

Town of Andrews

Regular Monthly Town Council Meeting

Thursday, January 18, 2018 6:00 p.m.

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, January 18, 2018. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00 p.m.

Invocation was rendered by Pastor Cox a member of the Andrews Chaplin's Corps.
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Frank McClary
Council Member Eddie Lee
Council Member Terrance Middleton
Council Member Marva Session
Council Member Mack E. Watford, Sr
Council Member Bradley Prince
Council Member Angela Anderson

Motion was made by Council Member Mack E. Watford, Sr. and seconded by Council Member Eddie Lee to approve the minutes from the Thursday, December 21, 2017 Regular Monthly Town Council Meeting with the following correction: remove Public Hearing from the heading of the minutes. **Mayor Frank McClary; Yes, Council Member Eddie Lee; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Bradley Prince; Yes, Council Member Angela Anderson; Yes, motion carried.**

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

Mrs. Brenda Jackson, CPA was not present due to a family medical issue. Council's packet included an Actual vs Budgeted Expenditures and Revenues report for the month of December 2017 for informational purposes only.

New Business

2018 Mayor Pro Tem Selection: Council Member Eddie Lee was selected to serve as Mayor Pro Tem for the next two years. The Mayor Pro Tem acts as mayor during the mayor's absence or disability. If a vacancy occurs in the office of mayor, the mayor pro tem serves as mayor until a successor is elected. *Section 5-7-190.* The record shows that Council Member Eddie Lee received 5 votes; Council Members Terrance Middleton and Mack E. Watford, Sr. received 1 vote each.

Citizens Comments

Gail Soles of 546 Duncan Place: Ms. Soles thanked Mayor McClary and the Andrews Police department for their support and assistance with the case of her missing daughter, Crystal Gail Soles.

Greg Bennett a representative of the Justice For Crystal Gail Soles Committee: Mr. Bennett solicited prayers for Crystal Gail Soles who has been missing from Andrews since January 24, 2005. He invited everyone to attend a "Justice for Crystal March" on Saturday, January 20, 2018 at 2:00 p.m. The committee will meet at the Andrews Public Library and assemble for the march.

Administrator's Report

Ms. Dorsey presented Town Council Members with a draft of a Grease Trap Ordinance for their review. The Town of Andrews must implement a Grease Trap Ordinance to ensure that food establishments are not dumping solids into the town's sewer system. Town Council was requested as part of their review, to focus on providing insight and thoughts as it relates to establishing a fee schedule that will be included in the Grease Trap Ordinance. All town ordinances should be included in the appropriate related section of the Town's existing Code of Ordinance. Citizens were informed about the South Carolina Regulation 6-58 the State Primary Drinking Water Regulation and section 61-58.7.E.7 (Operation and Maintenance; Distribution Systems and Storage Tanks) states that the minimum pressure in the distribution system under normal operating conditions shall be twenty-five (25) pounds per square inch at a customer's service connection. A minimum pressure of twenty pounds per square inch shall be maintained at all service connections during unusually heavy flows. The Town of Andrews water pressure is between 46-56 psi, alerts are in place to indicate once the pressure reaches 35 psi, No boil water advisory is required until the system is below 20 psi. Town Audits are currently underway. It was announced that Relay for Life will be taken place during the month of March and Hometown Action Legislative Day will be Tuesday, February 6, 2018.

Council's (Sub – Division's Reports)

Council Member Terrance Middleton: Mr. Middleton stated that he is still working to solicit assistance from the Georgetown County Parks and Recreation Department to help fund the upkeep and maintenance of the Jones Avenue Park. He thanked Mayor McClary for a job well done with organizing the MLK March on Monday, January 15, 2018.

Council Member Angela Anderson: Announced that the Georgetown County Adult Education has two locations; Howard Adult Education Center in Georgetown and the Andrews Library Adult Center. Classes are offered to assist adults with receiving their GED, High School diploma, work keys, and basic skills. Adults can register at the Howard Adult Education Center in Georgetown to attend classes. Classes are offered at the Andrews location Monday through Thursday. Helping Hands of Andrews is located on Main Street in the old Hemingway Ford Motor Company building. Helping Hands operating hours are

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Monday through Thursday between the hours 9:00 a.m. until 12:00 p.m. to offer compassionate care services. Women support groups, utility assistance, clothing needs and food supplies are some of the services rendered by Helping Hands. Helping Hands of Andrews is supported by covenant churches and businesses in Andrews. Council Member Anderson solicited support for this organization from Mayor and Council and from the citizens of Andrews.

Council Member Marva Session: Ms. Session thanked Ms. Amy Watford for a wonderful job organizing the 2017 Christmas parade and she thanked Mayor McClary for organizing the MLK Program on January 15th. She encouraged the citizens to become more actively involved with the Georgetown County Public School System. She will be providing information as it becomes available in reference to a Town meeting with the superintendant of the Georgetown County Public School System and citizens. The meeting location will be at Spirit Filled Ambassadors for Christ Church on South Maple Avenue.

Council Member Mack E. Watford, Sr.: Mr. Watford thanked the Public Works Department for working hard to keep the town functioning. He stated that he was contacted by several business owners with various concerns, which he has addressed with the Public Works Department and Mayor McClary. He informed Town Council that the Andrews Fire Department will be taking down the Christmas lights on Tuesday, January 23rd and Wednesday, January 24th. He added that the Town saves \$700.00 to \$800.00 each time a local business loan its equipment to assist with the hanging and removing of the Christmas lights. He also addressed his concern with department heads not making verbal reports during Town Council Meetings. In response, Mayor McClary stated that the department heads are not required to make verbal reports during Town Council meetings for time management purposes. However, Council Members are provided with a written copy of each department's monthly report for review and may address any concerns if there should be any during the monthly meetings.

Council Member Bradley Prince: Mr. Prince stated that he is excited about his position and is looking forward to learning as much as he can to help him fulfill his duties as an Elected Official.

Council Member Eddie Lee: Mr. Lee provided a detailed report of several tasks that he was instrumental in processing during the month of December. He made reference to assisting with the processing of work orders for water leak repairs, leaking water hydrants, street light repairs and the removal of broken tree branches. He mentioned that he was in attendance at the Santee Cooper Annual Appreciation dinner in October 2017. He concluded his report with announcing that he made contact with Mr. Davis a New Business owner, whose company makes seat belts for airplanes. Mr. Davis said that his goal is to hire at least 300 employees at his plant located on Wire Road.

Mayor's Report

Mayor McClary stated that a midyear budget review will be scheduled during the first week of February. MASC Field Specialist Bill Taylor will facilitate a New Council Orientation Training session at Town Hall on Monday, January 29th from 10:00 a.m. until 12 noon. Mayor McClary stated that it is important that the town host events such as the MLK Day march and program to educate citizens and raise awareness on various issues and to help bring the community together. Mayor McClary will be meeting with

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representatives from Georgetown County and Williamsburg County to address concerns from citizens who reside outside of the town limits of Andrews as it relates to receiving emergency services. A new business Oreilly's Auto Parts is expected to break ground on their new site in Andrews very soon. Council members were reminded that they previously voted for the Town of Andrews to enter into a fleet management agreement with a company to manage the town's fleet. There are two components to the management of the Town's fleet; first, to identify and remove those items which are no longer serviceable and of any use to the town; secondly, to seek a reputable company to manage the town's fleet. It was stated that the current grant projects of the town are anticipated to be completed in June and Council should begin identifying new projects during the FY 2019 budget planning process. Council Member Middleton stated that he has been in contact with S.C. State Representative Wendell Gilliard from Berkley County seeking information about hosting a job fair in the Town of Andrews for jobs located in Berkley County. Mr. Middleton said he will share any information that he obtains from Mr. Gilliard with Mayor McClary.

Adjournment

Council Member Edie Lee made the motion to adjourn the meeting at 6:52 p.m. and was seconded by Council Member Mack E. Watford, Sr.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.