

**Town of Andrews**  
**Special Called Meeting/Council Workshop**

Town Hall/Conference Room

101 North Morgan Avenue

Andrews, SC 29510

Friday, August 9, 2013

10:30 am

**Agenda**

- I. Invocation**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Old Business**
  - Review Calendar
  - Review Mobile Home Ordinance
  - Planning Commission Members
  - Zoning Board of Appeals Members
  - Review Bathroom Bids
- V. New Business**
  - Review State Procurement Policy
- VI. Executive Session**
  - Personnel Matters: Overtime
- VII. Workshop**
  - Reviewing Rail Park Property
- VIII. Adjourn**

**Town of Andrews**

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**Public Hearing/Regular Town Council Meeting  
Thursday, August 15, 2013**

**Sheriff's Substation**

**110 N Morgan Ave. Andrews, SC**

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The Town of Andrews met for their Monthly Town Council Meeting on Thursday August 15, 2013 at 6:00 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:07 p.m.

Invocation was rendered by Council Member Thomas Alford  
Pledge of Allegiance was recited by everyone present.

**Town Officials Present:**

Mayor Rodney Giles  
Council Member Angela Anderson  
Council Member Thomas Alford  
Council Member Mattie McGee  
Council Member David Tisdale

After roll call, motion was made by Council Member Thomas Alford and seconded by Council Member David Tisdale to approve the minutes from the July 11, 2013 Council Meeting. All in favor, motion carried.

The monthly financial statement was included in the Council's packet for information purposes only.

Mayor Giles asked Patrice Parson to read out loud the guidelines for Public Participation at Town Council Meetings.

**Citizen's Comment**

Eddie Lee stood before mayor and council in regards to the generator that is located near the police department. He stated that the generator has been there over 20 years and definitely needs to be replaced. Mayor Giles stated that

that the account could not be refunded but that she was going to pay the \$59.22 as the bill states. Mayor Giles informed Ms. Smith that she is free to come by City Hall to further discuss the matter and resolve any issues further issues.

#### **Appearing before Council**

The Town Accountant Wanda Charping appeared before Mayor and Council stating that we are in the very first month of the new physical year and thus there is not much information to discuss. She stated that the staff gives all council members copy of all bank statements, and it is very important to read them thoroughly and look at photos of checks and the amounts. She stated that is one of our best internal controls. Ms. Charping then explained the process of moving excess cash to a fund where it will generate more revenue and interest while it's there. She stated that council should consider moving the excess cash to the Local Government Investment Pool. She stated its usually done through a resolution and not an ordinance. Ms. Charping explained to Mayor and Council the benefits, and why it's important to take part in. Council Member David Tisdale stated that he made a motion months ago to adopt the LGIP fund. Wanda Charping addressed Mr. Tisdale and told him he needs to ask the administrator for information regarding the fund. Wanda Charping explained in more detail the benefits of the LGIP fund. Mayor Giles thanked Ms. Charping for her information.

#### **Old Business**

There was no Old Business up for discussion

#### **New Business**

- **Resolution:** South Carolina Consolidated Procurement Code: Administrator Mauretta Dorsey stood before Mayor and Council to read and adopt the Resolution for the SC Consolidated Procurement Code Title 11 Public Finance Chapter 35 section 1. A copy of the Procurement Code should be in your packets for your information. Council Member Thomas Alford made a motion to adopt the SC Consolidated Procurement Code that was seconded by Council Member Angela Anderson. Mayor Giles asked for a roll call: Council Member McGee-Yes, Council Member Alford-Yes, Council Member Anderson-Yes, Council Member Tisdale-Yes and Mayor Giles-Yes. All in favor, motion carried.

Statements to the Accountant Wanda Charping. Mrs. Dorsey concluded by stating to Mrs. Peggy Smith that as they spoke earlier in the week, everything remains the same. That the account had been adjusted for the water used by the current residents and that the Town would be able to accept payment for the adjusted amount only on the Ozburn account.

#### **Council Report**

Council Member David Tisdale addressed Citizen Peggy Smith that he apologized for the lack of communication between herself and the office personnel. Council member Angela Anderson stated of possible appointing a committee to help deal with matters of the Park located on Jones Avenue. Council Member Mattie McGee stated that Chelise Waites name still appears on bank statements and such, and feels it needs to be removed as she is no longer employed with The Town. Council Member Thomas Alford stated that they are still trying to get the Memoriam up and running, but needs permission from the town to access the old Railroad Bed Park before the go any further.

**\*Council Member Sid Ackerman entered the Monthly Meeting\***

#### **Department Head Report**

**Rev. Clint Stockton** stood before Mayor and Council in regards to the Andrews Flea Market. He stated that the flea market is now getting cleaned and they are in the process of fixing the place up.

**Chief Joseph Cooper** stood before Mayor and Council with a report about recent brake-ins and burglaries in the community. He continued on that he as well as the entire department will do whatever it takes to bring forth justice as. Mr. Cooper began explaining the citizen's academy and what it all entails. He stated that the academy is great for citizens to learn the fundamentals of the law and government. He said that within the program you learn things that you didn't previously known; he stated that you get to ride around with actual officers for a better understanding of the day to day operations of a policeman. He concluded by saying that the public should not be afraid to call on the policeman, because that is what they are there for.

#### **Mayor's Report**

Mayor Giles began by stating that he is ready to appoint a committee to help with the Jones Avenue Park. He stated that he needs at least 3 councilmembers to join

**Resolution to Adopt the State of South Carolina Consolidated Procurement Code  
Title 11 Public Finance: Chapter 35, Section 1**

**WHEREAS**, the Procurement Code provides increased economy in Town procurement activities and to maximize to the fullest extent practicable the purchasing values of funds while ensuring that procurements are the most advantageous to the Town and in compliance with the provisions of the Ethics Government Accountability and Campaign Reform Act;

**WHEREAS**, it fosters effective broad-based competition for public procurement within the free enterprise system;

**WHEREAS**, it will develop procurement capability responsive to appropriate user needs;

**WHEREAS** it will consolidate, clarify, and modernize the law governing procurement in this Town and permit the continued development of explicit and thoroughly considered procurement policies and practices;

**WHEREAS** it is required that the adoption of competitive procurement laws and practices by units of state and local governments;

**WHEREAS**, to ensure the fair and equitable treatment of all persons who deal with the procurement system which will promote increased public confidence in the procedures followed in public procurement;

**WHEREAS**, to provide safeguards for the maintenance of a procurement system of quality and integrity with clearly defined rules for ethical behavior on the part of all persons engaged in the public procurement process; and

**WHEREAS**, to develop an efficient and effective means of delegating roles and responsibilities to the various government procurement officers.

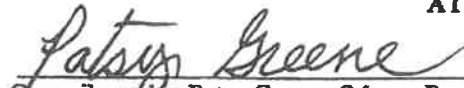
**NOW THEREFORE IT BE RESOLVED** that the Town of Andrews does hereby adopt the South Carolina Consolidated Procurement Code this 15<sup>th</sup> day of August 2013.

TOWN OF ANDREWS, SOUTH CAROLINA

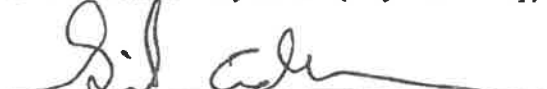


Mayor Rodney Giles

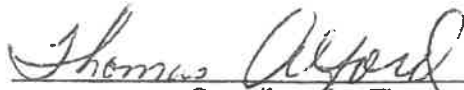
**ATTEST:**



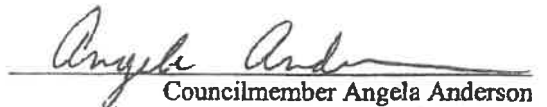
Councilmember Patsy Greene (Mayor Pro Temp)



Councilmember Sid Ackerman



Councilmember Thomas Alford



Councilmember Angela Anderson



Councilmember Mattie McGee



Councilmember David Tisdale