

Town of Andrews

Town Council Meeting Thursday, November 20, 2025, 6:00 p.m. 110 North Morgan Avenue

The regular monthly meeting agenda was posted on the Town's website and Facebook page informing citizens who wished to provide input to email townhall@townofandrews.sc.gov no later than 4:00 p.m. on Thursday, November 20, 2025.

Mayor Frank McClary, presiding in compliance with the Freedom of Information Act, called the meeting to order at 6:00 p.m. The Invocation was given by Zebbith Brown, followed by the Pledge of Allegiance recited by all present.

Town Officials Present:

Mayor Frank McClary
Mayor Pro Tem Eddie Lee
Council Member Angela Anderson
Council Member Amy Flagler
Council Member Robert Stamper

Not Present:

Council Member Robert Ulrich (conflict with work schedule)
Council Member James Altman (conflict with work schedule)

Mayor McClary noted a clerical error on the agenda under Item No. 6 "Approval of minutes." The correct minutes for approval were from October 16, 2025, and not September 18, 2025.

Civility Pledge

All Town Council members recited the Civility Pledge in unison.

Approval of Minutes

A motion to approve the October 16, 2025 Town Council Meeting minutes was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Amy Flagler. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Angela Anderson; Yes, Council Member Robert Stamper; Yes, Council Member Amy Flagler; Yes. Motion carried.**

Monthly Bank Statements

The monthly financial statements were included in the Council's packet for informational purposes only.

Financial Report

Council received a copy of the Town's Profit Loss Budget vs. Actual (four months ending October 31, 2025) prepared by Brenda Jackson, CPA.

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Presentation

Due to medical reasons Ms. Yolonda McCray was unable to present.

Old Business

Second Reading Ordinance No. 2025-07: A motion to approve proposed ordinance Number 2025-07 to amend the permit fee schedule for building, electrical, plumbing, mechanical and related work performed in the Town of Andrews was made by Mayor Pro Tem Eddie Lee, and seconded by Council Member Angela Anderson. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Angela Anderson; Yes, Council Member Robert Stamper; Yes, Council Member Amy Flagler; Yes. Motion carried.**

Second Reading Ordinance No. 2025-08: A motion to approve proposed ordinance Number 2025-08 to modify the comprehensive schedule for various applications and service fees, as per chapter 2 of section 2.3 of the Andrews Town Codes was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Angela Anderson. **Mayor Frank McClary; Yes, Mayor Pro Tem Eddie Lee; Yes, Council Member Angela Anderson; Yes, Council Member Robert Stamper; Yes, Council Member Amy Flagler; Yes. Motion carried.**

Administrator's Report

The Town Administrator provided updates on ongoing projects.

1. **SCIIP: SCADA/Telemetry System:** Installation is almost complete; system tested and verified by Soap Engineering. The system will equip the town with the technology to measure water tanks levels, monitor remote sites and provide wireless communication between water tanks and wells.
2. **Automatic Meter Read (AMR) System:** 90% completed; business meter transitions still required.
3. Notices will be sent to all users of the Town's systems informing them of the Town's ordinances and codes as it pertains to meter tampering regulations.
4. **Sewer Master Meter:** Pit cleaning needed; property belongs to Georgetown County Water and Sewer District. The cost for cleaning the pit is nearly \$200,000.00. The state will cover the cleaning cost with contingency grant funds. Once the cleaning is completed than the next step is to make the necessary connections.
5. **South Morgan Project:** SC Department of Transportation is scheduled to perform a walk-through to identify any concerns.
6. **Airport Pump Station:** Awaiting set-up pending Duke Energy Progress and Santee Electric Co-op related issues.
7. **Water Valves Project:** Twelve valves installed. The state has approved to extend the project and increase the number of valve insertions.

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8. **South Magnolia Avenue Project:** Close out and financial monitoring scheduled for December 10.
9. **Cherry Street Upgrade Project:** Rural Infrastructure Authority (RIA) approved a \$237,413.00 basic infrastructure grant.

Ms. Wilson also noted attending the Georgetown County Chamber State of the Community Event with Mayor McClary and thanked Council Member Angela Anderson for being present.

Citizens' Comments

Susan Pate - 606 South Morgan Avenue: Requested a refund of \$2,837.63 sewer tap fee, stating the tap was located on her property. Mayor McClary stated he had reviewed her file with Ms. McCray and staff would follow up regarding the status of her request.

Branden Kinsley, owner of three houses under construction on South Magnolia Avenue, requested a meeting with Mayor McClary regarding sewer tap concerns. Mayor McClary instructed staff to schedule a meeting for the next day.

Council Reports

Council Member Amy Flagler No report.

Council Member Robert Stamper wished everyone a Happy Thanksgiving. He asked who is responsible for the flags along Main Street. Mayor McClary responded that the Town is responsible and that some issues require attention. Mr. Stamper also asked whether staff will be required to validate readings on the master meter once installed. Ms. Wilson confirmed staff will follow a daily checklist. Mr. Stamper asked whether Georgetown County water and Sewer District is responsible for cleaning the sewer pit and if the Town may legally request reimbursement. Ms. Wilson replied yes, that is true. Lastly, Council Member Stamper stated that the fire department plans to apply for a 50/50 match grant sponsored by the Forestry Commission to purchase turnout gear.

Council Member Angela Anderson inquired about the possibility of purchasing tablets for Town Council members. Ms. Wilson stated that activation and use of Town-issued email accounts would be required. Council Member Anderson thanked the Mayor and Town Administrator for representing the Town at the Georgetown Chamber of Commerce State of the Community event. She made the following announcements:

- Ebenezer MBC will be hosting a food give away Tuesday at 9:00 am.
- Andrews Christian Fellowship will host a Community Thanksgiving Service Sunday at 6:00 p.m. at Andrews Church of God.
- The same organization will host singing at the Gazebo on the first Sunday in December at 4:00 p.m. Lastly, she thanked everyone who participated in the Town of Andrews General Election on November 4.

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Mayor Pro Tem Eddie Lee presented a list of infrastructure projects to be presented to Georgetown County Councilman Ernie Cooper, District 3 in response to his offer to assist with resolving issues falling under his jurisdiction. He recited Article IV 531250 Section 17.403 Billing, Water, and Sewer, 17.404 Deposit Required, Refund and Section 417.404, Fees, Charges or Failure to pay, emphasizing the importance of citizens meeting their financial responsibility to support the Town's operations and vital services.

Mayor's Report

Mayor McClary announced that a presentation will be given at the next monthly meeting explaining the SC Safe Home Litigation Grant Program. He introduced Brian Gary, newly elected Council Member who will assume office in January 2026, and congratulated re-elected Council Members Angela Anderson and Mayor Pro Tem Eddie Lee.

The family of the late Johnathan Cooper, a former Town employee who lost his life to gun violence will host a gun violence walk on Saturday at 3:30 p.m. beginning at Hazel Street and Main Street.

Regarding the manhole project the mayor explained an issue with a critical manhole located on Jones Avenue. A two-inch gas line on top of the manhole, requiring the town has to cover \$22,000.00 to relocate it before North American Pipe Line Management can continue work.

The Andrews Veterans Ball was a success. Its purpose is to honor veterans and raise funds to establish a Prisoner of War/Missing in Action (POW/MIA) Monument in the town. This monument will serve as a symbol of remembrance, honoring the sacrifices of American service members who have served our nation. Sherriff Leon Lott from Richland County who also serves as the Commanding General South Carolina State Guard was the guest speaker.

The mayor thanked Ms. Jerry Davis for blessing the staff members with fresh produce and announced that Ms. Veronica McClary secured a donation of 100 turkeys for distribution to senior citizens for Thanksgiving.

In closing, the mayor noted his service on the SC 250 Revolutionary War Commission, which commemorates the nation's 250th year of Independence. The initiative of the commission is to engage Americans in celebrating the nation's history and contributions. It focuses on South Carolina's pivotal role during the Revolutionary War, highlighting significant events, figures and local stories. Key activities include: Grant programs to support local committees in their efforts to commemorate the anniversary, educational initiatives, local engagements and historical markers.

Adjournment

A motion was made by Mayor Pro Tem Eddie Lee and seconded by Council Member Angela Anderson to adjourn the meeting at 6:57 p.m. Motion carried.

Minutes respectfully submitted by:
Town Clerk Chaconas Parson