

Town of Andrews

Special Called Town Council Meeting

Thursday, June 7, 2018 3:30 p.m.

Town Hall

101 N Morgan Ave. Andrews, SC

The Town of Andrews met for a Special Called Meeting on Thursday, June 7, 2018. Mayor Frank McClary presiding in compliance with the Freedom of Information Act, called the meeting to order at 4:04 p.m.

Invocation was rendered by Mayor Pro Tem Eddie Lee.

Pledge of Allegiance was recited by everyone present.

Town Officials Present:

Mayor Frank McClary

Mayor Pro Tem Eddie Lee

Council Member Bradley Prince

Council Member Mack E. Watford Sr.

Mayor McClary requested a motion from Council Members to amend the agenda to add the First Reading of Ordinance Number 2018-05, an ordinance to amend Ordinance Number 2017-03 so as to provide for the amendment to the revenue and expenditure appropriations in the Fiscal Year 2017-2018 Budget.

Motion was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Bradley Prince in accordance with SC Code of Laws Section 30-4-80 (A), Andrews Town Council finds an emergency or exigent circumstance does or will exist if the First Reading of Proposed Ordinance Number 2018-05 is not added to the current meeting agenda for the body's consideration and desired action before the conclusion of this meeting. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Bradley Prince; Yes, motion carried.**

New Business

A. 1st Reading: Ordinance Number 2018-02 FY2018-2019 Proposed Operating Budget. Motion was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Bradley Prince to approve the First Reading of Ordinance Number 2018-02 FY 2018-2019 Annual Operating Budget. The Budget is as follows: General Fund Revenues \$1,871,328.00 and Expenditures \$1,871,328.00; Millage Rate 137; Water and Sewer Fund Revenues \$1,730,650.00 and Water and Sewer Expenditures \$1,730,650.00. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Bradley Prince; Yes, motion carried.**

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B. 1st Reading of Ordinance Number 2018-03 Proposed Business License Ordinance. Motion was made by Council Member Bradley Prince and seconded by Council Member Mack E. Watford, Sr. to approve the First Reading of Ordinance Number 2018-03, a Proposed Business License Ordinance. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Bradley Prince; Yes, motion carried.**

C. 1st Reading of Ordinance Number 2018-04 Proposed Water and Sewer Rate Increase. Motion was made by Council Member Bradley Prince and seconded by Council Member Mack E. Watford, Sr. to approve the First Reading of Ordinance Number 2018-04, a Proposed Water and Sewer Rate Increase. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Bradley Prince; Yes, motion carried.**

Mayor McClary gave Council an update on the FY2018-2019 Operating Budget highlighting a change that is being proposed since the last Budget Work Session. It is deemed necessary to impose a 5% water and sewer rate increase due to the DHEC consent orders that have been mandated upon the Town. The \$67,337.00 increase in revenues will be offset by increases in salaries. The 5% rate increase with those increases over the recent years will total about 35% of the 60% rate increase mandated by DHEC to the Town in 2014. Mayor McClary stated that a letter will be sent to citizens of the Town in July explaining the proposed water and sewer rate increases, along with a copy of the study showing a comparison of South Carolina Municipalities water and sewer rates. Mayor McClary also stated that Town Council will seek to identify various means to assist senior citizens with the potential 60% rate increase mandated by DHEC over the next couple of years. The \$67,333.00 expected revenue as a result of the 5% rate increase will be applied to salaries to help our departments become more competitive with obtaining and retaining qualified employees and current employees will receive annual performance appraisals to help determine potential salary increase in the future. A Salary Scale will be implemented to help set comparable pay rates. Performance based and COLA increases will be applied to the base numbers each fiscal year.

	Minimum	Median	Maximum
Patrol Officer (Pre- Academy)	\$11.00		\$11.50
Patrol Officer (Post- Academy)	\$12.00		\$13.00
Public Works (Gen. Labor)	\$10.00	\$10.50	\$11.00
Public Works (State Certification)	\$12.00	\$12.50	\$13.00
Truck Driver	\$12.00	\$13.00	\$14.00
Office Staff	\$11.00	\$11.50	\$12.00

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The potential \$67,337.00 to be generated from the 5% water and sewer rate increase has been added to the salaries in departments as follows:

Water and Sewer Department	\$39,000.00
Streets and Sanitation Department	\$ 2,500.00
Police Department	\$21,000.00
Administration Department	\$ 3,800.00

D. 1st Reading of Resolution Number 2018-02 a Proposed Freedom of Information Act Policy and Fee

Schedule: Motion was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Prince to approve the First Reading of Resolution Number 2018-02 a Proposed Freedom of Information Act Policy and Fee Schedule. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Bradley Prince; Yes, motion carried.**

Town Council reviewed a copy of the FY2018-2019 Proposed Victims Advocate Fund Budget. The Budget included \$35,000.00 total Expenditures.

E. 1st Reading of Ordinance Number 2018-05 a Proposed Ordinance to amend the FY 2017-2018

Budget. Motion was made by Council Member Bradley Prince and seconded by Mayor Pro Tem Eddie Lee to approve the First Reading of Proposed Ordinance Number 2018-05. **Mayor Frank McClary; Yes, Mayor Pro tem Eddie Lee; Yes, Council Member Mack E. Watford, Sr; Yes, Council Member Bradley Prince; Yes, motion carried.**

Adjournment

Mayor Pro Tem Eddie Lee made the motion to adjourn the meeting at 4:57 p.m. and was seconded by Council Member Bradley Prince.

Council Meeting minutes submitted by Chaconas Parson, Town Clerk.