

**TOWN OF ANDREWS
SPECIAL CALLED TOWN COUNCIL MEETING/BUDGET
WORKSHOP
TOWN HALL / CONFERENCE ROOM
101 N. MORGAN AVE
ANDREWS, SC 29510
MONDAY, JUNE 30, 2014 @ 1:00 PM**

AGENDA

- 1) INVOCATION
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) NEW BUSINESS
- 5) OLD BUSINESS
 - A. DISCUSSION OF FY 2014-2015 BUDGET
- 6) EXECUTIVE SESSION
 - A. CONTRACTUAL MATTERS: MUNICIPAL COURT
 - B. PERSONNEL MATTERS: ALL DEPARTMENTS
- 7) ADJOURNMENT

Town of Andrews

Special Called Town Council Meeting/Budget Workshop Monday, June 30, 2014

1pm

Town Hall Courtroom

101 N Morgan Ave. Andrews, SC

The Town of Andrews met for a Special Called Town Council Meeting/ Budget Workshop on Monday, June 30, 2014 at 1:00 pm. Mayor Rodney Giles presiding in compliance with the Freedom of Information Act, called the meeting to order at 1:30 pm.

Invocation was rendered by Chief Kaynnera Capers
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Rodney Giles
Council Member Patsy Greene
Council Member Eddie Lee
Council Member Mattie McGee
Council Member Sudha Patel
Council Member Angela Anderson
Council member David Tisdale

New Business

Council Member Sudha Patel made the recommendation that Mayor and Council should consider forming a committee to work on a water and sewer infrastructure improvement plan for the Town. This committee would meet to discuss ways and means to improve the infrastructure of the issues of the Town. Mayor Giles stated that the only thing they are waiting for before they can apply for USDA Funding is the completion of the budget and one last audit. Mayor Giles stated that the entire Council should be involved in the infrastructural improvement planning process. Mayor Giles told Council that they have two

choices with choosing Grant Writers. The first option is to hire a private grant writer or the other option would be to go through the COG office.

Old Business

FY 2015 Budget Discussion

Water & Sewer

Town Council entered into a discussion on the FY 2014-2015 Budget. CPA Wanda Charping stated that the volume charges for wastewater treatment to the City of Georgetown is \$310,000.00 and the volume charges to Georgetown County for the interceptor is \$220,000.00. Mayor Giles stated that the budget needs to include a budgeted amount of funds to cover the DHEC mandates on the Town. The Town has already spent \$31,160.00 for well #3 and a balance of \$46,740.00 is needed to complete well # 4. Mayor and Council agreed to set aside \$113,000.00 in water and sewer for the repair of wells in FY 2015. Ms. Charping stated that the Town has a \$350,000.00 deficit in water and sewer that has to be offset from general fund. Ms. Charping stated that the \$268,000.00 from the land sale will be needed to help fund the daily operations of the Water and Sewer Department. Mayor Giles informed Council that they should not anticipate any new increases in any department's budgets for the upcoming year until the Town's finances are in order.

To address the issue of infiltration Ms. Charping suggest to Mayor and Council that they start reviewing ideas to release them of their current financial obligations in the contract between the Town of Andrews and Georgetown County Water and Sewer District. Mayor Giles made the suggestion that the Town place a meter on the final leg of the interceptor leading to Georgetown. This meter could serve as a check and balance system to measure the amount of volume that the County is billing the Town for on a monthly basis. The salary for Chaconas Parson was moved from Water & Sewer to Streets and Sanitation. The expense for manholes repair of \$30,000.00 was moved over to Streets and Sanitation.

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Mayor & Council

Line item #6335 Telephones, internet, Cell, Pager was reduced from \$1,700.00 to \$840.00. Line item #6610 Supplies was reduced from \$2400.00 to \$600.00?

Police Department

There was a discussion about the Police Department and their line item for overtime. Council proposed that the Police Department have \$339,000.00 for wages and salaries and \$45,000.00 for overtime. Chief Capers stated that if his department can't get the four new officers that he has requested then he would ask for two officers and the amount of overtime that his department would accumulate would come down slightly. He made a final request of 17% of the \$339,000.00 for overtime. Mayor Giles stated that the next time they purchase vehicles for the Police Department they will look into the Lease Purchase Agreement instead of paying cash up front towards purchasing vehicles. Item # 6404 SC B&CB Vehicle lease was reduced from \$29,280.00 to \$5,724.00. Item # 7010 Vehicles Capital Outlay was reduced from \$120,000.00 to \$30,000.00. Mayor Giles stated that two slots for police officers starting salary will be \$12.00 per hour for non certified officers.

Administration

Item #6031 Other Employee Benefits in the amount of \$3000.00 was removed. Item #6305 \$23,000.00 was added for FY 2013 and FY 2014. Item #6330 Permits, Fees, Dues & Subscriptions was reduced from \$3000.00 to \$2,000.00. Item #6338 Parades was reduced from \$3000.00 to 0.00. Item #6420 maintenance Agreement was reduced from \$4215.90 to \$3000.00. Item #6441 \$2300.00 moved to Public Works Department. Item #6610 Supplies was reduced from \$25,000.00 to \$15,000.00. As of June 30, 2014 the Administration budget is \$663,133.00.

The next Budget Workshop was scheduled for Tuesday, July 8, 2014 at 1pm.

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Executive Session

The motion was made by Council Member Eddie Lee and seconded by Council Member Angela Anderson to enter into Executive Session to discuss Personnel Matters-Public Works Department.

The motion was made by Council Member Angela Anderson and seconded by Council Member Eddie Lee to come out of Executive Session. Mayor Giles stated that no decision was rendered during Executive Session as it pertains to Personnel and Contractual Matters.

The motion was made by Council Member Angela anderson and seconded by Council Member Patsy Greene to adjourn. The meeting was adjourned at 5:49 pm.

Council Meeting minutes submitted by Chaconas Parson.

RESOLUTION NO. _____

A CONTINUING RESOLUTION TO AUTHORIZE EXPENDITURES FOR
THE TOWN OF _____ UNTIL THE ADOPTION OF THE 20__ BUDGET.

WHEREAS, the Town of _____ is required by Article X, Section 7(b) of the
constitution of the State of South Carolina to adopt an annual balanced budget, and

WHEREAS, the Town of _____ is following the procedure for adoption of an
annual budget, and

WHEREAS, the 20__ budget will not be adopted prior to the beginning of the 20__
fiscal year on _____, 20__.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of _____ hereby adopts a continuing resolution
whereby the town is authorized to pay all ordinary, necessary and proper obligations of the town,
including employee payroll, which are of the nature and at the level appropriated in the 20__
budget until such time as the 20__ budget has been properly adopted.

Adopted this _____ day of _____, 20____, by the duly assembled Mayor and
Council of the Town of _____.



**ANDREWS MUNICIPAL COURT
MAGISTRATE COURT #640**

TELEPHONE: (843) 545-3379

FAX: (843) 545-3358

ISAAC L. PYATT, SR.
JUDGE

POST OFFICE BOX 136
ANDREWS SC 29510

To: Mauretta Dorsey, Town Administrator
Rodney Giles, Mayor

From: Judge Isaac L. Pyatt, Andrews Municipal Court Judge

Date: May 12, 2014

Re: Quarterly compensations stipends

It has come to my attention that currently the Town of Andrews is being billed a flat \$5,100.00 per quarter to cover the salary supplements for the Andrews Municipal Court judge and staff. This was an agreement drawn up in 2008. Since that time, staff has received cost of living raises and the \$5,100.00 per quarter is not covering the actual costs. This causes the shortfall to be drawn from the County budget which is not in compliance of the original Supreme Court order that established the Andrews Municipal Court agreement with Georgetown County.

Due to the above stated information, I am now requesting that a new agreement be made between the Town of Andrews and Georgetown County that would provide for the county to invoice the town for *actual costs* per quarter.

AMENDMENT TO THE TOWN OF ANDREWS JUDICIAL SERVICES AGREEMENT WITH GEORGETOWN COUNTY

WHEREAS, This Amendment Agreement is made and effective as of July 1, 2008, by and between Georgetown County, South Carolina, a body politic and corporate, referred to in this agreement as County, and the Town of Andrews, South Carolina, a body politic and corporate, referred to in this agreement as Town, AND

WHEREAS, This amendment will modify an agreement entered into on September 1, 2002 by and between the Town of Andrews and Georgetown County for the procurement and provision of judicial services to the Town of Andrews, AND

WHEREAS, The Town of Andrews and Georgetown County both agree that due to an increase in cost of living and other associated employment costs, the current agreement needs to be modified to reflect this increase in costs for services, AND

WHEREAS, Pursuant to Section Five of the current agreement entitled "Modification of Agreement", the Section Two entitled "Compensation" shall be amended and modified to be evidenced by this signed document to state and increase the compensation to a quarterly payment of \$5,100.00 (Five Thousand One Hundred Dollars).

NOW, THEREFORE, in consideration of the matters described above, and of the mutual benefits and obligations set forth in this amendment and the agreement it so amends, the parties agree to both modify the agreement as written below and to adhere, be bound and governed by the modification as written:

SECTION TWO

COMPENSATION

Town shall pay County the sum of *FIVE THOUSAND ONE HUNDRED DOLLARS (\$5,100.00)* for the services of the magistrates hereunder. This is a gross payment and Town shall not be responsible for any additional benefits to the magistrates such as retirement, insurance, withholding, etc. Payment shall be made at the time of the signing of this agreement. In the event this agreement is renewed as provided below, payment of additional compensation shall be due at the beginning of such renewal period.