Reports**

**Police Department:** Lieutenant Melvyn Garrett informed council that the S.C. Law Division recently conducted an audit of the APD Evidence Room and found it to be in compliance with State Guidelines. Lieutenant Garrett mentioned that the department is in need of tasers for its officers. The APD has made arrangements to exchange out four of its rifles along with ammunition to Horry County Police Department for eight tasers with accessories and batteries. This exchange will save the Town of Andrews approximately \$8,000.00. Mr. Garrett requested that council consider granting him the authority to engage in this exchange. Mayor McClary requested that Lieutenant Garrett provide Council with a copy of the guidelines and procedures on exchanging weapons to review before they render a decision on the exchange of weapons.

**Fire Department:** Council Member Mack E. Watford, Sr. stated that the Fire Department will begin taking down the Christmas lights tomorrow morning beginning at 8am and invited anyone who wants to assist them to come out.

**Public Works Department:** Mayor McClary stated that it is a top priority of management to make this department healthy. They will be looking to fill all vacant positions within this division and bring recommendations before council to purchase the needed equipment and vehicles for this department to function efficiently and effectively.

**Council's Report**

**Council Member Eddie Lee:** Mr. Lee stated that on January 19 he responded to a bad sewage leak at 102 Ashland Avenue along with Mayor McClary and Council Member Terrance Middleton. He encouraged the citizens to be mindful of the things that they flush down their toilets. The flushing of unauthorized items can cause sewer backups and major equipment malfunction which can lead to greater problems within the community; Council Member Lee informed Mayor and Council that he has been working diligently to have over 25 street lights repaired within the town limits. His goal is to have all of the nonworking street lights repaired in Andrews to eliminate all safety issues. Council Member Lee elaborated on his attendance to the Annual Hometown Legislation Action Day and Municipal Elected Officials Institute earlier this month. As a result of attending these trainings he is more knowledgeable on various topics that will enable him to better serve as an elected official. He encouraged all Members of Council to take advantage of the various resources available to improve their knowledge on the duties of

## **Monthly Town Council Meeting**

**Thursday, February 18, 2016**

**Page 4**

an elected official. Council Member Lee concluded his report by congratulating Council Member Tisdale on his new position as Mayor Pro tem.

**Council Member Mack E. Watford, Sr.:** Council Member Watford suggested to council that they seek a mechanic to assess the vehicles in the Public Works Department that are not in service. He then made the recommendation that every effort is made to repair the vehicles that are repairable and those vehicles be placed back in service. In addition, the ones that are not repairable can be sold as junk and the proceeds can be used towards the purchase of new vehicles for that department.

**Council Member Marva Session:** Council Member Session agreed with the recommendation made by Council Member Watford.

**Council Member Sudha Patel:** Council Member Patel thanked all of the citizens for their presence and encouraged them to continue coming out and supporting Council meetings. She reminded the citizens of the upcoming National Primary Presidential Elections and encouraged the citizens to exercise their rights to vote. Council Member Patel also reminded the citizens that February is recognized as Black History Month.

**Council Member Terrance Middleton:** Council Member Terrance Middleton stated that he is working on identifying and seeking a garbage truck for the Town of Andrews. His goal is to have a package put together for council to review and to include in their budgeting process. Council Member Middleton also requested that Mr. Bill Taylor of the MASC be contacted in regard to him coming back to host another training class for Mayor and Council on their duties as elected officials.

**Council Member David Tisdale:** Council Member Tisdale requested that Mr. Greg Bennett provide council with more information about the type of sanitation truck that the City of New York is considering providing to the Town of Andrews. Secondly, he apologized to the citizens for the mix up with trash collection due to the recent holiday. He informed the citizens of Andrews that if a holiday falls on a Monday that the trash pick-up schedule will be shifted back by only one day.

### **Mayor's Report**

Mayor McClary thanked Mr. Wayne Cox for rendering the invocation at this meeting. He also expressed his appreciation to Officer Stephanie Law for doing an excellent job serving the Andrews community and to Mr. Gregg Bennett for taking the time to present the letter to Council recognizing Officer Law. Mayor McClary also thanked Pastor Smalls who is associated with the Jerusalem Association for his effort to establish a food bank in Andrews starting the first of March, providing that a location can be identified to host the food bank. Mayor McClary informed the citizens that the Jerusalem Association has volunteered to donate a location for

## **Monthly Town Council Meeting**

**Thursday, February 18, 2016**

**Page 5**

the Town to establish a Sub-Station on the grounds of the Jerusalem Center; however, the APD is not staffed to accommodate another location but the APD will service the Jerusalem Center just like any other business within the Town's City Limit. Mayor McClary thanked the council members for the work that they are doing to help improve the Town of Andrews. He informed the citizens that council is working with the Department of Transportation to help identify the roads in Andrews that need major repair work. In conclusion, Mayor McClary stated that during this upcoming budgeting process the main goal will be to provide the Public Works Department with qualified workers and adequate equipment to include vehicles.

### **Adjournment**

Council Member Eddie Lee made the motion to adjourn the meeting at 6:45pm and was seconded by Council Member Sudha Patel.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.