

**TOWN OF ANDREWS
MONTHLY COUNCIL MEETING
TOWN HALL CONFERENCE ROOM**

**101 NORTH MORGAN AVE.
ANDREWS, SC 29510
THURSDAY, APRIL 16, 2020 @ 6:00 PM**

DUE TO COVID19 (CORONAVIRUS) AND IMPLEMENTING SOCIAL DISTANCING MEASURES, THE TOWN COUNCIL MEETING WILL BE PHYSICALLY UNAVAILABLE TO ATTENDEES. THE MEETING WILL BE BROADCASTED VIA FACEBOOK LIVE FROM THE TOWN OF ANDREWS EMERGENCY OPERATIONS CENTER PAGE. ALL PUBLIC COMMENTS CAN BE SUBMITTED VIA TOA EOC FACEBOOK MESSENGER APP. CITIZENS CAN INBOX ANY CONCERNS FOR STAFF MEMBERS TO RESPOND.

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
 - A. THURSDAY, MARCH 19, 2020 MONTHLY TOWN COUNCIL MEETING**
- 6. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 7. FINANCIAL REPORT: KENNETH COBB AND COMPANY; MRS. BRENDA JACKSON, CPA**
- 8. OLD BUSINESS**
 - A. Capital Project Sales Tax Referendum (Proposed Projects)**
- 9. NEW BUSINESS**
 - A. Municipal Public Safety Complex: Construction Timeline**
- 10. MAYOR'S REPORT**
- 11. ADJOURNMENT**

Town of Andrews

Regular Monthly Town Council Virtual Meeting via Zoom/Facebook Live Thursday, April 16, 2020 6:00 p.m.

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, April 16, 2020. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00 p.m.

Invocation was rendered by Council Member Eddie Lee.
Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Frank McClary
Mayor Pro Tem Bradley Prince
Council Member Angela Anderson
Council Member Eddie Lee
Council Member James Altman
Council Member Robert Stamper II
Council Member Amy Flagler

Mayor McClary stated that due to COVID-19 (Coronavirus) and the implementation of social distancing measures, the physical meeting is closed to the public. The meeting is being broadcasted via Facebook Live from the Town of Andrews Emergency Operations Center page.

Motion was made by Council Member Eddie Lee and seconded by Council Member Angela Anderson to approve the minutes from the Thursday, March 19, 2020 Regular Monthly Council Meeting as written. **Mayor Frank McClary; Yes, Mayor Pro Tem Bradley Prince; Yes, Council Member Angela Anderson; Yes, Council Member Eddie Lee; Yes, Council Member James Altman; Yes, Council Member Robert Stamper II; Yes, Council Member Amy Flagler; Yes, motion carried.**

Monthly Bank Statements

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

Mrs. Brenda Jackson, CPA for the Town of Andrews presented Town Council Members with a review of the Budgeted versus Actual Revenues and Expenditures Financial Report for the Town of Andrews for month ending March 31, 2020.

Old Business

Capital Project Sales Tax Referendum (Proposed Projects): Motion was made by Mayor Pro Temp Bradley Prince and seconded by Council Member Robert Stamper II to approve the following Capital Project Sales Tax Referendum proposed projects for the Town of Andrews: Water & Sewer Projects;

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Storm Drain Mitigation Plan and Road & Street Improvements. **Mayor Frank McClary; Yes, Mayor Pro Tem Bradley Prince; Yes, Council Member Angela Anderson; Yes, Council Member Eddie lee; Yes, Council Member James Altman; Yes, Council Member Robert Stamper II; Yes, Council Member Amy Flagler; Yes, motion carried.**

The staff will prepare a presentation and submit to the Capital Project Committee on April 24, 2020 of the Town of Andrews Proposed Projects. The committee is tasked with the duty of considering proposals for funding capital projects within the county and formulating a question to appear on the ballot during the next General Election in November 2020, to impose a one cent sales tax. If approved, it is estimated that \$80 to \$100 million dollars would be collected and maintained by the state over an eight-year period to fund the approved projects.

New Business

Municipal Public Safety Complex Construction Timeline: Members of Town Council were provided with copies of the Proposed Construction Timeline and Proposed Site Layout of the Municipal Public Safety Complex for review only. GMK Associates Design Build Division, Inc has been awarded the construction contract that will be approved in phases. A design phase will be followed by a construction phase. The complex will be over 19,000 square feet inside. Georgetown County Council has agreed to deed the property located at 102 East Main Street to the Town of Andrews. This building will be the relocation site for at least two of the Town's department's while the new complex is under construction. Mayor Pro Tem Bradley Prince stated that he was aware that 1.5 million dollars was originally committed to the Andrews Public Safety Municipal Complex Project and that funding was later increased to 3.9 million dollars under the previous County Administration Staff. He also stated that the original plan was to construct new facilities for the Fire and Police Departments and he wasn't aware of any plans prior to January 2020 to include a facility for the Town Hall Administration Department. Mayor McClary in response stated that assessments were performed on the Town's properties revealed that the existing Town Hall Building is not safe and secured. This is when the parallel planning began to provide for a New Town Hall Administration facility within the New Municipal Public Safety Complex. The Town was fortunate to be granted \$150,000.00 in State funding through Senator Ronnie Sabb and his staff to help fund a new facility for the Administration Department. In addition, the Town has also received a verbal agreement that an additional \$150,000.00 will be awarded to the Town to help fund the facility for the Administration Department. Mayor McClary stated that the \$300,000.00 would cover the expense to construct five offices within the New Complex to house the Administration Staff without taking away any space from the Fire and Police Departments. The New Fire Department will consist of a squad room, sleep bay, a shower room, kitchen, and office space that will accommodate one to two full-time fire fighters and any plans for future growth. The New Structure will accommodate the amount of space that each department currently utilizes plus it accommodates adequate spacing for future growth in each department. The orientation of the complex and the surrounding green space will be designed to appease the citizens coming to Town Hall to conduct business. Councilmen Eddie Lee stated that he was excited and very pleased with the plans as is for the Municipal Public Safety Complex. The building design was always intended to be one complex with the ability to navigate from one department to another through a common hall way. Mayor McClary stated that a committee was established to work on the contract and

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staff provided general information from work that was previously completed by an earlier administration in 2014. Departments Heads at that time gave their input and opinions on the layout for their departments as part of the design phase of the Public Safety Complex. Mayor McClary explained that there was a desire from the Fire Department to be on Morgan Avenue, however when we think of who we are trying to accommodate on a day to day operations and the accessibility of our citizens and we chose to accommodate our citizens and not our staff. Robert Stamper voiced his concerns with the proposed flat roof and with only three proposed bays for the Fire Department when the department has four trucks. Mayor emphasized that GMK representatives studied all of the current space being utilized and the plans will accommodate the same amount of equipment and room for possible growth. The only item that has not been given any consideration to be housed in the New Municipal Complex is the old fire truck that is inoperable. Mayor Pro Tem Bradley Prince requested that Town Council members be better informed collectively with general information as it pertains to Town projects to ensure transparency.

Mayor McClary concluded by stating that Governor McMaster has issued Executive Order No. 24, due to the damages in the upstate caused by the recent storms. The Town has reached out to the upstate where numerous of lives have been lost and offered our support. The Town is still being challenged with citizens violating ordinances. Large groups of people are gathering and not practicing social distancing. He encouraged landlords to follow the guidelines issued by the Governor addressing eviction notices during this pandemic. The Town of Andrews has deferred penalties on utilities bills, however, everyone is encouraged to still pay their bills because the amount due will only increase and it will be more difficult to catch up once this pandemic is over. Customers were informed to call Town Hall to work out individual payment plans or options if needed. Mr. Thomas Rivers, Police Chief Thomas Santiago and Captain Robert Vick were welcomed to the Town of Andrews.

Adjournment

Motion was made by Council Member Eddie Lee and seconded by Mayor Pro Tem Bradley Prince to adjourn the meeting at 7:25 p.m.

Town Council Meeting minutes submitted by Town Clerk Chaconas Parson.

Town of Andrews
Municipal Complex Proposed Site Layout

