

**TOWN OF ANDREWS MONTHLY COUNCIL MEETING
SHERIFF'S DEPARTMENT SUB-STATION COURTROOM**

110 NORTH MORGAN AVE.

ANDREWS, SC 29510

THURSDAY, JULY 30, 2015 @ 6:00 PM

AMENDED AGENDA

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
- 5. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 6. PRESENTATION**
 - **DEBBIE ALEXANDER – RELAY FOR LIFE**
 - **JAMES VANDALL- FRONTIER COMMUNICATIONS**
- 7. NEW BUSINESS**
- 8. OLD BUSINESS**
- 9. CITIZENS COMMENTS (Three (3) minutes only)**
- 10. ADMINISTRATOR'S REPORT**
- 11. DEPARTMENT HEAD REPORTS**
- 12. COUNCIL's REPORTS (Three (3) minutes only)**
- 13. MAYOR'S REPORT**
- 14. ADJOURNMENT**

Town of Andrews

Monthly Town Council Meeting

Thursday, July 30, 2015

6:00 pm

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, July 30, 2015 at 6:00 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:02 pm.

Invocation was rendered by Pastor Archie Hammer
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Council Member Angela Anderson
Council Member Patsy Greene
Council Member Mattie McGee
Council Member Sudha Patel
Council Member David Tisdale
Council Member Eddie Lee

Motion was made by Council Member Angela Anderson and seconded by Council Member Mattie McGee to table approval of minutes until our next monthly meeting. All in favor, motion carried.

The monthly financial statements were included in the Council's packet for information purposes only.

Motion was made, by Council Member Angela Anderson and seconded by Council Member Sudha Patel to amend the agenda to add financial report after citizen's comments. All in favor, motion carried.

Presentations

Frontier Communications- Mr. James Vandall: James Vandall a representative from Frontier Communications came before Council and made a presentation on bundling telephone service and internet service for the Town of Andrews. Mr. Vandall presented a proposal for product and service which includes \$449.82 for 18 phone lines with unlimited usage and \$560.00 for Internet

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service. The proposal also included pricing for Digital and VOIP Services which would provide better service to the Town.

Relay for Life- Debbie Alexander: Debbie Alexander presented the Town of Andrews with a plaque for its platinum sponsorship of \$2500.00 in the support of the Town of Andrews 2015 Relay for Life. Ms. Alexander also presented to the Town a certificate recognizing the Town for raising more than \$3,000.00 for 2015 Relay for Life.

New Business

There was no new business for discussion.

Old Business

There was no new business for discussion

Citizens Comments

Mr. Thomas Alford came before Council and presented them with a drawing of the proposed Veterans Memorial Park. Mr. Thomas explained to Council that the Veterans Association is ready to move forward with its plans but they are in need of and awaiting a lease agreement between the Andrews Veteran's Association and the Town of Andrews to lease the property on which the Memorial Park will be constructed. Mayor Giles requested contact information for a representative of the Andrews Veteran's Association whom the Town's attorney Mr. Carter can contact in regards to the verbiage that needs to be included in the said lease agreement.

Finance Report

Mr. Christopher Anderson stated that the Town's financial books are now back in the Town's possession after being retrieved from accountant Melissa Moskow. Mr. Anderson stated that he and the Town's Administrator will be meeting with Mr. Paul Clark on next week to discuss means of lowering the Town's cost for general liability, workman's' Comp and auto Insurance. Mr. Anderson also stated that he will be presenting Council with a brochure on the delegations of power for the Town of Andrews with regards to lowering the bond premiums. Mr. Anderson said his goal is to help the Town maximize its budget and decrease expenditures.

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Administrator's Report

The Town's Administrator Mauretta Dorsey thanked Mayor and council for allowing the Town to be a sponsor of this year's Town of Andrews Relay for Life and the various departments and their employees within the Town for all of their hard work in support of this event. Mrs. Dorsey reminded Council that the Town is under a consent order by SC DHEC for its water and sewer systems. The consent order requires that the Town replace all of the water meters in the Town of Andrews. As of June 30, 2015 one hundred and sixty (160) meters have been replaced and DEHEC would like to know how the Town plans financially to replace the other seven hundred and fifteen (715) meters by June 30, 2016. Ms. Dorsey presented to council a financial schedule for purchasing the required meters in increments every other month until the consent requirements are successfully met. Ms. Dorsey stated that the Town is working with an Hanna Engineering to recreate a mapping system of the Town's water and sewer systems and the associated cost will be covered with USDA Grant in the amount of \$30,000.00 that the Town was awarded. The Town will be applying for additional USDA funding to help cover the cost associated with purchasing and the installation of a Flex Net Meter Reading System and having an electro scan performed on the Town's sewer system. Mrs. Dorsey announced that the Town has received \$650,000.00 from CDBG Grant funding for improvement of lift stations, and \$350,000.00 Rural Infrastructure Grant funding thus bringing the total State Funding received to \$1,000,000.00. In conclusion, Mrs. Dorsey stated that in the near future the Town hopes to have obtain GIS mapping of its entire water and sewer systems.

Department Head Reports

Police Department: Chief Capers thanked Mayor and Council for their approval to move forward with the purchase of additional police vehicles. Chief Capers stated that he would like to request a meeting with Mayor and Council to discuss some very important DOT issues within our Town. In addition, to the DOT issues he feels that they need to discuss some issues which involves Williamsburg County as it pertains to Mutual Aide Agreements. Chief Capers stated that the Andrews Police Department employees will be placed on a quarterly evaluation system with each officer having an individual development plan as it pertains to training, performance and meeting required standards. It was announced that Andrews Police Department has applied for \$250,000.00 in grants.

Fire Department: No report

Public Works Department: No report

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Council's Report

Council Member McGee reported that emergency financial assistance is available through Waccamaw EOC for qualifying citizens.

Council Member Eddie Lee stated that he attended classes during the MASC Annual Meeting in Hilton Head SC and the classes were very educational and encouraged all who can attend to take advantage of the opportunity.

Council Member Sudha Patel thanked the citizens for showing their support by attending several prior council meetings and the council members for all working together on various issues concerning the Town of Andrews. Ms. Patel stated that she has released her first addition of her News Letter for the purpose of promoting, informing and to inspire the citizens on the positives of Andrews. Ms. Patel announced that the Town of Andrews 106th Anniversary will be celebrated on Saturday, September 19, 2015 along Main Street from 8am to 8pm and she will be heading up this event. Ms. Patel thanked Mr. Christopher Anderson of Anderson & Anderson Accounting Firm for all the services that he has rendered to the Town of Andrews and she apologized for any and all unprofessional behavior by her counterparts which may have created a hostile work environment. Ms. Patel concluded her report by making reference to the Town of Andrews current website which is outdated and needs to be revamped, she requested the assistance of at least one more council member to join her in the effort to work on this project.

Council Member Greene announced that they will be hosting their Annual Back to School Festival on Saturday, August 1, 2015 at the Andrews Recreational Center from 12 noon until 4pm. Mrs. Greene thanked everyone for the support she received for this event and invited everyone to come out and enjoy themselves.

Council Member David Tisdale: Announced that the next Movie Night will be hosted on Friday, August 21, 2015. He also shared a letter with everyone from Mrs. Barbara Gengler a former reporter from the Georgetown Times who became ill and had to move away to stay with family members. Ms. Gengler wrote a letter to the Georgetown Times expressing how much the Town of Andrews meant to her and how much she really miss being here to cover the stories from Andrews.

Council Member Angela Anderson: Thanked and encouraged everyone for doing an excellent job of working together for the betterment of Andrews.

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Mayor's Report

Mayor Rodney Giles thanked all of the Front Office Staff for their hard work and dedication during the preparation and submission of the CDBG Grant Award which was awarded to the Town of Andrews in the amount of \$650,000.00. Mayor Giles stated that he will be having a meeting with Mr. Kevin Barnes a representative from Mead and Hunt who will be assisting the Town with grant services to help with the purchase of water meters. Mayor Giles thanked the employees of the Town of Andrews for working together and doing a good job.

Adjournment

Council Member Eddie Lee made the motion to adjourn the meeting at 7:17 pm and was seconded by Council Member Angela Anderson.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.