

## Town of Andrews

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### **Monthly Town Council Meeting Via Zoom/Facebook Live Thursday, July 15, 2021 6:00 p.m. 101 N Morgan Ave. Andrews, SC**

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Mayor McClary stated that due to COVID-19 (Coronavirus) and the implementation of social distancing measures, the physical meeting is closed to the public. The meeting is being broadcasted via Facebook Live from the Town of Andrews Emergency Operations Center Facebook messenger page.

The Town of Andrews met for their Monthly Town Council Meeting on Thursday, July 15, 2021. Mayor Frank McClary, presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00 p.m.

Mayor Pro Tem Bradley Prince stated that he would like to make a motion to amend the agenda to add an executive session to discuss personnel matters that were previously discussed in a prior meeting. Mayor McClary asked Mayor Pro Tem to state the purpose for the executive session, identify the departments and the appropriate South Carolina State Code statutes required by state law to ensure compliance with the Freedom of Information Act. Mayor Pro Tem did not have this information readily available. Thus, he rescinded the motion.

Invocation was rendered by Mayor Pro Tem Bradley Prince  
Pledge of Allegiance was recited by everyone.

#### **Town Officials Present:**

Mayor Frank McClary  
Mayor Pro Tem Bradley Prince  
Council Member Angela Anderson  
Council Member Amy Flagler  
Council Member Eddie Lee  
Council Member Rob Stamper  
Council Member James E. Altman

Motion was made by Mayor Pro Tem Bradley Prince and seconded by Council Member James Altman to approve the Thursday, June 17, 2021 Town Council Meeting and the Thursday, June 24, 2021 Town Council Special Call Meeting minutes. **Mayor Frank McClary; Yes, Mayor Pro Tem Bradley Prince; Yes, Council Member Robert Stamper; Yes, Council Member Angela Anderson; Yes, Council Member Eddie Lee; Yes, Council Member James Altman; Yes, motion carried.**

#### **Monthly Bank Statements**

The monthly financial statements were included in the Council's packet for informational purposes only.

### **Financial Report**

Chaconas Parson, Town Clerk for the Town of Andrews presented Town Council members with a review of the Town of Andrews Profit Loss Budget vs. Actual for the ten months ended June 30, 2021.

### **New Business**

**2021 Seat Belt Policy.** Motion was made by Mayor Pro Tem Bradley Prince and seconded by Council Member James Altman to approve the 2021 Seat Belt Policy for the Town of Andrews. **Mayor Frank McClary; Yes, Mayor Pro Tem Bradley Prince; Yes, Council Member Robert Stamper; Yes, Council Member Angela Anderson; Yes, Council Member Eddie Lee; Yes, Council Member James Altman; Yes, Council Member Amy Flagler; Yes, motion carried.**

**Safety Resolution: Number 2021-02.** Motion was made by Mayor Pro Tem Bradley Prince and seconded by Council Member Angela Anderson to approve the Safety Resolution: Number 2021-02 for the Town of Andrews. **Mayor Frank McClary; Yes, Mayor Pro Tem Bradley Prince; Yes, Council Member Robert Stamper; Yes, Council Member Angela Anderson; Yes, Council Member Eddie Lee; Yes, Council Member James Altman; Yes, Council Member Amy Flagler; Yes, motion carried.**

### **Citizens' Comment**

There were no citizen comments online.

### **Administrator's Report**

Mr. Daniel Wallace a representative of Keck and Wood Engineering Firm gave an update to Town Council on the Town of Andrews Rural Infrastructure Authority improvement project for the County Line and Deer Wood Estates pump stations. A preconstruction meeting was held on May 21<sup>st</sup> and a notice to proceed was issued. The project is currently in the procurement phase; the contractor has submitted most of the required procurement documents for the pump stations, generators, and lights. The procurement process remains ongoing with no foreseen issues. The contractor is scheduled to begin work in August and the project is estimated to be completed within 12 to 16 weeks. However, per the grant amendment request that was submitted and approved on behalf of the Town, the contract end date was extended until February 3, 2022. The guidelines for adding an item to a meeting agenda was reviewed with Town Council member's explaining why the request to add an Executive Session to the current agenda would not have been in compliance with the FOIA. Mayor McClary stated that there were two questions raised by Council members which will require an Executive Session next month. Request for Qualifications for an engineer will be implemented as it pertains to the CDBG project for Beech Street water system improvements. The Andrews Heritage Festival is scheduled to be held on Saturday, September 25, 2021 and the location will be announced at a later date. The Public Works department was praised for diligently working to get their purchases through for the USDA project. A workshop will be planned for Town Council to review ideas, identify and prioritize potential shovel ready projects as discussed in the Special Call meeting that was held in June 2021. Hopefully funding can be obtained for the Morgan Street sewer repairs and for community revitalization.

### **Council Reports**

**Mayor Pro Tem Bradley Prince** stated that it is his belief that the Town should go back to hosting face-to-face Town Council meetings. He understands that the face-to-face meetings were stopped due to the Covid-19 Pandemic; however, it is his belief that if members of the Town Council and the Administration are planning to attend the upcoming MASC Annual meeting in Hilton Head, SC along with hundreds of other attendees, then consideration should be made to involve our citizens in our monthly meetings. In addition, he stated that if the Town can rent buildings to individuals to host parties and events then the Town should be able to host face-face meetings or either discontinue all events that require individuals to gather together. Town Administrator Mauretta Dorsey stated that she will not be in attendance at the MASC Annual Meeting this year. Mayor McClary stated that consideration will be given to all of the concerns mentioned by Mayor Pro Tem Bradley Prince.

**Council Member James Altman**, no report.

**Council Member Rob Stamper** requested an update on the Town's current USDA Grant and the USDA Grant/Loan that was previously awarded to the Town but was delayed due to a previous administrator within the USDA office. The Town is remaining within the budget restraints of the USDA Grant awarded for the public works and police department to purchase equipment. The public works department has purchased two pick-up trucks; a ditch witch, mini excavator and trailer have been ordered. The department is currently seeking quotes for a new service truck. The vehicles for the police department have been ordered, the majority of the outfitting items have been ordered. The vehicle order time is approximately six to eight weeks. The previous USDA Grant was over three million dollars. The Town has inquired about the status of the grant numerous times and is still awaiting feedback from the USDA office and Town Council will be informed of any correspondences received as it pertains to this grant. The hiring process for a police chief is ongoing. SafeBuilt of the Carolinas has been and will continue to conduct fire inspections for the Town. Council Member Rob Stamper was requested to provide the SC Fire Marshall's contact information so that the fire inspection reports can be submitted as required.

**Council Member Amy Flagler** raised concerns with large trucks traveling along Beech Street. There are signs posted along this road stating four wheel vehicles only. The Town will post a notice in reference to this matter on the Town of Andrews Emergency Operations Center Facebook messenger page as a means to help inform the citizens of this requirement.

**Mayor Frank McClary** extended condolences to the Anderson family in the loss of their loved one, Mrs. Letha Anderson.

**Council Member Angela Anderson** thanked all for their support, prayers and condolences extended to the Anderson family during the passing of their loved one, Mrs. Letha Anderson. She reported a water leak along Jones Avenue across from the Jonathan Cooper's residence (512 Jones Avenue). Lastly, she thanked each department for not exceeding their FY2020-2021 operating budget.

**Council Member Eddie Lee** stated that there are two signs posted along Beech Avenue stating that only four wheel vehicles are allowed. Following the meeting he will personally locate the signs and inform

Council Member Flagler of the exact locations of each sign. He added that he reported the water leak at 512 Jones Avenue last week. In addition, he reported that he informed Tommy Rivers, the Public Works Supervisor that his employees need to do a better job at cleaning-up behind themselves after making repairs. He stated that he used his weed eater to clear the visibility at the corner of Jones Avenue and MLK Drive after receiving a complaint from a citizen. He has submitted two additional sets of drawings of the Town's infrastructure to the DOT. In closing Mr. Lee stated that the work that DOT has done on North Farr Avenue was the result of his hard work and continued effort to make direct contact with Mr. Timmy Britt.

### **Mayor's Report**

Mayor Frank McClary introduced two new employees to the Town, Customer Service Clerk Melissa White and Public Works Laborer Howard Webb. It was reported that a paving company has performed an assessment of all pot holes and disrupt areas in the roads of the Town and presented a quote of \$23,000.00 to make the appropriate repairs. The public works department is currently reviewing that assessment to identify the responsible agency for those repairs. Once that process is completed the Town will move forward with making repairs. The Heritage Festival will occur this year but on a much smaller scale than in previous years. The Town will consider partnering with other nonprofit agencies to help host the festival. Lastly, he stated that a workshop will be planned for the Town Council.

Motion was made by Council Member James Altman and seconded by Council Member Eddie Lee to adjourn the meeting at 7:20 p.m.

***Town Council Meeting minutes submitted by Town Clerk Chaconas Parson.***