

**TOWN OF ANDREWS MONTHLY COUNCIL MEETING
SHERIFF'S DEPARTMENT SUB-STATION COURTROOM**

110 NORTH MORGAN AVE.

ANDREWS, SC 29510

THURSDAY, NOVEMBER 20, 2014 @ 6:00 PM

AGENDA

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
- 5. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 6. CITIZENS COMMENTS (THREE (3) MINUTES ONLY)**
- 7. APPEARANCE(S):**
 - Wanda Charping, CPA: Accountant for the Town of Andrews
- 8. NEW BUSINESS**
- 9. OLD BUSINESS**
- 10. ADMINISTRATOR'S REPORT**
- 11. DEPARTMENT HEAD REPORTS**
- 12. COUNCIL'S REPORT**
- 13. MAYOR'S REPORT**
- 14. ADJOURNMENT**

Town of Andrews

**Regular Town Council Meeting
Thursday, November 20, 2014**

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Monthly Town Council Meeting on Thursday November 20, 2014 at 6:00 pm. Mayor Pro-Tem Angela Anderson presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:04 p.m.

Invocation was rendered by Chief Kaynnera Capers
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Council Member Patsy Green
Council Member Angela Anderson
Council Member Sudha Patel
Council Member David Tisdale
Council Member Eddie Lee

After roll call, motion was made by Council Member Eddie Lee and seconded by Council Member Sudha Patel to approve the minutes from the October 15, 2014 Council Meeting. All in favor, motion carried.

The monthly financial statement was included in the Council's packet for information purposes only.

Citizen's Comment

Thomas Alford the Chairperson for the Veterans Association thanked everyone who took a part in the ceremony that was held on November 8, 2014. He stated that the turnout was great and it couldn't have been a better day. He continued that thank you letters have been generated so participants and volunteers will see the letters soon. Mr. Alford thanked everyone for supporting the 1% sales tax

that will go into effect next year. Lastly Mr. Alford asked Mayor and Council what is the status of the Memorandum of Understanding between the Veterans Association and the Town of Andrews in regards to the property that the Association is trying to lease. Council Member Eddie Lee asked when the funds will start coming in from the 1% Sales Tax Referendum. Thomas Alford stated that funds will start coming in in May. Council Member Patel added that the Town is not administering the funds the county is handling that portion. She continued that we have the list of road improvements projects as well as the design work for a new police and fire station.

Ronnie Goodman stood before mayor and council thanking everyone for a successful Domestic Violence walk. He stated that it was a great turnout and everyone enjoyed the program and stories. Finally he thanked Council Member Sudha Patel for all her hard work and dedication that went into planning the event.

Denise Moore came before mayor and council in regards to the issue with the water pressure on Main Street. She stated that the water pressure issue is horrible as she's a stylist and she needs to maintain a certain water pressure at all times for the safety of the clients. Ms. Moore also thanked Chief Capers for a job well done on what he is doing in the community. She stated that there have been a lot of thefts occurring especially during the overnight hours, and she thanks everything that Chief Capers is doing within his department to deter thefts from happening.

Mayor Giles entered the meeting

New Business

Council Member Eddie Lee stated that during the November 5th Budget review he asked mayor and council about giving the employees a \$300.00 Christmas bonus and that it was to be on the agenda for tonight's meeting. Council Member Angela Anderson stated that Christmas comes once a year so why do we wait until the last minute to discuss these items. She continued that the discussion should have already taken place so when we come to a meeting it will be time to collect votes for all that's in favor, and not wait until the month of to discuss. Council member Eddie Lee stated that he brought it up a few months back, but it was never discussed or reviewed until now. Council member Tisdale stated that he agrees with council member Anderson in regards to discussing these types of items in

advance and he thinks we should set up a workshop immediately to continue reviewing the items mentioned above.

Council Member Patsy Greene made a motion to table the discussion of the Christmas bonus until further information is obtain. Council member Angela Anderson seconded the motion. McGee-Yes, Lee-Yes, Patel-Yes, Anderson-Yes, Tisdale-Yes, Greene-Yes, and Mayor Giles-Yes. All in favor, motion carried. The workshop/council meeting was scheduled for Monday November, 24 2014 at 3:00pm.

Old Business

Council Member Angela Anderson stood before mayor and council in regards to the debris pickup within the town. Administrator Dorsey stated that the alternator went out and it has since been repaired and Mr. Shaw has been going out when possible to continue the debris pickup process.

Council Member Mattie McGee stood before mayor and council in regards to the copier machine located in the office at town hall. Mrs. Dorsey stated that we are waiting on the finisher and she asked that the bill be prorated until the correct part comes in.

Council Member Sudha Patel wanted to know about prioritizing some of the work that is needed within the town. She stated that some of the projects have been lingering for too long and something needs to be done very soon because the work is getting backed up.

Council Member Eddie Lee stated that the Public Works department is doing a great jobs in regards to cleanup and the type of equipment that they have to work with.

Mayor Giles stated that he thinks the public works employees are doing a good job with what they have to work with. He continued that when you are dealing with DHEC issues, trash pickups and main street cleanups these projects need to be prioritized. Mayor Giles added that anyone who wants to volunteer is welcome to come out anytime, because it gets to be a bit much at times for the gentlemen in public works to handle especially with the reduced staff.

Council member Greene added that in addition to the items to be discussed on Monday she suggested that council revisit the hiring of a truck driver who's supposed to handle the debris pickup issues.

Administrator's Report

Administrator Mauretta Dorsey stood before mayor and council in regards to the calendar of events that will be coming within the next few weeks and she would like everyone to be informed. December 11, 2014 has been reserved for our Annual Christmas Tree Lighting at 5:30pm, and December 14, 2014 has been reserved for our Annual Christmas Parade at 3:00pm. She also asked mayor and council the desire to have a regular council meeting in December and if so will it be on the 18th or another date? Mrs. Dorsey continued that construction work on the force main near the railroad track on Thursday, November 13, 2014 caused a break in one of the Town's water lines near Clair Street causing those citizens to be without water. The break occurred around 4:00pm and was repaired by 6:45pm. The water lines were marked earlier in the year by the Public Works department for the company. Mrs. Dorsey continued that on late Sunday night early Monday morning, Well #4 failed causing a decrease in pressure. Jimmy Laws of Professional Pump & Wells assessed the well and determined that the soft start panel malfunctioned and burnt the wiring. He has made contact with the manufacturer and as soon as they send him the necessary equipment, he will inform us of how soon the well will be up and running again. She stated that the only bills that will be sent for payment will be utility bills until we receive another tax payment from the county on next month. Mrs. Dorsey stated that SCMIT no longer provides the free service to review employee handbooks. They don't have the office personnel and it was strenuous for them to take on. The employment law office of Gignilliant, Savitz & Bettis, and LLP reviewed and prepared the Town's old handbook in 2003. They are available again and could have it finished by the end of December. The cost would range from \$2500.00-\$3500.00. The 2013 audit is complete and has been sent to the State Treasurer's Office, USDA and the bond attorney. Council will need to do two new readings on the bond ordinance as the time limit has passed since the last readings and the completion of the 2013 audit. Copies of the 2013 audit were distributed at the Nov. 5th workshop. Georgetown County Water and Sewer district will allow the Town to move forward with a water project along County Line Road. Dates will be set in January to go out and start surveying the community. In regards to the 105th Anniversary Financial Report the town raised \$2629.44, and the expenses to be paid is \$630.74 so the total amount deposited is \$1998.70. This event started

with a zero balance. In regards to the Breast Cancer and Domestic Violence Fundraisers the town raised \$200.00 and \$100.00 will be given to the Family Justice Center of Georgetown County and \$100.00 will be sent to the American Cancer Society for Breast Cancer research. Finally, the Andrews High School NJROTC will decorate the outside of Town Hall and the Tree on Monday, November 24th.

Department Head Report

Rob Stamper stood before Mayor and Council wishing everyone a Happy and Safe Thanksgiving and to not forget that the clocks have to be set back and to make sure to check the batteries in the smoke detectors. If you don't have smoke detectors in the home please go out and purchase at least one. The last month or so have been relatively busy, especially with a big house fire that lasted for 7 hours.

Chief Capers stood before Mayor and Council stating that in regards to the police department keeping up with community policing they will be hosting a Thanksgiving Dinner for the Seniors that attend the Senior Citizen Center located on main street. Chief continued that the department will also be partnering with a non-profit organization here in the county to do a small toy drive that will help a few disadvantage families during this holiday season. Lastly he stated that crime has continued to be down and tickets issued has gone up, as well as there will be a lot of upcoming check points.

Councils Report

Council Member Eddie Lee thanked Chief Capers for his service rendered to the town as well as Rob Stamper with the Fire Department and all the volunteers who help out daily to insure safety always comes first.

Council Member David Tisdale stated that on December 8, 2014 the Boy Scouts will be hosting a Christmas Dinner at 6:30pm located at the Lions Club. Mr. Tisdale also stated that he spoke with Mrs. Dorsey earlier in the week about looking up a private company to handle the debris pickup within the town. He also asked about borrowing or renting a street sweeper to get the streets cleaned for the holidays. Mrs. Dorsey stated that she will check and see the availability of one. Finally he stated that an eye needs to be kept on the water towers at all time to ensure that they do not run dry.

Council Member Sudha Patel came before mayor and council thanking the office staff who helped out in regards to the fundraisers on last month. She also stated

that the Domestic Violence walk was a successful event thanks to all of the participants especially Chief Capers for his diligent work as well as Sheriff Lane Cribbs office, Family Justice Center, Church of God, and Woodman of the World as well as many other volunteers. The Rotary BBQ fundraiser will be held on tomorrow and Ms. Patel stated that she will treat all town employees to a BBQ lunch special. She added that the Veterans celebration turned out to be a great event. In addition, the Living the Dream Committee has asked Ms. Patel to help and become a member of the committee and she accepted so everyone look forward to a great event in January. She continued that the 1% Sales Tax Referendum has passed so expect within the next upcoming years a new Fire Department as well as a new Police Department and road improvements. Hopefully soon the Town's website can be put out to bid and we can use some of the A-Tax money to help fund this project. Ms. Patel stated that someone has offered to donate a conference table, but she needs to go and check it out first to make sure it can fit in the courtroom. She continued that the marketing plan is ongoing and she has had a lot of inquiry about paying bills online through credit or debit as well as accepting these forms of payment at the office. Ms. Patel stated that it will be a good idea to have a community board where the town as well as the community can use to post current events and notices. Lastly the Legislature Initiative meeting was held in Columbia on Monday, November 3rd and she was asked to be a part of the committee which she gladly accepted. The committee discussed a lot of things but the main issues were dilapidated buildings and so forth that towns face.

Council Member Angela Anderson thanked Council Member Sudha Patel as well as our Chief Capers for and awesome job as usual.

Mayors Report

Mayors Giles stated that he has made contact with a few individuals who would love to come in to discuss our Waste Management issues. He continued that Ronnie Saab would like to come down and share some new ideas that will benefit the town. Mayor Giles added that the Andrews High School football team has done a great job this year in football, they almost made it to lower state.

Adjournment

Council Member Sudha Patel made a motion that we adjourn the motion was
seconded by Council Member Patsy Greene

Council Minutes submitted by Keeya Cumbee