

TOWN OF ANDREWS MONTHLY COUNCIL MEETING SHERIFF'S DEPARTMENT SUB-STATION COURTROOM

**110 NORTH MORGAN AVE.
ANDREWS, SC 29510
THURSDAY, MAY 19, 2016 @ 6:00 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
- 6. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 7. FINANCIAL REPORT: KENNETH COBB AND COMPANY; MRS. BRENDA JACKSON. CPA**
- 8. CITIZENS COMMENTS (Three (3) minutes only)**
- 9. NEW BUSINESS**
 - A. First Reading Ordinance No. 2016-01: FY 2016-2017 Proposed Budget
 - B. Repair Quote: Vac Truck
- 10. OLD BUSINESS**
- 11. ADMINISTRATOR'S REPORT**
- 12. DEPARTMENT HEAD REPORTS**
- 13. COUNCIL'S REPORTS**
- 14. MAYOR'S REPORT**
- 15. EXECUTIVE SESSION – Pursuant to S.C. Code §30-4-70(a)**

Town Council may take action during the evening Town Council meeting on matters discussed in Executive Session.

 - A. Review and Discuss contracts on Web Design and Content Management –
S.C. Code. §30-4-70(a) (2)
 - Revize Software Systems
 - CGI Communications
- 16. ADJOURNMENT**

Town of Andrews

Monthly Town Council Meeting Thursday, May 19, 2016 6:00 p.m.

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, June 19, 2016 at 6:00 p.m. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:03p.m.

Invocation was rendered by Pastor Edward Hardee.
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Frank McClary
Council Member David Tisdale
Council Member Eddie Lee
Council Member Sudha Patel
Council Member Terrance Middleton
Council Member Marva Session
Council Member Mack E. Watford, Sr.

Motion was made by Council member Sudha Patel and seconded by Council member Eddie Lee to approve the minutes from Tuesday, April 19, 2016 Budget Finance Committee Workshop; Thursday, April 26, 2016 Budget Finance Committee Workshop; and Thursday, April 21, 2016 Regular Monthly Town Council meeting as read.

Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Eddie Lee; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford; Yes, All in favor, motion carried.

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

Mrs. Brenda Jackson, CPA presented Council with a summary of the Town of Andrews' revenues, expenditures and payroll payments for the month of March 2016. She explained that it's her goal to present Council with a budget statement rather than an income statement during future meetings.

Citizens Comments

Thomas Alford representative for the Andrews Veteran's Association: Mr. Alford addressed Council with concerns of the members of the association regarding their Veterans Memorial Park Project. He explained to Council that their project was placed on hold during the service of the previous Administration. The Veterans Association would like to move forward with the project and request that Council review the status of their lease agreement with the Town for the lease of the potential parcel of land on which the project is to be constructed.

Pastor Edward Hardee: Pastor Edward Hardee invited everyone to come to a memorial dinner following this meeting at the Andrews Pavilion in honor of victims of the recent flooding.

Fire Marshall William Stockton: Mr. Stockton stood before Council and gave his praises to Mayor McClary, Council members Eddie Lee, David Tisdale, Mack E. Watford and to the Public Works Department for all of their diligent and late night work taking care of the maintenance and repairs throughout the Town of Andrews. He also stated that he wanted to inform every one of the positive things that are consistently taking place in the Town of Andrews which goes unreported.

New Business

First Reading Ordinance No. 2016-01: FY 2016-2017 Proposed Budget: A First reading of Ordinance No. 2016-01 was held. Councilwoman Sudha Patel made a motion and it was seconded by Councilman David Tisdale to consider passing the Proposed Budget Ordinance No. 2016-2017 with the intentions to amend.

Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Eddie Lee; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Mack E. Watford; Yes, All in favor, motion carried.

Old Business

There was no Old Business for discussion.

Administrator's Report

Mrs. Dorsey announced that the Town of Andrews was recently awarded a Rural Infrastructure Authority Economic Development Grant in the amount of \$500,000.00 with a \$10,000.00 required match. This is a project that the Town is partnering with Agru America, Williamsburg County Government and Santee Electric Corporate. Mrs. Dorsey reported that the Town's Risk Management Report Card risk assessment modifier is currently 2.3 which is considered high. The risk assessment modifier as well as the number of accidents and claims reported by the Town are used in the computation of the cost for Workman's Compensation Insurance Coverage. As an option, the Town can apply to partner with SCMIRF and SCMIT which is affiliated with the SC Municipal Insurance Reserve

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Fund and possibly receive some discounts for its membership in both affiliations which can help offset the cost of Workman's Compensation Insurance. As a result of joining the SCMIRF and SCMIT partnership and leaving the S.C. Budget and Control Board the Town will be able to have onsite safety training offered at no charge. Mrs. Dorsey provided Council with some information that she received during a recent Economic Development Training offered through the MASC pertaining to changing Blight and Liabilities in your Town into Assets. Council was informed that the MASC 2016 Annual Meeting will be held in Charleston S. C. July 14, 2016 thru July 17, 2016 and registration information is due to the Town Clerk by the close of Business on Monday May 23, 2016. In conclusion she thanked all of the individuals who worked hard and supported Team Andrews during this year's Relay for Life Event. The Town raised over \$1,000.00 in support funds for this event.

Department Head Reports

Fire Department: Fire Chief Bobby Barrineau reported that the Andrews Fire Department responded to 18 calls from April 19, 2016 thru May 19, 2016. May 3, 2016 two members attended the Grand Strand Fire Inspectors Association Training on Changes in the International Building Codes. May 12th the Department presented a program to students who came to Town Hall to learn about the Fire Department and on May 13th Engine 5 was taken to various schools as part of Fun Day at each school.

Police Department: Lieutenant Melvyn Garrett stated that the department will have a new employee on Monday, May 30, 2016 Mr. David Powers. Personnel of the APD has completed their required annual training.

Public Works Department: Randy Cooper reported that the department is currently working to fulfill their daily and weekly task list which are provided to them based upon work orders generated by the Front Office staff. All employees have been equipped with safety and personal protection gear required for their assigned work duties. He thanked Mayor and Council for providing the necessary equipment and guidance needed for them to effectively perform their job duties.

Council's Report

Council Member Sudha Patel: Ms. Patel started her report by announcing and reading out loud a notice presented to her during the meeting by Lieutenant Garrett. The notice was pertaining to the presence of Officer Tucker and Officer Law who are currently on shift and would be recognize during this meeting for their outstanding work in handling and closing out a sensitive case in a timely and professional manner. Ms. Patel thanked all of the veterans present for their years of service to this County and requested that everyone remember those brave men and women on this upcoming Memorial Day Celebration. Mr. Clinton Stockton informed the citizens that this week is Police Officer Memorial Week and activities will be taken place in recognition of the good work of officers and in remembrance of fallen officers.

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Council Member Eddie Lee: Council member Lee informed the citizen's that he wrote a memo to Mayor McClary on guidance of how to improve the security at Council Meetings by having a police officer guard each entrance into the courtroom. He also stated that he and others members of Council recently attended some training sessions offered at the Waccamaw Regional Council of Government Office in Georgetown S.C. where they were provided with information to assist them in carrying out their duties as Elected Officials. His report also consisted of some work orders that he and other members of Council were actively involved in processing.

Council Member David Tisdale: Encouraged all to remember members of the military who have and those who are now currently serving our Country in prayer on Memorial Day 2016.

Mayor's Report

Mayor McClary informed Council that there will be a meeting in the future to discuss the SCDHEC Consent Orders, Mobile Home Ordinance and the No Truck Thru law in the Town of Andrews. In conclusion, Mayor McClary informed the citizens that this Council is very serious and concerned about the well-being of this Town and its citizens and encourage all who spot water leaks or any concerns throughout the Town to please contact Town Hall ASAP to assure that those issues are reported and can be addressed.

Adjournment

Council Member Eddie Lee made the motion to adjourn the meeting at 7:10 p.m. and was seconded by Council Member Sudha Patel.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.