

**TOWN OF ANDREWS MONTHLY COUNCIL MEETING
SHERIFF'S DEPARTMENT SUB-STATION COURTROOM**

**110 NORTH MORGAN AVE.
ANDREWS, SC 29510
THURSDAY, FEBRUARY 16, 2017 @ 6:00 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES**
- 6. MONTHLY BANK STATEMENTS: FOR INFORMATION ONLY**
- 7. FINANCIAL REPORT: KENNETH COBB AND COMPANY; MRS. BRENDA JACKSON. CPA**
- 8. NEW BUSINESS**
 - A. Tree removal**
- 9. CITIZENS COMMENTS (Three (3) minutes only)**
- 10. ADMINISTRATOR'S REPORT**
- 11. DEPARTMENT HEAD REPORTS**
- 12. COUNCIL'S (SUB – DIVISION'S REPORTS)**
- 13. MAYOR'S REPORT**
- 14. ADJOURNMENT**

Town of Andrews

Regular Monthly Town Council Meeting

Thursday, February 16, 2017 6:00 p.m.

Sheriff's Substation

110 N Morgan Ave. Andrews, SC

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, February 16, 2017. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:02 p.m.

Invocation was rendered by Council Member David Tisdale.

Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Frank McClary
Council Member David Tisdale
Council Member Sudha Patel
Council Member Terrance Middleton
Council Member Marva Session
Council Member Eddie Lee

Motion was made by Council member Sudha Patel and seconded by Council member Eddie Lee to approve the minutes from the January 19, 2017 Town Council meeting. **Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Eddie Lee; yes, All in favor, motion carried.**

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

CPA Brenda Jackson presented Council with an overview of the Town's financial report for the month of January 2017. She informed Council that this report reflects budget transfers within various departments which occurred as a result of the midyear budget review that was held earlier during the month. It was announced that a Budget Workshop is scheduled for Wednesday, March 2, 2017 at 3:00 p.m. to provide Council with a detailed report of all budget transfers.

Citizens Comments

Janice Britton a citizen of Georgetown County appeared before Council voicing her concerns with the \$31,000,000.00 dollars that came to the state of South Carolina to assist citizens of Georgetown and Williamsburg Counties who were affected by the flood of 2015. Mrs. Britton said that she was told by Ms. Lucy Woodhouse a representative of the Black River United Way that members of the Andrews Town Council were present at various meetings and even sat on the board which was responsible for

Monthly Town Council Meeting

Thursday, February 16, 2017

Page 2

setting the criteria for citizens to qualify for State funding. She stressed her disappointment that no member of Council spoke on the behalf of the citizens of the Andrews Community.

David Reddick of the Low County Veterans Association presented Council with photos and a report on his clean - up project of the Town of Andrews Welcome sign located at the Exxon Station between South Main Street and Puncheon Creek Road. Mr. Reddick stated that he spent two hours cleaning up the site at no charge to the Town.

New Business

Council member Terrance Middleton made the motion and it was seconded by Council member Eddie Lee to receive a professional opinion on the condition of the tree located on the front lawn of Town Hall before it is removed and if it is retained it will need to be trimmed and well maintained. **Mayor Frank McClary; Yes, Council Member David Tisdale; Yes, Council Member Sudha Patel; Yes, Council Member Terrance Middleton; Yes, Council Member Marva Session; Yes, Council Member Eddie Lee; yes, All in favor, motion carried.**

Administrator's Report

Mrs. Dorsey spoke on H3650 & H3651 two Business License bills which were discussed during the MASC Hometown Legislative Action Day. She mention the cons of the two bills and the negative effects each would have on Municipalities and stressed the importance of Elected Officials contacting their State Representatives and pleading with them to vote against the passing of the two bills. She informed Council that the Town had its Worker's Compensation Audit and its SCMIT Safety Audit this month and the Worker's Compensation Audit was very successful. The SCMIT Safety Audit showed that the Town has a very high rating due to the number and amount of claims filed. However, she discussed steps that can be taken to help the Town to receive a better rating score and ultimately qualifying the Town to receive more reductions. It was explained that during the next fiscal year the Town will see a rate reduction on the bills from the Georgetown County Water & Sewer District as an attempt to reduce or eliminate an annual True-Up. The listing of upcoming events and scheduled trainings was provided to and reviewed with Council. Mrs. Dorsey informed Council that the Town's IT Specialist will be at Town Hall before the end of the month and requested that members of Council meet with him to address any questions or concerns with setting up emails on their phones.

Department Head Reports

Fire Department: Fire Marshall Clint Stockton reported that the Fire Department responded to 20 emergency calls during the month of February 2017 and that the department is doing well.

Public Works Department: Supervisor Mr. Fred Sumpter stated that the Public Works Department repaired two 8 inch sewer leaks on Jones Avenue, installed five new water meters, responded to 23 code 3's and repaired 15 water leaks during the month of February. Three employees have attended trainings to gain a better understanding and to become more knowledgeable in the areas of identifying and repairing water leaks, job safety and traffic safety. He reported that the department currently has 4 inoperable Lift Station pumps and they are renting two 6 inch By-Pass Pumps. He mentioned his goals

Monthly Town Council Meeting

Thursday, February 16, 2017

Page 3

for the department are to repair the street sweeper, acquire vehicles and begin debris collection on Thursdays. Council member Terrance Middleton suggested to Mr. Sumpter that he may want to check with the Georgetown Water & Sewer District to see if they have any vehicles for sale.

Police Department: Mayor McClary stated that Chief Melvyn Garrett isn't present tonight due to his father's state of health. Mayor McClary reported that department responded to 38 incidents during the month of February.

Council's (Sub – Division's Reports)

Council Member Terrance Middleton: No report.

Council Member Sudha Patel: No report. However, she encouraged Mrs. Janice Britton to schedule a visit with the Mayor and Town Administrator to discuss their opinions as it relates to the concerns she addressed during citizen's comment.

Council Member Marva Session: No report. However, she announced that a clean-up day is scheduled for the Westside of Town on Saturday, February 21, 2017 at 9:00 a.m. The clean-up process will begin at Church of Christ on Pope Street and she encouraged all citizens from that area to join in and assist with the clean-up. She suggested that citizens from Andrews attend the Georgetown County Council meeting as a group and demand that the County clean out the ditches in the Town of Andrews.

Council Member Eddie Lee: Mr. Lee stated that during the month of January and February he was instrumental with assisting the Public Works Department with fulfilling various work orders to include repairing water and sewer leaks. He also highlighted information he received from attending a Basic Budget Finance class offered by the MASC which will help him better serve the citizens of the Town of Andrews. He stated that he went to Georgetown this week and met with Mr. Ray Gagnon and Richard Pope to discuss used vehicles which may be for sale and concerns with the maintenance of ditches in the Town of Andrews.

Council Member David Tisdale: No report.

Mayor's Report

Mayor McClary informed the citizens that the roads, ditches and drains along the side of the roads belong to the State and it's the responsibility of the Department of Transportation to maintain them. He stated that ditches that run alongside citizens yards are the responsibility of the County to maintain. He mentioned that he and some of our State Representatives met with SC DHEC to discuss the unfair treatment and demands that have been placed upon the Town and as a result of this meeting SC DHEC has been less demanding and has extended the time period for which the Town has to meet the requirements and demands previously imposed by consent orders. Mayor McClary outlined several goals that his administration is currently in the process of working on, to include seeking means to bring affordable housing to Andrews, to establish a Boys and Girls Club for the youth of Andrews, reviewing

Monthly Town Council Meeting

Thursday, February 16, 2017

Page 4

plans for a New Fire Complex, implementing the preliminary planning stage of the Andrews Heritage Festival / Back to School Bash by securing Accommodations Tax Funds. Mayor McClary clarified that the State and Federal funds that were set aside to assist victims of the flood of 2015 and Hurricane Matthew are not managed by the Town. He informed the citizens that he will schedule a meeting with Ms. Lucy Woodhouse who is the manager of the Long-term Recovery Group to assist victims in this area and have her to address the concerns of citizens. He announced that ORiley's Auto Parts is a New Business that will be soon coming to the Town Andrews. He stated that he has been informed that the Georgetown County Parks and Recreation is expected to begin construction on a New Recreational Center in Andrews by the end of the year and construction is projected to be completed by next summer. He informed Council that in reference to the recent Budget Review, a Workshop maybe planned to provide them with pertinent information.

Council Member Eddie Lee made the motion to adjourn the meeting at 7:56 p.m. and was second by Council Member Terrance Middleton.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.